



Travis County Commissioners Court Agenda Request

Meeting Date: December 13, 2011

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Sam Biscoe

A handwritten signature in black ink, appearing to read "Leroy Nellis", is written over the text of the "Elected/Appointed Official/Dept. Head" and "Commissioners Court Sponsor" fields.

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leroy Nellis – Planning and Budget Office, (512) 854-9106

Jessica Rio – Planning and Budget Office, (512) 854-9106

Cheryl Aker – County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS
FY 2012

12/13/2011

AMENDMENTS

BA#	Project Code	FUND	DEPT/DIV	ACT	ELM/ OBI	Dept.	Line Item	Increase	Decrease	Pg #
A1		001	9800	981	9891	Reserves	CAR Reserves		\$ 90,000	1
		001	4941	828	8164	TNR	Purch Svc-Infras Roads	\$ 90,000		



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of the Commissioners Court
FROM: Bill Derryberry, Senior Planning and Budget Analyst
DATE: December 6, 2011
SUBJECT: TNR Guard Rail Budget Amendment Request

A handwritten signature in black ink, appearing to read "Wm. Derryberry", is written over the printed name in the "FROM:" field.

Transportation and Natural Resources (TNR) is requesting a budget amendment of \$90,000 from the CAR Reserve (001-9800-981-9891) to the Purchase Services Infrastructure line-item (001-4941-828-8164) for various guardrail improvements in Travis County. This is an earmarked amount in the FY 11 CAR Reserve. Please see the attached memorandum from TNR for further information on this request.

PBO recommends approval of this budget amendment. If you have any questions, please call me at 4-4741.

Cc: Steve Manilla, P.E., County Executive, TNR
Carol Joseph, Assistant Director, TNR
David Greear, Senior Engineer, TNR
Cynthia McDonald, Financial Manager, TNR
Donna William-Jones, Senior Financial Analyst, TNR
Leroy Nellis, Acting County Executive, PBO



TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE TNR

411 West 13th Street
Executive Office Building, 11th Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

December 2, 2011

MEMORANDUM

TO: LeRoy Nellis, Budget Director, Planning and Budget Office

FROM: *Clawd B. Joseph*
Steven M. Manilla, P.E., County Executive TNR

SUBJECT: Approve Budget Transfer from CAR Reserves for FY 2012 Guardrail Improvements

Proposed Motion: Approve a budget transfer for \$90,000 from CAR Reserves for guardrail improvements.

Summary and Staff Recommendation: TNR is requesting that the Commissioner's Court approve a transfer of \$90,000 from the CAR reserve account 001-9800-981-9891 to account 001-4941-828-8164 for guardrail improvements in Travis County. During the FY 2012 budget cycle the Commissioners Court approved an earmark against CAR reserves to cover the \$90,000. TNR is expecting construction on this project to begin in December 2011 and therefore recommends approval of this transfer.

Budgetary and Fiscal Impact: This will reduce the CAR reserve account by \$90,000.

Required Authorizations: Planning and Budget Office, Jessica Rio.

Exhibits: Budget transfer 30455 for the \$90,000 has been entered in the automated budget adjustment system and supporting documentation is attached.

If you have any questions or require additional information please contact Donna Williams-Jones at extension 47677.

DW:SMM:dw

Attachments

Clawd
cc: David Greear, TNR
Joe Hall, TNR
Donna Williams-Jones, TNR
Jessica Rio, PBO

From: Joe Hall
To: Donna Williams-Jones
CC: David Greear
Date: 12/1/2011 4:21 PM
Subject: Proposed locations for new guardrail installations in FY 12

Donna,
Here is the list of known sites that will need funding for new guardrail. We will be upgrading guardrail end-treatments from existing obsolete turn-down anchors to new safety guardrail terminals (SGT's) at each of these locations.

Expected FY 12 New Guardrail Sites

<u>Road</u>	<u>SGT's</u>	<u>unit price</u>	<u>Extension</u>
Gregg Manor Rd	16	\$ 2,218	\$ 35,488
Cameron Rd	2	\$ 2,218	\$ 4,436
Taylor LN	10	\$ 2,218	\$ 22,180
Fuchs Grove	2	\$ 2,218	\$ 4,436
Bitting School Rd	4	\$ 2,218	\$ 8,872
Littig Rd	7	\$ 2,218	\$ 15,526
TOTAL		\$ 90,938	

These are the sites we know of today. However, during the course of the year we usually identify several new locations that need guardrail. We will need to be able to redirect these funds from these identified sites to the new sites as the need arises during the year. Please let David know if revising the specific locations could cause any problems in the future.

Thanks,

Joe

Budget Adjustment: 30455

Fyr _ Budget Type: 2012-Reg
PBO Category: Amendment
Just: Other

Author: 49 - WILLIAMS-JONES, DONNA
Court Date: Tuesday, Dec 13 2011
To provide budget for FY 2012 new guardrail installations.

Created: 11/29/2011 10:30:38 AM
Dept: RESERVES

From Account	Acct Desc	Project	Proj Desc	Amount
001-9800-981-9891	CAPITAL ACQUISTN RESERVES			90,000
				90,000
To Account		Project		Amount
001-4941-828-8164	PURCH SVC-INFRASTRCTR RDS			90,000
				90,000

Approvals	Dept	Approved By	Date Approved
Originator	49	DONNA WILLIAMS-JONES	11/29/2011 10:30:45 AM
DepOffice	49	CYNTHIA MCDONALD	12/1/2011 9:09:57 AM
DepOfficeTo	49	CYNTHIA MCDONALD	12/1/2011 9:10:53 AM

Project Willis 12/6/11

Allocated Reserve Status (001-9800-981-9892)

Amount	Dept Transferred Into	Date	Explanation
\$15,196,426			Beginning Balance
(\$354,050)	County Clerk	10/13/2011	Voting Equip. for other entities elections
(\$3,559)	Comm. Pct. 4	10/18/11	ACC Internship Program
(\$3,559)	Records Mngt.	10/18/11	ACC Internship Program
(\$650)	Comm. Pct. 3	10/18/11	Office Supplies
(\$1,500)	Constable Pct. 1	10/25/2011	Bilingual Pay
\$37,432	Various	10/26/2011	Cancelled Purchase Orders
(\$41,044)	JP Pct. 1	10/26/2011	Special Project Temp. Employee
(\$41,044)	JP Pct. 1	10/26/11	Special Project Temp. Employee
\$24,673	Various	11/7/11	Cancelled Purchase Orders
(\$57,415)	Purchasing	11/8/2011	Temp. Empl-Transition to new accting sys.
(\$5,000)	General Admin.	11/22/2011	Redistricting Services
(\$299,500)	TNR	11/22/11	Purchase 244 Acres-Wilbarger Crk
(\$1,248,996)	ITS	11/22/11	BEFIT Hardware and Software
\$13,202,214	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$750,000)	TNR - Landfill
(\$300,000)	Criminal Courts - Possible Capital Cases
(\$208,000)	RMCR - Offsite Storage
(\$200,000)	HRMD - Revised Tuition Reimbursement Policy
(\$175,000)	PBO - Bank Depository Contract
(\$149,135)	County Clerk - Redistricting effects on Elections
(\$100,000)	RMCR - Postage
(\$55,208)	TNR - TXI Environmental Monitoring
(\$18,767)	HRMD - ACC Internship Program
(\$20,000)	Emergency Services - HazMat Reserve
(\$347,012)	Criminal Courts - Drug Court, Veterans Court Grants
(\$193,169)	Civil Courts - Family Drug Court Grant
(\$45,000)	HHS&VS - Coordinator Position - SafeHaven/SafePlace
(\$137,421)	TNR - Northeast Metro Park - Phase III
(\$12,500)	TNR - Ozone Monitoring at McKinney Roughs
(\$294,139)	TCSO - 700 Lavaca Security
(\$5,941,788)	Compensation
(\$8,947,139)	Total Possible Future Expenses (Earmarks)
\$4,255,075	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

Amount	Dept Transferred Into	Date	Explanation
\$1,433,446			Beginning Balance
\$1,433,446 Current Reserve Balance			

Possible Future Expenses Against CAR Identified During the FY12 Budget Process:

Amount	Explanation
(\$365,000)	TNR - International Cemetery
(\$330,000)	EMS - EMS Interlocal Base Agreement - Ambulances
(\$48,505)	TCSO - Security
(\$90,000)	TNR - New Guardrail Installations
(\$90,000)	TNR - Failing Vehicles
(\$80,000)	RMCR - A/V Equipment for 700 Lavaca Street
(\$38,500)	TNR - Northeast Metro Park - Phase III
(\$1,042,005) Total Possible Future Expenses (Earmarks)	

\$391,441 Remaining CAR Balance After Possible Future Expenditures

Salary Savings Reserve Status (001-9800-981-9803)

Amount	Dept Transferred Into	Date	Explanation
\$330,703			Beginning Balance
\$330,703 Current Reserve Balance			

Emergency Reserve Status (001-9800-981-9814)

Amount	Dept Transferred Into	Date	Explanation
\$4,950,000			Beginning Balance
\$4,950,000 Current Reserve Balance			

Fuel & Utility Reserve Status (001-9800-981-9819)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Planning Reserve Status (001-9800-981-9821)

Amount	Dept Transferred Into	Date	Explanation
\$4,000,000			Beginning Balance
\$4,000,000 Current Reserve Balance			

Juvenile Justice TYC (001-9800-981-9829)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Future Grant Requirements Reserve Status (001-9800-981-9837)

Amount	Dept Transferred Into	Date	Explanation
\$596,369			Beginning Balance
\$596,369 Current Reserve Balance			

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Smart Bldg. Facility Maintenance Reserve Status (001-9800-981-9838)

Amount	Dept Transferred Into	Date	Explanation
\$60,250			Beginning Balance
\$60,250 Current Reserve Balance			

IJS/FACTS Reserve Status (001-9800-981-9840)

Amount	Dept Transferred Into	Date	Explanation
\$4,700,000			Beginning Balance
\$4,700,000 Current Reserve Balance			

Transition Reserve Status (001-9800-981-9841)

Amount	Dept Transferred Into	Date	Explanation
\$750,000			Beginning Balance
\$750,000 Current Reserve Balance			

Reserve for State Cuts Status (001-9800-981-9842)

Amount	Dept Transferred Into	Date	Explanation
\$300,000			Beginning Balance
*\$300,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (001-9800-981-9843)

Amount	Dept Transferred Into	Date	Explanation
\$640,000 (\$245,000)	EMS	11/15/11	Beginning Balance Rescue Hoist
\$395,000 Current Reserve Balance			

TCSO Overtime Reserve Status (001-9800-981-9844)

Amount	Dept Transferred Into	Date	Explanation
\$1,500,000			Beginning Balance
\$1,500,000 Current Reserve Balance			

* Reserved for MHMR

Annualization Reserve Status (001-9800-981-9890)

Amount	Dept Transferred Into	Date	Explanation
\$1,043,855			Beginning Balance
\$1,043,855 Current Reserve Balance			

Unallocated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$51,367,824	TNR Facilities		Beginning Balance
(\$27,695,392)		11/22/11	Park Land, Vehicles and Rd.Impvts.
(\$5,886,705)		11/22/11	700 Lavaca, 1st and 2nd floor Renovations
\$17,785,727 Current Reserve Balance			