



Travis County Commissioners Court Agenda Request
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION

Meeting Date: May 1, 2012

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve one invoice totaling \$300.00 for Group Exercise Classes provided by the Travis County Wellness program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116;
Leroy Nellis, Budget Manager/854-9066

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



Human Resources Management Department

700 Lavaca Street Ste. 420

● P.O. Box 1748

● Austin, Texas 78767

● (512) 854-9165 / FAX (512) 854-6677

April 23, 2012

TO: Andrea Shields, Corporations Administrator
FROM: Hari Dhir, Medical Director *HD*
SUBJECT: Wellness Program Expense

Please prepare an agenda item to approve payment for the onsite Group Exercise trainer. This is for 10 days, 10 sessions Boot Camp program put in place for our employees to get active and stay fit.

Per the attached invoice, I am requesting a check to be issued as follow:

Elizabeth Sherman \$ 300.00 (10 sessions @\$30)

Please let me know if you need additional information.



INVOICE

Total Health by Elizabeth

7744 Yaupon Drive
Austin, Texas 78759
512.789.0094

eliz@elizabethsherman.com

INVOICE NO. 102
DATE March 31, 2012
CUSTOMER ID Travis County Health Clinic

TO Dan Mansour
Travis County HRMD
700 Lavaca Street, Suite 420
Austin, Texas 78701

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due upon receipt	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	3/2/2012 12:00 - 12:30; bootcamp	\$ 30.00	\$ 30.00
1.00	3/2/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	3/6/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	3/6/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	3/9/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	3/9/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	3/27/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	3/27/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	3/30/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	3/30/2012 12:40 - 1:10; bootcamp	30.00	30.00

SUBTOTAL	\$	300.00
SALES TAX		
TOTAL	\$	300.00

Make all checks payable to Elizabeth Sherman
THANK YOU FOR YOUR BUSINESS!