



## Travis County Commissioners Court Agenda Request

**Meeting Date:** 02/28/2012, 9:00 AM, Voting Session

**Prepared By/Phone Number:** Alan Miller, Planning and Budget Office, 854-9726

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive  
Planning and Budget

**Commissioners Court Sponsor:** Judge Biscoe

### **AGENDA LANGUAGE:**

Review and approve revised Memorandum of Understanding between Travis County, The City of Austin Police Department, Life Anew, Inc, Texas RioGrande Legal Aid, inc and the University of Texas School of Law Domestic Violence Clinic for the FY10 SafeHavens grant program, managed by Counseling & Education Services. The Revised Memorandum of Understanding adds the location and contract amount for the "PlanetSafe" supervised visitation center to the existing Memorandum of Understanding.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

This revised MOU simply adds the to the existing location and contract amount for the "PlanetSafe" supervised visitation center to the existing MOU.

### **STAFF RECOMMENDATIONS:**

PBO recommends approval of all items.

### **ISSUES AND OPPORTUNITIES:**

Additional information is provided on each item's grant summary sheet.

### **FISCAL IMPACT AND SOURCE OF FUNDING:**

There is no fiscal impact resulting from the revision to the MOU.

### **REQUIRED AUTHORIZATIONS:**

Planning and Budget Office  
County Judge's Office

Leroy Nellis  
Cheryl Aker

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE

FY 2012

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
A 40	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program*	10/01/2010 09/30/2013	\$400,000	\$0	\$0	\$0	\$400,000	-	R	MC	9

**Contracts**

\* Amended from original.

**PBO Notes:**

- R - PBO recommends approval.
- NR - PBO does not recommend approval
- D - PBO recommends item be discussed.

**County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload**

- S - Simple
- MC - Moderately Complex
- C - Complex
- EC - Extremely Complex

Grant Applications approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2011, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
49	Little Webberville Park Boat Ramp Renovation Grant	6/01/2012-05/31/2015	\$77,502	\$0	\$25,834	\$0	\$103,336	-	10/25/2011
49	Webberville Park Boat Renovation Grant	6/01/2012-5/31/2015	\$129,793	\$0	\$43,624	\$0	\$173,417	-	10/25/2011
49	Dink Pearson Park Boat Ramp Grant	6/01/2013-5/31/2016	\$500,000	\$0	\$166,667	\$0	\$666,667	-	10/25/2011
58	AmeriCorps	8/1/2012-7/31/2013	\$298,671	\$0	\$437,941	\$73,677	\$810,289	28.00	11/1/2011
17	Ransom and Sarah Williams Farmstead Educational Outreach Project	10/1/2011-9/30/2012	\$7,500	\$0	\$7,500	\$0	\$15,000	-	12/27/2011
47	State Homeland Security Grant program (through CAPCOG)- SCBA equipment	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- equipment licenses	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- maintenance contract	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- replacement equipment	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- chemical protective clothing	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- radiological isotope identifier	10/01/2012-11/30/2014	\$33,500	\$0	\$0	\$0	\$33,500	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- dosimeters	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
49	FY 12 Habitat Conservation Plan Land Acquisition Assistance Grant	5/1/2012-8/30/2014	\$4,834,800	\$0	\$3,223,200	\$0	\$8,058,000	-	1/17/2012
49	Emergency Management Performance Grant	10/1/2011-9/30/2012	\$138,465	\$138,464	\$0	\$0	\$276,929	3.00	1/24/2012
58	Coming of Age (CNCS)	4/1/2012-3/31/2012	\$50,495	\$321,591	\$0	\$0	\$372,086	6.80	1/24/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Travis County Veterans Court	7/01/2012-6/30/2013	\$53,414	\$0	\$0	\$0	\$53,414	-	1/31/2012
45	Drug Court & In-Home Family Services	9/01/2012-8/31/2013	\$181,000	\$20,011	\$0	\$0	\$201,011	0.24	1/31/2012
45	Juvenile Accountability Block Grant (JABG) Local Assessment Center	9/01/2012-8/31/2012	\$101,525	\$11,280	\$0	\$0	\$112,805	1.34	1/31/2012
19	Underage Drinking Prevention Program	10/1/2012-9/30/2013	\$161,205	\$230,502	\$35,951	\$53,875	\$481,533	3.50	2/7/2012
24	Veterans Court Grant	9/1/2012-8/31/2013	\$226,516	\$0	\$0	\$0	\$226,516	2.00	2/7/2012
39	Travis County Adult Probation DWI Court	9/30/2012-9/29/2013	\$206,515	\$0	\$0	\$0	\$206,515	3.05	2/7/2012
24	Family Drug Treatment Court	9/1/2012-8/31/2013	\$137,388	\$0	\$0	\$0	\$137,388	1.00	2/14/2012
37	TCSO Child Abuse Victim Services Personnel	9/1/2012-8/31/2013	\$24,997	\$0	\$24,997	\$0	\$49,994	1.00	2/14/2012
39	Travis County Adult Probation DWI Court	9/1/2012-8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	2/14/2012
42	Drug Diversion Court	9/1/2012-8/31/2013	\$132,585	\$0	\$0	\$0	\$132,585	1.00	2/14/2012
45	Travis County Juvenile Treatment Drug Court-SAMSHA/CSAT	9/1/2012-8/31/2013	\$199,766	\$0	\$0	\$0	\$199,766	-	2/14/2012
19	Family Violence Accelerated Prosecution Program	09/01/12-08/31/13	\$121,905	\$31,534	\$16,365	\$17,742	\$187,546	2.28	2/21/2012
45	Travis County Eagle Resource Project	09/01/12-08/31/13	\$31,926	\$0	\$0	\$0	\$31,926	-	2/21/2012
45	Trauma Informed Assessment and Response Program	09/01/12-08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	2/21/2012
			\$8,227,246	\$753,382	\$3,982,079	\$145,294	\$13,108,001	57.71	

\*Amended from original agreement.

FY 2012 Grant Summary Report  
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Drug Diversion Court	9/01/2011-8/31/2012	\$132,702	\$0	\$0	\$0	\$132,702	1.00	10/4/2011
24	Travis County Veteran's Court	9/01/2011-8/31/2012	\$155,000	\$0	\$0	\$0	\$155,000	2.00	10/4/2011
22	Family Drug Treatment Court	9/01/2011-8/31/2012	\$119,185	\$0	\$0	\$0	\$119,185	1.00	10/4/2011
39	DWI Court	9/01/2011-8/31/2012	\$231,620	\$0	\$0	\$0	\$231,620	4.00	10/4/2011
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) Local Initiatives Projects*	5/06/2008-8/31/2013	\$1,650,140	\$0	\$0	\$155,101	\$1,805,241	-	10/4/2011
45	Travis County Psychology Internship Program	9/01/2011-8/31/2016	\$464,733	\$99,779	\$0	\$0	\$564,512	-	10/11/2011
58	Comprehensive Energy Assistance Program*	1/01/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	10/18/2011
37	Austin/Travis County Human Trafficking LE Task Force*	1/01/2011-9/30/2012	\$15,000	\$0	\$0	\$0	\$15,000	-	10/18/2011
24	Drug Diversion Court*	9/01/2010-8/31/2011	\$188,422	\$0	\$19,132	\$0	\$207,554	1.00	10/18/2011
37	2012 Target & Blue Law Enforcement Grant	10/1/2011-9/30/2012	\$500	\$0	\$0	\$0	\$500	-	10/25/2011
45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	\$21,000	\$0	\$0	\$0	\$21,000	-	10/25/2011
45	Travis County Eagle Resource Project	9/1/2011-8/31/2012	\$39,907	\$0	\$0	\$0	\$39,907	-	10/25/2011
58	Travis County Family Drug Treatment Court - Children's Continuum	10/1/2011 - 9/30/2014	\$550,000	\$0	\$28,012	\$155,321	\$733,333	4.00	11/1/2011
47	Emergency Management Performance Grant	10/1/2010-3/31/2012	\$78,753	\$78,753	\$0	\$0	\$157,506	3.00	11/8/2011
37	State Criminal Alien Assistance Program (SCAAP)	7/1/2009-6/30/2010	\$683,501	\$0	\$0	\$0	\$683,501	-	11/22/2011
58	Comprehensive Energy Assistance Program*	1/1/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	11/22/2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
47	Urban Area Security Initiative*	8/1/2010-13/31/2012	\$250,000	\$0	\$0	\$0	\$250,000	1.00	11/22/2011
45	Leadership Academy Dual Diagnosis Unit-Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	\$142,535	\$47,512	\$0	\$0	\$190,047	1.82	11/29/2011
58	Seniors and Volunteers for Childhood Immunization (SVCI)	9/1/2011-8/31/2012	\$8,846	\$0	\$0	\$0	\$8,846	0.20	11/29/2011
58	Coming of Age (DADS)	9/1/2011-8/31/2012	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/29/2011
58	Coming of Age (CNCS)*	10/1/2010-3/31/2012	\$75,743	\$22,723	\$0	\$0	\$98,466	0.59	11/29/2011
58	Emergency Food and Shelter Program, Phase 30	1/1/2012-12/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/6/2011
34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2012	\$493	\$493	\$0	\$0	\$986	-	12/13/2011
42	Drug Diversion Court*	09/01/2011-08/31/2012	\$132,702	\$0	\$4,605	\$2,602	\$139,909	1.00	1/3/2012
58	DOE Weatherization Assistance Program	04/01/2011-03/31/2012	\$212,612	\$0	\$0	\$0	\$212,612	-	1/10/2012
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	1/24/2012-8/31/2013	\$175,000	\$0	\$0	\$0	\$175,000	-	1/17/2012
37	Travis County Sheriff's Office Response Equipment	12/01/2011-5/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	1/31/2012
24	Formula Grant - Indigent Defense Grants Program	10/01/2011-9/30/2012	\$441,998	\$0	\$0	\$0	\$441,998	-	1/31/2012
23	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County*	11/19/2012-8/31/2012	\$590,797	\$0	\$0	\$0	\$590,797	2.00	1/31/2012
59	Capital Area Trauma Advisory Council	5/1/2011-8/31/2012	\$5,888	\$0	\$0	\$0	\$5,888	-	2/7/2012
58	ARRA WAP Weatherization Assistance Program*	09/01/2009-02/28/2012	\$7,622,699	\$0	\$0	\$0	\$7,622,699	3.00	2/21/2012

\*Amended from original agreement.

\$25,254,026	\$273,744	\$51,749	\$313,024	\$25,892,543	25.61
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FY 2012 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	3/31/2012	12/27/2011	N/A	No
58	Comprehensive Energy Assistance Program*	1/1/2012-12/31/2012	\$0	\$0	\$175,000	0.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$15,196	\$15,196	\$30,392	1.00	3/31/2012	12/27/2011	N/A	No
Totals			\$44,392	\$44,392	\$263,784	5.00				

\*This portion of the request is not a typical permission to continue and will temporarily use General Fund resources for grant program operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold. Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

		FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
Dept.	Grant Title	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000	\$ -	\$ 625,000
Criminal Justice Planning	Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA). For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.	\$ -	\$ -	\$ 2,207,900	\$ 1,292,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ -
Travis County Sheriff's Office	Travis County Sheriff's Office Response Equipment (ARRA) - One-time funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Travis County Sheriff's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.	\$ -	\$ -	\$ 64,599	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.	\$ -	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americops. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households	\$ -	\$ -	\$ 2,311,350	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 223,908	\$ 223,908	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380	\$ 866,380
Health and Human Services	Community Putting Prevention to Work (Tobacco Free Worksite Policy). Interlocal with the City of Austin to receive ARRA funds to develop a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 9,252,569	\$ 1,135,059	\$ 2,272,470	\$ 1,260,059	\$ 1,607,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059	\$ 1,760,059	\$ 1,760,059	\$ 1,760,059	\$ 1,760,059	\$ 1,760,059

County Impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

### GRANT SUMMARY SHEET

<b>Check One:</b>	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>

<b>Department/Division:</b>	Travis County Counseling & Education Services
<b>Contact Person/Title:</b>	Caryl Colburn, Counseling & Education Services Director
<b>Phone Number:</b>	854-4618

<b>Grant Title:</b>	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program			
<b>Grant Period:</b>	<b>From:</b>	10/1/2010	<b>To:</b>	9/30/2013
<b>Grantor:</b>	Office on Violence Against Women (OVW) Safe Havens			
<b>American Recovery and Reinvestment Act (ARRA) Grant</b>	<b>Yes:</b>	<input type="checkbox"/>	<b>No:</b>	<input checked="" type="checkbox"/>

<b>Check One:</b>	New: <input type="checkbox"/>	Continuation: <input checked="" type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
<b>Check One:</b>	One-Time Award: <input type="checkbox"/>	Ongoing Award: <input checked="" type="checkbox"/>	
<b>Type of Payment:</b>	Advance: <input type="checkbox"/>	Reimbursement: <input checked="" type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	TOTAL
Personnel:	\$10,872					\$10,872
Operating:	389,128					389,128
Capital Equipment:						0
Indirect Costs:						0
<b>Total:</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>
FTEs:						0.00

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 10 Measure	Progress To Date:				Projected FY 11 Measure
		12/31/09	3/31/10	6/31/10	9/30/10	
Applicable Depart. Measures						
To sub-contract with SafePlace for a Co-director of the Safe Havens Grant.	10/01/10					
To identify and secure a building and location that meets the safety and occupation standards established by the Planning Committee.	10/15/11					

To continue monthly Planning Committee Meetings.	12					
To continue to hold quarterly Consulting Committee Meetings.	4					
<b>Measures For Grant</b>						
Develop operating policies and procedures using our Guiding Principles and Mission Statement as our cornerstones.	10/15/11					
<b>Outcome Impact Description</b>						
% of all victims surveyed stating that they need to feel safer and more supported during supervised visitations and exchanges in Travis Co.	60%					40%
<b>Outcome Impact Description</b>						
% of all Referral Sources for supervised visitation and safe exchange stating that there is a need for increased communication with providers and better referral procedures	40%					
<b>Outcome Impact Description</b>						

**PBO Recommendation:**

PBO recommends approval of this revised MOU. There is no change to the funding nor any grant match required.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of the FY2010 U. S. Department of Justice, Office of Violence Against Women, Safe Havens: Supervised Visitation and Safe Exchange Grant Program is to provide supervised visitation and safe exchange of children by and between parents in situations involving domestic violence while also protecting children and adult victims from further trauma or violence.

FY10 funding will permit the County to enhance the existing Safe Havens FY08 grant by increasing collaboration with other community agencies to create a center that is comprehensive, responsive, affordable, and accessible. The target population is families who have determined, through the courts or independently, that a 3rd party is needed to supervise visitation or facilitate an exchange. Travis County intends to reach underserved clients: (1) who cannot afford services; (2) who self-identify as needing services without court intervention; and (3) the 43% of households who speak English "less than very well."

The Counseling & Education Services (CES) department which provides family violence assessments for the Travis County Courts at Law and is an active member of the Austin/Travis County Family Violence Task Force, is administering the Safe Havens FY2010 grant as they did the Safe Havens FY2008 grant. An initial Memorandum of Understanding (MOU) was created and approved by the Commissioners Court along with the request to apply for the FY2010 Safe Havens Grant on May 9, 2010. The purpose of the MOU is to increase community collaboration with relevant community partners who also make up the Consulting Committee.

As the Consulting Committee has met several major goals of the FY2010 Safe Havens Grant, it has been requested by OVW to revise the MOU and include them in the document. The major goals that were met are "To sub-contract with SafePlace for a Co-director of the Safe Havens Grant" and "To identify and secure a building and location that meets the safety and occupational standards established by the Planning Committee (now the Consulting Committee)". The address of the supervised visitation and safe exchange center that has been located and approved by both OVW and the Commissioners Court, and the amount of the sub-recipient contract with SafePlace who will administer the "PlanetSafe" supervised visitation center, which has also been approved are now in the revised MOU.

Also, several agencies have been added to the MOU and the Consulting Committee for purposes of furthering our collaborative relationship and joint delivery of implementing activities under the FY2010 Safe Havens Grant. The new members are: Travis County Health and Human Services and Veterans Services; Travis County Constable – Precinct 5; Life Anew, Inc.; Texas Rio Grande Legal Aid, Inc. and The University of Texas School of Law Domestic Violence Clinic.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The grant award is \$400,000 over a three-year period. The Grant Summary Sheet shows the funding for the entire grant period from Oct. 1, 2010 to Sept. 30, 2013. Funding under "Personnel" is for the Safe Havens Grant Director, a part-time employee of CES. All of the subcontractor funds are under "Operating". As OVW mandates that a certain percentage of their funding be spent on training and technical assistance, the amount for the Safe Havens Grant Director has been put under "Operating".

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no financial match required of Travis County. However, Travis County has been very generous and contracted the use of one of their county buildings at 1101 Nueces St. for the supervised visitation and safe exchange center site, as well as, relocating CES, the department that was in that facility.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no indirect cost allocation required of Travis County.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

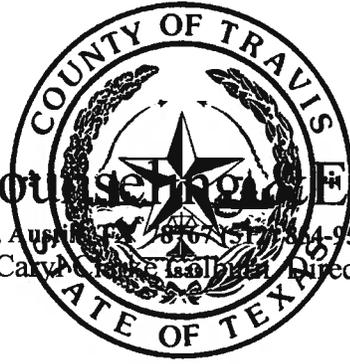
A safe supervised visitation and exchange program will continue to exist regardless of the discontinuance of grant funding. The future funding mechanism will be determined as part of the implementation phase and will most likely involve (1) requesting additional funding from Travis County, as well as, other entities, and not (2) using departmental resources.

6. If this is a new program, please provide information why the County should expand into this area.

N/A

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The grant fits in well with the Mission of the Counseling & Education Services (CES) department. Promoting public safety is one of the critical elements of our mission, as well as, working to decrease the amount of family violence in Travis County by providing comprehensive assessment recommendations for appropriate intervention. CES will have increased performance measures in the outcome aimed at decreasing domestic violence in Travis County.



# Travis County Counseling & Education Services

P.O. Box 1748, Austin, TX 78768-1748; Phone 854-9540; Fax 854-9146  
Caryl Colburn, Director

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## MEMORANDUM

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**TO:** KATIE PETERSEN GIPSON, PLANNING AND BUDGET ANALYST  
**FROM:** CARYL COLBURN, CES DIRECTOR *cc*  
**THROUGH:** ROGER JEFFERIES, JUSTICE AND PUBLIC SAFETY EXECUTIVE MANAGER *[Signature]*  
**SUBJECT:** REVISED MOU FOR FY10 SAFE HAVENS GRANT  
**DATE:** FEBRUARY 10, 2012  
**CC:** GRETTA GARDNER, SAFE HAVENS GRANT DIRECTOR

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A request is being made to the Travis County Commissioners Court to approve a revised Memorandum of Understanding (MOU) for the FY10 Safe Havens: Supervised Visitation and Safe Exchange Grant Program. This grant, the second Safe Havens grant Travis County has received from the Department of Justice, Office on Violence Against Women (OVW), runs from October 1, 2010 until September 30, 2013. Counseling & Education Services (CES) has been the county department administering both grants.

The initial MOU was approved by the Commissioners Court on March 9, 2010 along with the request to apply for the FY10 grant. The MOU was a mandatory part of the application as its intent is to greatly increase collaboration with relevant community partners who also make up the Consulting Committee. As the committee has been successful in meeting several major goals of the Safe Havens Grant since its inception, it has been requested by the OVW Safe Havens Program Manager to include them in the revised MOU. The additions include the address of the supervised visitation and safe exchange center that has been located and approved by both OVW and the Commissioners Court, and the amount of the sub-recipient contract with SafePlace who will administer the "PlanetSafe" supervised visitation center, which has also been approved.

Several agencies have also been added to the MOU and the Consulting Committee for purposes of furthering our collaborative relationship and joint delivery of implementing activities under the FY10 Safe Havens Grant. The new members are: Travis County Health and Human Services and Veterans Services; Travis County Constable – Precinct 5; Life Anew, Inc.; Texas Rio Grande Legal Aid, Inc. and The University of Texas School of Law Domestic Violence Clinic.

Therefore, staff is seeking approval for the attached revised MOU for the FY10 Safe Havens: Supervised Visitation and Safe Exchange Grant Program. The County Attorney's Office has reviewed and approved this document. Please feel free to give me a call if you would like any more information - 44618.

## **MEMORANDUM OF UNDERSTANDING**

**Travis County  
and  
Travis County Counseling & Education Services  
and  
Travis County Domestic Violence & Sexual Assault Survival Center, d/b/a SafePlace  
and  
Travis County Civil District Courts  
and  
Travis County Attorney's Office  
and  
Travis County Domestic Relations Office  
and  
Travis County Health & Human Services and Veterans Services  
and  
Travis County Sheriff's Office  
and  
Travis County Constable – Precinct 5  
and  
Austin Police Department  
and  
Life Anew, Inc.  
and  
Texas RioGrande Legal Aid, Inc.  
and  
The University of Texas School of Law Domestic Violence Clinic**

Travis County, Travis County Counseling & Education Services, SafePlace, Travis County Civil District Courts, Travis County Attorney's Office, Travis County Domestic Relations Office, Travis County Health & Human Services and Veterans Services, Travis County Sheriff's Office, Travis County Constable – Precinct 5, the Austin Police Department, Life Anew, Inc., Texas RioGrande Legal Aid, Inc., and the University of Texas School of Law Domestic Violence Clinic hereby enter into this Memorandum of Understanding (MOU) for purposes of furthering our collaborative relationship and joint delivery of developing and implementing activities under the FY 2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program. The time period covered by this MOU is October 1, 2010 through September 30, 2013. These entities are members of the Consulting Committee for this project as described below.

### **I. Collaborative History and Services Provided**

**Travis County** is the local unit of government applying for this grant.

**Travis County Counseling & Education Services (TCCES)** is the designated county agency to provide oversight and compliance review on behalf of Travis County. TCCES provides services for adults and juveniles referred from the justice system and other community agencies. It offers alcohol/drug and family violence assessments, case management and referrals to intervention and prevention programs. TCCES has been involved in funding services for victims, including domestic violence victims, for the past twenty years.

**SafePlace** exists to end sexual and domestic violence through safety, healing and prevention for individuals, families and our community. SafePlace offers a wide range of service to victims of domestic and sexual violence and the Austin/Travis County community as a whole. These include: a 24-hour crisis hotline; 105-bed emergency shelter; 48 transitional housing units; legal advocacy; case management; hospital accompaniment and support to recent rape victims; specialized services for youth and persons with disabilities; community education; and training, among other services. SafePlace is uniquely qualified to provide services as the vendor/sub-recipient of the Safe Havens Grant.

**Travis County Civil District Courts** govern the civil trial courts that hear and decide family law cases. The Courts routinely hear applications for family violence protective orders, as well as divorce and parent-child lawsuits in which evidence of family violence is present.

**Travis County Attorney's Office (TCAO)** assists victims of family violence in obtaining two- year protective orders against their abusers. As part of this process, TCAO routinely advocates for safe, supervised exchanges and visitations through agencies trained in monitoring and facilitating child visitations. The TCAO does this by obtaining a Court order requiring that all exchanges and visits between the parties occur in a safe environment.

**Travis County Domestic Relations Office (DRO)** is the regulatory agency for the Kids Exchange Network in Travis County pursuant to guidelines adopted by the Travis County District Courts. DRO also performs custody evaluations when appointed as *Guardian ad litem* by the District Courts.

**Travis County Health & Human Services & Veterans Services (HHS)** strives to optimize self-sufficiency for families and individuals in safe and healthy communities. HHS works to achieve these goals by providing services either directly or through private and not for profit agencies. They direct their efforts towards a broad spectrum of goals including the prevention of homelessness, domestic violence, communicable diseases and injuries from falls. Other services include: management of the county's rural transportation program, emergency assistance for basic household needs, home weatherization, services for the deaf and hard of hearing, veterans services, and agricultural extension services. HHS maintains significant community alliances and partnerships with diverse health and human service organizations.

**Travis County Sheriff's Office (TCSO)** was created in 1840 to prevent crime and keep the community safe. TCSO is the primary law enforcement agency for Travis County. TCSO Victim Services Unit provides services to individuals affected by crime and crisis circumstances in an effort to reduce the impact of trauma and enhance the ability of individuals to rebuild their lives. Individuals receive crisis intervention, assistance with exercising constitutional and/or statutory rights, assistance with safety planning, assistance with Crime Victim Compensation applications, referrals to community agencies, educational and emotional support throughout the criminal justice process, continuity of services between department agencies, and the therapeutic services of the Community Response Team when there is a critical incident or a crime that involves multiple victims or survivors.

**Travis County Constable Precinct 5** executes civil process and criminal warrants. Constables are well trained to work with cases involving sexual abuse, domestic violence, and child custody issues. Constables also offer accompaniment for kick out orders through protective orders.

**Austin Police Department Family Violence Protection Team (FVPT)** is a collaborative, community response to family violence that provides multiple services at one location. They improve access to law enforcement, counseling, crisis management and legal services for survivors of family violence and their children. FVPT has been in place since 1997 and has three components: investigative, legal, and social services. The Austin Police Department is the primary law enforcement agencies within Austin's city limits.

**Life Anew, Inc.** began in March 2009 as a batterer intervention and prevention program to provide services that promote safety for victims of violent crimes. It is a 52-week program for those who have an assault charge, specifically domestic violence. The ManAlive curriculum is offered exclusively in Texas by Life Anew, Inc.

**Texas RioGrande Legal Aid, Inc. (TRLA)** is a non-profit organization that provides free legal services to low-income residents of Southwest Texas. TRLA has three projects that address violence against women. The Bi-National Project on Family Violence represents low-income survivors of family violence in cases that involve complex cross border issues. The Domestic Violence & Family Law team provides high quality legal services to victims of domestic violence. The Sexual Assault Legal Assistance Network collaborates with domestic violence, sexual assault shelters, and rape crisis center to ensure timely, appropriate, and comprehensive legal services for the safety and security of victims of non-intimate partner sexual assault.

**The University of Texas School of Law Domestic Violence Clinic** provides law students the opportunity to represent victims of domestic violence with a variety of civil legal problems including custody, divorce, visitation, housing, consumer, public assistance and procurement of protective orders.

The Consulting Committee meets monthly to design and analyze the core elements of developing and executing a new supervised visitation and safe exchange center; give policy direction to the grant staff; and attend national trainings sponsored by OVW. The agencies represented by the Consulting Committee will be referral sources for supervised visitation and safe exchange.

All Consulting Committee members have been historically involved in collaborative efforts related to responding to domestic violence, sexual assault, dating violence, child abuse and stalking in Travis County. For example, the Family Violence Protection Team (FVPT) includes: the Austin Police Department; SafePlace; Texas RioGrande Legal Aid; Travis County Attorney's Office; Travis County Sheriff's Office; Texas Advocacy Project; and the Travis County District Attorney's Office. FVPT offers integrated services that enable survivors of domestic violence in Austin/Travis County to access legal and supportive services without having to visit several different agencies. Central purposes of this collaboration include ongoing coordination of services among member agencies to ensure a skillful and compassionate response to victims, and effective investigation and prosecution of offenders. The FVPT was created by the Austin/Travis County Family Violence Task Force (FVTF) in 1997.

Established in 1989, the FVTF includes the FVPT organizations, as well as the Domestic Relations Office, Travis County Counseling & Education Services, county, municipal and district courts, The University of Texas at Austin's Domestic Violence Clinic, and other entities. The FVTF created various innovations and best practices that enhance services for domestic violence victims, among which are: establishing the foundation for the coordinated community response to domestic violence, which led to the creation of a dedicated domestic violence county court; mandatory arrest policies; direct filing of family violence assault charges by law enforcement; and local standards for batterers' intervention programs, which has continued to coordinate across systems to ensure batterer compliance.

## **II. Development of the FY 2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Application to the Office on Violence Against Women (OVW)**

All of the aforementioned agencies are committed to creating and implementing a comprehensive, responsive, affordable, and accessible supervised visitation and safe exchange center in Travis County. Members of the planning team have contributed to this application in monthly meetings since December 2008. This application is representative of the collective, collaborative planning and resources shared during our monthly meetings. SafePlace and project staff wrote the 2010 Safe Havens grant application, with the shared vision and input of planning partners.

## **III. Roles and Responsibilities**

Travis County is the grantee and will be the fiscal manager for the duration of this grant. Travis County will provide the use of 1101 Nueces Street for the purposes of supervised visitation and safe exchange as indicated in the grant for a monthly rent of ten dollars. Travis County will provide custodial and maintenance support for the building in ordinary course.

The Director of TCCES will supervise the Safe Havens Grant Director. The Safe Havens Grant Director will provide oversight of grant activities by facilitating consulting committee meetings, assuring progress reports are filed in a timely manner, approving vendor invoices, acting as the liaison with OVW and its designated technical assistance provider for the County, and overseeing compliance matters and deliverables.

SafePlace will subcontract with Travis County in order to provide services for supervised visitation and safe exchange. This includes, but is not limited to, hiring and training staff; managing the daily operations of the center; and complying with the timelines, goals, and objectives as outlined in this grant.

All aforementioned agencies will continue to have representatives on the Consulting Committee.

The Consulting Committee will meet monthly to provide input, direction, and guidance to the work of the supervised visitation and safe exchange center.

Consulting Committee members are stewards of the supervised visitation and safe exchange center in the community.

All agency representatives will continue to update the Committee and project staff on trends in family violence within Travis County, and other relevant matters.

Consulting Committee members agree to attend trainings and conferences sponsored by OVW as needed.

## **V. Resources**

Travis County will donate the time of Caryl Colburn, Director of TCCES, in her role supervising the Safe Havens Grant Director.

Each organization participating in the MOU will allocate sufficient resources in their own budgets to cover the costs of participating in the planning and implementation endeavors outlined in this application. Additionally each organization will allocate sufficient time to accommodate ongoing collaboration and communication throughout the grant period.

All Consulting Committee representatives will explore resources available within their agencies to contribute to the implementation phase of the project (e.g., furnishings, equipment, etc.).

SafePlace's subcontract will be in the amount of \$372,461 for the thirty-six month period from October 1, 2010 through September 30, 2013. Beyond the subcontract funds, TCCES will contribute product dissemination, meeting, and conference call costs related to the project.

Any of the signing agencies to this MOU may modify or exit this MOU within 30 days via written notice to Travis County.

We, the undersigned, approve the proposed project activities and budget as outlined in this Memorandum of Understanding for the FY 2010 Safe Havens: Supervised Visitation and Exchange Grant Program.

\_\_\_\_\_  
Samuel T. Biscoe  
Travis County Judge

\_\_\_\_\_  
Date

Caryl Colburn  
Caryl Colburn  
Director  
Travis County Counseling & Education Services

2-8-2012  
Date

Julia Spann  
Julia Spann  
Executive Director  
SafePlace

2-8-2012  
Date

Lora J. Livingston  
Lora J. Livingston  
Local Administrative Judge  
Travis County Civil District Courts

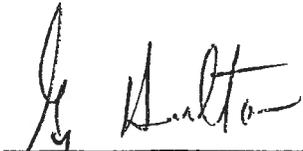
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Date

David A. Escamilla  
David A. Escamilla, Esq.  
County Attorney

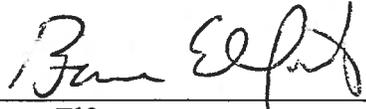
2-16-12  
Date

Sherri Fleming  
Sherri Fleming  
County Executive  
Travis County Health & Human Services  
and Veterans Services

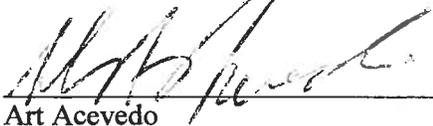
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Greg Hamilton  
Travis County Sheriff

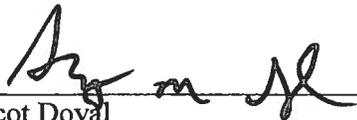
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Date

  
\_\_\_\_\_  
Bruce Elfant  
Constable – Precinct 5

2/7/12  
Date

  
\_\_\_\_\_  
Art Acevedo  
Chief of Police  
Austin Police Department

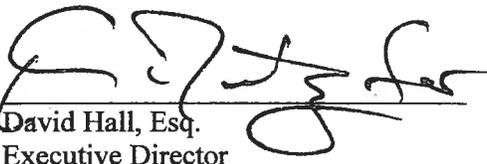
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Date

  
\_\_\_\_\_  
Scot Doyal  
Director  
Travis County Domestic Relations Office

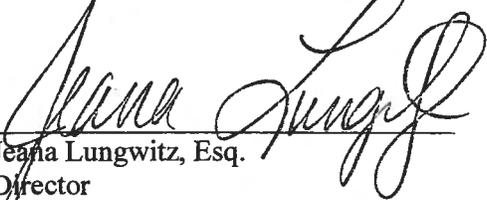
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\_\_\_\_\_  
Kim Conley Patton  
Executive Director  
Life Anew

2/9/12  
Date

  
\_\_\_\_\_  
David Hall, Esq.  
Executive Director  
Texas RioGrande Legal Aid Inc.

2-8-2012  
Date

  
\_\_\_\_\_  
Jeana Lungwitz, Esq.  
Director  
University of Texas School of Law  
Domestic Violence Clinic

02/13/12  
Date