



Travis County Commissioners Court Agenda Request

Meeting Date: December 20, 2011

Prepared By/Phone Number: Shannon Pleasant CTPM / 854-1181;
Marvin Brice CPPB / 854-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 8 to Interlocal No. IL060254RE, Human Resources Study, with the University of Texas at Austin

Ø **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This Interlocal agreement with The University of Texas at Austin's Ray Marshall Center offers independent confirmation of the benefits Travis County creates through its investments in workforce development through eight agencies in the area.

This Modification No. 8 renews the agreement for an additional twelve-month period from January 1, 2012 through December 31, 2012. Contract funds are not to exceed \$43,400 for this renewal period.

The Parties agree to amend the Agreement as to the 2012 Renewal Term by adding the 2012 Renewal Term Amended Work Statement, Performance Measures and Program Budget.

This Modification No. 7 renewed the agreement for an additional twelve-month period from January 1, 2011 through December 31, 2011. Contract funds are not to exceed \$28,400 for this renewal period.

Modification No. 6 renewed the agreement for an additional twelve-month period, from January 1, 2010 through December 31, 2010. Funds for this period were not to exceed \$28,400.

Modification No. 5 increased the contract amount by \$10,000, from \$18,400 to \$28,400.

Modification No. 4 renewed the agreement for an additional twelve-month period, from January 1, 2009 through December 31, 2009. Contract funds were not to exceed \$18,400 for this renewal period.

Modification No. 3 renewed the agreement for an additional twelve-month period, from January 1, 2008 through December 31, 2008. Contract funds were not to exceed \$18,400 for this renewal period.

Modification No. 2 increased the contract by \$10,000, from \$8,400 to \$18,400. The additional funding supported more in-depth analysis of the impact of REM services, using a quasi-experimental approach comparing outcomes for program participants to comparable individuals who did not receive services.

Modification No. 1 renewed the agreement for an additional twelve-month period, from January 1, 2007 through December 31, 2007. Contract funds were not to exceed \$8,400.

Ø **Contract Expenditures:** Within the last 12 months \$12,780 has been spent against this contract.

Ø **Contract-Related Information:**

Award Amount: \$45,999

Contract Type: Interlocal Agreement

Contract Period: June 1, 2006 through December 31, 2006

Ø **Contract Modification Information:**

Modification Amount: \$43,400

Modification Type: Bilateral

Modification Period: January 1, 2012 through December 31, 2012

Ø **Solicitation-Related Information: N/A**

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

Ø **Special Contract Considerations: N/A**

- Award has been protested; interested parties have been notified.
- Award is not to the lowest bidder; interested parties have been notified.
- Comments:

Ø **Funding Information:**

- Purchase Requisition in H.T.E.: 548230
- Funding Account(s): 00158916116294
- Comments:

RECEIVED
TRAVIS COUNTY
2011 DEC -7 AM 8:44
PURCHASING
OFFICE



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

Date: December 6, 2011

To: Members of the Commissioners Court

From:

Sherri E. Fleming

Sherri E. Fleming
County Executive for Travis County Health and Human Services
and Veterans Service

Subject: UT Ray Marshall Center 2012 interlocal agreement

Proposed Motion:

Consider and take appropriate action to approve the 2012 renewal of the interlocal agreement for workforce development evaluation services with the University of Texas Ray Marshall Center for the Study of Human Resources.

Summary and Staff Recommendations:

The 2012 contract will continue the work the Ray Marshall Center (RMC) started in 2006. This work offers independent confirmation of the benefits Travis County creates through its investments in workforce development. RMC strives to evaluate the impact of the following county-funded efforts:

- The Rapid Employment Model project at Workforce Solutions;
- American Youthworks;
- Austin Academy;
- Austin Area Urban League;
- Capital IDEA;
- Gateway Programs at Skillpoint Alliance;
- Goodwill Industries; and

- BiGAUSTIN – Prison Entrepreneurship Program.

Across all of these services, RMC has utilized federal unemployment insurance (UI) data to track employment, earnings, qualification for UI benefits and filing of UI claims for all participants. RMC provides:

- An outcome study that compares participant status across these four dimensions before and after services;
- An impact study that utilizes a quasi-experimental model to compare outcomes for county-funded participants to those of a comparison group of non-participants; and,
- A Return on Investment study to quantify the financial benefit our community gains from these investments.

During this contract year, we will also investigate the possibility of including ex-offenders served in the County's Offender WFD program (Criminal Justice Planning) in a parallel process to use similar methods to test employment outcomes.

TCHHSVS staff recommends approving this renewal.

Budgetary and Fiscal Impact:

The 2012 contract is for \$43,400. The contract follows the calendar year.

Issues and Opportunities:

This evaluation partnership provides valuable insight into the effectiveness and impact of our investments in workforce development. County staff continues to use the findings of this evaluation to inform both new investments and continuous improvement of existing investments. Through our work with the RMC, we also gain access to a broader library of research and expertise to inform continued improvements to our community's workforce development system.

Background:

This evaluation is conducted with the cooperation of each of the above listed agencies in addition to Travis County and RMC staff.

Cc: Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mike Crawford, Senior Financial Analyst, Travis County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Leroy Nellis, Acting County Executive, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent

MODIFICATION OF CONTRACT NUMBER: IL060254RE-Human Resources Study PAGE 1 OF 8 PAGES

ISSUED BY: PURCHASING OFFICE 700 Lavaca, Suite 800 AUSTIN, TX 78701	PURCHASING AGENT ASST: Shannon Pleasant TEL NO: (512) 854-1181 FAX NO: (512) 854.9185	DATE PREPARED: November 21, 2011
ISSUED TO: The University of Texas at Austin Office of Sponsored Projects North Office Bldg. Suite 4.300 101 27th Street Austin, Texas 78712	MODIFICATION NO.: 8	EXECUTED DATE OF ORIGINAL CONTRACT: June 1, 2006
ORIGINAL CONTRACT TERM DATES: <u>June 1, 2006-December 31, 2006</u>		CURRENT CONTRACT TERM DATES: <u>January 31, 2011-December 31, 2011</u>

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: \$45,999.00 Current Modified Amount: \$43,400.00

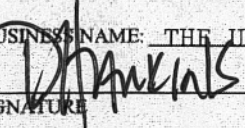

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment:

1. Contract is renewed for an additional twelve month period from January 1, 2012 through December 31, 2012.
2. Contract funds for this renewal period shall not exceed \$43,400.00.
3. The Parties agree to amend the Agreement as to the 2012 Renewal Term by adding the "2012 Renewal Term Amended Work Statement, Performance Measures and Program Budget," attached to this 2012 Renewal as Exhibit 1.

Note to Vendor/City:

- Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>THE UNIVERSITY OF TEXAS AT AUSTIN</u>	<input type="checkbox"/> DBA
BY: <u></u> SIGNATURE	<input type="checkbox"/> CORPORATION
BY: <u>David Hawkins</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>Associate Director</u>	DATE:
TITLE: <u>Office of Sponsored Projects</u>	<u>12.01.2011</u>
TITLE: <u>ITS DULY AUTHORIZED AGENT</u>	
TRAVIS COUNTY, TEXAS	DATE:
BY: <u></u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	
TRAVIS COUNTY, TEXAS	DATE:
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

2012 RENEWAL AND AMENDMENT #8 OF INTERLOCAL AGREEMENT (IL060254RE)
BETWEEN TRAVIS COUNTY AND
THE UNIVERSITY OF TEXAS AT AUSTIN -
RAY MARSHALL CENTER FOR THE STUDY OF HUMAN RESOURCES
(2012 Renewal Term)

This Renewal and Amendment of Interlocal Agreement IL060254RE ("2012 Renewal") is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County"), and the University of Texas at Austin - Ray Marshall Center for the Study of Human Resources ("Contractor").

RECITALS

County and Contractor entered into an agreement to provide services for the care of indigents, for public health education and information and/or for other authorized services ("Agreement") the Initial Term of which began June 1, 2006, and terminated December 31, 2006 ("Initial Agreement Term").

Under the Agreement, Contractor agreed to provide personal and professional services for the care of indigents and other qualified recipients and/or for public health education and information, in accordance with the terms of the Agreement, thus providing services which further a public purpose.

The Agreement provides for renewal and amendment of the agreement by the written agreement of the Parties.

By written agreement pursuant to the terms of the Agreement, the Parties have previously amended and renewed the Agreement for additional terms, with the current term continuing through December 31, 2011.

The Parties desire to renew the Agreement for an additional one-year term, and to make certain additional changes to the Agreement.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to renew and amend the Agreement as follows:

1.0 2012 RENEWAL TERM

1.1 **2012 Renewal Term.** Pursuant to Section 2.2, "Renewal Term," the Parties hereby agree to renew the Agreement for an additional one-year term beginning January 1, 2012, and continuing through December 31, 2012 ("2012 Renewal Term").

1.2 **2012 Renewal Term Contractor Services.** In accordance with Section 11.1.1, "County's Satisfaction," during the 2012 Renewal Term, Contractor shall perform, in a satisfactory manner as determined by County, through County Department, services and activities in accordance with the terms and conditions stated in this Agreement as renewed and amended in this 2012 Renewal.

2.0 2012 RENEWAL TERM AGREEMENT FUNDS

2.1 **Maximum Funds.** The Parties hereby agree to amend Section 13.1, "Maximum Funds," to show that the maximum funds provided by County for the 2012 Renewal Term under the terms of this 2012 Renewal will be an amount not to exceed the following:

\$ 43,400.00

2.2 **2012 Renewal Term Fiscal Year Limitations on Funding.** The Parties agree to amend Section 13.1.2(a) by adding the following:

13.1.2(a)-12 During the 2012 Renewal Term, the fiscal year limitations under 13.1.2(a) shall be:

(i) January 1, 2012 - September 30, 2012:

\$ 32,550.00 (75% of Agreement Funds Total)

(ii) October 1, 2012 - December 31, 2012

\$ 10,850.00 (25% of Agreement Funds Total)

for a TOTAL AGREEMENT AMOUNT: **\$43,400.00**

All applicable provisions of the Agreement, as amended, shall be amended to reflect the amounts shown in the above Section 2.2 as to the 2012 Renewal Term. All provisions of Section 13.1.2(a) not related to the amounts will remain in full force and effect as to the 2012 Renewal Term.

3.0 **ENTIRE AGREEMENT**

3.1 **Attachments.** The Parties agree to amend the Agreement as to the 2012 Renewal Term by adding the "2012 Renewal Term Amended Work Statement, Performance Measures and Program Budget," attached to this 2012 Renewal as Exhibit 1 and hereby made a part of the Agreement, as amended, constituting promised performance by Contractor in accordance with all terms of the Agreement, as amended.

4.0 **OTHER PROVISIONS**

4.1 **Insurance.** The Parties agree that the requirements for insurance for the 2012 Renewal Term will continue as set forth in the Agreement, as amended. Contractor agrees to provide current documentation of such insurance as required under the Agreement.

4.2 **Limitations.** Unless otherwise specifically stated herein, the performance required under this 2012 Renewal is performable only during the 2012 Renewal Term, and performance requirements and payment shall not carry over from one Agreement term to another.

4.3 **Update.** Within thirty (30) days of execution of this 2012 Renewal, Contractor agrees to provide Department, with a copy to the Purchasing Agent, current updates of all policies, materials and other information required under the Agreement, including , but not limited to, the following:

- 4.3.1 Update of any policies and procedures
- 4.3.2 Updated W-9 Taxpayer Identification Form
- 4.3.3 Change of Identity Information (Name, Address, Etc.), where applicable

4.4 **Debarment, Suspension and Other Responsibility Matters.** Contractor, by signing this 2012 Renewal, hereby certifies and represents that, to the best of its knowledge and belief, it and its principles:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.

(b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b); and

(d) have not within a three year period preceding this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

Where Contractor is unable to certify to any of the statements in this Section 4.4, Contractor shall provide a written explanation of such inability prior to the effective date of this Agreement for County's consideration and evaluation with the understanding that such may result in termination of this Agreement by County.

4.5 **Certification and Representations.** By signing this 2012 Renewal, Contractor certifies and represents that all certifications and representations under the Agreement continue to be in full force and effect. Contractor also acknowledges and agrees that it has read all terms and provisions of the Agreement and understands and agrees that, to the extent not specifically changed by this 2012 Renewal, those terms and conditions remain in full force and effect for the 2012 Renewal Term.

4.6 **Conflict of Interest Questionnaire.** Required updating of the Conflict of Interest Questionnaire shall remain in force as applicable.

5.0 **INCORPORATION**

5.1 County and Contractor hereby incorporate the Agreement into this 2012 Renewal. Except for the changes made in this 2012 Renewal, County and Contractor hereby ratify all the terms and conditions of the Agreement as amended herein. The Agreement, with the changes made in this 2012 Renewal, constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties.

7.0 **EFFECTIVE DATE**

7.1 This 2012 Renewal is effective January 1, 2012, when it is approved and signed by both Parties. This Agreement, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

2012 RENEWAL TERM
WORK STATEMENT, PERFORMANCE MEASURES AND BUDGET

**Travis County ("County") and The University of Texas at Austin -
Ray Marshall Center for the Study of Human Resources ("Center")**

I. PURPOSE

A. General Purpose. Center will provide consulting and evaluation services under the terms of this Agreement to evaluate the impact of local investments in workforce development.

B. Approach. In order to accomplish the Purpose of this Agreement, Center will conduct an outcomes and impact evaluation of selected workforce development services funded by Travis County.

II. OVERVIEW OF EVALUATION. Activities which will be conducted by Center include the following:

A. Rapid Employment Model/Gainful Employment Model.

1. **General Description.** An outcome and impact evaluation of the Rapid Employment Model/Gainful Employment Model Project ("Project") that was initiated by Travis County as a collaborative effort of the County and *Workforce Solutions* – Capital Area Workforce Board to decrease the amount of time an individual is out of work.

(a) **Key Evaluation Questions.** Key evaluation questions include:

- How effective is the model as measured by:
 - reduced time unemployed,
 - reduced unemployment insurance payments,
 - increased eligibility for UI benefits,
 - employment retention, and
 - increased earnings?
- How do key participant outcomes compare to those for similar, nonparticipating individuals?
- Which services are most effective and why?
- What changes can be made to services/treatments to improve outcomes for participants?

(b) **Outcome Evaluation:** Center will document Project results in terms of the number of clients completing training, number placed in employment, wages earned and other outputs/outcomes that can be determined largely through linked administrative data.

(c) **Impact Evaluation.** As feasible, Center evaluators will use a quasi-experimental design to match REM clients with similar individuals receiving other workforce services available in the region. By comparing the employment outcomes and receipt of UI and public benefits between participants and non-participants, evaluators will estimate the impacts of REM. In addition, evaluators will compare outcomes for REM participants in different occupational training programs to determine which may have been more effective at connecting participants to employment.

(d) Information. Information for this outcome evaluation on REM participants in 2006 through 2011 will come from:

- Administrative database maintained by each Provider
- The Texas Workforce Information System of Texas ("TWIST")
- Unemployment Insurance ("UI") wage records
- Unemployment Insurance ("UI") claim records
- Other sources, such as TANF and Food Stamp records

B. Other Workforce Development Services.

1. Outcome Evaluation: Center also will replicate the approach described above in part II.A.1. (b) to evaluate outcomes of other workforce development services purchased by Travis County, including:

- a. Austin Academy
- b. Austin Area Urban League
- c. American YouthWorks
- d. Capital IDEA
- e. Goodwill Industries of Central Texas – Ready to Work
- f. Skillpoint Alliance – Construction Gateway
- g. BiGAUSTIN – Prison Entrepreneurship Program.

2. Impact Evaluation: As feasible, the impact analysis component will employ a quasi-experimental design, similar to that described in Part II.A.1.(c).

C. Other Activities

1. Center researchers also will explore the feasibility and cost of alternative approaches for measuring employment and earnings for self-employed individuals.
2. Center researchers will continue to explore measurement and other issues involved with adding a return-on-investment (ROI) analysis component to the existing impact evaluations of REM and other workforce development services.
3. Center staff will work with County staff to investigate the feasibility of and, if deemed feasible, conduct a parallel evaluation of the experience of job seekers served through the County's Offender Workforce Development Program (operated by Travis County Criminal Justice Planning)

III. TASKS AND TIMELINES. Additional tasks and applicable timelines are as follows:

A. Finalization. Center will finalize the Project work plan and timeline, which includes any changes to the following:

1. Report templates and the analysis plan with the approval of County.
2. Definitions of outcome measures with the approval of County.
4. Protocols for the collection and transmittal of data.

B. Data. For relevant data, Center will:

1. Establish and maintain data linkages with state and other administrative databases to track participants and create comparison group(s);
2. Collect data and prepare research files for analysis; and
3. Analyze data collected.

C. Draft Report. Center will:

1. Prepare the draft evaluation report; and
2. Submit the draft to County for review and comment.

D. Briefing. Center will brief County and service providers on evaluation findings and recommendations.

E. Final Report. Center will prepare and disseminate the final evaluation report incorporating comments as necessary and appropriate as determined by County.

IV. DELIVERABLES. Center will provide the following deliverables by the due dates indicated below. (These dates are estimates and may be affected by delays in getting access to certain data and other unforeseen events.)

<u>Deliverables</u>	<u>Date</u>
Expanded Work Plan	March 2012
Preliminary Findings / Draft report	October 2012
Final Evaluation Report	December 2012
Provider and Funder Briefing	December 2012

V. **BUDGET**

A. Direct Costs

Salaries	\$ 26,616
Fringe @ 24%	6,388
Data Purchases*	1,750
Direct Research Expenses**	1,985
Computer Purchase	1,000
Total Direct Costs	\$37,739

***Data Purchases** include cost to access and obtain Unemployment Insurance wage and claim records from TWC for tracking of employment, retention, earnings and benefit receipt of program clients.

****Direct Research Expenses:** The Ray Marshall Center uses a formula based on historical averages to estimate telephone charges, postage and mailing, copying and printing for data analysis, reporting and dissemination, computer peripherals and equipment, and supplies directly related this project.

B. Indirect Costs

Indirect Costs @ 15%	\$5,661
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AGREEMENT TOTAL: **\$43,400**

C. Payment Schedule

Payments will be made based upon receipt of deliverables by County as follows:

<u>Deliverable</u>	<u>% of Total</u>	<u>Cost</u>	<u>Indirect Cost</u>
Work Plan	25%	\$9,434.75	\$1,415.25
Preliminary Findings /			
Draft report	25%	\$9,434.75	\$1,415.25
Final Report	25%	\$9,434.75	\$1,415.25
Provider & Funder Briefing	25%	\$9,434.75	\$1,415.25
TOTAL:	100%	\$37,739.00	\$5,661.00

PI620U02

TRAVIS COUNTY

12/13/11

Requisition number: 0000548230 Buyer Processing

09:05:58

Type information, press Enter.

Type (F4) 1 PURCHASE REQUISITION

Reason FUNDING FY2012 CONTRACT

Requested By CAULA MCMARION 44119 Entered By: MCMARIC

Date 120911

Vendor#/name (F4) 66819 THE UNIVERSITY OF TEXAS AT AUS

Search type B=Begins with, C=Contains

Buyer (F4). SH SHANNON PLEASANT

Contract nbr (F4)

Ship to (F4) NS HUMAN SERVICES ADMIN SVCS

Deliver by date 120911

Fiscal year code C C=Current year, P=Previous year, F=Future year

Type options, press Enter.

1=Select for P.O. 2=Change 4=Delete 8=Extended description 9=Quotes

Opt Line# Quantity UOM Description

— 1 32550.00 DOL STUDY OF HUMAN RESOURCES 1/1/11 - 9/30/11

— FUNDING 75% OF FY2012 CONTRACT

— 1/1/12 - 9/30/12 = \$32,500.00

Total: 32550.00

F3=Exit

F4=Prompt

F7=Alternate view

F8=Req quotes

F9=Generate P.O.

F12=Cancel

F24=More keys