Item C3



Travis County Commissioners Court Agenda Request

Meeting Date: July 3, 2012 Prepared By/Phone Number: Gillian Porter, Commissioners Court Specialist, 512-854-4722 Elected/Appointed Official/Dept. Head: Dana DeBeauvoir, Travis County Clerk Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE: Approve the Commissioners Court Minutes for the Voting Sessions of June 12 and 19, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:



Minutes for the Travis County Commissioners Court Tuesday, June 12, 2012 Voting Session

Minutes Prepared by the Travis County Clerk 512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on June 12, 2012, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputies Gillian Porter and Robert Resnick.

Samuel T. Biscoe Ron Davis Sarah Eckhardt Karen L. Huber Margaret J. Gómez County Judge Precinct 1, Commissioner Precinct 2, Commissioner Precinct 3, Commissioner Precinct 4, Commissioner Present Present Present Present

Public Hearings

Added item

A1. Receive comments regarding a street name change for a section of Deer Creek Skyview to be known as "Sly Fox Drive" in Precinct Three. (Commissioner Huber) (Action Item #a2)

MOTION:	Open the Public Hearing.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Margaret J. Gómez, Commissioner
AYES:	Biscoe, Davis, Eckhardt, Huber, Gómez

Members of the Court heard from:

Steve Manilla, County Executive, Transportation and Natural Resources (TNR)

MOTION:	Close the Public Hearing.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen L. Huber, Commissioner
SECONDER:	Margaret J. Gómez, Commissioner
AYES:	Biscoe, Davis, Eckhardt, Huber, Gómez

Citizens Communication

 Members of the Court heard from:
Gavino Fernandez, Deputy Director, District 12, League of United Latin American Citizens (LULAC)
Gus Peña, Travis County Resident
Giovanni Mastromatteo, Travis County Resident
Ronnie Gjemre, Travis County Resident

Special Items

 Receive update on the Better Enterprise Financial Information for Travis County (BEFIT) (Systems, Applications and Products in data processing – SAP Program) Phase I Conversion on June 4th and recognize implementation team.

RESULT: POSTPONED

2. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from: Hershel Lee, Travis County Fire Marshal

RESULT: DISCUSSED

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

3. Receive briefing and take appropriate action on the regulation of fireworks in unincorporated Travis County.

Members of the Court heard from: Hershel Lee, Travis County Fire Marshal Lisa Block, Public Information Officer, STAR Flight Jim Collins, Assistant County Attorney

RESULT: DISCUSSED

Resolutions and Proclamations

4. Consider and take appropriate action on Proclamation acknowledging June 2012 as "Travis County Pretrial Services Month."

Members of the Court heard from:

Dr. Geraldine Nagy, Community Supervision and Corrections Director, Adult Probation Rosie Ramon-Duran, Chief Deputy, Community Services and Corrections Division (CSCD) Irma Guerrero, Division Director, Pretrial Services

MOTION:	Approve the Proclamation in Item 4.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Margaret J. Gómez, Commissioner
AYES:	Biscoe, Davis, Eckhardt, Huber, Gómez

Planning and Budget Dept. Items

5. Consider and take appropriate action on budget amendments, transfers and discussion items.

RESULT: NOT NEEDED

6. Consider and take appropriate action on the annual application to the Texas Department of Agriculture for the Juvenile Probation Department to continue the National School Lunch/Breakfast Program and United States Department of Agriculture School Commodity Program.

RESULT: ADDED TO CONSENT

7. Receive update regarding Fiscal Year 2013 Preliminary Budget development.

Members of the Court heard from: Leslie Browder, County Executive, Planning and Budget Office (PBO) Jessica Rio, Budget Director, PBO Diana Ramirez, Senior Budget Analyst, PBO Leroy Nellis, Transition Budget Director, PBO Ronnie Gjemre, Travis County Resident

RESULT: DISCUSSED

8. Consider and take appropriate action on a draft Economic Development Policy for Travis County and set a public hearing on June 26, 2012 to receive comments.

Members of the Court heard from: Leslie Browder, County Executive, PBO Leroy Nellis, Transition Budget Director, PBO Mary Etta Gerhardt, Assistant County Attorney Katie Gipson, Senior Budget Analyst, PBO Susan Moffett, Travis County Resident David Porter, Vice President, Economic Development, The Greater Austin Chamber of Commerce

MOTION:	Approve setting the public hearing for Tuesday, June 26, 2012 at 9:00 AM.
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Margaret J. Gómez, Commissioner

FRIENDLY

- AMENDMENT: Strike the provision regarding a super majority vote to amend the draft Economic Development Policy.MOVER: Sarah Eckhardt. Commissioner
- RESULT: FRIENDLY AMENDMENT NOT ACCEPTED

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: APPROVED [UNANIMOUS]

AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

Clerk's Note: The Court approved without objection striking the provision regarding a super majority vote to amend the proposed Economic Development Policy.

9. Consider and take appropriate action regarding Lone Star Rail Project.

Members of the Court heard from: Leslie Browder, County Executive, PBO Joe Lessard, Senior Planning Director, Knudson & Associates Ross Milloy, Executive Director, Lone Star Rail District Ronnie Gjemre, Travis County Resident Joe Black, Rail Director, Lone Star Rail District

RESULT: DISCUSSED

10. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$821,261.32 for the period of May 25 to May 31, 2012.

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action on the following items for Human Resources Management Department:
 - a. Proposed routine personnel amendments; and
 - b. Non-routine request From Human Resources Management Department for a variance to Travis County Code § 10.03008, Promotion Policy.
 - c. Non-routine request from Juvenile Probation for a variance to Travis County Code § 10.030010, Demotion Policy.

RESULT: ADDED TO CONSENT

Purchasing Office Items

12. Approve Modification No. 3 to Contract No. 11T00264NB, Redwood Toxicology Laboratory Inc., for drug test kits.

MOTION:	Approve Item 12.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Margaret J. Gómez, Commissioner
AYES:	Samuel T. Biscoe, Ron Davis, Karen L. Huber, Margaret J. Gómez
ABSENT:	Sarah Eckhardt

13. Approve Modification No. 13 to Interlocal Agreement No. IL060341RE, Austin Travis County Integral Care, for substance abuse services.

MOTION:	Approve Item 13.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Ron Davis, Commissioner
AYES:	Samuel T. Biscoe, Ron Davis, Karen L. Huber, Margaret J. Gómez
ABSENT:	Sarah Eckhardt

14. Approve contract award to Caritas of Austin for professional services to provide rent, mortgage and utility assistance.

RESULT: ADDED TO CONSENT

15. Declare certain vehicles and equipment as surplus property and sell at public auction pursuant to Section 263.151 of the Texas Local Government Code.

RESULT: ADDED TO CONSENT

16. Approve application/contract with Moody's for bond issuance rating.

RESULT: ADDED TO CONSENT

17. Consider and Take Appropriate Action on the Job Description for Travis County Chief Information Officer.

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent Diane Poirot, Director, Human Resources Management Department (HRMD) Todd Osburn, Compensation Manager, HRMD **MOTION:** Accept the job description for the interim Chief Information Officer (CIO), removing Records Management and Communication Resources (RMCR) from the "Areas of Management" section. **RESULT:** APPROVED [4 TO 0] Samuel T. Biscoe, Karen L. Huber MOVER: Sarah Eckhardt, Commissioner SECONDER: AYES: Samuel T. Biscoe, Sarah Eckhardt, Karen L. Huber, Margaret J. Gómez ABSTAIN: Ron Davis

Health and Human Services Dept. Items

- 18. Consider and take appropriate action on the following draft documents for public comment related to the use of Community Development Block Grant funds available through HUD:
 - a. The Program Year 2012 Action Plan; and
 - b. The Substantial Amendments to the Program Year 2011- 2013 Consolidated Plan and Program Year 2006-2010 Action Plans.

RESULT: ADDED TO CONSENT

Transportation and Natural Resources Items

- 19. Consider and take appropriate action on the following requests for the Masonwood 71 subdivision in Precinct Three:
 - a. Variance request for block length;
 - b. Variance request for single outlet;
 - c. Phasing Agreement; and
 - d. Preliminary plan. (Commissioner Huber)

RESULT: ADDED TO CONSENT

 Consider and take appropriate action on a Cash Security Agreement with Dillon Custom Homes for sidewalk fiscal for Overlook Estates Phase 1 Lot 40 Block 2, in Precinct Three. (Commissioner Huber)

RESULT: ADDED TO CONSENT

21. Receive briefing on the Travis County Land, Water and Transportation Plan Background Report.

Members of the Court heard from: Randy Nicholson, Comprehensive Planning Manager, TNR Wendy Scaperotta, Senior Planner, TNR Charles Watts, Senior Planner, TNR Steve Manilla, County Executive, TNR

RESULT: DISCUSSED

- 22. Consider and take appropriate action on the following regarding the Wells Branch Phase 2-A subdivision in Precinct Two:
 - a. Whether to improve substandard roads located at Rick Whinery Drive, Emmett Parkway and Quiet Pond Court to comply with County standards;
 - b. Assessing all or part of the cost of the improvements pro rata against the record owners of the real property along these roads;
 - c. Set a public hearing on August 14, 2012 to receive comments on the proposed improvements and assessments; and
 - d. Mailing informational letters and copies of the public hearing notice to the affected property owners. (Commissioner Eckhardt)

Members of the Court heard from: Carol Joseph, Assistant Director, TNR Steve Manilla, County Executive, TNR Julie Joe, Assistant County Attorney

MOTION:	Approve Items 22.a–d.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sarah Eckhardt, Commissioner
SECONDER:	Karen L. Huber, Commissioner
AYES:	Biscoe, Davis, Eckhardt, Huber, Gómez

Other Items

23. Receive monthly financial reports for the month of April 2012 from the County Auditor's Office.

RESULT: ADDED TO CONSENT

 Consider and take appropriate action on the appointment of Dr. Dennis (Denny) Hamill as a Precinct Two and Precinct Three appointee to the Travis Central Appraisal District Board of Directors, to fill an unexpired term effective immediately through December 31, 2013. (Commissioners Eckhardt and Huber)

RESULT: ADDED TO CONSENT

- 25. Consider and take appropriate action regarding a new civil and family court house, including but not limited to:
 - a. Appointment of a Court House Committee to recommend a delivery method and receive update on committee activities;
 - b. Proposed membership for a second Community Advisory Committee; and
 - c. Other related issues.

Members of the Court heard from:

Leslie Browder, County Executive, PBO Jessica Rio, Budget Director, PBO Leroy Nellis, Transition Budget Director, PBO Roger Jefferies, County Executive, Justice and Public Safety (JPS) Cyd Grimes, Travis County Purchasing Agent

RESULT: DISCUSSED

Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney Note 2: Gov't Code Ann 551.072, Real Property Note 3: Gov't Code Ann 551.074, Personnel Matters Note 4: Gov't Code Ann 551.076, Security Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

26. Receive briefing from County Attorney on Attorney General of Texas Opinion GA-0935 regarding water availability rules.¹

Judge Biscoe announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

27. Receive briefing and take appropriate action regarding Circuit of the Americas and Formula One. ¹

Judge Biscoe announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Reset for: 6/19/2012

Consent Items

Members of the Court heard from: Ronnie Gjemre, Travis County Resident Cyd Grimes, Travis County Purchasing Agent

MOTION: Approve the following Consent Items: C1–C4 and Agenda Items 6, 10, 11.a–c, 14, 15, 16, 18.a–b, 19.a–d, 20, 23, 24, and A2.

RESULT:ADOPTED [UNANIMOUS]MOVER:Margaret J. Gómez, CommissionerSECONDER:Karen L. Huber, CommissionerAYES:Biscoe, Davis, Eckhardt, Huber, Gómez

- C1. Receive bids from County Purchasing Agent
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.

- C3. Approve the Commissioners Court Minutes for the Voting Sessions of May 22 and 29, 2012 and Special Voting Session May 25, 2012.
- C4. Approve setting a public hearing on Tuesday, July 3, 2012 to receive comments regarding a request to authorize the filing of an instrument to vacate two ten foot wide drainage easements and a 25 foot wide drainage easement located over and across portions of Lots 1 and 2 of Baldwin subdivision and a portion of Lot 15 of Westlake Highlands Section 5, Phase 2, revised Precinct Two. (Commissioner Eckhardt)

Added Items

A2. Consider and take appropriate action on a proposed street name change for a section of Deer Creek Skyview to "Sly Fox Drive" in Precinct Three. (Commissioner Huber)

RESULT: ADDED TO CONSENT

Minutes approved by the Commissioners Court

Date of Approval

Samuel T. Biscoe, Travis County Judge



Minutes for the Travis County Commissioners Court Tuesday, June 19, 2012 Voting Session

Minutes Prepared by the Travis County Clerk 512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on June 19, 2012, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Michelle Bryant.

Samuel T. Biscoe Ron Davis Sarah Eckhardt Karen L. Huber Margaret J. Gómez County Judge Precinct 1, Commissioner Precinct 2, Commissioner Precinct 3, Commissioner Precinct 4, Commissioner Present Absent Present Present Absent

Citizens Communication

Members of the Court heard from: Morris Priest, Travis County Resident Ronnie Gjemre, Travis County Resident

Special Item

1. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

RESULT: NOT NEEDED

Reset for: 6/26/2012

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

Resolutions and Proclamations

2. Consider and take appropriate action on a Proclamation to officially welcome home all Iraq War veterans and invite all Travis County and neighboring County residents to the Welcome Home Iraq Veterans Parade, Ceremony and Job and Resource Fair on July 7, 2012. (Commissioner Huber)

Members of the Court heard from: David Thomas, Vietnam War veteran Guillermo Villareal, Afghanistan War veteran Robert Macias, Afghanistan War veteran Marco Antonio Orrantia, Iraq War veteran Ronnie Gjemre, Travis County Resident Morris Priest, Travis County Resident

MOTION:Approve the Proclamation in Item 2.RESULT:APPROVED [UNANIMOUS]MOVER:Karen L. Huber, CommissionerSECONDER:Sarah Eckhardt, CommissionerAYES:Samuel T. Biscoe, Sarah Eckhardt, Karen L. HuberABSENT:Ron Davis, Margaret J. Gómez

Transportation and Natural Resources Items

 Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Villages of Hidden Lake, Section 6b-1 in Precinct One. (Commissioner Davis)

RESULT: ADDED TO CONSENT

Planning and Budget Dept. Items

4. Consider and take appropriate action on budget amendments, transfers and discussion items.

RESULT: NOT NEEDED

5. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$1,150,995.87 for the period of June 1 to June 7, 2012.

RESULT: ADDED TO CONSENT

6. Consider and take appropriate action on proposed routine personnel amendments.

RESULT: ADDED TO CONSENT

- 7. Consider and take appropriate action on the following employee healthcare items for Fiscal Year 2013 Plan, effective October 1, 2012:
 - a. Contribution levels for Travis County Employee Health Plan;
 - b. Health benefit plan design changes; and

Members of the Court heard from: Cindy Purinton, Benefit Administrator, Human Resources Management Department (HRMD); John Rabb, Human Resources Manager II, HRMD

MOTION:Approve Option #2 with regard to the co-pays.MOVER:Sarah Eckhardt, CommissionerSECONDER:Karen L. Huber, Commissioner

Approve Items 7.a and 7.b as proposed by Staff.
Samuel T. Biscoe, Judge
FRIENDLY AMENDMENT ACCEPTED

Clerk's Note: A Vote on the Standing Motion was taken.RESULT:APPROVED [UNANIMOUS]AYES:Samuel T. Biscoe, Sarah Eckhardt, Karen L. HuberABSENT:Ron Davis, Margaret J. Gómez

c. Defaulting of employees that do not complete entire open enrollment process to employee only Co-Insured Exclusive Provider Organization (CEPO) coverage and employee basic life.

Members of the Court heard from:

Cindy Purinton, Benefit Administrator, Human Resources Management Department (HRMD);

John Rabb, Human Resources Manager II, HRMD

MOTION:	Approve Item 7.c
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Sarah Eckhardt, Commissioner
AYES:	Samuel T. Biscoe, Sarah Eckhardt, Karen L. Huber
ABSENT:	Ron Davis, Margaret J. Gómez

Purchasing Office Items

8. Approve order exempting the purchase of BMW motorcycle parts and service from Lone Star BMW from the competitive procurement process pursuant to Section 262.024 (a)(7)(d) and Section 262.024 (a)(11) of the County Purchasing Act.

RESULT: ADDED TO CONSENT

9. Approve Modification No. 2 to Contract No. PS110046JW, URS Corporation, for environmental monitoring services for Colorado River Corridor Plan.

RESULT: ADDED TO CONSENT

10. Ratify interlocal agreement with City of Austin for Summer Youth Employment Program.

RESULT: ADDED TO CONSENT

- 11. Consider and take appropriate action regarding process to select vendor to manage Countyowned parking spaces during Formula One Race, including:
 - a. Amend current parking contract with Parking Systems of America; or

Members of the Court heard from: Marvin Brice, Assistant Purchasing Agent John Carr, Division Manager, Engineering, Facilities Management Tenley Aldredge, Assistant County Attorney

MOTION:	Approve Item 11.a.
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen L. Huber, Commissioner
SECONDER:	Sarah Eckhardt, Commissioner
AYES:	Samuel T. Biscoe, Sarah Eckhardt, Karen L. Huber
ABSENT:	Ron Davis, Margaret J. Gómez

b. Initiate competitive process to select vendor;

Members of the Court heard from:

Marvin Brice, Assistant Purchasing Agent John Carr, Division Manager, Engineering, Facilities Management Tenley Aldredge, Assistant County Attorney

RESULT: DISCUSSED

c. Notify nearby neighbors of County's decision regarding parking; and

Members of the Court heard from: Marvin Brice, Assistant Purchasing Agent Tenley Aldredge, Assistant County Attorney

RESULT: DISCUSSED

d. Other related issues.

RESULT: NOT NEEDED

Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney Note 2: Gov't Code Ann 551.072, Real Property Note 3: Gov't Code Ann 551.074, Personnel Matters Note 4: Gov't Code Ann 551.076, Security Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

12. Receive briefing from the County Attorney in Leander ISO, et al v. David A. Sosby (Abraham S. Eliashar resale deed) and take appropriate action.¹

Judge Biscoe announced that Item 12 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

MOTION: MOVER: SECONDER:	Approve the proposed tax resale deed to Abraham S. Eliashar, who has paid Travis County the sum of \$20,002.00. Karen L. Huber, Commissioner Sarah Eckhardt, Commissioner
FRIENDLY AMENDMENT:	Authorize the County Judge to sign the resale deed on behalf of the Commissioners Court
MOVER:	Samuel T. Biscoe, Judge
RESULT:	FRIENDLY AMENDMENT ACCEPTED
Clerk's Note: A Vo	ote on the Standing Motion was taken.
RESULT:	APPROVED [UNANIMOUS]
AYES:	Samuel T. Biscoe, Sarah Eckhardt, Karen L. Huber
ABSENT:	Ron Davis, Margaret J. Gómez

13. Receive briefing and take appropriate action regarding Circuit of the Americas and Formula One.¹

Judge Biscoe announced that Item 13 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: NOT NEEDED

14. Receive briefing from County Attorney on proposed interlocal agreement with South Central Planning and Development Commission for use of MyPermitNow and other software for facilitating the permitting process for members of the public and for County officials and employees.¹

Judge Biscoe announced that Item 14 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Consent Items

MOTION:	Approve the following Consent Items: C1–C4 and Agenda Items 3, 5, 6, 8, 9, and 10.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Karen L. Huber, Commissioner
AYES:	Samuel T. Biscoe, Sarah Eckhardt, Karen L. Huber
ABSENT:	Ron Davis, Margaret J. Gómez

- C1. Receive bids from County Purchasing Agent.
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.
- C3. Approve the Commissioners Court Minutes for the Voting Session of June 5, 2012.
- C4. Approve setting a public hearing on Tuesday, July 10, 2012 to receive comments regarding a request to authorize the filing of an instrument to vacate a five foot wide public utility easement and a five foot wide guy wire easement located along the east lot line of Lot 10, Block F of River Ridge in Precinct Two. (Commissioner Eckhardt)

Minutes approved by the Commissioners Court

Date of Approval

Samuel T. Biscoe, Travis County Judge