



Travis County Commissioners Court Agenda Request

Meeting Date: January 31, 2012

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

A handwritten signature in black ink, appearing to read "Leroy Nellis", written over the printed name of the elected official.

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leroy Nellis – Planning and Budget Office, (512) 854-9106

Jessica Rio – Planning and Budget Office, (512) 854-9106

Cheryl Aker – County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2012

Please do not place on consent.

1/31/2012

<u>OTHER</u>		
O1	Approve cell phone allowance for Criminal Justice Planning employee Patricia Bouressa	1

<u>DISCUSSION</u>		
D1	Request from Justice of Peace, Pct. 1, to use One-time funds, Temporary Salary Increase for Permanent Employee	2

FUND TRANSFERS

BA #	Project Code	FUND	DEPT/DI	ACT	ELM/ OBI	Dept.	Line Item	Increase	Decrease	Pg #
FT1	WPN003	737	0000	255	3102	LCRA Escrow	Bob Wentz		\$ 5,492.61	7
		001	4945	339	2010	TNR	Park Fees	\$ 5,492.61		
FT2	WPN008	737	0000	255	3104	LCRA Escrow	Hippie Hollow		\$ 19,130.56	7
		001	4945	339	2010	TNR	Park Fees	\$ 19,130.56		
FT3	WPN010	737	0000	255	3105	LCRA Escrow	Mansfield Dam		\$ 12,544.79	7
		001	4945	339	2010	TNR	Park Fees	\$ 12,544.79		
FT4	WPS003	737	0000	255	3106	LCRA Escrow	Pace Bend		\$ 24,872.72	7
		001	4945	339	2010	TNR	Park Fees	\$ 24,872.72		
FT5	N/A	737	0000	256	4000	LCRA Escrow	Interest		\$ 309.99	7
		001	4945	339	2010	TNR	Park Fees	\$ 309.99		

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

January 24, 2012

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in blue ink, appearing to read "Katie Petersen", is written over the name in the "From:" line.

Re: Cell phone allowance

Criminal Justice Planning is requesting to internally fund a monthly cellular allowance for a staff member (slot 37) who uses their personal phone for a significant amount of work-related business. According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

PBO concurs with this request. No actual budget transfer is needed at this time because there is sufficient funding in the appropriate line items.

CC: Roger Jefferies, County Executive for Justice & Public Safety
Cory Cameron, Criminal Justice Planning
Leroy Nellis, PBO

1a

RECEIVED

Travis County Monthly Cellular Service Allowance REQUEST

FORM Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes to my monthly cellular service allowances within my Office/Department.

12 JAN 12 AM 9:09
 TRAVIS COUNTY
 PLANNING & BUDGET OFFICE

Ken Jeffers

1-10-12
 effective date

Official/Department Head Signature and Date

NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
Addition, Employee #21003, Case Management Coordinator, Slot 37 Patricia Bourassa	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Reviewed by PBO

Ken Jeffers 1/14/12
 signature and date

Approved by Commissioner's Court

Funds currently available in cell allowance benefit line items
 Date

Processed by Auditor's Office

signature and date

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager
 Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email
 Brad.Bearden@co.travis.tx.us



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Sr. Budget Analyst *DAR Ramirez*

DATE: January 19, 2012

RE: Request from Justice of the Peace, Pct. 1, to use One-time Funds for One-time, Temporary Salary Increase for Permanent Employee

During the FY 12 budget process, Justice of the Peace, Pct. 1 requested to rebudget \$30,000 in one-time personnel savings (temporary salary savings) from FY 11 into FY 12. Commissioners Court approved the request, splitting the funding with \$24,975 going to the temporary salaries line item and the rest of the funds (\$5,025) going to related benefits. Earlier this month, the office moved \$4,000 of this temporary salaries budget to overtime to cover projected overtime needs in the office.

Judge Williams has worked with PBO and HRMD to determine how best to spend the remaining personnel funds. Because these funds are considered one-time resources, Judge Williams has agreed to attempt to use these funds for a one-time expense. Judge Williams is requesting to be allowed to use these funds for a temporary salary increase for her Sr. Planner position. This increase would raise the position's salary by \$2,621/month ($\$20,975 \div 8$ months), from \$4,044 to \$6,665 from February 1, 2012 through September 30, 2012. Without further action, the position's salary would drop back to \$4,044 per month on October 1, 2012. Please see Judge Williams' justification for this requested salary increase in her memo (attached).

Attached please find a memo from HRMD Director Diane Blankenship and Compensation Manager Todd Osburn indicating their policy concerns with this request. Also, please note that the proposed temporary pay of \$6,665 is \$598.65 greater than the pay grade maximum pay of \$6,066.35.

Because this request would use one-time funds for a one-time expense, the request does not violate the budget rules. However, because this request does not meet the county's HR policies and if approved, would set a new precedent, PBO is placing it on the agenda as a Discussion item. If Commissioners Court approves this request, PBO recommends that Commissioners Court allow the budget adjustment moving the funds from the temporary salaries line item to the permanent salaries line item to be processed as an automatic.

cc: Leroy Nellis, Jessica Rio, PBO
The Honorable Yvonne M. Williams, Justice of the Peace, Pct. 1
Ms. Cherry Johnson, Office Manager, Pct. 1
Ms. Diane Blankenship, Mr. Todd Osburn, Ms. Carlotta Leavy, HRMD



HRMD

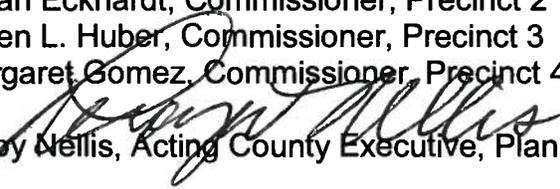
Human Resources Management Department

700 Lavaca Street, 4th Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

DATE: January 20, 2012

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: 
Leroy Nellis, Acting County Executive, Planning & Budget

FROM: Diane Blankenship, Director of HRMD

SUBJECT: Temporary Salary Increase for Senior Planner, JP Precinct 1

Background:

Justice of the Peace, Precinct 1 has requested to use \$26,000 of re-budgeted one-time funds to provide a temporary salary increase for her Senior Planner position (slot #6). The proposed increase would last for eight months and increase the incumbent's monthly salary from \$4,044 to \$6,665.

HRMD has concerns about this request that are grounded in County policy, compensation best practices, and precedent as it relates to the use one-time funds in the future.

County Policy:

The proposed action presents two different concerns related to policy. The first concern is that the proposed action would result in the incumbent being paid at a rate beyond the maximum of the current pay grade (PG 20). Per §10.026(b) of the Travis County Code, it is clear that the intent of the policy is that employees will be paid between the minimum and maximum of the specified range. The monthly maximum for this position is \$6,066. The proposed monthly rate of pay is \$6,665 which means that the incumbent would earn \$599 over maximum per month.

The second policy issue relates to §10.03012 of the Travis County Code. This policy provides for an employee to receive temporary assignment pay "when an employee is

assigned to perform the duties of another job for an interim period of time and is promoted or laterally transferred to a temporary job assignment.” In practice, this policy has been utilized to compensate an employee who is temporarily assuming the duties of a higher level position or who has substantially-increased duties at the same level in the event of a vacancy. In the request from Justice of the Peace, Pct. 1, the employee is still performing the duties of the position for which she was hired; there is no vacancy at either a higher level or equivalent level, and, from the documentation provided, the employee is not being asked to perform any additional duties.

Compensation Best Practices

The stated purpose from JP 1 for the proposed action is to “keep a very valuable employee on board.” A temporary increase may or may not keep an employee on board for the duration of the increase. However, this type of personnel action is not a best practice. Such an increase reinforces to an employee that the base salary is, in fact, an unfair wage for the job he/she is performing. In addition, this becomes doubly dissatisfying once the temporary salary increase is taken away. The proposed raise represents a 65% increase over the current base salary, which is not considered a compensation best practice in cases where there is no job or grade change.

More importantly, however, is the issue of internal equity for the employees of Travis County. Currently, the County has 18 Sr. Planners across the organization, all of whom are in Pay Grade 20, ranging in tenure from less than a year to over 30 years. The average salary for this group of employees is \$60,239.39. None of the Sr. Planners who are employed by Travis County have a base pay exceeding \$70,000 per year. The proposed base pay for JP1’s Sr. Planner annualizes to \$79,980.00. From a Compensation Best Practices perspective, it is difficult to understand the rationale of paying an employee so far outside the norm and range – especially when factoring in the tenure, experience, education, and credentials of all of the incumbents.

Precedent

There are many unfilled temporary positions throughout the County; HRMD has concerns that this proposed action could set a precedent for similar requests.

Summary and Recommendation

HRMD has substantial concerns with this proposed action. JP 1 states that she wants to use the available funds “to bring the salary of my Sr. Planner in line with the duties she is performing” and that “this position is more in line with a salary in the mid \$60’s.” HRMD worked closely with the Office of JP 1 when this position was established. The midpoint of this position’s pay grade is \$60,663.62. We do not believe the position to be under-classified.

The underlying issue in this case seems to be where the employee falls within the pay range. This employee is paid at the minimum of the pay grade. From a Human Resources and Compensation perspective, it would be preferable to find permanent funds to move the employee to the midpoint within policy, rather than to take this extraordinary personnel action.



Yvonne M. Williams
Justice of the Peace
Travis County, Precinct One
4717 Heflin, Suite 107
Austin, Texas 78721
Office: (512) 854-7700
Facsimile: (512) 929-3047

December 16, 2011

Diana Ramirez

RE: USE OF FUNDS FOR SALARY IN PERMANENT POSITIONS

I want to use the funds to bring the salary of my Sr. Planner in line with the duties she is actually performing. She is funded at high \$40's right now, but her duties are in the nature of executive with much independent decision making and representation of me as well as the office of the JP for Pct. 1 with various community entities.

This position is more in line with a salary in the mid \$60's. I want to add all of the remaining amount in order to fund the position so that the position will at least earn in the low 60's. With the \$24,000 left, that should be enough to do so.

I realize that this will be a onetime funding and the person has been made aware of such. I simply need to get the position funded to its original intent. The fact that these funds will disappear come the end of the 2012 funding year is something we will worry about at the time.

Right now I am trying to keep a very valuable employee on board or my request to save the funds to begin with will have been in vain.

Thank you.

FUND TRANSFER FORM

Department Name: T.N.R.

Department Number: 49

Is this request related to a separate agenda item other than Budget Amendments and Transfers?
 If yes, please check the appropriate blank below and attach copies of the agenda request and all supporting documentation submitted to the County Judge's Office.

RECEIVED
12 JAN 18 AM 8:26
TRAVIS COUNTY
PLANNING & BUDGET OFFICE

- Contract Pending
 Personnel Amendment
 Other, Please Specify:

ALL AMOUNTS MUST BE IN WHOLE DOLLARS

Item #	Account Number				Project Number	Object Title	Reduction Amount	For PBO Use Only:	
	Fund	Dept/Div.	Act.	Ele/Obj.				Type	PBO Approval Analyst/Manager
1	FROM: 737	- 0000	- 255	- 3101	WPN002	LCRA Escrow Arkansas Bend	\$0.00	AU	<i>Wm Deryberg</i>
	TO: 001	- 4945	- 339	- 2010		Park Fees			<i>Wm Deryberg</i>
2	FROM: 737	- 0000	- 255	- 3102	WPN003	LCRA Escrow Bob Wentz	\$5,492.61	AU	<i>Wm Deryberg</i>
	TO: 001	- 4945	- 339	- 2010		Park Fees			<i>Wm Deryberg</i>
3	FROM: 737	- 0000	- 255	- 3103	WPN004	LCRA Escrow Cypress Creek	\$0.00	AU	<i>Wm Deryberg</i>
	TO: 001	- 4945	- 339	- 2010		Park Fees			<i>Wm Deryberg</i>
4	FROM: 737	- 0000	- 255	- 3104	WPN008	LCRA Escrow Hippie Hollow	\$19,130.56	AU	<i>Wm Deryberg</i>
	TO: 001	- 4945	- 339	- 2010		Park Fees			<i>Wm Deryberg</i>
5	FROM: 737	- 0000	- 255	- 3105	WPN010	LCRA Escrow Mansfield Dam	\$12,544.79	AU	<i>Wm Deryberg</i>
	TO: 001	- 4945	- 339	- 2010		Park Fees			<i>Wm Deryberg</i>

JUSTIFICATION: Item #'s: _____ Needs rebudgeting to meet commodity code requirements
 Other, please specify:

Types of Requests
 Transfer - TR
 Amendment - AM
 Discussion - DS
 Automatic - AU

FY2012 1st Qtr net park revenue totaling \$62,350.67 from the LCRA Escrow Fund to the County's General Fund. This submission is in accordance with CC approval of May 17, 1999 considering and approving such quarterly transfers under agenda "Budget Transfers and Amendments".

Matthew C. McDonald
 Signature of Elected/Appointed Official

17 Jan '12
 Date

7

Transportation & Natural Resources
 LCRA/Travis County Parks
 31-Dec-11

FY 2012 1st Qtr. Transfer to General Fund & CIP

LCRA Parks Escrow Fund Account Number	Park	1st Qtr Revenues 10/1/2011 through 12/31/2011	Adjustments	Less: Pending FY 2012 LCRA Admin. Fee 1st Qtr.	Less: Pending 1st Qtr Trsfr. to the CIP Fund	Amount to Transfer to General Fund Account No. 001-4945-339-2010
737-0000-255-3101	Arkansas Bend	-	-	<i>Estimated</i> -	-	0.00
737-0000-255-3102	Bob Wentz	7,262.00	-	(680.09)	(1,089.30)	5,492.61
737-0000-255-3103	Cypress Creek	-	-	-	-	0.00
737-0000-255-3104	Hippie Hollow	25,116.00	-	(2,218.04)	(3,767.40)	19,130.56
737-0000-255-3105	Mansfield Dam	17,327.00	-	(2,183.16)	(2,599.05)	12,544.79
737-0000-255-3106	Pace Bend	32,896.00	-	(3,088.88)	(4,934.40)	24,872.72
737-0000-255-3107	Sandy Creek	-	-	-	-	0.00
	Total:	82,601.00	-	(8,170.17)	(12,390.15)	62,040.68
737-0000-256-4000	Interest	309.99	-	-	-	309.99
	Total:	\$82,910.99	\$0.00	(8,170.17)	(12,390.15)	\$62,350.67

Allocated Reserve Status (001-9800-981-9892)

Amount	Dept Transferred Into	Date	Explanation
\$15,196,426			Beginning Balance
(\$354,050)	County Clerk	10/13/2011	Voting Equip. for other entities elections
(\$3,559)	Comm. Pct. 4	10/18/11	ACC Internship Program
(\$3,559)	Records Mngt.	10/18/11	ACC Internship Program
(\$650)	Comm. Pct. 3	10/18/11	Office Supplies
(\$1,500)	Constable Pct. 1	10/25/2011	Bilingual Pay
\$37,432	Various	10/26/2011	Cancelled Purchase Orders
(\$41,044)	JP Pct. 1	10/26/2011	Special Project Temp. Employee
(\$41,044)	JP Pct. 1	10/26/11	Special Project Temp. Employee
\$24,673	Various	11/7/11	Cancelled Purchase Orders
(\$57,415)	Purchasing	11/8/2011	Temp. Empl-Transition to new accting sys.
(\$5,000)	General Admin.	11/22/2011	Redistricting Services
(\$299,500)	TNR	11/22/11	Purchase 244 Acres-Wilbarger Crk
(\$1,248,996)	ITS	11/22/11	BEFIT Hardware and Software
(\$70,000)	Sheriff's Office	12/6/2011	TCSO Training Funds
\$30,927	Various	12/8/11	Cancelled Purchase Orders
(\$34,620)	TNR	12/16/11	FTE Monitor Nonpotable Water
\$11,865	Various	12/16/11	Cancelled Purchase Orders
(\$25,000)	TNR	12/22/2011	Envision Central Texas
(\$30,000)	County Attorney	12/22/11	Redistricting Outside Counsel
(\$45,640)	Criminal Courts	12/27/2011	Continue Veterans Court Program
(\$10,000)	TNR	12/28/11	Clean Air Force
\$28,827	Auditor	1/13/12	Technical correction for Excess rollover amt.
(\$5,500)	Facilities	1/17/12	Palm Square Appraisal Fee
(\$3,089)	TNR	1/17/12	Lake Travis Economic Study
(\$5,177)	County Judge	1/24/12	ACC Internship Program
(\$5,177)	Records Mngt.	1/24/12	ACC Internship Program
(\$5,177)	JP Pct. 1	1/24/12	ACC Internship Program
(\$14,415)	Tax Office	1/24/12	Temp. Empl-extension for Redistricting
(\$15,000)	Facilities	1/24/12	Renovations to 1101 Nueces for PlanetSafe
\$26,321	Various	1/24/12	Cancelled Purchase Orders
\$13,031,359	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$750,000)	TNR - Landfill
(\$300,000)	Criminal Courts - Possible Capital Cases
(\$208,000)	RMCR - Offsite Storage
(\$200,000)	HRMD - Revised Tuition Reimbursement Policy
(\$175,000)	PBO - Bank Depository Contract
(\$149,135)	County Clerk - Redistricting effects on Elections
(\$100,000)	RMCR - Postage
(\$55,208)	TNR - TXI Environmental Monitoring
(\$18,767)	HRMD - ACC Internship Program
(\$20,000)	Emergency Services - HazMat Reserve
(\$347,012)	Criminal Courts - Drug Court, Veterans Court Grants
(\$193,169)	Civil Courts - Family Drug Court Grant
(\$45,000)	HHS&VS - Coordinator Position - SafeHaven/SafePlace
(\$137,421)	TNR - Northeast Metro Park - Phase III

Allocated Reserve Status (001-9800-981-9892)

(\$12,500)	TNR - Ozone Monitoring at McKinney Roughs
(\$294,139)	TCSO - 700 Lavaca Security
(\$5,941,788)	Compensation

(\$8,947,139) Total Possible Future Expenses (Earmarks)

\$4,084,220 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

Amount	Dept Transferred Into	Date	Explanation
\$1,433,446 (\$90,000)	TNR	12/13/11	Beginning Balance Guardrail Improvements
\$1,343,446 Current Reserve Balance			

Possible Future Expenses Against CAR Identified During the FY12 Budget Process:

Amount	Explanation
(\$365,000)	TNR - International Cemetery
(\$330,000)	EMS - EMS Interlocal Base Agreement - Ambulances
(\$48,505)	TCSO - Security
(\$90,000)	TNR - New Guardrail Installations
(\$80,000)	RMCR - A/V Equipment for 700 Lavaca Street
(\$38,500)	TNR - Northeast Metro Park - Phase III
(\$952,005)	Total Possible Future Expenses (Earmarks)

\$391,441 Remaining CAR Balance After Possible Future Expenditures

12

Salary Savings Reserve Status (001-9800-981-9803)

Amount	Dept Transferred Into	Date	Explanation
\$330,703			Beginning Balance
\$330,703 Current Reserve Balance			

Emergency Reserve Status (001-9800-981-9814)

Amount	Dept Transferred Into	Date	Explanation
\$4,950,000			Beginning Balance
\$4,950,000 Current Reserve Balance			

Fuel & Utility Reserve Status (001-9800-981-9819)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Planning Reserve Status (001-9800-981-9821)

Amount	Dept Transferred Into	Date	Explanation
\$4,000,000			Beginning Balance
(\$425,000)	CJP	12/27/11	Related to Civil Courthouse Contract
(\$65,000)	CJP	1/19/2012	Legal Services Contract
\$3,510,000 Current Reserve Balance			

Juvenile Justice TYC (001-9800-981-9829)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Future Grant Requirements Reserve Status (001-9800-981-9837)

Amount	Dept Transferred Into	Date	Explanation
\$596,369			Beginning Balance
\$596,369 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (001-9800-981-9838)

Amount	Dept Transferred Into	Date	Explanation
\$60,250			Beginning Balance
\$60,250 Current Reserve Balance			

IJS/FACTS Reserve Status (001-9800-981-9840)

Amount	Dept Transferred Into	Date	Explanation
\$4,700,000			Beginning Balance
\$4,700,000 Current Reserve Balance			

Transition Reserve Status (001-9800-981-9841)

Amount	Dept Transferred Into	Date	Explanation
\$750,000			Beginning Balance
\$750,000 Current Reserve Balance			

Reserve for State Cuts Status (001-9800-981-9842)

Amount	Dept Transferred Into	Date	Explanation
\$300,000			Beginning Balance
*\$300,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (001-9800-981-9843)

Amount	Dept Transferred Into	Date	Explanation
\$640,000 (\$245,000)	EMS	11/15/11	Beginning Balance Rescue Hoist
\$395,000 Current Reserve Balance			

TCSO Overtime Reserve Status (001-9800-981-9844)

Amount	Dept Transferred Into	Date	Explanation
\$1,500,000			Beginning Balance
\$1,500,000 Current Reserve Balance			

* Reserved for MHMR

Annualization Reserve Status (001-9800-981-9890)

Amount	Dept Transferred Into	Date	Explanation
\$1,043,855			Beginning Balance
\$1,043,855 Current Reserve Balance			

Unallocated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$51,367,824	TNR Facilities		Beginning Balance
(\$27,695,392)		11/22/11	Park Land, Vehicles and Rd.Impvts.
(\$5,886,705)		11/22/11	700 Lavaca, 1st and 2nd floor Renovations
\$17,785,727 Current Reserve Balance			