



## Travis County Commissioners Court Agenda Request

**Meeting Date:** May 8, 2012

**Prepared By/Phone Number:** Loren Breland, 854-4854

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** Approve contract award for Sports Field Turf Maintenance, IFB No. B120174-LD, to the sole bidder, KBRO Sports Field Management.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

On March 26, 2012, IFB #B120174-LD was issued to 14 vendors. One bid was received on April 16, 2012. TNR has reviewed the bid and recommends award to the sole bidder, KBRO Sports Field Management. KBRO Sports Field Management is the current contractor. Vendors responses for not submitting a bid were did not provide services needed or were out of their area of service.

- **Contract Expenditures:** Within the last 12 months \$51,631.50 has been spent against this requirement.

- **Contract-Related Information:**

Award Amount: Estimated quantity, as needed basis.

Contract Type: Annual Contract

Contract Period: May 26, 2012 through May 25, 2013

- **Solicitation-Related Information:**

Solicitations Sent: 14

Responses Received: 1

HUB Information:

% HUB Subcontractor:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

➤ **Special Contract Considerations:**

- Award has been protested; interested parties have been notified.
- Award is not to the lowest bidder; interested parties have been notified.
- Comments:

➤ **Funding Information:**

- Purchase Requisition in H.T.E.:
- Funding Account(s): 001-4945-631-6099
- Comments: Estimated quantity, department enters requisitions on an as needed basis.

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2012 APR 26 PM 3: 32

PURCHASING  
OFFICE



**TRANSPORTATION AND NATURAL RESOURCES  
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE**

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411 West 13<sup>th</sup> Street  
Executive Office Building, 11<sup>th</sup> Floor  
P. O. Box 1748  
Austin, Texas 78767  
(512) 854-9383  
FAX (512) 854-4697

April 25, 2012

**MEMORANDUM**

**TO:** Cyd Grimes, County Purchasing Agent  
*Carol B. [Signature]*  
**FROM:** Steven M. Manilla, P.E., County Executive  
**SUBJECT:** Award of Solicitation B120174-LD  
**Sports Field Turf Maintenance**

TNR recommends that Travis County award the above referenced contract solicitation to the sole bidder, KBRO Sports Field Management.

The commodity/sub-commodity code for this contract is 988/036. The budget line item number is 001-4945-631-6099.

If you need additional information, please contact Christina Jensen at 854-7670.

*CJ*  
CJ:SMM:cj

### Bid #B120174-LD - SPORTS FIELD TURF MAINTENANCE

Creation Date **Mar 19, 2012**

End Date **Apr 16, 2012 2:00:00 PM CDT**

Start Date **Mar 26, 2012 10:07:10 AM CDT**

Awarded Date **Not Yet Awarded**

<b>B120174-LD--01-01 Turf Aeration</b>					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
<a href="#">KBRO Sports Field Management [Ad]</a>	First Offer - \$0.01	2470500 / square foot	\$24,705.00		Y
<b>Product Code:</b>			<b>Supplier Product Code:</b>		
<b>Agency Notes:</b>			<b>Supplier Notes:</b> \$10.00 per 1,000 square feet.		

<b>B120174-LD--01-02 Turf Topdressing</b>					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
<a href="#">KBRO Sports Field Management [Ad]</a>	First Offer - \$0.01	2470500 / square foot	\$24,705.00		Y
<b>Product Code:</b>			<b>Supplier Product Code:</b>		
<b>Agency Notes:</b>			<b>Supplier Notes:</b> \$10.00 per 1,000 square feet.		

<b>B120174-LD--01-03 Sod Replacement</b>					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
<a href="#">KBRO Sports Field Management [Ad]</a>	First Offer - \$0.24	16000 / square foot	\$3,840.00		Y
<b>Product Code:</b>			<b>Supplier Product Code:</b>		
<b>Agency Notes:</b>			<b>Supplier Notes:</b> Sod to be large rolls to reduce the amount of seams and accept play sooner.		

<b>B120174-LD--01-04 Sod Replacement, Labor</b>					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
<a href="#">KBRO Sports Field Management [Ad]</a>	First Offer - \$0.20	16000 / square foot	\$3,200.00		Y
<b>Product Code:</b>			<b>Supplier Product Code:</b>		
<b>Agency Notes:</b>			<b>Supplier Notes:</b> Sections to be replaced will be loosened up with a rear tine tiller and levelled to insure ease of rooting and match existing grade.		

**Supplier Totals**

<a href="#">KBRO Sports Field Management [Ad]</a>		<b>\$56,450.00 (4/4 Items)</b>
Bid Contact	<b>Kirk Knussmann</b> <a href="mailto:kknussmann@yahoo.com">kknussmann@yahoo.com</a> Ph 512-801-2983	Address <b>1100 Buffalo Gap Rd</b> <b>Lakeway, TX 78734</b>
Qualifications	<b>SB</b>	
<b>Agency Notes:</b>	<b>Supplier Notes:</b>	

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Account Balance Inquiry

Account number . . . : 1-4945-631.60-99  
Fund . . . . . : 001 GENERAL FUND  
Department . . . . . : 49 TNR (TRANS & NATRL RESRC)  
Division . . . . . : 45 PARK SERVICES  
Activity basic . . . . . : 63 COMM-ECON DEV (PKS & REC)  
Sub activity . . . . . : 1 PITD (PARKS)  
Element . . . . . : 60 OTHER PURCHASED SERVICES  
Object . . . . . : 99 OTHER PURCHASED SERVICES

Original budget . . . . . : 142,469  
Revised budget . . . . . : 265,176 04/25/2012  
Actual expenditures - current . . . : 2,976.78  
Actual expenditures - ytd . . . : 86,013.54  
Unposted expenditures . . . . . : .00  
Encumbered amount . . . . . : 87,777.96  
Unposted encumbrances . . . . . : 2,685.00  
Pre-encumbrance amount . . . . . : 82,539.50  
Total expenditures & encumbrances: 261,992.78 98.8%  
Unencumbered balance . . . . . : 3,183.22 1.2

**F5=Encumbrances      F7=Project data      F8=Misc inquiry**  
**F10=Detail trans      F11=Acct activity list      F12=Cancel      F24=More keys**