



## Travis County Commissioners Court Agenda Request

**Meeting Date:** July 24, 2012

**Prepared By/Phone Number:** Yolanda Reyes, (512)854-9106

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation.

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

### REQUIRED AUTHORIZATIONS:

**Leslie Browder – Planning and Budget Office, (512)854-9106**

**Leroy Nellis – Planning and Budget Office, (512) 854-9106**

**Jessica Rio – Planning and Budget Office, (512) 854-9106**

**Cheryl Aker – County Judge’s Office, (512) 854-9555**

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge’s office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week’s meeting.

**BUDGET AMENDMENTS AND TRANSFERS**  
**FY 2012**

**41,100.00**

**AMENDMENTS**

| BA# | INTERNAL ORDER/WBS | FUND | COST CENTER | COMMITMENT | Dept.        | Line Item                         | Increase   | Decrease   | Pg # |
|-----|--------------------|------|-------------|------------|--------------|-----------------------------------|------------|------------|------|
| A1  |                    | 0001 | 198000      | 580160     | Reserves     | Reserve for IJS Replacement       |            | 59,233.00  | 1    |
|     |                    | 0001 | 112014      | 511890     | ITS          | Consulting                        | 59,233.00  |            |      |
|     |                    | 0108 | 120010      | 580010     | Reserves     | Allocated Reserves (SAP Fund 108) |            | 696,357.00 | 4    |
| A2  |                    | 0108 | 120010      | 511971     | County Clerk | Other Purch Serv-CO               | 448,005.00 |            |      |
|     |                    | 0108 | 120010      | 510310     | County Clerk | Software                          | 193,879.00 |            |      |
|     |                    | 0108 | 120010      | 511620     | County Clerk | Other Equip.Reprs Mnt             | 54,473.00  |            |      |

**TRANSFERS**

| BA# | INTERNAL ORDER/WBS | FUND | COST CENTER | COMMITMENT | Dept.        | Line Item                     | Increase  | Decrease  | Pg # |
|-----|--------------------|------|-------------|------------|--------------|-------------------------------|-----------|-----------|------|
| T1  |                    | 0001 | 157010      | 511971     | Records Mngt | Other Purch Serv - CO         |           | 18,704.33 | 8    |
|     |                    | 0001 | 157010      | 520160     | Records Mngt | Capital Outlay - Office & Equ | 18,704.33 |           |      |

**OTHER**

|    |  |  |  |  |  |  |  |  |    |
|----|--|--|--|--|--|--|--|--|----|
| O1 | Creation of internally funded transisiton slot for EMS-STAR Flight |  |  |  |  |  |  |  | 14 |
|----|--|--|--|--|--|--|--|--|----|



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

July 16, 2012

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in black ink, appearing to read "Katie Petersen", is written over the printed name.

Re: Funding for CUC TechShare Prosecutor Module

On July 17, 2012 Commissioners Court discussed the master interlocal agreement with the Conference on Urban Counties for the TechShare program for development of a new prosecutor module. The interlocal has been placed on the July 24, 2012 agenda for approval. The FY12 amount needed for the interlocal agreement is \$59,233. PBO recommends funding from the Integrated Justice System (IJS) Reserve, which was created in FY12 to cover expected costs for this program.

The estimated FY13 cost for the prosecutor module portion of the TechShare program is \$710,795. This amount is included in the FY13 Preliminary Budget as part of the IJS Reserve. PBO recommends keeping this funding in a reserve at this time should any other counties join the TechShare program and Travis County's portion of the development costs will decrease.

For your information, other IJS related expenses in the FY13 Preliminary budget include:

- Six additional staff to work on all IJS projects--Business Analysts in the District Attorney's Office, District Clerk's Office, County Clerk's Office, Criminal Courts Administration, ITS and a Project Manager in ITS (\$606,379),
- County Clerk's On Base Document Management System contract (\$73,481 operating, \$225,000 Capital Acquisition Resources),
- JP Odyssey system contract (\$1,348,794 CAR), and
- FY13 IJS Reserve (\$2,164,795) including funding for 2013 costs of the CUC TechShare courts module (\$1,000,000), prosecutor module (\$710,795), and expansion of the On Base Document Management System to other County departments(\$454,000) .

If you have any questions, please contact me at 854-9346.

CC: Roger Jefferies, Justice & Public Safety

Joe Harlow, ITS

Vicki Skinner, District Attorney's Office

Vicki Ashley, County Attorney's Office

Randy Lott, ITS

David Lampl, ITS

Leslie Browder, PBO

Jessica Rio, PBO

Leroy Nellis, PBO

# Header Information for Entry Doc Number

400000181

Doc. Number 400000181 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2012 Doc. Date Jul 11, 2012  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 1 Fiscal Year 2012 Year. Cash. Eff  
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

## Additional Data

Creator LOTTR Creation Date Jul 11, 2012 Creation Time 13:35:33  
 Resp. Person Year Cohort Public Law  
 Legislation

Header Text CUC Techshare Prosecutor Module

TextName

## Lines

Total Document  USD

| Line   | Fund | Budget Period | Funds Center | Comm. Item | FuncArea Grant | Funded Program                     | Local Amount | Text Line                       |
|--------|------|---------------|--------------|------------|----------------|------------------------------------|--------------|---------------------------------|
| 000001 | 0001 |               | 1980000000   | 580160     | 1120           | NOT-RELEVANT<br>NON-FUNDED-PROGRAM | -59,233      | CUC Techshare Prosecutor module |
| 000002 | 0001 |               | 1120140001   | 511890     | 1110           | NOT-RELEVANT<br>NON-FUNDED-PROGRAM | 459,233      | CUC Techshare Prosecutor module |

~~AS~~ AS ~ July 19, 2012



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Commissioners Court

**FROM:** Alan Miller, Planning and Budget Analyst *Am*

**DATE:** July 17, 2012

**RE:** Request to transfer from the Record Management Special Revenue Fund (HTE Fund 028, SAP Fund 0108) Allocated Reserve to purchase a Document Management System.

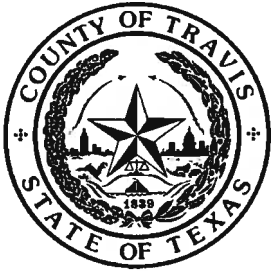
The County Clerk has been in negotiations to purchase a Document Management System (DMS) to serve as a primary tool for storing, inventorying and recovery of electronic documents. Funding for the new system is from the Records Management Fund Allocated Reserve. The total cost is estimated at \$696,357 including a small amount for contingency in their estimates. The final documents are still under development, but negotiations are close enough to completion that the Clerk would like to have funding in place.

PBO has included this use of funds in our estimates for total expenditures affecting the special revenue fund and approval of this item will not have a significant additional impact on recommendations for the FY 2013 Budget.

PBO notes that as part of negotiations, the DMS being purchased can be expended to serve additional County Departments. The FY 2013 Preliminary Budget includes a reserve in the General Fund for additional departments to implement the DMS, in the next few years. PBO also notes that the Clerk is budgeted to receive additional funds in FY 2013 to implement the misdemeanor module of the DMS system. All FY 2013 items are contingent on the approval of the first DMS purchase, which is funded by this request.

PBO recommends approval of this request.

cc: Leslie Browder, PBO  
Jessica Rio, PBO  
Leroy Nellis, PBO  
Dana DeBeauvoir, County Clerk  
Susan Bell, County Clerk's Office



**Dana DeBeauvoir**  
Travis County Clerk

PO Box 149325, Austin TX 78714-9325  
Phone: (512) 854-9188 Fax: (512) 854-3942  
<http://www.co.travis.tx.us>

**Recording, Elections, Computer Resources,  
Accounting, and Administration Divisions**  
5501 Airport Boulevard, Austin, Texas 78751-1410

**Misdemeanor Records, Civil/Probate,  
and Records Management Divisions**  
1000 Guadalupe, Austin, Texas 78701-2328

July 9, 2012

### MEMORANDUM

TO: Alan Miller,  
Planning and Budget Analyst

FROM: Dana DeBeauvoir,  
County Clerk

DATE: July 9, 2012

SUBJECT: **Request for Allocated Reserves**

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The County Clerk's Office is requesting Commissioners Court approval for \$696,357 to be transferred from Allocated Reserves (1200100108 / 580010) to the following Records Management (1200100108) Commitment Items:

511971

510310

511620

This request is to cover costs associated with the purchase of a new document management system (DMS) including hardware, software, and maintenance.

| Phase I                        | Software      | Maintenance  | Services      | Hardware     | Totals              |
|--------------------------------|---------------|--------------|---------------|--------------|---------------------|
| Annual Maint and phone support |               |              | 6,705         |              |                     |
| Cust Care Package              |               |              | 1,479         |              |                     |
| Fujitsu 6670A Scanner          |               |              |               | 5,596        |                     |
| Software                       | 28,310        |              |               |              |                     |
| Services                       |               |              | 75,110        |              |                     |
| <b>Total Phase I - Part A</b>  | <b>28,310</b> | <b>8,184</b> | <b>75,110</b> | <b>5,596</b> | <b>\$117,200.00</b> |

|                               |          |              |               |          |                 |
|-------------------------------|----------|--------------|---------------|----------|-----------------|
| Phase II - Part B             |          |              |               |          |                 |
| Services                      |          |              | 29,570        |          |                 |
| Cust Care Package             |          | 3,480        |               |          |                 |
| <b>Total Phase I - Part B</b> | <b>-</b> | <b>3,480</b> | <b>29,570</b> | <b>-</b> | <b>33050.00</b> |

|                                       |              |              |               |             |                     |
|---------------------------------------|--------------|--------------|---------------|-------------|---------------------|
| <b>Total Phase I - Part A &amp; B</b> | <b>28310</b> | <b>11664</b> | <b>104680</b> | <b>5596</b> | <b>\$150,250.00</b> |
|---------------------------------------|--------------|--------------|---------------|-------------|---------------------|

| Phase II                          | Software       | Maintenance   | Services       | Hardware      | Totals              |
|-----------------------------------|----------------|---------------|----------------|---------------|---------------------|
| Fujitsu 6670A Scanner             |                |               |                | 5,596         |                     |
| ScanSnap - change out             |                |               |                | 11,150        |                     |
| Software                          | 155,569        |               |                |               |                     |
| Annual Maint and phone support    |                | 21,816        |                |               |                     |
| ID Shield Maint                   |                | 10,024        |                |               |                     |
| Services - correct cause number   |                |               | 80,000         |               |                     |
| Cust Care Package                 |                | 2,785         |                |               |                     |
| Services                          |                |               | 83,255         |               |                     |
| Software - Web Server             | 10,000         |               |                |               |                     |
| Services - Web Server Integration |                |               | 4,960          |               |                     |
| <b>Total Phase II</b>             | <b>165,569</b> | <b>34,625</b> | <b>168,215</b> | <b>16,746</b> | <b>\$385,155.00</b> |

|  |                |  |  |  |                     |
|--|----------------|--|--|--|---------------------|
| Other Costs not purchased from Image Soft      |                |  |  |  |                     |
| Database Server                                | 6,000          |  |  |  | Phase I             |
| Web Server                                     | 13,000         |  |  |  | Phase II            |
| Application Server                             | 20,000         |  |  |  | Hardware            |
| Oracle Standard Edition                        | 5,000          |  |  |  | Contingency         |
| Phase II Fujitsu f16140 change diff+           | 12,860         |  |  |  |                     |
| SAN  | 55,000         |  |  |  |                     |
| Oracle Maint                                   | 4,000          |  |  |  |                     |
| Batch Scanner Civil/Probate/Commissioner Court | 15,000         |  |  |  |                     |
| <b>Total</b>                                   | <b>130,860</b> |  |  |  | <b>\$696,357.00</b> |

*AS n July 19, 2012*



# Header Information for Entry Doc Number

400000153

Doc. Number 400000153 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2012 Doc. Date Jul 5, 2012  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 1 Fiscal Year 2012 Year. Cash. Eff  
 Process UI TRAN Process RECV Original. Applic. BWB Doc. Family  
 Creation Date Jul 5, 2012 Creation Time 11:44:21  
 Creator BELLD1 Year Cohort Public Law  
 Resp. Person  
 Legislation

## Additional Data

Header Text  
 TextName

**Lines**  
 Total Document 0 USD

| Line   | Fund | Budget Period | Funds Center | Comm. Item | FuncArea Grant | Funded Program | Local Amount | Text Line    |
|--------|------|---------------|--------------|------------|----------------|----------------|--------------|--------------|
| 000001 | 0108 |               | 1200100108   | 511971     | 1110           | NOT-RELEVANT   | 448,005      | DMS purchase |
| 000002 | 0108 |               | 1200100108   | 510310     | 1110           | NOT-RELEVANT   | 193,879      | DMS purchase |
| 000003 | 0108 |               | 1200100108   | 580010     | 1110           | NOT-RELEVANT   | -696,357     | DMS purchase |
| 000004 | 0108 |               | 1200100108   | 511620     | 1110           | NOT-RELEVANT   | 54,473       | DMS purchase |

*Handwritten signature and date: [Signature] July 19, 2012*



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Commissioners Court

**FROM:** Alan Miller, Planning and Budget Analyst *A*

**DATE:** July 13, 2012

**RE:** Request to transfer funds from centralized line item to fund additional shelving for the Travis County Archives.

RMCR is requesting Commissioners Court approval to use \$18,704.33 of savings from the departmental allocation for County-wide offsite storage to fund the purchase of additional shelving at the Travis County Archives to allow for records at Smith Road to be moved to the County Archive. The purchase of this shelving is necessary to allow for the move of records from the Smith Road storage location, where the records are degrading rapidly, to the more stable County Archives.

The need for this additional shelving was included in the Archive Space Plan that was presented to Commissioners Court for approval on July 13, 2010. At that time, the department's back-up discussed utilizing incremental savings as the primary method of funding the expansion of shelving.

PBO concurs of the need and recommends approval of this request.

PBO notes that we have discussed the use of centralized resources for the remainder of FY 2012 with the department and noting that while this impact can be absorbed within the PBO estimates of ending fund balance for FY 2012, additional expenditures could have a greater impact on PBO's projections for the ending fund balance, which is used to build the FY 2013 Budget.

cc: Jessica Rio, PBO,  
Leroy Nellis, PBO  
Steven Broberg,  
Tom Ashburn, RMCR

*8*




## TRAVIS COUNTY

### RECORDS MANAGEMENT & COMMUNICATION RESOURCES

314 West 11th Street, Suite 110 PO Box 1748 Austin, TX 78767 Tel: (512) 854-9575 Fax: 854-4560

## MEMORANDUM

**TO:** Alan Miller, PBO Analyst  
**FROM:**  Steven Broberg, RMCR Director  
**DATE:** July 12, 2012  
**SUBJECT:** Transfer 400000165 from Centralized Line Items

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This memo is to request approval of budget transfer 400000165 from a centrally budgeted line item. Budget rules require the approval of Commissioners Court for such transfers. The transfer will enable RMCR to purchase steel shelving for the Travis County Archives program. RMCR will use one-time operating savings to fund this one-time capital purchase.

The transfer is summarized as follows:

400000165: \$18,704.33 From: Other Purchased Services 1570100001/511971  
To: Capital Outlay-Office Equipment 1570100001/520160

Thank you for your assistance in this matter.

# A T P

Vendor Name: TAB

H.T.E. vendor number: 75822

Vendor point of contact: Rene Drouin, 451-0198 ext. 104

**See quotation # RD041312A**

Amount: \$18,704.33

Old H.T.E. Commodity code: 420, "Furniture, Non-Office"

Sub-commodity code: 048, "Library Shelving, Metal"

Authorized by: \_\_\_\_\_

  
Steven Broberg, RMCR Director

Date: \_\_\_\_\_

07/12/12

BA# 400000165

## Alan Miller

---

**From:** Shawn T Malone  
**Sent:** Thursday, July 12, 2012 4:44 PM  
**To:** Alan Miller; Tom Ashburn  
**Cc:** Steven Broberg  
**Subject:** The Need for Archives Shelving and Budget Transfer 400000165  
**Attachments:** Archives Space Plan Final 2010.pdf

Hi Alan,

The Travis County Archives needs additional shelving to accomplish the goals described in the attached Space Plan. Priorities for transfer of historical records to the Archives in the near future include Travis County records stored at the Austin History Center. Siting these records with the appropriate government (Travis County) will improve and expedite the categorization, classification and management of these records.

Other historical records located on Smith Road in a Travis County warehouse facility are another priority for transfer. These records measure approximately 1,200-1,300 cubic feet in volume. Because this warehouse space is not climate controlled, many of the records are greatly deteriorated. Some of the records date back as early as the 1840s, and they must be transferred to an environmentally stable area as soon as possible to prevent any further deterioration. About one-third of the Smith Road records have been transferred so far, pending the procurement of additional shelving. Completing the transfer of historic records from the Smith Road warehouse to an archives facility will make two to three thousand square feet of space available for a more suitable purpose at Smith Road. Appropriate shelving to maintain progress on the Archives Space Plan can be funded in FY 2012 using one-time operating savings. Please let me know if you need any additional information.

Thanks,  
Shawn

---

**From:** Alan Miller  
**Sent:** Thursday, July 12, 2012 4:13 PM  
**To:** Tom Ashburn  
**Cc:** Steven Broberg; Shawn T Malone  
**Subject:** RE: Budget Transfer 400000165

Then can I get some more information about the "need" to include in the memo to Court.

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**From:** Tom Ashburn  
**Sent:** Thursday, July 12, 2012 4:11 PM  
**To:** Alan Miller  
**Cc:** Steven Broberg; Shawn T Malone  
**Subject:** RE: Budget Transfer 400000165

I don't think so in FY 13, however we did have a scaled down request in FY12. Do I have this right Shawn?

---

**From:** Alan Miller  
**Sent:** Thursday, July 12, 2012 4:07 PM  
**To:** Tom Ashburn  
**Subject:** RE: Budget Transfer 400000165

Y'all had a budget request for this right? I'm tired so forgive the question....

---

**From:** Tom Ashburn  
**Sent:** Thursday, July 12, 2012 4:04 PM  
**To:** Alan Miller  
**Cc:** Steven Broberg; Shawn T Malone  
**Subject:** Budget Transfer 400000165

Alan,

Attached is a memo and documents supporting transfer 400000165 in the amount of \$18,704.33 for the purchase of steel shelving for the Travis County Archives program.

Let me know if you need additional information.

Thanks,

TA

# Header Information for Entry Doc Number

400000165

Doc. Number 400000165 Doc. Status Preposted FM Area 1000  
Budget. Cate. Payment Doc. Year 2012 Doc. Date Jul 12, 2012  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 2 Fiscal Year 2012 Year. Cash. Eff  
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family  
Creator ASHBURT Creation Date Jul 13, 2012 Creation Time 09:45:32  
Resp. Person Public Law  
Header Text Legislation  
TextName

### Additional Data

**Lines** Total Document 0 USD

| Line   | Fund | Budget Period | Funds Center | Comm. Item | FuncArea Grant    | Funded Program     | Local Amount | Text Line                              |
|--------|------|---------------|--------------|------------|-------------------|--------------------|--------------|--|
| 000001 | 0001 |               | 1570100001   | 511971     | 1110 NOT-RELEVANT | NON-FUNDED-PROGRAM | -18,704.33   | One-time operating savings             |
| 000002 | 0001 |               | 1570100001   | 520160     | 1110 NOT-RELEVANT | NON-FUNDED-PROGRAM | 18,704.33    | Steel shelving for Travis Co. Archives |

*AS - July 19, 2012*



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of the Commissioners Court

**FROM:** Bill Derryberry, Senior Planning and Budget Analyst

**DATE:** July 16, 2012

**SUBJECT:** EMS STAR-Flight Transition FTE Slot

Emergency Medical Services (EMS) is requesting a Transition FTE slot for a retiring Star Flight Helicopter Pilot, Senior (Pay Grade 26328) for the period from August 6 through September 30, 2012. PBO confirms that there is sufficient internal funding for the \$25,004 cost for this Transition FTE slot in the EMS budget. Please see the attached memo from the County Executive for Emergency Services on this request.

PBO recommends approval of this Transition FTE Slot for the August 6, 2012 through September 30, 2012 period funded internally within the existing FY 12 EMS budget. If you have any questions, please call me at 4-4741.

**Cc:** Danny Hobby, County Executive for Emergency Services  
Casey Ping, STAR Flight Program Director  
Christine Lego, Lead Financial Analyst, Emergency Services  
Leslie Browder, County Executive for Planning & Budget  
Jessica Rio, Budget Director, PBO  
Diane Poirot, HRMD Director  
Todd Osburn, HRMD Compensation Manager





# STAR Flight



7800 Old Manor Road  
Austin, TX 78724  
[www.starflightrescue.org](http://www.starflightrescue.org)

Dispatch 1-800-531-STAR  
Administration (512) 854-6464  
Fax (512) 854-6466

**To:** Leslie Browder, County Executive, PBO  
Diane Blankenship, HRMD Director

**Through:** Danny Hobby, County Executive, Emergency Services

**From:** Casey Ping, Program Director, *STAR Flight*

**Date:** July 13, 2012

**Subject:** Pilot Retirement and Hiring Step Recommendation

On June 28, 2012 Kevin McDonald communicated his intention to retire from Travis County effective September 30, 2012.

Historical review of *STAR Flight* hiring processes show that it generally takes 150-180 days to advertise, select and train a new flight employee. At that point, they are cleared to independent duty and can actually begin covering the flight schedule.

On July 12<sup>th</sup> we completed a pilot hiring process for the recent retirement of another pilot. During this process we identified two potential candidates that can fill these positions.

In order to minimize the time it takes to advertise, select and train a new flight employee (and the overtime cost associated with a vacancy) we are requesting a transitional FTE slot from the period of August 6 through September 30, 2012.

PBO has confirmed the Department has sufficient internal funding for the requested position. This gives *STAR Flight* operations the personnel resources to meet the organizational staffing requirements and reduces the overtime impact this issue will have on the Departments overtime budget.

Please let me know if you have any questions or need additional information.

Cc: Alan Miller, PBO  
Bill Derryberry, PBO  
Todd Osburn, HRMD  
Leslie Dippel, County Attorney's Office

**Allocated Reserve Status (580010)**

| <b>Amount</b> | <b>Dept Transferred Into</b> | <b>Date</b> | <b>Explanation</b>                            |
|---------------|------------------------------|-------------|---|
| \$15,196,426  |                              |             | Beginning Balance                             |
| (\$354,050)   | County Clerk                 | 10/13/2011  | Voting Equip. for other entities elections    |
| (\$3,559)     | Comm. Pct. 4                 | 10/18/11    | ACC Internship Program                        |
| (\$3,559)     | Records Mngt.                | 10/18/11    | ACC Internship Program                        |
| (\$650)       | Comm. Pct. 3                 | 10/18/11    | Office Supplies                               |
| (\$1,500)     | Constable Pct. 1             | 10/25/2011  | Bilingual Pay                                 |
| \$37,432      | Various                      | 10/26/2011  | Cancelled Purchase Orders                     |
| (\$41,044)    | JP Pct. 1                    | 10/26/2011  | Special Project Temp. Employee                |
| (\$41,044)    | JP Pct. 1                    | 10/26/11    | Special Project Temp. Employee                |
| \$24,673      | Various                      | 11/7/11     | Cancelled Purchase Orders                     |
| (\$57,415)    | Purchasing                   | 11/8/2011   | Temp. Empl-Transition to new accting sys.     |
| (\$5,000)     | General Admin.               | 11/22/2011  | Redistricting Services                        |
| (\$299,500)   | TNR                          | 11/22/11    | Purchase 244 Acres-Wilbarger Crk-ReimbRes     |
| (\$1,248,996) | ITS                          | 11/22/11    | BEFIT Hardware and Software                   |
| (\$70,000)    | Sheriff's Office             | 12/6/2011   | TCSO Training Funds                           |
| \$30,927      | Various                      | 12/8/11     | Cancelled Purchase Orders                     |
| (\$34,620)    | TNR                          | 12/16/11    | FTE Monitor Nonpotable Water                  |
| \$11,865      | Various                      | 12/16/11    | Cancelled Purchase Orders                     |
| (\$25,000)    | TNR                          | 12/22/2011  | Envision Central Texas                        |
| (\$30,000)    | County Attorney              | 12/22/11    | Redistricting Outside Counsel                 |
| (\$45,640)    | Criminal Courts              | 12/27/2011  | Continue Veterans Court Program               |
| (\$10,000)    | TNR                          | 12/28/11    | Clean Air Force                               |
| \$28,827      | Auditor                      | 1/13/12     | Technical correction for Excess rollover amt. |
| (\$5,500)     | Facilities                   | 1/17/12     | Palm Square Appraisal Fee                     |
| (\$3,089)     | TNR                          | 1/17/12     | Lake Travis Economic Study                    |
| (\$5,177)     | County Judge                 | 1/24/12     | ACC Internship Program                        |
| (\$5,177)     | Records Mngt.                | 1/24/12     | ACC Internship Program                        |
| (\$5,177)     | JP Pct. 1                    | 1/24/12     | ACC Internship Program                        |
| (\$14,415)    | Tax Office                   | 1/24/12     | Temp. Empl-extension for Redistricting        |
| (\$15,000)    | Facilities                   | 1/24/12     | Renovations to 1101 Nueces for PlanetSafe     |
| \$26,321      | Various                      | 1/24/12     | Cancelled Purchase Orders                     |
| \$6,985       | Various                      | 1/30/12     | Cancelled Purchase Orders                     |
| \$16,150      | Various                      | 2/13/2012   | Cancelled Purchase Orders                     |
| (\$45,000)    | CES                          | 2/14/12     | SafePlace additional staff position           |
| (\$31,643)    | Sheriff's Office             | 2/14/12     | Bailiff Position-390th Dist. Court            |
| \$13,136      | Various                      | 2/15/2012   | Cancelled Purchase Orders                     |
| (\$37,954)    | District Attorney            | 2/28/12     | Child Protection Contract                     |
| (\$10,500)    | TNR                          | 2/28/12     | CAPCOG Ozone Monitoring                       |
| \$22,585      | Various                      | 3/12/12     | Cancelled Purchase Orders                     |
| (\$2,600,000) | Facilities                   | 3/20/12     | Property Purchase from Housing Authority      |
| (\$5,100)     | Facilities                   | 3/20/12     | Property Purchase from Housing Authority      |
| (\$7,500)     | Historical Commission        | 3/27/12     | National Park Service grant match             |
| \$99,176      | Various                      | 3/23/12     | Cancelled Purchase Orders                     |
| \$4,809       | Various                      | 3/30/12     | Cancelled Purchase Orders                     |

**Allocated Reserve Status (580010)**

|                    |                        |           |  |
|--------------------|------------------------|-----------|--|
| \$134              | EMS                    | 4/4/12    | Cancelled Purchase Orders                    |
| \$78,259           | Various                | 4/23/12   | Cancelled Purchase Orders                    |
| (\$168,290)        | TNR                    | 5/1/12    | Environmental Monitoring                     |
| (\$151,174)        | Facilities             | 5/1/12    | Security at 700 Lavaca                       |
| \$10,033           | Various                | 5/4/12    | Cancelled Purchase Orders                    |
| (\$51,743)         | TNR                    | 5/15/12   | Opening Phase III of Northeast Metro Park    |
| (\$117,703)        | Sheriff's Office       | 5/15/12   | Security at 700 Lavaca                       |
| (\$117,556)        | General Admin.         | 5/22/12   | Waller Creek TIF Payment                     |
| (\$2,816,473)      | Various                | 5/22/12   | Market Salary Survey Adjustments             |
| \$27,550           | Various                | 5/24/12   | Cancelled Purchase Orders                    |
| (\$13,800)         | Purchasing             | 6/26/2012 | Auction fees                                 |
| (\$1,320,525)      | TNR                    | 7/10/12   | Maintenance Plan- Closed Travis Co. Landfill |
| (\$452,245)        | County Clerk           | 7/10/12   | Expense related to Primary Election Runoff   |
| <b>\$5,362,970</b> | <b>Current Balance</b> |           |  |

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

| <b>Amount</b>        | <b>Explanation</b>                                  |
|----------------------|---|
| (\$300,000)          | Criminal Courts - Possible Capital Cases            |
| (\$208,000)          | RMCR - Offsite Storage                              |
| (\$200,000)          | HRMD - Revised Tuition Reimbursement Policy         |
| (\$175,000)          | PBO - Bank Depository Contract                      |
| (\$149,135)          | County Clerk - Redistricting effects on Elections   |
| (\$100,000)          | RMCR - Postage                                      |
| (\$3,145)            | HRMD - ACC Internship Program                       |
| (\$20,000)           | Emergency Services - HazMat Reserve                 |
| (\$347,012)          | Criminal Courts - Drug Court, Veterans Court Grants |
| (\$193,169)          | Civil Courts - Family Drug Court Grant              |
| (\$3,125,315)        | Compensation  |
| <b>(\$4,820,776)</b> | <b>Total Possible Future Expenses (Earmarks)</b>    |

**\$542,194 Remaining Allocated Reserve Balance After Possible Future Expenditures**

**Capital Acquisition Resources Account Reserve Status (580070)**

| <b>Amount</b>                            | <b>Dept Transferred Into</b> | <b>Date</b> | <b>Explanation</b>                                   |
|--|------------------------------|-------------|--|
| \$1,433,446                              |                              |             | Beginning Balance                                    |
| (\$90,000)                               | TNR                          | 12/13/11    | Guardrail Improvements                               |
| (\$365,000)                              | TNR                          | 2/21/12     | International Cemetery                               |
| (\$5,628)                                | Comm. Pct. 1                 | 2/28/12     | Intel Reader, CCTV and Magnifier                     |
| (\$63,850)                               | ITS                          | 3/20/12     | IT Related Improvements at Granger Bldg.             |
| \$43,138                                 | TNR                          | 3/23/12     | Cancelled Purchase Order                             |
| (\$19,460)                               | ITS                          | 4/3/12      | Mental Health Public Defenders-Replacement Computers |
| (\$980)                                  | JP Pct. 2                    | 4/10/12     | Replace safe   |
| (\$80,000)                               | Records Management           | 5/1/12      | Audio/Visual Equip. & Build-out @ 700 Lavaca         |
| (\$42,283)                               | TNR                          | 5/15/12     | Opening Phase III of Northeast Metro park            |
| (\$36,878)                               | Sheriff's Office & ITS       | 5/15/12     | Security for 700 Lavaca                              |
| (\$330,000)                              | EMS                          | 7/3/2012    | EMS Interlocal Base Agreement - Ambulances           |
| <b>\$442,505 Current Reserve Balance</b> |                              |             |  |

**Salary Savings Reserve Status (580100)**

| Amount                                   | Dept Transferred Into | Date | Explanation       |
|--|-----------------------|------|-------------------|
| \$330,703                                |                       |      | Beginning Balance |
| <b>\$330,703 Current Reserve Balance</b> |                       |      |                   |

**Emergency Reserve Status (580120)**

| Amount                                     | Dept Transferred Into | Date | Explanation       |
|--|-----------------------|------|-------------------|
| \$4,950,000                                |                       |      | Beginning Balance |
| <b>\$4,950,000 Current Reserve Balance</b> |                       |      |                   |

**Fuel & Utility Reserve Status (580130)**

| Amount                                     | Dept Transferred Into | Date | Explanation       |
|--|-----------------------|------|-------------------|
| \$1,000,000                                |                       |      | Beginning Balance |
| <b>\$1,000,000 Current Reserve Balance</b> |                       |      |                   |

**Planning Reserve Status (580210)**

| Amount                                     | Dept Transferred Into | Date      | Explanation                          |
|--|-----------------------|-----------|--------------------------------------|
| \$4,000,000                                |                       |           | Beginning Balance                    |
| (\$425,000)                                | CJP                   | 12/27/11  | Related to Civil Courthouse Contract |
| (\$65,000)                                 | CJP                   | 1/19/2012 | Legal Services Contract              |
| (\$6,500)                                  | CJP                   | 5/22/2012 | Related to Civil Courthouse Contract |
| (\$7,500)                                  | CJP                   | 5/22/2012 | Legal Services Contract              |
| <b>\$3,496,000 Current Reserve Balance</b> |                       |           |                                      |

**Juvenile Justice TYC (580260)**

| Amount                                   | Dept Transferred Into | Date | Explanation       |
|--|-----------------------|------|-------------------|
| \$250,000                                |                       |      | Beginning Balance |
| <b>\$250,000 Current Reserve Balance</b> |                       |      |                   |

**Future Grant Requirements Reserve Status (580140)**

| Amount           | Dept Transferred Into          | Date   | Explanation                      |
|------------------|--------------------------------|--------|----------------------------------|
| \$596,369        |                                |        | Beginning Balance                |
| (\$45,925)       | Auditor                        | 5/1/12 | Grants Financial Auditor/Analyst |
| (\$265)          | ITS                            | 5/1/12 | Software                         |
| <b>\$550,179</b> | <b>Current Reserve Balance</b> |        |                                  |

**Smart Bldg. Facility Maintenance Reserve Status (580240)**

| Amount          | Dept Transferred Into          | Date | Explanation       |
|-----------------|--------------------------------|------|-------------------|
| \$60,250        |                                |      | Beginning Balance |
| <b>\$60,250</b> | <b>Current Reserve Balance</b> |      |                   |

**IJS/FACTS Reserve Status (580160)**

| Amount             | Dept Transferred Into          | Date   | Explanation               |
|--------------------|--------------------------------|--------|---------------------------|
| \$4,700,000        |                                |        | Beginning Balance         |
| (\$584,694)        | ITS                            | 3/7/12 | JP Case Management System |
| (\$42,805)         | County Clerk                   | 5/8/12 | FACTS Transition Staff    |
| (\$47,516)         | Criminal Courts                | 5/8/12 | FACTS Transition Staff    |
| <b>\$4,024,985</b> | <b>Current Reserve Balance</b> |        |                           |

**Transition Reserve Status (580300)**

| Amount           | Dept Transferred Into          | Date | Explanation       |
|------------------|--------------------------------|------|-------------------|
| \$750,000        |                                |      | Beginning Balance |
| <b>\$750,000</b> | <b>Current Reserve Balance</b> |      |                   |

**Reserve for State Cuts Status (580310)**

| Amount            | Dept Transferred Into          | Date | Explanation       |
|-------------------|--------------------------------|------|-------------------|
| \$300,000         |                                |      | Beginning Balance |
| <b>*\$300,000</b> | <b>Current Reserve Balance</b> |      |                   |

\* Reserved for MHMR

**Starflight Maintenance Reserve Status (580320)**

| Amount           | Dept Transferred Into          | Date     | Explanation       |
|------------------|--------------------------------|----------|-------------------|
| \$640,000        |                                |          | Beginning Balance |
| (\$245,000)      | EMS                            | 11/15/11 | Rescue Hoist      |
| <b>\$395,000</b> | <b>Current Reserve Balance</b> |          |                   |

**TCSO Overtime Reserve Status (580330)**

| <b>Amount</b>                              | <b>Dept Transferred Into</b> | <b>Date</b> | <b>Explanation</b> |
|--|------------------------------|-------------|--------------------|
| \$1,500,000                                |                              |             | Beginning Balance  |
| <b>\$1,500,000 Current Reserve Balance</b> |                              |             |                    |

**Annualization Reserve Status (580200)**

| <b>Amount</b>                              | <b>Dept Transferred Into</b> | <b>Date</b> | <b>Explanation</b> |
|--|------------------------------|-------------|--------------------|
| \$1,043,855                                |                              |             | Beginning Balance  |
| <b>\$1,043,855 Current Reserve Balance</b> |                              |             |                    |

**Unallocated Reserve Status (580015)**

| <b>Amount</b>       | <b>Dept Transferred Into</b>   | <b>Date</b> | <b>Explanation</b>                           |
|---------------------|--------------------------------|-------------|--|
| \$51,367,824        |                                |             | Beginning Balance                            |
| (\$27,695,392)      | TNR                            | 11/22/11    | Park Land, Vehicles and Rd.Impvts.           |
| (\$5,886,705)       | Facilities                     | 11/22/11    | 700 Lavaca, 1st and 2nd floor<br>Renovations |
| <b>\$17,785,727</b> | <b>Current Reserve Balance</b> |             |  |