



## Travis County Commissioners Court Agenda Request

**Meeting Date:** August 28, 2012

**Prepared By/Phone Number:** Shannon Pleasant CTPM / 854-1181;  
Marvin Brice CPPB / 854-9765

**Elected/Appointed Official/Dept. Head:** Cyd Grimes C.P.M, CPPO

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** Approve Modification No. 13 to Interlocal Agreement No. 4400000374 (HTE Contract No. IL070037RE), Austin Travis County Mental Health and Mental Retardation Center, D/B/A Austin Travis County Integral Care for System of Care services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- Through this agreement, Austin Travis County Mental Health and Mental Retardation Center, d/b/a Austin Travis County Integral Care (ATCIC), provides a variety of services, known as the System of Care, to children and their families who are experiencing mental and behavioral challenges. Various agencies provide services through three collaborations: The Children's Partnership, Community Partners for Children, and the Youth and Family Assessment Center. This contract also serves clients enrolled in the grant-funded Parenting in Recovery (PIR) project.
- ATCIC acts as the managed services organization overseeing the provision of services. The use of services fluctuates each year based on the number of eligible children and families needing assistance and the level of complexity of the issues that need to be addressed.
- Modification No. 13 will add \$79,206 to the General Fund and add \$83,843 to the Parenting in Recovery program. The total contract not to exceed amount will be \$889,179. An increase of \$163,049 from the

ID# 6902

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

original contract amount of \$726,130. The increase is necessary to continue services at the current level through September 30, 2012.

- Modification No. 12 increased the not to exceed contract amount for the 2012 renewal to \$726,130 the increase included the Milburn Trust Funds which the not to exceed amount went from \$39,223 to \$40,023; an increase of \$800 and the Children's Continuum FY2012 Grant Funds of \$44,865 was added.
- Modification No. 11 renewed the agreement for an additional twelve-month period from October 1, 2011 through September 30, 2012 with the contract not to exceed amount of \$680,465.
- Modification No. 10 increased the FY2011 contract funds from \$682,194 to \$867,329, an increase of \$185,135.
- Modification No. 9 changed the amount remaining from the Milburn Trust grant FY'10 funds, from an estimated \$43,825 to the actual unspent amount of \$44,225. This amendment also included a "Buy Texas" provision. The Texas Department of Family and Protective Services reimburses the County for services provided through this contract to state clients; therefore, the County needs to include this provision regarding state funds in its contract with ATCIC.
- Modification No. 8 reflected the name change of Austin Travis County Mental Health Mental Retardation Center to Austin Travis County Mental Health and Mental Retardation Center, d/b/a Austin Travis County Integral Care.
- Modification No. 7 decreased the FY2010 contract funds from \$734,007 to \$681,794, a decrease of \$52,213. This modification also renewed the agreement for an additional twelve-month period, from October 1, 2010 through September 30, 2011.
- Modification No. 6 added \$32,208 in General Fund money, and \$43,730 in PIR grant money to meet a projection made by the Office of Children's Services staff of the funding needed to continue services at the current level through September 30, 2010.
- Modification No. 5 increased the FY2010 contract funds from \$461,682 to \$658,069, an increase of \$196,387 from the Travis County General Fund portion of the total contract funding.

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- Modification No. 4 increased the FY2009 contract funds from \$632,658 to \$702,658, an increase of \$70,000. The agreement was also renewed for an additional twelve-month period, from October 1, 2009 through September 30, 2010.
- Modification No. 3 increased the FY2009 contract funds from \$400,564 to \$632,658, an increase of \$205,094.
- Modification No. 2 increased the FY2008 contract funds from \$265,000 to \$654,324, an increase of \$389,324.
- Modification No. 1 increased the contract amount from \$85,000 to \$265,000, in support of the MSO activities related to the Children's Partnership and YAFAC.
- **Contract Expenditures:** Within the last eight months, \$429,001.24 has been spent against this contract/requirement.
- **Contract-Related Information:**
  - Award Amount: \$85,000
  - Contract Type: Interlocal Agreement
  - Contract Period: October 1, 2006 – September 30, 2007
- **Contract Modification Information:**
  - Modification Amount: \$163,049
  - Modification Type: Bilateral
  - Modification Period: August 14, 2012 – September 30, 2012
- **Solicitation-Related Information: Not Applicable**
- **Special Contract Considerations: Not Applicable**
- **Funding Information:**
  - Shopping Carts: : 1000009179 and 1000009185
  - Cost Center: 1580190001
  - Comments:

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**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE  
100 North I.H. 35  
P. O. Box 1748  
Austin, Texas 78767**

**Sherri E. Fleming  
Executive Manager  
(512) 854-4100  
Fax (512) 854-4115**

**DATE:** August 14, 2012

**TO:** Members of the Commissioners Court

**FROM:** *Sherri E. Fleming*  
Sherri E. Fleming, Executive Manager  
Travis County Health and Human Services and Veterans Service

**SUBJECT:** System of Care contract amendment

**Proposed Motion:**

Consider and take appropriate action to approve an amendment increasing funding for the System of Care contract.

**Summary and Staff Recommendations:**

Travis County Health and Human Services and Veterans Service (TCHHSVS) uses a contract with Austin Travis County Integral Care (ATCIC) to fund a variety of programs, known as the System of Care, for children and their families experiencing mental and behavioral challenges. Various agencies provide services through three collaborations: The Children's Partnership, Community Partners for Children, and The Youth and Family Assessment Center. Each of these collaborations serves a target population. ATCIC acts as the managed services organization (MSO), overseeing the services provided through these collaborations. The contract also serves clients enrolled in the grant funded Parenting in Recovery project and The Children's Continuum.

**Budgetary and Fiscal Impact:**

The FY'12 contract has money from four sources:  
\$515,000 in General Fund money;  
\$126,242 in Parenting in Recovery grant money;  
\$40,023 from the Milburn Trust; and

\$44,865 from The Children's Continuum grant. Total contract funds are currently \$726,130.

This amendment will add \$79,206 to the General Fund amount and \$83,843 to the Parenting in Recovery amount to bring the total contract amount to \$889,179 for FY'12. These increases are necessary to meet a projection by the Office of Children's Services staff of the funding needed to continue services at the current level through 9/30/12. The \$83,843 Parenting in Recovery increase is contingent upon the grantor approving a carryover request to use unspent FY'11 Parenting in Recovery funds in FY'12. The General Fund will cover this amount if the carryover request is not approved.

The money for this amendment is coming from an internal reallocation of funds from the TRIAD, CPS Board, and Social Service Agency line items as well as using reimbursements from the Department of Family and Protective Services.

**Issues and Opportunities:**

The System of Care contract pays for services for children, adolescents and families with complex mental health needs.

**Background:**

The collaborations funded through the System of Care contract provide strength-based, comprehensive services and supports to youth with serious behavior problems and at risk of dropping out of school. The goal is to keep youth in school, out of jail, out of the Child Protective Services substitute care system, and safely functioning in the community. If residential treatment is needed, the goal is to keep those placements short in duration. The Parenting in Recovery and The Children's Continuum grant funds allow these same services to be offered to clients enrolled in those programs.

Cc: Andrea Colunga, Director, Office of Children's Services, TCHHSVS  
Susan A. Spataro, CPA, CMA, Travis County Auditor  
Jose Palacios, Chief Assistant County Auditor  
Janice Cohoon, Financial Analyst, Travis County Auditor's Office  
Mary Gerhardt, Assistant County Attorney  
Leslie Browder, Executive Manager, Planning and Budget Office  
Diana Ramirez, Analyst, Planning and Budget Office  
Cyd Grimes, C.P.M., Travis County Purchasing Agent  
Shannon Pleasant, Purchasing Agent Assistant, Travis County Purchasing Office



**AMENDMENT OF INTERLOCAL COOPERATION AGREEMENT**  
**BETWEEN TRAVIS COUNTY AND AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND**  
**MENTAL RETARDATION CENTER DOING BUSINESS AS AUSTIN TRAVIS COUNTY**  
**INTEGRAL CARE FOR MANAGED SERVICES RELATED TO THE SYSTEM OF CARE**

This Amendment ("Amendment") of Interlocal Cooperation Agreement is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County") and Austin-Travis County Mental Health and Mental Retardation Center, d.b.a. Austin Travis County Integral Care ("Center"), the Mental Health and Mental Retardation Authority designated by the State of Texas for Travis County and the incorporated municipalities therein pursuant to Texas Health and Safety Code, Chapters 531 and 534, and other applicable statutes.

**RECITALS**

County and Center (collectively referred to herein as the "Parties") entered into an agreement to provide mental health, mental retardation and substance abuse services for indigent citizens and other eligible clients ("Agreement") the Initial Term of which began October 1, 2006, and terminated September 30, 2007 ("Initial Agreement Term"); and

Under the Agreement, Center agreed to provide personal and professional services for the care of indigents and other qualified recipients and for public health education and information related to mental health, mental retardation and substance abuse services in accordance with the terms of the Agreement, thus providing services which further a public purpose; and

The Agreement provided for amendment of the Agreement by the written agreement of the Parties; and

Pursuant to the terms of the Agreement, the Agreement has been renewed for additional terms, the most recent of which began October 1, 2011, and will end September 30, 2012; and

County and Center desire to amend the Agreement to reflect certain mutually agreed upon changes in the Agreement applicable to the 2012 Renewal Term.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to amend the Agreement as follows:

**1.0 INTERLOCAL TERMS.**

**1.1 2012 Renewal Term.** The Parties acknowledge and agree that the Agreement, by its terms, automatically renewed for an additional term beginning October 1, 2011, and terminating September 30, 2012 (2012 Renewal Term), and agree to make certain changes applicable to that 2012 Renewal Term in this Amendment.

**1.2 2012 Grant Renewal Term.** The Parties agree that the changes made in this Amendment related to the 2012 Parenting in Recovery Grant Funds will be applicable to that time period beginning September 30, 2011, and terminating September 29, 2012.

**2.0 MAXIMUM AMOUNTS.**

**2.1 2012 Renewal Term Maximum Amounts.** The Parties agree to amend applicable provisions related to the maximum amounts for the 2012 Renewal Term as follows:

SOURCE OF FUNDS	ORIGINAL AMOUNT	AMENDMENT AMOUNT	NEW TOTAL
County General Funds*	515,000	79,206	594,206
Oct. 1, 2011 – Sept. 30, 2012			
Parenting in Recovery FY'12 Grant Funds	126,242	83,843**	210,085
Sept. 30, 2011 – Sept. 29, 2012			
Milburn Trust Funds	40,023	0	40,023
Oct. 1, 2011 – Sept. 30, 2012			
Children's Continuum FY'12 Grant Funds	44,865	0	44,865
Oct. 1, 2011 – Sept. 30, 2012			
<b>TOTAL:</b>	<b>726,130</b>	<b>163,049</b>	<b>889,179</b>

\* All or any portion of the County General Funds may also be spent on the Parenting in Recovery Program.

\*\* This increase is contingent upon the grantor approving a carryover request to use unspent FY'11 Parenting in Recovery funds in FY'12. The General Fund will cover this amount if the carryover request is not approved.

**2.2 Direct Services/MSO Fees.** Of the amounts set forth in Section 2.1 of this Amendment, the following limits apply to direct services and the MSO fee:

	<u>Direct Services</u>	<u>MSO Fee</u>
2.2.1 County General Funds	550,482	43,724
2.2.2 Parenting in Recovery Grant Funds	200,081	10,004

**3.0 ENTIRE AGREEMENT**

**3.1 2012 Attachments.** Budget revisions under this Amendment are reflected in the amended Attachment C-2012 – General Fund and Amended Attachment C.1-2012, Parenting in Recovery Grant, included in this Amendment as Exhibit 1 and hereby made a part of the Agreement, as amended, constituting promised performances by Center in accordance with all terms of the Agreement.

**3.2 Previous Attachments.** The Parties agree that previous attachments, in whole or in part, not specifically changed by this Amendment will remain in full force and effect.

**4.0 CENTER PERFORMANCE**

**4.1 Grant Terms.** The Parties agree that all terms and conditions relevant to Grant requirements as included in the Agreement by this Amendment or by previous Agreement/Amendment terms not specifically changed to this Amendment remain in full force and effect.

**5.0 FINANCIAL PROVISIONS**

**5.1 2012 Renewal Term Amended Maximum Funds.** The Parties agree to amend Section 13.1.1, "Maximum Amount," by adding the following as to amended 2012 Renewal Term not-to-exceed amounts:



13.1.1 – 2012 Amended Renewal Term Maximum Funds. Subject to the terms and conditions of this Agreement, as amended (see Section 2.1 above), the Parties agree to Maximum Funds as to the 2012 Renewal Term in the following amounts:

County General Funds	\$594,206
Parenting in Recovery FY'12 Grant Funds	210,085
Milburn Grant Funds	40,023
<u>The Children's Continuum FY'12 Grant Funds</u>	<u>44,865</u>
<b>TOTAL:</b>	<b>\$889,179</b>

**6.0 INCORPORATION**

6.1 County and Center hereby incorporate the Agreement, as amended, into this Amendment. Except for the changes made in this Amendment, County and Center hereby agree to all the terms and conditions of the Agreement as amended. The Agreement, as amended, with the changes made in this Amendment constitutes the entire agreement between the Parties with respect to the subject matter contained herein, and supersedes any prior undertaking or written or oral agreements or representations between the Parties.

**7.0 EFFECTIVE DATE**

7.1 This Amendment is effective August 1, 2012, when it is approved and signed by both Parties. This Agreement, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

**AMENDED ATTACHMENT C  
 FY'12 Budget System of Care MSO  
 PROGRAM BUDGET DETAIL - GENERAL FUND**

Agency: Austin-Travis County Mental Health and Mental Retardation Center d.b.a. Austin-Travis County Integral Care

	Requested CITY OF AUSTIN Amount	Requested TRAVIS COUNTY Amount	Balance - Amounts Funded by All OTHER Sources	TOTAL Budget (ALL funding sources)
<b>PERSONNEL</b>				
Salaries (insert total from attached worksheet)				\$0.00
FICA: rate x salaries				0.00
Retirement				0.00
Insurance: cost/month X FTE's				0.00
Worker's Compensation: rate x salaries				0.00
Unemployment: rate x salaries				0.00
Other Benefits (specify)				0.00
				0.00
				0.00
<b>A. TOTAL PERSONNEL</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>OPERATING EXPENSES</b>				
Equipment Rental				0.00
Occupancy Expenses (including rent, utilities, building maintenance, etc.)				0.00
Postage				0.00
Telephone				0.00
Staff Travel				0.00
Printing/Duplication				0.00
Office Supplies and Related Costs (in support of agency operations)				0.00
Audit/Accounting				0.00
Consultants/Contractual (complete Subcontracted Expenses form)				0.00
Subscriptions/Memberships				0.00
Conferences/Seminars				0.00
Insurance/Bonding				0.00
Other (specify)				0.00
				0.00
				0.00
<b>B. TOTAL OPERATING EXPENSES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIRECT ASSISTANCE</b>				
Drugs/Medicine				0.00
Food/Beverage				0.00
<b>Specific Assistance to Individuals</b>		<b>550,482.00</b>		550,482.00
<b>Other: MSO FEE (.0794292 of Specific Assistance to Individuals)</b>		<b>43,724.00</b>		43,724.00
				0.00
<b>C. TOTAL DIRECT ASSISTANCE</b>	\$0.00	\$594,206.00	\$0.00	\$594,206.00
<b>EQUIPMENT/CAPITAL OUTLAY</b>				
(Specify)				0.00
				0.00
				0.00
<b>D. TOTAL EQUIPMENT/CAPITAL OUTLAY</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL (A + B + C + D)</b>	\$0.00	\$594,206.00	\$0.00	\$594,206.00

Note: Grand Total does not include program income

**AMENDED ATTACHMENT C.1  
 FY'12 Budget System of Care MSO  
 PROGRAM BUDGET DETAIL - PARENTING IN RECOVERY**

Agency: Austin-Travis County Mental Health and Mental Retardation Center d.b.a. Austin-Travis County Integral Care  
 Programs: Children's Partnership, Community Partners for Children, and Youth and Family Assessment Center

	Requested CITY OF AUSTIN Amount	Requested TRAVIS COUNTY Amount	Balance - Amounts Funded by All OTHER Sources	TOTAL Budget (ALL funding sources)
<b>PERSONNEL</b>				
Salaries (insert total from attached worksheet)				\$0.00
FICA: rate x salaries				0.00
Retirement				0.00
Insurance: cost/month X FTE's				0.00
Worker's Compensation: rate x salaries				0.00
Unemployment: rate x salaries				0.00
Other Benefits (specify)				0.00
				0.00
				0.00
<b>A. TOTAL PERSONNEL</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>OPERATING EXPENSES</b>				
Equipment Rental				0.00
Occupancy Expenses (including rent, utilities, building maintenance, etc.)				0.00
Postage				0.00
Telephone				0.00
Staff Travel				0.00
Printing/Duplication				0.00
Office Supplies and Related Costs (in support of agency operations)				0.00
Audit/Accounting				0.00
Consultants/Contractual (complete Subcontracted Expenses form)				0.00
Subscriptions/Memberships				0.00
Conferences/Seminars				0.00
Insurance/Bonding				0.00
Other (specify)				0.00
				0.00
				0.00
<b>B. TOTAL OPERATING EXPENSES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIRECT ASSISTANCE</b>				
Drugs/Medicine				0.00
Food/Beverage				0.00
<b>Specific Assistance to Individuals</b>		<b>200,081.00</b>		200,081.00
<b>Other: MSO FEE (.0500029 of Specific Assistance to Individuals)</b>		<b>10,004.00</b>		10,004.00
				0.00
<b>C. TOTAL DIRECT ASSISTANCE</b>	\$0.00	\$210,085.00	\$0.00	\$210,085.00
<b>EQUIPMENT/CAPITAL OUTLAY</b>				
(Specify)				0.00
				0.00
				0.00
<b>D. TOTAL EQUIPMENT/CAPITAL OUTLAY</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL (A + B + C + D)</b>	\$0.00	\$210,085.00	\$0.00	\$210,085.00

Note: Grand Total does not include program income