



## Travis County Commissioners Court Agenda Request

**Meeting Date:** December 13, 2011

**Prepared By/Phone Number:** Loretta Farb 4-9230

**Elected/Appointed Official/Dept. Head:** Commissioner Sarah Eckhardt

**Commissioners Court Sponsor:** Commissioner Sarah Eckhardt and  
Commissioner Karen Huber

**AGENDA LANGUAGE:**

Consider and take appropriate action to re-appoint James Adkins to serve as a Precinct Two and Precinct Three Appointee to the Travis Central Appraisal District Board of Directors.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



# Application for Appointment

Board/Commission:

Name (Last, First, Middle): <i>ADKINS James Andrew</i>	
Home Address (Street, City, Zip):	Home Phone:
Mailing Address (Street, City, Zip): <i>Austin Tex</i>	Cell Phone:
Employer:	Email:
Occupation:	FAX Number:

Are you a Travis County Resident?

Yes       No

What Precinct do you live in?

Precinct 1     Precinct 2  
 Precinct 3     Precinct 4

How much time can you devote each month?

5-8 hours     13-16 hours  
 9-12 hours    More than 16 hours

**Skills and Experience:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Advertising                          | <input checked="" type="checkbox"/> Finance/ Budget | <input type="checkbox"/> Marketing              |
| <input checked="" type="checkbox"/> Administration Management | <input type="checkbox"/> Fund Raising               | <input type="checkbox"/> Operations             |
| <input type="checkbox"/> Child Care                           | <input checked="" type="checkbox"/> Government      | <input type="checkbox"/> Public Relations       |
| <input type="checkbox"/> Consulting                           | <input type="checkbox"/> Health Care                | <input type="checkbox"/> Public Safety          |
| <input type="checkbox"/> Education                            | <input type="checkbox"/> Human Resources            | <input type="checkbox"/> Public Speaking        |
| <input type="checkbox"/> Event Planning                       | <input checked="" type="checkbox"/> Legal           | <input type="checkbox"/> Sales                  |
|   |   | <input type="checkbox"/> Writing/ Communication |

Other: \_\_\_\_\_



## Application for Appointment

Please describe your interest in serving on the Board/Commission and any qualifications, areas of expertise or special interests that relate to your possible appointment. Please specify any other board appointments (past or present) and length of service, if applicable.

Please submit your resume with this application, with references and contact information.

I agree to file with the County Judge the attached non-conflict of interest affidavit prior to being considered for an appointment by Travis County. I further agree to file an amendment in the event my status should change during my tenure on a county board.

Signature: *James Walker*

Date: Nov. 21, 2011

NON-CONFLICT OF INTEREST AFFIDAVIT

DEFINITION:

“No County appointed official, whether paid or unpaid, shall engage in any business or transaction or shall have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties in the public interest or would tend to impair his/her independence of judgment or action in the performance of his/her official duties.”

Know All Men by These Present

JAMES A. ADKINS has read and understands the definition shown above as it relates to any possible conflict of interest.

The undersigned makes this affidavit as specified to clearly state that his/her appointment to TRAVIS Central Appraisal District Board of Directors will not create a conflict of interest on his/her part or on the part of any immediate family member.

In witness thereof, the undersigned has signed and sealed this instrument on this the 21 day of NOVEMBER 2011.

[Signature]  
Signature of Appointee

November 21, 2011  
Date

Personally appeared before the undersigned, JAMES A. ADKINS, who after being duly sworn, deposes and states that the facts stated in the above affidavit are true. Signed on this 21 day of November 2011.

[Signature]  
Notary Public In and for The State of Texas

(seal)

