



# Travis County Commissioners Court Agenda Request

**Meeting Date:** August 28, 2012

**Prepared By/Phone Number:** Gillian Porter, Commissioners Court Specialist, 512-854-4722

**Elected/Appointed Official/Dept. Head:** Dana DeBeauvoir, Travis County Clerk

**Commissioners Court Sponsor:** Judge Biscoe

**AGENDA LANGUAGE:** Approve the Commissioners Court Minutes for the Voting Session of August 7, 2012.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

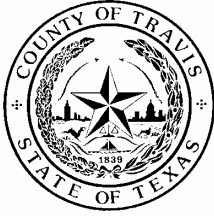
**STAFF RECOMMENDATIONS:**

**ISSUES AND OPPORTUNITIES:**

**FISCAL IMPACT AND SOURCE OF FUNDING:**

**REQUIRED AUTHORIZATIONS:**

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



# Minutes for the Travis County Commissioners Court Tuesday, August 7, 2012 Voting Session

Minutes Prepared by the Travis County Clerk  
512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

## Call to Order

Meeting called to order on August 7, 2012, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputies Gillian Porter and Robert Resnick.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Present
Sarah Eckhardt	Precinct 2, Commissioner	Present
Karen L. Huber	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

## Special Note:

**Travis County Commissioners Court is moving to 700 Lavaca Street as of August 14, 2012.**

**However, please review future agendas carefully for meeting location for budget and tax rate items.**

## Citizens Communication

Members of the Court heard from:  
Gus Peña, Travis County Resident  
Dr. John K. Kim, Travis County Resident

## Special Item

1. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:  
Hershel Lee, Travis County Fire Marshal

**MOTION:** Follow the Fire Marshal's recommendations and impose a ban against outdoor burning in the unincorporated areas of Travis County.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

## Planning and Budget Dept. Items

2. Consider and take appropriate action on budget amendments, transfers and discussion items.

**RESULT:           ADDED TO CONSENT**

3. Review and approve requests regarding grant programs, applications, contracts and permissions to continue:
  - a. Application to the United States Department of Health and Human Services, Administration for Children and Families to extend the existing Parenting In Recovery grant into Fiscal Year 2013;
  - b. Annual Memorandum of Understanding with Casey Family Programs and Texas Department of Family and Protective Services for the Casey Family Programs Community and Family Reintegration Project Care Coordinator in Health and Human Services and Veterans Service; and
  - c. Permission to use Health and Human Services and Veterans Service's budget for related operating expenses of the Comprehensive Energy Assistance Program until the forthcoming Fiscal Year 2012 agreement is fully executed.

**RESULT:           ADDED TO CONSENT**

4. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$877,981.66 for the period of July 20 to July 26, 2012.

**RESULT:           ADDED TO CONSENT**

5. Consider and take appropriate action on the following items for Human Resources Management Department:
  - a. Proposed routine personnel amendments; and
  - b. Non-routine request from Facilities Management Department for a variance to Travis County Code § 10.03008, Promotion Policy.

**RESULT:           ADDED TO CONSENT**

6. Receive presentation on Fiscal Year 2013 Preliminary Budget.

Members of the Court heard from:

Leslie Browder, County Executive, Planning and Budget Office (PBO)  
Jessica Rio, Budget Director, PBO  
Leroy Nellis, Transition Budget Director, PBO  
Travis Gatlin, Senior Budget Analyst, PBO  
Diana Ramirez, Senior Budget Analyst, PBO

**RESULT:           DISCUSSED**

7. Consider and take appropriate action to set the Fiscal Year 2013 salaries of elected officials.

Members of the Court heard from:

Diane Poirot, Director, Human Resources Management Department (HRMD)  
Todd Osburn, Compensation Manager, HRMD

Leslie Browder, County Executive, PBO  
Diana Ramirez, Senior Budget Analyst, PBO

**MOTION:** Provide a 3.5% salary increase to all of the elected officials that, according to our market salary survey, are more than 10% off market.  
**MOVER:** Sarah Eckhardt, Commissioner

*Clerk's Note: The Motion died for lack of a Second.*

**MOTION:** Approve the 3.5% pay raise for elected officials as advertised and authorize the County Judge to send an appropriate letter to the elected officials in compliance with statutory requirements.

**RESULT:** **APPROVED [3 TO 1]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Samuel T. Biscoe, Ron Davis, Margaret J. Gómez

**NAYS:** Karen L. Huber

**ABSTAIN:** Sarah Eckhardt

8. Receive presentation from the Civil and Family Courthouse Recommendation Committee and take appropriate action.

*Judge Biscoe announced that Item 8 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

Members of the Court heard from:

Leslie Browder, County Executive, PBO

Betty Dunkerley, Chair, Civil and Family Courthouse Recommendation Committee

Martha Dickie, Vice Chair, Civil and Family Courthouse Recommendation Committee

Charles Heimsath, Member, Civil and Family Courthouse Recommendation Committee

John Hille, Assistant County Attorney

**MOTION:** Accept and receive the Committee's report.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

### **Purchasing Office Items**

9. Approve Contract Award for professional mechanical, electrical and plumbing engineering design services for the Travis County Jail Extended Life Projects – Phase IIA, Contract No. 4400000992, to the highest qualified respondent, Half Associates, Inc.

**RESULT:** **ADDED TO CONSENT**

10. Declare certain items surplus property and sell at public auction, pursuant to Section 263.151.

**RESULT:** **ADDED TO CONSENT**

11. Approve Modification No. 3 to Contract No. 4400000768 (H.T.E. PS090266VR), Neuro Institute of Austin LP., to provide inpatient residential treatment services.

**RESULT:** **ADDED TO CONSENT**



- b. A Travis County Subdivision Construction Agreement between Travis County and R.C. Travis, L.P. (Commissioner Huber)

**RESULT: ADDED TO CONSENT**

#### Health and Human Services Dept. Items

19. Consider and take appropriate action on Memorandum of Understanding between Healthy Families Travis County and Any Baby Can for the provision of home-based counseling services.

**MOTION:** Approve Item 19.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

20. Consider and take appropriate action on the following items related to the Program Year (PY) 2012 Action Plan and Substantial Amendments to the PY 2011-2013 Consolidated Plan and PY 2006-2010 Action Plans available through Community Development Block Grant Funds from HUD:

- a. Overview of comments received during the 30-day public comment period;
- b. Final draft of the PY 2012 Action Plan including final edits, comments and responses;
- c. Final draft of the Substantial Amendments to the PY 2011- 2013 Consolidated Plan and PY 2006-2010 Action Plans; and
- d. Authorize submission to the U.S. Department of Housing and Urban Development, San Antonio Field Office, Region VI.

Members of the Court heard from:

Christy Moffett, Social Services Manager, Travis County Health and Human Services (TCHHS)

Dr. John K. Kim, Travis County Resident

**MOTION:** Approve Items 20.a–d.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Karen L. Huber, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

21. Consider and take appropriate action on the Travis County Healthcare District D/B/A Central Health Fiscal Year 2013 Budget.

Members of the Court heard from:

Trish Young Brown, President and Chief Executive Officer, Central Health

John Stevens, Chief Financial Officer, Central Health

Larry Wallace, Chief Services Delivery Officer, Central Health

**MOTION:** Approve the proposed 2013 Budget in Item 21.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Sarah Eckhardt, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

22. Consider and take appropriate action on the Travis County Healthcare District D/B/A Central Health 2012 Tax Rate:
- a. Total maintenance and operations tax rate;
  - b. Total debt service tax rate; and
  - c. Total ad valorem tax rate.

Members of the Court heard from:

John Stevens, Chief Financial Officer, Central Health  
 Trish Young Brown, President and Chief Executive Officer, Central Health  
 John Hille, Assistant County Attorney

**MOTION:** Approve Items 22.a–c.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

*Clerk's Note: By approving Items 22.a-c, the Court is setting the Central Health ad valorem tax rate at 0.078946 cents per \$100.00 of valuation.*

**Other Items**

23. Consider and take appropriate action on the reappointment of Larry Tucker as the Travis County appointee to the City of Austin Animal Advisory Commission, effective immediately through August 1, 2015. (Judge Biscoe)

**RESULT: ADDED TO CONSENT**

24. Consider and take appropriate action regarding proposed changes to Chapter One of the Travis County Code, Commissioners Court Rules of Procedures and Citizens Communication to add 700 Lavaca as a new location for Commissioners Court Meetings.

**MOTION:** Approve Item 24.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

25. Consider and take appropriate action on the following:
- a. The Law Library's request to make permanent the consolidation of its Granger and Courthouse operations; and
  - b. Receive briefing and take appropriate action on Law Library's 2012 Operational Report and Fiscal Year 2013 Budget Presentation.

Members of the Court heard from:

Steven Broberg, Director, Records Management and Communications Resources (RMCR)  
 Lisa Rush, Manager, Law Library, RMCR

Jessica Rio, Budget Director, PBO  
Leslie Stricklan, Project Manager, Facilities Management

**RESULT: DISCUSSED**

26. Consider and take appropriate action on Travis County reappointment to the Austin-Travis County Integral Care Board of Trustees:
- a. Adopt procedure and timetable for reappointment process; and
  - b. Application packet for distribution to interested parties.

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations (IGR)

**MOTION:** Approve the application packet and timetable.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Sarah Eckhardt, Commissioner  
**SECONDER:** Karen L. Huber, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

### Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

27. Receive briefing and take appropriate action regarding security issues at 700 Lavaca. <sup>4</sup>

*Judge Biscoe announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.076, Security.*

**RESULT: DISCUSSED**

28. Receive briefing from County Attorney and take appropriate action regarding Susan Roehm claim. <sup>1</sup>

*Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**

**Reset for: 8/14/2012**

29. Receive briefing and take appropriate action regarding Circuit of the Americas and Formula One. <sup>1</sup>



*Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**

**Reset for: 8/14/2012**

**Consent Items**

**MOTION:** Approve the following Consent Items: C1–C5 and Agenda Items 2, 3.a–c, 4, 5.a–b, 9, 10, 11, 12, 15, 16, 17.a–b, 18.a–b, and 23.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

- C1. Receive bids from County Purchasing Agent.
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.
- C3. Approve setting a public hearing on Tuesday, August 21, 2012 to receive comments on the annual written plans for the 0108 (028) Records Management Preservation Fund and 0129 (057) County Clerk's Records Archival Fund and publish the appropriate notice as required by 118.025 of the Local Government Code.
- C4. Approve setting a public hearing on Tuesday, August 21, 2012 to receive comments regarding the Fiscal Year 2013 Travis County District Clerk's Records Management Plan.
- C5. Approve setting a public hearing on Tuesday, August 21, 2012 to receive comments regarding fee increase proposals for use of the MyPermitNow web based permitting application. (Commissioner Davis)

**Minutes approved by the Commissioners Court**

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Samuel T. Biscoe, Travis County Judge