



Travis County Commissioners Court Agenda Request

Meeting Date: April 10, 2012

Prepared By/Phone Number: John Carr, 854-4772

Dept. Head: Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

County Executive: Leslie Browder, PBO, 854-9106

Sponsoring Court Members: Commissioner Davis, Precinct One

Roger El Khoury

LB

AGENDA LANGUAGE:

Consider and take appropriate action on request from the Travis County Sheriff's Office and the Texas Police Athletic Federation for waiver of fees for use of Travis County Exposition Center Banquet Hall and grounds on June 21-22, 2012.

BACKGROUND/SUMMARY OF REQUEST:

Facilities Management Department (FMD) was contacted in February by the Sheriff's Office about obtaining approval from the Commissioners Court for waiver of fees to use the Exposition Center Banquet Hall and grounds to host the 2012 Texas Police Games, which will be held during June 20-24, 2012 in Travis County. The Sheriff's Office approached FMD regarding this request for waiver of fees prior to the Commissioners Court approval of the order amending Chapter 45 regarding discounts for use of certain Travis County Exposition Center facilities by public entities. Since this request was made prior to adoption of the new policy, FMD is bringing this grandfathered request to the Commissioners Court for consideration.

Per information provided in the request, the Travis County Sheriff's Office (TCSO) will be serving as the host for the 2012 Texas Police Games. These games are in their 35th year and were last hosted in Austin back in 2000. The games bring in approximately 3,000 competitors and their family members to compete in numerous athletic events to promote fitness and teamwork within the public safety community. TCSO, along with other local law enforcement agencies, is proud to serve as the host agency for this event. These events are designed to promote wellness amongst law enforcement and fire personnel, both current and retired, and also promote networking and relationship building between agencies through competition. Various Travis County response personnel have competed in these games for many years.

TCSO indicates that they will be using the Banquet Hall on Thursday, June 21st for the Police Games Banquet, so they will need access to the facility during the morning and then provide clean-up on Friday morning. TCSO also indicated that they would use the Exposition Center grounds on Thursday and Friday mornings for their running and Duathlon Events. TCSO and other agencies would staff each of these events and they state that they would return the Banquet Hall and Exposition Center grounds to a "better than we found it" condition.

TCSO is requesting waiver of facility rental and custodial cleaning fees. TCSO has agreed to pay \$100 to offset the cost of utilities for the Banquet Hall use.

STAFF RECOMMENDATIONS:

Facilities Management Department recommends approval of the waiver of all fees with the exception of \$100 for the cost of utilities for this time only.

ISSUES AND OPPORTUNITIES:

This request for waiver of fees would be the last request of this type that will be requested to be placed on the Commissioners Court agenda for consideration. This request appears to be appropriately considered by the Commissioners Court as a grandfathered item.

Approval of this request for waiver will result in a reduction \$2,120 in fees that would have been required under the provisions of the revised Chapter 45 policy.

FISCAL IMPACT AND SOURCE OF FUNDING:

Loss of \$2,120 in revenue for the Exposition Center.

ATTACHMENTS/EXHIBITS:

1. Exhibit A from Exposition Center License Agreement as proposed
2. Sheriff Hamilton letter, March 19, 2012 with attached flyer

REQUIRED AUTHORIZATIONS:

N/A

EXHIBIT A

Travis County Exposition Center - Event Costing Schedule					
Customer:	Sheriff Greg Hamilton				Date of Event:
Event:	Texas Police Games				June 21-22, 2012
Item	Details	Unit	Qty	Rate	Amount
Facility Rental Fees	Luedecke Arena - Rental Period is 16 Hours	Day		\$ 3,000.00	\$ -
	Luedecke Arena for Each Additional Hour	Hour		\$ 100.00	\$ -
	Luedecke Arena Dressing Room	Day		\$ 100.00	\$ -
	Skyline Club - Rental Period is 8 Hours	Day		\$ 1,200.00	\$ -
	Skyline Club for Each Additional Hour	Hour		\$ 100.00	\$ -
	Banquet Hall - Rental Period is 8 Hours	Day		\$ 1,800.00	\$ -
	Banquet Hall for Each Additional Hour	Hour		\$ 100.00	\$ -
	Show Barn - Rental Period is 12 Hours	Day		\$ 900.00	\$ -
	Show Barn for Each Additional Hour	Hour		\$ 50.00	\$ -
	Outside Show Barn Equestrian horse Arena	Day		\$ 200.00	\$ -
	All Grounds - Non-Concert Event	Day		\$ 1,000.00	\$ -
	Portion of the Grounds - Non-Concert Event	Day		\$ 500.00	\$ -
	All or Portion of the Grounds - Concert Event	Day		\$ 2,000.00	\$ -
	Other	Each		\$ 3,000.00	\$ -
	Total Facility Rental Fees				\$ -
Equipment Rental Fees	Tables	Each/Event		\$ 6.00	\$ -
	Chairs	Each/Event		\$ 1.50	\$ -
	Picnic Tables	Each/Event		\$ 10.00	\$ -
	Portable Bleachers	Each		\$ 20.00	\$ -
	Stalls	Each		\$ 15.00	\$ -
	Pens	Each		\$ 2.00	\$ -
	Cattle Ties	Each		\$ 2.00	\$ -
	50 stalls free if total stalls >100	Each		\$ 15.00	\$ -
	Other	Each		\$ 450.00	\$ -
	Total Equipment Rental Fees				\$ -
Custodial Fees	Luedecke Arena	Day		\$ 600.00	\$ -
	Skyline Club	Day		\$ 200.00	\$ -
	Luedecke Arena Including Skyline	Day		\$ 775.00	\$ -
	Luedecke Arena Dressing Rooms	Day		\$ 75.00	\$ -
	Banquet Hall	Day		\$ 200.00	\$ -
	Grounds	Day		\$ 260.00	\$ -
	Show Barn - One day horse show event	Day		\$ 200.00	\$ -
	Show Barn - Two days horse show event	2-Day		\$ 250.00	\$ -
	Show Barn - Three days horse show event	3-Day		\$ 300.00	\$ -
	Show Barn - All Events Except Horse Show	Day		\$ 200.00	\$ -
	Custodial Services During Event per Custodian	Hour		\$ 25.00	\$ -
	Stall Cleaning	Each		\$ 5.00	\$ -
	Total Custodial Fees				\$ -
Other Fees	HVAC - Luedecke Arena	Hour		\$ 125.00	\$ -
	Forklift - with Driver	Hour		\$ 35.00	\$ -
	Moving and Placing Dirt	Hour		\$ 200.00	\$ -
	RV Parking with Hook-Ups	Each		\$ 35.00	\$ -
	RV Parking without Hook-Ups	Each		\$ 20.00	\$ -
	Electrical Hook-Ups for 110V duplex outlet	Each		\$ 20.00	\$ -
	Electrical Hook-Ups for 220V duplex outlet	Each		\$ 25.00	\$ -
	Water Connection	Each		\$ 30.00	\$ -
	Other - \$100 Utility Cost for Banquet Hall	Each	1	\$ 100.00	\$ 100.00
	Total Other Fees				\$ 100.00
ORIGINAL CONTRACT SUM					\$ 100.00
DEPOSIT	Non-Refundable = Percent of Original Contract Sum	1		20%	\$ 20.00
BALANCE	To Be Adjusted for Additional Services, If Applicable	2		80%	\$ 80.00
DAMAGES DEPOSIT	Refundable = Percent of Facilities Rental	3		20%	\$ -
PARKING SURCHARGE	One-Third of Parking Fees Collected by Licensee	4			
1. Due at the Time the License Agreement is Signed by the Licensee					
2. Due 30 Days Prior to Commencement of the Event					
3. Due One Day Prior to Commencement of the Event					
4. Due upon Event Conclusion					



JAMES SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheiff.org

DARREN LONG
Major - Corrections

PHYLLIS CLAIR
Major - Law Enforcement

MAKR SAWA
Major - Administration & Support

Date: March 19, 2012

To: Roger El Khoury, Director of Facilities Management

From: Sheriff Greg Hamilton, Travis County Sheriff *GH*

Subject: Texas Police Games – Use of County Facilities and the Waiver of Fee's.

Proposed Motion:

Consider and take appropriate action on a request from the Travis County Sheriff's Office and the Texas Police Athletic Federation for a rental fee waiver for the use of the Banquet Hall at the Travis County Expo Center and the use of a portion of the Exposition Center grounds for Thursday June 21, 2012 and the morning of Friday June 22, 2012. Please also consider and take appropriate action on a request for a reduction in the cost of utilities for the use of the Banquet Hall.

Summary & Recommendation:

This year the Travis County Sheriff's Office is serving as the host for the 2012 Texas Police Games to be held June 20-24, 2012 in Travis County. These games are in their 35th year and were last hosted by Austin in 2000. The games bring in approximately three thousand competitors and their family members to compete in numerous athletic events to promote fitness and teamwork within the public safety community. TCSO, along with other local law enforcement agencies, is proud to serve as the host agency for this event. These events are designed to promote wellness amongst law enforcement and Fire personnel, both current and retired, and also promote networking and relationship building between agencies through competition. Various Travis County response personnel have competed in these games for many years.

As you know, TCSO has already been in contact with Facilities Management and discussed the proposed utilization plan for the Banquet Hall and the Expo Center grounds. We will be using the Banquet Hall only on Thursday for the Police Games Banquet; which includes set –up on Thursday morning and clean-up on Friday morning. We will be using the Expo Center grounds only on Thursday and Friday mornings in order to run the 5K, 10K and Duathlon Events.

TCSO and other agencies will staff each of these events and ensure that we returned the Banquet Hall and the Expo Center grounds to a, "better then we found it," condition. The Sheriffs Office has consistently demonstrated that we return all facilities that we use to a condition that is better than the condition that we found it, and we will continue to maintain this high standard operation.

We are also asking for a waiver of rental fee's and reduction in the cost of utilities. The waiver of the rental fee is an integral part of our ability to conduct the Police Games in a cost effective manner. Based upon our earlier discussions, it is our understanding that there is a 200.00 utility fee. We are asking for a 100.00 reduction to that fee; bringing our cost for utilities at 100.00.

The wavier of fee's and / or an elimination of cost for facilities is the same request that we have asked, and been granted, from other facilities such as, the ALERRT Center in Hays County, the University of Texas and others.

Please consider our request and if you have any questions please contact my office.

Attachment:

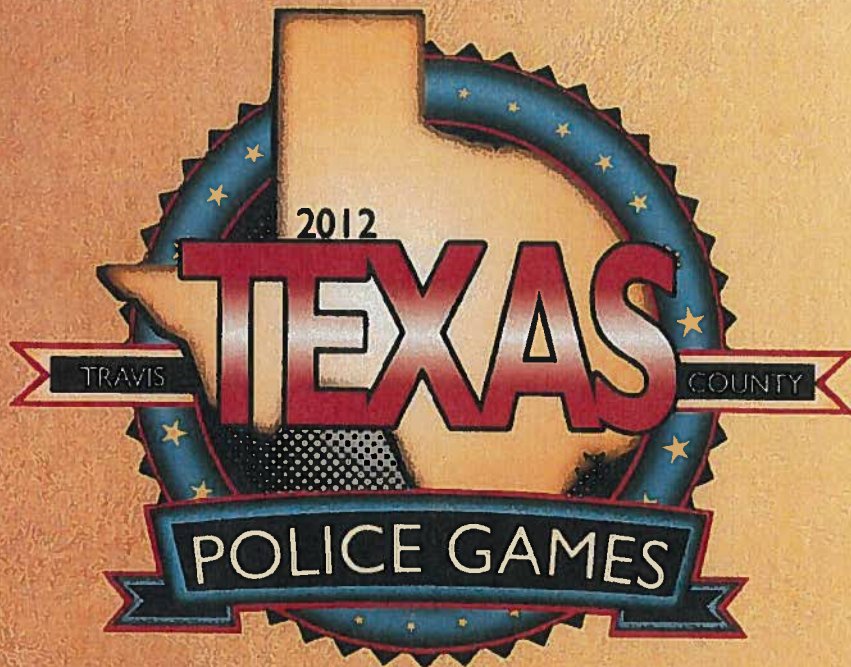
2012 Police Games Flyer

Cc:

TNR – Steve Manilla



Safety, Integrity, Tradition of Service



2012
TEXAS POLICE GAMES
WEDNESDAY, JUNE 20 to
SUNDAY, JUNE 24
TRAVIS COUNTY, TX



HOSTED BY THE
TRAVIS COUNTY SHERIFF'S OFFICE

FULL-TIME LAW ENFORCEMENT AND FIRE FIGHTERS
1 YEAR MINIMUM ON LAW ENFORCEMENT RESERVES

ONLINE REGISTRATION MANDATORY
WWW.TEXASPOLICEGAMES.ORG

QUESTIONS?
CONTACT LUBBOCK OFFICE @ 800.624.9752



- ★ ARCHERY
- ★ BASKETBALL
- ★ BASKETBALL 3-POINT CONTEST
- ★ BASS TOURNAMENT
- ★ BIATHLON
- ★ BILLIARDS
- ★ BOWLING
- ★ CYCLING
- ★ DOMINOES
- ★ DRAGON BOAT EXHIBITION
- ★ FLAG FOOTBALL
- ★ GOLF
- ★ KARATE
- ★ K-9 NARCOTICS/PATROL
- ★ MOUNTAIN BIKE
- ★ PAINTBALL
- ★ PISTOLS
- ★ PISTOLS - TACTICAL
- ★ POLICE BIKE
- ★ POWER LIFTING
- ★ POWER LIFTING LIFT OFF
- ★ RACQUETBALL
- ★ RIFLE
- ★ ROAD RACES - 5K & 10K
- ★ TRAP-SKEET & 5-STAND
- ★ SALT WATER FISHING
- ★ SOCCER
- ★ SOFTBALL
- ★ SUBMISSION WRESTLING
- ★ SWAT CHALLENGE
- ★ TENNIS
- ★ TEXAS PENTATHLON
- ★ TRACK & FIELD
- ★ VOLLEYBALL