



Travis County Commissioners Court Agenda Request

Meeting Date: September 28, 2012

Prepared By/Phone Number: Jose Palacios, 854-9131

Elected/Appointed Official/Dept. Head: Nicki Riley, CPA, County Auditor

Commissioners Court Sponsor:

AGENDA LANGUAGE: Approve Claims and Budget Transfers for 2012 Fiscal Year End.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS: N/A

ISSUES AND OPPORTUNITIES: N/A

FISCAL IMPACT AND SOURCE OF FUNDING: N/A

REQUIRED AUTHORIZATIONS: N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



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(512) 854-9125
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TO: Members of Commissioners' Court

FROM: Jose Palacios, Chief Assistant County Auditor I

DATE: September 12, 2012

RE: Court Session on Friday, September 28, 2012

In fiscal years where September 30th does not fall on the regularly scheduled Tuesday Commissioners' Court voting session, we request that Commissioners' Court convene on that day (usually a maximum 10-minute meeting) to approve claims, automatic budget adjustments, and any budget transfers required as part of the year-end process. Since September 30th falls on a Sunday this year, we respectfully request that the Commissioners' Court meet on Friday, September 28, 2012, to approve claims and budget transfers. By Commissioners' Court convening on September 28th to approve these two items, it helps to shorten the period vendors get paid as the result of closing one fiscal year and having budget available for the next fiscal year. I will provide Judge Biscoe's office an agenda request for this purpose.

If you have any questions, please feel free to contact me at 854-9131.