



## Travis County Commissioners Court Agenda Request

**Meeting Date:** February 28, 2012

**Prepared By/Phone Number:**

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

A handwritten signature in black ink, appearing to read "Leroy Nellis", is written over the text of the "Elected/Appointed Official/Dept. Head" line.

**AGENDA LANGUAGE:** CONSIDER AND TAKE APPROPRIATE ACTION ON RECOMMENDATIONS ON THE USE OF EXISTING CERTIFICATES OF OBLIGATION BALANCES.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation.

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

**REQUIRED AUTHORIZATIONS:**

Leroy Nellis, Planning and Budget Office, (512) 854-9106

Jessica Rio, Planning and Budget Office, (512) 854-9106

Cheryl Aker, County Judge's Office, (512) 854-9555

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



# PLANNING AND BUDGET OFFICE


## TRAVIS COUNTY, TEXAS

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700 Lavaca Street, Suite 1560  
P.O. Box 1748  
Austin, Texas 78767

### MEMORANDUM

**TO:** Commissioners Court

**FROM:** Jessica Rio, Assistant Budget Director 

**DATE:** February 21, 2012

**SUBJECT:** Using Existing Certificates of Obligation for FY 12 Capital Items and Recommendation for Funding for ITS equipment and infrastructure for Granger Renovation

PBO annually provides the Court with a listing of eligible capital projects for funding from available CO balances. This process, informally known as “scrubbing”, involves the review of PBO’s recommendations by the County Auditor’s Office as well as the County Attorney to ensure that the recommendations are appropriate. In the past, this exercise was conducted at the very end of the fiscal year (during the budget process) and was based on estimated balances in the allocated reserves of various Certificates of Obligation. While most years PBO completed the work of rebudgeting the CO and bond funds (400 accounts) without any need to make changes, there have been a couple of years that PBO has had to revise some recommendation after a review was performed of the actual balances in these funds in October. Therefore, PBO is making these recommendations after the actual balances are known but before the Court has finalized its FY 12 Certificate of Obligation project list in order to maximize this process and ensure its accuracy.

PBO recommends using the Allocated Reserve of eight CO funds (Funds 405, 458, 463, 506, 510, 513, and 521) for projects or equipment that are eligible for existing CO funding. PBO has reviewed these recommendations with the County Auditor’s Office as well as the County Attorney to ensure that the projects meet the specific legal and accounting guidelines for use of existing CO funds.

Attached are tables with PBO’s recommendations. These recommendations total \$1,468,756 and are summarized below. While some of these recommendations will decrease the FY 12 Proposed CO list, a great portion are related to the needed ITS improvements at the Granger facility to coincide with the approved renovation of that building. These expenditures would otherwise be recommended for inclusion in the FY 12 CO.

- Fund 405 (\$25,510) for a portion of the FY 12 recommended HMAC and alternative paving program;
- Fund 458 (\$39,833) for ITS related equipment for the Granger renovation;
- Fund 463 (\$145,738) for ITS related equipment for the Granger renovation;

- Fund 506 (\$66,827) for a portion of the FY 12 recommended HMAC and alternative paving program;
- Fund 509 (\$300,832) for jail improvements – Water Distribution System;
- Fund 510 (\$295,751) for jail improvements – Water Distribution System;
- Fund 513 (\$194,051) for a portion of the FY 12 recommended HMAC and alternative paving program;
- Fund 521 (\$400,214) for ITS related equipment and improvements at the Granger Building.

Please let me know if you have any questions regarding these recommendations. PBO recommends approval of these recommendations. Associated budget adjustments will be processed as “automatics” once the Commissioners Court takes positive action on this item.

cc: Sydnia Crosbie  
David Escamilla  
Joe Harlow  
Carol Joseph  
Randy Lott  
Steve Manilla  
Sharon Martindale  
Cynthia McDonald  
PBO  
Nicki Riley  
Susan Spataro  
Donna Williams-Jones  
Hannah York  
Adrienne Yust

**PROJECTS FUNDED FROM EXISTING  
CERTIFICATES OF OBLIGATION**

Fund 405			
Allocated Reserve			\$ 25,510
	<b>TNR</b>		
TNR R&B - HMAC & Alternative Paving Projects	405-4941-808-8164	COR001	25,510
Revised Allocated Reserve			<u>\$0</u>

Fund 458			
Allocated Reserve			\$ 39,833
	<b>ITS</b>		
Network Switches (Granger Renovation)	458-1230-821-8001	KEQ001	39,833
Revised Allocated Reserve			<u>\$0</u>

Fund 463			
Allocated Reserve			\$ 145,738
	<b>ITS</b>		
MDF Network Equipment (Granger Renovation)	463-1230-821-8001	KEQ001	145,738
Revised Allocated Reserve			<u>\$0</u>

Fund 506			
Allocated Reserve			\$ 66,827
	<b>TNR</b>		
TNR R&B - HMAC & Alternative Paving Projects	506-4941-808-8164	COR001	66,827
Revised Allocated Reserve			<u>\$0</u>

Fund 509			
Allocated Reserve			\$ 300,832
	<b>TCSO</b>		
Water Distribution Complete Renewal	509-3735-824-8105	KTCJ01	300,832
Revised Allocated Reserve			<u>\$0</u>

Fund 510			
Allocated Reserve			\$ 295,751
	<b>TCSO</b>		
Water Distribution Complete Renewal	510-3735-824-8105	KTCJ01	295,751
Revised Allocated Reserve			<u>\$0</u>

Fund 513			
Allocated Reserve			\$ 194,051
	<b>TNR</b>		
TNR R&B - HMAC & Alternative Paving Projects	513-4941-808-8164	COR001	194,051
Revised Allocated Reserve			<u>\$0</u>

Fund 521			
Allocated Reserve			\$ 448,591
	<b>ITS</b>		
IT portion of Granger Renovation (Telecommunications and Computer Equipment)	various	KEQ001	400,214
Revised Allocated Reserve			<u>\$48,377</u>

**TOTAL PROJECTS RECOMMENDED FOR FUNDING FROM EXISTING CO's** **\$ 1,468,756**