



Travis County Commissioners Court Agenda Request

Meeting Date: August 7, 2012

Prepared By/Phone Number: Bonnie Floyd

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Commissioners Eckhardt and Huber

Receive update on Placement Services for an Interim CIO, RFS No. 06032012, and take appropriate action, including:

- a. Schedule interview with top candidate;
- b. Direct HR to begin recruitment for a Permanent County Executive for Information Technology Services; and/or
- c. Authorize the Purchasing Agent to finalize contract negotiations with The Lucas Group for Interim CIO and IT assessment services.

➤ **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

On June 5, 2012, the Commissioners Court exempted the procurement of a recruitment firm to hire an Interim Chief Information Officer. RFS No. 06032012, Placement Services for an Interim CIO, was issued on June 13, 2012. Responses from three firms were received on June 27, 2012. Interviews were held with the top three candidates on July 18, 2012. The committee chose one candidate from The Lucas Group as the highest qualified, and based on the interview, directed the Purchasing Agent to negotiate with the chosen candidate to also perform an IT assessment.

The Purchasing office negotiated with The Lucas Group to provide the IT Assessment and CIO Transition Services, including evaluation of the current state of the ITS Department, performing an assessment of the ITS Department, assisting in the search for a new County Executive, and development of a Transition Roadmap to new IT County Executive; for a cost of \$39,500 per month, plus travel and living expenses, with a not-to-exceed cost of \$375,000 for up to nine months. At the direction of

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the court, the Purchasing Office will schedule the top candidate for an interview with the court on August 14.

Additionally, it is recommended that the Court authorize HR to begin the recruitment process for a permanent County Executive for Information Technology Services, and complete revisions to the job position description. If the court decides to begin recruitment for a permanent County Executive for Information Technology Services, they should also address how an IT Assessment will be conducted, either with internal or external (contracted firm) resources.

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