



## Travis County Commissioners Court Agenda Request

**Meeting Date:** June 26, 2012

**Prepared By/Phone Number:** Yolanda Reyes, (512)854-9106

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive, Planning and Budget

A handwritten signature in black ink, appearing to be "JB", is written to the right of the text for Leslie Browder.

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation.

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

### REQUIRED AUTHORIZATIONS:

**Leslie Browder – Planning and Budget Office, (512)854-9106**

**Leroy Nellis – Planning and Budget Office, (512) 854-9106**

**Jessica Rio – Planning and Budget Office, (512) 854-9106**

**Cheryl Aker – County Judge's Office, (512) 854-9555**

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

# BUDGET AMENDMENTS AND TRANSFERS

## FY 2012

6/26/2012

### AMENDMENTS

INTERNAL ORDER/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1	0001	155001	500050	CJP	Reg. Salaries-Perm Emp.		\$ 15,696	1
	0001	155001	503010	CJP	Longevity Pay		\$ 374	
	0001	155001	506010	CJP	FICA - OASDI		\$ 997	
	0001	155001	506030	CJP	Hospitalization		\$ 2,297	
	0001	155001	506040	CJP	Life Insurance		\$ 30	
	0001	155001	506050	CJP	Retirement Contribution		\$ 2,075	
	0001	155001	506060	CJP	Worker's Compensation		\$ 33	
	0001	155001	506020	CJP	FICA - Medicare		\$ 245	
	0001	137059	500050	Sheriff's Office	Reg. Salaries-Perm Emp.	\$ 15,696		
	0001	137059	503010	Sheriff's Office	Longevity Pay	\$ 374		
	0001	137059	506010	Sheriff's Office	FICA - OASDI	\$ 997		
	0001	137059	506030	Sheriff's Office	Hospitalization	\$ 2,297		
	0001	137059	506040	Sheriff's Office	Life Insurance	\$ 30		
	0001	137059	506050	Sheriff's Office	Retirement Contribution	\$ 2,075		
	0001	137059	506060	Sheriff's Office	Worker's Compensation	\$ 33		
	0001	137059	506020	Sheriff's Office	FICA - Medicare	\$ 245		
A2	0000	198000	580010	Reserves	Allocated Reserves		\$ 13,800	4
	0001	115001	511900	Purchasing	Other Services	\$ 13,800		
A3	0000	198000	580010	Reserves	Allocated Reserves		\$ 49,048	7
	600076	0001	114011	522020	Facilities	\$ 49,048		

\* A1 also includes the transfer of one (1) FTE from CJP to TCSO

**TRANSFERS**

<b>BA#</b>	<b>INTERNAL ORDER/WBS</b>	<b>FUND</b>	<b>COST CENTER</b>	<b>COMMITMENT</b>	<b>Dept.</b>	<b>Line Item</b>	<b>Increase</b>	<b>Decrease</b>	<b>Pg #</b>
T1		0001	101001	500050	County Judge	Reg.Salaries-Perm Empl		\$ 2,373	11
		0001	101001	500070	County Judge	Reg.Salaries-Temp Empl	\$ 2,373		

**OTHER**

O1 Approve cell phone allowance for ITS Employee (Slot 106) 14



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

June 19, 2012

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

Re: Transfer of FTE Authorization and Budget for Slot 38 in CJP to the Sheriff's Office

PBO has received a request from the County Executive of Justice and Public Safety to transfer the FTE authorization and budget for Slot 38, Social Services Program Administrator, in Criminal Justice Planning to the Sheriff's Office. The FY 12 amount of funding for salary and benefits is \$21,746 for remainder of the fiscal year based on a June 26<sup>th</sup> start date. The Sheriff's Office has an outstanding FY 13 budget request for a Social Worker to support inmate re-entry services that has not been impacted by the additional FTE and may be discussed at a budget hearing. In addition, CJP may submit a budget request related to the workforce development program.

The full annualized amount to be transferred to the Sheriff for FY 13 is \$81,481. The FY 13 Preliminary Budgets for Criminal Justice Planning and the Sheriff's Office will be adjusted accordingly.

CC: Sheriff Greg Hamilton, TCSO  
Chief Deputy Jim Sylvester, TCSO  
Major Mark Sawa, TCSO  
Paul Matthews, TCSO  
Roger Jefferies, County Executive for Justice & Public Safety  
Cory Cameron, Criminal Justice Planning  
Leslie Browder, PBO  
Jessica Rio, PBO  
Travis Gatlin, PBO

# Header Information for Entry Doc Number

40000072

Doc. Number 40000072      Doc. Status Preposted      FM Area 1000

Budget. Cate. Payment      Doc. Year 2012      Doc. Date Jun 19, 2012

Value Type Budget      Version 0      Doc. Type TRAN

Budget Type 2      Fiscal Year 2012      Year. Cash. Eff

Process UI TRAN      Process SEND      Original. Applic. BWB      Doc. Family

## Additional Data

Creator CAMEROC      Creation Date Jun 19, 2012      Creation Time 15:06:49

Resp. Person      Year Cohort      Public Law

Header Text

Legislation

TextName

## Lines

**Total Document**

-43,494

USD

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area	Grant	Funded Program	Local Amount	Text Line
000001	0001		1550010001	500050	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-15,696	Salary Transfer from CJP to SO.
000002	0001		1370590001	500050	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-15,696	Salary Transfer from CJP to SO.
000003	0001		1550010001	503010	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-374	Salary Transfer from CJP to SO.
000004	0001		1370590001	503010	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-374	Salary Transfer from CJP to SO.
000005	0001		1550010001	506010	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-997	Salary Transfer from CJP to SO.
000006	0001		1370590001	506010	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-997	Salary Transfer from CJP to SO.
000007	0001		1550010001	506030	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,297	Salary Transfer from CJP to SO.
000008	0001		1370590001	506030	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,297	Salary Transfer from CJP to SO.

2

Line	Fund	Funds center	Comm.Item	FuncArea	Grant	Funded Program	Local Amount	Line text	
000009	0001		1550010001	506040	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-30	Salary Transfer from CJP to SO.
000010	0001		1370590001	506040	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-30	Salary Transfer from CJP to SO.
000011	0001		1550010001	506050	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,075	Salary Transfer from CJP to SO.
000012	0001		1370590001	506050	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,075	Salary Transfer from CJP to SO.
000013	0001		1550010001	506060	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-33	Salary Transfer from CJP to SO.
000014	0001		1370590001	506060	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-33	Salary Transfer from CJP to SO.
000015	0001		1550010001	506020	1210	NOT-RELEVANT	NON-FUNDED-PROGRAM	-245	Salary Transfer from CJP to SO.
000016	0001		1370590001	506020	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	-245	Salary Transfer from CJP to SO.

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**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Diana A. Ramirez, Sr. Budget Analyst 

**DATE:** June 19, 2012

**RE:** Request by Purchasing Office for \$13,800 from Allocated Reserves for Auction Fees supported by Revenue

This year, the Purchasing Office has seen higher than anticipated auction fees due to larger auctions being held by the County. Every year, the gross proceeds from the auctions are certified as county revenue and a budget is established to pay the expenditures for the auctioneer's fees. The Purchasing Office's budget does not have sufficient resources at this time to cover the auction fees for the rest of the year. PBO recommends approval of this adjustment to allow the payment of these fees and the continuation of the auctions through the end of the fiscal year. PBO will be correcting this office's FY 13 budget to account for the higher auction fees on an ongoing basis.

**cc:** Leslie Browder, Jessica Rio, Leroy Nellis, PBO  
Cyd Grimes, Bonnie Floyd, Alice Leslie, Patricia Estrada, Purchasing Office

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### Budgeting Workbench - Display Document

Menu Back Cancel Exit System Document Overview on/off Display <-> Change Check document Hold Prepost Save Changes Long Text Messages log

- Documents of FM Area 1000
- Posted
  - Preposted
    - 2012 040000046
    - 2012 040000052
  - Undone
  - Held

Document 40000051 Status Preposted Document Year 2012

Header Data		Additional Data	
Process	Transfer	<b>Payment Budget</b>	
Document type	TRAN (Budget Adjustm	Total Sender	13,800.00
Version	0	Total Receiver	13,800.00
Document Date	06/08/2012		
<b>Sender</b>			
Fiscal Year	2012	Period	A11
Grant	NOT-RELEVANT	NOT-RELEVANT	
<b>Receiver</b>			
Fiscal Year	2012	Period	A11
Grant	NOT-RELEVANT	NOT-RELEVANT	

Payment Budget

Lines

-/+	Line	Commitment Item	Funds Center	Fund	Functional Area	Funded Program	Type	Amount (USD)	DK	Te
-	000001	580010	1980000000	0001	1120	NON-FUNDED-PROGRAM	1	13,800.00	1	Co
+	000002	511900	1150010001	0001	1120	NON-FUNDED-PROGRAM	1	13,800.00	1	

Document cannot be changed because it is in workflow EP1 AAPDELA3

52



ERP\_WebGui History Back Forward  
**Budgeting Workbench - Display Document**

Menu Back Cancel Exit System Document Overview on/off Display <-> Change Check document Hold Prepost Save Changes Long Text Messages log

- Documents of FM Area 1000
- Posted
  - Preposted
    - 2012 0400000044
    - 2012 0400000051
  - Undone
  - Held

Document type: TRAN (Budget Adjustm...  
 /ersion: 0  
 Document Date: 06/08/2012

**Sender**

Fiscal Year: 2012 Period: A11  
 Grant: NOT-RELEVANT NOT-RELEVANT

**Receiver**

Fiscal Year: 2012 Period: A11  
 Grant: NOT-RELEVANT NOT-RELEVANT

Payment Budget

Lines

Fund	Functional Area	Funded Program	Type	Amount (USD)	DK	Text
0001	1120	NON-FUNDED-PROGRAM	1	13,800.00	1	Commission Funding for Remainder of FY
0001	1120	NON-FUNDED-PROGRAM	1	13,800.00	1	

Document cannot be changed because it is in workflow EP1 AAPDELAS

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**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Diana A. Ramirez, Sr. Budget Analyst 

**DATE:** June 19, 2012

**RE:** Request by Facilities Management Department (FMD) to use an additional \$49,048 from Allocated Reserve for security and signage at 700 Lavaca

Facilities Management is requesting additional funding from the Allocated Reserve for the following two purposes:

1. Upgrade traffic control bollards for installation along the 700 Lavaca plaza previously funded at \$6,500 to concrete base security planters at a total cost of \$35,548. The difference in cost is \$29,048. FMD writes that the planters will provide higher security. PBO notes that they will also be more aesthetically pleasing than the bollards.
2. Install flag poles and exterior building signage at the plaza at a cost of \$20,000. The new signage is required due to certain lease terms. This cost has not been included in previous funding.

PBO recommends approval of this request.

Please note that due to a work flow issue in SAP, PBO could not accurately print out the budget adjustments entered into the system. These budget adjustments will be handled manually until the work order for this issue is addressed.

**cc:** Leslie Browder, Jessica Rio, Belinda Powell, Leroy Nellis, PBO  
Roger El Khoury, John Carr, Amy Draper, FMD



## FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

### MEMORANDUM

Project No: LAVA7-01-10C-4R  
File: 102

**TO:** Leslie Browder, County Executive, PBO

**FROM:** Roger A. El Khoury, M.S., P.E., Director

A handwritten signature in black ink, reading "Roger A. El Khoury", is written over the "FROM:" line and extends to the right.

**DATE:** June 18, 2012

**SUBJECT:** 700 Lavaca Building – Security Issues  
Request for Allocation of Additional Funding

Facilities Management Department (FMD) requests your assistance in obtaining approval to reallocate \$49,048 from allocated reserves to the 700 Lavaca Building, KLAV02. A set aside of \$500,000 for security needs was previously identified. In April 2012, FMD requested \$151,174 from reserves to address security measures identified for the facility by the security assessment completed on the facility which included exterior and interior cameras plus \$6,500 for bollards. An additional \$29,048 is now required to replace the bollards with concrete base security planters for higher security, which cost \$35,548. Funding in the amount of \$20,000 is also required to install flag poles and exterior building signage at the plaza. A budget adjustment will be loaded into SAP to relocate this funding from allocated reserves to account 001-1405-525-8105, KLAV02.

FMD requests that PBO place this on the Commissioners Court agenda for approval at the next available opportunity. Please contact me at 44579 or John at 44772 if you have any questions. Your assistance is greatly appreciated.

#### COPY TO:

John Carr, Administrative Director, FMD  
Amy Draper, CPA, Financial Manager, FMD  
Diana Ramirez, Budget Analyst, PBO

Welcome Amy Draper

Help Log off

Shopping Cart Approver ERP\_WebGui Shopping Cart Monitor Universal Worklist HelpDesk SRM Reporting Inquiry Travel and Expenses Shopper Repr ERP\_WebGui ERP\_WebGui History BackForward

### Budgeting Workbench - Display Document

Menu Back Cancel Exit System Document Overview on/off Display <-> Change Check document Hold Prepost Save Changes Long Text Messages log

Documents of FM Area

Document 999 Status Held

- Posted
- Preposted
- Undone
- Held

Header Data Additional Data

Process Transfer

**Payment Budget**

Total Sender	48,048.00
Total Receiver	48,048.00

Document type TRAN (Budget Adjust

Version 0

Document Date 06/19/2012

Sender

Fiscal Year	2012	Period	A11
Grant	NOT-RELEVANT	NOT-RELEVANT	

Receiver

Fiscal Year	2012	Period	A11
Grant	NOT-RELEVANT	NOT-RELEVANT	

#### Payment Budget

##### Sender Lines

Functional Area	Funded Program	Type	Amount (USD) DK	Text
1120	NON-FUNDED-PROGRAM	3	48,048.00 1	Allocated Reserve to 700 Lavaca security

##### Receiver Lines

Functional Area	Funded Program	Type	Amount (USD) DK	Text

EP1 AAPI

9

Welcome Amy Draper

[Help](#) [Log off](#)

[Shopping Cart Approver](#) [ERP\\_WebGui](#) [Shopping Cart Monitor](#) [Universal Worklist](#) [HelpDesk](#) [SRM Reporting Inquiry](#) [Travel and Expenses](#) [Shopper](#) [Rept](#)

ERP\_WebGui

ERP\_WebGui

[History](#) [Back](#) [Forward](#)

### Budgeting Workbench - Display Document



Menu  ◀ [Back](#) [Cancel](#) [Exit](#) [System](#) [Document Overview on/off](#) [Display <-> Change](#) [Check document](#) [Hold](#) [Prepost](#)

Documents of FM Area

Document 999 Status [Save Changes](#) [Long Text](#) [Messages log](#)

- Posted
- Preposted
- Undone
- Held

[Header](#)

Process **Transfer**

Total Sender	49,048.00
Total Receiver	49,048.00

[Payment Budget](#)

#### Sender Lines

[Master Data](#) [Merge](#) [Key Fig.](#)

Functional Area	Funded Program	Type	Amount (USD) DK	Text
1120	NON-FUNDED-PROGRAM	3	49,048.00 1	Allocated Reserve to 700 Lavaca security

#### Receiver Lines

[Master Data](#) [Merge](#) [Key Fig.](#)

Functional Area	Funded Program	Type	Amount (USD) DK	Text
1140	600078	3	49,048.00 1	Allocated Reserve to 700 Lavaca security

▶ EP1 AAP

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**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court  
**FROM:** Aerin-Renee Toussaint, Budget Analyst  
**DATE:** June 18, 2012  
**RE:** Summer Office Assistant, Dept. 01 (County Judge)

The County Judge's Office desires to create a temporary Office Assistant position to employ a summer intern for the Department. The interns that were employed by the department during the fall and spring semesters have completed their terms at the County and are no longer working at the Judge's Office.

The department believes that a summer intern will provide value by helping to ease the workload of the office. The Judge's Office wishes to extend employment to the individual effective June 18, 2012.

This position will be compensated Pay Grade 10 at \$11.8661 per hour. The total cost to the department is \$2,559 (including benefits) and will be internally funded using realized salary savings. The position will have an end date of August 10, 2012.

The department has worked with the Human Resources Management Department to create this 02 Temporary position.

PBO supports this action because the individual is being internally funded and will provide valuable assistance to the department during the summer months.

cc: Samuel T. Biscoe, Travis County Judge  
Leslie Browder, Jessica Rio, Leroy Nellis, PBO  
Melissa Velasquez, County Judge's Office  
Cynthia Lam-Roldan, HRMD



**SAMUEL T. BISCOE**  
COUNTY JUDGE

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TRAVIS COUNTY ADMINISTRATION BUILDING  
P.O. BOX 1748      ROOM 520  
AUSTIN, TEXAS 78767  
(512) 854-9555  
(512) 854-9535 FAX

# MEMORANDUM

**TO:            Planning and Budget Office**

**FROM:        Samuel T. Biscoe, Travis County Judge**

**DATE:        June 20, 2012**

**RE:            Department 01 Temporary Office Assistant**

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We are requesting to use internal funds to create the position of a temporary Office Assistant in our office. This employee will provided great value to our office and assist with workflow. There are currently no interns in our office.

We wish to extend employment beginning June 18 and ending August 10, 2012.

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Entry Document

Document 2012 / 400000075 - Preposted FM Area 1000  
 Process Transfer Total Sender 2,373.00 USD  
 Total Receiver 2,373.00  
 Value Type Budget Budget Category Payment  
 Version 0 Fiscal Year 2012  
 Document Type TRAN Document Date 06/19/2012

Commissioners Court Date: 6/26/2012

Created by TOUSSAA  
 Created on 06/19/2012  
 Created at 13:46:12

Line	-/+	Func	Funds Ctr	Comt Item	F.Ar	Ind.	Grant	Funded Program	Type	Amount TC	Amount LC	LC	DK	Add.Line
000001	-	0001	1010010001	500050	1110		NOT-RELEVANT	NON-FUNDED-PROGRAM	2	2,373.00	2,373.00	USD	1	
000002	+	0001	1010010001	500070	1110		NOT-RELEVANT	NON-FUNDED-PROGRAM	1	2,373.00	2,373.00	USD	1	

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**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

June 19, 2012

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in black ink, appearing to read "Katie Petersen Gipson".

Re: Cell phone allowance

Information Technology Services is requesting to internally fund a monthly cellular allowance for a staff member (slot 106) who uses their personal phone for a significant amount of work-related business. According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

PBO concurs with this request. No actual budget transfer is needed at this time because there is sufficient funding in the appropriate line items.

CC: Joe Harlow, ITS  
Randy Lott, ITS  
Leroy Nellis, PBO  
Leslie Browder, PBO  
Jessica Rio, PBO

**Travis County Monthly Cellular Service Allowance REQUEST**

**FORM** Pursuant to Travis County Code, Chapter 12, Article 5, Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

TRAVIS COUNTY  
PLANNING & BUDGET OFFICE

  
Official/Department Head Signature and Date

5/29/12  
effective date


NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
A, <sup>10</sup> 841707, <sup>(budget)</sup> Project Manager, Slot 106	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

2012 MAY 29 PM 2:11  
 ITS  
 TRAVIS COUNTY, TEXAS

Reviewed by PBO

  
signature and date

Approved by Commissioner's Court

\_\_\_\_\_  
Date

Processed by Auditor's Office

\_\_\_\_\_  
signature and date

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager  
Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email  
Brad.Bearden@co.travis.tx.us

**Allocated Reserve Status (580010)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$15,196,426			Beginning Balance
(\$354,050)	County Clerk	10/13/2011	Voting Equip. for other entities elections
(\$3,559)	Comm. Pct. 4	10/18/11	ACC Internship Program
(\$3,559)	Records Mngt.	10/18/11	ACC Internship Program
(\$650)	Comm. Pct. 3	10/18/11	Office Supplies
(\$1,500)	Constable Pct. 1	10/25/2011	Bilingual Pay
\$37,432	Various	10/26/2011	Cancelled Purchase Orders
(\$41,044)	JP Pct. 1	10/26/2011	Special Project Temp. Employee
(\$41,044)	JP Pct. 1	10/26/11	Special Project Temp. Employee
\$24,673	Various	11/7/11	Cancelled Purchase Orders
(\$57,415)	Purchasing	11/8/2011	Temp. Empl-Transition to new accting sys.
(\$5,000)	General Admin.	11/22/2011	Redistricting Services
(\$299,500)	TNR	11/22/11	Purchase 244 Acres-Wilbarger Crk
(\$1,248,996)	ITS	11/22/11	BEFIT Hardware and Software
(\$70,000)	Sheriff's Office	12/6/2011	TCSO Training Funds
\$30,927	Various	12/8/11	Cancelled Purchase Orders
(\$34,620)	TNR	12/16/11	FTE Monitor Nonpotable Water
\$11,865	Various	12/16/11	Cancelled Purchase Orders
(\$25,000)	TNR	12/22/2011	Envision Central Texas
(\$30,000)	County Attorney	12/22/11	Redistricting Outside Counsel
(\$45,640)	Criminal Courts	12/27/2011	Continue Veterans Court Program
(\$10,000)	TNR	12/28/11	Clean Air Force
\$28,827	Auditor	1/13/12	Technical correction for Excess rollover amt.
(\$5,500)	Facilities	1/17/12	Palm Square Appraisal Fee
(\$3,089)	TNR	1/17/12	Lake Travis Economic Study
(\$5,177)	County Judge	1/24/12	ACC Internship Program
(\$5,177)	Records Mngt.	1/24/12	ACC Internship Program
(\$5,177)	JP Pct. 1	1/24/12	ACC Internship Program
(\$14,415)	Tax Office	1/24/12	Temp. Empl-extension for Redistricting
(\$15,000)	Facilities	1/24/12	Renovations to 1101 Nueces for PlanetSafe
\$26,321	Various	1/24/12	Cancelled Purchase Orders
\$6,985	Various	1/30/12	Cancelled Purchase Orders
\$16,150	Various	2/13/2012	Cancelled Purchase Orders
(\$45,000)	CES	2/14/12	SafePlace additional staff position
(\$31,643)	Sheriff's Office	2/14/12	Bailiff Position-390th Dist. Court
\$13,136	Various	2/15/2012	Cancelled Purchase Orders
(\$37,954)	District Attorney	2/28/12	Child Protection Contract
(\$10,500)	TNR	2/28/12	CAPCOG Ozone Monitoring
\$22,585	Various	3/12/12	Cancelled Purchase Orders
(\$2,600,000)	Facilities	3/20/12	Property Purchase from Housing Authority
(\$5,100)	Facilities	3/20/12	Property Purchase from Housing Authority
(\$7,500)	Historical Commission	3/27/12	National Park Service grant match
\$99,176	Various	3/23/12	Cancelled Purchase Orders
\$4,809	Various	3/30/12	Cancelled Purchase Orders

**Allocated Reserve Status (580010)**

\$134	EMS	4/4/12	Cancelled Purchase Orders
\$78,259	Various	4/23/12	Cancelled Purchase Orders
(\$168,290)	TNR	5/1/12	Environmental Monitoring
(\$151,174)	Facilities	5/1/12	Security at 700 Lavaca
\$10,033	Various	5/4/12	Cancelled Purchase Orders
(\$51,743)	TNR	5/15/12	Opening Phase III of Northeast Metro Park
(\$117,703)	Sheriff's Office	5/15/12	Security at 700 Lavaca
(\$117,556)	General Admin.	5/22/12	Waller Creek TIF Payment
(\$2,816,473)	Various	5/22/12	Market Salary Survey Adjustments
\$27,550	Various	5/24/12	Cancelled Purchase Orders
<b>\$7,149,540</b>	<b>Current Balance</b>		

**Allocated Reserve Status (580010)**

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

<b>Amount</b>	<b>Explanation</b>
(\$750,000)	TNR - Landfill
(\$300,000)	Criminal Courts - Possible Capital Cases
(\$208,000)	RMCR - Offsite Storage
(\$200,000)	HRMD - Revised Tuition Reimbursement Policy
(\$175,000)	PBO - Bank Depository Contract
(\$149,135)	County Clerk - Redistricting effects on Elections
(\$100,000)	RMCR - Postage
(\$18,767)	HRMD - ACC Internship Program
(\$20,000)	Emergency Services - HazMat Reserve
(\$347,012)	Criminal Courts - Drug Court, Veterans Court Grants
(\$193,169)	Civil Courts - Family Drug Court Grant
(\$176,436)	TCSO - 700 Lavaca Security
(\$3,125,315)	Compensation

**(\$5,762,834) Total Possible Future Expenses (Earmarks)**

**\$1,386,706 Remaining Allocated Reserve Balance After Possible Future Expenditures**

**Capital Acquisition Resources Account Reserve Status (580070)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$1,433,446			Beginning Balance
(\$90,000)	TNR	12/13/11	Guardrail Improvements
(\$365,000)	TNR	2/21/12	International Cemetery
(\$5,628)	Comm. Pct. 1	2/28/12	Intel Reader, CCTV and Magnifier
(\$63,850)	ITS	3/20/12	IT Related Improvements at Granger Bldg.
\$43,138	TNR	3/23/12	Cancelled Purchase Order
(\$19,460)	ITS	4/3/12	Mental Health Public Defenders-Replacement Computers
(\$980)	JP Pct. 2	4/10/12	Replace safe
(\$80,000)	Records Management	5/1/12	Audio/Visual Equip. & Build-out @ 700 Lavaca
(\$42,283)	TNR	5/15/12	Opening Phase III of Northeast Metro park
(\$36,878)	Sheriff's Office & ITS	5/15/12	Security for 700 Lavaca
<b>\$772,505 Current Reserve Balance</b>			

**Possible Future Expenses Against CAR Identified During the FY12 Budget Process:**

<b>Amount</b>	<b>Explanation</b>
(\$330,000)	EMS - EMS Interlocal Base Agreement - Ambulances
(\$11,627)	TCSO - Security
<b>(\$341,627) Total Possible Future Expenses (Earmarks)</b>	

**\$430,878 Remaining CAR Balance After Possible Future Expenditures**

**Salary Savings Reserve Status (580100)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$330,703			Beginning Balance
<b>\$330,703 Current Reserve Balance</b>			

**Emergency Reserve Status (580120)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$4,950,000			Beginning Balance
<b>\$4,950,000 Current Reserve Balance</b>			

**Fuel & Utility Reserve Status (580130)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$1,000,000			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Planning Reserve Status (580210)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$4,000,000			Beginning Balance
(\$425,000)	CJP	12/27/11	Related to Civil Courthouse Contract
(\$65,000)	CJP	1/19/2012	Legal Services Contract
(\$6,500)	CJP	5/22/2012	Related to Civil Courthouse Contract
(\$7,500)	CJP	5/22/2012	Legal Services Contract
<b>\$3,496,000 Current Reserve Balance</b>			

**Juvenile Justice TYC (580260)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$250,000			Beginning Balance
<b>\$250,000 Current Reserve Balance</b>			

**Future Grant Requirements Reserve Status (580140)**

Amount	Dept Transferred Into	Date	Explanation
\$596,369			Beginning Balance
(\$45,925)	Auditor	5/1/12	Grants Financial Auditor/Analyst
(\$265)	ITS	5/1/12	Software
<b>\$550,179 Current Reserve Balance</b>			

**Smart Bldg. Facility Maintenance Reserve Status (580240)**

Amount	Dept Transferred Into	Date	Explanation
\$60,250			Beginning Balance
<b>\$60,250 Current Reserve Balance</b>			

**IJS/FACTS Reserve Status (580160)**

Amount	Dept Transferred Into	Date	Explanation
\$4,700,000			Beginning Balance
(\$584,694)	ITS	3/7/12	JP Case Management System
(\$42,805)	County Clerk	5/8/12	FACTS Transition Staff
(\$47,516)	Criminal Courts	5/8/12	FACTS Transition Staff
<b>\$4,024,985 Current Reserve Balance</b>			

**Transition Reserve Status (580300)**

Amount	Dept Transferred Into	Date	Explanation
\$750,000			Beginning Balance
<b>\$750,000 Current Reserve Balance</b>			

**Reserve for State Cuts Status (580310)**

Amount	Dept Transferred Into	Date	Explanation
\$300,000			Beginning Balance
<b>*\$300,000 Current Reserve Balance</b>			

\* Reserved for MHMR

**Starflight Maintenance Reserve Status (580320)**

Amount	Dept Transferred Into	Date	Explanation
\$640,000			Beginning Balance
(\$245,000)	EMS	11/15/11	Rescue Hoist
<b>\$395,000 Current Reserve Balance</b>			



**TCSO Overtime Reserve Status (580330)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$1,500,000			Beginning Balance
<b>\$1,500,000 Current Reserve Balance</b>			

**Annualization Reserve Status (580200)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$1,043,855			Beginning Balance
<b>\$1,043,855 Current Reserve Balance</b>			

**Unallocated Reserve Status (580015)**

Amount	Dept Transferred Into	Date	Explanation
\$51,367,824			Beginning Balance
(\$27,695,392)	TNR	11/22/11	Park Land, Vehicles and Rd.Impvts.
(\$5,886,705)	Facilities	11/22/11	700 Lavaca, 1st and 2nd floor
			Renovations
<b>\$17,785,727 Current Reserve Balance</b>			