



Travis County Commissioners Court Agenda Request

Meeting Date: December 20, 2011

Prepared By/Phone Number: Michael Long/854 4850;
Marvin Brice/854 9765

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve twelve month extensions to 43 contracts with various contractors for social services, and authorize County Purchasing Agent to sign all extension modifications on the Court's behalf (see Attachment A for list of contracts).

Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Since 2007, Travis County Health and Human Services (HHS) has managed the County's social services investment. HHS has provided fiscal and programmatic oversight by completing on-site invoice verification monitoring visits as well as administering the Administrative and Fiscal Review process to all agencies funded.

Attachment A lists the 43 social services contracts for which renewals are requested. These contracts are held by 41 contractors. They provide a wide range of services to Travis County residents in need of assistance.

➤ **Contract-Related Information:**

Award Amount: See Attachment A

Contract Type: Professional Services

Contract Period: January 1, 2012 – December 31, 2012

➤ **Contract Modification Information:**

Modification Amount: See Attachment A

Modification Type: Bilateral

Modification Period: January 1, 2012 – December 31, 2012

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

➤ **Solicitation-Related Information: N/A**

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

➤ **Special Contract Considerations:**

- Award has been protested
- Award is not to the lowest bidder
- Comments:

➤ **Funding Information:**

- Purchase Requisition in H.T.E.: See Attachment A
- Funding Account(s): Various
- Comments:

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**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115**

DATE: December 2, 2011

TO: Members of the Commissioners Court

FROM:

Sherri E. Fleming by *[Signature]*
Sherri E. Fleming, County Executive
Travis County Health and Human Services and Veterans Service

SUBJECT: Acceptance of the Social Services Contracts for 2012

Proposed Motion:

Consider and take appropriate action regarding Travis County Health and Human Services and Veterans Service request to approve contracts with social service agencies.

Summary and Staff Recommendation:

Travis County Health and Human Services and Veterans Service have directly managed the County's social services investments since calendar year 2007, providing fiscal and programmatic oversight. All contractors participated in County administered Administrative & Fiscal Reviews and all received annual on-site invoice verification monitoring visits.

The department is recommending the Court approve contracts with forty-one (41) social service vendors who provide a wide-range of services for a diverse population of Travis County residents in need of assistance.

Budgetary and Fiscal Impact:

Nine (9) months of funding (January – September 2012) is available in the FY 2012 budget. Funding for the October—December 2012 portion of the contracts will be included in the proposed budget for FY 2013. (See Attachment A)

Account # 001-5891-611-6294:	\$ 1,509,979
FY '12: January – September 2012:	\$ 1,132,484
FY '13: October – December 2012:	\$ 377,495
Account # 5868-6295; Communities in Schools:	\$ 494,949
FY '12: January – September 2012:	\$ 371,212
FY '13: October – December 2012:	\$ 123,737
Account # 001-5891-611-6290	\$ 3,384,324
FY '12: January – September 2012:	\$ 2,573,441
FY '13: October – December 2012:	\$ 810,883

Issues and Opportunities:

The following contractors have agreed to provide services to facilitate qualification of Travis County households for utility and weatherization assistance provided under grant contract(s) between Travis County and grantor(s) including the Texas Department of Housing and Community Affairs:

1. Meals on Wheels and More
2. Caritas of Austin
3. SafePlace (Travis County Domestic Violence and Sexual Assault Survival Center)
4. Any Baby Can
5. Community Partnership for the Homeless
6. Crime Prevention Institute
7. Family Eldercare
8. Foundation for the Homeless
9. Goodwill, Inc.
10. Salvation Army

Recently, the Court approved additional funds to three established contracts: Austin Children's Shelter received an additional \$4920, in **one-time money** to fund a Care Giver Position, bringing the 2012 total award to \$54,123. Capital IDEA received an additional \$99,787, in **on-going funds** to expand their Workforce Development Program, bringing the 2012 total award to \$800,000. Communities in Schools received an additional \$100,000, in **on-going funds** to expand their drop-out prevention services to two more sites, bringing the 2012 total award to \$494,949.

During 2011, several contractors experienced problems providing adequate supporting documentation for their Travis County billings. The following contractors will have special

conditions on their 2012 Travis County contracts requiring them to submit complete and accurate supporting documentation with each of their 2012 billings: Capital IDEA, Child Inc., Out Youth and American YouthWorks. HHS/VS staff has worked extensively with these agencies to address and correct their accounting and documentation issues.

The Crime Prevention Institute closed its doors at the end of September, 2011. The Austin Area Urban League (AAUL) has experienced staffing and documentation issues for several years, they are currently redesigning their workforce development services and trying to resolve their staffing issues. Caritas is planning to re-vamp their Best Single Source program to align with the service model approved by the City of Austin. Both the Austin Area Urban League and Caritas Best Single Source have agreed to accept funding, initially for the first quarter only. The remainder of the calendar year, contract amounts and service models are to be negotiated and approved prior to April 1, 2012, to avoid any interruption in Travis County funded services.

Background:

Travis County currently invests almost \$11 million in social services contracts. The attached list of contracts represents \$ 5,389,252 in contract awards.

Cc: Deborah Britton, Division Director, Community Services, TCHHS/VS
Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Leroy Nellis Interim County Executive for Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Mike Long, Assistant Purchasing Agent, Travis County Purchasing Office
Kathleen Haas, Interim Financial Manager, TCHHS/VS
Jim Lehrman, Division Director, Family Support Services, TCHHS/VS
Blanca Leahy, Division Director, Research and Planning, TCHHS/VS
Olie Pope, Veteran Services Officer, Veteran Services, TCHHS/VS
Andrea Colunga-Bussey, Division Director, Office of Children's Services, TCHHS/VS

**CONTRACT YEAR 2011 - 2012 SOCIAL SERVICES CONTRACT FUNDING
TRAVIS COUNTY HEALTH AND HUMAN SERVICES AND VETERANS SERVICE**

Social Service Agencies	Award Amount	One Time Funding	Ongoing	TOTAL		PO#	Contract #	Issue Area	Target Population*
				01/1/2012-09/30/2012	10/1/2012-12/31/2012				
AIDS Services of Austin: Food Bank, Non-Medical Case Management, MPOwerment, VOICES	391,437			391,437	293,578	97,859	PS090131RE	Public Health and Access to Healthcare	Adult
American YouthWorks: Parks	83,300			83,300	62,475	20,825	PS090100RE	Workforce Development	YA
American YouthWorks: Workforce Development	66,145	135,847		201,992	185,456	16,536	PS090009RE	Workforce Development	SA, YA
Any Baby Can of Austin, Inc.	179,538			179,538	134,654	44,884	PS090101RE	Child and Youth Development	EC, SA, YA, Persons with Disabilities
Arc of the Capital Area, The	97,656			97,656	73,242	24,414	PS090102RE	Supportive Services for Independent Living	SA, Adult, C/JJ, Persons with Disabilities
Austin Academy, The	43,609			43,609	32,707	10,902	PS090103RE	Workforce Development	Adult
Austin Child Guidance Center	101,343			101,343	76,007	25,336	PS090008RE	Behavioral Health	EC, SA
Austin Children's Shelter	49,203	4,920		54,123	41,822	12,301	PS090009RE	Housing Continuum	EC, SA, YA, Victim
Austin Tenants' Council	24,848			24,848	18,636	6,212	PS090105RE	Housing Continuum	Adult
Big Brothers Big Sisters of Central Texas, Inc.	62,257			62,257	46,693	15,564	PS090106RE	Child and Youth Development	SA
Blackland Community Development Corporation	9,301			9,301	6,976	2,325	PS090107RE	Housing Continuum	Homeless
BookSpring	13,126			13,126	9,845	3,281	PS090108RE	Education	SA
Capital Area Counseling	17,174			17,174	12,881	4,293	PS090109RE	Behavioral Health	All
Capital Area Food Bank of Texas, Inc.	57,766			57,766	43,325	14,441	PS090001RE	Basic Needs	All
Capital IDEA	700,213		99,787	800,000	600,000	200,000	PS090110RE	Workforce Development	Adult
Caritas of Austin: Basic Needs	127,980			127,980	95,985	31,995	PS090003RE	Basic Needs	Homeless
CASA of Travis County	85,000			85,000	63,750	21,250	PS090004RE	Legal Services	EC, SA, YA, Victim
Child Inc.	208,780			208,780	156,585	52,195	PS090111RE	Child and Youth Development	EC

**CONTRACT YEAR 2011 - 2012 SOCIAL SERVICES CONTRACT FUNDING
TRAVIS COUNTY HEALTH AND HUMAN SERVICES AND VETERANS SERVICE**

Communities in Schools of Central Texas	394,949		100,000	494,949	371,212	123,737	545506		PS090133RE	Behavioral Health	EC, SA, YA
Community Partnership for the Homeless (d.b.a. Green Doors): Supportive Housing Program	12,978			12,978	9,734	3,244	547220		PS090112RE	Housing Continuum	Homeless, Persons with Disabilities
Community Partnership for the Homeless (d.b.a. Green Doors): Veterans Transitional Rental Assistance Program	38,934			38,934	29,201	9,733	547219		PS090112RE	Housing Continuum	Homeless
Easter Seals of Central Texas: Developmental and Clinical Solutions	123,241			123,241	92,431	30,810	547222		PS090114RE	Supportive Services for Independent Living	Persons with Disabilities
Easter Seals of Central Texas: Employment Solutions	64,500			64,500	48,375	16,125	547221		PS090114RE	Supportive Services for Independent Living	Persons with Disabilities
Family ElderCare	32,415			32,415	24,311	8,104	547223		PS090115RE	Supportive Services for Independent Living	Elders, Persons with Disabilities (Adult)
Foundation for the Homeless, Inc.	13,310			13,310	9,983	3,327	547224		PS090116RE	Housing Continuum	Homeless
Goodwill Industries of Central Texas	137,439			137,439	103,079	34,360	547225		PS090117RE	Workforce Development	Adult
Greater Calvary Rites of Passage	31,482			31,482	23,612	7,870	547226		PS090118RE	Child and Youth Development	SA
Helping the Aging, Needy, and Disabled, Inc.	22,849			22,849	17,137	5,712	547227		PS090119RE	Supportive Services for Independent Living	Elders, Persons with Disabilities (Adult)
Immigration Counseling and Outreach Services	10,305			10,305	7,729	2,576	547228		PS090120RE	Legal Services	Immigrant
Meals on Wheels and More, Inc.: Meals on Wheels	115,026			115,026	86,270	28,756	547229		PS090095RE	Supportive Services for Independent Living	Elders, Persons with Disabilities
Meals on Wheels and More: Congregate Meal Program	81,981			81,981	61,486	20,495	547230		PS090095RE	Basic Needs	Elders
Out Youth	12,880			12,880	9,660	3,220	547231		PS090121RE	Behavioral Health	SA, YA
Planned Parenthood of Austin Family Planning, Inc.	29,601			29,601	22,201	7,400	547232		PS090122RE	Public Health and Access to Healthcare	SA, YA, Adult
River City Youth Foundation	45,083			45,083	33,812	11,271	547233		PS090123RE	Child and Youth Development	SA
Salvation Army, The	98,319			98,319	73,739	24,580	547234		PS090124RE	Housing Continuum	Homeless
Skillpoint Alliance	244,965			244,965	183,724	61,241	547236		PS090125RE	Workforce Development	SA, YA, Adult
Sustainable Food Center	19,321			19,321	14,491	4,830	547238		PS090096RE	Public Health and Access to Healthcare	All

**CONTRACT YEAR 2011 - 2012 SOCIAL SERVICES CONTRACT FUNDING
TRAVIS COUNTY HEALTH AND HUMAN SERVICES AND VETERANS SERVICE**

Texas RioGrande Legal Aid, Inc.	173,675			173,675	130,256	43,419	547237		PS090126RE	Legal Services	All
Travis County Domestic Violence and Sexual Assault Survival Center (d.b.a. SafePlace)	184,964			184,964	138,723	46,241	547239		PS090097RE	Housing Continuum	Victim
Vaughn House, Inc.	47,229			47,229	35,422	11,807	547240		PS090127RE	Supportive Services for Independent Living	Persons with Disabilities
Workers Assistance Program, Inc.	43,503			43,503	32,627	10,876	547242		PS090128RE	Behavioral Health	SA
Workforce Solutions - Capital Area Workforce Board: Rapid Employment Model	244,275			244,275	183,206	61,069	547243		PS090128RE	Workforce Development	Adult
Wright House Wellness Center, Inc.	75,700			75,700	56,775	18,925	547244		PS090132RE	Public Health and Access to Healthcare	Adult
Young Women's Christian Association (YWCA) of Greater Austin	90,596			90,596	67,947	22,649	547245		PS090129RE	Behavioral Health	Adult
Youth and Family Alliance (d.b.a. LifeWorks): ABE and ESL	33,249			33,249	24,937	8,312	547247		PS090130RE	Education	Adult
Youth and Family Alliance (d.b.a. LifeWorks): Counseling	94,585			94,585	70,939	23,646	547248		PS090130RE	Behavioral Health	All
Youth and Family Alliance (d.b.a. LifeWorks): Housing	140,107			140,107	105,080	35,027	547250		PS090098RE	Housing Continuum	SA, YA
Youth and Family Alliance (d.b.a. LifeWorks): Youth Development	72,561			72,561	54,421	18,140	547249		PA090130RE	Child and Youth Development	SA, YA, Adult
TOTAL	5,048,698	140,767	199,787	5,389,252	4,077,137	1,312,115					

***Target Populations:**

EC = Early Childhood (0-5)

SA = Children of School Age (5-18)

YA = Young Adult (18-24)

Adult = 18 and older

Elders = 55 and older

C/JJ = Person Involved or Formerly Involved with the Criminal or

Juvenile Justice System