



Travis County Commissioners Court Agenda Request

Meeting Date: March 20, 2012

Prepared By: John Carr **Phone #:** 854-4772

Director/Manager: Roger El Khoury, M.S., P.E., Director, FMD

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Members: Commissioner Davis, Precinct One

AGENDA LANGUAGE: Consider and take appropriate action on request to approve the second option to renew the lease between Texas RioGrande Legal Aid, Inc. and Travis County for lease space at 4920 North IH-35.

BACKGROUND/SUMMARY OF REQUEST:

In 2008, Travis County entered into a lease with Texas RioGrande Legal Aid, Inc. for lease of 5,605 net rentable square feet of office space at the first floor of the facility located at 4920 North IH-35. The initial term of the lease which provides space for a Community Supervision and Corrections Department (CSCD) was for 36 months from the Commencement Date, which was on or about July 1, 2008. On March 29, 2011, the Commissioners Court approved exercising the first option to extend the lease for another 12 months. Facilities Management Department (FMD) contacted CSCD and confirmed that they would like to exercise the second option to extend the lease for an additional 12 months, to July 2013. The rental rate for this extension would remain the same at \$15.97 per square foot.

Last year during the discussion of the first option, the Commissioners Court indicated support for also exercising the second option to extend, but the language of the motion only authorized the first option. Therefore, this second option to extend is being brought to the Commissioners Court for formal approval and direction to FMD to notify the landlord of our intention to renew as per the terms of our lease.

STAFF RECOMMENDATIONS:

Facilities Management Department recommends approval to send notice to Texas RioGrande Legal Aid, Inc. of the intent of the County to exercise the second option to renew the lease at 4920 North IH-35 for an additional 12 month period.

ISSUES AND OPPORTUNITIES:

CSCD confirms that the lease space is meeting their needs and concurs with the request to exercise the option to renew. Lease can be renewed for a 12 month term at a rate of \$15.97 per square foot.

FISCAL IMPACT AND SOURCE OF FUNDING:

Annualized lease cost is \$89,511.85, included in central line item for leases.

REQUIRED AUTHORIZATIONS:

Steve Manilla	County Executive	TNR	854-9429

CC:

Amy Draper	Financial Manager	FMD	854-9040
Dr. Geraldine Nagy	Director	CSCD	854-4600
Christopher Gilmore	Assistant County Attorney	CA	854-9455

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