Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Joe Hall, 854-7648
Department Head/Title: Donald W. Ward, P.E., Division Director, Road Maintenance and Fleet Services

Elected/Appointed Official: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Commissioner: Karen Huber Precinct Three
or County Judge

AGENDA LANGUAGE: Receive comments on a request to close Allen Road from Pinnacle Road to Easy Street in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Austin Water Utility began construction of a water pumping station and two 16-inch water lines on Allen Road in June 2010. That work includes reconstruction of approximately 500 feet of Allen Road where the water lines were installed. This work will require closing the road to all traffic from Pinnacle Road to Easy Street during construction.

The Utility has requested that the closure begin Tuesday July 5, 2011, and continue through Friday August 12 (approximately 6 weeks). This work has been scheduled to take place during Westlake High School's summer break. Classes resume Monday, August 22.

STAFF RECOMMENDATIONS:

Staff recommends that Allen Road from Pinnacle Road to Easy Street be closed to traffic from July 5, 2011, through August 12, or until construction is completed.

ISSUES AND OPPORTUNITIES:

Allen Road is a narrow local road. There are no homes or businesses in the part of the road that will be closed. There are two gates that provide secondary access into the back of homes that face onto other streets.

It is necessary to close the road during construction to ensure the safety of the public and the construction workers. Access to residences in the area, specifically those on Easy Street, will be maintained from the west via Camp Craft Road.

FISCAL IMPACT AND SOURCE OF FUNDING:

The cost of the road closure and construction will be borne by the project's owner, Austin Water Utility.

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429

CC:

Don Ward, TNR (854-9317)		Stephanie Jensen, COA Public Safety GIS, (974-6446)	
David Greear, TNR (854-7650)		TCSO Dispatch (974-0845 +3)	
Joe Hall, TNR (854-7648)		Austin Fire Dispatch (974-0400)	
TNR Dispatch (854-9433)		Eanes I.S.D. (732-9050)	

: :
-

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Paul Scoggins/854-7619
Division Director/Manager: Anna Bowlin, Division Director of Development Services

Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: Commissioner Huber, Precinct Three

AGENDA LANGUAGE: Receive comments regarding a request to authorize the filing of an instrument to vacate six drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

TNR staff has received a request to vacate six drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three. The easements are dedicated per plat note as public utility and drainage easements. Lot 11 fronts on Presa Arriba Road with Lots 12 and 13 fronting on El Viejo Camino. Both streets are accepted for maintenance by Travis County. The purpose of this request is so that the property owner can upgrade the existing septic system without encroaching in the 25' septic setback restriction as it pertains to drainage easements.

A drainage study was performed by professional engineer Sergio Lozano-Sanchez. Mr. Lozano-Sanchez then submitted a drainage report summarizing his findings for this area. In the report Mr. Lozano-Sanchez states:

"With these findings it is our recommendation that the existing 5' drainage easement is not required along the common property lines between lots 12 and 13, the same recommendation is that the 5' drainage easement along common property line between lots 11 and 12 is vacated under the basis that the existing topography drains perpendicular to the lot line as depicted in Exhibit 1."

After review of the submitted drainage report and recommendation, Travis County engineer John Ellis has stated he has no objections to this vacation.

Attachments:
Order of Vacation
Field Notes and Sketch
Letter of Request
Engineer's letter
Adjoining landowners' sign-offs
Sign affidavit and pictures
Location Maps

STAFF RECOMMENDATIONS:

As of this memo staff has not received any inquiries in regards to this vacation request. Staff recommends the vacation of the subject drainage easements as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

ISSUES AND OPPORTUNITIES:

With this vacation the lot owner will be able to modify to the existing septic system to accommodate the slightly larger residence that replaced the existing residence. The vacation is necessary to comply with septic setbacks as they relate to drainage easements.

The adjoining landowners of Lots 11 and 13 have stated in writing they are in support of the vacation request. There is a septic permit and development permit currently pending this vacation request.

FISCAL IMPACT AND SOURCE OF FUNDING:

N/A

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director	Development Services	854-7561

CC:

John Ellis	TNR Engineer	Development Services	854-9805
Stacey Scheffel	Program Manager	TNR - Permits	854-7565

SM:AB:ps
1101 - Development Services - Austin Lake Hills, Section Three

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Paul Scoggins/854-7619
Division Director/Manager: Anna Bowlin, Division Director of Development Services

Carl B. Joseph for

Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: Commissioner Huber, Precinct Three

AGENDA LANGUAGE: Receive comments regarding a request to authorize the filing of an instrument to vacate a ten foot wide public utility and drainage easement along with a five foot wide public utility easement all being located along the rear lot line of Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7 in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

TNR staff has received a request to vacate a ten foot wide public utility and drainage easement (PUE/DE) along with a five foot wide public utility easement (PUE) with both easements being located along the rear lot line of Lot 3 of the Resubdivision Northwest Hills Ranch, Lot J-7. The ten foot wide PUE/DE runs parallel and adjacent to the rear lot line of Lot 3 with the five foot wide PUE running parallel and adjacent to the easterly side of the ten foot PUE/DE. Lot 3 fronts on D-K Ranch Road, a street accepted for maintenance by Travis County. The purpose of this request is so that the already installed pool will not be encroaching in the subject easements.

Professional engineer Michael A. Rivera has submitted a sealed letter stating he was the original design engineer involved in the resubdivision of Lot J-7. He further states:

"During the platting stage of the project, we thought the easement may have been needed for drainage conveyance; however, upon preparation of the subdivision construction plans, we found that the drainage easement was not needed. All of the storm water runoff from the lot and subdivision drains to the northwest and southwest. The easement does not convey storm water runoff and does not contain any drainage improvements."

After review of Mr. Rivera's findings, Travis County engineer John Ellis has stated he has no objections to this vacation. In regards to the PUEs, the utility companies

known to be operating in the area have stated that they have no objection to vacating the subject easements.

Attachments:
Order of Vacation
Field Notes and Sketch
Letter of Request
Engineer's letter and study
Utility sign-offs
Sign affidavit and pictures
Location Maps

STAFF RECOMMENDATIONS:
As of this memo staff has not received any inquiries in regards to this vacation request. Staff recommends the vacation of the subject drainage easements as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

ISSUES AND OPPORTUNITIES:
Currently the already existing pool is encroaching in the subject easements. Travis County has no need for the subject easements and would not benefit from vacating or not vacating. It has been the responsibility of the applicant to hire an independent engineer to review the drainage along with contacting the utility companies operating in the area. Travis County has relied on the independent engineer and utility companies to decide if the easement needs to be retained.

FISCAL IMPACT AND SOURCE OF FUNDING:
N/A

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director	Development Services	854-7561

CC:

John Ellis	TNR Engineer	Development Services	854-9805
Stacey Scheffel	Program Manager	TNR - Permits	854-7565

SM:AB:ps
1101 - Development Services - Austin Lake Hills, Section Three

Item 4

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/2011
Prepared By/Phone Number: Debbie Ties – 854-6472
Elected/Appointed Official/Dept. Head: Hershel Lee
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION ON AN ORDER CONCERNING OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING: None

REQUIRED AUTHORIZATIONS:
Hershel Lee
Danny Hobby
Cheryl Aker
Commissioners Court

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

COUNTY OF TRAVIS §
§
STATE OF TEXAS §

ORDER PROHIBITING
OUTDOOR BURNING

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, the Travis County Commissioners Court does hereby find that circumstances present in all of the unincorporated area of Travis County create a public safety hazard that would be exacerbated by outdoor burning;

NOW, THEREFORE, it is ORDERED that outdoor burning is prohibited in all of the unincorporated areas of Travis County as follows:

(1) Actions prohibited:
- (a) A person violates this order if he/she burns any combustible material outside of an enclosure which serves to contain all flames and/or sparks, or orders such burning by others.
- (b) A person violates this order if he/she engages in any activity outdoors which could allow flames or sparks that could result in a fire unless done in an enclosure designed to protect the spread of fire, or orders such activities by others.

(2) Enforcement:
- (a) Upon notification of suspected outdoor burning, the fire department with jurisdiction for the location of the fire shall respond to the scene and take immediate measures to contain and/or extinguish the fire.
- (b) As soon as possible, a duly commissioned peace officer shall be sent to the scene to investigate the nature of the fire.
- (c) If, in the opinion of the officer on the scene, the goal of this order can be attained by informing the responsible party about the prohibitions established by this order, the officer may, at his or her discretion, request compliance with it. In such instances, an entry of this notification containing the date, time and place of the warning, along with the name of the party receiving the warning, shall be forwarded to the office of County Judge.
- (d) In accordance with Section 352.081 of the Local Government Code, a person who knowingly or intentionally violates this order commits a Class C Misdemeanor, punishable by a fine up to $500.

(3) This order does not apply to outdoor burning activities:
- (a) related to public health and safety that are authorized by the Texas Commission on Environmental Quality for:
  - (A) firefighter training;
  - (B) public utility, natural gas pipeline, or mining operations; or
  - (C) planting or harvesting of agriculture crops.

(b) that are conducted by a prescribed burn manager certified under Section 153.048, Natural Resources Code, and meet the standards of Section 153.047, Natural Resources Code.

(c) that involve the performance of **outdoor** combustible operations, including but not limited to, outdoor welding, cutting or grinding operations and outdoor hot works operations, by any person (i) if the Travis County Fire Marshal has issued a permit for the welding or hot works operations in compliance with the Fire Code or (ii) if the operations are performed in compliance with the following requirements creating a controlled environment and safeguards on each day when operations are performed:

(A) Areas where welding, cutting or grinding operations or hot works operations are being performed are free of vegetation for at least twenty-five feet in all directions;

(B) Surfaces around welding or hot works area are wetted down;

(C) Each location where welding, cutting or grinding operations or hot works operations are being performed must have cellular telephone communications for emergency response;

(D) Before beginning any operations, the person performing the welding, cutting or grinding operations or hot works operations must notify the local fire department or Emergency Services District which serves the location where the welding, cutting or grinding operations or hot works operations are planned.

(E) A dedicated fire watch person attends each welder, cutter, grinder, or worker performing hot works operations or any activity that causes a spark;

(F) At least one (1) water pressure fire extinguisher per fire watch person is located within 10 feet of the location where welding, cutting or grinding operations or hot works operations are being performed;

(G) No welding, cutting or grinding operations or hot works operations is allowed on days designated as red flag warning days by the National Weather Service;

(H) If all welding, cutting and grinding operations or hot works operations are performed only in a total welding or hot works enclosure, or "welding box" or "hot works box", that is sufficiently high to control sparks, including a fire retardant cover over the top, the operations must comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate, and;

(I) If all welding, cutting and grinding operations or hot works operations are performed only in sub-surface, or "bell hole", welding and grinding operations or hot works operations within approved excavations, the operations must comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate.

Be it also ORDERED that the purpose of this order is the mitigation of the public safety hazard posed by wild fires during the current dry weather by curtailing the practice of outdoor burning, which purpose is to be taken into account in any enforcement action based upon this order.

This order prohibiting outdoor burning shall expire on July 27, 2011 or upon such date as the Travis County Commissioners Court by order determines that the circumstances present in the unincorporated areas of Travis County no longer create a public safety hazard that would be exacerbated by outdoor burning, whichever occurs earlier.

ORDERED THIS 28th DAY OF JUNE 2011.

TRAVIS COUNTY COMMISSIONERS COURT

By: _____
Samuel T. Biscoe, County Judge

Travis County Commissioners Court Agenda Request

Meeting Date:

June 28, 2011

Prepared By/Phone Number:

Kelly Page, Director
TCSO Community Outreach
854-4392

Elected/Appointed Official/Dept. Head:

Greg Hamilton, Sheriff

Commissioners Court Sponsor:

Judge S. Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on the following:

A. Recognize the Manor ISD Decker Middle School "The Girl Challenge" after school program which is facilitated by the Travis County Sheriff's Office Community Outreach Unit; and

B. Recognize the local teens who participated in the program during the 2010-2011 school year.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attached memo

STAFF RECOMMENDATIONS:

Continue the outreach opportunity.

ISSUES AND OPPORTUNITIES:

The Girl Challenge program creates an environment that encourages girls to speak out, challenge themselves, and create action on issues that are important to them.

FISCAL IMPACT AND SOURCE OF FUNDING:

There is no fiscal impact for the Girl Challenge afterschool program. The program is supported by community partnerships and existing funding sources.

REQUIRED AUTHORIZATIONS:

Nicole Durand, Community Liaison
TCSO, 854-7786

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

JAMES SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF
P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

DARREN LONG
Major - Corrections

PHYLLIS CLAIR
Major - Law Enforcement

MARK SAWA
Major - Administration & Support

June 7, 2011

MEMORANDUM

TO: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Commissioner, Precinct 1
Honorable Sarah Eckhardt, Commissioner, Precinct 2
Honorable Karen Huber, Commissioner, Precinct 3
Honorable Margaret Gomez, Commissioner, Precinct 4

FROM: Sheriff Greg Hamilton

SUBJECT: Report on The Girl Challenge program

The Girl Challenge is an outreach program which currently serves seven teen girls. The program began September 2010 at Decker Middle School in the Manor ISD and is facilitated by Nicole Durand, Community Liaison. This program was created to strengthen communities by supporting the empowerment, leadership, and healthy development of teen girls.

Creating opportunities for girls to build their self-esteem and discover their power will give them the confidence they need to realize that they can change their lives, communities and beyond.

The Girl Challenge program is designed to meet the following objectives:

- Improve girls' self-awareness and self-esteem
- Increase girls' experiences in community action and leadership
- Foster the development of girls' communication skills and critical thinking
- Build healthy relationships with peers, families and their community
- Improve school connectedness
- Reduce girls' at-risk behaviors

Participants of The Girl Challenge program meet weekly during the after-school program and summer gatherings. The teens participate in special activities and events throughout the community.

Report on Girl Challenge program
June 7, 2011

The Girl Challenge program consists of workshops and activities that allow girls to share their knowledge, build their skills, develop critical thinking, and through creative action — create change. The following areas are targeted:

Self-awareness/Life Skills: Activities that address self-esteem, healthy relationships and behaviors, vocational goals, mentoring/role models, etc.

Community Action/Leadership: Effect social change through development of action plans, community volunteer hours, etc.

Creative Initiative: Combine Popular Education and media arts-based activities that explore themes related to body image, self-esteem, violence, dating, pop culture and more.

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011

Prepared By/Phone Number: Casey Ping/854-6460

Elected/Appointed Official/Dept. Head: Danny Hobby

Commissioners Court Sponsor: County Judge Samuel T. Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING EXPENSES ASSOCIATED WITH USING GROUND AMBULANCE SERVICES DURING CERTAIN AERO MEDICAL TRANSPORTS.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
STAR *Flight* occasionally needs ground ambulance services when the hospital the patient is going to and from does not have a heli-pad. In these cases the helicopter lands at a local airport or location near the hospital and a ground ambulance is used to transport the medical flight crew and patient to or from the aircraft. It may also occur as a result of a mechanical issue with the helicopter or if weather prevents the helicopter from getting to the hospital while transporting the patient.

STAFF RECOMMENDATIONS:
Staff and Emergency Services recommend approval to fund expenses associated with using ground ambulance services during certain aero medical transports.

ISSUES AND OPPORTUNITIES:
Most ground ambulance companies bill the aero provider for ground ambulance fees because the aero medical provider requested the service and pays 100% of the bill. If they charged the patient for these services, potential federal required write offs could reduce the bill amount.

FISCAL IMPACT AND SOURCE OF FUNDING:
Fiscal impact is $300 to $500 per event. We estimate 1-2 times a year. The department has sufficient funding in the budget to cover the anticipated expense.

REQUIRED AUTHORIZATIONS:

Barbara Wilson, County Attorney's Office, 854-9567

Travis County
STAR Flight

7800 Old Manor Road
Austin, TX 78724
www.starflightrescue.org

Dispatch 1-800-531-STAR
Administration (512) 854-6464
Fax (512) 854-6466

To: Travis County Commissioners Court

Through: Danny Hobby, County Executive, Emergency Services

From: Casey Ping, Program Director, ***STAR** Flight*

Subject: Ground Ambulance Expense

Date: June 20, 2011

Travis County ***STAR** Flight* is requesting approval to fund expenses associated with using ground ambulance services during certain aero medical transports.

***STAR** Flight* occasionally needs ground ambulance services when the hospital the patient is going to or from does not have a heli-pad.. Because of the regional nature of the ***STAR** Flight* program this will generally be an issue outside the area served by Austin-Travis County EMS. In these cases the helicopter lands at a local airport or location near the hospital and a ground ambulance is used to transport the medical flight crew and patient to or from the aircraft. It may also occur as a result of a mechanical issue with the helicopter or if weather prevents the helicopter from getting to the hospital while transporting the patient.

Most ground ambulance companies bill the aero medical provider for ground ambulance fees because the aero medical provider requested the service and pays 100% of the bill. If they charged the patient for these services, potential federal required write offs could reduce the bill amount.

In review of past events, most ground ambulance services were needed as part of specialty team responses. Our specialty team contracts with Seton and St. David's Networks have address these services. Currently, if a ground ambulance is required during a specialty team flight that specialty team is responsible for any fees associated with ground ambulance usage.

We estimate this will occur less than 1-2 times per year and have sufficient funding in the budget to cover the anticipated expense. The anticipated expense is typically $300 to $500 per event.

Thank you for your consideration in this matter.

Item 8

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Elizabeth Corey, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 3 to Interlocal Agreement No. IL090321RE, The University of Texas at Austin and the City of Austin, for the Healer Women Program

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- The Commissioners Court approved the contract for the Healer Women pilot project in 2009. This is a behavior change program that focuses on physical and behavioral health for African American women with a special emphasis on HIV/AIDS awareness and prevention. The Healer Women intervention curriculum is comprised of sixteen sessions designed to enhance the resilience of African American women so that they are better able to engage in health promotion and life-sustaining activities.
- The program has four components: 1) train program facilitators; 2) implement two rounds of the sixteen-session Healer Women intervention; 3) conduct a program evaluation; and 4) implement a long-term prevention program through coordination with community collaborators.
- This Modification No. 3 extends the project for an additional two months, through August 31, 2011. No additional funds are requested.

- Modification No. 2 added the City of Austin as a party to the contract. The City of Austin provided $10,000, which included $4,800 for advertising, and $5,200 for food for program participants. Modification No. 2 also added $25,000 in Travis County funds to the contract. These funds paid for additional time spent on the project, and for a Project Assistant to be added to the team to assist with recruiting and coordinating the intervention sessions. An increase in the amount paid to facilitators was needed to help retain the current group and to recruit new facilitators. The additional funds helped bring the hourly rates closer to the market value for the facilitators' services.
- Modification No. 1 renewed the agreement for an additional ten-month period, from September 1, 2010 through June 30, 2011.
- In order to obtain all signatures for the modification in a timely manner, The University of Texas at Austin has signed first. The City of Austin will sign after the County.
- **Contract Expenditures:** Within the last twelve months, $100,000.00 has been spent against this contract.

- **Contract-Related Information:**
  Award Amount: $100,000
  Contract Type: Interlocal Agreement
  Contract Period: September 30, 2009 – August 31, 2010

- **Contract Modification Information:**
  Modification Amount: $145,000 (Travis County portion is $135,000)
  Modification Type: Trilateral
  Modification Period: September 1, 2010 – August 31, 2011

- **Solicitation-Related Information: Not Applicable**

Solicitations Sent:	Responses Received:
HUB Information:	% HUB Subcontractor:

- **Special Contract Considerations: Not Applicable**

☐ Award has been protested; interested parties have been notified.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

☐ Award is not to the lowest bidder; interested parties have been notified.

☐ Comments:

Ø **Funding Information: Not Applicable**

☐ Purchase Requisition in H.T.E.:

☐ Funding Account(s):

☐ Comments:

Ø **Points of Contact:**

Department: Sherri Fleming
County Attorney: Mary Etta Gerhardt
County Planning and Budget Office: Leroy Nellis
County Auditor's Office: Susan Spataro, José Palacio

RECEIVED
TRAVIS COUNTY
2011 JUN 14 PM 3:54
PURCHASING
OFFICE

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608

DATE: June 9, 2011

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming, County Executive for
Travis County Health and Human Services and Veterans Service

SUBJECT: UT Healer Women contract extension

Proposed Motion:
Consider and take appropriate action to approve a two-month extension of the contract period for the Healer Women contract with the University of Texas for HIV/AIDS awareness and prevention services targeting African American women.

Summary and Staff Recommendations:
This contract funds a behavior change program that focuses on physical and behavioral health for African American women with a special emphasis on HIV/AIDS awareness and prevention. The Healer Women curriculum is comprised of 16 sessions designed to enhance the resilience of African American women so they are better able to engage in health promotion and life-sustaining activities. The curriculum is delivered by trained African American female facilitators in a community-based setting and includes behavioral skills practice, group discussions, lectures, role playing, videos that discuss prevention of STDs, and take-home exercises.

The program has four components: 1) train program facilitators; (2) implement two Healer Women intervention sessions; (3) conduct a program evaluation; and

(4) implement a long-term prevention program through coordination with community collaborators.

The contract is due to end on June 30, 2011. UT is requesting an extension through August 31, 2011 in order to complete a more rigorous analysis of the data collected, finalize recommendations for future interventions targeting populations disproportionately impacted by HIV/AIDS within the county, and present the findings at the 2011 National HIV/AIDS conference.

TCHHSVS recommends approving the extension.

Issues and Opportunities:
The Healer Women project is based on a program in Oakland, CA that showed significant change among participants in the following areas:

- Cultural Realignment (i.e., less depression, increased motivation, increased hopefulness about present and future quality of life);
- Cognitive Restructuring (i.e., increased self worth, less fatalism, increased sense of control over one's life, increased ability to protect self from HIV); and,
- Character Development (i.e. increased sense of health promotion, stronger attitudes against drug use and having unprotected sex).

Partners in this project include:

- The University of Texas at Austin School of Social Work faculty,
- The Center for Social Work Research,
- Austin/Travis County Health and Human Services Department, and
- Travis County HHSVS.

The ultimate goal of the program is to establish a long-term infrastructure for sustained implementation of the Healer Women Prevention Project in the Austin/Travis County community.

Budgetary and Fiscal Impact:
The budget for this contract is $145,000. The extension does not involve an increase in contract funds.

Background:
Travis County and the City of Austin fund a broad array of social services across targeted populations, including individuals with HIV/AIDS, in order to maintain or improve overall health, safety, and quality of life. Continuing local funding for HIV/AIDS services is part of the Maintenance of Effort requirement of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act Title I grant. The County and City General Fund support for these contracts helps secure approximately $4 million in annual funding under Ryan White Title I. The Travis County Healthcare District, via its relationship with CommUnityCare FQHC's and Brackenridge Hospital, provides core medical services for persons with HIV/AIDS in Travis County.

Cc: Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mike Crawford, Senior Financial Analyst, Travis County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Elizabeth Corey, Purchasing Agent Assistant, Travis County Purchasing Office

MODIFICATION OF CONTRACT NUMBER: IL090321RE – Healer Women Program **Page 1 of 3 Pages**

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., ROOM 400 AUSTIN, TEXAS 78701	PURCHASING AGENT ASST: **Elizabeth Corey** (512) 854-9853, fax: (512) 854-9185	DATE PREPARED: **June 2, 2011**
ISSUED TO: **The University of Texas at Austin** **Office of Sponsored Projects** **101 East 27th Street, Suite 4.308** **P.O. Box 1748** **Austin, Texas 78712** **The City of Austin** **P.O. Box 1088** **Austin, Texas 78757**	MODIFICATION NO.: **3**	EXECUTED DATE OF ORIGINAL CONTRACT: **September 29, 2009**

ORIGINAL CONTRACT TERM: **September 1, 2009 – August 31, 2010** CURRENT CONTRACT TERM: **September 1, 2010 – August 31, 2011**

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: $ **110,000** Current Modified Amount $ **145,000**

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above-referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment:

1. The term of the Agreement is extended an additional two months, through August 31, 2011.
2. The funding for the Agreement is not changed.

The Contract is amended according to the terms of the attachment to this Modification, all of which is hereby made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms of the Contract, as amended.

Contractor: Complete your portion of the signature block below on all originals and return all signed originals to Travis County. A fully-executed original will be returned to you for your records.

LEGAL BUSINESS NAME: THE UNIVERSITY OF TEXAS AT AUSTIN BY: D Hawkins SIGNATURE BY: DAVID K. HAWKINS PRINT NAME TITLE: ASSOCIATE DIRECTOR, SPONSORED PROJECTS ITS DULY AUTHORIZED AGENT	☐ DBA ☐ CORPORATION ☒ OTHER DATE: 6.16.2011
LEGAL BUSINESS NAME: _____ BY: _____ SIGNATURE BY: _____ PRINT NAME TITLE: _____ ITS DULY AUTHORIZED AGENT	☐ DBA ☐ CORPORATION ☐ OTHER DATE:
TRAVIS COUNTY, TEXAS BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:

AMENDMENT OF
INTERLOCAL COOPERATION AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN TRAVIS COUNTY, THE CITY OF AUSTIN AND
THE UNIVERSITY OF TEXAS AT AUSTIN,
SCHOOL OF SOCIAL WORK CENTER FOR SOCIAL WORK RESEARCH

This Amendment of Interlocal ("Amendment") is entered into by the following parties: Travis County, a political subdivision of Texas ("County"), the City of Austin, a Texas home-rule municipal corporation and political subdivision of the State of Texas ("City"), and The University of Texas at Austin, School of Social Work Center for Social Work Research, an agency of the State of Texas and institution of higher education ("Center").

II. RECITALS

County has the authority to provide for the care of indigents and other qualified recipients (TEX. LOC. GOV'T. CODE, Section 81.028, and other statutes), and provision of that care constitutes a public purpose; and County has the authority to provide for public health education and information services (TEX. HEALTH AND SAFETY CODE, CH. 121, CH. 122, and other statutes); and provision of those services constitutes a public purpose.

County and Center entered into an Interlocal Cooperation Agreement ("Agreement") to provide personal and professional services and activities related to provision of services to qualified recipients, the provision of which constitutes a public purpose, with the Initial Term of the Agreement commencing on September 1, 2009, and terminating August 31, 2010.

The Agreement provided for renewal and amendment of the agreement by the written agreement of the parties.

Pursuant to the Agreement, Center and County have extended the term of the Agreement through June 30, 2011 and amended the Agreement to provide for certain changes, including adding the City of Austin as a party to the Agreement.

County, City and Center desire to make certain additional mutually agreed upon changes to the Agreement.

Center will continue to provide personal and professional services for qualified recipients and for public health education and information, thus providing services which will further the achievement of a public purpose.

NOW, THEREFORE, in consideration of the hereinafter set forth agreements, covenants, and payments, the amount and sufficiency of which are acknowledged, the Center, County and City agree to the terms and conditions stated in this Amendment.

1.0 AGREEMENT TERM

1.1 **Extended Term**. Effective June 30, 2011, ("Effective Date"), County, City and Center agree to extend the term of the Agreement an additional two months or through August 31, 2011 ("Extended Term").

2.0 CENTER SERVICES

2.1 **Presentation**. Center agrees that the materials developed under this Agreement will be presented at a national conference, with acknowledgement of County's funding of the research.

2.2 **Funds**. County, City and Center agree that the funding for the Agreement is not changed by this Amendment, with County and City providing Agreement Funds not to exceed the following amount during the Agreement Term, as amended:

$ 145,000.00

2.3 **Remainder**. All provisions of the Agreement, as previously amended, not specifically changed in this Amendment will remain in full force and effect.

3.0 INCORPORATION

3.1 Center, County and City hereby incorporate the Agreement into this Amendment. Except for the changes made in this Amendment, Center, County and City hereby ratify all the terms and conditions of the Agreement, as amended. The Agreement, with the changes made in this Amendment, constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties with respect to the subject matter hereof.

CENTER: THE UNIVERSITY OF TEXAS AT AUSTIN
SCHOOL OF SOCIAL WORK CENTER FOR SOCIAL WORK RESEARCH

By: DHawkins
Its Duly Authorized Officer
Printed Name: Mr David Hawkins, Associate Director
Date: 6.16.2011 Office of Sponsored Projects
The University of Texas at Austin

CITY OF AUSTIN

By: _____
Its Duly Authorized Representative
Printed Name:_____
Date:_____

TRAVIS COUNTY

By: _____
Samuel T. Biscoe, County Judge
Its Duly Authorized Representative
Date:_____

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Elizabeth Corey, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language:

REQUESTED ACTION: Approve Modification No. 8 to Contract No. PS090100RE, American YouthWorks, for workforce training.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- Through this contract, American YouthWorks provides trail and park improvements to the Travis County Parks and Preserves.
- This Modification No. 8 adds $5,250 to the Transportation and Natural Resources portion of the contract funds, for additional services related to hand-clearing of vegetation for habitat restoration for black-capped vireos on County park lands.
- Modification No. 7 renewed the agreement for an additional twelve-month period, from January 1, 2011 through December 31, 2001. It also added $215,000 for construction services for the Northeast Metro Park Ranger Residence project.
- Modification No. 6 increased the funding for the Southeast Metro Park Ranger Residence by $5,100 in order to purchase additional materials needed to complete improvements to the garage.
- Modification No. 5 was an administrative modification made to correct the contractor's address.
- Modification No. 4 extended the time for completion of the additional construction services to the Southeast Metro Park Ranger Resident and Nature Trail at Milton Reimers Ranch Park (Modification No. 2), which

originally was to be completed by December 31, 2009. The completion date was changed to December 31, 2010. This modification also reduced the contract funds by $22,029, to $261,611.55.

- Modification No. 3 renewed the agreement for an additional twelve-month period, from January 1, 2010 through December 31, 2010.
- Modification No. 2 increased the contract by $191,531.55 for additional construction services to the Southeast Metro Park Ranger Residence and Nature Trail at Milton Reimers Ranch Park. The contract was increased from $92,109 to $283,640.55.
- Modification No. 1 increased the contract from $83,300 to $92,109, an increase of $8,809. These additional funds were used to replace the roof at the Senior Activity Center at Southeast Metro Park.
- **Contract Expenditures:** Within the last twelve months, $71,809.13 has been spent against this contract/requirement.

- **Contract-Related Information:**
  Award Amount: $83,300.00
  Contract Type: Professional Services
  Contract Period: January 1, 2009 – December 31, 2009

- **Contract Modification Information:**
  Modification Amount: $5,250.00
  Modification Type: Bilateral
  Modification Period: January 1, 2011 – December 31, 2011

- **Solicitation-Related Information: Not Applicable**

Solicitations Sent:	Responses Received:
HUB Information:	% HUB Subcontractor:

- **Special Contract Considerations: Not Applicable**

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☐ Comments:

Ø **Funding Information:**

☒ Purchase Requisition in H.T.E.: 525402

☒ Funding Account(s): 961 032 00025

☐ Comments:

Ø **Points of Contact:**

Department: HHS&VS, Sherri Fleming
County Attorney: Mary Etta Gerhardt
County Planning and Budget Office: Leroy Nellis
County Auditor's Office: Susan Spataro and José Palacios

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

RECEIVED
TRAVIS COUNTY
MAR -8 PM 3:37
PURCHASING
OFFICE

March 4, 2011

MEMORANDUM

TO: Cyd Grimes, Purchasing Agent

FROM: Steven M. Manilla, P.E., Executive Manager

SUBJECT: Modification #8 – American Youthworks, Resource Development Parks Contract #PS090100RE

TNR requests the approval of modification number ~~seven~~ (8) for the above contract. This modification is for the additional workforce development services for wildlife management for the Balcones Canyonland Preserve (BCP) program. This change order will add $5,250 of services to this contract. Funds are encumbered under requisition number 525402. The account number is 038-4909-629-6099 and the commodity/sub-commodity is 961 - 032. The cost proposal from American Youthworks is attached.

If you have any questions or require additional information, please contact Donna Williams-Jones at extension 47677 or Paul Fushille at 512 219-6190 extension 2.

DWJ: SMM: dwj

xc: Elizabeth Corey, Purchasing
Ladonna Brazell, HHS
Mary Gerhardt, HHS
Dan Chapman, TNR
Paul Fushille, TNR
Linda Laack, TNR
Rose Farmer, TNR
Donna Williams-Jones, TNR

MinuteTraq ID #4365

MODIFICATION OF CONTRACT: PS090100RE – Workforce Training, Parks Project

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: **Elizabeth Corey** TEL. NO: (512) 854-9853 FAX NO: (512) 854-9185	DATE PREPARED: **June 7, 2011**
ISSUED TO: **American YouthWorks** **1901 East Ben White Boulevard** **Austin, Texas 78741**	MODIFICATION NO.: **8**	EXECUTED DATE OF ORIGINAL CONTRACT: **January 1, 2009**

ORIGINAL CONTRACT TERM DATES: **January 1, 2009 – December 31, 2009** CURRENT CONTRACT TERM DATES: **January 1, 2011 – December 31, 2011**

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: $ 83,300 Current Modified Amount $ 303,550

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above-referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment:

The Parties amend the Agreement to provide for additional services related to hand-clearing of vegetation for habitat restoration for black-capped vireos on County park lands. The amount of $5,250 is added to the Agreement. Contract funds are not to exceed:

$83,300.00 – Health and Human Services and Veterans Service
$220,250.00 – Transportation and Natural Resources

Total: $303,550.00

The Contract is amended according to the terms of the attachment to this Modification, all of which is hereby made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms of the Contract, as amended.

Contractor: Complete your portion of the signature block section below on all originals and return all signed originals to Travis County. A fully-executed original will be returned to you for your files.

LEGAL BUSINESS NAME: American YouthWorks BY: _____ SIGNATURE BY: Chester Steinhauser PRINT NAME TITLE: Chief Operating Officer ITS DULY AUTHORIZED AGENT	☐ DBA ☒ CORPORATION ☐ OTHER DATE: 06/08/2011
TRAVIS COUNTY, TEXAS BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:

AMENDMENT 8 OF CONTRACT BETWEEN
TRAVIS COUNTY AND
AMERICAN YOUTHWORKS FOR
WORKFORCE TRAINING THROUGH THE PARKS PROGRAM FOR
Renovation of Ranger House @ NE Metro Park

This Amendment 8 of Contract ("Amendment 8") is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County"), and American YouthWorks ("Contractor").

RECITALS

County and Contractor entered into an agreement to provide services for the care of indigents, for public health education and information and/or for other authorized services ("Contract") the Initial Term of which began January 1, 2009, and terminated December 31, 2009 ("Initial Contract Term").

Under the Contract, Contractor agreed to provide personal and professional services for the care of indigents and other qualified recipients and/or for public health education and information, in accordance with the terms of the Contract, thus providing services which further a public purpose.

The Parties previously agreed to renew the Contract for additional one-year terms continuing through the current term which began January 1, 2011, and will end December 31, 2011 ("2011 Contract Term").

The Contract provides for amendment of the agreement by the written agreement of the Parties.

The Parties have previously amended the Contract (Amendments 1-7) and desire to make certain additional changes to the Contract.

The Parties desire to amend the Contract to provide for additional services and Contract Funds for the 2011 Contract Term.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to amend the Contract as follows:

1.0 CONTRACT SERVICES

1.1 **Amendment 8 Services**. The Parties agree to amend the Contract to provide for additional services related to hand-clearing of vegetation for habitat restoration for black-capped vireos on identified County park lands. Such services will be made pursuant to the amended Scope of Work attached to and made a part of this Amendment 8 as Exhibit 1, constituting promised performances by the Parties in accordance with this Agreement, as amended.

2.0 CONTRACT FUNDS

2.1 **Maximum Funds**. The Parties agree that the maximum funds provided by County for the Contract will be increased by an amount not to exceed the following:

	DEPT.	AMOUNT	PROJECT
Amendment 8 amount added:	TNR	$5,250.00	Trail Work

All amounts provided for under the Contract for the 2011 Contract Term not changed in this Amendment 8 remain in full force and effect. Funds added to the Contract under this Amendment 8 are available through September 30, 2011.

3.0 REMAINDER

3.1 **Remainder**. All provisions of the Contract, as previously amended, not specifically changed in this Amendment 8 will remain in full force and effect.

4.0 INCORPORATION

4.1 County and Contractor hereby incorporate the Contract, as amended, into this Amendment 8. Except for the changes made in this Amendment 8, County and Contractor hereby ratify all the terms and conditions of the Contract as amended. The Contract, as amended, with the changes made in this Amendment 8 constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties.

5.0 EFFECTIVE DATE

5.1 This Amendment 8 is effective January 1, 2011, when it is approved and signed by both Parties. This Contract, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

EXHIBIT 1
Amended Scope of Work

BUDGET:

Skilled Labor - 5 additional crew days* @ $1,050.00 per day performing hand-clearing of vegetation for habitat restoration for black-capped vireos	5,250.00

*one crew day = 48 labor hours

Travis County Commissioners Court Agenda Request

Meeting Date: 06/28/2011
Prepared By/Phone Number: George Monnat, 854-9778
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language:

A. Approve Interlocal Agreement for FY 2011 Texas Juvenile Probation Commission video conferencing equipment with the Texas Juvenile Probation Commission

B. Approve Interlocal Agreements with the following counties to purchase video conferencing equipment under the FY 2011 Texas Juvenile Probation Commission Grant:

1. Brazos County
2. Harris County
3. Montgomery County

Ø **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Juvenile Probation Office has been awarded a Video Conferencing Equipment Grant by the Texas Juvenile Probation Commission (TJPC). In accordance with the Grant, Travis County will purchase video conferencing equipment compliant with the equipment specified in the Grant; and, will facilitate purchase and delivery of the equipment on behalf of TJPC to the Travis County Juvenile Probation Department, Brazos County Juvenile Probation Department, Harris County Juvenile Probation Department, and Montgomery County Juvenile Probation Department under individual Interlocal Agreements.

Ø Contract-Related Information:

Award Amount: N/A

Contract Type: Interlocal Agreements

Contract Period: Upon execution by Texas Juvenile Probation Commission and the respective parties and until August 31, 2011

Ø Special Contract Considerations:

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☒ Comments:

Contract Number IL110212GM: TC Juvenile Probation with Texas Juvenile Probation Commission (TJPC)

Contract Number IL110213GM: TC Juvenile Probation with Brazos County

Contract Number IL110214GM: TC Juvenile Probation with Harris County

Contract Number IL110215GM: TC Juvenile Probation with Montgomery County

Ø Funding Information:

☒ Purchase Requisition in H.T.E.: 529142 (Brazos County); 529139 (Harris County); 529138 (Montgomery County); 529118 (Travis County)

☒ Funding Account(s): 23745905938013; 23745905933013

☐ Comments:

DRAFT

INTERLOCAL AGREEMENT BETWEEN TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT AND TEXAS JUVENILE PROBATION COMMISSION FY 2011 TEXAS JUVENILE PROBATION COMMISSION VIDEO CONFERENCING EQUIPMENT GRANT AWARD

This Agreement is entered into by and between the following parties: Travis County, on behalf of the Travis County Juvenile Probation Department, ("Travis") and the Texas Juvenile Probation Commission ("TJPC") pursuant to the Interagency Cooperation Act, Texas Government Code Chapter 771.

WHEREAS, the Travis County Juvenile Probation Department has been awarded a Video Conferencing Equipment Grant by the Texas Juvenile Probation Commission as evidenced through an Amendment Number Twelve, amending Article III and Article IV of the State Financial Assistance Contract 2010-2011 Biennium in an amount not to exceed $72,667.00 (hereinafter referred to as the "Grant"); and,

WHEREAS, the Article IV of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment to implement video conferencing at the headquarters of the Texas Juvenile Probation Commission and at strategic locations across the state; and,

WHEREAS, Article III of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment for the purpose of implementing video conferencing in Travis County and other designated counties; and,

WHEREAS, Article III of the Grant requires that Travis shall coordinate with the Texas Juvenile Probation Commission on the details of the purchase and the equipment distribution; and,

WHEREAS, the TJPC has conditioned Travis's receipt of any equipment under the Grant upon Travis facilitating purchase of equipment for other sites as designated by the Texas Juvenile Probation Commission; and,

WHEREAS, the TJPC has designated itself to receive certain video conferencing equipment purchased by the Grant.

NOW, THEREFORE, Travis and TJPC agree as follows:

1.0 In accordance with the Grant, Travis shall purchase compliant videoconferencing equipment in accordance with equipment specifications detailed in Grant.

2.0 Travis shall facilitate purchase and delivery to TJPC of the following equipment that has been identified by the Texas Juvenile Probation Commission ("TJPC"): fourteen (14) Polycom Communicator Speakerphones and fifteen (15) Microsoft Lifecam Cinemas as detailed in Attachment A.

3.0 TJPC shall provide Travis with certification of receipt of Equipment transferred by Travis under the Grant.

4.0 Effective upon the date of receipt by TJPC, all rights of ownership of the Equipment purchased under this Grant for TJPC shall transfer to TJPC. Ownership rights shall include the transfer of all related warranties affiliated with Equipment.

5.0 TJPC shall be solely responsible for the installation, use and maintenance of all Equipment received under this Agreement. TJPC shall contact Data Projections, Inc. directly to address any failed equipment.

6.0 This Agreement shall become effective when it has been executed by both parties and shall remain in full force and effect until August 31, 2011.

7.0 Travis and TJPC are associated only for the purposes and to the extent set forth herein. Nothing contained herein shall be deemed or construed to create a partnership or joint venture, or to create the relationship of employer-employee or of principal-agent. Neither party to this Agreement will be responsible for the acts or omissions of an employee of the other party except as may be decreed against that party by a final judgment of a court of competent jurisdiction.

8.0 It is expressly understood and agreed that neither party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it under the law.

9.0 This Agreement is not intended, nor shall it be construed, to confer any benefits, rights or remedies upon any person or entity not a party hereto.

TRAVIS COUNTY

By:_____
Samuel T. Biscoe
County Judge

Date: _____

TEXAS JUVENILE PROBATION COMMISSION

By: _____
It's Authorized Agent
Printed Name: _____
Title: _____
Date: _____

Updated 6/23/11, 3:00 p.m.

1500 Metric Blvd. Ste 32(Mark Mazac
Austin, TX 78758 mmazac@dataprojections.com
512-420-8856 Main 512-420-9185 Fax

Texas Juvenile Probation Commission
P.O. Box 13547
Austin, Texas 78711
Attn: Cynthia Weisinger
512-424-6698 office
512-424-6717 fax
Cindy.Weisinger@tjpc.state.tx.us

Polycom Communicator & MS Webcam - Quote
4/20/2011

Model	Description	Qty	Unit Price	Extended Price
Video Conferencing Equipment				
POL - 2200-44140-001	Polycom Communicator, Model: C100. USB Speakerphone for use with Polycom PVX and supported IP Softphone applications. Grey model. Plain white box. Country Group: 1	1	$ 122.35	$ 122.35
MS - H5D-00001	Microsoft H5D-00001 LifeCam Cinema - 720p HD Widescreen, Auto Focus, ClearFrame Technology, Aluminum Body, High-Precision Glass Element Lens	1	$ 68.95	$ 68.95
Equipment Total:				$ 191.30
Shipping	**** Free - Ground Freight Only****			$ -
			Sub Total	$ 191.30
			Sales Tax	$ -
	****Please Reference - DIR Contract #SDD-844 on all Purchase Orders****			
			Project Total	$ 191.30

DRAFT

INTERLOCAL AGREEMENT BETWEEN TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT AND BRAZOS COUNTY JUVENILE PROBATION DEPARTMENT FY 2011 TEXAS JUVENILE PROBATION COMMISSION VIDEO CONFERENCING EQUIPMENT GRANT AWARD

This Agreement is entered into by and between the following parties: Travis County, on behalf of the Travis County Juvenile Probation Department, ("Travis") and Brazos County, on behalf of the Brazos County Juvenile Probation Department ("Brazos") pursuant to the Interlocal Cooperation Act, Texas Government Code Chapter 791.

WHEREAS, the Travis County Juvenile Probation Department has been awarded a Video Conferencing Equipment Grant by the Texas Juvenile Probation Commission as evidenced through an Amendment Number Twelve, amending Article III and Article IV of the State Financial Assistance Contract 2010-2011 Biennium in an amount not to exceed $72,667.00 (hereinafter referred to as the "Grant"); and,

WHEREAS, the Article IV of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment to implement video conferencing at the headquarters of the Texas Juvenile Probation Commission ("TJPC") and at strategic locations across the state; and,

WHEREAS, Article III of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment for the purpose of implementing video conferencing in Travis County and other designated counties; and,

WHEREAS, Article III of the Grant requires that Travis shall coordinate with the Texas Juvenile Probation Commission on the details of the purchase and the equipment distribution; and,

WHEREAS, the TJPC has conditioned Travis's receipt of any equipment under the Grant upon Travis facilitating purchase of equipment for other sites as designated by the TJPC; and,

WHEREAS, the TJPC has designated Brazos as a site for equipment distribution of video conferencing equipment purchased by the Grant.

NOW, THEREFORE, Travis and Brazos agree as follows:

1.0 In accordance with the Grant, Travis shall purchase compliant videoconferencing equipment in accordance with equipment specifications detailed in Grant.

2.0 Travis shall facilitate purchase and delivery to Brazos of equipment that is identified by the Texas Juvenile Probation Commission ("TJPC") for distribution to Brazos directly from the vendor, Data Projections, Inc.

3.0 The video conferencing equipment ("Equipment") designated for Brazos by TJPC is detailed in Attachment A of this Agreement.

4.0 Brazos shall provide Travis with certification of receipt of Equipment transferred by Travis under the Grant.

5.0 Effective upon the date of receipt by Brazos, all rights of ownership of the Equipment purchased under this Grant for Brazos as designated by the TJPC shall transfer to Brazos. Ownership rights shall include the transfer of all related warranties and the three (3) year service agreement with Data Projections, Inc. affiliated with Equipment.

6.0 Brazos shall be solely responsible for the installation, use and maintenance of all Equipment received under this Agreement. Brazos shall contact Data Projections, Inc. directly to address any failed equipment.

7.0 In accepting transfer of Equipment, Brazos accepts designation as a Regional Training Host Site by TJPC and agrees to comply with Regional Host Site requirements imposed and monitored by TJPC.

8.0 This Agreement shall become effective when it has been executed by both parties and shall remain in full force and effect until August 31, 2011.

9.0 Travis and Brazos are associated only for the purposes and to the extent set forth herein. Nothing contained herein shall be deemed or construed to create a partnership or joint venture, or to create the relationship of employer-employee or of principal-agent or of grantor - grantee. Neither party to this Agreement will be responsible for the acts or omissions of an employee of the other party except as may be decreed against that party by a final judgment of a court of competent jurisdiction.

10.0 It is expressly understood and agreed that neither party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it under the law.

11.0 This Agreement is not intended, nor shall it be construed, to confer any benefits, rights or remedies upon any person or entity not a party hereto.

TRAVIS COUNTY	BRAZOS COUNTY
By:_____ Samuel T. Biscoe County Judge Date: _____	By: _____ Duane Peters County Judge Date: _____
By:_____ Estela P. Medina Chief Juvenile Probation Officer Date: _____	By: _____ Doug Vance Chief Juvenile Probation Officer Date: _____

Updated 6/23/11, 3:00 p.m.

1500 Metric Blvd. Ste 32 Mark Mazac
Austin, TX 78758 mmazac@dataprojections.com
512-420-8856 Main 512-420-9185 Fax

Texas Juvenile Probation Commission
P.O. Box 13547
Austin, Texas 78711
Attn: Cynthia Weisinger
512 424 6698 office
512-424-6717 fax
Cindy.Weisinger@tjpc.state.tx.us
Polycom HDX6000 Integrated System - Quote Rev1
4/7/2011

Model	Description	Qty	Unit Price	Extended Price
Video Conferencing Equipment				
POL - 7200-29025-001	HDX 6000 HD codec, EagleEye HD with 3m cable, HDX microphone with 25' cable, English Remote, Cable bundle (6' HDMI, 12' LAN), 10' NA power cord, P+C, PPCIP, Cnty=6, 54 (Maintenance Contract Required)	1	$ 4,693.59	$ 4,693.59
POL -4870-00584-136	Premier 24x7, Three Year, HDX 6000 series	1	$ 1,770.00	$ 1,770.00
POL - 4870-00584-002	Onsite Installation service, HDX 6000 series (See Video Endpoint Installation Service Description for important wall mount information. Customer is responsible for securing any wall mount brackets to facility walls)	1	$ 1,195.00	$ 1,195.00
POL - 2583-26914-001	Polycom Media Cart for 1 x 37"-60" flat panel w/std VESA mnt,3-shelves,5" casters,adjustable monitor height, locking translucent front door, secure back panel, integrated cable mgnt. Order camera mnt, dual display mounts, rack mount separately	1	$ 1,348.13	$ 1,348.13
POL - 2583-62562-001	VBP 4350-E3 Firewall/ NAT traversal unit for Sm to Md. enterprises 4 port 10/100 Ethernet switch,integrated T1 CSU/DSU WAN interface or 1x10/100 Ethernet WAN interface with capacity of 3meg of traffic-Select the power cord (Maintenance Contract Required)	1	$ 1,564.48	$ 1,564.48
POL - 4870-00116-306	Total Coverage Premier, Three Year, VBP 4300 series. Includes next day parts, 24x7 test sites, software upgrades and updates, unlimited training.	1	$ 620.00	$ 620.00
NEC - E551	E551 - 55" LCD Public Display Monitor w/built in ATSC tuner, 1920x1080 (FHD) native resolution, 120Hz refresh, Full AV function, Built in speakers, Tabletop stand included, 2 Year Warranty,, with VUKUNET free content management software (CMS)	1	$ 1,396.39	$ 1,396.39
POL - 2215-24143-001	EagleEye HD, EagleEye View and EagleEye QDX Camera wall/panel/shelf mounting bracket	1	$ 131.64	$ 131.64
POL - 1456-10445-001	Power Cord: North America	1	$ 8.98	$ 8.98
POL - 4870-00116-007	Implementation Service for VBP 4300 Series (See published Service Description for complete scope)	1	$ 2,095.00	$ 2,095.00
Cabling, Connectors & Hardware				
DPI Materials	All Installation Misc. Cabling, Connectors, & Misc. Materials	LOT		$ 125.00
Equipment Total:				$ 14,948.21

Updated 6/23/11, 3:00 p.m.

Shipping			$	-
Services:				
Project Mgmt	Project Mgt & Customer / Field Coordination		$	1,150.00
Services Total:			$	**1,150.00**
		Sub Total	$	**16,098.21**
		Sales Tax	$	-
	****Please Reference - DIR Contract #SDD-844 on all Purchase Orders****			
		Project Total	$	**16,098.21**

DRAFT

INTERLOCAL AGREEMENT BETWEEN TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT AND HARRIS COUNTY JUVENILE PROBATION DEPARTMENT FY 2011 TEXAS JUVENILE PROBATION COMMISSION VIDEO CONFERENCING EQUIPMENT GRANT AWARD

This Agreement is entered into by and between the following parties: Travis County, on behalf of the Travis County Juvenile Probation Department, ("Travis") and Harris County, on behalf of the Harris County Juvenile Probation Department ("Harris") pursuant to the Interlocal Cooperation Act, Texas Government Code Chapter 791.

WHEREAS, the Travis County Juvenile Probation Department has been awarded a Video Conferencing Equipment Grant by the Texas Juvenile Probation Commission as evidenced through an Amendment Number Twelve, amending Article III and Article IV of the State Financial Assistance Contract 2010-2011 Biennium in an amount not to exceed $72,667.00 (hereinafter referred to as the "Grant"); and,

WHEREAS, the Article IV of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment to implement video conferencing at the headquarters of the Texas Juvenile Probation Commission ("TJPC") and at strategic locations across the state; and,

WHEREAS, Article III of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment for the purpose of implementing video conferencing in Travis County and other designated counties; and,

WHEREAS, Article III of the Grant requires that Travis shall coordinate with the Texas Juvenile Probation Commission on the details of the purchase and the equipment distribution; and,

WHEREAS, the TJPC has conditioned Travis's receipt of any equipment under the Grant upon Travis facilitating purchase of equipment for other sites as designated by the TJPC; and,

WHEREAS, the TJPC has designated Harris as a site for equipment distribution of video conferencing equipment purchased by the Grant.

NOW, THEREFORE, Travis and Harris agree as follows:

1.0 In accordance with the Grant, Travis shall purchase compliant videoconferencing equipment in accordance with equipment specifications detailed in Grant.

2.0 Travis shall facilitate purchase and delivery to Harris of equipment that is identified by the Texas Juvenile Probation Commission ("TJPC") for distribution to Harris directly from the vendor, Data Projections, Inc.

3.0 The video conferencing equipment ("Equipment") designated for Harris by TJPC is detailed in Attachment A of this Agreement.

4.0 Harris shall provide Travis with certification of receipt of Equipment transferred by Travis under the Grant.

5.0 Effective upon the date of receipt by Harris, all rights of ownership of the Equipment purchased under this Grant for Harris as designated by the TJPC shall transfer to Harris. Ownership rights shall include the transfer of all related warranties and the three (3) year service agreement with Data Projections, Inc. affiliated with Equipment.

6.0 Harris shall be solely responsible for the installation, use and maintenance of all Equipment received under this Agreement. Harris shall contact Data Projections, Inc. directly to address any failed equipment.

7.0 In accepting transfer of Equipment, Harris accepts designation as a Regional Training Host Site by TJPC and agrees to comply with Regional Host Site requirements imposed and monitored by TJPC.

8.0 This Agreement shall become effective when it has been executed by both parties and shall remain in full force and effect until August 31, 2011.

9.0 Travis and Harris are associated only for the purposes and to the extent set forth herein. Nothing contained herein shall be deemed or construed to create a partnership or joint venture, or to create the relationship of employer-employee or of principal-agent or of grantor - grantee. Neither party to this Agreement will be responsible for the acts or omissions of an employee of the other party except as may be decreed against that party by a final judgment of a court of competent jurisdiction.

10.0 It is expressly understood and agreed that neither party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it under the law.

11.0 This Agreement is not intended, nor shall it be construed, to confer any benefits, rights or remedies upon any person or entity not a party hereto.

TRAVIS COUNTY	HARRIS COUNTY
By: _____	By: _____
Samuel T. Biscoe County Judge	Ed Emmett County Judge
Date: _____	Date: _____
By: _____	By: _____
Estela P. Medina Chief Juvenile Probation Officer	Tom Brooks Chief Juvenile Probation Officer
Date: _____	Date: _____

Updated 6/23/11, 3:00 p.m.

1500 Metric Blvd. Ste 32(Mark Mazac
Austin, TX 78758 mmazac@dataprojections.com
512-420-8856 Main 512-420-9185 Fax

Texas Juvenile Probation Commission
P.O. Box 13547
Austin, Texas 78711
Attn: Cynthia Weisinger
512-424-6698 office
512-424-6717 fax
Cindy.Weisinger@tjpc.state.tx.us

Polycom HDX6000 Integrated System - Quote Rev1
4/7/2011

Model	Description	Qty	Unit Price	Extended Price
Video Conferencing Equipment				
POL - 7200-29025-001	HDX 6000 HD codec, EagleEye HD with 3m cable, HDX microphone with 25' cable, English Remote, Cable bundle (6' HDMI, 12' LAN), 10' NA power cord, P+C, PPCIP, Cnty=6, 54 (Maintenance Contract Required)	1	$ 4,693.59	$ 4,693.59
POL -4870-00584-136	Premier 24x7, Three Year, HDX 6000 series	1	$ 1,770.00	$ 1,770.00
POL - 4870-00584-002	Onsite Installation service, HDX 6000 series (See Video Endpoint Installation Service Description for important wall mount information. Customer is responsible for securing any wall mount brackets to facility walls)	1	$ 1,195.00	$ 1,195.00
POL - 2583-26914-001	Polycom Media Cart for 1 x 37"-60" flat panel w/std VESA mnt,3-shelves,5" casters,adjustable monitor height, locking translucent front door, secure back panel, integrated cable mgnt. Order camera mnt, dual display mounts, rack mount separately	1	$ 1,348.13	$ 1,348.13
POL - 2583-62562-001	VBP 4350-E3 Firewall/ NAT traversal unit for Sm to Md. enterprises 4 port 10/100 Ethernet switch,integrated T1 CSU/DSU WAN interface or 1x10/100 Ethernet WAN interface with capacity of 3meg of traffic-Select the power cord (Maintenance Contract Required)	1	$ 1,564.48	$ 1,564.48
POL - 4870-00116-306	Total Coverage Premier, Three Year, VBP 4300 series. Includes next day parts, 24x7 test sites, software upgrades and updates, unlimited training.	1	$ 620.00	$ 620.00
NEC - E551	E551 - 55" LCD Public Display Monitor w/built in ATSC tuner, 1920x1080 (FHD) native resolution, 120Hz refresh, Full AV function, Built in speakers, Tabletop stand included, 2 Year Warranty,, with VUKUNET free content management software (CMS)	1	$ 1,396.39	$ 1,396.39
POL - 2215-24143-001	EagleEye HD, EagleEye View and EagleEye QDX Camera wall/panel/shelf mounting bracket	1	$ 131.64	$ 131.64
POL - 1456-10445-001	Power Cord: North America	1	$ 8.98	$ 8.98
POL - 4870-00116-007	Implementation Service for VBP 4300 Series (See published Service Description for complete scope)	1	$ 2,095.00	$ 2,095.00
Cabling, Connectors & Hardware				
DPI Materials	All Installation Misc. Cabling, Connectors, & Misc. Materials	LOT		$ 125.00
Equipment Total:				**$ 14,948.21**

Updated 6/23/11, 3:00 p.m.

Shipping			$	-
Services:				
Project Mgmt	Project Mgt & Customer / Field Coordination		$	1,150.00
Services Total:			$	**1,150.00**
		Sub Total	$	**16,098.21**
		Sales Tax	$	-
	****Please Reference - DIR Contract #SDD-844 on all Purchase Orders****			
		Project Total	$	**16,098.21**

DRAFT

INTERLOCAL AGREEMENT BETWEEN TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT AND MONTGOMERY COUNTY JUVENILE PROBATION DEPARTMENT FY 2011 TEXAS JUVENILE PROBATION COMMISSION VIDEO CONFERENCING EQUIPMENT GRANT AWARD

This Agreement is entered into by and between the following parties: Travis County, on behalf of the Travis County Juvenile Probation Department, ("Travis") and Montgomery County Juvenile Board on behalf of the Montgomery County Juvenile Probation Department ("Montgomery") pursuant to the Interlocal Cooperation Act, Texas Government Code Chapter 791.

WHEREAS, the Travis County Juvenile Probation Department has been awarded a Video Conferencing Equipment Grant by the Texas Juvenile Probation Commission as evidenced through an Amendment Number Twelve, amending Article III and Article IV of the State Financial Assistance Contract 2010-2011 Biennium in an amount not to exceed $72,667.00 (hereinafter referred to as the "Grant"); and,

WHEREAS, the Article IV of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment to implement video conferencing at the headquarters of the Texas Juvenile Probation Commission ("TJPC") and at strategic locations across the state; and,

WHEREAS, Article III of the Grant specifies that these funds are to be expended to procure technology infrastructure and equipment for the purpose of implementing video conferencing in Travis County and other designated counties; and,

WHEREAS, Article III of the Grant requires that Travis shall coordinate with the Texas Juvenile Probation Commission on the details of the purchase and the equipment distribution; and,

WHEREAS, the TJPC has conditioned Travis's receipt of any equipment under the Grant upon Travis facilitating purchase of equipment for other sites as designated by the TJPC; and,

WHEREAS, the TJPC has designated Montgomery as a site for equipment distribution of video conferencing equipment purchased by the Grant.

NOW, THEREFORE, Travis and Montgomery agree as follows:

1.0 In accordance with the Grant, Travis shall purchase compliant videoconferencing equipment in accordance with equipment specifications detailed in Grant.

2.0 Travis shall facilitate purchase and delivery to Montgomery of equipment that is identified by the Texas Juvenile Probation Commission ("TJPC") for distribution to Montgomery directly from the vendor, Data Projections, Inc.

3.0 The video conferencing equipment ("Equipment") designated for Montgomery by TJPC is detailed in Attachment A of this Agreement.

4.0 Montgomery shall provide Travis with certification of receipt of Equipment transferred by Travis under the Grant.

5.0 Effective upon the date of receipt by Montgomery, all rights of ownership of the Equipment purchased under this Grant for Montgomery as designated by the TJPC shall transfer to Montgomery. Ownership rights shall include the transfer of all related warranties and the three (3) year service agreement with Data Projections, Inc. affiliated with Equipment.

6.0 Montgomery shall be solely responsible for the installation, use and maintenance of all Equipment received under this Agreement. Montgomery shall contact Data Projections, Inc. directly to address any failed equipment.

7.0 In accepting transfer of Equipment, Montgomery accepts designation as a Regional Training Host Site by TJPC and agrees to comply with Regional Host Site requirements imposed and monitored by TJPC.

8.0 This Agreement shall become effective when it has been executed by both parties and shall remain in full force and effect until August 31, 2011.

9.0 Travis and Montgomery are associated only for the purposes and to the extent set forth herein. Nothing contained herein shall be deemed or construed to create a partnership or joint venture, or to create the relationship of employer-employee or of principal-agent or of grantor - grantee. Neither party to this Agreement will be responsible for the acts or omissions of an employee of the other party except as may be decreed against that party by a final judgment of a court of competent jurisdiction.

10.0 It is expressly understood and agreed that neither party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it under the law.

11.0 This Agreement is not intended, nor shall it be construed, to confer any benefits, rights or remedies upon any person or entity not a party hereto.

TRAVIS COUNTY

By:_____
Samuel T. Biscoe
County Judge

Date: _____

By:_____
Estela P. Medina
Chief Juvenile Probation Officer

Date: _____

MONTGOMERY COUNTY JUVENILE BOARD

By: _____
Judge Mary Ann Turner
Juvenile Board Chair

Date: _____

By: _____
Ron Leach
Chief Juvenile Probation Officer

Date: _____

Updated 6/23/11, 3:00 p.m.

1500 Metric Blvd. Ste 32 Mark Mazac
Austin, TX 78758 mmazac@dataprojections.com
512-420-8856 Main 512-420-9185 Fax

Texas Juvenile Probation Commission
P.O. Box 13547
Austin, Texas 78711
Attn: Cynthia Weisinger
512-424-6698 office
512-424-6717 fax
Cindy.Weisinger@tjpc.state.tx.us
Polycom HDX7000 Integrated System - Quote Rev1
4/7/2011

Model	Description	Qty	Unit Price	Extended Price
Video Conferencing Equipment				
POL - 7200-23130-001	HDX 7000 HD codec, EagleEye HD with 3m cable, HDX microphone with 25' cable, English Remote, Cable bundle (6' HDMI, 12' LAN), 10' NA power cord, P+C, PPCIP, Cnty=6, 54 (Maintenance Contract Required)	1	$ 7,823.18	$ 7,823.18
POL -4870-00408-136	Premier 24x7, Three Year, HDX 7000 series	1	$ 2,535.00	$ 2,535.00
POL - 4870-00408-002	Onsite Installation service, HDX 7000 series (See Video Endpoint Installation Service Description for important wall mount information. Customer is responsible for securing any wall mount brackets to facility walls)	1	$ 1,195.00	$ 1,195.00
POL - 2583-26914-001	Polycom Media Cart for 1 x 37"-60" flat panel w/std VESA mnt,3-shelves,5" casters,adjustable monitor height, locking translucent front door, secure back panel, integrated cable mgnt. Order camera mnt, dual display mounts, rack mount separately	1	$ 1,348.13	$ 1,348.13
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POL - 4870-00116-306	Total Coverage Premier, Three Year, VBP 4300 series. Includes next day parts, 24x7 test sites, software upgrades and updates, unlimited training.	1	$ 620.00	$ 620.00
NEC - E551	E551 - 55" LCD Public Display Monitor w/built in ATSC tuner, 1920x1080 (FHD) native resolution, 120Hz refresh, Full AV function, Built in speakers, Tabletop stand included, 2 Year Warranty,, with VUKUNET free content management software (CMS)	1	$ 1,396.39	$ 1,396.39
POL - 2215-24143-001	EagleEye HD, EagleEye View and EagleEye QDX Camera wall/panel/shelf mounting bracket	1	$ 131.64	$ 131.64
POL - 1456-10445-001	Power Cord: North America	1	$ 8.98	$ 8.98
POL - 4870-00116-007	Implementation Service for VBP 4300 Series (See published Service Description for complete scope)	1	$ 2,095.00	$ 2,095.00
Cabling, Connectors & Hardware				
DPI Materials	All Installation Misc. Cabling, Connectors, & Misc. Materials	LOT		$ 125.00
Equipment Total:				$ **18,842.80**

Shipping			$	-
Services:				
Project Mgmt	Project Mgt & Customer / Field Coordination		$	1,150.00
Services Total:			$	**1,150.00**
		Sub Total	$	**19,992.80**
		Sales Tax	$	-
	****Please Reference - DIR Contract #SDD-844 on all Purchase Orders****			
		Project Total	$	**19,992.80**

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: J. Lee Perry/512-854-9724
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve contract award for Kimbro-Parsons Bridge Replacement Project, IFB No. B110179-LP, to the Low Bidder, Capital Excavation Company.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- On Thursday, June 2, 2011, Travis County received six (6) bids in response to IFB No. B110179-LP, Kimbro-Parsons Bridge Replacement Project. The six bids submitted ranged in price from $1,823,503.28 to $2,456,207.44.
- TNR has reviewed the bids and recommends awarding, with Purchasing's concurrence, a construction contract to the low bidder, Capital Excavation Company, in the amount of $1,823,503.28.
- **Contract Expenditures:** Within the last N/A months $0.00 has been spent against this contract/requirement.
- **Contract-Related Information:**
  Award Amount: $1,823,503.28
  Contract Type: Construction
  Contract Period: Through Completion

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

Ø Contract Modification Information: N/A

Modification Amount:
Modification Type:
Modification Period:

Ø Solicitation-Related Information:

Solicitations Sent: 73 Responses Received: 6

HUB Information: No % HUB Subcontractor: 10.69%

Ø Special Contract Considerations:

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☒ Comments: Original contracts are being routed for signature.

Ø Funding Information:

☒ Purchase Requisition in H.T.E.: 528585

☒ Funding Account(s): 439-4941-753-8101 and 512-4931-808-8101

☐ Comments:

Updated 6/23/11, 3:00 p.m.

Lee
6·16·11
MB

TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

RECEIVED
TRAVIS COUNTY
2011 JUN 15 PM 3:46
PURCHASING
OFFICE

June 14, 2011

MEMORANDUM

TO: Cyd V. Grimes, CPM, County Purchasing Agent

FROM: Steve Manilla, P.E., County Executive

Subject: Kimbro Parsons Bridge Replacement Project, ~~Contract #09AE0073LP~~, Construction Contract Award
IFB# B1101796P

TNR Public Works Division has reviewed the bids submitted by six contractors that responded to the bid solicitation request, and recommends award of the contract to the apparent low bidder, Capital Excavation, for a total of $1,823,503.28. The financial information pertaining to this project is as follows:

Requisition No.	Account	Com/Sub	Funding Source	Amount
528585	439-4941-753-8101	968/018	1997 Bonds	$ 156,091.88
528585	512-4931-808-8101	968/018	2005 Bonds	$1,667,411.40

This contract award cannot be done as a consent item because TNR needs to notify the Commissioners Court that we will be using $186,845 of Precinct 1 1997 bond savings for the low water crossing portion of this project. This is an increase of $36,845 from the previously approved amount of $150,000.

Required authorizations:
Jessica Rio, PBO

Attachment:
Bid tabulation form
Project Location Map

CC: Marvin Brice, Purchasing
Lee Perry, Purchasing
Mike Crawford, Auditor's Office
Steve Sun, Mo Mortazavi, Donna Williams-Jones, Brunilda Cruz

TN# 11113

Contract No. 11K00179LP

STATE OF TEXAS §

COUNTY OF TRAVIS §

DRAFT

This Agreement for Construction Services (the "Construction Contract" or "Contract")) is made and entered into this day by and between Travis County, Texas, a political subdivision of the State of Texas (the "County") and **CAPITAL EXCAVATION COMPANY** (the "Contractor") and will be binding upon their respective executors, administrators, heirs, successors, and assigns.

WHEREAS, the County desires to enter into a contract for the construction of **KIMBRO-PARSONS BRIDGE REPLACEMENT PROJECT** in Travis County, Texas, in accordance with the provisions of state statutes and conforming to the Contractor's Notice of Construction, Bid Proposal (including the Bidding Documents, Bid Form, and any Addenda or Amendments thereto), General Conditions, Supplementary Conditions, and the Specifications and Plans marked **KIMBRO-PARSONS BRIDGE REPLACEMENT PROJECT (B110179-LP)**, all of which are incorporated herein;

WHEREAS, the Contractor has been engaged in and now does comparable work and represents that it is fully equipped, competent, and capable of performing the above- desired and outlined work, and is ready and willing to perform such work in accordance with all provisions of the abovementioned Specifications and Plans marked (**B110179-LP**)

NOW THEREFORE, in consideration of the County's promise to pay the amount below as totaled in the Bid Proposal hereto attached and made part of this Contract, the Contractor agrees to do at his own proper cost and expense all the work necessary for the construction of **KIMBRO-PARSONS BRIDGE REPLACEMENT PROJECT** in Travis County, Texas in accordance with the provisions of the aforementioned Contractor's Notice of Construction, the Bid Proposal as awarded by the Commissioners Court, and the Specifications and Plans marked (**B110179-LP**) to the satisfaction of the Executive Manager of the Transportation and Natural Resources Department of Travis County, Texas.

This contract document, the Contractor's Notice of Construction, the Bid Proposal (including the Bidding Documents, the Bid Form, and any Addenda or Amendments thereto), and the Specifications and Plans marked (**B110179-LP**) represents the entire and integrated contract between the County and the Contractor and supersedes all prior negotiations, representations, or agreements, either oral or written. This Contract may be amended only by written instrument signed by both the County and the Contractor.

The said Contractor further agrees to be available for work within 14 calendar days, and to complete the within **280 working days**, after receiving a written "Notice to Proceed".

Travis County, Texas, in consideration of the full and true performance of the said work by said Contractor, hereby agrees and binds itself to pay to said Contractor the total contract amount of **$1,823,503.28** consisting of **$820,576.00** for materials to be incorporated into the Project or completely consumed at the job site and services required by or integral to the performance of the contract and **$1,002,927.28** for all other charges, including the cost of other services, overhead, materials which do not become part of the finished project or are reusable, and machinery or equipment and its accessory, repair, or replacement parts, and in the manner provided for, within 30 calendar days from the receipt of an acceptable invoice. This division of the contract amount is made for sales tax purposes only. The Contractor must maintain internal records to verify the division. The Contractor must make these records available upon the request of the Travis County Auditor.

Contract No. 11K00179LP

This contract will be construed according to the laws of the State of Texas. The performance for this Contract must be in Travis County, and venue for any action will lie in Travis County, Texas. The Contractor warrants that the completed project must be adequate for the purposes intended.

Notwithstanding anything to the contrary herein, if Contractor is delinquent in payment of taxes at the time of invoicing, Contractor hereby assigns any payments to be made for service rendered under this Contract to the Travis County Tax Assessor-Collector for the payment of said delinquent taxes.

NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESSED OR IMPLIED, TO AMEND THIS CONTRACT, EXCEPT SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE COMMISSIONERS COURT OF THE COUNTY.

The forfeiture provisions of the contract imposed pursuant to the Travis County Ethics Policy may be waived in whole or in part by the Travis County Commissioners Court.

EXECUTED THIS _____ DAY OF _____, YEAR_____.

TRAVIS COUNTY, TEXAS

BY:_____

TRAVIS COUNTY JUDGE

APPROVED AS TO FORM:

_____

TRAVIS COUNTY ATTORNEY

CERTIFIED FUNDS ARE AVAILABLE

_____

COUNTY AUDITOR, TRAVIS COUNTY

CAPITAL EXCAVATION COMPANY

BY:_____

APPROVED:

_____

COUNTY PURCHASING AGENT

DRAFT

CAPITAL EXCAVATION COMPANY

Control TRAVIS COUNTY PURCHASING
Project BRIDGE REPLACEMENT PROJECT
Highway KIMBRO-PARSONS
County TRAVIS

Alt Item Desc Sp	Bid Item Description	Unit	Quantity	Bid Price	Amount	Seq
100	PREPARE RIGHT OF WAY	STA	22.000	$2,100.000	$46,200.00	1
104	REMOVING CONCRETE (MISC)	CY	9.000	$475.000	$4,275.00	2
110	EXCAVATION (ROADWAY)	CY	2,307.000	$8.000	$18,456.00	3
132	EMBANK (FINAL)(DENS CONT)(TY C)	CY	12,602.000	$14.000	$176,428.00	4
160	FURNISHING & PLACING TOPSOIL (4")	SY	8,575.000	$1.200	$10,290.00	5
164 003	CELL FIB MLCH SEED (PERM)(RURAL)(CLAY)	SY	8,575.000	$0.460	$3,944.50	6
164	CELL FIB MLCH SEED (TEMP)(WARM)	SY	4,288.000	$0.470	$2,015.36	7
164	CELL FIB MLCH SEED (TEMP)(COOL)	SY	4,288.000	$0.470	$2,015.36	8
169	SOIL RETENTION BLANKET (CL 1)(TY C)	SY	1,795.000	$1.000	$1,795.00	9
247	FLEXIBLE BASE (TY A)(GR 2)(SY)(12")	SY	5,813.100	$10.000	$58,131.00	10
247	FLEXIBLE BASE (TY A)(GR 3)(SY)(12")	SY	5,813.100	$9.500	$55,224.45	11
310	PRIME COAT (AE-P)	GAL	1,216.100	$5.000	$6,080.50	12
340 001	D-GR HMA (METH)(TY C) PG76-22 (3")	SY	5,187.100	$15.000	$77,806.50	13
403	TEMPORARY SPECIAL SHORING, COMP IN PLAC	SF	132.000	$8.000	$1,056.00	14
416	DRILL SHAFTS (36" DIA)	LF	1,226.000	$94.000	$115,244.00	15
420	CONCRETE (CL C) (ABUT)	CY	57.600	$540.000	$31,104.00	16
420	CONCRETE (CL C)(CAP)	CY	104.000	$590.000	$61,360.00	17
420	CONCRETE (CL S)(SLAB)	CY	59.300	$486.000	$28,819.80	18
420	CONCRETE (CL S)(BRIDGE SIDEWALK)(5")	CY	100.000	$365.000	$36,500.00	19
420	CONCRETE (CL C)(COLUMN)	CY	22.000	$800.000	$17,600.00	20
422	REINFORCED CONCRETE SLAB	SF	24,600.000	$11.500	$282,900.00	21
425	PRESTRESSED CONCRETE GIRDER (TX 46)	LF	2,984.900	$111.000	$331,323.90	22
428	CONCRETE SURFACE TREAT (CLASS II)	SY	2,990.000	$2.950	$8,820.50	23
432 001	RIPRAP (CONCRETE)(5")	SY	32.200	$70.000	$2,254.00	24
432 001	RIPRAP (STONE PROTECTION)(12")	SY	762.400	$27.500	$20,966.00	25
450	RAIL (TY T223)	LF	624.000	$64.000	$39,936.00	26
450	RAIL (TY C223)	LF	624.000	$82.000	$51,168.00	27
454	SEALED EXPANSION JOINT (4")(SEJ-A)	LF	105.000	$88.840	$9,328.20	28
460	CORRUGATED METAL PIPE (GALV STL 18")	LF	40.000	$55.000	$2,200.00	29
462	CONCRETE BOX CULVERT (5' X 5')	LF	69.000	$345.000	$23,805.00	30
464	REINF CONCRETE PIPE (CL III)(24")	LF	41.000	$70.000	$2,870.00	31
466	WINGWALL (FW-0)(HW=6 FT)	EA	1.000	$3,800.000	$3,800.00	32
466	WINGWALL (PW)(HW= 6 FT)	EA	1.000	$5,300.000	$5,300.00	33

CAPITAL EXCAVATION COMPANY

Control TRAVIS COUNTY PURCHASING
Project BRIDGE REPLACEMENT PROJECT
Highway KIMBRO-PARSONS
County TRAVIS

Alt Item Desc Sp	Bid Item Description	Unit	Quantity	Bid Price	Amount	Seq
467	SAF END TREAT (TY II)(24")(RCP)(3:1)	EA	2.000	$850.000	$1,700.00	34
500	MOBILIZATION	LS	1.000	$91,000.000	$91,000.00	35
502	BARRICADES, SIGNS & TRAFFIC HANDLING	MO	6.000	$5,000.000	$30,000.00	36
506	ROCK FILTER DAMS (INSTALL)(TY 2)	LF	670.000	$13.950	$9,346.50	37
506	ROCK FILTER DAMS (REMOVE)	LF	670.000	$5.950	$3,986.50	38
506	CONSTRUCTION EXIT(INSTALL)(TY 1)	SY	178.000	$9.500	$1,691.00	39
506	CONSTRUCTION EXIT (REMOVE)	SY	178.000	$6.500	$1,157.00	40
508	CONSTRUCTING DETOURS	SY	2,322.000	$28.630	$66,478.86	41
512	PRT CNC TRF BAR(F & I)(SAF SH)(TY 1)	LF	1,000.000	$6.370	$6,370.00	42
512	PRT CNC TRF BAR(MOVE)(SAF SH)(TY 1)	LF	1,000.000	$3.730	$3,730.00	43
512	PRT CNC TRF BAR(REMOVE)(SAF SH)(TY 1)	LF	1,000.000	$6.370	$6,370.00	44
529	CONC CURB & GUTTER (TY II)	LF	313.000	$14.880	$4,657.44	45
530	DRIVEWAYS (ACP)	SY	170.500	$38.150	$6,504.58	46
540	METAL W-BM GRD FENCE TIM POST	LF	1,082.000	$14.950	$16,175.90	47
540	METAL BM GRD FENCE TRANS (TL2)	EA	4.000	$595.000	$2,380.00	48
544	GD RAIL END TREAT(INST)(WOOD POST)(TY 1)	EA	8.000	$1,795.000	$14,360.00	49
642S	TEMPORARY SED CONT FENCE	LF	3,690.000	$1.550	$5,719.50	50
644	SML RD SIGN (INST) SUP & AM TY10BWG(1)SA(P)	EA	2.000	$335.000	$670.00	51
658	(INST)DELIMITER ASSY (D-SW)SZ(TYC)GF1(B1)	EA	39.000	$18.500	$721.50	52
662	WK ZN PVMT MRKGS RMV(YEL)4"(SLD)	LF	2,852.000	$1.300	$3,707.60	53
662	WK ZN PVMT MRKGS RMV(WH)4"(SLD)	LF	3,479.000	$1.300	$4,522.70	54
666	REFL PVMT MRKGS (TY II)(WH)4"(SLD)	LF	4,351.000	$0.370	$1,609.87	55
666	REFL PVMT MRKGS (TY II)(YEL)4"(SLD)	LF	4,398.000	$0.370	$1,627.26	56
				Total Bid Amount	1,823,503.28	

CAPITAL EXCAVATION COMPANY

Control	TRAVIS COUNTY PURCHASING
Project	BRIDGE REPLACEMENT PROJECT
Highway	KIMBRO-PARSONS
County	TRAVIS

CAPITAL EXCAVATION COMPANY CERTIFIES THAT THE UNIT PRICES SHOWN ON THIS COMPLETE COMPUTER PRINT-OUT FOR ALL OF THE BID ITEMS AND THE ALTERNATES CONTAINED IN THIS PROPOSAL ARE THE UNIT PRICES INTENDED AND THAT ITS BID WILL BE TABULATED USING THESE UNIT PRICES AND NO OTHER INFORMATION FROM THIS PRINT-OUT. CAPITAL EXCAVATION COMPANY ACKNOWLEDGES AND AGREES THAT THE TOTAL BID AMOUNT SHOWN WILL BE READ AS ITS TOTAL BID AND FURTHER AGREES THAT THE OFFICIAL TOTAL BID AMOUNT WILL BE DETERMINED BY MULTIPLYING THE UNIT BID PRICES SHOWN IN THIS PRINT-OUT BY THE RESPECTIVE ESTIMATED QUANTITIES SHOWN IN THE PROPOSAL AND THEN TOTALING ALL OF THE EXTENDED AMOUNTS

SIGNED: Jan E Brad

TITLE: C.E.O.

Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY PURCHASING OFFICE
CONSTRUCTION CONTRACTS: BID TABULATION FORM

BID DATE:	June 2, 2011
OPEN TIME:	2:00 PM
BIDS EXPIRE:	90 Days
BID NO.:	B110179-LP
DESCRIPTION:	Kimbro Parsons Bridge
DEPARTMENT:	TNR
CONTACT/NO.:	Mo Mortazavi x47589
BIDS RECEIVED:	6

BIDDER	BASE BID	Addm	Bid Bond	Ethics	Cert. Sec.	Safety	HUB	Sub HUB %
Capital Excavation	$1,823,503.28	YES	Y	Y	Y	Y	N	10.69%
Chasco Constructors	$1,859,878.45	YES	Y	Y	Y	Y	N	13.59%
Joe Bland Construction	$2,130,235.53	YES	Y	Y	Y	Y	N	27.50%
Dan Williams Company	$2,147,147.84	YES	Y	Y	Y	Y	N	3.60%
AUI Contractors	$2,354,862.59	YES	Y	Y	Y	Y	N	31.01%
RGM Constructors	$2,456,207.44	YES	Y	Y	Y	Y	N	8.01%

Print Name	SIGNATURE	Date
J. Lee Perry	J. Lee Perry	6/2/2011

PI625I02 Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY 6/16/11

Purchase Requisition 15:05:51

Number . . . . . : 0000528585
Type . . . . . : 1 PURCHASE REQUISITION
Status . . . . . : AUDITOR APPROVAL
Reason . . . . . : 53932 BRIDGES-CIP ATTN: MARVIN BRICE
By . . . . . : BRUNILDA CRUZ 854-7679
Date . . . . . : 4/14/11
Vendor . . . . . : CAPITAL EXCAVATION
Contract nbr . . . . . :
Ship to . . . . . : AI AS INDICATED BELOW
Deliver by date . . . : 4/14/11
Buyer . . . . . :
Fiscal year code . . : C C=Current year, P=Previous year, F=Future year

Type options, press Enter.
5=Display 8=Item extended description

Opt	**Line#**	**Quantity**	**UOM**	**Description**
_	1	1584040.83	DOL	CONSTRUCTION SERVICES FOR THE KIMBRO PARSONS BRIDGE REPLACEMENT PROJECT. +

COMMENTS EXIST Total: 1823503.28

F3=Exit F7=Alternate view F9=Print

F10=Approval info F12=Cancel F20=Comments

GM200I13 Updated 6/23/11, 3:00 p.m. **TRAVIS COUNTY** 6/16/11
Fiscal Year 2011 **Account Balance Inquiry** 15:07:15

Account number . . . : 439-4941-753.81-01
Fund . . . . . : 439 U/T ROAD BONDS 1998-RB **Project Req'd**
Department . . . . . : 49 TNR (TRANS & NATRL RESRC)
Division . . . . . : 41 ROAD & BRIDGE MAINTENANCE
Activity basic . . . : 75 CHARGES FOR SERVICES
Sub activity . . . . : 3 U/T ROAD BDS 1999
Element . . . . . : 81 CAPITAL OUTLAY
Object . . . . . : 01 BRIDGES

Original budget . . . . . :	0	
Revised budget . . . . . :	141,211	06/14/2011
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . :	19,500.00-	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	247.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	160,463.73	
Total expenditures & encumbrances:	141,210.73	100.0%
Unencumbered balance . . . . . :	.27	0.0

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

GM200I13 Updated 6/23/11, 3:00 p.m. **TRAVIS COUNTY** 6/16/11
Fiscal Year 2011 **Account Balance Inquiry** 15:07:54

Account number . . . : 512-4931-808.81-01
Fund . . . . . : 512 U/T ROAD BONDS, 2008 **Project Req'd**
Department . . . . . : 49 TNR (TRANS & NATRL RESRC)
Division . . . . . : 31 RD CAPACITY/BRIDGE REPLMT
Activity basic . . . : 80 CAPITAL PROJECTS
Sub activity . . . . : 8 INFRA&ENV SVS (TRANS&RDS)
Element . . . . . : 81 CAPITAL OUTLAY
Object . . . . . : 01 INFRASTRUCTURE - BRIDGE

Original budget . . . . . :	0	
Revised budget . . . . . :	2,711,031	06/14/2011
Actual expenditures - current . :	6,056.83	
Actual expenditures - ytd . . . :	10,809.56	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	53,966.61	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	1,687,321.55	
Total expenditures & encumbrances:	1,758,154.55	64.9%
Unencumbered balance . . . . . :	952,876.45	35.1

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: J. Lee Perry/512-854-9724
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve contract award for Gilbert Road Extension Design Project, RFQ No. Q1101113-LP, to the Highest Qualified firm, LJA, Inc.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- On January 26, 2011, seventeen (17) proposals were received for design of the Gilbert Road Extension project, in which TNR staff evaluated and rated the qualifications of each firm using a standard rating form, as developed by TNR. As a result, a short-list consisting of the top three ranking firms was generated. Each short-listed firm was interviewed on March 10, 2011 to determine the highest qualified firm for completing the required work. TNR staff rated the firms based upon their responses to standardized questions as developed by TNR.
- The initial interview process resulted in a tie between the two firms, LJA, Inc. and CP&Y. A second interview with each firm's Project Manager only, was held on March 24, 2011. TNR staff rated the two firms based upon their responses to the standardized questions asked during the Project Manager interview process, resulting in the firm of LJA, Inc. being selected as the top rakned firm.
- As a result, on April 12, 2011 the court authorized staff to commence negotiations with LJA, Inc.

- TNR and Purchasing has negotiated a scope and fee for the project and recommends awarding a Professional Services Agreement to the highest rated firm, LJA, Inc., in the amount of $304,613.49.

- **Contract Expenditures:** Within the last N/A months $0.00 has been spent against this contract/requirement.

- **Contract-Related Information:**
  Award Amount: $304,613.49
  Contract Type: Professional Services Agreement
  Contract Period: Through Completion

- **Contract Modification Information: N/A**
  Modification Amount:
  Modification Type:
  Modification Period:

- **Solicitation-Related Information:**

Solicitations Sent: 86	Responses Received: 17
HUB Information: No	% HUB Subcontractor: 35%

- **Special Contract Considerations:**

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☒ Comments: N/A

- **Funding Information:**

☒ Purchase Requisition in H.T.E.: 519041

☒ Funding Account(s): 452-4941-759-8164

☐ Comments:

Updated 6/23/11, 3:00 p.m.

Lee
6-10-11
MB

TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

RECEIVED
TRAVIS COUNTY
2011 JUN -9 PM 3:12
PURCHASING
OFFICE

June 8, 2011

MEMORANDUM

TO: Cyd V. Grimes, C.P.M., Purchasing Agent

FROM: Steve Manilla, P.E., County Executive, TNR

SUBJECT: Proposed Gilbert Road Extension
Contract # 11AE0113LP
Professional Services Agreement for Engineering Design

The following information is for your use in preparing an agenda item for Commissioners Court action. Please contact either me at ext. 4-9383 or Miguel Villarreal, P.E., Project Manager at ext. 4-7586 if you have any questions or need additional information.

Proposed Motion:
Consider and take appropriate action on TNR's request to award a Professional Services Agreement (PSA) for the Gilbert Road Extension, in Precinct One with LJA Engineering, Inc.

Summary and Staff Recommendations:
On December 13, 2010, TNR requested the Purchasing Office to obtain professional consulting services for engineering design for the Gilbert Road Extension project. Purchasing, together with TNR Public Works, developed an RFQ for these services and on January 26, 2011 received proposals from 17 firms. Three TNR staff members evaluated and rated the qualifications of each firm and determined LJA Engineering, Inc. as the highest rated and the most qualified firm for this project.

TNR and Purchasing have completed negotiations with LJA for professional services with a negotiated fee of $304,613.50.

The professional services agreement will be for the preparation of Plans, Specifications and Estimates (PS& E) documents for the construction of Gilbert Road Extension located in south east Travis County Precinct One (see attached map). The project includes alignment alternative analysis and engineering design of extending Gilbert Road from FM 969 to Austin's Colony where it will connect to existing Westall Street and Sandifer Street. The design will be coordinated with TxDOT, Del Valle ISD, and other stakeholders.

Staff recommends awarding a Professional Services Agreement with LJA Engineering, Inc.

#4424

Budget and Fiscal impact:
Funding for this project will come from 1984 Road Bonds. The total amount approved is $304,613.50. The source of funding is as follows:

Requisition Number: 519041
Account Number: 452-4941-759-8164
Project Number: 84B00R
Comm/Sub-Comm.: 968/057

Issues and Opportunities:
This project will extend Gilbert Road from FM 969 to the Austin's Colony where it will connect to existing Westall Street and Sandifer Street. This new road will provide a second primary access to the Austin's Colony and will allow for traffic in and out of the subdivision to bypass the congested intersections on FM 969 at Hunters Bend Road and Hound Dog Trail during peak hours. This project is being considered for inclusion in the upcoming November 2011 bond referendum for the construction phase.

Authorizations:
Jessica Rio, PBO

Attachment: Engineering Service Proposal
Vicinity map

cc: Cynthia McDonald, Donna Williams-Jones, Brunilda Cruz, TNR Financial Services
Steve Sun, P.E., TNR Engineering Division Manager
Lee Perry, Purchasing Assistant Buyer
Mike Crawford, Auditor's Office
Miguel Villarreal, P.E., TNR Project Manager

DRAFT

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
TRAVIS COUNTY
AND

LJA ENGINEERING, INC.

FOR
PROFESSIONAL ENGINEERING SERVICES

FOR

GILBERT ROAD EXTENSION

PROFESSIONAL SERVICES AGREEMENT (PSA)

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- 14.25 INCORPORATION OF ATTACHMENTS
- 14.26 ENTIRE AGREEMENT
- 14.27 TEXAS PUBLIC INFORMATION ACT
- 14.28 ENTITY STATUS

ACKNOWLEDGEMENT AND SIGNATURE PAGE

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EXHIBIT 2	HOURLY RATES
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	ATTACHMENT 2 –UTILITY RELOCATION SERVICES
	ATTACHMENT 3 – CONSTRUCTION ADMINISTRATION SERVICES
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APPENDIX A	SCOPE OF SERVICES
APPENDIX B	CONSULTANT'S QUALIFICATIONS STATEMENT

DRAFT PROFESSIONAL SERVICES AGREEMENT (PSA)

STATE OF TEXAS §
§
COUNTY OF TRAVIS §

This Agreement is made and entered into by and between Travis County, Texas, a political subdivision of the State of Texas, (the "COUNTY") and LJA Engineering, Inc. (the "CONSULTANT") (this "Agreement").

WHEREAS, the COUNTY desires to obtain professional engineering services for the design of Gilbert Road Extension (the "Project");

WHEREAS, the CONSULTANT has the professional ability and expertise to fulfill the requirements of the Project, and to counsel the COUNTY in the selection and analysis of cost-effective alternatives; and

WHEREAS, this Agreement is exempted from the bidding requirements of the County Purchasing Act pursuant to Section 262.024(a)(4) of the Local Government Code as this is a contract for professional services;

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the amount and sufficiency of which are acknowledged, the COUNTY and the CONSULTANT agree as follows:

SECTION 1
EMPLOYMENT OF THE CONSULTANT

1.1 The COUNTY agrees to contract with the CONSULTANT as an independent contractor and the CONSULTANT agrees to perform professional engineering services as described herein. As a condition to this contractual obligation, it is specifically agreed that any disputes arising hereunder shall be submitted to the Executive Manager of the Travis County Transportation and Natural Resources Department (the "EXECUTIVE MANAGER"). Disputes pertaining to non-technical matters shall be handled in accordance with Paragraph 11.9 of this Agreement. The EXECUTIVE MANAGER shall have complete authority for the purpose of resolving technical matters. In all other cases, the decision of the Travis County Commissioners Court (the "Commissioners Court") shall be final and binding.

1.2 The COUNTY shall provide the CONSULTANT convenient access to all existing plans, maps, studies, reports, field notes, statistics, computations, and other data in its possession relative to existing facilities and to the Project. The CONSULTANT shall make copies of needed information and promptly return all originals. Cost of such copies will be a reimbursable expense. The CONSULTANT's copies of the foregoing material shall be returned to the COUNTY upon completion of the Project, if the EXECUTIVE MANAGER so instructs the CONSULTANT.

1.3 The COUNTY cannot guarantee the accuracy of all information which it provides to the CONSULTANT. The CONSULTANT may rely on professional sealed documents to the extent that the original professional would have been held liable for the information contained therein, in accordance with industry standard practice. Information provided in record or as-built documents that is critical to the current design work should be field-verified by the CONSULTANT in accordance with his professional judgment. The CONSULTANT may rely on other project information provided by the COUNTY, such as program data or design criteria, in accordance with industry standards, except as otherwise modified herein.

1.4 If the EXECUTIVE MANAGER observes or otherwise becomes aware of any fault or defect in the Work Product, as defined herein, the EXECUTIVE MANAGER shall give prompt written notice thereof to the CONSULTANT. The CONSULTANT shall correct any such fault or defect at no cost to the COUNTY.

SECTION 2
BASIC SERVICES OF THE CONSULTANT

2.1 The CONSULTANT shall be responsible for the complete design and documentation of the work described herein, and shall prepare the Work Product, as defined herein, which shall be acceptable to the EXECUTIVE MANAGER. The CONSULTANT shall also serve as the COUNTY'S professional consultant in those phases of the Project to which this Agreement applies and shall consult with and give advice to the COUNTY during the performance of the Project.

2.2 The CONSULTANT shall perform the "Basic Services," which shall mean:

2.2.1 all elements of labor, materials and equipment required for the Project, which shall be rendered to the satisfaction of the EXECUTIVE MANAGER and the Commissioners Court and in accordance with the requirements, policies, and standard practices of Travis County;

2.2.2 the detailed Scope of Services for the Project, set forth Appendix A, attached hereto and made a part hereof (the "Scope of Services");

2.2.3 all requirements stated in the Qualifications Statement submitted by the CONSULTANT in response to that RFQ, attached hereto as Appendix B and made a part hereof;

2.2.4 the Work Product, as defined herein, which the CONSULTANT shall submit to the COUNTY for review at regular intervals, as specified in the Project Schedule to be provided by the CONSULTANT, attached hereto as Exhibit 3 and made a part hereof.

2.3 The CONSULTANT shall use all applicable codes in performing the Basic Services for the Project. The standards, codes, specifications, or other technical, design or professional requirements applying to this project shall be the latest edition in effect on the date on which this PSA is executed, unless the CONSULTANT and the COUNTY expressly agree otherwise. The applicable codes for this project include, but are not limited to:

a. Uniform Building Code
b. National Fire Code
c. National Plumbing Code
d. National Mechanical Code
e. City of Austin Energy Guidelines/Codes, or applicable electric service provider's guidelines/codes
f. Travis County Design Standards for Construction of Streets and Drainage in Subdivisions
g. AASHTO A Policy on Geometric Design of Highways and Streets
h. Texas Manual of Uniform Traffic Control Devices for Streets and Highways (current edition and revisions)
i. Texas Department of Transportation Construction Manual
j. City of Austin Drainage Criteria Manual (current version and updates)

k. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets and Bridges, 2004
l. National Environmental Policy Act (NEPA)
m. Architectural Barriers, Texas Department of Licensing and Regulation
n. Americans with Disabilities Act (ADA) Regulations
o. Army Corps of Engineers Regulations
p. Edwards Aquifer Regulations
q. Texas Commission on Environmental Quality applicable regulations

2.4 As part of the Basic Services, the CONSULTANT shall report to the County any suspected hazardous materials in the areas of proposed construction. Hazardous materials assessment and abatement work will be provided by the County under separate contract.

SECTION 3
CONSTRUCTION COST

3.1 The construction cost is the total cost to the COUNTY of all elements of the Project designed or specified by the CONSULTANT (the "Construction Cost").

3.2 The Construction Cost includes the cost at current market rates, including a reasonable allowance for overhead and profit, (i) of labor and materials and any equipment which has been designed, specified, selected, or specially provided for by the CONSULTANT and (ii) of permitting fees and other fees and charges required by the City of Austin or other governmental authorities. The Construction Cost does not include the compensation of the CONSULTANT and other consultants.

3.3 Detailed estimates of the Construction Cost prepared by the CONSULTANT represent the CONSULTANT'S best judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the CONSULTANT nor the COUNTY has control over the cost of labor, materials, or equipment, over contractor's methods of determining bid prices, or over competitive bidding, market, or negotiating conditions.

3.4 The CONSULTANT may include contingencies for design, bidding, and price escalation to determine what materials, equipment, component systems, and types of construction are to be included in the Work Product (as defined in Section 7), and may include in the Work Product alternate bids to adjust the Construction Cost to the fixed limit.

3.5 If the Bidding Phase (as described in the Scope of Services) has not commenced within one (1) month after the CONSULTANT submits the Work Product for that phase to the COUNTY, any Project budget or fixed limit of Construction Cost will be adjusted by the CONSULTANT if directed by COUNTY as an additional service, if delay was not caused by the CONSULTANT, to reflect any change in the general level of prices in the construction industry between the date of submission of the Work Product and the date on which bids are sought.

3.6 If the Project budget or fixed limit of Construction Cost is exceeded by the lowest responsible bid, the COUNTY may:

(1) give written approval of an increase in the Project budget or fixed limit,
(2) authorize rebidding of the Project within a reasonable time,

(3) if the Project is abandoned, terminate this Agreement, or
(4) revise the scope of the Project to reduce the Construction Cost.

3.7 If the COUNTY chooses to proceed under clause 3.6.4 above, the CONSULTANT, without additional compensation, shall modify the documents that the CONSULTANT is responsible for preparing under the Basic Services portion of this Professional Services Agreement, as necessary to comply with the fixed limit.

3.8 The CONSULTANT shall estimate the total project budget, including reimbursables, contingencies, permit fees, and agency fees. The budget shall not include (1) hazardous material testing and removal if any is required or (ii) any costs for furniture, fixtures and equipment. As part of the services, the CONSULTANT shall report any suspected occurrence of hazardous materials in the areas of proposed remodeling to the County. Hazardous materials abatement work will be provided by the County under separate contract.

SECTION 4
COMPENSATION AND PAYMENT SCHEDULE

4.1 In consideration of the CONSULTANT's performance of the Basic Services, the CONSULTANT shall receive the Basic Services compensation described in Exhibit 1, attached hereto and made a part hereof. The Basic Services compensation shall be paid in accordance with the payment schedule set forth in Exhibit 1.

4.2 For the performance of services not specifically described in the Basic Services (the "Additional Services"), the CONSULTANT shall receive the Additional Services compensation described in Exhibit 1.

4.3 In the event of any dispute over the classification of the CONSULTANT's services as "Basic" or "Additional" services under this Agreement, the decision of the EXECUTIVE MANAGER shall be final and binding on the CONSULTANT.

SECTION 5
PERIOD OF SERVICE

5.1 The CONSULTANT shall perform the professional services described herein, whether "Basic" or "Additional" services, in accordance with the Project Schedule, attached hereto as Exhibit 3 and made a part hereof. Any such modification shall include an update to the Project.

5.2 This Agreement shall become effective on the Effective Date, as defined herein, and shall remain in full force and effect for the period required for the complete design of, construction contract award for, and construction of the Project, including warranty periods and any extensions of time as provided herein (the "Project Completion Date"), unless sooner terminated as provided for herein.

5.3 If the performance by CONSULTANT or the COUNTY of either party's obligations hereunder is interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or conduct of any person or persons not a party hereto, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof. Upon the discovery of such an event, the party whose performance is affected under this section shall notify the other party,

and a special meeting shall be called by the EXECUTIVE MANAGER to propose a program for a solution to the problem, and if necessary, to establish an estimated period of time of suspension or extension of the Project Completion Date. A written request for an extension of time, when properly documented and justified by the circumstances, may be granted by the EXECUTIVE MANAGER.

SECTION 6
COORDINATION WITH COUNTY

6.1 The EXECUTIVE MANAGER shall act on behalf of the COUNTY with respect to any and all services to be performed under this Agreement. The EXECUTIVE MANAGER shall have complete authority to interpret and define the COUNTY's policies and decisions with respect to the CONSULTANT's services. The EXECUTIVE MANAGER may designate representatives to transmit instructions and receive information.

6.2 The CONSULTANT shall not commence work until the CONSULTANT has been thoroughly briefed on the scope of the Project by the EXECUTIVE MANAGER. The CONSULTANT shall not commence work on the Project until receipt of a written notice to proceed issued by the Travis County Purchasing Agent upon the recommendation of the EXECUTIVE MANAGER (the "Notice to Proceed"). The CONSULTANT shall not commence work on any phase of the Project, as such phases are described in the Scope of Services, until receipt of a written Notice to Proceed, which shall be issued by the EXECUTIVE MANAGER.

6.3 At the beginning of each phase and before written authorization to proceed with that phase is issued, the CONSULTANT shall submit to the EXECUTIVE MANAGER the Project Schedule, as updated and adjusted as required for each phase. In addition, the CONSULTANT shall make monthly progress reports with comparisons to the Project Schedule.

6.4 In addition to the CONSULTANT's obligations described in the Scope of Services pertaining to meetings, at intervals that shall not exceed thirty (30) days, the CONSULTANT shall arrange for and attend progress meetings with representatives of the COUNTY and, as applicable, any other governmental authority having jurisdiction over the Project to explain and receive feedback on the work-in-progress.

6.5 The CONSULTANT shall furnish all available data and reasonable assistance necessary to comply with established application, review, and approval processes for any permits, grants, or planning advances required for the Project. The CONSULTANT shall familiarize himself with and comply with established application, review, and approval processes as necessary to assure that reasonable compliance will cause no delay to the Project Schedule.

6.6 The CONSULTANT shall have the responsibility at all times under the terms of this Agreement for advising the COUNTY whether in the CONSULTANT's judgment it is feasible to proceed with the Project given any constraints affecting the Project.

6.7 The CONSULTANT shall cooperate and coordinate with the COUNTY's staff and other consultants and contractors as reasonable and necessary in performance of this Agreement and as required by the EXECUTIVE MANAGER.

SECTION 7
WORK PRODUCT

7.1 The term "Work Product" shall mean any reports, drawings, plans, specifications and any other documents created, obtained or assembled in connection with performance of this Agreement and with the services rendered in connection with the Project, including but not limited to any and all deliverables for each phase of the Project as described in the Scope of Services.

7.2 The Work Product shall be submitted by the CONSULTANT for each phase of the Project on or before the dates specified in the Project Schedule provided by the CONSULTANT. Upon receipt of the Work Product, the submission shall be checked for completion. A "Complete" submission shall mean that all items listed, referenced and otherwise described in this Agreement relating to that phase of the Project have been included.

7.3 If the submission is Complete, the COUNTY shall notify the CONSULTANT and the COUNTY's Technical Review Process, as defined herein, will begin. If the submission is incomplete, the COUNTY shall notify the CONSULTANT, who shall perform such professional services as are required to complete the Work Product for that phase and shall resubmit it to the COUNTY.

7.4 The COUNTY's "Technical Review Process" shall mean County's review of the Complete Work Product for substantial compliance with the technical specifications and requirements included in the Basic Services. If necessary, the Complete Work Product shall be returned to the CONSULTANT, who shall perform any professional services required for such compliance and resubmit the Complete Work Product to the COUNTY.

7.5 The process described in paragraph 7.3 and 7.4 shall be repeated until the Work Product is accepted by County. "Acceptance" shall mean that in the EXECUTIVE MANAGER's opinion substantial compliance with the technical specifications and requirements has been achieved.

7.6 After Acceptance, the CONSULTANT shall perform any required modifications, corrections, redesigns, and additional work as requested by the COUNTY and any other governmental entities having jurisdiction over the Project and as necessary to receive final approval by the EXECUTIVE MANAGER. "Approval" shall mean formal written recognition that the Work Product for that phase is Complete and that compliance with the technical specifications and requirements has been fully achieved.

7.7 In the event of any dispute over the classification of the CONSULTANT's Work Product as "Complete", "Accepted", or "Approved" under this Agreement, the decision of the EXECUTIVE MANAGER shall be final and binding on the CONSULTANT.

SECTION 8
REVISION TO WORK PRODUCT

8.1 After Approval by the County of the Work Product for each Project phase, the CONSULTANT shall, without additional compensation, perform any professional services required as a result of the CONSULTANT's development of the Work Product which are found to be in error or omission. In addition, if it is necessary to revise the Work Product in order to make the Project constructible, the CONSULTANT shall do so without additional compensation. However, after Approval by County, any

revisions, additions, or other modifications made at the COUNTY's request for the convenience of County, which involve extra services and expenses to the CONSULTANT, shall entitle the CONSULTANT to additional compensation for such extra services and expenses and shall be paid as Additional Services in accordance with Exhibits 1 and 2. Written authorization for Additional Services must be obtained in advance in accordance with Exhibit 1.

SECTION 9
REIMBURSABLE EXPENSES

9.1 "Reimbursable Expenses" shall mean expenses in addition to the compensation for Basic Services or Additional Services set forth in Exhibits 1 and 2, and shall include actual expenditures made by the CONSULTANT in the interest of the Project for the expenses listed below:

9.1.1 Expense of reproductions, plotting of drawings, and/or other documents for other than the in-house use of the CONSULTANT. Also allowable as reimbursables are postage, delivery expenses, and mileage that are for the Work Product(s);

9.1.2 Expense of review and permitting fees as required by governmental authorities having jurisdiction over the Project; and

9.1.3 The Sub-consultant Management Fee is a to be determined (TBD) percentage negotiated between the COUNTY and the CONSULTANT, for the management of any sub consultants utilized in the performance of the Basic Services or Additional Services set forth in Exhibits 1 and 2. The COUNTY reserves the right to waive the Sub-consultant Management Multiplier during negotiations.

9.2 Unless this Agreement has been amended or modified as provided herein, at no time shall the payments made for each of the above-listed categories of Reimbursable Expenses exceed the amount shown in Exhibit 1.

9.3 Payment of Reimbursable Expenses shall be made monthly upon presentation of the CONSULTANT's statement of services rendered or expenses incurred. Receipts for all reimbursable expenses shall be submitted with each invoice. The COUNTY does not reimburse for sales taxes paid by the CONSULTANT. The CONSULTANT may obtain a Tax Exempt Certificate from the Travis County Purchasing Office.

SECTION 10
SUSPENSION AND TERMINATION OF AGREEMENT

10.1 SUSPENSION. The COUNTY may suspend performance of this Agreement at any time for any reason without terminating this Agreement by giving CONSULTANT written Notice of Suspension (a "Notice of Suspension"). The "Effective Date of Suspension" shall be the date on which CONSULTANT receives the Notice of Suspension, and this date shall begin the Suspension Period. Performance may be reinstated and this Agreement resumed in full force and effect within sixty (60) days of receipt by the CONSULTANT of written notice of reinstatement from the COUNTY. Upon the Effective Date of Suspension, the CONSULTANT shall follow the procedures described below:

10.1.1 Upon receipt of a Notice of Suspension, the CONSULTANT shall, unless the Notice otherwise directs, immediately begin to phase out and discontinue all services in connection with the performance of this Agreement and shall prepare a statement detailing the services performed under this Agreement prior to the Effective Date of Suspension. Copies of all completed or partially completed designs, plans, and specifications prepared under this Agreement prior to the Effective Date of Suspension, including but not limited to the Work Product, shall be prepared for possible delivery to the COUNTY upon COUNTY's request.

10.1.2 During the Suspension Period, the CONSULTANT may submit the above-referenced statement to the COUNTY for payment of the approved services actually performed under this Agreement, less previous payments.

10.2 TERMINATION FOR CONVENIENCE. The COUNTY reserves the right to terminate this Agreement for reasons other than default by the CONSULTANT, including for any reason deemed by Commissioners Court to serve the public interest, or resulting from any governmental law, ordinance, regulation, or court order, by delivering to the CONSULTANT a written notice (a "Notice of Termination"), which shall take effect on the tenth day following receipt by the CONSULTANT ("Termination for Convenience"). Termination for Convenience shall not be made when termination is authorized under any other provisions of this Agreement and Termination for Convenience shall not be taken with the intention of awarding the same or similar contract requirements to another source.

10.2.1 Upon receipt of a Notice of Termination and prior to the effective date of termination, the CONSULTANT shall, unless the Notice of Termination otherwise directs, immediately begin to phase out and discontinue all services in connection with the performance of this Agreement and shall proceed to promptly cancel all existing orders and contracts insofar as such orders and contracts are chargeable to this Agreement. Within thirty (30) days after receipt of a Notice of Termination, the CONSULTANT shall submit a statement showing in detail the services performed under this Agreement prior to the effective date of termination.

10.2.2 Copies of all completed or partially completed designs, plans, specifications and other work product prepared under this Agreement prior to the effective date of termination shall be delivered to the COUNTY as a precondition to any final payment due under this Agreement.

10.2.3 Upon the above conditions being met, the COUNTY shall pay the CONSULTANT for approved services actually performed under this Agreement prior to termination, less previous payments.

10.2.4 Failure by the CONSULTANT to submit the required statement described in paragraph 10.2.1 and to comply with the above stated conditions shall constitute a waiver by the CONSULTANT of any and all rights or claims to collect the fee that CONSULTANT may rightfully be entitled to for services performed under this Agreement.

10.3 TERMINATION FOR DEFAULT. Either party may terminate this Agreement for the failure of the other party to perform any provisions of this Agreement, through no fault of the terminating party ("Termination for Default") by delivering written notice of termination (a "Notice of Termination for Default") to the defaulting party. The Notice of Termination for Default shall take effect on the tenth day following receipt by the defaulting party. In the event of Termination for Default, the COUNTY and its officials, agents and representatives shall not be liable for loss of any profits.

Termination by CONSULTANT:

10.3.1 In the event the CONSULTANT exercises its right to terminate for default by the COUNTY, within thirty (30) days after receipt by the COUNTY of the CONSULTANT's Notice of Termination for Default, the CONSULTANT shall submit a statement detailing the services performed under this Agreement prior to the effective date of termination.

10.3.2 Copies of all completed or partially completed designs, plans, specifications and other work product prepared under this Agreement prior to the effective date of termination shall be delivered to the COUNTY as a precondition to any final payment due under this Agreement.

10.3.3 Upon the above conditions being met, the COUNTY shall pay the CONSULTANT for approved services actually performed under this Agreement prior to termination, less previous payments.

10.3.4 Failure by the CONSULTANT to submit the required statement described in paragraph 10.3.1 and to comply with the above stated conditions shall constitute a waiver by the CONSULTANT of any and all rights or claims to collect the fee that CONSULTANT may rightfully be entitled to for services performed under this Agreement.

Termination by COUNTY:

10.3.5 Upon receipt by the CONSULTANT of a Notice of Termination for Default and prior to the effective date of termination, the CONSULTANT shall, unless the Notice of Termination otherwise directs, immediately begin to phase out and discontinue all services in connection with the performance of this Agreement and shall proceed to promptly cancel all existing orders and contracts insofar as such orders and contracts are chargeable to this Agreement. Within thirty (30) days after receipt of a Notice of Termination for Default, the CONSULTANT shall submit a statement showing in detail the services performed under this Agreement prior to the effective date of termination.

10.3.6 Copies of all completed or partially completed designs, plans, specifications and other work product prepared under this Agreement prior to the effective date of termination shall be delivered to the COUNTY as a precondition to any final payment due under this Agreement.

10.3.7 Upon the above conditions being met, the COUNTY shall pay the CONSULTANT for approved services actually performed under this Agreement prior to termination, less previous payments.

10.3.8 Failure by the CONSULTANT to submit the required statement described in paragraph 10.3.5 and to comply with the above stated conditions shall constitute a waiver by the CONSULTANT of any and all rights or claims to collect the fee that CONSULTANT may rightfully be entitled to for services performed under this Agreement.

10.4 All references to time in this Agreement shall be measured in calendar days unless otherwise specified.

SECTION 11
CONSULTANT'S RESPONSIBILITY AND LIABILITY

11.1 The CONSULTANT covenants to undertake no task in which a professional license or certificate is required unless CONSULTANT or someone under CONSULTANT's direction is appropriately licensed. In the event such licensed individual's license expires, is revoked, or is canceled, the CONSULTANT shall inform the COUNTY of such event within five (5) working days.

11.2 The CONSULTANT shall be responsible for conformance with applicable federal and state laws, COUNTY permitting requirements, and city ordinances currently in effect.

11.3 Acceptance and Approval of the Work Product by the COUNTY shall not release the CONSULTANT of any responsibility or liability for the accuracy and competency of CONSULTANT's designs, working drawings, specifications, or other documents or work performed under this Agreement. Neither Acceptance nor Approval by the COUNTY shall be an assumption of responsibility or liability by the COUNTY for any defect, error, or omission in the designs, working drawings, specifications, or other documents prepared by the CONSULTANT.

11.4 Notwithstanding anything in this AGREEMENT to the contrary, the CONSULTANT shall perform all services and responsibilities required of the CONSULTANT under this Agreement using at least that standard of care which a reasonably prudent CONSULTANT in Travis County, Texas, would use in similar circumstances. The CONSULTANT shall perform the duties set forth in this Agreement in a professional manner and nothing in this Agreement shall be construed to relieve the CONSULTANT of this duty.

11.5 Any employee of the CONSULTANT, who in the opinion of the COUNTY is incompetent or whose conduct becomes detrimental to the work or coordination with the COUNTY, shall upon the COUNTY's request be immediately removed from association with the Project.

11.6 The CONSULTANT shall place his Texas Professional CONSULTANT's seal of endorsement on all documents and engineering data furnished to the COUNTY, as required by law.

11.7 The CONSULTANT is an independent contractor under this Agreement. Neither the CONSULTANT nor any officer, agent, servant, or employee of the CONSULTANT shall be classified as an employee or servant of COUNTY.

11.8 INDEMNIFICATION. THE CONSULTANT AGREES TO AND SHALL INDEMNIFY AND HOLD HARMLESS COUNTY AND ITS OFFICIALS, AGENTS, AND EMPLOYEES, FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, ACTIONS, SUITS, AND LIABILITY OF ANY KIND, WHETHER MERITORIOUS OR NOT, INCLUDING, WITHOUT LIMITATION, ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY TO OR DEATH OF ANY PERSON, OR FOR DAMAGE TO ANY PROPERTY ARISING IN WHOLE OR IN PART FROM ANY NEGLIGENT ACT, NEGLIGENT ERROR, OR NEGLIGENT OMISSION OF THE CONSULTANT OR ANY OF ITS EMPLOYEES, AGENTS, REPRESENTATIVES, OR SUBCONTRACTORS ON ACCOUNT OF, ARISING OR RESULTING FROM, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF THIS AGREEMENT.

11.8.1 If any claim, or other action, that relates to the CONSULTANT's performance under this Agreement, including proceedings before an administrative agency, is made or brought by any

person, firm, corporation, or other entity against the CONSULTANT, the CONSULTANT shall give written notice to County of the following information:

(i) the existence of the claim, or other action, within ten (10) working days after being notified of it;

(ii) the name and address of the person, firm, corporation, or other entity that made a claim, or that instituted any type of action or proceeding;

(iii) the alleged basis of the claim, action or proceeding;

(iv) the court or administrative tribunal, if any, where the claim, action or proceeding was instituted; and

(v) the name or names of any person against whom this claim is being made.

11.8.2 Except as otherwise directed, the CONSULTANT shall furnish to County copies of all pertinent

11.8.3 papers received by the CONSULTANT with respect to making these claims or actions and all court pleadings related to the defense of these claims or actions.

11.9 DISPUTES AND APPEALS: The Purchasing Agent acts as the County representative in the issuance and administration of this contract. In case of a dispute, any document, notice, or correspondence not issued by or to the Purchasing Agent, or other authorized County person, is void unless otherwise stated in this contract. If the CONSULTANT does not agree with any document, notice, or correspondence issued by the Purchasing Agent, or other authorized County person, the CONSULTANT must submit a written notice to the Purchasing Agent, or other authorized County person, within ten (10) calendar days after receipt of the document, notice, or correspondence, outlining the exact point of disagreement in detail.

SECTION 12
OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT shall furnish the County with Work Product as requested, whether or not they are complete at the end of the Project, or upon suspension or termination of this Agreement, as provided herein. The CONSULTANT shall have the right to retain copies of the Work Product for its records.

12.2 The Work Product, and any other documents, including estimates, computer tapes, graphic files, tracings, calculations, analyses, reports, specifications, field notes, and data prepared by the CONSULTANT in performance of this Agreement, together with all intellectual property and proprietary rights in and to all such documents, shall upon creation become the sole and exclusive property of the COUNTY and upon completion of the Project shall be delivered to the COUNTY in an organized fashion with the CONSULTANT retaining a copy.

12.3 Any reuse by the CONSULTANT of any such documents described in paragraphs 12.1 and 12.2 without the specific and prior written consent of the COUNTY shall be at the CONSULTANT's sole risk and without liability or legal exposure to the COUNTY. Should this Agreement be terminated prior to completion of the Project, the CONSULTANT shall not be liable for the COUNTY's use of partially

completed designs, plans, or specifications on this Project or any other Project.

12.4 The CONSULTANT shall not be responsible for any use or any modifications to the documents described in paragraphs 12.1 and 12.2 performed by any other entity, without the specific written consent of the CONSULTANT.

SECTION 13
MAINTENANCE OF AND RIGHT OF ACCESS TO RECORDS

13.1 The CONSULTANT agrees to maintain appropriate accounting records of costs, expenses, and payrolls of employees working on the Project, together with documentation of evaluations and study results for a period of five years after final payment for completed services and all other pending matters concerning this Agreement have been closed.

13.2 The CONSULTANT further agrees that the COUNTY and its duly authorized representatives shall have access to any and all books, documents, papers and records of the CONSULTANT, which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.

SECTION 14
MISCELLANEOUS

14.1 VENUE. This Agreement is governed by and shall be construed in accordance with the laws of the United States of America and the State of Texas, and all obligations under this Agreement are performable in Travis County, Texas. Venue for any dispute arising out of this Agreement will lie in the appropriate court of Travis County, Texas.

14.2 SEVERABILITY. If any portion or portions of this Agreement are ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of it shall remain valid and binding.

14.3 EQUAL OPPORTUNITY IN EMPLOYMENT. The CONSULTANT agrees, during the performance of the services under this Agreement, to comply with the equal opportunity in employment provisions cited in Exhibit 4, attached hereto and made a part hereof.

14.4 CERTIFICATE OF CONSULTANT. The CONSULTANT certifies that neither the CONSULTANT nor any members of the CONSULTANT's firm has:

14.4.1 Employed or retained for a commission, percentage, brokerage, contingency fee, or other consideration, any firm or person (other than a bona fide employee working solely for the CONSULTANT) to solicit or secure the services provided by this Agreement.

14.4.2 Agreed, as an expressed or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person other than in connection with carrying out the services to be performed under this Agreement.

14.4.3 Paid or agreed to pay to any firm, organization, or person (other than bona fide employees working solely for the CONSULTANT) any fee, contribution, donation, or consideration of any

kind for, or in connection with, procuring or carrying out the services provided under this Agreement.

14.4.4 The CONSULTANT further agrees that this certification may be furnished to any local, state or federal governmental agencies in connection with this Agreement and for those portions of the Project involving participation of agency grant funds and is subject to all applicable state and federal, criminal and civil laws.

14.5 BIDDING EXEMPTION. This Agreement is exempted from the bidding requirements of the County Purchasing Act pursuant to Section 262.024(a)(4) of the Local Government Code as this is a contract for professional services.

14.6 NOTICE. Any notice required or permitted to be given under this Agreement by one party to the other shall be in writing and shall be given and deemed to have been given immediately if delivered in person to the address set forth in this section for the party to whom the notice is given, or on the third day following mailing if placed in the United States mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the party at the address set forth in this section.

The address of the COUNTY for all purposes under this Agreement, unless such notice is specifically directed otherwise, shall be:

COUNTY: Cyd V. Grimes (or successor)
Travis County Purchasing Agent
P.O. Box 1748
Austin. Texas. 78767

with copies to (registered or certified mail with return receipt is not required):

Steven M. Manilla, P.E. (or successor)
Travis County Transportation and Natural Resources, Executive Manager
P.O. Box 1748
Austin, Texas 78767

The address of the CONSULTANT for all purposes under this Agreement, unless such notice is specifically directed otherwise, shall be:

LJA Engineering, Inc.
Attn: Ken Schrock
5316 Highway 290 West
Austin, Texas 78735

14.7 INSURANCE. The CONSULTANT agrees during the performance of the services under this Agreement to comply with the insurance requirements set forth in Exhibit 5, attached hereto and made a part hereof.

14.8 FORFEITURE OF AGREEMENT. The CONSULTANT shall forfeit all benefits of this Agreement and the COUNTY shall retain all performance by the CONSULTANT and recover all consideration, or the value of all consideration, paid to the CONSULTANT pursuant to this Agreement if:

(i) The CONSULTANT was doing business at the time of submitting its Qualifications Statement or had done business during the 365-day period immediately prior to the date on which its Qualifications Statement was due with one or more Key Contracting Persons; or

(ii) The CONSULTANT does business with a Key Contracting Person after the date on which the Qualifications Statement that resulted in this Agreement and prior to full performance of this Agreement.

14.8.1 "Was doing business" and "has done business" mean:

14.8.1.1 Paying or receiving in any calendar year any money valuable thing which is worth more than $250 in the aggregate in exchange for personal services or for purchase of any property or property interest, either real or personal, either legal or equitable; or

14.8.1.2 Loaning or receiving a loan of money; or goods or otherwise creating or having in existence any legal obligation or debt with a value of more than $250 in the aggregate in a calendar year;

14.8.1.3 but does not include:

14.8.1.3.1 any retail transaction for goods or services sold to a Key Contracting Person at a posted, published, or marked price available to the general public;

14.8.1.3.2 any financial services product sold to a Key Contracting Person for personal, family, or household purposes in accordance with pricing guidelines applicable to similarly situated individuals with similar risks as determined by the CONSULTANT in the ordinary course of its business; or

14.8.1.3.3 a transaction for a financial service or insurance coverage made on behalf of the CONSULTANT if the CONSULTANT is a national or multinational corporation by an agent, employee or other representative of the CONSULTANT who does not know and is not in a position that he or she should have known about the Contract.

14.8.2 "Key Contracting Person" means any person or business listed in listed in Attachment 1 to Exhibit 6, attached hereto and made a part hereof.

14.9 PURCHASE ORDER. The CONSULTANT and its contractors, subcontractors and vendors shall provide goods and services using the purchase order method. A purchase order number will be assigned by the designated representative of the Travis County Purchasing Office. The CONSULTANT and its contractors, subcontractors and vendors shall reference the Agreement number and the purchase order number on all invoices to the Travis County Transportation and Natural Resources Department. The terms and conditions contained elsewhere in this Agreement shall prevail over different or contrary terms in any purchase order. All invoices submitted by the CONSULTANT and its contractors, subcontractors, and vendors shall reference the purchase order number on the invoice. The COUNTY will not pay invoices that are in excess of the amount authorized by the purchase order.

14.10 PAYMENTS. Payment shall be made by check or warrant by upon satisfactory delivery and acceptance of items and submission of a correct and complete invoice to the address below for orders placed by the Purchasing Agent, or as indicated on Purchase Orders placed by other authorized COUNTY offices and/or departments.

Travis County Transportation and Natural Resources
P.O. Box 1748
Austin, Texas 78767

In order to be considered "correct and complete," an invoice must include at least the following information:

14.10.1.1 Name, address, and telephone number of the CONSULTANT and similar information in the event payment is to be made to a different address,
14.10.1.2 County Agreement, Purchase Order, or Delivery Order number,
14.10.1.3 identification of items or services as outlined in the Agreement,
14.10.1.4 quantity or quantities, applicable unit prices, total prices, and total amount, and
14.10.1.5 any additional payment information which may be called for by this Agreement.

The Consultant shall also submit a statement with each invoice showing the percentage completion of the work to date, as well as any additional written information requested by the County to document the progress of the work.

14.10.2 DISBURSEMENTS TO PERSONS WITH OUTSTANDING DEBTS PROHIBITED.

14.10.2.1 In accordance with Section 154.045 of the Local Government Code, if notice of indebtedness has been filed with the County Auditor or County Treasurer evidencing the indebtedness of the CONSULTANT to the State, the COUNTY or a salary fund, a warrant may not be drawn on a COUNTY fund in favor of the CONSULTANT, or an agent or assignee of the CONSULTANT until:

14.10.2.1.1 the County Treasurer notifies the CONSULTANT in writing that the debt is outstanding; and

14.10.2.1.2 the debt is paid.

14.10.2.2 "Debt" includes delinquent taxes, fines, fees, and indebtedness arising from written agreements with the COUNTY.

14.10.2.3 COUNTY may apply any funds COUNTY owes the CONSULTANT to the outstanding balance of debt for which notice is made under section 14.10.2.1 above, if the notice includes a statement that the amount owed by the COUNTY to the CONSULTANT may be applied to reduce the outstanding debt.

14.11 INTEREST ON OVERDUE PAYMENTS. Accrual and payment of interest on overdue payments shall be governed by Chapter 2251 of the Texas Government Code.

14.12 PROPERTY TAXES. Notwithstanding anything to the contrary herein, if the CONSULTANT is delinquent in the payment of property taxes at the time of providing the services rendered under this Agreement, the CONSULTANT hereby assigns any payments to be made for services rendered hereunder to the Travis County Tax Assessor-Collector for the payment of said delinquent taxes.

14.13 TAXPAYER IDENTIFICATION. The CONSULTANT shall provide the COUNTY with an Internal Revenue Form W-9 Request for Taxpayer Identification Number and Certification that is completed in compliance with the Internal Revenue Code, its rules and regulations, and a statement of entity status in a form satisfactory to the County Auditor before any funds are payable under this Agreement.

14.14 SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the COUNTY and the CONSULTANT and their respective successors, executors, administrators, and assigns. Neither the COUNTY nor the CONSULTANT may assign, sublet, or transfer their interest in or obligations under this Agreement without the written consent of the other party hereto. IT IS EXPRESSLY ACKNOWLEDGED THAT NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND THIS AGREEMENT EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE COMMISSIONERS COURT.

14.15 HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) PROGRAM REPORTING REQUIREMENTS.

14.15.1 HUB Program Requirements

14.15.1.1 In consideration of award of this Agreement to the CONSULTANT, the CONSULTANT agrees to maintain a subconsultant relationship with any HUB Subconsultants identified on the HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION Form provided with the CONSULTANT's Qualifications Statement and attached hereto as Exhibit 7 and made a part hereof. The CONSULTANT will make good faith efforts to meet or exceed the HUB participation goals in the Professional Services category for an overall 15.8% for Minority-Owned Business Enterprises (MBE) and an Overall 15.8% for Woman-Owned Business Enterprises (WBE). *(Sub-goals: 1.9% African-American, 9.0% Hispanic-American, 4.9% Native/Asian-American)* of the Contract Sum. For purposes of this Agreement, all references to "HUB" shall mean "certified HUB." To be considered as a "certified HUB," the subcontractor must have been certified by, and hold a current and valid certification with, any of the following three agencies: (1) The State of Texas; (2) the City of Austin; or (3) the Texas Unified Certification Program. Minimum good faith efforts include, to the extent practical and consistent with standard and prudent industry practices, the following:

(a) dividing the Work into the smallest feasible portions, to allow for maximum HUB subcontractor participation;
(b) providing to HUBs that exhibited genuine interest in bidding on a subcontract adequate information regarding the Project (i.e. plans, specifications, scope of work, bonding and insurance requirements and a point of contact within CONSULTANT's organization);
(c) notifying, in writing, three or more HUBs for each scope of work, allowing no less than five working days prior to bid submission, of the planned work to be subcontracted;
(d) providing notice of opportunities to minority or women trade organizations or development

centers to assist in identifying potential HUBs by disseminating the information to their members/participants.

14.15.1.2 The CONSULTANT may go beyond the good faith efforts listed above when soliciting HUB subcontractors.

14.15.2 Subcontractor Tracking Software System.

14.15.2.1 The Travis County Purchasing Office has implemented an electronic subcontracting reporting system (the "Subcontractor Tracking Software System" or the "System") to assist the Travis County Purchasing Office in monitoring, tracking and reporting payments to Subcontractors/subconsultants. The COUNTY understands and believes, based on discussions with representatives of the System vendor and review of documentation accompanying the System, that: (i) the System provides a paperless environment in which transactions are electronically stored and routed; "Payment" and "Payment Verification" alerts are provided by e-mail and fax; (ii) the System will facilitate electronic Subcontractor/subconsultant diversity management, which in turn will improve auditing while cutting costs and shortening the audit cycle from months to hours; (iii) the System will eliminate standard forms and streamline the current manual process of tracking payments to all first-tier Subcontractors/subconsultants by performing all such tracking procedures electronically; and (iv) the System will serve as a tool to improve efficiency, accountability, data accuracy, transparency, and overall communication.

14.15.2.2 The CONSULTANT shall designate, and shall require all Subcontractors/subconsultants to designate, a liaison responsible for handling all Subcontractor Tracking Software System reporting. On a monthly basis, the CONSULTANT shall record and submit electronically payments made to all Subcontractors/subconsultants for Work completed through the end of the previous pay period; such electronic recording and submission shall be completed no later than the 15th day after such payments are made. The CONSULTANT shall contractually require all Subcontractors/ subconsultants to verify payments by entering such payment data in the System no later than 10 days following the day on which the CONSULTANT enters the Subcontractor/subconsultant payment information as required herein. The CONSULTANT shall attempt to resolve any payment discrepancies or disputes in good faith. The CONSULTANT shall not receive credit towards the HUB, M/WBE and DBE participation goals until reported payments have been verified by entering the payment data into the System as described herein or by providing to the COUNTY payment documentation satisfactory to the COUNTY.

14.15.2.3 The CONSULTANT shall report payment information pertaining to each Subcontractor/subconsultant that includes, but is not limited to, business name, certification status, work assignment, original subcontract sum, payment number, percentage and dollars paid during the reporting period. A "Comment" field is available for entering additional information and comments and includes the ability to attach documents.

14.15.2.4 Failure by the CONSULTANT to furnish the information required of it described in this paragraph 14.15.2 may result in cancellation of the contract award and contract termination in accordance with the procedures set forth in this Agreement. Additionally, if the CONSULTANT is determined to be in default of these mandatory reporting requirements, it may have such conduct considered against it, in assessment of responsibility, in the evaluation of

future contracts with the COUNTY.

14.15.2.5 The CONSULTANT shall register, and shall contractually require all Subcontractors/subconsultants to register, with a username and password. Training on how to use the System will be provided by Travis County Purchasing Office HUB staff.

14.15.2.6 The COUNTY understands and believes that the Subcontractor Tracking Software System will assist the COUNTY in ensuring compliance with the County's HUB Program, and will allow COUNTY staff to closely monitor The CONSULTANT and all Subcontractors/subconsultants performing Work on the Project. Travis County Purchasing Office HUB staff will conduct periodic post-award compliance reviews to verify that Subcontractors/subconsultants listed by the CONSULTANT performed the work and received payment.

14.15.2.7 During the term of this Agreement, the CONSULTANT is encouraged to inform the COUNTY of any problems anticipated or encountered, and of any other concerns, regarding the utilization of HUBs, M/WBEs and DBEs.

14.15.2.8 Other information tracked by the System includes increases or decreases in Subcontractor/subconsultant Work assignments, percentage of goal achieved, and substitutions. When substituting a Subcontractor/subconsultant, the CONSULTANT is highly encouraged to utilize HUBs, M/WBEs and DBEs. The CONSULTANT shall notify the COUNTY of any substitutions or changes to Subcontractors/subconsultants in accordance with the procedures described in the System. Such notice shall be sent electronically to the Purchasing Agent or HUB Program Coordinator. The CONSULTANT may be requested to provide evidence that it made a good faith effort to substitute another HUB, M/WBE or DBE Subcontractor/subconsultant but was unable to do so. Approval turn around time will be within 24 – 48 hours. If the CONSULTANT has difficulty in locating HUB, M/WBE or DBE Subcontractors/subconsultants, it should contact the Travis County Purchasing Office HUB staff at (512) 854-4561 or (512) 854-4852.

14.15.2.9 The COUNTY understands and believes that other notifications automatically generated by the Subcontractor Tracking Software System include the following: User Registration/Password, Contract Award Notifications, Audit Reminders, Unresponsive HUB Subcontractors, Discrepancy Notifications, HUB Subcontractor Change Requests, Payment Verifications, Vendor Information Verification Notices, Not Meeting the Goals Notification and Contract Closeout. Some notifications listed may include response deadlines.

14.15.2.10 The COUNTY encourages the fostering of mentor/protégé relationships through the Community Mentor Protégé Initiative, and Travis County Purchasing Office HUB staff will cooperate with and assist the CONSULTANT in initiating and/or developing such efforts.

14.16 FUNDING OUT. The COUNTY shall make reasonable efforts within its power to obtain, maintain and properly request and appropriate funds from which the payments provided for in connection with this Agreement may be paid. Notwithstanding any provision to the contrary in this Agreement, in the event that either no funds or insufficient funds are appropriated for any payments due under this Agreement for the period covered by such budget or appropriation, this Agreement shall terminate

without penalty to the COUNTY.

14.17 FUNDING. Funds for payment on this Agreement have been provided through the COUNTY budget approved by Commissioners Court for this fiscal year only. State of Texas statutes prohibit the obligations and expenditure of public funds beyond the fiscal year for which a budget has been approved. However, the cost of items or services covered by this Agreement is considered a recurring requirement and is included as a standard and routine expense of the COUNTY to be included in each proposed budget within the foreseeable future. The Commissioners Court expects this to be an integral part of future budgets to be approved during the period of this Agreement except for unanticipated needs or events which may prevent such payments against this Agreement. However, the COUNTY cannot guarantee the availability of funds, and enters into this Agreement only to the extent such funds are made available. The Fiscal Year for the COUNTY extends from October 1st of each calendar year to September 30th of the next calendar year.

14.18 NON-WAIVER OF DEFAULT. No payment, act, or omission by the COUNTY may constitute or be construed as a waiver of any breach or default of the CONSULTANT which then exists or may subsequently exist. All rights of the COUNTY under this Agreement are specifically reserved and any payment, act or omission shall not impair or prejudice any remedy or title to the COUNTY under it. Any right or remedy in this Agreement shall not preclude the exercise of any other right or remedy under this Agreement or under any law, except as expressly provided herein, nor shall any action taken in the exercise of any right or remedy be deemed a waiver of any other rights or remedies.

14.19 MEDIATION. When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.073 of the Texas Civil Practice and Remedies Code, unless both parties agree, in writing, to waive the confidentiality.

14.20 OFFICIALS NOT TO BENEFIT. If a member of the Commissioners Court belongs to a cooperative association, the COUNTY may purchase equipment or supplies from the association only if no member of the Commissioners Court will receive a pecuniary benefit from the purchase, other than as reflected in an increase in dividends distributed generally to members of the association.

14.21 CONSULTANT CERTIFICATIONS:

14.21.1 The CONSULTANT certifies that the CONSULTANT (i) is a duly qualified, capable and otherwise bondable business entity, (ii) is not in receivership and does not contemplate same, (iii) has not filed for bankruptcy, and is not currently delinquent with respect to payment of property taxes within Travis County, and (iv) is duly licensed in the State of Texas to perform the work described in this Agreement.

14.21.2 The CONSULTANT further represents and warrants that (i) all applicable copyrights, patents and licenses which may exist on materials used in this Agreement have been adhered to and (ii) the COUNTY shall not be liable for any infringement of those rights and any rights granted to the COUNTY shall apply for the duration of this Agreement. The CONSULTANT shall indemnify the COUNTY, its officers, agents and employees

from all claims, losses, damages, causes of action and liability of every kind including expenses of litigation, and court costs and attorney fees for damages to any person or property arising in connection with any alleged or actual infringement of existing patents, licenses of copyrights applicable to materials used in this Agreement.

14.22 CIVIL RIGHTS/ADA COMPLIANCE. The CONSULTANT shall provide all services and activities required in a manner that would comply with the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, Public Law 93-1122, Section 504, and with the provisions of the Americans With Disabilities Act of 1990, Public Law 101-336 [S.933] as if the CONSULTANT were an entity bound to comply with these laws. The CONSULTANT shall not discriminate against any employee or applicant for employment based on race, religion, color, sex, national origin, age or handicapped condition.

14.23 GRATUITIES. The COUNTY may terminate this Agreement if it is found that gratuities of any kind, including entertainment, or gifts were offered or given by the CONSULTANT or any agent or representative of the CONSULTANT, to any County Official or employee with a view toward securing favorable treatment with respect to this Agreement. If this Agreement is terminated by the COUNTY pursuant to this provision, the COUNTY shall be entitled, in addition to any other rights and remedies, to recover from the CONSULTANT at least three times the cost incurred by CONSULTANT in providing the gratuities.

14.24 MONITORING. The COUNTY reserves the right to perform periodic on-site monitoring of the CONSULTANT's compliance with the terms of this Agreement and of the adequacy and timeliness of the CONSULTANT's performance under this Agreement. After each monitoring visit, the COUNTY shall provide the CONSULTANT with a written report of the monitor's findings. If the report notes deficiencies in the CONSULTANT's performances under the terms of this Agreement, it shall include requirements and deadlines for the correction of those deficiencies by the CONSULTANT. The CONSULTANT shall take action specified in the monitoring report prior to the deadlines specified.

14.25 INCORPORATION OF EXHIBITS AND ATTACHMENTS. All of the exhibits, attachments, and appendices referred to in this Agreement are incorporated by reference as if set forth verbatim herein.

14.26 ENTIRE AGREEMENT. This Agreement represents the entire and integrated Agreement between the COUNTY and the CONSULTANT and supersedes all prior negotiations, representations, or agreements, either oral or written.

14.27 TEXAS PUBLIC INFORMATION ACT. Notwithstanding any provision in this Agreement to the contrary, disclosure of any information obtained by the County or any of its officials, employees, agents or representatives in connection with this Agreement shall be subject to the provisions of the Texas Public Information Act and all legal authorities relating thereto, including but not limited to opinions, decisions and letter rulings issued by the Texas Attorney's General Office.

14.28 ENTITY STATUS. By my signature below, I certify that the CONSULTANT is a Texas corporation, duly incorporated under Texas law and doing business in the State of Texas.

As a duly authorized representative of the CONSULTANT, I acknowledge by my signature below that I have read and understand the above paragraphs and that the CONSULTANT has the obligation to ensure compliance with its provisions by itself and its employees, agents, and representatives.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the later date set forth below (the "Effective Date").

THE CONSULTANT:

By: Jeff P. Collins
Printed Name: Jeff P. Collins

Title: Senior Vice President
Authorized Representative

Date: 06/13/11

The Texas Board of Professional Engineers, 1917 South IH -35 South, Austin, Texas 78741, phone: (512) 440-7723, has jurisdiction over individuals licensed under the Texas Engineering Practice Act, Chapter 1001 of the Occupations Code.

TRAVIS COUNTY:

By: DRAFT
Samuel T. Biscoe
Travis County Judge

Date: _____

AVAILABILITY OF FUNDS CONFIRMED:

By: SEE VERIFICATION FORM
Susan Spataro
Travis County Auditor

APPROVED AS TO FORM:

By: DRAFT
Cyd V. Grimes, C.P.M.
Travis County Purchasing Agent

APPROVED AS TO FORM:

By: _____
Assistant County Attorney

EXHIBIT 1
COMPENSATION FOR PROFESSIONAL SERVICES AND SCHEDULE OF PAYMENTS

SECTION 1 – COMPENSATION FOR BASIC SERVICES

1.1 The fixed fee for the performance of the Basic Services shall be the sum of *(to be negotiated)*.

1.1.1 Unless this Agreement has been amended or modified as provided herein, the payments for the phases described below shall be:

(i) Design Phase: includes:

Work Product 1- 30% Design	$ 130,578.12
Work Product 2 – 60% Design	$ 110,994.22
Work Product 3 – 90% Design	$ 33,019.90
Work Product 4 – 100% Design	$ 20,220.22
Work Product 5 – Construction Phase (Including Bidding Phase)	$ 8,901.03
TOTAL:	$ 303,713.49

SECTION 2 - FIXED FEE

2.1 The CONSULTANT and the COUNTY acknowledge the fact that the fixed fee is the total cost of the Basic Services to be rendered under this Agreement. This fixed fee is based upon the labor and non-labor costs, set forth in Exhibit 2 and described above, required in the performance of the various phases of work provided for under this Agreement.

2.2 In the event of any dispute over the classification of the CONSULTANT's services as either "Basic" or "Additional" services, the decision of the EXECUTIVE MANAGER shall be final and binding on the CONSULTANT.

SECTION 3 – COMPENSATION FOR ADDITIONAL SERVICES

3.1 "Additional Services" are defined as any services performed by CONSULTANT not specifically described in the Basic Services (Section 2 of this Agreement).

3.2 For the performance of the Additional Services, the COUNTY shall pay the CONSULTANT under a written amendment to this Agreement; provided, however, that the performance of any Additional Services shall be authorized in advance in writing by the Travis County Purchasing Agent upon the recommendation of the EXECUTIVE MANAGER.

3.3 The basis of compensation for the services of principals and employees engaged in the performance of

the Additional Services shall be the hourly rates set forth in Exhibit 2.

3.4. The CONSULTANT shall be compensated for the Additional Services; provided, however, that the CONSULTANT shall not be compensated for work made necessary by the CONSULTANT's errors or omissions.

SECTION 4 – REIMBURSABLE EXPENSES

4.1 The CONSULTANT shall be reimbursed for non-labor expenses and a subcontract management fee incurred in the performance of the Basic Services under this Agreement, both of which are at invoice cost. Detailed requirements for Reimbursable Expenses are outlined in Section 9, Reimbursable Expenses.

Non-Labor reimbursable expenses: $ *900.00*

Sub-Contract Management Fee: $ *N/A*

REIMBURSABLES TOTAL NOT TO EXCEED: $ 900.00

SECTION 5 –TOTAL AGREEMENT SUM

5.1 The Total Professional Services Agreement Sum, consisting of the Basic Services of $ *303,713.49*, plus the Not-to-Exceed Reimbursable Expenses (as listed in paragraph 4.1 above) of *$ 900.00* shall not exceed *$304,613.49.*

SECTION 6 –SCHEDULE OF PAYMENTS

6.1 Payments shall be made on a monthly basis for work performed, as described in detail in the Scope of Services, within thirty (30) days of receipt of a correct and complete invoice, as defined in paragraph 14.10, by the Transportation and Natural Resources Department.

EXHIBIT 2
HOURLY RATES

Gilbert Road Extension - LJA Rates	
Title	**Rate/HR**
Senior Project Manager	$193
Senior Engineer	$153
Project Engineer	$124
Engineer-in-Training	$88
Senior Engineering Specialist	$142
Senior Engineering Tech	$117
CADD Operattor	$79
Admin	$60

EXHIBIT 3
PROJECT SCHEDULE

A. The CONSULTANT shall provide a detailed schedule of services, including a list of tasks and accompanying Work Product, to be performed for each phase described in the Scope of Services (the "Project Schedule"). At the beginning of each phase, the EXECUTIVE MANAGER and the CONSULTANT shall update and adjust the details of the Project Schedule and accompanying Work Product as may be required for each phase. The Project Schedule shall allow sufficient time for the development of the Work Product in each phase to a level of quality and standard of completeness consistent with normal engineering practice, as well as to allow time for the COUNTY's Technical Review Process.

A.1 The CONSULTANT shall provide and maintain sufficient Project staffing levels necessary to produce the work in a timely and efficient manner consistent with the Project Schedule.

A.2 The Project Schedule shall be updated in the event that:

1. any COUNTY approval or decision is not made within the time frame set forth in the Project Schedule;
2. the COUNTY makes a written request for a revision in the Work Product that is inconsistent with written approval or instructions previously given by the COUNTY and due to causes beyond the reasonable control of the CONSULTANT;
3. a force majeure event has occurred; and
4. the CONSULTANT has not performed in accordance with the latest Project Schedule.

A.3 If the CONSULTANT falls behind the Project Schedule by two or more weeks, then the CONSULTANT shall present the EXECUTIVE MANAGER with a recovery plan, which sets forth the remedial actions to be taken by the CONSULTANT. At its sole option, the COUNTY may withhold all or part of any payment due to the CONSULTANT until the Project Schedule is recovered.

B. This Agreement shall become effective upon the Effective Date and shall remain in full force and effect until the Project Completion Date, as defined herein.

C. The CONSULTANT shall complete all design work described herein, and shall submit its Work Product for all phases as described in the Scope of Services, except for Bid Phase Services, within 300 **calendar days** from the date of receipt by the CONSULTANT of the COUNTY's written Notice to Proceed.

Calculation of the 300 days referenced in paragraph C shall not include any time period during which the COUNTY maintains control of the Work Product or any other documents to be submitted under this Agreement for purposes that include but are not limited to performing the Technical Review Process described in Section 7 of this Agreement.

ATTACHMENT 1 TO EXHIBIT 3

PERFORMANCE SCHEDULE

SEE SCOPE OF SERVICES

ATTACHMENT 2 TO EXHIBIT 3

UTILITY RELOCATION SERVICES

I. Research records of properties within project limits of construction
- a) identify all utility companies that serve the properties
- b) identify easements on the property and obtain descriptions and copies of any dedication instruments and plats
- c) identify owners of utilities and their contact information

II. Obtain existing condition and proposed improvement information from utility companies
- a) Determine type, size, and approximate location of existing utilities.
  - 1) interview appropriate utility company representatives
  - 2) obtain as-built drawings if available
- b) determine future plans for utility work within the limits of construction
  - 1) interview appropriate utility company representatives
  - 2) if available, obtain preliminary utility engineering plans and schedule for future improvements
  - 3) If no engineering plans are available, obtain description of proposed improvements including design criteria that will be used including but not limited to:
    - i) utility assignment
    - ii) depth requirements
    - iii) design requirements for separation from other utilities, structures, or activities

III. Review project design information for existing and potential conflicts
- a) plan sheets showing existing and proposed conditions for roadways, bridges, buildings, utilities, topography, fences, walls, storm sewer systems, etc.
- b) profile sheets showing existing and proposed conditions
- c) detail sheets for foundations showing size and depth requirements
- d) cross sections showing existing ground and proposed improvement including excavations, embankments, drainage channels, etc

IV. Coordinate the relocation, protection, upgrading, or abandonment of utilities
- a) Identify with TNR Project Managers apparent conflicts between existing or proposed utilities and the project improvements shown in the design documents.
- b) Provide copies of design documents to all utility service providers along with a list of conflicts identified.
  - i) maintain database of utility companies provided with design information, contact persons and numbers, information transmittals, written and verbal communications, and any other pertinent information showing who was involved in the coordination, the decisions made, and the time taken to complete the process
  - ii) meet with utility company representatives to determine their proposed method for reconciling conflicts and communicate the information to TNR
  - iii) meet with TNR and County Attorney's Office and/or the utility company representatives and other public entities as needed to assist with reconciling conflicts between utilities and the proposed improvements, and record and distribute minutes of such meetings
  - iv) prepare draft of elements to be included in any utility agreements or memoranda of understanding to be developed between TNR and utility service providers including responsibilities for relocation, upgrading, or protection; specifics related to costs, scheduling, sizes and types, vertical and horizontal locations; and any special construction and/or protection requirements.

v) provide documentation of correspondence and coordination efforts to TNR upon completion of assignment

V. Additional Services

a) field check locations of above-ground utilities and visible components of below-ground utilities and mark locations relative to existing topographic features on mapping to be provided by TNR.
c) provide, or contract with companies that can provide, underground utility locating services.
d) hand excavate to verify location of utilities
e) represent TNR at Austin Area Utility Coordinating Committee meetings
f) attend pre-construction and construction meetings
g) provide documentation and testimony as needed to help resolve claims related to utility work or property condemnation cases.

ATTACHMENT 3 TO EXHIBIT 3

CONSTRUCTION ADMINISTRATION SERVICES

(a) Coordination and Pre-Construction Meeting Services

(i) Technical Submittals and Samples

Prepare a list of all technical submittals required by the Contractor. This list shall be distributed at the pre-construction meeting.

(ii) Permits

Prepare a list of all permits to be obtained by the Contractor. This list shall be distributed at the pre-construction meeting.

(iii) Material Testing and Inspections

Prepare recommendations for the project construction and material testing protocols.

(iv) Pre-construction Submittals

Provide review comments on Contractors' pre-construction submittals. Pre-construction submittals include the Contractor's construction schedule, division of contract, subcontractor list, material supplier list, or any special submittals requested of the Contractor prior to the pre-construction meeting.

(b) Administrative Tasks

(i) Prepare draft agenda for pre-construction meeting.

(ii) Determine the project communication, reporting, submittal approval/rejection protocol, and documentation requirements.

(iii) Conduct weekly job site meetings. Determine the format for scheduling and conducting, and recording construction meeting minutes.

(iv) Review and become knowledgeable of any required County construction administration processes.

(v) Record meeting minutes.

(vi) Maintain Project construction records consisting of all correspondence related to the construction of the Project, including but not limited to:

(A) all approved technical submittals and a technical submittal checklist;

(B) all approved field orders and change orders;

(C) contract specifications and drawings;

(D) daily log;

(E) job meeting minutes;

(F) clarifications drawings;

(G) daily progress reports; and

(H) processed pay requests.

(vii) The daily log, as a minimum, shall contain information regarding weather conditions, ambient temperatures, Contractor manpower levels, sub-contractors manpower levels, daily hours of inspection, travel time, conversations, work items being performed, material delivery information, and other observations.

(viii) Daily logs must be completed and include a statement as to whether or not the Contractor is behind schedule or delaying the progress of the work and, if so, the steps the Contractor should take to get back on schedule. Copies of daily logs shall be made available to the County upon request.

(ix) Maintain complete files of all Project-related documents at the Project site.

(x) Upon the completion of each calendar month, furnish the County with a typed statement summarizing the status of the work. In the event the work is behind schedule, the statement shall also delineate what efforts the Contractor must take to get back on schedule. A copy of this statement shall also be delivered to the Contractor.

(xi) After the Project has been completed, submit the Project files, along with the original daily logs to the County.

(c) Construction Phase Services

(i) Submittals

Process submittals, including receipt, review of, and appropriate action on shop drawings, samples and other submittals. Provide recommendations for County approvals of "or equal" substitutions along with any recommended cost adjustments.

(ii) Contract Modifications

For modifications required by the County to resolve design errors or omissions, the Project Manager shall coordinate with the CONSULTANT to provide the following services:

(A) Provide recommendations to the County concerning potential changes and modifications to the Project, which are encountered during construction.

(B) Identify and investigate feasible alternatives, to the extent practical, and prepare

necessary plans, details, etc. required to obtain firm cost and schedule impact statements from the Contractor.

(C) Evaluate the Contractor's impact statements and, in conjunction with the County, negotiate costs for any contemplated changes with the Contractor.

(iii) Contractor Pay Requests

Upon receipt of a pay request from a Contractor, jointly review each line item with the Contractor and advise the Contractor's representative of any discrepancies or conflicts in the pay requests. Verify the accuracy of quantities of installed, delivered, and stored materials. Advise the County of any issues that may warrant withholding, reducing, or delaying payment to the Contractor and provide supporting documentation.

(iv) Interpretation of the Contract Documents

Upon request, provide interpretation or clarification of the construction documents to the County or the Contractor. Determine an acceptable method for communicating interpretations and clarifications directly to the Contractor beforehand.

(v) Observation

Site visits are to be performed to the extent necessary to:

(A) Observe, document, and report to the County and the Contractor whether the Project is being constructed in accordance with the contract documents.

(B) Observe, document, and report to the County and the Contractor whether the proper measure of unit price bid quantities is being implemented and confirm percentage completion of lump sum items.

(C) Observe, document, and report to the County the progress of the Contractor and resources committed to the Project by the Contractor.

(vi) Materials Testing and Inspections

(i) Establish and administer a materials sampling and testing program to provide quality control and compliance with the construction plans and specifications. Utilizing the list of required testing developed from the construction documents develop a testing program for the Project. The testing program must designate what services are to be provided by the CONSULTANT and the Contractor. Services shall include, but not be limited to, soils compaction testing, concrete cylinder compression strength tests, gradation analysis, miscellaneous shop inspection, and other testing required by the construction contract documents, or as specifically requested by the County. A copy of the proposed testing program shall be prepared for review by the County prior to beginning work.

(ii) Review all laboratory and field-testing results to determine whether results are in compliance with the construction contract documents and provide recommendations for

correction of substandard materials and workmanship revealed during testing.

(vii) Claims

Assist the County with claim reviews and negotiations upon request and with the preparation of related correspondence and documentation.

(viii) Contract Enforcement

Examine Contractor workmanship, materials, progress, and overall compliance with requirements of the contract documents and immediately report any observed deficiencies to the Contractor and the County. Communicate to the Contractor and the County what may be necessary to effect corrective action. Document deficiencies and actions taken by Contractor to correct them. Assist the County with evaluating impacts of potential contract termination upon project costs and schedule.

(ix) Contract Termination

Assist the County with completion of an assessment of the status of the Contractor's contract, the development of an agreement with the Contractor's Surety to complete the work, and preparing and holding a pre-construction meeting with the replacement Contractor.

(x) Project Acceptance and Close-out

(A) Perform with the County and the Contractor substantial completion and final inspections and compile and distribute related punch requiring correction.

(B) Compile and review for completeness all Operation and Maintenance Manuals to be submitted by the Contractor and inform Contractor of any deficiencies.

(C) Review and comment on final pay request and supporting close-out documents, and provide recommendation for approval or rejection to the County.

(D) Upon Project completion, obtain the original drawings, incorporate all as-built conditions on the original drawings and provide copies to the County at Project close-out.

(D) Post Construction Services

(i) Meet with the County upon request during the warranty period to investigate problems with material, equipment, and/or workmanship that may arise. Determine whether or not such problems are warranty issues or design issues and recommend solutions.

(ii) Coordinate and attend with the County a final warranty inspection no less than sixty days prior to expiration of Contractor warranty period. Develop list of deficiencies, if any, and determine if deficiencies are caused by inferior workmanship, equipment, and/or materials or caused by other reasons. Provide recommendations for resolving each deficiency. Complete a follow-up inspection with the County to determine whether deficiencies have been corrected by the Contractor prior to expiration of the warranty period.

EXHIBIT 4
EQUAL OPPORTUNITY IN EMPLOYMENT

A. The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The CONSULTANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this non-discrimination clause.

B. The CONSULTANT shall, in all solicitations or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, or national origin.

C. The CONSULTANT shall send to the labor union representative or workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the Contract Compliance Officer advising the said labor union or worker's representatives of the CONSULTANT'S obligations under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The CONSULTANT shall comply with the regulations of the United States Department of Transportation (49 CFR 21 and 23 CFR §710.405) and all provisions of Executive Order 11246 of September 24, 1965, as amended, and of the rules, regulations and relevant orders of the Secretary of Labor, including 41 CFR Part 60.

E. The CONSULTANT shall furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto; and shall permit access to his books, records, and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

F. In the event of the CONSULTANT'S non-compliance with the non-discrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375 (41 CFR 60) or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

G. The CONSULTANT shall include the provisions of paragraphs (A.) through (F.) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 or Executive Order 11246 of September 24, 1965, as amended, so that such provisions shall be binding upon each subcontractor or vendor. The CONSULTANT shall take such action with respect to any subcontractor purchase order as the Department may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the COUNTY or Federal Agency, the CONSULTANT may request the COUNTY and United States to enter into such litigation to protect the interests of the United States.

EXHIBIT 5

INSURANCE REQUIREMENTS

During the life of this Agreement, the CONSULTANT agrees to provide and maintain the following insurance:

A. Worker's Compensation in accordance with statutory requirements.

B. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of $400,000 per occurrence and $1,000,000 in the aggregate, including coverage on the same for independent subcontractor(s). TRAVIS COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

C. Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage limits of $400,000 per occurrence and $1,000,000 in the aggregate. CONSULTANT shall require any subcontractor(s) to provide Automobile Liability Insurance in the same minimum amounts.

D. Professional Liability Errors and Omissions Insurance in the amount of $1,000,000.

The CONSULTANT shall not commence any field work under this Agreement until he has obtained all required insurance and such insurance has been approved by the COUNTY. The CONSULTANT shall not allow any subcontractor(s) to commence work to be performed in connection with this Agreement until all required insurance has been obtained. Approval of the insurance by the COUNTY shall not relieve or decrease the liability of the CONSULTANT hereunder.

The required insurance must be written by a company approved to do business in the State of Texas at the time the policy is issued. The CONSULTANT shall furnish the COUNTY with a certification of coverage issued by the insurer. The insurance company shall be subject to the approval of the COUNTY. The CONSULTANT shall not cause any insurance to be canceled nor permit any insurance to lapse. ALL INSURANCE CERTIFICATES SHALL INCLUDE A CLAUSE TO THE EFFECT THAT THE POLICY SHALL NOT BE CANCELED OR REDUCED, RESTRICTED OR LIMITED UNTIL TEN (10) DAYS AFTER THE COUNTY HAS RECEIVED WRITTEN NOTICE AS EVIDENCED BY RETURN RECEIPT OF REGISTERED OR CERTIFIED LETTER.

EXHIBIT 6

STATE OF TEXAS }
COUTNY OF TRAVIS }

ETHICS AFFIDAVIT

Date: 06/13/11
Name of Affiant: Jeff P. Collins
Title of Affiant: Senior Vice President
Business Name of CONSULTANT: LJA Engineering & Surveying Inc. (DBA LJA Engineering, Inc
County of CONSULTANT: Travis

Affiant on oath swears that the following statements are true:

1. Affiant is authorized by CONSULTANT to make this affidavit for CONSULTANT.

2. Affiant is fully aware of the facts stated in this affidavit.

3. Affiant can read the English language.

4. CONSULTANT has received the list of Key Contracting Persons associated with this Agreement, which is attached to this affidavit as Attachment 1.

5. Affiant has personally read Attachment 1 to this Affidavit.

6. Affiant has no knowledge of any Key Contracting Person on Attachment 1 with whom CONSULTANT is doing business or has done business during the 365 day period immediately before the date of this affidavit.

Jeff P. Collins
Signature of Affiant

5316 Hwy 290 W, Suite 150, Austin, TX 78735
Address

SUBSCRIBED AND SWORN TO before me by Jeff P. Collins on 6/13, 2011.

Notary Public, State of Texas

Rebecca Puente
Typed or printed name of notary
My commission expires: December 16, 2012

REBECCA PUENTE
Notary Public, State of Texas
My Commission Expires
December 16, 2012

EXHIBIT 6, ATTACHMENT 1
LIST OF KEY CONTRACTING PERSONS
January 18, 2011

CURRENT

Position Held	Name of Individual Holding Office/Position	Name of Business Individual is Associated
County Judge	Samuel T. Biscoe	
County Judge (Spouse)	Donalyn Thompson-Biscoe	MHMR
Executive Assistant	Cheryl Brown	
Executive Assistant	Melissa Velasquez	
Executive Assistant	Josie Z. Zavala	
Executive Assistant	Cheryl Aker*	
Commissioner, Precinct 1	Ron Davis	
Commissioner, Precinct 1 (Spouse)	Annie Davis	Seton Hospital
Executive Assistant	Deone Wilhite*	
Executive Assistant	Felicitas Chavez	
Commissioner, Precinct 2	Sarah Eckhardt	
Commissioner, Precinct 2 (Spouse)	Kurt Sauer	Daffer McDaniel, LLP
Executive Assistant	Loretta Farb	
Executive Assistant	Joe Hon	
Executive Assistant	Peter Einhorn	
Commissioner, Precinct 3	Karen Huber	
Commissioner, Precinct 3 (Spouse)	Leonard Huber	Retired
Executive Assistant	Garry Brown	
Executive Assistant	Lori Duarte	
Executive Assistant	Michael Nalick	
Commissioner, Precinct 4	Margaret Gomez	
Executive Assistant	Edith Moreida	
Executive Assistant	Norma Guerra	
County Treasurer	Dolores Ortega-Carter	
County Auditor	Susan Spataro, CPA	
Executive Manager, Administrative	Vacant	
Executive Manager, Budget & Planning	Rodney Rhoades	
Exec Manager, Emergency Services	Danny Hobby	
Exec. Manager, Health/Human Services	Sherri E. Fleming	
Executive Manager, TNR	Steven M. Manilla, P.E.*	
Executive Manager, Criminal Justice Planning	Roger Jefferies	
Director, Facilities Management	Roger El Khoury, M.S., P.E.	
Chief Information Officer	Joe Harlow	
Director, Records Mgment & Communications	Steven Broberg	
Travis County Attorney	David Escamilla	
First Assistant County Attorney	Steve Capelle	
Executive Assistant, Civil Division	Jim Collins	
Director, Land Use Division	Tom Nuckols*	
Attorney, Land Use Division	Julie Joe	
Attorney, Land Use Division	Christopher Gilmore	
Director, Transactions Division	John Hille	

Attorney, Transactions Division .....Tamara Armstrong
Attorney, Transactions Division .....Daniel Bradford
Attorney, Transactions Division .....Mary Etta Gerhardt
Attorney, Transactions Division .....Barbara Wilson
Attorney, Transactions Division .....Jim Connolly
Attorney, Transactions Division .....Tenley Aldredge
Director, Health Services Division .....Beth Devery
Attorney, Health Services Division .....Prema Gregerson*
Purchasing Agent .....Cyd Grimes, C.P.M.
Assistant Purchasing Agent .....Marvin Brice, CPPB
Assistant Purchasing Agent .....Bonnie Floyd, CPPO, CPPB, CTPM
Purchasing Agent Assistant IV .....Diana Gonzalez
Purchasing Agent Assistant IV .....Lee Perry
Purchasing Agent Assistant IV .....Jason Walker
Purchasing Agent Assistant IV .....Richard Villareal
Purchasing Agent Assistant IV .....Oralia Jones, CPPB
Purchasing Agent Assistant IV .....Lori Clyde, CPPO, CPPB
Purchasing Agent Assistant IV .....Scott Wilson, CPPB
Purchasing Agent Assistant IV.....Jorge Talavera, CPPO, CPPB
Purchasing Agent Assistant IV .....George R. Monnat, C.P.M., A.P.P.
Purchasing Agent Assistant IV .....John E. Pena, CTPM*
Purchasing Agent Assistant III.....Vacant
Purchasing Agent Assistant III.....David Walch
Purchasing Agent Assistant III.....Michael Long, CPPB
Purchasing Agent Assistant III.....Elizabeth Corey, C.P.M.
Purchasing Agent Assistant III.....Rosalinda Garcia
Purchasing Agent Assistant III.....Loren Breland, CPPB
Purchasing Agent Assistant II.....C.W. Bruner, CTP*
Purchasing Agent Assistant III.....Nancy Barchus, CPPB
HUB Coordinator.....Sylvia Lopez
HUB Specialist.....Betty Chapa
HUB Specialist.....Jerome Guerrero
Purchasing Business Analyst .....Scott Worthington
Purchasing Business Analyst .....Jennifer Francis*
TNR.....Miguel Villarreal
TNR.....Steve Sun

FORMER EMPLOYEES

Position Held	Name of Individual Holding Office/Position	Date of Expiration
Purchasing Agent Assistant III	Vania Ramaekers, CPPB, CPPO	04/26/11
Attorney, Transactions Division	Sarah Churchill	04/30/11
Executive Assistant	Chris Fanuel	04/30/11
Purchasing Agent Assistant II	Donald E. Rollack	05/31/11
Special Assistant to Comm. Court	Christian Smith	05/31/11
Executive Manager, TNR	Joseph Gieselman	01/31/12

* - Identifies employees who have been in that position less than a year.

EXHIBIT 7

HUB DECLARATION AND LIST OF CERTIFIED HUB SUBCONTRACTORS

(Insert RFQ Attachment 2 at Contract Award)

APPENDIX A

SCOPE OF SERVICES

This project will extend Gilbert Road from FM 969 to the Austin's Colony where it will connect to existing Westall Street and Sandifer Street. This new road will provide a second primary access to the Austin's Colony and will allow for traffic in and out of the subdivision to bypass the congested intersections on FM 969 at Hunters Bend Road and Hound Dog Trail during peak hours. Exhibit A below shows the preliminary alignment of this extension.

Exhibit A – Gilbert Road Extension Preliminary Alignment

This extension will serve as a collector street for the neighborhood. The design speed is 35 MPH. The total length is approximately 1.3 miles.

Typical cross section for Gilbert Road extension which ties to Westall Street will include:

- 2-12'wide travel lanes,
- 8' wide bike lane/shoulder on each side of the road,
- 2' wide curb and gutter on each side of the road and
- 5' wide sidewalk on each side of the road

The width of the Right-of-Way is expected to be 70'.

The short segment of Sandifer Street extension that ties to the Gilbert Road extension will have a typical cross section of

2-12'wide travel lane,
4' wide bike lane on each side of the road,
2' wide curb and gutter on each side of the road and
5' wide sidewalk on each side of the road
The width of Right-of-Way will be 60'.

The scope of work also includes intersection design for existing and the extended Gilbert Road at FM 969 and maybe traffic signal design at the intersection per TxDOT's requirements. Drainage and water quality infrastructure designs are also part of the scope of services. This RFQ seeks professional engineering services to refine the alignment, prepare ROW/easement acquisition documents and complete the PS&E for the construction of the needed improvements. Coordination with TxDOT and Del Valle ISD for improvements within FM 969 and in the vicinity of the nearby Hornsby Elementary School and Dailey Middle School is important. Inputs from communities will also be sought to formulate final project design recommendations. This project is located in Travis County Precinct 1.

1.0 General Scope of Services:

Provide professional services to produce final PS&E Documents for the Gilbert Road Extension from its current terminus at FM 969 to the western boundary of the Austin's Colony Subdivision where it will tie to Westall Street and Sandifer Street. These services generally will include, but are not limited to the following:
roadway and sidewalk design,
storm water drainage system analysis and design,
water quality and detention pond design;
preparing construction documents;
completing land surveys, geotechnical investigations and reports with analysis needed for pavement design, and intersection plans;
developing roadway signage and pavement marking plans, intersection signal plans, traffic control plans, and plans for landscaping;
designing and/or coordinating utility relocations;
completing environmental assessments and mitigation plans;
monitoring project cost and applying cost recovery methodologies such as value engineering;
preparing and executing project management, risk reduction and QA/QC plans;
determining requirements for additional right-of-way and easements, preparing schematic and final additional right-of-way and easement parcel exhibits, and providing technical support for acquisitions;
acquiring all appropriate regulatory permits and clearances, and
preparing construction plan.
The project must meet all applicable local, state, and federal regulatory requirements. No federal funds will be used for this project.

In addition, the selected CONSULTANT(S) will also perform the following services:

a) Develop all plans and specifications to standards stipulated by Travis County (may include Travis County, City of Austin and TxDOT criteria, specifications, standards, special specifications and special provisions, and AASHTO design criteria);
b) Develop and submit a construction cost estimate at each phase of the design;
c) Use generally recognized engineering methodology and standards of care and ensure designs are

compliant with ADA accessibility requirements;

d) Obtain all required permits;
e) Conduct and provide reports for all applicable environmental studies; evaluations, assessments, and calculation/negotiations for mitigation;
f) Establish and provide a detailed project design task list. Monitor and provide task completion report to the County;
g) Produce a utility relocation plan and coordinate ALL utility relocation efforts with the appropriate utility company. See Attachment 2 to Exhibit 3 of the draft Professional Services Agreement for detailed explanation of services required;
h) Provide on call or total technical assistance during the bidding and construction periods;
i) Prepare appropriate displays and attend meetings with Travis County staff, regulatory agencies, and public groups, both as a technical advisor and as a project presenter;
j) Provide all traffic studies, geotechnical reports and analysis, and any other studies used in the development of the project;
k) Provide required services, as determined by Travis County, for construction contract bidding. (Travis County will provide services for advertising for bids, and contract award); and
l) Provide construction administration services if required by Travis County. See attachment 3 to Exhibit 3 of the draft Professional Services Agreement for detailed explanation of services required.

2.0 Specific Project Information, Location and Limits:

This project consists of extension of Gilbert Road from FM 969 to the western boundary of the Austin's Colony Subdivision for a length of approximately 1.3 miles. For the Gilbert Road extension which ties to Westall Street, the typical roadway cross section includes two 12' feet wide travel lanes, 8' wide bike lane/shoulder abutting the concrete gutter on each side of the road, 2' feet wide concrete curb and gutter on each side of the road, and 5' feet wide sidewalk on both sides of the road. For the Sandifer Road extension which ties to the Gilbert Road extension, the typical roadway cross section includes two 12' feet wide travel lanes, 4' wide bike lane abutting the concrete gutter on each side of the road, 2' feet wide concrete curb and gutter on each side of the road, and 5' feet wide sidewalk on both side of the road.

Proposed right-of-way width should be no less than 70' for Gilbert Road extension and 60' for Sandifer Street extension plus slope, drainage, detention pond, water quality pond easements and temporary access/construction easements as reasonably required by the construction of the roadway and associated improvements. Design speed is 35 MPH. Pavement structure shall be designed for a 20-year design life based on geotechnical analysis and pavement engineering. Drainage and water quality infrastructures shall be designed in accordance with City of Austin criteria. Improvements and new traffic signals within FM 969 shall be designed to meet TxDOT design standards.

The selected team will be expected to provide five specific work products and/or support services, each with a separate agreement and a separate fee, with each requiring a separate "Notice to Proceed" under the same contract. After the first work product and each additional work product thereafter, if authorized, the County may or may not exercise the option to supplement the contract to produce additional work products. The CONSULTANT must not proceed to the next work product or phase until it receives a written "Notice to Proceed" from the County.

The required work products include Work Product 1, 30% complete design documents; Work Product 2,

60% complete design documents; Work Product 3, 90% complete design documents; Work Product 4, the 100% bid-ready set of construction documents; and, Work Product 5, construction phase services. Each Work Product shall be submitted for review and written notice-to-proceed must be issued by the County Purchasing Agent before proceeding to the next Work Product. The review process shall consist of submitting six (6) sets of the plans (11"x17"), specifications, and estimates of probable construction costs to TNR when the design is 30%, 60%, 90% and 100% completed. Each submittal shall include a cover letter from the consultant stating who from their design team performed a Quality Assurance/Quality Control Check. The CONSULTANT must allow three weeks for TNR to review and provide written comments and/or approval for each submittal. The CONSULTANT must submit two final check sets and allow three weeks for TNR to review and provide written comments and/or approval.

2.1 Work Product 1: The 30% submittal should be presented in two phases if alternative analyses are included in the scope of work. The first phase will be the results of the analyses and the Consultant's recommendations. The second phase will be the 30% complete design documents for the selected alternative. Public meetings may be required in the development of Work Product 1. The 30% design submittal is to include preliminary engineering for the design elements required to fully address the project scope. The requirements for the 30% design submittals as a minimum shall include the following:

a) Cover sheet indicating project name and #, site location map, design speed, project limits with beginning and ending stations, names and signature blocks for the project owners/partners;
b) Index of sheets and symbology legend of drawings to be included in the plan set;
c) Typical sections showing proposed and existing conditions;
d) Plan and profile sheets showing existing conditions and how design speed, sight distance, drainage, and environmental requirements are planned to be met as well as the proposed type and location of any significant structures to be included;
e) Cross-sections for roadways showing existing ground conditions and depicting proposed conditions based upon preliminary alignments and typical sections;
f) Identification of limits of construction and properties that could be affected by the proposed construction;
g) Identification of existing easements and utilities that could be affected by the proposed construction;
h) Engineer's estimate of costs along with an explanation of the method used and any assumptions that were made. Recommended changes for the parties to consider if a problem has been identified that could adversely affect the project schedule or budget;
i) Preliminary Environmental Report;
j) Preliminary pavement design section based on stated assumptions which are based on known field conditions, historical or otherwise;
k) Preliminary list of required regulatory approvals and right-of-way takings, and
l) Updated project schedule with status tracking.

Total projected time for completion of Work Product 1 should be no more than 90 calendar days.

2.2 Work Product 2: The 60% drawings should address *all* major design issues and set direction for completion of the construction documents. A public meeting may be required. The requirements for the 60% design submittals as a minimum shall include the following:

a) Completed site layout drawings;

b) Drawings that represent all items of work in the scope of services for the project including coordinates for proposed alignment (no blank pages or missing pages). Revised typical sections and cross sections to reflect more complete design;
c) Draft specifications;
d) Proposed construction schedule and sequence of work;
e) List of permits required and schedule for obtaining all permits/approvals/utility coordination required prior to bidding;
f) Engineering calculations, studies, and reports used in design (drainage report, geotechnical report, environmental studies & reports, slope stability analysis, preliminary quantities, structural design, etc.);
g) Drawings should demonstrate coordination between prime consultant and sub-consultants (no missing design components to be provided by sub-consultants separately);
h) Engineer's estimate of costs along with an explanation of the method used and any assumptions that were made. Recommended changes for the parties to consider if a problem has been identified that could adversely affect the project schedule or budget;
i) Draft ROW strip maps, sketches, & field notes. Final ROW documents to be submitted within 30 days of receiving review comments from Travis County;
j) Updated project schedule with status tracking; and
k) Draft Detour Plan, if applicable.

Total projected time for completion of Work Product 2 should be no more than 90 calendar days.

2.3 Work Product 3: The 90% complete drawings should be virtually "ready to bid" with minor revisions, no outstanding design issues, all work coordinated and illustrated on the drawing. A public meeting may be required. The requirements for the 90% design submittals shall be determined with TNR's Project Manager on a case-by-case basis but as a minimum shall include the following:

a) Complete set of construction drawings with all details, cross-sections, profiles, quantities, and title sheet;
b) Full set of detailed specifications and index in bid-ready format (Microsoft Word format);
c) Detailed breakdown cost estimate and associated bid schedule in TNR's format;
d) Calculations for unit price quantities and final engineering design calculations
e) List of permits secured and any permits/approvals pending, with projected delivery dates;
f) Final utility company costs, relocation plan and schedule, and documentation from each utility contacted and coordination services for utility relocation; and
g) Final construction schedule/sequence of work.

Total projected time for completion of Work Product 3 should be nor more than 60 calendar days.

2.4 Work Product 4: 100% design complete services: Provide final plans, specifications, estimates, quantities, bid schedule, permits, and verification of property acquisitions and/or right-of-entries for the construction contract, and a list of any outstanding issues to be resolved before or during project bidding process. Provide parcel sketches and legal descriptions of right-of-way acquisitions and easements sealed by a licensed surveyor.

Total projected time for completion of Work Product 4 should be no more than 60 calendar days.

2.5 Work Product 5: Bid Phase and Construction Phase services: Provide bidding support services including assistance with responding to bidder questions, preparing addenda, tabulating and evaluating bids, and providing recommendation for award.

Total projected time for completion of Work Product 5 is to be determined at the time the project is approved for bidding.

Note: All work product delivery schedules exclude the duration when the work product is under the County's control or other permitting/regulatory agencies' review.

Additional construction administration services over the period of the construction contract may be added at the sole discretion of the County (total construction time to be determined at the time of bidding). See Attachment 3 to Exhibit 3 of the draft professional Service Agreement for detailed explanation of service required.

3.0 Deliverables:

3.1 Completed specific work product/plan stage documents for review.
3.2 PS&E.
3.3 Geotechnical Report.
3.4 Engineer's opinion of construction costs, project schedule, & CPM, updated and submitted with each submittal, including at monthly invoicing.
3.5 Electronic and hard copy of plans of record for the final project within thirty working days after completion of the project.
3.6 All required permits to start and complete project.
3.7 Required tracts' schematic, list of and parcel drawings and right-of-way strip map for right of way and easement acquisitions.
3.8 Survey services with electronic copy of survey on NAD 83 or as determined by Travis County.
3.9 Environmental Report(s).
3.10 Engineering and Drainage Study Report.
3.11 Design calculations.
3.12 Electronic copy of above deliverables, where applicable (all drawings and e-files must be in MicroStation format, as appropriate. A set of construction plans with engineer's PE seal and signature shall be provided in PDF format for bidding. Text documents must be in Microsoft Word or Excel format as applicable. Schedules and CPMs must be in Microsoft Project Gantt chart format with tracking).
3.13 Project management file within thirty working days after completion of the project.
3.14 Should the County elect to include Construction Management services in the contract, within thirty working days after completion of the project, the Construction Management file, which will include, but not limited to all addendum and change orders, record drawings, pay requests, and payment records.

SERVICES TO BE PROVIDED BY TRAVIS COUNTY

In conjunction with the services to be provided by the CONSULTANT, the County shall provide the following:

1. A Project Manager to serve as the primary point of contact for the CONSULTANT.
2. Documents available to the County and are applicable as background information in performance of contract, when requested by the Consultant.
3. Timely reviews of documents, reports, drawings, etc.
4. Assistance with public meetings and public hearings.
5. Construction Administration, should the County elect not to have that service provided by the CONSULTANT.

SERVICES TO BE PROVIDED BY THE CONSULTANT

Roadway: Gilbert Road
County: Travis
Limits: From FM 969 to Westall Street & Sandifer Street

General Work Description: Provide alternative analysis, preliminary engineering, limited environmental studies, plans, specifications, and estimate (PS&E) development, and limited construction phase services to develop Gilbert Road from FM 969 to Westall Street.

The Engineer will perform the following tasks listed below each Major Heading as shown:

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TASK 1 – PROJECT MANAGEMENT AND COMMUNICATION PLAN

Project Management

Purpose: To coordinate and integrate the work of the project team (Engineer and County) in an efficient and

timely manner; and to ensure the highest quality work on all tasks in this work authorization.

1.1 Project Management Plan

- Develop a Project Management Plan that will establish all the responsibilities and roles of the team members, including the prime firm and subs. The plan will also detail the procedure process for all submittals and the QA/QC process that will be followed.
- The basis for the design criteria will be from the latest versions (unless otherwise noted) of the following manuals and publications (other manuals/publications referenced in these manuals are to be understood to be included: Travis County Design Manual, TxDOT Roadway Design Manual, A Policy on Geometric Design of Highways and Streets (AASHTO "Green Book"), TxDOT Hydraulic Design Manual, TxDOT Standard Specifications for Construction of Highways, Streets, and Bridges (2004), Texas Manual on Uniform Traffic Control Devices, and the City of Austin Drainage Criteria Manual.

Deliverables:

- Project Management Plan

1.2 Meetings

The Engineer will:

- Hold initial kick-off meeting with all team members during the first week after receiving the notice to proceed. QA/QC procedures will be detailed during this meeting.
- Hold bi-weekly staff meetings at the Engineers office beginning with the second week of the project. The staff attending will be appropriate based upon the current assignments.
- Send weekly email updates to Travis County, limited to 30 total. These updates will summarizes the weekly staff meetings and keep the County updated on the project progress.
- Hold a Schematic Concept /Criteria Determination Meeting during the first week of the project by telephone with County PM to discuss constraints that will aid in establishing the criteria for developing a decision matrix on possible schematic alternatives. The Engineer will document various criteria including (but not limited to) roadway, hydraulic, environmental, bicycle and pedestrian design criteria based on (and in the following order): Travis County Design Guidelines; TxDOT; and AASHTO.
- Coordinate with TxDOT as necessary to develop connection to FM 969.
- No set "weekly" meetings with Travis County will be held, correspondence limited to phone calls and emails.
- Milestone Meetings with County will be held for each of the following submittals: Schematic, 60% PS&E, 90% PS&E, and 100% PS&E.

Deliverables:

- Meeting minutes.

1.2 QA/QC & Document Control

The Engineer will:

- Perform Document Control throughout the entire project. All documents and submittals from every member of the Engineers team will go to the QA/QC manager. Appropriate reviews and documentation

of that review will be required at that time. Upon approval by the QA/QC manager the document will be given to the Project Manager for inclusion in the current submittal package.
- Require these reviews: Detailed Check Review for all designs, Inter-discipline coordination review, detailed plan review, and County oversight review.

Deliverables:
- Documentation of QA/QC Process.

1.3 Invoicing, Contract Document Coordination

The Engineer will:

- Prepare monthly progress reports and send electronically.
- Prepare monthly invoices for submission to the County for all requests for payment.

Deliverables:
- Monthly invoices and progress reports.

1.4 Sub Consultant Management

The Engineer will:

- Monitor and supervise sub consultant activities (staff and schedule).
- Review all work products prepared by sub consultants in accordance with QA/QC Process
- Require sub consultant to perform Detailed Check Reviews of their own work and participate in Inter-discipline Coordination Reviews.
- Review and approve sub consultant progress reports and invoices.

1.5 Project Scheduling

The Engineer will:

- Prepare an initial critical path schedule for approval by the County indicating tasks, milestones, major meetings, and reviews.
- Provide monthly progress schedules with the progress reports and invoices.

Deliverables:
- Schedule and Monthly Schedule Updates.

TASK 2 – ROUTE AND DESIGN STUDIES

2.1 Field Reconnaissance

The Engineer will:

- At various times throughout the schematic design process, the Engineer will conduct site visits to collect data on geometry, drainage issues, and other engineering aspects, and collect additional photography of existing conditions. For the purposes of estimating the effort for this task, it is assumed that the design team will conduct four (4) site visits using two (2) personnel.

Deliverables:

- Brief Field Reconnaissance Reports/pictures detailing any findings which could affect schematic development.

2.2 Traffic Signal Warrant Analysis

Perform a signal analysis at the existing intersection of Gilbert Road and FM 969. Project anticipated traffic on the Gilbert Extension and provide an assessment of whether a proposed signal at the intersection of Gilbert Road and FM 969 would be warranted in the future condition. If desired, analysis of actual conditions after project construction to verify warrant (if projected to be met) may be performed as Additional Services

The Engineer will:

- Collect intersection traffic data
- Conduct 24-hour intersection approach traffic counts on an average weekday (Tuesday-Thursday) at the three (3) existing approaches to the intersection.
- Collect AM, school release, and PM Peak period turning movement count for all movements at the existing intersection of Gilbert Road and FM 969. These counts will be taken on the same day as the 24-hour count referenced above.
- Evaluate Intersection warrant conditions
- Obtain collision data for the most recent 12-month period from the appropriate law enforcement agency (Travis County Sheriff's Office, or Department of Public Safety).
- Evaluate intersection traffic data and collision data for compliance with the traffic signal warrant criteria contained in the Texas Manual on Uniform Traffic Control Devices (TMUTCD).
- Prepare warrant analysis report
- Prepare draft summary report, submitted as PDF, detailing the evaluation of the intersection geometries, traffic volume data and collision data for Client review and comment.
- Address comments received from Client and final PDF of the final traffic signal warrant report sealed by a Professional Engineer licensed to practice in the State of Texas. Provide spreadsheet containing count data collected for project in electronic format.

Deliverables:

- Warrant Analysis Report - one (1) pdf copy.

2.3 Traffic Signal Detailed Design

Develop plans, specifications and estimates for construction of traffic signal improvements at FM 969 and Gilbert Road. Construction documents will be developed as part of a larger construction set for overall project improvements.

The Engineer will:

- Discuss signal requirements with TxDOT, including signal type, communication needs with existing signals at Hunter's Bend/FM 969 and Del Valle ISD private drive/FM 969.
- Prepare Quantity Summaries and Basis of Estimate Sheets including;
    1. Determine quantities and prepare quantity summary sheet
    2. List of all bid items
    3. Bid item quantities
    4. Specification item number
    5. Paid item description and unit of measure

- Prepare General Notes and specifications including;
    1. general notes sheet
    2. governing specifications and special provisions list
- Prepare Signal Layout sheet(s) including;
    1. Existing intersection conditions
    2. Existing utilities
    3. Proposed signal improvements
    4. Proposed additional traffic controls
    5. Proposed safety illumination (attached to signal poles)
- Prepare phase sequence diagram(s) including;
    1. Signal locations
    2. Signal indications
    3. Phase diagram
    4. Signal sequence table
    5. Flashing operation (normal and emergency)
    6. Preemption operation (when applicable)
    7. Interval timing, cycle length and offset
- Prepare construction detail sheets(s) icluding;
    1. Poles (TxDOT standard sheets)
    2. Detectors Gilbert Road Traffic Engineering Services 4 April 2011
    3. Pull Box and conduit layout
    4. Controller Foundation standard sheet
    5. Aerial or underground interconnect details (when applicable).
    6. Signal Interconnect requirements
- Coordinate with local electric utility company to confirm power source and routing of aerial or underground interconnect (if applicable), and required adjustment of overhead utility lines (if applicable).

Deliverables:

- Traffic signal estimate of probable cost for each submittal noted below.

- Submit 11"x17" plan sets in electronic format for the following reviews:
    1. Submit 30% Layouts for review.
    2. Submit 60% Plans for Review.
    3. Submit 90% Plans for Review.
    4. Submit 100% Plans for approval.

2.4 Preliminary Drainage

The Engineer shall develop and perform the following for the preliminary drainage design as related to the project layout to determine the preliminary storm sewer and culvert designs, and determine ditch design to convey the runoff properly:

- Visit the project site and collect pertinent and available data.
- Delineate drainage area maps.
- Analyze drainage at FM 969 to determine potential drainage needs including culverts, ditches, and/or storm sewer.
- Analyze ditch conveyance and potential for erosion (based on shear calculations) to determine if additional ROW or special grading is required.
- Perform value engineering analysis to determine most cost effective approach to draining Gilbert Road through use of a combination of open ditch, storm sewer, and water quality BMP's.

- Analyze outfall treatments of the culverts previously identified and determine grading requirements and the need for drainage easements.

2.5 Water Quality Design

The Engineer shall design detention and water quality facilities to meet County drainage and environmental. The work will include evaluating the possible expansion/retrofitting of existing facilities at Dailey Middle School, as well as evaluation of infiltration-based alternatives to the use of sedimentation/filtration ponds.

The Engineer will:

- Review existing data.
- Perform Preliminary Design of Detention and Water Quality Facilities, (up to 2 WQ ponds).
- Review available topographic, hydrologic and hydraulic data for the proposed roadway, as well as construction plans for related projects such as Dailey Middle School detention and water quality facilities.
- Develop sizing and location of potential detention and water quality facilities. The possible retrofitting or expansion of Dailey Middle School facilities will be evaluated. Alternative water quality approaches such as biofiltration, infiltration basins, vegetated filter strips and Gilbert Lane Extension swales will also be considered in the design process.
- Provide preliminary layout of proposed facilities along with a construction cost estimate for incorporation into the 30% design submittal.

Deliverables:

- Brief Hydraulic Summary to accompany schematic.
- Preliminary Water Quality layout.

2.6 Alternative Schematic Development

The Engineer will develop one schematic selected from 2 options developed during the decision matrix process. The alternative schematic options will be developed to a level that will enable the engineer to quantify such factors as: cost, right of way acquisition required, traffic operations, environmental concerns and constraints, utility relocations or adjustments, etc. The comparison of such factors will greatly assist in the selection of a preferred alternative. The resulting preferred alternative schematic will be further developed into the geometric schematic. Alternatives will include items such as FM 969 connection, variations in typical section, i.e. sidewalk on one side only, rural section for portion of roadway to reduce WQ facility costs, etc. The alternatives will not include connections to Austin's Colony, it is assumed that the County has already decided to make the connection at Westall and Sandifer streets.

Deliverables: One (1) Decision Matrix developed in Microsoft Excel format.

2.7 Preliminary Construction Estimates

As part of the Decision Matrix the Engineer will prepare a preliminary construction estimate for up to Two (2) alternative schematic designs.

The estimate will be in Microsoft Excel spreadsheet format, reflect current bid items and descriptions, and contain all major items that will likely be on the project (e.g., earthwork, pavement structure items, MBGF, signing, drainage features, etc.) Current TxDOT unit bid prices, with a reasonable adjustment for inflation to the anticipated bid opening date, will be used in preparation of the estimates.

A Decision Matrix will be created that details the differences in the alternatives and the associated costs. A directive will be provided by the County based upon the matrix as to the desired alternative to proceed with for this project.

Deliverables: Preliminary Construction Estimate for each of 2 alternative schematics (estimated at one (1) iteration per alternative) developed in Microsoft Excel format.

2.8 Schematic Development

The Engineer will develop a Geometric Schematic for the proposed Gilbert Road based on the selection determined from the Decision Matrix And approved by the County. The content shown on the alternative design schematics will include items mutually agreed upon by the Engineer and the County such as listed in items 1 thru 17 below and as taken from the Austin District Design Schematic Checklist and the Schematic Layouts section from the latest version of TxDOT's Roadway Design Manual. The Geometric Schematic will contain all of the content shown on the alternative design schematics and will also include those items listed in items 1 thru 17:

1. Existing and proposed typical sections
2. The location of intersecting roadways and driveways
3. Horizontal and Vertical alignments for proposed improvements. Vertical alignments may be shown on a separate plot.
4. Existing and proposed ROW information
5. Existing 2011 and projected 2030 traffic volumes
6. Traffic flow arrows (lane designations)
7. Proposed lanes, cross streets, right turn lanes, left turn lanes, etc.
8. Existing utility information
9. Proposed widening of existing structures, replacement structures, and new structures
10. Design speeds of lanes and cross streets
11. Existing and proposed hydraulic information for cross drainage structures including water quality / detention facilities (if any)
12. Proposed noise barriers (if any)
13. Existing and proposed control of access (if any)

The completion of the schematics will be accomplished in the following subtasks:

2.9 Typical Sections

The Engineer will develop typical sections for existing FM 969, existing Westall Street, and Sandifer Street and proposed typical sections for Gilbert Road and Sandifer Street. The Gilbert Road typical section will include 2 – 12' wide travel lanes, 8' wide bike lanes/shoulder on each side of the road, 2' wide curb and gutter on each side of the road, and 5' wide sidewalk on each side of the road. The width of the right-of-way will be 70'. The Sandifer typical sections will accommodate2 - 12'-lanes, 4' wide bike lane on each side of road, 2' wide curb and gutter on each side of road, and 5' wide sidewalk on each side of the road. The right-of-way width will be 60'.

2.10Develop Horizontal Alignments

The Engineer will develop horizontal alignments for Gilbert Road and for each cross street that intersects Gilbert Road, as follows:

1. FM 969
2. Westall Street
3. Sandifer Street

2.11Develop Vertical Alignments and balance earthwork

The Engineer will develop vertical alignments for all lanes and locations on FM 969, Gilbert Road and Sandifer Street. The Engineer will evaluate the geometry, cross slopes, earthwork balancing, and anticipated operations when developing the vertical alignments.

2.12Develop Cross Sections

The Engineer will develop existing and proposed cross sections, at 100 foot intervals at a scale of 1" = 20' horizontally and 1" = 10' vertically on a roll plot of Gilbert Road and of Sandifer Street within the limits of construction and of cross streets within 200 feet of Gilbert Road. This will help to evaluate cross slopes, limit cut/fill, identify and evaluate existing and proposed drainage issues, and other potential construction issues or impacts.

2.13Prepare Geometric Schematic

The Engineer will perform the following prior to submission of the final Geometric Schematic for approval:

The Engineer will compile and display the design working drawings in final deliverable format. The schematic full scale will be 1"=100' horizontal and 1"=10'vertical. The Engineer will submit electronic copy (pdf) of the Draft Geometric Schematic at half scale. The Engineer will incorporate the revisions by the County and deliver the final Design Schematic.

Deliverables:

- PDF of the Draft Geometric Schematic at half scale
- PDF of the Geometric Schematic at full scale and one (1) at half scale
- Graphic files on CD-ROM, used in developing the schematic

2.14Implementation Plan and Conceptual Sequence of Work & Traffic Control Plan

The Engineer will prepare an Implementation plan to construct the schematic improvements. The Engineer will develop drawings to document the expected construction approach during the PS&E phase of the project concentrating on phasing at the intersecting streets.

The work within this task will be coordinated with the County and will be performed in the following subtasks:

- **Develop Conceptual Construction Sequencing and Traffic Control Plan**

The Engineer will prepare a conceptual sequence of work and traffic control plan that will include a set of drawings that outline the sequencing concepts developed and a narrative to describe construction activities during each stage of construction for each alternative schematic. The construction sequencing plan will also consider effects on adjacent property owners.

- **Sequence of Work Estimate**

  The Engineer will develop a cost estimate for the construction sequence of work for those items over and above the construction estimate.

Deliverables:
- Conceptual Traffic Control Plan
- Sequence of Work Estimate in Micro Soft Excel Format

TASK 3 – RIGHT-OF-WAY DOCUMENTS

3.1 Adjacent Property Ownership

The Engineer will:

- Provide right of entry for all tracts.
- Provide deed research to verify latest tract ownership.
- Research and obtain ownership information and address for the properties adjoining Gilbert Road from FM 969 to Sandifer Street.
- Develop a ROW file in MicroStation that displays the ROW lines and private property lines.

Deliverables:
- Excel file with Ownership Data
- ROW DGN file with ROW and property lines shown

3.2 Right of Way Plans

The Engineer will:

- Provide acquisition maps (field notes & exhibits) for all tracts & easements

Deliverables:
- acquisition maps (field notes & exhibits)

TASK 4 – FIELD SURVEYING

4.1 Field Surveying

Survey Limits

- 100' wide strip cross country along the route shown in yellow for; Proposed Gilbert Road from existing FM 969 at existing Gilbert Road to the west line of residential lots west of existing Sojourner Street.
- New roadway from proposed Gilbert Road to Westall Street along the west line of residential lots west of existing Sojourner Street, part of which crosses the east part of Dailey Middle School.

- Proposed Sandifer Road from proposed Gilbert Road to existing Sandifer Road
- Right-of-Way to Right-of-Way at cross streets:
    1. 200' east and west along existing FM 969
    2. 100' north on existing Gilbert Road
    3. 100' east on existing Sandifer Road
    4. 100' west and east on existing Westall Street

- Area in southeast part of Dailey Middle School from the track east to east line of school tract and from Westall Street south to south line of school tract.
- Area in Southwest part of Dailey Middle School- spot elevations only of existing water quality pond, not full topographic survey.
- The design survey will include the following: topography with 1 foot contour intervals, natural and man-made features, trees 8" or greater, visible evidence of buried utilities, overhead utilities, sewer invert elevations and flow direction, and roadway features. The connectivity of overhead and underground utilities between surveyed ground features will be shown (where possible).

4.2 Right-of-Way and Easements

- Provide plats and descriptions for 6 right-of-way parcels.
- Provide plats and descriptions for two easements.

4.3 Right-of-Entry

- Obtain right-of-entry from three property owners. If not able due to property owner's reluctance to grant, Travis County to obtain right-of-entry.

Deliverables:

- Signed right-of-entry forms
- Excel spreadsheet of landowner contact information
- Survey information in electronic micro station format
-

TASK 5 – PUBLIC INVOLVEMENT

The Engineer will perform public involvement tasks throughout the project. The LJA Team PM will facilitate all meetings with the public and the stakeholders. The tasks are broken-down here according to each work product:

5.1 Public Involvement

The LJA PM will lead all public involvement activities and serve as the point of contact between the team and the public.

5.2 Public Involvement Work Product 1: 30% Submittal

The Engineer will:

- Develop Stakeholder Database that includes contact information for businesses, property owners, schools and churches within the project area.

- Create Project Fact Sheet that includes information about the project, including an overall description, project schedule, costs for the project and information on how the project addresses neighborhood and mobility needs.
- Develop and distribute Door Hangers #1.
- Set Up and Monitor Hotline and Email - The Project Team will set up a hotline and email account to gather questions and comments from stakeholders. A log of all inquiries will be recorded.
- The project team will prepare, organize and host one (1) Meet the Team Meeting. The purpose of the meeting will be to allow the community to meet the design team and understand the constraints involved in producing the project.

5.3 Public Involvement Work Product 1: 60% Submittal

The Engineer will:

- Create a list of frequently asked questions that addresses a core set of stakeholder questions about the project.
- Check the project phone and email daily and follow through on action items.
- The project team will schedule, prepare for, and attend up to two (2) meetings with key officials. These meetings will be coordinated with the County.
- Develop and distribute Door Hanger #2.
- Prepare yard signs announcing the Public Meeting for distribution..
- The project team will prepare, organize and host one (1) Public Meeting/Community Open House. The purpose of the meeting will be to involve the community in the roadway design providing an engaging and constructive environment. The project team will be responsible for the meeting strategy and logistics, as well the creation of all the necessary meeting materials. Attend preparation meeting (s) with the County to ensure proper items are discussed and covered at the Public Meeting/Open House.

Deliverables:

5.4 Public Involvement Work Product 1: 90% Submittal

The Engineer will:

- Continue monitoring phone and email account daily and follow through on action items.

5.5 Public Involvement Work Product 1: 100% Submittal

The Engineer will:

Continue monitoring Phone and Email daily and follow through on action items.

Deliverables:

- Stakeholder database, updated after each meeting
- Fact Sheet, Draft, Revised and Final (400 printed b/w)
- Yard Signs, Draft and Final in English and Spanish (30 printed)
- Map of Locations to Place Yard Signs in English and Spanish
- Door Hanger's at milestones, Draft, Revised and Final in English and Spanish (2000 printed and distributed)
- Log of questions and comments from public
- Agenda for Public Meetings
- Room Layout
- Sign In Sheet
- Draft Presentation
- Meeting Materials
- Summary meeting notes
- FAQs, Draft, Revised and Final (400 printed b/w)
- Meeting agenda, Draft, Revised and Final
- Open House presentation, Draft
- Maps, exhibits, and display boards

TASK 6 - UTILITIES

6.1 Utility Adjustment Coordination

The Engineer shall coordinate all activities with the County to facilitate the orderly progress and timely completion of the County design phase. It is assumed that there is coordination with 5 utility companies.

The Engineer will:

- Identify conflicts between existing utilities in the project area and new facilities associated with the proposed project. The utility companies will be responsible for preparing design solutions for their affected utilities. Utility coordination will be coordinated through the City of Austin's utility coordination group or directly with the utility companies. This task will include:

    1. Each utility company will be contacted for plans showing the location of their existing and planned facilities.
    2. Formerly request solutions to mitigate the impacts to their facilities.
    3. Coordinate with utility companies and obtain utility relocation designs and proposed relocation dates.
    4. Coordinate with owners of water and wastewater services for possible service extension. This item assumes the horizontal and vertical locating and identifying of all existing utilities.

6.2 Utility Engineering – Tie-in at Westall Street

The Engineer will:

- Develop existing utility layout for Hornsby-Bend 18" SDR waste water line.
- Develop a Utility Adjustment Plan to adjust existing manholes and repair cones under proposed Gilbert Road where it crosses the existing wastewater line.
- Review Plans for Compliance with Utility Accommodation Rules and proposed location data. The responsibility for quality and accuracy of Utility adjustment plans will remain with the Utility. The Engineer will provide the County written verification that every effort was done to ensure all utility conflicts are clear for highway construction.

6.3 Utility Engineering – FM 969 Realignment

- If existing Gilbert Road is realigned a 12" water line parallel to Gilbert and an 8" water line running along the north side of FM 969 will be impacted. . **If it is determined that realignment of existing Gilbert Road is required, these services will be added under a supplemental work authorization.**

Deliverables:

- Provide Utility Companies Contact List
- Provide Utility Adjustment Status Reports
- Provide 1st Notification Packages for each utility
- Provide Existing Utility Layouts
- Provide Utility Tracking Report w/conflict location data
- Meeting Minutes (delivered electronically)
- Provide all correspondence files
- Provide all project files for WA
- Provide monthly schedule, updating all utility coordination involved on the project

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TASK 7 - ENVIRONMENTAL STUDIES

7.1 Identification

- Identify and evaluate the social, economic, and environmental consequences of the planned improvements and prepare a brief technical memorandum summarizing the findings. Scope of services is based on the assumption that no NEPA triggers will be encountered (federal funding or permitting) and that all investigations will be conducted based on existing literature and mapped data, aerial photography and field reconnaissance. A Travis County Environmental Assessment, City of Austin EA, or TxDOT environmental document is not required nor included in this scope of services.

7.2 Wetlands and other Waters of the U.S

- Perform: 1) background research (i.e., floodplains, topography, soils, National Wetland Inventory Maps) on the project vicinity; 2) a field investigation to identify, characterize, and map Waters of the U.S. potentially affected by the project (i.e. perform a Wetland Determination); 3) the preparation of portions of the tech memo documenting the methods and results of the Waters of the U.S. investigation; and 4) identification of the appropriate Nationwide Permits or Individual Permit, if necessary. The field investigation would follow current U.S. Army Corps of Engineers guidance regarding waters of the U.S. under Section 404 of the Clean Water Act. Right-of-entry would be provided by LJA, to be obtained for the preferred alternative.

7.3 USACE pre-construction notification (PCN)

- Preparation of a USACE pre-construction notification (PCN), Individual Permit, or a mitigation plan are not included in this scope of services.

7.4 Biological Issues

- Perform characterization of project area ecological resources including descriptions of vegetation and wildlife habitat resources. Ecologically sensitive resources, if any, will be identified and discussed in the document. During field investigations, an assessment of the suitability of affected habitats to support species listed as threatened and/or endangered by the U.S. Fish and Wildlife Service and the Texas Parks and Wildlife Department will be performed. The County will be notified if presence/absence surveys are recommended or if agency consultation will be required. A tree survey, if required, will be completed by the project surveyor and surveyed by an RPLS.

7.5 Balcones Canyonlands

- No coordination under the Balcones Canyonlands Plan is considered necessary and included in this scope of services.

7.6 Cultural Resources

- Project archeologists will conduct background research at the Texas Archeological Research Laboratory (TARL) and summarize findings and recommendations in the County EA. For the preferred alternative only, an archeological survey (pedestrian survey including standard shovel tests and limited backhoe trenches) will be performed for the project, and summarized in a report suitable for submittal to the THC. Any required testing or data recovery would be performed under an additional scope and budget. Historic structures surveys are not included in this scope of services.

7.7 Traffic Noise and Air Quality

- A quantitative or qualitative traffic noise analysis and air quality analysis will not be necessary for this project and is not included in this scope of services.

7.8 Geologic Assessment

- Project is not located over the Edwards Aquifer Recharge Zone. Geologic Assessment or Water Pollution Abatement Plan will not be prepared.

7.9 Hazardous Materials

- Conduct transaction screening to identify and inventory potential contamination source areas that may affect the project. A database search and visual inspection within the proposed right-of-way will be

conducted to determine existing conditions. If recommended based on these efforts, a Phase I ESA would be accomplished under an additional scope and budget.

7.10 Public Involvement

- Attend two (2) meetings and two (2) Open Houses. One staff member will attend each meeting to ensure adequate staff is available to answer any environmental constraints and compliance questions.

7.11 Environmental Technical Memo

- Brief summary of the potential environmental impacts of the preferred alternative will be prepared to summarize environmental studies and constraints, potential environmental impacts and anticipated permitting requirements.

Deliverables:

- Environmental Technical Memo (all-electronic)
- One combined EA & Technical Memo.
- Draft archeological survey report.
- Final archeological survey report.

TASK 8 - GEOTECHNICAL SERVICES

8.1 Field Sample Collection

The Engineer will:

- Contact Texas One Call services for utilities location prior to starting any drilling. Staking the borings and legal access to the boring locations will be handled by the Design Engineer. Clearing will be charged at cost of materials plus labor if needed. Borings may need to be extended in cut areas; this will be based on survey data and will need to be determined by the Design Engineer prior to drilling.
- Obtain soil samples from the areas to be evaluated. Sixteen borings to a depth of 10 feet were proposed as follows:
    1. Drill twelve borings to a depth of 10 feet along the proposed Gilbert Road extension. A boring log will be recorded for each of these borings to document material field description and thickness of every soil strata.

- Obtain soil samples to determine material properties.
- Obtain subgrade samples to perform Texas triaxial test, soluble sulfate content, and lime stabilization effectiveness by pH method.
- The soil samples will be properly sealed and protected from moisture evaporation.
- All borings will be properly backfilled after completion.
- Drill four borings to a depth of 10 feet along the proposed Sandifer Street extension. A boring log will be recorded for each of these borings to document material field description and thickness of every soil strata.
- Obtain soil samples to determine material properties.
- Obtain subgrade samples to perform Texas triaxial test, soluble sulfate content, and lime stabilization effectiveness by pH method.

- The soil samples will be properly sealed and protected from moisture evaporation.
- All borings will be properly backfilled after completion.

8.2 Testing Program

The Engineer will:

- A testing program will be conducted on the soil and subgrade samples to aid in classification and evaluation of the engineering properties required for analysis.

- Each of the estimated 48 soil samples will be tested for the following properties:

  1. Determining Moisture Content of Soil Materials (Tex-l03-E)
  2. Determining Atterberg Limits of Soils (Tex-l04, lOS, &106-E)
  3. Determining Sieve Analysis of Soils (Tex-ll0-E)
  4. Determining the Amount of Material in Soils Finer than No. 200 Sieve (Tex-ll1-E)
  5. Laboratory Classification of Soils for Engineering Purposes (Tex-142-E)

- Subgrade samples will be obtained from the project to perform the following tests:

  1. Texas Triaxial Test (Tex-117-E), 1 test
  2. Determining Lime Stabilization Effectiveness by pH Method (Tex-121-E, Part III), 2 tests.
  3. Determining Water Soluble Sulfate Content (Tex-14S-E), 8 tests

8.3 Geotechnical Report

The Engineer will:

- The geotechnical investigation report will include the following:

  1. A summary of field and laboratory test results will be provided.
  2. Flexible section recommendations for the proposed pavement satisfying the requirements of City of Austin will be provided. Additional pavement design information will be required in order to determine the pavement section.
  3. Soil stabilization will be recommended if needed.
  4. Pavement Design.

- The geotechnical investigation report will not include potential vertical rise (PVR) calculations. Additional geotechnical investigation should be performed if PVR values are desired by the Design Engineer.

TASK 9 - PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E) DEVELOPMENT

9.1 Plans, Specifications, and Estimate (PS&E) Development

Roadway Design

The Engineer shall develop the following design packages:

1. Gilbert Road from FM 969 to Westall Street

2. Sandifer Street from existing connection to tie-in to Gilbert Road extension.

The Engineer will develop the following plan sheets or perform the following engineering tasks in accordance with Travis County's guidelines and/or the Austin District's PS&E manual:

- **Roadway plan and profiles**
- **Typical sections** required for Gilbert Road, FM 969, Westall Street, and Sandifer Street from the preliminary typical sections and shall incorporate the pavement design developed by the engineer and approved by the County.
- **Earthwork**: The Engineer shall analyze the earthwork to develop cut and fill.
- **Cross Sections**: Develop final design cross sections at 100' intervals along Gilbert Road, Sandifer Street, and along each cross street for up to 200' back from the Gilbert Road centerline. The Engineer will develop the Cross Sections at 1"=10' and shall be delivered in standard GeoPak format on 11" x 17" sheets. Electronic files will be delivered on CD along with all other PS&E files.
- **Miscellaneous Roadway Details Sheet**.
- **FM 969 / Gilbert Road Intersection Layout**.
- **Driveway plan and profiles**
- **Title Sheet** (with Index of Sheets thereon or on a separate Index of Sheets).
- **Project Layout** / Horizontal Alignment Layout with Horizontal Alignment Data shown thereon.
- **Summaries** for Grading, Erosion Control, Signing, Pavement Markings & Delineation, Drainage, and SW3P.
- **Bid Tabs**
- **EPIC Sheet**: Environmental Permits, Issues, and Commitments Sheet.

General Notes and Specifications

- **General Notes**: The ENGINEER shall prepare general notes for the project.
- **Specifications**: The Engineer shall prepare a list of specifications complete with standard and special specifications with applicable special provisions needed for the project.

Deliverables

- Electronic Graphics Submittal - The Engineer shall provide to the County, an electronic deliverable (CD-ROM) of the plans (including standard drawings) for this project.
- Final PDF submittal - The Engineer shall provide a pdf of one set of 11"x 17" with a registered Professional Engineer's seal on each sheet.
- Submittals - 30%, 60%, 90%, and 100% submittals will be made. Comments and revisions requested at the review meetings shall be incorporated into the plans for the subsequent submittal.

9.2 Water Quality

The Engineer will perform hydrologic and hydraulic analyses, designs, and coordination needed to prepare project PS&E as described below.

The Engineer will develop construction plans for the detention and water quality facilities (limited to 2 ponds). A drainage report summarizing existing and proposed hydrologic and hydraulic conditions will also be provided.
Deliverables:

- 30% Design Submittal – Plan sheets showing locations of proposed water quality and detention facilities, as well as construction cost estimate.

- 60% Design Submittal – Plan sheets showing water quality and detention facility layouts, pond sections, tables and details, as well as a revised cost estimate. A preliminary drainage report will also be provided.
- 90% Design Submittal – Revisions to 60% plan sheets and cost estimate and responses to County review comments.
- Final Permitting Submittal – Revisions to 90% plan sheets, drainage report and cost estimate, and responses to County review comments.

9.3 Drainage Design

Drainage Structure Design – develop construction plans for the conveyance of the 10-year storm event and protect against the 100-year storm event following the City of Austin Criteria Manual.

For storm sewer, cross culverts, pavement drainage, and ditch design, the Engineer shall:

- Finalize cross-culvert hydrology and hydraulics developed under the schematic phase of the project.
- Perform a value engineering approach to ensure the most cost efficient design of the storm sewer system.
- Compute pavement drainage runoff, and design storm sewer system, ditches and driveway culverts to convey runoff. The Engineer shall include safety end treatments (SETs) for the driveway culverts. The design and calculations will be done in accordance with the TxDOT's Hydraulic Manual.
- Design storm sewer system to convey the 10-year storm event with the hydraulic grade-line contain within the pipe.

PS&E Drainage Sheets:

The Engineer shall prepare the following drainage PS&E sheets:

- Overall Drainage Area Map
- Drainage Area Maps
- Storm Sewer Plan and Profile Sheets
- Storm Sewer Hydraulic Data Sheets
- Culvert Hydraulic Data Sheets for cross-culverts.
- Culvert Plan and Profile Sheets
- Ditch design and data tables,
- Driveway culvert design and data tables.
- Drainage Standard Details.

The Engineer shall prepare the following erosion control PS&E sheets:

- Storm Water Pollution Prevention Plan (SW3P) Sheets
- Temporary and Permanent Erosion Control Sheets

9.4 Signing, Marking, and Signalization

Signing and Pavement Marking Layouts

Prepare abbreviated roadway layouts. Layouts will not show horizontal curvature of the roadway alignment, but will include centerline with station numbering. Proposed Layouts will include pavement markings, object markers, delineators, and proposed signs in accordance with TxDOT design standards, the Texas Manual on Uniform Traffic Control Devices (TxMUTCD), and Texas Department of Transportation Sign Crew Field Book.

Pavement Marking Details

Prepare pavement marking details (1"=100') for proposed left turn lane construction and intersection striping at existing FM 969/Gilbert Road.

Sign Details

Provide sign details for non-standard signs identifying directional signs to nearest towns and signs identifying cross streets.

Summary of Pavement Markings

Compute quantities and summarize in the bid tab and prepare a bid item list and estimated prices for all pavement markings, markers, object markers and delineators.

Small Sign Summary
Determine the mounting requirements for each sign or sign cluster based on TxDOT standards. List all the signs on the TxDOT Standard Summary sheets together with totals for each mount type.

Signal Layout – Existing FM 969 at Gilbert Road
Provide the design for the traffic signal required for the project. This work will include general notes and specification data sheet, existing conditions sheet, signal layout sheet, wiring diagrams, quantity summary tables, phasing diagrams and construction detail sheets.

Assemble Applicable Standards
Identify and acquire all applicable TxDOT or Travis County standards. Modify standards as needed. Plot sheets and incorporate into the plans.

Attend Meetings and Coordination Time
Attend up to three (3) meetings with the County.

9.5 Traffic Control

Traffic Control/Sequencing plans will be developed for the following locations.

- FM 969 – Develop traffic control plans and signing plans for temporary pavement, overlay, transitions, temporary drainage, striping, remove striping, barricades/barrels, advanced warning signs, etc.

- Gilbert Road from Fm 969 to Westall Street – New location. Only requires barricades and signing on each end, advanced warning signs.

- Sandifer Street from Gilbert Road to Existing Sandifer Street – New location. Only requires barricades and signing on existing Sandifer Street, advanced warning signs.

1. Develop advanced warning sign layouts (FM 969)
2. Develop traffic control plans/construction phasing layout (1 Phases @ FM 969)

9.6 Construction Estimates

The estimate started in the preliminary phase will be updated at the end of each Work Product, 30%, 60%, 90% And Final Plans. They will be in Microsoft Excel spreadsheet format, reflect current bid items and descriptions, and contain all major items that will likely be on the project (e.g., earthwork, pavement structure items, MBGF, signing, drainage features, etc.) Current TxDOT unit bid prices, with a reasonable adjustment for inflation to the anticipated bid opening date, will be used in preparation of the estimates.

Deliverables: Construction Estimate for the selected alternative developed in Microsoft Excel format.

9.7 ADA Compliance

A Certified RAS specialist will review roadway, bike lane and sidewalks for ADA Compliance.

- Review at 60% and 90%.

TASK 10 - CONSTRUCTION PHASE SERVICES

10.1 Advertising, Bidding Phase

The Engineer will:

- Attend the preconstruction meeting.
- Address addendum items

Deliverables:

10.2 Construction Phase – Shop Drawings, Requests for Information from Contractor

- ADA Compliance RAS inspection of sidewalks forms prior to pouring.

APPENDIX B

CONSULTANT'S QUALIFICATIONS STATEMENT

(TO BE ADDED AT CONTRACT AWARD)

Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY
AUDITOR'S OFFICE

SUSAN A. SPATARO, CPA, CMA
COUNTY AUDITOR

TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

COUNTY AUDITOR VERIFICATION FORM

RECEIVED
TRAVIS COUNTY
2011 JUN 17 AM 9:45
PURCHASING OFFICE

CONTRACTOR: LJA Engineering, Inc.

TYPE OF GOODS/SERVICE: Engineering Design

FUNDS VERIFIED:

1) Requisition number 519041 processed through the Purchasing system to pre-encumber funds.

2) Amount pre-encumbered: $ 304,613.49

FUNDS NOT VERIFIED;
CONTRACT NOT BINDING:

___ Contract did not specify a total contract amount.

___ Goods/services to be provided on an "as needed basis" to be invoiced in accordance with contracted unit price. Total amount contracted not specified in contract.

___

CONTRACT #: 11AE0113LP
LINE ITEM VERIFIED: 452-4941-759-8164

[X] YES

[ ] NO

Reviewed by: _____ Date: 6/15/11

Approved by: _____ Date: 6/17/11

GM200I13 Updated 6/23/11, 3:00 p.m. **TRAVIS COUNTY** 6/17/11
Fiscal Year 2011 **Account Balance Inquiry** 10:12:54

Account number . . . : 452-4941-759.81-64
Fund . . . . . : 452 U/T ROAD BONDS-RB84 1999 **Project Req'd**
Department . . . . . : 49 TNR (TRANS & NATRL RESRC)
Division . . . . . : 41 ROAD & BRIDGE MAINTENANCE
Activity basic . . . : 75 CHARGES FOR SERVICES
Sub activity . . . . : 9 U/T ROAD BONDS 2000
Element . . . . . : 81 CAPITAL OUTLAY
Object . . . . . : 64 PURCH SVC-INFRASTRCTR RDS

Original budget . . . . . :	0	
Revised budget . . . . . :	798,143	04/13/2011
Actual expenditures - current . :	14,050.00	
Actual expenditures - ytd . . . :	4,549.99-	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	437,180.08	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	304,613.49	
Total expenditures & encumbrances:	751,293.58	94.1%
Unencumbered balance . . . . . :	46,849.42	5.9

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

PI625I02 Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY 6/17/11

Purchase Requisition 10:10:59

Number . . . . . : 0000519041
Type . . . . . : 1 PURCHASE REQUISITION
Status . . . . . : AUDITOR APPROVAL
Reason . . . . . : 53933 ROADS-CIP ATTN: MARVIN BRICE
By . . . . . : BRUNILDA CRUZ 854-7679
Date . . . . . : 12/13/10
Vendor . . . . . : LJA ENGINEERING
Contract nbr . . . . . :
Ship to . . . . . : AI AS INDICATED BELOW
Deliver by date . . . : 12/13/10
Buyer . . . . . :
Fiscal year code . . : C C=Current year, P=Previous year, F=Future year

Type options, press Enter.
5=Display 8=Item extended description

Opt	**Line#**	**Quantity**	**UOM**	**Description**
_	1	304613.49	DOL	PROFESSIONAL ENGINEERING SERVICES FOR GILBERT ROAD EXTENSION PROJECT. THIS WILL EXTEND GILBERT RD FROM FM 969 TO +

COMMENTS EXIST Total: 304613.49

F3=Exit F7=Alternate view F9=Print
F10=Approval info F12=Cancel F20=Comments

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Lori Clyde, 854-4205
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Agenda Language:

Approve Modification No. 6 to Contract MA080155LC, Future Com, LTD, for IT Security Products, Support and Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

  The ITS Department recommends the immediate purchase of the F5 network traffic management, network security, and McAfee information security solutions and support from Future Com, LTD. The ITS Department recommends this purchase to ensure that the county can continue to meet the needs of the Information Security Management Program and therefore meet its obligations under federal, state, and local regulations and policy for the protection of information generated and used by the County in its daily operations and the BEFIT project.

  The total cost for this modification is $411,902.32

- **Contract Expenditures:** Within the last 12 months $463,315.42 has been spent against this contract.

- **Contract Modification Information:**

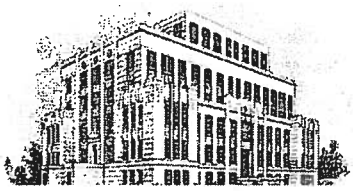
  Modification Amount: $323,076.60
  Modification Type: Additional licenses, support and maintenance
  Modification Period: June 28, 2011 – May 31, 2012

- **Funding Information:**
  - ☐ Purchase Requisition in H.T.E.: 521124 and 533358
  - ☐ Funding Account(s): 001-1210-523-6506, 001-1230-523-3002, 001-1230-523-5002, 001-1230-523-6506, 001-1230-821-3002, 513-1230-801-6099, 513-1230-801-8001, 517-1230-801-8001, 526-1245-523-3002, 526-1245-523-5002, 517-0615-801-3002
  - ☐ Comments:

- **Points of Contact:**

  Department: ITS: Joe Harlow, Nick Macik, Shannon Clyde, David Stanton; Auditor: Susan Spataro, Christina Adair
  County Attorney: Tenley Aldredge
  County Planning and Budget Office: LeRoy Nellis
  County Auditor's Office: Jose Palacios, Susan Spataro

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION & TELECOMMUNICATION SYSTEMS
Joe Harlow Jr., Chief Information Officer
314 W. 11th Street, P. O. Box 1748, Austin, Tx 78767 (512) 854-9666 Fax (512) 854-4401

DATE: **June 21, 2011**

TO: **Cyd V. Grimes, C.P.M-Travis County Purchasing Agent**

FROM: **Joe Harlow, Chief Information Officer**

SUBJ: **Recommendation to purchase information security products and support from Future Com, LTD.**

Proposed Motion:
Approve the purchase of the F5 and McAfee Information Security products and maintenance services from Future Com, LTD.

Summary and Staff Recommendation:
The ITS Department recommends the immediate purchase of the F5 network traffic management, network security, and McAfee information security solutions and support from Future Com, LTD. The ITS Department recommends this purchase to ensure that the county can continue to meet the needs of the Information Security Management Program and therefore meet its obligations under federal, state, and local regulations and policy for the protection of information generated and used by the County in its daily operations and the Befit project.

Budgetary and Fiscal Impact:
The total impact of the purchase is $411,896.32. Funding is included in the below listed line items:

001-1210-523-6506	$ 3,990.00
001-1230-523-3002	$ 11,775.00
001-1230-523-5002	$ 35,696.60
001-1230-523-6506	$ 25,960.00
001-1230-821-3002	$ 19,200.00
513-1230-801-6099	$ 6,840.00
513-1230-801-8001	$151,479.27
517-0615-801-3002	$ 88,825.72
517-1230-801-8001	$ 16,504.73
526-1245-523-3002	$ 51,625.00
Total	$411,896.32

Issues and Opportunities:
The county is required by local, state, and federal mandates to protect the confidentiality, integrity, and availability of information that the county uses in its daily business functions. This includes, but is not limited to the personally identifiable information identified by the *Texas Business Code of Conduct, Identity Theft Act*, and the rules associated with the use of other agency information or information under the regulatory control of agencies such the Office of the Attorney General (OAG), the United States Internal Revenue Service, United States Health and Human Services, the Texas Department of Public Safety and the United States Federal Bureau of Investigation. The ITS Department, in accordance with these regulatory mandates and best practices guidance protects the systems and networks where this information is processed, stored, and transmitted. The F5 traffic management and network security

solutions along with the McAfee information security solutions allow for the ITS Department to easily perform these tasks through automation and meet compliance in a timely, cost and resource efficient way.

Background:
The ITS Department has launched a multi-faceted, multi-phase Information Security program to accomplish improvements in the security posture of the Travis County network and systems. Commissioner's Court approved this program on April 23, 2002. The ITS Department relies upon McAfee as a strategic vendor whose technologies form the backbone of the technical components of the County Information Security Program. The Commissioner's Court has previously approved the purchase of McAfee product licenses, support, and professional services each year through the current fiscal year.

Required Authorizations:

Legal:	John Hille, County Attorney
Purchasing:	Cyd Grimes, Lori Clyde Purchasing Department
Budget:	Randy Lott, Planning and Budget Office
cc:	Susan Spataro County Auditor; Christina Adair, Auditors Office; ITS; Walter Lagrone, ITS, Shannon Clyde, ITS; Nick Macik, ITS

Updated 6/23/11, 3:00 p.m.

PURCHASE REQUISITION NBR: 0000512143

STATUS: AUDITOR APPROVAL

REQUISITION BY: TERRI FLEMMINGS/854-4998 REASON: F5 APPLIANCE, SUPPORT, TRAINING DATE: 9/24/10

SHIP TO LOCATION: ITS - ANNEX COMPUTER ROOM SUGGESTED VENDOR: 58748 FUTURE COM LTD DELIVER BY DATE: 9/30/10

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	BIG IP HARDWARE APPLIANCE: APPLICATION SECURITY MANAGER 6900 8GB ROHS-HARDWARE/SOFTWARE LICENSES COMMODITY: COMP HARDWARE SUBCOMMOD: NETWORK COMPONENTS	2.00	EA	39996.0000	79992.00	F5-BIG-ASM-6900-8 GR
2	APPLIANCE MAINTENANCE SUPPORT - BIG-IP SERVICE: PREMIUM (LEVEL 1-3) COMMODITY: DP PROC/COMP/SOFTWARE SVC SUBCOMMOD: COMPUTER MAINT. AGREEMENT	2.00	EA	8499.1500	16998.30	F5-SVC-BIG-PRE-L1-3
3	HARDWARE APPLIANCE BIG-IP SWITCH: LOCAL TRAFFIC MANAGER 6900 8GB ROHS - HARDWARE/SOFTWARE LICENSES COMMODITY: COMP HARDWARE SUBCOMMOD: NETWORK COMPONENTS	2.00	EA	43996.0000	87992.00	F5-BIG-LTM-6900-8 GR
4	APPLIANCE MAINTENANCE SUPPORT BIG-IP SERVICE: PREMIUM (LEVEL 1-3) COMMODITY: DP PROC/COMP/SOFTWARE SVC SUBCOMMOD: COMPUTER MAINT. AGREEMENT	2.00	EA	9349.1500	18698.30	F5-SVC-BIG-PRE-L1-3
5	FUTURE COM PROFESSIONAL SERVICES- TRAINING ONSITE FOR BIG-IP APPLICATION SECURITY MANAGER ESSENTIALS 4 DAYS/5 WEATS COMMODITY: EDUCATIONAL SERVICES SUBCOMMOD: TRAINERS FEE'S	5.00	EA	3995.0000	19975.00	F5-TRG-BIG-ASM-ESS
6	FUTURE COM PROFESSIONAL TRAINING ONSITE FOR BIG-IP LOCAL TRAFFIC MANAGER ESSENTIALS 2 DAYS/5 SEATS COMMODITY: EDUCATIONAL SERVICES SUBCOMMOD: TRAINERS FEE'S	5.00	EA	1995.0000	9975.00	F5-TRG-BIG-LTM-ESS
7	FUTURE COM PROFESSIONAL SERVICES - F5 INSTALLATION AND DEPLOYMENT ASSISTANCE COMMODITY: MISCELLANEOUS SERVICES SUBCOMMOD: INSTALLATION SERVICES	3.00	EA	2280.0000	6840.00	PSSDESS

REQUISITION TOTAL: 240470.60

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT		PROJECT	%	AMOUNT
1	51312308018001	CAPITAL EQUIPMENT OFFICE EQUIP & FURNITURE	KEQ001 Capital Equipment	100.00	79992.00
2	00112305235002	REPR & MTNC-SERVCS PURCH MAINTENANCE AGREEMENTS-DP		100.00	16998.30
3	51312308018001	CAPITAL EQUIPMENT OFFICE EQUIP & FURNITURE	KEQ001 Capital Equipment	81.24	71487.27

Updated 6/23/11, 3:00 p.m.

PURCHASE REQUISITION NBR: 0000512143

STATUS: AUDITOR APPROVAL

REQUISITION BY: TERRI FLEMMINGS/854-4998 REASON: F5 APPLIANCE, SUPPORT, TRAINING DATE: 9/24/10

SHIP TO LOCATION: ITS - ANNEX COMPUTER ROOM SUGGESTED VENDOR: 58748 FUTURE COM LTD DELIVER BY DATE: 9/30/10

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT		PROJECT	%	AMOUNT
3	51712308018001	CAPITAL EQUIPMENT OFFICE EQUIP & FURNITURE	KEQ001 Capital Equipment	18.76	16504.73
4	00112305235002	REPR & MTNC-SERVCS PURCH MAINTENANCE AGREEMENTS-DP		100.00	18698.30
5	00112305236506	PROFESSIONAL DEVELOPMENT TRAINING-IN HOUSE/ONLINE		100.00	19975.00
6	00112105236506	PROFESSIONAL DEVELOPMENT TRAINING-IN HOUSE/ONLINE		40.00	3990.00
6	00112305236506	PROFESSIONAL DEVELOPMENT TRAINING-IN HOUSE/ONLINE		60.00	5985.00
7	51312308016099	OTHER PURCHASED SERVICES OTHER PURCHASED SERVICES	KEQ001 Capital Equipment	100.00	6840.00
					240470.60

REQUISITION IS IN THE CURRENT FISCAL YEAR.

Updated 6/23/11, 3:00 p.m.

Future Com

F5 NETWORKS

ATTACHMENT 1 to EXHIBIT A -F5 ASM / LTM APPLIANCE, SUPPORT,TRAINING ONSITE -

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110516MM151600
Company Name:	Travis County	**Quote Date:**	5/16/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	5/31/2011

Item	Qty	Part Number	Description	Unit Price	Extended
1	2	F5-BIG-ASM-6900-8 G-R	BIG-IP HARDWARE APPLIANCE: APPLICATION SECURITY MANAGER 6900 8GB ROHS-Hardware/Software licenses)	$39,996.00	$79,992.00
2	2	F5-SVC-BIG-PRE-L1 -3	Appliance Maintenance Support BIG-IP SERVICE: PREMIUM (LEVEL 1-3)	$8,499.15	$16,998.30
3	2	F5-BIG-LTM-6900-8 G-R	HARDWARE APPLIANCE BIG-IP SWITCH: LOCAL TRAFFIC MANAGER 6900 8GB ROHS-Hardware/Software licenses)	$43,996.00	$87,992.00
4	2	F5-SVC-BIG-PRE-L1 -3	Appliance Maintenance Support BIG-IP SERVICE: PREMIUM (LEVEL 1-3)	$9,349.15	$18,698.30
5	5	F5-TRG-BIG-ASM-E SS	Future Com Professional Services -Training Onsite - for Big-IP APPLICATION SECURITY MANAGER ESSENTIALS 4 DAYS/5 SEATS	$3,995.00	$19,975.00
6	5	F5-TRG-BIG-LTM-E SS	Future Com Professional Services Training onsite- for BIG-IP LOCAL TRAFFIC MANAGER ESSENTIALS 2 DAYS/5 seats	$1,995.00	$9,975.00

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159
Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:
- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.

Updated 6/23/11, 3:00 p.m.

Future Com

F5 NETWORKS

ATTACHMENT 1 to EXHIBIT A -F5 ASM / LTM APPLIANCE, SUPPORT,TRAINING ONSITE -

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110516MM151600
Company Name:	Travis County	**Quote Date:**	5/16/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	5/31/2011

Item	Qty	Part Number	Description	Unit Price	Extended
7	3	PSSDESS	Future Com Professional Services - F5 Installation and Deployment assistance	$2,280.00	$6,840.00
				Total:	**$240,470.60**

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159

Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:
- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

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Updated 6/23/11, 3:00 p.m.

PURCHASE REQUISITION NBR: 0000533358

STATUS: DEPARTMENT APPROVAL
REASON: SOFTWARE

REQUISITION BY: JOANN HICKS/854-4771

DATE: 6/16/11

SHIP TO LOCATION: ITS - ANNEX COMPUTER ROOM

SUGGESTED VENDOR: 58748 FUTURE COM LTD

DELIVER BY DATE: 7/16/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	MFE VULNERABILITY MNGR F/DATABASESP:1GL,- PERPETUAL LICENSE WITH 1 YR MCAFEE GOLD SOFTWARE SUPPORT - STANDARD OFFERING COMMODITY: COMPUTER SOFTWARE/MICRO SUBCOMMOD: UTILITIES: BACKUP, VIRUS	35.00	EA	885.0000	30975.00	VMDCKE-AA-B1
2	MFE DATABASE ACTIVITY MONITORINGP:1 GL - PERPETUAL LICENSE WITH 1 YR MCAFEE FOLD SOFTWARE SUPPORT COMMODITY: COMPUTER SOFTWARE/MICRO SUBCOMMOD: UTILITIES: BACKUP, VIRUS	35.00	EA	1475.0000	51625.00	DBMCKE-AA-BI

REQUISITION TOTAL: 82600.00

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT		PROJECT	%	AMOUNT
1	00112305233002	OPERATG SUPPLIES,RP&E,NC SOFTWARE		38.01	11775.00
1	00112308213002	OPERATG SUPPLIES,RP&E,NC SOFTWARE		61.99	19200.00
2	52612455233002	OPERATG SUPPLIES,RP&E,NC SOFTWARE		100.00	51625.00
					82600.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

6/21/11 RETURN PER NICK.GMC

APPROVED
DATE: 6/21/11
INITIALS: JM

Updated 6/23/11, 3:00 p.m.

PURCHASE REQUISITION NBR: 0000533647

STATUS: DEPARTMENT APPROVAL

REQUISITION BY: MYRNA CREECY

REASON: MCAFEE SOFTWARE PURCHASE

DATE: 6/20/11

SHIP TO LOCATION: TRAVIS COUNTY - RUSK BLDG

SUGGESTED VENDOR: 58748 FUTURE COM LTD

DELIVER BY DATE: 6/30/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	MFE TOTAL PRTXN COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	30.00	EA	18.5000	555.00	
2	MFE POLICY AUDITOR COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	56.00	EA	155.8700	8728.72	
3	MFE MOVE AVG COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	42.00	EA	196.0000	8232.00	
4	MFE TOTAL PRTXN COMPLIANCE COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	100.00	EA	8.5500	855.00	
5	MFE HIP COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	56.00	EA	255.0000	14280.00	
6	MFE TOTAL PROTECTION COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	56.00	EA	450.0000	25200.00	
7	MFE VULNERABILITY MGR COMMODITY: COMP SOFTWARE-MINI&MAINFR SUBCOMMOD: UTILITIES: BACKUP, VIRUS	35.00	EA	885.0000	30975.00	

REQUISITION TOTAL: 88825.72

ACCOUNT INFORMATION

LINE #	ACCOUNT		PROJECT	%	AMOUNT
1	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	555.00
2	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	8728.72
3	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	8232.00
4	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	855.00
5	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	14280.00
6	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	25200.00
7	51706158013002	OPERATG SUPPLIES, RP&E, NC SOFTWARE	BEFIT1 BEFIT FUNDING	100.00	30975.00

Updated 6/23/11, 3:00 p.m.

PURCHASE REQUISITION NBR: 0000533647

STATUS: DEPARTMENT APPROVAL

REQUISITION BY: MYRNA CREECY

REASON: MCAFEE SOFTWARE PURCHASE

DATE: 6/20/11

SHIP TO LOCATION: TRAVIS COUNTY - RUSK BLDG

SUGGESTED VENDOR: 58748 FUTURE COM LTD

DELIVER BY DATE: 6/30/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
					88825.72	

REQUISITION IS IN THE CURRENT FISCAL YEAR.

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:38

```
  Account number . . . :   1-1210-523.65-06
  Fund . . . . . . . . : 001  GENERAL FUND
  Department . . . . . :  12  INFORMATION & TELECOMMUNI
  Division . . . . . . :  10  ADMINISTRATION
  Activity basic . . . :  52  GENERAL GOVERNMENT
  Sub activity . . . . :   3  INFORMATION SYSTEMS MGMT
  Element . . . . . . :  65  PROFESSIONAL DEVELOPMENT
  Object . . . . . . . :  06  TRAINING-IN HOUSE/ONLINE

  Original budget . . . . . . . . :              0
  Revised budget . . . . . . . . . :          3,990   05/12/2011
  Actual expenditures - current . :             .00
  Actual expenditures - ytd . . . :             .00
  Unposted expenditures . . . . . :             .00
  Encumbered amount . . . . . . . :             .00
  Unposted encumbrances . . . . . :             .00
  Pre-encumbrance amount . . . . . :          3,990.00
  Total expenditures & encumbrances:          3,990.00   100.0%
  Unencumbered balance . . . . . . :             .00     0.0
```

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:45

Account number . . . . : 1-1230-523.30-02
Fund . . . . . : 001 GENERAL FUND
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . . : 52 GENERAL GOVERNMENT
Sub activity . . . . . : 3 INFORMATION SYSTEMS MGMT
Element . . . . . : 30 OPERATG SUPPLIES,RP&E,NC
Object . . . . . : 02 SOFTWARE

Original budget . . . . . :	87,788	
Revised budget . . . . . :	236,963	06/17/2011
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . . :	40,308.55	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	61,593.22	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	109,264.90	
Total expenditures & encumbrances:	211,166.67	89.1%
Unencumbered balance . . . . . :	25,796.33	10.9

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:47

Account number . . . . : 1-1230-523.50-02
Fund . . . . . : 001 GENERAL FUND
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . . : 52 GENERAL GOVERNMENT
Sub activity . . . . . : 3 INFORMATION SYSTEMS MGMT
Element . . . . . : 50 REPR & MTNC-SERVCS PURCH
Object . . . . . : 02 MAINTENANCE AGREEMENTS-DP

Original budget . . . . . :	5,369,697	
Revised budget . . . . . :	6,622,546	06/17/2011
Actual expenditures - current . :	72,799.24	
Actual expenditures - ytd . . . . :	4,132,634.48	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	199,201.96	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	107,212.45	
Total expenditures & encumbrances:	4,511,848.13	68.1%
Unencumbered balance . . . . . :	2,110,697.87	31.9

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:49

Account number . . . . : 1-1230-523.65-06
Fund . . . . . : 001 GENERAL FUND
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . . : 52 GENERAL GOVERNMENT
Sub activity . . . . . : 3 INFORMATION SYSTEMS MGMT
Element . . . . . : 65 PROFESSIONAL DEVELOPMENT
Object . . . . . : 06 TRAINING-IN HOUSE/ONLINE

Original budget . . . . . :	0	
Revised budget . . . . . :	58,305	06/13/2011
Actual expenditures - current . :	10,675.00	
Actual expenditures - ytd . . . . :	10,675.00	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	10,995.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	25,960.00	
Total expenditures & encumbrances:	58,305.00	100.0%
Unencumbered balance . . . . . :	.00	0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:51

```
  Account number . . . :   1-1230-821.30-02
  Fund . . . . . . . . : 001  GENERAL FUND
  Department . . . . . :  12  INFORMATION & TELECOMMUNI
  Division . . . . . . :  30  OPERATIONS
  Activity basic . . . :  82  CAPITAL AQUISITION FUNDS
  Sub activity . . . . :   1  GENERAL GOVERNMENT
  Element  . . . . . . :  30  OPERATG SUPPLIES,RP&E,NC
  Object . . . . . . . :  02  SOFTWARE

  Original budget  . . . . . . . . :              0
  Revised budget . . . . . . . . . :         68,613   06/16/2011
  Actual expenditures - current  . :            .00
  Actual expenditures - ytd  . . . :            .00
  Unposted expenditures  . . . . . :            .00
  Encumbered amount  . . . . . . . :         48,946.40
  Unposted encumbrances  . . . . . :            .00
  Pre-encumbrance amount . . . . . :         19,200.00
  Total expenditures & encumbrances:         68,146.40    99.3%
  Unencumbered balance . . . . . . :            466.60     0.7
```

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:48:51

```
  Account number . . . :   1-1230-821.30-02
  Fund . . . . . . . . : 001  GENERAL FUND
  Department . . . . . :  12  INFORMATION & TELECOMMUNI
  Division . . . . . . :  30  OPERATIONS
  Activity basic . . . :  82  CAPITAL AQUISITION FUNDS
  Sub activity . . . . :   1  GENERAL GOVERNMENT
  Element  . . . . . . :  30  OPERATG SUPPLIES,RP&E,NC
  Object . . . . . . . :  02  SOFTWARE

  Original budget  . . . . . . . . :              0
  Revised budget . . . . . . . . . :         68,613   06/16/2011
  Actual expenditures - current  . :            .00
  Actual expenditures - ytd  . . . :            .00
  Unposted expenditures  . . . . . :            .00
  Encumbered amount  . . . . . . . :         48,946.40
  Unposted encumbrances  . . . . . :            .00
  Pre-encumbrance amount . . . . . :         19,200.00
  Total expenditures & encumbrances:         68,146.40    99.3%
  Unencumbered balance . . . . . . :            466.60     0.7
```

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:54:25

Account number . . . : 513-1230-801.60-99
Fund . . . . . : 513 L/T CERT OF OBLIG 2009 **Project Req'd**
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . : 80 CAPITAL PROJECTS
Sub activity . . . . . : 1 GENERAL GOVERNMENT
Element . . . . . : 60 OTHER PURCHASED SERVICES
Object . . . . . : 99 OTHER PURCHASED SERVICES

Original budget . . . . . :	0	
Revised budget . . . . . :	14,040	06/16/2011
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . :	342.16-	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	7,200.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	6,840.00	
Total expenditures & encumbrances:	13,697.84	97.6%
Unencumbered balance . . . . . :	342.16	2.4

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:54:29

Account number . . . . : 513-1230-801.80-01
Fund . . . . . : 513 L/T CERT OF OBLIG 2009 **Project Req'd**
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . . : 80 CAPITAL PROJECTS
Sub activity . . . . . : 1 GENERAL GOVERNMENT
Element . . . . . : 80 CAPITAL EQUIPMENT
Object . . . . . : 01 OFFICE EQUIP & FURNITURE

Original budget . . . . . :	0	
Revised budget . . . . . :	219,881	06/16/2011
Actual expenditures - current . :	50,400.00	
Actual expenditures - ytd . . . . :	.00	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	18,000.65	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	151,479.27	
Total expenditures & encumbrances:	219,879.92	100.0%
Unencumbered balance . . . . . :	1.08	0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:54:31

Account number . . . . : 517-1230-801.80-01
Fund . . . . . : 517 CERT OF OBLIG 2010-NONTAX
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 30 OPERATIONS
Activity basic . . . . : 80 CAPITAL PROJECTS
Sub activity . . . . . : 1 GENERAL GOVERNMENT
Element . . . . . : 80 CAPITAL EQUIPMENT
Object . . . . . : 01 OFFICE EQUIP & FURNITURE

Original budget . . . . . :	0	
Revised budget . . . . . :	1,245,753	06/09/2011
Actual expenditures - current . :	38,167.38	
Actual expenditures - ytd . . . . :	732,998.90	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	16,504.73	
Total expenditures & encumbrances:	787,671.01	63.2%
Unencumbered balance . . . . . :	458,081.99	36.8

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:54:34

Account number . . . . : 526-1245-523.30-02
Fund . . . . . : 526 EMPLOYEE HEALTH BENEFIT
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 45 HIPAA Compliance
Activity basic . . . . : 52 GENERAL GOVERNMENT
Sub activity . . . . . : 3 INFORMATION SYSTEMS MGMT
Element . . . . . : 30 OPERATG SUPPLIES,RP&E,NC
Object . . . . . : 02 SOFTWARE

Original budget . . . . . :	0	
Revised budget . . . . . :	51,625	05/12/2011
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . . :	.00	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	51,625.00	
Total expenditures & encumbrances:	51,625.00	100.0%
Unencumbered balance . . . . . :	.00	0.0

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/20/11
Fiscal Year 2011 **Account Balance Inquiry** 16:54:36

Account number . . . : 526-1245-523.50-02
Fund . . . . . : 526 EMPLOYEE HEALTH BENEFIT
Department . . . . . : 12 INFORMATION & TELECOMMUNI
Division . . . . . : 45 HIPAA Compliance
Activity basic . . . : 52 GENERAL GOVERNMENT
Sub activity . . . . : 3 INFORMATION SYSTEMS MGMT
Element . . . . . : 50 REPR & MTNC-SERVCS PURCH
Object . . . . . : 02 MAINTENANCE AGREEMENTS-DP

Original budget . . . . . :	25,717	
Revised budget . . . . . :	26,732 05/12/2011	
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . :	.00	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	1,015.00	
Total expenditures & encumbrances:	1,015.00	3.8%
Unencumbered balance . . . . . :	25,717.00	96.2

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Updated 6/23/11, 3:00 p.m.

GM200I13 **TRAVIS COUNTY** 6/21/11
Fiscal Year 2011 **Account Balance Inquiry** 14:13:27

Account number . . . . : 517-0615-801.30-02
Fund . . . . . : 517 CERT OF OBLIG 2010-NONTAX **Project Req'd**
Department . . . . . : 06 COUNTY AUDITOR
Division . . . . . : 15 BEFIT
Activity basic . . . . : 80 CAPITAL PROJECTS
Sub activity . . . . . : 1 GENERAL GOVERNMENT
Element . . . . . : 30 OPERATG SUPPLIES,RP&E,NC
Object . . . . . : 02 SOFTWARE

Original budget . . . . . :	0	
Revised budget . . . . . :	89,000	06/21/2011
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . . :	.00	
Unposted expenditures . . . . . :	.00	
Encumbered amount . . . . . :	.00	
Unposted encumbrances . . . . . :	.00	
Pre-encumbrance amount . . . . . :	.00	
Total expenditures & encumbrances:	.00	0.0%
Unencumbered balance . . . . . :	89,000.00	100.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

MODIFICATION OF CONTRACT NUMBER: MA080155LC – IT SECURITY PRODUCTS, SUPPORT AND SERVICES

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: **Lori Clyde** TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: **June 17, 2011**
ISSUED TO: **Future Com LTD** **807 Forest Ridge Drive, Suite 105** **Bedford, TX 76022** **Attn: Misty Motley**	MODIFICATION NO.: **6**	EXECUTED DATE OF ORIGINAL CONTRACT: July 16, 2008

ORIGINAL CONTRACT TERM DATES: **July 16, 2008 – May 30, 2009** CURRENT CONTRACT TERM DATES: **May 31, 2009 – May 30, 2012**

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: $ 197,832.04 Current Modified Amount $ ~~977,337.78~~ 1,008,312.70.

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified as follows:

All capitalized terms used but not defined herein shall have the meaning ascribed to such terms in the above-referenced contract (the "Contract").

1.0 Section 3.0 of the Contract is amended to add the professional consulting services and deliverables (collectively, the "Services") described on such Statements of Work as are executed from time to time by both parties (the "Statements"). Statements may be added to the Contract or may be modified by subsequent Statements in accordance with the Contract amendment procedures set forth in Section 17.0 thereof. All Statements will expressly set forth the parties' respective rights and obligations with respect to the Services, and no additional or contrary terms shall be implied.

2.0 Contractor agrees to provide County the Services described in the "Future Com Professional Services Statement of Work Dated 2/28/2011; Project F5," attached hereto as **Exhibit A** and made a part of this Modification for all purposes. Contractor's obligation to provide the Services, and County's obligation to compensate Contractor for the same, shall be as set forth in **Exhibit A and Attachment 1** thereto.

3.0 In the event Contractor's performance of the Services described in an executed Statement of Work extends beyond the Contract term (as such term may be extended by County as provided in Paragraph 1.2 thereof), Contractor and County agree that the Contract will continue in full force and effect through completion of the Services.

Note to Vendor:

[ ] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

[x] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____ BY: _____ SIGNATURE BY: _____ PRINT NAME TITLE: _____ ITS DULY AUTHORIZED AGENT	☐ DBA ☐ CORPORATION ☐ OTHER DATE:
TRAVIS COUNTY, TEXAS BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:

4.0 ALL OF THE SERVICES ARE PROVIDED WITH A NINETY-DAY WARRANTY. CUSTOMER AGREES THAT FUTURE COM, LTD. SHALL HAVE NO LIABILITY TO CUSTOMER FOR CONSEQUENTIAL, EXEMPLARY OR INCIDENTAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT INCLUDING ANY WORK PRODUCT, EVEN IF FUTURE COM, LTD. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES WITH THE EXCEPTION OF DIRECT DAMAGES TO CUSTOMER RESULTING FROM FC'S WILLFUL MISCONDUCT OR GROSS NEGLIGENCE. IN NO EVENT SHALL FUTURE COM, LTD. BE LIABLE FOR ANY DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER HEREUNDER.

5.0 The Contract is amended to add the additional equipment described on Attachment 1 to Exhibit A, and Exhibits B and C.

6.0 This Modification No. 6 is effective when executed by both parties.

Exhibit A

Future Com

Professional Services

STATEMENT OF WORK

Project: F5

A PROPOSAL PRESENTED TO:
Travis County

Date: 2/28/2011

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Future Com Ltd ®

Security and Network Management Tools for an Expanding Network World

807 Forest Ridge Dr., Suite 105
Bedford, Texas 76022 USA

(800) 710-5250 toll free
(817) 510-1159 fax
www.myfuturecom.com

This Statement of Work is prepared for **Travis County**, hereinafter referred to as the "Customer", by Future Com Ltd., hereinafter referred to as "Future Com".

I. Overview of Services

The Customer is requesting Future Com to provide deployment and training of third party hardware and software. This project will include deployment of F5 Big IP Local Traffic Manager (LTM) and Application Security Manager (ASM) into the Travis County network environment. It will also include four days of on-site training on the LTM and two days of training on the ASM for Travis County personnel.

Future Com will perform this engagement as a fixed bid engagement, per Quote # 110516MM151600, attachment 1 hereto.

II. Scope of Work

1. **The Customer** will ensure the following requirements have been achieved before the scheduled beginning of the consulting visit:
   - 1.1. Complete and validate that the backups necessary to restore to the pre-engagement status are ready and available,
   - 1.2. Ensure that the hardware and software requirements of the engagement have been met.
   - 1.3. Ensure the customer information, data and configuration options necessary to complete the engagement are consolidated and available.

2. **Future Com** will assist in completing the following tasks:
   - 2.1. Conduct pre-implementation meeting
   - 2.2. Confirm pre-engagement activities have been completed by the Customer
   - 2.3. Clarify project objectives
   - 2.4. Review project procedures
   - 2.5. Discuss technical details
   - 2.6. Discuss plan for implementation

3. **Engagement**
   - 3.1. Deployment of the LTM and ASM
   - 3.2. On site training on LTM – 4 days
   - 3.3. On site training on ASM – 2 days

4. **Deliverable**
   - 4.1. Deployment of the F5 Big IP LTM and ASM
   - 4.2. On site training on the F5 Big IP LTM (4 days) and ASM (2 days)

III. Roles and Responsibilities

1. In order to ensure the success of this engagement,
   - 1.1. **Future Com** will provide:
     - 1.1.1. A skilled consultant who will perform the project tasks as described above.

1.1.2. Expertise from Future Com consultant(s) for the purpose of review and quality assurance.

1.2. **The Customer** will provide:

1.2.1. All Future Com resources with any necessary application(s), software, hardware, network and building access

1.2.2. Command line and GUI access to applicable software and hardware

1.2.3. A technical point of contact within the organization to help the Future Com consultant coordinate access to the required resources and a dedicated resource committed to the project team and available 100% of the time when Future Com is onsite

1.2.4. Timely response to questions posed by Future Com regarding the project

1.2.5. Any documents and/or diagrams detailing the existing environment and architecture in a timely manner

1.2.6. All Future Com resources with a safe working environment including a workspace and telephone access, if necessary.

1.2.7. Qualified personnel at remote locations

Upon fulfilling this engagement, the project will be acknowledged as delivered.

EXECUTION OF THIS DOCUMENT BY THE CUSTOMER AUTHORIZES FUTURE COM TO PERFORM THE CONSULTING SERVICES DESCRIBED HEREIN.

THIS AGREEMENT IS NOT EFFECTIVE UNTIL ACCEPTED IN WRITING BY FUTURE COM, LTD.

ACCEPTED:	**ACCEPTED:**
Travis County	**Future Com Ltd.**
Authorized Signature	Authorized Signature
(Above name printed)	(Above name printed)
Title (printed)	Title (printed)
Date	Date

Future Com

F5 NETWORKS

ATTACHMENT 1 to EXHIBIT A -F5 ASM / LTM APPLIANCE, SUPPORT,TRAINING ONSITE -

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110516MM151600
Company Name:	Travis County	**Quote Date:**	5/16/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	5/31/2011

Item	Qty	Part Number	Description	Unit Price	Extended
1	2	F5-BIG-ASM-6900-8G-R	BIG-IP HARDWARE APPLIANCE: APPLICATION SECURITY MANAGER 6900 8GB ROHS-Hardware/Software licenses)	$39,996.00	$79,992.00
2	2	F5-SVC-BIG-PRE-L1-3	Appliance Maintenance Support BIG-IP SERVICE: PREMIUM (LEVEL 1-3)	$8,499.15	$16,998.30
3	2	F5-BIG-LTM-6900-8G-R	HARDWARE APPLIANCE BIG-IP SWITCH: LOCAL TRAFFIC MANAGER 6900 8GB ROHS-Hardware/Software licenses)	$43,996.00	$87,992.00
4	2	F5-SVC-BIG-PRE-L1-3	Appliance Maintenance Support BIG-IP SERVICE: PREMIUM (LEVEL 1-3)	$9,349.15	$18,698.30
5	5	F5-TRG-BIG-ASM-ESS	Future Com Professional Services -Training Onsite - for Big-IP APPLICATION SECURITY MANAGER ESSENTIALS 4 DAYS/5 SEATS	$3,995.00	$19,975.00
6	5	F5-TRG-BIG-LTM-ESS	Future Com Professional Services Training onsite- for BIG-IP LOCAL TRAFFIC MANAGER ESSENTIALS 2 DAYS/5 seats	$1,995.00	$9,975.00

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159

Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:

- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.

Future Com

F5 NETWORKS

ATTACHMENT 1 to EXHIBIT A -F5 ASM / LTM APPLIANCE, SUPPORT,TRAINING ONSITE -

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110516MM151600
Company Name:	Travis County	**Quote Date:**	5/16/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	5/31/2011

Item	Qty	Part Number	Description	Unit Price	Extended
7	3	PSSDESS	Future Com Professional Services - F5 Installation and Deployment assistance	$2,280.00	$6,840.00
				Total:	**$240,470.60**

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159

Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:

- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.

EXHIBIT B -McAfee BEFIT with DB Monitoring and Vulnerability Mgr for databases.

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110516MM145929-1
Company Name:	Travis County	**Quote Date:**	6/15/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	6/30/2011
		Contract #:	DIR-SDD-963

Item	Qty	Part Number	Description	Unit Price	Extended
1	35	VMDCKE-AA-BI	MFE Vulnerability Mngr f/DatabasesP:1GL, - Perpetual License with 1yr McAfee Gold Software Support - Standard Offering	$885.00	$30,975.00
2	35	DBMCKE-AA-BI	MFE Database Activity Monitoring P:1 GL - Perpetual License with 1yr McAfee Gold Software Support	$1,475.00	$51,625.00
				Total:	**$82,600.00**

Notes: 33 DATABASES FOR BEFIT, 2 for Hippa

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159

Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:

- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.

EXHIBIT C -McAfee Licenses BEFIT

A Quotation for		Quotation Information	
Contact Name:	Shannon Clyde	**Quote Number:**	110405RP142437-10
Company Name:	Travis County	**Quote Date:**	6/17/2011
Address:	501 W. 11th St., Basement Entrance Dock	**Payment Terms:**	Net 30
City/St/Zip:	Austin TX 78701	**Future Com Rep:**	Misty Motley
Phone #:	512-854-7846	**Direct Phone:**	817-510-1144
Email:	shannon.clyde@co.travis.tx.us	**Email:**	Misty.Motley@fcltd.net
		Quote Expiration:	6/30/2011
		Contract #:	DIR-SDD-963

Item	Qty	Part Number	Description	Unit Price	Extended
1	30	TEACDE-AA-HI	MFE Total Prtxn for Endpt-Adv P:1GL[P+] (License and first year support)	$18.50	$555.00
2	56	PASCDE-AB-HI	MFE Policy Auditor Svr P:1 GL [P+] (license and first year support)	$155.87	$8,728.72
3	42	MOVCKE-AK-BI	MFE MOVE AV for Virtual Servers P:1 GL Perpetual License with 1yr McAfee Gold Software Support (License and first year support)	$196.00	$8,232.00
4	100	TCDCKE-AA-AI	Total Prtxn for Compliance P:1 GL (license and first year support)	$8.55	$855.00
5	56	HISCDE-AB-HI	MFE HIP for Svrs P:1 GL [P+] (License and first year support)	$255.00	$14,280.00
6	56	TSRCDE-AA-HI	MFE Total Protection for ServerP:1GL[P+]	$450.00	$25,200.00
7	35	VMDCK-AA-BI	MFE Vulnerability Mngr f/DatabasesP:1GL, Perpetual License with 1yr McAfee Gold Software Support - License and 1st year support	$885.00	$30,975.00
				Total:	**$88,825.72**

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and emailed or faxed to the following:

Fax: 817-510-1159

Email: orders@fcltd.net

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022

Toll Free: 888-710-5250

Purchase Order requirement:

- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is $35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Joe Hall, 854-7648
Department Head/Title: Donald W. Ward, P.E., Division Director, Road Maintenance and Fleet Services

Elected/Appointed Official: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Commissioner: Karen Huber Precinct Three
or County Judge

AGENDA LANGUAGE: Consider and take appropriate action regarding a request to close Allen Road from Pinnacle Road to Easy Street in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Austin Water Utility began construction of a water pumping station and two 16-inch water lines on Allen Road in June 2010. That work includes reconstruction of approximately 500 feet of Allen Road where the water lines were installed. This work will require closing the road to all traffic from Pinnacle Road to Easy Street during construction.

The Utility has requested that the closure begin Tuesday July 5, 2011, and continue through Friday August 12 (approximately 6 weeks). This work has been scheduled to take place during Westlake High School's summer break. Classes resume Monday, August 22.

STAFF RECOMMENDATIONS:

Staff recommends that Allen Road from Pinnacle Road to Easy Street be closed to traffic from July 5, 2011, through August 12, or until construction is completed.

ISSUES AND OPPORTUNITIES:

Allen Road is a narrow local road. There are no homes or businesses in the part of the road that will be closed. There are two gates that provide secondary access into the back of homes that face onto other streets.

It is necessary to close the road during construction to ensure the safety of the public and the construction workers. Access to residences in the area, specifically those on Easy Street, will be maintained from the west via Camp Craft Road.

FISCAL IMPACT AND SOURCE OF FUNDING:

The cost of the road closure and construction will be borne by the project's owner, Austin Water Utility.

EXHIBITS/ATTACHMENTS:

Detour Map
Letter Requesting Closure
Closure Order

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429

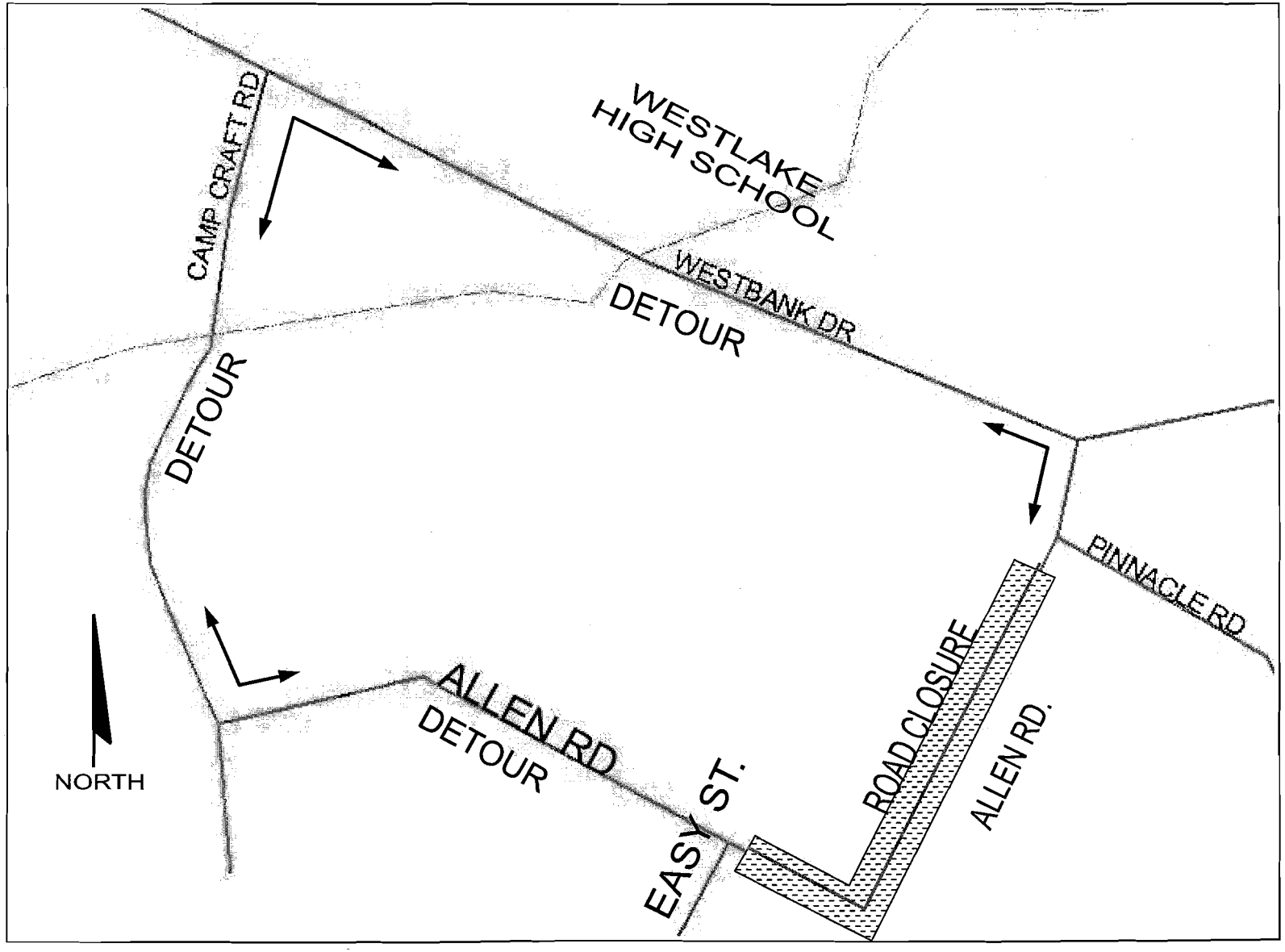
CC:

Don Ward, TNR (854-9317)	Stephanie Jensen, COA Public Safety GIS, (974-6446)		Eanes I.S.D. (732-9050)
David Greear, TNR (854-7650)	TCSO Dispatch (974-0845 +3)		Lago Vista ISD (267-8300
Joe Hall, TNR (854-7648)	Austin Fire Dispatch (974-0400)	Austin I.S.D. (414-0238)	Manor I.S.D. (278-4085)
TNR Dispatcher (854-9433)		Lake Travis I.S.D. (533-6070)	Pflugerville I.S.D. (251-3511)

: :
-

Updated 6/23/11, 3:00 p.m.

ALLEN ROAD DETOUR ROUTE



ATKINS

Atkins North America, Inc.
6504 Bridge Point Parkway, Suite 200
Austin, Texas 78730

Telephone: +1 512 327 6840
Fax: +1 512 327 2453

www.atkinsglobal.com/northamerica

19 May 2011

Mr. Joe Hall
Travis County
Transportation and Natural Resources
411 W. Thirteenth Street
Austin, Texas 78701

Re: Allen Road Pump Station
Request for Road Closure
Atkins Project No. 044174100

Dear Mr. Hall:

On behalf of the property owner, Austin Water Utility, we are requesting Commissioners' Court approval of the temporary full closure of Allen Road from Pinnacle Road to Easy Street in association with the construction of the above referenced City of Austin CIP project.

The project is located at the southeast corner of the intersection of Pinnacle Road and Allen Road and within the limited purpose jurisdiction of the City of Austin. Both adjacent roadways are County standard, non-curb and gutter, and are maintained by the County.

The closure is necessary so that the Contractor can perform final repair to the pavement of the roadway following installation of two 16-inch waterlines at that location. In order to limit disruption of traffic to the nearby high school campus, the closure would coincide as closely as possible with the Eanes Independent School District summer break. The work would commence July 5. Barring substantial weather-related or other unforeseen delays, work would be complete by resumption of classes on August 22.

ATKINS

Atkins North America, Inc.
6504 Bridge Point Parkway, Suite 200
Austin, Texas 78730
Telephone: +1.512.327.6840
Fax: +1 512 327 3453
www.atkinsglobal.com/northamerica

Attached is a copy of the Traffic Control Plan showing the location of the project and the proposed detour routes. Please call me at 342-3231 if you have any questions or need additional information.

Sincerely,

Terry S. Reynolds
Project Coordinator

Cc: Scott A. Smiley, PE – Atkins
Francisco Guerrero, PE – Atkins
Larry Mendez, PE – COA
Janet Atkinson, PE - COA
Main Files 6.2.2

STATE OF TEXAS §
§
COUNTY OF TRAVIS §

ORDER _____

WHEREAS, Transportation and Natural Resources has recommended a temporary road closure of Allen Road from Pinnacle Road to Easy Street in Precinct 3; and

WHEREAS, a public hearing was held on June 28, 2011, in the Commissioners' Court of Travis County, Texas, following required advance notice prior to the approval of this Order; then

BE IT THEREFORE ORDERED by the Commissioners' Court of Travis County, Texas, that the following road be temporarily closed as listed below:

PRECINCT THREE:

ALLEN ROAD	Temporarily close Allen Road from Pinnacle Road to Easy Street in Precinct Three beginning July 5, 2011, and continuing through August 12, 2011, or until construction is completed.

PASSED AND ADOPTED THE _____ DAY OF _____, 2011.

_____
Samuel T. Biscoe
County Judge

_____
Ron Davis
Commissioner, Precinct 1

_____
Sarah Eckhardt
Commissioner, Precinct 2

_____
Karen Huber
Commissioner, Precinct 3

_____
Margaret Gomez
Commissioner, Precinct 4

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Paul Scoggins/854-7619
Division Director/Manager: Anna Bowlin, Division Director of Development Services

Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: Commissioner Huber, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action a request to authorize the filing of an instrument to vacate six drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
TNR staff has received a request to vacate six drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three. The easements are dedicated per plat note as public utility and drainage easements. Lot 11 fronts on Presa Arriba Road with Lots 12 and 13 fronting on El Viejo Camino. Both streets are accepted for maintenance by Travis County. The purpose of this request is so that the property owner can upgrade the existing septic system without encroaching in the 25' septic setback restriction as it pertains to drainage easements.

A drainage study was performed by professional engineer Sergio Lozano-Sanchez. Mr. Lozano-Sanchez then submitted a drainage report summarizing his findings for this area. In the report Mr. Lozano-Sanchez states:

"With these findings it is our recommendation that the existing 5' drainage easement is not required along the common property lines between lots 12 and 13, the same recommendation is that the 5' drainage easement along common property line between lots 11 and 12 is vacated under the basis that the existing topography drains perpendicular to the lot line as depicted in Exhibit 1."

After review of the submitted drainage report and recommendation, Travis County engineer John Ellis has stated he has no objections to this vacation.

Attachments:
Order of Vacation
Field Notes and Sketch
Letter of Request
Engineer's letter
Adjoining landowners' sign-offs
Sign affidavit and pictures
Location Maps

STAFF RECOMMENDATIONS:

As of this memo staff has not received any inquiries in regards to this vacation request. Staff recommends the vacation of the subject drainage easements as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

ISSUES AND OPPORTUNITIES:

With this vacation the lot owner will be able to modify to the existing septic system to accommodate the slightly larger residence that replaced the existing residence. The vacation is necessary to comply with septic setbacks as they relate to drainage easements.

The adjoining landowners of Lots 11 and 13 have stated in writing they are in support of the vacation request. There is a septic permit and development permit currently pending this vacation request.

FISCAL IMPACT AND SOURCE OF FUNDING:

N/A

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director	Development Services	854-7561

CC:

John Ellis	TNR Engineer	Development Services	854-9805
Stacey Scheffel	Program Manager	TNR - Permits	854-7565

SM:AB:ps
1101 - Development Services - Austin Lake Hills, Section Three

ORDER OF VACATION

STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the property owner requests the vacation of six five foot wide drainage easements located along the side and rear lot lines of Lot 11, 12, 13, Block 47 of Austin Lake Hills, Section Three as recorded at Book 13, Page 36 of the Real Property Records of Travis County, Texas;

WHEREAS, an independent Professional Engineer has submitted a drainage study and recommends the vacation of the subject drainage easements;

WHEREAS, a Travis County Engineer has stated that there is no objection to the vacation of the drainage easements as described in the attached field notes and sketch;

WHEREAS, the owners of Lots 11 and 13 have stated in writing that they have no objection to this vacation request as it pertains to easements located on their lots;

WHEREAS, the Travis County Transportation and Natural Resources Department recommends the vacation of the subject drainage easements as described in the attached field notes and sketch;

WHEREAS, the required public notice was posted and the Travis County Commissioners Court held a public hearing on June 28, 2011 to consider the proposed action; and

NOW, THEREFORE, by unanimous vote, the Commissioners Court of Travis County, Texas, orders that the six five foot wide drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three, as shown on the attached sketch and described in the attached field notes, are hereby vacated.

ORDERED THIS THE _____ DAY OF_____ 2011.

_____
SAMUEL T. BISCOE, COUNTY JUDGE

_____
COMMISSIONER RON DAVIS
PRECINCT ONE

_____
COMMISSIONER SARAH ECKHARDT
PRECINCT TWO

_____
COMMISSIONER KAREN HUBER
PRECINCT THREE

_____
COMMISSIONER MARGARET GOMEZ
PRECINCT FOUR

RELEASE OF EASEMENTS

LOTS 11, 12 AND 13 IN BLOCK 47
AUSTIN LAKE HILLS – SECTION THREE
Book 13, Page 36 Plat Records of Travis County, Texas

BEING DESCRIPTIONS FOR 5' PUBLIC UTILITY (P.U.E.) AND DRAINAGE EASEMENTS (D.E.) AS CREATED BY PLAT IN LOTS 11, 12 AND 13 IN BLOCK 47 OF AUSTIN LAKE HILLS – SECTION THREE, SAID SUBDIVISION AS RECORDED IN PLAT BOOK 13, PAGE 36 OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS; SAID EASEMENTS BEING DESCRIBED FOR RELEASE AS FOLLOWS:

LOT 11
5' P.U.E. AND D.E. ALONG THE NORTHWEST LINE (common line with Lot 10)
5' P.U.E. AND D.E. ALONG THE SOUTHWEST (REAR) LINE

LOT 12
5' P.U.E. AND D.E. ALONG THE NORTHEAST (REAR) LINE
5' P.U.E. AND D.E. ALONG THE NORTHWEST LINE (common line with Lot 13)

LOT 13
5' P.U.E. AND D.E. ALONG THE NORTHEAST (REAR) LINE
5' P.U.E. AND D.E. ALONG THE SOUTHEAST LINE (common line with Lot 12)

This description is to accompany an illustration of same date.

Roger L. Way
ROGER L. WAY
R.P.L.S. No. 3910
JOB No. 03B251-11

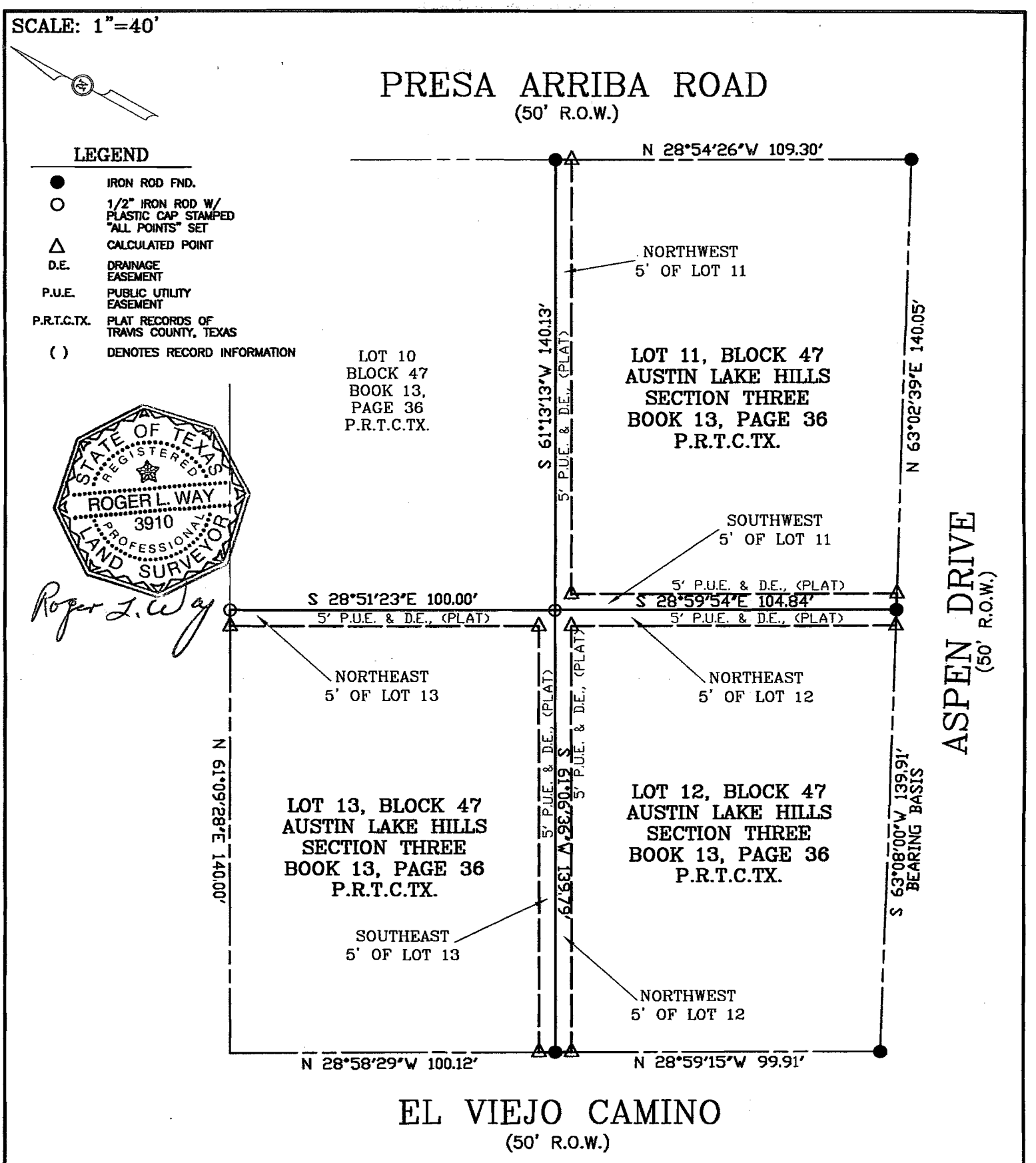
STATE OF TEXAS
REGISTERED
ROGER L. WAY
3910
PROFESSIONAL
LAND SURVEYOR

3/30/11
Date

ALL POINTS SURVEYING
1714 Fortview Road, Suite 200, Austin, TX 78704
Telephone: (512) 440-0071 Fax: (512) 440-0199

Updated 6/23/11, 3:00 p.m.

SCALE: 1"=40'



ALL POINTS SURVEYING
1714 FORTVIEW ROAD – SUITE 200
AUSTIN TX. 78704
TELE.: (512) 440-0071 – FAX: (512) 440-0199

SURVEY DATE: 3/30/11
Job No.: 03B25111
SCALE: 1"=40'
DRAFTING: MDL

EXHIBIT "A2"

McClendon & Associates
Development Consulting, LLC

April 26, 2011

Ms. Stacey Scheffel, CFM
Permits Program Manager
Floodplain Administrator
Travis County TNR
411 W. 13th St., 9th Floor
Austin, Tx. 78701

Re: Request for Vacation of Drainage Easements for 809 El Viejo Camino to Accommodate On-Site Sewage Facilities

Ms. Scheffel:

Thank you for your assistance and patience during the last several months. The landowner has prepared supporting documentation for the proposed vacation of existing drainage easements and modifications to the on-site sewage facility tank in order to demonstrate compliance with County and State requirements. The modifications to the tank are necessary to accommodate the slightly larger residence that replaced the existing residence. The vacation of the easements is necessary in order to comply with the Texas Administrative Code, Chapter 285.91, Table X, which was revised in 2008 and increased the setback requirements from drainage easements from 5 feet to 25 feet.

Request for Vacation of Drainage Easements (exhibit attached)

A legal description and survey with exhibits of the proposed drainage easements to be vacated has been prepared by Mr. Roger Way, RLPS, for your consideration and includes the following:

Lot 11, Block 47, Austin Lake Hills, Sec. Three, Said Subdivision as Recorded in Plat Book 13, Page 36 of the Plat Records of Travis County, Texas;

- 5' P.U.E. and D.E. along the northwest (common lot line with Lot 10)
- 5' P.U.E. and D.E. along the southwest (rear) property line (bordering Lot 12)

Lot 12, Block 47, Austin Lake Hills Sec. Three, Said Subdivision as Recorded in Plat Book 13, Page 36 of the Plat Records of Travis County, Texas;

- 5' P.U.E. and D.E. along the northeast (rear) property line (bordering Lot 11)
- 5' P.U.E. and D.E. along the northwest (side) property line (bordering Lot 13)

Lot 13, Block 47, Austin Lake Hills, Sec. Three, Said Subdivision as Recorded in Plat Book 13, Page 36 of the Plat Records of Travis County, Texas;

- 5' P.U.E. and D.E. along the northeast (rear) line
- 5' P.U.E. and D.E. along the southeast line (common line with Lot 12)

McClendon & Associates Development Consulting, LLC
4808 Canyonwood Dr
Austin, Tx. 78735

Phone: 512 363 8676
Fax: 512 382 1017
e-mail: carl.mcclendon@austin.rr.com

RECEIVED
APR 27 2011
TRAVIS COUNTY - TNR
PERMITS DEPARTMENT

Drainage Study

A registered professional engineer, Mr. Sergio Lozano, P.E., has prepared a drainage study of on-site and contributing off-site drainage conditions for review based upon aerial and topographic conditions of the site and surrounding area. There are no drainage swales along any of the property lines and no concentration of drainage flows would be anticipated in these areas during a storm event. Concentration of flow studies for the 100-year storm result in negligible flow conditions within the existing easements. A copy of the engineered drainage study is attached for your review.

In addition, the landowner proposes to install gutters and downspouts along the roof overhangs of the building on Lot 12, to intercept stormwater runoff from the structure and direct it to existing drainage swales along Aspen Drive, further reducing overland flow to adjoining properties.

An existing 50 LCRA Transmission Easement across the front of Lot 12 (809 El Viejo Camino) encompasses over 5,120 sq. ft. or 36% of the lot area. This easement or restriction precludes the construction of any future buildings or structures which could potentially increase impervious cover and contribute to additional runoff.

Neighborhood Support for Vacation of Drainage Easements

The adjoining landowners of Lots 11 and 13 support the vacation of drainage easements adjoining and common to the property lines of Lot 12. Signed letters of consent from these adjoining landowners is attached. If the Commissioners Court concurs to vacate these easements as proposed, then the existing septic drain field on Lot 12 will meet the minimum setback of 25 feet from any drainage easements. An attached exhibit illustrates the distance to the closest drainage easement, which will be on Lot 10, diagonally located but adjoining Lot 12 at its northeastern corner.

On-Site Sewage Facility Improvements

As requested, the landowner has agreed to upgrade and relocate the size of the storage tank for the existing on-site sewage facility at 809 El Viejo Camino to accommodate the minimum storage requirements and meet the minimum separation between the residential structure (house) and the storage tank in accordance with the current Chapter 285 regulations of the Texas Administrative Code. If vacation of the proposed drainage easement is approved, the minimum setback from the existing septic drain field to the neareast drainage easement will be 25 feet as required by Chapter 285 of the Texas Administrative Code.

Based upon our previous discussions, the existing on-site sewage facility system, as revised, would fully comply with Travis County and State requirements.

Please contact me at 363-8676 if there are questions or I can assist in expediting this request.

Carl McClendon, AICP

McClendon & Associates Development Consulting, LLC
4808 Canyonwood Dr.
Austin, Tx. 78735

Phone: 512 363 8676
Fax: 512 382 1017
e-mail: carlmcclendon@austin.rr.com

LOC Consultants, LLP
Civil, Structural, & Environmental Engineers
Firm No. F-4756

Austin, Texas October 7, 2010

Ms. Stacey Scheffel, CFM
Permits Program Manager
Floodplain Administrator
Travis County
Transportation and Natural Resources
411 W 13th Street, 9th Floor.
P.O. Box 1748
Austin, TX 78767
512-854-7565

Re: 809 El Viejo Camino Residence – Drainage Study and Easement Vacation.

Dear Stacey:

LOC Consultants has been retained by Mr. Ken Santos to perform a drainage study and flow conditions affecting an existing septic field for the property mentioned above. LOC has obtained aerial photographs and topography to identify the drainage areas (Exhibit 1) upstream from the septic field and has performed time of concentration calculations (Exhibit 2) and drainage analysis (Exhibit 3) for the two areas. The drainage area No. 1 identified in Exhibit 1 is a portion of the adjacent property to the south east, this area has some impervious cover and generates 0.62 cfs under the 100 yr storm, this flows are traveling in a shallow concentrated flow pattern across the site along with flows generated by portion of the site depicted as drainage area 2 in Exhibit 1. The 100 yr storm flow generated by Drainage area 2 is 0.52 cfs. Based on existing topography, there are no channels or swales present on site running along any of the property lines, and therefore no concentrated flow is present on site during any storm event.

We have done channel calculation (Exhibit 4) to identify the water depth required to convey the flows from drainage area 1 through a grass lined channel with a 4' bottom and a 14% slope and 3:1 side slopes and the results are that we will need a water depth of 0.86 inches to convey these flows, at these depths storm flow is considered shallow concentrated flow (less than 0.1 feet). Furthermore, it appears that the flows from identified drainage area 1 and 2 are dissipated in a 45' open portion of land. We have done calculation to determine the average water depth though this length and the required water depth to convey these flows is only 0.30 inches. With these findings it is our recommendation that the existing 5' drainage easement is not required along the common property lines between lost 12 and 13, the same recommendation is that the 5' drainage easement along common property line between lots 11 and 12 is vacated under the basis that the existing topography drains perpendicular to the lot line as depicted in Exhibit 1.

1000 E. Cesar Chavez St. • Austin, Texas 78702-4208 • Tel. (512) 499-0908 • Fax (512) 499-0907

LOC CONSULTANTS, LLP

Your favorable recommendation to our request is sincerely appreciated, Should you have any questions; please do not hesitate to contact me at 512-587-7236 or via e-mail at Sergio@loccivil.com.

Sincerely:

STATE OF TEXAS
SERGIO N. LOZANO-SANCHEZ
89158
LICENSED
PROFESSIONAL ENGINEER

10/6/10

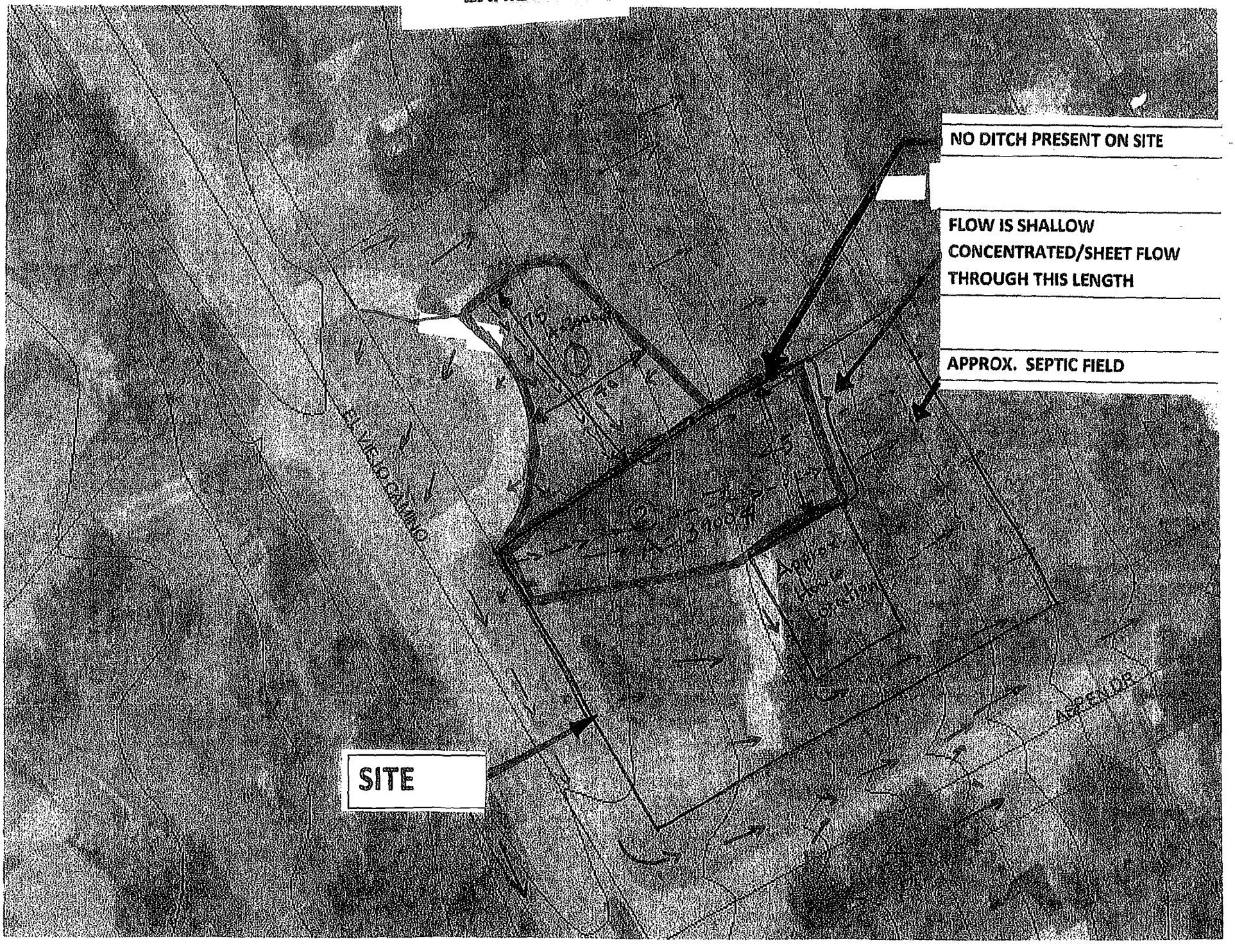
Sergio Lozano-Sanchez, P.E.

Principal

cc. file, Ken Santos

Updated 6/23/11, 3:00 p.m.

EXHIBIT 1



Updated 6/23/11, 3:00 p.m.

EXHIBIT 2

TIME OF CONCENTRATION CALCULATIONS

Project: 809 El Viejo Camino Residence
Tc=L*n/ (42 s^0.5)

Date: October 6th, 2010
Tc=L*n/ (60 s^0.5)

Tc= L/Vel Vel=Q/A Q=(1.49/n)*A*(R^(2/3))*S^0.5

Area	Sheetflow								Shallow Concentrated								Concentrated												Total
	L (ft)	n	s (%)	Tc1 (min)	L (ft)	n	s (%)	Tc2 (min)	L (ft)	n	s (%)	Tc3 (min)	L (ft)	n	s (%)	Tc4 (min)	Bottom (ft)	Depth (ft)	Width (ft)	s (%)	n	A (sq.ft)	R (ft)	P (ft)	Q (cfs)	Vel (ft/sec)	L ft	Tc5 (min)	Tc (min)
1	75	0.300	0.01	5.36					20	0.300	0.140	0.27																	5.62
2	60	0.300	0.05	1.92	40	0.3	0.150	0.74																					2.65

Updated 6/23/11, 3:00 p.m.

EXHIBIT 3

PROJECT: 809 El Viejo Camino Residence

DATE: October 6th 2010

DESIGNED: MQ

Subarea	Area (s.f.)	Area (acres)	Tc (min)	Aphalt (s.f.)	Roof (s.f.)	Conc. (s.f.)	Com. Base (s.f.)	Imp. Cov. (s.f.)	Imp. Cov. (%)	Pervious (s.f.)	I - 25yr (in/hr)	I - 100yr (in/hr)	Pervious C Fact. 25 yr	Pervious C Fact. 100 yr	Comp. C Fact. 25 yr	Comp. C Fact. 100 yr	Q25 (cfs)	Q100 (cfs)
Existing Conditions																		
1	3,000	0.069	5.00		1,125	390	0	1,515	50.50%	1,485	10.112	12.54	0.39	0.46	0.64	0.72	0.44	0.62
2	3,900	0.090	5.00	0	0	0	0	0	0.00%	3,900	10.112	12.54	0.39	0.46	0.39	0.46	0.35	0.52

Area (s.f.) = Data from plans or maps

Area (acres) = Area (s.f.) /43560

Tc (min) = Data (min 5 minutes), calculated in separate spreadsheet

Asphalt (s.f.) = Data, calculated from plans, maps or estimated

Roof (s.f.) = Data, calculated from plans, maps or estimated

Concrete (s.f.) = Data, calculated from plans, maps or estimated

Com. Base (s.f.)= Compacted Base , Data, calculated from plans, maps or estimated

Imp. Cov. (s.f.) = Asphalt+Concrete+Com. Base (or estimated)

Imp. Cov. (%.) = Imp Cov./Area

Pervious (s.f.) = Area (s.f.) - Imp. Cov. (s.f.)

I - x yr = A/(TC+B)^c A, B and c from Austin Intesity Duration-Frequency Curve Coefficients (CoA DCM Table 2-6)

Pervious C Factor= Factor from CoA DCM Table 2-1

Composite C Factor= {C1(ASPHALT) + C2 (ROOF + CONCRETE) + C3 (COMPACTED BASE) + C4 (PERVIOUS AREA)}/Area

Q x yr = C*i*A , C= Composite C Factor, I = rainfall intesity , A = Area in acres , CoA DCM Eq 2-1

CoA DCM Table 2-1			
YEAR	C1	C2	C3
2	0.73	0.75	0.63
10	0.81	0.83	0.71
25	0.86	0.88	0.76
100	0.95	0.97	0.85

CoA DCM Table 2-6			
YEAR	A	B	c
2	54.767	11.05	0.8116
10	70.82	10.396	0.7725
25	82.936	10.746	0.7634
100	118.3	13.185	0.7736

Updated 6/23/11, 3:00 p.m.

OWNER, LOT 11

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at 906 PRESA ARRIBA ROAD (address) and/or _____ (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ We do not have need for an easement on the property as described in the accompanying document.

_____ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Signature

Ramon Lewis
Printed Name

Owner
Title

N/A
Utility Company or District

03/15/2011
Date

Please return this completed form to:

Ramon Lewis
Name

3411 Hollywood Ave.
Address

Austin, Tx. 78722
City/State/Zip

OWNER, LOT 12

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at 809 EL VIEJO CAMINO (address) and/or _____ (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ We do not have need for an easement on the property as described in the accompanying document.

_____ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Katherine Odom
Signature

KATHERINE GIRLING ODOM
Printed Name

KGO PROPERTIES INC
OWNER
Title

N/A
Utility Company or District

MARCH 1, 2011
Date

Please return this completed form to:

KGO PROPERTIES INC.
KATHERINE GIRLING ODOM
Name

3112 WINSOR RD A-146
Address

AUSTIN, TEXAS 78703
City/State/Zip

OWNER, LOT 13

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at 811 EL VIEJO CAMINO, AUSTIN, TX 78733 (address) and/or _____ (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ Please remove the easement from our property

_____ We do not have need for an easement on the property as described in the accompanying document.

_____ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Signature

GARY N. PANKONIEN
Printed Name

OWNER
Title

N/A
Utility Company or District

MARCH 1, 2011
Date

Please return this completed form to:

GARY PANKONIEN
Name

811 EL VIEJO CAMINO
Address

AUSTIN, TEXAS 78733
City/State/Zip

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE
411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

AFFIDAVIT OF POSTING

TO: County Judge
County Commissioners
Travis County, Texas

A Public Notice of Vacation of six 5' wide drainage easements sign was posted on June 6, 2011, on the easterly side of El Viejo Camino along the common lot line of Lots 12 and 13, Block 47 of Austin Lake Hills, Section Three at a point as near as practical to the area being vacated, and was also posted at the Travis County Courthouse.

CERTIFIED THIS THE 8 DAY OF June, 2011.

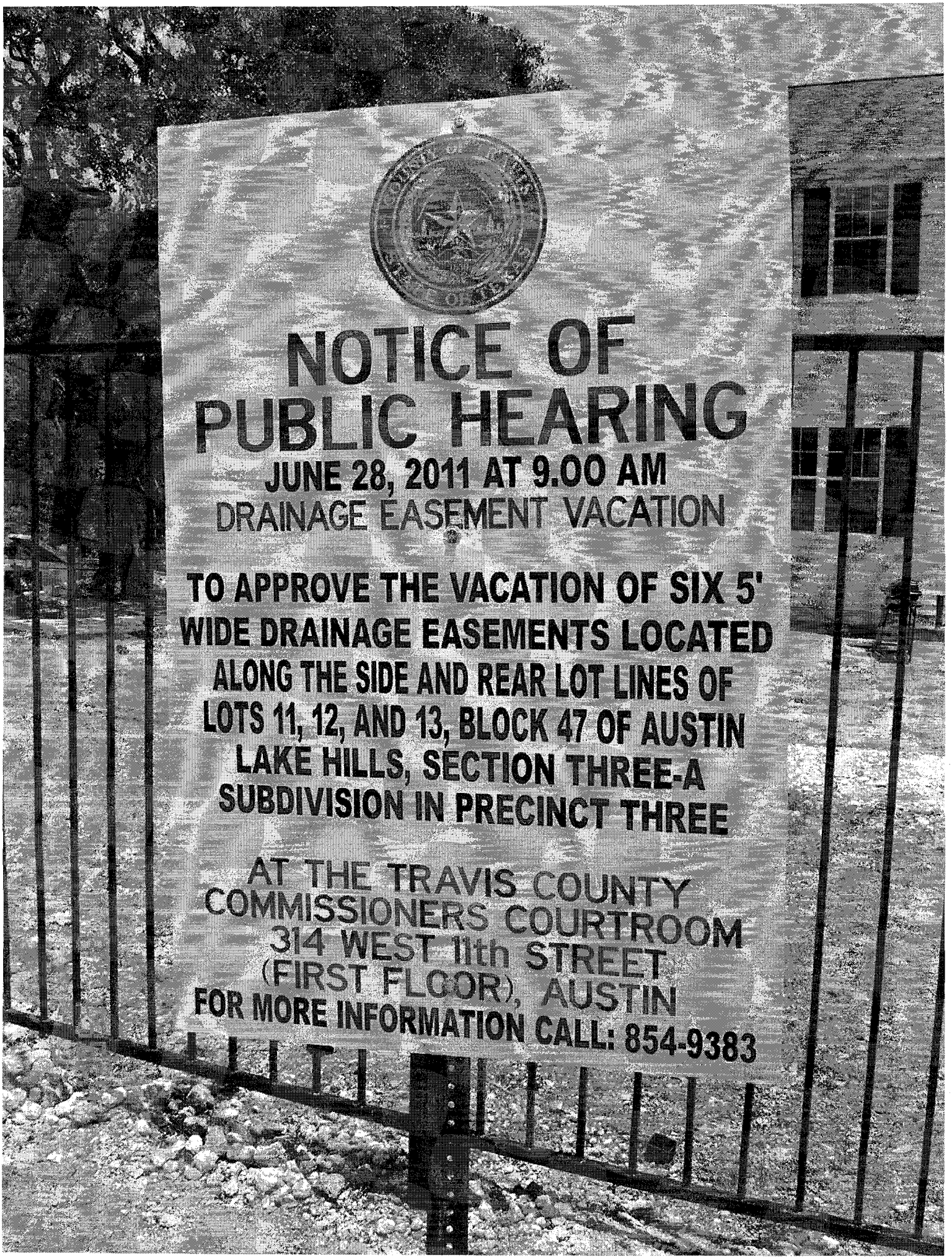
SIGNATURE: Jaime Garcia

NAME (PRINT): Jaime Garcia

TITLE: TNR/R&B Supervisor

cc: Garcia (sign shop)

Updated 6/23/11, 3:00 p.m.



Updated 6/23/11, 3:00 p.m.

Updated 6/23/11, 3:00 p.m.

AUSTIN LAKE ESTATES, INC.

By: Kree Owens, President

Granville H. Beck

W. L. Sorren

ATTEST:

By: Martha S. Webster, Secretary

THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, a Notary Public in and for Travis County, Texas, on this day personally appeared Granville H. Beck and W. L. Sorren, known to me to be the persons whose names are subscribed to the foregoing instrument, and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12 day of June 1961.

Notary Public in and for Travis County, Texas

THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, a Notary Public in and for Travis County, Texas, on this day personally appeared Kree Owens, President of Austin Lake Estates, Inc., known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act and deed of the Austin Lake Estates, Inc., a Corporation, and that he executed the same as the act of such Corporation for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12 day of June 1961.

Notary Public in and for Travis County, Texas

THE STATE OF TEXAS
COUNTY OF TRAVIS

I, Emilie Limberg, Clerk of the County Court within and for the County and State aforesaid do hereby certify that the foregoing instrument of writing with its Certificate of Authentication was filed for record in my office on the 13 day of June A.D., 1961 at 10:50 o'clock A M. and duly recorded on the 13 day of June A.D., 1961 at 10:55 o'clock A M. in the Plat Records of said County in Plat Book 13, Page 36.

WITNESS MY HAND AND SEAL OF THE COUNTY COURT of said County the date last written above.

By: Deputy

Emilie Limberg, Clerk, County Court, Travis County, Texas

"In approving this plat by the Commissioner's Court of Travis County, it is understood that the building of all streets, roads, and other public thoroughfares delineated and shown on this plat, and all bridges and culverts necessary to be constructed or placed in such streets, roads, or other public thoroughfares or in connection therewith shall be the responsibility of the owner and/or developer of the tract of land covered by this plat in accordance with plans and specifications prescribed by the Commissioner's Court of Travis County, Texas, and the Commissioner's Court of Travis County, Texas, assumes no obligation to build the streets, roads, and other public thoroughfares shown on this plat or of constructing any bridges or culverts in connection therewith".

THE STATE OF TEXAS
COUNTY OF TRAVIS

I, Emilie Limberg, County Clerk of Travis County, Texas, do hereby certify that on the 12th day of June A.D., 1961, the Commissioner's Court of Travis County, Texas, passed an order authorizing the filing for record of this plat and that said order has been duly entered in the minutes of said Court in Book 3, Page 344.

WITNESS MY HAND AND SEAL OF OFFICE, this the 12th day of June A.D. 1961.

By: C. Hayden, Deputy

Emilie Limberg, Clerk, County Court, Travis County, Texas

NOTE: Each house in this Subdivision shall be connected to a septic tank meeting the approval of the State Health Department or to a public utility sanitary sewage system. Each house in this Subdivision connected to a septic tank must be approved by the City of Austin Health Department.

IN ADDITION to the easements shown hereon, an easement of five feet (5') along the side lines of all lots and five feet (5') off the rear of all lots is hereby dedicated for public utilities and drainage.

Date 6/12/61

Note

In addition to the easements shown hereon, an easement of five feet (5') along the side lines of all lots and five feet (5') off the rear of all lots is hereby dedicated for public utilities and drainage.

4	5	6	7	8
26°12'	23°00'	22°00'	35°02'	25°02'
199.36'	344.91'	294.91'	475.28'	525.26'
50.00'	49.83'	60.00'	150.00'	165.78'
47.87'	98.31'	118.38'	290.60'	321.17'
96.03'	97.65'	117.59'	286.09'	316.19'
12	13	14	15	16
46°34'	273°08'	40°31'	40°31'	80°49'
30.00'	50.00'	207.20'	257.39'	41.87'
12.90'		78.54	95.00'	35.01'
24.38'	328.35'	146.4[illegible]	182.01'	56.19'
23.69'		142.62'	178.34'	53.3[illegible]
30	31	32	33	
11°41'	11°41'	15°02'	15°49'	
1558.67'	161[illegible].67'	1455.74'	238.12'	
159.49'	165.83'	192.08'	35.34'	
317.87'	333.11'	341.46'	70.73'	
317.32'	32[illegible].54'	380.86'	70.51'	

S. entered	survey	37.7	acres
insert area	survey	35.6	acres
	Total	73.3	acres
	LOTS	.42	

LEGEND

- Iron Pin Set
- Iron Pin Found

SCALE: 1" = 100'

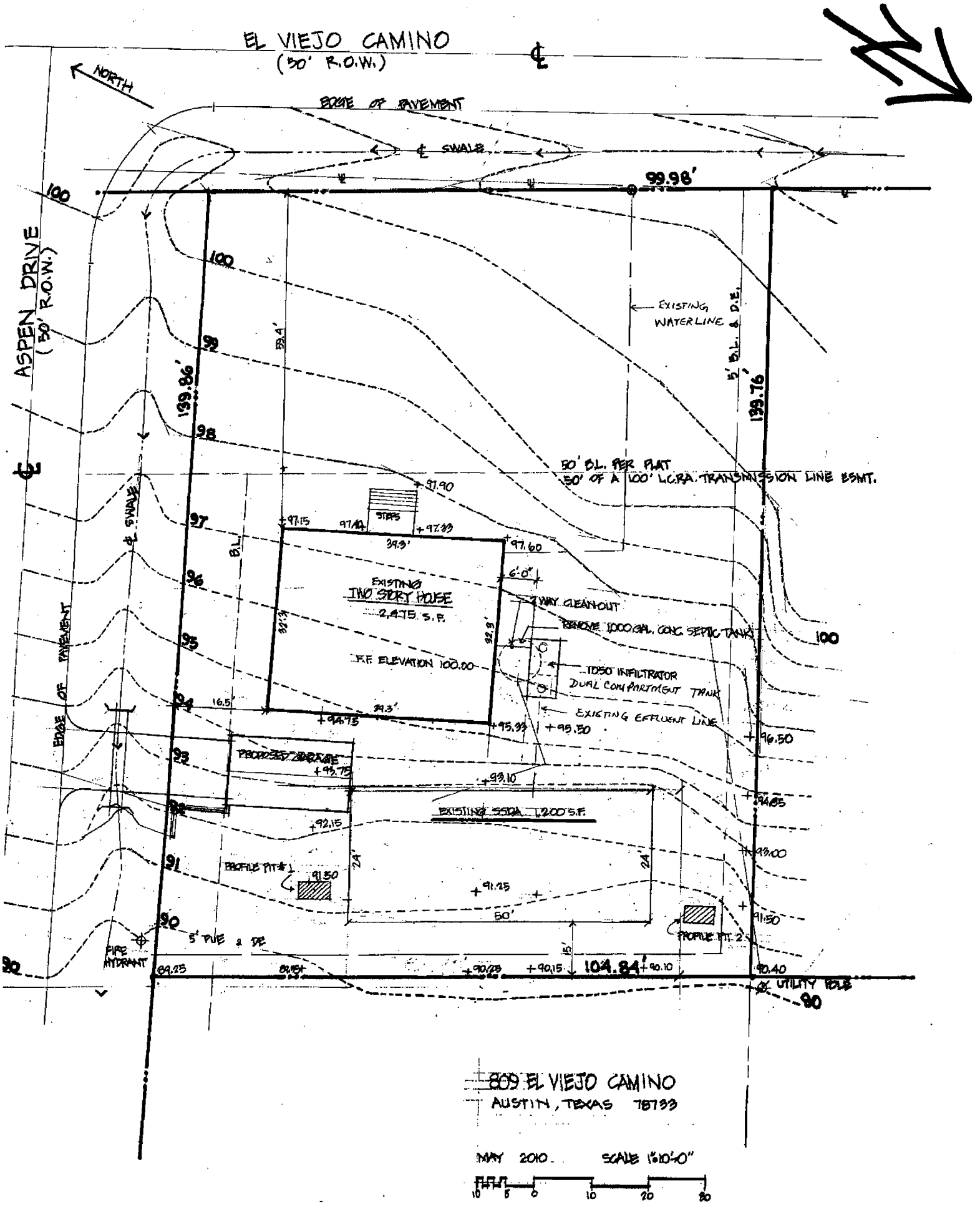
K6 Part A166

TIN LAKE HILLS

SECTION THREE

Updated 6/23/11, 3:00 p.m.

Updated 6/23/11, 3:00 p.m.



Google maps

Address **809 El Viejo Camino**
Austin, TX 78733

Notes Request to vacate six 5' wide drainage easements located along the side and rear lot lines of Lots 11, 12, and 13, Block 47 of Austin Lake Hills, Section Three - A subdivision in Precinct Three, Commissioner Karen Huber.

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Paul Scoggins/854-7619
Division Director/Manager: Anna Bowlin, Division Director of Development Services

Carl B. Joseph for

Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: Commissioner Huber, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action a request to authorize the filing of an instrument to vacate a ten foot wide public utility and drainage easement along with a five foot wide public utility easement all being located along the rear lot line of Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7 in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

TNR staff has received a request to vacate a ten foot wide public utility and drainage easement (PUE/DE) along with a five foot wide public utility easement (PUE) with both easements being located along the rear lot line of Lot 3 of the Resubdivision Northwest Hills Ranch, Lot J-7. The ten foot wide PUE/DE runs parallel and adjacent to the rear lot line of Lot 3 with the five foot wide PUE running parallel and adjacent to the easterly side of the ten foot PUE/DE. Lot 3 fronts on D-K Ranch Road, a street accepted for maintenance by Travis County. The purpose of this request is so that the already installed pool will not be encroaching in the subject easements.

Professional engineer Michael A. Rivera has submitted a sealed letter stating he was the original design engineer involved in the resubdivision of Lot J-7. He further states:

"During the platting stage of the project, we thought the easement may have been needed for drainage conveyance; however, upon preparation of the subdivision construction plans, we found that the drainage easement was not needed. All of the storm water runoff from the lot and subdivision drains to the northwest and southwest. The easement does not convey storm water runoff and does not contain any drainage improvements."

After review of Mr. Rivera's findings, Travis County engineer John Ellis has stated he has no objections to this vacation. In regards to the PUEs, the utility companies

known to be operating in the area have stated that they have no objection to vacating the subject easements.

Attachments:
Order of Vacation
Field Notes and Sketch
Letter of Request
Engineer's letter and study
Utility sign-off
Sign affidavit and pictures
Location Maps

STAFF RECOMMENDATIONS:
As of this memo staff has not received any inquiries in regards to this vacation request. Staff recommends the vacation of the subject drainage easements as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

ISSUES AND OPPORTUNITIES:
Currently the already existing pool is encroaching in the subject easements. Travis County has no need for the subject easements and would not benefit from vacating or not vacating. It has been the responsibility of the applicant to hire an independent engineer to review the drainage along with contacting the utility companies operating in the area. Travis County has relied on the independent engineer and utility companies to decide if the easement needs to be retained.

FISCAL IMPACT AND SOURCE OF FUNDING:
N/A

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director	Development Services	854-7561

CC:

John Ellis	TNR Engineer	Development Services	854-9805
Stacey Scheffel	Program Manager	TNR - Permits	854-7565

SM:AB:ps
1101 - Development Services - Austin Lake Hills, Section Three

ORDER OF VACATION

STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the property owner requests the vacation of a ten foot wide public utility and drainage easement along with a five foot wide public utility easement located along the rear lot line of Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7 as recorded at Volume 97, Page 364 of the Plat Records of Travis County, Texas;

WHEREAS, an independent Professional Engineer recommends the vacation of the subject drainage easement;

WHEREAS, a Travis County Engineer has stated that there is no objection to the vacation of the drainage easement as described in the attached field notes and sketch;

WHEREAS, utility providers knowing to be serving the area have indicated that they have no need for the public utility easements requested to be vacated;

WHEREAS, the Travis County Transportation and Natural Resources Department recommends the vacation of the subject easements as described in the attached field notes and sketch;

WHEREAS, the required public notice was posted and the Travis County Commissioners Court held a public hearing on June 28, 2011 to consider the proposed action; and

NOW, THEREFORE, by unanimous vote, the Commissioners Court of Travis County, Texas, orders that the ten foot wide public utility and drainage easement along with the five foot wide public utility easement located along the rear lot line of Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7, as shown on the attached sketch and described in the attached field notes, are hereby vacated.

ORDERED THIS THE _____ DAY OF_____ 2011.

_____
SAMUEL T. BISCOE, COUNTY JUDGE

_____
COMMISSIONER RON DAVIS
PRECINCT ONE

_____
COMMISSIONER SARAH ECKHARDT
PRECINCT TWO

_____
COMMISSIONER KAREN HUBER
PRECINCT THREE

_____
COMMISSIONER MARGARET GOMEZ
PRECINCT FOUR

EXHIBIT "A"

LEGAL DESCRIPTION

BEING 0.074 OF AN ACRE OF LAND, MORE OR LESS OUT OF LOT 3, RESUBDIVISION OF NORTHWEST HILLS RANCH LOT J-7, A SUBDIVISION RECORDED IN VOLUME 97, AT PAGES 364 AND 365 OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS CONVEYED TO TIM TASSET AND ANDREA TASSET IN DOCUMENT NUMBER 1999114331 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a ½" capped rebar found in the easterly line of Lot 6, Block A, Sette Terra Subdivision, a Subdivision of record in Document Number 200000339, Official Public Records of said County, said point being the western most corner of Lot 2, said Resubdivision of Northwest Hills, conveyed to James P. Gottardi and Vicki A. Gottardi in Document Number 2002098210, Official Public Records of said County and being the northern most point of said Lot 3 and the northwesterly corner and the **PLACE OF BEGINNING** hereof; From which a ½" rebar found bears N 46°12'43" W, a distance of 1.75 feet;

THENCE, S 45°25'08" E with the common boundary line of said Lot 2, Lot 3 and tract hereof, a distance of 16.46 feet to a point for the northeasterly corner hereof;

THENCE, running through said Lot 3 the following two (2) courses and distances:

S 20°44'04" W, a distance of 150.58 feet to a point for an angle point hereof;

S 13°08'42" W, a distance of 53.99 feet to a point in the northerly line of Lot 4, said Resubdivision of Northwest Hills for the southeasterly corner hereof;

THENCE, S 63°55'49" W, with the common line of said Lot 4, Lot 3 and the tract hereof, a distance of 19.37 feet to a ½" capped rebar found in the said easterly line of lot 6, Block A for the southwesterly corner hereof; from which a ½" rebar found bears N 06°29'38" E, a distance of 2.51 feet;

THENCE, with the said easterly line of Lot 6, Block A and the westerly line of said Lot 3 and the tract hereof, the following two (2) courses and distances:

N 13°08'42" E, a distance of 67.22 feet to a ½" capped rebar found for an angle point hereof;

N 20°44'04" E, a distance of 158.20 feet to the **PLACE OF BEGINNING** hereof, containing 0.074 of an acre of land, more or less.

THIS LEGAL DESCRIPTION IS TO BE USED WITH THE ATTACHED SKETCH ONLY

Date: 4/4/11

Victor M. Garza, R.P.L.S. 4740
B & G Surveying, Inc.
1404 North Loop Blvd. Austin, Texas 78756
Phone: (512) 458-6969, Fax: (512) 458-1129

STATE OF TEXAS REGISTERED VICTOR M. GARZA 4740 PROFESSIONAL LAND SURVEYOR

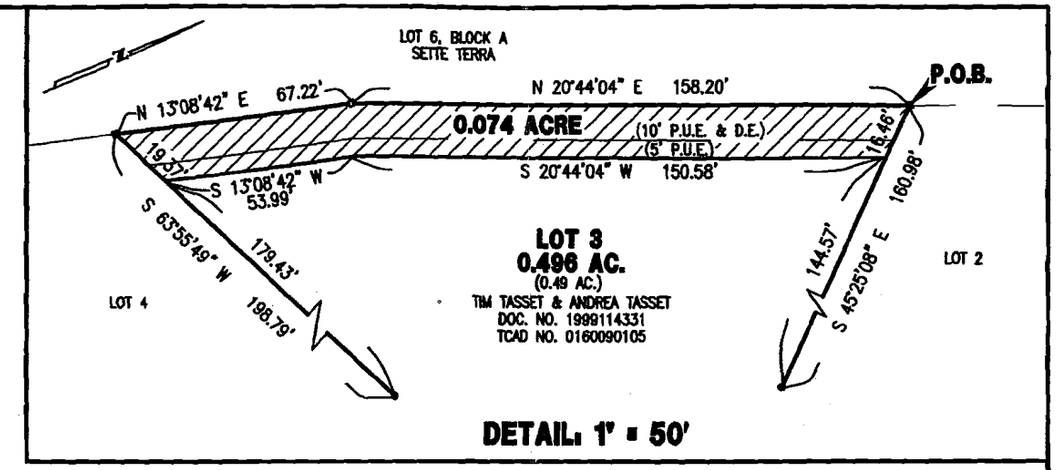
B0309911_ESMT_REL_LEGAL

TCAD Parcel ID: 0160090105
http://www.bandgsurvey.com

Updated 6/23/11, 3:00 p.m.

B&G Surveying, Inc.
Dewey H. Burris & Associates
Surveyed by: B&G Surveying, Inc.
1404 West North Loop Blvd.
Austin, Texas 78756
Office 512*458-6969
Fax 512*458-9845

JOB # B0309911_ESMT_REL
DATE: 04/04/11

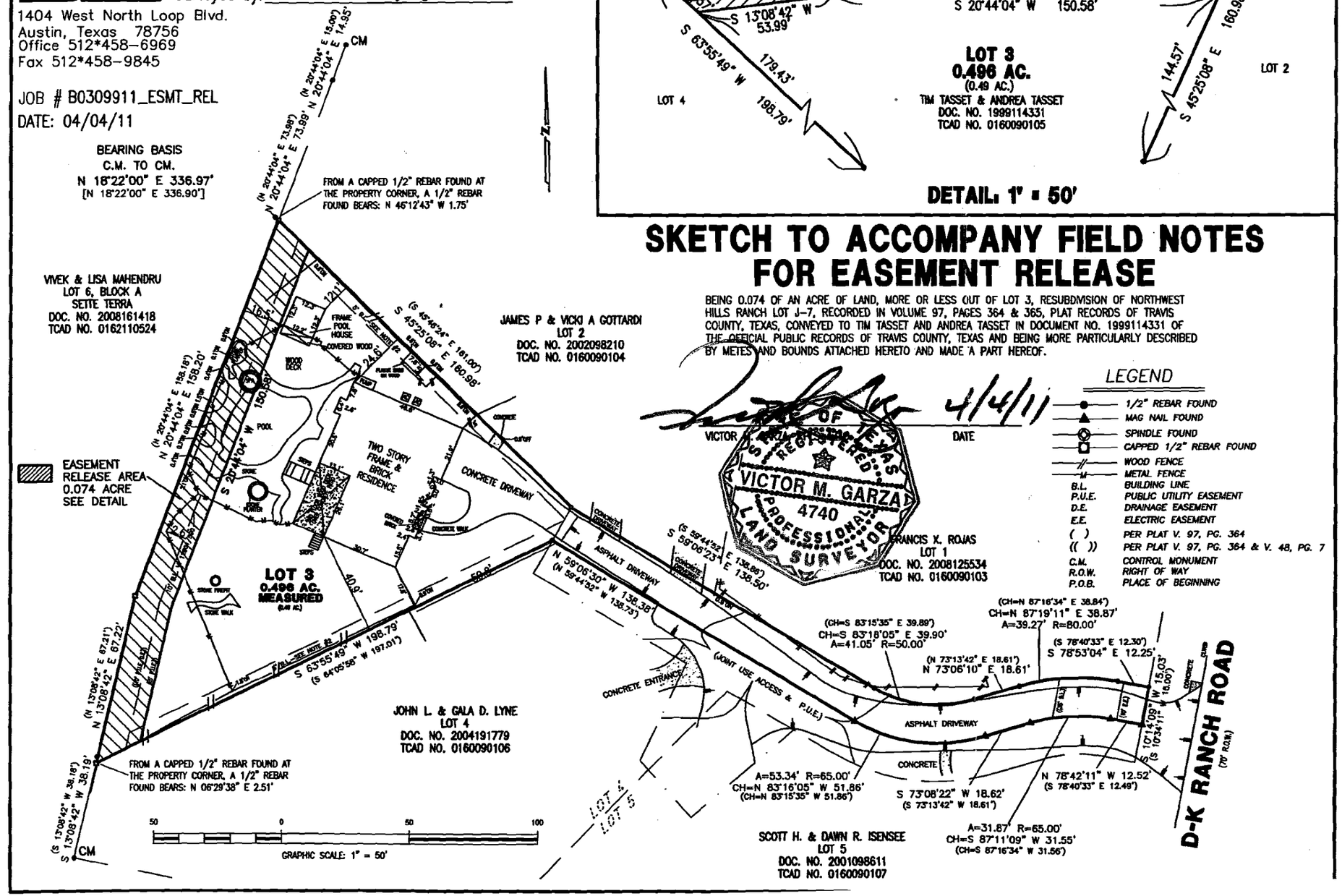


SKETCH TO ACCOMPANY FIELD NOTES FOR EASEMENT RELEASE

BEING 0.074 OF AN ACRE OF LAND, MORE OR LESS OUT OF LOT 3, RESUBDIVISION OF NORTHWEST HILLS RANCH LOT J-7, RECORDED IN VOLUME 97, PAGES 364 & 365, PLAT RECORDS OF TRAVIS COUNTY, TEXAS, CONVEYED TO TIM TASSET AND ANDREA TASSET IN DOCUMENT NO. 1999114331 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS ATTACHED HERETO AND MADE A PART HEREOF.

VICTOR M. GARZA — DATE 4/4/11

STATE OF TEXAS — REGISTERED — VICTOR M. GARZA — 4740 — PROFESSIONAL — LAND SURVEYOR



LEGEND

●	1/2" REBAR FOUND
▲	MAG NAIL FOUND
⊗	SPINDLE FOUND
⊡	CAPPED 1/2" REBAR FOUND
//	WOOD FENCE
-M-	METAL FENCE
B.L.	BUILDING LINE
P.U.E.	PUBLIC UTILITY EASEMENT
D.E.	DRAINAGE EASEMENT
E.E.	ELECTRIC EASEMENT
( )	PER PLAT V. 97, PG. 364
(( ))	PER PLAT V. 97, PG. 364 & V. 48, PG. 7
C.M.	CONTROL MONUMENT
R.O.W.	RIGHT OF WAY
P.O.B.	PLACE OF BEGINNING

Easement Release

shaw hamilton
To shaw hamilton

To whom it may concern,

This is for the release of a Drainage Easement/P.U.E. The easements are on Lot 3 of the RESUBDIVISION OF NORTHWEST HILLS RANCH LOT J-7 located in Vol. 97 Page 364. The easements to be released are a 5 ft. P.U.E. and a 10 ft. Drainage easement/ P.U.E. located in Bk 48 Page 7. All appropriate information is attached.

Thank you in advance for this release. If you have any questions, do not hesitate to call Shaw Hamilton at 512-791-0778.

Thanks!

Shaw Hamilton, president

Shaw Hamilton Consultants
6815 A Thorncliffe Dr. Austin Tx 78731
cell: 512-791-0778

RIVERA ENGINEERING TX PE FIRM REGISTRATION NO. F-11492
P. O. Box 90485 – Austin, Texas 78709-0485 – Telephone (512) 899-3310 – Fax (512) 899-3318

March 28, 2011

Travis County
Transportation and Natural Resources Dept.
411 West 13th Street
Austin, Texas 78767

Re: **Lot 3, Resub of Northwest Hills Ranch Lot J-7**
10304 D-K Ranch Road 3
Proposed Vacation of Existing Easement

Dear County Representative:

I am writing in support of the proposed easement vacation request for Lot 3, Resubdivision of Northwest Hills Ranch Lot J-7. The subject property is located at 10304 D-K Ranch Road 3. The property owner is requesting vacation of the 10-foot drainage easement and PUE which runs along the western (rear) property line. The easement was dedicated with the subdivision plat. As the original design engineer involved in the resubdivision of Lot J-7, I can confirm that the easement was never used for any drainage purposes. During the platting stage of the project, we thought the easement may have been needed for drainage conveyance; however, upon preparation of the subdivision construction plans, we found that the drainage easement was not needed. All of the storm water runoff from the lot and subdivision drains to the northwest and southwest. The easement does not convey storm water runoff and does not contain any drainage improvements.

Should you have any questions about this information, please feel free to call me.

Sincerely,

STATE OF TEXAS
MICHAEL A. RIVERA
60198
REGISTERED
PROFESSIONAL ENGINEER

Michael A. Rivera, P.E.
President
Rivera Engineering
TX PE Firm Registration No. F-11492

1157

TRANSPORTATION AND NATURAL RESOURCES

STEVEN MANILLA, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at 10298 DK RANCH RD (address) and/or AUSTIN TX (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ We do not have need for an easement on the property as described in the accompanying document.

___ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

DIAL 1-800-DIG-TESS, AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION, TO HAVE GAS LINES LOCATED.

Signature

Leo Crenshaw
Printed Name

DRAFTER
Title

TXGAS
Utility Company or District

4/26/11
Date

Please return this completed form to:

Shaw Hamilton
Name

6815 A. Thorncliffe DR
Address

AUSTIN TX 78731
City/State/Zip

TRANSPORTATION AND NATURAL RESOURCES

STEVEN MANILLA, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at ~~7818~~ 10364 DK RANCH RD #3 (address) and/or AUSTIN TX (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ We do not have need for an easement on the property as described in the accompanying document.

____ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Laurie Schumpert
Signature

Laurie Schumpert
Printed Name

Sr. Designer
Title

Time Warner Cable - Central TX
Utility Company or District

April 7, 2011
Date

Please return this completed form to:

Shaw Hamilton
Name

6815 A Thorncliffe DR
Address

AUSTIN TX 78731
City/State/Zip

TIME WARNER CABLE *Now anything's possible.*

12012 N. Mopac Expressway
512/485-6417 (Laurie Schumpert)

Austin, TX 78758
512/485-6106 (Fax)

APPLICATION FOR VACATION OF EASEMENT

Please Print

Application is hereby made for the release of the following easement(s) as described below:

The easement is on property legally described as:

Subdivision: Resub of Northwest Hills Section: RANCH LOT J-7 Block: _____

Lot Numbers: 3

Street Address: 10304 D-K RANCH Road 3.

As recorded in Volume Vol 97, Page 364, of the Plat Records of Travis County, Texas

Provide common description of the easement requested for release, indicating the amount of the easement to be released:
(Example: Five foot P.U.E. & D.E. on either side of the common lot line between lots X and X).
Please provide a survey or plat of the area with the easement to be released highlighted.

5 FT P.U.E. AND 10 FT P.U.E./DRAINAGE ESMT.

Reason for requesting release (Example: Single Family Residence, Accessory Building, etc)
TO LOCATE Swimming Pool

Please note: If multiple owners are making this request, complete name, address, phone must be provided for all.

Property Owner's name(s): TIM TASSET AND ANDREA TASSET

Mailing Address: 10304 DK RANCH RD AUSTIN TX
Number & Street City State Zip

Phone: 512 791-0778
Day Time Cell Fax

I authorize the following person/company to act in my behalf as my designated agent:
Name of agent/company: SHAW HAMILTON CONSULTANTS SHAW HAMILTON
Name of Company Name of Contact

Phone: 512 791-0778
Day Time Cell Fax

The undersigned Owner/Applicant/Agent understands that the processing of the Easement Release Application will be handled in accordance with procedure for requesting release of easements established by Time Warner Cable. It is further understood that acceptance of this application does not obligate Time Warner Cable to release the subject easement

Signature of Applicant/Agent 4/1/11
Date

at&t

SOUTHWESTERN BELL TELEPHONE COMPANY

RELEASE OF EASEMENT

THIS RELEASE OF EASEMENT, entered into by *SOUTHWESTERN BELL TELEPHONE COMPANY, a Missouri corporation, GRANTOR, AND Tim and Andrea Tasset,* GRANTEE(S), wherein GRANTOR in consideration of One Dollar ($1.00) and other valuable consideration, receipt of which is hereby acknowledged, does by these presents ABANDON, RELEASE, RELINQUISH AND DISCLAIM to GRANTEE(S), as is, all or a specific portion of certain easements for telecommunication purposes hereinafter described that affects land owned by GRANTEE(S) situated in Travis *County*, Texas, and described as follows:

Lot 3, Resubdivision of Northwest Hills Ranch Lot J-7, Deed of record in Document 1999114331, Property Records of Travis County, Texas

Said land of GRANTEE(S) being subject to:

Easements recorded in Volume 97, Page 364, Plat Records of Travis County, Texas,

The portion of said easements to be hereby released is described as follows:

All of the 5 foot PUE and 10 foot PUE/Drainage Easement along the western (rear) property line of said Lot 3, described above,

TO HAVE AND TO HOLD same, together with all rights and appurtenances to the same belonging, unto GRANTEE, their heirs, successors and assigns forever.

IN WITNESS WHEREOF, GRANTOR has caused this Release of Easement to be executed by its duly authorized officers this 13 day of April, 2011.

SOUTHWESTERN BELL TELEPHONE COMPANY

Michael Thurman

Name : Michael Thurman

Title: MGR.-ENG. DESIGN

THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, on this day personally appeared MICHAEL THURMAN, known to me to be the person whose name is subscribed to the foregoing instrument as Manager, Engineering-Design of Southwestern Bell Telephone Company, a Missouri corporation, and acknowledged to me that he/she executed the same for purposes and considerations therein expressed in the capacity stated, and as the act and deed of said corporation.

Given under my hand and seal of office this the 13th day of APRIL, 2011.

Rebecca K. Hogue

Notary Public in and for the State of TEXAS
My Commission Expires Jan 16, 2013

REBECCA K. HOGUE
Notary Public, State of Texas
My Commission Expires
January 16, 2013

City of Austin
Founded by Congress, Republic of Texas, 1839
Austin Water Utility
625 E. 10th Street, Suite 215, Austin, TX. 78701 Telephone (512) 972-0497

April 25, 2011

Shaw Hamilton
President
Shaw Hamilton Consultants
6815 A Thorncliffe Drive
Austin, Texas 78731
Cell: 512-791-0778

Re: Travis County Drainage and Public Utility Easement Release Request for 10304 D K Ranch Road #3, Lot 3, Resubdivision of Northwest Hills Ranch Lot J-7

Mr. Shaw Hamilton

Austin Water Utility staff has reviewed the request for a release of a five (5) foot public utility easement and a ten (10) foot drainage easement located on lot three (3) of the Resubdivision of Northwest Hills Ranch, locally known as 10304 D K Ranch Road #3, Austin, Texas 78759. After careful review and consideration, Austin Water Utility has no objections to the requested release of the public utility and drainage easement.

If you have any questions regarding this response, please feel free to contact me via e-mail at eric.sermeno@ci.austin.tx.us or by phone at 972-0497.

Respectfully,

Eric Sermeno

Eric Sermeno, Project Coordinator
Infrastructure Records and Surveying
Austin Water Utility

Attachments: (1) Travis County form with response

Xc: Angela Baez, Project Coordinator
Kathi Flowers, P.E., Managing Engineer

TRANSPORTATION AND NATURAL RESOURCES

STEVEN MANILLA, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) [illegible]
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property at 10304 DK RANCH RD #3 (address) and/or LOT 3 RESUBDIVISION OF [illegible] (legal description) and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

✓ We do not have need for an easement on the property as described in the accompanying document.

___ We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Eric Sermeno
Signature

Eric Sermeno
Printed Name

Project Coordinator
Title

Austin Water Utility
Utility Company or District

04/25/2011
Date

Please return this completed form to:

Shaw Hamilton
Name

6815 A. Thorndike Dr
Address

Austin TX 78731
City/State/Zip

RELEASE OF EASEMENT

STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF TRAVIS §

WHEREAS, Frank and Katherine Djennas as previous owners of all lots in Resubdivision of Northwest Hills Ranch Lot J-7, a subdivision in Travis County, Texas according to the map or plat thereof, heretofore granted certain easements to Pedernales Electric Cooperative, Inc., a corporation for public utility purposes covering property situated within Resubdivision of Northwest Hills Ranch Lot J-7 Subdivision, said easement being recorded in Volume 97, Page 364 of the Plat Records of Travis County, Texas, and;

WHEREAS, said dedicated easements referred to herein above include and are comprised in part by strips of land ten feet (10') in width and five feet (5') in width along the rear lot line of Lot 3 within Resubdivision of Northwest Hills Ranch Lot J-7 Subdivision, in Travis County, Texas; and,

WHEREAS, Tim and Andrea Tasset, as current owners of Lot 3 in Resubdivision of Northwest Hills Ranch Lot J-7 Subdivision, desire that the said ten foot (10') drainage easement and public utility easement and five foot (5') public utility easement along the rear boundary line of Lot 3 in Resubdivision of Northwest Hills Ranch Lot J-7 Subdivision, be abandoned and released in full; and

WHEREAS, Pedernales Electric Cooperative, Inc. provides electric service to the aforementioned area and will continue to have an adequate easement to said property;

NOW, THEREFORE, be it known that Pedernales Electric Cooperative, Inc., a corporation whose post office address is Johnson City, Texas, for and in consideration of One Dollar ($1.00), does hereby release the said ten foot (10') drainage easement and public utility easement and five foot (5') public utility easement along the rear boundary line of Lot 3 in Resubdivision of Northwest Hills Ranch Lot J-7 Subdivision, in Travis County, Texas, and referred to hereinabove.

EXECUTED: May 2, 2011

PEDERNALES ELECTRIC COOPERATIVE, INC.

BY: DiAnn Hamilton
DiAnn Hamilton
District Planning Supervisor

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

BEFORE ME, the undersigned authority, on this day personally appeared DiAnn Hamilton, District Engineering Supervisor of Pedernales Electric Cooperative, Inc., a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE May 2, 2011

CHERIE D. BARTOSH
Notary Public, State of Texas
My Commission Expires
AUGUST 31, 2011

Cherie D. Bartosh
Notary Public in and for
The State of Texas

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE
411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

AFFIDAVIT OF POSTING

TO: County Judge
County Commissioners
Travis County, Texas

A Public Notice of Vacation of a 10' wide public utility and drainage easement and a 5' wide public utility easement sign was posted on June 6, 2011, on the westerly side of D-K Ranch Road along joint use driveway that services Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7 at a point as near as practical to the area being vacated, and was also posted at the Travis County Courthouse.

CERTIFIED THIS THE 6 DAY OF June, 2011.

SIGNATURE: Jaime García

NAME (PRINT): Jaime García

TITLE: TNR/R&B Supervisor

cc: Garcia (sign shop)

Updated 6/23/11, 3:00 p.m.

NOTICE OF PUBLIC HEARING

JUNE 28, 2011 AT 9:00 AM

PUBLIC UTILITY & DRAINAGE EASEMENT VACATION

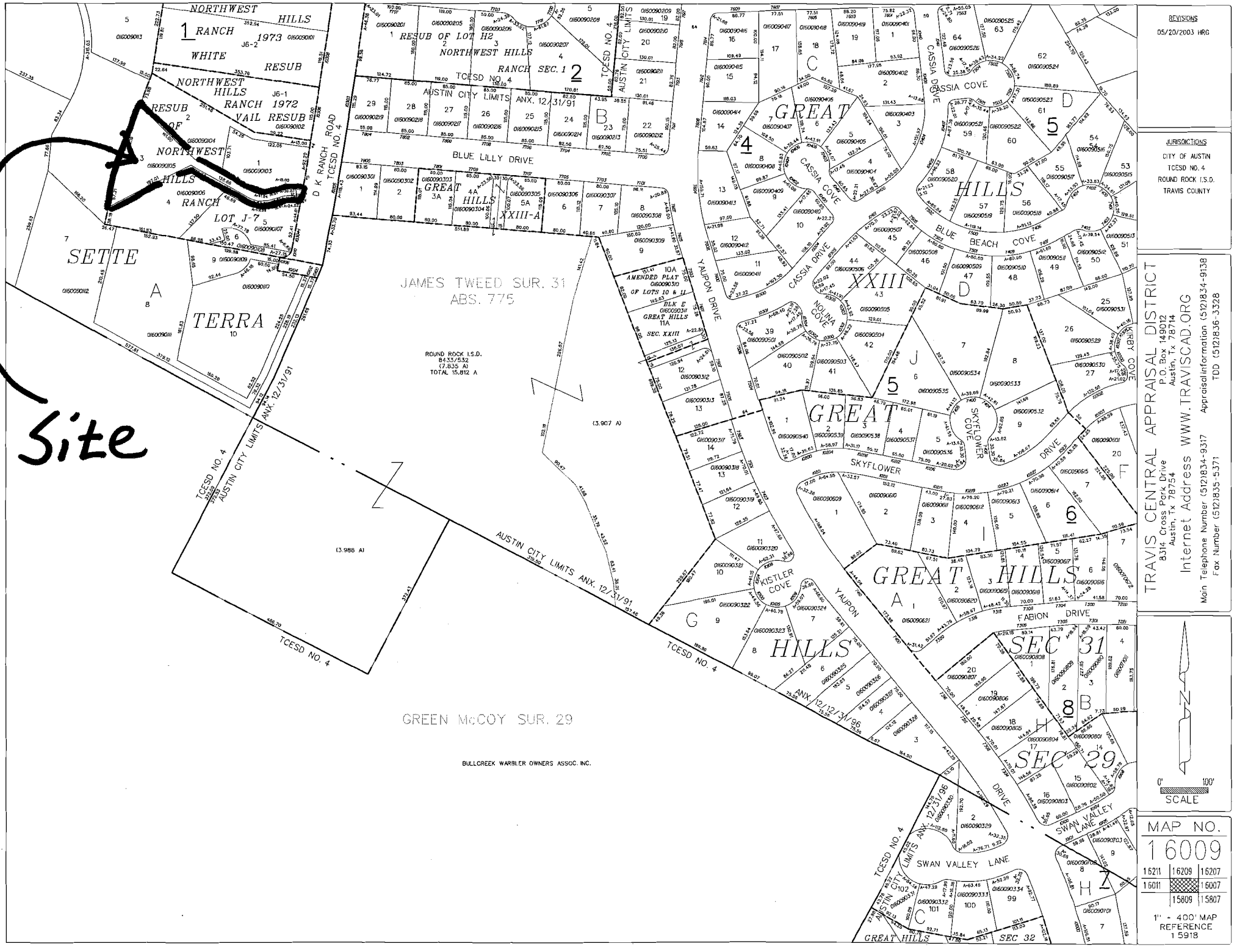
TO APPROVE THE VACATION OF A 10' WIDE PUBLIC UTILITY AND DRAINAGE EASEMENT ALONG WITH A 5' WIDE PUBLIC UTILITY EASEMENT ALL BEING LOCATED ALONG THE REAR LOT LINE OF LOT 3 OF THE RESUBDIVISION OF NORTHWEST HILLS RANCH LOT J-7-A SUBDIVISION IN PRECINCT THREE

AT THE TRAVIS COUNTY COMMISSIONERS COURTROOM
314 WEST 11th STREET
(FIRST FLOOR), AUSTIN

FOR MORE INFORMATION CALL: 854-9383

Updated 6/23/11, 3:00 p.m.

Updated 6/23/11, 3:00 p.m.



REVISIONS
05/20/2003 HRG

JURISDICTIONS
CITY OF AUSTIN
TCESD NO. 4
ROUND ROCK I.S.D.
TRAVIS COUNTY

TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. Box 149012
Austin, Tx 78714
Internet Address WWW.TRAVISCAD.ORG
Main Telephone Number (512)834-9317 Appraisal Information (512)834-9138
Fax Number (512)835-5371
TDD (512)836-3328

0' 100'
SCALE

MAP NO.
16009

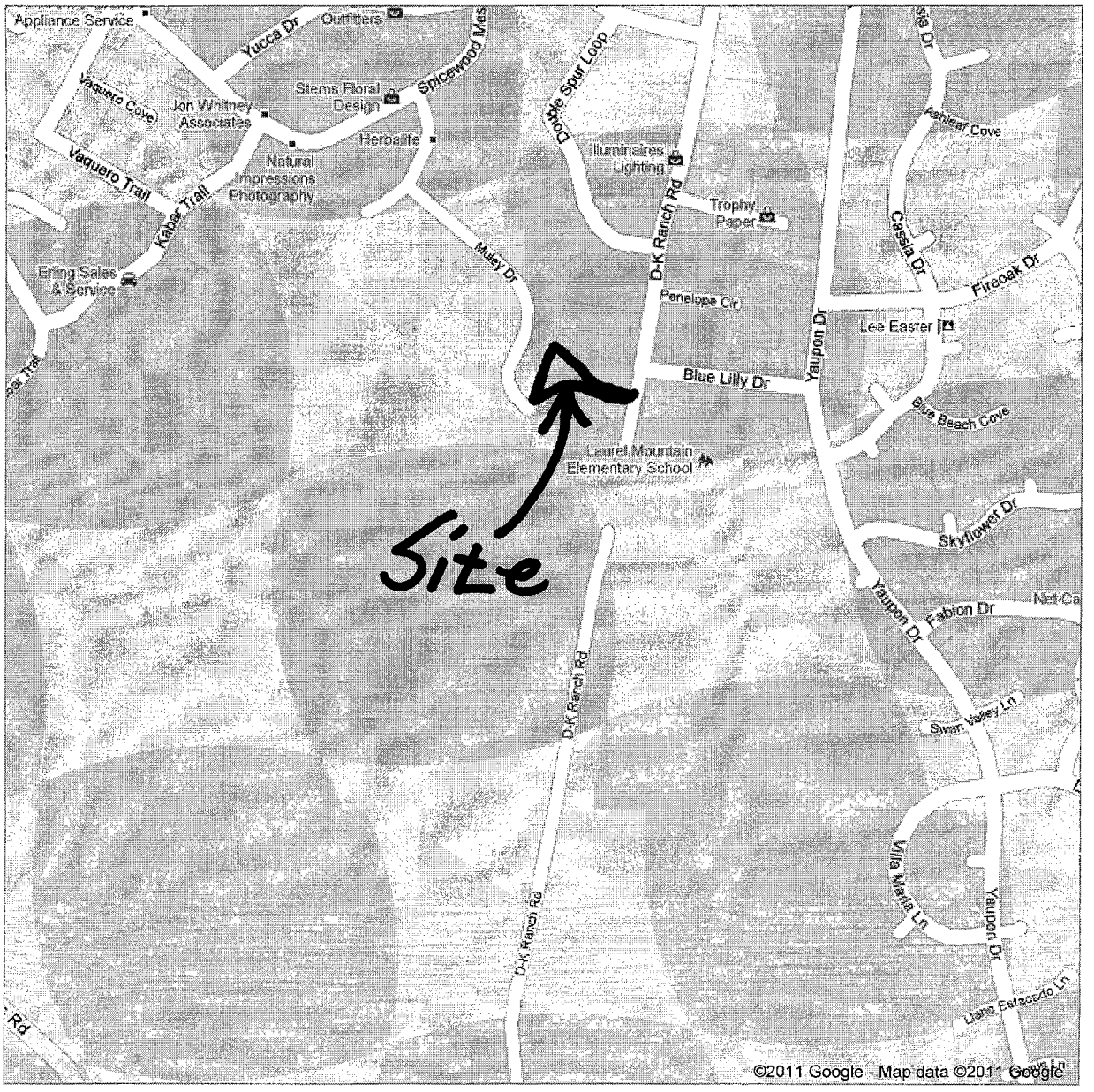
16211	16209	16207
16011		16007
	15809	15807

1" = 400' MAP REFERENCE 15918

Google maps

Address **D K Ranch Ct**
Austin, TX 78759

Notes Request to vacate a 10' PUE/DE along with a 5' PUE located along the rear lot line of Lot 3 of the Resubdivision of Northwest Hills Ranch, Lot J-7 - a subdivison in Precinct Three, Commissioner Karen Huber.



Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: Randy Nicholson x44603
Division Director/Manager:

Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: County Judge Sam Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on a request from the Capital Area Council of Governments (CAPCOG) to execute a Memorandum of Understanding (MOU) related to Sustainable Communities Regional Planning Grant received by CAPCOG from the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

In 2010, The Capital Area Council of Governments, working with a regional consortium of local governments and other regional stakeholders, was awarded a $3.7 million planning grant. The Consortium, which has been named the Capital Area Texas Sustainability Consortium (CATS), includes the cities of Austin, Round Rock, and San Marcos, Capital Area Metropolitan Planning Organization (CAMPO), Envision Central Texas, and UT's Center for Sustainable Development. IBM is also a private sector member of the Consortium. The counties of Bastrop, Caldwell, Hays, and Williamson and Central Health District are proposed partners. (Exhibit 4. Table of Organization).

The project focuses on the Activity Centers in the CAMPO 2035 Plan and proposes to use an innovative analytical computer model for planning future development that integrates economic development opportunities and housing choices with mobility. The planning grant program includes selection of several of the CAMPO's Activity Centers as demonstration sites – ideally selecting at least one in each of the five counties covered in CAMPO's plan. Over the next two years, technical support will be provided to the host communities of the demonstration sites and a new analytic tool will be developed by IBM in cooperation with the University of Texas (the Sustainable Development and Transportation Research departments) to assist the communities to assess the fiscal and economic impact of different approaches for planning future development. It is anticipated the models will be scalable and can be utilized by other CAMPO centers in the future. (MOU Exhibit 1. Final Work Plan)

Consortium partners also include Capital Metro, Austin Community College, Texas State University, HousingWorks, Capital Area Housing Finance Corporation, WorkForce Solutions, Lone Star Rail District, Austin-San Antonio Corridor Council, LCRA, and TxDOT.

Exhibit 1: Capital Area Texas Sustainability Consortium Memorandum of Understanding MOU- CAPCOG

MOU Exhibit 1: Final Work Plan

MOU Exhibit 2: June 3, 2011 Meeting Summary

Exhibit 4: Consortium Partners Table of Organization

STAFF RECOMMENDATIONS:

Staff recommends ratification of the Capital Area Texas Sustainability Consortium MOU (Exhibit 1) as it provides a mutual understanding among members to work collaboratively to implement the Sustainable Communities Regional Planning Grant Program, CAMPO 2035 Centers, and to support planning efforts that integrate housing, land use, economic and workforce development, transportation, environmental, and infrastructure investments. The MOU recognizes the Consortium's creation, describes the roles and tasks of the Consortium members, and provides for the Consortium's governance. Any party may terminate its participation in this MOU, and its membership in the Consortium, upon written notice to the other parties. The termination takes effect on the date of the notice.

ISSUES AND OPPORTUNITIES:

The issue is what strategies should be utilized to implement the CAMPO 2035 Plan. The grant program is just one of numerous efforts that will need to be explored. There is strong evidence that future federal funding programs will target communities that have made Sustainable Communities a primary initiative. Executing the MOU provides a mutual understanding among members to work collaboratively to implement the Sustainable Communities Regional Planning Grant Program, CAMPO 2035 Centers, and to support planning efforts that integrate housing, land use, economic and workforce development, transportation, environmental, and infrastructure investments. The MOU recognizes the Consortium's creation, describes the roles and tasks of the Consortium members, and provides for the Consortium's governance

FISCAL IMPACT AND SOURCE OF FUNDING:

None. Financial participation is NOT required.

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429

CC:

Anna Bowlin	Development Services	TNR	854-7561
Jon White	Natural Resources	TNR	854-7212
Christy Moffett	CDBG Senior Planner	HHS/VS	854-3460
Betty Voights	Executive Director	CAPCOG	916-6000

: :

0101 - Administrative -

Capital Area Texas Sustainability Consortium
Memorandum of Understanding

Consortium Partners

PREAMBLE

I. The Capital Area of Texas Sustainability Consortium (the "CATS Consortium" or "Consortium") is a broad-based consortium of public, private, academic, and nonprofit stakeholders in the Central Texas region, including the area encompassing theAustin-Round Rock-San Marcos MSA, that seeks to build on the region's previous efforts to create innovative and effective strategies to refine and implement the region's plan and vision for sustainable development (the "Consortium").

II. The purpose of this Memorandum of Understanding ("MOU") is to ratify the earlier creation of the Consortium and provide a mutual understanding among its members that, having the capability and experience to work collaboratively, will implement the strategies and projects as set forth by the Sustainable Communities Regional Planning Grant received by the Capital Area Council of Governments ("CAPCOG") from the U.S. Department of Housing and Urban Development ("HUD").

III. There is a recognized need among the Consortium members for a coordinated, collaborative regional effort to prepare and carry out a successful plan to create stronger, more sustainable communities in our region.

IV. This MOU is entered into by and between CAPCOG, as the designated lead agency for the CATS Consortium, and Travis County, a political subdivision of the State of Texas ("Entity").

V. Each member of the Consortium is committed to:

(1) Supporting the development of sustainability metrics, analytics, and tools, tailored to Central Texas and transferrable to other regions (such as expansion to San Antonio along the IH35 Corridor), including efforts that leverage the region's technological and academic expertise;

(2) Bringing Activity Centers, as defined in Section 6 below, to life by supporting well-designed demonstration projects;

(3) Strengthening the region's plan for sustainable development by applying data and insight generated by a robust analytic network to existing Central Texas plans, programs, and investments; and

(4) Assisting and guiding federal funding agencies and other resources to prioritize and focus future federal investment throughout Central Texas.

Sec. 1. Ratification of Consortium

The Consortium was created to cooperatively implement the Sustainable Communities Regional Planning Grant Program to support planning efforts that integrate housing, land use, economic and workforce development, transportation, environmental, and infrastructure investments. This MOU recognizes the creation of the Consortium, describes the roles and tasks of the Consortium members, and provides for the Consortium's governance.

Sec. 2. Goals and Milestones

Each Consortium member (also called "Consortium Partner") agrees to recognize and support the implementation of the Sustainable Places Project (the "Project"), as more fully described in the CATS Consortium—Final Work Plan that is attached as Exhibit 1 and in a summary of a June 3, 2011 meeting that is attached as Exhibit 2, and which includes the following tasks to be undertaken by the Consortium:

Establishing Demonstration Sites at selected Activity Centers:

- Soliciting applications and commitments to participate in the Demonstration Sites planning process from CAMPO's 37 Activity Center host jurisdictions.
- Contracting with consultants to provide technical assistance to Demonstration Sites for planning; support planning efforts with a Sustainable Places Analytics Tool, as more fully described below and in Exhibit 3.
- Highlighting Demonstration Site Final Plans and roll elements into the Envision Central Texas ("ECT") Toolbox.

Developing and Implementing a Sustainable Places Analytics Tool:

- Developing the framework for a tool with regard to analytics computing capabilities based on the Project's data, desired models, and interface with other models.
- Implementing Proof of concept of the Sustainable Places Analytics Tool at Activity Centers selected for Demonstration Sites with analytic tests followed by refinement for use at Demonstration Sitesselected from the application process.
- Completing a plan for long-term support for operation of the Sustainable Places Analytics Tool.

Outreach:

- Develop concept introductions and ongoing information through regional forums conducted during the first and third year of the Project.
- Publicize Project concepts and progress reports [these terms need to be defined] through websites, a newsletter, and other tools as the Consortium's budget allows.
- Provide a final regional forum and report that will showcase the Sustainable Places Analytics Tool, Demonstration Site Plans, and modified ECT Toolbox and set the foundation for ongoing planning at other Activity Centers.

Sec. 3. Roles of Participating Entities

The **Steering Committee** will manage planning and implementation activities to ensure Project components stay aligned with Project Application and Final Work Plans as approved by HUD. Members of the Steering Committee are:

Capital Area Council of Governments (CAPCOG), as the designated lead agency

Capital Area Metropolitan Planning Organization (CAMPO)

City of Austin

City of Round Rock

City of San Marcos
Envision Central Texas (ECT)
Capital Metropolitan Transportation Authority (Cap Metro)
Capital Area Rural Transit System (CARTS)

Steering Committee members acknowledge that their duties as members include guidance and oversight for major activities as carried out by the following:

- **Consortium Partners** agree to participate on the Activity Work Groups to provide direct guidance over various activities as well as to meet periodically to review and provide feedback on Project implementation.

- **The University of Texas – Center for Sustainable Development (UT)**, through a contractual relationship with CAPCOG, will oversee the data component and functionality of the Sustainable Places Analytics Tool so that its capacity is aligned with the goals and intent of the Project.

- **IBM** will bring deep technical expertise and analytics software to create the Sustainable Places Analytics Tool through a contractual relationship with City of Austin. IBM, through its Austin Lab and its extended Smarter Cities team, will work with the City of Austin, the UT Center for Sustainable Development (UT), and the CATS Consortium to produce a powerful regionally-based software tool to allow for cross-organization analysis as the basis for investments in livable, sustainable communities.

Sec. 4. Governance and Decision-making Protocols

Grantee. The Capital Area Council of Governments is the grantee and bears responsibility for financial, legal, and other compliance requirements of the grant and its successful implementation. The CAPCOG Executive Committee is the governing body of CAPCOG and as such shall have final authority on all issues if they bear on any of the requirements contained in binding agreements between HUD and CAPCOG.

Executive Team shall be composed of CAPCOG, CAMPO, City of Austin, and ECT. The Executive Team will be represented by the Executive Directors of CAPCOG, CAMPO, ECT, and the Director of the City of Austin's Economic Growth and Redevelopment Services Office. The Executive Team is charged with making decisions related to HUD compliance and budget, disputes over implementation issues such as contract performance and deliverables, quick turn-around issues, and may override decisions of other committees and partners.

Steering Committee shall be composed of representatives of Executive Team members and Cities of Round Rock and San Marcos, Cap Metro, and CARTS. Steering Committee members shall each have one primary member and one named proxy. Proxies will be formally designated and cannot change from meeting to meeting. The University of Texas and IBM will serve as ex-officio, non-voting members of the Steering Committee. The Steering Committee is intended to be the decision-making body for core aspects of implementation.

Consortium Partners. The CATS HUD Sustainable Communities Regional Planning Grant application named the following (founding) partners; this is not intended to be an exclusive list and other organizations with an interest in the project may join with the consent of the founding partners. The Partners will primarily

participate by serving on the Activity Work Groups but may be called together to work collectively on key issues and provide input and expertise.

Founding Partners: Steering Committee members CAPCOG, CAMPO, Cities of Austin, San Marcos, and Round Rock, CapMetro, and CARTS; the University of Texas, Texas State University, Austin Community College District, Worksource, HousingWorks Austin, Capital Area Housing Finance Corporation, Austin-San Antonio Corridor Council, Lone Star Rail District, Central Texas Sustainability Indicators Project, Lower Colorado River Authority ("LCRA"), and Texas Department of Transportation – Central Texas District. [were all of these entities listed on the grant application?]

Additional Partners: Community Action Network, Counties of Bastrop, Caldwell, Hays, Travis, and Williamson, and the Central Health District.

Activity Work Groups. Work groups are formed based on the three Major Activities of the project and will undertake planning, tactical discussions and review during implementation, guidance during implementation, and recommendations for final reporting. Each of the work groups will have a designated lead Consortium Partner to call meetings and facilitate coordination among members:

Demonstration Site Work Group – Lead is CAMPO and CAPCOG jointly.

Sustainable Places *Analytics Tool Work Group* – Lead is City of Austin as Project Manager per contract.

Outreach Work Group – Lead is CAPCOG.

Sec. 5. Effective Date and Termination

This MOU takes effect for a party on the date it is signed on behalf of that party.

Any party may terminate its participation in this MOU, and its membership in the Consortium, upon written notice to the other party. The termination takes effect on the date of the notice.

Sec. 6. Activity Centers

For the purposes of this MOU, "Activity Centers" means the geographic area set forth in the CAMPO 2035 Plan.

Sec. 7. Signatures

The individual signing this MOU on behalf of a party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

The MOU will be executed in one or more counterparts, each of which will be deemed an original, but all of which shall constitute one and the same instrument. This MOU with the original signature page will be kept on file at CAPCOG.

TRAVIS COUNTY, TEXAS

_____ _____

Samuel T. Biscoe Date
Travis County Judge

CAPITAL AREA COUNCIL OF GOVERNMENTS,
a political subdivision of the State of Texas

_____

Betty Voights
Executive Director

MOU EXHIBIT 1

Capital Area Texas Sustainability Consortium – Final Work Plan

Project Abstract

The Capital Area Texas Sustainability (CATS) Consortium is a broad-based collaborative initiative involving public, private, academic and nonprofit stakeholders throughout the Central Texas region (Austin-Round Rock-San Marcos MSA). The CATS Consortium will advance the region's previous efforts to create innovative and effective execution strategies to refine and implement the region's plan and vision for sustainable development. The agencies leading implementation as the Steering Committee are:

- Capital Area Council of Governments (lead applicant);
- Capital Area Metropolitan Planning Organization (CAMPO);
- Envision Central Texas;
- City of Austin;
- City of Round Rock;
- City of San Marcos
- Capital Metropolitan Transportation Authority (CapMetro)
- Capital Area Rural Transportation Systems (CARTS)

The CATS Consortium also includes additional partners and potential members, including local cities and counties, academic institutions, major employers, transportation and transit agencies, nonprofit and community groups, and environmental agencies and other organizations who worked on preparing the application, have helped refine the final work plan, and will continue an active involvement during implementation.

The work of the CATS Consortium takes as its starting point the regional vision and preferred growth scenario developed in 2002-2004 by Envision Central Texas (ECT), a broad-based regional nonprofit with extensive community participation by more than 12,000 Central Texans. The ECT vision forms the basis for the CAMPO 2035 Long-Range Transportation Plan, which envisions future regional growth being accommodated in a network of 37 mixed-use, mixed-income, walkable, connected and transit-supportive Activity Centers that provide a balanced mix of jobs, housing and services, primarily within the context of existing communities. The Activity Centers concept is designed to improve the region's transportation system performance by encouraging planning efforts that do a better job of linking mobility choices with where people live and work. The CATS Consortium Project builds on that concept by broadening the goals of the Centers to consider what type of housing should be planned, how concentrating growth can maximize a community's infrastructure, where natural resources should be preserved, how communities can promote better health, and how the region ensures all segments of the community has access to third level education and jobs.

The CATS Consortium is focusing its efforts on innovative and practical strategies that will bring the Activity Centers concept to fruition within the context of Central Texas, where the power to make the key planning and investment decisions necessary to implement the concept belongs almost exclusively to local communities. These strategies include:

1. Development of a **Sustainable Places Analytics Tool** in partnership with IBM and the University of Texas that allows for cross-functional performance modeling and measurement to guide both local and regional planning, policymaking and investment in self-sustaining Activity Centers, the communities most likely to carry the burden of the region's future growth.

2. Execute **Demonstration Projects** (applying, testing and refining the analytics tool) at selected Activity Center sites to implement best practices for and overcome obstacles to more compact, mixed-use, mixed-income development with a geographical balance of jobs and housing linked to local and regional multimodal transportation network.

3. Conduct a broad-based **Engagement** program (along with focused engagement around Activity Center demonstration sites) to build awareness and consensus around the ECT Principles focused on integrating land use with transportation planning, coordinating economic development regionally, balancing jobs with housing availability, demonstrating density, planning for open space, and closing the gap for underprivileged population in the areas of health, education, housing, jobs, and transportation. The engagement process will move the region from awareness and discussions to planning and execution ultimately resulting in a regional growth compact not unlike the Clean Air Coalition's Early Action Compact, the first voluntary agreement by local governments joining together toward sustaining air quality.

The strategies of the CATS Consortium will be executed by a full-time professional to be employed by the Capital Area Council of Governments. The consortium's Executive Team is composed of key personnel from CAPCOG, CAMPO, Envision Central Texas and the City of Austin, each of which has assumed lead responsibility for executing the Project deliverables. In addition to their work on the Sustainable Places Analytics Tool to be funded by the grant, IBM and the University of Texas have also committed substantial resources as in-kind leverage. The Project will provide a broad and inclusive process at each milestone beginning with Demo Site Planning that crafts sustainable planning goals for successful Activity Centers; an iterative process for developing the analytics tools to capture the evolution of the regional vision; and a multi-level engagement effort to build buy in throughout the region.

While overall governance of the CATS Consortium will be the responsibility of a Steering Committee, the real work will happen as the Consortium Partners representing a broad group of interest region-wide become the "experts" to provide implementation guidance through the Work Groups and collectively. The Partners include several agencies and nonprofits focused on affordable housing, workforce development, social equity, and expanded transportation choices:

University of Texas
Center for Sustainable Development

Travis County
Williamson County

Center for Transportation Research
Texas State University
Austin Community College
Capital Area Workforce Development – WorkSource
Capital Area Housing Finance Corporation
Central Texas Health District
Hays County
Bastrop County
Caldwell County
Community Action Network
HousingWorks
TxDOT – Austin District

The long-term impact of this Project is based on the premise that, when local governments are provided with the capacity to analyze the fiscal and spatial impact of public and private sector investment, choices will be made that achieve the Activity Center Goals of the CATS Consortium:

- ✓ Housing opportunities for all income levels and age groups with a diversity of housing types, mixed densities, and in reasonably proximity to employment, education, recreation, and transportation.
- ✓ Mobility choices that provide connectivity between transportation systems, are multi-modal, and enhance efficient movement of people, goods, and services.
- ✓ Economic prosperity that includes jobs close to Activity Centers, allows for ongoing workforce development by linking housing with third level educational opportunities, and maximizes return on investment.
- ✓ Concentrated and balanced growth focused on community identity with different approaches to maximize existing and optimize siting of new infrastructure, to link neighborhoods to services and emphasize street level uses, and consider mixed use development as well as redevelopment options.
- ✓ Healthy Community features include exercise and recreational opportunities, cultural vitality, community spaces and walkability, stable neighborhood schools as a community asset with ongoing investment, and proximity to open space and nature as well as community gardening and local food production.
- ✓ Environmental preservation and protection achieved by sustainable building and site designs with minimal impact on air quality, water and wetlands, natural areas, scenic corridors, and environmentally sensitive areas.

The final outcome should be three-fold: communities will adopt policies and guidelines that provide more diversity in housing with an awareness that residential development should be accessible by transportation modes so their citizens can get to school or work easier. Underlying that trend will be a general understanding that, as communities change the way they guide or incentivize development, regional benefits are achieved as fewer single occupancy vehicles are creating congestion and ozone emissions. Finally, achieving the Activity Centers Goals is key to the quality of place character that will sustain the region's economic competitiveness because a talented workforce can choose to live anywhere but will continue to live here!.

The Sustainable Places Regional Forum for Cities and Counties

Presented by the
Capital Area Texas Sustainability Consortium
UT Thompson Conference Center
June 3, 2011
9:30 – 11 a.m.

The Sustainable Places Regional Forum for Cities and Counties, presented by the Capital Area Texas Sustainability Consortium, commenced at 9:30 am, Friday, June 3, at the UT Thompson Conference Center. About 90 representatives of local governments and other interested parties attended. Guest speakers were: Travis County Judge Samuel Biscoe; Maureen McCoy, executive director, CAMPO; Betty Voights, executive director, CAPCOG; Jim Walker, director of sustainability, UT Austin; and Round Rock Mayor Alan McGraw.

Brief summary of discussions:

Regionalism and the Sustainable Places Project grant

The ideas of regional collaboration are beginning to take root. The Sustainable Places Project is a tool to transition from talking-the-talk to walking-the-walk of regionalism. The ability to live and work close to home, services and places of higher education as well as the effective movement of freight, public transit, are all interconnected at the regional level. The growing population presents several opportunities and challenges for our region to work together.

The Capital Area Texas Sustainability (CATS) Consortium is a broad-based collaborative initiative involving stakeholders throughout the Central Texas region (Austin-Round Rock-San Marcos MSA) formed under the HUD Sustainable Communities Program to help communities undertake *integrated planning, emphasizing* a three-dimensional approach by considering where people work and live when considering future transportation infrastructure. The goal of the project is to help the communities sustain and maximize investments made in roads and transit, utilities, educational facilities, neighborhoods, and economic development initiatives which will have long term benefits for the region as a whole.

The HUD grant funding will allow the Consortium to provide direct assistance to several communities to develop integrated plans that will maintain the character and unique attributes of each community while taking into consideration mobility options, a wide range of housing choices, and future businesses that will allow more citizens to work closer to where they live. The Consortium will select these communities from the jurisdictions that host the CAMPO 2035 Plan Activity Centers – the areas of the region most likely to carry the burden of future regional growth. These Activity Center communities will serve as Demonstration Sites and will receive the services of a consulting team and an analytic tools being developed for this Project.

Activity Centers

The population in Central Texas will more than double by 2035. If we do nothing, 40 percent of our road will be congested by that time. The CAMPO 2035 Plan seeks to utilize the activity center concept, as first

articulated by Envision Central Texas, to improve the efficiency of the existing road network while expanding the regional bus system and rail. This is a major paradigm shift for our region, especially since, with few exceptions, we have no land use authority in Texas. The plan identifies 37 centers ideally situated for concentrated growth, from housing and parks to economic development. A main goal of the CAMPO 2035 Plan is to increase the percentage of the region living in a center from the current 16% to 31% by 2035. This doesn't mean everyone needs to live in an activity center, and the grant project doesn't have a goal of every city looking like an urban downtown, but several negative trends could be reversed if activity center communities were an option for more people. CAMPO Executive Director Maureen McCoy's presentation may be viewed here.

Trends

The federal $3.7 million Sustainable Communities Partnership Planning grant awarded to Central Texas is designed to assist planning activities in the 5-county region of Bastrop, Caldwell, Hays, Travis, and Williamson. Data shows that a large number of commuters travel significant distances to reach employment, and the projected growth patterns (a doubling of the population by 2035) suggests severe traffic congestion and other related problems without a paradigm shift. The Sustainable Places Project will be seeking applications in July to become a demonstration site from any of the jurisdictions identified as potential centers in the CAMPO 2035 Plan. Those who are selected will receive free planning assistance for 18 months from a team of consultants to be selected by the consortium, as well as assistance in outreach activities to ensure input from the entire community and collaboration between all the communities and the sharing of lessons learned. It is hoped that there will be at least demonstration site selected in each of the five Central Texas counties. CAPCOG Executive Director Betty Voights' presentation may be viewed here.

Analytics Tool

The grant project intends to design a comprehensive modeling tool with the help of consortium partners IBM, UT, the City of Austin, and others. The tool will be specifically designed for Central Texas and assumptions will be carefully selected to best represent the communities in the region. UT is currently gathering sustainability indicators and relating them to our region to fuel the functionality of the tool. Indicators are amalgamations of different data sets. UT is assisting IBM with methods to create useful computer applications of these indicators. The applications will be available to use from a desktop and will identify cost-effective solutions that advance local planning goals and sustainable solutions for growth. Local governments will be able to use the tool to evaluate different development options and prioritize capital improvement projects. A presentation about the Sustainable Place Analytic Tool may be viewed here.

Project Implementation Timeline

July 2011	Call for applications to become a demonstration site
October 2011	Demonstration Site Selection
November 2011	Consultant Services RFP
January 2012	Demonstration Site Engagement
February 2012	Planning Consultant Team selected
November 2012	Analytics to Support Planning

Topics in the question and answer session:

- Air quality, and how different trends and growth scenarios factor into it – should be one of the indicators.
- Long-term use of the plans – we want buy-in from elected officials so that the plan has been crafted in a way that the localities can and will use in the future. Participation by the elected officials is also critical to developing an analytic tool that can be used years after the grant.
- Questions about the demonstration site selection process: The work group has met several times, and we expect to introduce the application process at the next regional forum on June 24.
- No grant money is available for demo site local government staff time during the planning phase, however, the local governments awarded a demo site will receive assistance from a team of grant-funded planning consultants, in addition to the IBM analytics tool. In addition, even cities that are not awarded a demo site will be able share in the lessons learned and have access to the analytic tool.
- Public input is encouraged on a regional scale as the tool and demo site selection processes evolve, but the most robust engagement will occur during the plan development phase. All stakeholders will be engaged at the local level, and the HUD livability principles must be integrated.
- The analytics tool will not be a panacea; it will only be as good as the data we use and how well the local governments learn it. There are always skeptics on either end of a development issue, but the model is intended to provide a more thorough assessment of development options and how sustainable they might be.

Next Steps:

The Sustainable Places Regional Forum – Application Workshop is **Friday, June 24 from 9:30 to 11 a.m.** in the Thompson Conference Center at the University of Texas at Austin. All jurisdictions interested in applying to be a demonstration site for the Sustainable Places Project should attend this meeting. Detailed instructions about how to complete your application in the most complete and compelling way will be covered. Elected officials as well as planning and other interested city and county staff are encouraged to attend. Although, the forum is free, reservations are requested. You may make reservations by registering online at www.envisioncentraltexas.org , emailing scampbell@envisioncentraltexas.org or by calling Sally Campbell at 512-916-6037.

Sustainable Places Analytic Tool

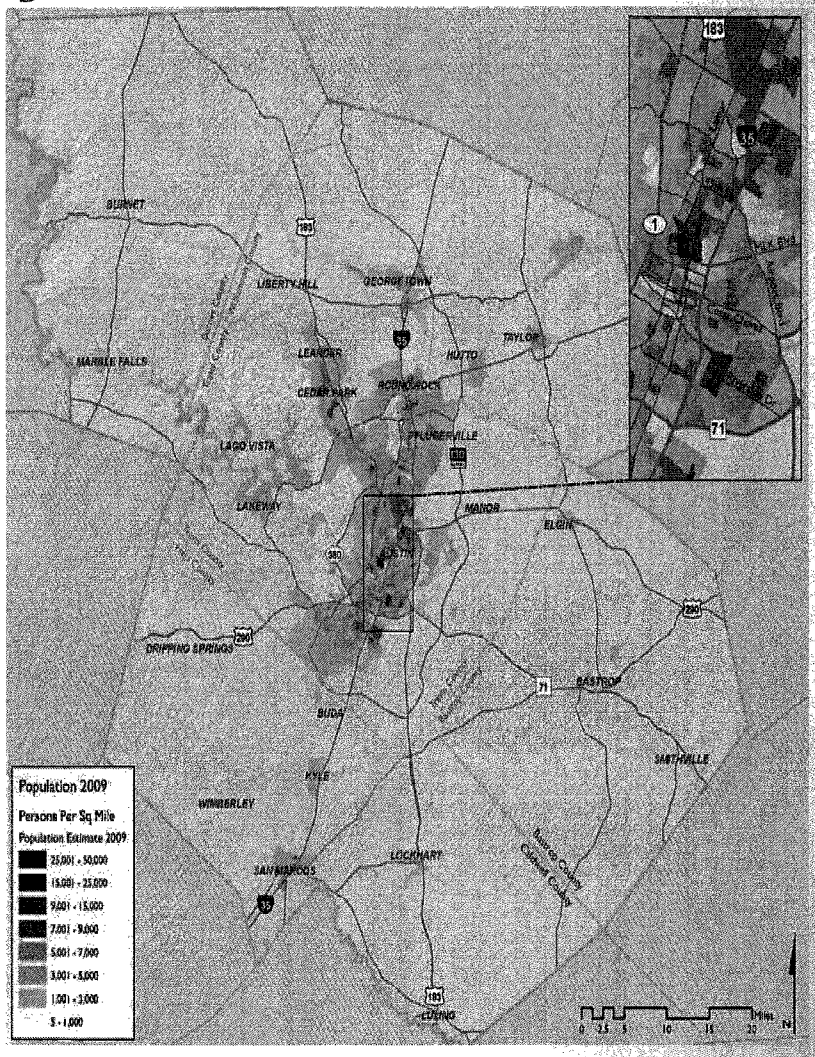
University of Texas at Austin
Center for Sustainable Development

csd
Center for Sustainable Development
The University of Texas School of Architecture

What is the analytic tool?

The CATS Consortium will work with the UT Center for Sustainable Development and IBM to:

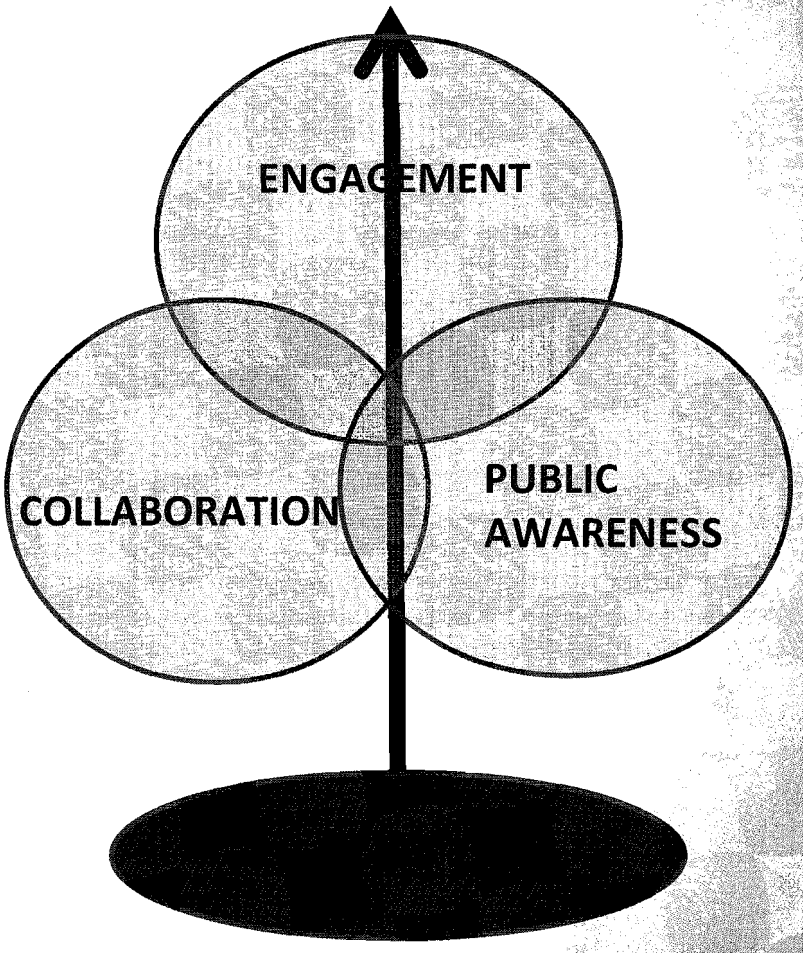
- Develop a software tool and analytics that help the region forecast and calibrate its investments, measure ongoing return on those investments and effectively manage public resources and programs.



Map courtesy of CTSIP 2009 Data Report

What will the analytic tool do?

- Provide a software solution
- Establish a standardized language
- Show the "push-pull effects" of decisions
- Provide information to decision makers
- Demonstrate how livability can be pursued with choices that protect and improve upon Central Texas' diverse communities



Graphic courtesy of CTSIP 2009 Data Report

Analytic Tool Workgroup

University of Texas

- **Bob Paterson, PI**
- Barbara Wilson
- Jim Walker
- Michael Oden
- Elizabeth Mueller
- Ming Zhang
- Sarah Wu

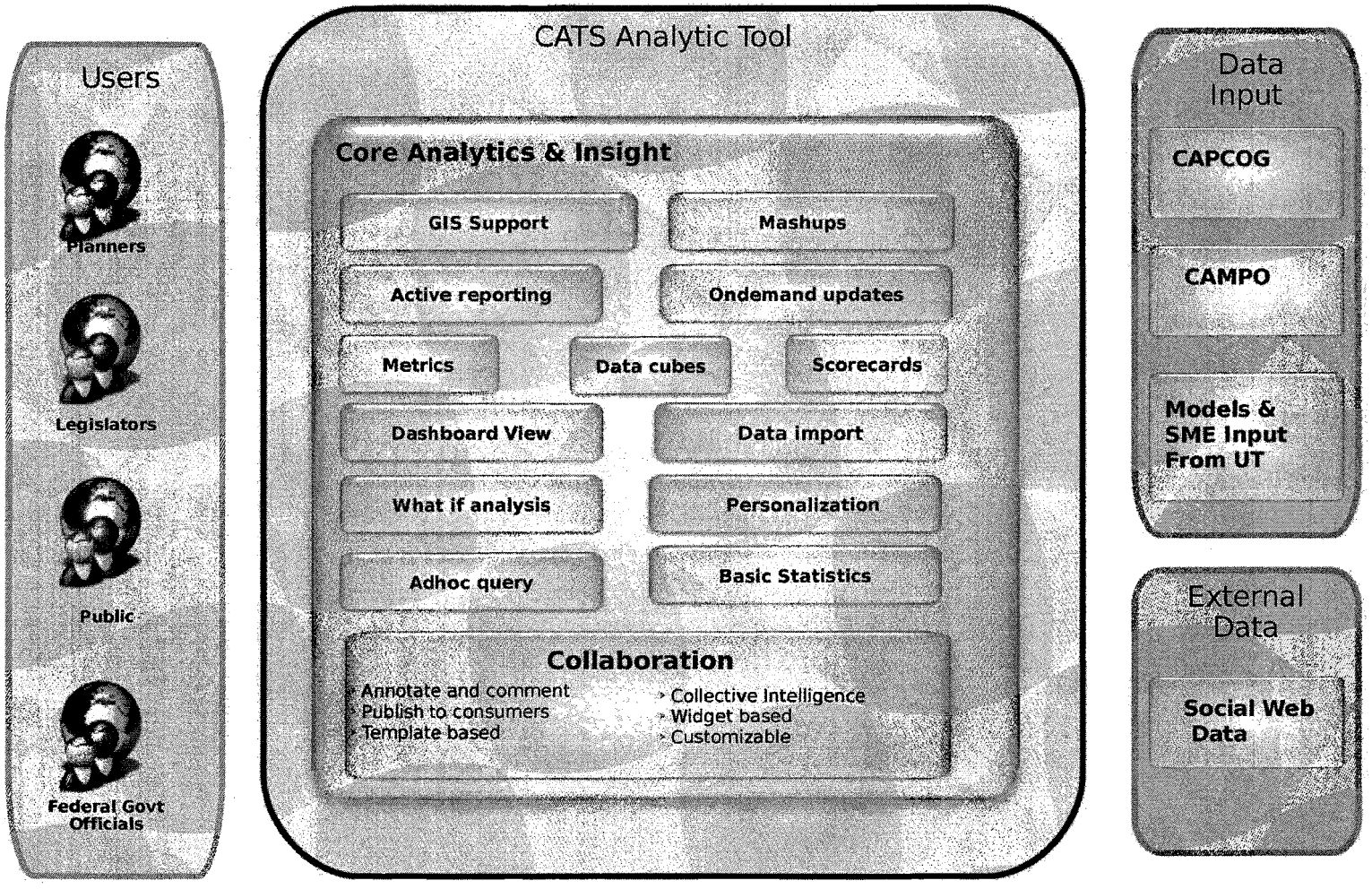
City of Austin

- **Greg Kiloh, Project Manager**
- Kevin Johns
- Volunteers

IBM

- Bill Glendenning
- **Raj Balasubramanian, Lead Architect**
- Judith Ryan
- **Peter Bahrs, Technical Executive**
- Scott Yaworski
- Specialists

CATS – Solution View



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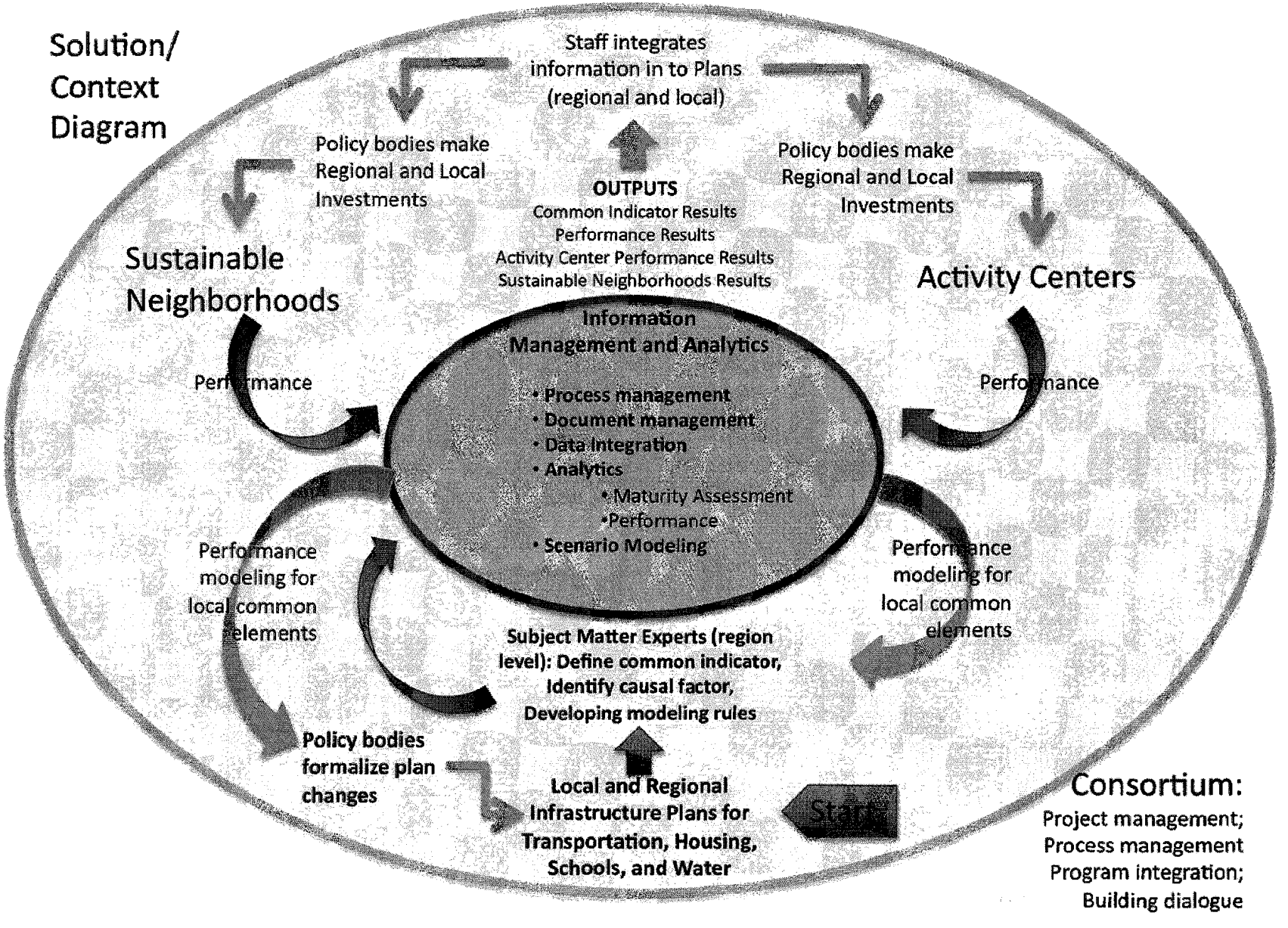
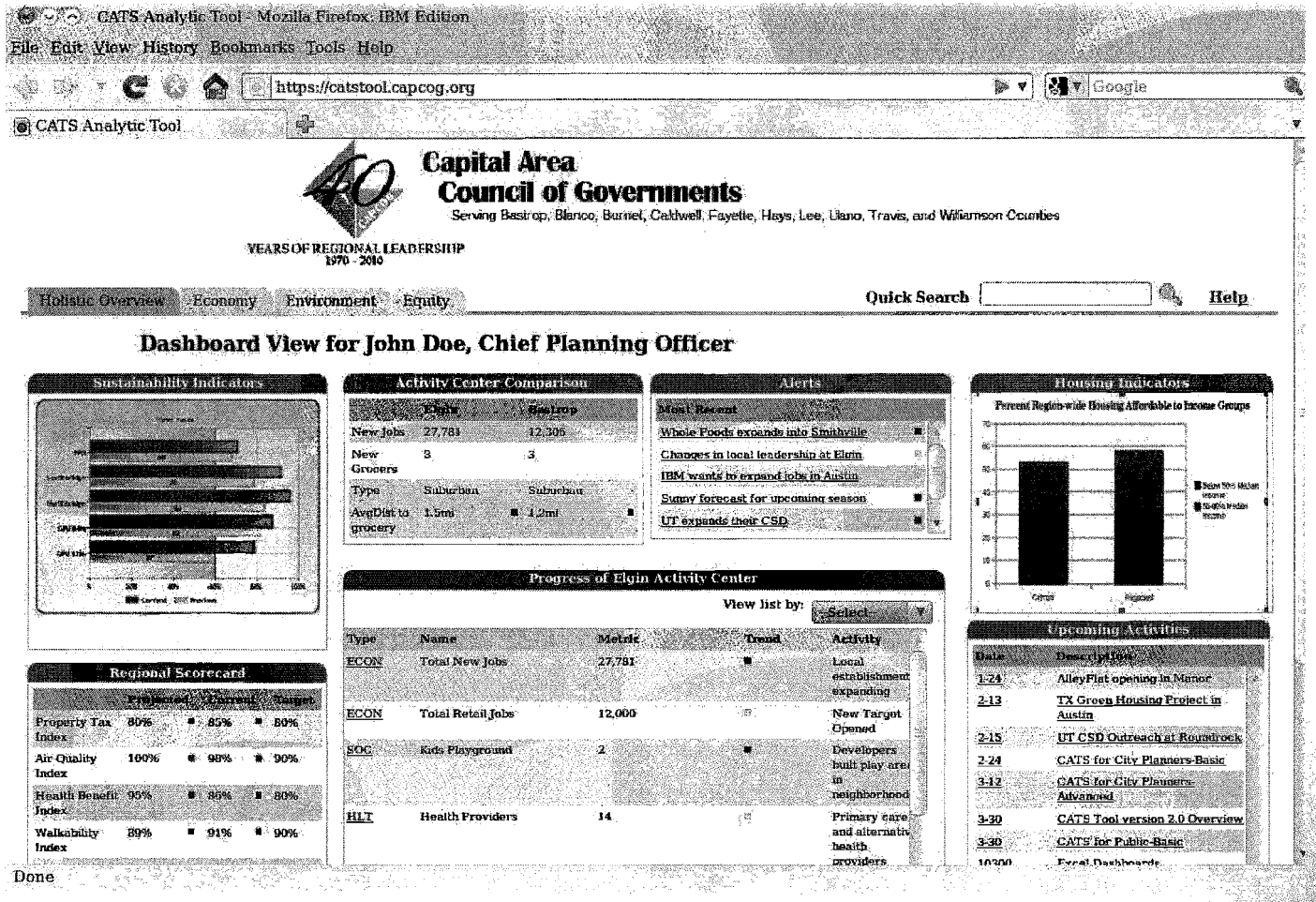

Solution/
Context
Diagram
Staff integrates information in to Plans (regional and local)
Policy bodies make Regional and Local Investments
Policy bodies make Regional and Local Investments
OUTPUTS
Common Indicator Results
Performance Results
Activity Center Performance Results
Sustainable Neighborhoods Results
Sustainable Neighborhoods
Activity Centers
Information Management and Analytics
• Process management
• Document management
• Data Integration
• Analytics
• Maturity Assessment
•Performance
• Scenario Modeling
Performance
Performance
Performance modeling for local common elements
Performance modeling for local common elements
Subject Matter Experts (region level): Define common indicator, Identify causal factor, Developing modeling rules
Policy bodies formalize plan changes
Local and Regional Infrastructure Plans for Transportation, Housing, Schools, and Water
Start
Consortium:
Project management;
Process management
Program integration;
Building dialogue

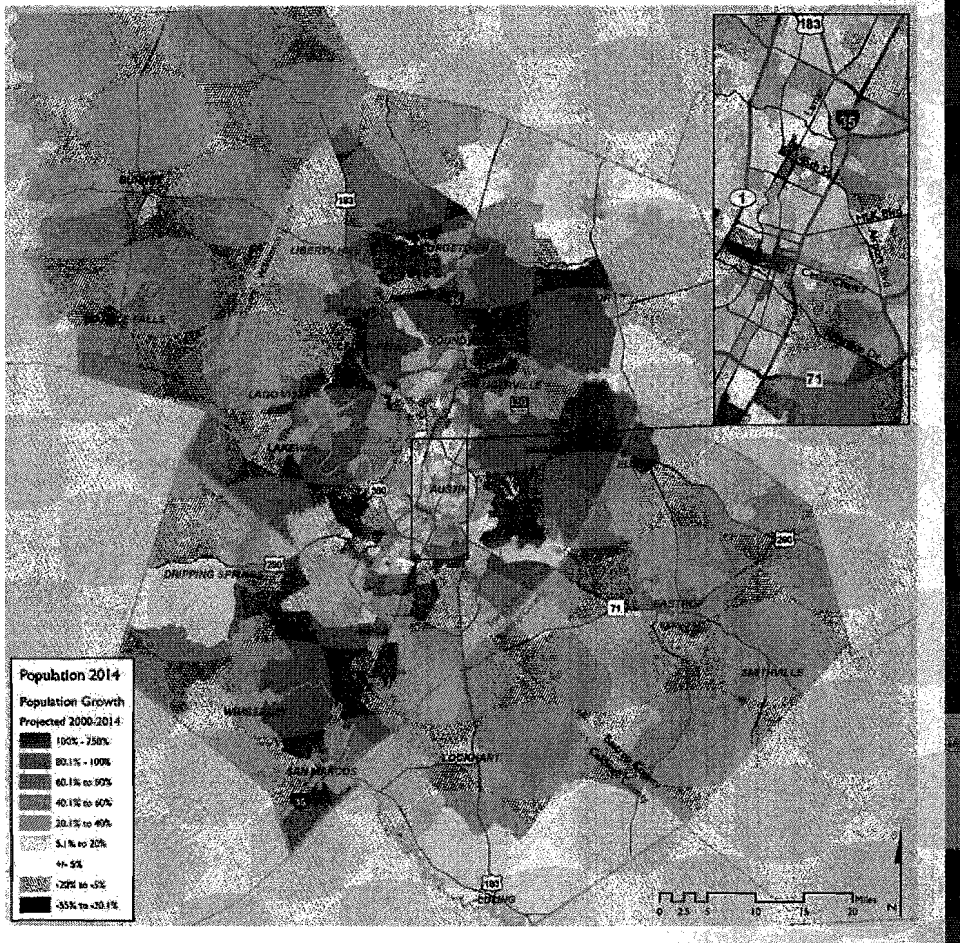
DRAFT web interface



© IBM

Next Steps

- Develop variables and analytics at multiple scales
- Determine what metrics matter most in analyzing sustainability and what indicators best communicate the message.
- Calibrate existing cost of community services and fiscal models.

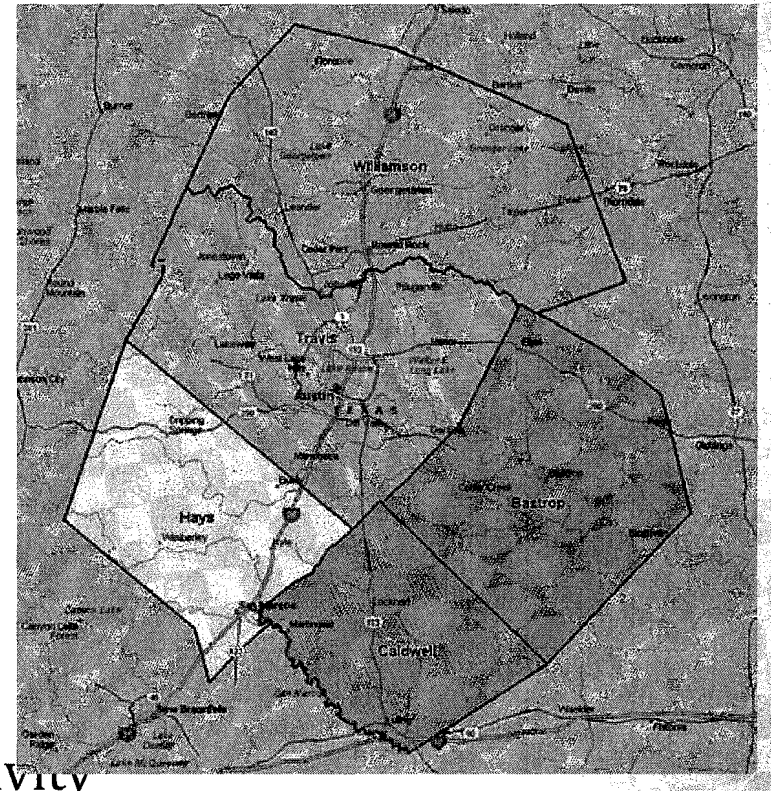


Map courtesy of CTSIP 2009 Data Report

Sample Input Variables

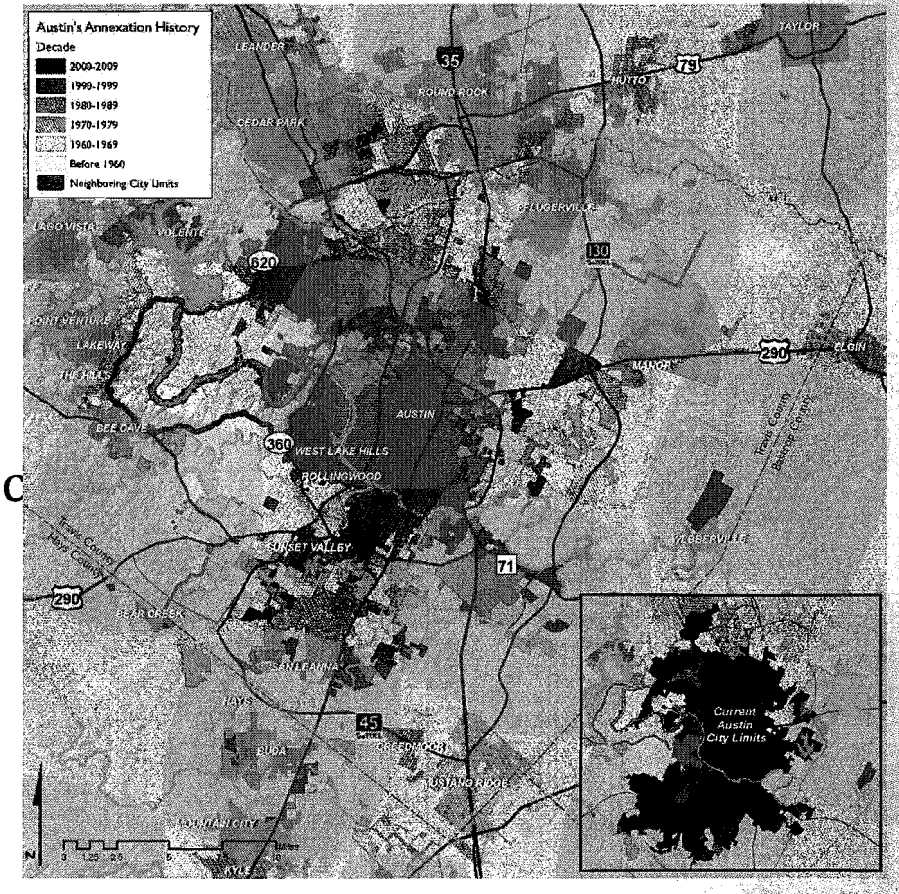
Baseline and Alternative/Activity Centers

- Population Density
- Job Density
- Land Use Mix
- Housing Mix (single – multifamily)
- Economic Diversity (HI)
- Job Housing Balance
- Street Connectivity
- Job Accessibility by Auto
- Job Accessibility by Transit
- Distance to Transit
- Distance to CBD or Major Activity Centers



Sample Outcome Variables

- VMT per capita
- Residential and Commercial Energy Use
- Residential and Non-Residential Water Use
- Service Costs
- Housing Access and Choic (especially affordable housing)
- Housing Plus Transportation Costs
- Etc…



Map courtesy of CTSIP 2009 Data Report

Sample Indicator

HealthScape Impact Assessment Model: the Concept

Use research results on the relationships between

Urban Form Patterns
Residential Density
Land Use Mix
Street Network Connectivity
Retail Floor Area Ratio

and

Outcomes
Physical activity
Obesity / Body Mass Index
CO2 & pollutants from transport
Transportation patterns

Integrate these findings into an existing model structure

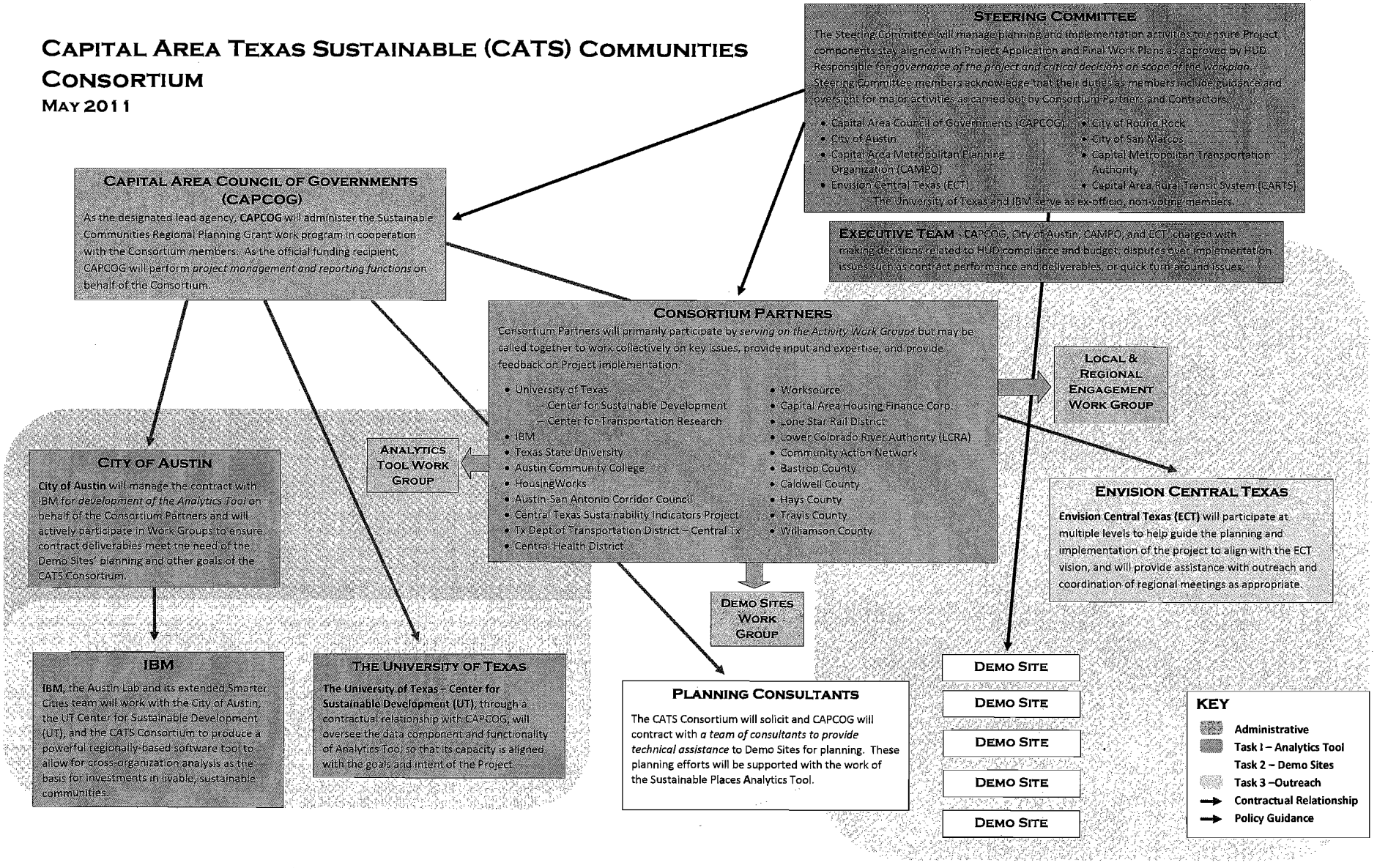
What will the tool do for you?

- Identify highly localized solutions that advance local/municipal sustainability through smart, cost-effective investments.
- Provide a single, common analytic process and language, enhancing coordination and communication.
- Combine region-wide analytics to support the execution of our regional plan and vision for sustainable growth.

Updated 6/23/11, 3:00 p.m.

Capital Area Texas Sustainable (CATS) Communities Consortium

May 2011



Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/11
Prepared By/Phone Number: LeRoy Click Phone #: -8547656
Division Director/Manager: Randy Nicholson
Department Head: Steven M. Manilla, P.E., County Executive-TNR
Sponsoring Court Member: County Judge Sam Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on resolution regarding submission of Travis County's Surface Transportation Program Metropolitan Mobility (STP MM) grant requests to CAMPO, and support for STP MM grant requests to CAMPO by City of Austin and Texas Department of Transportation.

BACKGROUND/SUMMARY OF REQUEST:
CAMPO issued a call for projects funded by STP-MM on May 13, 2011. Travis County has requested Court approval for submitting five project applications to CAMPO by the June 30th due date. Additionally, Travis County has been asked to support project applications by the City of Austin (to design the extension of north Braker Lane from Dessau to Harris Branch Parkway, of which a part is contained in Travis County's application) and by TxDOT (to widen FM 2304 [Manchaca Road] from Ravenscroft Drive to FM 1626, which is related to Travis County's pass-through finance project on FM 1626). Additionally, TxDOT has asked Travis County to support its requests for the realignment of FM 812 (which improves access to the Formula One site) and for widening and adding turn lanes on RM 1826 (Camp Ben McCullough Road).

STAFF RECOMMENDATIONS:
If the Court votes to approve the grant submission, TNR staff recommends approval of the Resolution.

ISSUES AND OPPORTUNITIES:
The issues and opportunities will be discussed under the grants agenda item from Planning and Budget and are outlined in the back-up memo for that item. Supporting the City of Austin and TxDOT requests is an opportunity for Travis County to cooperate with other jurisdicitional bodies.

FISCAL IMPACT AND SOURCE OF FUNDING:
The fiscal impact and source of funding will be discussed under the grants agenda item from Planning and Budget and are outlined in the back up memo for that item.

ATTACHMENTS/EXHIBITS:

Travis County Commissioners Court Resolution

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429

CC:

: :

0101 - Administrative -

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

Date: June 14, 2011

MEMORANDUM

To: Members of the Commissioners Court

From: Steven M. Manilla, P.E., County Executive

Subject: Surface Transportation Program—Metropolitan Mobility (STP—MM) funding request

Proposed Motion: Discuss and Take Appropriate Action on STP—MM funding request submittal to CAMPO.

Summary and Staff Recommendation: CAMPO issued a call for projects funded by STP—MM on May 13, 2011. Approximately $59.2 million federal funding from the program is available for jurisdictions in the five counties of Williamson, Hays, Bastrop, Caldwell and Travis. The total includes $29.6 million for the 37 CAMPO Centers projects in FY 2012, FY 2013 and FY 2014, and $4.4 million for bicycle/pedestrian projects for FY 2012, FY 2013 and FY 2014. The remaining $25.2 million is available for roadways, public transportation, and other studies and programs. A list of Travis County sponsored candidate projects is attached, and includes one roadway design project, two roadway construction projects, and two bicycle/pedestrian projects. The deadline for submitting completed requests to CAMPO is June 30, 2011. TNR staff recommends submission of the project list to CAMPO.

Budgetary and Fiscal Impact: Total cost of the County proposed projects is $26,478,000. The federal reimbursement grant requires a minimum 20% match, so Travis County's local match would be $5,295,600; however, after the CAMPO Policy Board makes its selection in October 2011, TNR would then proceed to request the appropriate amount for local match in the FY 2013 budget.

Depending on which projects are selected (if any), the local matches would be as follow:

The **Braker Lane Design** would require a local match of $140,000.

The **Grand Avenue Parkway** construction would require a local match of $1,384,000.

The **Slaughter Lane** construction would require a county match of $2,260,000.

The **Blake-Manor Shared Use Path** would require a local match of $618,000.

The **Fitzhugh Road wide-outer lanes** would require a local match of $893,600.

Again, no project has local match in place; however, should any be selected by the CAMPO Policy Board, the Court would be able to address the local match in the FY 2013 budget process.

Issues and Opportunities:

The **Braker Lane** project request is to design a 4-lane gap completion of a new road with bicycle lanes and sidewalks on both sides between Samsung Boulevard and Giles Road, approximately 1.4 miles in length. The estimated cost for the project is $700,000. The City of Austin is also requesting STP-MM funds to design two 4-lane gap completions for Braker Lane on both sides of our request. The City's segments include connecting current portions of Braker around Pioneer Crossing East subdivision and from Blue Goose and Giles Road down Harris Branch Parkway to US 290 East.

The **Grand Avenue Parkway** project is to construct a new 4-lane gap completion of a new road with bicycle lanes and sidewalks on both sides between Bratton Lane and Quick Hill Road at the Williamson County line, approximately 1 mile in length. The estimated cost for this project is $6,920,000.

The **Slaughter Lane** project is to construct a new 4-lane extension with bicycle lanes and sidewalks on both sides between Thaxton Road and US 183, approximately 2.3 miles in length. The estimated cost for this project is $11,300,000.

The **Blake-Manor Shared Use Path** project is to construct a 10' bicycle/pedestrian facility, approximately 3 miles in length, extending from East Metro Park, connecting Blake Manor Elementary School and Briarcreek subdivision to the proposed Wild Horse Connector between Blake Manor Road and FM 973. The estimated cost for this project is $3,090,000.

The **Fitzhugh Road Bicycle Safety** project is to add wide shoulders to both sides of Fitzhugh Road between US 290 West and Long Branch Road. The estimated cost for the project is $4,468,000. This roadway has been identified by the Travis County Bicycle Safety Task Force as a priority route for several bicycle clubs.

Two projects being requested for CAMPO funding by other jurisdictions that Commissioners Court has been asked to endorse include the City of Austin's Braker Lane designs mentioned above, and TXDOT's widening of Manchaca Road (FM 2304) from Ravenscroft Drive to FM 1626.

Background: The Capital Area Metropolitan Planning Organization (CAMPO) has invited local governments to submit their lists of candidate projects for federal funding for the FY 2012-2014 Surface Transportation Program STP—MM fund. An estimated $ 29.6 million is available in roadway, other studies and program funds, $29.6 million for CAMPO Centers, and $4.4 million in bicycle/pedestrian funds.

To be eligible for STP—MM roadway funds, a candidate project must meet the following basic requirements:

1. Be located within the metropolitan area (which includes all of Hays, Williamson, Bastrop, Caldwell, and Travis Counties);
2. Be consistent with the CAMPO Mobility 2035 Regional Transportation Plan adopted on May 24, 2010 (roadways with a functional classification greater than a local road for projects in urban areas, or a minor collector in rural areas);
3. These roadway functional classification restrictions apply also to projects having improvements adjacent to roadways, e.g., sidewalks or bikeways;
4. Be made ready for construction (right-of-way acquired, utilities relocated, design completed, matching funds available, etc.) by FY 2014;
5. Have a minimum 20% State or local matching funds.

Deadline for submitting project proposals to CAMPO staff is June 30, 2011. The projects will be presented to the CAMPO Transportation Policy Board on August 8, 2011. The CAMPO Board will hold a public hearing on the projects at its September 12, 2011 meeting, and will select projects for funding at the October 10, 2011 meeting.

Required Review: William Derryberry, Planning and Budget Office; Susan Spataro, County Auditor; Tom Nuckols, County Attorney's Office.

Exhibits: STP—MM Candidate Project List; Completed CAMPO Project Applications (5).

SM:lc

9140 Austin Transportation Study/CAMPO

cc: Carol Joseph, TNR
Randy Nicholson., TNR
Cynthia McDonald, TNR
Donna Williams, TNR
Charlie Watts, TNR

STP—MM Candidate Project List

Bicycle/Pedestrian Projects

Project Cost

Blake-Manor Shared Use Path—from proposed Wildhorse Connector to East Metro Park $3,090,000

Fitzhugh Road Added Shoulders—from US 290 West to Long Branch Road $4,468,000

Roadway Projects

Braker Lane Design—from Samsung Blvd to Austin city limits at Giles Lane $ 700,000

Grand Avenue Parkway—from Bratton Lane to Quick Hill Road $6,920,000

Slaughter Lane—from Thaxton Road to US 183 $11,300,000

Travis County Commissioners Court

Resolution

Whereas, the Travis County Commissioners Court supports the implementation of the Slaughter Lane Construction in Precinct Four;

Whereas, the Travis County Commissioners Court supports the implementation of the Blake-Manor Shared Use Path in Precinct One;

Whereas, the Travis County Commissioners Court supports the implementation of the Grand Avenue Parkway Construction in Precinct Two;

Whereas, the Travis County Commissioners Court supports the implementation of the Fitzhugh Bicycle Safety Construction in Precinct Three;

Whereas, the Travis County Commissioners Court supports the implementation of the engineering and design of Braker Lane in Precinct One; and

Whereas, the application for funds from the Transportation Enhancement Program requires a resolution from the Travis County Commissioners Court that provides a commitment to provide the 20% matching local funds.

Now, therefore, be it resolved that we, the Travis County Commissioners Court, commit to provide 20% of the funds necessary for the implementation of the Slaughter Lane construction, the Grand Avenue Parkway construction, the Braker Lane design, the Blake-Manor Shared Use Path, and the Fitzhugh Road construction in the aforementioned STP-MM applications. This commitment is contingent upon the County's application being approved by the CAMPO Policy Board and the awarding of 80% matching STP-MM funds from CAMPO for the completion of the projects, and

Be it further resolved that we, the Travis County Commissioners Court support the application for CAMPO funding by the City of Austin for engineering and design of those parts of Braker Lane within its jurisdictional limits, and

Be it further resolved that we, the Travis County Commissioners Court also support the applications for CAMPO funding of TxDOT's widening of FM 2304 (Manchaca Road) from Ravenscroft Drive to FM 1626, the realignment of FM 812 from US 183 to FM 973, and for widening and adding turn lanes on RM 1826.

Adopted and approved on this the 28th day of June, 2011.

Samuel T. Biscoe
County Judge

Ron Davis
County Commissioner, Precinct 1

Karen Huber
County Commissioner, Precinct 3

Sarah Eckhardt
County Commissioner, Precinct 2

Margaret Gomez
County Commissioner, Precinct 4

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Jon White / 854-7212
Department Head/Title: Steve Manilla, County Executive TNR

Elected/Appointed Official: Steve Manilla, County Executive TNR
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Receive briefing from Espey Consultants, Inc. on the completion of Phase II of the clean up of Hamilton Creek and Hamilton Pool.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

During and after a rain event on May 31, 2007 inadequate and improper erosion controls at a development known as The Ranches at Hamilton Pool resulted in a massive, uncontrolled discharge of sediment to Hamilton Creek upstream of Hamilton Pool. The discharge transformed the clear waters downstream of the construction site into a dense, milky brown flowage. Hamilton Pool, the world famous natural grotto renowned for the deep clarity of its waters, was rendered a turbid, murky, nearly opaque pool with its natural bottom buried by several feet of sediment.

Travis County, the State of Texas, Hays County and several affected landowners joined together in a civil lawsuit against the developers and their contractors seeking penalties and damages. That civil lawsuit resulted in a settlement agreement under which the developers paid $3.5 million to the plaintiffs. The settlement included payment of $2.1 million to Travis County to defray the costs of cleanup of the creek and Hamilton Pool.

The county contracted with Espey Consultants, Inc. (Espey), a local company that had expertise in remediating a similar sediment discharge at nearby Dead Man's Hole. The Hamilton Creek remediation project was broken up into 2 phases:

- Phase I involved the removal of sediments from the creek bed upstream of Hamilton Pool. Espey reported to the Commissioners Court on Phase I on October 12, 2010.
- Phase II involved the cleanup of Hamilton Pool itself by filtration.

Staff has requested that Espey project manager, Victoria Harkins, provide the Commissioners Court a final report on Phase II of the clean-up with a focus on the particular environmental and operational challenges the cleanup presented as well as the resourceful methods and innovative techniques used to complete the work.

STAFF RECOMMENDATIONS:

N/A

ISSUES AND OPPORTUNITIES:

Hamilton Pool is part of the Balcones Canyonlands Preserve, a preserve for the management and protection of 8 endangered species and 27 species of concern in western Travis County. The Hamilton Pool Preserve is habitat for one of these endangered species, the Golden-cheeked Warbler (GCW). The warbler's nesting season extends from around March 1 until August 31. During this period no activity may be undertaken which would take habitat or otherwise interfere with the birds. Hamilton Pool itself is on the edge of the warbler nesting area.

Phase II of the clean-up was originally intended to be completed during the winter months of 2010-2011 while the warblers were not present. However, delays in funding from the final settlement as well logistical issues in securing the specialized equipment needed to filter the pool's water pushed the project into the nesting season. From past experience it was known that the filtration operation generated considerable noise which could potentially interfere with GCW nesting behavior. This required creative re-thinking, re-design and reconfiguration of the entire clean up operation. The end result was a significantly improved project using methods that greatly reduced disturbance at Hamilton Pool and, in particular, reduced noise associated with the cleanup to levels that were not significant in the preserve.

FISCAL IMPACT AND SOURCE OF FUNDING:

Based on a 2008 estimate prepared by Espey in support of the civil litigation, the total cleanup of Hamilton Creek and Hamilton Pool was projected at approximately $2,144,000. Approximately $1.5 million of this was for creek cleanup and related project management, with the $0.6 million balance for cleanup of Hamilton Pool itself and related project management and reporting. Final settlement of the civil lawsuit took another two years. Consistent with the 2008 cost estimate, Travis County received $2.1 million in the final settlement for cleanup costs. However, two years of delay in the cleanup as the civil lawsuit worked its way to completion resulted in altered conditions (compacted, solidified sediment deposits and escalating equipment costs) and increased cleanup costs. The revised cleanup budget was $2,435,188. The balance of $334,188 over and above the funds received from the lawsuit settlement was to be paid from the county's Risk Management Fund.

With work more than 99% complete (only minor revegetation in small areas within Hamilton Pool Preserve remains to be finished) the project is on budget.

ATTACHMENTS:

N/A

REQUIRED AUTHORIZATIONS:

N/A

CC:

Stephen Capelle, County Attorney
Sherine Thomas, County Attorney
John Hille, County Attorney
Charles Bergh, TNR
Rose Farmer, TNR
Keith Coburn, TNR
Dan Chapman, TNR
Tom Weber, TNR

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011

Prepared By/Phone Number: David A. Salazar 854-4107

Elected/Appointed Official/Dept. Head: Sherri E. Fleming, County Executive for Health and Human Services and Veterans Service

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:
Consider and Take Appropriate Action to Approve an Interlocal Agreement between Travis County and the Texas AgriLife Extension Service to allow Travis County to Receive Financial Information Regarding Funds Used as In-Kind Match for the Travis County CAPITAL AmeriCorps Project.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Travis County CAPITAL AmeriCorps Project used a grant to fund 20 FTEs employed in providing afterschool enrichment programs in local schools during the school year and to assist in staffing summer camps. The grant budget includes in-kind match from 4-H CAPITAL, a non-profit affiliated with Texas AgriLife Extension Service. In order to provide information necessary to complete the requisite reports under the grant, Texas AgriLife Extension in College Station has requested that the County enter into an interlocal agreement to allow them to provide the information directly to Travis County staff.

STAFF RECOMMENDATIONS:
Staff recommends approval of this proposed interlocal in order to obtain financial information needed to provide reporting under the AmeriCorps Project.

ISSUES AND OPPORTUNITIES:
Information supplied by Texas AgriLife is needed to complete Periodic Expense Reports and Federal Financial Reports provided to the Grantor.

FISCAL IMPACT AND SOURCE OF FUNDING:
Approving this agreement will not affect the County Budget.

REQUIRED AUTHORIZATIONS: Mary Etta Gerhardt, Assistant County Attorney

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608

DATE: June 20, 2011

TO: Members of the Commissioners Court

FROM: Anita Celuza Duran for Sherri E. Fleming
Sherri E. Fleming, County Executive for
Travis County Health and Human Services and Veterans Service

SUBJECT: AmeriCorps AgriLife interlocal agreement

Proposed Motion:
Consider and take appropriate action to approve an interlocal agreement between Travis County and the Texas AgriLife Extension Service to allow Travis County to receive financial information regarding funds used as in-kind match for the Travis County CAPITAL AmeriCorps Project.

Summary and Staff Recommendations:
The Travis County CAPITAL AmeriCorps Project uses a grant to help fund 20 FTEs that provide after-school enrichment programs each week during the school year at local schools as well as help staff summer camps. The grant budget includes in-kind matches from 4-H CAPITAL, a non-profit organization affiliated with the Texas AgriLife Extension Service. The amount of these in-kind matches has to be reported during the year to the grantor. Grant and contract staff at the AgriLife Extension office in College Station requested this interlocal agreement to allow AgriLife Extension to provide this information to Travis County.

TCHHSVS staff recommends approving this interlocal.

Budgetary and Fiscal Impact:
No funding is provided through this interlocal agreement.

Issues and Opportunities:
The information provided by Texas AgriLife Extension is needed to complete the Periodic Expense Reports and Federal Financial Reports provided to the grantor.

Background:
The Travis County CAPITAL AmeriCorps Project has been in existence since 2003. It has served more than 16,000 youth to date.

Cc: Robert Richter, Director, Texas AgriLife Extension Service
Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Ellen Heath, Financial Analyst, Travis County Auditor's Office
Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Elizabeth Corey, Purchasing Agent Assistant, Travis County Purchasing Office

INTERLOCAL AGREEMENT BETWEEN TEXAS AGRILIFE EXTENSION SERVICES AND TRAVIS COUNTY FOR AMERICORPS THROUGH THE ONESTAR FOUNDATION ACTIVITIES

This agreement ("Agreement") is made by the following parties: Travis County, a political subdivision of Texas ("County") and Texas AgriLife Extension Services, a member of The Texas A & M University System, an agency of the State of Texas, a legal entity created under the Smith Lever Act and the Texas Agricultural Code Ann., Ch. 43 ("AgriLife Extension").

RECITALS:

WHEREAS, AgriLife Extension and the County are authorized to enter into this Agreement pursuant to the provisions of the Interlocal Cooperation Act, Texas Government Code, Section 791.001 et seq.

WHEREAS, AgriLife Extension performs county demonstration work in the areas of agriculture, environmental stewardship, youth and adult life skills, human capital and leadership, and community economic development throughout the State of Texas and wants to continue to provide these services for residents in Travis County.

WHEREAS, Travis County has entered into an agreement with AmeriCorps through the OneStar Foundation to use AmeriCorps members for services provided by AgriLife Extension.

WHEREAS, AgriLife Extension has entered into fee-for-serviceagreements with the Austin Independent School District and Del Valle Independent School District to provide after-school programs at various schools in Travis County ("Fee-for-Services Agreements").

WHEREAS, AgriLife Extension has entered into fee-for-service agreements ("FFS Agreements") with the Austin Independent School District and Del Valle Independent School District to provide after-school programs at various schools in Travis County.

WHEREAS, those FFS Agreements are implemented in part utilizing the services of AmeriCorps members under other agreements including a grant contract between the Corporation for National and Community Service, Grant Number 06AFHTX0010051and Travis County ("Grant Contract").

WHEREAS, it is desired by Travis County to document, for cost sharing reporting purposes, the expenditures and income from the Fee-for-Service Agreements that use AmeriCorps members ("Match Funds") in support of the activities under Grant Number 06AFHTX0010051 from the Corporation for National and Community Service ("Grantor").

WHEREAS, it is desired by Travis County and AgriLife Extension, for cost sharing reporting purposes, to exchange financial information as to the expenditures and income from the FFS Agreements ("Match Funds") where those Match Funds support activities under the Grant Contract.

NOW, THEREFORE, AgriLife Extension and Travis County agree as follows:

I. OBLIGATIONS OF AGRILIFE EXTENSION

AgriLife Extension agrees to provide the appropriate financial information related to Match Funds from the Fee-for-Service Agreements using AmeriCorps members in support of Travis County's cost sharing requirement under Grant Number 06AFHTX0010051 from the Corporation for National and Community Service ("Grant"). Match Funds will be in a format and on a schedule agreed to by AgriLife Extension and Travis County.

AgriLife Extension agrees to provide the appropriate financial information related to Match Funds from the FFS Agreements involving services provided under the Grant Contract in a format and on a schedule agreed to by AgriLife Extension and Travis County.

II. OBLIGATIONS OF TRAVIS COUNTY

Travis County agrees to work with the appropriate AgriLife Extension staff to develop an appropriate reporting format and schedule for reporting by AgriLife Extension of the financial information related to Match Funds applied to Fee-for-Service agreements using AmeriCorps members in support of cost sharing requirement under Grant Number 06AFHtX001005 from the Corporation for National and Community Service ("Grantor").

Travis County agrees to work with the appropriate AgriLife Extension staff to develop an appropriate reporting format and schedule for reporting by AgriLife of the financial information relating to Match Funds applied to FFS Agreements where services are provided under the Grant Contract.

III. TERM, TERMINATION

A. Initial Term. This Agreement begins on June 1, 2011 and continues in force until July 31, 2012, unless sooner terminated.

B. Automatic Renewal. Unless sooner terminated, this Agreement will automatically renew on August 1, 2012, for a term of one year and for additional one-year terms on the first day of August each year thereafter. The exercise of any option to renew under this provision shall be with the understanding that all terms and conditions remain unchanged and in full force and effect, unless this Agreement is specifically amended pursuant to the terms of this Contract to make any changes in those terms.

C. Termination. Either Party has the right to terminate this Agreement, with or without cause, by giving the other Party written notice at least thirty (30) days prior to the termination date.

IV. NOTICES

Formal notices provided under this Agreement must be in writing and delivered by (i) certified mail, return receipt requested; (ii) hand delivery; (iii) facsimile with receipt of a successful transmission confirmation; (iv) email; or (v) delivery by a reputable overnight courier services (in the case of delivery by facsimile or email the notice must be followed immediately by a copy of other notice being delivered by a means provided in (i), (ii), or (v)). The notice will be deemed given on the day the notice is received. IN the case of notice by facsimile or email, the notice is deemed received at the local time of the receiving

machine, and if not received, then the date the follow-up copy is received. Notices must be delivered to the following addresses or at such other addresses as may be later designated in writing:

Travis County:

Sherri Fleming, County Executive
Travis County Health, Human Services and Veterans Services
P. O. Box 1748
Austin, Texas 78767
sherri.fleming@co.travis.tx.us
Phone: (512) 854-4101
Fax: (512) 279-1608

Texas AgriLife Extension:

Diane Gilliland
AgriLife Contracts & Grants
2147 TAMU
College Station, TX 77843-2147
d-gilliland@tamu.edu
Phone: (979) 845-4781
Fax: (979) 862-7775

Physical Address:
3000 Briarcrest Dr., Suite 101
Bryan, TX 77802

V. GOVERNING LAW

The Constitution and laws of the State of Texas govern and determine the validity of this Agreement and all matters related to this Agreement, including but not limited to matters of performance, non-performance, breach, remedies, procedure, rights, duties and interpretation or construction.

VI. MISCELLANEOUS

A. Entire Agreement. This Agreement contains the entire understanding of the parties regarding the information to be provided, and supersedes all other written and oral agreements between the parties regarding the information to be provided.

B. Amendment. This Agreement may be modified or amended only by a written agreement signed by both parties. It is acknowledged that no officer, agent, employee or representative of Travis County has the authority to change the terms of this Agreement unless expressly granted that authority by the Travis County Commissioners Court under the terms of this Agreement or applicable Travis County policy.

C. Force Majeure. Each party, upon receipt of documentation from the other party, must excuse any breach of this Agreement which is proximately caused by war, strike, act of God or other similar circumstance normally deemed outside the control of well-managed business.

D. Assignment. This Agreement may not be assigned, in whole or in part, by either party without prior written consent of the other party. Any attempt to do so will be void.

E. Binding Agreement. This Agreement is binding upon and will inure to the benefit of the parties, their representatives, successors in interest and authorized assigns.

F. Non-Waiver. The failure of either party at any time to require performance by the other arty of any provision of this Agreement will in no way affect the right to require performance at any later time nor will the waiver by either party of a breach of any provision waive any succeeding breach of that provision or waive the provision itself.

G. Severability. If any provision of this Agreement is held to be invalid, illegal or unenforceable, then that provision will be severed and will not affect the remainder of this Agreement.

H. Immunity.

1. AgriLife Extension is an agency of the State of Texas and nothing in this Agreement waives or relinquishes the right of AgriLife Extension to claim any exemptions, privileges, and immunities as may be provided by law.

2. It is expressly understood and agreed by both Parties that neither the execution of this Agreement, nor any conduct of any representative of Travis County relating to this Agreement, shall be considered to waive, nor shall it be deemed to have waived, any immunity or defense that would otherwise be available to that entity against claims arising in the exercise of its governmental powers and functions, nor shall it be considered a waiver of sovereign immunity to suit. It is understood and agreed that a decision by one Party to waive immunity or to compensate a claim for which immunity would have been a defense and would have operated to prevent payment does not operate as a waiver or decision to compensate by the other Party; nor will such action by one Party operate to incur any expense or chare to the other Party.

I. Records and Information. Both Parties agree to create and maintain sufficient records to fulfill the requirements of this Agreement, and to provide accurate, reliable and verifiable information under this Agreement.

J. Independent Entities. The Parties acknowledge and agree that each Party is acting as an independent entity, assuming all rights, obligations and liabilities applicable to it as an independent entity.

K. Compliance. Both Parties shall provide services under this Agreement in compliance with all applicable federal, state and local orders, laws, rules, regulations, policies and certifications.

The parties have signed this Agreement, and the Agreement is effective as of the date last written below.

This Agreement may be executed in any number of counterparts, including facsimile or scanned PDF documents. Each such counterpart, facsimile, or scanned PDF document shall be deemed an original instrument, and all of which, together, shall constitute one and the same executed Agreement.

IN WITNESS WHEREOF this Agreement has been executed by the Parties and on the dates hereto:

For Travis County:

By: _____

Name: _____

Title: _____

Date: _____

For Texas AgriLife Extension Services
("AgriLife Extension")

By: _____

Name: _____

Title: _____

Date: _____

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Christy Moffett, LMSW 854-3460
Elected/Appointed Official/Dept. Head:
Sherri E. Fleming, County Executive of Travis County Health and Human Services & Veterans Service
Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on the draft of the Program Year 2011- 2013 Consolidated Plan and Program Year 2011 Action Plan for public comment related to the three year needs and investment priorities and the one year proposed uses of Community Development Block Grant funds available through the U.S. Department of Housing and Urban Development.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see the attached memorandum for a summary of the background and attachments.

STAFF RECOMMENDATIONS:

Please see the attached memorandum for a summary of the staff recommendation.

ISSUES AND OPPORTUNITIES:

Please see the attached memorandum for a summary of the issues and opportunities.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see the attached memorandum for a summary of the issues and opportunities.

REQUIRED AUTHORIZATIONS:

None.

TRAVIS COUNTY HEALTH and HUMAN SERVICES
And VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115

MEMORANDUM

Date: June 21, 2011
To: Members of the Commissioners Court

Anthea Gilmy Duson for Sherri E. Fleming

From: Sherri E. Fleming, County Executive
Travis County Health and Human Services and Veterans Service
Subject: Community Development Block Grant (CDBG) PY 2011 – 2013 Consolidated Plan and PY 2011 Action Plan

Proposed Motion:
Consider and take appropriate action on the draft of the Program Year 2011- 2013 Consolidated Plan and Program Year 2011 Action Plan for public comment related to the three year needs and investment priorities and the one year proposed uses of Community Development Block Grant funds available through the U.S. Department of Housing and Urban Development.

Summary and Background:

The PY 2011-2013 Consolidated Plan marks the second Consolidated Plan completed by the County to access Community Development Block Grant (CDBG) funds. The document complies a large set of research and data to provide a snap shot of the conditions which exist in the unincorporated areas of the county. The draft Plan analyzes the needs and public engagement regarding housing, social services, infrastructure, parks, hazard mitigation, transportation, public health – just to name a few. It also includes a community profile and strategic plan for the next three years.

In addition, the draft Plan includes the PY 2011 Action Plan which identifies the proposed projects and other proposed actions to address the needs identified and one year goals to eventually meet the 3-year strategic direction.

As required by HUD regulation identified in 24 Code of Federal Regulations Part 91 and the Travis County Citizen Participation Plan, a 30-day comment period and two public hearings are required on the draft documents prior to submission.

Staff Recommendations

Staff recommends the approval of the attached draft Program Year 2011- 2013 Consolidated Plan and Program Year 2011 Action Plan for public comment.

Budgetary and Fiscal Impacts:

Approving the draft for comment allows the timeline to move forward as identified in our Citizen Participation Plan. Not approving the draft will mean the County will not meet deadlines for an on-time submission resulting in forgoing CDBG funding next year.

Issues and Opportunities:

The consolidated planning process allows the County to compile a comprehensive overview of the needs and gaps in services identified in the unincorporated areas. This document can be used to further advocate for grant funds and services outside of the CDBG grant.

The CDBG grant brings dollars to the County that provides the ability to augment existing or develop new programming that supports the mutual goals of HUD and Travis County. For Program Year 2011, the total allocation of federal dollars available is $790,136.

The draft and a summary document (both in English and Spanish) will be available on the Travis County website and at the seven Travis County Community Centers for public comment beginning June 30, 2011 through July 29, 2011. Two public hearings will also be held during the comment period during the month of July.

Updated 6/23/11, 3:00 p.m.

PY 2011 TRAVIS COUNTY CONSOLIDATED PLAN & ACTION PLAN PY 2013

SUMMARY

INTRODUCTION

As an Urban Entitlement County, Travis County must comply with the Consolidated Plan requirements in order to receive funding for these formula-based programs of the U.S. Department of Housing and Urban Development (HUD). Designated as the lead agency by the Travis County Commissioners Court, the Health and Human Services & Veterans Service Department (HHS/VS) prepares and submits this Consolidated Plan to HUD. **HHS/VS oversees the public notification process, approval of projects, and the administration of these grants.**

Travis County's Consolidated Plan, spanning **program years 2011 through 2013**, is the County's blueprint for addressing the community's most critical housing and community development needs in the unincorporated areas of Travis County. Consistent with research and public comments, the Consolidated Plan outlines the funding strategy for approximately $3.57 million over the three year period.

The plan allocates **a total of $790,136 for Project Year 2011** which will assist low and moderate income Travis County households in the unincorporated areas with infrastructure improvements, home rehabilitation and public services. The proposed projects for PY11 are located on page 9 of this Summary document.

The residents of Travis County were instrumental in developing this plan. County staff drew on authoritative sources to provide a quantitative analysis of community need and provided multiple opportunities to collect public input.

This is a summary of the PY 2011 – 2013 Consolidated Plan and PY 2011 Action Plan. To review the full Plan, visit the Travis County website at www.co.travis.tx.us/cdbg, visit one of the seven Travis County Community Centers or call Christy Moffett, Senior Planner at 512.854.3460.

A special thank you to all of the residents, non-profit agencies, contributing writers, Travis County Departments and the Travis County Commissioners Court for their input and time to assist in the creation of the Plan.

PURPROSE & OVERVIEW: HUD GOALS

Provide a Suitable Living Environment

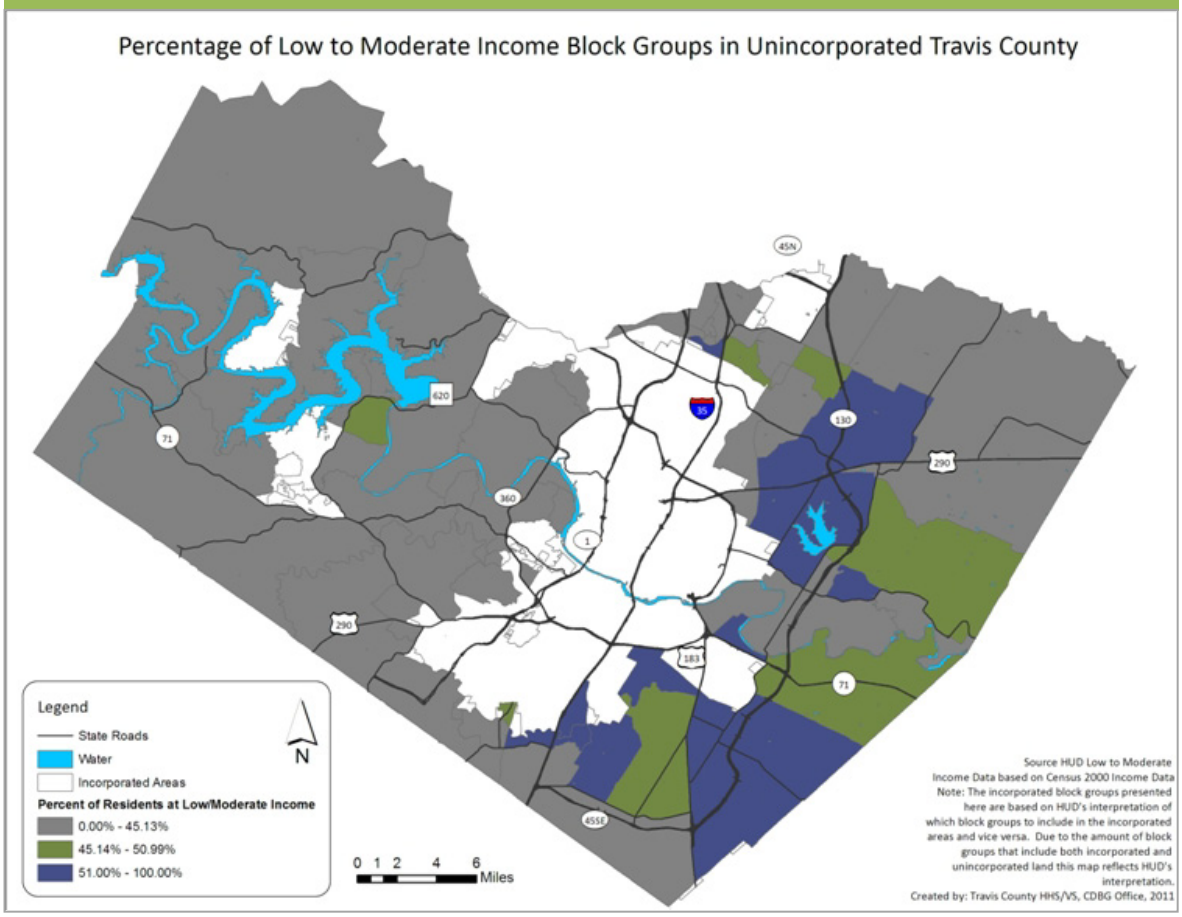
Provide Decent Housing

Expand Economic Opportunity

POPULATION & LOW TO MODERATE INCOME AREAS

During the past decade the County has grown to over 1 million residents. An estimated 178,895 people, approximately 17% of the population of Travis County, live outside any city or village. These areas outside of city or village limits are the unincorporated areas of the County, and are referred to throughout the Consolidated Plan. Travis County's CDBG program focuses solely on the unincorporated areas.

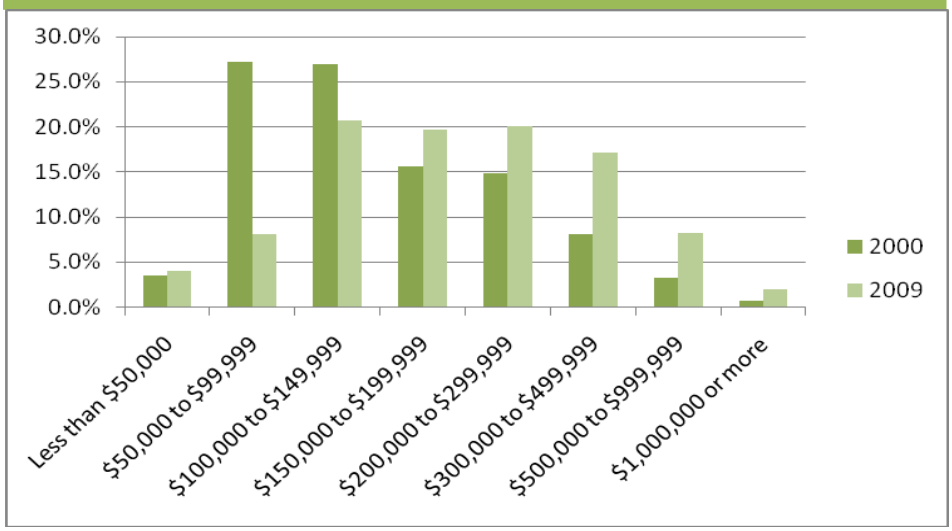
The map below shows the distribution of low and moderate income households throughout Travis County. The highest concentrations fall in the eastern portion of the county, with one concentrated block group in the western portion of the county.



PY 2011–2013 CON-PLAN: HOUSING MARKET HIGHLIGHTS

Between 2000 and 2009, the distribution of the value of the homes in Travis County shifted towards higher priced homes. While 54% of housing units were valued between $50,000 and $149,999 in 2000, only 29% of units fell in this range in 2009.

Distribution of Home Value, Travis County, 2000 and 2009



Homes sales in the Austin MLS area have slowed substantially since 2006, when they reached a high of over 30,000 annual sales. In 2010, 19,858 annual sales were made—a level comparable to sales in 2003. Similarly, in 2010 there were 6.6 months of housing inventory, compared to 3.6 months of inventory in 2006. To date, the average sales price for homes in the Austin MLS has not declined significantly with the slowdown of the housing market.

There were 8,131 foreclosure postings in Travis County in 2010, an increase of 75% since 2008. Based on the most recent data available, foreclosure risk remains at high levels. A greater share of foreclosure activity is occurring in the outlying areas of Travis County (rather than in the urban core/City of Austin).

PY 2011–2013 CON-PLAN: HOUSING NEEDS HIGHLIGHTS

Very low income and low income households in Travis County face housing problems at the highest rates: Eighty five percent of very low income households and 82% of low income households face at least one housing problem. Renter households are more likely than Owner Occupied Households to encounter a housing problem. Nearly half (48%) of all Renter households face a housing problem, contrasted with a third of Owner households.

Travis County Households With a Housing Problem, by Income

	Total Number of Households in each Category	Number of Households with any Housing Problem	Percent with Any Housing Problem
Very Low Income Household	51,965	44,225	85%
Low Income Household	43,005	35,245	82%
Moderate Income Household	65,405	30,340	46%
Household Income > 80% AMI	208,205	30,050	14%
Total Households	368,580	139,860	38%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Cost burden is the most prevalent housing problem faced by Travis County Households. Very low-income households are most likely to face a severe cost burden, with 74% of these households paying more than 50% of income towards housing costs.

A disproportionate percentage of Hispanic and African American Owner Households have a housing problem, at 42% and 40% respectively, compared to 30% for the County as a whole. Additionally, Hispanic households (which can be of any race) face overcrowding at a much higher rate than the county as a whole.

Less than 9 percent of clients receiving housing stability related services through Social Service Contract Investments were in the unincorporated areas, primarily in the eastern parts of the county.

PY 2011–2013 CON-PLAN: NON-HOUSING NEEDS HIGHLIGHTS

Neighborhood Infrastructure
Public Engagement efforts with residents of Travis County consistently reveal a high need for community infrastructure implementation or improvements.

Water and Wastewater
For low and moderate income residents of the unincorporated areas, paying for a water connection may be a significant financial burden.

To date, the Travis County CDBG office has received public requests for water infrastructure projects that taken together would cost $16,000,000 to implement and requests for wastewater infrastructure projects that would cost a total of $8,000,000 to implement. A higher percentage of water/wastewater requests have come from neighborhoods on the eastern side of the county.

Roads
There are currently 117 miles of roadway—approximately 10% of existing roads in unincorporated Travis County— that serve the public as right-of way, but are not currently maintained by Travis County.

To date, 90% of the roadway improvement project requests submitted to the CDBG office are located in western Travis County, and predominantly in Precinct Three. The total estimated cost for all requests for roadway projects is approximately $18,000,000.

Public Services
Travis County Health and Human Services & Veterans Service Department (TCHHS/VS) annually invests in social services for residents of Travis County, both through direct service provision and through contracts with community based organizations. Less than 9% of the total funded services are being provided to the unincorporated areas of the county – a significant underrepresentation since the unincorporated areas of the county make up about 17% of the total population.

PY 2011–2013 CONSOLIDATED PLAN: PRIORITIES

The needs highlighted on pages 5-7 are a small representation of the information contained in Section 3 of the Consolidated Plan, and all citations for the data mentioned are included in the Plan. For more details on the Public Engagement efforts, refer to Section 2.

After considering the housing, community development and public service needs of Travis County's low to moderate income residents in the Needs section of the Consolidated Plan and public engagement efforts, Travis County Commissioners Court identified the following priorities as the focus for the three year consolidated planning period:

Prioritization of Categories for the PY 2011 – 2013 Consolidated Plan

Category	Priority
Infrastructure	High
Housing	High
Community Services	High
Populations with Specialized Needs / Services	Medium
Public Facilities	Medium
Business & Jobs	Medium

PY 2011 ACTION PLAN: SUMMARY OF PROJECTS

Figure 1.2: Summary of Projects for PY 2011	
Community Development	
Street Improvements: Lake Oak Estates The project will improve several substandard roads in the neighborhood. The first phase of the project, funded with PY11 funds, will include: 1) design services; 2) land surveying services; 3) geo-technical services; 4) drainage design services; 4) utility location and relocation coordination services; 5) environmental review and related regulatory permits ; and 6) project management time. The improvements impact 106 people, of which, 69.8% are considered low to moderate income based on the primary survey.	$145,000
Owner Occupied: Home Rehabilitation This project will fund minor home repair services for low and moderate income homeowners in the unincorporated areas of Travis County to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to $24,999 with no required annual or monthly payments is available. The impact will be 15 homes.	$368,636
Community Development Total	**$ 513,636**
Public Services (capped at 15% of Total Allocation)	
Public Services, Other: Expansion of an internal HHS/VS program through the Family Support Services Division to expand social work services in the unincorporated areas. A total of 1.5 FTEs and related operating expenses are targeted for this project which will be administered by the Travis County HHS/VS, Family Support Services Division. The Impact will be assistance to 500 individuals.	$118,500
Public Service Total	**$118,500**
Administration and Planning (capped at 20 % of Total Allocation)	
Administration & Planning The funds allocated for administration will pay for the operating expenses associated with the grant including offices supplies, training, contracted services, interpreting, and other business related expenses. Additionally, the funds will pay for a portion of the salary for two CDBG Planners and the TNR Senior Engineer who acts as a project manager for CDBG-funded street and water supply improvement projects.	$158,000
Administration and Planning Total	**$158,000**
Total award by HUD:	**$790,136**

PUBLIC COMMENT

A 30-day public comment period and two public hearings will be held to solicit feedback on the draft PY 2011 – 2013 Consolidated Plan and PY 2011 proposed projects.

Comment period: Begins on June 30th and ends on July 29th

Public hearings: 9 AM on Tuesday, July 12, 2011 &
9 AM on Tuesday, July 19, 2011

Travis County Commissioners Courtroom
314 W. 11th Street
Austin, TX

Written Comment: cdbg@co.travis.tx.us or
CDBG Program
Travis County HHS/VS
P.O. Box 1748
Austin, TX 78767

For more information visit the website at:
www.co.travis.tx.us/cdbg or call 854-3460

Updated 6/23/11, 3:00 p.m.

PY 2011

TRAVIS COUNTY CONSOLIDATED PLAN & ACTION PLAN

PY 2013

TRAVIS COUNTY, TX CONSOLIDATED PLAN & ACTION PLAN

Prepared by:

Travis County Health and Human Services & Veterans Service
CDBG Office

County Executive

Sherri E. Fleming

Lead Writers

Christy Copeland Moffett
Martha Brown
Morgan Chee

Contributing Community Partners

Austin /Travis County Health & Human Services Department
City of Austin Neighborhood Housing & Community Development (NHCD)
Ending Community Homelessness Coalition (ECHO)
Texas Department of Aging & Disability Services
Housing Authority of Travis County
Travis County Department of Transportation & Natural Resources, Planning and GIS Program

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Sandra Valenzuela
Elizabeth Vela

Questions or Comments?

For questions or for more information, please contact the CDBG Office at cdbg@co.travis.tx.us.

Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY, TX

AN IN-DEPTH LOOK AT THE UNINCORPORATED AREAS OF TRAVIS COUNTY

CONSOLIDATED PLAN
PROJECT YEARS 2011-2013

ANNUAL ACTION PLAN
PROJECT YEAR 2011

FOR THE YEARS OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2014

PREPARED BY

TRAVIS COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES & VETERANS SERVICE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, OFFICE OF THE COUNTY EXECUTIVE
502 EAST HIGHLAND MALL BOULEVARD
PO BOX 1748
AUSTIN, TX 78767

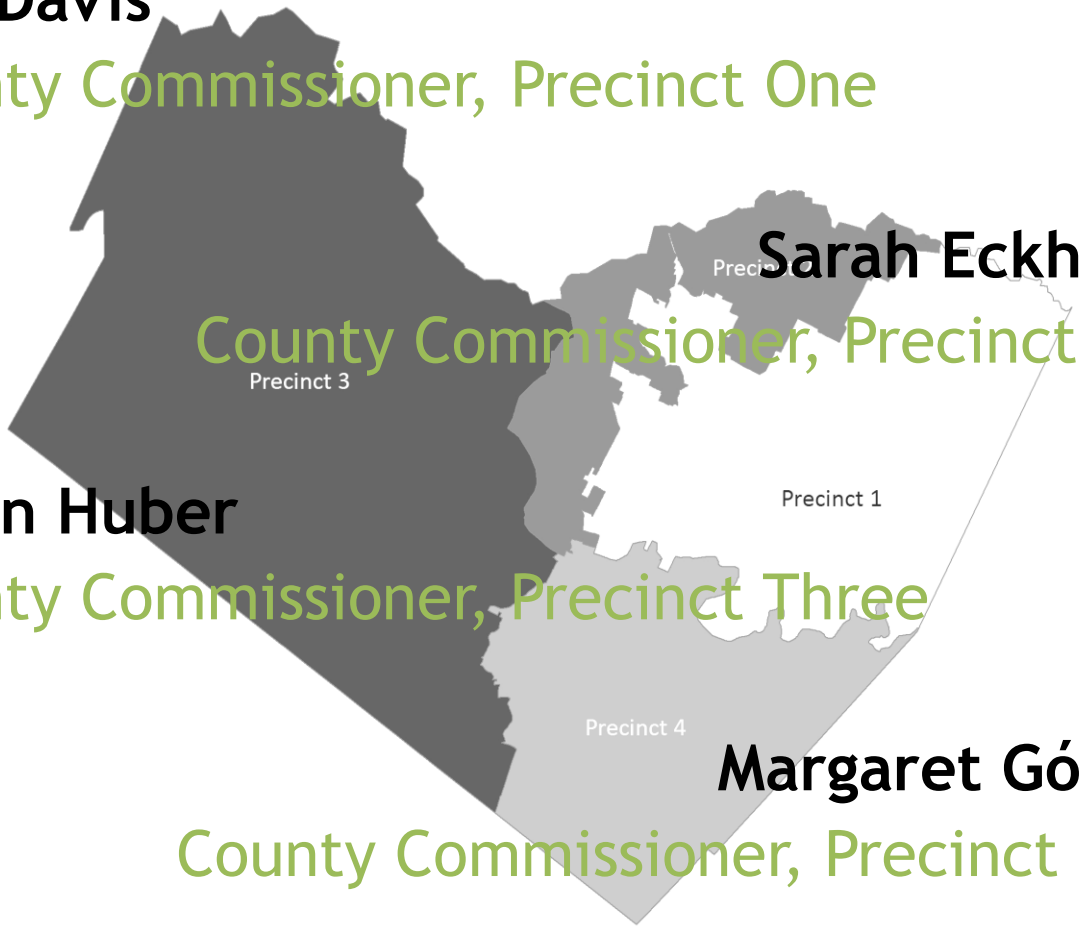
Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY, TX

COMMISSIONERS COURT

Samuel T. Biscoe
Travis County Judge

Ron Davis
County Commissioner, Precinct One



Sarah Eckhardt
County Commissioner, Precinct Two

Karen Huber
County Commissioner, Precinct Three

Margaret Gómez
County Commissioner, Precinct Four

ACRONYMS

Throughout this report, the reader will note the following acronyms:

ADA	Americans with Disabilities Act
AI	Analysis of Impediments to Fair Housing Choice
AP	Action Plan
CAPER	Consolidated Annual Performance Evaluation Report
CDBG	Community Development Block Grant
CFR	Code of Federal Regulation
Con-Plan	Consolidated Plan (governs CDBG Programs)
CPD	Community Planning and Development (part of HUD)
CPP	Citizen Participation Plan
EA	Environmental Assessment
ESG	Emergency Shelter Grant
FHA	Federal Housing Administration (part of HUD)
FSS	Family Support Services (a Travis County Social Service Program)
HACT	Housing Authority of Travis County
HHS/VS	Travis County Department of Health & Human Service and Veteran Services
HOME	HOME Investment Partnership Program (HUD's Program)
HOPWA	Housing Opportunities for Persons with AIDS (HUD's Program)
HTE	Accounting Software used by Travis County
HUD	United States Department of Housing and Urban Development
IDIS	Integrated Disbursement Information System (HUD's Financial Management System)
LMI	Low- and Moderate-Income (80% or below median household income)
MFI	Median Family Income
OMB	Office of Management and Budget
PY	Program Year
PY11	Program Year 2011
RFP	Request for Proposals
RFQ	Request for Qualifications
TC	Travis County
TCHFC	Travis County Housing Finance Corporation
TxDOT	Texas Department of Transportation
TNR	Travis County Department of Transportation and Natural Resources
URA	Uniform Relocation Act

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SECTION 1

INTRODUCTION

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EXECUTIVE SUMMARY

As an Urban Entitlement County, Travis County must comply with the Consolidated Plan requirements in order to receive funding for these formula-based programs of the U.S. Department of Housing and Urban Development (HUD). Designated as the lead agency by the Travis County Commissioners Court, the Health and Human Services & Veterans Service Department (HHS/VS) prepares and submits this Consolidated Plan to HUD. HHS/VS oversees the public notification process, approval of projects, and the administration of these grants.

In keeping with its vision and mission, Travis County Health and Human Services & Veterans Service works within the community to optimize self-sufficiency for families and individuals and to promote the full development of individuals, families, and neighborhoods. The Department plays a strategic role within a holistic continuum of care by providing planning, funding and services and by connecting its efforts with others in the community.

Travis County's Consolidated Plan, spanning program years 2011 through 2013, is the County's blueprint for addressing the community's most critical housing and community development needs in the unincorporated areas of Travis County. Consistent with research and public comments, Travis County's priorities are to assist low- and moderate-income households in obtaining affordable housing, improving the safety and livability of neighborhoods and increasing access to services.

The plan allocates a total of $790,136 for Project Year 2011, which will assist low and moderate income Travis County households in the unincorporated areas with infrastructure improvements, home rehabilitation and public services. Additionally, the Consolidated Plan outlines the funding strategy for approximately $3.57 million over the three year period.

The residents of Travis County were instrumental in developing this plan. County staff drew on authoritative sources to provide a quantitative analysis of community need and provided multiple opportunities to collect public input. The draft Consolidated Plan and Annual Action Plan will be available for public review and additional comments will be received at two public hearings and considered in the final preparation of the plan.

PURPOSE AND OVERVIEW

Federal law requires that housing and community development grant funds primarily benefit low- and moderate-income persons in accordance with the following HUD goals:

Provide a suitable living environment
This includes improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing the isolation of income groups within areas by de-concentrating housing opportunities and revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.

Provide decent housing
Included within this broad goal are the following: assist homeless persons in obtaining affordable housing; retain the affordable housing stock; increase the availability of permanent housing that is affordable to low and moderate income individuals without discrimination; and increase supportive housing that includes structural features and services to enable persons with special needs to live in dignity.

Expand economic opportunities
Within this goal are creating jobs accessible to low and very low income persons; providing access to credit for community development that promotes long term economic and social viability; and empowering low income persons in federally assisted public housing to achieve self-sufficiency.

The Consolidated Plan, PY 2011 – PY 2013, presents a coordinated approach for addressing Travis County's housing and community development needs for the next three years. The plan describes community needs, resources, priorities, and proposed activities to be undertaken with federal grant funds, specifically Community Development Block Grant funds. A new Consolidated Plan is prepared every three to five years. It combines in one report important information about Travis County demographics, as well as detailed information on the housing and other community development needs of its residents. For each succeeding year, the County is required to prepare a one-year Action Plan to notify the public and HUD of the County's intended actions during that fiscal year. This plan includes resident input and is due to the HUD Field Office in San Antonio, Texas not later than August 15th.

The Action Plan for program year 2011is the County's strategy for addressing the community's critical

housing and community development needs in the unincorporated areas of Travis County. This plan is developed under the guidelines established by the U.S. Department of Housing and Urban Development (HUD), and it serves as the application for one formula grant program: Community Development Block Grant (CDBG).

The Health and Human Services & Veterans Service Department (HHS/VS) is designated by the County as the single point of contact with the U.S. Department of Housing and Urban Development (HUD), and lead agency for the grant administration of the CDBG program. As the single point of contact for HUD, HHS/VS is responsible for developing the Consolidated and Annual Action Plans.

At the end of each fiscal year, the County must also prepare a Consolidated Annual Performance Evaluation Report (CAPER) to provide information to HUD and the public to evaluate the County's performance and to determine whether the activities undertaken during the program year helped to meet the County's three year goals and to address priority needs identified in the Consolidated Plan and the Annual Action Plan. This annual performance report, prepared with public review and comment, must be submitted to HUD annually, no later than December 31.

SUMMARY OF PRIORITIES AND PROJECTS

The following tables summarize the priorities for the Consolidated Plan period, and projects to be implemented in Project Year 2011. For a detailed discussion of priorities and objectives for the Consolidated Plan period please refer to section 4, the Strategic Plan. For a detailed discussion of projects please refer to Section 5, the PY 2011 Action Plan.

After considering the housing, community development and public service needs of Travis County's low to moderate income residents in the Needs section of this plan, and public engagement efforts, Travis County Commissioners Court identified the following priorities as the focus for the three year consolidated planning period:

Figure 1.1: Prioritization of Categories for the PY 2011 – 2013 Consolidated Plan

Category	Priority
Infrastructure	High
Housing	High
Community Services	High
Populations with Specialized Needs / Services	Medium
Public Facilities	Medium
Business & Jobs	Medium

Based on these priorities, the following projects were approved by the Commissioners Court for Project Year 2011:

Figure 1.2: Summary of Projects for PY 2011	
Community Development	
Street Improvements: Lake Oak Estates The project will improve several substandard roads in the neighborhood. The first phase of the project, funded with PY11 funds, will include: 1) design services; 2) land surveying services; 3) geo-technical services; 4) drainage design services; 4) utility location and relocation coordination services; 5) environmental review and related regulatory permits ; and 6) project management time. The improvements impact 106 people, of which, 69.8% are considered low to moderate income based on the primary survey.	$145,000
Owner Occupied: Home Rehabilitation This project will fund minor home repair services for low and moderate income homeowners in the unincorporated areas of Travis County to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to $24,999 with no required annual or monthly payments is available. The impact will be 15 homes.	$368,636
Community Development Total	**$ 513,636**
Public Services	
Public Services, Other: Expansion of an internal HHS/VS program through the Family Support Services Division to expand social work services in the unincorporated areas. A total of 1.5 FTEs and related operating expenses are targeted for this project which will be administered by the Travis County HHS/VS, Family Support Services Division. The Impact will be assistance to 500 individuals.	$118,500
Public Service Total	**$118,500**
Administration and Planning (capped at 20 % of Total Allocation)	
Administration & Planning The funds allocated for administration will pay for the operating expenses associated with the grant including offices supplies, training, contracted services, interpreting, and other business related expenses. Additionally, the funds will pay for a portion of the salary for two CDBG Planners and the TNR Senior Engineer who acts as a project manager for CDBG-funded street and water supply improvement projects.	$158,000
Administration and Planning Total	**$158,000**
Total award by HUD:	**$790,136**

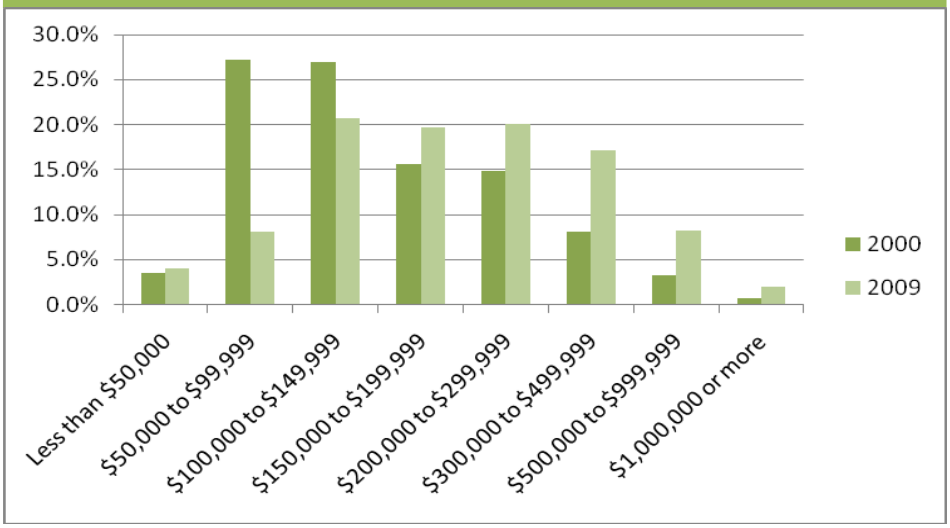
SUMMARY OF COMMUNITY NEEDS

The following section contains a summary of key findings from Section 3 of this report, the Community Needs Assessment. Please refer to Section 3 for additional detail and analysis.

Housing Market

Between 2000 and 2009, the distribution of the value of the homes in Travis County shifted towards higher priced homes. While 54% of housing units were valued between $50,000 and $149,999 in 2000, only 29% of units fell in this range in 2009.

Figure 1.3: Distribution of Home Value, Travis County, 2000 and 2009



Homes sales in the Austin MLS area have slowed substantially since 2006, when they reached a high of over 30,000 annual sales. In 2010, 19,858 annual sales were made—a level comparable to sales in 2003. Similarly, in 2010 there were 6.6 months of housing inventory, compared to 3.6 months of inventory in 2006. To date, the average sales price for homes in the Austin MLS has not declined significantly with the slowdown of the housing market.

There were 8,131 foreclosure postings in Travis County in 2010, an increase of 75% since 2008. Based on the most recent data available, foreclosure risk remains at high levels. A greater share of foreclosure activity is occurring in the outlying areas of Travis County (rather than in the urban core/City of Austin).

Housing Needs

Very low income and low income households in Travis County face housing problems at the highest rates: Eighty five percent of very low income households and 82% of low income households face at least one housing problem. Renter households are more likely than Owner Occupied Households to encounter a housing problem. Nearly half (48%) of all Renter households face a housing problem, contrasted with a third of Owner households.

Figure 1.4: Travis County Households With a Housing Problem, by Income

	Total Number of Households in each Category	Number of Households with any Housing Problem	Percent with Any Housing Problem
Very Low Income Household	51,965	44,225	85%
Low Income Household	43,005	35,245	82%
Moderate Income Household	65,405	30,340	46%
Household Income > 80% AMI	208,205	30,050	14%
Total Households	368,580	139,860	38%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Cost burden is the most prevalent housing problem faced by Travis County Households. Very low-income households are most likely to face a severe cost burden, with 74% of these households paying more than 50% of income towards housing costs.

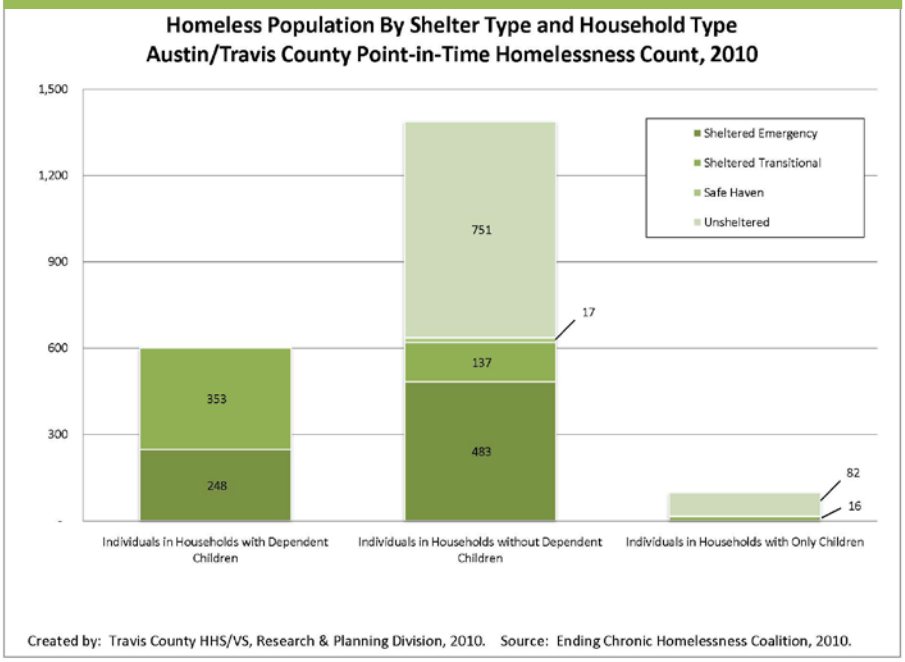
A disproportionate percentage of Hispanic and African American Owner Households have a housing problem, at 42% and 40% respectively, compared to 30% for the County as a whole. Additionally, Hispanic households (which can be of any race) face overcrowding at a much higher rate than the county as a whole.

Less than 9 percent of clients receiving housing stability related services through Social Service Contract Investments were in the unincorporated areas, primarily in the eastern parts of the county.

Homeless Needs

The 2010 Annual Homelessness Count provided a point-in-time snapshot of the Austin area homeless population, with a total of 2,087 homeless individuals, 60% of whom were sheltered (either emergency, transitional, or Safe Haven), and 40% of whom were unsheltered. The 2010 count also found that almost half (982 or 47%) of the homeless population was chronically homeless.

Figure 1.5: Homeless Population by Shelter and Household Type



Available data shows that a disproportionate percentage of Sheltered Homeless persons in Austin/Travis County October, 2009 to September, 2010, were African American. While approximately 8% of the total population of Travis County is African American, from 24% to 38% of shelter populations in 2010 were African American.

Emergency shelters and homelessness services are primarily located in the City of Austin. Less than 13 percent of clients receiving emergency shelter, and 14 percent of clients receiving transitional shelter, originated in the unincorporated areas. Currently, no permanent supportive housing units are located in the unincorporated areas.

Populations with Specialized Needs

Elderly

There were 70,395 people 65 years of age in all of Travis County in 2009, or 6.8% of the total population. The percent of population over 65 in the unincorporated areas alone is comparable at 6%, approximately 17,000 people. Elderly renter households are more likely to have a housing problem, than either Owner-Occupied households or Non-Elderly Renter Households.

Less than 10 percent of clients receiving services for the elderly were in the unincorporated areas, primarily in the eastern parts of the county and in the areas adjacent to Lago Vista and Jonestown. Approximately 16% of beds in nursing or assisted living facilities are located in the unincorporated areas.

Disability

In 2009, 88,965 people in Travis County or slightly less than 9% of the Travis County population had one or more disabilities. A higher percentage of households with one or more members with a disability experience a housing problem, than all Travis County Households.

Less than 12 percent of clients receiving services for persons with a disability were from the unincorporated areas of the county. No housing specifically for disabled persons is located in the unincorporated areas.

HIV/AIDS

In 2008, 4,361 people with HIV/AIDS were living in the Austin HIV Service Delivery Area (HSDA), with the majority (3,746) residing in Travis County. African Americans are substantially over-represented among persons with HIV/AIDS in the Austin Transitional Grant Area (TGA).

Less than 7 percent of clients receiving services for people living with HIV/AIDS were from the unincorporated areas, primarily the Southeastern part of the county.

Victims of Domestic Violence

The 2010 Point-In-Time Homeless Count found there were 443 homeless victims of domestic violence in Austin/Travis County. Safe Place is the principal service provider for victims of domestic violence in Travis County and maintains both emergency shelter beds and transitional housing units in incorporated areas of the county.

NON-HOUSING COMMUNITY NEEDS

Neighborhood Infrastructure

Public Engagement efforts with residents of Travis County consistently reveal a high need for community infrastructure implementation or improvements.

Water and Wastewater

For low- and moderate-income residents of the unincorporated areas, paying for a water connection may be a significant financial burden.

To date, the Travis County CDBG office has received public requests for water infrastructure projects that taken together would cost $16,000,000 to implement and requests for wastewater infrastructure projects that would cost a total of $8,000,000 to implement. A higher percentage of water/wastewater requests have come from neighborhoods on the eastern side of the county.

Roads

There are currently 117 miles of roadway—approximately 10% of existing roads in unincorporated Travis County— that serve the public as right-of way, but are not currently maintained by Travis County.

To date, 90% of the roadway improvement project requests submitted to the CDBG office are located in western Travis County, and predominantly in Precinct Three. The total estimated cost for all requests for roadway projects is approximately $18,000,000.

Parks and Public Facilities

The Travis County park system includes approximately 11,000 acres of land. A higher percentage of park land is located on the western side of the county. While eastern Travis County currently has less park acreage than western parts of the county, the need for additional recreational areas in the eastern parts of the county is likely to only grow.

Hazard Mitigation

Floods are the most likely significant natural hazard to occur in Travis County. The 100-Year Floodplain for Travis County encompasses 14.7% of land in the county.

Transportation

The Capital Metropolitan Transportation Authority (Capital Metro) is the regional provider of transit

services in Travis County. Non-urbanized areas of Travis County may be served by the Capital Area Rural Transportation System (CARTS). Most of the unincorporated areas of Travis County are low-density, non-urban areas and are not served by Capital Metro, but are served by CARTS.

Based on public input received throughout the life of the Travis County CDBG Program, lack of transportation is an ongoing concern for low-income residents of the unincorporated areas. As CDBG moves forward with the consideration of future housing development, the Centers Concept, developed by CAMPO, will be a factor in determining location.

Public Services

Travis County Health and Human Services & Veterans Service Department (TCHHS/VS) annually invests in social services for residents of Travis County, both through direct service provision and through contracts with community based organizations. Less than 9% of the total funded services are being provided to the unincorporated areas of the county – a significant underrepresentation since the unincorporated areas of the county make up about 17% of the total population.

COMMUNITY PROFILE

Travis County is located in Central Texas and lies along the IH-35 growth corridor. The Austin-Round Rock, TX Metropolitan Statistical Area (MSA) includes Travis County and four other counties (Bastrop, Caldwell, Hays and Williamson). Travis County includes most of the City of Austin, as well as some or all of smaller cities including Manor, Pflugerville, Round Rock, Elgin, Lago Vista and others. As a result, Travis County is predominantly urban, with 83% of residents residing in urbanized areas or urban clusters.

POPULATION

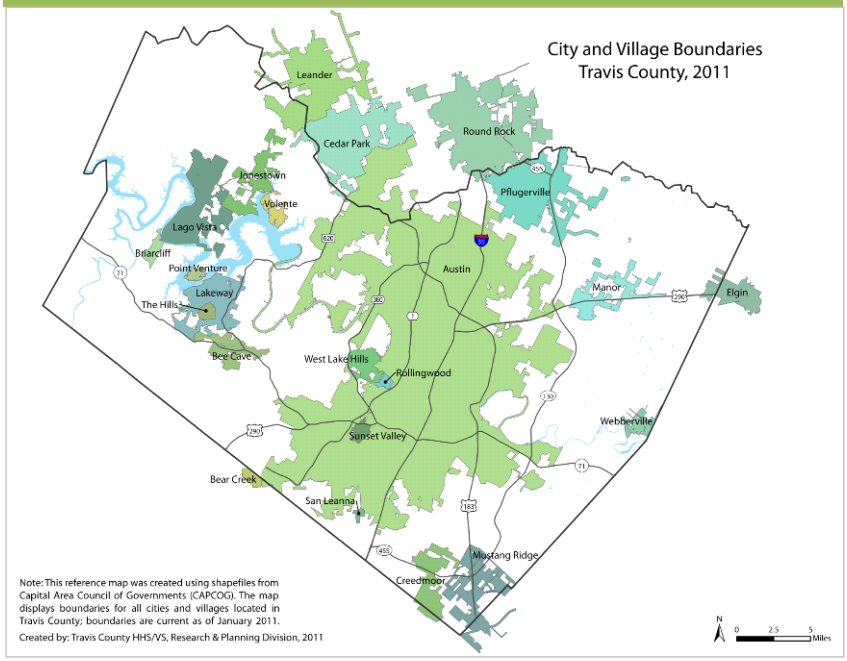
Figure 1.6: Travis County Population Growth, 1990-2010

1990	576,407
2000	812,280
2010	1,024,266

Source: U.S. Census Bureau, 2010 Census, 2000 Census, 1990 Census

Travis County has experienced rapid population growth since 1990. Between 1990 and 2010, Travis County's population grew by close to 78%, with the addition of over 400,000 people.

Map 1.1: Travis County Cities and Villages



Approximately 83% of the County's population lives in incorporated villages or cities. The incorporated areas of the county will be used frequently in this report to describe the City of Austin and the many villages and cities that are incorporated throughout the county (See Map 1.1).

During the past decade the County has grown to over 1 million residents. An estimated 178,895 people, approximately 17% of the population of Travis County, live outside any city or village. These areas outside of city or village limits are the unincorporated areas of the County, and are referred to throughout the Consolidated Plan. Travis County's CDBG program focuses solely on the unincorporated areas. See the figure below for a breakdown of the county's population by municipality.

Figure 1.7: Travis County Population, by Municipality

Travis County:	1,024,266
Austin city :	754,691
Bee Cave village:	3,925
Briarcliff village:	1,438
Cedar Park city:	489
Creedmoor city:	202
Elgin city:	909
Jonestown city:	1,834
Lago Vista city:	6,041
Lakeway city:	11,391
Leander city:	1,077
Manor city:	5,037
Mustang Ridge city:	434
Pflugerville city:	46,636
Point Venture village:	800
Rollingwood city:	1,412
Round Rock city:	1,362
San Leanna village:	497
Sunset Valley city:	749
The Hills village:	2,472
Volente village:	520
Webberville village:	392
West Lake Hills city:	3,063
City of Austin	754,691
Incorporated Areas (not Austin)	90,680
Unincorporated Areas of Travis County:	178,895

Source: U.S Census Bureau, 2010 Census

Figure 1.8: Travis County, Population Projection[i]

YEAR	TOTAL	ANGLO	BLACK	HISPANIC	OTHER
2000	812,280	465,317	76,192	229,048	41,723
2005	889,233	480,466	81,869	277,913	48,985
2010	966,129	491,018	87,463	330,064	57,584
2015	1,040,606	497,129	92,517	384,141	66,819
2020	1,112,034	498,407	97,021	440,187	76,419
2025	1,184,447	495,829	100,666	500,983	86,969
2030	1,257,213	488,403	103,443	566,914	98,453
2035	1,327,936	475,687	105,481	635,758	111,010
2040	1,394,738	458,359	106,477	705,674	124,228

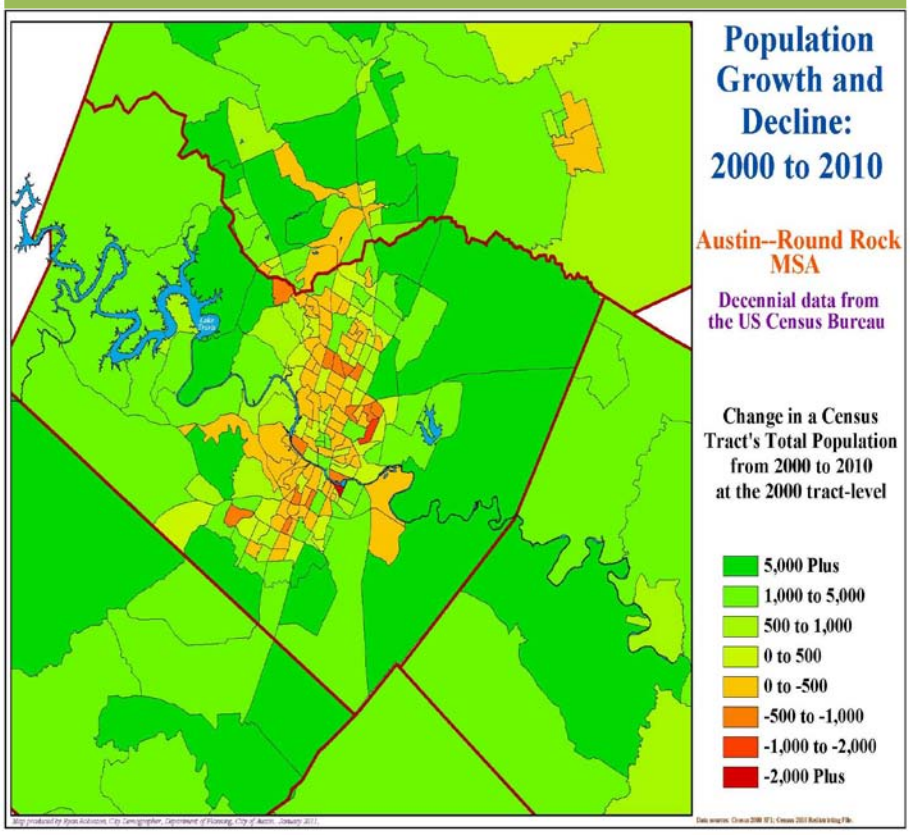
Office of the State Demographer, Texas State Data Center

Projections made by the Texas State Data Center and Office of the State Demographer indicate that the population of Travis County will continue to increase for at least the next thirty years. The strongest growth is projected for the share of the Hispanic population in Travis County, while the county's share of the Anglo population is projected to decline.

Geographic Distribution of Growth

According to analysis done by the City of Austin, in the past decade population growth has occurred in higher numbers in census tracts outside of Austin, many of which contain unincorporated areas of the county. Conversely, since 2000 the population in many census tracts within Austin has declined or remained at the same level.

Map 1.2: Population Shifts, Travis County

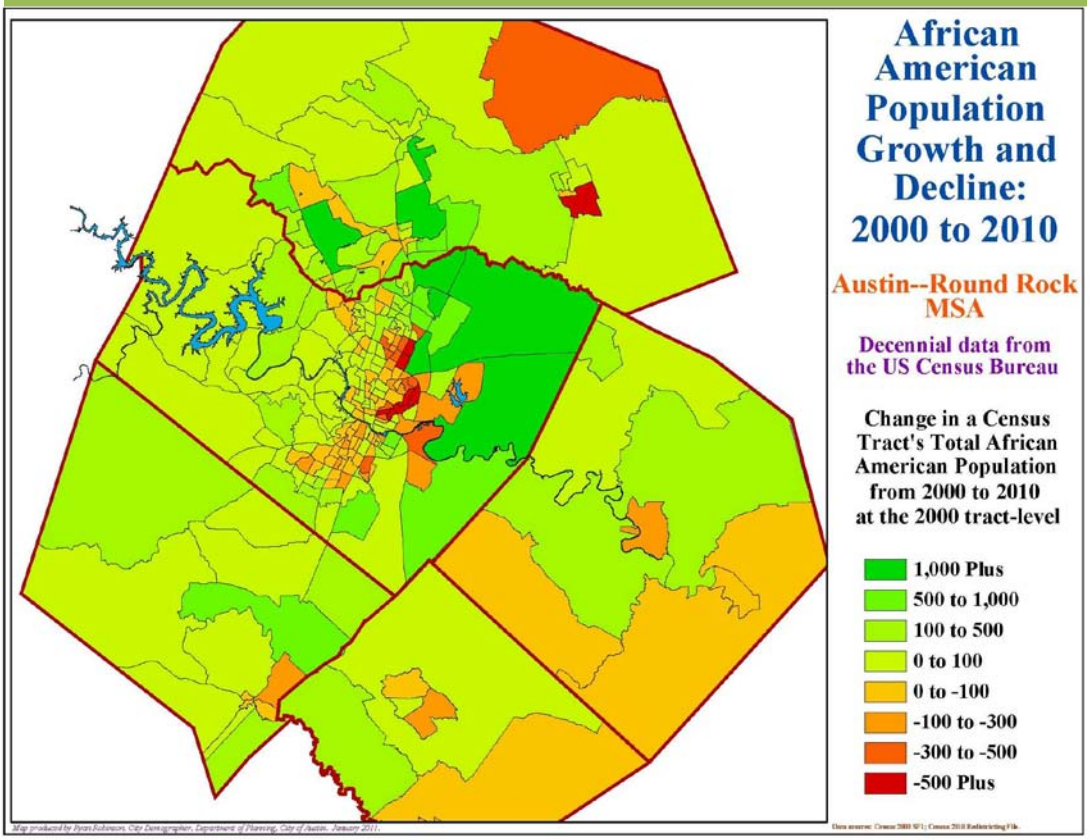


Source: Ryan Robinson, City of Austin Demographer

[i] This projection is based on the 0.5 scenario created by the Office of the State Demographer.

Additional analysis by the City of Austin revealed another notable trend, namely the migration of the county's African American population away from Austin's urban core—and particularly away from east Austin—to the surrounding suburbs. As shown on the map below, the African American population in census tracts located in northeast and eastern Travis County have seen the most growth.

Map 1.3: African American Population Shifts, Travis County

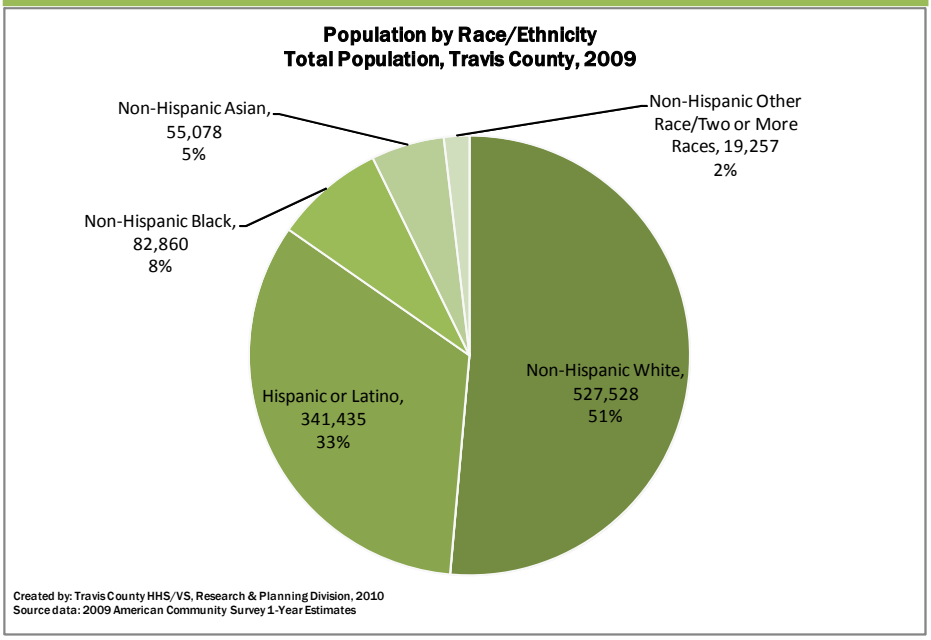


Source: Ryan Robinson, City of Austin Demographer

The following sections—Race and Ethnicity, Language, Age, Education Levels, Income, Employment by Industry— are excerpts from *Travis County Snapshot from the American Community Survey 2009*, prepared by Travis County Health and Human Services & Veterans Service, Research and Planning Division.[ii]

RACE AND ETHNICITY

Figure 1.9: Population by Race/Ethnicity



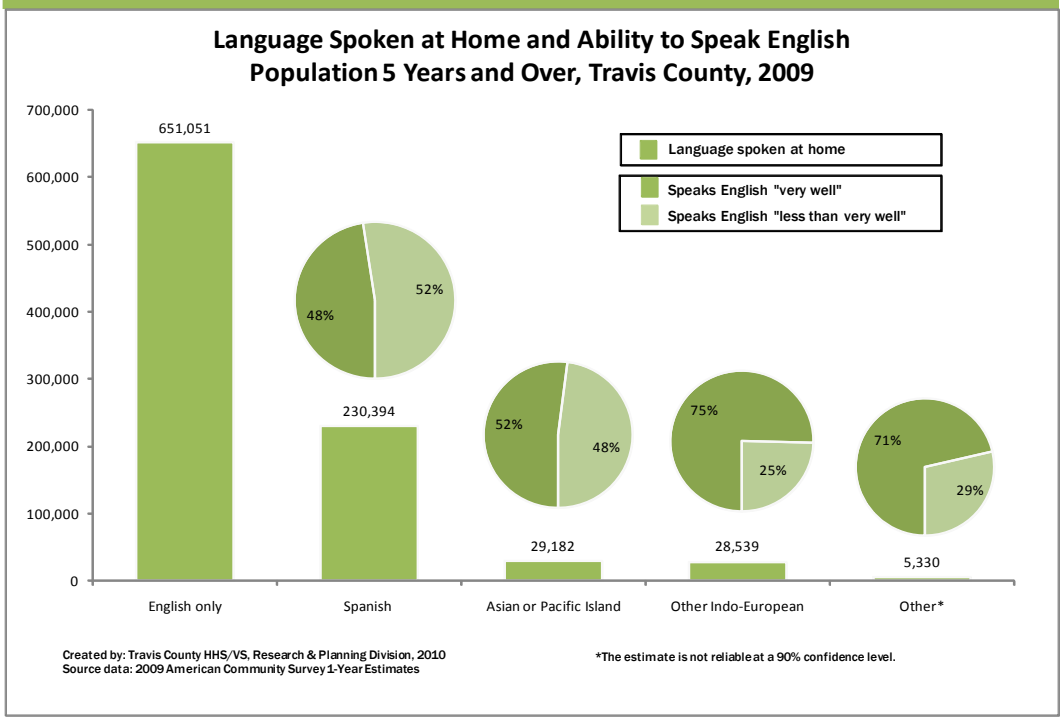
Race and Ethnicity: The majority of the Travis County population identifies as Non-Hispanic White (51%), followed by Hispanic or Latino (33%), Non-Hispanic Black (8%) and Non-Hispanic Asian (5%).

Trends to Watch: In noting trends since 2000, Hispanics have increased as a proportion of Travis County's population (from 28% in 2000 to 33% in 2009), while the proportion of Non-Hispanic Whites has decreased (from 56% in 2000 to 51% in 2009).

[ii] The full report is available at: http://www.co.travis.tx.us/health_human_services/research_planning/documents_ACS.asp.

LANGUAGE

Figure 1.10: Language Spoken at Home and English Language



Languages Spoken at Home: Almost one-third of the Travis County population (31% or 293,445 residents) speaks a language other than English at home. In comparison, 20% of U.S. residents and 34% of Texans speak a language other than English at home.

Ability to Speak English: Fifty-one percent of Travis County residents who speak a language other than English at home also speak the English language "very well;" about 49% speak English "less than very well."

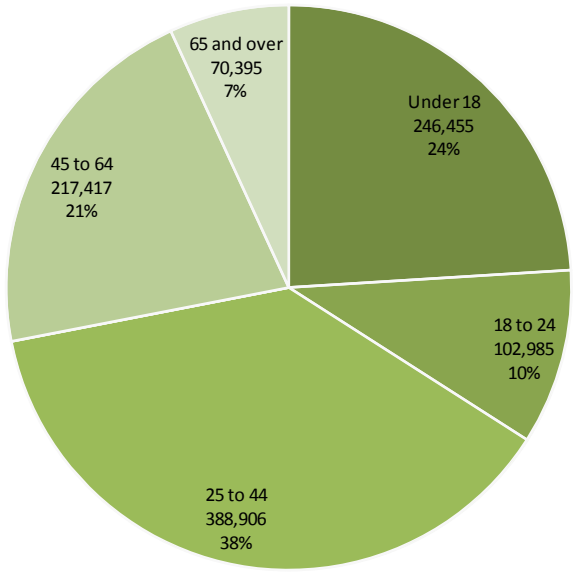
Trends to Watch: Overall, the number and share of Travis County residents speaking a language other than English at home has grown slightly since 2000 (from 29% or 216,164 in 2000, to 31% or 293,445 in 2009).

Linguistic Isolation: Eight percent of all Travis County households (33,692 households) are linguistically isolated.[iii] More than 80% of linguistically isolated households speak Spanish (about 27,179 households).

[iii] A linguistically isolated household is one in which no member 14 years old and over (1) speaks only English or (2) speaks a non-English language and speaks English "very well." In other words, all members 14 years old and over have at least some difficulty with the English language. (American Community Survey/Puerto Rico Community Survey 2009 Subject Definitions, p. 44.)

AGE

Figure 1.11: Population by Age



Created by: Travis County HHS/VS, Research & Planning Division, 2010
Source data: 2009 American Community Survey 1-Year Estimates

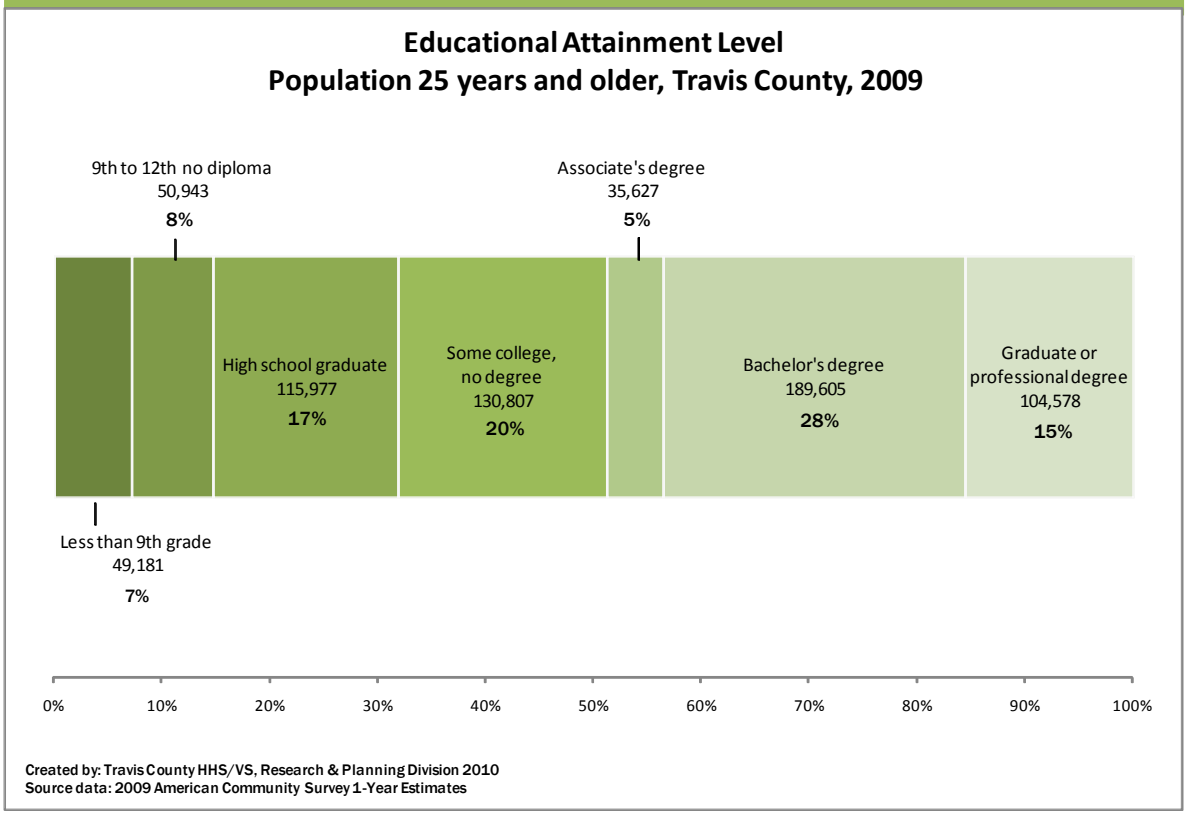
Age Distribution: Travis County continues to have a large working age population (18-64) which comprises about 69% of the county's total population. In comparison, the 18-64 year old age group comprises 62% of the Texas population and 63% of the U.S. population.

Median Age: The median age in Travis County is 31.8. This reflects a slightly younger population than that of Texas (33.1) and the United States as a whole (36.8).

Trends to Watch: Since 2000, the Travis County population has grown at a faster rate than the state. This growth is most notable in the 45-64 age group which grew by 47% from 2000 to 2009, compared to 38% statewide and 29% nationally. The child and youth population continues to grow at a faster rate than the population as a whole and experienced a 28% increase from 2000 to 2009, greater than this group's rate of growth across the state (17%) and nation (3%).

EDUCATION LEVELS

Figure 1.12: Educational Attainment Level



Educational Attainment Level: Travis County continues to have a highly educated population. In comparison to state figures, proportionately more Travis County residents have a college degree, and fewer lack a high school diploma.

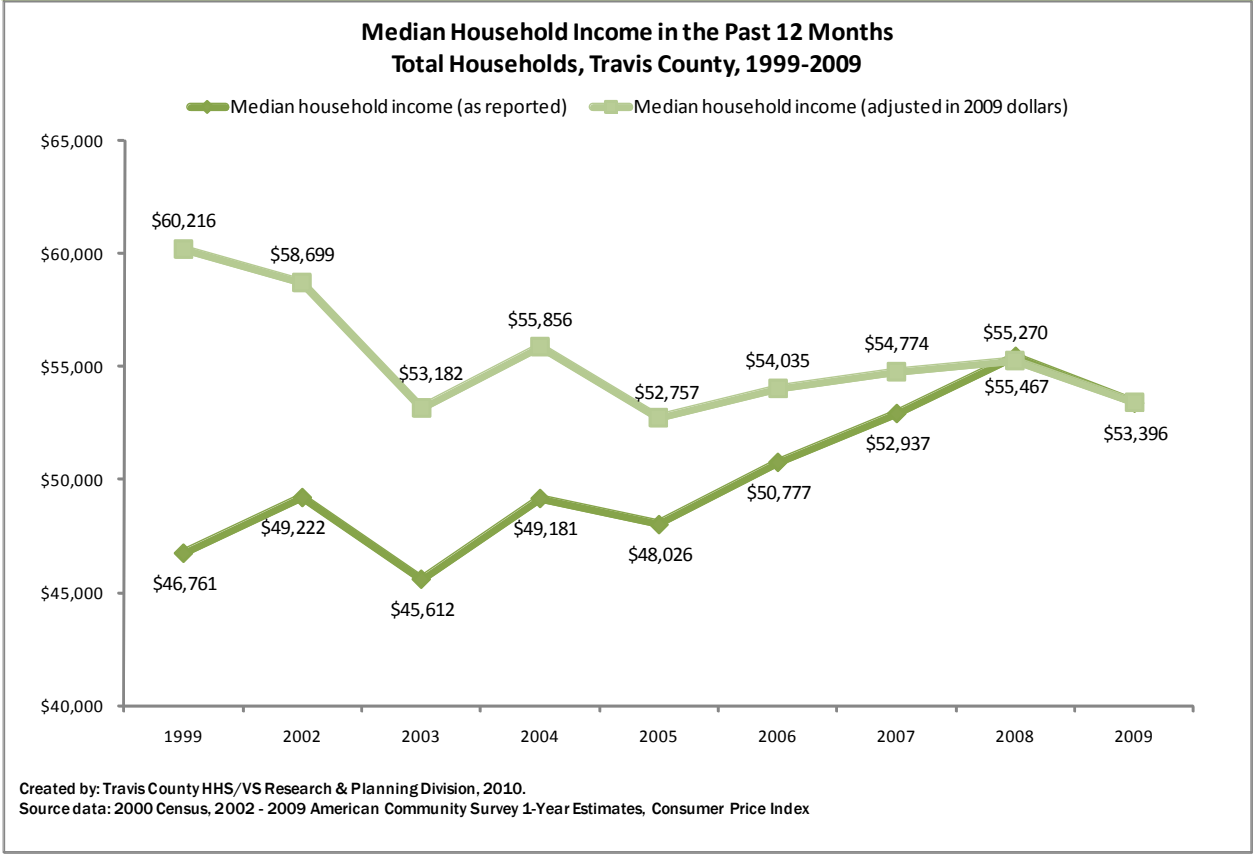
- 43% of Travis County residents have Bachelor's degree or higher, compared with 26% of Texans and 28% of Americans.
- 15% of Travis County residents report having less than a high school diploma or equivalency, compared with 20% of Texans.

College or Graduate School Enrollment: About 12% of Travis County's population is enrolled in college or graduate school.[iv] This compares with about 9% of the Texas population and 9% of the U.S. population.

[iv] These statistics include individuals enrolled in school which advances a person toward a college, university or professional school (law or medicine) degree. They do not include people enrolled in vocational, technical, or business school.

INCOME

Figure 1.13: Median Household Income



Median Household Income: Reported median income has fallen by nearly 4% from the 2008 level, ending a four-year upward trend.[v] Once adjusted for inflation[vi] (indicated by the dark line on the chart above), the actual value of Travis County's median household income was almost $7,000 lower in 2009 than in 1999.[vii]

Geographic Comparison: Since 1999, the median household income in Travis County has consistently exceeded that of the U.S. and Texas. However, since 1999, median household incomes have decreased 13% in the county but only 7% and 8%, respectively, in the state and nation over the same period.

(American Community Survey/Puerto Rico Community Survey 2009 Subject Definitions, p. 112.)

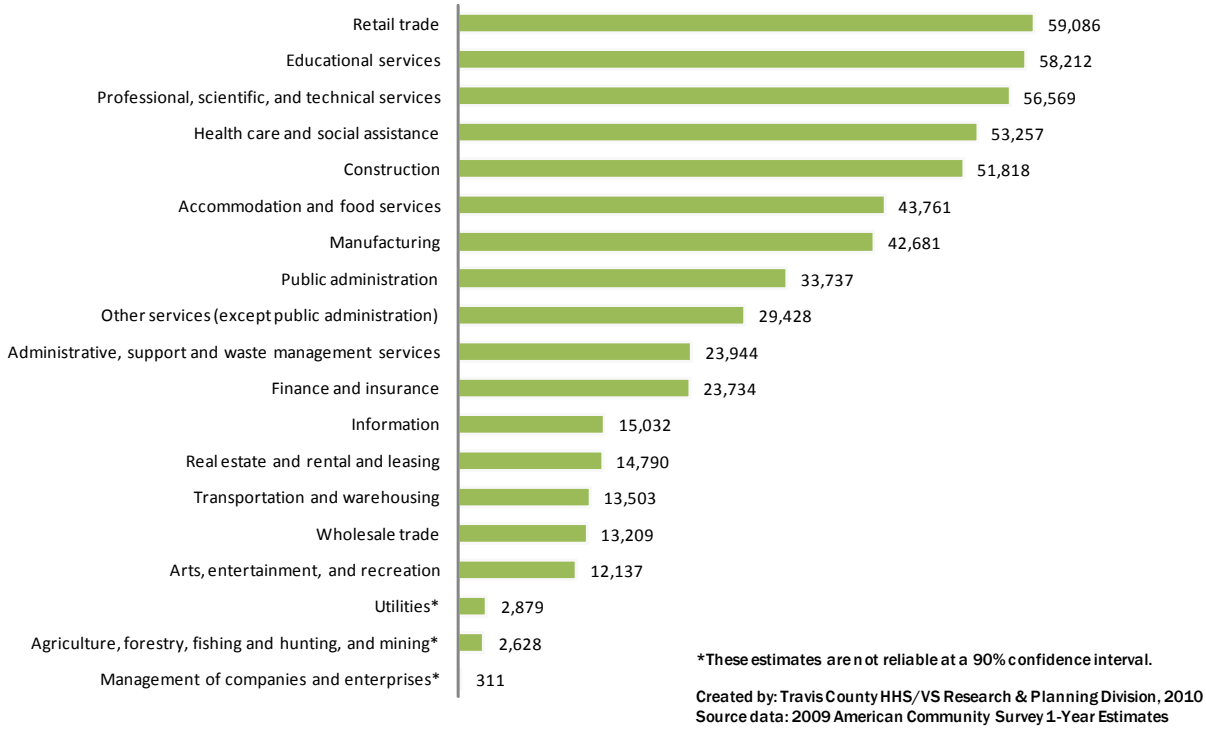
[v] Despite a decrease of more than $2,000 in the median household income, this decrease is not statistically significant.

[vi] Inflation adjustment calculation based on Consumer Price Index at: ftp://ftp.bls.gov/pub/special.requests/cpi/cpiai.txt.

[vii] The 2000 Census reflects income earned during calendar year 1999. However, the ACS is a monthly survey that asks how much income was earned during the past 12 months. Consequently, a person answering the questions in December 2009 would respond based on income earned between December 2008 and November 2009.

EMPLOYMENT BY INDUSTRY

Figure 1.14: Employment by Industry



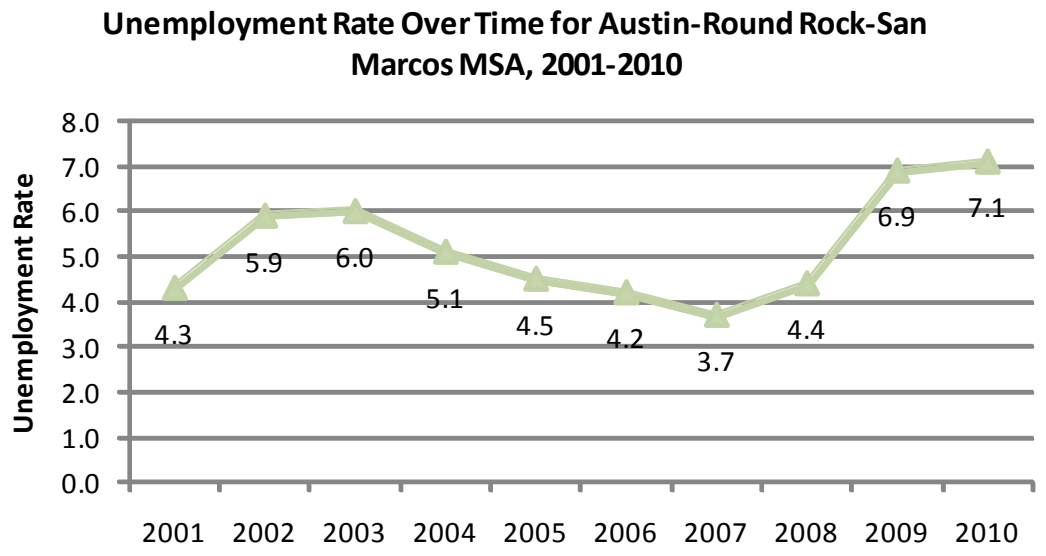
Industries: In 2009, over half (51%) of Travis County's civilian employed population age 16 and over was employed in the following five industries: retail trade; educational services; professional, scientific, and technical services; health care and social assistance; and construction.

Geographic Comparison: In general, proportions of Travis County workers by industry are very similar to those of other major metropolitan counties in Texas,[viii] as well as the nation and the state. One notable exception is the higher proportion of workers in Travis County in the professional, scientific and technical services (10%) than in the nation and state (6%) and other Texas metropolitan counties (which employ between 4% and 8% of workers in these industries). Also, Travis County has a lower proportion of workers employed in the transportation and warehousing industries (2%) than the nation (4%), state (5%), and other Texas metropolitan counties (ranging from 4% to 7%).

[viii] Comparison counties include: Bexar, Dallas, El Paso, Harris, and Tarrant counties.

UNEMPLOYMENT

Figure 1.15: Unemployment Rate, Austin-Round Rock-San Marcos



Source: U.S. Bureau of Labor Statistics, 2001-2010

The annual unemployment rate for the Austin MSA rose significantly from 4.4% in 2008, to 6.9% in 2009, and continues to remain well above pre-recession levels. However, the rate was consistently lower than the unemployment rate for the State as a whole, and for the Nation. The national rate reached a high of 10.1% in 2009, with a rate of 8.8% for March 2011.[i] The most recent data available for the Austin MSA showed an unemployment rate of 7.1 percent.[ii]

The following section is excerpted from the *Focus on Poverty in Travis County*, prepared by Travis County Health and Human Services, Research and Planning Division. All data is from the U.S. Census Bureau's 2005-2009 American Community Survey. [ix]

POVERTY

Figure 1.16: Proportion in Poverty: Travis County (TC), Texas, U.S.

	1990			2000			2005-2009		
	TC	**TX**	**U.S.**	**TC**	**TX**	**U.S.**	**TC**	**TX**	**U.S.**
Individuals in Poverty[a]	**16%**	18%	13%	**13%**	15%	12%	**15%**	17%	13%
Under 18 years old[a, b]	**19%**	24%	18%	**14%**	21%	17%	**21%**	24%	19%
18 - 64 years old[a, b]	**15%**	15%	11%	**12%**	13%	11%	**14%**	14%	12%
65 years and older[a, b]	**11%**	18%	13%	**8%**	13%	10%	**8%**	12%	10%

[a] Universe: Population for whom Poverty Status is Determined
[b] Percent of corresponding subpopulation
Created by: Travis County HHS/VS, Research & Planning Division, 2011
Source data: 1990 Census, STF3, DP-4; 2000 Census STF3, PCT49; 2005-2009 American Community Survey 5-Year Estimates, B17001

The number of people in poverty in Travis County has increased steadily from 1990, while the overall poverty rate fluctuated from 16% in 1990, to 13% in 2000, and returned to 15% in the 2005-2009 dataset. Children consistently have the highest poverty rate (21% in current data set) across sub-groups.

An analysis of poverty rates in the U.S., Texas and Travis County since 1990 reveal that, in most age groups and years, Travis County fares better than Texas overall but worse than the U.S.

Exploring poverty status by sex, age, race and Hispanic origin, nativity, language spoken, household type, educational attainment, work experience, and employment status, the following groups have a poverty rate greater than the overall Travis County poverty rate of 15%:

- Female-headed households with children, no husband present (36%)
- Young adults 18 to 24 years of age (34%)
- Individuals who are unemployed (33%)

[ix] The full report is available at:
http://www.co.travis.tx.us/health_human_services/research_planning/documents_ACS.asp

- Female-headed households, no husband present (29%)Individuals with less than a high school education (27%)
- Foreign born non-citizens (25%)
- Individuals who are not in the labor force (25%)
- Individuals who did not work in the previous 12 months (25%)
- Children under five years of age (24%)
- Black/African Americans (23%)
- Hispanic/Latinos (23%)
- Spanish speakers (23%)
- Individuals who worked part-time or part-year (22%)
- Male-headed households with children, no wife present (21%)
- Children 5 to 17 years of age (19%)
- Non-family households, female householder (18%)
- Females (17%)

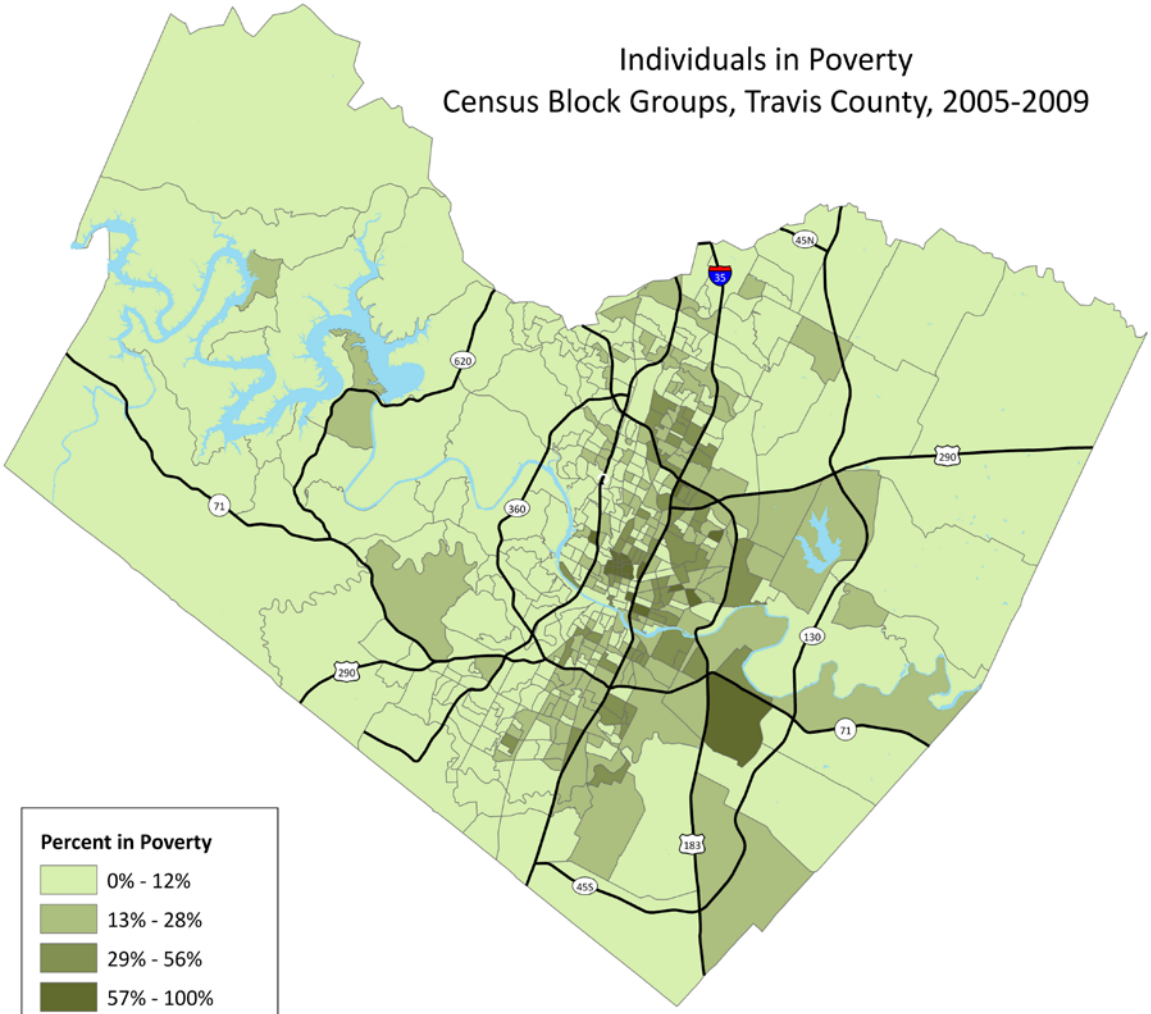
Hispanic/Latino children under age 18 make up a significant share of the Travis County population living in poverty. Hispanic/Latino and Black/African American children under five years of age have some of the highest poverty rates in Travis County, 37% and 44% respectively.

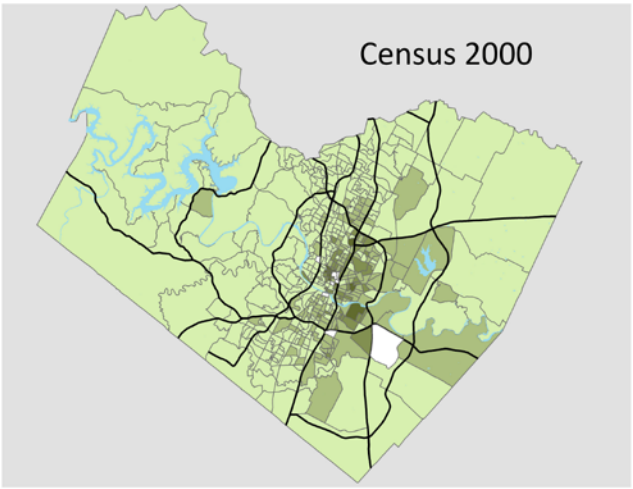
Looking at the education and workforce status of residents in poverty, we find that residents in poverty are more likely to have lower educational attainment and less regular employment.

Of the cities and villages located partially or entirely in Travis County, Austin's percentage of individuals living in poverty (18%) is more than double that of Round Rock (7%) and Cedar Park (6%).

Areas along the I-35 corridor and areas east of I-35 generally have higher percentages of individuals living in poverty.

Map 1.4: Individuals in Poverty, Travis County





Note: Many of these block groups have poverty estimates that are unreliable. Estimates are based on samples and are subject to a margin of error. Estimates for small areas often have high margins of error. Any inferences should be drawn with caution. Further, the values for the block groups in different classes may not be statistically different. A statistical test is needed to make such a determination.

Data sources: 2005-2009 American Community Survey 5-Year Estimates, C17002 (SF) and Census 2000, P88 (SF 3)

Created by: Travis County HHS/VS, Research & Planning Division, 2011

KEY FINDINGS

Travis County has experienced rapid population growth since 1990. Between 1990 and 2010, Travis County's net population growth was 78 percent.

Eighty three percent of the County's population lives in incorporated towns, or Cities. An estimated 178,895 people, or 17% of the County population, live in unincorporated areas of the County.

The population of Travis County as a whole is projected to increase over the next thirty years.

The majority of Travis County residents identify as non-Hispanic White. An increasing share of the population identifies as Hispanic.

The most commonly spoken languages in Travis County are English and Spanish.

More than half of Travis County's population is comprised of working age individuals ages 18 to 64.

The top five industries responsible for employing most of Travis County's Residents are as follows: 1. Retail Trade; 2. Educational Services; 3. Professional, Scientific and Technical Services; 4. Health Care and Social Assistance; and 5. Construction.

The median household income in Travis County has consistently exceeded that of the U.S. and Texas. However, the reported median income in Travis County has fallen by nearly 4% from the 2008 level.

Approximately fifteen percent of Travis County residents, or 144,055 people, are living in poverty. Hispanic/Latino and Black/African American children under five years of age have some of the highest poverty rates in Travis County, at 37% and 44% respectively.

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[i] U.S. Bureau of Labor Statistics March 2011

[ii] U.S. Bureau of Labor Statistics, Table Austin-Round Rock-San Marcos, TX Metropolitan Statistical Area, not seasonally adjusted, http://www.bls.gov/lau/, (accessed May 4, 2011).

SECTION 2

PUBLIC ENGAGEMENT

CITIZEN PARTICIPATION PLAN |
PUBLIC ENGAGEMENT SUMMARY

PUBLIC ENGAGEMENT

CITIZEN PARTICIPATION PLAN

Purpose

The purpose of this plan is to outline the method by which Travis County Health and Human Services and Veterans Service (TCHHSVS) will encourage public participation in the planning and implementation of its HUD-funded Community Development Block Grant (CDBG) program. Travis County is required to prepare and submit a Consolidated Plan every three, five or six years and Action Plans on an annual basis (24 CFR Part91). The consolidated planning process requires that each jurisdiction adopt a citizen participation plan (24 CFR Part 91.105).

Travis County's Citizen Participation Plan (CPP) outlines the notification procedures by which residents, public agencies and other interested parties will be notified of public hearings and the opportunities available for public to comment on needs, planned use of funds and performance of all CDBG funded projects. In addition, the plan outlines how Travis County will ensure accessibility of all meeting notices, public hearings, and posted documents for public review to all segments of the population, including people with unique needs, language barriers, or limited ability.

Background/References

24 Congressional Federal Regulation (CFR) Part 91.105

Policies and Procedures

A. Jurisdiction

Travis County intends to administer CDBG funded projects in the unincorporated areas of the County. Travis County is in a unique position due to the fact that the population in the unincorporated areas of the county is large enough for Travis County to be considered an Eligible Metropolitan Area. As such, community development and housing opportunities in geographic areas outside of the incorporated cities and villages in Travis County will be considered.

B. Citizen Participation and Access to Meetings

Travis County's Citizen Participation Plan provides residents, public agencies and other interested parties with reasonable and timely access to local meetings and records. Travis County encourages citizen participation in the development of its Citizen Participation Plan (CPP), Consolidated Plan, Annual Action Plans, and Consolidated Annual Performance and Evaluation Report (CAPER), particularly in low- to moderate- income target areas.

Reasonable accommodations for people with disabilities and non-English speaking populations will be made. Meetings will be made accessible by choosing locations that are ADA compliant, when available. In addition, Census data will be analyzed to identify areas where non-English speakers reside. If more than 25% of the population within the precinct speaks a language other than English, interpreters speaking those languages may be present at public hearings.

C. Notice of Public Hearings

Travis County HHSVS will post notices of the public hearings, including the times, dates, and locations, at least fourteen (14) days prior to the date of the hearing. Notices may be posted in any of the following ways: Newspapers of general circulation, Travis County Community Centers, social service agencies that target low- to moderate- income residents, Travis County website, public access TV station, radio, mail outs, list serves, etc.

D. Public Hearings

Consolidated Plan

Travis County's Consolidated Plan is developed through a collaborative process. Citizen Participation is critical to the development of the Consolidated Plan. The Consolidated Plan is a strategic plan that identifies needs and sets priorities, outcomes and objectives in the unincorporated areas of Travis County for a three, five- or six year period.

To elicit public input on the needs of those living in the unincorporated areas of Travis County for the development of the Consolidated Plan, Travis County HHSVS will hold public hearings at several locations throughout the County in two different formats to acquire information. Public Hearings are held at two different times throughout the development of the Consolidated Plan. All hearings will include an overview of the amount of funds expected from CDBG, the purpose and intent of CDBG dollars, and eligible activities.

1. Public hearings will be held to inform the Needs Assessment, and will ask participants for input regarding their housing, community development and public service needs.
    a) Two (2) meetings will be held at Travis County Commissioners Court during the normally scheduled voting session. These public hearings will be held in the traditional public hearing format with oral testimony.

    b) At least one (1) public hearing will be held in each of the four (4) precincts. These hearings will be structured as an information session regarding the uses of CDBG, with facilitated discussion and decision-making for meaningful, comprehensive input from participants regarding their housing, community development and public service needs.

2. After the development of the Consolidated Plan for public comment, public hearings will be held to inform and enable the community to comment on the proposed uses of CDBG funds.

    a) During the thirty (30) day review period, two (2) public hearings will be held at the Travis County Commissioners Court during the normally scheduled voting session. These public hearings will be held in the traditional public hearing format with oral testimony.

Annual Action Plan

Each year the County must submit an annual Action Plan to HUD reporting how the year's funding allocation for CDBG will be used to achieve the goals outlined in the Consolidated Plan. In the year that the Consolidated Plan is developed, the public hearings for input on the Annual Action Plan and Consolidated Plan will be held at the same time. The public hearings will be outlined in the following manner:

1. Public hearings will be held to ask participants for input for the year's proposed Action Plan, including funding allocations.

    a) One (1) hearing will be held at Travis County Commissioners Court during the normally scheduled voting session. These public hearings will be held in the traditional public hearing format with oral testimony.

    b) At least one (1) public hearing will be held in each of the four (4) precincts. These hearings will be structured as an information session regarding the uses of

CDBG, with facilitated discussion and decision-making for meaningful, comprehensive input from participants.

2. After the development of the Action Plan for public comment, public hearings will be held to inform and enable the community to comment on the proposed uses of CDBG funds.

    a) During the thirty (30) day review period, two (2) public hearings will be held at the Travis County Commissioners Court during the normally scheduled voting session. These public hearings will be held in the traditional public hearing format with oral testimony.

Consolidated Annual Performance and Evaluation Reports

The County is required to submit annually by December 30th a CAPER to HUD that describes the County's progress in meeting the goals within the Consolidated Plan.

1. After the development of the CAPER for public comment, a public hearing will be held to receive oral comment on Travis County's performance.

    a) During the fifteen (15) day review period, one (1) public hearing will be held at the Travis County Commissioners Court during the normally scheduled voting session. The public hearing will be held in the traditional public hearing format with oral testimony.

E. Surveys

For the development of the Consolidated Plan, surveys will be used in various ways in order to assess citizens' perceptions of their needs. Surveys will be sent via list serve to public agencies that serve residents in the unincorporated areas. Surveys will also be used to collect data at the public hearings. In addition, survey boards will be placed in five (5) of the Travis County Community Centers as well as other strategic locations to increase resident participation in the information gathering process. Surveys will be available in both English and Spanish. For other accommodations, contact the CDBG office at 854-3460.

F. Access to Information, Records and Response to Public Comments

Information will be provided to residents, public agencies and other interested parties, through various media formats (written, internet, etc.) including those most affected by proposed projects. Opportunities to receive information, review documents and submit comments will be provided with

reasonable notice and time allowed. The information will be retained and available for public review for no less than five years after approval by Travis County Commissioners Court.

Throughout the CPP, Travis County Commissioners Court is mentioned as a source of information. Travis County Commissioners Court is televised and close captioned on the public access channel, and repeats several times throughout the week. Contact information for the program is routinely provided during the Commissioners Court meetings. The Travis County Commissioners Court agenda is posted via the Travis County website prior to each voting session in accordance with applicable laws. The County website is located at www.co.travis.tx.us.

Reasonable accommodations for people with disabilities and for non-English speaking populations will be made upon request and as appropriate. To request information, documents, records or accommodations, contact via telephone at 512.854.3460 or via mail to:

Travis County Health and Human Services and Veterans Service
CDBG Program
P.O. Box 1748
Austin, TX 78767

Citizen Participation Plan

Travis County HHS/VS will draft the Citizen Participation Plan (CPP) and present it to the Travis County Commissioners Court during a regularly scheduled voting session. After presentation to Travis County Commissioners Court, the CPP will be posted for written comment for one (1) week prior to approval by the Travis County Commissioners Court.

Comments on the CPP may be received via phone and email to the Travis County Health and Human Services and Veterans Service CDBG staff. The CPP will be posted on the Travis County website and copies will be located at the seven (7) Travis County Community Centers for public review.

Consolidated Plan

Travis County HHSVS will draft the Consolidated Plan and present it to the Travis County Commissioners Court during a regularly scheduled voting session. After presentation to Travis County Commissioners Court, the Plan will be posted for written comment for thirty (30) days prior to approval by the Travis County Commissioners Court.

Comments on the Plan may be received in writing via email or regular mail to the Travis County Health

and Human Services and Veterans Service CDBG staff. The Plan will be posted on the Travis County website and copies will be located at the seven (7) Travis County Community Centers for public review. Summaries of the Plan may be available at other locations throughout the unincorporated areas of Travis County. Notification of availability of the draft will appear in newspaper(s) of general circulation.

Annual Action Plan

Travis County HHSVS staff will draft the Annual Action Plan and present it to the Travis County Commissioners Court during a regularly scheduled voting session. After presentation to Travis County Commissioners Court, the Action Plan will be posted for written comment for thirty (30) days prior to approval by the Travis County Commissioners Court.

Comments on the Action Plan may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans Service CDBG staff. The Plan will be posted on the Travis County website and copies will be located at the seven (7) Travis County Community Centers for public review.

Consolidated Annual Performance and Evaluation Report (CAPER)

Travis County is required to submit annually by December 30th a CAPER to HUD that describes the County's progress in meeting the goals in the Consolidated Plan.

Travis County will draft the CAPER and present it to the Travis County Commissioners Court during a regularly scheduled voting session. After presentation to Travis County Commissioners Court, the CAPER will be posted for written comment for fifteen (15) days prior to approval by the Travis County Commissioners Court.

Comments on the CAPER may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans Service CDBG staff. The CAPER will be posted on the Travis County website and will be located at the seven (7) Travis County Community Centers for public review.

Travis County will document and report all public comments from citizens, public agencies, and other interested parties in preparing its final submissions. Public comments will be considered when feasible and beneficial, preceding final approval of Travis County Commissioners Court.

For public comment on the Citizen Participation Plan, Consolidated Plan, Annual Action Plan or CAPER contact:

Travis County Health and Human Services and Veterans Service
CDBG Program
P.O. Box 1748
Austin, TX 78767

G. Use of Alternate Projects

Travis County will include a list of alternate projects for public review each year in the Annual Action Plan. If a funded project has cost savings, slows down or discovers a barrier to completing it, an alternate project from the current Annual Action Plan may be selected to continue the timely spending of grant funds.

Alternate Projects will contain the same level of information that funded projects contain in the Annual Action Plan to ensure appropriate review by the public. Approval by the Travis County Commissioners Court will be necessary to replace a funded project with an alternate or to fund an alternate with cost savings from a completed project regardless of whether or not the increase or decrease exceeds 25%. These actions will not require a substantial amendment since the alternate projects will have gone through a public review process.

H. Amendments to the Citizen Participation Plan

Once approved by the Travis County Commissioners Court, any changes to the Citizen Participation Plan must go through a fifteen (15) day public comment period after the draft presentation to the Travis County Commissioners Court. Any written comments may be sent to the above referenced address.

Travis County will document and report all public comments from citizens, public agencies, and other interested parties in preparing its final submission. Public comments will be considered when feasible and beneficial, preceding final approval of Travis County Commissioners Court.

I. Substantial Amendments to Consolidated Plan/Action Plan

When the location or beneficiaries of a project proposed under the Consolidated Plan or Action Plan are changed, the scope of the project is increased or reduced by more than 25%, or a new project is funded that was not originally subject to public review, Travis County HHSVS shall amend its plan.

Use of an alternate project by the process, as defined in Section G, will not require a Substantial

Amendment. Approval by the Travis County Commissioners Court will be necessary to replace a funded project with an alternate or to fund an alternate with cost savings from a completed project regardless of whether or not the increase or decrease exceeds 25%.

If a project, which is replaced by an alternate, is deleted permanently, a substantial amendment will be completed in the summer during the next Annual Action Plan process to allow for public comment on the deletion of the project. Consideration of any project that was not identified as an alternate will go through the normal substantial amendment process.
The amendment process includes public notice, a thirty (30) day public comment period, and a public hearing at Travis County Commissioners Court.

As necessary, such notice may also include a public hearing in the precinct in which the project has been changed or added. Amendments to the Consolidated Plan may take place at any time during the program year.

Travis County will document and report all public comments from citizens, public agencies, and other interested parties in preparing its final submissions. Public comments will be considered when feasible and beneficial, preceding final approval of Travis County Commissioners Court.

J. Technical Assistance

Technical assistance will be made available by appropriate Travis County staff to assist low- and moderate-income representative groups or agencies that request such assistance in developing proposals for funding assistance under this consolidated plan. Appropriate staff will be assigned based on expertise required for the specific proposal. The TCHHS/VS Executive Manager determines the level and types of assistance to be provided at any time based on a number of considerations including, but not limited to, space, expense, and staff workloads.

K. Response to Complaints

During the CDBG planning and implementation process, complaints and feedback are encouraged and expected. All complaints must be in writing. If a person is unable to provide the complaint in writing for any reason, assistance may be provided.

Complaints need to include the resident's name, address and daytime telephone number, if applicable, in case TCHHSVS staff need to clarify the nature of the complaint.

Complaints or Grievances need to be sent to:

Travis County Health and Human Services and Veterans Service
CDBG Program
P.O. Box 1748
Austin, TX 78767

All written complaints will receive a timely written response mailed within fifteen (15) days of receipt of it. This written response will provide appropriate, substantive feedback to the resident. If CDBG Staff is unable to be compliant with the fifteen (15) day period, the complainant will be notified of an approximate date a response will be provided.

It is up to the discretion of the Travis County Health and Human Services and Veterans Service Department to determine if a public hearing regarding an issue is needed. If a public hearing is needed, appropriate notice and location(s) of the hearing will be made, depending upon the implications of the issue.

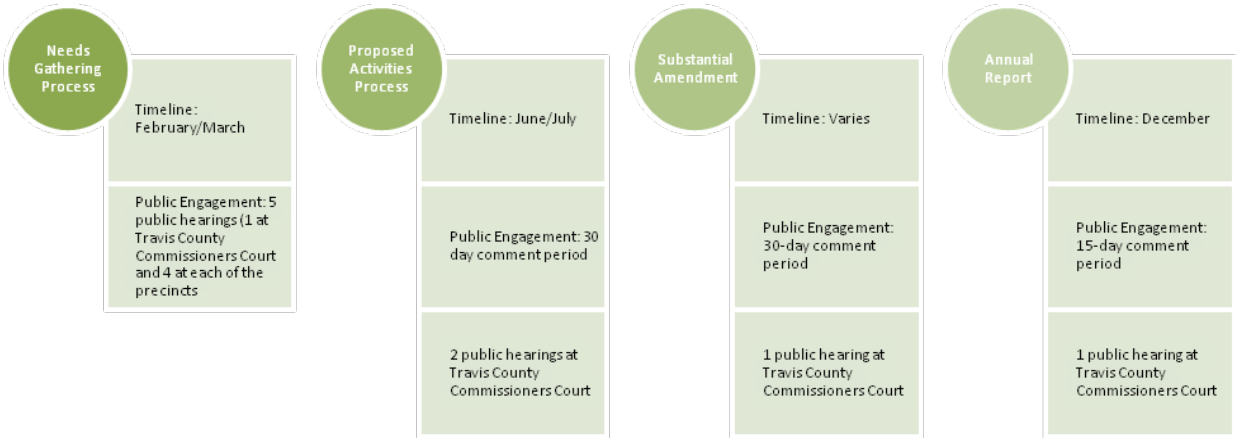
Effective Date

Upon approval of Travis County Commissioners Court, The Citizen Participation plan, as amended, is effective as of July 20, 2010.

SUMMARY OF PUBLIC ENGAGEMENT

Public engagement occurs throughout CDBG activities for four main purposes: needs gathering, approval of proposed actions, the substantial amendment process (if applicable), and the annual report (see chart below).

Figure 2.1: Public Engagement Process



Effective public engagement was critical to determine areas of need, barriers to services, underserved populations, and gaps in existing services in the unincorporated areas of Travis County. Both Travis County residents and service providers were contacted to provide information on the aforementioned topics. Methods used to acquire input included public hearings, and online and written surveys. To ensure the greatest feedback possible for the Program Year 2011- 2013 Consolidated Plan, data was collected during the Program Year 2010 and Program Year 2011 Action Plan processes. For Program Year 2011, information was collected as outlined in the Citizen Participation Plan provided above.

Primary needs discussed in public hearings and online resident surveys included increased access or improvement to community services, infrastructure, housing, and business and jobs. Additionally, though public facilities and buildings were discussed at length in community meetings and project ideas submitted, it did not rank in the top three areas of investment for either the Consolidated Planning or Action Planning periods.

Primary needs identified in the on-line provider surveys include increased access to or improvement to housing, mental health support services, transportation, case management (linkage to services), services for populations with specialized needs, and community services.

CONSOLIDATED PLANNING PROCESS

The Consolidated Plan is a strategic plan that identifies needs and sets priorities, outcomes and objectives in the unincorporated areas of Travis County for a three-year period for the CDBG program. Travis County's Consolidated Plan is developed through a collaborative process and Public Engagement is a critical component.

To elicit public input on the needs of those living in the unincorporated areas of Travis County, Travis County HHSVS holds public hearings at several locations throughout the County in two different formats, public hearings and facilitated discussions. Public Hearings are held at two different times during the development of the Consolidated Plan: 1) to solicit feedback to inform the needs section, 3-year priorities and annual project ideas, and 2) to solicit feedback on the proposed PY 2011-2013 needs and priorities, and PY 2011 proposed projects.

Needs Gathering to Inform Priorities

For the development of the PY 2011 – 2013 Consolidated Plan, feedback about needs and priority recommendations for the Consolidated Plan was collected during the PY 2010 and PY 2011 Action Planning processes over the course of 10 public hearings— four more than required in the Citizen Participation Plan. During the Needs Assessment Phase, participants were asked for input regarding their housing, community development and public service needs. Two meetings were held at Travis County Commissioners' Court during the normally scheduled voting session. These public hearings are held in the traditional public hearing format with oral testimony. Eight public hearings were held in each of the four precincts to gather needs information. These hearings were structured as an information session regarding the uses of CDBG, with facilitated discussion and decision-making for meaningful, comprehensive input from participants regarding their housing, community development and public service needs. For a summary of the public participation findings to inform the priorities of the Consolidated Plan, see figure 2.3, however, for a detailed review, reference Appendix B, Attachments A and B.

Public Comment to Solicit Feedback on Consolidated Plan

After presentation to Travis County Commissioners Court, the draft PY 2011 – 2013 Consolidated Plan will be posted for written comment for thirty days, prior to the final approval by the Travis County Commissioners Court. Comments on the Consolidated Plan and PY 11 Action Plan will be received simultaneously and may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The draft plan will be posted on the Travis County

website and copies will be located at the seven Travis County Community Centers for public review. During the 30-day comment period, two public hearings will be held to inform and enable the community to comment on the proposed PY 2011- 2013 priorities and uses of PY 2011 CDBG funds. These two public hearings are held at the Travis County Commissioners' Court during the normally scheduled voting session, and will be held in the traditional public hearing format with oral testimony.

Public Hearings and Surveys

For the PY 2011-2013 Consolidated Plan, needs were gathered over the course of two years to elicit more public involvement in the process, which started in the annual action planning period in PY 2010 and continued into PY 2011.

During the months of February and March 2010 and 2011, the public had an opportunity to identify recommended priorities for the strategic direction and the needs of the unincorporated areas by 1) attending one of ten public hearings, 2) completing a resident survey, or 3)completing a provider survey (available in PY 2011 only).

Public Hearing Dates, where information was gathered for the Consolidated Plan, were held according to the schedule below:

Figure 2.2: Locations and Dates of Public Hearings Held to Collect Information for the PY 2011 – 2013 Consolidated Plan

	Locations of Hearings	Dates/Times of PY10 Public hearings	Dates/Times of PY 11 Public hearings
Community-Wide Hearing	Travis County Commissioners Court, Granger Building	Tuesday, February 16, 2010 9:00am	Tuesday, February 15, 2011 9:00am
Precinct 1	South Rural Community Center, Del Valle	Monday, February 22, 2010 6:30pm	Wednesday, February 16, 2011 6:30pm
Precinct 2	Travis County Community Center, Pflugerville	Wednesday, February 24, 2010 6:30pm	Thursday, February 24, 2011 6:30pm
Precinct 3	West Rural Community Center, Oakhill	Wednesday, February 24, 2010 6:30pm	Thursday February 17, 2011 6:30pm
Precinct 4	East Rural Community Center, Manor	Thursday, February 25, 2010 6:30pm	Wednesday, February 23, 2011 6:30pm

A total of 35 people attended public hearings to provide input on the Consolidated Plan.

Resident Surveys, that collected data for the Consolidated Plan, were available online or by postal mail from February 15, 2010 – March 31, 2010 and February 16, 2011 – March 31, 2011 and were offered in English and Spanish. Written surveys were available at public hearings and upon request for those without access to a computer or the internet. A total of 46 people completed surveys to provide input on the Consolidated Plan.

A provider survey was also available to gather input on services currently being provided, community needs and strategic direction. The survey was available from March 1, 2011 through March 31, 2011 and was offered in English only. Several list-serves, including the County's contracted social service providers, were used to send out the link to the online survey through email. Those providers that did not complete the survey, or provided answers that were unclear, were called after the survey closed to gather follow-up information. A total of 46 surveys were completed by 39 agencies.

Additionally, project proposals, which identified a community need and provided specific project ideas to meet that need, were accepted from April 1, 2010 through April 15, 2011. Project proposals could be submitted by Travis County Departments, neighborhoods, individuals and service providers. Proposals both identified potential projects for PY2011 and helped determine community needs for the PY2011-2013 Consolidated Plan. A total of 5 project proposals were received during the time specified.

Finally, a 30-day public comment period and two public hearings will be held to solicit feedback on the draft PY 2011 – 2013 Consolidated Plan and PY 2011 proposed projects. The public comment period will begin on June 30, 2011 and end on July 29, 2011. The public hearings will be held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 12, 2011 and Tuesday, July 19, 2011. For a summary of the comments received during the public comment period, refer to the PY 2011 Action Plan's Public Engagement Section, and for detailed information, refer to Appendix B, Attachment C of the final draft available in August 2011.

For details on the advertising strategies and efforts to broaden public participation, see the Action Plan process below.

Consolidated Plan Participation Results

Over the course of two years, needs were gathered to inform the Consolidated Plan, beginning in the annual action planning period in PY 2010 and continuing into PY 2011.

Resident Summary

To assist in determining the spending priorities for Program Years 2011 – 2013, residents were asked to rank six categories on a scale of 1 to 6, with 1 being the most important issue area to address and 6 being the least important. Figure 2.3 below provides the rankings of the categories for investment over the next three years. Community Services was ranked highest, followed closely by Infrastructure, with Public Buildings and Facilities ranked the lowest.

Figure 2.3: Resident Ranking of Service Categories

Service Category	Ranking
Community Services	1
Infrastructure	2
Housing	3
Business & Jobs	4
Populations with Specialized Needs/Services	5
Public Buildings & Facilities	6

Source: PY2011-PY2014 Consolidated Plan, Travis County CDBG Resident Survey,

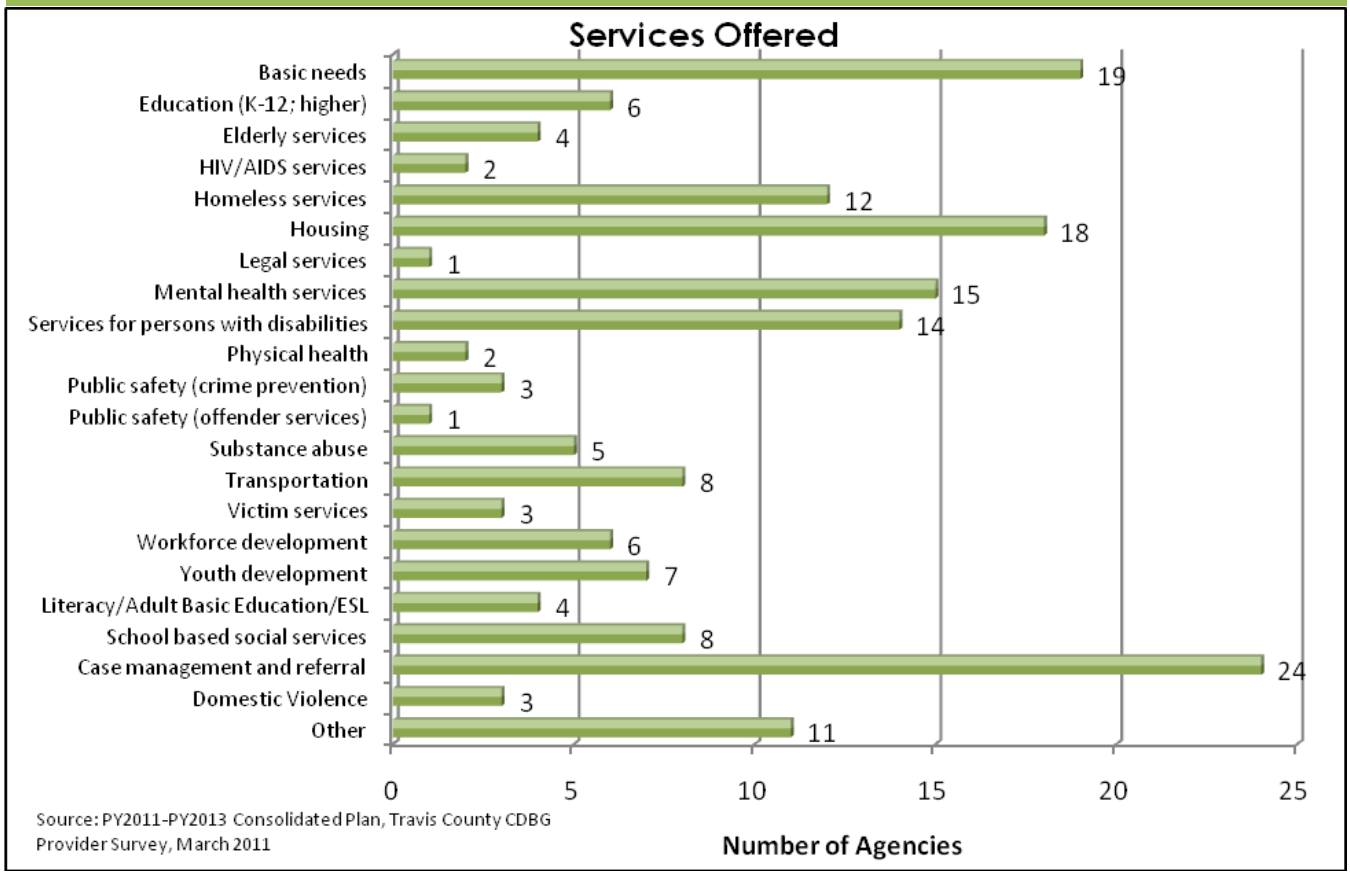
Social Service Provider Summary

In total, 46 responses were gathered from service provider agencies. Forty-five (97.8%) of these agencies were non-profit organizations, with one Travis County department as the remaining respondent. Given a list of zip codes as a guide, respondents were asked how many clients in the unincorporated areas they served last year. Most respondents reported that they did not have a reliable method for calculating these numbers. Out of those agencies that were able to track how many residents in the unincorporated areas they served in the past year, four said they didn't serve any. Five out of 30 said they served 10 or less in the past year, and the rest estimated anywhere from twenty to about six thousand.

The graph below reflects the variety of services that respondents provide to Travis County residents. The services most commonly offered by respondents are case management and referral services. These are followed closely by basic needs (including food, clothing, shelter), emergency assistance, early education and care, child care, teacher training, and parent education and housing services. The least common services reported by respondents were legal services and public safety (crime

prevention), with only one agency in each category.

Figure 2.4: Services Offered, Survey Respondents



Additionally, respondents were asked to identify what gaps or unmet needs are most evident for those clients served in the unincorporated areas. Top gaps identified were 1) housing (44% of respondents), and 2) transportation (33% of respondents).

Finally, social service providers were asked to rank the same six categories as residents for the Consolidated Planning Period. In Figure 2.5 below, providers ranked Housing and Community Services as the most important needs with Public Facilities and Buildings as the least important for investment for PY 2011 – 2013.

Figure 2.5: Social Service Providers Ranking of Service Categories

Service Category	Rating Average
Housing	1
Community Services	2
Populations with Specialized Needs/Services	3
Business & Jobs	4
Infrastructure	5
Public Buildings & Facilities	6

Source: PY2011-PY2014 Consolidated Plan, Travis County CDBG Provider Survey, April 2011C

Comparison of Resident and Service Provider Priority Rankings of Service Categories

Residents and service providers reported similar priorities with regard to the rankings of Community Services (1st and 2nd ,respectively) and Housing (3rd and 2nd, respectively). However, when it came to the remaining categories, the input was not always in agreement (see Figures 2.3 and 2.5). This incongruence could be due to the varying interests and focus between the two groups. From the public perspective, residents want the program to rehabilitate the existing infrastructure and improve access to services, infrastructure and facilities. Providers on the other hand, prioritize the creation of more affordable housing and services for populations with specialized needs and services.

For more detail results of the Provider Online Survey, refer to Appendix B, Attachment B.

ACTION PLAN PUBLIC ENGAGEMENT

The Annual Action Plan is a document that outlines needs and projects that will guide how the upcoming year's funding will be allocated. In the year that the Consolidated Plan is developed, the public hearings for input on the Annual Action Plan and Consolidated Plan will be held at the same time.

Community needs and project proposals are gathered at public hearings in February and March. During this same time input is also gathered using online and written surveys. The Annual Action plan and projects are submitted to the Travis County Commissioners Court during a regularly scheduled voting session. After presentation to Travis County Commissioners Court, the Action Plan is posted for written comment for thirty days prior to the approval by the Travis County Commissioners Court.

Comments on the Action Plan may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The plan will be posted on the Travis County website and copies will be located at the seven Travis County Community Centers for public review.

Needs Gathering Phase to Inform Annual Investment

Public hearings were held to gather input for the PY 2011 proposed Action Plan, including needs and uses of funds. One hearing was held at Travis County Commissioners Court during the normally scheduled voting session. This public hearing was held in the traditional public hearing format with oral testimony. Four additional public hearings were held – one in each of the four precincts. These hearings are structured as an information session regarding the uses of CDBG, with facilitated discussion and decision-making for meaningful, comprehensive input from participants.

Public Comment to Solicit Feedback on PY 2011 Action Plan and Proposed Projects

After presentation to Travis County Commissioners Court, the draft PY 2011 Action Plan and proposed uses will be posted for written comment for thirty days prior to the approval by the Travis County Commissioners Court. Comments on the Consolidated Plan and PY 11 Action Plan will be received simultaneously and may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The draft plan will be posted on the Travis County website and copies will be located at the seven Travis County Community Centers for public review.

During the 30-day comment period, two public hearings will be held to inform and enable the

community to comment on the proposed PY 2011- 2013 priorities and uses of PY 2011 CDBG funds. These two public hearings are held at the Travis County Commissioners' Court during the normally scheduled voting session, and will be held in the traditional public hearing format with oral testimony.

Public Hearings and Surveys

A total of four public hearings were held to gather information from residents on their community development, housing, and public service needs. At each hearing, participants received information on the anticipated CDBG allocation, eligible activities, and the project planning process, and were given time to comment on their needs.

The hearings were held according to the schedule below:

Figure 2.6: Locations and Dates of Public Hearings Held to Collect Information for the PY 2011 Action Plan

	Locations of Hearings	Dates/Times of Public hearings
Community-Wide Hearing	Travis County Commissioners Court, Granger Building	Tuesday, February 15, 2011 9:00am
Precinct 1	South Rural Community Center, Del Valle	Wednesday, February 16, 2011 6:30pm
Precinct 2	Travis County Community Center, Pflugerville	Thursday, February 24, 2011 6:30pm
Precinct 3	West Rural Community Center, Oakhill	Thursday February 17, 2011 6:30pm

A total of 7 people attended public hearings to provide input on the PY 11 Action Plan.

The Resident Survey was available online or by postal mail from February 16, 2011 – March 31, 2011 in English and Spanish. Written surveys were available at public hearings and upon request for those without access to a computer or the internet. A total of 12 people completed a survey to provide input on the Action Plan.

A service provider survey was also available to gather input on services provided, community needs, strategic direction and project ideas from March 1, 2011 through March 31, 2011, in English only. Several list-serves, including the County's contracted social service providers, were used to send out

the link to the online survey through email. Those providers that did not complete the survey or had answers that were unclear were called after the survey closed to gather follow-up information. A total of 46 people completed a provider survey to provide input on the Consolidated Plan and Action Plan, and through this survey, several providers provided specific project ideas for PY 11 Action Plan consideration.

Additionally, project proposals which identified a community need and provided specific project ideas to meet that need were accepted from April 1, 2010 through April 15, 2011. Project proposals could be submitted by Travis County Departments, neighborhoods, individuals and service providers. Proposals both identified potential projects for PY2011 and helped determine community needs for the PY2011-2013 Consolidated Plan. A total of 5 project proposals were received during the time specified.

Finally, a 30-day public comment period and two public hearings will be held to solicit feedback on the draft PY 2011 – 2013 Consolidated Plan and PY 2011 proposed projects. The public comment period will begin on June 30, 2011 and end on July 29, 2011. The public hearings will be held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 12, 2011 and Tuesday, July 19, 2011. For a summary of the comments received during the public comment period, refer to the PY 2011 Action Plan's Public Engagement Section, and for detailed information, refer to Appendix B, Attachment C in the final draft available in August 2011.

Results of the Resident Participation

Residents were asked to identify which of the six categories were a "most urgent" (worth 5 points), "urgent" (worth 3 points) or "important" need (worth 1 point) for the PY 2011 period. As shown on figure 2.7 below, residents indicated that Infrastructure was the most urgent need for the next program year, followed by Community Services, and Business & Jobs.

Figure 2.7: Resident Ranking of PY 2011 Priority Needs

Categories	Most Urgent Need	Urgent Need	Important Need	Total Points	Ranking
Infrastructure	3	2	1	22	1
Community Services	2	3	1	20	2
Business & Jobs	2	1	2	15	3
Housing	1	2	1	12	4
Populations with Specialized Needs/Services	1	0	2	7	5

Public Buildings & Facilities	1	0	1	6	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Residents also suggested three Infrastructure, one Housing, two Community Services, four Public Facilities and Buildings, two Business & Jobs and two Administration and Planning projects for consideration. For a list of project ideas submitted, refer to Appendix B, Attachment A.

Results of Social Service Provider Survey

In the Online survey, social service providers were asked to identify which of the six categories would be a "most urgent"(worth 5 points), "urgent"(worth 3 points) or "important" need (worth 1 point) for the PY 2011 period. As shown in the figure 2.8, respondents indicated that Housing was the most urgent need for the next program year, followed by services to Populations with Specialized Needs, and Community Services.

Figure 2.8: Social Service Provider Ranking of PY 2011 Priority Needs

Priority Category	Most Urgent Need	Urgent Need	Important Need	Total Points	Ranking
Housing	11	10	6	91	1
Populations with Specialized Needs/Services	10	8	8	82	2
Community Services	5	10	8	63	3
Business & Jobs	6	3	3	42	4
Public Buildings & Facilities	1	1	2	10	5
Infrastructure	0	1	5	8	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Social Service Providers also suggested four Housing and six Community Services Projects for consideration, of which some were focused on Populations with Specialized Needs. For a list of project ideas submitted, refer to Appendix B, Attachment B.

Technical Assistance & Primary Surveys to Neighborhoods

Organized residents and non-profit agencies who identified CDBG eligible projects received technical assistance from CDBG staff in the form of site visits, guidance on project proposals and understanding CDBG eligible activities and eligible beneficiaries. Specifically CDBG staff provided technical assistance to representatives of the Del Valle area, Mountain View, and one non-profit.

Additionally, two primary surveys were conducted during the months of February – March 2011. Lago Ranchos and Lake Oak Estates neighborhoods, located on opposite shores of Lake Travis in Western Travis County, requested assistance with road improvements in PY 2009. However, it was determined that Census data would not support a project to benefit the neighborhoods. The data indicated that the neighborhoods were not at least 45.13% low to moderate income, however, the County and the neighborhood could work together to conduct a primary survey of the homes that would benefit from the improvements. Program staff trained neighborhood representatives on the survey methodology, participated in one neighborhood meeting to explain the survey, provided technical assistance to help the neighborhoods complete the survey, and analyzed the results. One of the neighborhoods successfully completed the survey, and one neighborhood will receive additional assistance to increase the response rate. Please note that all primary survey materials including announcements, surveys, and surveyors were available in both English and Spanish.

Advertising

The opportunity to participate was advertised on the Travis County website (www.co.travis.tx.us/CDBG), the seven community centers and the television channel of Travis County. Advertisements also appeared in newspapers of general circulation including the Manor Messenger, Pflugerville Pflag, Hill Country News, Lake Travis View, North Lake Travis Log, West Lake Picayune, Oak Hill Gazette, The Austin Chronicle and the Spanish language newspapers *Ahora Si* and *El Mundo*. In addition, notifications by mail and e-mail were sent to service providers via list serves, county residents who had previously attended public hearings, community liaison departments of schools districts and neighborhood associations, and were posted on the CDBG Facebook and Twitter pages. The announcements were available in English and Spanish.

Efforts to broaden Public Participation

The following efforts were made to broaden public participation:

- Public notices presented the option of requesting an American Sign Language or Spanish interpreter.
- The CDBG website stayed current with documents and announcements of the different participation opportunities.

- The public that could not attend the public hearings had the option to provide their input by filling out a Participation Form or Project Proposal Form.
- To increase the access to information for Spanish-speakers, all the participation forms were available in Spanish, and selected sections of the website were translated into Spanish.
- Notices of opportunities to participate were sent to all neighborhood associations in the unincorporated areas and to school district community liaison departments.
- The CDBG Twitter account name was changed to be easier to find.
- Follow up calls were made social service providers to increase participation with the online survey.
- Opportunities to participate in the needs and priority determinations for the Consolidated Plan were available over 2 years.

SECTION 3

COMMUNITY NEEDS

HOUSING MARKET ANALYSIS | HOUSING AND HOMELESSNESS NEEDS ASSESSMENT | POPULATIONS WITH SPECIALIZED NEEDS | NON-HOUSING COMMUNITY DEVELOPMENT NEEDS ASSESSMENT | PUBLIC SERVICES NEEDS ASSESSMENT

HOUSING MARKET ANALYSIS

Travis County Housing Supply

According to the 2010 Census there are 404,467 occupied housing units in Travis County and 36,773 vacant housing units.[i] Data showing the unit type distribution has not yet been released for the 2010 Census, but based on the most recent data available 56.7% of housing have one unit only, while 39.7% have 2 or more units.[ii] This distribution of the housing supply between single- and multi-unit structures has not changed substantially since 1990 (see Table below).

Figure 3.1: Total Housing Inventory, 2010

Travis County, Texas	
Total	441,240
Occupied	404,467
Vacant	36,773

Source: U.S. Census Bureau, 2010 Census

Figure 3.2: Housing Unit by Type, Travis County, 1990-2009

	1990		2000		2009	
	Number	**Percent**	**Number**	**Percent**	**Number**	**Percent**
1 Unit	145,928	55.2%	187,633	55.9%	235,926	56.7%
2 or more units	106,954	40.5%	134,320	40.0%	165,312	39.7%
Mobile Home	8,503	3.2%	13,252	3.9%	14,455	3.5%
Other	2,788	1.1%	676	0.2%	349	0.1%
Total	264,173	100.0%	335,881	100.0%	416,042	100.0%

Source: U.S. Census Bureau, Census 1990 and 2000, American Community Survey 2005-2009

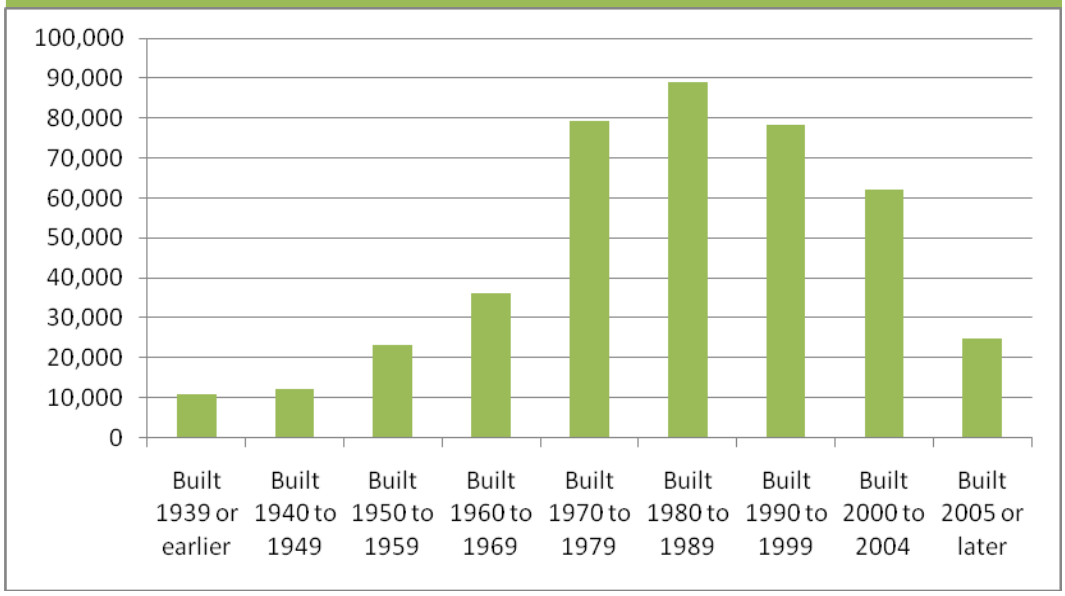
Figure 3.3: Housing Unit by Type, Texas, 2009

Unit Type	Number	Percent
1 Unit	6,384,168	67.9%
2 or more units	2,291,774	24.4%
Mobile Home	717,365	7.6%
Other	14,385	0.2%
Total	9,407,692	100.0%

Source: U.S. Census Bureau, American Community Survey 2005-2009

Travis County has a higher proportion of multi-unit structures than the state as a whole, with 39.7% of housing consisting of multi-unit structures, compared to 24.4% for all of Texas.[iii] This difference can be accounted for to some degree by the presence of large densely populated urban areas in Travis County, while other parts of the state encompass more areas of rural land and suburban development. The large student population in Travis County may additionally skew housing towards multi-unit structures.

Figure 3.4: Age of Housing Stock, Travis County



Source: U.S. Census Bureau, American Community Survey 2005-2009

Much of the housing stock in Travis County is relatively new, with more than half (61%) built after 1980. Twenty-one percent of the housing stock has been built in the past decade[iv].

Conditions in the Unincorporated Areas

Housing development in the unincorporated areas is strongly influenced by development in the incorporated areas, and reflects many of the trends observable in the County as a whole. However, there are unique conditions in the unincorporated areas that allow for different patterns to emerge. As indicated by the number of housing permits issued, the vast majority of housing in the unincorporated areas is comprised of single-family structures.[v] From 2000-2009, a much lower percentage of permits in the unincorporated area were issued for Multi-Family Structures, compared to permits issued in incorporated areas, at 21% for the unincorporated areas compared to nearly half (48%) of permits issued in incorporated areas.[vi]

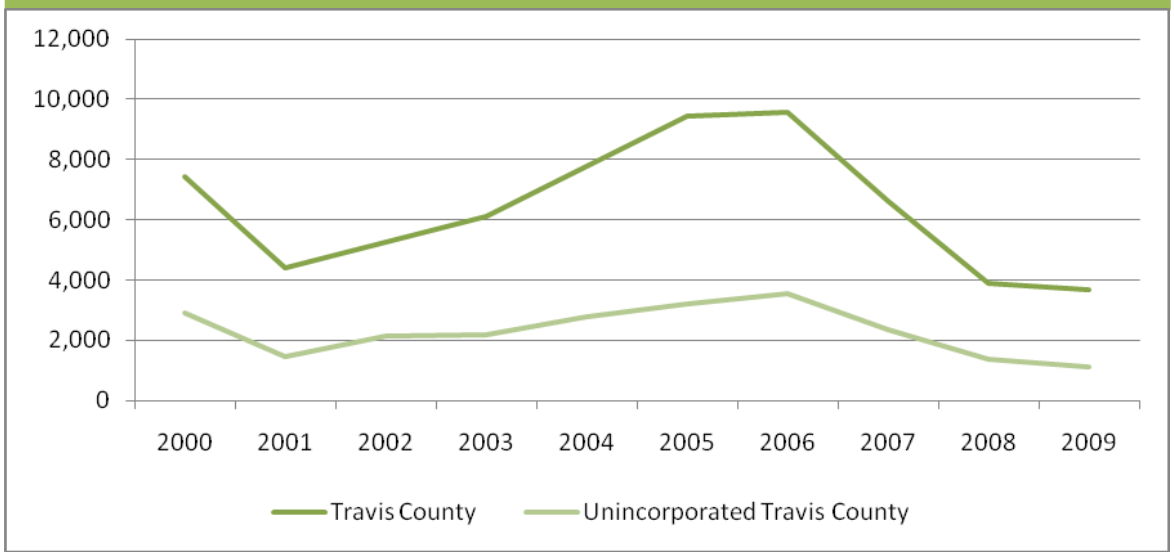
Figure 3.5: Percentage of Permits by Type, 2000-2009

	Travis County, Total	Travis County, Incorporated Areas	Travis County, Unincorporated Areas
Units in Single-Family Structures	59%	52%	79%
Units in All Multi-Family Structures	41%	48%	21%

Source: State of the Cities Data Systems, Building Permits Database

The growth in single family housing (as reflected in number of housing permits) in the unincorporated areas closely mirrors the trend for the County as a whole, peaking in 2006, declining sharply in 2007 and remaining flat over the past few years.[vii]

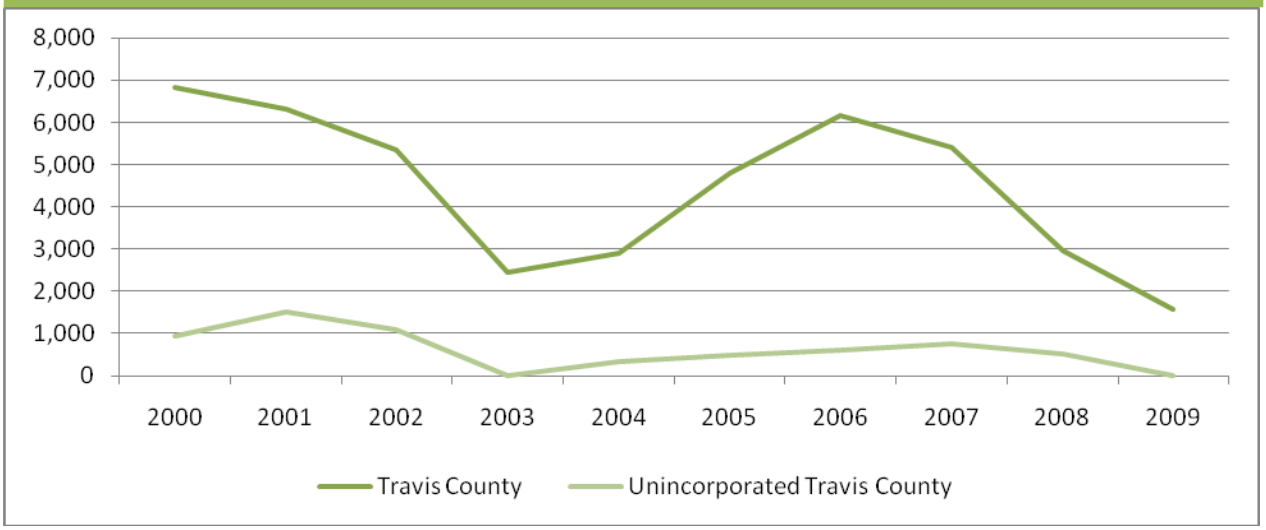
Figure 3.6: Single Family Housing Permits, Travis County, 2000-2009



Source: State of the Cities Data Systems, Building Permits Database

Growth in the development of multi-family housing (as reflected in number of housing permits) in the county as a whole peaked in 2000 and declined through 2003. Growth picked up for the county as a whole in 2004, peaking in 2006, declining in 2007 with the economic and housing market crisis and continuing to decline through 2009. The number of multi-family housing permits issued in unincorporated Travis County grew modestly from 2003 to 2007, declining in 2008. In 2009, no permits were issued for multi-family housing in the unincorporated areas.[viii]

Figure 3.7: Multi-Family Housing Permits, Travis County, 2000-2009

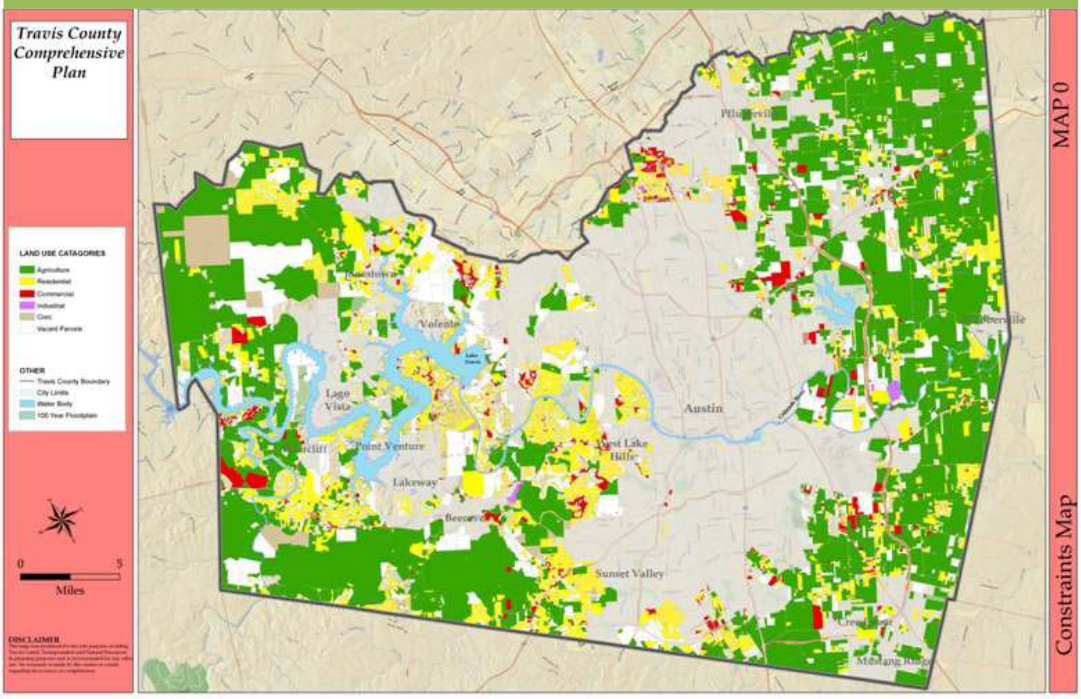


Source: State of the Cities Data Systems, Building Permits Database

Rural Land

As shown in the map below, much of the residential development in the unincorporated areas is clustered near incorporated areas of the county. Most of the rural land and land dedicated to agriculture in Travis County can be found in the unincorporated areas.

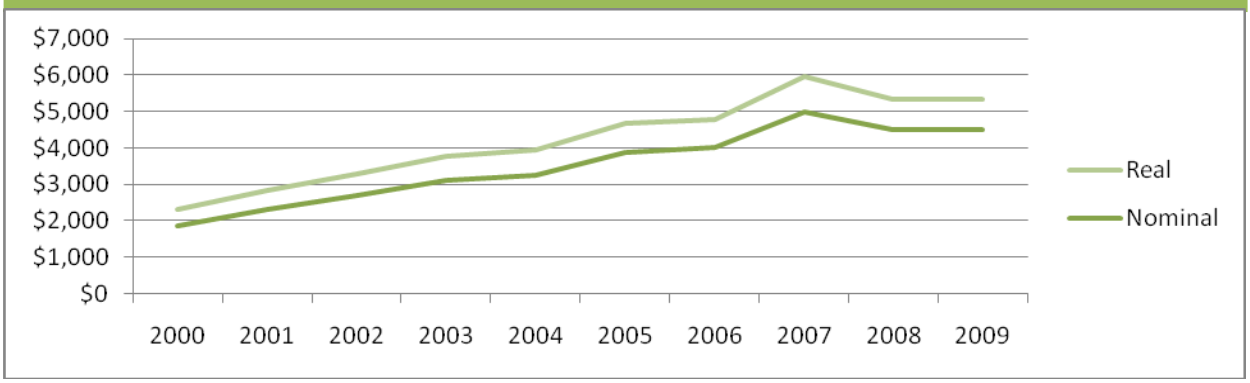
Map 3.1: Travis County Land Use



The value of rural land is significantly affected by proximity to urban areas, with values generally declining as the distance from Austin increases. Land values to the west of Austin tend to be stronger than land values to the east.[ix] Over the last ten years

rural land values generally increased.[x] As the overall economy has weakened however, the market for rural land has slowed, with asking prices remaining steady or lowering, and several tracts of land purchased for suburban development in the urban fringe areas have been foreclosed on.[xi]

Figure 3.8: Median Price per Acre Rural Land Value, Blacklands South Region, 2000-2009



Source: Real Estate Center at Texas A&M University

Figure 3.9: Owner Occupied Housing Units by Value, Travis County

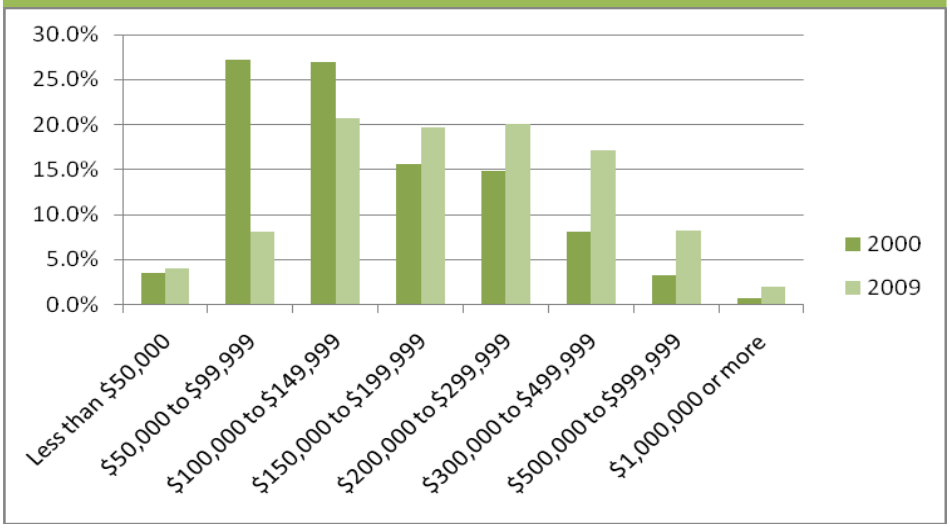
Source: U.S. Census Bureau, American Community Survey 2005-2009

Homeownership Market

Much of Travis County's owner-occupied housing is clustered in the middle of the value spectrum. Homes valued between $100,000 and $299,999 comprises 61% (122,629 units) of owner-occupied housing in Travis County. Only 12% (24,581 units) of owner-occupied homes in Travis County are valued at under $100,000.[xii]Based on the American Community Survey, the median housing value in Travis County was $191,700. This was higher than that of the U.S. ($185,400), and much higher than that of the state of Texas ($118,900).[xiii]

Between 2000 and 2009, the distribution of the value of the homes in Travis County shifted towards higher priced homes. While 54% of housing units were valued between $50,000 and $149,999 in 2000, only 29% of units fell in this range in 2009.[xiv]

Figure 3.10: Distribution of Home Value, Travis County, 2000 and 2009



Source: U.S. Bureau of the Census, 2000 Census and American Community Survey, 2005-2009

Homes sales in the Austin MLS area have slowed substantially since 2006, when they reached a high of over 30,000 annual sales.[xv] In 2010, 19,858 annual sales were made—a level comparable to sales in 2003.[xvi] Similarly, in 2010 there were 6.6 months of housing inventory, compared to 3.6 months of inventory in 2006.[xvii] This slow-down in the housing market can be explained by the overall weak economy and uncertainty of the job market, as well as the increased rate of foreclosures and tighter credit standards that banks have put in place, making it more difficult to purchase a home.

Figure 3.11: Number of Home Sales, Austin MLS Area 2001-2010

Source: Real Estate Center at Texas A&M University

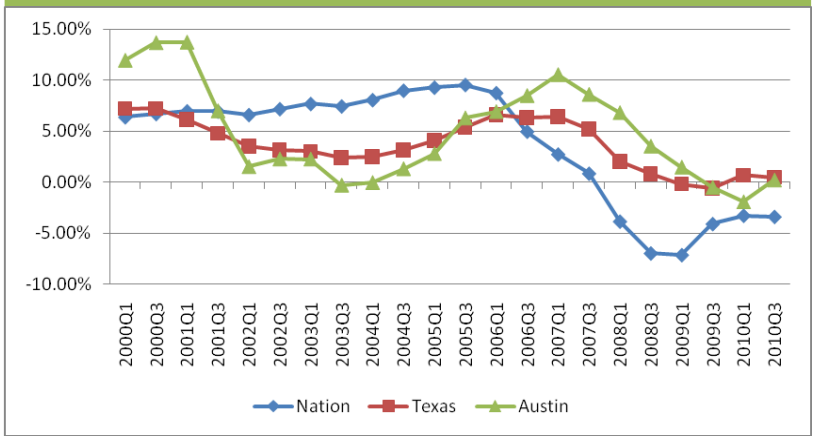
While the sales market has slowed, to date the average sales price for homes in the Austin MLS has not been dramatically affected. From 2007 to 2009, the average sales price declined by 3.7%, but in 2010 grew by 4.0% over the prior year, making the average price 0.6% higher than it was at its peak in 2007.[xviii]

Figure 3.12: Average Sales Price, Austin MLS Area 2001-2010

Source: Real Estate Center at Texas A&M University

The Federal Housing Finance Agency's Housing Price Index (HPI) is a broad measure of the movement of single-family house prices. By measuring change of price on repeat sales and refinancing of properties, it gives an indication of the movement of the prices of single family homes in different geographies. According to this index, home appreciation declined sharply in the Austin MSA, in 2001 and lagged behind both the Nation and the State until 2005. While national rates plunged, appreciation continued to increase in Austin through 2006. Since then, change in appreciation has declined in the Austin MSA, but it remains above levels for the nation.[xix]

Figure 3.13: House Price Index, 2001-2010

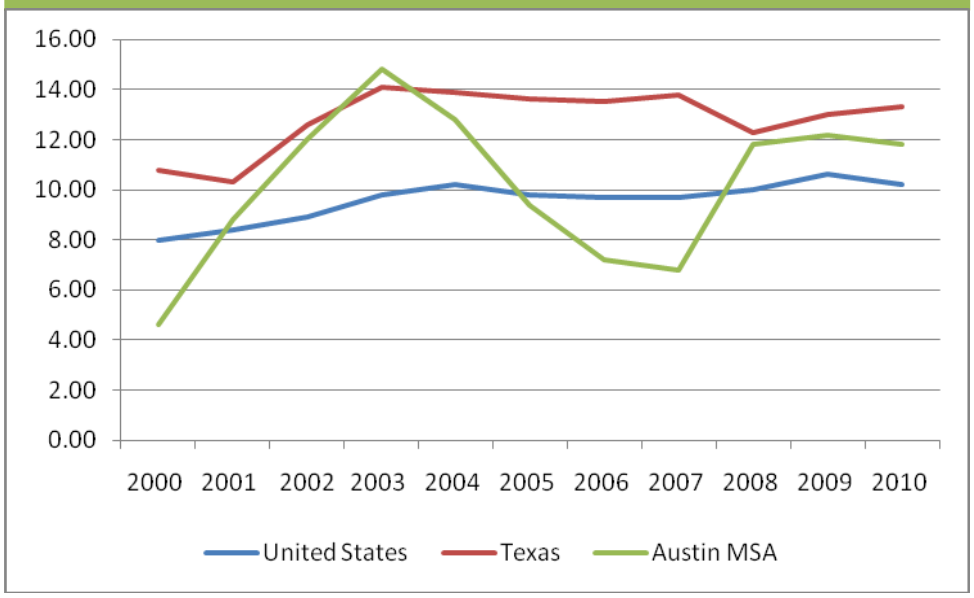


Source: Federal Housing Finance Agency

Rental Market

The rental housing market for the Austin MSA was very slow from 2002-2004, with vacancy rates rising and rents declining. After a period of recovery, it slowed again with the onset of the 2007 recession. The rental vacancy rate climbed from 6.8% in 2007 to 11.8% in 2008, and has remained at around 12% since.[xx] This rate is lower than the rate for Texas as whole, but higher than the rate for the Nation.

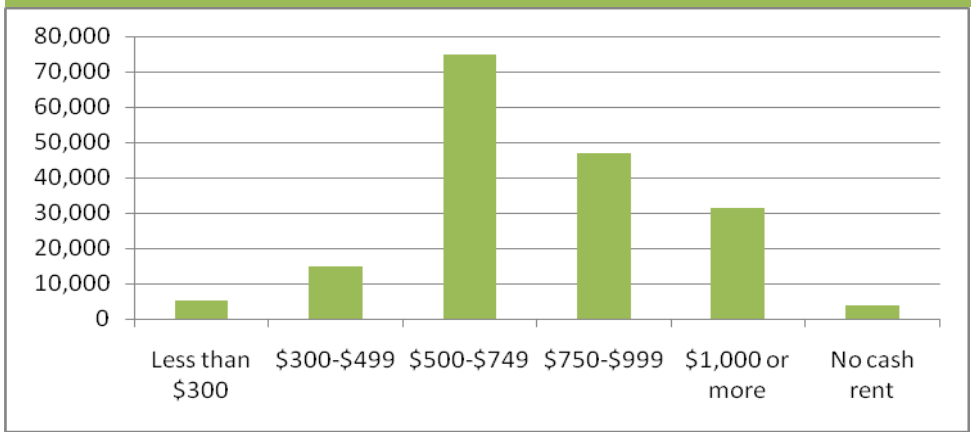
Figure 3.14: Rental Vacancy Rates, 2000-2010



Source: U.S. Bureau of the Census

Rental Market Affordability

Figure 3.15: Contract Rent Amounts, Travis County



Source: U.S. Census Bureau, ACS 2005-2009

Forty-two percent (74,956) of rental units in Travis County have rents between $500 and $749., and only 11% (20,146) of units have rents below $500.[xxi] The median contract rent in Travis County is $722, compared to $605 for Texas and $675 for the U.S.[xxii]The price per square foot of rental housing declined in 2009 to $0.91, but increased in 2010 to $0.98/square foot. [xxiii]

Figure 3.16: Multifamily Market Historical Rental Price per Square Foot, Austin MSA

Source: Real Estate Center at Texas A&M University

As the population of Travis County is projected to continue to increase and a limited number of multifamily housing permits have been issued over the past few years, it is likely that the rental market will become tighter over the consolidated planning period as vacancies are absorbed.

Travis County Demand for Housing and Affordability

Demand for housing in Travis County over the consolidated planning period will be heavily influenced by economic conditions and population growth in the region. While Travis County has not been immune to the economic conditions generated by the national recession that began in 2007, the economies of both the state of Texas and the Austin Metropolitan region have generally outperformed the nation.[xxiv] The relative strength of the Austin economy supports ongoing in-migration to Austin and continued population growth. Ongoing population growth will in turn support increased demand in the housing market.

Two recent housing market studies estimate demand for housing in the Austin/Travis County region, the *Comprehensive Housing Market Study*, prepared by BBC Research & Consulting for the City of

Austin, and the *Comprehensive Housing Market Analysis Austin-Round Rock, Texas*, conducted by HUD in 2009. This Consolidated Plan will rely on both of these sources as the most current available data, but will make additional generalizations based on what is known about the unincorporated areas. The two reports differ in terms of geographic scope, with the first assessing conditions in the City of Austin, and the second for a five county region that includes Travis, Williamson, Hays, Caldwell and Bastrop counties. Additionally the City of Austin report addresses the affordability gap for various income levels, while the HUD report assesses supply and demand of market rate units.

The City of Austin report demonstrates a significant lack of affordable rental units for households earning less than $20,000 annually, with a gap of 39,000 units.[xxv] The problem is most severe for households earning less than $10,000 a year, with a shortage of as many as 19,300 units.[xxvi] This tracks with what is known about housing problems for renters in Travis County, as 48% of renter households in Travis County are cost burdened and 86% of low income renter households report having a housing problem (see Housing Problems section below).

Figure 3.17: Estimated Demand for New Market Rate Rental Housing in the Austin-Round Rock HMA, July 1, 2009-July 1, 2012

One Bedroom		Two Bedroom		Three or More Bedrooms	
Monthly Gross Rent	Units of Demand	Monthly Gross Rent	Units of Demand	Monthly Gross Rent	Units of Demand
$750	1,175	$970	1,675	$1,175	500
$800	1,025	$1,020	1,400	$1,225	460
$850	940	$1,070	1,275	$1,275	420
$900	850	$1,120	1,150	$1,325	360
$950	740	$1,170	990	$1,375	300
$1,000	630	$1,220	840	$1,425	260
$1,050	520	$1,270	700	$1,475	230
$1,150	420	$1,370	570	$1,575	170
$1,250	340	$1,470	370	$1,675	120
$1,350	270	$1,570	250	$1,775	90
$1,450 and higher	210	$1,670 and higher	170	$1,875 and higher	70

Note: Distribution of above is non-cumulative. Demand shown at any rent represents demand at that level and higher.
Source: Comprehensive Housing Market Analysis, Austin-Round Rock, Texas, HUD, July 1, 2009

As contrasted with the gap in affordable rental units in the City of Austin, the HUD market study estimates that demand for market rate rental housing units will be met by units that were in the

pipeline at the time of drafting the report.[xxvii] The need for rental units is therefore centered on units with affordable rents, not market rate units. As discussed above, very little multi-family development occurs in the unincorporated areas of Travis County, so there may be opportunities for development of affordable units in the unincorporated areas in the future.

The HUD study for the Austin-Round Rock MSA estimated the need for a total of 35,800 new units of market rate single family housing.[xxviii] Estimated demand for sales housing is concentrated in the lowest price ranges, with 52% of estimated demand for housing priced at $150,000 or less.[xxix] In contrast, only 29% of units in Travis County fell in this range in 2009. [xxx] Similarly, the City of Austin report found that the greatest need for sales housing was in for homes priced between $113,000-$240,000—a price range that would allow households earning between $35,000-$75,000 a year to become homeowners.[xxxi] For moderate income households, earning approximately $50,000 a year, only 16% of units available in the City of Austin in 2008 were affordable.[xxxii]

Figure 3.18: Estimated demand for New Market Rate Sales Housing in the Austin Round Rock HMA, July 1, 2009-July 1, 2012

Price Range		Units of Demand	Percent of Total
From:	To:		
$90,000	$99,999	3575	10.0
$100,000	$124,999	5000	14.0
$125,000	$149,999	5725	16.0
$150,000	$174,999	4,300	12.0
$175,000	$199,999	3,575	10.0
$200,000	$224,999	3,225	9.0
$225,000	$249,999	2,875	8.0
$250,000	$299,999	2,150	6.0
$300,000	$349,999	1,800	5.0
$350,000	$399,999	1,425	4.0
$400,000	$499,999	1,075	3.0
$500,000	$599,999	720	2.0
$600,000	And higher	355	1.0

Source: Comprehensive Housing Market Analysis, Austin-Round Rock, Texas, HUD, July 1, 2009

According to the City of Austin report, while the population of Austin continues to grow, a disproportionate amount of growth is taking place outside of the City. One of the reasons for this is that more affordable housing can be found in the outlying areas, particularly in the southwest and northern areas.[xxxiii] As the population of the region is projected to increase and the average sales price

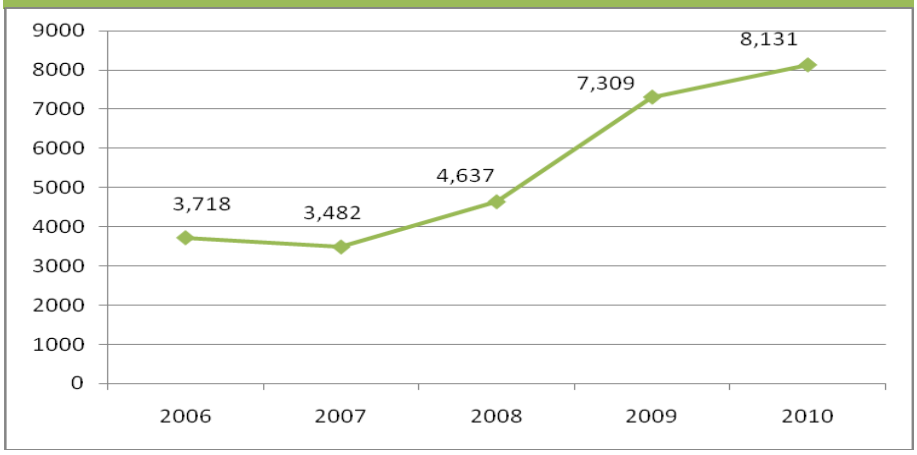
for homes in the Austin MLS has not declined, it is likely that demand for housing in the unincorporated areas that is affordable to low and moderate income households will grow over the consolidated planning period.

Foreclosures

Foreclosures have been a critical component of the ongoing national financial crisis. As the real estate market crashed and home values plummeted, many homeowners found themselves with a home worth less than the mortgage on the property. Homeowners were therefore unable to sell or refinance their homes, while at the same time job losses left many homeowners unable to pay their monthly mortgage. As a result, foreclosures skyrocketed in many of the hardest hit markets including Florida, Nevada and California.

Though the housing markets of both Texas and Travis County have generally weathered the housing crisis better than many markets, foreclosures in Travis County have increased substantially since the onset of the recession. According to data obtained from Foreclosure Listing Service, Inc., the number of foreclosure postings[i] in Travis County has increased annually each year since 2007. There were 8,131 foreclosure postings in 2010, an increase of 75% since 2008. Based on the most recent data available, foreclosure risk remains at high levels. The number of postings for the first quarter of 2011 (2,987) is higher even than the number posted in the first quarter of 2010 (2,494).

Figure 3.19: Foreclosure Postings for Travis County, 2006-2010

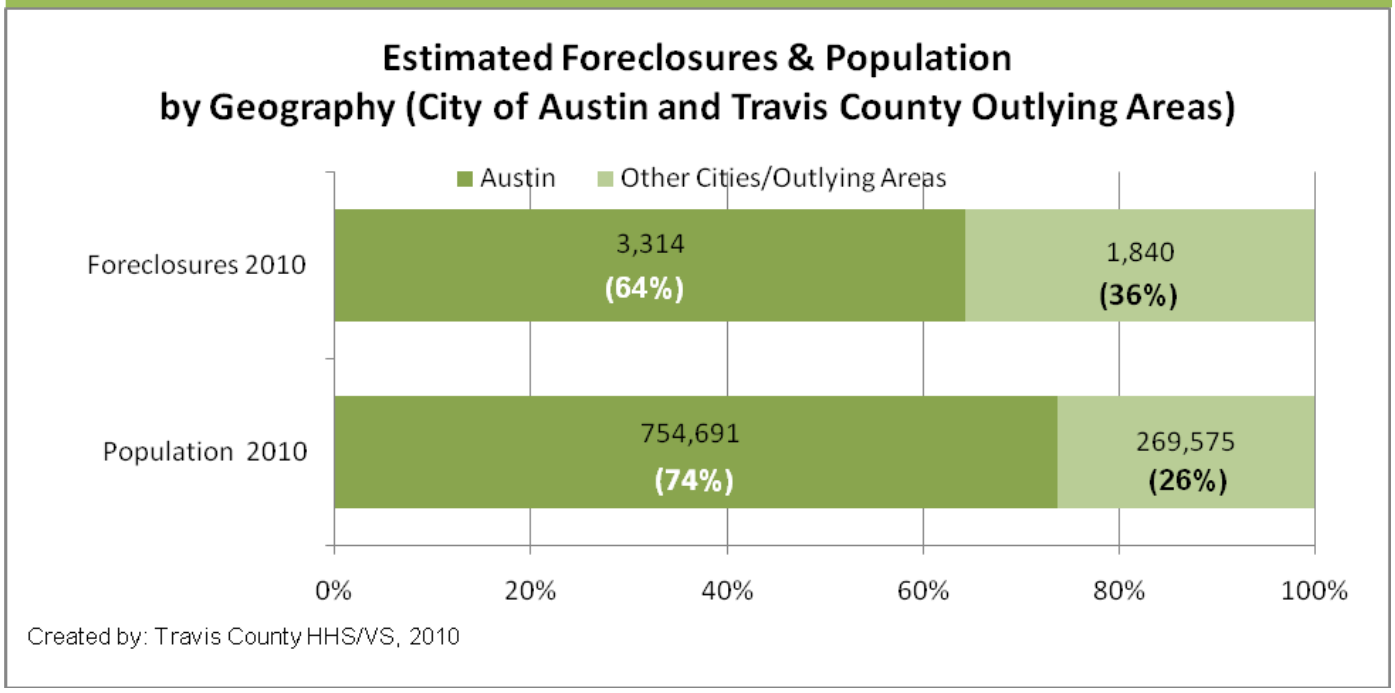


Source: Foreclosure Listing Service, Inc.

[i] This number reflects properties posted for auction (posted for auction indicates pre-foreclosure status, and reflects a risk of foreclosure). A foreclosure posting may or may not result in an actual foreclosure. The same property may be included in the list for foreclosure auction multiple times over a series of months or even years. Therefore some duplication does exist within these foreclosure postings annual totals; duplicate postings would indicate households finding themselves at risk of foreclosure multiple times.

The most recent national data available shows that the percent of loans with short-term delinquencies (which excludes loans already in the process of foreclosure) has returned to 2008 levels.[xxxiv] This may indicate there will be improvement over the coming months, as fewer foreclosure starts are added.[xxxv] However, nationally the percent of loans currently in foreclosure remains at an historic high, and this appears to be true for Travis County as well.

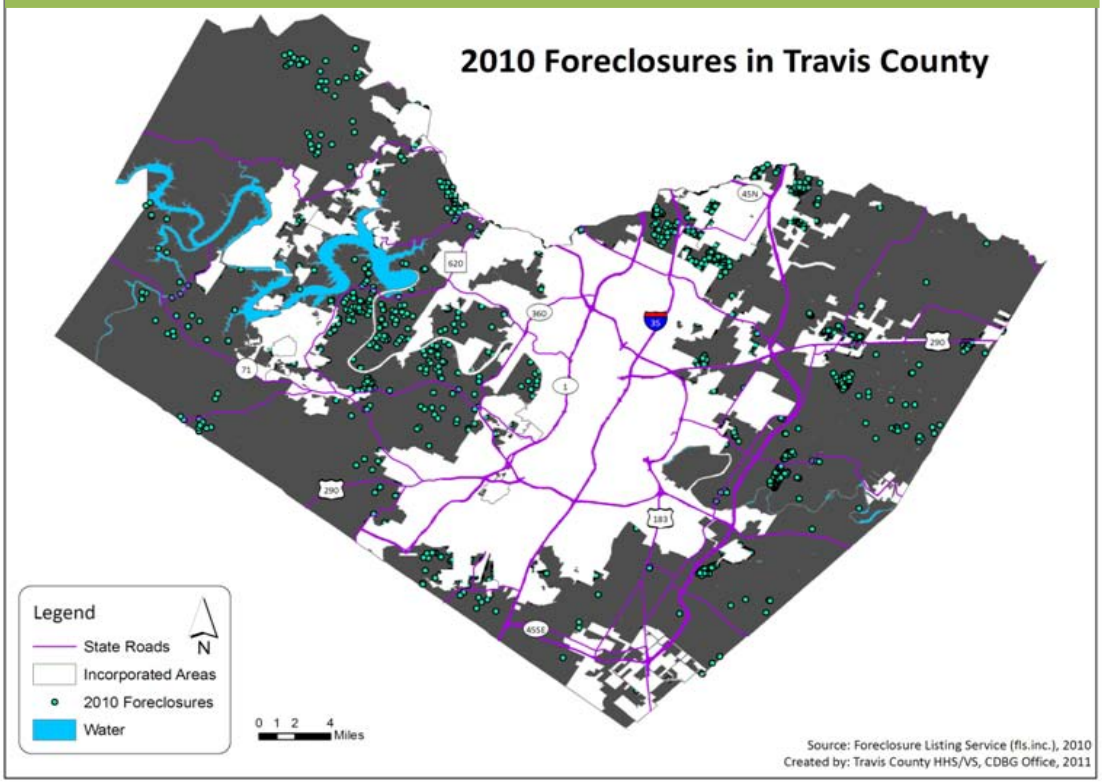
Figure 3.20: Estimated Foreclosures and Population by Geography



Source: Foreclosure Listing Service, Inc.

A review of unduplicated foreclosure postings (approximately 5,154) for 2010 indicates that a greater share of foreclosure activity is occurring in the outlying areas of Travis County (rather than in the urban core/City of Austin). While 36% of foreclosure postings are located outside of the City of Austin, only 26% of the population of Travis County lives in these areas. Map 3.2 shows the distribution of 2010 foreclosure postings in the unincorporated areas of the county.

Map 3.2: 2010 Foreclosures



PUBLIC HOUSING

The Housing Authority of Travis County (HATC) manages three public housing sites, a Section 8 Housing Choice Voucher Program, three Shelter Plus Care Projects and a Lease-Purchase program.

The three public housing sites have a total of 105 housing units and are located within the City of Austin. Additionally, HATC manages 33 units of Senior Housing in Manor, and 16 duplex units in Del Valle. The Housing Authority's affiliated entity, Strategic Housing Finance Corporation, is the general partner in three tax credit multifamily properties, including 208 units of Senior Housing in Pflugerville, 70 units of senior housing in Austin, and a 192 unit family property in Austin. No units are currently projected to be lost from inventory over the Consolidated Planning period.[xxxvi]

The Shelter Plus Care projects provides rental assistance for homeless people with chronic disabilities in the Austin-Travis County area. The program utilizes integrated rental housing and flexible and intensive support services to promote community tenure and independence.

In the unincorporated areas, HATC administers the Section 8 Housing Choice Voucher Program, assisting very low income, disabled and elderly families or individuals. HATC also operates a Lease-Purchase program, to provide homeownership opportunities for prospective homebuyers who can afford monthly mortgage payments, but do not have funds for a down payment and/or closing costs or the credit standing to qualify for a loan.

For a full HATC waiting list for Section 8 and Public Housing please refer to Appendix C.

Impediments to Fair Housing

HUD has a commitment to eliminate racial and ethnic segregation, physical and other barriers to persons with disabilities, and other discriminatory practices in the provision of housing. HUD extends the responsibility of affirmatively furthering fair housing to local jurisdictions through a variety of regulations and program requirements.

As an entitlement county receiving CDBG funds from HUD, Travis County must fulfill its fair housing responsibilities by developing an Analysis of Impediments (AI) to Fair Housing Choice and by taking actions to overcome the identified impediments. Given the County's limited history administering the grant (since October 2006), the complexities of conducting a thorough analysis, and the limited staff resources, the CDBG office of Travis County developed a preliminary analysis to lay the foundation for a more comprehensive analysis to be conducted by a consultant. The document is anticipated to be completed in December 2011.

The City of Austin conducted an Analysis of Impediments to Fair Housing Choice, published in February, 2005. Since much of the analysis conducted by the city used county level data, the impediments identified in this analysis can be expected to be true for other areas of the county, including the unincorporated areas. The identified impediments are the following:

- Lack of accessible housing to meet the need of the disabled community throughout the county
- Lack of affordable housing
- Discrimination of minorities in housing rental and sales market
- Misconception by property managers concerning family occupancy standards
- Predatory lending practices
- Disparity in lending practices
- Failure of mortgage lenders to offer products and services to very low income and minority census tracts people
- Insufficient financial literacy education
- Insufficient income to afford housing

In addition to the City of Austin's study, this Consolidated Plan has allowed the County to lay the foundation for a robust AI with the key issues identified in the unincorporated areas which include population shifts, foreclosures, and lack of housing for specific populations.

Foreclosures

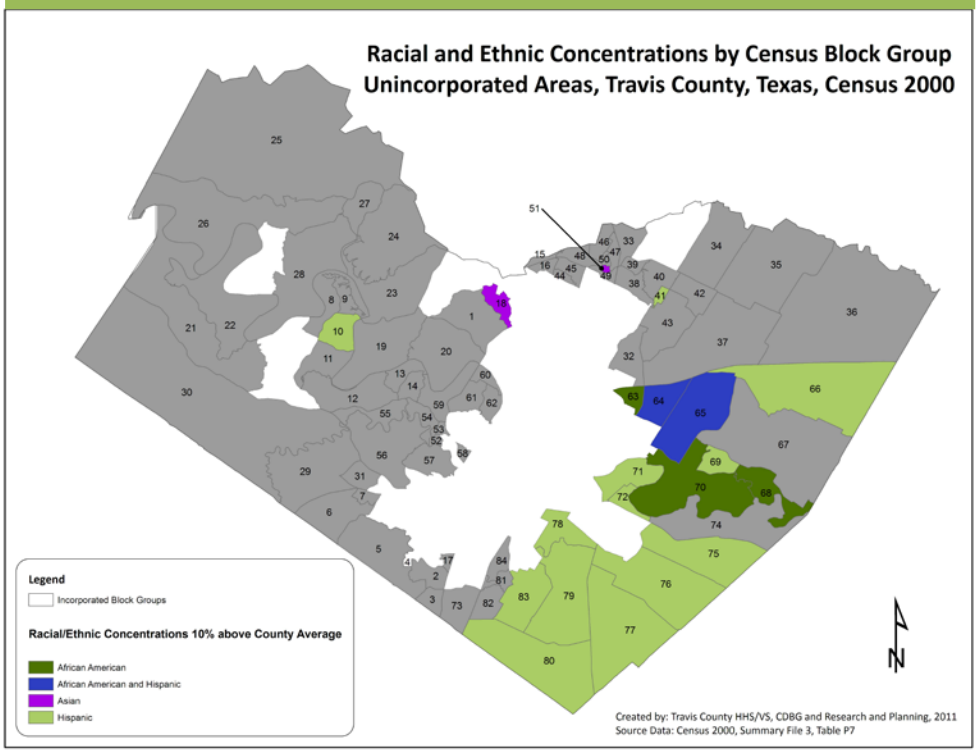
The new AI will address the factors associated with the disproportionate number of foreclosures occurring outside of the City of Austin, and how lending practices might be contributing to this phenomenon. For more information on foreclosures, please see the discussion above.

Racial and Ethnic Concentrations by Block Group

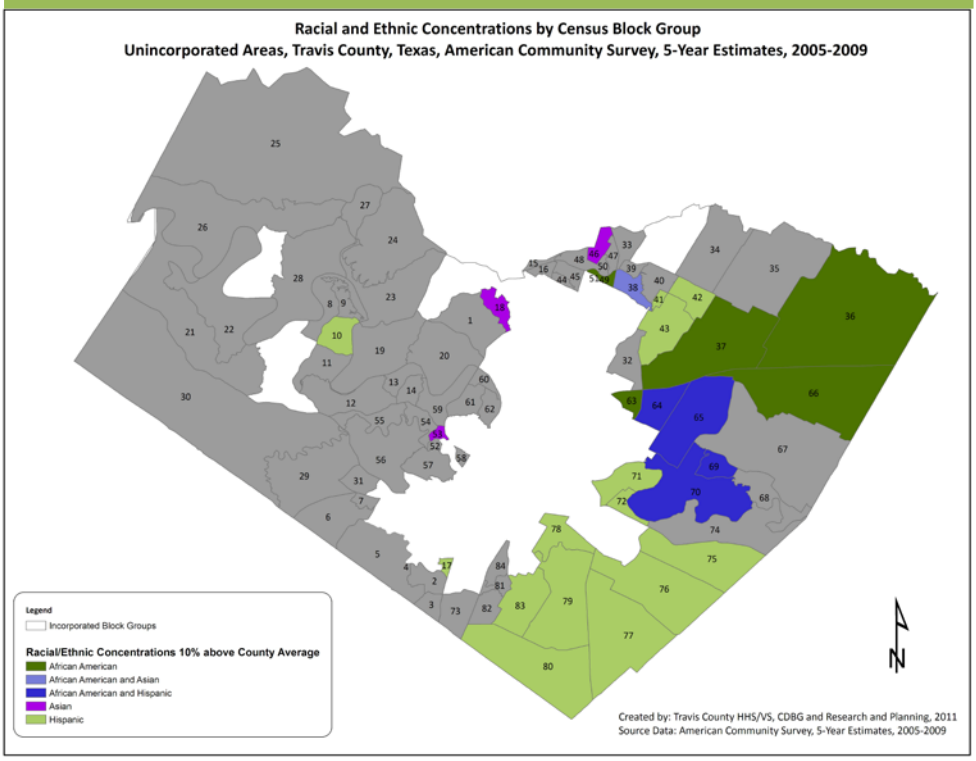
Analysis of racial and ethnic concentrations[ii] using the most current Census data has begun to give a better picture of changes occurring in the county. Maps 3.3 and 3.4 below, as well as maps 1.2 and 1.3 in the Community Profile, demonstrate a significant shift of African American populations from within the City of Austin to the Eastern suburbs. There also appears to be an increase in the concentration of Hispanic population in unincorporated eastern Travis County. A key goal of the new Analysis of Impediments will to determine the factors that are contributing to these shifts and the implications for fair housing in the unincorporated areas.

[ii] Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage points higher than the percentage for that population for the County as a whole.

Map 3.3: Racial and Ethnic Concentrations, 2000



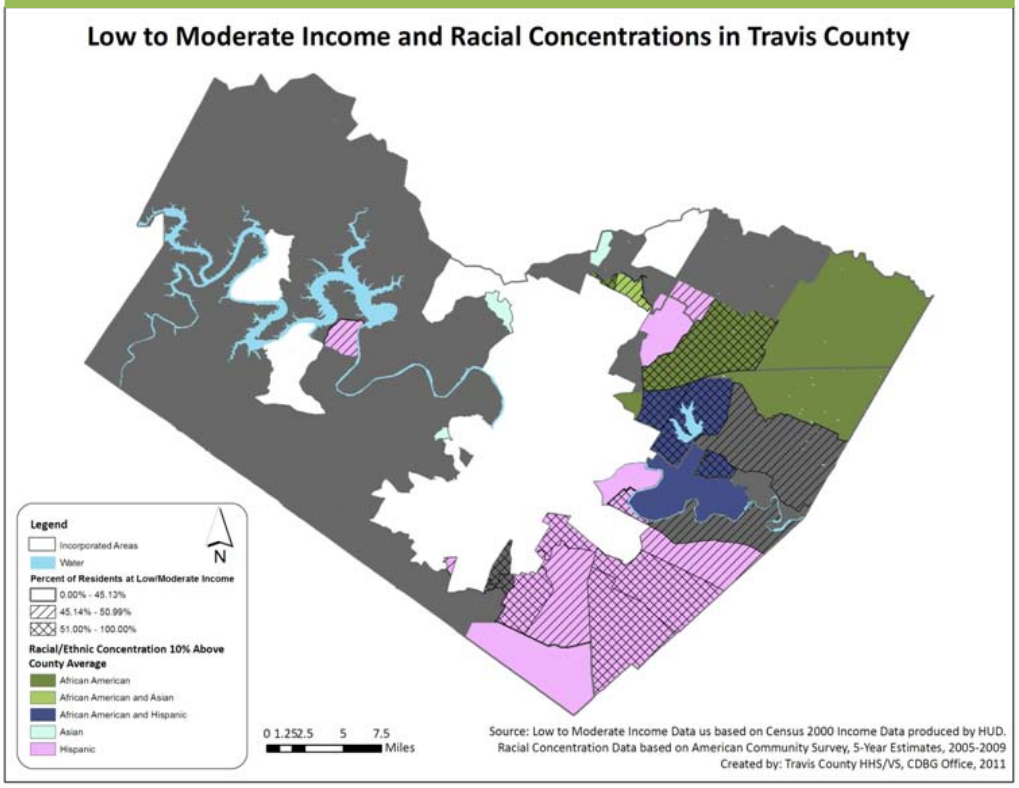
Map 3.4: Racial and Ethnic Concentrations, 2005-2009



Racial , Ethnic and Low to Moderate Income Concentration by Block Group

Map 3.5 shows the areas of racial and ethnic concentration[iii] as well as qualified low and moderate income block groups. The majority of the block groups with a concentration of racial and ethnic minorities also have a concentration of low to moderate income households; therefore, the new AI will also include analysis of how these factors interconnect with one another.

Map 3.5: Low to Moderate Income/Racial Concentrations



Barriers to Affordable Housing

Outlined below are the barriers to affordable housing identified through the needs assessment, housing market analysis, provider forum and surveys, consultations and public hearings.

Lack of Funding for Affordable Housing

Funding for affordable housing requires many different products to achieve the desired affordability levels needed in a community. Funding mechanisms including the HOME Investment Program, tax

[iii] Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage

credits, CDBG, FHA loans, and down-payment assistance – just to name a few – are key to increasing the affordable housing stock. Currently, Travis County does not receive a HOME formula allocation, which is a major funding source for many entitlement communities to develop affordable housing. Add to that weakening tax credit values, dwindling CDBG funds, and the tightened lending market, and one will find that developers of single family homes and multi-family housing have experienced difficulty maintaining previous development levels. It is traditionally these types of mechanisms that created the opportunity for affordable units and long term affordability. The reduction in access to funding along with a growing percentage of people with a cost burden and an ever widening gap of affordable rental units needed in the County, creates a significant barrier to affordable housing.

Land Costs

As discussed in the Housing Market Study above, land values in rural Travis County have steadily increased over the past decade. Though this trend has slowed with the decline of the housing market, land values in western Travis County remain strong enough to discourage the development of much-needed affordable housing.

Tight Credit Market

In the wake of the recession and collapse of the housing market, banks have significantly tightened credit requirements. While these tighter requirements were put in place to correct sub-prime lending practices that contributed to the foreclosure crisis, they also make it more difficult for some qualified buyers—particularly lower income homebuyers—to purchase a home or refinance an existing loan. This credit market also impacts a developer's ability to borrow funds to create rental housing. The Housing Market Study above highlights the marked reduction in permits in Travis County, and points to the difficulty that developers are experiencing to create new market rate rental housing – much less affordable units.

Building Codes, Zoning Provisions, Growth Restrictions and Fees

Currently, Travis County does not have any building codes, zoning provisions or growth restrictions in the unincorporated areas. This is largely a function of state statutes that place significant limits on the authority of counties to regulate or restrict development. While less restrictions, codes and provisions initially increase affordable development, it also increases the likelihood for substandard housing and other unsuitable living conditions throughout the unincorporated areas.

points higher than the percentage for that population for the County as a whole.

Environmental Regulations

Several state and federal regulations exist to protect the environment including the Endangered Species Act, the National Pollutant Discharge Elimination System and the Wetland regulations. Texas rules include regulations for the installation of septic systems and for development over the Edwards Aquifer. These regulations may increase costs for development, affecting affordability especially in the Western parts of Travis County where endangered species habitat and the Edward Aquifer are located.

Other factors affecting affordability

Though housing affordability is traditionally evaluated by the percentage of income required for housing costs, policy makers and planners are increasingly considering the impact that housing location has on the overall affordability for a household. This is a particularly useful framework for considering affordability in the unincorporated areas of Travis County, where housing prices may be lower but other factors may be considerably more expensive.

- **Transportation**

  Transportation costs are a major component of household expenditures. Residents of the unincorporated areas generally must travel farther for work, school and shopping, and have less access to public transit options. As a result, it is likely that residents of the unincorporated areas have higher transportation costs than residents of more densely developed urban neighborhoods.

- **Infrastructure**

  Many parts of the unincorporated areas lack existing water and wastewater infrastructure and/or maintained roads (for a detailed discussion see the Non-Housing Needs section below.) The costs of installing necessary infrastructure would make a property unaffordable to an individual or an affordable housing nonprofit developer.

- **Utility Costs**

  The cost of utilities in the unincorporated areas varies, depending on the provider of the service in a given area. Based on input received through the social work program and resident engagement, monthly utility bills often represent a burden to very low-income households.

KEY FINDINGS HOUSING MARKET ANALYSIS

Between 2000 and 2009, the distribution of the value of the homes in Travis County shifted towards higher priced homes. While 54% of housing units were valued between $50,000-$149,999 in 2000, only 29% of units fell in this range in 2009.

Homes sales in the Austin MLS area have slowed substantially since 2006, when they reached a high of over 30,000 annual sales. In 2010, 19,858 annual sales were made—a level comparable to sales in 2003. Similarly, in 2010 there were 6.6 months of housing inventory, compared to 3.6 months of inventory in 2006.

The average sales price for homes in the Austin MLS has not declined significantly with the slowdown of the housing market.

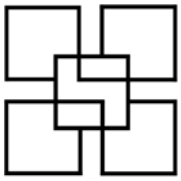
There were 8,131 foreclosure postings in Travis County in 2010, an increase of 75% since 2008. Based on the most recent data available, foreclosure risk remains at high levels.

A greater share of foreclosure activity is occurring in the outlying areas of Travis County (rather than in the urban core/City of Austin).

Public Housing

The Housing Authority of Travis County (HATC) manages three public housing sites, a Section 8 Housing Choice Voucher Program, three Shelter Plus Care Projects and a Lease-Purchase program.

No public housing units are scheduled to be lost from inventory during the consolidated planning period.



HOUSING NEEDS ASSESSMENT

The following section assesses the housing problems faced by residents of Travis County. A variety of data sets are used including U.S. Census data and a special tabulation of Census data prepared by the U.S. Department of Housing and Urban Development (HUD), that looks at data across a variety of income levels. The service area for the Travis County CDBG Program is the unincorporated areas of the county. Whenever possible, data is isolated to look only at populations in the unincorporated areas, however, in many cases, data sets are available only at the county level. For detailed information on data sets used and how the unincorporated areas are isolated please refer to Appendix A.

Housing problems are defined as a household having any one of the following: a cost burden greater than 30% of income, overcrowding and/or housing without complete kitchen or plumbing facilities. In total, 139,860 or 38% of households in Travis County have at least one housing problem.[xxxvii] Very low income and low income households[iv] face housing problems at the highest rates: Eighty five percent of very low income households and 82% of low income households face at least one housing problem.[xxxviii] By comparison, 46% of moderate income households face one or more housing problem.[xxxix]

Figure 3.21: Travis County Households With a Housing Problem, by Income

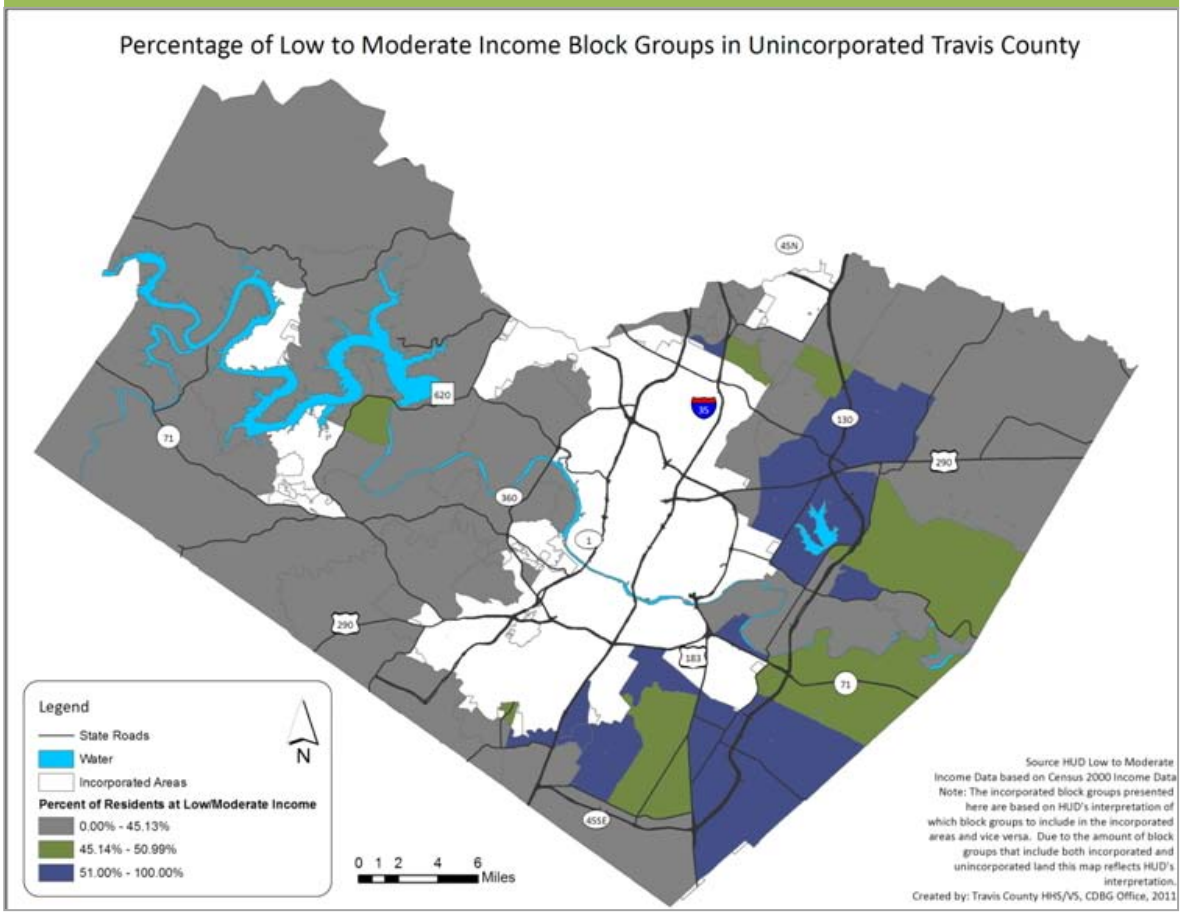
	Total Number of Households in each Category	Number of Households with any Housing Problem	Percent with Any Housing Problem
Very Low Income Household	51,965	44,225	85%
Low Income Household	43,005	35,245	82%
Moderate Income Household	65,405	30,340	46%
Household Income > 80% AMI	208,205	30,050	14%
Total Households	368,580	139,860	38%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

[iv] Very Low Income households are defined as earning less than 30% of Area Median Income (AMI); Low Income households are defined as earning between 30% and 50% of AMI; Moderate Income Households are defined as earning between 50% and 80% AMI. AMI is calculated annually by the U.S. Department of Housing and Urban Development.

Map 3.6 shows the distribution of low and moderate income households throughout Travis County. The highest concentrations fall in the eastern portion of the county, with one concentrated block group in the western portion of the county.

Map 3.6: Low to Moderate Income Households



Having a cost burden is the most prevalent housing problem for Travis County households. Of the 139,860 households that report having a housing problem, 130,000 households face a cost burden or severe cost burden.[xl]

Figure 3.22: Travis County Households with a Housing Cost Burden, by Household Income

	Number of Households with Moderate Cost Burden	Percent with Moderate Cost Burden	Number of Households with Severe Cost Burden (greater than 50%)	Percent with Severe Cost Burden (greater than 50%)	Total Number of Households
Very Low Income Household	5,405	10%	38,260	74%	51,970
Low Income Household	19,895	46%	13,415	31%	43,005
Moderate Income Household	20,870	32%	6,390	10%	65,405
Household Income > 80% AMI	22,740	11%	3,025	1%	208,205
Total Households	68,910	19%	61,090	17%	368,585

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Very low-income households are most likely to face a severe cost burden, with 74% of these households paying more than 50% of income towards housing costs.[xli] Among low-income households, 46% are cost burdened and another 31% are severely cost burden.[xlii]

Figure 3.23: Travis County Households with a Housing Problem, Renter and Owner-Occupied Households, by Income

	Renter			Owner		
	Total Number of Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem	Total Number of Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem
Very Low Income Household	39,550	33,740	85%	12,415	10,485	84%
Low Income Household	29,765	25,730	86%	13,240	9,515	72%
Moderate Income Household	39,705	15,920	40%	25,700	14,420	56%
Household Income > 80% AMI	60,015	5,185	9%	148,190	24,865	17%
Total Households	169,035	80,575	48%	199,545	59,285	30%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Renter households are more likely than Owner Occupied Households to encounter a housing problem. Nearly half (48%) of all Renter households face a housing problem, contrasted with a third of Owner households.[xliii] This is in part because low and very low income households are more highly represented among renter households (see Figure 3.23 above).

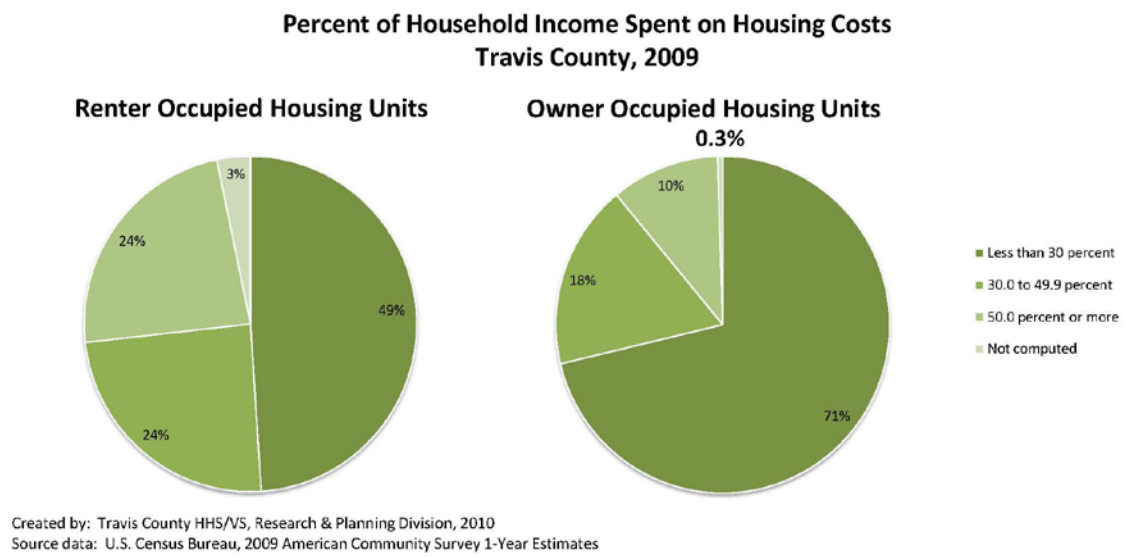
Cost Burden for Renters and Owners

Owners are in the slight majority in Travis County's housing market (52% of occupied housing units are owner occupied, 48% are renter occupied).[xliv] This owner-occupancy rate is slightly lower than that of the state (64%) and that of the nation (66%).[xlv] Although owner costs skew higher than renter costs,[xlvi] renter incomes tend to be lower than owner incomes. The difference is striking: Travis County's owner-occupied median household income is $80,285, while the renter-occupied median household income is $35,723.[xlvii]

A large percentage of both renters and owners in Travis County experience a housing cost burden.[xlviii] However, the percent of households that are cost burdened is much higher among renters than

owners, as illustrated in the chart below: 48% of renter households in Travis County spend 30% or more of their income on rent, and about one quarter (24%) of them spend at least half of their income on rent.[xlix] Comparatively, 28% of owner households spend 30% or more of their income on housing costs and 10% spend at least half.[l]

Figure 3.24: Percent of Household Income Spent on Housing Costs



Utility Costs

Utility costs related to housing can impact cost burden and affordability as well. Recent Austin Energy data suggests a need for assistance in meeting utility costs. Austin Energy's Customer Assistance Financial Support Program received 17,028 duplicated requests for utility assistance in 2010, a 13% increase from the 15,014 requests received in 2009 and nearly double the 8,578 requests received in 2008.[li] The number of deferred payment agreements (DPAs) established for Austin Energy customers also rose slightly between 2009 (144,450 DPAs) and 2010 (153,751 DPAs), continuing the trend of a growing number of DPAs established each year (103,235 DPAs in 2007 and 137,336 DPAs in 2008).[lii]

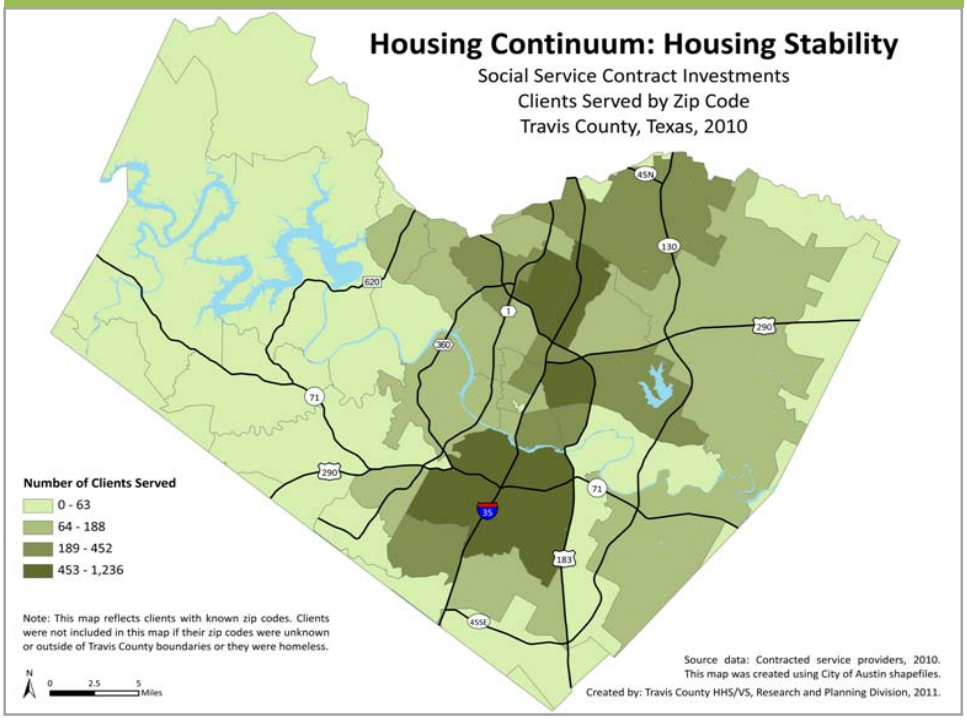
While this information demonstrates utility assistance need primarily in the City of Austin, customers for other utility providers, such as TXU and Bluebonnet, are likely experiencing the same increased need for utility assistance.

Travis County HHS/VS General Fund Investments

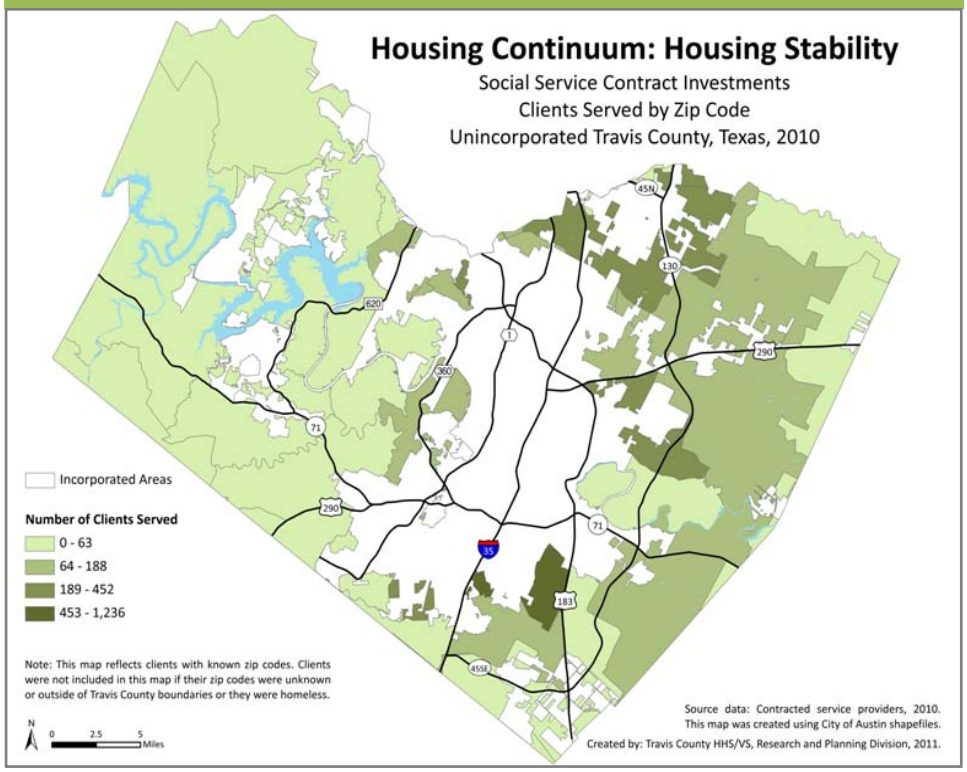
The County invests in a variety of programs to support housing stability which include utility assistance, rent/mortgage assistance, and tenant - landlord mediation and legal assistance. These programs are funded through grant sources or General Fund and target the issue of housing stability and cost burden from different angles. Rent and utility assistance programs vary from one-time assistance to stabilize households for 30 days, to longer term assistance to support households for up to 12 months.

The maps below show the distribution of clients served by General Fund social service contract investments in housing stability in Contract Year 2010 (Map 3.7 throughout the county, and Map 3.8 in the unincorporated areas alone.) The majority of clients served were in the City of Austin. Less than 9 percent of clients receiving housing stability related services were in the unincorporated areas, primarily in the eastern parts of the county.[liii]

Map 3.7: Social Service Contract Investment, Housing Stability



Map 3.8: Social Service Contract Investment, Housing Stability, Unincorporated Areas



Disproportionate Need, Race and Ethnicity

Disproportionately greater need exists when the percentage of persons in a category of need, who are members of a particular racial or ethnic group, is at least ten percentage points higher than the percentage of persons in the category as a whole. Among Owner Households, a disproportionate percentage of Hispanic and African American Households have a housing problem, at 42% and 40% respectively, compared to 30% for the County as a whole. [liv] Among Renter Households, the percentage of households facing a housing problem is roughly comparable across all Racial/Ethnic categories with one exception: within the Racial/Ethnic categories, "Other" (which includes Pacific Islander, American Indian, and Other Races) Renter Households earning less than 30% Median Family Income, shows a disproportionate need.[lv]

Figure 3.25: Travis County Households with a Housing Problem by Race and Hispanic Origin, Owner Occupied Households

	Hispanic	Black	White	Asian	Other	All Households
Very Low Income Household	89%	76%	82%	87%	91%	84%
Low Income Household	72%	74%	71%	77%	82%	72%
Moderate Income Household	57%	65%	55%	58%	38%	56%
Household Income > 80% AMI	21%	20%	15%	23%	22%	17%
Total Households	42%	40%	25%	32%	32%	30%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

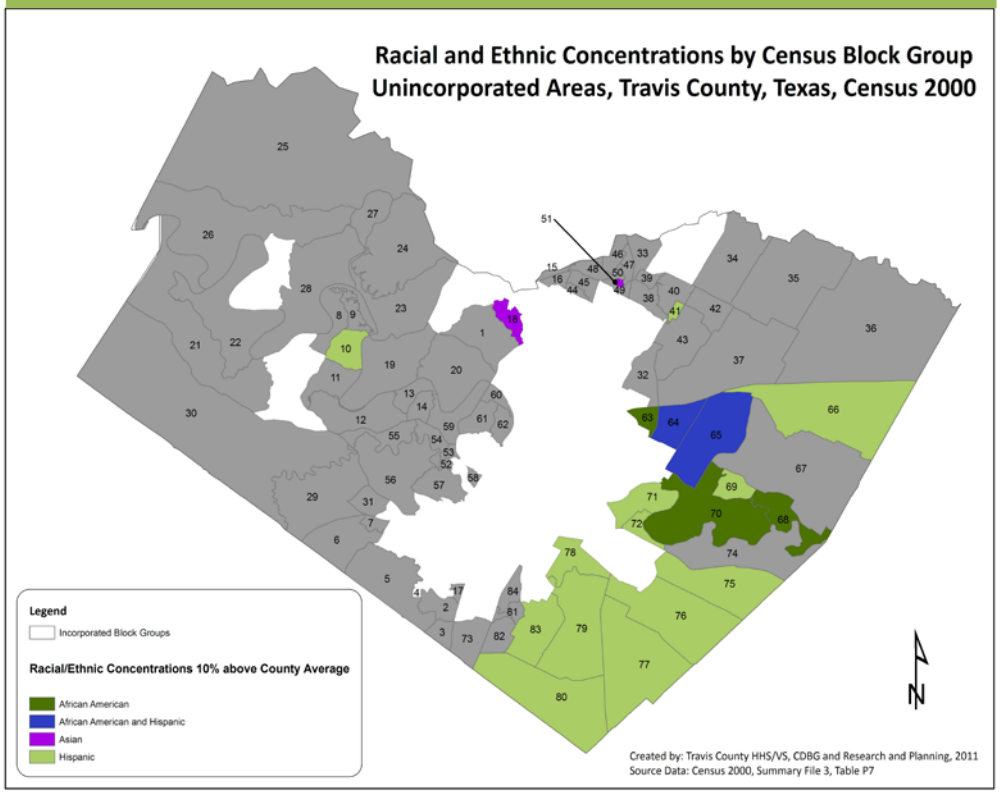
Figure 3.26: Travis County Households with a Housing Problem by Race and Hispanic Origin, Renter Households

	Hispanic	Black	White	Asian	Other	All Households
Very Low Income Household	87%	84%	85%	80%	97%	85%
Low Income Household	85%	79%	90%	94%	67%	86%
Moderate Income Household	38%	27%	46%	28%	36%	40%
Household Income > 80% AMI	13%	3%	8%	5%	3%	9%
Total Households	54%	51%	44%	46%	44%	48%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-

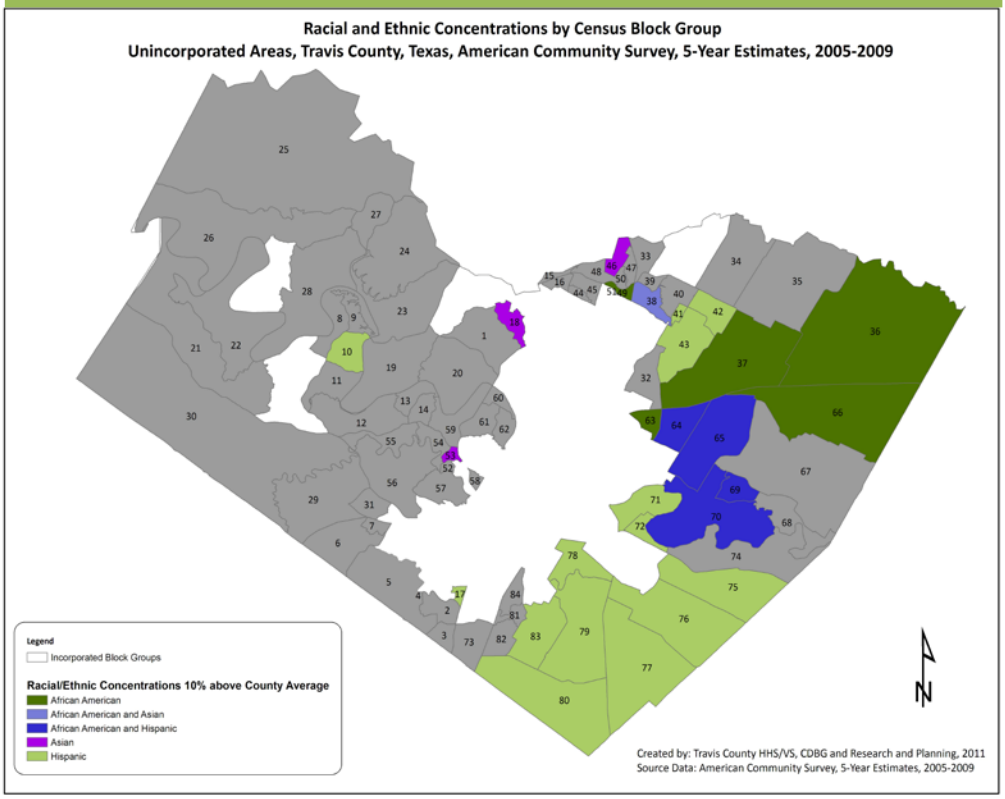
Map 3.9 and Map 3.10 show block groups with disproportionate concentrations[v] of one or more racial or ethnic groups in the unincorporated areas of the county. For comparison purposes both Census 2000 data and the more current ACS 2005-2009 data have been mapped. Most areas of concentration are on the eastern side of the county, with a concentration of African American households in the northeast and a concentration of Hispanic households in the southeast. There is also a pocket of concentration of Hispanic households in the western part of the county. Concentrations of both Hispanic and African American households overlap in the central east part of the county. There are a scattering of block groups adjacent to incorporated areas of the County with concentrations of Asian households. Maps 3.11-3.14 show the percentages of individual groups in the unincorporated areas of the county.

Map 3.9: Racial and Ethnic Concentrations, 2000

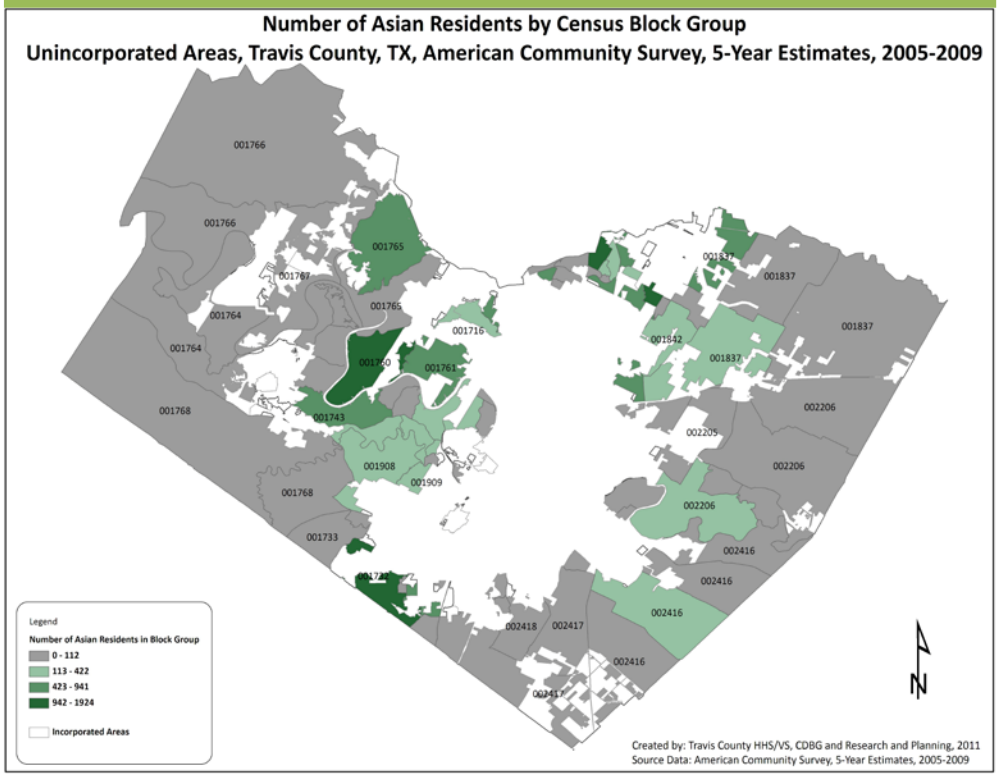


[v] Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage points higher than the percentage for that population for the County as a whole.

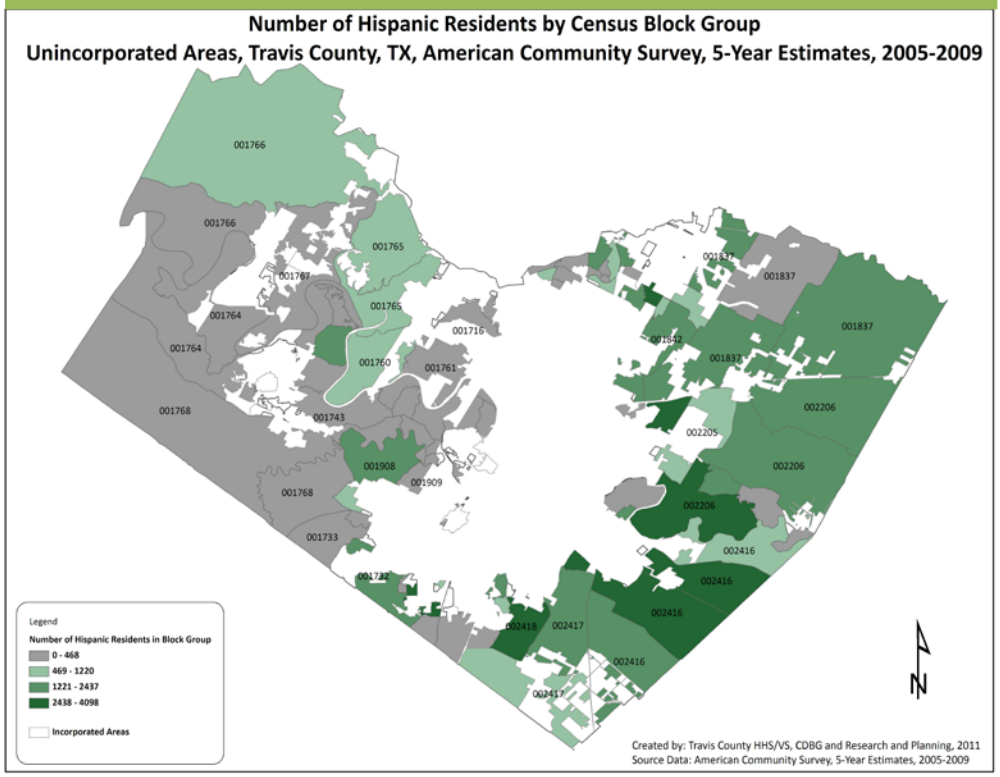
Map 3.10: Racial and Ethnic Concentrations, 2005-2009



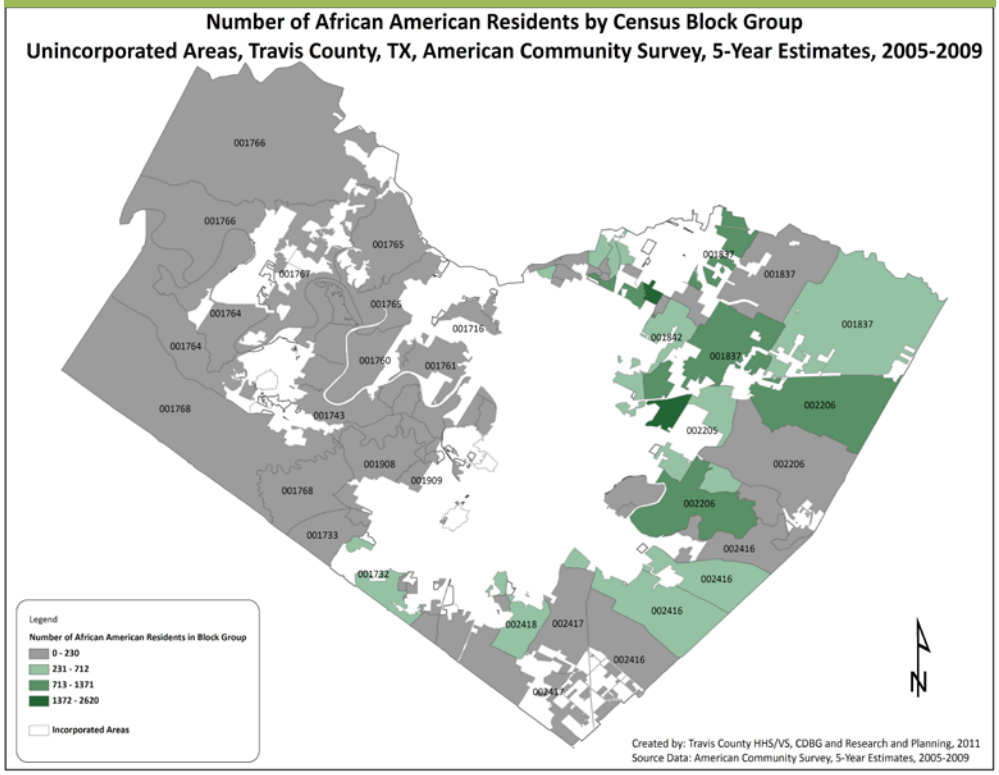
Map 3.11: Asian Residents, 2005-2009



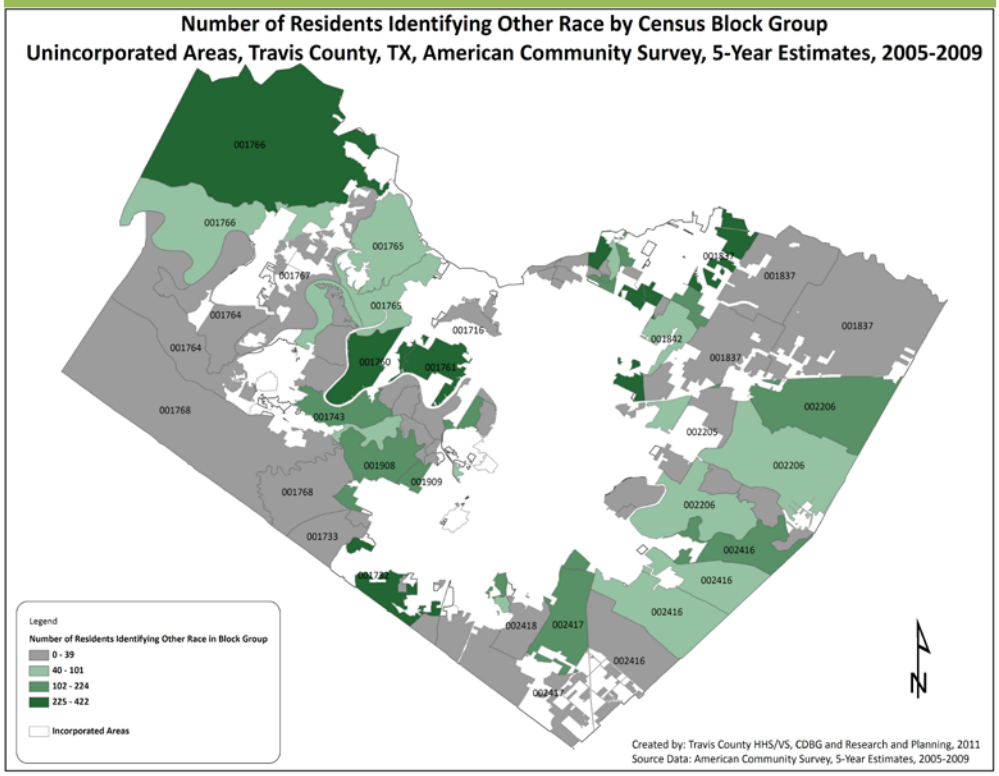
Map 3.12: Hispanic Residents, 2005-2009



Map 3.13: African American Residents, 2005-2009



Map 3.14: Other Race Residents, 2005-2009



Substandard Housing

Substandard housing can be defined as housing that lacks complete plumbing or kitchen facilities; has lead-based paint present; is overcrowded; or is not maintained to ensure the health and safety of residents as outlined in HUD's Housing Quality Standards. Any housing unit that does not have one of the conditions listed above can be considered standard.

A complete count of substandard housing units would require a unit by unit inspection, but an indicator of substandard housing collected by the U.S. Census Bureau is whether a housing unit has complete kitchen or plumbing facilities, as summarized in Figure 3.27 below.[lvi]

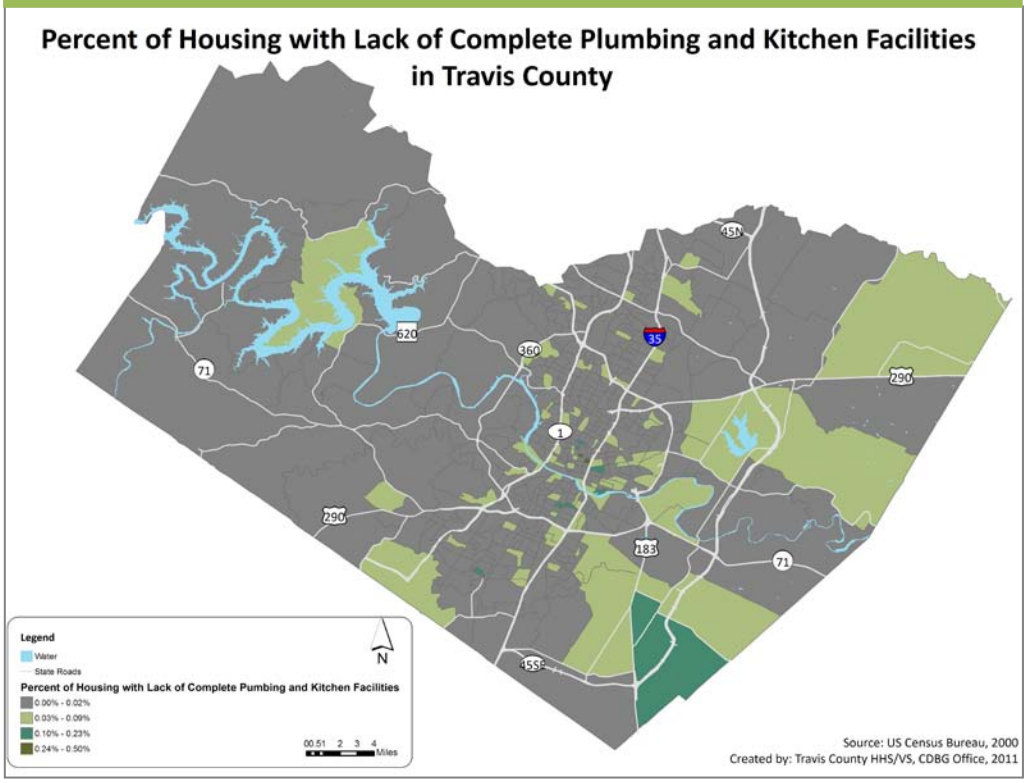
Figure 3.27: Travis County Households lacking complete Kitchen or Plumbing Facilities

	Renter		Owner	
	Number of Households	Percent of Households	Number of Households	Percent of Households
Very Low Income Household	695	1.8%	165	1.3%
Low Income Household	195	0.7%	70	0.5%
Moderate Income Household	150	0.4%	395	1.5%
Household Income > 80% MFI	445	0.7%	535	0.4%
Total Households	1,485	0.9%	1,165	0.6%

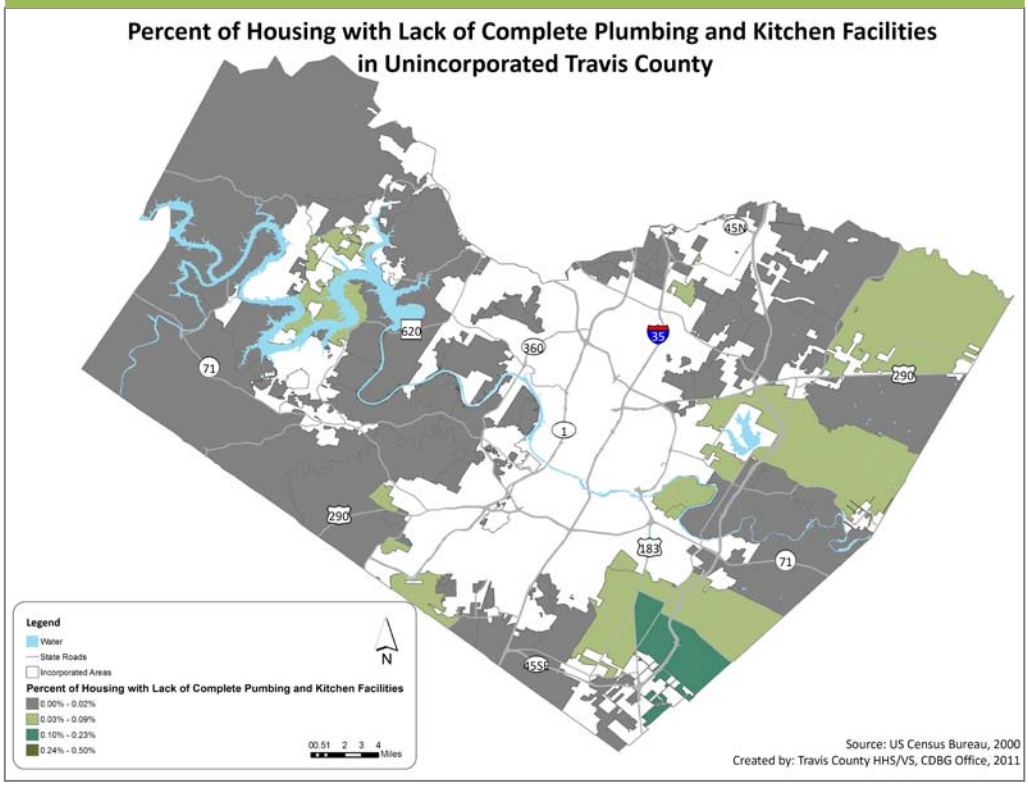
Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

The problem of substandard housing is likely more prevalent in the unincorporated areas of Travis County, where buildings are not subject to municipal housing codes. Map 3.16 shows the percentage of these units throughout the unincorporated areas, with concentrations primarily in the eastern parts of the county. Though a limited number of units in the county lack plumbing and kitchen facilities, recipients of the home based case management project, funded through CDBG, have identified the need for home repair services and among this population there may be a higher need than for residents of the county as a whole. Currently, there are 25 households on the waiting list for CDBG-funded home repair services.

Map 3.15: Substandard Housing



Map 3.16: Substandard Housing, Unincorporated Areas



Overcrowding

Sufficient housing refers to a housing unit that provides enough space for the number of occupants, without exceeding unit capacity. Overcrowding is defined as 1.01 or more persons per room (excluding kitchens and bathrooms.) Most households in Travis County are not overcrowded. Among those households that are overcrowded, more renter households face this problem than owner occupied households (5.8% versus 2.2%).[lvii]

Figure 3.28: Occupants per Room by Homeownership in Travis County

	Renter occupied		Owner occupied	
	Total	**Percent**	**Total**	**Percent**
0.50 or less occupants per room	113,305	63.8%	151,787	74.9%
0.51 to 1.00 occupants per room	54,123	30.5%	46,215	22.8%
1.01 to 1.50 occupants 1.02 per room	7,359	4.1%	3,817	1.9%
1.51 to 2.00 occupants per room	2,136	1.2%	456	0.2%
2.01 or more occupants per room	736	0.4%	277	0.1%
Total	177,659	100.0%	202,552	100.0%

Source: U.S. Census Bureau, 2005-2009 American Community Survey

African American, Asian and White households all face overcrowding at approximately the same levels, with close to 3% of households overcrowded for each of these groups.[lviii] Hispanic households (which can be of any race) face overcrowding at a much higher rate than the county as a whole, at 13.7% compared to 4.0% for the county as a whole.[lix]

Figure 3.29: Occupants per room, by Race and Ethnicity

	1.00 or less occupants per room	1.01 or more occupants per room	Percent Overcrowded
White Alone	268,369	7,195	2.7%
Black Alone	30,477	852	2.8%
American Indian or Alaska Native Alone	1,731	33	1.9%
Asian Alone	18,383	648	3.5%
Native Hawaiian or Other Pacific Islander	245	39	15.9%
Some Other Race	40,390	5,872	14.5%
Two or More Races	5,835	142	2.4%
Total	365,430	14,781	4.0%
Hispanic, any race	82,069	11,241	13.7%

Source: U.S. Census Bureau, 2005-2009 American Community Survey

Large Families

No data tabulation is available showing the number of large family households (five or more members) facing overcrowding. However, large related families experience housing problems at much higher rates than all Travis County households. Eighty percent of large family renter households (10,030 households) and 42% of large family owner households (8,905 households) experience one or more housing problems (compared to 48% and 30% of all renter and owner households respectively)[lx]. Since large family households face housing cost burdens at approximately the same percentages as all renter and owner-occupied households (49% and 29% for large families compared to 48% and 28% for all households)[lxi] it stands to reason that the other housing problem facing large families is probably overcrowding.

Lead Based Paint

Lead was banned from residential paint in 1978, prior to which it was a major ingredient in most interior and exterior oil-based house paint. Housing built before 1978, therefore, may present a lead hazard if any coat of paint contains lead. The older the home, the more likely it is to contain lead based paint. Eighty-three percent of private housing and 86% of public housing built prior to 1980 contain some lead-based paint. [lxii]

House paints peel, chip, chalk and crack as they deteriorate. Exterior paints can contaminate soil, and interior paints can contaminate dust when dry scraped or sanded or when paint surfaces rub together. Young children most frequently become exposed by inadvertently ingesting dust or soil containing lead through the course of normal play and hand-to-mouth activities, or during the remodeling or the repair of older homes. Small children may also be exposed to lead by touching or chewing on high-use surfaces such as windows, doors, stairs, porches and fences. Older plumbing fixtures, painted toys and furniture, and lead-glazed ceramic ware or pottery are less common sources of lead hazards found in homes.

Lead is poisonous and exposure is hazardous to anyone, but children ages six and younger are at the highest risk, because their bodies are growing rapidly, and because they tend to put things in their mouths. For these children, low-level exposure to lead can cause nervous and kidney system damage, reduction in IQ, reading and learning disabilities, increased hyperactivity and behavioral problems, poor muscle coordination, decreased muscle and bone growth, and hearing damage. High-level exposure for children can cause seizures, unconsciousness, and death. For adults exposed to lead, effects can include increased chance of illness during pregnancy, harm to a fetus, fertility problems in men and women, high blood pressure, digestive problems, nerve disorders, memory and concentration problems, and muscle and joint pain.[lxiii]

Lead poisoning affects children of every demographic group. Low-income families, however, are disproportionately affected. Housing that has not been adequately maintained is potentially the most hazardous to young children due to the likelihood of chipping, peeling, or flaking paint. Much of the older housing stock available to low-income families is likely to be in deteriorated condition.

According to Census data, 161,762 or 39% of the housing units in Travis County were built prior to 1980, and therefore at risk of containing lead based paint. [lxiv] Most of these older housing units in Travis County are located within city or town limits. Map 3.17 and Map 3.18 show the concentration of older housing units by neighborhood block group, for the whole county and the unincorporated areas alone. The highest concentrations of housing stock built before 1980 are located in City of Austin with the exception of a few block groups in southern Travis County.

Figure 3.30: Travis County Housing Units, by Year Structure Built

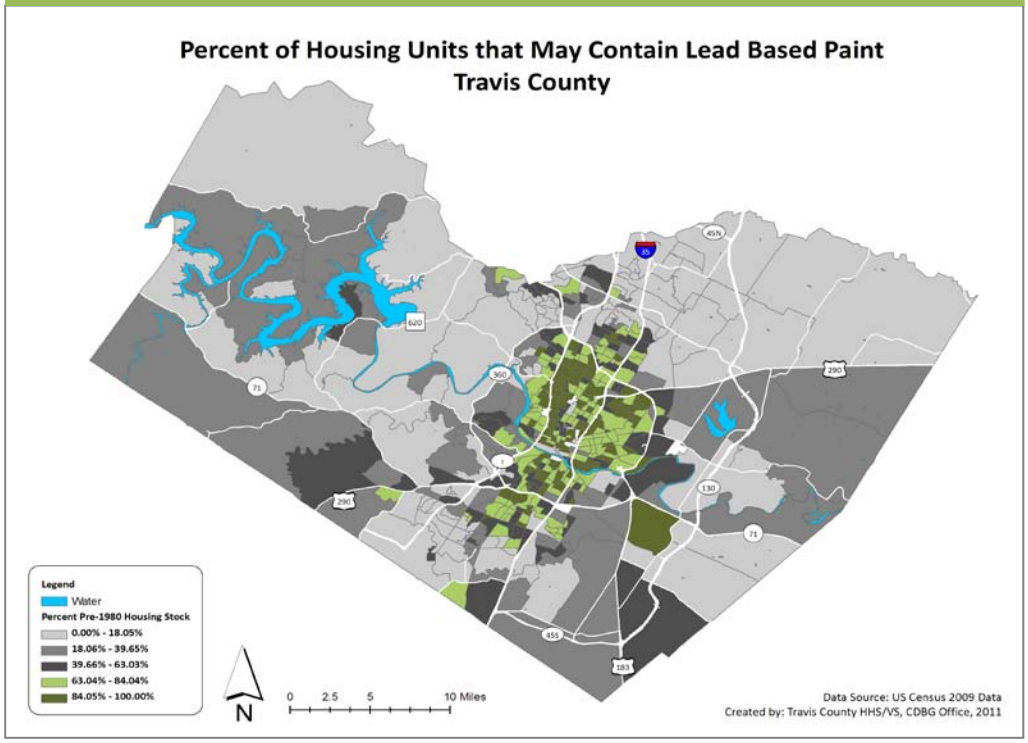
Year Built	Number of Units
Built 2005 or later	24,812
Built 2000 to 2004	62,183
Built 1990 to 1999	78,206
Built 1980 to 1989	89,079
Built 1970 to 1979	79,427
Built 1960 to 1969	36,260
Built 1950 to 1959	23,167
Built 1940 to 1949	12,032
Built 1939 or earlier	10,876
Total	416,042

Source: U.S. Census Bureau, 2005-2009 American Community Survey

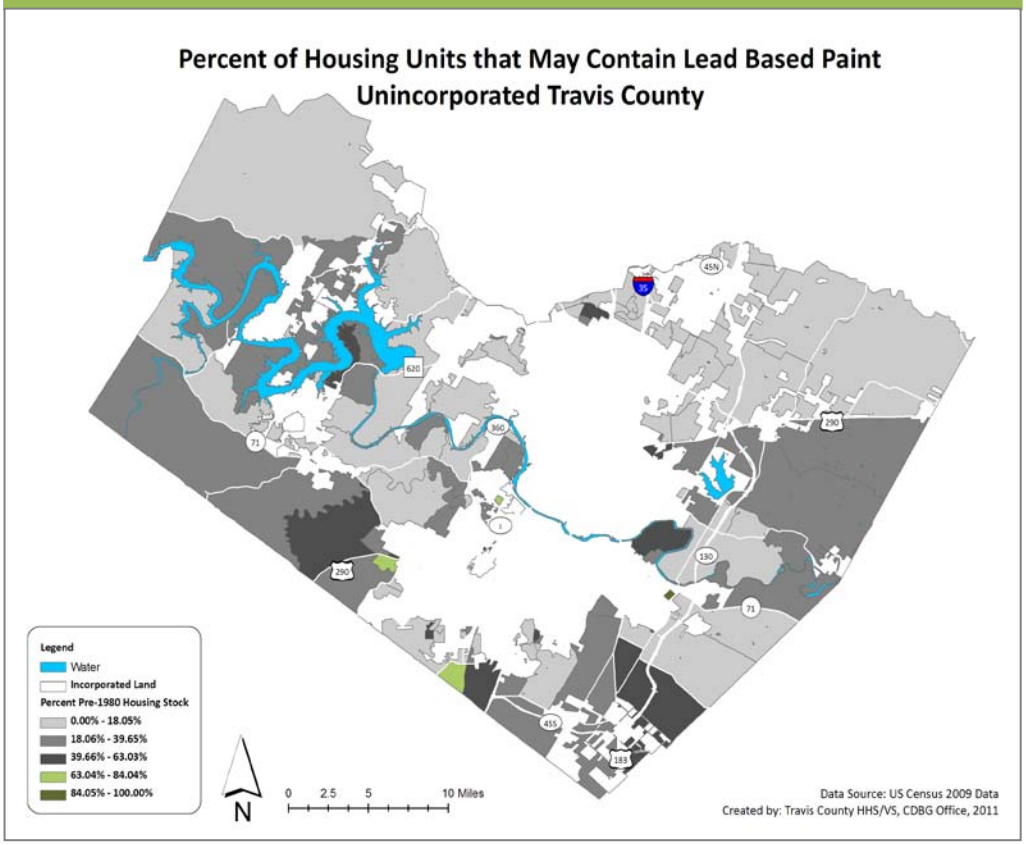
Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects, homebuyer assistance projects and other projects as appropriate.

Additionally HHS/VS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional lead exposure are made.

Map 3.17: Housing Units Containing Lead Based Paint



Map 3.18: Housing Units Containing Lead Based Paint, Unincorporated Areas



KEY FINDINGS HOUSING NEEDS

Very low income and low income households in Travis County face housing problems at the highest rates: Eighty five percent of very low income households and 82% of low income households face at least one housing problem.

Cost burden is the most prevalent housing problem faced by Travis County Households. Very low-income households are most likely to face a severe cost burden, with 74% of these households paying more than 50% of income towards housing costs.

Renter households are more likely than Owner Occupied Households to encounter a housing problem. Nearly half (48%) of all Renter households face a housing problem, contrasted with a third of Owner households.

Less than 9 percent of clients receiving housing stability related services through Social Service Contract Investments were in the unincorporated areas, primarily in the eastern parts of the county.

A disproportionate percentage of Hispanic and African American Owner Households have a housing problem, at 42% and 40% respectively, compared to 30% for the County as a whole.

Hispanic households (which can be of any race) face overcrowding at a much higher rate than the county as a whole, at 13.7% compared to four percent.

Thirty-nine percent of housing units in Travis County were built before 1980, and therefore at risk of containing lead based paint. A limited number of these units are located in the unincorporated parts of Travis County.

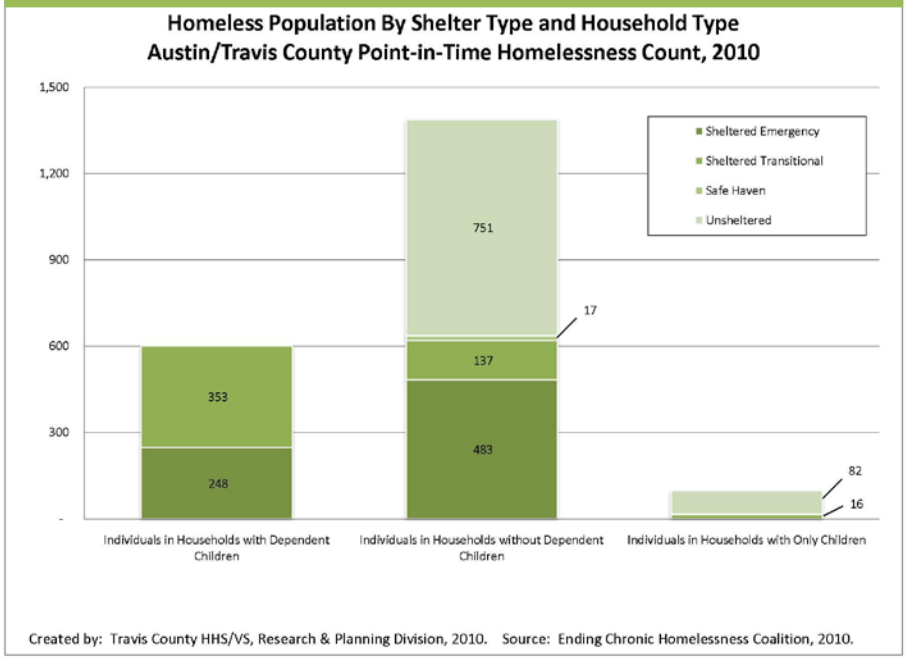
HOMELESS NEEDS ASSESSMENT

The Ending Community Homelessness Coalition (ECHO) in Austin/Travis County, defines what it means to be homeless as:

> An individual living outside or in a building not meant for human habitation or which they have legal right to occupy, in an emergency shelter, or in a temporary housing program which may include a transitional and supportive housing program if habitation time and limits exist.[lxv]

The primary causes of homelessness in the U.S. are poverty and the lack of affordable housing. Some other major factors that can contribute to homelessness include: economic factors such as insufficient income or loss of employment, domestic violence, mental illness, and substance abuse. Homelessness can be short-term or long-term, or even a chronic condition.[lxvi]

Figure 3.31: Homeless Population by Shelter and Household Type



The 2010 Annual Homelessness Count[vi] provided a point-in-time snapshot of the Austin area homeless population, at a total of 2,087 homeless individuals, 60% of whom were sheltered (either emergency,

[vi] The Austin/Travis County homeless count was conducted on February 2, 2010, postponed from the original date of January 28, 2010 due to severe weather. The final count resulted in decreases across most of the categories counted in the survey. This could have been due to setting the rescheduled count date at the beginning of the month rather than the end, increased housing options in the community in 2010, and/or an undercount resulting from the lower number of volunteers

transitional, or Safe Haven),[vii] and 40% of whom were unsheltered. Over one-quarter (29%) of the homeless population is comprised of individuals in households with dependent children, while about two-thirds (66%) are individuals in households without dependent children. The remaining 5% are individuals in households with only children.[lxvii]

The 2010 count also found that almost half (982 or 47%) of the homeless population was chronically homeless.[viii] The following subpopulations[ix] were also counted: people with severe mental illness (622 or 30%), chronic substance abusers (533 or 26%), victims of domestic violence (443 or 21%), veterans (280 or 13%), people with HIV/AIDS (157 or 8%), and unaccompanied youth (98 or 5%).[lxviii] The coexistence of two or more of these issues for many homeless individuals is part of what makes homelessness a very complex issue to address, requiring a spectrum of services and interventions.

It should also be noted that there are individuals without permanent housing who do not fall within traditional definitions of homelessness and who may not be included in the point-in-time count (for example, families who have lost their homes but are residing with friends or relatives). Therefore the point-in-time number shows us a snapshot of the community, but may not demonstrate the full picture of homelessness needs.

Available data shows that a disproportionate percentage of Sheltered Homeless persons in Austin/Travis County in the period October, 2009 to September, 2010, were African American. While approximately 8% of the total population of Travis County is African American, from 24% to 38% of shelter populations is African American. The percentages of other sheltered populations are more in line with the total composition of the County, though a high percentage of families in Permanent Supportive Housing are Hispanic.

available on the rescheduled date.

[vii] Safe Haven is a HUD Supportive Housing Program that serves hard-to-reach homeless persons with severe mental illness and other debilitating behavioral conditions who are on the street and have been unable or unwilling to participate in housing or supportive services. For more information see: http://www.hud.gov/offices/cpd/homeless/library/shp/index.cfm.

[viii] According to the federal definition of chronic homelessness used by the U.S. Department of Housing and Urban Development, which defines a chronically homeless person as: "Either (1) an unaccompanied homeless individual with a disabling condition who has been continuously homeless for a year or more, OR (2) an unaccompanied individual with a disabling condition who has had at least four episodes of homelessness in the past three years." For the chronically homeless, "homeless" is defined as: "A person sleeping in a place not meant for human habitation (e.g. living on the streets, for example) OR living in a homeless emergency shelter." (Source: *Defining Chronic Homelessness: A Technical Guide for HUD Programs*, published September 2007 by the U.S. Department of Housing and Urban Development.)

[ix] Subpopulations refer only to adults and unaccompanied youth (not dependent children).

Figure 3.32: Select Demographic Characteristics of Sheltered Homeless Persons, Austin/Travis County, 10/2009-9/2010

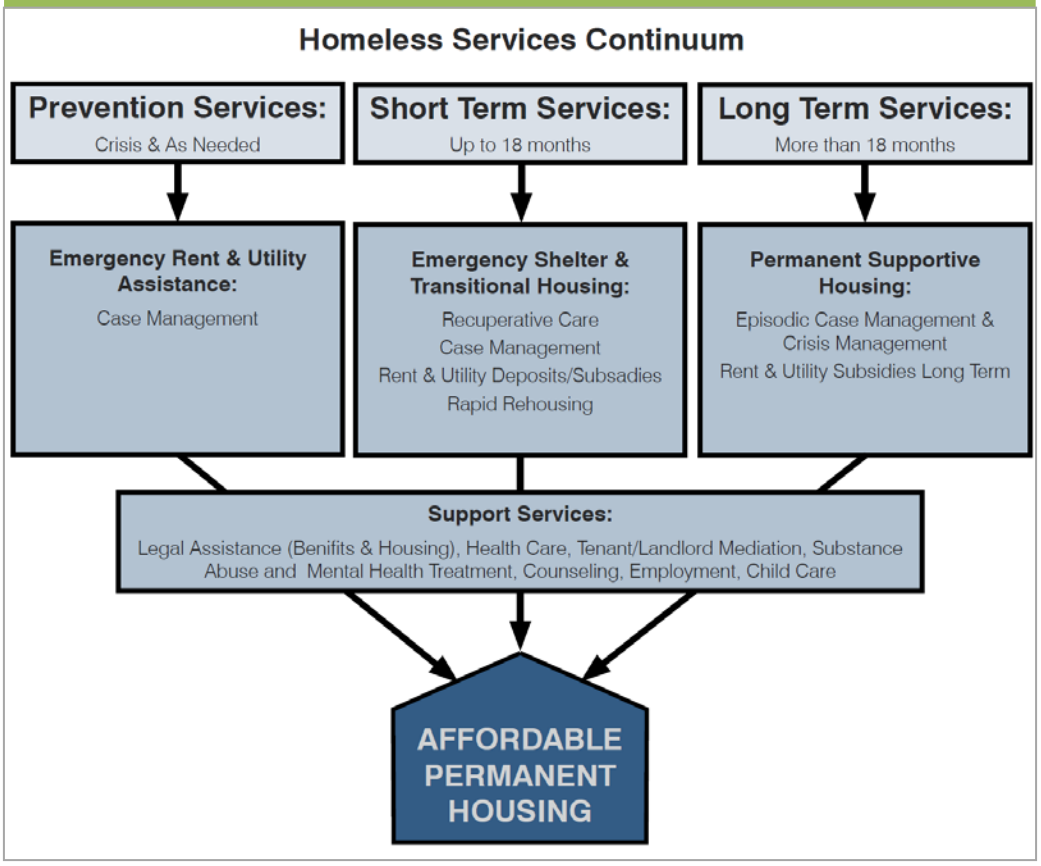
	Persons in Emergency Shelters	Persons in Families in Transitional Housing	Persons in Families in Permanent Supportive Housing	Individuals in Emergency Shelters	Individuals in Transitional Housing	Individuals in Permanent Supportive Housing
Ethnicity						
Non-Hispanic/non-Latino	59%	53%	42%	71%	84%	93%
Hispanic/Latino	41%	47%	58%	21%	21%	7%
Unknown	0%	1%	0%	8%	0%	0%
Race						
White, non-Hispanic/non-Latino	21%	8%	10%	37%	43%	41%
White, Hispanic/Latino	32%	43%	48%	16%	14%	7%
Black or African American	36%	38%	24%	30%	33%	32%
Asian	0%	0%	3%	1%	0%	3%
American Indian or Alaska Native	0%	0%	0%	1%	1%	0%
Native Hawaiian or Other Pacific Islander	0%	0%	0%	0%	0%	0%
Several races	7%	9%	15%	5%	6%	16%
Unknown	4%	2%	0%	11%	2%	0%

Source: Austin/Travis County 2010 Annual Homeless Assessment Report

Homeless Facilities and Services

Travis County is a member of the Ending Chronic Homelessness (ECHO) Coalition whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. ECHO's *The Plan to End Community Homelessness in Austin-Travis County*, outlines a model of homeless services continuum, intended to address the needs of all persons from those at immediate risk of becoming homeless to the chronically homeless.

Figure 3.33: Homeless Services Continuum

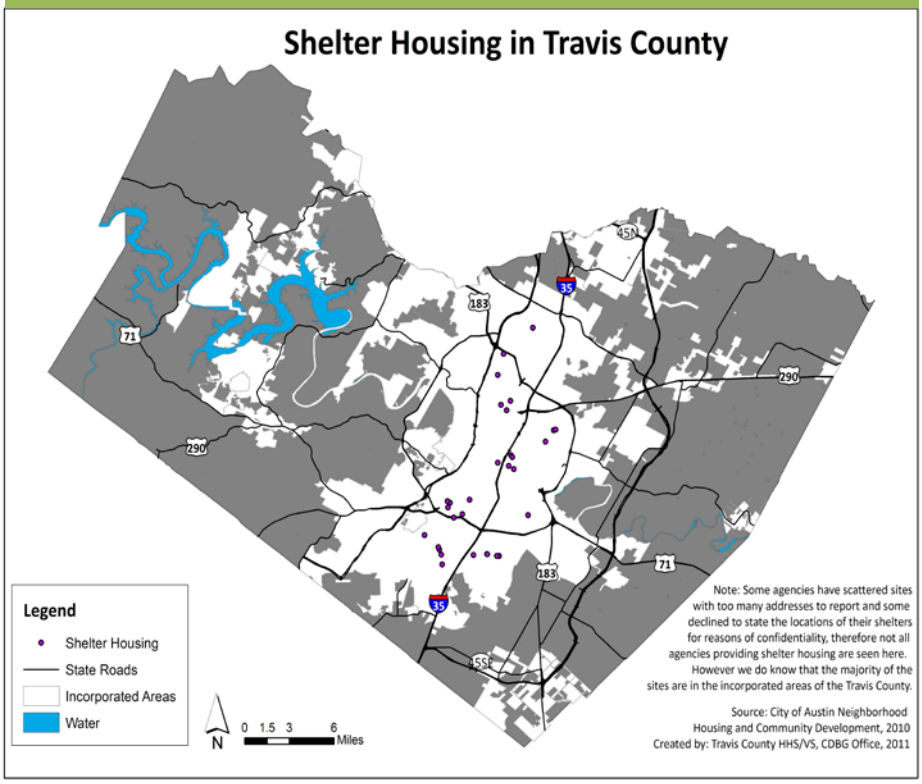


Source: ECHO, The Plan to End Community Homelessness, 2010

Emergency Shelters

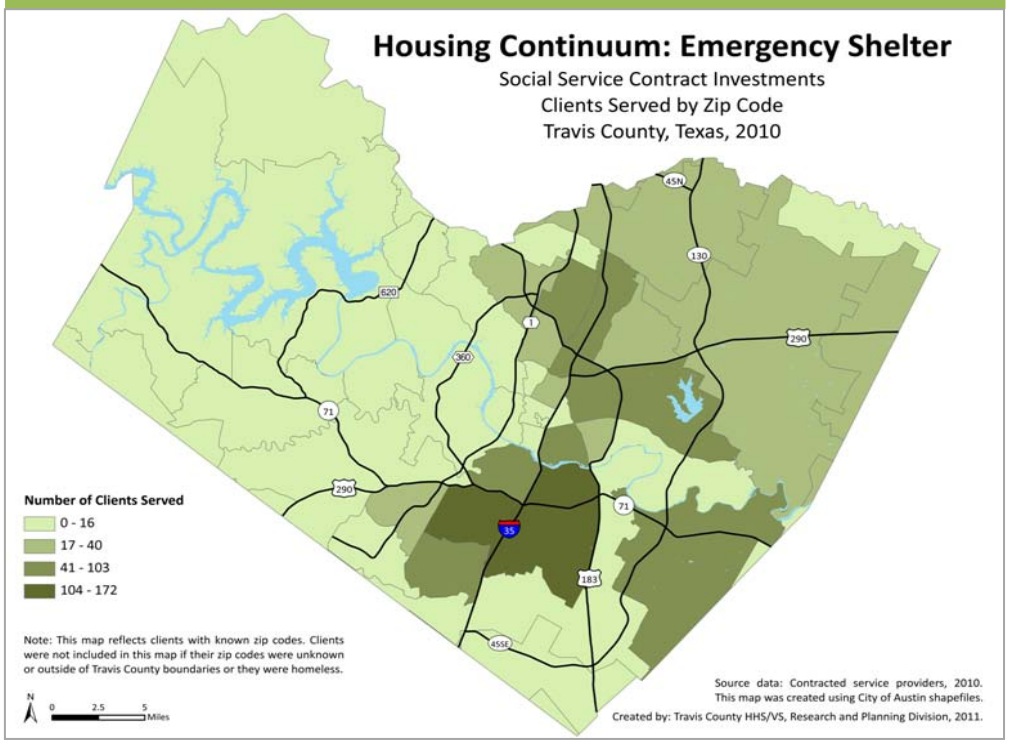
Emergency Shelter can be defined as "any facility with overnight sleeping accommodations, the primary purpose of which is to provide temporary shelter for the homeless in general or for specific populations of homeless persons. The length of stay can range from one night up to as much as three months."[lxix] According to the 2010 inventory, there were 707 Emergency Shelter beds in Austin/Travis County. For a full list of emergency shelter beds please reference, Appendix C. Map 3.19 shows the distribution of emergency shelter housing in Travis County. Currently, few, if any, emergency shelter housing units are located in the unincorporated areas of the county.

Map 3.19: Emergency Shelters

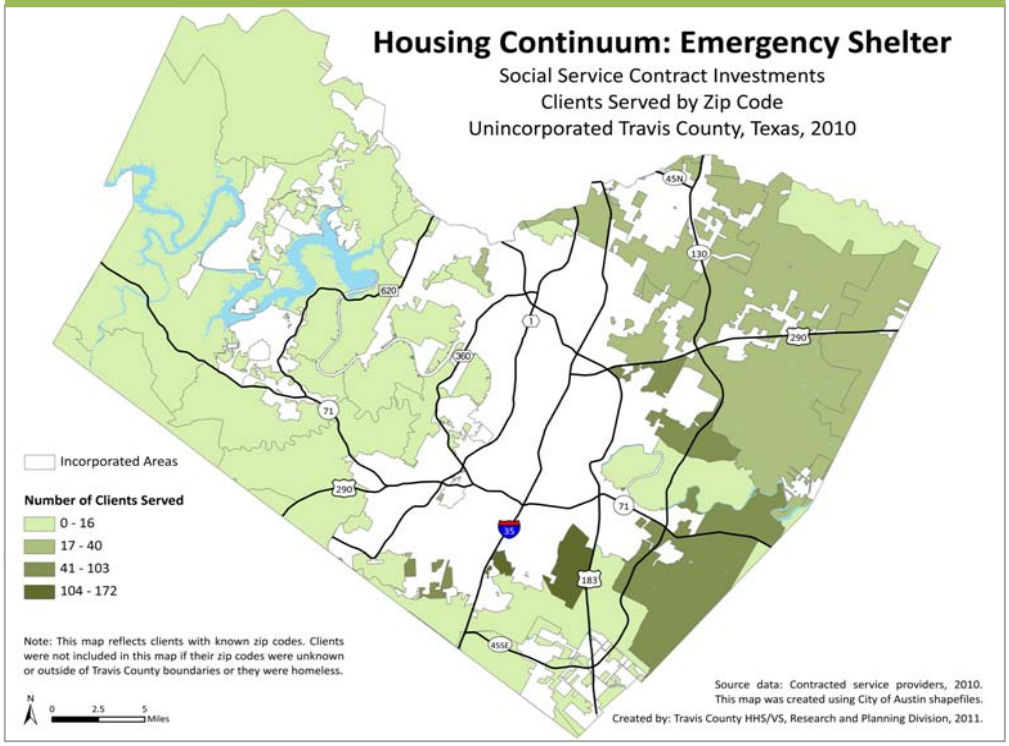


The maps below show the distribution of clients served by General Fund social service contract investments in emergency shelter in Contract Year 2010 (Map 3.20 throughout the county, and Map 3.21 in the unincorporated areas alone). The highest concentration of clients was in the City of Austin. Less than 13 percent of clients receiving emergency shelter originated in the unincorporated areas, primarily from the eastern parts of the county.[lxx]

Map 3.20: Social Service Contract Investment, Emergency Shelter



Map 3.21: Social Service Contract Investment, Emergency Shelter, Unincorporated Areas

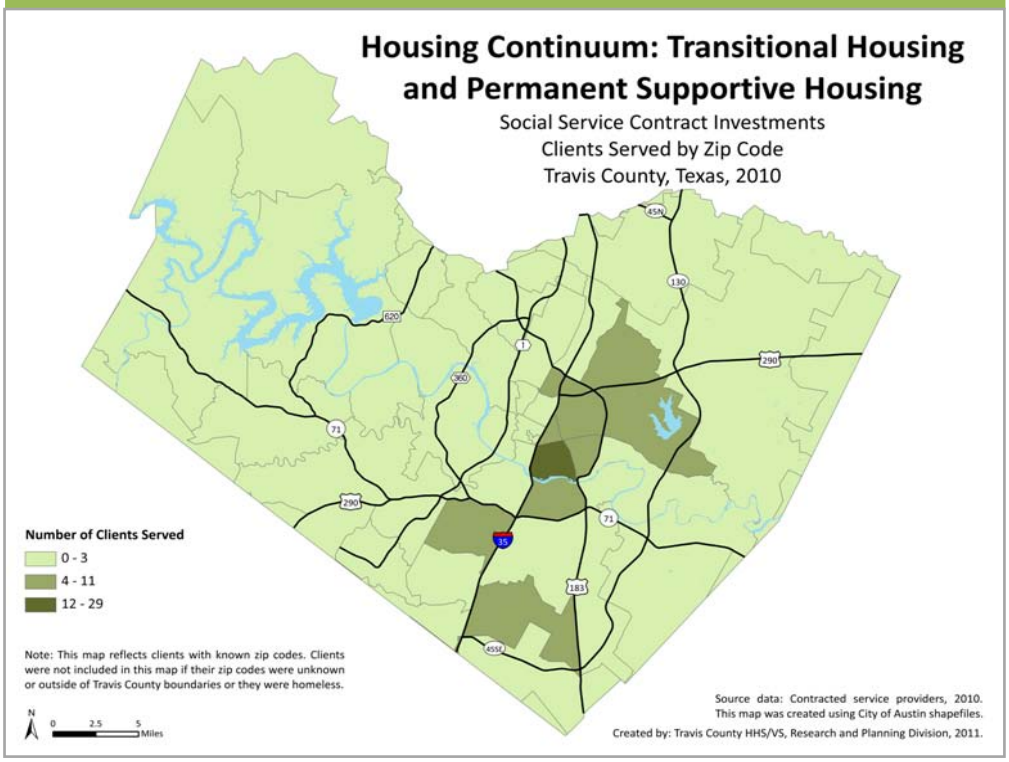


Transitional Housing

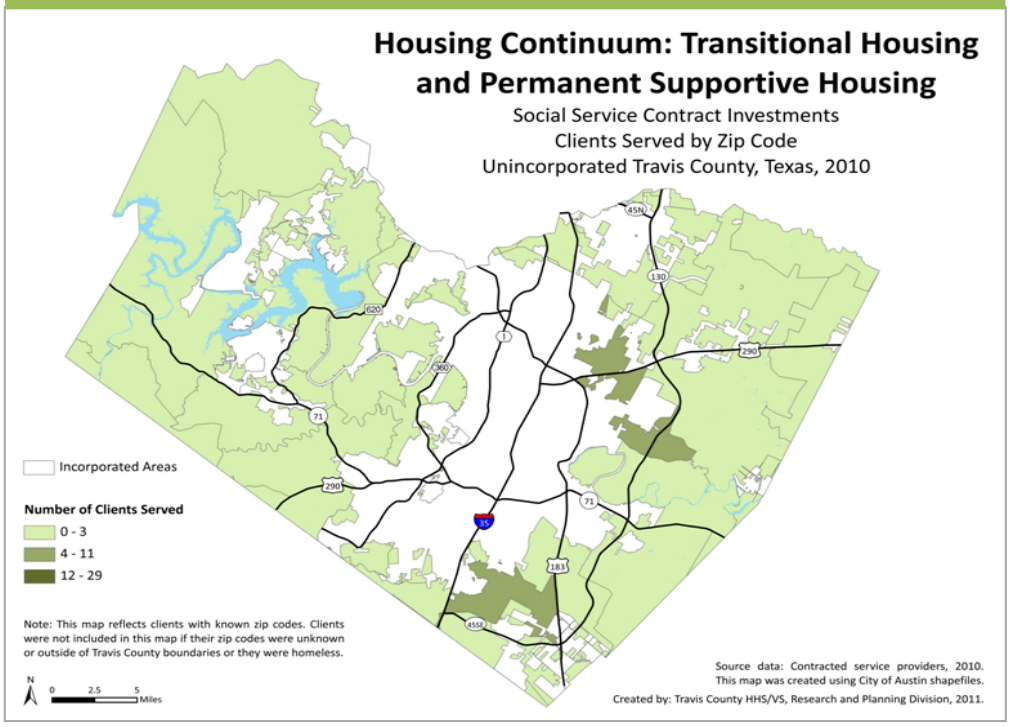
HUD defines transitional housing as "a project that is designed to provide housing and appropriate support services to homeless persons to facilitate movement to independent living within 24 months." [lxxi] In 2010, there were a total of 492 units of transitional housing in Travis County.

The maps below show the distribution of clients served by General Fund social service contract investments in transitional shelter and permanent supportive housing in Contract Year 2010 (Map 3.22 throughout the county, and Map 3.23 in the unincorporated areas alone.) The highest concentration of clients was in the City of Austin. Less than 14 percent of clients receiving transitional shelter originated in the unincorporated areas, all from the eastern parts of the county.[lxxii] Currently, few, if any, transitional housing units are located in the unincorporated areas of the county. No Permanent Supportive Housing is located in the unincorporated areas.

Map 3.22: Social Service Contract Investment, Transitional Housing and Permanent Supportive Housing



Map 3.23: Social Service Contract Investment, Transitional and Permanent Supportive Housing, Unincorporated Areas



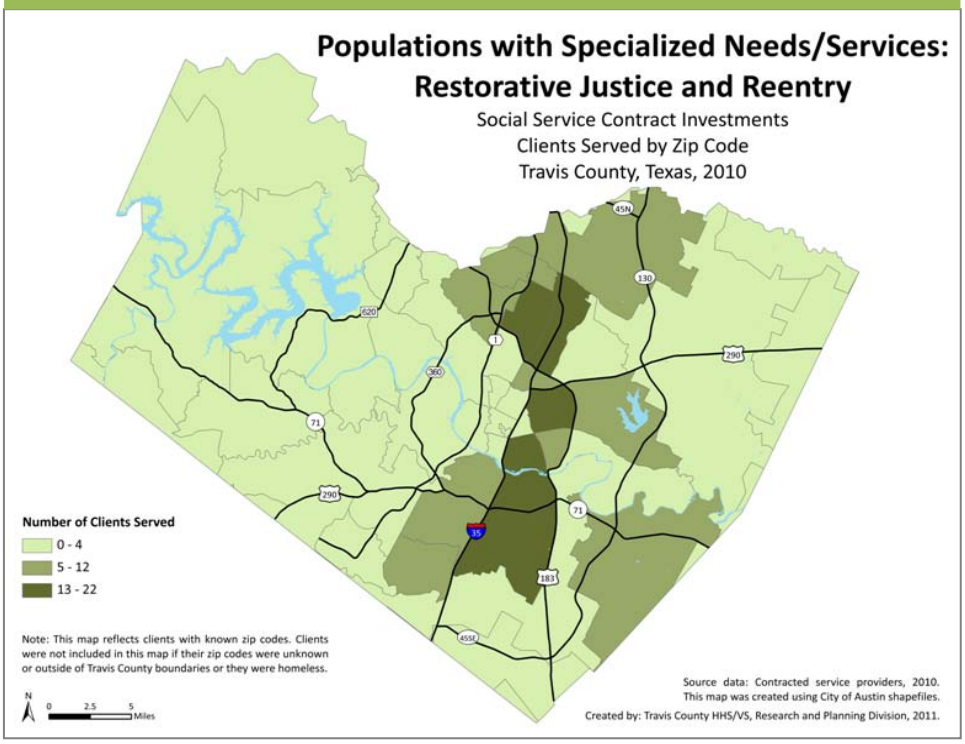
Permanent Supportive Housing

Permanent Supportive Housing (PSH) can be described as "permanent, affordable housing linked to a range of support services that enable tenants to live independently and participate in community life. It is a cost effective and successful alternative to more expensive and less efficacious emergency services or institutional settings."[lxxiii]

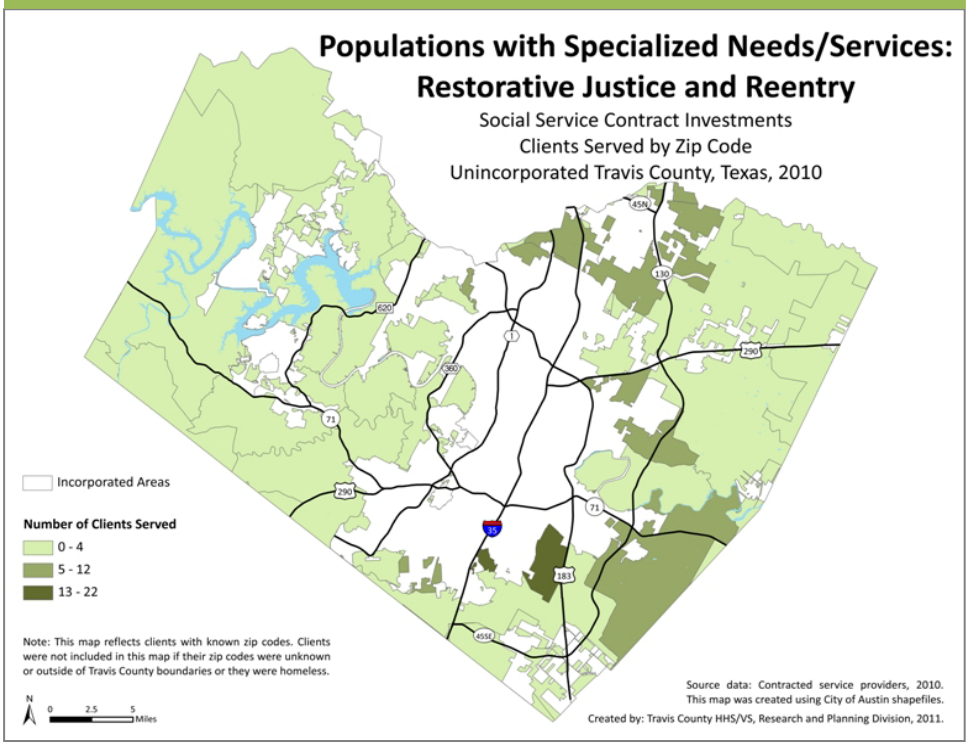
Permanent Supportive Housing is designed to serve people who experience long-term homelessness, or at risk of long-term homelessness; experience mental illness or other chronic health issues including substance abuse; are being discharged from institutions and systems of care; and cannot maintain effective treatment without housing and supportive services. In 2010, there were 540 units of PSH, 125 of which were dedicated to chronically homeless persons.[lxxiv]

In 2010, the Corporation for Supportive Housing (CSH) was contracted by ECHO, the Mayor's Mental Health Task Force Monitoring Committee, and the Austin Travis County Reentry Roundtable to build a model that estimated the number of new PSH units needed by Austin/Travis County. The CSH report recommended the creation of 1,889 units over the next ten years, with the short-term production goal of 350 units by 2013. The Austin City Council passed a resolution directing the City Manager to give priority to the funding of permanent supportive housing, and to develop a comprehensive strategy for the construction and operation of 350 permanent supportive housing units over the next four years.

Map 3.24: Social Service Contract Investment, Restorative Justice and Reentry



Map 3.25: Social Service Contract Investment, Restorative Justice and Reentry, Unincorporated Areas



Reentry Population

Persons who have involvement with the criminal justice system, are homeless and have a disability are prime candidates for supportive housing. The Austin/Travis County Reentry Roundtable estimates there are approximately 1,100 such persons in Austin/Travis County. Additionally, the Roundtable reports that 814 individuals, officially assessed by jail staff and found to be mentally ill, accounted for 2,580 arrests in the Travis County jail. Sixty-nine percent of these individuals had a co-occurring diagnosis, such as substance abuse, and all were homeless. These 814 individuals used 54,774 jail bed days in 2008. At $48 per day, the total cost to the county for this group adds up to more than $2.6 million dollars.[lxxv] This data demonstrates the need for supportive housing that specifically targets this population. For additional information on behavioral health needs and this population, please refer to the Public Services Section on Behavioral Health.

Services

The maps above show the distribution of clients served by General Fund social service contract investments in restorative justice and reentry services in Contract Year 2010 (Map 3.24 throughout the county, and Map 3.25 in the unincorporated areas alone.) The highest concentration of clients was in the City of Austin. Less than 14 percent of clients originated in the unincorporated areas, primarily from the eastern parts of the county. [lxxvi]

Homeless Priority Needs

The Planning and Evaluation Committee of ECHO sets a list of priority needs and evaluation criteria for applications competing for the Samaritan Bonus and Final Pro Rata Need (FPRN) funds. The Samaritan Bonus is an amount of funding that, if funded by HUD, is considered “new” funds and grows the amount of the Continuum. FPRN funds are guaranteed funds in the Continuum that do not have any particular project assigned to them for the next funding cycle, and vary from year to year based on the annual allocation to the Continuum.

The following were identified by ECHO As priority needs:[lxxvii]

- Priority One: Permanent Supportive Housing that has a strong emphasis on housing for persons who qualify as chronically homeless and/or are veterans.
- Priority Two: Permanent Supportive Housing with a strong housing emphasis that moves toward creating housing units as recommended by the 2010 CSH financial modeling report.
- Priority Three: Homeless Management Information System (HMIS) Expansion. Because a strong HIMS system is critical to support the overall Continuum of Care, FPRN funding can be used to support expansion and improvement of the HMIS system.

KEY FINDINGS HOMELESS NEEDS

The 2010 Annual Homelessness Count provided a point-in-time snapshot of the Austin area homeless population, with a total of 2,087 homeless individuals, 60% of whom were sheltered (either emergency, transitional, or Safe Haven), and 40% of whom were unsheltered.

The 2010 count also found that almost half (982 or 47%) of the homeless population was chronically homeless.

Available data shows that a disproportionate percentage of Sheltered Homeless persons in Austin/Travis County October, 2009 to September, 2010, were African American. While approximately 8% of the total population of Travis County is African American, from 24% to 38% of shelter populations in 2010 were African American.

Emergency shelters and homelessness services are primarily located in the City of Austin. Less than 13 percent of clients receiving emergency shelter, and 14 percent of clients receiving transitional shelter, originated in the unincorporated areas.

Currently, no permanent supportive housing units are located in the unincorporated areas.

POPULATIONS WITH SPECIALIZED NEEDS

The following section assesses the needs of a variety of populations with specialized needs. Travis County's HHS/VS provides services to special needs populations through direct services as well as social service contracts and inter-local agreements with other governmental organizations. Services that are funded through Travis County social service contracts are summarized in each section. For a complete list of funded agencies see Appendix F.

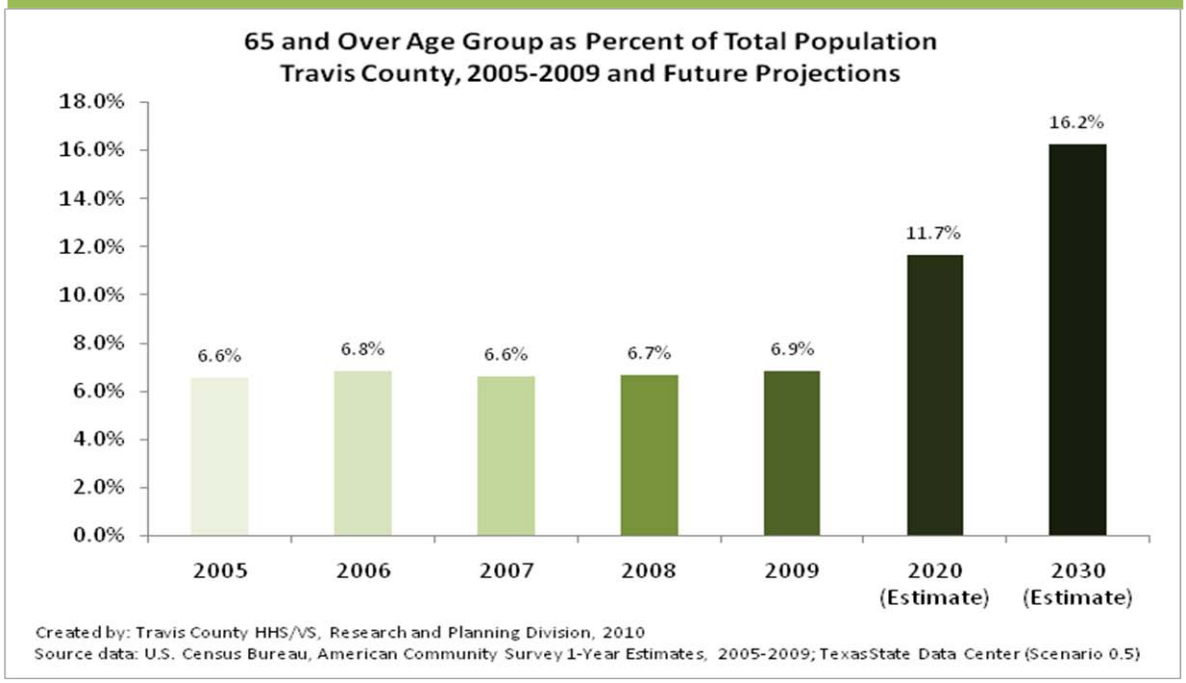
Elderly

Overview

There were 70,395 people 65 years of age in all of Travis County in 2009, or 6.8% of the total population[lxxviii]. The percent of population over 65 in the unincorporated areas alone is comparable at 6%, approximately 17,000 people.

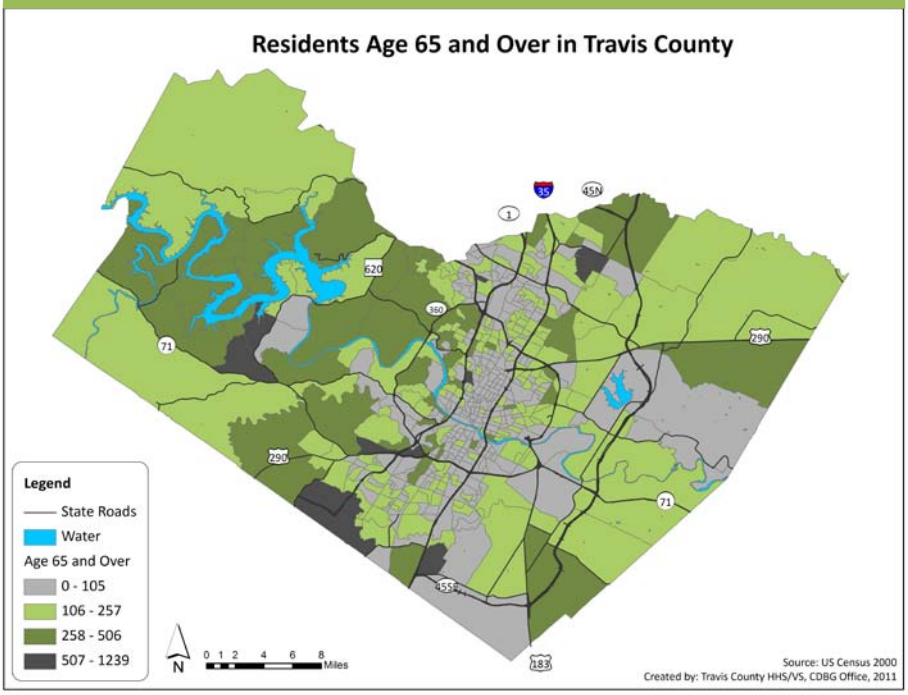
The 65 and over population in Travis County grew by 28% between 2000 and 2009.,[lxxix] The 45-64 age group increased 48% over the same time period.[lxxx] Given this substantial growth, and as the population ages, it is likely that individuals 65 and over will comprise a larger percentage of the total population in the future.

Figure 3.34: Elderly Population, Travis County

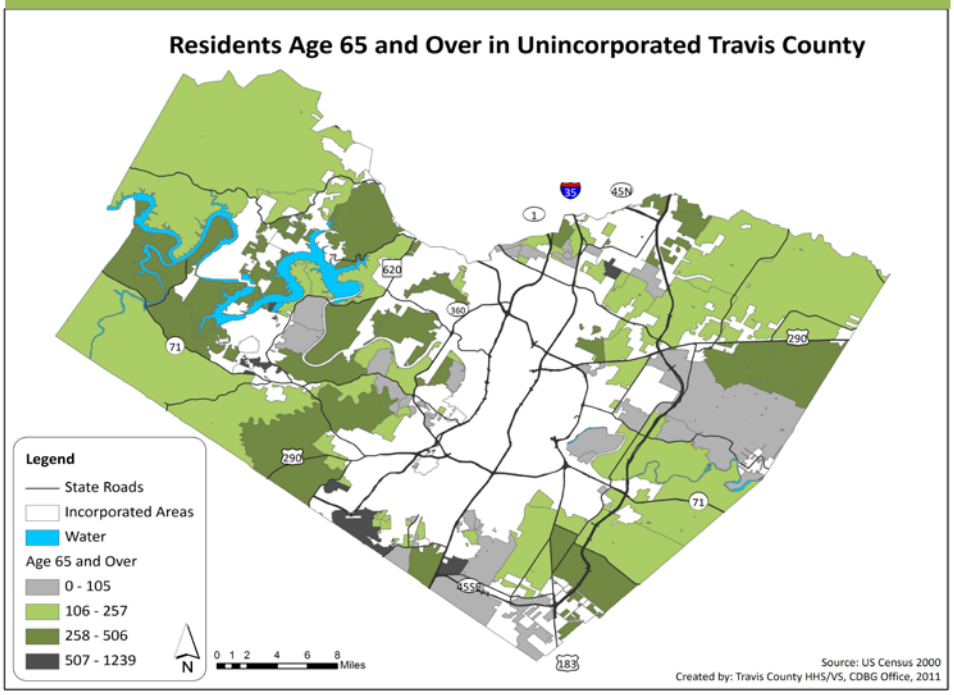


The following maps show the distribution of people over 65 in all Travis County and in the unincorporated areas alone. A higher percentage of people over 65 are located in the western half of the county.

Map 3.26: Residents Age 65 and Over



Map 3.27: Residents Age 65 and Over, Unincorporated

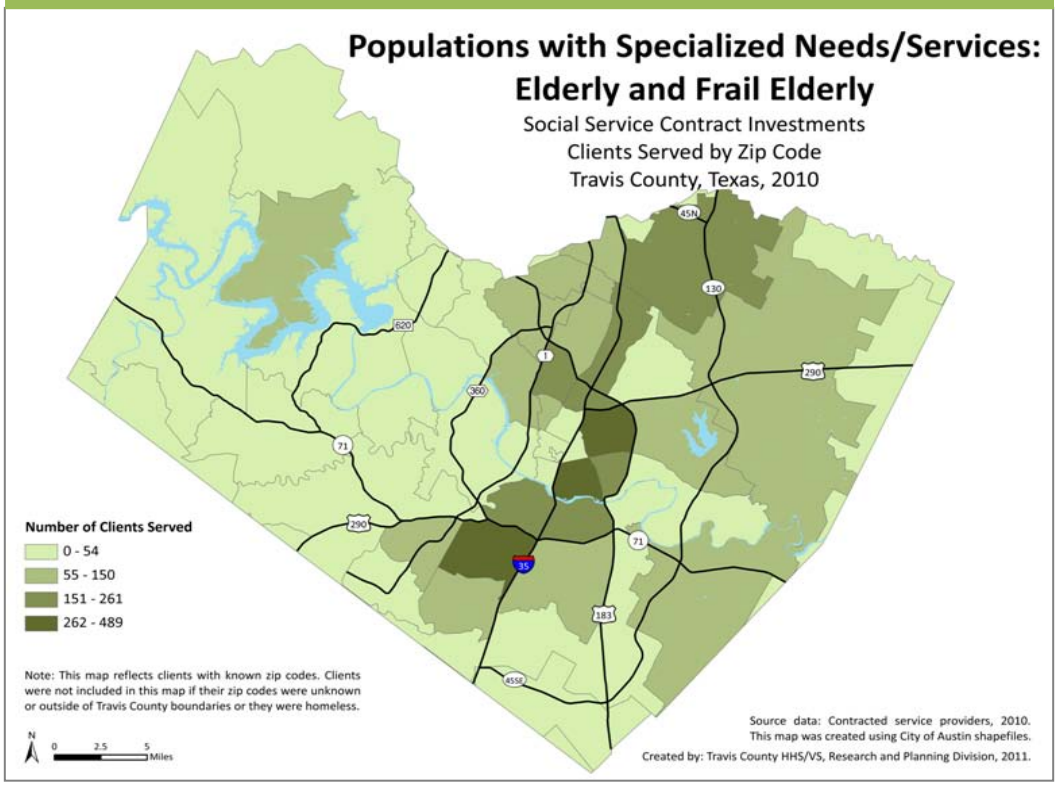


Services for Elderly and Frail Elderly

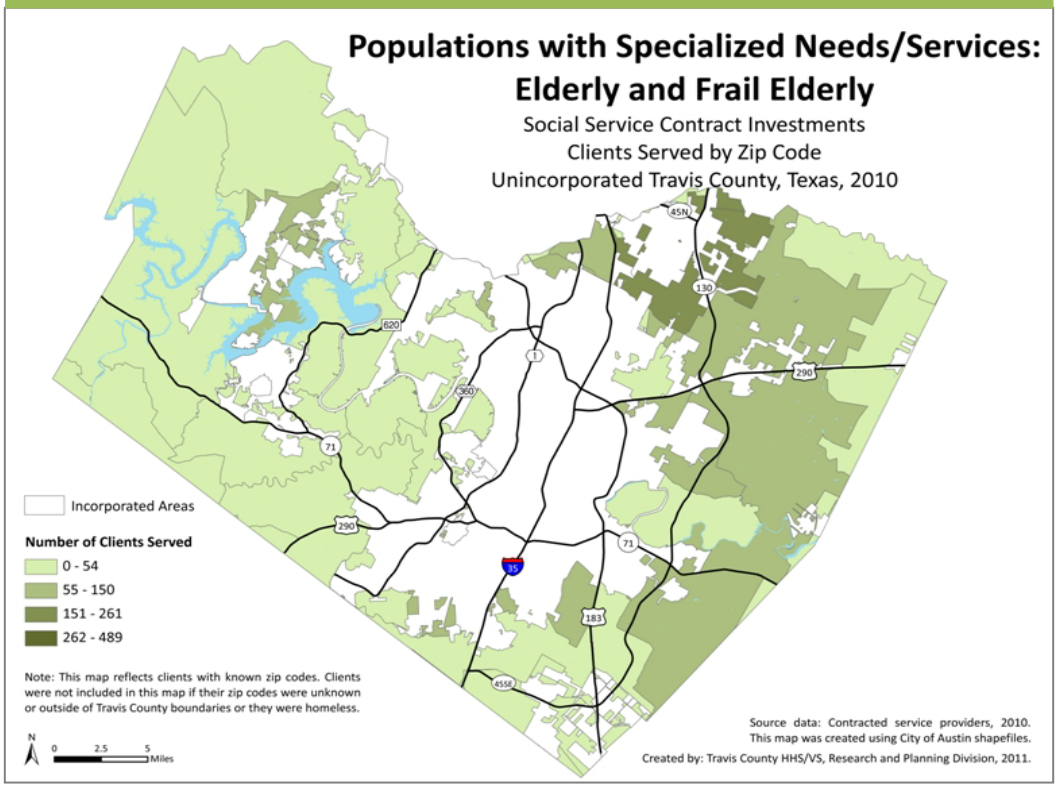
Services to assist the elderly funded by Travis County include: in-home care services, bill payer services, meals, and case management. In-home services include assistance with personal hygiene tasks as well as housekeeping, while bill payer services include assistance with finances and money management. Meals include hot meal delivery and 2nd meal assistance. Services for the elderly are provided on a sliding scale so that those who are low-income can still access the support they need.

The maps below show the distribution of clients served by General Fund social service contract investments in services for the elderly during Contract Year 2010, (Map 3.28 throughout the county, and Map 3.29 in the unincorporated areas alone). The majority of clients served were in the City of Austin. Less than 10 percent of clients receiving services available to the elderly were in the unincorporated areas, primarily in the eastern parts of the county and in the areas adjacent to Lago Vista and Jonestown.[lxxxi]

Map 3.28: Social Service Contract Investment, Elderly and Frail Elderly



Map 3.29: Social Service Contract Investment, Elderly and Frail Elderly, Unincorporated Areas



Housing Problems for Elderly Households

Among elderly households, very low income and low income renter households experience housing problems in the highest percentage. When compared to the county as a whole, a higher percentage of Elderly Renter households face one or more housing problems.[lxxxii]

Figure 3.35: Travis County Households with a Housing Problem, Elderly Households

	Renter			Owner		
	Total Number of Elderly Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem	Total Number of Elderly Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem
Very Low Income Household	3,410	2,540	74%	4,350	3,470	80%
Low Income Household	2,715	2,260	83%	4,450	2,105	47%
Moderate Income Household	2,575	1,235	48%	7,445	2,670	36%
Household Income > 80% AMI	3,145	655	21%	27,995	2,765	10%
Total Households	11,845	6,690	56%	44,240	11,010	25%

Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Cost Burden for Elderly Households

The majority, 80%, of elderly households in Travis County reside in owner-occupied housing.[lxxxiii] The percentage of Owner-Occupied Elderly households paying more than 30% of income on housing costs is slightly lower than the total percentage of Travis County households paying more than 30% of their income towards housing costs.[lxxxiv]

Figure 3.36: Travis County Households Paying More than 30% of Income on Monthly Owner Costs

	Number	Percent of Total
All Households	58,110	28.7%
Over 65	7,711	24.7%

Source: U.S. Census Bureau, 2005-2009 American Community Survey

As was true for the county as a whole, a higher percentage of Elderly Renter households pay more than 30% of income towards housing, compared to Elderly Owner-Occupied households. Additionally, more than half of Elderly Renter Households pay more than 30% of income on Gross Rent, compared to 45.6% of all Renter households.[lxxxv]

Figure 3.37: Travis County Households Paying More than 30% of Income on Gross Rent

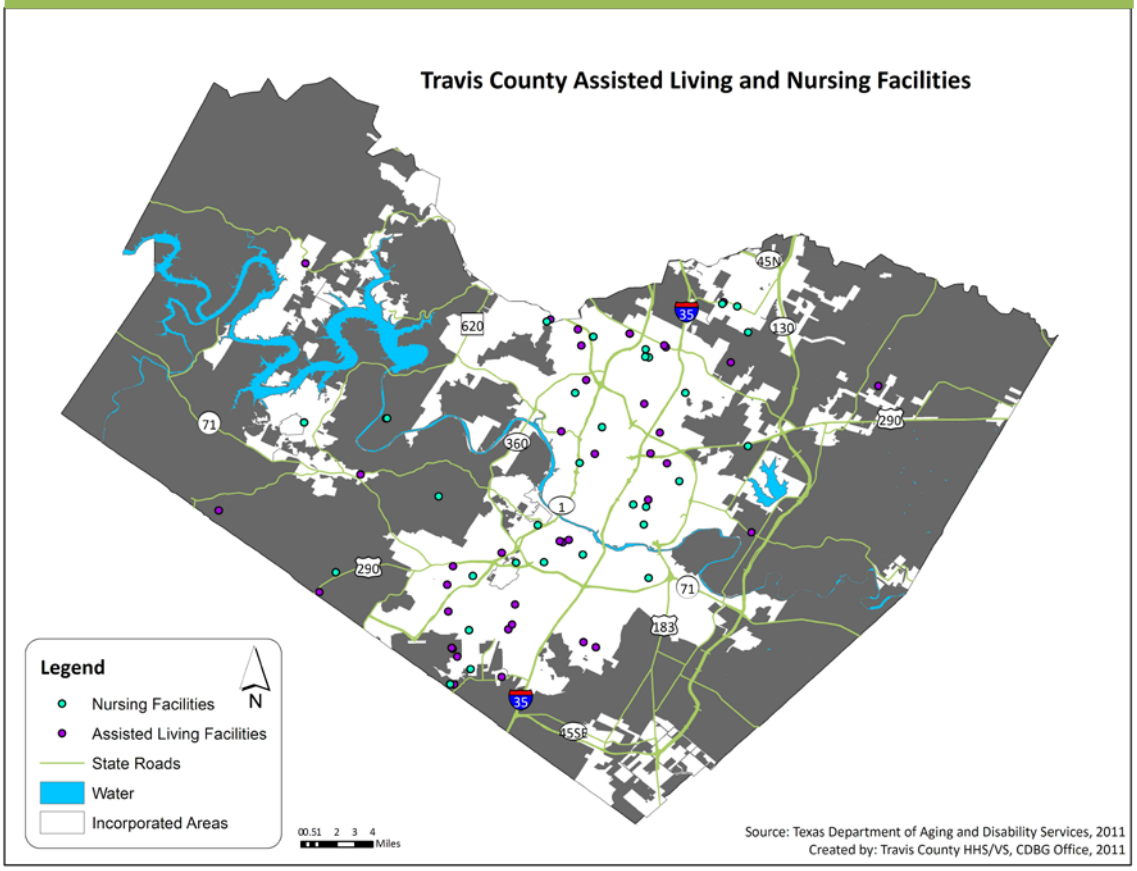
	Number	Percent of Total
All Households	80,987	45.6%
Over 65	4,375	55.8%

Source: U.S. Census Bureau, 2005-2009 American Community Survey

Nursing and Assisted Living Facilities

The following map shows the location of Nursing and Assisted Living facilities in Travis County. For a full inventory of these units please refer to Appendix C. The majority of Nursing and Assisted Living Facilities are located within incorporated areas of Travis County, though approximately 16% of the total number beds can be found in facilities in the unincorporated areas.[lxxxvi]

Map 3.30: Nursing and Assisted Living Facilities



Persons with a Disability

Overview

In 2009, 88,965 people in Travis County or slightly less than 9% of the Travis County[lxxxvii] population had one or more disabilities.[x]

The rate of disability increases with age; over a quarter (29.5%) of individuals aged 65 to 74 and over half (53.2%) of individuals 75 and older has a disability.[lxxxviii]

[x] Disability status is defined as having one or more of the following difficulties: hearing, vision, cognitive, ambulatory, self-care, and independent living. Please see the American Community Survey Subject Definitions 2009 for further information: http://www.census.gov/acs/www/Downloads/data_documentation/SubjectDefinitions/2009_ACSSubjectDefinitions.pdf.

Figure 3.38: Disability Status by Age, Travis County, 2009

	Total population	65 years and over
With an independent living difficulty[xi]	4.1%	20.8%
With a self-care difficulty	1.9%	12.1%
With one disability	4.8%	15.5%
With two or more disabilities	3.9%	24.0%

Created by: Travis County HHS/VS, Research and Planning Division, 2010
Source data: U.S. Census Bureau, 2009 American Community Survey 1-Year Estimates

While U.S. Census Bureau data indicate that the rate of disability increases with age – i.e., older adults are more likely to have a disability than their younger counterparts – the rate of chronic disability among older adults has actually declined in recent years. Data from the National Long-Term Care Survey show that chronic disabilities in the older population declined from 22.8% to 18.9% between 1984 and 2004 (when age-adjusted to the 1984 population), representing a relative decline of 17%.[lxxxix]

Services

Travis County funds services for persons with physical disabilities and developmental delays through social service contract investments. Services center on employment and job-readiness, case management, early childhood intervention, basic needs assistance, and social/recreational opportunities. Persons with disabilities, especially co-occurring or dual diagnosis disabilities, can expect to find programs for day habilitation, supported home living, financial management and employment training.

The maps below show the distribution of clients served by General Fund social service contract investments in services for persons with disabilities during Contract Year 2010, (Map 3.31 throughout the county, and Map 3.32 in the unincorporated areas alone). The majority of clients served were in the City of Austin and Pflugerville. Less than 12 percent of clients were from the unincorporated areas, primarily the eastern parts of the county. [xc]

[xi] An independent living difficulty is defined as difficulty "doing errands alone such as visiting a doctor's office or shopping" due to a physical, mental, or emotional condition. A self-care difficulty is defined as "difficulty dressing or bathing." Please see the American Community Survey Subject Definitions 2009 for further information: http://www.census.gov/acs/www/Downloads/data_documentation/SubjectDefinitions/2009_ACSSubjectDefinitions.pdf.

Housing Needs

A higher percentage of households with one or more members with a disability experience a housing problem, than all Travis County Households. This is true for both renter and owner-occupied households. Housing problems are most pronounced for all very low income households and low income renter households. [xci]

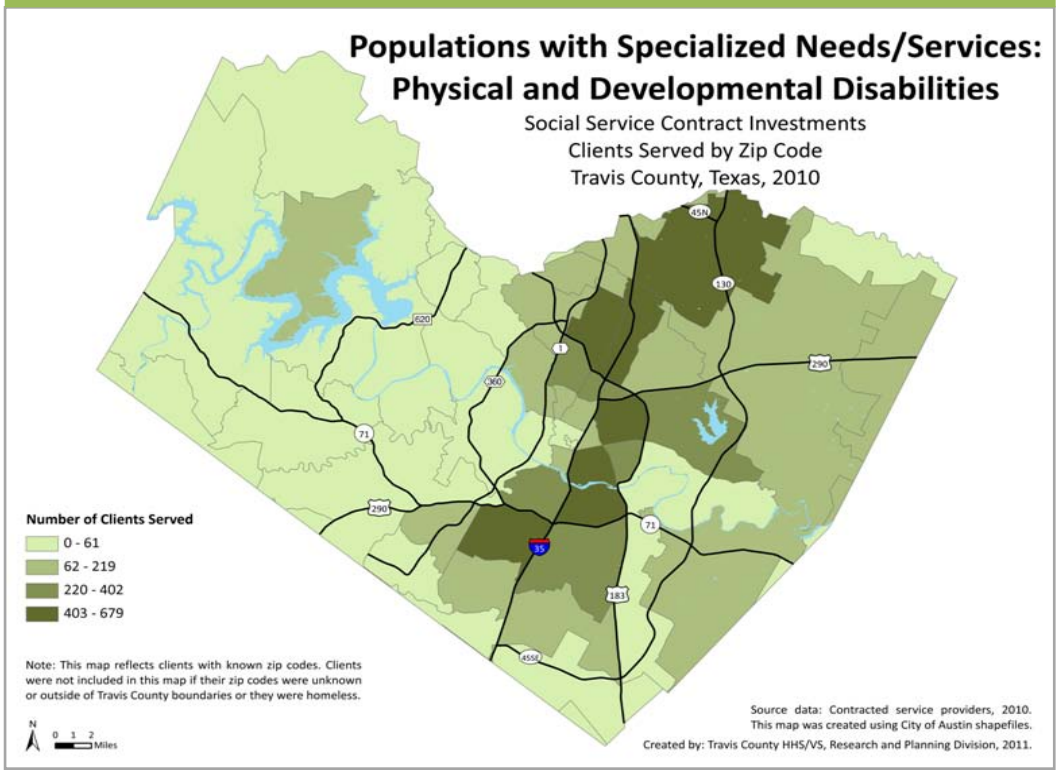
Figure 3.39: Travis County Households with a Housing Problem, Persons with Disability, by Income

	Renter			Owner		
	Total Number of Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem	Total Number of Households	Number of Households with any Housing Problem	Percent of Households with Any Housing Problem
Very Low Income Household	3,895	3,060	79%	1,785	1,585	89%
Low Income Household	2,090	1,780	85%	1,595	1,035	65%
Moderate Income Household	1,225	630	51%	2,795	1,020	36%
Household Income > 80% AMI	1,775	400	23%	8,690	1,060	12%
Total Households	8,985	5,870	65%	14,865	4,700	32%

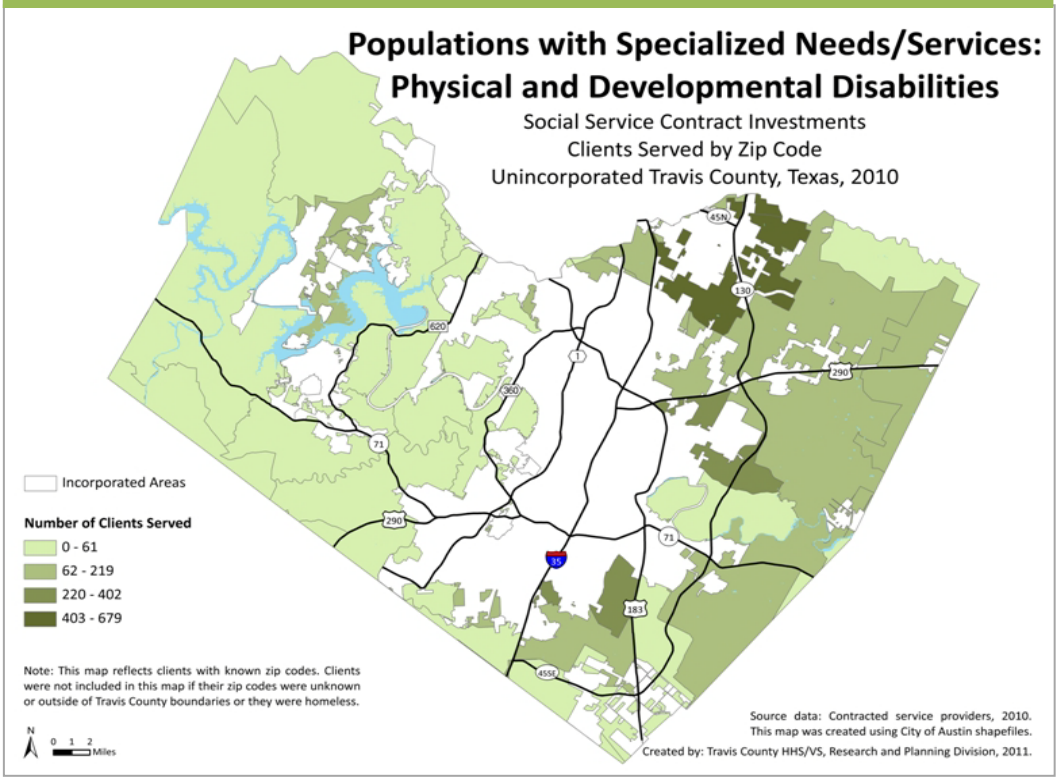
Source: U.S. Department of Housing and Urban Development, CHAS Data, 2005-2007

Map 3.33 shows the distribution of Housing available to persons with a disability. For a full inventory of housing units, please refer to Appendix C (note that some units available to persons with disabilities and seniors and are captured in the Senior Housing inventory.) Currently no housing dedicated to persons with a disability is available in the unincorporated areas of the County.

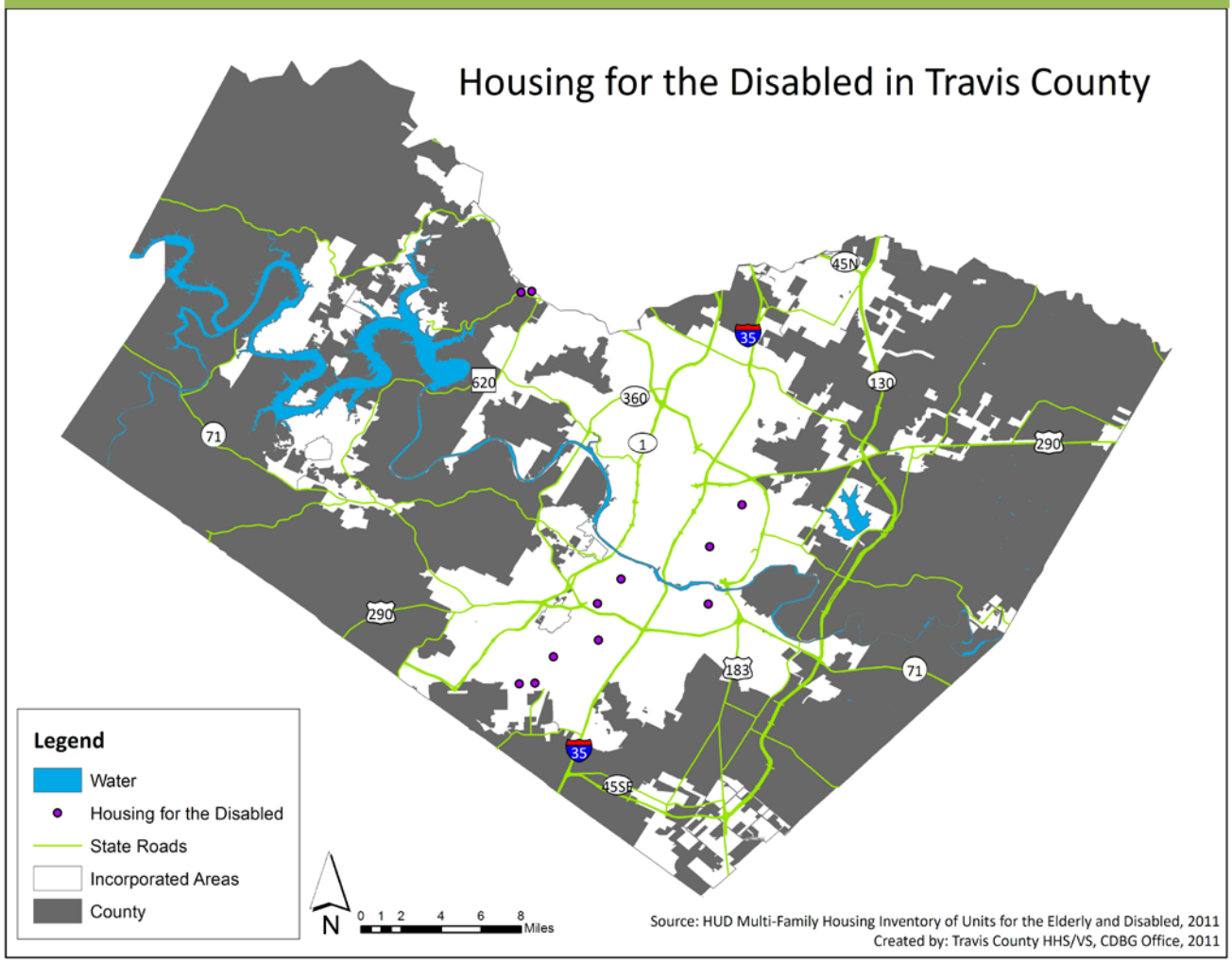
Map 3.31: Social Service Contract Investment, Physical and Developmental Disabilities



Map 3.32: Social Service Contract Investment, Physical and Developmental Disabilities, Unincorporated Areas



Map 3.33: Housing for the Disabled



Persons Living with HIV/AIDS

Overview

According to the Texas Department of State Health Services, in 2008, 4,361 people with HIV/AIDS were living in the Austin HIV Service Delivery Area (HSDA),[xii] with the majority (3,746) residing in Travis County.[xcii] The first quarter of 2010 (January – March) saw lower numbers of new HIV and AIDS cases, compared to the prior year's first quarter. There were 43 new HIV cases and 32 new AIDS cases in the first quarter of 2010, versus 46 new HIV cases and 40 new AIDS cases in the first quarter of 2009.[xciii]

African Americans are substantially over-represented among persons with HIV/AIDS in the Austin

[xii] The Austin HSDA covers the following counties: Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson.

Transitional Grant Area (TGA)[xiii]. While 23% of the total HIV positive population is African American, only 10% of the total population for the area is African American. [xciv]

Figure 3.40: Percentage Persons Living with HIV/AIDS, Austin TGA, by Race/Ethnicity

Race/Ethnicity	Percent of Population in Austin TGA	Percent of HIV population
White (non Hispanic)	65.4	49.8
African American (non Hispanic)	10.0	23.7
Hispanic	30.9	25.2

Source: 2010 Austin Transitional Grant Area Comprehensive Needs Assessment

Regarding gender disparities, males account for the majority of cases.[xcv] The table below contains more detailed information by year on persons in Travis County living with HIV/AIDS by age, sex and race/ethnicity.

Figure 3.41: Select Characteristics of Persons Living with HIV/AIDS, Austin HSDA

	2002	2003	2004	2005	2006	2007	2008
Sex							
Male	2606	2767	2944	3139	3313	3492	3670
Female	525	541	571	600	627	654	689
Race/Ethnicity							
White (non Hispanic)	1614	1697	1800	1911	19996	2081	2,172
African American (non Hispanic)	818	855	901	936	969	1000	1,035
Hispanic	673	726	781	849	929	1017	1,099
Other^	26	30	33	42	46	48	53
Age Group							
<2	3	1	0	0	1	2	1
2-12	19	20	18	17	16	11	12
13-24	105	105	104	108	121	143	161
25-34	672	674	669	676	685	700	713
35-44	1418	1471	1527	1578	1553	1545	1,491
45-54	724	794	898	1013	1167	1275	1,446
>55	190	243	299	346	397	470	536

Source: 2010 Texas Integrated Epidemiological Profile for HIV/AIDS Prevention and Services Planning: HIV/AIDS in Texas

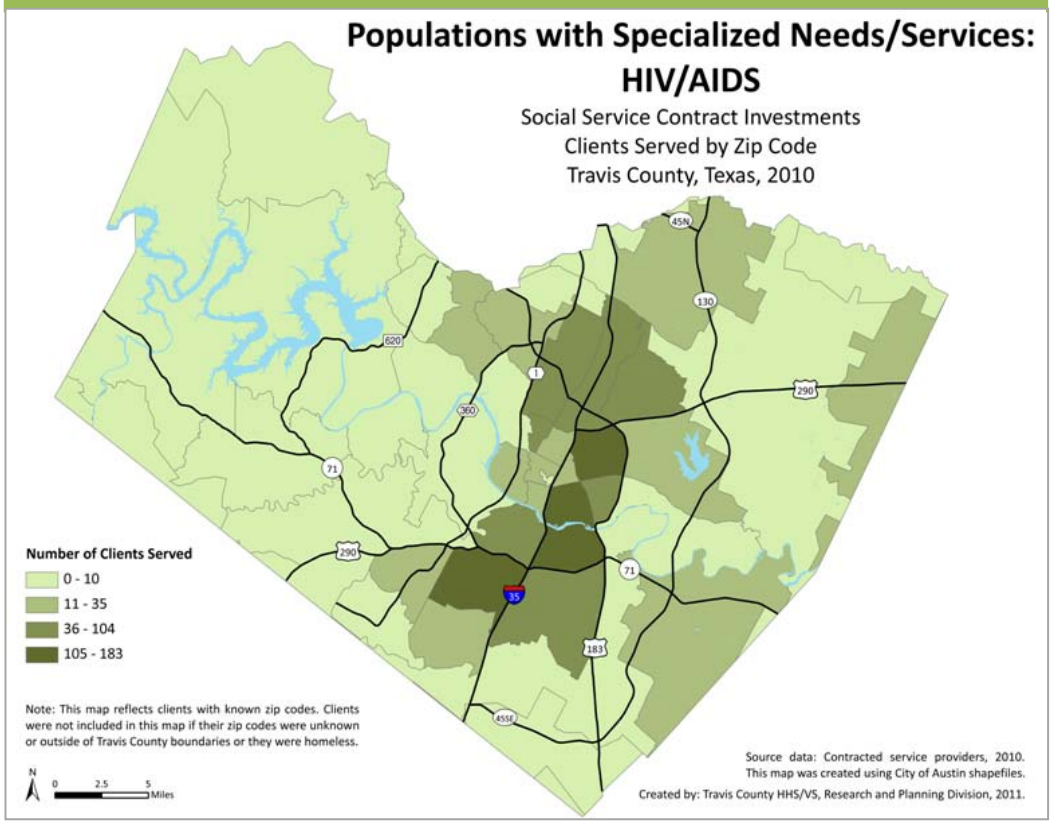
Services

[xiii] The Austin TGA includes Travis, Williamson, Hays, Caldwell, and Bastrop counties.

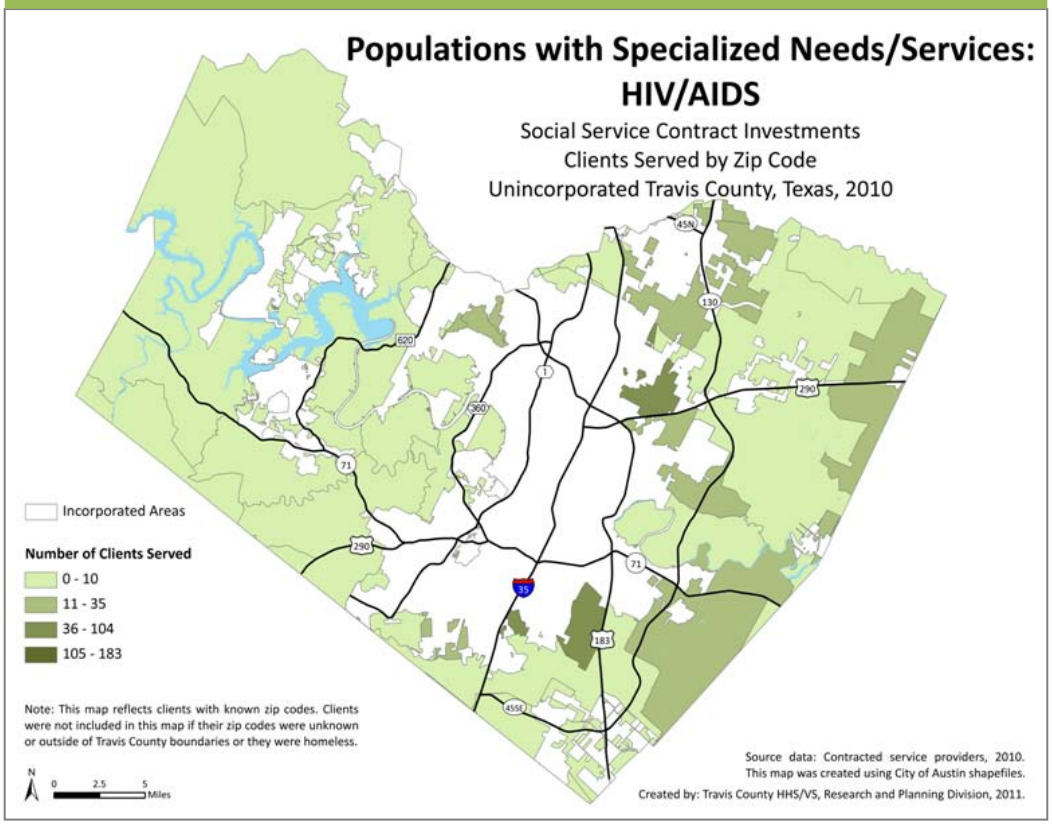
Travis County funds services for persons living with HIV/AIDS through social service contract investments. Services center around advocacy, crisis management, emergency shelter, transitional housing, counseling, case management, primary medical care retention, client advocacy, medication adherence assistance, food bank assistance, nutritional counseling, home health, prevention, and support groups. Additionally, Travis County provides other services through health and public health inter-local agreements. Other programs dealing with HIV/AIDS are aimed at educating individuals in the young, gay community about safer sex, support groups and reinforcement of risk reduction behaviors.

The maps below show the distribution of clients served by General Fund social service contract investments in services for persons living with HIV/AIDS in Contract Year 2010, (Map 3.34 throughout the county, and Map 3.35 in the unincorporated areas alone). The highest concentration of clients was in the City of Austin. Less than 7 percent of clients were from the unincorporated areas, primarily the southeastern part of the county. [xcvi]

Map 3.34: Social Service Contract Investment, HIV/AIDS



Map 3.35: Social Service Contract Investment, HIV/AIDS, Unincorporated Areas



Housing

The Austin Area Comprehensive HIV/AIDS Planning Council (HIV PC) is responsible for planning services that support the use of HIV medical care among people living with HIV/AIDS (PLWHA) in the Austin TGA. In order to effectively plan services and set funding priorities, the HIV Planning Council conducts a needs assessment of the service use, needs, availability and gaps in care for people living with HIV/AIDS. The results of the most recent Needs Assessment are as follows:

Figure 3.42: PLWHA Ranking of Reported Needs-Total Sample

Category	Ranking
Emergency financial assistance	1
Transportation	2
Housing Services	3
Legal Assistance	4
Food bank and home delivered meals	5
Oral health care	6
Mental health services	7
Home and community-based health services	8
Non-HIV medical care	9
Child care services, Substance Abuse Services Outpatient	10
Outpatient Ambulatory Medical Care, AIDS Pharmaceutical Assistance	11

Source: 2010 Austin Transitional Grant Area Comprehensive Needs Assessment

Among the total sample, Housing Services was ranked as the third highest need.[xiv] The barriers to housing reported by the survey respondents include an inability to make a security deposit, having a criminal record and having a poor credit history. While these are also barriers for populations without HIV/AIDS, people living with HIV/AIDS may have the additional challenge of choosing between dedicating money to basic living expenses such as housing or to medical care.[xcvii]

Victims of Domestic Violence

Overview

Family violence influences the entire spectrum of child and youth development. Children who are abused or neglected, including those who witness domestic violence, often exhibit emotional, cognitive, and behavioral problems, such as depression, low self-esteem, poor school performance, and lack of conflict resolution skills. Children who are abused or neglected also are more likely to have a higher tolerance for and use of violence in relationships and enter into violent relationships as teens and adults or abuse their own children.[xcviii] In 2009, there were 10,786 alleged victims of child

[xiv] Housing Services are defined here as "the provision of short-term assistance to support emergency, temporary or transitional housing to enable an individual or family to gain or maintain medical care. Housing related referral series include assessment, search placement, advocacy, and the fees associated with them. Eligible housing can include both housing that does not provide direct medical or supportive services and housing that provides some type of medical or supportive services such as residential mental health services, foster care, or assisted living residential services." 2010

abuse/neglect in Travis County, with 1,777 confirmed victims.[xcix] In the same year there were 8,926 incidents of family violence in Travis County.[c] The rate of children in family violence shelters was 2.7 per 1,000 in 2007, slightly higher than the state rate of 2.4.[ci]

The 2010 Point-In-Time Homeless Count found there were 443 homeless victims of domestic violence in Austin/Travis County. Of these, 384 were sheltered and 59 were unsheltered.

Services

Travis County funds services for victims of domestic violence through social service contract investments. Services available for persons experiencing abuse, neglect, domestic violence, and sexual assault include advocacy, crisis management, emergency shelter, transitional housing, counseling, life-skills training, and childcare.

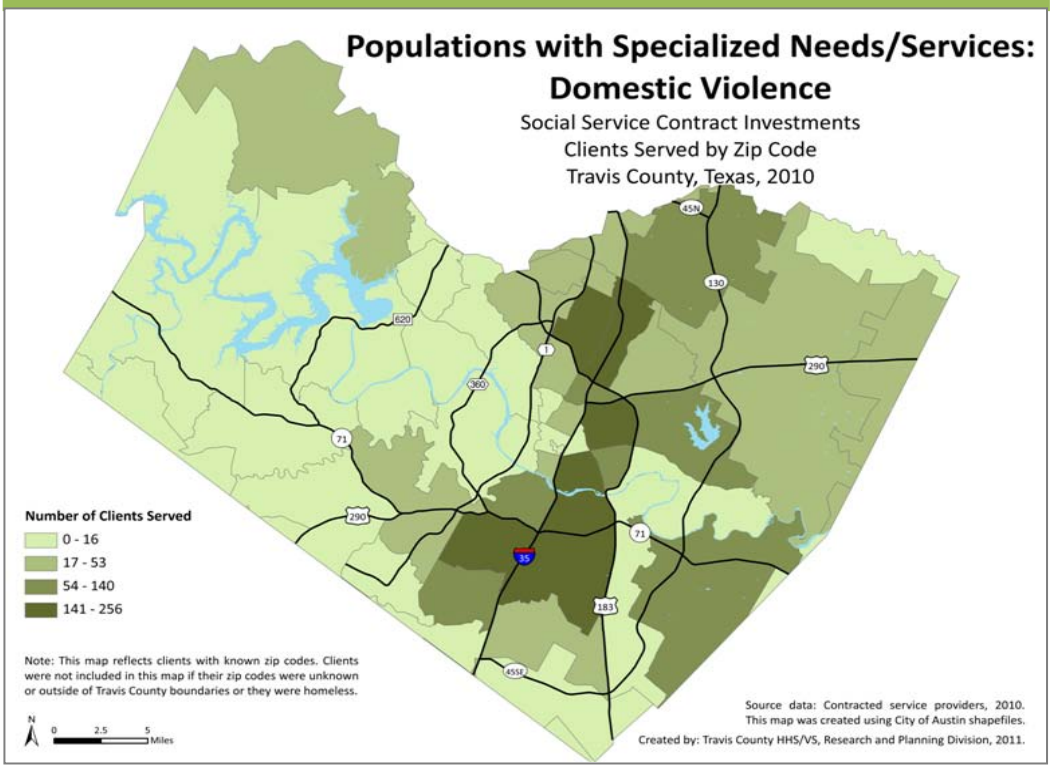
Housing Needs

Safe Place is the principal service provider for victims of domestic violence in Travis County. Safe Place maintains an emergency shelter with assistance from the Salvation Army, with eighty-six beds for victims of domestic violence. Additionally they maintain 135 beds of transitional housing.[cii] All of these beds are located in incorporated areas of Travis County.

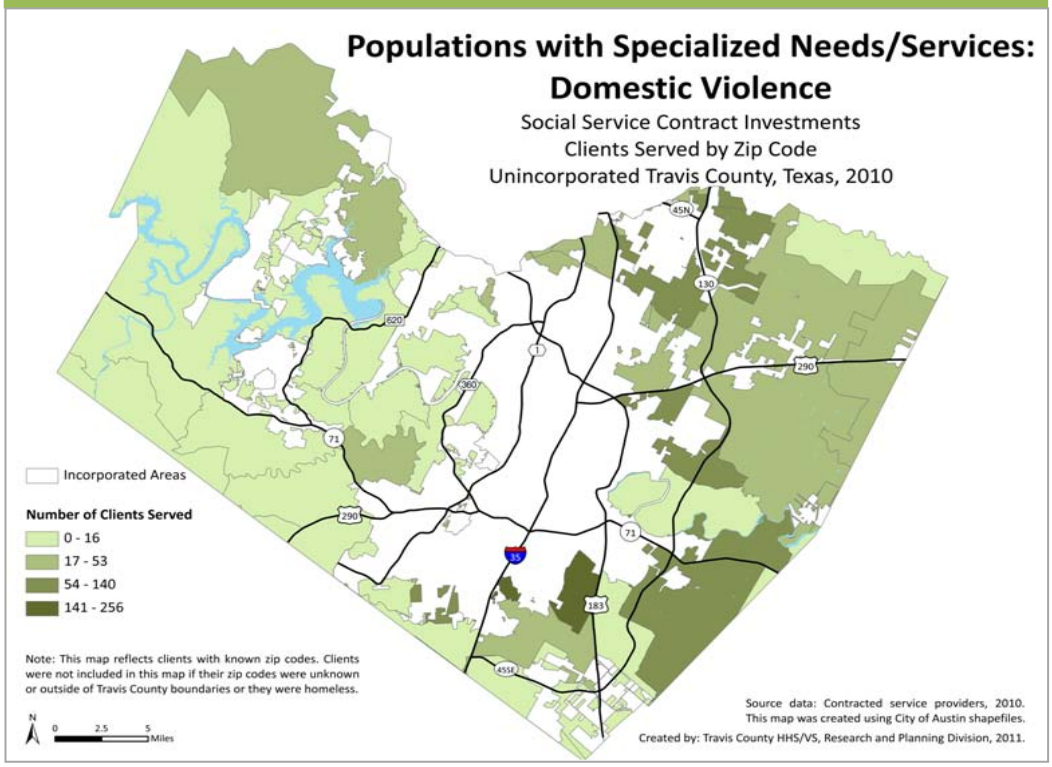
The maps below show the distribution of clients served by General Fund social service contract investments in services for victims of domestic violence in Contract Year 2010, (Map 3.36 throughout the county, and Map3. 37 in the unincorporated areas alone). The highest concentration of clients was in the City of Austin. Less than 14 percent of clients were from the unincorporated areas, primarily the Eastern and Northwestern parts of the county. [ciii]

Austin Transitional Grant Area Comprehensive Needs Assessment," p. 67.

Map 3.36: Social Service Contract Investment, Domestic Violence



Map 3.37: Social Service Contract Investment, Domestic Violence, Unincorporated Areas



KEY FINDINGS POPULATIONS WITH SPECIALIZED NEEDS

Elderly

There were 70,395 people 65 years of age in all of Travis County in 2009, or 6.8% of the total population. The percent of population over 65 in the unincorporated areas alone is comparable at 6%, approximately 17,000 people.

Elderly renter households are more likely to have a housing problem, than either Owner-Occupied households or Non-Elderly Renter Households.

Less than 10 percent of clients receiving services for the elderly were in the unincorporated areas, primarily in the eastern parts of the county and in the areas adjacent to Lago Vista and Jonestown.

Approximately 16% of beds in nursing or assisted living facilities are located in the unincorporated areas.

Disability

In 2009, 88,965 people in Travis County or slightly less than 9% of the Travis County population had one or more disabilities.

A higher percentage of households with one or more members with a disability experience a housing problem, than all Travis County Households.

Less than 12 percent of clients receiving services for persons with a disability were from the unincorporated areas of the county. No housing specifically for disabled persons is located in the unincorporated areas.

HIV/AIDS

In 2008, 4,361 people with HIV/AIDS were living in the Austin HIV Service Delivery Area (HSDA),[xv] with the majority (3,746) residing in Travis County.[civ]
African Americans are substantially over-represented among persons with HIV/AIDS in the Austin Transitional Grant Area (TGA).

[xv] The Austin HSDA covers the following counties: Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson.

Less than 7 percent of clients receiving services for people living with HIV/AIDS were from the unincorporated areas, primarily the Southeastern part of the county.

Housing Services was ranked as the third highest identified need in the 2010 Austin Area Comprehensive Needs Assessment.

Victims of Domestic Violence

The 2010 Point-In-Time Homeless Count found there were 443 homeless victims of domestic violence in Austin/Travis County.

Safe Place is the principal service provider for victims of domestic violence in Travis County and maintains both emergency shelter beds and transitional housing units in incorporated areas of the county.

NON-HOUSING COMMUNITY DEVELOPMENT NEEDS ASSESSMENT

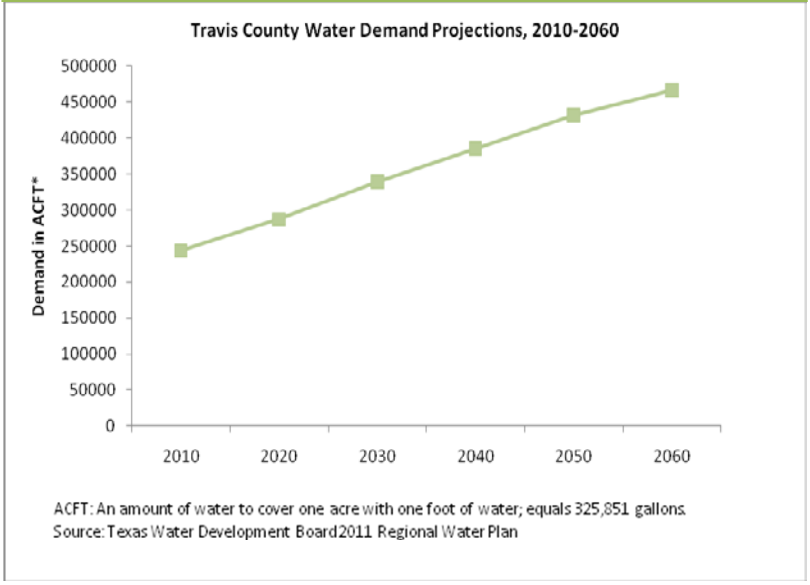
NEIGHBORHOOD INFRASTRUCTURE

Public Engagement efforts with residents of Travis County revealed a high need for community infrastructure implementation or improvements. Over the past five years, residents of Precincts 1, 3, and 4 have consistently conveyed the need for water and wastewater systems in their communities. Particularly in economically disenfranchised areas, residents communicated that they lacked access to running water, had wells running dry, and were without infrastructure and/or funding to access the area water utility. In addition, comments made at public hearings expressed the need for road improvements and repairs, and utility infrastructure.

Water and Wastewater

Travis County relies on both surface water and groundwater sources for its water supply –principally the Colorado River and lakes for surface water and the Edwards and Carrizo-Wilcox Aquifers for groundwater. The Lower Colorado River Authority (LCRA) manages the water supply for the region, while local municipalities provide water and wastewater services and infrastructure to their residents.

Figure 3.43: Water Demand Projections



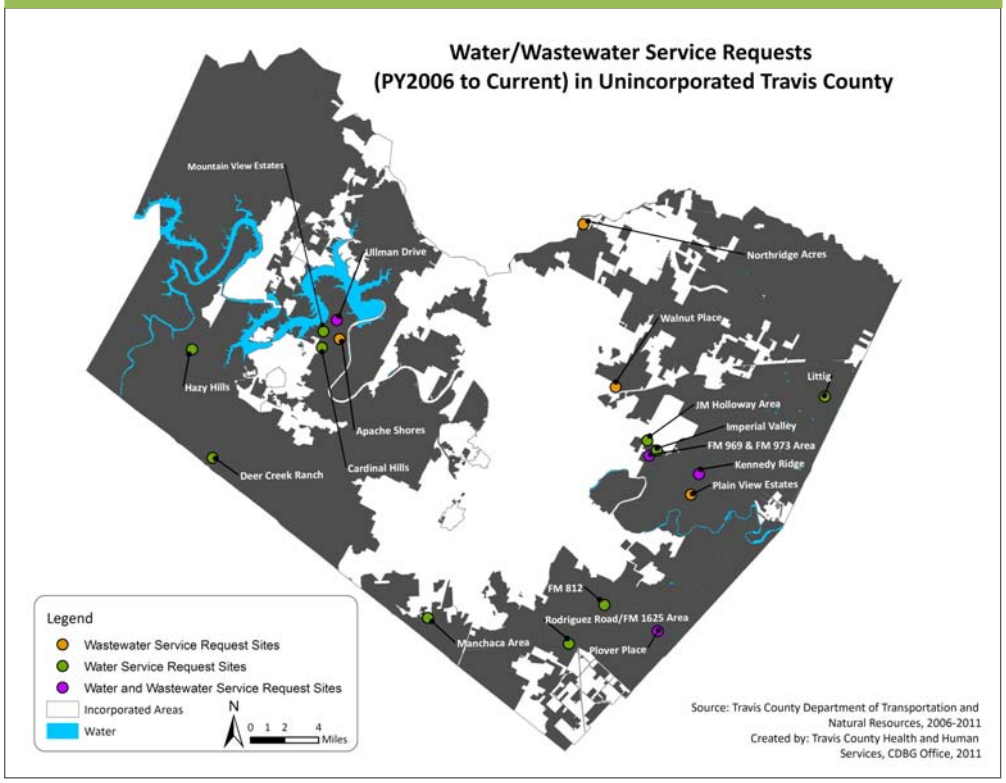
Based on projections done by the Texas Water Development Board, water demand in Travis County will increase significantly over the next fifty years, doubling by 2060. This increasing demand is driven by the steady growth in population in Travis County. And while demand for water rises, an ongoing and prolonged drought has put a strain on existing water supplies in Travis County, particularly in the most economically depressed areas of eastern Travis County. Plans are currently underway to import groundwater into these areas from Caldwell County and

other counties.

While residents of towns and cities have access to the infrastructure of the municipalities in which they reside, residents of the unincorporated areas do not. Instead they either rely on wells located on their properties, or they pay to connect to the nearest municipal water line. For low and moderate income residents, paying for a water connection may be a significant financial burden. Similarly, in cases where declining groundwater supplies lead to dry wells, a low income resident may not be able to afford the cost of digging a deeper well.

Many of the residents of unincorporated Travis County rely on on-site wastewater treatment (septic systems) to treat waste at single family residences. Many of these septic systems were installed prior to the establishment of current septic regulations and standards, and can be detrimental to the immediate environment. Repairing or replacing failed septic systems to current standards can be very costly. When multiple failures of septic systems occur in a subdivision, it can be more cost efficient to install a wastewater collection system that transports waste to a wastewater treatment plant.

Map 3.38: Water/Wastewater Service Requests

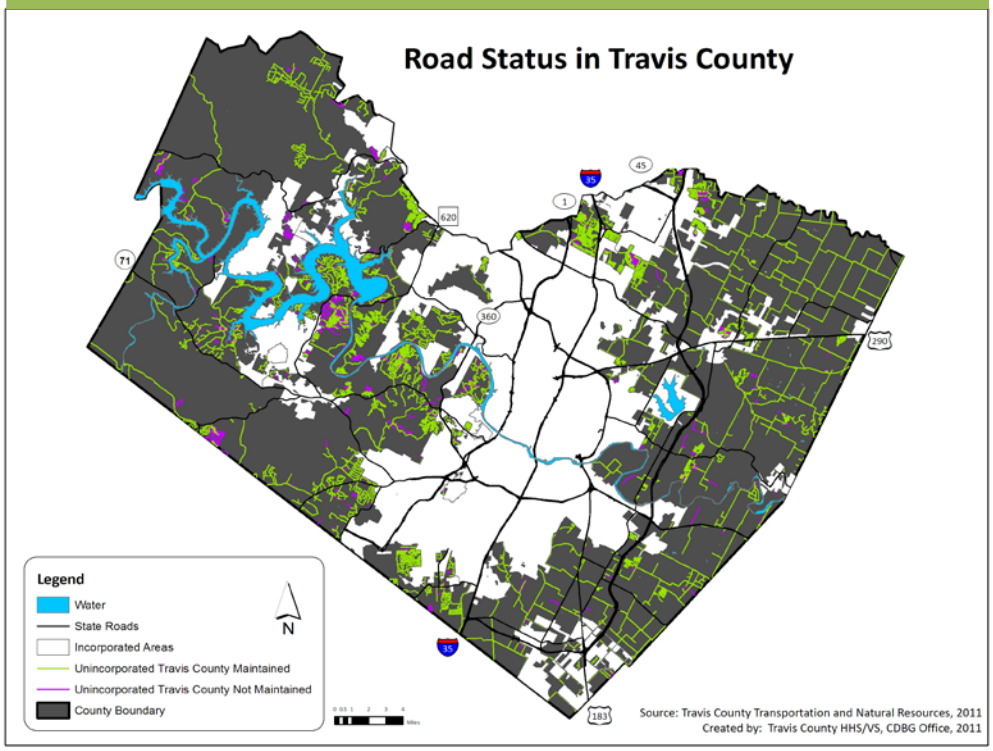


Since the inception of the CDBG Program, there has been strong interest in water and wastewater projects from residents in the unincorporated areas. To date, the Travis County CDBG office has received public requests for water infrastructure projects that taken together would cost $16,000,000 to implement and requests for wastewater infrastructure projects that would cost a total of $8,000,000 to implement. A higher percentage of these requests have come from neighborhoods on the eastern side of the county (see Map 3.38).

Travis County does not have a local mechanism for funding water or wastewater infrastructure projects. The cost of expansion of water and wastewater systems must be borne by either the immediate beneficiaries of the improvements or the customers of the system as a whole. The Community Development Block Grants may therefore play a vital role in aiding low to moderate income residents in receiving quality water and wastewater services.

Roadways

Map 3.39: Road Status, Unincorporated Travis County



Local roadways in Travis County are maintained by the various public works departments of the municipalities located in the County, and for roadways that fall outside of any municipal jurisdiction, by Travis County's Department of Transportation and Natural Resources (TNR.) There are currently 117 miles of roadway— approximately 10% of existing roads in unincorporated Travis County— that serve the public as right-of way, but are not currently maintained by Travis County (see map 3.39 for distribution.) These roads are not currently accepted onto the County system and were typically built before Chapters 82-84 of the Travis County Code, which specify standards of road construction, were adopted.

Substandard roads that are brought up to County standards can be accepted onto the County system for future maintenance. In order for a road to be accepted to the County maintenance rolls, the following processes and improvements must be made:

- A thorough environmental review of the existing roadway to confirm that it meets all Federal and State requirements.

- Improvements to the roadway drainage to meet current Travis County specifications. The goal of the projects is to improve the drainage to handle a 25-year rainfall event.

- Geotechnical review of the existing substrate and repairs necessary to improve the substrate to support the expected traffic load of the roadway.

- Surveying necessary to establish the exact location and elevations of the existing right-of-way and roadway surface.

- Identification of the location of the existing utilities and the relocation of the utilities as necessary to make the roadway and drainage improvements.

- Access the current roadway signage and installation of additional signs as necessary to meet current national and local standards.

- Improvement to the roadway surfaces as necessary to insure dependability and durability of the roads.

Unmaintained roads may make it difficult for property owners, school buses, mail service providers, and emergency service providers to have all-weather access to properties. Neighborhoods that have unmaintained roads may apply to the County's Substandard Road Program for funds to bring roads into standard condition. This is a competitive program and projects that include funds from the Neighborhood Homeowner's Association receive preference. Typically low income neighborhoods will not be able to contribute these resources to a project. Low and moderate income neighborhoods may submit road improvement projects to the CDBG office for consideration. To date, 90% of the roadway improvement project requests submitted to the CDBG office are located in western Travis County, and predominantly in Precinct Three. The total estimated cost for all requests for roadway projects is approximately $18,000,000.

PARKS AND PUBLIC FACILITIES

Travis County is home to a robust system of parks and natural areas that encompass the Colorado River and Lake Travis, urban parks, greenbelts and trails, preserves and recreation facilities. Approximately 12% of land in Travis County consists of publicly owned parks and natural areas.[cv] This includes land and parks owned by municipalities, the Lower Colorado River Authority (LCRA), the State of Texas and Travis County. The Travis County park system is managed by Travis County's Department of Transportation and Natural Resources (TNR), and includes approximately 11,000 acres of land (see Appendix D for a listing of all County parks).

As shown in Map 3.40, a large portion of open space land is located in the western portion of the

county. Much of this land consists of the Balcones Canyonlands Preserve, an area that preserves the habitat of a number of endangered species. The Balcones Canyonlands Preserve operates under a permit issued by the U.S. Fish and Wildlife Service, jointly held by the City of Austin and Travis County. The Preserve consists of approximately 28,000 acres and is managed by a variety of partners including local landowners, the LCRA and conservation groups.

According to TNR's *Travis County Parks and Natural Areas Master Plan*, "the paucity of parks and natural areas in eastern Travis County is notable. The eastern half of the county has both a lower percentage and absolute amount of this type of land than the western half of the county."[cvi] To some extent this difference can be attributed to the presence of the Balcones Canyonlands Preserve. As shown in Figure 3.44, when preserve land (which is not available for recreation purposes) is excluded, the discrepancy between the eastern and western side of the county is less dramatic. It is also worth noting that Lake Travis is located in western Travis County and as a popular recreation area it has several parks sited around it, contributing to the high park acreage in the northwest part of the county.

Map 3.40: Parks, Open Spaces and Community Centers

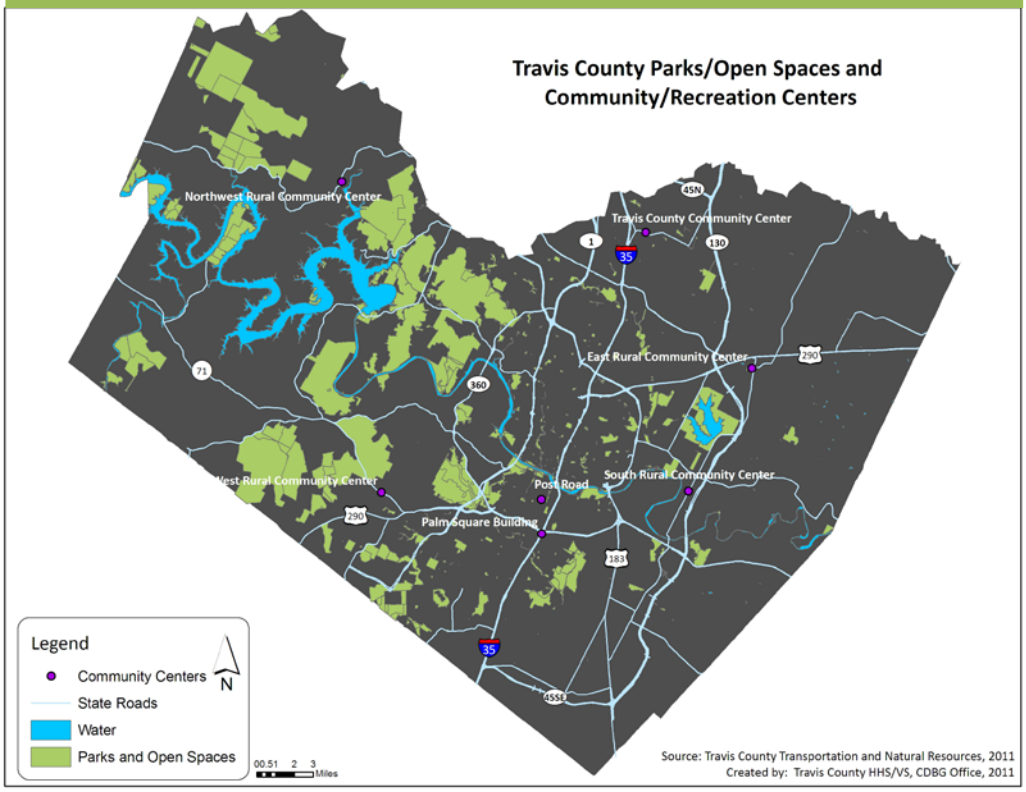


Figure 3.44: Total Acres of Parks and Natural Areas in Travis County, per 1,000 Residents

County Quadrant	All Park and Natural Area Land	Park Land Only
Northeast	18	18
Northwest	631	112
Southwest	215	27
Southeast	28	28

Source: Travis County Parks and Natural Areas Master Plan, Travis County TNR

While eastern Travis County currently has less park acreage than western parts of the county, the need for additional recreational areas in the eastern parts of the county is likely to only grow. As development pushes into eastern Travis County, agricultural and rural land is converted to developed land[cvii]. Additionally, as discussed elsewhere in this report, the demographics of the eastern part of the county include higher concentrations of low income households who may rely on public facilities for recreational activities. Finally, as the population of the county grows it is likely that existing facilities will have to support increased usage. Taken together, these factors may indicate the need for expanded recreation areas or activities in eastern Travis County. It is important to note, however, that TNR's *Master Plan* indicates that most capital infrastructure improvements have been made to facilities in eastern Travis County.[cviii]

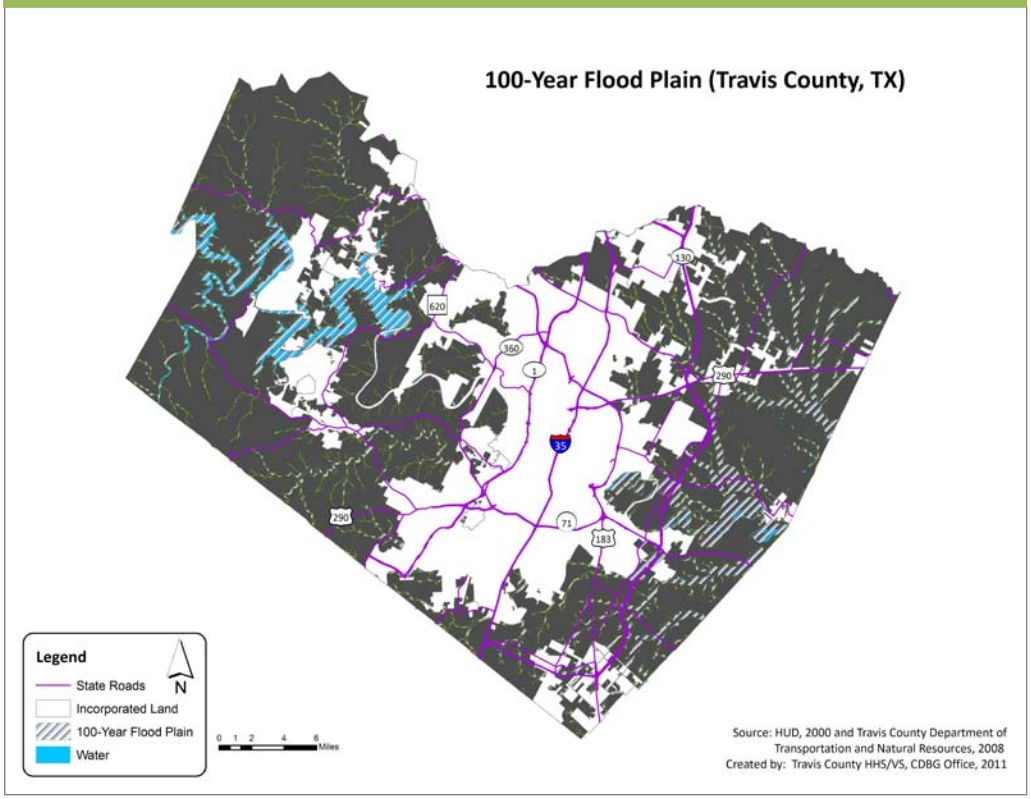
The need for recreation activities and facilities in eastern Travis County is supported by comments received during the CDBG Public Engagement process. Specific project requests received by the CDBG office include the expansion of recreational youth activities at Southeast Metro Park, and the creation of a recreation center in an existing building that requires rehabilitation in Del Valle. The CDBG office has also received a public comment highlighting the general need for more recreational facilities in the unincorporated areas.

In addition to park facilities, residents of the unincorporated areas have access to seven community centers managed by Travis County HHS&VS, and located throughout the county (see map above.) The community centers house a variety of service programs including senior luncheon program, utility and rent/mortgage assistance, food assistance and medical care. These centers are important to the unincorporated community as they provide centralized locations—five outside of the urban core— for residents to access social services and community meeting rooms.

HAZARD MITIGATION

The state of Texas is exposed to a variety of natural hazards including flooding, tornadoes, hurricanes and drought. Both the State and the County prepare Hazard Mitigation Plans which assess the risks posed by natural hazards, the potential impact to residents, and mitigation goals and priorities. The *Travis County, Texas: 2011 Hazard Mitigation Plan* was prepared for the unincorporated areas of the county, and three of the municipalities located in the county[xvi]. A brief synopsis of significant risk to the unincorporated areas will be included in this section of the Consolidated Plan.[xvii]

Map 3.41: 100-Year Flood Plain



Eight hazards were assessed for the risk they posed in Travis County: floods, tornadoes, wildland grass/brush fire, drought, severe storms, winter storms, seismic/earthquakes and landslides. Hazards were evaluated both for the likelihood of occurring and the severity of impact if an event did occur. Of the hazards profiled, the report concludes that Travis County is at greatest risk for two significant natural hazards: floods and tornadoes. And of these, floods pose the more significant hazard. According to the Plan, "flooding is defined as the accumulation of water within a water body and the overflow of excess water onto adjacent floodplain lands. The floodplain is the land adjoining the channel of a river, stream, ocean, lake, or other watercourse or water body that is susceptible to flooding."[cix]

[xvi] The original plan adopted in 2004 focused only on the unincorporated areas. The Cities of Pflugerville, Sunset Valley, and Village of the Hills requested that the County add them to the 2011 update to the plan.

[xvii] A draft of the complete Travis County, Texas: 2011 Hazard Mitigation Plan can currently be viewed on TNR's website

From 1950-2009 Travis County experienced 113 floods; data on floods is collected at the county level, so it is not possible to isolate just those flooding events that impacted unincorporated areas.[cx] The 100-Year Floodplain[xviii] for Travis County encompasses 14.7% of land in the county, or 146 square miles. An estimated 20% of buildings in Travis County are exposed to potential flooding.[cxi]

Insurance claims on properties are one statistic used to measure flood hazard risk at a general community level. The most flood-prone properties are categorized as "Repetitive Loss" properties, meaning two or more insurance claims of at least $1,000 have been paid on a property over a ten year period. There are 96 such properties in unincorporated Travis County, see Figure 3.45 below for a summary of claims.

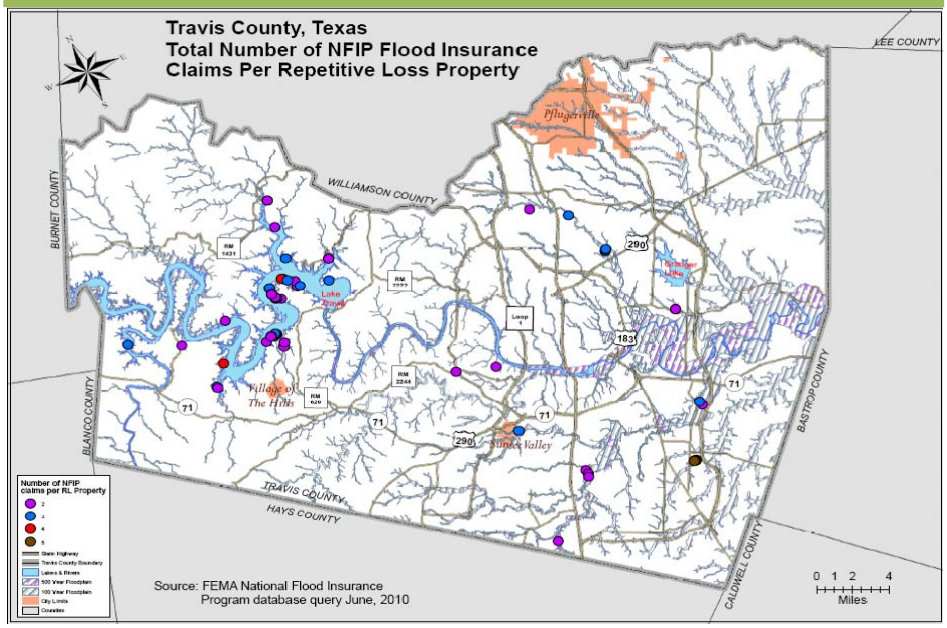
Figure 3.45: Repetitive Loss Residential Properties, Unincorporated Travis County

Number of Properties	Building Losses	Contents Losses	Total, Building and Contents	Number of Claims	Average Claim
96	$7,589,193	$801,020	$8,390,202	252	$33,294

Source: Travis County, Texas 2011 Hazard Mitigation Plan Update

The following map shows the distribution of repetitive loss properties. More of these properties are located in the western portion of the county, and all are located near waterways.

Map 3.42: Flood Insurance Claims



(http://www.co.travis.tx.us/tnr/press_releases/comment_hazard_mitigation.asp).

[xviii] Also known as Special Flood Hazard Areas, the 100 year floodplain is an area that will be inundated by a flood event having a 1-

Given the risk that flooding poses to properties in Travis County, the CDBG Office requires that any CDBG funds used either for Homebuyer Assistance or for the purchase of land for the development of affordable housing, must be applied to properties that are located outside the 100-year flood plain. Additionally, CDBG funded road projects include drainage improvements that account for a 25 year flood event.

The Department of Transportation and Natural Resources (TNR) requires that "all structures, including manufactured homes, shall be constructed or substantially improved, regardless of location within the county, so as to be reasonably safe from flooding."[cxii] To protect homes that already exist, TNR outlines construction elements such as anchors, tie-downs, frame ties, and the anchoring of additions onto manufactured homes.[cxiii] Furthermore, new homes will be constructed on elevations that are at safe elevations to avoid flood damage.[cxiv]

TRANSPORTATION

The Capital Metropolitan Transportation Authority (Capital Metro) is the regional provider of transit services in Travis County. Communities may vote to participate in the Capital Metro services and support Capital Metro by a one percent sales tax. Jurisdictions that are not currently Capital Metro members may request transit services providing the local government covers the cost of the new service.

The current Capital Metro service area includes:

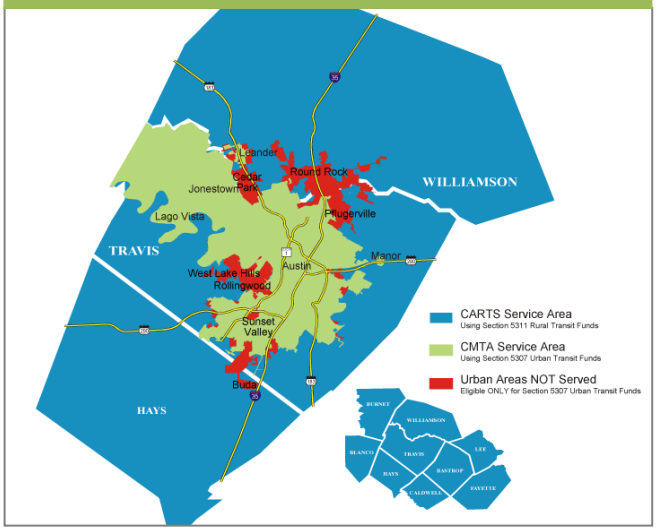
- City of Austin
- City of Jonestown
- City of Lago Vista
- City of Leander
- City of Manor
- Village of Point Venture
- Village of San Leanna
- Village of Volente
- Unincorporated area of Travis County Precinct 2 (north and northwest Travis County)
- Unincorporated area of southern Williamson County including Anderson Mill, Jollyville, and Pond Springs

percent chance of being equaled or exceeded in any given year.

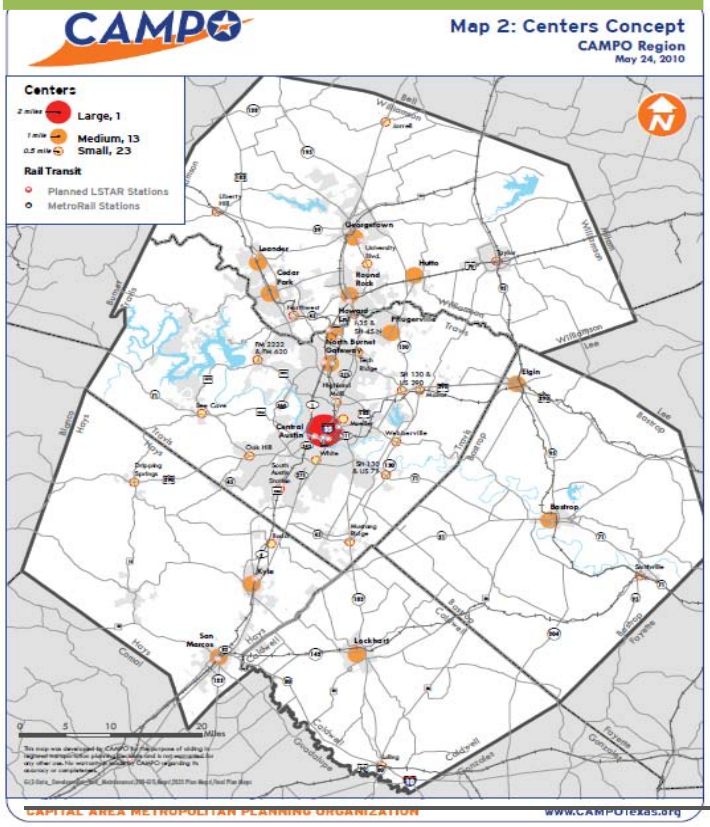
Capital Metro currently provides bus routes throughout its service areas, and a 32-mile urban commuter rail line which serves downtown Austin, east Austin, northwest Austin and the City of Leander.

Non-urbanized areas of Travis County may be served by the Capital Area Rural Transportation System (CARTS). CARTS coordinates public transit for rural communities within Travis, Williamson, and Hays counties, as well as Bastrop, Blanco, Burnet, Caldwell, Fayette and Lee counties. CARTS is a Capital Metro contractor in Northwest and Northeast Travis County, and also contracts with some municipalities to provide limited transit services in urbanized areas not served by Capital Metro.[cxv] Most of the unincorporated areas of Travis County are low-density, non-urban areas and are not served by Capital Metro, but are served by CARTS, as shown on Map 3.43.

Map 3.43: CARTS and CMTA Service Areas



Map 3.44: CAMPO Centers Concept



The Capital Area Metropolitan Planning Organization (CAMPO) is the body that is responsible for the coordination of regional transportation for a five county region that includes Travis County. The *CAMPO 2035 Regional Transportation Plan* assesses the region's transportation needs and provides policy and planning guidance for the region. The plan attempts a balanced approach to transportation planning that takes into account the need to move vehicles and people, but also the impact of transportation investments on the development and sustainability of communities. A key element of the plan is the "Centers Concept," which establishes "policies and incentives to concentrate new growth in multiple higher density, mixed use centers around the region."[cxvi] The plan includes a map of targeted growth centers (see Map 3.44)

where resources can be invested to "encourage development of a connected regional network of higher density, mixed use activity centers that would allow us to get more out of our transportation system and improve regional quality of life."[cxvii] Several of these centers are located in or near unincorporated areas of eastern Travis County.

Based on public input received throughout the life of the Travis County CDBG Program, lack of transportation is an ongoing concern for low income residents of the unincorporated areas. Lack of transportation can make it difficult for residents to access both public services and basic needs such as food stores, which tend to be located in more densely populated urban areas. In order to help meet this need the CDBG Program funds a home-based social worker program, to help link residents to existing services.

The City of Austin is in the middle of a comprehensive plan entitled Imagine Austin which includes the City's extra-territorial jurisdiction (ETJ). Travis County Commissioners Court passed a resolution on December 14, 2010 regarding the Imagine Austin Comprehensive Plan and the County's interests as they pertain to the ETJ. In that resolution, the County reiterates its support for CAMPO's urban centers concept. As CDBG moves forward with the consideration of future housing development, the Centers Concept will be a factor in determining location.

PUBLIC SERVICES NEEDS ASSESSMENT

Public Services Needs Assessment

Public services, traditionally called social services, meet an array of community needs, from basic needs and children and youth programs through workforce development and public health. Public services are funded through public and private dollars, and are provided by nonprofits, faith based organizations and local government.

The needs assessment will provide an overview of County wide conditions, and when feasible, information specific to the unincorporated areas. Please note that for much of this assessment, the information will be at the County level, however, in the future, data sources and methods to more closely isolate the CDBG funded area will be indentified. Additionally, based on the work of the Department, it appears as if trends among the urban centers and unincorporated areas are similar, with the exception of access to services.

Public Engagement and Public Services

Each year, the CDBG program engages the public to solicit needs and feedback on the CDBG proposed projects and performance. As a result of that work, the Program has a good data set of the needs and interests of those living in and serving the unincorporated areas. Since 2006, a consistent message of the need for increased access to services, quality infrastructure facilities and safe and decent housing has been voiced.

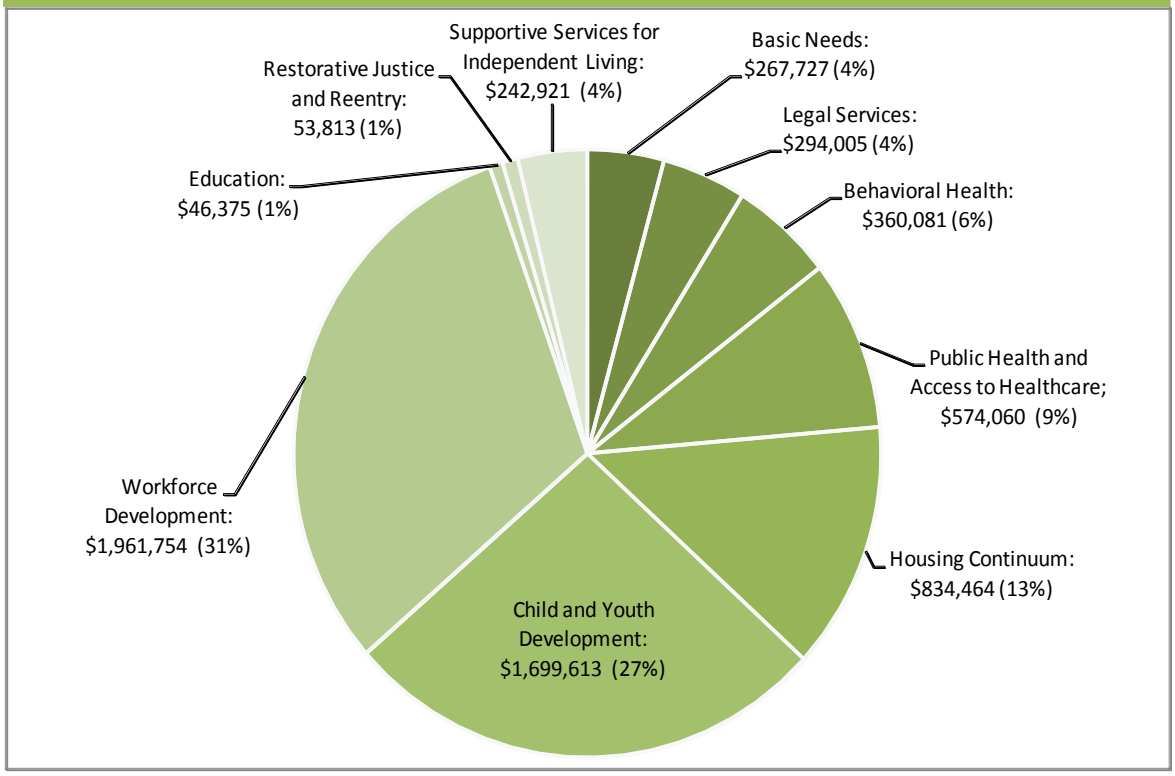
During the current Consolidated Planning process, the message continues to resonate with social service providers and residents alike. In a survey of community need providers ranked public services (identified as community services in the survey) as the 2nd highest priority need and residents ranked it as the highest priority. Specifically, social service providers and residents identified youth services, literacy and adult based education, mental health support services and transportation as the most critical public service needs. In the survey, providers indicated that many of them did not serve a large population of people in the unincorporated areas, however mechanisms were in place to reduce transportation and access barriers. Please refer to Appendix B for more information on the Public Engagement Results.

Travis County Investments in Public Services

Travis County Health and Human Services & Veterans Service Department (TCHHS/VS) annually invests in social services for residents of Travis County, both through direct service provision and through contracts with community based organizations. These service contracts align with and complement

direct services provided by the County to support the department's mission "to optimize self-sufficiency for families and individuals in safe and healthy communities."

Figure 3.46: Investment in Issue Areas for Social Service Contracts, 2010



Source: Travis County, HHS&VS Research and Planning Division

Annually, investments in direct service and contracted services total approximately $16.6 million and $8.6 million respectively, resulting in an investment, over the next three years of approximately $75.6 million in direct and contracted services. On an annual basis the Research and Planning Division of HHS/VS, produces a report on a subset ($6.3 million) of the contracted investments made. This subset of Travis County social service contracts is categorized according to issue areas; expenditures by issue area in 2010 are shown in Figure 3.46, above.

The agencies funded through general fund dollars to provide services report quarterly on a variety of measures which include geographic area of service by zip code. In order to identify the percentage of services being provided to residents of the unincorporated areas, a list of zip codes has been identified that encompass substantial portions of the unincorporated areas. Because the boundaries of the unincorporated areas do not align exactly with zip code boundaries, the number of clients served in these zip codes gives only an approximate upper estimate of clients in the unincorporated area, as it may also capture clients being served in municipalities. After analysis, it was determined that less than 9% of the total funded services were being provided to the unincorporated areas of the county – a

significant underrepresentation since the unincorporated areas of the county make up 17% of the total population.

The following section provides analysis of social service contract investments, by issue area. This section is condensed from the *2010 Community Impact Report*[19], prepared by the Research and Planning Division of HHS/VS, with additional analysis and maps that look at conditions in the unincorporated areas that were created for the Consolidated Plan. For an analysis of Housing Continuum and Legal Services contracts, please refer to the Housing Needs section of this report. For analysis of Restorative Justice and Reentry contracts, and Supportive Services for Independent Living contracts please refer to the Populations with Specialized Needs Section. All other issue areas are found below.

Basic Needs: Access to Food

Programs and services within this issue area are intended to meet urgent, short-term food, housing, clothing and transportation needs. Some examples of services provided by programs within this issue area include: provision of adequate and healthy food; financial assistance for rent, mortgage, or utilities; needed clothing; and assistance or transportation to meet specific public health or safety needs.

TCHHS/VS has departmental and contracted programs that offer services to address residents' basic needs. This service area includes contracted services that provide food to avert hunger, and offer one-time and short-term rent, mortgage and utility assistance to prevent loss of housing and utilities. These contracted services work in tandem with services provided directly by the TCHHS/VS Department. The Department is the largest provider of basic needs assistance for individuals and families within Travis County. For an overview of basic needs related to housing (rent, mortgage or utilities), please see the Housing Needs Assessment section above as all housing investment are covered under the Housing Continuum issue area.

Highlights of Community Conditions

Income is the primary determinant of whether one can meet basic needs. The most recent Center for Public Policy Priorities Family Budget Estimator project (updated in 2007) calculated that Travis County families typically need incomes of at least double the poverty level to make ends meet.[20, cxviii] Currently

[19] The full report is currently available at:
http://www.co.travis.tx.us/health_human_services/research_planning/documents_cir.asp

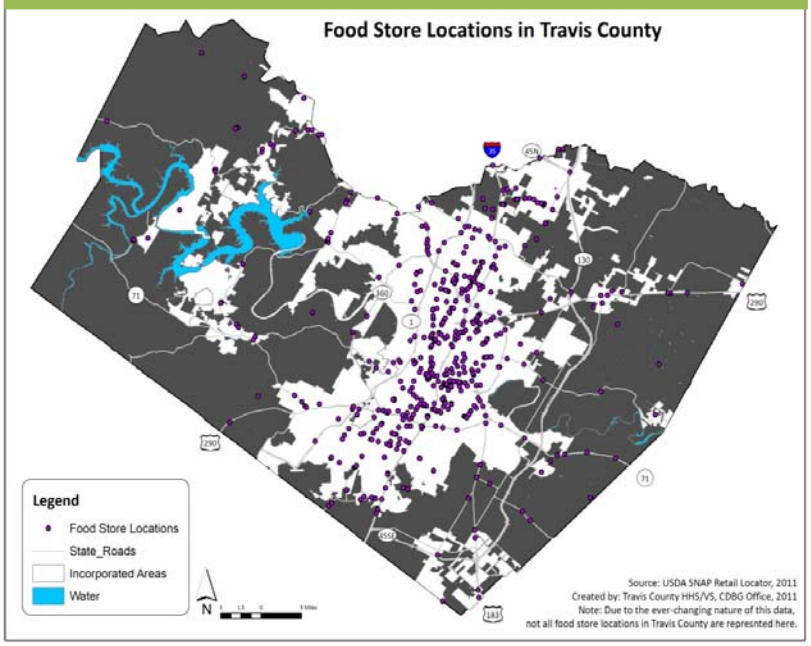
[20] Expenses covered in the analysis included the cost of housing, food, child care, medical insurance, medical out-of-pocket expenses, transportation, taxes less tax credits, and other necessities. Figures vary according to family size, type, and health insurance status. The project estimated that those with employer-sponsored insurance likely require incomes

in Travis County, about 16.2% of residents (163,630 people) live in poverty, while more than one-third (35%) of residents (352,398 people) live in households with incomes at or below 200% of the poverty level.[cxix]

Poverty also has a significant impact on food security, or the ability to ensure access at all times to enough food for an active, healthy life for all household members. A recent report based on data from the 2009 Current Population Survey Food Security Supplement indicates that about 43% of households with incomes below the poverty level are food insecure[21] and more than one-third of low income families with incomes somewhat above the poverty level (up to 185%) also lack food security.[cxx]

The cost of living also affects the ability to meet basic needs. While costs have risen significantly over the past decade, income has not increased at the same pace.[cxxi,cxxii] Overall costs of goods and services, as reported by the Consumer Price Index,[22] have also outpaced growth in income[cxxiii]—though overall costs do not appear to have grown quite as significantly as the cost of food, a primary basic need.

Map 3.45: Food Store Locations



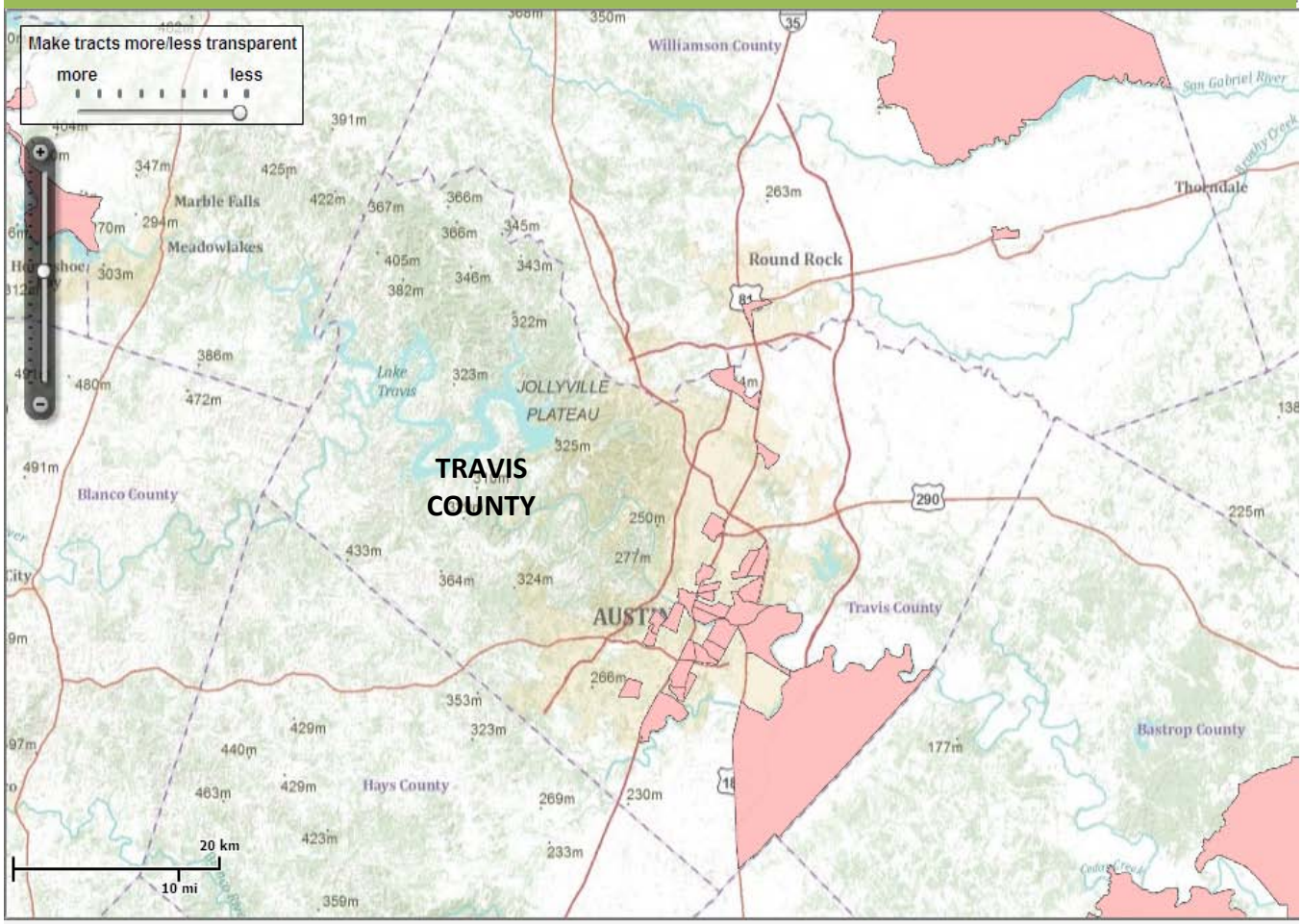
equivalent to 189%-253% of the poverty level; for example, a single person would need an income of about $19,258 (189% of FPIG in 2007) to meet basic expenses; a family of 4 with 2 children would likely need about $43,641 (211% of FPIG in 2007). Those without employer-sponsored insurance likely need incomes of 242%-290% of the poverty level to cover the costs of necessities including medical insurance.

[21] The USDA defines low food security as "reports of reduced quality, variety, or desirability of diet (with little or no indication of reduced food intake)" and very low food security as "reports of multiple indications of disrupted eating patterns and reduced food intake."

[22] The Consumer Price Index (CPI) is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.

The ability of an individual or household to access food is also impacted by the location of food stores in a community, and availability of transportation. In 2006, there were 5,172 households in Travis County without a car who lived more than a mile from a grocery store.[cxxiv] As shown on Map 3.45 above, there is a high concentration of food stores clustered along the I-35 corridor in central Austin, and fewer scattered throughout the unincorporated areas. As a result, households in unincorporated Travis County without access to reliable transportation may find it difficult to purchase healthy food on a regular basis.

Map 3.46: Food Deserts in Travis County, 2009



Source: Vince Breneman and Michele Ver Ploeg, USDA Economic Research Service, US Department of Agriculture, 2009

The Healthy Food Financing Initiative (HFFI) of the U.S. Department of Health and Human Services defines food deserts as "communities, particularly low-income areas, in which residents do not live in close proximity to affordable and healthy food retailers. Healthy food options in these communities are hard to find or are unaffordable."[cxxv] Map 3.46 shows census tracts in Travis County that can be considered food deserts. The large census tract in southeast Travis County identified as a food desert falls largely in the unincorporated area. Approximately 9% of the population of this tract live more

than 10 miles away from a major grocery store. The percentage of this population that is low-income and has limited access to a food store is about 3 percent.[cxxvi]

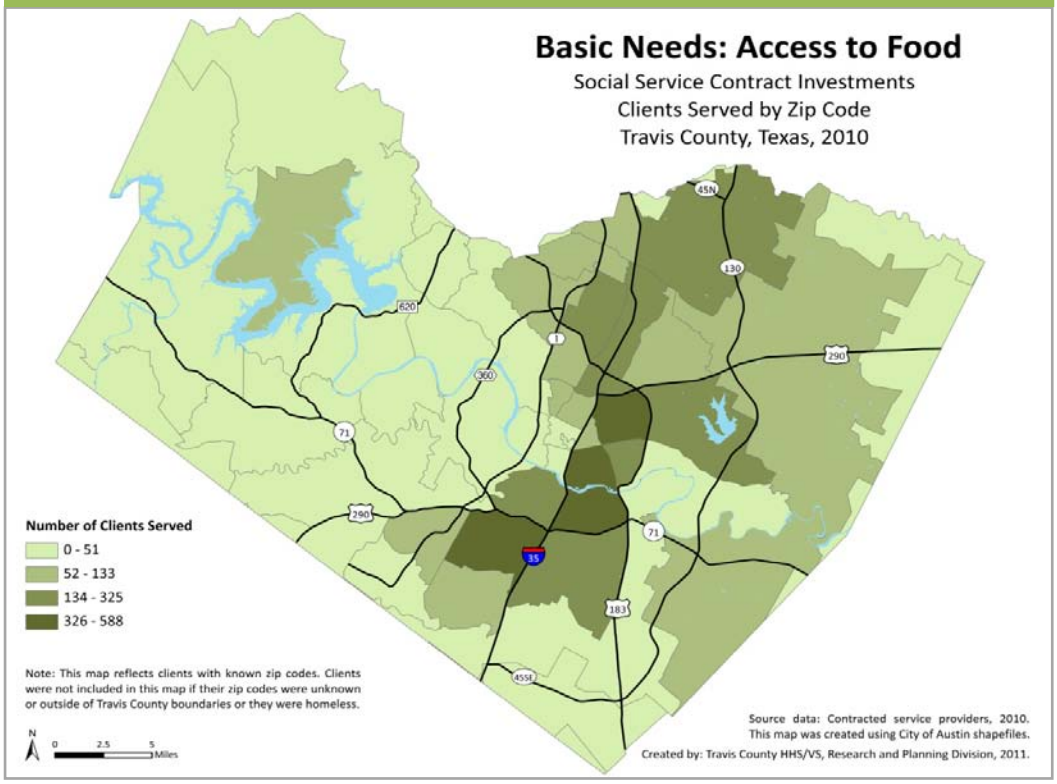
A safety net does exist to help low income individuals and families bridge the gap between available income and the cost of meeting basic needs. The safety net includes federally-funded, state-implemented benefits and a local network of nonprofit agencies, faith-based organizations, and city and county agencies that fund and/or provide services for a combination of emergency food, rent, mortgage, utility and clothing assistance to residents in need. Calls to 211 Texas for the South Central Texas region continue to suggest a significant demand for these basic needs services. [cxxvii]

Food-related statistics show both an increased need for and use of safety net services. Local data show significantly increased enrollment in the Supplemental Nutrition Assistance Program (SNAP, formerly the Food Stamp Program), suggesting that more individuals and families are seeking assistance to meet their food and nutrition needs. In December 2010 there were 49,409 SNAP cases in Travis County with 110,756 people (about 11% of all Travis County residents) receiving benefits.[cxxviii]

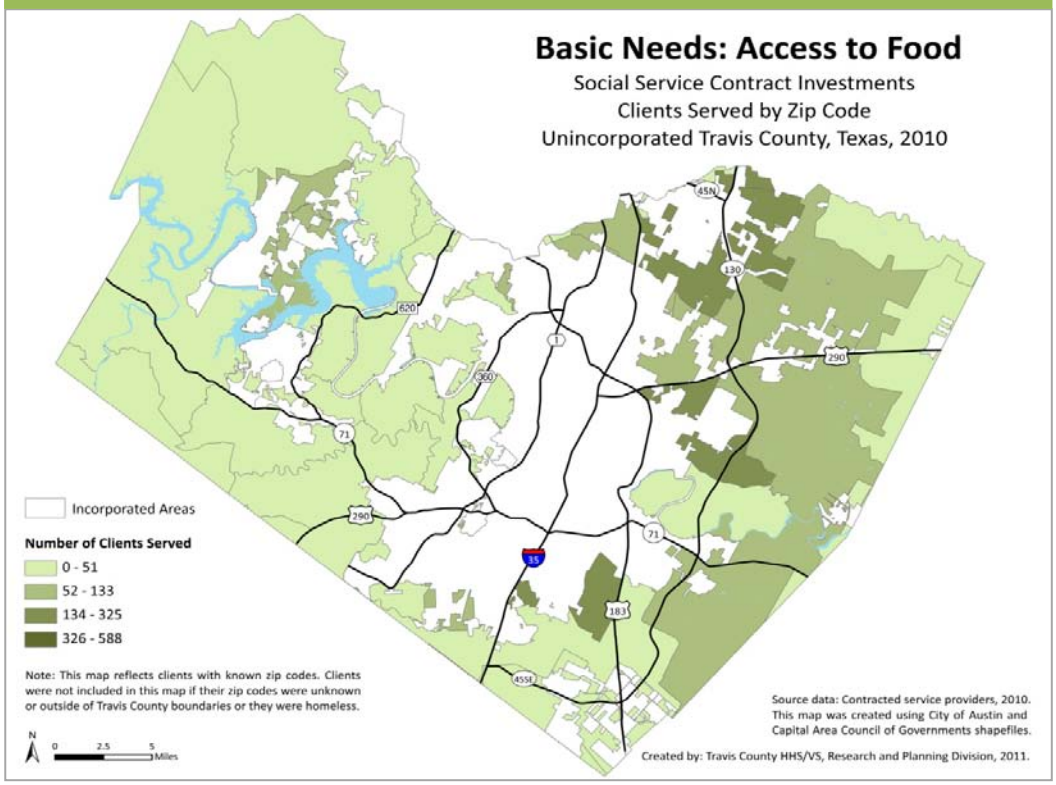
Travis County residents unable to access or fully meet their needs through federally-funded assistance programs may rely on local social service programs to help meet their basic needs. Continuing effects of the economic recession may increase the need for these services.

The maps below show the distribution of clients served by General Fund social service contract investments in Basic Needs as it relates to Access to Food services in Contract Year 2010 (Map 3.47 throughout the county, and Map 3.48 in the unincorporated areas alone.) The highest concentration of clients was in the City of Austin. Less than 9% of clients receiving basic needs services originated in the unincorporated areas, primarily in the eastern portion of the county.[cxxix] Investments in rent/utility assistance are contained in the Housing Needs Section.

Map 3.47: Social Service Contract Investment, Access to Food



Map 3.48: Social Service Contract Investment, Access to Food, Unincorporated Areas



Public Health and Access to Healthcare

Programs and services within this issue area are primarily intended to improve the physical well-being of community members by encouraging healthy behaviors (e.g., better eating habits; physical activity; improving disease management; reducing smoking, tobacco use, and substance abuse, etc.); preventing disease (reducing its occurrence and impact); increasing medical preparedness for emergencies; and increasing access to quality health care and counseling. Some examples of services provided by programs within this issue area are: education; improved access to treatment, care, and support for persons living with or facing health concerns; case-management advocacy for additional or other client services; and promote environmental health.

TCHHS/VS has departmental and contracted programs that offer public health and access to healthcare services. Services contracted through non-profits in this issue area focus their efforts on prevention of teen pregnancy and HIV/AIDS; promotion of better nutrition through increased accessibility to healthy foods; and improving outcomes for people living with HIV/AIDS and individuals with disabilities.

Additionally, the County has an inter-local agreement with Austin/Travis County Health and Human Services Department to provide a range of prevention, outreach and other health services, including immunization, family planning education, and health and safety code compliance. Current reporting mechanisms do not provide a way to isolate services provided to residents of the unincorporated areas through the inter-local agreement. The maps and analysis of services in the unincorporated areas that appear below are based only on the social service contracts.

Highlights of Community Conditions

Public health encompasses an array of services that work to improve community health outcomes. Prevention efforts focus on developing and implementing educational programs, policies, services, and research that target entire populations rather than individuals.[cxxx] An additional focus of public health professionals is promotion of health care equity, quality, and accessibility, which requires addressing health disparities across all populations.[cxxxi]

The overall health status of the community informs public health policies and practices. Key health indicators, such as birth outcomes and chronic disease rates, can serve as proxy measures of community health. These indicators often point to underlying health issues in the community, such as high blood pressure, poor nutrition, or physical inactivity, and help to identify current community health needs.

Prenatal Care and Pregnancy Outcomes

Women who begin prenatal care after the first trimester are at a higher risk for poor pregnancy outcomes, including premature births and low birth weight newborns (less than 5.5 pounds).[cxxxii] In 2007, the most recent year of available data, **over 38% of all Travis County mothers began prenatal care after the first trimester or received no prenatal care**.[cxxxiii] A lack of or delayed prenatal care was more prevalent for Hispanic mothers (53.6% of all Hispanic mothers) and African American mothers (43.7% of all African American mothers).[cxxxiv] Further, almost two-thirds (64.8%) of teenage mothers under age 18 had delayed or no prenatal care.[cxxxv] Low birth weight is associated with poor outcomes later in life, such as asthma, lower IQ, and hypertension.[cxxxvi] Premature and low birth weight babies also have an increased risk of hyperactivity disorder.[cxxxvii] Low and very low birth weight babies comprised 9.1% of births in 2007.[cxxxviii] African American babies had the largest percentage of low and very low birth weights (17.0%), roughly twice the rate of all other race/ethnic groups.[cxxxix] Nearly 11% of babies born to teenage mothers had low or very low birth weights.[cxl] African American mothers also had the largest percentage of premature births (17.7% of all African American mothers), while the percentage of premature births for White mothers (11.4% of White mothers) and Hispanic mothers (11.5% of Hispanic mothers) were nearly identical.[cxli] Over 14% of teenage mothers had premature births.[cxlii]

Sexually Transmitted Diseases and Infections

The prevalence and incidence of sexually transmitted diseases (STDs) and infections (STIs) is another public health risk indicator. Individuals engaging in unprotected sex may contract or spread these diseases and infections; furthermore, unprotected sex can lead to HIV infections and unplanned pregnancies. STDs and STIs often go undiagnosed, and left untreated, can cause serious complications.[cxliii] For a discussion of HIV/AIDS, refer to the Populations with Specialized Needs/Services Section.

Syphilis infections have grown substantially in Travis County, increasing nearly every year since 2002. From 2002 to 2009, syphilis cases increased from 101 to 317, representing a rate increase of 12.0 cases to 32.5 cases per 100,000, respectively.[cxliv] Chlamydia cases also increased during this time period, from 3,661 cases in 2002 (a rate of 435.9 per 100,000) to 5,829 cases in 2009 (a rate of 598.2 per 100,000).[cxlv] Though the number of cases has increased, gonorrhea rates have decreased over the same 8-year period – down from 165.6 cases to 147.6 cases per 100,000.[cxlvi]

Rates of Hepatitis A and B have declined across the state, and this decline is attributed to implementation of a successful immunization policy.[cxlvii] However, there is no vaccine for Hepatitis C and chronic Hepatitis A and B account for more than 50% of new cases of chronic liver disease, a

leading cause of death.[cxlviii] About half of the number of people estimated to be living with Hepatitis B and C are unaware of their infection status.[cxlix]

Chronic Health Conditions

Chronic health conditions, such as diabetes and cardiovascular disease, have associated costs, both monetary and personal. Direct costs of chronic health conditions include substantially higher medical expenses; more than 75% of U.S. health care expenses are for chronic conditions.[cl] Indirect costs are more difficult to quantify but include absenteeism, missed work days, and reduced productivity.[cli] Further, there are widespread health disparities in the incidence and mortality rates of chronic conditions among racial and ethnic minorities.[clii] Other factors may contribute to chronic health conditions, including socioeconomic status, lack of access to environmental resources for physical activity (e.g., sidewalks and parks) and for healthier foods (e.g., full-service grocery stores, rather than convenience stores), and food insecurity (i.e., unreliable access to food).[cliii]

Risk factors associated with diabetes include high blood pressure, high cholesterol, obesity, and lack of physical activity.[cliv] Diabetes is the sixth leading cause of death in the state and the fourth leading cause of death among Hispanics and African-Americans.[clv] Current projections show a quadrupling of the number of adult Texans with diabetes – from approximately 2.2 million in 2010 to almost 8 million in 2040.[clvi] Travis County projections also indicate an increase in the percentage of the population with diabetes – from 10.3% in 2010 to over a quarter (25.2%) in 2040.[clvii] In 2008, the prevalence of diabetes in Texas decreased to 9.7% (down from 10.3% in the prior year) but still exceeded the national average (8.8%).[clviii] African Americans, Hispanics, and adults ages 65 and older had the highest rates of diabetes among all race/ethnic and age groups while males and females had similar prevalence rates.[clix]

Cardiovascular disease (CVD) risk factors include diabetes, smoking, obesity, poor nutrition, high cholesterol, high blood pressure, and physical inactivity.[clx] Overall, Austin-Round Rock MSA residents have a smaller prevalence of CVD risk factors versus the rest of the state.[clxi] However, behavioral risk factor survey data show Austin-Round Rock MSA residents with higher rates of cardiovascular disease[23] (7.2%) compared to Texas as a whole (6.5%). Health disparities exist across education and income levels, particularly in increased prevalence rates for individuals without a high school diploma (12.5%) and those with incomes less than $25,000 (10.6%).[clxii] Age was the strongest determinant of cardiovascular disease, though, as individuals ages 65 and older had the highest prevalence rate (29.0%).[clxiii]

[23] Cardiovascular disease rates, as reported by the Behavioral Risk Factor Surveillance System, includes respondents 18 years and older who report that they have been diagnosed as having had a Heart Attack, Myocardial Infarction, Angina, Coronary Heart Disease, or Stroke.

Figure 3.47: Cardiovascular Disease (CVD) Risk Factors Austin-Round Rock MSA and Texas, 2009

Risk Factor	Austin-Round Rock MSA	Texas
Diabetes	6.5%	9.3%
Current Smoker	13.4%	17.9%
Obesity (Body Mass Index >=30)	28.1%	29.5%
Poor Nutrition[24]	71.4%	76.2%
High Blood Cholesterol	38.0%	40.9%
High Blood Pressure	27.8%	29.1%
No Leisure Time/Physical Activity	18.4%	27.3%

Created by: Travis County HHS/VS, Research and Planning Division, 2010
Source data: Texas Department of State Health Services, Texas Behavioral Risk Factor Surveillance System, Texas Cardiovascular Disease and Stroke Program

Access to Healthcare

Underlying our community response to these health conditions is access to affordable, quality care. Health insurance is an important component of health care accessibility as it directly impacts access to preventative healthcare and the affordability of therapeutic interventions (e.g., medicine, physical therapy, and behavioral health). Individuals without health insurance are more than twice as likely to delay or forgo needed care, compared to those with health insurance; delaying or forgoing care can lead to serious health problems and hospitalizations for avoidable conditions.[clxiv]

In 2008-2009, over a quarter of the population (26%) in Texas was uninsured, exceeding the U.S. rate (17%).[clxv] Rates in Travis County are lower than the state but still well above the national rate, with an estimated 23% of the population lacking health insurance.[clxvi]

A prominent issue at the federal level is health reform. On March 23, 2010, the Patient Protection and Affordable Care Act was signed into law. The law focuses on provisions to expand health coverage, control health care costs, and improve the health care delivery system.[clxvii] Key health care provisions include:

- Most individuals will be required to have health insurance beginning in 2014.

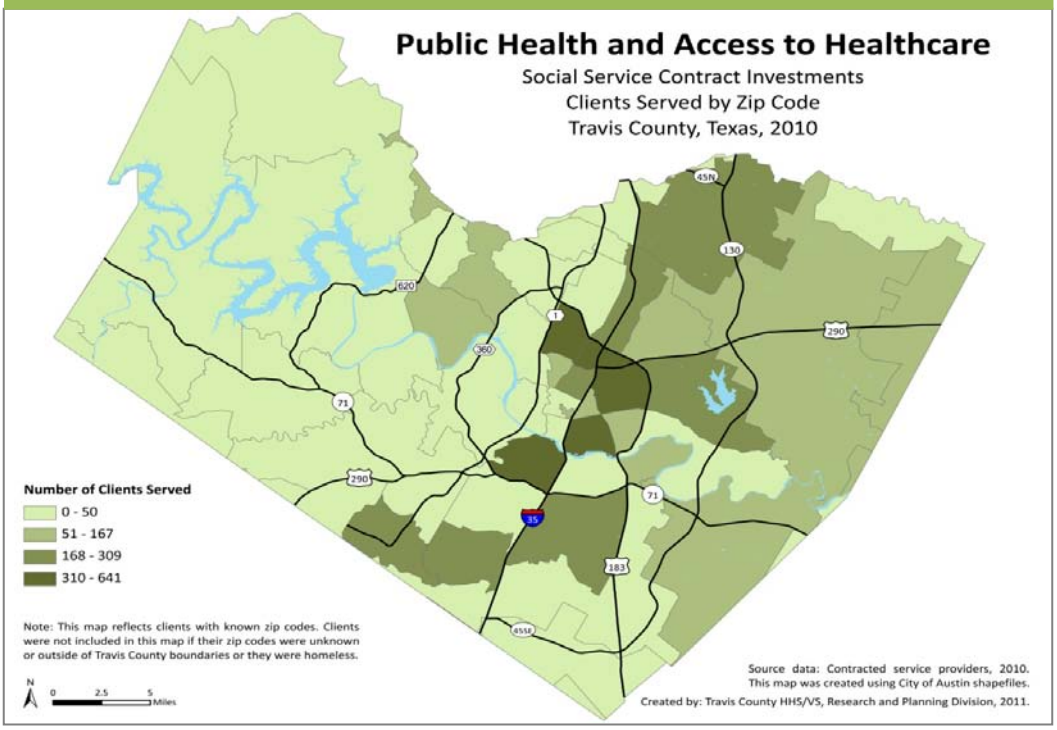
[24] Poor nutrition is defined as eating less than 5 servings of fruits and vegetables per day.

- Individuals who do not have access to affordable employer coverage will be able to purchase coverage through a Health Insurance Exchange with premium and cost-sharing credits available to some people to make coverage more affordable. Small businesses will be able to purchase coverage through a separate Exchange.
- Employers will be required to pay penalties for employees who receive tax credits for health insurance through the Exchange, with exceptions for small employers.
- New regulations will be imposed on all health plans that will prevent health insurers from denying coverage to people for any reason, including health status, and from charging higher premiums based on health status and gender.
- Medicaid will be expanded to 133% of the federal poverty level ($14,404 for an individual and $29,327 for a family of four in 2009) for all individuals under age 65.[clxviii]

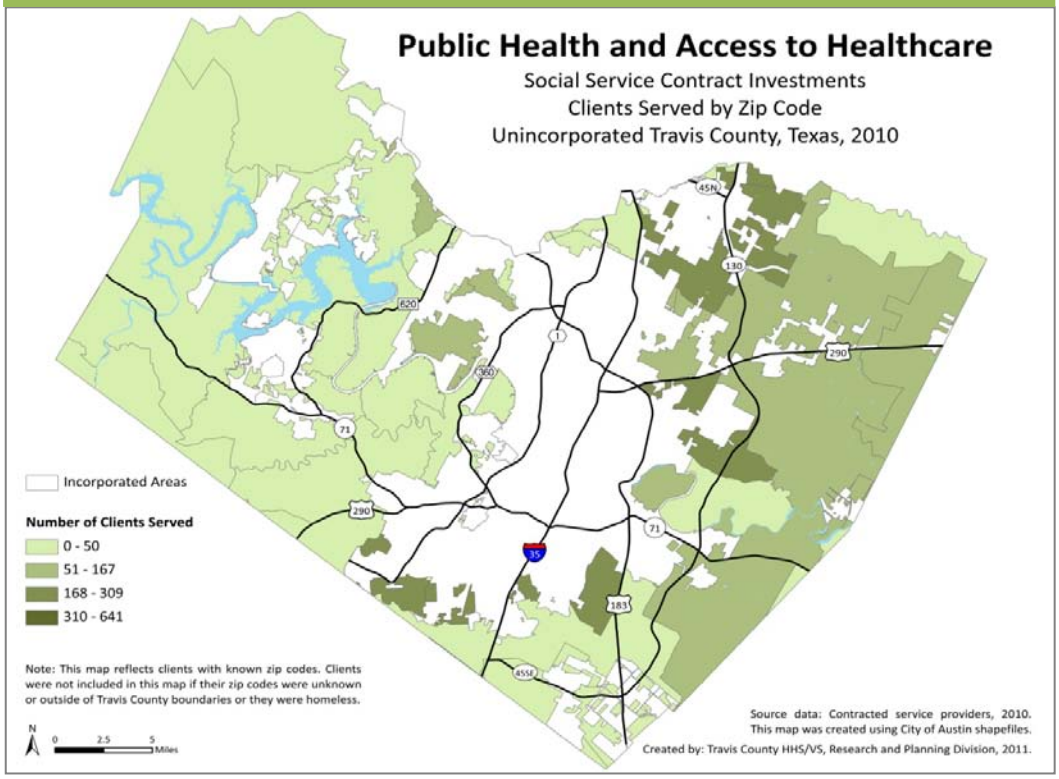
However, the November 2010 midterm elections have called into question the future of the health care law. Newly-elected lawmakers have stated their desire to repeal and replace the health care law; at a minimum, modifications to the existing law are likely.[clxix] The impact of the upcoming legislative session bears watching in the coming months.

The maps below show the distribution of clients served by General Fund social service contract investments in Public Health in Contract Year 2010 (Map 3.49 throughout the county, and Map 3.50 in the unincorporated areas alone.) The highest concentration of clients served lived in the City of Austin. Less than 10% of clients served lived in the unincorporated areas, primarily in the eastern portion of the county.

Map 3.49: Social Service Contract Investment, Public Health and Access to Healthcare



Map 3.50: Social Service Contract Investment, Public Health and Access to Healthcare, Unincorporated Areas



Behavioral Health

Programs and services within this issue area provide prevention, intervention, and treatment to adults and children who have been impacted by issues of mental illness, substance abuse, and developmental disabilities. Some examples of services included in this issue area are mental health, psychiatric, marriage and family counseling; and substance abuse services.

TCHHS/VS offers both departmental and contracted behavioral health services which provide counseling, referral, and evaluation services to eligible individuals and families. The scope of this summary is limited to the Department's direct and contracted social service investments and does not include the county's responsibilities for behavioral health carried out via an Interlocal agreement with Austin Travis County Integral Care (formerly Austin/Travis County MHMR). Please note that maps for the distribution of clients receiving behavioral health services were not created. Instead these services have been folded into the relevant maps based on population receiving the service, for example Youth.

Highlights of Community Conditions

Statewide Need

Texas has the most residents (833,000 individuals) who are suffering from serious mental illness than any state in the nation except for California,[clxx] yet ranks 49th in per capita mental health expenditures in the nation.[clxxi] Per capita mental health expenditures in Texas are $36, while the national average is $100.[clxxii] The National Alliance on Mental Illness (NAMI) gave mental health services in the state of Texas a "D" in 2009, after having graded the state with a "C" for the previous three years.[clxxiii]

Local Need

Similarly, in Travis County the need for behavioral health services is greater than the existing capacity to deliver these services. While a local estimate of prevalence is not available, if the NAMI national prevalence estimates of mental illness (one in four adults and one in ten children) are applied to the 2009 county population, it can be estimated that there are more than 31,000 adults and 24,500 children with mental health issues in Travis County.[clxxiv] In 2009, more than 18,000 individuals received services from the local mental health agency serving Travis County, Austin Travis County Integral Care (ATCIC). These service levels are up 18% from 2008 and 34% from 2006.[clxxv] ATCIC reports ever-increasing numbers of clients in need on their waiting lists.[clxxvi]

2-1-1 Texas reported an increase in calls requesting mental health services in the Central Texas area in 2009, up 20% from the previous year.[clxxvii] Furthermore, in 2009, the ATCIC Crisis Hotline received

nearly 78,000 calls, a 6% increase from 2008. In fact, since 2006, the number of crisis calls has increased by 34%.[clxxviii]

A private group of local mental health providers issued a recent report documenting an increasing need for mental health services, including the following:

- A 28% increase in visits to local emergency rooms by individuals presenting primarily with mental health issues between 2006 and 2008;[clxxix]
- A more than 20% increase in caseloads of local law enforcement teams specializing in working with mentally ill individuals from 2005 to 2008 (though some or all of this increase may be due to increased awareness of this community resource); and
- An increase in the number of individuals with serious mental illness in both adult and juvenile justice systems in Travis County.[clxxx]

Needs Among Incarcerated Populations

Behavioral health needs among local incarcerated populations are substantial. In 2009, it was reported that 1 in 4 (or 42,000) Texas inmates have received some kind of state-funded mental health services. Eight percent of these individuals (or 11,000) have been diagnosed with severe mental illness, and of these, nearly three-fourths also have a substance abuse disorder. More than 10,000 ex-offenders who are released annually from Texas prisons are on psychiatric medications. Few are released with more than a 10-day supply.[clxxxi]

Between the years of 2006 and 2008, 931 state prisoners who either had major depression, bipolar disorder, schizophrenia, or a developmental disability were released to Travis County.[clxxxii] On any given day in the Travis County jail, 600 inmates (or 25% of the total number of inmates) are in need of mental health or substance abuse services.[clxxxiii] Austin Travis County Re-Entry Initiative reports that in 2008, the 814 individuals officially assessed by jail staff and found to be mentally ill accounted for 2,580 arrests in the Travis County jail. Sixty-nine percent of these individuals had a co-occurring diagnosis, such as substance abuse, and all were homeless. These 814 individuals used 54,774 jail bed days in 2008. At $48 per day, the total cost to the county for this group adds up to more than $2.6 million dollars.[clxxxiv]

According to a 2008 Travis County Inmate Profile report, local incarcerated populations show a larger alcohol and drug related offender population than the national average.[clxxxv]

Needs Among Youth

It is estimated that only half of youth with mental health issues actually receive treatment. The National Alliance on Mental Illness estimates that 70% of youths in the juvenile justice system have at least one mental health disorder, with at least 20% experiencing significant functional impairment from a serious mental illness such as schizophrenia or bipolar disorder,[clxxxvi] indicating that lack of treatment may contribute to involvement in the juvenile justice system.

Results from a 2009 survey examining school-based behavioral health services indicate that many Texas school staff are not aware of existing behavioral health services available at their schools. Furthermore, a majority of schools have not conducted assessments on behavioral health risk factors nor have they polled stakeholders on needed behavioral health services in schools.[clxxxvii]

Needs Among Veterans

Returning veterans often have a number of behavioral health issues. These are often exacerbated by or otherwise linked to injuries they may have sustained in combat. More than 2 million soldiers have served or are expected to serve in Iraq or Afghanistan and an estimated 15 to 30 percent of these soldiers will return with post-traumatic stress disorder or major depression.[clxxxviii]

A report released by the Veterans Intervention Project, a local collaboration formed to increase awareness of veterans' involvement in the criminal justice system, indicates that about 150 veterans are incarcerated in the Travis County jail at any given time. One-third of them were arrested two or more times in the 90-day period in which the study was conducted. Of the charges filed against veterans, more than a quarter (27%) were felony charges. Additionally, more than 34% of all charges filed against the veterans arrested were related to drug and alcohol use: DWI, possession, public intoxication, vehicular manslaughter and other related crimes. Most of the veterans described in the report had not obtained services of any kind, either from the Veteran's Administration or from other service providers, such as counseling or substance abuse services.[clxxxix]

Gaps in Service: Infrastructure and Practitioners

The Travis County public hospital system offers very limited, dedicated psychiatric services compared to Texas counties of similar population size, according to the Mental Health Task Force (MHTF; formerly the Mayor's Mental Health Task Force Monitoring Committee).[cxc] Unlike other urban counties in the state, Travis County has no psychiatric emergency room nor does it have any kind of crisis stabilization unit connected to any of the seven major hospital emergency departments in the area.[cxci]

Statewide, Texas has only 2,400 beds in state mental hospitals, down from 2,800 in 1996.[cxcii] The local rate of public psychiatric beds available to the population (11.4 per 100,000) is below the Austin Travis

County Integral Care and the Mental Health Task Force standards for the Travis County community of 15.2 beds per 100,000 in population.[cxciii] There are only 63 public beds in Travis County at present. State budget cuts proposed for the 2012-2013 biennium could eliminate funding for as many as 25 of these beds.[cxciv] In addition, the MHTF reports that there are shortages in the number of mental health professionals practicing in Travis County.[cxcv]

Gaps in Service: Substance Abuse Services

Substance abuse services in Travis County are also inadequate for the population. There are no dedicated detoxification services in Travis County,[cxcvi] and Travis County residential substance abuse treatment facilities operate with substantial waiting lists, which "generally extend two months and beyond."[cxcvii]

The Behavioral Risk Factor Surveillance System indicates that in 2009, more than 23% of individuals living in Travis County reported that they are binge drinkers. This proportion is higher than that of both the state (15%) and the nation (16%).[cxcviii] Local law enforcement and public health officials report a recent upward trend in opiate-related overdose deaths. Overdose deaths in Travis County have increased from 60 in 2005 to 100 in 2009, according to medical records from the Travis County Medical Examiner's Office. There have been 61 overdose deaths in the county in the first nine months of 2010. This trend is linked primarily to the proliferation of prescription narcotics such as Vicodin and OxyContin.[cxcix]

Systemic Factors Exacerbating Unmet Behavioral Healthcare Needs

Systemic factors exacerbate unmet behavioral healthcare needs, including the nearly 234,453 (or 23%) of Travis County residents who are living without health insurance.[cc] While Travis County has fared better during the recent recession than much of the rest of the U.S., unemployment remained relatively high in 2010 for the region at 7%,[cci] and the housing market remains sluggish.[ccii] Several studies have found that, across diverse populations, individuals facing significant economic strains are at an increased risk of experiencing depression, anxiety, irritability, anger, social isolation,[cciii] and suicidal ideation.[cciv] Stress also heightens the risk of relapse, starting, or prolonging substance abuse.[ccv] Behavioral health practitioners report an increase in the number of clients abusing substances since the beginning of the recent economic recession.[ccvi]

Child and Youth Development

Programs and services within this issue area promote the availability, affordability, accessibility, and quality of a continuum of services that advance the acquisition of assets that support social, emotional,

cognitive, and physical well-being among children and youth. Some examples of services provided by programs within this issue area are direct services to enhance the child or youth's development and related skill development for the adults in their lives (e.g., parents, child care providers, teachers and community leaders).

TCHHS/VS has departmental and contracted programs that offer services for children and youth. Contracted services in this issue area align with our direct services to help ensure the successful development of children and youth from early childhood through young adulthood.

Highlights of Community Conditions

Figure 3.48: Growth in Population by Age, Travis County, 2000-2009

	2000	2009	Growth	% Change
Total population	812,280	1,026,158	213,878	26%
Under 18 years:	192,547	246,455	53,908	28%
Under 5 years	58,494	81,662	23,168	40%
5 to 9 years	53,931	69,084	15,153	28%
10 to 14 years	51,177	61,997	10,820	21%
15 to 17 years	28,945	33,712	4,767	16%

Created by: Travis County HHS/VS, Research and Planning Division, 2010
Source data: 2000 Census and 2009 American Community Survey 1-Year Estimates

There are an estimated 246,455 children and youth under 18 in Travis County.[ccvii] This segment of the population continues to grow at a faster rate than the population as a whole and increased 28% from 2000 to 2009, compared to the overall population growth of 26%.[ccviii] The growth during the same period for the child population is significantly less across the state (17%) and the nation (3%).[25,ccix]
The number of children under age 5 has continued to grow at faster rate than the rest of the population with the exception of the 45 to 64 year old age group.[ccx] This increase in young children is a consistent trend in Texas and the Southern states (28% and 13% growth, respectively).[ccxi] Conversely, the Midwestern and Northeastern regions of the country have experienced flat growth in this age group and overall population.[26,27]

[25] A statistical test for sampling variability was not appropriate for changes over time or geographic comparison due to use of a controlled estimate. For more information on statistical testing, please refer to the U.S. Census Bureau's, *A Compass for Understanding and Using American Community Survey Data: What State and Local Governments Need to Know.* U.S. Government Printing Office, Washington, DC, 2009. Available at: http://www.census.gov/acs/www/guidance_for_data_users/handbooks/.

[26] The Northeast region includes Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont. The South region includes Alabama, Arkansas, Delaware, the District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia. The West region includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New

Household Composition and Family Economic Security

Children and youth benefit greatly from healthy, stable relationships with adults, including familial relationships.[ccxii] About one in three (33%) Travis County households include children; over half (68%) of those households are headed by married-couple families, 24% by single females and 8% by single males.[ccxiii]

Single parent households generally have lower incomes than two parent households. While it has been proven that single parent families are more likely to experience hardships associated with financial insecurity, researchers note that unmarried status is more often a result of living in poverty rather than the source of economic hardship. Rather, broader measures of economic well being, such as asset poverty, financial literacy and the ability to draw on resources of family and friends, must be considered.[ccxiv]

The child poverty rate in the county has reached a ten-year high with over 56,000 children (23.2%) living in households that reported incomes below the poverty threshold.[ccxv] In 2009, over 23,000 households with children reported incomes below the poverty line. Of those families, almost half are female headed households (49%), followed by married couple households (39%).[ccxvi] While poverty status is the standard eligibility measure for many public assistance programs, it does not reflect true cost of living and families need to earn significantly more to meet basic needs. The most recent Center for Public Policy Priorities (CPPP) Family Budget Estimator Project (updated in 2007) calculated that Travis County families typically need incomes of at least double the poverty level to afford basic provisions.[ccxvii]

Asset poverty is another indicator of economic security. A household is considered asset poor if it lacks the net worth to subsist at the poverty level for three months in the absence of income. This translates into about $5,500 for a family of four.[ccxviii] Texas ranks 37th in the nation with an estimated one quarter (24.8%) of households considered asset poor.[ccxix] Single parent households are more likely than married households to be asset poor and 25% of middle-income families (those earning $44,801 - $68,800) are asset poor.[ccxx]

Mexico, Oregon, Utah, Washington, and Wyoming. The Midwest region includes Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

[27] A statistical test for sampling variability was not appropriate for changes over time or geographic comparison due to use of a controlled estimate. For more information on statistical testing, please refer to the U.S. Census Bureau's, *A Compass for Understanding and Using American Community Survey Data: What State and Local Governments Need to Know.* U.S. Government Printing Office, Washington, DC, 2009. Available at: http://www.census.gov/acs/www/guidance_for_data_users/handbooks/.

Early Care and Education

Availability, affordability and quality of child care are key components to successful child development. Child care is also closely tied to workforce development and family economic security.

In 2009, based on a monthly snapshot, there were approximately 914 child care providers in Travis County with a capacity to serve 43,614 children.[ccxxi] Additional capacity is met by seven Travis County school districts' programs for four and five year olds.[28] Districts report the following capacity: 819 early childhood education slots and 7,004 prekindergarten slots.[29] Austin Independent School District has the greatest capacity of all seven Travis County school districts with 522 early education slots and 5,019 prekindergarten slots.[ccxxii]

Child care can comprise a substantial portion of family expenses. At licensed centers as of March 2010, the average cost of child care ranged from $832/month for a newborn to 11-month-old to $269/month for afterschool care for a school-aged child.[ccxxiii] Registered and licensed home rates are considerably less for younger children - $624/month and $295/month for a newborn to 11-month-old and a school-aged child, respectively.[ccxxiv]

Another indicator for child care demand is the length of the wait list for subsidized care available to low and moderate income parents through the local Workforce Solutions Board. Based on monthly snapshot counts for 2009, the average number of children on the waiting list each month was 1,887, with a range from 318 to 3,090 over the 12-month period.[ccxxv]

Research shows that high quality child care supports the successful cognitive, social, and emotional development of young children.[ccxxvi] The Travis County community recognizes several systems that measure child care quality through a series of progressive standards including Texas Rising Star (TRS) and Austin Rising Star (ARS), through the Texas Workforce Commission and local workforce development boards, as well as the National Accreditation Commission (NAC) and National Association of the Education of Young Children (NAEYC). The National Association for Family Child Care (NAFCC) accredits family care providers.

The total number of providers accredited by any standard in Travis County increased from 80 to 97

[28] Seven independent school districts serving Travis County include Austin, Del Valle, Eanes, Lago Vista, Lake Travis, Manor, and Pflugerville.

[29] Early Childhood and Prekindergarten programs may vary by district. Generally, Early Childhood programs are special education services provided in multiple settings for children ages 3-5 at no cost to parents. Prekindergarten programs are offered free of charge to children aged four by the first day of school who meet one of the following criteria: limited-English proficient (LEP), family income allows child to qualify for free or reduced lunch, child of active military parent, homeless, is or has ever been in the conservatorship of the Department of Family and Protective Services.

providers (or 21.3%) from 2007 to 2008.[ccxxvii] As of October 2009, the number of accredited centers was up to 131 – an increase of 64% from 2007.[30,ccxxviii] The majority (114 or 87%) of providers were TRS or ARS accredited center and family-based programs; 30 were NAEYC-accredited; 11 were NAC-accredited and 5 were NAFCC-accredited.[ccxxix]

The federally funded Head Start program provides comprehensive child development and family supportive services to economically disadvantaged children from birth to age five. Texas had the 49th lowest Head Start participation rate (13.9%) in the nation in 2008.[ccxxx] The national average for the same year was 20.3%.[ccxxxi]

Youth Risk Factors

Travis County is home to over 164,000 elementary, middle school and high school age children and youth.[ccxxxii] The "out of school time" hours and other "gap times," including after school, weekends, holidays and during the summer, are prime opportunities for children and youth to participate in enrichment programs, such as school-sponsored activities, community-based programs, skill-development, employment training and paid work experiences. A 2009 study estimates that 26% of Texas kindergarten through twelfth grade children are responsible for caring for themselves during the afterschool hours while 15% (678,989) participate in afterschool programs. Participants spend an average of 9 hours per week in afterschool programs.[ccxxxiii]

Quality afterschool programming has been proven to positively affect attendance, test scores, and grade retention, especially for youth at risk of negative outcomes.[ccxxxiv] Conversely, the incidence of juvenile crime triples during afterschool hours, and children are at greater risk of being victims of crime during this same time period.[ccxxxv]

For a discussion about family violence and its impact on youth, refer to the Victims of Domestic Violence section in the Populations with Specialized Needs/Services of the Community Needs Assessment.

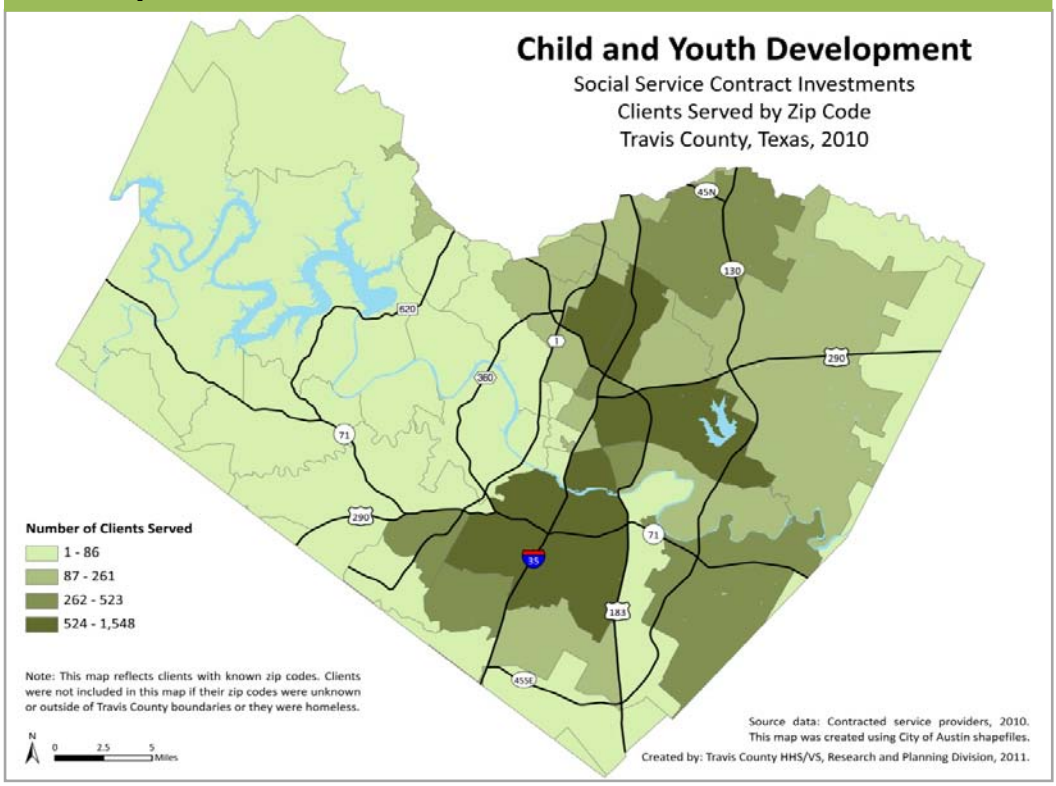
Healthy behavior in youth strongly affects outcomes. Protective factors are defined as circumstances that promote healthy youth behaviors, decrease the chance that youth will engage in risky behaviors, and increase a young person's ability to recover from adverse life events.[ccxxxvi] External protective factors include caring relationships with adults and peers, high expectations, and opportunities for meaningful participation in home, school and community environments. Internal protective factors can include cooperation and communication, self-efficacy, empathy, problem solving, self-awareness, and goals and aspirations.[ccxxxvii] Some of the most prevalent risk taking behaviors that threaten the

[30] These figures contain duplicates as some providers have TRS or ARS accreditation in addition to NAEYC- (19 providers), NAC- (8 providers) or NAFCC- (2 providers) accreditation.

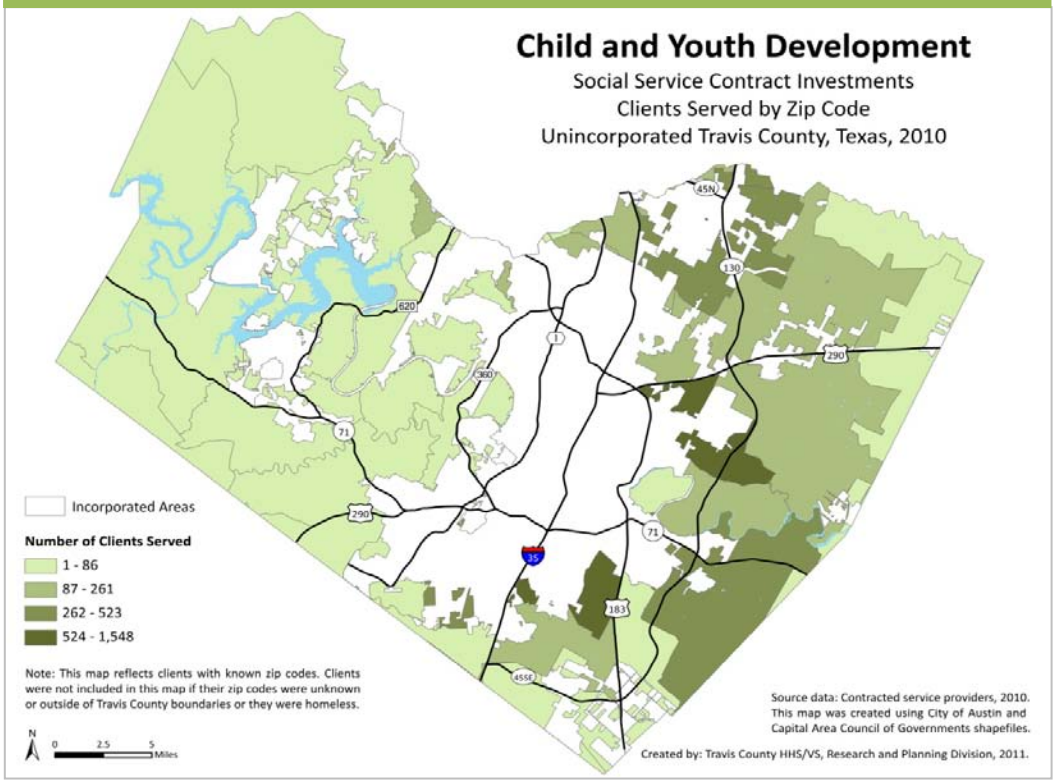
health and safety of youth include substance abuse (including tobacco), carrying a weapon, suicide attempts, fighting and risky sexual activity.[ccxxxviii]

The maps below show the distribution of clients served by General Fund social service contract investments in child and youth development in Contract Year 2010 (Map 3.51 throughout the county, and Map 3.52 in the unincorporated areas alone.) The highest concentration of clients was in the City of Austin. Less than 7% of clients receiving child and youth services originated in the unincorporated areas, almost entirely in the eastern portion of the county.[ccxxxix] Throughout the public engagement process, youth activities and services have been consistently requested by residents.

Map 3.51: Social Service Contract Investment, Child and Youth Development



Map 3.52: Social Service Contract Investment, Child and Youth Development, Unincorporated Areas



Education

Programs and services within this issue area promote and support academic preparedness (school readiness) as well as educational attainment and success. Some examples of services provided by programs within this issue area include early childhood education; academic support or enrichment; literacy, G.E.D., and adult basic education; English as a Second Language (ESL) classes; out-of-classroom activities or programs whose goals are academic-oriented (e.g. math or science camps), language or literacy fluency and/or proficiency classes; and computer or technology literacy.

TCHHS/VS has departmental and contracted programs that offer education services. Contracted services in this issue area address literacy-based educational services for both school-aged and adult populations, as literacy is a key component for both employment and educational success.

Highlights of Community Conditions

Educational attainment greatly impacts earnings. Nationally, individuals with a bachelor's degree have median earnings 82% greater than high school graduates and 158% greater than individuals without a high school diploma or equivalent.[ccxl] Travis County rates are similar, with an 83% difference between

median earnings of those with a bachelor's degree compared to high school graduates and a 161% difference between those with a bachelor's degree and those without a high school diploma.[ccxli]

Figure 3.49: Educational Attainment by Nativity, Travis County, 2009

	Native-Born		Foreign-Born	
	Number	Percent	Number	Percent
Less than high school graduate	36,484	7%	63,640	41%
High school graduate (includes equivalency)	90,134	17%	25,843	17%
Some college or associate's degree	146,616	28%	19,818	13%
Bachelor's degree	164,684	31%	24,921	16%
Graduate or professional degree	85,014	16%	19,564	13%

Created by: Travis County HHS/VS, Research and Planning Division, 2010
Source data: U.S. Census Bureau, American Community Survey 1-Year Estimates, 2009

Nativity influences educational attainment. Those who are native-born are more likely to have graduated from high school. Only 7% of the county's native-born population has less than a high school education, compared to 41% of foreign-born adults.[ccxlii] Among both native-born and foreign-born residents, 17% have only graduated high school (completed no higher education). The percentage of individuals with graduate or professional degrees is also very similar between the two populations, with 16% of native-born and 13% of foreign-born individuals attaining this level of education. However, there is a marked difference for overall college attendance and graduation. Only 42% of foreign-born individuals residing in Travis County have attended or graduated from college, compared to 76% of the native-born Travis County population.[ccxliii]

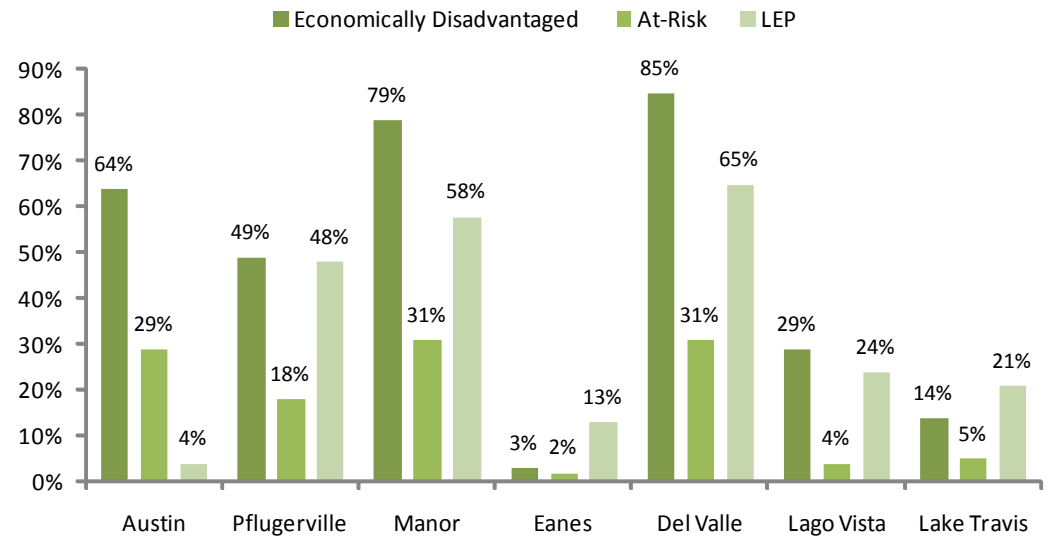
School-Aged Populations

There are 138,449 students in schools serving Travis County.[31] Almost 60% of these students are designated as economically disadvantaged, half are at-risk and a quarter are Limited English Proficient (LEP). The county's percentage of LEP students exceeds that of the state (17%).

LEP, economically disadvantaged and at-risk student populations have been growing steadily and at a faster rate than the overall student population in Texas schools over the last few years. From 2005-2010, Texas' total student population has increased by 7% from 4.5 to 4.8 million, while the LEP statewide student population has grown by 15%, from 711,000 to 816,000.[ccxliv]

[31] Independent school districts (ISDs) serving Travis County include: Austin, Del Valle, Eanes, Lago Vista, Lake Travis, Manor, and Pflugerville. Other districts including Round Rock and Leander reach into Travis County, but are not included as most of their enrollment resides in other counties.

Figure 3.50: Student Characteristics by School Population by District



Created by: Travis County HHS/VS, Research and Planning Division, 2010
Source data: Texas Education Agency, Academic Excellence Indicator System, 2009

Travis County's student data mirror these statewide demographic trends. Since 2005, the county's total student population has increased by 10%; the economically disadvantaged student population increased by 19%; the at-risk[32] student population by 15%; and the LEP population by 35% over the same 5-year period.[ccxlv] Increases in Travis County's Limited English Proficient (LEP) population and growth in economically disadvantaged and at-risk student populations may lead to an increased demand for literacy-based educational services.

English proficiency and risk status correlate with both low TAKS scores and low high school graduation rates. 80% of the total student population (grades 3-11 in county schools) successfully met the 2010 TAKS standard; however, this percentage dropped to 58% for LEP students and 62% for at-risk students.[ccxlvi] TAKS passing rates rose from 2009 across all of these populations, but an achievement gap remains for both LEP and at-risk students. Similarly, high school graduation rates vary according to these student characteristics. The average graduation[33] rate for all students, grades 9-12, is 84%.[ccxlvii] LEP student graduation rates are significantly lower at 50%[34], even less than the at-risk student

[32] A student is identified as at-risk of dropping out of school based on state-defined criteria. Please refer to the 2009-2010 AEIS Glossary for at-risk student criteria: http://ritter.tea.state.tx.us/perfreport/aeis/2010/glossary.pdf.
[33] Graduation rates are calculated using the TEA AEIS Completion/Student Status Rate data, which reflects 4-year graduation rates for the 2009-2010 school year. Rates are averaged across the Independent School Districts serving Travis County. Graduation rates do not include students receiving a G.E.D. or continuing high school.
[34] The Limited English Proficient (LEP) student graduation rate was calculated using Austin, Del Valle, Lake Travis, Manor, and Pflugerville ISDs student data. Data were unavailable for the remaining two schools; results were masked due to small numbers to protect student confidentiality or zero observations were reported for the LEP student group.

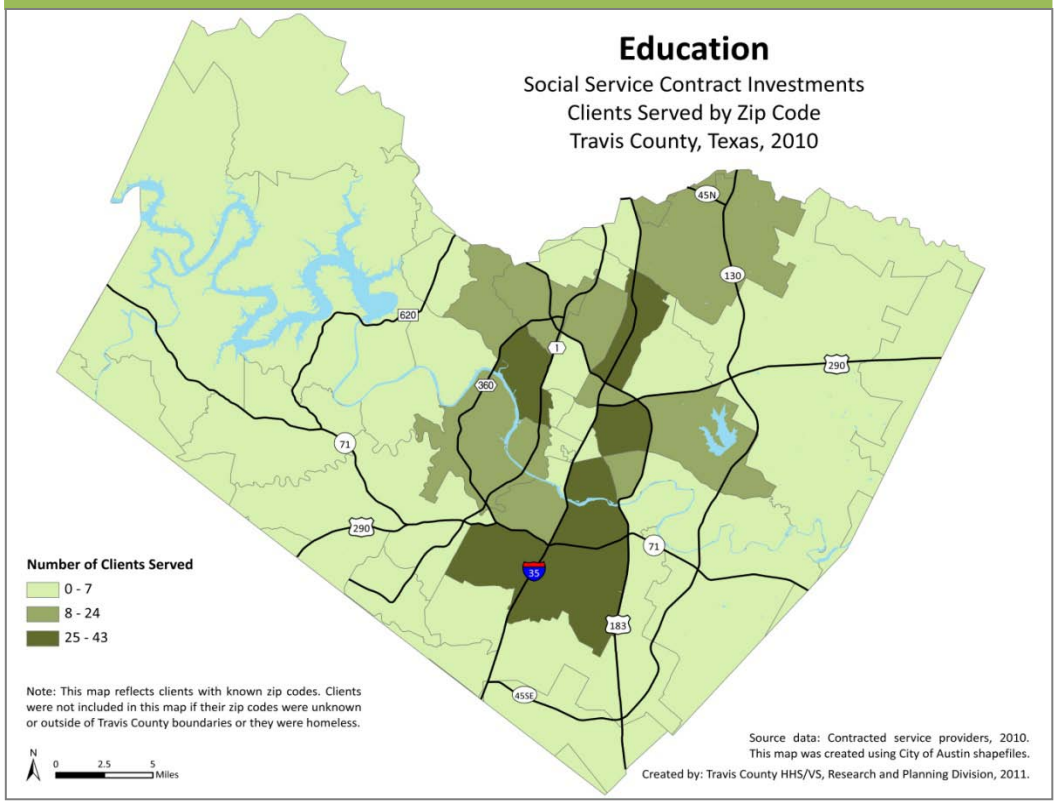
graduation rate (77%).[ccxlviii]

Adult Populations

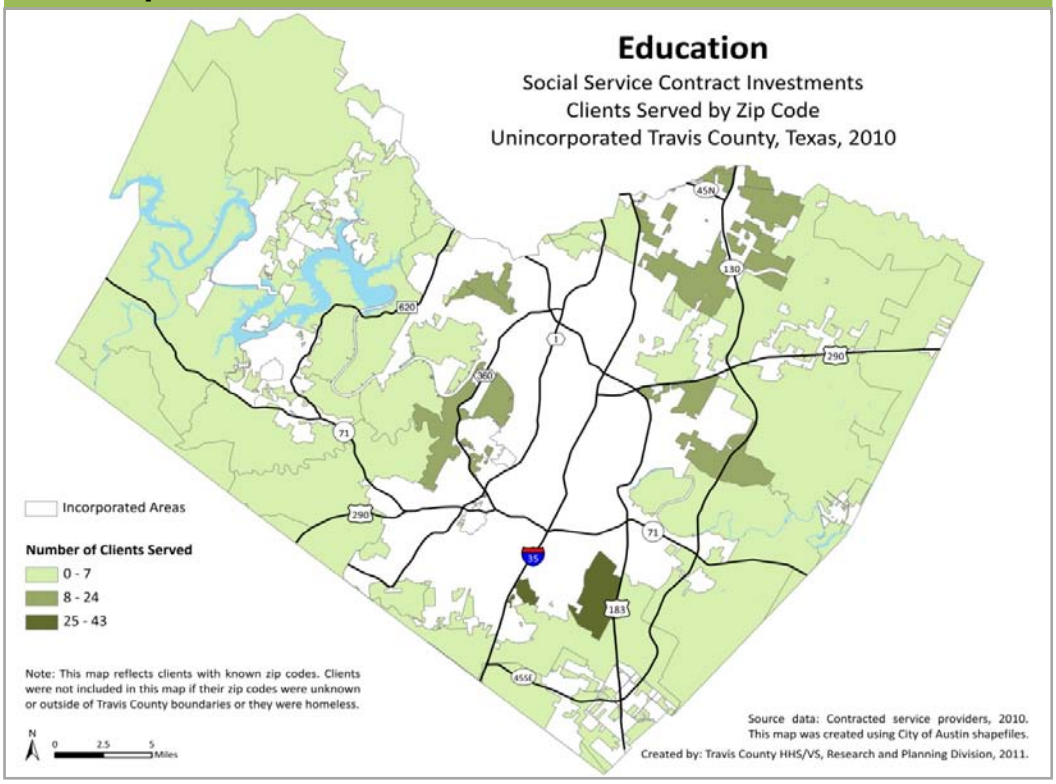
Almost a third (31%) of the Travis County population speaks a language other than English in the home, and 15% of individuals report that they speak English less than "very well."[ccxlix] Foreign-born individuals have greater difficulty with English. Over three-quarters (79%) of foreign-born Spanish speakers and 41% of foreign-born speakers of other languages report that they speak English less than "very well."[ccl] These difficulties may lead to an increased demand for ESL classes.

The maps below show the distribution of clients served by General Fund social service contract investments in Education in Contract Year 2010 (Map 3.53 throughout the county, and Map 3.54 in the unincorporated areas alone.) Almost all clients are concentrated in the City of Austin. Less than 5% of clients receiving education services originated in the unincorporated areas.[ccli]

Map 3.53: Social Service Contract Investment, Education



Map 3.54: Social Service Contract Investment, Education, Unincorporated Areas



Workforce Development

Programs and services within this issue area provide employment and training services to help individuals improve workplace skills, obtain employment, succeed in the workplace, and help employers secure a skilled workforce. Some examples of services provided by programs within this issue area include job readiness training; occupation-specific training; job search and job placement assistance; and related instruction, coaching or counseling leading to employment and earnings gain.

TCHHS/VS has departmental and contracted programs that offer workforce development services.[35] Contracted services in this issue area help to ensure the development of a skilled workforce. Services focus on training and assistance designed to help individuals gain the skills and knowledge necessary to obtain and retain employment, while helping meet employer demand for skilled workers.

Highlights of Community Conditions

Employment

[35] Results of the county-funded evaluation of local workforce investments are available on the Ray Marshall Center website:

Federal, state, and local government together comprise the largest industry sector in Travis County, providing 23% of 564,288 total jobs in the 2nd quarter of 2010.[cclii] Other leading industries include Professional and Business Services (16%) and Trade, Transportation, and Utilities (15%).

The November 2010 industry breakdown for the Austin-Round Rock Metropolitan Statistical Area (MSA) is similar to the county with the same three leading industries: Government (22%), Trade, Transportation and Utilities (17%), and Professional and Business Services (14%). While these three remain the largest industries in the metropolitan area, the largest recent job growth is found in Leisure and Hospitality, which increased 8.9% from November 2009 to November 2010; this industry now represents 12% (91,800) of 778,500 total non-agricultural jobs.[ccliii]

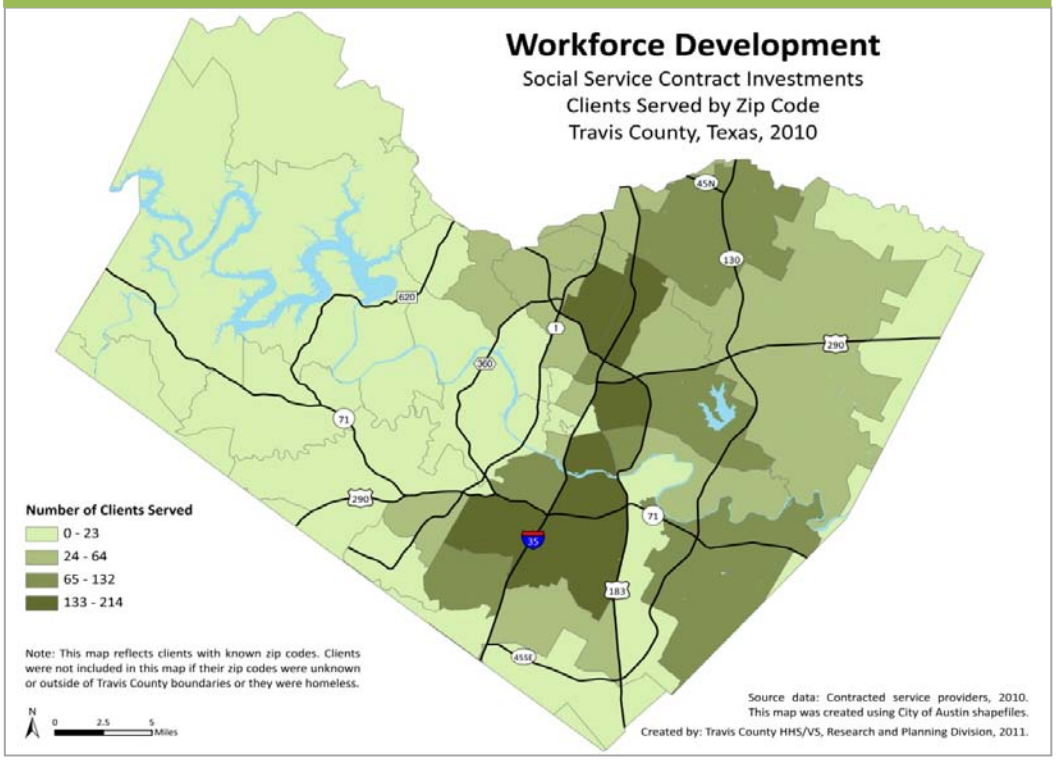
Unemployment rates remain high locally, but are still lower than the state and national rates. As we see hints of improvement in unemployment, we also find signs of improvement in hours and earnings data for Texas workers from the U.S. Department of Labor. For each of the past 7 months, the average weekly hours for all private sector employees was higher in 2010 than in 2009 by an average of 1 hour per week. The same trend is seen in average weekly earnings during 2010, showing a gain on average of $20.40 dollars per week over the same month in 2009. We do not, however, see the same trend in hourly earnings. Average hourly earnings remain essentially unchanged over the first 3 quarters of 2010 compared to 2009, averaging $21.34/hour over the first three quarters of 2009 and $21.35/hour over the first three quarters of 2010.

A powerful correlation between educational attainment and earnings persists. Among Travis County residents 25 and over with earnings in 2009, those who graduated high school earn 42% more per year than those who did not; those with some college or an associate's degree earn 19% more than those whose formal education stopped after high school; those with a bachelor's degree earned 54% more than those with some college or an associate's degree; those with a graduate or professional degree earn 36% more than those with a bachelor's degree.[ccliv]

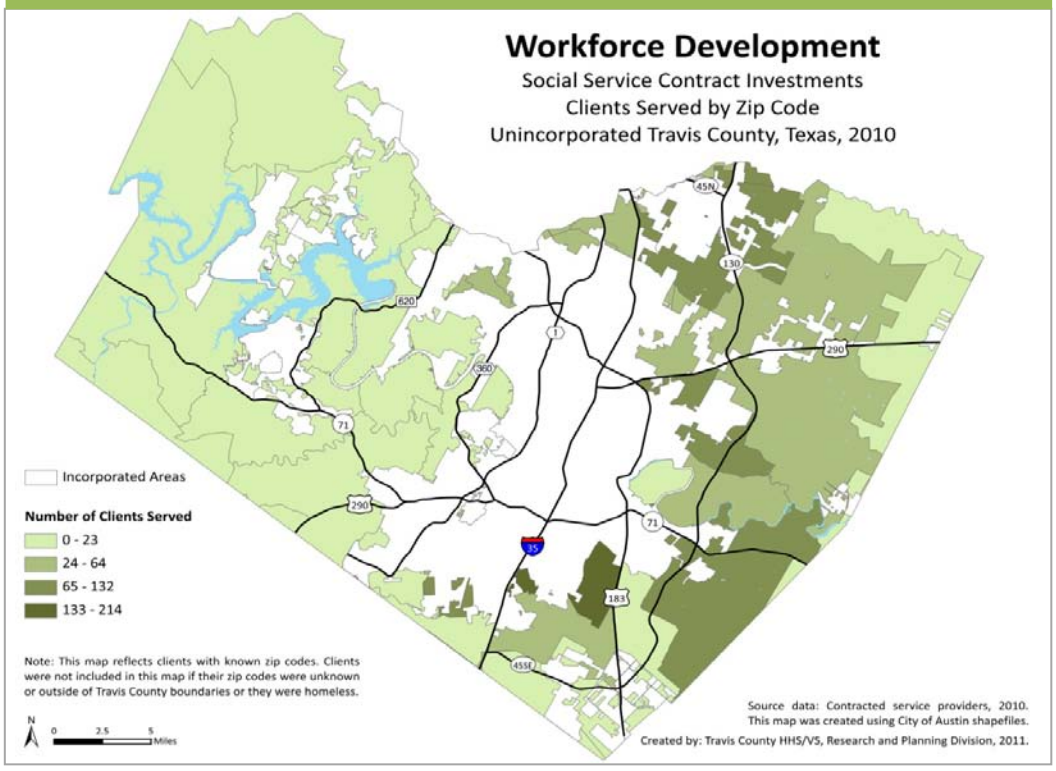
The maps below show the distribution of clients served by General Fund social service contract investments in Education in Contract Year 2010 (Map 3.53 throughout the county, and Map 3.54 in the unincorporated areas alone.) Almost all clients are concentrated in the City of Austin. Less than 5% of clients receiving education services originated in the unincorporated areas.[cclv]

http://www.utexas.edu/research/cshr.

Map 3.55: Social Service Contract Investment, Workforce Development



Map 3.56: Social Service Contract Investment, Workforce Development, Unincorporated Areas



KEY FINDINGS NON-HOUSING NEEDS

Neighborhood Infrastructure

Public Engagement efforts with residents of Travis County consistently reveal a high need for community infrastructure implementation or improvements.

Water and Wastewater

For low- and moderate-income residents of the unincorporated areas, paying for a water connection may be a significant financial burden.

To date, the Travis County CDBG office has received citizen requests for water infrastructure projects that taken together would cost $16,000,000 to implement and requests for wastewater infrastructure projects that would cost a total of $8,000,000 to implement.

A higher percentage of water/wastewater requests have come from neighborhoods on the eastern side of the county.

Roads

There are currently 117 miles of roadway—approximately 10% of existing roads in unincorporated Travis County— that serve the public as right-of way, but are not currently maintained by Travis County

To date, 90% of the roadway improvement project requests submitted to the CDBG office are located in western Travis County, and predominantly in Precinct Three. The total estimated cost for all requests for roadway projects is approximately $18,000,000.

Parks and Public Facilities

The Travis County park system includes approximately 11,000 acres of land. A higher percentage of park land is located on the western side of the county.

While eastern Travis County currently has less park acreage than western parts of the county, the need for additional recreational areas in the eastern parts of the county is likely to only grow.

Hazard Mitigation

Floods are the most likely significant natural hazard to occur in Travis County. The 100-Year Floodplain for Travis County encompasses 14.7% of land in the county

Transportation

The Capital Metropolitan Transportation Authority (Capital Metro) is the regional provider of transit services in Travis County. Non-urbanized areas of Travis County may be served by the Capital Area Rural Transportation System (CARTS).

Most of the unincorporated areas of Travis County are low-density, non-urban areas and are not served by Capital Metro, but are served by CARTS.

Based on citizen input received throughout the life of the Travis County CDBG Program, lack of transportation is an ongoing concern for low-income residents of the unincorporated areas.

As CDBG moves forward with the consideration of future housing development, the Centers Concept, developed by CAMPO, will be a factor in determining location.

Public Services

Less than 9% of the total funded services are being provided to the unincorporated areas of the county – a significant underrepresentation since the unincorporated areas of the county make up about 17% of the total population.

Basic Needs: Less than 9% of clients receiving basic needs services originated in the unincorporated areas, primarily in the eastern portion of the county.

Public Health and Access to Healthcare: Less than 10% of clients served lived in the unincorporated areas, primarily in the eastern portion of the county.

Child and Youth Development: Less than 7% of clients receiving child and youth services originated in the unincorporated areas, almost entirely in the eastern portion of the county.

Education: Less than 5% of clients receiving education services originated in the unincorporated areas.

Workforce Development: Less than 3% of clients originated in the unincorporated areas, all from the eastern portion of the county.

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SECTION 4

STRATEGIC PLAN

INTRODUCTION | PRIORITY NEEDS ANALYSIS AND STRATEGIES | INSTITUTIONAL STRUCTURE AND COORDINATION

STRATEGIC PLAN

OVERVIEW

As an urban entitlement county, Travis County must comply with the Consolidated Plan requirements in order to receive funding for its formula-based HUD programs. Designated as the lead agency by the Travis County Commissioners Court, the Health and Human Services & Veterans Service Department (HHS/VS) is charged with the preparation and the submission of this Consolidated Plan to HUD. HHS/VS is also responsible for oversight of the public notification process, approval of projects, and the administration of these grants. The service area for the program is the unincorporated areas of the county. Community development, housing, and public service opportunities in geographic areas outside of the incorporated cities and villages in Travis County will be considered.

The Strategic Plan sets general guidelines of the Travis County Consolidated Plan for housing and community development activities for the next three years, beginning October 1, 2011 through September 30, 2013. The priorities identified in the strategic plan are based on needs identified in section 3 of this plan, Community Needs, and ongoing resident and service provider input, detailed in Section 2 and Appendix B. The priorities and objectives provide structured guidelines that direct HHS/VS, on behalf of the Travis County Commissioners Court, regarding the selection of projects to be funded over the next three years.

This strategic plan presents policies and a course of action to focus on priorities anticipated over the next three years that will address the statutory program goals as established by federal law which expands economic opportunity for low income people, creates safe and affordable housing and improves access to infrastructure and services to ensure communities are sustainable.

After considering the housing, community development and public service needs of Travis County's low to moderate income residents in the Needs section of this plan, and public engagement efforts, Travis County Commissioners Court identified the following priorities as the focus for the three year consolidated planning period:

Figure 4.1: Prioritization of Categories for the PY 2011 – 2013 Consolidated Plan

Category	Priority
Infrastructure	High
Housing	High
Community Services	High
Populations with Specialized Needs / Services	Medium
Public Facilities	Medium
Business & Jobs	Medium

Availability of Resources

The Strategic Plan focuses on those activities funded through CDBG funds that are provided to the County by HUD on an annual basis. Based on the County's annual allocation of $790,136 for Project Year 2011, the County is expected to receive approximately $2,370,357 over the three year consolidated planning period in new funding plus an additional $1.2 million in carryover funding from previous years for a total of $3,570,357. It is important to note that the anticipated PY 2011 allocation represents a 16.1% reduction from the PY 2010 grant amount, due to program wide cuts at the federal level. This plan has been developed assuming a flat level of funding over the three year period, but it is possible that additional reductions could occur in future project years.

In addition to CDBG, the County has General Fund dollars as well as other grant sources to address the needs identified in the Needs Section of this Plan, however, CDBG staff can only influence, rather than make funding decisions, for the other funds. The Health and Human Services & Veterans Service Department invests over $24 million annually to address service gaps for low income residents while the Transportation and Natural Resources Department invests over $50 million annually toward public works, parks and environmental concerns among others.

Obstacles

Many obstacles exist to prevent meeting the needs outlined in this plan most especially due to number of needs outlined. The needs section, which aligns with public feedback, identified millions of dollars of gaps in infrastructure, community services, housing, public buildings and facilities, services to

populations with specialized needs and business and jobs. The primary obstacle to fully address these gaps is insufficient resources.

The total amount of CDBG funds for the next three years is anticipated to be approximately $3.57 million, of which, $1.2 million is already allocated to projects not yet completed. Water and wastewater requests total more than $24 million alone. This does not include the costs associated with affordable housing, and expanding public facilities and social services. As is often the case, needs exceed resources; therefore, careful attention must be taken to determine areas of investment.

PRIORITY NEEDS ANALYSIS AND STRATEGIES

Priority Needs Determination

The priority needs for housing and non-housing community development efforts were determined using data presented in Section 3 of this plan, and through public hearings, surveys, consultation with County staff and consultation with service providers serving low and moderate income residents of Travis County.

Key factors affecting the determination of the three-year priorities included: 1) the types of target income households with the greatest need for assistance; 2) those activities that will best address their needs; 3) the limited amount of funding available to meet those needs.

Activities to be undertaken over the Consolidated Planning period were organized into six broad categories as follows: Infrastructure, Housing, Community Services, Populations with Specialized Needs, Public Facilities and Business and Jobs. The categories were ranked, as High, Medium or Low Priorities, which indicate the following:

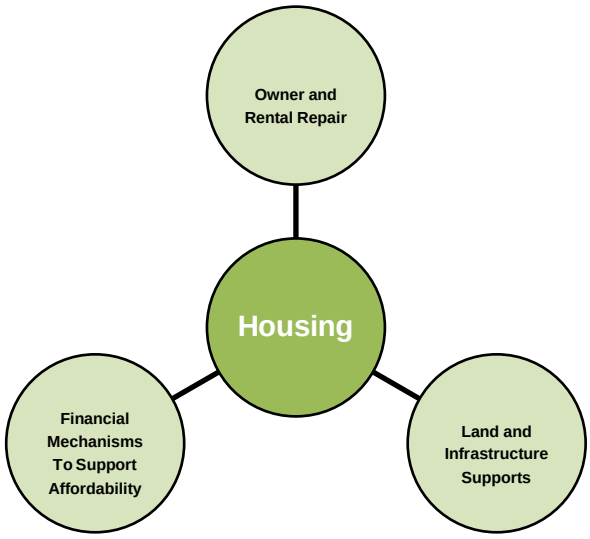
High Priority: Travis County plans to use funds made available for activities that address this unmet need during the period of time designated in the strategic plan.

Medium Priority: If funds are available, activities to address this unmet need may be funded by Travis County during the period of time designated in the strategic plan. Also, Travis County will take actions to locate other sources of funds to address this identified unmet need.

Low Priority: The jurisdiction does not plan to use funds made available for activities to address this unmet need during the period of time designated in the strategic plan. The jurisdiction will consider certifications of consistency for other entities' application for federal assistance.

Affordable Housing

Priority: High



Public Engagement Ranking:

Residents: 3

Social Service Agencies: 1

Since the inception of the CDBG program, housing has been at the forefront of the program. Over the last five years, over $2 million of CDBG funds has been invested in improving access to affordable housing, homeownership opportunities and safe and decent housing. Based on current conditions, housing remains a high priority for the Consolidated Planning period, and was ranked as the highest need among service providers during the public input process.

As detailed in the Needs Section of this report, a large number of low and very low income households in Travis County have housing problems. Even with a significant slow-down in the housing market, the distribution of the value of the homes in Travis County has shifted towards higher priced homes and there is a gap in the supply of lower priced homes. At the same time, the tightening credit market makes mortgage financing for lower income households more difficult. Supports are therefore needed to improve the existing housing stock and provide access to purchase or rent affordable housing stock.

In order to improve the affordability of housing available in the unincorporated areas, CDBG will fund a first-time homebuyer assistance program for moderate and low income households. The program will provide down payment and gap financing assistance to eligible homebuyers to purchase homes in the unincorporated areas.

A specific need for housing repair has also been identified by residents of the unincorporated area and Travis County staff who work with these residents. CDBG funds will be used to meet this need by providing home repairs to low and very low income households, improving the quality of housing available to these households. Currently, there are 25 households on the waiting list for home repair services from the CDBG program with service providers indicating that more need exists.

The table below summarizes the number of homeowner households at various income levels in unincorporated Travis County with housing problems, and the assistance goals of the CDBG program over the planning period.

Figure 4.2: Priority Housing Needs Summary Table, Owner Households

	Percent of Households	Number of Households[1]	Priority Need	Goals			
				Carryover from previous years	Year 1	Year 2	Year 3
Very Low Income Household	84%	1,782	High	10	3	3	3
Low Income Household	72%	1,618	High	27	3	3	3
Moderate Income Household	56%	2,451	Medium	52	1	6	1

Specific objectives related to housing and goals for the Consolidated Planning period are detailed in the tables below.

Figure 4.3: Homebuyer Assistance Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number		
			PY 2011	PY 2012	PY 2013
Increase the affordability of owner housing by providing homebuyer assistance to low to moderate income households.	CDBG	Number of Households to purchase homes.	20	15	4

*Includes carryover funding from previous years.

[1] The number of households with a housing need was calculated based on the total number of households with a housing problem (see figure 3.23 in section 3.) Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of owner households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Figure 4.4: Home Repair Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number		
			PY 2011	PY 2012	PY 2013
Improve the quality of owner housing through home rehabilitation.	CDBG	Number of Households receiving repairs.	20	8	7

*Includes carry-over funding from previous program years.

Figure 4.5: New Owner Occupied Units Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number		
			PY 2011	PY 2012	PY 2013
Improve the affordability of decent housing by supporting the creation of single family homes through land acquisition to low to moderate income households.	CDBG	Number of Housing Units Created	6	6	6

*This project is a carryover from the previous Consolidated Planning period. The land is acquired, but 31 homes remain to be built over the course of 5 years.

As shown in the table below, and described in the Needs Assessment, there is an urgent need for more affordable rental units in Travis County. However, due to current funding levels it is unlikely that the CDBG Program will be able to fund the development of rental housing in the current Consolidated Planning period. A typical request for such a project submitted to the CDBG office was estimated at $1.2 million, which exceeds the total annual budget of the program. The CDBG office will support planning, advocacy and identification of resources for the development of affordable rental units.

Figure 4.6: Priority Housing Needs Summary Table, Renter Households

	Percent of Households	Number of Households[2]	Priority Need	Goals			
				Carryover from previous years	Year 1	Year 2	Year 3
Very Low Income Household	85%	5,736	Medium	0	0	0	0
Low Income Household	86%	4,374	Medium	0	0	0	0
Moderate Income Household	40%	2,706	Low	0	0	0	0

Homeless Strategy

For the three year period covered in this plan, Travis County does not intend to target CDBG funds toward efforts to address homelessness. Travis County is a member of the Ending Community Homelessness Coalition (ECHO) whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. ECHO's *The Plan to End Community Homelessness in Austin-Travis County*, outlines a model of homeless services continuum, intended to address the needs of all persons from those at immediate risk of becoming homeless to the chronically homeless. In accordance with this plan, Travis County invests over $300,000 in general fund dollars in contracts with social service providers targeting the homeless.

Over the three year period, CDBG staff will participate in ECHO committees to assist in selection of projects for the Continuum of Care grant, point in time count and other planning functions to advocate for homeless needs identified in the unincorporated areas of the county. Additionally, staff will review the investments of general fund dollars in the homelessness issue area and advocate that investments increase or remain at level funding.

[2] The number of households with a housing need was calculated based on the total number of households with a housing problem (see figure 3.23 in section 3.) Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of renter households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Strategy to Address Barriers to Affordable Housing

Eight barriers to affordable housing were identified in the Needs section of this Plan:

- Lack of Funding for Affordable Housing
- High Land Costs
- Tight Credit Market
- Lack of Building Codes, Zoning Provisions, Grow Restrictions and Fees
- Environmental Regulations that Impact Development Costs in Western Travis County
- Lack of Public Transportation
- Expense of Infrastructure
- High Utility Costs

Over the next three years, a mixture of investments, policy review and advocacy will occur to assist in reducing the barriers associated with affordable housing. More specifically, the CDBG program will provide homebuyer assistance to reduce the impact of the tightened credits market, home rehabilitation to offset the lack of building codes to address substandard housing, and refer low to moderate income households to utility assistance programs to offset the high cost of utilities. Planning efforts will include monitoring and/or participating in the CAMPO urban centers model which links transportation, housing and employment, working with other entities who are interested in developing affordable housing in the unincorporated areas and continuing to look for opportunities to invest in rental housing development and maximize grant funds. Finally, staff will monitor local, state or federal laws or bills that impact any of the aforementioned barriers and advocate reducing any impact to affordable housing development.

Public Housing

The Housing Authority of Travis County (HATC) manages a total of 105 public housing units at three public housing sites in Travis County. The CDBG program will continue to support HATC's efforts to provide homeownership and affordable housing opportunities to low-income residents. CDBG staff have worked with HATC staff to locate sites in the unincorporated areas that are appropriate for rehabilitation or development. Though no sites have been identified yet, staff will continue to work collaboratively to find opportunities to work together.

One such opportunity that may exist in the near future is the inclusion of interested municipalities in the Urban County beginning in Program Year 2012. At present, the County is working on executing cooperation agreements with at least three municipalities which may create more favorable locations for collaboration with the HATC.

Lead-Based Paint Strategy

Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects, homebuyer assistance projects and other projects as appropriate.

Additionally HHS/VS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional possible lead exposure are made.

Non-Housing Community Development Strategy

The table below summarizes the non-housing community development gaps in funding, identified in the public engagement and needs sections, as well as the assistance goals of the CDBG program over the planning period. It is important to note that the table represents the major categories ranked for investment rather than a breakdown of each subcategory referenced in the public engagement section.

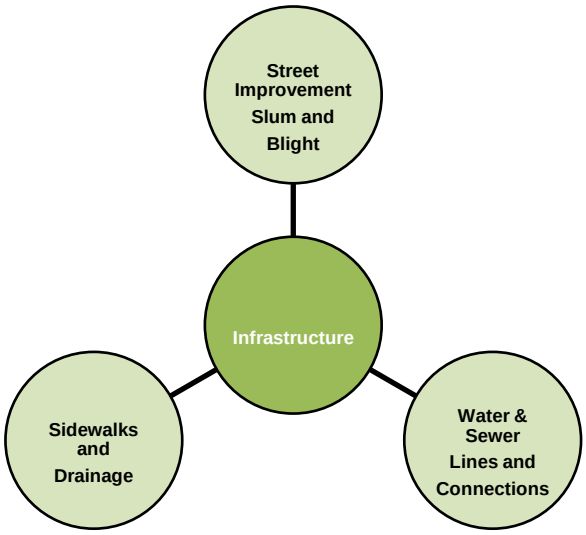
Figure 4.7: Non-Housing Community Development Activities

	Needs	Gap	Priority Need	Goals		
				Year 1	Year 2	Year 3
Infrastructure	$26,000,000	$26,000,000	High	$145,000	$280,000	$380,000
Community Services*	$3,000,000	$3,000,000	High	$118,500	$118,500	$118,500
Public Buildings & Facilities	$15,000,000	$15,000,000	Medium	$0	$0	$0
Business & Jobs	$2,000,000	$2,000,000	Medium	$0	$0	$0

*Includes expanding service to Populations with Specialized Needs/Services

Infrastructure

Priority: High



Public Engagement Ranking:

Residents: 2

Social Service Agencies: 5

Infrastructure needs have consistently been identified by residents of the unincorporated areas as a high priority need, and infrastructure improvements remain the type of project most requested by neighborhoods. During the public engagement process for this Consolidated Plan, it was ranked as the second most urgent need by residents. To date, over $1.6 million of CDBG funds have been invested in improving water access and substandard roads, but there continues to be a significant need for these types of project. Over the past five years, requests for water and wastewater projects totaled an estimated $24 million and requests for street improvements an estimated $18 million. In the unincorporated areas, there are few sources of funding to implement these projects and the cost is prohibitive for low income residents to undertake without assistance. These types of projects make neighborhoods more livable and sustainable, and infrastructure projects will continue to be high priority over the Consolidated Planning period.

Figure 4.8: Street Improvement Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number		
			PY 2011	PY 2012	PY 2013
Improve the quality of public improvements for lower income persons by environment by improving substandard roads.	CDBG	Number of people who will benefit from improved road.	0	131	131

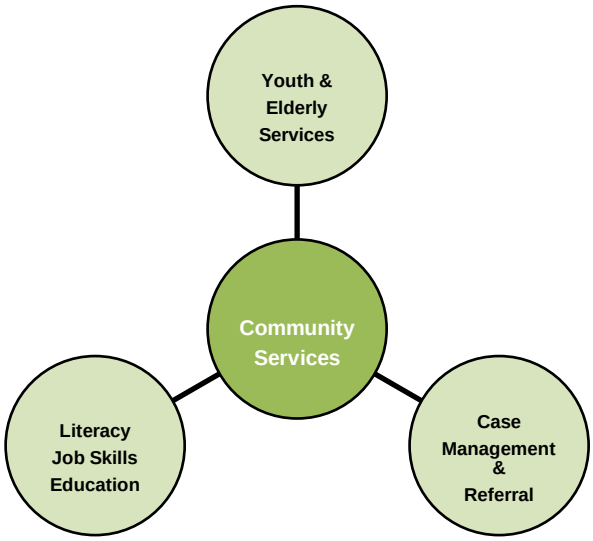
Community Services

Priority: High

Public Engagement Ranking:

Residents: 1

Social Service Agencies: 2



Since the inception of the CDBG program, access to social service supports in the unincorporated areas has been identified as unmet need. Over the last five years, over $250,000 of CDBG funds has been invested in improving access to case management and needed services.

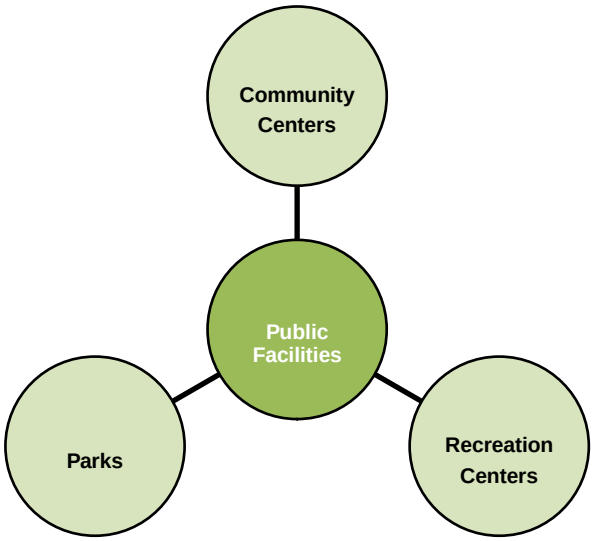
During the public engagement process, community services were ranked as the highest need by residents and the second highest by service providers. Of the current social service contract investments made by the Department, less than 9% of the services are being provided to persons living in the unincorporated areas, while 17% of the population lives in these areas. Services therefore need to expand outside the Austin corridor to more adequately serve the needs identified by residents.

Figure 4.9: Social Services Expansion Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number		
			PY 2011	PY 2012	PY 2013
Improve the availability of services to low/mod income persons through program expansion.	CDBG	Number of people assisted with expanded access to a service.	500	500	500

Public Facilities and Buildings

Priority: Medium



Public Engagement Ranking:

Residents: 6

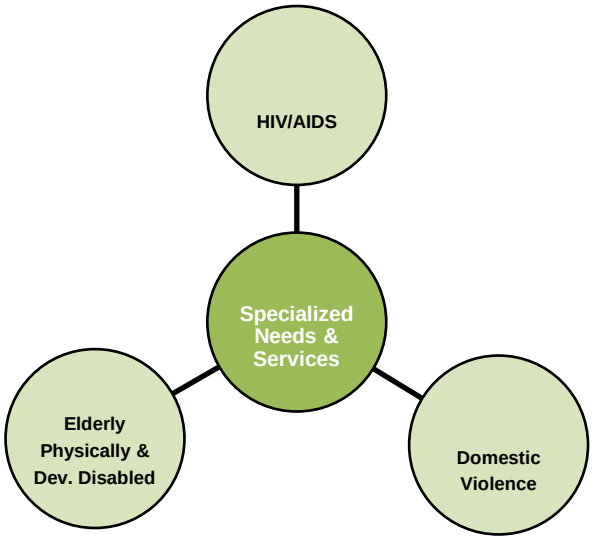
Social Service Agencies: 6

During the public engagement process, residents reported strong support for pushing community centers and recreational centers into Precincts 1 & 4. Furthermore, demand for recreational and community facilities has grown, however, when ranking priorities, Public Facilities and Buildings ranked sixth among both residents and service providers.

While there is significant public interest in improved and additional facilities, other sources of funding are better suited for this type of expansion which aligns with the public's interest to invest CDBG funds elsewhere. CDBG recommends advocacy and communication about the interests expressed by the public during the public comment periods rather than funding during this strategic planning period.

Populations with Specialized Needs/Services

Priority: Medium



Public Engagement Ranking:

Residents: 5

Social Service Agencies: 3

Data indicates that elderly and disabled households need more directed supports. A higher percentage of households with one or more members with a disability experience a housing problem, than all Travis County Households. Elderly renter households are more likely to have a housing problem, than either Owner-Occupied households or Non-Elderly Renter

Households. Additionally, less than 12 percent of clients receiving services from the social service contract investments for persons with a disability were from the unincorporated areas of the county. Moreover, no housing specifically for disabled persons is located in the unincorporated areas.

In order to help alleviate this need, staff will direct sub-recipients to have specific goals and marketing strategies to ensure inclusion and access for these populations to the more generalist programs funding as they relate to housing and community services.

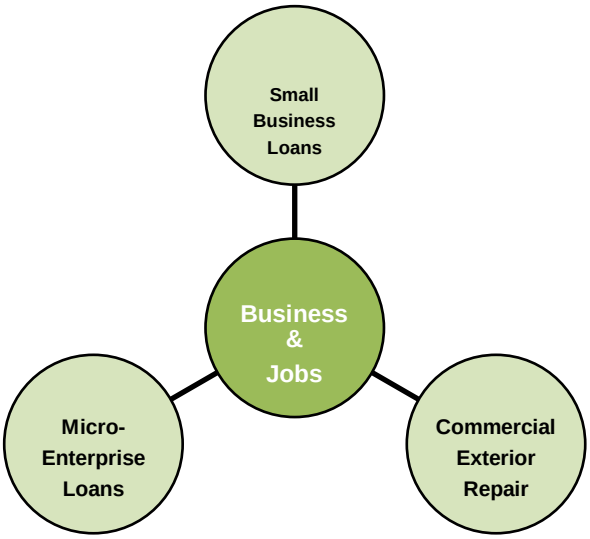
Business and Jobs

Priority: Medium

Public Engagement Ranking:

Residents: 4

Social Service Agencies: 4



Business and Jobs were ranked as the fourth most urgent need by both residents and service providers during the public engagement process. All areas of the unincorporated region are in need of affordable housing and improved access to jobs, however, less than 3% of the services for workforce development are provided to residents in the unincorporated areas of the county. Over the Consolidated Planning period, rather than using CDBG funds directly for workforce development, community services projects and housing projects will be linked to workforce development. For example, underemployed homeowners receiving home rehabilitation may receive referrals to job training programs and/or job placement to increase their hourly wage rate to reduce housing cost burden and transportation costs.

Anti-Poverty Strategy

Addressing poverty is at the heart of the mission of the Department, which is to work in partnership with the community to promote full development of the individual, family, neighborhood and community potential. Annually, over $24 million is invested in alleviating the conditions which contribute to poverty by stabilizing housing, providing comprehensive case management, and increasing opportunity through workforce development and youth and child programs – just to name a few. Furthermore, the CDBG program intends to invest in expansion of an internal social work

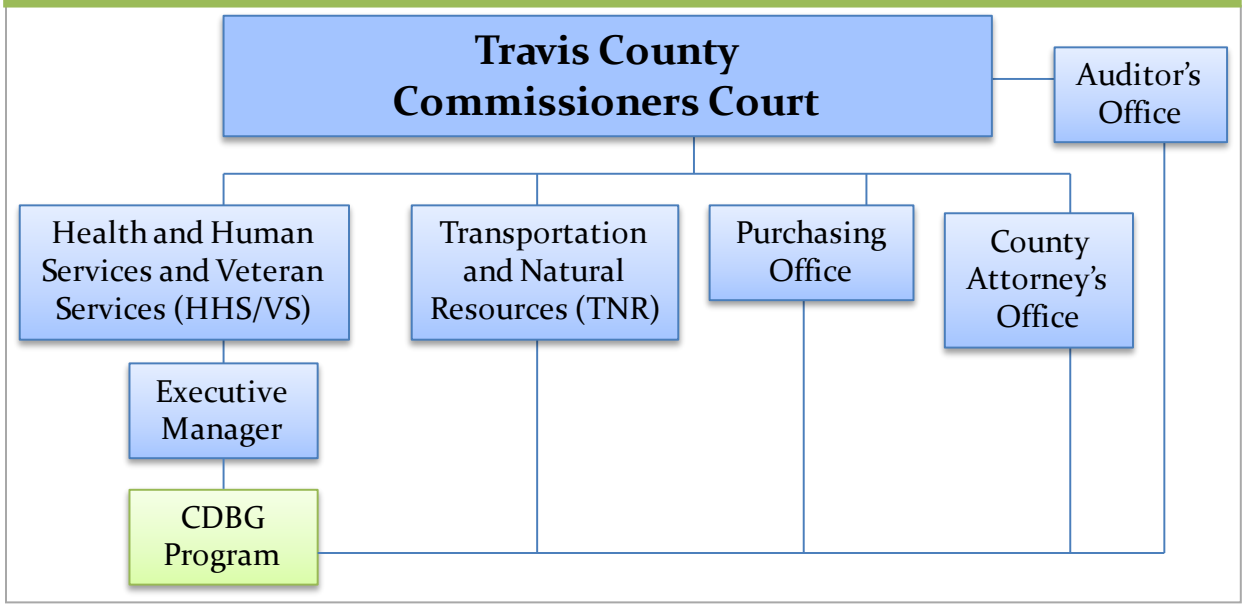
program to serve 1500 people to link them to services to improve self-sufficiency and quality of life; while investments in housing will be made to reduce cost burden and to improve access to safe and decent housing.

Over the next three years, staff will review investments, participate in planning efforts to address poverty and invest funds in programs to ameliorate conditions that contribute to community conditions that create poverty.

INSTITUTIONAL STRUCTURE AND COORDINATION

Effective implementation of the Consolidated Plan involves a variety of agencies. Coordination and collaboration within the Travis County government and between agencies helps to ensure that the needs in the community are addressed. The key departments and agencies that are involved in the implementation of the Plan are described below.

Figure 4.10: CDBG Program Internal Institutional Structure



Health and Human Services & Veterans Service Department

The HHS/VS Department is the lead county agency responsible for the administration of the County's CDBG funding. This Department has the primary responsibility of assessing community needs, developing the Consolidated Plan and yearly Action Plans, managing project activities in conjunction with other county departments and community partners, administering the finances, and monitoring and reporting. The CDBG office is located in the Office of the County Executive within HHS/VS. HHS/VS reports to the Travis County Commissioners Court for oversight authority.

The CDBG office works with the Research and Planning Division (R&P) within HHS/VS in the areas of community planning, data collection, and resource development. The CDBG office will continue to keep R&P informed about HUD funding streams and continue to work collaboratively identifying and sharing relevant data to ensure a consistent message on emerging issues such as changing housing needs and foreclosure.

Additionally, the Family Support Services (FSS) Division of HHS/VS is the project manager for a CDBG public service project. FSS also manages the seven Travis County Community Centers which provide a key access point for the public to access CDBG information. The CDBG office thus works closely with the Division to ensure the public's access to CDBG documents and encourage outreach and public engagement through the Centers.

Travis County Commissioners Court

The Commissioners Court is made up of four elected commissioners, one to represent each county precinct, and the County Judge who serves as the presiding officer. As a group, the Commissioners and County Judge are the chief policy-making and governing body of the county government. The Commissioner's Court makes all final decisions about CDBG fund allocations.

Transportation and Natural Resources Department

The Transportation and Natural Resources Department (TNR) and the CDBG office work closely to coordinate environmental review functions, project planning, project implementation and GIS mapping. TNR and CDBG employees have been trained in environmental regulations. This cross training of both departments allows for quality review and peer consultation.

In addition, as part of the project funded with PY06 – PY10 funds, the CDBG office is working closely with a CDBG-funded Senior Engineer that the TNR office has hired to finalize a preliminary assessment of areas that need water/wastewater improvements. The CDBG office and the Senior Engineer coordinate the preparation of project scopes, eligibility, cost estimates, and project design. The Senior Engineer also plays an active role in the implementation of CDBG & CDBG-R projects that are managed by TNR such as the street improvement projects of Lake Oak Estates and Plain View Estates.

County Attorney's Office

The County Attorney's Office creates and reviews legal agreements as well as provides legal advice and consultation. They have created templates to assist with CDBG procurement procedures, related consultant services, construction documents, and templates for sub-recipient agreements

Purchasing Office

The Purchasing Office manages the CDBG procurement processes for commodities, professional services and construction. The Office received a position funded by the Travis County general fund in

2006 to support CDBG and programs of the Texas Department of Transportation (TxDOT) - two new streams of federal funding. This approach supports compliance with common federal standards and promotes efficiencies within the County. In addition, this position ensures compliance with required labor standards and submits related reports to the CDBG office.

Coordination

The Travis County CDBG office anticipates coordinating with a variety of local non-profits and governmental entities activities related to grant management and community planning. The following list provides some examples of the type of engagements the CDBG office anticipates to build:

- Partnerships with local Community Housing and Development Organizations (CHDOs), non-profits, and other community development and housing providers to explore options for community development and public service projects and leverage other federal, state, local and private funding.
- Coordination of planning efforts with the Travis County Housing Authority and Travis County Housing Finance Corporation for affordable housing programs in the unincorporated areas of the county.
- Engagement of other municipalities in Travis County for future collaboration in the areas of community development and housing activities.
- Coordination of planning efforts with different entities in the Austin metropolitan region such as of the City of Austin and other cities in the county, for areas such as combining future efforts in the development of documents such as comprehensive Analysis of Impediments to Fair Housing Choice and a comprehensive Housing Market Study for the county/region.

In addition, the CDBG office will continue the following engagements:

- Consultation with other entitlement counties and cities to exchange models for CDBG grant management and project implementation;
- Coordination of planning efforts for affordable housing and ending homelessness initiatives with local stakeholders including coalitions of non-for-profits, the City of Austin, and regional organizations.

SECTION 5

PY 11 ACTION PLAN

EXECUTIVE SUMMARY | GENERAL QUESTIONS AND ACTIVITIES TO BE UNDERTAKEN | HOUSING AND HOMELESS SERVICES| NON HOUSING COMMUNITY DEVELOPMENT AND OTHER ACTIVITIES

ACTION PLAN

STANDARD FORM 424

Date Submitted 08/15/11	Applicant Identifier	**Type of Submission**	
Date Received by state	State Identifier	**Application**	**Pre-application**
Date Received by HUD **8/15/11**	Federal Identifier **746000192**	☒ Construction	☐ Construction
		☐ Non Construction	☐ Non Construction
Applicant Information			
Name:	**Travis County**	**UOG Code:**	**TX489453**
Address:	**P.O. Box 1748**	**DUNS Number:**	**030908842**
		Travis County Commissioners Court	
City: **Austin**	**State: Texas**	**Health and Human Services**	
Zip Code: **78767**		**Executive Manager's Office**	
Employer Identification Number (EIN):		**County: Travis**	
74-6000192		**Grant Start Date: 10/01/11**	
Applicant Type:		**Specify Other Type if necessary:**	
Local Government: County			
Program Funding		**U.S. Department of Housing and Urban Development**	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles **Lake Oak Estates Street Improvements , Home Rehabilitation, Public Services, Other: Social Work Services Expansion, and Grant Administration & Planning.**		Description of Areas Affected by CDBG Project(s) **Unincorporated areas of Travis County**	
$CDBG Grant Amount $ 790,136	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged 0	
$Locally Leveraged Funds **$305,000**		$Grantee Funds Leveraged	
$Anticipated Program Income 0		Other (Describe)	

Total Funds Leveraged for CDBG-based Project(s)		
Home Investment Partnerships Program	14.239 HOME	
HOME Project Titles N/A	Description of Areas Affected by HOME Project(s)	
$HOME Grant Amount	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Housing Opportunities for People with AIDS	14.241 HOPWA	
HOPWA Project Titles N/A	Description of Areas Affected by HOPWA Project(s)	
$HOPWA Grant Amount	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		
Emergency Shelter Grants Program	14.231 ESG	
ESG Project Titles N/A	Description of Areas Affected by ESG Project(s)	
$ESG Grant Amount	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts **10, 21 and 25**	Project Districts **10, 21 and 25**		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on
		☒ No	Program is not covered by EO 12372

☐ Yes	☒ No	☐ N/A	Program has not been selected by the state for review
Total Funds Leveraged for ESG-based Project(s)			

Person to be contacted regarding this application		
First Name: Samuel	**Middle Initial: T**	**Last Name: Biscoe**
Title: County Judge	**Phone: 512/854-9555**	**Fax: 512/854-9535**
Email: **Sam.Biscoe@co.travis.tx.us**	**Website:** **www.co.travis.tx.us**	**Other Contacts:** **Sherri E. Fleming and Christy Moffett** **P: 512/854-4100** **F: 512/854-4115**
Signature of Authorized Representative		Date Signed

ACRONYMS

Throughout this report, the reader will note the following acronyms:

ADA	**Americans with Disabilities Act**
AI	**Analysis of Impediments to Fair Housing Choice**
AP	**Action Plan**
CAPER	**Consolidated Annual Performance Evaluation Report**
CDBG	**Community Development Block Grant**
CFR	**Code of Federal Regulation**
Con-Plan	**Consolidated Plan (governs CDBG Programs)**
CPD	**Community Planning and Development (part of HUD)**
CPP	**Citizen Participation Plan**
EA	**Environmental Assessment**
ESG	**Emergency Shelter Grant**
FHA	**Federal Housing Administration (part of HUD)**
FSS	**Family Support Services (a Travis County Social Service Program)**
HACT	**Housing Authority of Travis County**
HHS/VS	**Travis County Department of Health & Human Service and Veteran Services**
HOME	**HOME Investment Partnership Program (HUD's Program)**
HOPWA	**Housing Opportunities for Persons with AIDS (HUD's Program)**
HTE	**Accounting Software used by Travis County**
HUD	**United States Department of Housing and Urban Development**
IDIS	**Integrated Disbursement Information System (HUD's Financial Management System)**
LMI	**Low- and Moderate-Income (80% or below median household income)**
MFI	**Median Family Income**
OMB	**Office of Management and Budget**
PY	**Program Year**
PY10	**Program Year 2010**
RFP	**Request for Proposals**
RFQ	**Request for Qualifications**
TC	**Travis County**
TCHFC	**Travis County Housing Finance Corporation**
TxDOT	**Texas Department of Transportation**
TNR	**Travis County Department of Transportation and Natural Resources**
URA	**Uniform Relocation Act**

INTRODUCTION

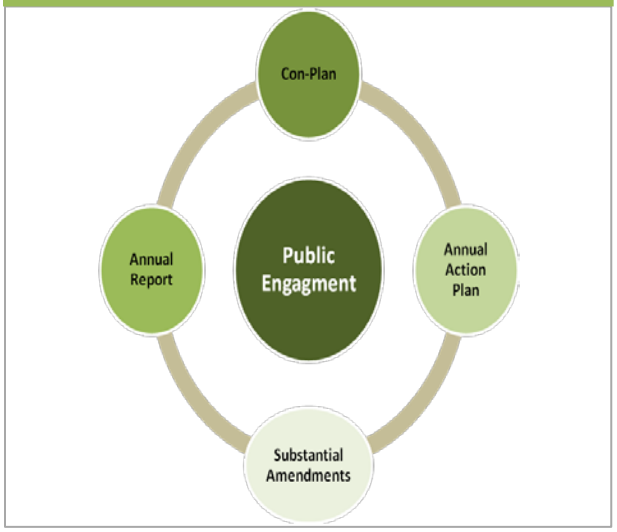
The Community Development Block Grant (CDBG) initiative is a federal grant program administered by the U.S. Department of Housing and Urban Development (HUD). It provides annual grants to cities and counties to carry out community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services.

Based on its population, in 2006, Travis County qualified as an urban county, a federal designation which afforded the County the opportunity to apply for CDBG funds. That year, Travis County applied and received CDBG funds for the first time and has continued to receive funding for the past four years. The County's annual allocation is based on a HUD-designed formula that takes into account the county's population size, poverty rate, housing overcrowding, and age of housing.

Usage of CDBG funds must meet a number of parameters set nationally by HUD and locally by the County. Federal regulation requires that a minimum of 70% of the CDBG funds focus on projects for low- to moderate- income residents. Additionally, Travis County's allocation specifically targets residents living in the unincorporated areas of the county and to be eligible, the activities must meet one of the following HUD's national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community. The administration of the CDBG program follows a cycle that includes the drafting of a Consolidated Plan, an Action Plan, and an annual evaluation. The Consolidated Plan (Con-Plan) identifies the County's community and housing needs and outlines the strategies to address those needs over a

Figure 5.1: CDBG Cycle



three year period. The Annual Action Plan

(AP) defines the specific activities to be undertaken during each program year (PY) to address the priorities established in the Con-Plan. An evaluation is conducted annually to assess yearly accomplishments. The evaluation is called the Consolidated Annual Performance Report (CAPER).

The following figure is a simplified visual representation of the CDBG cycle. As shown, citizens have a central role in setting the priorities to be addressed and defining projects to tackle identified needs.

The Travis County Health and Human Services & Veterans Service Department (HHS/VS) is the lead agency designated by the County to administer the CDBG grant and the single point of contact with HUD.

EXECUTIVE SUMMARY

The Travis County Program Year 2011 (PY11) Action Plan lists the projects and activities the County will undertake beginning October 1, 2011 to meet the goals and objectives outlined in the 2011-2013 Consolidated Plan. The Action Plan details how the County will use the CDBG funds and describes other available resources to address the County's housing and non-housing community development needs.

Public Input

The Action Plan highlights different opportunities the public had to provide input on the usage of the CDBG funds for the program year 2011, different mechanisms used to outreach to the public as well as the results from the information gathered. It is important to note that the Program Year 2011 Action Plan marks the first year of the second Consolidated Plan; therefore, the input received during the public participation process for PY 2011 informed both the PY 2011 Action Plan as well as the PY 2011 – 2013 Consolidated Plan.

During the months of February and March the County held public hearings and solicited proposals for CDBG projects. Solicitation of input and invitation to participate in the public hearings were posted on the County's website and published in newspapers of general circulation. In addition, notifications by mail and e-mail were sent to service providers, to county residents who had previously attended public hearings, to the community liaison departments of schools districts and to neighborhood associations. The announcements and all the participation materials were available in English and Spanish.

Lastly, two public hearings will be held on July 12 and July 19, 2011 and a 30-day public comment period will occur from June 30 to July 29, 2011 to solicit final comment on the proposed uses of CDBG funds.

Proposed Activities for Program Year 2011

The CDBG award for Travis County is $ 790,136 for Program Year 2011. These funds will be used for the following activities:

1. **Street Improvements: Lake Oak Estates: $ 145,000**
   The project will improve several substandard roads in the neighborhood. The first phase of the project, funded with PY11 funds, will include: 1) design services; 2) land surveying services; 3) geo-technical services; 4) drainage design services; 4) utility location and relocation coordination services; 5) environmental review and related regulatory permits ; and 6) project

management time. The improvements impact 106 people, of which, 69.8% are considered low to moderate income based on the primary survey.

2. **Homeowner Rehabilitation: $ 368,636**
   This project will fund minor home repair services for low and moderate income homeowners in the unincorporated areas of Travis County to move homes towards Housing Quality Standards . The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to $24,999 with no required annual or monthly payments is available. The impact will be 14 homes.

3. **Public Services, Other: $ 118,500**
   Expansion of an internal HHS/VS program through the Family Support Services Division to expand social work services in the unincorporated areas. A total of 1.5 FTEs and related operating expenses are targeted for this project which will be administered by the Travis County HHS/VS, Family Support Services Division. The Impact will be assistance to 500 individuals

4. **Administration & Planning: $ 158,000**
   The funds allocated for administration will pay for the operating expenses associated with the grant including offices supplies, training, contracted services, interpreting, and other business related expenses. Additionally, the funds will pay for a portion of the salary for two CDBG Planners and the TNR Senior Engineer who acts as a project manager for CDBG-funded street and water supply improvement projects.

The following figure summarizes the proposed projects and allocations for program year 2011, and the categories under which each project falls.

Figure 5.2: Proposed Projects for Program Year 2011

Project/Activities	Amount
Community Development	
Street Improvements: Lake Oak Estates	$145,000
Homeowner Rehabilitation	$368,636
Public Services	
Public Services Other: Social Work Services	$118,500
Administration and Planning	
CDBG Administration & Planning	$158,000
Total PY10 Grant	**$790,136**

Past Performance

The 2010 program year marks the fifth year Travis County has received CDBG funds. During the first program year, no funds were spent given the numerous items needed for the initial grant start up, and due to an allocation error from HUD, which significantly delayed Travis County CDBG's operation. Funds from program years 2006, 2007, 2008, 2009 and 2010 are being spent concurrently. As the projects are implemented, internal monitoring is taking place to assure grant compliance and project effectiveness.

HUD monitored Travis County's CDBG program in April 2010 with no findings and one concern related to timely spending of funds.

Timely Spending of Funds

As part of the mandate from Congress to administer the CDBG program, HUD determines annually whether each CDBG entitlement is carrying out its activities "in a timely manner." HUD conducts an analysis of each entitlement's timeliness of spending 10 months into each grant year. For Travis County, the timeliness test started in August 2008, and will continue to occur every August. The threshold for compliance with timeliness is having no more than 1.5 times the current year's allocation unspent. Travis County's did not meet its timeliness ratio in August 2009 and August 2010, but became timely on October 15, 2010. Staff anticipate meeting timeliness in August 2011.

Alternate Project List for Program Year 2011

In the event that the projects identified for this program year are delayed, canceled, or performed at a lower cost than the budgeted amount, the Travis County CDBG program plans to pursue one or more of the projects listed in the Alternate Project List (See Appendix H). Planning for such incidents allows the CDBG program to utilize the funds in a timely manner toward pre-identified alternate projects, also saving resources that would otherwise be used to add or delete projects through the customary Substantial Amendment process described in the Citizen Participation Plan. The County amended its Citizen Participation Plan in July 2010 to include the parameters of the use and adequate review of Alternate Projects.

SECTION I: GENERAL QUESTIONS

ACTIVITIES TO BE UNDERTAKEN

Project # 1: Lake Oak Estates Substandard Road Improvement - $145,000

Project Description:

The Lake Oak Estates Neighborhood completed a primary survey in March 2011 and was identified as a low to moderate income area. The roads in the unincorporated areas of Lake Oak Estates do not meet Travis County standards; therefore, the substandard roads are not accepted into the Travis County road maintenance program.

The street improvement scope of work may include, but is not limited to: 1) design services; 2) land surveying services; 3) geo-technical services; 4) drainage design services; 4) utility location and relocation coordination services; 5) environmental review and related regulatory permits; 6) acquisition of right of way and easements; and 6) construction.

The project will be broken up into three phases and include the improvement to sections of Cavalier Canyon Drive, Bowling Lane, Covenant Canyon Trail, Holly Lane and related cross streets. The first phase, funded with PY 11 grant funds, will include: 1) design services; 2) land surveying services; 3) geo-technical services; 4) drainage design services; 4) utility location and relocation coordination services; 5) environmental review and related regulatory permits.; and 6) project management time. The improvements impact 106 people, of which, 69.8% are considered low to moderate income based on the primary survey.

Figure 5.3: Project 1 - General Project Information	
CDBG Funding:	$145,000
Leverage Funding:	Not Applicable
Program Delivery:	Travis County Transportation and Natural Resource Department
Program Oversight:	Travis County Health and Human Service and Veteran Services
Expected Start/ Completion Date:	January 2012 -September 2012: Design Phase completed Phases2 & 3: Future Funding needed PY 12 & PY 13
Location:	Lake Oak Estates, Precinct 3

Figure 5.4: Project 1 - Priority and Performance Measurement Information (HUD – prescribed)			
Priority Need Category:	Infrastructure	**Project:**	Street Improvements
Eligible Activity:	Street Improvements	**Outcome Category**	Sustainability
Objective Category	Suitable Living Environment	**Specific Objective**	Improve quality of public improvements for lower income persons
Citation	570.201 (c)	**Accomplishment**	131 Individuals
Eligibility	LMA –Survey	**Matrix Code**	03 K Street Improvements
Priority in the 2011-2013 Strategic Plan#	High	**Travis County HTE #:**	HCUF01

Project # 2: Home Rehabilitation - $368,636

Project Description:

This project will fund minor home repair services for low and moderate income homeowners in the unincorporated areas of Travis County, to move homes towards Housing Quality Standards to. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to $24,999 with no required annual or monthly payments is available. The loan is forgiven at a pro-rata rate of 20% for each year of home ownership. Examples of potential improvements include connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. In the event that program income is created, it will be reinvested into the Home Rehabilitation project.

These funds are targeted to homeowners at or below 80% MFI in the unincorporated areas of the county. This project will be either administered by a non-profit, designated as a sub-recipient, identified through a formal application process or by the HHS/VS department. Additionally, some of the allocation will partially fund the second, new CDBG Planner position to complete environmental paperwork, final inspections and sign off and any other needed project delivery related costs.

Figure 5.5: Project 2 - General Project Information	
CDBG Funding:	$368,636
Leverage Funding:	To be determined
Program Delivery:	Designated sub-recipient or Travis County Health and Human Service and Veterans Service
Program Oversight:	Travis County Health and Human Service and Veteran Services
Estimated Start/ Completion Date:	Contract in place by November 2011 Program delivery begins January 2012 Program completion date by January 2013
Location:	Homes in the unincorporated areas of Travis County

Figure 5.6: Project 2 - Priority and Performance Measurement Information (HUD – prescribed)

Priority Need Category:	Owner Occupied Housing	**Project:**	Rehabilitation of existing units
Eligible Activity:	Rehabilitation	**Outcome Category**	Availability/ Accessibility
Objective Category	Suitable Living Environment	**Specific Objective**	Improve the quality of owner housing
Citation	570.202	**Accomplishment**	15 Housing Units
Eligibility	LMH	**Matrix Code**	14A, Rehabilitation, Single Unit Residential
Priority in the 2011-2013 Strategic Plan#	High	**Travis County HTE #:**	HCIF02

Project # 3: FSS Social Work Services Expansion Project - $118,500

Project Description:

This program is an internal Travis County Health and Human Services & Veterans Service expansion of existing services. The program will re-design the PY07, PY08, PY09 & PY 10 expansion of social work services by increasing to one and a half social workers resulting in additional capacity to provide case management, information and referral, non-clinical counseling, crisis intervention and outreach in all four precincts of the unincorporated areas. The 1.5 FTEs will partially fund 4 social workers who work at a Travis County HHS&VS facility, however, to reduce transportation barriers, the social worker provides the majority of service provision through home visits. Additionally, part of the funds will be used for operating expenses such as items necessary to provide home based services, mileage, training, among others.

Figure 5.7: Project 3 - General Project Information

CDBG Funding:	$ 118,500
Leverage Funding:	Youth and Family Assessment Center (YFAC) Flex Funds – to be determined Best Single Source (BSS) Funds – to be determined General Fund Staff costs: Approximately $200,000
Program Delivery:	Family Support Services (FSS) Division of the Travis County Health and Human Services & Veteran Services
Program Oversight:	Travis County Health and Human Services & Veteran Services
Expected Start/ Completion Date:	September 30, 2011 – October 1, 2012
Location:	Households residing in the unincorporated areas of TC

Figure 5.8: Project 3 - Priority and Performance Measurement Information (HUD – prescribed)

Priority Need Category:	Public Services, Other	**Project:**	Social Work Services Program
Eligible Activity:	Public Services	**Outcome Category**	Availability/ Accessibility
Objective Category	Suitable Living Environment	**Specific Objective**	Improve the availability of services for low/moderate income persons
Citation	570.201 (e)	**Accomplishment**	500 people
Eligibility	LMC	**Matrix Code**	05, Public Services (General)
Priority in the 2011-2013 Strategic Plan#:	High	**Travis County HTE #:**	HSOF03

Project # 4: Administrative & Planning Expenses – $158,000

Project Description:

The funds allocated for administration will pay for the operating expenses associated with the grant including office supplies, training, contracted services, interpreting, membership and other business related expenses. Additionally, the funds will pay for a portion (60%) of the salary for the existing CDBG Planner, a portion (75%) of a new CDBG Planner position and a portion (25%) of the salary of a TNR Senior Engineer who acts as a project manager for CDBG-funded street and water supply improvement projects.

Figure 5.9: Project 4 - General Project Information	
CDBG Funding:	$158,000
Leverage Funding:	Travis County General Fund = estimated $ 105,000
Program Delivery:	Travis County Health and Human Service & Veteran Services
Program Oversight:	Travis County Health and Human Service & Veteran Services
Expected Start/ Completion Date:	October 1, 2011 – September 30, 2012
Location:	Not Applicable

Figure 5.10: Project 4 - Priority and Performance Measurement Information (HUD – prescribed)			
Priority Need Category:	Not Applicable	**Project:**	Program Administration
Eligible Activity:	Administration and Planning	**Outcome Category**	Not Applicable
Objective Category	Not Applicable	**Specific Objective**	Not Applicable
Citation	570.206	**Accomplishment**	Other, Effective administration of the grant
Eligibility	Not Applicable	**Matrix Code**	21A, General Program Administration
Priority in the 2011-2013 Strategic Plan#:	Not Applicable	**Travis County HTE #:**	HAGF04 & HPWF05

ALTERNATE PROJECTS

In July 2010, the Travis County Commissioners Court approved an amendment to the Citizen Participation Plan to allow for a list of alternate projects to be provided in the Annual Action Plan. This amendment provides the framework to allow the opportunity to have a list of projects that have the potential to be implemented quickly should a funded CDBG project experience cost savings, delays or a barrier to completing it.

Alternate Projects will contain the same level of information that funded projects contain in the Annual Action Plan to ensure appropriate review by the public. Approval by the Travis County Commissioners Court will be necessary to replace a funded project with an alternate or to fund an alternate with cost savings from a completed project regardless of whether or not the increase or decrease exceeds 25 percent. These actions will not require a substantial amendment since the alternate projects will have gone through a public review process saving 60 to 90 days prior to reallocate funds.

In the event that the projects identified for this program year are delayed, canceled, or are performed at a lower cost than the budgeted amount, the Travis County CDBG program plans to pursue one or more of following projects: homebuyer assistance, homeowner rehabilitation, or design of Navarro Creek Street Improvements *(Refer to Appendix H for details on each alternate project)*.

Figure 5.11: Proposed Alternate Projects for Program Year 2011

Project/Activities	Amount
Community Development	
Homebuyer Assistance	Up to an additional $300,000
Homeowner Rehabilitation	Up to $200,000
Street Improvements: Navarro Pass	Up to $125,000

CDBG CARRY OVER CHART

This chart represents the estimated total CDBG dollars available for use during PY11 including estimated carry over amounts from PY06 through PY10. The percentages of the areas of investments for public services and administration and planning were calculated to demonstrate that the amounts allocated in each area do not exceed the program caps of 15 % for public service and 20 % for administration and planning.

Figure 5.12: CDBG Carry Over Chart

CDBG Area of Investment	CDBG Activity	PY 2011 Funds by Activity	Carry Over From PY06-PY10	TOTAL	Percent of Activity Investment	Percent of CDBG Area Investment
Community Development	1. Street Improvements: Lake Oak Estates	$145,000	$0	$145,000		
	2. Street Improvements: Lava Lane	$0	$100,000**	$100,000**		
	3. Owner Occupied: Home Rehabilitation	$368,636	$236,136	$604,772		
	4. Production of owner housing: Land Acquisition	$0	$20,000**	$20,000**		
	5. Homebuyer Assistance	$0	$793,000	$793,000		
Public Services	6. Public Services, Other: Social Work Expansion	$ 118,500	$0*	$118,500	15%	15%
Administration & Planning	7. Administration & Planning	$158,000	$15,000*	$173,000*	21.8%*	21.8%*
TOTAL		**$790,136**	$1,164,136	$1,954,272		

**The carry over numbers represent estimates of funds remaining at the end of the program year. These numbers may increase or decrease depending upon the draw downs and progress achieved by September 30, 2011. For the administration and Planning and Public Services categories, if the carry over causes the allowable percentages to exceed the regulatory caps, an amendment to increase funding to another project will be requested to the Travis County Commissioners Court.*

***Carryover for these projects are estimates of budget savings after project completion, and will be used to increase funding to a current project, fund an alternate project or go through substantial amendment to fund a new project.*

PERFORMANCE MEASUREMENTS

A total of 1,434 households will benefit from the projects proposed in the PY 2011 Action Plan. The following figure presents each proposed project with the corresponding outcome objective and performance indicator as prescribed by HUD's performance measurement framework.

Figure 5.13: Performance Indicators for the Proposed PY 2011Projects

Specific Objectives	Outcome Objectives	Sources of Funds	Performance Indicators	Expected #	Actual #	Percent Completed
SL-1 Availability/Accessibility of Living Environment						
Public Services, Other	Improve the access to a suitable living environment by increasing the availability of services to low/mod income persons	CDBG	▪ Number of people assisted with expanded access to a service	500	To be determined	
SL-1 Sustainability of Living Environment						
Street Improvements Lake Oak Estates	Improve the quality of public improvements for lower income persons by improving roads	CDBG	▪ Number of people who will benefit from improved road	1,297	To be determined	
Homeowner Rehabilitation	Improve the quality of owner housing	CDBG	▪ Number of housing units improved	15	To be determined	
Not Applicable						
Administration & Planning	Not applicable	CDBG	▪ Other – effective grant administratio n	Not Applicable	To be determined	

The coding system used in Figure 5.14 follows the numbering system established in the CDBG Community Planning and Development Outcome Performance Measurement System developed by HUD. The outcome/objective numbers stand for the following:

Figure 5.14: Numbering System for Outcome and Objective Coding

Objective	Outcome		
	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

GEOGRAPHIC DISTRIBUTION OF PROJECTS

Travis County CDBG program does not have any designated target areas as projects are selected based on need and low to moderate income benefit rather than geographic location.

For information regarding the low to moderate income and minority concentrations in the county, please refer to the maps included at the end of this section: 5.1) Map of the unincorporated areas of Travis County with low to moderate income block groups, 5.2) Map of the unincorporated areas of Travis County with low to moderate income and racial concentrations by block group 5.3) Number of African American Residents by Census Block Group, 3) Number of Asian Residents by Census Block Group, 4) Number of Hispanic Residents by Census Block Group and 5) Number of Residents Identified as "Other Race" by Census Block Group.

The road improvements project (Projects 1) will occur in Lake Oak Estates neighborhood, located in Precinct 3, near a above moderate income area in Western Travis County. The Home Rehabilitation and Public Services projects (Projects 2&3), will help households located in the unincorporated areas of the county repair homes and provide access to social work services.

The following figure summarizes the locations for all the PY11 projects.

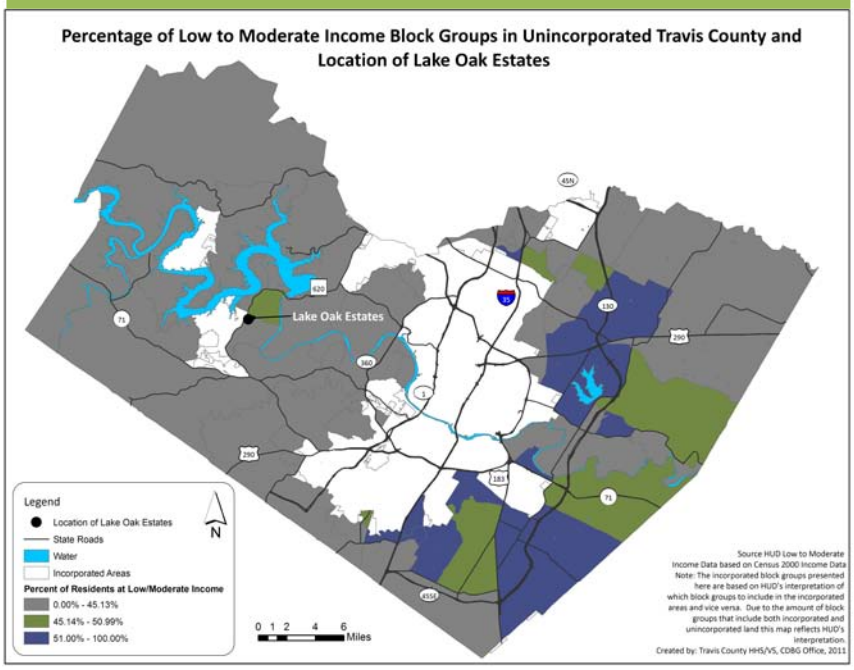
Figure 5.15: Geographic Distribution of Grant Activity for the Program Year 2011

PY10 Projects	Location in Travis County
Project 1: Streets Improvements	Lake Oak Estates, Precinct 3
Project 2: Homeowner Rehabilitation	Households residing in the unincorporated areas of the county
Project 3: Public Services, Other	Households residing in the unincorporated areas of the county
Project 4: Administration & Planning	Not Applicable

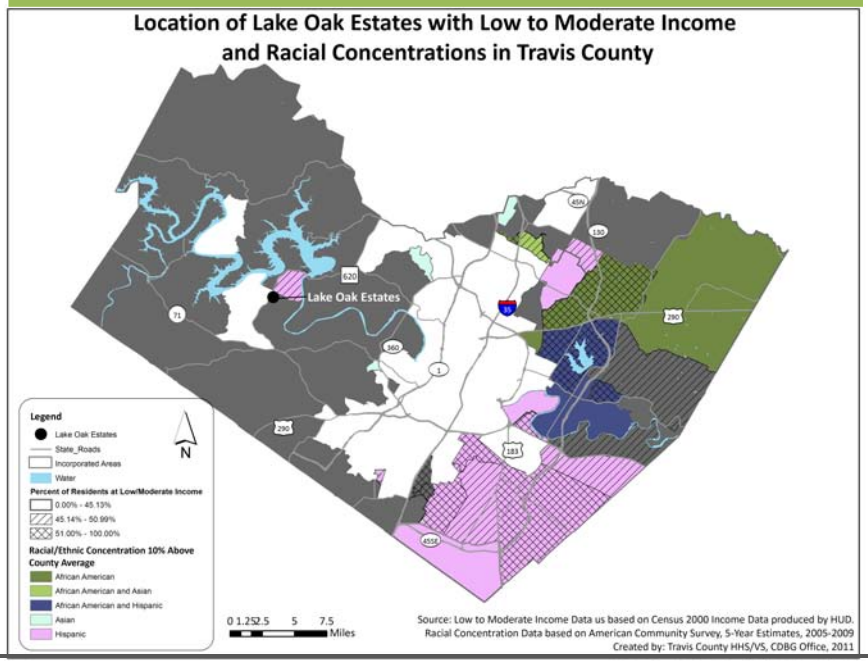
The following maps (Map 5.1 through 5.6) identify the location of low to moderate income groups as well as racial and ethnic concentrations in the County. A dot has been utilized to demonstrate the

location of the street improvement project (Project 1). It is important to note that the project completed a primary survey to determine its eligibility for funding.

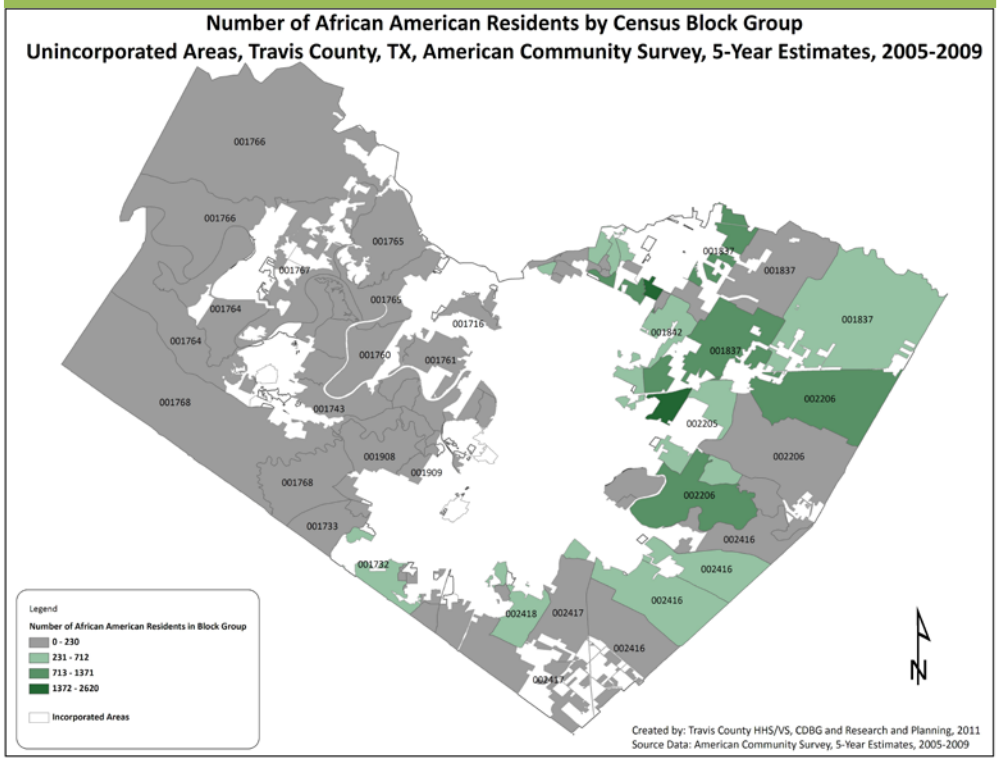
Map 5.1: Low- Moderate Income Percentages and Location of Lake Oak Estates



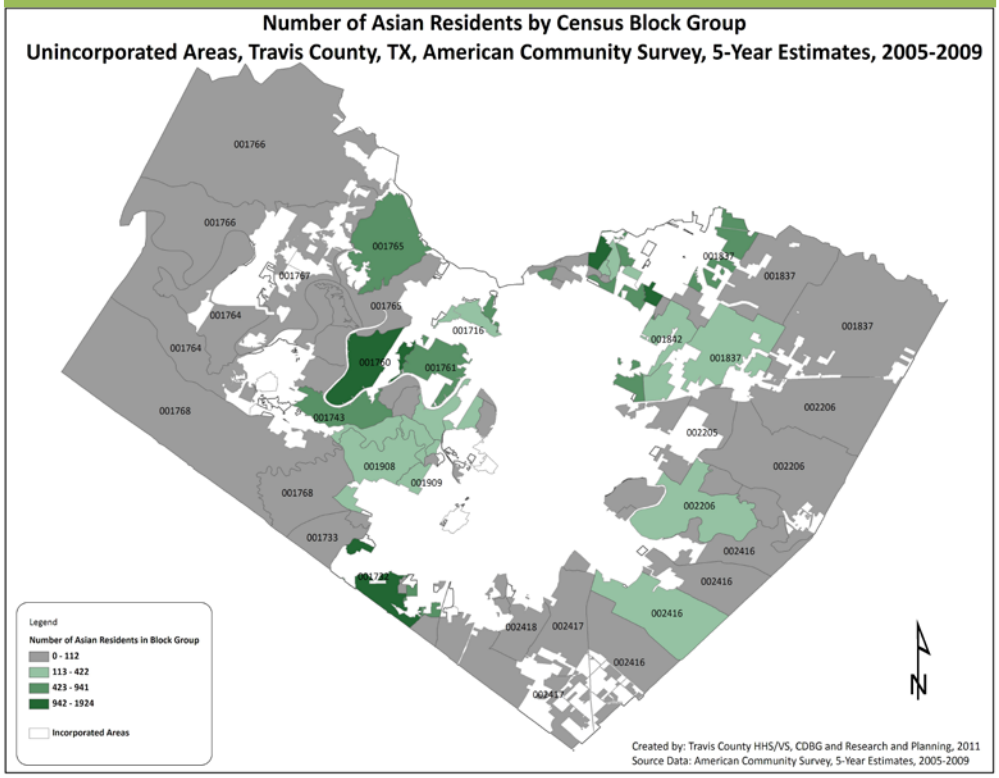
Map 5.2: Low- Moderate Income Percentages, Racial Concentrations and Location of Lake Oak Estates



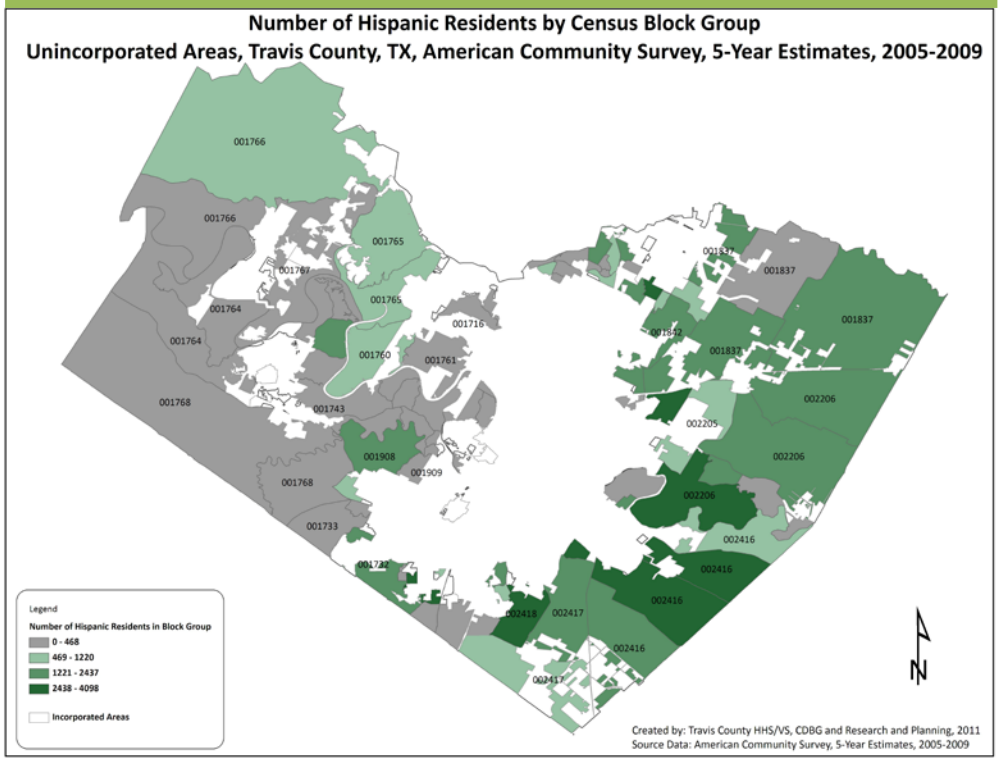
Map 5.3: African American Residents, 2005-2009



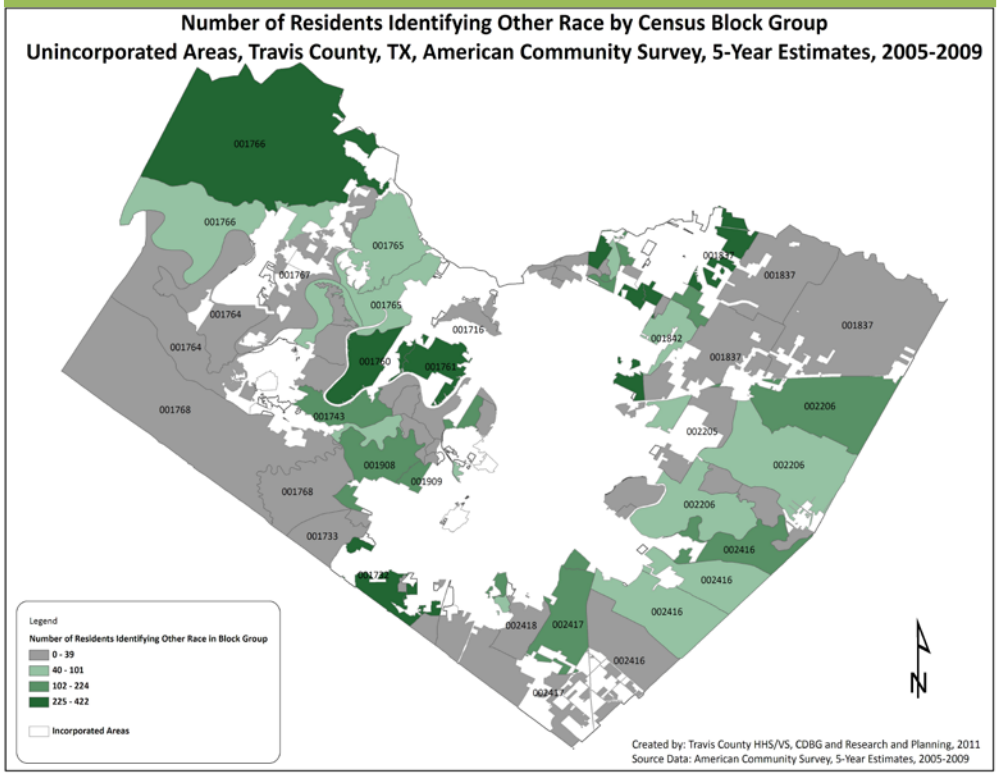
Map 5.4: Asian Residents, 2005-2009



Map 5.5: Hispanic Residents, 2005-2009



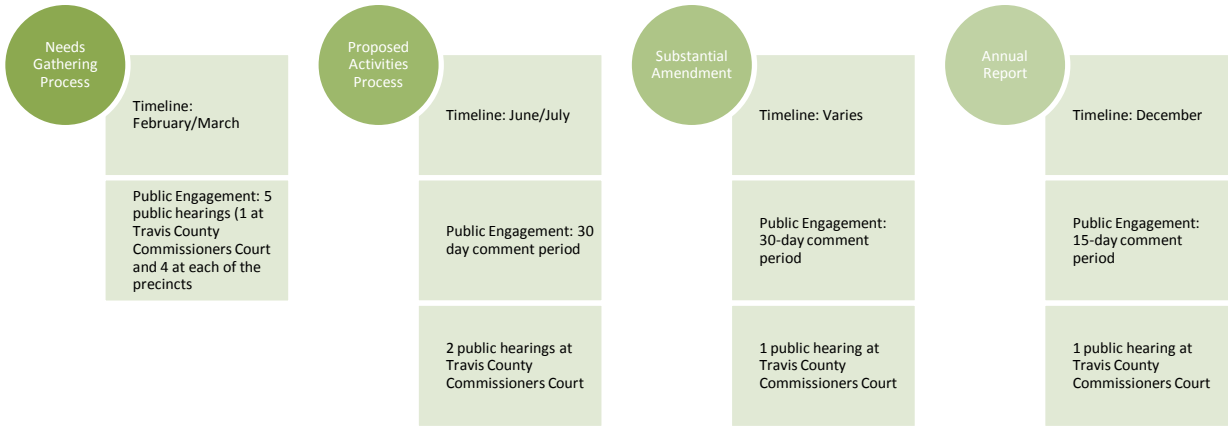
Map 5.6: Other Race Residents, 2005-2009



PUBLIC PARTICIPATION PROCESS

Public engagement occurs throughout CDBG activities for four main purposes: needs gathering, approval of proposed actions, the substantial amendment process (if applicable), and the annual report (see chart below).

Figure 5.16: Public Engagement Process



SUMMARY OF PARTICIPATION PROCESS

During the months of February and March 2011, the public had an opportunity to identify the needs of the unincorporated areas by 1) attending one of five public hearings, 2) turning in a Participation Form or 3) turning in a Project Proposal form. It is important to note that the Program Year 2011 Action Plan marks the first year of the second Consolidated Plan; therefore, the input received during the public participation process for PY 2011 informed both the PY 2011 Action Plan as well as the PY 2011 – 2013 Consolidated Plan. For full details of the Public Engagement Process including Results, refer to Appendix B.

Public Hearings and Participation Forms

The purpose of the hearings and participation forms was to obtain the public's input on the community development, housing, and public service needs, as well as potential project ideas to address those needs. The first hearing, held at the Commissioner Courtroom, followed a traditional hearing format, while those held in each of the precincts had an information session followed by facilitated discussion.

The public that could not participate in public hearings had the choice of providing their input by filling out a Participation Form or a Project Proposal Form. These forms were provided to interested parties upon request and were available in both English and Spanish on the Travis County CDBG website.

Technical Assistance to Neighborhoods

Organized residents and non-profit agencies who identified CDBG eligible projects received technical assistance from CDBG staff in the form of site visits, guidance on project proposals and understanding CDBG eligible activities and eligible beneficiaries. Specifically CDBG staff provided technical assistance to representatives of the Del Valle area, Mountain View, and one non-profit.

Additionally, two primary surveys were conducted during the months of February – March 2011. Lago Ranchos and Lake Oak Estates neighborhoods, located on opposite shores of Lake Travis in Western Travis County, requested assistance with road improvements in PY 2009. However, it was determined that Census data would not support a project to benefit the neighborhoods. The data indicated that the neighborhoods were not at least 45.13% low to moderate income, however, the County and the neighborhood could work together to conduct a primary survey of the homes that would benefit from the improvements. Program staff trained neighborhood representatives on the survey methodology, participated in one neighborhood meeting to explain the survey, provided technical assistance to help the neighborhoods complete the survey, and analyzed the results. One of the neighborhoods successfully completed the survey, and one neighborhood will receive additional assistance to increase the response rate. Please note that all primary survey materials including announcements, surveys, and surveyors were available in both English and Spanish.

Advertising

The opportunity to participate was advertised on the Travis County website (www.co.travis.tx.us/CDBG), the seven community centers and the television channel of Travis County. Advertisements also appeared in newspapers of general circulation including the Manor Messenger, Pflugerville Pflag, Hill Country News, Lake Travis View, North Lake Travis Log, West Lake Picayune, Oak Hill Gazette, The Austin Chronicle and the Spanish language newspapers *Ahora Si* and *El Mundo*. In addition, notifications by mail and e-mail were sent to service providers, to county residents who had previously attended public hearings, to the community liaison departments of schools districts and to neighborhood associations, and were posted on the CDBG Facebook and Twitter pages. The announcements were available in English and Spanish.

The following efforts were made to broaden public participation:

- Public notices presented the option of requesting an American Sign Language or Spanish interpreter.
- The CDBG website stayed current with documents and announcements of the different participation opportunities.
- The public that could not attend the public hearings had the option to provide their input by filling out a Participation Form or Project Proposal Form.
- To increase the access to information for Spanish-speakers, all the participation forms were available in Spanish, and selected sections of the website were translated into Spanish.
- Notices of opportunities to participate were sent to all neighborhood associations in the unincorporated areas and to school district community liaison departments.
- The CDBG Twitter account name was changed to be easier to find.
- Follow up calls were made social service providers to increase participation with the online survey.
- Opportunities to participate in the needs and priority determinations for the Consolidated Plan were available over 2 years.

Summary of Public Participation

- A total of 7people attended the five public hearings
- 12 Participation Forms and 46 Social Service Provider Surveys were submitted
- Two neighborhoods were primary surveyed to determine whether or not they were eligible for a road project: Lago Ranchos and Lake Oak Estates.
- Two project proposals were submitted by neighborhoods or agencies: Frameworks and Sarah's Creek HOA.
- Three proposals were submitted by Travis County Departments: One from the Family and Support Service (FSS) division of the Health and Human Service and Veteran Service Department (HHS&VS), one from the Transportation and Natural Resources Department (TNR) and one from Travis County Emergency Services Districts 3 & 9.

PUBLIC COMMENT PERIOD

Every year during the development of the Annual Action Plan, a 30-day public comment period is held to receive comments on the proposed uses of CDBG funds. The comment period includes two public hearings held at the Travis County Commissioners Court. For the development of the PY11 Action Plan and the PY11-PY13 Consolidated Plan, the 30-day public comment period will commence on June 30, 2011 and end on July 29, 2011 and the two public hearings will occur on July 12, 2011, and July 19, 2011.

The public comment period was advertized on the County's website and in newspapers of general circulation. In addition, notifications by mail and e-mail were sent to service providers, to citizens who had previously attended public hearings, to the community liaison departments of schools districts and to neighborhood associations. The announcements were available in English and Spanish.

Summary of Public Comments Received for Draft of PY11 Action Plan & PY11-13 Consolidated Plan

A summary will be provided after the conclusion of the 30-day comment period

Response to Comments Received
Responses will be provided after the conclusion of the 30-day comment period

PROJECT SELECTION PROCESS

Travis County CDBG staff considered and weighed all potential projects identified by the public. First, the CDBG Office staff assessed whether potential projects met one of HUD's national objectives, were eligible CDBG activities, and were feasible to complete in a timely manner.

Second, CDBG staff further evaluated the projects according to the following criteria:

- **Addresses a high priority goal of the Strategic Plan**: Projects addressing one of the three high priority categories identified in the strategic (consolidated) plan will receive more favorable review.

- **Feasibility of project**: Projects that have the ability to be implemented and completed within 12 months will receive more favorable review. Project may be broken up into manageable 12-18 month phases for those that are more costly or slower moving.

- **Impacts a significant number of households**: Project scope and the number of persons benefiting will be considered to determine the level of project impact.

- **Benefit to low/moderate-income persons**: Projects that benefit low- and moderate-income households will receive a more favorable review.

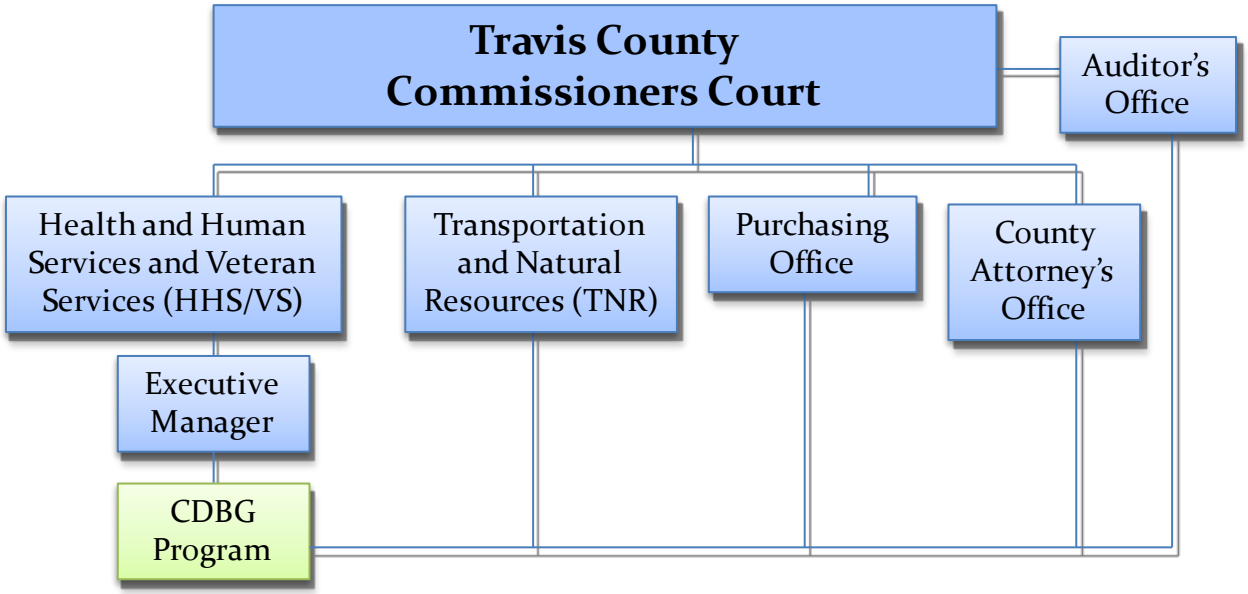
- **Leverages/matches with funding from another source**: Projects that utilize other funds (federal, state, local, private) and public/private joint efforts will receive more favorable review.

Finally, a matrix was provided to the Travis County Commissioners Court on June 14, 2011 along with staff recommendations for projects to be funding in PY11. The TCCC approved the projects to be included in the PY11 Action Plan on June 21, 2011.

MANAGING THE PROCESS AND INSTITUTIONAL STRUCTURE

Effective implementation of the PY11 Action Plan will involve a variety of key stakeholders. Coordination and collaboration within the Travis County departments and between agencies will be instrumental in meeting community needs effectively. The departments within Travis County anticipated to be involved in the implementation of projects are described below.

Figure 5.17: Travis County CDBG Program: Internal Institutional Structure



Internal Travis County Departments

As done during the implementation of CDBG projects in the past, the CDBG office will continue collaborating with several Travis County departments to ensure efficient and effective project planning, management, and implementation. The departments that are anticipated to play key roles in the execution of the projects include the Health and Human Services & Veterans Service Department (HHS/VS), the Commissioners Court, the Transportation and Natural Resources Department (TNR), the County Attorney's Office, the County Auditor's Office and the Purchasing Office.

Health and Human Services & Veterans Service Department

The HHS/VS department is the lead county agency responsible for the administration of the County's CDBG funding. This department has the primary responsibility of assessing community needs,

developing the Consolidated Plan and yearly Action Plans, managing project activities in conjunction with other county departments and community partners, administering the finances, and monitoring and reporting. The CDBG office is located in the Executive Manager's Office within HHS/VS. HHS/VS reports to the Travis County Commissioners Court for oversight authority.

The CDBG office works with the Research and Planning Division (R&P) within HHS/VS in the areas of community planning, data collection, and resource development. The CDBG office will continue to keep R&P informed about HUD funding streams and continue to work collaboratively identifying and sharing relevant data to ensure a consistent message on emerging issues such as changing housing needs and foreclosure.

Additionally, the Family Support Services (FSS) Division of HHS/VS is the project manager for a CDBG public service project. FSS also manages the seven Travis County Community Centers which provide a key access point for the public to access CDBG information. The CDBG office thus works closely with the Division to ensure the public's access to CDBG documents and encourage outreach and citizen engagement through the Centers.

Travis County Commissioners Court

The Commissioners Court is made up of four elected commissioners, one to represent each county precinct, and the County Judge who serves as the presiding officer. As a group, the Commissioners and County Judge are the chief policy-making and governing body of the county government. The Commissioner's Court makes all final decisions about CDBG fund allocations.

Transportation and Natural Resources Department

The Transportation and Natural Resources Department (TNR) and the CDBG office work closely to coordinate environmental review functions, project planning, project implementation and GIS mapping. TNR and CDBG employees have been trained in environmental regulations. This cross training of both departments allows for quality review and peer consultation.

In addition, as part of the project funded with PY06 – PY10 funds, the CDBG office is working closely with a CDBG-funded Senior Engineer that the TNR office has hired to finalize a preliminary assessment of areas that need water/wastewater improvements. The CDBG office and the Senior Engineer will coordinate the preparation of project scopes, eligibility, cost estimates, and project design. The Senior Engineer also plays an active role in the implementation of CDBG & CDBG-R projects that are managed by TNR such as the street improvement projects of Lake Oak Estates and Plain View Estates.

County Attorney's Office

The County Attorney's Office creates and reviews legal agreements as well as provides legal advice and consultation. They have created templates to assist with CDBG procurement procedures, related consultant services, construction documents, and templates for sub-recipient agreements.

Purchasing Office

The Purchasing Office manages the CDBG procurement processes for commodities, professional services and construction. The office received a position funded by the Travis County general fund in 2006 to support CDBG and programs of the Texas Department of Transportation (TxDOT) - two new streams of federal funding. This approach supports compliance with common federal standards and promotes efficiencies within the County. In addition, this position ensures compliance with required labor standards and submits related reports to the CDBG office.

Public Sector and Non-Profits

During the implementation of the PY10 Action Plan, the Travis County CDBG office anticipates coordinating with a variety of local non-profits and governmental entities activities related to grant management and community planning. The following list provides some examples of the type of engagements the CDBG office anticipates to build:

- Partnerships with local Community Housing and Development Organizations (CHDOs), non-profits, and other community development and housing providers to explore options for community development and public service projects and leverage other federal, state, local and private funding.
- Coordination of planning efforts with the Travis County Housing Authority and Travis County Housing Finance Corporation for affordable housing programs in the unincorporated areas of the county.
- Engagement of other municipalities in Travis County for future collaboration in the areas of community development and housing activities.
- Coordination of planning efforts with different entities in the Austin metropolitan region such as of the City of Austin and other cities in the county, for areas such as combining future efforts in the development of documents such as comprehensive Analysis of Impediments to Fair Housing Choice and a comprehensive Housing Market Study for the county/region.

In addition, the CDBG office will continue the following engagements:

- Consultation with other entitlement counties and cities to exchange models for CDBG grant management and project implementation;
- Coordination of planning efforts for affordable housing and ending homelessness initiatives with local stakeholders including coalitions of non-for-profits, the City of Austin, and regional organizations.

Monitoring

As the lead agency for development and implementation of the Consolidated Plan, the Travis County HHS/VS department implements standard policies and procedures for monitoring the implementation of CDBG activities. These monitoring activities ensure compliance with program regulations and compliance with financial requirements. Federal guidelines that must be followed include: OMB A-110, OMB A-122, 24 CFR Part 570.603 (CDBG Labor Standards), 570.901-906 (CDBG), the Davis Bacon Act and Contract Work Hours and the Safety Standards Act (CDBG).

HHS/VS provides contract administration for community development activities in conjunction with the Transportation and Natural Resources Department, including but not limited to contract negotiations, compliance monitoring, and payment and contract closeout.

Sub-Recipients

Sub-recipient agreements will be used to conduct housing, community development and public service activities. The sub-recipient agreement will be the foundation for programmatic monitoring. Sub-recipients will be monitored for programmatic compliance on-site in the following manner:

1. All invoices and reports will be routed via HHS/VS CDBG staff prior to final approval by financial services and the Auditor's Office.
2. All new sub-recipients will be desk audited monthly and monitored semi-annually until no findings occur.
3. After four consecutive semi-annual monitoring reports with no findings annual visits will occur.

Financial monitoring will be completed as necessary and as directed by the sub-recipient fiscal performance and the external monitoring needs of the Travis County Auditor's office. Programmatic and fiscal monitoring may not occur concurrently.

Contractors

Contractors may be used to provide some housing, community development and public services. Contractors submit periodic reimbursement requests that document and verify expenditures. The

contract agreement will be used as the primary basis for monitoring. The following steps are an integral part of the monitoring process for each contract:

1. On-site reviews at an established periodic interval (prior to project commencement) will occur to ensure compliance with terms of the contract, HUD guidelines, state/local building and construction standards, and review of engineering plans and specifications.
2. If a contractor is found to be out of compliance, a notice is sent stating their contractual obligation and required action. Failure to comply may result in loss of current and/or future contracts as well as a hold on any payments.
3. All invoices and reports will be routed via HHS/VS CDBG staff prior to final approval by financial services and the Auditor's Office.

Internal Travis County Departments

Internal Travis County projects will be monitored through Travis County HHS/VS CDBG staff. Monitoring activities will include documentation and tracking mechanisms such as review of invoices prior to being paid, regular meetings with project management staff, and review of eligibility files, if applicable.

Project Files

Travis County HHS/VS staff will maintain files to document each project and meet its respective compliance with HUD and related regulations.

SECTION II: HOUSING AND HOMELESS SERVICES

CDBG HOUSING INVESTMENTS

The Travis County CDBG program has supported projects that seek to preserve and expand the supply of decent affordable housing units. As a part of the PY11 – PY13 Consolidated Plan, goals are set to address Homeowner and Renter goals, which direct annual investments. Figures 5.16 and 5.17 outline the goals included in the three year strategic plan.

Figure 5.18: Priority Housing Needs Summary Table, Owner Households

	Percent of Households	Number of Households[i]	Priority Need	Goals			
				Carryover from previous years	PY 2011	PY 2012	PY 2013
Very Low Income Household	84%	1,782	High	10	3	3	3
Low Income Household	72%	1,618	High	27	3	3	3
Moderate Income Household	56%	2,451	Medium	52	1	6	1

[i] The number of households with a housing need was calculated based on the total number of households with a housing problem (see figure 3.23 in section 3.) Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of owner households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Figure 5.19: Priority Housing Needs Summary Table, Renter Households

	Percent of Households	Number of Households [ii]	Priority Need	Goals			
				Carryover from previous years	PY 2011	PY 2012	PY 2013
Very Low Income Household	85%	5,736	Medium	0	0	0	0
Low Income Household	86%	4,374	Medium	0	0	0	0
Moderate Income Household	40%	2,706	Low	0	0	0	0

For PY11, CDBG is supporting the rehabilitation of single family homes, in addition to continuing to implement current projects from PY06-PY10 that are not yet complete. Figures 5.18, 5.19, and 5.20 summarize the overall CDBG housing investments and impacts anticipated for PY11. These annual goals align with the three year goals outlined in the figures above.

Figure 5.20: Homebuyer Assistance Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2011	Investment
Increase the affordability of owner housing by providing homebuyer assistance to low to moderate income households.	CDBG	Number of Households to purchase homes.	20*	$793,000

*Includes carryover funding from previous years.

[ii] The number of households with a housing need was calculated based on the total number of households with a housing problem (see figure 3.23 in section 3.) Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of renter households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Figure 5.21: Home Repair Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2011	Investment
Improve the quality of owner housing through home rehabilitation.	CDBG	Number of Households receiving repairs.	20*	$604,742

*Includes carryover funding from previous years.

Figure 5.22: New Owner Occupied Units Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number	
			PY 2011	Investment
Improve the affordability of decent housing by supporting the creation of single family homes through land acquisition to low to moderate income households.	CDBG	Number of Housing Units Created	6*	$1,081,000 (land acquired – 31 houses to be built by 2016)

*Includes carryover funding from previous years.

OVERVIEW OF HOUSING SERVICES SUPPORTED BY TRAVIS COUNTY

In addition to CDBG, Travis County addresses the housing needs of its residents through diverse strategies that include the support of homeless and emergency shelters; transitional, public, assisted, and rental housing; first-time homebuyer programs and owner-occupied assistance programs. These services are either directly delivered by county departments, affiliate entities or by contracted not-for-profit agencies. The following chart is a visual representation of the different departments/affiliate entities of the County working on a variety of housing services.

Figure 5.23: Travis County Departments Providing Housing Services

Travis County HHS/VS Housing Services

The Travis County Housing Services Division performs weatherization and home repairs on houses occupied by county residents to improve energy efficiency, the physical living conditions, and safety in these homes. Funding for services comes from the Texas Department of Housing and Community Affairs, the City of Austin and the Travis County General Fund. This division is also working with weatherization and home repair service funds received through the American Recovery and Reinvestment Act.

Travis County HHS/VS Family Support Services Division

The Family Support Services (FSS) Division provides rent and mortgage assistance for 30-day housing

stabilization as well as utility assistance. Funding for services comes from the Travis County General Fund, the Federal Emergency Management Agency (FEMA), the Comprehensive Energy Assistance Program and a variety of local electric and gas utility providers.

Other Travis County HHS/VS Divisions

Other HHS/VS Divisions provide emergency rent or utility assistance on a smaller scale than FSS. These dollars are usually a part of a comprehensive case management program with strategic use of funds for families in need.

Travis County Housing Finance Corporation

Through the Travis County Housing Finance Corporation (TCHFC), Travis County is engaged in a number of efforts to foster and maintain affordable housing. The Corporation provides single-family home ownership (including down-payment assistance) opportunities to first-time homebuyers who meet certain income requirements. The Corporation also issues tax-exempt bonds to finance the construction or acquisition of multi-family apartments that must provide rental units to certain low and moderate-income families.

The TCHFC continues to collaborate with FSS to implement a Tenant Based Rental Assistance (TBRA) program funded through the Texas Department of Housing and Community Affairs to provide rental assistance and case management for up to 24 months for certain low income households.

The Housing Authority of Travis County

The Housing Authority of Travis County (HATC) manages three public housing sites, a Section 8 Housing Choice Voucher Program, three Shelter Plus Care Projects and a Lease-Purchase program.

The three public housing sites have a total of 105 housing units and are located within the City of Austin. Additionally, HATC manages 33 units of Senior Housing in Manor, and 16 duplex units in Del Valle. The Housing Authority's affiliated entity, Strategic Housing Finance Corporation, is the general partner in three tax credit multifamily properties, including 208 units of Senior Housing in Pflugerville, 70 units of senior housing in Austin, and a 192 unit family property in Austin.

The Shelter Plus Care projects provides rental assistance for homeless people with chronic disabilities in the Austin-Travis County area. The program utilizes integrated rental housing and flexible and intensive support services to promote community tenure and independence.

In the unincorporated areas, HATC administers the Section 8 Housing Choice Voucher Program, assisting very low income, disabled and elderly families or individuals. HATC also operates a Lease-Purchase program, to provide homeownership opportunities for prospective homebuyers who can afford monthly mortgage payments, but do not have funds for a down payment and/or closing costs or the credit standing to qualify for a loan.

The CDBG program will continue to support HATC's efforts to provide homeownership and affordable housing opportunities to low-income residents. CDBG staff have worked with HATC staff to locate sites in the unincorporated areas that are appropriate for rehabilitation or development. Though no sites have been identified yet, staff will continue to work collaboratively to find opportunities to work together.

One such opportunity that may exist in the near future is the inclusion of interested municipalities in the Urban County beginning in Program Year 2012. At present, the County is working on executing cooperation agreements with at least three municipalities which may create more favorable locations for collaboration with the HATC.

BARRIERS TO AFFORDABLE HOUSING

Barriers to Affordable Housing

In the PY11 – PY13 Consolidated Plan, eight barriers to affordable housing were outlined. These barriers were identified through the needs assessment, housing market analysis, provider forum and surveys, consultations and public hearings contained within the Housing Market Analysis section of the Con-Plan.

Lack of Funding for Affordable Housing

Funding for affordable housing requires many different products to achieve the desired affordability levels needed in a community. Funding mechanisms including the HOME Investment Program, tax credits, CDBG, FHA loans, and down-payment assistance – just to name a few – are key to increasing the affordable housing stock. Currently, Travis County does not receive a HOME formula allocation, which is a major funding source for many entitlement communities to develop affordable housing. Add to that shaky tax credit values, dwindling CDBG funds, and the tightened lending market, and one will find that developers of single family homes and multi-family housing have experienced difficulty maintaining previous development levels. It is traditionally these types of mechanisms that created the opportunity for affordable units and long term affordability. The reduction in access to funding along with a growing percentage of people with a cost burden and an ever widening gap of affordable

rental units needed in the County, creates a significant barrier to affordable housing.

Land Costs

As discussed in the Housing Market Study above, land values in rural Travis County have steadily increased over the past decade. Though this trend has slowed with the decline of the housing market, land values in western Travis County remain strong enough to discourage the development of much-needed affordable housing.

Tight Credit Market

In the wake of the recession and collapse of the housing market, banks have significantly tightened credit requirements. While these tighter requirements were put in place to correct sub-prime lending practices that contributed to the foreclosure crisis, they also make it more difficult for some qualified buyers—particularly lower income homebuyers—to purchase a home or refinance an existing loan. This credit market also impacts a developer's ability to borrow funds to create rental housing. The Housing Market Study above highlights the marked reduction in permits in Travis County, and points to the difficulty that developers are experiencing to create new market rate rental housing – much less affordable units.

Building Codes, Zoning Provisions, Growth Restrictions and Fees

Currently, Travis County does not have any building codes, zoning provisions or growth restrictions in the unincorporated areas. This is largely a function of state statutes that place significant limits on the authority of counties to regulate or restrict development. While less restrictions, codes and provisions initially increase affordable development, it also increases the likelihood for substandard housing and other unsuitable living conditions throughout the unincorporated areas.

Environmental Regulations

Several state and federal regulations exist to protect the environment including the Endangered Species Act, the National Pollutant Discharge Elimination System and the Wetland regulations. Texas rules include regulations for the installation of septic systems and for development over the Edwards Aquifer. These regulations may increase costs for development, affecting affordability especially in the Western parts of Travis County where endangered species habitat and the Edward Aquifer are located.

Other factors affecting affordability

Though housing affordability is traditionally evaluated by the percentage of income required for

housing costs, policy makers and planners are increasingly considering the impact that housing location has on the overall affordability for a household. This is a particularly useful framework for considering affordability in the unincorporated areas of Travis County, where housing prices may be lower but other factors may be considerably more expensive.

- **Transportation**

Transportation costs are a major component of household expenditures. Residents of the unincorporated areas generally must travel farther for work, school and shopping, and have less access to public transit options. As a result, it is likely that residents of the unincorporated areas have higher transportation costs than residents of more densely developed urban neighborhoods.

- **Infrastructure**

Many parts of the unincorporated areas lack existing water and wastewater infrastructure and/or maintained roads (for a detailed discussion see the Non-Housing Needs section below.) The costs of installing necessary infrastructure would make a property unaffordable to an individual or an affordable housing nonprofit developer.

- **Utility Costs**

The cost of utilities in the unincorporated areas varies, depending on the provider of the service in a given area. Based on input received through the social work program and resident engagement, monthly utility bills often represent a burden to very low-income households.

PY11 Actions to Address Barriers

Over the next year, a mixture of investments, policy review and advocacy will occur to assist in reducing the barriers associated with affordable housing. More specifically, the CDBG program will provide homebuyer assistance to reduce the impact of the tightened credits market, home rehabilitation to offset the lack of building codes to address substandard housing, and refer low to moderate income households to utility assistance programs to offset the high cost of utilities. Planning efforts will include monitoring and/or participating in the CAMPO urban centers model which links transportation, housing and employment, working with other entities who are interested in developing affordable housing in the unincorporated areas and continuing to look for opportunities to invest in rental housing development and maximize grant funds. Finally, staff will monitor local, state or federal laws or bills that impact any of the aforementioned barriers and advocate reducing any impact to affordable housing development.

IMPEDIMENTS TO FAIR HOUSING CHOICE

HUD has a commitment to eliminate racial and ethnic segregation, physical and other barriers to persons with disabilities, and other discriminatory practices in the provision of housing. HUD extends the responsibility of affirmatively furthering fair housing to local jurisdictions through a variety of regulations and program requirements.

As an entitlement county receiving CDBG funds from HUD, Travis County must fulfill its fair housing responsibilities by developing an Analysis of Impediments (AI) to Fair Housing Choice and by taking actions to overcome the identified impediments. Given the County's limited history administering the grant (since October 2006), the complexities of conducting a thorough analysis, and the limited staff resources, the CDBG office of Travis County developed a preliminary analysis to lay the foundation for a more comprehensive analysis to be conducted by a consultant. The document is anticipated to be completed in December 2011.

The City of Austin conducted an Analysis of Impediments to Fair Housing Choice, published in February, 2005. Since much of the analysis conducted by the city used county level data, the impediments identified in this analysis can be expected to be true for other areas of the county, including the unincorporated areas. The identified impediments are the following:

- Lack of accessible housing to meet the need of the disabled community throughout the county
- Lack of affordable housing
- Discrimination of minorities in housing rental and sales market
- Misconception by property managers concerning family occupancy standards
- Predatory lending practices
- Disparity in lending practices
- Failure of mortgage lenders to offer products and services to very low income and minority census tracts people
- Insufficient financial literacy education
- Insufficient income to afford housing

In addition to the City of Austin's study, this Consolidated Plan has allowed the County to lay the foundation for a robust AI with the key issues identified in the unincorporated areas which include population shifts, foreclosures, and lack of housing for specific populations.

Foreclosures

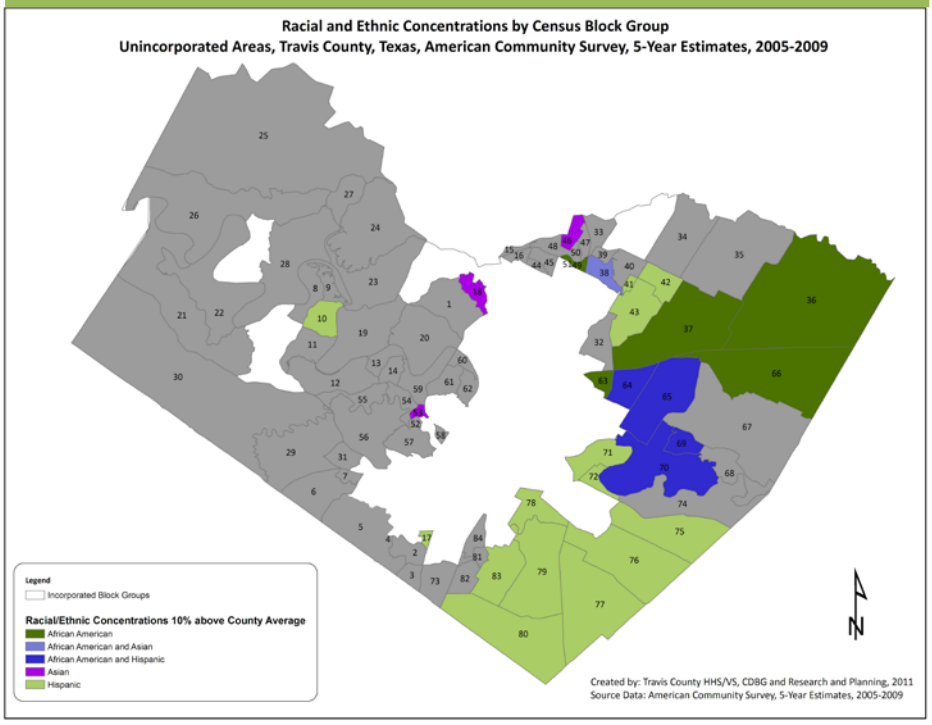
The new AI will address the factors associated with the disproportionate number of foreclosures

occurring outside of the City of Austin, and how lending practices might be contributing to this phenomenon. For more information on foreclosures, please see the discussion above.

Racial and Ethnic Concentrations by Block Group

Analysis of racial and ethnic concentrations[iii] using the most current Census data has begun to give a better picture of changes occurring in the county. There has been a significant shift of African American populations from within the City of Austin to the Eastern suburbs since 2000. There also appears to be an increase in the concentration of Hispanic population in unincorporated eastern Travis County. A key goal of the new Analysis of Impediments will to determine the factors that are contributing to these shifts and the implications for fair housing in the unincorporated areas.

Map 5.7: Racial and Ethnic Concentrations, 2005-2009



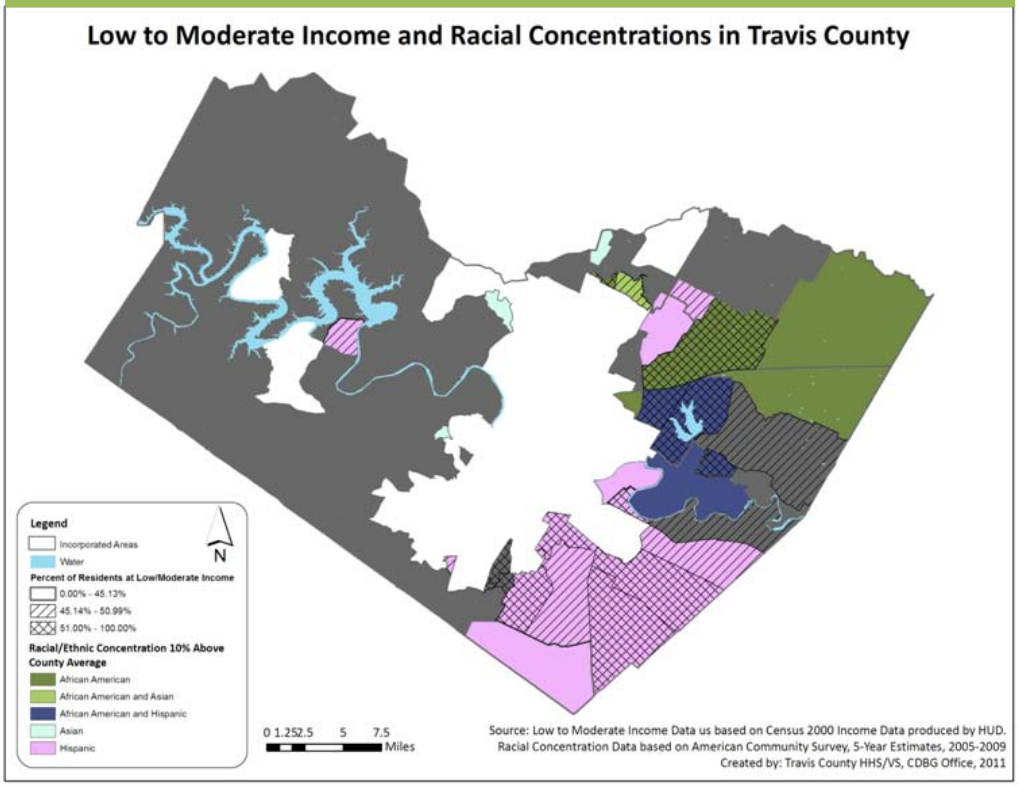
Racial , Ethnic and Low to Moderate Income Concentration by Block Group

Map 5.9 shows the areas of racial and ethnic concentration[iv] as well as qualified low and moderate income block groups. The majority of the block groups with a concentration of racial and ethnic

[iii] Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage points higher than the percentage for that population for the County as a whole.
[iv] Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage points higher than the percentage for that population for the County as a whole.

minorities also have a concentration of low to moderate income households; therefore, the new AI will also include analysis of how these factors interconnect with one another.

Map 5.8 Low to Moderate Income/Racial Concentrations



Actions During the Program Year

In PY11, staff anticipates working with the Consultant to complete the Analysis of Impediments, and develop and initiate implementation of a Fair Housing Plan .. Anticipated actions include increasing education and outreach, working with sub-recipients and contractors of CDBG funded housing programs to ensure compliance, and conducting fair housing testing on lenders accessing the homebuyer assistance program that will begin in the summer 2011.

SERVICES FOR THE HOMELESS

Planning Efforts to End Homelessness (ECHO)

Travis County is a member of the Ending Community Homelessness Coalition (ECHO) whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. ECHO's *The Plan to End Community Homelessness in Austin-Travis County*, outlines a model of homeless services continuum, intended to address the needs of all persons from those at immediate risk of becoming homeless to the chronically homeless.

Over the next year, CDBG staff will participate in ECHO committees to assist in selection of projects for the Continuum of Care grant, point in time count and other planning functions to advocate for homeless needs identified in the unincorporated areas of the county.

In addition to participating in ECHO's efforts, the expansion of the FSS Social Work project has provided CDBG staff an opportunity to learn about pockets of homelessness in the unincorporated areas of the county. CDBG staff has shared this knowledge with ECHO, forwarding to them information on new areas for inclusion in the annual point in time count.

HUD Continuum of CARE (CoC) Funding

Continuum of Care is a funding mechanism by which HUD awards national competition grants for the Supportive Housing Program (SHP), Shelter Plus Care (S+C) and the Section 8 Moderate Rehabilitation Single-Room Occupancy (SRO) Program to states, localities and non-profits organizations.

The SHP program provides funding for the development of transitional housing for homeless individuals with disabilities. The S+C program provides rental assistance for homeless people with chronic disabilities (usually severe mental illness, HIV/AIDS, and chronic drug and/or alcohol dependency). All grantees are required to match their federal funding for rental assistance with equal funding for supportive services. The SRO program provides project-based rent subsidies for occupants of single-room occupancy facilities that have undergone moderate rehabilitation.

The Austin/Travis County received approximately $4.6 million in HUD Continuum of Care (CoC) funding for the 2010/2011. Part of the funding will focus on projects that qualify as part of the SHP program while the other part will target projects under the S+C programs. Additionally, the CoC received a Samaritan bonus to increase funds for permanent supportive housing.

Homeless Services

During the 2011 program year, Travis County will not target the use of CDBG funds toward homeless efforts. During calendar year 2011, Travis County is investing general fund dollars in contracts with social service providers targeting the homeless in conjunction with the Austin/Travis County ESG grant administration and the Austin/Travis County Plan to End Chronic Homelessness. Staff will review the investments of general fund dollars in the homelessness issue area and advocate that investments increase or remain at level funding.

Homelessness Prevention

A variety of homeless prevention efforts are made through the Travis County General Fund and other grant sources. HHS/VS invests directly through its Family Support Services (FSS) division to address housing stability issues including rent, mortgage and utility assistance. Annually, FSS provides homeless prevention services funded through the General Fund and grant assistance dollars. For PY2011, purchased service investments with non-profits will continue as well as the County's direct services.

HOME/AMERICAN DREAM DOWN PAYMENT INITIATIVE

Travis County does not receive HOME or ADDI funds at this time.

EMERGENCY SHELTER GRANT (ESG)

Travis County does not receive Emergency Shelter Grant funds at this time.

SECTION III: NON-HOUSING COMMUNITY DEVELOPMENT AND OTHER ACTIONS

NON-HOUSING COMMUNITY DEVELOPMENT INVESTMENTS

Non-Housing Community Development projects include infrastructure, public facilities and public service projects. The Travis County CDBG program has supported projects that seek to improve and expand infrastructure and public services. As a part of the PY11 – PY13 Consolidated Plan, goals are set to address Non-Housing Community Development goals which direct annual investments. Figure 5.24 outlines the goals included in the three year strategic plan.

Figure 5.24: Non-Housing Community Development Goals

	Needs	Gap	Priority Need	Goals		
				PY 2011	PY 2012	PY 2013
Infrastructure	$26,000,000	$26,000,000	High	$145,000	$280,000	$380,000
Community Services*	$3,000,000	$3,000,000	High	$118,500	$118,500	$118,500
Public Buildings & Facilities	$15,000,000	$15,000,000	Medium	$0	$0	$0
Business & Jobs	$2,000,000	$2,000,000	Medium	$0	$0	$0

*Includes expanding service to Populations with Specialized Needs/Services

For PY11, CDBG is supporting the improvement to sections of substandard roads in the Lake Oak Estates neighborhood and the expansion of social work services in the unincorporated areas. Figures 5.24, 5.25 and 5.26 summarize the overall CDBG non-housing community development investments and impacts anticipated for PY11. These annual goals align with the three year goals outlined in the figures above.

Figure 5.25: Street Improvement Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2011	Investment
Improve the quality of public improvements for lower income persons by environment by improving substandard roads.	CDBG	Number of people who will benefit from improved road.	0*	$145,000

*Funds for PY11 are for design related services only. In subsequent program years, the impact will be reported after construction is completed.

Figure 5.26: Social Services Expansion Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2011	Investment
Improve the availability of services to low/mod income persons through program expansion.	CDBG	Number of people assisted with expanded access to a service.	500	$118,500

OVERVIEW OF NON-HOUSING COMMUNITY DEVELOPMENT ACTIVIES SUPPORTED BY TRAVIS COUNTY

In addition to CDBG, Travis County addresses the non-housing community development needs of its residents through diverse strategies that include the support of street improvements; maintenance of county roads; hazard mitigation; parks and facilities, and social service contract investments. These services are either directly delivered by county departments, affiliate entities or by contracted not-for-profit agencies.

Social Service Contract Investments

HHS/VS contracts annually with over 40 non-profits in the form of social service contracts. During the 2011 program year, approximately $ 8.6 will be invested through social service contracts. In addition, during the 2011 program year HHS/VS will provide approximately $ 16.6 million in direct public services.

Infrastructure Investments

In addition to CDBG investments, the County's infrastructure department, Transportation and Natural Resources, conducts community development activities in the form of public parks, bridge and drainage projects, storm water management, road maintenance, on-site sewage facilities, transportation planning, and various other projects, approximately totaling over $ 50 million.

ANTI-POVERTY STRATEGY

Travis County's lead agency for administering CDBG funds is the Health and Human Services & Veterans Service Department, whose mission is "to work in partnership with the community to promote full development of individual, family, neighborhood, and community potential." The vision of HHS/VS is "optimizing self-sufficiency for families and individuals in safe and healthy communities." Both the mission and vision of HHS/VS are essentially aimed at preventing and ameliorating conditions of poverty in Travis County.

Travis County operates a number of anti-poverty programs that assist individuals and families on multiple fronts in transitioning from crisis to self-sufficiency. The County carries out its anti-poverty programs both through the direct delivery of services managed by HHS/VS and by purchasing services from private and not-for-profit agencies in the community – referenced above. In addition to the provision of direct services, Travis County continually assesses the poverty and basic needs of county residents, works with stakeholders in facilitating anti-poverty efforts, and supports public policy initiatives that prevent and ameliorate conditions of poverty.

Furthermore, CDBG is funding an expansion of a social work program in the unincorporated areas which anticipates serving 500 people during PY11. As identified in the needs assessment conducted in the PY11- 13 Consolidated Plan, of the current social service contract investments made by the Department, less than 9% of the services are being provided to persons living in the unincorporated areas, while 17% of the population lives in these areas. This program's aim is to address the disparity of social service contract provision in the unincorporated areas.

Finally, over the next year, CDBG staff intend to review investments and participate in planning efforts to address poverty to advocate for services in the unincorporated areas.

POPULATIONS WITH SPECIALIZED NEEDS

HUD identifies non-homeless populations with specialized needs as elderly, frail elderly, those with severe mental illness, the developmentally disabled, the physically disabled, persons with alcohol and other drug addictions, victims of domestic violence, and persons living with HIV/AIDS. Over the three-year strategic direction of the 2011-2013 Consolidated Plan, no specific goals for CDBG are targeted to address these populations.

Travis County's HHS/VS provides services to populations with specialized needs through direct services as well as social service contracts and inter-local agreements with other governmental organizations. Travis County HHS/VS invests in different programs to address public health, substance abuse, indigent health, and mental health needs. Additionally, CDBG funded programs will be marketed to populations with specialized needs and services to ensure inclusion and improve access.

Services for Elderly & Frail Elderly

Travis County funds services through social service contract investments. Services provided include in-home care services, bill payer services, meals, and case management. In-home services include assistance with personal hygiene tasks as well as housekeeping, while bill payer services include assistance with finances and money management. Meals include hot meal delivery and 2nd meal assistance.

Services for Persons with Physical Disabilities or Developmental Delays

Travis County funds services for persons with physical disabilities and developmental delays through social service contract investments. Services center around employment and job-readiness, case management, early childhood intervention, basic needs assistance, and social/recreational opportunities.

Services for Victims of Domestic Violence

Travis County funds services for persons experiencing abuse, neglect, domestic violence, and sexual assault through social service contract investments. Services center around advocacy, crisis management, emergency shelter, transitional housing, and counseling.

Services for Persons Living with HIV/AIDS

Travis County funds services for persons living with HIV/AIDS through social service contract investments. Services center around advocacy, crisis management, emergency shelter, transitional housing, counseling, case management, primary medical care retention, client advocacy, medication adherence assistance, food bank assistance, nutritional counseling, home health, prevention, and support groups.

Additionally, Travis County provides other services through health and public health inter-local agreements.

LEAD-BASED PAINT

Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects, homebuyer assistance projects and other projects as appropriate.

Additionally HHS/VS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional possible lead exposure are made.

SPECIFIC HOPWA OBJECTIVES

Travis County does not receive HOPWA funds at this time.

APPENDIX A

METHODOLOGY

* Will be added to the final report

APPENDIX B

PUBLIC ENGAGEMENT RESULTS

ATTACHMENT A: RESIDENT ENGAGEMENT

As a part of the PY 2011 - 2013 Consolidated Planning and PY 2011 Action Planning processes, the public was asked to provide input on spending priorities, needs and project ideas. This feedback was gathered as a part of the County's Citizen Participation Plan and 24 Code of Federal Regulations Part 91.

CONSOLIDATED PLANNING PROCESS

During the months of February and March 2010 and 2011, the public had the opportunity to identify recommended priorities for the strategic direction and the needs of the unincorporated areas by 1) attending one of ten public hearings, or 2) completing a resident survey.

Public Hearing Dates, where information was gathered for the Consolidated Plan, were held at the following times:

Locations and Dates of Public Hearings Held to Collect Information for the PY 2011 – 2013 Consolidated Plan

	Locations of Hearings	Dates/Times of PY10 Public hearings	Dates/Times of PY 11 Public hearings
Community-Wide Hearing	Travis County Commissioners Court, Granger Building	Tuesday, February 16, 2010 9:00am	Tuesday, February 15, 2011 9:00am
Precinct 1	South Rural Community Center, Del Valle	Monday, February 22, 2010 6:30pm	Wednesday, February 16, 2011 6:30pm
Precinct 2	Travis County Community Center, Pflugerville	Wednesday, February 24, 2010 6:30pm	Thursday, February 24, 2011 6:30pm
Precinct 3	West Rural Community Center, Oakhill	Wednesday, February 24, 2010 6:30pm	Thursday February 17, 2011 6:30pm
Precinct 4	East Rural Community Center, Manor	Thursday, February 25, 2010 6:30pm	Wednesday, February 23, 2011 6:30pm

A total of 35 people attended a public hearing to provide input on the Consolidated Plan.

Resident Surveys, that collected data for the Consolidated Plan, were available online or by postal mail from February 16, 2010 – March 31, 2010 and February 16, 2011 – March 31, 2011, in English and Spanish. Written surveys were available at public hearings and upon request for those without access

to a computer or the internet. A total of 46 people completed a survey to provide input on the Consolidated Plan.

ACTION PLAN PUBLIC ENGAGEMENT

The Annual Action Plan is a document that outlines community needs and projects that will guide how the upcoming year's funding will be allocated. In the year that the Consolidated Plan is developed, the public hearings for input on the Annual Action Plan and Consolidated Plan are held at the same time.

Public hearings were held to gather input for the PY 2011 proposed Action Plan, including needs and uses of funds. One hearing was held at Travis County Commissioners Court during the normally scheduled voting session. This public hearing was held in the traditional public hearing format with oral testimony. Four additional public hearings were held – one in each of the four precincts. These hearings are structured as information sessions regarding the uses of CDBG funds, and include facilitated discussion and decision-making for meaningful, comprehensive input from participants.

The hearings were held according to the schedule below:

Locations and Dates of Public Hearings Held to Collect Information for the PY 2011 Action Plan

	Locations of Hearings	Dates/Times of Public hearings
Community-Wide Hearing	Travis County Commissioners Court, Granger Building	Tuesday, February 15, 2011 9:00am
Precinct 1	South Rural Community Center, Del Valle	Wednesday, February 16, 2011 6:30pm
Precinct 2	Travis County Community Center, Pflugerville	Thursday, February 24, 2011 6:30pm
Precinct 3	West Rural Community Center, Oakhill	Thursday February 17, 2011 6:30pm

A total of 7 people attended a public hearing to provide input on the PY 11 Action Plan.

The public that could not participate in the aforementioned public hearings had the choice of providing their input by filling out a Participation Form (also known as a survey) or a Project Proposal Form. These forms were provided to interested parties upon request and were available in both English and Spanish on the Travis County CDBG website.

The Participation Form (Resident Survey) was available online or by postal mail from February 16, 2011 – March 31, 2011, in English and Spanish. Written surveys were available at public hearings and upon request for those without access to a computer or the internet. A total of 12 people completed a survey to provide input on the Action Plan.

Additionally, project proposals which identified a community need and provided specific project ideas to meet that need were accepted from April 1, 2010 through April 15, 2011. Project proposals could be submitted by Travis County Departments, neighborhoods, individuals and service providers. Proposals both identified potential projects for PY2011 and helped determine community needs for the PY2011-2013 Consolidated Plan. A total of 5 project proposals were received during the time specified.

PARTICIPATION RESULTS

The information contained in the results section is a compilation of public hearing and survey results as the survey is intended to reflect the public hearing process.

CONSOLIDATED PLAN

To assist in determining the spending priorities for Program Years 2011 – 2013, residents were asked to rank six categories on a scale of 1 to 6, with 1 being the most important issue area to address and 6 being the least important. Figure XX below provides the rankings of the categories that residents identified as the most important to least important for investment over the next three years. Community Services was ranked highest, followed closely by Infrastructure. Populations with Specialized Needs/Services ranked the lowest.

Resident Ranking of Six Service Categories

Service Category	Points	Ranking
Community Services	27	1
Infrastructure	31	2
Housing	35	3
Business & Jobs	46	4
Populations with Specialized Needs/Services	46	5
Public Buildings and Facilities	47	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Ranking of Sub-Categories for PY 2011 - 2013

Respondents were asked to rank various types of services within each category, as either a "most urgent" (worth 5 points), "urgent" (worth 3 points) or "important" (worth 1 point) need, as summarized in the tables below. For these Figures, the activity with the highest score indicates the subcategory was ranked as the most urgent need overall. Sub-categories were identified by the CDBG Program as the most likely activities that would be undertaken in each category by the County.

Business and Jobs

Business and Jobs				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Total Points**
Small Business Loans	23	11	8	156
Microenterprise loans	7	17	9	95
Commercial Exterior Repair	3	5	18	48

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Infrastructure

Infrastructure				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Total Points**
Water and Sewer improvements	17	15	3	133
Street Improvements	10	8	11	85
Other Infrastructure	5	7	4	50
Drainage Improvements	1	4	5	22
Slum/Blight Removal	0	2	12	18

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Community Services

Community Services				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Total Points**
Literacy/Adult Basic Education	11	2	1	62
Youth Supports or Programs	9	3	5	59
Homebuyer Assistance/Foreclosure Prevention Counseling	5	6	3	46
Job Training	0	5	12	27
Senior or Disabled Services	2	3	7	26
Case Management and Outreach for Adults and Youth	3	3	1	25
Transportation Services	1	4	3	20
Interim Housing Assistance	0	5	2	17
Housing Discrimination Outreach, Education and Legal Services	2	2	0	16

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Housing

Housing				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Total Points**
Homeownership Assistance	16	13	2	121

Repair of Single Family Homes	14	10	10	110
Creation of New Single Family Homes	1	7	9	35
Creation of New Rental Housing	2	3	4	23
Repair of rental Housing	2	1	10	23

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Public Buildings and Facilities

Public Buildings and Facilities				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Total Points**
Neighborhood or Community Centers	7	7	6	62
Recreational Facilities	6	7	6	57
Health Clinics	8	2	7	53
Child Care Centers/ Day Care Centers	6	5	5	50
Parks	1	9	5	37
Homeless Facilities*	2	2	2	18
Building Accessibility/Architectural Barrier Removal	3	0	2	17
Senior Citizen Centers*	1	2	3	14

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011
*/** Note: These categories were switched. Senior citizen centers was offered as a choice in 2010 and homeless facilities was offered as the subcategory choice in 2011.

Populations with Specialized Needs/Services

Populations with Specialized Needs				
Subcategories	**Most Urgent Need**	**Urgent Need**	**Important Need**	**Weighted Average**
Domestic Violence Supportive Services	12	7	11	92
Substance Abuse Supportive Services	8	8	6	70
Mental Health Supportive Services	7	5	5	55
Homeless Outreach and Supportive Services	2	7	6	37
HIV/AIDS Supportive Services	2	2	2	18
Special Needs Housing	0	3	3	12

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Comments Received to Inform Needs at Commissioners Court Public Hearings

Two hearings were held at the Travis County Commissioners Court to gather input for the PY 2011 – 2013 Consolidated Plan on February 16, 2010 and February 15, 2011. Comments were received in a traditional public hearing testimony format. No comments were received at the February 16th public hearing and two people testified at the February 15, 2011 public hearing. No specific needs for the spending priorities were identified in their comments. Below is the detailed testimony.

Detailed Testimonies Received during Public Hearings at Commissioners Court

Public Hearing at Commissioners Court 02/16/10

No comments were presented at the public hearing held at the Commissioners Court held on February 16, 2010.

Public Hearing at Commissioners Court 02/15/11

Two members of the public presented comments at the public hearing held at the Commissioners Court on February 15, 2011.

Dr. John K. Kim, Travis County Resident

Dr. John K. Kim: Yes, sir. The page how are projects prioritized, the resident groups, who are they, who will choose the residents groups?

Christ Moffett: The resident groups self-identify and they turn in a project proposal. So, for example, if there's a neighborhood who thinks that their roads are really in poor condition, then what they can do is if they have a neighborhood association or a group of residents who have a concern, they can fill out the project proposal and then send it in to us.

Dr. John K. Kim: Any individual may join the groups?

Christy Moffett: This is for a specific neighborhood to organize themselves. So if –

Dr. John K. Kim: Must be organized?

Christy Moffett: Well, I mean in terms of just agreeing that they need to have their roads improved.

Dr. John K. Kim: [inaudible] Groups or individuals may be join in this program?

Christy Moffett: They can put in a project proposal.

Dr. John K. Kim: Who will decide then?

Christy Moffett: Staff makes recommendations and the Commissioners Court makes the final decision.

Dr. John K. Kim: And you have a public hearing. How will you conduct a public hearing?
Christy Moffett: I can talk with you off line to give you -- we have a process that looks very different than what we do today. So the public hearings that we do out in the precincts look very different that are held in the evenings and I'm happy to talk to you about that.

Dr. John K. Kim: Thank you. And the public hearing includes citizens' communication right here?

Christy Moffett: Yes, Just like right now.

Dr. John K. Kim: Okay.

Christy Moffett: Thank you, sir.

Dr. John K. Kim: This is one of those public hearings, right?

Judge Biscoe: Anybody else to provide input?

Aleithia Artemis, Travis County Resident

Aleithia Artemis: Miss Artemus.

Aleithia Artemis: I understand some of the funding will come from HUD.

Christy Moffett: All of the funding will come from HUD.

Aleithia Artemis: Okay. Well, I know it sounds counter intuitive to recommend turning down HUD funding, especially since I'm currently homeless; however, I became homeless directly due to a serious crime committed against me and it was precisely HUD funded organizations which perpetuated my homeless status because they stood to gain from doing so. I even went so far as to visit the Houston HUD field office in person in order to report some of the criminal activities of certain HUD funded entities. Yet that office showed no diligence whatsoever in investigating nor in prosecuting those HUD funded crimes.

Aleithia Artemis: Worse, it tried to feed me back into the HUD funded human slave trafficking system. So I commend you for trying to help solve the many problems in these communities, but I am going to ask you get some kind of alternative source of funding.

Judge Biscoe: Thank you very much.

ACTION PLAN

Rating of Spending Priorities for PY 2011

Thinking of the spending priority for the next **YEAR** (PY 2011) only, residents were asked to identify which of the six categories would be a "most urgent" (worth 5 points), "urgent" (worth 3 points) or "important" need (worth 1 point). This question helps to identify where residents think funds need to be invested for the next year. The category with the most points is considered the most urgent need.

PY 2011 Priority Needs

Categories	Most Urgent Need	Urgent Need	Important Need	Total Points	Ranking
Infrastructure	3	2	1	22	1
Community Services	2	3	1	20	2
Business & Jobs	2	1	2	15	3
Housing	1	2	1	12	4
Populations with Specialized Needs/Services	1	0	2	7	5
Public Buildings & Facilities	1	0	1	6	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, April 2011

Based on the answers above, respondents indicated that Infrastructure was the most urgent need over the next program year, followed by services to Community Services and Business & Jobs.

Projects

All participants were given the opportunity to identify their specific project ideas including specific locations, cross streets, and any mitigating factors. The specific needs/projects identified for Program Year 2011 are as follows:

Infrastructure				
Project Category	**Project Request**	**Priority**	**Location**	**Notes**
Infrastructure	Substandard Road Improvements & Drainage Improvements	High	Lake Oak Estates, Pct. 3	Primary Survey Complete Low/Mod Area Costs manageable with CDBG budget On the list since 2008 **Candidate for Funding**
Infrastructure	Substandard Road Improvement	High	Rockwood Circle, Pct. 3	Project would benefit one business and one house Remaining residential lots undeveloped This project benefits a business Not a Candidate for Funding
Infrastructure	RV Park Septic problems	High	Lake Oak Estates, Pct. 3	The issue has been referred to the property entity for review, and to date, no verifiable issues have been discovered upon inspection.
Infrastructure	½ mile expansion of a 6: water line on (currently using a 2 inch line)	High	15210-15310 Fagerquiest, Pct. 4	Planning needing to better understand issues/area.

Housing

Project Category	Project Request	Priority	Location	Notes
Housing	Acquisition of land for affordable housing development	High	Mountain View Estates, Pct. 3	Located in a census tract that has a concentration of low/mod income and people of color. No transportation. Would need to demonstrate that this area is the ideal to purchase property in to offset contributing to additional concentration of low/mod. No affordable housing developer identified. Not a candidate for funding

Community Services

Project Category	Project Request	Priority	Location	Notes
Community Services	Continuation of SW Project Expansion	High	Pct 1, 3 & 4	Continuation of existing project Based on data of service provision in target area, CDBG staff approached project about project redesign Inc budget to $118, 500 Inc leverage to $200,000+ Inc impact to 500 people and to all precincts **Candidate for Funding**
Community Services	Saving Family Homes and Stabilizing Neighborhoods Frameworks, Inc. Foreclosure Prevention Project	High	Unincorp. Areas	Foreclosures are overrepresented outside the City of Austin Estimates to impact History of 59% success rate of the 2150 HH served After review of the data, staff determined access to social services was a more significant need as the foreclosures appear to cluster at their highest rates around incorporated areas. **Candidate for Funding.**

Public Facilities & Buildings

Project Category	Project Request	Priority	Location	Notes
Public Facilities	Playground Equipment	Medium	Sarah's Creek, Pct. 2	Application withdrawn. Person did not have the authority to request on the HOA behalf.
Public Facilities	Recreation Centers, Park and areas for Youth to spend after school	Medium	Unincorp. Areas	Recommendation from survey. No project proposal submitted. Advocacy for Expansion
Public Facilities	Recreation Center in an Existing Building that Needs Rehabilitation	Medium	Del Valle, Pct. 4	Not a high priority at this time. Advocacy for Expansion.
Public Facilities	Expand metro park with Pool, basketball courts and recreational activities	Medium	Southeast Metro Park	Not a high priority at this time. Advocacy for Expansion.

Business & Jobs

Project Category	Project Request	Priority	Location	Notes
Business & Jobs	Wal-Mart and HEB needed	Medium	Del Valle	CDBG not an appropriate use for this type of expansion Advocacy for Access to Food.
Business & Jobs	Creation of jobs that suit the population – not warehouse work	Medium	Unincorp. Areas	Not a high priority at this time. Advocacy for Expansion.

Administration and Planning (not a part of the ranking process)

Project Category	Project Request	Priority	Location	Notes
Planning/ Infrastructure Project Support	TNR Senior Engineer	N/A	Unincorp. Areas	Continuation of existing project Based on reduction of funding, approached TNR about moving 50% of position to General Fund due to difficulty in supporting the position full time. TNR submitted 50% support with FY 12 budget. Dec funding to $57,150 to support 50% salary (split between 2 projects) **Candidate for Funding**
Administration	Grant Administration	N/A	Unincorp. Areas	Staff and operating expenses necessary for grant administration. **Candidate for Funding**

ADVERTISEMENTS TO SOLICIT PARTICIPATION: PY 2010 AD IN ENGLISH

Travis County Health and Human Services & Veterans Service
P.O. Box 1748, Austin, Texas 78767
(512) 854-4100 Fax (512) 854-4115

Help Identify Community Needs in Travis County

Travis County invites the public to participate in community forums where residents will have an opportunity to present community needs and recommend projects for Community Development Block Grant (CDBG) funds for usage in the unincorporated areas of Travis County. The information collected in the forums will guide the selection of CDBG projects for the Program Year 2010 (October 2010 – September 2011) and help determine the priorities for the funding of the next three program years (October 2011 – September 2014).

The Community Development Block Grant (CDBG) program is funded by the United States Department of Housing and Urban Development (HUD) to benefit Travis County low- to moderate-income residents who live outside any city limit. The program supports community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services. For program year 2010, Travis County anticipates to receive approximately $866,380.

The forums will be held according to the following schedule:

Tuesday, February 16, 2010 @ 9:00 am	**Monday, February 22, 2010 @ 6:30 pm**	**Wednesday, February 24, 2010 @ 6:30 pm**	**Wednesday, February 24, 2010 @ 6:30 pm**	**Thursday, February 25, 2010 @ 6:30 pm**
Travis County Granger Building Commissioners Courtroom: 314 W. 11th St. Austin, Texas, 78701	East Rural Community Center: 600 W. Carrie Manor St. Manor, Texas, 78653 Travis County	15822 Foothill Farm Loop, Bldg D Pflugerville, Texas, 78660	West Rural Community Center: 8656-A Hwy 71 W., Suite A Oak Hill, Texas, 78735	South Rural Community Center: 3518 FM 973 Del Valle, Texas, 78617

If you can not attend any of the forums, you can participate by filling out a Participation Form found at the Travis County Website at www.co.travis.tx.us/CDBG/, at one of the seven Travis County Community Centers or by requesting that it be mailed to you by calling 512-854-3460.

For additional information contact Christy Moffett, at christy.moffett@co.travis.tx.us or call 512-854-3460. To request that an American Sign Language or Spanish interpreter be present at any of the public hearings, please contact staff at least five business days in advance.

ADVERTISEMENTS TO SOLICIT PARTICIPATION: PY 2011 AD IN ENGLISH

Travis County Health and Human Services & Veterans Service
P.O. Box 1748, Austin, Texas 78767
(512) 854-4100 Fax (512) 854-4115

Help Identify Community Needs in Travis County

Travis County invites the public to participate in community forums where residents will have an opportunity to present community needs and recommend projects for Community Development Block Grant (CDBG) funds for usage in the unincorporated areas of Travis County. The information collected in the forums will guide the selection of CDBG projects for the Program Year 2011 (October 2011 – September 2012) and help determine the priorities for the funding of the next three program years (October 2011 – September 2014).

The Community Development Block Grant (CDBG) program is funded by the United States Department of Housing and Urban Development (HUD) to benefit Travis County low- to moderate-income residents who live outside any city limit. The program supports community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services. For program year 2011, Travis County anticipates to receive approximately $942,749.

The forums will be held according to the following schedule:

Tuesday, February 15, 2011 @ 9:00 am Travis County Granger Building Commissioners Courtroom: 314 W. 11th St. Austin, Texas, 78701	**Wednesday, February 16 , 2011 @ 6:30 pm** South Rural Community Center: 3518 FM 973 Del Valle, Texas, 78617	**Thursday, February 17, 2011 @ 6:30 pm** West Rural Community Center: 8656-A Hwy 71 W., Suite A Oak Hill, Texas, 78735	**Wednesday, February 23, 2011 @ 6:30 pm** East Rural Community Center: 600 W. Carrie Manor St. Manor, Texas, 78653	**Thursday, February 24, 2011 @ 6:30 pm** Travis County Community Center: 15822 Foothill Farm Loop, Bldg D Pflugerville, Texas, 78660

If you cannot attend any of the forums, you can participate by filling out a Participation Form found at the Travis County Website at www.co.travis.tx.us/CDBG, at one of the seven Travis County Community Centers or by requesting that it be mailed to you at 512-854-3460. The form will be available beginning February 15, 2011 and must be turned in by March 31, 2011 to be included.

For additional information contact Christy Moffett, at christy.moffett@co.travis.tx.us or call 512-854-3460. To request that an American Sign Language or Spanish interpreter be present at any of the public hearings, please contact staff at least **five** business days in advance.

ADVERTISEMENTS TO SOLICIT PARTICIPATION: PY 2010 AD IN SPANISH

Travis County Health and Human Services & Veterans Service P.O. Box 1748, Austin, Texas 78767 (512) 854-4100
Fax (512) 854-4115

Ayuda a Identificar las Necesidades Comunitarias del Condado de Travis

El Condado de Travis invita al público a participar en foros comunitarios donde residentes tendrán la oportunidad de identificar necesidades comunitarias y de recomendar proyectos para el uso de los fondos del Programa de Subsidios Globales de Desarrollo Comunitario (CDBG) que se enfoca en las áreas no incorporadas del condado. La información recaudada en los foros guiará la selección de proyectos CDBG para el Año Programático 2010 (de Octubre 2010 a Septiembre 2011) y ayudará a determinar la prioridades de los fondos para los próximos tres Años Programáticos (de Octubre 2011 a Septiembre 2014).

El Programa de Subsidios Globales de Desarrollo Comunitario (CDBG) recibe fondos del Departamento de Vivienda y Desarrollo Urbano de los EE.UU. para beneficiar a residentes de bajos y medianos ingresos que viven en las áreas no incorporadas del condado. El programa apoya actividades de desarrollo comunitarias que tienen como propósito revitalizar comunidades, mejorar opciones de viviendas asequibles y proporcionar servicios e instalaciones comunitarias mejoradas. Para el Año Programático 2010, el Condado de Travis anticipa recibir aproximadamente $866,380 en fondos CDBG.

Los foros públicos se llevarán a cabo de acuerdo al siguiente horario:

Martes, Feb. 16, 2010 a las 9:00 am	**Lunes, Feb. 22, 2010 a las 6:30 pm**	**Miércoles, Feb. 24, 2010 a las 6:30 pm**	**Miércoles, Feb. 24, 2010 a las 6:30 pm**	**Jueves, Feb. 25, 2010 a las 6:30 pm**
Edificio Granger de la Corte Comisionada del Condado 314 W. 11th St. Austin, Texas, 78701	Centro Comunitario Rural del Este: 600 W. Carrie Manor St. Manor, Texas, 78653	Centro Comunitario del Condado de Travis: 15822 Foothill Farm Loop, Bldg D Pflugerville, Texas, 78660	Centro Comunitario Rural del Oeste: 8656-A Hwy 71 W., Suite A Oak Hill, Texas, 78735	Centro Comunitario Rural del Sur: 3518 FM 973 Del Valle, Texas, 78617

Si no puedes asistir a los foros, puedes participar llenando una Planilla de Participación ubicada en la página web www.co.travis.tx.us/CDBG/, en uno de los siete Centros Comunitarios del Condado de Travis, o puede solicitarse para ser enviado por correo llamando al (512) 854-3460.

Para mayor información comuníquese con Christy Moffet a través del e-mail christy.moffett@co.travis.tx.us o llamando al 512-854-3460. Para solicitar que haya un intérprete en español o de lenguaje americano de señas en alguna de estas reuniones, por favor contacte al personal por lo menos con cinco días hábiles de anterioridad.

ADVERTISEMENTS TO SOLICIT PARTICIPATION: PY 2011 AD IN SPANISH

Travis County Health and Human Services & Veterans Service P.O. Box 1748, Austin, Texas 78767 (512) 854-4100
Fax (512) 854-4115

Solicitamos su Ayuda en Identificar las Necesidades Comunitarias del Condado de Travis

El Condado de Travis invita al público a participar en foros comunitarios donde residentes tendrán la oportunidad de identificar necesidades comunitarias y de recomendar proyectos para el uso de los fondos del Programa de Subsidios Globales de Desarrollo Comunitario (CDBG) que se enfoca en las áreas no incorporadas del condado. La información recaudada en los foros guiará la selección de proyectos CDBG para el Año Programático 2011 (de Octubre 2011 a Septiembre 2012) y ayudará a determinar la prioridades de los fondos para los próximos tres Años Programáticos (de Octubre 2011 a Septiembre 2014).

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Los foros públicos se llevarán a cabo de acuerdo al siguiente horario:

Martes, Feb. 15, 2011 a las 9:00 am	**Miércoles, Feb. 16, 2011 a las 6:30 pm**	**Jueves, Feb. 17, 2011 a las 6:30 pm**	**Miércoles, Feb. 23, 2011 a las 6:30 pm**	**Jueves, Feb. 24, 2011 a las 6:30 pm**
Edificio Granger de la Corte Comisionada del Condado 314 W. 11th St. Austin, Texas, 78701	Centro Comunitario Rural del Sur: 3518 FM 973 Del Valle, Texas, 78617	Centro Comunitario Rural del Oeste: 8656-A Hwy 71 W., Suite A Oak Hill, Texas, 78735	Centro Comunitario Rural del Este: 600 W. Carrie Manor St. Manor, Texas, 78653	Centro Comunitario del Condado de Travis: 15822 Foothill Farm Loop, Bldg D Pflugerville, Texas, 78660

Si no puede asistir a los foros, Ud. puede participar llenando una Planilla de Participación ubicada en la página web www.co.travis.tx.us/CDBG/, en uno de los siete Centros Comunitarios del Condado de Travis, o puede solicitar que se le envie una planilla por correo llamando al (512) 854-3460. Esta planilla estará disponible comenzando el 15 de Febrero de 2011 y se tendrá que entregar antes del 1ro de Abril para que sea evaluado e incluído.

Para mayor información comuníquese con Christy Moffet a través del e-mail christy.moffett@co.travis.tx.us o llamando al 512-854-3460. Para solicitar que haya un intérprete en español o de lenguaje americano de señas en alguna de estas reuniones, por favor contacte al personal por lo menos con **cinco días** hábiles de anterioridad.

ATTACHMENT B: PROVIDER SURVEY RESULTS

An electronic survey was used to collect information from housing, community development and public service providers in Travis County to inform the PY 2011 – 2013 Consolidated Plan and PY 2011 Action Plan. Using the United Way's most updated list of service referral contacts, as well as the list of Travis County social service contracts, a link to the electronic survey was emailed out to each service provider. Furthermore, relevant Travis County employees were notified and asked to send the survey link to any other service providers in their professional networks. The survey was sent out via email on several dates from March 1, 2011 through March 15, 2011, and respondents were asked to complete it by March 31, 2011. A week before the survey was scheduled to close, reminder emails were sent out to all service providers asking them to complete the survey if they had not already. An initial analysis of the surveys revealed that a set of service providers had submitted incomplete surveys. These service providers were approached with a phone call to understand the reason for incomplete surveys and/or to complete the survey.

The survey had a total of 46 responses from 39 agencies listed below:

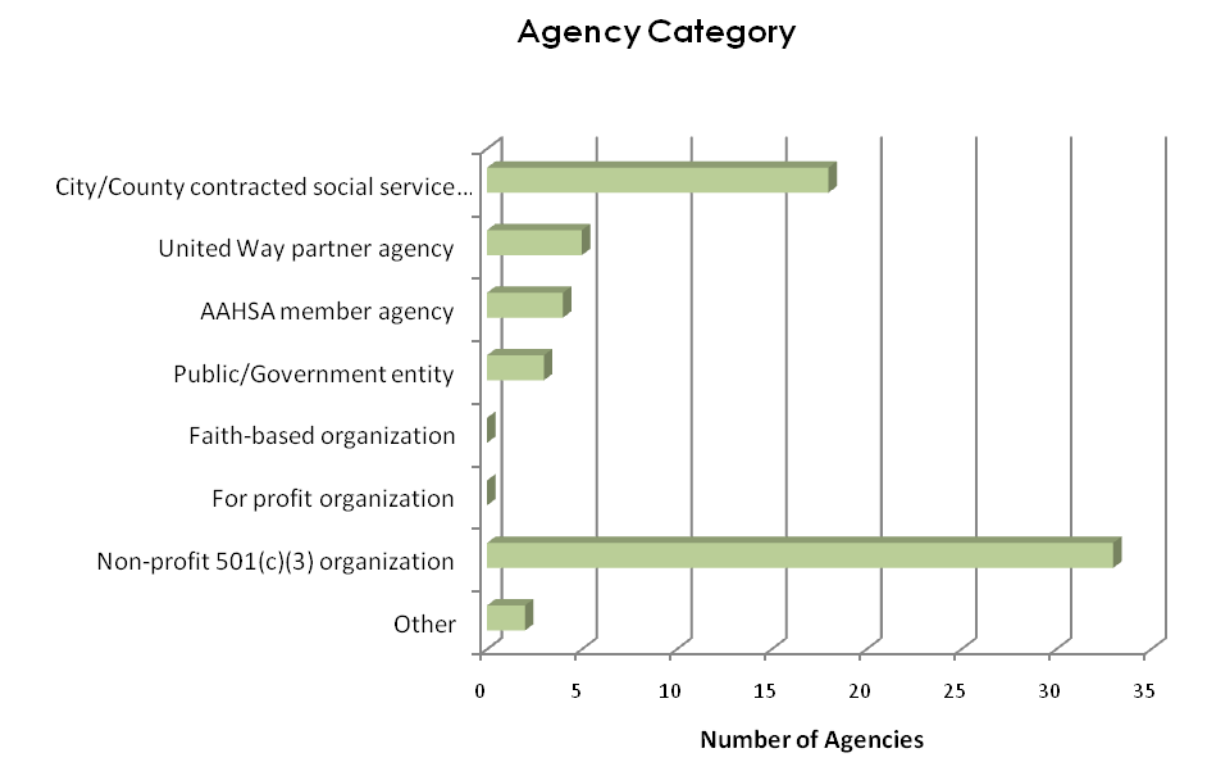
1. Faith in Action Caregivers Northwest
2. Down Home Ranch
3. Manos de Cristo
4. Family Eldercare
5. DFPS/APS
6. Adult protective Services
7. TCHHS & VS OCS
8. Green Doors
9. The Austin Academy
10. BookSpring
11. Caritas of Austin
12. Big Brothers Big Sisters of Central Texas
13. Mary Lee Community
14. Easter Seals of Central Texas
15. YWCA Greater Austin
16. Capital IDEA
17. Foundation for the Homeless, Inc.
18. Capital Area Counseling
19. Easter Seals of Central Texas-Community and Housing Services
20. Blackland CDC
21. Austin Child Guidance Center
22. Austin Children's Shelter
23. Goodwill Industries of Central Texas
24. Out Youth
25. Balthazar

26. Crime Prevention Institute
27. Austin Area Urban League
28. Any Baby Can
29. Austin Travis County Integral Care
30. The Arc of the Capital Area
31. Front Steps
32. SafePlace
33. LifeWorks
34. Workforce Solutions
35. AIDS Services of Austin
36. Health Alliance for Austin Musicians
37. Saint Louise House
38. ARCIL
39. Frameworks Community Development Corporation, Inc.

Overview of Respondents

Service providers in Travis County were asked to provide information on a variety of agency categories, and asked to select all categories that apply.

Agency Category



Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

As seen in the graph above, most of the respondents identified as non-profit 501(c)(3) organizations and City/County contracted social service providers. In total, 46 responses were gathered from service provider agencies. Forty-five (97.8%) of these agencies were non-profit organizations, with one Travis County department as the remaining respondent.[1]

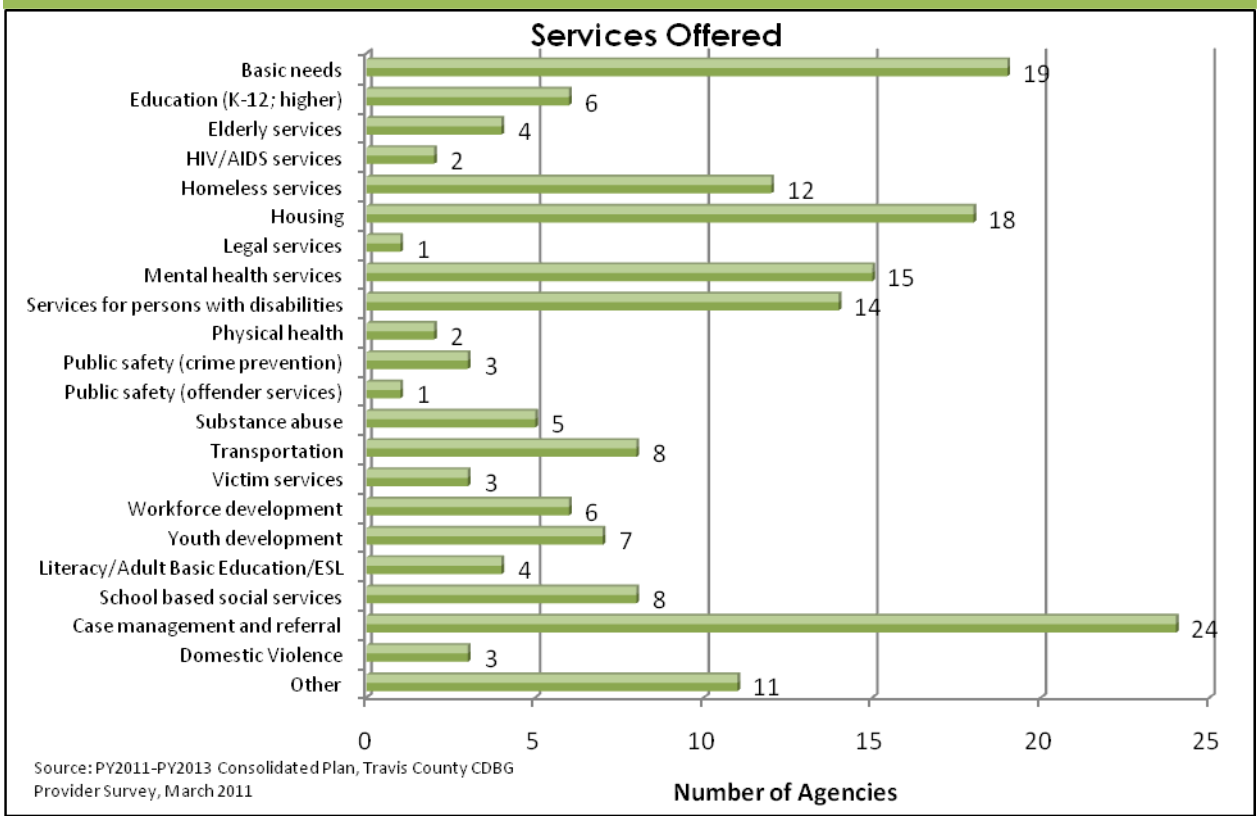
[1] Although the survey captured answers from 39 distinct survey providers, more than one contact from an agency may have accessed the survey producing independent responses that cannot be distinguished by agency. Therefore, the data for this question may be capturing approximately 7 responses from agencies already accounted for in the survey.

All respondents reported their organizations were neither faith-based organizations nor for-profit service providing organizations. Please note that AAHSA (referenced in the figure above) is now known as One Voice.

Services Provided

Respondents were asked to identify the types of services their agency offer in Travis County.

Services Offered



The graph above reflects the variety of services that respondents provide to Travis County residents. The services most commonly offered by respondents in Travis County are case management and referral services. These are followed closely by basic needs (including food, clothing, shelter, emergency assistance, early education and care, child care, teacher training, and parent education) and housing services. The least common services reported by respondents were legal services and public safety (crime prevention), with only one agency in each category.

Service Needs Most Requested

Respondents were asked to identify the 3 most frequently requested service needs by clients. A variety of answers were provided with the top three needs identified as:

1. Housing/affordable housing (17 out of 36 responses)
2. Mental Health Services (11 out of 36 responses)
3. Transportation (6 out of 36 responses)

Other needs mentioned more than once included employment, affordable childcare, basic needs, case management, education, and medical care. The following table provides a list of other responses received.

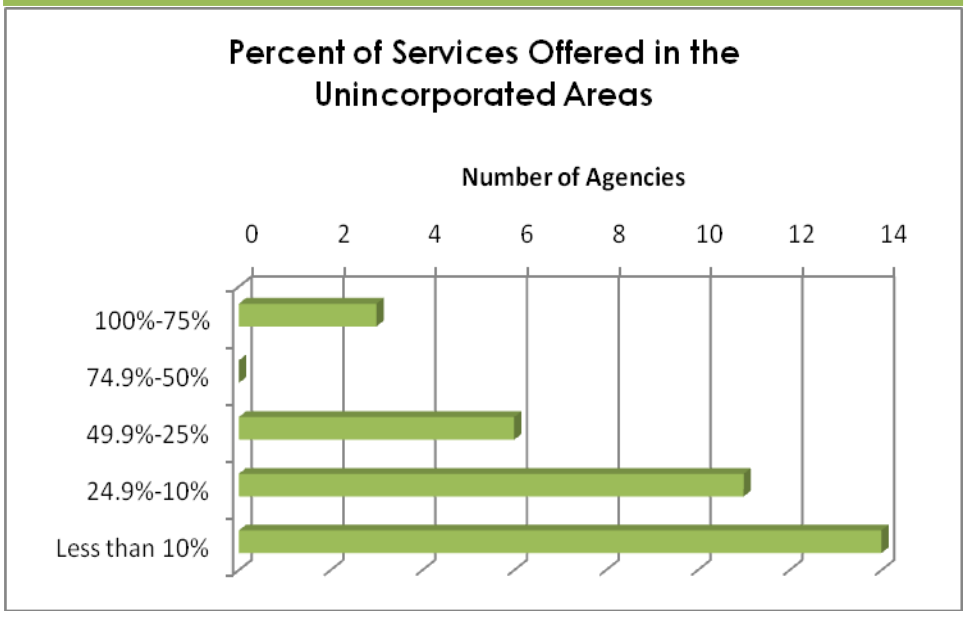
• Rent, Mortgage & Utility Assistance	• Financial Management Education
• Foreclosure Prevention	• Home Repair
• Homebuyer Education and Counseling	• Architectural Barrier Removal
• Deposit Assistance	• Training of Volunteers
• Job Search and Placement	• Access to public transportation
• Employment/Active and Productive Daytime Activities	• Early literacy support and resources
• Legal Services	• Youth Development Services
• Affordable Childcare	• After-school Activities
• Housing for People with Intellectual Disabilities	• Transportation to Grocery Stores and Doctor's Appointments
• Support for Education	• Assistance to purchase IDs and Birth Certificates
• Affordable psychiatric Services	• Case Management
• Counseling	• Supportive Housing
• Home Care Services	• Childcare Assistance
• Social Services	• Basic Needs
• Age appropriate books	• Family Strengthening
• Services for Persons with Disadvantaging Conditions	• Home based counseling and services
• Physical Needs	• HIV/AIDS testing and services
• Substance Abuse Services – Detox	• Computer Classes
• Scholarships	

Number of Clients Served in the Unincorporated Area

Given a list of zip codes as a guide, respondents were asked how many clients in the unincorporated areas they serve. Most respondents reported that they lacked a reliable method for calculating these numbers as some agencies didn't track this data, while others served specific populations that couldn't be classified as residents of the incorporated or unincorporated areas of the county. Out of those agencies that were able to track how many residents in the unincorporated areas they served in the past year, four said they didn't serve any. Five out of 30 said they served 10 or less in the past year, and the rest estimated anywhere from twenty to about six thousand.

When asked to estimate the percentage of services offered in the unincorporated areas, the majority of respondents reported less than ten percent. Three agencies reported that 75%-100% of services were offered in the unincorporated areas. Follow-up questions revealed that these agencies answered this question in this way because their service area included both the incorporated and unincorporated areas of the county, and therefore all of their services were available to residents of the unincorporated area.

Percent of Services Offered in the Unincorporated Areas

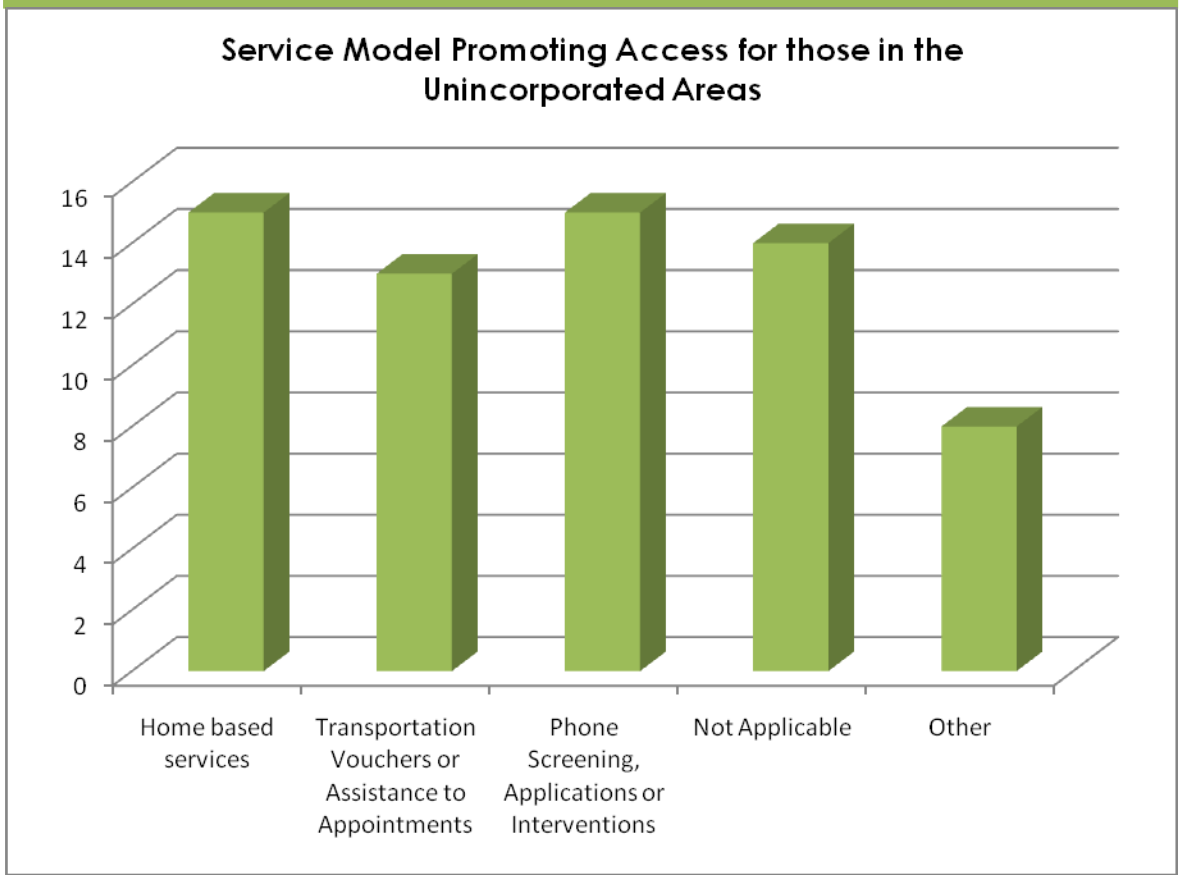


Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Program Design to Promote Access to the Unincorporated Areas

Respondents were asked to identify the service models to promote access to those living in the unincorporated areas.

Service Model Promoting Access for Those in the Unincorporated Areas



Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

In the above graph, the most common way agencies ensure access to services for those in the unincorporated areas is through home based services and phone screening applications or interventions. Other common methods for making sure those in the unincorporated areas can access services are outreach, accessible service sites, initial telephone contact and then in-person face-to-face and services provided at public health clinics. Although most service providers stated that less than 10% of services were offered to residents in the unincorporated areas, most agencies reported service models that included efforts to provide services that would reach those residents. Please note that 24 of the 46 respondents replied that either the question was not applicable or it was skipped.

Service Gaps in the Unincorporated Areas

Respondents were asked to identify, of those clients served in the unincorporated areas, what gaps or unmet needs are most evident.

Answers to this question aligned with responses reporting the most requested needs. The top gaps were identified as 1) housing (44% of respondents), and 2) transportation (33% of respondents).

Other service gaps identified in the unincorporated areas identified by respondents are:

home healthcare

permanent supportive housing

transitional housing options

medical rehabilitation

lack of work opportunities

long-term credit management education

ability to navigate systems

access to behavioral health services

foreclosure assistance

(especially to African American and Hispanic families in Eastern Travis County)

housing for those struggling with homelessness or for those exiting prison

group homes

employment services

mental health services

education

lack of access to CapMetro bus lines

employment for ex-offenders

services for homeless individuals

limited availability of services

Ranking of Priorities for PY 2011 - 2013

Respondents were asked to consider the spending priorities for the next 3 years and to the rank six categories, in the order of importance of need, with 1 being the most important priority and 6 the least important.

Ranking of Six Service Categories

Category	Total Points	Ranking
Housing	70	1
Community Services	78	2
Populations with Specialized Needs/Services	109	3
Business & Jobs	110	4
Infrastructure	142	5
Public Building & Facilities	167	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Providers ranked Housing and Community Needs as the most important areas to spend funds over the next three years with Infrastructure and Public Buildings and Facilities ranking lowest.

Ranking of Sub-Categories for PY 2011 - 2013

Respondents were asked to rank various types of services within each category, as either a "most urgent" (worth 5 points), "urgent" (worth 3 points) or "important" (worth 1 point) need, as summarized in the tables below. For these Figures, the activity with the highest score indicates the subcategory was ranked as the most urgent need overall. Sub-categories were identified by the CDBG Program as the most likely activities that would be undertaken in each category by the County.

Business and Jobs

Subcategory	Most Urgent Need	Urgent Need	Important Need	Total Points
Microenterprise loans	10	11	2	85
Small Business Loans	9	9	6	78
Commercial Exterior Repair	2	3	15	34

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Infrastructure

Subcategories	Most Urgent Need	Urgent Need	Important Need	Total Points
Water and Sewer improvements	9	4	3	60
Street Improvements	4	11	1	54
Other Infrastructure	6	3	11	50
Slum/Blight Removal	6	3	7	46
Drainage Improvements	2	3	3	22

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Community Services

Subcategories	Most Urgent Need	Urgent Need	Important Need	Total Points
Case Management and Outreach for Adults and Youth	7	8	4	63
Interim Housing Assistance (3 month rental assistance- crisis related)	7	6	4	57
Transportation Services	4	5	7	42
Senior or Disabled Services	4	6	2	40
Youth Supports or Programs	3	1	1	19
Job Training	3	0	3	18
Literacy/Adult Basic Education & English Language Proficiency Services	2	1	3	16
Homebuyer Assistance Counseling or Foreclosure Prevention Counseling	1	1	7	15
Housing Discrimination Outreach, Education and Legal Services	1	2	0	11

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Resident Survey, March 2011

Housing

Subcategories	Most Urgent Need	Urgent Need	Important Need	Total Points
Creation of New Rental Housing	19	3	1	105
Repair of rental Housing	2	14	3	55
Homeownership Assistance	4	8	7	51
Repair of Single Family Homes	3	0	11	26
Creation of New Single Family Homes	1	3	3	17

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Public Buildings and Facilities

Subcategories	Most Urgent Need	Urgent Need	Important Need	Total Points
Child Care Centers/ Day Care Centers	10	7	0	71
Health Clinics	6	11	3	66
Homeless Facilities	9	4	7	64
Neighborhood or Community Centers	3	4	9	36
Building Accessibility/Architectural Barrier Removal	2	1	5	18
Recreational Facilities	0	3	3	12
Parks	0	1	3	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Populations with Specialized Needs/Services

Subcategories	Most Urgent Need	Urgent Need	Important Need	Total Points
Mental Health Supportive Services	13	11	3	101
Homeless Outreach and Supportive Services	6	4	7	49
Special Needs Housing	5	5	7	47
Domestic Violence Supportive Services	3	7	6	42
Substance Abuse Supportive Services	1	2	5	16
HIV/AIDS Supportive Services	2	1	2	15

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Rating of Spending Priorities for PY 2011

Thinking of the spending priority for the next **YEAR** (PY 2011) only, Respondents were asked to identify which of the six categories would be a "most urgent" (worth 5 points), "urgent" (worth 3 points) or "important" need (worth 1 point). This question helps to identify where providers think funds need to be invested for the next year. The category with the most points is considered the most urgent need.

PY 2011 Priority Needs

Priority Category	Most Urgent Need	Urgent Need	Important Need	Total Points	Ranking
Housing	11	10	6	91	1
Populations with Specialized Needs/Services	10	8	8	82	2
Community Services	5	10	8	63	3
Business & Jobs	6	3	3	42	4
Public Buildings & Facilities	1	1	2	10	5
Infrastructure	0	1	5	8	6

Source: PY2011-PY2013 Consolidated Plan, Travis County CDBG Provider Survey, March 2011

Based on the answers above, respondents indicated that Housing was the most urgent need for the next Program Year, followed by services to Populations with Specialized Needs/Services, and Community Services as an Important Need.

PY 2011 PROJECT IDEAS

The remaining questions asked about project recommendations for PY 2011. Please see the Figure below for ideas submitted through the survey.

Projects				
Project Category	**Project Request**	**Priority**	**Location**	**CDBG Program Notes**
Housing	Acquisition of foreclosed homes, rehab and resale to low/mod homeowners	High	Unincorp. Area	Recommendation from survey. No project proposal submitted. Planning Needed
Housing	Affordable Housing	High	Unincorp. Area	Recommendation from survey. No project proposal submitted. Planning Needed
Housing	Permanent Supportive Housing for the Chronically Homeless , vulnerable populations, re-entry	High	Unincorp. Area	Recommendation from survey. No project proposal submitted. Staff have tried to look for the right opportunity to pilot PSH, but so far, can't find a good location. Planning Needed
Housing	Architectural Barrier Removal for residential homes targeting the elderly and people with disabilities	High	Unincorp. Area	Can be addressed by the Home Rehabilitation Project funded in PY 2008, 2009 and recommended for additional funding in 2011.
Community Services	Early Literacy Programs	High	DelValle, Pct 4	Recommendation from survey. No project proposal submitted. Advocacy for Expansion

Community Services	Transportation - point to point minivan service for grocery store or food pick up service co-located with library and health clinic	High	Unincorp. Areas	Recommendation from survey. No project proposal submitted. Planning Needed
Community Services	Transportation – Capital Metro in the outer areas	High	Del Valle, Pflugerville & Manor	Too expensive for CDBG project and the scope would have to be limited to the unincorporated areas. Advocacy for expansion
Community Services	Job Help Center Location	High	South Rural CC, Del Valle, Pct. 4	Recommendation from survey. No project proposal submitted. Advocacy for Expansion
Community Services	Access to mental health facilities, counseling and therapy	High	Unincorp. Areas	Recommendation from survey. No project proposal submitted. Advocacy for Expansion
Community Services	Access to health and prenatal care	High	East Austin	Not in service area Not Feasible

ATTACHMENT C: PUBLIC COMMENT RESULTS

After presentation to Travis County Commissioners Court, the draft PY 2011 – 2013 Con-Plan will be posted for written comment for thirty days prior to the final approval by the Travis County Commissioners Court. Comments on the Consolidated Plan and PY 11 Action Plan will be received simultaneously and may be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The draft plan will be posted on the Travis County website and copies will be located at the seven Travis County Community Centers for public review.

The public comment period will begin on June 30, 2011 and end on July 29, 2011. The public hearings will be held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 12, 2011 and Tuesday, July 19, 2011. A copy of the advertisement distributed to announce the public comment period may be found below.

Summary of Comments Received

Will be added to the report after the conclusion of the of public comment period.

Responses to Comment Received and Comments Not Accepted

Will be added to the report after the conclusion of the of public comment period.

PUBLIC COMMENT AD IN ENGLISH

Invitation to Comment on
the PY 2011-2013 Consolidated Plan & Proposed CDBG Projects for Program Year 2011

Travis County is eligible to receive an estimated $790,119 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to benefit Travis County low- to moderate-income residents who live in the unincorporated areas of the county. The funds are for the program year 2011 which goes from October 1, 2011 to September 30, 2012.

Additionally, Travis County is requesting comment on the draft of the program year 2011-2013 Consolidated Plan which identifies needs and sets the strategic direction for funding for the next three years.

CDBG activities are aimed at revitalizing neighborhoods, improving affordable housing options and providing improved community facilities and services. You can comment on the proposed CDBG projects for program year 2011 or on the Consolidated Plan by attending one of two public hearings or by sending your comments in writing via postal mail or e-mail.

Comment Period and Draft Document

Comments will be accepted for 30 days beginning June 30, 2011 at 8:00 a.m. and ending July 29, 2011 at 5:00 p.m. Beginning June 30, 2011, a draft and a summary of the CDBG Consolidated Plan and Action Plan with the list of projects will be available for download on the Travis County CDBG page www.co.travis.tx.us/CDBG or available for review at any of the seven Travis County Community Centers:

South Rural Community Center	3518 FM 973, Del Valle
Travis County Community Center	15822 Foothills Farm Loop, Bldg D, Pflugerville
West Rural Community Center	8656-A Hwy 71 W., Suite A, Oak Hill
Northwest Rural Community Center	18649 FM 1431, Jonestown
East Rural Community Center	600 W. Carrie Manor, Manor
Palm Square Community Center	100 N. IH-35, Suite 1000, Austin
Post Road Community Center	2201 Post Road, Suite 101, Austin

Public Hearings

You can provide your comment by attending any of two Public Hearings scheduled for Tuesday, July 12, 2011 at 9:00 AM or Tuesday, July 19, 2011 at 9:00 AM at Travis County Granger Building, Commissioners Courtroom, 314 W. 11th St, Austin, TX.

Mailing your Comments

You can mail your comments to**:** CDBG Program, Travis County, HHSVS P.O. Box 1748, Austin, TX 78767 or e-mail them to: cdbg@co.travis.tx.us

Travis County is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 854-3460 for assistance.

PUBLIC COMMENT AD IN SPANISH

Invitación para comentar sobre el Plan Consolidado de PY 2011-2013
y los proyectos propuestos del Programa CDBG para el año programático 2011

El Condado de Travis está calificado para recibir una suma estimada de $790,119 en fondos del Programa de Subsidio Globales para el Desarrollo Comunitario (CDBG) del Departamento de Vivienda y Desarrollo Urbano de Estados Unidos (HUD) destinados a beneficiar a residentes de ingresos bajos o medianos que residen en las áreas no incorporadas del condado. Los fondos son para el año programático 2011 que va desde el 1 de octubre de 2011 al 30 de septiembre de 2012.

Además, el Condado de Travis está solicitando comentarios sobre la versión preliminar del Plan Consolidado del año programático 2011-2013 que identifica las necesidades y establece la dirección estratégica de los fondos para los próximos tres años.

Las actividades del CDBG tienen como propósito revitalizar comunidades, mejorar opciones de viviendas asequibles y proporcionar servicios e instalaciones comunitarias mejoradas. El público puede realizar comentarios sobre los proyectos propuestos del CDBG para el Año Programático 2011 o sobre el Plan Consolidado asistiendo a una de dos audiencias públicas o enviando sus comentarios por escrito a través del correo postal o de un correo electrónico.

Periodo de Comentario y Documento Preliminar

Los comentarios públicos se aceptarán por un período de 30 días a partir del 30 de Junio de 2011 a las 8:00 a.m. hasta el 29 de Julio de 2011 a las 5:00 p.m. La versión preliminar y un resumen del Plan Consolidado del CDBG y del Plan de Acción con la lista de proyectos estarán disponibles para ser descargados de la página web www.co.travis.tx.us/CDBG a partir del 30 de junio de 2011 o estarán disponibles para ser revisados en los siete centros comunitarios del Condado de Travis:

Centro Comunitario Rural del Sur	3518 FM 973, Del Valle
Centro Comunitario del Condado de Travis	15822 Foothills Farm Loop, Bldg D, Pflugerville
Centro Comunitario Rural del Oeste	8656-A Hwy 71 W., Suite A, Oak Hill
Centro Comunitario Rural del Noroeste	18649 FM 1431, Jonestown
Centro Comunitario Rural del Este	600 W. Carrie Manor, Manor
Centro Comunitario de Palm Square	100 N. IH-35, Suite 1000, Austin
Centro Comunitario de Post Road	2201 Post Road, Suite 101, Austin

Audiencia Pública

El público puede suministrar sus comentarios asistiendo a cualquiera de dos Audiencias Públicas planificadas para el martes 12 de julio de 2011 a las 9:00 AM y el martes 19 de julio de 2011 a las 9:00 AM en la Sala de la Corte Comisionada ubicada en el Edificio Granger del Condado de Travis, en la dirección 314 W. 11th St, Austin, TX.

Envío de Comentarios

El público puede enviar sus comentarios por correo postal a la dirección: CDBG Program, Travis County HHSVS P.O. Box 1748, Austin, TX 78767 o escribiendo al correo electrónico cdbg@co.travis.tx.us

El Condado de Travis está comprometido a cumplir con la Ley de Americanos con Discapacidades (ADA) y con la Sección 504 de la Ley de Rehabilitación de 1973, según su enmienda. Al solicitarlo, se proporcionarán modificaciones razonables e igual acceso a comunicaciones. Si necesita ayuda, por favor llame al 854-3460

APPENDIX C

HOUSING INVENTORY

ATTACHMENT A: EMERGENCY SHELTERS, TRANSITIONAL HOUSING & PERMANENT SUPPORTIVE HOUSING

Emergency Shelter Beds, Austin/Travis County 2011

Provider Name	Program Name	Year Round Beds				Other Beds	
		Beds for Households with Children	Units for Households with Children	Beds for Households without Children	Total Year Round Beds	Seasonal Beds	Overflow Voucher Beds
Casa Marianella	Adult Shelter			28	28		1
Casa Marienella	Posada Esperanza	24	8	0	24	0	8
Foundation for the Homeless	Interfaith Hospitality (Passages)	24	11	0	24	0	0
Front Steps	Emergency Night Shelter	0	0	100	100	0	107
Front Steps	Recuperative Care	0	0	6	6	0	0
Life Works	Street Outreach Program	0	0	0		15	
Life Works	Youth Shelter	20	20		20		0
Safe Place	Family/ Women's Shelter	76	38	10	86	0	5
Salvation Army	Austin Women's and Children Shelter	54	17	6	60	0	0
Salvation Army	Salvation Army Downtown Family	65	26	0	65	0	0
Salvation Army	Salvation Army Downtown Individuals	0	0	194	194	0	43
Total		263	120	344	607	15	164

Source: ECHO

Transitional Housing, Austin/Travis County 2011

Provider Name	Program Name	Beds for Households with Children	Units for Households with Children	Beds for Households without Children	Total Year Round Beds
ATCMHMR	Alameda House	0	0	8	8
ATCMHMR	Project Recovery	0	0	12	12
Blackland CDC	Blackland Transitional	29	9	0	29
Caritas of Austin	My Place	0	0	20	20
Frontsteps	Transitional Housing	0	0	7	7
Greendoors	CPH - Veteran Housing Program	0	0	32	32
Greendoors	Pecan Springs Commons (Transitional)	0	0	13	13
Greendoors	PWD1(TBRA)	35	35	0	35
Greendoors	PWD2 (TBRA)	7	7	0	7
Greendoors	THAP			5	5
Greendoors	VRA (TBRA)	17	17	0	17
LifeWorks	SHP HUD	21	6	0	21
LifeWorks	SHP NON-HUD	11	5	0	11
LifeWorks	Transitional Living	16	16	0	16
LifeWorks	Young Moms and Babies	12	6	0	12
Safe Place	Supportive Housing	120	40	8	128
Salvation Army	Passages Rapid ReHousing Initiative	86	29	0	86
Salvation Army	Passages TBRA	106	32	0	106
Salvation Army	Rapid Rehousing Initiative (phase2)	12	12	0	12
Total		472	214	105	577

Source: ECHO

Permanent Supportive Housing, Austin/Travis County 2011

Provider Name	Program Name	Beds for Households with Children	Units for Households with Children	Beds for Households without Children	Chronically Homeless Beds	Total Year Round Beds
ATCMHMR-Housing Authority City of Austin	Shelter Plus Care Project #2	30	30	0	14	30
ATCMHMR-Housing Authority City of Austin	Shelter Plus Care Project#1	30	8	41	23	71
ATCMHMR-Housing Authority of Travis County	Shelter Plus Care SP1	26	8	76	26	102
ATCMHMR-Housing Authority of Travis County	Shelter Plus Care SP2	0	0	20	20	20
Caritas of Austin	My Home	0	0	32	0	32
Caritas of Austin	My Home Too	0	0	16	16	16
Caritas of Austin	MyChance	0	0	10	0	10
Caritas of Austin	Spring Terrace	0	0	20	20	20
Foundation Communities	Garden Terrace Mod Rehab	0	0	65	15	65
Foundation Communities	Skyline Terrace	0	0	40	0	40
Foundation Communities	Spring Terrace	0	0	120	0	120
Front Steps	First Steps	0	0	10	0	10
Front Steps	Front Steps HUD PSH	0	0	10	10	10
Front Steps	Homefront	0	0	6	6	6
Front Steps	Samaritan	0	0	20	20	20
Greendoors	Glen Oaks Corner	20	6	0	13	20
Greendoors	Pecan Spring Commons	0	0	16	0	16
Life Works	New PSH	0	0	8	0	8
Vin Care Services	St Louis House	83	27	0	0	83
Total		189	79	510	183	699

Source: ECHO

Unmet Need for Austin/Travis County, 2011

	Beds for Households with at Least One Adult and One Child	Units for Households with at Least One Adult and One Child	Beds for Households without Children	Beds for Households with Only Children	Units for Households with Only Children	Total Year-Round Beds
Emergency Shelter	-183	-62	-324	16	16	-491
Transitional Housing	142	56	260	28	14	430
Safe Haven			17			17
Permanent Supportive Housing	158	87	1,092	30	15	1,280

Source: ECHO

ATTACHMENT B: SENIOR HOUSING

Licensed Senior Housing in Travis County (Nursing Homes)	
Nursing Homes	**Total Licensed Beds**
Buckner Villa Siesta Home	76
Cedar View Rehabilitation and Healthcare Center	124
Emeritus at Spicewood Springs	46
Govalle Care Center	83
Gracy Woods II Living Center	110
Gracy Woods Nursing Center	118
Heartland Healthcare Center	120
Heritage Rehabilitation and Nursing Center	203
Longhorn Village	60
Maggie Johnson Nursing Center	54
Marbridge Villa	92
Monte Siesta Nursing and Rehabilitation LP	126
Oakcrest Manor Nursing Home	67
Park Bend SN Health Center	124
Pflugerville Care Center	111
Pfugerville Nursing and Rehabilitation Center	120
Querencia at Barton Creek	42
Regency Village Care Center	118
Retirement and Nursing Center Austin	157
Riverside Rehabilitation and Health Care Center	122
South Congress Care and Rehabilitation	170
South Oaks Rehabilitation and Healthcare Center	120
Southwood Care Center LP	118
Stonebridge SN Health Center	120
The Summit at Lakeway Healthcare Center	98

The Summit at Westlake Hills	90
Walnut Hills Convalescent Center Inc	120
West Oaks Rehabilitation and Healthcare	125
Westminster Health Care Center	90
Windsor Nursing and Rehabilitation Center of Duval	162
Total Beds	3,286

Source: Texas Department of Aging and Human Services

Licensed Senior Housing in Travis County (Assisted Living)

Assisted Living	Total Licensed Beds
An Angel's Place	9
Angels too Assisted Living	10
Arden Courts of Austin	60
Arveda Alzheimer's Family Care	22
Austin North Assisted Living	15
Austin Senior Care	7
Barton Hills Assisted Living	35
Barton Hills Guest House	9
Barton Hills Lodge Assisted Living	16
Brookside Farm	10
Carestpne at Austin	133
Collinfield 9205 LLC	7
Colonial Gardens of Austin A-1	16
Colonial Gardens of Austin A-2	16
Elizabeth Tenorio - Euresti	4
Emeritus at Beckett Meadows	95
Emeritus at North Austin	112
Emeritus at Spicewood Springs	109

Glovers Foster Home	4
Grace House of Lake Travis East	16
Grace House of Lake Travis West	16
Harper House Personal Care Facility	10
Heartland Health Care Center Austin P C Unit	60
Heatherwilde Assisted Living	20
Heatherwilde Assisted Living	40
Hycrest House	5
Longhorn Village	16
Longhorn Village	20
Mabee Village at Marbridge	84
Marbridge Ranch	99
Marilyn M Campbell Center	80
Mary Lee Foundation Rehabilitation Center	16
Merrill Gardens at Parmer Woods	112
Merrill Gardens at Parmer Woods	36
Onion Creek Plantation	4
Parsons House Austin	120
Querencia at Barton Creek	73
Renaissance at Austin	44
Ridge Oak	16
Shady Hollow Assisted Living	6
Shady Hollow II Assisted Living	6
Shady Hollow III Assisted Living	6
South Austin Assisted Living	6
Southern Hospitality Home	15
Texas Neuro Rehab Center	8
Texas Residential and Vocational Services	16
Texas Residential and Vocational Services	6

The Heritage at Gaines Ranch	40
The Pavilion at Great Hills	35
The Pavilion at Great Hills	130
The Summit at Lakeway	132
The Summit at Lakeway	16
The Summit at Northwest Hills	240
The Summit at Westlake Hills	30
Vista Oaks of Lakeway	75
Total Beds	2,343

Source: Texas Department of Aging and Human Services

ATTACHMENT C: HOUSING FOR THE DISABLED

Housing Available to Disabled Residents Only		
Property Name	**Unit Size**	**Number of Units**
East 12th Street Apartments	1-BR	11
Kinney Avenue Apartments	1-BR	9
Manchaca Road Apartments	1-BR	11
Manor House	1-BR	11
Mosaic Housing Corporation IX	1-BR	3
Mosaic Housing Corporation XI	1-BR	3
Mosaic Housing X	1-BR	3
Pecan Hills	1 or 2 BR	24
Stassney Apartments	1-BR	9
UCP Austin Housing	1 or 2 BR	6
Volunteers Of America-Austin	1-BR	4
Total		94

Source: HUD MFH Inventory Survey of Units for the Elderly and Disabled

APPENDIX D: PUBLIC HOUSING INVENTORY

Public Housing Waiting List: Statistical Summary

Demographic Characteristic	Count		Percent	Average Age
Gender				
Male	121		16.7%	36.21
Female	603		83.3%	32.29
No gender	0		0.0%	0
Elderly				
Elderly	23		3.2%	69.83
Non-elderly	701		96.8%	34.25
Near Elderly	38		5.3%	54.5
Disability				
Disabled	220		30.4%	39.85
Non-disabled	504		69.6%	35.42
Non-disabled/Non-elderly	497		68.7%	33.26
Race				
White	144		19.9%	33.22
Black/African American	493		68.1%	33.16
American Indian/Alaska Native	13		1.8%	34.54
Asian	6		83.0%	40.17
Other	68		9.4%	36.25
Ethnic				
Ethnic	169		23.3%	34.46
Non-ethnic	555		76.7%	35.47
Preference				
Families with Federal Preference	0			
Families with Local Preference	0			
PHA Employee	0		**Bedrooms**	**Count**
			0	0
Family types			1	474
Elderly Families	23		2	167
Families with Disabilities	220		3	71
Families with Children	495		4	11
			5	0
Total Count	**724**		6	1
Number of Elderly	23		7	0
Number of Disabilities	220		8	0
Number of Children	1117		8+	0

Source: Housing Authority of Travis County

Section 8 Waiting List: Statistical Summary

Demographic Characteristic	Count		Percent	Average Age
Gender				
Male	46		11.6%	47.76
Female	349		88.4%	37.77
No gender	0		0.0%	0
Elderly				
Elderly	23		5.8%	68.7
Non-elderly	372		94.2%	37.09
Near Elderly	69		17.5%	10.49
Disability				
Disabled	97		24.6%	47.08
Non-disabled	298		75.4%	36.28
Non-disabled/Non-elderly	292		73.9%	35.62
Race				
White	8		2.0%	
Black/African American	13		3.3%	
American Indian/Alaska Native	0		0.0%	0
Asian	0		0.0%	0
Ethnic				
Ethnic	90		22.8%	36.09
Non-ethnic	305		77.2%	39.77
Preference				
Families with Federal Preference	0			
Families with Local Preference	0			
PHA Employee	0		Bedrooms	Count
			0	1
Family types			1	118
Elderly Families	28		2	143
Families with Disabilities	98		3	103
Families with Children	265		4	21
			5	7
Total Count	395		6	1
Number of Elderly	28		7	0
Number of Disabilities	98		8	0
Number of Children	265		8+	1

Source: Housing Authority of Travis County

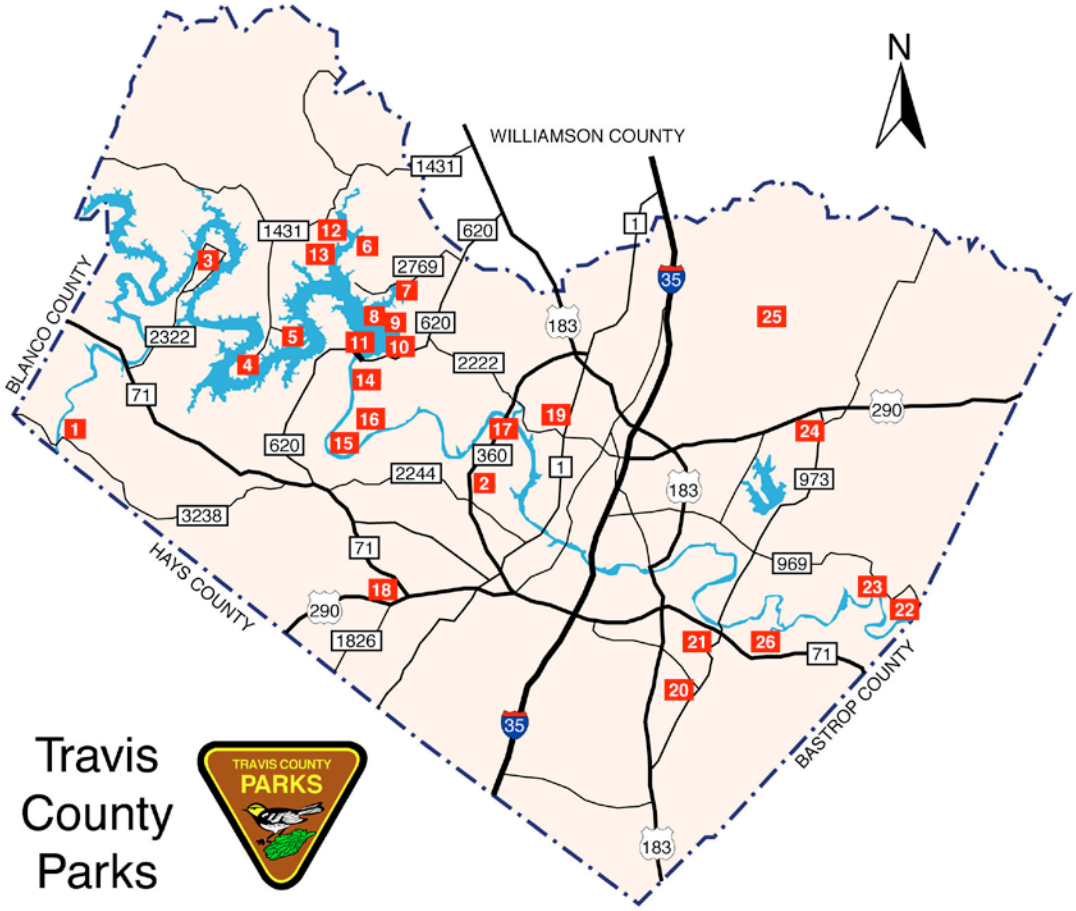
ATTACHMENT E: HOUSING FOR PEOPLE LIVING WITH HIV/AIDS

TO BE ADDED TO FINAL DRAFT

APPENDIX D

COUNTY PARKS

APPENDIX D: COUNTY PARKS



Nature Preserves
1. Hamilton Pool Preserve
2. Wild Basin Preserve

Lake Travis Parks
3. Pace Bend
4. Dink Pearson
5. Arkansas Bend
6. Sandy Creek
7. Cypress Creek
8. Bob Wentz at Windy Point
9. Hippie Hollow
10. Tom Hughes
11. Mansfield Dam
12. Laura Reed
13. Dave Reed

Lake Austin & Neighborhood Parks
14. Fritz Hughes
15. Mary Quinlan
16. Selma Hughes
17. Loop 360 Boat Ramp
18. Windmill Run
19. Allen

Eastern Travis County Parks
20. Richard Moya
21. Del Valle Softball Complex
22. Webberville
23. Little Webberville
24. Ben E. Fisher
25. Northeast Metro
26. Southeast Metro

APPENDIX E

2011 INCOME ELIGIBILITY LIMITS

* Will be added to the final report

APPENDIX F

TRAVIS COUNTY SOCIAL SERVICE CONTRACT INVESTMENTS

* Will be added to the final report

APPENDIX G

LAKE OAK ESTATES PRIMARY SURVEY RESULTS

* Will be added to the final report

APPENDIX H

ALTERNATE PROJECTS FOR PY2011

APPENDIX H: ALTERNATE PROJECTS FOR PY 2011

In the event that the projects identified for this program year are delayed, canceled, or are performed at a lower cost than the budgeted amount, the Travis County CDBG program plans to pursue one or more of following projects: homebuyer assistance, homeowner rehabilitation, or design of Navarro Creek Street Improvements.

Planning for such incidents allows the CDBG program to utilize the funds in a timely manner toward pre-identified alternate projects, also saving resources that would otherwise be used to add or delete projects through the customary Substantial Amendment process described in the Citizen Participation Plan. Approval by the Commissioner's Court would be required to use an alternate project.

Alternate Project Priority #1: Homebuyer Assistance

Project Description

In an effort to make housing affordable to "first-time home purchasing" families whose annual household income is at or below 80 percent of the Area Median Income (AMI), the Travis County Affordable Housing Ownership Program will make Shared Appreciation Gap Financing and Down payment Assistance loans available. The project will be administered by a non-profit, as a designated sub-recipient.

Shared Appreciation Gap Financing

Households earning 80% or less of the area median income may obtain funds (up to $30,000) to reduce the sales price to an amount affordable to the household. Actual assistance amount will be calculated based on actual family need. The loan is a 0 % interest, 30-year note with no required annual or monthly payments. Upon resale, refinancing, lease or other transfer of title, the loan must be repaid in full plus a percentage of the house's appreciation value.

Down Payment Assistance

Households earning 80% or less of the area Median Family Income (MFI) may obtain funds ($8,000) to cover down payment and reasonable closing costs. The loan is a 0 % interest, 5 year-note with no required annual or monthly payments. The loan is forgiven at a pro-rata rate of 20% for each year of homeownership. The loan is fully forgiven at the end of 5 years. A minimum house hold investment of $500 is required.

All households who are interested in assistance through the Travis County Affordable Housing Ownership Program are required to participate in a minimum of eight (8) hours of HUD-certified housing counseling.

Alternate Project Priority 1: General Project Information	
CDBG Funding:	**Depends on available funds, but up to $300,000**
Leverage Funding:	Not applicable
Project Delivery:	TBD
Project Oversight:	Travis County Health and Human Services & Veteran Services
Expected Start/ Completion Date:	TBD, dependent upon available funds
Location:	Unincorporated areas of the County

Alternate Project 1: Priority and Performance Measurement Information (HUD – prescribed)			
Priority Need Category:	Homeownership	**Project:**	Homebuyer Assistance
Eligible Activity:	Direct Homeownership Assistance	**Outcome Category**	Availability/Accessibility
Objective Category	Decent Housing	**Specific Objective**	Increase the affordability of owner housing
Citation	24 CFR 570.201 (n)	**Accomplishment**	**Approximately 1 house per $15,000 invested**
Eligibility	LMH	**Matrix Code**	13, Direct Home Ownership Assistance
Priority in the 2011-2013 Strategic Plan#:	High	**Travis County HTE #:**	TBD

Project Considerations

- In Travis County, the cost of housing continues to increase at a faster rate than wages or salaries. Stagnant family income and sharply increasing housing costs has placed safe and decent housing outside the reach of many low-income households. Working families with incomes below 80 % of the area median family income experience substantial challenges in

acquiring affordable housing that does not create overcrowding (more than 1 .5 persons per room)" for the family.

- At a time when loans are more difficult to get, homebuyer assistance presents an opportunity to not only help homebuyers but also stimulate the economy, stabilize home prices, and revitalize neighborhoods that are negatively affected by foreclosure.
- Provides an opportunity to create program income to support future investments in homebuyer assistance.

Alternate Project Priority # 2: Home Rehabilitation

Project Description

This project will fund minor home repair services to move homes towards Housing Quality Standards to low and moderate income homeowners in the unincorporated areas of Travis County. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to $24,999 with no required annual or monthly payments is available. The loan is forgiven at a pro-rata rate of 20% for each year of home ownership. Examples of potential improvements include connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. In the event that program income is created, it will be reinvested into the Home Rehabilitation project.

These funds are targeted to homeowners at or below 80% MFI in the unincorporated areas of the county. This project will be either administered by a non-profit, designated as a sub-recipient, identified through a formal application process or by the HHS/VS department.

Alternate Project Priority #2: General Project Information	
CDBG Funding:	**Depends on available funds, but up to $300,000**
Leverage Funding:	To be determined
Program Delivery:	Designated sub-recipient or Travis County Health and Human Service and Veterans Service
Program Oversight:	Travis County Health and Human Service and Veteran Services
Estimated Start/ Completion Date:	Dependent on availability of funds
Location:	Homes in the unincorporated areas of Travis County

Alternate Project Priority 2: Priority and Performance Measurement Information (HUD – prescribed)

Priority Need Category:	Owner Occupied Housing	**Project:**	Rehabilitation of existing units
Eligible Activity:	Rehabilitation	**Outcome Category**	Availability/ Accessibility
Objective Category	Suitable Living Environment	**Specific Objective**	Improve the quality of owner housing
Citation	570.202	**Accomplishment**	**1 unit for every $24,999 funded**
Eligibility	LMH	**Matrix Code**	14A, Rehabilitation, Single Unit Residential
Priority in the 2011-2013 Strategic Plan#	High	**Travis County HTE #:**	TBD

Project Considerations

- The need to repair aging and deteriorating houses in the unincorporated areas of the county is one of the most recurring needs presented in the CDBG public hearings. It is also a need observed first hand by the CDBG social worker who provides services through home visits.

- Currently the County's Housing Service Division is the only agency providing home repair services in the unincorporated areas with the exception of a few small programs that occasionally do home repair outside of city limits. The Housing Service Division currently has a waiting list for home repair services as demand far exceeds availability of services. The CDBG waiting list has 25 households on it who have either called the office or received services from the CDBG Social Worker.

- Outsourcing: The CDBG Office has been contacted and talked with the Home Repair Coalition and one other provider who are interested in applying for funds. These non-profits have requests from unincorporated clients that they currently do not have the resources to help. Additionally, the Coalition indicates that it would take about 4-5 months to spend $250,000.

- If after going through procurement of services, there are no submissions of acceptable proposals, CDBG staff would alternatively implement this program through the Travis County HHS&VS Housing Division.

Alternate Project Priority # 3: Navarro Creek Drive Substandard Road Improvement Project

Project Description

This project funds the design phase, environmental review, and project management time to support the improvement of the unaccepted portion of Navarro Creek, a road in Precinct 4. This will be the first phase of a three-phase project to complete the road improvement. This project will be administered by the Travis County Transportation and Natural Resources Department, Public Works Division.

Alternate Project Priority 3: General Project Information	
CDBG Funding:	Up to $125,000
Leverage Funding:	Not Applicable
Program Delivery:	Travis County Transportation and Natural Resource Department
Program Oversight:	Travis County Health and Human Service and Veteran Services
Expected Start/ Completion Date:	Dependent upon when or if funded – approximately 6 months from funding approval date
Location:	Navarro Creek road, Precinct 4

Alternate Project Priority 3: Priority and Performance Measurement Information (HUD – prescribed)

Priority Need Category:	Infrastructure	**Project:**	Street Improvements
Eligible Activity:	Street Improvements	**Outcome Category**	Sustainability
Objective Category	Suitable Living Environment	**Specific Objective**	Improve quality of public improvements for lower income persons
Citation	570.201 (c)	**Accomplishment**	1239 Individuals
Eligibility	LMA	**Matrix Code**	03 K Street Improvements
Priority in the 2011-2013 Strategic Plan#	High	**Travis County HTE #:**	TBD

Project Considerations

- Low to moderate income property owners will have access to an improved road allowing school busses, mail service, and emergency vehicles reach their properties.
- The project anticipates needing additional funding for two funding cycles to complete it.
- Approximately 19 parcels of land would need to be acquired to complete, eminent domain might be needed.
- Staff needs to ascertain neighborhood's interest for the project prior to starting.
- A cost estimate associated with taking a portion of the road out of the 100 year flood plain is still needed.
- Allocating funds on a multi-year basis allows for timely spending of funds.

APPENDIX I

CERTIFICATIONS

* Will be added to the final report

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Norman McRee/854-4821
Elected/Appointed Official/Dept. Head: Rodney Rhoades, County Executive, Planning & Budget
Commissioners Court Sponsor: Sam Biscoe, County Judge

AGENDA LANGUAGE:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of $453,697.35, for the period of June 10 to June 16, 2011.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attached.

STAFF RECOMMENDATIONS:

The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of $453,697.35.

ISSUES AND OPPORTUNITIES:

See attached.

FISCAL IMPACT AND SOURCE OF FUNDING:

Employee Health Benefit Fund (526) – 453,697.35

REQUIRED AUTHORIZATIONS:

Dan Mansour, 854-9499
Diane Blankenship, 854-9170
Rodney Rhoades, 854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE:	June 28, 2011
TO:	Members of the Travis County Commissioners Court
FROM:	Dan Mansour, Risk Manager
COUNTY DEPT.	Human Resources Management Department (HRMD)
DESCRIPTION:	United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.
PERIOD OF PAYMENTS MADE:	June 10, 2011 to June 16, 2011
REIMBURSEMENT REQUESTED FOR THIS PERIOD:	$453,697.35
HRMD RECOMMENDATION:	The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of $453,697.35.

Please see the attached reports for supporting detail information.

TRAVIS COUNTY

HOSPITAL AND INSURANCE FUND

SUPPORTING DETAIL FOR THE

WEEKLY REIMBURSEMENT REQUEST TO

COMMISSIONERS COURT

FOR THE PAYMENT PERIOD

JUNE 10, 2011 TO JUNE 16, 2011

Page 1. Detailed Recommendation to Travis County Auditor for transfer of funds.

Page 2. Chart of Weekly Reimbursements Compared to Budget.

Page 3. Paid Claims Compared to Budgeted Claims.

Page 4. FY Comparison of Paid Claims to Budget.

Page 5. Notification of amount of request from United Health Care (UHC).

Page 6. Last page of the UHC Check Register for the Week.

Page 7. List of payments deemed not reimbursable.

Page 8. Journal Entry for the reimbursement.

Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE:	June 28, 2011
TO:	Susan Spataro, County Auditor
FROM:	Dan Mansour, Risk Manager
COUNTY DEPT.	Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
FROM: June 10, 2011
TO: June 16, 2011

REIMBURSEMENT REQUESTED: $ 453,697.35

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	$	2,214,411.63
bank withdrawal correction	$	(2,850.00)
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: June 21, 2011	$	(1,757,999.55)
	$	-
October 5, 2010 adj	$	135.10
Adjust to balance per UHC	$	0.17
TOTAL CLAIMS REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK:**	**$**	**453,697.35**
PAYMENTS DEEMED NOT REIMBURSABLE	$	-
TRANSFER OF FUNDS REQUESTED:	**$**	**453,697.35**

The claims have been audited for eligibility and all were eligible in the period covered by the claim.

All claims over $25,000 1 this week totaling $29,867.00) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

Fifteen percent (15%) of all claims under $25,000 ($65,059.36) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the $200,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled ($17,329.81).

All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

Diane Blankenship 6/21/11
Diane Blankenship, Director, HRMD Date

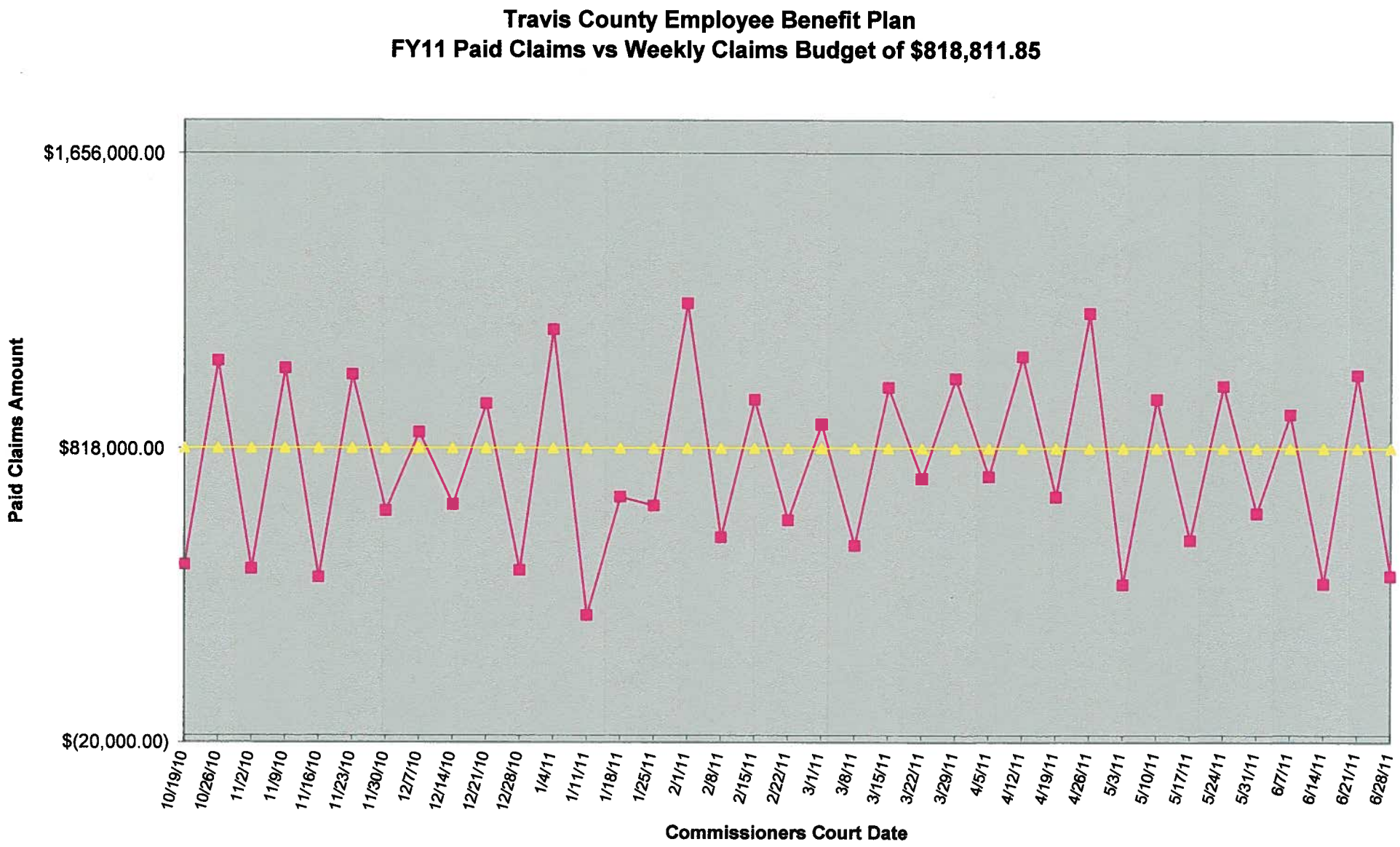
Dan Mansour 6-21-2011
Dan Mansour, Risk Manager Date

Cindy Purinton 6/20/11
Cindy Purinton, Benefit Contract Administrator Date

Norman McRee 6/20/11
Norman McRee, Financial Analyst Date

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

Updated 6/23/11, 3:00 p.m.



Updated 6/23/11, 3:00 p.m.

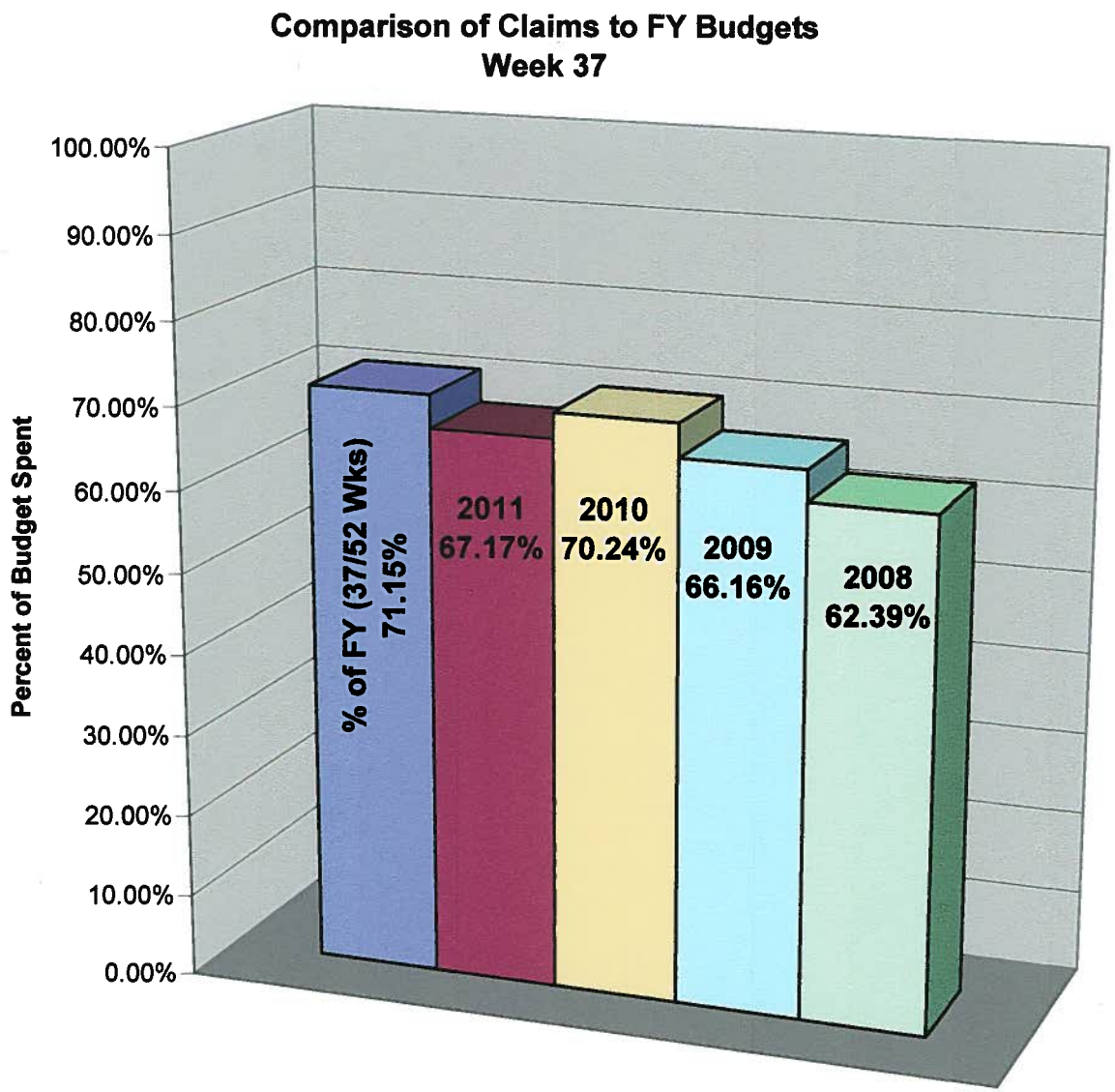
Travis County Employee Benefit Plan
FY11 Weekly Paid Claims VS Weekly Budgeted Amount

Wk	Period from	Period To	Voting Session Date	Pd Claims Request Amount	Budgeted Weekly Claims	# of Large Claims	Total of Large Claims	FY 2011 % of Budget Spent	FY 2010 % of Budget Spent
1	10/1/10	10/7/10	10/19/10	$ 486,507.45	$ 818,811.85	1	$ 49,999.05	1.14%	1.34%
2	10/8/10	10/14/10	10/26/10	$ 1,067,933.98	$ 818,811.85	1	$ 28,590.00	3.65%	3.50%
3	10/15/10	10/21/10	11/2/10	$ 474,168.77	$ 818,811.85	0	$ -	4.76%	4.52%
4	10/22/10	10/28/10	11/9/10	$ 1,046,388.94	$ 818,811.85	2	$ 94,485.65	7.22%	6.25%
5	10/29/10	11/4/10	11/16/10	$ 450,447.03	$ 818,811.85	0	$ -	8.28%	7.74%
6	11/5/10	11/11/10	11/23/10	$ 1,028,242.13	$ 818,811.85	3	$ 123,628.10	10.69%	11.01%
7	11/12/10	11/18/10	11/30/10	$ 639,563.92	$ 818,811.85	3	$ 139,913.93	12.20%	13.27%
8	11/19/10	11/25/10	12/7/10	$ 863,593.47	$ 818,811.85	1	$ 131,362.53	14.23%	15.49%
9	11/26/10	12/2/10	12/14/10	$ 658,118.37	$ 818,811.85	2	$ 75,075.28	15.77%	17.37%
10	12/3/10	12/9/10	12/21/10	$ 945,893.77	$ 818,811.85	0	$ -	17.99%	19.74%
11	12/10/10	12/16/10	12/28/10	$ 470,558.23	$ 818,811.85	0	$ -	19.10%	20.97%
12	12/17/10	12/23/10	1/4/11	$ 1,156,991.32	$ 818,811.85	4	$ 263,598.19	21.81%	23.16%
13	12/24/10	12/30/10	1/11/11	$ 341,870.01	$ 818,811.85	0	$ -	22.62%	24.66%
14	12/31/10	1/6/11	1/18/11	$ 679,129.98	$ 818,811.85	1	$ 35,903.00	24.21%	26.85%
15	1/7/11	1/13/11	1/25/11	$ 654,603.52	$ 818,811.85	2	$ 87,942.00	25.75%	27.96%
16	1/14/11	1/20/11	2/1/11	$ 1,230,988.94	$ 818,811.85	6	$ 401,934.99	28.64%	30.56%
17	1/21/11	1/27/11	2/8/11	$ 564,906.99	$ 818,811.85	1	$ 112,075.66	29.97%	31.71%
18	1/28/11	2/3/11	2/15/11	$ 957,377.67	$ 818,811.85	1	$ 50,544.37	32.22%	34.69%
19	2/4/11	2/10/11	2/22/11	$ 612,913.71	$ 818,811.85	1	$ 47,219.06	33.66%	36.15%
20	2/11/11	2/17/11	3/1/11	$ 885,757.98	$ 818,811.85	0	$ -	35.74%	41.19%
21	2/18/11	2/24/11	3/8/11	$ 540,772.02	$ 818,811.85	1	$ 33,422.63	37.01%	40.98%
22	2/25/11	3/3/11	3/15/11	$ 992,688.31	$ 818,811.85	3	$ 86,327.23	39.34%	43.38%
23	3/4/11	3/10/11	3/22/11	$ 731,715.00	$ 818,811.85	3	$ 153,400.86	41.06%	44.76%
24	3/11/11	3/17/11	3/29/11	$ 1,017,707.55	$ 818,811.85	2	$ 134,936.51	43.45%	47.38%
25	3/18/11	3/24/11	4/5/11	$ 736,608.69	$ 818,811.85	2	$ 183,479.80	45.18%	48.32%
26	3/25/11	3/31/11	4/12/11	$ 1,080,169.24	$ 818,811.85	0	$ -	47.71%	50.65%
27	4/1/11	4/7/11	4/19/11	$ 678,799.41	$ 818,811.85	4	$ 162,685.73	49.31%	51.88%
28	4/8/11	4/14/11	4/26/11	$ 1,203,323.54	$ 818,811.85	5	$ 289,681.50	52.13%	54.10%
29	4/15/11	4/21/11	5/3/11	$ 429,984.91	$ 818,811.85	1	$ 26,616.24	53.14%	55.40%
30	4/22/11	4/28/11	5/10/11	$ 958,871.06	$ 818,811.85	2	$ 171,362.87	55.40%	58.01%
31	4/29/11	5/5/11	5/17/11	$ 556,246.87	$ 818,811.85	1	$ 66,795.00	56.70%	59.54%
32	5/6/11	5/12/11	5/24/11	$ 996,265.87	$ 818,811.85	5	$ 153,477.40	59.04%	61.92%
33	5/13/11	5/19/11	5/31/11	$ 632,781.33	$ 818,811.85	2	$ 180,603.03	60.53%	63.20%
34	5/20/11	5/26/11	6/7/11	$ 914,551.93	$ 818,811.85	4	$ 127,082.13	62.68%	65.31%
35	5/27/11	6/2/11	6/14/11	$ 431,858.40	$ 818,811.85	0	$ -	63.69%	67.09%
36	6/3/11	6/9/11	6/21/11	$ 1,028,676.55	$ 818,811.85	2	$ 66,855.29	66.11%	69.01%
37	6/10/11	6/16/11	6/28/11	$ 453,697.35	$ 818,811.85	1	$ 29,867.00	67.17%	70.24%

Paid & Budgeted Claims to Date	$ 28,600,674.21	$ 30,296,038.31
Paid Claims less Total Weekly Budget		$ (1,695,364.10)

note: Not predictive of impact on reserve, intended to show relationship of weekly claims cost to weekly budget.

Updated 6/23/11, 3:00 p.m.



4

From: <SIFSFAX@UHC.COM>
To: <NORMAN.MCREE@CO.TRAVIS.TX.US>
Date: 6/17/2011 5:23 AM
Subject: UHC BANKING REPTS/C

TO: NORMAN MCREE
FAX NUMBER: (512) 854-3128
PHONE: (512) 854-3828

FROM: UNITEDHEALTH GROUP
AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2011-06-17 REQUEST AMOUNT: $2,214,411.63

CUSTOMER ID: 00000701254
CONTRACT NUMBER: 00701254 00709445
BANK ACCOUNT NUMBER: 0475012038 ABA NUMBER: 021000021
FUNDING ADVICE FREQUENCY: DAILY
FREQUENCY: FRIDAY INITIATOR: CUST METHOD: ACH BASIS: BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2011-06-16		$484,785.12
- REQUIRED BALANCE TO BE MAINTAINED:		$2,668,041.00
+ PRIOR DAY REQUEST:	$00.00	
= UNDER DEPOSIT:	$2,183,255.88	
+ CURRENT DAY NET CHARGE:		$31,155.75
+ FUNDING ADJUSTMENTS:		$00.00
REQUEST AMOUNT:	$2,214,411.63	

ACTIVITY FOR WORK DAY: 2011-06-10

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	$46,466.28	$00.00	$46,466.28
TOTAL:	$46,466.28	$00.00	$46,466.28

ACTIVITY FOR WORK DAY: 2011-06-13

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	$194,066.85	$00.00	$194,066.85

Updated 6/23/11, 3:00 p.m.

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2011_06_16

CONTR_NBR	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	$ (9.08)	26	238652	AE	1	6/9/2011	50	6/14/2011	6/16/2011
701254	632	$ (13.62)	RI	5968060	AH	5	6/11/2011	50	6/17/2011	6/16/2011
701254	632	$ (17.94)	26	238646	AH	9	6/9/2011	50	6/14/2011	6/16/2011
701254	632	$ (32.21)	NN	SSN0000C	AL	0	6/7/2011	600	6/13/2011	6/16/2011
701254	632	$ (42.53)	QG	50174198	AH	6	3/21/2011	50	6/15/2011	6/16/2011
701254	632	$ (48.72)	QG	50169504	AA	5	3/18/2011	50	6/15/2011	6/16/2011
701254	632	$ (51.80)	QG	20072130	AA	1	6/11/2011	50	6/17/2011	6/16/2011
701254	632	$ (82.00)	RI	60104720	AH	9	6/1/2011	50	6/13/2011	6/16/2011
701254	632	$ (94.69)	QG	60200902	AI	46	6/9/2011	50	6/15/2011	6/16/2011
701254	632	$ (531.81)	QG	60036768	AH	1	12/28/2010	50	6/15/2011	6/16/2011
701254	632	$ (668.15)	25	277674	AI	11	6/9/2011	50	6/17/2011	6/16/2011
701254	632	$ (733.50)	NN	SSN0000C	AL	0	6/13/2011	600	6/17/2011	6/16/2011
701254	632	$ (948.36)	26	241402	AH	9	6/10/2011	50	6/15/2011	6/16/2011
701254	632	$ (1,292.73)	26	240949	AA	5	6/10/2011	50	6/15/2011	6/16/2011
701254	632	$ (1,301.00)	26	240783	AH	1	6/10/2011	50	6/15/2011	6/16/2011
701254	632	$ (1,355.03)	26	240789	AH	9	6/10/2011	50	6/15/2011	6/16/2011
701254	632	$ (2,668.00)	QG	60246937	A	2	6/7/2011	50	6/14/2011	6/16/2011
701254	632	$ (3,324.25)	26	240818	AA	9	6/10/2011	50	6/15/2011	6/16/2011
701254	632	$ (4,097.22)	26	240921	AA	1	6/10/2011	50	6/15/2011	6/16/2011
		453,697.35								

Travis County Hospital and Insurance Fund - County Employees

UHC Payments Deemed Not Reimbursable

For the payment week ending: 06/16/2011

CONTR_#	*TRANS_AMT*	*SRS*	*CHK_#*	*GRP*	*CLAIM ACCT#*	*ISS_DATE*	*TRANS CODE*	*TRANS_DATE*

Total: $0.00

7

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 6/16/2011

TYPE		MEMBER TYPE	TRANS_AMT	
CEPO				
	EE			
		526-1145-522.45-28	**59,871.20**	
	RR			
		526-1145-522.45-29	**7,405.86**	
Total CEPO				$67,277.06
EPO				
	EE			
		526-1145-522.45-20	**142,930.51**	
	RR			
		526-1145-522.45-21	**8,928.17**	
Total EPO				$151,858.68
PPO				
	EE			
		526-1145-522.45-25	**222,785.49**	
	RR			
		526-1145-522.45-26	**11,776.12**	
Total PPO				$234,561.61
Grand Total				$453,697.35

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/2011
Prepared By/Phone Number: Cynthia Lam-Roldan, 854-4822
Elected/Appointed Official/Dept. Head: Rodney Rhoades, 854-9106
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:
Consider and take appropriate action on proposed routine personnel amendments.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 3.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

STAFF RECOMMENDATIONS:
N/A

ISSUES AND OPPORTUNITIES:
N/A

FISCAL IMPACT AND SOURCE OF FUNDING:
None.

REQUIRED AUTHORIZATIONS:
Todd Osburn, Human Resources Management Department, 854-2744
Diane Blankenship, Human Resources Management Department, 854-9170
Rodney Rhoades, Planning and Budget Office, 854-9106
Cheryl Aker, County Judge's Office, 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

HRMD

Human Resources Management Department

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

June 28, 2011

ITEM # :

DATE: June 17, 2011

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Rodney Rhoades, County Executive, Planning and Budget

FROM: Diane Blankenship, Director, HRMD

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 3.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

RR/DB/TLO

Attachments
cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE

NEW HIRES

Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
TNR	603	Volunteer Coord	15 / Level 5 / $39,811.20	15 / Level 5 / $39,811.20

* Temporary to Regular ** Actual vs Authorized

TEMPORARY APPOINTMENTS

Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
Civil Courts	20003	ACC Intern	98 / $15.00	98 / $15.00	02
CJP	20001	ACC Intern	98 / $15.00	98 / $15.00	02
Juvenile Probation	50112	Juvenile Rsdntl Trt Ofcr Asst	11 / $12.70	11 / $12.70	05

Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).

CAREER LADDERS – POPS

Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Sheriff	159	Corrections Ofcr* / Grd 81	Corrections Ofcr Sr / Grd 83	$39,706.37	$43,159.58	Career Ladder. Peace Officer Pay Scale (POPS).

* Actual vs Authorized

CAREER LADDERS – NON-POPS

Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
District Atty	140	Attorney V* / Grd 27	Attorney VI* / Grd 28	$83,188.89	$87,348.33	Career Ladder. Pay is between min and midpoint of pay grade.
District Atty	210	Attorney IV* / Grd 26	Attorney V* / Grd 27	$79,227.51	$84,773.44	Career Ladder. Pay is between min and midpoint of pay grade.

* Actual vs Authorized

CAREER LADDERS – NON-POPS						
Dept.	**Slot**	**Current Position Title/Grade**	**New Position Title/Grade**	**Current Annual Salary**	**Proposed Annual Salary**	**Comments Current HRMD Practice**
District Atty	264	Attorney IV* / Grd 26	Attorney V / Grd 27	$75,046.40	$80,299.65	Career Ladder. Pay is between min and midpoint of pay grade.
District Atty	275	Attorney II* / Grd 22	Attorney III* / Grd 24	$59,434.83	$63,638.43	Career Ladder. Pay is at minimum of pay grade.
*** Actual vs Authorized**						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	**Slot – Position Title – Grade – Salary**	**Dept. (To)**	**Slot – Position Title – Grade – Salary**	**Comments**
County Atty	Slot 143 / Law Clerk I / Grd 14 / Part-time $16,172.73	**County Atty**	Slots 100 & 143 / Law Clerk I / Grd 14 / Full-time $32,345.46	Status change from part-time to full-time (20 hrs to 40 hrs).
Sheriff	Slot 286 / Corrections Ofcr Sr / Grd 83 / $43,159.58	**Sheriff**	Slot 286 / Corrections Ofcr* / Grd 81 / $39,706.37	Error Correction to Pers. Amend 5/24/11. Corrects career ladder related promotion.
Sheriff	Slot 794 / Cadet* / Grd 80 / $34,594.77	**Sheriff**	Slot 1097 / Security Coord / Grd 12 / $29,099.20	Demotion. Transition from Peace Officer Pay Scale (POPS) to Classified Pay Scale.
*** Actual vs Authorized**				

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Karen L. Huber, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4

D 6/28/2011, 9:00 AM, Voting Session
P John Carr, Facilities Management, 854-4772
E /A O /D . Roger El Khoury, P.E., 854-4579
C C S Judge Biscoe

A ENDA LAN A E

Consider and take appropriate action on Amendment to Lease with John Barrett at the 700 Lavaca Building for Mutual Termination as of October 31, 2011.

AC RO ND/S AR OF RE EST AND ATTAC ENTS

On May 31, 2011, the Commissioners Court gave Facilities Management Department (FMD) direction to continue to negotiate a mutual termination agreement with Mr. Barrett. The Commissioners Court also directed FMD to report back to the Court at the appropriate time. The amendment to the lease agreement terminating the lease as of October 31, 2011 is attached.

STAFF RECO ENDATIONS

FMD recommends approval of the amendment to the lease agreement with John T. Barrett.

ISS ES AND OPPORT NITIES

FMD coordinated with John Hille with the County Attorney's Office on the development of this lease amendment. Mr. Barrett is in agreement with the amendment and has signed it on June 20, 2011. Upon approval, Mr. Barrett will vacate the premises on or before October 31, 2011 and be released from any further claims for Rent and Additional Rent under the lease accruing after October 31, 2011.

FISCAL I PACT AND SO RCE OF F NDIN

As previously presented to the Commissioners Court, this lease termination loss of revenue is offset by the termination of the County leased space in another facility.

RE IRED A T ORI ATIONS

Danny Hobby, County Executive, Emergency Services, 854-9367
John Hille, County Attorney's Office, 854-9642

AMENDMENT TO LEASE AGREEMENT

STATE OF TEXAS §
§
COUNTY OF TRAVIS §

This Amendment to Lease is made and entered into by and between Travis County, Texas ("County") and John T. Barrett ("Tenant").

WHEREAS, Tenant and Travis Realty Corp. entered into a certain Lease Agreement dated April 12, 2007, (the "Lease") for Suite 605, consisting of approximately 2,627 net rentable square feet in the Building located at 700 Lavaca Street, Austin, Texas (the "Leased Premises"); and

WHEREAS, County purchased the Building from Travis Realty Corp., subject to the Lease; and

WHEREAS, County has need of the Leased Premises for its own use and Tenant desires to leave the Leased Premises as of October 31, 2011, and desires to be relieved of the Lease.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Tenant agree as follows:

AMENDMENT

1.0 As of October 31, 2011, Tenant returns to County the Leased Premises, and all Tenants' rights to the space.

2.0 In consideration for Tenant's transfers made in Paragraph 1.0 above, County waives further claims upon Tenant of Rent and Additional Rent under the Lease accruing after October 31, 2011.

IN WITNESS WHEREOF, County and Tenant have executed this Amendment effective as of the later date set forth below.

LANDLORD:
Travis County, Texas

By: _____
Samuel T. Biscoe, County Judge

Date: _____

TENANT:
John T. Barrett

By: John Barrett
Title: Owner
Date: June 20, 2011

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/2011, 9:00 am, Voting Session
Prepared By/Phone Number: Ken Gaede, AIA, Facilities Management, 854-9894
Elected/Appointed Official/Dept. Head: Roger El Khoury, P.E., 854-4579
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on Schematic Design recommendations associated with 700 Lavaca Commissioners Court and Offices.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Facilities Management Department received the attached package from HS&A on June 20, 2011. This package includes the proposed 100% Schematic Design plan for the first and second floor of the project. This package also includes a letter from HS&A making recommendations which will keep the project within budget.

STAFF RECOMMENDATIONS:

A. HS&A's recommendation is to approve the Schematic Design
B. HS&A's recommendation is to notify the design team to immediately proceed to the Design Development phase of the project.
C. HS&A's recommendation is to transfer square footage associated with the construction of the RMCR broadcast offices to this project since the balance of RMCR media functions are now located on the first floor.

ISSUES AND OPPORTUNITIES:

Please see the attached package from HS&A and the A/E Team.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see the attached package from HS&A and the A/E Team.

REQUIRED AUTHORIZATIONS:

Danny Hobby, County Executive, Emergency Services, 854-9367

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

HS&A

June 20, 2011

Mr. Roger A. El Khoury
Travis County Facilities Management Department
1010 Lavaca Street, Suite 400
P.O. Box 1748
Austin, Texas 78767

Re: 700 Lavaca Street – Commissioners Court and Offices
Schematic Design recommendations

Dear Mr. El Khoury:

Attached please find the 100% Schematic Design plans produced by the Project's Architect, Lawrence Group / GSC Architects.

We have performed a construction cost estimate of this plan set. Additionally, the Project Architect's cost estimating sub-consultant performed a construction cost estimate of this plan set. Those two estimates were then reconciled to reach a consensus estimate. The consensus estimate exceeded the dollar value of what is currently allocated to the construction cost budget line items within the overall project budget. We have taken the following action to ensure that the overall project budget is not exceeded.

- In collaboration with the A/E Team, we revised some of the architectural finishes called for in the plan.
- We transferred Bid Contingency dollars to the construction cost line item.

While this project always included the broadcast media functions of recording, editing, equipment storage etc., it did not originally have the RMCR broadcast staff's offices located on the first floor. Since the broadcast functions were always planned to be located on the first floor, it was the consensus of both the design team and the user group that locating the associated staff offices adjacent to the broadcast facilities provided superior value to the County. As an alternate to receiving the funds originally allocated to the RMCR broadcast staff's offices on the third floor, funds from the Project's Owner's Program Contingency line item could be reallocated to the construction budget. This would however reduce that budget line item, considerably reducing our ability to respond to future budget challenges.

We endorse this 100% Schematic Design. Furthermore we request that these recommendations be placed on the Commissioners Court agenda for approval on Tuesday, June 28th.

Both HS&A and Lawrence Group / GSC Architects will be available to address the Court next Tuesday in order to help facilitate the Court's deliberations and decision.

June 20, 2011
700 Lavaca Street – Commissioners Court and Offices
Schematic Design recommendations
Page 2

Thank you very much for your continued assistance with this very important assignment.

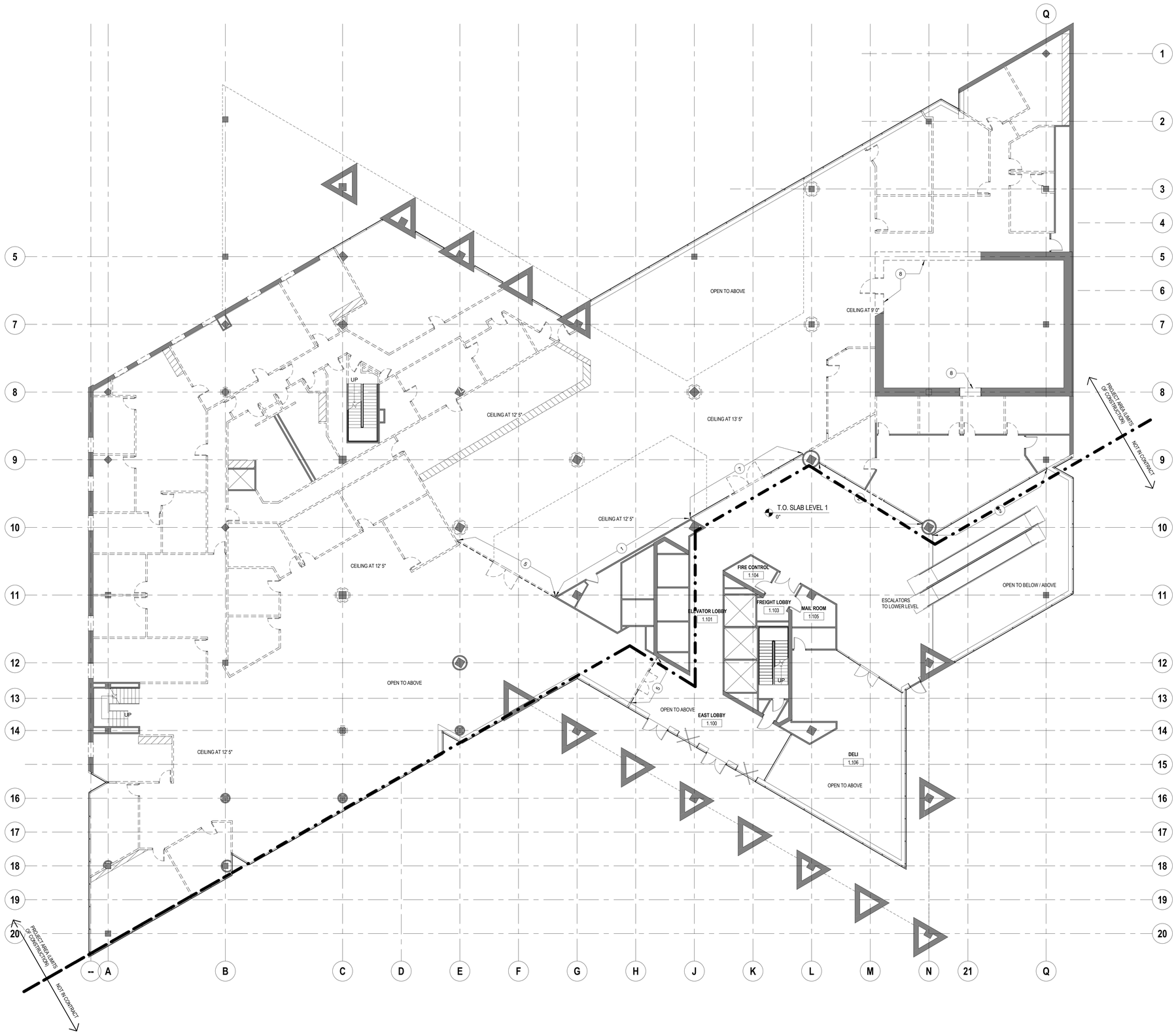
Sincerely,

FOR

Bill McCann, LEED A.P.
Senior Project Manager

Enclosure (1)

cc: Cyd Grimes
Danny Hobby
David Stauch



1 **DECONSTRUCTION / DEMOLITION PLAN LEVEL1**
3/32" = 1'-0"

DEMOLITION PLAN GENERAL NOTES

1. LEVEL 1 SLAB = 100'-0" ; LEVEL 2 SLAB = 116'-7", LEVEL 3 SLAB = 129'-2"
2. REMOVE ALL EXISTING CARPETING, RESILIENT TILE & OTHER FLOOR FINISHES UNLESS SPECIFICALLY NOTED TO REMAIN.
3. EXISTING TOILET ROOMS: REMOVE ALL CERAMIC WALL/FLOOR TILE, CEILINGS, TOILET PARTITIONS & PLUMBING FIXTURES.
4. REMOVE ALL EXISTING ACOUSTIC TILE HUNG CEILING SYSTEMS & LAY-IN INSULATION.
5. RECYCLE ALL DEMOLITION MATERIALS IN ACCORDANCE WITH REQUIREMENTS FOOR LEED.
6. MECHANICAL HVAC DEMO: CONTRACTOR TO REMOVE ALL DUCTWORK, VARIABLE AIR VOLUME (VAV) BOXES, DUCT ACCESORIES AND CONTROL SYSTEM COMPONENTS WITHIN THE PROJECT SCOPE OF WORK AREAS INDICATED AND PREPARE THE EXISTING SYSTEM CONNECTINS FOR RECONNECTION.
7. PLUMBING DEMO: CONTRACTOR TO REMOVE ALL PLUMBING FIXTURES AND ASSOCIATED PIPING WITHIN THE AREA OF WORK, BACK TO ACTIVE RISERS AND MAINS; AND PREPARE THE STUB-OFFS FOR SERVICE TO NEW FIXTURES ACCORDING TO THE PLANNED LAYOUT.
8. ELECTRICAL DEMO: CONTRACTOR TO REMOVE ALL LIGHTING GEAR, PANELBOARDS, ELECTRICAL DEVICES, AND WIRE AND CONDUIT; BACK TO MAIN BUILDING SWITCHGEAR, WITHIN THE PROJECT SCOPE OF WORK AREAS INDICATED, EXCEPT FOR OUTLETS & DEVICES ON EXTERIOR WALLS WHICH SHALL REMAIN, AND PREPARE THE EXISTING SPACE FOR NEW ELECTRICAL SERVICE.
9. ALL EXTERIOR CURTAIN WALL, WINDOWS & WALLS SHALL REMAIN UNLESS OTHERWISE NOTED.

D-101 DEMO PLAN 3/32" NOTES

NO.	DESCRIPTION
1	SALVAGE EXISTING MARBLE PANELS FOR RE-USE & RE-INSTALLATION.
2	EXISTING INTERIOR GLASS & ALUM. FRAMED, FULL HEIGHT WALL TO REMAIN.
5	EXISTING INTERIOR GLASS WALL TO BE REMOVED.
7	EXISTING FULL HEIGHT GLASS WALL TO REMAIN.
8	STRUCTURAL DEMOLITION OF EXISTING 2'-9" CONCRETE BANK VAULT, WALL AND ROOF "CAP" AT 10'-0" ABOVE T.O. SLAB.

DEMO LEGEND

- EXISTING WALL TO REMAIN
- EXISTING WINDOW TO REMAIN
- EXISTING FRAME TO REMAIN / NEW DOOR
- W — EXISTING EXTERIOR WALL (6" STEEL STUD W/ BRICK VENEER TO BE DEMOLISHED & PREPARED FOR NEW WINDOW.
- CABINET TO BE REMOVED
- SIM 1 A101 — KEY DESIGNATES SELECTIVE DEMOLITION REQUIRED FOR FORENSICS INVESTITGATION OF EXISTING CONDITION. **ARCHITECT REQUESTS OF OWNER THAT THIS TASK TAKE PLACE IMMEDIATELY FOLLOWING SCHEMATIC DESIGN.**
- EXISTING WALL TO BE REMOVED
- SD — EXISTING STRUCTURAL WALL TO BE REMOVED. SD = STRUCTURAL DEMOLITION.
- EXISTING FLOOR MATERIAL TO BE REMOVED
- MATERIAL TO BE REMOVED
- LIMIT OF CONSTRUCTION
- M — MARBLE FASCIA PANELS TO BE SALVAGED.
- G — 3/4" FULL HEIGHT GLASS WALL W/ PERMITER FRAME TO BE REMOVED.

GSC Architects
A JOINT VENTURE
LAWRENCE GROUP

TRAVIS COUNTY
COMMISSIONERS COURT

700 LAVACA ST.
AUSTIN, TX 78701

NO.	REVISION	DATE

REVISIONS

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THOMAS A. CORNELIUS TX ARCHITECT LIC # 10861

SHEET NAME:
DECONSTRUCTION / DEMOLITION PLAN LEVEL 1

DATE: 06/20/2011
REVIEWED BY: MJG
PROJECT NO.: 11086
SHEET NO.:
D-101

PRELIMINARY

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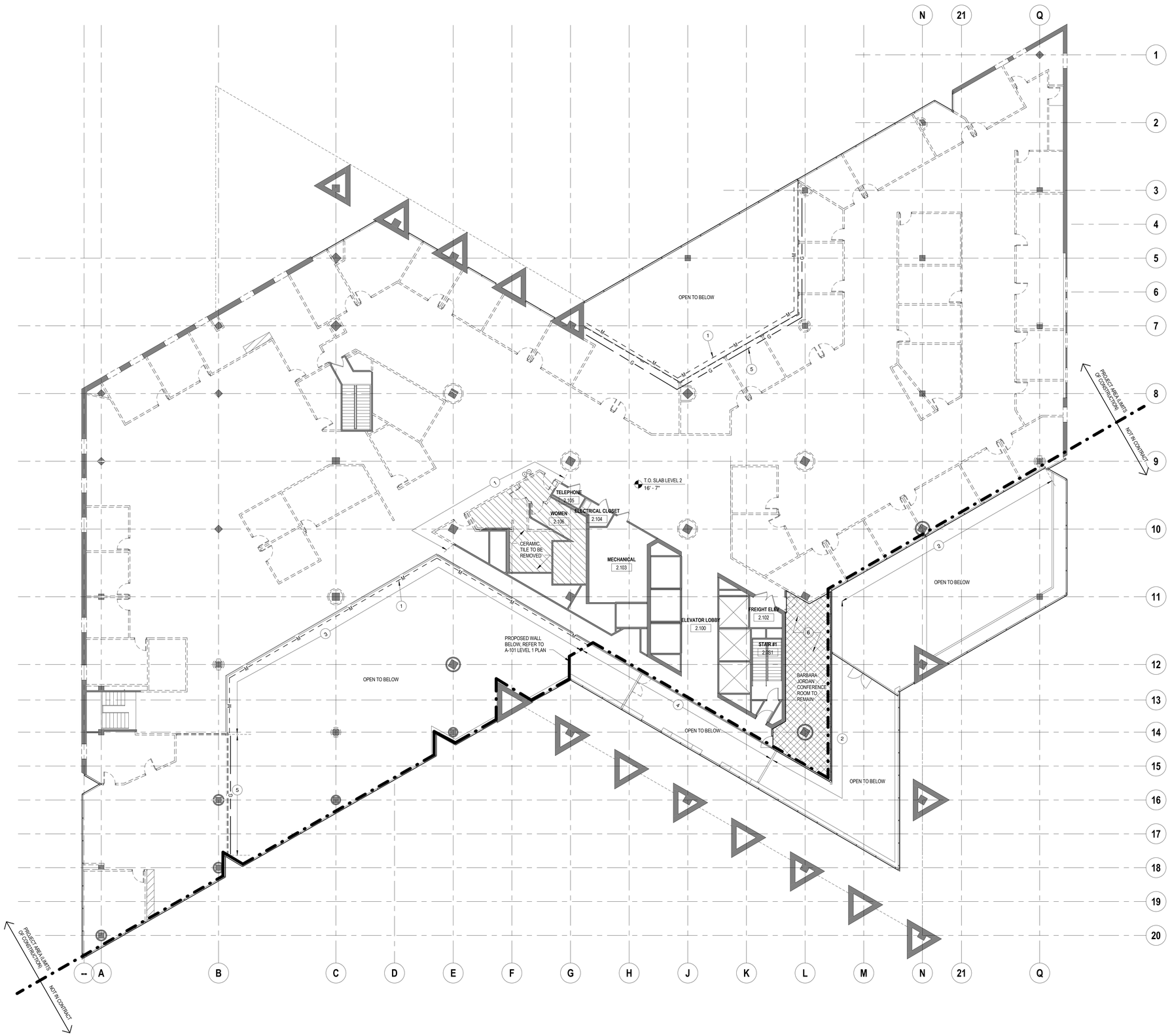

1 **DECONSTRUCTION / DEMOLITION LEVEL 2**
3/32" = 1'-0"

DEMOLITION PLAN GENERAL NOTES

1. LEVEL 1 SLAB = 100'-0", LEVEL 2 SLAB = 116'-7", LEVEL 3 SLAB = 129'-2"
2. REMOVE ALL EXISTING CARPETING, RESILIENT TILE & OTHER FLOOR FINISHES UNLESS SPECIFICALLY NOTED TO REMAIN.
3. EXISTING TOILET ROOMS: REMOVE ALL CERAMIC WALL/FLOOR TILE, CEILINGS, TOILET PARTITIONS & PLUMBING FIXTURES.
4. REMOVE ALL EXISTING ACOUSTIC TILE HUNG CEILING SYSTEMS & LAY-IN INSULATION.
5. RECYCLE ALL DEMOLITION MATERIALS IN ACCORDANCE WITH REQUIREMENTS FOOR LEED.
6. MECHANICAL HVAC DEMO: CONTRACTOR TO REMOVE ALL DUCTWORK, VARIABLE AIR VOLUME (VAV) BOXES, DUCT ACCESORIES AND CONTROL SYSTEM COMPONENTS WITHIN THE PROJECT SCOPE OF WORK AREAS INDICATED AND PREPARE THE EXISTING SYSTEM CONNECTINS FOR RECONNECTION.
7. PLUMBING DEMO: CONTRACTOR TO REMOVE ALL PLUMBING FIXTURES AND ASSOCIATED PIPING WITHIN THE AREA OF WORK, BACK TO ACTIVE RISERS AND MAINS; AND PREPARE THE STUB-OFFS FOR SERVICE TO NEW FIXTURES ACCORDING TO THE PLANNED LAYOUT.
8. ELECTRICAL DEMO: CONTRACTOR TO REMOVE ALL LIGHTING GEAR, PANELBOARDS, ELECTRICAL DEVICES, AND WIRE AND CONDUIT, BACK TO MAIN BUILDING SWITCHGEAR, WITHIN THE PROJECT SCOPE OF WORK AREAS INDICATED, EXCEPT FOR OUTLETS & DEVICES ON EXTERIOR WALLS WHICH SHALL REMAIN, AND PREPARE THE EXISTING SPACE FOR NEW ELECTRICAL SERVICE.
9. ALL EXTERIOR CURTAIN WALL, WINDOWS & WALLS SHALL REMAIN UNLESS OTHERWISE NOTED.

(#) D-102 DEMO PLAN 3/32" NOTES

NO.	DESCRIPTION
1	SALVAGE EXISTING MARBLE PANELS FOR RE-USE & RE-INSTALLATION.
2	EXISTING INTERIOR GLASS & ALUM. FRAMED, FULL HEIGHT WALL TO REMAIN.
3	EXISTING GLASS RAILING TO BE REMOVED.
4	EXISTING GLASS RAILING TO REMAIN.
5	EXISTING INTERIOR GLASS WALL TO BE REMOVED.
6	BARBARA JORDAN CONFERENCE ROOM TO REMAIN, INCLUDING ALL WALL & CEILING FINISHES.

DEMO LEGEND

- EXISTING WALL TO REMAIN
- EXISTING WINDOW TO REMAIN
- EXISTING FRAME TO REMAIN / NEW DOOR
- W — EXISTING EXTERIOR WALL (6" STEEL STUD W/ BRICK VENEER TO BE DEMOLISHED & PREPARED FOR NEW WINDOW.
- CABINET TO BE REMOVED
- SIM 1 A101 — KEY DESIGNATES SELECTIVE DEMOLITION REQUIRED FOR FORENSICS INVESTITGATION OF EXISTING CONDITION. **ARCHITECT REQUESTS OF OWNER THAT THIS TASK TAKE PLACE IMMEDIATELY FOLLOWING SCHEMATIC DESIGN.**
- EXISTING WALL TO BE REMOVED
- SD — EXISTING STRUCTURAL WALL TO BE REMOVED. SD = STRUCTURAL DEMOLITION.
- EXISTING FLOOR MATERIAL TO BE REMOVED
- MATERIAL TO BE REMOVED
- LIMIT OF CONSTRUCTION
- M — M — MARBLE FASCIA PANELS TO BE SALVAGED.
- G — G — 3/4" FULL HEIGHT GLASS WALL W/ PERMITER FRAME TO BE REMOVED.

GSC Architects
A JOINT VENTURE
LAWRENCE GROUP

TRAVIS COUNTY COMMISSIONERS COURT

700 LAVACA ST.
AUSTIN, TX 78701

NO.	REVISION	DATE

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THOMAS A. CORNELIUS TX ARCHITECT LIC # 10861

SHEET NAME:
DECONSTRUCTION/ DEMOLITION PLAN LEVEL 2

DATE: 06/20/11
REVIEWED BY: PGS
PROJECT NO.: 11086
SHEET NO.:
D-102

PRELIMINARY

GSC - 11086 - TRAVIS COUNTY COMMISSIONERS COURT

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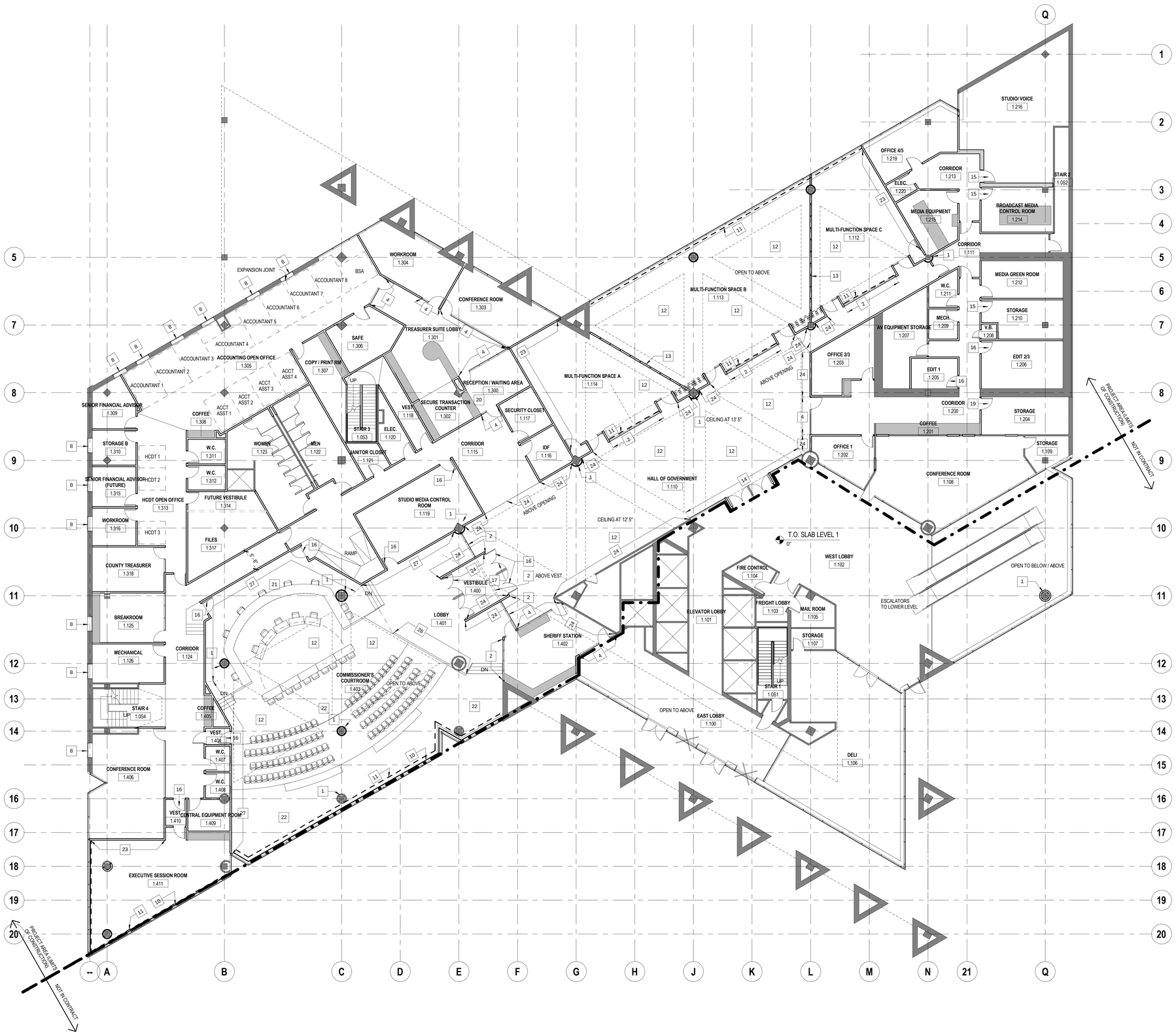

1 **LEVEL 1 PLAN**
3/32" = 1'-0"

FLOOR PLAN GENERAL NOTES

1. ALL EXTERIOR WINDOWS TO RECEIVE MANUAL ROLLER SHADES.
2. ALL INTERIOR DOORS TO BE 7'-0" X 3'-0" U.N.O.
3. ALL EXISTING EXTERIOR CURTAIN WALLS, WINDOWS & WALLS TO REMAIN UNLESS OTHERWISE NOTED.
4. ELECTRICAL: REFER TO OUTLINE SPECIFICATION FOR SCOPE OF WORK.
5. MECHANICAL: REUSE EXISTING AIR HANDLING EQUIPMENT TO THE EXTENT FEASIBLE TO SERVE LEVELS 1 AND 2. PROVIDE A NEW DUCT DISTRIBUTION WITH FAN POWERED BOXES TO ACCOMMODATE NEW ARCHITECTURAL LAYOUT. REFER TO MECANICAL SYSTEM NARRATIVE.
6. PLUMBING: PROVIDE NEW DOMESTIC HOT AND COLD WATER AND SANITARY WASTE AND VENT PIPING AS REQUIRED TO ALL NEW PLUMBING FIXTURES WITHIN THE SCOPE OF WORK. ATTACH TO NEAREST EXISTING PLUMBING MAINS AND RISERS. PROVIDE A NEW COMMERCIAL, STORAGE-TYPE ELECTRIC WATER HEATER AND THERMOSTATIC MIXING VALVE FOR EACH RESTROOM OR GROUP OF ADJACENT RESTROOMS.
7. FIRE SUPPRESSION: PROVIDE NEW AUTOMATIC, WET-PIPE SPRINKLER SYSTEM PER NFPA 13 THROUGHOUT THE AREA OF WORK. ATTACH SPRINKLER MAIN TO BASE-BUILDING FIRE-SUPPRESSION RISER WITH NEW FLOOR CONTROL VALVE AND INSPECTOR'S TEST-AND-DRAIN ASSEMBLY. PROVIDE DOUBLE-INTERLOCK PRE-ACTION FIRE-SPRINKLER SYSTEM IN EACH ROOM CONTAINING SENSITIVE ELECTRONIC OR SERVER EQUIPMENT. PROVIDE NEW FIRE HOSE CABINET AT STAIR NEAR COLUMN C-7.

A-101 FLOOR PLAN 3/32" NOTES

NO.	DESCRIPTION
1	GFRG COLUMN COVER.
2	HOLLOW METAL WINDOW WALL: CUSTOM, FULLY WELDED & PAINTED W/ HORIZONTAL MULLIONS AT 3'-0", 7'-0" & 9'-0".
4	HOLLOW METAL W/ CLERESTORY & SIDELIGHT.
8	WINDOW 4'-0"x4'-0" ALUMINUM FIXED WINDOW W/ 1" INSULATED GLASS UNIT. CAST STONE EXTERIOR SILL & SOLID SURFACE INTERIOR SILL.
10	BULLET RESISTANT HIGH-PERFORMANCE FILM SYSTEM, FLOOR TO CEILING
11	FULL HEIGHT MOTORIZED AND AUTOMATED ROLL DOWN SHADE SYSTEM
12	COFFERED CEILING; PAINTED GWB BEAMS W/ CONTINOUS LINEAR PERIMETER UP COVE LIGHTING, AND INSERTED UPPER CEILING. PERFORATED WOOD ACOUSTIC PANELS
13	FULL ROOM HEIGHT MOTORIZED, MOVABLE ACCOUSTIC WALL PANEL SYSTEM; 50% ACOUSTIC WOOD PANEL / 50% ACOUSTIC FABRIC PANELS - ST51 MIN.
14	EXISTING FLUSH GLAZED INTERIOR GLASS WALL SYSTEM W/ RETROFITTED SECURITY / ALARMED DOORS AND ARCHITECTURAL FIN PORTAL
15	"A" ACCOUSTIC DOOR AND FRAME SYSTEM; ASSEMBLY TO MEET MIN STC 51 PERFORMANCE CRITERIA
16	"B" ACCOUSTIC DOOR AND FRAME SYSTEM; ASSEMBLY TO MEET MIN STC 35 PERFORMANCE CRITERIA
17	ADA ACCESSIBLE DOORS, OPENER AND MOTORIZED CONTROLS
19	EXISTING BANK VAULT; WALLS AND CEILING IN AREAS WHERE DASHED TO BE DEMOLISHED AND REMOVED
20	TRANSACTION COUNTER; BULLET RESISTANT GLASS; PASS THROUGH AND AMPLIFIED MICROPHONE / SPEAKER SYSTEM
21	2' RAISED DIAS W/ ADA ACCESSIBLE RAMP, STEPS AND RAILING.
22	ADA COMPLAINT SLOPED FLOOR SEATING AREA W/ LEVEL REAR AISLE CIRCULATION / PLATFORM STEPS AND RAILING
23	PARTIAL WOOD PANEL / PARTIAL PERFORATED ACOUSTIC WOOD PANEL WALL (50/50)
24	FULL WOOD PANEL WALL
26	WOOD PANEL KNEE WALL SLOPED TO MATCH SLOPED SEATING FLOOR
27	WOOD PANEL WAINSCOT/ACOUSTICAL FABRIC PANEL ABOVE TO FULL HEIGHT

LEGEND

- EXISTING WALL CONSTRUCTION
- NEW WALL CONSTRUCTION
- WOOD DOOR
- DOOR W/ SIDE LITE
- NEW DOOR IN EXISTING FRAME
- CASEWORK LOWER CABINETS W/ DOORS AND UPPERS W/ DOORS
- EXISTING COLUMN WITH EXISTING GRFG COVER
- EXISTING COLUMN WITH NEW GRFG COVER
- EXISTING COLUMN WITH NEW GYP BOARD SURROUND

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TRAVIS COUNTY COMMISSIONERS COURT

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THOMAS A. CORNELIUS TX ARCHITECT LIC # 10861

SHEET NAME:

LEVEL 1 PLAN

DATE: 06/21/2011

REVIEWED BY: MJG

PROJECT NO.: 11086

SHEET NO.:

A-101

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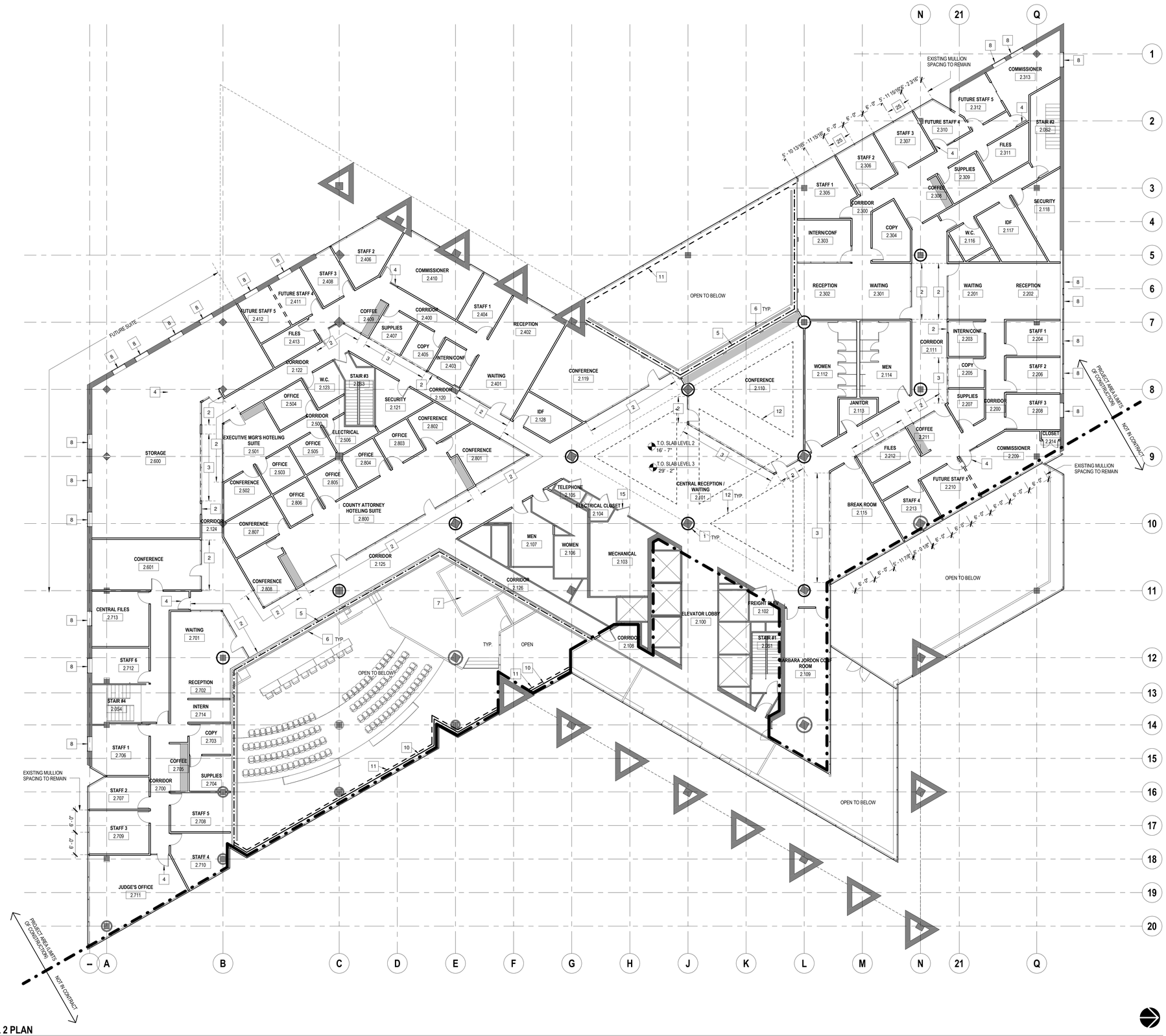

1 **LEVEL 2 PLAN**
3/32" = 1'-0"

FLOOR PLAN GENERAL NOTES

1. ALL EXTERIOR WINDOWS TO RECEIVE MANUAL ROLLER SHADES.
2. ALL INTERIOR DOORS TO BE 7'-0" X 3'-0" U.N.O.
3. ALL EXISTING EXTERIOR CURTAIN WALLS, WINDOWS & WALLS TO REMAIN UNLESS OTHERWISE NOTED.
4. ELECTRICAL: REFER TO OUTLINE SPECIFICATION FOR SCOPE OF WORK.
5. MECHANICAL: REUSE EXISTING AIR HANDLING EQUIPMENT TO THE EXTENT FEASIBLE TO SERVE LEVELS 1 AND 2. PROVIDE A NEW DUCT DISTRIBUTION WITH FAN POWERED BOXES TO ACCOMMODATE NEW ARCHITECTURAL LAYOUT. REFER TO MECANICAL SYSTEM NARRATIVE.
6. PLUMBING: PROVIDE NEW DOMESTIC HOT AND COLD WATER AND SANITARY WASTE AND VENT PIPING AS REQUIRED TO ALL NEW PLUMBING FIXTURES WITHIN THE SCOPE OF WORK. ATTACH TO NEAREST EXISTING PLUMBING MAINS AND RISERS. PROVIDE A NEW COMMERCIAL, STORAGE-TYPE ELECTRIC WATER HEATER AND THERMOSTATIC MIXING VALVE FOR EACH RESTROOM OR GROUP OF ADJACENT RESTROOMS.
7. FIRE SUPPRESSION: PROVIDE NEW AUTOMATIC, WET-PIPE SPRINKLER SYSTEM PER NFPA 13 THROUGHOUT THE AREA OF WORK. ATTACH SPRINKLER MAIN TO BASE-BUILDING FIRE-SUPPRESSION RISER WITH NEW FLOOR CONTROL VALVE AND INSPECTOR'S TEST-AND-DRAIN ASSEMBLY. PROVIDE DOUBLE-INTERLOCK PRE-ACTION FIRE-SPRINKLER SYSTEM IN EACH ROOM CONTAINING SENSITIVE ELECTRONIC OR SERVER EQUIPMENT. PROVIDE NEW FIRE HOSE CABINET AT STAIR NEAR COLUMN C-7.

A-102 FLOOR PLAN 3/32" NOTES

# NO.	DESCRIPTION
1	GFRG COLUMN COVER.
2	HOLLOW METAL WINDOW WALL: CUSTOM, FULLY WELDED & PAINTED W/ HORIZONTAL MULLIONS AT 3'-0", 7'-0" & 9'-0".
3	HOLLOW METAL CLEARSTORY: 7'-0" TO 9'-0".
4	HOLLOW METAL W/ CLERESTORY & SIDELIGHT.
5	1" INSULATED GLASS PANELS IN ALUMINUM FRAME: FLOOR TO CEILING PANELS W/ SPANDREL GLASS AT FLOOR SANDWICH & CLEAR GLASS ABOVE.
6	FIXED WOOD LOUVERS ATTACHED TO VERTICAL WINDOW FRAMING.
7	ROOF AT FREESTANDING VESIBULE BELOW.
8	WINDOW 4'-0"x4'-0" ALUMINUM FIXED WINDOW W/ 1" INSULATED GLASS UNIT. CAST STONE EXTERIOR SILL & SOLID SURFACE INTERIOR SILL.
10	BULLET RESISTANT HIGH-PERFORMANCE FILM SYSTEM, FLOOR TO CEILING
11	FULL HEIGHT MOTORIZED AND AUTOMATED ROLL DOWN SHADE SYSTEM
12	COFFERED CEILING; PAINTED GWB BEAMS W/ CONTINOUS LINEAR PERIMETER UP COVE LIGHTING, AND INSERTED UPPER CEILING PERFORATED WOOD ACOUSTIC PANELS
15	"A" ACCOUSTIC DOOR AND FRAME SYSTEM; ASSEMBLY TO MEET MIN STC 51 PERFORMANCE CRITERIA
24	FULL WOOD PANEL WALL
25	EXISTING WINDOWS CONCEALED W/ INTERIOR GWB FUROUT.

LEGEND

- EXISTING WALL CONSTRUCTION
- NEW WALL CONSTRUCTION
- WOOD DOOR
- DOOR W/ SIDE LITE
- NEW DOOR IN EXISTING FRAME
- CASEWORK LOWER CABINETS W/ DOORS AND UPPERS W/ DOORS
- EXISTING COLUMN WITH EXISTING GRFG COVER
- EXISTING COLUMN WITH NEW GRFG COVER
- EXISTING COLUMN WITH NEW GYP BOARD SURROUND

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THOMAS A. CORNELIUS TX ARCHITECT LIC # 10861

SHEET NAME:

LEVEL 2 PLAN

DATE: 06/20/11
REVIEWED BY: PGS
PROJECT NO.: 11086
SHEET NO.:

A-102

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GSC - 11086 - TRAVIS COUNTY COMMISSIONERS COURT

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Yolanda Reyes, (512)854-9106
Elected/Appointed Official/Dept. Head: Rodney Rhoades, County Executive, Planning and Budget
Commissioners Court Sponsor: Judge Sam Biscoe

AGENDA LANGUAGE: Discuss and take appropriate action on recommendations made by the Local Tax Policy Working Group, especially regarding exemption for historical structures.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Rodney Rhoades - Planning and Budget Office, (512) 854-9106
Leroy Nellis – Planning and Budget Office, (512) 854-9106
Jessica Rio – Planning and Budget Office, (512) 854-9106
Cheryl Aker – County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

Updated 6/23/11, 3:00 p.m.

PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: **Members of Commissioners Court**

FROM: **Leroy Nellis and Dusty Knight, Co-Chairs, Local Tax Policy Working Group**

DATE: **June 16, 2011**

SUBJECT: **Local Tax Policy**

On Tuesday, May 17, 2011, the Local Tax Policy Working Group presented the Commissioners Court with recommendations on property tax exemptions including historial structures. Attached is a summary of those recommendations.

Xc: Local Tax Policy Working Group
Rodney Rhoades

HISTORICAL EXEMPTION:

The goal of the Travis County Historical Exemption is to provide tax relief to properties designated as Recorded Texas Historical Landmark under Chapter 442, Government Code, or a state archeological landmark under Chapter 191, Natural Resources Code, by the Texas Historical Commission; or designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit.

1. The structure and land must be designated as a historical structure by a recognized organization that will review historical properties within the boundaries of Travis County and meet the qualifications as defined by Property Tax Code Section 11.24.

2. A substantial portion of the structure must be built before 1930. The value of improvements made after 1930 will be not be eligible for the Historical Exemption.

3. A structure and land can receive the Historical Exemption for no more than 10 years, regardless of # of owners.

4. The 10-year limit will start January 01, 2011 for the 2011 tax year.

5. The Historic Exemption for residential properties shall be an amount expressed as the (maximum) amount of tax dollars by which tax liability shall be reduced, and shall be an amount of $0 unless a larger amount is specified by the Commissioners Court. Once authorized, the exemption may be repealed or decreased or increased.

6. Recommend the 2011 Historic Exemption for residential properties be a maximum of $2,500, where the amount of the Historic Exemption is $2,500 less the amount of tax dollars granted the property by the Homestead Exemption.

7. The Historical Exemption for Commercial properties will be 50% of the improvement value and 25% for the land value.

8. Recommend the 2011 Over 65 and Disabled Exemptions be increased if there is any savings as a result of the new Historical Exemption guidelines.

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011

Prepared By/Phone Number: Debbie Laudermilk (512) 854-9779

Elected/Appointed Official/Dept. Head: Rodney Rhoades (512) 854-8679

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:

A. Order designating JPMorgan Chase Bank as County Depository; AND

B. Contract for Depository Services between Travis County and JPMorgan Chase.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See Attached

STAFF RECOMMENDATIONS:

Staff recommends approval of Depository contract between Travis County and JPMorgan Chase. See attached memo.

ISSUES AND OPPORTUNITIES:

See attached memo and contract

FISCAL IMPACT AND SOURCE OF FUNDING:

See attached memo

REQUIRED AUTHORIZATIONS:

Planning and Budget Office (854-9106)

County Attorney's Office (854-9415)

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

CASH/INVESTMENT MANAGEMENT DEPARTMENT
TRAVIS COUNTY, TEXAS

Travis County Administration Building
700 Lavaca , Suite 1560
P.O. Box 1748
Austin, Texas 78767

Phone: (512) 854-9779
Fax: (512) 854-4210
Email: Deborah.laudermilk@co.travis.tx.us

DATE: June 21, 2011

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen Huber, Precinct 3
Margaret J. Gomez, Commissioner, Precinct 4

FROM: Deborah A. Laudermilk, Investment Manager
Harvey L. Davis, Assistant Investment Manager
Reagan Grimes, Sr. Financial Analyst

RE: Depository Bank Contract

Proposed Motions:

(A) Approve Order designating JPMorgan Chase Bank as County Depository,
(B) Approve Contract for Depository Services between Travis County and JPMorgan Chase,

Summary:

On March 22, 2011 Commissioners Court approved a Request for Application for bank services. This RFA was sent to nine local banks.

On April 19, 2011, the Court received two applications to provide Depository Bank Services for Travis County, one from Wells Fargo and one from JPMorgan Chase. The Bank Depository Review Committee, including representatives from the six largest departmental users of bank services, met on April 27th and May 4th and recommended JPMorgan Chase as the Depository Bank for Travis County. This recommendation was to continue with our current Depository Bank.

On May 24, 2011, the Court authorized Cash/Investment Management to negotiate a contract with JPMorgan Chase as the County's Depository Bank. That contract is now presented to the Commissioners Court for your review and approval.

Changes: JPMorgan Chase is our current Depository Bank, and the recommended contract is similar to the one we have now. The Safekeeping of Collateral for Travis County deposits will

remain with the Federal Reserve Bank. Also, updates have been made to include new bank products and changes in interest rates.

- Earnings Credits will accumulate at a floor rate of 60 basis points which is lower than the current floor of 100 basis points. This is indicative of the interest rate environment which is significantly different than the last time the Depository Services contract was negotiated.
- Chase will waive the analysis fees for the first three months of the contract and carry forward any excess earnings credits previously earned.
- Chase will continue to provide new products that are more cost effective.
- Service Fees have been lowered and the reduction in costs can range anywhere from 10% to 35% depending on the usage rate of services during the month.

Issues: None.

Budgetary:

During the current contract, few "hard dollar" costs have been incurred. Hard dollars are actual expenses incurred by the County to pay an invoice for services rendered. Bank costs have been paid by "soft dollars", called earnings credit by the bank. Soft dollars are earned from the bank to share part of the return that the bank earns on deposits over and above the amount it pays to the account holder in interest. Soft dollars, or earnings credits, are used to pay bank services incurred by county accounts.

For the remainder of the 2011 Fiscal Year, JPMorgan Chase has offered to waive the first three months of account analysis expenses. In addition JPMorgan Chase will also carry forward any earnings credit that Travis County has earned and not yet spent during the term of the current contract.

Current analysis provides evidence that Travis County's overall service costs will be lower, but the offset of the lower earnings credit rate will significantly increase the actual monthly outlay of "hard dollar" costs to the bank. With new cost-saving products we plan to work diligently to reduce this total cost.

Recommendation:

Approve the Depository Bank Contract as presented to begin July 1, 2011.

Required Authorizations:

Approval by Commissioners Court of the bank depository contract with JPMorgan Chase.

cc: Dolores Ortega-Carter, County Treasurer
Cyd Grimes, Purchasing Agent
Rodney Rhoades, County Executive, Planning & Budget

Susan Spataro, County Auditor
Leroy Nellis, Budget Director
Nelda Wells Spears, Tax Assessor Collector
Dana DeBeauvoir, County Clerk
Amalia Rodriguez-Mendoza, District Clerk
Scot Doyal, Director, Domestic Relations
Cindy Bohanan, County Clerk's office
Michelle Brinkman, District Clerk's office
Robert Chappell, District Clerk's office
Greg Hamilton, Sheriff's office
Paul Matthews, Sheriff's office
Rhonda Ambrose, Treasurer's office
Patricia Smtih, Tax office
Sandy Hendrix, Auditor's office
Renata Claridge, Domestic Relations
Joe Alvarado, Constables and Justices of the Peace
Cynthia McDonald, TNR
Nick Macik, ITS
Barbara Wilson, County Attorney
Carol Joseph, TNR

ORDER DESIGNATING JPMORGAN CHASE BANK, N.A. AS COUNTY DEPOSITORY

Recital

On June 28, 2011, the Commissioners Court of Travis County, Texas selected JPMorgan Chase Bank, N.A. ("Bank") as the depository bank for both the public funds of Travis County and the trust funds held by its elected officials.

Order

By this document, the Commissioners Court of Travis County, Texas, finds that the above recital is true and correct and orders that JPMorgan Chase Bank, N.A. is officially selected and designated as the depository bank for both the public funds of Travis County, Texas effective July 1, 2011 and the trust funds held by its elected officials effective July 1, 2011.

_____
Samuel T. Biscoe
Travis County Judge

_____
Ron Davis
Commissioner, Precinct 1

_____
Sarah Eckhardt
Commissioner, Precinct 2

_____
Karen Huber
Commissioner, Precinct 3

_____
Margaret J. Gómez
Commissioner, Precinct 4

CONTRACT FOR DEPOSITORY SERVICES BETWEEN TRAVIS COUNTY AND JPMORGAN CHASE BANK, N.A.

This contract is entered into by the following parties: Travis County, a political subdivision of Texas ("County") and JPMorgan Chase Bank, N.A., a financial institution ("Bank").

RECITALS

Commissioners Court did not select a county depository at its May regular term immediately following the last general election for state and county officers.

Once each week for at least 20 days before the date of the Court receipt of application on April 19, 2011, County Judge Samuel T. Biscoe has placed a notice that the Commissioners Court intends to make a contract for a county depository and has posted a notice at the Courthouse door of County pursuant to TEX. LOC. GOV'T. CODE ANN., § 116.002.

Having received two applications accompanied by the appropriate certified checks, Commissioners Court has entered all applications filed with the County Judge into the minutes of the Court, considered all applications and selected Bank as the applicant that offered the most favorable terms and conditions for the handling of County funds in compliance with TEX. LOC. GOV'T. CODE ANN., § 116.024 and § 117.023.

Bank will provide services as the depository bank for both the public funds of Travis County and the registry funds held by its elected officials.

Southwestern Automated Clearing House Association has arranged for the Automated Clearing House which is provided by the Automated Clearing House Operator for the exchange of entries among Members and other automated clearing houses.

County has requested Bank as depository to allow County to initiate electronic paperless entries through Bank and other financial institutions by means of the Automated Clearing House.

AGREEMENT

NOW, THEREFORE, the parties agree to the terms and conditions stated in this contract.

1.0 DEFINITIONS

In this contract and its attachments,

1.1 <u>ACH</u> "ACH" means Automated Clearing House.

1.2 <u>Auditor</u> "Auditor" means the Travis County Auditor, and her designees.

1.3 Banking Day "Banking Day" means a day on which a bank is open to the public for carrying on substantially all of its banking functions and is usually all days except Saturday, Sunday and legally defined holidays.

1.4 Bank's Market Managed Rate "Bank's Market Managed Rate" means the interest rate that is set at the discretion of Bank for its customers and based on such factors as national market rates, the yield of Bank's assets, and the Bank's current need for and use of funds

1.5 CD "CD" means Certificate of Deposit.

1.6 Collateral "Collateral" means any bonds, pledges, or other securities pledged to County in compliance with TEX. LOC. GOV'T. CODE ANN., § 116.023, 116.051, 116.081, 116.087, 117.021, 117.024 and 117.057 and TEX. GOV'T. CODE ANN., ch. 2257, as amended and codified from time to time.

1.7 Commissioners Court "Commissioners Court" means Travis County Commissioners Court.

1.8 County Clerk "County Clerk" means Travis County Clerk and her designees.

1.9 CRA "CRA" means Community Reinvestment Act.

1.10 Deposit Bag "Deposit Bag" means a tamper-evident, disposable, pre-numbered plastic bag for making deposits in Bank.

1.11 District Clerk "District Clerk" means Travis County District Clerk and her designees.

1.12 Domestic Relations "Domestic Relations" means Travis County Department of Domestic Relations.

1.13 Doing business "Is doing business" and "has done business" mean:

1.13.1 Paying or receiving any money or other valuable thing which is more than $250.00 per calendar year in the aggregate in exchange for personal services or for purchase or use of any property interest, either real or personal, either legal or equitable; or

1.13.2 Loaning or receiving a loan of money, services, or goods or otherwise creating or having in existence any legal obligation or debt which is more than $250.00 per calendar year in the aggregate;

1.13.3 **but does not include**

1.13.3.1 any retail transaction for goods or services sold to a Key Contracting Person at a posted, published, or marked price available to the public,

1.13.3.2 any financial services product sold to a Key Contracting Person for personal, family or household purposes in accordance with pricing guidelines applicable to similarly situated individuals with similar risks as determined by Bank in the ordinary course of its business; and

1.13.3.3 a transaction for a financial service or insurance coverage made on behalf of Bank which is a national or multinational corporation by an agent, employee or other Bank representative who does not know and is not in a position that he or she should have known about this Contract.

1.14 Investment Manager "Investment Manager" means Investment Manager of County and her designees.

1.5 J. P. Morgan ACCESS "J. P. Morgan ACCESS" means Bank's online treasury management services which provides a web based cash management program. The program provides at least the following modules: the Portal, Security Administration, Cash Balances and Transaction Reporting, Funds Transfer Initiation System, Payable Web Services, ACH Initiation, Liquidity Solutions, eServe Online Inquiry and any additional modules developed during the term of this contract. These modules provide collected balance figures for the previous Banking Day, current balances, and month to date collected figures, account transfer, wire transfer, bank statements available by the second working day of each month, electronic access to daily interest accruals for County accounts, execution of ACH transmissions and ACH information reporting, Stop Payment, DDA bank statements, check inquiry, 7 year online storage of check images and deposit tickets, positive pay services and recon input/output and other related type programs. This program is a state of the art proprietary cash management information system that provides access through an "electronic window" into at least the banking services described in pages 25 through 29 inclusive of Attachment A. These services can be accessed on-line through a personal computer through the county Internet connection.

1.16 J. P. Morgan's Posted Collateralized Rates "J. P. Morgan's Posted Collateralized Rates" means the interest rate offered to governmental entities that must have their funds collateralized that is determined by the Bank based on based on such factors as national market rates, the yield of Bank's assets, and the Bank's current need for and use of funds and available through the Client Services Professional for that entity.

1.17 Key Contracting Person "Key Contracting Person" means any person or business listed in Exhibit A to Attachment E entitled Ethics Affidavit.

1.18 91-Day Treasury Bill Rate "91 Day Treasury Bill Rate" means the interest rate that is equivalent to the average of the previous four week 91-Day Treasury Bill auctions rounded down to the nearest five basis points as quoted in the "Wall Street Journal" each Tuesday under Money Rates under Treasury Bills or on the Internet under htpp://www.publicdebt.treas.gov. under Bills, Notes, Bonds & TIPS, Auction Info, Results.

1.19 Required Collateral "Required Collateral" means Collateral with a market value that

equals the following amount:

1.19.1 for public funds:

1.19.1.1 at least 105% of the par value of the Certificates of Deposit plus accrued interest that are in excess of the amount insured by the Federal Deposit Insurance Corporation, and

1.19.1.2 at least 105% of the ledger balances plus accrued interest that are deposited by any County official and that are in excess of the SMDIA – Standard Maximum Deposit Insurance Amount. as defined in the amendments to the Regulations for the Federal Deposit Insurance Corporation published in the Federal Register on October 17, 2008 , and

1.19.2 for registry funds:

1.19.2.1 at least 105% of the par value of the Certificates of Deposit plus accrued interest that are in excess of the amount insured by the Federal Deposit Insurance Corporation, and

1.19.2.2 at least 105% of the ledger balances plus accrued interest that are deposited by the District Clerk or the County Clerk that are in excess of the SMDIA – Standard Maximum Deposit Insurance Amount as defined in the amendments to the Regulations for the Federal Deposit Insurance Corporation published in the Federal Register on October 17, 2008.

1.20 Sheriff "Sheriff" means Travis County Sheriff and his designees.

1.21 SWACHA "SWACHA" means Southwestern Automated Clearing House Association.

1.22 Tax Assessor-Collector "Tax Assessor-Collector" means Travis County Tax Assessor-Collector and her designees.

1.23 One Year Treasury Constant Maturity Rate "One Year Treasury Constant Maturity Rate" means the One Year Treasury Constant Maturity Rate as quoted on the Federal Reserve statistical release for selected period on the Internet at htpp://www.federalreserve.gov, under Economic Research and Data, Statistics: Releases and Historical Data, Interest Rates, H15.

1.24 Treasurer "Treasurer" means the Travis County Treasurer and her designees.

1.254 Wire Representative "Wire Representatives" means the persons listed in attachments to the Resolutions Authorizing Execution of Transfer of Funds by Wire approved by Commissioners Court during this Contract.

2.0 CONTRACT PERIOD

2.1 Effective Duration This contract shall continue in full force for the contract period, unless earlier terminated by County or Bank in compliance with the terms of this contract.

2.2 Public Funds For public funds of County, the contract period commences on July 1, 2011, and terminates July 4, 2015, which is 60 calendar days after May 5, 2015 which is the date fixed by order of Commissioners Court for the next selection of a depository unless that Commissioners Court at that time is able to negotiate a two year renewal as allowed by TEX. LOC. GOV'T CODE, §116.021(a).

2.3 Registry Funds For registry funds held by elected officials of County, the contract period commences no later than the date on which it is designated as depository for registry funds and terminates when a successor depository is designated and qualified but no later than April 15, 2016.

2.4 Run Off Payment of County Checks Bank shall allow County to keep its checking accounts open for payment of all checks written by County and its elected officials and dated before the end of the contract period until the earlier of the date on which all these checks have been paid by Bank or three months after the termination of the contract period.

3.0 COLLATERALIZATION

3.1 Allowable Securities Mortgage backed securities are not allowed. Structured securities which have calls or changes in interest rates, such as step notes or notes with variable interest rates are not allowed. Unless the Commissioners Court specifically approves other securities, Collateral under this contract shall consist of one or more of the following:

3.1.1 United States Treasury Bills,
3.1.2 United States Treasury Notes,
3.1.3 United States Treasury Bonds,
3.1.4 Federal National Mortgage Association Agencies,
3.1.5 Federal Home Loan Mortgage Corporation,
3.1.6 Federal Home Loan Bank Agencies, and
3.1.7 Federal Farm Credit Bank (FFCB) Agencies.

3.2 Public Funds Qualification Bank shall qualify as county depository for County's public funds by providing Collateral in the forms and in the amounts required by County within 15 calendar days after the selection of Bank as the county depository by Commissioners Court.

3.3 Registry Funds Qualification Bank shall qualify as county depository for registry fund monies by providing Collateral in the forms and in the amounts required by County no later than July 1, 2011, or within 30 calendar days after the selection of Bank as the county depository by Commissioners Court, whichever occurs first.

3.4 Liquidated Damages Certified checks in the amounts of $2,854,677.00 and $184,635.00 given by Bank are expressly and specifically to ensure that Bank provides Collateral in the forms and amounts required by County. If Bank fails to provide the Collateral required by 3.2 and 3.3, the certified checks given by Bank to County with its application shall constitute liquidated damages for County.

3.5 Monitoring Collateral Bank shall monitor the market value of securities to the County's previous day's ending deposits on a daily basis. Bank shall notify County of any deficiencies in its Collateral caused by changes in the value of the Collateral on a daily basis and obtain additional Collateral to cover any deficiency. County shall inform Bank of a significant change in the amount or activity of the deposits of its public funds within a reasonable time before the change occurs.

3.6 Change in Collateral Requirements At all times during the term of this contract, Bank shall provide any additional or new bonds or Collateral that is required by the County as provided in TEX. LOC. GOV'T. CODE ANN., § 116.081, 116.087, and 117.057 and TEX. GOV'T. CODE ANN., ch. 2257, as amended and recodified from time to time.

3.7 Location of Collateral Bank shall deposit all Collateral pledged to secure County funds at the Federal Reserve Bank on behalf of County in an account in County's name that indicates that the securities are pledged to County.

3.8 Required Level of Collateral From the date for compliance with 3.2 and 3.3 of this contract until the end of the run-off period provided in 2.4, Bank shall maintain Collateral equal at least to Required Collateral except when an event cause in increase in Collateral of more than $50 million to be needed after noon on any business day. When an event cause in increase in Collateral of more than $50 million to be needed after noon, Bank shall maintain Collateral equal at least to the amount required by Texas Government Code, section 2257.022. Bank shall determine the value of securities deposited as Collateral daily based on the fair market value of the securities. Bank shall notify County of any deficiencies in the value of the securities pledged as Collateral on a daily basis and deposit additional securities as Collateral to cover the deficiency on the same business day. If the Federal Deposit Insurance Corporation is insuring deposits in any amount in non-interest bearing accounts and County receives unanticipated funds in excess of $50 million after noon on any business day for which Bank is unable to provide Collateral, County shall deposit the excess of these funds in a non-interest bearing account until the next business day.

3.9 Withdrawal of Securities Bank may withdraw securities pledged as Collateral when the market value of pledged securities exceeds the Required Collateral, provided that additional securities are deposited as Collateral when or if the market value of the Collateral becomes less than the Required Collateral. If there is more Collateral than Required Collateral, County shall provide a written release within 2 business days of the notice of the excess. Collateral cannot be released without a written release from County.

3.10 Substitution of Securities Bank has the right to substitute different securities for the securities deposited as Collateral as long as the new securities comply with 3.1 and the resulting total value of the securities pledged as Collateral equals either the Required Collateral or the market

or face value of the Collateral before the substitution, whichever is greater. Bank shall provide documents that state the new securities being pledged at the time of any substitution. To permit release of existing collateral, executed documents authorizing the substitution may be transmitted by facsimile machine. If Bank requests a substitution of Collateral, County shall provide a written release within 2 business days of the request as long as the new securities comply with 3.1 and the resulting total value of the securities pledged as Collateral equals the Required Collateral or the market or face value of the Collateral before the substitution, whichever is greater. Collateral cannot be released without a written release from County.

3.11 Audit of Collateral All Collateral required under this contract shall be subject to audit upon reasonable notice during normal business hours by any one or more of the following: the Auditor, the Treasurer, the Investment Manager, and the external auditing firm with which County has entered into a contract, subject to applicable law and standard practice of the Custodian to the extent that these practices are consistent with the applicable law.

3.12 Right of Sale If there are any losses of County funds due to Bank's failure to comply with the conditions in section 3.13 and Bank does not cure these within 10 Banking Days after notice is given to Bank of these losses, Commissioners Court may sell, at public or private sale, with notice to Bank, the Collateral or any part of it at any time and apply the proceeds of sale to satisfy any actual losses, or reasonable expenses arising as a result of the non-compliance with the conditions in section 3.13 of this contract.

3.13 Surety Condition In compliance with TEX. LOC. GOV'T CODE ANN. § 116.057 (a), Bank must make Collateral available to County for any losses that result if Bank does not faithfully keep County funds and perform all obligations imposed by law on Bank as depository, pay all checks drawn on demand deposit accounts on presentation by Treasurer, pay all checks drawn on a time deposit account on presentation after the expiration of the required period of notice in compliance with federal regulations and this contract and account for County funds as required by law.

3.14 Release of Collateral If there is no loss of County funds due to non-compliance with any of the conditions stated in Section 3.13 of this contract and in Texas Local Government Code section 116.057(a), County shall release the Collateral to Bank at the end of this contract, including the run-off period provided in 2.4.

3.15 Collateral Liaison Bank shall provide County with a Collateral Liaison to assist in obtaining Collateral, releasing Collateral, and daily pricing of Collateral.

4.0 BANK PERFORMANCE OF GENERAL SERVICES

4.1 Timely Compliance During the contract period, Bank shall faithfully perform all obligations accruing to it by law as the depository of County and all services specified in this contract, including the services described in the Attachments, in compliance with the terms and conditions of this contract and in compliance with the assurances, certifications, and all other statements made by Bank in its application for the services funded under this contract.

4.2 Authorized Representation Bank shall provide the services under this contract at the authorization or direction of the Travis County Judge or any of the following officials: the Treasurer, the Investment Manager, the Tax Assessor-Collector, the County Clerk, the District Clerk and the Auditor.

4.3 Liaison Services Bank shall provide a Client Services Professional through its Service One 2 One program. This Client Services Professional is the primary liaison for all day to day problems. This program is described by Bank in pages 29, 30 and 31 in Attachment A.

4.4 Account Executive Bank shall provide County with an Account Executive Service person who is located in Travis County, Texas, whose responsibility shall be to serve as primary liaison between Bank and County, and to whom Bank has granted the authority necessary to resolve the issues presented by County without further approval from outside Travis County. The Account Executive functions as a Relationship Manager and Banker and is the person currently with the title of Senior Vice President for Commercial Bank—Government, Not For Profit and Healthcare Division. (This sentence is to be interpreted to mean the person currently holding this title even if the title of this person changes during the term of the contract.) If this person is no longer employed by the Bank, the Bank shall provide a replacement who has comparable experience with providing banking services for governmental entities and comparable status in the Bank. The alternate is the Client Service Professional who serves as the day to advocate. If County is dissatisfied with the performance of the persons regularly assigned to work for County, these persons will be replaced by other team members acceptable to County.

4.5 ACH Liaison Bank shall provide County with an ACH person whose responsibility shall be to serve as the primary liaison between Bank and County's Information and Telecommunications Systems Department for the development and documentation of procedures for implementation, routine scheduled processing, problem resolution, and emergency tape transfer. The ACH Liaison is the Client Service Professional.

4.6 Safekeeping Liaison Bank shall provide County with access to Safekeeping person whose responsibilities shall be to serve as the liaison between Bank and County's Treasurer and Investment Manager so that County may verify transactions and obtain answers to questions daily. Bank shall provide a dedicated Account Manager for County for issue escalation.

4.7 Relationship Review Bank shall provide County with an annual review of the County's use of services under this contract and advise county representatives from Planning and Budget of new banking services and benefits available from Bank. Bank shall work cooperatively with County to address changes in County banking needs that arise out of the implementation of new county computer systems. If Bank provides the County Investment Manager notice of the date, time and place of any such meetings, Bank may also provide County Offices and Departments with an annual review of the Office or Department's use of services under this contract and advise their representatives of new banking services and benefits available from Bank.

4.8 Application of Depository Laws Bank shall be subject to all state laws related to

county depositories that exist now or during the contract period, including the provisions of TEX. LOC. GOV'T CODE ANN., Chapter 116 Depositories for County Public Funds and Chapter 117 Depositories For Trust Funds Held by County and District Clerks, as amended or recodified from time to time and TEX. GOV'T CODE ANN., ch. 2257, The Public Funds Collateral Act, as amended or recodified from time to time.

4.9 Compliance with Banking Laws Bank shall perform all services specified under this contract in compliance with all applicable banking statutes enacted by the Congress of the United States, all applicable federal banking rules or regulations promulgated by the Board of Governors of the Federal Reserve System and the Board of Directors of the Federal Deposit Insurance Corporation, and all applicable Texas banking statutes, including but not limited to all county depository statutes. Bank shall conform to all other laws, regulations and ordinances applicable to the performance of this contract.

4.10 Compliance with Civil Rights Act Bank shall provide all services and activities required under this contract in compliance with the Title VII of the United States Code and TEX. LABOR CODE ANN., ch. 21. Bank shall not discriminate against any of its employees, or applicants for employment, or customers based on race, religion, color, sex, national origin, age or handicapped condition.

4.11 HUB Support Bank acknowledges that it is the policy of County to provide certified historically underutilized business enterprises with the maximum opportunity to participate in the performance of county contracts and subcontracts. Bank shall take all necessary and reasonable steps to ensure historically underutilized business enterprises with maximum opportunity to participate in the performance of subcontracts, if any.

4.12 Manner of Service Bank shall perform all services and activities under this contract in a professional manner, at a standard acceptable for similar services in Travis County and in a prompt, efficient and timely manner.

4.13 Surrender of Funds At the termination of this contract, Bank shall turn over to its successor all funds, property, and other things of value coming into its possession as depository.

4.14 Errors of Bank Bank shall be responsible and liable to the County for any errors of commission or omission committed by Bank in its performance under this contract. Bank shall resolve errors in a reasonable length of time and is liable for investment revenue lost from the time of the error until the first day on which the lost funds can be invested after notification of resolution of the error is received by County. Bank shall pay County the lost investment revenue upon demand.

5.0 BANK PERFORMANCE OF BANKING SERVICES

5.1 Accounting for Funds Bank shall faithfully keep and account for all County funds which are deposited with Bank, including funds collected by the Tax Collector that are held in trust for the State of Texas and other taxing entities.

5.2 Establishment of Accounts Bank shall establish collection and disbursement accounts into which all revenues pertaining to that account are deposited and all disbursements are made for any authorized purpose, including investment transactions. County shall provide the account styling and appropriate taxpayer identification to Bank for each account. Bank shall include the words "Travis County" in the title of all accounts. Bank shall maintain as related accounts all County depository and registry accounts through the Bank's account analysis and central information system. Bank shall verify that all new accounts are coded accurately after the accounts have been processed by its service center.

5.3 Endorsement Stamps Bank shall provide as many endorsement stamps for County deposits as required.

5.4 Deposit Bags Bank shall provide Deposit Bags for each County office as requested by that office.

5.5 Mixed Deposits and Large Cash Deposits If County follows the procedures described on page 34 in Attachment A, Bank shall accept mixed deposits of small denomination bills, coins and checks from offices specified by County before 3:00 o'clock p. m. for credit on the day of receipt at any of Bank's branches in Travis County Texas, if the deposits are composed of rolled coin, strapped currency or checks and presented in Deposit Bags at Bank's branches that listed at the bank's website, Chase.com or at the branches listed in 5.5.1. Bank shall accept mixed deposits of small denomination bills, coins, and checks from offices specified by County before 3:00 o'clock p. m. for credit on the day of receipt if given to Bank's armored courier or if made at any of Bank's branches listed at the bank's website, Chase.com or at the branches listed in 5.5.1 through 5.5.6. Bank shall accept large deposits of small denomination bills and coin cash that result from Park operations of County each Monday during the months of March through September if presented over the counter at any Bank branches that are listed at the bank's website, Chase.com before 3:00 o'clock p. m. for credit on the day of receipt.

5.6 Same Day Credit on Deposits For the Tax Assessor Collector, Bank shall provide credit on the day of deposit for checks written for large amounts, for encoded and unencoded property tax checks and motor vehicle checks deposited in County accounts at Bank by 4:00 o'clock p.m. if separate deposits are made for encoded and unencoded checks. Bank shall accept unencoded checks, encoded checks, and cash in deposits for same day credit until 4:00 o'clock p.m. Central Standard Time at Bank's Branch located at at Bank's Branch located at 5407 North Interregional Highway, Austin, Texas, 78723 if the deposits are prepared separately.

5.7 Electronic Deposits Upon request by department or office and approval of the expenditure by the Investment Manager or other authorized representative of County's Planning and Budget Office, Bank shall provide to the Tax Office and any other department or office of the County, a scanner and any other equipment and software needed to allow that office to make electronic deposits of items for same day credit until 6:00 p.m. Central Standard Time.

5.8 Deposit Services If Bank enters into an arrangement that allows any other person or entity to verify the contents of a deposit on its behalf, Bank is solely responsible and liable for any loss incurred from the disappearance, theft or loss of any envelope, bag, or money that

occurs as a result of Bank entering into an arrangement that allows any other person or entity to verify the contents of a deposit on its behalf and becomes liable at the time that the other person or entity is given access to the envelope, bag or money. All deposits consigned to the delivery service for delivery to Bank shall be credited no later than 6:00 p.m. on the date of the deposit of consignment. Bank shall notify County of any discrepancies between the total stated on the receipt from the delivery service and the amount credited to the appropriate County account by Bank. Bank is liable for any loss, damage or other destruction of property based on the amount that appears on the receipt from the delivery service from the time the deposit is received by Bank (whether received by Bank itself or any other entity acting on behalf of Bank) and for investment revenue lost as a result of any delay in crediting the amount of the deposit to the appropriate County bank account from the date of deposit until the first day on which the deposit can be invested after the amount of the deposit is credited to the appropriate County bank account. Investment revenue is determined by the rate of return on investments purchased on the day the deposit was bailed to the delivery service, or if no investments are purchased on that day, then the rate of return on investments purchased on the next day that investments are purchased. Bank shall pay County the lost investment revenue upon demand. If Bank insures for such losses, Bank shall maintain that insurance at its own expense.

5.9 Speed of Presentment of Deposits Bank shall send County deposits for presentment in a manner that provides for collection at least as quickly as the representations made during the contract negotiations and the examples shown in Attachment B entitled CHASE – TEXAS Availability Schedule Policy including all examples provided with it.

5.10 NSF Checks Bank shall present insufficient funds checks made payable to Travis County, Travis County Domestic Relations, Travis County Treasurer, and Travis County Tax Assessor Collector and any other Travis County office that requests this service for payment twice and shall present insufficient funds checks for which the endorsement is guaranteed for payment twice. Bank is not required to present checks for a second time if the check was returned due to a closed account, a stop payment, or a "refer to maker" notation. Bank shall notify the Tax Assessor Collector by telephone and email to designated staff of all NSF or other items equal to or in excess of $10,000 that are returned to accounts for which Tax Assessor Collector has requested this service.

5.11 Direct Draft Payments Bank shall provide direct draft payment capabilities to County so that County may allow any person who provides County and Bank the proper authorization to pay the appropriate county office fees and any other funds payable to County.

5.12 Coin Orders Bank shall provide the capacity for County to order rolled coins in quantity electronically by two methods. County may establish standing, repetitive orders for a predetermined amount delivered on a predetermined schedule. County may also order rolled coins online through electronic linkage to Bank and obtain delivery to the office ordering the coins by the armored transport service on its next visit to that office. Bank shall have coins that are ordered before 1:00 o'clock p.m. available for pick-up in the vaults by the armored car by 5:00 o'clock p.m. on the same business day or at the specified branch the following morning by 9:00 o'clock a. m.

5.13 Controlled Disbursement Account Bank shall provide a single controlled disbursing point within the State of Texas for processing its vendor checks. Bank shall make two presentments daily. The first presentment shall be available to County through electronic transmission by 7:30 A.M. Central Time each Banking Day. The second presentment shall be available to County through electronic transmission by 10:00 A.M. Central Time each Banking Day. County funds the controlled disbursement account through County initiated ACH transfers. Bank shall pay all checks drawn on the County's account upon presentation at any Bank branch. County is authorized to print this information on County checks.

5.14 Funding for Controlled Disbursement Account In the Controlled Disbursement Account, the first and second presentments are funded by 11:A.M. generally by the Operating Deposit Account.

5.15 Payment of Checks Upon over the counter presentations, including presentations at drive through locations, at any branch location of Bank in Travis County, Texas, during the normal banking hours for that service which include at least 9:00 o'clock a. m. to 5:00 o'clock p. m. on Mondays through Fridays and 9:00 o'clock a.m. to 1:00 o'clock p.m. on Saturdays for counter presentations, Bank shall pay all checks drawn on County demand deposit accounts in Bank by the Treasurer and other officials of County during the contract period and until the earlier of the date on which all checks written by County and County elected officials dated before the end of the contract period have cleared or three months after the termination of the contract period. Bank may require identification in the form described in Attachment A before paying checks to the individual named on the check. Bank shall not charge anyone a fee for paying any check drawn on County demand deposit accounts in Bank upon over the counter presentations at any branch location of Bank in Travis County, Texas, during the normal banking hours of Bank. Bank shall pay employment compensation checks even if a daylight overdraft results from the payment.

5.16 Positive Pay Bank shall provide a comprehensive Positive Pay program using web based file transfer as described on pages 40 and 41 in Attachment A for use as a fraud prevention tool for County's payroll and vender checks, jury checks, Community Supervision and Corrections Department checks, and checks on other accounts as requested by County departments. To use this service, County exports a file for Positive Pay to Bank electronically through J. P. Morgan ACCESS or through Funds Transfer Protocol. Bank shall verify the accuracy of the file for Positive Pay and provide a real-time written confirmation to County before user approval. Bank shall keep all files exported to Bank and their input history available online through J. P. Morgan ACCESS for 180 days. If this file is exported by direct transmission and if requested by County, Bank shall make file confirmation available to County through direct transmission within one hour after transmission. If County does not request direct transmission confirmation, Bank shall make file confirmation available to County through J. P. Morgan ACCESS within one hour after transmission at no charge. Bank shall notify County of disputed checks through email to a group designated by the office from which the disputed check originated and the reason for the dispute no later than 12:00 o'clock noon on the Banking Day following presentment of the disputed check. No later than 4:00 o'clock on the day that notice of a disputed check is received, County shall notify Bank whether Bank is to pay the disputed check. If Bank does not receive a timely notice to pay, Bank returns the disputed check. If

requested, Bank shall provide County the following fraud prevention tools as described on pages 41, 42 and 43 of Attachment A:

5.16.1 Payee Verification
5.16.2 Teller Line Positive Pay
5.16.3 Post No checks Block.

5.17 Payroll and Other Cash Cards If requested by County's Investment Manager in connection with the appropriate elected or appointed official, Bank shall provide a debit card approach for payments related to the following County functions as described on pages 33, 37, 47, 48, and 49 of Attachment A:

5.17.1 Payroll,
5.17.2 Inmate Release and other incarceration related purposes,
5.17.3 Election worker compensation through payroll, and
5.17.4 Other single use purposes.

5.18 Automated Account Reconciliation Bank shall provide County the option of account reconciliation, full reconciliation and partial reconciliation as described on pages 44 and 45 of Attachment A. The option selected shall be provided daily by data transmission to the Treasurer for one account, to the Auditor for two accounts, and to the Community Supervision and Corrections Department for one account. The check transmission for the Auditor must include cleared checks for the previous day. One transmission is required for each account. The Domestic Relations office requires monthly reconciliation by data transmission of cleared checks and cleared cash deposits. Bank may transmit or make both the Reconciliation Data File and Recon Reports available for download through J. P. Morgan ACCESS.

5.19 Duplicate Statements Bank shall provide County with the ability to retrieve duplicate bank statements through J. P. Morgan ACCESS and print as either PDF or export as data to a Microsoft Excel spreadsheet.

5.20 Cash Bond and Jury Checks Bank shall provide jury checks on 8-1/2" by 11" laser checks unless County notifies Bank that County does not require this service from Bank. Bank shall provide cash bond checks on 8-1/2" by 3-1/2" laser checks with a carbon copy unless County notifies Bank that County does not require this service from Bank.

5.21 Check Stock and MICR Toner Bank shall provide check stock and MICR toner cartridges for accounts payable and payroll checks for the County Auditor's office as requested.

5.22 Printing Bank shall provide checks, money straps, and deposit slips printed in conformity with County specifications as supplied by each office. Bank shall provide deposit slips pre-numbered on the MICR line for each account if requested by the County office. Bank shall provide all Travis County checks with the following safety features: artificial watermarks, copy void paragraph, chemical voids, micro-printing, sequenced inventory control number, warning banner, laid lines, and controlled check stock. Bank shall provide checks with the notation "Void after 90 days" if requested by the County office.

5.23 Check Imaging Services. Bank shall make CD-Rom imaging services available for retention of check, deposit slip and bank statement images, if requested. Bank shall also make the options of paper checks, check retrieval and 7 year online image retention through J. P. Morgan ACCESS, if requested.

5.24 Withdrawal Procedures. Bank shall confirm account balances including interest due on withdrawal for the planned date of total withdrawals for District and County Clerks. Bank shall provide acknowledgement of withdrawals stating both name and cause number by facsimile transmission or electronic mail within one business day after withdrawal.

5.25 Stop Payments Bank shall provide County with the ability to initiate stop payment orders on checks by means of Payables Web services through J. P. Morgan ACCESS. Stop payments are effective for one year and automatically renew annually for six additional years. County must replace the stop payment if the stop payment must be maintained for more than seven years.

5.26 Registry Beneficiaries For County Clerk and District Clerk registry funds, Bank shall provide the capability for County to place these accounts in the name of the beneficiary and to record the interest payable and paid to these accounts as a credit to the social security number or employer identification number of the beneficiary if a separate account is maintained for each individual and a social security number and individual address is provided for each account by County by December 31. Bank shall send monthly or quarterly account activity statements to the appropriate Clerk for each account maintained. If a Form 1099 in the name of the beneficiary of the account is needed, County shall provide a Social Security Number or Employer Identification Number to allow Bank to generate a year end 1099 statement.

5.27 Reconciliation of Differences Bank shall reconcile any differences in account balances within a reasonable period of time based on the size and complexity of the differences after notification of the differences. Bank shall provide a timely response to all research requests.

5.28 Safekeeping Bank shall provide safekeeping services for County's investment securities. All County trades are executed delivery vs. payment (DVP). Bank shall ensure that securities are deposited before funds are released. Bank shall establish a Safekeeping Account and hold all securities in the name of "Travis County Treasurer". In its contract with the Custodian, Bank shall include the requirement that the Custodian provide a Custody Receipt that states the description and cusip number of the security, the par value, the amount paid, the receipt date, and the maturity date within two business days so that County has assurance that the security was properly received. Between 7:00 o'clock a.m. to 5:00 o'clock p. m. Central Time on Monday through Friday, Bank shall provide the Treasurer and the Investment Manager access to the safekeeping website, https://investmentoperations.com, and to the Client Services Group at 1-800-888-0241 to confirm whether a security has been received. Bank shall make safekeeping staff available to talk to County during the three hours before the final possible settlement time to facilitate settlement if problems occur. If there is more than a $5.00 difference between the amount remitted by County and the amount requested by the Broker\Dealer, Bank shall make every effort to notify County immediately. If the amount communicated to Bank by County does

not match exactly to what was delivered, Bank will typically DK the security (decline acceptance of the security because it "Doesn't Know" the trade on the terms presented). If the Bank's Client Services Group cannot answer a question immediately, the Bank's Client Sales Representative shall enter a ticket into the Safekeeping tracking system and research the answer and respond within 48 hours if at all possible. Bank shall send monthly reports to the Travis County Treasurer within five (5) Banking Days after the end of each month confirming the Travis County securities held in safekeeping at the end of the previous month. For each security the report must state the description and cusip number of the security, the par or face value, the amount paid, and the current market value. County may retrieve custody statements the next business day online through Investment Operations Online.

5.29 Safe Deposit Box. Bank shall provide safe deposit boxes at 221 West 6th Street, Austin, Travis County, TX to County offices as requested.

5.30 Balance Reports Bank shall provide a balance reporting program that includes the ability to retrieve, through J. P. Morgan ACCESS via personal computer, the prior day bank activity for at least 12 accounts for the Tax Assessor Collector, 11 accounts for the County Clerk, 240 accounts for the Treasurer. The program is more specifically described on pages 25-29 of Attachment A.

5.31 Endorsement Stamps Bank shall provide as many endorsement stamps for County deposits as required.

5.32 Lock Bags Bank shall provide lock bags for each County office as requested by that office. Bank shall provide cloth lock bags for the Sheriff at no additional cost if the cloth bags are requested and picked up by County's armored car service at Bank's vault in Austin, Texas.

5.33 1099's for Registry Beneficiaries For County Clerk and District Clerk Registry funds, Bank shall provide the capability for County to place these accounts in the name of the beneficiary and to record the interest payable and paid to these accounts as a credit to the social security number or employer identification number of the beneficiary if a separate account is maintained for each individual and a social security number and individual address is provided by County by December 31. Bank shall send account statements at maturity and Internal Revenue Service Form 1099-INT to the appropriate Clerk for each account maintained.

6.0 BANK PROVISION OF ACH SERVICES

6.1 ACH Bank shall provide ACH services to County so that all County officials and officers may transfer funds from the bank accounts of County to the bank accounts of other entities daily. Bank shall provide ACH services to County so that the Tax Assessor Collector may transfer funds to the bank accounts of taxing jurisdictions daily and from the bank accounts of property taxpayers upon proper notification to the Tax Assessor Collector. Bank shall provide ACH services to County so that the Domestic Relations may transfer funds to the bank accounts of persons due child support payments daily and from the bank accounts of persons owing child support upon proper notification to Domestic Relations. Bank shall ensure that ACH services

are performed at the service levels and in the manner described in this section and in pages 35 through 37 of Attachment A.

6.2 Payroll Direct Deposit ACH Bank shall provide the capability to accept payroll direct deposit ACH information through J. P. Morgan ACCESS, through secure browser or through direct file transmission. Bank shall notify the Auditor of any reject or exception item in the payroll direct deposit ACH file upon receipt of information from the receiving financial institution. County may elect to receive either ACH Pre-Notification or ACH Return Notification online or by email

6.3 Domestic Relations Direct Deposit ACH Bank shall provide the capability for Domestic Relations to accept direct deposit ACH information through J. P. Morgan ACCESS for payments due to custodial parents and electronically download deposits from cleared checks of non-custodial parents to the DRO Child Support account once a month.

6.4 AR Truncation Bank shall provide Accounts Receivable Truncation to County through electronic transmission as described on page 42 of Attachment A so that County has one or more terminals, as needed, located in County facilities from which to deduct payments automatically from the bank accounts of persons making payments to County by scanning the checks presented by those persons.

6.5 Pre-notification for Electronic Deposits Bank shall provide pre-notification services each time an electronic deposit is requested to an account to which electronic deposits have not been made previously to verify that the recipient account information is valid and correct as described on page 37 of Attachment A.

6.6 Notification of Electronic Deposits Bank shall provide information on electronic payment and remittance details on the fee accounts on J. P. Morgan ACCESS, if requested by the elected official.

6.7 Employer Report in CCD+ Format. Bank shall provide Travis County Domestic Relations office with an electronic transmission of transaction data from ACH deposits submitted by employers in CCD+ format with the detailed information needed to post individual child support payments.

6.8 Incorporation Of SWACHA Rules Bank and County shall each comply with and be subject to the Operating Rules of SWACHA and the Operating Rules of the National Automated Clearing House Association, to the extent that they are applicable. These rules are expressly incorporated in this contract.

6.9 Written Authorization County shall obtain a written authorization from any legal entity that authorizes County to initiate ACH entries to the account of that legal entity at financial institutions which are members of an ACH Association. County shall maintain either these authorizations or a microfilm of them while the authorizations are effective and for seven (7) years after the termination the authorization. If a participating financial institution requests a copy of an authorization, County shall send a copy of it to that institution.

6.10 Processing Services for ACH Entries Bank shall initiate ACH entries in accordance with the schedule set out by County. Bank shall perform the ACH processing services for County based upon electronically transmitted ACH or direct transmission or modem as determined by each County office or department.

6.11 Due Care with ACH Entries Bank shall exercise due care in the performance of the ACH services provided. If the finished work contains errors caused by Bank's machines, operators, or programmers; at County's request, Bank shall reprocess the ACH file or otherwise correct the errors without charge to County.

6.12 Security for ACH Entries Bank shall provide reasonable security for County's data for ACH entries so that access to it is restricted to County; however, Bank shall not be liable for any unauthorized act of any County's officers, employees, former employees, or other persons affiliated with County. Bank shall provide ACH debit block services and other fraud prevention services as described in the three unnumbered pages at the end of Attachment A.

6.13 Liability for Bank Errors in ACH Services Bank is liable to County if Bank's finished work in ACH services contains any errors, including inaccuracy, inadequacy, or omission caused by Bank's machines, operators, or programmers. If County incurs any loss due to these errors, the liability of Bank to County shall, to the maximum extent permitted by law, be limited to the lessor of either (i) the amount of the loss resulting from liability for its own negligence or willful misconduct or (ii) the amount recovered by Bank from SWACHA or any other party pursuant to the Rules or any indemnity agreement.

6.14 Non-Liability for Errors of County Without further inquiry, Bank may accept all source material, information, and instruction furnished by County to Bank under this contract, and Bank shall have no liability to County or to any other third party for any inaccuracy, or omission in these materials or for any consequences resulting from it.

7.0 WIRE TRANSFER SECURITY PROCEDURES

7.1 Security Codes Security Codes consist of unique personal identification numbers that are strictly confidential and designed to help protect County from the initiation of unauthorized terminal initiated wire transfers.

7.2 Codes for Terminal Wire Transfers For terminal wire transfers, Bank shall issue Security Codes to County for each Wire Representative. County is solely responsible for the disclosure of the Security Codes to Wire Representatives.

7.3 County Bound County is bound by any terminal initiated payment order, whether or not authorized, issued in its name and accepted by Bank in compliance with the Security Code security procedures.

7.4 Call Back Call Back consists of the Bank's reading the wire transfer information to a Wire Representative other than the one who initiated the wire transfer request and receiving

confirmation of the accuracy and validity of the request.

7.5 Voice Wire Transfers For voice initiated wire transfers, Bank shall perform a Call Back to County to authenticate wire transfers of an undisclosed amount. County, at its discretion, may establish Call Back limits below that undisclosed amount by giving Bank written notice of the lower limit at least 1 Banking Day before it is effective.

7.6 Reasonable Efforts to Confirm Bank will use reasonable efforts to secure Call Back confirmation. Bank must not execute the wire transfer if Bank is unable to complete the Call Back procedure and receive confirmation. Bank's inability to execute the wire transfer instruction shall not subject Bank to any liability.

7.7 Wire Transfer Account for Out of Treasury Transfers Bank shall establish, maintain and report on an account opened and used solely for controlling electronic funds transfers that are being made to recipients outside of the County Treasury. Bank must receive authorization to transfer the funds from both the Treasurer and the Auditor for all transfers to the controlled disbursement account and to recipients outside of the County Treasury. In this section, "County Treasury" means any location or circumstance where the County's funds are still under the custody and control of the Commissioners Court and are directly subject to the orders and drafts of the Commissioners Court for payment of county obligations and includes the county depository, investments and other similar intangible property.

7.8 Purpose of Procedures These security procedures are provided to validate the authenticity of wire transfers. These security procedures are commercially reasonable for County pursuant to Article 4A of the Uniform Commercial Code or Appendix B to Subpart B of Regulation J of the Board of Governors of the Federal Reserve.

7.9 County Bound County is bound by any voice initiated payment order, whether or not authorized, issued in its name and accepted by Bank in compliance with the Call Back security procedures. County shall be bound by any transactions that are submitted and verified using these Bank security procedures.

8.0 WIRE TRANSFER SERVICES

8.1 Provision of Services In compliance with the security procedures stated in 7.0, Bank shall transfer funds on both voice initiated and terminal initiated requests from time to time from accounts at Bank to other accounts at Bank or to other banks for credit to persons or accounts designated by County or from one County account to another County account on the standing instructions stated in the Resolutions Authorizing Execution of Transfer of Funds by Wire approved by Commissioners Court during this Contract. Other available services related to wire transfers are described in pages 38 and 39 of Attachment A.

8.2 Voice Initiated Wire Transfers Bank shall establish the capability for Wire Representatives to be authorized to request that Bank perform voice initiated wire transfers of funds for a maximum single occasion dollar limit for specified accounts.

8.3 Repetitive and Non-Repetitive Terminal Transfers County has the capability to have Security Administrators with the right to approve new users, product entitlements, and assign security identification tokens and to initiate money transfers through the J. P. Morgan ACCESS.

8.4 Dollar Limited Wire Transfers Bank shall establish the capability for Wire Representatives to be authorized to transfer funds from specified accounts into other specified accounts by repetitive funds transfer for maximum single occasion dollar limits.

8.5 Withdrawal of Authorization The authorizations approved by the Resolutions Authorizing Execution of Transfer of Funds by Wire approved by Commissioners Court during the implementation of this Contract may be withdrawn at any time by a written request executed by the Elected Official responsible for the account from which the transfers are to be made without further action of the Commissioners Court or the County. This withdrawal of authority shall be effective within 3 business days after receipt of the request.

9. CAPTURE AND ARCHIVE SERVICES

9.1 In section 9, the following definitions apply:

9.1.1 Capture Services "Capture Services" means preparing, scanning, loading, storing, and indexing the physical documents sent to Bank at the JPMORGAN CHASE BANK, N.A.,.Archive Operations, 601 Travis Street, Houston, TX 77002 to create Images and Data that are stored by Bank in the County Archive for retrieval by County.

9.1.2 County Archive "County Archive" means the archive customized by Bank to meet County requirements for storage and retrieval of its Images and Data.

9.1.3 Images and Data "Images and Data" means both the electronic information created by Bank's Capture Services from physical documents provided by County and electronic information provided by County. All Images and Data are and remain the property of County.

9.1.4 Service Requirements "Service Requirements" means the technical requirements and specifications for software and hardware and procedures that County must use in connection with the Capture Services, including the instructions for County's delivery of the physical documents for Capture Services.

9.2 Capture and Archive Service. Bank shall provide Capture Services which enable County to store and retrieve Images and Data in the County Archive. Bank provides County access to Images and Data. County may have separate County Archives for each office and department. All County Archives are logically separate and County offices and departments have access only to their own departmental County Archive.

9.3 Service Material. Bank shall set forth the Service Requirements in a detailed user manual and provide a copy to County. Service requirements shall not be unreasonable. County

shall follow the Service Requirements.

9.4 Security Procedures. County shall designate at least one individual and one alternate as Security Administrators within 10 days of execution of this contract and notify Bank in writing at the address for notice in 26. Security Administrators shall have authority to add, change, and deactivate authorized users of the County Archive and reset passwords as required to support the population of authorized users. The Security Administrators are responsible for the following:

9.4.1 designating the individuals who are authorized users of Capture Services and County Archives

9.4.2 identifying the functions of the Capture Services and County Archives that each authorized user may access and/or

9.4.3 receiving, exchanging and distributing materials, notices, documents and correspondence relating to the Capture Services and County Archives.

9.5 Changes in Administrator County shall notify Bank of any change in Security Administrators in writing at the address for notice in 26. Any such changes are effective within three days after Bank has received notice.

9.6 Performance Standards Bank shall use commercially reasonable efforts to provide the following performance parameters for Capture Services and County Archive services:

9.6.1 Hours of Operation. Capture and County Archive Services are available for County use 24 hours per day and 7 days per week, with the exception of regularly scheduled maintenance as specified in 9.6.3.

9.6.2. Manned County Service . Manned County Service means that dedicated banking personnel will be on hand to resolve any problems and is available from 8:00 AM Eastern Time to 8:00 PM Eastern Time on each Banking Day.

9.6.3. Scheduled Maintenance. Notwithstanding Bank's responsibilities in 9.6.1 and 9.6.2, regularly scheduled maintenance occurs between the hours of 12:a.m. midnight Central Standard Time, Sunday to 6:00 p.m. Central Standard Time, Sunday. If an extended maintenance is necessary, Bank shall notify County at least two (2) weeks before the extended maintenance is to scheduled to occur.

9.7 Committed Turnaround. Images and Data shall be available for online viewing within forty-eight (48) hours after physical receipt of the physical documents at the Bank location in 9.1.1.

9.8 Storage Period. Bank shall store County physical documents and Images and Data for 99 years.

9.9 Confidentiality of Images and Data Bank shall keep all County Images and Data

secure and confidential and shall not disclose County Images and Data except:

9.9.1 to provide County the Capture and Archive Services in accordance with the Service Requirements,

9.9.2 unless and only to the extent the Bank is required to disclose Images and Date by law, regulatory, and/or administrative process, or

9.9.3 in compliance with County's express authorization.

If Bank discloses Images and Data pursuant to any subpoena, civil investigative demand or similar demand or request of any court, regulatory authority, arbitrator, or tribunal, Bank shall notify County of the Images and Data to be disclosed to the extent that such notice is permissible and practicable under the circumstances, and shall seek to obtain confidential treatment of that information by the persons to whom it is disclosed.

9.10. Audits of Invoice Records. If County has a question about pricing for the Capture and Archive Services, Bank shall provide County reasonable review of invoices and backup materials at a location in Austin, Texas, during mutually convenient business hours.

9.11 Compliance with Laws and Regulations. Bank represents and warrants that it is in full compliance with all applicable laws and regulations relating to banking, data protection and privacy, with respect to the handling and storage of Images and Data. In connection with its use of Capture and Archive Services, County represents and warrants to Bank that it is in full compliance with all applicable laws and regulations relating to banking, data protection and privacy and has executed or procured appropriate consents, pursuant to any applicable data protection or privacy laws of the United States or of any jurisdictions from which County has transmitted or accessed the Images and Data. If Bank informs County of any other current or future laws and regulations that are applicable to the Capture and Archive Services to which Bank or County are subject, County shall work with Bank to promptly comply with such laws and regulations.

9.12 Termination of Capture and Archive Services. Either party may terminate the Capture and Archive Services, effective sixty (60) days after sending written notice to the other party. In addition, either party may terminate the Capture and Archive Services effective fourteen (14) days after written notice to the other party if (a) there is a material breach of the Capture and Archive Services by the non-terminating party which has not been cured within fifteen (15) days of the terminating party's notice of that breach Any termination notice must comply with section 26. Any termination notice to County is not effective until actually received by County, and, then, not until County has a reasonable time to act on it.

9.13 Disposition of Data and Images on Termination If the Capture and Archive Services are terminated by either party, County and Bank must agree on one of the following three dispositions of County Images and Data then stored in the County Archive:

9.13.1 Bank continues to store County Images and Data and provide access to

them until completion of the remaining storage period originally agreed on with County and the Archive Services remains in effect until the storage period for all items is completed.

9.13.2 Upon written authorization by County, Bank deletes all County Images and Data and provides written confirmation of completion of this action to County.

9.13.3 Upon written authorization by County, Bank unloads County Images and Data from the County Archive and returns them to County in the format originally given to Bank on an agreed upon medium at an additional cost to County to be negotiated between Bank and County at termination, but not to exceed $85 per man-hour for required programming and execution.

9.14 Bank Denial of Warranties Bank makes no warranties and disclaims any and all liability to County related to the performance of or capability of any third party software or hardware used by County in connection with the Capture and Archive Services.

9.15 Liability Limitations. Bank shall use reasonable care in providing the Capture and Archive Services, but Bank's liability to County arising out of or resulting from the Capture and Archive Services shall not exceed the total of the prior 12 months fees paid to Bank. Bank makes no other warranties with respect to the Capture and Archive Services and disclaims any and all warranties with respect to them, both express and implied, including but not limited to any warranties of merchantability or fitness for a particular purpose. To the maximum extent permitted by law, Bank is not liable for: i) any loss, destruction or mutilation of County Images and Data except for the cost of restoration of these Images and Data, where possible, from County files; ii) any event or circumstance beyond the reasonable control of Bank; or iii) indirect, special, consequential or punitive damages, even if Bank is advised of the possibility of such damages, and regardless of the form of action.

9.16 Use of Name & Logo. Neither party may use the other party's name or logo without the other party's prior written consent.

10.0 BANK PAYMENT OF INTEREST DURING FIRST TWO YEARS

10.1 Interest Earning Checking Accounts Bank shall pay interest on interest earning checking accounts for the current month at the interest rate that is equivalent to the then current Bank Market Managed Rate on or before the date on which the rate is applied. Interest is expensed as a line item on analysis.

10.2 Calculation Method on Interest Earning Checking Accounts For interest earning checking accounts, Bank shall calculate interest earned as follows:

10.2.1 the average daily collected balance, or the average daily balance of all deposits in the account on which the Bank has received credit for the deposited funds determined by the availability schedule in Attachment B, is multiplied by an interest rate that is equivalent to the then current Bank Market Managed Rate at the beginning of the

day on or before the date on which the rate is applied, and

10.2.2 interest is compounded monthly and credited monthly at the end of each monthly statement period.

10.3 CD's At the time of investment, County may select one of two methods for determining interest on CD's: the fixed rate method or the variable rate method:

10.3.1 If County selects the fixed rate method, Bank shall pay interest on CD's at the rates for public funds based on J. P. Morgan's Posted Collateralized Rates at Bank upon request for the applicable duration and the applicable amount except that rates stated to be applicable to amounts over $100,000 shall also apply to amounts between $50,000 and $100,000 inclusive.

10.3.2 If County selects the variable rate method, Bank shall pay interest on CD's for the duration in the first column at the rates shown in the second column in the following chart:

Duration in Calendar Days	Rate of Interest
7-29	One Year Treasury Constant Maturity Rate minus 35 basis points
30-59	One Year Treasury Constant Maturity Rate minus 35 basis points
60-89	One Year Treasury Constant Maturity Rate minus 35 basis points
90-270	One Year Treasury Constant Maturity Rate minus 35 basis points
271-365	One Year Treasury Constant Maturity Rate minus 35 basis points

The discount rate or interest rate, rounded to two decimal places, is used to determine the rate of interest.

10.4 Calculation Method on CD's For CD's, Bank shall calculate interest earned on the following basis:

10.4.1 compute simple interest on a 365/366 day basis and on the actual days elapsed,

10.4.2 pay interest at maturity, and

10.4.3 be subject to penalty for early withdrawal unless the account is an account referred to in 10.5.

10.5 Penalty Waiver On CD Account Bank shall waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if the CD registry account is closed because of a court order to disburse the funds, or any portion of them, prior to maturity of the CD and the registry account is closed more than 7 days after it was opened. Bank shall waive the early withdrawal penalty for CDs purchased for bail bonds and performance bonds if the CD is redeemed prior to maturity and the CD is closed more than 7 days after it was opened. Bank is

not required to waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if a CD is redeemed early to provide funds Internal Revenue Service withholding if the beneficiary's social security number has not been provided before December 31st of the year to which the withholding applies, unless there is an order of the court requiring such a withdrawal.

10.6 Payee Accounts for Interest Bank shall credit interest earned on County Clerk accounts to the County accounts to which the County Clerk directs payment. Bank shall credit interest earned on District Clerk accounts to the County accounts to which the District Clerk directs payment. Bank shall credit interest earned on Tax Assessor Collector accounts to the County accounts to which the Tax Assessor Collector directs payment. Bank shall credit interest earned on Treasurer accounts to the County accounts to which the Treasurer directs payment. Bank shall credit interest earned on accounts of other County departments to other County accounts as directed by the signatory authority for those offices or departments and provide paper notification of the transfer to the Treasurer's office of the account from which the transfer originated.

10.7 Notice of CD Maturity. Bank shall provide notice to the County office that opened the CD of the date of maturity of CDs at least 15 calendar days before maturity.

11.0 BANK PAYMENT OF INTEREST DURING SECOND TWO YEARS

11.1 Rate of Interest At least 60 days before the second anniversary of this contract, Bank must propose new fixed and variable rates of interest for interest earning checking accounts and CDs. During the second two years of this contract, County has the option to choose to use any of the following:

11.1.1 the variable interest rate stated in this contract,

11.1.2 the new variable interest rate proposed by Bank as required under this section, or

11.1.3 the new fixed rate of interest proposed by Bank as required under this section.

11.2 Amendment of Contract If County chooses to use either the variable interest rate proposed by Bank as required under this section, or the fixed rate of interest proposed by Bank as required under this section, this contract shall be amended to state the new rates and the calculation methods applicable for interest earning checking accounts and CDs.

11.3 Penalty Waiver On CD Accounts Bank shall waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if the registry account is closed by court order before maturity of the CD and the registry account, or any part of it, is closed more than 7 days after it was opened. Bank shall waive the early withdrawal penalty for CDs purchased for bail bonds and performance bonds if the CD is redeemed prior to maturity and the CD is closed more than 7 days after it was opened. Bank is not required to waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if a CD is redeemed early to provide funds

Internal Revenue Service withholding if the beneficiary's social security number has not been provided before December 31st of the year to which the withholding applies, unless there is an order of the court requiring such a withdrawal.

11.4 Payee Accounts for Interest Bank shall credit interest earned on County Clerk accounts to the County accounts to which the County Clerk directs payment. Bank shall credit interest earned on District Clerk accounts to the County accounts to which the District Clerk directs payment. Bank shall credit interest earned on Tax Assessor Collector accounts to the County accounts to which the Tax Assessor Collector directs payment. Bank shall credit interest earned on Treasurer accounts to the County accounts to which the Treasurer directs payment. Bank shall credit interest earned on accounts of other County department to the other County accounts as directed by the signatory authority for those accounts.

11.5 Notice of CD Maturity. Bank shall provide notice to the County office that opened the CD of the date of maturity of CDs at least 15 calendar days before maturity.

12.0 INTEREST PAYMENT IF TWO YEAR EXTENSION AT TERM END NEGOTIATED

12.1 Rate of Interest At least 60 days before the fourth anniversary of this contract, County and Bank may negotiate new fixed and variable rates of interest for interest earning checking accounts and CDs.

12.2 Amendment of Contract If County and Bank successfully negotiate an extention of this contract under this section, this contract shall be amended to state the new rates and the calculation methods applicable for interest earning checking accounts and CDs.

12.3 Penalty Waiver On CD Accounts During any negotiated extension of this contract, Bank shall waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if the registry account is closed by court order before maturity of the CD and the registry account, or any part of it, is closed more than 7 days after it was opened. Bank shall waive the early withdrawal penalty for CDs purchased for bail bonds and performance bonds if the CD is redeemed prior to maturity and the CD is closed more than 7 days after it was opened. Bank is not required to waive the early withdrawal penalty for County Clerk and District Clerk registry accounts if a CD is redeemed early to provide funds Internal Revenue Service withholding if the beneficiary's social security number has not been provided before December 31st of the year to which the withholding applies, unless there is an order of the court requiring such a withdrawal.

12.4 Payee Accounts for Interest During any negotiated extension of this contract, Bank shall credit interest earned on County Clerk accounts to the County accounts to which the County Clerk directs payment. Bank shall credit interest earned on District Clerk accounts to the County accounts to which the District Clerk directs payment. Bank shall credit interest earned on Tax Assessor Collector accounts to the County accounts to which the Tax Assessor Collector directs payment. Bank shall credit interest earned on Treasurer accounts to the County accounts to which the Treasurer directs payment.
During any negotiated extension of this contract, Bank shall credit interest earned on accounts of

other County department to the other County accounts as directed by the signatory authority for those accounts.

12.5 Notice of CD Maturity During any negotiate extension of this contract, Bank shall provide notice to the County office that opened the CD of the date of maturity of the CDs at least 15 calendar days before maturity.

13.0 REPORTING

13.1 Statement to Commissioners Court Bank shall make a detailed monthly statement to the Commissioners Court at each regular term of that court showing the daily balances credited to each of the funds on deposit in compliance with TEX. LOC. GOV'T. CODE ANN., § 116.117.

13.2 Equal Employment Opportunity Provisions Bank shall maintain an equal employment opportunity policy that is substantially the same as that stated in Attachment D. Bank shall provide annual reports of the Equal Employment Opportunity profile of its work force, specifically identifying the number of African American, Hispanic and women employees of Bank in each employment category within the work force and providing the percentage these categories represent within the overall work force to the Commissioners Court.

13.3 Community Reinvestment Act Provisions Bank shall make reports to the Commissioners Court after each CRA examination that indicate whether Bank is in compliance with CRA requirements, the date and results of the last CRA examination, any problems encountered in achieving compliance with CRA, any changes in the areas of Travis County which constitute your "Local Community" as defined by the CRA since the last report and enclose a copy of the most current CRA Statement.

13.4 Conference Availability Bank shall be available to the Commissioners Court, the Travis County Judge and Commissioners, or any representative of them at any time for questions about Bank services being performed pursuant to this contract.

13.5 Account Analysis Bank shall make all levels of account analysis available electronically. Bank shall provide three levels of detailed, individual monthly account analyses of all accounts covered by this contract: (i) an overall, county wide group summary; and (ii) summaries of interest bearing accounts by office for at least the County Clerk, the Tax Assessor Collector, the District Clerk, the Treasurer, the Sheriff and Domestic Relations and (iii) summaries of non-interest bearing accounts by office for at least the County Clerk, the Tax Assessor Collector, the District Clerk, the Treasurer, the Sheriff and Domestic Relations. The statements provide the following information to the Investment Manager:

13.5.1 overall county wide group summary, and

13.5.2 copies of the summaries of accounts for the County Clerk, the Tax Assessor Collector, the District Clerk, the Treasurer, the Sheriff and Domestic Relations.

The J. P. Morgan ACCESS statements are available through the Electronic Statements module to print on the sixth business day of the month Account analysis is further described on page 43 of Attachment A.

13.6 Balance Reporting Program Bank shall furnish the Treasurer, the Investment Manager, the Tax Assessor-Collector, the Auditor, the District Clerk, the County Clerk and any other office which may be designated by County with J. P. Morgan ACCESS to obtain information about all accounts designated by County to provide collected balance figures for the previous Banking Day, current balances, month-to-date collected figures, account transfer, wire transfer, bank statements available by the second working day of each month, and electronic access to daily interest accruals, as well as other related type programs. J. P. Morgan ACCESS shall include "on line" capabilities with Bank and daily access for the Treasurer and the Investment Manager. Bank shall provide comprehensive cash management programs. Bank shall insure that J. P. Morgan ACCESS Balance Reporting Program performs at the service levels and in the manner described on pages 45 and 46 in Attachment A.

13.7 Statements of Balances. County and County offices and departments receive DDA statements electronically on the second business day for the month through J. P. Morgan ACCESS as described on pages 43 and 44 of Attachment A. If any County office or department requests paper statements, Bank shall mail the statement within five Banking Days after the end of each month for the fee stated in Attachment C. If County elects, the Bank shall mail the Treasurer, the Tax Assessor-Collector, and the Auditor statements of balances on each of the accounts designated by these officials as requiring statements. Statements shall include all deposits, transfers and corrections. These statements shall include the total checks in numeric order, the total warrants held against each account in numeric order, the interest earned for the total month's activity. Bank must not change any account to dormant status without written notification from the appropriate County office or department. Bank shall provide an automated account reconciliation report by electronic data transmission, online through J. P. Morgan ACCESS or in hard copy that includes outstanding checks on a cumulative basis. County has the option to use any one or more of the account reconciliation services described in Attachment A. County may obtain images of all deposit slips submitted by and any elected official through Payables Web Services on J. P. Morgan ACCESS. Bank shall store images online for seven years unless requested to store them for ten years. With each statement, Bank shall return the original or "substitute" of all paid checks. Statements of balances for the Auditor must include a report of outstanding checks on a cumulative basis. In each year of the contract, for the month ended September 30, Bank shall provide statements of balances to all County offices and departments no later than the second business day in October for year-end closing.

13.8 Status of Collateral Bank shall make a regular monthly report of the market value of Collateral as of the close of trading on the last day of the previous month to the Treasurer no later than the third business day of each month. Bank shall make additional reports of the market value of Collateral as of the close of trading on a specified day when requested by the Treasurer, Auditor or Investment Manager no later than the second Banking Day after the request. The status of collateral reporting is further described on page 46 of Attachment A.

14.0 INVESTMENT OF PUBLIC FUNDS

14.1 County Right to Invest Funds County reserves the right for the Tax Assessor Collector to invest funds collected by her office and the Investment Manager under the direction of the Commissioners Court to invest any public funds of County that are deposited in Bank that are not required immediately to pay obligations of County in any manner suitable to County.

15.0 FEES AND PAYMENT

15.1 Fees for Services Schedule During the first two years of this contract, County shall pay for the services provided under this contract at the fee rate per unit for each service set out on pages of Attachment C. If there are no fees listed in Attachment C or this document for a particular service, Bank shall not charge County a fee for that service. During the second two years of this contract, County shall pay for the services provided under this contract at the fee rate per unit for each service set out in an amendment to this contract. If there are no fees listed in the amendment or this contract for a particular service, Bank shall not charge County a fee for that service. Bank represents that the individual prices on the fee schedule do not exceed Bank's retail prices. If Commissioners Court negotiates a renewal of this contract for an additional two years at the end of the four year term, during the third two years of this contract, County shall pay for the services provided under this contract at the fee rate per unit for each service set out in an amendment to this contract. If there are no fees listed in the amendment or this contract for a particular service, Bank shall not charge County a fee for that service. Bank represents that the individual prices on the fee schedule do not exceed Bank's retail prices. If County requests additional services that are not addressed in this contract or the fee schedule in Attachment C, Bank must negotiate an amendment to this contract that describes the services and details the fees payable for the additional service before any fees are payable for additional services.

15.2 Fees for Supplies Provided by Bank Bank's dedicated Client Service Professional assists County with the purchase of the supplies listed in this paragraph. Supplies must be invoiced in the Bank's name and the invoice sent to the Client Service Professional. During the first two years of this contract, County shall pay for the supplies of endorsement stamps, Deposit Bags, MICR toner cartridges, checks, check stock, and deposit slips provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor providing the supplies. Bank must provide copies of the invoices to County with copies of the account analysis on which the supplies are listed. Bank shall not charge County a fee for any supplies that are not listed in this paragraph. During the second two years of this contract, County shall pay for the supplies of endorsement stamps, Deposit Bags, MICR toner cartridges, checks, check stock, and deposit slips provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor providing the supplies. Bank must provide copies of the invoices to county with copies of the account analysis on which the supplies are listed. Bank shall not charge County a fee for any supplies that are not listed in this paragraph. If Commissioners Court negotiates a renewal of this contract for an additional two years at the end of the four year term, during the third two years of this contract, County shall pay for the supplies of endorsement stamps, Deposit Bags, MICR toner cartridges, checks, check stock, and deposit slips provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor

providing the supplies. Bank must provide copies of the invoices to county with copies of the account analysis on which the supplies are listed. Bank shall not charge County a fee for any supplies that are not listed in this paragraph.

15.3 Fees for Software, Services, and Equipment During the first two years of this contract, County shall pay for the equipment needed to implement new services that are provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor providing the equipment. If County acquires services requiring software during the first two years of this contract, County shall pay for all costs associated with the software for the new services used under this contract through account analysis at the cost invoiced to Bank by the vendor providing this software for these services. Bank must provide copies of the invoices to county with copies of the account analysis on which the software, or equipment is listed. Bank shall not charge County a fee for any software or equipment that is not listed in this paragraph. During the second two years of this contract, County shall pay for the equipment needed to implement new services that are provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor providing the equipment. If County has acquired software for new services during the first two years of this contract or acquires them during the second two years of this contract, County shall pay for all costs associated with the software for these services used under this contract through account analysis at the cost invoiced to Bank by the vendor providing the reporting services. If Commissioners Court negotiates a renewal of this contract for an additional two years at the end of the four year term, during the third two years of this contract, County shall pay for the equipment needed to implement new services that are provided by Bank under this contract through account analysis at the cost invoiced to Bank by the vendor providing the equipment. If County has acquired software for new services during the first four years of this contract or acquires them during the third two years of this contract, County shall pay for all costs associated with the software for these new services used under this contract through account analysis at the cost invoiced to Bank by the vendor providing the reporting services. Bank must provide copies of the invoices to county with copies of the account analysis on which the software, reporting services, or the equipment is listed. Bank shall not charge County a fee for any software or equipment that is not listed in this paragraph.

15.4 Fees for Excess Collateral If County retains excess Collateral due to failure or refusal to release Collateral within 10 business days after a written request from Bank during the first two years of this contract, County shall pay a fee equal to 25 basis points per annum, calculated daily, multiplied by the amount that the average market value of the Collateral exceeds 110% of the average ledger balance for each month and then divided by 12. If County retains excess Collateral due to failure or refusal to release Collateral within 10 business days after a written request from Bank during the second two years of this contract, County shall pay the fee negotiated for that period for the amount that the average market value of the Collateral exceeds 110% of the average ledger balance. If Commissioners Court negotiates a renewal of this contract for an additional two years at the end of the four year term, and if County retains excess Collateral due to failure or refusal to release Collateral within 10 business days after a written request from Bank during the third two years of this contract, County shall pay the fee pay the fee negotiated for that period for the amount that the average market value of the Collateral exceeds 110% of the average ledger balance.

15.5 Waiver of Fees and Carry-forward of Credits Bank hereby waives all fees payable under sections 15.1 though 15.4 for expenses incurred during July, August and September, 2011. In addition, Bank shall allow the earning credits earned by County during the contract term from July 1, 2005 through June 30, 2011 that are in excess of the fees payable during that contract term to be credited to this contract effective July 1, 2011 and used by County to compensate Bank for fees payable during the term of this contract.

15.6 Retention of Registry Funds County shall maintain the collected balances of County and District Clerk Registry Funds in accounts at Bank for the contract period unless removal of the funds is ordered by a County or District Court.

15.7 Methods of Calculating Earnings Credit Rate During the first four years of this contract, Bank offers County the option to one of the following as the basis for calculating the Earnings Credit Rate:

15.7.1 60 basis points or Bank's Market Managed Rate, whichever is greater, or

15.7.2 60 basis points or 91 Day Treasury Bill Rate plus 15 basis points, whichever is greater.

15.8 Selection of Earnings Credit Rate On the commencement of this contract, the Earnings Credit Rate shall be the rate in 15.7.1. During the first two years of this contract, County may change the Earnings Credit Rate once. If the Commissioners Court decides to change the rate selection made in this contract, the Investment Manager shall send notice of this change to Bank in compliance with 27.0 at least two weeks before the change is to become effective. At the beginning of the second two years when the rates and fees are renegotiated, County may select either rate in 15.7 or negotiate another rate as the Earnings Credit Rate for the second two years. If the Commissioners Court decides to change the rate selection effective at that time, it shall be included in the amendment to this contract that addresses the changes in fees and rates. During the second two years of this contract, County may change the Earnings Credit Rate for the remainder of the second two years once. If the Commissioners Court decides to change the rate selection effective at that time, the Investment Manager shall send notice of this change to Bank in compliance with 27.0 at least two weeks before the change becomes effective. If Commissioners Court negotiates a renewal of this contract for an additional two years at the end of the four year term, at the beginning of the third two years when the extension is renegotiated, County may select either rate in 15.7 or negotiate a new rate as the Earnings Credit Rate for the third two years. If the Commissioners Court decides to change the rate selection effective at that time, it shall be included in the amendment to this contract that addresses the extension. During the third two years of this contract, County may change the Earnings Credit Rate for the remainder of the third two years once. If the Commissioners Court decides to change the rate selection effective at that time, the Investment Manager shall send notice of this change to Bank in compliance with 27.0 at least two weeks before the change becomes effective.

15.9 Calculation of Credits Earned Bank shall calculate the earnings credits after the reserve requirement is assessed to collected balances. The credits earned by County for maintaining balances in all County accounts for each month shall be the greater of 60 basis points (0.60%) or the result of the following method for calculation:

15.9.1 the following formula is applied to an account grouping that includes all county demand accounts:

$$\frac{\text{Average Collected Balance} \times \text{Earnings Credit Rate} \times \text{Days in Cycle}}{\text{Days in the Year}}$$

15.9.2 the interest earned by the interest bearing accounts is deducted from the result of applying the formula in 15.9.1 and the remainder is the earnings credit earned in that month.

15.10 Compensating Balances Bank shall allow the earning credits earned by a County account that are in excess of the fees payable on that account to compensate Bank for fees payable on other County accounts for which the fees payable exceed the credits earned by those other County accounts. Bank shall allow credits earned that are not required to offset fees payable to accrue for the contract period. Any excess earnings credits that have not been required to offset fees payable will continue to accrue from the first two years to the second two year and, if an additional two year extension is negotiated to that two year period as well.

15.11 Settlement of Account Analysis During the term of this contract, County shall review the amount shown as payable on the overall county wide account analysis for correctness and reduce the corrected amount payable by the earnings credits which have been earned both during the term of the contract in effect between July 1, 2005 and June 30, 2011 and during this contract and not previously been applied to reduce fees payable under either that contract or this contract. If an amount remains outstanding after this calculation, County shall pay the outstanding amount monthly based on its calculation of the difference between the accrued Earnings Credits and the fees payable through a County initiated ACH.

15.12 Alternative Methods of Payment If credits earned on all County accounts are not sufficient to cover the fees payable for all banking services provided to County, County may, at its option, restructure the banking services so that all fees can be paid by the credits earned or increase balances in County accounts or pay for the services with United States Currency.

15.13 Cost Limited to Contract Period and Run Off County shall not be liable for costs incurred or performances rendered by Bank before or after the contract period except for the cost of paying checks written by County and dated before the end of the contract that are paid by Bank within three months after the termination of the contract period.

15.14 Early Termination If this contract is terminated prior to completion of the contract period, compensation for the services performed before the termination and uncompensated at the date of termination will be based on the rates shown in Attachment C or 15.2 or 15.3.

15.15 Refund of Overpayment Bank shall refund to County any money which has been paid to Bank by County that is not in compliance with this contract. This refund shall be made by Bank to County within 30 calendar days after the refund is requested by County.

15.16 Condition of Satisfaction County's obligation to pay Bank for fees pursuant to this contract is expressly conditioned upon Bank's carrying out its obligations under this contract in accordance with the terms and conditions stated in it or incorporated by reference in it.

16.0 EXPRESS ACKNOWLEDGMENTS AND WARRANTIES

16.1 Independent Contractor The parties expressly acknowledge and agree that Bank is
an independent contractor and assumes all of the rights, obligations and liabilities applicable to it as an independent contractor. Employees of Bank shall not be considered employees of County or gain any rights against County pursuant to County's personnel policies. Employees of County shall not be considered employees of Bank or gain any rights against Bank pursuant to Bank's personnel policies.

16.2 Bank Representation Bank expressly acknowledges that, in entering this contract, County has relied on the representations of Bank about its financial responsibility that are presented in Bank's application.

16.3 Information Correct Bank warrants that all of the information provided in its application and in particular the information regarding its financial condition, which was included in its application which is filed with the County Clerk is true and correct.

16.4 Ethics Bank warrants that, to the best of its knowledge, Bank is not doing business with and has not done business with a Key Contracting Person between April 30, 2010 and April 30, 2011 unless disclosed.

16.5 Capable Entity Bank warrants that Bank is a duly qualified, capable business entity, that Bank is not in receivership and does not contemplate it, and has not filed for Bankruptcy protection and does not contemplate it.

16.6 Current on Taxes Bank warrants that that Bank is not currently delinquent to County for payment of property taxes for property that Bank owns in fee simple.

16.7 Copyright Compliance Bank warrants that all applicable copyrights and licenses which may exist on materials used in this contract have been adhered to and further warrants that County shall not be liable for any infringement of those rights and any rights granted to County shall apply for the duration of the contract.

16.8 Commission Prohibited Bank warrants that no persons have been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees maintained by the Bank for the purpose of securing business. For breach or violation of this warranty, County shall have the right to terminate this contract without liability, or in its discretion to deduct from the contract price for consideration, or otherwise, recover, the full amount of any commission, percentage, brokerage, or contingent fee.

16.9 Bank Fee Certification Bank warrants that the fees in this contract have been arrived at independently without consultation, communication, or agreement with any other firm or with any competitor for the purpose of restricting competition.

17.0 RETENTION AND ACCESSIBILITY OF RECORDS

17.1 Retention of Records Bank shall maintain and make available all books, documents, and other evidence pertinent to this contract for inspection, audit or reproduction by any authorized representative of County to the extent this detail will properly reflect these costs. All required records shall be maintained until an audit is completed and all requested questions arising from them are resolved, or 3 years after completion of the contract term, whichever occurs first; however, Bank shall retain the records beyond the third year if an audit is in progress or the findings of a completed audit have not been resolved satisfactorily.

17.2 Applicability to Subcontractors Bank shall include provisions set forth in 15.1 of this contract in all subcontracts.

17.3 Contract as Official Bank Record Bank shall maintain an executed copy of this contract as an official Bank record continuously from its execution until all funds are withdrawn from accounts established at Bank as a result of this contract.

18.0 SUBCONTRACTS

18.1 Bank shall not enter into any subcontracts for any service or activity required as performance for this contract without the prior written approval or the prior written waiver of this right of approval from County. It is acknowledged by Bank that no officer, agent, employee or representative of County has the authority to grant such approval or waiver unless expressly granted that authority by the Commissioners Court.

19.0 BANK LIABILITY, INDEMNIFICATION AND CLAIMS NOTIFICATION

19.1 Indemnification Bank shall indemnify and hold the County, its officers, agents, and employees, harmless from any and all claims, including attorney's fees, arising in whole or in part out of or resulting in whole or in part from any intentional or negligent act(s) or omission(s) by Bank, its officials, agents, or employees with respect to the Bank's performance under this contract and all attachments incorporated by reference into it. Bank shall be liable for actual losses or damages incurred by County. Despite anything to the contrary in this contract, Bank is not liable for consequential, incidental, indirect or special losses or damages.

19.2 Registry Fund Indemnification If as a result of a default or breach by Bank, any part of the registry funds in the hands of the County and District Clerks in accounts on deposit in Bank pursuant to TEX. LOC. GOV'T. CODE ANN. § 117.052 are lost, Bank shall save and hold harmless the District and County Clerk and County from any and all actual damages, including attorney's fees, from all owners of registry funds deposited by County in Bank.

19.3 Copyright Indemnification If Bank breaches its warranty in 16.7, Bank shall indemnify County, its officers, agents and employees from all claims, losses, damages, causes of action and liability of every kind including expenses of litigation, and court costs and attorney fees for damages to any person or property arising in connection with any alleged or actual infringement of existing licenses or copyrights applicable to materials used in this contract.

19.4 Notification of Claim If any claim, or other action, including proceedings before an administrative agency, is filed or brought by any person, firm, corporation, or other entity against Bank, or Bank and County that relate to performance under this contract; Bank shall give written notice to County of the existence of a claim, or other action within 5 Banking Days after being notified of it; and of the following information to the extent known: the name and address of the person, firm, corporation or other entity that made a claim, or that instituted any type of action or proceeding; the basis of the claim, action or proceeding; the court or administrative tribunal, if any, where the claim, action or proceeding was instituted; and the name or names of any person against whom this claim is being made. This written notice shall be given in the manner provided in 27.0 of this contract. Bank shall furnish to County copies of all pertinent papers received by Bank with respect to these claims or actions.

20.0 SUSPENSION

20.1 If Bank fails to comply with any material term of this contract, County may, upon written notification to Bank, suspend this contract in whole or in part and withhold further payments to Bank, until Bank is in compliance with the terms of this contract or contract is terminated in compliance with 21.0.

21.0 TERMINATION

21.1 Defaults and Breaches by Bank County shall have the right to terminate this contract, in whole or in part, at any time before the dates of termination specified in 2.2 and 2.3 of this contract for the following defaults and breaches under this contract:

21.1.1 Bank has failed to comply with any term or condition of this contract or any of its attachments;

21.1.2 Bank has failed to provide the Collateral in the form or amounts required by the County at any time during the contract;

21.1.3 Bank has failed to comply with any applicable federal statutes and regulations or any applicable Texas statutes including County depository statutes in performing any term or condition of this contract or any of its attachments;

21.1.4 Commissioners Court fails to provide funding during the budget planning and adoption process for this contract for the County fiscal year following the beginning of the contract period as long as County does not obtain the same or similar services from another source during the fiscal years between termination under this authority and the

end of the contract term;

21.1.5 County finds that Bank is in a financial condition that endangers Bank's ability to perform this contract or Bank is delinquent in the payment of taxes, or Bank is in a technical state of bankruptcy as defined by the Federal Bankruptcy Act and is subject to the appointment of a trustee, receiver or liquidator for all, or a substantial part, of Bank's property or of the institution of bankruptcy, reorganization, rearrangement or liquidation proceedings by or against Bank, or Bank has become insolvent or taken any steps towards bankruptcy; or

21.1.6 Bank is unable to conform to changes required by federal, state and local laws or regulations.

21.2 Breaches of Collateral by Bank If Bank fails to provide the Collateral required by County, County may immediately terminate this contract and select another Bank in accordance with the applicable county depository statutes.

21.3 Notification of Default to Bank If Bank does any of the defaults and breaches listed in 21.1 other than 21.1.2, County shall notify Bank in compliance with 27.0 that Bank has failed to comply with any term or condition of this contract and allow Bank at least 10 Banking Days to correct the failure. The written notice shall state the effective date of termination if the failure is not corrected; the reasons for termination and, in the case of partial termination, the portion of the contract to be terminated.

21.4 Compensation after Default by Bank If County terminates this contract, compensation for services rendered before termination will be based on the fees in Attachment C or 15.2 or 15.3 for services performed, supplies provided or excess Collateral provided and not previously paid for.

21.5 Effect on Subcontractors of Bank Upon termination or receipt of notice to terminate, whichever occurs first, Bank shall cancel, withdraw, or otherwise terminate any outstanding orders or subcontracts related solely to the performance of this contract, or the part of this contract to be terminated, and shall cease to incur costs under them. County shall not be liable to Bank or to Bank's creditors for costs incurred after termination of this contract.

21.6 Survival of Damages Despite any exercise by County of its right of suspension under 20.0 of this contract or of early termination pursuant to this 21.0, Bank shall not be relieved of any liability to County for damages due to County by virtue of any breach of this contract by Bank. County may withhold payments to Bank until the exact amount of damages due to County from Bank is agreed upon or is otherwise determined.

21.7 Defaults by County Bank shall have the right to terminate this contract, in whole or in part, at any time before the dates of termination specified in 2.2 and 2.3 of this contract for the following defaults under this contract:

21.7.1 County has failed to comply with any payment term or condition of this

contract or any of its attachments;

21.7.2 County has failed to comply with any applicable federal statutes and regulations or any applicable Texas statutes including County depository statutes in performing any term or condition of this contract or any of its attachments;

21.8 Notification of Default to County If County does any of the defaults and breaches listed in 20.7, Bank shall notify County in compliance with 26.0 that County has failed to comply with any term or condition of this contract and allow County at least 20 Banking Days to correct the failure. The written notice shall state the effective date of termination if the failure is not corrected; the reasons for termination and, in the case of partial termination, the portion of the contract to be terminated.

21.9 Without Cause Termination Either County or Bank may terminate the parts of this contract related to ACH, without cause, by giving the other party at least 30 calendar days prior written notice in compliance with 27.0. Any cause of action related to matters arising prior to termination shall survive the termination of this part of the contract. If the party to whom a termination notice is given agrees in writing, the notice period may be less than 30 calendar days.

22.0 NON-WAIVER OF DEFAULT

22.1 Non-Waiver No payment, act or omission by County may constitute or be construed as a waiver of any breach or default of Bank which then exists or may subsequently exist. No waiver by County of any default by Bank may not constitute a continuing waiver of that default or any subsequent default of the same kind or of a different character.

22.2 Contract Rights Reserved All rights of County under this contract are specifically reserved and any payment, act or omission shall not impair or prejudice any remedy or right of County under it. Any right or remedy in this contract shall not preclude the exercise of any other right or remedy under this contract or under any law, nor shall any action taken in the exercise of any right or remedy be deemed a waiver of any other rights or remedies.

22.3 Legal Right Reserved In addition to the liquidated damages provided in 3.4 and the right of sale provided in 3.12, County shall be entitled to all other rights and remedies provided by this contract or allowed under applicable federal, state and local law, including all statutes, cases, regulations, and ordinances for any breach or default of Bank under this contract. The provision of these rights shall not be construed to limit in any way the rights and remedies to which County is entitled if Bank fails to provide Collateral or is in default or breach under this contract.

23.0 FORFEITURE OF CONTRACT

23.1 Bank shall forfeit all benefits of the contract and County shall retain all performance by Bank and recover all consideration or the value of all consideration, paid to Bank pursuant to this contract if:

23.1.1 Bank was doing business at the time of submitting its application or had done business during the 365 day period immediately prior to the date of which its application was due with one or more Key Contracting Persons if Bank has not disclosed the name of any such Key Contracting Person in its application which is expressly incorporated in this contract; or

23.1.2 Bank does business with a Key Contracting Person after the date on which the application that resulted in this contract and prior to full performance of the contract and fails to disclose the name of any such Key Contracting Person in writing to each member of the Commissioners Court and to the County Clerk within 10 business days after commencing business with that Key Contracting Person.

24.0 AMENDMENTS

24.1 Written Documentation Required Unless specifically provided otherwise in this contract, any change to the terms or conditions of this contract after its execution or any attachments to it shall not be effective unless it is made in writing and signed by both parties. Bank acknowledges that no officer, agent, employee or representative of County has any authority to change the terms or conditions of this contract or any attachments to it unless expressly granted that authority by the Commissioners Court.

24.2 Method for Amendments Bank shall submit all requests for alterations, additions or deletions of the terms or conditions of this contract or any attachment to it to the Investment Manager. The Investment Manager shall present Bank's requests to Commissioners Court for consideration.

25.0 ASSIGNABILITY

25.1 Prohibition Neither party may assign any of the rights or duties created by this contract to any person, corporation, association, or institution without the prior written approval of the other party. It is acknowledged by Bank that no officer, agent, employee or representative of County has any authority to assign any part of this contract unless expressly granted that authority by the Commissioners Court.

25.2 Succession Subject to the prohibition of assignment in **23.1**, the terms and conditions of this contract are binding upon Bank, its officials, agents, representatives, and their successors and assigns, and County, its officials, agents, representatives, and their successors and assigns.

26.0 ENTIRE AGREEMENT

26.1 Reduction to Writing All oral and written agreements between the parties to this contract relating to the subject matter of this contract that were made prior to the execution of this contract have been reduced to writing and are contained in this contract.

26.2 Supersession of Prior Understandings This contract constitutes the entire

agreement between Bank and County and it supersedes any prior understandings or written or oral agreements that County may have had with Bank with respect to the subject matter of this contract and attachments.

26.3 Incorporation of Attachments The attachments enumerated and denominated below are hereby made a part of this contract, and constitute promised performances by Bank and
County in accordance with this contract:

26.3.1 Attachment A, Portions of Response to Request for Applications from Bank, including pages 3, 22, 24 though 52 inclusive, and descriptions of ACH Debit Block and Check Fraud Prevention Service,

26.3.3 Attachment B, Availability Schedule and other supporting information,

26.3.4 Attachment C, Schedule of Fees for Travis County,

26.3.5 Attachment D, Reaffirmation of Equal Employment Opportunity Policy, and

26.3.6 Attachment E, Ethics Affidavit.

26.4 This document and the Attachments incorporated in it are the only terms and conditions that apply to the relationship between County and Bank and no Bank Rules and Regulations, documents that purport to be contracts for services provided by Bank or any other document is enforceable against County in relation to the banking services and relationship contemplated under this contract. Bank shall not require any County elected official, representative or employee to sign any additional forms or documents that impose obligations or restrictions on County in relation to any banking services. Bank acknowledges that only the Commissioners Court has the authority to amend this contract. If any county elected official, representative or employee, others than Commissioners Court, signs any document that purports to establish obligations on County, Bank acknowledges that such document is void and has no force or effect.

27.0 NOTICES

27.1 Method of Notice Any notice required or permitted to be given under this contract by one party to the other shall be in writing and shall be given and deemed to have been given immediately if delivered in person to the address set forth in this section for the party to whom the notice is given, or on the third day following mailing if placed in the United States Mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the party at the address hereinafter specified.

27.2 Street Address for County For notices delivered in person, the address of County for all purposes under this contract shall be:

Honorable Samuel T.Biscoe (or his successor in office)
County Judge
314 West 11th Street, Fifth Floor
Austin, Texas 78701

With copies to (registered or certified mail with return receipt is not required):

Honorable David Escamilla (or his successor in office)
Travis County Attorney
314 West 11th Street, Third Floor
Austin, Texas 78701
File: 143.76.2

27.3 Postal Address for County For notices placed in the United States Mail, the address of County for all purposes under this contract shall be:

Honorable Samuel T. Biscoe (or his successor in office)
County Judge
P.O. Box 1748
Austin, Texas 78767-1748

With copies to (registered or certified mail with return receipt is not required):

Honorable David Escamilla (or his successor in office)
Travis County Attorney
P.O. Box 1748
Austin, Texas 78767-1748
File: 143.76.2

27.4 Street Address for Bank For notices delivered in person, the address of the Bank for all purposes under this contract shall be:

Larnell Camus, (or her successor in office)
Senior Vice President for Commercial Bank—Government,
Not For Profit and Healthcare Division
JPMorgan Chase Bank N.A.
221 West 6th Street, 2nd Floor, Mail Code TX3-8211
Austin, Texas 78701

27.5 Postal Address for Bank For notices placed in the United States Mail, the address of the Bank for all purposes under this contract shall be:

Larnell Camus, (or her successor in office)
Senior Vice President for Commercial Bank—Government,
Not For Profit and Healthcare Division
JPMorgan Chase Bank N.A.
P. O. Box 550 Mail Code TX3-8211
Austin, Texas 78767

27.6 Change of Address Each party may change the address for notice to it by giving notice of the change in compliance with 26.0.

28.0 LEGAL AUTHORITY

28.1 Authority of Bank Bank guarantees that Bank possesses the legal authority to enter into this contract, receive funds authorized by this contract, and to perform the services Bank has obligated itself to perform under this contract and that the board of directors or the loan committee of Bank has approved this contract in writing. Bank must provide County with a copy of the resolution of the board of directors or the loan committee approving this contract no later than August 1, 2011.

28.2 Authority of Bank Signor The person or persons signing this contract on behalf of Bank, or representing themselves as signing this contract on behalf of Bank, do hereby warrant and guarantee that he, she or they have been duly authorized by Bank to sign this contract on behalf of Bank and to bind Bank validly and legally to all terms, performances, and provisions in this contract.

28.3 Authority of County County guarantees that County possesses the legal authority to enter into this contract, receive funds authorized by this contract, and to perform the services County has obligated itself to perform under this contract.

28.4 Authority of County Signor The person or persons signing this contract on behalf of County or representing themselves as signing this contract on behalf of County do hereby warrant and guarantee that he, she or they have been duly authorized by County to sign this contract on behalf of County and to bind County validly and legally to all terms, performances, and provisions in this contract.

28.5 Suspension of Contract County shall have the right to suspend or terminate this contract in accordance with the provisions of 28.1 if there is a dispute as to the legal authority of either Bank or the person signing this contract to enter into this contract or to render performances under it. Bank and any person signing this contract are liable to County for any money disbursed by County for performance of the provisions of this contract, if County has suspended or terminated this contract for breach of 28.1 or 28.2.

29.0 SPECIAL CONDITIONS

29.1 Assignment for Taxes Despite anything to the contrary in this contract, if Bank is delinquent in the payment of property taxes at any time of invoicing for payment, Bank hereby assigns any payment to be made for services and activities provided under this contract to the Travis County Tax Assessor-Collector for payment of delinquent taxes.

29.2 Force Majeure Neither party is liable for failure to perform or delay in performance that is caused by Acts of God, riots, war, insurrection and other similar events that are not within the control of the failing or delayed party.

29.3 Time Time is of the essence in this contract.

29.4 Survival of Conditions The provisions of 13.8 in relation to maintenance of and access to records, 16.0 Express Acknowledgements and Warranties, 17.0 Retention and Accessibility of Records, 19.0 Bank Liability, Indemnification and Claims Notification and 23.0 Forfeiture of Contract shall survive beyond the end of the contract period until all aspects of these provisions have been complied with.

30.0 CONSTRUCTION OF CONTRACT

30.1 Law and Venue This contract, including all attachments incorporated into it despite anything to the contrary in them, is governed by the laws of the United States of America and the State of Texas and all obligations under this contract shall be performable in Travis County, Texas and venue for any dispute arising out of this contract will lie in the appropriate court of Travis County, Texas or in Travis County, Texas.

30.2 Severability If any portion or portions of this contract are ruled invalid, illegal, or unenforceable in any respect, by a court of competent jurisdiction, the remainder of it shall remain valid and binding.

30.3 Headings Headings and titles at the beginning of the various provisions of this contract have been included only to make it easier to locate the subject matter covered by that section or subsection and are not to be used in construing this contract.

30.4 Computation of Time When any period of time is stated in this contract, the time shall be computed to exclude the first day and include the last day of the period. If the last day of any period falls on a Saturday, Sunday, or a day that Travis County has declared a holiday for its employees, these days shall be omitted from the computation. All hours stated in this contract are stated in Central Standard Time.

30.5 Gender and Number Words of any gender in this contract shall be construed to include any other gender and words in either number shall be construed to include the other unless the context in the contract clearly requires otherwise.

BANK: COUNTY:

JPMORGAN CHASE BANK, N.A

By: _____
Larnell Camus
Senior. Vice President for Commercial—
Government, Not For Profit and Healthcare Division

Date: _____

Travis County, Texas

By: _____
Samuel T. Biscoe
Travis County Judge

Date: _____

COUNTY ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF TRAVIS §

Before me, the undersigned authority, on this day personally appeared Samuel T. Biscoe, Travis County Judge, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed it as the act and deed of Travis County, Texas, for the purposes and consideration expressed in it and in the capacity stated in it.

Given under my hand and seal of office on _____, 2011.

_____
Notary Public in and for
the State of Texas

_____
Stamped or printed name of Notary Public
My commission expires:_____

BANK ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF TRAVIS §

Before me, the undersigned authority, on this day personally appeared Larnell Camus, Senior Vice President for Commercial Bank—Government, Not For Profit and Healthcare Division, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same as the act and deed of JPMORGAN CHASE BANK, N.A as the case may be, for the purposes and consideration expressed in it and in the capacity stated in it.

Given under my hand and seal of office on _____, 2011.

_____
Notary Public in and for
the State of Texas

_____
Stamped or printed name of Notary Public
My commission expires:_____

Attachment A

Proposal to Travis County, Texas

J.P.Morgan

J.P. Morgan is committed to providing the County with outstanding client service. With that in mind, our goal will always be to listen carefully, anticipate your needs, deliver the solutions that work for you and take responsibility for our actions. We commit to the following client service plan:

- **On-Site Visits** — We are dedicated to meeting with each department and key contacts at the County at their offices. We believe that personal contact is the key to understanding your business, which in turn is the key to increasing our responsiveness to your banking requirements.
- **Regular Communication** — Through face-to-face visits and frequent telephone contact, we commit to continue keeping the County informed promptly on all product and service issues in addition to webinars and seminars.
- **Anticipation of Needs** — We commit to using our best efforts to anticipate the County's banking requirements and to bring new ideas to energize your operations — ideas that help you save time and money and operate more effectively.
- **Error Resolution** — Your Client Services Professional, Valerie Hill, will continue to assist you in managing your day-to-day banking issues.

Our goal is to keep communication open and frequent, allowing us to be responsive to your needs. We will quickly respond to your inquiries and requests for services while attending to daily activities regarding the management of your accounts. We will meet with the departments of Travis County, at least annually, or more often if needed, for a thorough relationship review. We will regularly evaluate out-of-the–box approaches to deliver customized solutions, energize your operations, and maximize the value of your cash flow through automation and other enhancements. Our experience, industry leadership, and long history of innovation set us apart from other banks offering similar services.

4.0. Service

Service requirements are addressed more fully in the proposed form depository contract in Appendix A. Below is a brief overview of the requirements:

4.01. Controlled Disbursement Account – a single controlled disbursing point within the state of Texas for processing its vendor checks.

Presentments must allow County to transfer of funds from investments for payment and to meet the deadlines for ensuring collateral is in place for funds on deposit at day's end. Proposal must present the method to accomplish these two requirements. All checks drawn on the County's account must be payable upon presentation at the main depository bank.

The County can be confident knowing that J.P. Morgan has the leadership and experience in comprehensive disbursement services to continue clearing your checks with security while promptly delivering the cash flow data you need and will continue to adhere to all requirements.

The County's disbursement account will continue to be serviced at our San Angelo, TX location.

Notification

Due to the adoption of image exchange processing, we will inform the County of a first presentment of notification of 99% of the total dollars and items, which will post to your controlled disbursement account by 7:30 a.m. CT The second and final notification will be received by 10:00 a.m. CT of any remaining items and dollars that will post to your account.

San Angelo, Texas offers dual presentments	
First Presentment (interim notification)	7:30 a.m. CT
Final Presentment (final notification)	10:00 a.m. CT

Daily information reporting is available via J.P. Morgan ACCESS, our Internet-suite of treasury management services portal.

- Controlled Disbursement Funding Report – Provides interim and final presentments and funding across all or selected disbursement sites. Optionally includes all detail items and adjustments. Guaranteed Funding information is also available.
- Controlled Disbursement High Order Prefix (HOP) Report – Expands on the Funding Report by providing users with HOP accounts presentment totals by location, including location number, description, amount and number of items per location.

4.02. Stop Payments - issued electronically by County personnel at County locations.

Stop payments must be effective for seven years and renewable as long as the account remains open.

The County will continue to have the convenience of placing stop payments electronically. To streamline the processing of stop payments, J.P. Morgan offers a number of electronic options for placing stop payments. One way is to place stop payments through Payables Web Services (PWS), J.P. Morgan's complete on-us disbursement application available through the J.P. Morgan ACCESS portal, as described below. We also provide the County with the option of sending in your stop payment transaction with your issue file records providing for stops to be processed in batch.

The County can place stop payments online through PWS. Using PWS, the County will be able to place and revoke stop payments, inquire on the real-time status of an individual or range of checks, retrieve images and request photocopies.

The County's authorized users can quickly inquire regarding the status of a check through a comprehensive range of check inquiry capabilities, and take action according to each check's status. Stop payment requests and stop payment revokes can all be conducted at the click of a button with real-time interfaces.

The County can place stop payments on individual checks or check ranges online via PWS

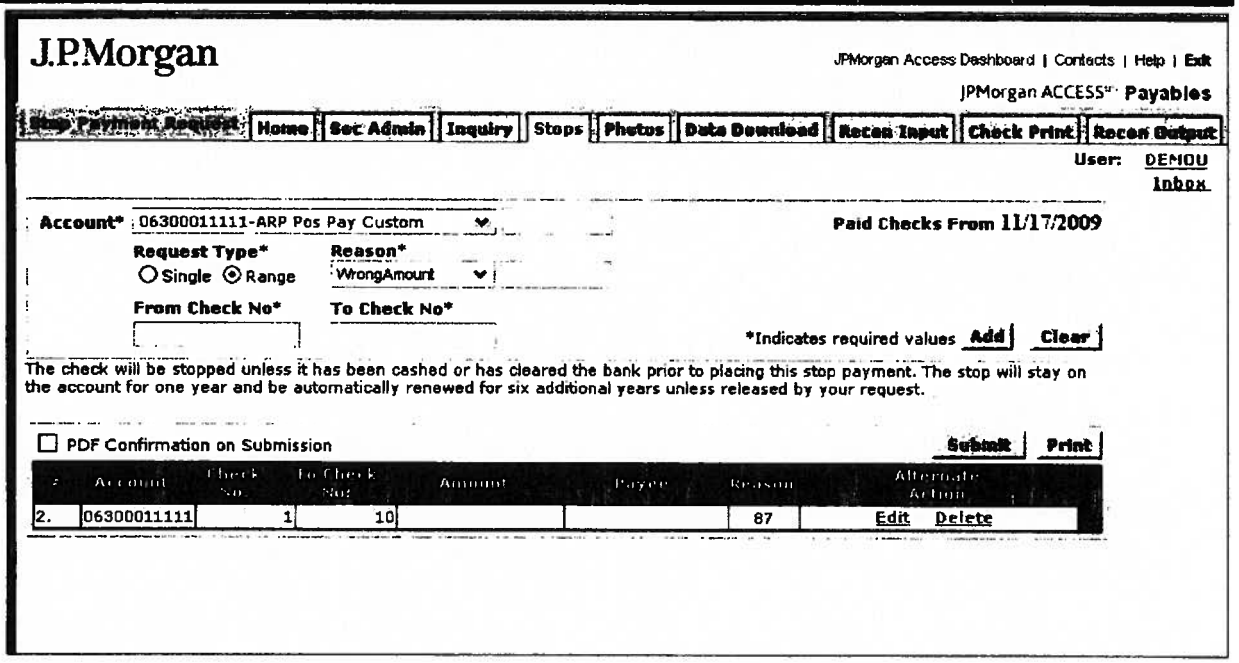


Figure 2

The system will search 90 days transaction history to identify if the check has been paid (extended retention periods are available). If our records show the check has been paid, the system will report the date the item was paid.

For same-day action, stop payment requests via PWS must be received by 7:00 p.m. CT.

Once the stop payment is submitted the system can provide confirmation online of successful stop payment. This can be printed or downloaded as needed. Furthermore, stop payment activity reports are available through J.P. Morgan ACCESS.

Stop payments are effective for one year and will automatically renew annually for six additional years unless revoked. Once that time is up you must place the stop payment again.

For emergency back-up purposes, the County has the fallback option of contacting your designated Client Service Professional, Valerie Hill, to issue a stop payment. Valerie will provide you with a reference number after the stop payment has been requested.

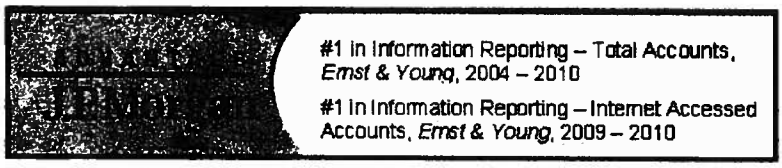
4.03. Endorsement Stamps for County deposits as specified by the County.

The County can order endorsement stamps directly from the County's Client Service Professional as needed.

4.04. Balance Reporting Investment Program for offices designated by the County.

The Balance Reporting Investment Program, or its equivalent, or other cash management programs, must include "on line" capabilities with the applicant, with daily access as required by the County Treasurer and Investment Manager and provide collected balance figures for the previous business day, current balances, month-to-date collected figures, transfers between accounts with the same signature authority, bank statements available by the 5th working day of each month, and electronic access to daily interest accruals for County accounts, as well as other related type programs as agreed to from time to time.

The County will continue to have the ability to access account balances and transaction information daily through our online suite of treasury management services, J.P Morgan ACCESS. J.P. Morgan ACCESS combines powerful web-based cash management tools to provide the County with a secure reliable single point of access to a wide range of financial transactions and account services, including information reporting, the ability to initiate ACH transactions, wire transfers, and stop payments as well as many other treasury management applications.



We know accessing account information is paramount for making educated decisions about your business. The County's authorized users will have access to a variety of standard reports that include beginning and ending ledger balances, collected balances, available balances and float assignment, as well as summary and detail transaction data. J.P. Morgan ACCESS also provides investment reporting. Current day reports include lockbox, electronic check deposits, pre-encoded cash letter, deposited item returns, ACH, wire, controlled disbursement and electronic return item activity.

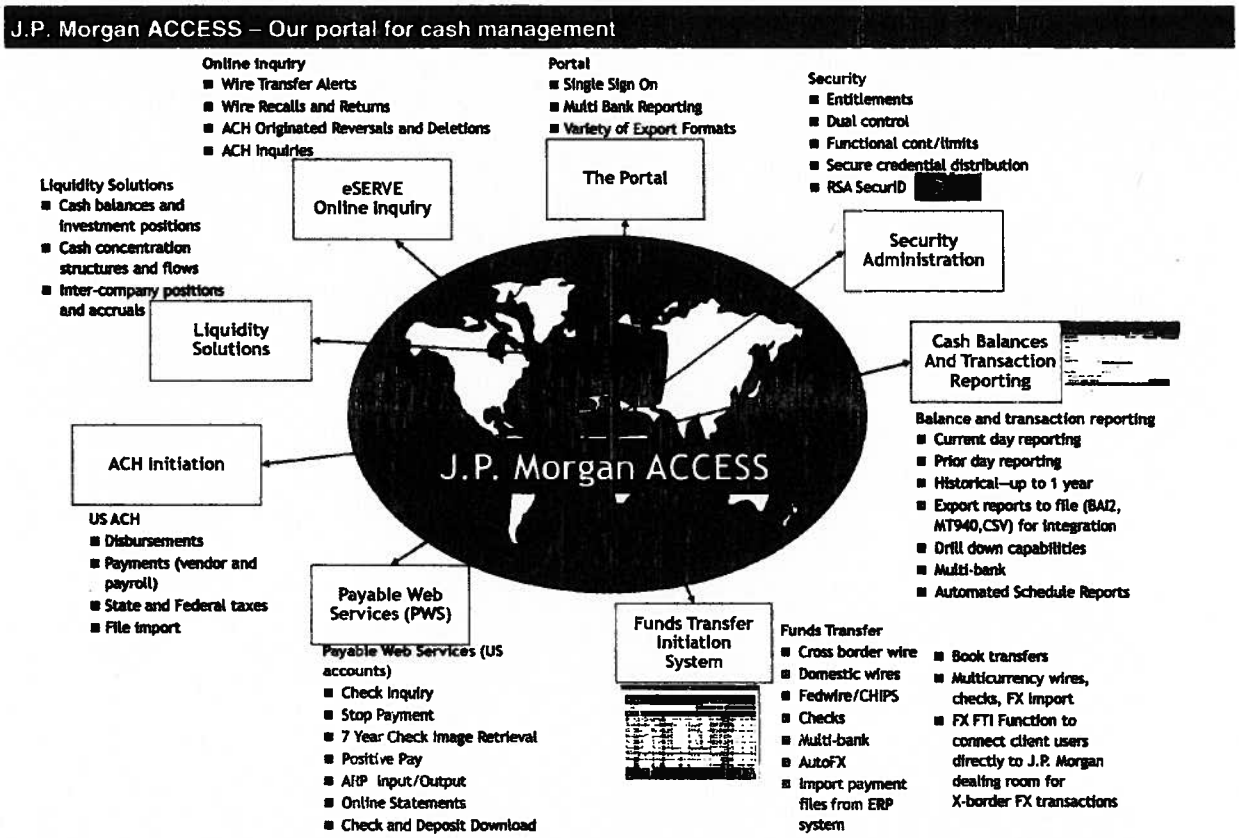


Figure 3

All of the County's information reporting needs can be accommodated with J.P. Morgan ACCESS Cash Balance and Transaction Reporting. You will have the ability to access information from multiple locations 24 hours a day, 7 days a week. J.P. Morgan ACCESS provides both prior day and current day information. Prior day information is available by 7:00 a.m. CT. J.P. Morgan ACCESS cash reporting services provide balance transaction and other treasury management information for DDAs at J.P. Morgan, as well as accounts at other institutions. Both U.S. dollar and non-U.S. dollar information can be consolidated for reporting purposes. Any transaction posted to a County DDA is reported with associated reference numbers, float, and descriptive text.

Current day information is available beginning at 12:01 a.m. CT and is updated throughout the business day for established accounts. The frequency of the current day information is based on the operating area of the bank. For funds transfer, letters of credit, securities and deposit transactions, information generally is available within minutes of receipt or creation.

The availability schedule for several current day services is outlined below. Note, these are availability goals, not contracted service-level agreements.

Current-day Information Availability Goals		
Controlled Disbursement	**1st Presentment**	**2nd Presentment**
San Angelo, TX	7:30 a.m. CT	10:00 a.m. CT
Current-Day Information	**Goal Time**	
ACH	5:00 a.m. CT, 700 a.m. CT and 6:00 p.m. CT	
Lockbox Summary	5:00 a.m. CT, 6:00 a.m. CT, 7:00 a.m. CT, 9:00 a.m. CT, 10:00 a.m. CT, 11:00 a.m. CT, 12:00 p.m. CT, 1:00 p.m. CT, 3:00 p.m. CT and end of day	
Lockbox Detail	9:00 a.m. CT and 5:00 p.m. CT	

J.P. Morgan ACCESS reporting allows you to view reports online or export them. Most reports can be exported into CSV, BAI2 and MT 940 formats. Customized reports can be created through a set of filter criteria (e.g., date range, accounts, reference numbers, check numbers, transaction types, etc.) that can be saved for repeated use. You can run, view and modify all saved reports and quickly access saved reports from the "My Saved Reports" screen.

The County will continue to have secure online access to account information 24 hours a day, 7 days a week with J.P. Morgan ACCES information reporting

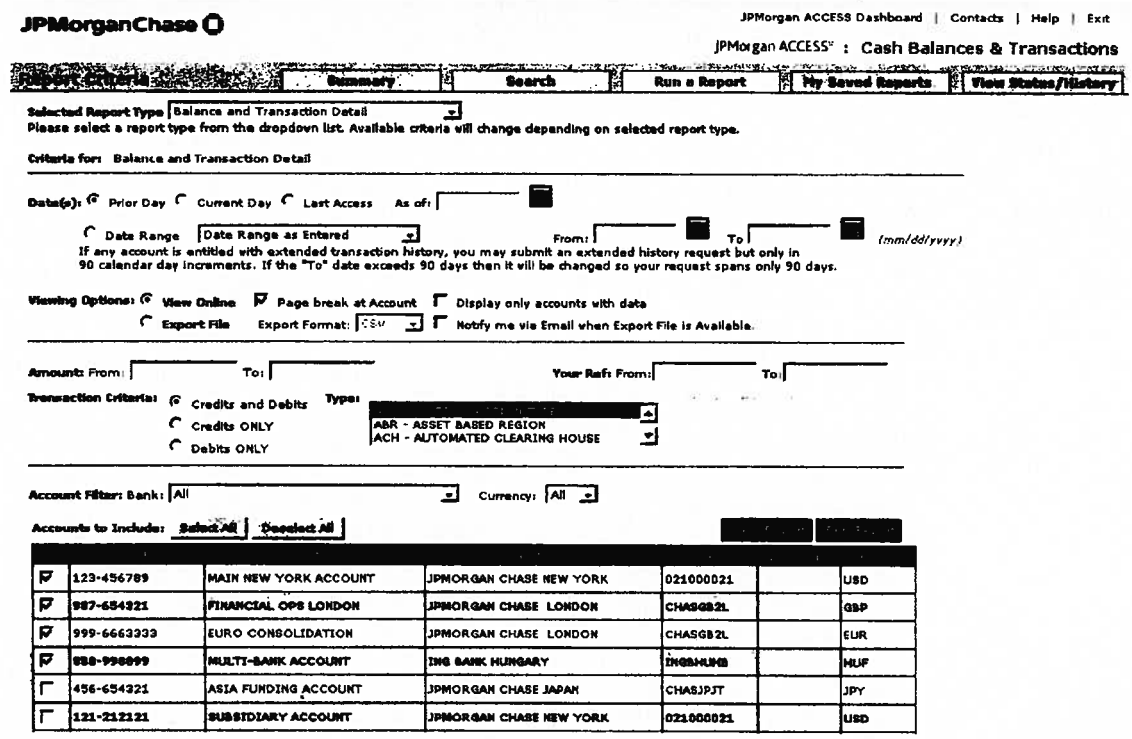


Figure 4

J.P. Morgan ACCESS provides a variety of standard reports that include beginning and ending ledger balances, collected balances, available balances and float assignment, as well as summary and detail transaction data. J.P. Morgan ACCESS also provides investment reporting.

J.P. Morgan ACCESS provides the following prior day reports:

- Balance Report—daily balance information, including closing ledger, collected, same-day available balances and total amounts for debits and credits posted to the account (J.P. Morgan and other financial institution accounts worldwide)
- Balance and Transaction Summary Report—daily balance information, including closing ledger, collected, same-day available balances and total amounts for debits and credits posted to the account, followed by a listing of debit and credit activity for the day, with a brief description provided for each transaction (J.P. Morgan and other financial institution accounts worldwide)
- Balance and Transaction Detail Report—daily balance information, including closing ledger, collected and same-day available balances plus total amounts for debits and credits. In addition, month-to-date, previous-month and year-to-date averages are provided. Detailed listing of credit and debit activity for the day is provided. Detailed descriptions for each J.P. Morgan transaction are displayed and may also be included for accounts at other financial institutions if provided by that institution. (J.P. Morgan and other financial institution accounts worldwide)
- Checks-Paid Detail Report—primarily provides the detail view associated to the Controlled Disbursement Funding Report posted check, ACH, adjustments and late presentment activity for current-day and historical periods (J.P. Morgan controlled disbursement accounts). Also provides check detail view for non-controlled disbursement accounts. Reports may be sorted by ascending check number or descending dollar amount (U.S.-based accounts only).
- Account Summary Report—provides a statement-like rendering of all credits and debits broken down by account, including balances
- Wire Advice Report—provides detailed information on incoming and outgoing funds transfer transactions
- Statement Report by Location—provides individual transaction information based on client-specified locations in a statement-like format
- Statement Report by Cumulative Range—provides individual transaction information based on client-specified locations in a statement-like format
- EDI Detail Report (U.S. Accounts only) — A text-based report that provides a full detail of electronic payments and remittance payments in a human-readable report
- EDI Summary (U.S. Accounts only) — A text-based report that provides a summarization of electronic payments and remittance payments in a human-readable report
- EDI X12 820 (U.S. Accounts only) — A text-based report that provides an export-only text file of electronic payments and remittance payments in ANSI X12 820
- Returns and Exceptions Report (U.S. Accounts only) — A special report that conveniently combines check returns, Automated Clearing House (ACH) returns and ACH notification of changes (NOC) into one report. This report includes flexible search filters for date ranges, status, return type, amount and has a Comma Separated Value (CSV) export option that enable you to better manage your returns.
- Investment Report (U.S. Accounts only) — provides investment activity for an account, including the invested/sweep amount, interest rate/yield information, and interest or dividends earned.
- Loan Summary Report (U.S. Accounts only) — provides a preformatted view of your loan position and includes transaction activity for the past 10 days.

Current day reports include:

- Lockbox Summary Report—total lockbox deposit and collected amounts, float availability and number of items provided eight times daily for current-day and historical periods (U.S.-based accounts only)
- Lockbox Detail Report—client-specified remittance detail is provided for lockbox deposits and can include remitter name, deposit location, check number, invoice number and other remittance details. (U.S.-based accounts only)

- Controlled Disbursement Funding Report—interim and final clearing totals for controlled disbursement sites and accounts. Detailed check listings are available. (U.S.-based accounts only)
- Controlled Disbursement High Order Prefix (HOP) Report—provides the same clearing totals found on the funding report but also includes funding totals at a division level.

Online historical information is available for up to one (1) year. Possible retention options are 10.45, 90 days or one (1) year. These timeframes can be independently selected at the account level for maximum flexibility.

Account Transfers

The Account Transfer module in J.P. Morgan ACCESS will allow the County to move funds between your various J.P. Morgan accounts and access real-time balances. Using the Transfer module the County can:

- Move funds quickly and easily between J.P. Morgan domestic U.S. accounts
- Create and save templates for recurring transfers
- View real-time, current available balances
- Specify accounts as debit only (from), credit only (to), or both
- Access current day and historical transactions log up to 90 days

Simply log in to J.P. Morgan ACCESS portal, access the Account Transfer module and enter the accounts that you have established with us. Then enter the transfer amount and submit. It is that simple. With J.P. Morgan ACCESS Account Transfer, the County's staff will be able to execute transfers until 10:00 p.m. CT, providing a late-day cutoff for same-day settlement. Transfers can be entered 24 hours a day, 7 days a wee. If a transaction is made after hours or on a non-banking day, it will be posted on the next business day.

Bank Statements

J.P. Morgan will continue to provide the County with Internet bank statements within 2 to 3 business days after month end cutoff.

4.05. Account Executive Service Person located in Travis County whose responsibility is to serve as primary liaison between the applicant and Travis County.

At J.P. Morgan we differentiate ourselves by providing a relationship team of experienced professionals assigned to address your evolving needs by providing targeted solutions, timely responses and consultative support whenever you need it.

The County will be serviced by your existing relationship team based in Austin. The skilled team is made up of professionals who have a variety of expertise and are responsible for all aspects of your partnership with J.P. Morgan, including treasury management services, collateral, investments, research and adjustments and service enhancement information.

The County will continue to be supported on a daily basis by your already familiar designated client service professional (CSP) Valerie Hill based in Austin. Valerie is your primary advocate at J.P. Morgan for all of your day-to-day needs. Valerie can be reached during business hours at 512-479-2029. The County will benefit from the simplicity of having a primary point of contact for all of your inquiries, and the responsiveness based on taking the time to learn your specific needs and responding with answers and solutions tailored for you.

J.P. Morgan recognizes the importance of providing a premier client experience. We take a consultative and team approach in building relationships with our clients. Larnell Camus, Senior Vice President for Commercial Bank – Government, Not for Profit and Healthcare Division clients, will continue to be the County's Relationship Manager and a primary point of contact. Andy Sowa, Vice President, will serve as your Treasury Sales Manager, leading the Treasury Services team in designing the most efficient solution set for your needs. Together Larnell and Andy bring more than 60 years of banking experience relevant to the cash management needs of the County.

4.-06. Automated Clearing House Liaison - whose responsibility must be to serve as primary liaison between the Applicant and Travis County Information and Telecommunications Systems Department.

Treasury Client Service offers cross-product support which includes but is not limited to ACH, Information Reporting, Depository, Controlled Disbursements and Wire Transfer services. The County's designated CSP Valerie Hill will be your primary liaison for all services from J.P. Morgan. Valerie is part of our new customer service program, Service One 2 One.

The Service One 2 One℠ Difference

J.P. Morgan's commitment to exceptional customer service is an integral part of everything we do and one of the many reasons clients like the County chooses J.P. Morgan for their banking needs. Our new customer service program, Service One 2 One demonstrates J.P. Morgan's commitment to providing outstanding service to our clients through the personalized attention of a dedicated client service professional.

Service One 2 One – Provides the County with personal and thorough client service

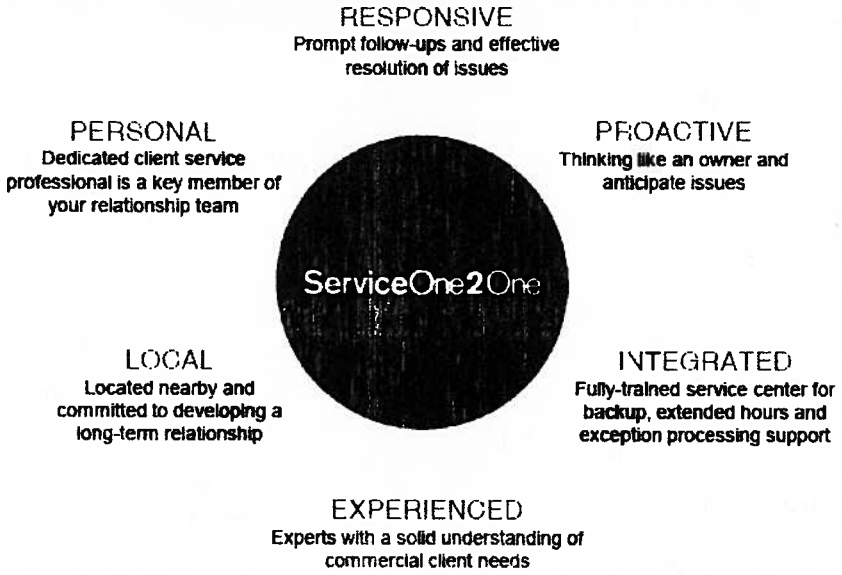


Figure 5

Personal

With Service One 2 One, the County is provided a dedicated client service professional (CSP) whose role is to support day-to-day banking and treasury needs that arise. The CSP is a vital member of our Commercial Banking team along with banker and treasury service manager. The team concept helps to ensure that J.P. Morgan is delivering a more consultative service-centered approach to developing a long-term relationship, and is one of the reasons 90% of existing clients say they will continue their banking relationship with J.P. Morgan.

Local

A CSP is typically located near your business or organization like other members of the relationship team, such as your banker. For the County, Valerie Hill, your CSP, is located in Austin. This proximity enables CSPs to make in-person visits to meet with the County's management and other key contacts for routine and one-off meetings. The Bank believes that personal contact plays an important role in our ability to understand the County's business.

Experienced

CSPs are highly seasoned and knowledgeable service professionals who have an average of 20 years of industry experience. Many have built their careers in the banking industry and around the service function, which translates to a first-rate experience. As a result, the County has a reliable and consistent point of contact to support any daily needs that arise; plus, no matter the need, the County can count on the CSP's professionalism and ability to get the job done.

Responsive

According to J.P. Morgan's 2010 Client Relationship Survey, the top two attributes that clients look for in a service professional are the same attributes where the Bank's CSPs were rated highest – promptness in following up on requests, and ability to accurately and dependably resolve issues.

Instilled within Service One 2 One is the goal of responding to client needs by acting with a sense of urgency and communicating openly and frequently. CSPs are prepared to work with product and operations experts within the Bank to ensure appropriate resolution and attention to the State's requests.

Proactive

Service One 2 One also means using best efforts to understand the County's unique banking requirements and to share ideas that help the County save time and money. CSPs are versed on the full range of J.P. Morgan's commercial banking services and able to make recommendations regarding solutions, such as fraud prevention tools that help clients operate smarter.

In addition, CSPs use their expertise and training to anticipate issues before they arise, often reaching out to clients proactively about their accounts.

Integrated service center

The County's relationship team, including the dedicated CSP, is supported by a fully integrated service center staffed with a team that shares the same level of commitment to providing outstanding service.

Beyond offering extended hours of operations, J.P. Morgan's service center provides accelerated resolution of issues if a CSP is unavailable. It also offers an escalation point if the County's systems are down or if the County's staff is out of the office, so that the County can continue to do business.

4.07. Reconciliation of Differences - in account balances within a period of time mutually agreeable to both Travis County and the applicant following notification of discrepancies.

J.P. Morgan will reconcile differences in account balances within a period of time mutually agreeable to both Travis County and J.P. Morgan following notification of discrepancies.

4.08. Waiver of Certificates of Deposit Penalty - for District Clerk and County Clerk registry accounts.

When funds are invested in Certificates of Deposits (CDs) a court orders the funds be disbursed before the maturity date of the CD, the applicant must waive the early withdrawal penalty if a registry account, or any part of it, has been open at least seven days and is disbursed by court order prior to the CDs maturity.

J.P. Morgan will waive the early withdrawal penalty if a registry account or the District Attorney account, or any part of it, has been open at least seven days and is disbursed by court order prior to the CDs maturity.

4.09. Form 1099-Int's for Registry Beneficiaries -

For County Clerk and District Clerk registry funds in individual accounts in the name of the beneficiary with an individual address. the interest earned must be a credit to the social security number or employer identification number of the beneficiary and periodic account activity statements and Internal Revenue Service Form 1099-Int's must be sent to the appropriate Clerk for each account maintained

J.P. Morgan acknowledges and will comply with the direction of the County Clerk and District Clerk regarding the handling of Form 1099-Int's for Registry Beneficiaries. Account activity statements will be sent annually.

4.10. Coin Orders – so ability to order rolled coins in quantity by telephone linkage and obtain delivery by the armored transport service on its next visit to the office ordering the coin.

J.P. Morgan offers automated coin and currency ordering services (change order services). The County may request change orders as the need for coin and currency arises or establish a standing order via the telephone using our voice response unit (VRU) or through the Internet. These options are available through all of our vaults and branch network.

As-needed change orders can be setup 24 hours a day, seven days a week and up to 6 months in advance of the requested delivery date. We guarantee that orders placed prior to 1:00 p.m. local time will be available for armored carrier pickup by the end of the business day in the vaults or ready for pickup the following morning at the specified branch.

A standing order is an established, repetitive order that is prepared for a predetermined amount and delivered on predetermined delivery days (e.g., every Monday and Thursday). The amounts may vary by delivery day, and orders can be delivered daily Sunday through Saturday subject to armored courier service restrictions. Depending on the County's needs, you can use one or a combination of both of these types of orders.

Change orders will only be released to an approved armored carrier if they are picked up at one of our vaults. You must contract with a local armored carrier to act as your agent to transport your change orders. You will need to notify J.P. Morgan of the specific armored carrier you will use for each of your locations. Change-order delivery is based on armored carrier commitments and is typically scheduled for the following day or within two or three days from when the change order was picked up at our vault.

Security begins with J.P. Morgan issuing the County two unique, confidential system access numbers for each of your locations. Access numbers should be kept in a secure place and should be revealed only to authorized County associates. When needed, you can change existing access numbers by contacting your client services professional. We also establish daily order limits both at the relationship and location level based on your credit risk rating. Finally, we designed our blind-order-filling procedures to provide timeliness and accuracy in a highly controlled environment.

The total amount of your change order processed through our automated system is debited from your account at J.P. Morgan on the day the order is provided to your armored carrier or the day before the scheduled branch pickup. All fees related to the change order are billed through our account analysis system.

The County can also have a change order immediately filed at on of our Chase branch locations for orders of $100 or less. Change order requests greater than $100 should be placed prior day and will be available the start of the next business day. The total order amount cannot exceed $5,000. Payment for change orders requested in the branches is restricted to a cash-for-cash exchange, an official check or an on-us check made payable to petty cash.

4.11. Jury Checks – approximately 40,000 jury checks on flexible laser top check stop unless County does not require this service

J.P. Morgan will provide the County with Jury Checks as required.

As an alternative to expensive and cumbersome paper checks, the Chase Cash Card enables the County to issue instant payments onsite via a debit card, reducing the significant costs of check delivery, administrative security and fraud, while expediting payment delivery to recipients.

With Chase Cash Card, the County can issue payments for a variety of uses, including, but not limited to:

- Jury service pay
- Election Worker Compensation
- Department of Corrections payments
- Petty Cash
- Employee Awards
- and more

With Chase Cash Card and a Personal Identification Number (PIN), cardholders can easily access their funds at ATMs and participating retail locations that accept PIN-based transactions.

How it Works

Card Issuance – Participating agencies receive an initial supply of Chase Cash Cards. Each card is enclosed in a sealed envelope with a control number appearing through the window. While the PIN is printed on the card carrier, it is not visible from the outside of the envelope.

Card Activation – Instant online card activation is accomplished via the J.P. Morgan Agent Service Center. The control number and cardholder information are populated upon successful card activation.

Funding – For each day a card (s) is issued, a direct debit from an agency-designated bank account through the J.P. Morgan Agent Service Center will occur to ensure timely and secure payment delivery. This single debit will combine the total of all cards issued and will directly debit the County DDA via the ACH debit process.

Funds Access – Cardholders can access their payment with their card and PIN at ATMs and participating retail locations.

Administration – The J.P. Morgan Agent Service Center provides for new card activation, funding, online reporting capabilities and more.

Customer Service – 24 hours a day, 7 days a week multilingual customer service via automated phone system, live operators and the J.P. Morgan "My Account" web site.

4.12. Duplicate Statements – ability for designated county offices to retrieve duplicate bank statements.

Monthly account statements are available via secure Internet delivery using J.P. Morgan ACCESS thereby providing the County with comprehensive reporting in the most timely and efficient manner. The County will have the ability to establish entitlements per user for those County offices that need to retrieve bank statements as well as having increased security through machine registration.

The County will have access to online history for up to seven years. Additionally, the County has the ability to save and print the statement in pdf format was well as export data to a Microsoft Excel spreadsheet in CSV format.

4.13. Printing – checks and deposit slips in conformity with County specifications as supplied by each office at applicant's cost.

J.P. Morgan will provide checks and deposit slips printed in conformity with County specifications as supplied by each office. Charges will be assessed on the County's Account Analysis. Any checks printed by vendors other than Deluxe, require MICR testing by the Bank.

4.14. Supplies – check stock and MICR toner cartridges at applicant's cost

J.P. Morgan will supply check stock and MICR toner cartridges at vendor's cost. The cost will be charged on the County's Account Analysis.

4.15. Mixed Deposits – accept mixed deposits containing cash, checks, and coin from offices specified by County.

J.P. Morgan will continue to accept mixed deposits containing cash, checks and coin from the County offices. We offer a nationwide vault network of 99 vault locations in 41 states, including one in Austin, all on a single integrated platform that processes more than 12.3 million deposits and 4.4 billion notes annually.

The County can easily make deposits. First, complete the preprinted deposit ticket. Place the coin and currency in our tamper-resistant, dual-pouch, plastic deposit bag. The deposit ticket, checks and other miscellaneous documents should be placed in the resealable pouch of the deposit bag. Seal both pouches and remove the detachable serial-coded receipt for your records.

Your selected armored courier will pick up your deposit bags and deliver them to our cash vault site, where they will processed and credited to your account by cash vault processing specialists using our state-of-the-art equipment.

For greater control and reliability, each deposit transaction will include unique location identifiers and deposit bag numbers, enabling us to track your deposits throughout the process.

If we receive your deposit prior to your established local cutoff time, we can update your account with a provisional same-day ledger credit, allowing for the possibility of cash deposits to be converted into usable funds on the same day.

Your cash-only deposit transactions will post to your designated demand deposit account (DDA) with the depositing location number, the deposit bag number and deposit ticket date, making accounting for your cash activity easier than ever. Verification of the cash will occur within 48 hours.

Should any discrepancies arise, you will be notified via a mailed advice on the day following verification. The store/location number associated with the deposit will be included on an adjustment advice. Adjustments will also post electronically through our information reporting system, as well as on your bank statement. A cash credit or debit adjustment with the dollar amount, location number, original deposit amount, original deposit date, processing vault ID and adjustment reason will be included.

Additional notification avenues such as telephone, fax and email are also available.

- Telephone — Via telephone, notification will occur by noon the following day for all adjustments greater than $100
- Fax — Our QuickFax® daily transaction report provides a daily fax notification on all activity for a given account or location. This service gathers all deposit, change order and depository adjustment information each business day and reports this information by location.
- Email — Email notification occurs the next day for all deposits and adjustments created during the prior processing day

4.16. Presentment of NSF Checks – checks made payable to Tax Assessor Collector, Domestic Relations and Treasurer's Office for payment twice unless check is returned due to a closed account, stop payment, or a "refer to maker" notation.

Return items made payable to Tax Assessor Collector, Domestic Relations and Treasurer's Office will continue to be re-presented if they are eligible.

J.P. Morgan maintains a comprehensive database that details your return item handling instructions. During the check clearing process, deposited checks may be returned by the paying bank for a number of reasons,

including non-sufficient funds (NSF), uncollected funds, stop payment, account closed, etc. Most returned items are routed through the Federal Reserve System to our regional return processing areas.

After processing your return items per your handling instructions, the returns system will generate a debit to your designated DDA. The actual return item is matched to a return item advice and mailed to you via First Class U.S. mail to the DDA statement address. The return advice lists the dollar amount and the reason for return for each item.

Items being redeposited are assigned availability and re-entered into the clearing system. Typically, redeposits are not posted to your DDA nor do they appear on the return item advice.

Return items can be automatically redeposited if they are eligible. Paper return items can be redeposited one time. Re-presented check entry (RCK) allows up to two redeposits if an item is eligible. The redeposits can occur one time by paper and another by ACH, or through two ACH presentments with no paper redeposit.

4.17. Automated Clearing House Services - to allow various county departments to use ACH for payments

Specifically, at least, to allow property taxpayers to authorize the Tax Assessor Collector to transfer funds from their bank accounts and Tax Assessor Collector to transfer funds to the bank accounts of taxing jurisdictions daily; to allow Domestic Relations to debit child support payments from the accounts of clients who request an automatic debit; to allow District Clerk, Treasurer and County Auditor and other County offices to transfer funds as needed.

The County can be confident that J.P. Morgan, both a sending and receiving bank, is experienced and capable in meeting all of your ACH needs. J.P. Morgan continues to be the industry leader in ACH payments ranking first in ACH Originations for 2010 and has held that top ranking for a record 36 consecutive years, according to NACHA.

The County will continue to have the capability to allow your taxpayers to authorize the Tax Assessor Collector to transfer funds from their bank accounts and Tax Assessor Collector to transfer funds to the bank accounts of taxing jurisdictions daily; to allow Domestic Relations to debit child support payments from the accounts of clients who request automatic debit; to allow District Clerk, Treasurer and County Auditor and other County offices to transfer funds as needed.

We recommend the use of our FTP (File Transfer Protocol) transmission method for your ACH large batch origination and ACH Initiation module of J.P. Morgan ACCESS for lower volume transaction files.

Originating large volume transactions through batch files

Using any number of industry standard applications, the County can send the file to J.P. Morgan through a common protocol such as Secure FTP (sFTP). The transmission is encrypted and sent to J.P. Morgan for final ACH processing.

Regular commercial payments to vendors can be submitted on the business day prior to the value date. Warehousing of ACH payments up to 90 days in advance of the value date for Direct Send (30 days for J.P. Morgan ACCESS) is also supported. Once received, J.P. Morgan has automated an automated warehouse retention system to help ensure data is not lost, and the file edit checks to identify potential duplicate files. J.P. Morgan provides a transaction journal within 90 minutes of receipt of the ACH file initiation transmission. Item count and dollar amount are included in the acknowledgement.

J.P. Morgan will maintain an Internet facing sFTP server and will create a "drop-box" directory on the server for the County. The server will be mirrored for disaster recovery. The County will be issued a logon and password, giving you access to the directory. For data inbound to J.P. Morgan, you have the ability to push the data files to the directory. The County is responsible for initiating the sFTP session to push and pull data files.

J.P. Morgan offers a file delivery solution that allows you to send and receive ACH files via the Internet using SSL session encryption, browser-based file exchange (HTTPS), sFTP with PGP or GNUPG file encryption or

AS2. These delivery methods leverage the Internet and readily available software packages to make transferring files simple and secure for the County without the added cost of proprietary software installation. More traditional file transfer solutions such as VAN and VPN connections are also supported as well depending on your business need.

J.P. Morgan ACCESS ACH Initiation for lower volumes

We recommend the County use our ACH Initiation application in J.P. Morgan ACCESS for your lower volume and manual entry ACH payments. Within the J.P. Morgan ACCESS single sign-on portal, you will be able to select ACH Initiation from the menu and enter the required ACH payment details in the fields provided. In addition to initiating payroll, this module can also be used for disbursements and concentration.

For dual control purposes, a second authorized County employee must release the ACH transaction through J.P. Morgan ACCESS.

J.P. Morgan ACCESS ACH payment initiation module provides the County with a secure convenient method for your lower volume ACH payments

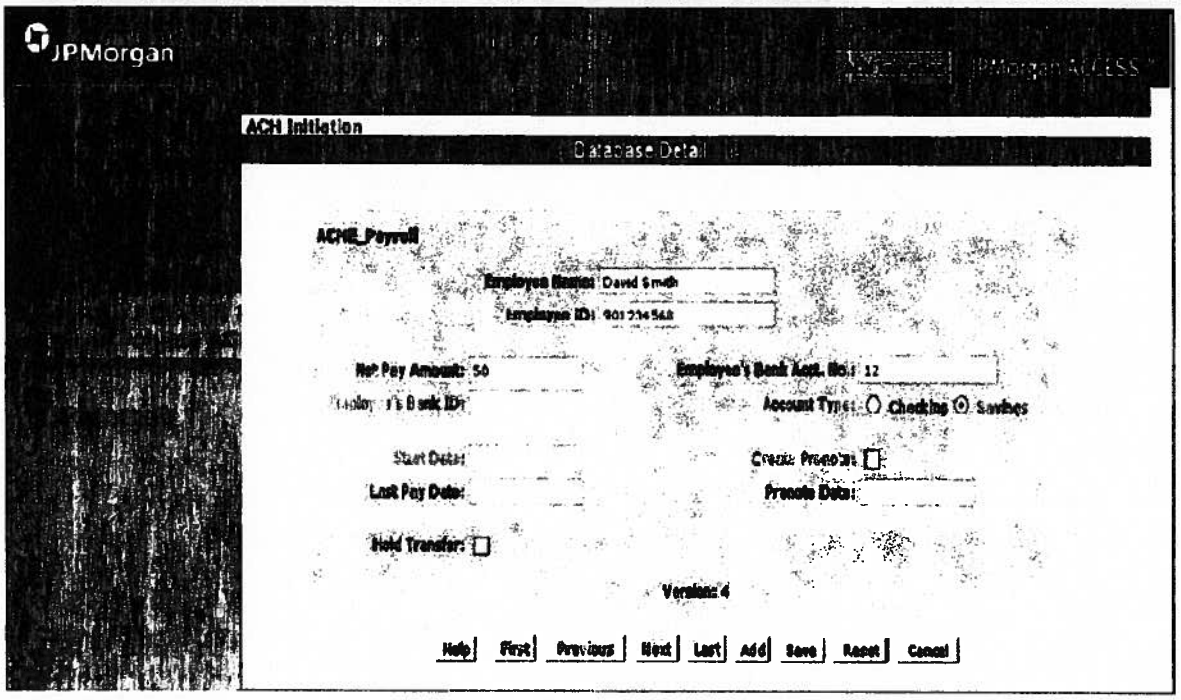


Figure 6

ACH Payment Applications

The J.P. Morgan ACCESS ACH module is integrated with a full complement of vendor, payroll, consumer, cash concentration, Federal and State tax and child support payment applications. Tax and Child Support applications are predefined templates, which are updated and downloadable as regulations change. The applications that are available to the County are those that you have contracted to use and give you the ability to restrict database access at the user level. Once you create a database, you enter each individual transaction record on a Database Detail screen. These screens are customized with data-entry fields, current NACHA rules, and regulatory requirements for a specific database application payment type.

Transactions based on templates are created, batched, approved and released for processing. ACH files generated through J.P. Morgan ACCESS are retrieved and processed six times each business day for next day processing.

Special Features

- ACH Import and Validation feature supports an automated interface for several file formats, including comma-delimited, fixed length, and NACHA-formatted files of ACH transactions
- One- or two-day settlement from single or multiple accounts may be established, based on the ACH transaction types selected when creating a batch
- ACH Transaction Reports – the County can monitor the status of ACH transactions using a variety of batch reports for single or multiple batches for a 30-day historical range. Data can be sorted by payee name or ID
  - Entered — batches submitted for approval
  - Released — batches approved and released*
  - In Process — batches are being formatted for delivery to the J.P. Morgan ACH processing unit**
  - Submitted — ACH batch has been created**

    * Batch may be unreleased
    ** Batch may not be unreleased

4.18. Deposits at Any Branch Location

The County will continue to have access to a variety of depository services offered by J.P. Morgan including Branch teller, branch night drop, vault, and remote deposit.

J.P. Morgan operates, under our familiar Chase brand, with more than 5,200 branches in 23 states and a nationwide network of more than 10,000 ATMs, of which 42 Chase Branches and 121 ATMs are located in Travis County.

4.19. Original Deposit Slips Returned to certain County offices.

J.P. Morgan does not return deposit slips. For the County's branch deposits, Payables Web Services (PWS) will provide you images of your deposit tickets as well as paid check images, adjustment advices and other paper-based miscellaneous credit and debits. Images are stored online for seven years (standard) with an option to extend to ten years.

4.20. Pre-notification on Checks – if for offices specified by County

As prenotes are no longer required, it is the County's choice as to whether pre-notifications are necessary. However, J.P. Morgan recommends use of pre-notifications if you have the time to respond to corrections or errors generated by a notification of change on the pre-notification and correct the information prior to the first payment. J.P Morgan recommends that prenotes be originated at least six banking days prior to live-dollar origination but can accommodate any timing scenario.

4.21. Payroll Direct Deposit ACH Transmission – notice of any reject or exception items in the payroll direct deposit ACH transmission within 72 hours of the effective deposit date.

The County's employees are able to request the automatic electronic payments to their designated check or savings account(s) via J.P. Morgan's electronic transfer system. The file is processed with the total amount paid electronically to the employee's designated account(s) and charged to the County' designated account at J.P. Morgan on the same business day, normally within two to three business days after submission. Your employees will receive a record of their payments on their own bank account statements.

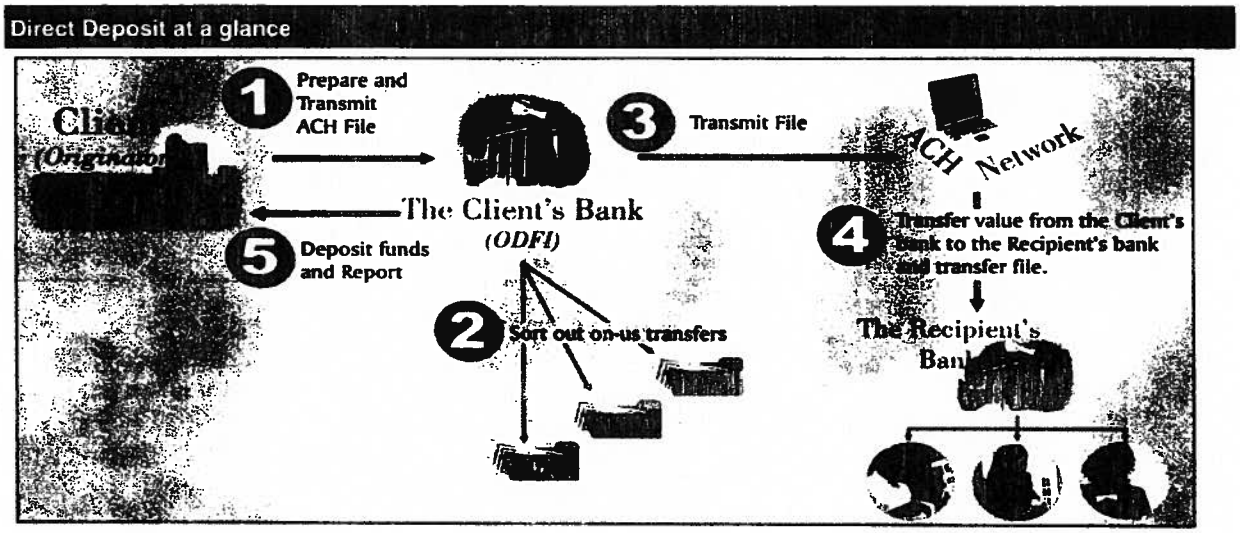


Figure 7

J.P. Morgan can accept PPD payroll files for next business day credit. To comply with NACHA recommendations, a PPD transaction should be submitted two business days prior to the value date. Cutoff for direct transmission is 9:00 p.m. CT.

The County can choose from several methods for submitting your payment data to us, including direct file transmission, secure browser --based transaction creation and initiation via our Internet portal, J.P. Morgan ACCESS (cutoff time for submission of payments via ACCESS is 7:30 p.m. CT).

If an employee's bank does not participate in the ACH network, a return specifying non-ACH membership prompts removal of the individual from the program.

A unique Notification of Change (NOC) editing feature permits you to fully automate the updating of your data file based on the information returned. Returns are delivered electronically or by fax so you can handle exceptions on a timely basis.

4.22 *Payroll Direct Deposit ACH Electronic Transmission from County location*

The County can choose from several methods for submitting your payment data to us, including direct file transmission, secure browser-based transaction creation and initiation via the J.P. Morgan ACCESS portal.

4.23. *Wire Transfer Verification and Approval - call back verification on wire transfers specified by County and approval from County Auditor on certain Treasurer's Office wire transfers.*

The County will continue to have the flexibility of sending and receiving payments via the Internet and confidence that our multilayer security system will protect the privacy and authenticity of your users, data and transactions. J.P. Morgan ACCESS Funds Transfer Initiation and Reporting module will provide the County with a complete range of funds transfer services via the Internet supporting U.S. dollar and multicurrency payments using predefined (repetitive) and free-form formats

With the Funds Transfer Initiation and Reporting module the County can:

- Combine U.S. dollar and multicurrency payment activities using predefined (repetitive) and free-form formats for accounts at J.P. Morgan and other financial institutions
- Enter book transfer, Fedwire, CHIPS, drawdowns, and multibank payment instructions through a single screen
- Initiate U.S. dollar transfers up to 15 business days prior to the effective date with future-date capability

- Import transactions from your accounting systems using the wire import facility, which supports comma-delimited files for streamlined integration
- Create check and draft payments
- Generate drawdown transactions against pre-established accounts
- Establish foreign exchange settlements

J.P. Morgan ACCESS makes wire transfers simple and secure.

JPMorgan — JPMorgan ACCESS

Transactions

581295	TLX	HYPOREAL EUR	01/08/08	611600000	EUR	9,000.00	HYPO REAL ESTATE BANK INTL	Approved	BANCO INVERSIO
581276	BKT		09/30/2005	140-022222	USD	2,345.00	XYZ ENTERPRISES	Approved	JPMORGAN CHASE
581272	FED		10/05/2005	123-456789	USD	62,343.33	ACME ANVIL PARTNERS	Approved	PARTNERBANK
581252	ATR		10/07/2005	6743191234	HKD	4,565,4...	INTERNATIONAL PARTNER	Approved	JPMORGAN LONDO
581243	TLX	EUROLOGISTICS EUR	10/03/2005	24948703	EUR	677.00	EUROPEAN LOGISTICS COMPANY	Approved	ALCIFINANCE SA
581298	FED		01/13/2006	123-456789	USD	7,750.00	John Doe	Entered	Bene National Ban
581293	FED		01/06/2006	123-456789	USD	900.00	ACME Vendor	Released	AnyBank USA
581274	FED		09/30/2005	672-123122	USD	65,234.02	VENDOR SUPPLY CO.	Released	ANYBANK USA
581273	FXW		09/30/2005	123-456789	EUR	812,332...	JOHN PAUL MORGAN	Released	ING BANK (FRANC
581251	FXW		10/07/2005	999-654321	CAD	734,340...	NATIONAL PARTNERS LLC.	Released	JPMORGAN CANAD
581250	GIR		10/06/2005	987654321	JPY	1,345,4...	FUJIDEMO COMPANY	Released	JPMORGAN JAPAN
581244	TLX	IBAN MONTHLY EUR	10/04/2005	13700016134556	EUR	8,775.00	IBAN ING	Released	ING BANK (HUNGA
581241	FED	DAILY WIRE	10/03/2005	123-456789	USD	685,277...	ABC SUPPLIER COMPANY	Released	JPMORGAN CHASE

Figure 8

Transactions can be entered as either freeform or repetitive lines. For freeform transactions, all beneficiary and bank routing information must be entered each time. Repetitive lines contain the complete banking information and beneficiary name and only the payment amount and value date need to be entered. There are two types of repetitive lines, bank verified and customer verified. Bank verified lines are established on the bank's back office system. Typically these can be established in 24 hours or less. The control benefit of bank transfers is that no changes can be made to the bank routing information. Customer verified transactions are different in that past transaction routing information is saved, but it can be altered. A customer verified line is just a saved 'freeform' transaction.

Separate controls and dollar thresholds can be established for control purposes when granting user privileges to tailor the user rights consistent with good internal control procedures.

Some of the overall security options controlled by the County's Security Administrator include:

- **Account authority:** The County's account numbers that can be debited may be restricted at the operator level.
- **Transaction amount limit:** A maximum dollar amount for each transaction created by the operator.
- **Release amount limit:** A maximum dollar amount for each transaction released by the operator.
- **Daily amount limit:** Maximum aggregate dollar amount for all transactions created by the operator in a single day.
- **Modification authority:** A matrix allows the restriction of modification authority by transaction type.
- **Deletion authority:** A matrix allows the restriction of deletion authority by transaction type.
- **Approval authority:** A matrix allows the restriction of approval authority by transaction type. Preformatted transaction types (created by other operators, created by the same operators, both, none) are defined independently from unformatted transaction types.
- **Release authority:** A matrix allows the restriction of release authority by transaction type. Preformatted transaction types (approved by other operators, approved by the same operators, both, none) are defined independently from unformatted transaction types.

4.24. Positive Pay —comprehensive Positive Pay program using electronic data transmission as a fraud prevention tool for payroll and vender checks via file transfer. with accuracy verified by applicant within one hour and secondary County verification via touch-tone phone or file transfer.

J.P. Morgan will continue to provide the County one of the most complete Positive Pay solutions in the industry. . Our Internet-based Positive Pay suite of services examines and addresses each component of the check presentment process. With the County using J.P. Morgan's Positive Pay suite of services, the chances of financial loss due to check fraud are significantly reduced

With PWS Positive Pay, each day you issue checks you also provide the bank with an issue file containing check amounts and serial numbers. Issue data can be simply and flexibly supplied to the bank via file transmission, uploaded to PWS, or manually keyed into PWS.

J.P. Morgan reviews (scrubs) the Paid No Issues (PNIs) to help ensure there are no dollar amount or check number mis-encodes. Each day, as an option, we send an email notice indicating whether or not there are exceptions for review and decisioning. An embedded URL within the email notice provides the County with quick and easy access to the J.P. Morgan ACCESS logon screen, which serves as a portal to the PWS Positive Pay Exception module. From here your authorized users are able to review exception detail with associated check images and make pay/no pay decisions, online.

The County can view images of Positive Pay exception checks before authorizing payment

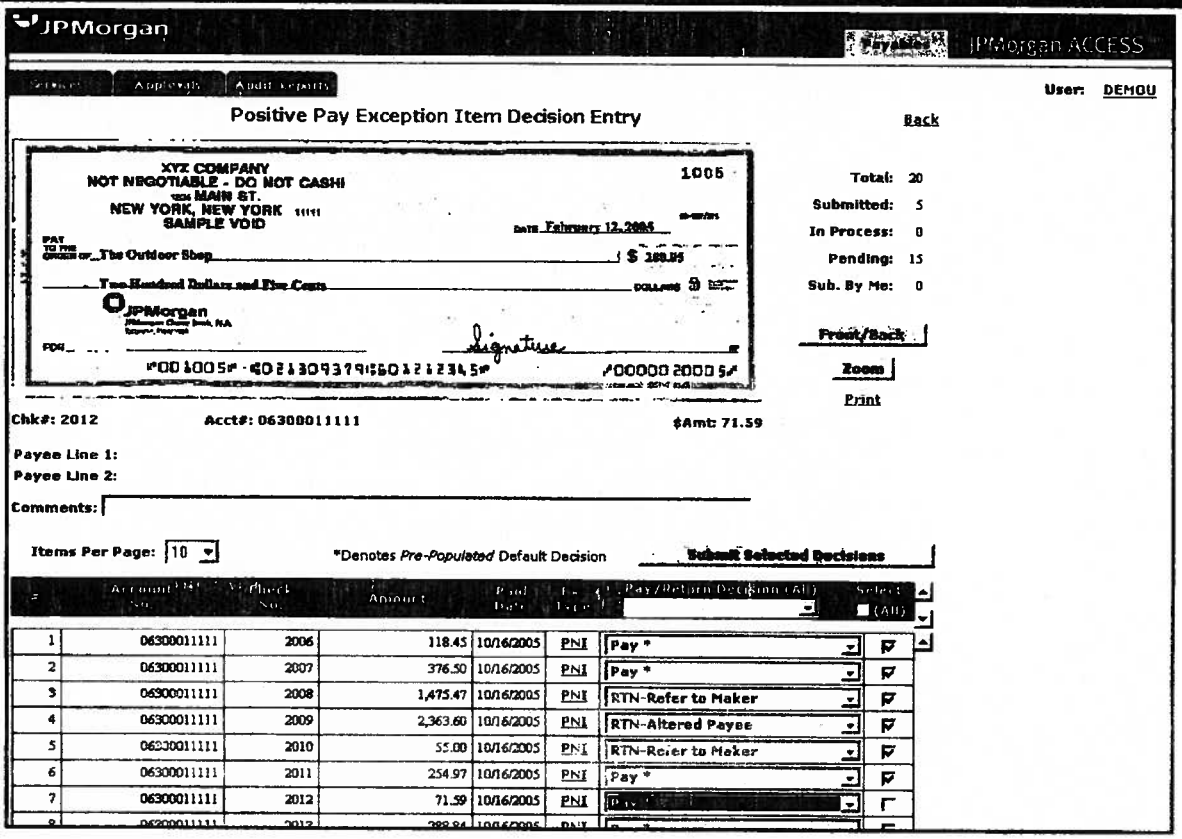


Figure 9

Authorized users simply click on the check number of each item to view front and back check images, and can select the pay or return button for each item or select the pay all or return all button, and then electronically submit the decisions to the bank. The County receives an online confirmation indicating the

submission was successful, which can be saved electronically or printed for future reference. No special software is needed for this functionality.

J.P. Morgan delivers Positive Pay exception items daily through PWS by 10:00 a.m. CT the day following presentment. Final decisions are expected back through this same channel with a 3:00 p.m. CT deadline for decisions to be made.

Payee Verification

As an additional enhancement to your account, our Payee Verification can provide the County with an additional layer of fraud prevention protection. For Payee Verification, you provide us with payee names in your check issue file transmission.

While Positive Pay matches the MICR information of your presented check to the issue file, Payee Verification takes the additional step of validating that the payee name matches the issue file payee information. Our payee name review digitally interrogates up to 100 characters of the payee name and also looks for alterations or additions above, below, or to the right of the payee name that would change the payee identification. Mismatched items are visually evaluated / scrubbed to eliminate digital interrogation reading errors and then are sent to the County in the daily Positive Pay Exception reporting for your decisioning.

The County will receive additional fraud protection by selecting our Payee Verification service

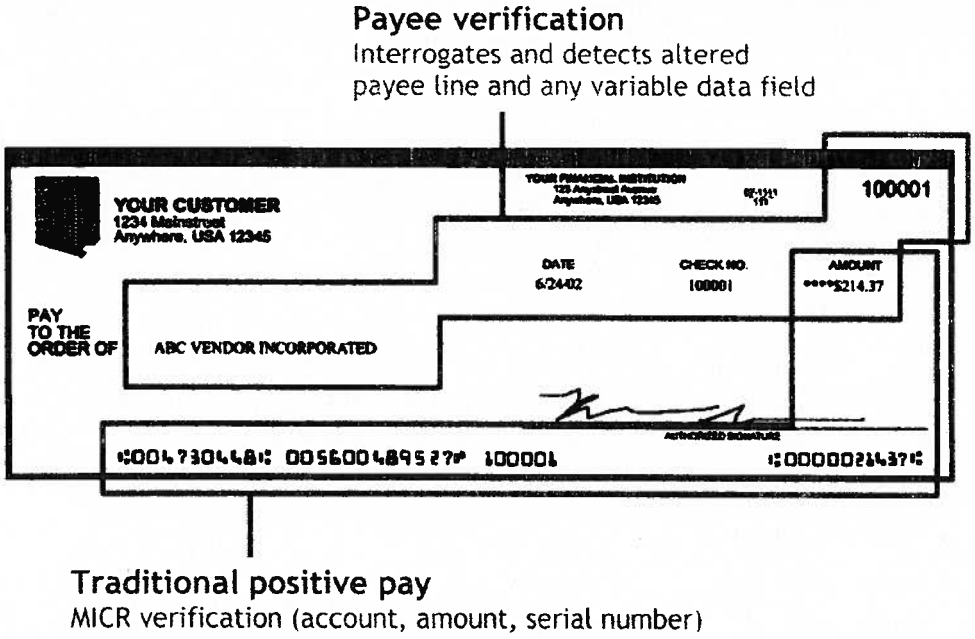


Figure 10

J.P. Morgan delivers Positive Pay Payee Verification exception items daily through PWS by 11:00 a.m. CT the day following presentment. Final decisions are expected back through this same channel.

Teller Line Positive Pay

J.P. Morgan offers Teller Line Positive Pay service, the strongest defense available to protect against check fraud in our branches. Within one hour of receipt of the County's issue file, we will update our teller line systems. When a check is presented for payment at a Chase teller window, the teller system determines the validity of the check issue prior to payment. Items not found as matching open entries on the issue file will be

denied encashment. For Positive Pay clients who utilize our Payee Name Verification service, this additional level of protection is extended to our teller lines as well.

Post No Checks Block

J.P. Morgan offers to the County our Post No Checks Block to guard your accounts. This service blocks checks from your J.P. Morgan depository account or account used for electronic debits only.

4.25. Interest Transfer —monthly from specified County accounts to the Treasurer's main Operating Deposit Account on or before the business day after interest is credited with notice to the Treasurer's Office of account. which earned the interest transferred.

The County can initiate an account transfer from specified County accounts to the Treasurer's main Operating Deposit Account on or before the business day after interest is credited.

4.26. AR Truncation —in which a terminal located in a county office scans a client's check and makes the appropriate deduction from the client's account.

With the County's continued use of Image Deposit Direct (IDD), J.P. Morgan's remote deposit solution, you can eliminate the need to bring checks to a branch saving you time and money. IDD allows the County's staff to process check payments on-site, expediting clearing and posting while reducing returned check costs.

Your authorized staff would simply log into the system from their front or back office PCs and scan the check items. Scanners attached to these PCs capture the front and back of checks and convert them to electronic images. Eligible checks (U.S.-based accounts, under $25,000, and either 6" in length, usually personal checks or longer than 6" without an auxiliary on-us field) may then be cleared as ACH transactions or image items as applicable. Additional items such as money orders, cashiers checks and government checks can also be scanned and cleared as check images.

IDD can process in both ACH and non-ACH modes thus assuring the County that any U.S. dollar check item can be scanned and cleared in the most efficient manner. Just as with our paper check deposit program there are no minimum or maximum limits on the size of the deposit.

Clients utilizing IDD w/ACH must notify their remitters that the check may be cleared as an ACH item. This notification can be done with signage in the County's offices and/or noted on the invoice/bill sent to the remitter.

Check images are typically available at the image archive immediately after a deposit is submitted. J.P. Morgan maintains IDD images in our online repository for 25 months.

The cutoff time for IDD is as follows:

- Standard — 9:00 p.m. CT with availability based on endpoint
- With ACH — 6:00 p.m. CT for next business day credit. All transactions cleared as ACH debits are fully available the next business day, and nonconvertible items are available based on endpoint.

4.27. Check Cashing — Any checks written by Travis County even when the payee does not have an account with the depository bank must be cashed at no cost to recipient. Payroll checks must be cashed from the time the applicant opens any teller position on Travis County paydays. even if cashing the check would result in a daylight overdraft.

J.P. Morgan will cash checks written by Travis County even when the payee does not have an account with the depository bank at no cost to recipient. Payroll checks will be cashed on Travis County paydays, even if cashing the check would result in a daylight overdraft.

4.28. Safekeeping —for Travis County's investment securities.

to hold all securities in the name of the Travis County Treasurer. mail Custody Receipt. giving the description and cusip number of the security. the par value. the amount paid. the receipt date. and the maturity date of the security. to notify County by phone or fax one hour before the final possible settlement time if not received. and available to talk to County staff during the three hours prior to the final possible settlement time in case of problems.

Travis County requires a contact person in the Safekeeping Department of the Depository Applicant to answer questions on a daily basis and verify transactions.

Monthly Reports to the Treasurer's office confirming the Travis County securities held in safekeeping at the end of the month.

J.P. Morgan will provide Travis County a monthly report indicating the securities held in safekeeping at the end of the month.

4.29. Account Analysis - three levels of detailed, individual monthly account analyses of all accounts covered by the contract:

- *an overall. county-wide group summary:*
- *summaries by office for at least the County Clerk. the Tax Assessor Collector. District Clerk. Treasurer. the Sheriff. and the Domestic Relations Department and*
- *summaries of the non-interest bearing accounts within each office.*

J.P. Morgan will continue to provide the County Account Analysis for your accounts. You will receive a summary Account Analysis statement for your entire billing relationship in addition to a detailed Account Analysis statement for each individual account.

J.P. Morgan's Electronic Account Analysis Statements are available through the J.P. Morgan ACCESS portal on the sixth business day after month end and will provide the County with 13 months of history. All sections of your Account Analysis statement may be viewed, printed and exported through the Electronic Statements module. Analysis statements will be available in PDF, Excel and CSV formats. You can group specific accounts and billing relationships together for online analysis purposes, and create user profiles giving access to specific accounts or billing relationships as required.

The County will benefit from online access with:

- **Faster Delivery:** On the 6th business day the PDF version is available
- **Robust encryption technology:** Provides multiple levels of security for your financial information
- **Data export capability:** Allows you to export billing statement data into Microsoft Excel format (xls) or text (csv) for further analysis purposes
- **Grouping of multiple billing accounts:** Allows you to group specific accounts and billing relationships together for online analysis purposes
- **Control over user administration:** Security Administration allows you to create user profiles giving access to specific accounts or billing relationships as required. It also allows you to reset user passwords

4.30. Bank Statements - Applicant must provide electronically or in a form agreeable to the County. bank statements of all accounts covered by the contract to the individual county offices within five banking days after month end. For the month ending September 30 in each year (the end of the County's Fiscal Year). bank statements for departments specified by the County must be received by the 2nd working day of October

The County will receive monthly statements for each account from J.P. Morgan. Monthly account statements are available via secure Internet delivery using J.P. Morgan ACCESS thereby providing the County with comprehensive reporting in the most timely and efficient manner. J.P. Morgan's Internet statements are

available on the second calendar day after the cycle cutoff date, *exceeding the County's requirement of five banking days.*

J.P. Morgan's Internet statements will provide you with the following benefits:

- Increased security through machine registration and convenience of using a single sign-on to retrieve statements and perform entitlement via J.P. Morgan ACCESS
- Email alerts can be established to notify your authorized users when the monthly statements are available for download
- The County will be able to print and view a statement as it would be presented in its original paper form
- You can search for transactions listed on the statement as well as click on a check number in the statement to see an image of the front and back of the cancelled check
- Online history for up to seven (7) years. In addition, the County can save and print the statement in pdf format as well as export data to a Microsoft Excel spreadsheet or in CSV format

4.31. Automated Account Reconciliation Report - Available by electronic data transmission

J. P. Morgan can continue to provide the County automated account reconciliation via electronic data transmission as well as having the ability to access bank statements and account information online through the Payables Web Services (PWS) module via J.P. Morgan ACCESS.

Account Reconciliation

J.P. Morgan's Account Reconciliation Services solution simplifies and automates your reconciliation and reporting processes to save the County the expense and time associated with the manual balancing of your bank statements. We offer a broad range of account reconcilement services – from robust reports with detailed information on all checks issued and posted to a simple listing of paid checks – that gives you fast access to account information and help protect the County from fraud.

Our flexibility in reconcilement options gives the County the service you need. With Full Reconcilement we offer a stale date exception, where items exceeding your defined number of days from the issue date, may be reported as positive pay exceptions or are automatically returned for non-positive pay accounts. This stale date time period is flexible, depending on customer preference. With Full or Partial Reconcilement, we offer a maximum dollar exception, where items exceeding the maximum amount are reported as positive pay exceptions or automatically returned on non-positive pay accounts.

J.P. Morgan will continue to offer both full and partial reconciliation packages to the County.

Full Reconciliation

Full Reconciliation offers the County a complete reconciliation of outstanding and paid checks with the option of reconciling accounts by the week, month, fiscal or calendar year in a format tailored to meet your needs. You provide J.P. Morgan with detailed check issue data, including account numbers, check numbers, issue dates, dollar amounts and reference information. This data can be supplied in a file transmission, an upload to Payables Web Services (PWS), our Internet-based on-us disbursement solution, or manual key entry into PWS, as warranted by the check activity in each account. With check issued data, J.P. Morgan will perform a full reconciliation of activity in the account creating a Reconciliation Report Package for the County. The standard full reconciliation package includes an account statement, balance sheet, paid and outstanding check listing, plus a summary including check number, issue date, amount paid and paid date.

Partial Reconciliation

Partial Reconciliation provides the County with a detailed listing of checks paid against a disbursement account over a period of time defined by you. J.P. Morgan also details other categories such as stopped checks. Checks are typically listed in serial number sequence with the amount and date each check was paid.

Reporting

Online via the Internet

PWS will enable the County to receive complete ARP reports, data files, and bank statements via the Internet through our PWS Reports Service. You no longer have to wait for bank statements or ARP reports to arrive in the mail. Bank statements are available on the 3rd business day after the close of cycle for download as an Adobe Acrobat (pdf) image file. ARP reports, in pdf, will be available within five business days of the cycle cutoff. An email notification is sent when statements and reports are available with an embedded URL to enable quick and easy access to the Internet service. Reconciliation data files can also be delivered via this service. With the ever increasing use of Image Replacement Documents (IRD) and converted check information we now incorporate this electronic data into our reconcilement process. These items, which the bank receives electronically, are included along with the data from the traditional paper items in clients' ARP reports.

The County can receive Account Reconciliation Reports via the Internet eliminating mail time associated with receiving paper reports and the need for storing hard copies

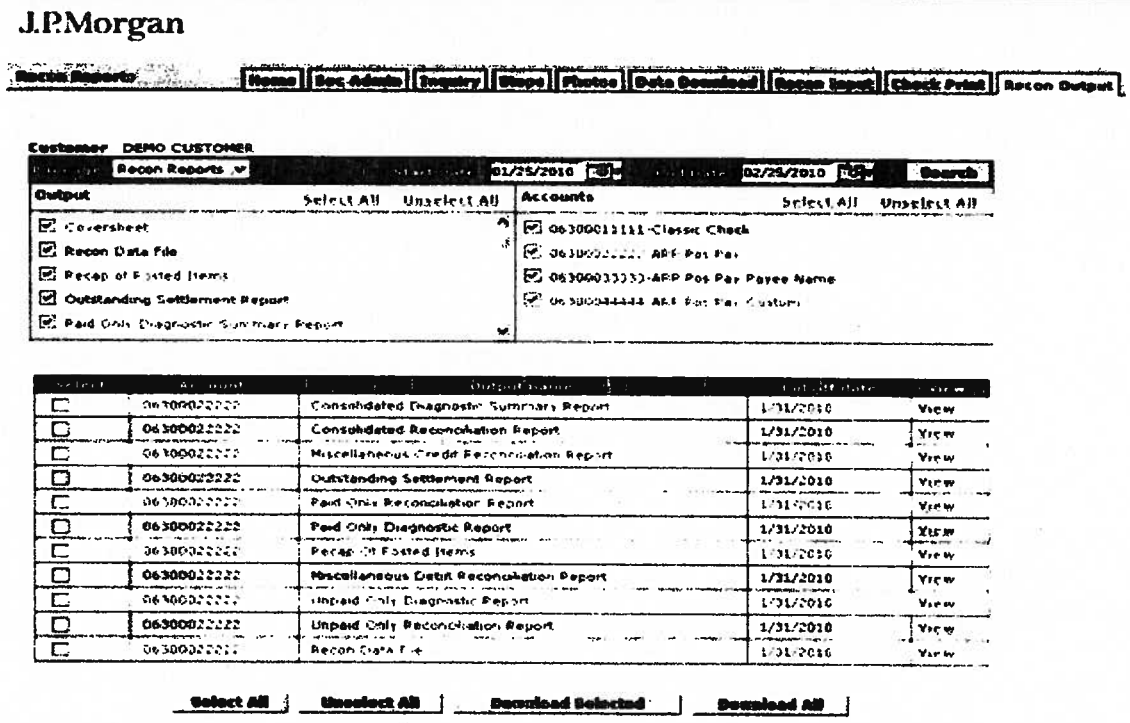


Figure 11

Data Download

The Data Download feature offers another ad-hoc customized report alternative available to the County through PWS. You can use this information to reconcile your accounts to perform extensive research on your activity.

Data Download features include:

- Data Download is a service enabling you to download disbursement transaction detail information in a Comma-Separated Value (CSV) or Quickbook format file (QBO).
- Transactions available for ARP and Non-ARP accounts include paid, stop payment and return transactions. Filters include account number, transaction status category, date paid, effective date.
- Users choose the filter options and submit their request. The request is tracked and fulfilled within their PWS inbox.
- The transaction types are available for download:
  - All Item Download
  - Debits
  - Credits
  - Paid Check Returns
  - Stops

Additionally, you can modify the results of your data download by applying transaction type, date ranges and account filters.

4.32. "Dormant" Accounts - No account may be treated as "dormant" without written authorization from the County office for which it was created.

An account goes dormant after 180 days of inactivity. However, the account can be returned to active status per the instruction of the client through their CSP. The client is sent a pre-notification of a dormant account.

4.33. Status of Collateral - monthly report of the market value of collateral as of the close of trading on the last business day of the month within seven days of the end of the month.

Reporting

The National Collateral Management Group (NCMG) provides a monthly collateral report which will list the pledged security (description, maturity, rate), original par, current par and market value. NCMG emails the report by the 3rd business day of the following month. Customers may contact NCMG during normal business hours to request a collateral report for any specific business day.

The FRB provides two types of reporting; Account Activity Report (AAR) and Monthly Holdings Report (MHR). The AAR reports account activity that is conducted within the collateral account. The MHR reports all securities held in the Public Entity's collateral account at month end. Both reports are sent within 24 hours either by email of facsimile. The FRB reports list the original par value of the securities pledged and does not report market value of securities pledged. The FRB does not provide on-line access to collateral account.

Recommended Value Added Services

J.P. Morgan has been providing banking services to pubic entities for many years. As a result, we have gained considerable experience in pairing and tailoring our products to the unique needs of our clients. J.P. Morgan's experience with various situations along with our ability to develop effective and relevant solutions, have earned an impressive reputation with the public sector.

We are pleased to present other services for review and consideration by the County. These services are proposed to augment and complement the requirements included in the RFA. Each of these services is incremental to the solutions presented in the body of our response.

The following services and products are detailed below.

- Chase Payroll Card
- Chase At Work
- Chase Cash Card
- Single Use Accounts

- Pay Connexion

Chase Payroll Card

The Chase Payroll Card provides a payroll solution to the County that will increase your direct deposit adoption rate and reduce your payroll processing costs. You will avoid many of the costs associated with producing, handling, and distributing paper payroll checks and eliminate the costs of canceling and reissuing lost and stolen checks.

Payroll Card is an account-based, low-cost solution designed specifically for employees who would like the convenience of direct deposit but do not qualify for a checking account or would prefer not to manage a checking account.

Employees can easily access their pay at automated teller machines (ATMs), retail locations and bank branches. The card can be used to make purchases anywhere that a Visa® Debit Card is accepted, including retail stores, restaurants, gas stations, internet shopping sites and more. Employees also have the option of online bill payment.

How it Works

The County will fund your employee's Payroll Card account through an ACH (Automated Clearinghouse) transaction using the standard NACHA file format. For each employee enrolled with the Payroll Card, you receive notification of the routing number and unique account number (not the actual card account number). This information and the payroll deposit amount can be added to your current direct deposit file. For the County, once a card is issued, the direct deposit process is the same as for employees with bank accounts.

Once funds are deposited, your employees can use their payroll card at ATMs or bank branches to access cash, as a Pin-based Point of Sale or signature debit at retailers, for online purchases via the internet or telephone purchases Employees also have access to online bill payment capabilities.

Chase At Work

J.P. Morgan is please to offer Chase At Work, a powerful program that can help the County better manager payrolls, while helping your employees bank conveniently and receive great discounts – all at no cost to the County. Presented at the workplace, on your schedule, we will work directly with each employee to determine their needs.

Benefits to the County:

- Provides employees a program that delivers complete financial solutions:
- At your workplace/At the branch – at no cost to the County
- Decreases payroll costs by increasing direct deposit participation

Benefits for the County's employees:

- Receive better rates, more rewards and bigger discounts in one convenient banking package
- Receive financial education on key topics (i.e. identity theft, credit and debt management, mortgages, investments, etc.) in a group or one-on-one setting with a Chase representative
- And as a leading global financial services provider, we offer strength and stability to both you and your employees.

To visit a sample site, go to www.chaseatwork.com and type in demo as the Employer Name.

Chase Cash Card

As an alternative to expensive and cumbersome paper checks, the Chase Cash Card enables the County to issue instant payments onsite via a debit card, reducing the significant costs of check delivery, administrative security and fraud, while expediting payment delivery to recipients.

With Chase Cash Card, the County can issue payments for a variety of uses, including, but not limited to:

- Jury service pay
- Election Worker Compensation
- Department of Corrections payments
- Petty Cash
- Employee Awards
- and more

With Chase Cash Card and a Personal Identification Number (PIN), cardholders can easily access their funds at ATMs and participating retail locations that accept PIN-based transactions.

How it Works

Card Issuance – Participating agencies receive an initial supply of Chase Cash Cards. Each card is enclosed in a sealed envelope with a control number appearing through the window. While the PIN is printed on the card carrier, it is not visible from the outside of the envelope.

Card Activation – Instant online card activation is accomplished via the J.P. Morgan Agent Service Center. The control number and cardholder information are populated upon successful card activation.

Funding – For each day a card (s) is issued, a direct debit from an agency-designated bank account through the J.P. Morgan Agent Service Center will occur to ensure timely and secure payment delivery. This single debit will combine the total of all cards issued and will directly debit the County DDA via the ACH debit process.

Funds Access – Cardholders can access their payment with their card and PIN at ATMs and participating retail locations.

Administration – The J.P. Morgan Agent Service Center provides for new card activation, funding, online reporting capabilities and more.

Customer Service – 24 hours a day, 7 days a week multilingual customer service via automated phone system, live operators and the J.P. Morgan "My Account" web site.

Single Use Accounts

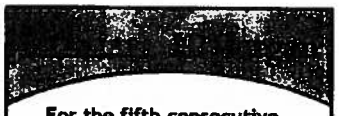
J.P. Morgan's industry-leading single-use account solution is a card-based electronic payment method that replaces paper checks and other payment processes. Single-use accounts eliminate many of the costs associated with traditional accounts payable processes while offering greater security and control than traditional purchasing cards.

Because the payment processes for checks and single-use accounts are so similar, no major changes to your existing accounts payable process are required in order to begin benefiting from the reduced costs, greater efficiency, and enhanced security offered by our advanced single-use account solution.

Moreover, with no setup fees from J.P. Morgan, no special requirements for your suppliers already accepting card payments, and the increased credit card rebate opportunity, the J.P. Morgan Single-Use Account solution presents a compelling value proposition for the County's Accounts Payables program.

Pay Connexion

Our government e-payment solution, Pay Connexion, offers a comprehensive payment gateway, including a wide range of features. Our solution is designed to provide convenience to payers when they interact with the County by allowing them to make payments via the Internet or IVR.



For the fifth consecutive year, J.P. Morgan was named Best Overall Bank for Cash Management in North America by Global Finance, 2010

Pay Connexion is a secure multi-lingual (English – Spanish), highly available, fully-bank hosted, Level 1 PCI-DSS compliant multi-channel electronic payment platform that supports credit and debit card, as well as ACH/e-check payment methods. Because Pay Connexion is feature rich and highly configurable, it can support the County's electronic payment needs now and as they evolve in the future. Pay Connexion is made available to the County as separate components, Internet or touch-tone telephone, or as a seamlessly integrated suite of services. Pay Connexion is typically available 7 days a week, 24 hours a day. Any scheduled or dark window maintenance occurs Saturdays or Sundays between the hours of 12:00 a.m. CT and 6:00 a.m. CT.

Payment Channels

Internet

Payers desiring to make payments through the Internet will click on a button on the County's web site to display a secure payment information page. They will be linked to the payment web site where they will be able to begin the payment initiation process. This payment web site will model the County's web page colors and themes, providing the payer with a common look and feel. The site is compliant with section 508 of the Americans with Disabilities Act.

Upon entering the web site for the first time, the County's payers will be given the opportunity to register. Registration within the payment application is a configurable option based on the County's specific needs. If registration is a requested service by the County, the payer will be prompted to supply necessary personal information (e.g. name, e-mail address, identifying account information) and to create a username and password for verification purposes. Each time a payer makes a subsequent visit, the payment system recognizes the username and password entered by the payer and proceeds to recall the payer's profile. This will include payment history and assist with individual account management.

Pay Connexion allows the County to accept credit and debit cards, as well as e-check (ACH debit) for payment. Registered payers have the ability to store multiple bank accounts and credit cards and choose from any of the registered payment options when a payment is made.

Registered payers may also schedule recurring payments by indicating the payment amount, the accounts to be drawn from, the frequency for which payments will be made, when payments will be initiated and when the recurring payments will conclude. *This is a great convenience for families depositing funds to lunch accounts.*

If the County does not elect to use Registration as a required option, the payer can make a one-time payment by entering the appropriate identification number, along with the relevant payment information (e.g. credit card information, or routing and transit number – RTN – and bank account number). This will initiate their one time payment.

All payers can schedule, edit, and cancel future-dated payments (also referred to as "warehoused" or "scheduled" payments). Payers specify the settlement date on the Make a Payment page. They can edit or cancel payments up until the cutoff time of the day prior to settlement. Payers who have not enrolled can access future dated payments by using the payment confirmation number. A confirmation number is assigned to every payment made by a payer, and provided to the payer upon payment submission.

Registered payers are able to view their payment history and gain access to payment information. Payers will be able to view the payment initiation date, the date an item was processed, the account number from which the payment was made, the payment amount, the return amount, and the payment confirmation number.

Integraged Voice Response (IVR) Paments

For payers that wish to make electronic payments using the telephone, our solution can provide Integrated Voice Response (IVR) services. Our IVR operates 24 hours per day, 7 days per week. The IVR application is accessed through a dedicated toll-free number for the County. Its functionality is similar to that of the web site, however, IVR is limited by the usability of the telephone keypad interface (e.g. payers can only review one transaction at a time using the confirmation number).

Additionally, the IVR requires that the County send detail on its payer population beforehand via a "preregistration" file in order to create a profile for each payer in the system. Upon verification and authentication, the payer can then set up a single payment, schedule a series of payments, or establish recurring payments without having to record a voice authorization.

Customer Service

Our customer service strategy is a two-tiered approach to customer service for payers. In our approach, the County provides the first tier of customer service. The County can easily answer general program and

transaction inquiries through direct access to payer and transaction information via a secure administrative site.

The J.P. Morgan team will provide second tier support to the County. Second tier support includes assistance answering technical and transactional questions that the County may not be able to answer on its own. Our second tier support will provide an immediate answer or open a reference ticket to research the specific question. J.P. Morgan will place a return call to the County with a resolution or updated status.

Convenience Fee Functionality

J.P. Morgan offers the flexibility of convenience fee functionality within Pay Connexion and can accommodate the use of convenience fees for MasterCard and Visa to the County's payers. The convenience fees will be separated from the payment transactions prior to deposit. Convenience Fees, including all merchant fees incurred from the credit card companies will be charged directly to the payers using the payment application. The convenience fees will be separated from the payment and kept by J.P. Morgan as payment to cover expenses. When the payer is charged a convenience fee, they are notified early in the payment process that a fee applies to their payment. At that point in time, the payer has the opportunity to stop the payment if they do not wish to proceed with the payment.

COMMERCIAL BANKING

CHASE

ACH DEBIT BLOCKING

ENHANCE SECURITY AND CONTROL OVER ACH DEBIT ACTIVITY POSTED TO YOUR CORPORATE ACCOUNTS

Whether you permit trading partners, government agencies or other ACH originators to debit your accounts, we can help you minimize the risk and potential cost of accepting unauthorized transactions.

Our ACH Debit Blocking service enables you to specify which companies are authorized to post ACH debits to your accounts, blocking those that are not authorized. You can also set dollar-limit ceilings or block all ACH debits from posting.

WHAT SETS CHASE APART

- **Access to Expertise** — Accomplished local leadership, exceptional bankers and service professionals
- **Steadfast Relationships** — Successful partnerships built on understanding your business and thoughtful advice
- **Delivering Results** — Comprehensive financial services, global scale and local delivery
- **Financial Integrity** — A financial institution with a strong capital position and fiscal responsibility

HOW IT WORKS

When an originating company attempts to post ACH debits, the system immediately compares the incoming company identification (ID) number with your listing of authorized company ID numbers.

This incoming ID number must match exactly — and if you choose, comply with dollar limits — to post successfully. If your parameters are not met, the system automatically returns the item without posting the debit to your account. Additionally, if you put the system's "block all" capability to work, you prevent all ACH debits from posting to your account.

CHOOSE THE OPTION THAT BEST MEETS YOUR COMPANY'S NEEDS

- **All ACH Debits Blocked** – All ACH debits presented against your account will be returned to the originator.
- **Maximum ACH Debit Dollar Limit Allowed** – You specify the maximum dollar amount acceptable for ACH debits. Those exceeding the maximum amount will be returned.
- **Allowable Company Identification Numbers and Dollar Limits** – You provide a list of allowable company ID numbers. Only ACH debits that contain the company ID numbers on your list will post to your account. You can also add criteria for accepting only ACH debits up to a dollar limit and during specified time periods.
- **Non-allowable Company Identification Numbers** – You supply a list of unauthorized company ID numbers. All ACH debits with a company ID number that appears on your unauthorized list will be returned.

DEBITS NOT AFFECTED BY DEBIT BLOCKING

The following types of ACH-related debit transactions will not be blocked and will be handled in accordance with our customary practices and applicable law and rules:

- ACH debits to your account to offset any ACH credit entries originated by you through us.
- Reversals of previously received ACH credits.
- Reclamation entries, as this term is defined in the Operating Rules of the National Automated Clearing House Association (NACHA).
- Debits to your account initiated by us to correct processing errors, effect back-valuations or make other adjustments.
- Returns or reversals of ACH debits originated by you.

ABOUT CHASE COMMERCIAL BANKING

Commercial Banking serves more than 30,000 clients, including corporations, municipalities, financial institutions and not-for-profit entities.

Our bankers think long-term and deliver industry insights that can help you maintain a competitive advantage. Financial products and services are offered only after we achieve a full understanding of your objectives—only then can we tailor a solution that provides enduring value.

Effective risk management and fiscal responsibility have helped us to serve clients for more than a century. These guiding principles are fundamental to the way we do business and influence every decision we make for our firm and for our clients.

For more information, contact us or visit chase.com/commercial.

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TREASURY SERVICES

Check Fraud Prevention Services

Reduce your risk of paying fraudulent check items.

Check fraud is one of the greatest challenges facing businesses and financial institutions today. As an industry leader in fraud prevention, we can help protect your organization from this costly crime with a range of services designed to help guard against check fraud.

Key features and benefits

- Minimize your exposure to check fraud with the most advanced fraud prevention services and technology available
- Choose the check fraud prevention service that best meets your needs
- Maintain control over check payments and returns
- Make timely pay or return decisions
- Save time and increase efficiency with our Internet-based service option to access images of checks

How it works

When checks are presented for payment to your disbursement account, they will be compared to the items you issued on the account. We will validate them and send any questionable items to you in a timely manner via our automated reports and our Internet-based service. This enables you to review exception items and make a pay or return decision, putting you in control of the checks that get paid. With our Internet-based service, you may view paid check information, place stop payments, make photocopy requests and submit check issue information.

Our Check Fraud Prevention Services include:

Positive Pay - One of the strongest defenses available to prevent check fraud is Positive Pay. It enables you to monitor and control the checks presented against your accounts so that only authorized items are paid. We'll uncover any payments that do not match your issue file and flag them as exceptions. Any exception items are available each morning via our Internet-based service.

Payee Verification - With altered payee check fraud on the rise, our advanced Payee Verification feature enhances traditional positive pay by identifying potential fraudulent checks when the payee name has been changed. You provide each payee name in a 50-character name field (or 100 characters in two lines) as part of your check issue file and we'll compare them to the payee names on the presented checks. We'll identify and report payee name exceptions as part of the positive pay review for your decision to pay or return the items.

Reverse Positive Pay - If you want to self-identify your company's discrepancies and then advise us of your return instructions, Reverse Positive Pay is an effective alternative to our Positive Pay service. Each day, we'll send you a file of presented checks that you'll match against your company's check issue database. If you identify discrepancies, you can investigate them by viewing images of questionable checks online via our Internet-based service and send us your return instructions for those items.

Maximum Dollar Limit - Maximum Dollar Limit automatically returns checks unpaid if they exceed a given dollar limit, or checks can be referred to you for a pay or return decision. The dollar amount is set at your requested account level and must apply to all of your company's divisions using a division sort option.

Stale-Dating - Stale-Dating enables you to define the number of days after the issue date that a check may be honored. Checks that come in after the defined number of days will be returned automatically as stale-dated items, or can be referred to you for a pay or return decision. This service is available with our Full Reconciliation Service only.

Automated Issue File Transmittal - To gain more control over your disbursements, we offer an automated acknowledgment of both your account reconciliation and positive pay issue input files in data or report format via a secure Web page or by fax. Automated Issue File Transmittal ensures transmissions are received by the bank and accurately recorded, minimizing charges for manual keying and resulting in fewer exceptions for you to review.

(Continued)

For more information, please contact your J.P. Morgan Treasury Services representative or visit jpmorgan.com/ts.

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All services are subject to applicable laws and regulations and service terms.

Other fraud prevention services

ACH Debit Blocking – Protect your company from the costly possibility of paying unauthorized ACH debit transactions with ACH Debit Blocking. It enables you to specify which companies are authorized to post ACH debits to your accounts, blocking those that are not authorized. You can also set dollar-limit ceilings or block all ACH debits from positing.

Post No Checks Block – Guard your accounts with "post no checks" blocks. This service blocks checks from a depository account or an account used for electronic debits only.

Additional solutions

ACH Services – Streamline the accounts payable process with the largest originator of automated clearing house (ACH) transactions in the world. ACH enables you to initiate many forms of debits and credits in a variety of applications and formats, providing flexible solutions to meet your payment needs.

Chase E-funds℠ Cards – Replace checks and cash for payroll, incentive, rebate, university and health savings account (HSA) programs with a prepaid debit card alternative. Convenient paperless transactions enable employees or payee recipients to access funds through ATMs and millions of debit merchants worldwide.

File Management Services - PaySource℠ – Streamline operations and reduce expenses by transferring many of the tasks involved in payments initiation and reconcilement to us via this global outsourcing solution.

Did you know

- For more than 20 years, we have been a provider of controlled disbursements and account reconciliation services.
- #1 in ACH Originations - Total, Ernst & Young, 2000 - 2009
- Best Overall Bank for Cash Management in North America - Global Finance, 2006-2010
- #1 in Information Reporting - Total Accounts, Ernst & Young Survey, 2004 - 2009
- More than 3.2 billion ACH Network Items Originated in 2009 – NACHA, 2010

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J.P.Morgan

Attachment B

CHASE - TEXAS

Availability Schedule Policy

The availability of checks deposited is based on the financial institution where the check is drawn and the location where the deposit is made. Please note:

- The cutoff for same day ledger credit for deposits delivered directly to a regional processing center is 4:00 p.m. local time. Deposits received after deadline will be posted on the next business day.
- Deadlines in this schedule apply to pre-encoded, sorter ready deposits that are delivered directly to the regional processing center. The availability for all other deposits is based on capture time at the regional processing center.
- Items that reject from the high speed sorter will be assigned one day extra float.
- The availability of checks deposited at a branch will be based on the processing time at the check clearing site. The availability of pre-encoded checks deposited at the check processing site will be based on receipt time.
- The Federal Reserve banking system does not allow forward processing of any check item over $99,999,999.99. Chase will handle any such item as a collection item, with customer credit and availability deferred accordingly.
- Availability schedules may be changed without notification.
- The information furnished herein by Chase is CONFIDENTIAL and is distributed for the exclusive use in evaluating Chase programs and shall not be duplicated, published, or disclosed in whole or part, to any other person or entity other than the recipient, or used for other purposes, without the prior written permission of Chase.

[illegible]0	Columbus City	10:30 PM	95%	1
[illegible]0-0002	Columbus Select City	3:30 AM	95%	0
0441, 0442	Columbus RCPC	2:00 PM	95%	1
Select RTs	Columbus HDGS	10:30 PM	95%	1
0510	Richmond City	10:30 PM	95%	1
0514	Richmond RCPC	2:00 PM	95%	1
Select RTs	Richmond HDGS	10:30 PM	95%	1
0515	Charleston RCPC	2:00 PM	95%	1
0519	Charleston City	10:30 PM	95%	1
0520	Baltimore City	10:30 PM	95%	1
0521, 0522, 0540, 0550, 0560, 0570	Baltimore RCPC	2:00 PM	95%	1
Select RTs	Baltimore HDGS	10:30 PM	95%	1
0530	Charlotte City	10:30 PM	95%	1
0531	Charlotte RCPC	2:00 PM	95%	1
Select RTs	Charlotte HDGS	10:30 PM	95%	1
0532	Columbia RCPC	2:00 PM	95%	1
Select RTs	Columbia HDGS	9:30 PM	95%	1
0539	Columbia City	10:30 PM	95%	1
[illegible]0	Atlanta City	10:30 PM	95%	1
0610-0001, 0005, 0007, 0010	Atlanta Select City	3:30 AM	95%	0
0611, 0612, 0613	Atlanta RCPC	2:00 PM	95%	1
Select RTs	Atlanta HDGS	10:30 PM	95%	1
0620	Birmingham City	10:30 PM	95%	1
0621, 0622	Birmingham RCPC	2:00 PM	95%	1
Select RTs	Birmingham HDGS	9:30 PM	95%	1
0630	Jacksonville City	10:30 PM	95%	1
0631, 0632	Jacksonville RCPC	2:00 PM	95%	1
Select RTs	Jacksonville HDGS	10:30 PM	95%	1
0640	Nashville City	3:30 AM	95%	0
0641, 0642	Nashville RCPC	2:00 PM	95%	1
Select RTs	Nashville HDGS	9:30 PM	95%	1
0650	New Orleans City	3:30 AM	95%	0
00654-0013	On Us	4:00 PM	100%	0
0651, 0652, 0653, 0654, 0655	New Orleans RCPC	6:30 PM	95%	1
Select RTs	New Orleans HDGS	9:30 PM	95%	1
[illegible]0	Miami City	10:30 PM	95%	1

0670	Miami RCPC	2:00 PM	95%	1
Select RTs	Miami HDGS	10:30 PM	95%	1
0710	Chicago City	10:30 PM	95%	1
0710-0001, 0003, 0015, 0028, 0077	Chicago Select City	3:30 AM	95%	0
0711	Peoria RCPC	2:00 PM	95%	1
0712, 0719	Chicago RCPC	2:00 PM	95%	1
Select RTs	Chicago HDGS	10:30 PM	95%	1
0720	Detroit City	10:30 PM	95%	1
0720-0009, 0033, 0091	Detroit Select City	3:30 AM	95%	0
0724	Detroit RCPC	2:00 PM	95%	1
Select RTs	Detroit HDGS	10:30 PM	95%	1
0730	Des Moines City	10:30 PM	95%	1
0730-0017, 0022, 0054	Des Moines Select City	3:30 AM	95%	0
0739	Des Moines RCPC	2:00 PM	95%	1
0740	Indianapolis City	10:30 PM	95%	1
0740-0001, 0006	Indianapolis Select City	3:30 AM	95%	0
0749	Indianapolis RCPC	2:00 PM	95%	1
Select RTs	Indianapolis HDGS	10:30 PM	95%	1
0750	Milwaukee City	10:30 PM	95%	1
0750-0001, 0002	Milwaukee Select City	3:30 AM	95%	0
0759	Milwaukee RCPC	2:00 PM	95%	1
Select RTs	Milwaukee HDGS	10:30 PM	95%	1
0810	St. Louis City	3:30 AM	95%	0
0812, 0815, 0865	St. Louis Country	6:30 PM	95%	1
Select RTs	St. Louis HDGS	9:30 PM	95%	1
0813, 0839, 0863	Louisville RCPC	2:00 PM	95%	1
Select RTs	Louisville HDGS	10:30 PM	95%	1
0819	St. Louis RCPC	2:00 PM	95%	1
0820	Little Rock City	3:30 AM	95%	0
0829	Little Rock RCPC	6:30 PM	95%	1
0830	Louisville City	10:30 PM	95%	1
0830-0010	Louisville Select City	3:30 AM	95%	0
0840	Memphis City	3:30 AM	95%	0
0841, 0842, 0843	Memphis RCPC	6:30 PM	95%	1
Select RTs	Memphis HDGS	9:15 PM	95%	1
0910, 0960	Minneapolis City	10:30 PM	95%	1

[illegible]0-0001, 0002, 0960-0001	Minneapolis Select City	7:30 AM	95%	0
[illegible]1, 0912, 0913, 0914, 0915	Minneapolis Country	3:30 AM	95%	1
Select RTs	Minneapolis HDGS	10:30 PM	95%	1
0918, 0919	Minneapolis RCPC	2:00 PM	95%	1
0920	Helena City	10:30 PM	95%	1
0921	Helena Country	10:30 PM	95%	2
0929	Helena RCPC	2:00 PM	95%	1
Select RTs	Helena HDGS	10:30 PM	95%	1
1010	Kansas City	3:30 AM	95%	0
1011, 1012, 1019	Kansas City Country	6:30 PM	95%	1
Select RTs	Kansas City HDGS	10:30 PM	95%	1
1020	Denver City	3:30 AM	95%	0
1021, 1022, 1023	Denver Country	3:30 AM	95%	1
Select RTs	Denver HDGS	3:30 AM	95%	0
1030	Oklahoma City	3:30 AM	95%	0
1030-0060	On Us	4:00 PM	100%	0
1031	Oklahoma Country	6:30 PM	95%	1
Select RTs	Oklahoma HDGS	3:30 AM	95%	0
[illegible]	Oklahoma RCPC	3:30 AM	95%	0
1040	Omaha City	10:30 PM	95%	1
1041	Omaha Country	3:30 AM	95%	1
1049	Omaha RCPC	2:00 PM	95%	1
Select RTs	Omaha HDGS	10:30 PM	95%	1
1070	Denver RCPC	6:30 PM	95%	1
1110	Dallas City	7:30 AM	100%	0
1110-0061, 0115, 1119-0005, 1149-1978	On Us	4:00 PM	100%	0
1110-0001, 0002, 0075, 0096, 0115, 1119-0065, 0744, 1130-0002, 0060, 1054, 1787, 1140-0001, 0009	Dallas Select City	12:00 PM	100%	0
1111, 1119	Dallas RCPC	12:00 AM	100%	0
1111-0002	On Us	4:00 PM	100%	0

1111-0029, 0090, 0177, 0352, 0474, 0487, 1119-0010, 0052, 0054, 0057, 0058, 0059, 0060, 0078, 0145, 0151, 0156, 0162, 0164, 0190, 0197, 0200, 0211, 0227, 0239, 0242, 0315, 0323, 0351, 0355, 0385, 0404, 0441, 0485, 0509, 0523, 0539, 0560, 0561, 0571, 0576, 0600, 0603, 0604, 0616, 0627, 0632, 0634, 0662, 0672, 0685, 0714, 0719, 0742, 0755, 0756, 0765, 0771, 0787, 0788, 0856, 0883, 0886, 0895, 0928, 0936, 0960, 0999, 1000, 1005, 1010, 1026, 1060, 1062, 1071, 1249, 1326, 1332, 1338, 1343, 1368, 1372, 1402, 1421, 1428, 1468, 1484, 1486, 1503, 1525, 1533, 1539, 1556, 1562, 1565, 1568, 1603, 1665, 1669, 1672, 1699, 1721, 1732, 1736, 1943, 2032, 2076, 2123, 2220, 2234, 2277, 2323, 2330, 2360, 2389, 2393, 3111-7512, 3119-7265, 7975, 8900, 9290	Dallas Select RCPC	1:30 AM	100%	0
1113-0087, 0088, 0090, 0095, 0113, 1119-0075, 0123, 0130, 0155, 0390, 0760, 0963, 1055, 1474, 1714, 1917, 3119-7223	Dallas Select RCPC	3:30 AM	100%	0
1119-0450, 3111-7508, 7584, 7586, 7594, 7595, 7598, 3113-7425, 7651, 7652, 7653, 7674, 7675, 7676, 7678, 7681, 7685, 7789, 7790, 7791, 7805, 8084, 8209, 8596, 8706, 8711, 8786, 8787, 3119-7275, 7701, 7702, 7816, 7829, 7987, 8072, 8138, 8152, 8153, 8161, 8166, 8167, 8169, 8173, 8193, 8196, 8203, 8243, 8253, 8256, 8579, 8585, 8633, 8637, 8777, 8787, 8897, 8924, 8925, 8930, 8933, 8934, 8954, 8980, 8985, 9002, 9005, 9029, 9037, 9038, 9049, 9148, 3123-7668, 8530, 3131-7671, 7748, 7766, 8519, 8745, 8757, 8760, 8762, 8763, 8784, 8971, 3149-7067, 7716, 7717, 7797, 7809, 7839, 7862, 8087, 8088, 8534, 8629, 8630, 8737, 3163-8639, 8643, 8645, 8648, 8673, 8682, 8684, 8685	Dallas Select RCPC	3:30 AM	100%	0
1113	Dallas Country	9:30 PM	100%	1

1113-0143, 0161, 0173, 0209, 0236, 0237, 0246, 0253, 0254, 0258, 0260, 0262, 0283, 0284, 0300, 0301, 0311, 0348, 0349, 0366, 0374, 0405, 0406, 0409, 0430, 0434, 0438, 0440, 0460, 0463, 0482, 0491, 0511, 0557, 0574, 0585, 0605, 0606, 0608, 0619, 0655, 0656, 0675, 0687, 0728, 0743, 0748, 0758, 0766, 0784, 0803, 0805, 0821, 0827, 0835, 0842, 0844, 0855, 0857, 0863, 0872, 0873, 0903, 0923, 0974, 1080, 1029, 1032, 1039, 1080, 1084, 1086, 1087, 1145, 1162, 1174, 1178, 1179, 1184, 1203, 1206, 1218, 1220, 1253, 1255, 1273, 1277, 1300, 1320, 1335, 1347, 1363, 1380, 1493, 1501, 1555, 1579, 1616, 1661, 1679, 1682, 1688, 1706, 1756, 1763, 1784, 1786, 1806, 1826, 1858, 1861, 1870, 1900, 1934, 1953, 2000, 2021, 2034, 2067, 2089, 2092, 2105, 2106, 2114, 2118, 2127, 2153, 2164, 2171, 2172, 2181, 2182, 2185, 2189, 2191, 2192, 2195, 2211, [illegible]7, 2231, 2240, 2245, 2253, 2257, 2266, [illegible]2, 2274, 2298, 2299, 2301, 2302, 2320, 2363, 2368, 2373, 2380, 2383, 2390, 2392, 2395, 3113-7233, 7387, 7414, 9339	Dallas Select Country	10:30 PM	100%	1
1113-0095, 0112, 0731, 1131, 1694, 2258, 2299	Dallas Select Country	3:30 AM	100%	0
1120	El Paso City	10:30 PM	100%	1
1120-0015	On Us	4:00 PM	100%	0
1122, 1123, 1163	El Paso RCPC	6:30 PM	100%	1
1130	Houston City	3:30 AM	100%	0
1130-0060	On Us	4:00 PM	100%	0
1131	Houston RCPC	10:30 PM	100%	1
1140	San Antonio City	3:30 AM	100%	0
1149	San Antonio RCPC	10:30 PM	100%	1
1149-0272, 3149-7066	San Antonio Select RCPC	3:30 AM	100%	0
1149-1978	On Us	4:00 PM	100%	0
1210	San Francisco City	6:30 PM	95%	1
[illegible]J-0035, 0057	San Francisco Select City	3:30 AM	95%	0

1211, 1212, 1213	San Francisco RCPC	6:30 PM	95%	1
Select RTs	San Francisco HDGS	10:30 PM	95%	1
1214	San Francisco Country	6:30 PM	95%	1
1220, 1223	Los Angeles City	10:30 PM	95%	1
1220-0004, 0021, 0066	Los Angeles Select City	3:30 AM	95%	0
1221, 1222, 1224	Los Angeles RCPC	6:00 PM	95%	1
1221-0001, 0002, 0170, 0527	Los Angeles Select RCPC	7:30 AM	95%	0
Select RTs	Los Angeles HDGS	9:30 PM	95%	1
1230	Portland City	10:30 PM	95%	1
1230-0022	Portland Select City	3:30 AM	95%	0
1231, 1232, 1233	Portland RCPC	2:00 PM	95%	1
Select RTs	Portland HDGS	9:30 PM	95%	1
1240	Salt Lake City	3:30 AM	95%	0
1241, 1242, 1243	Salt Lake RCPC	2:00 PM	95%	1
1250	Seattle City	10:30 PM	95%	1
1250-0002	Seattle Select City	3:30 AM	95%	0
1251, 1252	Seattle RCPC	2:00 PM	95%	1
Select RTs	Seattle HDGS	9:30 PM	95%	1
8000	Travelers Checks	10:30 PM	95%	1

JPMorgan Chase Availability Schedule

April-11

JPMorgan Chase Image Cash Letter (ICL)
Availability Schedule Policy

The availability of checks deposited is based on the financial institution where the check is drawn. Please note:

Deadlines in this schedule apply to image cash letter deposits that are transmitted directly to JPMorgan Chase. The availability for all other deposits is based on capture time at the regional processing center.

Items that reject from our image quality analysis (IQA) process will be assigned one day extra float.

The Federal Reserve banking system does not allow forward processing of any check item over $99,999,999.99. JPMorgan Chase will handle any such item as a collection item, with customer credit and availability deferred accordingly.

Availability schedules may be changed without notification.

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Thrift and S&L RTs receive the same availability as the corresponding Bank RT

Federal Reserve routing numbers are assigned 1.00 day float at all times.

The weekend deadline for file transmissions is 5:00 PM Sunday. The stated availability on the attached schedule also applies to weekend transmissions.

Updated 6/23/11, 3:00 p.m.

Corporate ICL 301

Same Day Ledger = 7 PM

Image Endpoints (Group 1 and Group 2) receive 0 day avail up until 12am

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
JPMC	See "summary" tab	7:00 PM	0	100%
Chase CDs	See "summary" tab	5:30 AM	0	100%
Group 1	See "Group 1" tab	12:00 AM	0	95%
Group 2	See "Group 2" tab	12:00 AM	0	95%
IRD Selects	See "IRD Selects" tab	12:00 AM	0	95%
IRD Extended	See "IRD Extended" tab	12:00 AM	0	95%
0000-0020, 0119, 0800	Postal Money Orders	12:00 AM	0	95%
0000-0051	US Treasury	12:00 AM	0	95%
0110, 0112, 0113, 0114, 0115	Boston RCPC	12:00 AM	1	95%
0111, 0116, 0117, 0118, 0119, 0211	Windsor Locks RCPC	12:00 AM	1	95%
0210, 0212, 0214, 0219, 0260, 0280	EROC (New York) RCPC	12:00 AM	1	95%
0213, 0220, 0223	Utica RCPC	12:00 AM	1	95%
0215, 0216	EROC Country	12:00 AM	1	95%
0310, 0311, 0312, 0313, 0319, 0360	Philadelphia RCPC	12:00 AM	1	95%
0410	Cleveland City	12:00 AM	1	95%
0412	Cleveland RCPC	12:00 AM	1	95%
0420, 0421, 0422, 0423	Cincinnati RCPC	12:00 AM	1	95%
0430, 0432, 0433, 0434	Pittsburgh RCPC	12:00 AM	1	95%
0440, 0441, 0442	Columbus RCPC	12:00 AM	1	95%
0510, 0514	Richmond RCPC	12:00 AM	1	95%
0515, 0519	Charleston RCPC	12:00 AM	1	95%
0520, 0521, 0522, 0540, 0550, 0560, 0570	Baltimore RCPC	12:00 AM	1	95%
0530, 0531	Charlotte RCPC	12:00 AM	1	95%
0532, 0539	Columbia RCPC	12:00 AM	1	95%
0610, 0611, 0612, 0613	Atlanta RCPC	12:00 AM	1	95%
0620, 0621, 0622	Birmingham RCPC	12:00 AM	1	95%
0630, 0631, 0632	Jacksonville RCPC	12:00 AM	1	95%
0640, 0641, 0642	Nashville RCPC	12:00 AM	1	95%
0650, 0651, 0652, 0653, 0654, 0655	New Orleans RCPC	12:00 AM	1	95%
0660, 0670	Miami RCPC	12:00 AM	1	95%
0710, 0711, 0712, 0719	Chicago RCPC	12:00 AM	1	95%
0720, 0724	Detroit RCPC	12:00 AM	1	95%
0730, 0739	Des Moines RCPC	12:00 AM	1	95%
0740, 0749	Indianapolis RCPC	12:00 AM	1	95%
0750, 0759	Milwaukee RCPC	12:00 AM	1	95%
0810, 0812, 0815, 0819, 0865	St. Louis RCPC	12:00 AM	1	95%
0813, 0830, 0839, 0863	Louisville RCPC	12:00 AM	1	95%
0820, 0829	Little Rock RCPC	12:00 AM	1	95%
0840, 0841, 0842, 0843	Memphis RCPC	12:00 AM	1	95%
0911, 0912, 0913, 0914, 0915	Minneapolis Country	12:00 AM	1	95%
0910, 0918, 0919, 0960	Minneapolis RCPC	12:00 AM	1	95%
0920, 0929	Helena RCPC	12:00 AM	1	95%
0921	Helena Country	12:00 AM	1	95%
1010, 1011, 1012, 1019	Kansas City RCPC	12:00 AM	1	95%
1020, 1070	Denver RCPC	12:00 AM	1	95%
1021, 1022, 1023	Denver Country	12:00 AM	1	95%
1030, 1039	Oklahoma City RCPC	12:00 AM	1	95%
1031	Oklahoma City Country	12:00 AM	1	95%
1040, 1049	Omaha RCPC	12:00 AM	1	95%
1041	Omaha Country	12:00 AM	1	95%
1110, 1111, 1119	Dallas RCPC	12:00 AM	1	95%
1113	Dallas Country	12:00 AM	1	95%
1120, 1122, 1123, 1163	El Paso RCPC	12:00 AM	1	95%
1130, 1131	Houston RCPC	12:00 AM	1	95%
1140, 1149	San Antonio RCPC	12:00 AM	1	95%
1210, 1211, 1212, 1213	San Francisco RCPC	12:00 AM	1	95%
1214	San Francisco Country	7:00 PM	2	100%
1220, 1221, 1222, 1223, 1224	Los Angeles RCPC	12:00 AM	1	95%
1230, 1231, 1232, 1233	Portland RCPC	12:00 AM	1	95%
1240, 1241, 1242, 1243	Salt Lake City RCPC	12:00 AM	1	95%
1250, 1251, 1252	Seattle RCPC	12:00 AM	1	95%

*Deadlines are Eastern Standard Time

JPMorgan Chase Image Deposit Direct (IDD)
Availability Schedule Policy

The availability of checks deposited is based on the financial institution where the check is drawn and the location where the deposit is made. Please note:

- Deadlines in this schedule apply to pre-encoded, image cash letter deposits that are transmitted directly to JPMorgan Chase. The availability for all other deposits is based on capture time at the regional processing center.

- The Federal Reserve banking system does not allow forward processing of any check item over $99,999,999.99. JPMorgan Chase will handle any such item as a collection item, with customer credit and availability deferred accordingly.

- Availability schedules may be changed without notification.

- The information furnished herein by JPMorgan Chase is CONFIDENTIAL and is distributed for the exclusive use in evaluating JPMorgan Chase programs and shall not be duplicated, published, or disclosed in whole or part, to any other person or entity other than the recipient, or used for other purposes, without the prior written permission of JPMorgan Chase.

Updated 6/23/11, 3:00 p.m.

Corporate Premium IDD 301

Availability is shown in Current Cycle

Routing Transit Number(s)	Destination	Deadline	AVI	Fraction
JPMC On Us RTs	See "On Us" tab	7:00 PM	0	100%
JPMC Controlled Disbursement RTs	See "On Us" tab	7:00 PM	1	100%
0000-0020, 0119, 0800	Postal Money Orders	7:00 PM	1	100%
0000-0050, 0051	US Treasury	7:00 PM	1	100%
0000-9000	Savings Bonds	7:00 PM	1	100%
0110, 0112, 0113, 0114, 0115	Boston RCPC	7:00 PM	1	95%
0111, 0116, 0117, 0118, 0119, 0211	Windsor Locks RCPC	7:00 PM	1	95%
0210, 0212, 0214, 0219, 0260 , 0280	EROC (New York) RCPC	7:00 PM	1	95%
0213, 0220, 0223	Utica RCPC	7:00 PM	1	95%
0215, 0216	EROC Country	7:00 PM	2	100%
0310, 0360	Philadelphia City	7:00 PM	1	95%
0311, 0312, 0313, 0319	Philadelphia RCPC	7:00 PM	1	95%
0410	Cleveland City	7:00 PM	1	95%
0412	Cleveland RCPC	7:00 PM	1	95%
0420, 0421, 0422, 0423	Cincinnati RCPC	7:00 PM	1	95%
0430, 0432, 0433, 0434	Pittsburgh RCPC	7:00 PM	1	95%
0440, 0441, 0442	Columbus RCPC	7:00 PM	1	95%
0510, 0514	Richmond RCPC	7:00 PM	1	95%
0515, 0519	Charleston RCPC	7:00 PM	1	95%
0520, 0521, 0522	Baltimore RCPC	7:00 PM	1	95%
0540, 0550, 0560, 0570	Baltimore RCPC	7:00 PM	1	95%
0530, 0531	Charlotte RCPC	7:00 PM	1	95%
0532, 0539	Columbia RCPC	7:00 PM	1	95%
0610	Atlanta City	7:00 PM	1	95%
0611, 0612, 0613	Atlanta RCPC	7:00 PM	1	95%
0620, 0621, 0622	Birmingham RCPC	7:00 PM	1	95%
0630, 0631, 0632	Jacksonville RCPC	7:00 PM	1	95%
0640, 0641, 0642	Nashville RCPC	7:00 PM	1	95%
0650, 0651, 0652, 0653, 0654, 0655	New Orleans RCPC	7:00 PM	1	95%
0660, 0670	Miami RCPC	7:00 PM	1	95%
0710	Chicago City	7:00 PM	1	95%
0711, 0712, 0719	Chicago RCPC	7:00 PM	1	95%
0720, 0724	Detroit RCPC	7:00 PM	1	95%

0730, 0739	Des Moines RCPC	7:00 PM	1	95%
0740, 0749	Indianapolis RCPC	7:00 PM	1	95%
0750, 0759	Milwaukee RCPC	7:00 PM	1	95%
0810	St. Louis City	7:00 PM	1	95%
0812, 0815, 0819, 0865	St. Louis RCPC	7:00 PM	2	100%
0813, 0830, 0839, 0863	Louisville RCPC	7:00 PM	1	95%
0820, 0829	Little Rock RCPC	7:00 PM	1	95%
0840, 0841, 0842, 0843	Memphis RCPC	7:00 PM	1	95%
0910, 0960	Minneapolis City	7:00 PM	1	95%
0911, 0912, 0913, 0914, 0915	Minneapolis Country	7:00 PM	2	100%
0918, 0919	Minneapolis RCPC	7:00 PM	1	95%
0920, 0929	Helena RCPC	7:00 PM	1	95%
0921	Helena Country	7:00 PM	1	95%
1010	Kansas City City	7:00 PM	1	95%
1011, 1012, 1019	Kansas City RCPC	7:00 PM	2	100%
1020	Denver City	7:00 PM	1	95%
1021, 1022, 1023	Denver Country	7:00 PM	2	100%
1030, 1039	Oklahoma City RCPC	7:00 PM	1	95%
1031	Oklahoma City Country	7:00 PM	2	100%
1040, 1049	Omaha RCPC	7:00 PM	1	95%
1041	Omaha Country	7:00 PM	2	100%
1070	Denver RCPC	7:00 PM	1	95%
1110	Dallas City	7:00 PM	1	95%
1111, 1119	Dallas RCPC	7:00 PM	1	95%
1113	Dallas Country	7:00 PM	2	100%
1120, 1122, 1123, 1163	El Paso RCPC	7:00 PM	1	95%
1130, 1131	Houston RCPC	7:00 PM	1	95%
1140, 1149	San Antonio RCPC	7:00 PM	1	95%
1210, 1211, 1212, 1213	San Francisco RCPC	7:00 PM	1	95%
1214	San Francisco Country	7:00 PM	2	100%
1220, 1223	Los Angeles City	7:00 PM	1	95%
1221, 1222, 1224	Los Angeles RCPC	7:00 PM	1	95%
1230, 1231, 1232, 1233	Portland RCPC	7:00 PM	1	95%
1240, 1241, 1242, 1243	Salt Lake City RCPC	7:00 PM	1	95%
1250	Seattle City	7:00 PM	1	95%
1251, 1252	Seattle RCPC	7:00 PM	1	95%

ON US

Nationwide On Us RTs

0210-0002	0214-1063	0631-0836	0830-0610	1211-4235	2260-7074
0210-0012	0219-1162	0654-0013	1020-0101	1221-0002	2631-8986
0210-0023	0220-0084	0670-1310	1030-0064	1221-0229	2670-8413
0210-0030	0223-0017	0710-0001	1030-0081	1222-8706	2670-9083
0211-0036	0280-0001	0710-0077	1070-0035	1224-8749	2670-9126
0211-1420	0280-0002	0710-7452	1070-8955	1232-7197	3211-8074
0212-0233	0280-0012	0711-0026	1110-0061	1240-0154	3222-7008
0212-0271	0280-0030	0711-2143	1110-0115	2212-7025	3222-7162
0212-1008	0412-0497	0720-0032	1111-0002	2212-7055	3222-8621
0212-7272	0432-0240	0724-1279	1119-9377	2212-7117	2343-7050
0213-0046	0440-0003	0740-0001	1120-0015	2212-7153	3243-7060
0213-0539	0515-0124	0750-0001	1130-0060	2260-7009	3250-7076
0214-0903	0519-0036	0750-1266	1131-9372	2260-7029	3250-7095
0214-1058	0610-9238	0830-0013	1149-1978	2260-7069	

Nationwide CD RTs

0213-0937	0441-1368	0719-1904	0759-0272
0213-0943	0441-1544	0719-2322	1113-0088
0311-0026	0652-0475	0724-1292	1131-0140
0311-0028			

Updated 6/23/11, 3:00 p.m.

Attachment C

JPMorganChase

[illegible]

Appendix C, Form 1

BANKER: Larnell Camus (512) 479.2720

Svc Code	SERVICE	[illegible]	[illegible]	Estimated Monthly Balance
0002	NEGATIVE COLLECTED BALANCE FEE	PRIME	PRIME	Varies
0035	FDIC FEE (Currently @ 13 bps)	Currently @ 13 bps	Pass Thru	Varies
0105	DAILY OVERDRAFT OCCURRENCE FEE		10.000	0.00
1005	ACCOUNT MAINTENANCE		3.500	830,375.00
1010	Statement Cycles		0.000	0.00
1014	Printed Statement		3.000	450,186.67
1015	Statement Cycles - Enhanced		0.000	0.00
1019	DDA Image Statements		0.000	0.00
1025	Statement Photocopy		0.000	0.00
1023	DDA CREDIT DOCUMENTS RETURNED	N/A	N/A	0.00
1026	ADDITIONAL DDA STATEMENT	N/A	N/A	0.00
1055	ZERO BALANCE MASTER ACCOUNT		0.000	0.00
1065	ZERO BALANCE SUB ACCOUNT		2.000	0.00
7633	Internet DDA Statement		0.000	0.00
7632	Basic Plus Internet Statement		0.000	0.00
1073	LARGE DOLLAR CHECK REVIEW		0.000	0.00
1076	AUDIT CONFIRMATIONS		0.000	0.00
1304	ARP PAID ITEM RETURN CREDIT		0.000	0.00
2316	OVERDRAFT NSF ITEM PAID		10.000	0.00
3499	POST NO CHECKS		0.000	0.00
5185	INTEREST EXPENSE		Varies	Varies
1033	ELECTRONIC ACCOUNT ANALYSIS MAINT	N/A	N/A	0.00
1034	ELECTRONIC ACCOUNT ANALYSIS PER ACCT	N/A	N/A	0.00
	ACCESS ONLINE ACCT ANALYSIS STATEMENT		0.000	0.00
BANKING CENTER SERVICES				
1306	BRANCH CREDITS POSTED		1.500	447,125.00
1314	BRANCH DEPOSIT IMMEDIATE VERIF		0.0026	1,554,535.00
1318	BRANCH ORDER COIN ROLL		0.020	8,760.00
1319	BRANCH ORDER CURRENCY STRAP		0.020	1,906.11
1327	BRANCH DEPOSIT POST VERIF	...mmended	0.0015	644,123.61
1333	BRANCH ORDER PROCESSED		0.000	0.00
1332	BRANCH DEPOSIT ADJUSTMENT		4.000	0.00
1311	ATM CHECK DEPOSIT - IMAGE		1.000	0.00
1312	ATM CASH DEPOSIT - IMAGE		1.000	0.00
VAULT SERVICES				
1310	VAULT DEPOSIT		0.750	3,193,750.00
1535	Vault Envelope Deposit Verif		0.500	0.00
1459	VAULT DEPOSIT DOLLARS		0.000	0.00
1461	VAULT DEPOSIT RECEIPT MAILERS		0.000	0.00
1475	VAULT DEPOSIT ROLLED COIN		0.200	393,388.89
1476	VAULT ORDER COIN ROLLS		.070	8,090.83
1477	VAULT ORDER COIN ROLLS-BOX		0.050	337,757.78
1482	VAULT DEPOSIT STD STRAP NOTES		0.004	291,191.94
1486	VAULT DEP NON STD STRAP NOTES		0.020	3,608,957.78
1495	VAULT STANDARD ORDERS		4.000	243,333.33
1497	VAULT ORDER CURRENCY STD STRAP		0.250	228,530.56
1499	VAULT ORDER NON STANDARD STRAP		0.070	44,611.11
1506	VAULT DEP PARTIAL OR MIXED BAG		4.000	1,476,222.22
1525	VAULT DEPOSIT STD COIN BAG		2.000	20,277.78
1573	VAULT ORDER SUPPLIES		0.000	0.00
1617	VAULT DEPOSIT ADJUSTMENT		4.000	105,444.44
1618	VAULT DEPOSIT ADJUSTMENT NOTIF		4.000	0.00
1620	SMART SAFE MAINTENANCE		25.000	0.00
1621	SMART SAFE ADVANCE CREDIT		3.000	0.00
DEPOSITORY SERVICES				
0501	DEP CHECKS ON US		0.050	211,193.06
0503	DEP CHECKS CLEARINGHOUSE	N/A	N/A	0.00
0504	DEP CHECKS LOCAL CITY	N/A	N/	0.00
0506	DEP CHECKS LOCAL RCPC	N/A	N/A	0.00
0509	DEP CHECKS IN DISTRICT CITY	N/A	N/A	0.00
0510	DEP CHECKS IN DISTRICT RCPC	N/A	N/A	0.00
0513	DEP CHECKS NATIONAL FRB OTHER	N/A	N/	0.00
513	CHECK DEPOSITED-TRANSIT		0.050	2,861,052.50
0515	DEP CHECKS HIGH DOLLAR GROUP	N/A	N/A	0.00
0516	DEP CHECKS BASIC	N/A	N/A	0.00
0541	CHECK IMAGE DEPOSIT (IDD ITEM via IRD)		0.041	3,680,112.50

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Appendix C, Form 1

BANKER: Lamell Camus (512) 479.2729

Svc Code	SERVICES	Service Used by Your Bank	[illegible]	[illegible]
0548	IDD MONTHLY MAINTENANCE FEE		20.000	851,666.67
1139	IDD SOFTWARE MAINTENANCE FEE		16.000	908,444.44
1140	IDD CHECK SCANNER	See Below	N/A	0.00
1385	PANINI IDD CHECK SCANNER 50/50		986.000	0.00
1387	EPSON CAPTURE ONE CHECK SCANNER		986.000	0.00
1382	IDD IMPLEMENTATION FEE	Each New Application	100.000	0.00
0701	DEP CHECKS MICR REJECT REPAIR		0.000	0.00
0702	DEP CHECKS ENCODING	N/A	N/A	0.00
0703	CKS MICR REJECT REPAIR >9%		0.000	0.00
0704	DEP CHECKS DEPOSIT CORRECTIONS		0.000	0.00
1305	CREDITS POSTED		0.100	789,819.14
1429	DEP RETURN-TRANSMISSION DATA/PER ACCT		100.000	0.00
1433	DATA KEYING RETURN ITEM		0.500	0.00
1435	DEP RETURN ITEMS RETURNED		1.000	304,166.67
1436	RCK ACH REDEPOSIT		2.500	0.00
1437	DEP RETURN-MULIPLE LOCATIONS		3.000	0.00
1438	DEP RETURN ALTERNATE ADDRESS		1.000	4,055.56
1439	DEP RETURN-EXPEDITED DELIVERY		3.000	0.00
1440	DEP RETURN-PHONE NOTIFICATION		5.000	0.00
1441	DEP RETURN-FAX NOTIFICATION		1.500	6,083.33
1444	DEP RETURN DUPLICATE CK COPY		2.000	8,111.11
1445	DEP RETURN DUPLICATE ADVICE		2.000	8,111.11
1446	DEP RETURN-TRANSMISSION PER ITEM		0.100	0.00
1448	DEP RETURN-DETAILED ITEM REPORTING	Return Image	0.000	0.00
1449	DEP RETURN-SINGLE ITEM ADVICE		3.000	0.00
1450	DEP RETURN REDEPOSIT RECLEAR		0.750	336,104.17
1452	RETURN - EMAIL NOTIFICAITON		1.000	0.00
1455	DEP RETURN-MAKER NAME		0.500	0.00
1457	DEP RETURN-REQUALIFICATION ITEM		1.500	0.00
4606	RETURN CHARGE ALTERNATE ACCT		0.000	0.00
7978	DEP RETURN-SPECIAL HANDLING	N/A	N/A	0.00
574	DOMESTIC COLLECTIONS		25.000	0.00
3948	INTERNATIONAL COLLECTIONS		0.000	0.00
IMAGE CASH LETTER				
519	Image Group One		0.040	419,750.00
520	On-Us Standard		0.020	12,004.44
521	IRD Period One		0.070	7,948.89
522	IRD Period Two		0.130	0.00
523	File Transmission Rec.-FTP	*Recommended*	150.000	304,166.67
524	File Transmission Rec.-VPN		150.000	5,779,116.67
526	Image Group Two		0.035	2,491,348.06
527	IRD Select		0.050	18,351.39
1382	IDD Implementation Fee		100.000	0.00
746	On Us Premium		0.025	304,430.28
747	IRD Period Three		0.170	0.00
748	ICL Deposit - Late (Between 11:00PM & 2:00AM CT)		1.000	0.00
749	CQD Depository Credit		0.000	0.00
756	ICL DEPOSIT - STANDARD		0.200	0.00
757	Image Quality Suspect Items		0.250	50,694.44
758	Nonconforming Image		5.000	10,138.89
759	ICL Deposit - Early (Between 3:01AM & 5:59PM CT)		0.150	0.00
1387	IDD Epson Capture One Scanner		986.000	0.00
DISBURSEMENT SERVICES				
1030	CHECK PHOTOCOPY RETRIEVAL		10.000	202,777.78
1072	MULTIPLE SIGNATURE REVIEW		30.000	60,833.33
1321	COMMERCIAL CHECK CASHING	*Non-Acct Holder*	0.000	0.00
2205	CONT DISB MAINTENANCE		25.000	50,694.44
2210	CONT DISB CHECKS PAID		0.030	204,643.33
2285	CHECKS/DEBITS POSTED		0.050	755,043.06
2320	STOP PAYMENT (Bank Assisted)		16.000	0.00
2322	RANGE STOP PAYMENT-MANUAL		6.000	0.00
2321	RANGE STOP PAYMENT-ELECTRONIC		10.000	0.00
2325	OFFICIAL CHECKS		2.000	0.00
2326	TOC STOP PAYMENT	N/A	N/A	0.00
2334	STOP PAYMENT NOTICE		0.000	0.00
2336	ONE NET CK SVCS STOP PAYMENT	N/A	N/A	0.00
2338	STOP PAYMENT AUTOMATIC RENEWAL		1.000	780,694.44
2340	ONE NET CS STOP PHOTO MAINT	N/A	N/A	0.00
2525	ONE NET CS STOP PHOTO MAINT	N/A	N/A	0.00
2360	DELUXE 3RD PARTY PRINT SVCS		At Cost	Varies

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Appendix C, Form 1

BANKER: Larnell Camus (512) 479.2720

Svc Code	SERV	Service Used by Your Bank	[illegible]	[illegible]
3262	POSITIVE PAY WITHOUT RECON MAINT		10.000	0.00
3269	POSITIVE PAY WITHOUT RECON INPUT TRANSMISSION		0.000	0.00
3306	PAPER CHECK RETURN		0.050	743,586.11
3307	PAPER CHECK RETURN MAINTENANCE		1.000	18,250.00
3495	IMAGE RETENTION PER ITEM	(Storage)	0.015	171,712.22
3498	ONE NET CK SVCS IMAGE RETRIEVE	N/A	N/A	0.00
5234	CONT DISB FUNDING TRANSFER		0.000	0.00
6618	PWS CHECK SERVICES MAINTENANCE		5.000	699,583.33
6619	PWS DDA BANK Statements		0.000	0.00
6620	PWS RECON REPORTS/STATEMENTS		0.000	0.00
6621	PWS Imaging Maintenance		0.000	0.00
6625	PWS POS PAY EMAIL EXCEPT NOTIF		5.000	70,972.22
6639	PWS STOP PAYMENTS Electronic		3.500	780,694.44
6641	Data Download		10.000	385,277.78
6645	Image Retrieval Per Retrieval < 90 Days		1.000	0.00
6636	PWS RPP Except Review Maint		20.000	40,555.56
6637	PWS Extended Report Retrieval		0.000	0.00
6646	Image Retrieval LT Per Retrieval > 91 Days		1.000	0.00
RECONCILIATION SERVICES				
3205	FULL RECON ITEMS		0.050	93,886.11
3207	FULL RECON MAINT		0.000	0.00
3207	FULL RECON MAINT	Duplicate Line Item	0.000	0.00
3209	PARTIAL RECON MAINTENANCE		0.000	0.00
3209	PARTIAL RECON MAINTENANCE		0.000	0.00
3210	PARTIAL RECON ITEMS		0.000	0.00
3226	FULL RECON WITH POS PAY ITEMS		0.030	477,176.67
3227	FULL RECON WITH POS PAY MAINT		0.000	0.00
3228	POS PAY PAYEE NAME REVIEW		0.020	30,741.11
3231	PARTIAL RECON WITH POS PAY		0.000	0.00
3232	PARTIAL WITH POS PAY MAINT		0.000	0.00
3262	POSITIVE PAY WITHOUT RECON MAINT	Duplicate See Below	5.000	121,666.67
3262	POSITIVE PAY MAINTENANCE		5.000	60,833.33
3263	ARP EXCEPTION ITEMS		1.000	56,777.78
3267	ARP FAX FEES		0.000	0.00
3268	POS PAY WITHOUT RECON MAINT		10.000	40,555.56
3269	ISSUE INPUT WITHOUT RECON		2.000	12,166.67
3270	POS PAY WITHOUT RECON ITEMS		0.010	1,457,972.22
3271	INCOMING TRANS WITH RECON	Issue Input w/Recon	0.000	0.00
3272	CHECK EXCEPTION RETURN		0.000	0.00
3291	ARP OUTGOING TRANSMISSION	Output File	3.000	172,361.11
3293	EXCESSIVE ARP REJECTS		0.000	0.00
3294	ARP (BANK ASSISTED-MANUAL) (Reject) KEY ENTRY		1.000	40,555.56
3322	DEPOSIT RECON MAINTENANCE		0.000	0.00
3325	DEPOSIT RECON ITEMS		0.050	5,475.00
3348	ARP SHIPPING PREP FEE		3.000	30,416.67
3350	CHECK SERIAL SORT ITEMS	N/A	N/A	0.00
3351	CHECK SERIAL SORT MAINTENANCE	N/A	N/A	0.00
3384	CD ROM MEDIA		15.000	60,833.33
3385	CD ROM MAINTENEANCE		0.000	0.00
3387	ADDITIONAL CD ROM PER DISK		25.000	0.00
3386	IMAGE CAPTURE PER ITEM		0.020	248,889.44
FUND TRANSFER SERVICES				
5822	ELECTRONIC BOOK DEBIT S/T		1.000	517,083.33
5823	ELECTRONIC BOOK DEBIT REPAIR		2.000	0.00
5824	ELECTRONIC FED DEBIT S/T		3.000	371,083.33
5825	ELECTRONIC FED DEBIT REPAIR		4.000	0.00
5826	ELECTRONIC CHIPS DEBIT S/T		3.000	6,083.33
5827	ELECTRONIC CHIPS DEBIT REPAIR		4.000	0.00
5847	PHONE OPERATOR BOOK DEBIT		15.000	0.00
5848	PHONE OPERATOR FED DEBIT		12.000	0.00
5849	PHONE OPERATOR CHIP DEBIT		0.000	0.00
5856	INT'L PHONE OP REPT DEBIT		0.000	0.00
5875	(RM) BANK ASSISTED DEBIT		30.000	0.00
5878	INT'L ELECTRONIC DEBIT		30.000	0.00
5879	INT'L PHONE OP NON-REPT DEBIT		0.000	0.00
5882	REPETITIVE LINESHEET STORAGE		1.000	85,166.67
5883	FED TRANSFER FEE		0.000	0.00
5884	CHIPS MESSAGE FEE		0.000	0.00
5886	ELECTONIC BOOK CREDIT S/T		0.000	0.00
5887	ELECTRONIC FED CREDIT S/T		1.000	87,194.44

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Appendix C, Form 1

BANKER: Larnell Cornus (512) 479.2720

Service Code	SERVICES	Service Used Bank	[illegible]	[illegible]
5883	ELECTRONIC FED CREDIT REPAIR		[illegible]	[illegible]
5889	ELECTRONIC CHIPS CREDIT S/T		[illegible]	2,[illegible]
5890	ELECTROPNIC CHIPS CREDIT REPAIR		[illegible]	[illegible]
5927	MAIL DEBIT ADVICE		[illegible]	427,[illegible]
5928	MAIL CREDIT ADVICE		[illegible]	588,[illegible]
5929	PHONE DEBIT ADVICE		[illegible]	[illegible]
5930	PHONE CREDIT ADVICE		[illegible]	[illegible]
5933	DIRECT DELIVERY WIRE NOTIFY1-2		0.00	24,[illegible]
5934	DIRECT DELIVERY WIRE NOTIFY3-4		[illegible]	[illegible]
5443	SOFTI (AUTOMATIC STANDING WIRE)		[illegible]	[illegible]
5974	ESERVE NOTIFICATION		0.000	[illegible]
5978	ESERVE INVESTIGATION		[illegible]	[illegible]
5979	ESERVE INQUIRY CONFRIMATIONS		0.00	[illegible]
6014	BANK INITIATED INT'L DEBIT		45.000	[illegible]
6016	DIRECT DELIVERY		0.000	[illegible]
6408	ADVICE - NOT CHARGED		0.000	[illegible]
AUTOMATED CLEARING HOUSE				
2695	ACH MAINTENANCE		5.000	40,555.56
2697	IRD CREATION		0.000	0.00
2700	ACH CREDITS ORIGINATED		[illegible]	425,630.56
2710	ACH DELETIONS		10.000	2,277.78
2716	ACH CREDIT RECEIVED		[illegible]	0.00
2717	ACH DEBIT RECEIVED		0.000	0.00
2720	ACH RETURN		0.000	12,[illegible]66.67
2722	ACH NOTIFICATION OF CHANGE		0.000	0.00
2735	ACH REVERSALS		10.000	4,555.56
2740	ACH REDEPOISIT/RECLEARS		2.000	0.00
2742	ACH INTERNET-CREDIT ORIGINATED		0.020	53,492.78
2744	ACH INTERNET-DEBIT ORIGINATED		0.020	25,524.44
2746	ACH INTERNET - MAINTENANCE	*Access ACH Maint*	5.000	134,805.56
2765	ACH FILE PROCESSING		2.500	167,201.67
2776	ONE NET INTERNAL TRANSFER	*N/A*	N/A	0.00
2796	ACH ADDENDA RECORDS		0.000	0.00
2811	ACH MAIL NOC		5.000	0.00
2812	ACH FAX NOC		2.000	12,166.67
2820	ACH RETURN MAIL NOTIFICATION		5.000	0.00
2821	ACH RETURN FAX NOTIFICATION		2.000	52,7[illegible]2.22
2860	ACH ADA MAINTENANCE		2.000	202,7[illegible]7.78
2861	ACH ADA AUTHORIZED ID		0.250	[illegible]1,65[illegible]9.72
1151	IDD NEW APPLICATION		100.000	0.00
1139	IDD SOFTWARE MAINT PER SCANNER	*Duplicate See Above*	20.000	1,135,5[illegible]5.56
3124	TOC CASH CON DEP ITEM	*N/A*	N/A	0.00
3127	TOC CASH CON LOCATIONS ON FILE	*N/A*	N/A	0.00
2605	ACH - Cashcon Maintenance		1.000	0.00
7614	ACH - Cash Con - Location Maint		2.000	0.00
7612	ACH Cash Con - Location Add		0.000	0.00
7619	ACH DAILY TRANSMISSION JOURNAL		8.000	0.00
1132	DARC ITEM ORIGINATED		0.090	0.00
1152	DPC MAINTENANCE		40.000	0.00
1155	DPC ACH RETURN		0.000	0.00
ELECTRONIC DATA INTERCHANGE				
2696	EDI TRANSMISSION		2.000	0.00
2663	EDI DETAIL REPORTING PER ITEM - VIA FAX		0.000	0.00
2631	R$ EDI RPTG DETEILED REPORTING *(JPM Access)*		[illegible].000	168,303.56
2661	R$ EDI FAX REPORT		1.500	146,000.00
4211	R$ FILE PROCESSING		6.000	255,500.00
4230	R$ EDI RPTG SEGMENT - NACHA		0.100	20[illegible].78
INFORMATION SERVICES				
3122	TOC CASH CONCENTRATION MAINT	N/A	N/A	0.00
3504	TOC PREVIOUS DAY MAINTENANCE	N/A	N/A	0.00
3515	TOC PREVIOUS DAY ACCOUNT	N/A	N/A	0.00
3518	TOC PREVIOUS DAY ITEM	N/A	N/A	0.00
3531	TOC PREVIOUS DAY BAI MAINT	N/A	N/A	0.00
3533	TOC PREVIOUS DAY BAI ACCT	N/A	N/A	0.00
3536	TOC PREVIOUS DAY BAI ITEM	N/A	N/A	0.00
3542	TOC INTRADAY MAINTENANCE	N/A	N/A	0.00
3546	TOC INTRADAY ACCOUNT	N/A	N/A	0.00

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Appendix C, Form 1

BANKER: Lamell Camus (512) 479.2720

Stat Code	SERVICES	Service Used by Your Bank	Proposed Charge per Unit	Estimated Compensating Balance
3550	TOC INTRADAY ITEM	N/A	N/A	0.00
3551	TOC INTRADAY BAI MAINTENANCE	N/A	N/A	0.00
3553	TOC INTRADAY BAI ACCOUNT	N/A	N/A	0.00
3554	TOC INTRADAY BAI ITEM	N/A	N/A	0.00
3557	TOC SPECIAL REPORT MAINTENANCE	N/A	N/A	0.00
3560	TOC SPECIAL REPORT LINE	N/A	N/A	0.00
6074	ACCT MAINT FEE (10 DAY HIST)		1.000	0.00
6067	ACCT MAINT FEE (45 DAY HIST)		1.000	472,472.22
6068	ACCT MAINT FEE (90 DAY HIST)		5.000	10,138.89
6079	INFO SVCS TRANSACTIONS LOADED		0.020	1,023,825.00
6084	JPMORGAN ACCESS LICENSE FEE	N/A	N/A	0.00
6087	JPMORGAN ACCESS SUBSCRIP FEE		0.000	0.00
6099	JPMORGAN SPECIAL REPORT FEE		2.000	8,111.11
6069	CASH POSITION WORKSHEET		25.000	0.00
6065	ACCT MAINT FEE (365 DAY HIST)		20.000	0.00
JPMORGAN ACCESS				
6075	ACCESS ACCOUNT TRANSFER MAINT		0.000	0.00
6076	ACCESS ACCOUNT TRANSFER ITEM		0.020	14,478.33
7357	JPMORGAN ACCESS CLIENT MAINT		0.000	0.00
INTERNATIONAL SERVICES				
3941	FOREIGN CHECK DEPOSIT (CAD)		3.500	14,194.44
3947	FOREIGN CHECK RETURN (CAD)		3.000	70,972.22
3948	FOREIGN CHECK COLLECTION		35.000	0.00
5343	FOREIGN CHECK RETURN (CAD)		0.000	0.00
ENTERPRISE CONTENT MANAGEMENT				
1650	ECM - Document Scanning	Priced Customized	N/A	Varies
1657	ECM - CD/DVD	Per Job	N/A	Varies
SECURITIES SERVICES (Physical Safekeeping)				
8215	Dep/Wdr Bk Entry STP		60.000	121,666.67
8216	DEP/WDR BK ENTRY NONSTP		0.000	0.00
8217	RECEIPTS HELD BOOK ENTRY		111.500	226,097.22
8233	Dep/Wdr.Com Entry STP		0.000	0.00
8221	Maturity Processing DTC		25.000	50,694.44
SECURITIES SERVICES (After Migration)				
8230	Monthly Account Fee		200.000	405,555.56
	Above Fee Waived - If Travis County Utilizes JPMorgan Securities Sales Desk		0.000	0.00
OTHER CHARGES AND FEES				
1100	MISCELLANEOUS SERVICES - Texprint		At Cost	Varies
1100	MISCELLANEOUS SERVICES - Deluxe		At Cost	Varies
1100	MISCELLANEOUS SERVICES - Superior		At Cost	Varies
7731	Explicit Charge		At Cost	0.00
1650	ECM - DOCUMENT SCANNING	*Duplicate See Above*	Customized	0.00
1657	ECM - CD DVD	*Duplicate See Above*	Customized	0.00
8809	RESEARCH ADJUSTMENT CREDIT		0.000	0.00
8810	RESEARCH ADJUSTMENT DEBIT		0.000	0.00
OTHER DEPOSITORY SERVICES				
8233	DEP/WDR COMM PAPER STP	*Duplicate See Above*	0.000	0.00
3948	Foreign Check Collection	*Duplicate See Above*	35.000	0.00

*** Banking services not detailed on this worksheet will be provided at no cost or at cost mutually agreed upon between the County and the Bank.*

Attachment D

JPMORGAN CHASE & CO.

Equal Employment Opportunity (EEO) and Affirmative Action

JPMorgan Chase is committed to providing a workplace in which all employees are valued and empowered to succeed. The firm's standing as a premier financial institution resides in the effectiveness of its employees. An inclusive and nondiscriminatory environment is necessary and desirable in order for employees to work effectively and achieve personal satisfaction in their work.

- Equal Employment Opportunity
- Affirmative Action
- Self-identification Procedures
- Complying with the Policy
- Reporting Violations of the Policy
- Protection Against Retaliation

Equal Employment Opportunity

It is JPMorgan Chase's policy to provide equal opportunity for all employees and qualified applicants in all areas of employment, including: recruitment, employment, assignment, transfer, promotion, compensation, benefits, and training, as well as company-sponsored education, social or recreational programs. JPMorgan Chase prohibits employment discrimination based on race, color, national origin, citizenship status, creed, religion, religious affiliation, age, sex, marital status, sexual orientation, gender identity, disability, genetic information, veteran status, or any other protected status under applicable law (for example, civil union status, height, weight, arrest record, and status with regard to Public Assistance, to the extent protected under applicable law). JPMorgan Chase makes employment decisions based upon legitimate business criteria and the qualifications of individuals, without discriminatory bias.

In addition, JPMorgan Chase reasonably accommodates employees' religious practices and beliefs and makes necessary, reasonable accommodations for mental and physical disabilities of applicants and employees, provided that doing so does not cause the firm undue hardship. For more information, see the Disability and Reasonable Accommodation Policy.

Affirmative Action

JPMorgan Chase fully endorses the concept and practice of affirmative action. Our Affirmative Action Program reflects our commitment to maintain a diverse workforce of individuals who can work to their fullest potential. In addition to specific recruitment initiatives, we have policies that make development and advancement opportunities available to all employees. Through both externally- and internally-focused programs, we act affirmatively to make development and career opportunities available to qualified minorities, women, covered veterans and persons with disabilities.

Self-identification Procedures

Please inform your Human Resources Business Partner or Employee Relations Advice Connection (**as appropriate for your line of business**) if you are a covered veteran or a person with a disability and would like to be considered as a participant under the firm's Affirmative Action Program. Your participation is voluntary, and the information you provide is kept in confidence except as may be required by law or in the following situations:

- If you request an accommodation in order to perform your job, your manager may be informed of any restrictions that apply.
- If your condition may require emergency treatment, medical and safety personnel may be informed of relevant restrictions.

Complying with the Policy
All employees have responsibilities under this policy. Any violation of this policy by an employee may result in corrective action, up to and including immediate termination of employment. At a minimum, you are expected to treat the people with whom you work respectfully and to take no actions that imply bias because of the protected classifications described in this policy. An employee who believes that the conduct of a customer, vendor, contractor, or any other individual who conducts business with the firm violates this policy should immediately report it to Human Resources or Employee Relations for investigation and resolution.

Managers and human resources professionals at every level of the firm have additional responsibility and accountability for supporting the principles of EEO and Affirmative Action, implementing the policy in the workplace, considering a diverse pool of applicants for employment, maintaining a productive work atmosphere, and appropriately responding to any instances of noncompliance with this policy.

Reporting Violations of the Policy
If you believe you have been subject to conduct that violates this policy or have information about or have witnessed any potential violation of this policy, immediately notify your Human Resources Business Partner or Employee Relations Advice Connection (**as appropriate for your line of business**). Alternatively, you may call the Employee Relations Executive directly at 212-270-6080 or the Human Resources Director at 212-270-0210. The situation will be addressed promptly and, if prohibited conduct is found, swift and appropriate measures will be taken. For more information, please see the Harassment-free Workplace and Disability and Reasonable Accommodation policies.

Following an investigation, any employee found to have violated this policy is subject to appropriate and prompt corrective action up to and including immediate termination of employment. Other responsive actions by JPMorgan Chase may include, but are not limited to the following: training; monitoring of the offender; referral to counseling; warning; withholding of a promotion, pay increase or bonus; reassignment; suspension; and decrease in compensation and/or responsibility as JPMorgan Chase believes appropriate under the circumstances.

Protection Against Retaliation
No person who objects to conduct prohibited under this policy, makes a complaint concerning such conduct, or assists in any investigation relating to this policy will be subjected to retaliation or other inappropriate action. Retaliation complaints should be reported immediately to the Human Resources Business Partner or Employee Relations Advice Connection (as appropriate for your line of business). Alternatively, you may call the Employee Relations Executive directly at 212-270-6080 or the Human Resources Director at 212-270-0210. Such complaints will be investigated promptly and any individuals found to have engaged in retaliation will be subject to corrective action, up to and including immediate termination of employment.

Last Update Date: 03/31/10

Updated 6/23/11, 3:00 p.m.

IRD Selects

Total RTs: 102

2:00 AM	2:00 AM	4:00 AM	4:00 AM	4:00 AM	4:00 AM
0113-0712	1130-0801	0110-0255	0719-2574	2260-8251	2710-7078
0433-0685	1130-0880	0210-0103	0719-2583	2313-7160	2719-7001
0433-0963	1130-1125	0212-0040	0749-8680	2313-7166	2719-7284
0433-1444	1130-1992	0212-0607	0759-1287	2313-7178	2740-7403
0433-1484	1131-1138	0212-0720	0919-0148	2313-7185	2750-7133
0433-1625	1131-2295	0260-0409	1110-0707	2313-7232	2750-7997
1040-0009	2113-7048	0260-0480	1119-2412	2313-7240	2750-8014
1130-0290	2113-7124	0280-0008	1210-0204	2313-7279	2759-7098
1130-0526	2113-7146	0311-0016	1220-0339	2313-7500	2759-7108
		0410-0220	1220-3920	2410-7050	2759-7704
		0412-0055	1221-0113	2412-7011	2759-7712
		0412-0199	1222-3210	2412-7029	2759-7831
		0412-0200	1222-3762	2412-7118	2759-7902
		0412-0211	1240-0289	2412-7202	2759-8200
		0412-0567	2212-7233	2412-7203	2759-8214
		0719-1691	2214-7185	2412-7204	0912-2570
		0719-2295	2260-7123	2420-7150	2918-8028
		0719-2335	2260-7494	2422-7222	2918-8105
		0719-2521	2260-7712	2441-7199	2960-7581
		0719-2523	2260-7794	2650-7502	8000-0001

IRD Selects Deferred

0914-0858
0914-0859
0914-0893
2914-0957

Updated 6/23/11, 3:00 p.m.

Group 1

Total RTs: 9,958

Select Group 1 Transit Routing Numbers

0000-0020	0112-0152	0114-0114	0117-0128	0212-0441	0212-1389	0213-0470	0213-1138	0215-0218	0215-8338
0000-0051	0112-0175	0114-0158	0117-0131	0212-0446	0212-1394	0213-0527	0213-1152	0215-0220	0215-8350
0000-0119	0112-0176	0114-0169	0117-0142	0212-0459	0212-1398	0213-0538	0213-1167	0215-0222	0215-8357
0000-0127	0112-0183	0114-0185	0117-0166	0212-0468	0212-1401	0213-0548	0213-1268	0215-0234	0215-8359
0000-0800	0112-0199	0114-0192	0117-0190	0212-0498	0212-1405	0213-0557	0213-1343	0215-0238	0215-8364
0000-0127	0112-0200	0114-0195	0117-0198	0212-0523	0212-1406	0213-0566	0213-1373	0215-0266	0215-8365
0110-0002	0112-0214	0114-0196	0117-7510	0212-0543	0212-1408	0213-0599	0213-1388	0215-0272	0215-8414
0110-0127	0112-0239	0114-0202	0117-7512	0212-0549	0212-1409	0213-0617	0213-1392	0215-0279	0215-8417
0110-0172	0112-0290	0114-0205	0118-0248	0212-0564	0212-1416	0213-0654	0213-1400	0215-0280	0216-0601
0110-0190	0112-7525	0114-0207	0118-0538	0212-0609	0212-1418	0213-0673	0213-7294	0215-0291	0216-0605
0110-0191	0112-7530	0115-0010	0118-0704	0212-0624	0212-1427	0213-0697	0213-7295	0215-0294	0216-0606
0110-0196	0113-0139	0115-0043	0118-0720	0212-0627	0212-1432	0213-0705	0214-0452	0215-0297	0216-0611
0110-0223	0113-0142	0115-0082	0119-0065	0212-0636	0212-1435	0213-0709	0214-0546	0215-8266	0216-0621
0110-0233	0113-0170	0115-0085	0119-1069	0212-0658	0212-1443	0213-0716	0214-0666	0215-8269	0216-0658
0110-0272	0113-0194	0115-0112	0119-7522	0212-0667	0212-1449	0213-0735	0214-0746	0215-8270	0216-0667
0110-0286	0113-0199	0115-0127	0210-0132	0212-0669	0212-1457	0213-0739	0214-0859	0215-8271	0216-0669
0110-1234	0113-0209	0115-0157	0210-0324	0212-0694	0212-7270	0213-0750	0214-0870	0215-8273	0216-0671
0110-7515	0113-0260	0115-0159	0211-0035	0212-0699	0212-7273	0213-0752	0214-0891	0215-8274	0216-0674
0110-7520	0113-0261	0115-0168	0211-0233	0212-0700	0212-7274	0213-0755	0214-0892	0215-8275	0219-0166
0111-0124	0113-0276	0115-0170	0211-0361	0212-0701	0212-7279	0213-0770	0214-0956	0215-8278	0219-0244
0111-0136	0113-0283	0115-0171	0211-1020	0212-0702	0213-0057	0213-0771	0214-0974	0215-8280	0219-0247
0111-0213	0113-0285	0115-0175	0211-1057	0212-0711	0213-0066	0213-0774	0214-0985	0215-8282	0219-0647
0111-0235	0113-0309	0116-0006	0211-1092	0212-0715	0213-0067	0213-0786	0214-1030	0215-8283	0219-0680
0111-0261	0113-0311	0116-0033	0211-1096	0212-0717	0213-0068	0213-0794	0214-1069	0215-8285	0219-0731
0111-0263	0113-0332	0116-0038	0211-1180	0212-0719	0213-0091	0213-0796	0214-1074	0215-8286	0219-0797
0111-0266	0113-0346	0116-0042	0211-1319	0212-0735	0213-0092	0213-0803	0214-1155	0215-8287	0219-0827
0111-0312	0113-0398	0116-0045	0211-1320	0212-0740	0213-0117	0213-0839	0214-1223	0215-8291	0219-0852
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0111-0416	0113-0526	0116-0077	0211-1411	0212-1005	0213-0186	0213-0850	0214-1279	0215-8294	0219-0930
0111-0419	0113-0533	0116-0086	0211-1415	0212-1007	0213-0213	0213-0864	0214-1315	0215-8295	0219-0934
0111-0428	0113-0568	0116-0092	0212-0001	0212-1011	0213-0214	0213-0867	0214-1338	0215-8296	0219-1019
0111-1061	0113-0626	0116-0102	0212-0035	0212-1305	0213-0215	0213-0881	0214-1372	0215-8298	0219-1083
0111-1065	0113-0638	0116-0103	0212-0057	0212-1309	0213-0255	0213-0883	0214-1393	0215-8300	0219-1134
0111-1068	0113-0697	0116-0104	0212-0103	0212-1317	0213-0264	0213-0893	0214-1412	0215-8302	0219-1136
0111-1070	0113-0710	0116-0107	0212-0106	0212-1318	0213-0288	0213-0899	0214-1428	0215-8303	0219-1139
0111-1073	0113-0711	0116-0109	0212-0124	0212-1321	0213-0313	0213-0920	0214-1442	0215-8310	0219-1241
0111-1075	0113-0715	0116-0110	0212-0160	0212-1323	0213-0322	0213-0928	0214-1445	0215-8311	0219-1291
0111-7521	0113-0717	0116-0112	0212-0163	0212-1330	0213-0323	0213-0963	0214-1446	0215-8314	0219-1292
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0112-0056	0113-7516	0116-0123	0212-0231	0212-1341	0213-0347	0213-0999	0214-7303	0215-8319	0219-1386
0112-0057	0113-7527	0116-0126	0212-0232	0212-1344	0213-0348	0213-1007	0215-0201	0215-8321	0219-1407
0112-0064	0113-9262	0116-0142	0212-0242	0212-1346	0213-0351	0213-1027	0215-0203	0215-8324	0219-1454
0112-0111	0114-0009	0116-9258	0212-0244	0212-1348	0213-0361	0213-1032	0215-0204	0215-8327	0219-7211
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0112-0143	0114-0014	0117-0042	0212-0356	0212-1355	0213-0427	0213-1046	0215-0208	0215-8334	0220-7269
0112-0148	0114-0093	0117-0055	0212-0394	0212-1359	0213-0448	0213-1049	0215-0209	0215-8335	0220-8389
0112-0149	0114-0112	0117-0108	0212-0397	0212-1369	0213-0467	0213-1059	0215-0210	0215-8336	0223-0152
0112-0150	0114-0113	0117-0110	0212-0401	0212-1371	0213-0469	0213-1071	0215-0213	0215-8337	0223-0268

Updated 6/23/11, 3:00 p.m.

Select Group 1 Transit Routing Numbers

0223-0278	0260-0430	0260-1188	0311-0122	0313-0263	0313-0994	0313-1860	0319-7607	0412-0871	0421-0126
0223-0293	0260-0472	0260-1192	0311-0124	0313-0273	0313-1020	0313-1867	0319-7620	0412-0873	0421-0127
0223-0308	0260-0482	0260-1196	0311-0126	0313-0286	0313-1021	0313-1869	0319-7626	0412-0874	0421-0140
0223-0461	0260-0541	0260-1216	0311-7611	0313-0297	0313-1050	0313-1870	0360-0098	0412-0877	0421-0144
0223-0538	0260-0548	0260-1248	0312-0303	0313-0299	0313-1051	0313-1874	0360-0201	0412-0880	0421-0147
0223-0577	0260-0561	0260-1271	0312-0391	0313-0312	0313-1055	0313-1875	0360-0206	0412-0912	0421-0151
0223-0625	0260-0565	0260-1313	0312-0399	0313-0313	0313-1091	0313-1876	0360-0217	0412-0930	0421-0155
0223-0652	0260-0590	0260-1316	0312-0419	0313-0316	0313-1163	0313-1878	0360-0230	0412-0942	0421-0156
0223-0678	0260-0591	0260-1322	0312-0471	0313-0376	0313-1167	0313-1880	0360-0281	0412-0948	0421-0157
0223-0681	0260-0600	0260-1329	0312-0480	0313-0430	0313-1177	0313-1890	0360-1851	0412-0962	0421-0167
0223-0684	0260-0623	0260-1335	0312-0534	0313-0518	0313-1179	0313-1904	0360-1855	0412-0978	0421-0175
0223-0760	0260-0670	0260-1340	0312-0595	0313-0537	0313-1180	0313-1927	0360-1888	0412-1005	0421-0179
0223-0782	0260-0744	0260-1347	0312-0626	0313-0593	0313-1187	0313-1929	0360-1891	0412-1033	0421-0201
0223-0922	0260-0768	0260-1357	0312-0642	0313-0596	0313-1202	0313-7597	0360-1896	0412-1037	0421-0205
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0223-0935	0260-0788	0260-1396	0312-0767	0313-0602	0313-1210	0313-7608	0360-7605	0412-1078	0421-0213
0223-0961	0260-0792	0260-1399	0312-0769	0313-0616	0313-1211	0313-7610	0360-7621	0412-1094	0421-0216
0223-0968	0260-0804	0260-1404	0312-0781	0313-0627	0313-1212	0319-0109	0410-0068	0412-1124	0421-0226
0223-1012	0260-0834	0260-1419	0312-0782	0313-0679	0313-1219	0319-0203	0410-0101	0412-1160	0421-0227
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0223-1302	0260-0875	0260-1438	0312-0785	0313-0712	0313-1228	0319-0240	0410-3605	0412-1263	0421-0233
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0260-0159	0260-0963	0260-7300	0312-0794	0313-0833	0313-1388	0319-1856	0412-0274	0412-1549	0421-0257
0260-0184	0260-0968	0260-7307	0312-0797	0313-0853	0313-1450	0319-1863	0412-0292	0412-1550	0421-0259
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0260-0256	0260-0981	0260-8262	0312-7612	0313-0880	0313-1500	0319-1883	0412-0345	0412-1560	0421-0278
0260-0275	0260-0986	0260-8277	0312-8928	0313-0881	0313-1503	0319-1884	0412-0359	0412-1562	0421-0294
0260-0279	0260-1005	0260-8424	0313-0013	0313-0906	0313-1526	0319-1885	0412-0472	0412-1569	0421-0323
0260-0284	0260-1060	0311-0055	0313-0056	0313-0912	0313-1554	0319-1887	0412-0473	0412-1577	0421-0325
0260-0292	0260-1075	0311-0063	0313-0101	0313-0925	0313-1660	0319-1889	0412-0485	0412-1581	0421-0328
0260-0295	0260-1078	0311-0064	0313-0102	0313-0931	0313-1681	0319-1892	0412-0524	0412-1585	0421-0334
0260-0302	0260-1082	0311-0087	0313-0105	0313-0934	0313-1696	0319-1894	0412-0551	0412-7227	0421-0335
0260-0324	0260-1089	0311-0092	0313-0106	0313-0938	0313-1702	0319-1899	0412-0592	0420-0055	0421-0336
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0260-0337	0260-1150	0311-0111	0313-0226	0313-0955	0313-1849	0319-1909	0412-0687	0421-0014	0421-0399
0260-0355	0260-1170	0311-0116	0313-0233	0313-0958	0313-1853	0319-1912	0412-0715	0421-0086	0421-0416
0260-0407	0260-1174	0311-0120	0313-0251	0313-0968	0313-1857	0319-1918	0412-0734	0421-0100	0421-0440
0260-0429	0260-1178	0311-0121	0313-0252	0313-0985	0313-1859	0319-7598	0412-0842	0421-0117	0421-0446

Updated 6/23/11, 3:00 p.m.

Select Group 1 Transit Routing Numbers

0421-0457	0422-0637	0433-0410	0433-1151	0433-1879	0441-0935	0514-0184	0514-0509	0514-0945	0515-0247
0421-0482	0422-0642	0433-0411	0433-1166	0433-7458	0441-0941	0514-0207	0514-0511	0514-0952	0515-0248
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0521-0251	0531-0868	0531-1241	0532-0185	0532-0761	0540-0151	0560-0462	0610-2117	0611-0431	0611-1310
0521-0290	0531-0910	0531-1242	0532-0186	0532-0766	0540-0153	0560-0514	0610-9205	0611-0448	0611-1328
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0522-0192	0531-0987	0531-1245	0532-0191	0532-0791	0540-0164	0560-0536	0611-0110	0611-0482	0611-1947
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0611-2110	0612-0465	0612-1193	0620-0062	0621-0148	0621-0550	0622-0247	0622-0517	0631-0053	0631-1024
0611-2111	0612-0468	0612-1196	0620-0078	0621-0158	0621-0552	0622-0253	0622-0519	0631-0064	0631-1030
0611-2113	0612-0473	0612-1200	0620-0088	0621-0160	0621-0553	0622-0257	0622-0559	0631-0111	0631-1105
0611-2115	0612-0485	0612-1201	0620-0106	0621-0188	0621-0562	0622-0269	0622-0561	0631-0139	0631-1116
0611-2116	0612-0490	0612-1205	0620-0113	0621-0194	0621-0571	0622-0273	0622-0570	0631-0145	0631-1167
0611-2118	0612-0491	0612-1208	0620-0116	0621-0200	0621-0572	0622-0276	0622-0573	0631-0152	0631-1178
0611-2124	0612-0496	0612-1217	0620-0122	0621-0203	0621-0577	0622-0277	0622-0579	0631-0177	0631-1214
0611-9184	0612-0497	0612-1223	0620-0148	0621-0209	0621-0578	0622-0280	0622-0583	0631-0220	0631-1215
0611-9240	0612-0525	0612-1227	0620-0160	0621-0213	0621-0598	0622-0285	0622-0584	0631-0225	0631-1224
0611-9242	0612-0527	0612-1234	0620-0200	0621-0221	0621-0603	0622-0291	0622-0611	0631-0269	0631-1228

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0631-1246	0631-1474	0631-1612	0632-0613	0641-0273	0641-0784	0642-0175	0642-0847	0652-0138	0653-0079
0631-1260	0631-1479	0631-1614	0632-0620	0641-0274	0641-0789	0642-0183	0642-0851	0652-0144	0653-0092
0631-1269	0631-1483	0631-1616	0632-0642	0641-0290	0641-0791	0642-0184	0642-0858	0652-0161	0653-0106
0631-1272	0631-1486	0631-1617	0632-0666	0641-0294	0641-0799	0642-0185	0642-0870	0652-0162	0653-0115
0631-1275	0631-1487	0631-1620	0632-0882	0641-0295	0641-0823	0642-0196	0642-0872	0652-0174	0653-0126
0631-1278	0631-1489	0631-1622	0632-0910	0641-0299	0641-0834	0642-0225	0642-0876	0652-0175	0653-0139
0631-1287	0631-1491	0631-1626	0632-0966	0641-0307	0641-0844	0642-0226	0642-0880	0652-0183	0653-0154
0631-1299	0631-1492	0631-1627	0632-1172	0641-0309	0641-0848	0642-0249	0642-0884	0652-0194	0653-0156
0631-1304	0631-1497	0631-1628	0632-1263	0641-0310	0641-0852	0642-0250	0642-0889	0652-0196	0653-0164
0631-1311	0631-1500	0631-1629	0632-1421	0641-0316	0641-0854	0642-0251	0642-0918	0652-0206	0653-0165
0631-1314	0631-1502	0631-1633	0632-1548	0641-0319	0641-0855	0642-0252	0642-0920	0652-0218	0653-0168
0631-1316	0631-1503	0631-1637	0632-1555	0641-0322	0641-0860	0642-0268	0642-0921	0652-0241	0653-0185
0631-1319	0631-1505	0631-1640	0632-1584	0641-0336	0641-0862	0642-0270	0642-7242	0652-0245	0653-0188
0631-1321	0631-1506	0631-1641	0632-1590	0641-0341	0641-0864	0642-0276	0642-8255	0652-0248	0653-0190
0631-1338	0631-1513	0631-1642	0632-1606	0641-0346	0641-0865	0642-0282	0650-0009	0652-0258	0653-0199
0631-1344	0631-1514	0631-1643	0632-1618	0641-0352	0641-0866	0642-0284	0650-0073	0652-0260	0653-0219
0631-1346	0631-1517	0631-1645	0632-1630	0641-0353	0641-0868	0642-0286	0650-0107	0652-0265	0653-0235
0631-1350	0631-1519	0631-1647	0632-1654	0641-0355	0641-0871	0642-0287	0650-0142	0652-0266	0653-0237
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0631-1355	0631-1536	0631-1649	0632-9249	0641-0359	0641-0878	0642-0298	0650-0210	0652-0279	0653-0246
0631-1377	0631-1537	0631-1650	0632-9253	0641-0369	0641-0879	0642-0302	0650-0254	0652-0283	0653-0250
0631-1380	0631-1540	0631-1651	0632-9285	0641-0378	0641-0883	0642-0324	0650-0345	0652-0295	0653-0263
0631-1381	0631-1541	0631-1656	0640-0026	0641-0391	0641-0886	0642-0337	0650-0359	0652-0297	0653-0305
0631-1382	0631-1542	0631-1658	0640-0418	0641-0402	0641-0887	0642-0342	0650-0513	0652-0303	0653-0308
0631-1387	0631-1543	0631-1661	0640-0861	0641-0403	0641-0888	0642-0343	0650-0543	0652-0309	0653-0310
0631-1393	0631-1549	0631-1667	0640-0863	0641-0405	0641-0892	0642-0351	0651-0148	0652-0372	0653-0312
0631-1400	0631-1550	0631-2631	0640-0891	0641-0406	0641-0895	0642-0397	0651-0183	0652-0382	0653-0329
0631-1403	0631-1552	0631-9174	0640-0898	0641-0416	0641-0896	0642-0425	0651-0324	0652-0424	0653-0331
0631-1410	0631-1559	0631-9191	0640-0938	0641-0420	0641-0899	0642-0430	0651-0344	0652-0439	0653-0332
0631-1413	0631-1561	0631-9195	0641-0079	0641-0431	0641-0902	0642-0444	0651-0361	0652-0444	0653-0336
0631-1422	0631-1562	0631-9210	0641-0107	0641-0437	0641-0903	0642-0470	0651-0461	0652-0446	0653-0338
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0631-1427	0631-1567	0631-9219	0641-0120	0641-0465	0641-0905	0642-0508	0651-0607	0652-0451	0653-0378
0631-1428	0631-1568	0631-9221	0641-0123	0641-0488	0641-0907	0642-0538	0651-0632	0652-0462	0653-0408
0631-1432	0631-1571	0631-9226	0641-0129	0641-0491	0641-0908	0642-0603	0651-0636	0652-0464	0653-0431
0631-1436	0631-1574	0631-9245	0641-0130	0641-0533	0641-0910	0642-0642	0651-0661	0652-0472	0653-0438
0631-1441	0631-1575	0631-9246	0641-0133	0641-0564	0641-0916	0642-0716	0651-0668	0652-0476	0653-0442
0631-1442	0631-1578	0631-9287	0641-0148	0641-0566	0641-0932	0642-0731	0652-0018	0652-0483	0653-0474
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0631-1455	0631-1581	0632-0143	0641-0158	0641-0581	0641-0936	0642-0801	0652-0024	0652-0489	0653-0547
0631-1456	0631-1588	0632-0187	0641-0166	0641-0589	0642-0079	0642-0809	0652-0070	0652-0497	0653-0579
0631-1457	0631-1589	0632-0230	0641-0181	0641-0591	0642-0109	0642-0812	0652-0072	0652-0498	0653-0586
0631-1460	0631-1591	0632-0326	0641-0192	0641-0628	0642-0112	0642-0825	0652-0086	0652-0518	0653-0607
0631-1462	0631-1595	0632-0474	0641-0207	0641-0656	0642-0124	0642-0830	0652-0087	0652-0521	0653-0609
0631-1464	0631-1596	0632-0521	0641-0229	0641-0677	0642-0134	0642-0832	0652-0104	0652-0554	0653-0611
0631-1465	0631-1600	0632-0545	0641-0238	0641-0709	0642-0135	0642-0839	0652-0106	0653-0040	0653-0618

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0654-0014	0654-0454	0660-1415	0670-1241	0670-1539	0710-0144	0711-0218	0711-0803	0711-1081	0711-1622
0654-0045	0654-0456	0660-1440	0670-1247	0670-1547	0710-0146	0711-0219	0711-0804	0711-1131	0711-1629
0654-0068	0654-0506	0660-1472	0670-1248	0670-1560	0710-0148	0711-0223	0711-0819	0711-1137	0711-1637
0654-0075	0654-0511	0660-1495	0670-1268	0670-1564	0710-0153	0711-0282	0711-0820	0711-1139	0711-1667
0654-0089	0654-0513	0660-1508	0670-1281	0670-1565	0710-0158	0711-0338	0711-0829	0711-1140	0711-1681
0654-0100	0654-0514	0660-1518	0670-1289	0670-1572	0710-0168	0711-0350	0711-0830	0711-1148	0711-1718
0654-0108	0654-0522	0660-1544	0670-1292	0670-1577	0710-0202	0711-0363	0711-0831	0711-1195	0711-1776
0654-0109	0654-0524	0660-1551	0670-1312	0670-1579	0710-0209	0711-0394	0711-0832	0711-1203	0711-1817
0654-0110	0654-0528	0660-1557	0670-1315	0670-1586	0710-0228	0711-0395	0711-0835	0711-1204	0711-1822
0654-0118	0654-0536	0660-1576	0670-1317	0670-1592	0710-0234	0711-0442	0711-0840	0711-1210	0711-1826
0654-0119	0654-0538	0660-1605	0670-1324	0670-1594	0710-0241	0711-0443	0711-0842	0711-1217	0711-1827
0654-0124	0654-0541	0660-1671	0670-1335	0670-1597	0710-0270	0711-0464	0711-0844	0711-1220	0711-1847
0654-0136	0654-0542	0670-0043	0670-1361	0670-1598	0710-0291	0711-0469	0711-0845	0711-1226	0711-1865
0654-0141	0654-0545	0670-0100	0670-1383	0670-1599	0710-0294	0711-0473	0711-0858	0711-1235	0711-1879
0654-0160	0654-0552	0670-0124	0670-1407	0670-1611	0710-0300	0711-0515	0711-0866	0711-1248	0711-1923
0654-0164	0655-0075	0670-0127	0670-1411	0670-1619	0710-0402	0711-0547	0711-0874	0711-1256	0711-1928
0654-0171	0655-0334	0670-0169	0670-1424	0670-1623	0710-0415	0711-0550	0711-0876	0711-1266	0711-1950
0654-0176	0655-0587	0670-0222	0670-1429	0670-1624	0710-0422	0711-0553	0711-0878	0711-1280	0711-1951
0654-0187	0655-0622	0670-0253	0670-1430	0670-1625	0710-0427	0711-0558	0711-0883	0711-1281	0711-1952
0654-0216	0655-0633	0670-0377	0670-1433	0670-1631	0710-0432	0711-0575	0711-0903	0711-1304	0711-1980
0654-0217	0660-0436	0670-0392	0670-1434	0670-1632	0710-0434	0711-0579	0711-0908	0711-1311	0711-1984
0654-0229	0660-0460	0670-0514	0670-1437	0670-1635	0710-0436	0711-0586	0711-0916	0711-1313	0711-1986
0654-0231	0660-0772	0670-0543	0670-1443	0670-1636	0710-0442	0711-0588	0711-0918	0711-1318	0711-1997
0654-0233	0660-0800	0670-0587	0670-1444	0670-1638	0710-0443	0711-0603	0711-0922	0711-1329	0711-2020
0654-0236	0660-0902	0670-0676	0670-1445	0670-1655	0710-0449	0711-0604	0711-0932	0711-1347	0711-2025
0654-0241	0660-0915	0670-0677	0670-1446	0670-1659	0710-0453	0711-0606	0711-0933	0711-1352	0711-2064
0654-0247	0660-0945	0670-0747	0670-1452	0670-1665	0710-0454	0711-0619	0711-0943	0711-1374	0711-2119
0654-0249	0660-0965	0670-0795	0670-1459	0670-9176	0710-0516	0711-0620	0711-0946	0711-1375	0711-2159
0654-0251	0660-1029	0670-0808	0670-1467	0670-9202	0710-0597	0711-0625	0711-0949	0711-1379	0711-2160
0654-0254	0660-1035	0670-0815	0670-1468	0670-9206	0710-0628	0711-0634	0711-0955	0711-1398	0711-2162
0654-0288	0660-1049	0670-0887	0670-1471	0670-9213	0710-0648	0711-0659	0711-0965	0711-1408	0711-2171
0654-0291	0660-1059	0670-0899	0670-1473	0670-9220	0710-0665	0711-0668	0711-0968	0711-1425	0711-2172
0654-0311	0660-1067	0670-0904	0670-1477	0670-9223	0710-0677	0711-0712	0711-0970	0711-1434	0711-2173
0654-0313	0660-1069	0670-0928	0670-1485	0670-9231	0710-0686	0711-0713	0711-0975	0711-1449	0711-2176
0654-0338	0660-1072	0670-0964	0670-1493	0670-9250	0710-2562	0711-0715	0711-0982	0711-1456	0711-2177
0654-0340	0660-1086	0670-0978	0670-1496	0670-9255	0710-2564	0711-0722	0711-0984	0711-1476	0711-2180
0654-0342	0660-1135	0670-1021	0670-1498	0670-9264	0710-2579	0711-0723	0711-0989	0711-1493	0711-2186
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0654-0415	0660-1154	0670-1058	0670-1511	0670-9279	0710-2635	0711-0735	0711-1000	0711-1532	0711-2203
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0654-0434	0660-1157	0670-1169	0670-1520	0710-0015	0710-2657	0711-0745	0711-1014	0711-1566	0711-2214
0654-0435	0660-1220	0670-1176	0670-1523	0710-0048	0710-2662	0711-0756	0711-1026	0711-1572	0711-2220
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0711-2253	0719-0099	0719-1838	0719-2424	0719-2606	0724-0284	0724-0762	0724-1359	0724-1432	0739-0453
0711-2256	0719-0115	0719-1854	0719-2430	0719-2608	0724-0286	0724-0774	0724-1361	0724-1437	0739-0456
0711-2261	0719-0160	0719-1856	0719-2431	0719-2615	0724-0304	0724-0792	0724-1362	0724-1439	0739-0469
0711-2264	0719-0179	0719-1876	0719-2442	0719-2618	0724-0321	0724-0823	0724-1365	0724-8684	0739-0477
0711-2268	0719-0181	0719-1911	0719-2445	0719-2619	0724-0335	0724-0827	0724-1367	0730-0072	0739-0489
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0711-2312	0719-0194	0719-2096	0719-2458	0719-2628	0724-0355	0724-0847	0724-1370	0730-0082	0739-0500
0711-2314	0719-0203	0719-2139	0719-2468	0719-2632	0724-0367	0724-0854	0724-1371	0730-2269	0739-0506
0711-2320	0719-0204	0719-2152	0719-2476	0719-2633	0724-0397	0724-0877	0724-1372	0739-0010	0739-0526
0711-2326	0719-0239	0719-2166	0719-2477	0719-2636	0724-0399	0724-0879	0724-1373	0739-0018	0739-0556
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0711-2437	0719-0593	0719-2233	0719-2532	0719-2665	0724-0452	0724-1089	0724-1386	0739-0123	0739-0712
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0711-2474	0719-0806	0719-2255	0719-2537	0719-2669	0724-0457	0724-1092	0724-1388	0739-0130	0739-0733
0711-2482	0719-0814	0719-2263	0719-2538	0719-2672	0724-0465	0724-1102	0724-1390	0739-0131	0739-0766
0711-2493	0719-0816	0719-2267	0719-2539	0719-2678	0724-0475	0724-1116	0724-1392	0739-0147	0739-0775
0711-2502	0719-0849	0719-2274	0719-2543	0719-2685	0724-0486	0724-1143	0724-1393	0739-0155	0739-0785
0711-2551	0719-0867	0719-2276	0719-2545	0719-2686	0724-0488	0724-1170	0724-1394	0739-0160	0739-0791
0711-2594	0719-0890	0719-2287	0719-2546	0719-2687	0724-0494	0724-1199	0724-1396	0739-0185	0739-0804
0711-2595	0719-0906	0719-2298	0719-2547	0719-2698	0724-0497	0724-1203	0724-1397	0739-0196	0739-0827
0711-2620	0719-0930	0719-2304	0719-2550	0719-2700	0724-0499	0724-1216	0724-1399	0739-0197	0739-0835
0711-2648	0719-1023	0719-2313	0719-2552	0719-7446	0724-0501	0724-1223	0724-1400	0739-0209	0739-0851
0711-2695	0719-1072	0719-2333	0719-2553	0719-7447	0724-0520	0724-1243	0724-1401	0739-0215	0739-0873
0711-7451	0719-1077	0719-2334	0719-2554	0719-7450	0724-0528	0724-1244	0724-1402	0739-0218	0739-0898
0712-0132	0719-1127	0719-2337	0719-2560	0719-9321	0724-0544	0724-1253	0724-1404	0739-0228	0739-0901
0712-0275	0719-1165	0719-2340	0719-2563	0719-9327	0724-0562	0724-1255	0724-1405	0739-0229	0739-0903
0712-0585	0719-1170	0719-2355	0719-2565	0720-0107	0724-0568	0724-1258	0724-1406	0739-0231	0739-0918
0712-0612	0719-1178	0719-2356	0719-2567	0720-1391	0724-0574	0724-1265	0724-1409	0739-0254	0739-0934
0712-0778	0719-1308	0719-2366	0719-2571	0720-1421	0724-0600	0724-1277	0724-1412	0739-0290	0739-0957
0712-0797	0719-1327	0719-2375	0719-2575	0724-0033	0724-0605	0724-1291	0724-1413	0739-0314	0739-0971
0712-0949	0719-1356	0719-2381	0719-2578	0724-0052	0724-0634	0724-1310	0724-1414	0739-0315	0739-0999
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0712-1424	0719-1468	0719-2396	0719-2596	0724-0215	0724-0676	0724-1342	0724-1418	0739-0352	0739-1080
0712-1433	0719-1521	0719-2408	0719-2598	0724-0221	0724-0677	0724-1345	0724-1419	0739-0372	0739-1106
0712-2087	0719-1648	0719-2411	0719-2599	0724-0228	0724-0697	0724-1350	0724-1422	0739-0384	0739-1151
0719-0066	0719-1660	0719-2413	0719-2601	0724-0261	0724-0729	0724-1355	0724-1423	0739-0398	0739-1158

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Select Group 1 Transit Routing Numbers

0739-1187	0739-2046	0739-2262	0749-0763	0759-0205	0759-1201	0810-1553	0812-0694	0812-2629	0815-0723
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0739-1226	0739-2055	0739-2276	0749-0811	0759-0256	0759-1217	0810-1757	0812-0706	0812-2705	0815-0885
0739-1280	0739-2063	0739-2277	0749-0813	0759-0257	0759-1267	0810-1771	0812-0709	0812-4001	0815-0973
0739-1283	0739-2070	0739-2287	0749-0830	0759-0300	0759-1273	0810-1883	0812-0747	0812-5008	0815-1210
0739-1319	0739-2084	0739-2288	0749-0851	0759-0322	0759-1274	0810-1888	0812-0793	0813-0263	0815-1240
0739-1330	0739-2087	0739-2289	0749-0868	0759-0324	0759-1280	0810-1895	0812-0829	0813-0390	0815-1357
0739-1334	0739-2088	0739-2290	0749-0893	0759-0344	0759-1281	0810-1897	0812-0843	0813-0392	0815-1393
0739-1346	0739-2090	0739-2291	0749-0911	0759-0352	0759-1282	0810-1899	0812-0868	0813-0461	0815-1401
0739-1395	0739-2091	0739-2300	0749-0915	0759-0370	0759-1284	0810-1913	0812-0998	0813-0482	0815-1405
0739-1426	0739-2093	0739-7207	0749-0921	0759-0411	0759-1285	0810-1917	0812-1031	0813-0722	0815-1546
0739-1428	0739-2099	0739-7208	0749-0935	0759-0423	0759-1286	0810-1920	0812-1039	0813-0738	0815-1661
0739-1436	0739-2100	0739-7211	0749-0966	0759-0437	0759-1782	0810-1922	0812-1110	0813-0800	0815-1687
0739-1496	0739-2104	0739-7212	0749-0998	0759-0452	0759-1784	0810-1923	0812-1130	0813-0816	0815-1767
0739-1528	0739-2113	0739-7218	0749-1008	0759-0454	0759-1786	0810-1940	0812-1166	0813-1343	0815-1772
0739-1534	0739-2114	0739-8320	0749-1012	0759-0459	0759-1788	0810-2301	0812-1179	0813-1381	0815-1776
0739-1539	0739-2115	0740-0103	0749-1121	0759-0477	0759-1790	0810-2457	0812-1224	0815-0047	0815-1793
0739-1545	0739-2118	0740-1410	0749-1158	0759-0485	0759-1791	0810-2511	0812-1227	0815-0048	0815-1801
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0739-1565	0739-2140	0740-7192	0749-1264	0759-0578	0759-1800	0810-2557	0812-1275	0815-0134	0815-1822
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0739-1581	0739-2144	0749-0222	0749-1278	0759-0623	0759-1807	0810-2603	0812-1326	0815-0149	0815-1891
0739-1584	0739-2152	0749-0229	0749-1286	0759-0646	0759-1809	0810-2654	0812-1328	0815-0152	0815-1900
0739-1591	0739-2156	0749-0234	0749-1327	0759-0652	0759-1831	0810-4021	0812-1378	0815-0173	0815-1902
0739-1636	0739-2158	0749-0250	0749-1330	0759-0685	0759-1833	0810-7444	0812-1383	0815-0200	0815-1903
0739-1648	0739-2162	0749-0333	0749-1331	0759-0694	0759-1835	0810-7449	0812-1416	0815-0253	0815-1907
0739-1653	0739-2163	0749-0354	0749-1332	0759-0697	0759-7213	0812-0052	0812-1417	0815-0309	0815-1914
0739-1654	0739-2165	0749-0356	0749-1399	0759-0703	0759-7221	0812-0053	0812-1616	0815-0310	0815-1921
0739-1701	0739-2167	0749-0367	0749-1406	0759-0741	0810-0016	0812-0057	0812-1617	0815-0338	0815-1924
0739-1729	0739-2172	0749-0380	0749-1427	0759-0749	0810-0052	0812-0058	0812-1624	0815-0349	0815-1930
0739-1747	0739-2180	0749-0415	0749-1431	0759-0764	0810-0056	0812-0100	0812-1675	0815-0382	0815-1934
0739-1764	0739-2186	0749-0435	0749-1440	0759-0794	0810-0099	0812-0169	0812-1791	0815-0417	0815-1936
0739-1770	0739-2187	0749-0436	0750-0066	0759-0798	0810-0107	0812-0235	0812-1853	0815-0426	0815-1937
0739-1776	0739-2191	0749-0453	0750-0072	0759-0800	0810-0143	0812-0414	0812-1910	0815-0441	0819-0352
0739-1788	0739-2195	0749-0493	0750-0104	0759-0802	0810-0144	0812-0428	0812-2007	0815-0483	0819-0353
0739-1815	0739-2209	0749-0495	0750-1193	0759-0827	0810-0164	0812-0454	0812-2050	0815-0538	0819-0354
0739-1837	0739-2223	0749-0522	0750-7215	0759-0937	0810-0327	0812-0486	0812-2052	0815-0549	0819-0371
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0739-1860	0739-2242	0749-0595	0759-0055	0759-0960	0810-0605	0812-0513	0812-2123	0815-0570	0819-0408
0739-1885	0739-2247	0749-0605	0759-0092	0759-0961	0810-0616	0812-0522	0812-2154	0815-0573	0819-0446
0739-1921	0739-2249	0749-0609	0759-0101	0759-0990	0810-0620	0812-0526	0812-2164	0815-0596	0819-0450
0739-1957	0739-2251	0749-0621	0759-0103	0759-1040	0810-0634	0812-0545	0812-2213	0815-0631	0819-0466
0739-1984	0739-2252	0749-0634	0759-0130	0759-1096	0810-0638	0812-0572	0812-2279	0815-0635	0819-0479
0739-1991	0739-2254	0749-0649	0759-0156	0759-1135	0810-0639	0812-0632	0812-2472	0815-0639	0819-0501
0739-2028	0739-2257	0749-0651	0759-0195	0759-1136	0810-0702	0812-0633	0812-2494	0815-0683	0819-0508
0739-2039	0739-2259	0749-0712	0759-0197	0759-1137	0810-1295	0812-0637	0812-2580	0815-0701	0819-0518
0739-2045	0739-2261	0749-0741	0759-0199	0759-1176	0810-1521	0812-0649	0812-2597	0815-0707	0819-0530

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Select Group 1 Transit Routing Numbers

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0819-0600	0829-0103	0829-0269	0829-0752	0839-0158	0839-0450	0839-0830	0841-0698	0843-0212	0843-0840
0819-0601	0829-0104	0829-0275	0829-0755	0839-0161	0839-0456	0839-0831	0841-0718	0843-0218	0843-0849
0819-0650	0829-0108	0829-0304	0829-0756	0839-0166	0839-0458	0839-0832	0841-0724	0843-0223	0843-0857
0819-0713	0829-0109	0829-0305	0829-0771	0839-0170	0839-0459	0839-0835	0841-0734	0843-0224	0843-0873
0819-0789	0829-0120	0829-0310	0829-0773	0839-0172	0839-0463	0839-0838	0841-0769	0843-0230	0863-1436
0819-0827	0829-0122	0829-0321	0829-0775	0839-0193	0839-0466	0839-0843	0841-0770	0843-0231	0863-1446
0819-0914	0829-0127	0829-0326	0829-0785	0839-0204	0839-0497	0839-0853	0841-0871	0843-0234	0865-0060
0819-0972	0829-0128	0829-0330	0829-0786	0839-0206	0839-0508	0839-0860	0842-0056	0843-0245	0865-0063
0819-1043	0829-0133	0829-0334	0829-0787	0839-0218	0839-0513	0839-0944	0842-0098	0843-0261	0865-0432
0819-1057	0829-0137	0829-0342	0829-0857	0839-0224	0839-0520	0839-1239	0842-0100	0843-0269	0865-0554
0819-1058	0829-0138	0829-0343	0829-0859	0839-0231	0839-0521	0839-1401	0842-0105	0843-0291	0865-0625
0819-1237	0829-0140	0829-0349	0829-0862	0839-0238	0839-0525	0839-1423	0842-0151	0843-0292	0865-0679
0819-1272	0829-0144	0829-0353	0829-0870	0839-0243	0839-0532	0839-4001	0842-0162	0843-0300	0865-0695
0819-1315	0829-0145	0829-0383	0829-0874	0839-0244	0839-0534	0839-7437	0842-0166	0843-0301	0865-0718
0819-1341	0829-0146	0829-0385	0829-0875	0839-0245	0839-0550	0839-7441	0842-0175	0843-0308	0865-1872
0819-1355	0829-0147	0829-0402	0829-0877	0839-0246	0839-0554	0839-7446	0842-0182	0843-0311	0865-1876
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0819-1467	0829-0156	0829-0404	0829-0880	0839-0249	0839-0563	0840-0114	0842-0189	0843-0323	0865-1915
0819-1477	0829-0159	0829-0405	0829-0881	0839-0258	0839-0565	0840-0278	0842-0207	0843-0330	0865-1942
0819-1481	0829-0160	0829-0408	0829-0882	0839-0262	0839-0568	0840-0315	0842-0211	0843-0333	0910-0103
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0819-1583	0829-0163	0829-0428	0829-0886	0839-0264	0839-0585	0840-0605	0842-0224	0843-0363	0910-0126
0819-1673	0829-0164	0829-0430	0829-0888	0839-0272	0839-0589	0840-0623	0842-0228	0843-0380	0910-0530
0819-1739	0829-0167	0829-0436	0829-0889	0839-0301	0839-0590	0840-0842	0842-0274	0843-0385	0910-0533
0819-1766	0829-0171	0829-0437	0829-7433	0839-0305	0839-0666	0840-0846	0842-0359	0843-0401	0910-0580
0819-1818	0829-0172	0829-0468	0829-7443	0839-0306	0839-0668	0840-0853	0842-0430	0843-0411	0910-0583
0819-1894	0829-0174	0829-0472	0830-0056	0839-0308	0839-0670	0840-0864	0842-0457	0843-0423	0910-0829
0819-1935	0829-0175	0829-0499	0830-0072	0839-0309	0839-0682	0840-0881	0842-0465	0843-0427	0910-1426
0819-1988	0829-0177	0829-0506	0830-0217	0839-0310	0839-0688	0840-0882	0842-0524	0843-0433	0910-1448
0819-2155	0829-0179	0829-0513	0830-0252	0839-0314	0839-0705	0840-0884	0842-0545	0843-0438	0910-1492
0819-2280	0829-0181	0829-0518	0830-0253	0839-0319	0839-0732	0840-0894	0842-0561	0843-0441	0910-1514
0819-2345	0829-0183	0829-0534	0830-0822	0839-0338	0839-0738	0840-0911	0842-0566	0843-0442	0910-1656
0819-2581	0829-0184	0829-0550	0830-0865	0839-0342	0839-0756	0840-7439	0842-0570	0843-0443	0910-1699
0820-0117	0829-0187	0829-0572	0830-1402	0839-0345	0839-0757	0841-0063	0842-0572	0843-0457	0910-1706
0820-0152	0829-0189	0829-0581	0830-7445	0839-0356	0839-0766	0841-0065	0842-0573	0843-0479	0910-1713
0820-0168	0829-0195	0829-0585	0839-0009	0839-0358	0839-0772	0841-0079	0842-0574	0843-0496	0910-1714
0820-0178	0829-0200	0829-0598	0839-0040	0839-0364	0839-0788	0841-0085	0842-0604	0843-0502	0910-1717
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0820-0767	0829-0213	0829-0625	0839-0108	0839-0369	0839-0795	0841-0112	0842-0612	0843-0545	0910-1724
0820-0783	0829-0232	0829-0654	0839-0110	0839-0371	0839-0798	0841-0151	0842-0616	0843-0584	0910-1730
0820-0858	0829-0239	0829-0673	0839-0111	0839-0372	0839-0801	0841-0261	0842-0617	0843-0679	0910-1731
0820-0873	0829-0245	0829-0686	0839-0118	0839-0374	0839-0804	0841-0297	0843-0104	0843-0703	0910-1752
0820-0892	0829-0246	0829-0700	0839-0120	0839-0388	0839-0813	0841-0488	0843-0110	0843-0776	0910-1753
0829-0031	0829-0247	0829-0701	0839-0121	0839-0409	0839-0817	0841-0573	0843-0140	0843-0779	0910-1754
0829-0098	0829-0248	0829-0727	0839-0133	0839-0418	0839-0818	0841-0602	0843-0147	0843-0796	0910-1755
0829-0099	0829-0251	0829-0738	0839-0137	0839-0430	0839-0823	0841-0622	0843-0151	0843-0800	0910-7160

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Select Group 1 Transit Routing Numbers

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0911-0128	0912-0654	0912-1707	0914-0357	0918-0288	0919-0344	0919-1252	0921-0424	0960-0060	1010-1492
0911-0131	0912-0664	0912-1720	0914-0383	0918-0361	0919-0346	0919-1257	0921-0515	0960-0066	1010-1496
0911-0173	0912-0674	0912-1722	0914-0412	0918-0381	0919-0360	0919-1321	0929-0048	0960-0068	1010-1502
0911-0187	0912-0679	0912-5010	0914-0446	0918-0388	0919-0366	0919-1345	0929-0057	0960-0070	1010-1504
0911-0195	0912-0682	0913-0015	0914-0612	0918-0440	0919-0369	0919-1360	0929-0061	0960-0095	1010-1528
0911-0289	0912-0696	0913-0071	0914-0666	0918-0528	0919-0384	0919-1368	0929-0065	0960-0096	1010-1906
0911-0318	0912-0706	0913-0088	0914-0683	0918-0560	0919-0436	0919-1420	0929-0082	0960-0101	1010-1919
0911-0350	0912-0727	0913-0113	0914-0697	0918-0568	0919-0461	0919-1428	0929-0086	0960-0509	1010-5013
0911-0614	0912-0753	0913-0158	0914-0725	0918-0637	0919-0511	0919-1437	0929-0091	0960-0882	1010-5101
0911-0637	0912-0756	0913-0164	0914-0773	0918-0638	0919-0513	0919-1456	0929-0095	0960-1523	1010-5702
0911-0702	0912-0783	0913-0175	0914-0776	0918-0813	0919-0524	0919-1458	0929-0098	0960-1676	1010-8970
0911-0770	0912-0797	0913-0181	0914-0816	0918-0836	0919-0534	0919-1474	0929-0111	0960-1688	1010-8974
0911-0853	0912-0953	0913-0216	0914-0820	0918-0952	0919-0536	0919-1520	0929-0114	0960-1693	1010-8980
0911-0874	0912-0975	0913-0259	0914-0824	0918-1005	0919-0544	0919-1531	0929-0122	0960-1698	1010-8981
0911-0925	0912-0979	0913-0271	0914-0844	0918-1029	0919-0548	0919-1575	0929-0127	0960-1723	1010-8982
0911-0935	0912-0993	0913-0276	0914-0864	0918-1085	0919-0552	0919-1577	0929-0134	0960-1733	1010-8986
0911-0999	0912-1074	0913-0278	0914-0867	0918-1196	0919-0564	0919-1578	0929-0143	0960-1738	1011-0001
0911-1009	0912-1099	0913-0313	0914-0869	0918-1243	0919-0566	0919-1579	0929-0147	0960-1741	1011-0010
0911-1398	0912-1117	0913-0385	0914-0887	0918-1795	0919-0568	0919-1584	0929-0156	1010-0092	1011-0011
0911-1411	0912-1147	0913-0463	0914-0890	0918-1825	0919-0574	0919-1609	0929-0161	1010-0093	1011-0014
0912-0059	0912-1222	0913-0610	0914-0899	0919-0006	0919-0650	0919-1637	0929-0162	1010-0096	1011-0022
0912-0073	0912-1272	0913-0613	0914-0918	0919-0010	0919-0665	0919-1652	0929-0163	1010-0100	1011-0031
0912-0123	0912-1285	0913-0664	0914-0921	0919-0011	0919-0673	0919-1654	0929-0164	1010-0101	1011-0037
0912-0128	0912-1331	0913-0727	0914-0945	0919-0019	0919-0676	0919-1672	0929-0168	1010-0104	1011-0056
0912-0175	0912-1354	0913-1036	0914-0947	0919-0055	0919-0683	0919-1680	0929-0170	1010-0108	1011-0061
0912-0181	0912-1356	0913-1045	0914-0950	0919-0094	0919-0712	0919-1681	0929-0207	1010-0128	1011-0062
0912-0191	0912-1367	0913-1052	0914-0952	0919-0101	0919-0772	0919-1683	0929-0213	1010-0130	1011-0066
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0912-0220	0912-1461	0913-1086	0914-0958	0919-0120	0919-0802	0919-1694	0929-0227	1010-0150	1011-0069
0912-0223	0912-1462	0913-1099	0914-0959	0919-0121	0919-0830	0919-1696	0929-0239	1010-0172	1011-0076
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0912-0233	0912-1488	0913-1111	0914-0965	0919-0150	0919-0841	0919-1701	0929-0418	1010-0271	1011-0080
0912-0288	0912-1496	0914-0002	0914-0973	0919-0170	0919-0866	0919-1705	0929-0476	1010-0285	1011-0090
0912-0310	0912-1543	0914-0048	0914-8176	0919-0186	0919-0870	0919-1716	0929-0514	1010-0291	1011-0096
0912-0319	0912-1558	0914-0052	0915-0141	0919-0189	0919-0888	0919-1725	0929-0518	1010-0294	1011-0099
0912-0339	0912-1571	0914-0053	0915-0509	0919-0203	0919-0898	0919-1727	0929-0521	1010-0304	1011-0101
0912-0354	0912-1581	0914-0055	0915-0524	0919-0206	0919-0917	0919-1735	0929-0524	1010-0362	1011-0110
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0912-0425	0912-1595	0914-0069	0915-0831	0919-0235	0919-0998	0919-1746	0929-0544	1010-0502	1011-0114
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0912-0456	0912-1601	0914-0115	0915-1059	0919-0266	0919-1032	0919-7153	0929-0546	1010-0564	1011-0122
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0912-0528	0912-1614	0914-0164	0918-0002	0919-0284	0919-1045	0920-0167	0929-0552	1010-0669	1011-0145
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0912-0565	0912-1634	0914-0232	0918-0009	0919-0305	0919-1087	0921-0100	0929-7156	1010-1199	1011-0178
0912-0567	0912-1636	0914-0287	0918-0037	0919-0312	0919-1140	0921-0108	0929-7679	1010-1293	1011-0192

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1011-0201	1011-0463	1011-0744	1011-1410	1012-0791	1020-0098	1021-0291	1023-0040	1030-1329	1031-0339
1011-0204	1011-0471	1011-0747	1011-1421	1012-1009	1020-0105	1021-0293	1023-0045	1030-8944	1031-0340
1011-0208	1011-0479	1011-0762	1011-1427	1012-1042	1020-0315	1021-0300	1023-0097	1030-8983	1031-0343
1011-0210	1011-0480	1011-0786	1011-1430	1012-1179	1020-0374	1021-0309	1023-0099	1031-0017	1031-0345
1011-0212	1011-0486	1011-0788	1011-1439	1012-1195	1020-0433	1021-0310	1023-0105	1031-0040	1031-0356
1011-0216	1011-0492	1011-0790	1011-1440	1012-1293	1020-0481	1021-0313	1023-0111	1031-0046	1031-0364
1011-0218	1011-0494	1011-0805	1011-1452	1012-1320	1020-0521	1021-0325	1023-0119	1031-0105	1031-0365
1011-0222	1011-0497	1011-0807	1011-1453	1012-1381	1020-0567	1021-0328	1023-0124	1031-0108	1031-0366
1011-0233	1011-0508	1011-0831	1011-1456	1012-1545	1020-0583	1021-0356	1023-0151	1031-0111	1031-0367
1011-0236	1011-0514	1011-0834	1011-1458	1012-1763	1020-0601	1021-0358	1023-0154	1031-0115	1031-0374
1011-0237	1011-0528	1011-0837	1011-1464	1012-1788	1020-0632	1021-0359	1023-0171	1031-0116	1031-0376
1011-0254	1011-0529	1011-0838	1011-1465	1012-1880	1020-0633	1021-0370	1023-0176	1031-0120	1031-0377
1011-0256	1011-0534	1011-0849	1011-1479	1012-1905	1020-0637	1021-0385	1023-0177	1031-0126	1031-0381
1011-0258	1011-0535	1011-0864	1011-1484	1012-1909	1020-0665	1021-0392	1023-0187	1031-0127	1031-0387
1011-0264	1011-0544	1011-0876	1011-1487	1012-1938	1020-0700	1021-0427	1023-0268	1031-0129	1031-0401
1011-0270	1011-0555	1011-0906	1011-1488	1019-0141	1020-8964	1021-0434	1023-0317	1031-0133	1031-0412
1011-0281	1011-0559	1011-0915	1011-1491	1019-0214	1021-0013	1021-0441	1023-0384	1031-0141	1031-0417
1011-0284	1011-0560	1011-0923	1011-1493	1019-0217	1021-0055	1021-0458	1023-0409	1031-0148	1031-0420
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1011-0293	1011-0576	1011-0981	1011-1498	1019-0273	1021-0067	1021-0472	1023-0647	1031-0162	1031-0464
1011-0298	1011-0577	1011-0994	1011-1499	1019-0333	1021-0077	1021-0474	1023-0664	1031-0163	1031-0496
1011-0302	1011-0581	1011-0996	1011-1500	1019-0363	1021-0085	1021-0475	1023-0669	1031-0166	1031-0521
1011-0322	1011-0584	1011-1021	1011-1503	1019-0367	1021-0087	1021-0476	1023-0709	1031-0169	1031-0544
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1011-0338	1011-0626	1011-1054	1012-0039	1019-0421	1021-0111	1021-0492	1030-0070	1031-0182	1031-0583
1011-0339	1011-0632	1011-1075	1012-0062	1019-0452	1021-0121	1021-0518	1030-0085	1031-0184	1031-0588
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1011-0355	1011-0638	1011-1131	1012-0186	1019-0551	1021-0129	1021-0652	1030-0180	1031-0212	1031-0654
1011-0364	1011-0649	1011-1133	1012-0187	1019-0624	1021-0131	1021-0656	1030-0197	1031-0221	1031-0682
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1011-0383	1011-0671	1011-1170	1012-0351	1019-0939	1021-0144	1021-0706	1030-0277	1031-0241	1031-0724
1011-0391	1011-0675	1011-1195	1012-0397	1019-1061	1021-0149	1021-0736	1030-0368	1031-0254	1031-0739
1011-0397	1011-0691	1011-1204	1012-0495	1019-1122	1021-0154	1021-8961	1030-0516	1031-0262	1031-0740
1011-0404	1011-0693	1011-1212	1012-0505	1019-1151	1021-0157	1022-0024	1030-0640	1031-0279	1031-0744
1011-0407	1011-0694	1011-1217	1012-0567	1019-1428	1021-0161	1022-0104	1030-0792	1031-0282	1031-0763
1011-0409	1011-0708	1011-1222	1012-0594	1019-1630	1021-0163	1022-0171	1030-0840	1031-0284	1031-0783
1011-0412	1011-0709	1011-1231	1012-0627	1019-1782	1021-0170	1022-0193	1030-0881	1031-0288	1031-0789
1011-0415	1011-0711	1011-1247	1012-0638	1019-1810	1021-0182	1022-0207	1030-1284	1031-0289	1031-0804
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1011-0442	1011-0715	1011-1307	1012-0680	1019-1896	1021-0201	1023-0012	1030-1301	1031-0312	1031-0873
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1031-0934	1039-0337	1041-0778	1049-0181	1049-1364	1070-0625	1110-1779	1111-0478	1113-0827	1113-2034
1031-0977	1039-0348	1041-0782	1049-0182	1049-1375	1070-0638	1110-1782	1111-0479	1113-0835	1113-2067
1031-0984	1039-0866	1041-0784	1049-0193	1049-1401	1070-0642	1110-1797	1111-0485	1113-0844	1113-2089
1031-1000	1039-1266	1041-0843	1049-0194	1049-2220	1070-0646	1110-2433	1111-0487	1113-0857	1113-2092
1031-1004	1039-1287	1041-0887	1049-0203	1049-8985	1070-0648	1110-2438	1111-0492	1113-0872	1113-2104
1031-1013	1040-0046	1041-0997	1049-0212	1070-0006	1070-0649	1110-2448	1111-0494	1113-0873	1113-2106
1031-1030	1040-0070	1041-1011	1049-0215	1070-0009	1070-0667	1110-2454	1111-0531	1113-0903	1113-2164
1031-1037	1040-0082	1041-1059	1049-0217	1070-0023	1070-0673	1110-2475	1111-0533	1113-0923	1113-2171
1031-1042	1040-0087	1041-1091	1049-0229	1070-0037	1070-0683	1110-2484	1111-9355	1113-1039	1113-2172
1031-1090	1040-0113	1041-1092	1049-0233	1070-0044	1070-0687	1110-2485	1113-0093	1113-1080	1113-2181
1031-1119	1040-0149	1041-1136	1049-0294	1070-0046	1070-0688	1110-2486	1113-0143	1113-1131	1113-2182
1031-1132	1040-0179	1041-1156	1049-0333	1070-0052	1070-0689	1110-2497	1113-0161	1113-1141	1113-2185
1031-1136	1040-0834	1041-1176	1049-0346	1070-0092	1070-0692	1110-2508	1113-0209	1113-1162	1113-2231
1031-1165	1040-1380	1041-1277	1049-0369	1070-0101	1070-0695	1110-2512	1113-0237	1113-1174	1113-2240
1031-1174	1040-1401	1041-1303	1049-0409	1070-0126	1070-0697	1110-2545	1113-0253	1113-1178	1113-2253
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1031-1207	1040-8941	1041-1342	1049-0561	1070-0148	1070-0713	1110-2553	1113-0260	1113-1218	1113-2274
1031-1211	1040-8947	1041-1352	1049-0578	1070-0152	1070-0721	1110-2587	1113-0283	1113-1220	1113-2281
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1031-1224	1041-0125	1041-1366	1049-0600	1070-0195	1070-0724	1110-2603	1113-0301	1113-1273	1113-2296
1031-1232	1041-0139	1041-1374	1049-0623	1070-0200	1070-0728	1110-9365	1113-0311	1113-1289	1113-2301
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1031-1262	1041-0219	1041-8946	1049-0770	1070-0251	1070-0742	1111-0117	1113-0405	1113-1363	1113-2381
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1031-1294	1041-0257	1049-0052	1049-0818	1070-0331	1110-0104	1111-0165	1113-0440	1113-1501	1113-2429
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1031-1302	1041-0270	1049-0080	1049-0844	1070-0382	1110-0971	1111-0177	1113-0511	1113-1679	1113-2492
1031-1316	1041-0278	1049-0106	1049-0881	1070-0394	1110-1017	1111-0190	1113-0557	1113-1682	1113-2498
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1031-8910	1041-0382	1049-0134	1049-0979	1070-0436	1110-1267	1111-0207	1113-0605	1113-1756	1119-0005
1031-8930	1041-0421	1049-0136	1049-1013	1070-0467	1110-1278	1111-0220	1113-0608	1113-1758	1119-0045
1031-8937	1041-0475	1049-0145	1049-1027	1070-0477	1110-1361	1111-0224	1113-0619	1113-1778	1119-0051
1031-8939	1041-0492	1049-0148	1049-1167	1070-0507	1110-1432	1111-0240	1113-0655	1113-1784	1119-0052
1031-8968	1041-0501	1049-0151	1049-1220	1070-0544	1110-1554	1111-0281	1113-0675	1113-1786	1119-0057
1031-8978	1041-0608	1049-0158	1049-1267	1070-0552	1110-1566	1111-0321	1113-0725	1113-1806	1119-0059
1039-0003	1041-0647	1049-0160	1049-1328	1070-0569	1110-1574	1111-0333	1113-0726	1113-1858	1119-0101
1039-0149	1041-0658	1049-0165	1049-1333	1070-0586	1110-1606	1111-0336	1113-0746	1113-1861	1119-0109
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1222-4487	1230-0696	1233-0853	1243-0076	1250-8496	1251-0840	2110-7288	2111-7840	2112-8758	2112-8886
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1222-8725	1231-0390	1240-0005	1243-0170	1251-0243	1251-0846	2110-7508	2111-7999	2112-8769	2112-8898
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2113-7001	2113-7134	2113-7357	2113-8414	2115-7483	2117-8923	2212-7007	2212-7812	2214-7122	2219-7034
2113-7002	2113-7137	2113-7358	2113-8417	2115-9017	2117-8928	2212-7010	2212-7872	2214-7132	2219-7044
2113-7003	2113-7143	2113-7402	2113-8438	2115-9021	2117-8929	2212-7011	2212-7873	2214-7186	2219-7052
2113-7005	2113-7145	2113-7409	2113-8440	2115-9026	2117-8937	2212-7019	2212-8334	2214-7197	2219-7082
2113-7006	2113-7147	2113-7505	2113-8452	2115-9036	2118-7028	2212-7021	2213-7039	2214-7277	2219-7098
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2113-7027	2113-7159	2113-8058	2113-8534	2116-7477	2118-7101	2212-7067	2213-7090	2214-8080	2219-7133
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2113-7085	2113-7277	2113-8306	2114-7503	2116-9154	2118-8598	2212-7212	2213-7507	2215-8221	2223-7166
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2223-8266	2312-7108	2313-8773	2412-8214	2422-7794	2441-7016	2514-8018	2514-8176	2515-8345	2521-7717
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2260-7027	2312-7128	2319-7583	2420-7096	2430-7382	2441-7124	2514-8029	2514-8191	2515-8390	2521-7820
2260-7030	2312-7136	2360-7337	2420-7100	2430-7385	2441-7208	2514-8030	2514-8192	2515-8391	2530-7501
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2531-7603	2540-7443	2550-7697	2610-7352	2622-8522	2641-7124	2652-7034	2670-9059	2719-7017	2724-7746
2531-7687	2540-7444	2550-7700	2610-7354	2622-8562	2641-7126	2652-7077	2670-9062	2719-7029	2724-7753
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2531-7698	2540-7457	2550-7732	2611-7016	2622-8645	2641-7143	2652-7472	2670-9077	2719-7152	2724-7966
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2532-7234	2550-7163	2560-7827	2612-7171	2631-8260	2642-7907	2654-7224	2711-7026	2719-8877	2724-8151
2532-7236	2550-7198	2560-7828	2612-7209	2631-8296	2642-8018	2654-7241	2711-7039	2719-8885	2724-8182
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2532-7241	2550-7204	2560-7839	2612-7316	2631-8481	2650-7053	2654-7348	2711-7161	2719-9081	2724-8203
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2532-7903	2550-7242	2560-7851	2620-8378	2631-9063	2650-7075	2654-7422	2711-7266	2724-7135	2724-8287
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2540-7427	2550-7557	2570-7971	2622-8366	2640-7157	2652-7000	2670-8776	2712-7412	2724-7646	2724-8350
2540-7434	2550-7675	2610-7154	2622-8384	2640-7175	2652-7013	2670-8971	2712-7424	2724-7670	2724-8384

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Select Group 1 Transit Routing Numbers

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2724-8455	2749-7079	2810-7122	2830-7912	2841-7014	2912-7066	2919-7030	2929-7764	3012-8836	3040-8336
2724-8460	2749-7081	2810-7344	2830-7915	2841-7045	2912-7332	2919-7132	2929-7766	3020-7414	3040-8337
2724-8461	2749-7084	2810-7411	2830-7921	2841-7046	2912-7395	2919-7146	2929-7767	3020-7549	3040-8339
2724-8464	2749-7099	2810-7653	2830-7927	2841-7413	2912-7403	2919-7345	2929-7774	3020-7605	3040-8348
2724-8470	2749-7176	2810-8098	2830-7929	2842-7263	2912-7410	2919-7362	2929-7778	3020-7622	3040-8349
2724-8479	2749-7331	2810-8143	2830-7932	2842-7264	2912-7648	2919-7532	2929-7783	3021-7034	3040-8756
2724-8485	2749-7362	2810-8167	2830-7935	2842-7267	2912-8156	2919-7538	2929-7789	3021-7046	3041-7183
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2724-8537	2750-7124	2810-8294	2830-7943	2842-7397	2913-7816	2920-7751	2929-7800	3021-7373	3041-8211
2724-8540	2750-7177	2812-7101	2830-7960	2842-7407	2913-7819	2920-7756	2929-7803	3021-7405	3041-8218
2724-8542	2750-7971	2812-7105	2830-7972	2842-8320	2913-7838	2920-7761	2960-7609	3021-7472	3041-8236
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2724-8617	2750-8008	2812-7117	2839-7085	2843-7383	2913-7855	2921-7667	2960-7638	3021-8834	3041-8359
2724-8644	2750-8012	2812-7126	2839-7160	2863-7166	2913-7860	2921-7669	2960-7640	3021-8867	3041-8733
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2724-8672	2750-8025	2812-7143	2839-7190	2865-7333	2913-7892	2921-7707	2960-8153	3022-8403	3049-7199
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Select Group 1 Transit Routing Numbers

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3070-8434	3130-8492	3211-7174	3211-7851	3222-7199	3222-8566	3241-7246	3251-8373
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3070-8766	3131-7105	3211-7179	3211-8096	3222-7418	3222-8643	3241-7395	3252-7126
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3113-7690	3140-7426	3211-7340	3213-7906	3222-7818	3231-7331	3250-8201	3252-8003
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3130-7437	3210-7664	3211-7801	3222-7051	3222-8352	3241-0032	3251-8255	
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Group 2

Total RTs: 10,461

Select Group 2 Transit Routing Numbers

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0110-0123	0113-0203	0210-0008	0212-0379	0213-0077	0220-0012	0310-0001	0312-0332	0313-0295	0319-1780
0110-0174	0113-0222	0210-0032	0212-0440	0213-0108	0220-0083	0310-0002	0312-0346	0313-0405	0319-1852
0110-0234	0113-0229	0210-0067	0212-0443	0213-0111	0220-8364	0310-0003	0312-0353	0313-0472	0360-0180
0110-0287	0113-0235	0210-0108	0212-0465	0213-0167	0220-8366	0310-0005	0312-0430	0313-0525	0360-0224
0110-0709	0113-0243	0210-0131	0212-0501	0213-0256	0220-8369	0310-0009	0312-0506	0313-0559	0360-0242
0111-0001	0113-0274	0210-0148	0212-0515	0213-0262	0223-0001	0310-0050	0312-0508	0313-0574	0360-7615
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0111-0080	0113-0293	0211-0032	0212-0537	0213-0682	0223-0018	0310-0089	0312-0591	0313-0613	0360-8920
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0111-0411	0114-0153	0212-0009	0212-0728	0213-8436	0260-0262	0311-0046	0313-0001	0313-1292	0412-0151
0111-0420	0114-0168	0212-0032	0212-0741	0214-0161	0260-0497	0311-0047	0313-0004	0313-1356	0412-0163
0111-0435	0114-0200	0212-0033	0212-0999	0214-0446	0260-0679	0311-0049	0313-0005	0313-1362	0412-0170
0111-1062	0115-0001	0212-0041	0212-1000	0214-0791	0260-0736	0311-0086	0313-0046	0313-1449	0412-0190
0111-1063	0115-0012	0212-0055	0212-1004	0214-0846	0260-0750	0311-0097	0313-0054	0313-1474	0412-0193
0111-1064	0115-0033	0212-0095	0212-1304	0214-1008	0260-0758	0311-0100	0313-0057	0313-1538	0412-0258
0111-1067	0115-0091	0212-0098	0212-1333	0214-1133	0260-0777	0311-0101	0313-0066	0313-1627	0412-0263
0112-0002	0115-0107	0212-0101	0212-1349	0214-1211	0260-0881	0311-0114	0313-0082	0313-1763	0412-0266
0112-0003	0115-7523	0212-0138	0212-1475	0214-1360	0260-0885	0311-0115	0313-0083	0313-1861	0412-0270
0112-0036	0116-0002	0212-0150	0212-7262	0214-7302	0260-0959	0311-0118	0313-0119	0313-1895	0412-0276
0112-0058	0116-0003	0212-0179	0212-7265	0214-8328	0260-1288	0311-0119	0313-0131	0313-1905	0412-0278
0112-0060	0116-0052	0212-0194	0212-7267	0214-8342	0260-1289	0312-0073	0313-0142	0313-8923	0412-0337
0112-0104	0116-0057	0212-0216	0212-8354	0215-0211	0260-1324	0312-0077	0313-0153	0313-8926	0412-0344
0112-0130	0116-0108	0212-0217	0212-8361	0219-0032	0260-1367	0312-0108	0313-0154	0319-0148	0412-0374
0112-0133	0116-0114	0212-0219	0212-8363	0219-0167	0260-1379	0312-0111	0313-0159	0319-0166	0412-0381
0112-0138	0118-0100	0212-0260	0212-8376	0219-0174	0260-1395	0312-0129	0313-0184	0319-0168	0412-0382
0112-0145	0118-0105	0212-0268	0212-8377	0219-0235	0260-1413	0312-0132	0313-0196	0319-0183	0412-0389
0112-0153	0118-0137	0212-0296	0212-8378	0219-0584	0260-7293	0312-0135	0313-0213	0319-0192	0412-0416
0113-0001	0118-0378	0212-0312	0212-8391	0219-0597	0260-7298	0312-0136	0313-0227	0319-0209	0412-0471
0113-0002	0118-0418	0212-0331	0213-0001	0219-0693	0260-8261	0312-0137	0313-0234	0319-0259	0412-0525
0113-0014	0118-0503	0212-0334	0213-0007	0219-0757	0260-8281	0312-0141	0313-0244	0319-0292	0412-0529
0113-0025	0119-0025	0212-0339	0213-0033	0219-0828	0260-8347	0312-0146	0313-0255	0319-0293	0412-0552
0113-0059	0119-0044	0212-0347	0213-0038	0219-1090	0260-8371	0312-0208	0313-0260	0319-0781	0412-0563
0113-0060	0119-0057	0212-0350	0213-0042	0219-7301	0260-8426	0312-0254	0313-0269	0319-0848	0412-0564
0113-0117	0119-0135	0212-0357	0213-0055	0219-8325	0260-8458	0312-0277	0313-0274	0319-1181	0412-0643

Select Group 2 Transit Routing Numbers (cont)

0412-0704	0421-0277	0430-1886	0441-0532	0514-0297	0521-0072	0531-0139	0531-0280	0531-0813	0531-1146
0412-0908	0421-0324	0432-0141	0441-0538	0514-0316	0521-0089	0531-0140	0531-0294	0531-0834	0531-1165
0412-0924	0421-0424	0432-0701	0441-0580	0514-0330	0521-0092	0531-0141	0531-0297	0531-0837	0531-1172
0412-1029	0421-0619	0433-0073	0441-0694	0514-0342	0521-0097	0531-0145	0531-0299	0531-0858	0531-1184
0412-1065	0421-0706	0433-0121	0441-0864	0514-0351	0521-0110	0531-0147	0531-0301	0531-0866	0531-1199
0412-1079	0421-0781	0433-0160	0441-1135	0514-0352	0521-0154	0531-0152	0531-0309	0531-0872	0531-1200
0412-1098	0421-7448	0433-0162	0441-1509	0514-0363	0521-0158	0531-0153	0531-0312	0531-0874	0531-1220
0412-1129	0422-0027	0433-0187	0441-1512	0514-0391	0521-0164	0531-0154	0531-0316	0531-0875	0531-1259
0412-1138	0422-0029	0433-0249	0441-1518	0514-0411	0521-0221	0531-0155	0531-0327	0531-0890	0531-8506
0412-1381	0422-0081	0433-0343	0441-1551	0514-0426	0521-0259	0531-0156	0531-0329	0531-0895	0531-8507
0412-1468	0422-0091	0433-0344	0441-1580	0514-0432	0522-0434	0531-0158	0531-0330	0531-0898	0531-8510
0412-1501	0422-0092	0433-0383	0442-0203	0514-0441	0530-0018	0531-0159	0531-0336	0531-0908	0531-8529
0412-1503	0422-0134	0433-0388	0442-0250	0514-0452	0530-0019	0531-0162	0531-0338	0531-0914	0531-8540
0412-1527	0422-0137	0433-0443	0442-0367	0514-0476	0530-0021	0531-0163	0531-0340	0531-0916	0531-8558
0412-1553	0422-0194	0433-0513	0442-0446	0514-0477	0530-0393	0531-0166	0531-0342	0531-0920	0532-0001
0412-1563	0422-0219	0433-0814	0442-0728	0514-0496	0530-0880	0531-0167	0531-0343	0531-0928	0532-0005
0412-1571	0422-0226	0433-0840	0442-1040	0514-0498	0530-1044	0531-0170	0531-0347	0531-0932	0532-0006
0412-8437	0422-0230	0433-1809	0442-1216	0514-0528	0530-1202	0531-0171	0531-0348	0531-0934	0532-0044
0412-8439	0422-0231	0433-1877	0442-1524	0514-0589	0531-0002	0531-0173	0531-0350	0531-0937	0532-0066
0412-8440	0422-0242	0433-1881	0510-0001	0514-0654	0531-0003	0531-0179	0531-0351	0531-0950	0532-0101
0412-8446	0422-0421	0433-8689	0510-0002	0514-0705	0531-0025	0531-0182	0531-0352	0531-0952	0532-0118
0412-8449	0422-0492	0433-8691	0510-0010	0514-0712	0531-0030	0531-0183	0531-0364	0531-0954	0532-0160
0420-0001	0422-0500	0433-8698	0510-0025	0514-0716	0531-0035	0531-0186	0531-0391	0531-0969	0532-0180
0420-0031	0422-0503	0434-0003	0510-0032	0514-0886	0531-0040	0531-0192	0531-0395	0531-0982	0532-0181
0420-0039	0422-0547	0440-0001	0510-0141	0514-0893	0531-0041	0531-0193	0531-0397	0531-0983	0532-0203
0420-0042	0422-0570	0440-0002	0510-0524	0514-4000	0531-0046	0531-0196	0531-0398	0531-0984	0532-0212
0420-1542	0422-0730	0440-0064	0510-0677	0515-0056	0531-0049	0531-0199	0531-0421	0531-0985	0532-0496
0421-0004	0422-0773	0440-0079	0510-0905	0515-0339	0531-0052	0531-0201	0531-0424	0531-0992	0532-0671
0421-0017	0422-0855	0440-0080	0510-0929	0515-0425	0531-0055	0531-0209	0531-0427	0531-1005	0532-0730
0421-0018	0422-1017	0440-0216	0514-0036	0515-0458	0531-0065	0531-0210	0531-0439	0531-1008	0532-0776
0421-0019	0422-1506	0440-0217	0514-0050	0515-0462	0531-0067	0531-0215	0531-0441	0531-1011	0532-0806
0421-0023	0422-1521	0440-0267	0514-0054	0515-0466	0531-0068	0531-0216	0531-0468	0531-1018	0532-7407
0421-0027	0422-1524	0440-0280	0514-0064	0515-8018	0531-0069	0531-0218	0531-0484	0531-1030	0532-8511
0421-0080	0422-8685	0440-8435	0514-0070	0519-0232	0531-0073	0531-0228	0531-0489	0531-1032	0532-8516
0421-0085	0422-8690	0440-8442	0514-0073	0519-0376	0531-0074	0531-0230	0531-0514	0531-1034	0532-8517
0421-0092	0422-8694	0440-8447	0514-0102	0519-0452	0531-0078	0531-0232	0531-0520	0531-1035	0532-8523
0421-0113	0423-0407	0441-0116	0514-0127	0519-7408	0531-0090	0531-0243	0531-0561	0531-1040	0532-8548
0421-0119	0423-0542	0441-0117	0514-0131	0520-0001	0531-0092	0531-0246	0531-0586	0531-1049	0539-0022
0421-0129	0423-0722	0441-0127	0514-0132	0520-0011	0531-0111	0531-0248	0531-0608	0531-1050	0539-0037
0421-0148	0423-1547	0441-0130	0514-0133	0520-0016	0531-0112	0531-0253	0531-0611	0531-1051	0539-0119
0421-0192	0430-0009	0441-0235	0514-0156	0520-0061	0531-0116	0531-0255	0531-0616	0531-1073	0539-0147
0421-0195	0430-0012	0441-0236	0514-0183	0520-0089	0531-0117	0531-0260	0531-0655	0531-1081	0539-0150
0421-0199	0430-0026	0441-0297	0514-0225	0520-0163	0531-0121	0531-0264	0531-0669	0531-1088	0539-0216
0421-0209	0430-0071	0441-0304	0514-0231	0520-0196	0531-0126	0531-0266	0531-0754	0531-1101	0539-0448
0421-0211	0430-0113	0441-0308	0514-0236	0520-0216	0531-0127	0531-0270	0531-0763	0531-1103	0539-0604
0421-0214	0430-0202	0441-0352	0514-0257	0520-4001	0531-0129	0531-0272	0531-0765	0531-1115	0540-0003
0421-0225	0430-0256	0441-0394	0514-0265	0520-8025	0531-0130	0531-0276	0531-0796	0531-1118	0540-0004
0421-0269	0430-0290	0441-0489	0514-0290	0521-0040	0531-0136	0531-0277	0531-0798	0531-1132	0540-0007

Select Group 2 Transit Routing Numbers (cont)

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0540-0120	0560-0101	0611-0227	0611-0471	0612-0060	0621-0070	0622-0231	0630-0021	0631-0540	0631-1210
0540-0122	0560-0106	0611-0248	0611-0486	0612-0086	0621-0081	0622-0233	0630-0234	0631-0560	0631-1211
0540-0154	0560-0111	0611-0254	0611-0495	0612-0159	0621-0121	0622-0241	0630-0544	0631-0568	0631-1229
0540-0158	0560-0126	0611-0256	0611-0523	0612-0167	0621-0137	0622-0255	0630-0956	0631-0570	0631-1239
0540-0170	0560-0408	0611-0263	0611-0599	0612-0175	0621-0141	0622-0256	0630-1392	0631-0579	0631-1243
0540-0172	0560-0424	0611-0270	0611-0706	0612-0185	0621-0174	0622-0274	0630-1556	0631-0583	0631-1249
0550-0011	0560-0472	0611-0279	0611-0720	0612-0236	0621-0193	0622-0281	0630-9247	0631-0597	0631-1262
0550-0016	0560-0479	0611-0280	0611-0761	0612-0238	0621-0227	0622-0282	0631-0026	0631-0600	0631-1264
0550-0026	0560-0507	0611-0305	0611-1019	0612-0241	0621-0229	0622-0294	0631-0027	0631-0612	0631-1266
0550-0028	0560-0531	0611-0311	0611-1089	0612-0272	0621-0244	0622-0295	0631-0055	0631-0614	0631-1270
0550-0035	0560-0738	0611-0314	0611-1106	0612-0325	0621-0293	0622-0308	0631-0062	0631-0626	0631-1271
0550-0037	0560-0760	0611-0321	0611-1202	0612-0332	0621-0325	0622-0319	0631-0068	0631-0644	0631-1279
0550-0061	0560-0885	0611-0324	0611-1244	0612-0403	0621-0390	0622-0320	0631-0071	0631-0650	0631-1280
0550-0065	0560-0911	0611-0326	0611-1253	0612-0419	0621-0407	0622-0326	0631-0072	0631-0654	0631-1283
0550-0077	0560-0926	0611-0336	0611-1278	0612-0457	0621-0420	0622-0329	0631-0073	0631-0656	0631-1290
0550-0105	0570-0066	0611-0339	0611-1284	0612-0458	0621-0506	0622-0347	0631-0091	0631-0662	0631-1291
0550-0107	0570-0197	0611-0345	0611-1288	0612-0470	0621-0533	0622-0351	0631-0116	0631-0705	0631-1301
0550-0109	0610-0001	0611-0348	0611-1301	0612-0642	0621-0555	0622-0353	0631-0117	0631-0706	0631-1302
0550-0112	0610-0005	0611-0352	0611-1321	0612-0812	0621-0558	0622-0370	0631-0119	0631-0738	0631-1305
0550-0114	0610-0007	0611-0353	0611-1327	0612-0933	0621-0585	0622-0374	0631-0131	0631-0739	0631-1309
0550-0115	0610-0010	0611-0356	0611-1341	0612-0975	0621-0597	0622-0375	0631-0134	0631-0749	0631-1313
0550-0129	0610-0022	0611-0359	0611-1942	0612-1063	0621-0663	0622-0391	0631-0154	0631-0751	0631-1320
0550-0138	0610-0025	0611-0361	0611-1945	0612-1180	0622-0036	0622-0393	0631-0162	0631-0761	0631-1322
0550-0169	0610-0132	0611-0362	0611-1946	0612-1225	0622-0038	0622-0398	0631-0170	0631-0818	0631-1326
0550-0176	0610-0358	0611-0363	0611-1948	0612-1251	0622-0048	0622-0399	0631-0179	0631-0860	0631-1357
0550-0187	0610-0378	0611-0369	0611-1949	0612-1315	0622-0053	0622-0403	0631-0186	0631-0877	0631-1365
0550-0206	0610-0381	0611-0374	0611-1963	0612-1316	0622-0069	0622-0405	0631-0215	0631-0885	0631-1368
0550-0224	0610-0407	0611-0385	0611-1984	0612-1335	0622-0075	0622-0408	0631-0259	0631-0886	0631-1372
0550-0228	0610-1967	0611-0387	0611-1987	0612-1983	0622-0096	0622-0417	0631-0260	0631-0898	0631-1384
0550-0233	0610-2097	0611-0389	0611-1990	0612-9145	0622-0108	0622-0418	0631-0276	0631-0905	0631-1390
0550-0234	0610-9164	0611-0390	0611-1992	0612-9173	0622-0109	0622-0423	0631-0306	0631-0942	0631-1391
0550-0253	0610-9201	0611-0396	0611-1996	0613-0036	0622-0111	0622-0453	0631-0319	0631-0943	0631-1405
0550-0255	0610-9269	0611-0397	0611-2000	0613-0041	0622-0114	0622-0479	0631-0391	0631-0969	0631-1416
0550-0270	0611-0047	0611-0399	0611-2024	0613-0171	0622-0123	0622-0493	0631-0395	0631-0992	0631-1417
0550-0286	0611-0060	0611-0408	0611-2029	0613-0241	0622-0127	0622-0536	0631-0406	0631-0993	0631-1438
0550-0309	0611-0066	0611-0414	0611-2030	0613-0728	0622-0136	0622-0540	0631-0421	0631-0999	0631-1439
0550-0316	0611-0079	0611-0418	0611-2039	0613-0893	0622-0149	0622-0560	0631-0446	0631-1001	0631-1451
0550-0320	0611-0102	0611-0424	0611-2095	0620-0008	0622-0155	0622-0566	0631-0466	0631-1005	0631-1453
0550-0327	0611-0115	0611-0426	0611-2112	0620-0118	0622-0159	0622-0590	0631-0469	0631-1009	0631-1454
0550-0330	0611-0116	0611-0430	0611-9143	0620-0120	0622-0169	0622-0608	0631-0495	0631-1052	0631-1458
0550-0346	0611-0118	0611-0436	0611-9149	0620-0131	0622-0170	0622-0613	0631-0496	0631-1079	0631-1463
0550-0349	0611-0133	0611-0440	0611-9170	0620-0360	0622-0181	0622-0619	0631-0497	0631-1084	0631-1469
0550-7347	0611-0137	0611-0441	0611-9187	0620-0397	0622-0189	0622-0631	0631-0502	0631-1096	0631-1478
0550-7355	0611-0140	0611-0443	0611-9193	0620-0409	0622-0195	0622-0641	0631-0507	0631-1164	0631-1481
0550-8015	0611-0170	0611-0444	0611-9227	0620-0569	0622-0208	0622-8652	0631-0508	0631-1173	0631-1484
0550-8029	0611-0173	0611-0451	0611-9236	0620-0653	0622-0215	0630-0002	0631-0526	0631-1174	0631-1494

Select Group 2 Transit Routing Numbers (cont)

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0631-1515	0641-0194	0642-0826	0652-0495	0654-0140	0670-0533	0670-1337	0710-0424	0711-1010	0719-0105
0631-1545	0641-0237	0650-0017	0652-0496	0654-0150	0670-0547	0670-1356	0710-0428	0711-1055	0719-0188
0631-1563	0641-0281	0650-0228	0652-0499	0654-0154	0670-0549	0670-1364	0710-0433	0711-1092	0719-0287
0631-1573	0641-0303	0650-8249	0652-0503	0654-0167	0670-0567	0670-1366	0710-0437	0711-1133	0719-0305
0631-1602	0641-0367	0651-0029	0652-0526	0654-0192	0670-0605	0670-1370	0710-0438	0711-1186	0719-0312
0631-9179	0641-0370	0651-0142	0652-0532	0654-0200	0670-0606	0670-1385	0710-0444	0711-1198	0719-0435
0632-0036	0641-0383	0651-0258	0652-0534	0654-0242	0670-0607	0670-1402	0710-0452	0711-1206	0719-0437
0632-0040	0641-0387	0651-0283	0653-0002	0654-0252	0670-0617	0670-1412	0710-2566	0711-1250	0719-0447
0632-0104	0641-0414	0651-0332	0653-0021	0654-0289	0670-0623	0670-1418	0710-2649	0711-1268	0719-0448
0632-0106	0641-0435	0651-0362	0653-0027	0654-0315	0670-0636	0670-1419	0710-9329	0711-1290	0719-0451
0632-0373	0641-0527	0651-0365	0653-0046	0654-0337	0670-0641	0670-1461	0711-0001	0711-1316	0719-0462
0632-0520	0641-0704	0651-0388	0653-0069	0654-0362	0670-0643	0670-1476	0711-0004	0711-1317	0719-0477
0632-0536	0641-0708	0651-0411	0653-0081	0654-0387	0670-0661	0670-1482	0711-0032	0711-1371	0719-0488
0632-0609	0641-0737	0651-9172	0653-0110	0654-0473	0670-0683	0670-1507	0711-0069	0711-1409	0719-0504
0632-0652	0641-0811	0652-0028	0653-0119	0654-0491	0670-0703	0670-1585	0711-0070	0711-1437	0719-0508
0632-0746	0641-0824	0652-0034	0653-0136	0654-0519	0670-0713	0670-1604	0711-0071	0711-1541	0719-0584
0632-0814	0641-0838	0652-0051	0653-0143	0654-0525	0670-0724	0670-1657	0711-0085	0711-1580	0719-0598
0632-0950	0641-0875	0652-0052	0653-0160	0654-0529	0670-0770	0670-9171	0711-0102	0711-2032	0719-0657
0632-1011	0641-8252	0652-0053	0653-0174	0654-0534	0670-0773	0670-9178	0711-0103	0711-2147	0719-0802
0632-1012	0641-8260	0652-0061	0653-0194	0654-8259	0670-0775	0670-9194	0711-0104	0711-2205	0719-0859
0632-1100	0642-0076	0652-0080	0653-0204	0655-0185	0670-0794	0710-0002	0711-0117	0711-2226	0719-0870
0632-1265	0642-0091	0652-0092	0653-0215	0655-0278	0670-0830	0710-0028	0711-0130	0711-2239	0719-0877
0632-1298	0642-0093	0652-0098	0653-0218	0655-0368	0670-0841	0710-0034	0711-0195	0711-2266	0719-0882
0632-1431	0642-0126	0652-0099	0653-0230	0660-0058	0670-0857	0710-0050	0711-0196	0711-2293	0719-0886
0640-0001	0642-0132	0652-0101	0653-0248	0660-0060	0670-0858	0710-0052	0711-0199	0711-2338	0719-0919
0640-0002	0642-0145	0652-0116	0653-0267	0660-0126	0670-0864	0710-0054	0711-0207	0711-2461	0719-0921
0640-0004	0642-0156	0652-0134	0653-0270	0660-0219	0670-0909	0710-0080	0711-0232	0711-2480	0719-0924
0640-0005	0642-0182	0652-0153	0653-0295	0660-0512	0670-0924	0710-0085	0711-0248	0711-2490	0719-0925
0640-0228	0642-0188	0652-0166	0653-0296	0660-0531	0670-0939	0710-0104	0711-0250	0711-2558	0719-0936
0640-0339	0642-0253	0652-0178	0653-0306	0660-0550	0670-0982	0710-0109	0711-0256	0711-2589	0719-0987
0640-0376	0642-0257	0652-0186	0653-0352	0660-0630	0670-1016	0710-0116	0711-0283	0711-2591	0719-1002
0640-0388	0642-0271	0652-0188	0653-0358	0660-0634	0670-1113	0710-0118	0711-0299	0711-2607	0719-1018
0640-0396	0642-0361	0652-0208	0653-0380	0660-0768	0670-1114	0710-0127	0711-0337	0711-7443	0719-1129
0640-0520	0642-0362	0652-0239	0653-0381	0660-1037	0670-1129	0710-0134	0711-0347	0712-0006	0719-1136
0640-0897	0642-0407	0652-0244	0653-0432	0670-0101	0670-1155	0710-0150	0711-0361	0712-0053	0719-1141
0640-0924	0642-0421	0652-0246	0653-0436	0670-0109	0670-1161	0710-0163	0711-0471	0712-0164	0719-1158
0641-0067	0642-0434	0652-0255	0653-0467	0670-0128	0670-1166	0710-0173	0711-0500	0712-0179	0719-1281
0641-0085	0642-0440	0652-0256	0653-0515	0670-0135	0670-1202	0710-0204	0711-0621	0712-0270	0719-1305
0641-0090	0642-0591	0652-0322	0653-0543	0670-0147	0670-1205	0710-0205	0711-0688	0712-0829	0719-1365
0641-0117	0642-0719	0652-0343	0653-0590	0670-0151	0670-1208	0710-0213	0711-0808	0712-1173	0719-1373
0641-0128	0642-0729	0652-0349	0653-0606	0670-0204	0670-1209	0710-0214	0711-0809	0712-1381	0719-1558
0641-0138	0642-0744	0652-0356	0653-0613	0670-0239	0670-1227	0710-0221	0711-0810	0712-1412	0719-1579
0641-0139	0642-0777	0652-0364	0653-0619	0670-0243	0670-1250	0710-0250	0711-0855	0712-1457	0719-1604
0641-0143	0642-0789	0652-0418	0653-8251	0670-0367	0670-1255	0710-0271	0711-0863	0719-0045	0719-1612
0641-0155	0642-0798	0652-0419	0654-0015	0670-0398	0670-1256	0710-0340	0711-0864	0719-0059	0719-1640
0641-0167	0642-0804	0652-0457	0654-0048	0670-0476	0670-1288	0710-0416	0711-0869	0719-0076	0719-1655
0641-0190	0642-0816	0652-0466	0654-0060	0670-0483	0670-1306	0710-0420	0711-0920	0719-0079	0719-1682

Select Group 2 Transit Routing Numbers (cont)

0719-1723	0719-2374	0724-0070	0724-1012	0739-0190	0739-0644	0739-1375	0739-2109	0739-2272	0749-0538
0719-1815	0719-2382	0724-0100	0724-1016	0739-0192	0739-0651	0739-1383	0739-2112	0739-2279	0749-0540
0719-1830	0719-2385	0724-0104	0724-1055	0739-0212	0739-0652	0739-1414	0739-2116	0739-2280	0749-0546
0719-1913	0719-2390	0724-0106	0724-1115	0739-0221	0739-0666	0739-1422	0739-2119	0739-2281	0749-0547
0719-1946	0719-2400	0724-0140	0724-1144	0739-0223	0739-0678	0739-1435	0739-2120	0739-2282	0749-0553
0719-2013	0719-2401	0724-0151	0724-1164	0739-0224	0739-0680	0739-1439	0739-2121	0739-2284	0749-0587
0719-2016	0719-2406	0724-0158	0724-1169	0739-0226	0739-0685	0739-1441	0739-2142	0739-2285	0749-0642
0719-2028	0719-2418	0724-0160	0724-1177	0739-0227	0739-0687	0739-1455	0739-2151	0739-2286	0749-0654
0719-2030	0719-2465	0724-0168	0724-1217	0739-0234	0739-0719	0739-1482	0739-2153	0739-2293	0749-0662
0719-2055	0719-2489	0724-0183	0724-1219	0739-0239	0739-0738	0739-1486	0739-2154	0739-7216	0749-0672
0719-2065	0719-2503	0724-0203	0724-1235	0739-0243	0739-0747	0739-1519	0739-2155	0739-8312	0749-0680
0719-2095	0719-2504	0724-0211	0724-1295	0739-0249	0739-0750	0739-1544	0739-2161	0739-8314	0749-0682
0719-2117	0719-2506	0724-0219	0724-1297	0739-0267	0739-0754	0739-1567	0739-2166	0739-8317	0749-0694
0719-2146	0719-2513	0724-0234	0724-1298	0739-0276	0739-0758	0739-1588	0739-2168	0740-0006	0749-0731
0719-2153	0719-2515	0724-0236	0724-1313	0739-0277	0739-0772	0739-1640	0739-2169	0740-0007	0749-0766
0719-2169	0719-2516	0724-0265	0724-1317	0739-0282	0739-0777	0739-1642	0739-2171	0740-0014	0749-0842
0719-2179	0719-2522	0724-0269	0724-1325	0739-0288	0739-0786	0739-1666	0739-2176	0740-0016	0749-0847
0719-2183	0719-2533	0724-0270	0724-1329	0739-0305	0739-0789	0739-1677	0739-2177	0740-0051	0749-0859
0719-2189	0719-2540	0724-0278	0724-1337	0739-0324	0739-0795	0739-1717	0739-2179	0740-0104	0749-1069
0719-2194	0719-2544	0724-0283	0724-1356	0739-0328	0739-0825	0739-1728	0739-2181	0740-0667	0749-1079
0719-2206	0719-2555	0724-0285	0724-1360	0739-0331	0739-0831	0739-1774	0739-2183	0740-1403	0749-1085
0719-2222	0719-2556	0724-0300	0724-1363	0739-0332	0739-0862	0739-1807	0739-2184	0740-1407	0749-1113
0719-2229	0719-2559	0724-0331	0724-1384	0739-0335	0739-0863	0739-1810	0739-2193	0740-1421	0749-1157
0719-2234	0719-2561	0724-0334	0724-1407	0739-0341	0739-0872	0739-1832	0739-2196	0749-0019	0749-1248
0719-2237	0719-2585	0724-0347	0724-1423	0739-0351	0739-0884	0739-1839	0739-2197	0749-0027	0749-1257
0719-2242	0719-2588	0724-0363	0724-7193	0739-0364	0739-0936	0739-1856	0739-2200	0749-0065	0749-1260
0719-2247	0719-2610	0724-0390	0724-7866	0739-0374	0739-0946	0739-1859	0739-2201	0749-0078	0749-1267
0719-2254	0719-2611	0724-0421	0724-8673	0739-0389	0739-0950	0739-1865	0739-2202	0749-0100	0749-1269
0719-2260	0719-2617	0724-0462	0724-8679	0739-0394	0739-0962	0739-1884	0739-2206	0749-0129	0749-1280
0719-2269	0719-2625	0724-0478	0730-0007	0739-0403	0739-1004	0739-1900	0739-2208	0749-0167	0749-1284
0719-2277	0719-2637	0724-0484	0730-0017	0739-0411	0739-1023	0739-1928	0739-2211	0749-0189	0749-1298
0719-2288	0719-2639	0724-0516	0730-0022	0739-0444	0739-1026	0739-1941	0739-2224	0749-0208	0749-1308
0719-2296	0719-2652	0724-0545	0730-0054	0739-0450	0739-1047	0739-2016	0739-2225	0749-0230	0749-1319
0719-2300	0719-2680	0724-0560	0730-0064	0739-0463	0739-1074	0739-2040	0739-2229	0749-0330	0749-1323
0719-2302	0719-7437	0724-0566	0739-0008	0739-0475	0739-1092	0739-2041	0739-2232	0749-0335	0749-1366
0719-2307	0719-7440	0724-0686	0739-0043	0739-0511	0739-1127	0739-2061	0739-2236	0749-0371	0749-1369
0719-2318	0719-7444	0724-0700	0739-0053	0739-0518	0739-1167	0739-2065	0739-2237	0749-0376	0749-1371
0719-2319	0719-9316	0724-0712	0739-0075	0739-0528	0739-1181	0739-2068	0739-2240	0749-0389	0749-1385
0719-2321	0720-0009	0724-0766	0739-0087	0739-0541	0739-1195	0739-2073	0739-2243	0749-0393	0749-1422
0719-2325	0720-0033	0724-0798	0739-0089	0739-0552	0739-1205	0739-2074	0739-2245	0749-0395	0749-1445
0719-2327	0720-0080	0724-0843	0739-0109	0739-0560	0739-1207	0739-2076	0739-2250	0749-0398	0750-0002
0719-2328	0720-0091	0724-0850	0739-0141	0739-0563	0739-1208	0739-2077	0739-2253	0749-0413	0750-0005
0719-2330	0724-0005	0724-0870	0739-0149	0739-0591	0739-1222	0739-2078	0739-2255	0749-0418	0750-0010
0719-2331	0724-0035	0724-0880	0739-0159	0739-0603	0739-1255	0739-2083	0739-2260	0749-0419	0750-0056
0719-2332	0724-0042	0724-0946	0739-0172	0739-0609	0739-1275	0739-2086	0739-2263	0749-0439	0750-0073
0719-2354	0724-0044	0724-0979	0739-0185	0739-0633	0739-1321	0739-2089	0739-2265	0749-0464	0750-0094
0719-2369	0724-0060	0724-0988	0739-0187	0739-0638	0739-1358	0739-2092	0739-2267	0749-0477	0750-0119
0719-2370	0724-0067	0724-0995	0739-0188	0739-0643	0739-1367	0739-2094	0739-2268	0749-0486	0750-0549

Select Group 2 Transit Routing Numbers (cont)

0840-0332	0842-0299	0910-0001	0912-0476	0912-1092	0913-0106	0913-105[illegible]	0914-0413	0915-0140	0919-0049
0840-0390	0842-0304	0910-0002	0912-0489	0912-1111	0913-0189	0913-105[illegible]	0914-0435	0915-0297	0919-0053
0840-0415	0842-0313	0910-0013	0912-0506	0912-1190	0913-0203	0913-1059	0914-0436	0915-0817	0919-0063
0840-0428	0842-0325	0910-0115	0912-0512	0912-1196	0913-0211	0913-1060	0914-0522	0915-0835	0919-0069
0840-0695	0842-0327	0910-0127	0912-0539	0912-1217	0913-0234	0913-1061	0914-0525	0915-0946	0919-0109
0840-0742	0842-0422	0910-0131	0912-0557	0912-1258	0913-0260	0913-1062	0914-0545	0915-1007	0919-0134
0840-0850	0842-0462	0910-0132	0912-0560	0912-1268	0913-0272	0913-1063	0914-0575	0915-1025	0919-0137
0840-0885	0842-0470	0910-1445	0912-0569	0912-1286	0913-0287	0913-1067	0914-0626	0915-1046	0919-0147
0840-7432	0842-0492	0910-1465	0912-0573	0912-1308	0913-0296	0913-1069	0914-0635	0915-1225	0919-0155
0841-0072	0842-0549	0910-1489	0912-0578	0912-1378	0913-0297	0913-107[illegible]	0914-0682	0915-1259	0919-0156
0841-0132	0842-0555	0910-1522	0912-0586	0912-1380	0913-0302	0913-1072	0914-0693	0918-0029	0919-0168
0841-0141	0842-0559	0910-1649	0912-0590	0912-1387	0913-0304	0913-1074	0914-0705	0918-0030	0919-0196
0841-0462	0842-0564	0910-1709	0912-0606	0912-1433	0913-0337	0913-1075	0914-0713	0918-0031	0919-0197
0841-0613	0842-0565	0910-1732	0912-0610	0912-1447	0913-0366	0913-1077	0914-0717	0918-0190	0919-0202
0841-0705	0842-0576	0910-1747	0912-0638	0912-1463	0913-0387	0913-1078	0914-0719	0918-0254	0919-0204
0841-0762	0842-0580	0910-1748	0912-0640	0912-1491	0913-0403	0913-1081	0914-0761	0918-0287	0919-0225
0841-0789	0842-0588	0910-1830	0912-0670	0912-1516	0913-0465	0913-1091	0914-0766	0918-0327	0919-0253
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0841-0863	0842-0593	0910-7154	0912-0688	0912-1555	0913-0487	0913-1096	0914-0779	0918-0330	0919-0316
0841-0879	0842-0597	0910-7158	0912-0705	0912-1562	0913-0503	0913-1097	0914-0780	0918-0335	0919-0323
0842-0063	0842-0610	0910-7159	0912-0708	0912-1574	0913-0504	0913-1098	0914-0794	0918-0356	0919-0324
0842-0102	0842-0615	0911-0145	0912-0711	0912-1587	0913-0528	0913-1100	0914-0803	0918-0359	0919-0340
0842-0113	0843-0059	0911-0280	0912-0717	0912-1592	0913-0532	0913-1103	0914-0817	0918-0395	0919-0353
0842-0117	0843-0060	0912-0078	0912-0731	0912-1593	0913-0587	0913-1104	0914-0823	0918-0396	0919-0383
0842-0118	0843-0063	0912-0082	0912-0758	0912-1598	0913-0631	0913-1109	0914-0826	0918-0414	0919-0386
0842-0121	0843-0114	0912-0084	0912-0803	0912-1600	0913-0658	0913-1114	0914-0829	0918-0455	0919-0396
0842-0122	0843-0118	0912-0096	0912-0813	0912-1608	0913-0682	0914-0004	0914-0838	0918-0472	0919-0401
0842-0127	0843-0137	0912-0125	0912-0814	0912-1610	0913-0714	0914-0017	0914-0839	0918-0483	0919-0405
0842-0129	0843-0141	0912-0130	0912-0815	0912-1612	0913-0785	0914-0068	0914-0846	0918-0624	0919-0426
0842-0130	0843-0208	0912-0162	0912-0822	0912-1619	0913-0816	0914-0114	0914-0850	0918-0699	0919-0427
0842-0141	0843-0374	0912-0164	0912-0833	0912-1624	0913-0830	0914-0166	0914-0851	0918-0718	0919-0428
0842-0144	0843-0424	0912-0184	0912-0847	0912-1630	0913-0837	0914-0191	0914-0852	0918-0757	0919-0432
0842-0152	0843-0567	0912-0248	0912-0885	0912-1632	0913-0848	0914-0192	0914-0870	0918-0834	0919-0434
0842-0167	0843-0650	0912-0273	0912-0887	0912-1640	0913-0879	0914-0226	0914-0873	0918-0947	0919-0482
0842-0169	0843-0695	0912-0276	0912-0890	0912-1647	0913-0880	0914-0227	0914-0876	0918-0972	0919-0483
0842-0176	0863-0001	0912-0282	0912-0924	0912-1661	0913-0900	0914-0228	0914-0879	0918-0973	0919-0485
0842-0178	0863-0002	0912-0294	0912-0928	0912-1669	0913-0945	0914-0245	0914-0889	0918-0998	0919-0487
0842-0183	0863-0004	0912-0328	0912-0944	0912-1678	0913-0973	0914-0255	0914-0897	0918-1062	0919-0490
0842-0197	0865-0008	0912-0355	0912-0948	0913-0001	0913-0984	0914-0257	0914-0900	0918-1076	0919-0492
0842-0206	0865-0014	0912-0358	0912-0959	0913-0002	0913-1039	0914-0264	0914-0901	0918-1097	0919-0496
0842-0208	0865-0034	0912-0394	0912-0963	0913-0003	0913-1042	0914-0314	0914-0912	0918-1100	0919-0505
0842-0221	0865-0157	0912-0408	0912-0996	0913-0025	0913-1043	0914-0329	0914-0929	0918-1125	0919-0516
0842-0225	0865-0177	0912-0410	0912-1007	0913-0028	0913-1044	0914-0361	0914-0935	0918-8171	0919-0523
0842-0226	0865-0306	0912-0440	0912-1024	0913-0035	0913-1047	0914-0380	0914-0938	0919-0001	0919-0525
0842-0229	0865-0342	0912-0446	0912-1037	0913-0051	0913-1048	0914-0386	0914-0948	0919-0009	0919-0529
0842-0244	0865-0527	0912-0463	0912-1046	0913-0064	0913-1049	0914-0388	0914-0951	0919-0021	0919-0540
0842-0275	0865-1847	0912-0468	0912-1054	0913-0100	0913-1051	0914-0392	0914-0956	0919-0028	0919-0551
0842-0276	0865-1873	0912-0475	0912-1075	0913-0104	0913-1053	0914-0400	0914-0961	0919-0046	0919-0571

Select Group 2 Transit Routing Numbers (cont)

0919-0581	0919-1479	0929-0138	1010-0548	1011-0186	1011-0468	1011-1060	1012-0364	1019-0898	1022-0022
0919-0582	0919-1482	0929-0139	1010-0603	1011-0187	1011-0470	1011-1064	1012-0479	1019-0909	1022-0124
0919-0635	0919-1513	0929-0141	1010-0700	1011-0193	1011-0474	1011-1076	1012-0488	1019-1196	1022-0252
0919-0642	0919-1561	0929-0148	1010-0704	1011-0197	1011-0476	1011-1080	1012-0506	1019-1205	1023-0024
0919-0687	0919-1565	0929-0149	1010-1067	1011-0199	1011-0477	1011-1134	1012-0512	1019-1317	1023-0026
0919-0723	0919-1567	0929-0154	1010-1124	1011-0206	1011-0507	1011-1149	1012-0513	1019-1576	1023-0033
0919-0737	0919-1572	0929-0159	1010-1473	1011-0207	1011-0511	1011-1162	1012-0544	1019-1762	1023-0047
0919-0747	0919-1583	0929-0165	1010-1495	1011-0213	1011-0524	1011-1167	1012-0568	1019-1766	1023-0050
0919-0757	0919-1589	0929-0180	1010-1510	1011-0231	1011-0525	1011-1168	1012-0610	1019-1784	1023-0066
0919-0778	0919-1604	0929-0229	1010-1893	1011-0234	1011-0541	1011-1214	1012-0646	1019-1807	1023-0106
0919-0788	0919-1605	0929-0235	1010-1948	1011-0238	1011-0568	1011-1226	1012-0699	1019-1816	1023-0108
0919-0817	0919-1607	0929-0240	1010-8929	1011-0243	1011-0571	1011-1271	1012-0803	1019-1823	1023-0109
0919-0837	0919-1616	0929-0244	1011-0002	1011-0249	1011-0578	1011-1284	1012-0941	1019-1824	1023-0120
0919-0839	0919-1618	0929-0248	1011-0004	1011-0252	1011-0592	1011-1293	1012-0976	1019-1832	1023-0163
0919-0861	0919-1620	0929-0270	1011-0015	1011-0255	1011-0596	1011-1367	1012-0979	1020-0002	1023-0191
0919-0871	0919-1625	0929-0298	1011-0016	1011-0275	1011-0598	1011-1368	1012-1103	1020-0007	1023-0197
0919-0872	0919-1687	0929-0354	1011-0017	1011-0276	1011-0602	1011-1379	1012-1156	1020-0090	1023-0276
0919-0874	0919-1689	0929-0455	1011-0042	1011-0278	1011-0622	1011-1384	1012-1198	1020-0095	1023-0537
0919-0876	0919-1702	0929-0477	1011-0054	1011-0283	1011-0628	1011-1386	1012-1215	1020-0096	1023-0541
0919-0905	0919-1704	0929-0502	1011-0057	1011-0285	1011-0635	1011-1393	1012-1218	1020-0097	1023-0711
0919-0906	0919-1711	0929-0516	1011-0060	1011-0292	1011-0640	1011-1403	1012-1300	1020-0099	1030-0001
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0919-0921	0919-1726	0929-0526	1011-0064	1011-0296	1011-0662	1011-1444	1012-1668	1020-0275	1030-0061
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0919-0943	0919-8164	0929-0536	1011-0085	1011-0308	1011-0740	1011-1450	1012-1751	1020-0391	1030-0080
0919-0951	0919-8168	0929-0542	1011-0092	1011-0314	1011-0774	1011-1455	1012-1775	1020-0451	1030-0086
0919-1000	0920-0120	0929-0547	1011-0097	1011-0315	1011-0780	1011-1469	1012-1785	1020-0591	1030-0145
0919-1002	0920-0151	0960-0075	1011-0103	1011-0327	1011-0803	1011-1477	1012-1870	1020-0602	1030-0146
0919-1100	0921-0101	0960-0098	1011-0105	1011-0332	1011-0820	1011-1481	1012-1885	1020-0640	1030-0209
0919-1115	0921-0103	0960-1041	1011-0106	1011-0340	1011-0851	1011-1482	1012-1901	1020-0701	1030-0346
0919-1130	0921-0118	0960-1679	1011-0121	1011-0346	1011-0852	1011-1485	1012-1927	1020-8925	1030-0353
0919-1131	0921-0128	0960-1734	1011-0129	1011-0354	1011-0857	1011-1489	1019-0058	1020-8953	1030-0363
0919-1135	0921-0285	0960-1767	1011-0130	1011-0359	1011-0863	1011-1490	1019-0139	1021-0040	1030-0369
0919-1154	0921-0487	0960-1771	1011-0141	1011-0369	1011-0913	1011-1501	1019-0154	1021-0091	1030-0916
0919-1155	0921-0510	0960-5004	1011-0143	1011-0372	1011-0932	1011-1506	1019-0165	1021-0151	1030-0957
0919-1157	0921-0522	0960-8172	1011-0147	1011-0385	1011-0953	1011-8959	1019-0182	1021-0164	1030-1290
0919-1179	0921-0533	1010-0001	1011-0152	1011-0400	1011-0969	1011-8966	1019-0183	1021-0311	1030-1296
0919-1248	0929-0038	1010-0003	1011-0153	1011-0401	1011-0974	1012-0003	1019-0194	1021-0340	1031-0001
0919-1309	0929-0073	1010-0007	1011-0155	1011-0406	1011-0980	1012-0044	1019-0205	1021-0363	1031-0019
0919-1314	0929-0083	1010-0015	1011-0156	1011-0410	1011-0984	1012-0045	1019-0209	1021-0399	1031-0021
0919-1317	0929-0107	1010-0018	1011-0158	1011-0416	1011-0992	1012-0051	1019-0211	1021-0432	1031-0025
0919-1318	0929-0110	1010-0069	1011-0159	1011-0428	1011-0999	1012-0067	1019-0226	1021-0464	1031-0052
0919-1412	0929-0117	1010-0117	1011-0162	1011-0435	1011-1006	1012-0092	1019-0240	1021-0514	1031-0055
0919-1425	0929-0119	1010-0136	1011-0166	1011-0438	1011-1008	1012-0095	1019-0376	1021-0526	1031-0061
0919-1427	0929-0121	1010-0168	1011-0173	1011-0440	1011-1011	1012-0115	1019-0422	1021-0581	1031-0073
0919-1440	0929-0125	1010-0191	1011-0174	1011-0443	1011-1022	1012-0116	1019-0491	1021-0685	1031-0087
0919-1446	0929-0129	1010-0331	1011-0176	1011-0454	1011-1027	1012-0189	1019-0617	1021-8928	1031-0088
0919-1471	0929-0133	1010-0377	1011-0181	1011-0458	1011-1057	1012-0225	1019-0801	1021-8932	1031-0095

Select Group 2 Transit Routing Numbers (cont)

1031-0101	1031-0410	1031-1184	1041-0342	1049-0093	1049-0833	1070-011[illegible]	1070-0580	1110-1791	1113-0095
1031-0102	1031-0413	1031-1197	1041-0363	1049-0103	1049-0838	1070-012[illegible]	1070-0592	1110-1795	1113-0112
1031-0110	1031-0422	1031-1203	1041-0390	1049-0114	1049-0853	1070-0125	1070-0597	1110-2404	1113-0113
1031-0135	1031-0429	1031-1235	1041-0498	1049-0116	1049-0872	1070-0145	1070-0598	1110-2446	1113-0173
1031-0137	1031-0448	1031-1242	1041-0528	1049-0123	1049-0884	1070-0167	1070-0605	1110-2501	1113-0284
1031-0142	1031-0452	1031-1245	1041-0573	1049-0127	1049-0885	1070-0172	1070-0630	1110-2604	1113-0430
1031-0143	1031-0454	1031-1250	1041-0631	1049-0131	1049-0893	1070-0173	1070-0634	1110-9371	1113-0491
1031-0151	1031-0476	1031-1251	1041-0650	1049-0133	1049-0920	1070-0180	1070-0636	1111-0001	1113-0687
1031-0154	1031-0481	1031-1252	1041-0671	1049-0156	1049-0976	1070-018[illegible]	1070-0639	1111-0078	1113-0731
1031-0158	1031-0482	1031-1255	1041-0676	1049-0159	1049-0994	1070-019[illegible]	1070-0643	1111-0084	1113-0743
1031-0160	1031-0487	1031-1259	1041-0680	1049-0161	1049-1023	1070-021[illegible]	1070-0644	1111-0090	1113-0758
1031-0167	1031-0488	1031-1267	1041-0696	1049-0171	1049-1025	1070-021[illegible]	1070-0650	1111-0105	1113-0766
1031-0173	1031-0490	1031-1285	1041-0773	1049-0191	1049-1033	1070-022[illegible]	1070-0651	1111-0114	1113-0819
1031-0175	1031-0494	1031-1297	1041-0831	1049-0199	1049-1034	1070-0244	1070-0654	1111-0120	1113-0855
1031-0185	1031-0511	1031-1315	1041-0850	1049-0206	1049-1079	1070-0250	1070-0655	1111-0130	1113-0863
1031-0186	1031-0519	1031-1317	1041-0869	1049-0211	1049-1142	1070-0253	1070-0660	1111-0131	1113-1029
1031-0192	1031-0528	1031-1318	1041-0973	1049-0234	1049-1301	1070-0260	1070-0665	1111-0145	1113-1034
1031-0198	1031-0539	1039-1272	1041-1097	1049-0236	1049-1304	1070-028[illegible]	1070-0666	1111-0159	1113-1084
1031-0204	1031-0548	1039-1288	1041-1240	1049-0237	1049-1305	1070-030[illegible]	1070-0674	1111-0163	1113-1087
1031-0207	1031-0553	1039-1291	1041-1284	1049-0239	1049-1306	1070-0302	1070-0678	1111-0189	1113-1184
1031-0210	1031-0563	1039-1295	1041-1291	1049-0276	1049-1316	1070-032[illegible]	1070-0681	1111-0191	1113-1255
1031-0216	1031-0609	1040-0001	1041-1298	1049-0280	1049-1319	1070-032[illegible]	1070-0690	1111-0204	1113-1457
1031-0219	1031-0616	1040-0002	1041-1309	1049-0303	1049-1325	1070-033[illegible]	1070-0693	1111-0205	1113-1752
1031-0220	1031-0618	1040-0005	1041-1321	1049-0313	1049-1331	1070-033[illegible]	1070-0694	1111-0209	1113-1763
1031-0228	1031-0628	1040-0048	1041-1326	1049-0329	1049-1349	1070-0346	1070-0696	1111-0211	1113-1785
1031-0229	1031-0677	1040-0084	1041-1332	1049-0336	1049-1353	1070-0360	1070-0699	1111-0232	1113-1826
1031-0230	1031-0741	1040-0085	1041-1337	1049-0338	1049-1368	1070-0361	1070-0712	1111-0238	1113-1934
1031-0232	1031-0748	1040-0180	1041-1340	1049-0339	1049-1390	1070-0364	1070-0719	1111-0243	1113-2021
1031-0234	1031-0762	1040-0289	1041-1362	1049-0349	1049-1391	1070-0366	1070-8933	1111-0259	1113-2127
1031-0236	1031-0824	1040-1412	1041-1371	1049-0357	1049-1397	1070-0386	1110-0001	1111-0273	1113-2245
1031-0238	1031-0844	1040-2244	1041-1373	1049-0359	1049-1408	1070-0414	1110-0002	1111-0275	1113-2257
1031-0245	1031-0862	1040-2275	1041-1376	1049-0427	1049-1411	1070-0425	1110-0025	1111-0284	1113-2258
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1031-0259	1031-0926	1041-0155	1041-1395	1049-0488	1049-2221	1070-0445	1110-0096	1111-0316	1113-2390
1031-0273	1031-0937	1041-0157	1041-1406	1049-0490	1070-0007	1070-0449	1110-0118	1111-0319	1113-2405
1031-0296	1031-0939	1041-0163	1041-1409	1049-0516	1070-0015	1070-0461	1110-0179	1111-0328	1113-2421
1031-0302	1031-0950	1041-0169	1049-0004	1049-0574	1070-0026	1070-0463	1110-0420	1111-0352	1119-0054
1031-0310	1031-0952	1041-0209	1049-0011	1049-0580	1070-0027	1070-0478	1110-0620	1111-0365	1119-0058
1031-0314	1031-0958	1041-0210	1049-0032	1049-0583	1070-0032	1070-0504	1110-0793	1111-0394	1119-0060
1031-0324	1031-0971	1041-0225	1049-0034	1049-0588	1070-0062	1070-0510	1110-1006	1111-0445	1119-0065
1031-0330	1031-1023	1041-0226	1049-0045	1049-0672	1070-0078	1070-0525	1110-1069	1111-0459	1119-0075
1031-0333	1031-1039	1041-0249	1049-0054	1049-0704	1070-0079	1070-0529	1110-1282	1111-0461	1119-0078
1031-0350	1031-1081	1041-0255	1049-0058	1049-0756	1070-0090	1070-0531	1110-1367	1111-0474	1119-0105
1031-0351	1031-1105	1041-0261	1049-0067	1049-0777	1070-0105	1070-0543	1110-1438	1111-0523	1119-0123
1031-0357	1031-1115	1041-0264	1049-0072	1049-0796	1070-0106	1070-0548	1110-1515	1111-0530	1119-0130
1031-0360	1031-1125	1041-0287	1049-0088	1049-0804	1070-0107	1070-0549	1110-1585	1111-9367	1119-0145
1031-0398	1031-1161	1041-0298	1049-0091	1049-0808	1070-0109	1070-0560	1110-1769	1113-0094	1119-0146

Select Group 2 Transit Routing Numbers (cont)

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1119-0163	1119-1126	1120-0006	1130-1490	1131-1137	1149-0308	1210-0049	1211-4175	1220-4220	1222-3219
1119-0164	1119-1132	1120-0208	1130-1526	1131-1190	1149-0310	1210-0186	1211-4182	1220-4319	1222-3222
1119-0191	1119-1155	1120-0580	1130-1558	1131-1523	1149-0317	1210-2967	1211-4226	1220-4386	1222-3321
1119-0194	1119-1182	1120-1761	1130-1575	1131-1638	1149-0328	1210-3167	1211-4239	1220-5804	1222-3414
1119-0197	1119-1196	1122-0030	1130-1594	1131-1775	1149-0465	1210-3615	1211-4269	1220-8694	1222-3419
1119-0198	1119-1249	1122-0102	1130-1599	1131-1801	1149-0495	1210-3724	1211-4273	1220-8704	1222-3448
1119-0200	1119-1375	1122-0115	1130-1734	1131-2232	1149-0497	1210-3863	1211-4277	1220-8709	1222-3582
1119-0238	1119-1402	1122-0128	1130-1787	1131-2265	1149-0556	1210-3877	1211-4299	1221-0119	1222-3603
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1119-0315	1119-1484	1122-0290	1130-2394	1131-2306	1149-0732	1210-4288	1211-4338	1221-0265	1222-3759
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1119-0357	1119-1557	1130-0002	1130-2580	1131-9425	1149-0950	1211-0198	1211-4398	1221-0515	1222-3795
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1119-0385	1119-1628	1130-0088	1130-9384	1140-0071	1149-1157	1211-0825	1211-4461	1221-0535	1222-3868
1119-0399	1119-1641	1130-0092	1130-9388	1140-0076	1149-1158	1211-1342	1211-4502	1221-0546	1222-3913
1119-0412	1119-1659	1130-0096	1130-9394	1140-0084	1149-1227	1211-2267	1211-8186	1221-0549	1222-3954
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1119-0539	1119-1732	1130-0125	1131-0009	1140-1101	1149-1270	1211-3351	1211-8205	1221-0557	1222-3978
1119-0589	1119-1743	1130-0126	1131-0069	1140-1264	1149-1316	1211-3374	1211-8744	1221-0564	1222-4041
1119-0596	1119-1943	1130-0127	1131-0071	1140-1328	1149-1371	1211-3504	1212-0015	1221-0565	1222-4050
1119-0603	1119-2123	1130-0144	1131-0177	1140-1655	1149-1644	1211-3534	1212-0165	1221-0574	1222-4056
1119-0616	1119-2175	1130-0218	1131-0213	1140-1711	1149-1670	1211-3667	1212-0169	1221-0575	1222-4086
1119-0627	1119-2248	1130-0294	1131-0230	1140-2193	1149-1762	1211-3680	1213-8193	1221-0578	1222-4096
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1119-0639	1119-2323	1130-0338	1131-0255	1140-9359	1149-1918	1211-3750	1220-0004	1221-0590	1222-4125
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1119-0760	1119-2414	1130-0611	1131-0343	1149-0016	1149-2200	1211-3823	1220-0066	1221-0618	1222-4257
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1119-0778	1119-2439	1130-0846	1131-0452	1149-0068	1149-2322	1211-3909	1220-1606	1221-8707	1222-4265
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2313-8152	2313-8591	2313-8760	2360-8482	2410-8104	2412-7426	2412-8049	2412-8275	2420-7707	2422-7785
2313-8156	2313-8593	2313-8762	2360-8483	2410-8106	2412-7433	2412-8051	2412-8279	2420-7708	2422-7786
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2313-8180	2313-8603	2313-8797	2410-7041	2410-8149	2412-7451	2412-8065	2412-8299	2420-7733	2422-7804
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2313-8193	2313-8622	2313-8821	2410-7423	2412-7081	2412-7462	2412-8097	2412-8320	2420-7752	2422-7815
2313-8198	2313-8626	2313-8826	2410-7482	2412-7082	2412-7464	2412-8098	2412-8340	2420-7753	2422-7816
2313-8209	2313-8633	2313-8827	2410-7484	2412-7083	2412-7465	2412-8124	2412-8349	2420-7755	2422-7817
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2313-8235	2313-8638	2313-8858	2410-7512	2412-7137	2412-7816	2412-8147	2412-8394	2420-8636	2422-7836
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2313-8241	2313-8644	2313-8879	2410-7522	2412-7192	2412-7836	2412-8171	2420-7079	2421-7000	2422-7847
2313-8245	2313-8646	2319-8083	2410-7535	2412-7195	2412-7838	2412-8174	2420-7091	2421-7002	2422-7861

Select Group 2 Transit Routing Numbers (cont)

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2422-7875	2430-8459	2433-8045	2433-8280	2440-7719	2514-8028	2520-7672	2531-7593	2532-7235	2532-7980
2422-7876	2430-8463	2433-8047	2433-8281	2440-7722	2514-8073	2520-7673	2531-7595	2532-7240	2532-8433
2422-7877	2430-8465	2433-8051	2433-8283	2440-7725	2514-8161	2520-7679	2531-7596	2532-7249	2532-8456
2422-7879	2430-8466	2433-8052	2433-8284	2440-7727	2514-8162	2520-7680	2531-7606	2532-7385	2532-8499
2422-7882	2430-8467	2433-8068	2433-8287	2440-7732	2514-8198	2520-7682	2531-7611	2532-7805	2532-8501
2422-7887	2430-8468	2433-8074	2433-8290	2440-7744	2515-7323	2521-7688	2531-7616	2532-7806	2532-8502
2422-7906	2430-8476	2433-8083	2433-8291	2440-7747	2515-7870	2521-7711	2531-7623	2532-7809	2532-8504
2422-7909	2430-8611	2433-8084	2433-8292	2440-7755	2515-7872	2521-7712	2531-7625	2532-7812	2539-7204
2422-7913	2430-8616	2433-8093	2433-8293	2440-7757	2515-7881	2521-7714	2531-7627	2532-7813	2539-7856
2422-7914	2430-8622	2433-8106	2433-8295	2440-7768	2515-7905	2521-7716	2531-7628	2532-7814	2539-7860
2422-7918	2430-8637	2433-8111	2433-8302	2440-7769	2515-7925	2530-7020	2531-7636	2532-7819	2539-7862
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2422-7927	2430-8680	2433-8114	2433-8306	2440-7788	2515-7945	2530-7497	2531-7657	2532-7823	2539-7873
2422-7928	2432-7853	2433-8133	2433-8491	2440-7789	2515-7947	2530-7503	2531-7661	2532-7830	2539-7874
2422-7940	2432-7870	2433-8142	2433-8496	2440-7790	2515-7967	2530-7514	2531-7662	2532-7833	2539-7875
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2423-8641	2432-7944	2433-8153	2433-8513	2441-7027	2515-8383	2531-7012	2531-7712	2532-7890	2540-7002
2430-7361	2433-7311	2433-8158	2433-8514	2441-7158	2515-8386	2531-7024	2531-7713	2532-7893	2540-7006
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2430-8057	2433-7334	2433-8166	2433-8529	2441-7435	2515-8406	2531-7088	2531-7744	2532-7900	2540-7422
2430-8319	2433-7421	2433-8173	2433-8536	2441-7436	2515-8420	2531-7095	2531-7747	2532-7909	2540-7442
2430-8321	2433-7423	2433-8176	2433-8542	2441-7902	2519-8367	2531-7114	2531-7750	2532-7916	2540-7453
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2430-8323	2433-7947	2433-8179	2433-8544	2441-7940	2519-8375	2531-7143	2531-7760	2532-7919	2540-7464
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2430-8330	2433-7958	2433-8181	2433-8548	2441-8022	2519-8438	2531-7458	2531-7779	2532-7921	2540-7471
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2430-8367	2433-7987	2433-8208	2433-8663	2441-8360	2520-7097	2531-7539	2531-8431	2532-7939	2540-7538
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2430-8424	2433-8027	2433-8236	2440-7702	2442-8010	2520-7598	2531-7565	2532-7181	2532-7956	2550-7498
2430-8428	2433-8034	2433-8239	2440-7703	2442-8119	2520-7604	2531-7568	2532-7194	2532-7961	2550-7558
2430-8429	2433-8035	2433-8252	2440-7707	2514-7286	2520-7624	2531-7570	2532-7195	2532-7962	2550-7690
2430-8433	2433-8037	2433-8257	2440-7709	2514-7291	2520-7644	2531-7572	2532-7217	2532-7965	2550-7702

Select Group 2 Transit Routing Numbers (cont)

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2550-7741	2610-7467	2611-7429	2612-8462	2620-9012	2622-8583	2631-7848	2631-8311	2632-8170	2642-7844
2550-7745	2610-8498	2611-7443	2612-8704	2621-7586	2622-8617	2631-7849	2631-8315	2632-8171	2642-7846
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2550-7750	2611-7003	2611-7477	2612-9036	2621-8362	2622-8719	2631-7980	2631-8349	2632-8174	2642-7851
2550-7751	2611-7029	2611-7499	2612-9104	2621-8374	2622-8734	2631-7981	2631-8351	2632-8175	2642-7856
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2550-7774	2611-7074	2611-8906	2613-8827	2622-7583	2630-7881	2631-8122	2631-8654	2640-8040	2642-7887
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2610-7143	2611-7195	2612-7268	2620-8547	2622-7725	2631-7756	2631-8255	2631-9148	2641-7871	2642-7975
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2610-7156	2611-7230	2612-7283	2620-8647	2622-7728	2631-7771	2631-8263	2632-7769	2641-8128	2642-8002
2610-7157	2611-7245	2612-7289	2620-8656	2622-7730	2631-7772	2631-8264	2632-7788	2641-8129	2642-8003
2610-7166	2611-7256	2612-7300	2620-8667	2622-7735	2631-7774	2631-8267	2632-7798	2641-8144	2642-8012
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2610-7254	2611-7276	2612-7321	2620-8715	2622-8427	2631-7790	2631-8281	2632-8154	2641-8167	2642-8139
2610-7277	2611-7278	2612-7330	2620-8744	2622-8441	2631-7791	2631-8283	2632-8158	2641-8212	2642-8141
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2610-7332	2611-7335	2612-7345	2620-8752	2622-8518	2631-7821	2631-8300	2632-8164	2641-8233	2642-8219
2610-7359	2611-7351	2612-7392	2620-8760	2622-8530	2631-7841	2631-8301	2632-8165	2641-8239	2650-7043

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2650-7058	2652-7437	2653-7775	2654-7645	2670-8082	2710-7433	2711-8243	2711-8828	2719-7153	2719-8478
2650-7514	2652-7442	2653-7781	2654-7648	2670-8083	2710-7698	2711-8252	2711-8831	2719-7156	2719-8483
2650-7530	2652-7443	2653-7784	2654-7653	2670-8087	2710-7725	2711-8256	2711-8833	2719-7181	2719-8486
2650-7540	2652-7445	2653-7790	2654-7654	2670-8111	2710-7745	2711-8257	2711-8896	2719-7182	2719-8489
2650-7551	2652-7447	2653-7792	2654-7665	2670-8192	2710-7773	2711-8261	2711-8931	2719-7223	2719-8509
2650-7563	2652-7450	2653-7797	2654-7666	2670-8194	2710-7788	2711-8263	2711-8933	2719-7238	2719-8521
2650-7566	2652-7451	2653-7804	2654-8187	2670-8220	2710-7798	2711-8269	2711-8935	2719-7256	2719-8522
2650-7578	2652-7454	2653-7807	2654-8188	2670-8241	2710-7809	2711-8270	2711-8938	2719-7257	2719-8523
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2650-7582	2652-7459	2653-7824	2655-7671	2670-8332	2710-7816	2711-8288	2711-8944	2719-7271	2719-8542
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2650-7593	2652-7474	2654-7331	2660-8010	2670-8376	2710-7910	2711-8302	2711-8973	2719-7348	2719-8552
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2650-7612	2652-7649	2654-7336	2660-8034	2670-8548	2710-8035	2711-8364	2711-8984	2719-7392	2719-8562
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2650-8244	2652-8189	2654-7340	2660-8039	2670-8605	2710-8071	2711-8370	2711-9296	2719-7538	2719-8593
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2652-7307	2653-7754	2654-7425	2670-7956	2710-7115	2711-7611	2711-8774	2712-9179	2719-8378	2719-8898
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2652-7311	2653-7763	2654-7481	2670-8013	2710-7129	2711-7667	2711-8782	2712-9185	2719-8392	2719-8906
2652-7312	2653-7767	2654-7484	2670-8017	2710-7132	2711-7681	2711-8783	2712-9188	2719-8398	2719-8911
2652-7316	2653-7771	2654-7491	2670-8023	2710-7133	2711-7682	2711-8787	2712-9283	2719-8416	2719-8922
2652-7390	2653-7773	2654-7641	2670-8035	2710-7134	2711-7689	2711-8807	2719-7005	2719-8428	2719-8967

Select Group 2 Transit Routing Numbers (cont)

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2749-7357	2749-7620	2759-7748	2759-8077	2810-7612	2810-8250	2820-7539	2830-7947	2841-7051	2865-8641
2749-7358	2749-7621	2759-7751	2759-8079	2810-7616	2810-8291	2820-7541	2839-7193	2841-7461	2910-7000
2749-7359	2749-8641	2759-7756	2759-8083	2810-7617	2810-8293	2820-7547	2839-7206	2842-7265	2910-7323
2749-7464	2749-8646	2759-7764	2759-8086	2810-7623	2810-8558	2820-7552	2839-7209	2842-8246	2910-7350
2749-7465	2749-8659	2759-7767	2759-8088	2810-7627	2810-8570	2820-7555	2839-7216	2842-8316	2910-7383
2749-7470	2749-8665	2759-7772	2759-8092	2810-7629	2810-8635	2820-7567	2839-7763	2842-8321	2910-7406
2749-7472	2750-7005	2759-7780	2759-8095	2810-7667	2812-7637	2820-7573	2839-7768	2842-8326	2910-7430
2749-7475	2750-7128	2759-7783	2759-8108	2810-7668	2812-7642	2820-7574	2839-7790	2842-8363	2910-7437
2749-7476	2750-7130	2759-7785	2759-8109	2810-7673	2812-7678	2820-7600	2839-7798	2843-7381	2910-7444
2749-7485	2750-7131	2759-7789	2759-8111	2810-7674	2812-7706	2829-7011	2839-7800	2843-8378	2910-7450
2749-7486	2750-7132	2759-7790	2759-8113	2810-7682	2812-7720	2829-7043	2839-7813	2843-8383	2910-7454
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2749-7491	2750-7138	2759-7804	2759-8117	2810-7686	2812-7735	2829-7452	2839-7846	2843-8391	2910-7465
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2749-7504	2750-7727	2759-7809	2759-8121	2810-7689	2812-7737	2829-7463	2839-8010	2843-8395	2910-7471
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2749-7522	2750-7963	2759-7823	2759-8155	2810-7759	2813-7764	2829-7476	2840-8413	2843-8549	2910-7479
2749-7525	2750-7973	2759-7827	2759-8172	2810-7760	2813-7809	2829-7486	2840-8420	2863-7167	2910-7498
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2749-7543	2750-8243	2759-7882	2759-8203	2810-8100	2815-8050	2829-7578	2840-8447	2863-7779	2910-7512
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2749-7584	2759-7163	2759-7926	2759-8252	2810-8187	2819-7150	2830-7183	2840-8494	2865-8089	2911-7307
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2749-7593	2759-7683	2759-7937	2759-8280	2810-8221	2819-8597	2830-7807	2840-8508	2865-8270	2911-8101
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2749-7603	2759-7707	2759-7947	2810-7345	2810-8238	2820-7517	2830-7917	2840-8519	2865-8280	2912-7071
2749-7606	2759-7709	2759-7949	2810-7354	2810-8239	2820-7521	2830-7922	2840-8531	2865-8281	2912-7100
2749-7615	2759-7715	2759-8073	2810-7355	2810-8240	2820-7523	2830-7931	2840-8533	2865-8283	2912-7124

Select Group 2 Transit Routing Numbers (cont)

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3070-7011	3070-8366	3110-8005	3113-7685	3119-8167	3119-8980	3122-7633	3130-8440	3131-8572	3140-8844
3070-7026	3070-8367	3110-8016	3113-7687	3119-8169	3119-8983	3122-7636	3130-8446	3131-8609	3140-8852
3070-7027	3070-8369	3110-8031	3113-7788	3119-8173	3119-8985	3122-7640	3130-8447	3131-8610	3140-8853
3070-7036	3070-8387	3110-8037	3113-7789	3119-8174	3119-8987	3122-7645	3130-8456	3131-8612	3140-8855
3070-7227	3070-8391	3110-8039	3113-7790	3119-8180	3119-8991	3122-7647	3130-8459	3131-8615	3140-8857
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3070-7439	3070-8435	3110-9067	3113-7802	3119-8196	3119-9000	3123-8530	3130-8480	3131-8671	3140-8866
3070-7444	3070-8441	3110-9073	3113-7805	3119-8199	3119-9001	3123-8661	3130-8490	3131-8690	3140-8870
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3070-7446	3070-8661	3111-7016	3113-8209	3119-8243	3119-9004	3130-8058	3130-8503	3131-8698	3140-8877
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Select Group 2 Transit Routing Numbers (cont)

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Updated 6/23/11, 3:00 p.m.

IRD Extended
Total RTs: 373

RT

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JPMorgan Chase
Availability Schedule
Corporate IDD

Travis County Commissioners Court Agenda Request

Meeting Date: 6/28/2011, 9:00 AM, Voting Session
Prepared By/Phone Number: Travis R. Gatlin, Planning and Budget Office, 854-9065
Elected/Appointed Official/Dept. Head: Rodney Rhoades, County Executive Planning and Budget
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

a) New application to the United States Department of Justice, Office of Justice Assistance, Bulletproof Vest Partnership Program to obtain safety vests for Constable, Precinct Four;

b) New application to the Capital Area Metropolitan Planning Organization to receive Federal Highway Administration Surface Transportation Program Metropolitan Mobility funding for the Braker Lane Design Project;

c) New application to the Capital Area Metropolitan Planning Organization to receive Federal Highway Administration Surface Transportation Program Metropolitan Mobility funding the Grand Avenue Parkway Project;

d) New application to the Capital Area Metropolitan Planning Organization to receive Federal Highway Administration Surface Transportation Program Metropolitan Mobility funding for a Slaughter Lane Project;

e) New application to the Capital Area Metropolitan Planning Organization to receive Federal Highway Administration Surface Transportation Program Metropolitan Mobility funding for the Blake-Manor Shared Use Path Project;

f) New application to the Capital Area Metropolitan Planning Organization to receive Federal Highway Administration Surface Transportation Program Metropolitan Mobility funding for the Fitzhugh Road Wide-outer Lane Project;

g) Amendment to the contract with the Texas Department of Public Safety to extend the grant term of Department of Homeland Security, Urban Area Security Initiative Program within the Emergency Services Department; and

h) Extension of the permission to continue for the Casey Family Programs Community and Family Reintegration Project in Health and Human Services

and Veterans Service for an additional three months until the forthcoming agreement is fully executed.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

This week's grant packet includes eight items. Item A is new application to provide federal resources for the reimbursement of 50% of the cost for 12 bulletproof vests for Constable, Precinct Four over the next several years. Items B through F are new applications to the Capital Area Metropolitan Planning Organization to receive federal pass through resources to five projects under the Surface Transportation Program. Item G extends the grant period an additional six months for the program in the Emergency Management Department. Item H extends the permission to continue the Casey Family Programs Community and Family Reintegration Project in Health and Human Services and Veterans Service by three additional months. This is the third such request for this grant for this grant term and the department has been assured by the grantor that the contract will be forthcoming.

STAFF RECOMMENDATIONS:

PBO recommends approval of all items

ISSUES AND OPPORTUNITIES:

Additional information is provided in each item's grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

Item A has a cash match that will be met internally by the department. Items B through F require cash matches in total of $5,295,600. In the event a particular program is awarded, the cash match can be addressed through the FY 13 budget process. There is no cash match requirement for Item G. The cost of the permission to continue for Item H will be covered temporarily by departmental vacancy savings.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office	Rodney Rhoades
County Judge's Office	Cheryl Aker

TRAVIS COUNTY

6/28/2011

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE

FY 2011

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

	Dept	Grant Title	Grant Period	Grant Award	County Match	In-Kind	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
Applications											
A	34	Bulletproof Vest Partnership - CN4	4/1/2011-9/30/2013	$4,746	$4,746	$0	$9,492	0	R	S	14
B	49	CAMPO Surface Transportation-Metropolitan Mobility-Braker Lane Design	10/1/2012-9/30/2015	$560,000	$140,000	$0	$700,000	0	R	S	27
C	49	CAMPO Surface Transportation-Metropolitan Mobility-Grand Avenue Parkway	10/1/2012-9/30/2015	$5,536,000	$1,384,000	$0	$6,920,000	0	R	S	60
D	49	CAMPO Surface Transportation-Metropolitan Mobility-Slaughter Lane	10/1/2012-9/30/2015	$9,040,000	$2,260,000	$0	$11,300,000	0	R	S	89
E	49	CAMPO Surface Transportation-Metropolitan Mobility-Blake-Manor Shared Use Path	10/1/2012-9/30/2015	$2,472,000	$618,000	$0	$3,090,000	0	R	S	118
F	49	CAMPO Surface Transportation-Metropolitan Mobility-Fitzhugh Road	10/1/2012-9/30/2015	$3,574,400	$893,600	$0	$4,468,000	0	R	S	147
Contracts											
G	47	Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE Strike Team Coordinator (UASI Award)*	8/1/2010-12/31/2012	$350,000	$0	$0	$350,000	1	R	C	176

** Amended from original*

Permission to Continue

	Dept	Grant Title	Grant Period Period	Personnel Cost	Operating Transfer/ Contribution to Grant	Estimated Total	Filled FTE	Auditor's Assessment	Page #
H	58	Casey Family Programs Community and Family Reintegration Project	1/1/2011-12/31/2011	$15,135	$15,135	$30,270	1	S	179

PBO Notes:
R - PBO recommends approval.
NR - PBO does not recommend approval
D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload
S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2011 Grants Summary Report

Outstanding Grant Applications

The following is a list of grants for which application has been submitted since October 1, 2010, and the notification of award has not yet been received.

American Recovery and Reinvestment Act (ARRA) and Large Multi-year Grants are bold and italicized. Additional details for these grants are summarized on a separate page in the document.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Cm. Ct. Approval Date
24	Formula Grant - Indigent Defense Grants Program	10/1/2010 - 9/30/2011	$446,456	$0	$0	$446,456	0	10/12/2010
17	A Cultural Resources Survey of Rural Properties in Eastern Travis County	2/1/2011 - 10/1/2012	* $8000	$3,000	$2,000	$13,000	0	11/16/2010
49	Section 6 Traditional Grant Proposal - Karst Study	9/1/2011 - 8/31/2013	$74,976	$0	$25,877	$100,853	0	11/16/2010
19	Underage Drinking Prevention Program	10/1/2011 - 9/30/2014	$570,783	$107,145	$214,701	$892,629	3	1/4/2011
45	Drug Court and In Home Family Services Grant	9/1/2011 - 8/31/2012	$181,000	$20,111	$0	$2,011,111	0.24	1/25/2011
45	Juvenile Accountability Block Grant (JABG) Juvenile Assessment Center	9/1/2011 - 8/31/2012	$126,920	$14,103	$0	$141,023	1.5	1/25/2011
47	Emergency Management Performance Grant	10/1/2010 - 9/30/2011	$67,200	$67,200	$0	$134,400	3	1/25/2011
55	Justice and Mental Health Collaboration Program	10/1/2011- 9/30/2012	$49,796	$0	$19,304	$69,100	0.75	2/1/2011
39	DWI Court	9/30/2011- 9/29/2012	$206,515	$0	$0	$206,515	3.5	2/22/2011
19	Family Violence Accelerated Prosecution Program	9/1/2011- 8/31/2012	$95,456	$34,311	$17,088	$146,855	2.1	2/22/2011
37	TCSO Child Abuse Victim Services Personnel	9/1/2011- 9/31/2012	$28,748	$19,241	$0	$47,989	1	2/22/2011

45	Juvenile Services Solicitation for the Front End Therapeutic Services Program	9/1/2011-8/31/2012	$21,000	$0	$0	$21,000	0	2/22/2011
45	Travis County Eagle Resource Project	9/2/2011-8/31/2012	$39,907	$0	$0	$39,907	0	2/22/2011
45	Juvenile Treatment Drug Court-SAMHSA/CSAT	9/30/11-9/29/2012	$198,200	$0	$90,442	$288,642	0	3/1/2011
58	Emergency Food and Shelter Program Phase 29	1/1/2011 - 12/31/2011	$111,839	$0	$0	$111,839	0	3/8/2011
22	Family Drug Treatment Court	9/1/2011-8/31/2012	$192,969	$0	$0	$192,969	2	3/22/2011
58	AmeriCorips	8/1/2011-7/31/2012	$298,929	$170,770	$173,642	$643,341	0	3/22/2011
45	Residential Substance Abuse Treatment Program	10/1/2011-9/30/2012	$142,535	$47,512	$0	$190,047	1.82	3/22/2011
24	Drug Diversion Court	9/1/2011-8/31/2012	$132,702	$0	$0	$132,705	1	3/22/2011
24	Travis County Veteran's Court	9/1/2011-8/31/2012	$221,251	$0	$0	$221,251	2	3/22/2011
39	Travis County Adult Probation DWI Court	9/1/2011-8/31/2012	$231,620	$0	$0	$231,620	4	3/22/2011
19	Other Victim Assistance Grant	9/1/2011 - 8/31/2013	$84,000	$11,804	$0	$95,804	1	3/29/2011
23	Victim Coordinator and Liaison Grant	9/1/2011 - 8/31/2013	$84,000	$0	$0	$84,000	0	3/29/2011
45	Juvenile Treatment Drug Court-SAMHSA/CAST*	9/30/2011-9/29/2012	$199,820	$0	$0	$199,820	0	4/12/2011
39	Travis County Adult Probation Re-entry Court	10/1/2011-9/30/2014	$349,812	$0	$0	$349,812	2	4/12/2011
37	SCATTF - Sheriff's Combined Auto Theft Task Force	9/1/2011 - 8/31/2012	$661,975	$329,820	$0	$991,795	11	4/26/2011

58	Parenting in Recovery	9/30/11-9/29/12	$500,000	$80,189	$86,811	$667,000	1	5/10/2011
37	2011 COPS Hiring Program	10/1/2011-9/30/2014	$1,352,616	$621,775	$0	$1,974,391	8	5/24/2011
37	State Criminal Alien Assistance Program - SCAAP 11	7/1/2009-6/30/2010	$915,571	$0	$0	$915,571	0	6/7/2011
45	Travis County Psychology Internship Program	9/1/2011-8/31/2016	$525,201	$113,260	$0	$638,461	0	6/7/2011
45	National School Lunch/Breakfast Program and USDA School Commodity Program	7/1/2011-6/30/2012	$267,890	$0	$0	$267,890	0	6/14/2011
58	Travis County Family Drug Treatment Court-Children's Continuum	10/1/2011-9/30/2014	$550,000	$28,012	$155,321	$733,333	4	6/14/2011
			$8,929,687	$1,668,253	$785,186	$13,201,129	52.91	

* *Amended from original application*

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Updated 6/23/11, 3:00 p.m.

FY 2011 Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2010

American Recovery and Reinvestment Act (ARRA) and Large Multi-year Grants are bold and italicized. Additional details for these grants are summarized on a separate page in the document.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Cm. Ct. Approval Date
45	Travis County Eagle Resource Project	09/1/2010 - 8/31/2011	$49,884	$0	$0	$49,884	0	10/5/2010
58	Atmos Energy Share the Warmth	10/1/2010 - 9/30/2011	$13,891	$0	$0	$13,891	0	10/12/2010
39	Safe Havens: Supervised Visitation and Safe Exchange Grant Program	10/1/2010 - 9/30/2013	$400,000	$0	$0	$400,000	0.75	10/12/2010
39	Travis County Adult Probation DWI Court	9/1/2010 - 8/31/2011	$234,391	$0	$0	$234,391	4	10/26/2010
55	Office of Child Representation	10/1/2010 - 9/30/2011	$50,000	$623,000	$0	$673,000	8	10/26/2010
55	Office of Parental Representation	10/1/2010 - 9/30/2011	$50,000	$623,000	$0	$673,000	8	10/26/2010
58	Parenting in Recovery	9/30/2010 - 9/29/2011	$500,000	$80,000	$45,000	$625,000	1	10/26/2010
45	Juvenile Treatment Drug Court-OJJDP	10/1/2010 - 9/30/2014	$424,979	$141,667	$0	$566,646	2.5	10/26/2010
45	Juvenile Treatment Drug Court-SAMHSA/CSAT	9/30/2010 - 9/29/2011	$199,820	$0	$0	$199,820	0	10/26/2010
37	2007 Byrne Justice Assistance Grant (JAG)*	10/1/2006 - 3/31/2011	$203,845.50	$0	$0	$203,845.50	0	10/26/2010
24	Travis County Veterans's Court	9/1/2010 - 8/31/2011	$40,000	$0	$0	$40,000	0	11/16/2010
39	Travis County Adult Probation DWI Court	9/30/2010 - 9/29/2013	$597,908	$0	$0	$597,908	3.45	11/16/2010
58	Communities Putting Prevention to Work (Tobacco Free Workstite Policy)	6/1/2010 - 2/29/2012	$200,000	$0	$0	$200,000	1.5	11/16/2010

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Updated 6/23/11, 3:00 p.m.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Approval Date
45	Leadership Academy Dual Diagnosis Unit - Residential Substance Abuse Treatment Program	10/1/2010 - 9/30/2011	$142,535	$47,512	$0	$190,047	1.82	11/23/2010
24	Travis County Veteran's Court	9/1/2010 - 8/31/2011	$166,003	$0	$0	$166,003	2	11/23/2010
24	Drug Diversion Court	9/1/2010 - 8/31/2011	$188,422	$0	$0	$188,422	1	11/23/2010
22	Family Drug Treatment Court	9/1/2010 - 8/31/2011	$119,185	$0	$0	$119,185	1	11/23/2010
37	2010 UASI Grant	8/1/2010 - 7/31/2012	$475,000	$0	$0	$475,000	0	11/23/2010
37	2010 Byrne Justice Assistance Grant	10/1/2009 - 9/30/2013	$114,285	$0	$0	$114,285	0	11/23/2010
37	2010 Bryne Justice Assistance Grant	10/1/2009- 9/30/2013	$114,285	$0	$0	$114,285	0	11/23/2010
58	Title IV-E Child Welfare Services	10/1/2010 - 9/30/2011	$104,195.43	$205,012.95	$0	$309,208.38	0.75	11/30/2010
58	Coming of Age (formerly RSVP) - Texas Department of Aging and Disability Services (DADS)	9/1/2010 - 8/31/2011	$23,800	$23,800	$0	$47,600	0	11/30/2010
58	Coming of Age (formerly known as RSVP)	10/1/2010 - 9/30/2011	$63,119	$18,936	$0	$82,055	0.14	11/30/2010
37	State Criminal Alien Assistance Program SCAAP 2010	7/1/2008 - 6/30/2009	$915,571	$0	$0	$915,571	0	11/30/2010
47	Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) Strike Team Coordinator (UASI Award)	8/1/2010 - 7/31/2012	$350,000	$0	$0	$350,000	1	11/30/2010
47	Hazardous Materials Equipment Purchase and Maintenance (SHSP Award)	8/1/2010 - 7/31/2012	$40,000	$0	$0	$40,000	0	11/30/2010

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Updated 6/23/11, 3:00 p.m.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Approval Date
49	Transportation Enhancement Program	11/30/2010-Completion	$921,922	$230,498	$0	$1,152,420	0	11/30/2010
49	FY11 CAPCOG Travis County Expo Center Recycling Grant	9/1/2010 - 7/31/2011	$29,590	$0	$0	$29,590	0	12/7/2010
49	CAPCOG FY 10 Solid Waste Enforcement Grant*	9/1/2010 - 7/31/2011	$20,240	$0	$0	$20,240	0	12/14/2010
58	AmeriCorps*	8/1/2008 - 7/31/2009	$228,040	$225,977	$0	$454,017	16	12/14/2010
58	Seniors and Volunteers for Childhood Immunization	10/1/2010 - 9/30/2011	$4,000	$0	$0	$4,000	0.25	12/21/2010
58	DOE Weatherization Assistance Program	4/1/2010 - 3/31/2011	$186,929	$0	$0	$186,929	0	12/21/2010
37	Homeland Security Grant Program - Urban Area Strategic Initiative (UASI)	9/1/2008 - 1/15/2011	$136,234.36	$0	$0	$136,234.36	0	12/21/2010
37	2009 COPS LE Technology Grant	3/11/2009 - 3/10/2012	$300,000	$0	$0	$300,000	0	1/4/2011
24	Formula Grant - Indigent Defense Grant Program	10/1/2010 - 9/30/2011	$446,456	$0	$0	$446,456	0	1/18/2011
37	Austin/Travis County human Trafficking LE Task Force	1/1/2011 - 9/30/2011	$15,000	$0	$0	$15,000	0	1/25/2011
59	Capital Area Trauma Regional Advisory Council (CATRAC) EMS County Assistance	4/1/12010 - 8/31/2011	$6,038	$0	$0	$6,038	0	1/25/2011
37	Recovery Act - STOP Violence Against Women Act*	4/1/2010 - 6/30/2011	$64,599	$0	$0	$64,599	1	1/25/2011
Various	Family Violence Protection Team	10/1/2010-9/30/2012	$699,507	$168,239	$0	$867,746	4.5	2/1/2011
24	Travis County Drug Diversion Court*	9/1/2009-8/31/2010	$161,359	$0	$0	$161,359	1	2/1/2011
24	Travis County Veteran's Court*	4/1/2010-8/31/2010	$7,387	$0	$0	$7,387	1	2/1/2011
58	FY 11 Title IV-E	10/1/2010-9/30/2011	$104,196	$205,013	$0	$309,209	0.75	2/1/2011

Updated 6/23/11, 3:00 p.m.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Approval Date
58	Seniors and Volunteers for Childhood Immunization	9/1/2010-8/31/2011	$8,846	$0	$0	$8,846	0.25	2/22/2011
58	ATCIC-Marguerite Casey Foundation Community and Family Reintegration Project	12/1/2010-5/31/2011	$30,000	$0	$0	$30,000	1	2/22/2011
37	Sheriff's Combined Auto Theft Task Force*	9/1/2010-8/31/2011	$610,073	$319,936	$0	$930,009	11	2/22/2011
58	AmeriCorps*	8/1/09-7/31/10	$278,239	$269,446	$10,160	$557,845	20	2/22/2011
58	Comprehensive Energy Assistance Program	1/1/2011-12/31/2011	$1,279,651	$0	$0	$1,279,651	0	3/1/2011
20	General HAVA Title II Compliance	11/8/2000-12/31/2010	$626,673	$0	$0	$626,673	0	3/22/2011
58	Parenting in Recovery	9/30/2010-9/29/2011	$564,891	$80,000	$45,000	$689,891	1	3/22/2011
58	Texas Department of Family and Protective Services Community and Family Reintegration Project	9/01/2010-8/31/2011	$113,000	$0	$0	$113,000	0	3/29/2011
49	CAPCOG FY 11 Interlocal Contract for Scrap Tire Recycling	2/11/201 - 7/31/2011	$8,000	$0	$0	$8,000	0	3/29/2011
19	Family Violence Protection Team*	10/1/2010 - 9/30/2012	$699,507	$168,239	$0	$867,746	4.5	3/29/2011
58	LIHEAP Weatherization Assistance Program	4/1/2011 - 3/31/2012	$725,015	$0	$0	$725,015	0	4/5/2011
49	Flood Mitigation Assistance - Planning Grant*	8/28/2009 - 8/31/2011	$30,000	$10,000	$0	$40,000	0	4/5/2011
58	Comprehensive Energy Assistance Program (CEAP)*	1/1/2011-12/31/2011	$3,871,703	$0	$0	$3,871,703	0	4/12/2011
58	ARRA WAP Weatherization Assistance Program*	9/1/2009-12/31/2011	$6,922,699	$0	$0	$6,922,699	3	4/12/2011
17	A Cultural Resources Survey of Rural Properties in Eastern Travis County	3/1/2011 - 9/30/2012	$4,965	$3,000	$1,965	$9,929	0	4/26/2011

Updated 6/23/11, 3:00 p.m.

Dept	Name of Grant	Grant Term	Grant Award	County Match	In-Kind	Program Total	FTEs	Approval Date
49	Reimers Urban Outdoor Recreation Grant*	8/28/08-7/15/12	$1,000,000	$1,000,000	$0	$2,000,000	0	5/10/2011
37/22	Recovery Act-Stop Violence Against Women Act Program*	4/1/10-6/30/11	$86,849	$0	$0	$86,849	1	5/10/2011
37	Homeland Security Grant Program - UASI*	9/1/2008-1/15/2011	$134,468	$0	$0	$134,468	0	6/7/2011
24	Travis County Veterans Court*	9/1/2010-12/31/11	$40,000	$0	$0	$40,000	0	6/7/2011
58	AmeriCorps*	8/1/2010-7/31/2011	$270,282	$164,415	$201,136	$635,833	0	6/7/2011
58	Parenting in Recovery*	9/30/10-9/29/2011	$564,891	$80,000	$45,000	$689,891	1	6/7/2011
			$26,982,368	$4,687,691	$348,261	$32,018,319	99.41	

Amended from original agreement.

Updated 6/23/11, 3:00 p.m.

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

Dept	Name of Grant	Personnel Cost	Operating Transfer	Estimated Total	Filled FTEs	Cm. Ct. Approval Date for Continuation	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
19	Family Violence Accelerated Prosecution Program	$5,672	$5,672	$11,344	1.5	8/17/2010	9/28/2010	In Process
22	Family Drug Treatment Court	$5,112	$5,112	$10,224	1	8/31/2010	11/23/2010	In Process
22	Family Drug Treatment Court	$5,132	$5,132	$10,264	1	9/28/2010	11/23/2010	In Process
19	Family Violence Protection Team	$22,811	$22,811	$45,622	1.5	10/5/2010	2/1/2011	In Process
37	Family Violence Protection Team	$13,121	$13,121	$26,242	2	10/5/2010	2/1/2011	In Process
58	ATCIC - Marguerite Casey Foundation Community and Family Reintegration Project	$9,600	$9,600	$19,200	1	11/23/2010	2/22/2010	In Process
37	Family Violence Protection Team	$13,121	$13,121	$26,242	2	12/7/2010	2/1/2011	In Process
19	Family Violence Protection Team	$23,589	$23,589	$47,178	1.5	12/14/2010	2/1/2011	In Process
23	Family Violence Protection Team	$21,263	$21,263	$42,526	0.5	12/21/2010	2/1/2011	In Process
58	Casey Family Programs Community and Family Reintegration Project	$10,090	$10,090	$20,180	1	12/28/2010	Awaiting Contract	No

Updated 6/23/11, 3:00 p.m.

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

Dept	Name of Grant	Personnel Cost	Operating Transfer	Estimated Total	Filled FTEs	Cm. Ct. Approval Date for Continuation	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
58	Comprehensive Energy Assistance Program	$84,508	$84,508	$169,016	0	12/28/2010	3/1/2011	In Process
58	Comprehensive Energy Assistance Program (Operating)*	$0	$0	$325,000	0	12/28/2010	3/1/2011	In Process
58	Casey Family Programs Community and Family Reintegration Project	$15,135	$15,135	$30,270	1	3/29/2011	Awaiting Contract	No
	Totals	$229,154	$229,154	$783,308	14			

* Request is not a traditional permission to continue. Budget and expenditures will remain in the department's General Fund Budget until the contract is in place and reclassifications against the grant are processed.

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Updated 6/23/11, 3:00 p.m.

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

		FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
Dept	Grant Title	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	$ 375,000	$ 250,000	$ 250,000	$ 375,000	$ 125,000	$ 500,000	$ -	$ 625,000	$ -	$ 625,000		$ 625,000
Criminal Justice Planning	Office of Parental Representation. *County Impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full Impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.*	$ 300,000	$ 307,743	$ 100,000	$ 102,360	$ 50,000	$ 152,360	$ -	$ 152,360	$ -	$ 152,360	$ -	$ 152,360
Criminal Justice Planning	Office of Child Representation. *County Impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.*	$ 300,000	$ 301,812	$ 100,000	$ 102,358	$ 50,000	$ 152,359	$ -	$ 152,359	$ -	$ 152,359	$ -	$ 152,359
Criminal Justice Planning	**Travis County Information Management Strategy for Criminal Justice (ARRA). *Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).***	$ -	$ -	$ 487,359	$ -	$ -	$ 26,432	$ -	$ 26,432	$ -	$ 26,432		$ 26,432
Facilities Management	**Energy Efficiency and Conservation Block Grant (ARRA).For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a $1.2 million County contribution in FY 10 to complete project.**		$ -	$ 2,207,900	$ 1,292,000		$ -		$ -		$ -		$ -
Travis County Sheriff's Office	**2009 Byrne Justice Assistance Grant (ARRA). *One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.***	$ -	$ -	$ 123,750	$ -	$ 165,000	$ -	$ 165,000	$ -	$ -	$ -		$ -
Travis County Sheriff's Office/County Attorney's Office	**Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). *One-time ARRA funding for laptops for TCSO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.***	$ -	$ -	$ 64,599	$ -		$ -		$ -		$ -		$ -

Updated 6/23/11, 3:00 p.m.

Community Supervision and Corrections	**Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA)** ***Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.***	$ -	$ -	$ 143,750	$ -	$ 143,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -
District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. *Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.*	$ 342,793	$ -	$ 342,793	$ -	$ 342,793	$ -	$ 342,793	$ -	$ 342,793	$ -	$ 342,793	$ -
Transportation and Natural Resources	**Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated $13,741 contribution from the Road and Bridge Fund.**	$ -	$ -	$ 687,047	$ -	$ -	$ -	$ -	$ -	$ -	$ -		
Health and Human Services	**2009 Phase 27 ARRA Emergency Food and Shelter Program.** ***The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.***	$ 41,666	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Health and Human Services	Americorps. *Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.*	$ 288,139	$ -	$ 298,297	$ -	$ 298,297	$ -	$ 298,297	$ -	$ 298,297	$ -	$ 281,297	$ -
Health and Human Services	Parenting in Recovery. *FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.*	$ 500,000	$ 77,726	$ 500,000	$ 80,000	$ 500,000	$ 80,000	$ 500,000	$ 80,000	$ -	$ 580,000	$ -	$ 580,000
Health and Human Services	**ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households**		$ -	$ 2,311,350	TBD	$ 4,611,349	TBD		$ -		$ -		$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) *Funds to be used for approx 39 water connections for Plainview Estates.*	$ 90,000	$ -	$ 136,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Health and Human Services	Community Development Block Grant (CDBG). *Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.*	$ 833,133	$ 223,908	$ 866,380	$ 223,908	$ 866,380	$ 223,908	$ 866,380	$ 223,908	$ 866,380	$ 223,908	$ 866,390	$ 223,908
Health and Human Services	**Community Putting Prevention to Work (Tobacco Free Worksite Policy).** ***Interlocal with the City of Austin to receive ARRA funds to development a tobacco free workstite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.***	$ -		$ -	$ -	$ 100,000	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -
	Totals	$ 3,070,731	$ 1,161,189	$ 8,619,525	$ 2,175,626	$ 7,252,569	$ 1,135,059	$ 2,272,470	$ 1,260,059	$ 1,507,470	$ 1,760,059	$ 1,490,480	$ 1,760,059

County impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Precinct Four Constable's Office
Contact Person/Title:	Don Bowne, Chief Deputy
Phone Number:	x44934

Grant Title:	Bulletproof Vest Partnership - CN4			
Grant Period:	From:	4/1/2011	To:	9/30/2013
Grantor:	U. S. Department of Justice - Office of Justice Programs			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:						$0
Operating:	4,746			4,746		$9,492
Capital Equipment:						0
Indirect Costs:						0
Total:	$4,746	$0	$0	$4,746	$0	$9,492
FTEs:						0.00

Department	Review	Staff Initials	Comments
County Auditor	☒	M.G.	Ready for Agenda
County Attorney	☒	J.C.	Ready for Agenda

Performance Measures	**Projected FY 11**	**Progress To Date:**				**Projected FY 12**
Applicable Depart. Measures	**Measure**	12/31/10	3/31/11	6/31/11	9/30/11	**Measure**
Criminal Warrants Finalized	6,400	950	3,207			6,400
Visitor Weapon Screening	180,000	40,707	80,240			216,000
Measures For Grant						
% of deputies issued vests	76%	69%	69%			100%
Outcome Impact Description	Four of the thirteen sworn FTEs (31%) do not have vests issued to them. Two others have used vests that do not fit properly. With the assistance of grant funding, we should be able to outfit all deputies with this life saving personal protective gear.					
# of deputies sustaining chest wounds from gunfire	0	0	0			0
Outcome Impact Description	With all deputies being issued a bullet resistant vest we hope to maintian our record of no chest/back wounds due to gunfire.					

# of deputies sustaining chest trauma during vehicle collisions	0	0	0			0
Outcome Impact Description	The ballistic vest also provides protection form trauma during vehicle collisions.					

PBO Recommendation:

PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The Bulletproof Vest Partnership Program makes "grants" to jurisdictions to purchase bulletproof vests; funds come only after the County has purchased and is seeking reimbursement for up to half the cost of eligible vests. We propose spending $9,492 over the next three fiscal years to purchase 12 vests and anticipate reimbursement of $4,746 from the U.S. Department Of Justice. This assistance could cover up to, but will not exceed 50%, of the cost of the vest, an exact percentage is determined at the time of invoice submission to US DOJ. Initial funding will come from the Precinct Four Constable's budget for Law Enforcement Equipment and Supplies.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no signficant long term funding requirements to this grant. This grant will reimburse a portion of the initial cost of the bulletproof vests. However, all maintenance and replacement costs will be the responsibility of Constable 4 through our general budget. By industry standards most bulletproof vests have a 5 year warranty and a useful life of up to 10 years, however the County's employee life insurance policy contains a clause that denies coverage for line of duty deaths if the deputy was wearing a vest that was no longer covered under the manufacturer's warranty (5 years). Therefore the department will have to replace vests as the warranty expires into the future.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

All bulletproof vests must be initally purchased by the County, then will be eligible for a reimbursement up to 50% of the total cost. The actual reimbursement percentage will be determined by the grantor at the time reimbursement is requested and can not be specifically noted at this time.

Currently, Constable 4 has funding for Law Enforcement Equipment and Supplies. This funding can be used for the initial purchase of vests for any officer that does not currently have a vest. All other ill-fitting or replacement vests will be purchased at a future time during the grant life.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

N/A - The grant does not have an indirect cost allocation.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

This request is not being made to create or enhance a particular program, but will be used to satisfy an existing need for officer safety equipment.According to national statistics, there was a 37% increase in officer deaths from 2009 to 2010, of that increase, 20% of those officers were

killed by shots fired during a violent encounter.The need for officer safety will continue, and will be one of our highest priorities, with or without the benefit of grant funding.

6. If this is a new program, please provide information why the County should expand into this area.

This request will not create a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This funding will have a postive affect on our office, not only through increase officer safety and protection, but also by changing to a mandatory wear policy.

MARIA CANCHOLA

TRAVIS COUNTY CONSTABLE, PRECINCT FOUR

DON BOWNE- CHIEF DEPUTY

MEMORANDUM

TO: Judge Samuel Biscoe
Commissioner Ron Davis
Commissioner Sarah Eckhardt
Commissioner Karen Huber
Commissioner Margaret Gomez

FROM: Constable Maria Canchola

DATE: June 6, 2011

SUBJECT: **Bulletproof Vest Partnership Program**

I am seeking your approval to submit an application to the US Department Of Justice's (USDOJ) Bullet Proof Vest Partnership Program. The Bulletproof Vest Partnership (BVP) is a federal initiative designed to provide funding for bulletproof vest purchases to local law enforcement.

Since 1999, over 13,000 jurisdictions including the Travis County Sheriff's Department have participated in the BVP Program. BVP makes "grants" to jurisdictions to purchase bulletproof vests; however, these grants come only after the jurisdiction has purchased and is seeking reimbursement or payment for up to half the cost of eligible vests. In that respect, BVP is more like a payment program and normal grant-related requirements and restrictions do not apply to this program. This includes the issue of supplanting (does not apply to BVP funds), the filing of progress and financial reports (not required), the issuance of standard grant documents.

We propose purchasing four vests in FY-11, FY-12, and FY-13 out of our approved budget. The total estimated expenditure over the three years will be $9,492. If our application is approved, Travis County may receive reimbursement of up to $4,746 from the USDOJ. The bullet resistant vests are an essential piece of personal protective gear for our valued peace officers and will need to be purchased with or without the existence of grant funding. We hope to maximize the value of County tax dollars by subsidizing these vest purchases with federal funds.

THE STATE OF TEXAS
COUNTY OF TRAVIS

RESOLUTION

WHEREAS, the Travis County Commissioners' Court values the health and welfare of our employees and desires to provide them with personal protective equipment to protect them from injury or death; and

WHEREAS, the Travis County Commissioners' Court finds that it is in the best interest of the citizens of Travis County to seek additional financial resources in the form of a grant from the US Department of Justice, Office of Justice Programs to fund a project titled the Bulletproof Vest Partnership(BVP); and

WHEREAS, the Travis County Commissioners' Court has agreed to provide the local funds required for said project as required by the BVP grant application; and

WHEREAS, the Travis County Commissioners' Court designates the County Judge of Travis County as the authorized official with the power to apply for, accept, reject, alter or terminate said grant; and

NOW, THEREFORE, BE IT RESOLVED, that the Travis County Commissioners' Court approves submission of the grant application for the Travis County Precinct Four Constable's Office Bulletproof Vest Partnership grant to the Office of Justice Programs in the US Department of Justice.

RESOLVED this the _____ day of _____, 2011.

By: _____ Date: _____
Samuel T. Biscoe
Travis County Judge

U.S. Department of Justice
Office of Justice Programs
Bulletproof Vest Partnership / Body Armor Safety Initiative

Notice: Critical Program Information (Click here.)

Bulletproof Vest Partnership
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GETTING STARTED
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OTHER RESOURCES
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Body Armor Safety Initiative
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BVP
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DAYS
Due July 7, 2011

Bulletproof Vest Partnership

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement.

Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with $277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

NEW: The Bureau of Justice Assistance (BJA) is pleased to announce the Fiscal Year (FY) 2011 BVP application funding period.

Applications for FY 2011 BVP funds will be accepted beginning Monday, May 16, 2011. All applications must be submitted online by 6:00 pm (Eastern Time), Thursday, July, 7 2011.

Please note that FY 2011 BVP funds may only be used toward the purchase of vests ordered on or after April 1, 2011. Each vest purchased with FY 2011 funds must meet National Institute of Justice (NIJ) standards on the date it was ordered. Beginning with FY 2008 funds, the use period for BVP funds will be two years. To draw down FY 2011 BVP funds, vests must be received and the request for payment submitted to the BVP system by August 31, 2013. **Each applicant should update their profile before filing an application for FY 2011 funds.**

Planning Your FY 2011 BVP Application

- Check Prior Year BVP Funds
- Check Your Jurisdiction and Contact Information & Update if Needed
- Be sure that the vests you intend to purchase are on the NIJ compliant list
- FY 2011 BVP Funds can only be used for vests ordered after April 1, 2011.
- Have a written Mandatory Wear policy in place when application is submitted

For additional information, click here.

Important Information - New BVP Program Requirements for FY 2011 Applications

NEW! UPDATED Mandatory Wear FAQs

Following two years of declining law enforcement officer line-of-duty deaths, the country realized a dramatic 37 percent increase in officer deaths in 2010. Fifty-nine of the 160 officers killed in 2010 were shot during violent encounters; a 20 percent increase over 2009 numbers. The U.S. Department of Justice is committed to improving officer safety and has undertaken research to review and analyze violent encounters and law enforcement officer deaths and injuries. Due to the increase in the number of law enforcement officer deaths, coupled with our renewed

Body Armor Safety Initiative

Body Armor Safety Initiative - An Initiative of U.S. Department of Justice. In response to concerns from the law enforcement community, the Department of Justice (DOJ) announced an initiative to address the reliability of body armor used by law enforcement personnel and to examine the future of bullet-resistant technology and testing. As part of this initiative, the National Institute of Justice (NIJ) has examined Zylon®-based bullet-resistant vests (both new and used) and is reviewing the process by which bullet-resistant vests are certified.

Body Armor Labels: When In Doubt .... Check It Out (Click here for additional information)

NEW 04/07/2011: NIJ Body Armor Advisory Notice

- **Galls model AIIAF (Apr. 1, 2011)**
- **Galls model CIIIAF (Apr. 1, 2011)**
- **PACA model AIIF (Apr. 1, 2011)**
- **Galls model AIIF (Apr. 1, 2011)**
- **Galls model AIIF (Apr. 1, 2011)**
- **PACA model CIIIAF (Apr. 1, 2011)**

Note: BVP Program participants that have ordered, but have not as yet received, any units of the above listed models of body armor, should contact the manufacturer immediately.

Previous National Institute of Justice Body Armor Alerts

12/22/2010:

- **Pacific Safety Products, Inc. Model 06UG2A8H**
- **GH Armor Systems Model 06UG2A8H**

5/28/2008:

- **Model TBL II S6XF**
- **Model MF34F-06**
- **Model NFORCE II S6XF-06**

8/25/2008: New National Institute of Justice Body Armor Standard 0101.06

2/20/2008: Bullet-Resistant Body Armor Models Removed from NIJ Body Armor List

National Institute of Justice Body Armor Safety Initiative Website

Body Armor Safety Initiative Archive

**All media contacts should be directed to the Office of Justice Programs, Office of Communications.

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efforts to improve officer safety, beginning with FY 2011, in order to receive BVP funds, jurisdictions must certify, during the application process, that all law enforcement agencies benefitting from the BVP Program have a written "mandatory wear" policy in effect. This policy must be in place for at least all uniformed officers before any FY 2011 funding can be used by the agency. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. BJA strongly encourages agencies to consult the International Association of Chiefs of Police's Model Policy on Body Armor and to strongly consider all recommendations within that policy. This policy change was announced in October 2010 by Attorney General Holder after consulting with and receiving input from the law enforcement community.

The IACP has very generously provided both its Body Armor Model Policy and position paper to the BVP program. In order to obtain a copy of the Model Policy and position paper, jurisdictions must be registered with the BVP program. To obtain a copy of the Model Policy, contact the BVP Customer Support Center at 1-877-758-3787 or email vests@usdoj.gov.

For additional information regarding this new BVP program requirement, click here.

Notice - Check Prior Year BVP Funds: Prior to completing an application for FY 2011 BVP funds, it is strongly recommended that prior year participants log into the BVP system and check for prior year BVP fund balances and the "de-obligation date"/use expiration date for each year's funds. In some instances the use of prior year funds had been extended. All "Requests for Payments" must be submitted to the BVP system on or before the "de-obligation date" or the funds will be considered expired and will no longer be available.

FY 2010 Awards: On October 7, 2010 the Bureau of Justice Assistance (BJA) announced the availability of the Fiscal Year (FY) 2010 BVP program funds. FY 2010 BVP funds may only be used to purchase bullet- and stab-resistant vests, ordered on or after April 1, 2010 and that are on the latest National Institute of Justice Body Armor Compliance list on the date the vest was ordered. All requests for payments from FY 2010 BVP awards must be submitted on or before August 31, 2012.

The complete list of FY 2010 BVP awards can be viewed here.

Historical BVP award information for FY 1999 through the FY 2009 can be accessed here

For immediate assistance, please call us toll-free at 1-877-758-3787. You may also reach us by email at vests@usdoj.gov

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U.S. Department of Justice
Office of Justice Programs
Bulletproof Vest Partnership / Body Armor Safety Initiative

Bulletproof Vest Partnership
LOGIN
REGISTER
GETTING STARTED
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Program Statistics
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FAQ
Body Armor Safety Initiative
NEWS
CURRENT ACTIVITIES
OFFICIAL STATEMENTS
SUMMIT INFORMATION
BODY ARMOR RESOURCES
FAQ

Office of Justice Programs

CFDA > Document

Description:
The Bulletproof Vest Partnership Program's Catalog of Federal Domestic Assistance (CFDA) number of 16.607. In accordance with the program's statutory language, BVP makes "grants" to jurisdictions to purchase vests; however, these grants come only after the jurisdiction has purchased and is seeking reimbursement or payment for up to half the cost of eligible vests. In that respect, BVP is more like a payment program. Additionally, other grant-related requirements and restrictions do not apply. This includes the issue of supplanting (does not apply to BVP funds), the filing of progress and financial reports (not required), the issuance of standard grant documents (not provided), etc. If your jurisdiction requires a grant number for financial or audit purposes, we can provide one that is unique to your jurisdiction and your award. Please contact the BVP Help Desk for assistance in this regard.

Catalog of Federal Domestic Assistance (CFDA)

- View the entire CFDA document

For immediate assistance, please call us toll-free at 1-877-758-3787. You may also reach us by email at vests@usdoj.gov

Office of Justice Programs
Bulletproof Vest Partnership
U.S. Department of Justice, Bureau of Justice Assistance

Bulletproof Vest Partnership

3 Easy Steps > 3 Easy Steps = Success

Continuous Open Registration

Step 1: Online Registration – New users can provide contact and banking information throughout the year.

During the Open Application Period

Step 2: Online Application - Identify the total number, type, and projected cost of vests for the applicant's eligible and participating law enforcement officers.
**** You must complete Steps 1 and 2 by the Application Closing Date.**

DOJ Funding Decisions

The BVP program makes funding decisions three to four months after the "open application period" ends. Applicants are then notified via email regarding approved funding levels. (More Information)

You Purchase Your Vests

Vests meeting applicable NIJ standards can be purchased through any vest distributor.(More Information)

Anytime After Purchasing Your Vests

Step 3: Online Payment Requests - Once vests are delivered, complete an online receiving report and request for payment.

For immediate assistance, please call us toll-free at 1-877-758-3787. You may also reach us by email at vests@usdoj.gov

Section Status > Current Status

OMB #1121-0235
(Expires: 10/31/2006)

TRAVIS COUNTY - PCT 4 CONSTABLE OFFICE, TX

This "Status" page shows any pending actions that must be completed prior to program deadlines. All years of the program in which you have participated are listed below.

- Red ✘'s indicate your attention is needed in order to complete a task for action.

There are new funds available for 2011 Regular Fund. To apply for new funding click Manage Application from the menu to the left.

Jurisdiction Name	TRAVIS COUNTY
Contact	Michael Hemby
Address	P.O. BOX 1748 AUSTIN, TX 78767-1748
Telephone	(512) 854-4924
Email	michael.hemby@co.travis.tx.us

CURRENT ACTIVITY STATUS

You currently have no tasks that are pending completion. If you have questions, please contact your jurisdiction using the information provided above.

Submission of this form will register your Law Enforcement Agency as a participant in the 2011 Regular Fund application process. Please take the time to verify your Point of Contact information. The majority of program to agency communications will be routed to this person so it is vital that the information below is both current and correct, especially the Email address.

Law Enforcement Agency 2011 Regular Fund Registration Form

Agency Information

Agency Name	TRAVIS COUNTY - PCT 4 CONSTABLE OFFICE

Point of Contact Information

* POC First Name	Don
* POC Last Name	Bowne
* Phone Number	(512) 854-4934
Fax Number	(512) 854-4452
* Email Address you@youremail.com	donald.bowne@co.travi

Submit 2011 Regular Fund Registration

The information provided below is your updated registration information. If you need to change information in the future, simply click 'Contact Information' from the menu to the left of the screen.

Registration Information

Agency Information	
Agency Name	TRAVIS COUNTY - PCT 4 CONSTABLE OFFICE
Government Census ID	441227227-700
Agency Type	Police
Address Line 1	4011 McKinney Falls Pkwy
Address Line 2	Suite 1100
City	AUSTIN
State	TX
Zip Code	78704 - 8704
County	Travis
Congressional District	25
Primary POC Information	
First Name	Don
Last Name	Bowne
Phone Number	(512) 854-4934
Fax Number	(512) 854-4452
Email	donald.bowne@co.travis.tx.us
Alternate POC Information	
First Name	Bertha
Last Name	De La Cruz
Phone Number	(512) 854-9488
Fax Number	
Email	bertha.delacruz@co.travis.tx.us
Yellow Pages	
List in Yellow Pages	N

NATIONAL LAW ENFORCEMENT AND CORRECTIONS TECHNOLOGY CENTER
A program of the National Institute of Justice

Fall/Summer 2008 Volume 4

TECH b•e•a•t

Dedicated to Reporting Developments in Technology for Law Enforcement, Corrections, and Forensic Sciences

Body Armor: Don't Leave Home Without It

Making his best attempt to catch a fleeing suspect, a police officer rounds a corner into a dark alley, unsure of what lies ahead of him. The flash of a .357 revolver cuts through the darkness and he falls, shot in the chest, brought down by one of the many dangers officers face every day. However, because the officer had on his personal body armor, he got up and walked out with a bruised chest . . . and his life.

Since the International Association of Chiefs of Police (IACP)/DuPont™ Kevlar Survivors' Club® was established in 1987, more than 3,000 individuals working in law enforcement have survived both ballistic and nonballistic incidents because they were wearing body armor. Of the approximately 1,200 officers killed in the line of duty since 1980, more than 30 percent might have been saved if they had worn vests.

A study conducted by the FBI in 1994 estimated that an officer not wearing body armor has a risk of dying from gunfire that is 14 times greater than for officers who do wear armor. In 2003, the Office of Justice Programs' National Institute of Justice (NIJ) developed a pilot program to assess injuries caused by less-lethal devices in the field in near real time. In 2006, NIJ evaluated the usefulness of this framework for understanding injuries to officers wearing body armor, and subsequently decided to fund a pilot study focusing on blunt force trauma injuries (bruising, lacerations, and/or internal injuries caused by a bullet striking but not penetrating a vest).

Although final study results will not be available until 2009, some preliminary conclusions have been drawn:

- When an officer is shot in an area covered by body armor, resulting injuries will not always be obvious. Bringing the body armor to the hospital may help the emergency physician diagnose injuries. Even if no injury is apparent in the wake of a shooting, the officer should still seek medical attention because of the possibility of internal injuries.
- Accurate records about ballistic information (including caliber, grain, and barrel length), as well as the distance between the officer and shooter, are also key in assessing injuries. These records and other information such as how the vest fit at the time of the shooting, number of shots, and shot sequence should be collected within 15 minutes of the incident, or much of this information can be lost.
- Because of the infrequency of officer shootings in most communities, formal guidelines to help emergency room physicians diagnose or treat blunt trauma injuries do not exist. An international panel of experts that is analyzing results of the study is compiling draft guidelines to address this and exploring ways to distribute this information to hospital emergency rooms.
- A tag on the vest that leads to a website that provides the latest information on medical treatment for blunt trauma injuries could prove a great asset to the medical community, as could an Internet resource on how to collect information on the event for later analysis.
- A recommendation that after an event, even if there is limited visible bruising, the officer seek medical attention in case forces were propagated into the body.
- Events of this type also cause psychological trauma and may require long recovery times. Also, the incident's effects may extend beyond the workplace to include the officer's family.

The international panel of experts that is performing the review and analyzing incidents is cochaired by Dr. Cynthia Bir of Wayne State University and Joe Cecconi of NIJ. The Survivors' Club collaborated with Wayne State University to determine the types of injuries likely to occur. Emphasizing injuries sustained and possible long-term health effects, the panel is reviewing actual field data to determine what injuries occurred, estimate their severity, and analyze whether injuries are being fully assessed. The 65 participants, who agreed to release their medical records and contact information for the purposes of an interview, were drawn on a volunteer basis from members of the Survivors' Club.

The panel is reviewing, discussing, and analyzing each participating case, and generating input on injuries sustained and ways to improve the care the officers received. The panel will also examine better ways of collecting data. Surviving officers participate in discussions and recount their own personal experiences, giving the panel a broader understanding of the incidents, the overall care received, and the recovery process.

The panel will continue its work throughout 2009. The researchers want to thank the volunteers who participated and are looking for more volunteers who are still interested in having their cases reviewed.

For more information, or to volunteer to participate, contact Joe Cecconi, senior scientist, Office of Science and Technology, Operational Technologies Division, National Institute of Justice, at 202–305–7959, joseph.cecconi@usdoj.gov; or Cynthia Bir, Ph.D., associate professor, Wayne State University Biomedical Engineering, at 313–577–3830, cbir@wayne.edu.

The National Law Enforcement and Corrections Technology Center System

Your Technology Partner

www.justnet.org

800–248–2742

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The National Institute of Justice is a component of the Office of Justice Programs, which also includes the Bureau of Justice Assistance; the Bureau of Justice Statistics; the Community Capacity Development Office; the Office for Victims of Crime; the Office of Juvenile Justice and Delinquency Prevention; and the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART).

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

Date: June 14, 2011

To: Members of the Commissioners' Court

From: Steven Manilla, P.E., County Executive

Subject: Surface Transportation Program—Metropolitan Mobility (STP—MM) funding request

Proposed Motion: Discuss and Take Appropriate Action on STP—MM funding request submittal to CAMPO.

Summary and Staff Recommendation: CAMPO issued a call for projects funded by STP—MM on May 13, 2011. Approximately $59.2 million federal funding from the program is available for jurisdictions in the five counties of Williamson, Hays, Bastrop, Caldwell and Travis. The total includes $29.6 million for the 37 CAMPO Centers projects in FY 2012, FY 2013 and FY 2014, and $4.4 million for bicycle/pedestrian projects for FY 2012, FY 2013 and FY 2014 (No funds for CAMPO Centers are being requested by Travis County at this time, but two bike/ped requests are). The remaining $25.2 million is available for roadways, public transportation, and other studies and programs. A list of Travis County sponsored candidate projects is attached, and includes one roadway design project, two roadway construction projects, and two bicycle/pedestrian projects. The deadline for submitting completed requests to CAMPO is June 30, 2011. TNR staff recommends submission of the project list to CAMPO.

Budgetary and Fiscal Impact: Total cost of the County proposed projects is $26,478,000. The federal reimbursement grant requires a minimum 20% match, so Travis County's local match would be $5,295,600; however, after the CAMPO Policy Board makes its selection in October 2011, TNR would then proceed to request the appropriate amount for local match in the FY 2013 budget.

Depending on which projects are selected (if any), the local matches would be as follow:

The **Braker Lane Design** would require a local match of $140,000.

The **Grand Avenue Parkway** construction would require a local match of $1,384,000.

The **Slaughter Lane** construction would require a county match of $2,260,000.

The **Blake-Manor Shared Use Path** would require a local match of $618,000.

The **Fitzhugh Road wide-outer lanes** would require a local match of $893,600.

Again, no project has local match in place; however, should any be selected by the CAMPO Policy Board, the Court would be able to address the local match in the FY 2013 budget process.

Issues and Opportunities:

The **Braker Lane** project request is to design a 4-lane gap completion of a new road with bicycle lanes and sidewalks on both sides between Samsung Boulevard and Giles Road, approximately 1.4 miles in length. The estimated cost for the project is $700,000. The City of Austin is also requesting STP-MM funds to design two 4-lane gap completions for Braker Lane on both sides of our request. The City's segments include connecting current portions of Braker around Pioneer Crossing East subdivision and from Blue Goose and Giles Road down Harris Branch Parkway to US 290 East.

The **Grand Avenue Parkway** project is to construct a new 4-lane gap completion of a new road with bicycle lanes and sidewalks on both sides between Bratton Lane and Quick Hill Road at the Williamson County line, approximately 1 mile in length. The estimated cost for this project is $6,920,000.

The **Slaughter Lane** project is to construct a new 4-lane extension with bicycle lanes and sidewalks on both sides between Thaxton Road and US 183, approximately 2.3 miles in length. The estimated cost for this project is $11,300,000.

The **Blake-Manor Shared Use Path** project is to construct a 10' bicycle/pedestrian facility, approximately 3 miles in length, extending from East Metro Park, connecting Blake Manor Elementary School and Briarcreek subdivision to the proposed Wild Horse Connector between Blake Manor Road and FM 973. The estimated cost for this project is $3,090,000.

The **Fitzhugh Road Bicycle Safety** project is to add wide shoulders to both sides of Fitzhugh Road between US 290 West and Long Branch Road. The estimated cost for the project is $4,468,000. This roadway has been identified by the Travis County Bicycle Safety Task Force as a priority route for several bicycle clubs.

Two projects being requested for CAMPO funding by other jurisdictions that Commissioners Court has been asked to endorse include the City of Austin's Braker Lane designs mentioned above, and TXDOT's widening of Manchaca Road (FM 2304) from Ravenscroft Drive to FM 1626.

Background: The Capital Area Metropolitan Planning Organization (CAMPO) has invited local governments to submit their lists of candidate projects for federal funding for the FY 2012-2014 Surface Transportation Program STP—MM fund. An estimated $ 29.6 million is available in roadway, other studies and program funds, $29.6 million for CAMPO Centers, and $4.4 million in bicycle/pedestrian funds.

Although Travis County is not requesting CAMPO Centers project funding for this call, mainly due to not identifying viable projects within ½ mile of the current 37 designated CAMPO Centers, TNR is tracking CAPCOG's HUD Sustainability Grant process for possible identification of centers elsewhere within the unincorporated areas (Rio de Vida, Karma, Whisper Valley) for future STP-MM requests.

To be eligible for STP—MM roadway funds, a candidate project must meet the following basic requirements:

1. Be located within the metropolitan area (which includes all of Hays, Williamson, Bastrop, Caldwell, and Travis Counties);
2. Be consistent with the CAMPO Mobility 2035 Regional Transportation Plan adopted on May 24, 2010 (roadways with a functional classification greater than a local road for projects in urban areas, or a minor collector in rural areas);
3. These roadway functional classification restrictions apply also to projects having improvements adjacent to roadways, e.g., sidewalks or bikeways;
4. Be made ready for construction (right-of-way acquired, utilities relocated, design completed, matching funds available, etc.) by FY 2014;
5. Have a minimum 20% State or local matching funds.

Deadline for submitting project proposals to CAMPO staff is June 30, 2011. The projects will be presented to the CAMPO Transportation Policy Board on August 8, 2011. The CAMPO Board will hold a public hearing on the projects at its September 12, 2011 meeting, and will select projects for funding at the October 10, 2011 meeting.

Required Review: William Derryberry, Planning and Budget Office; Susan Spataro, County Auditor; Tom Nuckols, County Attorney's Office.

Exhibits: STP—MM Candidate Project List; Completed CAMPO Project Applications (5).

SM:lc

9140 Austin Transportation Study/CAMPO

cc: Carol Joseph, TNR
Randy Nicholson., TNR
Cynthia McDonald, TNR
Donna Williams, TNR
Charlie Watts, TNR

STP—MM Candidate Project List	
Bicycle/Pedestrian Projects	Project Cost
Blake-Manor Shared Use Path—Wildhorse Connector to East Metro Park	$3,090,000
Fitzhugh Road Shoulders—US 290 West to Long Branch Road	$4,468,000
Roadway Projects	
Braker Lane Design—Samsung to Austin limits at Giles Lane	$ 700,000
Grand Avenue Parkway—Bratton Lane to Quick Hill Road	$6,920,000
Slaughter Lane—Thaxton Road to US 183	$11,300,000

GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Transportation and Natural Resources
Contact Person/Title:	Steve Manilla
Phone Number:	854-9429

Grant Title:	CAMPO Surface Transportation Program—Metropolitan Mobility -- Braker Lane Design			
Grant Period:	From:	10/1/2012	To:	09/30/2015
Grantor:	Federal Highway Administration (through CAMPO)			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒ Federal 80%	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	*County Match*	In-Kind	TOTAL
Personnel:						
Operating:	560,000			140,000		700,000
Capital Equipment:						
Indirect Costs:						
Total:	560,000			140,000		700,000
FTEs:						

Auditor's Office Review: X Staff Initials: MG

Auditor's Office Comments: Simple

County Attorney's Office Contract Review: X Staff Initials: TN

Performance Measures	FY 09	Progress To Date:				Projected FY 11
Applicable Depart. Measures	Measure	12/31/08	3/31/09	6/31/09	9/30/09	Measure
N/A						
Outcome Impact Description	Roadway design will enable TNR to exact right of way for roadway					
Outcome Impact Description						

Outcome Impact Description

PBO Recommendation: PBO concurs with this CAMPO project request, however this project is not currently on the 2011 Bond Project list and there is no funding currently in place for the 20% match for this grant, which would need to be addressed in FY 13 if there is a grant award and Commissioners Court chooses to accept it. This request is one project of five Surface Transportation Program-Metropolitan Mobility (STP-MM) funding requests from CAMPO totaling $26,748,000, while the total available monies is $29,600,000.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This request is for preliminary engineering/design of a new, major 4-lane roadway (Braker Lane East) so TNR can determine right of way for acquisition. The roadway is in the CAMPO 2035 Plan and is important in providing mobility to a developing area. It also complements the City of Austin's STP MM request for funding both sides of our roadway proposal.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

If this project is selected, the roadway will be designed in anticipation of future construction funding from sources yet to be determined (possibly 2011 Bond).

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

20% match is required; however, if selected, the match will not be needed until FY 2013.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Administration fees are included in the federal amount.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Yes

6. If this is a new program, please provide information why the County should expand into this area.

The STP MM program is a way for the County to leverage sparse transportation funds to improve the unincorporated areas of its transportation system.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

If selected, this project will enable TNR to require right of way dedication for the roadway alignment determined by the engineering and design.

Braker Lane Design

Combined Call for Projects
Application Form
REVISED - May 27, 2011

Instructions

1. Complete Section I: Eligibility Self-Certification (All applicants)
2. Complete Section II: General Information (All applicants)
3. Complete Sections III-IX as applicable based on the type of project and funding for which you are applying:

Project Type	Funding Type	Fill Out Sections....
Roadway Capital Project	General Funding	III. Project Scope and Impacts
	Centers Funding	III. Project Scope and Impacts IV. Roadway Projects VIII. Centers
Public Transportation Capital Project	General Funding	III. Project Scope and Impacts V. Public Transportation Projects
	Centers Funding	III. Project Scope and Impacts V. Public Transportation Projects
Stand Alone Bicycle or Pedestrian Project or Program	General Funding (Bike-Ped Set Aside)	VI. Stand Alone Bicycle and Pedestrian Projects
	Centers Funding	VI. Stand Alone Bicycle and Pedestrian Projects VIII. Centers
Other Studies and Programs	General Funding	VII. Other Studies and Programs
	Centers Funding	VII. Other Studies and Programs VIII. Centers

4. Attach any supporting documentation, and describe attachments under Section IX. Attachments.

Additional Information can be found in the CAMPO Call For Projects, General Instructions.

Note

Project scores will be based solely on information provided in the application by the application deadline and evaluated scores will be considered final

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section I: Eligibility Self-Certification Checklist

- ⊙ The project, program, or study is located within the MPO Planning Area, which includes Bastrop, Caldwell, Hays, Travis, and Williamson Counties.
- ⊙ The project, program or study meets all applicable Federal funding eligibility requirements.
- ⊙ The project is a program, planning study or is identified, either individually or as part of a categorical grouping, in the CAMPO 2035 Regional Transportation Plan or a Plan and TIP Amendment Form accompanies this application*.
- ⊙ The project will comply with the applicable bicycle and pedestrian policies of the CAMPO 2035 Regional Transportation Plan.
- ⊙ The project, program, or study will follow all applicable Federal, state, and local regulations.
- ⊙ The sponsor is committed to providing adequate project maintenance over the life of the project.
- ⊙ The project would be ready to start by May 2014.
- ⊙ The sponsor is committed to meeting the forward progress requirements as described in this application.
- ⊙ The project complies with the Regional Intelligent Transportation System Architecture, will include a project-level ITS architecture, or does not include an ITS Component.

* The CAMPO Transportation Policy Board (TPB) will consider Plan amendments concurrent with the Combined Project Call. Approval of Plan amendments is at the sole discretion of the TPB.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section II: General Information

Primary Project Sponsor:	Travis County
Project Name:	Braker Lane
CAMPO 2035 Regional Transportation Plan Project ID# or category name for grouped projects:	615
Project Location:	City: County: Travis County
Project Type:	Roadway - Program
Project Start (North/West):	East Braker Lane City of Austin Terminus from Samsung Boulevard
Project End (South/East):	Austin City Limits at Blue Goose Road and Giles Lane
Project Length (in miles, if applicable)	1.4

General Project Description

Preliminary engineering and design Travis County portion of middle segment of MAD 4 from Pioneer Crossing to Giles Lane with bicycle lanes and sidewalks on both sides. This project complements the City of Austin's STP-MM application for the outer segments, providing completion of the unincorporated gap between the City's incorporated limits. The County portion includes a railroad crossing over existing MoKan right of way.

Project Point of Contact:

Name	Steve Manilla, P.E.	Email	steven.manilla@co.travis.tx.us
Title	County Executive	Phone	(512) 8549383

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Braker Lane

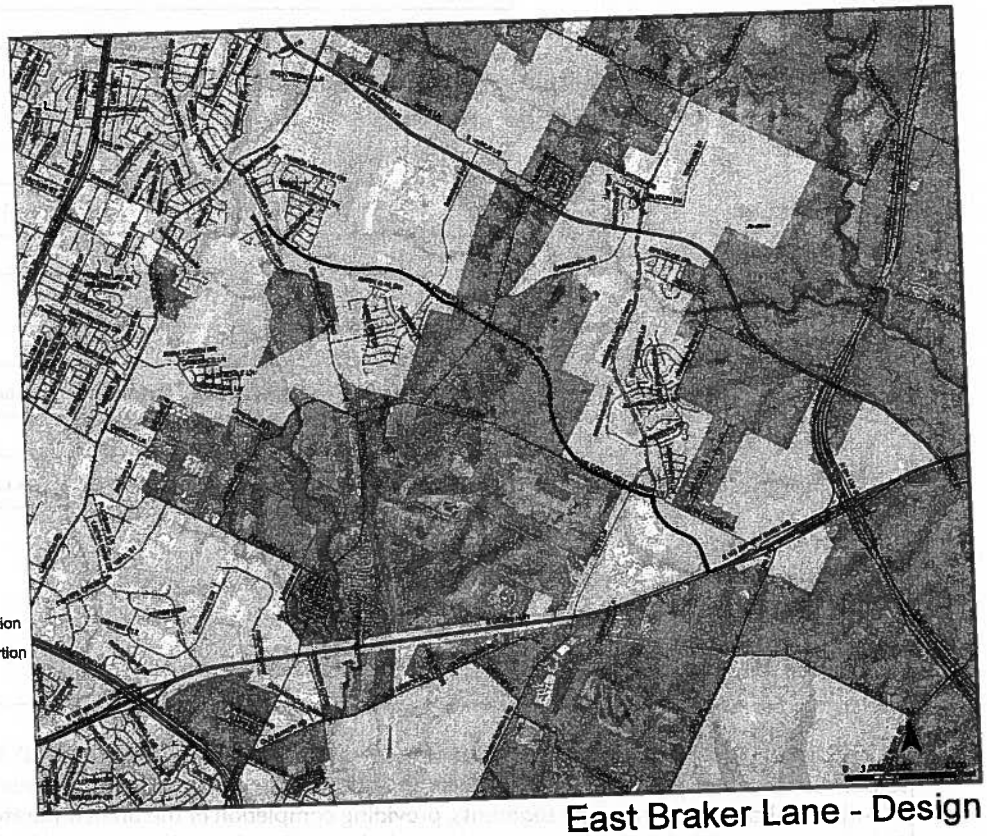
Travis County

Section II: General Information

Locator Map (if applicable)

Please click on page below to insert map (.jpg, .gif, .png, or .tif format) showing location and extent of the project, program, or study.

CAMPO STP-MM



City of Austin Portion
Travis County Portion
City Jurisdictions

East Braker Lane - Design

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

CAMPO

Braker Lane

Travis County

Section II: General Information

Project Readiness

Federal Environmental Review Status

Note - Categorical Exclusions

Project could reasonably receive Federal approval by May 2014

Right of Way Acquisition Status

>50% Acquired

Utility Relocation Status

In Progress

Design Status

0-30%

Estimate of Earliest Project Start Date (assuming funding award)

January, 2014

Federal Funding Being Requested

☒ Surface Transportation Program Metropolitan Mobility, **General** (including Bicycle/Pedestrian)

☐ Surface Transportation Program Metropolitan Mobility, **Centers** (including Bicycle/Pedestrian)

Note - Eligible projects will also be considered for Category 12 Commission Discretionary Funding

Project Cost

Total Project Cost	$700,000
Federal Funds Requested	$560,000
Total Non-Federal Match Contribution	$140,000
Non-Federal Match Share	20%

Funding Sources of Local Match		Amount
Source 1	If selected, Commissioners Court will consider funding source	$140,000
Source 2		
Source 3		
Source 4		

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Braker Lane

Travis County

Section II: General Information

Project Budget Worksheet by Component/Phase

Capital Costs

	FY 2012	FY 2013	FY 2014
Preliminary Engineering			
Right of Way Acquisition			
Construction/Construct. Engineering			
Rolling Stock/Vehicle Acquisition			
Sub-Total			

Program/Study Costs

	FY 2012	FY 2013	FY 2014
Preliminary engineering/design			$675,000
Sub-Total			$675,000

	FY 2012	FY 2013	FY 2014
Construction/Capital Sub-Total			
Program/Study Sub-Total			$675,000
Contingencies/Indirect Costs			
Total Project Costs			$675,000

Estimated Direct State Costs (Total) (Information) $25,000

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Braker Lane

Travis County

Section III - Project Scope

Detailed Work Description/Project Scope

Preliminary engineering and design for MAD 4 with bicycle lanes and sidewalks on both sides of middle segment of Braker Lane, from East Braker Lane City of Austin Terminus from Samsung Boulevard to Austin City Limits at Blue Goose Road and Giles Lane, identifying right of way for Travis County's portion of longer roadway roadway segment that City of Austin is also proposing for design and engineering in a separate STP MM request. The entire roadway limits are from Dessau Road to Giles Lane.

Bicycle Facilities: Wide Outer Lanes

Pedestrian Facilities: Sidewalks

If 'Other', please describe.

Identify and describe below any Operational and Travel Demand Management Measures included in the project.

- ☒ Access Management
- ☒ Addition of Turn Lanes or Medians
- ☐ Completion of Freeway Interchanges
- ☐ Congestion Pricing
- ☐ Express Lanes
- ☐ Freight Movement Management
- ☒ Grade Separation
- ☐ HOV/HOT Lanes
- ☐ Incident Management
- ☐ Motorist Information Systems
- ☐ Park and Ride Facilities
- ☐ Parking Management and Pricing
- ☐ Ramp Metering
- ☐ Signal Synchronization
- ☐ Traffic Calming
- ☐ Other Measures

If identified by design need. The City of Austin/Travis County project will provide design for an important east-west connection, ultimately between Dessau Road and Harris Branch Parkway, and once built, will establish a parallel to Parmer Lane that is much needed for congestion relief.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope
(Continued)

Identify and describe below any Incident Management improvements included in the project.

☐ Project includes infrastructure or equipment that increases responder safety, including dynamic message signs

☐ Project improves interagency communication through the deployment of ITS, interoperable radio systems, or other technology

N/A

Identify and describe below any Intelligent Transportation System (ITS) improvements included in the project.

☐ Project provides for data capture and management through ITS technology

☐ Project provides for arterial/freeway management systems or traffic incident management systems using ITS technology

N/A

Identify and describe below any System Preservation improvements included in the project.

☐ Upgrade or replacement of a structurally deficient or functionally obsolete bridge

☐ Reconstruction of an existing facility

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Braker Lane

Travis County

Section III - Project Scope

Impacts - Mobility

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

1	Bluebonnet Trail Elementary	4	Harris Branch Subdivision
2	Harris Branch Park	5	Samsung
3	Pioneer Crossing Subdivision		

Average Volume-to-Capacity Ratio of the Project Corridor (Instructions)

2010	0.34
2015	0.39
2025	0.43
2035	0.92

Is the project on a corridor identified by CAMPO's Congestion Management Process?

○ Yes ◉ No

If so, what is the highest A.M. or P.M. Congestion Index along the corridor?

Congestion Index

Estimate of additional maximum daily person throughput that would be accommodated by the project. (Instructions)

43,530

Will the project directly support transfers between long and short haul freight, rail, and/or air freight modes?

○ Yes ◉ No

If so, how?

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Braker Lane

Travis County

Section III - Project Scope

Impacts - Safety

Select which Texas Strategic Highway Safety Plan Emphasis Areas the project addresses and provide a description of how the project provides improvements to those Emphasis Areas and other identified safety issues.

Crash Type & Location	User Behavior	System Users	System Administration
☐ Run-Off the Road	☐ DUI	☐ Older Drivers	☐ Traffic/Crash Records
☐ Head-On	☐ Speeding	☐ Teen Drivers	☐ 911 Reporting System
☐ Intersection	☐ Lack of Restrain Use	☐ Motorcyclists	☐ Public Awareness
☐ Work Zone	☐ Aggressive Driving	☐ Bicyclists	☐ Policy Maker Awareness
☐ Railroad Grade Crossing	☐ Cell Phone Usage	☐ Pedestrians	
		☐ Large Trucks	

N/A

Attach an Output Summary from the TTI Roadway Safety Design Model or another estimate of fatal and injury crashes eliminated per 3 years per mile of the *primary project area.*

Injury + Fatal Crashes/Year (2007-2009)	
Injury + Fatal Crashes/Year (Projected)	
Combined Crash Modification Factor	

Does the project include bicycle and pedestrian accommodations appropriate to average motor vehicle operating speed and annual daily traffic volume based upon the CAMPO Bicycle Facility Selection Guide (page 132)? ○Yes ○No

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CAMPO

Braker Lane

Travis County

Section III - Project Scope

Impacts - Environmental

Is the project wholly located in a low environmental sensitivity area as defined on the CAMPO Environmental Sensitivity Analysis map? ◉Yes ○No

If so, are there any historical features (as defined on the CAMPO environmental sensitivity map) located within project limits? ○Yes ◉No

Is any part of the project located over the Edwards Aquifer contributing or recharge zones? ○Yes ◉No

If so, does the project have an approved TCEQ Edwards Aquifer plan that exceeds standard mitigation requirements (will remove more than 80% of additional total suspended solids)? ○Yes ◉No

If yes, please explain how the plan exceeds standard mitigation requirements and provide relevant documentation.

Reference - Texas Administrative Code, Title 30, Part 1, Chapter 213, Subchapters A & B

Will the project pave previously unpaved roads with low VOC asphalt or other low emitting pavement? ○Yes ◉No

If so, please explain what paving treatment will be used.

Will the project reduce extended idling of heavy vehicles (14,000 lbs or more) that occurs when the driver is taking his federally mandated rest period or when the vehicle is waiting to deliver or pick up goods or passengers? ◉Yes ○No

If so, please explain how the project will reduce extended idling.

Per County Policy

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Braker Lane

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Section III - Project Scope

Impacts - Environmental (Continued)

Will project design rely on a Context Sensitive Solution (CSS) process, or has a CSS process been used, in development of the project? ◉Yes ○No

If so, please explain how CSS will be/has been used.

The City of Austin involved participation of all stakeholders to reconstruct an existing transportation facility to maintain safety and mobility. The project will maintain the physical setting and preserving the environmental resources.

Is the project partially or wholly located in, or on the border of, an Environmental Justice Area as defined on the CAMPO Environmental Justice Area map? ◉Yes ○No

Will the project provide increased access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre) within 1/2 mile of the project?

Yes, The Braker Lane extension will provide connectivity to this area with a major employment center (Samsung), a new elementary school, high development potential, and future annexation into the City of Austin.

Will the project increase access and mobility for those who cannot drive or do not have ready access to a personal vehicle (elderly, disabled, transit dependent)? ○Yes ◉No

If so, please explain how the project will increase increase for those who cannot drive.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Braker Lane

Travis County

Section III - Project Scope

Impacts - Economic

Please describe and attach any relevant documentation to the following questions:

Will the project be directly supported by local land use planning or will the project support local economic development efforts?

Yes, The Braker Lane extension will provide connectivity to this area with a major employment center (Samsung), a new elementary school, high development potential, and future annexation into the City of Austin. In addition, this roadway would relieve traffic from the intersection of Dessau Road/Parmer Lane, which is currently one of the most congested in the City of Austin. Most importantly, it is an east-west arterial in an area of the City/County that is lacking a sufficient grid system.

Would the project support mixed use, walkable redevelopment of a developed area?

Yes, upon build out of the project, the area will have mixed use development with bicycle lanes and sidewalks on both sides of the road.

Will the project include private sector investment, including developer contributions, toll revenue bonding, advertising revenues, or other funding generated through private sector contributions?

Yes, developer right of way contributions.

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Braker Lane

Travis County

Section IV - Roadway Projects

Current Functional Classification (if applicable)

Current Number of Lanes (if applicable)

Future Functional Classification (if applicable)

Future Number of Lanes (if applicable)

Will the project include implementation of: ☐ Toll Express Lanes ☐ Other Managed Lanes

If so, please describe.

N/A

Will the project build a new alignment roadway? ○Yes ○No

If so, provide an estimate of the number of new roadway intersections that would be created by the project.

Will the project add capacity to a road on the National Highway System? ○Yes ○No

Will the project fill an existing gap in the on-road bicycle or pedestrian network? ○Yes ○No

Will project remove an existing roadway bottleneck? ○Yes ○No

Is the project on the Bottleneck Study Committee Project List? ○Yes ○No

Is the project on a road that has been included in TXDOT's 100 Most Congested Roadways list? ○Yes ○No

Will the project support improvements identified specifically in the CAMPO Freight Study? ○Yes ○No

If so please provide a page reference within the freight study.

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Braker Lane

Travis County

Section IV - Roadway Projects
(Continued)

Will the project include operational improvements that support larger vehicle maneuvering? . ◯Yes ◯No

Please describe.

N/A

Will existing or planned transit routes, if any, would be supported by the improvements? ◯Yes ◯No

Please list the routes.

N/A

Will the project support bus transit through queue jumping, bus only lanes, bus-priority managed lanes, buses on shoulders, signal preemption, or other means? ◯Yes ◯No

Please describe.

N/A

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Section V - Public Transportation Projects

Will the project provide for expanded service (including new routes, additional capacity, or increased frequency)? ◯Yes ◯No

Please describe.

N/A

Will the project entail construction or expansion of a park and ride lot, or intermodal transit center? ◯Yes ◯No

If so, how many transit routes would be directly served by the project?

Will the project include replacement of buses, rolling stock or other capital? ◯Yes ◯No

If so, does the project replace one or more public transit vehicles solely powered with gasoline or diesel with alternative fuel, hybrid, or electric vehicles? Please explain which gasoline or diesel vehicles will be replaced and with which type of vehicle they will be replaced.

N/A

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Braker Lane

Travis County

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Capital Projects

How many bicycle or pedestrian injury or fatality crashes have been documented within the proposed project extents over the last three-year period data is available?

What is the roadway speed limit on the proposed project? Or if the project is off-road, what is the speed limit of the roadway that most closely matches the same origin and destination of the project?

Is the project in a High, Medium, or Low corridor or area in the 2035 Priority Bicycle Corridor or 2035 Pedestrian District maps?

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

N/A

List the connections this project will have to other transportation modes, including transit (bus or rail stations/stops), airport, or park and ride lots.

N/A

If implemented, how much distance (miles) will the project save by eliminating an existing system gap or barrier, for both pedestrian and bicycling modes?

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Center? ○Yes ○No

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Environmental Justice area? ○Yes ○No

If lighting is provided for the facility, what proportion will be lighted?

Are bicycle racks or other amenities provided? ○Yes ○No

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Braker Lane

Travis County

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Programs and Studies

Answer the following questions below in the space provided or include the responses as a separate attachment.

Describe the extent to which the program or study is expected to support:

- crash reduction
- reductions in motorized and non-motorized conflicts
- increases in bicycle and pedestrian mobility
- increases in destination accessibility
- intermodal connectivity
- gap/barrier elimination
- land use and economic development
- environmental justice
- security

N/A

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Section VII - Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Impacts - Safety

Describe the extent to which the program or study is expected to support:

- identification and prevention of systemic safety issues
- crash reduction
- a Texas Strategic Highway Safety Plan, "Crash Type and Location" Emphasis area
- safety improvements to non motorized/active transportation users
- rapid response times by emergency vehicles
- ITS implementation
- system preservation.

Per design criteria

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Braker Lane

Travis County

Section VII - Programs and Studies

Impacts - Mobility

Describe the extent to which the program or study is expected to support:

- the reduction or maintenance of travel times or minimization the number of roadways experiencing congestion in the region. Attach any relevant documentation that supports your analysis, including the results of similar studies in the region or elsewhere
- future increases to the capacity of the transportation system
- travel demand management or transportation system management
- bottlenecks and gaps in the existing network
- reduction of vehicle miles traveled Attach any relevant documentation that supports your reduction estimate, including the results of similar studies in the region or elsewhere
- arterial roadway connectivity and/or support alternative travel routes
- a seamless, interconnected public transportation system
- enhanced freight connections in the region

This project will create a vital east-west roadway connecting Dessau Road to Samsung Boulevard and other arterials farther east such as Harris Branch Parkway. In addition, this roadway would relieve traffic from the intersection of Dessau Road/Parmer Lane, which is currently one of the most congested in the City of Austin. Most importantly, it is an east-west arterial in an area of the City/County that is lacking a sufficient grid system.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VII - Programs and Studies

Environmental Impacts

Describe the extent to which the program or study would support:

- reduced transportation related air emissions (including VOC, NOx, and CO2) and energy consumption by reducing per capita vehicle miles traveled, increasing fuel efficiency and improving the overall energy efficiency of the transportation system
- avoiding or minimizing negative impacts to environmental or cultural resources, noise and neighborhood character
- equitable distribution of the transportation impacts and benefits of the transportation system regardless of income, age or ethnicity

Per design criteria

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VII - Programs and Studies

Economic Impacts

Describe the extent to which the program or study will support:

- increased access to employment and education
- leveraged local investments and economic development to encourage development of walkable, mixed use and efficient land use patterns

This project will create a vital east-west roadway connecting Dessau Road to Samsung Boulevard and other arterials farther east such as Harris Branch Parkway. In addition, this roadway would relieve traffic from the intersection of Dessau Road/Parmer Lane, which is currently one of the most congested in the City of Austin. Most importantly, it is an east-west arterial in an area of the City that is lacking a sufficient grid system.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Braker Lane

Travis County

Section VIII - Centers

Name of Center

Identify the primary Center, identified in the CAMPO 2035 Regional Transportation Plan Centers Map, in which the project is located as well as other Centers served by the project, if applicable.	Primary	
	Other	
	Other	

Attach a map of proposed Centers Boundaries (If different from CAMPO Map). Location of Center should meet the thresholds described under eligibility requirements. Provide a GIS shapefile, if available.

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Section VIII - Centers

Capital Projects

List planning documents that reference the project. Attach relevant excerpts from any existing planning document that references the project.

#	Plans	Applicable Sections
1	N/A	
2		
3		
4		
5		

Additional Requested Documents

1) Attach a map and provide a GIS shapefile, if available, of planned parcel-level land uses in the Center based on an approved land use plan, master plan, or other document.

2) Attach a map and provide a GIS shapefile, if available, of the existing and planned network of regional and local streets in the Center.

3) Attach an analysis-based inventory of the total potential number of dwelling units by residential land use, and the potential square footage by commercial land use that would result from build out under the land use map. Include documentation of the methodology and assumptions used in the analysis. (Instructions)

4) Attach documentation of parking regulations or proposed parking reduction strategies within the Center.

5) Attach documentation of public and private investments and partnerships supporting the project or supporting implementation of higher density mixed use development in the Center. Documentation may include: approved maser development agreements, development proforma, approved site plans, documentation of a Tax Increment Finance District/Tax Increment Reinvestment Zone, documentation of business improvement districts, National Main Street, or other economic development district, or other documentation of planned public or private investments in the vicinity of the project.

6) Attach up to ten letters of support from different organizations. Letters should indicate a specific commitment to direct in-kind or financial participation in the project, program, study or development of the center.

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Section VIII - Centers

Capital Projects (Continued)

Describe how the project for which funding is applied will be a catalyst for development in the Center.

N/A

Provide a chronology of public involvement relating to the specific project or development of the Center and attach relevant records of public meetings and public comments on the project or Center.

Date	Public Involvement Opportunity	Input Received

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Section VIII - Centers

Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Describe the extent to which the program or study will support within the Center(s):

- development of plans or implementation of existing plans
- accommodation of employment
- accommodation of housing
- development of diverse land uses
- implementation of jobs-housing balance
- increased street connectivity
- access to public transportation
- reduction in the footprint of parking
- implementation of alternatives to SOV for travel
- reduction of trips/ internal capture of trips
- engagement with the public and stakeholders
- leveraging additional public and private investments in the Center.

N/A

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Section IX - List of Attachments

Please list all attached supporting documents and the sections to which those documents refer.

#	Attachment	Applicable STP Application Sections
1	Maps/Plats of proposed development of the area	Section III
2		
3		
4		
5		
6		
7		
8		
9		
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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Transportation and Natural Resources
Contact Person/Title:	Steve Manilla
Phone Number:	854-9429

Grant Title:	CAMPO Surface Transportation Program—Metropolitan Mobility -- Grand Avenue Parkway			
Grant Period:	From:	10/1/2012	To:	09/30/2015
Grantor:	Federal Highway Administration (through CAMPO)			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒ Federal 80%	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:						
Operating:	5,536,000			1,384,000		6,920,000
Capital Equipment:						
Indirect Costs:						
Total:	5,536,000			1,384,000		6,920,000
FTEs:						

Auditor's Office Review: X Staff Initials: MG

Auditor's Office Comments: Simple

County Attorney's Office Contract Review: X Staff Initials: TW

Performance Measures	**FY 09**	**Progress To Date:**				**Projected FY 11**
Applicable Depart. Measures	**Measure**	12/31/08	3/31/09	6/31/09	9/30/09	**Measure**
N/A						
Outcome Impact Description	New road will provide connectivity and access to proposed development in Precinct 2					
Outcome Impact Description						

Outcome Impact Description						

PBO Recommendation: PBO concurs with this CAMPO project request, however this project is not currently on the 2011 Bond Project list and there is no funding currently in place for the 20% match for this grant, which would need to be addressed in FY 13 if there is a grant award and Commissioners Court chooses to accept it. This request is one project of five Surface Transportation Program-Metropolitan Mobility (STP-MM) funding requests from CAMPO totaling $26,748,000, while the total available monies is $29,600,000.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This request is for design and construction of a new, major 4-lane roadway (Grand Avenue Parkwy). The roadway is in the CAMPO 2035 Plan and is important in providing mobility to a developing area.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

If this project is selected, the roadway will be constructed and maintained for a 20 year minimum.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

20% match is required; however, if selected, the match will not be needed until FY 2013.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Administration fees are included in the federal amount.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. Road and Bridge will use departmental resources for maintenance.

6. If this is a new program, please provide information why the County should expand into this area.

The STP MM program is a way for the County to leverage sparse transportation funds to improve the unincorporated areas of its transportation system.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

If selected, this project will provide a roadway that is part of the CAMPO 2035 Plan.

Grand Avenue Parkway Construction

CAMPO

Combined Call for Projects
Application Form
REVISED - May 27, 2011

Instructions

1. Complete Section I: Eligibility Self-Certification (All applicants)
2. Complete Section II: General Information (All applicants)
3. Complete Sections III-IX as applicable based on the type of project and funding for which you are applying:

Project Type	Funding Type	Fill Out Sections....
Roadway Capital Project	General Funding	III. Project Scope and Impacts
	Centers Funding	III. Project Scope and Impacts IV. Roadway Projects VIII. Centers
Public Transportation Capital Project	General Funding	III. Project Scope and Impacts V. Public Transportation Projects
	Centers Funding	III. Project Scope and Impacts V. Public Transportation Projects
Stand Alone Bicycle or Pedestrian Project or Program	General Funding (Bike-Ped Set Aside)	VI. Stand Alone Bicycle and Pedestrian Projects
	Centers Funding	VI. Stand Alone Bicycle and Pedestrian Projects VIII. Centers
Other Studies and Programs	General Funding	VII. Other Studies and Programs
	Centers Funding	VII. Other Studies and Programs VIII. Centers

4. Attach any supporting documentation, and describe attachments under Section IX. Attachments.

Additional Information can be found in the CAMPO Call For Projects, General Instructions.

Note

Project scores will be based solely on information provided in the application by the application deadline and evaluated scores will be considered final

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Section I: Eligibility Self-Certification Checklist

- ◉ The project, program, or study is located within the MPO Planning Area, which includes Bastrop, Caldwell, Hays, Travis, and Williamson Counties.
- ◉ The project, program or study meets all applicable Federal funding eligibility requirements.
- ◉ The project is a program, planning study or is identified, either individually or as part of a categorical grouping, in the CAMPO 2035 Regional Transportation Plan or a Plan and TIP Amendment Form accompanies this application*.
- ◉ The project will comply with the applicable bicycle and pedestrian policies of the CAMPO 2035 Regional Transportation Plan.
- ◉ The project, program, or study will follow all applicable Federal, state, and local regulations.
- ◉ The sponsor is committed to providing adequate project maintenance over the life of the project.
- ◉ The project would be ready to start by May 2014.
- ◉ The sponsor is committed to meeting the forward progress requirements as described in this application.
- ◉ The project complies with the Regional Intelligent Transportation System Architecture, will include a project-level ITS architecture, or does not include an ITS Component.

* The CAMPO Transportation Policy Board (TPB) will consider Plan amendments concurrent with the Combined Project Call. Approval of Plan amendments is at the sole discretion of the TPB.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section II: General Information

Primary Project Sponsor:	Travis County
Project Name:	Grand Avenue Parkway
CAMPO 2035 Regional Transportation Plan Project ID# or category name for grouped projects:	612
Project Location:	City: ; County: Travis County
Project Type:	Roadway - Capital Project (including Operational Improvements)
Project Start (North/West):	Quick Hill Road
Project End (South/East):	Bratton Lane
Project Length (in miles, if applicable)	1

General Project Description

Construct new 4-lane major divided arterial with bicycle lanes and sidewalks on both sides from Bratton Lane to Quick Hill Road, completing a gap between existing Grand Avenue Parkway (this segment is part of Anderson Mill Road in the CAMPO 2035 Regional Plan)

Project Point of Contact:

Name	Steve Manilla, P.E.	Email	Steven.Manilla@co.travis.tx.us
Title	County Executive	Phone	(512) 854-9383

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Grand Avenue Parkway

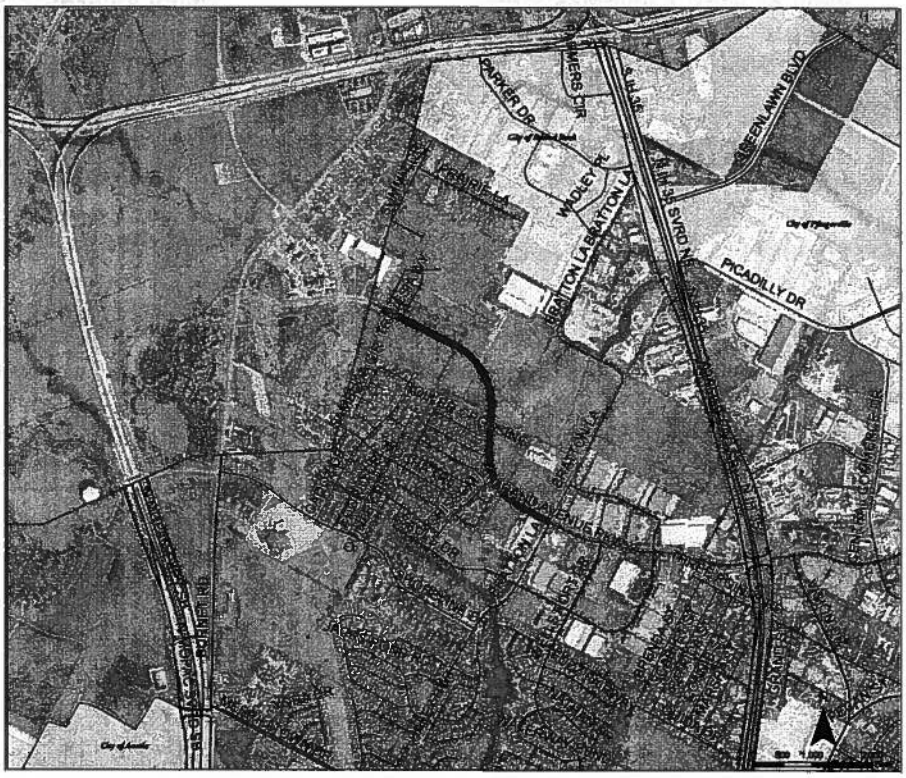
Travis County

Section II: General Information

Locator Map (if applicable)

Please click on page below to insert map (.jpg, .gif, .png, or .tif format) showing location and extent of the project, program, or study.

CAMPO STP-MM



Project Extent

County Boundary

City Jurisdictions

Grand Avenue Parkway - Added Capacity

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Grand Avenue Parkway

Travis County

Section II: General Information

Project Readiness

Federal Environmental Review Status — Note - Categorical Exclusions

Project could reasonably receive Federal approval by May 2013

Right of Way Acquisition Status: >50% Acquired

Utility Relocation Status: In Progress

Design Status: 0-30%

Estimate of Earliest Project Start Date (assuming funding award): **May, 2013**

Federal Funding Being Requested

- [x] Surface Transportation Program Metropolitan Mobility, **General** (including Bicycle/Pedestrian)
- [ ] Surface Transportation Program Metropolitan Mobility, **Centers** (including Bicycle/Pedestrian)

Note - Eligible projects will also be considered for Category 12 Commission Discretionary Funding

Project Cost

Total Project Cost	$6,920,000
Federal Funds Requested	$5,536,000
Total Non-Federal Match Contribution	$1,384,000
Non-Federal Match Share	20%

Funding Sources of Local Match		Amount
Source 1	If selected, Commissioners Court will consider funding source	$1,384,000
Source 2		
Source 3		
Source 4		

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Grand Avenue Parkway

Travis County

Section II: General Information

Project Budget Worksheet by Component/Phase

Capital Costs

	FY 2012	FY 2013	FY 2014
Preliminary Engineering		$620,000	
Right of Way Acquisition		$900,000	
Construction/Construct. Engineering		$5,200,000	
Rolling Stock/Vehicle Acquisition			
Sub-Total		$6,720,000	

Program/Study Costs

	FY 2012	FY 2013	FY 2014
Sub-Total			

	FY 2012	FY 2013	FY 2014
Construction/Capital Sub-Total		$6,720,000	
Program/Study Sub-Total			
Contingencies/Indirect Costs			
Total Project Costs		$6,720,000	

Estimated Direct State Costs (Total) (Information) $200,000

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Grand Avenue Parkway

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Section III - Project Scope

Detailed Work Description/Project Scope

Construct new 4-lane major divided arterial with bicycle lanes and sidewalks on both sides from Bratton Lane to Quick Hill Road, completing a gap between existing Grand Avenue Parkway (this segment is part of Anderson Mill Road in the CAMPO 2035 Regional Plan).

Bicycle Facilities: Shoulders, Bike Lanes

Pedestrian Facilities: Sidewalks

If 'Other', please describe.

Identify and describe below any Operational and Travel Demand Management Measures included in the project.

- ☐ Access Management
- ☐ Addition of Turn Lanes or Medians
- ☐ Completion of Freeway Interchanges
- ☐ Congestion Pricing
- ☐ Express Lanes
- ☐ Freight Movement Management
- ☐ Grade Separation
- ☐ HOV/HOT Lanes
- ☐ Incident Management
- ☐ Motorist Information Systems
- ☐ Park and Ride Facilities
- ☐ Parking Management and Pricing
- ☐ Ramp Metering
- ☐ Signal Synchronization
- ☐ Traffic Calming
- ☐ Other Measures

N/A

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Section III - Project Scope
(Continued)

Identify and describe below any Incident Management improvements included in the project.

☐ Project includes infrastructure or equipment that increases responder safety, including dynamic message signs

☐ Project improves interagency communication through the deployment of ITS, interoperable radio systems, or other technology

N/A

Identify and describe below any Intelligent Transportation System (ITS) improvements included in the project.

☐ Project provides for data capture and management through ITS technology

☐ Project provides for arterial/freeway management systems or traffic incident management systems using ITS technology

N/A

Identify and describe below any System Preservation improvements included in the project.

☐ Upgrade or replacement of a structurally deficient or functionally obsolete bridge

☐ Reconstruction of an existing facility

N/A

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Grand Avenue Parkway

Travis County

Section III - Project Scope

Impacts - Mobility

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

1	North Creek Park	4	Thermo Fisher Scientific
2	Wells Branch Community Center	5	Hereaus Quartz America
3	Broadstone Travesia Apartments		

Average Volume-to-Capacity Ratio of the Project Corridor (Instructions)

2010	0.35
2015	0.79
2025	0.28
2035	0.8

Is the project on a corridor identified by CAMPO's Congestion Management Process?

○ Yes ◉ No

If so, what is the highest A.M. or P.M. Congestion Index along the corridor?

Congestion Index

Estimate of additional maximum daily person throughput that would be accommodated by the project. (Instructions)

48,960

Will the project directly support transfers between long and short haul freight, rail, and/or air freight modes?

○ Yes ◉ No

If so, how?

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Section III - Project Scope

Impacts - Safety

Select which Texas Strategic Highway Safety Plan Emphasis Areas the project addresses and provide a description of how the project provides improvements to those Emphasis Areas and other identified safety issues.

Crash Type & Location	User Behavior	System Users	System Administration
☐ Run-Off the Road	☐ DUI	☐ Older Drivers	☐ Traffic/Crash Records
☐ Head-On	☐ Speeding	☐ Teen Drivers	☐ 911 Reporting System
☐ Intersection	☐ Lack of Restrain Use	☐ Motorcyclists	☐ Public Awareness
☐ Work Zone	☐ Aggressive Driving	☒ Bicyclists	☐ Policy Maker Awareness
☐ Railroad Grade Crossing	☐ Cell Phone Usage	☒ Pedestrians	
		☐ Large Trucks	

This proposed new segment of Grand Avenue Parkway will include bike lanes and sidewalks on both sides.

Attach an Output Summary from the TTI Roadway Safety Design Model or another estimate of fatal and injury crashes eliminated per 3 years per mile of the *primary project area.*

Injury + Fatal Crashes/Year (2007-2009)	
Injury + Fatal Crashes/Year (Projected)	
Combined Crash Modification Factor	

Does the project include bicycle and pedestrian accommodations appropriate to average motor vehicle operating speed and annual daily traffic volume based upon the CAMPO Bicycle Facility Selection Guide (page 132)? ◉Yes ○No

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Grand Avenue Parkway

Travis County

Section III - Project Scope

Impacts - Environmental

Is the project wholly located in a low environmental sensitivity area as defined on the CAMPO Environmental Sensitivity Analysis map? ○Yes ◉No

If so, are there any historical features (as defined on the CAMPO environmental sensitivity map) located within project limits? ○Yes ○No

Is any part of the project located over the Edwards Aquifer contributing or recharge zones? ○Yes ◉No

If so, does the project have an approved TCEQ Edwards Aquifer plan that exceeds standard mitigation requirements (will remove more than 80% of additional total suspended solids)? ○Yes ○No

If yes, please explain how the plan exceeds standard mitigation requirements and provide relevant documentation.

Reference - Texas Administrative Code, Title 30, Part 1, Chapter 213, Subchapters A & B

Will the project pave previously unpaved roads with low VOC asphalt or other low emitting pavement? ○Yes ◉No

If so, please explain what paving treatment will be used.

Will the project reduce extended idling of heavy vehicles (14,000 lbs or more) that occurs when the driver is taking his federally mandated rest period or when the vehicle is waiting to deliver or pick up goods or passengers? ◉Yes ○No

If so, please explain how the project will reduce extended idling.

Per County Policy

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Section III - Project Scope

Impacts - Environmental (Continued)

Will project design rely on a Context Sensitive Solution (CSS) process, or has a CSS process been used, in development of the project? ◉Yes ○No

If so, please explain how CSS will be/has been used.

Per County Policy

Is the project partially or wholly located in, or on the border of, an Environmental Justice Area as defined on the CAMPO Environmental Justice Area map? ○Yes ◉No

Will the project provide increased access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre) within 1/2 mile of the project?

By completing the gap in Grand Avenue Parkway, access will be added to and from Williamson County.

Will the project increase access and mobility for those who cannot drive or do not have ready access to a personal vehicle (elderly, disabled, transit dependent)? ◉Yes ○No

If so, please explain how the project will increase increase for those who cannot drive.

By completing the gap in Grand Avenue Parkway, access will be added to and from Williamson County.

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Grand Avenue Parkway

Travis County

Section III - Project Scope

Impacts - Economic

Please describe and attach any relevant documentation to the following questions:

Will the project be directly supported by local land use planning or will the project support local economic development efforts?

Though not within 1/2 mile, this project will support economic development efforts because it is between two CAMPO Centers--Howard Center and IH 35/SH45.

Would the project support mixed use, walkable redevelopment of a developed area?

Proximity to Howard and IH 35/SH 45 CAMPO Centers

Will the project include private sector investment, including developer contributions, toll revenue bonding, advertising revenues, or other funding generated through private sector contributions?

Yes. Developer contributions of right of way.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

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Grand Avenue Parkway

Travis County

Section IV - Roadway Projects

Current Functional Classification (if applicable)

Current Number of Lanes (if applicable)

Future Functional Classification (if applicable)

Future Number of Lanes (if applicable)

Will the project include implementation of: ☐ Toll Express Lanes ☐ Other Managed Lanes

If so, please describe.

N/A

Will the project build a new alignment roadway? ○Yes ○No

If so, provide an estimate of the number of new roadway intersections that would be created by the project.

Will the project add capacity to a road on the National Highway System? ○Yes ○No

Will the project fill an existing gap in the on-road bicycle or pedestrian network? ○Yes ○No

Will project remove an existing roadway bottleneck? ○Yes ○No

Is the project on the Bottleneck Study Committee Project List? ○Yes ○No

Is the project on a road that has been included in TXDOT's 100 Most Congested Roadways list? ○Yes ○No

Will the project support improvements identified specifically in the CAMPO Freight Study? ○Yes ○No

If so please provide a page reference within the freight study.

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Section IV - Roadway Projects
(Continued)

Will the project include operational improvements that support larger vehicle maneuvering? . ◯Yes ◯No

Please describe.

N/A

Will existing or planned transit routes, if any, would be supported by the improvements? ◯Yes ◯No

Please list the routes.

N/A

Will the project support bus transit through queue jumping, bus only lanes, bus-priority managed lanes, buses on shoulders, signal preemption, or other means? ◯Yes ◯No

Please describe.

N/A

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Grand Avenue Parkway

Travis County

Section V - Public Transportation Projects

Will the project provide for expanded service (including new routes, additional capacity, or increased frequency)? ○Yes ○No

Please describe.

N/A

Will the project entail construction or expansion of a park and ride lot, or intermodal transit center? ○Yes ○No

If so, how many transit routes would be directly served by the project?

Will the project include replacement of buses, rolling stock or other capital? ○Yes ○No

If so, does the project replace one or more public transit vehicles solely powered with gasoline or diesel with alternative fuel, hybrid, or electric vehicles? Please explain which gasoline or diesel vehicles will be replaced and with which type of vehicle they will be replaced.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Grand Avenue Parkway

Travis County

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Capital Projects

How many bicycle or pedestrian injury or fatality crashes have been documented within the proposed project extents over the last three-year period data is available?

What is the roadway speed limit on the proposed project? Or if the project is off-road, what is the speed limit of the roadway that most closely matches the same origin and destination of the project?

Is the project in a High, Medium, or Low corridor or area in the 2035 Priority Bicycle Corridor or 2035 Pedestrian District maps?

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

N/A

List the connections this project will have to other transportation modes, including transit (bus or rail stations/stops), airport, or park and ride lots.

N/A

If implemented, how much distance (miles) will the project save by eliminating an existing system gap or barrier, for both pedestrian and bicycling modes?

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Center? ○Yes ○No

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Environmental Justice area? ○Yes ○No

If lighting is provided for the facility, what proportion will be lighted?

Are bicycle racks or other amenities provided? ○Yes ○No

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Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Programs and Studies

Answer the following questions below in the space provided or include the responses as a separate attachment.

Describe the extent to which the program or study is expected to support:

- crash reduction
- reductions in motorized and non-motorized conflicts
- increases in bicycle and pedestrian mobility
- increases in destination accessibility
- intermodal connectivity
- gap/barrier elimination
- land use and economic development
- environmental justice
- security

N/A

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Section VII - Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Impacts - Safety

Describe the extent to which the program or study is expected to support:

- identification and prevention of systemic safety issues
- crash reduction
- a Texas Strategic Highway Safety Plan, "Crash Type and Location" Emphasis area
- safety improvements to non motorized/active transportation users
- rapid response times by emergency vehicles
- ITS implementation
- system preservation.

N/A

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Section VII - Programs and Studies

Impacts - Mobility

Describe the extent to which the program or study is expected to support:

- the reduction or maintenance of travel times or minimization the number of roadways experiencing congestion in the region. Attach any relevant documentation that supports your analysis, including the results of similar studies in the region or elsewhere
- future increases to the capacity of the transportation system
- travel demand management or transportation system management
- bottlenecks and gaps in the existing network
- reduction of vehicle miles traveled Attach any relevant documentation that supports your reduction estimate, including the results of similar studies in the region or elsewhere
- arterial roadway connectivity and/or support alternative travel routes
- a seamless, interconnected public transportation system
- enhanced freight connections in the region

N/A

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Section VII - Programs and Studies

Environmental Impacts

Describe the extent to which the program or study would support:

- reduced transportation related air emissions (including VOC, NOx, and CO2) and energy consumption by reducing per capita vehicle miles traveled, increasing fuel efficiency and improving the overall energy efficiency of the transportation system
- avoiding or minimizing negative impacts to environmental or cultural resources, noise and neighborhood character
- equitable distribution of the transportation impacts and benefits of the transportation system regardless of income, age or ethnicity

N/A

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Section VII - Programs and Studies

Economic Impacts

Describe the extent to which the program or study will support:

- increased access to employment and education
- leveraged local investments and economic development to encourage development of walkable, mixed use and efficient land use patterns

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Grand Avenue Parkway

Travis County

Section VIII - Centers

Name of Center

Identify the primary Center, identified in the CAMPO 2035 Regional Transportation Plan Centers Map, in which the project is located as well as other Centers served by the project, if applicable.

Primary	
Other	
Other	

Attach a map of proposed Centers Boundaries (If different from CAMPO Map). Location of Center should meet the thresholds described under eligibility requirements. Provide a GIS shapefile, if available.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Capital Projects

List planning documents that reference the project. Attach relevant excerpts from any existing planning document that references the project.

#	Plans	Applicable Sections
1	N/A	
2		
3		
4		
5		

Additional Requested Documents

1) Attach a map and provide a GIS shapefile, if available, of planned parcel-level land uses in the Center based on an approved land use plan, master plan, or other document.

2) Attach a map and provide a GIS shapefile, if available, of the existing and planned network of regional and local streets in the Center.

3) Attach an analysis-based inventory of the total potential number of dwelling units by residential land use, and the potential square footage by commercial land use that would result from build out under the land use map. Include documentation of the methodology and assumptions used in the analysis. (Instructions)

4) Attach documentation of parking regulations or proposed parking reduction strategies within the Center.

5) Attach documentation of public and private investments and partnerships supporting the project or supporting implementation of higher density mixed use development in the Center. Documentation may include: approved maser development agreements, development proforma, approved site plans, documentation of a Tax Increment Finance District/Tax Increment Reinvestment Zone, documentation of business improvement districts, National Main Street, or other economic development district, or other documentation of planned public or private investments in the vicinity of the project.

6) Attach up to ten letters of support from different organizations. Letters should indicate a specific commitment to direct in-kind or financial participation in the project, program, study or development of the center.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Capital Projects (Continued)

Describe how the project for which funding is applied will be a catalyst for development in the Center.

N/A

Provide a chronology of public involvement relating to the specific project or development of the Center and attach relevant records of public meetings and public comments on the project or Center.

Date	Public Involvement Opportunity	Input Received

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Section VIII - Centers

Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Describe the extent to which the program or study will support within the Center(s):

- development of plans or implementation of existing plans
- accommodation of employment
- accommodation of housing
- development of diverse land uses
- implementation of jobs-housing balance
- increased street connectivity
- access to public transportation
- reduction in the footprint of parking
- implementation of alternatives to SOV for travel
- reduction of trips/ internal capture of trips
- engagement with the public and stakeholders
- leveraging additional public and private investments in the Center.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Grand Avenue Parkway

Travis County

Section IX - List of Attachments

Please list all attached supporting documents and the sections to which those documents refer.

#	Attachment	Applicable STP Application Sections
1	Park, Community Center, Apartments, Industry	Section III, Mobility Impacts
2		
3		
4		
5		
6		
7		
8		
9		
10		
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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Transportation and Natural Resources
Contact Person/Title:	Steve Manilla
Phone Number:	854-9429

Grant Title:	CAMPO Surface Transportation Program—Metropolitan Mobility – Slaughter Lane			
Grant Period:	From:	10/1/2012	To:	09/30/2015
Grantor:	Federal Highway Administration (through CAMPO)			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒ Federal 80%	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:						
Operating:	9,040,000			2,260,000		11,300,000
Capital Equipment:						
Indirect Costs:						
Total:	9,040,000			2,260,000		11,300,000
FTEs:						

Auditor's Office Review: X Staff Initials: MG

Auditor's Office Comments: Simple

County Attorney's Office Contract Review: X Staff Initials: TN

Performance Measures	**FY 09**	**Progress To Date:**				**Projected FY 11**
Applicable Depart. Measures	**Measure**	12/31/08	3/31/09	6/31/09	9/30/09	**Measure**
N/A						
Outcome Impact Description	New road will provide connectivity and access to proposed development in Precinct 4					
Outcome Impact Description						

Outcome Impact Description	

PBO Recommendation: PBO concurs with this CAMPO project request, however this project is not currently on the 2011 Bond Project list and there is no funding currently in place for the 20% match for this grant, which would need to be addressed in FY 13 if there is a grant award and Commissioners Court chooses to accept it. This request is one project of five Surface Transportation Program-Metropolitan Mobility (STP-MM) funding requests from CAMPO totaling $26,748,000, while the total available monies is $29,600,000.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This request is for design and construction of a new, major 4-lane roadway (Slaughter Lane East). The roadway is in the CAMPO 2035 Plan and is important in providing mobility to a developing area.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

If this project is selected, the roadway will be constructed and maintained for a 20 year minimum.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

20% match is required; however, if selected, the match will not be needed until FY 2013.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Administration fees are included in the federal amount.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. Road and Bridge will use departmental resources for maintenance.

6. If this is a new program, please provide information why the County should expand into this area.

The STP MM program is a way for the County to leverage sparse transportation funds to improve the unincorporated areas of its transportation system.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

If selected, this project will provide a roadway that is part of the CAMPO 2035 Plan.

Slaughter Lane Construction

CAMPO

Combined Call for Projects
Application Form
REVISED - May 27, 2011

Instructions

1. Complete Section I: Eligibility Self-Certification (All applicants)
2. Complete Section II: General Information (All applicants)
3. Complete Sections III-IX as applicable based on the type of project and funding for which you are applying:

Project Type	Funding Type	Fill Out Sections....
Roadway Capital Project	General Funding	III. Project Scope and Impacts
	Centers Funding	III. Project Scope and Impacts IV. Roadway Projects VIII. Centers
Public Transportation Capital Project	General Funding	III. Project Scope and Impacts V. Public Transportation Projects
	Centers Funding	III. Project Scope and Impacts V. Public Transportation Projects
Stand Alone Bicycle or Pedestrian Project or Program	General Funding (Bike-Ped Set Aside)	VI. Stand Alone Bicycle and Pedestrian Projects
	Centers Funding	VI. Stand Alone Bicycle and Pedestrian Projects VIII. Centers
Other Studies and Programs	General Funding	VII. Other Studies and Programs
	Centers Funding	VII. Other Studies and Programs VIII. Centers

4. Attach any supporting documentation, and describe attachments under Section IX. Attachments.

Additional Information can be found in the CAMPO Call For Projects, General Instructions.

Note

Project scores will be based solely on information provided in the application by the application deadline and evaluated scores will be considered final

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Section I: Eligibility Self-Certification Checklist

- The project, program, or study is located within the MPO Planning Area, which includes Bastrop, Caldwell, Hays, Travis, and Williamson Counties.
- The project, program or study meets all applicable Federal funding eligibility requirements.
- The project is a program, planning study or is identified, either individually or as part of a categorical grouping, in the CAMPO 2035 Regional Transportation Plan or a Plan and TIP Amendment Form accompanies this application*.
- The project will comply with the applicable bicycle and pedestrian policies of the CAMPO 2035 Regional Transportation Plan.
- The project, program, or study will follow all applicable Federal, state, and local regulations.
- The sponsor is committed to providing adequate project maintenance over the life of the project.
- The project would be ready to start by May 2014.
- The sponsor is committed to meeting the forward progress requirements as described in this application.
- The project complies with the Regional Intelligent Transportation System Architecture, will include a project-level ITS architecture, or does not include an ITS Component.

* The CAMPO Transportation Policy Board (TPB) will consider Plan amendments concurrent with the Combined Project Call. Approval of Plan amendments is at the sole discretion of the TPB.

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Section II: General Information

Primary Project Sponsor:	Travis County
Project Name:	Slaughter Lane
CAMPO 2035 Regional Transportation Plan Project ID# or category name for grouped projects:	716
Project Location:	City: County: Travis County
Project Type:	Roadway - Capital Project (including Operational Improvements)
Project Start (North/West):	Thaxton Road
Project End (South/East):	US 183
Project Length (in miles, if applicable)	2.3

General Project Description

Construct new 4-lane roadway from Thaxton Road to US 183

Project Point of Contact:

Name	Steve Manilla, P.E.	Email	Steven.Manilla@co.travis.tx.us
Title	County Executive	Phone	(512) 854-9383

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Slaughter Lane

Travis County

Section II: General Information

Locator Map (if applicable)

Please click on page below to insert map (.jpg, .gif, .png, or .tif format) showing location and extent of the project, program, or study.

CAMPO STP-MM

Project Extent

City Jurisdictions

Slaughter Lane - Added Capacity

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Slaughter Lane

Travis County

Section II: General Information

Project Readiness

Federal Environmental Review Status — Note - Categorical Exclusions

Project could reasonably receive Federal approval by May 2013

Right of Way Acquisition Status: >50% Acquired

Utility Relocation Status: In Progress

Design Status: 0-30%

Estimate of Earliest Project Start Date (assuming funding award): **May, 2013**

Federal Funding Being Requested

- [x] Surface Transportation Program Metropolitan Mobility, **General** (including Bicycle/Pedestrian)
- [ ] Surface Transportation Program Metropolitan Mobility, **Centers** (including Bicycle/Pedestrian)

Note - Eligible projects will also be considered for Category 12 Commission Discretionary Funding

Project Cost

Total Project Cost	$11,300,000
Federal Funds Requested	$9,040,000
Total Non-Federal Match Contribution	$2,260,000
Non-Federal Match Share	20%

Funding Sources of Local Match		Amount
Source 1	If selected, Commissioners Court will consider funding source	$2,260,000
Source 2		
Source 3		
Source 4		

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CAMPO

Slaughter Lane

Travis County

Section II: General Information

Project Budget Worksheet by Component/Phase

Capital Costs

	FY 2012	FY 2013	FY 2014
Preliminary Engineering		$1,130,000	
Right of Way Acquisition			
Construction/Construct. Engineering		$10,100,000	
Rolling Stock/Vehicle Acquisition			
Sub-Total		$11,230,000	

Program/Study Costs

	FY 2012	FY 2013	FY 2014
Sub-Total			

	FY 2012	FY 2013	FY 2014
Construction/Capital Sub-Total		$11,230,000	
Program/Study Sub-Total			
Contingencies/Indirect Costs			
Total Project Costs		$11,230,000	

Estimated Direct State Costs (Total) (Information) $70,000

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Slaughter Lane

Travis County

Section III - Project Scope

Detailed Work Description/Project Scope

Construct MAD 4 with bicycle lanes and sidewalks on both sides from Thaxton Road to US 183, including approximately 500' of bridge structure.

Bicycle Facilities: Shoulders, Bike Lanes

Pedestrian Facilities: Sidewalks

If 'Other', please describe.

Identify and describe below any Operational and Travel Demand Management Measures included in the project.

- ☐ Access Management
- ☐ Addition of Turn Lanes or Medians
- ☐ Completion of Freeway Interchanges
- ☐ Congestion Pricing
- ☐ Express Lanes
- ☐ Freight Movement Management
- ☐ Grade Separation
- ☐ HOV/HOT Lanes
- ☐ Incident Management
- ☐ Motorist Information Systems
- ☐ Park and Ride Facilities
- ☐ Parking Management and Pricing
- ☐ Ramp Metering
- ☐ Signal Synchronization
- ☐ Traffic Calming
- ☐ Other Measures

N/A

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Section III - Project Scope
(Continued)

Identify and describe below any Incident Management improvements included in the project.

☐ Project includes infrastructure or equipment that increases responder safety, including dynamic message signs

☐ Project improves interagency communication through the deployment of ITS, interoperable radio systems, or other technology

N/A

Identify and describe below any Intelligent Transportation System (ITS) improvements included in the project.

☐ Project provides for data capture and management through ITS technology

☐ Project provides for arterial/freeway management systems or traffic incident management systems using ITS technology

N/A

Identify and describe below any System Preservation improvements included in the project.

☐ Upgrade or replacement of a structurally deficient or functionally obsolete bridge

☐ Reconstruction of an existing facility

N/A

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CAMPO

Slaughter Lane

Travis County

Section III - Project Scope

Impacts - Mobility

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

1	New school planned by Carma	4	Sheldon 230 Subdivision
2	Grand Meadow Park	5	Carma (7500 res, 3500 condo, retail)
3	McKinney Falls State Park		

Average Volume-to-Capacity Ratio of the Project Corridor (Instructions)

2010	0.44
2015	0.5
2025	0.43
2035	0.23

Is the project on a corridor identified by CAMPO's Congestion Management Process?

○ Yes ◉ No

If so, what is the highest A.M. or P.M. Congestion Index along the corridor?

Congestion Index

Estimate of additional maximum daily person throughput that would be accommodated by the project. (Instructions)

38,080

Will the project directly support transfers between long and short haul freight, rail, and/or air freight modes?

◉ Yes ○ No

If so, how?

Project provides east/west corridor for ABIA and Formula 1 access

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CAMPO

Slaughter Lane

Travis County

Section III - Project Scope

Impacts - Safety

Select which Texas Strategic Highway Safety Plan Emphasis Areas the project addresses and provide a description of how the project provides improvements to those Emphasis Areas and other identified safety issues.

Crash Type & Location	User Behavior	System Users	System Administration
☐ Run-Off the Road	☐ DUI	☐ Older Drivers	☐ Traffic/Crash Records
☐ Head-On	☐ Speeding	☐ Teen Drivers	☐ 911 Reporting System
☐ Intersection	☐ Lack of Restrain Use	☐ Motorcyclists	☐ Public Awareness
☐ Work Zone	☐ Aggressive Driving	☐ Bicyclists	☐ Policy Maker Awareness
☐ Railroad Grade Crossing	☐ Cell Phone Usage	☐ Pedestrians	
		☐ Large Trucks	

N/A

Attach an Output Summary from the TTI Roadway Safety Design Model or another estimate of fatal and injury crashes eliminated per 3 years per mile of the *primary project area.*

Injury + Fatal Crashes/Year (2007-2009)	
Injury + Fatal Crashes/Year (Projected)	
Combined Crash Modification Factor	

Does the project include bicycle and pedestrian accommodations appropriate to average motor vehicle operating speed and annual daily traffic volume based upon the CAMPO Bicycle Facility Selection Guide (page 132)? ◉Yes ○No

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Slaughter Lane

Travis County

Section III - Project Scope

Impacts - Environmental

Is the project wholly located in a low environmental sensitivity area as defined on the CAMPO Environmental Sensitivity Analysis map? ◉Yes ○No

If so, are there any historical features (as defined on the CAMPO environmental sensitivity map) located within project limits? ○Yes ◉No

Is any part of the project located over the Edwards Aquifer contributing or recharge zones? ○Yes ◉No

If so, does the project have an approved TCEQ Edwards Aquifer plan that exceeds standard mitigation requirements (will remove more than 80% of additional total suspended solids)? ○Yes ○No

If yes, please explain how the plan exceeds standard mitigation requirements and provide relevant documentation.

Reference - Texas Administrative Code, Title 30, Part 1, Chapter 213, Subchapters A & B

Will the project pave previously unpaved roads with low VOC asphalt or other low emitting pavement? ○Yes ◉No

If so, please explain what paving treatment will be used.

Will the project reduce extended idling of heavy vehicles (14,000 lbs or more) that occurs when the driver is taking his federally mandated rest period or when the vehicle is waiting to deliver or pick up goods or passengers? ◉Yes ○No

If so, please explain how the project will reduce extended idling.

Per county policy

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

CAMPO

Slaughter Lane

Travis County

Section III - Project Scope

Impacts - Environmental (Continued)

Will project design rely on a Context Sensitive Solution (CSS) process, or has a CSS process been used, in development of the project? ◉Yes ○No

If so, please explain how CSS will be/has been used.

Per county policy

Is the project partially or wholly located in, or on the border of, an Environmental Justice Area as defined on the CAMPO Environmental Justice Area map? ◉Yes ○No

Will the project provide increased access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre) within 1/2 mile of the project?

Yes. McKinney Falls State Park, Grand Meadow Park, Sheldon 230 Subdivision existing; CARMA, Goodnight Planned.

Will the project increase access and mobility for those who cannot drive or do not have ready access to a personal vehicle (elderly, disabled, transit dependent)? ◉Yes ○No

If so, please explain how the project will increase increase for those who cannot drive.

The new road will provide new access and connectivity.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

CAMPO

Slaughter Lane

Travis County

Section III - Project Scope

Impacts - Economic

Please describe and attach any relevant documentation to the following questions:

Will the project be directly supported by local land use planning or will the project support local economic development efforts?

Yes. This roadway will support planned development, such as CARMA, Goodnight Ranch, Formula 1 Grand Prix, as well as providing an east/west corridor for access to ABIA.

Would the project support mixed use, walkable redevelopment of a developed area?

Yes. This roadway will support two large planned developments, CARMA, and Goodnight Ranch.

Will the project include private sector investment, including developer contributions, toll revenue bonding, advertising revenues, or other funding generated through private sector contributions?

Yes, developer participation--right of way.

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Section IV - Roadway Projects

Current Functional Classification (if applicable)

Current Number of Lanes (if applicable)

Future Functional Classification (if applicable)

Future Number of Lanes (if applicable)

Will the project include implementation of: ☐ Toll Express Lanes ☐ Other Managed Lanes

If so, please describe.

N/A

Will the project build a new alignment roadway? ○Yes ○No

If so, provide an estimate of the number of new roadway intersections that would be created by the project.

Will the project add capacity to a road on the National Highway System? ○Yes ○No

Will the project fill an existing gap in the on-road bicycle or pedestrian network? ○Yes ○No

Will project remove an existing roadway bottleneck? ○Yes ○No

Is the project on the Bottleneck Study Committee Project List? ○Yes ○No

Is the project on a road that has been included in TXDOT's 100 Most Congested Roadways list? ○Yes ○No

Will the project support improvements identified specifically in the CAMPO Freight Study? ○Yes ○No

If so please provide a page reference within the freight study.

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Section IV - Roadway Projects
(Continued)

Will the project include operational improvements that support larger vehicle maneuvering? . ○Yes ○No

Please describe.

N/A

Will existing or planned transit routes, if any, would be supported by the improvements? ○Yes ○No

Please list the routes.

N/A

Will the project support bus transit through queue jumping, bus only lanes, bus-priority managed lanes, buses on shoulders, signal preemption, or other means? ○Yes ○No

Please describe.

N/A

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Section V - Public Transportation Projects

Will the project provide for expanded service (including new routes, additional capacity, or increased frequency)? ◯Yes ◯No

Please describe.

N/A

Will the project entail construction or expansion of a park and ride lot, or intermodal transit center? ◯Yes ◯No

If so, how many transit routes would be directly served by the project?

Will the project include replacement of buses, rolling stock or other capital? ◯Yes ◯No

If so, does the project replace one or more public transit vehicles solely powered with gasoline or diesel with alternative fuel, hybrid, or electric vehicles? Please explain which gasoline or diesel vehicles will be replaced and with which type of vehicle they will be replaced.

N/A

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Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Capital Projects

How many bicycle or pedestrian injury or fatality crashes have been documented within the proposed project extents over the last three-year period data is available?

What is the roadway speed limit on the proposed project? Or if the project is off-road, what is the speed limit of the roadway that most closely matches the same origin and destination of the project?

Is the project in a High, Medium, or Low corridor or area in the 2035 Priority Bicycle Corridor or 2035 Pedestrian District maps?

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

N/A

List the connections this project will have to other transportation modes, including transit (bus or rail stations/stops), airport, or park and ride lots.

N/A

If implemented, how much distance (miles) will the project save by eliminating an existing system gap or barrier, for both pedestrian and bicycling modes?

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Center? ○Yes ○No

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Environmental Justice area? ○Yes ○No

If lighting is provided for the facility, what proportion will be lighted?

Are bicycle racks or other amenities provided? ○Yes ○No

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Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Programs and Studies

Answer the following questions below in the space provided or include the responses as a separate attachment.

Describe the extent to which the program or study is expected to support:

- crash reduction
- reductions in motorized and non-motorized conflicts
- increases in bicycle and pedestrian mobility
- increases in destination accessibility
- intermodal connectivity
- gap/barrier elimination
- land use and economic development
- environmental justice
- security

N/A

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Section VII - Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Impacts - Safety

Describe the extent to which the program or study is expected to support:

- identification and prevention of systemic safety issues
- crash reduction
- a Texas Strategic Highway Safety Plan, "Crash Type and Location" Emphasis area
- safety improvements to non motorized/active transportation users
- rapid response times by emergency vehicles
- ITS implementation
- system preservation.

N/A

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Section VII - Programs and Studies

Impacts - Mobility

Describe the extent to which the program or study is expected to support:

- the reduction or maintenance of travel times or minimization the number of roadways experiencing congestion in the region. Attach any relevant documentation that supports your analysis, including the results of similar studies in the region or elsewhere
- future increases to the capacity of the transportation system
- travel demand management or transportation system management
- bottlenecks and gaps in the existing network
- reduction of vehicle miles traveled Attach any relevant documentation that supports your reduction estimate, including the results of similar studies in the region or elsewhere
- arterial roadway connectivity and/or support alternative travel routes
- a seamless, interconnected public transportation system
- enhanced freight connections in the region

N/A

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Section VII - Programs and Studies

Environmental Impacts

Describe the extent to which the program or study would support:

- reduced transportation related air emissions (including VOC, NOx, and CO2) and energy consumption by reducing per capita vehicle miles traveled, increasing fuel efficiency and improving the overall energy efficiency of the transportation system
- avoiding or minimizing negative impacts to environmental or cultural resources, noise and neighborhood character
- equitable distribution of the transportation impacts and benefits of the transportation system regardless of income, age or ethnicity

N/A

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Section VII - Programs and Studies

Economic Impacts

Describe the extent to which the program or study will support:

- increased access to employment and education
- leveraged local investments and economic development to encourage development of walkable, mixed use and efficient land use patterns

N/A

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Section VIII - Centers

Name of Center

Identify the primary Center, identified in the CAMPO 2035 Regional Transportation Plan Centers Map, in which the project is located as well as other Centers served by the project, if applicable.	Primary	
	Other	
	Other	

Attach a map of proposed Centers Boundaries (If different from CAMPO Map). Location of Center should meet the thresholds described under eligibility requirements. Provide a GIS shapefile, if available.

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Section VIII - Centers

Capital Projects

List planning documents that reference the project. Attach relevant excerpts from any existing planning document that references the project.

#	Plans	Applicable Sections
1	N/A	
2		
3		
4		
5		

Additional Requested Documents

1) Attach a map and provide a GIS shapefile, if available, of planned parcel-level land uses in the Center based on an approved land use plan, master plan, or other document.

2) Attach a map and provide a GIS shapefile, if available, of the existing and planned network of regional and local streets in the Center.

3) Attach an analysis-based inventory of the total potential number of dwelling units by residential land use, and the potential square footage by commercial land use that would result from build out under the land use map. Include documentation of the methodology and assumptions used in the analysis. (Instructions)

4) Attach documentation of parking regulations or proposed parking reduction strategies within the Center.

5) Attach documentation of public and private investments and partnerships supporting the project or supporting implementation of higher density mixed use development in the Center. Documentation may include: approved maser development agreements, development proforma, approved site plans, documentation of a Tax Increment Finance District/Tax Increment Reinvestment Zone, documentation of business improvement districts, National Main Street, or other economic development district, or other documentation of planned public or private investments in the vicinity of the project.

6) Attach up to ten letters of support from different organizations. Letters should indicate a specific commitment to direct in-kind or financial participation in the project, program, study or development of the center.

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Section VIII - Centers

Capital Projects (Continued)

Describe how the project for which funding is applied will be a catalyst for development in the Center.

N/A

Provide a chronology of public involvement relating to the specific project or development of the Center and attach relevant records of public meetings and public comments on the project or Center.

Date	Public Involvement Opportunity	Input Received

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Section VIII - Centers

Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Describe the extent to which the program or study will support within the Center(s):

- development of plans or implementation of existing plans
- accommodation of employment
- accommodation of housing
- development of diverse land uses
- implementation of jobs-housing balance
- increased street connectivity
- access to public transportation
- reduction in the footprint of parking
- implementation of alternatives to SOV for travel
- reduction of trips/ internal capture of trips
- engagement with the public and stakeholders
- leveraging additional public and private investments in the Center.

N/A

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Section IX - List of Attachments

Please list all attached supporting documents and the sections to which those documents refer.

#	Attachment	Applicable STP Application Sections
1	Maps/Plats of proposed development	Section III
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
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GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Transportation and Natural Resources
Contact Person/Title:	Steve Manilla
Phone Number:	854-9429

Grant Title:	CAMPO Surface Transportation Program—Metropolitan Mobility – Blake-Manor Shared Use Path			
Grant Period:	From:	10/1/2012	To:	09/30/2015
Grantor:	Federal Highway Administration (through CAMPO)			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒ Federal 80%	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:						
Operating:	2,472,000			618,000		
Capital Equipment:						
Indirect Costs:						
Total:	2,472,000			618,000		3,090,000
FTEs:						

Auditor's Office Review: X Staff Initials: MG

Auditor's Office Comments: Simple

County Attorney's Office Contract Review: X Staff Initials: TN

Performance Measures Applicable Depart. Measures	**FY 09 Measure**	**Progress To Date:** 12/31/08	3/31/09	6/31/09	9/30/09	**Projected FY 11 Measure**
Outcome Impact Description	If selected, project will provide safe off-road link to school and park					
Outcome Impact Description						

PBO Recommendation: PBO concurs with this CAMPO project request, however this project is not currently on the 2011 Bond Project list and there is no funding currently in place for the 20% match for this grant, which would need to be addressed in FY 13 if there is a grant award and Commissioners Court chooses to accept it. This request is one project of five Surface Transportation Program-Metropolitan Mobility (STP-MM) funding requests from CAMPO totaling $26,748,000, while the total available monies is $29,600,000.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of this request is to provide a safe, continuous, non-motorized link between Blake Manor Elementary, the Briarcreek Neighborhood, YMCA pool, and East Metro Park in Precinct 1.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

If selected, TNR will maintain the trail for a ten-year minimum.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

20% match is required; however, if selected, the match will not be needed until FY 2013.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Administration fees are included in the federal amount.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Trail maintenance will use departmental resources from Road and Bridge, added to road maintenance.

6. If this is a new program, please provide information why the County should expand into this area.

The STP MM program is a way for the County to leverage sparse transportation funds to improve the unincorporated areas of its transportation system. This area of Precinct 1 is developing rapidly.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

Minimal impact on Road and Bridge program, as the trail will be maintained as part of the regular road maintenance program. The trail will provide bicycle/pedestrian facilities that are in short supply for the area.

Blake-Manor Shared Use Path

Combined Call for Projects
Application Form
REVISED - May 27, 2011

Instructions

1. Complete Section I: Eligibility Self-Certification (All applicants)
2. Complete Section II: General Information (All applicants)
3. Complete Sections III-IX as applicable based on the type of project and funding for which you are applying:

Project Type	Funding Type	Fill Out Sections....
Roadway Capital Project	General Funding	III. Project Scope and Impacts
	Centers Funding	III. Project Scope and Impacts IV. Roadway Projects VIII. Centers
Public Transportation Capital Project	General Funding	III. Project Scope and Impacts V. Public Transportation Projects
	Centers Funding	III. Project Scope and Impacts V. Public Transportation Projects
Stand Alone Bicycle or Pedestrian Project or Program	General Funding (Bike-Ped Set Aside)	VI. Stand Alone Bicycle and Pedestrian Projects
	Centers Funding	VI. Stand Alone Bicycle and Pedestrian Projects VIII. Centers
Other Studies and Programs	General Funding	VII. Other Studies and Programs
	Centers Funding	VII. Other Studies and Programs VIII. Centers

4. Attach any supporting documentation, and describe attachments under Section IX. Attachments.

Additional Information can be found in the CAMPO Call For Projects, General Instructions.

Note

Project scores will be based solely on information provided in the application by the application deadline and evaluated scores will be considered final

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Section I: Eligibility Self-Certification Checklist

- ◉ The project, program, or study is located within the MPO Planning Area, which includes Bastrop, Caldwell, Hays, Travis, and Williamson Counties.
- ◉ The project, program or study meets all applicable Federal funding eligibility requirements.
- ◉ The project is a program, planning study or is identified, either individually or as part of a categorical grouping, in the CAMPO 2035 Regional Transportation Plan or a Plan and TIP Amendment Form accompanies this application*.
- ◉ The project will comply with the applicable bicycle and pedestrian policies of the CAMPO 2035 Regional Transportation Plan.
- ◉ The project, program, or study will follow all applicable Federal, state, and local regulations.
- ◉ The sponsor is committed to providing adequate project maintenance over the life of the project.
- ◉ The project would be ready to start by May 2014.
- ◉ The sponsor is committed to meeting the forward progress requirements as described in this application.
- ◉ The project complies with the Regional Intelligent Transportation System Architecture, will include a project-level ITS architecture, or does not include an ITS Component.

* The CAMPO Transportation Policy Board (TPB) will consider Plan amendments concurrent with the Combined Project Call. Approval of Plan amendments is at the sole discretion of the TPB.

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Section II: General Information

Primary Project Sponsor:	Travis County
Project Name:	Blake Manor Shared Use Path
CAMPO 2035 Regional Transportation Plan Project ID# or category name for grouped projects:	717
Project Location:	City: County: Travis County
Project Type:	Bicycle/Pedestrian - Capital Project (Stand Alone)
Project Start (North/West):	Proposed Wildhorse Connector (Blake-Manor to FM 973)
Project End (South/East):	Travis County East Metro Park
Project Length (in miles, if applicable)	3

General Project Description

The Blake-Manor Shared Use Path is a concrete, multi use bicycle/pedestrian facility, approximately 3 miles in length, extending from East Metro Park, connecting Blake Manor Elementary School and Briarcreek Subdivision, to the proposed Wildhorse Connector between Blake Manor Road and FM 973.

Project Point of Contact:

Name	Steve Manilla, P.E.	Email	Steven.Manilla@co.travis.tx.us
Title	County Executive	Phone	(512) 854-9383

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Section II: General Information

Locator Map (if applicable)

Please click on page below to insert map (.jpg, .gif, .png, or .tif format) showing location and extent of the project, program, or study.

CAMPO STP-MM

973-Blake Manor Connector
Blake-Manor Trail
City Jurisdictions
Parks

Blake-Manor - Shared Use Path

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Blake Manor Shared Use Path

Travis County

Section II: General Information

Project Readiness

Federal Environmental Review Status — Note - Categorical Exclusions

Project is eligible to receive a Categorical Exclusion under NEPA (CE, PCE, or BCE)

Right of Way Acquisition Status: Completed/Not Needed

Utility Relocation Status: Completed/Not Needed

Design Status: 0-30%

Estimate of Earliest Project Start Date (assuming funding award): **May, 2013**

Federal Funding Being Requested

- [x] Surface Transportation Program Metropolitan Mobility, **General** (including Bicycle/Pedestrian)
- [ ] Surface Transportation Program Metropolitan Mobility, **Centers** (including Bicycle/Pedestrian)

Note - Eligible projects will also be considered for Category 12 Commission Discretionary Funding

Project Cost

Total Project Cost	$3,090,000
Federal Funds Requested	$2,472,000
Total Non-Federal Match Contribution	$618,000
Non-Federal Match Share	20%

Funding Sources of Local Match		Amount
Source 1	If selected, Commissioners Court will consider funding source	$618,000
Source 2		
Source 3		
Source 4		

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Blake Manor Shared Use Path

Travis County

Section II: General Information

Project Budget Worksheet by Component/Phase

Capital Costs

	FY 2012	FY 2013	FY 2014
Preliminary Engineering		$240,000	
Right of Way Acquisition			
Construction/Construct. Engineering		$2,710,000	
Rolling Stock/Vehicle Acquisition			
Environmental CE		$50,000	
Sub-Total		$3,000,000	

Program/Study Costs

	FY 2012	FY 2013	FY 2014
Sub-Total			

	FY 2012	FY 2013	FY 2014
Construction/Capital Sub-Total		$3,000,000	
Program/Study Sub-Total			
Contingencies/Indirect Costs			
Total Project Costs		$3,000,000	

Estimated Direct State Costs (Total) (Information) $90,000

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Section III - Project Scope

Detailed Work Description/Project Scope

The Blake-Manor Shared Use Path is a concrete, multi use bicycle/pedestrian facility, approximately 3 miles in length, extending from East Metro Park, connecting Blake Manor Elementary School and Briarcreek Subdivision, to the proposed Wildhorse Connector (which is listed in the proposed 2011Travis County Bond) between Blake Manor Road and FM 973.

Bicycle Facilities: Shared-Use Path

Pedestrian Facilities: Shared-Use Path

If 'Other', please describe.

Identify and describe below any Operational and Travel Demand Management Measures included in the project.

- ☐ Access Management
- ☐ Addition of Turn Lanes or Medians
- ☐ Completion of Freeway Interchanges
- ☐ Congestion Pricing
- ☐ Express Lanes
- ☐ Freight Movement Management
- ☐ Grade Separation
- ☐ HOV/HOT Lanes
- ☐ Incident Management
- ☐ Motorist Information Systems
- ☐ Park and Ride Facilities
- ☐ Parking Management and Pricing
- ☐ Ramp Metering
- ☐ Signal Synchronization
- ☐ Traffic Calming
- ☐ Other Measures

N/A

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Section III - Project Scope
(Continued)

Identify and describe below any Incident Management improvements included in the project.

☐ Project includes infrastructure or equipment that increases responder safety, including dynamic message signs

☐ Project improves interagency communication through the deployment of ITS, interoperable radio systems, or other technology

N/A

Identify and describe below any Intelligent Transportation System (ITS) improvements included in the project.

☐ Project provides for data capture and management through ITS technology

☐ Project provides for arterial/freeway management systems or traffic incident management systems using ITS technology

N/A

Identify and describe below any System Preservation improvements included in the project.

☐ Upgrade or replacement of a structurally deficient or functionally obsolete bridge

☐ Reconstruction of an existing facility

N/A

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Section III - Project Scope

Impacts - Mobility

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

1	Blake Manor Elementary School	4	Travis County East Rural Center
2	Travis County East Metro Park	5	Briarcreek Subdivision
3	YMCA Pool		

Average Volume-to-Capacity Ratio of the Project Corridor (Instructions)

2010	
2015	
2025	
2035	

Is the project on a corridor identified by CAMPO's Congestion Management Process?

○Yes ○No

If so, what is the highest A.M. or P.M. Congestion Index along the corridor?

Congestion Index

Estimate of additional maximum daily person throughput that would be accommodated by the project. (Instructions)

Will the project directly support transfers between long and short haul freight, rail, and/or air freight modes?

○Yes ○No

If so, how?

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Travis County

Section III - Project Scope

Impacts - Safety

Select which Texas Strategic Highway Safety Plan Emphasis Areas the project addresses and provide a description of how the project provides improvements to those Emphasis Areas and other identified safety issues.

Crash Type & Location	User Behavior	System Users	System Administration
☐ Run-Off the Road	☐ DUI	☐ Older Drivers	☐ Traffic/Crash Records
☐ Head-On	☐ Speeding	☐ Teen Drivers	☐ 911 Reporting System
☐ Intersection	☐ Lack of Restrain Use	☐ Motorcyclists	☐ Public Awareness
☐ Work Zone	☐ Aggressive Driving	☒ Bicyclists	☐ Policy Maker Awareness
☐ Railroad Grade Crossing	☐ Cell Phone Usage	☒ Pedestrians	
		☐ Large Trucks	

N/A

Attach an Output Summary from the TTI Roadway Safety Design Model or another estimate of fatal and injury crashes eliminated per 3 years per mile of the *primary project area.*

Injury + Fatal Crashes/Year (2007-2009)	
Injury + Fatal Crashes/Year (Projected)	
Combined Crash Modification Factor	

Does the project include bicycle and pedestrian accommodations appropriate to average motor vehicle operating speed and annual daily traffic volume based upon the CAMPO Bicycle Facility Selection Guide (page 132)? ○Yes ○No

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope

Impacts - Environmental

Is the project wholly located in a low environmental sensitivity area as defined on the CAMPO Environmental Sensitivity Analysis map? ◉Yes ○No

If so, are there any historical features (as defined on the CAMPO environmental sensitivity map) located within project limits? ○Yes ◉No

Is any part of the project located over the Edwards Aquifer contributing or recharge zones? ○Yes ◉No

If so, does the project have an approved TCEQ Edwards Aquifer plan that exceeds standard mitigation requirements (will remove more than 80% of additional total suspended solids)? ○Yes ○No

If yes, please explain how the plan exceeds standard mitigation requirements and provide relevant documentation.

Reference - Texas Administrative Code, Title 30, Part 1, Chapter 213, Subchapters A & B

Will the project pave previously unpaved roads with low VOC asphalt or other low emitting pavement? ○Yes ◉No

If so, please explain what paving treatment will be used.

Will the project reduce extended idling of heavy vehicles (14,000 lbs or more) that occurs when the driver is taking his federally mandated rest period or when the vehicle is waiting to deliver or pick up goods or passengers? ◉Yes ○No

If so, please explain how the project will reduce extended idling.

Per Travis County Policy

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Section III - Project Scope

Impacts - Environmental (Continued)

Will project design rely on a Context Sensitive Solution (CSS) process, or has a CSS process been used, in development of the project? ◉Yes ○No

If so, please explain how CSS will be/has been used.

Per Travis County Policy

Is the project partially or wholly located in, or on the border of, an Environmental Justice Area as defined on the CAMPO Environmental Justice Area map? ◉Yes ○No

Will the project provide increased access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre) within 1/2 mile of the project?

Yes. Blake Manor Elementary School, Travis County East Metro Park, YMCA Pool, Travis County East Rural Center, Briarcreek Subdivision.

Will the project increase access and mobility for those who cannot drive or do not have ready access to a personal vehicle (elderly, disabled, transit dependent)? ◉Yes ○No

If so, please explain how the project will increase increase for those who cannot drive.

Project will provide bicycle/pedestrian access and mobility that will ultimately connect to Manor Park and Ride

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Section III - Project Scope

Impacts - Economic

Please describe and attach any relevant documentation to the following questions:

Will the project be directly supported by local land use planning or will the project support local economic development efforts?

Yes. Bicycle/pedestrian facilities are amenities that increase land values.

Would the project support mixed use, walkable redevelopment of a developed area?

Yes, the project ultimately connects with the Manor Center.

Will the project include private sector investment, including developer contributions, toll revenue bonding, advertising revenues, or other funding generated through private sector contributions?

No.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Blake Manor Shared Use Path

Travis County

Section IV - Roadway Projects

Current Functional Classification (if applicable)

Current Number of Lanes (if applicable)

Future Functional Classification (if applicable)

Future Number of Lanes (if applicable)

Will the project include implementation of: ☐ Toll Express Lanes ☐ Other Managed Lanes

If so, please describe.

N/A

Will the project build a new alignment roadway? ○Yes ○No

If so, provide an estimate of the number of new roadway intersections that would be created by the project.

Will the project add capacity to a road on the National Highway System? ○Yes ○No

Will the project fill an existing gap in the on-road bicycle or pedestrian network? ○Yes ○No

Will project remove an existing roadway bottleneck? ○Yes ○No

Is the project on the Bottleneck Study Committee Project List? ○Yes ○No

Is the project on a road that has been included in TXDOT's 100 Most Congested Roadways list? ○Yes ○No

Will the project support improvements identified specifically in the CAMPO Freight Study? ○Yes ○No

If so please provide a page reference within the freight study.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section IV - Roadway Projects
(Continued)

Will the project include operational improvements that support larger vehicle maneuvering? . ○Yes ○No

Please describe.

N/A

Will existing or planned transit routes, if any, would be supported by the improvements? ○Yes ○No

Please list the routes.

N/A

Will the project support bus transit through queue jumping, bus only lanes, bus-priority managed lanes, buses on shoulders, signal preemption, or other means? ○Yes ○No

Please describe.

N/A

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Section V - Public Transportation Projects

Will the project provide for expanded service (including new routes, additional capacity, or increased frequency)? ◯Yes ◯No

Please describe.

N/A

Will the project entail construction or expansion of a park and ride lot, or intermodal transit center? ◯Yes ◯No

If so, how many transit routes would be directly served by the project?

Will the project include replacement of buses, rolling stock or other capital? ◯Yes ◯No

If so, does the project replace one or more public transit vehicles solely powered with gasoline or diesel with alternative fuel, hybrid, or electric vehicles? Please explain which gasoline or diesel vehicles will be replaced and with which type of vehicle they will be replaced.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Blake Manor Shared Use Path

Travis County

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Capital Projects

How many bicycle or pedestrian injury or fatality crashes have been documented within the proposed project extents over the last three-year period data is available? **3**

What is the roadway speed limit on the proposed project? Or if the project is off-road, what is the speed limit of the roadway that most closely matches the same origin and destination of the project? **50**

Is the project in a High, Medium, or Low corridor or area in the 2035 Priority Bicycle Corridor or 2035 Pedestrian District maps? **Medium**

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

Blake Manor Elementary, East Metro Park, YMCA Pool, Travis County East Rural Center, Briarcreek Subdivision

List the connections this project will have to other transportation modes, including transit (bus or rail stations/stops), airport, or park and ride lots.

Project will enable access to Manor Regional Park and Ride, bus routes, and proposed rail station

If implemented, how much distance (miles) will the project save by eliminating an existing system gap or barrier, for both pedestrian and bicycling modes? **2**

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Center? (●) Yes ( ) No

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Environmental Justice area? (●) Yes ( ) No

If lighting is provided for the facility, what proportion will be lighted?

Are bicycle racks or other amenities provided? (●) Yes ( ) No

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Programs and Studies

Answer the following questions below in the space provided or include the responses as a separate attachment.

Describe the extent to which the program or study is expected to support:

- crash reduction
- reductions in motorized and non-motorized conflicts
- increases in bicycle and pedestrian mobility
- increases in destination accessibility
- intermodal connectivity
- gap/barrier elimination
- land use and economic development
- environmental justice
- security

This shared use path is on county right of way, and Blake-Manor Road is on the proposed 2011 Travis County Bond list to be widened from 2-lanes to 4-lanes. Because the county will be using current right of way, there will be enough room to separate the path with a 6' buffer that exceeds AASHTO standards for shared use paths, enabling both crash reduction and conflicts with motorized vehicles.

Due to the City of Manor's banning of bicycles on its portion of Blake-Manor Road, bringing the path from East Metro Park to the Wild Horse Connector (also on the proposed 2011 Bond List), cyclists will be able to access FM 973 into Manor (one of CAMPO's Centers), thus eliminating a gap/barrier by more than 2 miles and increasing destination accessibility and bicycle and pedestrian mobility for those in this designated environmental justice area.

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Section VII - Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Impacts - Safety

Describe the extent to which the program or study is expected to support:

- identification and prevention of systemic safety issues
- crash reduction
- a Texas Strategic Highway Safety Plan, "Crash Type and Location" Emphasis area
- safety improvements to non motorized/active transportation users
- rapid response times by emergency vehicles
- ITS implementation
- system preservation.

The project will provide a separated bicycle/pedestrian facility that will reduce non motorized/motorized conflicts and reduce crashes.

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Section VII - Programs and Studies

Impacts - Mobility

Describe the extent to which the program or study is expected to support:

- the reduction or maintenance of travel times or minimization the number of roadways experiencing congestion in the region. Attach any relevant documentation that supports your analysis, including the results of similar studies in the region or elsewhere
- future increases to the capacity of the transportation system
- travel demand management or transportation system management
- bottlenecks and gaps in the existing network
- reduction of vehicle miles traveled Attach any relevant documentation that supports your reduction estimate, including the results of similar studies in the region or elsewhere
- arterial roadway connectivity and/or support alternative travel routes
- a seamless, interconnected public transportation system
- enhanced freight connections in the region

N/A

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Section VII - Programs and Studies

Environmental Impacts

Describe the extent to which the program or study would support:

- reduced transportation related air emissions (including VOC, NOx, and CO2) and energy consumption by reducing per capita vehicle miles traveled, increasing fuel efficiency and improving the overall energy efficiency of the transportation system
- avoiding or minimizing negative impacts to environmental or cultural resources, noise and neighborhood character
- equitable distribution of the transportation impacts and benefits of the transportation system regardless of income, age or ethnicity

N/A

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Section VII - Programs and Studies

Economic Impacts

Describe the extent to which the program or study will support:

- increased access to employment and education
- leveraged local investments and economic development to encourage development of walkable, mixed use and efficient land use patterns

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Name of Center

Identify the primary Center, identified in the CAMPO 2035 Regional Transportation Plan Centers Map, in which the project is located as well as other Centers served by the project, if applicable.	Primary	
	Other	
	Other	

Attach a map of proposed Centers Boundaries (If different from CAMPO Map). Location of Center should meet the thresholds described under eligibility requirements. Provide a GIS shapefile, if available.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Capital Projects

List planning documents that reference the project. Attach relevant excerpts from any existing planning document that references the project.

#	Plans	Applicable Sections
1	N/A	
2		
3		
4		
5		

Additional Requested Documents

1) Attach a map and provide a GIS shapefile, if available, of planned parcel-level land uses in the Center based on an approved land use plan, master plan, or other document.

2) Attach a map and provide a GIS shapefile, if available, of the existing and planned network of regional and local streets in the Center.

3) Attach an analysis-based inventory of the total potential number of dwelling units by residential land use, and the potential square footage by commercial land use that would result from build out under the land use map. Include documentation of the methodology and assumptions used in the analysis. (Instructions)

4) Attach documentation of parking regulations or proposed parking reduction strategies within the Center.

5) Attach documentation of public and private investments and partnerships supporting the project or supporting implementation of higher density mixed use development in the Center. Documentation may include: approved maser development agreements, development proforma, approved site plans, documentation of a Tax Increment Finance District/Tax Increment Reinvestment Zone, documentation of business improvement districts, National Main Street, or other economic development district, or other documentation of planned public or private investments in the vicinity of the project.

6) Attach up to ten letters of support from different organizations. Letters should indicate a specific commitment to direct in-kind or financial participation in the project, program, study or development of the center.

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Section VIII - Centers

Capital Projects (Continued)

Describe how the project for which funding is applied will be a catalyst for development in the Center.

N/A

Provide a chronology of public involvement relating to the specific project or development of the Center and attach relevant records of public meetings and public comments on the project or Center.

Date	Public Involvement Opportunity	Input Received

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Describe the extent to which the program or study will support within the Center(s):

- development of plans or implementation of existing plans
- accommodation of employment
- accommodation of housing
- development of diverse land uses
- implementation of jobs-housing balance
- increased street connectivity
- access to public transportation
- reduction in the footprint of parking
- implementation of alternatives to SOV for travel
- reduction of trips/ internal capture of trips
- engagement with the public and stakeholders
- leveraging additional public and private investments in the Center.

N/A

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Section IX - List of Attachments

Please list all attached supporting documents and the sections to which those documents refer.

#	Attachment	Applicable STP Application Sections
1	CAMPO Bicycle Crashes	VI (B-1)
2	Austin American Statesman (17600 Blake-Manor Road) Map	VI (B-2)
3	CAMPO 2035 Priority Bicycle Corridors/Pedestrian Districts	VI (B-3)
4	Briarcreek Plat/Area Information	VI (B-4)
5	Commute Solutions Park & Ride Lots	VI (B-5)
6	Capital Metro Manor Regional Park & Ride	VI (B-5)
7	Travis County Bicycle Safety Task Force Map	VI (B-6)
8	Blake-Manor/Wild Horse Connector/FM 973 to Manor-Map	VI (B-6 & B-7)
9	CAMPO Environmental Justice Area Map	VI (B-8)
10	AASHTO standards for Shared Use Path	VI
11		
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GRANT SUMMARY SHEET

Check One:	Application Approval: ☒	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Transportation and Natural Resources
Contact Person/Title:	Steve Manilla
Phone Number:	854-9429

Grant Title:	CAMPO Surface Transportation Program—Metropolitan Mobility – Fitzhugh Road			
Grant Period:	From:	10/1/2012	To:	09/30/2015
Grantor:	Federal Highway Administration (through CAMPO)			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☒	Continuation: ☐	Amendment: ☐
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒ Federal 80%	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	*County Match*	In-Kind	TOTAL
Personnel:						
Operating:	3,574,400			893,600		4,468,000
Capital Equipment:						
Indirect Costs:						
Total:	3,574,400			893,600		4,468,000
FTEs:						

Auditor's Office Review: X Staff Initials: MG

Auditor's Office Comments: Simple

County Attorney's Office Contract Review: X Staff Initials: TN

Performance Measures Applicable Depart. Measures	FY 09 Measure	Progress To Date: 12/31/08	3/31/09	6/31/09	9/30/09	Projected FY 11 Measure
Outcome Impact Description	If selected, project will provide safe wide shoulders for cyclists					
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation: PBO concurs with this CAMPO project request, however this project is not currently on the 2011 Bond Project list and there is no funding currently in place for the 20% match for this grant, which would need to be addressed in FY 13 if there is a grant award and Commissioners Court chooses to accept it. This request is one project of five Surface Transportation Program-Metropolitan Mobility (STP-MM) funding requests from CAMPO totaling $26,748,000, while the total available monies is $29,600,000.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of this request is to provide safe, wide shoulders for cyclists on Fitzhugh Road in Precinct 3.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

If selected, TNR will maintain the shoulders for a twenty-year minimum.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

20% match is required; however, if selected, the match will not be needed until FY 2013.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Administration fees are included in the federal amount.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Road maintenance will use departmental resources from Road and Bridge. No change in program is needed.

6. If this is a new program, please provide information why the County should expand into this area.

The STP MM program is a way for the County to leverage sparse transportation funds to improve the unincorporated areas of its transportation system. This area of Precinct 3 has been identified by the Travis County Bicycle Safety Task Force as a priority route for several bicycle clubs.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

Minimal impact on Road and Bridge program, as the shoulders will be maintained as part of the regular road maintenance program. The shoulders will provide safer cycling than currently available.

Fitzhugh Road Bicycle Safety

CAMPO

Combined Call for Projects
Application Form
REVISED - May 27, 2011

Instructions

1. Complete Section I: Eligibility Self-Certification (All applicants)
2. Complete Section II: General Information (All applicants)
3. Complete Sections III-IX as applicable based on the type of project and funding for which you are applying:

Project Type	Funding Type	Fill Out Sections
Roadway Capital Project	General Funding	III. Project Scope and Impacts
	Centers Funding	III. Project Scope and Impacts IV. Roadway Projects VIII. Centers
Public Transportation Capital Project	General Funding	III. Project Scope and Impacts V. Public Transportation Projects
	Centers Funding	III. Project Scope and Impacts V. Public Transportation Projects
Stand Alone Bicycle or Pedestrian Project or Program	General Funding (Bike-Ped Set Aside)	VI. Stand Alone Bicycle and Pedestrian Projects
	Centers Funding	VI. Stand Alone Bicycle and Pedestrian Projects VIII. Centers
Other Studies and Programs	General Funding	VII. Other Studies and Programs
	Centers Funding	VII. Other Studies and Programs VIII. Centers

4. Attach any supporting documentation, and describe attachments under Section IX. Attachments.

Additional Information can be found in the CAMPO Call For Projects, General Instructions.

Note
Project scores will be based solely on information provided in the application by the application deadline and evaluated scores will be considered final

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section I: Eligibility Self-Certification Checklist

- ⊙ The project, program, or study is located within the MPO Planning Area, which includes Bastrop, Caldwell, Hays, Travis, and Williamson Counties.
- ⊙ The project, program or study meets all applicable Federal funding eligibility requirements.
- ⊙ The project is a program, planning study or is identified, either individually or as part of a categorical grouping, in the CAMPO 2035 Regional Transportation Plan or a Plan and TIP Amendment Form accompanies this application*.
- ⊙ The project will comply with the applicable bicycle and pedestrian policies of the CAMPO 2035 Regional Transportation Plan.
- ⊙ The project, program, or study will follow all applicable Federal, state, and local regulations.
- ⊙ The sponsor is committed to providing adequate project maintenance over the life of the project.
- ⊙ The project would be ready to start by May 2014.
- ⊙ The sponsor is committed to meeting the forward progress requirements as described in this application.
- ⊙ The project complies with the Regional Intelligent Transportation System Architecture, will include a project-level ITS architecture, or does not include an ITS Component.

* The CAMPO Transportation Policy Board (TPB) will consider Plan amendments concurrent with the Combined Project Call. Approval of Plan amendments is at the sole discretion of the TPB.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section II: General Information

Primary Project Sponsor:	Travis County
Project Name:	Fitzhugh Road Bicycle Safety
CAMPO 2035 Regional Transportation Plan Project ID# or category name for grouped projects:	Grouped Bike/Ped Project
Project Location:	City: County: Travis County
Project Type:	Bicycle/Pedestrian - Capital Project (Stand Alone)
Project Start (North/West):	Long Branch Road
Project End (South/East):	US 290 West
Project Length (in miles, if applicable)	2.5

General Project Description

Add 4' paved shoulders to both sides of Fitzhugh Road from US 290 West to Long Branch Road

Project Point of Contact:

Name	Steve Manilla, P.E.	Email	Steven.Manilla@co.travis.tx.us
Title	County Executive	Phone	(512) 854-9383

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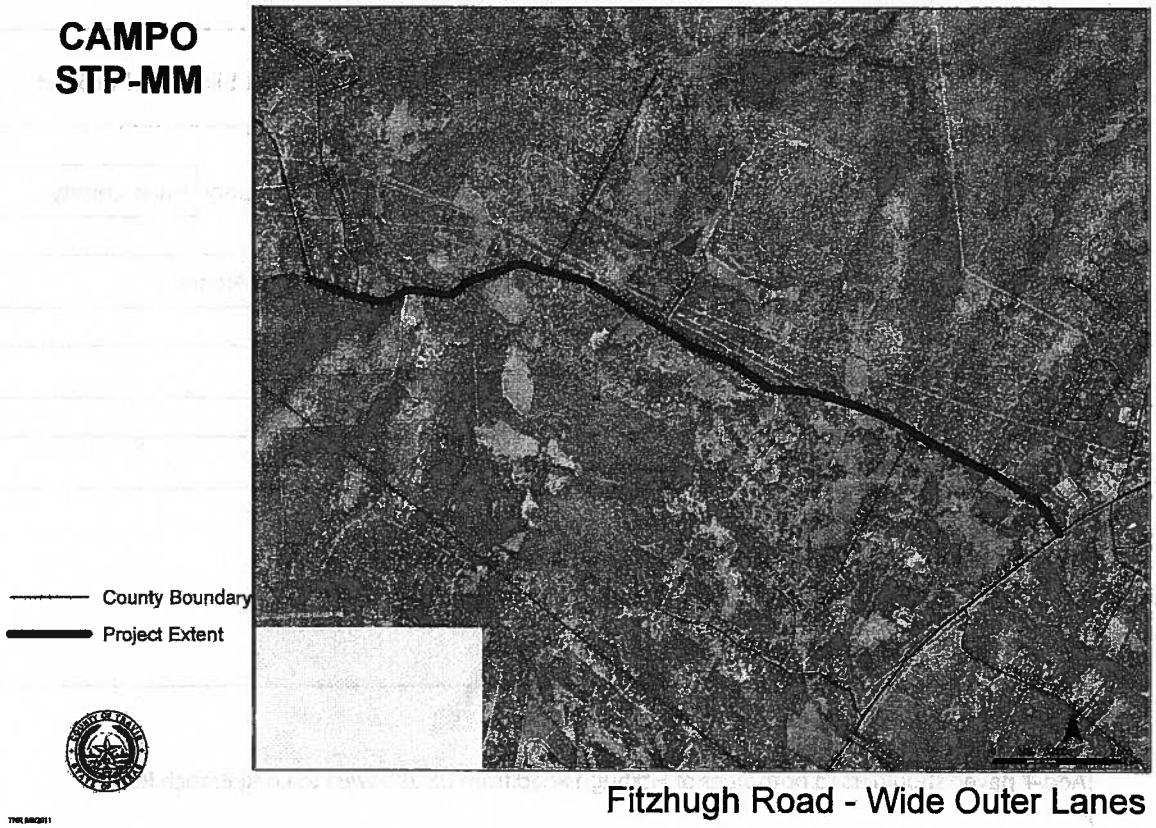
Section II: General Information

Locator Map (if applicable)

Please click on page below to insert map (.jpg, .gif, .png, or .tif format) showing location and extent of the project, program, or study.



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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

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CAMPO

Fitzhugh Road Bicycle Safety

Travis County

Section II: General Information

Project Readiness

Federal Environmental Review Status — Note - Categorical Exclusions

Project could reasonably receive Federal approval by May 2013

Right of Way Acquisition Status: >50% Acquired

Utility Relocation Status: In Progress

Design Status: 0-30%

Estimate of Earliest Project Start Date (assuming funding award): **May, 2013**

Federal Funding Being Requested

- [x] Surface Transportation Program Metropolitan Mobility, **General** (including Bicycle/Pedestrian)
- [ ] Surface Transportation Program Metropolitan Mobility, **Centers** (including Bicycle/Pedestrian)

Note - Eligible projects will also be considered for Category 12 Commission Discretionary Funding

Project Cost

Total Project Cost	$4,468,000
Federal Funds Requested	$3,574,400
Total Non-Federal Match Contribution	$893,600
Non-Federal Match Share	20%

Funding Sources of Local Match		Amount
Source 1	If selected, Commissioners Court will consider funding source	$893,600
Source 2		
Source 3		
Source 4		

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Fitzhugh Road Bicycle Safety

Travis County

Section II: General Information

Project Budget Worksheet by Component/Phase

Capital Costs

	FY 2012	FY 2013	FY 2014
Preliminary Engineering		$275,000	
Right of Way Acquisition		$260,000	
Construction/Construct. Engineering		$3,803,000	
Rolling Stock/Vehicle Acquisition			
Sub-Total		$4,338,000	

Program/Study Costs

	FY 2012	FY 2013	FY 2014
Sub-Total			

	FY 2012	FY 2013	FY 2014
Construction/Capital Sub-Total		$4,338,000	
Program/Study Sub-Total			
Contingencies/Indirect Costs			
Total Project Costs		$4,338,000	

Estimated Direct State Costs (Total) (Information) $130,000

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Fitzhugh Road Bicycle Safety

Travis County

Section III - Project Scope

Detailed Work Description/Project Scope

Add 4' paved shoulders to both sides of Fitzhugh Road from US 290 West to Long Branch Road. The cost is based on the narrow rural road that has bar ditches and a bridge over Long Branch Creek. The project has been identified as priority by the Travis County Bicycle Safety Task Force as a roadway utilized by several bicycle clubs for regular rural rides.

Bicycle Facilities: Shoulders, Bike Lanes

Pedestrian Facilities: None

If 'Other', please describe.

Identify and describe below any Operational and Travel Demand Management Measures included in the project.

- ☐ Access Management
- ☐ Addition of Turn Lanes or Medians
- ☐ Completion of Freeway Interchanges
- ☐ Congestion Pricing
- ☐ Express Lanes
- ☐ Freight Movement Management
- ☐ Grade Separation
- ☐ HOV/HOT Lanes
- ☐ Incident Management
- ☐ Motorist Information Systems
- ☐ Park and Ride Facilities
- ☐ Parking Management and Pricing
- ☐ Ramp Metering
- ☐ Signal Synchronization
- ☐ Traffic Calming
- ☐ Other Measures

N/A

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Section III - Project Scope
(Continued)

Identify and describe below any Incident Management improvements included in the project.

☐ Project includes infrastructure or equipment that increases responder safety, including dynamic message signs
☐ Project improves interagency communication through the deployment of ITS, interoperable radio systems, or other technology

N/A

Identify and describe below any Intelligent Transportation System (ITS) improvements included in the project.

☐ Project provides for data capture and management through ITS technology
☐ Project provides for arterial/freeway management systems or traffic incident management systems using ITS technology

N/A

Identify and describe below any System Preservation improvements included in the project.

☐ Upgrade or replacement of a structurally deficient or functionally obsolete bridge
☐ Reconstruction of an existing facility

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope

Impacts - Mobility

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

1	N/A	4	
2		5	
3			

Average Volume-to-Capacity Ratio of the Project Corridor (Instructions)

2010	
2015	
2025	
2035	

Is the project on a corridor identified by CAMPO's Congestion Management Process?

○Yes ○No

If so, what is the highest A.M. or P.M. Congestion Index along the corridor?

Congestion Index

Estimate of additional maximum daily person throughput that would be accommodated by the project. (Instructions)

Will the project directly support transfers between long and short haul freight, rail, and/or air freight modes?

○Yes ○No

If so, how?

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

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Fitzhugh Road Bicycle Safety

Travis County

Section III - Project Scope

Impacts - Safety

Select which Texas Strategic Highway Safety Plan Emphasis Areas the project addresses and provide a description of how the project provides improvements to those Emphasis Areas and other identified safety issues.

Crash Type & Location	User Behavior	System Users	System Administration
☐ Run-Off the Road	☐ DUI	☐ Older Drivers	☐ Traffic/Crash Records
☐ Head-On	☐ Speeding	☐ Teen Drivers	☐ 911 Reporting System
☐ Intersection	☐ Lack of Restrain Use	☐ Motorcyclists	☐ Public Awareness
☐ Work Zone	☐ Aggressive Driving	☐ Bicyclists	☐ Policy Maker Awareness
☐ Railroad Grade Crossing	☐ Cell Phone Usage	☐ Pedestrians	
		☐ Large Trucks	

N/A

Attach an Output Summary from the TTI Roadway Safety Design Model or another estimate of fatal and injury crashes eliminated per 3 years per mile of the *primary project area.*

Injury + Fatal Crashes/Year (2007-2009)	
Injury + Fatal Crashes/Year (Projected)	
Combined Crash Modification Factor	

Does the project include bicycle and pedestrian accommodations appropriate to average motor vehicle operating speed and annual daily traffic volume based upon the CAMPO Bicycle Facility Selection Guide (page 132)? ○Yes ○No

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope

Impacts - Environmental

Is the project wholly located in a low environmental sensitivity area as defined on the CAMPO Environmental Sensitivity Analysis map? ○Yes ○No

If so, are there any historical features (as defined on the CAMPO environmental sensitivity map) located within project limits? ○Yes ○No

Is any part of the project located over the Edwards Aquifer contributing or recharge zones? ○Yes ○No

If so, does the project have an approved TCEQ Edwards Aquifer plan that exceeds standard mitigation requirements (will remove more than 80% of additional total suspended solids)? ○Yes ○No

If yes, please explain how the plan exceeds standard mitigation requirements and provide relevant documentation.

Reference - Texas Administrative Code, Title 30, Part 1, Chapter 213, Subchapters A & B

N/A

Will the project pave previously unpaved roads with low VOC asphalt or other low emitting pavement? ○Yes ○No

If so, please explain what paving treatment will be used.

N/A

Will the project reduce extended idling of heavy vehicles (14,000 lbs or more) that occurs when the driver is taking his federally mandated rest period or when the vehicle is waiting to deliver or pick up goods or passengers? ○Yes ○No

If so, please explain how the project will reduce extended idling.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope

Impacts - Environmental (Continued)

Will project design rely on a Context Sensitive Solution (CSS) process, or has a CSS process been used, in development of the project? ○Yes ○No

If so, please explain how CSS will be/has been used.

N/A

Is the project partially or wholly located in, or on the border of, an Environmental Justice Area as defined on the CAMPO Environmental Justice Area map? ○Yes ◉No

Will the project provide increased access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre) within 1/2 mile of the project?

N/A

Will the project increase access and mobility for those who cannot drive or do not have ready access to a personal vehicle (elderly, disabled, transit dependent)? ○Yes ○No

If so, please explain how the project will increase increase for those who cannot drive.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section III - Project Scope

Impacts - Economic

Please describe and attach any relevant documentation to the following questions:

Will the project be directly supported by local land use planning or will the project support local economic development efforts?

N/A

Would the project support mixed use, walkable redevelopment of a developed area?

N/A

Will the project include private sector investment, including developer contributions, toll revenue bonding, advertising revenues, or other funding generated through private sector contributions?

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

CAMPO

Fitzhugh Road Bicycle Safety

Travis County

Section IV - Roadway Projects

Current Functional Classification (if applicable)

Current Number of Lanes (if applicable)

Future Functional Classification (if applicable)

Future Number of Lanes (if applicable)

Will the project include implementation of: ☐ Toll Express Lanes ☐ Other Managed Lanes

If so, please describe.

N/A

Will the project build a new alignment roadway? ○Yes ○No

If so, provide an estimate of the number of new roadway intersections that would be created by the project.

Will the project add capacity to a road on the National Highway System? ○Yes ○No

Will the project fill an existing gap in the on-road bicycle or pedestrian network? ○Yes ○No

Will project remove an existing roadway bottleneck? ○Yes ○No

Is the project on the Bottleneck Study Committee Project List? ○Yes ○No

Is the project on a road that has been included in TXDOT's 100 Most Congested Roadways list? ○Yes ○No

Will the project support improvements identified specifically in the CAMPO Freight Study? ○Yes ○No

If so please provide a page reference within the freight study.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section IV - Roadway Projects
(Continued)

Will the project include operational improvements that support larger vehicle maneuvering? . ◯Yes ◯No

Please describe.

N/A

Will existing or planned transit routes, if any, would be supported by the improvements? ◯Yes ◯No

Please list the routes.

N/A

Will the project support bus transit through queue jumping, bus only lanes, bus-priority managed lanes, buses on shoulders, signal preemption, or other means? ◯Yes ◯No

Please describe.

N/A

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Section V - Public Transportation Projects

Will the project provide for expanded service (including new routes, additional capacity, or increased frequency)? ○Yes ○No

Please describe.

N/A

Will the project entail construction or expansion of a park and ride lot, or intermodal transit center? ○Yes ○No

If so, how many transit routes would be directly served by the project?

Will the project include replacement of buses, rolling stock or other capital? ○Yes ○No

If so, does the project replace one or more public transit vehicles solely powered with gasoline or diesel with alternative fuel, hybrid, or electric vehicles? Please explain which gasoline or diesel vehicles will be replaced and with which type of vehicle they will be replaced.

N/A

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Fitzhugh Road Bicycle Safety

Travis County

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Capital Projects

How many bicycle or pedestrian injury or fatality crashes have been documented within the proposed project extents over the last three-year period data is available? 1

What is the roadway speed limit on the proposed project? Or if the project is off-road, what is the speed limit of the roadway that most closely matches the same origin and destination of the project? 45

Is the project in a High, Medium, or Low corridor or area in the 2035 Priority Bicycle Corridor or 2035 Pedestrian District maps? Low

Will the project provide direct access to an existing school, park, library, hospital, community center or place of worship, college or university, large employer (100+ employees), commercial center (5+ businesses), or high-density residential area (20+ units/acre)? Please list up to 5 such destinations that will be served directly by the project:

The project has been identified as priority by the Travis County Bicycle Safety Task Force as a roadway utilized by several bicycle clubs for regular rural rides.

List the connections this project will have to other transportation modes, including transit (bus or rail stations/stops), airport, or park and ride lots.

No transit service connected. Closest is Oak Hill Park and Ride.

If implemented, how much distance (miles) will the project save by eliminating an existing system gap or barrier, for both pedestrian and bicycling modes? 0

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Center? ○ Yes ◉ No

Is the project located within, directly connected to, or less than ½ mile from the boundaries of a CAMPO Environmental Justice area? ○ Yes ◉ No

If lighting is provided for the facility, what proportion will be lighted?

Are bicycle racks or other amenities provided? ○ Yes ◉ No

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VI - Bicycle and Pedestrian Projects, Programs, and Studies

Programs and Studies

Answer the following questions below in the space provided or include the responses as a separate attachment.

Describe the extent to which the program or study is expected to support:

- crash reduction
- reductions in motorized and non-motorized conflicts
- increases in bicycle and pedestrian mobility
- increases in destination accessibility
- intermodal connectivity
- gap/barrier elimination
- land use and economic development
- environmental justice
- security

This project will add 4' of wide outer lanes to a 2-lane rural road, making bicycling safer for club rides by reducing motorized and non-motorized conflicts. One non capacitating injury on CAMPO Bicycle Crash Map.

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Section VII - Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Impacts - Safety

Describe the extent to which the program or study is expected to support:

- identification and prevention of systemic safety issues
- crash reduction
- a Texas Strategic Highway Safety Plan, "Crash Type and Location" Emphasis area
- safety improvements to non motorized/active transportation users
- rapid response times by emergency vehicles
- ITS implementation
- system preservation.

N/A

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Section VII - Programs and Studies

Impacts - Mobility

Describe the extent to which the program or study is expected to support:

- the reduction or maintenance of travel times or minimization the number of roadways experiencing congestion in the region. Attach any relevant documentation that supports your analysis, including the results of similar studies in the region or elsewhere
- future increases to the capacity of the transportation system
- travel demand management or transportation system management
- bottlenecks and gaps in the existing network
- reduction of vehicle miles traveled Attach any relevant documentation that supports your reduction estimate, including the results of similar studies in the region or elsewhere
- arterial roadway connectivity and/or support alternative travel routes
- a seamless, interconnected public transportation system
- enhanced freight connections in the region

N/A

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Section VII - Programs and Studies

Environmental Impacts

Describe the extent to which the program or study would support:

- reduced transportation related air emissions (including VOC, NOx, and CO2) and energy consumption by reducing per capita vehicle miles traveled, increasing fuel efficiency and improving the overall energy efficiency of the transportation system
- avoiding or minimizing negative impacts to environmental or cultural resources, noise and neighborhood character
- equitable distribution of the transportation impacts and benefits of the transportation system regardless of income, age or ethnicity

N/A

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Section VII - Programs and Studies

Economic Impacts

Describe the extent to which the program or study will support:

- increased access to employment and education
- leveraged local investments and economic development to encourage development of walkable, mixed use and efficient land use patterns

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Name of Center

Identify the primary Center, identified in the CAMPO 2035 Regional Transportation Plan Centers Map, in which the project is located as well as other Centers served by the project, if applicable.	Primary	
	Other	
	Other	

Attach a map of proposed Centers Boundaries (If different from CAMPO Map). Location of Center should meet the thresholds described under eligibility requirements. Provide a GIS shapefile, if available.

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Section VIII - Centers

Capital Projects

List planning documents that reference the project. Attach relevant excerpts from any existing planning document that references the project.

#	Plans	Applicable Sections
1	N/A	
2		
3		
4		
5		

Additional Requested Documents

1) Attach a map and provide a GIS shapefile, if available, of planned parcel-level land uses in the Center based on an approved land use plan, master plan, or other document.

2) Attach a map and provide a GIS shapefile, if available, of the existing and planned network of regional and local streets in the Center.

3) Attach an analysis-based inventory of the total potential number of dwelling units by residential land use, and the potential square footage by commercial land use that would result from build out under the land use map. Include documentation of the methodology and assumptions used in the analysis. (Instructions)

4) Attach documentation of parking regulations or proposed parking reduction strategies within the Center.

5) Attach documentation of public and private investments and partnerships supporting the project or supporting implementation of higher density mixed use development in the Center. Documentation may include: approved maser development agreements, development proforma, approved site plans, documentation of a Tax Increment Finance District/Tax Increment Reinvestment Zone, documentation of business improvement districts, National Main Street, or other economic development district, or other documentation of planned public or private investments in the vicinity of the project.

6) Attach up to ten letters of support from different organizations. Letters should indicate a specific commitment to direct in-kind or financial participation in the project, program, study or development of the center.

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Capital Projects (Continued)

Describe how the project for which funding is applied will be a catalyst for development in the Center.

N/A

Provide a chronology of public involvement relating to the specific project or development of the Center and attach relevant records of public meetings and public comments on the project or Center.

Date	Public Involvement Opportunity	Input Received

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section VIII - Centers

Programs and Studies

Answer the following questions below in the spaces provided or include the responses as a separate attachment.

Describe the extent to which the program or study will support within the Center(s):

- development of plans or implementation of existing plans
- accommodation of employment
- accommodation of housing
- development of diverse land uses
- implementation of jobs-housing balance
- increased street connectivity
- access to public transportation
- reduction in the footprint of parking
- implementation of alternatives to SOV for travel
- reduction of trips/ internal capture of trips
- engagement with the public and stakeholders
- leveraging additional public and private investments in the Center.

N/A

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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Section IX - List of Attachments

Please list all attached supporting documents and the sections to which those documents refer.

#	Attachment	Applicable STP Application Sections
1	CAMPO Bicycle Crashes 2005-2009	VI--B-1
2		
3		
4		
5		
6		
7		
8		
9		
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CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

GRANT SUMMARY SHEET

Check One:	Application Approval: ☐	Permission to Continue: ☐
	Contract Approval: ☒	Status Report: ☐

Department/Division:	47/21 Emergency Services/Emergency Management
Contact Person/Title:	Pete Baldwin/Emergency Management Coordinator
Phone Number:	974-0472

Grant Title:	Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) Strike Team Coordinator (UASI Award)			
Grant Period:	From:	8/1/2010	To:	12/31/2012
Grantor:	Department of Homeland Security via Texas Dept of Public Safety			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☐	Continuation: ☐	Amendment: ☒
Check One:	One-Time Award: ☒	Ongoing Award: ☐	
Type of Payment:	Advance: ☐	Reimbursement: ☒	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:	$250,000					$250,000
Operating:	50,000					50,000
Capital Equipment:	50,000					50,000
Indirect Costs:						0
Total:	$350,000	$0	$0	$0	$0	$350,000
FTEs:	1.00					1.00

Department	Review	Staff Initials	Comments
County Auditor	☐		
County Attorney	☐		

Performance Measures	**Projected FY 11**	**Progress To Date:**				**Projected FY 12**
Applicable Depart. Measures	**Measure**	12/31/10	3/31/11	6/31/11	9/30/11	**Measure**
# of Drills/EOC Activations	7	2				7
# of Training Provided/Taken	12	4				
Measures For Grant						
# of Drills & Training Conducted	3	N/A	1	1	1	4
Outcome Impact Description						
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

PBO recommends approval of this grant contract extension (from 7/31/12 to 12/31/12) for funding for a CBRNE Strike Team Coordinator. This will allow the position to be fully funded for FY 12. Under the previous deadline, the grant would have expired two months short of the end of the fiscal year.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

There are four CBRNE Strike Teams in the CAPCOG region. They are Williamson County, Travis County, City of Austin Fire Dept. and Hays County. All four Strike Teams along with the bomb squad are assigned to respond to any catastrophic CBRNE event in the ten county region of the Capital Area Planning Council of Governments. The Travis County Strike Team is comprised of fire personnel (HazMat Technicians) from four Emergency Service Districts (ESDs) (Pflugerville, Lake Travis Fire/Rescue, Oak Hill and Westlake.) Travis County has purchased all of the required equipment, trailers and trucks through homeland security grants and also pays for the maintenance of the detection equipment. The ESDs provide the personnel. The issue that has been raised by the County Fire Chiefs is there has not been a single point of contact for the teams to look to for coordination of training, drills and equipment maintenance. Due to the technical aspect of this type of position, time commitment for training, drills, equipment inventory and maintenance, the Office of Emergency Management (with three total staff) cannot fulfill that single point of contact required for the Strike Team and keep up with the grants management process and other state/federal emergency management requirments. This program would establish a Strike Team Coordinator for the Travis County team to assure team objectives are met and executed in a standardized and consistent manner. The Coordinator would work primarily with the Travis County Strike Team but would interact with the other teams on training, drills, operating procedures and equipment purchases. The Coordinator will reside in the Travis County Office of Emergency Management and will work with all four Strike Teams to provide the consistent focus required for the coordination of a multi-jurisdictional response to catastrophic events in the ten county region that extends beyond one operational period. The Travis County CBRNE Strike Team Coordinator will work to make all the teams more effective and more durable by promoting common protocols and training using these protocols. This training will ensure that CBRNE response will be fully sufficient with maximum effectiveness over an extended period of time. The Coordinator will also inventory and maintain equipment for sustainment of CBRNE resosurces. The Office of Emergency Management currently manages the grant that purchases the CBRNE detection equipment so the Stike Team Coordinator would be an enhancment to an existing program. The Coordinator would also oversee the HazMat Disposal contract that is used to dispose of waste on County owned property.

Since the Austin/Round Rock UASI was not included in the Fy11 Federal Allocation, the State Administrative Agency (SAA) has indicated it will accept extension requests for the FY10 projects.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The CBRNE Strike Team Coordinator is fully funded through July 31, 2012. There are no long term commitments to the grant. The position would expire upon termination of the grant, if the County opted to not supply funding. The extension request, if granted, would take the position through December of 2012.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There are no matching grant requirements. After July 31, 2012, if the grant funding source was not continued, Travis County would need to decide if it wanted to maintain the position with county resources and with the grant extension the position would be funded through December of 2012.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

The grant does not have an indirect cost allocation.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Strike Team Coordinator is fully funded through July 31, 2012. An evaluation of the program would be made to determine if additonal funding would be requested through other grants or through the the County's budget process.

6. If this is a new program, please provide information why the County should expand into this area.

This is an enhancement of an existing program. The enhancement comes in by adding a person to ensure maintenance is completed and to coordinate/manage the equipment purchases needed for the CBteam. The person would also oversee the Travis County HazMat Disposal contract which is used to dispose of waste material found on County property or generated by Travis County employees.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The addition of a Strike Team Coordinator to the Office of Emergency Management would improve current operations. No one on the current Emergency Management staff is qualified to train and/or provide technical support to the Strike Team. This position would be able to manage the grants for maintenance, equipment purchase and training. The position would be required to be a Hazardous Materials Technician with Hazardous Materials expertise. The addition of another staff would enhance the Office's ability to manage large scale events and would help meet departmental performance measures by conducting training and exercises.

SAA
Serve Texas. Administer Resources.

State Administrative Agency Extension Request Form

EXTENSION INFORMATION

(Please complete all fields below and provide detail information)

Date: June 3, 2011 **Agency/Jurisdiction:** Travis County **Region / UASI:** Capital Area COG

Requestor's Information **Name:** Pete Baldwin **Phone #:** 512-974-0472 **Email:** pete.baldwin@co.travis.tx.us

Grant Information:

Grant Year: FY10 **Grant:** UASI

Award Amount: $350,000.00

Amt. Invoiced: (Submitted to SAA) $0.00

Amt. Uncommitted: $350,000.00

Performance Period:

Current End Date: July 31, 2012

Requested End Date: December 31, 2012

Project Information:

Please provide the following project information for requested grant & grant year

Total # of projects sub-grantee is responsible for: 3

Total # of projects completed: 0

List projects included in this extension: If ALL, check box ☐

(Please use SPARS titles)

1. CBRNE Strike Team Coordinator
2. Travis County Patient Conveyor Belt System for non-ambulatory patien
3. Travis County HazMat Equipment Maintenance
4.
5.
6.

Justification for Extension: (Please be *project* specific)

The Austin/Round Rock UASI was not included in the Federal Allocation for FY11. In order to allow this position to have enough time for a fair evaluation, Travis County is requesting a five month extension. The original Investment Justification that was submitted assumed a 3 year grant period but that was reduced to 2 years due to grant guidance. By the time the grant was received by the Austin/Round Rock UASI, awarded to Travis County and accepted by Travis County, the grant period had been reduced to 17 months. After the job posting, interviewing and hiring this extension would allow Travis County to have the position in place for nearly 19 months and allow the County time to evaluate the position and possibly seek additional funding to continue the position. In light of the fact that the FY09 grant period ends in April of 2012, it appears reasonable to allow for the extension for the FY10 grant instead of closing it out two months later than the previous grant cycle. Travis County respectfully requests the grant period be extended until December 31, 2012.

Date | Printed Name (Director/Authorized Official): SAMUEL T. BISSOE | Signature (Director/Authorized Official)

Regional or UASI POC Use Only

POC Name: **Date Received:**

Notes or Comments:

☐ APPROVED
☐ DENIED

Date | Printed Name (Regional POC/UASI POC) | Signature (RegionalPOC/UASI POC)

NOTE: Save a copy of this form for your records.

SAA USE ONLY

STEP 1 -
Grant Coordinator Review

Date Received	GC Initials	BA Initials	Lead Initals	Spvr Initals

☐ APPROVED
☐ DENIED

Notes or Comments:

STEP 2 -
Management Review

Dep. Adm. Initals	Signature - Deputy Assistant Director	Date

☐ APPROVED
☐ DENIED

Notes or Comments:

GRANT SUMMARY SHEET

Check One:	Application Approval: ☐	Permission to Continue: ☒
	Contract Approval: ☐	Status Report: ☐

Department/Division:	Travis County Health and Human Services and Veterans Service
Contact Person/Title:	John C. Bradshaw/ Contract Specialist
Phone Number:	854-4277

Grant Title:	Casey Family Programs Community and Family Reintegration Project			
Grant Period:	From:	1/1/11	To:	12/31/11
Grantor:	Casey Family Programs			
American Recovery and Reinvestment Act (ARRA) Grant			Yes: ☐	No: ☒

Check One:	New: ☐	Continuation: ☒	Amendment: ☐
Check One:	One-Time Award: ☐	Ongoing Award: ☒	
Type of Payment:	Advance: ☐	Reimbursement: ☒	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	***County Match***	In-Kind	**TOTAL**
Personnel:			57,979			57,979
Operating:			22,021			22,021
Capital Equipment:						0
Indirect Costs:						0
Total:	$0	$0	$80,000	$0	$0	$80,000
FTEs:			1.00			1.00

Permission to Continue Information				
Funding Source (Account number)	Personnel Cost	Operating Transfer/ Contribution to Grant	Estimated Total	Filled FTE
001-5869-611-0701	$15,135	$15,135	$30,270	1

Department	Review	Staff Initials	Comments
County Auditor	☒	JC	
County Attorney	☐		

Performance Measures	**Projected FY 11**	**Progress To Date:**				**Projected FY 12**
Applicable Depart. Measures	**Measure**	12/31/10	3/31/11	6/30/11	9/30/11	**Measure**
Total number of families served by the program (OCS – Children FIRST)	140	91	43			140
Children served will be maintained in their homes	80%	64%	78%			80%
Measures For Grant						
Number of youth w/family screened for enrollment	20	7	8			20
Outcome Impact Description	Youth and family are screened to determine eligibility for services.					

Number of youth w/family enrolled	12	6	5			12
Outcome Impact Description	Youth with complex mental health needs and their families are provided with traditional and non-traditional services.					
Number of youth reintegrated into family home	5	1	1			5
Outcome Impact Description	The ultimate goal of the reintegration project is to prevent and/or reduce the out-of-home placement of youth and maintain them in their communities.					

PBO Recommendation:

This permission to continue (PTC) will cover an additional three months' worth of salary and benefits for the Care Coordinator position funded by the Casey Family Programs grant. If approved, this PTC will cover the funding for this position's 5th-8th months of work under this grant. The grantor reiterated to TCHHS&VS that the new MOU covering this position's salary and benefits is being drafted.

The cost of the permission to continue will be funded using salary savings from a vacant slot. Approval of this permission to continue also constitutes approval to transfer the requisite funds to grant budget. PBO recommends approval of this request but asks that HHS staff work diligently to obtain the MOU as soon as possible.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?
In the 2011 MOU, Casey Family Programs is providing $80,000 to cover salary, benefits, training, travel and office supplies for a Care Coordinator to work with clients referred to the Office of Children's Services (OCS) in Travis County Health and Human Services and Veterans Service (TCHHSVS). Part of the $80,000 will also be used for various client services.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

OCS provides clinical supervision and oversight for the project as well as office space and office equipment for the Care Coordinator.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no match required other than the clinical oversight, office space and office equipment. OCS will find the money internally for the office space and office equipment.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

The grant does not allow payment of indirect or administrative costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

OCS would still refer clients for mental health services with or without the Casey funds. Discontinuation of the grant would mean there would be one less Care Coordinator to handle referrals.

6. If this is a new program, please provide information why the County should expand into this area.

NA

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The current performance measures for OCS include clients handled by the grant-funded Care Coordinator.

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608

DATE: June 14, 2011

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming
Sherri E. Fleming, County Executive for
Travis County Health and Human Services and Veterans Service

SUBJECT: Permission to continue funding the Care Coordinator position funded by the Casey Family Programs grant

Proposed Motion:
Consider and take appropriate action on the request from Travis County Health and Human Services and Veterans Service for permission to continue funding the Care Coordinator position funded by the Casey Family Programs grant (known as the Casey Family MOU) until the new grant contract is executed.

Summary and Staff Recommendations:
The Casey Family MOU funds a Care Coordinator position in the Office of Children's Services within Travis County Health and Human Services and Veterans Service (TCHHSVS). This Care Coordinator works with clients referred under The Community and Family Reintegration Project. The goal of the reintegration project is to provide a comprehensive list of traditional and nontraditional services to youth with complex mental health needs and their families at school, home, and in the community while decreasing the need for out-of-home placement. The traditional services include assessments, training, education, counseling, and basic needs. Nontraditional services include mentoring, parent coaching, enrichment activities, and respite care.

The Commissioners Court approved a permission to continue in the amount of $20,180 on 12/28/10 to provide two month's worth of salary and benefits. The court approved another permission to continue on 3/29/11 in the amount of $30,270 for three more month's worth of salary and benefits. TCHHSVS is requesting approval of an additional $30,270 from the General Fund to continue funding the Care Coordinator position for another three months (through August). This money is used to fund the revenue and expenditure budgets for salary and benefits. The grant will reimburse the General Fund upon execution of the new MOU.

Casey Family Programs has informed TCHHSVS that the new MOU in the amount of $80,000 for salary, benefits and other expenses related to the Care Coordinator is being drafted. There have been several delays but Casey Family Programs states that the contract is coming.

TCHHSVS staff recommends approving the permission to continue.

Budgetary and Fiscal Impact:
The $30,270 will come from vacant slot 247, which is funded from salary line item 001-5869-611-0701.

Issues and Opportunities:
The reintegration project has four main partners: TCHHSVS, the Texas Department of Family and Protective Services (DFPS), the Casey Family Programs, and Austin Travis County Integral Care (ATCIC). DFPS refers clients to TCHHSVS which screens, and if eligible, assigns them to a Care Coordinator. The Care Coordinator, in collaboration with the family and community partners, arranges for services and supports depending on the identified strengths and needs of the youth and family. The services and supports come from a network of providers managed by ATCIC and available community resources.

Background:
The ultimate goal of the reintegration project is to reduce the out-of-home placement of youth involved in the child welfare system through the use of the wraparound process.

Cc: Andrea Colunga, Director, Office of Children's Services, TCHHSVS
Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mike Crawford, Senior Financial Analyst, Travis County Auditor
Janice Cohoon, Financial Analyst, Travis County Auditor's Office
Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Elizabeth Corey, Purchasing Agent Assistant, Travis County Purchasing Office

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Deborah Trotter, 854-7069

Elected/Appointed Official/Dept. Head: Estela P. Medina EMedina
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:
Request for approval for payment of non-County employee travel expenses

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
See attached memorandum

STAFF RECOMMENDATIONS:
N/A

ISSUES AND OPPORTUNITIES:
N/A

FISCAL IMPACT AND SOURCE OF FUNDING:
Juvenile Probation Department FY 2011 Travel Budget

REQUIRED AUTHORIZATIONS:
Estela P. Medina, Chief Juvenile Probation Officer, Travis County Juvenile Probation Department, 854-7069

Barbara Swift, Deputy Chief Juvenile Probation Officer, Travis County Juvenile Probation Department, 854-7003

Sylvia Mendoza, Financial Manager, Travis County Juvenile Probation Department, 854-7008

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE

TO: Travis County Commissioners Court
County Judge Samuel T. Biscoe
Commissioner, Ron Davis, Pct. 1
Commissioner, Sarah Eckhardt, Pct. 2
Commissioner, Karen Huber, Pct. 3
Commissioner, Margaret Gomez, Pct. 4

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

RE: Approval for Payment of Non-County Employee Travel Expenses

DATE: June 17, 2011

The Travis County Juvenile Probation Department is participating in a joint initiative with Child Protective Services through Georgetown University in Washington, D.C. The focus of the initiative is to implement a best practice model for supervising children who are involved in both the CPS and Juvenile Justice System.

Juvenile Probation and CPS have been invited to present and attend the 74th Annual National Council of Juvenile and Family Court Conference in New York. This is a four day conference to be held July 24th - 27th. Travis County Juvenile Probation Department is requesting approval to pay the travel expenses of the three members of the team from CPS.

The Travis County Budget Rules state that Travis County will pay vendors and/or reimburse employees and officials who travel for County business. Travel expenditures for non-County employees or volunteers, for professional development, must be approved by the Commissioners Court prior to the actual travel unless the department has a policy that has been previously approved by Commissioners Court.

The purpose of this letter is to request the Commissioners Court approval to spend our funds on these three State employees for travel, lodging, meals and transportation. Although we have contacted the County's travel agent to request information and reserve tickets for all of the team, they are aware that completion of this transaction is subject to the Court's approval. The proposed costs for the three State employees is estimated at approximately $2,100 per person or $6,300 for all.

Please let me know if you need additional information for approval of this request.

Cc: Susan Spataro
Jose Palacios
Sylvia Mendoza
Barbara Swift

Item C3

Travis County Commissioners Court Agenda Request

Meeting Date: June 28, 2011
Prepared By/Phone Number: Gillian Porter, Commissioners Court Specialist, 512-854-4722
Elected/Appointed Official/Dept. Head: Dana DeBeauvoir, Travis County Clerk
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE: Approve the Commissioners Court Minutes for the Voting Session of June 14, 2011.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us **by Tuesdays at 5:00 p.m.** for the next week's meeting.

Minutes for the Travis County Commissioners Court Tuesday, June 14, 2011 Voting Session

Minutes Prepared by the Travis County Clerk
512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

Call to Order

Meeting called to order on June 14, 2011, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Present
Sarah Eckhardt	Precinct 2, Commissioner	Present
Karen L. Huber	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

Citizens Communication

Special Note: There is no Citizens Communication today, June 14, 2011.

Special Items

1. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

   Members of the Court heard from:
   Hershel Lee, Travis County Fire Marshal

   Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning stays in place.

   Clerk's Note: The Fire Marshal noted that if Travis County residents have any questions regarding the prohibition on outdoor burning, they can:
   - *Call the Fire Marshal's Office at 512-854-4621,*
   - *Call the Emergency Services Department at 512-854-9637, or*
   - *Check the website at www.co.travis.tx.us/fire_marshal.*

   RESULT: DISCUSSED

2. Consider and take appropriate action on the regulation of fireworks in unincorporated Travis County. (This item may be taken into Executive Session pursuant to Gov't. Code Ann 551.071, Consultation with Attorney)

   Judge Biscoe announced that Item 2 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

   Members of the Court heard from:
   Hershel Lee, Travis County Fire Marshal
   Morris Priest, Travis County Resident

Eric Glenn, Texas Pyrotechnic Association
Sean McMann, Fireworks Distributer
Gavino Fernandez, Deputy Director, District 12, League of United Latin American Citizens (LULAC)
Ronnie Gjemre, Travis County Resident
Richard McCain, Constable Precinct Three
John Durham, Assistant Fire Chief, Fire Prevention Division, Emergency Services District #6 (ESD #6)

Clerk's Note: The County Judge announced his intention to:

- *Proclaim a local state of disaster banning the sale and use of fireworks in the unincorporated areas of Travis County for not more than seven days*
- *Sign an appropriate Proclamation, and*
- *Send a letter to the Governor of Texas requesting extension of the Local Disaster Declaration*

Members of the Court heard from:
Jim Connolly, Assistant County Attorney

MOTION: Approve the extension of the Proclamation/Declaration of the ban on the sale and use of fireworks for as long as is necessary or until such time that it is terminated by the County Judge or the Commissioners Court.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Ron Davis, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

MOTION: Authorize, under Local Gov't Code 352.051(a)(1), the prohibition of restricted fireworks—skyrockets with sticks and missiles with fins.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

Proclamations and Resolutions

3. Approve Proclamation recognizing the 22nd Annual "Juneteenth – Emancipation Day" celebration to be held on Friday, June 17, 2011. (Judge Biscoe and Commissioner Davis)

Members of the Court heard from:
Cheryl Brown, Executive Assistant, County Judge's Office
Deone Wilhite, Executive Assistant, County Commissioner Precinct 1 Office
Feli Chavez, Executive Assistant, County Commissioner Precinct 1 Office
Sue Spears, Executive Assistant, County Commissioner Precinct 1 Office
Juanita Jackson, Executive Assistance, Travis County Health and Human Services (TCHHS)
Nyralin Kline, Project Manager I, Information Technology Services (ITS)
Elizabeth Griffin, County Clerk's Office

MOTION: Approve the Proclamation in Item 3.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Ron Davis, Commissioner
AYES: Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez
ABSENT: Karen L. Huber

4. Approve Proclamation recognizing Mr. Horace Williams for providing educational programs regarding the contributions of the renowned Buffalo Soldiers and their impact on shaping our county. (Judge Biscoe and Commissioner Davis)

   Members of the Court heard from:
   Horace Williams, Buffalo Soldier
   Ken Pollard, Buffalo Soldier
   Nathan Booker, Buffalo Solder
   Lester Williams, Jr., Buffalo Soldier
   Rouzan Barton, Buffalo Soldier

   MOTION: Approve the Proclamation in Item 4.
   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Samuel T. Biscoe, Judge
   SECONDER: Ron Davis, Commissioner
   AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

5. Approve Proclamation recognizing the retirement of Mr. Jim Allday, Chief Clinical Supervisor in Emergency Services, STAR Flight Division.

   Members of the Court heard from:
   Danny Hobby, County Executive, Travis County Emergency Services
   Casey Ping, Program Director, STAR Flight
   Jim Allday, Chief Clinic Supervisor, STAR Flight
   Mrs. Allday, Spouse of Jim Allday

   MOTION: Approve the Proclamation in Item 5.
   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Samuel T. Biscoe, Judge
   SECONDER: Margaret J. Gómez, Commissioner
   AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

6. Approve Resolution recognizing the 11th Annual Father's Day Parade and Fiesta sponsored by the River City Youth Foundation. (Commissioner Gómez)

   Members of the Court heard from:
   Corey Jones, Counselor, Summer Safety Program
   David Bailey, Austin Fire Department
   Dr. John K. Kim, Travis County Resident

   MOTION: Approve the Resolution in Item 6.
   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Margaret J. Gómez, Commissioner
   SECONDER: Ron Davis, Commissioner
   AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

Planning and Budget Dept. Items

7. Consider and take appropriate action on budget amendments, transfers and discussion items.

   RESULT: **ADDED TO CONSENT**

8. Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

a. Annual application with Texas Department of Agriculture for the Juvenile Probation Department to continue the National School Lunch/Breakfast Program and United States Department of Agriculture School Commodity Program; and

b. New application to the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention, Family Drug Court Programs and related memoranda of understanding, for Health and Human Services and Veterans Service to receive a three-year grant to enhance the well-being of children whose parents are involved with the Travis County Family Drug Treatment Court.

RESULT: **ADDED TO CONSENT**

9. Receive briefing, discuss and give staff direction regarding Fiscal Year 2012 Elected Officials' salaries as well as the process and schedule for developing any applicable advertisement for a public hearing to set Elected Officials' salaries for Fiscal Year 2012.

Members of the Court heard from:
Leroy Nellis, Budget Director, Planning and Budget Office (PBO)
Barbara Wilson, Assistant County Attorney
Jessica Rio, Assistant Budget Manager, PBO

MOTION: Note that there will be no funding in the Fiscal Year 2012 budget for pay increases for employees or Elected Officials.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Ron Davis, Commissioner
AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

RESULT: **REPOSTED** **Reset for: 7/5/2011**

Administrative Operations Items

10. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of $431,858.40 for the period of May 27 to June 2, 2011.

RESULT: **ADDED TO CONSENT**

11. Consider and take appropriate action on proposed routine personnel amendments.

RESULT: **ADDED TO CONSENT**

12. Consider and take appropriate action on the following internal claim recommendations:

a. TNR units TR2780 and M02781 – settle; and

b. Constable, Precinct Three unit 3258 – settle.

RESULT: **ADDED TO CONSENT**

Purchasing Office Items

13. Approve modification no. 1 to Contract no. PS100284EC, Law Office of Randy Leavitt, for litigation services.

RESULT: **REPOSTED** **Reset for: 6/21/2011**

14. Approve modification no. 10 to Contract no. 09K00259JW, Ceda-Tex Services, for Wells Branch Pkwy and Thermal Dr. sidewalk improvements project.

RESULT: **ADDED TO CONSENT**

15. Approve interlocal agreement no. IL110133EC, City of Austin, for work-based learning/summer youth employment program.

RESULT: **ADDED TO CONSENT**

16. Approve modification no. 4 to contract no. 10K00030LP, Capital Excavation Company, for McKinney Falls Parkway Extension.

RESULT: **ADDED TO CONSENT**

17. Approve contract award for asphaltic road materials, IFB no. B110138-CW, to the following low bidders:

    a. Type a, c, d, and d-cold laid

        1. Apac-TX, Inc - all material and delivered hauling services for east and west zones; and

    b. Type cc

        2. Vulcan Construction Materials - all material and delivered hauling services for east and west zones.

RESULT: **ADDED TO CONSENT**

18. Approve modification no. 1 to contract no. 08AE0164JW, Halff Associates, Inc., for McKinney Falls Parkway Pedestrian Way.

RESULT: **ADDED TO CONSENT**

Transportations and Natural Resources Dept. Items

19. Consider and take appropriate action on a plat for recording in Precinct Three: Noah Estates (short form plat - 3 lots - 6.5 acres Crawford Road). (Commissioner Huber)

RESULT: **ADDED TO CONSENT**

20. Consider and take appropriate action on a request for a variance to state and county septic regulations to allow a 500 gallon per day aerobic treatment unit with a 500 gallon dosing tank to be installed for a five bedroom home less than 4,500 square feet at 2707 Crystal Falls Parkway in Precinct Three. (Commissioner Huber)

RESULT: **ADDED TO CONSENT**

21. Consider and take appropriate action on two cash security agreements for boundary street fiscal for Rowe Lane in reference to two subdivisions in Precinct Two: Park at Blackhawk Section 6 and Park at Blackhawk II Phase 2B. (Commissioner Eckhardt)

RESULT: **ADDED TO CONSENT**

22. Consider and take appropriate action on a request to authorize TNR to use up to $250,000 of the Fiscal Year 2010 Overlay Project savings in account 517-4941-808-8164 for improvements on about 2300 linear feet of Thaxton Road in Precinct Four.

    RESULT: **ADDED TO CONSENT**

23. Consider and take appropriate action regarding a request to execute an interlocal cooperation agreement between the City of Pflugerville and Travis County for improvements to Becker Farm Road in Precinct Two.

    RESULT: **ADDED TO CONSENT**

24. Consider and take appropriate action on the following regarding the Citizens Bond Advisory Committee:

    a. Progress report from the Citizens Bond Advisory Committee on the Fiscal Year 2011 Proposed Bond Program; and

    b. Application to use the Del Valle School District's Opportunity Center to conduct a public meeting.

    Members of the Court heard from:
    Steve Manilla, County Executive, Transportation and Natural Resources (TNR)
    Caroline Vogel, Vice-Chair, Citizens Bond Advisory Committee
    Terry Irion, Co-Chair, Roads Subcommittee, Citizens Bond Advisory Committee
    Mark Everett, Co-Chair, Parks Subcommittee, Citizens Bond Advisory Committee
    Dr. John K. Kim, Travis County Resident

    MOTION: Approve Item 24.b and authorize the County Jude to sign the application.
    RESULT: **APPROVED [UNANIMOUS]**
    MOVER: Samuel T. Biscoe, Judge
    SECONDER: Margaret J. Gómez, Commissioner
    AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

Health and Human Services Dept. Items

25. Consider and take appropriate action on the amendment to add $169,387 to the sub-recipient agreement with Austin Habitat for Humanity, Inc. to purchase four lots for affordable housing development funded through the Community Development Block Grant available through the U.S. Department of Housing and Urban Development.

    RESULT: **ADDED TO CONSENT**

26. Consider and take appropriate action on the following items related to the Community Development Block Grant available through the U.S. Department of Housing and Urban Development:

a. Update on current projects;

b. Overview of needs from the Program Year 2011 Spring public engagement process; and

c. Overview of the potential projects for the Program Year 2011 Action Plan.

Members of the Court heard from:
Christy Moffett, Social Services Manager, TCHHS

RESULT: **DISCUSSED** **Reset for: 6/21/2011**

Other Items

27. Consider and take appropriate action on request from Travis County Sheriff's Office to accept a donation of seventy (70) used fire extinguishers from Koetter Fire Protection.

    RESULT: **ADDED TO CONSENT**

28. Consider and take appropriate action on reappointment of Nikki C. Simms to the Child Protective Services Board, effective immediately through May 31, 2014.

    RESULT: **ADDED TO CONSENT**

Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney
Note 2: Gov't Code Ann 551.072, Real Property
Note 3: Gov't Code Ann 551.074, Personnel Matters
Note 4: Gov't Code Ann 551.076, Security
Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

29. Receive legal briefing regarding issues relating to Historical Exemptions. [1] (Executive Session discussion only)

    Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

    RESULT: **REPOSTED** **Reset for: 6/21/2011**

30. Consider and take appropriate action on an offer to sell to the County approximately 147.39 acres of land in northwest Travis County in connection with the Balcones Canyonlands Conservation Plan in Precinct Three. [2]

    Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

    MOTION: Offer to purchase the land at the State Law appraised value.
    RESULT: **APPROVED [UNANIMOUS]**
    MOVER: Karen L. Huber, Commissioner
    SECONDER: Sarah Eckhardt, Commissioner
    AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

31. Receive briefing and take appropriate action in Jane Doe v. Richard "Dick" Furrs. No. A-10-CA-00504-LY. [1]

    Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: **DISCUSSED** **Reset for: 6/21/2011**

32. Consider and take appropriate action regarding lease agreement with Bruce Lipshy at 700 Lavaca, Suite 405.[1 and 2]

RESULT: **POSTPONED**

33. Consider and take appropriate action on an offer to sell approximately 10 acres of land between Burleson Road and Onion Creek, located west of U.S. Highway 183 South in Precinct Four, for inclusion in the Onion Creek Open Space Parkland – 2005 Bond Program. [2]

Judge Biscoe announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.072, Real Property.

MOTION: Purchase the 10 acres for $120,000.00.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Karen L. Huber, Commissioner
AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

34. Consider and take appropriate action in Shay Morrow v. Tracy C. Hill, Civil Action No. A-10-CA-554-SS. [1]

RESULT: **POSTPONED**

35. Consider and take appropriate action regarding proposal for downtown office building by D2000, a turn key development company. [1 and 2]

RESULT: **POSTPONED**

36. Receive legal briefing and take appropriate action on Save Our Springs Alliance's pre-litigation request for inspection of Travis County BCCP land near the WTP4 facilities by Dr. Phil Bennett. [1]

RESULT: **POSTPONED**

37. Conduct performance evaluations of the following County Executives:

    a. Steve Manilla;

    b. Danny Hobby; and

    c. Roger Jefferies. [3]

Judge Biscoe announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.074, Personnel Matters.

RESULT: **DISCUSSED**

Added Items

A1. Discuss potential acquisition of open space land in eastern Travis County. (Executive Session pursuant to Gov't. Code Ann. §551.071, Consultation with Attorney, and §551.072, Real Property.)

Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: **DISCUSSED** **Reset for: 6/21/2011**

A2. Consider and take appropriate action on Travis County redistricting processes, including the public outreach program, for Commissioners Court, Justice of the Peace and Constable and Election Precincts.

Members of the Court heard from:
Deece Eckstein, Intergovernmental Relations Coordinator, Intergovernmental Relations (IGR)

MOTION: Approve Item A2.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Eckhardt, Huber, Gómez

A3. Approve setting a public hearing on July 12, 2011 to receive comments regarding redistricting for Commissioners Precincts, Justice of the Peace and Constable Precincts and Voting Precincts.

RESULT: **ADDED TO CONSENT**

Consent Items

Members of the Court heard from:
Ronnie Gjemre, Travis County Resident

MOTION: Approve the following Consent Items: C1–C6 and Agenda Items 7, 8.a–b, 10, 11, 12.a–b, 14, 15, 16, 17.a–b, 18, 19, 20, 21, 22, 23, 25, 27, 28, and A3.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Ron Davis, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez
ABSENT: Karen L. Huber

C1. Receive bids from County Purchasing Agent.

C2. Approve payment of claims and authorize County Treasurer to invest County funds.

C3. Approve the Commissioners Court Minutes for the Voting Sessions of May 10, 17, & 24, 2011.

C4. Approve setting the following public hearing dates:

a. July 12, 2011 to receive comments regarding a plat for recording: revised plat of lots 368, 369, 370 and a portion of lots 367 and 371 Travis Settlement Section Six (revised plat - two lots 10.261 acres - Noon Day Cove); and

b. July 12, 2011 to receive comments regarding a request to vacate 471.92 linear feet of a sixty foot right-of-way known as Noon Day Cove within Travis Settlement, Section Six.

C5. Approve setting a public hearing on June 28, 2011 to receive comments regarding a request to close Allen Road from Pinnacle Road to Easy Street in Precinct Three.

C6. Approve setting a public hearing on July 12, 2011 to receive comments regarding a request to resubdivide lot 2 Kellywood Estates Section Two in Precinct Three.

Minutes approved by the Commissioners Court

_____
Date of Approval

_____
Samuel T. Biscoe, Travis County Judge

Travis County Commissioners Court Agenda Request
Travis County Housing Finance Corporation

Meeting Date: June 28, 2011

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Rodney Rhoades, County Executive/854-4718

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE: Consider and take appropriate action to A) approve submission of letter to Brant Baber, owner of Metropolis Apartments, regarding the Corporation's annual compliance audit; and B) approve submission of an invoice of $500.00 to Brant Baber for staff's time.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leroy Nellis, Budget Director/854-9066; Rodney Rhoades, County Executive/854-4718

TRAVIS COUNTY HOUSING FINANCE CORPORATION

DATE: June 28, 2011

TO: Board of Directors, Travis Housing Finance Corporation

FROM: Andrea Shields, Manager

SUBJECT: Compliance Audit of Metropolis Apartments

SUMMARY AND BACKGROUND INFORMATION

On July 1, 2001, the Corporation issued $19,100,000 in Multifamily Housing Revenue Bonds for The Metropolis Apartments Project. The bonds were issued to finance the acquisition and rehabilitation of a 308-unit multifamily residential development located at 2200 S. Pleasant Valley Road, Austin, Texas. The owner of the development is METROPOLIS-AVC, INC, a Texas nonprofit corporation.

SCOPE

A minimum of 62 units (20% of 308) must be occupied by Low Income Tenants. The Metropolis Apartments claimed 121 (39%) Low-Income units on their June 30, 2011 compliance report.

On June 15, 2011, we completed an onsite examination of the Metropolis Apartments. The audit focused on the requirements of the owner to lease at least: (a) 20% of the 308 total dwelling units to tenants whose annual income does not exceed 50% of Austin annual median gross income "AMI" (referred to as Low Income Tenants) and (b) 90% of the dwelling units to tenants (called Eligible Tenants) whose annual income does not exceed 120% of Austin median income.

We examined 50 tenant files for the following items:

- To ensure the income requirements were met;
- To ensure that tenants were recertified annually;
- To ensure that proper income verification was in the file (letter from employer, last three pay stubs or last year's W-2 or Form 1040).
- To ensure the Income Certification form was signed and notarized within 30 days of the move-in date

We also confirmed with Coni Stogner, Director of Transitional Services at SafePlace that Metropolis Apartments regularly works with SafePlace to serve up to five families. We audited two SafePlace tenant files during our compliance audit.

In my opinion, Metropolis Apartments has met the housing requirements as set forth in the Regulatory Agreement.

We are asking the Board's approval to forward a letter relaying the findings of the audit to the property owner, along with an invoice for $500.00 for staff's time.

cc: Rodney Rhoades, County Executive
Brant Baber
Cliff Blount, Esq.
Leroy Nellis, Budget Director

TRAVIS COUNTY HOUSING FINANCE CORPORATION

TRAVIS COUNTY ADMINISTRATION BUILDING
P.O. Box 1748
(512) 854-9116

700 Lavaca Street, Suite 1560
AUSTIN, TEXAS 78767
Fax (512) 854-4210

June 28, 2011

Mr. Brant Baber
Metropolis-AVC, Inc.
10340 Democracy Lane, Suite 210
Fairfax, Virginia 22030

Re: The Metropolis Project (the "Project")

Dear Mr. Baber:

We have completed the compliance audit of the Metropolis. The purpose of the audit was to ensure that (1) 20% of the total number of apartment units of the Project are rented to and occupied by Low Income Tenants and (2) at least 90% of the apartment units of the Project are rented to and occupied by Eligible Tenants.

Our auditors, Harvey Davis and Andrea Shields, have informed the Board of Directors that the Metropolis Apartments is in compliance with the Regulatory Agreement.

If there is anything that we can do to assist you in your endeavors at the Metropolis, please do not hesitate to call. The goal of the Travis County Housing Finance Corporation is to ensure that the units are set-aside for low and moderate-income tenants.

Very truly yours,

Samuel T. Biscoe, President

cc: Board of Directors, Travis County Housing Finance Corporation
Cliff Blount, Esq.

Debra Sell
Metropolis Apartments
2200 South Pleasant Valley Road
Austin, Texas 78741