



Travis County Commissioners Court Agenda Request

Meeting Date: 01/31/2012, 9:00 AM, Voting Session

Prepared By/Phone Number: Travis R. Gatlin, Planning and Budget Office, 854-9346

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive
Planning and Budget

Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- A. Annual application to the Texas Veterans Commission Fund for Veterans' Assistance to continue the portion of the Travis County Veteran's Court within the Criminal Courts funded by the grant;
- B. Annual application to the Office of the Governor, Criminal Justice Division, to continue the Drug Court & In Home Family Services Program within Juvenile Probation;
- C. Annual application to the Office of the Governor, Criminal Justice Division, to continue the Juvenile Accountably Block Grant Local Assessment Center Program within Juvenile Probation;
- D. New agreement with the Office of the Governor, Criminal Justice Division, for the Sheriff's Office to receive American Recovery and Reinvestment Act resources for one-time response equipment.
- E. Annual agreement with the Texas Indigent Defense Commission to continue the Formula Grant – Indigent Defense Grant Program within the Criminal Courts; and
- F. Amendment to the Interlocal Agreement with the Texas Commission on Environmental Quality to clarify expenditures within budget categories and budget transfer limits for the program within the District Attorney's Office.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Items A, B and C are annual applications to continue existing grant programs. Item D is a new grant to receive de-obligated one-time American Recovery and Reinvestment resources for TCSO response equipment. Item E is the annual agreement to continue the Formula Grant-Indigent Program in the Criminal Courts. Item F amends an agreement to clarify grant terms for an existing program in the District Attorney's Office.

STAFF RECOMMENDATIONS:

PBO recommends approval of all items

ISSUES AND OPPORTUNITIES:

Additional information is provided on each item's grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

Items B and C require grant matches that are met through the department's existing budget. The remaining items do not require a match from the County.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office
County Judge's Office

Leroy Nellis
Cheryl Aker

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
FY 2012

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
Applications											
A	24	Travis County Veterans Court	7/01/2012-6/30/2013	\$53,414	\$0	\$0	\$53,414	-	R	MC	9
B	45	Drug Court & In-Home Family Services	9/01/2012-8/31/2013	\$181,000	\$20,011	\$0	\$201,011	0.24	R	MC	30
C	45	Juvenile Accountability Block Grant (JABG) Local Assessment Center	9/01/2012-8/31/2012	\$101,525	\$11,280	\$0	\$112,805	1.34	R	MC	49
Contracts											
D	37	Travis County Sheriff's Office Response Equipment	12/01/2011-5/31/2012	\$100,000	\$0	\$0	\$100,000	-	R	MC	67
E	24	Formula Grant - Indigent Defense Grants Program	10/01/2011-9/30/2012	\$441,998	\$0	\$0	\$441,998	-	R	S	94
F	23	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County*	11/19/2012-8/31/2012	\$590,797	\$0	\$0	\$590,797	2.00	R	MC	102

* Amended from original.

PBO Notes:

R - PBO recommends approval.
NR - PBO does not recommend approval
D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2012 Grant Summary Report
Grant Applications approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2011, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Formula Grant - Indigent Defense Grant Program	10/01/2011-9/30/2012	TBD	\$0	\$0	\$0	TBD	-	10/18/2011
49	Little Webberville Park Boat Ramp Renovation Grant	6/01/2012-05/31/2015	\$77,502	\$0	\$25,834	\$0	\$103,336	-	10/25/2011
49	Webberville Park Boat Renovation Grant	6/01/2012-5/31/2015	\$129,793	\$0	\$43,624	\$0	\$173,417	-	10/25/2011
49	Dink Pearson Park Boat Ramp Grant	6/01/2013-5/31/2016	\$500,000	\$0	\$166,667	\$0	\$666,667	-	10/25/2011
58	AmeriCorps	8/1/2012-7/31/2013	\$298,671	\$0	\$437,941	\$73,677	\$810,289	28.00	11/1/2011
37	Travis County Sheriff's Office Response Equipment (ARRA)	12/1/2011-5/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/13/2011
17	Ransom and Sarah Williams Farmstead Educational Outreach Project	10/1/2011-9/30/2012	\$7,500	\$0	\$7,500	\$0	\$15,000	-	12/27/2011
47	State Homeland Security Grant program (through CAPCOG)- SCBA equipment	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- equipment licenses	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- maintenance contract	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- replacement equipment	10/01/2012-11/30/2014	\$30,000	\$0	\$0	\$0	\$30,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- chemical protective clothing	10/01/2012-11/30/2014	\$40,000	\$0	\$0	\$0	\$40,000	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- radiological isotope identifier	10/01/2012-11/30/2014	\$33,500	\$0	\$0	\$0	\$33,500	-	1/10/2012
47	State Homeland Security Grant program (through CAPCOG)- dosimeters	10/01/2012-11/30/2014	\$8,000	\$0	\$0	\$0	\$8,000	-	1/10/2012
49	FY 12 Habitat Conservation Plan Land Acquisition Assistance Grant	5/1/2012-8/30/2014	\$4,834,800	\$0	\$3,223,200	\$0	\$8,058,000	-	1/17/2012
49	Emergency Management Performance Grant	10/1/2011-9/30/2012	\$138,465	\$138,464	\$0	\$0	\$276,929	3.00	1/24/2012

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
58	Coming of Age (CNCS)	4/1/2012- 3/31/2012	\$50,495	\$321,591	\$0	\$0	\$372,086	6.80	1/24/2012

**Amended from original agreement.*

\$6,326,726 \$460,055 \$3,904,766 \$73,677 \$10,765,224 37.80

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**FY 2012 Grant Summary Report
Grants Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2011

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
24	Drug Diversion Court	9/01/2011-8/31/2012	\$132,702	\$0	\$0	\$0	\$132,702	1.00	10/4/2011
24	Travis County Veteran's Court	9/01/2011-8/31/2012	\$155,000	\$0	\$0	\$0	\$155,000	2.00	10/4/2011
22	Family Drug Treatment Court	9/01/2011-8/31/2012	\$119,185	\$0	\$0	\$0	\$119,185	1.00	10/4/2011
39	DWI Court	9/01/2011-8/31/2012	\$231,620	\$0	\$0	\$0	\$231,620	4.00	10/4/2011
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) Local Initiatives Projects*	5/06/2008-8/31/2013	\$1,650,140	\$0	\$0	\$155,101	\$1,805,241	-	10/4/2011
45	Travis County Psychology Internship Program	9/01/2011-8/31/2016	\$464,733	\$99,779	\$0	\$0	\$564,512	-	10/11/2011
58	Comprehensive Energy Assistance Program*	1/01/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	10/18/2011
37	Austin/Travis County Human Trafficking LE Task Force*	1/01/2011-9/30/2012	\$15,000	\$0	\$0	\$0	\$15,000	-	10/18/2011
24	Drug Diversion Court*	9/01/2010-8/31/2011	\$188,422	\$0	\$19,132	\$0	\$207,554	1.00	10/18/2011
37	2012 Target & Blue Law Enforcement Grant	10/1/2011-9/30/2012	\$500	\$0	\$0	\$0	\$500	-	10/25/2011
45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	\$21,000	\$0	\$0	\$0	\$21,000	-	10/25/2011
45	Travis County Eagle Resource Project	9/1/2011-8/31/2012	\$39,907	\$0	\$0	\$0	\$39,907	-	10/25/2011
58	Travis County Family Drug Treatment Court - Children's Continuum	10/1/2011 - 9/30/2014	\$550,000	\$0	\$28,012	\$155,321	\$733,333	4.00	11/1/2011
47	Emergency Management Performance Grant	10/1/2010-3/31/2012	\$78,753	\$78,753	\$0	\$0	\$157,506	3.00	11/8/2011
37	State Criminal Alien Assitance Program (SCAAP)	7/1/2009-6/30/2010	\$683,501	\$0	\$0	\$0	\$683,501	-	11/22/2011
58	Comprehensive Energy Assistance Program*	1/1/2011-12/31/2011	\$5,519,883	\$0	\$0	\$0	\$5,519,883	-	11/22/2011
47	Urban Area Security Inittitive*	8/1/2010-13/31/2012	\$250,000	\$0	\$0	\$0	\$250,000	1.00	11/22/2011

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
45	Leadership Academy Dual Diagnosis Unit-Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	\$142,535	\$47,512	\$0	\$0	\$190,047	1.82	11/29/2011
58	Seniors and Volunteers for Childhood Immunization (SVCI)	9/1/2011-8/31/2012	\$8,846	\$0	\$0	\$0	\$8,846	0.20	11/29/2011
58	Coming of Age (DADS)	9/1/2011-8/31/2012	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/29/2011
58	Coming of Age (CNCS)*	10/1/2010-3/31/2012	\$75,743	\$22,723			\$98,466	0.59	11/29/2011
58	Emergency Food and Shelter Program, Phase 30	1/1/2012-12/31/2012	\$100,000	\$0	\$0	\$0	\$100,000	-	12/6/2011
34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2012	\$493	\$493	\$0	\$0	\$986	-	12/13/2011
42	Drug Diversion Court*	09/01/2011-08/31/2012	\$132,702	\$0	\$4,605	\$2,602	\$139,909	1.00	1/3/2012
58	DOE Weatherization Assistance Program	04/01/2011-03/31/2012	\$212,612	\$0	\$0	\$0	\$212,612	-	1/10/2012
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	1/24/2012-8/31/2013	\$175,000	\$0	\$0	\$0	\$175,000	-	1/17/2012
			\$16,492,644	\$273,744	\$51,749	\$313,024	\$17,131,161	20.61	

*Amended from original agreement.

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FY 2012 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
58	Comprehensive Energy Assistance Program	1/1/2012-12/31/2012	\$29,196	\$29,196	\$58,392	4.00	3/31/2012	12/27/2011	N/A	No
58	Comprehensive Energy Assistance Program*	1/1/2012-12/31/2012	\$0	\$0	\$175,000	0.00	3/31/2012	12/27/2011	N/A	No
58	Casey Family Programs Community and Family Reintegration Project	1/1/2012-12/31/2012	\$15,196	\$15,196	\$30,392	1.00	3/31/2012	12/27/2011	N/A	No
Totals			\$44,392	\$44,392	\$263,784	5.00				

*This portion of the request is not a typical permission to continue and will temporarily use General Fund resources for grant program operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.

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TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

Dept	Grant Title	FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000		\$ 625,000
Criminal Justice Planning	Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432		\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA). For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.		\$ -	\$ 2,207,900	\$ 1,292,000		\$ -		\$ -		\$ -		\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -		\$ -
Travis County Sheriff's Office/County Attorney's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.	\$ -	\$ -	\$ 64,599	\$ -		\$ -		\$ -		\$ -		\$ -
Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.	\$ -	\$ -	\$ 143,750	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ 687,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americorps. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 281,297	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ -	\$ 580,000	\$ -	\$ 580,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households		\$ -	\$ 2,311,350	TBD	\$ 4,611,349	TBD		\$ -		\$ -		\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,390	\$ 223,908
Health and Human Services	Community Putting Prevention to Work (Tobacco Free Worksite Policy). Interlocal with the City of Austin to receive ARRA funds to develop a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 7,252,569	\$ 1,135,059	\$ 2,272,470	\$ 1,260,059	\$ 1,507,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059

County impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Travis County Criminal Courts	
Contact Person/Title:	Debra Hale, Director of Court Management	
Phone Number:	512-854-9224	

Grant Title:	Travis County Veterans' Court			
Grant Period:	From:	07/01/12	To:	06/30/13
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>	
Grantor:	Texas Veterans Commission Fund for Veterans' Assistance			
Will County provide grants funds to a subrecipient?		Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below		Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:				

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	0	0	0	0	\$0
Operating:	50,870	0	0	0	\$50,870
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	2,544	0	0	0	\$2,544
Total:	\$53,414	\$0	\$0	\$0	\$53,414
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
# of defendants screened for eligibility for court	360	90 proj.	180 proj.	270 proj.	360 proj.	360
# of defendants accepted into court	40	12 proj.	25 proj.	37 proj.	40 proj.	40
Measures For Grant						
Provide linkage to appropriate treatment for identified veterans	50	13 proj.	26 proj.	39 proj.	50 proj.	50
Outcome Impact Description						
At least 40 veterans will receive treatment and services through the VA while prosecution is deferred to better serve the ends of justice.	40	12 proj.	25 proj.	37 proj.	40 proj.	40

PBO Recommendation:

This grant application seeks funding to assist the Travis County Criminal Courts with the continuation of the Veterans Court program in County Court at Law #4. Please note that the department applied for this grant for FY 12 funding but did not receive the funding. This is the third round of funding for which the department is applying.

There is no county match or ongoing funding requirement for this program if this funding is not awarded.

PBO recommends approval of this application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

It is the goal of the Travis County Veterans Court to link misdemeanor and felony veteran defendants to the VA for assessment and treatment services, monitor their treatment compliance, and divert them from further criminal sanctions. The court will focus on those defendants with Post Traumatic Stress Disorders, Traumatic Brain Injury, and other mental health disorders that resulted from combat related experiences. 79% of offenders with mental health disorders have issues with substance abuse. It is anticipated that a large number of the Court's participants will need substance abuse intervention. The Veterans Commission Grant primarily funds substance abuse treatment for veterans participating in the Veterans Court Program.

Grant funding from the Veterans Commission was first awarded to the Travis County Veterans Court Program effective September 1, 2010. The Veterans Court held its first docket on November 10, 2010. On November 10, 2011, the court graduated its first veteran and accepted its 34th veteran into the program. The Texas Veterans Commission grant, which had been extended until December 31, 2011, was not renewed.

The Travis County Veterans Court Program is again requesting that the Veterans Commission Grant fund substance abuse treatment, as well as drug and alcohol detection services during the period between July 1, 2012 and June 30, 2013. It should be noted that a continuation grant application will also be submitted to the Governor's Office Criminal Justice Division requesting the funding to continue the Veterans Court Program.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements for this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no county match for this grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Yes, we are requesting a 5% indirect cost allocation.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Yes, this program will discontinue without grant funding. We will seek additional funding from other sources.

6. If this is a new program, please provide information why the County should expand into this area.

The Travis County Veterans Intervention Project Jail Survey report published in July 2009 indicates that about 150 veterans are incarcerated in the Travis County Jail at any one time. About one-third of these veterans were arrested more than once during the 90 day survey period. It is anticipated that an increasing number of veterans will be returning from deployment to central Texas. It is hoped that with the collaboration of the local veteran's service delivery system and our Courts, this group of veterans can address their treatment needs and decrease the likelihood of their return to our jail.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This court docket will be an additional docket scheduled in County Court at Law #4 bi-weekly. Although there are specialty dockets for defendants with mental health or substance abuse issues, the unique treatment needs of this target population has not been previously addressed.

Texas Veterans Commission Fund for Veterans' Assistance

Grant VII – January 2012

Grant Application

Applicant Organization Name:

_____TRAVIS COUNTY, TEXAS_____

Texas Veterans Commission
P.O. Box 12277
Austin, Texas 78711-2277
Phone: (512) 463-1157
E-mail: grants@tvc.state.tx.us
Web site: www.tvc.state.tx.us

**Grants Applications must be RECEIVED
by 5:00 p.m. on February 7, 2012 to be considered.**

Thank you for your interest in applying for a grant through the Texas Veterans Commission (TVC) Fund for Veterans' Assistance (FVA). The purpose of grants from the FVA is to address the needs of Veterans, their families and surviving spouses.

The information requested in this Grant Application is necessary for TVC to have an accurate understanding of your organization, proposed project and how it can address the needs of Veterans and their families. **The Commission has authorized TVC staff to reject incomplete, ineligible or inaccurate applications.** Therefore, if you have questions about information requested in this Grant Application, please consult the Application Information or contact FVA staff at grants@tvc.state.tx.us or by phone at (512) 463-1157.

The Grant Application is consistent with Commission rules and policies and, if your application is approved for funding, will allow the TVC to quickly develop the Grant Agreement. The Commission's action on Grant Applications is final.

The FVA staff is committed to providing a superior level of technical assistance throughout the application, award, reporting and closeout process. We look forward to working with all of you as we ensure that Texas Veterans and their families receive the first-class support they have earned through their service to our country.

Applicant Organization Information

Organization Name: Travis County Criminal Courts

Mailing Address: 509 W. 11th St, suite 2.700

City: Austin

State: TX

Zip Code: 78701

Physical Address (if different from mailing address):

Organization Telephone: 512-854-3829

Organization Website Address: www.co.travis.tx.us

Texas House of Representatives District Number(s) of where project services will be provided: 10, 21, 24

Texas Senate District Number(s) of where project services will be provided: 14, 25

Employer Identification Number: 74-6000192

Authorized Representative of Organization (representative with signature authority)

First Name: Samuel

Initial: T.

Last Name: Biscoe

Title: The Honorable Judge

Telephone: 512-854-9555

Fax: 512-854-9535

Email: sam.biscoe@co.travis.tx.us

Mailing Address (if different from organization mailing address): PO Box 1748

City: Austin

State: TX

Zip Code: 78767

Applicant Contact for Grant Project

First Name: Jackson Glass

Initial: W

Last Name: Glass

Telephone: 512-854-3829

Fax: 512-854-4464

Email: Jackson.glass@co.travis.tx.us

Mailing Address (if different from organization mailing address):

City:

State:

Zip Code:

Checklist of Required Attachments

Ensure that the documents listed below are included with the completed application package. **If a required attachment is not included, the application will not be considered complete.**

The following documents are required for **ALL** applicants, except Counties and Municipalities:

- Copy of cover page from the organization's general liability, professional liability and/or malpractice insurance.
- Copy of the IRS Federal Tax Exemption Letter.
- Copy of the Certificate of Filing from the Corporations Section of the Texas Secretary of State.
- Financial Documentation
An applicant must submit financial documents based on the amount of the grant request to show financial stability in order to be eligible for a grant award. Criteria for the determination of financial stability are specified in the FVA Fiscal Guidelines (http://www.tvc.state.tx.us/images/uploads/about/FVA_Fiscal_Guidelines_Final.pdf)

Amount of Grant Funds Requested	Required Financial Documents
\$500,000 - \$1,000,000	Most recent audit report, including the management letter
\$100,000 - \$499,999	Most recent audit report, including the management letter <u>or</u> independently reviewed financial statements
\$10,000 - \$99,999	Most recent audit report, including the management letter <u>or</u> independently reviewed financial statements <u>or</u> a compilation of financial statements (compilation report)

Grant Assurances

All applicants must agree to the following assurances. This page must be signed and dated by the Authorized Representative who can obligate this organization in a contractual agreement.

Applicant assures that:

1. It has read and understood the FVA Fiscal Guidelines.
2. It will restrict the use of TVC grant funds to activities and/or purposes that are authorized under the grant agreement.
3. It will comply with applicable laws including those pertaining to anti-discrimination measures for employment and services.
4. It will, upon request, cooperate with all data collection and evaluation activities undertaken by the Texas Veterans Commission and give any authorized representative of the State of Texas (i.e., State Auditor’s Office) access to any copies of all financial records, books, papers, or documents at no cost to the TVC.
5. It understands and agrees that the Commission may, in its sole discretion, grant funds in greater or lesser amounts and/or for greater or lesser periods of time than requested in this application.
6. It understands and agrees that the application, once received by the Commission, becomes the property of the Commission, and any or all ideas contained therein may be used by the Commission.
7. It will provide written reports detailing the use of TVC grant funds consistent with the proposed use described in the grant agreement.
8. It will promptly notify the Texas Veterans Commission if any organizational or project changes occur such that information contained in its grant agreement is no longer correct, or that would render the organization ineligible for a TVC grant award.
9. It will not use any TVC grant funds for the purpose of lobbying as defined in Chapter 305 of the Texas Government Code.
10. It will comply with state and federal laws, regulations, rules, and agency policies, and all applicable OMB Circulars.
11. It will maintain its tax exempt status under Section 501 of the Internal Revenue Code of 1954, for the life of the grant, and will notify TVC immediately if such status changes.

I have read these assurances and understand that the grant will be subject to these assurances if this application is approved for funding. I certify that the applicant will comply with these assurances if the application is approved.

Authorized Representative Signature
SAMUEL T. BISCOE

Date

TRAVIS COUNTY
Applicant Organization Name:

Part 1: Organization Information

1.1 Organization Overview

Write a brief description of the organization, including (1) your organization's mission statement, (2) major programs and/or services provided by your organization, and (3) how long your organization has provided services to veterans in Texas. (300 words maximum)

The mission of the Travis County Criminal Courts is to provide a judicial forum in which conflicts can be resolved and criminal laws can be enforced. In addition to operating the 13 general jurisdiction Criminal District and County Courts, the Travis County Criminal Courts Department operates 5 specialty courts: Veterans Court, Drug Court, Domestic Violence Court, DWI Court and Mental Health Court.

The Veterans Court serves veterans who have been arrested and who have also been assessed as having one or more of the following conditions: a Traumatic Brain Injury (TBI), Post Traumatic Stress Disorder (PTSD), or other psychological issues, such as depression or anxiety, related to their military service in a combat theater. They are also assessed for substance abuse and other issues that may increase their risk to the community and to themselves. In addition to being connected with services at the V. A., veteran participants are also frequently referred to community resources for substance abuse treatment, employment assistance, and peer support. In some cases, veterans are paired with other veterans who serve as volunteer mentors to assist them with navigating the VA system and accessing supportive services for veterans.

The Veterans Court held its first docket on November 10, 2010 and has grown steadily. On August 23, 2011, it met its first year goal of serving 25 veterans with combat related injuries and/or mental health disorders.

1.2 Organizational Structure

Please describe your organization's structure and include or attach a list of board members. Also, provide a short description of the background of key staff. (500 words maximum)

The Veterans Court is administered by the office of the Criminal Courts Administration, which is led by Director Debra Hale. Ms. Hale has 25 years of experience in the criminal justice field.

The Veterans Court Program Manager is Jackson Glass, M.Ed, LCDC. Mr. Glass has worked in the criminal justice field for 33 years. He has spent most of that time involved in treatment and rehabilitation services, including 10 years as a probation officer in Tarrant County, over 8 years as a chemical dependency counselor with the Superior Court in Washington, DC, 10 years as the program manager of the Travis County CSCD SMART program and 2 years as the manager of the CSCD outpatient treatment facility, the Counseling Center, which he developed and staffed.

The Veterans Court Caseworker is Jolene Grajczyk, M.Ed, LCDC. Miss Grajczyk is a 23 year veteran of the United States Air Force. She has worked in the criminal justice field for 9 years. During this time she worked with offenders struggling with addiction in a prison setting, residential setting and outpatient treatment program setting.

1.3 Partnerships

Please list partner agencies and/or organizations and describe how you coordinate services with them. (300 words maximum)

The Veterans Court operates as a separate entity, although it works in collaboration with the Veterans Administration to help veterans obtain diagnoses, appropriate treatment and other supportive services.

1.4 Other Grants

Please list other grants received by your organization within the last three (3) years in the table below.

Grantor Agency	Grant Amount	Begin Date	End Date	Summary of Grant Project
Governor's Office CJD	\$155,000	9-1-11	8-31-12	Operation of a Veterans Court to assist veterans experiencing Traumatic Brain Injuries, Post Traumatic Stress Disorder, or other psychological disorders related to military deployment to combat or high risk areas.
Governor's Office CJD	\$166,003	9-1-10	8-31-11	Same as above
Governor's Office CJD	\$48,895	4-1-10	8-31-10	Partial year implementation grant to start the Veterans Court Program.

Part 2: Grant Project Information

2.1 Grant Project Service Category

Please check the service category box that best describes the primary focus of the proposed project. Refer to the Grant Instructions for definitions of the following categories. Please choose only one.

- Financial Assistance
- Homeless/Housing
- Counseling
- Transportation
- Employment
- Family Services
- X Legal
- Referral
- Supportive Services
- Other – (please explain in 1-2 words)

2.2 Project Summary

Provide a summary of the proposed project. (100 words maximum)

The Travis County Veterans Court program assists honorably discharged veterans arrested in Travis County who are experiencing mental health issues, such as Post Traumatic Stress Disorder (PTSD), depression, anxiety, etc. and/or Traumatic Brain Injuries (TBI), resulting from their military service in combat or in a dangerous military environment. Veterans Court staff identify those individuals who meet the criteria and link them with the Veterans Administration so they may obtain proper diagnoses and treatment services necessary to reduce their risk of re-offending and endangering the public, as well as themselves. Following the National Drug Court model, the Veterans Court utilizes the 10 key components of effective courts and regular judicial contact to support the participant's motivation for change and continued involvement in treatment efforts that lead to a reduction of risk for recidivism and self-harm.

2.3 Geographic Service Area

Regions

Please check all regions in which services will be provided through the proposed project. Refer to Page 6 of the Grant Instructions for the FVA Region Map and County List.

- 1. Panhandle Region
- 2. West Texas Region
- 3. Alamo Region
- 4. South Texas Region
- 5. Gulf Coast Region
- X 6. Central Texas Region
- 7. East Texas Region
- 8. North Texas Region
- 9. Statewide

Counties

Please list all counties to be served by the proposed project. If the service area covers the entire state, list "statewide."

Travis County.

2.4 Eligibility Definition

Please provide definitions of who will be eligible to participate in the project (veteran, dependent, family member, etc.) and how you will determine eligibility. (100 word maximum)

In order to be eligible for the Veterans Court program, veterans or active duty service men and women must have been deployed to a combat zone or other region that poses a high level of risk. They must be diagnosed with at least one of the following: Traumatic Brain Injury (TBI), Post Traumatic Stress Disorder (PTSD), or a mental health disorder related to their military service as described above. Verification of their military service, as well as their deployment to a combat or dangerous region, is verified by the Veterans Administration. A diagnosis of TBI, PTSD or other mental health disorder is done through an evaluation by the Veterans Administration, which is then documented by the evaluating physician/psychiatrist. A copy of this documentation is obtained from the VA, or in cases of active duty service members, from the medical records of the military branch in which the individual is serving.

Part 3: Reporting and Management

Organizations receiving funding will be required to periodically report project activity and expenditures as outlined in their Grant Agreement. Project progress will be measured using Commission-established benchmarks. Organizations unable to meet benchmarks will be subject to Corrective Action.

Expenditure and Performance Benchmarks are as follows:

Grant Period Elapsed	Portion of Total Award to be Expended	Portion of Required Performance Measures Met
25%	15%	15%
50%	40%	40%
75%	70%	70%

3.1 Performance Measures

Organizations receiving grant funds will calculate performance by counting each veteran, their dependents, and survivors that receive grant-funded service. The aggregate number of veterans, dependents and survivors will be reported periodically to TVC using the Monthly Performance and Expenditure Report Form. **Projected performance** should reflect the total number of unduplicated veterans, dependents and survivors that the applicant organization anticipates serving throughout the grant term through the proposed project. Please list projected performance and the tool by which numbers served will be measured in the table below. If the proposed project will not serve one of the categories, please list "N/A." Refer to Grant Instructions for detailed directions.

Performance Measure/Deliverable	Tool Used to Measure Performance	Projected Performance/Result for the Grant Period
Number of veterans served. (Required performance measure for all applicants.)	Veterans Court database system.	40
Number of dependents served. (Required performance measure if served.)	N/A	N/A
Number of veterans' surviving spouses served. (Required performance measure if served.)	N/A	N/A

If applicable, please list any additional performance measures in the table below.

Additional Performance Measure/Deliverable	Tool Used to Measure Performance	Projected Performance/Result for the Grant Period (% or #)
Number of Veterans Assessed for TBI, PTSD or other combat related mental health disorders	VA Assessment form documenting psychiatric exam results and client files	50
Number of combat veterans linked with VA services	Client's file and VA records	50
Number of veterans screened for possible eligibility for Veterans Court.	Review arrest records, VA status, and offense information for preliminary eligibility for admission and for referral to VA for clinical assessment.	360

3.2 Performance Reporting

Please describe how each Performance Measure listed in the Performance Measures Table above allows you to measure the success of the project and which project goals are met, explain the tools and methods used to measure and monitor performance (including any specific software, program, or database used), and how each projected performance result is determined. (300 words maximum)

The Veterans Court utilizes a database system called Referral and Client Management System (RACMS) to maintain records of all cases referred, assessed, accepted, rejected and discharged from the program. This system provides reports documenting the numbers needed to measure figures indicative of program progress and success, such as number of veterans referred, accepted and completing the program. RACMS also allows the staff to enter notes documenting each veteran's linkage to VA and community resources. Also, the Veterans Court staff utilizes a daily report called a bonnell report that identifies all veterans booked into the Travis County jail the day prior to each report. This bonnell report is used to identify potential court participants who may then be further screened for eligibility for the court. Furthermore, the VA psychiatrist who performs the mental health assessments also completes a form documenting their diagnoses. This form is forwarded to the Veterans Court staff by the Veterans Justice Outreach Specialist.

3.3 Fiscal Reporting

Please describe your plan, policies, and/or procedures for grant fiscal management and how reporting activities will be managed and monitored. Describe your fiscal management system, including software used. (300 words maximum)

Travis County has implemented a shared responsibility agreement between the department receiving the grant and the Travis County Auditor's Office. The department receiving the grant award is responsible for the following roles (including but not limited to):

- Assign an employee to act as grant coordinator to manage the day to day operations of the grant and ensure that all requirements are met. Grant coordinator will be the point of contact with all other Offices/Departments in the County and the sub-recipients and vendors.
- Establish proper policies and procedures to ensure that all grant requirements can be met in a timely and efficient manner.
- Monitor internal controls to assure funds are properly expended and documented.
- Ensure compliance with statutes, regulations and grant terms and conditions. The Travis County Auditor's Office is responsible for monitoring compliance with the financial provisions of the grant, as well as the financial reporting of the grant.

3.4 Sustainability Plan

Describe the plan for continuing the project after the grant period ends. Also, describe the organization's commitment to continuing the grant project using existing financial or other resources. (300 words maximum)

The Travis County Criminal Courts will also submit a grant application to the Governor's Office for continued funding of this program to fund other resources needed to administer the Veterans Court Program.

Part 4: Budget and Budget Narrative

4.1. Budget Summary and Tables

Enter the amount of Project Costs in Column A (*Please refer to the Grant Instructions for detailed directions*).

Grant Period: (list if different from 7/1/2012-06/30/2013)

Amount of Grant Funds Requested: \$50,870

Indirect Cost Percentage cannot exceed 7% of total grant award

Budget Table 1		Total Budget
	Budget Category	Total Costs
	Direct Costs	
1	Personnel (total salary and benefits from table 2)	\$0
2	Client Services (including counseling, support such as rental assistance, bill payments, etc., transportation, and contracted services, including contract personnel providing services to clients)	\$49,470
3	Equipment (non-capitalized)	\$0
4	Supplies and Materials	\$1,400
5	Travel	\$0
6	Other (Provide detail in Budget Narrative)	\$0
A	Total Direct Costs (Line 1 thru 6)	\$50,870
B	Indirect Costs (not to exceed 7% total award)	\$2,544
C	TOTAL BUDGET (sum lines A and B)	\$53,414

4.2 Budget Narrative

The Budget Narrative **MUST** include a description of each line-item in Budget Table 1, and 2 and **MUST** also include a calculation showing how you arrived at the budgeted amount for each line item

Table 2 - A . Salaries and Wages (support each position included in Budget Table 2 Personnel Breakdown).

N/A

Table 2- B . Employee Benefits (support each position included in Budget Table 2 Personnel Breakdown).

N/A

Table 1-2. Client Services

Client services will fund two types of services for veterans: #1. substance abuse intensive outpatient treatment and aftercare for 15 veterans unable to access treatment through the VA (15 veterans x \$1,786 = \$26,790); #2. Secure Remote Alcohol Monitoring (SCRAM) ankle bracelets to detect alcohol use for court participants (7 veterans per month X 12 months= 84 months X \$270 per month= \$22,680). Substance abuse intensive outpatient treatment and aftercare (\$26,790) + SCRAM (\$22,680) = **Total Client Services = \$49,470**

Table 1- 3 Equipment (non-capitalized).

Table 1 - 4 Supplies and Materials

Supplies will consist of 250 urinalysis test cups, with detection slips. Each cup costs \$5.60. (250 cups X \$5.60= \$1,400). **Total Supplies and Materials = \$1,400**

Table 1 - 5 Travel

Table 1 - 6 Other (list line items by category, e.g., Repairs and Maintenance, Utilities, Rental of Space. Next, list the expected costs by line item and the total for the category. The grand total must tie to Table 1 'Other').

Part 5: Statement of Work

Statement of Work MUST include the following: 1) a detailed description of the project including services to be provided and goals of the project, 2) how the organization determined/assessed the need(s) for the project within the geographic area of service; 3) how the project meets that determined need(s); 4) how the organization will target/reach veterans to provide the services of the project. *Please refer to the Grant Instructions for detailed directions.* (Total 2,500 words maximum)

5.1 Detailed Description

Please provide a detailed description of the project including the services to be provided and the goals of the project.

The Travis County Veterans Court will address veterans arrested for misdemeanor and felony offenses. Participants in the court docket should be eligible for Veterans Administration treatment options linked primarily to Post Traumatic Stress Disorder, Traumatic Brain Injury, or mental health disorders. In lieu of a final conviction, participants will be allowed to complete a court supervised treatment program. Each participant will have an individualized treatment plan which will address mental health and/or substance abuse issues, as well as other issues that may impact their successful adjustment in the community. Regular judicial intervention will support the participant's continued involvement in treatment. Aside from VA treatment, participants will be asked to agree to drug testing and/or alcohol monitoring, when appropriate, attendance at support group meetings, and other individual or group counseling as deemed appropriate. Participants may be linked with peer mentors who can assist with issues of readjusting to civilian life and navigating through the VA treatment/benefit system. It is the objective that, through collaboration between local veterans service delivery systems and the Travis County Courts, this group of veterans can address their treatment needs and decrease the likelihood of re-offending and engaging in behavior that puts themselves or others at risk.

The Travis County Veterans Court plans to screen at least 360 veterans for preliminary eligibility to participate in the program, and to link at least 50 combat veterans to VA services, regardless of their eligibility for the court. The goal is to accept and serve 40 active participants in the Veterans Court by the end of FY12.

The Veterans Commission grant funds will be used for intensive treatment for participants unable to access Veterans Administration services due to conflicts with employment and/or school schedules. Additionally, grant funds will be used to fund alcohol monitoring/detection equipment for veterans as well as urinalysis test cups to test for illegal substances.

5.2 Need Determined

Please provide a description of how your organization determined, identified, and assessed a need(s) for the project within the area of service.

The need for a Veterans Court was established after a research project that captured the number of veterans processed into the Travis County jail during one 90 day period in 2009. That Survey Report, published in July, 2009, indicated that about 150 veterans are incarcerated in the Travis County Jail at any one time. About one-third of these veterans were arrested more than once during the 90 day survey period. 73% of the cases during this period were misdemeanor offenses. Of this group, 65% of the arrested veterans were not linked to VA services. This data supported the need to address our arrested veterans, many of whom are not utilizing VA services. Also, nationwide data indicates that about 79% of offenders with mental health disorders, such as these, have co-occurring substance abuse problems. Thus far we have found that almost every one of the Court's participants needs substance abuse intervention in addition to treatment for their mental health issues. Furthermore, according to military figures, hundreds of soldiers are expected to return to the Central Texas region over the next year. Many of these returning service members will return with TBIs, PTSD or other mental health needs related to their deployment(s) and will often wind up in the criminal justice system. Each of these veterans pose a high risk for being arrested and each can benefit from the support of the Veterans Court program.

5.3 Need Met

Please describe how the project meets identified need(s).

The Veterans Court meets the needs of the veteran community by identifying those returning from combat who may pose the greatest risk to the community and to themselves, by linking them with supportive services offered by the VA and other community resources, engaging them in treatment and enhancing their motivation to continue in the treatment process in order to reduce their risk level.

5.4 Outreach

Please describe how your organization will target and reach veterans to provide project services.

Each morning, the Veterans Court manager and caseworker will obtain a list of all veterans booked into the Travis County jail for the preceding 24 hour period. They will then contact the V.A.'s Veterans Justice Outreach Specialist (VJOS) to verify the individual's veteran status and eligibility for VA services. The manager and caseworker will then contact the veteran and/or his/her attorney to provide them with information regarding the Veterans Court program.

Part 6: Current or Previous FVA Grantees

This section is to be completed only by organizations that currently have or have previously had an FVA grant. Refer to the Grant Instructions for detailed directions.

6.1 Previous Grant Contract Number

FVA_11_0022

6.2 Amount Previously Awarded

\$40,000

6.3 Grant Period Dates

9/01/10 -12/31/11

6.4 Benchmarks

Performance

Did you meet your performance benchmarks? X Yes No

If no, please explain why. (250 words maximum)

The Veterans Court initially hoped to accept 25 veterans into the program during its first year. On August 23, 2011, the court met this goal by admitting its 25th veteran into the program. The Veterans Court exceeded the number of veterans screened for eligibility to the court as well as linking veterans with VA services.

Expenditure

Did you meet your expenditure benchmarks? Yes X No

If no, please explain why. (250 words maximum)

The Veterans Court did not meet the benchmarks of utilizing funds for treatment services. The reason these benchmarks were two-fold: 1. There was a longer than expected (but normal) lag time of establishing the Veterans Court and getting the numbers of veterans into the court in time to meet the quarterly expectations (now that the court is fully operational and veterans are entering at a more rapid and regular pace, we expect that we will be able to meet these benchmarks in a consistent and timely manner); 2. The company that produces the SCRAM (alcohol monitoring) device announced a program for newly established Veterans Courts nationwide which offered the SCRAM monitoring services free of charge. We took full advantage of this, which meant that we did not have to utilize grant money to pay for this service (saving the Texas Veterans Commission over \$10,000). Unfortunately, we have recently been notified that this program is coming to an end and that we will be required to pay for SCRAM monitoring in the future, although at a reduced rate.

6.5 Grant Successes and Challenges

Please provide a detailed description of the success and challenges of your FVA grant-funded project. (300 words maximum)

The Travis County Veterans Court has been successful in meeting its goals of serving at least 25 veterans and linking veterans returning from combat with services to help them cope with the lasting effects of their service. Developing and beginning a specialty treatment court such as the Travis County veterans Court is a monumental task. This required the cooperation and support of the County Attorney's Office, the Department of Veterans Affairs (VA), the Office of the Governor, the Texas Veterans Commission and local organizations, such as the Veterans Intervention Project (V.I.P.) and the Austin Veterans and Family Action Committee (AVFAC). In supporting our efforts, each individual and organization was responsible for helping combat veterans access treatment, benefits and other services that helped them adjust back into the community and to avoid a criminal conviction that could further hinder their transition to post-service life. By providing them with the same level of commitment that they displayed in serving their country, we have been able to help these veterans overcome the often debilitating effects of deployment into a combat zone.

Furthermore, through training and education, members of the Veterans Court team were able to make decisions in accordance with evidence-based practices. The court was also able to incorporate the ten key components of successful treatment courts, which increases our success in helping the veterans participating in the court.

The biggest challenge we have faced has been attempting to estimate the amount of money that would be needed to achieve our goals during our first year. Now that we have been operating for 15 months, we are better able to project the cost of services needed to assist our veterans in our program.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Traci Mondragon	
Phone Number:	854-7046	

Grant Title:	Drug Court & In-Home Family Services			
Grant Period:	From:	09/01/2012	To:	08/31/2013
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>	
Grantor:	Office of the Governor, Criminal Justice Division			
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>		
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>		
Originating Grantor:	U.S. Department of Justice			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	0	20,011	0	0	\$20,011
Operating:	\$181,000	0	0	0	\$181,000
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	0	0	0	0	\$0
Total:	\$181,000	20,011	0	\$0	\$201,011
FTEs:	0	0.24	0	0.00	0.24

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Number of new enrollments in the program.	35	7				40
Number of Drug Court participants in the program	75	41				80
Number of youth assessed for eligible to participate in the Drug Court program	85	17				90
Measures For Grant						
Number of eligible program youth served using Graduated Sanctions approaches	85	32				90
Outcome Impact Description	To demonstrate improved compliance to rules of probation and other outcomes of substance abusing juvenile offenders by maintaining accountability-based sanctions and increased family involvement in the supervision and treatment processes					
Number of new enrollments in the program.	35	7				40
Outcome Impact Description	To increase the number of drug court participants receiving substance abuse, case management and in home counseling services					
Number of participants in the program	75	41				80
Outcome Impact Description	To successfully identify potential candidates for the program.					
Number of youth assessed for eligible to participate in the Drug Court program	85	17				90
Outcome Impact Description	To improve access to substance abuse and co-occurring treatments and related services.					
Number of participants employed or enrolled in school at time of graduation (part time or full time).	30	12				35
Outcome Impact Description	To increase the number of participants that are employed or enrolled in school at graduation					
Number of participants that earn a GED, high school diploma, or vocational training credential while in the program	5	1				5
Outcome Impact Description	To improve educational and vocational competency of juveniles					
Number of participants that successfully complete the program	30	12				35

Outcome Impact Description	To increase the number of juveniles that are alcohol and drug free					
Number of program youth completing program requirements	30	12				35
Outcome Impact Description	To increase the number of juveniles that maintain a lifestyle free of alcohol and drug abuse					
Number of Drug Court Slots	45	20				45
Outcome Impact Description	To increase the number of drug court participants receiving substance abuse, case management and in home counseling services					
Number of program youth who reoffend	10	2				10
Outcome Impact Description	To increase community safety.					
Number of youth to test positive for drug use.	52	26				57
Outcome Impact Description	To increase the number of drug court participants receiving substance abuse, case management and in home counseling services in order to reduce the number of positive urinalysis.					

PBO Recommendation:

Juvenile Probation is requesting Commissioners Court approval of the annual application to the Office of the Governor, Criminal Justice Division, for the Drug Court and In Home Family Services Grant that enhances the department’s existing Drug Court Program. The application is requesting \$181,000 in resources to contract with a provider for intensive in-home family services for the department’s Drug Court participants.

The grant requires a county match of \$20,011, which is provided through the use of a portion of an existing County Drug Court FTE. No additional general funds are needed to meet the match requirement and grant does not require the program to be continued upon termination.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Travis County Juvenile Probation Department is requesting approval of the continuing grant award for the OOG JABG Drug Court and In Home Family Services grant. This grant totals \$201,011 which includes the grant request of \$181,000 and match of \$20,011 and will allow an increase in the number of offenders who can participate in the existing Juvenile Treatment Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant application is for UA kits and contractual services. This collaboration will increase opportunities to improve the functioning of the juvenile’s family system by engaging the family construct in more positive approaches to living. The project goal is to improve the outcome for substance abusing juveniles by improving family support and participation in treatment for the offender.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

Yes, a 10 % match is required. General-funds from an existing position will be utilized for the required match as this staff member is the Drug Court Casework Manager on the grant. The match requirement of 10% for this grant application comes to \$20,011, which translates to approximately 24% or .24 of the FTE that will support the program.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no provision in this grant for indirect costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for the contractual services through proposals submitted to the Federal and State government, as well as private foundations. As previously presented to the Court, the County will have the opportunity to consider investment in the staff positions as well as other areas of Special Services Division. There is no provision in this grant for indirect costs.

6. If this is a new program, please provide information why the County should expand into this area.

N/A This is an established program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. According to the most recent Annual Evaluation, a total of 70% (28/40) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. The proposed project reflects the efforts as demonstrated under the Community Plan's funding priorities and supports the following: a continuation of the comprehensive assessment process; services for juveniles with both substance abuse and mental health treatment needs; and continuum of care initiatives, and research- and outcome-based programming.



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO: Travis Gatlin, PBO
Senior Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Traci Mondragon
Grant Coordinator

SUBJECT: Drug Court & In-Home Family Services

DATE: January 19, 2012

Attached is the FY13 continuation application for Drug Court & In-Home Family Services. Based on an annual calculation of juvenile crime data in Travis County, the Juvenile Probation Department is eligible to apply for \$181,000, with the County providing a required 10% match of \$20,011, for a total of \$201,011 for this grant. The requested funding will allow an increase in the number of offenders who can participate in the existing Juvenile Treatment Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant application is for UA kits and contractual services. This collaboration will increase opportunities to improve the functioning of the juvenile's family system by engaging the family construct in more positive approaches to living. The project goal is to improve the outcome for substance abusing juveniles by improving family support and participation in treatment for the offender.

Please review this item and place it on the **January 31, 2012** Commissioner's Court agenda for their consideration and signature. Please contact Traci Mondragon at 4-7046 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney
Matt Naper, Financial Analyst, County Auditor
Barbara Swift, Deputy Chief
Gail Penney-Chapmond, Division Director
Kathy Smith, Project Coordinator
Sylvia Mendoza, Financial Manager, Financial Service
Michael Williams, Financial Analyst
Alan Miller, Financial Analyst
Lisa Eichelberger, Business Analyst III
Grant File

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RESOLUTION

WHEREAS, the Commissioners of Travis County find it in the best interest of the citizens of Travis County that the Juvenile Drug Court and In-Home Family Services Program be operated; and

WHEREAS, the Commissioners of Travis County have agreed to provide the minimum matching percentage for said project as required by the Office of the Governor, Criminal Justice Division, grant application; and

WHEREAS, the Commissioners of Travis County have agreed that in the event of loss or misuse of the Criminal Justice Division funds, all funds will be returned to the Criminal Justice Division in full.

WHEREAS, County Commissioners of Travis County designates Samuel T. Biscoe, County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of Travis County approve the submission of the grant application for the Juvenile Drug Court and In-Home Family Services Program to the Office of the Governor, Criminal Justice Division.

Signed by: _____
SAMUEL T. BISCOE, County Judge

Passed and Approved this 31st of January, 2012

Grant Application Number: 1731809

Agency Name: Travis County
Grant/App: 1731809 **Start Date:** 9/1/2012 **End Date:** 8/31/2013
Project Title: Drug Court and In-Home Family Services
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460001922000

Application Eligibility Certify:

Created on:1/9/2012 1:06:39 PM By: Michael Williams

Profile Information

Applicant Agency Name: Travis County
Project Title: Drug Court and In-Home Family Services
Division or Unit to Administer the Project: Juvenile Probation Department/Special Services Division
Address Line 1: 2515 South Congress Avenue
Address Line 2:
City/State/Zip: Austin Texas 78704-5513
Start Date: 9/1/2012
End Date: 8/31/2013

Regional Council of Governments(COG) within the Project's Impact Area: Capital Area Council of Governments
Headquarter County: Travis
Counties within Project's Impact Area: Travis

Grant Officials:

Authorized Official

User Name: Samuel Biscoe
Email: sam.biscoe@co.travis.tx.us
Address 1: Post Office Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9555 Other Phone:
Fax: 512-854-9535
Title: The Honorable
Salutation: Judge

Project Director

User Name: Estela Medina
Email: estela.medina@co.travis.tx.us
Address 1: 2515 South Congress Avenue
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7069 Other Phone:
Fax: 512-854-7097
Title: Ms.
Salutation: Chief

Financial Official

User Name: Susan Spataro
Email: susan.spataro@co.travis.tx.us
Address 1: P.O. Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9125 Other Phone:
Fax: 512-854-6640
Title: Ms.
Salutation: Ms.

Grant Writer

User Name: Traci Mondragon
Email: Traci.Mondragon@co.travis.tx.us
Address 1: 2515 S. Congress Ave.
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7046 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide juvenile prevention and / or intervention services

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460001922000

Data Universal Numbering System (DUNS): 030908842

Narrative Information

Primary Mission and Purpose

The Juvenile Accountability Block Grant (JABG) Program's purpose is to develop programs that promote greater accountability in the juvenile justice system.

Funding Levels

The anticipated funding levels for the Juvenile Accountability Block Grant (JABG) program are as follows:

- Minimum Award - \$5,000
- Maximum Award - None
- The Juvenile Accountability Block Grant program requires a grantee match of at least 10%, which is calculated on the total project costs, not on the amount requested from CJD. The match requirement may be met through cash contributions only.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Local Advisory Board – Each unit of local government is required to establish an advisory board consisting of individuals representing police departments, sheriffs' offices, prosecutors, probation officers, juvenile courts, schools, businesses, and faith-based, fraternal, nonprofit, or social service organizations involved in juvenile crime and delinquency. The local advisory board is responsible for the development of a coordinated enforcement plan for the use of grant funds based on an analysis of the local juvenile justice system. The analysis determines the most effective use of grant funds within the sixteen program purpose areas that apply to those grant funds. The plan serves as the project narrative and summary and should follow the general format of a project narrative and summary as outlined in this solicitation. In the space provided, enter the number of individuals representing each of the groups listed below.

Note: Although the **Local Advisory Board** section is not applicable to discretionary applicants, you must enter a numeric value in each box. Discretionary applicants should enter a zero ('0') in the boxes below.

Enter the number of advisory group members representing **Police Departments**:

0

Enter the number of advisory group members representing **Sheriff Offices**:

0

Enter the number of advisory group members representing **Prosecutors**:

0

Enter the number of advisory group members representing **Juvenile Courts**:

0

Enter the number of advisory group members representing **Schools**:

0

Enter the number of advisory group members representing **Businesses**:

0

Enter the number of advisory group members representing **Social Service Agencies** (e.g., faith-based, fraternal, non-profit, etc.):

0

Local Advisory Board Resolution – A Local Advisory Board Resolution form has been signed by members of the local juvenile justice advisory board and is on file with the application agency.

Note: The **Local Advisory Board Resolution** section is not applicable to discretionary applicants.

Juvenile Justice Board Priorities - Juvenile justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding.

Prevention and Early Intervention at First Offense - Fund programs or other initiatives designed to positively impact youth prior to their involvement in the juvenile justice system or at their first offense and divert them from a path of serious, violent and chronic delinquency. Programs may include support for school resource officers, alcohol and substance abuse education, mentoring and after-school programs.

Disproportionate Minority Contact (DMC) - Decrease DMC, which exists if minority youth have a higher rate of contact with the juvenile justice system than do non-Hispanic white youth. Fund programs or other initiatives designed to address the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

Gang Prevention and Intervention - Fund programs that address issues related to juvenile gang activity and the recruitment of juvenile members. These issues include information sharing and prevention and intervention efforts directed at reducing gang-related activities.

Specialized Treatment Services - Fund programs that address the use and abuse of illegal substances, prescription and non-prescription drugs and alcohol. Counseling and professional therapy may also be provided to sex offenders and youth with anger management issues.

Juvenile Justice System Impact - Fund programs designed to impact offender accountability or improve the practices, policies or procedures within the juvenile justice system including rehabilitating and educating youth who have been involved in the juvenile justice system so that future involvement in criminal activity is deterred.

Waiver of Funds – Any entity receiving a local allocation may waive the ability to apply for funds and choose instead to waive the allocation to a larger or neighboring city, county or Native American tribe that will still benefit the waiving area’s jurisdiction. The applicant agency is responsible for obtaining a completed JABG Waiver of Funds Form from each agency that chooses to waive its allocation to the applicant. CJD will not award any additional waived funds to the applicant organization until a completed JABG Waiver of Funds Form is signed and fax to CJD at (512) 475-2440 by the application submission deadline. The JABG Waiver of Funds Form is available [here](#) or can be downloaded from CJD’s website at <https://egrants.governor.state.tx.us/updates.aspx>. In the space provided below, enter the name of the agency waiving funds, amount of funds waived, and the name of the waiving agency’s authorized official.

Note: Although the **Waiver of Funds** section is not applicable to discretionary applicants, you must select a value in the box. Discretionary applicants should select not applicable ('N/A') in the box below.

Does this application include funds waived from another jurisdiction?
Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, enter the name of the waiving agency and amount of waived funds (e.g., Anywhere County - \$25,000). If multiple jurisdictions are waiving funds to your agency, include the names and amounts for each agency.

Enter the name(s) and amount(s) for waived funds:

Drug Court Program Requirements

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code §469.001 to be eligible for funding:

Ten Essential Characteristics

Integration of Services – The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

Non-Adversarial Approach – The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

Prompt Placement – Early identification and prompt placement of eligible participants in the program.

Access – Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

Abstinence Monitoring – Monitoring of abstinence through weekly alcohol and other drug testing.

Compliance Strategy – A coordinated strategy to govern program responses to participants’ compliance.

Judicial Interaction – Ongoing judicial interaction with program participants.

Evaluation – Monitoring and evaluation of program goals and effectiveness.

Education – Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

Partnerships – Development of partnerships with public agencies and community organizations.

General Approaches

- **Pre-adjudication** - The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.
- **Post-adjudication** - The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation.
- **Reentry** - Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transition and reintegration into society.
- **Civil** - Participants enter the drug court program in relation to suits affecting the parent-child relationship, child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** this drug court will follow below.

Select all that apply:

- Pre-adjudication
- Post-adjudication
- Reentry
- Civil
- N/A

Observation – The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

Policies and Procedures – The drug court will develop and maintain written policies and procedures for the operation of the program.

Information Sharing – The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Jurisdiction - Provide the name of the court administering the Drug Court program (*e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal Court*). If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.
n/a

Drug Court Date - If the Drug Court has commenced operations, provide the date that this Drug Court was established.
5/21/2001

Drug Court Type

- Adult - Programs serving adults (either pre-adjudication, post-adjudication, or reentry).
- Family - Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.
- Juvenile - Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).

Select the type of drug court that will be operated:

- Adult
- Family
- Juvenile
- N/A

Will the drug court accept **DWI offenders**?

Select the appropriate response:

- Yes
- No
- N/A

Presiding Judge - The presiding judge of a drug court funded with Drug Court funds must be an active judge holding elective office or a master. Persons eligible for appointment may not be a former or retired judicial officer. Is the presiding judge of the drug court an active judge holding elective office or a master?

Select the appropriate response:

- Yes
- No
- N/A

Enter the name of the **Presiding Judge** for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

The Honorable Leonard Saenz

Enter the name of the **Drug Court Coordinator**. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

Kathy Smith

Note: The Drug Court Coordinator usually monitors the operation of the Drug Court, supervises Drug Court staff, participates in Drug Court judicial staff meetings, prepares and oversees Drug Court contracts with service providers, maintains data on Drug Court operations, and communicates with legal staff, government officials, social service agencies, and the public regarding matters of the Drug Court.

Has the drug court ever applied for **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

Has the drug court ever received **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and explain how CJD funds will be used to support or expand the project and not replace existing funds.

Enter the federal funding description:

The funds received from the Federal Funding will not replace existing funds received from CJD. Award Amount-\$198,200 Grant Period 9/30/2011 to 9/29/2012 from the Department of Health and Human Services/Substance Abuse Mental Health Administration (SAMHSA) The purpose of the Juvenile Treatment Drug Court grant is to provide funds to be used by treatment providers and the courts to provide alcohol and drug treatment, wrap-around services supporting substance abuse treatment, assessments, case management, and program coordination to those in need of treatment drug court services. Priority for the use of the funds should be given to address gaps in the continuum of treatment. Award Amount \$424,979 Grant Period 10/1/2010 through 9/30/2014 from the Office of Juvenile Justice program department. This grant will be paying for staff in order to expand the program. The Travis County Juvenile Probation Department seeks funds from CJD that will allow an increase in the number of offenders who can participate in the Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant will allow Juvenile Probation to contract with a provider to provide intensive in-home family services. This collaboration will provide the opportunity to improve the functioning of the juvenile's family system.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Dana Hess, Employment Specialist

Enter the Address for the Civil Rights Liaison:

Travis County Human Resources, 700 Lavaca Street, Suite 420, Second Floor, Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

5128549165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under either the Juvenile Accountability Block Grant (JABG) Local or Discretionary Solicitations.

I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

A large number of youth are using or abusing substances. Intervention, treatment, and case management are critical in the area of substance abuse when working with youth who are in contact with the juvenile justice system. These youth appear to cycle through the justice system creating a strain on the court system, probation department, the family, and the community at large; in the form of a repetitive pattern of drug use and criminal behavior. Compounding the problem is inadequate parenting and lack of parental involvement which increases a child's likelihood of engaging in delinquent behavior. The ability to demonstrate success with this population is contingent upon therapeutic services available to not only delinquent youth, but also their families.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

In FY05, substance abuse screenings conducted with juveniles referred to the Department determined that 43% (1206/2779) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY06, substance abuse screenings determined that 45% (1030/2301) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY07, substance abuse screenings determined that 46% (1227/2649) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY 07, a total of 43.6% (17/39) youth successfully completed the Juvenile Drug Court Program. In FY08, substance abuse screenings determined that 44.4% (1093/2461) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY08, a total of 47.4% (18/38) youth successfully

completed the Juvenile Drug Court Program. In FY09, substance abuse screenings determined that 41% (927/2260) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY09, a total of 55.9% (38/68) youth successfully completed the Juvenile Drug Court Program. In FY10, substance abuse screenings determined that 48% (588/1219) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. According to the most recent Annual Evaluation, a total of 55.9 % (38/68) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. In FY11, substance abuse screenings determined that 48% (661/1388) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. According to the most recent Annual Evaluation, a total of 70% (28/40) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Travis County FY09-FY11 Community Plan under Juvenile Justice Delinquency Prevention states in priority #5, "Program or other initiatives designed to provide prevention, intervention, and treatment services to at-risk youth". The proposed project reflects the efforts as demonstrated under the Community Plan's funding priorities and supports the following: a continuation of the comprehensive assessment process; services for juveniles with both substance abuse and mental health treatment needs; and continuum of care initiatives, research-based, and outcome-based programming.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The project goal is to improve outcome for substance abusing juvenile offenders by improving family support and participation in treatment services for the offender.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

n/a

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

N/A - The current year's project is on schedule in accomplishing the stated objectives.

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

A large number of youth are using or abusing substances. Intervention, treatment, and case management are critical in the area of substance abuse when working with youth who are in contact with the juvenile justice system. These youth appear to cycle through the justice system creating a strain on the court system, probation department, the family, and the community at large; in the form of a repetitive pattern of drug use and criminal behavior. Compounding the problem is inadequate parenting and lack of parental involvement which increases a child's likelihood of engaging in delinquent behavior. The ability to demonstrate success with this population is contingent upon therapeutic services available to not only delinquent youth, but also their families. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. According to the most recent Annual Evaluation, a total 70% (28/40) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. The proposed project reflects the efforts as demonstrated under the Community Plan's funding priorities and supports the following: a continuation of the comprehensive assessment process; services for juveniles with both substance abuse and mental health treatment needs; and continuum of care initiatives, and research- and outcome-based programming. TCJPD seeks funds that will allow an increase in the number of offenders who can participate in the Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant

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will allow TCJPD to contract with a provider of intensive in-home family services. This collaboration will increase opportunities to improve the functioning of the juvenile's family system by engaging the family construct in more positive approaches to living. Upon acceptance into the Drug Court Program, youth will be supervised by the Travis County Juvenile Probation Officers (JPO), placed in an appropriate outpatient substance abuse program, and provided in-home family counseling services. The youth and a family member will go before the Judge weekly, or as determined by the level the youth is on in the program. The JPO makes up to 3 contacts weekly with the youth in school, at home, in the probation office, in the community, or at the substance abuse treatment location. Drug screens will be completed weekly. A range of services, sanctions, and incentives are blended together to enhance a successful outcome. Family support and participation in services is enhanced through in-home family counseling designed to strengthen the family.

Project Activities Information

Juvenile Justice Board Priorities

Select the Juvenile Justice Priority that best fits your project:

- Prevention and Early Intervention at First Offense
- Gang Prevention and Intervention
- Specialized Treatment Services
- Juvenile Justice System Impact

Drug Courts

Does your project have a Steering Committee that helps direct and enhance your court's operations?

- Yes
- No
- N/A

List the members of your drug court team and describe their role in supporting the participants.

The Juvenile Drug Court team consists of a Judge, an Assistant District Attorney, a Juvenile Public Defender, the Drug Court Coordinator, Juvenile Probation Officers, and Treatment Providers. The JDC team encourages participation by all of the team members during the team meetings and during court. The Judge is considered the drug court Team Leader, who is responsible for facilitating weekly reviews, supervise and reinforce treatment requirements and rules of probation. The Judge uses the Court as a therapeutic tool to support the improved and successful behavior of the juvenile offender. The Judge uses both sanctions and incentives to encourage compliance and successful completion of the drug court program. The Judge's role includes being the taskmaster, the head cheerleader, mentor and even special confidante. The Judge rewards successes during interaction with the youth and family and immediately employs sanctions for non-compliance. The Judge serves as mediator between the defense attorney and prosecutor to ensure that a team-effort is at the root of all decisions. Prior to status reviews, the Judge reviews treatment and probation data as generated in a report from an Access database by the Drug Coordinator or designee. The Assistant District Attorney (DA) serves as a member of the team and works cooperatively to assess cases that appear appropriate for the Drug Court program. The responsibility of the DA is to protect the public's safety by ensuring that each candidate is appropriate for the program and complies with all the drug court requirements. The DA will file petitions for program expulsions when deemed necessary, while taking a non-adversarial approach to serving as a drug court team member. The DA will participate in weekly hearings and will review treatment and probation data as generated in Access. The DA is a member of the screening team. The Juvenile Public Defender (JPD) has the responsibility to protect the participant's due process rights while encouraging full participation. The JPD serves the client by getting them to recognize the best outcome for an improved life not simply the best legal result. As a team member, the JPD uses a non-adversarial approach in order to help the client to remain compliant. The JPD regularly participates in weekly reviews; explains requirements to the youth and family. The JPD monitors sanctions imposed by the program. When a youth is successful, the JPD represents the youth at the final Court appearance. The JPD review treatment and probation data as generated in Access. JPD is a member of the screening team. Drug Court Casework Manager coordinates and monitors the operation of the Drug Court, supervises Drug Court staff, participates in Drug Court judicial staff meetings, oversees Drug Court contracts with service providers, maintains data on Drug Court operations, and communicates with legal staff, government officials, social service agencies, and the public regarding matters of the Drug Court. Juvenile Probation Officers (JPOs) supervise all of the participants in the program to ensure that they are complying with all of the requirements of the program and court orders. JPOs conduct random urinalysis tests on participants, conduct field visits, home visits, school visits, treatment visits, office visits and curfew checks on participants based on their level of probation. Participate in weekly court reviews. The Treatment Representative is the liaison between substance abuse treatment and juvenile probation. The treatment providers are responsible for generating weekly treatment reports for the team and responding to the Drug Court team as the substance abuse treatment professional. The School Representative serves as a liaison for the Drug Court and the school district. The representative works to help the Drug Court overcome barriers and move to elicit cooperation throughout the school district.

Provide the average caseload size for a full-time case manager/probation officer assigned to this project.

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Provide your project's policy on drug testing participants.

Participants on level I in the program receive 3 random drug tests a week. Participants on level II in the program receive 2 random drug tests a week. Participants on level III in the program receive 1 random drug test a week.

Describe the process you will use to determine your project's effectiveness.

Travis County Juvenile Drug Court effectively serves post-adjudicated juveniles with co-occurring disorders and substance abuse issues. The strength based program utilizes accountability by providing weekly reviews, intensive supervision, and immediate linkage of substance abuse services to increase the participation in treatment, education, and compliance with conditions of probation.

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Provide the total cost for operating your project during the previous fiscal year. (This should include all salaries, travel, counseling, treatment services, office supplies, etc.)

\$694,685

List the sources and amounts of non-CJD funding used to support this project during the previous fiscal year. (This may include local or state funds and any other charges to participants.)

Travis County Juvenile Probation used the County's general funds of \$103,576 to pay for the Drug Court program as well as state grant funding of \$204,102 from TJPC. In addition, we receive \$38,175 from OJJDP and \$170,632 from SAMSHA. These funds pay for staff salary and fringe benefits and bus passes.

List the treatment resources used for this project (e.g., ATR, TAIP, in-house, etc.).

Association for the Advancement of Mexican America's (AAMA), Austin Child Guidance Center (ACGC), Austin Travis County Mental Health and Mental Retardation, Travis County Day Enrichment Program, CHOICES, Choosing How I Live Life (C.H.I.L.L.), Clean Investments Counseling Center (CICC), Creating Lasting Family Connections (CLFC), Phoenix Academy, Providence of Texas, Riverside General Hospital, Houston Texas, Young Women's Christian Association (YWCA), Youth Advocacy, Inc. (YAP), American Youth works, Work source, Austin Can Academy, Lifeworks, Eagle Academy, Nexus, Reed Adolescent Center, Austin Urban League, and Southwest Keys Program.

Fees collected by your County in accordance with Chapter 102.0178, Code of Criminal Procedure, for offenses found in Chapter 49, Penal Code (DWI) and Chapter 481, Health and Safety Code (controlled substances):

Provide the total collected in the previous fiscal year by your county. (The party responsible for collecting court assessed fees in your county may be the treasurer, county clerk, or district clerk.)

\$146,579

Of the fees collected in your county, provide the amount that was directed to your project?

\$0

Describe how your project used those fees?

Fees are collected by the County Treasurer at the county level and used for General Revenue.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Drug Court - Juvenile	100.00	The Travis County Juvenile Probation Department will screen and then assess youth through the Juvenile Assessment Center. Youth determined to be in need of substance abuse services, family services, and specialized supervision will be referred to the Drug Court Program. Upon acceptance into Drug Court Program, youth will be supervised by the Drug Court Supervision Unit, placed In-Home Family Counseling Services. Youth and a family member will go before the Judge weekly or as determined by the phase of completion. Travis County Juvenile Probation Officers makes up to 3 contacts weekly with the youth in school, at home, in the probation office, in the community, or at the substance abuse treatment location. Drug screens are completed weekly. A range of services, sanctions, and incentives are blended together to enhance a successful outcome. Family support and participation in services are enhanced through In Home Family Counseling designed to strengthen the family. After successful completion, graduation ceremonies are held and the community supporters as well as the team of professionals are invited to witness the commencement activity for the youth and family that successfully complete the Program and terms of Probation.

Geographic Area:

Travis County, Texas

Target Audience:

Substance abusing juvenile offenders

Gender:

Males and females

Ages:

Youth aged 10 through 17

Special Characteristics:

The Drug Court includes services to youth with substance abuse and co-occurring mental health problems.

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

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Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of eligible program youth served using Graduated Sanctions approaches.	64	85
Number of new enrollments in the program.	39	35
Number of participants in the program. ("Participants" should include the number in the program at the beginning of the reporting period plus the number of enrollments - example: total number served.)	74	75
Number of people assessed for eligibility to participate in the program.	91	85
Number of drug court slots.	45	45

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of participants employed or enrolled in school at time of graduation (part time or full time).	28	30
Number of participants that earn a GED, high school diploma, or vocational training credential while in the program.	5	5
Number of participants that successfully complete the program.	28	30
Number of program youth completing program requirements.	28	30
Number of program youth who reoffend.	9	10
Number of youth to test positive for drug use.	47	52

Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The Program Coordinator monitors contract compliance with the vendors used for professional services. This includes: conducting site visits; making weekly contacts with the vendors to monitor client services and progress; authorizing payments consistent with the contract documents; exercising remedies, as appropriate, where a contractor's performance is deficient; resolving disputes in a timely manner; and maintaining appropriate records.

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Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2011

Enter the End Date [mm/dd/yyyy]:

9/30/2012

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources

Enter the amount (\$) of Federal Grant Funds:

18974629

Enter the amount (\$) of State Grant Funds:

4791145

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

- Yes
 No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

9/30/2010

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

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Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:
n/a
Position 1 - Total Compensation (\$):
0
Position 2 - Name:
n/a
Position 2 - Total Compensation (\$):
0
Position 3 - Name:
n/a
Position 3 - Total Compensation (\$):
0
Position 4 - Name:
n/a
Position 4 - Total Compensation (\$):
0
Position 5 - Name:
n/a
Position 5 - Total Compensation (\$):
0

Fiscal Capability Information – ONLY APPLICABLE TO NONPROFIT ORGANIZATIONS
Section n/a

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Manager	Drug Court Casework Manager	\$0.00	\$20,011.00	\$0.00	\$0.00	\$20,011.00	24
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Urinalysis Kit-1,875 kits @ \$3.20 each for drug testing juveniles in the program. This will allow staff to ensure youth in the program are following their treatment plans.	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Contracted Services will include case management, family strengthening and preservation counseling, problem solving, intervention, and case coordination of needed additional services. The contractor will also participate in multidisciplinary staff and administer strength based assessments of families. The contractual funds may also include in home services and substance abuse treatment for Drug Court clients.	\$175,000.00	\$0.00	\$0.00	\$0.00	\$175,000.00	0

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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Drug Court Casework Manager - Travis County general account funds.	Cash Match	\$20,011.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$20,011.00	\$20,011.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$175,000.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Personnel	\$0.00	\$20,011.00	\$0.00	\$0.00	\$20,011.00
Supplies and Direct Operating Expenses	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$181,000.00	\$20,011.00	\$0.00	\$0.00	\$201,011.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--------------------------------------------	--------------	----------	------------	----------------------

You are logged in as **User Name:** JPGrantwriter

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Traci Mondragon	
Phone Number:	854-7046	

Grant Title:	Juvenile Accountability Block Grant (JABG) Local Assessment Center			
Grant Period:	From:	09/01/2012	To:	08/31/2013
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>	
Grantor:	Office of the Governor, Criminal Justice Division			
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>		
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>		
Originating Grantor:	U.S. Department of Justice			

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	\$55,897	11,280	0	0	\$67,177
Operating:	\$43,638	0	0	0	\$43,638
Capital Equipment:	0	0	0	0	\$0
Indirect Costs:	\$1,990	0	0	0	\$1,990
Total:	\$101,525	11,280	0	\$0	\$112,805
FTEs:	1.00	0.34	0	0.00	1.34

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Total number of youth receiving mental health and/or substance abuse screening	2031	663				2031
Number (percentage) of youth identified as requiring more extensive assessment	812 (40%)	228 (34%)				812 (40%)
Number (percentage) of youth who receive more extensive assessment based on need	731 (90%)	192 (84%)				731 (90%)
Measures For Grant						
Graduated Sanctions	2031	663				2031
Outcome Impact Description	Number of eligible youth served using Graduated Sanctions approaches					
Successful Completion	2031	663				2031
Outcome Impact Description	Number of program youth completing program requirements					
Full Assessments Given	2031	663				2031
Outcome Impact Description	Number of program youth fully assessed using risk and needs assessments					
Recidivism	366	100				366
Outcome Impact Description	Number of youth who reoffend					
Services Received	731 of 812	192 of 228				731 of 812
Outcome Impact Description	Number of times services identified through youth assessment that are actually received by the assessed youth.					
Detentions Alternatives	1422	514				1422
Outcome Impact Description	Number of cases that result in alternatives to detention					

PBO Recommendation:

Juvenile Probation is requesting Commissioners Court approval of the annual application to the Office of the Governor, Criminal Justice Division for the existing Juvenile Assessment Center Grant Program. The supplemental funding supports the program, which provides juveniles with a comprehensive Adolescent Severity Inventory (substance abuse), a mental status examination and screening for developmental disabilities at the front end of the referral process to the department so they can be directed to the appropriate services.

This is the continuation of an existing grant that was first approved in FY 99. The required grant match is met through the department existing budget and no additional resources are needed. In addition, the grant does not require the service level be continued after termination of the grant cycle.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The JABG program's purpose is to develop programs that promote greater accountability in the Juvenile Justice System. Screening and assessing youth at the front end of the referral process to Travis County Juvenile Probation (TCJPD) ensures proper service delivery and case management for youth with substance abuse issues, mental health disorders, and/or developmental delays. Proper screening and further assessments when indicated affords juveniles a greater opportunity to change their life-course when given proper support at onset of the activity in the juvenile justice system. The goal of the program is to screen and assess all youth who are referred to TCJPD in a timely fashion and direct them to appropriate services that may be needed to reduce substance abuse, address mental health issues, and /or address developmental delays in order to divert them from a path of serious, violent and chronic delinquency. The grant will pay for one FTE counselor and/or Therapist (licensed) and another licensed counselor and/or Therapist as the required cash match of \$11,280.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

N/A There are no long term County Commitments.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The Juvenile Accountability Block Grant program requires a grantee match of at least 10%, which is calculated on the total project costs, not on the amount requested from CJD. The match requested of \$11,280 which represents the 10% requested of personnel and fringe.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

A 2% indirect cost rate has been calculated at \$1,990.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for the Juvenile Assessment Center through proposals submitted to the Federal and State government, as well as private foundations. As previously presented to the Court, the County will have the opportunity to consider investment in the assessment center as well as other areas of Substance Abuse Services only after all other sources of funding have been exhausted.

6. If this is a new program, please provide information why the County should expand into this area.

N/A This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Juvenile Assessment Center will continue to improve systems of screenings and assessments which result in more appropriate treatment placement.



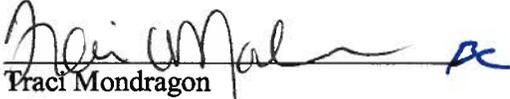
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO: Travis Gatlin, PBO
Senior Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Traci Mondragon
Grant Coordinator

SUBJECT: Drug Court & In-Home Family Services

DATE: January 19, 2012

Attached is the FY13 continuation application for Drug Court & In-Home Family Services. Based on an annual calculation of juvenile crime data in Travis County, the Juvenile Probation Department is eligible to apply for \$181,000, with the County providing a required 10% match of \$20,011, for a total of \$201,011 for this grant. The requested funding will allow an increase in the number of offenders who can participate in the existing Juvenile Treatment Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant application is for UA kits and contractual services. This collaboration will increase opportunities to improve the functioning of the juvenile's family system by engaging the family construct in more positive approaches to living. The project goal is to improve the outcome for substance abusing juveniles by improving family support and participation in treatment for the offender.

Please review this item and place it on the **January 31, 2012** Commissioner's Court agenda for their consideration and signature. Please contact Traci Mondragon at 4-7046 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney
Matt Naper, Financial Analyst, County Auditor
Barbara Swift, Deputy Chief
Gail Penney-Chapmond, Division Director
Kathy Smith, Project Coordinator
Sylvia Mendoza, Financial Manager, Financial Service
Michael Williams, Financial Analyst
Alan Miller, Financial Analyst
Lisa Eichelberger, Business Analyst III
Grant File

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RESOLUTION

WHEREAS, the Commissioners of Travis County find it in the best interest of the citizens of Travis County that the Juvenile Assessment Center be operated; and

WHEREAS, the Commissioners of Travis County have agreed to provide the minimum matching percentage for said project as required by the Office of the Governor, Criminal Justice Division, grant application; and

WHEREAS, the Commissioners of Travis County have agreed that in the event of loss or misuse of the Criminal Justice Division funds, all funds will be returned to the Criminal Justice Division in full.

WHEREAS, County Commissioners of Travis County designates Samuel T. Biscoe, County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of Travis County approve the submission of the grant application for the Juvenile Assessment Center to the Office of the Governor, Criminal Justice Division.

Signed by: _____
SAMUEL T. BISCOE, County Judge

Passed and Approved this 31st of January, 2012

Grant Application Number: 1339114

Agency Name: Travis County
Grant/App: 1339114 **Start Date:** 9/1/2012 **End Date:** 8/31/2013
Project Title: JABG Local Juvenile Assessment Center
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460001922000

Application Eligibility Certify:

Created on:12/28/2011 9:04:00 AM By:Estela Medina

Profile Information

Applicant Agency Name: Travis County
Project Title: JABG Local Juvenile Assessment Center
Division or Unit to Administer the Project: Juvenile Probation Department
Address Line 1: 2515 South Congress Avenue
Address Line 2:
City/State/Zip: Austin Texas 78704-5513
Start Date: 9/1/2012
End Date: 8/31/2013

Regional Council of Governments(COG) within the Project's Impact Area: Capital Area Council of Governments
Headquarter County: Travis
Counties within Project's Impact Area: Travis

Grant Officials:

Authorized Official

User Name: Samuel Biscoe
Email: sam.biscoe@co.travis.tx.us
Address 1: Post Office Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9555 Other Phone:
Fax: 512-854-9535
Title: The Honorable
Salutation: Judge

Project Director

User Name: Estela Medina
Email: estela.medina@co.travis.tx.us
Address 1: 2515 South Congress Avenue
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7069 Other Phone:
Fax: 512-854-7097
Title: Ms.
Salutation: Chief

Financial Official

User Name: Susan Spataro
Email: susan.spataro@co.travis.tx.us
Address 1: P.O. Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9125 Other Phone:
Fax: 512-854-6640
Title: Ms.
Salutation: Ms.

Grant Writer

User Name: Traci Mondragon
Email: Traci.Mondragon@co.travis.tx.us
Address 1: 2515 S. Congress Ave.
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7046 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide juvenile prevention and / or intervention services

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460001922000

Data Universal Numbering System (DUNS): 030908842

Narrative Information

Primary Mission and Purpose

The Juvenile Accountability Block Grant (JABG) Program's purpose is to develop programs that promote greater accountability in the juvenile justice system.

Funding Levels

The anticipated funding levels for the Juvenile Accountability Block Grant (JABG) program are as follows:

- Minimum Award - \$5,000
- Maximum Award - None
- The Juvenile Accountability Block Grant program requires a grantee match of at least 10%, which is calculated on the total project costs, not on the amount requested from CJD. The match requirement may be met through cash contributions only.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Local Advisory Board - Each unit of local government is required to establish an advisory board consisting of individuals representing police departments, sheriffs' offices, prosecutors, probation officers, juvenile courts, schools, businesses, and faith-based, fraternal, nonprofit, or social service organizations involved in juvenile crime and delinquency. The local advisory board is responsible for the development of a coordinated enforcement plan for the use of grant funds based on an analysis of the local juvenile justice system. The analysis determines the most effective use of grant funds within the sixteen program purpose areas that apply to those grant funds. The plan serves as the project narrative and summary and should follow the general format of a project narrative and summary as outlined in this solicitation. In the space provided, enter the number of individuals representing each of the groups listed below.

Note: Although the **Local Advisory Board** section is not applicable to discretionary applicants, you must enter a numeric value in each box. Discretionary applicants should enter a zero ('0') in the boxes below.

Enter the number of advisory group members representing **Police Departments:**

1

Enter the number of advisory group members representing **Sheriff Offices:**

1

Enter the number of advisory group members representing **Prosecutors:**

1

Enter the number of advisory group members representing **Juvenile Courts:**

1

Enter the number of advisory group members representing **Schools:**

1

Enter the number of advisory group members representing **Businesses:**

0

Enter the number of advisory group members representing **Social Service Agencies** (e.g., faith-based, fraternal, non-profit, etc.):

1

Local Advisory Board Resolution - A Local Advisory Board Resolution form has been signed by members of the local juvenile justice advisory board and is on file with the application agency.

Note: The **Local Advisory Board Resolution** section is not applicable to discretionary applicants.

Juvenile Justice Board Priorities - Juvenile justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding.

Prevention and Early Intervention at First Offense - Fund programs or other initiatives designed to positively impact youth prior to their involvement in the juvenile justice system or at their first offense and divert them from a path of serious, violent and chronic delinquency. Programs may include support for school resource officers, alcohol and substance abuse education, mentoring and after-school programs.

Disproportionate Minority Contact (DMC) - Decrease DMC, which exists if minority youth have a higher rate of contact with the juvenile justice system than do non-Hispanic white youth. Fund programs or other initiatives designed to address the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

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Gang Prevention and Intervention - Fund programs that address issues related to juvenile gang activity and the recruitment of juvenile members. These issues include information sharing and prevention and intervention efforts directed at reducing gang-related activities.

Specialized Treatment Services - Fund programs that address the use and abuse of illegal substances, prescription and non-prescription drugs and alcohol. Counseling and professional therapy may also be provided to sex offenders and youth with anger management issues.

Juvenile Justice System Impact - Fund programs designed to impact offender accountability or improve the practices, policies or procedures within the juvenile justice system including rehabilitating and educating youth who have been involved in the juvenile justice system so that future involvement in criminal activity is deterred.

Waiver of Funds – Any entity receiving a local allocation may waive the ability to apply for funds and choose instead to waive the allocation to a larger or neighboring city, county or Native American tribe that will still benefit the waiving area’s jurisdiction. The applicant agency is responsible for obtaining a completed JABG Waiver of Funds Form from each agency that chooses to waive its allocation to the applicant. CJD will not award any additional waived funds to the applicant organization until a completed JABG Waiver of Funds Form is signed and fax to CJD at (512) 475-2440 by the application submission deadline. The JABG Waiver of Funds Form is available [here](#) or can be downloaded from CJD’s website at <https://egrants.governor.state.tx.us/updates.aspx>. In the space provided below, enter the name of the agency waiving funds, amount of funds waived, and the name of the waiving agency’s authorized official.

Note: Although the **Waiver of Funds** section is not applicable to discretionary applicants, you must select a value in the box. Discretionary applicants should select not applicable ('N/A') in the box below.

Does this application include funds waived from another jurisdiction?
Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, enter the name of the waiving agency and amount of waived funds (e.g., Anywhere County - \$25,000). If multiple jurisdictions are waiving funds to your agency, include the names and amounts for each agency.

Enter the name(s) and amount(s) for waived funds: n/a

Drug Court Program Requirements

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code §469.001 to be eligible for funding:

Ten Essential Characteristics

Integration of Services – The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

Non-Adversarial Approach – The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

Prompt Placement – Early identification and prompt placement of eligible participants in the program.

Access – Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

Abstinence Monitoring – Monitoring of abstinence through weekly alcohol and other drug testing.

Compliance Strategy – A coordinated strategy to govern program responses to participants’ compliance.

Judicial Interaction – Ongoing judicial interaction with program participants.

Evaluation – Monitoring and evaluation of program goals and effectiveness.

Education – Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

Partnerships – Development of partnerships with public agencies and community organizations.

General Approaches

Pre-adjudication - The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.

Post-adjudication - The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation. 57

Reentry - Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transition and reintegration into society.

Civil - Participants enter the drug court program in relation to suits affecting the parent-child relationship, child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** this drug court will follow below.

Select all that apply:

- Pre-adjudication
- Post-adjudication
- Reentry
- Civil
- N/A

Observation – The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

Policies and Procedures – The drug court will develop and maintain written policies and procedures for the operation of the program.

Information Sharing – The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Jurisdiction - Provide the name of the court administering the Drug Court program (*e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal Court*). If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.
n/a

Drug Court Date - If the Drug Court has commenced operations, provide the date that this Drug Court was established.
n/a

Drug Court Type

Adult - Programs serving adults (either pre-adjudication, post-adjudication, or reentry).

Family - Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.

Juvenile - Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).

Select the type of drug court that will be operated:

- Adult
- Family
- Juvenile
- N/A

Will the drug court accept **DWI offenders**?

Select the appropriate response:

- Yes
- No
- N/A

Presiding Judge - The presiding judge of a drug court funded with Drug Court funds must be an active judge holding elective office or a master. Persons eligible for appointment may not be a former or retired judicial officer. Is the presiding judge of the drug court an active judge holding elective office or a master?

Select the appropriate response:

- Yes
- No
- N/A

Enter the name of the **Presiding Judge** for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

n/a

Enter the name of the **Drug Court Coordinator**. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

n/a

Note: The Drug Court Coordinator usually monitors the operation of the Drug Court, supervises Drug Court staff, participates in Drug Court judicial staff meetings, prepares and oversees Drug Court contracts with service providers, maintains data on Drug Court operations, and communicates with legal staff, government officials, social service agencies, and the public regarding matters of the Drug Court.

Has the drug court ever applied for **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

Has the drug court ever received **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and explain how CJD funds will be used to support or expand the project and not replace existing funds.

Enter the federal funding description:

n/a

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Dana Hess, Employment Specialist

Enter the Address for the Civil Rights Liaison:

Travis County Human Resources Management Department 700 Lavaca St., Suite 420 Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(512) 854-2743

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under either the Juvenile Accountability Block Grant (JABG) Local or Discretionary Solicitations.

I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

In Travis County, juvenile offenders with unidentified challenges (mental health issues, substance abuse, and developmental delays, to name a few) have lower success rates of compliance with societal rules in general and more stringent rules of probation in particular. If these challenges remain unidentified, these same youth return to Court as a result of non-compliance or subsequent offenses.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

Juveniles referred to TCJPD receive assessments to screen for mental health and substance abuse issues through the Juvenile Assessment Center (JAC) prior to adjudication. By accurately assessing youth early in the process, juvenile offenders are directed to the most appropriate treatment services to receive the proper support needed in order to reduce the likelihood of re-offending. The JAC rapidly screens and assesses referred youth; increases efficiency, and reduces the number of supervision violations by identifying challenges at the front-end of the juvenile-justice process, challenges underlying substance abuse, mental health, educational, and developmental obstacles. In FY 10, 23% (1022/4379) of those who were assessed indicated a need for further mental health assessments. Furthermore, 37% (801/2178) who were assessed indicated a need for further substance abuse screening. Those whose mental health assessment identified a mental health need had a higher rate of recidivism (30%) than those in the general population who did not (24%). Additionally, those identified as having a substance abuse treatment need had a higher recidivism rate (39%) than those in the general population who did not (31%).

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Travis County FY 2012 Community Plan for the Coordination of Criminal Justice and Related Activities, section on Juvenile Justice, Priority C states that Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

To identify at the front-end of the juvenile-justice system challenges pertaining to substance abuse, mental health, and educational needs of youth referred Travis County Juvenile Probation Department then expedite linkage to identified services and provide recommendations to the Court.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A Sample CWA is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

N/A

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

n/a

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Youth with unidentified special needs have a low success rate of compliance with their rules of probation. Often problems are identified after adjudication or disposition, many times resulting as an issue of non-compliance or even subsequent offenses. In State FY10, there were 5,439 referrals, which represents 2,862 juveniles, to the Travis County Juvenile Probation Department for a criminal offense/violation of probation. Approximately 91 percent of juveniles referred to Travis County Juvenile Probation Department (TCJPD) receive an initial screening with the Massachusetts Youth Screening Instrument - Second Version (MAYSI-2) or Substance Use Survey (SUS) Screening Inventory. When indicated by either the MAYSI-2 or SUS, additional assessments including a secondary screening by a qualified mental health professional, a Mental Health Assessment (MHA), the CASI, or a psychological evaluation is completed by a qualified credentialed mental health professional. Resulting assessments will then undergo a multi-disciplinary staffing that will identify the needed services and the need for any additional assessment. The recommendations include service type, service level, provider, and the initial appointment time. The goal of this project is to rapidly identify substance abuse, mental health, and educational needs of youth between the ages of 10 through 17 years old, referred to the Travis County Juvenile Probation Department in order to expedite linkage to identified services and provide assessment identified recommendations to the Court. In meeting its objectives through this program, it was determined that 1034 (40%) youth from the 2596 screenings completed had either mental health or substance use identified. A comprehensive assessment was administered to 823 youth.

Project Activities Information

Juvenile Justice Board Priorities

Select the Juvenile Justice Priority that best fits your project:

- Prevention and Early Intervention at First Offense
- Gang Prevention and Intervention
- Specialized Treatment Services
- Juvenile Justice System Impact

Drug Courts

Does your project have a Steering Committee that helps direct and enhance your court's operations?

- Yes
- No
- N/A

List the members of your drug court team and describe their role in supporting the participants.

n/a
Provide the average caseload size for a full-time case manager/probation officer assigned to this project.

n/a
Provide your project's policy on drug testing participants.

n/a
Describe the process you will use to determine your project's effectiveness.

n/a
Provide the total cost for operating your project during the previous fiscal year. (This should include all salaries, travel, counseling, treatment services, office supplies, etc.)

0
List the sources and amounts of non-CJD funding used to support this project during the previous fiscal year. (This may include local or state funds and any other charges to participants.)

n/a
List the treatment resources used for this project (e.g., ATR, TAIP, in-house, etc.).

n/a
Fees collected by your County in accordance with Chapter 102.0178, Code of Criminal Procedure, for offenses found in Chapter 49, Penal Code (DWI) and Chapter 481, Health and Safety Code (controlled substances):

0
Provide the total collected in the previous fiscal year by your county. (The party responsible for collecting court assessed fees in your county may be the treasurer, county clerk, or district clerk.)

0
Of the fees collected in your county, provide the amount that was directed to your project?

0
Describe how your project used those fees?

n/a

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Risk and Needs Assessment	100.00	Youth physically referred to the Travis County Juvenile Probation Department will be screened with the Massachusetts Youth Screening Instrument - Second Version (MAYSI-2) and Substance Use Survey (SUS). When indicated by either the MAYSI-2 or SUS, additional assessments including a secondary screening interview, a Mental Health Assessment (MHA), the Comprehensive Assessment Severity Inventory (CASI), or a psychological evaluation will be completed by a qualified credentialed mental health professional. The recommendations made by the assessment(s) will then undergo a multi-disciplinary staffing that will identify the needed services.

Geographic Area:

The geographic area is Travis County, Texas

Target Audience:

All youth presented to the Travis County Juvenile Probation Department Intake Unit.

Gender:

Male and Female

Ages:

Youth between the ages of 10 through 16.

Special Characteristics:

Youth are screened and if indicated, the target group will receive a comprehensive assessment related to substance abuse or mental health problems.

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Custom Objective Output Measures

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CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of eligible program youth served using Graduated Sanctions approaches.	2161	2031

Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of program youth completing program requirements.	2161	2031
Number of program youth fully assessed using risk and needs assessments.	2161	2031
Number of program youth who reoffend.	425	366
Number of times services identified through youth assessment are actually received by the assessed youth.	656	731
Number of cases that result in alternatives to detention.	1478	1422

Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;

A commitment to provide all applicable matching funds;

A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and

A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

Yes

No

N/A

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Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2011

Enter the End Date [mm/dd/yyyy]:

9/30/2012

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

18974629

Enter the amount (\$) of State Grant Funds:

4791145

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes

No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

9/30/2010

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. **Requirements for a Type III Entity:** Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

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- The EEO is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEO has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient’s preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; **AND** (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: “Total compensation” means the complete pay package of each of the sub recipient’s compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:
Position 1 - Total Compensation (\$):

0

Position 2 - Name:
Position 2 - Total Compensation (\$):

0

Position 3 - Name:
Position 3 - Total Compensation (\$):

0

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Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information – ALL N/A – THIS IS ONLY FOR NONPROFIT ORGANIZATIONS

Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes

No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes

No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

Yes

No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes

No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

Yes

No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

Yes

No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

Yes

No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

65

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT /%
Indirect Costs	Approved Rate - 2% or Less	2% of the CJD direct costss	\$1,990.00	\$0.00	\$0.00	\$0.00	\$1,990.00	0
Personnel	Counselor and/or Therapist (licensed)	Counselor and/or Therapist (licensed)	\$55,897.00	\$11,280.00	\$0.00	\$0.00	\$67,177.00	10
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Psychological Services, Assessments, counseling, and contractual services	\$41,888.00	\$0.00	\$0.00	\$0.00	\$41,888.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Day to Day supplies	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Educational/ Assessment	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Chemical Dependency Counselor - Travis County General Fund	Cash Match	\$11,280.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$11,280.00	\$11,280.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$43,638.00	\$0.00	\$0.00	\$0.00	\$43,638.00
Indirect Costs	\$1,990.00	\$0.00	\$0.00	\$0.00	\$1,990.00
Personnel	\$55,897.00	\$11,280.00	\$0.00	\$0.00	\$67,177.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$101,525.00	\$11,280.00	\$0.00	\$0.00	\$112,805.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--------------------------------------------	--------------	----------	------------	----------------------

GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Sheriff's Office	
Contact Person/Title:	Karen Maxwell	
Phone Number:	854-7508	

Grant Title:	Travis County Sheriff's Office Response Equipment		
Grant Period:	From: 12/1/2011	To: 05/31/2012	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	OOG, Criminal Justice Division		
Will County provide grants funds to a subrecipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	American Recovery and Reinvestment Act of 2009: Edward Byrne Justice Assistance Formula Grant (JAG) Program		

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	0	0	0	0	\$0
Operating:	7,005	0	0	0	\$7,005
Capital Equipment:	92,995	0	0	0	\$92,995
Indirect Costs:	0	0	0	0	\$0
Total:	\$100,000	\$0	\$0	\$0	\$100,000
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Measures For Grant						
Number of organizations / units / departments to directly benefit from the equipment.						33
Outcome Impact Description						
Number of staff that report improved efficiency & program quality						28
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

The Travis County Sheriff's Office is requesting approval of the agreement with the the Office of the Governor, Criminal Justice Division, to receive de-obligated American Recovery and Reinvestment Act resources from the Edward Byrne Justice Assistance Formula Grant. The grant will be used for one-time purchases to support existing programs. The office has identified needed purchases for the Dive Team, Intelligence Unit, and Victim Services Programs. The grant does not require a contribution from the County.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Travis County Sheriff's Office seeks to enhance officer safety, create greater efficiency in operations, and provide stronger evidentiary elements for prosecution to create better outcomes for victims, responders and the community as a whole through the implementation of improved technology that is not currently part of the TCSO resources. Equipment purchases will enhance existing programs and efforts.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

None

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No, grant purchased equipment will be maintained through departmental operating budget as appropriate for continued use.

6. If this is a new program, please provide information why the County should expand into this area.

Equipment will enhance existing programs.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

During the course of law enforcement response and criminal investigations in 2011, the Travis County Sheriff's Office has identified areas lacking equipment critical for timely, effective action with an eye toward the safety of its responders. These gaps will be addressed with this grant application to provide enhanced service to the community, and greater officer safety in a variety of applications and collaborative efforts.



GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

JAMES N. SYLVESTER
Chief Deputy

PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

MEMORANDUM

To: The Travis County Commissioners Court
From: Karen Maxwell, Senior Planner *KM*
Date: January 12, 2012
Subject: Grant Acceptance Request
Office of the Governor, Criminal Justice Division, Grant # 2535801

On December 13, 2011, the Court approved our request to apply for grant funding (Item 19A) through the Office of the Governor, Criminal Justice Division as a part of the 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Formula Grant (JAG) Program to prevent and control crime, and make improvements to the criminal justice system. I am pleased to report that our application for funding has been awarded. At this time I would like to ask the Court to approve acceptance of this award. The tools law enforcement agencies use to investigate crimes and ensure public safety are critical to their success. During the course of law enforcement response and criminal investigations in 2011, the Travis County Sheriff's Office identified areas lacking equipment critical for timely, effective action with an eye toward the safety of its responders. This opportunity will allow us to fill those equipment gaps.

In summary, this grant would include equipment purchases totaling \$100,000, with no County match requirement or County requirement after termination of the grant. This funding will enhance existing programs in the Sheriff's Office, including the Dive Team, the Intelligence Unit, and Victim Services. Equipment will provide for greater efficiency in collecting evidence and case data, thus providing better outcomes for victims and survivors of major crimes. Evidence collection can be completed expeditiously and will provide enhanced documentation when presented for prosecution. Additionally, responder safety will be enhanced with these purchases.

On behalf of the Sheriff's Office, I am requesting your approval to accept the attached award. If you have questions or need further information about this project, please don't hesitate to contact me at 854-7508. Thank you each in advance for your attention to this matter.

xc: Matt Naper, County Auditor's Office
Jim Connolly, County Attorney's Office
Travis Gatlin, Planning & Budget Office



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

January 13, 2012

The Honorable Samuel Biscoe
County Judge
PREVIEW - Travis County - PREVIEW -
PO Box 1748
Austin, Texas 78767

Dear Judge Biscoe:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://cidonline.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants; an eGrants Users Guide; and the new Guide to Grants containing answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

I hope you continue to find the online environment of eGrants to be a positive experience. We are continually improving the efficiency of processes so that you can dedicate your time to the priorities of service within your communities. We look forward to working with you to ensure the success of your program.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burnett".

Christopher Burnett
Executive Director

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
STATEMENT OF GRANT AWARD

Grant Number: SU-09-A10-25358-01 **CFDA or State ID:** 16.803
Program Fund: SU-Recovery Act (ARRA) Edward Byrne Memorial Justice Assistance Grant Progr
Grantee Name: PREVIEW - Travis County - PREVIEW -
Project Title: Travis County Sheriff's Office Response Equipment
Grant Period: 12/01/2011 - 05/31/2012
Liquidation Date: 08/29/2012
Date Awarded: January 13, 2012
CJD Grant Manager: Toni Kanetzky

CJD Award Amount: \$100,000.00
Grantee Cash Match: \$0.00
Grantee In Kind Match: \$0.00
Total Project Cost: \$100,000.00

The Statement of Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Condition(s) of Funding and Other Fund-Specific Requirement(s):

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State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Grantee Responsibilities
Date Awarded: January 13, 2012

Congratulations on your grant award from Governor Rick Perry's Criminal Justice Division (CJD). It is important to make you aware of a few things to consider as you implement strategies to successfully manage your program. For more information and resources, refer to the Grant Resources section of eGrants available online at <https://:cjdonline.governor.state.tx.us>:

Financial Reporting – Financial Status Reports must be submitted to CJD via eGrants. Financial Status Reports may be submitted monthly but must be submitted at least quarterly. Financial Status Reports are due after each calendar quarter, regardless of when the grant was awarded. Due dates are:

April 22 (January-March quarter)
July 22 (April-June quarter)
October 22 (July-September quarter)
January 22 (October-December quarter)

The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse and CJD will provide them as grants to others who need the funding.

Payment Authorization – Payments will be generated based on expenditures reported in the Financial Status Reports. Upon CJD approval of the Financial Status Report, a payment will be issued through direct deposit or electronic transfer.

Generated Program Income – Any income generated as a direct result of the grant activities must be reported to CJD through the Financial Status Report and grant adjustment processes. Program income must be expended prior to seeking payments from CJD. Program income must be accounted and used for the purposes of the grant activities as awarded.

Grant Funded Personnel – Staff whose salaries are supported by this award must be made aware that continued funding is contingent upon the availability of appropriated funds as well as the outcome of the annual application review conducted by CJD.

Project Changes – Grantees may submit a request for grant adjustment via eGrants for any proposed budgetary or programmatic changes, including updating contact information for grant officials.

Equipment – Equipment purchased with grant funds must be used for the purpose of the grant and as approved by CJD. An inventory report should be kept on file containing all equipment purchased with any grant funds during the grant period. This report must agree with the approved grant budget and the final Financial Status Report.

Fidelity Bond – Each nonprofit corporation receiving funds from CJD will obtain and have on file a blanket fidelity bond that indemnifies CJD against the loss and/or theft of the entire amount of grant funds, including matching funds. The fidelity bond should cover at least the CJD grant period.

Required Notifications – Grantees must immediately notify CJD in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify CJD in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand notices, subpoenas, lawsuits, or indictments to CJD. If a federal or state court or administrative agency renders a judgment or order finding discrimination by a grantee based on race, color, national origin, sex, age, or handicap, the grantee agrees to immediately forward a copy of the judgment or order to CJD.

Project Effectiveness – Grantees should regularly evaluate the effectiveness of their projects. This includes a reassessment of project activities and services to determine whether they continue to be effective. Grantees must show that their activities and services effectively address and achieve the project's stated purpose.

Programmatic Reporting – Grantees must submit required reports regarding grant information, performance, and progress towards goals and objectives in accordance with the instructions provided by CJD, or its designee. To remain eligible for funding, the grantee must be able to show the scope of services provided and the impact and quality of those services.

Monitoring – Grantees must readily make available to CJD or its agents all requested records. CJD may make unannounced monitoring visits at any time. The grantee must make every effort to resolve all issues, findings, or actions identified by CJD within the time frame specified by CJD.

Audit Requirements – Grantees expending over \$500,000 in state or federal grant funds during the fiscal year are subject to the Single Audit requirements set forth in OMB Circular No. A 133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.governor.state.tx.us/grants/what/>. Grantees must electronically submit to CJD copies of the results of any single audit conducted in accordance with OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> or in accordance with the State Single Audit Circular issued under UGMS, within 30 calendar days after the grantee receives the audit results or nine months after the end of the audit period, whichever is earlier.

Supplanting – Awarded funds must be used to supplement existing funds for program activities and not replace (supplant) funds that have been appropriated for the same purpose. Grant monitors and auditors will look for potential supplanting during reviews. Violations may result in a range of penalties, including suspension of future funds, suspension or debarment from receiving federal or state grants, recoupment of monies provided under the grant, and civil or criminal penalties. Refer to the Guide to Grants at <https://cjdonline.governor.state.tx.us/updates.aspx> for additional information on supplanting.

Conflict of Interest - Grantees should have in place established safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

Contracting and Procurement - Grantees must follow their established policy and best practices for procuring goods or services with grant funds. Contracts must be routinely monitored for delivery of services or goods. When a contractual or equipment procurement is anticipated to be in excess of \$100,000, grantees must submit a Procurement Questionnaire <https://cjdonline.governor.state.tx.us/updates.aspx> to CJD for approval prior to procurement.

Travel - Grantees must follow their established policies and good fiscal stewardship related to travel expenses. If the grantee does not have established policies regarding in-state and out-of-state travel, grantee must use the travel guidelines established for state employees.

Uniform Crime Reporting - Local units of governments receiving funds from CJD must comply with all requirements for uniform crime reporting and will ensure that prompt reporting will remain current throughout the grant period.

Limited English Proficiency - Grantees must take reasonable steps to ensure that persons with limited English proficiency have meaningful access to services. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. Additional information on this requirement can be found at <http://www.lep.gov>.

Law Enforcement Programs - Law enforcement programs receiving funds from CJD must be in compliance with all rules developed by the Texas Commission on Law Enforcement Officer Standards and Education.

28 C.F.R. Part 23 Training - Any grant funded individual responsible for entering information into or retrieving information from an intelligence database must complete continuing education training on operating principles described by 28 C.F.R. Part 23 at least once for each continuous two-year period the person has primary responsibility for entering data into or retrieving data from an intelligence database.

Programs Approved to Pay Overtime for Personnel - Overtime is allowable to the extent that it is included in the CJD approved budget. Overtime reimbursements paid by CJD will be based on the following seven requirements:

- (1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay.
- (2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave.
- (3) On-call hours should not be included in physical hours worked or as eligible hours for overtime.

(4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed.

(5) Time should be recorded to the nearest quarter hour.

(6) Grantee records must include a clear calculation in how the overtime was computed.

(7) Overtime payments issued outside this policy are the responsibility of the grantee agency.

Cancellation for Awards - Grantees must take reasonable steps to commence project activities upon receiving notice of a grant award:

Commencement Within 60 Days. If a project is not operational within 60 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must report by letter to CJD the steps taken to initiate the project, the reasons for delay, and the expected revised start date.

Commencement Within 90 Days. If a project is not operational within 90 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must submit a second statement to CJD explaining the implementation delay. Upon receipt of the 90-day letter, CJD may cancel the project and redistribute the funds to other project areas. CJD may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

Public Information Requests - Grantees must immediately notify and provide a copy to CJD of any Public Information Request received by the agency related to this grant award.

Prohibited Acts of Agencies and Individuals - Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- Grant funds may not be used to finance or otherwise support the candidacy of a person for an elected local, state, or federal office. This prohibition extends to the direct or indirect employment of a person to perform an action described by this subsection. In addition, grant-funded or grant-leased motor vehicles may not be used for the purpose described above.
- Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- Grant funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- Grantees must comply with the federal Hatch Act (5 U.S.C. §§ 1501- 1508) which restricts the political activity of some state and local employees who work in connection with federally funded programs. Covered state and local employees may not: 1) be candidates for public office in a partisan election; 2) use official authority or influence to interfere with or affect the results of an election or nomination; or, 3) directly or indirectly coerce contributions from subordinates in support of a political party or candidate.

Employment of a Lobbyist - Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.

Legislative Lobbying - Grant funds may not be used to attempt to influence the passage or defeat of a legislative measure.

Use of Alcoholic Beverages - Grant funds may not be used to compensate an officer or employee who uses alcoholic beverages on active duty. In addition, grant funds may not be used to purchase an alcoholic beverage or to pay or reimburse a travel expense that was incurred for an alcoholic beverage.

Each nonprofit corporation is also encouraged to create an organizational profile with the OneStar Foundation at <http://www.onestarfoundation.org/page/org-profile>. By completing the Organizational Profile, your organization will be eligible to receive notification of opportunities, such as:

- Organizational excellence scholarships to build the capacity of your organization, including organizational assessments, trainings, consulting, conferences and other professional development activities;
- Funding announcements and events related to national service and volunteerism;
and
- Chances to participate in important research on the needs and trends of the social sector and its stakeholders.



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients of American Recovery and Reinvestment Act (Recovery Act) of 2009 Funds
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Additional Recovery Act Conditions of Funding
Date Awarded: January 13, 2012

Acceptance of your grant includes your acknowledgement and understanding that you will comply with the following conditions of funding that are **in addition** to the requirements outlined in your grant award packet:

Financial Reporting and Job Reporting - In order for CJD to meet federal reporting requirements under the Recovery Act, sub-recipients are required to comply with the following items:

- Financial Status Reports **MUST BE SUBMITTED MONTHLY through eGrants and are due** no later than the **5th calendar day of the following month.**
- Personnel expenditures must include the total cumulative hours worked by each grant-funded position from the grant start date through the Financial Status Report period. *Note: This includes cumulative hours for any overtime expenses paid with grant funds.*
- The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse.

*****IMPORTANT NOTE*** This condition of funding REPLACES the Financial Reporting condition as stated in the Grantee Responsibilities Memo issued with your standard grant award packet.** Grantees who do not submit required reports by the 5th calendar day following the close of each month will be placed on Vendor Hold. The hold will prohibit your agency's ability to request reimbursement on any grant your agency has received from CJD, including non-Recovery Act grants.

Conflict with Other Standard Terms and Conditions - The sub-recipient understands and agrees that all other terms and conditions contained in this award, in CJD grant policy statements or guidance, apply unless they conflict or are superseded by the terms and conditions included here that specifically implement the American Recovery and Reinvestment Act of 2009, Public Law 111-5 ("ARRA" or "Recovery Act") requirements.

Access to Records - The sub-recipient understands and agrees that all inspector general, internal auditors, external contracted auditors, and all other personnel shall cooperate with any and all requests by State and Federal officials related to funds received or services delivered under the Recovery Act; and, shall make available to State and Federal officials all records for examination (including, but not limited to, books, papers, contracts, purchase orders, invoices, accounting records, general ledgers, timesheets and any other grant documents) related to Recovery Act funding, including such records of contractors and sub-contractors.

Access to Premises and Personnel - The sub-recipient understands and agrees that State or Federal officials from the U.S. Department of Justice, U.S. Government Accountability Office, and Texas Office of the Governor are authorized to interview any officer or employee of the sub-recipient (or of any contractor, or sub-contractor) regarding transactions related to this Recovery Act award.

One-Time Funding - The sub-recipient understands and agrees that awards under the Recovery Act are one-time awards and that its proposed project activities and deliverables are to be accomplished without additional grant funds.

Separate Tracking and Reporting of Recovery Act Funds and Outcomes - The sub-recipient agrees to track, account for, and report on all funds from this Recovery Act award (including specific outcomes and benefits attributable to Recovery Act funds) separately from all other funds, including CJD awards from non-Recovery Act funds awarded for the same or similar purposes or programs. Accordingly, the sub-recipient's accounting systems must ensure that funds from this Recovery Act award are not commingled with funds from any other source. The sub-recipient further agrees that all personnel whose activities are to be charged to the award will maintain timesheets to document hours worked for activities related to this award and non-award-related activities.

Subawards or Contracts - Monitoring - The sub-recipient agrees to monitor subawards or contracts under this Recovery Act award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines. The sub-recipient is responsible for oversight of subaward or contract spending and monitoring of specific outcomes and benefits attributable to use of Recovery Act funds by subawardees or contractors. The sub-recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards or contracts under this award.

Active CCR Registration - The sub-recipient agrees to maintain current registration in the Central Contractor Registration database (www.ccr.gov <<http://www.ccr.gov>>) during which time it has active awards funded with Recovery Act funds. A valid Dun and Bradstreet Data Universal Number System (DUNS) Number (www.dnb.com <<http://www.dnb.com>>) is one of the requirements for registration in the Central Contractor Registration database.

Recovery Act Transactions Listed in Schedule of Expenditures of Federal Awards - The sub-recipient agrees to separately identify the expenditures for Federal awards under the Recovery Act on the Schedule of Expenditures of Federal Awards (SEFA) and the Data Collection form (SF-SAC) required by OMB Circular A-133. This condition only applies if the sub-recipient is covered by the Single Audit Act Amendments of 1996 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." This shall be accomplished by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA, and as separate rows under Item 9 of Part III on the SF-SAC by CFDA number, and the inclusion of the prefix "ARRA-" in identifying the name of the federal program on the SEFA and as the first characters in Item 9d of Part III on the SF-SAC. This information is needed to allow CJD to properly monitor the expenditure of Recovery Act funds as well as facilitate oversight of the Federal awarding agencies, the U.S. Department of Justice, Office of the Inspector General (DOJ OIG), and the Government Accountability Office (GAO).

Reporting and Registration Requirements Under Section 1512 of the Recovery Act - The sub-recipient agrees to complete projects or activities funded under the Recovery Act and to report on the use of Recovery Act funds as required by state and federal agencies. The sub-recipient agrees to comply with reporting requirements described in section 1512 of the Recovery Act using the reporting instructions and data elements provided by CJD. The sub-recipient understands and acknowledges that the information in these reports will be made available to the public.

Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct - The sub-recipient agrees to promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has either 1) submitted a false claim for Recovery Act funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving Recovery Act funds. Potential fraud, waste, abuse, or misconduct should be reported to the DOJ OIG by mail at Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W., Room 4706, Washington, DC 20530; or e-mail at oig.hotline@usdoj.gov <<mailto:oig.hotline@usdoj.gov>>; or hotline at 800/869-4499 (contact information in English and Spanish); or hotline fax at (202) 616-9881. The sub-recipient agrees to provide its employees, contractors and sub-contractors with the information contained in this condition. Additional information is available from the DOJ OIG website at www.usdoj.gov/oig <<http://www.usdoj.gov/oig>>.

Protecting State and Local Government and Contractor Whistleblowers - The sub-recipient recognizes that the Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross mismanagement, gross waste, a substantial and specific danger to public health or safety, abuse of authority, or violations of law related to the use of Recovery Act funds. For additional information, refer to section 1553 of the Recovery Act. The text of the Recovery Act is available at www.ojp.usdoj.gov/recovery <<http://www.ojp.usdoj.gov/recovery>>.

Limit on Funds (Recovery Act, section 1604) - The sub-recipient agrees that none of the funds under this award may be used for construction costs or any other support of any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.

Infrastructure Investment (Recovery Act, section 1511 and 1602) - The sub-recipient agrees that it will not use any funds made available under this Recovery Act award for infrastructure investment.

Wage Rate Requirements under section 1606 of the Recovery Act - The sub-recipient agrees that it will comply with section 1606 of the Recovery Act which requires that all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through Recovery Act funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code.

Misuse of Award Funds - The sub-recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from state or federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

Additional Requirements and Guidance - The sub-recipient agrees that it will use Recovery Act funds in accordance with State and Federal laws; and, agrees to comply with any modifications or additional requirements that may be imposed by law and future State or Federal guidance and clarification of Recovery Act requirements.

ARRA Funded Jobs - The sub-recipient understands that it is encouraged to post all Recovery Act funded job openings on WorkInTexas.com and distinguish Recovery Act funded positions from positions funded through other sources of revenue.

Agency Name: Travis County
Grant/App: 2535801 **Start Date:** 12/1/2011 **End Date:** 5/31/2012

Project Title: Travis County Sheriff's Office Response Equipment
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460001922000

Application Eligibility Certify:

Created on:9/29/2011 12:30:24 PM By:Heather Morgan

Profile Information

Applicant Agency Name: Travis County
Project Title: Travis County Sheriff's Office Response Equipment
Division or Unit to Administer the Project: Travis County Sheriff's Office
Address Line 1: PO Box 1748
City/State/Zip: Austin Texas 78767
Start Date: 12/1/2011
End Date: 5/31/2012

Regional Council of Governments(COG) within the Project's Impact Area: Capital Area Council of Governments

Headquarter County: Travis
Counties within Project's Impact Area: Travis

Grant Officials:

Authorized Official

User Name: Samuel Biscoe
Email: sam.biscoe@co.travis.tx.us
Address 1: Post Office Box 1748
City: Austin, Texas 78767
Phone: 512-854-9555 Other Phone:
Fax: 512-854-9535
Title: The Honorable
Salutation: Judge

Project Director

User Name: Karen Maxwell
Email: karen.maxwell@co.travis.tx.us
Address 1: PO Box 1748
City: Austin, Texas 78767
Phone: 512-854-7508 Other Phone:
Fax: 512-854-9772
Salutation: Ms.

Financial Official

User Name: Susan Spataro
Email: susan.spataro@co.travis.tx.us
Address 1: P.O. Box 1748
City: Austin, Texas 78767
Phone: 512-854-9125 Other Phone:
Fax: 512-854-6640
Title: Ms.
Salutation: Ms.

Grant Writer

User Name: Karen Maxwell

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Email: karen.maxwell@co.travis.tx.us
Address 1: PO Box 1748
City: Austin, Texas 78767
Phone: 512-854-7508 Other Phone:
Fax: 512-854-9772
Salutation: Ms.

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460001922000
Data Universal Numbering System (DUNS): 030908842

Narrative Information

Primary Mission and Purpose

The purpose of the American Recovery and Reinvestment Act of 2009: Edward Byrne Justice Assistance Formula Grant (JAG) Program is to prevent and control crime, and make improvements to the criminal justice system.

Funding Levels

The anticipated funding levels for the JAG Recovery Act program are as follows:

- Minimum Award - \$10,000
- Maximum Award - Units of local government are limited to no more than the total amount of local funds expended on criminal justice services in the entity's previous fiscal year. Criminal justice services are defined as the total amount the unit of government spent on law enforcement, corrections and judicial services.
- The JAG Recovery Act program does not require a grantee to provide matching funds.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Program Requirements

Note: The requirements for this fund source are subject to change pursuant to actions of the U.S. Congress and federal guidance on implementation of the American Recovery and Reinvestment Act of 2009.

Preferences - Preference will be given to projects that perform the following activities:

1. Target statistically supported areas of violent crime.
2. Promote the use of inter-local agreements (*Texas Government Code, Chapter 791*) to target statistically supported crime threats to a specified geographical area.
3. Promote intelligence sharing, crime reporting and communication.
4. Promote comprehensive solutions to local criminal justice priorities.
5. Projects that demonstrate sustainability of grant-funded personnel positions.

Sustainability - Does your proposal include grant-funded personnel?

Yes No

If you selected **Yes** above, describe your plans for sustaining funding for the personnel.
Enter the sustainability description:

Criminal Justice Expenditures - Applicant assures that the amount of the application is no more than the amount it expended on local criminal justice services in the previous year.

Purpose Areas

Applicant assures that its proposed project meets at least one of the following Purpose Areas to be eligible for funding:

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Law Enforcement - Supports state and local law enforcement agencies that address violent crime or statistically supported major crime initiatives at the local level.

Prosecution and Court - Programs that improve the prosecution of serious and violent crimes, including those that reduce the time from arrest to disposition.

Technology - Programs that implement or expand a law enforcement agency's ability to report and analyze crime. Applicant assures that any criminal intelligence databases developed under this program will comply with 28 CFR Part 23.

Prevention and Education - Programs that defer at-risk youth and juveniles from participating in gangs and criminal activity.

Corrections and Community Corrections - Programs that reintegrate adults and juveniles into the community.

Crime Victim and Witness - Programs that deliver direct services to victims and witnesses of violent crime.

Drug Treatment - Programs that target substance abuse treatment for juveniles or adults who have been court ordered to participate, including drug courts and projects that serve as alternatives to incarceration.

Program Emphasis

The applicant agrees to implement comprehensive strategies that reduce violent crime and its affect on communities through a balanced approach to prevention, enforcement and restoration.

Note: Although each area under the **Program Emphasis** section may not be applicable to all applicants, a numeric value **must** be entered in each box and total no more than 100%. Applicants should enter a zero ('0') in the boxes below even if the area is not applicable to this project.

Indicate the percentage (%) of your project that benefits:

Prevention - includes diversion and crime prevention services.	0
Enforcement - includes law enforcement and other criminal justice services.	100
Restoration - includes victim services and reentry services.	0

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to CJD through a formal grant adjustment and to secure CJD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after CJD's approval of a grant adjustment and prior to requesting reimbursement of CJD funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless CJD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the CJD award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Uniform Crime Reporting

Applicant assures that it is current and has been current in reporting required Part I violent crime data for the three previous years to the Texas Department of Public Safety, and will continue timely reporting of required crime data throughout the grant period.

Criminal History Reporting

Applicant assures that they are currently reporting and will maintain timely reporting of all information required under the *Texas Code of Criminal Procedure, Chapter 60*.

Constitutional Compliance

Applicant assures that they will engage in no activity that violates Constitutional law including profiling based upon race.

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Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

American Recovery and Reinvestment Act of 2009

Applicant assures that if its agency was eligible to apply, it did apply for a direct award from the Bureau of Justice Assistance for JAG funds under the Recovery Act: Edward Byrne Memorial Justice Assistance Formula Grant Program: Local Solicitation.

Was your agency eligible for a direct award)?

Yes No

Did your agency apply for these funds?

Yes No

If you selected **Yes** above, provide the amount you are eligible to receive, or have already received.

Enter the amount (\$) of Recovery Act Funds: 495000

If you selected **Yes** above, describe how you plan to use the funds.

While not all projects are completed at this time, the funding is being used to purchase equipment to enhance Law Enforcement in Travis County, and includes Mobile Data Computers for the SWAT Team, E-Citation units, radios, tasers and Personal Protective Equipment Level II - Crosstech jackets - for first responders.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Human Resources Director Diane Blankenship

Enter the Address for the Civil Rights Liaison:

1010 Lavaca, Austin, Texas 78701

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999]: 5128549165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding user the Justice Assistance Grant Program Solicitation.

I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

The tools law enforcement agencies use to investigate crimes and ensure public safety are critical to their success. During the course of law enforcement response and criminal investigations in 2011, the Travis County Sheriff's Office has identified areas lacking equipment critical for timely, effective action with an eye toward the safety of its responders. The TCSO Underwater Recovery Team (Dive Team) is responsible for search and recovery in the bodies of water within Travis County, Texas. During this calendar year, the Dive Team was involved in the recovery of nine bodies and other evidentiary items from Lake Travis. In each instance this effort requires hours in the water by members of the 10 person team. In addition to the inherent dangers present in any diving situation, search and recovery divers face added dangers including probing small crevices and holes with very limited visibility, as well as the possibility of biohazard contamination and other water-borne pathogens. The TCSO Intelligence Unit works closely with a number of other law enforcement agencies and task forces throughout the Central Texas area in the development of verifiable intelligence regarding criminal activities; however, TCSO currently does not have sufficient equipment to support such operations, nor the technological means to keep up with the criminal element. Currently officers must use ineffective technologies to monitor officer safety and capture information for case development. The TCSO Victim Services personnel provide on-scene response and follow-up with the victims of crime. They are frequently perceived as less intimidating than sworn staff, but do work closely with detectives and prosecutors, and are often able to observe injuries that might not have been apparent during the initial response, but they currently have insufficient ability to capture audio/video documentation of the effects of strangulation and assault.

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Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

The Travis County Sheriff's Office Dive Team responded to nine body recovery operations in Lake Travis in 2011. TCSO has overall responsibility for missing persons operations and crime scenes throughout the County outside the City of Austin. Lake Travis is the primary body of water the TCSO Dive Team responds to, and encompasses 72 nautical miles at a maximum depth of 210 feet, with 15 multi-use parks that are a large recreational draw for the Central Texas region. The Travis County Sheriff's Office Intelligence Unit works closely with up to 25 agencies, participating in 3 task forces, to develop intelligence and evidence to support major crimes cases for TCSO and its partnering agencies. On average these deputies conduct surveillance operations at least twice weekly. Travis County Sheriff's Office investigated more than 1600 victims of domestic violence, sexual assault, stalking and dating/acquaintance violence during 2010. TCSO Victim Services personnel respond as called to these scenes 365 days a year, 24 hours a day. They also complete follow-up interviews and assistance after the initial response. During the past year, prosecutors have requested voice recordings for supporting documentation in strangulation cases; however, currently TCSO Victim Services has no effective method for capturing such case documentation.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

Equipment purchased as a part of this project will support elements from the current adopted Travis County Community Plan: Priority 3 under the Law Enforcement, Prosecution, Court and Training Programs Targeting Victims of Domestic Violence, Sexual Assault, and Stalking – Developing and implementing more effective police, court, and prosecution policies, protocols, orders and services specifically devoted to preventing, identifying and responding to violent crimes against women, including the crimes of sexual assault and domestic violence. Priority 2 under State Criminal Justice Planning – Projects focused on reducing crime and/or improving the criminal justice system.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

Travis County Sheriff's Office seeks to enhance officer safety, create greater efficiency in operations, and provide stronger evidentiary elements for prosecution to create better outcomes for victims, responders and the community as a whole through the implementation of improved technology that is not currently part of the TCSO resources.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

Travis County Sheriff's Office is currently a participant in the following task forces: United States Marshals Service Lone Star Fugitive Task Force; United States Marshals Service Violent Offender Task Force; Austin Travis County Human Trafficking Task Force. These joint law enforcement investigative projects serve to bring fugitives to justice by identifying, documenting and collecting evidence, arresting, and assisting in prosecution of violent offenders and those engaged in human trafficking. Additionally, TCSO is a participating member of the Lake Travis Task Force, to support and coordinate response and public safety efforts in and around Lake Travis. TCSO also actively participates with the Capital Area Incident Management Team for regional planning and response efforts.

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the

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stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)
 Enter your current grant's progress:

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Current technologies have been identified that will provide opportunity for greater officer safety in a variety of applications and collaborative efforts. The TCSO Dive Team will utilize improved technology including sonar, combined with a remote operated vehicle (ROV) that will allow officers to scan large areas quickly and "see" regardless of water clarity. The ROV can descend to greater depths and remain underwater much longer than a diver. It will be used to narrow a search area quickly, evaluate for safety considerations before deploying divers, and provide documentation of underwater crime scenes when recovering evidence. While these tools greatly enhance officer safety and efficiencies, they do not replace a need for divers capable of entering the water for evidence recovery, and equipment capable of protecting divers from exposure to hazardous materials becomes critical at that point. The TCSO Intelligence Unit will use equipment for surveillance and documentation of criminal activities that will also support law enforcement efforts within Travis County and the surrounding region as they participate in multi-jurisdictional investigations of human trafficking and other violent crimes. And while responder safety is of the highest priority and will be enhanced with these purchases, equipment will also provide for greater efficiency in collecting evidence and case data, thus providing better outcomes for victims and survivors of major crimes. Evidence collection can be completed expeditiously and will provide enhanced documentation when presented for prosecution. TCSO Victim Services personnel frequently meet with victims of crime on-scene in addition to several days post-incident for crisis intervention and to complete necessary paperwork for community referrals. In addition to the trauma of involvement in a criminal event, victims often feel additional trauma from the investigative process required to document injuries sustained during the incident. Victim Services personnel are often perceived as less intimidating than sworn personnel by victims. With the use of hand-held audio/video recorders for documentation, Victim Services personnel would serve to enhance cooperation of victims in the investigative process—both at the time of the incident and post-incident. It is the hope that this enhanced cooperation will lead to improved case outcomes. In all these applications, having appropriate tools for the job are a critical element to success.

Project Activities Information

Reserved

This section left intentionally blank.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment Only Purchases	100.00	-Surveillance equipment will improve criminal intelligence development as well increase officer safety during covert operations. -Advanced technologies will provide faster, more efficient operations by the Underwater Dive team when performing search & rescue operations, increase officer safety in those situations, and provide better more humane outcomes for survivors. -The implementation of using audio/video recordings will allow Victim Services staff to assist with documentation for strangulation cases and will improve case outcomes.

Geographic Area:

Travis County, Texas

Target Audience:

Primarily the citizens of Travis County, however, participation with task forces will broaden the scope of impact to the surrounding region.

Gender:

Both males and females will be served with this proposal. Strangulation and human trafficking victims are primarily female victims, but dive equipment will be used for recovery that will support both males & females.

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Ages:

All ages. All of this equipment has the potential to serve minors as well as adults.

Special Characteristics:

Human Trafficking cases frequently serve victims who are minors and are often within vulnerable populations.

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute ([PPRI](#)).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of local initiatives planned. (Example: If the grant includes a training component, a law enforcement component, and a victim services component then the number of planned initiatives would be three.)	0	1
Number of organizations / units / departments involved in the coordination of grant-funded initiatives.	0	1
Number of organizations / units / departments to directly benefit from the equipment.	0	33

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of agencies that report improved efficiency.	0	1
Number of agencies that report improved program quality.	0	1
Number of staff that report improved efficiency.	0	28
Number of staff that report increased program quality.	0	28

Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the



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Upload Files sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

Yes No N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

Yes No N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date: 10/1/2011

Enter the End Date: 9/30/2012

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds: 18974629

Enter the amount (\$) of State Grant Funds: 4791145

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

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Enter the date of your last annual single audit: 9/30/2010

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

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Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Supplies and Direct Operating Expenses	Data Storage Services	Small hand-held video recorder units with studio quality microphone and HD video capture, with 4x digital zoom for use by victim services staff for documentation in assault cases - particularly regarding strangulation cases. (\$300/each) x 2	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
Supplies and Direct Operating Expenses	Printer, Fax, Scanner and/or Camera (Valued Under \$500)	5x optical zoom "point & shoot" digital camera with image stabilization, 14 mpx and intelligent auto focus feature (\$290/each) x 2 = \$580	\$580.00	\$0.00	\$0.00	\$0.00	\$580.00	0

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Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Camera accessories to support Intel and Response capabilities: Protective filters for camera lenses (5 filters various sizes total \$400); monopods to support cameras w/ telephoto lenses (2 x \$60/each); hood & right angle discrete viewing adapters for surveillance operations with DSLR (2 viewers total \$445); GPS attachment for DSLR to tag images with latitude/longitude/date/time information (2 x \$200/each); rechargeable lithium batteries (\$60/each); 16GB class 10 SD memory cards for cameras (\$124); modular system for transporting and managing camera equipment (7 componenets totaling \$600)	\$2,209.00	\$0.00	\$0.00	\$0.00	\$2,209.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Law Enforcement Underwater Dive Team accessories and supplies. Rubber Gloves for use with Hazmat Dry Suits (\$126); Gas Switching Blocks to allow for diver switching to back-up air supply without removing full-face mask (\$349/each x 10)	\$3,616.00	\$0.00	\$0.00	\$0.00	\$3,616.00	0
Equipment	Receiver / Transmitter Unit	Digital repeater to extend the range of surveillance recorder/transmitter units up to 1 mile. Internal memory provides "store and forward" capacity.	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	1
Equipment	Receiver / Transmitter Unit	Micro audio recorder/transmitter units for undercover surveillance operations. Units record 27 hours of stereo audio to internal memory. Attached audio transmitter enhances officer safety. (\$3,700/each) x 2 units	\$7,400.00	\$0.00	\$0.00	\$0.00	\$7,400.00	2
Equipment	Receiver / Transmitter Unit	Hand-held receivers for LE surveillance use with micro recorder/transmitter & repeater system (\$650/each) x 4	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	4

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Equipment	Specialized Marine and Diving Accessories (law enforcement use only)	Remote Operated Vehicle (ROV) Underwater System including motorized ROV with camera and lighting for underwater search/recovery operations up to 500 ft. depth; control box with monitor for manipulation & viewing from topside; cabling & in-line connectors; DVD recorder; spare parts kit; scanning sonar; manipulator arm & metal detector with surface display; power inverter for optional generator power; and shipping costs	\$51,900.00	\$0.00	\$0.00	\$0.00	\$51,900.00	1
Equipment	Specialized Marine and Diving Accessories (law enforcement use only)	Hazmat Dry Suits for use by TCSO SURT during search & recovery operations. (\$1,725/each) x 4 suits	\$6,900.00	\$0.00	\$0.00	\$0.00	\$6,900.00	4
Equipment	Specialty Camera and Accessories (e.g., video observation, pole cams, towers, etc.)	Pole mount surveillance unit, includes chasis, dual cameras, recorder, transmitter and battery pack, AC-DC converter, IP-Link. System is capable of recording and remotely monitoring via included IP-LINK.	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	1
Equipment	Specialty Cameras and Accessories	16.2 mpx DSLR Digital Camera including compatible lithium-ion rechargeable battery, battery charger, and all cables necessary for image transfer, plus software. high-speed shutter release 6 frames per second and HD video capture with auto focus. (\$1,200/each)	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	1
Equipment	Specialty Cameras and Accessories	Telephoto lenses for DSLR digital camera, with vibration reduction, and quiet high-speed focus Telephoto range 70-200 (\$2,400); and telephoto range 150-500 (\$1,100) = total for lenses \$3,500; Teleconverters to extend image range (\$510/each x 2)	\$4,520.00	\$0.00	\$0.00	\$0.00	\$4,520.00	4

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Equipment	Surveillance Equipment and Accessories	Image stabilized prism binoculars with 10x magnification and 42mm objective lens effective diameter (\$1,225)	\$1,225.00	\$0.00	\$0.00	\$0.00	\$1,225.00	1
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$92,995.00	\$0.00	\$0.00	\$0.00	\$92,995.00
Supplies and Direct Operating Expenses	\$7,005.00	\$0.00	\$0.00	\$0.00	\$7,005.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Travis County Criminal Courts	
Contact Person/Title:	Debra Hale	
Phone Number:	512-854-9432	

Grant Title:	Formula Grant - Indigent Defense Grants Program				
Grant Period:	From:	10/01/11	To:	9/30/12	
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>		
Grantor:	The Texas Indigent Defense Commission				
Will County provide grants funds to a subrecipient?			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:					

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	0	0	0	0	0
Operating:	441,998	0	0	0	441,998
Capital Equipment:	0	0	0	0	0
Indirect Costs:	0	0	0	0	0
Total:	441,998	0	0	0	441,998
FTEs:	0	0.00	0.00	0.00	0.0

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JC	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 11 Measure	Progress To Date:				Projected FY 12 Measure
		12/31/10	3/31/11	6/30/11	9/30/11	
Applicable Depart. Measures						
100% of defendants meeting indigence criteria will receive court appointed counsel and services.	100%	100%	100%	100%	100%	100%
Measures For Grant						
Indigent defendants will receive quality representation from defense attorneys who have met the guidelines and standards set forth in the Fair Defense Plan.	100%	100%	100%	100%	100%	100%
Outcome Impact Description						
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

This award is the annual state supplement to the county's budget for the provision of indigent defense in compliance with the Texas Fair Defense Act.

Auditor's Office staff and the County Attorney's Office have reviewed the contract and have found no issues.

PBO recommends approval of this contract.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

In 2001, the 77th Legislature passed Senate Bill 7 (Texas Fair Defense Act), which mandated changes in how Texas counties provide, pay and monitor legal services for indigent defendants accused of criminal acts. The Act further mandated that attorneys be paid reasonable fees for performing services based upon the time and labor required, the complexity of the case, and the experience of counsel. The Travis County Courts, in compliance with the Act, adopted fee schedules as well as the Fair Defense Act Program Guidelines and Procedures to ensure that Travis County remains in compliance with the Fair Defense Act. As a result of new procedures and fee schedules, expenses for providing indigent defense have increased annually. The Formula Grant award for FY12 is \$441,998.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This is a mandated expense that the County is required to fund long term.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

A county match is not required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Not applicable.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. If the grant award is not funded, because this is a mandated function, the department will have to request additional funding.

6. If this is a new program, please provide information why the County should expand into this area.

This is an existing program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This funding will allow us to continue to provide indigent defense services to defendants who meet the criteria for indigence. The only performance measures that have been utilized for indigent defense are (1) the amount of expenses incurred each year and (2) 100% of those defendants who meet indigence criteria will receive a court appointed attorney and services.

Tonya Watson

From: Bryan Wilson <Bryan.Wilson@txcourts.gov>
Sent: Friday, January 06, 2012 3:08 PM
To: Sam Biscoe
Subject: FY2012 Formula Grant Award



TEXAS INDIGENT DEFENSE COMMISSION

Chair:
The Honorable Sharon Keller
Presiding Judge, Court of Criminal Ap

Vice Chair:
The Honorable Olen Underwood

Ex Officio Members:
The Honorable Roberto Alonzo
The Honorable Alfonso Charles
The Honorable Pete Gallego
The Honorable Wallace B. Jefferson
The Honorable Sherry Radaack
The Honorable Jeff Wentworth
The Honorable John Whitmire

Members Appointed by Governor:
The Honorable Jon Burrows
Mr. Knox Fitzpatrick
Mr. Anthony Odiorne
The Honorable B. Glen Whitley

Executive Director:
James D. Bethke

Dear Judge Biscoe:
Via EMail: sam.biscoe@co.travis.tx.us

I am pleased to inform you that the Texas Indigent Defense Commission has awarded Travis County a formula grant estimated to be \$441,998. The *Statement of Grant Award FY2012 Formula Grant* is attached. Please have the person designated by your FY12 Formula Grant commissioners' court resolution sign the Statement of Grant Award and return it via scan and e-mail to bryan.wilson@txcourts.gov or fax to (512) 463-5724. You do not need to mail the original.

The Commission works together with counties to promote innovation and improvement in indigent defense systems statewide. On behalf of the Commission, I congratulate Travis County for its efforts and achievements in these areas. If you have any questions or need clarification on the information contained in this letter, please call Bryan Wilson, Grants Administrator at the Commission office, toll free in Texas at (866) 499-0656.

Sincerely,
Sharon Keller
Chair, Texas Indigent Defense Commission
Presiding Judge, Court of Criminal Appeals

Texas Indigent Defense Commission
Statement of Grant Award
FY2012 Formula Grant

Grant Number: 212-12-227
Grantee Name: Travis County
Program Title: Formula Grant Program
Grant Period: 10/01/2011-9/30/2012
Grant Award Amount: The sum of \$5000.00 and 4.072676% of the remaining funds budgeted for FY12 formula grants by the Commission. Based on the initial funds budgeted, this amount is estimated to be **\$441,998**.

The Texas Indigent Defense Commission (Commission) has awarded the above-referenced grant for indigent defense services. Formula Grants are provided by the Commission to meet its statutory mandates and to promote Texas counties' compliance with standards adopted by the Commission. The authorized official named on the grant application must sign this Statement of Grant Award and return it to the Commission by **February 5, 2012**. The grantee will not receive any grant funds until this notice is executed and returned to the Commission.

Standard Grant Conditions:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and program director, referred to below as grant officials, agree to the terms of the grant as written in the Request for Applications issued on September 12, 2011, including the rules and documents adopted by reference in the Commission on Indigent Defense's Grant Rules in Title 1, Part 8, Chapter 173, Texas Administrative Code.
- The grant officials understand that a violation of any term of the grant may result in the Commission placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.
- Disbursement of funds is always subject to the availability of funds.
- Any plan documents submitted to the Commission must continue to meet all grant eligibility requirements.

The authorized official for this grant program has read the preceding and indicates agreement by signing this Statement of Grant Award below:

Signature of Authorized Official
Samuel T. Biscoe, County Judge

Name & Title (must print or type)

Date

Texas Indigent Defense Commission
Statement of Grant Award
FY2012 Formula Grant

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Grantee Name: Travis County
Program Title: Formula Grant Program
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Samuel T. Biscoe, County Judge
Name & Title (must print or type)

Date

Texas Indigent Defense Commission
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FY2012 Formula Grant

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Grantee Name: Travis County
Program Title: Formula Grant Program
Grant Period: 10/01/2011-9/30/2012
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Signature of Authorized Official

Samuel T. Biscoe, County Judge
Name & Title (must print or type)

Date

Texas Indigent Defense Commission
Statement of Grant Award
FY2012 Formula Grant

Grant Number: 212-12-227
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Grant Period: 10/01/2011-9/30/2012
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- Disbursement of funds is always subject to the availability of funds.
- Any plan documents submitted to the Commission must continue to meet all grant eligibility requirements.

The authorized official for this grant program has read the preceding and indicates agreement by signing this Statement of Grant Award below:

Signature of Authorized Official
Samuel T. Biscoe, County Judge
Name & Title (must print or type)

Date

GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	District Attorney's Office	
Contact Person/Title:	Stephen Marquez / Senior Financial Analyst	
Phone Number:	854-9900	

Grant Title:	Texas Commission on Environmental Quality Intergovernmental Cooperative Reimbursement Agreement with Travis County				
Grant Period:	From:	11/19/2009	To:	8/31/2012	
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>		
Grantor:	Texas Commission on Environmental Quality (TCEQ)				
Will County provide grants funds to a subrecipient?			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through another agency? If yes list originating agency below			Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:					

Budget Categories	Grant Funds	County Cost Share	County Contribution	In-Kind	TOTAL
Personnel:	564,480	0	0	0	\$564,480
Operating:	19,844	0	0	0	\$19,844
Capital Equipment:	6,473	0	0	0	\$6,473
Indirect Costs:	0	0	0	0	\$0
Total:	\$590,797	\$0	\$0	\$0	\$590,797
FTEs:	2.00	0.00	0.00	0.00	2.00

Permission to Continue Information					
Funding Source (Account number)	Personnel Cost	Operating Transfer	Estimated Total	Filled FTE	PTC Expiration Date
	0	0	\$0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures Applicable Depart. Measures	Projected FY 12 Measure	Progress To Date:				Projected FY 13 Measure
		12/31/11	3/31/12	6/30/12	9/30/12	
Environmental Crime Unit Case Dispositions	12	1				contract ends 8/31
Environmental Crime Unit Fines Ordered	500,000	70,000				
Environmental Crime Unit Restitution Ordered	300,000	0				
Measures For Grant						
TCEQ did not include measures in the interlocal agreement.						
Outcome Impact Description	Since inception of this contract, Travis County has received \$2,693,000 in fine revenue through October 2011.					
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

PBO recommends approval of this grant amendment. There is no change to the grant award or the scope of the grant.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

GRANT SUMMARY

The interlocal contract between the Texas Commission on Environmental Quality (TCEQ) and Travis County provides funding for an Assistant District Attorney and support staff to work solely on matters referred by the TCEQ or the Texas Environmental Enforcement Task Force. Criminal activity involving environmental crimes, falsification of data submitted to the TCEQ and fraud committed against TCEQ programs negatively impacts the ability of TCEQ to protect the quality of the environment and endangers public health and safety. As a result of this collaborative agreement, the Travis County District Attorney's Office is able to dedicate resources funded by TCEQ for the specific purpose of prosecuting environmental crime cases.

The Travis County District Attorney's Office previously collaborated with TCEQ and the Task Force on cases but was not able to dedicate a prosecutor solely to these cases prior to this interlocal contract.

NEW AMENDMENT

The attached contract amendment does not change the total grant amount awarded by TCEQ to the District Attorney's Office. The amendment (1) notes the specific amounts available by category to spend in Fiscal Year 2012 and (2) provides greater specificity in Article 22.3 on dollar limits on any potential budget transfers between budgeted categories.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long-term County funding requirements.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Although the interlocal contract allows for the inclusion of indirect costs, the maximum funding TCEQ authorized for the program budget is not enough to include reimbursement for indirect costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

If funding is discontinued, resources will not be available to dedicate solely to the prosecution of environmental crimes. These cases will be added back into the workload of the District Attorney's White Collar Crime Unit and will be reviewed along with all other white collar crimes for possible prosecution.

6. If this is a new program, please provide information why the County should expand into this area.

Prosecution of environmental crimes is not new but the provision of resources dedicated solely to these crimes is. These dedicated resources will allow the White Collar Crime Unit to devote more time to the other types of cases in their backlog and will provide specialized expertise for the additional environmental crime cases referred by TCEQ. At least 50% of the fines collected on the cases referred by TCEQ will be deposited with Travis County.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This project is tied to the mission statement of the District Attorney's Office: To see that justice is done by providing the highest quality legal representation for the public and for individual victims of crime and by supporting the community's efforts to strengthen itself and solve problems. It also is a strategy under the following goals and objectives in the strategic plan of the Office:

Improve the administration of justice.

Foster collaboration with all justice-related agencies, volunteer organizations, service providers and organizations.

Employee innovative programs and alternatives to complement traditional prosecution.

Improve quality of case preparation.

Increase the interaction/communication with law enforcement agencies.

**GRANT CONTRACT BETWEEN
THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
AND
TRAVIS COUNTY**

AMENDMENT NUMBER 2

The purpose of this amendment is to make revisions to the Contract Budget. In accordance with Article 9, Amendments, the parties agree to amend Contract Number 582-10-93249 as follows:

- 1. **CONTRACT BUDGET.** The parties agree to revise the Contract Budget in accordance with the terms of the Contract. (See Exhibit 1 for the revised Contract Budget).

All other terms and conditions of Contract Number 582-10-93249 remain unchanged. By the signatures affixed below, Amendment Number 2 is hereby incorporated and made a part of the contract.

Texas Commission on Environmental Quality

Travis County

By: _____
Signature

By: _____
Signature

Printed Name

Samuel T. Biscoe

Title

Travis County Judge

Date

Date

Exhibit 1

BUDGET FOR ACTUAL COST REIMBURSEMENT

ARTICLE 22.1 BUDGET

Authorized budgeted expenditures for actual cost reimbursement are as follows:

Line Item	Total Line Item Amount
Personnel Salary	\$181,052
Fringe Benefits	\$54,786
Travel	\$2,000
Supplies	\$1,387
Contractual	\$3,100
Other	\$2,306
TOTAL AMOUNT OF REMAINING FUNDS	\$244,631
TOTAL AMOUNT OF GRANT CONTRACT	\$590,797

ARTICLE 22.2. NEGOTIATED PREDETERMINED INDIRECT COST RATE

TCEQ and Performing Party may negotiate a predetermined indirect cost rate for the term of the contract where the cost experience and other pertinent facts are deemed sufficient to enable the contracting parties to reach an informed judgment (1) as to the probable level of indirect costs in the Performing Party's programs during the term of the contract covered by the negotiated rate, and (2) the amount allowable under that predetermined rate would not exceed the actual indirect costs.

ARTICLE 22.3 BUDGET CONTROL AND TRANSFERS

Cumulative transfers among the budgeted direct costs categories must not exceed ten percent (10%) of the Total Amount of Remaining Funds [For example: If the Total Amount of Remaining Funds is \$200,000, then the amount transferred between categories such as salaries to contractual and between supplies to travel cannot have a combined total amount that exceeds \$20,000 (10% of \$200,000)]

ARTICLE 22.4 SUBMITTAL OF PAYMENT REQUESTS

Unless otherwise stipulated in the Contract, payment requests must be submitted at monthly intervals.

Note: Invoices shall be submitted no later than October 31 for each contract year (September 1 – August 31) unless a later time is otherwise approved in writing by TCEQ.

ARTICLE 22.5 EQUIPMENT AND SUPPLIES

Travis County is the owner of all equipment and supplies purchased under this Contract. To the extent that equipment and supplies have useful life at the end of the Contract, Travis County will endeavor to use the equipment and supplies for work relating to other TCEQ funded activities.