



Travis County Commissioners Court Agenda Request

Meeting Date: 03/20/2012, 9:00 AM, Voting Session

Prepared By/Phone Number: Alan Miller, Planning and Budget Office, 854-9726

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive
Planning and Budget

Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- A. Application to the Office of the Governor, Criminal Justice Division for an Electronic Disposition Reporting grant with the District Clerk's Office. A new grant that provides funds to assist with gathering disposition data on felony cases;
- B. Application to the Texas Department of Public Safety, Division of Emergency Management for a wildfire mitigation grant with Transportation and Natural Resources Department. A new grant program that provides funds remove potential fuel for fires on county-owned land;
- C. Application to the United States Department of Health and Human Services for Travis County to approve adding unspent fiscal year 2011 funding to the existing Fiscal Year 2012 Parenting in Recovery Project with Travis County Health and Human Services and Veterans Service serving as the regional partnership project lead;
- D. Application to the Office of the Governor, Criminal Justice Division, to continue the Leadership Academy Dual Diagnosis Unit within the Residential Substance Abuse Treatment Program in the Juvenile Probation Department for Fiscal Year 2013;
- E. Contract amendment with Texas Commission on Environmental Quality for the Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Replacement Program with the Transportation and Natural Resources Department which implements clean air strategies to improve air quality in Travis County. The amendment continues the current grant for Fiscal Years 2012 and 2013; and
- F. Permission to continue the Casey Family Programs Community and Family Reintegration Project in Health and Human Services and Veterans Service until the forthcoming FY 12 agreement is fully executed.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Items A & B are new grants. Item A is a new grant in the District Clerk's Office that would improve the ability of the department to gather information about the dispositions of felony cases. Item B is a grant in TNR to help remove fuel sources so as to mitigate future fires on County owned land.

Item C is an application to amend the current FY 12 Parenting in-Recovery grant to add unspent FY 11 funds to the current grant.

Item D is an application to continue the RSAT grant in Juvenile Probation for FY 13.

Item E is a contract amendment to the existing Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Replacement Program, to extend the end date of the grant through FY 12 and 13.

Item F is a request to continue the Casey Family Programs Community and Family Reintegration Project until the grant contract can be executed. The department indicates the FY 12 documents are in the process of being finalized.

STAFF RECOMMENDATIONS:

PBO recommends approval of all items.

ISSUES AND OPPORTUNITIES:

Additional information is provided on each item's grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

Items B requires a County cost share which will be met through \$7,500 of General Fund resources with the remaining match from resources in Fund 038, the Balcones Canyonlands Preservation Fund. No additional County funds are required.

Item C does not require any additional County resources for the amendment.

Item D requires a County Contribution which is met through an allocation of existing staff time.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office
County Judge's Office

Leslie Browder
Cheryl Aker

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
FY 2012

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #	
Applications												
A	21	Electronic Disposition Reporting	04/15/12 08/31/12	\$35,637.00	\$0.00	\$0	\$0	\$35,637.00	-	R	S	10
B	49	Travis County Fuels Reduction Project (aka Wildfire Mitigation Grant)	09/01/12 08/31/14	\$200,775.00	\$66,925.00	\$0	\$0	\$267,700.00	-	R	S	20
C	58	Parenting In Recovery*	09/30/11 09/29/12	\$583,843.15	\$62,818.00	\$80,000	\$52,212	\$778,873.15	1.00	R	EC	57
D	45	Residential Substance Abuse Treatment (RSAT) Program	10/01/12 09/30/13	\$143,743	\$47,914	\$0	\$0	\$191,657.00	1.750	R	MC	73
Contracts												
E	49	LIRAP Local Initiative Projects (LIP)*	05/06/08 08/31/13	\$1,688,163	\$0	\$0	\$0	\$1,688,163	-	R	MC	93

Dept	Grant Title	Grant Term on Application	Personnel Cost	Operating Transfer	Total Request	PTC Expiration Date	Filled FTE	Notes	Auditor's Assessment	Page #	
Permission to Continue											
F	58	Casey Family Programs Community and Family Reintegration Project	1/1/2012- 12/31/2012	\$15,196	\$15,196	\$30,392	\$41,090	1.00	R	S	98

* Amended from original.

PBO Notes:

R - PBO recommends approval.
NR - PBO does not recommend approval
D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2012 Grant Summary Report
Grant Applications approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2011, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
49	Little Webberville Park Boat Ramp Renovation Grant	6/01/2012-05/31/2015	\$77,502	\$0	\$25,834	\$0	\$103,336	-	10/25/2011
49	Webberville Park Boat Renovation Grant	6/01/2012-5/31/2015	\$129,793	\$0	\$43,624	\$0	\$173,417	-	10/25/2011
49	Dink Pearson Park Boat Ramp Grant	6/01/2013-5/31/2016	\$500,000	\$0	\$166,667	\$0	\$666,667	-	10/25/2011
58	AmeriCorps	8/1/2012-7/31/2013	\$298,671	\$0	\$437,941	\$73,677	\$810,289	28.00	11/1/2011
17	Ransom and Sarah Williams Farmstead Educational Outreach Project	10/1/2011-9/30/2012	\$7,500	\$0	\$7,500	\$0	\$15,000	-	12/27/2011
47	State Homeland Security Grant program (through CAPCOG)- SCBA equipment	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- equipment licenses	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- maintenance contract	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- replacement equipment	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- chemical protective clothing	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- radiological isotope identifier	10/01/2012-11/30/2014	\$33,500	\$0	\$0	\$0	\$33,500	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- dosimeters	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
49	FY 12 Habitat Conservation Plan Land Acquisition Assistance Grant	5/1/2012-8/30/2014	\$4,834,800	\$0	\$3,223,200	\$0	\$8,058,000	-	1/17/2012
49	Emergency Management Performance Grant	10/1/2011-9/30/2012	\$138,465	\$138,464	\$0	\$0	\$276,929	3.00	1/24/2012
58	Coming of Age (CNCS)	4/1/2012-3/31/2012	\$50,495	\$321,591	\$0	\$0	\$372,086	6.80	1/24/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Travis County Veterans Court	7/01/2012-6/30/2013	\$53,414	\$0	\$0	\$0	\$53,414	-	1/31/2012
45	Drug Court & In-Home Family Services	9/01/2012-8/31/2013	\$181,000	\$20,011	\$0	\$0	\$201,011	0.24	1/31/2012
45	Juvenile Accountability Block Grant (JABG) Local Assessment Center	9/01/2012-8/31/2012	\$101,525	\$11,280	\$0	\$0	\$112,805	1.34	1/31/2012
19	Underage Drinking Prevention Program	10/1/2012-9/30/2013	\$161,205	\$230,502	\$35,951	\$53,875	\$481,533	3.50	2/7/2012
24	Veterans Court Grant	9/1/2012-8/31/2013	\$226,516	\$0	\$0	\$0	\$226,516	2.00	2/7/2012
39	Travis County Adult Probation DWI Court	9/30/2012-9/29/2013	\$206,515	\$0	\$0	\$0	\$206,515	3.05	2/7/2012
24	Family Drug Treatment Court	9/1/2012-8/31/2013	\$137,388	\$0	\$0	\$0	\$137,388	1.00	2/14/2012
37	TCSO Child Abuse Victim Services Personnel	9/1/2012-8/31/2013	\$24,997	\$0	\$24,997	\$0	\$49,994	1.00	2/14/2012
39	Travis County Adult Probation DWI Court	9/1/2012-8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	2/14/2012
42	Drug Diversion Court	9/1/2012-8/31/2013	\$132,585	\$0	\$0	\$0	\$132,585	1.00	2/14/2012
45	Travis County Juvenile Treatment Drug Court-SAMSHA/CSAT	9/1/2012-8/31/2013	\$199,766	\$0	\$0	\$0	\$199,766	-	2/14/2012
19	Family Violence Accelerated Prosecution Program	09/01/12-08/31/13	\$121,905	\$31,534	\$16,365	\$17,742	\$187,546	2.28	2/21/2012
45	Travis County Eagle Resource Project	09/01/12-08/31/13	\$31,926	\$0	\$0	\$0	\$31,926	-	2/21/2012
45	Trama Informed Assessment and Response Program	09/01/12-08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	2/21/2012
47	Fire Mitigation Assistance Grant Hodde Lane #2957	09/04/11-09/19/11	\$38,605	\$12,868	\$0	\$0	\$51,473	-	3/13/2012
47	Fire Mitigation Assistance Grant Pedernales #2959	09/04/11-09/19/11	\$333,005	\$111,002	\$0	\$0	\$444,007	-	3/13/2012
47	Fire Mitigation Assistance Grant Steiner #2960	09/04/11-09/19/11	\$385,016	\$128,339	\$0	\$0	\$513,355	-	3/13/2012

*Amended from original agreement.

\$8,983,872 \$1,005,591 \$3,982,079 \$145,294 \$14,116,836 57.71

**FY 2012 Grant Summary Report
Grants Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Drug Diversion Court	9/01/2011-8/31/2012	\$132,702	\$0	\$0	\$0	\$132,702	1.00	10/4/2011
24	Travis County Veteran's Court	9/01/2011-8/31/2012	\$155,000	\$0	\$0	\$0	\$155,000	2.00	10/4/2011
22	Family Drug Treatment Court	9/01/2011-8/31/2012	\$119,185	\$0	\$0	\$0	\$119,185	1.00	10/4/2011
39	DWI Court	9/01/2011-8/31/2012	\$231,620	\$0	\$0	\$0	\$231,620	4.00	10/4/2011
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) Local Initiatives Projects*	5/06/2008-8/31/2013	\$1,650,140	\$0	\$0	\$155,101	\$1,805,241	-	10/4/2011
45	Travis County Psychology Internship Program	9/01/2011-8/31/2016	\$464,733	\$99,779	\$0	\$0	\$564,512	-	10/11/2011
58	Comprehensive Energy Assistance Program*	1/01/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	10/18/2011
37	Austin/Travis County Human Trafficking LE Task Force*	1/01/2011-9/30/2012	\$15,000	\$0	\$0	\$0	\$15,000	-	10/18/2011
24	Drug Diversion Court*	9/01/2010-8/31/2011	\$188,422	\$0	\$19,132	\$0	\$207,554	1.00	10/18/2011
37	2012 Target & Blue Law Enforcement Grant	10/1/2011-9/30/2012	\$500	\$0	\$0	\$0	\$500	-	10/25/2011
45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	\$21,000	\$0	\$0	\$0	\$21,000	-	10/25/2011
45	Travis County Eagle Resource Project	9/1/2011-8/31/2012	\$39,907	\$0	\$0	\$0	\$39,907	-	10/25/2011
58	Travis County Family Drug Treatment Court - Children's Continuum	10/1/2011 - 9/30/2014	\$550,000	\$0	\$28,012	\$155,321	\$733,333	4.00	11/1/2011
47	Emergency Management Performance Grant	10/1/2010-3/31/2012	\$78,753	\$78,753	\$0	\$0	\$157,506	3.00	11/8/2011
37	State Criminal Alien Assitance Program (SCAAP)	7/1/2009-6/30/2010	\$683,501	\$0	\$0	\$0	\$683,501	-	11/22/2011
58	Comprehensive Energy Assistance Program*	1/1/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	11/22/2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
47	Urban Area Security Initiative*	8/1/2010-13/31/2012	\$250,000	\$0	\$0	\$0	\$250,000	1.00	11/22/2011
45	Leadership Academy Dual Diagnosis Unit-Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	\$142,535	\$47,512	\$0	\$0	\$190,047	1.82	11/29/2011
58	Seniors and Volunteers for Childhood Immunization (SVCI)	9/1/2011-8/31/2012	\$8,846	\$0	\$0	\$0	\$8,846	0.20	11/29/2011
58	Coming of Age (DADS)	9/1/2011-8/31/2012	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/29/2011
58	Coming of Age (CNCS)*	10/1/2010-3/31/2012	\$75,743	\$22,723			\$98,466	0.59	11/29/2011
58	Emergency Food and Shelter Program, Phase 30	1/1/2012-12/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/6/2011
34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2012	\$493	\$493	\$0	\$0	\$986	-	12/13/2011
42	Drug Diversion Court*	09/01/2011-08/31/2012	\$132,702	\$0	\$4,605	\$2,602	\$139,909	1.00	1/3/2012
58	DOE Weatherization Assistance Program	04/01/2011-03/31/2012	\$212,612	\$0	\$0	\$0	\$212,612	-	1/10/2012
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	1/24/2012-8/31/2013	\$175,000	\$0	\$0	\$0	\$175,000	-	1/17/2012
37	Travis County Sheriff's Office Response Equipment	12/01/2011-5/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	1/31/2012
24	Formula Grant - Indigent Defense Grants Program	10/01/2011-9/30/2012	\$441,998	\$0	\$0	\$0	\$441,998	-	1/31/2012
23	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County*	11/19/2012-8/31/2012	\$590,797	\$0	\$0	\$0	\$590,797	2.00	1/31/2012
59	Capital Area Trauma Advisory Council	5/1/2011-8/31/2012	\$5,888	\$0	\$0	\$0	\$5,888	-	2/7/2012
58	ARRA WAP Weatherization Assistance Program*	09/01/2009-02/28/2012	\$7,622,699	\$0	\$0	\$0	\$7,622,699	3.00	2/21/2012
40	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program*	10/01/2010-09/30/2013	\$400,000	\$0	\$0	\$0	\$400,000	-	2/28/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
37	TxDOT Impaired Driving Mobilization Grant	03/07/12 09/30/12	\$18,102	\$6,100	\$0	\$0	\$24,202		3/13/2012
37	2009 COPS LE Technology Grant*	03/11/12 09/10/12	\$300,000	\$0	\$0	\$0	\$300,000		3/13/2012

*Amended from original agreement.

\$25,972,128 \$279,844 \$51,749 \$313,024 \$26,616,745 25.61

FY 2012 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	3/31/2012	12/27/2011	N/A	No
58	Comprehensive Energy Assistance Program*	1/1/2012-12/31/2012	\$0	\$0	\$175,000	0.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$15,196	\$15,196	\$30,392	1.00	3/31/2012	12/27/2011	N/A	No
Totals			\$44,392	\$44,392	\$263,784	5.00				

*This portion of the request is not a typical permission to continue and will temporarily use General Fund resources for grant program operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

Dept	Grant Title	FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000		\$ 625,000
Criminal Justice Planning	Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432		\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA).For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.		\$ -	\$ 2,207,900	\$ 1,292,000		\$ -		\$ -		\$ -		\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -		\$ -
Travis County Sheriff's Office	Travis County Sheriff's Office Response Equipment (ARRA) - One-time funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Travis County Sheriff's Office/County Attorney's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.	\$ -	\$ -	\$ 64,599	\$ -		\$ -		\$ -		\$ -		\$ -

Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.	\$ -	\$ -	\$ 143,750	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ 687,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americorps. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 281,297	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ -	\$ 580,000	\$ -	\$ 580,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households		\$ -	\$ 2,311,350	TBD	\$ 5,311,349	TBD		\$ -		\$ -		\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,390	\$ 223,908
Health and Human Services	Community Putting Prevention to Work (Tobacco Free Worksite Policy). Interlocal with the City of Austin to receive ARRA funds to develop a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employees to quit tobacco use. Ends Feb 2012.	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 7,952,569	\$ 1,135,059	\$ 2,272,470	\$ 1,260,059	\$ 1,607,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059

County impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	2102 District Clerk-Criminal Divisoim	
Contact Person/Title:	Michelle Brinkman	
Phone Number:	854-3693	

Grant Title:	Electronic Disposition Reporting		
Grant Period:	From:	4-15-12	To: 8-31-12
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Office of the governor, Criminal Justice Division		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	34,939	0	0	0	\$34,939
Operating:	0	0	0	0	\$0
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	698	0	0	0	\$698
Total:	\$35,637	\$0	\$0	\$0	\$35,637
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	DB	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Fill in missing EDR reporting elements on cases with incomplete data	3411					
Review cases DPS assigned to Travis County but cannot be matched to District Clerk database to capture necessary identifying numbers and report to DPS	1037					
Validate EDR data on cases to ensure correctness prior to submitting to DPS	2772					
Measures For Grant						
Fill in missing EDR reporting elements on cases with incomplete data	3411					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					
Review cases DPS assigned to Travis County but cannot be matched to District Clerk database	1037					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					
Validate EDR data on cases to ensure correctness prior to submitting	2772					
Outcome Impact Description	Will aid Travis County in achieving the 90% closed arrest requirement mandated by Art. 60.10, C.C.P.					

PBO Recommendation:

This is a new grant to request funding for overtime for employees of the District Clerk's Office to work on well-documented criminal history reporting issues to DPS. There is no county match requirement nor any continuing obligations for Travis County. PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The State of Texas mandates criminal history reporting of court activity on felony case. The data elements required for this reporting, which includes identifying numbers relating to both the person charged with a crime and the actual crime alleged to have been committed, comes from the District Clerk's automated records. Capturing all these numbers at the time a case is filed is not possible for various reasons (not available at the time of filing, multiple felony and misdemeanor charges can stem from a single arrest, the actual execution of a warrant can occur in another county), so a review of case records, data from other county criminal justice

departments, and information from DPS is required to ensure all identifying numbers and other required case data is entered before the disposition can be reported to DPS.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

As criminal history reporting via the EDR process is an ongoing requirement, the District Clerk has identified resource needs related to ensuring required data is captured and validated prior to transmittal to DPS. These resource needs will be included in the District Clerk's 2013 budget request.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Yes, 2% indirect.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

This program is part of the core business of the District Clerk in order to comply with mandated criminal history reporting and cannot be discontinued. The resource needs of the District Clerk to continue meeting this mandate will be requested starting in FY13

6. If this is a new program, please provide information why the County should expand into this area.

Program not new; criminal history reporting is an ongoing State mandate.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will enable the District Clerk to complete criminal history reporting on disposed cases from 2006 - 2011.

Print This Page

Agency Name: Travis County
Grant/App: 2552901 **Start Date:** 4/15/2012 **End Date:** 8/31/2012

Project Title: Electronic Disposition Reporting
Status: Application Pending Submission

Narrative Information

Primary Mission and Purpose

The State Criminal Justice Planning (421) Fund supports programs designed to reduce crime and improve the criminal or juvenile justice system.

Funding Levels

The anticipated funding levels for the Fund 421 program are as follows:

- Minimum Award - \$10,000
- Maximum Award - None
- Match Required - None

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Juvenile Justice Program Requirements

Preferences – Preference will be given to those applicants that demonstrate cost effective programs focused on proven or promising approaches to services provision.

Juvenile Justice Board Priorities - Juvenile justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding.

Prevention and Early Intervention at First Offense - Fund programs or other initiatives designed to positively impact youth prior to their involvement in the juvenile justice system or at their first offense and divert them from a path of serious, violent and chronic delinquency. Programs may include support for school resource officers, alcohol and substance abuse education, mentoring and after-school programs.

Disproportionate Minority Contact (DMC) - Decrease DMC, which exists if minority youth have a higher rate of contact with the juvenile justice system than do non-Hispanic white youth. Fund programs or other initiatives designed to address the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

Gang Prevention and Intervention - Fund programs that address issues related to juvenile gang activity and the recruitment of juvenile members. These issues include information sharing and prevention and intervention efforts directed at reducing gang-related activities.

Specialized Treatment Services - Fund programs that address the use and abuse of illegal substances, prescription and non-prescription drugs and alcohol. Counseling and professional therapy may also be provided to sex offenders and youth with anger management issues.

Juvenile Justice System Impact - Fund programs designed to impact offender accountability or improve the practices, policies or procedures within the juvenile justice system including rehabilitating and educating youth who have been involved in the juvenile justice system so that future involvement in criminal activity is deterred.

Victim Assistance Program Requirements

Preferences - Preference will be given to applicants that promote comprehensive victim restoration while incorporating an emphasis on cultural competency in underserved populations. Applicants are also encouraged to streamline administrative and reporting processes by consolidating grant requests whenever possible in lieu of submitting multiple applications.

Culturally Competent Victim Restoration - Applicants agree to promote collaboration and coordination among local service systems that involve multiple disciplines and support a seamless delivery of a continuum of services that focus on each individual's return to full physical, mental, and emotional health while incorporating an emphasis on cultural competency in underserved populations.

Provide information in this section regarding how your organization is culturally competent when providing services to victims. Here are some guidelines to follow: Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when (1) cultural knowledge, awareness and sensitivity are integrated into action and policy, (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management, and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

N/A

Criminal Justice Program Requirements

Preferences – Preference will be given to applicants that support law enforcement activities, prosecution, and improvements to technology, and reentry of offenders into the community.

Prohibition on Serving Certain Adult Offenders – Applicants will not serve adult offenders charged with, given deferred adjudication for, or convicted of violent or other serious crimes including murder, arson, robbery, sexual assault, aggravated sexual assault, burglary, felony drug crimes, crimes against children, kidnapping, aggravated kidnapping, and manslaughter, unless the executive director of CJD grants an exception.

Eligible Activities - Applicant assures that its proposed project meets at least one of the following areas to be eligible for funding:

- **Law Enforcement** – Supports state and local law enforcement agencies that address violent crime or statistically supported major crime initiatives at the local level. Law enforcement agencies applying for equipment only or agencies applying to provide law enforcement training must apply under this program area unless they are seeking to purchase or enhance technology.
- **Prosecution and Court** – Programs that improve the prosecution of serious and violent crimes, including those that reduce the time from arrest to disposition.
- **Technology** – Programs that implement or expand a law enforcement agency’s ability to report and analyze crime. Applicant assures that any criminal intelligence databases developed under this program will comply with 28 CFR Part 23.
- **Substance Abuse Treatment** – Programs that target substance abuse treatment for juveniles or adults who have been court ordered to participate, including drug courts and projects that serve as alternatives to incarceration.
- **Corrections and Community Corrections** – Programs that reintegrate adults and juveniles into the community.

Program Income - Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to CJD through a formal grant adjustment and to secure CJD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after CJD’s approval of a grant adjustment and prior to requesting reimbursement of CJD funds.

- **Deduction Method** – Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless CJD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the CJD award and grantee match rather than to increase the funds committed to the project.
- **Asset Seizures and Forfeitures** – Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Assets Seizures and Forfeitures

Applicant agrees to comply with the following:

1. Applicant will maintain on file and provide a copy of the asset sharing agreement between the agency and any other criminal justice agency outlining the distribution of assets forfeited in the course of grant-related activities. The asset agreement must clearly describe the distribution of forfeited assets within the grantee agency in regards to grant-funded and non-grant funded personnel participating in grant-related activities.
2. Applicant shall maintain a logbook of all assets seized in the course of grant-related activities. The logbook shall record the assets seized, the date and time of the asset seizure, the case number of the incident involving the asset seizure, the name of the grantee agency employee(s) who were involved in the seizure of the assets, the date seized assets are forfeited, the date forfeited assets are liquidated if not cash, and the final disposition of cash from cash forfeitures or property sales to the grantee agency.

Uniform Crime Reporting - Applicant assures that if it operates a law enforcement agency, the agency is current and has been current in reporting required Part 1 violent crime data for three previous years to the Texas Department of Public Safety and will continue reporting throughout the grant period.

Criminal History Reporting - Applicant assures that they are currently reporting and will maintain timely reporting of all information required under the Texas Code of Criminal Procedure, Chapter 60.

Constitutional Compliance - Applicant assures that they will engage in no activity that violates Constitutional law including profiling based upon race.

Information Systems - Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Drug Court Program Requirements

Preferences – Preference will be given to:

1. mandated drug courts under Texas Health and Safety Code, §469.006; and
2. non-mandated drug courts operating in counties with a population of less than 200,000.

Ten Essential Characteristics

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code §469.001 to be eligible for funding.

Describe in detail how your program meets each of the ten essential characteristics of a drug court.

Integration of Services – The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

N/A

Non-Adversarial Approach – The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

N/A

Prompt Placement – Early identification and prompt placement of eligible participants in the program.

Access – Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

Abstinence Monitoring – Monitoring of abstinence through weekly alcohol and other drug testing.

Compliance Strategy – A coordinated strategy to govern program responses to participants' compliance.

Judicial Interaction – Ongoing judicial interaction with program participants.

Evaluation – Monitoring and evaluation of program goals and effectiveness.

Education – Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

Partnerships – Development of partnerships with public agencies and community organizations.

General Approaches

- **Pre-adjudication** - The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.
- **Post-adjudication** - The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation.
- **Reentry** - Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transition and reintegration into society.
- **Civil** - Participants enter the drug court program in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** that best fit this drug court.

Select **all** that apply:

- Pre-adjudication
- Post-adjudication
- Reentry
- Civil
- N/A

Observation – The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

Policies and Procedures – The drug court will develop and maintain written policies and procedures for the operation of the program.

Information Sharing – The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Jurisdiction - Provide the name of the court administering the Drug Court program (*e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal Court*). If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

Drug Court Date - If the Court has commenced operations, provide the date that the Court was established.

Enter the date [mm/dd/yyyy]:

Drug Court Type

- **Adult** - Programs serving adults (either pre-adjudication, post-adjudication, or reentry).
- **Veterans** - Programs serving veterans or current members of the United States armed forces, including members of the Reserves, National Guard or State Guard.
- **Family** - Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.
- **Juvenile** - Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).

Select the type of drug court that will be operated:

- Adult
- Veterans
- Family
- Juvenile
- N/A

Will the drug court accept **DWI offenders**?

Select the appropriate response:

- Yes
- No
- N/A

Presiding Judge - The presiding judge of a drug court must be an active judge holding elective office or a master.

Enter the name, phone number, and email address of the **Presiding Judge** for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. Applicant must notify CJD with this information when a judge is appointed.

Enter the name, phone number and email address of the **Drug Court Coordinator**. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

Federal Funding - Applicant agrees to apply for federal grant funding from the Bureau of Justice Assistance to support operations of the court. Applicant also agrees to notify CJD immediately of any additional state or federal grants or other funds that may become available to support operation of the court. At that time, CJD may deobligate a portion of the funds awarded under this solicitation.

Has the drug court ever applied for **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

Has the drug court ever received **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and how the funds were used or will be used if the federal grant period overlaps with the grant period for this solicitation.

Enter the federal funding description:

TDSHS - CMBHS Registration - Applicant assures that it is currently registered or will register with the Texas Department of State Health Services (TDSHS) - Clinical Management for Behavioral Health Services (CMBHS) database. Information about registration procedures can be accessed [here](#).

Community Planning Participation

Did the applying agency participate in the Local or Regional community planning process?

Select the appropriate response:

- Yes
- No
- N/A

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Diane Blankenship

Enter the Address for the Civil Rights Liaison:

Director of Human Resources Management Department Travis County 1010 Lavaca Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999]:

(512) 854-9165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements for Juvenile Justice, Victim Assistance, Criminal Justice**, and (if applicable) **Drug Court Program Requirements** to be eligible for funding under the State Criminal Justice (421) Fund Program Solicitations.

I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

Texas Code of Criminal Procedure Article 60.10 sets compliance criteria for each County's reporting of arrests and dispositions. The standard established by the statute is a ninety percent completeness percentage, meaning that 90% of reported arrests must have a disposition or other resolution reported in time for the first annual report submitted by the Department of Public Safety on or after January 1, 2013. Because Travis County is presently not in compliance with the statute, the Travis County Commissioners Court established a local data advisory board charged with developing and implementing a data reporting improvement plan. The District Clerk's office is represented on this board. By working on the data reporting improvement plan over the last year, Travis County's completeness percentage has improved from less than 40% to approximately 87% for years 2006-2010. The data reporting improvement plan was developed by the advisory board after a comprehensive review of the existing electronic disposition reporting (EDR) process. The Board identified several major factors which directly impact Travis County's overall performance. These factors were found in the business processes as well as in the software. Accordingly, Travis County has redesigned the EDR program and added data elements to the source subsystems, providing a fully automated TRN/TRS tracking module, as well as an error resolution element. Another significant change is the data source of the EDR extraction. The redesign extracts data directly from each of the source subsystems instead of the interagency database (IDB) and eliminates potential IDB contribution fail points. Through this methodology, Travis County has been able to identify missing data fields required for reporting and populate them from other reliable sources. However, at this point, the technological methods for expediting reporting of dispositions and supplying missing data elements have been implemented; but there are still cases that need to be reported for which no technological method is available to identify missing data. A case by case review of the remaining reportable dispositions will be required to complete Travis County's reporting. The District Clerk has identified 7,220 cases stemming from arrests occurring from 2006 forward requiring review and research to identify that populate the missing data, much of which includes the SID (State Identification number) that can only be obtained from the Department of Public Safety. The District Clerk plans to use existing, trained court staff working overtime to complete these reviews; existing staff have the experience and knowledge to perform these reviews expeditiously and, more importantly, accurately. Completing this work by August 1, 2012 is essential for two reasons: 1) to ensure the most complete criminal history possible, and 2) CJD has notified all counties that if they are not in compliance, they will be ineligible to receive any grants under CJD's Justice Assistance Grant Program.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

The sources of the data included in the first five summary charts listed below are DPS and Travis County's Integrated Justice System (IJS). We are able to drill down from each of these summary reports to the records that comprise each total. The overtime funds requested in this application will be used by experienced staff to research these records, determine what needs to be done to correct them and enter the corrections into the IJS for transmission to DPS. The source of the data in the sixth chart is from DPS. The chart shows the completeness percentages for Travis County as of 1/12/12. It reflects the baseline statistics for the grant application. Travis County's goal is to raise the average completeness percentage for 2006 through 2010 to 90% or higher by 8/1/12 and the completeness percentage for 2010 and 2011 individually to 90% or higher. Total arrests that cannot be matched to data in IJS Year Total District County 2006 7,433 369 5,733 2007 3,631 333 1,674 2008 3,642 390 1,915 2009 2,274 80 1,287 2010 1,733 157 655 Total 18,713 1,329 11,264 Open arrests with matching TRN/TRS but the SID does not match the data entered into IJS 2006 5,408 63 5,345 2007 1,227 62 1,165 2008 1,477 25 1,452 2009 1,180 45 1,135 2010 588 71 517 Total 9,880 266 9,614 Open arrests with a matching TRN and SID in IJS but no corresponding TRS could be found 2006 636 292 344 2007 737 258 479 2008 805 359 446 2009 172 33 139 2010 210 76 134 Total 2,560 1,018 1,542 Open arrests with a matching TRN but no matching TRS and SID could be found in IJS 2006 58 14 44 2007 43 13 30 2008 23 6 17 2009 15 2 13 2010 14 10 4 Total 153 45 108 No indication of the open arrest as reported by DPS could be located in IJS 2006 1,331 2007 1,624 2008 1,337 2009 907 2010 921 Total 6,120

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

Priority C under Law Enforcement, Prosecution, Courts in Travis County's Community Plan states: Travis County needs to resolve data sharing and confidentiality issues between agencies. The priority level is rated high.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The goal of this project is to reach a 90% completeness rate by August 1, 2012 for Travis County adult arrests for calendar years 2006-2010. The objective is to use overtime funds to pay experienced staff to research records that have been identified without a disposition in the DPS database, determine what needs to be done to correct them and enter the corrections into Travis County's integrated justice system for transmission to DPS.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Travis County is working diligently to meet its obligation under Texas Code of Criminal Procedure Article 60.10 to improve the "County's average disposition completeness percentage to be equal to or greater than 90 percent in the first report the Department of Public Safety submits under Article 60.21(b)(2) on or after January 1, 2013" and to also meet the Criminal Justice Division's (CJD) earlier deadline of August 1, 2012 for counties to reach a 90% disposition completeness percentage rate for adult arrests for calendar years 2006-2010. As of January 27, 2012, Travis County's disposition completeness percentages have improved significantly: 2006 - 81%, 2007 - 87%, 2008 - 87%, 2009 - 87% and 2010 - 86%. The objective of this project is to reach a 90% completeness rate for Travis County adult arrests for calendar years 2006-2010. The strategy for reaching this objective is to use overtime funds from the grant to pay experienced staff to research records that have been identified as disposed but do not have dispositions in the DPS database, determine what needs to be done to correct them and enter the corrections into Travis County's integrated justice system for transmission to DPS. The supporting data come from DPS and Travis County's integrated justice system.

You are logged in as **User Name:** MichelleBrinkman

**Travis County Resolution
FY12 Electronic Data Reporting Grant**

WHEREAS, The Travis County Commissioners Court finds it in the best interest of the citizens of Travis County, that the County's reporting of criminal case history to the Department of Public Safety meet the standards required in Art. 60.10, Code of Criminal Procedure during FY12; and

WHEREAS, The Travis County Commissioners Court agrees that in the event of loss or misuse of the Criminal Justice Division funds, Travis County assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, Travis County Commissioners Court designates Samuel T. Biscoe, County Judge, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Travis County Commissioners Court approves submission of the grant application for the Electronic Data Reporting Grant to the Office of the Governor, Criminal Justice Division.

Signed by: _____
County Judge Samuel T. Biscoe

Passed and Approved this _____ (Day) of _____ (Month), _____ (Year)

Grant Application Number: _____

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	TNR - Natural Resources and Environmental Quality	
Contact Person/Title:	Melinda Mallia - Environmental Project Manager	
Phone Number:	512-854-4460	

Grant Title:	Travis County Fuels Reduction Project (aka Wildfire Mitigation Grant)			
Grant Period:	From:	September 2012	To:	August 2014
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>	
Grantor:	Texas DPS Division of Emergency Management			
Will County provide grants funds to a subrecipient?		Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below		Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	Federal Emergency Management Agency (FEMA)			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	0	0	0	0	\$0
Operating:	200,775	66,925	0	0	\$267,700
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	\$200,775	\$66,925	\$0	\$0	\$267,700
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MG	
County Attorney	<input checked="" type="checkbox"/>	JJ	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Obtain federal assistance to mitigate losses from wildfire	grant award received					grant project implemented
Measures For Grant						
Conduct fuel reduction treatments	0 acres					145 acres
Outcome Impact Description	Removing fuels from Wildland Urban Interface will reduce risk to life, property and endangered species					
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

This grant application, if approved by FEMA, will fund the reduction of fuels such as stumps, landscape debris, shrubs, and lower limbs of trees on Balcones Canyonlands Preserve lands.

The grant match requirement of \$66,925 is proposed to come from two sources. The first portion of the proposed county match of \$7,500 is already encumbered in a General Fund line item in TNR's existing budget. The second portion of the proposed county match totaling \$59,425 is expected to come from Fund 038, the Balcones Canyonlands Preservation Fund. TNR is working with the County Attorney's Office to ensure that this is a legal use of this fund and an answer will be available before Commissioners Court is asked to approve a contract.

PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Grant funds are requested through FEMA's Hazard Mitigation Grant Program (HMGP) to conduct a fuels reduction project in the Wildland Urban Interface (WUI), where the Balcones Canyonlands Preserve adjoins residential neighborhoods or commercial development. Federal funds became available as a result of Presidential Disaster Declaration DR-4029, for the Labor Day Fires. Potential fuels, such as stumps, landscape debris, shrubs, and lower limbs or "ladder fuels", will be removed on 145 acres of county-owned land within approximately 50 feet of the preserve boundary.

The county has conducted Hazard Mitigation projects through this program for flood mitigation since 1998. Because floods has historically been the most common disaster in Travis County and Texas as a whole, wildfire mitigation is a new area for local and State personnel.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The county must agree to maintain the fuel treatment areas funded by this grant. The technique used in the project is designed to reduce the need for long-term maintenance. It is estimated that BCP staff will need to do additional work every five to six years.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

A 25% county match of \$66,925 is required for this grant. The \$7,500 cost for the consultant TNR hired to provide the technical documentation on costs and benefits required by FEMA is an allowable pre-agreement cost. TNR proposes to pay the balance of the match, \$57,425, from BCP fund 038.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No, federal funds are available to assist the county with the direct costs of implementation.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The project will end when the grant is completed. New grant funds may be sought in the future if the threat of wildfire necessitates additional mitigation work.

6. If this is a new program, please provide information why the County should expand into this area.

Hazard Mitigation is an ongoing program for TNR. Flooding has been the most common hazard addressed with active mitigation projects in Travis County and elsewhere throughout the state. This is the first project to mitigate wildfire. Though it is typically a lower risk, unprecedented drought conditions, climate change and increased fire risk have made wildfire an active concern.

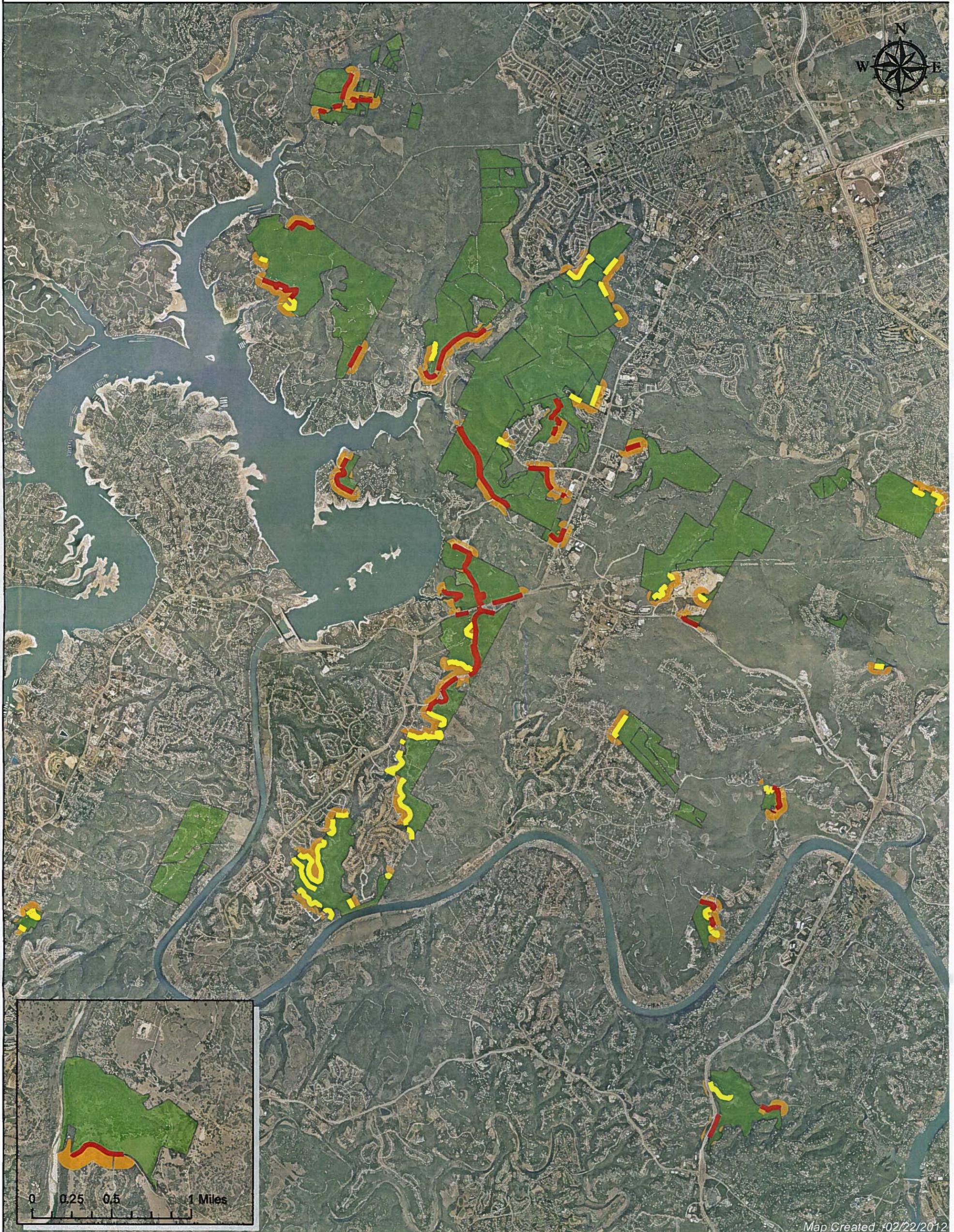
7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The project will reduce the time available for BCP staff to carry out their day-to-day preserve management responsibilities. Hiring contractors to do the work under the supervision of a Natural Resources Specialist will minimize the time away from normal duties.



Travis County, Texas

HMGP Fuels Reduction Project



Map Created: 02/22/2012

-  Residential Treatment Areas
-  Roadside Treatment Areas
-  Balcones Canyonlands Preserve
-  Benefit Area

0 0.5 1 2 Miles



MITIGATION GRANT PROJECT APPLICATION

TEXAS HAZARD MITIGATION GRANT PROGRAM

Mail Application to: State Hazard Mitigation Officer
 Division of Emergency Management
 Texas Department of Public Safety
 P. O. Box 4087
 Austin, Texas 78773-0226

Phone: (512) 424-2429
 FAX: (512) 424-5959

SUB-APPLICANT COUNTY: Travis County

DUNS CODE: 03090-8842

NAME OF SUB-APPLICANT: (CITY, AGENCY, ETC.)

FIPS CODE: 48-453

Travis County, Texas

POINT - OF - CONTACT

Melinda Mallia

SUB-APPLICANT ADDRESS: (STREET, CITY, ZIP)

PHONE: 512-854-4460

P.O. Box 1748 or 1010 Lavaca, Suite 300 Austin, TX 78767

MOBILE:

PROJECT LOCATION ADDRESS:

Wild/Urban Interface areas of Travis County, Texas owned land in the Balcones Canyonland Preserve

FAX: 512-854-6474

E-MAIL: Melinda.Mallia@co.travis.tx.us

ESTIMATED TOTAL PROJECT COST: \$ 267,700.00

PRE-AWARD COST: \$ 7,500.00

FEMA FUNDING (75%): \$ 200,775

TO BE ELIGIBLE COSTS MUST BE IDENTIFIED AS SEPARATE LINE ITEM IN THE COST ESTIMATE OF THE SUB-APPLICATION. COSTS DIRECTLY RELATED TO DEVELOPING THE APPLICATION OR SUB-APPLICATION MAY BE FUNDED THROUGH HMA AS FUNDS ARE AVAILABLE. (DEVELOP BCA, GATHER EHP DATA, PREPARING DESIGN SPECIFICATIONS, OR FOR WORKSHOPS OR MEETINGS RELATED TO DEVELOPMENT OF APPLICATION.) MAY BE IDENTIFIED PRE-AWARD COSTS AS THEIR NON-FEDERAL COST SHARE. IF GRANT FUNDS ARE **NOT** AWARDED THEN YOU **WILL NOT** RECEIVE REIMBURSEMENT FOR PRE-AWARD COSTS.

LOCAL MATCH (25%): \$ 66,925

SOURCE OF LOCAL FUNDING: General Fund

DESCRIPTION OF PROJECT / SCOPE OF WORK:

Fuel reduction projects in Travis County to preserve properties along the wildland/urban interface and outreach to property owners in the interface regarding potential defensible space initiatives.

Signature:

20. Title: Judge

21. Date:

THIS SECTION FOR STATE USE ONLY

RECOMMENDED

DISASTER DECLARATION NUMBER:

NOT RECOMMENDED

PROJECT CODE:

INELIGIBLE

DATE RECEIVED:

STATE HAZARD MITIGATION OFFICER'S SIGNATURE:

TX APPLICATION #:

FEMA APPLICATION #:

LAT/LONG:

COMMENTS:

DATE:

State of Texas Assurances

- (a) **Scope.** In addition to federal requirements, state law requires a number of assurances from applicants for federal pass-through or other state-appropriated funds. An attempt has been made below to list major state and federal assurances. Generally, not all of these assurances will be required for any one grant. However, it is the applicant's responsibility to ensure that all assurances required by the awarding agency are submitted.

The legal instrument for awarding state funds must be consistent with the standards prescribed herein; however, these standard conditions or assurances may be incorporated into contracts or grant agreements by reference rather than by being reproduced in their entirety.

(1) A subgrantee must comply with Texas Government Code, Chapter 573, Vernon's 994, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) A subgrantee must insure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, Vernon's 1994, unless otherwise expressly prohibited by law.

(3) A subgrantee must comply with Texas Government Code, Chapter 551, Vernon's 1994, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) No health and human services agency or public safety or law enforcement agency may contract with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) A subgrantee that is a law enforcement agency regulated by Texas Government Code, Chapter 415, must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 415, Texas

Government Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met. (See Uniform Grant Management Standards, Part III, subpart C.36 for additional guidance on contract provisions.)

(8) A subgrantee must comply with the Texas Family Code, Section 261.101 which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (10).

(10) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (13).

(11) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (11).

(12) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (12).

(13) Subgrantees will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and the Intergovernmental Personnel Act of 1970, as applicable.

(14) Subgrantees will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA. (EO 11738).

(15) Subgrantees will comply with the flood insurance purchase requirements of 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234. Section 102 (a) requires the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition proposed for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.

(16) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurances number (15).

(17) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (16).

(18) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (17).

(19) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (11).

(20) Intentionally omitted; This State Assurance corresponds with OMB Approved No. 0348-0042 Federal Assurance number (9).

(21) Subgrantees will comply with Public Law ¹⁰³²²⁷~~103277~~, also known as the Pro-Children Act of 1994 (Act), which prohibits smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act. — x

(22) Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(23) Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations and policies governing this program.

(24) The applicant must certify that they are not debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs.

(25) Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, et seq.

Samuel T. Biscoe, Travis County Judge

March 20, 2012

Subgrantee Name & Title

Date

Signature

U.S. Department of Homeland Security
SUMMARY SHEET FOR ASSURANCES AND CERTIFICATIONS

O.M.B. No. 3067-0206
Expires February 28, 2007

FOR
FY 2012

CA FOR (Name of Applicant)
Travis County, Texas

This summary sheet includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for Federal Assistance.

An applicant must check each item that they are certifying to:

- Part I FEMA Form 20-16A, Assurances-Nonconstruction Programs
- Part II FEMA Form 20-16B, Assurances-Construction Programs
- Part III FEMA Form 20-16C, Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Part IV SF LLL, Disclosure of Lobbying Activities (If applicable)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the identified attached assurances and certifications.

Samuel T. Biscoe

Typed Name of Authorized Representative

Travis County Judge

Title

March 20, 2012

Signature of Authorized Representative

Date Signed

NOTE: By signing the certification regarding debarment, suspension, and other responsibility matters for primary covered transaction, the applicant agrees that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by FEMA entering into this transaction.

The applicant further agrees by submitting this application that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the FEMA Regional Office entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (Refer to 44 CFR Part 17.)

Paperwork Burden Disclosure Notice

"Public reporting burden for this form is estimated to average 1.7 hours per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, retain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the form, including suggestions for reducing the burden to: Information Collections Management, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (3067-0206). You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Please do not send your completed form to the above address.

**U.S. DEPARTMENT OF HOMELAND SECURITY
ASSURANCES-CONSTRUCTION PROGRAMS**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Sections 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provision in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchase.
12. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Section 874), the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333) regarding labor standards for federally assisted construction subagreements.

14. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.

20. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

21. It will obtain approval by the appropriate Federal agency of the final working drawings and specifications before the project is advertised or placed on the market for bidding; that it will construct the project, or cause it to be constructed, to final completion in accordance with the application and approved plans and specifications; that it will submit to the appropriate Federal agency for prior approval changes that alter the cost of the project, use of space, or functional layout, that it will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the construction grant program(s) have been met.

22. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State, and local agencies for the maintenance and operation of such facilities.

23. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117. - 1961, as modified (41 CFR 101-17.703). The applicant will be responsible for conducting inspections to ensure compliance with these specifications by the contractor.

24. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transfer, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

25. In making subgrants with nonprofit institutions under this Comprehensive Cooperative Agreement, it agrees that such grants will be subject to OMB Circular A-122, "Cost Principles for Non-profit Organizations" included in Vol. 49, Federal Register, pages 18260 through 18277 (April 27, 1984).

**U.S. DEPARTMENT OF HOMELAND SECURITY
ASSURANCES-NON-CONSTRUCTION PROGRAMS**

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

Form 20-16A, JUN 94

Toxic Chemical Emergency Management
Texas HEMCP - Federal Assurances
Form #: TUEM 007 - Revision: 1-28-2002

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

**U.S. DEPARTMENT OF HOMELAND SECURITY
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontract(s) and that all subrecipients shall certify and disclose accordingly.

Standard Form LLL, "Disclosure of Lobbying Activities" attached.
(This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attached an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17, Sections 17.615 and 17.620:

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

Form 20-16C, JUN 94

Texas Division of Emergency Management
Texas HHSF - Federal Acquisitions
Form # 20-16C-007, Revision 1.23.2001

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

8. the grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

314 W. 11th

Austin, Travis County

Texas 78701

Check if there are workplaces on file that are not identified here.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

**PROJECT OFFICER DESIGNATION
For
HAZARD MITIGATION GRANT**

March 20, 2012

Date

Subgrantee: Travis County, Texas

Local Government or eligible Agency/Organization

Hazard Mitigation Grant Program (HMGP) Project Number: DR-4029-TX HMGP

Pre-Disaster Mitigation Program (PDM) Project Number: _____

I designate my Project Officer for this grant as follows:

Primary Project Officer	Secondary Project Officer
Name Melinda Mallia	Name Bill Simper
Organization Travis County TNR	Organization Travis County TNR
Official Position Environmental Project Manager	Official Position Natural Resources Specialist
Mailing Address P.O. Box 1748	Mailing Address P.O. Box 1748
City, State, Zip Austin, TX 78767	City, State, Zip Austin, TX 78767
Daytime Phone 512-854-4460	Daytime Phone 512-219-6190 ext. 9
Fax Number na	Fax Number na
Email (Enter in the space below.)	Email (Enter in the space below)
Melinda.Mallia@co.travis.tx.us	William.Simper@co.travis.tx.us
<p>The above Primary and Secondary Project Officers are hereby authorized to execute and file application for this mitigation project on behalf of this organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or otherwise available. Designated Project Officers are authorized by the below Certifying Official to represent and act for this organization in all dealings with the State of Texas for all matters pertaining to this grant, and will serve as the single point of contact with the designated State Project Officer.</p>	

March 20, 2012

Signature of Mayor, Judge, or Executive Director

Date

Samuel T. Biscoe, Travis County Judge

Printed Name of above Authorized Official



TRANSPORTATION AND NATURAL RESOURCES

STEVEN MANILLA, P.E., EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

COST SHARE CERTIFICATION

**Travis County
Hazard Mitigation Grant Program**

Applicant Funding Certification

Travis County hereby certifies that we have the capability to meet the financial obligations of the 25 percent cost share under this Hazard Mitigation Grant Program Application. Although not anticipated, if cost overruns occur that cannot be covered by the grant, Travis County has the capability to meet greater than the required 25% cost share.

Authorized Representative: Samuel T. Biscoe

Title: Travis County Judge

Signature: _____

Date: March 20, 2012

Attachment C Scope of Work

Summary of Proposed Project

Travis County will apply fuels reduction treatments on approximately 145 acres in the wildland-urban interface on the Balcones Canyonlands Preserve where it adjoins residential neighborhoods or commercial development. This treatment approach is designed to reduce the fire risk and prevent rapid movement into the crown by removing fuels and creating a continuous tree canopy that suppresses vegetative growth in the long term. Stumps, vegetative debris, fallen trees, lower limbs and other ladder fuels that carry fire into the crown will be removed, chipped or shredded. The material will be spread on site, where possible, or hauled to a county-operated service yard for use in composting, mulching, and trail maintenance. These treatments encourage growth of a solid canopy that inhibits growth of grasses and herbaceous plants, thus reducing long-term maintenance costs while mitigating the risk of catastrophic wildfire. This will minimize losses of life and property as well as prevent potential harmful impacts on federally protected species.

Need for Project

The State of Texas experienced extreme drought conditions in 2011 that heightened wildfire risks. In Travis County, the drought created vulnerable conditions that resulted in the disastrous Labor Day Fires (DR-4029). In a presentation on February 23, 2012, John Neilsen-Gammon, Ph.D., Professor of Atmospheric Sciences at Texas A&M University and the State Climatologist for Texas, reported that drought conditions are expected to continue even though winter rainfall brought short-term relief. With groundwater and surface water levels at extremely low levels and temperatures continuing to rise above seasonal averages, the ongoing threat from wildfire remains at an unprecedented high.

In Travis County there were multiple fires during the Labor Day disaster, most notably the Steiner Ranch and Spicewood Fires, which occurred in the Wildland-Urban Interface (WUI) and originated near large properties owned and managed by Travis County as parks or preserves. The Spicewood Fire burned 500-600 acres at the county's Milton Reimers Ranch Park. Two other county parks, Northeast Metro Park and Richard Moya Park, were closed and evacuated due to encroaching fires that affected adjoining residential neighborhoods.

The Steiner Ranch Fire destroyed approximately 58 homes in the subdivision adjoining wildlands near the Balcones Canyonlands Preserve and damaged approximately 26 additional properties. Many of the residents in this area perceive that dense stands of Ashe juniper trees on the preserve represent a threat to their property in future wildfires. To address public concerns about wildfire risk Travis County developed the proposed project as a means to mitigate potential losses using the most effective, proven techniques available.

Public Information and Outreach

In conjunction with the fuels reduction treatments on preserve lands, county staff will work with residents, neighborhood associations, emergency services districts and fire department personnel to improve mitigation actions on the residential side of the WUI.

Residents in the vicinity of the treatment areas will receive information on wildland fire behavior, effective wildfire mitigation techniques and defensible space actions they can take to protect their homes. Through members of the Austin/Travis County Wildland Task Force, neighborhoods and individual residents will be encouraged to develop Community Wildfire Protection Plans (CWPP) for their communities.

After the Labor Day Fires, city, county, emergency services district, and fire department personnel formed the Task Force to mitigate future wildfire and improve local response and preparedness. The group is developing a regional CWPP and encourages smaller municipalities and neighborhoods to develop their own, individual CWPPs and become Firewise Communities.

Task Force members customized a "Ready, Set, Go" flyer for distribution to residents of Austin and Travis County. To date printing of 20,000 brochures has been authorized by the Austin City Council and Travis County Commissioners Court. Flyers will be distributed to residents near the treatment areas as part of the proposed fuel treatment projects. It can be viewed online at:

http://www.co.travis.tx.us/fire_marshal/pdf_files/ReadySetGoTexasBooklet.pdf

Balcones Canyonlands Preserve

The Balcones Canyonlands Preserve (BCP) is managed under the terms and conditions of a regional 10(a) permit known as the Balcones Canyonlands Conservation Plan (BCCP) issued by the US Fish & Wildlife Service (USFWS). The permit was issued in 1996 to joint permit holders Travis County and the City of Austin to protect 8 endangered species and 27 species of concern from loss due to urbanization. A number of cooperating partners also own and manage lands dedicated to the BCP, including the Lower Colorado River Authority, Travis Audubon Society, the Nature Conservancy of Texas and several private landowners.

The BCCP has the notable distinction of being the first multi-species, regional Habitat Conservation Plan in the nation. The plan set an ambitious goal, to protect a minimum of 30,428 acres for the Golden-Cheeked Warbler (*Setophaga chrysoparia*) and Black-Capped Vireo (*Vireo atricapilla*) and 62 karst features. Today, this goal has very nearly been met, with 30,370 acres and 46 karst features protected.

The Golden-Cheeked Warbler is a migratory songbird that nests in the oak-juniper woodlands of Central Texas. It builds its nest with bark strips from mature Ashe juniper (or "cedar") and binds the material with collected spider webs. The birds winter in Central America and return to breed in Texas. Loss of suitable habitat has been the main threat to the survival of this species.

Shaded Fuel Treatments

The treatment is designed to inhibit the spread of fire occurring at ground level into the forest canopy as wildfire moves into woodlands from an edge or interface (such as the 'Wildland-Urban Interface' or WUI). Canopy or crown fires are more intense, more difficult to suppress, and pose a greater risk of spread via ember lofting than do surface fires. In addition to facilitating wildfire containment and suppression, fuel reduction within treated areas should result in lowered fire intensities along treatment borders and reduced risk of

structure ignition in neighboring areas in the event of fire moving into the WUI from the wildland side of the interface.

The shaded fuel treatments proposed incorporate several basic principles of wildland fuel mitigation: 1) removal of surface fuels, 2) increased distance between forest floor and canopy, and 3) canopy thinning¹. The intended effect of these actions is to remove 'ladder fuels,' decrease ambient surface temperature, and increase ambient humidity and fuel moisture underneath an intact forest canopy. In addition, growth of herbaceous plants and grasses (and production of their associated 'flashy' fuel types), will be inhibited due to the limited amount of sunlight available beneath such a canopy. This type of treatment appears to have been effective as a prophylactic pre-treatment in woodland areas adjacent to zones where prescribed fires have been implemented by the US Fish and Wildlife Service on the federal Balcones Canyonlands National Wildlife Refuge in recent years.

In addition to the hazard mitigation benefit provided by the shaded fuel treatment, the practice is believed to minimize associated harmful impacts on nesting habitat of the federally protected Golden-Cheeked Warbler.

Specifications for Fuel Reduction Treatments

Treatments will be applied in linear segments adjacent to the preserve property boundary, varying in width from 10 to 100 feet, depending on topography and other site conditions. An average width of 50 feet is assumed for the project overall. The county will use contract labor to prune and thin Ashe Juniper ("cedar"), Live Oak, and other trees. To prevent the spread of oak-wilt disease, any pruning cuts or cut stumps made on Live Oak trees will be immediately painted with an appropriate sealant.

Treatments will have a two-tiered thinning prescription, as follows:

Zone 1 (0-30 feet from boundary)

- Remove surface fuels, downed limbs, and logs under 4 inches in diameter
- Prune limbs to a height of 6 feet
- Remove trees under 4 inches in diameter, up to a maximum of 20% canopy reduction, leaving at least 80% of the canopy intact

Zone 2 (30-100 feet from boundary)

- Remove surface fuels, downed limbs under 4 inches in diameter
- Prune limbs to a height of 4 feet
- Remove trees under 4 inches in diameter, up to a maximum 20% canopy reduction

Woody materials will be chipped or reduced on-site or at the curb, whenever possible. Some conditions may require that limbs and brush be manually hauled or dragged up to 200 feet for processing. In some cases this will require access across residential private property (to be arranged in advance by Travis County staff) in order to chip at curbside. In other cases, chipping may occur on a roadside shoulder or on Travis County property inside the Preserve.

Off-site disposal of chipped wood will be necessary for 20-60% of the total project area. Depending on specific conditions at each work site, on-site disposal (mulch spreading)

may be feasible for 40-80% of total project area. Chipped wood disposed of on-site must be spread to a thickness of 4 inches or less.

Restrictions Due to Endangered Species

The regional permit for the BCCP restricts activities on preserve land that could disturb the endangered Golden-Cheeked Warbler or Black-Capped Vireo during their nesting season. Construction activities are prohibited in endangered species habitat from March 1 through August 31. All fuels treatment work on the project must be conducted from September 1 through February 28 to comply with the BCCP 10(a) Permit.

The USFWS is drafting a Best Management Practices (BMP) document, "Hazard Fuel Treatments in Juniper and Oak-Juniper Woodlands", to provide strategies for treating wildland fuels that pose a threat while minimizing impacts to the Golden-Cheeked Warbler. When following the specifications and intent of the upcoming BMP document, the USFWS has indicated there will be no effect to the Golden-Cheeked Warbler and no further consultation required with the USFWS. Travis County staff has been participating with the USFWS in the drafting process and designed this project to be in compliance with the conditions specified in the BMP.

Alternatives Considered

When analyzing the best options for mitigating wildfire along the Balcones Canyonlands Preserve WUI, three alternatives were considered: 1) performing selective fuels reduction while maintaining canopy cover, 2) removing all junipers within 50 feet of the WUI and 3) no action. While public perception of many in Travis County is that Alternative 2, removing all junipers in the BCP woodlands, would reduce risk to homeowners of adjacent properties, scientific research and wildland fire experience have shown that Alternative 1 is more effectiveⁱ. Such drastic removal of junipers would open up canopy and encourage growth of tall grasses, which represent a more serious fire hazard due to their greater ignition potential and the erratic fire behavior associated with that fuel type.

A "no action" alternative was also considered (Alternative 3). Any boundary segments where no action was considered a better option were not included in the project. For all of the segments in the project, Alternative 1 is considered by staff to be the more effective option.

Hazard Mitigation Plan

Travis County developed its first Hazard Mitigation Plan (HMP) in 2004 and obtained the FEMA's approval in 2005. In 2010, the county updated the plan. It was submitted to the Texas Division of Emergency Management in January 2011 for review and approval. The State completed its review and forwarded it to the FEMA in December 2011. Final approval has not yet been received.

During the update process, flooding remained the greatest risk, making mitigation actions for flood the highest priority. After the update was submitted, an extreme drought developed that affected the entire state and resulted in unprecedented wildfire risk. The county is working with the multi-agency, Wildland Task Force to develop a regional Community Wildfire Protection Plan (CWPP) as well as individual CWPPs for municipalities and neighborhoods. These planning efforts will provide the basis for a

Wildfire Mitigation Update to the HMP. It is anticipated that the update will be completed and submitted to the State in 2012 for approval.

ⁱ Agee, J.K. and C.N. Skinner. 2005. Basic principles of forest fuel reduction treatments. *Forest Ecology and Management* (211): 83-96.

ⁱⁱ J. D. White, Ph.D., J. Thomas, M.S., D. Murray, M.S., M. Sides, M.A., M.B.A., J. Yao. Draft 2009. *The Balcones Canyonlands Preserve Fire Risk and Management: Characterization of Woodland Fuels and Simulated fire Behavior in the Wildland-Urban Interface*. Spatial Ecology Laboratory, Baylor University.

Project Cost Breakdown

Travis County HMGP DR-4029

Budget Class	Item Name	Item Details	Unit Quantity	Unit of Measure	Unit Cost	Cost Estimate
Pre-Award Costs						
Contractual	Application Preparation	BCA Development & Technical Review	1	application	\$ 7,500	\$ 7,500
Post-Award Costs						
Contractual	Environmental Assessment	For NEPA Compliance	1	report	\$ 10,000	\$ 10,000
Contractual	Grant Administration	Sub-Applicant Management Fee	75	hours	\$ 160	\$ 12,000
Contractual	Construction Management	Project layout, field supervision	210	hours	\$ 120	\$ 25,200
Contractual	Public Outreach & Education	Coordination with private property owners, distribute flyers	200	hours	\$ 50	\$ 10,000
Contractual	Construction	Vegetation management, removal, thinning, pruning	145	acres	\$ 1,000	\$ 145,000
Contractual	Construction	Slash disposal, chipping, spreading, mastication	145	acres	\$ 400	\$ 58,000
Total Project Cost Estimate:						\$ 267,700

hh

Project Timeline

Quarter	Action Items	Description
1	1. Award Notice	
	2. Commissioners Court Approval	Post item on Commissioner's Court to accept grant award or approve grant contract, obtain Auditor's revenue certification, set up budget
	3. Environmental Assessment	Hire contractor to perform environmental assessment
	4. Hire Contractors for Construction, Public Outreach and Grant Administration	Work with Purchasing Office to prepare bid specifications, issue Invitations to Bid, evaluate responses, select contractors
2	1. NEPA Review and Clearance	Obtain environmental clearance to proceed with project
	2. Project Design	Complete project design, prepare schedule for treating segments, identify access needed to work areas, identify locations for debris disposition, obtain permits, if required
	3. Contact Private Landowners	Obtain permission to enter through private property where necessary
	4. Public Outreach & Education	Attend HOA meetings and consult with adjacent property owners to discuss wildfire mitigation techniques to be used on preserve, distribute Ready, Set, Go and discuss defensible space measure private property owners can take on their side of the fence
	5. Contact Private Landowners	Obtain permissions to enter property where necessary
3, 4, 5, 6, 7	1. Conduct fuel treatments	Remove dead vegetation, stumps, and debris. Thin small trees as prescribed. Prune lower branches, remove ladder fuels.
	2. Manage vegetative waste	Chip/shred and spread onsite or at curb where possible. Haul branches or chipped/shredded waste to county holding yard for reuse on trail and composting projects.
8	1. Close out	Submit final reports and billings
	2. Project Inspection	By Texas Division of Emergency Management



TRANSPORTATION AND NATURAL RESOURCES

STEVEN MANILLA, P.E., EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Environmental Justice Statement

The proposed project shall comply with Executive Order 12898, Environmental Justice and the applicant certifies that:

1. There are no concentrations of low income or minority populations in or near the Planning area that will be negatively impacted by this project.
2. The Project will not result in a disproportionately high or adverse effect on low income or minority populations
3. As there are no concentrations of low income or minority populations in or near the Planning area that will be negatively impacted by this project, there will be no actions required to be taken by Travis County to ensure achievement of environmental justice for low income and minority populations.

Signature: _____

Authorized Representative: Samuel T. Biscoe

Title: Travis County Judge

Date: March 20, 2012

Record of Environmental Consideration

See 44 Code of Federal Regulation Part 10.

Project Name/Number: DR-4029-TX HMGP

Project Location: Travis County in wild/urban interface areas owned by Travis County, TX in the Balcones

Project Description: Wild/Urban Interface Fuel Reduction Project

I. Compliance Review for Environmental Laws (other than NEPA)

A. National Historic Preservation Act

■ Not type of activity with potential to affect historic properties. **(Review Concluded)**
Applicable executed Programmatic Agreement (insert date) Otherwise, conduct standard Section 106 review.

Activity meets Programmatic Allowance # _____

Are project conditions required? Yes (see section V) No **(Review Concluded)**

HISTORIC BUILDINGS AND STRUCTURES

■ No historic properties that are listed or 45/50 years or older in project area. **(Review Concluded)**

Building or structure listed or 45/50 years or older in project area and activity not exempt from review.

■ Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)

Are project conditions required? Yes (see section V) No **(Review Concluded)**

Determination of Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)

Property a National Historic Landmark and National Park Service was provided early notification during the consultation process. If not, explain in comments

■ No Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file).

Are project conditions required? Yes (see section V) No **(Review Concluded)**

Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file)

- Resolution of Adverse Effect completed. (MOA on file)
Are project conditions required Yes (see section V) No
(Review Concluded)

ARCHEOLOGICAL RESOURCES

- Project affects only previously disturbed ground. **(Review Concluded)**
Project affects undisturbed ground.
 - Project area has no potential for presence of archeological resources
Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence or consultation on file). **(Review Concluded)**
 - Project area has potential for presence of archeological resources
Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence on file)
Are project conditions required Yes (see section V) No
(Review Concluded)
Determination of historic properties affected
NR eligible resources not present (FEMA finding/SHPO/THPO concurrence on file).
Are project conditions required Yes (see section V) No
(Review Concluded)
NR eligible resources present in project area. (FEMA finding/SHPO/THPO concurrence on file)
No Adverse Effect Determination. (FEMA finding/SHPO/THPO concurrence on file)
Are project conditions required? Yes (see section V)
No **(Review Concluded)**
Adverse Effect Determination. (FEMA finding/SHPO/THPO concurrence on file)
Resolution of Adverse Effect completed. (MOA on file)
Are project conditions required? Yes (see section V) No
(Review Concluded)

<i>Comments:</i>
<i>Correspondence/Consultation/References:</i>

B. Endangered Species Act

- No listed species and/or designated critical habitat present in areas affected directly or indirectly by the Federal action. **(Review Concluded)**
Listed species and/or designated critical habitat present in the areas affected directly or indirectly by the Federal action.

No effect to species or designated critical habitat. (See comments for justification)

Are project conditions required? Yes (see section V) No **(Review Concluded)**

May affect, but not likely to adversely affect species or designated critical habitat (FEMA determination/USFWS/NMFS concurrence on file) **(Review Concluded)**

Are project conditions required? Yes (see section V) No **(Review Concluded)**

Likely to adversely affect species or designated critical habitat
Formal consultation concluded. (Biological Assessment and Biological Opinion on file)

Are project conditions required? YES (see section V) NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

C. Coastal Barrier Resources Act

- Project is not on or connected to CBRA Unit or Otherwise Protected Area **(Review Concluded)**.

Project is on or connected to CBRA Unit or Otherwise Protected Area. (FEMA determination/USFWS consultation on file)

Proposed action an exception under Section 3505.a.6? **(Review Concluded)**
 Proposed action not excepted under Section 3505.a.6.

Are project conditions required? YES (see section V) | NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

D. Clean Water Act

- Project would not affect any waters of the U.S. **(Review Concluded)**

Project would affect waters, including wetlands, of the U.S.

Project exempted as in kind replacement or other exemption. **(Review Concluded)**

Project requires Section 404/401/or Section 9/10 (Rivers and Harbors Act) permit, including qualification under Nationwide Permits.

Are project conditions required? YES (see section V) NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

E. Coastal Zone Management Act

- Project is not located in a coastal zone area and does not affect a coastal zone area **(Review concluded)**

Project is located in a coastal zone area and/or affects the coastal zone

State administering agency does not require consistency review. **(Review Concluded)**.

State administering agency requires consistency review.

Are project conditions required? YES (see section V) | NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

F. Fish and Wildlife Coordination Act

- Project does not affect, control, or modify a waterway/body of water. **(Review Concluded)**

Project affects, controls or modifies a waterway/body of water.

Coordination with USFWS conducted

No Recommendations offered by USFWS. **(Review Concluded)**

Recommendations provided by USFWS.

Are project conditions required? YES (see section V) NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

G. Clean Air Act

- Project will not result in permanent air emissions. **(Review Concluded)**

Project is located in an attainment area. **(Review Concluded)**

Project is located in a non-attainment area.

Coordination required with applicable state administering agency..

Are project conditions required? YES (see section V) | NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

H. Farmland Protection Policy Act

- Project does not affect designated prime or unique farmland. **(Review Concluded)**

Project causes unnecessary or irreversible conversion of designated prime or unique farmland.

Coordination with Natural Resource Conservation Commission required.

Farmland Conversion Impact Rating, Form AD-1006, completed.

Are project conditions required? YES (see section V) NO

(Review Concluded)

Comments:

Correspondence/Consultation/References:

I. Migratory Bird Treaty Act

- Project not located within a flyway zone. **(Review Concluded)**

Project located within a flyway zone.

Project does not have potential to take migratory birds. **(Review Concluded)**

Are project conditions required? Yes (see section V) No **(Review**

Concluded)

Project has potential to take migratory birds.

Contact made with USFWS

Are project conditions required? YES (see section V) NO

(Review Concluded)

Comments:

Correspondence/Consultation/References:

J. Magnuson-Stevens Fishery Conservation and Management Act

- Project not located in or near Essential Fish Habitat. **(Review Concluded)**

Project located in or near Essential Fish Habitat.

Project does not adversely affect Essential Fish Habitat. **(Review Concluded)**

Are project conditions required? Yes (see section V) No **(Review**

Concluded)

Project adversely affects Essential Fish Habitat (FEMA determination/USFWS/NMFS concurrence on file)

NOAA Fisheries provided no recommendation(s) **(Review**

Concluded).

Are project conditions required? Yes (see section V) No

(Review Concluded)

NOAA Fisheries provided recommendation(s)

Written reply to NOAA Fisheries recommendations completed.

Are project conditions required? YES (see section V)

NO **(Review Concluded)**

Comments:

Correspondence/Consultation/References:

K. Wild and Scenic Rivers Act

■ Project is not along and does not affect Wild or Scenic River (WSR) - **(Review Concluded)**

Project is along or affects WSR

Project adversely affects WSR as determined by NPS/USFS. **FEMA cannot fund the action.** (NPS/USFS/USFWS/BLM consultation on file) **(Review Concluded)**

Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file)

Are project conditions required? YES (see section V) | NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

L. Other Relevant Laws and Environmental Regulations

Identify relevant law or regulations, resolution and any consultation/references

II. Compliance Review for Executive Orders

A. E.O. 11988 - Floodplains

■ No Effect on Floodplains/Flood levels and project outside Floodplain - **(Review Concluded)**

Located in Floodplain or Effects on Floodplains/Flood levels

No adverse effect on floodplain and not adversely affected by the floodplain.

(Review Concluded)

Are project conditions required? Yes (see section V) No **(Review Concluded)**

Beneficial Effect on Floodplain Occupancy/Values **(Review Concluded)**.

Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment

8 Step Process Complete - documentation on file

Are project conditions required? YES (see section V) NO

(Review Concluded)

Comments:
Correspondence/Consultation/References:

B. E.O. 11990 - Wetlands

- No Effects on Wetland(s) and project located outside Wetland(s) - **(Review Concluded)**

Located in Wetland or effects Wetland(s)

Beneficial Effect on Wetland - **(Review Concluded)**

Possible adverse effect associated with constructing in or near wetland

Review completed as part of floodplain review

8 Step Process Complete - documentation on file

Are project conditions required? YES (see section V) NO

(Review Concluded)

Comments:
Correspondence/Consultation/References:

C. E.O. 12898 - Environmental Justice For Low Income and Minority Populations

- No Low income or minority population in, near or affected by the project - **(Review Concluded)**

Low income or minority population in or near project area

No disproportionately high and adverse impact on low income or minority population- **(Review Concluded)**

Disproportionately high or adverse effects on low income or minority population

Are project conditions required? YES (see section V) | NO **(Review Concluded)**

Comments:
Correspondence/Consultation/References:

III. Other Environmental Issues

Identify other potential environmental concerns in the comment box not clearly falling under a law or executive order (see environmental concerns scoping checklist for guidance).

Comments:
Correspondence/Consultation/References:

IV. Extraordinary Circumstances

Based on the review of compliance with other environmental laws and Executive Orders, and in consideration of other environmental factors, review the project for extraordinary circumstances.

* A "Yes" under any circumstance may require an Environmental Assessment (EA) with the exception of (ii) which should be applied in conjunction with controversy on an environmental issue. If the circumstance can be mitigated, please explain in comments. If no, leave blank.

Yes

- (i) Greater scope or size than normally experienced for a particular category of action
- (ii) Actions with a high level of public controversy
- (iii) Potential for degradation, even though slight, of already existing poor environmental conditions;
- (iv) Employment of unproven technology with potential adverse effects or actions involving unique or unknown environmental risks;
- (v) Presence of endangered or threatened species or their critical habitat, or archaeological, cultural, historical or other protected resources;
- (vi) Presence of hazardous or toxic substances at levels which exceed Federal, state or local regulations or standards requiring action or attention;
- (vii) Actions with the potential to affect special status areas adversely or other critical resources such as wetlands, coastal zones, wildlife refuge and wilderness areas, wild and scenic rivers, sole or principal drinking water aquifers;
- (viii) Potential for adverse effects on health or safety; and
- (ix) Potential to violate a federal, state, local or tribal law or requirement imposed for the protection of the environment.
- (x) Potential for significant cumulative impact when the proposed action is combined with other past, present and reasonably foreseeable future actions, even though the impacts of the proposed action may not be significant by themselves.

Comments: A full environmental review will be completed, including letters to appropriate agencies.

Benefit Cost Analysis Technical Report – Travis County Fuels Reduction Project

Risk/Benefit Categories

The analysis considers the avoided damages to structures that are at risk from damage from a wildfire in the Balcones Canyonlands Preserve area of Travis County. All areas analyzed for inclusion in this full reduction project are on County owned land.

Structure Damages

The benefit/cost ratios for the structures were determined by use of FEMA's full data model, which calculates a present value of future damages that are estimated to occur over the useful life of the project (in our case, 3 years – which is the minimal/most conservative Project Useful Life (PUL) for this type of mitigation project) and divides that figure by the cost of the project. The estimated future damages are based on standard/default inputs into the Benefit Cost Analysis (BCA) 4.5.5. software for wildfire.

Attached to this application are the actual BCA results for the FEMA software.

Structure Replacement Value Determinations for Non-Residential Structures

For the residential structures we used Travis Central Appraisal District (TCAD) building value to determine the value of at risk structures within each of the –project areas. TCAD reports for each parcel in the benefit area and Marshall and Swift tables are available upon request. Further, a spread sheet showing the specific information for each improved parcel is provided as an attachment within the BCA section of the application.

Contents Replacement Value Determinations for Residential Structures

For Contents values and displacement, FEMA default values were used.

Project Costs

All cost estimates were based on research, quotes, industry information, and discussions with forestry service personnel.

Project Personnel:

A Natural Resources Specialist, who serves as a land manager, biologist and wildfire specialist on Travis County's Balcones Canyonlands Preserve staff, will serve as the primary project coordinator. Duties will include project design, field layout, field supervision, and contract management for the construction and public outreach contractors.

An Environmental Project Manager in the Natural Resources and Environmental Quality Division will serve as a general project manager, grant administrator, and contract manager for grants administration.

Supplies:

The county print shop will produce "Ready, Set, Go" brochures needed for distribution to private property owners and Home Owners Associations near the treatment areas. These costs, therefore, are not included in the project budget. The flyers, initially provided by the Texas Forest Service, have been customized for residents of Travis County and the City of Austin. The city and county have authorized printing 20,000 flyers since the Labor Day Fires.

Contractual:

To estimate construction costs for this project, staff consulted with two private contractors specializing in brush removal, the City of Austin, the Texas Forest Service, wildland fire experts with the USFWS, and a county road and bridge manager.

COST ESTIMATE

Project Cost Breakdown

Travis County HMGP DR-4029

Budget Class	Item Name	Item Details	Unit Quantit y	Unit of Measure	Unit Cost	Cost Estimate
Pre-Award Costs						
Contractual	Application Preparation	BCA Development & Technical Review	1	application	\$ 7,500	\$ 7,500
Post-Award Costs						
Contractual	Environmental Assessment	For NEPA Compliance	1	report	\$10,000	\$ 10,000
Contractual	Grant Administration	Sub-Applicant Management Fee	75	hours	\$ 160	\$ 12,000
Contractual	Construction Management	Project layout, field supervision	210	hours	\$ 120	\$ 25,200
Contractual	Public Outreach & Education	Coordination with private property owners, distribute flyers	200	hours	\$ 50	\$ 10,000
Contractual	Construction	Vegetation management, removal, thinning, pruning	145	acres	\$ 1,000	\$ 145,000
Contractual	Construction	Slash disposal, chipping, spreading, mastication	145	acres	\$ 400	\$ 58,000
Total Project Cost Estimate:						\$ 267,700

Benefit Cost Analysis Summary

Calculated avoided damages (using 4.5.5 Software)	\$ 2,217,123
Total Project Costs	\$ 267,700
Benefit Cost Ratio	8.28

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Travis County Health and Human Services and Veterans Service	
Contact Person/Title:	John C. Bradshaw, Contract Specialist	
Phone Number:	854-4277	

Grant Title:	Parenting in Recovery		
Grant Period:	From:	9/30/11	To: 9/29/12
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	U.S. Dept. of Health and Human Services, Administration for Children and Families		
Will County provide grants funds to a subrecipient?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:		57,818	72,469	0	130,287
Operating:	583,843.15	5,000	7,531	52,212	648,586.15
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	583,843.15	62,818	80,000	52,212	778,873.15
FTEs:			1		1

TCHHSVS is requesting the U.S. Dept. of Health and Human Services approve adding \$83,843.15 in unspent grant funds from FY'11 to the \$500,000 in grant funds awarded for FY'12. The FY'11 funds will be used to complete treatment for clients enrolled during FY'11. The total cash and in-kind match comes to \$195,030. Travis County is providing \$62,818 in General Fund money to support the grant in the County Cost Share column. Travis County is providing \$80,000 as a cash match in the County Contribution column. The \$52,212 in the In-Kind column is split between Travis County and the grant partners with the county providing office space with a market value of \$2,036 while the grant partners are providing the remaining \$50,176. (See question #2 below.)

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	MEG	

Performance Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/31/12	9/30/12	
Applicable Depart. Measures						

Number of clients receiving substance treatment services (Please note this number reflects County portion of the Substance Abuse Treatment (SAMSO) contract with ATCIC which is 43% based on financial contribution. Due to this population having multiple treatment episodes and SAMSO being a calendar year contract, actual numbers are not available until end of the calendar year. All numbers are projections based on prior years.)	250					250
Number of families involved with child welfare completing service plan goals	90					90
Number of new children entering care	275					275

Measures For Grant						
Percentage of children who had an initial occurrence and/or recurrence of substantiated/indicated child maltreatment within 6, 12, 18 and 24 months after enrolling in the RPG program.	35%					NA
Outcome Impact Description	Reduces the number of incidences of child maltreatment in our community.					
Percentage of children identified as at risk of removal from the home who are able to remain in the custody of a parent or caregiver through case closure.	50%					NA
Outcome Impact Description	Reduces the number of children placed in the foster care system due to parental substance abuse.					
Percentage of parents or caregivers who were able to access timely and appropriate substance abuse treatment as calculated by number of days between program entry and treatment entry (10 days).	80%					NA
Outcome Impact Description	Parents and caregivers with early access to substance dependence treatment are projected to have improved outcomes as it relates to establishing and maintaining sobriety.					
Outcome Impact Description						
Outcome Impact Description						

RPG – Regional Partnership Grant. Designation established by Administration of Children and Families.

PIR – Parenting in Recovery. The name of the Travis County RPG site and the local project name.

PIR is a 5-year demonstration site grant awarded to test the validity of the project design. The project, as a part of the award, has a significant investment in evaluation with a designated evaluator paid through grant dollars. Sanna Thompson, PHD, of the University of Texas is PIR’s evaluator who designed and is now implementing the evaluation of PIR. As part of the evaluation design, a database has been created to store and analyze data. The validity of the design will or will not be established by the use of a comparison control group for whom the project

is also collecting the same data. As part of the grant, no predictions were made regarding specific indicator outcomes. The project design hypothesized that the continuum of services (seamless services) would result in children remaining with their mothers, as opposed to foster care, and the mothers would develop the skills and support required to sustain sobriety. The evaluation is testing this hypothesis.

All percentages provided above, specific to the grant, are to satisfy the grant summary form requirements and are not part of the evaluation. The percentages are based on local trends and cannot be directly linked to the project.

PBO Recommendation:

This grant application will increase the amount of funding available for the FY 12 grant by rolling over unspent grant funds from the FY 11 contract. The funding would be used to finish treatment objectives for FY 11 participants. The department has funding available in its budget for the additional match required for the rollover portion being requested.

If approved by Court and by USHHS, the Court will see the contract amendment in a subsequent grant agenda item.

PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The Parenting in Recovery project provides a flexible, comprehensive continuum of services for families in the child welfare system as a result of methamphetamine or other substance dependence. The primary objective of the Parenting in Recovery project is to keep families together in the community while they receive an individualized set of interventions and supports that promote sustained recovery and independent functioning.

This grant will enhance the services provided by the Office of Children Services within Travis County Health and Human Services and Veterans Service (TCHHSVS). TCHHSVS serves as the lead agency on behalf of a regional partnership that includes Austin Recovery, Foundation Communities, Texas Department of Family and Protective Services (DFPS), Austin Travis County Integral Care (ATCIC), Travis County District Court, and Workforce Solutions. The focus of TCHHSVS – Office of Children Services (OCS) is to promote programs and services that enhance the functioning of children, youth and families. OCS has an established collaborative relationship with the child welfare system and maintains oversight for the SAMSO contract. The grant expands service opportunities to families involved in both the child welfare and substance treatment systems.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The FY'12 grant is \$500,000. The carry over amount of \$83,843.15 brings the total grant funds to \$583,843.15. A cash and in-kind match of \$195,030 is required. (See match breakdown below.) FY'12 is the fifth and final year of the grant.

County Cost Share: Travis County is providing \$62,818 in General Fund money for county staff time spent supporting the grant (\$57,818) as well as for services for PIR clients (\$5,000).

County Contribution: Travis County is providing \$80,000 for salary, benefits and other expenses for a full-time Project Director.

In-Kind: Travis County is providing office space with a market value of \$2,036. Austin Recovery is providing \$12,200 worth of volunteer hours provided to support families enrolled in the program. Foundation Communities will contribute \$3,800 by providing rental housing to PIR clients at below market rates. Austin Travis County Integral Care will provide \$34,176 by reducing the administrative fee it charges for coordinating the services provided to PIR clients. The total of these in-kind matches is \$52,212.

County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The grant requires a combination of cash and in-kind matches. TCHHSVS is providing all of the cash match and part of the in-kind match. The grant partners are also providing part of the in-kind match by offering services at a reduced cost and providing volunteer support for project participants.

2. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There was not enough money in the grant award to cover program costs as well as allow for an indirect cost allocation. The most current indirect cost rate assigned to TCHHSVS by the consultant Maximus is .5542. The proposal for a \$500,000 grant to provide direct services would not be competitive if \$277,100 of that amount went for indirect costs.

3. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. This program relies heavily on local resources for the project model which will support sustainability after the grant ends. The Project Director position, as currently designed, will end with the grant. This grant has provided the services, supports and collaboration for the Family Drug Treatment Court (FDTC) in Travis County. These two projects PIR and FDTC will be folded into one program, Family Drug Treatment Court, post PIR grant. The collaborative partners with FDTC/PIR have been working on sustainability issues for the last year. A charter has been completed and signed by principle persons and agencies that specifies the continuing commitment to the FDTC and maintaining post PIR grant the serives and supports that were provided under the grant. The charter also outlines the governing and operational committees of the FDTC. A post PIR grant design has been proposed and approved by the advisory committee. All services/supports and the funding sources have been identified and outlined in a document to guide the sustanability efforts. The intent of the partnership regarding sustanability is to look at multiple sources of ongoing funding for the services and supports utilized by the FDTC participants that is currently funded by PIR. This includes federal grants, foundations, State and City/County funds. The advisory group will be focusing on the sustanability plan in year 5 (FY 12) and applying for and identifying revenue streams.

The Project Director will continue to develop agreements with program partners that will be sustained after the grant ends.

Current FDTC/PIR sustainability plan includes the following:

- Regional partnerships that will continue as a collaborative body that informs local practices and allocates resources for this population, per the charter.
- CPS staff, community partners and the participants will continue with the practice of integrated, collaborative case planning
- Extended in-patient treatment for substance abuse. Including women and children's program.
- Flexible funding supports for housing, mental health, employment and parenting
- Access to a housing specialist to support the families moving from treatment housing to community

Partners will identify the funding for treatment and flexible services potentially through increased City/County funding to the existing ATCIC SAMSO contract to serve this population. CPS will enter into contracts with TCHHSVS or Austin Recovery and Foundation Communities to secure needed services for families. Partners will lobby Department of State Health Services to raise the funding rate of treatment beds closer to cost and comparable to City/County contract rates, among other things.

6. If this is a new program, please provide information why the County should expand into this area.

NA

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program is in line with the services currently offered by the Office of Children Services within TCHHSVS.

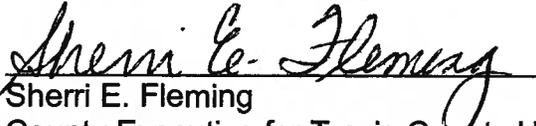


**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

DATE: March 5, 2012

TO: Members of the Commissioners Court

FROM: 
Sherri E. Fleming
County Executive for Travis County Health and Human Services
and Veterans Service

SUBJECT: Carry Over Request to the U.S. Department of Health and Human Services for Parenting in Recovery grant

Proposed Motion:

Consider and take appropriate action to approve a Carry Over Request to the U.S Department of Health and Human Services to allow expenditure of FY'11 Parenting in Recovery grant funds in FY'12.

Summary and Staff Recommendations:

Travis County Health and Human Services and Veterans Service (TCHHSVS) serves as the lead agency for a regional partnership (known as the Parenting in Recovery project) that includes Austin Recovery, Foundation Communities, Texas Department of Family and Protective Services, Austin Travis County Integral Care, Travis County Family Drug Treatment Court and Workforce Solutions.

The Parenting in Recovery project provides a flexible, comprehensive continuum of services for families in the child welfare system as a result of methamphetamine or other substance dependence. The primary objective of the project is to keep families

together while the parents receive an individualized set of interventions and supports that promote sustained recovery and independent functioning.

The Parenting in Recovery project enrolled 23 families in FY'11. TCHHSVS is requesting to use \$83,843.15 in unspent FY'11 grant funds to complete treatment for 19 of these families.

TCHHSVS staff recommends approving this request.

Budgetary and Fiscal Impact:

There is \$83,843.15 left of the \$500,000 in FY'11 grant funds. Grant rules allow grantees to request a carry-over of these funds to complete treatment for clients enrolled in FY'11. This request will not increase the grant match requirements.

Issues and Opportunities:

Children are put at risk when one or both parents have a substance dependence problem. The cost of maintaining an addiction diverts a family's financial resources from providing basic needs such as food, clothing, and housing. Parental substance dependence is a key factor underlying the abuse or neglect experienced by many of the children entering foster care. The Parenting in Recovery project is designed to keep families together by providing treatment and support services.

Background:

The Administration for Children and Families within the U.S. Department of Health and Human Services provides grants for regional partnerships designed to enhance the safety of children who are in an out-of-home placement or are at risk of being put in an out-of-home placement due to a parent's or caretaker's methamphetamine or other substance dependence.

Cc: Andrea Colunga, Director, Office of Children's Services, TCHHSVS
 Susan A. Spataro, CPA, CMA, Travis County Auditor
 Jose Palacios, Chief Assistant County Auditor
 Janice Cohoon, Financial Analyst, Travis County Auditor's Office
 Mary Etta Gerhardt, Assistant County Attorney
 Leroy Nellis, Acting County Executive, Planning and Budget Office
 Diana Ramirez, Analyst, Planning and Budget Office
 Cyd Grimes, C.P.M., Travis County Purchasing Agent



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

Bernard Morgan
Grants Management Specialist
Jean F. Nussbaum
Federal Project Officer
Administration for Children and
Families
Office of Grants Management
370 L'Enfant Promenade, S.W.
6th Floor
Washington, D.C. 20447

Re: Carry Over Request for Grant Award Number 90CU0039/05

Dear Mr. Morgan and Ms. Nussbaum:

Travis County Health and Human Services is requesting to carry over \$83,843.15 in funds in order to complete substance abuse treatment and wraparound services for clients enrolled during year four of the grant. These funds will be used to complete activities which were approved but not completed by midnight on 9/29/11. This money will be used in the Contractual line item of the budget. Travis County has met the grant match of \$141,223 for year four.

SF424 and 424A as well as the spreadsheet included with this letter provide details regarding this request. Thank you.

Samuel T. Biscoe
Travis County Judge

Date _____

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision
		* If Revision, select appropriate letter(s): E: Other (specify) _____ * Other (Specify): Carry Over Request _____
* 3. Date Received: 05/18/2011	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: 90CU0039/05	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Travis County		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 1-746000192-A5	* c. Organizational DUNS: 0309088420000	
d. Address:		
* Street1:	100 N. IH 35	
Street2:	_____	
* City:	Austin	
County/Parish:	_____	
* State:	TX: Texas	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	78701-4138	
e. Organizational Unit:		
Department Name: HHSVS	Division Name: Office of Children's Services	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Laura	_____
Middle Name:	_____	
* Last Name: Peveto	_____	
Suffix:	_____	
Title: Prevention and Intervention Manager		
Organizational Affiliation: HHSVS		
* Telephone Number: 512-854-7874	Fax Number: 512-854-5879	
* Email: Laura.Peveto@co.travis.tx.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Administration for Children and Families

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

HHS-2011-ACF-CONT-ACYF-CB-CU

*** Title:**

Continuation of Existing Project for Targeted Grants to Increase the Well-Being of, and to Improve the Permanency Outcomes for, Children Affected by Methamphetamine or Other Substance Abuse

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Substance dependent parents receiving child welfare will receive comprehensive residential treatment, discharge planning and recovery case management

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="83,843.15"/>
* b. Applicant	<input type="text" value="144,854.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="50,176.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="278,873.15"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 4040-0006
Expiration Date 07/30/2010

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Targeted Grants to Increase the Well-Being of, and to Improve the Permanency Outcomes for Children Affected by Meth.	93.087	\$ []	\$ []	\$ 583,843.15	\$ 195,030.00	\$ 778,873.15
2. []	[]	[]	[]	[]	[]	[]
3. []	[]	[]	[]	[]	[]	[]
4. []	[]	[]	[]	[]	[]	[]
5. Totals		\$ []	\$ []	\$ 583,843.15	\$ 195,030.00	\$ 778,873.15

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SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Targeted Grants to Increase the Well-Being of, and to Improve the Permanency Outcomes for Children Affected by Meth.				
a. Personnel	\$ 0.00	\$	\$	\$ 137,818.00	\$ 137,818.00
b. Fringe Benefits	0.00				
c. Travel	0.00				
d. Equipment	0.00				
e. Supplies	0.00				
f. Contractual			83,843.15		83,843.15
g. Construction					
h. Other				57,212.00	57,212.00
i. Total Direct Charges (sum of 6a-6h)	0.00		83,843.15	195,030.00	\$ 278,873.15
j. Indirect Charges					\$
k. TOTALS (sum of 6i and 6j)	\$ 0.00	\$	\$ 83,843.15	\$ 195,030.00	\$ 278,873.15
7. Program Income	\$	\$	\$	\$	\$

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB (Circular A-102) Page 1A

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**BUDGET NARRATIVE CORRESPONDING TO
 SF424A - Section B - Carry Over Request**

CARRY OVER JUSTIFICATION: The project design of Parenting in Recovery is to (1) provide cross-training of key partners including child welfare and substance abuse counselors, **(2) expedite access to extended stays in residential substance abuse treatment**, (3) coordinate a collaborative team for developing treatment and discharge planning, **(4) provide residential substance abuse treatment for mothers and child(ren)**, **(5) provide assistance in developing stable housing**, (6) employment/educational training, (7) child care assistance, and **(8) develop wraparound supports and services to families upon discharge from treatment**. Outcomes of this project will be a parent's sustained recovery, allowing them to safely parent their child(ren) without the continued intervention of child welfare. Child(ren) will improve their safety, permanency, and well-being. The balance of Year Four funds will be utilized to facilitate the achievement of goals 2 and 4. The project enrolled three women and their children in Year Four who were unable to complete their substance abuse treatment in Year Four due to their enrollment date. (The project enrolled these women and their children near the end of Year Four. These clients will complete their treatment in Year Five.)

Budget Categories	Balance	Carry Over Request	Approved Unmet Objectives from Year Four of Grant
Personnel	\$0.00	\$0.00	
Fringe Benefits	\$0.00	\$0.00	
Travel	\$773.00	\$0.00	
Equipment	\$0.00	\$0.00	
Supplies	\$0.00	\$0.00	
Contractual	\$82,122.79	\$83,843.15	Expedite access to extended stays in residential substance abuse treatment and provide residential substance abuse treatment for mothers and child(ren). To assist with stable housing and wraparound supports.
Construction	\$0.00	\$0.00	
Other	\$947.36	\$0.00	
Total	\$83,843.15	\$83,843.15	

Substance Abuse Treatment; Housing Costs; and Wraparound Supports: Carry Over dollars will be expended on the 19 of the 23 participants enrolled in year four to facilitate the completion of their allocated substance abuse treatment and wraparound supports per the grant design. As well as funding for housing costs and wraparound supports. The total amount of carry over dollars to be utilized is **\$83,843.15**. The grant funding will be expended by various housing providers, mental health services, wraparound supports and community entities via the MSO contract with Austin Travis County Integral Care known locally as SOC Contract.

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#	Participant ID #	Enrollment Date	Time Remaining in 12 month Service Period	Time Remaining in total enrollment period (14 months)	Multiplier	Substance Abuse TX Costs	% of Wraparound Costs allocated to Carry-Over Request	Total Amount of both SA and Wraparound Costs	Remaining allocation for Wraparound Costs @ end of Yr 4	
1	32039049	10/28/2010	29 days (1 month)	3	1/3 = .33	Services Completed	\$2,192.52	\$2,192.52	\$6,644.00	
2	37889600	11/17/2010	49 days (2 months)	4	2/4 = .5	Services Completed	\$839.50	\$839.50	\$1,679.00	
3	38501582	1/5/2011	4 months	6	4/6 = .67	Services Completed	\$965.47	\$965.47	\$1,441.00	
4	38480224	1/10/2011	4 months	6	4/6 = .67	Services Completed	\$3,051.18	\$3,051.18	\$4,554.00	
5	38559694	1/21/2011	4 months	6	4/6 = .67	Services Completed	\$3,039.12	\$3,039.12	\$4,536.00	
6	38591260	2/7/2011	5 months	7	5/7 = .71	Services Completed	\$2,633.39	\$2,633.39	\$3,709.00	
7	38606978	2/12/2011	5 months	7	5/7 = .71	Services Completed	\$1,414.32	\$1,414.32	\$1,992.00	
8	38355956	3/18/2011	6 months	8	6/8 = .75	Services Completed	\$4,478.25	\$4,478.25	\$5,971.00	
9	38718765	4/12/2011	7 months	9	7/9 = .78	Services Completed	\$3,056.82	\$3,056.82	\$3,919.00	
10	38996007	4/12/2011	7 months	9	7/9 = .78	Services Completed	\$2,918.76	\$2,918.76	\$3,742.00	
11	38904835	4/13/2011	7 months	9	7/9 = .78	Services Completed	\$5,506.02	\$5,506.02	\$7,059.00	
12	38505060	4/21/2011	7 months	9	7/9 = .78	Services Completed	\$2,463.24	\$2,463.24	\$3,158.00	
13	39338867	5/12/2011	8 months	10	8/10 = .8	Services Completed	\$5,288.80	\$5,288.80	\$6,611.00	
14	39418627	5/18/2011	8 months	10	8/10 = .8	Services Completed	\$5,801.60	\$5,801.60	\$7,252.00	
15	39407151	5/27/2011	8 months	10	8/10 = .8	Services Completed	\$5,314.40	\$5,314.40	\$6,643.00	
16	39396048	6/14/2011	9 months	11	9/11 = .82	Services Completed	\$5,724.42	\$5,724.42	\$6,981.00	
17	39807827	7/11/2011	10 months	12	10/12 = .83	Res Services ² : 9 x \$178 = \$1,602	\$6,508.86	\$8,110.86	\$7,842.00	
18	39878247	8/9/2011	11 months	13	11/13 = .85	Res Services: 41 x \$178 = \$7,298	\$6,779.60	\$14,077.60	\$7,976.00	
19	40254612	8/30/2011	11 months	13	11/13 = .85	Res Services: 81 x \$178 = \$14,418	\$6,732.00	\$21,150.00	\$7,920.00	
								Total Cost	\$98,026.27	
								Available Year 4 Carry Over Funding	-\$83,843.15	
								Balance Funded by Year 5 Funding	\$14,183.12	

Time Remaining in Service Period = Participants' service costs extend for a minimum of 1 year and on average for 14 months. This time period reflects the amount left out of 12 months.

Res Services = Residential Substance Abuse Treatment

Wraparound Costs = Refers to the allocation per participant for services such as: rent, utilities, education, document purchase, child care medical and dental care, mental health services, parent coaching, and recovery coaching. Each participant is allocated \$8,200 and the expenditure plan is individualized to the needs of the participants.

Calculation Process for Wraparound Costs = The average service period for program participants is 14 months. To allocate a percentage of costs for Wraparound this formula was used: a) the number of service months left to a participant in the year divided by the total number of service months left in the enrollment period to establish a percentage. Example: 1 month left in the service year and 3 months left in an enrollment period $1/3 = .33$ b) This percentage is then multiplied by each participants remaining (at the end of grant year 4) allocation of their wraparound funds (\$8200). Example: Participant 32039049 remaining allocation is \$6644; $.33 \times \$6644 = \2192.52 .

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Traci Mondragon, Grant Coordinator	
Phone Number:	854-7046	

Grant Title:	Residential Substance Abuse Treatment (RSAT) Program				
Grant Period:	From:	10/1/2012	To:	9/30/2013	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>		
Grantor:	Office of the Governor, Criminal Justice Division				
Will County provide grants funds to a subrecipient?			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below			Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	U.S. Department of Justice				

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	\$58,376	\$47,914	0	0	\$106,290
Operating:	\$85,367	0	0	0	\$85,367
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	\$143,743	\$47,914	0	\$0	\$191,657
FTEs:	1.00	0.75	0	0.00	1.75

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	RP	

Performance Measures Applicable Depart. Measures	Projected FY 12	Progress To Date:				Projected FY 13
	Measure	12/31/11	3/31/12	6/30/12	9/30/12	Measure
Total number of juveniles served in RSAT Program	103	38				102
Total number of juveniles discharged	79	15				76
Percentage of juveniles successfully completing the program	80%	80%				80%
Measures For Grant						
Number successful in completing program and pass their drug tests	63	12				61
Outcome Impact Description	Determined by the number of participants entering the RSAT program and the number of offenders who have completed the program and remained drug free throughout the duration of program					
Total number of treatment beds supported by non-grant funds, but enhanced with grant funded services.	74	74				74
Outcome Impact Description	The number of beds we have to service youth with mental health or substance abuse treatment who will be provided contractual treatment services paid by the grant. This will also include expanded services for cognitive behavior therapy training, vocational training, etc.					
Number of residential treatment days for offenders	11,898	2,149				11,660
Outcome Impact Description	Treatment is available for youth in the ISC Programs on a daily basis. In addition to daily Cognitive Behavior Therapy, students receive 30 hours a week of CD Treatment facilitated by Qualified Credentialed Counselors.					
Number of Offenders Entering an Aftercare Program	63	12				61
Outcome Impact Description	Treatment is available for youth in the Leadership academy on a daily basis. Upon completion of the RSAT programming, residents "step down" into a Day Enrichment and/or Drug Court Program for the next level of treatment. All students enter into Aftercare Programming with some level of supervision provided.					
Total number of treatment beds supported by grant funds and continue receiving grant support	74	74				74

Outcome Impact Description	The number of beds we have to service youth with mental health or substance abuse treatment who will be provided contractual treatment services paid by the grant. This will also include expanded services for cognitive behavior therapy training, vocational training, etc.
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PBO Recommendation:

Juvenile Probation is requesting Commissioners Court approval to submit the annual application for the Residential Substance Abuse Treatment Grant to the Office of the Governor, Criminal Justice Division. This grant provides \$143,743 in funding for a one-full time counselor and substance abuse and/or mental health contracted services for juveniles receiving treatment at the department's residential facility. This is the continuation of an existing grant program.

The grant match is funded through by using a portion of the salary of one Counselor position funded by the General Fund. No additional General Fund resources are required and the grant does not require any long term commitment.

PBO recommends approval of this request.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Travis County Juvenile Probation Department is requesting approval of the continuing grant application for the OOG Criminal Justice-Residential Substance Abuse Treatment Fund in the amount of \$143,743 to continue services provided to juveniles determined to have co-occurring mental health and substance abuse issues. The match of \$47,914 is internally funded through a portion of one counselor positions.

The goal of the Residential Substance Abuse Treatment program is to provide safe, secure, effective, individualized treatment for dually-diagnosed (co-occurring) juveniles in our residential facility. Financial resources secured will support the cost of vocational/educational curriculum and supplies, 1 full-time Counselor, and contractual substance abuse provider and/or mental health services.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

N/A. There are no long term County commitments.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

A 25 percent match (\$47,914) has been calculated. The positions indicated by the match will work directly with the Substance Abuse Units and/or provide Drug/Alcohol Education Groups; the .75 represents a portion of salaries for one chemical dependency counselor.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no provision in this grant for indirect costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The program will not discontinue upon discontinuation of the grant. The Department intends to request subsequent year continuation funding through proposals submitted to the Federal and State government, as well as private foundations. Only after all other resources are exhausted will the County be given the opportunity to consider investment in the proposed program as well as other areas of the Residential Division of the Juvenile Probation Department.

6. If this is a new program, please provide information why the County should expand into this area.

N/A. This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

It has been determined that several significant barriers interfere with successful re-integration into the community. These barriers include but are not limited to educational deficiencies, substance abuse problems compounded with mental health concerns, and/or lack of social/life skills. The ability to demonstrate success with this population is contingent upon the services, treatment, and activities available to these youth.

The Travis County FY 2012 Community Plan for the Coordination of Criminal Justice and Related Activities, section on Juvenile Justice, Priority C states that Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems. Substantive resources are required to counter the predictability of juvenile and young adult offenders becoming further entrenched in the criminal justice system.

Successful re-entry into our community is in alignment with TCJPD's mission of public safety, while effectively addressing the needs of juveniles, families, and victims of crime. We intend to reach youth at risk of remaining chemically dependent and who may have co-occurring disorders. Providing residential substance abuse services and other ancillary services will empower these youth to begin a new life as law-abiding, productive citizens.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT



ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Traci Mondragon
Grant Coordinator

SUBJECT: Residential Substance Abuse Treatment (RSAT) Program

DATE: March 12, 2012

Juvenile Probation Residential Services Division is requesting approval to submit a continuation application for funding as a federal pass through from the Criminal Justice Division-Residential Substance Abuse Treatment Fund. Residential Services is seeking funding in the amount of \$143,743 to continue services provided to juveniles determined to have co-occurring mental health and substance abuse issues. The match of \$47,914 is internally funded through a portion of one counselor position.

The goal of the program is to provide safe, secure, effective, individualized treatment for dually-diagnosed (co-occurring) juveniles in our residential facility. Financial resources secured will support the cost of vocational/educational curriculum and supplies, 1 full-time Counselor, and contractual substance abuse provider and/or mental health services.

Please review this item and place it on the **March 20, 2012** Commissioner's Court agenda for their consideration and signature. Please contact Traci Mondragon at 4-7046 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney
Matt Naper, Financial Analyst, County Auditor
Darryl Beatty, Deputy Chief
Cory Burgess, Division Director
Ena Brent, Project Coordinator
Sylvia Mendoza, Financial Manager, Financial Service
Michael Williams, Financial Analyst
Lisa Eichelberger, Business Analyst III
Grant File



RESOLUTION

WHEREAS, the Commissioners of Travis County find it in the best interest of the citizens of Travis County that the Leadership Academy (Dual Diagnosis Unit) be operated; and

WHEREAS, the Commissioners of Travis County have agreed to provide the minimum matching percentage for said project as required by the Office of the Governor, Criminal Justice Division, grant application; and

WHEREAS, the Commissioners of Travis County have agreed that in the event of loss or misuse of the Criminal Justice Division funds, all funds will be returned to the Criminal Justice Division in full.

WHEREAS, County Commissioners of Travis County designates the County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of Travis County approve the submission of the grant application for the Leadership Academy (Dual Diagnosis Unit) to the Office of the Governor, Criminal Justice Division.

Signed by: _____
SAMUEL T. BISCOE, County Judge

Passed and Approved this 20th day of March, 2012

Grant Application Number: **1812208**

Agency Name: Travis County
Grant/App: 1812208 **Start Date:** 10/1/2012 **End Date:** 9/30/2013
Project Title: Leadership Academy (Dual Diagnosis Unit)
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460001922000

Application Eligibility Certify:

Created on:2/6/2012 9:04:45 AM By:Traci Mondragon

Profile Information

Applicant Agency Name: Travis County
Project Title: Leadership Academy (Dual Diagnosis Unit)
Division or Unit to Administer the Project: Juvenile Probation Department/ Residential Services Division
Address Line 1: 2515 South Congress Avenue
Address Line 2:
City/State/Zip: Austin Texas 78704-5513
Start Date: 10/1/2012
End Date: 9/30/2013

Regional Council of Governments(COG) within the Project's Impact Area: Capital Area Council of Governments
Headquarter County: Travis
Counties within Project's Impact Area: Travis

Grant Officials:

Authorized Official

User Name: Samuel Biscoe
Email: sam.biscoe@co.travis.tx.us
Address 1: Post Office Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9555 Other Phone:
Fax: 512-854-9535
Title: The Honorable
Salutation: Judge

Project Director

User Name: Estela Medina
Email: estela.medina@co.travis.tx.us
Address 1: 2515 South Congress Avenue
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7069 Other Phone:
Fax: 512-854-7097
Title: Ms.
Salutation: Chief

Financial Official

User Name: Susan Spataro
Email: susan.spataro@co.travis.tx.us
Address 1: P.O. Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9125 Other Phone:
Fax: 512-854-6640
Title: Ms.
Salutation: Ms.

Grant Writer

User Name: Traci Mondragon
Email: Traci.Mondragon@co.travis.tx.us
Address 1: 2515 S. Congress Ave.
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7046 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.

Grant Vendor Information

Organization Type: County

Organization Option: applying to operate a secure correctional facility

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460001922000

Data Universal Numbering System (DUNS): 030908842

Narrative Information

Primary Mission and Purpose

The purpose of the Residential Substance Abuse Treatment (RSAT) Program for State Prisoners is to develop and implement substance abuse treatment projects within state and local correctional facilities, including jails.

Funding Levels

The anticipated funding levels for the RSAT program are as follows:

- Minimum Award - None
- Maximum Award - None
- Matching Funds - Grantees must provide matching funds of at least twenty-five percent (25%) of the total project expenditures. This requirement must be met through cash contributions.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: *If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.*

Program Requirements

Preferences – Preference will be given to applicants who demonstrate cost effective programs focused on a comprehensive and effective approach to services.

Aftercare - Applicants are required to provide aftercare services. Aftercare programs coordinate service provisions between the correctional treatment program and other human service and rehabilitation programs such as education and job training, parole supervision, halfway houses, and self-help or peer group projects that may aid in rehabilitation.

Note: *Although aftercare is required to receive funding, aftercare services are not reimbursable with RSAT grant funds.*

Briefly describe the aftercare program, including the length of time services will be provided.

In response to an increase in the number of juveniles presenting with co-occurring disorders, Residential Services implemented a program which provides substance abuse treatment and mental health therapy. Pre-release and aftercare plans are developed by Travis County Juvenile Probation Department (TCJPD) staff; wraparound services are provided through several community partners under supervision of TCJPD staff. Juveniles are linked to and monitored by Juvenile Probation Officers who are specifically assigned supervision of juveniles reentering the community from ISC Programs.

Priority Participants – Priority should be given to offenders who have six to twelve months remaining in their term of confinement so that they may be released from jail or prison instead of returning to the general jail or prison population after completing the treatment program.

Funding Use – RSAT funds may be used for treatment services only.

Room and Board – Applicants are required to provide housing, meals, snacks, clothing, transportation, dental care, and routine medical treatment for offenders in the program. *Though required, these services are not reimbursable with RSAT grant funds.*

Treatment of Parolees – If serving parolees, no more than ten percent of the award amount can be expended for treatment of parolees. Services to parolees are limited to a time period not to exceed more than one year after release from a state correctional facility.

Research – Projects must deliver services using modalities that are science-based and proven effective.

Focus – Projects must focus on the substance abuse problems of the inmate using cognitive, behavioral, social, vocational, and other skills to resolve the substance abuse and related problems.

Treatment Plan – Projects must develop an individualized treatment plan for each offender when the offender enters the residential treatment program. Corrections treatment projects and state or local substance abuse treatment projects must work together to place participants in appropriate aftercare programs when the individuals complete the residential phase of the program.

Drug Testing – Projects must perform urinalysis or conduct other proven reliable method of drug and alcohol testing for program participants and former participants while they remain in the custody of the state or local government.

Describe the **drug testing policy for offenders** in your facility, including the method used for testing and the frequency of testing for participants.

Enter the drug testing policy for offenders:

Program participants who step down to Day Treatment, Intensive Outpatient, or Drug Court are drug tested at least once a week. Juveniles who are released into the community must submit to drug testing when they return to participate in regularly scheduled activities. If the urinalysis comes back positive, the juvenile is held accountable and appropriate sanctions are imposed by the courts.

Are employees subject to drug testing?

Select the appropriate response:

Yes

No

If you selected **Yes** above, briefly describe the policies related to the testing of employees.

Enter the employee testing policy:

TCJPD conducts employee drug testing in accordance with the U.S. Department of Transportation requirements. An employee may be asked to submit a urine, blood, or breath analysis when probable cause exists to believe that an employee who is on duty is under the influence of an illegal substance or alcohol or shows impaired job performance by use of illegal substances and/or alcohol.

Juvenile Projects – All juvenile projects are required to comply with the Juvenile Justice and Delinquency Prevention Act of 2002 (*Public Law 107-273, 42 U.S.C. 5601 et seq., as amended*). Applicants that operate secure juvenile detention or correctional facilities that are not in compliance are **not eligible** for funding unless they have submitted an acceptable plan and timetable for eliminating the non-compliance to CJD.

If the project is operated in State or Local Secure Correctional and Detention facilities the following requirements apply:

Treatment Period – Not less than six months or more than 12 months.

Separation – Provide treatment in residential facilities that are set apart from the general correctional population in a completely separate facility or a dedicated housing unit within a facility for the exclusive use by project participants.

If the project is operated in Local Jail facilities the following requirements apply:

Treatment Period – Not less than three months.

Separation – Make every effort to separate the treatment population from the general correctional population.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Dana Hess, Employment Specialist

Enter the Address for the Civil Rights Liaison:

Travis County Human Resources, 700 Lavaca Street, Suite 420, Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999]:

5128549165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under the Residential Substance Abuse Treatment Program Solicitation.

I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

Youth in the juvenile justice system who are assessed as needing residential substance abuse treatment services are at risk of running away from unsecured community-based facilities, resulting in unauthorized departures, additional violations, and possible referral to the Texas Youth Commission. TCJPD, the only secured residential substance abuse treatment facility in Travis County, needs adequate resources to respond to the large number of youth being referred to the Department's secured residential substance abuse treatment facility. Further, youth referred to the Department are presenting an increased need for comprehensive substance abuse treatment services that promote successful re-integration into the community. These youth are at risk for remaining in the juvenile justice system and graduating into the adult criminal justice system as they lack skills needed to promote crime-free productive lifestyles. It has been determined that several significant barriers interfere with successful re-integration into the community. These barriers include but are not limited to substance abuse problems compounded with mental health concerns, educational deficiencies, and/or lack of social/life skills. The ability to demonstrate success with this population is contingent upon the services, treatment, and, activities available to these youth.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

There is limited access to adequate substance abuse treatment in a secure residential setting. Currently in Travis County, the Juvenile Probation Department is the only secured residential substance abuse placement facility in the County and lacks resources needed to respond to the large number of youth presenting with substance abuse concerns. Travis County Juvenile Probation Department's (TCJPD) statistics indicate that 4,953 of the 5,789 juveniles referred to TCJPD in FY 2008 were screened for substance abuse issues. Lack of resources currently limits TCJPD's capacity to provide secure residential substance abuse treatment placement to only 34 juveniles at any given time. Out of youth referred to the department's secured residential facility, over 50% served were determined to have coexisting substance abuse and mental health concerns, presenting the need for services that address co-occurring issues. Further, youth placed in the Department's secured residential substance abuse treatment facility are faced with several barriers that prohibit successful re-integration into their community. Research states that youth who have late, fewer, or inadequate educational opportunities are at greater risk for behaviors that can result in unsuccessful re-entry into the community. Department data reveals that over 80% of the youth referred to the department's secured residential facility are presenting with educational deficiencies and have reading levels well below that of their grade level. In addition to being faced with educational deficiencies, 100% of the youth referred to the department's secured residential facility have been assessed as being in need of services to assist them in coping with emotional, social, and behavioral problems.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Travis County FY 2012 Community Plan for the Coordination of Criminal Justice and Related Activities, section on Juvenile Justice, Priority C states that Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The goal of the program is to provide safe, secure, effective, and individualized substance abuse treatment, while equipping juveniles with skills needed to promote successful re-integration into the community.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

N/A

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

N/A. The project is on schedule in accomplishing the stated objectives.

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Travis County Juvenile Probation Department, the only secured residential substance abuse treatment facility in Travis County, needs adequate resources to respond to the large number of youth being referred to the Department's secured residential substance abuse treatment facility. Further, youth being referred to the Department are in need of comprehensive substance abuse treatment services that promote successful re-integration into the community. Travis County Juvenile Probation Department's (TCJPD) statistics indicate that 4,953 of the 5,789 juveniles referred to TCJPD in FY 2008 were screened for substance abuse issues. Lack of resources currently limits TCJPD's capacity to provide secure residential substance abuse treatment placement to only 34 juveniles at any given time. Out of youth referred to the department's secured residential facility, over 50% served were determined to have coexisting substance abuse and mental health concerns, presenting the need for services that address co-occurring issues. Further, youth

placed in the Department's secured residential substance abuse treatment facility are being faced with several barriers that prohibit successful re-integration into their community. Research states that youth who have late, fewer, or inadequate educational opportunities are at greater risk for behaviors that can result in unsuccessful re-entry into the community. Department data reveals that over 80% of the youth referred to the department's secured residential facility are presenting with educational deficiencies and have reading levels well below that of their grade level. In addition to being faced with educational deficiencies, 100% of the youth referred to the department's secured residential facility have been assessed as being in need of services to assist them in coping with emotional, social, and behavioral problems. The goal of the proposed program is to provide safe, secure, effective, and individualized substance abuse treatment, while equipping juveniles with skills needed to promote successful re-integration into the community. Program activities will target adjudicated youth of Travis County, ages 13 through 17, assessed as needing residential substance abuse treatment. The program will offer access to a full continuum of treatment services, ensuring sufficient treatment intensity to achieve treatment plan goals. When appropriate, the program will blend together substance abuse treatment activities with mental health services for youth and their families. Intensity and content of treatment shall be appropriate to the client's substance abuse and/or mental health needs. The program will provide individual case management, group counseling, integrated mental health, psycho educational and substance abuse treatment services, psychiatric services, and psychopharmacological treatment as needed. Treatment services will include peer support groups to include relapse prevention planning, practicing awareness of symptoms and triggers, compliance with and acceptance of prescribed medications and treatment plans, socialization skills, and taking personal responsibility for one's own behavior and recovery. Because lack of educational options and limited skills and education are common barriers to successful reentry, the program is designed with a detailed program component that addresses educational and vocational skills of program participants. Specifically, the program allows participant access to computers installed with educational/vocational development software. This promotes hands-on interactive learning and vocational and educational skill development. From the moment that a juvenile enters the program, all services, activities, and treatments will be focused on one thing: successful re-entry back into the community.

Project Activities Information

Residential Information

In the spaces provided below enter the required information about the treatment facility and program.

List the **licenses** held by your facility:

TCJPD is licensed through DHHS and is required to have a residential out-patient substance abuse treatment license.

Enter the total number of **treatment beds in the facility**:

108

Enter the number of **treatment beds used for RSAT participants**:

34

Enter the number of **offenders on waiting lists** for the facility's RSAT program:

0

Enter the average **length of time an offender is on the waiting list** for the facility's RSAT program:

0

Describe **how participants are set apart** from the general correctional population:

Program participants are housed separately from the general population.

Describe the **assessment tools and criteria for determining eligibility** in the program:

The Substance Use Survey-Instrument for Adolescents (SUS-IA), a 67-item screening instrument, is used to identify potential substance abuse. Youth believed to have substance abuse problems are further assessed using the Comprehensive Addiction Severity Index for Adolescents (CASI-A). The CASI-A is a specific tool used to evaluate drug/alcohol use and psychosocial impairment severity.

Enter the **duration** of the residential treatment program:

6-12 months

Describe the **treatment modalities** used:

This program is multi modal, which includes cognitive behavioral therapy (CBT), social skills training, group counseling, and pharmacological services. Some youth may need psychotropic medication in order to address co-occurring disorders.

Describe how the project develops the participants **cognitive, behavioral, social, vocational and other skills** to resolve the substance abuse and related problems:

This program will blend co-occurring therapeutic treatments, pro-social skills development, individual/group counseling, intensive family therapy, and cognitive behavioral therapy. School is provided on-site; vocational education and workforce issues are addressed.

Describe how the project determines the **cost of treatment** per offender, per day:

Operating costs plus personnel costs divided by 365 (number of days in year). This number is then divided by the number of youth served.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Substance Abuse	100.00	Participants will be involved full-time in therapeutic activities. A weekly schedule will include participation in academics provided by teachers from the Austin Independent School District and substance abuse treatment that focuses on problems facing substance abusing juvenile offenders. The program is designed around a regimen conducted in a therapeutic community setting that promotes cognitive restructuring while addressing behavioral, social, educational/vocational, substance abuse and skill building activities to promote pro-social life skills. From the moment that a juvenile enters the RSAT program, all activities and treatments will focus on one thing: successful reentry back into the community. The program will offer access to a full continuum of treatment services, ensuring sufficient treatment intensity to achieve treatment plan goals. When appropriate, the program will blend together substance abuse treatment activities with mental health services for youth and their families. Intensity and content of treatment shall be appropriate to the client's substance abuse and/or mental health needs. The program will provide individual case management, group counseling, integrated mental health, psycho educational and substance abuse treatment services, psychiatric services, and psychopharmacological treatment as needed. Treatment services will also include peer support groups to include relapse prevention planning, practicing awareness of symptoms and triggers, compliance with and acceptance of prescribed medications and treatment plans, socialization skills, and taking personal responsibility for one's own behavior and recovery. Participants will learn necessary information and acquire the skills needed to complete the program through on-site educational services, individual counseling, group counseling, and family counseling services. substance abuse education and treatment, and urinalysis testing.

Geographic Area:

The geographic area is Travis County, Texas.

Target Audience:

Substance abusing juvenile offenders referred for secured residential substance abuse treatment services; to include but not limited to youth possessing both mental health and substance abuse issues (co-occurring disorders).

Gender:

Male and female offenders.

Ages:

The inclusive age range is 13 through 17 years of age.

Special Characteristics:

Many youth will be dually diagnosed, having a combination of mental health and substance abuse issues (co-occurring disorders).

Measures Information**Progress Reporting Requirements**

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of days of aftercare provided to offenders.	0	0
Number of EXISTING treatment beds previously supported by non-grant funds, but enhanced with grant-funded services.	74	74
Number of EXISTING treatment beds previously supported by grant funds to receive continuing grant support.	34	34
Number of NEW treatment beds to be created with grant funds.	0	0
Number of residential treatment days for offenders.	14872	11660

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of grant-funded participants who have completed the program and remained drug free during the treatment program.	79	61

Certification and Assurances (ATTACHED)

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body (ATTACHED)

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The Program Manager monitors contract compliance with the vendors used for professional services. This includes site visits and having weekly contact with the vendors to monitor client services and progress.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Note: Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.

Select the Appropriate Response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2011

Enter the End Date [mm/dd/yyyy]:

9/30/2012

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

18974629

Enter the amount (\$) of State Grant Funds:

4791145

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes

No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

9/30/2010

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. **Requirements for a Type III Entity:** Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If

you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name: n/a
 Position 1 - Total Compensation (\$): 0
 Position 2 - Name: n/a
 Position 2 - Total Compensation (\$): 0
 Position 3 - Name: n/a
 Position 3 - Total Compensation (\$): 0
 Position 4 - Name: n/a
 Position 4 - Total Compensation (\$): 0
 Position 5 - Name: n/a
 Position 5 - Total Compensation (\$): 0

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Senior Counselor - The Senior Counselor indicated will work directly with the Substance Abuse Units and/or provide Drug/Alcohol Education Groups. Amounts include salary and fringe.	\$58,376.00	\$0.00	\$0.00	\$0.00	\$58,376.00	100
Personnel	Counselor and/or Therapist (licensed)	Senior Counselor- The position indicated will work directly with the Substance Abuse Units and/or provide Drug/Alcohol Education Groups. The Counselor will meet the match requirement of \$47,914. This match is 75% of the total salary and fringe of this staff.	\$0.00	\$47,914.00	\$0.00	\$0.00	\$47,914.00	75
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Day to day operations, including pens, paper, etc.	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	Educational and vocational supplies, books, workbooks, audiovisuals, and ongoing supplies for tutoring juveniles in the RSAT program Training manuals for youth in the RSAT program. Cognitive Behavior Therapy workbooks and manuals. Various books under \$50 total for \$9,567.	\$9,567.00	\$0.00	\$0.00	\$0.00	\$9,567.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	UA Kits - 1200 kits @ \$3.20 each	\$3,840.00	\$0.00	\$0.00	\$0.00	\$3,840.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Contractual substance abuse provider and/or mental health services, as well as psychological assessments and assessment tools.	\$71,460.00	\$0.00	\$0.00	\$0.00	\$71,460.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Senior Counselor Position - 75% of this person's salary	Cash Match	\$47,914.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$47,914.00	\$47,914.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$71,460.00	\$0.00	\$0.00	\$0.00	\$71,460.00
Personnel	\$58,376.00	\$47,914.00	\$0.00	\$0.00	\$106,290.00
Supplies and Direct Operating Expenses	\$13,907.00	\$0.00	\$0.00	\$0.00	\$13,907.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$143,743.00	\$47,914.00	\$0.00	\$0.00	\$191,657.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** JPGrantwriter

COMPREHENSIVE CERTIFICATION AND ASSURANCES

ASSURANCES

The applicant must assure and certify compliance with any and all applicable federal and state statutes, regulations, policies, guidelines and requirements, including, but not limited to, OMB Circulars No. A-21, A-110, A-122, A-87, A-133; Office of Justice Programs (OJP) Financial Regulations; Education Department General Administrative Regulations (EDGAR); E.O. 12372 Uniform Administrative Requirements for Grants and Cooperative Agreements — 28 CFR, Part 66, Common Rule; the Uniform Grant Management Standards (UGMS); and Title 1, Part 1, Chapter 3 of the Texas Administrative Code, that govern the application, acceptance and use of Federal and State funds for this project. In instances where multiple requirements apply to a grantee, the more restrictive requirement applies. Specifically, the following applicable requirements must be certified:

1. **LEGAL AUTHORITY** - It possesses legal authority to apply for the grant. A resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required. State agencies are not required to adopt a resolution.
2. **DISPLACED PERSONS** - It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions (42 USC §§ 4601 - 4655) which provide for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
3. **POLITICAL ACTIVITY** - It will comply with provisions of Federal law which limit certain political activities of employees of State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC § 1501, et seq.)
4. **LABOR FAIR STANDARDS ACT** - It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 USC §§ 201 - 219) if applicable.
5. **CONFLICT OF INTEREST** - It will establish safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. **EXAMINATION OF RECORDS** - It will give the sponsoring agency, the Office of the Governor, or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. **COMPLIANCE WITH REQUIREMENTS** - It will comply with all requirements imposed by the Federal sponsoring agency, the Office of the Governor, or the Comptroller General, concerning special requirements of law, program requirements, and other administrative requirements.
8. **EPA VIOLATING FACILITIES** - It will insure that the facilities under its ownership, lease or supervision, which shall be utilized in the accomplishment of the project, are not listed in the Environmental Protection Agency's (EPAs) list of Violating Facilities, and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. **FLOOD INSURANCE** - It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act (50 USC § 4001), which states that, on or after March 2, 1975, communities must purchase flood insurance, where such insurance is available in those communities. This requirement is a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. **HISTORIC PRESERVATION** - It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 (16 USC § 470), Executive Order 11593 (identification and protection of historic properties), Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1, et seq.), by (a) consulting with the State Historic Preservation Officer (SHPO) on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. **NATIONAL ENVIRONMENTAL POLICY ACT** - It will assist the federal grantor agency in its compliance with the National Environmental Policy Act of 1969 (P.L. 91-190, 42 U.S.C. 4321-4347, January 1, 1970, 83 Stat. 852) as amended by P.L. 94-52, July 3, 1975, 89 Stat. 258, and P.L. 94-83, August 9, 1975, 89 Stat. 424), by (a) identifying if any of the following activities will be related to the use of grant funds: (1) new construction; (2) minor renovation or remodeling of a property either listed on or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain; (3) a renovation, lease or any proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size; and (4) implementation of a new program involving the use of chemicals other than chemicals that are purchased as an incidental component of a funded activity and traditionally used, for example, in office, household, recreational, or education environments; and (b) by complying with the following conditions relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories: (1) provide medical screening of personnel assigned or to be assigned by the grantee to the seizure or closure of clandestine methamphetamine laboratories; (2) provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned

- to either the seizure or closure of clandestine methamphetamine laboratories; (3) as determined by their specified duties, equip the personnel with OSHA required protective wear and other required safety equipment; (4) assign properly trained personnel to prepare a comprehensive contamination report on each seized/closed laboratory; (5) utilize qualified disposal personnel to remove all chemicals and associated glassware, equipment, and contaminated materials and wastes from the site(s) of each seized laboratory; (6) dispose of the chemicals, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities; (7) monitor the transport, disposal, and recycling components of subsections numbered (5) and (6), immediately above, in order to ensure proper compliance; (8) have in place and/or implement any required written agreements with the Texas Department of Protective and Regulatory Services regarding the safety of any minors located at the clandestine laboratory site, the Texas Commission for Environmental Quality, and other entities deemed necessary by the State Administrative Agency.
12. **COMPLIANCE WITH LAWS AND GUIDES** - It will comply, and assure the compliance of all its sub grantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
 13. **COMPLIANCE WITH CODE OF FEDERAL REGULATIONS** - It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/ Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
 14. **NONDISCRIMINATION** -
 - A. It will comply with all State and Federal statutes relating to nondiscrimination and ensure, in accordance with federal civil rights laws, that the subrecipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.
 - B. It will comply, and all its contractors will comply, with the nondiscrimination requirements which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC § 3789(d)); Victims of Crime Act (42 U.S.C. § 10604(e)); Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans With Disabilities Act (ADA) of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and 28 CFR 38 (Equal Treatment for Faith-Based Organizations); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations) and Ex. Order 13559 (fundamental principles and policymaking criteria for partnerships with faith-based and neighborhood organizations).
 - C. In the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office of Justice Programs, Office for Civil Rights (OCR).
 - D. It will provide an Equal Employment Opportunity Plan (EEOP) to OCR and to the Office of the Governor (OOG), if required to submit one; otherwise, it will provide a certification to the OCR and the OOG that it has a current EEOP on file, if required to maintain one. For public grantee agencies receiving less than \$25,000, or public grantee agencies with fewer than 50 employees, regardless of the amount of the award, no EEOP is required. Information about civil rights obligations of grantees can be found at <http://www.ojp.usdoj.gov/ocr>.
 15. **LIMITED ENGLISH PROFICIENCY**-It will comply with Ex. Order 13166 (Improving Access to Services for Persons with Limited English Proficiency) and resulting agency guidance which states that national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, a recipient must take reasonable steps to ensure the LEP persons have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral interpretation and written translation, where necessary. In conducting its programs and activities, the recipient is encouraged to consider the language service needs of LEP persons whom it serves or encounters. Additional assistance and information regarding LEP obligations can be found at <http://www.lep.gov>.
 16. **COASTAL BARRIERS** - It will comply with the provisions of the Coastal Barrier Resources Act (16 USC § 3501, et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.
 17. **SUPPLANTING PROHIBITION** - It will use funds to supplement existing funds for program activities and may not replace (supplant) non-Federal funds that have been appropriated for the same purpose. The applicant understands that potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this Program, suspension or debarment from Federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.
 18. **TAXES** - It will comply with all State and Federal laws and are solely responsible for filing all required State and Federal tax forms.
 19. **GRANT ADMINISTRATION** - It will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant, including these standard assurances, are met.
 20. **PUBLIC INFORMATION** - It will ensure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.
 21. **CHILD SUPPORT PAYMENTS** - It will comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.
 22. **SUSPECTED CHILD ABUSE** - It will comply with Section 261.101 of the Texas Family Code, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective

and Regulatory Services. Grantees shall also ensure that all program personnel are properly trained and aware of this requirement.

23. **RELATIVES** - It will comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body, or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.
24. **OPEN MEETINGS** - If the applicant is a governmental entity, it will comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law or specifically excluded in the Texas Constitution.
25. **HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY** - If the applicant is a health and human services agency or public safety or law enforcement agency, it will not contract with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.
26. **LAW ENFORCEMENT AGENCY** - If the applicant is a law enforcement agency regulated by Texas Government Code, Chapter 415, it will comply with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Texas Government Code, Chapter 415, or it must provide the Criminal Justice Division with a certification from the Texas Commission on Law Enforcement Officer Standards and Education stating that the agency is in the process of achieving compliance with such rules.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING** - The applicant certifies that:
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, without the express prior approval of the Criminal Justice Division.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Criminal Justice Division to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A. and B. of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input checked="" type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>

Department/Division:	TNR/NREQ
Contact Person/Title:	Adele Noel, Air Quality Project Manager
Phone Number:	854-7211

Grant Title:	LIRAP Local Initiative Projects (LIP)			
Grant Period:	From:	5/6/08	To:	8/31/2013
Grantor:	Texas Commission on Environmental Quality			
American Recovery and Reinvestment Act (ARRA) Grant	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>		

Check One:	New: <input type="checkbox"/>	Continuation: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	One-Time Award: <input type="checkbox"/>	Ongoing Award: <input checked="" type="checkbox"/>	
Type of Payment:	Advance: <input checked="" type="checkbox"/>	Reimbursement: <input type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	<i>County Match</i>	In-Kind	TOTAL
Personnel:		1,688,162.68				1,688,163
Operating:						
Capital Equipment:						
Indirect Costs:						
Total:	0	1,688,162.68	0	0	0	1,688,163
FTEs:						0.00

Auditor's Office Review: X	Staff Initials: <u>MG</u>
Auditor's Office Comments: _____	
County Attorney's Office Contract Review: X	Staff Initials: <u>MEG</u>

Performance Measures	Projected FY 11 Measure	Progress To Date:				Projected FY 12 Measure
		12/31/11	3/31/12	6/31/12	9/30/12	
Applicable Depart. Measures						
Measures For Grant						
Outcome Impact Description						
Outcome Impact Description						
Number of Applications processed	1000				907	1000
Outcome Impact Description	Improve air quality in Travis County					

PBO Recommendation:

This grant contract amendment adds the funding allocation for FY 12 and FY 13 to the grant program. The additional \$19,011 will fund Local Initiative Project activities that help Travis County comply with the Clean Air Act.

PBO recommends approval of this request.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of the LIP program is to implement clean air strategies to improve air quality in Travis County in order to comply with the Clean Air Act. Amendment 6 adds the Fiscal Years 2012 and 2013 funding allocation for the LIP program. The amount allocated to Travis County will be \$19,011 for FY12 and FY13. Travis County has had a contract with TCEQ for LIP activities since FY09.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This grant will not incur a long-term funding commitment by the County.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The grant contract provides a 25% - 50% reimbursement of costs associated with specific projects that can demonstrate a quantifiable improvement in air quality. Matching funds provided by the County may be in cash, in-kind, or both. To date, approved projects have been matched using in-kind County resources or outside funding for the match, additional County funds have not been requested nor will be.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

The contract amendment does not affect indirect costs. Indirect costs under the parent contract are allowable but 100% of the funds are used for program administration.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Yes.

6. If this is a new program, please provide information why the County should expand into this area.

Not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

There is no impact since the funds were not requested or disbursed. This amendment reduces the initiatives we can undertake to improve air quality, but the cut is not significant enough to affect existing program measures.

**CONTRACT AMENDMENT TO THE INTERGOVERNMENTAL COOPERATIVE
REIMBURSEMENT AGREEMENT BETWEEN THE TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY (TCEQ) AND TRAVIS COUNTY**

AMENDMENT NUMBER 6

Pursuant to Article 7 (AMENDMENTS) of the General Conditions of the Agreement, TCEQ and Travis County (Grantee) agree to amend Contract Number 582-8-89964 to add the Fiscal Year (FY) 2012 and FY 2013 funding allocation as listed in the table below, thereby increasing the Total Maximum TCEQ Obligation to \$1,688,162.68.

The Maximum TCEQ Obligation is amended to reflect the addition of FY 2012 and FY 2013 funding as follows:

Amendment History	Fiscal Year	Contract Amount
Original Amount	FY08	\$373,217.48
	FY09	\$443,325.66
Amendment 1 (Encumbrance of FY 09 funds)	FY09	
Amendment 2 (Contract extension for one year)	FY09	
Amendment 3 (Increase of amount for FY 2010, changes to matching and eligible projects)	FY10	\$443,186.97
Amendment 4 (Extension through 8/31/13, addition of FY 11 funding, amendment of Scope of Work)	FY11	\$443,186.97
Amendment 5 (Decrease encumbrance of FY 2011 funds)	FY11	\$390,410.57
Amendment 6 (Addition of FY 12 and FY 13 funding)	FY12	\$19,011.00
	FY13	\$19,011.00
Total Maximum TCEQ Obligation		\$1,688,162.68

In accordance with the Agreement between TCEQ and Travis County, FY 10 funds may be expended through August 31, 2012 and FY 11 funds may be expended in FY 12 and FY 13 through August 31, 2013. As this Agreement terminates on August 31, 2013, the added FY 12 and FY 13 funds must be expended by August 31, 2013 unless otherwise determined by the TCEQ.

All other conditions and requirements of Contract Number 582-8-89964 remain unchanged and shall apply to all provisions specified herein.

TCEQ:

Texas Commission on Environmental Quality

(Signature)

David Brymer
(Printed Name)

Director, Air Quality Division
(Title)

Date: _____

Grantee:

Travis County

By:
(Signature)

The Honorable Samuel T. Biscoe
(Printed Name)

Travis County Judge
(Title)

Date: _____

GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input checked="" type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Travis County Health and Human Services and Veterans Service	
Contact Person/Title:	John C. Bradshaw, Contract Specialist	
Phone Number:	854-4277	

Grant Title:	Casey Family Programs Community and Family Reintegration Project		
Grant Period:	From: 1/1/12	To: 12/31/12	
Fund Source:	Federal: <input type="checkbox"/>	State: <input type="checkbox"/>	Local: <input checked="" type="checkbox"/>
Grantor:	Casey Family Programs		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	57,979	0	0	0	57,979
Operating:	22,021	0	0	0	22,021
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	80,000	0	0	0	80,000
FTEs:	1	0	0	0.00	1

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
001-5833-611-0701	15,196	15,196	30,392	1	6/30/12

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input type="checkbox"/>	N/A	

Performance Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/31/12	9/30/12	
Applicable Depart. Measures						
Total number of families served by the program (OCS – Children FIRST)	200	95				200
Children served will be maintained in their homes	80%	88%				80%
Measures For Grant						
Number of youth w/family screened for enrollment	20	2 ⁱ				20
Outcome Impact Description	Youth and family are screened to determine eligibility for services.					
Number of youth w/family enrolled	12	0 ⁱⁱ				12
Outcome Impact Description	Youth with complex mental health needs and their families are provided with traditional and non-traditional services.					
Number of youth reintegrated into family home	5	0 ⁱⁱⁱ				5
Outcome Impact Description	The ultimate goal of the reintegration project is to prevent and/or reduce the out-of-home placement of youth and maintain them in their communities.					

PBO Recommendation:

HHS&VS is requesting a second 3 month Permission to Continue funding the Care Coordinator paid by this grant. The Casey Family Programs grant contract is usually finalized late in the grant period. Last year, HHS had to request four Permissions to Continue from the Commissioners Court and the grant contract was finally executed.

PBO recommends approval of this Permission to Continue.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Casey Family Programs is providing \$80,000 to cover salary, benefits, training, travel and office supplies for a Care Coordinator to work with clients referred to the Office of Children's Services (OCS) in Travis County Health and Human Services and Veterans Service (TCHHSVS). Part of the \$80,000 will also be used for various client services.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

OCS provides clinical supervision and oversight for the project as well as office space and office equipment for the Care Coordinator.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no match required other than the clinical oversight, office space and office equipment. OCS will find the money internally for the office space and office equipment.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

The grant does not allow payment of indirect or administrative costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

OCS would still refer clients for mental health services with or without the Casey funds. Discontinuation of the grant would mean there would be one less Care Coordinator to handle referrals.

6. If this is a new program, please provide information why the County should expand into this area.

NA

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The current performance measures for OCS include clients handled by the grant-funded Care Coordinator.

ⁱ This number is below expectations because for the first quarter of the year one staff person was on approved FMLA leave and there was no capacity to screen families for enrollment.

ⁱⁱ This number is below expectations because for the first quarter of the year one staff person was on approved FMLA leave and there was no capacity to screen and enroll families.

ⁱⁱⁱ 6 children were reintegrated in the prior quarter and 3 additional children are expected to be reintegrated in the second quarter of the year. Due to the first quarter having only one staff person available the program scheduled reintegration prior to and after the first quarter.



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

DATE: March 1, 2012

TO: Members of the Commissioners Court

FROM: *Sherri E. Fleming*
Sherri E. Fleming
County Executive for Travis County Health and Human Services
and Veterans Service

SUBJECT: Permission to continue funding the Care Coordinator position
funded by the Casey Family Programs grant

Proposed Motion:

Consider and take appropriate action on the request from Travis County Health and Human Services and Veterans Service for permission to continue funding the Care Coordinator position funded by the Casey Family Programs grant (known as the Casey Family MOU) until the new grant contract is executed.

Summary and Staff Recommendations:

The Casey Family MOU funds a Care Coordinator position in the Office of Children's Services within Travis County Health and Human Services and Veterans Service (TCHHSVS). This Care Coordinator works with clients referred under The Community and Family Reintegration Project. The goal of the reintegration project is to provide a comprehensive list of traditional and nontraditional services to youth with complex mental health needs and their families at school, home, and in the community while decreasing the need for out-of-home placement. The traditional services include

assessments, training, education, counseling, and basic needs. Nontraditional services include mentoring, parent coaching, enrichment activities, and respite care.

Casey Family Programs has informed TCHHSVS staff that the MOU will be renewed for calendar year 2012. The new MOU provides \$80,000 for salary, benefits and other expenses related to the Care Coordinator.

TCHHSVS is requesting \$30,392 to continue funding the Care Coordinator position through 6/30/12. (The Commissioners Court approved an earlier request for the same amount which provides funding through 3/31/12.) The money will fund the revenue and expenditure budgets for salary and benefits. The grant will reimburse the General Fund upon execution of the new MOU.

TCHHSVS staff recommends approving the permission to continue.

Budgetary and Fiscal Impact:

The \$30,392 will come from vacant slot 231, which is funded from salary line item 001-5833-611-0701.

Issues and Opportunities:

The reintegration project has four main partners: TCHHSVS, the Texas Department of Family and Protective Services (DFPS), the Casey Family Programs, and Austin Travis County Integral Care (ATCIC). DFPS refers clients to TCHHSVS which screens, and if eligible, assigns them to a Care Coordinator. The Care Coordinator, in collaboration with the family and community partners, arranges for services and supports depending on the identified strengths and needs of the youth and family. The services and supports come from a network of providers managed by ATCIC and available community resources.

Background:

The ultimate goal of the reintegration project is to reduce the out-of-home placement of youth involved in the child welfare system through the use of the wraparound process.

Cc: Andrea Colunga Bussey, Director, Office of Children's Services, TCHHSVS
 Susan A. Spataro, CPA, CMA, Travis County Auditor
 Jose Palacios, Chief Assistant County Auditor
 Mike Crawford, Senior Financial Analyst, Travis County Auditor
 Janice Cohoon, Financial Analyst, Travis County Auditor's Office
 Mary Etta Gerhardt, Assistant County Attorney
 Leroy Nellis, Acting County Executive, Planning and Budget Office
 Diana Ramirez, Analyst, Planning and Budget Office
 Cyd Grimes, C.P.M., Travis County Purchasing Agent