



Travis County Commissioners Court Agenda Request

Meeting Date: July 31, 2012

Prepared By/Phone Number: Patrick Strittmatter, 4-1183

Elected/Appointed Official/Dept. Head: Cyd Grimes, Marvin Brice, CPPB

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: APPROVE CHANGE ORDER TO P.O. 4100001981 FOR ADDITIONAL SHINGLE ROOF REPLACEMENT, BUILDING 188 AT THE TRAVIS COUNTY CORRECTIONAL COMPLEX (TCCC), QA CONSTRUCTION SERVICES, INC.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This project has primarily consisted of the removal and replacement of the existing roof shingles with 30-year warranty shingles on buildings 185, 186, and 187 at the TCCC. With approval of this change order, building 188 would be added to the P.O. in the amount of \$12,748.75, for a total P.O. amount of \$50,995.00.

With the original project budget under \$40,000, and the determination that all 4 buildings (185, 186, 187, and 188) may be completed for less than \$50,000, a Quickquote, number 541739-PS, was solicited via Bidsync.

On March 14, 2012, seven (7) bids were received in response to the solicitation. Bidders provided individual pricing per each of the 4 buildings, with the County having the option to choose how many and which buildings to be re-roofed, following the original project budget.

The Sheriff's Office reviewed the bids and recommended, and Purchasing concurred with the issuance of P.O. 4100001981, to the lowest responsive bidder, QA Construction Services, Inc. for re-roofing to be performed on the 3 chosen buildings for \$38,246.00. On May 8, 2012, the P.O. was released to QA Construction, acting as a Notice to Proceed for this project. Not until after bids were received and the P.O.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

was issued, did the Sheriff's Office secure more funds and contact Purchasing.

➤ **Contract Expenditures:** Within the last 5 months \$0.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$38,246.00

Contract Type: Construction

Contract Period: 90 calendar days

➤ **Contract Modification Information:**

Modification Amount: \$12,748.75

Modification Type: Construction

Modification Period: N/A

➤ **Solicitation-Related Information:**

Solicitations Sent: 26

Responses Received: 6

HUB Information: No

% HUB Subcontractor: 0%

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

Shopping Cart/Funds Reservation in SAP: 300000206

Cost Center(s): 1378000001

Comments:

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REQUESTED ACTION:

APPROVED () DISAPPROVED ()

BY COMMISSIONERS COURT ON

DATE

COUNTY JUDGE

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JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcssheriff.org

PHYLLIS CLAIR
Major – Law Enforcement

DARREN LONG
Major – Corrections

MARK SAWA
Major - Administration & Support

MEMORANDUM

TO: Cyd Grimes, CPM Purchasing Agent, and Marvin Brice, CPPB, Assistant Purchasing Agent.

FROM: Pete Trotman, M.S. Supervisor

DATE: June 27, 2012

SUBJECT: Request for Modification of TCCC 185 – 187 Shingle Roof Replacement Contract.

The budget for this project was originally \$38,246.25. I received bids from Roofing Contractors for all 4 buildings individually, which were submitted 3/14/2012. With the budget constraint, work for 3 of the 4 buildings was awarded to QA Construction, as the lowest responsive bidder. Afterward, the Sheriff Department secured additional funds, and now would like to use this money to have QA Construction provide the same work on the 4th building (#188), by modifying original PO 495528, now SAP # 4100001981. QA Construction's original bid is more than 90 days old, but they have provided an updated proposal dated 6/26/2012, which is attached. It states they can do the same exact scope of work at the original bid price of \$12,748.75 per building. Adding work for the 4th building would increase the PO from **\$38,246.25** to **\$50,995.00**. Project title is **"TCCC 185 – 187 Shingle Roof Replacement."**

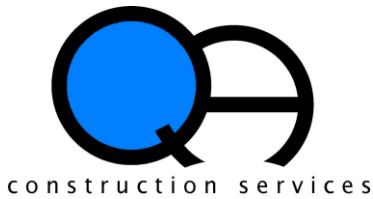
The TCSO fiscal office will load the requisition into SAP. Other pertinent data includes:

Sheriff's Office Work Order number:	<u>233771</u>
TCSO M & E Request Number:	<u>5623</u>
Sheriff's Office Requisition Request number:	<u>#1000004993</u>
Account number:	<u>1378000001</u>
Product Category:	<u>72152601</u>
Funds Reservation:	<u>\$13,000.00</u>
Funds Reservation Number:	<u>300000206</u>

Please contact me with any questions at 45303. Thanks for your assistance with this request.

COPY TO:

Sheriff's Office Fiscal
Sheriff's Office Engineer's File
Major Long (E-mail of this document only)



QA Construction Services, Inc.
5811 Blue Bluff
Austin, Tx. 78724
Phone 512-637-6121
Fax 512-614-4764

6/26/12
Travis County Sheriff's Office
Pete Trotman
Marketable Skills Supervisor
P.O. Box 1748
Austin Texas 78767

Re: Travis County Correctional Complex Building #188 Re-roof

Mr. Trotman,

QA Construction Services Inc. proposes the following scope of work for the above mentioned project:

- We can roof this building using the same scope of work and price we submitted 3/14/12 which was \$12748.75 each
- We are currently working on the other 3 identical units, just provide a Po or NTP and we can roof this building while we are still on site

Thank you,

Kevin W Carlson SR.
Manager
