



## Travis County Commissioners Court Agenda Request

**Meeting Date:** June 12, 2012

**Prepared By/Phone Number:** Nancy Barchus, 512-854-9764

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

### **APPROVE MODIFICATION NO. 3 TO CONTRACT NO. 11T00264NB, REDWOOD TOXICOLOGY LABORATORY INC., FOR DRUG TEST KITS.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Contract No. 11T00264NB was originally awarded by the court on August 2, 2011. The bid was awarded by line item and awards were made to three vendors, Redwood Toxicology Laboratory, US Diagnostics and Express Diagnostics International, Inc.

Modification No. 3 will add an 8 panel integrated test cup with adulterant strip to the contract. Testing for drugs has become an increasingly difficult endeavor with the continuing introduction of new drugs. Travis County Juvenile Justice Center requests the addition of an 8 panel test kit that would help to fill the need for thorough testing. Quotes were solicited for the additional test cups from the awarded contractors. Redwood Toxicology Laboratory, Inc. provided the lowest bid.

Modification No. 2, approved by Purchasing on May 30, 2012, extended the contract for an additional twelve (12) months through August 5, 2013.

Modification No. 1, approved by Commissioners Court on March 13, 2012, added a 6 panel and a 10 panel integrated test cup with adulterant strip to the contract.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

- **Contract Expenditures:** Within the last 10 months \$9,522.00 has been spent against this contract.
  
- **Contract Modification Information:**
  - Modification Amount: N/A
  - Modification Type: Add Like Items
  - Modification Period: June 12, 2012 through August 5, 2013
  
- **Funding Information:**
  - Purchase Requisition in H.T.E.: N/A
  - Funding Account(s): 001-4530-593-3053 and 627-4514-593-3053
  - Comments:

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**MODIFICATION OF CONTRACT NUMBER: 11T00264NB, Drug Test Kits**

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ISSUED BY: PURCHASING OFFICE 700 LAVAC, SUITE 800 AUSTIN, TX 78701	PURCHASING AGENT ASST: Nancy Barchus TEL. NO: (512) 854-9700 FAX NO: (512) 854-4211	DATE PREPARED: April 13, 2012
ISSUED TO: <b>Redwood Toxicology Laboratory Inc.</b> <b>Attn: Tami Campbell</b> <b>3650 Westwind Boulevard</b> <b>Santa Rosa, CA 95403</b>	MODIFICATION NO.:  3	EXECUTED DATE OF ORIGINAL CONTRACT: August 2, 2011
ORIGINAL CONTRACT TERM DATES: <u>August 6, 2011 through August 5, 2012</u>		CURRENT CONTRACT TERM DATES: <u>August 6, 2011 through August 5, 2012</u>

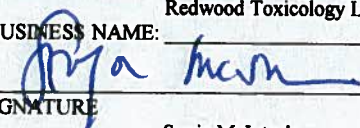
**FOR TRAVIS COUNTY INTERNAL USE ONLY:**  
Original Contract Amount: Estimated Requirements      Current Modified Amount: Estimated Requirements

**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The purpose of this modification is to add the following, estimated quantity, like item products to the list of items available on contract.

<u>Item</u>	<u>Part No.</u>	<u>Unit of Measure</u>	<u>Unit Cost</u>
8 Panel Integrated Drug Test Cup Including Adulterant Test Strips Item Number: 011022069		ea	\$2.40

**Note to Vendor:**  
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.  
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Redwood Toxicology Laboratory, Inc.</u>	<input type="checkbox"/> DBA
BY: <u></u>	<input checked="" type="checkbox"/> CORPORATION
SIGNATURE	<input type="checkbox"/> OTHER
BY: <u>Sonja McIntosh</u>	DATE: <u>05/23/12</u>
PRINT NAME	
TITLE: <u>Director of Sales Operations</u>	
ITS DULY AUTHORIZED AGENT	

TRAVIS COUNTY, TEXAS	DATE:
BY: <u>CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT</u>	

TRAVIS COUNTY, TEXAS	DATE: <u>5/23/12</u>
BY: <u>SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE</u>	

TRAVIS COUNTY RECEIVED  
MAY 23 2012



# TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT



**ESTELA P. MEDINA**  
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES  
COURT SERVICES  
DETENTION SERVICES  
PROBATION SERVICES  
RESIDENTIAL SERVICES  
SUBSTANCE ABUSE SERVICES  
DOMESTIC RELATIONS OFFICE  
JUVENILE JUSTICE  
ALTERNATIVE EDUCATION  
PROGRAM

**TO:** Cyd Grimes  
Purchasing Agent

**FROM:** Estela P. Medina  
Estela P. Medina  
Chief Juvenile Probation Officer

**DATE:** April 16, 2012

**RE:** Modification Redwood Toxicology Laboratory contract 11T00264NB for Alcohol and Drug Testing

The Travis County Juvenile Probation Department is requesting a contract modification to add the 8 panel iCup. Included in one of these panels is the required testing for PCP.

The following details the Commodity/Sub-Commodity codes and funding information.

<b>Commodity/Sub-Commodity Codes</b>	193 / 048
<b>Account Number</b>	001-4530-593-3053
<b>Account Number</b>	627-4514-593-3053, project M12627

If you need additional information in order to proceed, please do not hesitate to contact me.

**cc:** Barbara Swift  
Emmitt Hayes  
Sylvia Mendoza

EPM: sm



**TRAVIS COUNTY**  
**Account Balance Inquiry**

Fiscal Year . . . . .	:	2012
Account number . . . . .	:	1-4530-593.30-53
Fund . . . . .	:	001 GENERAL FUND
Department . . . . .	:	45 JUVENILE PROBATION
Division . . . . .	:	30 PROBATION SERVICES
Basic activity . . . . .	:	59 JUSTICE SYSTM (JUV SRVCS)
Sub activity . . . . .	:	3 JUVENILE PROBATION
Element . . . . .	:	30 OPER SUPP, REPR PRTS, & EQ
Object . . . . .	:	53 LABORATORY EQUIP & SUPP
 Budget . . . . .	:	 29,400
Encumbered amount . . . . .	:	.00
Pre-encumbered amount . . . . .	:	.00
Expenditures . . . . .	:	12,445.00
Total expenditures . . . . .	:	12,445.00
Balance . . . . .	:	16,955.00

**Press Enter to continue.**

**F3=Exit    F12=Cancel**

**TRAVIS COUNTY**  
**Account Balance Inquiry**

Fiscal Year . . . . .	:	2012
Account number . . . . .	:	627-4514-593.30-53
Fund . . . . .	:	627 TC Juv Treatment Drg Crts
Department . . . . .	:	45 JUVENILE PROBATION
Division . . . . .	:	14 ASSESSMENT & RESOURCES
Basic activity . . . . .	:	59 JUSTICE SYSTM (JUV SRVCS)
Sub activity . . . . .	:	3 JUVENILE PROBATION
Element . . . . .	:	30 OPER SUPP, REPR PRTS, & EQ
Object . . . . .	:	53 LABORATORY EQUIP & SUPP
Budget . . . . .	:	24,900
Encumbered amount . . . . .	:	.00
Pre-encumbered amount . . . . .	:	.00
Expenditures . . . . .	:	9,442.50
Total expenditures . . . . .	:	9,442.50
Balance . . . . .	:	15,457.50

**Press Enter to continue.**

**F3=Exit    F12=Cancel**