



Travis County Commissioners Court Agenda Request

Meeting Date: 05/01/2012, 9:00 AM, Voting Session

Prepared By/Phone Number: Alan Miller, Planning and Budget Office, 854-9726

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive
Planning and Budget

Commissioners Court Sponsor: Judge Biscoe

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- A. Annual application to the Automobile Burglary and Theft Prevention Authority to continue the Sheriff's Combined Auto Theft Task Force Program in the Travis County Sheriff's Office; and
- B. New application to the United States Department of Labor for a Youth Reentry Program in the Juvenile Probation Department. A three year grant program with three new positions that will provide juveniles with individualized education plans, and post-release case management services.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Item A is the annual renewal of the multi-County Auto Theft task force grant. The application is submitted on behalf of Travis County and 16 other Counties This program has been in place for 15 years.

Item B is a new grant opportunity in the Juvenile Probation Department that funds three FTE and contractual services to provide juveniles with individualized education plans, and post-release case management services. The grant period for this program is three years.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Additional information is provided on each item's grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

Item A requires a match that is fully funded within the Sheriff's Budget.

Item B does not have a match requirement.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office

Leslie Browder

County Judge's Office

Cheryl Aker

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
FY 2012

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
Applications											
A	39 SCATTIF - Sheriff's Combined Auto Theft Task Force	09/01/12 08/31/13	\$1,007,657	\$173,811	\$236,537	\$0	\$1,418,005	12.00	R	MC	11
B	45 Youth Reentry Program	10/01/12 03/31/15	\$1,047,504	\$0	\$0	\$0	\$1,047,504	3.00	R	EC	47

PBO Notes:

- R - PBO recommends approval.
- NR - PBO does not recommend approval
- D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

- S - Simple
- MC - Moderately Complex
- C - Complex
- EC - Extremely Complex

FY 2012 Grant Summary Report
Grant Applications approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2011, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
49	Little Webberville Park Boat Ramp Renovation Grant	6/01/2012-05/31/2015	\$77,502	\$0	\$25,834	\$0	\$103,336	-	10/25/2011
49	Webberville Park Boat Renovation Grant	6/01/2012-5/31/2015	\$129,793	\$0	\$43,624	\$0	\$173,417	-	10/25/2011
49	Dink Pearson Park Boat Ramp Grant	6/01/2013-5/31/2016	\$500,000	\$0	\$166,667	\$0	\$666,667	-	10/25/2011
58	AmeriCorps	8/1/2012-7/31/2013	\$298,671	\$0	\$437,941	\$73,677	\$810,289	28.00	11/1/2011
47	State Homeland Security Grant program (through CAPCOG)- SCBA equipment	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- equipment licenses	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- maintenance contract	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- replacement equipment	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- chemical protective clothing	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- radiological isotope identifier	10/01/2012-11/30/2014	\$33,500	\$0	\$0	\$0	\$33,500	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- dosimeters	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
49	FY 12 Habitat Conservation Plan Land Acquisition Assistance Grant	5/1/2012-8/30/2014	\$4,834,800	\$0	\$3,223,200	\$0	\$8,058,000	-	1/17/2012
49	Emergency Management Performance Grant	10/1/2011-9/30/2012	\$138,465	\$138,464	\$0	\$0	\$276,929	3.00	1/24/2012
24	Travis County Veterans Court	7/01/2012-6/30/2013	\$53,414	\$0	\$0	\$0	\$53,414	-	1/31/2012
45	Drug Court & In-Home Family Services	9/01/2012-8/31/2013	\$181,000	\$20,011	\$0	\$0	\$201,011	0.24	1/31/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
45	Juvenile Accountability Block Grant (JABG) Local Assessment Center	9/01/2012-8/31/2012	\$101,525	\$11,280	\$0	\$0	\$112,805	1.34	1/31/2012
19	Underage Drinking Prevention Program	10/1/2012-9/30/2013	\$161,205	\$230,502	\$35,951	\$53,875	\$481,533	3.50	2/7/2012
24	Veterans Court Grant	9/1/2012-8/31/2013	\$226,516	\$0	\$0	\$0	\$226,516	2.00	2/7/2012
39	Travis County Adult Probation DWI Court	9/30/2012-9/29/2013	\$206,515	\$0	\$0	\$0	\$206,515	3.05	2/7/2012
24	Family Drug Treatment Court	9/1/2012-8/31/2013	\$137,388	\$0	\$0	\$0	\$137,388	1.00	2/14/2012
37	TCSO Child Abuse Victim Services Personnel	9/1/2012-8/31/2013	\$24,997	\$0	\$24,997	\$0	\$49,994	1.00	2/14/2012
39	Travis County Adult Probation DWI Court	9/1/2012-8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	2/14/2012
42	Drug Diversion Court	9/1/2012-8/31/2013	\$132,585	\$0	\$0	\$0	\$132,585	1.00	2/14/2012
45	Travis County Juvenile Treatment Drug Court-SAMSHA/CSAT	9/1/2012-8/31/2013	\$199,766	\$0	\$0	\$0	\$199,766	-	2/14/2012
19	Family Violence Accelerated Prosecution Program	09/01/12-08/31/13	\$121,905	\$31,534	\$16,365	\$17,742	\$187,546	2.28	2/21/2012
45	Travis County Eagle Resource Project	09/01/12-08/31/13	\$31,926	\$0	\$0	\$0	\$31,926	-	2/21/2012
45	Trama Informed Assessment and Response Program	09/01/12-08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	2/21/2012
47	Fire Mitigation Assistance Grant Hodde Lane #2957	09/04/11-09/19/11	\$38,605	\$12,868	\$0	\$0	\$51,473	-	3/13/2012
47	Fire Mitigation Assistance Grant Pedernales #2959	09/04/11-09/19/11	\$333,005	\$111,002	\$0	\$0	\$444,007	-	3/13/2012
47	Fire Mitigation Assistance Grant Steiner #2960	09/04/11-09/19/11	\$385,016	\$128,339	\$0	\$0	\$513,355	-	3/13/2012
21	Electronic Disposition Reporting	04/15/12-08/31/12	\$35,637	\$0	\$0	\$0	\$35,637	-	3/20/2012
49	Travis County Fuels Reduction Project (aka Wildfire Mitigation Grant)	09/01/12-08/31/14	\$200,775	\$66,925	\$0	\$0	\$267,700	-	3/20/2012
58	Parenting In Recovery*	09/30/11-09/29/12	\$583,843	\$62,818	\$80,000	\$52,212	\$778,873	1.00	3/20/2012
45	Residential Substance Abuse Treatment (RSAT) Program	10/01/12-09/30/13	\$143,743	\$47,914	\$0	\$0	\$191,657	1.75	3/20/2012

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
45	Trama Informed Assessment and Response Program*	09/01/12 08/31/13	\$192,666.00	\$0.00	\$0	\$0	\$192,666.00	0.50	3/27/2012
45	Travis County Eagle Resource Project*	09/01/12 08/31/13	\$31,926.00	\$0.00	\$0	\$0	\$31,926.00	-	3/27/2012
39	Travis County Adult Probation Co-Occurring Re-entry Services	10/01/2012 9/30/2012	\$565,345.00	\$0.00	\$0	\$0	\$565,345.00	3.00	4/17/2012
49	FY 12/13 CAPCOG Travis County Expo Center Recycling Grant	7/1/2012 06/30/2013	\$31,500.00	\$0.00	\$0	\$0	\$31,500.00	-	4/17/2012
57	NEH Preservation Assistance	2/01/2012 8/1/2013	\$6,000.00	\$0.00	\$0	\$0	\$6,000.00	-	4/17/2012

*Amended from original agreement.

\$10,717,312 \$861,657 \$4,054,579 \$197,506 \$15,831,054 57.16

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**FY 2012 Grant Summary Report
Grants Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Drug Diversion Court	9/01/2011-8/31/2012	\$132,702	\$0	\$0	\$0	\$132,702	1.00	10/4/2011
24	Travis County Veteran's Court	9/01/2011-8/31/2012	\$155,000	\$0	\$0	\$0	\$155,000	2.00	10/4/2011
22	Family Drug Treatment Court	9/01/2011-8/31/2012	\$119,185	\$0	\$0	\$0	\$119,185	1.00	10/4/2011
39	DWI Court	9/01/2011-8/31/2012	\$231,620	\$0	\$0	\$0	\$231,620	4.00	10/4/2011
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) Local Initiatives Projects*	5/06/2008-8/31/2013	\$1,650,140	\$0	\$0	\$155,101	\$1,805,241	-	10/4/2011
45	Travis County Psychology Internship Program	9/01/2011-8/31/2016	\$464,733	\$99,779	\$0	\$0	\$564,512	-	10/11/2011
58	Comprehensive Energy Assistance Program*	1/01/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	10/18/2011
37	Austin/Travis County Human Trafficking LE Task Force*	1/01/2011-9/30/2012	\$15,000	\$0	\$0	\$0	\$15,000	-	10/18/2011
24	Drug Diversion Court*	9/01/2010-8/31/2011	\$188,422	\$0	\$19,132	\$0	\$207,554	1.00	10/18/2011
37	2012 Target & Blue Law Enforcement Grant	10/1/2011-9/30/2012	\$500	\$0	\$0	\$0	\$500	-	10/25/2011
45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	\$21,000	\$0	\$0	\$0	\$21,000	-	10/25/2011
45	Travis County Eagle Resource Project	9/1/2011-8/31/2012	\$39,907	\$0	\$0	\$0	\$39,907	-	10/25/2011
58	Travis County Family Drug Treatment Court - Children's Continuum	10/1/2011 - 9/30/2014	\$550,000	\$0	\$28,012	\$155,321	\$733,333	4.00	11/1/2011
47	Emergency Management Performance Grant	10/1/2010-3/31/2012	\$78,753	\$78,753	\$0	\$0	\$157,506	3.00	11/8/2011
37	State Criminal Alien Assistance Program (SCAAP)	7/1/2009-6/30/2010	\$683,501	\$0	\$0	\$0	\$683,501	-	11/22/2011
58	Comprehensive Energy Assistance Program*	1/1/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	11/22/2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
47	Urban Area Security Initiative*	8/1/2010-13/31/2012	\$250,000	\$0	\$0	\$0	\$250,000	1.00	11/22/2011
45	Leadership Academy Dual Diagnosis Unit-Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	\$142,535	\$47,512	\$0	\$0	\$190,047	1.82	11/29/2011
58	Seniors and Volunteers for Childhood Immunization (SVCI)	9/1/2011-8/31/2012	\$8,846	\$0	\$0	\$0	\$8,846	0.20	11/29/2011
58	Coming of Age (DADS)	9/1/2011-8/31/2012	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/29/2011
58	Coming of Age (CNCS)*	10/1/2010-3/31/2012	\$75,743	\$22,723			\$98,466	0.59	11/29/2011
58	Emergency Food and Shelter Program, Phase 30	1/1/2012-12/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/6/2011
34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2012	\$493	\$493	\$0	\$0	\$986	-	12/13/2011
42	Drug Diversion Court*	09/01/2011-08/31/2012	\$132,702	\$0	\$4,605	\$2,602	\$139,909	1.00	1/3/2012
58	DOE Weatherization Assistance Program	04/01/2011-03/31/2012	\$212,612	\$0	\$0	\$0	\$212,612	-	1/10/2012
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	1/24/2012-8/31/2013	\$175,000	\$0	\$0	\$0	\$175,000	-	1/17/2012
37	Travis County Sheriff's Office Response Equipment	12/01/2011-5/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	1/31/2012
24	Formula Grant - Indigent Defense Grants Program	10/01/2011-9/30/2012	\$441,998	\$0	\$0	\$0	\$441,998	-	1/31/2012
23	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County*	11/19/2012-8/31/2012	\$590,797	\$0	\$0	\$0	\$590,797	2.00	1/31/2012
59	Capital Area Trauma Advisory Council	5/1/2011-8/31/2012	\$5,888	\$0	\$0	\$0	\$5,888	-	2/7/2012
58	ARRA WAP Weatherization Assistance Program*	09/01/2009-02/28/2012	\$7,622,699	\$0	\$0	\$0	\$7,622,699	3.00	2/21/2012
40	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program*	10/01/2010-09/30/2013	\$400,000	\$0	\$0	\$0	\$400,000	-	2/28/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
37	TxDOT Impaired Driving Mobilization Grant	03/07/12 09/30/12	\$18,102	\$6,100	\$0	\$0	\$24,202		3/13/2012
37	2009 COPS LE Technology Grant*	03/11/12 09/10/12	\$300,000	\$0	\$0	\$0	\$300,000		3/13/2012
49	LIRAP Local Initiative Projects (LIP)*	05/06/08 08/31/13	\$1,688,163	\$0	\$0	\$0	\$1,688,163	-	3/20/2012
17	Ransom and Sarah Williams Farmstead Educational Outreach Project	10/1/2011- 9/30/2013	\$7,500	\$0	\$7,500	\$0	\$15,000	-	3/27/2012
58	Coming of Age (CNCS)	4/1/2012- 3/31/2013	\$50,495	\$321,591	\$0	\$0	\$372,086	6.80	3/27/2012
42	Drug Diversion Court*	09/01/2011- 08/31/2012	\$132,702	\$0	\$7,930	\$0	\$140,632	1.00	4/3/2012
58	Share the Warmth	04/01/12 09/30/12	\$24,500	\$0	\$0	\$0	\$24,500	-	4/24/2012

*Amended from original agreement.

\$27,875,488 \$601,435 \$67,179 \$313,024 \$28,857,126 33.41

FY 2012 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	3/31/2012	12/27/2011	N/A	No
58	Comprehensive Energy Assistance Program*	1/1/2012-12/31/2012	\$0	\$0	\$175,000	0.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$15,196	\$15,196	\$30,392	1.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	1.00	6/30/2012	3/20/2012	N/A	No
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	5/31/2012	3/27/2012	N/A	No
Totals			\$102,784	\$102,784	\$380,568	10.00				

*This portion of the request is not a typical permission to continue and will temporarily use General Fund resources for grant program operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

Dept	Grant Title	FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000		\$ 625,000
Criminal Justice Planning	Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432		\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA).For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.		\$ -	\$ 2,207,900	\$ 1,292,000		\$ -		\$ -		\$ -		\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -		\$ -
Travis County Sheriff's Office	Travis County Sheriff's Office Response Equipment (ARRA) - One-time funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Travis County Sheriff's Office/County Attorney's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.	\$ -	\$ -	\$ 64,599	\$ -		\$ -		\$ -		\$ -		\$ -

Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.	\$ -	\$ -	\$ 143,750	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ 687,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americorps. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 281,297	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ -	\$ 580,000	\$ -	\$ 580,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households		\$ -	\$ 2,311,350	TBD	\$ 5,311,349	TBD		\$ -		\$ -		\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,390	\$ 223,908
Health and Human Services	Community Putting Prevention to Work (Tobacco Free Worksite Policy). Interlocal with the City of Austin to receive ARRA funds to develop a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 7,952,569	\$ 1,135,059	\$ 2,272,470	\$ 1,260,059	\$ 1,607,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059

County impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Sheriff - Law Enforcement	
Contact Person/Title:	Tracy Miller, Planner	
Phone Number:	512.854.6923	

Grant Title:	SCATTF - Sheriff's Combined Auto Theft Task Force			
Grant Period:	From:	09-01-2012	To:	08-31-2013
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>	
Grantor:	ABTPA - Auto Burglary Theft Prevention Authority			
Will County provide grants funds to a subrecipient?		Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below		Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:				

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	615,653	173,811	236,537	0	\$1,026,001
Operating:	392,004	0	0	0	\$392,004
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	\$1,007,657	\$173,811	\$236,537	\$0	\$1,418,005
FTEs:	10.00	2.00	0.00	0.00	12.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Applicable Depart. Measures						
Measures For Grant						
Outcome Impact Description						
Public Awareness	125					125
Outcome Impact Description	Educate and provide tools to deter and prevent auto thefts and burglaries					
Interdiction Operations	215					215
Outcome Impact Description	Conduct stings in areas of high incident.					

PBO Recommendation:

The Travis County Sheriff's Office is requesting approval to submit the annual application to the Automobile Burglary and Theft Prevention Authority for the Sheriff's Combined Auto Theft Task Force Grant. The application is submitted on behalf of Travis County and 16 other counties with the Sheriff of each county forming the Advisory Board of the program. Travis County has typically received roughly half of the award with the other counties receiving the remaining funds. Travis County's portion of the match is fully budgeted.

PBO recommends approval to submit the application to continue the existing program that has been in place for the last fifteen years.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of the program is to reduce auto theft rates in the task force areas.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

NA

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

Matching funds are from Travis County field agent salary and County Agents salary fringe benefits.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No - not allowable.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

NA

6. If this is a new program, please provide information why the County should expand into this area.

The Task Force has been in existence since 1995.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The program has been very successful in combining multi-county efforts to combat auto theft rings and individuals in our part of the State of Texas.



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

April 20, 2012

MEMORANDUM

TO: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Commissioner, Precinct 1
Honorable Sarah Eckhardt, Commissioner, Precinct 2
Honorable Karen Huber, Commissioner, Precinct 3
Honorable Margaret Gomez, Commissioner, Precinct 4

FROM: Tracy J Miller, Planner *TJM*

SUBJECT: FY2013 Auto Theft Prevention Authority Grant Application

Attached is our grant renewal application to the Auto Theft Prevention Authority for the FY2013 grant cycle.

This will be the 16th year of participation by Travis County and the Sheriffs' Combined Auto Theft Task Force (SCATTF) in this program. The SCATTF is currently comprised of 17-Counties (Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Lee, Llano, Milam, Travis, Wharton – adding both Williamson and Wilson County this year) with the Sheriff of each county forming the Advisory Board of SCATTF.

The grant request is in the amount of \$1,007,657. We project our match will be in excess of \$410,348. The match will consist of one deputy from Travis County and the fringe salary benefits from all personnel assigned to the task force.

We appreciate the support the Travis County Commissioners Court has given us in our effort to reduce crimes against people and property, which are so costly to our citizens and are hopeful that our application will be fully funded in the upcoming year by the Auto Theft Prevention Authority and the State of Texas.

cc: Travis Gatlin, PBO
James Connolly, County Attorney's Office
Janice Cohoon, County Auditor's Office



Safety, Integrity, Tradition of Service



Revised 12/11

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

APPLICATION FOR STATE ASSISTANCE

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY (ABTPA)

1. For ABTPA Use Only		3. a. Date Submitted	b. Applicant Identifier
2. State Program Classification (For ABTPA Use Only)		4. a. Date Received by State	b. State Application Identifier
5. Applicant Information a. Legal Name: Travis County b. Address (give street or P. O. Box, City, County, State, and Zip Code) PO Box 1748 Austin, TX 78767		c. Organizational Unit: Travis County Sheriff's Office d. Name and telephone number of person to be contacted on matters involving this application (give area code) Major Phyllis Clair (512) 854.9759	
6. State Payee Identification Number: 74-6000192		7. Type of Applicant (enter the appropriate letter in box) B A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Nonprofit Organization N. Other (specify): _____	
8. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, check appropriate box(es). <input type="checkbox"/> Increase Award <input type="checkbox"/> Decrease Award <input type="checkbox"/> Other (specify) <input type="checkbox"/> Increase Duration <input type="checkbox"/> Decrease Duration		9. Name of Grantor Agency: Texas Automobile Burglary & Theft Prevention Authority 4000 Jackson Avenue Austin, Texas 78731 Phone: (512) 374-5101 Fax: (512) 374-5110 Website: www.txwatchyourcar.com	
10. Title of Project: Sheriff's Combined Auto Theft Task Force (SCATTF)		11. Areas of Project Activities (Cities, Counties, States, etc.) Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Lee, Llano, Milam, Travis, Wharton, Williamson & Wilson Counties	
12. Proposed Project Start Date: 09-01-2012 Ending Date: 08-31-2013		13. Is application subject to review by state executive order 12372 process? <input type="checkbox"/> YES, this application was made available to the Texas Review and Comment System (TRACS) for review on _____ Date <input type="checkbox"/> Program is not covered by E. O. 12372 <input type="checkbox"/> Program has not been selected by state for review <input checked="" type="checkbox"/> NO.	
14. Funding Summary: Total of a, b, & c must agree with d. Note: Please enter whole dollars for the amounts requested.			
a. Total State Grant Funds Requested (ABTPA) \$ 1,007,657			
b. Cash Match \$410,348			
c. In-Kind Match \$		15. Is the applicant delinquent on any federal debt? <input type="checkbox"/> YES If "Yes" attach an explanation <input checked="" type="checkbox"/> NO	
d. TOTAL(s) \$1,418,005			
16. To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.			
Samuel T. Biscoe a. Typed name of Authorized Official		County Judge b. Title	
		512.854.9555 c. Telephone Number	
d. Signature of Authorized Official		e. Date Signed	

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROJECT APPROVAL INFORMATION

Item 1.

Does this assistance request require state, local, regional, or other priority rating?

Yes No

Name of Governing Body _____

Priority Rating _____

Item 2.

Does this assistance require state, or local advisory, educational, or health clearance?

Yes No

Name of Agency or Board _____

(Attach Documentation)

Item 4.

Does this assistance request require state, local, regional, or other planning approval?

Yes No

Name of Approving Agency _____

Item 6.

Will the assistance requested serve a federal installation?

Yes No

Name of Federal Installation _____

Federal Population Benefiting from Project _____

Item 8.

Will the assistance requested have an impact or effect on the environment?

Yes No

See instructions for additional information to be provided.

Item 9.

Will the assistance requested cause the displacement of individuals, families, businesses or farms?

Yes No

Number of Individuals _____

Families _____

Businesses _____

Farms _____

Item 10.

Is there other related assistance on this project (previous, pending, or anticipated)?

Yes No

See instructions for additional information to be provided.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

BUDGET SUMMARY

Section A—Budget Summary						
Line	Schedule	Budget Categories	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind Match	(4) Total
1	A	Personnel (Direct Salaries)	615,653	138,776		\$754,429
2	A	Personnel (Fringe Benefits)		271,572		\$271,572
3	B	Professional and Contractual Services				
4	C	Travel	10,864			\$10,864
5	D	Equipment	344,980			\$344,980
6	E	Supplies and Direct Operating Exp.	36,160			\$36,160
7		Total Direct Charges (Sum of 1-6)	1,007,657	410,348		\$1,418,005
8	F	Indirect Costs				
9		TOTALS (Sum of 7-8)	\$1,007,657	\$410,348		\$1,418,005

Section B—Cash and/or In-Kind Match
 Enter separately each source of matching funds and the amounts.
 Total Match must agree with the total of Line 9, Column 2 and Column 3 above and the total of lines 14 (b) and (c) on ABTPA-1.

CASH				TOTAL
Source	Amount	Source	Amount	
Task Force Counties General Fund Benefits	\$410,348			\$410,348

PROGRAM INCOME (To be utilized.)		TOTAL
Total Program Income (available)	\$ 70,062	

IN-KIND (Total must agree with ABTPA-1, Line 14c.)				TOTAL
Schedule	Amount	Schedule	Amount	
A		D		
B		E		
C				

**TOTAL MATCH
\$410,348**

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE A

PERSONNEL

1. Direct Salaries		(1)	(2)	(3)	(4)
Title or Position	% of Salary	ABTPA Funds	Cash Match	In-Kind	TOTAL
(A) Task Force Sergeant	100	92,326			92,326
(B) Public Awareness Coordinator	100	40,759			40,759
(C) Field Agent (Bastrop County)	100	48,152			48,152
(D) Field Agent (Colorado County)	100	42,462			42,462
(E) Field Agent (Comal County)	100	64,541			64,541
(F) Field Agent (Guadalupe County)	100	48,693			48,693
(G) Field Agent (Hays County)	100	51,088			51,088
(H) Field Agent (Travis County)	100	84,120			84,120
(I) Field Agent (Travis County)	100	84,120			84,120
(J) Field Agent (Travis County)	0	-0-	84,120		84,120
(K) Field Agent (Wharton County)	100	49,392			49,392
(L) Field Agent (Williamson County)	0	-0-	54,656		54,656
(M)					
(N)					
Overtime		10,000			10,000
TOTAL Direct Salaries		\$615,653	\$138,776		\$754,429

2. Fringe Benefits

	% or \$ Rate	ABTPA	Cash Match	In-Kind	TOTAL
FICA	@		43,382		43,382
Retirement	@		82,479		82,479
Insurance	@		107,590		107,590
Other (medicare, workers compensation, unemployment, life insurance, longevity, certification)	@		38,121		38,121
TOTAL Fringe Benefits			271,572		271,572
TOTAL PERSONNEL BUDGET			\$410,348		\$1,026,001

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE A PERSONNEL NARRATIVE

1. Attach a description of the duties or responsibilities of each position. (*Job posting cannot substitute for descriptive narrative for each position.*)

- Include only one position per line.
- Percentage of salary to be funded by grant funds.
- Should reflect employee's gross salary attributable to the project.
- Include percent of time on auto theft for each position. (40 hours per week)

TASK FORCE SERGEANT (40 hours / week, 100%):

- Oversees daily operations and management of the task force. Direct liaison with all public entities.
- Overall field operations. Oversees all aspects of the seizure and forfeitures (sales, etc.) by the task for members.
- Confidential informant files; support operations; scheduling assignments; planning and schedule training.
- Strategic planning for resource deployment and organizational objectives.
- Make official visits to out of county agent offices.
- Help agents achieve their goals; maintain time sheets and evaluations for all task for members. Provide guidance.
- Review all search warrants. Assist in all covert and over operations. Intelligence and information sharing.
- Work closely with the other 29 Auto theft Task Forces within the State of Texas. Be actively involved with the ABTPA Board and TAVTI.

FIELD AGENTS (40 hours / week, 100%):

- Investigate criminal activity related to Auto Theft primarily, but not limited to their geographical area.
- Perform salvage inspections. Bait vehicle operations. Locate chop shops. Conduct training classes. Perform covert and overt interdiction assignments. Plan and conduct surveillance operations for burglary of vehicle (BOV's). Write search warrants.
- Investigate insurance fraud and arson cases related to auto theft. Aid in public awareness presentations and events.

PUBLIC AWARENESS COORDINATOR (40 hours / week, 100%):

- Gather and prepare monthly reports. File all paperwork related to but not limited to goals set forth through the grant. Serves as a notary.
- Conduct public awareness events throughout the 17-county area. Coordinate with local media for coverage of public awareness events.
- Prepares requisitions for all equipment, clothing and office supplies ordered for the Task Force. Receives all items. Monitors inventory.
- Webmaster for the website, www.scattf.org.

2. Fringe Benefits Narrative

(Describe fringe benefits and how expenses were calculated).

Fringe Benefits are various benefits received by an employee in addition to his or her regular pay. Fringe Benefits for the SCATTF are paid by the county in which the investigator / employee works. These benefits are calculated and placed in the 'cash match' section of the grant. These benefits are Medicare, workers compensation, unemployment, life insurance, longevity, certification and miscellaneous expenses requested by the requesting county such as a uniform stipend.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE A - OVERTIME NARRATIVE

REQUIRED NARRATIVE: Provide a brief summary on the use of overtime funds.

- 1. Include description of work activity to be conducted.**
- 2. Estimate number of hours and cost for overtime activities.**

Overtime will be used for:

- Bait Vehicle / Trailer Operations
- Burglary of Vehicle surveillance
- After-hours call outs for Auto Theft and Burglary of Vehicle
- Late calls and hold overs for investigators
- Public Awareness events, to include those held after normal business hours and on weekends

<u>Requested Amount</u> (Average hrly wage x time and a half)	<u>\$10,000</u> \$29.26 x 1.5)	<u>Equals hours available</u> ~228 hours
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AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE B

PROFESSIONAL AND CONTRACTUAL SERVICES

Description of Service	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind Match	(4) TOTAL
(A)				
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
TOTAL PROFESSIONAL AND CONTRACTUAL SERVICES				

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE B PROFESSIONAL AND CONTRACTUAL SERVICES NARRATIVE

REQUIRED NARRATIVE: Briefly describe any anticipated contractual arrangement and work products expected. Describe basis for arriving at the cost of each line item. Professional services (such as consultants, trainers, counselors, evaluators, etc.) should be described by type of service, number of hours, rate per hour, and travel costs, if any.

N / A

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE C

TRAVEL

1. In-State Travel (Specify clearly and use continuation pages if necessary)

		(1)	(2)	(3)	(4)
Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
TAVTI Conference	El Paso	5,336			\$5,336
ABTPA Annual Summit	TBA	4,620			\$4,620
Border Solutions Meeting	TBA	544			\$544
Dallas Car Show	Dallas	364			\$364
TOTAL In-State Travel		\$10,864			\$10,864

2. Out-of-State Travel (Specify clearly and use continuation pages if necessary)

		(1)	(2)	(3)	(4)
Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
None					
TOTAL Out-Of-State Travel					
TOTAL TRAVEL BUDGET		\$10,864			\$10,864

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE C TRAVEL NARRATIVE

REQUIRED NARRATIVE: Briefly describe the applicant's travel policy (i.e., mileage rates and per diem rates). Specify purposes for each item of travel. Break out costs of each in-state and each out-of-state trip to separately show the specific costs of transportation and per diem. Describe travel purposes and expense calculations (example: purpose, number of participants, number of days/nights, costs for lodging/per diem, transportation, parking, etc).

Travis County policy allows the state contracted room rate plus taxes and parking expenses. If no government rate is quoted, the county will pay the quoted room rate. Meal expenses reimbursed only when the employee is required to be away from home overnight. Per diem and mileage will be reimbursed in accordance with the Travis County Travel Policy current at the time of travel for the purpose of this request. The rates effective October 1, 2012 (\$46 per day and 0.55 per mile) are used. All members of the Sheriff's Combined Auto Theft Task Force are considered employees of Travis County and should be allowed to travel as such.

Purpose for Travel	# of Nights	Travel	Per Diem	Lodging	Misc Expense	TOTAL
TAVTI Conference El Paso	5	-0-	\$1,656	\$2,325	\$1,355	\$5,336
Border Solutions Meeting TBD	1	-0-	\$184	\$310	\$50	\$544
ABTPA Annual Summit TBD	4	-0-	\$1,840	\$2,480	\$300	\$4,620
Dallas Car Show Dallas	1	-0-	\$184	\$155	\$25	\$364

IN-STATE Travel

TAVTI Conference – Six task force members to attend the conference in El Paso. Miscellaneous expenses include registration (\$1,055) and hotel parking expenses.

Border Solutions Meeting – The task force sergeant and one other member will attend this meeting, location to be determined. Miscellaneous expenses include hotel parking expenses.

ABTPA Annual Summit – Eight task force members to attend the conference, location to be determined. Miscellaneous expenses include hotel parking expenses.

Dallas Car Show – Two task force members to attend the Annual Dallas Car Show. Miscellaneous expenses include hotel parking expenses.

OUT-OF-STATE Travel

There will be no out of state travel this year.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE D

EQUIPMENT PURCHASES

	(1)	(2)	(3)	(4)
Equipment Name or Description and Quantity (Do Not List Brand Names)	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) Patrol Truck (9)	343,980			\$343,980
(B) iPad (2)	1,000			\$1,000
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL EQUIPMENT PURCHASES	\$344,980			\$344,980

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE D EQUIPMENT NARRATIVE

REQUIRED NARRATIVE: Briefly describe the use of equipment and the cost of each line item.

Patrol Trucks – replacement trucks for investigators. We have not purchased new vehicles since 2007 and all vehicles are currently over 100,000 miles. The trucks will be assigned to the investigators within the task force, who together cover a 17-county region. The local sheriff offices will cover the cost of fuel, insurance and maintenance. Due to recent budget cuts within the sheriff's offices these vehicles would be of great benefit in our continued effort to combat vehicle theft. They are \$38,220 each x 9 equals \$343,980.

iPad – replacement for laptops. It offers a lighter, more portable machine and can go anywhere. A productive device for "work-on-the-go". This device will be provided to the sergeant and the public awareness coordinator to allow them to work from remote locations such as meetings or PR events. They are \$500 each x 2 equals \$1,000.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE E

SUPPLIES AND DIRECT OPERATING EXPENSES

	(1)	(2)	(3)	(4)
Directly Charged Supplies and Other Operating Expenses	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) Fuel and maintenance	9,623			\$9,623
(B) Cellular airtime	14,500			\$14,500
(C) Public Awareness Funds	6,000			\$6,000
(D) Confidential Informant Funds	5,000			\$5,000
(E) COPsync	1,037			\$1,037
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL SUPPLIES AND DIRECT OPERATING EXPENSES	\$36,160			\$36,160

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE E SUPPLIES AND DIRECT OPERATING EXPENSES NARRATIVE

REQUIRED NARRATIVE: Briefly describe the basis for arriving at the cost of each line item AND THE USE OF EACH ITEM.

For **BOTH** the **Public Awareness Vehicle** and the **Bait Car** – funds for fuel and maintenance. The **PUBLIC AWARENESS VEHICLE** is used to tow the trailer to aid in the public awareness events. We estimate 140 gallons per month, x 12 month, at \$3.85 per gallon, equals \$6,468 plus \$1,000 for maintenance. The **BAIT CAR** is used for undercover operations and surveillance. We estimate 25 gallons per month, x 12 months, at \$3.85 per gallon, equals \$1,155 plus \$1,000 for maintenance.

Cellular Airtime – for phones, laptops, trackers, the bait car and the iPads. Cell phones are supplied to members of the task force. The average fee is \$676.21 per month, x 12 months, equals \$8,114.52. The task force members are provide mobile computers to allow them internet access and the ability to access email from the field. Airtime for the bait car and for the trackers is also generated from a cellular account. The average fee is \$400.98 a month, x 12 months, equals \$4,811.76. Airtime for the newly purchased iPads will also be included in this cellular account. The fee is \$37.99 a month, x 12 months, equals \$455.88 per iPad, x 2 equals \$911.76. We have budgeted an additional \$661.99 to offset the cost of text messaging that has been added to the cellular plans for the trackers and the bait car.

Public Awareness Funds – Public Awareness Funds will be used to purchase items to be used to increase awareness regarding auto thefts and burglary within our 17-county area such as community gatherings, fairs, festivals, etc.

Confidential Funds – used in accordance with Travis County Sheriff's Office Policy. All funds will be tracked and reported. Will be used for things such as undercover operations, surveillance and informant payments. All uses must be approved by the Task Force Sergeant and receipts will be provided.

COPsync – two of our agencies (Guadalupe and Comal) no longer have access to a system that allows them access for checking for stolen vehicles, license plates, driver's license and wanted persons. We can use COPsync through the Gonzales County Sheriffs' Office (Gonzales County is a member of our task force). The initial start-up fee is \$99, x 2, equals \$198. Service fee is \$34.95 per month, x 12 months, equals \$419.40 per unit, x 2 units equals \$838.80.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE F NARRATIVE

Currently ABTPA does not fund indirect costs, except for the Council of Governments agencies. Applicants may not use option (A) without having an official cost allocation plan developed in accordance with OMB Circular No. A-87. The amount may be entered as ABTPA funds or cash match for those applicants having such an approved plan.

N / A

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

I. To be considered for funding, a proposed grant project:

1. Must address a problem that is clearly identified, is measurable and is supported by relevant statistical evidence;
2. Must minimize duplication or overlapping of existing programs;
3. Must have a design wherein the activities and objectives are realistic and attainable;
4. Preferably should, but is not required to, be innovative in its concept/ design/operation; (a project is considered innovative if it provides a new and different strategy or approach that prevents, deters, intervenes, or stops a criminal act from occurring);
5. Must have a cost structure which is realistic when compared to its goals;
6. Must cooperate and coordinate its activities with other appropriate agencies/projects;
7. Must include a proposed evaluation design that provides relevant data to measure the effectiveness of the project and a plan for performing such evaluation; and,
8. Must include measurable objectives to reach the standard goals of the authority's mission, listed below for each category of funding:

STANDARD GOALS FOR CATEGORIES LISTED BELOW:

The categories below reflect more enforcement activity, thus the suggested goals are directed more towards similar activities.

(T01) LAW ENFORCEMENT, DETECTION AND APPREHENSION; (T03) PREVENTION, ANTI-THEFT DEVICES AND AUTOMOBILE REGISTRATION; (T04) REDUCTION OF THE SALE OF STOLEN VEHICLES AND PARTS

- Goal 1: Reduce the incident of Motor Vehicle Theft.
- Goal 2: Reduce the incident of Theft from a Motor Vehicle.
- Goal 3: Public Awareness methods used to educate the citizens of Texas and training of qualified personnel in the detection and prevention of auto burglary & theft.
- Goal 4: Help increase the recovery rate of stolen motor vehicles
- Goal 5: The number of persons arrested from motor vehicle theft.
- Goal 6: The clearance rate of motor vehicle thefts
- Goal 7: Prevent the incident of fraudulent titles and registration of stolen vehicles.
- Goal 8: Reduce the incident of automobile insurance fraud.

(T02) PROSECUTION, ADJUDICATION AND CONVICTION

- Goal 1: Prosecute auto burglary & theft cases as presented by law enforcement.
- Goal 2: Accept referrals on at least auto burglary & theft cases as presented.
- Goal 3: Obtain indictments involving organized auto theft rings and/or insurance fraud.
- Goal 4: Obtain convictions on auto burglary & theft cases.

(T05) PUBLIC AWARENESS AND CRIME PREVENTION

- Goal 1: Public Awareness methods used to educate the citizens of Texas and training of qualified personnel in the detection and prevention of auto burglary & theft.
- Goal 2: Assists ABTPA grantees with public awareness activities across the state.
- Goal 3: Raise awareness of vehicle crimes and knowledge of prevention methods.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

- II. The Program Narrative should present the information by which the eligibility and merit of the project can be assessed. Applications will be evaluated for funding consideration, according to the congruence of the project with the criteria stated above. The Program Narrative should include but is not limited to the following information:

1. **PROBLEM STATEMENT & HISTORICAL INFORMATION:**

(Please limit information to 300 words)

- a. Provide an assessment of the auto theft problem in the areas of coverage and existing activities that address the problem. Identify the target population and the geographic target area.

The SCATTF region is a hub of crossroads between Mexico and states north along the IH-35 corridor, US Hwy 59 to the East and West of IH-10 between San Antonio and Houston and US Hwy 290 East and West. In 1997 with the aid of the ABTPA Grant, Travis County initiated the first regional effort to combat auto-related criminal activity and has continued to focus on those efforts ever since. Total square mileage of the geographical area of the 17-Counties that are the Task Force equal 14,698 square miles. The target population, being made up of both urban (where more thefts occur) and rural (where theft rings and chop shops can go undetected more easily) is 2,487,129. Counties in the Task Force include: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson. The members of the Task Force continue to educate the citizens of the SCATTF jurisdictional areas and education is the most effective tool in the prevention of Auto Thefts and Vehicle Burglaries alike. See attached for additional information.

- b. Describe the extent to which this project will duplicate or overlap existing activities, and why that (if any) is necessary.

We often overlap with the Austin Police Department Interdiction Project. We both conduct VTC 68-A inspections, PR events, bait vehicle operations and on occasion some of our investigations overlap. APD works for the City of Austin only. We work the unincorporated areas.

- c. Describe and document trends of the problem and the need that makes this grant necessary.

Our area is mainly small rural Sheriff's Offices. Without our expertise, these agencies have no one to call upon. Since DPS – MVT is now obsolete, we are the ones called upon. Most agencies have very limited manpower or experience in the Auto Theft or Vehicle Burglary fields.

- d. Using the spreadsheet below, provide accurate statistical data for problem in project area. (e.g., cite 3 years of UCR data) Please provide all data that is available for your agency or agencies:

Vehicle Theft Data	FY10	FY11	FY12
Number of Stolen Vehicles	536	458	217
Number of Recovered Vehicles	724	596	329
Number of Arrests	161	128	79
Number of Auto Theft Training Classes	12	15	8
Number of (other)	185	371	131

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

Theft from a Motor Vehicle Data	FY10	FY11	FY12
Number of Burglaries of a Vehicle	1,597	1,301	563
Number of Recovered Items	Did not track this data		
Number of Arrests	15	9	7
(other) Value of recovered parts		153,97	\$31,240,
(other) Value of stolen parts	\$493,663	\$762,577	\$516,933

Other Motor Vehicle Crimes	FY10	FY11	FY12
68A Inspections	827	884	843
Salvage Inspections	45	41	15
Number of Stolen Vehicle Inquiries	BATIC only		
(other) Gateway Crimes	59	63	32

PROGRAM NARRATIVE

2. **PROPOSED OBJECTIVES:**

- ◆ The applicant must provide specific objectives for the project that are consistent with the proposal. The objectives should reflect the overall impact that you intend the project to attain in reaching the standard goal for the authority.
- ◆ The objectives should explain how the goal will be accomplished. The activities described should support the goal and be Specific, Measurable, Action-oriented, Realistic, and Time-oriented.
- ◆ The applicant must include an objective that addresses **auto theft, auto burglary, and crime prevention** that you intend the project to attain.

- a. State the standard goal and describe the specific objectives of the project. Include any quantifiable data by which activities measure.

See attached narrative.

- b. Describe how the project will impact the stated problem.

The expertise of the Task Force is well known both inside and outside the 17-County region and is called upon routinely for assistance. We are quickly becoming experts in counterfeit or fraudulent dealer license plates and fraudulent titles as well. We will continue to accomplish all of this through training of Law Enforcement agencies and working to educate the public through public awareness campaigns.

- c. Describe proposed plan for auto theft crime prevention, education and training.

VIN etchings, HEAT registrations, neighborhood meetings, Lions and Rotary Clubs, mock citations, stuff brochures in billings, etc. Hold Auto Theft, Salvage Inspections and Highway Interdiction classes for Law Enforcement throughout the state.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

3. FUNCTIONS OF PROPOSED PROJECT:

The functions of the project should: **(Please limit information to 300 words)**

- ◆ Identify the service needs to be met by this project and the applicant's experience or qualifications.
- ◆ Describe how this project will cooperate / coordinate activities with other appropriate agencies/projects.
- ◆ Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all project activities and in its staffing and training.

See attached narrative.

4. EVALUATION DESIGN:

- ◆ The program evaluation should indicate how the applicant will assess the success of the project and the extent to which the strategy achieved the project's goals and objectives.

a. Describe the design of a plan for local evaluation of this project.

An important aspect in evaluating a program of this magnitude is whether the participating agencies (other Sheriff's) perceive the program as one that is worthwhile in their county and whether all counties coordinating efforts with each other are for the good of all involved. We will continue to host bi-yearly Board of Governor's meetings to discuss agenda items relevant to this project and receive feedback. Minutes are recorded and all present are invited to speak on any item of interest.

b. Cite relevant data that will be used to measure the effectiveness of this project.

We keep month statistics to track the progress of the unit and to monitor the county, our region and the state as a whole; to ensure we are continuing to make a difference in the fight against Auto Thefts and Burglary of Vehicles.

c. Describe the mechanism to evaluate the program's progress.

We will continue to track our monthly, quarterly and yearly statistics. We will ensure our goals are reached each year (for example knowing how many public relations events or salvage inspections have been conducted). We will also use feedback from our bi-yearly Board of Governor's Meetings.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

DESIGNATION OF GRANT OFFICIALS

ABTPA rules require that three persons be designated to the positions of Authorized Official, Project Director, and Financial Officer for the purposes of administering a grant. The Project Director and the Financial Officer may not be the same person, but under extenuating circumstances, one person may otherwise fill two positions. In accordance with the criteria and definition of responsibilities set forth in the Financial and Administrative Requirements section of the ABTPA Grant Application and Administration Guidelines governing submission of this application, the following designations are made:

APPLICANT: Travis County

PROJECT TITLE: Sheriff's Combined Auto Theft Task Force

Project Director

Phyllis Clair
First Name Last Name
Major, Travis County Sheriff's Office
Title and Agency
PO Box 1748 | 5555 Airport Blvd
Business Address (Street or P. O. Box)
Austin TX 78767
City State Zip
Office 512.854.9759 Fax 512.854.3289
Telephone and Fax Numbers
Phyllis.Clair@co.travis.tx.us
E-Mail

Project Manager

Tommy Wooley
First Name Last Name
Sergeant, Travis County Sheriff's Office
Title and Agency
PO Box 1748 | Collier Bldg
Business Address (Street or P. O. Box)
Austin TX 78767
City State Zip
Office 512.854.7423 Fax 512.854.7410
Telephone and Fax Numbers
Tommy.Wooley@co.travis.tx.us
E-Mail

Financial Officer

Susan Spataro
First Name Last Name
County Auditor, Travis County
Title and Agency
PO Box 1748
Business Address (Street or P. O. Box)
Austin TX 78767
City State Zip
Office 512.854.9125 Fax 512.854.9164
Telephone and Fax Numbers
Susan.Spataro@co.travis.tx.us
E-Mail

Authorized Official

The Authorized Official is the Chief Executive Officer, or designee of the Agency.

Samuel T. Biscoe
First Name Last Name
County Judge, Travis County
Title and Agency
PO Box 1748
Business Address (Street or P. O. Box)
Austin TX 78767
City State Zip
Office 512.854.9555 Fax 512.854.9535
Telephone and Fax Numbers
Sam.Biscoe@co.travis.tx.us
E-Mail

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

AMERICANS WITH DISABILITIES ACT CERTIFICATION

The Grantee hereby assures and certifies compliance with Subchapter II, Part A of the Americans with Disabilities Act (ADA), 42 U.S.C., Sections 12131-12134, and Department of Justice ADA regulations, 28 CFR Part 35.

Authorized Official

Date

Travis County

Grantee

Sheriff's Combined Auto Theft Task Force

Project Title

SPECIAL CONDITION

Non Supplanting Certification

I certify that the programs proposed in this application meet all the requirements of the Texas Civil Statutes, Article 4413(32a), §6(a)(7), (a) Texas Civil Statutes, Article 4413(32a), §6(a)(7), requires that state funds provided by this Act shall not be used to supplant state or local funds. Public Law 98-473 requires that federal funds provided by that Act shall not be used to supplant state or local funds.

I further certify that ABTPA funds have not been used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's report of expenditure and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

Authorized Official

Date

Travis County

Grantee

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

COMPLIANCE REQUIREMENT

The attached digest of your grant application represents the Automobile Burglary & Theft Prevention Authority Board's approved amount. The digest represents budgeted amounts only and does not approve any items that conflict with the participating agency's personnel, procurement, travel, or local government code policies and procedures.

The grantee will be responsible in determining that the following requirements are being met prior to the release of funds:

- 1) Salaries are in accordance with local policy of the participating agencies.
- 2) Personnel are classified in accordance with the needed qualification for the position.
- 3) Fringe Benefits are in accordance with local policy of the participating agencies.
- 4) Travel Policy is in accordance with the travel policy of the participating agencies.

Authorized Official

Date

Travis County

Grantee

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

EQUAL EMPLOYMENT OPPORTUNITY PROGRAM CERTIFICATION

I, _____, certify that:

This agency employs fewer than 50 people; therefore, the _____
(Agency)

is not required to file an equal opportunity program in accordance with 28 CFR 42.301 et seq., Subpart E.

or

This agency employs 50 or more people and has received or applied to the Automobile Burglary & Theft Prevention Authority for total funds in excess of \$25,000; therefore, the _____
County of Travis
(Agency) has formulated an equal employment opportunity

program in accordance with 28 CFR 42.301 et seq., Subpart E and that it is on file in the office of:

Diana Poirot _____ Director of Human Resources _____
(name) (title)

PO Box 1748 | Austin | TX | 78767

(address)

for review or audit by an official of the Automobile Burglary & Theft Prevention Authority as required by relevant laws and regulations.

PROJECT TITLE: Sheriff's Combined Auto Theft Task Force

Authorized Official (signature)

Project Director (signature)

Date

Date

SPECIAL CONDITION

ASSURANCES

A Grantee and the Applicant hereby makes and certifies that as grantee, it and any subgrantee shall comply with the following conditions:

- 1. A grantee and subgrantee must comply with ABTPA grant rules and UGMS.**
- 2. A grantee and subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any persons related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.**
- 3. A grantee and subgrantee must insure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.**
- 4. A grantee and subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law.**
- 5. A grantee and subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child payments.**
- 6. No health and human services agency or public safety or law enforcement agency may contact with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.**
- 7. A grantee and subgrantee that is a law enforcement agency regulated by Texas Government Code, Chapter 415, must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 415, Texas Government Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in process of achieving compliance with such rules.**

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES (continued)

8. When incorporated into a grant award or contract, these standards assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contact administration system to insure that all terms, conditions, and specifications are met. (See Section ____ .36 for additional guidance on contract provisions.)
9. A grantee and subgrantee must comply with the Texas Family Code, Section 261.101 which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Grantees and subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.
10. Grantees and subgrantees will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps and the Americans With Disabilities Act of 1990; (d) the Age Discrimination Act of 1974, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Grantees and subgrantees will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. §§ 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
12. Grantees and subgrantees will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES (continued)

13. Grantees and subgrantees will comply with the provisions of the Hatch Political Activity Act (5 U.S.C. § 7321-29) which limit the political activity of employees whose principal employment activities are funded in whole or in part with Federal funds.
14. Grantees and subgrantees will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and the Intergovernmental Personnel Act of 1970, as applicable.
15. Grantees and subgrantees will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protections Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA. (EO11738)
16. Grantees and subgrantees will comply with Article IX, Section 5 of the state appropriations act which prohibit the use of state funds to influence the outcome of any election or the passage or defeat of any legislative measure.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION



ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary & Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Automobile Burglary & Theft Prevention Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

Authorized Official

Date

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

INDEPENDENT ANNUAL AUDIT CERTIFICATION

The grantee hereby assures compliance by itself and its applicable sub-recipients (contractors) with the Single Audit Act Amendments of 1996, PL 104 - 156 and, particularly, with the requirements of OMB Circular A-133 as follows (check one):

- 1. X Grant(s) expenditures of \$300,000 or more in federal funds - An annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
- 2. Grant(s) expenditures of \$300,000 or more in state funds - An annual single audit by an independent auditor made in accordance with the Uniform Grant and Contract Management Standards (UGCMS).
- 3. Grant(s) expenditures of less than \$300,000 in federal funds - Exempt from the Single Audit Act. However, ABTPA may require a limited scope audit as defined in OMB Circular A-133.
- 4. Grant(s) expenditures less than \$300,000 but \$50,000 or more in state funds - A program-specific audit.
- 5. Grant(s) expenditures less than a total of \$50,000 in state funds - Financial Statements audited in accordance with Generally Accepted Auditing Standards (GASS).

NOTE: Grantees exempt from the Single Audit Act requirements (i.e. those expending less than \$300,000 in total federal financial assistance) are prohibited from charging the cost of a Single Audit to a Federal Award.

Authorized Official (signature)

Financial Officer (signature)

Date

Date

Travis County

SA-T01-1069-13

Grantee Organization

Grant Number

Regardless of items checked above, the grantee should, within 60 days following the date of the grant award, furnish the following information:

- 1. The identity of the organization conducting the audit.
- 2. Approximate time audit will be conducted.
- 3. Audit coverage to be provided.

ATTACHMENT

Program Narrative

II. The Program Narrative should present the information by which the eligibility and merit of the project can be assessed. Applications will be evaluated for funding consideration, according to the congruence of the project with the criteria stated above. The Program Narrative should include but is not limited to the following information:

1. PROBLEM STATEMENT & HISTORICAL INFORMATION:
(Please limit information to 300 words):

- a. Provide an assessment of the auto theft problem in the areas of coverage and existing activities that address the problem. Identify the target population and the geographic target area.

This is the Task Forces' 16th year of participation in the grant process. Which we believe not only shows commitment to our local county and surrounding agencies; but the state as a whole. There are 17-Counties included within the SCATTF jurisdiction. Each agent is physically located within the county they are employed by and all (agents) assist with contiguous counties. The Task Force Sergeant manages all of the investigators, and the public awareness coordinator. Members of the task force are also TAVTI board members and directors.

Because the SCATTF has inter-local agreements with the included counties, the task force is able to operate smoothly and with joint effort; removing jurisdictional limitations which thieves attempt to use against law enforcement, by allowing officers to cross county lines. This continues to be a challenge as growth in the regions is continuing.

The most effective tool in the prevention of Auto Theft and Burglary of Vehicles is education and the SCATTF has worked, and will continue to work, diligently to educate the public and other law enforcement agencies in the auto theft prevention techniques.

Some highlight goals and objectives are:

- Continue to attend VIN etchings and HEAT registration programs. These continue to be great ways for us to make contact with citizens, as well as other media events.
- Conduct covert and overt surveillance with both the bait car and bait trailer.
- Continued use of the sign boards in high crime areas notifying the residents of an increased number of auto thefts or burglary of vehicles. We also alert them if there is a bait car in the area. They have proven to be extremely effective when deployed.
- Work additional day and night time surveillance in areas known to have a high number of incidents; as well as conduct sting operations.
- Continuation of salvage inspections and investigations of unlicensed operations.

ATTACHMENT

- Vigilance in title and license plate operations.
- Insurance fraud investigations; working closely with the NICB. Will also work closely with arson investigators as needed.

Program Narrative

2. PROPOSED OBJECTIVES:

- a. State the standard goal and describe the specific objectives of the project. Include any quantifiable data by which activities measure.

Goal 1: Reduce the incident of motor vehicle thefts

Objective 1: Locate and shut down chop shops (6)

Objective 2: Conduct salvage inspections (20)

Objective 3: Conduct interdiction activities (100)

Goal 2: Reduce the incident of theft from a motor vehicle

Objective 1: Conduct tire sting operations (6)

Objective 2: Conduct burglary of vehicle surveillance operations (10)

Objective 3: Conduct bait car sign operations using the sign boards (5)

Goal 3: Public Awareness methods used to educate the citizens of Travis County and training qualified personnel in the detection and prevention of auto theft and burglary of vehicle

Objective 1: Public awareness events (100)

Objective 2: Training for officers (10)

Objective 3: Reach (500,000) through media outreach, training and PR events

Goal 4: Help increase the recovery rate of stolen motor vehicles

Objective 1: Conduct VTR 68-A inspections (300)

Objective 2: Recover stolen vehicles (500)

Objective 3: Other routine vehicles inspected (1,500)

ATTACHMENT

Goal 5: Number of persons arrested for motor vehicle theft

- Objective 1: Warrant arrests (10)
- Objective 2: Bait vehicle operations (12)
- Objective 3: Conduct field operations (15)

Goal 6: Clearance rate of motor vehicle thefts

- Objective 1: Work auto theft related cases (650)
- Objective 2: File auto theft cases (50)
- Objective 3: Assist other Law Enforcement agencies (750)

Goal 7: Prevent the incident of fraudulent titles and registration of stolen vehicles

- Objective 1: Fraudulent title inspections (5)
- Objective 2: Fraudulent dealer license plate cases / citations (10)
- Objective 3: Conduct fraudulent license plate classes for LE officers (4)

Goal 8: Reduce the incidents of automobile insurance fraud

- Objective 1: Collaborate with NICB on a quarterly basis (4)
- Objective 2: Investigate or assist with arson cases (4)
- Objective 3: Investigate or assist with insurance fraud cases (2)

Program Narrative

3. FUNCTIONS of PROPOSED PROJECT:

The functions of the project should: **(please limit information to 300 words)**

- Identify the service needs to be met by this project and the applicant's experience or qualifications.
- Describe how this project will cooperate / coordinate activities with other appropriate agencies / projects.
- Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all projects activities and in its staffing and training.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY
Application for State Assistance
Page 4

ATTACHMENT

- Crime prevention, education and training will be major focuses of the Task Force. We will attempt to reach as many citizens as possible with public awareness presentations and media releases; educating them in the causes of and solutions for Auto Theft and Burglary of Vehicle.
- Conducting salvage inspections, training classes and performing covert and overt surveillance. VTR-68A Inspections and locating chop shops will remain a function of the field agents. There is over 80 years of combined experience among our field agents, three of them are experts.
- SCATTF has an outstanding working relationship with the Austin Police Department's Auto Theft Interdiction Unit, the Texas Department of Transportation (Investigators); as well as other Auto Theft Task Forces. We also have an outstanding working relationship with the local and surrounding officers / deputies. We schedule highway interdictions and/or salvage inspections and routinely invite DPS and local agencies to participate.
- SCATTF is an innovative program with the 17-County Task Force working together to combat Auto Thefts and Burglary of Vehicles. The Task Force enables the counties to have a focused and cooperative effort on a specialized segment of crime, yet is tailored to meet the needs of each participant. Each Sheriff involved has commented on the cohesiveness and the work performance the task force provides.
- The task force continually works with other agencies within the state. These operations and cooperation allow the task force agents to learn from each other; fostering relationships that assists in the sharing of information not only in our area but the state as a whole.
- The Texas Commission on Law Enforcement Standards mandates all licensed peace officers participate in a cultural awareness class at a minimum of every other year. Federal law requires that a racial profiling form be completed on all traffic stops made.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger, Planning and Resource Manager	
Phone Number:	854-7054	

Grant Title:	Travis County Juvenile Probation Department Youth Reentry Program		
Grant Period:	From:	10/1/2012	To: 3/31/2015
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	U.S. Department of Labor		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	\$448,276	\$0	0	0	\$448,276
Operating:	\$578,689	0	0	0	\$578,689
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	\$20,539	0	0	0	\$20,539
Total:	\$1,047,504	\$0	0	\$0	\$1,047,504
FTEs:	3.00	0.	0	0.00	3.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	RP	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Average length of stay in job skills programming	60	n/a	n/a	n/a	n/a	60
Number of program youth served	85	n/a	n/a	n/a	n/a	85
Number of youth completing program requirements	50	n/a	n/a	n/a	n/a	50
Number of staff receiving Motivational Interviewing training	50	n/a	n/a	n/a	n/a	50
Measures For Grant						
Average length of stay in job training program (in days).	60	n/a	n/a	n/a	n/a	60
Outcome Impact Description	To provide effective programming over a period of time to increase youths' skill sets.					
Number of program youth served.	85	n/a	n/a	n/a	n/a	85
Outcome Impact Description	Youth with a minimum of one adjudication and 14-17 years old will benefit from vocational programs/education when they successfully reenter into the community.					
Number of program youth completing program requirements.	50	n/a	n/a	n/a	n/a	50
Outcome Impact Description	Youth completing the program will have the skills necessary to apply for employment.					
Number of staff receiving Motivational Interviewing training	50	n/a	n/a	n/a	n/a	50
Outcome Impact Description	Motivational Interviewing techniques are designed to enhance youths' commitment to change.					

PBO Recommendation:

The Juvenile Probation Department is requesting Commissioners Court approval of a new grant application to the U.S. Department of Labor, to create a youth reentry program. The proposed program will include targeted and enhanced mental health and substance abuse services, workforce development, individualized education plans, and post-release case management services that will promote successful reintegration into the community.

This grant complements current services for youth provided by Travis County, and will allow the Department to expand the Travis County Eagle Resource. The grant will pay for three new FTE: a Casework Manager (Re-entry Career Placement Specialist), Senior RTO (Re-entry Specialist), and JPO III (Re-entry JPO).

There is no cash match required for this grant.

PBO recommends approval of the request.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Travis County Juvenile Probation Department is requesting approval of a new grant application for the U.S. Department of Labor in the amount of \$1,047,504. The goal of the program is to increase public safety, improve long-term labor market prospects, and reduce recidivism through targeted and enhanced mental health and substance abuse services, workforce development, individualized education plans, and post-release case management services. This grant's objective compliments current services for youth in the facility. It will allow the Department to expand the Travis County Eagle Resource. Three new staff funded 100% by grant are included in this grant proposal: Casework Manager (Re-entry Career Placement Specialist), Senior RTO (Re-entry Specialist), and JPO III (Re-entry JPO).

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

N/A. There are no long term County commitments.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no County match required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

A 2% indirect cost rate has been calculated at \$20,539.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The program will not discontinue upon discontinuation of the grant. The Department intends to request subsequent year continuation funding through proposals submitted to the Federal and State government, as well as private foundations. Only after all other resources are exhausted will the County be given the opportunity to consider investment in the proposed program as well as other areas of the Residential Division of the Juvenile Probation Department.

6. If this is a new program, please provide information why the County should expand into this area.

These services will expand upon current programming provided by the Travis County Eagle Resource program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

It has been determined that several significant barriers interfere with successful re-integration into the community. These barriers include but are not limited to educational deficiencies, substance abuse problems compounded with mental health concerns, and/or lack of social/life

skills. The ability to demonstrate success with this population is contingent upon the services, treatment, and activities available to these youth.

The Travis County FY 2012 Community Plan for the Coordination of Criminal Justice and Related Activities, section on Juvenile Justice, Priority C states that Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems. Substantive resources are required to counter the predictability of juvenile and young adult offenders becoming further entrenched in the criminal justice system.

Successful re-entry into our community is in alignment with TCJPD's mission of public safety, while effectively addressing the needs of juveniles, families, and victims of crime. We intend to reach youth who are at the viable age of employment and reintegrate them back into the community with the vocational skills, education attainment, and needed case management services. Providing mental health treatment, vocational skills and other ancillary services will empower these youth to begin a new life as law-abiding, productive citizens.

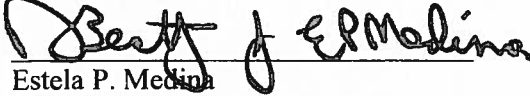
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT




ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Lisa Eichelberger
Planning and Resource Manager

SUBJECT: Travis County Juvenile Probation Department Youth Reentry Program

DATE: April 17, 2012

Attached is an FY13 application for Travis County Juvenile Probation Department Youth Reentry Program. Based on the U.S. Department of Labor announcement, the Juvenile Probation Department is eligible to apply for \$1,047,504, with no required County match. The requested funding will allow for a more effective reintegration of juvenile offenders being released from residential placement back into the community. This funding will be provided over a thirty month period.

The goal of the program is to increase public safety, improve long-term labor market prospects, and reduce recidivism through targeted and enhanced mental health and substance abuse services, workforce development, individualized education plans, and post-release case management services. This program will provide services to youth between the ages of 14 and 17 with a sufficient number of the participants being females. The funding will increase and enhance the services available in the existing ISC Eagle Resource program.

Please review this item and place it on the **May 1, 2012** Commissioner's Court agenda for their consideration and signature. Please contact Lisa Eichelberger at 4-7054 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney
Rhett Perry, Financial Analyst, County Auditor
Darryl Beatty, Deputy Chief
Cory Burgess, Division Director
Ena Brent, Project Coordinator
Sylvia Mendoza, Financial Manager
Michael Williams, Financial Analyst
Grant File



Opportunity Title:	Serving Adult and Youth Ex-Offenders through Strategies
Offering Agency:	Employment and Training Administration
CFDA Number:	17.270
CFDA Description:	Reintegration of Ex-Offenders
Opportunity Number:	SGA-DFA-PY-11-12
Competition ID:	
Opportunity Open Date:	03/22/2012
Opportunity Close Date:	05/04/2012
Agency Contact:	Mamie Williams Grants Management Specialist E-mail: williams.mamie@dol.gov Phone: 202-693-3341

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* **Application Filing Name:** Travis County Youth Reentry Program

Mandatory Documents

Move Form to Complete

Move Form to Delete

Mandatory Documents for Submission

Budget Narrative Attachment Form
Budget Information for Non-Construction Program
Application for Federal Assistance (SF-424)
Other Attachments Form
Project/Performance Site Location(s)
Project Narrative Attachment Form

Optional Documents

Faith Based EEO Survey

Move Form to Submission List

Move Form to Delete

Optional Documents for Submission

Disclosure of Lobbying Activities (SF-LLL)
Attachments

Instructions

- 1** Enter a name for the application in the Application Filing Name field.

 - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
 - You can save your application at any time by clicking the "Save" button at the top of your screen.
 - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.

- 2** Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

 - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
 - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
 - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
 - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.

- 3** Click the "Save & Submit" button to submit your application to Grants.gov.

 - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
 - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
 - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
 - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Travis County

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

74-6000192

*** c. Organizational DUNS:**

0309088420000

d. Address:

*** Street1:**

2515 South Congress Avenue

Street2:

*** City:**

Austin

County/Parish:

*** State:**

TX: Texas

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

78704-5513

e. Organizational Unit:

Department Name:

Juvenile Probation

Division Name:

Residential Services

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Estela

Middle Name:

P.

*** Last Name:**

Medina

Suffix:

Title: Chief Juvenile Probation Officer

Organizational Affiliation:

*** Telephone Number:**

512-854-7069

Fax Number:

*** Email:**

estela.medina@co.travis.tx.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Employment and Training Administration

11. Catalog of Federal Domestic Assistance Number:

17.270

CFDA Title:

Reintegration of Ex-Offenders

*** 12. Funding Opportunity Number:**

SGA-DFA-PY-11-12

* Title:

Serving Adult and Youth Ex-Offenders through Strategies Targeted to Characteristics Common to Female Ex-Offenders

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Attachment 1 Areas Affected by Project SF42

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Travis County Youth Reentry Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

TX-010

b. Program/Project

TX-010

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

10/01/2012

* b. End Date:

03/31/2015

18. Estimated Funding (\$):

* a. Federal	1,047,504.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,047,504.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Judge * First Name: Samuel

Middle Name: T.

* Last Name: Biscoe

Suffix:

* Title: County Judge

* Telephone Number: 512-854-9555 Fax Number: 512-854-9535

* Email: sam.biscoe@co.travis.tx.us

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,362,754.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,362,754.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Other Attachment File(s)

* **Mandatory Other Attachment Filename:**

To add more "Other Attachment" attachments, please use the attachment buttons below.

Project/Performance Site Location(s)

Project/Performance Site Primary Location I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Project/Performance Site Location 1 I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Additional Location(s)

Project Narrative File(s)

* Mandatory Project Narrative File Filename:

To add more Project Narrative File attachments, please use the attachment buttons below.

Budget Narrative File(s)

* Mandatory Budget Narrative Filename:

To add more Budget Narrative attachments, please use the attachment buttons below.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Travis County Youth Reentry Program PLANNING PHASE	17.270	\$	\$	228,382.00	0.00	228,382.00
2. Travis County Youth Reentry Program OPERATING PHASE	17.270			819,122.00	0.00	819,122.00
3.						
4.						
5. Totals		\$	\$	1,047,504.00	\$	1,047,504.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Travis County Youth Reentry Program PLANNING PHASE	Travis County Youth Reentry Program OPERATING PHASE			
a. Personnel	\$ 35,048.00	\$ 286,693.00	\$	\$	\$ 321,741.00
b. Fringe Benefits	13,635.00	112,900.00			126,535.00
c. Travel		10,000.00			10,000.00
d. Equipment	15,009.00	0.00			15,009.00
e. Supplies	2,100.00	23,340.00			25,440.00
f. Contractual	158,112.00	293,868.00			451,980.00
g. Construction	0.00	0.00			
h. Other	0.00	76,260.00			76,260.00
i. Total Direct Charges (sum of 6a-6h)	223,904.00	803,061.00		\$	1,026,965.00
j. Indirect Charges	4,478.00	16,061.00		\$	20,539.00
k. TOTALS (sum of 6i and 6j)	\$ 228,382.00	\$ 819,122.00	\$	\$	\$ 1,047,504.00
7. Program Income	\$ 0.00	\$ 0.00	\$	\$	\$

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB (Circular A -102) Page 1A

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Travis County Youth Reentry Program PLANNING PHASE	\$ 0.00	\$	\$	0.00
9. Travis County Youth Reentry Program OPERATING PHASE	0.00	0.00	0.00	0.00
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal \$ 418,833.00	\$ 50,000.00	\$ 178,382.00	\$ 90,451.00	\$ 100,000.00
14. Non-Federal \$				
15. TOTAL (sum of lines 13 and 14) \$ 418,833.00	\$ 50,000.00	\$ 178,382.00	\$ 90,451.00	\$ 100,000.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Travis County Youth Reentry Program PLANNING PHASE	\$ 228,382.00	\$ 0.00	\$ 0.00	\$ 0.00
17. Travis County Youth Reentry Program OPERATING PHASE	190,451.00	419,966.00	208,705.00	0.00
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 418,833.00	\$ 419,966.00	\$ 208,705.00	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:		22. Indirect Charges: See attached indirect cost. Provisional
23. Remarks:	For indirect costs we are requesting only 2% for all Travis County Juvenile Probation grants	

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DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:
 Prime SubAwardee

* Name: Travis County Juvenile Probation Department

* Street 1: 2515 South Congress Avenue Street 2: _____

* City: Austin State: TX: Texas Zip: 78704-5594

Congressional District, if known: TX-010

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: U.S. Department of Labor	7. * Federal Program Name/Description: Reintegration of Ex-Offenders CFDA Number, if applicable: 17.270
--	--

8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____
---	---

10. a. Name and Address of Lobbying Registrant:

Prefix _____ * First Name n/a _____ Middle Name _____

* Last Name n/a _____ Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

b. Individual Performing Services (including address if different from No. 10a)

Prefix _____ * First Name n/a _____ Middle Name _____

* Last Name n/a _____ Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: Completed on submission to Grants.gov

* Name: Prefix _____ * First Name n/a _____ Middle Name _____
* Last Name n/a _____ Suffix _____

Title: _____ Telephone No.: _____ Date: Completed on submission to Grants.gov

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
DOMESTIC RELATIONS OFFICE
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES

Question 14 on the SF-424: Areas Affected by the Project

City of Austin, Travis County

Project Abstract

The Travis County Juvenile Probation Department (TCJPD) discharges on average 430 youth from juvenile facilities annually, with forty percent being released from the TCJPD Intermediate Sanctions Center (ISC). During FY 2011, 152 juveniles were discharged from ISC (18% or 27 females). Nearly all juveniles discharged from ISC in FY 2011 were high or medium risk (141 of 148), and over three-fourths (115 of 152) had been referred for a felony offense prior to placement in ISC. Youth leaving a residential correctional facility encounter multiple challenges, including the transition from childhood to adulthood, the transition of reentry into the community from a correctional facility, and the issue of dealing with complex systems (mental health, substance abuse, education, etc.) without the structured support of the correctional facility.

Historically, the juvenile justice and human services systems have been a web of independent agencies and entities with separate responsibilities and eligibility criteria and no continuity of process for referrals. Reentering offenders must navigate this complex system of services on their own. For juveniles to be successful outside of placement, they need a system of support that includes prerelease assessment, transition planning, education and vocational training, and in-house programming, as well as post release wrap-around treatment and support services.

The mission of the **Youth Reentry Program**, which serves any juvenile in the ISC, regardless of gender or age in Travis County, Texas, is to enhance public safety and reduce recidivism through implementation of collaborative community-wide strategies for the effective reintegration of juvenile offenders being released from confinement into their communities. Youth in the program are identified by the assessment and court processes in Travis County. The

program has the following goals: to provide youth with resources to address mental health and substance abuse needs, to help participants finish or continue their education and develop job skills, to ensure that participants have a stable place to live after placement, and to reduce the recidivism rate among participants.

Within 30 days of a juvenile's admission, the juvenile is assessed and the Reentry Team works closely with the juvenile, the family, and the treatment staff to ensure that the goals of the transition plans are met and that the identified primary and secondary needs are addressed. Reentry Specialists collaborate with the Juvenile Probation Officer and the juvenile's family to ensure that the home for which the juvenile will return has adequate basic needs (i.e. access to food, medication, supervision, etc.) to support a successful transition. The Reentry Program provides opportunities for youth in the ISC to earn high school credits or a GED and receive vocational training in many fields. The program also conducts workshops that develop communication, creative thinking, and problem solving skills through creative outlets. The Reentry Program will offer expanded and complimentary services for transportation, stipends, barber school, and motivational interviewing training. Through these services, juveniles will reenter the community as employable citizens.

After release, juveniles will be assigned a juvenile probation officer, who conducts home, office, and school visits with juveniles to monitor their progress for the remainder of their supervision term. Post-release supervision, which lasts an average of four months, includes substance abuse services, curfew checks, competency development groups, job training, education assistance, victim mediation, transportation assistance, and other needed services. These collaborative efforts will continue between the Reentry Specialists and Juvenile Probation Officers until the conclusion of the youth's supervision period.

1. NEED IN THE GEOGRAPHIC AREA

Many studies have shown that youth involved in the juvenile justice system have a higher rate of mental health problems than the general population. Moreover, youth placed in secure facilities experience higher rates of mental health and substance abuse issues than others within the juvenile justice system. The Travis County Juvenile Probation Department (TCJPD) discharges on average 430 youth from juvenile facilities annually, with forty percent being released from the TCJPD Intermediate Sanctions Center. Upon discharge from placement, these juveniles require further supervision and other services (i.e. mental health treatment, substance abuse treatment, or housing assistance) in order to successfully reintegrate into their home communities.¹ Youth leaving a residential correctional facility also encounter multiple challenges, including the transition from childhood to adulthood, the transition of reentry into the community from a correctional facility, and the issue of dealing with complex systems (mental health, substance abuse, education, etc.) without the structured support of the correctional facility. Typically, high risk offenders have a poor prognosis for successful community reintegration and adjustment due to physical, emotional, psychological, intellectual, cognitive, and/or other developmental disorders. These juveniles find everyday decision making overwhelming and have particular trouble transferring learning from a structured setting to an unstructured setting; therefore, many gains made in the correctional environment are lost.

The Travis County Juvenile Probation Department is charged with processing and adjudicating youth aged 10 to 17 who violate the law. The geographic area for this program will be Travis County, Texas. The Intermediate Sanctions Center (ISC) is a secure placement facility at the Travis County Juvenile Probation Department. Juveniles referred to the ISC have had one or more adjudications, multiple referrals, and are generally eligible for commitment to the Texas

Juvenile Justice Department (TJJD), the state facility for youth with felony convictions. The ISC has always served male offenders and began housing female offenders in 2001. In fiscal year (FY) 2007, juvenile stakeholders across the Austin/Travis County area significantly reduced the number of youth being sent to TJJD by deferring them to ISC. Between FY 2001 and 2006, the average number of juveniles committed to TJJD annually was 94, 12% of which were female. In FY 2007, the number of juveniles committed to TJJD dropped to 54, with 9% female. In FY 2008, this number dropped even further, to 14 juveniles (1% female) sent to TJJD. As a result of this action, the ISC population has increased, as well as the number of juveniles sent to ISC with more serious charges and a higher rate of mental health or substance abuse needs.

In 2010, there were 98,577 juveniles (aged 10 – 17) in Travis County.² Females composed roughly half of the juvenile population (47,920 or 49%). In FY 2011, females accounted for 26% of all referrals to the Travis County Juvenile Probation Department (1,090 of 4,202). During FY 2011, 152 juveniles were discharged from ISC. Of these, 18% (27) were female. At discharge, 65% of juveniles discharged from ISC were 16 or older. Almost half of all discharged youth indicated the need for further mental health or substance abuse assessment (74 of the 150 juveniles screened). Nearly all juveniles discharged from ISC in FY 2011 were high or medium risk (141 of the 148 juveniles assessed), and over three-fourths (115 of 152) had been referred for a felony offense prior to placement in ISC. In FY 2010, juveniles discharged from the ISC were similar in most characteristics to those discharged in FY 2011. Juveniles discharged in FY 2010 had a one-year recidivism rate of 21%. Of those juveniles who recidivated, 74% had risk levels of high or medium; this information demonstrates that these youth need a specialized reentry strategy with wrap-around treatment, services, and supports determined by individual needs.

Instability at home, lack of support in school, lack of employment, and substance abuse or mental health needs can all be factors that lead juveniles to turn to crime upon release from secure placement. Historically, the juvenile justice and human services systems have been a web of independent agencies and entities with separate responsibilities and eligibility criteria and no continuity of process for referrals. Reentering offenders are required to navigate this complex system of services on their own in order to experience a successful reentry. Juveniles entering the community are often behind in school and unemployed. For juveniles to be successful outside of placement, they need a system of support that includes prerelease assessment, transition planning, education and vocational training, and in-house programming, as well as post release wrap-around treatment and support services.

2. PROJECT DESIGN

The Travis County Juvenile Probation Department Intermediate Sanctions Center (ISC) offers a variety of programs designed to meet the needs of post-adjudicated youth in Travis County. The ISC is a secured facility with a 124 bed capacity, with 34 beds dedicated for female offenders, charged with providing residential care for juveniles under formal supervision. Juveniles referred to the ISC are between the ages of thirteen and eighteen and have been assessed as medium to high risk to recidivate. The Travis County Juvenile Probation Department strives to ensure that the transition of juvenile offenders from this secured residential facility to the community is successful and promotes public safety through the implementation of collaborative community-wide strategies for effective reintegration.

The overarching goals of the ISC are to provide for public safety while holding juveniles accountable for offenses committed and equipping juveniles and their families with skills needed to reintegrate back into the community. To this end, the residential program emphasizes the

development and implementation of individualized program plans for each youth that outline short and long-term goals, personal strengths and interests, individual risks and needs, and family needs. Juveniles in the residential program must address their treatment goals and complete phases of their individualized program plans. In order to meet the needs identified in these program plans, the residential services treatment model emphasizes several cognitive behavioral curricula designed to foster pro-social, problem solving, and decision making skills.

The core curricula implemented throughout the ISC are Thinking for a Change, the Prepare Curriculum, and Pathways to Self-Discovery and Change. Each curriculum facilitates change in behavior through the use of social learning and cognitive education. Youth may receive interventions through one or all of these curricula during their residential stay. There are three treatment components for youth who are court-ordered to ISC: Behavioral Programming, Substance Abuse Treatment, and Long-Term Programming.

All youth who are ordered to ISC begin on an orientation phase. This phase lasts approximately two weeks and is under the direction of a licensed psychologist. During this phase, the treatment team, which consists of psychologists, counselors, program supervisors, probation officers, reentry specialists, and an academic counselor, reviews psychological assessments and case histories and meets with youth and family members to determine the youths' individual risks, needs, and strengths. The team also works with youth and families during the orientation phase on identifying initial goals and objectives for intervention and eventual reentry into the community. Upon completion of the orientation phase, youth are placed into the Behavioral Program, the Substance Abuse Treatment Program, or the Long-Term Program. The decision of which treatment component a youth will be placed into is based upon information gathered during the orientation phase.

Residents entering the Behavioral Program primarily utilize the Thinking for a Change (T4C) curriculum. The T4C curriculum is designed to teach individuals social and problem solving skills as well as techniques necessary to challenge and change the thoughts that lead to negative behavior. Residents who are participating in T4C groups are taught social skills (to help in dealing more appropriately with others), cognitive self-change skills (to help challenge the risk thoughts that lead to problematic behavior), and problem solving skills (focused on setting appropriate goals and managing both immediate and long term problems).

Youth who are placed in the Behavioral Program work through three phases of treatment. Phase I serves as an introduction to basic social skills as well as to the concept of cognitive self-change. In Phase II, youth learn to identify and employ new patterns of thinking. In Phase III, youth learn and practice the advanced social skill of problem solving. Throughout each phase of the Behavioral Program, youth learn about and are encouraged to use skills that will assist them in their return to the community. These skills include active listening, conflict resolution, assertive communication, and anger control.

Residents who receive treatment via the Substance Abuse Treatment Program work with the Pathways to Self-Discovery and Change (PSD-C) curriculum. The primary treatment goals of PSD-C include relapse and recidivism prevention as well as the development of life skills. Participants learn to improve communication, deal with cravings and urges, and develop a sense of empathy and personal responsibility to self and others. The PSD-C curriculum is divided into three phases. These phases coincide with the phases of the Substance Abuse Treatment Program itself and target the following areas: Meeting the Challenge to Change, Making a Commitment to Change, and Taking Ownership of Change. Each phase of the program builds upon the skills taught in the previous phase. Among other things, youth in the Substance Abuse Treatment

Program learn to identify triggers and high-risk situations (e.g., affiliation with negative social influences), how to replace maladaptive coping skills with more adaptive skills, and how to manage and change harm-directing thoughts.

Youth who are in need of Long-Term Programming, as evidenced by their risk level, offense histories, and response to prior interventions, work through multiple treatment components. Youth in the Long-Term Program begin their treatment with the Prepare Curriculum. The Prepare Curriculum presents a series of 10 course-length interventions, and numerous supplementary exercises, that are grouped into three core areas: reducing aggression, reducing stress, and reducing prejudice. The curriculum examines important issues such as behavior management, motivation, and transfer and maintenance of skills. Youth in the Long-Term Program begin their program with a series of four phases (Phase A, B, C, & D). Each phase introduces increasingly complex social and moral reasoning skills that target the following: anger control, moral reasoning, situational perception training, stress management training, problem-solving, building connections with supportive models, empathy training, and cooperation training (i.e. learning to work with others).

Once youth complete the four initial phases of the Long-Term Program, they may transfer into either the Behavioral Program or the Substance Abuse Treatment Program (outlined above). Decisions regarding a youth's treatment tract are based upon their individual needs as identified through such areas as psychological assessment, the youth's strengths and identified needs, and the youth's and family's goals for intervention.

In addition to the group work provided via the T4C, The Prepare Curriculum, and PSD-C, youth receive life skills education, individual counseling, group therapy, and family interventions (both individual family therapy and multi-family group). Youth in the Substance

Abuse Treatment Program receive 20 hours of group intervention each week; this includes life skills education, chemical dependency education, chemical dependency process groups, and multifamily therapy groups. Youth also meet for one hour each week with their primary counselor. Youth in the Behavioral Program and Long-term Program participate in CBT-groups three to four days per week. In addition, they participate in weekly groups that focus on life skills such as interviewing for a job, managing daily stressors, and resolving conflicts with others.

Cognitive behavioral therapy (CBT) is based upon the premise that thoughts, rather than external influences, lead to feelings and actions. Youth learn that they can change the way they feel and act by changing their thought patterns, even if their situations do not change. The youth entering ISC are taught to implement cognitive self-change skills in which they practice identifying and changing thoughts and attitudes that lead to problematic behavior. By employing a cognitive behavioral approach, the program addresses specific criminogenic needs, such as antisocial attitudes, poor problem-solving skills, and maladaptive social and coping skills. In addition, youth throughout the facility receive family interventions designed to address dysfunctional family patterns, and job readiness and educational interventions designed to enhance employment skills and the likelihood of academic success.

Youth in the Behavioral and Long-Term programs also engage in weekly multifamily groups and individual counseling. Youth throughout the facility participate in extracurricular activities, such as art and classical guitar, to foster creativity and involvement in pro-social activities. Additionally, the ISC works in collaboration with several agencies (e.g., Austin Independent School District and Austin Community College) to help youth reach their academic and employment goals. By providing a broad range of services and interventions and by focusing

on individual intervention and reentry goals, the ISC equips juveniles and their families with skills needed to successfully reintegrate back into the community.

The Travis County Juvenile Probation Department firmly believes that juveniles exiting placement need a safety net of support services to ease the transition from secure placement to home living. This belief led to **the development of the Youth Reentry Program**. The mission of the Youth Reentry Program is to enhance public safety and reduce recidivism through implementation of collaborative community-wide strategies for the effective reintegration of juvenile offenders being released from confinement into their communities. The program has the following goals: to provide youth with resources to address mental health and substance abuse needs, to help participants finish or continue their education and develop job skills, to ensure that participants have a stable place to live after placement, and to reduce the recidivism rate among participants.

The **recruitment and selection strategy** for the three-phase Youth Reentry Program is open to any juvenile in residential placement in the ISC, regardless of gender or age. Youth in the program are identified by the juvenile assessment and court processes in Travis County. Phase I begins within 30 days of a juvenile's admission into residential placement. During Phase I, the juvenile is assessed and the Reentry Team begins the development of the Reentry Plan. The Reentry Team consists of a Casework Manager/Reentry Coordinator and two Reentry Specialists. The Reentry Team works closely with the juvenile, the family, and the treatment staff to ensure that the goals of the transition plans are met and that the identified primary and secondary needs are addressed. Reentry Specialists collaborate with the Juvenile Probation Officer and the juvenile's family to ensure that the home for which the juvenile will return has adequate basic needs (i.e. access to food, medication, supervision, etc.) to support a successful

transition. These collaborative efforts will continue between the Reentry Specialists and Juvenile Probation Officers until the conclusion of the youth's supervision period. In FY 2011, juveniles remained on probation for an average of 153 days after their release from placement. Female juveniles leaving ISC remained on probation for an average of 139 days.

The Youth Reentry Program has several **education and training** opportunities for juveniles who are preparing to leave residential placement. The program has implemented an on-site GED program in which students who are delinquent in their school credits have an opportunity to reenter the community with a GED. Those juveniles who are on track for traditional High School graduation are given opportunities to accelerate their academics and access higher education through a local community college. Juveniles on the college-bound track are provided supplemental vocational and job training skills which include career assessment and exploration, résumé and cover letter development, and mock interviews. This training not only prepares the youth to seek employment, but also equips them with tools needed (i.e. résumé, cover letter, and letter of reference) to gain employment upon reentry into the community.

All juveniles in the program, whether they will follow the GED track or traditional education, will have access to **workforce development** opportunities to prepare themselves for employment once they reenter the community. The department has collaborated with Skillpoint Alliance to provide vocational training in many fields, including construction skills, CPR and first aid certification, professional and communication skills, and safety training and certification. Juveniles are also able to enroll in food handler certification training, which will enable them to work in the food service industry upon release.

The ISC conducts Job Readiness Workshops for youth in placement; these workshops provide youth with knowledge and skills that will increase their employability after release into

the community. In addition to their studies, all youth will have access to an on-site Career Coach to help them develop career goals. Students are provided an opportunity to interact with potential employers from the community, as well as service providers, in an on-site Community Resource Fair, where they can meet local business owners and community activists willing to partner with and employ ISC students for paid employment.

Juveniles in the Youth Reentry Program will also have access to programs and courses that address **strategies of empowerment and self-development** through creative outlets. The Theater Action Project and RAP – Rhythm and Poetry workshops will help juveniles develop communication skills and decision making to improve relationships and decrease antisocial behavior. Youth Empowerment Seminars will also be conducted through the Austin ISD to bring in motivational speakers from the community to speak about values such as responsibility, respect, confidence, and motivation. Photography, creative writing, and filmmaking classes are offered to teach juveniles how to express themselves in healthy ways.

Phase II of the Youth Reentry Program begins 60 days prior to a juvenile's discharge from residential placement and consists of **strategies in case management**, including progress measurement, connection to transitional services, and preparation for reentry. During this time, the Reentry Specialist develops transition plans and facilitates the transitional staffing that occurs prior to the juvenile reentering the community, ensuring that "reach-in" services are in place. Successful reentry services require juveniles to receive a convergence of wrap-around of services, hands-on vocational skills training, on-site job/career coaching, and support services determined by individual needs. The Reentry Specialist works with the juvenile, family, and treatment team to develop a comprehensive reentry and reintegration plan for each juvenile. Juveniles are also provided an opportunity to experience different levels of restriction.

Community partners provide “reach-in” services and begin to assist the youth with a seamless transition from confinement in the facility to residing and working in the community.

The Reentry Plan will be based on the results of a reassessment and will address primary needs such as education, employment, substance abuse, behavioral change, and family support. This plan will address secondary needs as well, including clothing, housing, transportation, legal referrals, literacy training, parenting, mentoring, health care, medication, and family planning. Recommendations may be made for transitional living through the Travis County Juvenile Probation Department’s non-secure Halfway House and/or supportive housing for those juveniles and families in need of additional support with transitioning home and back into the community.

Phase III is the final phase of the Youth Reentry Program and continues **follow-up services** until the termination of the juvenile’s probation. It consists of monitoring and supervising juveniles who have returned to the community and providing them with follow-up services. The primary goal of this phase is to provide intensive case management services to ensure the youth become stabilized, law abiding, and drug free citizens in Travis County. In this community reintegration phase, the focus shifts to sustaining gains made in the initial release period, refining and maintaining the reentry plan, and achieving independence. The Reentry Specialist will work to ensure that the goals of the transition plan are met and that the identified primary and secondary needs are addressed. The Reentry Specialist also works closely with juvenile probation officers and reentry staff to discuss the status of each juvenile post-release.

Upon release from ISC, juveniles are assigned a juvenile probation officer, who conducts home, office, and school visits with juveniles to monitor their progress for the remainder of their supervision term. Juvenile probation officers assist juveniles in following the terms of probation

and hold them accountable for compliance. Post-release supervision includes the use of substance abuse assessments and screenings, curfew checks, school, home, and work visits, community service restitution, competency development groups, job training, education assistance, victim mediation, transportation assistance, and other needed services. While on supervision, juveniles have access to Travis County Juvenile Probation Department programs, including Anger Management, Family Preservation, and Case Management. Case Management provides support and assistance for youth and their caregivers delivered during a period of four months. This program directly links youth and family members to services and opportunities that support growth and stability, including housing, healthcare, basic needs, employment, academic assistance, financial assistance, recreation, immigration assistance, transportation, parenting classes, and more.

Currently, Travis County Juvenile Probation Department ISC receives state funding for two placement programs from the Criminal Justice Division of the Texas Office of the Governor, but would like to **expand the existing** programs and offer more educational and vocational opportunities to assist juveniles in its placement facility with the reentry process through the **Youth Reentry Program**. An additional goal of this project is to provide juvenile probation staff (including officers, counselors, and supervisors) with training in the motivational interviewing techniques designed to enhance youths' commitment to change. At this time, youth receive group interventions that incorporate motivational enhancement techniques before they are placed in ISC. These group interventions occur throughout the Travis County Juvenile Probation Department Detention Services and focus on topics such as preparing for residential treatment and understanding risky decision making. Training ISC staff in the use of Motivational

Interviewing techniques will build upon the motivational enhancement interventions provided to youth in detention while strengthening the overall programming provided throughout ISC.

Also, the Youth Reentry Program will develop a barber school, which will teach youth skills in the area of hairdressing, hairstyling, and cosmetology, as an additional vocation training program. This training will focus on teaching youth about entrepreneurial opportunities to include managing finances, small business loans, legal requirements (e.g., permits, taxes, certifications, etc.). Through this vocational service, youth are expected to gain self-confidence and learn project management and customer service skills. Youth may earn a stipend upon completion of this program and other established youth reentry vocational training programs.

Since 2007, this department has made a commitment to house juveniles locally rather than sending them to TJJD, which has resulted in an increase in the population of the ISC. As the residential population increases, the need for more classes, placement programs, and techniques to enhance motivational interventions increases, as does the population requiring follow-up services after placement. This grant funding will help expand the existing programs in the area of workforce and education activities, case management, and enhancing leadership and personal development activities for juveniles in ISC.

Based on experience, we have learned that a single program approach during placement is not sufficient for all juveniles to successfully reenter their communities. The proposed program provides a supportive environment where youth can focus on behavioral change, education, vocation, job readiness training, life skills, various other activities, and family support. Staff and families will work as a team to improve family functioning through a comprehensive parenting component, individual counseling, and collaboration in the decision-making process. Juveniles in placement will be able to complete their schooling and learn

valuable vocational skills necessary for employment after release. A holistic approach to addressing delinquency of juveniles is a continuum of youth services that emphasizes keeping youth in their home communities while balancing interest of rehabilitative needs with public safety.

3. PARTNERSHIPS

The Intermediate Sanctions Center (ISC) of the Travis County Juvenile Probation Department is a **secure residential facility for post-adjudicated youth**. While in the ISC, juveniles are provided with educational services, mental health and substance abuse treatment, and career training. Upon release from residential placement, juveniles remain under the supervision of a **juvenile probation officer**, who monitors their behavior and school attendance and can provide referrals to supportive services when necessary.

The Travis County Juvenile Probation Department (TCJPD) works with many local agencies and groups within the community to provide services to juveniles under its supervision. **Skill Point Alliance Gateway Programs** collaborates with TCJPD to develop a vocational skill training program that combines the current Gateway curriculum offered on Austin Community College (ACC) campuses for adults with the Gateway High School Credit Recovery Model for delivery of Gateway programs. Students complete 120 hours of instruction including basic skill training. TCJPD also partners with ACC to provide a **GED Program** to address the need for basic education and GED preparatory services for youth in placement aged 16 years and older.

The department also provides **Job Readiness Workshops** conducted by Performance Solutions. Workshop topics include Vocational Planning, 21st Century Skills and Workplace Readiness, Money Management Projects, and Résumé Writing. These workshops provide youth with both academic and occupational experiences in the world of work that will increase their

knowledge, skills, and abilities necessary for employment and further education. **Safe Food 4 U** provides food handler certification, which is required for restaurant workers who make or serve food. The program is approved by the State of Texas and City of Austin Health Department.

Travis County Juvenile Probation Department works closely with the **Austin Independent School District (AISD)** administrators and staff to ensure continued quality education for youth in our three facilities. The collaborative efforts extend to providing parents with the necessary information for re-enrolling youth into their home school at the conclusion of their stay to prevent a gap in educational services. Additionally, the Travis County Juvenile Probation Department works with local school districts to keep children in school through two main community-based programs: the **Juvenile Justice Alternative Education Program (JJAEP)** and the **Truancy Court** program. Students who are expelled from Travis County schools for serious offenses such as felony drug possession, assault, weapons possession, or persistent misconduct must complete the expulsion period at JJAEP before the school district will allow them to return to the home school. While in JJAEP, students attend four core classes, an elective, and group therapy daily. Drop-out Prevention Specialists at four middle schools in AISD can refer chronic truants to TCJPD's Truancy Court program. Program youth and their families participate in a voluntary diversion contract, which includes community service restitution and other recommended services and improved school attendance.

Youth who have been identified as currently having simultaneous involvement in both the child welfare and juvenile justice systems are placed in the **CPS Crossover Unit**. The Travis County Juvenile Probation Department and the Texas Department of Family and Protective Services coordinate to find appropriate placement for juveniles, starting with their extended family. They also work together to develop a case plan with participating juveniles, their

families, and those identified by the juveniles and families as being important in the juvenile's life. These case plans will include goals for the juveniles as well as for the families.

The **Children's Partnership** program is a partnership between the Texas Department of Family Protective Services, Austin-Travis County Mental Health and Mental Retardation, and Travis County Juvenile Probation Department. This program is a collaboration of community agencies that addresses the needs of the juvenile and family without duplication of resources and in a manner that addresses the court-ordered services and services and goals identified by the family. The **Special Needs Diversionary Program** is a partnership between TCJPD and Austin Travis County Integral Care to serve adjudicated youth with mental health needs who are at high risk of being removed from the home due to psychiatric symptoms or have been determined by the school to need special education due to a psychiatric disorder. The purpose of this program is to stabilize youth and connect them with community resources in order to divert them from residential placement or keep them from returning to placement. TCJPD also partners with the **Austin Child Guidance Center** to provide outpatient mental health services, including individual, family, and group psychotherapy, to juveniles and their families. The Austin Child Guidance Center offers psychological assessments and psychiatric evaluations for the determination and maintenance of medications.

Providence Substance Abuse Services provides cost effective intensive in-home counseling services to youth between the ages of 12 and 17 who are exhibiting or have some recent history of some degree of impairment in day-to-day functioning and are at risk of removal from the home or have recently returned from out-of-home placement and are in need of intensive support in order to be successful in the community. Juveniles with substance abuse issues can also be placed in **Phoenix House**, a safe and secure residential alternative to a

juvenile's home setting, where participants receive 24-hour supervision along with educational and treatment alternatives matched to their needs and capabilities.

The Travis County Juvenile Probation Department provides additional programs to juveniles in placement that address a variety of interests. A six-week **photography course** provided by the Austin Shambahala Meditation Center provides digital cameras for participants to learn to view the world in its simplest elements: color, form, light, and space. The **Austin Classical Guitar Association** provides an integrated approach to musical education that includes quality general instruction, performance opportunities, and guest artist programs. The **Mobile Film School** hosts filmmaking workshops that offer instruction in story development, scriptwriting, digital camera operation, video editing, audio recording, and production management. **Save Our Youth** hosts writing workshops dedicated to the development of emerging writers and the promotion of literature providing outlets and mechanisms for cultural exchange and sharing of history. The goal of the **Theatre Action Project** is to develop the interpersonal communication and self-efficacy skills necessary to improve family relationships and social competencies and decrease antisocial behavior. **RAP – Rhythm and Poetry** is a vocational workshop in which youth learn practical life skills and how to make better decisions all while learning how to make music. **Youth Empowerment Seminars** bring motivational speakers from the community to visit youth and provide information to ISC residents via AISD.

4. ORGANIZATIONAL ADMINISTRATIVE AND FISCAL CAPACITY

Travis County Juvenile Probation Department (TCJPD) is a capable and experienced applicant in providing transition services to youth from secure juvenile residential facilities. The Texas Family Code authorizes Travis County Juvenile Probation Department to operate under the auspice of the Travis County Juvenile Board, which consists of thirteen county judges. The

mission of TCJPD is to provide for public safety while effectively addressing the needs of juvenile offenders, victims of crime, and their families. TCJPD accomplishes these objectives through five primary service areas: Court and Probation Services; Detention Services, Residential Services, and Treatment and Counseling; Administrative Services; Domestic Relations; and Financial Services. All six hundred staff members, including volunteers, are aligned to accomplish the Department's mission via required on-going training.

TCJPD also has a total of three pre- and post-adjudication facilities, all of which fall under the authority of the Chief Juvenile Probation Officer. As of 2001, the post-adjudication facilities provide services to both males and females. The facilities are licensed by the Texas Juvenile Justice Department and Texas Department of State Health Services. Since 1991, the Department's facilities have been accredited from the American Correctional Association (ACA) which is a private, non-profit organization that administers the only national accreditation program for juvenile correction facilities. Both the licensing entities and ACA have separate standards and regulations which TCJPD must observe, and these entities periodically monitor the department's facilities to ensure compliance. TCJPD is also an active Models for Change site, which is an initiative funded by Casey Family Programs and the Office of Juvenile Justice Delinquency Prevention that focuses on system-wide reform via the creation and distribution of judicial tools, policy and practice guidelines, action plans that target specific needs, and the preservation of strong collaboration between government, private entities, and the community.

Travis County Juvenile Probation Department has developed many programs which have been designed to meet the needs of the targeted population. Currently, the Travis County Juvenile Probation Department is providing services via more than forty contracted and department-administered programs and maintains data to evaluate the effectiveness of these

services. Many of these programs are grant-funded (see Attachment e). Youth in the secure post-adjudication facility have access to reentry services, such as vocational training, credit recovery programs, and transitional (halfway) housing. The Austin Community College, Austin Child Guidance Center, and Family Preservation Therapist are examples of well-established organizations/providers for which TCJPD has a long standing professional relationship.

Since 2003, the Travis County Juvenile Probation Department has been committed to involvement with the Juvenile Reentry Task Force (JRTF), which has grown to include more than 150 organizations. JRTF is a collaboration of community-wide strategies for the effective reintegration of formerly incarcerated persons, thereby reducing recidivism, supporting victims, and promoting public safety in Austin/Travis County. This task force consists of elected officials, government organizations, education providers, workforce development and housing authorities, community-based organizations and community members who have received juvenile justice services. Despite the existence of TCJPD reentry programs, an expansion of the services offered to help juveniles in placement become productive citizens will benefit both the juveniles and the larger community.

¹OJJDP Juvenile Offenders and Victims: 2006 National Report

²2010 US Census

Performance Chart

In September of 2011, the Travis County Juvenile Probation Department was awarded approximately \$40,000 from the Criminal Justice Division of the Texas Office of the Governor. This money has been used to fund the Eagle Resource Project, a program designed to reduce the recidivism of juveniles aged 15 – 17 who are in placement by providing them with vocational and life skills training, as well as educational assistance. The goal of this project is to equip juveniles enrolled in ISC programs with life skills, vocational training, job/career coaching, and to provide multiple hands-on experiences that will help them enter the world of work or higher education when they re-integrate into the community. Juveniles in the Eagle Resource program will have the opportunity to prepare themselves for the workforce and/or higher education once they return to the community. All required reporting for this grant is submitted to the Public Policy Research Institute at Texas A&M University.

Grant Objective	6 Month Progress	Year-End Target Level
Number of program youth exhibiting an improvement in employability	26	47
Number of program youth exhibiting an improvement in school attendance	52	80

Grant Information

Grant Number: JA-11-J20-23135-02

Grantor: State of Texas, Office of the Governor, Criminal Justice Division

Contact Person:

Megan McIntire, CJD Grantee Evaluator

Public Policy Research Institute

Texas A&M University

(979) 845-1041

mmcintire@ppri.tamu.edu

Performance Narrative

Because the grant for FY 2012 was awarded in September of 2011, we have only been able to complete a six-month progress report; however, as of February 29, 2012, we are past the halfway point of the year-end target levels for this grant. During FY 2011, all target levels for this grant were reached, and we expect to meet the year-end goals for FY 2012 as well. The Eagle Resource Project is able to meet the goals of the grant by offering opportunities for juveniles in placement to take classes and receive course credit for their home school or the local community college, prepare to obtain a GED or a traditional diploma, or receive vocational training and career counseling. All juveniles enrolled in the Eagle Resource Project are required to complete their school courses, and all have access to on-site career training and counseling.

Timely Reporting

The Travis County Juvenile Probation Department has consistently met report submission deadlines for all required and optional reports, including six-month and annual performance measures, progress reports, and monthly financial status reports, during the funding period of the Eagle Resource Grant.

Required Report	Due Date	Completion Date
Six-Month Progress Report	3/21/12	3/20/12
Performance Measure Indicators (Six Months)	3/21/12	3/20/12



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
DOMESTIC RELATIONS OFFICE
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES

Grant Contact Information

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Travis County Commissioners Court Agenda Request

Meeting Date: September 6, 2011

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Sam Biscoe

A handwritten signature in black ink, appearing to read "Leroy Nellis", is written over the printed name in the "Elected/Appointed Official/Dept. Head" line.

AGENDA LANGUAGE: Consider and Take Appropriate Action on Proposed Fiscal Year 12 Indirect Cost Rates

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached documentation

STAFF RECOMMENDATIONS: Please see attached documentation

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation

REQUIRED AUTHORIZATIONS:

Leroy Nellis, Planning and Budget Office, (512) 854-9106

Jessica Rio, Planning and Budget Office, (512) 854-9106

Cheryl Aker, County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Travis County Indirect Cost Rates, FY 2012

<u>Dpt #</u>	<u>Department Name</u>	<u>Calculated Rate</u>
01	County Judge	458.88%
02	Commissioner – Precinct 1	36.45%
03	Commissioner – Precinct 2	24.96%
04	Commissioner – Precinct 3	34.85%
05	Commissioner – Precinct 4	20.99%
08	Tax Assessor-Collector	66.09%
13	Exposition Center	0%
16	Veterans Service Office	36.37%
18	Agricultural Extension Service	42.50%
19	County Attorney	31.09%
20	County Clerk	30.38%
21	District Clerk	37.15%
22	Civil Courts	20.65%
23	District Attorney	17.93%
24	Criminal Courts	47.50%
25	Probate Court	20.33%
26	Justice of the Peace – Precinct 1	29.34%
27	Justice of the Peace – Precinct 2	31.65%
28	Justice of the Peace – Precinct 3	28.51%
29	Justice of the Peace – Precinct 4	29.01%
30	Justice of the Peace – Precinct 5	34.39%
31	Constable – Precinct 1	26.08%
32	Constable – Precinct 2	24.23%
33	Constable – Precinct 3	33.42%
34	Constable – Precinct 4	28.21%
35	Constable – Precinct 5	30.73%
37	Sheriff	17.01%
38	Medical Examiner	24.83%
39	Community Supervision & Corrections	21.62%
40	Counseling and Educational Services	29.87%
42	Pretrial Services	28.75%
43	Juvenile Public Defender	23.78%
45	*Juvenile Court*	*23.93%*
47	Emergency Services	65.46%
49	Transportation and Natural Resources	43.11%
54	Civil Service Commission	20.53%
55	Criminal Justice Planning	18.81%
58	Health and Human Services	55.42%
59	Emergency Medical Services	84.93%
	Composite Travis County Rate	27.53%

Approved: 8/30/11

Planning Budget (6 month funding period)

1. Travis County Youth Re-entry Program Planning Budget	\$228,382
2. Travis County Youth Re-entry Program Operating Budget	\$819,122
3.	
4.	
5. Total of 1 – 4	\$1,047,504
6. Object Class Categories	

A. Personnel \$35,048

This cost will cover the salaries of three new positions for a period of three months. The Reentry Career Placement Specialist (position 1) will manage all aspects of the Reentry Program, supervise reentry specialists and staff, develop partnerships with providers and community organizations, and serve as the external stakeholder primary representative (total \$13,588). The Reentry Specialist (position 2) will provide basic supervision and support services to youth in the facility (total \$10,369). The Re-entry Juvenile Probation Officer (position 3) will provide case management and supervision to program participants while in the facility and in the community (total \$11,091).

B. Fringe Benefits \$13,635

Fringe Benefit rates are included to meet with Travis County standards and are calculated based on salary and rates for these benefits. Included in the benefits rate is the total FICA, hospitalization, retirement, workers compensation, life insurance, and Medicare costs established for staff by the county. This cost covers fringe benefits for the three new staff for a period of three months (position 1: Reentry Career Placement Specialist - total \$4,846; position 2: Reentry Specialist - total \$4,318; position 3: Re-entry Juvenile Probation Officer - total \$4,471).

C. Travel \$0

There is no travel cost associated with the planning phase.

D. Equipment \$15,009

Computers and basic software will be purchased in the planning stage for staff to track youth progress, perform data management, and schedule meetings with cooperative partners (computer total \$6,045; software total \$957; data port total \$1,500). Software such as Aztec Ready Works Software which includes interactive modules, progressive lesson content, and contextualized lessons for juveniles (\$6,507) will be purchased.

E. Supplies \$2,100

Office supplies will be used for the daily operations of the program. This will include telephones (\$600) and office supplies such as notebooks, folders, paper, toner, etc. (\$1,500).

F. Contractual \$158,112

This cost includes the start-up costs for the barber school vocational training program provided by a contracted provider, such as the Austin Barber College, including insurance, equipment, office software, and instructor salaries, as well as the lease for the space in which the training will occur (\$100,612). This cost also covers the Motivational Interview Training course for program staff conducted by a contracted provider. Each course lasts for 10.5 days and teaches staff strategies designed to enhance their ability to relate to juvenile offenders through communication

BUDGET NARRATIVE

TRAVIS COUNTY YOUTH REENTRY PROGRAM

techniques (\$44,000). Coaching will be provided to staff for three months after training (\$6,000). This amount also covers other associated course costs, such as project coordination staff and web licensing (\$7,500).

- G. Construction** **\$0**
There is no construction cost associated with the planning phase.
- H. Other** **\$0**
There is no other cost associated with the planning phase.
- I. Total Direct Charges** **\$223,904**
- J. Indirect Charges** **\$4,478**

The indirect costs covers administrative expensive related to the program management which includes grant reporting requirements, financial reconciliation, etc. Travis County Juvenile Probation's actual approved indirect costs for FY12 are 23.93 percent for grants; however, we are only requesting 2 percent in indirect charges.

- K. PLANNING TOTAL** **\$228,382**

- 7. Program Income
- 8.
- 9.
- 10.
- 11.
- 12. Total of 8 – 12
- 13. Forecasted Cash Needs – Federal
- 14. Forecasted Cash Needs – Non-federal
- 15. Total of 13 – 14
- 16.
- 17.
- 18.
- 19.
- 20. Total of 16 – 19
- 21. Direct Charges
- 22. Indirect Charges
- 23. Remarks

Operating Budget (24 month funding period)

- 1. Travis County Youth Re-entry Program Planning Budget **\$228,382**
- 2. Travis County Youth Re-entry Program Operating Budget **\$819,122**
- 3.
- 4.
- 5. Total of 1 – 4 **\$1,047,504**
- 6. Object Class Categories

- A. Personnel** **\$286,693**

This cost will cover the salaries of three new positions for a period of 24 months. The Reentry Career Placement Specialist (position 1) will manage all aspects of the Reentry Program, supervise reentry specialists and staff, develop partnerships with providers and community organizations, and serve as the external stakeholder primary representative (total \$111,147). The Reentry Specialist (position 2) will

provide basic supervision and support services to youth in the facility (total \$84,817). The Re-entry Juvenile Probation Officer (position 3) will provide case management and supervision to program participants while in the facility and in the community (total \$90,729).

- B. Fringe Benefits** **\$112,900**
 Fringe Benefit rates are included to meet with Travis County standards and are calculated based on salary and rates for these benefits. Included in the benefits rate is the total FICA, hospitalization, retirement, workers compensation, life insurance, and Medicare costs established for staff by the county. This cost covers fringe benefits for the three new staff for a period of 24 months (position 1: Reentry Career Placement Specialist - total \$40,096; position 2: Reentry Specialist - total \$35,773; position 3: Re-entry Juvenile Probation Officer - total \$37,031).
- C. Travel** **\$10,000**
 Staff will work in the community by conducting home and job visits with juveniles, as well as meeting with cooperating agencies and potential partners. This cost covers mileage reimbursement for 3 staff at the county reimbursement rate of \$0.50 a mile per mile travelled during the 24 month grant period.
- D. Equipment** **\$0**
 There is no equipment cost associated with the operations phase.
- E. Supplies** **\$23,340**
 Office supplies will be used for the daily operations of the program. This will include mobile phone air time for staff (\$3,840) and office supplies such as notebooks, folders, paper, and toner (\$3,000). This cost also includes vocational and educational training materials (\$7,500), GED testing and study materials such as study guides and workbooks (\$9,000).
- F. Contractual** **\$293,868**
 This cost includes the operational costs for the barber school vocational training program by a provider such as Austin Barber College (\$137,800), as well as the lease for the space in which the training will occur (\$46,068). This also covers the vocational skill training program conducted by a provider such as Skillpoint Alliance Gateway Programs (\$80,000) and vocational training courses for administrative assistants, computer applications, and webmaster certification conducted by a provider such as Austin Community College (\$30,000).
- G. Construction** **\$0**
 There is no construction cost associated with the operations phase.
- H. Other** **\$76,260**
 This cost covers incentives (\$10,000) and stipends (\$30,160) for juveniles for advancement or completion of goals within programs, which may include gift cards, certificates, or passes. Stipends may not exceed \$130 per program youth for the funding period. The value of incentives may not exceed \$20 and no more than 500 will be released during the funding period. This cost also includes paid on-the-job vocational training at approved job sites for 3 hours a week at \$7.25 per hour for 8 weeks (\$26,100). This cost also covers need-related expenses, such as ID cards, clothing, shoes, uniforms, and fees, at \$150 per program youth for the funding period (\$9,000). This amount also covers the purchase of 100 3-day bus passes to assist juveniles in transportation to various places of employment (\$1,000).

BUDGET NARRATIVE

TRAVIS COUNTY YOUTH REENTRY PROGRAM

I. Total Direct Charges **\$803,061**

J. Indirect Charges **\$16,061**

The indirect costs covers administrative expensive related to the program management which includes grant reporting requirements, financial reconciliation, etc. Travis County Juvenile Probation's actual approved indirect costs for FY12 are 23.93 percent for grants; however, we are only requesting 2 percent in indirect charges.

K. OPERATIONS TOTAL **\$819,122**

7. Program Income

8.

9.

10.

11.

12. Total of 8 – 12

13. Forecasted Cash Needs – Federal

14. Forecasted Cash Needs – Non-federal

15. Total of 13 – 14

16.

17.

18.

19.

20. Total of 16 – 19

21. Direct Charges

22. Indirect Charges

23. Remarks

OVERALL PROJECT TOTAL

\$1,047,504

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <input type="text"/>	* TITLE <input type="text"/>
* APPLICANT ORGANIZATION <input type="text"/>	* DATE SUBMITTED <input type="text"/>

Standard Form 424B (Rev. 7-97) Back

Austin Independent School District

Alternative Education
901 Neal
Austin, Texas 78702

512/414-2554
512/476-2809 (Fax)



February 23, 2010

RE: Letter of Commitment, Travis County Juvenile Probation Department

Dear Review Committee,

The Austin Independent School District (AISD) is in full support of the Travis County Juvenile Probation Department's (TCJPD) application for funding under the Bureau of Justice Assistance as a "Review committee of the Department of Labor, Employment and Training Administration." The purpose of this application is to enhance reintegration issues and barriers for high risk juvenile offenders returning to the community after confinement. We are in concurrence that the number of juveniles engaged in violent behavior and drug abuse and referred to TCJPD from the school districts is steadily increasing. These juveniles have not been successful in traditional school settings and need services and interventions to assist with reintegrating to customary school settings.

In partnership with TCJPD, parents, and our community, AISD exists to provide a comprehensive educational experience that is of high quality, challenging, and which inspires all students to make a positive contribution to society. We currently offer support and education for juveniles by providing core subject areas and credit recovery opportunities to youth in the TCJPD program. Juveniles are assessed and receive appropriate grade-level education and credits for their studies. We will continue our partnership on the Juvenile Reentry Task Force as well as commit to the following:

- Provide a high-quality, well-rounded educational experience to all juveniles in the program that is rigorous, culturally relevant, and healthful.
- Ensure all students are assessed and will perform at or above grade level.
- Build strong relationships with students, families, and the community to increase trust and shared responsibility.
- Ensure that every classroom has a high-quality, effective educator, supported by high-quality, effective administrators and support staff.
- Ensure that the program's school will meet or exceed state accountability standards, and the district will meet federal standards and exceed state standards.

We look forward to partnering with TCJPD on this important and timely project.

Sincerely,

A handwritten signature in black ink, appearing to read "Dr. Hector E. Rodriguez".

Héctor E. Rodríguez, Ed.D., M.B.A.
Director Alternative Education



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER
Howard G. Baldwin, Jr.

April 18, 2012

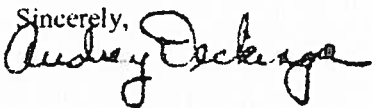
Estela P Medina
Chief Juvenile Probation Officer
Travis County Juvenile Probation Department
2515 South Congress Avenue
Austin, Texas 78704

Dear Ms. Medina:

The Texas Department of Family and Protective Services (DFPS) is pleased to provide support to the Travis County Juvenile Probation (TCJP) Department for the Department of Labor Employment and Training Administration grant, "Serving Adult and Youth Ex-Offenders through Strategies Targeted to Characteristics Common to Female Ex-Offenders." The grant will provide funds to organizations that provide residential services to youth ex-offenders (age 14-17).

DFPS and TCJP currently work collaboratively to meet the needs of youth who cross over both the juvenile and foster care systems. This partnership includes an electronic data sharing agreement that allows for easy identification of youth in DFPS conservatorship who are in the TCJP system with the necessary contact information and case data.

Please feel free to contact Larry Burgess at (512) 438-5320 if you have any questions.

Sincerely,


Audrey Deckinga
Assistant Commissioner for CPS



Travis County Health and Human Services & Veterans Service

P.O. Box 1748, Austin, Texas 78767

(512) 854-4100 Fax (512) 279-1608

April 4, 2012

Estela P. Medina, Chief Juvenile Probation Officer
Gardner Betts Juvenile Justice Center
2515 S. Congress
Austin, TX 78704

Dear Chief Medina:

The Travis County Health and Human Services & Veterans Service Department is pleased to support the efforts of the Travis County Juvenile Probation Department (TCJPD) in responding to the Second Chance Act Offender Reentry Initiative.

The Travis County Health and Human Services & Veterans Service Department (TCHHS&VS) is committed to the vision of optimizing self-sufficiency for families and individuals in safe and healthy communities. TCHHS&VS strives to ensure all residents in Travis County have access to services that prevent conditions as diverse as homelessness, domestic violence, or communicable diseases.

With TCJPD acting as the lead agency, the reentry initiative strengthens community partnerships to maximize time and often limited resources to address the educational and rehabilitation needs of our communities' post adjudicated youth and families.

The Travis County Health and Human Services & Veterans Service Department is an active participant in the Juvenile Reentry Task Force. By creating alliances and partnerships with diverse health and human service organizations, we identify opportunities for coordinating services and leveraging resources that can be used in resolving community needs. In addition, we support work-based learning programs for post adjudicated youth experiencing employment barriers. This collaboration ensures placement of eligible youth in meaningful, community-enhancing work with the Summer Youth Employment Program.

We look forward to partnering with TCJPD on this important and timely project.

Sincerely,

Sherri Fleming, County Executive
for Travis County Health & Human Services and Veterans Service

April 13, 2012



Chief Estela Medina
Travis County Juvenile Probation
2515 S. Congress Ave
Austin Texas 78704

Dear Chief Medina,

Austin Child Guidance Center (ACGC) supports the application of Travis County Juvenile Probation for this grant through the US Department of Labor, Employment and Training Administration.

Travis County Juvenile Probation is a valuable partner to ACGC. ACGC is a private, nonprofit agency that provides outpatient mental health services to children and their families. A majority of our clients are low income, and services are provided on a sliding fee scale; no family is denied services at ACGC based on their inability to pay. ACGC and Travis County Juvenile Probation have worked together in collaboration for over 20 years.

Travis County Juvenile Probation has demonstrated a history and capacity to manage funding and is an appropriate agency to receive funding from the US Department of Labor, Employment and Training Administration. This funding would provide significant help to females in the juvenile court system by improving long-term labor market prospects of these juveniles through the use of workforce development, education and case management.

We hope that the US Department of Labor, Employment and Training Administration looks favorably upon Travis County Juvenile Probation's request for funding. Should you have any additional questions, or need for additional information, please call me at 451-2242.

Best,

A handwritten signature in black ink, appearing to read "Seanna Crosbie".

Seanna Crosbie, LCSW

Director of Program Services





Providence
of
Texas

April 17, 2012

Department of Labor
Employment and Training Administration

Dear Review Representative:

Providence is pleased to provide this letter of collaboration for Travis County Juvenile Probation Department's (TCJPD) application for funding the Department of Labor Youth Reentry Program.

Providence provides intensive in-home family services and is based on the principles of family preservation and multi-systemic therapy methods. The individualized family focused approaches build on existing strengths and creates the opportunity for growth, meaningful change and independence. Providence is funded by the Travis County Juvenile Probation Department.

Providence has enjoyed the collaborative efforts with the Juvenile Justice Integrated Network to provide individual and family counseling services for over ten years. We have been thoroughly impressed with the Travis County Juvenile Probation Department's accomplishments in providing effective and meaningful programming.

While Providence has a longstanding reputation as an agency focused on mental health services, we are aware of the power of partnerships and collaborations in creating long-lasting change and improvement for the Austin/Travis County community. Providence will commit to work with Travis County Juvenile Probation Department by providing the following services to referred juveniles:

1. Provide intensive in-home counseling services as appropriate for youth referred through of the Travis County Juvenile Probation Department.
2. Provide a strength-based family assessment completed during the initial contacts with the family.
3. Participate in training activities when permissible.
4. Utilize the method of referral prescribed by the Travis County Juvenile Probation Department.

Additionally, Providence will work closely with the Juvenile Probation Officer assigned to the juveniles to facilitate information sharing.

We look forward to the continuing in this endeavor for years to come. If we can assist in any manner, please feel free to contact me at (512) 343-8606.

Norman R. Mealey, LPC, MBA
Texas State Director, Providence Service Corporation

1524 S. IH-35, Suite 210 • Austin, TX 78704 • 512/343-8606 • 512/343-8620 fax
www.provcorp.com



April 20, 2012

United States Department of Labor
Employment and Training Administration
Office of Grants Management
200 Constitution Avenue, NW
Washington, DC 20210

Dear Grant Officer and Grant Review Board:

As the Director of Adult Workforce Programs at Skillpoint Alliance, I wish to support **Travis County Juvenile Probation Department's** Eagle Soaring Home Reentry Initiative. Their proposal to, in collaboration with community partners, provide positive environment with wrap-around treatment, supports and services to foster a successful re-entry to high risk juvenile offenders who otherwise have a poor prognosis for successful community reintegration will offer strategies that counter juvenile recidivism to which these youth might not otherwise have access.

Skillpoint Alliance's mission builds partnerships among industry, education and the community, leading to college and career success for Central Texans, while meeting employers' needs for a qualified workforce. Since 2010, Skillpoint Alliance has work with Travis County Juvenile Probation to develop and provide workforce training to juvenile offenders and ex-offenders.

In partnering with Travis County Juvenile Probation, Skillpoint Alliance brings the Gateway Programs that have been successfully delivered since 1994 to incarcerated and community-release youth to provide job-skills for entry-level positions in high-demand fields. Over 1800 low-income, unemployed or underemployed clients have completed Gateway since its inception with nearly 75% obtaining employment following the training. Completion of Gateway not only increases job and career opportunities for this underserved population but also has the added benefit of increasing their self-worth, sense of accomplishment and what they see as attainable goals for their career and their life.

We believe that this proposal is worthy of your support. It will expand re-integration services to ex-offenders in Travis County and reach more of the target population within that both Skillpoint Alliance and Travis County Juvenile Probation strive to serve.

Sincerely,

Cat Newlands
Director of Adult Workforce Programs
Skillpoint Alliance

201 East 2nd Street, Suite B • Austin, TX 78701-4009
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Dr. Richard M. Rhodes • President/CEO

Highland Business Center • 5930 Middle Fiskville Road • Austin, Texas 78752 • (512) 223.7000

April 11, 2012

Bureau of Justice Assistance
Office of Justice Programs
810 Seventh Street NW
Washington, DC 20531

RE: Letter of Commitment, Travis County Juvenile Probation Department

Dear Review Committee,

Austin Community College District (ACC) is pleased to offer this letter of support and commitment to the Travis County Juvenile Probation Department's (TCJPD) application for funding under the Bureau of Justice Assistance Second Chance Act Juvenile Offender Reentry Initiative. The purpose of this application is to assist high risk juvenile offenders in overcoming reintegration issues and barriers they face upon returning to the community after confinement. We are in concurrence that the number of juveniles engaged in violent behavior and drug abuse and referred to TCJPD from the school districts is steadily increasing. These juveniles have not been successful in traditional school settings and need alternative services and interventions to assist them in reintegrating to customary school settings.

The ACC Adult Education program is looking forward to partnering with TCJPD, parents, and the community to provide a comprehensive educational experience that is high quality, challenging, and inspires all students to make a positive contribution to society. We currently offer support and education for juveniles by providing instruction to prepare for the GED exam to youth in the TCJPD program. We will continue our involvement as a member of the Juvenile Reentry Task Force and commit to the following:

- Provide a high-quality, well-rounded educational experience to juveniles in the TCJPD program that is rigorous, culturally relevant, and healthful.
- Ensure all students are assessed and provided rigorous instruction in order to increase their grade level in each of the academic domains of language, math, and reading.
- Build strong relationships with students to increase trust and shared responsibility.
- Ensure that every classroom has a high-quality, effective educator, supported by the college's administrators and support staff.
- Provide college advisors to support students through their GED preparation program and connect students to higher education opportunities.
- Ensure that the ACC Adult Education programs, and the GED preparation classes offered at TCJPD, meet or exceed state and federal accountability standards.

We look forward to partnering with TCJPD on this important and timely project.

Sincerely,

Richard M. Rhodes, Ph.D.
President/CEO

Cypress Creek Campus • Eastview Campus • Highland Business Center • Northridge Campus • Pinnacle Campus • Rio Grande Campus
Riverside Campus • Round Rock Campus • South Austin Campus • Service Center

austincc.edu



Red Salmon Arts



April 12, 2012

Ena Brent, Casework Manager
Gardner Betts Juvenile Justice Center
2515 S. Congress
Austin, TX 78704

Dear Ms. Brent,

Save Our Youth (SOY), a project of Red Salmon Arts (RSA), gives its full support to Gardner Betts Juvenile Justice Center's (GBJJC) grant application to the U.S. Department of Labor Employment and Training Administration to improve the long term labor market prospects of juvenile offenders by using strategies targeted to the characteristics common to female offenders. As a long-standing community organization with a project designed specifically to support and mentor high-risk youth offenders, we understand the urgency and need to collaborate on productive ways to assist juvenile offenders with reintegration and job training and prospects.

SOY endorses your grant application proposal to reach out and partner with community organizations and their efforts to provide educational, artistic, cultural, job training, and internship opportunities for juvenile offenders upon their re-entry to the community. These collaborative efforts give high-risk youth and specifically female offenders the needed guidance, support, trainings, skills, and education to foster positive reintegration with their communities and especially families and loved ones with the goal to improve their chances and opportunities for long term labor market prospects.

As an organization that offers such opportunities, we appreciate your vision and hard work toward developing successful strategies to prevent recidivism amongst these populations of youth. The SOY re-entry and internship project is a community program that has had success in mentoring and providing the urgent support for juvenile offenders to graduate from high school, complete their probation requirements, continue literacy education, and provide job opportunities.

Thus, we look forward to continue the mutual support of each other's reentry programs through these collaborative efforts to provide high-risk youth offenders opportunities for successful reintegration.

1801-A South First St. Austin, Tx. 78704 512-416-8885



Red Salmon Arts



Sincerely,

A handwritten signature in black ink, appearing to read "Rene Valdez". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Rene Valdez
Executive Director

1801-A South First St. Austin, Tx. 78704 512-416-8885



Council Headquarters:
Kodosky Program Center
12012 Park Thirty-five Circle
Austin, TX 78753
(800) 733-0011 • www.gsctx.org

April 13, 2012

To Whom It May Concern:

It is our pleasure to offer support to Travis County Juvenile Probation. The mission of Girl Scouts is to build girls of courage, confidence and character, who make the world a better place. Through our partnership with Travis County Juvenile Probation at the Gardner Betts Juvenile Detention Center we are able to reach girls in residential treatment. We deliver valuable, quality programming through weekly meetings on the two female units. We work closely with staff to ensure that all of our programs are meeting the needs of the girls in the residential program.

We have partnered with Travis County Juvenile Probation for many years and look forward to continuing the partnership in the future. We highly value our relationship and the impact that we are able to have through our program. Girl Scouts of Central Texas receives funding through the Topfer Foundation to implement this program. We report outcomes yearly and have continued to receive grant money to support this program.

We support Travis County Juvenile Probation's application as they seek funding to provide valuable programming and training for our community and its mission to provide reentry programs and opportunities to juveniles, specifically the female population.

Sincerely,

Etta Moore
CEO, Girl Scouts of Central Texas

Girl Scouts builds girls of courage, confidence and character, who make the world a better place.





Dr. Matthew Hinsley
Executive Director

4/12/12

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University of Texas, Austin

Penny Jamrack
Community Volunteer

Jim Judkins
Silicon Laboratories

Jacqueline Rixen
Rixen Law

Lawrence Waks
Jackson Walker LLP

To Whom It May Concern:

It gives me great pleasure to give my highest recommendation in support of Gardner Betts and The Travis County Juvenile Probation Department for support from the US Department of Labor, Employment and Training Administration.

My organization has worked significantly alongside the staff at Gardner Betts to develop the first, regular, for-credit arts programming for youth in the facility and the work we have achieved together has been some of the most rewarding ever for myself and my staff.

The young people we see have acquired new skills, confidence in musical performance, and have successfully performed – on multiple occasions – for peers, staff, parents and the public. Many of the young people we have see have continued classical music study at their home schools where we also have similar programs.

Arranging the classes, the performances, and arranging with the school district (AISD) for the students to receive credit for study, would to have been possible without the high quality work and openness on part of the staff at the Travis County Juvenile Probation Department. I have every confidence that the individuals involved there work diligently every single day to make the best possible opportunities for the young people they serve.

Please do not hesitate to call me if you have any questions about this applicant.

Sincerely,

Dr. Matthew Hinsley

512-300-2247

theatre action project

April 11, 2012

Ena Brent
Casework Manager
Residential Services
Travis County Juvenile Probation Department
2515 S. Congress Avenue
Austin, TX 78704


Dear Ena Brent:

Theatre Action Project (TAP) is pleased to support your proposal in support of your reentry program for females. We believe your efforts to help youth with the transition of reentry into the community from the correctional facility provide critical services to youth and to our community.

As partners in your efforts, TAP has seen the great impact of the Travis County Juvenile Probation Department's programming. Each time we work with these young women to create original dramatic works documenting their experiences, opinions, and imaginations; we encounter thoughtful youth who are able to analyze their choices and make strong plans to overcome the challenges of reentry into their communities. Through our process, we see the creative expression of the life lessons that are so clearly being taught as part of your program. It is exciting to experience the power of this partnership as the combination of our efforts help build the kind of self efficacy skills that will be integral to each individual's success once they return to their community.

We look forward to our continued collaboration in this work with the goal to reduce recidivism by 50% within 5 years. We know that achieving this ambitious goal will have a deep impact in our community and create a positive environment for our youth. If TAP can be of any further assistance in helping you reach this goal, please do not hesitate to contact me at patrick@theatreactionproject.org or 512-442-8773 ext. 110.

Sincerely,



Patrick Torres
Director of Middle and High School Programs

701 Tillery Street
Box 9
Austin, Texas 78702

† 512 442 8773
f 512 386 8994

www.theatreactionproject.org