



Travis County Commissioners Court Agenda Request

Meeting Date: August 7, 2012

Prepared By/Phone Number: Elizabeth Montgomery, 854-3124

Elected/Appointed Official/Dept. Head: David Escamilla, County Attorney

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE: Consider and take appropriate action regarding proposed changes to Chapter One of the Travis County Code, Commissioners Court Rules of Procedures and Citizens Communication.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: N/A

STAFF RECOMMENDATIONS: N/A

ISSUES AND OPPORTUNITIES: N/A

FISCAL IMPACT AND SOURCE OF FUNDING: N/A

REQUIRED AUTHORIZATIONS:

John Hille, County Attorney, 854-9513

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

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July 24, 2012

Honorable Samuel T. Biscoe
Travis County Judge
P.O. Box 1748
Austin, Texas 78767

Re: Location of Commissioners Courtroom; Our File No. 61.561

Dear Judge Biscoe:

As we discussed a few weeks ago, the County Code needs to be revised to reflect additional locations for Commissioners Court meetings. I have reviewed this revision with Records Management for accuracy.

Recall, the Commissioners Court will still need to take the statutory vote in January for future regular meetings. Please contact me if you have further questions.

Sincerely,

John C. Hille, Jr.
Director, Transactions Division

Enclosure

cc: Steven Broberg, Records Management

**ORDER OF THE TRAVIS COUNTY COMMISSIONERS COURT
REPEALING AND REPLACING SECTION 1.002 COMMISSIONERS COURT RULES
OF PROCEDURE**

STATE OF TEXAS
COUNTY OF TRAVIS

§
§

Pursuant to Sections 1.0051 and 1.0052 of the Travis County Code, the Travis County Commissioners Court makes the following order:

1. The current content of Section 1.002, Chapter 1 of the Travis County Code, Commissioners Court Rules of Procedure, is repealed in its entirety and replaced with the form of Section 1.002, Chapter 1, Commissioners Court Rules of Procedure, attached to this order.

Date of Order: _____

Travis County
Commissioners Court

Samuel T. Biscoe, County Judge

Ron Davis
Commissioner, Precinct 1

Sarah Eckhardt
Commissioner, Precinct 2

Karen Huber
Commissioner, Precinct 3

Margaret Gomez
Commissioner, Precinct 4

Chapter 1. Commissioners Court Rules of Procedure

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1.001 Intent of Rules¹

The following Rules of Procedure are adopted by the Travis County Commissioners Court as directory rules to promote the orderly conduct of its business and to make its formal methods of operation known to citizens who have business before the Court.

1.002 Meeting Place and Times²

- (a) The Commissioners Court will meet routinely in the Commissioner's Courtroom, 1st floor, 700 Lavaca Building, 700 Lavaca St, Austin, Texas, or in the Commissioner's Courtroom, 1st Floor, Travis County Administration Building, 314 W. 11th Street, Austin, Texas. Commissioners Court, Executive Sessions, Public Hearings and other special meetings may be held at the following locations: Travis County Courthouse, 1000 Guadalupe, Travis County Courthouse Annex, N.L. Gault Building, 1010 San Antonio County Meeting Room located at 5501 Airport Blvd., Austin/Travis County Emergency Operations Center, 5010 Old Manor Road, City Council Chambers of all municipal governments in Travis County and School Board meeting rooms of all school districts in Travis County.
- (b) The Commissioners Court will meet in a Voting Session at 9:00 a.m. on Tuesdays, unless special notice is given to the contrary.

¹ Sections 1.001 through 1.004 amended 2/3/1998, Item 3

² Sections 1.001 through 1.004 amended 2/3/1998, Item 3