



## Travis County Commissioners Court Agenda Request

**Meeting Date:** December 20, 2011

**Prepared By/Phone Number:** David A. Salazar 854-4107

**Elected/Appointed Official/Dept. Head:** Sherri E. Fleming,  
County Executive for Health and Human Services and Veterans Service

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

### **AGENDA LANGUAGE:**

Consider and Take Appropriate Action to Approve an Amendment to the Interlocal Agreement with the City of Austin Reducing the Amount of CPPW Grant Funds by \$75,264.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

The City of Austin received a grant from the Centers for Disease Control (CDC) to establish a workplace policy to limit the exposure of employees to secondhand smoke and increase tobacco cessation resources. The grant runs from 6/1/10 to 2/29/12. The City of Austin and Travis County negotiated an interlocal agreement that provided \$200,000 of these grant funds to the county. The interlocal agreement took longer than expected to negotiate and was approved by the Commissioners Court on 11/16/10. The CDC wants grantees to return any money that will not be spent so it can be redistributed. County staff estimates that \$75,264 of the initial \$200,000 will not be spent by 2/29/12. This amendment reduces the interlocal agreement with the city by that amount.

### **STAFF RECOMMENDATIONS:**

TCHHSVS staff recommends approving the amendment.

### **ISSUES AND OPPORTUNITIES:**

The current Travis County Smoking Policy will be expanded upon to ensure that Travis County properties are tobacco-free and to protect employees from secondhand smoke exposure.

### **FISCAL IMPACT AND SOURCE OF FUNDING:**

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

The revised amount for the interlocal agreement is \$124,736. There is no cash or in-kind match required.

**REQUIRED AUTHORIZATIONS:**

Mary Etta Gerhardt

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) **by Tuesdays at 5:00 p.m.** for the next week's meeting.



**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE  
502 E. Highland Mall Blvd.  
P. O. Box 1748  
Austin, Texas 78767**

**Sherri E. Fleming  
County Executive  
(512) 854-4100  
Fax (512) 854-4115**

**DATE:** December 6, 2011

**TO:** Members of the Commissioners Court

**FROM:**

*Sherri E. Fleming*  
Sherri E. Fleming, County Executive for  
Travis County Health and Human Services and Veterans Service

**SUBJECT:** Amendment to Interlocal Agreement with the City of Austin on a *Communities Putting Prevention to Work (CPPW)* grant from the Centers for Disease Control and Prevention, U.S. Department of Health and Human Services

**Proposed Motion:**

Consider and Take Appropriate Action to Approve an Amendment to the Interlocal Agreement with the City of Austin Reducing the Amount of CPPW Grant Funds by \$75,264.

**Summary and Staff Recommendations:**

The City of Austin received a grant from the Centers for Disease Control (CDC) to establish a workplace policy to limit the exposure of employees to secondhand smoke and increase tobacco cessation resources. The grant runs from 6/1/10 to 2/29/12. The City of Austin and Travis County negotiated an interlocal agreement that provided \$200,000 of these grant funds to the county. The interlocal agreement took longer than expected to negotiate and was approved by the Commissioners Court on 11/16/10. The CDC wants grantees to return any money that will not be spent so it can be redistributed. County staff estimates that \$75,264 of the initial \$200,000 will not be spent by 2/29/12. This amendment reduces the interlocal agreement with the city by that amount.

TCHHSVS staff recommends approving the amendment.

**Budgetary and Fiscal Impact:**

The revised amount for the interlocal agreement is \$124,736. There is no cash or in-kind match required.

**Issues and Opportunities:**

The current Travis County Smoking Policy will be expanded upon to ensure that Travis County properties are tobacco-free and to protect employees from secondhand smoke exposure.

**Background:**

Travis County implemented a Smoking Policy in October 1986. The policy prohibits 1) the carrying or holding of a lighted pipe, cigar or cigarette of any kind, or any other lighted smoking equipment or devices, and 2) the lighting of, emitting or exhaling the smoke of a pipe, cigar or cigarette in all public buildings owned, leased or maintained by Travis County, including the Travis County Courthouse and the Travis County Jail. All Travis County buildings within the City of Austin display signs prohibiting smoking within 15 feet of the building's entrance, per city ordinance.

Cc: Susan A. Spataro, CPA, CMA, Travis County Auditor  
Jose Palacios, Chief Assistant County Auditor  
Janice Cohoon, Financial Analyst, Travis County Auditor's Office  
Mary Etta Gerhardt, Assistant County Attorney  
Leroy Nellis, Acting County Executive, Planning and Budget Office  
Cyd Grimes, C.P.M., Travis County Purchasing Agent



Amendment No. 1  
of  
Contract No. NI11000007  
for  
Tobacco Prevention and Control  
between  
Travis County  
and the  
City of Austin

- 1.0 The City of Austin and Travis County hereby agree to reduce the amount of the contract from \$200,000 to \$124,736.
- 2.0 Travis County agrees to complete all services outlined in the original contract by 2/29/12. Although the total contract not-to-exceed amount has been reduced by \$75,264, both parties agree that there shall be no reduction to previously-agreed performance measures.

The total contract authorization is recapped below.

Term	Action Amount	Total Contract Amount
Basic Term: 08/01/10 – 02/29/12	\$200,000.00	\$200,000.00
Amendment No. 1: Reduce Contract	(\$75,264.00)	\$124,736.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the General Services Administration (GSA) List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Signature: BT:  
 Printed Name: Samuel T. Biscoe Date \_\_\_\_\_  
 Authorized Representative  
 Travis County  
 P.O. Box 1748  
 Austin, TX 78767

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
 Erin Grace, Buyer I  
 City of Austin  
 Purchasing Office

Reviewed and Approved  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Lynn Mueller