



Travis County Commissioners Court Agenda Request Travis County Health Facilities Development Corporation

Meeting Date: January 10, 2012

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE: Consider and take appropriate action to approve minutes of Board of Directors meetings of September 6, September 27, October 11, October 25, November 8, and November 29, 2011.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leroy Nellis, Acting County Executive, Planning and Budget/854-9066

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, SEPTEMBER 6, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, September 6, 2011, at 12:12 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Karen Huber, Treasurer, was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE TWO INVOICES TOTALING \$1,575.00 FOR TRAVIS COUNTY'S STRENGTH AND CONDITIONING TRAINING PROGRAM AND THE TRAVIS COUNTY MAMMOGRAM EVENT.

The Board heard from: Andrea Shields, Manager

Motion: Director Eckhardt moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	absent
Director Gomez	yes
Director Davis	yes

Staff Note:

ADJOURN

The meeting was adjourned at 12:12 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, SEPTEMBER 27, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, September 27, 2011, at 1:58 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE CORPORATIONS' BUDGETS FOR FISCAL YEAR 2012.

The Board heard from: Andrea Shields, Manager

Motion: Director Eckhardt moved to approve the request.
Director Huber seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:02 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, OCTOBER 11, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, October 11, 2011, at 1:43 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE MODIFICATION NO. 2 TO CONTRACT WITH OUTSIDE AUDITOR, ATCHLEY & ASSOCIATES, L.L.P.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Davis seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:44 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, OCTOBER 25, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, October 25, 2011, at 1:41 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary. Ron Davis, Assistant Secretary, was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON ANNUAL BROWN SANTA 5K, KID'S K AND DECKER CHALLENGE ON SUNDAY, DECEMBER 11, 2011.

The Board heard from: Andrea Shields, Manager

Motion: Director Huber moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	absent

Staff Note:

ADJOURN

The meeting was adjourned at 1:42 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, NOVEMBER 8, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, November 8, 2011, at 2:11 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary. Ron Davis, Assistant Secretary, was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:

- A. A. APPROVE SETTING A PUBLIC HEARING ON NOVEMBER 29, 2011 TO RECEIVE COMMENTS REGARDING A PROPOSED REISSUANCE OF TAX-EXEMPT BONDS FOR THE BENEFIT OF LONGHORN VILLAGE, A CONTINUING CARE RETIREMENT COMMUNITY LOCATED AT 501 NORTH QUINLAN PARK ROAD; AND
- B. APPROVE A RESOLUTION PROVIDING NOTICE OF INTENTION TO ISSUE BONDS; AND
- C. AUTHORIZE OTHER MATTERS IN CONNECTION THEREWITH RELATED TO LONGHORN VILLAGE.

The Board heard from: Andrea Shields, Manager and Cliff Blount, Esq.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	absent

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:16 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, NOVEMBER 29, 2011**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, November 29, 2011, at 9:13 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. RECEIVE COMMENTS REGARDING ISSUANCE OF THE CORPORATION'S FIRST MORTGAGE REVENUE REFUNDING BONDS (LONGHORN VILLAGE PROJECT) SERIES 2012.

The Board heard from: Andrea Shields, Manager and Cliff Blount, Esq.

Motion: Director Huber moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:
 - A. THE ISSUANCE OF REVENUE REFUNDING BONDS FOR THE BENEFIT OF LONGHORN VILLAGE, A CONTINUING CARE RETIREMENT COMMUNITY LOCATED AT 501 NORTH QUINLAN PARK ROAD;
 - B. A RESOLUTION AUTHORIZING THE ISSUANCE OF REVENUE REFUNDING BONDS FOR THE BENEFIT OF LONGHORN VILLAGE; AND
 - C. AUTHORIZE THE EXECUTION AND DELIVERY OF ALL FINANCING DOCUMENTS RELATED TO THE ISSUANCE, SALE AND DELIVERY OF SUCH BONDS.

The Board heard from: Andrea Shields, Manager and Cliff Blount, Esq.

Motion: Director Eckhardt moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes

Director Huber	yes
Director Gomez	yes
Director Davis	yes

Staff Note:

ADJOURN

The meeting was adjourned at 1:44 p.m.

Margaret Gomez, Secretary