



## Travis County Commissioners Court Agenda Request

**Meeting Date:** May 22, 2012

**Prepared By/Phone Number:** David A. Salazar 854-4107

**Elected/Appointed Official/Dept. Head:** Sherri E. Fleming,  
County Executive for Health and Human Services and Veterans Service

**Commissioners Court Sponsor:** County Judge Samuel T. Biscoe

### **AGENDA LANGUAGE:**

Consider and take appropriate action to approve the contract budget amendment 1 with Texas Department of Housing and Community Affairs for the LIHEAP Weatherization Assistance Program for 2011 - 12.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Staff requests the acceptance of this contract budget amendment 1 from the Texas Department of Housing and Community Affairs (TDHCA). The total grant funding for this contract remains in the amount of \$725,015. The amendment transfers \$40,000 from the Health and Safety category of the budget to the Materials, Program Support and Labor category. The transfer is needed for final reporting purposes.

The LIHEAP grant funds awarded to Travis County are used to provide weatherization services and minor home and roof repair assistance for low-income households. The distribution of assistance will be to qualified Travis County residents with household income levels at or below 200% of the current Federal Poverty Income Guidelines with household weatherization needs.

### **STAFF RECOMMENDATIONS:**

Staff recommends approval of this proposed contract amendment.

### **ISSUES AND OPPORTUNITIES:**

Travis County was able to provide weatherization services for 340 dwelling units with use of these grant funds during this allocation period. The

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

department utilizes this program to obtain a goal of assisting low-income households in achieving a level of energy efficiency, giving priority to households with one or more persons age 60 or above and/or an individual with a disability. Priority is also given to those households with young children age six and under and to those with the lowest incomes that pay the highest portion of their incomes for home energy.

It should be noted that this contract amendment is made available electronically to Travis County from the Texas Department of Housing and Community Affairs. Therefore, in addition to the Commissioners Court authorizing Judge Biscoe to sign the hard copy of the contract amendment, it is also necessary for the Judge to authorize the County Purchasing Agent to sign off on the electronically transmitted contract amendment.

**FISCAL IMPACT AND SOURCE OF FUNDING:**

This item will not increase the County Budget.

**REQUIRED AUTHORIZATIONS:**

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**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE**

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P. O. Box 1748  
Austin, Texas 78767

**Sherri E. Fleming  
County Executive  
(512) 854-4100  
Fax (512) 854-4115**

**DATE:** May 17, 2012

**TO:** MEMBERS OF THE COMMISSIONERS COURT

**FROM:** \_\_\_\_\_  
Sherri E. Fleming, County Executive for  
Health and Human Services and Veterans Service

**SUBJECT:** Acceptance of 2011– 12 LIHEAP Weatherization Assistance Program  
Contract Budget Amendment 1

**Proposed Motion:** Consider and take appropriate action to approve the contract budget amendment 1 with Texas Department of Housing and Community Affairs for the LIHEAP Weatherization Assistance Program for 2011 - 12.

**Summary and Staff Recommendation:** Staff requests the acceptance of this contract budget amendment 1 from the Texas Department of Housing and Community Affairs (TDHCA). The total grant funding for this contract remains in the amount of \$725,015. The amendment transfers \$40,000 from the Health and Safety category of the budget to the Materials, Program Support and Labor category. The transfer is needed for final reporting purposes.

The LIHEAP grant funds awarded to Travis County are used to provide weatherization services and minor home and roof repair assistance for low-income households. The distribution of assistance will be to qualified Travis County residents with household income levels at or below 200% of the current Federal Poverty Income Guidelines with household weatherization needs.

**Budgetary and Fiscal Impact:** The LIHEAP funds are used for administration, materials, labor, program support and training. The funds for materials is budgeted in the line items for contracted services and supplies and funding for labor are budgeted in the corresponding salaries and benefit line items. Funds for training are budgeted in the applicable registration and travel, meals and lodging line items and the funds for program support is budgeted in the corresponding program support line item. No matching funds are required for this grant. This contract period is 04/01/11 through 03/31/12.

**Issues and Opportunities:** We were able to provide weatherization services for 340 dwelling units with use of these grant funds during this allocation period. The department utilizes this program to obtain a goal of assisting low-income households in achieving a level of energy efficiency, giving priority to households with one or more persons age 60 or above and/or an individual with a disability. Priority also is given to those households with young children age six and under and to those with the lowest incomes that pay the highest portion of their incomes for home energy.

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cc: Leslie Browder, County Executive, Planning and Budget Office  
Diana Ramirez, Budget Analyst Sr., Planning and Budget Office  
Susan A. Spataro, CPA, CMA, Travis County Auditor  
Jose Palacios, Chief Assistant County Auditor  
Michelle Gable, Auditor Analyst VI, County Auditors Office  
Mary Etta Gerhardt, Assistant County Attorney  
Cyd Grimes C.P.M., Travis County Purchasing Agent  
Scott Worthington, Business Analyst II, Travis County Purchasing Office  
Deborah Britton, Director, Community Services  
Lance Pearson, Social Services Program Admin., Housing Services