



Travis County Commissioners Court Agenda Request

Meeting Date: February 7, 2012

Prepared By/Phone Number: Nancy Barchus, 512-854-9764

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: APPROVE CONTRACT AWARD FOR EMERGENCY GENERATOR PREVENTIVE MAINTENANCE SERVICES AND LOAD BANK TESTING, IFB NO. B110302-NB, TO THE TO THE LOW BIDDER, LOFTIN EQUIPMENT COMPANY.

Ø **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract requires the contractor to supply Emergency Generator Preventive Maintenance Services and Load Bank Testing to Travis County Sheriff's Maintenance Department.

On December 8, 2011, IFB No. B110302-NB was issued through BidSync. Five (5) bids were received on January 6, 2012. The Purchasing Office concurs with Travis County Sheriff's Management Department's recommendation to award a contract to the lowest bidder, Loftin Equipment Company.

The contract calls for maintenance service in a three year cycle. All three years will require basic maintenance that will meet jail standards. The third year will require additional maintenance work such as replacing hoses and belts. The Travis County Correctional Complex campus houses numerous emergency generators with staggered service schedules, so not every generator will require the additional service on a single year. This staggered schedule helps to keep the costs level throughout all three years. The basic requisitions created at the beginning of each year are for basic maintenance service, other costs may occur if unforeseen problems appear and repairs must be made.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Ø **Contract Expenditures:** Within the last 12 months \$18,605.00 has been spent against this requirement.

Ø **Contract-Related Information:**

Award Amount: Base amounts: FY12: \$20,828.00
FY13: \$21,409.00
FY14: \$20,457.00

Contract Type: Term

Contract Period: February 7, 2012 through February 6, 2013

Ø **Solicitation-Related Information:**

Solicitations Viewed: 34

Responses Received: 5

HUB Information: N/A

% HUB Subcontractor: N/A

Ø **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

Ø **Funding Information:**

Purchase Requisition in H.T.E.: 538422 (FY12: \$20,828.00)

Funding Account(s): 001-3735-583-5007

Comments:



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

MEMORANDUM

TO: Nancy Barchus, Purchasing Agent Assistant

FROM: Mike Herman, TCSO Building Maintenance Supervisor

DATE: January 20, 2012

SUBJECT: Award recommendation for Project: Emergency Generator Preventive Maintenance Services and Load Bank Testing

The Travis County Sheriff's Office Maintenance Department recommends that Loftin Equipment Company, Inc. be awarded the bid for the TCCC Emergency Generator Preventive Maintenance Services and Load Bank Testing project. The performance period will be 60 calendar days beginning the second week of August and upon issuance of the Notice to Proceed. The TCSO Fiscal office will create a requisition to reflect the vendor bid price to match the attached FY12 generator unit pricing on the service schedule that was provided by Loftin Equipment. FY12 service total is \$20,828.00.

TCSO Fiscal office will create a requisition encumbrance in future years to be consistent with the vendor pricing schedule. In FY13 for a service total of \$21,409.00 and in FY 14 for the FY14 service total of \$20,457.00

Travis County Bid Number	<u>B110302-NB</u>
Commodity/Sub-Commodity	<u>936-025-5007</u>
Account Number	<u>001-3735-583.50-07</u>
Sheriff's Office Work Order number	<u>231796-231817</u>
TCSO Maint Requisition Request number	<u>5281</u>
Sheriff's Office Requisition Request number	<u></u>

CC: Mike Herman, TCSO Building Maintenance Supervisor
 Maria Wedhorn, TCSO Financial Analyst Sr.
 Wallace Sefcik, TCSO Building Maintenance Division Manager
 Bonnie Floyd, Assistant Purchasing Agent
 Wes Priddy, Captain, Corrections Bureau
 Samantha Peterman, Finance

TRAVIS COUNTY
Account Balance Inquiry

Fiscal Year	:	2012
Account number	:	1-3735-583.50-07
Fund	:	001 GENERAL FUND
Department	:	37 SHERIFF
Division	:	35 CORRECTIONS BUREAU
Basic activity	:	58 CORRECTNS & REHABILITATN
Sub activity	:	3 TRAVIS CO JAIL/CORRECTNS
Element	:	50 REPR & MTNC-SERVCS PURCHD
Object	:	07 REPAIRS - OTHER EQUIPMENT
Budget	:	81,355
Encumbered amount	:	21,310.50
Pre-encumbered amount	:	25,614.04
Expenditures	:	4,203.62
Total expenditures	:	51,128.16
Balance	:	30,226.84

Press Enter to continue.

F3=Exit F12=Cancel

**Bid Tabulation Packet
for
Solicitation B110302-NB**

**EMERGENCY GENERATOR PREVENTIVE MAINTENANCE
SERVICES AND LOAD BANK TESTING**



Travis County

Bid #B110302-NB - EMERGENCY GENERATOR PREVENTIVE MAINTENANCE SERVICES AND LOAD BANK TESTING

Creation Date **Sep 22, 2011**End Date **Jan 6, 2012 12:00:00 PM CST**Start Date **Dec 8, 2011 9:47:38 AM CST**Awarded Date **Not Yet Awarded****Supplier Totals**

<u>Loftin Equipment Co.</u>		\$47,999.00 (44/44 Items)
Bid Contact Steven Stewart, Jr <u>stevens@loftinequip.com</u> Ph 866-441-0375 Fax 210-881-2143	Address 1241 Universal City Blvd Universal City, TX 78148	
Agency Notes:	Supplier Notes:	
<u>FLEET MAINTENANCE OF TEXAS [Ad]</u>		\$52,665.82 (44/44 Items)
Bid Contact WAYNE FRANCIS <u>waynef@fmtaustin.com</u> Ph 512-836-8000 Fax 512-385-0724	Address 4812 EAST 7TH ST AUSTIN, TX 78702	
Qualifications SB	Supplier Notes:	
Agency Notes:	Supplier Notes:	
<u>Allegiance Power Systems Inc.</u>		\$61,584.00 (44/44 Items)
Bid Contact John Smith <u>john.smith@allegiancepowersystems.com</u> Ph 512-964-8705	Address PO Box 4002 Lago Vista, TX 78645	
Qualifications SB WBE	Supplier Notes:	
Agency Notes:	Supplier Notes:	
<u>Kentech</u>		\$81,915.00 (44/44 Items)
Bid Contact Ashley Stout <u>RFQ@kentechpower.com</u> Ph 281-358-0980	Address 21655 E. Hammond Dr. Porter, TX 77365	
Agency Notes:	Supplier Notes:	
<u>Austin Generator</u>		\$100,801.40 (44/44 Items)
Bid Contact Joe Rizzo <u>joerizzo@austingenerator.com</u> Ph 512-251-2247	Address 2004 Howard Lane Austin, TX 78728	
Agency Notes:	Supplier Notes:	
<u>Loftin Equipment Company, Inc. [Ad]</u>		\$0.00 (44/44 Items)
Bid Contact Rob Kurz <u>robk@loftinequip.com</u> Ph 214-422-8414	Address 4728 Cotton Belt Dr. San Antonio, TX 78219	
Agency Notes:	Supplier Notes:	

PURCHASE REQUISITION NBR: 0000538422

STATUS: READY FOR BUYER PROCESS
REASON: ROUTINE/ROY CORTEZ-FY2011 BUDGET

DATE: 8/23/11

DELIVER BY DATE: 10/15/11

REQUISITION BY: SAMANTHA 854-4185

SHIP TO LOCATION: CORRECTION COMPLEX

SUGGESTED VENDOR: 75729 LOFTIN EQUIPMENT COMPANY

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	ANNUAL GENERATOR CHECK FY2012 ON 21 UNITS AT TOCC COMMODITY: EQUIPMENT MAINT/GENERAL SUBCOMMOD: ELECTRICAL EQUIPMENT	20828.00	DOL	1.0000	20828.00	

REQUISITION TOTAL: 20828.00

ACCOUNT INFORMATION

LINE #	ACCOUNT	REPR & MTNC-SERVCS PURCHD REPAIRS - OTHER EQUIPMENT	PROJECT	%	AMOUNT
1	00137355835007			100.00	20828.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

9/9/11 COMM/SUB WILL BE OVER 50K. NO CONTRACT IN PLACE IN FISCAL 2011 DO NOT APPROVE GMC
9/15/11PER SAMANTHA: BONNIE IS HAVING NANCY BARCHUS GO OUT FOR BIDS
1/23/12 RETURN TO CORRECT AMOUNT. KS