



## Travis County Commissioners Court Agenda Request

**Meeting Date:** 05/08/2012, 9:00 AM, Voting Session

**Prepared By/Phone Number:** Alan Miller, Planning and Budget Office, 854-9726

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive  
Planning and Budget

**Commissioners Court Sponsor:** Judge Biscoe

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- A. New contract with the Office of the Governor, Criminal Justice Division for an Electronic Disposition Reporting grant with the District Clerk's Office. The grant provides funds to assist with gathering disposition data on felony cases;
- B. New contract with East Austin Academia Inc. to provide reimbursement for educational services provided by Constable, Precinct 1 during Fiscal Year 11; and
- C. An amendment to the contract with East Austin Academia Inc, to increase the award and extend the grant term for Constable, Precinct 1 to continue to provide educational services in Fiscal Year 12.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Item A is a new grant in the District Clerk's Office that would improve the ability of the department to gather information about the dispositions of felony cases.

Item B is a new contract that will allow Travis County to be reimbursed for education services that were provided in FY 2011 by Constable, Precinct 1.

Item C is a modification to the contract in item B above. This modification extends the grant period to include FY 2012 and increase the grant award to \$10,000.

### **STAFF RECOMMENDATIONS:**

PBO recommends approval.

### **ISSUES AND OPPORTUNITIES:**

Additional information is provided on each item's grant summary sheet.

### **FISCAL IMPACT AND SOURCE OF FUNDING:**

Item A does not require a county match.

Items B, and C have an in-kind match consisting of volunteer activities, but no additional funds are required by the County.

**REQUIRED AUTHORIZATIONS:**

Planning and Budget Office  
County Judge's Office

Leslie Browder  
Cheryl Aker

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE  
FY 2012

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
<b>Contracts</b>											
<b>A</b>	21	Electronic Disposition Reporting	04/15/2012 08/31/12	\$34,939	\$0	\$0	\$34,939	-	R	MC	11
<b>B</b>	31	Full Services Community Schools - East Austin Children's Promise	02/01/2011 09/30/2011	\$7,215	\$0	\$7,215	\$14,430	0.20	R	S	36
<b>C</b>	31	Full Services Community Schools - East Austin Children's Promise*	10/01/2011 09/30/2012	\$10,000	\$0	\$7,215	\$17,215	0.20	R	S	45

\* Amended from original.

**PBO Notes:**

R - PBO recommends approval.  
NR - PBO does not recommend approval  
D - PBO recommends item be discussed.

**County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload**

S - Simple  
MC - Moderately Complex  
C - Complex  
EC - Extremely Complex

**FY 2012 Grant Summary Report**  
**Grant Applications approved by Commissioners Court**

*The following is a list of grants for which application has been submitted since October 1, 2011, and the notification of award has not yet been received.*

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
49	Little Webberville Park Boat Ramp Renovation Grant	6/01/2012-05/31/2015	\$77,502	\$0	\$25,834	\$0	\$103,336	-	10/25/2011
49	Webberville Park Boat Renovation Grant	6/01/2012-5/31/2015	\$129,793	\$0	\$43,624	\$0	\$173,417	-	10/25/2011
49	Dink Pearson Park Boat Ramp Grant	6/01/2013-5/31/2016	\$500,000	\$0	\$166,667	\$0	\$666,667	-	10/25/2011
58	AmeriCorps	8/1/2012-7/31/2013	\$298,671	\$0	\$437,941	\$73,677	\$810,289	28.00	11/1/2011
47	State Homeland Security Grant program (through CAPCOG)- SCBA equipment	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- equipment licenses	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- maintenance contract	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- replacement equipment	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- chemical protective clothing	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- radiological isotope identifier	10/01/2012-11/30/2014	\$33,500	\$0	\$0	\$0	\$33,500	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- dosimeters	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
49	FY 12 Habitat Conservation Plan Land Acquisition Assistance Grant	5/1/2012-8/30/2014	\$4,834,800	\$0	\$3,223,200	\$0	\$8,058,000	-	1/17/2012
49	Emergency Management Performance Grant	10/1/2011-9/30/2012	\$138,465	\$138,464	\$0	\$0	\$276,929	3.00	1/24/2012
24	Travis County Veterans Court	7/01/2012-6/30/2013	\$53,414	\$0	\$0	\$0	\$53,414	-	1/31/2012
45	Drug Court & In-Home Family Services	9/01/2012-8/31/2013	\$181,000	\$20,011	\$0	\$0	\$201,011	0.24	1/31/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
45	Juvenile Accountability Block Grant (JABG) Local Assessment Center	9/01/2012-8/31/2012	\$101,525	\$11,280	\$0	\$0	\$112,805	1.34	1/31/2012
19	Underage Drinking Prevention Program	10/1/2012-9/30/2013	\$161,205	\$230,502	\$35,951	\$53,875	\$481,533	3.50	2/7/2012
24	Veterans Court Grant	9/1/2012-8/31/2013	\$226,516	\$0	\$0	\$0	\$226,516	2.00	2/7/2012
39	Travis County Adult Probation DWI Court	9/30/2012-9/29/2013	\$206,515	\$0	\$0	\$0	\$206,515	3.05	2/7/2012
24	Family Drug Treatment Court	9/1/2012-8/31/2013	\$137,388	\$0	\$0	\$0	\$137,388	1.00	2/14/2012
37	TCSO Child Abuse Victim Services Personnel	9/1/2012-8/31/2013	\$24,997	\$0	\$24,997	\$0	\$49,994	1.00	2/14/2012
39	Travis County Adult Probation DWI Court	9/1/2012-8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	2/14/2012
42	Drug Diversion Court	9/1/2012-8/31/2013	\$132,585	\$0	\$0	\$0	\$132,585	1.00	2/14/2012
45	Travis County Juvenile Treatment Drug Court-SAMSHA/CSAT	9/1/2012-8/31/2013	\$199,766	\$0	\$0	\$0	\$199,766	-	2/14/2012
19	Family Violence Accelerated Prosecution Program	09/01/12-08/31/13	\$121,905	\$31,534	\$16,365	\$17,742	\$187,546	2.28	2/21/2012
45	Travis County Eagle Resource Project	09/01/12-08/31/13	\$31,926	\$0	\$0	\$0	\$31,926	-	2/21/2012
45	Trama Informed Assessment and Response Program	09/01/12-08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	2/21/2012
47	Fire Mitigation Assistance Grant Hodde Lane #2957	09/04/11-09/19/11	\$38,605	\$12,868	\$0	\$0	\$51,473	-	3/13/2012
47	Fire Mitigation Assistance Grant Pedernales #2959	09/04/11-09/19/11	\$333,005	\$111,002	\$0	\$0	\$444,007	-	3/13/2012
47	Fire Mitigation Assistance Grant Steiner #2960	09/04/11-09/19/11	\$385,016	\$128,339	\$0	\$0	\$513,355	-	3/13/2012
21	Electronic Disposition Reporting	04/15/12-08/31/12	\$35,637	\$0	\$0	\$0	\$35,637	-	3/20/2012
49	Travis County Fuels Reduction Project (aka Wildfire Mitigation Grant)	09/01/12-08/31/14	\$200,775	\$66,925	\$0	\$0	\$267,700	-	3/20/2012
58	Parenting In Recovery*	09/30/11-09/29/12	\$583,843	\$62,818	\$80,000	\$52,212	\$778,873	1.00	3/20/2012
45	Residential Substance Abuse Treatment (RSAT) Program	10/01/12-09/30/13	\$143,743	\$47,914	\$0	\$0	\$191,657	1.75	3/20/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
45	Trama Informed Assessment and Response Program*	09/01/12 08/31/13	\$192,666.00	\$0.00	\$0	\$0	\$192,666.00	0.50	3/27/2012
45	Travis County Eagle Resource Project*	09/01/12 08/31/13	\$31,926.00	\$0.00	\$0	\$0	\$31,926.00	-	3/27/2012
39	Travis County Adult Probation Co-Occurring Re-entry Services	10/01/2012 9/30/2012	\$565,345.00	\$0.00	\$0	\$0	\$565,345.00	3.00	4/17/2012
49	FY 12/13 CAPCOG Travis County Expo Center Recycling Grant	7/1/2012 06/30/2013	\$31,500.00	\$0.00	\$0	\$0	\$31,500.00	-	4/17/2012
57	NEH Preservation Assistance	2/01/2012 8/1/2013	\$6,000.00	\$0.00	\$0	\$0	\$6,000.00	-	4/17/2012
39	SCATTF - Sheriff's Combined Auto Theft Task Force	09/01/12 08/31/13	\$1,007,657	\$173,811	\$236,537	\$0	\$1,418,005	12.00	5/1/2012
45	Youth Reentry Program	10/01/12 03/31/15	\$1,047,504	\$0	\$0	\$0	\$1,047,504	3.00	5/1/2012

\*Amended from original agreement.

\$12,772,473    \$1,035,468    \$4,291,116    \$197,506    \$18,296,563    72.16

**FY 2012 Grant Summary Report  
Grants Approved by Commissioners Court**

*The following is a list of grants that have been received by Travis County since October 1, 2011*

<b>Dept</b>	<b>Name of Grant</b>	<b>Grant Term</b>	<b>Grant Award</b>	<b>County Cost Share</b>	<b>County Contribution</b>	<b>In-Kind Contribution</b>	<b>Program Total</b>	<b>FTEs</b>	<b>Approval Date</b>
24	Drug Diversion Court	9/01/2011-8/31/2012	\$132,702	\$0	\$0	\$0	\$132,702	1.00	10/4/2011
24	Travis County Veteran's Court	9/01/2011-8/31/2012	\$155,000	\$0	\$0	\$0	\$155,000	2.00	10/4/2011
22	Family Drug Treatment Court	9/01/2011-8/31/2012	\$119,185	\$0	\$0	\$0	\$119,185	1.00	10/4/2011
39	DWI Court	9/01/2011-8/31/2012	\$231,620	\$0	\$0	\$0	\$231,620	4.00	10/4/2011
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) Local Initiatives Projects*	5/06/2008-8/31/2013	\$1,650,140	\$0	\$0	\$155,101	\$1,805,241	-	10/4/2011
45	Travis County Psychology Internship Program	9/01/2011-8/31/2016	\$464,733	\$99,779	\$0	\$0	\$564,512	-	10/11/2011
58	Comprehensive Energy Assistance Program*	1/01/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	10/18/2011
37	Austin/Travis County Human Trafficking LE Task Force*	1/01/2011-9/30/2012	\$15,000	\$0	\$0	\$0	\$15,000	-	10/18/2011
24	Drug Diversion Court*	9/01/2010-8/31/2011	\$188,422	\$0	\$19,132	\$0	\$207,554	1.00	10/18/2011
37	2012 Target & Blue Law Enforcement Grant	10/1/2011-9/30/2012	\$500	\$0	\$0	\$0	\$500	-	10/25/2011
45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	\$21,000	\$0	\$0	\$0	\$21,000	-	10/25/2011
45	Travis County Eagle Resource Project	9/1/2011-8/31/2012	\$39,907	\$0	\$0	\$0	\$39,907	-	10/25/2011
58	Travis County Family Drug Treatment Court - Children's Continuum	10/1/2011 - 9/30/2014	\$550,000	\$0	\$28,012	\$155,321	\$733,333	4.00	11/1/2011
47	Emergency Management Performance Grant	10/1/2010-3/31/2012	\$78,753	\$78,753	\$0	\$0	\$157,506	3.00	11/8/2011
37	State Criminal Alien Assitance Program (SCAAP)	7/1/2009-6/30/2010	\$683,501	\$0	\$0	\$0	\$683,501	-	11/22/2011
58	Comprehensive Energy Assistance Program*	1/1/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	11/22/2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
47	Urban Area Security Initiative*	8/1/2010-13/31/2012	\$250,000	\$0	\$0	\$0	\$250,000	1.00	11/22/2011
45	Leadership Academy Dual Diagnosis Unit-Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	\$142,535	\$47,512	\$0	\$0	\$190,047	1.82	11/29/2011
58	Seniors and Volunteers for Childhood Immunization (SVCI)	9/1/2011-8/31/2012	\$8,846	\$0	\$0	\$0	\$8,846	0.20	11/29/2011
58	Coming of Age (DADS)	9/1/2011-8/31/2012	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/29/2011
58	Coming of Age (CNCS)*	10/1/2010-3/31/2012	\$75,743	\$22,723			\$98,466	0.59	11/29/2011
58	Emergency Food and Shelter Program, Phase 30	1/1/2012-12/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/6/2011
34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2012	\$493	\$493	\$0	\$0	\$986	-	12/13/2011
42	Drug Diversion Court*	09/01/2011-08/31/2012	\$132,702	\$0	\$4,605	\$2,602	\$139,909	1.00	1/3/2012
58	DOE Weatherization Assistance Program	04/01/2011-03/31/2012	\$212,612	\$0	\$0	\$0	\$212,612	-	1/10/2012
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	1/24/2012-8/31/2013	\$175,000	\$0	\$0	\$0	\$175,000	-	1/17/2012
37	Travis County Sheriff's Office Response Equipment	12/01/2011-5/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	1/31/2012
24	Formula Grant - Indigent Defense Grants Program	10/01/2011-9/30/2012	\$441,998	\$0	\$0	\$0	\$441,998	-	1/31/2012
23	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County*	11/19/2012-8/31/2012	\$590,797	\$0	\$0	\$0	\$590,797	2.00	1/31/2012
59	Capital Area Trauma Advisory Council	5/1/2011-8/31/2012	\$5,888	\$0	\$0	\$0	\$5,888	-	2/7/2012
58	ARRA WAP Weatherization Assistance Program*	09/01/2009-02/28/2012	\$7,622,699	\$0	\$0	\$0	\$7,622,699	3.00	2/21/2012
40	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program*	10/01/2010-09/30/2013	\$400,000	\$0	\$0	\$0	\$400,000	-	2/28/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
37	TxDOT Impaired Driving Mobilization Grant	03/07/12 09/30/12	\$18,102	\$6,100	\$0	\$0	\$24,202		3/13/2012
37	2009 COPS LE Technology Grant*	03/11/12 09/10/12	\$300,000	\$0	\$0	\$0	\$300,000		3/13/2012
49	LIRAP Local Initiative Projects (LIP)*	05/06/08 08/31/13	\$1,688,163	\$0	\$0	\$0	\$1,688,163	-	3/20/2012
17	Ransom and Sarah Williams Farmstead Educational Outreach Project	10/1/2011- 9/30/2013	\$7,500	\$0	\$7,500	\$0	\$15,000	-	3/27/2012
58	Coming of Age (CNCS)	4/1/2012- 3/31/2013	\$50,495	\$321,591	\$0	\$0	\$372,086	6.80	3/27/2012
42	Drug Diversion Court*	09/01/2011- 08/31/2012	\$132,702	\$0	\$7,930	\$0	\$140,632	1.00	4/3/2012
58	Share the Warmth	04/01/12 09/30/12	\$24,500	\$0	\$0	\$0	\$24,500	-	4/24/2012

\*Amended from original agreement.

\$27,875,488      \$601,435      \$67,179      \$313,024      \$28,857,126      33.41

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**FY 2012 Grants Summary Report**

**Permission to Continue**

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	3/31/2012	12/27/2011	N/A	No
58	Comprehensive Energy Assistance Program*	1/1/2012-12/31/2012	\$0	\$0	\$175,000	0.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$15,196	\$15,196	\$30,392	1.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	1.00	6/30/2012	3/20/2012	N/A	No
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	5/31/2012	3/27/2012	N/A	No
<b>Totals</b>			<b>\$102,784</b>	<b>\$102,784</b>	<b>\$380,568</b>	<b>10.00</b>				

\*This portion of the request is not a typical permission to continue and will temporarily use General Fund resources for grant program operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.

**TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS**

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

**Grant Contracts approved by Commissioners Court**

Dept	Grant Title	FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000		\$ 625,000
Criminal Justice Planning	Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432		\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA). For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.		\$ -	\$ 2,207,900	\$ 1,292,000		\$ -		\$ -		\$ -		\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -		\$ -
Travis County Sheriff's Office	Travis County Sheriff's Office Response Equipment (ARRA) - One-time funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Travis County Sheriff's Office/County Attorney's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.	\$ -	\$ -	\$ 64,599	\$ -		\$ -		\$ -		\$ -		\$ -

Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.	\$ -	\$ -	\$ 143,750	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ 687,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americorps. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 281,297	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ -	\$ 580,000	\$ -	\$ 580,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households		\$ -	\$ 2,311,350	TBD	\$ 5,311,349	TBD		\$ -		\$ -		\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,390	\$ 223,908
Health and Human Services	Community Putting Prevention to Work (Tobacco Free Worksite Policy). Interlocal with the City of Austin to receive ARRA funds to development a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		<b>\$ 3,070,731</b>	<b>\$ 1,161,189</b>	<b>\$ 8,619,525</b>	<b>\$ 2,175,626</b>	<b>\$ 7,952,569</b>	<b>\$ 1,135,059</b>	<b>\$ 2,272,470</b>	<b>\$ 1,260,059</b>	<b>\$ 1,607,470</b>	<b>\$ 1,760,059</b>	<b>\$ 1,490,480</b>	<b>\$ 1,760,059</b>

County impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

### GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	2102 District Clerk-Criminal Division	
Contact Person/Title:	Michelle Brinkman	
Phone Number:	854-3693	

Grant Title:	Electronic Disposition Reporting		
Grant Period:	From:	4-15-12	To: 8-31-12
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Office of the Governor, Criminal Justice Division		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	<i>County Contribution</i>	In-Kind	<b>TOTAL</b>
Personnel:	34,939	0	0	0	\$34,939
Operating:	0	0	0	0	\$0
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
<b>Total:</b>	\$34,939	\$0	\$0	\$0	\$34,939
FTEs:	0.00	0.00	0.00	0.00	0.00

<b>Permission to Continue Information</b>					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	PL	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Fill in missing EDR reporting elements on cases with incomplete data	3411					
Review cases DPS assigned to Travis County but cannot be matched to District Clerk database to capture necessary identifying numbers and report to DPS	1037					
Validate EDR data on cases to ensure correctness prior to submitting to DPS	2772					
<b>Measures For Grant</b>						
Fill in missing EDR reporting elements on cases with incomplete data	3411					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					
Review cases DPS assigned to Travis County but cannot be matched to District Clerk database	1037					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					
Validate EDR data on cases to ensure correctness prior to submitting	2772					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					

**PBO Recommendation:**

This is a new grant to request funding for overtime for employees of the District Clerk's Office to work on well-documented criminal history reporting issues to DPS. There is no county match requirement nor any continuing obligations for Travis County. PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The State of Texas mandates criminal history reporting of court activity on felony case. The data elements required for this reporting, which includes identifying numbers relating to both the person charged with a crime and the actual crime alleged to have been committed, comes from the District Clerk's automated records. Capturing all these numbers at the time a case is filed is not possible for various reasons (not available at the time of filing, multiple felony and misdemeanor charges can stem from a single arrest, the actual execution of a warrant can occur in another county), so a review of case records, data from other county criminal justice

departments, and information from DPS is required to ensure all identifying numbers and other required case data is entered before the disposition can be reported to DPS.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

As criminal history reporting via the EDR process is an ongoing requirement, the District Clerk has identified resource needs related to ensuring required data is captured and validated prior to transmittal to DPS. These resource needs will be included in the District Clerk's 2013 budget request.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No Indirect costs are not an allowable item under the special initiative related to criminal history reporting..

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

This program is part of the core business of the District Clerk in order to comply with mandated criminal history reporting and cannot be discontinued. The resource needs of the District Clerk to continue meeting this mandate will be requested starting in FY13

6. If this is a new program, please provide information why the County should expand into this area.

Program not new; criminal history reporting is an ongoing State mandate.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will enable the District Clerk to complete criminal history reporting on disposed cases from 2006 - 2011.



State of Texas  
Office of the Governor  
Criminal Justice Division

Rick Perry  
Governor

April 23, 2012

The Honorable Samuel Biscoe  
County Judge  
PREVIEW - Travis County - PREVIEW -  
P.O. Box 1748  
Austin, Texas 78767-0000

Dear Judge Biscoe:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://cjdonline.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants; an eGrants Users Guide; and the new Guide to Grants containing answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

I hope you continue to find the online environment of eGrants to be a positive experience. We are continually improving the efficiency of processes so that you can dedicate your time to the priorities of service within your communities. We look forward to working with you to ensure the success of your program.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burnett".

Christopher Burnett  
Executive Director

OFFICE OF THE GOVERNOR  
CRIMINAL JUSTICE DIVISION  
STATEMENT OF GRANT AWARD

**Grant Number:** SF-12-A10-25529-01 **CFDA or State ID:** 00.421  
**Program Fund:** SF-State Criminal Justice Planning (421) Fund  
**Grantee Name:** PREVIEW - Travis County - PREVIEW -  
**Project Title:** Electronic Disposition Reporting  
**Grant Period:** 04/01/2012 - 08/31/2012  
**Liquidation Date:** 11/29/2012  
**Date Awarded:** April 23, 2012  
**CJD Grant Manager:** Helen Martinez

**CJD Award Amount:** \$34,939.00  
**Grantee Cash Match:** \$0.00  
**Grantee In Kind Match:** \$0.00  
**Total Project Cost:** \$34,939.00

The Statement of Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

**Condition(s) of Funding and Other Fund-Specific Requirement(s):**

1 Overtime Policy: 1) Please upload a copy of the overtime policy approved by the governing body to eGrants at <https://egrants.governor.state.tx.us>



State of Texas  
Office of the Governor  
Criminal Justice Division

Rick Perry  
Governor

**Memorandum**

**To:** CJD Grant Recipients  
**From:** Aimee Snoddy, Deputy Director  
**Contact:** (512) 463-1919  
**Re:** Grantee Responsibilities  
**Date Awarded:** April 23, 2012

Congratulations on your grant award from Governor Rick Perry's Criminal Justice Division (CJD). It is important to make you aware of a few things to consider as you implement strategies to successfully manage your program. For more information and resources, refer to the Grant Resources section of eGrants available online at <https://cjdonline.governor.state.tx.us>:

**Financial Reporting** – Financial Status Reports must be submitted to CJD via eGrants. Financial Status Reports may be submitted monthly but must be submitted at least quarterly. Financial Status Reports are due after each calendar quarter, regardless of when the grant was awarded. Due dates are:

April 22 (January-March quarter)  
July 22 (April-June quarter)  
October 22 (July-September quarter)  
January 22 (October-December quarter)

The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse and CJD will provide them as grants to others who need the funding.

**Payment Authorization** – Payments will be generated based on expenditures reported in the Financial Status Reports. Upon CJD approval of the Financial Status Report, a payment will be issued through direct deposit or electronic transfer.

**Generated Program Income** – Any income generated as a direct result of the grant activities must be reported to CJD through the Financial Status Report and grant adjustment processes. Program income must be expended prior to seeking payments from CJD. Program income must be accounted and used for the purposes of the grant activities as awarded.

**Grant Funded Personnel** – Staff whose salaries are supported by this award must be made aware that continued funding is contingent upon the availability of appropriated funds as well as the outcome of the annual application review conducted by CJD.

**Project Changes** – Grantees may submit a request for grant adjustment via eGrants for any proposed budgetary or programmatic changes, including updating contact information for grant officials.

**Equipment** – Equipment purchased with grant funds must be used for the purpose of the grant and as approved by CJD. An inventory report should be kept on file containing all equipment purchased with any grant funds during the grant period. This report must agree with the approved grant budget and the final Financial Status Report.

**Fidelity Bond** – Each nonprofit corporation receiving funds from CJD will obtain and have on file a blanket fidelity bond that indemnifies CJD against the loss and/or theft of the entire amount of grant funds, including matching funds. The fidelity bond should cover at least the CJD grant period.

**Required Notifications** – Grantees must immediately notify CJD in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify CJD in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand notices, subpoenas, lawsuits, or indictments to CJD. If a federal or state court or administrative agency renders a judgment or order finding discrimination by a grantee based on race, color, national origin, sex, age, or handicap, the grantee agrees to immediately forward a copy of the judgment or order to CJD.

**Project Effectiveness** – Grantees should regularly evaluate the effectiveness of their projects. This includes a reassessment of project activities and services to determine whether they continue to be effective. Grantees must show that their activities and services effectively address and achieve the project's stated purpose.

**Programmatic Reporting** – Grantees must submit required reports regarding grant information, performance, and progress towards goals and objectives in accordance with the instructions provided by CJD, or its designee. To remain eligible for funding, the grantee must be able to show the scope of services provided and the impact and quality of those services.

**Monitoring** – Grantees must readily make available to CJD or its agents all requested records. CJD may make unannounced monitoring visits at any time. The grantee must make every effort to resolve all issues, findings, or actions identified by CJD within the time frame specified by CJD.

**Audit Requirements** – Grantees expending over \$500,000 in state or federal grant funds during the fiscal year are subject to the Single Audit requirements set forth in OMB Circular No. A 133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.governor.state.tx.us/grants/what/>. Grantees must electronically submit to CJD copies of the results of any single audit conducted in accordance with OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> or in accordance with the State Single Audit Circular issued under UGMS, within 30 calendar days after the grantee receives the audit results or nine months after the end of the audit period, whichever is earlier.

**Supplanting** – Awarded funds must be used to supplement existing funds for program activities and not replace (supplant) funds that have been appropriated for the same purpose. Grant monitors and auditors will look for potential supplanting during reviews. Violations may result in a range of penalties, including suspension of future funds, suspension or debarment from receiving federal or state grants, recoupment of monies provided under the grant, and civil or criminal penalties. Refer to the Guide to Grants at <https://cjdonline.governor.state.tx.us/updates.aspx> for additional information on supplanting.

**Conflict of Interest** – Grantees should have in place established safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

**Contracting and Procurement** – Grantees must follow their established policy and best practices for procuring goods or services with grant funds. Contracts must be routinely monitored for delivery of services or goods. When a contractual or equipment procurement is anticipated to be in excess of \$100,000, grantees must submit a Procurement Questionnaire <https://cjdonline.governor.state.tx.us/updates.aspx> to CJD for approval prior to procurement.

**Travel** – Grantees must follow their established policies and good fiscal stewardship related to travel expenses. If the grantee does not have established policies regarding in-state and out-of-state travel, grantee must use the travel guidelines established for state employees.

**Uniform Crime Reporting** – Local units of governments receiving funds from CJD must comply with all requirements for uniform crime reporting and will ensure that prompt reporting will remain current throughout the grant period.

**Limited English Proficiency** – Grantees must take reasonable steps to ensure that persons with limited English proficiency have meaningful access to services. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. Additional information on this requirement can be found at <http://www.lep.gov>.

**Law Enforcement Programs** – Law enforcement programs receiving funds from CJD must be in compliance with all rules developed by the Texas Commission on Law Enforcement Officer Standards and Education.

**28 C.F.R. Part 23 Training** - Any grant funded individual responsible for entering information into or retrieving information from an intelligence database must complete continuing education training on operating principles described by 28 C.F.R. Part 23 at least once for each continuous two-year period the person has primary responsibility for entering data into or retrieving data from an intelligence database.

**Programs Approved to Pay Overtime for Personnel** - Overtime is allowable to the extent that it is included in the CJD approved budget. Overtime reimbursements paid by CJD will be based on the following seven eligibility requirements:

- (1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay.
- (2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave.
- (3) On-call hours should not be included in physical hours worked or as eligible hours for overtime.

- (4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed.
- (5) Time should be recorded to the nearest quarter hour.
- (6) Grantee records must include a clear calculation in how the overtime was computed.
- (7) Overtime payments issued outside this policy are the responsibility of the grantee agency.

**Cancellation for Awards** - Grantees must take reasonable steps to commence project activities upon receiving notice of a grant award:

**Commencement Within 60 Days.** If a project is not operational within 60 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must report by letter to CJD the steps taken to initiate the project, the reasons for delay, and the expected revised start date.

**Commencement Within 90 Days.** If a project is not operational within 90 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must submit a second statement to CJD explaining the implementation delay. Upon receipt of the 90-day letter, CJD may cancel the project and redistribute the funds to other project areas. CJD may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

**Public Information Requests** - Grantees must immediately notify and provide a copy to CJD of any Public Information Request received by the agency related to this grant award.

**Prohibited Acts of Agencies and Individuals** - Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- Grant funds may not be used to finance or otherwise support the candidacy of a person for an elected local, state, or federal office. This prohibition extends to the direct or indirect employment of a person to perform an action described by this subsection. In addition, grant-funded or grant-leased motor vehicles may not be used for the purpose described above.
- Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- Grant funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- Grantees must comply with the federal Hatch Act (5 U.S.C. §§ 1501- 1508) which restricts the political activity of some state and local employees who work in connection with federally funded programs. Covered state and local employees may not: 1) be candidates for public office in a partisan election; 2) use official authority or influence to interfere with or affect the results of an election or nomination; or, 3) directly or indirectly coerce contributions from subordinates in support of a political party or candidate.

**Employment of a Lobbyist** - Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.

**Legislative Lobbying** - Grant funds may not be used to attempt to influence the passage or defeat of a legislative measure.

**Use of Alcoholic Beverages** - Grant funds may not be used to compensate an officer or employee who uses alcoholic beverages on active duty. In addition, grant funds may not be used to purchase an alcoholic beverage or to pay or reimburse a travel expense that was incurred for an alcoholic beverage.

**OneStar Foundation Registration and Organization Profile for Nonprofit Corporations** - Each nonprofit corporation receiving funds from CJD must register and connect their organization with the OneStar Foundation at <http://www.onestarfoundation.org/page/registration/>.

Each nonprofit corporation is also encouraged to create an organizational profile with the OneStar Foundation at <http://www.onestarfoundation.org/page/org-profile>. By completing the Organizational Profile, your organization will be eligible to receive notification of opportunities, such as:

- Organizational excellence scholarships to build the capacity of your organization, including organizational assessments, trainings, consulting, conferences and other professional development activities;
- Funding announcements and events related to national service and volunteerism; and
- Chances to participate in important research on the needs and trends of the social sector and its stakeholders.

[Print This Page](#)

**Agency Name:** Travis County  
**Grant/App:** 2552901 **Start Date:** 4/1/2012 **End Date:** 8/31/2012

**Project Title:** Electronic Disposition Reporting  
**Status:** Pending AO Acceptance of Award

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460001922000

**Application Eligibility Certify:**

Created on: 1/13/2012 1:11:10 PM By: Heather Morgan

**Profile Information**

**Applicant Agency Name:** Travis County  
**Project Title:** Electronic Disposition Reporting  
**Division or Unit to Administer the Project:** Travis County District Clerk's Office  
**Address Line 1:** P.O. Box 1748  
**Address Line 2:**  
**City/State/Zip:** Austin Texas 78767-0000  
**Start Date:** 4/1/2012  
**End Date:** 8/31/2012

**Regional Council of Governments(COG) within the Project's Impact Area:** Capital Area Council of Governments  
**Headquarter County:** Travis  
**Counties within Project's Impact Area:** Travis

**Grant Officials:**

**Authorized Official**

**User Name:** Samuel Biscoe  
**Email:** sam.biscoe@co.travis.tx.us  
**Address 1:** Post Office Box 1748  
**Address 1:**  
**City:** Austin, Texas 78767  
**Phone:** 512-854-9555 **Other Phone:**  
**Fax:** 512-854-9535  
**Title:** The Honorable  
**Salutation:** Judge

**Project Director**

**User Name:** Michelle Brinkman  
**Email:** michelle.brinkman@co.travis.tx.us  
**Address 1:** Room 1.400 CJC  
**Address 1:** P.O. Box 679003  
**City:** Austin, Texas 78767  
**Phone:** 512-854-3693 **Other Phone:** 512-636-3094  
**Fax:**  
**Title:** Ms.  
**Salutation:** Chief Deputy

**Financial Official**

**User Name:** Susan Spataro  
**Email:** susan.spataro@co.travis.tx.us  
**Address 1:** P.O. Box 1748  
**Address 1:**  
**City:** Austin, Texas 78767  
**Phone:** 512-854-9125 **Other Phone:**  
**Fax:** 512-854-6640  
**Title:** Ms.  
**Salutation:** Ms.

**Grant Writer**

**User Name:** Michelle Brinkman  
**Email:** michelle.brinkman@co.travis.tx.us  
**Address 1:** Room 1.400 CJC  
**Address 1:** P.O. Box 679003  
**City:** Austin, Texas 78767  
**Phone:** 512-854-3693 **Other Phone:** 512-636-3094

**Fax:**  
**Title:** Ms.  
**Salutation:** Chief Deputy

#### Grant Vendor Information

**Organization Type:** County  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
 17460001922000  
**Data Universal Numbering System (DUNS):** 030908842

#### Narrative Information

##### Primary Mission and Purpose

The State Criminal Justice Planning (421) Fund supports programs designed to reduce crime and improve the criminal or juvenile justice system.

##### Funding Levels

The anticipated funding levels for the Fund 421 program are as follows:

- Minimum Award - \$10,000
- Maximum Award - None
- Match Required - None

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

*Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.*

#### Juvenile Justice Program Requirements

**Preferences** - Preference will be given to those applicants that demonstrate cost effective programs focused on proven or promising approaches to services provision.

**Juvenile Justice Board Priorities** - Juvenile Justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding.

**Prevention and Early Intervention at First Offense** - Fund programs or other initiatives designed to positively impact youth prior to their involvement in the juvenile justice system or at their first offense and divert them from a path of serious, violent and chronic delinquency. Programs may include support for school resource officers, alcohol and substance abuse education, mentoring and after-school programs.

**Disproportionate Minority Contact (DMC)** - Decrease DMC, which exists if minority youth have a higher rate of contact with the juvenile justice system than do non-Hispanic white youth. Fund programs or other initiatives designed to address the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

**Gang Prevention and Intervention** - Fund programs that address issues related to juvenile gang activity and the recruitment of juvenile members. These issues include information sharing and prevention and intervention efforts directed at reducing gang-related activities.

**Specialized Treatment Services** - Fund programs that address the use and abuse of illegal substances, prescription and non-prescription drugs and alcohol. Counseling and professional therapy may also be provided to sex offenders and youth with anger management issues.

**Juvenile Justice System Impact** - Fund programs designed to impact offender accountability or improve the practices, policies or procedures within the juvenile justice system including rehabilitating and educating youth who have been involved in the juvenile justice system so that future involvement in criminal activity is deterred.

#### Victim Assistance Program Requirements

**Preferences** - Preference will be given to applicants that promote comprehensive victim restoration while incorporating an emphasis on cultural competency in underserved populations. Applicants are also encouraged to streamline administrative and reporting processes by consolidating grant requests whenever possible in lieu of submitting multiple applications.

**Culturally Competent Victim Restoration** - Applicants agree to promote collaboration and coordination among local service systems that involve multiple disciplines and support a seamless delivery of a continuum of services that focus on each individual's return to full physical, mental, and emotional health while incorporating an emphasis on cultural competency in underserved populations.

Provide information in this section regarding how your organization is culturally competent when providing services to victims. Here are some guidelines to follow: Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when (1) cultural knowledge, awareness and sensitivity are integrated into action and policy, (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management, and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

N/A

#### Criminal Justice Program Requirements

<https://egrants.governor.state.tx.us/project/GrantPrintableSummary.aspx?PrintCode=0&gh...> 4/25/2012

**Preferences** - Preference will be given to applicants that support law enforcement activities, prosecution, and improvements to technology, and reentry of offenders into the community.

**Prohibition on Serving Certain Adult Offenders** - Applicants will not serve adult offenders charged with, given deferred adjudication for, or convicted of violent or other serious crimes including murder, arson, robbery, sexual assault, aggravated sexual assault, burglary, felony drug crimes, crimes against children, kidnapping, aggravated kidnapping, and manslaughter, unless the executive director of CJD grants an exception.

**Eligible Activities** - Applicant assures that its proposed project meets at least one of the following areas to be eligible for funding:

- **Law Enforcement** - Supports state and local law enforcement agencies that address violent crime or statistically supported major crime initiatives at the local level. Law enforcement agencies applying for equipment only or agencies applying to provide law enforcement training must apply under this program area unless they are seeking to purchase or enhance technology.
- **Prosecution and Court** - Programs that improve the prosecution of serious and violent crimes, including those that reduce the time from arrest to disposition.
- **Technology** - Programs that implement or expand a law enforcement agency's ability to report and analyze crime. Applicant assures that any criminal intelligence databases developed under this program will comply with 28 CFR Part 23.
- **Substance Abuse Treatment** - Programs that target substance abuse treatment for juveniles or adults who have been court ordered to participate, including drug courts and projects that serve as alternatives to incarceration.
- **Corrections and Community Corrections** - Programs that reintegrate adults and juveniles into the community.

**Program Income** - Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to CJD through a formal grant adjustment and to secure CJD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after CJD's approval of a grant adjustment and prior to requesting reimbursement of CJD funds.

- **Deduction Method** - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless CJD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the CJD award and grantee match rather than to increase the funds committed to the project.
- **Asset Seizures and Forfeitures** - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

#### **Assets Seizures and Forfeitures**

Applicant agrees to comply with the following:

1. Applicant will maintain on file and provide a copy of the asset sharing agreement between the agency and any other criminal justice agency outlining the distribution of assets forfeited in the course of grant-related activities. The asset agreement must clearly describe the distribution of forfeited assets within the grantee agency in regards to grant-funded and non-grant funded personnel participating in grant-related activities.
2. Applicant shall maintain a logbook of all assets seized in the course of grant-related activities. The logbook shall record the assets seized, the date and time of the asset seizure, the case number of the incident involving the asset seizure, the name of the grantee agency employee(s) who were involved in the seizure of the assets, the date seized assets are forfeited, the date forfeited assets are liquidated if not cash, and the final disposition of cash from cash forfeitures or property sales to the grantee agency.

**Uniform Crime Reporting** - Applicant assures that if it operates a law enforcement agency, the agency is current and has been current in reporting required Part 1 violent crime data for three previous years to the Texas Department of Public Safety and will continue reporting throughout the grant period.

**Criminal History Reporting** - Applicant assures that they are currently reporting and will maintain timely reporting of all information required under the Texas Code of Criminal Procedure, Chapter 60.

**Constitutional Compliance** - Applicant assures that they will engage in no activity that violates Constitutional law including profiling based upon race.

**Information Systems** - Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

#### **Drug Court Program Requirements**

**Preferences** - Preference will be given to:

1. mandated drug courts under Texas Health and Safety Code, §469.006; and
2. non-mandated drug courts operating in counties with a population of less than 200,000.

#### **Ten Essential Characteristics**

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code §469.001 to be eligible for funding.

Describe in detail how your program meets each of the ten essential characteristics of a drug court.

**Integration of Services** - The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

N/A

**Non-Adversarial Approach** - The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

N/A

**Prompt Placement** - Early identification and prompt placement of eligible participants in the program.

**Access** - Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

**Abstinence Monitoring** - Monitoring of abstinence through weekly alcohol and other drug testing.

**Compliance Strategy** - A coordinated strategy to govern program responses to participants' compliance.

**Judicial Interaction** - Ongoing judicial interaction with program participants.

**Evaluation** - Monitoring and evaluation of program goals and effectiveness.

**Education** - Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

**Partnerships** - Development of partnerships with public agencies and community organizations.

#### General Approaches

- **Pre-adjudication** - The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.
- **Post-adjudication** - The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation.
- **Reentry** - Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transition and reintegration into society.
- **Civil** - Participants enter the drug court program in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** that best fit this drug court.

Select **all** that apply:

- Pre-adjudication
- Post-adjudication
- Reentry
- Civil
- N/A

**Observation** - The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

**Policies and Procedures** - The drug court will develop and maintain written policies and procedures for the operation of the program.

**Information Sharing** - The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**Jurisdiction** - Provide the name of the court administering the Drug Court program (e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal Court). If this has not been decided enter "To Be Determined", or enter "N/A" if this item does not apply.

**Drug Court Date** - If the Court has commenced operations, provide the date that the Court was established.

Enter the date [mm/dd/yyyy]:

#### Drug Court Type

- **Adult** - Programs serving adults (either pre-adjudication, post-adjudication, or reentry).
- **Veterans** - Programs serving veterans or current members of the United States armed forces, including members of the Reserves, National Guard or State Guard.
- **Family** - Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.
- **Juvenile** - Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).

Select the type of drug court that will be operated:

- Adult
- Veterans
- Family
- Juvenile
- N/A

Will the drug court accept DWI offenders?

Select the appropriate response:

- Yes
- No
- N/A

**Presiding Judge** - The presiding judge of a drug court must be an active judge holding elective office or a master.

Enter the name, phone number, and email address of the **Presiding Judge** for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. Applicant must notify CJD with this information when a judge is appointed.

Enter the name, phone number and email address of the **Drug Court Coordinator**. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

**Federal Funding** - Applicant agrees to apply for federal grant funding from the Bureau of Justice Assistance to support operations of the court. Applicant also agrees to notify CJD immediately of any additional state or federal grants or other funds that may become available to support operation of the court. At that time, CJD may deobligate a portion of the funds awarded under this solicitation.

Has the drug court ever applied for federal funding?

Select the appropriate response:

- Yes
- No
- N/A

Has the drug court ever received federal funding?

Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and how the funds were used or will be used if the federal grant period overlaps with the grant period for this solicitation.

Enter the federal funding description:

**TDSHS - CMBHS Registration** - Applicant assures that it is currently registered or will register with the Texas Department of State Health Services (TDSHS) - Clinical Management for Behavioral Health Services (CMBHS) database. Information about registration procedures can be accessed [here](#).

**Community Planning Participation**

Did the applying agency participate in the Local or Regional community planning process?

Select the appropriate response:

- Yes
- No
- N/A

**Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Diane Blankenship

Enter the Address for the Civil Rights Liaison:

Director of Human Resources Management Department Travis County 1010 Lavaca Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999]:

(512) 854-9165

**Certification**

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements for Juvenile Justice, Victim Assistance, Criminal Justice**, and (if applicable) **Drug Court Program Requirements** to be eligible for funding under the State Criminal Justice (421) Fund Program Solicitations.

I certify to all of the above eligibility requirements.

**Problem Statement:**

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

Texas Code of Criminal Procedure Article 60.10 sets compliance criteria for each County's reporting of arrests and dispositions. The standard established by the statute is a ninety percent completeness percentage, meaning that 90% of reported arrests must have a disposition or other resolution reported in time for the first annual report submitted by the Department of Public Safety on or after January 1, 2013. Because Travis County is presently not in compliance with the statute, the Travis County Commissioners Court established a local data advisory board charged with developing and implementing a data reporting improvement plan. The District Clerk's office is represented on this board. By working on the data reporting improvement plan over the last year, Travis County's completeness percentage has improved from less than 40% to approximately 87% for years 2006-2010. The data reporting improvement plan was developed by the advisory board after a comprehensive review of the existing electronic disposition reporting (EDR) process. The Board identified several major factors which directly impact Travis County's overall performance. These factors were found in the business processes as well as in the software. Accordingly, Travis County has redesigned the EDR program and added data elements to the source subsystems, providing a fully automated TRN/TRS tracking module, as well as an error resolution element. Another significant change is the data source of the EDR extraction. The redesign extracts data directly from each of the source subsystems instead of the interagency database (IDB) and eliminates potential IDB contribution fail points. Through this methodology, Travis County has been able to identify missing data fields required for reporting and populate them from other reliable sources. However, at this point, the technological methods for expediting reporting of dispositions and supplying missing data elements have been implemented; but there are still cases that need to be reported for which no technological method is available to identify missing data. A case by case review of the remaining reportable dispositions will be required to complete Travis County's reporting. The District Clerk has identified 7,220 cases stemming from arrests occurring from 2006 forward requiring review and research to identify that populate the missing data, much of which includes the SID (State Identification number) that can only be obtained from the Department of Public Safety. The District Clerk plans to use existing, trained court staff working overtime to complete these reviews; existing staff have the experience and knowledge to perform these reviews expeditiously and, more importantly, accurately. Completing this work by August 1, 2012 is essential for two reasons: 1) to ensure the most complete criminal history possible, and 2) CJD has notified all counties that if they are not in compliance, they will be ineligible to receive any grants under CJD's Justice Assistance Grant Program.

**Supporting Data:**

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

The sources of the data included in the first five summary charts listed below are DPS and Travis County's Integrated Justice System (IJS). We are able to drill down from each of these summary reports to the records that comprise each total. The overtime funds requested in this application will be used by experienced staff to research these records, determine what needs to be done to correct them and enter the corrections into the IJS for transmission to DPS. The source of the data in the sixth chart is from DPS. The chart shows the completeness percentages for Travis County as of 1/12/12. It reflects the baseline statistics for the grant application. Travis County's goal is to raise the average completeness percentage for 2006 through 2010 to 90% or higher by 8/1/12 and the completeness percentage for 2010 and 2011 individually to 90% or higher. Total arrests that cannot be matched to data in IJS Year Total District County 2006 7,433 369 5,733 2007 3,631 333 1,674 2008 3,642 390 1,915 2009 2,274 80 1,287 2010 1,733 157 655 Total 18,713 1,329 11,264 Open arrests with matching TRN/TRS but the SID does not match the data entered into IJS 2006 5,408 63 5,345 2007 1,227 62 1,165 2008 1,477 25 1,452 2009 1,180 45 1,135 2010 588 71 517 Total 9,880 266 9,614 Open arrests with a matching TRN and SID in IJS but no corresponding TRS could be found 2006 636 292 344 2007 737 258 479 2008 805 359 446 2009 172 33 139 2010 210 76 134 Total 2,560 1,018 1,542 Open arrests with a matching TRN but no matching TRS and SID could be found in IJS 2006 58 14 44 2007 43 13 30 2008 23 6 17 2009 15 2 13 2010 14 10 4 Total 153 45 108 No indicator of the open arrest as reported by DPS could be located in IJS 2006 1,331 2007 1,624 2008 1,337 2009 907 2010 921 Total 6,120

**Community Plan:**

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

Priority C under Law Enforcement, Prosecution, Courts in Travis County's Community Plan states: Travis County needs to resolve data sharing and confidentiality issues between agencies. The priority level is rated high.

**Goal Statement:**

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The goal of this project is to reach a 90% completeness rate by August 1, 2012 for Travis County adult arrests for calendar years 2006-2010. The objective is to use overtime funds to pay experienced staff to research records that have been identified without a disposition in the DPS database, determine what needs to be done to correct them and enter the corrections into Travis County's integrated justice system for transmission to DPS.

**Cooperative Working Agreement (CWA):**

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A Sample CWA is available [here](#) for your convenience.  
Enter your cooperating working agreement(s):

#### Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

#### Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Travis County is working diligently to meet its obligation under Texas Code of Criminal Procedure Article 60.10 to improve the "County's average disposition completeness percentage to be equal to or greater than 90 percent in the first report the Department of Public Safety submits under Article 60.21(b)(2) on or after January 1, 2013" and to also meet the Criminal Justice Division's (CJD) earlier deadline of August 1, 2012 for counties to reach a 90% disposition completeness percentage rate for adult arrests for calendar years 2006-2010. As of January 27, 2012, Travis County's disposition completeness percentages have improved significantly: 2006 - 81%, 2007 - 87%, 2008 - 87%, 2009 - 87% and 2010 - 96%. The objective of this project is to reach a 90% completeness rate for Travis County adult arrests for calendar years 2006-2010. The strategy for reaching this objective is to use overtime funds from the grant to pay experienced staff to research records that have been identified as disposed but do not have dispositions in the DPS database, determine what needs to be done to correct them and enter the corrections into Travis County's integrated justice system for transmission to DPS. The supporting data come from DPS and Travis County's integrated justice system.

#### Project Activities Information

##### Juvenile Justice Projects

##### Juvenile Justice Board Priorities

Select the Juvenile Justice Priority that best fits your project:

- Prevention and Early Intervention at First Offense
- Gang Prevention and Intervention
- Specialized Treatment Services
- Juvenile Justice System Impact
- N/A

##### Disproportionate Minority Contact (DMC) Projects

The purpose of this funding is to assist designated jurisdictions and agencies in developing and implementing strategies to reduce racial disparities at various contact points in the juvenile justice system.

Briefly summarize the project's approach using the framework provided in the: "Addressing Disproportionate Minority Contact in the Texas Juvenile Justice System: Causes and Solutions from the Community Perspective" research study conducted by Texas A&M Public Policy Research Institute (PPRI). This study encourages a multidisciplinary approach targeting five factors:

1. Family/Social Circumstances - Areas to address include strengthening families, poverty, a lack of role models, and cultural norms that under-value the importance of education in building a positive future for youth.
2. Criminal Justice System - Areas to address include a lack of therapeutic interventions for delinquent youth, inequities experienced by poor and minority youth navigating the juvenile justice system, and a lack of juvenile detention facilities.
3. Special Populations at Increased Risk of DMC - Areas to address include minority youth with mental health or behavior disorders.
4. School Related Factors - Areas to address include standardized testing policies, school discipline policies, and issues of communication between schools and families.
5. Need for Supervised Programs - Areas to address include a lack of supervised community programs as a factor contributing to DMC.

For information regarding the Texas A&M PPRI study, applicants are encouraged to go here:

[http://ppri.tamug.edu/publicreports/100724\\_final%20report.pdf](http://ppri.tamug.edu/publicreports/100724_final%20report.pdf)

##### Victims Projects

**Type of Crime Victim** - Select the type(s) of crime victim this project targets and provide the percentage of time dedicated to serving each category of crime victim. You may select more than one type; however, the sum of the percentages may not exceed 100%.

Sexual Assault Percentage (%):

0

Domestic Abuse Percentage (%):

0

<https://egrants.governor.state.tx.us/project/GrantPrintableSummary.aspx?PrintCode=0&gh...> 4/25/2012

Child Abuse Percentage (%):

0

DUI / DWI Crashes Percentage (%):

0

Survivors of Homicide Percentage (%):

0

Assault Percentage (%):

0

Adults Molested as Children Percentage (%):

0

Elder Abuse Percentage (%):

0

Robbery Percentage (%):

0

Stalking Percentage (%):

0

Dating/Acquaintance Violence Percentage (%):

0

Human Trafficking Percentage (%):

0

### Drug Court Projects

Does your project have a Steering Committee that helps direct and enhance your court's operations?

- Yes
- No
- N/A

List the members of your project's treatment team and describe their role in supporting the participants, or enter 'N/A' if this item does not apply.

Provide the average caseload size for a full-time case manager/probation officer assigned to this project, or enter 'N/A' if this item does not apply.

Provide your project's policy on drug testing participants, or enter 'N/A' if this item does not apply.

Describe the process you will use to determine your project's effectiveness, or enter 'N/A' if this item does not apply.

Provide the total cost for operating your project during the previous fiscal year, or enter '0' if this item does not apply. (This should include all salaries, travel, counseling, treatment services, office supplies, etc.)

0

List the sources and amounts of non-CJD funding used to support this project during the previous fiscal year, or enter 'N/A' if this item does not apply. (This may include local or state funds and any other charges to participants.)

List the treatment resources used for this project (e.g., ATR, TAIP, in-house, etc.), or enter 'N/A' if this item does not apply.

Provide the total fees collected in your county during the most recently completed fiscal year, in accordance with Chapter 102.0178, Code of Criminal Procedure, for offenses found in Chapter 49, Penal Code (DWI) and Chapter 481, Health and Safety Code (controlled substances), or enter '0' if this item does not apply. Note: The party responsible for collecting court assessed fees in your county may be the treasurer, county clerk, or district clerk.

0

Of the fees collected in your county, provide the amount that was directed to your project, or enter '0' if this item does not apply.

0

<https://egrants.governor.state.tx.us/project/GrantPrintableSummary.aspx?PrintCode=0&gh...> 4/25/2012

Describe how your project used those fees, or enter 'N/A' if this item does not apply.

**Law Enforcement Projects**

What is your agency's approved budget for law enforcement operations for the current fiscal year, or enter 'N/A' if this item does not apply?  
0

How many commissioned peace officers are funded through your agency's current budget, or enter '0' if this item does not apply?  
0

Provide the amount of asset forfeitures awarded to your agency in the previous fiscal year, or enter '0' if this item does not apply.  
0

Provide the balance of asset forfeitures on hand as of the date of this application, or enter '0' if this item does not apply.  
0

Describe the proposed use of the forfeiture funds or enter 'N/A' if this item does not apply:

**Sources of Financial Support**

Please complete the following information on all law enforcement or homeland security grants awarded to your agency during the previous fiscal year, and all applications you have submitted or new awards for the current fiscal year, or enter 'N/A' if this item does not apply.

Each source of funding you select below should include the following information for each grant award; or if your agency did not receive funding from any of the sources listed below, enter 'N/A':

1. name of agency providing funds;
2. grant period;
3. amount of the award (or amount requested);
4. amount expended; and
5. how the funds have been or will be used.

Does your agency expect to be awarded funds from any of the following sources during the project period of this grant?

Select the appropriate response(s):

- The American Recovery and Reinvestment Act (any source)
- Community Oriented Policing (COPS)
- Weed and Seed Program
- Bureau of Justice Assistance
- Homeland Security Grant Program (HSGP)
- Operation Stonegarden (OPSG)
- Interoperable Emergency Communications Grant Program (IECGP)
- Emergency Operations Center (EOC) Grant Program
- State Criminal Justice Planning (421) Fund
- Governor's Division of Emergency Management (GDEM) or Texas Department of Public Safety
- Texas Automobile Burglary and Theft Prevention Authority (ABTPA)
- Selective Traffic Enforcement Program (STEP)
- Texas Border Sheriff's Coalition (TBSC)
- Other state or federal grant programs
- Private Organization, Private Enterprise, or Non-Government Organization Grant Programs
- Applicant does not expect to receive grant funds from any source to support its law enforcement agency

If you selected any of the boxes above (except for the last box), describe your agency's internal controls and processes that will be used to prevent supplanting of your agency's budgeted funds with grant funds. Example: Timesheets will be tracked to determine allowable charges for each fund source and to ensure that duplicate invoices are not submitted to multiple agencies.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Criminal History Reporting	95.00	In accordance with State law and DPS specifications, capture and validate all required data relating to the criminal history of each case filed in district court that will be reported to DPS upon final disposition of each case.
Data Information / Sharing Systems	5.00	Data entry into the integrated justice system for sharing with DPS crime records division.

**Geographic Area:**

Travis County: all felony arrestees

**Target Audience:**

All officials (law enforcement, courts, prosecutors) and citizens who rely on criminal history data

**Gender:**

Both

**Ages:**

All

**Special Characteristics:**

None

**Measures Information**

**Progress Reporting Requirements**

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Percentage for the five year average completion rate for juvenile dispositions.	92	95
Percentage for the five year average completion rate for adult dispositions.	83	90

Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Partial matches on SID, TRN, TRS: Step 1 - Obtain data from other sources through computer match; Step 2- research each case on Sheriff system or DPS secure website for unmatched records	0	1586
Cannot match data from DPS to county: Step 1- Attempt match on name and update if match found; Step 2- if no match found, research for possible arrest from other agency assigned to Travis Co.	0	1037
Open arrests without disposition: Validate case status based on absconder, case events, and other data; update data on records where disposition has been identified	0	674
Disposition with required data missing: Step 1 - Review case record to identify missing data, Step 2 - Review DPS and other agency record to identify missing data	0	1825
Automated data validation process indicates case data not consistent, indicating data entry error: Review case records to ensure all entries of data are consistent within the record	0	2098

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
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Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Capture of district court case information required by DPS for its criminal history database, measured in terms of percentage of case dispositions reported to DPS	87	90
Validation of district court case information required by DPS for its criminal history database, measured in terms of percentage of case dispositions reported to DPS	87	90

**Certification and Assurances**

Each applicant must click on this link to review the standard [Certification and Assurances](#).

**Resolution from Governing Body**

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

*Note: Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.*

Select the Appropriate Response:

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

- Yes  
 No  
 N/A

**Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2011

Enter the End Date [mm/dd/yyyy]:

9/30/2012

**Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

<https://egrants.governor.state.tx.us/project/GrantPrintableSummary.aspx?PrintCode=0&gh...> 4/25/2012

Enter the amount (\$) of Federal Grant Funds:  
18974629

Enter the amount (\$) of State Grant Funds:  
4791145

### Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes  
 No

*Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.*

Applicant agencies that selected Yes above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:  
9/30/2010

### Equal Employment Opportunity Plan (EEOP)

**Type I Entity:** Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

**Requirements for a Type I Entity:**

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

**Type II Entity:** Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

**Requirements for a Type II Entity:** Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

**Type III Entity:** Defined as an applicant that is NOT a Type I or Type II Entity. **Requirements for a Type III Entity:** Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

Type I Entity  
 Type II Entity  
 Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements. Enter the debarment justification:

**Fiscal Capability Information  
Organizational Information**

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

**Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an Independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Overtime for All Other Personnel	Overtime funds for experienced court clerks to review case records and other sources of information and correct and/or populate criminal history data for DPS reporting	\$34,939.00	\$0.00	\$0.00	\$0.00	\$34,939.00	100

**Source of Match Information**

Detail Source of Match/GPI:

--

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$34,939.00	\$0.00	\$0.00	\$0.00	\$34,939.00

**Budget Grand Total Information:**

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$34,939.00	\$0.00	\$0.00	\$0.00	\$34,939.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Overtime Policy: 1) Please upload a copy of the overtime policy approved by the governing body to eGrants at <a href="https://egrants.governor.state.tx.us">https://egrants.governor.state.tx.us</a> .	3/26/2012 6:35:48 PM		Yes	No

You are logged in as **User Name:** MichelleBrinkman

### GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Constable Precinct 1 - Civil Division	
Contact Person/Title:	Dedric Knox, Sergeant	
Phone Number:	(512)854-7514	

Grant Title:	Full Services Community Schools - East Austin Children's Promise				
Grant Period:	From:	2/1/11	To:	9/30/11	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>		
Grantor:	East Austin Academia, Inc.				
Will County provide grants funds to a subrecipient?			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below			Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	US Department of Education				

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	7215	0	0	3000	10215
Operating:	0	0	0	4215	4215
Capital Equipment:	0	0	0	0	0
Indirect Costs:	0	0	0	0	0
<b>Total:</b>	<b>7215</b>	<b>0</b>	<b>0</b>	<b>7215</b>	<b>14430</b>
FTEs:	.2	0	0	0	.2

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	0	0	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	PL	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Applicable Depart. Measures						
Students	182	182				
Measures For Grant						
Student	182	182				
Outcome Impact Description	Taught students life skills related to drugs, alcohol, and anti-gang training.					
Outcome Impact Description						
Outcome Impact Description						

**PBO Recommendation:**

PBO concurs with acceptance of this grant contract award.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The Goal is for Constable One to teach 6th, and 7th graders Gang, and Drug Prevention and awareness through the use of the G.R.E.A.T. Program. The life skills taught will also combat truancy for the students in this community. It is our intention to build relationships with the youth and the community. Constable One views this opportunity as way to touch the lives of our children in a positive way, and be proactive in deterring Truancy, Violence, Gang Involvement, and Drug use.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

Constable One has the responsibility to provide in-kind resources in the county in the way of Teaching/Classroom Material, and Volunteering with Southwest Keys, the parent company, in other onsite projects. (food banks, parenting workshops, etc)

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No monetary match, in-kind only. See #2.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No the Bureau of Justice Assistance provides everything needed to support the training environment.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no commitment to the program by the County once the grant ends. When the the Grant is discontinued the program will end also.

6. If this is a new program, please provide information why the County should expand into this area.

This program is a proactive way of reaching out to at-risk children, and teaching them about truancy prevention, and Gang and Drug Prevention/Awareness.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This Program will last for 15 weeks through the Fy11 School Year. Constable One has enough FTE trained in this area were it will not effect the current operations. FTE will spend one day out of the week at the school.

**AGREEMENT BETWEEN THE EAST AUSTIN ACADEMIA, INC.,  
DBA THE EAST AUSTIN COLLEGE PREP ACADEMY  
AND TRAVIS COUNTY**

THIS AGREEMENT is entered into by and between THE EAST AUSTIN ACADEMIA, INC., DBA THE EAST AUSTIN COLLEGE PREP ACADEMY ("EACPA") and TRAVIS COUNTY ("COUNTY") and is effective as of the date of its execution.

WHEREAS, EACPA received a Full Service Community Schools Program Grant (CFDA Number 84.215J; ED-GRANTS-060810-001) for Fiscal Year 2011 to support the East Austin Children's Promise Initiative; and,

WHEREAS, EACPA and COUNTY desire to enter into an agreement through which COUNTY, acting by and through the Office of the Constable for Precinct One, will carry out activities as part of the Full Service Community Schools Program ("FSCS") East Austin Children's Promise Initiative.

NOW, THEREFORE it is mutually agreed as follows:

1. **Services provided by COUNTY.** COUNTY, acting by and through the Office of the Constable for Precinct One, hereby agrees to perform the following:
  - a. Provide the services outlined in Exhibit A.
  - b. Support the goals and objectives of the East Austin Children's Promise Initiative.
  - c. Provide prevention and intervention violence and drug abuse activities for EACPA students and local youth residing in East Austin neighborhoods.
  - d. Provide Life Skills and G.R.E.A.T. program training to students, family members and community members during and after school.
  - e. Provide services in a well-coordinated and collaborative manner.
  - f. Participate in the East Austin Children's Promise Advisory Committee.
  - g. Provide remedial education, aligned with academic supports and other enrichment activities, providing students with a comprehensive academic program.
  - h. Provide a part-time School Resource Officer to train students and parents on the G.R.E.A.T. Program/Life Skills.
  - i. Provide additional enrichment activities throughout the project duration.
  - j. Participate in an ongoing community assessment process and community planning forums.
  - k. Assist in collecting data to measure progress towards the project's outcomes.
  - l. Comply with all federal statutes relating to non-discrimination, equal employment, political and sectarian activities.
  - m. Provide additional in-kind resources and contributions throughout as reasonably requested by EACPA, including an in-kind match contribution of \$7,215.00.

**2. Compensation and Billing.**

- a. In consideration for said services, EACPA hereby agrees to pay COUNTY as outlined in Exhibit A, up to a total of \$7,215.00.
  - b. COUNTY shall submit an invoice to EACPA in a format mutually acceptable to both parties. COUNTY's invoice shall include COUNTY's claims for services rendered pursuant to this Agreement as well as any reimbursement claims for expenses incurred as provided herein. The invoice shall be delivered to: Val Gomez, 6002 Jain Lane, Austin, TX 78721; with a copy to be delivered to Elizabeth Nielsen, Legal Counsel, at the same address.
  - c. EACPA shall make payment to COUNTY within thirty (30) days of receipt of an approved invoice.
- 3. Term.** This agreement shall be effective as of February 1, 2011, and will terminate on September 30, 2011, unless terminated sooner as provided herein. The term may be extended if agreed to by both parties in writing.
- 4. Independent Contractor.** The parties hereby agree that COUNTY shall act as an independent contractor and not as an employee of EACPA. COUNTY shall have no claim against EACPA for vacation pay, sick leave, retirement benefits, Social Security benefits, workers compensation, disability benefits, unemployment benefits or any other benefits inuring to an employee of EAPCA. EACPA shall have no control over the manner or methods by which COUNTY performs the services agreed to herein. COUNTY shall be wholly responsible for the payment of any taxes owed for the funds COUNTY receives pursuant to this Agreement.
- 5. Termination.** This Agreement may be terminated immediately upon written notice by EACPA, with or without cause. This Agreement may be terminated by COUNTY without cause upon 30 days' written notice, or with cause immediately upon written notice. Notice is considered given when properly addressed and mailed to the non-terminating party by Certified Mail, Return Receipt Requested, postage prepaid.

In the event this Agreement is terminated in the middle of a month, COUNTY shall submit a final invoice within thirty (30) days after the termination date, for work completed through the date of the termination. In such instances, COUNTY shall be paid a reasonable amount, as reasonably determined by EACPA, for work completed through the date of the termination.

- 6. Confidentiality.** COUNTY recognizes and acknowledges that in the course of performing services required by this Agreement, COUNTY will have access to, become acquainted with, and obtain information and knowledge relating to the business, condition, methods of operation and other aspects of EACPA, its affiliates and their customers, employees and suppliers, some of which

information and knowledge is confidential and proprietary, and that COUNTY could substantially detract from the value and business prospects of EACPA in the event, during the term of this Agreement or at any time thereafter, COUNTY were to disclose to any person not related to EACPA or use such information and knowledge for the advantage of COUNTY or other person. Accordingly, COUNTY hereby agrees that COUNTY will not disclose to any person, other than directors, officers, employees, accountants, lawyers, consultants, advisors, agents and representatives of, or other persons related to EACPA, and that such disclosure shall be made only on a "need to know" basis in the course of carrying out COUNTY's duties hereunder, any knowledge or information of a confidential nature pertaining to EACPA or its successors and assigns, including without limitation, all unpublished matters relating to the business, properties, accounts, books and records, business plan and customers of the said corporations, or their successors and assigns, except with the prior written approval of the Board of Trustees of EACPA, or except as may be required by law.

7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto and contains all of the covenants and agreements between the parties with respect to such contract. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreement, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing and signed by the party to be charged.
8. **Partial Invalidity; Ambiguities.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way. Any ambiguous language in this Agreement shall be interpreted as to its fair meaning, and not strictly for or against either party, regardless of whether either party drafted the Agreement.
9. **Governing Law; Laws.** This Agreement shall be governed by and in accordance with the laws of the State of Texas, and venue for any action or proceeding to enforce or interpret any provision of this Agreement shall be in Travis County, Texas. COUNTY shall abide by all laws, statutes, regulations and ordinances in completing the terms of this contract.
10. **Notices.** Any Notice required to be given pursuant to this Agreement shall be in writing, postage prepaid, and shall be sent by certified mail, return receipt requested, to COUNTY or EACPA at the address below. The notice shall be effective upon deposit with the postal service.

COUNTY: Travis County Constable – Precinct One  
Attn: Danny Thomas

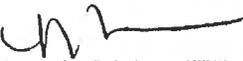
1811 Springdale Road #120  
Austin, Texas 78721

EACPA: The East Austin College Prep Academy  
Legal Department  
6002 Jain Lane  
Austin, TX 78721

11. **Waiver; Nonassignability.** A waiver of any breach of any of the provisions of this Agreement shall not be construed as a continuing waiver of other breaches of the same or other provisions hereof. COUNTY shall not assign any of COUNTY's rights or responsibilities of this Agreement without the prior written consent of EACPA.
12. **Standard of Care and Code of Ethics.** COUNTY agrees that COUNTY's services will be performed with that level of care and skill ordinarily exercised by members of COUNTY's profession currently operating under similar conditions and circumstances, and that COUNTY knows and will follow any applicable code of ethics of COUNTY's profession.
13. **Background checks.** COUNTY understands and agrees that EACPA has a duty to ensure the safety and well being of its students. Pursuant to that responsibility, COUNTY shall cooperate with EACPA and provide EACPA with all information and/or documentation including a copy of driver's license, social security number and completed background inquiry form to allow for EACPA to attain a criminal background check regarding all individuals performing services to EACPA students under this Agreement. COUNTY understands that only individuals who have passed EACPA's criminal background check will be permitted to have contact with EACPA students.
14. **Drug and Alcohol-Free Workplace.** Because EACPA has a vital interest in maintaining a safe, healthy, and efficient work environment for all employees and contractors, the parties agree and recognize that EACPA's work environment should be free from the use of illegal and non-prescription drugs, alcohol, and the unauthorized use of prescription drugs.
  - i. It is a material breach of this Agreement if COUNTY and/or its workers participate in the sale, purchase, use, or possession of intoxicants, alcohol, non-prescribed narcotics, hallucinogenic drugs, marijuana, or other non-prescribed controlled substances, while on or off EACPA property, during the course of work contemplated by the Agreement.
  - ii. It is a material breach of this Agreement if COUNTY and/or its workers participate in the sale, purchase, use, or possession of equipment, products, or materials which are used, intended for use, or designed for the use with non-prescribed controlled substances, while on or off EACPA property, during the course of work contemplated by the Agreement.
  - iii. It is a material breach of this Agreement if COUNTY and/or its workers reports to work or works pursuant to the Agreement, while on or off EACPA

property, under the influence of intoxicants, alcohol, non-prescribed narcotics, hallucinogenic drugs, marijuana or other non-prescribed controlled substances.

**The East Austin Academia, Inc., DBA The East Austin College Prep Academy**

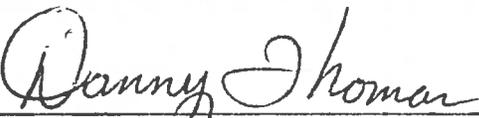
By:   
Marisol Rocha  
Principal

3.22.12  
Date

**COUNTY**

By: \_\_\_\_\_  
Samuel T. Biscoe, County Judge

\_\_\_\_\_  
Date

By:   
Danny Thomas  
Travis County Constable, Precinct One

04-02-12  
Date

**Exhibit A**

**Services to be provided by COUNTY:**

<b>Travis County Constables – Precinct One</b>	<b>Year 1</b>
3 week intensive (8.5 hrs X 5 days a week for 3 weeks @ \$30 an hour)	\$3,825
Weekly Class Check-Ins (8 hours X 1 day a week for 13 weeks @ \$30 an hour)	\$3,120
Parenting Classes (up to 6 – 1.5 hour classes @ \$30)	\$270
<b>TOTAL</b>	<b>\$7,215</b>

### GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Constable Precinct 1 - Civil Division	
Contact Person/Title:	Dedric Knox, Sergeant	
Phone Number:	(512)854-7514	

Grant Title:	Full Services Community Schools - East Austin Children's Promise		
Grant Period:	From:	10/01/11	To: 9/30/12
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	East Austin Academia, Inc.		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	US Department of Education		

Budget Categories	Grant Funds	County Cost Share	<i>County Contribution</i>	In-Kind	<b>TOTAL</b>
Personnel:	10000	0	0	3000	13000
Operating:	0	0	0	4215	4215
Capital Equipment:	0	0	0	0	0
Indirect Costs:	0	0	0	0	0
<b>Total:</b>	10000	0	0	7215	17215
FTEs:	.2	0	0	0	.2

<b>Permission to Continue Information</b>					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	0	0	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	PL	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Applicable Depart. Measures						
Students	182	182				
Measures For Grant						
Student	182	182				
Outcome Impact Description	Taught students life skills related to drugs, alcohol, and anti-gang training.					
Outcome Impact Description						
Outcome Impact Description						

**PBO Recommendation:**

PBO concurs with acceptance of this grant contract award.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The Goal is for Constable One to teach 6th, and 7th graders Gang, and Drug Prevention and awareness through the use of the G.R.E.A.T. Program. The life skills taught will also combat truancy for the students in this community. It is our intention to build relationships with the youth and the community. Constable One views this opportunity as way to touch the lives of our children in a positive way, and be proactive in deterring Truancy, Violence, Gang Involvement, and Drug use.

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Constable One has the responsibility to provide in-kind resources in the county in the way of Teaching/Classroom Material, and Volunteering with Southwest Keys, the parent company, in other onsite projects. (food banks, parenting workshops, etc)

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No monetary match, in-kind only. See #2.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No the Bureau of Justice Assistance provides everything needed to support the training environment.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no commitment to the program by the County once the grant ends. When the the Grant is discontinued the program will end also.

6. If this is a new program, please provide information why the County should expand into this area.

This program is a proactive way of reaching out to at-risk children, and teaching them about truancy prevention, and Gang and Drug Prevention/Awareness.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This Program will last for 15 weeks through the Fy11 School Year. Constable One has enough FTE trained in this area were it will not effect the current operations. FTE will spend one day out of the week at the school.

**AMENDMENT TO THE AGREEMENT BETWEEN THE EAST AUSTIN ACADEMIA, INC.,  
DBA THE EAST AUSTIN COLLEGE PREP ACADEMY  
AND TRAVIS COUNTY**

This Amendment (herein so called) amends the Agreement between THE EAST AUSTIN ACADEMIA, INC., DBA THE EAST AUSTIN COLLEGE PREP ACADEMY ("EACPA") and TRAVIS COUNTY ("COUNTY") with an effective date of February 1, 2011. Capitalized terms used herein and not otherwise defined shall have the same meaning as set forth in the Agreement.

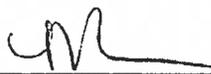
EACPA and COUNTY agree to amend the Amendment as set forth below:

1. **Extension of Term.** EACPA and County hereby do agree to extend the contract term to September 30, 2012.
  
2. **Replace paragraph 1 in its entirety and replace with the following:**
  1. **Services provided by Contractor.** Contractor hereby agrees to perform the following:
    - a) Provide prevention and intervention violence, drug abuse, and anti-gang activities with the G.R.E.A.T. curriculum for Children's Promise participants during and after school.
    - b) Work in partnership with Youth and Adult Services staff to provide programming that includes but is not limited to the areas of education and family development.
    - c) Participate in EACPA learning fair/family events a minimum of two times during the contract term.
    - d) Submit blog entry and/or newsletter content a minimum of two times during the contract term.
    - e) Submit monthly data reports as requested by EACPA.
    - f) Submit 2011-2012 invoices no later than October 5, 2012 or remaining contractual dollars will be forfeited.
    - g) Comply with all federal statutes relating to non-discrimination, equal employment, political and sectarian activities.
    - h) Provide such other and further services as may be reasonably requested by EACPA.
  
3. **Add the following provision to Paragraph 2(a).**

In consideration for services from October 1, 2011, through September 30, 2012. EACPA hereby agrees to pay County up to a total of \$10,000.00.
  
4. **Ratification.** Except as expressly modified herein, all other terms and conditions of the Agreement shall remain unchanged and in full force. EACPA and Travis County do hereby ratify and confirm the Contract, as amended herein.

Executed to be effective as of October 1, 2011.

**The East Austin Academia, Inc., DBA The East Austin College Prep Academy**

By:   
\_\_\_\_\_  
Marisol Rocha  
Principal

3.22.12  
\_\_\_\_\_  
Date

**TRAVIS COUNTY**

By: \_\_\_\_\_  
Samuel T. Biscoe, County Judge

\_\_\_\_\_  
Date

By: *Danny Thomas*  
Danny Thomas  
Travis County Constable, Precinct One

04-02-12  
Date

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