



Travis County Commissioners Court Agenda Request

Meeting Date: February 14, 2012

Prepared By: John Carr **Phone #:** 854-4772

Director/Manager: Roger El Khoury, M.S., P.E., Director, FMD

Roger El Khoury
2/13/12

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Members: County Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on request from the Travis County Sheriff's Officer Association and the Combined Law Enforcement Association of Texas for a reduced facility rental fee to use the Travis County Luedecke Arena on May 5, 2012 for a barbeque cook off fund raiser benefiting the Memorial for Fallen Texas Peace Officers.

BACKGROUND/SUMMARY OF REQUEST:

Sergeant James Hodge, President of the Travis County Sheriff's Office Association and a board member of the Combined Law Enforcement Association of Texas (CLEAT) has requested to use the Travis County Luedecke Arena on May 5, 2012 for a fund raiser benefitting the Memorial for Fallen Texas Peace Officers. The fund raiser named as a "Ride for the Fallen" will include a barbeque cook off, which is proposed to be held in the Luedecke Arena on May 5, 2012. The request is to waive the fees for this event (Attachment One).

The cost of the facility rental (Luedecke Arena) is \$3,000 per day. The rental cost for the 25 tables and 200 chairs would be \$450 for the event. The utilities cost for operating the HVAC system in the Luedecke Arena for 8 hours is \$1,000 and the custodial cost to clean the arena after the event is \$600. Attachment Two is a copy of the Exhibit A of the license agreement reflecting these figures.

STAFF RECOMMENDATIONS:

Facilities Management Department (FMD) recommends to waive the facility rental fee of \$3,000 and to waive the equipment rental fee of \$450. FMD would request that the direct costs of the utilities and custodial costs of \$1,600 be paid by the requestor.

ISSUES AND OPPORTUNITIES:

This event will provide support to the Peace Officers Memorial Foundation which has as its mission to perpetuate the memory of law enforcement officers who have made the ultimate sacrifice while protecting the citizens of Texas. The Peace Officer' Memorial Foundation is a 501 (c) (3) charitable organization formed in 1987.

FISCAL IMPACT AND SOURCE OF FUNDING:

FY 12 impact if approved is \$3,450 reduction in facility and equipment rental revenue.

ATTACHMENTS/EXHIBITS:

1. TCSOA ltr, January 26, 2012
2. Exhibit A, License Agreement

REQUIRED AUTHORIZATIONS:

Steve Manilla	County Executive	TNR	854-9429

CC:

Greg Hamilton	Sheriff	TCSO	854-9788
Amy Draper	Financial Manager	FMD	854-9040



Travis County Sheriff's Officers Association

400 West 14th Street, Suite 220
Austin, Texas 78701
Phone: 512.289.5916

January 26, 2012

To: Honorable Members of Commissioner's Court

From: James Hodge
President, TCSOA

Subject: Charity Event

On Saturday, May 5, 2012, **The Combined Law Enforcement Association of Texas (CLEAT)** will be hosting a charity barbeque cook-off with contestants from various Law Enforcement Agencies throughout Texas. The event will be held in honor of the "**Peace Officer's Memorial Foundation (POMF)**". The POMF's mission is to perpetuate the memory of law enforcement officers who have made the ultimate sacrifice while protecting the citizens of Texas. The Foundation honors the fallen by providing assistance and support after a line of duty death has occurred. The foundation also offers college scholarships and sponsors the biennial memorial service at the state capitol.

Sheriff Greg Hamilton, the Travis County Sheriff's Officers Association and the Austin Police Association are participating in the event as well as working with CLEAT to make this event successful. The Travis County Sheriff's Office and the Austin Police Department each have fallen officers honored at the memorial and we would like to help ensure the memorial's continued existence.

We have reserved the Travis County Expo Center for this event and we are requesting that you waive the fees associated with use of the facility so we can contribute as much of the proceeds raised as possible to POMF. We would also be honored if you could attend.

Thank You,

Sgt. James Hodge
TCSOA President and CLEAT Region 8B Director
(512) 632-7477

EXHIBIT A

Travis County Exposition Center - Event Costing Schedule						
Customer:	Todd Harrison					
Event:	Memorial for Fallen Texas Peace Officers BBQ Cook Off				Date of Event:	5-May-12
Item	Details	Unit	Qty	Rate	Amount	
Facility Rental Fees	Luedecke Arena - Rental Period is 16 Hours	Day	1	\$ 3,000.00	\$ 3,000.00	
	Luedecke Arena for Each Additional Hour	Hour	0	\$ 100.00	\$ -	
	Luedecke Arena Dressing Room	Day		\$ 100.00	\$ -	
	Skyline Club - Rental Period is 8 Hours	Day		\$ 1,200.00	\$ -	
	Skyline Club for Each Additional Hour	Hour		\$ 100.00	\$ -	
	Banquet Hall - Rental Period is 8 Hours	Day	0	\$ 1,800.00	\$ -	
	Banquet Hall for Each Additional Hour	Hour	0	\$ 100.00	\$ -	
	Show Barn - Rental Period is 12 Hours	Day		\$ 900.00	\$ -	
	Show Barn for Each Additional Hour	Hour		\$ 50.00	\$ -	
	Outside Show Barn Equestrian horse Arena	Day		\$ 200.00	\$ -	
	All Grounds - Non-Concert Event	Day		\$ 1,000.00	\$ -	
	Portion of the Grounds - Non-Concert Event	Day		\$ 500.00	\$ -	
	All or Portion of the Grounds - Concert Event	Day		\$ 2,000.00	\$ -	
	Other-100% discount by CC on February 14, 2012	Each	-1	\$ 3,000.00	\$ (3,000.00)	
	Total Facility Rental Fees				\$ -	
Equipment Rental Fees	Tables	Each/Event	25	\$ 6.00	\$ 150.00	
	Chairs	Each/Event	200	\$ 1.50	\$ 300.00	
	Picnic Tables	Each/Event		\$ 10.00	\$ -	
	Portable Bleachers	Each		\$ 20.00	\$ -	
	Stalls	Each		\$ 15.00	\$ -	
	Pens	Each		\$ 2.00	\$ -	
	Cattle Ties	Each		\$ 2.00	\$ -	
	50 stalls free if total stalls >100	Each		\$ 15.00	\$ -	
	Other-100% discount by CC on February 14, 2012	Each	-1	\$ 450.00	\$ (450.00)	
	Total Equipment Rental Fees				\$ -	
Custodial Fees	Luedecke Arena	Day	1	\$ 600.00	\$ 600.00	
	Skyline Club	Day		\$ 200.00	\$ -	
	Luedecke Arena Including Skyline	Day		\$ 775.00	\$ -	
	Luedecke Arena Dressing Rooms	Day		\$ 75.00	\$ -	
	Banquet Hall	Day	0	\$ 200.00	\$ -	
	Grounds	Day		\$ 260.00	\$ -	
	Show Barn - One day horse show event	Day		\$ 200.00	\$ -	
	Show Barn - Two days horse show event	2-Day		\$ 250.00	\$ -	
	Show Barn - Three days horse show event	3-Day		\$ 300.00	\$ -	
	Show Barn - All Events Except Horse Show	Day		\$ 200.00	\$ -	
	Custodial Services During Event per Custodian	Hour	0	\$ 25.00	\$ -	
	Stall Cleaning	Each		\$ 5.00	\$ -	
	Total Custodial Fees				\$ 600.00	
Other Fees	HVAC - Luedecke Arena	Hour	8	\$ 125.00	\$ 1,000.00	
	Forklift - with Driver	Hour		\$ 35.00	\$ -	
	Moving and Placing Dirt	Hour		\$ 200.00	\$ -	
	RV Parking with Hook-Ups	Each		\$ 35.00	\$ -	
	RV Parking without Hook-Ups	Each		\$ 20.00	\$ -	
	Electrical Hook-Ups for 110V duplex outlet	Each		\$ 20.00	\$ -	
	Electrical Hook-Ups for 220V duplex outlet	Each		\$ 25.00	\$ -	
	Water Connection	Each		\$ 30.00	\$ -	
	Other	Each		\$ -	\$ -	
	Total Other Fees				\$ 1,000.00	
ORIGINAL CONTRACT SUM					\$ 1,600.00	
DEPOSIT	Non-Refundable = Percent of Original Contract Sum	1		20%	\$ 320.00	
BALANCE	To Be Adjusted for Additional Services, If Applicable	2		80%	\$ 1,280.00	
DAMAGES DEPOSIT	Refundable = Percent of Facilities Rental	3		20%	\$ -	
PARKING SURCHARGE	One-Third of Parking Fees Collected by Licensee	4				
1. Due at the Time the License Agreement is Signed by the Licensee						
2. Due 30 Days Prior to Commencement of the Event						
3. Due One Day Prior to Commencement of the Event						
4. Due upon Event Conclusion						