



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Debbie Ties, Fire Marshal's Office, 854-6472
Elected/Appointed Official/Dept. Head: Hershel Lee, Fire Marshal
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attachments.

STAFF RECOMMENDATIONS:

Enter Staff Recommendations here

ISSUES AND OPPORTUNITIES:

Enter Issues and Opportunities here

FISCAL IMPACT AND SOURCE OF FUNDING:

No financial impact.

REQUIRED AUTHORIZATIONS:

Fire Marshal's Office	Hershel Lee	Pending
Emergency Services	Danny Hobby	Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending

COUNTY OF TRAVIS §

§

STATE OF TEXAS §

**ORDER LIFTING
OUTDOOR BURNING BAN**

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, Section 352.081 of the Local Government Code further provides that an order prohibiting outdoor burning shall expire on the date that a determination is made by the commissioners court that the circumstances which necessitated the order no longer exist; and,

WHEREAS, on April 5, 2011, the Travis County Commissioners Court made a finding that circumstances present in the unincorporated area of Travis County created a public safety hazard that would be exacerbated by outdoor burning and approved an Order Prohibiting Outdoor Burning in the unincorporated area of Travis County; and,

WHEREAS, the Travis County Commissioners Court has determined that conditions in the unincorporated area of Travis County have improved as a result of recent rainfall and that the circumstances which necessitated the Order Prohibiting Outdoor Burning no longer exist;

NOW, THEREFORE, the Travis County Commissioners Court hereby LIFTS its Order of April 5, 2011, Prohibiting Outdoor Burning in the unincorporated areas of Travis County. Although conditions in the unincorporated area of Travis County have improved, the Commissioners Court urge all persons to use extreme caution and to obey all laws when burning outdoors.

ORDERED THIS 19th DAY OF APRIL, 2011.

TRAVIS COUNTY COMMISSIONERS COURT

By: _____
Samuel T. Biscoe, County Judge



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Edith Moreida, Commissioner Precinct 4 Office, 854-9444

Elected/Appointed Official/Dept. Head: Margaret J. Gómez, Precinct 4, Commissioner

Sponsors: Commissioner Gómez

AGENDA LANGUAGE:

Approve Resolution honoring the River City Youth Foundation's "Beacons of Light" (Los Faros de Luz) 28th Annual Youth Recognition Ceremony.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

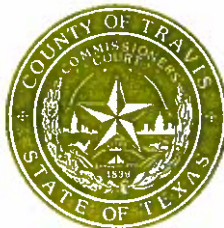
FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

Commissioner Precinct 4 Office	Margaret J. Gómez	Completed	04/12/2011 7:53 AM
Commissioner Precinct 4 Office	Margaret J. Gómez	Completed	04/12/2011 7:53 AM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

Travis County Commissioners Court



Resolution

WHEREAS, the youth of our community are a precious resource, and play a vital role in the future of our community, and

WHEREAS, River City Youth Foundation has been instrumental in producing our future professionals who have risen above seemingly insurmountable challenges; and,

WHEREAS, River City Youth Foundation fosters positive participation in school, academic achievement, positive self image, personal growth, and good citizenship in its participants so that they become beacons of light that guide others to safety, health and prosperity; and,

WHEREAS, River City Youth Foundation will honor participants from Travis County at their 28th Annual Youth Recognition Day Awards Ceremony on Tuesday, April 19, 2011 at St Edward's University;

WHEREAS, some of the categories of honorees include Youth Leader, Most Empowered Parent, Mentor of the Year, Volunteer of the Year teen and adult, Dove Springs Collaborator of the Year, and Unsung Hero; and,

WHEREAS all award recipients are to be commended and congratulated for their enthusiasm and diligence in striving to play a positive role in our community.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE TRAVIS COUNTY COMMISSIONERS COURT, SALUTE THE RIVER CITY YOUTH FOUNDATION FOR THEIR WORK WITH CHILDREN AND THEIR COMMITMENT TO THE BETTERMENT OF OUR COMMUNITY AND THE FUTURE OF OUR YOUTH.

IN WITNESS WHERE OF, WE HAVE HERE UNTO SET OUR HANDS THIS 19TH DAY OF APRIL 2011.

SAMUEL T. BISCOE
County Judge

RON DAVIS
County Commissioner, Pct. 1

KAREN HUBER
County Commissioner, Pct. 3

SARAH ECKHARDT
County Commissioner, Pct. 2

MARGARET J. GÓMEZ
County Commissioner, Pct. 4



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Paul Scoggins, Transportation and Natural Resources, 854-9383

Elected/Appointed Official/Dept. Head: Steven Manilla, County Executive

Sponsors: Commissioner Davis

AGENDA LANGUAGE:

Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Shadowglen Phase One, Section 1(A) – 4(A), Section 5, Section 6, Section 7, and Section 8 – five subdivisions within Precinct One.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

NA.

Summary and TNR Staff Recommendation

Shadowglen Phase One, Section 1(A) - 4(A) was recorded on May 13, 2003. Sections 5, 6, and 8 were recorded on October 21, 2004. Section 7 was recorded on March 30, 2005. These subdivisions have been inspected for conformance with approved plans and specifications as listed. These subdivisions will be accepted under the regulations of the Standards for Construction of Streets and Drainage in Subdivisions approved by Commissioners Court August 28, 1997, in which the subdivision is accepted before the one-year Performance Period has ended.

The completed sidewalks within these subdivisions have been inspected by a Registered Accessibility Specialist and found to be in substantial compliance with the Texas Architectural Barriers Act. The stop signs are in the process of being approved under Chapter 251 of the Texas Transportation Code.

Shadowglen Phase One, Section 1(A) - 4(A) is accessed from previously accepted portions of Shadowglen Boulevard and Shadowglen Trace. Shadowglen Phase One, Section 5, 6, and 8 are accessed through Shadowglen Phase One, Section 1(A) - 4(A), a subdivision that is being accepted as part of this agenda item. Shadowglen Phase One, Section 7 is accessed through Section 5, a subdivision being accepted as part of this agenda item. This action will add a total of 2.55 miles to the Travis County road system. TNR staff recommends approval of the proposed motion.

Budgetary and Fiscal Impacts:

None.

Issues and Opportunities:

These sections of Shadowglen, Phase One have had conditional acceptance from a Travis County inspector for five plus years. However, sidewalk issues within the sections kept Travis County from moving forward with recommending the sections to Commissioners Court for acceptance. The developer/owner has since addressed the sidewalk issues and the staff is now ready to move forward. Staff will consider the five plus years as the warranty period for these sections of Shadowglen and will not require warranty period fiscal to remain. Staff will require sidewalk fiscal to remain posted if there are any un-constructed and/or un-inspected sidewalks.

Required Authorizations:

Road Maintenance Department.

Exhibits:

TNR Approval Letter (5)
 RAS Inspection Approval (2)
 TC MUD #2 Approval (5)
 List of streets (5)
 Requirements for Approval (5)
 Attached maps (5)

FISCAL IMPACT AND SOURCE OF FUNDING:

NA.

REQUIRED AUTHORIZATIONS:

Transportation and Natural Resources	Don Ward	Pending	
Transportation and Natural Resources	Anna Bowlin	Completed	04/07/2011 5:19 PM
Transportation and Natural Resources	Carolyn Barrett	Completed	04/07/2011 12:16 PM
Transportation and Natural Resources	Cynthia McDonald	Completed	04/08/2011 10:15 AM
Transportation and Natural Resources	Steven Manilla	Completed	04/08/2011 1:57 PM
Transportation and Natural Resources	Carolyn Barrett	Pending	
Commissioner Precinct 1 Office	Ron Davis	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street

Executive Office Building

P.O. Box 1748

Austin, Texas 78767

tel 512-854-9383

fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: March 15, 2011

DEVELOPER:

2010 ShadowGlen, LLC

7676 Woodway, Suite 104

Houston, TX 77063

ENGINEER:

Turner, Collie, & Braden

Attn: Dan Edwards

400 West 15th Street, Suite 500

Austin, TX 78653

SUBJECT: Shadowglen Phase One, Section 1A – 4A “The Pods”

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction will enter into a one (1) year Performance Period, which will start at the time of approval by Travis County’s Commissioners Court. Prior to the end of this Period, Travis County will re-inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, actions which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

All items have been received

BY: _____

TNR Construction Inspector – Lucious Henderson

TNR Engineering Specialist – Paul Scoggins

TNR Road Maintenance – Don W. Ward, P.E.

1102 fiscal file

1105 Subdivision File



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: March 15, 2011

DEVELOPER:

2010 ShadowGlen, LLC
7676 Woodway, Suite 104
Houston, TX 77063

ENGINEER:

Turner, Collie, & Braden
Attn: Dan Edwards
400 West 15th Street, Suite 500
Austin, TX 78653

SUBJECT: Shadowglen Phase One, Section 5

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction will enter into a one (1) year Performance Period, which will start at the time of approval by Travis County's Commissioners Court. Prior to the end of this Period, Travis County will re-inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, actions which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

All items have been received

BY:

A handwritten signature in black ink, appearing to read "Lucious Henderson", written over a horizontal line.

TNR Construction Inspector -- Lucious Henderson

A handwritten signature in black ink, appearing to read "Paul Scoggins", written over a horizontal line.

TNR Engineering Specialist -- Paul Scoggins

A handwritten signature in black ink, appearing to read "Don W. Ward", written over a horizontal line.

TNR Road Maintenance -- Don W. Ward, P.E.

1102 fiscal file

1105 Subdivision File



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: March 15, 2011

DEVELOPER:

2010 ShadowGlen, LLC
7676 Woodway, Suite 104
Houston, TX 77063

ENGINEER:

Turner, Collie, & Braden
Attn: Dan Edwards
400 West 15th Street, Suite 500
Austin, TX 78653

SUBJECT: Shadowglen Phase One, Section 6

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction will enter into a one (1) year Performance Period, which will start at the time of approval by Travis County's Commissioners Court. Prior to the end of this Period, Travis County will re-inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, actions which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

All items have been received

BY:

A handwritten signature in black ink, appearing to read "Lucious Henderson", written over a horizontal line.

TNR Construction Inspector – Lucious Henderson

A handwritten signature in black ink, appearing to read "Paul Scoggins", written over a horizontal line.

TNR Engineering Specialist – Paul Scoggins

A handwritten signature in black ink, appearing to read "Don W. Ward", written over a horizontal line.

TNR Road Maintenance – Don W. Ward, P.E.

1102 fiscal file

1105 Subdivision File



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: March 15, 2011

DEVELOPER:

2010 ShadowGlen, LLC
7676 Woodway, Suite 104
Houston, TX 77063

ENGINEER:

Turner, Collie, & Braden
Attn: Dan Edwards
400 West 15th Street, Suite 500
Austin, TX 78653


SUBJECT: Shadowglen Phase One, Section 7

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction will enter into a one (1) year Performance Period, which will start at the time of approval by Travis County's Commissioners Court. Prior to the end of this Period, Travis County will re-inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, actions which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

All items have been received

BY: 
TNR Construction Inspector – Lucious Henderson


TNR Engineering Specialist – Paul Scoggins


TNR Road Maintenance – Don W. Ward, P.E.

1102 fiscal file

1105 Subdivision File



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: March 15, 2011

DEVELOPER:

2010 ShadowGlen, LLC
7676 Woodway, Suite 104
Houston, TX 77063

ENGINEER:

Turner, Collie, & Braden
Attn: Dan Edwards
400 West 15th Street, Suite 500
Austin, TX 78653

SUBJECT: Shadowglen Phase One, Section 8

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction will enter into a one (1) year Performance Period, which will start at the time of approval by Travis County's Commissioners Court. Prior to the end of this Period, Travis County will re-inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, actions which are acceptable to the County.


The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

All items have been received

BY:


TNR Construction Inspector – Lucious Henderson


TNR Engineering Specialist – Paul Scoggins


TNR Road Maintenance – Don W. Ward, P.E.

1102 fiscal file
1105 Subdivision File

**Accessibility
Design
Associates**

4705 White Elm Drive
Austin, Texas 78749

11/22/2010

Keith Faseler
2009 XIF, LLC
7676 Woodway, Ste 104
Houston, Texas 77063

Re: Shadowglen, Sections 1A, 2A, 3A, 4A - Accessibility Compliance

Mr. Faseler,

As you are aware I have inspected all completed sidewalks, drive aprons and curb ramps in the referenced subdivision sections for compliance with the Texas Accessibility Standards (TAS) and the Americans with Disabilities Act Accessibility Guidelines (ADAAG). All violations noted in my original inspection report of these sections have been corrected. It is my professional opinion that the corrective modifications have resulted in "substantial compliance" with the referenced accessibility regulations.

Also let it be noted that project may not be subject to the some of the referenced standards and that this inspection was not conducted on the behalf of any regulatory agency but rather as a private consultant for the owner.

Sincerely,



Christopher F. Schexnayder, President
Accessibility Design Associates, Inc.
Registered Accessibility Specialist #37

**Accessibility
Design
Associates**

4705 White Elm Drive
Austin, Texas 78749

11/22/2010

Keith Faseler
2009 XIF, LLC
7676 Woodway, Ste 104
Houston, Texas 77063

Re: Shadowglen, Sections 5A, 6A, 7A and 8A – Accessibility Compliance

Mr. Faseler:

As you are aware I have inspected all completed sidewalks, drive aprons and curb ramps in the referenced subdivision sections for compliance with the Texas Accessibility Standards (TAS) and the Americans with Disabilities Act Accessibility Guidelines (ADAAG). All violations noted in my original inspection report of these sections have been corrected. It is my professional opinion that the corrective modifications have resulted in "substantial compliance" with the referenced accessibility regulations.

Also let it be noted that project may not be subject to the some of the referenced standards and that this inspection was not conducted on the behalf of any regulatory agency but rather as a private consultant for the owner.

Sincerely,



Christopher F. Schexnayder, President
Accessibility Design Associates, Inc.
Registered Accessibility Specialist #37

SCHROEDER ENGINEERING COMPANY

1300 Guadalupe, Suite 101

Austin, Texas 78701

Phone (512) 469-7990 Fax (512) 499-0998

May 30, 2003

Mr. Keith Parkan, P.E.
Cook-Steinman & Associates, Inc.
3018 North Lamar Blvd., Suite 200
Austin, Texas 78705

Re: Travis County M. U. D. No. 2
ShadowGlen Phase One Sections 1A, 2A, 3A, and 4A

Dear Mr. Parkan:

I have received and reviewed the plans, specifications, contract, and construction documents for the water, wastewater and drainage facilities in the referenced subdivisions, which are within the boundaries of Travis County Municipal Utility District No. 2. The project is on the agenda of the next regular meeting of the board of directors on June 4, 2003 for consideration of acceptance of the completed water, wastewater and drainage facilities for operation and maintenance. Based on the documents and your concurrence letter dated May 28, 2003, I intend to recommend that the board accept the facilities as complete in substantial compliance with the plans and specifications.

Sincerely,



Ken Schroeder, P.E.
District Engineer

cc: Sue Brooks Littlefield - Armbrust & Brown, L.L.P.

SCHROEDER ENGINEERING COMPANY

1300 Guadalupe, Suite 101

Austin, Texas 78701

Phone (512) 469-7990 Fax (512) 499-0998

January 21, 2005

Board of Directors

Travis County M.U.D. No.2

c/o Armbrust & Brown, L.L.P.

100 Congress Avenue, Suite 1300

Austin, Texas 78701

Re: Travis County Municipal Utility District No. 2
ShadowGlen Phase One Section 5

Dear Board Members:

I have now received all of the items required for the District's acceptance of the water, wastewater, and drainage facilities in the referenced subdivisions for operation and maintenance. As authorized by the Board, this letter serves as the District's approval and acceptance of the water, wastewater, and drainage facilities in the referenced subdivision for operation and maintenance.

Sincerely,



Ken Schroeder, P.E.
District Engineer

cc: Sue Brooks Littlefield -- Armbrust & Brown, L.L.P.
Margret Wingrove -- ECO Resources, Inc.
Tim Early -- ShadowGlen Residential Community, Ltd.
Jamie Hagen -- Cook-Steinman & Associates, Inc.

SCHROEDER ENGINEERING COMPANY

1300 Guadalupe, Suite 101

Austin, Texas 78701

Phone (512) 469 7990 Fax (512) 499 0998

March 3, 2005

Board of Directors

Travis County M.U.D. No. 2

c/o Armbrust & Brown, L.L.P.

100 Congress Avenue, Suite 1300

Austin, Texas 78701

Re: Travis County Municipal Utility District No. 2
ShadowGlen Phase One Section 6.

Dear Board Members:

I have now received all of the items required for the District's acceptance of the water, wastewater, and drainage facilities in the referenced subdivisions for operation and maintenance. As authorized by the Board, this letter serves as the District's approval and acceptance of the water, wastewater, and drainage facilities in the referenced subdivision for operation and maintenance.

Sincerely,



Ken Schroeder, P.E.

District Engineer

cc: Sue Brooks Littlefield - Armbrust & Brown, L.L.P.

Margret Wingrove - ECO Resources, Inc.

Tim Early - ShadowGlen Residential Community, Ltd.

Jamie Hagen - Cook-Steinman & Associates, Inc.

SCHROEDER ENGINEERING COMPANY

1300 Guadalupe, Suite 101

Austin, Texas 78701

Phone (512) 469-7990 Fax (512) 499-0998

November 18, 2005

Board of Directors

Travis County M.U.D. No. 2

c/o Armbrust & Brown, L.L.P.

100 Congress Avenue, Suite 1300

Austin, Texas 78701

Re: Travis County Municipal Utility District No. 2
ShadowGlen Phase One Section 7

Dear Board Members:

I have now received all of the items required for the District's acceptance of the water, wastewater, and drainage facilities in the referenced subdivisions for operation and maintenance. As authorized by the Board, this letter serves as the District's approval and acceptance of the water, wastewater, and drainage facilities in the referenced subdivision for operation and maintenance.

Sincerely,



Ken Schroeder, P.E.

District Engineer

cc: Sue Brooks Littlefield -- Armbrust & Brown, L.L.P.

Margret Wingrove -- ECO Resources, Inc.

Will Canfield -- ShadowGlen Residential Community, Ltd.

Danny Burnett -- Dwyer Realty Companies

Jamie Hagen -- Cook-Steinman & Associates, Inc.

SCHROEDER ENGINEERING COMPANY

1300 Guadalupe, Suite 101

Austin, Texas 78701

Phone (512) 469-7920 Fax (512) 499-0998

April 5, 2005

Board of Directors

Travis County M.U.D. No 2

c/o Armbrust & Brown, L.L.P.

100 Congress Avenue, Suite 1300

Austin, Texas 78701

Re: Travis County Municipal Utility District No. 2
ShadowGlen Phase One Section 8

Dear Board Members:

I have now received all of the items required for the District's acceptance of the water, wastewater, and drainage facilities in the referenced subdivisions for operation and maintenance. As authorized by the Board, this letter serves as the District's approval and acceptance of the water, wastewater, and drainage facilities in the referenced subdivision for operation and maintenance.

Sincerely,



Ken Schroeder, P.E.

District Engineer

cc: Sue Brooks Littlefield - Armbrust & Brown, L.L.P.
Margret Wingrove - ECO Resources, Inc.
Tim Early - ShadowGlen Residential Community, Ltd.
Jamie Hagen - Cook-Steinman & Associates, Inc.

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION
Mapscos No. 529H & M

Shadowglen Phase One, Section 1(A), 2(A), 3(A), & 4(A)

Pct.# 1
Atlas No. L-11



SECTION 1(A), 2(A), 3(A), & 4(A) RECORDED AT DOC#200300126 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY - 05/13/03

A SUBDIVISION CONTAINING 14 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	PVMNT	TYPE OF WIDTH OF CURB & GUTTER
1	Terrace Meadow Way	From Shadowglen Blvd northwesterly then northerly ~180 LF	630	0.12	50'	HMAC	30' F-F YES
2	Brushfield Way	From Runnel Ridge Rd northerly to Terrace Meadow Way	250	0.05	50'	HMAC	30' F-F YES
3	Runnel Ridge Road	From southeasterly cul-de-sac ~650 LF to the northwesterly cul-de-sac	650	0.12	50'	HMAC	30' F-F YES
4	Pillion Place	From Shadowglen Blvd northeasterly to the NE cor of Lot 13, Blk A	830	0.16	50'	HMAC	30' F-F YES
5	Calera Cove	From Pillion Place northerly to cul-de-sac	120	0.02	50'	HMAC	30' F-F YES
6	Shadowlawn Trace	From Pillion Place northwesterly then northeasterly to the east cor of Lot 16, Blk B	480	0.09	50'	HMAC	30' F-F YES
7	Prince Phillip Way	From Shadowglen Blvd northeasterly to the east cor of Lot 1, Blk Y	580	0.11	50'	HMAC	30' F-F YES
8	Glen Creek Court	From Prince Phillip Way southeasterly to cul-de-sac	340	0.08	50'	HMAC	30' F-F YES
9	Tercel Trace	From Prince Phillip Way southeasterly ~710 LF	710	0.13	50'	HMAC	30' F-F YES
10	Mill Ridge Trace	From Tercel Trace northeasterly ~100 LF	100	0.02	50'	HMAC	30' F-F YES
11	Owling Way	From Tercel Trace southerly ~230 LF	230	0.04	50'	HMAC	30' F-F YES
12	Holly Crest Terrace	From Shadowglen Trace westerly to northerly cor of Lot 71, Blk U	670	0.13	50'	HMAC	30' F-F YES
13	Knapple Cove	From Holly Crest Terrace northeasterly to cul-de-sac	290	0.05	50'	HMAC	30' F-F YES
14	Shady Meadow Way	From Holly Crest Terrace northeasterly ~400 LF	400	0.08	50'	HMAC	30' F-F YES
Total Footage/Mileage			6280	1.19			

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 150

N/A

ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-14

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-14 TOTALING
THE TRAVIS COUNTY COMMISSIONERS COURT IN PRECINCT 1

1.19 MILES BE ACCEPTED BY

19-Apr-11
DATE

DP = DOUBLE PENETRATION
HMAC = HOT MIX ASPHALT
C = CONCRETE
UPP = UNPAVED, PIT RUN
UPS = UNPAVED, SELECT

Don Ward 4/6/11
Don Ward, P.E.
Division Director
Road Maintenance & Fleet Services

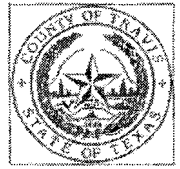
DATE APPROVED BY COMMISSIONERS' COURT

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION
Mapasco No. 529H & M

Shadowglen Phase One, Section 5

Pct.# 1
Atlas No. L-11



SECTION 5 RECORDED AT DOC#200400310 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY - 10/21/04

A SUBDIVISION CONTAINING 3 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	TYPE OF WIDTH OF CURB &		
						PVMNT	PVMNT	GUTTER
1	Sunny Creek Lane	From the cul-de-sac just south of Holly Crest Terrace northerly to a cul-de-sac just north of Breezy Meadow Lane	1111	0.21	50'	HMAC	30' F-F	YES
2	Breezy Meadow Lane	From Sunny Creek Lane easterly to NE cor of Lot 15, Blk R	150	0.03	50'	HMAC	30' F-F	YES
3	Holly Crest Terrace	From NE cor of Lot 72 Blk U westerly to NE cor of Lot 79, Blk U	278	0.05	50'	HMAC	30' F-F	YES
Total Footage/Mileage			1539	0.29				

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 39

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-3

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-3 TOTALING
THE TRAVIS COUNTY COMMISSIONERS COURT IN PRECINCT 1

0.29 MILES BE ACCEPTED BY

19-Apr-11

DATE

DP = DOUBLE PENETRATION
HMAC = HOT MIX ASPHALT
C = CONCRETE
UPP = UNPAVED, PIT RUN
UPS = UNPAVED, SELECT

Don Ward 4/6/11
Don Ward, P.E.
Division Director
Road Maintenance & Fleet Services

DATE APPROVED BY COMMISSIONERS' COURT

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION
Mapscs No. 529H

Shadowglen Phase One, Section 6

Pct# 1
Atlas No. L-11

SECTION 6 RECORDED AT DOC#200400311 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY - 10/21/04

A SUBDIVISION CONTAINING 3 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	TYPE OF WIDTH OF CURB &		
						PVMNT	PVMNT	GUTTER
1	Field Spar Drive	From Sun Glass Drive westerly to a cul-de-sac	893	0.17	50'	HMAC	30' F-F	YES
2	Owling Way	From Field Spar Drive northerly ~111 LF	111	0.02	50'	HMAC	30' F-F	YES
3	Sun Glass Drive	From Field Spar Drive northerly ~120 LF	120	0.02	50'	HMAC	30' F-F	YES
Total Footage/Mileage			1124	0.21				

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 35

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-3

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-3 TOTALING
THE TRAVIS COUNTY COMMISSIONERS COURT IN PRECINCT 10.21 MILES BE ACCEPTED BY

19-Apr-11

DATE

DP = DOUBLE PENETRATION
 HMAC = HOT MIX ASPHALT
 C = CONCRETE
 UPP = UNPAVED, PIT RUN
 UPS = UNPAVED, SELECT

Don W. Ward 4/6/11
 Don Ward, P.E.
 Division Director
 Road Maintenance & Fleet Services

DATE APPROVED BY COMMISSIONERS COURT

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE



SUBDIVISION
Mapscs No. 529H

Shadowglen Phase One, Section 7

Pct.# 1
Atlas No. L-11

SECTION 7 RECORDED AT DOC#200500081 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY - 03/30/05

A SUBDIVISION CONTAINING 4 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	TYPE OF WIDTH OF CURB &		
						PVMNT	PVMNT	GUTTER
1	Holly Crest Terrace	From Shadow Creek Drive southeasterly to NE cor of Lot 80, Blk U	459	0.09	50'	HMAC	30' F-F	YES
2	Shadow Creek Drive	From Holly Crest Terrace northerly to Meadow Dew Lane	670	0.13	50'	HMAC	30' F-F	YES
3	Meadow Dew Lane	From Shadow Creek Drive easterly to Glen Knoll Drive	287	0.05	50'	HMAC	30' F-F	YES
4	Glen Knoll Drive	From Holly Crest Terrace northerly to Meadow Dew Lane	821	0.05	50'	HMAC	30' F-F	YES
Total Footage/Mileage			2237	0.42				

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 61

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-4

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-4 TOTALING
THE TRAVIS COUNTY COMMISSIONERS COURT IN PRECINCT 1

0.42 MILES BE ACCEPTED BY

19-Apr-11
DATE

DP = DOUBLE PENETRATION
HMAC = HOT MIX ASPHALT
C = CONCRETE
UPP = UNPAVED, PIT RUN
UPS = UNPAVED, SELECT

Don Ward, P.E.
Division Director
Road Maintenance & Fleet Services

DATE APPROVED BY COMMISSIONERS COURT

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE



SUBDIVISION
Mapsco No. 529H

Shadowglen Phase One, Section 8

Pct.# 1
Atlas No. L-11

SECTION 8 RECORDED AT DOC#200400312 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY - 10/21/04

A SUBDIVISION CONTAINING 4 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	TYPE OF WIDTH OF CURB &		
						PVMNT	PVMNT	GUTTER
1	Tercel Trace	From Sun Glass Drive northwesterly ~627 LF	627	0.12	50'	HMAC	30' F-F	YES
2	Sun Glass Drive	From the SW cor of Lot 93, Blk A northerly to NW cor of Lot 103, Blk ,	658	0.12	50'	HMAC	30' F-F	YES
3	Long Shadow Drive	From Sun Glass Drive northwesterly ~658 LF to a cul-de-sac	729	0.14	50'	HMAC	30' F-F	YES
4	Meadow Gold Drive	From Tercel Trace northerly to Long Shadow Drive	296	0.14	50'	HMAC	30' F-F	YES
Total Footage/Mileage			2310	0.44				

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 35

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-4

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-4 TOTALING
THE TRAVIS COUNTY COMMISSIONERS COURT IN PRECINCT 1

0.44 MILES BE ACCEPTED BY

19-Apr-11

DATE

DP = DOUBLE PENETRATION
HMAC = HOT MIX ASPHALT
C = CONCRETE
UPP = UNPAVED, PIT RUN
UPS = UNPAVED, SELECT

Don W. Ward 4/6/11
Don Ward, P.E.
Division Director
Road Maintenance & Fleet Services

DATE APPROVED BY COMMISSIONERS COURT



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Shadowglen Phase One, Section 1A, 2A, 3A, 4A (the "PODS")

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- | | |
|--|---|
| <u>5/27/03</u> | 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2) |
| <u>NA</u> | 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1) |
| <u>4/30/03</u> | 3. Contractor's (signed) invoice or receipt of payment for work completed. §82.401(a)(1)(B) |
| <u>5/27/03</u> | 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§82.303] and accompanying Stop Sign Warrants and Speed Zone Investigation sheets for each sign. |
| <u>Reduced</u>
<u>LOC</u>
<u>6/10/03</u> | 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4) |
| <u>NA</u> | 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision. § 82.604(c)(5) |
| <u>11/22/10</u> | 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or when a variance is required). Plan approval required at time of Approval of Construction. Substantial compliance (inspection required at time of street acceptance for maintenance. § 82.202(q)(2) |
| <u>3/15/11</u> | 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) |
| <u>6/03/03</u> | 9. Approval of other agencies - cities, if in their ETJ; Municipal or other Utility Districts. |
| <u>NA</u> | 10. License Agreement (If there are private improvements in Public ROW) |



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Shadowglen Phase One, Section 5

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- | | |
|-----------------|---|
| <u>RCV'D</u> | 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2) |
| <u>NA</u> | 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1) |
| <u>11/28/05</u> | 3. Contractor's (signed) invoice or receipt of payment for work completed. §82.401(a)(1)(B) |
| <u>RCV'D</u> | 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§82.303] and accompanying Stop Sign Warrants and Speed Zone Investigation sheets for each sign. |
| <u>Reduced</u> | 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4) |
| <u>NA</u> | 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision. § 82.604(c)(5) |
| <u>11/22/10</u> | 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or <u>when a variance is required</u>). Plan approval required at time of Approval of Construction. Substantial compliance (inspection required at time of street acceptance for maintenance. § 82.202(q)(2) |
| <u>3/15/11</u> | 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) |
| <u>3/13/06</u> | 9. Approval of other agencies - cities, if in their <u>ETD</u> : Municipal or other Utility Districts. |
| <u>NA</u> | 10. License Agreement (If there are private improvements in Public ROW) |



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Shadowglen Phase One, Section 6

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- | | |
|-----------------|---|
| <u>RCV'D</u> | 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2) |
| <u>NA</u> | 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1) |
| <u>RCV'D</u> | 3. Contractor's (signed) invoice or receipt of payment for work completed. §82.401(a)(1)(B) |
| <u>RCV'D</u> | 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§82.303] and accompanying Stop Sign Warrants and Speed Zone Investigation sheets for each sign. |
| <u>Reduced</u> | 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4) |
| <u>NA</u> | 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision. § 82.604(c)(5) |
| <u>11/22/10</u> | 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or <u>when a variance is required</u>). Plan approval required at time of Approval of Construction. Substantial compliance (inspection required at time of street acceptance for maintenance. § 82.202(q)(2) |
| <u>3/15/11</u> | 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) |
| <u>3/13/06</u> | 9. Approval of other agencies - cities, if in their <u>ETJ</u> ; Municipal or other Utility Districts. |
| <u>NA</u> | 10. License Agreement (If there are private improvements in Public ROW) |



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Shadowglen Phase One, Section 7

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- | | |
|-----------------|---|
| <u>RCV'D</u> | 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2) |
| <u>NA</u> | 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1) |
| <u>RCV'D</u> | 3. Contractor's (signed) invoice or receipt of payment for work completed. § 82.401(a)(1)(B) |
| <u>RCV'D</u> | 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§ 82.303] and accompanying Stop Sign Warrants and Speed Zone Investigation sheets for each sign. |
| <u>Reduced</u> | 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4) |
| <u>NA</u> | 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision. § 82.604(c)(5) |
| <u>11/22/10</u> | 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or <u>when a variance is required</u>). Plan approval required at time of Approval of Construction. Substantial compliance (inspection required at time of street acceptance for maintenance. § 82.202(q)(2) |
| <u>3/15/11</u> | 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) |
| <u>3/13/06</u> | 9. Approval of other agencies - cities, if in their <u>ETJ</u> ; Municipal or other Utility Districts. |
| <u>NA</u> | 10. License Agreement (If there are private improvements in Public ROW) |



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Shadowglen Phase One, Section 8

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

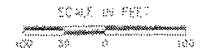
- | | |
|-----------------|---|
| <u>RCV'D</u> | 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2) |
| <u>NA</u> | 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1) |
| <u>RCV'D</u> | 3. Contractor's (signed) invoice or receipt of payment for work completed. §82.401(a)(1)(B) |
| <u>RCV'D</u> | 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§82.303] and accompanying Stop Sign Warrants and Speed Zone Investigation sheets for each sign. |
| <u>Reduced</u> | 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4) |
| <u>NA</u> | 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision. § 82.604(c)(5) |
| <u>11/22/10</u> | 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or <u>when a variance is required</u>). Plan approval required at time of Approval of Construction. Substantial compliance (inspection required at time of street acceptance for maintenance. § 82.202(q)(2) |
| <u>3/15/11</u> | 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) |
| <u>3/13/06</u> | 9. Approval of other agencies - cities, if in their <u>ETJ</u> ; Municipal or other Utility Districts. |
| <u>NA</u> | 10. License Agreement (If there are private improvements in Public ROW) |

5-13-03

200300126

SHADOWGLEN PHASE ONE
SECTION 1(A), 2(A), 3(A); 4(A)





WILLIAM STANFORD
SURREY NO. 10
WILLIAM STANFORD
SURREY NO. 69

728.4026 AGNES
UNIVERSITY OF CALIFORNIA LIBRARY
TO
SIXTH FLOOR, STEVENSON HALL, UNIVERSITY OF CALIFORNIA
(415.226.1189/28)

$$\begin{array}{r} 122 \text{ 625 6625} \\ \times 101047504 \\ \hline 312828103 \end{array}$$

CSA CROH-SPEIDMAN & ASSOCIATES, INC.
Consulting Engineers and Road Planning
Austin, Texas 78704, 512-441-4777 or 512-441-2667

1. THE
 2. THE
 3. THE
 4. THE
 5. THE
 6. THE
 7. THE
 8. THE
 9. THE
 10. THE

Chaparral

Professional Land Surveying, Inc.
Surveying and Mapping

2401 Camarillo Rd., Suite 101
Santa Barbara, CA 93108
Tel. 444-1728

STATION NO.
EASING IN
H.O. DATE
JOB NO.
JOB SCALE
SHEET NO.
E.D.

SHEET
62 OF 66

10-21-04

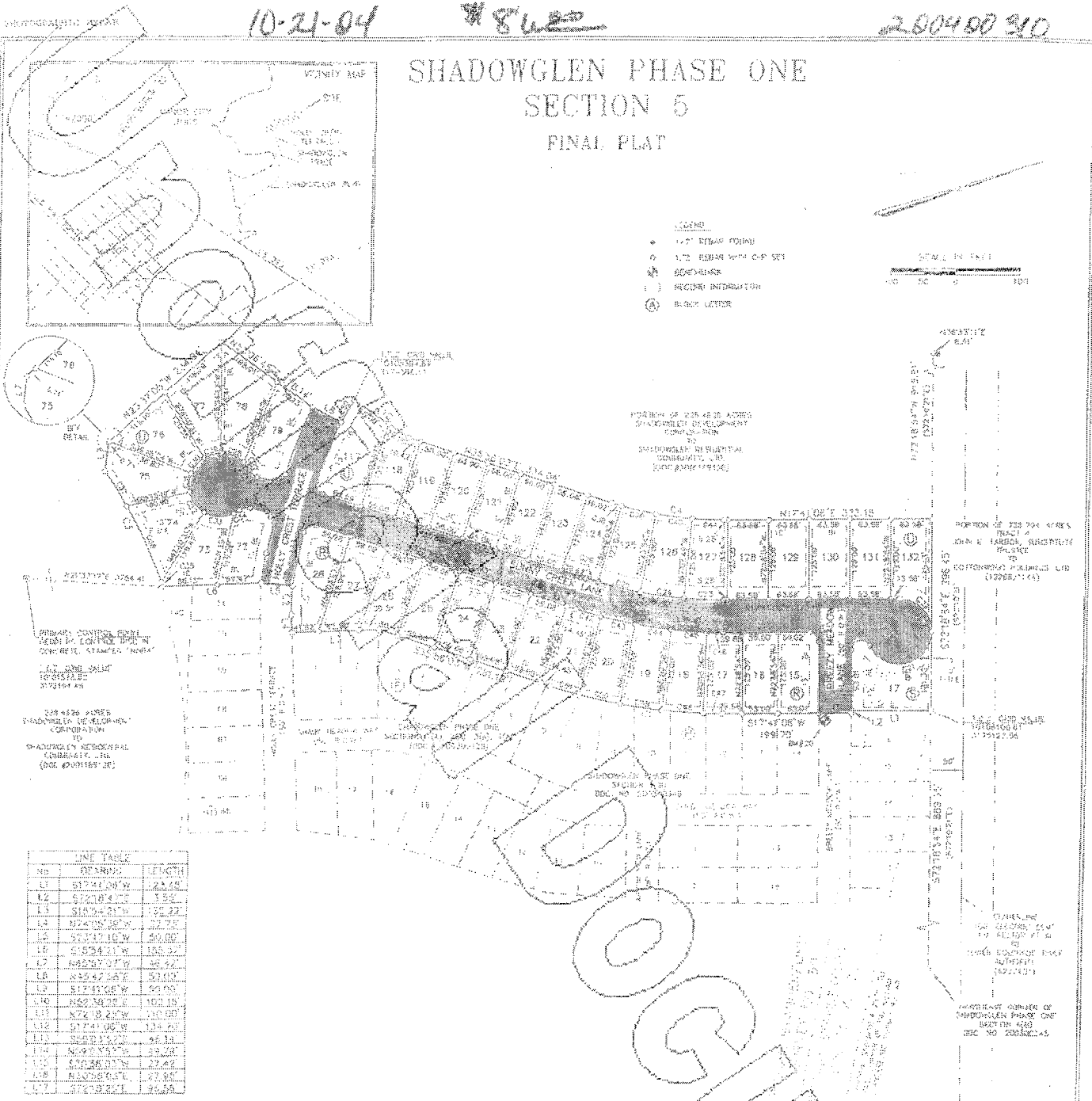
#8622

2.00480 310

SHADOWGLEN PHASE ONE SECTION 5 FINAL PLAT

- 1. 1/2" BEAR CORNER
- 2. 1/2" BEAR WITH C-P SET
- 3. BEAR CORNER
- 4. BEAR INTERSECTION
- 5. BEAR LETTER

SCALE IN FEET
0 50 100



LINE TABLE

NO.	BEARING	LENGTH
1	S17°41'00"W	124.45
2	S72°18'43"E	3.82
3	S15°43'51"W	172.27
4	S72°40'00"W	22.75
5	S73°17'10"W	20.00
6	S15°43'51"W	105.37
7	N62°52'37"E	46.52
8	N43°42'36"E	51.03
9	S17°41'00"W	50.00
10	N62°54'25"E	102.15
11	N72°18'24"W	110.00
12	S17°41'00"W	124.45
13	S15°43'51"W	56.13
14	N62°54'25"E	23.28
15	S15°43'51"W	22.42
16	N43°42'36"E	47.88
17	S17°41'00"W	36.59

CURVE TABLE

NO.	DELTA	RADIUS	LAN	ARC	CHORD	BLANKING
1	18°11'42"	850.00	134.52	272.77	268.89	S26°48'34"W
2	27°47'42"	850.00	124.52	44.23	44.86	S29°04'55"W
3	16°28'00"	725.00	103.33	50.83	50.44	S61°11'50"W
4	18°11'42"	850.00	85.34	125.46	124.44	S26°48'34"E
5	30°00'00"	100.00	33.50	23.50	23.51	S62°41'21"W
6	45°00'00"	100.00	19.61	23.50	23.51	S62°41'21"W
7	60°00'00"	100.00	15.71	23.50	23.51	S62°41'21"W
8	75°00'00"	100.00	11.82	23.50	23.51	S62°41'21"W
9	90°00'00"	100.00	7.93	23.50	23.51	S62°41'21"W
10	105°00'00"	100.00	4.04	23.50	23.51	S62°41'21"W
11	120°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
12	135°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
13	150°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
14	165°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
15	180°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
16	195°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
17	210°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
18	225°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
19	240°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
20	255°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
21	270°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
22	285°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
23	300°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
24	315°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
25	330°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
26	345°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W
27	360°00'00"	100.00	0.15	23.50	23.51	S62°41'21"W

CURVE TABLE

NO.	DELTA	RADIUS	LAN	ARC	CHORD	BEARING
27	17°10'00"	50.00	1.57	13.96	13.93	S12°20'44"W
28	17°10'00"	50.00	2.12	13.96	13.93	S12°20'44"W
29	17°10'00"	50.00	2.67	13.96	13.93	S12°20'44"W
30	17°10'00"	50.00	3.22	13.96	13.93	S12°20'44"W
31	17°10'00"	50.00	3.77	13.96	13.93	S12°20'44"W
32	17°10'00"	50.00	4.32	13.96	13.93	S12°20'44"W
33	17°10'00"	50.00	4.87	13.96	13.93	S12°20'44"W
34	17°10'00"	50.00	5.42	13.96	13.93	S12°20'44"W
35	17°10'00"	50.00	5.97	13.96	13.93	S12°20'44"W
36	17°10'00"	50.00	6.52	13.96	13.93	S12°20'44"W
37	17°10'00"	50.00	7.07	13.96	13.93	S12°20'44"W
38	17°10'00"	50.00	7.62	13.96	13.93	S12°20'44"W
39	17°10'00"	50.00	8.17	13.96	13.93	S12°20'44"W
40	17°10'00"	50.00	8.72	13.96	13.93	S12°20'44"W
41	17°10'00"	50.00	9.27	13.96	13.93	S12°20'44"W
42	17°10'00"	50.00	9.82	13.96	13.93	S12°20'44"W
43	17°10'00"	50.00	10.37	13.96	13.93	S12°20'44"W
44	17°10'00"	50.00	10.92	13.96	13.93	S12°20'44"W
45	17°10'00"	50.00	11.47	13.96	13.93	S12°20'44"W
46	17°10'00"	50.00	12.02	13.96	13.93	S12°20'44"W
47	17°10'00"	50.00	12.57	13.96	13.93	S12°20'44"W
48	17°10'00"	50.00	13.12	13.96	13.93	S12°20'44"W
49	17°10'00"	50.00	13.67	13.96	13.93	S12°20'44"W
50	17°10'00"	50.00	14.22	13.96	13.93	S12°20'44"W
51	17°10'00"	50.00	14.77	13.96	13.93	S12°20'44"W
52	17°10'00"	50.00	15.32	13.96	13.93	S12°20'44"W
53	17°10'00"	50.00	15.87	13.96	13.93	S12°20'44"W
54	17°10'00"	50.00	16.42	13.96	13.93	S12°20'44"W
55	17°10'00"	50.00	16.97	13.96	13.93	S12°20'44"W
56	17°10'00"	50.00	17.52	13.96	13.93	S12°20'44"W
57	17°10'00"	50.00	18.07	13.96	13.93	S12°20'44"W
58	17°10'00"	50.00	18.62	13.96	13.93	S12°20'44"W
59	17°10'00"	50.00	19.17	13.96	13.93	S12°20'44"W
60	17°10'00"	50.00	19.72	13.96	13.93	S12°20'44"W
61	17°10'00"	50.00	20.27	13.96	13.93	S12°20'44"W
62	17°10'00"	50.00	20.82	13.96	13.93	S12°20'44"W
63	17°10'00"	50.00	21.37	13.96	13.93	S12°20'44"W
64	17°10'00"	50.00	21.92	13.96	13.93	S12°20'44"W
65	17°10'00"	50.00	22.47	13.96	13.93	S12°20'44"W
66	17°10'00"	50.00	23.02	13.96	13.93	S12°20'44"W
67	17°10'00"	50.00	23.57	13.96	13.93	S12°20'44"W
68	17°10'00"	50.00	24.12	13.96	13.93	S12°20'44"W
69	17°10'00"	50.00	24.67	13.96	13.93	S12°20'44"W
70	17°10'00"	50.00	25.22	13.96	13.93	S12°20'44"W
71	17°10'00"	50.00	25.77	13.96	13.93	S12°20'44"W
72	17°10'00"	50.00	26.32	13.96	13.93	S12°20'44"W
73	17°10'00"	50.00	26.87	13.96	13.93	S12°20'44"W
74	17°10'00"	50.00	27.42	13.96	13.93	S12°20'44"W
75	17°10'00"	50.00	27.97	13.96	13.93	S12°20'44"W
76	17°10'00"	50.00	28.52	13.96	13.93	S12°20'44"W
77	17°10'00"	50.00	29.07	13.96	13.93	S12°20'44"W
78	17°10'00"	50.00	29.62	13.96	13.93	S12°20'44"W
79	17°10'00"	50.00	30.17	13.96	13.93	S12°20'44"W
80	17°10'00"	50.00	30.72	13.96	13.93	S12°20'44"W
81	17°10'00"	50.00	31.27	13.96	13.93	S12°20'44"W
82	17°10'00"	50.00	31.82	13.96	13.93	S12°20'44"W
83	17°10'00"	50.00	32.37	13.96	13.93	S12°20'44"W
84	17°10'00"	50.00	32.92	13.96	13.93	S12°20'44"W
85	17°10'00"	50.00	33.47	13.96	13.93	S12°20'44"W
86	17°10'00"	50.00	34.02	13.96	13.93	S12°20'44"W
87	17°10'00"	50.00	34.57	13.96	13.93	S12°20'44"W
88	17°10'00"	50.00	35.12	13.96	13.93	S12°20'44"W
89	17°10'00"	50.00	35.67	13.96	13.93	S12°20'44"W
90	17°10'00"	50.00	36.22	13.96	13.93	S12°20'44"W
91	17°10'00"	50.00	36.77	13.96	13.93	S12°20'44"W
92	17°10'00"	50.00	37.32	13.96	13.93	S12°20'44"W
93	17°10'00"	50.00	37.87	13.96	13.93	S12°20'44"W
94	17°10'00"	50.00	38.42	13.96	13.93	S12°20'44"W
95	17°10'00"	50.00	38.97	13.96	13.93	S12°20'44"W
96	17°10'00"	50.00	39.52	13.96	13.93	S12°20'44"W
97	17°10'00"	50.00	40.07	13.96	13.93	S12°20'44"W
98	17°10'00"	50.00	40.62	13.96	13.93	S12°20'44"W
99	17°10'00"	50.00	41.17	13.96	13.93	S12°20'44"W
100	17°10'00"	50.00	41.72	13.96	13.93	S12°20'44"W

CHAPARRAL SURVEYING & MAPPING, INC.
Consulting Engineers and Land Planning
Austin, Texas 78701-1111

Chaparral
Professional Land Surveying, Inc.
Surveying and Mapping
2000 Alameda Blvd., Building 1
Austin, Texas 78701
512-444-2200

SHEET 03

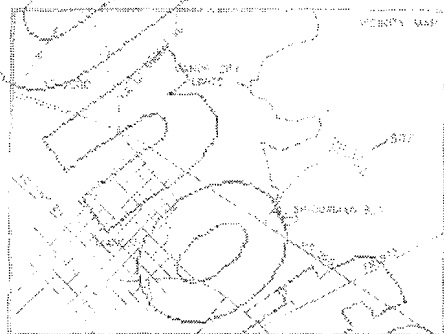
PHOTODUPLICATION

10-21-04

SH 810-02

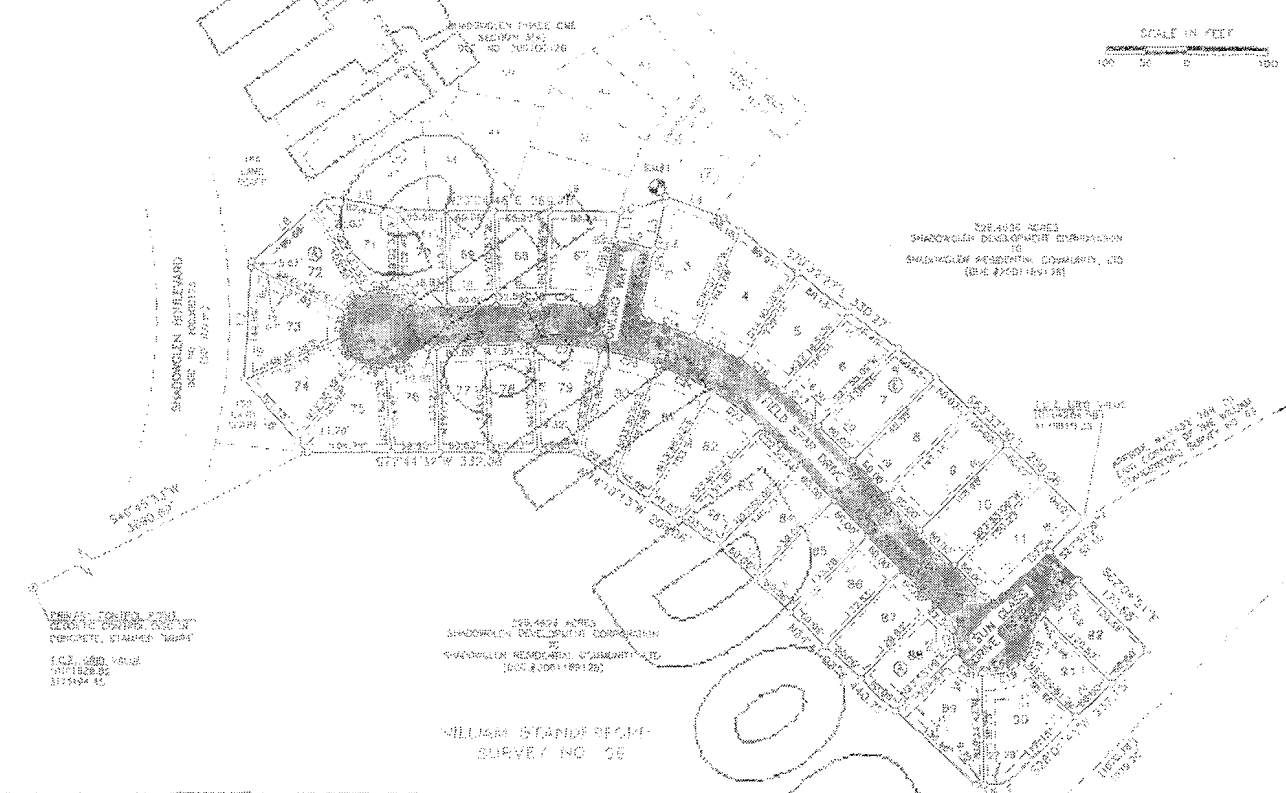
2004000311

SHADOWGLEN PHASE ONE SECTION 6 FINAL PLAT



- LEGEND
- 1/2" BEAR TRACK
 - 1/4" BEAR WITH GSP SET
 - BEAR INFORMATION
 - BEAR LETTER
 - BEAR MARK

SCALE IN FEET
100 50 0 50 100



NO.	DELT	BEARING	TAH	ARC	CHORD	BEARING
C1	336.40	178.44	5.79	5.00	8.80	S87.42.11 E
C2	86.44.22	19.00	13.72	22.23	30.25	S17.43.22 E
C3	57.33.55	475.00	110.85	232.92	230.59	N65.07.42 W
C4	98.00.00	15.00	15.00	23.38	21.21	N72.55.05 E
C5	45.58.41	50.00	9.35	15.40	16.50	S25.35.14 W
C6	18.54.23	50.00	9.22.10	16.50	16.50	N72.55.05 E
C7	48.58.41	20.00	9.35	17.35	16.50	N72.55.05 W
C8	48.58.41	425.00	104.63	446.39	338.71	S62.43.32 W
C9	48.58.41	20.00	9.35	17.35	16.50	S45.57.16 W
C10	27.58.72	50.00	9.18	24.34	54.28	S19.01.55 E
C11	48.58.41	20.00	9.35	17.35	16.50	S64.51.02 E
C12	3.30.28	425.00	39.55	23.62	30.25	S78.44.20 W
C13	85.43.44	15.00	13.92	22.44	20.41	S77.35.4 E
C14	6.47.52	425.00	29.21	58.38	56.32	S64.48.32 W
C15	8.51.18	425.00	31.44	56.70	56.72	S19.41.01 W
C16	7.30.11	425.00	31.57	57.92	57.00	S17.31.15 W
C17	5.58.14	425.00	23.39	43.23	46.72	S64.51.02 W
C18	50.28.75	50.00	23.31	44.58	42.94	S19.41.01 W
C19	60.28.75	50.00	29.31	54.45	50.06	S64.51.02 E
C20	47.58.72	50.00	39.55	41.50	40.41	S67.43.16 E
C21	31.44.45	50.00	14.62	27.70	27.35	S17.43.22 E
C22	2.43.51	425.00	12.72	31.58	31.21	S64.48.32 W
C23	10.28.40	425.00	31.41	54.45	50.06	S19.41.01 W
C24	9.05.27	425.00	31.57	57.92	57.00	S17.31.15 W
C25	8.51.18	425.00	31.44	56.70	56.72	S19.41.01 W
C26	10.51.50	425.00	40.41	50.59	50.45	S19.41.01 W
C27	1.42.00	425.00	6.31	12.54	12.54	S19.41.01 W
C28	47.58.72	50.00	39.55	41.50	40.41	S67.43.16 E
C29	40.51.51	50.00	18.84	35.68	35.64	S67.43.16 E
C30	41.58.50	50.00	15.78	33.62	33.31	S67.43.16 E
C31	30.28.72	50.00	16.44	31.77	31.24	S19.41.01 W
C32	31.48.22	50.00	17.68	30.56	29.92	S17.43.22 W
C33	52.21.07	50.00	24.58	43.59	44.11	S67.43.16 W
C34	35.48.15	50.00	11.45	22.52	22.31	S71.07.19 W
C35	31.18.24	425.00	13.15	26.31	26.30	S71.07.19 W
C36	6.20.54	425.00	26.28	52.61	52.38	S71.07.19 W

NO.	BEARING	LENGTH
L1	S65.12.11 E	30.20
L2	N84.42.40 E	50.00
L3	N65.16.11 W	55.47
L4	S65.30.40 E	25.70
L5	S65.52.50 W	37.50
L6	N68.39.48 W	116.62
L7	N16.04.10 W	148.25
L8	N3.45.18 E	148.72
L9	S67.32.40 E	30.21
L10	S67.18.11 E	73.74
L11	S67.55.03 W	78.58
L12	S67.04.11 E	90.05
L13	S27.45.08 W	65.40
L14	S27.02.07 E	130.45
L15	N70.01.02 E	119.42
L16	N65.16.11 W	22.66
L17	S33.44.53 E	31.72

16.45 ACRES
TAXED
BY A BEAR
IN THE COUNTY OF SAN JOAQUIN
SHADOWGLEN DEVELOPMENT CORPORATION
10
SHADOWGLEN RESIDENTIAL COMMUNITY, LTD
(BEC 2201184128)

CSA COOK-STANMAN & ASSOCIATES, INC.
Consulting Engineers and Land Planning
1000 N. Main St. Suite 200
Folsom, CA 95630 (916) 992-1000

Chaparral
Professional Land Surveying, Inc.
Surveying and Mapping
2000 University Ave., Suite 100
Folsom, CA 95630
(916) 992-1000

PROJECT NO.
01-00-0000
SHEET
01 OF 03

PHOTOGRAPHIC MAP

3-30-05

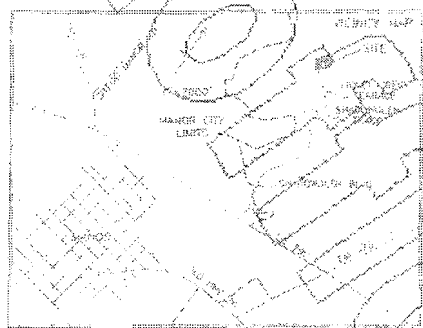
\$80.00

200500081

SHADOWGLEN PHASE ONE SECTION 7 FINAL PLAT

SECTION 7, 36.00 ACRES
NAD 83, 2005 E. TARRANT,
COUNTY, TEXAS
COMMISSIONED SURVEYOR 110,
10/28/2004

NORTH-EAST CORNER OF
SHADOWGLEN PHASE ONE
SECTION 7
800' x 200' x 800' x 800'

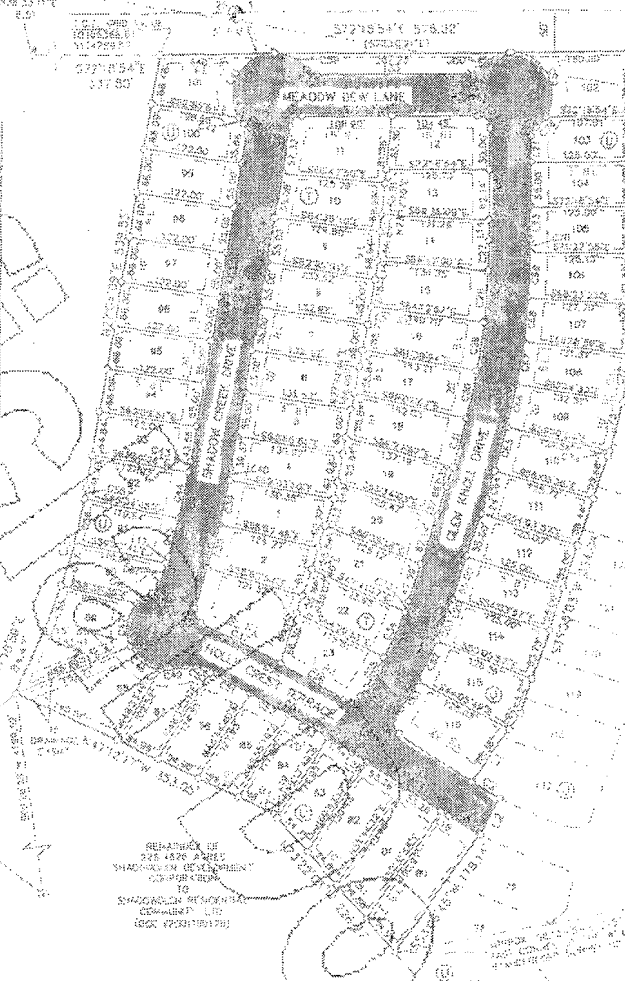


NO.	BEARING	LENGTH
1	S52°30'43"W	157.15
2	S49°42'58"W	43.00
3	N44°07'34"E	35.00
4	N17°41'00"E	129.50
5	S50°21'00"W	12.15
6	S59°54'55"E	34.00
7	N46°32'24"E	32.50
8	S12°41'28"W	130.75
9	S56°58'04"W	147.25
10	S43°05'04"W	147.50
11	S50°22'00"W	13.47
12	N45°07'49"E	34.45
13	N22°24'44"E	21.50
14	S7°41'06"W	24.50
15	N27°15'44"E	34.39
16	N2°11'10"E	44.57
17	S54°57'44"W	7.57
18	S39°28'33"E	11.65
19	N42°22'01"W	4.87
20	N34°50'04"E	18.65
21	N7°24'05"E	40.75
22	S17°41'06"W	17.40
23	N52°39'25"E	75.17
24	N18°28'03"E	18.30
25	N17°41'06"E	16.80
26	S39°28'33"E	22.65
27	S24°07'34"W	22.50

REMARKS: NAD 83, 2005 E. TARRANT, COUNTY, TEXAS
COMMISSIONED SURVEYOR 110,
10/28/2004

REMARKS: NAD 83, 2005 E. TARRANT, COUNTY, TEXAS
COMMISSIONED SURVEYOR 110,
10/28/2004

REMARKS: NAD 83, 2005 E. TARRANT, COUNTY, TEXAS
COMMISSIONED SURVEYOR 110,
10/28/2004



11-3-04

CURVE TABLE						
NO.	DELTA	RADIUS	TAN	ARC	CHORD	BEARING
1	161°15'27"	550.00	89.24	172.18	174.44	S29°48'28"E
2	156°40'27"	475.00	79.24	158.00	160.00	S41°00'00"E
3	143°26'30"	345.00	52.67	103.52	103.52	S61°24'34"E
4	140°58'30"	325.00	44.99	88.04	88.04	S61°24'34"E
5	133°03'30"	192.00	110.15	220.11	220.11	N62°40'13"W
6	122°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
7	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
8	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
9	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
10	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
11	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
12	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
13	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
14	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
15	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
16	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
17	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
18	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
19	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
20	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
21	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
22	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
23	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
24	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
25	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
26	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
27	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
28	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
29	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
30	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
31	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
32	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
33	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
34	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
35	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
36	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
37	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
38	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
39	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
40	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
41	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
42	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
43	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
44	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
45	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
46	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
47	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
48	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
49	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
50	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
51	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
52	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
53	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
54	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
55	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
56	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
57	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
58	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
59	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
60	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
61	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
62	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
63	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
64	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
65	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
66	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
67	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
68	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
69	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
70	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
71	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
72	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
73	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
74	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
75	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
76	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
77	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
78	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
79	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
80	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
81	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
82	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
83	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
84	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
85	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
86	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
87	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
88	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
89	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
90	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
91	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
92	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
93	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
94	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
95	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
96	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
97	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
98	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
99	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
100	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
101	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
102	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
103	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
104	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
105	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
106	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
107	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
108	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
109	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
110	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
111	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
112	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
113	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
114	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
115	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
116	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
117	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
118	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
119	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
120	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
121	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
122	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
123	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
124	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
125	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
126	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
127	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
128	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
129	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
130	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
131	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
132	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
133	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
134	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
135	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
136	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
137	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
138	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
139	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
140	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
141	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
142	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
143	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
144	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E
145	104°16'03"	50.00	170.00	101.15	99.81	S82°14'15"E
146	92°01'12"	15.00	7.32	13.61	13.16	S89°08'10"E
147	73°15'00"	922.00	29.64	113.72	119.64	N89°58'52"E
148	52°01'12"	15.00	7.32	13.61	13.16	N89°58'52"E
149	34°34'30"	50.00	170.00	101.15	99.81	S82°14'15"E
150	22°45'30"	150.00	74.44	159.53	159.53	S72°15'30"E

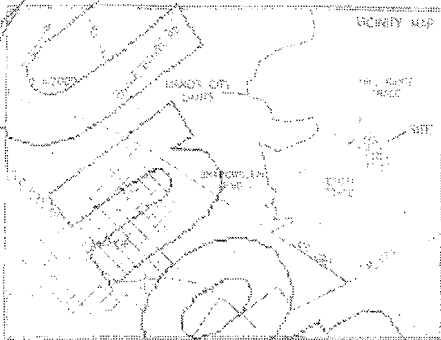
PHOTOGRAPHIC SURVEY

10-21-04

415622

200400312

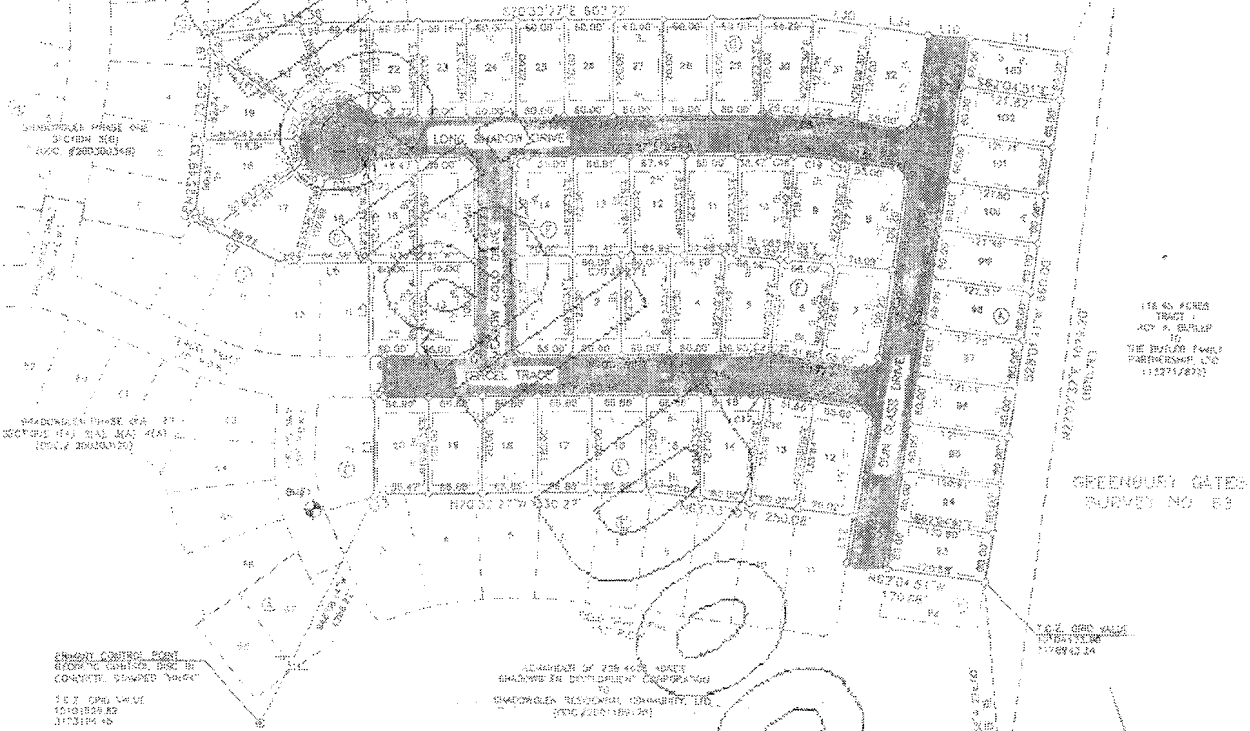
SHADOWGLEN PHASE ONE SECTION 8 FINAL PLAT



SHADOWGLEN PHASE ONE
SECTION 8
FINAL PLAT

PREPARED BY 208.4626.02616
SHADOWGLEN DEVELOPMENT CORPORATION
10
SHADOWGLEN RESIDENTIAL COMMUNITY, LTD.
(2004/2003/2004)

PROPERTY ACQUISITION NO. 10
LAWYER'S OFFICE NO. 10
LAWYER'S OFFICE NO. 10



176.45 ACRES
TRACT
NO. 10
THE SHADOWGLEN
PARTNERSHIP, L.P.
(11/27/1972)

GREENGLADE GATES
SURVEY NO. 10

SHADOWGLEN PHASE ONE
SECTION 8
FINAL PLAT

PREPARED BY 208.4626.02616
SHADOWGLEN DEVELOPMENT CORPORATION
10
SHADOWGLEN RESIDENTIAL COMMUNITY, LTD.
(2004/2003/2004)

LINE	BEARING	LENGTH
1	N 82° 13' 13" E	123.27
2	S 79° 22' 33" E	12.87
3	N 10° 22' 33" E	50.90
4	N 15° 32' 33" E	18.45
5	N 19° 22' 33" E	12.87
6	N 20° 12' 27" E	104.88
7	N 65° 12' 33" E	73.24
8	N 44° 32' 33" E	11.25
9	N 17° 22' 33" E	59.25
10	N 65° 12' 33" E	56.99
11	N 62° 12' 33" E	71.81
12	N 72° 58' 08" E	97.45
13	N 60° 30' 40" W	11.85
14	N 70° 32' 27" W	85.51
15	N 82° 04' 51" W	53.40
16	N 72° 58' 08" E	17.04
17	N 62° 04' 51" W	108.80
18	N 70° 32' 27" W	104.63
19	N 62° 04' 51" W	75.17
20	N 72° 58' 08" E	104.08
21	N 62° 04' 51" W	75.17
22	N 62° 04' 51" W	104.88
23	N 70° 32' 27" W	7.28
24	N 72° 32' 27" W	22.30
25	N 65° 17' 33" W	76.50
26	N 17° 22' 33" E	38.52
27	N 12° 32' 27" E	21.41
28	N 72° 21' 24" E	24.50
29	N 72° 32' 27" W	10.52
30	N 62° 04' 51" W	72.62
31	N 62° 04' 51" W	20.17
32	N 62° 04' 51" W	20.17
33	N 62° 04' 51" W	14.58
34	N 62° 04' 51" W	69.52

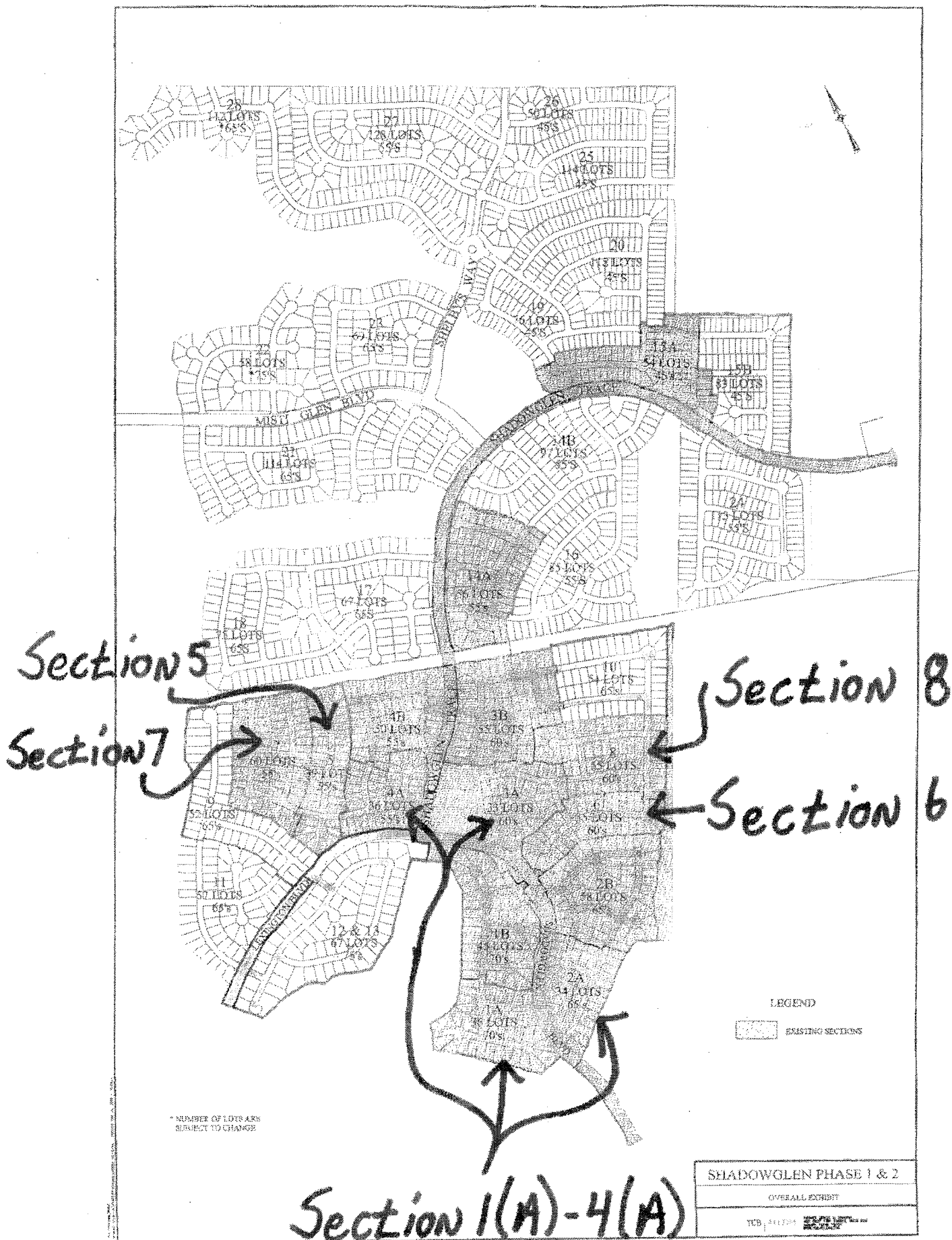
NO.	DETA	RADIUS	ARC	CHORD	STARTING
1	100.00	15.00	15.00	21.21	N 72° 58' 08" E
2	100.00	15.00	15.00	21.21	N 62° 04' 51" W
3	100.00	15.00	15.00	21.21	N 72° 58' 08" E
4	100.00	15.00	15.00	21.21	N 62° 04' 51" W
5	100.00	15.00	15.00	21.21	N 72° 58' 08" E
6	100.00	15.00	15.00	21.21	N 62° 04' 51" W
7	100.00	15.00	15.00	21.21	N 72° 58' 08" E
8	100.00	15.00	15.00	21.21	N 62° 04' 51" W
9	100.00	15.00	15.00	21.21	N 72° 58' 08" E
10	100.00	15.00	15.00	21.21	N 62° 04' 51" W
11	100.00	15.00	15.00	21.21	N 72° 58' 08" E
12	100.00	15.00	15.00	21.21	N 62° 04' 51" W
13	100.00	15.00	15.00	21.21	N 72° 58' 08" E
14	100.00	15.00	15.00	21.21	N 62° 04' 51" W
15	100.00	15.00	15.00	21.21	N 72° 58' 08" E
16	100.00	15.00	15.00	21.21	N 62° 04' 51" W
17	100.00	15.00	15.00	21.21	N 72° 58' 08" E
18	100.00	15.00	15.00	21.21	N 62° 04' 51" W
19	100.00	15.00	15.00	21.21	N 72° 58' 08" E
20	100.00	15.00	15.00	21.21	N 62° 04' 51" W
21	100.00	15.00	15.00	21.21	N 72° 58' 08" E
22	100.00	15.00	15.00	21.21	N 62° 04' 51" W
23	100.00	15.00	15.00	21.21	N 72° 58' 08" E
24	100.00	15.00	15.00	21.21	N 62° 04' 51" W
25	100.00	15.00	15.00	21.21	N 72° 58' 08" E
26	100.00	15.00	15.00	21.21	N 62° 04' 51" W
27	100.00	15.00	15.00	21.21	N 72° 58' 08" E
28	100.00	15.00	15.00	21.21	N 62° 04' 51" W
29	100.00	15.00	15.00	21.21	N 72° 58' 08" E
30	100.00	15.00	15.00	21.21	N 62° 04' 51" W
31	100.00	15.00	15.00	21.21	N 72° 58' 08" E
32	100.00	15.00	15.00	21.21	N 62° 04' 51" W
33	100.00	15.00	15.00	21.21	N 72° 58' 08" E
34	100.00	15.00	15.00	21.21	N 62° 04' 51" W

SHADOWGLEN
SECTION 8
FINAL PLAT

CHAPARRAL & ASSOCIATES, INC.
Consulting Engineers and Land Planning
1000 North 10th Street, Suite 100, Phoenix, AZ 85004

Chaparral
Professional Land Surveying, Inc.
Surveying and Mapping

PHOTOGRAPHIC SURVEY
NO. 10
DRAWING NO.
2004-12
SHEET
01 OF 03



Google maps

Address Shadow Glen Blvd
Manor, TX 78653

Notes Approve the acceptance of street and drainage facilities within Shadowglen Phase One, Section 1(A) - 4(A), Section 5, Section 6, Section 7, and Section 8 - five subdivisions within Precinct One, Commissioner Ron Davis.





Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Darla Vasterling, Transportation and Natural Resources, 854-9383

Elected/Appointed Official/Dept. Head: Steven Manilla, County Executive

Sponsors: Commissioner Eckhardt

AGENDA LANGUAGE:

Consider and take appropriate action on the request for an acceptance of dedication of street and drainage facilities for Park at Blackhawk Section 5, Section 6, and Park at Blackhawk II Phase 2B, three subdivisions in Precinct Two.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

<Enter Background/Summary of Request>

STAFF RECOMMENDATIONS: These subdivisions were recorded respectively on the following dates: August 13, 2003, November 30, 2006, and February 20, 2008. These subdivisions have been inspected for conformance with approved plans and specifications as listed. There are no items on the punch lists to be corrected. The stop signs have been approved under Chapter 251 of the Texas Transportation Code. A Letter of Map Revision has been approved by FEMA. These subdivisions have Bonds posted for the incomplete residential sidewalks.

These subdivisions are accessed by the Park at Blackhawk Sections 1, 2, and 3, and the Park at Blackhawk II Section 1, all of which are accepted for maintenance. This action will add 1.54 miles to the Travis County road system. TNR staff recommends approval of the proposed motion.

Exhibits:

List of streets (3)

Approval of Construction (3)

RAS Inspection Letters (3)

Attached maps

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

Agenda Item

Meeting of April 19, 2011

None

REQUIRED AUTHORIZATIONS:

Transportation and Natural Resources	Carolyn Barrett	Completed	04/08/2011 1:59 PM
Transportation and Natural Resources	Cynthia McDonald	Completed	04/08/2011 1:53 PM
Transportation and Natural Resources	Steven Manilla	Completed	04/08/2011 1:51 PM
Transportation and Natural Resources	Carolyn Barrett	Completed	04/08/2011 2:03 PM
Commissioner Precinct 2 Office	Sarah Eckhardt	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION
Mapscos No. 409T

Park at Blackhawk Section 5

Pct.# 2
Atlas No. O-10

RECORDED AT DOC#200300210 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY 8/13/03

SUBDIVISION CONTAINS 4 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	TYPE OF WIDTH OF CURB &			
					ROW	PVMNT	PVMNT	GUTTER
1	Mission Tejas Drive	NE cor Lot 16 Blk H to NW cor Lot 2 Blk H	762	0.14	50'	HMAC	30'F-F	Yes
3	Kickapoo Cavern Drive	Mission Tejas Drive to NE cor Lot 8 Blk D	895	0.17	50'	HMAC	30'F-F	Yes
3	Inks Lake Drive	Kickapoo Cavern Drive to SE cor Lot 24 Blk E	455	0.09	50'	HMAC	30'F-F	Yes
4	Rita Blanca Circle	Inks Lake Drive to end of 60'R cul-de-sac	463	0.09	50'	HMAC	30'F-F	Yes
5								
6								
7								
8								
9								
10								
11								
12								

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 81

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-4

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-4 TOTAL 0.49 MILES BE ACCEPTED BY THE TRAVIS COUNTY COMMISSIONERS' COURT IN PRECINCT 2.

26-Apr-11

DATE

A handwritten signature in dark ink, appearing to read "Don Ward", followed by the date "4/5/11".

Don Ward, P. E., Division Director, Road and Bridge
TRANSPORTATION AND ENGINEERING SERVICES

DP = DOUBLE PENETRATION
 HMAC = HOT MIX ASPHALT
 C = CONCRETE
 UPP = UNPAVED, PIT RUN
 UPS = UNPAVED, SELECT

APPROVED BY COMMISSIONERS' COURT DATE

APPROVED BY COMMISSIONERS' COURT DATE

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION
Mapscos No. 409T

Park at Blackhawk II Phase 2B

Pct.# 2
Atlas No. P-11



RECORDED AT DOC#200800048 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY 2/20/08

SUBDIVISION CONTAINS 6 STREETS AS LISTED BELOW:

#	STREET NAME	FROM - TO	L.F.	MILES	ROW	TYPE OF WIDTH OF CURB &		
						PVMNT	PVMNT	GUTTER
1	Heron Call Trail	SW cor Lot 24 Blk C to Raptor Roost Road	715	0.14	50'	HMAC	30'F-F	Yes
2	Raptor Roost Road	NE cor Lot 15 Blk C to Murrelet Way	134	0.02	50'	HMAC	30'F-F	Yes
3	Auk Road	Heron Call Trail to Murrelet Way	607	0.11	50'	HMAC	30'F-F	Yes
4	Harrier Hunt Road	Heron Call Trail to Murrelet Way	607	0.12	50'	HMAC	30'F-F	Yes
5	Murrelet Way	Jackies Ranch Blvd. to NW cor Lot 2 Blk D	1269	0.24	50'	HMAC	30'F-F	Yes
6	Jackies Ranch Blvd.	Martin Lane to SE cor Lot 47 Blk A	624	0.12	60'	HMAC	40'F-F	Yes
7	Plover Run Trail	Jackies Ranch Blvd. to NE cor Lot 11 Blk I	142	0.03	50'	HMAC	30'F-F	Yes
8								
9								
10								
11								
12								

THE TOTAL NUMBER OF LOTS IN THIS SUBDIVISION - 92

N/A ADDITIONAL LOTS SOLD FOR DEVELOPMENT

CONSTRUCTION OF STREETS AND DRAINAGE EXCEEDS MINIMUM COUNTY STANDARD FOR STREETS NUMBERED 1-6

IT IS RECOMMENDED THAT MAINTENANCE OF STREETS NUMBERED 1-6 TOTALING 0.78 MILES BE ACCEPTED BY THE TRAVIS COUNTY COMMISSIONERS' COURT IN PRECINCT 2.

26-Apr-11

DATE

Don Ward 4/5/11

Don Ward, P. E., Division Manager, Road and Bridge
TRANSPORTATION AND ENGINEERING SERVICES

DP = DOUBLE PENETRATION

HMAC = HOT MIX ASPHALT

C = CONCRETE

UPP = UNPAVED, PIT RUN

UPS = UNPAVED, SELECT

APPROVED BY COMMISSIONERS' COURT DATE

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

APPROVAL OF CONSTRUCTION

DATE: March 24, 2011

DEVELOPER:

Mr. Mike Ringel
Ryland Homes of Texas, Inc.
10415 Morado Circle Bldg. 1, #100
Austin, TX 78759
Ph: 210-818-7104 Fx: 877-228-7420

ENGINEER:

Randall Jones Engineering, Inc
Mr. J. Keith Collins, P.E.
1212 E. Braker Lane
Austin, TX 78753
Ph: 836-4793 Fx: 836-4817

SUBJECT: Park at Blackhawk Section 5

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction has entered into a one (1) year Performance Period. Prior to the end of this Period, Travis County will inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed and have a positive inspection by a Registered Accessibility Specialist.

All items have been received

BY:

A handwritten signature in black ink, appearing to read "Lucious Henderson", written over a horizontal line.

TNR Construction Inspector – Lucious Henderson

A handwritten signature in black ink, appearing to read "Darla Vasterling", written over a horizontal line.

TNR Engineering Specialist – Darla Vasterling

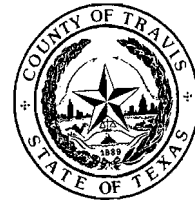
A handwritten signature in black ink, appearing to read "Donald W. Ward", written over a horizontal line.

TNR Division Director, Road and Bridge – Donald W. Ward

1102 fiscal file
1105 Subdivision File

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

APPROVAL OF CONSTRUCTION

DATE: March 24, 2011

DEVELOPER:

Mr. Craig Wood
Ryland Homes of Texas, Inc.
10415 Morado Circle Bldg. 1, #100
Austin, TX 78759
Ph: 210-818-7104 Fx: 877-228-7420

ENGINEER:

Randall Jones Engineering, Inc
Mr. J. Keith Collins, P.E.
1212 E. Braker Lane
Austin, TX 78753
Ph: 836-4793 Fx: 836-4817

SUBJECT: Park at Blackhawk Section 6

Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction has entered into a one (1) year Performance Period. Prior to the end of this Period, Travis County will inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed and have a positive inspection by a Registered Accessibility Specialist.

All items have been received

BY

A handwritten signature in black ink, appearing to be "Lucious Henderson", written over a horizontal line.

TNR Construction Inspector - Lucious Henderson

A handwritten signature in black ink, appearing to be "Darla Vasterling", written over a horizontal line.

TNR Engineering Specialist - Darla Vasterling

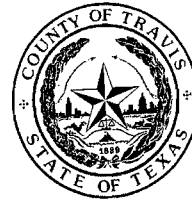
A handwritten signature in black ink, appearing to be "Donald W. Ward", written over a horizontal line.

TNR Division Director, Road and Bridge - Donald W. Ward

1102 fiscal file
1105 Subdivision File

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

APPROVAL OF CONSTRUCTION

DATE: March 24, 2011

DEVELOPER:

Mr. Terry Lagrone
Ryland Homes of Texas, Inc.
10415 Morado Circle, Bldg. L #100
Austin, TX 78759
Ph: 266-6655

ENGINEER:

Randall Jones Engineering, Inc
Mr. Shervin Nooshin, P.E.
1212 E. Braker Lane
Austin, TX 78753
Ph: 836-4793 Fx: 836-4817

SUBJECT: Park at Blackhawk II Phase 2B


Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction has entered into a one (1) year Performance Period. Prior to the end of this Period, Travis County will inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed and have a positive inspection by a Registered Accessibility Specialist.

All items have been received

BY: 
TNR Construction Inspector – Lucious Henderson


TNR Engineering Specialist – Darla Vasterling


TNR Division Director, Road and Bridge – Donald W. Ward

1102 fiscal file
1105 Subdivision File



ADA Assistance

107 Meadow Woods, Kyle TX 78640

(512) 787-3687 Fax (512) 268-5964

Email: robert@adaassistance.com Internet: www.adaassistance.com

DATE: August 22, 2009

TO: Margaret Young
Ryland Homes
10415 Morado Circle #100
Austin TX 78759
margaret.young@ryland.com

FROM: Robert Ronson, RAS

PROJECT: The Park at Blackhawk
Section 5
Pflugerville TX 78660

Inspection performed: 8/21/2009

SUBJECT: INSPECTION COMPLETED – NO VIOLATIONS

We are pleased to inform you that the referenced facility has been inspected and found to be in substantial compliance with provisions of the Texas Government Code, Chapter 469. Specifically inspected were pedestrian elements within the referenced section that was constructed at the time of the inspection. Sidewalks and curb ramps at:

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local, or federal requirements. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202) 514-0301.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record for this facility, contact Robert Ronson at (512) 787-3687.

NOTE: The review of documents as contract documents and field inspections by this accessibility specialist for the Texas Department of Licensing and Regulation (TDLR) is based on a best efforts endeavor following instruction and certification by TDLR. Plan review and inspection in no way warrants complete compliance with the Texas Accessibility Standards. The business, the professional, his employees, engineers, and client for whom the review or inspection is made agrees to hold harmless and indemnify this accessibility specialist from and against any liability arising from performance of the work.



ADA Assistance

107 Meadow Woods, Kyle TX 78640 (512) 787-3687 Fax (512) 268-5964 or (866)268-1810
Email: robert@adaassistance.com Internet: www.adaassistance.com

DATE: November 29, 2010

TO: Bryan Holubec
Tiemann Land & Cattle Development
4421 Rowe Lane
Pflugerville TX 78660
bholubec@tlcdevelopment.com

FROM: Robert Ronson, RAS

PROJECT: The Park at Blackhawk Section 6
Speidel Dr, Winding Shore Lane
PflugervilleTX

Re-inspection performed: 11/15/2010

SUBJECT: REINSPECTION – NO VIOLATIONS

The referenced project has been re-inspected to verify completion of corrective modifications. We are pleased to inform you that all items now appear to be in substantial compliance with the requirements of the Texas Government Code, Chapter 469. Specifically inspected were pedestrian elements within the scope of the referenced project that was constructed at the time of the inspection. Curb ramps at public intersection.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local, or federal requirement. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202)514-0301.

Also note, this project is not subject to review and/or inspection under current state law, therefore this report is advisory in nature only and does not constitute a requirement under the Texas Architectural Barriers Act.

EXCEPTIONS: None

NOTE: The review of documents as contract documents and field inspections by this accessibility specialist for the Texas Department of Licensing and Regulation (TDLR) is based on a best efforts endeavor following instruction and certification by TDLR. Plan review and inspection in no way warrants complete compliance with the Texas Accessibility Standards. The business, the professional, his employees, engineers, and client for whom the review or inspection is made agrees to hold harmless and indemnify this accessibility specialist from and against any liability arising from performance of the work.



ADA Assistance

107 Meadow Woods, Kyle TX 78640 (512) 787-3687 Fax (512) 268-5964 or (866)268-1810
Email: robert@adaassistance.com Internet: www.adaassistance.com

DATE: November 29, 2010

TO: Bryan Holubec
Tiemann Land & Cattle Development
4421 Rowe Ln
Pflugerville TX 78660
bholubec@tlcdevelopment.com

FROM: Robert Ronson, RAS

PROJECT: The Park at Blackhawk II Phase 2B
Murrelet Way, Martin Ln, Jackies Ranch, Raptor Roost, Auk, Harrier Hunt, Heron
Call Tr
Pflugerville TX

Inspection performed: 11/15/2010

SUBJECT: INSPECTION COMPLETED – NO VIOLATIONS

We are pleased to inform you that the referenced facility has been inspected and found to be in substantial compliance with provisions of the Texas Government Code, Chapter 469. Specifically inspected were pedestrian elements within the scope of the referenced project that were constructed at the time of the inspection. Curb ramps and intersection crossings. Public sidewalks except for these lots: block A lots 46, 47, block C lot 16, block E lots 3, 6, 9, 14, 15, block F lots 4, 5, 7, 9, 12, 13, 14, 16, block G lots 2, 3, 9, 10, 11, 12, 14, 15, 16, block H lot 1, block I lots 6, 7, 8, 9, 10, 11.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local, or federal requirements. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202) 514-0301.

Also note, this project is not subject to review and/or inspection under current state law, therefore this report is advisory in nature only and does not constitute a requirement under the Texas Architectural Barriers Act.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record for this facility, contact Robert Ronson at (512) 787-3687.

PHOTOGRAPHIC MYLAR

48100 8-13-03 200300210 FINAL PLAT OF THE PARK AT BLACKHAWK SECTION 5 TRAVIS COUNTY, TEXAS

OWNER / SUBDIVIDER
RH OF TEXAS LIMITED PARTNERSHIP
MIKE BUNDEL, VICE PRESIDENT
12357-1 RITA BLANCA PARKWAY, BLDG. 5, STE. 300
AUSTIN, TEXAS 78727

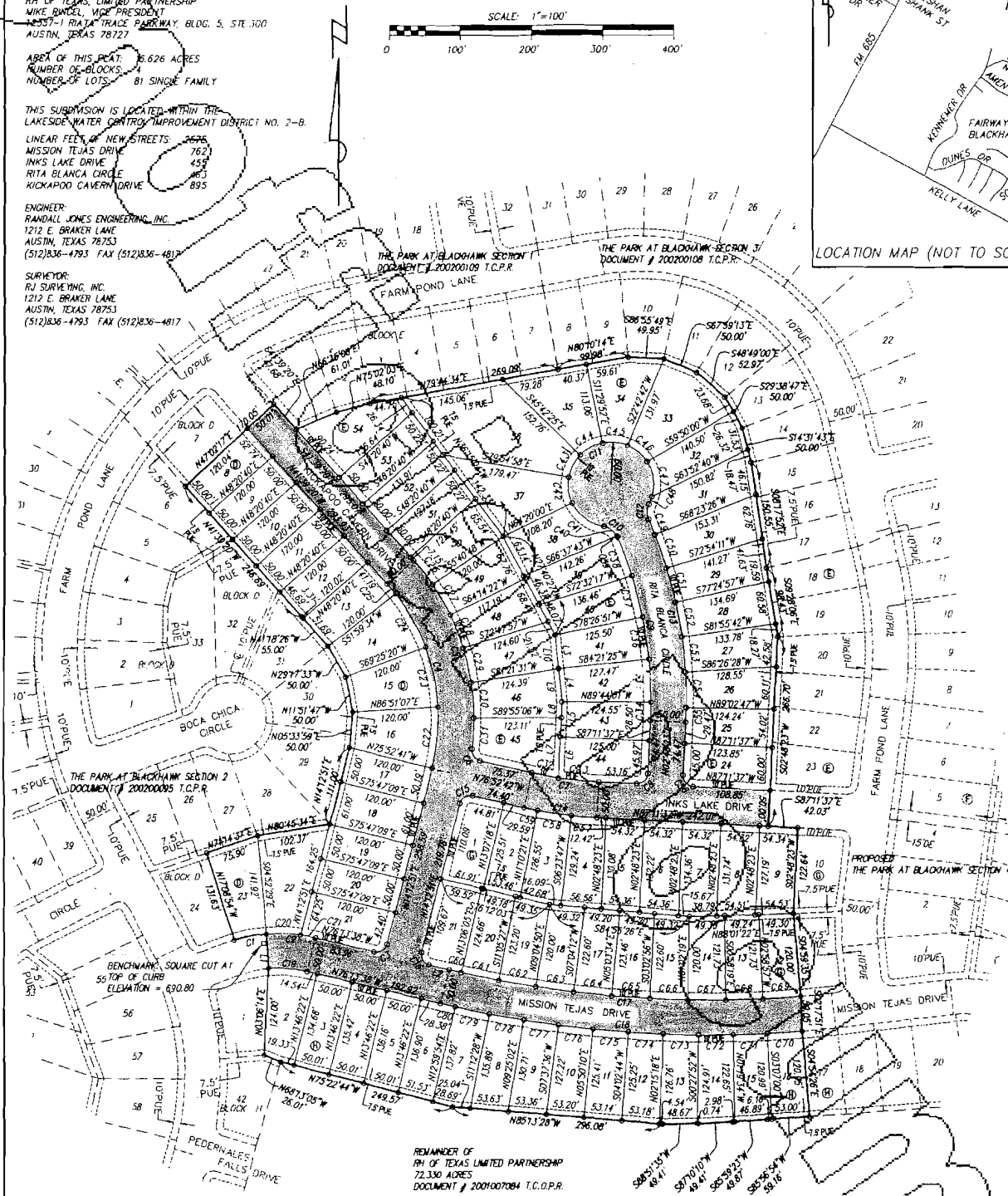
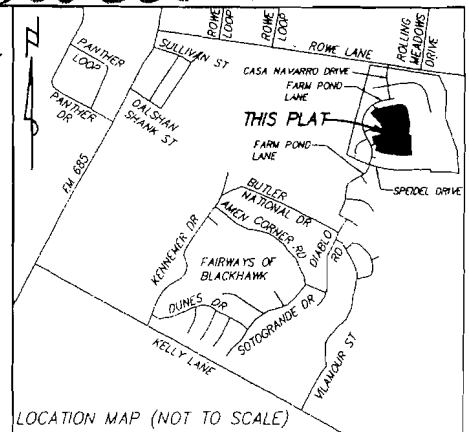
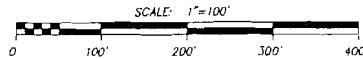
AREA OF THIS PLAT: 16.626 ACRES
NUMBER OF BLOCKS: 4
NUMBER OF LOTS: 81 SINGLE FAMILY

THIS SUBDIVISION IS LOCATED WITHIN THE
LAKESIDE WATER CONTROL IMPROVEMENT DISTRICT NO. 2-B.

LINEAR FEET OF NEW STREETS:
MISSION TEXAS DRIVE 762
INKS LAKE DRIVE 455
RITA BLANCA CIRCLE 895
KICKAPOO CAVERN DRIVE 895

ENGINEER:
RANDALL JONES ENGINEERING, INC.
1212 E. BRAKER LANE
AUSTIN, TEXAS 78753
(512) 836-4793 FAX (512) 836-4817

SURVEYOR:
RJ SURVEYING, INC.
1212 E. BRAKER LANE
AUSTIN, TEXAS 78753
(512) 836-4793 FAX (512) 836-4817



LEGEND:
T.C.O.P.R. TRAVIS COUNTY OFFICIAL PUBLIC RECORDS
T.C.P.R. TRAVIS COUNTY PLAT RECORDS
PUE PUBLIC UTILITY EASEMENT
ROW ROAD AND GAP SET
B BLOCK NAME

REMAINDER OF
RH OF TEXAS LIMITED PARTNERSHIP
72.130 ACRES
DOCUMENT # 2001007084 T.C.O.P.R.

CUMULATIVE DENSITY CALCULATIONS

PLAT NAME	NUMBER OF RESIDENTIAL	TOTAL ACREAGE
MEADOWS OF BLACKHAWK SECTIONS 1, 2, 3, 4, 5, 6	510	148.979
LAKESIDE AT BLACKHAWK SECTIONS 1, 2	37	17.712
THE PARK AT BLACKHAWK SECTIONS 1, 2, 3, 4	207	45.983
THE PARK AT BLACKHAWK SECTION 5 (THIS PLAT)	81	16.626
TOTAL	835	229.300
CUMULATIVE DENSITY = 3.64 UNITS/ACRES		

NOTE: TOTAL ACREAGE IN TABLE ABOVE = TOTAL ACREAGE OF AREA DEVOTED
TO RESIDENTIAL, LOCAL AND COLLECTOR STREETS.

DATE: JULY 20, 2001

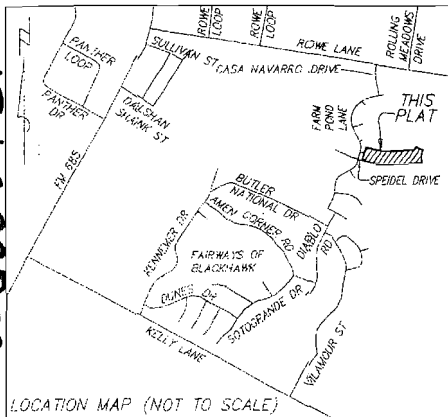
SCALE: 1"=100'

RJ SURVEYING, INC.

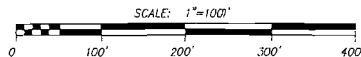
1212 E. BRAKER LANE AUSTIN, TEXAS 78753 (512) 836-4793

NO.	DATE	REVISION DESCRIPTION	BY
1	5-12-03	SIDEWALK WIDTH IN NOTE 8	KW

SHEET 1 OF 3 SHEETS



FINAL PLAT OF THE PARK AT BLACKHAWK SECTION 6 TRAVIS COUNTY, TEXAS



SITE DATA:

AREA OF THIS PLAT: 8.36 ACRES
NUMBER OF BLOCKS: 3
NUMBER OF LOTS: 42 SINGLE FAMILY

THIS SUBDIVISION IS LOCATED WITHIN THE LAKESIDE
WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2-B.

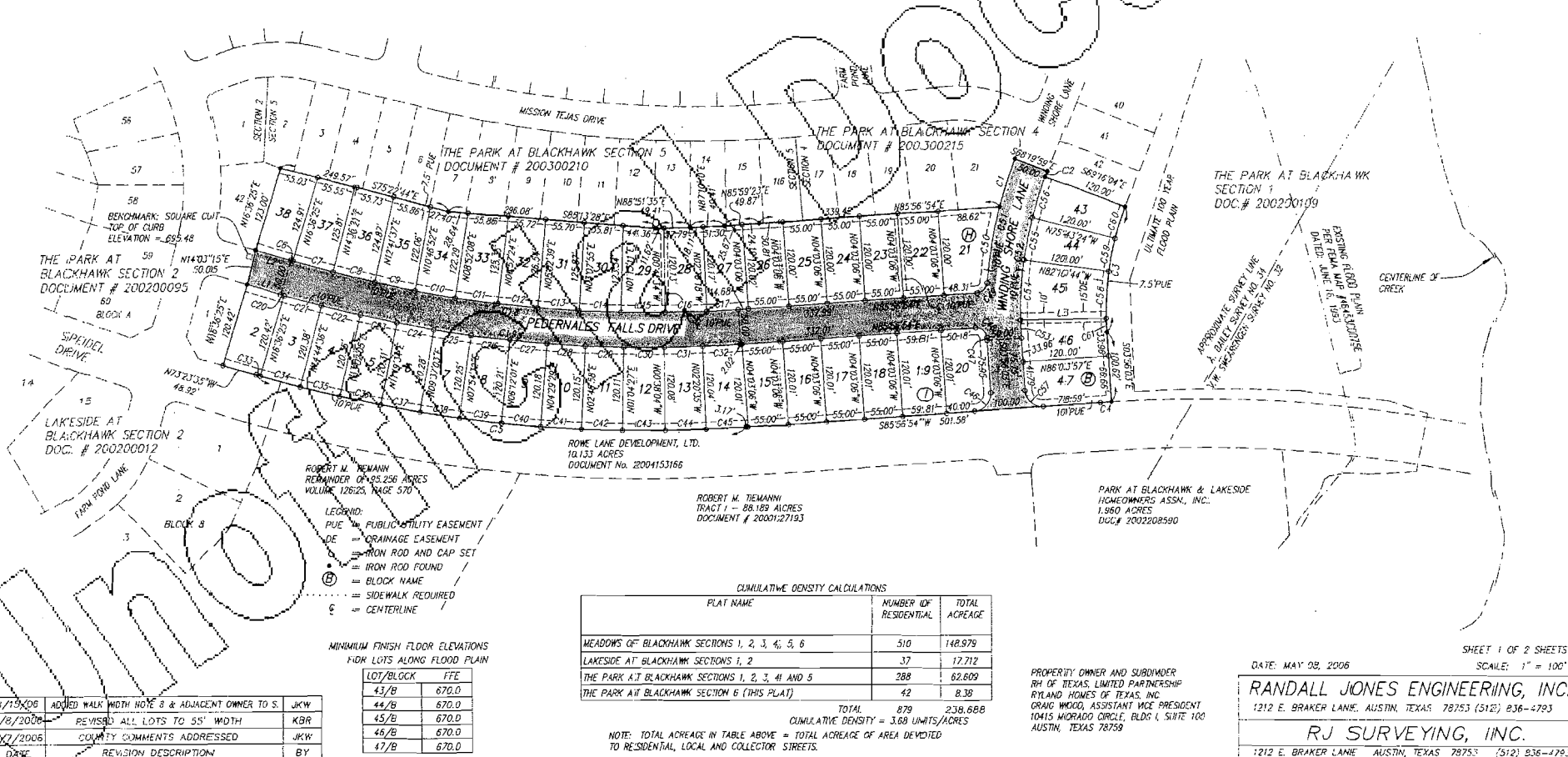
LINEAR FEET OF NEW STREETS:	WIDTH	LENGTH
PEDERNALES FALLS DRIVE	50	1081
WINDING SHORE LANE	50	355
TOTAL		1436

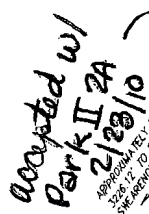
NOTES:

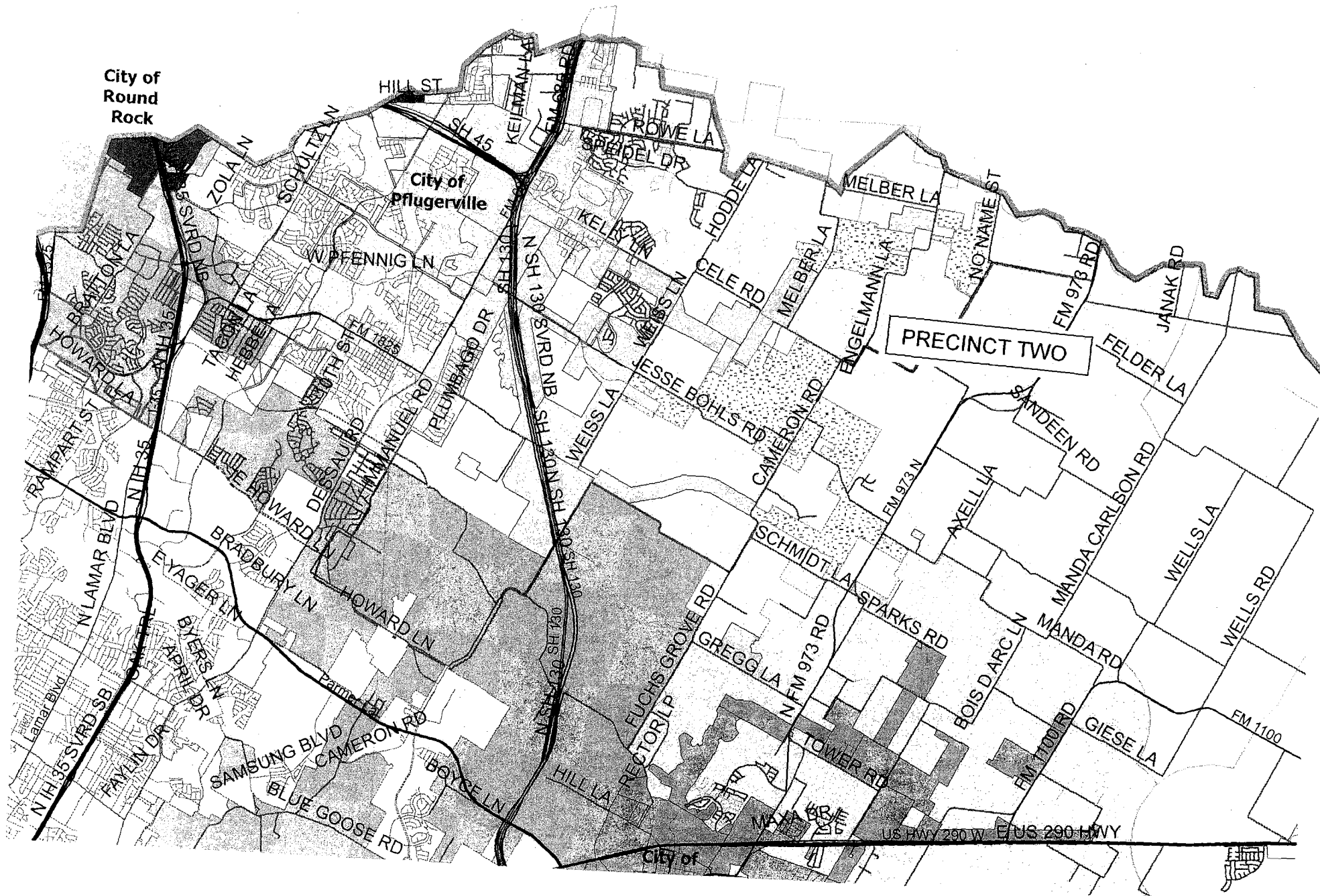
1. NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO AN APPROVED LAKESIDE W.C.I.D. 2-B SEWER SYSTEM.
2. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A LAKESIDE W.C.I.D. 2-B WATER SYSTEM APPROVED BY THE TEXAS STATE DEPARTMENT OF HEALTH.
3. NO OBJECTS, INCLUDING BUT NOT LIMITED TO BUILDINGS, FENCES OR LANDSCAPING SHALL BE ALLOWED IN A DRAINAGE EASEMENT, EXCEPT AS APPROVED BY TRAVIS COUNTY AND THE CITY OF FLEUGERVILLE.
4. ALL STREETS IN THIS SUBDIVISION SHALL BE CONSTRUCTED WITH CONCRETE CURB AND GUTTER.
5. A TRAVIS COUNTY DEVELOPMENT PERMIT IS REQUIRED PRIOR TO ANY SITE DEVELOPMENT.
6. A TEN (10) FOOT PUBLIC UTILITY EASEMENT IS HEREBY RESERVED ADJACENT TO ALL STREET RIGHTS-OF-WAY AT THE FRONT OF ALL LOTS. A 7.5 FOOT PUBLIC UTILITY EASEMENT IS HEREBY RESERVED ALONG THE REAR OF ALL LOTS.
7. NO DRIVEWAY SHALL BE CONSTRUCTED CLOSER THAN 50 FEET TO THE EDGE OF PAVEMENT OF AN INTERSECTING LOCAL OR COLLECTOR STREET. NO DRIVEWAY SHALL BE CONSTRUCTED CLOSER THAN 150 FEET TO THE EDGE OF PAVEMENT OF AN INTERSECTING ARTERIAL STREET.
8. SIDEWALKS FOUR FEET IN WIDTH SHALL BE CONSTRUCTED ALONG EACH SIDE OF ALL STREETS IN THIS SUBDIVISION AND SIDEWALK RAMP FOR HANDICAP ACCESS SHALL BE PROVIDED AT ALL STREET INTERSECTIONS.

NOTES: (CONTINUED)

9. WATER AND WASTE WATER SERVICE WILL BE PROVIDED BY LAKESIDE WATER CONTROL IMPROVEMENT DISTRICT NO. 2B.
10. THIS SUBDIVISION IS SUBJECT TO THE RESTRICTIONS, COVENANTS AND CONDITIONS AS SET FORTH IN DOCUMENT NUMBER 2002010204 OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.
11. THIS PLAT IS SUBJECT TO THE SHADING AGREEMENT RECORDED IN DOCUMENT NUMBER 2002060983 OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.
12. ALL 75 FOOT WIDE DRAINAGE EASEMENTS SHALL HAVE DRAINAGE FLOW IN AN ENCLOSED CONDUIT.
13. PROPER OWNER OF THIS/HER ASSIGNS SHALL PROVIDE FOR ACCESS TO THE DRAINAGE EASEMENT AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY CITY OF FLEUGERVILLE AND TRAVIS COUNTY, FOR INSPECTION OR MAINTENANCE OF SAID EASEMENT.
14. ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE OWNER OR HIS/HER ASSIGNS.
15. DRIVEWAY ACCESS TO SPEIDEL DRIVE IS PROHIBITED FROM ANY LOT IN THIS PLAT.
16. FISCAL ARRANGEMENTS MUST BE MADE WITH TRAVIS COUNTY/CITY OF FLEUGERVILLE PRIOR TO FINAL PLAT APPROVAL FOR IMPROVEMENTS PERTAINING TO THIS PLAT.
17. DEVELOPMENT WHICH EXCEEDS 20% IMPERVIOUS COVER, WHEN CALCULATED AGAINST THE TOTAL PROPERTY SHALL CONTROL THE INCREASED STORMWATER.









Travis County Commissioners Court Agenda Request

RECEIVED
COUNTY JUDGE'S OFFICE
11 APR 12 PM 1:04

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Yolanda Reyes, Planning and Budget Office, 854-9106
Elected/Appointed Official/Dept. Head: Rodney Rhoades, County Executive
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached documentation.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office	Jessica Rio	Pending
Planning and Budget Office	Leroy Nellis	Pending
Planning and Budget Office	Rodney Rhoades	Pending
Planning and Budget Office		Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending

BUDGET AMENDMENTS AND TRANSFERS

FY 2011

4/19/2011

AMENDMENTS

BA#	Project Code	FUND	DEPT/DIV	ACT	ELM/OBI	Dept.	Line Item	Increase	Decrease	Pg #
A1	WPN011	001	9800	981	9892	Reserves	Allocated Reserves		\$ 30,774	1
		001	1405	525	8102	Facilities	Purchsd Serv-Bldg Impv	\$ 30,774		
A2		048	4945	981	9892	Reserves	Fund 048 Allocated Resv.		\$ 2,160	5
		048	4945	631	6099	TNR	Other Purchased Serv.	\$ 2,160		
A3		001	9800	981	9891	Reserves	CAR Reserves		\$ 135,000	7
		001	1230	821	3002	ITS	Software	\$ 9,446		
		001	1230	821	3055	ITS	Law Enforce Eq & Supp	\$ 107,792		
		001	1230	821	5007	ITS	Repairs-Other Equip	\$ 9,548		
		001	1230	821	6099	ITS	Other	\$ 8,214		
A4		001	9800	981	9892	Reserves	Allocated Reserves		\$ 68,887	12
		001	1000	521	4099	Gen.Adm	Other Prof. Services	\$ 68,887		




PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Sr. Budget Analyst 

DATE: April 11, 2011

RE: Request from Facilities Management Department (FMD) for a \$30,774 Budget Amendment for Palm Square Renovations related to Building Security

FMD is requesting budget of \$30,774 to upgrade building security at Palm Square. FMD has been working on renovating the Palm Square location due to the relocation of Health and Human Services (HHS) administrative functions to leased space north of Highland Mall. FMD has remodeled the public lobby area using savings from the lease space renovation at the new HHS administrative offices. The additional funds being requested are needed to enhance building security for the staff remaining in the Palm Square facility.

PBO concurs with the request and recommends funding from the Allocated Reserve.

cc: Leroy Nellis, Jessica Rio, PBO
Roger El Khoury, Amy Draper, FMD
Rodney Rhoades, Danny Hobby, County Executives



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: John Carr, Facilities Management, 854-4772
Elected/Appointed Official/Dept. Head: Roger El-Khoury, Director
Sponsors: Commissioner Gómez

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve funding and minor renovation project at the Palm Square facility.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The move of the Family Support Services (FSS) from the basement of the Palm Square building to the first floor requires some modifications. The initial public lobby remodel was completed using funds (\$17,062) saved from the remodel of the Travis County Housing Authority space for the HHS Department and was approved by the Commissioners Court on December 21, 2010.

The required additional modifications to the first floor will improve the work function and enhance the building security, they are:

1. Seven card readers at a cost of \$14,224
2. Remodel of the interior FSS reception area. Full line-of-sight view between the reception desk and the lobby will improve the security for both HHS and FSS. The cost is \$13,752
3. The total cost of the required modifications is \$27,976. Including a 10% contingency of \$2,798, the total request is \$30,774.

Facilities Management Department (FMD) is requesting \$30,774 in funding from allocated reserves to complete the required modifications to the Palm Square first floor.

STAFF RECOMMENDATIONS:

Facilities Management Department recommends approval of the transfer of \$30,774 of funding from the allocated reserves to allow completion of the additional modifications to the first floor of the Palm Square facility.

ISSUES AND OPPORTUNITIES:

This additional \$30,774 will allow for the modifications to the building as requested by HHS to be completed. The \$17,062 in savings from the HHS

Lease Space Remodel project has already been applied to support the initial public remodel work as approved in December 2010.

FISCAL IMPACT AND SOURCE OF FUNDING:

FY 11 - \$30,774 from allocated reserves

REQUIRED AUTHORIZATIONS:

Facilities Management	John Carr	Completed	04/07/2011 1:11 PM
Facilities Management	Roger El-Khoury	Pending	
Emergency Services	Danny Hobby	Pending	
Planning and Budget Office	Rodney Rhoades	Pending	
Commissioner Precinct 4 Office	Margaret J. Gómez	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

Budget Adjustment: 26456

Fyr _ Budget Type: 2011-Reg

Author: 14 - DRAPER, AMY

Created: 4/11/2011 2:03:24 PM

PBO Category: Amendment

Court Date: Tuesday, Apr 19 2011

Dept: RESERVES

Just: Other

Transfer funds from Allocated Reserve for Palm Square Renovations related to security

From Account	Acct Desc	Project	Proj Desc	Amount
001-9800-981-9892	ALLOCATED RESERVES			30,774
				30,774
To Account		Project		Amount
001-1405-525-8102	PURCHSD SERV-BLDG IMPROVM			30,774
				30,774

Approvals	Dept	Approved By	Date Approved
Originator	14	AMY DRAPER	4/11/2011 02:03:31 PM
DepOffice	14	AMY DRAPER	4/11/2011 02:03:32 PM
DepOfficeTo	14	AMY DRAPER	4/11/2011 02:03:34 PM

- D. Draper⁷ 4-11-11
 Amy Draper 4/12/11

4

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

March 28, 2011

MEMORANDUM

TO: Rodney Rhoades, Executive Manager, Planning and Budget Office
FROM: *Steven M. Manilla*
Steven M. Manilla, P.E., County Executive
SUBJECT: Place item on Commissioners' Court Agenda to transfer funds from the Mary Quinlan Park Allocated Reserve account number 048-4945-981-9892

Proposed Motion: Approve transfer of \$2,160 from the Mary Quinlan Park allocated reserve account 048-4945-981-9892 to an expense account within fund 048.

Background Fund Summary and Staff Recommendation: The Mary Quinlan Park fund was established in May 2001 as part of a Settlement and Access Agreement with Lake Austin Spa Investors, Ltd. and other parties. Part of the agreement requires Lake Austin Spa to make an annual payment of \$5,000 to Travis County for improvements and maintenance at Mary Quinlan Park. This year's payment has been received. A new ground maintenance contract will be awarded next week and will cover services from April 2011 through March 2012. The contract will include mowing, litter pickup, and restroom cleaning. The estimated cost of service for the second half of this fiscal year is \$2,160.00

Budgetary and Fiscal Impact: There is no fiscal impact to Travis County as these services will be funded 100% from the Mary Quinlan Park Fund.

Issues and Opportunities: The maintenance service has been outsourced for several years now and has proven to be quite successful. It also allows Park Management the ability to reallocate resources to other parks within the system.

Required Authorizations: Planning and Budget

Exhibits: Copies of the automated budget adjustment form number 26289 for \$2,160, Settlement and Access Right-of-Way Agreements, and the Purchase Requisition Form

IL:SMM:il

xc: *CM* Bill Derryberry, Planning and Budget Office
Charles Bergh, TNR Parks
Robert Armistead, TNR Parks
Dan Perry, West District Park Manager
Isabelle Lopez, TNR Financial Services

AUTOMATED BUDGET ADJUSTMENT FORM

<< Back

100%

Find | Next

Select a format

Export



Budget Adjustment: 26289

Fyr_ Budget Type: 2011-Reg

Author: 49 - LOPEZ, ISABELLE

Created: 3/28/2011 12:57:52 PM

PBO Category:

Court Date: None

Dept: TNR (TRANS & NATRL RESRC)

Just: CommCodeRq

Transfer from the Mary Quinlan Park reserve to an expenditure line item required to fund ground maintenance service for the remainder of FY2011.

From Account	Acct Desc	Project	Proj Desc	Amount
048-4945-981-9892	ALLOCATED RESERVES			2,160
				2,160
To Account		Project		Amount
048-4945-631-6099	OTHER PURCHASED SERVICES	WPN011	Mary Quinlan Park	2,160
				2,160

Approvals

Dept

Approved By

Date Approved

Originator

49

ISABELLE LOPEZ

3/28/2011 1:35:34 PM



DepOffice

49

SYDNIA CROSBIE

3/29/2011 10:27:14 PM

Page 1

PBO concurs.  4/11/11
 4/12/11



PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Randy Lott, Planning and Budget Analyst

A handwritten signature in black ink, appearing to be "Randy Lott", with a long horizontal line extending to the right.

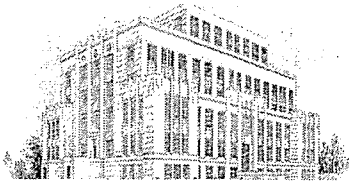
DATE: April 5, 2011

RE: Request to transfer from the Capital Acquisition Reserve to continue critical infrastructure video surveillance program.

During the FY 09 budget process, the Commissioners Court approved a Security Committee recommendation to begin deployment of security and video surveillance of IT critical infrastructure. During the FY 11 budget process, ITS requested additional funding (\$135,000) to continue with the project. However, a new integrated security surveillance system was being investigated at the time and PBO discussions with ITS left it unclear whether an RFI/RFP process would be complete in FY 11. Given that uncertainty, but not wanting to push the initiative back an entire year, PBO recommended, and the Commissioners Court approved, an Earmark on the Capital Acquisition Reserve for \$135,000. In March 2011, a State of Texas Department of Information Resources (DIR) contract was finally awarded and ITS is requesting Commissioners Court approval for the transfer.

PBO recommends approval of the request.

cc: Joe Harlow, Walter LaGrone, Nick Macik, ITS
Leroy Nellis, Rodney Rhoades, PBO



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION & TELECOMMUNICATION SYSTEMS

Joe Harlow, Chief Information Officer

314 W. 11th Street, P. O. Box 1748, Austin, Tx 78767 (512) 854-9666 Fax (512) 854-4401

Date: April 5, 2011

To: Randy Lott, Budget Analyst

From: Joe Harlow, Chief Information Officer

A handwritten signature in cursive script that reads "Joe Harlow".

Subject: Budget Adjustment CAR Reserves Earmark-Video Surveillance

The attached budget adjustment is to transfer funds from the CAR Reserves. As part of the FY 11 Budget, ITS requested funding for Video Surveillance equipment for controlling and monitoring critical infrastructure. The FY 11 Budget recommendation is as follows:

*"For MCE Priority #16, "Video Surveillance Phase 2 of 3," while this is a continuation of an on-going program, and the Security Committee ranks it number four on their priority list, PBO understands that there is a push for a new integrated camera security system – for which an Request for Information (RFI) has yet to be developed. At this stage in the process, PBO believes a Request for Proposal (RFP) would not be ready for distribution until the fall. **Therefore, PBO recommends that the department's requested amount (\$135,000) be placed as an Earmark against CAR Reserves for FY 11 in case this initiative is ready prior to the following budget year.**"*

Travis County now has a Contract in place with Knight Security Systems for the procurement of this type of equipment. ITS is ready to move forward on this procurement and request approval of the subject budget transfer.

Should you have further questions or require additional information, please contact me.

Cc: Walter LaGrone, ITS

Priority	Recommended Budget Request Name	Recommended Operating Costs	Recommended Capital Costs	Recommended Total
	Total	\$126,721	\$2,312,000	\$2,438,721
19 requests	GRAND TOTAL ALL RECOMMENDED	\$757,955	\$4,669,044	\$5,426,999

Note:

For MCE Priority #2, "FACTS Financial Team Continuation-General Fund," PBO recommends to continue funding one FTE out of the Justice Court Technology Fund (050). The other FTE will be internally funded by ITS out of the General Fund.

Please see separate write-up.

For MCE Priority #16, "Video Surveillance Phase 2 of 3," while this is a continuation of an on-going program, and the Security Committee ranks it number four on their priority list, PBO understands that there is a push for a new integrated camera security system – for which an Request for Information (RFI) has yet to be developed. At this stage in the process, PBO believes a Request for Proposal (RFP) would not be ready for distribution until the fall. **Therefore, PBO recommends that the department's requested amount (\$135,000) be placed as an Earmark against CAR Reserves for FY 11** in case this initiative is ready prior to the following budget year.

MCE Priority # 17, "Infrastructure for Airport Blvd," has been given to Facilities Management for analysis since it concerns air conditioning systems at 5501 Airport—**no PBO recommendation is made at this time.**

MCE Priority # 25, "Television Cable Service for Travis County," PBO recommends a \$200,000 Earmark against Allocated Reserve for FY 11. Given that whatever funds will be required will not be needed until mid FY 11, and that the amount required is an estimate and the lead department has yet to be determined (ITS or RMCR), PBO believes an Earmark should allow access to funds when they are eventually required during the March-April 2011 timeframe. **Please see separate write-up.**

PBO Recommendations & Comments:

The following General Fund MCE requests are recommended for inclusion in the Preliminary Budget:

Priority	Recommended MCE Budget Request Name	Recommended Operating Costs	Recommended Capital Costs	Recommended Total
1	Maintenance Agreement Increases	265,334		265,334
3	Disk Storage Increase		300,000	300,000
4	UPS and Battery Replacement	76,000	90,000	166,000
5	Airport Network Capacity Increase	1,100	164,400	165,500
6	Data Center Expansion		101,679	101,679
7	GAATN Enhancement		298,000	298,000
8	Replace Data Storage Tapes	150,000		150,000
9	Fiber Optic Cable Maintenance	40,000		40,000
12	Groupwise Server Replacements		250,000	250,000
13	Windows Server Hardware Replacements		89,600	89,600
14	Network Switch Equipment Replacement		440,055	440,055
15	County Internet Upgrade	60,000	128,710	188,710
16	Video Surveillance Phase 2 of 3 (\$135,000 EARMARK against CAR RESERVE)	0	0	0
19	Wireless Network Expansion		295,000	295,000
20	Blade Centers to Accommodate Growth		70,000	70,000
26	DataFlux Integration Software Licenses	38,800	129,600	168,400
	Total	\$631,234	\$2,357,044	\$2,988,358

PBO and ITS also determined that the following requests were MCE, and not New Initiative (NI), as originally submitted as part of their FY 11 budget package. These are also included in the PBO Recommended amount:

Priority	Recommended Budget Request Name	Recommended Operating Costs	Recommended Capital Costs	Recommended Total
1 NI	Identity and Access Management continuation	104,721	1,722,000	1,826,721
5 NI	TCSO East-West Command Bandwidth increase		490,000	490,000
7 NI	ME Office computer program upgrade	22,000	100,000	122,000

Budget Adjustment: 26385

Fyr _ Budget Type: 2011-Reg

Author: 12 - MACIK, NICHOLAS

Created: 4/4/2011 4:25:34 PM

PBO Category: Amendment

Court Date: Tuesday, Apr 19 2011

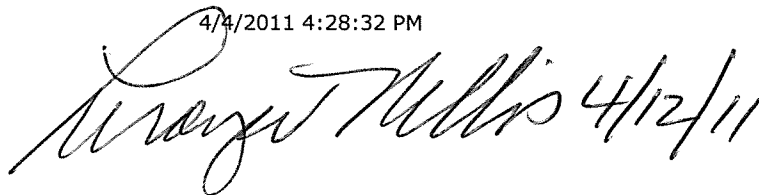
Dept: RESERVES

Just: CommCodeRq

Transfer from Reserves for Video Surveillance Phase 2 of 3

From Account	Acct Desc	Project	Proj Desc	Amount
001-9800-981-9891	CAPITAL ACQUISTN RESERVES			135,000
				135,000
To Account		Project		Amount
001-1230-821-3002	SOFTWARE			9,446
001-1230-821-3055	LAW ENFORCEMENT EQ & SUPP			107,792
001-1230-821-5007	REPAIRS-OTHER EQUIPMENT			9,548
001-1230-821-6099	OTHER			8,214
				135,000

Approvals	Dept	Approved By	Date Approved
Originator	12	NICHOLAS MACIK	4/4/2011 4:25:44 PM
DepOffice	12	NICHOLAS MACIK	4/4/2011 4:27:59 PM
DepOfficeTo	12	NICHOLAS MACIK	4/4/2011 4:28:32 PM



Budget Adjustment: 26504

Fyr _ Budget Type: 2011-Reg

Author: 1 - VELASQUEZ, MELISSA

Created: 4/14/2011 9:44:32 AM

PBO Category: Amendment

Court Date: Tuesday, Apr 19 2011

Dept: RESERVES

Just: CommCodeRq

Redistricting contract 2011


From Account	Acct Desc	Project	Proj Desc	Amount
001-9800-981-9892	ALLOCATED RESERVES			68,887
				68,887
To Account		Project		Amount
001-1000-521-4099	OTHER PROFESSIONAL SERVIC			68,887
				68,887

Approvals	Dept	Approved By	Date Approved
Originator	1	MELISSA VELASQUEZ	4/14/2011 9:44:40 AM
DepOffice	1	MELISSA VELASQUEZ	4/14/2011 9:44:43 AM
DepOfficeTo	1	CHERYL BROWN	4/14/2011 9:49:57 AM

PBO Concurs Wm. O'Leary

There is a \$70,000 Earmark in
the Allocated Reserve for this purpose.

~~which~~



Allocated Reserve Status (001-9800-981-9892)

Amount	Dept Transferred Into	Date	Explanation
\$8,953,199			Beginning Balance
(\$18,768)	District Attorney	10/19/10	Family Protection Fund
\$4,443	Various	10/15/10	Canceled Purchase Orders
\$4,051	Various	10/25/10	Canceled Purchase Orders
(\$102,500)	Medical Examiner	10/26/10	Financial Feasibility Study
(\$599,970)	TNR	10/26/10	Hamilton Pool Cleanup Project
(\$3,975)	CJP	10/26/10	ACC Internship Program
(\$5,178)	Civil Courts	10/26/10	ACC Internship Program
\$11,039	Various	11/1/10	Canceled Purchase Orders
(\$230,498)	TNR	11/9/10	McKinney Falls Grant Match
(\$3,500)	Historical Commission	11/9/10	Historical Commission Grant match
\$9,790	Various	11/10/10	Canceled Purchase Orders
(\$168,117)	Facilities	11/23/10	HVAC at EOB
\$3,123	Various	11/23/10	Canceled Purchase Orders
(\$170,000)	Facilities	12/7/10	BEFIT - Data Center
(\$25,100)	Facilities	12/14/10	Land
\$161,390	Various	12/13/10	Canceled Purchase Orders
(\$15,987)	County Attorney	12/14/10	Technical correction of liquidated PO
(\$25,000)	TNR	12/27/2010	Envision Central Texas
\$7,745	Various	1/7/11	Canceled Purchase Orders
(\$17,821)	TNR	1/13/11	Environmental Monitoring @ TXI permitted
\$23,235	Various	1/31/11	Canceled Purchase Orders
\$47,174	Various	2/3/11	Canceled Purchase Orders
\$1,273	Various	2/14/11	Canceled Purchase Orders
(\$110,000)	TNR	2/7/11	Lake Travis Eco. & Water Quality Study
\$9,068	Various	2/7/2011	Canceled Purchase Orders
(\$80,000)	Gen. Admin	3/1/2011	Vinson & Elkins
\$2,912	Various	3/5/2011	Canceled Purchase Orders
\$60	Various	3/15/2011	Canceled Purchase Orders
(\$81,000)	Facilities	4/12/2011	700 Lavaca additional funding
\$128,042	Various	4/11/2011	Canceled Purchase Orders
\$7,662,088	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$57,465)	Receptionist Position Related Auditor's Office in the 700 Lavaca Building
(\$200,000)	Transition Planning
(\$25,885)	ACC Internship Program
(\$200,000)	Television Cable Service for Travis County
(\$185,439)	Family Drug Treatment Court
(\$184,727)	Drug Court Grant Reserves
(\$21,060)	Cadaver Contract Increase
(\$57,137)	DWI Court Program
(\$20,000)	HAZMAT Allocated Reserves
(\$19,240)	Landfill Leachate Discharge Abatement & Priority 2
(\$25,000)	Cash Match for MHPD Expansion grant
(\$51,494)	MHPD FY 11 Continuation funding
(\$50,000)	Postage and Postage
(\$200,000)	Managed Print Services

12

Allocated Reserve Status (001-9800-981-9892)

(\$255,000)	Workforce Development Pilot Programs
(\$400,000)	Civil Indigent Attorney Fees
(\$300,000)	Indigent Attorney Fees for Capital Cases
(\$70,000)	Redistricting
(\$175,000)	Special Election for Senator Wentworth
(\$250,000)	Conservation Easement
(\$2,747,447) Total Possible Future Expenses (Earmarks)	
\$4,914,641 Remaining Allocated Reserve Balance After Possible Future Expenditures	

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

Amount	Dept Transferred Into	Date	Explanation
\$496,980 (\$45,000)	Facilities	12/28/10	Beginning Balance EOB - Safety Improvements
\$451,980 Current Reserve Balance			

Possible Future Expenses Against CAR Identified During the FY11 Budget Process:

Amount	Explanation
(\$135,000)	Video Surveillance Phase 2 of 3
(\$95,500)	Failing Vehicles
(\$90,000)	Guardrails
(\$90,000) Total Possible Future Expenses (Earmarks)	
\$361,980 Remaining CAR Balance After Possible Future Expenditures	

15

Emergency Reserve Status (001-9800-981-9814)

Amount	Dept Transferred Into	Date	Explanation
\$4,950,000			Beginning Balance
\$4,950,000 Current Reserve Balance			

Fuel & Utility Reserve Status (001-9800-981-9819)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Planning Reserve Status (001-9800-981-9821)

Amount	Dept Transferred Into	Date	Explanation
\$2,100,000 (\$120,000)	General Admin	3/1/11	Beginning Balance Vinson & Elkins
\$1,980,000 Current Reserve Balance			

Juvenile Justice TYC (001-9800-981-9829)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Future Grant Requirements Reserve Status (001-9800-981-9837)

Amount	Dept Transferred Into	Date	Explanation
\$596,369			Beginning Balance
\$596,369 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (001-9800-981-9838)

Amount	Dept Transferred Into	Date	Explanation
\$51,280			Beginning Balance
\$51,280 Current Reserve Balance			

Unallocated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$48,595,756			Beginning Balance
(\$22,500,000)	Facilities	12/14/10	Land
(\$754,400)	ITS	12/21/10	Equipment
(\$3,948,400)	TNR	12/21/10	Vehicles
(\$1,358,648)	Facilities	3/22/11	Road Projects
(\$1,405,000)	TNR	3/22/11	Improving county-owned buildings
\$18,629,308 Current Reserve Balance			

BEFIT Auditor Reserve Status (001-9800-982-9902)

Amount	Dept Transferred Into	Date	Explanation
\$1,099,930			Beginning Balance
(111,697)	ITS	11/9/10	BEFIT Personnel
(920,159)	Auditor	12/7/10	BEFIT Personnel
(68,074)	PBO	12/7/10	BEFIT Personnel
\$0 Current Reserve Balance			

TRAVIS COUNTY COMMISSIONER'S COURT
AGENDA REQUEST

Work Session _____ Voting Session April 19, 2011 Executive Session _____
Date Date Date

- I. A. Request made by: Samuel T. Biscoe, Judge
Elected Official
- B. Requested Text: Consider and take appropriate action authorizing the county judge to execute a Statement of Impact - Environmental Assessment for a home buyer assistance pilot program to be administered in Travis County by the Texas Department of Housing and Community Affairs.

Approved by: _____
Signature of Samuel T. Biscoe, Judge

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (473-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item
____ Grant
- Human Resources Department (473-9165)
____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY
HOUSING FINANCE CORPORATION



AGENDA MEMO

To: Travis County Commissioners Court
From: Miguel Gonzalez, Sr. Financial Analyst
Date: April 5, 2011
Re: Environmental Assessment for TDHCA

Required Action

Authorize county judge to execute attached "Statement of Impact" for TDHCA.

Background

The Texas Department of Housing and Community Affairs (TDHCA) is requesting that we complete and execute a "Statement of Impact" Environmental Assessment for a pilot homebuyer assistance program that TDHCA will administer in Travis County. The pilot program will make available \$13 million dollars in home buyer assistance throughout seven different counties (including Travis County) for households at or below 80% of the Area Median Income.

Because the source of funds for the pilot program is from the Department of Housing and Urban Development's (HUD) HOME Program, TDHCA is required to complete an Environmental Assessment from the local jurisdiction. TCHFC staff has reviewed and completed the "Statement of Impact".

Recommendation

Staff recommends authorizing the county judge to execute the "Statement of Impact".

cc: Rodney Rhoades, Executive Manager, Planning and Budget
Leroy Nellis, Budget Director
Harvey Davis, Manager



Travis County Health and Human Services and Veterans Service

CDBG Program
P.O. Box 1748
Austin, Texas 78767
PH (512) 854-4100 FAX (512) 854-4115
www.co.travis.tx.us/cdbg

MEMO

To: Leroy Nellis, Budget Director

From: Christy Moffett, LMSW, CDBG Senior Planner

Date: April 13, 2011

Re: Statement of Impact Request from TDHCA

This memo is to confirm a conversation that I had with Terry Newman, Senior Performance Specialist with the Texas Department of Housing and Community Affairs (TDHCA). TDHCA has intention to implement a pilot Homebuyer Assistance Program in a seven county area which includes Travis County. The program provides up to \$20,000 of down payment assistance and closing costs to qualifying homebuyers and is funded through the HOME Program and operated by TDHCA. It has allocated 3 million dollars for the Pilot, and the program will be available to areas that are not currently receiving HOME funds directly from the U.S. Department of Housing and Urban Development.

As a part of a larger environmental assessment being completed by TDHCA for this project, Travis County has been asked to complete a small section related to impacts to community facilities and services in Travis County, attached and named Statement of Impact. Miguel Gonzalez with the Housing Finance Corporation completed the form previously. Due to the brevity of the form, I confirmed the following details with Ms. Newman on 4/12/2011 via telephone and on the attached email:

1. While the form indicates that no impact is anticipated to community facilities and services that assessment is made due to the assumption that most of the housing will be existing.
2. It is unknown, at this time, how many or if any new homes will be purchased within Travis County with this assistance, but again, the assumption is that the number will be minimal thus mitigating any minor impacts to community services and facilities. Any new construction will be required to have a verifiable source of water and wastewater service.
3. TDHCA is considered the Responsible Entity with regard to the Environmental Review, and is responsible for the accuracy of the information provided by Travis County.



Travis County Health and Human Services and Veterans Service

CDBG Program

P.O. Box 1748

Austin, Texas 78767

PH (512) 854-4100 FAX (512) 854-4115

www.co.travis.tx.us/cdbg

4. Finally, should the Environmental Assessment be challenged in federal court, TDHCA will be responsible for defending the information contained within the document.

Please attach this memo with the Statement of Impact as it provides context regarding the County's responsibility in providing the requested information.

From: "Terry Newman" <terry.newman@tdhca.state.tx.us>
To: "Christy Moffett" <Christy.Moffett@co.travis.tx.us>
Date: 4/13/2011 10:20 AM
Subject: EA-Travis County

Christy,

We concur with your email.

Terry Newman

Senior Performance Specialist

Texas Department of Housing and Community Affairs

221 E. 11th Street | Austin, TX 78701

Office: 512.305.9259

About TDHCA

The Texas Department of Housing and Community Affairs is the state agency responsible for affordable housing, community services, energy assistance, colonia housing programs, and disaster recovery housing programs. It currently administers over \$3 billion through for-profit, nonprofit, and local government partnerships to deliver local housing and community-based opportunities and assistance to Texans in need. For more information please visit www.tdhca.state.tx.us <<http://www.tdhca.state.tx.us/>> .

From: Christy Moffett [mailto:Christy.Moffett@co.travis.tx.us]
Sent: Tuesday, April 12, 2011 2:15 PM
To: Terry Newman
Subject: Re:

Terry,

Thank you for talking with me this morning. I would like to confirm the details of the conversation we had as I will be providing them in a memo that will be attached to the Statement of Impact form.

1. While the form indicates that no impact is anticipated to community facilities and services that assessment is made due to the assumption that most of the housing will be existing.
2. Additionally, it is unknown, at this time, how many or if any new homes will be purchased within Travis County with this assistance, but again, the assumption is that the number will be minimal thus mitigating any minor impacts to community services and facilities. Any new construction will be required to have a verifiable source of water and wastewater service.
3. TDHCA is considered the Responsible Entity with regard to the Environmental Review, and is responsible for the accuracy of the information provided by Travis County.
4. Finally, should the Environmental Assessment be challenged in federal court, TDHCA will be responsible for defending the information contained within the document.

Please confirm in writing that you agree with these four statements related to the information requested or correct any details I may

have misunderstood.

Regards,

Christy

Christy Copeland Moffett, LMSW
CDBG Senior Planner
Travis County HHS/VS
Executive Manager's Office

P 512.854.3460
F 512.854.4115

www.co.travis.tx.us/cdbg

>>> "Terry Newman" <terry.newman@tdhca.state.tx.us> 4/12/2011 10:32 AM >>>

Christy,

It was good talking to you this morning. I have attached additional information on the Department's HBA program.

Terry Newman

Senior Performance Specialist

Texas Department of Housing and Community Affairs

221 E. 11th Street | Austin, TX 78701

Office: 512.305.9259

About TDHCA

The Texas Department of Housing and Community Affairs is the state agency responsible for affordable housing, community services, energy assistance, colonia housing programs, and disaster recovery housing programs. It currently administers over \$3 billion through for-profit, nonprofit, and local government partnerships to deliver local housing and community-based opportunities and assistance to Texans in need. For more information please visit www.tdhca.state.tx.us <<http://www.tdhca.state.tx.us/>> .

TDHCA/Travis County, Contract No. 1001374
Statement of Impact

Community Facilities and Services.			
	None	Minor	Major
Educational Facilities	X		
Commercial Facilities	X		
Health Care	X		
Social Services	X		
Solid Waste	X		
Waste Water	X		
Storm Water	X		
Water Supply	X		
Public Safety	Police	X	
	Fire	X	
	Emergency Medical	X	
Open Space and Recreation	Open Space	X	
	Recreation	X	
	Cultural Facilities	X	
Transportation	X		

Samuel T. Biscoe, County Judge
Travis County, Texas

Date: _____



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Deborah Laudermilk, Cash Investment Management, 854-9779

Elected/Appointed Official/Dept. Head: Deborah Laudermilk, Investment Officer

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on request to (1) Accept and open applications and good faith checks from local banks interested in being Travis County's Depository Bank, and (2) Authorize the Bank Depository Review Committee to review the applications and recommend a Depository Bank to the Court.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

STAFF RECOMMENDATIONS:

See attached

ISSUES AND OPPORTUNITIES:

See attached

FISCAL IMPACT AND SOURCE OF FUNDING:

None at this time. During the current contract, there were no hard dollar costs paid by Travis County to the depository bank. The new bank contract may require additional funds to be budgeted to cover bank charges that exceed earnings credits.

REQUIRED AUTHORIZATIONS:

Cash Investment Management	Deborah Laudermilk	Completed	04/12/2011 4:27 PM
County Attorney's Office	Barbara Wilson	Pending	
Planning and Budget Office	Leroy Nellis	Pending	
Planning and Budget Office		Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



CASH/INVESTMENT MANAGEMENT DEPARTMENT TRAVIS COUNTY, TEXAS

Travis County Administration Building
314 W. 11th Street, Suite 540
P.O. Box 1748
Austin, Texas 78767

Phone: (512) 854-9779
Fax: (512) 854-4210
Email: Deborah.laudermilk@co.travis.tx.us

DATE: April 12, 2011

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen Huber, Commissioner, Precinct 3
Margaret J. Gomez, Commissioner, Precinct 4

FROM: Deborah A. Laudermilk, Investment Manager
Reagan Grimes, Sr. Financial Analyst

A handwritten signature in blue ink, appearing to read "Deborah A. Laudermilk", is written over the "FROM:" line.

RE: Depository Bank Applications

Proposed Motions:

Consider and take appropriate action on request to (1) Accept and open applications and good faith checks from local banks interested in being Travis County's Depository Bank and (2) Authorize the Bank Depository Review Committee to review the applications and recommend a Depository Bank to the Court.

Summary:

On March 22, 2011, the Commissioners Court approved the Bank Depository Request for Applications. The RFA was provided to nine local banks (see attached list of banks). All were invited to a Pre-application conference to ask questions about banking services required by Travis County. Representatives from five of these banks (Bank of America, BBVA Compass, Frost Bank, JPMorgan Chase Bank, and Wells Fargo) met on March 30, 2011. Additional information was provided at that conference and in responses to written questions submitted after the conference.

Applications are due in the office of the Travis County Judge by 10:00 AM on April 19, 2011. State law (Local Government Code Chapter 116.024) requires that all applications filed with the county judge be entered in the Court minutes, and applications will be opened in Commissioners Court.

Applications will be reviewed by the Bank Depository Review Committee, consisting of representatives from the six departments who are the biggest users of bank services (see attached list), and representatives from ITS, Cash/Management, and PBO. The committee anticipates returning to the Commissioners Court on May 10 to recommend a depository bank.

Budgetary:

During the current contract, there were no hard dollar costs paid by Travis County to the depository bank. The new bank contract may require additional funds to be budgeted to cover bank charges that exceed earnings credits.

Required Authorizations:

Authorization by Commissioners Court.

Attachments:

Banks provided with the RFA

cc: Rodney Rhoades, Executive Manager, Planning and Budget
Dolores Ortega-Carter, Treasurer
Susan Spataro, County Auditor
Nelda Wells Spears, Tax Assessor Collector
Joe Harlow, Director, ITS
Dana DeBeauvoir, County Clerk
Amalia Rodriquez-Mendoza, District Clerk
Greg Hamilton, County Sheriff
Scot Doyal, Director, Domestic Relations
Cyd Grimes, Purchasing Agent
Geraldine Nagy, Director, Community Supervision and Corrections
Leroy Nellis, Budget Manager
Barbara Wilson, Assistant County Attorney
Cindy Bohanan, County Clerk's office
Michelle Brinkman, District Clerk's office
Robert Chappell, District Clerk's office
Paul Matthews, Sheriff's office
Rhonda Ambrose, Treasurer's office
Patricia Smith, Tax office
Sandy Hendrix, Auditor's office
Renata Claridge, Domestic Relations
Nick Macik, ITS
Carol Joseph, TNR

Attachment 1

Status	Bank	Contact	Title
	Bank of America Merrill Lynch	Ms. Kathaleen Ford Smith	Senior Vice President/Sr. Client Manager, Government and Institutional
Withdrawn	Comerica	Jill Burtchaell	
	Citibank	Ms. Mary Lewis, CTP	Vice President, N.A. Public Sector
	BBVA Compass	Jon Eckert	Senior Vice President, Corporate Banking Manager
	Frost Bank	Norman Witcher	Asst Vice President
	JPMorgan Chase	Larnell Camus	SVP Relationship Manager
	Prosperity Bank	Charles (Chip) Bray	Banking Center President
	Texas Capital Bank	Salina Bensman	Senior VP, Treasury and Liquidity Solutions
	Wells Fargo Bank, N.A.	Crystal Reynolds	Asst. VP, Relationship Manager, Government, Education and Non- Profit Banking



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Norman McRee, Human Resources Management, 854-4821

Elected/Appointed Official/Dept. Head: Diane Blankenship, HR Director

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$678,799.41, for the period of April 1 to April 7, 2011.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

see attachments

STAFF RECOMMENDATIONS:

The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of 678,799.41.

FISCAL IMPACT AND SOURCE OF FUNDING:

Employee Health Benefit Fund (525) - \$678,799.41

REQUIRED AUTHORIZATIONS:

Human Resources Management	Norman McRee	Completed	04/12/2011 11:22 AM
Human Resources Management	Dan Mansour	Completed	04/12/2011 12:01 PM
Human Resources Management	Diane Blankenship	Pending	
Planning and Budget Office	Rodney Rhoades	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

Travis County Commissioners Court Agenda Request

Voting Session April 19, 2011
(Date)

Work Session _____
(Date)

I. Request made by:


Rodney Rhoades, County Executive, Planning and Budget Phone # 854-4718
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney.

Requested text:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$678,799.41, for the period of April 1 to April 7, 2011.

Approved by: _____
Signature of Commissioner or County Judge

II. Additional Information:

- A. Backup memorandum is attached.
- B. Affected agencies and officials.

Dan Mansour	854-9499
Susan Spataro	854-9125
Rodney Rhoades	854-9106

III. Required Authorizations: Checked if applicable:

_____	Planning and Budget Office (854-9106)
_____	Human Resources Management Department (854-9165)
_____	Purchasing Office (854-9700)
_____	County Attorney's Office (854-9415)
_____	County Auditor's Office (854-9125)

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: April 19, 2011

TO: Members of the Travis County Commissioners Court

FROM: Dan Mansour, Risk Manager

COUNTY DEPT. Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: April 1, 2011 to April 7, 2011

**REIMBURSEMENT REQUESTED
FOR THIS PERIOD:** \$678,799.41

HRMD RECOMMENDATION: The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$678,799.41.

Please see the attached reports for supporting detail information.

**TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
MARCH 18, 2011 TO MARCH 24, 2011**

-

- Page 1. Detailed Recommendation to Travis County Auditor for transfer of funds.**
- Page 2. Chart of Weekly Reimbursements Compared to Budget.**
- Page 3. Paid Claims Compared to Budgeted Claims.**
- Page 4. FY Comparison of Paid Claims to Budget.**
- Page 5. Notification of amount of request from United Health Care (UHC).**
- Page 6. Last page of the UHC Check Register for the Week.**
- Page 7. List of payments deemed not reimbursable.**
- Page 8. Journal Entry for the reimbursement.**

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: April 19, 2011
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT. Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: April 1, 2011
 TO: April 7, 2011

REIMBURSEMENT REQUESTED: **\$ 678,799.41**

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$ 1,761,683.38
bank withdrawal correction	\$ (2,850.00)
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY	
COMMISSIONERS COURT: April 12, 2011	\$ (1,080,169.24)
October 5, 2010 adj	\$ 135.10
Adjust to balance per UHC	\$ 0.17
TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ 678,799.41
PAYMENTS DEEMED NOT REIMBURSABLE	\$ -
TRANSFER OF FUNDS REQUESTED:	<u>\$ 678,799.41</u>

The claims have been audited for eligibility and all were eligible in the period covered by the claim.


All claims over \$25,000 (4 this week totaling \$162,685.73) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

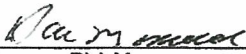
Fifteen percent (15%) of all claims under \$25,000 (\$81,806.43) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$200,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled (\$8,118.49).

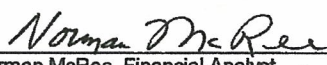
All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

 4/11/11
 Diane Blankenship, Director, HRMD Date

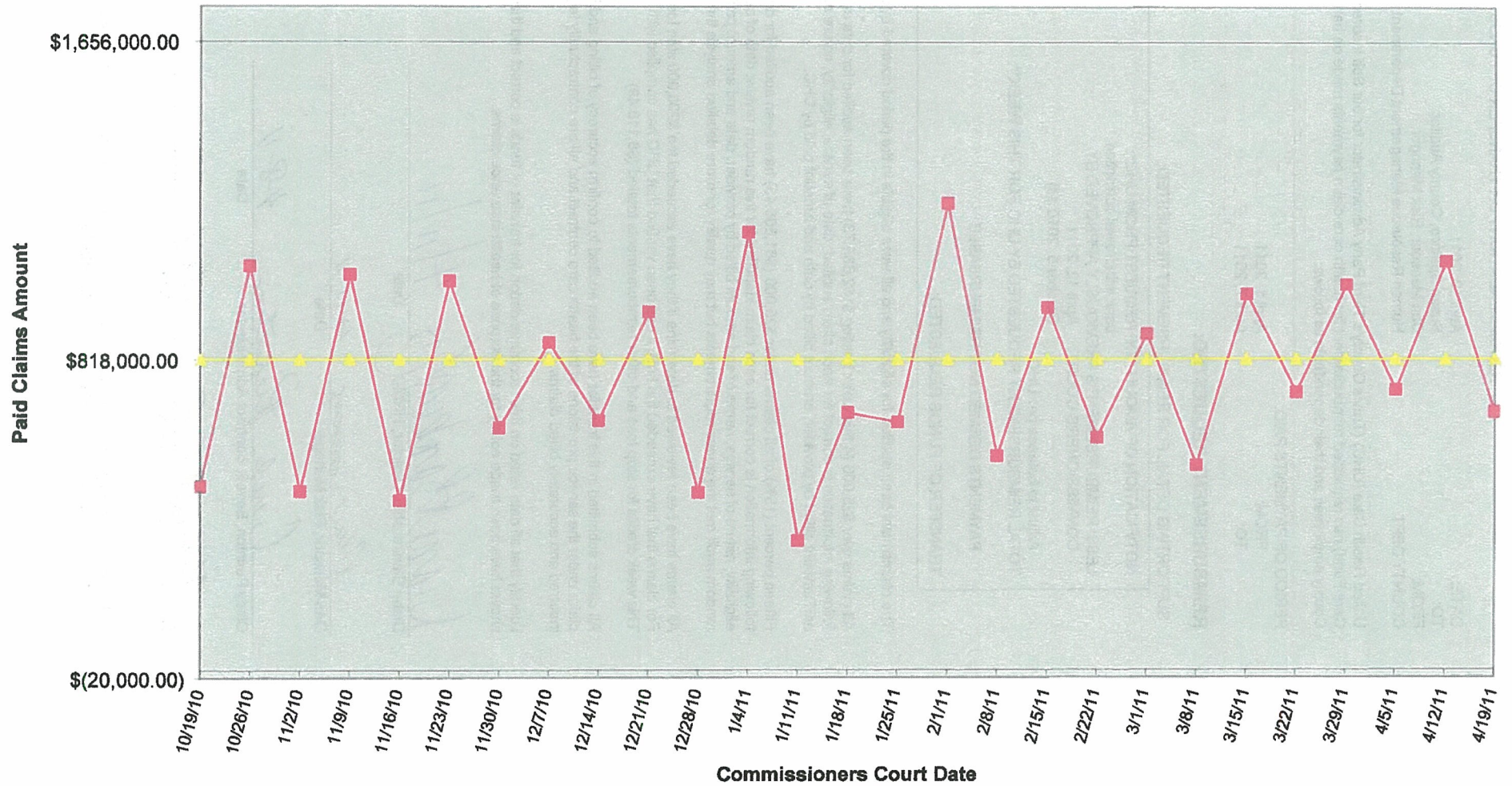
 4-11-11
 Dan Mansour, Risk Manager Date

 4-8-11
 Cindy Purinton, Benefit Contract Administrator Date

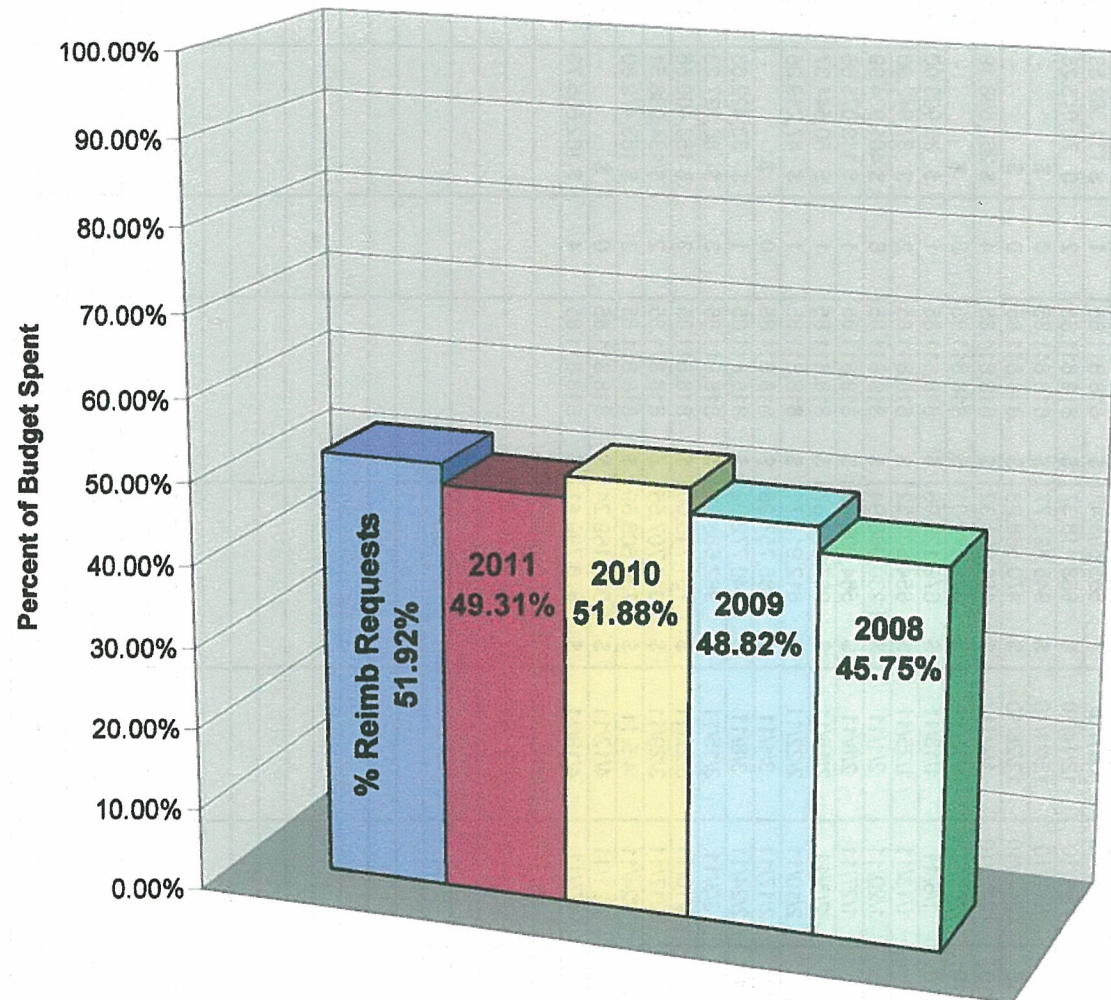
 4/8/11
 Norman McRee, Financial Analyst Date

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

Travis County Employee Benefit Plan FY11 Paid Claims vs Weekly Claims Budget of \$818,811.85



Comparison of Claims to FY Budgets Week 27



From: <SIFS FAX@UHC.COM>
To: <NORMAN.MCREE@CO.TRAVIS.TX.US>
Date: 4/8/2011 4:36 AM
Subject: UHC BANKING REPTS/C

TO: NORMAN MCREE
FAX NUMBER: (512) 854-3128
PHONE: (512) 854-3828
FROM: UNITEDHEALTH GROUP
 AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2011-04-08 **REQUEST AMOUNT:** \$1,761,683.38

CUSTOMER ID: 00000701254
CONTRACT NUMBER: 00701254 00709445
BANK ACCOUNT NUMBER: 0475012038 **ABA NUMBER:** 021000021
FUNDING **ADVICE FREQUENCY:** DAILY
FREQUENCY: FRIDAY **INITIATOR:** CUST **METHOD:** ACH **BASIS:** BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2011-04-07	\$209,801.81
- REQUIRED BALANCE TO BE MAINTAINED:	\$1,938,718.00
+ PRIOR DAY REQUEST:	\$00.00
= UNDER DEPOSIT:	\$1,728,916.19
+ CURRENT DAY NET CHARGE:	\$32,767.19
+ FUNDING ADJUSTMENTS:	\$00.00
REQUEST AMOUNT:	\$1,761,683.38

ACTIVITY FOR WORK DAY: 2011-04-01

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$72,868.63	\$00.00	\$72,868.63
TOTAL:	\$72,868.63	\$00.00	\$72,868.63

ACTIVITY FOR WORK DAY: 2011-04-04

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$394,985.66	\$00.00	\$394,985.66

Page: 1 of 2

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2011_04_07

CONTR_NBR	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	0.01	QG	60190822	AH		5 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AH		1 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AH		7 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AH		1 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AH		1 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AH		1 4/4/2011	100	4/6/2011	4/7/2011
701254	632	0.01	QG	60190822	AF		16 4/4/2011	100	4/6/2011	4/7/2011
701254	632	-0.99	QG	10045910	AH		6 1/3/2011	50	4/6/2011	4/7/2011
701254	632	-20	UZ	63360530	AA		1 5/4/2010	50	4/6/2011	4/7/2011
701254	632	-57.34	RK	68283270	AH		1 3/29/2011	50	4/4/2011	4/7/2011
701254	632	-60	QG	60028223	AE		9 12/22/2010	50	4/8/2011	4/7/2011
701254	632	-75	PH	80196207	AA		7 12/28/2010	50	4/4/2011	4/7/2011
701254	632	-82.81	U4	77417220	A		3 4/2/2011	50	4/8/2011	4/7/2011
701254	632	-105	RI	84632770	AA		1 6/25/2010	50	4/4/2011	4/7/2011
701254	632	-125	PH	80196207	AA		7 12/28/2010	50	4/4/2011	4/7/2011
701254	632	-355.2	QG	60022905	AE		9 3/30/2011	50	4/5/2011	4/7/2011
701254	632	-900.85	PH	60345632	AA		8 4/2/2011	50	4/8/2011	4/7/2011
701254	632	-1720.87	QG	30101211	AH		6 3/30/2011	50	4/5/2011	4/7/2011
701254	632	-4615.43	NN	SSN0000C	AL		0 3/31/2011	600	4/6/2011	4/7/2011

678,799.41

Travis County Hospital and Insurance Fund - County Employees UHC Payments Deemed Not Reimbursable

For the payment week ending: 04/07/2011

<i>CONTR_#</i>	<i>TRANS_AMT</i>	<i>SRS</i>	<i>CHK_#</i>	<i>GRP</i>	<i>CLAIM ACCT#</i>	<i>ISS_DATE</i>	<i>TRANS CODE</i>	<i>TRANS_DATE</i>
----------------	------------------	------------	--------------	------------	------------------------	-----------------	-----------------------	-------------------

Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 4/7/2011

TYPE	MEMBER TYPE	TRANS_AMT
CEPO		
	EE	
	526-1145-522.45-28	100,736.79
	RR	
	526-1145-522.45-29	5,698.73
Total CEPO		\$106,435.52
EPO		
	EE	
	526-1145-522.45-20	162,549.76
	RR	
	526-1145-522.45-21	11,429.11
Total EPO		\$173,978.87
PPO		
	EE	
	526-1145-522.45-25	370,149.14
	RR	
	526-1145-522.45-26	28,235.88
Total PPO		\$398,385.02
Grand Total		\$678,799.41



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Cynthia Lam-Roldan, Human Resources Management, 854-4822

Elected/Appointed Official/Dept. Head: Diane Blankenship, HR Director

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on proposed routine personnel amendments.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions - Pages 2 - 4.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

REQUIRED AUTHORIZATIONS:

Human Resources Management	Todd Osburn	Pending
Human Resources Management	Diane Blankenship	Pending
Planning and Budget Office	Rodney Rhoades	Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending



Human Resources Management Department

1010 Lavaca Street, 2nd Floor



P.O. Box 1748



Austin, Texas 78767



(512) 854-9165 / FAX(512) 854-4203

April 19, 2011

ITEM # :

DATE: April 8, 2011

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Rodney Rhoades, County Executive, Planning and Budget

FROM: Diane Blankenship, Director, HRMD

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 4.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

RR/DB/TLO

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE
--

NEW HIRES				
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
County Atty	167	Victim Counselor Sr (Part-time)	16 / Minimum / \$18,512.00	16 / Minimum / \$18,512.00
JP Pct 1	60003	Court Clerk I	13 / Minimum / \$30,238.83	13 / Minimum / \$30,238.83
Pretrial Services	70	Pretrial Officer I	15 / Level 1 / \$35,651.20	15 / Level 1 / \$35,651.20
Tax Collector	122	Tax Specialist I	12 / Minimum / \$28,262.42	12 / Minimum / \$28,262.42
TNR	109	Office Specialist**	10 / Level 5 / \$28,371.20	10 / Level 5 / \$28,371.20
* Temporary to Regular			** Actual vs Authorized	

TEMPORARY APPOINTMENTS					
Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
HHS	50264 (2 nd Job)	Office Specialist	10 / \$13.64	10 / \$13.64	05
TNR	20059	Park Tech I	8 / \$11.00	8 / \$11.00	02
**Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).					

CAREER LADDERS – POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Constable 3	35	Deputy Constable* / Grd 61	Deputy Constable Sr / Grd 62	\$47,942.75	\$52,441.17	Career Ladder. Peace Officer Pay Scale (POPS).
Constable 3	38	Deputy Constable* / Grd 61	Deputy Constable Sr / Grd 62	\$46,080.53	\$49,960.98	Career Ladder. Peace Officer Pay Scale (POPS).
Constable 3	39	Deputy Constable* / Grd 61	Deputy Constable Sr / Grd 62	\$46,080.53	\$49,960.98	Career Ladder. Peace Officer Pay Scale (POPS).
Constable 5	69	Deputy Constable* / Grd 61	Deputy Constable Sr / Grd 62	\$44,291.10	\$47,480.16	Career Ladder. Peace Officer Pay Scale (POPS).
* Actual vs Authorized						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Criminal Courts	Slot 145 / Judicial Aide Spec / Grd 16 / \$41,515.18	Criminal Courts	Slot 145 / Judicial Aide Spec / Grd 16 / \$44,015.18	Salary adjustment. Pay is between min and midpoint of pay grade.
District Atty	Slot 27 / Attorney VI / Grd 28 / \$95,894.08	District Atty	Slot 166 / Attorney VI / Grd 28 / \$95,894.08	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
District Atty	Slot 166 / Attorney VI / Grd 28 / \$90,713.40	District Atty	Slot 27 / Attorney VI / Grd 28 / \$90,713.40	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Juvenile Probation	Slot 136 / Mailroom Svcs Asst / Grd 9 / \$31,005.02	Fac Mgmt	Slot 6 / Building Maint Worker / Grd 9 / \$27,217.63	Lateral transfer. Employee transferred to different slot, different position, different department, same pay grade. Pay is between min and midpoint of pay grade.
Juvenile Probation	Slot 191 / Juvenile Probation Ofcr II* / Grd 15 / \$37,114.50	Juvenile Probation	Slot 229 / Juvenile Probation Ofcr III / Grd 16 / \$38,970.23	Promotion. Pay is between min and midpoint of pay grade.
Probate Court	Slot 8 / Attorney I / Grd 21 / \$56,699.69	Probate Court	Slot 7 / Attorney V* / Grd 27 / \$77,956.53	Promotion. Pay is at minimum of pay grade.
Sheriff	Slot 17 / Lieutenant Corrections* / Grd 89 / \$100,456.10	Sheriff	Slot 25 / Captain Law Enforcement / Grd 28 / \$107,488.02	Promotion. Transition from Peace Officer Pay Scale to Classified Pay Scale. Pay is between min and midpoint of pay grade.
* Actual vs Authorized				

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
TNR	Slot 35 / Financial Analyst / Grd 17 / \$46,133.60	TNR	Slot 143 / Financial Analyst Sr / Grd 19 / \$50,793.60	Promotion. Pay is between min and midpoint of pay grade.
TNR	Slot 252 / Road Maint Worker / Grd 8 / \$27,462.80	TNR	Slot 269 / Road Maint Worker Sr / Grd 9 / \$29,972.80	Promotion. Pay is between midpoint and max of pay grade.
TNR	Slot 365 / Equipment Operator / Grd 10 / \$35,788.06	TNR	Slot 259 / Equipment Operator Sr / Grd 11 / \$37,577.46	Promotion. Pay is between midpoint and max of pay grade.
* Actual vs Authorized				

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Karen L. Huber, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: John Carr, Facilities Management, 854-4772
Elected/Appointed Official/Dept. Head: Roger El-Khoury, Director
Sponsors: Commissioner Gómez

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve funding and minor renovation project at the Palm Square facility.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The move of the Family Support Services (FSS) from the basement of the Palm Square building to the first floor requires some modifications. The initial public lobby remodel was completed using funds (\$17,062) saved from the remodel of the Travis County Housing Authority space for the HHS Department and was approved by the Commissioners Court on December 21, 2010.

The required additional modifications to the first floor will improve the work function and enhance the building security, they are:

1. Seven card readers at a cost of \$14,224
2. Remodel of the interior FSS reception area. Full line-of-sight view between the reception desk and the lobby will improve the security for both HHS and FSS. The cost is \$13,752
3. The total cost of the required modifications is \$27,976. Including a 10% contingency of \$2,798, the total request is \$30,774.

Facilities Management Department (FMD) is requesting \$30,774 in funding from allocated reserves to complete the required modifications to the Palm Square first floor.

STAFF RECOMMENDATIONS:

Facilities Management Department recommends approval of the transfer of \$30,774 of funding from the allocated reserves to allow completion of the additional modifications to the first floor of the Palm Square facility.

ISSUES AND OPPORTUNITIES:

This additional \$30,774 will allow for the modifications to the building as requested by HHS to be completed. The \$17,062 in savings from the HHS

Lease Space Remodel project has already been applied to support the initial public remodel work as approved in December 2010.

FISCAL IMPACT AND SOURCE OF FUNDING:

FY 11 - \$30,774 from allocated reserves

REQUIRED AUTHORIZATIONS:

Facilities Management	John Carr	Completed	04/07/2011 1:11 PM
Facilities Management	Roger El-Khoury	Completed	04/11/2011 2:02 PM
Emergency Services	Danny Hobby	Pending	
Planning and Budget Office	Rodney Rhoades	Pending	
Commissioner Precinct 4 Office	Margaret J. Gómez	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Kristy Vargas, Justice and Public Safety, 854-4753

Elected/Appointed Official/Dept. Head: Roger Jefferies, County Executive

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REALLOCATING FUNDING AND RESTRUCTURING OF THE COMMITMENT TO CHANGE PROGRAM ADMINISTERED BY THE COUNSELING AND EDUCATION SERVICES DEPARTMENT

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

STAFF RECOMMENDATIONS:

Counseling and Education Services (CES) and Criminal Justice Planning (CJP) are recommending to the Commissioners Court a restructuring and reallocation of \$313,000 in funding for the Commitment to Change Program at the Travis State Jail, and to discontinue substance abuse treatment services at the Woodman State Jail. Through the reallocation of funding, focus of staff time shall be used to continue a full cognitive substance abuse treatment program at the Travis State Jail, and more robust post release case management program for high risk, high need offenders in CTC, Turning Point, and at the Travis State Jail. Post release case management will also be available to female inmates at the Woodman State Jail, along with services from OWDS

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

N/A

REQUIRED AUTHORIZATIONS:

Justice and Public Safety
County Judge's Office
Commissioners Court

Roger Jefferies
Cheryl Aker
Cheryl Aker

Completed
Pending
Pending

04/14/2011 10:08 AM

AGENDA REQUEST INFORMATION:

- **Session/Date:** Voting Session: April 19, 2011
- **Requested Action: CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REALLOCATING FUNDING AND RESTRUCTURING OF THE COMMITMENT TO CHANGE PROGRAM ADMINISTERED BY THE COUNSELING AND EDUCATION SERVICES DEPARTMENT.**

PROGRAMMATIC INFORMATION:

- **Points of Contact for additional information:** Roger Jefferies, Justice and Public Safety County Executive, 44759; Caryl Colburn, CES Director, 44618; Teresa Goff, CES Program Manager, 44133; Kimberly Pierce, CJP Planning Manager, 44764, Cathy McClaugherty, Senior Planner, 44713; Cindy Finnegan, Senior Planner, 43277

- **Summary of Program Objective/Staff Recommendation:** Counseling and Education Services (CES) and Criminal Justice Planning (CJP) are recommending to the Commissioners Court a restructuring and reallocation of \$313,000 in funding for the Commitment to Change Program at the Travis State Jail, and to discontinue substance abuse treatment services at the Woodman State Jail. Through the reallocation of funding, focus of staff time shall be used to continue a full cognitive substance abuse treatment program at the Travis State Jail, and more robust post release case management program for high risk, high need offenders in CTC, Turning Point, and at the Travis State Jail. Post release case management will also be available to female inmates at the Woodman State Jail, along with services from OWDS, and periodic resource fairs.

What is CTC? - The CTC Program is designed as three phase pre-release, substance abuse and cognitive behavioral therapy program for both court ordered and voluntary clients, that focuses on substance abuse and criminal conduct. Both substance abuse and criminal conduct are addressed utilizing Criminal Conduct & Substance Abuse Treatment: Strategies for Self-Improvement and Change, by Kenneth W. Wanberg, PhD., and Harvey B. Milkman PhD.

A summary of the recommended changes includes:

- Reallocation of funding to allow for the existence of 1 full time and two part time Chemical Dependency Counselors supervised by CES to provide substance abuse treatment.

- Reallocation of funding to allow for the existence of one case manager and one social worker for reentry and community based case management.
- Capacity to serve 96 in the substance abuse treatment program pre-release, and capacity to serve up to 150 with reentry and community based case management. The additional capacity in the post release reentry program will allow it to serve other offenders including high risk, high need inmates in the Travis State Jail's Turning Point program and women at the Woodman State Jail.

Proposed CTC Streamlined Program **Travis State Jail Only**

Administered by CES:

This proposal is to use the Criminal Conduct & Substance Abuse Treatment: Strategies for Self-Improvement and Change curriculum by Kenneth w. Wanberg PhD, and Harvey B. Milkman PhD in its entirety as the treatment program for the Commitment to Change (CTC) program at the Travis State Jail. This is an ***evidence based, cognitive behavioral*** therapy program used nationwide in correction settings for substance dependent offenders. This curriculum can be modified for use in accordance with the amount of time an offender is sentenced to serve at the State Jail. However, to maximize the effectiveness of the treatment intervention, it is recommended that the period of incarceration be no less than three (3) months and that aftercare be mandated as part of the offender's probation. CES consulted with Dr. Harvey Milkman to modify the curriculum to accommodate varying lengths of stay. The phases of the curriculum not completed while incarcerated can be completed during mandated aftercare. Transition planning will be accelerated for those with shorter sentences to facilitate reentry into the community. The Travis State Jail would house 24 CTC Program participants at a time in one dorm, averaging 72 clients per year. In this proposal, the Woodman State Jail unit would not receive the criminal conduct/substance abuse treatment component but will still be eligible to receive modified reentry services upon return to Travis County.

WHO: *(Currently in process of reviewing criteria)*

- The optimal candidate for this program is a person at high risk for substance abuse and criminal conduct. The following screening and assessment instruments will be used to determine appropriateness for the program: Screening for CTC Criteria; assessment for criminal risk & needs, the **Proxy**; assessment for substance abuse and/or dependence, the **Addiction Severity Index (ASI)**. Clients who are referred or

express interest in the program must first meet the following CTC program criteria:

- Non-violent, Non 3g Offenders; Attachment B lists all 3g felonies that are excluded from CTC participation
- No Sex Offenders
- Verified Travis County Resident
- Admitted Addict
- No Drug Dealers
- Agreement to voluntarily participate in the CTC Program as well as, three (3) months of direct aftercare and three (3) months of indirect aftercare (for voluntary clients only)
- IQ of 90, High School Diploma or a GED or working towards a GED
- Enrolled participants must have the mental and physical abilities to become employed upon release from the Travis State Jail.
- Priority is given to participants with family members, but is not the only consideration.
- Negative result from random urinalysis in post release aftercare will result in removal from the program as outlined in the policies and procedures of the TDCJ.
- No diagnosis of Schizophrenia or other psychotic disorders.

WHAT:

This proposal for the Commitment to Change (CTC) program allows for different sentencing options. All clients will complete at least 316 hours of cognitive behavioral therapy but can complete at different rates of time depending on their sentence. CTC is also being streamlined by offering only the components needed for treatment and eliminating such groups as job readiness training, anger management, parenting, and pre-release family counseling. Other programs and agencies that provide these services will be sought out to provide this education for CTC clients. All case-management and re-entry services will now be provided by Criminal Justice Planning's Reentry Program.

Once a client has been screened for admission criteria, appropriately assessed and accepted into CTC, he will begin the treatment program which consists of three phases. CTC will also use a Treatment Plan derived from needs identified in the assessments and in collaboration with the client about problems, goals and objectives which will be followed throughout their treatment.

Phase I consists of an intensive pre-release treatment component of 208 hours. It includes the first 20 sessions of the Criminal Conduct & Substance Abuse Treatment: Strategies for Self-Improvement and Change curriculum by Kenneth w. Wanberg PhD, and Harvey B. Milkman PhD. Phase I is when the client learns the concepts and skills for responsible living. The client will also receive individual counseling, group counseling, as well as, time to practice skills learned,

journaling and doing homework. Once the client is released, he needs to complete Milkman Phase II which is 91 hours of strengthening the skills learned pre-release. This component is key to the retention of new skills as this phase allows for continuation of the skill building exercises, small group work, journaling, role plays and other techniques that lead to higher level learning, and to the new behavior becoming immediate and reflexive so it replaces old, maladaptive behavior.

The third component, Phase III, allows the client to practice what he has learned in real life situations with a focus on relapse and recidivism prevention skills and a healthy life style. It consists of 32 hours of aftercare, continuing to practice their new skills in a safe environment with trusted people. The relationship between the client and the counselors is key to success with any curriculum and treatment program. A healthy, trusting, caring relationship with clear, firm boundaries and the experience of having someone listen without judging and, once the relationship is established, offer suggestions, support and confrontation when appropriate may be a first for many clients in this program.

CTC will measure knowledge increase after each phase of the program. The client will receive a certificate stating that he has successfully completed each phase if he passes the test. The referring judge, probation officer and reentry case manager will also receive notice of the client's progress. Following the completion of at least 316 hours of treatment (including aftercare), the client will graduate and receive a diploma.

HOW:

Direct Sentencing:

All CTC clients will be court ordered by the Travis County District Court Judges. They will utilize several different sentencing options to place participants in the CTC Program at the Travis State Jail. They all have the option of ordering CTC Aftercare and the Reentry Program as a condition of probation. The Travis County Adult Probation Department will be a partner in both these programs.

Program Staffing

This proposal would need one Full Time, Licensed Chemical Dependency Counselor (LCDC) and two Part Time (20 hours each) LCDCs and an Office Specialist Sr.

One - FTE- Chemical Dependency Counselor - LCDC

- Milkman Phase 1, 2 & 3 – 8 hrs per wk
- Milkman Client Presentations 4 hrs per wk
- Group Counseling 2 hrs per wk
- Individual Counseling 4 hours per wk

- Staff/Supervision Meetings 4 hr per wk
- Assessments 3 Hours per week
- Documentation 5 hrs per wk
- Aftercare Education/Counseling 5 hrs per wk
- Liaison w/other programs 5 hrs per wk

Two – Part Time Employees (20 hrs./week) - LCDC

- Milkman Phase 1, 2 & 3 – 8 hrs per wk
- Milkman Client Presentations 2 hrs per wk
- Group Counseling 1 hrs per wk
- Individual Counseling 1 hours per wk
- Staff Meeting 2 hr per wk
- Assessment/Documentation, 4 hrs per wk
- Aftercare Education/Counseling 2 hrs per wk

One FTE Office Specialist IV

- Data Entry & reports – 13 hrs per wk
- Prepare Intake folders & filing 4 hrs per wk
- Preparation for Counselors (supplies, rosters, meetings) – 6 hrs per wk
- Answering calls/responding & monitoring emails – 5 hrs per wk
- Maintain the Clothes closet – 12 hrs per wk

CTC Program Cost – Travis Unit Only w/ Part-time staff

In this proposal, the funding is evenly divided between the up-front substance abuse and criminal conduct treatment and the enhanced reentry into the community component as both are equally important to the client's success in creating a pro-social, sober and productive life in the Travis County community.

Funding for the CTC Program

\$313,164

Pre-release (Personnel cost w/benefits)

1 FTE Chemical Dependency Counselor

\$57,244

2 PT Counselors (20 hrs./week each)

\$39,756

1 FTE Office Specialist, IV

\$51,427

\$

148,427

Operating Costs

Educ, Comm, EQ, & Supp

\$2,755

Food, Grocery & Supp

\$500

Mileage

\$1,500

Travel, Meals & Lodging

\$1,200

Training & Seminar

\$1,000

\$8,155

TOTAL CTC PROGRAM COST

\$156,582

REALLOCATED/TRANSFER AMOUNT FOR CJP REENTRY

\$156,582

TOTAL STATE JAIL PROGRAMMING COST

\$313,164

Post Release/Reentry Program and Community Based Case Management

Counseling and Education Services (CES) has recommended to the Commissioners Court to transfer half of the funding of the Commitment to Change program to Criminal Justice Planning (CJP) for the purposes of creating and implementing a pre and post release intensive case management program for ex-offenders being released from the Travis State Jail. This new program is called the *Travis County Reentry Readiness Program*.

By approving this request to reallocate funds, the Commissioners Court will allow CJP a budget transfer in the amount of \$156,582 from CES to develop slot numbers and post positions with an expected start date of August 1, 2011, or earlier.

Target Population

Offenders who are enrolled in the CTC and Turning Point programs or, in some cases, offenders in general population who are assessed as **high risk**, will have the opportunity to participate in transition/reentry planning to be held at the Travis State Jail. It is anticipated that reentry staff will facilitate a minimum of ten hours per week assisting returning high risk offenders with their discharge plan, facilitate reentry curriculum and verify housing. It is anticipated that up to

200 men may participate in the pre- and post-release case management portions of the program annually.

Females incarcerated at the Woodman State Jail in Gatesville, Texas, will receive reentry planning, offender workforce development, quarterly resource fairs and be eligible for transitional housing, if criteria is met. While staff will not be assigned to the Woodman Unit, females will be receiving modified reentry services in order to better prepare them for release.

Pre-release Case Management Functions (25% of staff time)

Two full-time case management personnel will provide transitional planning, facilitate reentry programming, obtain important documentation such as birth certificates, identification cards, facilitate family reunification groups, solicit employment and life skills classes, act as volunteer coordinator, secure appropriate housing and basic need packages and work in tandem with other service providers. Staff will work closely with TDCJ, programming staff and the local probation department.

Post-release Case Management Functions (75% of staff time)

Case management staff will have set office hours at CJP so that ex-offenders know when staff will be in the office to obtain assistance with transportation, clothing, housing and medical needs. Established evening hours for classes to be facilitated by volunteers in the community in areas of anger management, female support groups, AA/NA, family reunification and weekly aftercare will also support the full continuum of reentry services post incarceration.

Case management staff will meet the offender the day of release either at his/her residence or transitional housing, maintain daily or weekly contact depending on risk and needs assessment, help with employment training and referrals, facilitate aftercare and peer support meetings. This comprehensive case management model will be offered to each high/medium risk offender for up to 90 days post release. In some cases, ex-offenders may need longer periods of time in aftercare, while others may need less. Case management staff will work intensively with post-release clients, maintaining regular face-to-face contact with them in the community, to ensure clients feel supported, are connected to auxiliary services, and remain engaged in aftercare.

Having case workers in the community is crucial to the success of the Reentry Readiness program. The establishment of a relationship and having one-on-one contact with the ex-offender cannot be underestimated. It is critically important the time spent with the case manager and offender be used to monitor compliance and work on any criminogenic needs. The amount of time case managers spend with ex-offenders in one-on-one sessions and in the community, how they choose to use that time, and their skills in employing

behavioral techniques, makes a considerable difference on offender outcomes. Case workers must be flexible, have non-standard work schedules and hours.

CJP staff is also in the process of creating a *Community Reentry Network*, a group of planners and service providers with expertise in what is being offered and available in the community for the offender population. This group will be available as a resource for the case managers.

Performance Measures

It is the intent of CJP to develop a divisionwide case management model that other JPS departments, such as the Mental Health Public Defender Office, Office of Parental Representation and CES can utilize. CJP's staff are currently working on a database that is modeled after the Department of Justice database that tracks offenders receiving case management. Process and outcome measures are being developed for the reentry program, so that necessary steps can be taken if the desired outcomes are not being achieved. Examples of the measures the department will be developing are:

Pre-release

Number and % of high and medium risk offenders assessed

Number and % of high and medium risk offenders in which a release plan were developed.

Number and % of high and medium risk offenders that enter the program

Number and % of high and medium risk offenders completing the pre-release program

Number and % of high and medium risk offenders completing the Offender Workforce Development and/or 3D program

Number and % of high and medium risk offenders participating in the Family Reunification Program

Number and % of high and medium risk offenders removed from the program for disciplinary reasons

Post-release

Number and % of high and medium risk offenders released to stable housing

Number and % of high and medium risk offenders maintaining stable housing during duration of post release case management

Number and % of high and medium risk offenders reporting for first appointment

Number and % of high and medium risk offenders participating in the Offender Workforce Development program

Number and % of high and medium risk offenders obtaining stable employment

Number and % of high and medium risk offenders maintaining stable employment for the duration of post release aftercare

Number and % of high and medium risk offenders remain arrest free during duration of post release aftercare

Number and % of high and medium risk offenders participating in the Family Support Group

Number and % of high and medium risk offenders having monthly contact with case managers

Number and % of high and medium risk offenders successfully completing post release case management

Number and % of high and medium risk offenders remaining arrest free at three years

Average number of changes of address over the course of a year per offender

Reentry Curriculum

While incarcerated at the state jail, a period of four to six weeks as determined by individual need and progress, clients will receive up to ten hours per week of intensive reentry curriculum. The reentry curriculum used will be the Adult Pre-Release Handbook – A Pre-Release Information and Successful Transition Curriculum designed and used by the Minnesota Department of Corrections. The curriculum is composed of ten chapters that include: identification, life skills, housing, education, transportation, family, restorative justice, health, money management, and employment. This curriculum is being validated in 2011 as evidence based best practice by the Minnesota Department of Corrections.

Other services offered will be supplemented with volunteers in the community providing services such as Offender Workforce Development (3D Program), AA/NA, Anger Management, Family Support, etc. The Community Justice Center Advisory Committee and the Reentry Task Force will be tasked with assisting with the development of the volunteer component.

Individual Assessment Criteria

Research indicates that maximizing reentry outcomes requires early and ongoing assessments through the phases of reentry to identify offenders' levels of risk to reoffend criminogenic needs. A total of eight criminogenic needs have been identified.

- History of antisocial behavior
- Antisocial personality pattern
- Antisocial attitudes
- Antisocial associates
- Family and/or marital stressors
- Lack of employment stability and/or educational achievement
- Lack of prosocial leisure activities
- Substance abuse

Transition Accountability Plan (TAP)

Utilizing NIC's Transition from Prison to Community model, staff will create a local Transition Accountability Plan (TAP) for each client accepted into the program. The TAP describes actions that must occur to prepare the individual offenders for release from prison and/or jail and spans each phase of a clients reentry path. The objective of the TAP is to increase the overall community protection by lowering risk to persons and property and increase each offender's prospects for successful self-sufficiency in the community.

Funding

The total amount of funding for the program is \$156,582.00. Initially, it is the intent of the program to use these funds to hire two FTE's for case mangement. The remaining dollars shall be spent on operational expenses.

Case Management Coordinator	\$71,665
Social Worker	\$60,057
Mileage	\$10,000
Housing	\$4,860
Supplies	\$4,000
Bus Passes	\$2,000
Training	\$2,000
Travel, Meals, Lodging	\$2,000
TOTAL REENTRY BUDGET	\$156,582



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Elizabeth Corey, Purchasing, 854-9853

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Contract Award for Consulting Services Relating to Redistricting, RFS No. S110035-EC, to the Highest Qualified Respondent, Rolando L. Rios & Associates PLLC.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Commissioners Court interviewed the three top-ranked firms that responded to the Request for Services for Consulting Services Related to Redistricting. The Court selected Rolando Rios & Associates PLLC, and authorized the Purchasing Agent to begin negotiations. The contract contains a base price of \$66,467, and two options for additional services: social media as part of the public outreach segment (\$2,420), and extensive one-on-one consultations with the justices of the peace and the constables (\$5,000). If both options are selected, the price for this project will increase to \$73,887.

Contract Expenditures: Not Applicable.

Contract-Related Information: To Be Determined

Award Amount:

Contract Type: Professional Services

Contract Period:

Contract Modification Information: Not Applicable

Modification Amount:

Modification Type:

Modification Period:

Solicitation-Related Information:

Solicitations Sent:

Responses Received: 6

HUB Information:

% HUB Subcontractor:

Special Contract Considerations: Not Applicable

___ Award has been protested; interested parties have been notified.

___ Award is not to the lowest bidder; interested parties have been notified.

___ Comments:

• **Funding Information: Not Applicable**

Purchase Requisition in H.T.E.:

Funding Account(s):

Comments:

• **Statutory Verification of Funding: Not Applicable**

Contract Verification Form: Funds Verified ___ Not Verified ___ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Cyd Grimes	Completed	04/13/2011 3:42 PM
Purchasing	Cyd Grimes	Completed	04/13/2011 3:42 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/13/2011 3:46 PM
County Judge's Office	Cheryl Aker	Completed	04/13/2011 4:16 PM
Commissioners Court	Cheryl Aker	Pending	



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Nancy Barchus, Purchasing, 854-9764
Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 6 to Contract No. 08T00249NB, Smith Protective Services, Inc. for On-Site Security Guard Services.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract, approved by Commissioners Court on July 15, 2008, requires the vendor to provide On-Site Security Guard Services to Travis County Domestic Relations and Counseling and Education Services.

Modification No. 6 adds on-Site commissioned, uniformed Security Guard Service to the contract. This additional service will be for Travis County Juvenile Probation Department.

Modification No. 5 approved by the Purchasing Agent on December 21, 2010, added on-site unarmed, uniformed Security Guard Service at the Travis County Adult Probation South Unit to the contract.

Modification No. 4, approved by the Purchasing Agent on June 4, 2010, extended the contract for an additional year.

Modification No. 3 approved by Commissioners Court on October 20, 2009, added on-site unarmed, uniformed Security Guard Service at the Travis County Adult Probation Mental Health Unit to the contract.

Modification No. 2, approved by the Purchasing Agent on May 13, 2009, extended the contract for an additional year.

Modification No. 1, approved by the Purchasing agent on August 6, 2008, was to cancel on-site security guard service at 5501 Airport Blvd.

Contract Expenditures: Within the last 12 months \$77,603.32 has been spent against this contract.

Contract Modification Information:

Modification Amount: N/A

Modification Type: N/A

Modification Period: N/A

- **Funding Information:**

Purchase Requisition in H.T.E.: N/A

Funding Account(s): 001-4513-593-6031

Comments:

- **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Bonnie Floyd	Completed	04/05/2011 9:20 AM
Purchasing	Cyd Grimes	Pending	
Purchasing Admin Support Group		Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

MODIFICATION OF CONTRACT NUMBER: 08T00249-NB On-Site Security Guard Services**PAGE 1 OF 1 PAGE**ISSUED BY: PURCHASING OFFICE
314 W. 11TH ST., RM 400
AUSTIN, TX 78701PURCHASING AGENT ASST: Nancy Barchus
TEL. NO: (512) 854-9700
FAX NO: (512) 854-9185DATE PREPARED:
January 18, 2011ISSUED TO:
Smith Protective Services
Attn: Mr Pat Byrne
1301 South IH35, Suite 100
Austin, TX 78741MODIFICATION NO.:
6EXECUTED DATE OF ORIGINAL ONTRACT:
July 15, 2008ORIGINAL CONTRACT TERM DATES: July 15, 2008 to July 14, 2009CURRENT CONTRACT TERM DATES: July 15, 2010 to July 14, 2011**FOR TRAVIS COUNTY INTERNAL USE ONLY:**Original Contract Amount: \$ N/A (as needed)

Current Modified Amount \$ _____

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The purpose of this modification is to add an additional location and hours of coverage to Specifications, Paragraph 2., Locations and Hours of Coverage, page 6. This modification will add on-site, commissioned security guard services at the current contract rate to the Travis County Juvenile Probation Department at 2515 S. Congress Ave., Austin TX 78704.

Service:Billing Rate:Location:

On-site Commissioned Security Guard Service Straight Time: \$15.21/hour Juvenile Probation Department
Overtime: \$22.82/hour 2515 S. Congress Ave.

Note to Vendor:**[X] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.****[] DO NOT execute and return to Travis County. Retain for your records.**LEGAL BUSINESS NAME: SMITH PROTECTIVE SERVICES, INC.BY: [Signature]
SIGNATUREBY: PAT BYRNE
PRINT NAMETITLE: BRANCH MANAGER
ITS DULY AUTHORIZED AGENT
☐ DBA
☒ CORPORATION
☐ OTHER
DATE:
1-18-2011TRAVIS COUNTY, TEXAS
BY: [Signature]
CYD V. CRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENTDATE:
4/5/11TRAVIS COUNTY, TEXAS
BY: _____
SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE:



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

RECEIVED
TRAVIS COUNTY
2011 APR - 1 AM 9:44
PURCHASING
OFFICE

TO: Cyd Grimes
Purchasing Agent

FROM: *Estela P. Medina*
Estela P. Medina
Chief Juvenile Probation Officer

RE: Contract #08T00249NB for On-Site Security Guard Services

DATE: March 31, 2011

Travis County Juvenile Probation Department is currently contracting with Smith Protective Services for On-Site Security Guard Services at 1010 Lavaca, Austin, Texas 78701. The Department is requesting that the Purchasing Department modify the current contract to add a new location, 2515 South Congress Avenue, Austin, Texas 78704, ICS building 1st floor. The request is for the current FY '11. This contract is subject to further review and approval beyond the current fiscal year.

The following details the line item being used for this contract.

001-4513-593-6031

If you need additional information in order to proceed, please do not hesitate to contact call me.

cc: Britt Canary
Sylvia Mendoza
Alan Miller

EPM: gc



PI655I01

TRAVIS COUNTY
Account Balance Inquiry4/04/11
14:56:47

Fiscal Year	:	2011
Account number	:	1-4513-593.60-31
Fund	:	001 GENERAL FUND
Department	:	45 JUVENILE PROBATION
Division	:	13 FACILITY OPERATIONS
Basic activity	:	59 JUSTICE SYSTM (JUV SRVCS)
Sub activity	:	3 JUVENILE PROBATION
Element	:	60 OTHER PURCHASED SERVICES
Object	:	31 SECURITY SERVICES

Budget	:	51,235
Encumbered amount	:	8,799.42
Pre-encumbered amount	:	2,798.64
Expenditures	:	24,827.77
Total expenditures	:	36,425.83
Balance	:	14,809.17

Press Enter to continue.

F3=Exit F12=Cancel



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Elizabeth Corey, Purchasing, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 1 to Contract No. PS110003EC , Workforce Solutions - Capital Area Workforce Development Board for Child Care Local Match Transfer Agreement.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Workforce Solutions - Capital Area Workforce Board, as the local agent for the Texas Workforce Commission, distributes state and federal child care funding for low-income working families in Travis County. Workforce Solutions can utilize local contributions to draw down additional federal funds for child care. Under the proposed contribution agreement, Travis County will transfer \$223,741 of General Fund money earmarked for child care to Workforce solutions so that the organization can leverage an additional \$490,790 in federal child care funds to produce a total of \$714,531 to provide child care for low-income families in Travis County. This Modification No. 1 includes provisions for unspent funds and monthly reporting. The amount of funding does not change. Because this modification was prepared by Workforce Solutions, Travis County will sign first.

Contract Expenditures: Within the last five months, \$111,870.00 has been spent against this contract .

Contract-Related Information:

Award Amount: \$223,741
Contract Type: Professional Services
Contract Period: October 1, 2010 - September 30, 2011

Contract Modification Information:

Modification Amount: Not Applicable
Modification Type: Bilateral

Modification Period: October 1, 2010 - September 30, 2011

Solicitation-Related Information: Not Applicable

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

Special Contract Considerations: Not Applicable

___ Award has been protested; interested parties have been notified.

___ Award is not to the lowest bidder; interested parties have been notified.

___ Comments:

- **Funding Information:**

Purchase Requisition in H.T.E.: Not applicable

Funding Account(s): 001-5891-611-6294

Comments:

- **Statutory Verification of Funding: Not Applicable**

Contract Verification Form: Funds Verified ___ Not Verified ___ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Marvin Brice	Completed	04/08/2011 2:25 PM
Purchasing	Cyd Grimes	Completed	04/11/2011 8:42 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/12/2011 8:20 AM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



RECEIVED
TRAVIS COUNTY

2011 APR -1 AM 9:37

PURCHASING
OFFICE

**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

DATE: March 30, 2011

TO: Members of the Commissioners Court

FROM: *Sherri E. Fleming*
Sherri E. Fleming, County Executive for
Travis County Health and Human Services and Veterans Service

SUBJECT: Workforce Solutions Child Care Local Match Contribution
Agreement Amendment

Proposed Motion:

Consider and take appropriate action to approve an amendment to the FY'11 Workforce Solutions Child Care Local Match Contribution Agreement clarifying how the funds will be spent.

Summary and Staff Recommendations:

The Commissioners Court approved the FY'11 Child Care Local Match Contribution Agreement on 9/28/10. Travis County will transfer \$223,741 of General Fund money earmarked for child care to Workforce Solutions so the organization can leverage an additional \$490,790 in federal child care funds to produce a total of \$714,531 to provide child care for low-income families in Travis County. This amendment adds language clarifying how the funds will be spent to section D.1 of the agreement.

TCHHSVS staff recommends approving this amendment.

Budgetary and Fiscal Impact:

Travis County will split the \$223,741 into four payments to Workforce Solutions during the fiscal year. This amendment does not change this amount or the payment schedule. The funds are in line item 001-5891-611-6294.

Issues and Opportunities:

This agreement increases the amount of money available for child care in Travis County while allowing Travis County to retain significant control over how the money is spent.

Background:

This agreement does not increase General Fund spending; it uses existing money budgeted for child care to draw down additional federal money.

Cc: Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mike Crawford, Senior Financial Analyst, Travis County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Elizabeth Corey, Purchasing Agent Assistant, Travis County Purchasing Office

MODIFICATION OF CONTRACT NO. PS110003EC – Child Care Local Match Transfer

Page 1 of 5 Pages

ISSUED BY:

Travis County Purchasing Office
314 West 11th Street, Room 400
Austin, Texas 78701

PURCHASING AGENT ASST: **Elizabeth Corey**

TELEPHONE: 512-854-9853

FAX: 512-854-9185

DATE PREPARED:

March 29, 2011

ISSUED TO:

Workforce Solutions – Capital Area
Workforce Board
6505 Airport Boulevard, Suite 101
Austin, Texas 78752

MODIFICATION NO.:

1

EXECUTED DATE OF ORIGINAL CONTRACT:

October 1, 2010ORIGINAL CONTRACT TERM DATES: October 1, 2010 – September 30, 2011CURRENT CONTRACT TERM DATES: October 1, 2010 – September 30, 2011**FOR TRAVIS COUNTY INTERNAL USE ONLY:**Original Contract Amount: \$223,741Current Modified Amount \$223,741

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment:

- 1) Section D.1, Utilization of Funds Description, is modified to include provisions for unspent funds and monthly reporting.

The Contract is amended according to the terms of the attachment to this Modification, all of which is hereby made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms of the Contract, as amended.

Contractor: Complete your portion of the signature block below on all originals and return all signed originals to Travis County. A fully-executed original will be returned to you for your records.

LEGAL BUSINESS NAME: _____

BY: _____

SIGNATURE

PRINT NAME

TITLE: _____

ITS DULY AUTHORIZED AGENT

☐ DBA☐ CORPORATION☐ OTHER

DATE:

TRAVIS COUNTY, TEXAS

BY: _____

CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT

DATE:

TRAVIS COUNTY, TEXAS

BY: _____

SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE:

Child Care Local Match Agreement AmendmentPS110003EC
Modification No. 1
Page 2 of 5**NOTE:** Amendments must be executed by both the Contributor and the Board prior to the current agreement end date.

NAME OF CONTRIBUTOR	Travis County	Amendment No.	01
----------------------------	----------------------	----------------------	-----------

EFFECTIVE DATE OF AMENDMENT	10/01/2010	PROGRAM NUMBER (Must match Agreement being amended)	07142T02FY11
------------------------------------	-------------------	---	---------------------

The Contributor and the Board seek to amend the Local Match Agreement referenced above in the following manner (**CHECK ALL THAT APPLY**):

<input type="checkbox"/> MODIFICATION TO PLEDGED LOCAL MATCH CONTRIBUTION			
DONATION AMOUNT	CURRENT AMOUNT	INCREASE: _____	NEW AMOUNT
		DECREASE: _____	
TRANSFER AMOUNT	CURRENT AMOUNT	INCREASE: _____	NEW AMOUNT
		DECREASE: _____	
CERTIFICATION AMOUNT	CURRENT AMOUNT	INCREASE: _____	NEW AMOUNT
		DECREASE: _____	
<input type="checkbox"/> DONATION/TRANSFER PAYMENT OR CERTIFICATION SCHEDULE			

<input type="checkbox"/> MODIFICATION TO AGREEMENT PERIOD				
CURRENT	FROM*		TO	
		NEW	TO	
* This date remains the same throughout the period of the Agreement.				

<input checked="" type="checkbox"/> MODIFICATION TO GENERAL TERMS OF AGREEMENT, including Utilization of Funds Description
OTHER (DESCRIBE) Clarification of Expenditures.

All other terms, conditions, and certifications of the Agreement not herein amended remain in effect and constitute promised performances by the Contributor and the Board.

SIGNATURES: The person signing this agreement on behalf of the Contributor or the Board hereby agrees that he or she has been fully authorized by the organization to:

- execute this agreement on behalf of the organization; and
- validly and legally bind the organization to all the terms, performances, and provisions of this agreement.

For the faithful performance of this Agreement, as amended, the parties below affix their signatures and bind their agencies.

	Travis County CONTRIBUTOR	Workforce Solutions - Capital Area WORKFORCE DEVELOPMENT BOARD LWDA #: 14
Signature	BY:	BY:
Printed Name	Samuel T. Biscoe	Alan D. Miller
Title	Travis County Judge	Executive Director
E-mail	Sam.Biscoe@co.travis.tx.us	Alan.Miller@twc.state.tx.us

D. UTILIZATION OF FUNDS DESCRIPTION:

The planned utilization of funds, including planned amounts, is described below. Utilization of funds must be in compliance with the state's Child Care and Development Fund Plan in effect for the contract period.

1. **Cash Contributions:** The description below addresses the Board's planned utilization of local and federal funds resulting from donation and transfer of funds agreements.

	Description	Planned Funding (Local and Federal)
Direct Child Care	<p>The funds will be used:</p> <ol style="list-style-type: none"> 1. for direct child care services provided by Texas Rising Star providers selected through a competitive process conducted by the city of Austin. Utilizing the quarterly expenditure reports, at the sixth and ninth month benchmark, the board may re-allocate any projected lapse in funding. Re-allocated funding will be utilized to purchase care to serve other CCDF low income families living in Travis County. 2. for eligible children and families meeting the Commission's and Board's eligibility criteria; and 3. at child care providers eligible under Commission rules. <p>At the end of the fiscal year, any unspent local funding will be returned to Travis County. Board will provide monthly reports showing amount of Travis County funds spent and number of children served.</p> <p>*Clarification of Expenditures: Direct Child Care: \$678,805 Operations (to Contractor): \$11,187 (5% of local portion) Administration (5% of the federal portion): \$24,539</p>	\$ 714,531.00*
Child Care Quality Improvement	<p>The funds will be used for the following quality improvement activities allowable under Commission rules (check all that apply):</p> <p><input type="checkbox"/> Local-level support to promote consumer education provided by 2-1-1 Texas</p> <p><input type="checkbox"/> Activities to support school readiness, early learning, and literacy</p> <p><input type="checkbox"/> Collaborative Reading Initiatives</p>	\$

2. **Certification of Expenditures:** The descriptions below describe (1) the allowable child care services or activities that resulted in local certified expenditures, the source of the local funds and (2) the Board's planned utilization of the matched federal funds resulting from the certification of expenditures.

	Description	Planned Funding
		Local Share
Direct Child Care	<p>Expenditures certified by the contributor resulted from:</p> <ol style="list-style-type: none"> 1. direct child care services provided by: [child care provider or organization, or entity]; and 2. non-CCDF funded children residing with a family at or below 85% SMI and parents who are working or attending job training or education. <p>Source of Local Funds:</p>	\$
Child Care Quality Improvement	<p>Expenditures certified resulted from the following activities:</p> <p><input type="checkbox"/> Consumer Education</p> <p><input type="checkbox"/> Information and Referral Services</p> <p><input type="checkbox"/> Professional development activities (i.e., training, education, or technical assistance to providers, including resources)</p> <p><input type="checkbox"/> Improving salaries or other compensation for providers of CCDF-funded child care</p> <p><input type="checkbox"/> Activities to support early language, literacy and numeracy development</p> <p><input type="checkbox"/> Activities to support inclusive child care</p> <p><input type="checkbox"/> Collaborative Reading Initiatives</p> <p><input type="checkbox"/> Other – Describe the activities in detail:</p> <p>Source of Local Funds:</p>	\$

		Federal Share
Direct Child Care	The federal funds will be used: 1. for direct child care services provided: [include a brief description of use of the funds]; 2. for eligible children and families meeting the Commission's and Board's eligibility criteria; and 3. at child care providers eligible under Commission rules.	\$
Child Care Quality Improvement	The funds will be used for the following quality improvement activities allowable under Commission rules (check all that apply): <input type="checkbox"/> Local-level support to promote consumer education provided by 2-1-1 Texas <input type="checkbox"/> Activities to support school readiness, early learning, and literacy <input type="checkbox"/> Collaborative Reading Initiatives	\$

E. DONATION/TRANSFER PAYMENT(S) AND CERTIFICATION OF EXPENDITURES SCHEDULE: In compliance with Section 3 (a) of this agreement, the contributor will remit payment or reports of actual expenditures in accordance with the completed schedule below.

1. Donation/Transfer Payment(s) (Local Funds)

	Donation/Transfer Date	Actual Amount
1.	November 15, 2010	55,935
2.	February 15, 2011	55,935
3.	April 15, 2011	55,935
4.	July 15, 2011	55,936
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
TOTAL		223,741

❖ Pursuant to Commission rule §800.73(a)(2), the donation(s)/transfer(s) must occur within the effective program year in which the funds are allocated.

2. Public Entity Certification of Expenditures (Local Funds):

	Certification Period	Reporting Date *	Planned Amount of Expenditures
1.	From to		
2.	From to		
3.	From to		
4.	From to		
5.	From to		
6.	From to		
7.	From to		
8.	From to		
9.	From to		
10.	From to		
11.	From to		
12.	From to		
TOTAL			

- ❖ **Pursuant to Commission rule §800.73(a)(2), the certification(s) must occur within the effective program year in which the funds are allocated.**
- ❖ **Explanation is required below if reporting dates are outside the contract end date.**

Completed original, signed forms must be sent to Board Contract Management, 101 East 15th Street, Room 506-T, Austin, Texas 78778-0001. Please call TWC Contract Manager, if you have any questions. An individual may receive and review information that the Texas Workforce Commission collects by sending an e-mail to open.records@twc.state.tx.us or writing to TWC Open Records Unit, 101 East 15th Street, Room 266, Austin, Texas 78778-0001.



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: David Walch, Purchasing, 854-6663

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 17 to Contract No. PS980170JJ , Clean Air Force of Central Texas for Improving Air Quality Services.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Since the group's inception in 1996, Travis County through this agreement with The Clean AIR Force of Central Texas (CTF), has worked together with five (5) other counties involved in this project. The project is focused on finding workable solutions for improving air quality in Central Texas. They also provide a clearinghouse for the latest information and guidance on air quality initiatives to the community.

This Modification No. 17 replaces "Attachment A, Scope of Services", to clarify the deliverables for the FY2011 contract term and funding amount of \$10,000.

Modification 16 was an administrative modification changing the mailing address for this agency.

Modification 15 replaces "Attachment A, Scope of Services", and clarifies the deliverables for the FY2010 contract term.

Modification 14 was an administrative modification changing the mailing address for the agency.

Modification 13 replaced "Attachment A, Scope of Services", and clarified the deliverables for the FY2009 contract term.

Modification 12 incorporated FY2008 deliverables into the contract by incorporating "Attachment A, Scope of Services" in the contract.

Modification no. 11 modified the current contract by deleting and replacing the terms and conditions of the contract to include the auto renewal provision.

Amendment / Modifications numbers one (1) through ten (10) were presented to the court by TNR to renew the agreement, approve the budget and authorize payment of services.

Contract Expenditures: Within the last 12 months \$10,000.00 has been spent against this contract.

Contract-Related Information:

Award Amount: \$16,656.00 (Not-to-Exceed)

Contract Type: Professional Services Agreement

Contract Period: 05/29/98 - 09/30/99

Contract Modification Information:

Modification Amount: \$10,000

Modification Type: Expiration Terms

Modification Period: 10/01/07 - Until terminated

- **Funding Information:**

Purchase Requisition in H.T.E.: 526983

Funding Account(s): 001-4908-628-6099

Comments:

REQUIRED AUTHORIZATIONS:

Purchasing	Marvin Brice	Completed	04/11/2011 10:18 AM
Purchasing	Cyd Grimes	Completed	04/11/2011 7:39 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/12/2011 8:21 AM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

RECEIVED
TRAVIS COUNTY
2011 MAR 24 AM 11:13
PURCHASING
OFFICE

March 23, 2011

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
FROM: *Carol B. Grimes for* Steven M. Manilla, County Executive, TNR
SUBJECT: Amendment to Interlocal Agreement - Clean Air Force

TNR is requesting that your staff amend the following agreement:

CONTRACT	VENDOR	AMOUNT
PS980170JJ	Clean Air Force of Central Texas	\$10,000.00

Please amend the above referenced agreement to outline the deliverables for FY2011.

If you should have any questions or need further information, please call Sydnia Crosbie at 854-7682.

102 Clean Air Force Council
Central Texas Clean Air Force – Vendor File

Attachment

SC:SMM:sc

**MODIFICATION OF CONTRACT NUMBER: PS980170JJ -Clean Air
Force of Central Texas****PAGE 1 OF 5 PAGES**

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: David Welch TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: March 29, 2011
ISSUED TO: Clean Air Force of Central Texas P.O. Box 29295 Austin, Texas 78755	MODIFICATION NO.: 17	EXECUTED DATE OF ORIGINAL CONTRACT: May 19, 1998
ORIGINAL CONTRACT TERM DATES: <u>5/19/98 - 9/30/99</u>		CURRENT CONTRACT TERM DATES: <u>10/1/07 - until terminated</u>

FOR TRAVIS COUNTY INTERNAL USE ONLY:Original Contract Amount: \$35,000.00 Current Modified Amount \$ 254,380**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1. This agreement is hereby modified to delete "Attachment A, Scope of Services," in its entirety and replace it with "Attachment A, Scope of Services" dated March 24, 2011, attached hereto, and made a part hereof, which details the fiscal year 2011 deliverables.
2. This Modification does not change the contract rate of \$10,000 per 12-month period.

Note to Vendor:

☒ Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

☐ DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: CLEAN AIR Force of Central TexasBY: Deanna Altenhoff

SIGNATURE

BY: Deanna Altenhoff

PRINT NAME

TITLE: Executive Director

ITS DULY AUTHORIZED AGENT

☐ DBA
☒ CORPORATION
601(c)(3)
☐ OTHER

DATE:

4/4/2011

TRAVIS COUNTY, TEXAS

BY: MB

CYD/V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT

DATE:

TRAVIS COUNTY, TEXAS

BY: _____

SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE:



**ATTACHMENT A
SCOPE OF SERVICES
March 24, 2011**

**The CLEAN AIR Force of Central Texas –
Travis County Supplement to 2011 Invoice**

Founded in 1993, the CLEAN AIR Force of Central Texas (CAF) is the leading nonprofit organization dedicated to safeguarding and improving air quality throughout Bastrop, Caldwell, Hays, Travis and Williamson Counties. The CLEAN AIR Force Board consists of 37 members, including Travis County Commissioner Ron Davis, united in the common goal of finding workable solutions for improving our region's air quality. The CLEAN AIR Force takes a multi-faceted approach to safeguarding the air in Central Texas, providing education and outreach as well as serving as a resource and advising body for local entities. CAF is a unique public-private partnership in which local officials work collaboratively with business, environmental and civic leaders in both educational and pollution reducing programs. Local counties and cities have pooled their funds to coordinate their educational efforts on air quality through the CLEAN AIR Force. This effort allows the local governments to leverage their air quality education funds while minimizing costs for taxpayers.

In addition to offering the latest information and guidance on air quality to businesses, governments and citizens, the CLEAN AIR Force also oversees a number of activities and programs that benefit all Central Texans, including Travis County residents:

The CLEAN AIR Force 2011 Activities

Since the Environmental Protection Agency (EPA) announced we will likely have a more stringent ozone standard in July 2011, we must increase our air quality improvement efforts to maintain compliance with the new standard through projects and programs within our communities to further reduce our ozone-forming emissions.

- To kick off this year's Ozone Season, on April 1st CAF will hold a **press conference** at Austin City Hall with Williamson County Commissioner Ron Morrison, CAF Board Chair; Austin Mayor Lee Leffingwell, CAF Board Member; Catherine Morse, Director/Corporate Counsel and Public Relations for Samsung, CAF Board Member; and a representative from the health industry. These air quality leaders represent the government, business, health and environmental sectors of Central Texas and will emphasize to the public the urgency of action needed from all Central Texans to protect public health and to avoid designation as a nonattainment area, a stigma the CLEAN AIR Force has fought to avoid for 18 years.
- CAF, in partnership with the Environmental Defense Fund (EDF), developed an **Employer Express Shuttle Pilot Project** last Ozone Season focused on an employer-based alternative transportation program inspired by Google in San Francisco and customized to Central Texas. It allowed employees to use pretax dollars to commute to work in high-tech private vans. This type of program has never before been implemented in our region and could serve as a significant Vehicle Miles Traveled (VMT) reduction measure for our region's air quality, as well as a time and money saver for area employees. We plan to continue the Employer Express Shuttle again this Ozone Season.

- CAF is partnering with the City of Austin to co-host the **2nd Media/Meteorologist Lunch + Learn** this summer for all local meteorologists and media to educate them on the potential new ozone standard and encourage them to share our air quality message with their viewers and readers.
- CAF maintains a **Facebook** page to reach the younger generation and further engage the community through the exchange of news, ideas, projects and programs.
- CAF, in partnership with Yellow Cab and Whole Foods, will provide **eco-friendly grocery bags** at participating Whole Foods to help further our air quality message.

The CLEAN AIR Force Ozone Alert Program

- We are currently up to 44,000 volunteer sign-ups for Ozone Alerts via email and the program continues to grow on a daily basis.
- CAF email alerts illustrate the Air Quality Index in the email so that people can easily and quickly grasp the level of ozone expected.
- In addition to relaying information on the health impacts of ozone, the CAF Ozone Alert program is unique in that it includes six simple suggestions for reducing air polluting emissions that everyone can relate to and do, such as limiting driving, riding the bus, avoiding idling, postponing both refueling and mowing until later in the day, and tuning up your vehicle. CAF Ozone Alerts also offer direct links to bus routes, River Cities Rideshare and heavy-duty idling information.
- CAF provides a clear explanation on the difference between an Ozone Watch and an Ozone Warning.
- CAF alerts provide direct contact information to the CLEAN AIR Force so when a citizen has questions regarding the alert or air quality questions in general, they are provided with a direct phone number, email address and physical address.
- CAF also offers both a local and an 888 number that are available for citizens who do not have email capabilities but who want to find out when Ozone Alerts occur. These phone lines are especially popular with the elder population, who are one of the groups most impacted by poor air quality.

The CLEAN AIR Force Clean Air Partners Program

- CAF will be hosting its 4th Annual Partners Luncheon this spring to raise awareness and educate businesses, governments, non-profits and health organizations on what they can do to improve air quality as regional businesses and how they can encourage their employees to reduce harmful ozone forming emissions. The program currently has 97 Partners representing over 153,000 Central Texas employees.
- During this past year new Partners have included: Carbon Shrinks LLC; Hospira, Inc.; Keller Williams Realty, Inc.; the City of Round Rock; and Del Valle Independent School District. A current Partner list can be found at www.cleanairpartnerstx.org.
- By becoming Partners, these employers volunteer to carry out clean air programs for employees and other clean air business practices to reduce the emissions that contribute to unhealthy air in our region. Suggested strategies include clean energy practices, water conservation, and employee commute solutions programs (public transit, biking and walking, carpools and vanpools, teleworking, flex schedules/ compressed work weeks, and car share programs). The program aims to reduce over 15,300 commuters (approx. 10% of employees) from our Central Texas roads.
- Our Partners have access to a Yahoo! Blog that is used as an open forum for discussion on green business strategies.
- The activities reported for 2009 resulted in a reduction of over 688,500 lbs. of ozone-forming emissions and 2010 reductions will be submitted by May 31st, 2011.

- The Clean Air Partners Program won the Austin Business Journal's Going Green award in 2010.

The CLEAN AIR Force 10th Annual Electric Lawnmower Discount Program

- To offset the 5% of air pollution created by gas-powered lawn equipment, each spring the CLEAN AIR Force offers citizens a financial incentive to purchase cleaner, electric lawnmowers.
- The CLEAN AIR Force partners with an online company, Neuton, to provide a discount on Neuton cordless electric lawnmowers. Over 200 Neuton mowers are expected to be sold through this online program during Ozone Season.
- 2011 will be the 7th year to partner with the City of Sunset Valley on a 50% additional discount for Sunset Valley residents.

The CLEAN AIR Force/City of Austin High School Public Service Announcement (PSA) Contest

- The High School PSA Contest was expanded in 2011 to include all high schools in the five-county region. This program engages our youth in air quality research and education and highlights their work at press events and on television.
- The winner of the contest will have their 30-second air quality commercial aired on the top-rated Time Warner TV stations in Central Texas during the 2011 Ozone Season.

The CLEAN AIR Force Clean School Bus Program

- The Clean School Bus Program focuses on reducing children's exposure to harmful pollutants from school buses and has been successful in retrofitting and replacing over 700 school buses in the region, enabling cleaner running buses.
- CAF continues to work with local ISDs on retrofitting older buses with cleaner emission controls, replacing school buses with newer technologies, implementing anti-idling programs, and encouraging the use of cleaner fuels.
- Anti-idling programs were implemented at the following elementary schools in 2010: Hill, Cunningham, Clayton, two elementary schools in the Eanes school district and one in Round Rock, along with a University of Texas Charter School. CAF continues to expand their anti-idling efforts through other ISD partnerships.
- The Clean School Bus Program encouraged AISD to put anti-idling stickers on all of their school buses to serve as a reminder to the bus drivers to turn their engines off while waiting for the school children, and this past year AISD approved an anti-idling initiative to post signs on school campuses.

CAF Community Outreach Events

For over 17 years, CAF has interacted with neighborhoods, community groups, businesses, governments, student populations and the general public within Travis County and the surrounding counties. These events provide opportunities to share information, answer questions, dispel misinformation, gain public feedback and provide a venue for citizens to become involved in air quality initiatives. Citizens have the opportunity to speak with CLEAN AIR Force staff regarding air quality issues and concerns in the Central Texas area at these public outreach events.

Summary

Going into the critical 2011 Ozone Season, keeping our ozone levels low is key to achieving both healthy air for Central Texans and EPA compliance. The continued success of CAF voluntary programs such as those mentioned above are all the more important since regulatory-

wise we have done almost all we can do as a region. Individually, there is no government or organization that can accomplish all that the CLEAN AIR Force is accomplishing for air quality improvement across our five-county region and a \$10k - \$20k annual donation by Travis County, our largest county in the region, is an effective investment for helping to keep our region in attainment and breathing healthy air. Because the work of the CLEAN AIR Force goes well beyond the boundaries of Travis County, we represent a solid financial value for the county since the air quality of the surrounding counties has a direct impact on Travis County's air quality. Those that help support CAF realize that it is not just their county or city that is gaining benefits from our air quality programs - air quality is a regional issue and they understand that we are all in this together as one region. Thank you to Travis County for being one of our key supporters.



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Mike Long, Purchasing, 854-4850

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action regarding issuance of Request for Services No. S110160-ML, parking management services at 3rd and Guadalupe.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

On March 8, 2011, the Court directed staff to prepare a solicitation for parking management services of the newly purchased parking lot at 3rd and Guadalupe. RFS #S110160-ML has been prepared to satisfy the requirements and is presented to the Court for approval. Upon the Court's approval, the RFS will be issued and proposals evaluated. The proposer that offers the best value based on the greater of a monthly fee and/or percentage rate of gross annual revenues will be awarded a contract. Part IV, Section 3.0, Paragraph 3.4 of this RFS contains a provision that would allow the County the right to have exclusive use of the parking lot on certain days of each year. No parking fees would be charged to the County on these County Use Days. At this time, the number of days for usage has yet to be determined.

Therefore, the Court needs to designate the number of days that are exclusive for our use and upon approval from the Court, the Purchasing Agent recommends issuance of the RFS, scheduled for April 13th, 2011.

•

REQUIRED AUTHORIZATIONS:

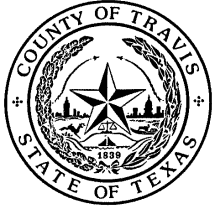
Purchasing	Marvin Brice	Completed	04/05/2011 1:13 PM
Purchasing	Cyd Grimes	Completed	04/06/2011 10:37 AM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/06/2011 10:47 AM
County Judge's Office	Cheryl Aker	Completed	04/07/2011 9:39 AM
Commissioners Court	Gillian Porter	Completed	04/14/2011 11:18 AM

History:

04/12/11

Commissioners Court DISCUSSED

Next: 04/19/11



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, Purchasing Agent

314 W. 11th, Room 400 • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9700 • Fax (512) 854-9185

April 1, 2011

You are invited to submit your proposal in accordance with the requirements in this **REQUEST FOR SERVICES (RFS) # S110160-ML, Parking Management Services for Travis County.**

Proposals must be submitted with an **ORIGINAL (MARKED "ORIGINAL") AND FOUR (4) COPIES** to the Travis County Purchasing Agent, 314 W. 11th Street, Suite 400, P.O. Box 1748, Austin, Texas 78767, no later than **3:00 P.M. CST ON Friday, April 14, 2011.**

The objective of this RFS is to procure PARKING MANAGEMENT SERVICES located at 3rd and Guadalupe Streets.

Any questions concerning this Request for Services should be directed to Michael Long, Purchasing Agent Assistant III, at 512/854-4850, or Fax 512/854-9185.

NOTE: During this procurement process, potential respondents ARE NOT to contact individual members of the Travis County Commissioners Court regarding this solicitation. Any such contact may result in disqualification of the proposal. All questions must be addressed to Michael Long in the Purchasing Office.

All proposals shall be submitted to the Travis County Purchasing Agent in a sealed envelope marked:

REQUEST FOR SERVICES

RFS # S110160-ML

PARKING MANAGEMENT SERVICES

DO NOT OPEN IN MAILROOM

Your consideration of this Request for Services is appreciated.

Sincerely,
Cyd V. Grimes, C.P.M.
Purchasing Agent

REQUEST FOR SERVICES
PARKING MANAGEMENT SERVICES

RFS # S110160-ML

TABLE OF CONTENTS

<u>PART I</u>	<u>GENERAL REQUIREMENTS</u>	<u>PAGE</u>
SECTION A	GENERAL INFORMATION	1
SECTION B	REQUIRED DOCUMENTATION	3
	ATTACHMENT 1 - ETHICS AFFIDAVIT	5
	EXHIBIT A - LIST OF KEY CONTRACTING PERSONS	6
	EXHIBIT B – DISCLOSURE	8
	ATTACHMENT 2 – INSURANCE REQUIREMENTS	9
SECTION C	ADDITIONAL INFORMATION	10
SECTION D	NEGOTIATIONS	11
<u>PART II</u>	<u>SPECIFIC REQUIREMENTS</u>	12
<u>PART III</u>	<u>REVENUE PROPOSAL</u>	13
<u>PART IV</u>	<u>DRAFT PARKING MANAGEMENT AGREEMENT</u>	14

REQUEST FOR SERVICES

PARKING MANAGEMENT SERVICES

PART I - GENERAL REQUIREMENTS

PART I, SECTION A - GENERAL INFORMATION

1.0 PURPOSE:

The Travis County Purchasing Office is requesting proposals from qualified firms to provide parking management services for the County-owned property located at 3rd and Guadalupe Streets in Travis County, Texas.

2.0 INCURRED EXPENSES:

There is no expressed or implied obligation for Travis County to reimburse Offerors for any expense incurred in preparing proposals in response to this RFS, and Travis County will not reimburse anyone for these expenses. Travis County will consider proposals from all qualified, responsible Offerors.

3.0 SUBMISSION OF PROPOSAL:

Telegraphic and faxed proposals will not be considered; however, proposals may be modified by telegraphic or faxed notice provided such notice is received prior to the time and date set for the proposal opening and specific proposal prices are not exposed by such amendment.

4.0 LATE PROPOSALS OR MODIFICATIONS:

Proposals and/or modifications to proposals received after the time set for the proposal submission will not be considered, and will be returned to sender unopened.

5.0 WITHDRAWAL OF PROPOSALS:

A proposal may not be withdrawn by Offeror without the permission of Travis County for a period of ninety (90) days following the date designated for the receipt of proposals, and an Offeror agrees to this requirement by submitting a proposal.

6.0 POINTS OF CONTACT:

Information regarding the purchasing process, the contents of this RFS, or questions concerning the specific requirements in Part II may be obtained from Michael Long, 512 854 4850. When requesting information or submitting questions, please refer to the RFS number at the top of this page.

7.0 CLARIFICATION OR OBJECTION TO PROPOSAL SPECIFICATION:

If any Offeror contemplating submitting a proposal for this contract is in doubt as to the true meaning of the requirements, other solicitation or contract documents, or any part thereof, a request for clarification should be submitted to the Purchasing Agent on or before SEVEN (7) DAYS PRIOR to the scheduled opening of the proposals. All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any clarification of the RFS will be made only by an RFS Amendment duly issued. A copy of such RFS Amendment will be mailed or faxed to each Offeror receiving a solicitation that does not have access to electronic means of doing business.

8.0 GENERAL CONDITIONS:

Offeror represents that the requirements, schedule, instructions and all other RFS documents have been thoroughly examined and that all investigations necessary to be thoroughly informed regarding delivery of the services as required by the RFS conditions have been conducted.

9.0 ETHICS POLICY:

County has adopted an Ethics Policy that controls the way in which County contracts with vendors who have entered into certain transactions with persons who are influential in selecting vendors for a particular contract and in determining the terms and conditions of the contract. The persons that County considers influential in this contract are called “Key Contracting Persons” and are listed in Exhibit A to the Ethics Affidavit attached as Attachment 1 to Part I, Section B. The transactions that are covered by the Ethics Policy are those that involve the following:

9.1 paying or receiving in any calendar year any money or valuable thing which is worth more than \$250 in the aggregate in exchange for personal services or for the purchase of any property or property interest, either real or personal, either legal or equitable; or

9.2 loaning or receiving a loan of money; or goods or otherwise creating or having in existence any legal obligation or debt with a value of more than \$250 in the aggregate in a calendar year;

9.3 but do not include

9.3.1 any retail transaction for goods or services sold to a Key Contracting Person at a posted, published, or marked price available to the public,

9.3.2 any financial services product sold to a Key Contracting Person for personal, family or household purposes in accordance with pricing guidelines applicable to similarly situated individuals with similar risks as determined by Contractor in the ordinary course of its business; and

9.3.3 a transaction for a financial service or insurance coverage made on behalf of Contractor if Contractor is a national or multinational corporation by an agent,

RFS # S110160-ML

employee or other representative of Contractor who does not know and is not in a position that he or she should have known about the Contract.

PART I, SECTION B -REQUIRED DOCUMENTATION

- 1.0 The documentation required for submittal with Offeror's proposal is described in the following paragraphs. Paragraph 2.0 describes documentation that will be used in the evaluation of Offeror's proposal. Paragraph 3.0 lists other documents that must be submitted. **Please note this Section B may not address all documentation required by the RFS. Offeror is cautioned to read the entire RFS to determine all requirements. TRAVIS COUNTY RESERVES THE RIGHT TO REJECT A PROPOSAL THAT DOES NOT CONTAIN ALL INFORMATION REQUIRED BY THIS RFS.**
- 2.0 To achieve a uniform review process and to obtain a maximum degree of comparability, Travis County requires that proposals be submitted to include the following:
 - 2.1 Title Page – Include a title page with the RFS subject and number; Offeror's name; the name, address, and telephone number of a contact person; and the date of the proposal.
 - 2.2 Transmittal Letter - Include a signed letter briefly addressing Offeror's understanding of the work to be done, the commitment to do the work detailed within this RFS and a statement explaining why Offeror believes itself to be best qualified to do the required work.
 - 2.3 Detailed Proposal – Include a proposed Scope of Services that addresses Offeror's ability to provide parking management services as set forth in this RFS.
 - 2.4 Offeror References - Include references of organizations and/or individuals that can attest to Offeror's experience in similar or related services as well as Offeror's experience providing these services. These references must include name, address and phone number. Travis County may contact or visit any of the listed references to evaluate the services proposed in response to this RFS.
 - 2.5 Description of Offeror - Include a brief description of all the services Offeror provides, the licensing authorities, if applicable, and the number of employees both inside and outside of Travis County and the location of Offeror's main office headquarters.
 - 2.6 Offeror Representative - Include the name of the designated individual, along with respective telephone numbers, who will be responsible for answering technical and contractual questions with respect to the proposal.
- 3.0 Offeror must submit the following documents after contract award:
 - 3.1 Insurance documentation within ten (10) days of contract award and before beginning work;
 - 3.2 All other information required in this RFS.

4.0 Conflict of Interest Questionnaire:

If required under Chapter 176 Texas Local Government Code, Offeror shall file a completed Conflict of Interest Questionnaire in accordance with the requirements of that Chapter. Within the applicable, authorized time period prescribed in Chapter 176, Offeror shall file the completed Conflict of Interest Questionnaire with the Travis County Clerk, Recording Division, 5501 Airport Blvd., Austin, Texas 78751. Offeror shall file an updated, completed questionnaire with the Travis County Clerk not later than the seventh (7th) business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate. Offeror should note that the law requires that the County provide access to a filed Questionnaire on the official Travis County Internet website. However, the law does not require that the County release information that is excepted from disclosure under the Texas Public Information Act. As between County and Offeror, Offeror shall be solely responsible for the preparation of its Conflict of Interest Questionnaire, the accuracy and completeness of the content contained therein and ensuring compliance with all applicable requirements of Chapter 176, Local Government Code.

NOTE: FAILURE TO PROVIDE ALL INFORMATION REQUESTED MAY RESULT IN DISQUALIFICATION OF THE PROPOSAL.

ATTACHMENT 1

ETHICS AFFIDAVIT

STATE OF TEXAS}
COUNTY OF TRAVIS}

Date: _____

Name of Affiant: _____

Title of Affiant: _____

Business Name of Offeror: _____

County of Offeror: _____

Affiant on oath swears that the following statements are true:

1. Affiant is authorized by Offeror to make this affidavit for Offeror.
2. Affiant is fully aware of the facts stated in this affidavit.
3. Affiant can read the English language.
4. Affiant has received the list of Key Contracting Persons associated with this Request for Services, which is attached to this affidavit as Exhibit A.
5. Affiant has personally read Exhibit A to this Affidavit.
6. Affiant has no knowledge of any Key Contracting Person on Exhibit A with whom Offeror is doing business or has done business during the 365-day period immediately before the date of this affidavit whose name is not disclosed in Exhibit B.

Signature of Affiant

Address

SUBSCRIBED AND SWORN TO before me by _____ on _____, 20__.

Notary Public, State of Texas

Typed or printed name of notary

My commission expires:

EXHIBIT A
LIST OF KEY CONTRACTING PERSONS
March 29, 2011

CURRENT

Position Held	Name of Individual Holding Office/Position	Name of Business Individual is Associated
County Judge	Samuel T. Biscoe	
County Judge (Spouse)	Donalyn Thompson-Biscoe	MHMR
Executive Assistant	Cheryl Brown	
Executive Assistant	Melissa Velasquez	
Executive Assistant	Josie Z. Zavala	
Executive Assistant	Cheryl Aker*	
Commissioner, Precinct 1	Ron Davis	
Commissioner, Precinct 1 (Spouse)	Annie Davis	Seton Hospital
Executive Assistant	Deone Wilhite*	
Executive Assistant	Felicitas Chavez	
Commissioner, Precinct 2	Sarah Eckhardt	
Commissioner, Precinct 2 (Spouse)	Kurt Sauer	Daffer McDaniel, LLP
Executive Assistant	Loretta Farb	
Executive Assistant	Joe Hon	
Executive Assistant	Peter Einhorn	
Commissioner, Precinct 3	Karen Huber	
Commissioner, Precinct 3 (Spouse)	Leonard Huber	Retired
Executive Assistant	Garry Brown	
Executive Assistant	Lori Duarte	
Executive Assistant	Michael Nalick	
Commissioner, Precinct 4	Margaret Gomez	
Executive Assistant	Edith Moreida	
Executive Assistant	Norma Guerra	
County Treasurer	Dolores Ortega-Carter	
County Auditor	Susan Spataro, CPA	
Executive Manager, Administrative	Vacant	
Executive Manager, Budget & Planning	Rodney Rhoades	
Exec Manager, Emergency Services	Danny Hobby	
Exec. Manager, Health/Human Services	Sherri E. Fleming	
Executive Manager, TNR	Steven M. Manilla, P.E*	
Executive Manager, Criminal Justice Planning	Roger Jefferies	
Director, Facilities Management	Roger El Khoury, M.S., P.E	
Chief Information Officer	Joe Harlow	
Director, Records Mgmt & Communications	Steven Broberg	
Travis County Attorney	David Escamilla	
First Assistant County Attorney	Steve Capelle	
Executive Assistant, Civil Division	Jim Collins	
Director, Land Use Division	Tom Nuckols*	
Attorney, Land Use Division	Julie Joe	

Attorney, Land Use Division
 Director, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Director, Health Services Division
 Attorney, Health Services Division
 Purchasing Agent
 Assistant Purchasing Agent
 Assistant Purchasing Agent
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant II
 Purchasing Agent Assistant III
 HUB Coordinator
 HUB Specialist
 HUB Specialist
 Purchasing Business Analyst
 Purchasing Business Analyst

Christopher Gilmore
 John Hille
 Tamara Armstrong
 Daniel Bradford
 Mary Etta Gerhardt
 Barbara Wilson
 Jim Connolly
 Tenley Aldredge
 Beth Devery
 Prema Gregerson*
 Cyd Grimes, C.P.M
 Marvin Brice, CPPB
 Bonnie Floyd, CPPO, CPPB, CTPM
 Diana Gonzalez
 Lee Perry
 Jason Walker
 Richard Villareal
 Oralia Jones, CPPB
 Lori Clyde, CPPO, CPPB
 Scott Wilson, CPPB
 Jorge Talavera, CPPO, CPPB
 George R. Monnat, C.P.M., A.P.P
 John E. Pena, CTPM*
 Vacant
 David Walch
 Michael Long, CPPB
 Elizabeth Corey, C.P.M.*
 Rosalinda Garcia
 Loren Breland, CPPB
 C.W. Bruner, CTP*
 Nancy Barchus, CPPB
 Sylvia Lopez
 Betty Chapa
 Jerome Guerrero
 Scott Worthington
 Jennifer Francis*

FORMER EMPLOYEES

<u>Position Held</u>	<u>Name of Individual Holding Office/Position</u>	<u>Date of Expiration</u>
Purchasing Agent Assistant III	Vania Ramaekers, CPPB, CPPO	04/26/11
Attorney, Transactions Division	Sarah Churchill	04/30/11
Executive Assistant	Chris Fanuel	04/30/11
Purchasing Agent Assistant II	Donald E. Rollack	05/31/11
Special Assistant to Comm. Court	Christian Smith	05/31/11
Executive Manager, TNR	Joseph Gieselman	01/31/12

* - Identifies employees who have been in that position less than a year.

EXHIBIT B
DISCLOSURE

Offeror acknowledges that Offeror is doing business or has done business during the 365-day period immediately prior to the date on which this contract is made with the following Key Contracting Persons and warrants that these are the only such Key Contracting Persons:

If no one is listed above, Offeror warrants that Offeror is not doing business and has not done business during the 365-day period immediately prior to the date on which this Request for Services response is made with any Key Contracting Person.

ATTACHMENT 2
INSURANCE AND LIABILITY

During the period of the contract (if any) awarded as a result of this RFS, the selected Offeror ("Contractor") shall maintain, at his expense, insurance with limits not less than those prescribed below. With respect to required insurance, Contractor shall:

- (i) Name County as additional insured, as its interests may appear.
- (ii) Provide County a waiver of subrogation.
- (iii) Provide County with thirty (30) calendar days advance written notice of cancellation or material change to said insurance.
- (iv) Provide the County Purchasing Agent at the address shown on Page 1 of the RFS, a Certificate of Insurance evidencing required coverages within ten (10) calendar days after receipt of Notice of Award and within ten (10) calendar days of each renewal of the insurance. **Also, Contractor shall ensure that its certificate contains the contract number as indicated on the Contract Award form when issued by Travis County.**
- (v) Submit an original certificate of insurance reflecting coverage as follows:

Automobile Liability:

Bodily Injury (Each person)	\$250,000.00
Bodily Injury (Each accident)	\$500,000.00
Property Damage	\$100,000.00

General Liability (Including Contractual Liability):

Bodily Injury	\$500,000.00
Property Damage	\$100,000.00

Excess Liability:

Umbrella Form	Not Required
---------------------	--------------

Worker's Compensation: Statutory

PART I, SECTION C - ADDITIONAL INFORMATION

- 1.0 **PROPOSAL DISCLOSURE:** Proposals will be opened in a manner so as to avoid disclosure of the contents to competing Offerors. Proposals will be kept secret during the evaluation process; however, all proposals will be open for public inspection after award except for information that Offeror believes qualifies as proprietary information protected under applicable intellectual property laws or other confidential information that may be excepted from mandatory disclosure under the Texas Public Information Act, if such information is identified by Offeror in its proposal.
- 2.0 **METHOD OF AWARD:** Contract award shall be to the responsible Offeror based on the Terms and Conditions of Offeror's Revenue Proposal (Part III) that offers the Best Value to the County. Travis County reserves the right to award based on the greater of the monthly rate or percentage rate of gross revenues, either singularly or a combination thereof, as defined in Offeror's Revenue Proposal.

PART I, SECTION D - NEGOTIATIONS

1.0 NEGOTIATIONS:

1.1 Travis County reserves the right to negotiate the price and any other terms with Offeror.

1.2 If such negotiations are deemed necessary, the Purchasing Agent shall supervise the same.

1.3 Offerors may be required to submit additional data during the process of any negotiations.

2.0 DEVIATIONS:

Requirements stated in this RFS become part of the contract resulting from this RFS unless Offeror requests a deviation. Any requests for deviations from these requirements must be specifically defined by Offeror in its proposal. If accepted, the deviation becomes part of the contract. Travis County reserves the right to modify the requirements of this RFS.

3.0 RESERVATION OF RIGHTS:

3.1 County expressly reserves the right to:

3.1.1 waive any defect, irregularity or informality in any proposal;

3.1.2 waive any noncompliance with the requirements of this RFS;

3.1.3 reject or cancel any proposal or parts of any proposal;

3.1.4 accept proposals from one or more Offerors; or

3.1.5 procure the services in whole or in part by other means.

4.0 PROTESTS:

Protests before award must be submitted in writing to the Purchasing Agent not later than six (6) calendar days after proposal opening, and protests after award must be submitted within ten (10) days after award by the Travis County Commissioners Court. The Purchasing Agent shall rule on the protest in writing within ten (10) days from date of receipt. Any appeal from the Purchasing Agent's decision must be made within ten (10) days after receipt thereof and submitted to the Purchasing Agent, who shall present the matter for final resolution to County Commissioners Court. Appellant shall be notified of the time and place the appeal is to be heard by County Commissioners Court and afforded an opportunity to present evidence in support of the appeal.

PART II
SPECIFIC REQUIREMENTS

Contractor shall provide and perform the following services (the "Services") for County in compliance with all laws, ordinances, rules and regulations applicable thereto:

A. Manage and operate the County-owned parking lot located at 3rd and Guadalupe Streets in downtown Austin, Texas in a professional and responsible manner in accordance with best industry practices.

B. Furnish sufficient personnel for the operation and management of the Property as a public parking facility, each person fully trained for their respective function, together with all labor, equipment, merchandise, materials, insurance and all other items normally required of a similar business in Austin, Texas providing similar Services.

C. Maintain the Property in a clean and sanitary condition, and cause the Property to be clear of rubbish, filth, and refuse so as to promote an attractive, clean appearance.

D. At Operator's own expense, place or install signage (together with appropriate equipment and trade fixtures, as appropriate) in conspicuous locations around the Property listing parking rates, hours of operation, towing information, and other information relevant and appropriate to parking management operations. The posting of such signage and the installation of any equipment or fixtures or shall be carried out in a manner that does not damage the Property. Any signage, equipment or fixtures installed by Operator shall be of good quality, in keeping with equivalent parking operations in Austin, Texas; Operator shall be responsible for all repairs to all items supplied by Operator, and shall keep all such items in good repair. Operator shall remove all signage, equipment and fixtures placed or installed by Operator, or under Operator's direction, upon expiration, or earlier termination, of this Agreement.

Operator shall perform in an efficient and orderly manner as is customary in similar parking management operations, and (if applicable) will endeavor to employ only persons who in appearance, manner, and character are suitable for said operation. The Commissioners Court shall have the right to require Operator to dismiss from the Premises covered by this Agreement any employees of Operator whose conduct or dress is improper, inappropriate or offensive; and such employees shall not be employed again on the Property by Operator without the written consent of the Commissioners Court.

Operator shall comply with all County, City, State and Federal regulations, laws and ordinances which in any manner regulate Operator's business operations. Any violation of said statutes, rules, regulations or ordinances shall constitute a material breach of this Agreement and shall entitle the County to terminate this Agreement immediately upon delivery of written notice to Operator.

Operator shall secure all permits and licenses, pay all charges and fees, and give all notices necessary and incident to the due and lawful operations of Operator's parking management operations described herein.

PART III
REVENUE PROPOSAL

Contractor shall pay County during the Term, or any extension, a fixed and/or percentage monthly payment (the "Operations Fee") equal to the

greater of \$_____ per month or _____% of gross revenues in consideration for
(Insert fee) *(Insert %)*

the right to manage and operate the Property. The term "gross revenues" as used in this Agreement shall mean gross collections from Contractor's management and operation of the Property as a paid public parking facility, reduced by the cost of sales tax.

NOTE: THE FOLLOWING DRAFT AGREEMENT, ALONG WITH OFFEROR'S PROPOSAL, AND ANY DEVIATION TO WHICH TRAVIS COUNTY HAS AGREED, IN WRITING, WILL BECOME PART OF THE CONTRACT.

PART IV

DRAFT PARKING MANAGEMENT AGREEMENT

This Parking Management Agreement (this "Agreement") is entered into by and between the following parties: Travis County, a political subdivision of the State of Texas ("County") and _____, a company authorized to do and doing business in the State of Texas ("Operator").

WHEREAS, County requested proposals from qualified firms to provide parking operation and management services on that certain County-owned surface lot having the legal description set forth in **Exhibit A**; and

WHEREAS, Operator was the successful Offeror under Request for Services #S110160-ML.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1.0 DEFINITIONS

1.1 "Auditor" means the Travis County Auditor or her designee.

1.2 "Commissioners Court" means the Travis County Commissioners Court.

1.3 "County" means Travis County, Texas, a political subdivision of the State of Texas.

1.4 "County Use Days" means days set aside by Operator for County's exclusive use and enjoyment of the Property, as described in Section 3.0.

1.5 "Director" means the Director of FMD.

1.6 "FMD" means the Travis County Facilities Management Department.

1.7 County has adopted an Ethics Policy that controls the way in which County contracts with vendors who have entered into certain transactions with persons who are influential in selecting vendors for a particular contract and in determining the terms and conditions of the contract. The persons that County considers influential in this contract are called Key Contracting Persons and are

listed in Exhibit A to the Affidavit. The transactions that are covered by the Ethics Policy are those that involve the following:

1.7.1 paying or receiving in any calendar year any money or valuable thing which is worth more than \$250 in the aggregate in exchange for personal services or for the purchase of any property or property interest, either real or personal, either legal or equitable; or

1.7.2 loaning or receiving a loan of money; or goods or otherwise creating or having in existence any legal obligation or debt with a value of more than \$250 in the aggregate in a calendar year;

1.7.3 but does not include

(i) any retail transaction for goods or services sold to a Key Contracting Person at a posted, published, or marked price available to the public,

(ii) any financial services product sold to a Key Contracting Person for personal, family or household purposes in accordance with pricing guidelines applicable to similarly situated individuals with similar risks as determined by Contractor in the ordinary course of its business; and

(iii) a transaction for a financial service or insurance coverage made on behalf of Contractor if Contractor is a national or multinational corporation by an agent, employee or other representative of Contractor who does not know and is not in a position that he or she should have known about the Contract.

1.8 “Key Contracting Person” means any person or business listed in Exhibit A to the Ethics Affidavit attached hereto as **Attachment A** and made a part hereof.

1.9 “Operations Fee” means the fixed and/or percentage monthly payment to be made by Operator under this Agreement, as described in Section 7.0.

1.10 “Property” means that certain tract of real property described in **Exhibit A**.

1.11 “Purchasing Agent” means the Travis County Purchasing Agent.

1.12 “Services” means the parking operation and management services described in Section 4.0 of this Agreement.

2.0 TERM OF AGREEMENT

2.1 The term of this Agreement (the “Term”) shall be for a period of one (1) year, commencing upon award by the Commissioners Court and terminating twelve (12) months thereafter, unless sooner terminated as provided herein.

2.2 County has the unilateral option to extend this Agreement for two (2) additional one (1) year periods (individually, an “Option to Extend” and collectively, the “Options to Extend”) during which all provisions of this Agreement shall remain unchanged and in full force and effect except for

the termination date. To be effective, County shall exercise an Option to Extend at least thirty (30) days prior to the expiration of this Agreement, or any extension.

2.3 Operator acknowledges and agrees that it is the intention of Travis County to develop the Property for use as a civil and family courthouse as soon as practicable. Accordingly, County may determine that discontinuing Operator's Services prior to expiration of the Term, or any extension, is in the best interest of County, and may exercise its rights to terminate for convenience as described in Section 18.0 without liability.

3.0 USE; THIRD-PARTY LICENSES; COUNTY USE DAYS

3.1 The Property shall be used solely for the parking of licensed motor vehicles and related purposes. Operator shall not permit the use of the Property for any other purpose without Owner's written consent and shall notify Owner promptly of any attempt by anyone to use the Property for any other purpose.

3.2 Operator agrees to make no structural changes to any portion of the Property except as expressly permitted herein. Licensee agrees to leave the Property in the same and as good a condition as when it was received, normal wear and tear excepted, as determined by existing County policy.

3.3 Notwithstanding the foregoing, County hereby grants to Operator the right to allow third parties to license the Property during the Term, or any extension, for limited purposes specifically and expressly approved in writing and in advance by County. Operator specifically agrees to permit the Sustainable Food Center ("SFC") to conduct its weekly (Saturdays) "Downtown Farmers' Market" on a designated portion of the Property on terms at least as favorable as the terms of that certain "County-SFC License Agreement" in effect up to the date of issuance of a Notice to Proceed to Operator. Any such grant of permission for third parties (including SFC) to use the Property as described herein shall be accompanied by a fully executed "License Agreement" (or similar instrument) between Operator and the third party setting forth the terms and conditions of the third party's use. Such terms shall contain provisions that protect the County from liability; all terms shall be subject to the review and approval of County.

3.4 County shall have the right to require Operator to set aside use of the Property for County's exclusive use and enjoyment TBD days each year during the Term, or any extension ("County Use Days"). No parking fees will be charged to County on the County Use Days. County will give Operator at least 30 days' prior written notice of any such requested County Use Day.

4.0 AS-IS CONDITION OF PROPERTY

4.1 OPERATOR ACKNOWLEDGES AND AGREES THAT HAVING BEEN GIVEN THE OPPORTUNITY TO INSPECT THE PROPERTY PRIOR TO EXECUTION OF THIS AGREEMENT, OPERATOR IS RELYING SOLELY ON ITS OWN INVESTIGATION OF THE PROPERTY AND NOT ON ANY INFORMATION PROVIDED OR TO BE PROVIDED BY COUNTY. OPERATOR AGREES TO ACCEPT THE PROPERTY "AS-IS" AND WITH ALL FAULTS AND WAIVES ALL OBJECTIONS OR CLAIMS IN THIS REGARD AGAINST COUNTY (INCLUDING BUT NOT LIMITED TO ANY RIGHT OR CLAIM OF CONTRIBUTION) ARISING FROM OR RELATED TO THE PROPERTY OR TO ANY HAZARDOUS MATERIALS

RFS # S110160-ML

ON THE PROPERTY. COUNTY WILL NOT BE LIABLE OR BOUND IN ANY MANNER BY ANY VERBAL OR WRITTEN STATEMENTS, REPRESENTATIONS OR INFORMATION PERTAINING TO THE PROPERTY, OR THE OPERATION THEREOF FURNISHED BY ANY REAL ESTATE BROKER, AGENT, EMPLOYEE, SERVANT OR OTHER PERSON. OPERATOR FURTHER ACKNOWLEDGES AND AGREES THAT TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE USE OF THE PROPERTY AS PROVIDED FOR HEREIN IS MADE ON AN "AS-IS" CONDITION AND BASIS WITH ALL FAULTS. IT IS UNDERSTOOD AND AGREED THAT THE CONSIDERATION FOR THE USE OF THE PROPERTY HAS BEEN NEGOTIATED TO REFLECT THAT ALL OF THE PROPERTY IS ACCEPTED BY OPERATOR IN THE "AS-IS" CONDITION. THIS ACCEPTANCE BY OPERATOR SHALL BE AN ACKNOWLEDGMENT THAT THERE IS NO LANDLORD/TENANT RELATIONSHIP ESTABLISHED BETWEEN COUNTY AND OPERATOR. OPERATOR HAS NO EXPECTATION OF WARRANTIES AS TO USE OR HABITABILITY OF THE PROPERTY.

5.0 OPERATOR OBLIGATIONS AND SERVICES

5.1 Operator shall provide and perform the following services (the "Services") for County in compliance with all laws, ordinances, rules and regulations applicable thereto:

A. Manage and operate parking services on the Property in a professional and responsible manner in accordance with best industry practices.

B. Furnish sufficient personnel for the operation and management of the Property as a public parking facility, each person fully trained for their respective function, together with all labor, equipment, merchandise, materials, insurance and all other items normally required of a similar business in Austin, Texas providing similar Services.

C. Maintain the Property in a clean and sanitary condition, and cause the Property to be clear of rubbish, filth, and refuse so as to promote an attractive, clean appearance.

D. At Operator's own expense, place or install signage (together with appropriate equipment and trade fixtures, as appropriate) in conspicuous locations around the Property listing parking rates, hours of operation, towing information, and other information relevant and appropriate to parking management operations. The posting of such signage and the installation of any equipment or fixtures or shall be carried out in a manner that does not damage the Property. Any signage, equipment or fixtures installed by Operator shall be of good quality, in keeping with equivalent parking operations in Austin, Texas; Operator shall be responsible for all repairs to all items supplied by Operator, and shall keep all such items in good repair. Operator shall remove all signage, equipment and fixtures placed or installed by Operator, or under Operator's direction, upon expiration, or earlier termination, of this Agreement.

5.2 Operator shall perform in an efficient and orderly manner as is customary in similar parking management operations, and (if applicable) will endeavor to employ only persons who in appearance, manner, and character are suitable for said operation. The Commissioners Court shall have the right to require Operator to dismiss from the Premises covered by this Agreement any employees of Operator whose conduct or dress is improper, inappropriate or offensive; and such employees shall

not be employed again on the Property by Operator without the written consent of the Commissioners Court.

5.3 Operator shall comply with all County, City, State and Federal regulations, laws and ordinances which in any manner regulate Operator's business operations. Any violation of said statutes, rules, regulations or ordinances shall constitute a material breach of this Agreement and shall entitle the County to terminate this Agreement immediately upon delivery of written notice to Operator.

5.4 Operator shall secure all permits and licenses, pay all charges and fees, and give all notices necessary and incident to the due and lawful operations of Operator's parking management operations described herein.

6.0 TAXES

6.1 During the Term, or any extension, County shall pay prior to delinquency all ad valorem taxes and special assessments, if any, levied or assessed against the Property, and Operator shall pay prior to delinquency all parking, personal property or other taxes levied or assessed against Operator in connection with Operator's management and operation of the Property, including taxes levied in connection with Operator's signs, equipment, fixtures and personal property placed, installed or located on the Property.

7.0 PAYMENT PROVISIONS AND RECORD OF ACCOUNTS

7.1 Operator shall pay County during the Term, or any extension, an Operations Fee equal to the greater of \$_____ per month and/or ____% of gross revenues in consideration for the right to manage and operate the Property. The term "gross revenues" as used in this Agreement shall mean gross collections from Operator's management and operation of the Property as a paid public parking facility, reduced by the cost of sales tax.

7.2 The fixed Operations Fee of \$_____ is due in advance on the first day of each calendar month. Percentage rental shall be payable on the 20th day of the month following the month in which revenues were collected, and shall be accompanied by a detailed written statement of gross revenue collections from the Property during the preceding month. The Operations Fee for any partial month shall be pro-rated. Payments shall be made by check payable to Travis County and mailed or delivered to:

**Travis County
Facilities Management Department
1010 Lavaca, Suite 400
Austin, TX 78701**

7.3 Operator shall prepare and maintain during the Term of this Agreement, or any extension, accurate, separate and complete records and accounts of all parking revenues, receipts, expenses, copies of daily sales reports, deposit slips and disbursements, and a separate bank account relating to the requirements described herein. All such records and accounts shall be subject to examination and audit by County at any reasonable time.

7.4 Operator shall furnish the County Auditor within one week subsequent to filing a copy of that part of his Federal Income Tax Return which reflects Operator's performance of the Services described herein.

8.0 ACCOUNTING RECORDS AND REPORTS

8.1 During the Term of this Agreement, or any extension, Operator shall maintain sales records for each day, in accordance with generally accepted accounting principles. Records shall include a full, complete, accurate, permanent record and account of all sales and of all sums of money paid or payable for or on account or arising out of Operator's business transactions conducted on the Property. Such records shall include but not be limited to sales slips, customer credit records, cash register tapes, invoices, bank account records and their documents of business, herein after referred to as "business records". Operator will be responsible for any returned checks of customers.

8.2 If applicable, the cash register/sales slip should have sufficient totals to record major categories, including sales tax and the total purchase.

8.3 Operator shall preserve such business records and supporting documents for a six (6) month period after the expiration of the Agreement Term, or any extension.

8.4 Upon request by County, Operator shall deliver within seventy-two (72) hours such business records to the Director (or other designated County representative) for the purpose of having the business audited. Operator specifically authorizes County, its employees, agents and designated representatives to conduct an audit of the business and agrees to fully assist County wherever possible.

8.5 County reserves the right as part of its audit to duplicate and retain copies of Operator business records.

9.0 OPERATOR REPRESENTATIONS; WARRANTIES

9.1 Operator represents that it has thoroughly examined the requirements, specifications, schedule, instructions and all other contract documents. Operator has made all investigations necessary to thoroughly inform itself regarding the Services to be provided under this Agreement.

9.2 The apparent silence of any requirements included herein about any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail. All interpretations of these requirements shall be made on the basis of this statement.

9.3 Operator warrants that all of the information provided in Operator's original Proposal submitted in response to RFS #S110160-ML and dated _____, 2011 is true and correct and that Operator will use its best efforts to provide quality Services.

10.0 OPERATOR CERTIFICATIONS

10.1 Operator certifies that it is a duly qualified, capable, and otherwise bondable business entity, that he is not in receivership or contemplates same, and has not filed for bankruptcy. It further certifies that the company, corporation or partnership is not currently delinquent with respect to payment of property taxes within Travis County.

10.2 Operator represents and warrants that: (i) all applicable copyrights, patents and licenses that may exist on materials used in this Agreement have been adhered to; (ii) County shall not be liable for any infringement of those rights; and (iii) any rights granted to County shall apply for the duration of this Agreement Term, or any extension. Operator agrees to and shall indemnify and hold harmless County, its officers, agents and employees from all claims, losses, damages, causes of action and liability of every kind, including expenses of litigation, court costs and attorney fees, for damages to any person or property arising in connection with any alleged or actual infringement of existing patents, licenses or copyrights applicable to materials used in this Agreement.

11.0 DISPUTES AND APPEALS

11.1 The Purchasing Agent acts as the County representative in the issuance and administration of this Agreement in relation to disputes. Any document, notice, or correspondence not issued by or to the Purchasing Agent or other authorized County person, in relation to disputes is void unless otherwise stated in this Agreement. If Operator does not agree with any document, notice, or correspondence issued by the Purchasing Agent, or other authorized County person, Operator must submit a written notice to the Purchasing Agent within ten (10) calendar days after receipt of the document, notice, or correspondence, outlining the exact point of disagreement in detail. If the matter is not resolved to Operator's satisfaction, Operator may submit a written Notice of Appeal to the Commissioners Court, through the Purchasing Agent, if the Notice is submitted within ten (10) calendar days after receipt of the unsatisfactory reply. Operator then has the right to be heard by Commissioners Court.

12.0 FUNDING OUT

12.1 Despite anything to the contrary in this Agreement, if, during budget planning and adoption, Commissioners Court fails to provide funding for this Agreement for the following fiscal year of County, County may terminate this Agreement after giving Operator thirty (30) days written notice that this Agreement is terminated due to the failure to fund it.

13.0 W-9

13.1 Operator shall provide County with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification, that is completed in compliance with the Internal Revenue Code and its rules and regulations before any Agreement funds are payable.

14.0 COVENANT AGAINST CONTINGENT FEES

14.1 Operator warrants that no persons or selling agency has been retained to solicit this Agreement upon an understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial selling agencies maintained by Operator to secure business. For breach or violation of this warranty, County shall have the right to terminate this Agreement without liability, or in its discretion to, as applicable, add to or deduct from the Agreement price for consideration, or otherwise recover, the full mount of such commission, percentage, brokerage, or contingent fee.

15.0 ASSIGNMENT

15.1 Assignment. Operator shall not assign any part of the Services, rights or obligations under this Agreement without the prior written consent of the other party. NO OFFICIAL, EMPLOYEE, REPRESENTATIVE OR AGENT OF COUNTY HAS THE AUTHORITY TO APPROVE ANY ASSIGNMENT UNDER THIS AGREEMENT UNLESS THAT SPECIFIC AUTHORITY IS EXPRESSLY GRANTED BY THE COMMISSIONERS COURT.

15.2 Successors Bound. The terms, provisions, covenants, obligations and conditions of this Agreement are binding upon and inure to the benefit of the successors in interest and the assigns of the parties to this Agreement if the assignment or transfer is made in compliance with the provisions of this Agreement.

16.0 FORCE MAJEURE

16.1 If the performance by either party of any of its obligations under this Agreement is interrupted or delayed due to an act of God or the common enemy or as the result of war, riot, civil commotion, sovereign conduct, or the act or conduct of any person or persons not a party to this Agreement, then it shall be excused from performance for such period of time as is reasonably necessary to remedy the effects thereof.

17.0 TERMINATION FOR DEFAULT

17.1 Failure by Operator in performing any provisions of this Agreement shall constitute a breach of contract. County may require corrective action within ten (10) calendar days after date of receipt by Operator of written notice citing the exact nature of the breach. Failure to take corrective action or failure to provide a satisfactory written reply excusing such failure within the ten (10) calendar days shall constitute an Operator default. Operator shall be given a twenty (20) calendar day period within which to show cause why this Agreement should not be terminated for default. Commissioner's Court may take whatever action as its interest may appear, resulting from such notice. All notices for corrective action, breach, default or show cause, shall be issued by the Purchasing Agent or County Attorney only and all replies shall be made in writing to the Purchasing Agent at the address provided herein. Notices issued by or to anyone other than the Purchasing Agent or County Attorney shall be null and void, and shall be considered as not having been issued or received. County reserves the right to enforce the performance of this Agreement in any manner prescribed by law in case of default and may contract with another party with or without competition or further notification to Operator. As a minimum, Operator shall be required to pay any difference in the cost of securing the

RFS # S110160-ML

products or services covered by this Agreement, or compensate for any loss or damage to the County derived hereunder should it become necessary to contract with another source because of his default, plus reasonable administrative costs and attorney's fees. In the event of Termination for Default, County, its agents or representatives, shall not be liable for loss of any profits anticipated to be made hereunder.

18.0 TERMINATION FOR CONVENIENCE

18.1 County reserves the right to terminate this Agreement upon thirty (30) calendar days written notice for any reason deemed by Commissioners Court to serve the public interest, or resulting from any governmental law, ordinance, regulation, or court order. In the event of such termination County shall not be liable for loss of any profits anticipated to be made hereunder.

19.0 CHANGES

19.1 Unless specifically provided otherwise in this Agreement, any change to the terms of this Agreement or any attachments to it shall be made by written change order signed by both parties. IT IS ACKNOWLEDGED BY OPERATOR THAT NO OFFICER, AGENT, EMPLOYEE OR REPRESENTATIVE OF COUNTY HAS ANY AUTHORITY TO CHANGE THE SCOPE OF THIS AGREEMENT OR ANY ATTACHMENTS TO IT UNLESS EXPRESSLY GRANTED THAT AUTHORITY BY THE COMMISSIONERS COURT.

20.0 COUNTY ACCESS

20.1 Operator shall maintain and make available all books, documents, and other evidence pertinent to the revenues, costs and expenses of this Agreement for inspection, audit or reproduction by any authorized representative of County to the extent this detail will properly reflect these costs and expenses. All required records shall be maintained until an audit is completed and all required questions arising therefrom are resolved, or three (3) years after completion of the Agreement Term, or any extension, whichever occurs first; however, the records shall be retained beyond the third year if an audit is in progress or the findings of a completed audit have not been resolved satisfactorily.

21.0 SUBCONTRACTS

21.1 Operator shall not enter into any subcontracts for any service or activity relating to the performance of this contract without the prior written approval or the prior written waiver of this right of approval from County. It is acknowledged by Operator that no officer, agent, employee or representative of County has the authority to grant such approval or waiver unless expressly granted that specific authority by the Commissioners Court.

21.2 If a subcontract is approved, Operator must make a "good faith effort" to take all necessary and reasonable steps to ensure HUBs maximum opportunity to be subcontractors under this Agreement. Operator must obtain County approval of all proposed HUB subcontractors through the Purchasing Agent. Failure by Operator to make a good faith effort to employ HUBs as subcontractors constitutes a breach of this Agreement and may result in termination of this Agreement.

22.0 MONITORING

22.1 County reserves the right to perform periodic on-site monitoring of Operator's compliance with the terms of this Agreement, and of the adequacy and timeliness of Contractor's performance under this Agreement. After each monitoring visit, County shall provide Operator with a written report of the monitor's findings. If the report notes deficiencies in Operator's performances under the terms of this Agreement, it shall include requirements and deadlines for the correction of those deficiencies by Operator. Operator shall take action specified in the monitoring report prior to the deadlines specified.

23.0 ASSIGNMENT OF CONTRACT OR MORTGAGE

23.1 Operator must not transfer or assign any part of or right or interest in this Agreement, directly or indirectly, voluntary or involuntary without the express written approval of the Commissioners Court. Operator must not execute any mortgage, or issue any bonds, shares of stock, or other evidence of interest in County buildings.

24.0 CIVIL RIGHTS/ADA COMPLIANCE

24.1 Operator shall provide all services and activities required by this Agreement in a manner that would comply with the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, Public Law 93-1122, Section 504, and with the provisions of the Americans With Disabilities Act of 1990, Public Law 101-336 [S.933] if Operator were an entity bound to comply with these laws. Operator shall not discriminate against any employee or applicant for employment based on race, religion, color, sex, national origin, age or handicapped condition.

25.0 GRATUITIES

25.1 County may terminate this Contract if it is found that gratuities of any kind including entertainment, or gifts were offered or given by Operator or any agent or representative of Operator, to any County Official or employee with a view toward securing favorable treatment with respect of this Agreement. If this Contract is terminated by the County pursuant to this provision, County shall be entitled, in addition to any other rights and remedies, to recover from the Operator at least three times the cost incurred by Contractor in providing the gratuities.

26.0 FORFEITURE OF CONTRACT

26.1 Operator must forfeit all benefits of this Agreement and County must retain all performance by Operator and recover all consideration or the value of all consideration, paid to Operator pursuant to this Agreement if:

26.1.1 Operator was doing business at the time of executing this Agreement or had done business during the 365 day period immediately prior to the date of execution of this Agreement with one or more Key Contracting Persons; or

RFS # S110160-ML

26.1.2 Operator does business with a Key Contracting Person after the date of Operator's execution of this Agreement and prior to full performance of the Agreement.

27.0 NOTICES

27.1 Any notice required or permitted to be given under this Agreement by one party to the other shall be in writing and shall be given and deemed to have been given immediately if delivered in person to the address set forth in this section for the party to whom the notice is given, or on the third day following mailing if placed in the United States Mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the party at the address set forth in this section.

27.2 The address of County for all purposes under this Agreement shall be:

Cyd Grimes, C.P.M.
Purchasing Agent
P.O. Box 1748
Austin, Texas 78767-1748

With copies to (registered or certified mail with return receipt is not required):

Honorable Samuel T. Biscoe (or his successor in office)
County Judge
P.O. Box 1748
Austin, Texas 78767-1748

27.3 The address of Operator for all purposes under this Agreement and for all notices hereunder shall be the address shown in the Notice of Award.

27.4 Each party may change the address for notice to it by giving notice of the change in compliance with this Section.

28.0 CONSTRUCTION OF CONTRACT

28.1 Law and Venue. This Agreement is governed by the laws of the United States of America and Texas and all obligations under this contract are performable in Travis County, Texas. Venue for any dispute arising out of this Agreement will lie in the appropriate court of Travis County, Texas.

28.2 Severability. If any portion or portions of this Agreement are ruled invalid, illegal, or unenforceable in any respect, by a court of competent jurisdiction, the remainder of it shall remain valid and binding.

28.3 Headings. Headings and titles at the beginning of the various provisions of this Agreement have been included only to make it easier to locate the subject matter covered by that part, section or subsection and are not to be used in construing this Agreement.

RFS # S110160-ML

28.4 Computation of Time. When any period of time is stated in this Agreement, the time shall be computed to exclude the first day and include the last day of period. If the last day of any period falls on a Saturday, Sunday, or a day that Travis County has declared a holiday for its employees, these days shall be omitted from the computation. All hours in this Agreement are stated in Central Standard Time from 2:00 o'clock a.m. on the first Sunday of November until 2:00 o'clock a.m. on the second Sunday of March and in Central Daylight Saving Time from 2:00 o'clock a.m. on the second Sunday of March until 2:00 o'clock a.m. on the first Sunday of November or such other dates as may be adopted for the activation of Daylight Savings Time in the United States in future years.

28.5 Gender and Number: Words of any gender in this Agreement shall be construed to include any other gender and words in either number shall be construed to include the other unless the context in this Agreement clearly requires otherwise.

29.0 ENTIRE CONTRACT

29.1 All oral and written agreements between the parties to this Agreement relating to the subject matter of this Agreement that were made prior to the execution of this Agreement have been reduced to writing and are contained in this Agreement.

29.2 All terms, conditions and requirements of the Travis County Request for Services, RFS #S110160-ML, and Operator's Proposal submitted in response thereto are hereby made a part of this Agreement; provided, however, to the extent that the provisions of RFS #S110160-ML and Operator's Proposal deviate from those of this Agreement, the terms and conditions of this Agreement shall control.

30.0 OPERATOR LIABILITY, INDEMNIFICATION AND CLAIMS NOTIFICATION

30.1 OPERATOR SHALL INDEMNIFY COUNTY, ITS OFFICERS, AGENTS, AND EMPLOYEES, FROM AND AGAINST ANY AND ALL THIRD PARTY CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS, AND LIABILITY OF EVERY KIND WHETHER MERITORIOUS OR NOT AND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND REASONABLE ATTORNEY'S FEES, ARISING IN CONNECTION WITH THE SERVICES PROVIDED BY OPERATOR UNDER THIS AGREEMENT. IT IS THE EXPRESSED INTENTION OF THE PARTIES TO THIS AGREEMENT, BOTH OPERATOR AND COUNTY, THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS INDEMNITY BY OPERATOR TO INDEMNIFY AND PROTECT COUNTY FROM THE CONSEQUENCES OF OPERATOR'S ACTIONS.

30.2 If any claim, or other action, that relates to Operator's performance under this Agreement, including proceedings before an administrative agency, is made or brought by any person, firm, corporation, or other entity against Operator, Operator shall give written notice to County in compliance with this section of the following information:

30.2.1 The existence of the claim, or other action, within ten (10) working days after notification is received by County;

30.2.2 The name and address of the person, firm, corporation or other entity that made a claim or that instituted any type of action or proceeding;

30.2.3 The alleged basis of the claim, action or proceeding;

30.2.4 The court or administrative tribunal, if any, where the claim, action or proceeding was instituted; and

30.2.5 The name or names of any person(s) against whom this claim is being made.

30.3 Except as otherwise directed, Operator shall furnish to County copies of all pertinent papers received by Operator with respect to making these claims or actions and all court pleadings related to the defense of these claims or actions.

31.0 PROPERTY TAXES

31.1 Despite anything to the contrary in this Agreement, if Operator is delinquent in payment of property taxes at the time of providing services, Operator hereby assigns the portion of the amount owing to it under this Agreement that is equal to the amount Operator is delinquent in property tax payments to the Travis County Tax Assessor-Collector for the payment of the delinquent taxes.

32.0 MEDIATION

32.1 When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in section 154.073 of the Texas Civil Practice and Remedies Code, unless both parties agree, in writing, to waive the confidentiality.

33.0 CONFLICT OF INTEREST QUESTIONNAIRE

33.1 If required under Chapter 176 Texas Local Government Code, Operator shall file a completed Conflict of Interest Questionnaire in accordance with the requirements of that Chapter. Within the applicable, authorized time period prescribed in Chapter 176, Operator shall file the completed Conflict of Interest Questionnaire with the Travis County Clerk, Recording Division, 5501 Airport Blvd., Austin, Texas 78751. Operator shall file an updated, completed questionnaire with the Travis County Clerk not later than the seventh (7th) business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate. Operator should note that the law requires that the County provide access to a filed Questionnaire on the official Travis County Internet website. However, the law does not require that the County release information which is excepted from disclosure under the Texas Public Information Act. As between County and Operator, Operator shall be solely responsible for the preparation of its Conflict of Interest Questionnaire, the accuracy and completeness of the content contained therein and ensuring compliance with all applicable requirements of Chapter 176, Local Government Code.

34.0 NON-WAIVER OF DEFAULT

34.1 The waiver of a breach of any term or condition of this Agreement is not a waiver of a subsequent breach of that term or condition, or a breach or subsequent breach of any other term of condition. No official, agent, employee, or representative of County may waive any breach of any term of condition of this Agreement unless expressly granted that specific authority by Commissioners Court.

34.2 All rights of County under this Agreement are specifically reserved and any payment, act or omission shall not impair or prejudice any remedy or right to County under it. Any right or remedy in this Agreement shall not preclude the exercise of any other right or remedy under this Agreement or under any law, nor shall any action taken in the exercise of any right or remedy be deemed a waiver of any other rights or remedies.

35.0 CERTIFICATION OF ELIGIBILITY

35.1 Operator certifies that at the time of submission of its offer, it was not on the federal government's list of suspended, ineligible, or debarred contractors and that it has not been placed on this list between the time that its offer was submitted and the time of execution of this Agreement. If Operator is placed on the list during the term of this Agreement, or any extension, Operator shall notify the Travis County Purchasing Agent. False certification or failure to notify may result in terminating this Agreement for default.

36.0 INSURANCE AND LIABILITY

36.1 During the period of this Agreement, Operator shall maintain at its expense, insurance with limits not less than those prescribed below. With respect to required insurance, Operator shall:

- (i) Name County as additional insured, as its interests may appear.
- (ii) Provide County a waiver of subrogation.
- (iii) Provide County with a thirty (30) calendar days advance written notice of cancellation or material change to said insurance.
- (iv) Provide the County Purchasing Agent at the address indicated above a Certificate of Insurance evidencing required coverages within ten (10) calendar days after receipt of Notice of Award and within ten (10) calendar days of each renewal of the insurance.
Also, Operator shall ensure that Operator's certificate contains the contract number as indicated on the Contract Award form when issued by Travis County.

- (v) Submit an original certificate of insurance reflecting coverage as follows:

Automobile Liability:

Bodily Injury (Each person)	\$250,000.00
Bodily Injury (Each accident)	\$500,000.00
Property Damage	\$100,000.00

General Liability (Including Contractual Liability):

RFS # S110160-ML

Bodily Injury \$500,000.00
Property Damage..... \$100,000.00

Excess Liability:

Umbrella Form Not Required

Worker's Compensation: Statutory

37.0 TEXAS PUBLIC INFORMATION ACT

37.1 Notwithstanding anything to the contrary set forth herein, disclosure of any information obtained by either party or any of its officials, employees, agents or representatives in connection with this Agreement shall be subject to the provisions of the Texas Public Information Act and all legal authorities relating thereto, including but not limited to opinions, decisions and letter rulings issued by the State Attorney General's Office.

OPERATOR:

By: _____

Title: _____

Date: _____

TRAVIS COUNTY, TEXAS

By: _____

Samuel T. Biscoe
Travis County Judge

Date: _____

APPROVED AS TO FORM:

County Attorney

Date:_____

COMPLIANCE WITH LAW AND POLICY CONFIRMED AND APPROVED:

Cyd Grimes
Travis County Purchasing Agent

Date:_____

ATTACHMENT A

LEGAL DESCRIPTION OF PROPERTY

The Old Court House and Jail Block of the ORIGINAL CITY OF AUSTIN, according to the map or plat thereof dated 1839, and titled "Plan of the City of Austin" on file in the General Land Office of the State of Texas as provided by Chapter 60, Acts 41st Legislature approved March 20, 1930, being the same tract as conveyed by Special Warranty Deed dated September 21, 2000, executed by the City of Austin, a Texas home-rule municipal corporation, to the Seller, recorded under Document No. 2000151983 of the Official Public Records of Travis County, Texas.

ATTACHMENT B

ETHICS AFFIDAVIT

STATE OF TEXAS}
COUNTY OF TRAVIS}

Date: _____

Name of Affiant: _____

Title of Affiant: _____

Business Name of Offeror: _____

County of Offeror: _____

Affiant on oath swears that the following statements are true:

1. Affiant is authorized by Offeror to make this affidavit for Offeror.
2. Affiant is fully aware of the facts stated in this affidavit.
3. Affiant can read the English language.
4. Affiant has received the list of Key Contracting Persons associated with this Request for Services which is attached to this affidavit as Exhibit A.
5. Affiant has personally read Exhibit A to this Affidavit.
6. Affiant has no knowledge of any Key Contracting Person on Exhibit A with whom Offeror is doing business or has done business during the 365-day period immediately before the date of this affidavit whose name is not disclosed in Exhibit B.

Signature of Affiant

Address

SUBSCRIBED AND SWORN TO before me by _____ on _____, 20__.

Notary Public, State of Texas

Typed or printed name of notary

My commission expires:

EXHIBIT A
LIST OF KEY CONTRACTING PERSONS
March 29, 2011

CURRENT

Position Held	Name of Individual Holding Office/Position	Name of Business Individual is Associated
County Judge	Samuel T. Biscoe	
County Judge (Spouse)	Donalyn Thompson-Biscoe	MHMR
Executive Assistant	Cheryl Brown	
Executive Assistant	Melissa Velasquez	
Executive Assistant	Josie Z. Zavala	
Executive Assistant	Cheryl Aker*	
Commissioner, Precinct 1	Ron Davis	
Commissioner, Precinct 1 (Spouse)	Annie Davis	Seton Hospital
Executive Assistant	Deone Wilhite*	
Executive Assistant	Felicitas Chavez	
Commissioner, Precinct 2	Sarah Eckhardt	
Commissioner, Precinct 2 (Spouse)	Kurt Sauer	Daffer McDaniel, LLP
Executive Assistant	Loretta Farb	
Executive Assistant	Joe Hon	
Executive Assistant	Peter Einhorn	
Commissioner, Precinct 3	Karen Huber	
Commissioner, Precinct 3 (Spouse)	Leonard Huber	Retired
Executive Assistant	Garry Brown	
Executive Assistant	Lori Duarte	
Executive Assistant	Michael Nalick	
Commissioner, Precinct 4	Margaret Gomez	
Executive Assistant	Edith Moreida	
Executive Assistant	Norma Guerra	
County Treasurer	Dolores Ortega-Carter	
County Auditor	Susan Spataro, CPA	
Executive Manager, Administrative	Vacant	
Executive Manager, Budget & Planning	Rodney Rhoades	
Exec Manager, Emergency Services	Danny Hobby	
Exec. Manager, Health/Human Services	Sherri E. Fleming	
Executive Manager, TNR	Steven M. Manilla, P.E*	
Executive Manager, Criminal Justice Planning	Roger Jefferies	
Director, Facilities Management	Roger El Khoury, M.S., P.E	
Chief Information Officer	Joe Harlow	
Director, Records Mgmt & Communications	Steven Broberg	
Travis County Attorney	David Escamilla	
First Assistant County Attorney	Steve Capelle	
Executive Assistant, Civil Division	Jim Collins	
Director, Land Use Division	Tom Nuckols*	
Attorney, Land Use Division	Julie Joe	
Attorney, Land Use Division	Christopher Gilmore	
Director, Transactions Division	John Hille	

Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Attorney, Transactions Division
 Director, Health Services Division
 Attorney, Health Services Division
 Purchasing Agent
 Assistant Purchasing Agent
 Assistant Purchasing Agent
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant IV
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant III
 Purchasing Agent Assistant II
 Purchasing Agent Assistant III
 HUB Coordinator
 HUB Specialist
 HUB Specialist
 Purchasing Business Analyst
 Purchasing Business Analyst

Tamara Armstrong
 Daniel Bradford
 Mary Etta Gerhardt
 Barbara Wilson
 Jim Connolly
 Tenley Aldredge
 Beth Devery
 Prema Gregerson*
 Cyd Grimes, C.P.M
 Marvin Brice, CPPB
 Bonnie Floyd, CPPO, CPPB, CTPM
 Diana Gonzalez
 Lee Perry
 Jason Walker
 Richard Villareal
 Oralia Jones, CPPB
 Lori Clyde, CPPO, CPPB
 Scott Wilson, CPPB
 Jorge Talavera, CPPO, CPPB
 George R. Monnat, C.P.M., A.P.P
 John E. Pena, CTPM*
 Vacant
 David Walch
 Michael Long, CPPB
 Elizabeth Corey, C.P.M.*
 Rosalinda Garcia
 Loren Breland, CPPB
 C.W. Bruner, CTP*
 Nancy Barchus, CPPB
 Sylvia Lopez
 Betty Chapa
 Jerome Guerrero
 Scott Worthington
 Jennifer Francis*

FORMER EMPLOYEES

Position Held	Name of Individual Holding Office/Position	Date of Expiration
Purchasing Agent Assistant III	Vania Ramaekers, CPPB, CPPO	04/26/11
Attorney, Transactions Division	Sarah Churchill	04/30/11
Executive Assistant	Chris Fanuel	04/30/11
Purchasing Agent Assistant II	Donald E. Rollack	05/31/11
Special Assistant to Comm. Court	Christian Smith	05/31/11
Executive Manager, TNR	Joseph Gieselmann	01/31/12

*** - Identifies employees who have been in that position less than a year.**

EXHIBIT B
DISCLOSURE

Offeror acknowledges that Offeror is doing business or has done business during the 365 day period immediately prior to the date on which this contract is made with the following Key Contracting Persons and warrants that these are the only such Key Contracting Persons:

If no one is listed above, Offeror warrants that Offeror is not doing business and has not done business during the 365 day period immediately prior to the date on which this Request for Services response is made with any Key Contracting Person.



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Elizabeth Corey, Purchasing, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 5 to Contract No. PS090110RE, Capital Investing in Development and Employment of Adults, Inc., for workforce development .

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Through this agreement, Capital Investing in Development and Employment of Adults, Inc. (Capital IDEA) provides workforce development services in Travis County.

This Modification No. 5 provides for a budget adjustment for 2010 funds.

Modification No. 4 moved funds between categories; no change to total funding amount.

Modification No. 3 renewed the contract for an additional year, from January 1, 2011 to December 31, 2011. Contract funds for the renewal period are not to exceed \$700,213.

Modification No. 2 allocated \$30,000 to services provided between January 1, 2010 and September 30, 2010, and corrected the description of fiscal year limitations on the remaining funds.

Modification No. 1 renewed the contract for an additional year, from January 1, 2010 to December 31, 2010. Contract funds for the renewal period were not to exceed \$700,213.

Contract Expenditures: Within the last twelve months \$68,896.23 has been spent against this contract.

Contract-Related Information:

Award Amount: \$700,213

Contract Type: Professional Services

Contract Period: January 1, 2009 - December 31, 2009

Contract Modification Information:

Modification Amount: \$700,213

Modification Type: Bilateral

Modification Period: January 1, 2011 - December 31, 2011

Solicitation-Related Information: Not Applicable

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

Special Contract Considerations: Not Applicable

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☐ Comments:

- **Funding Information: Not Applicable**

Purchase Requisition in H.T.E.:

Funding Account(s):

Comments:

- **Statutory Verification of Funding: Not Applicable**

Contract Verification Form: Funds Verified ☐ Not Verified ☐ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Marvin Brice	Completed	03/30/2011 10:47 AM
Purchasing	Cyd Grimes	Completed	04/13/2011 3:35 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/13/2011 3:42 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	




**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERAN SERVICES
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Kathleen Haas
Finance Manager
(512) 854-4121
Fax (512) 854-4123**

DATE: March 4, 2011

TO: Cyd Grimes, C.P.M., Travis County Purchasing Agent

FROM: 
Kathleen Haas, Finance Manager
Travis County Health and Human Services and Veteran Services

SUBJECT: Approval of Contract No. PS090110RE; Capital Investing in Development and Employment of Adults, Inc. (Capital IDEA) Budget Adjustment Request.

Proposed Action:

Consider and take appropriate action to approve budget adjustment submitted by Capital IDEA.

Summary and Staff Recommendation:

We are requesting approval of the attached budget adjustment request from Capital IDEA, signed by their Executive Director February 11, 2011. Originally, Capital IDEA submitted three different budget adjustments with each of their payment requests for October (15%), November (2.1%) and December (1.3%) - a total budget adjustment of 18.4%. On January 24th, we requested the contractor submit one budget adjustment rather than three, effective on their October payment request. This budget adjustment was approved by Purchasing on February 2, 2011 as contract modification #4.

On February 8, 2011, the contractor requested another budget adjustment of 2.1%, effective with their November billing, explaining that the financial officer had just returned from medical leave and some things slipped by her that she should have caught. The contractor assures us that no additional budget adjustment will be needed to close-out this

contract and has submitted payment requests for November and December. The "Budget Revision Request" is attached to this memo.

Issue and Opportunities:

HHS/VS will continue to work closely with this contractor, providing technical assistance and compliance monitoring throughout 2011. We expect Capital IDEA to maintain contract compliance while continuing to serve the unemployed and under employed in our community

Cc: Sherri Fleming, HHS/VS Executive Manager
Mary Etta Gerhardt, Assistant County Attorney
Elizabeth Corey, Assistant Purchasing Agent, Travis County Purchasing Office
Blanca Leahy, Division Director, Research and Planning, TCHHS/VS
Lawrence Lyman, Planning Manager, TCHHS/VS
LaDonna Brazell, Contract Compliance Specialist

BUDGET REVISION REQUEST - SOCIAL SERVICES CONTRACTS

Travis County Health and Human Services & Veterans Services Department

Agency Name: Capital IDEARevision for: TRAVIS COUNTY Funding OnlyProgram Name: Long-Term Training

ATTENTION: Refer to any applicable contract sections and for instructions when using this form.

Revision Number: (No. 5)Contract Term: Jan. 1, 2010 - Dec. 31, 2010Effective Date for Revision: November 1, 2010

Notice: the line items in this form are NOT directly linked to the monthly "...Exp Rpt" forms - you must still input your revised budget line items (when approved) into the next applicable monthly "...Exp Rpt" form as usual

Line	Item	Approved Budget	Prior Approval Required ?	Adjustment Amt. (indicate + or -)	Revised Budget
PERSONNEL					
1	Salaries - REGULAR time	210,068.21		0.00	210,068.21
2	Salaries-OVERTIME (Trav.Co. only)				0.00
3	Benefits	79,526.28		0.00	79,526.28
4	Other (specify)				0.00
A	SUBTOTAL - PERSONNEL	289,594.49		0.00	289,594.49
OPERATING EXPENSES					
5	General Operating Expenses	41,949.50		0.00	41,949.50
6	Insurance/Bonding	2,455.17		0.00	2,455.17
7	Audit Expenses (for Travis Co. funds, include pro-rata share only)	2,608.16		0.00	2,608.16
8	Consultants / Contractual	0.00		0.00	0.00
9	Staff Travel - within Travis County	1,423.07		0.00	1,423.07
10	Conference/Seminars/Tmg. within Travis Co.	109.76		0.00	109.76
11	Staff Travel - out of Travis Co.		YES		0.00
12	County		YES		0.00
13	Other (specify)		YES		0.00
14	0		YES		0.00
B	SUBTOTAL - OPER. EXPENSES	48,545.66		0.00	48,545.66
DIRECT ASSISTANCE					
15	Food / Beverage - for clients				0.00
16	Financial Assistance to Individuals (e.g., rent, mortgage, utilities)	13,707.44		(4,599.51)	9,107.93
17	Other (specify)		YES		0.00
18	Tuition &	277,888.43		(14,598.51)	263,289.92
19	Books	41,100.42		(5,000.00)	36,100.42
20	Chiropractic	28,614.56		(5,000.00)	23,614.56
			YES		0.00
C	SUBTOTAL: DIRECT ASSIST.	362,072.85		0.00	362,072.85
EQUIPMT./CAPITAL OUTLAY					
19	Lease (specify equipment)		YES		0.00
20	0		YES		0.00
D	SUBTOTAL - EQPMT./CAPITAL	0.00		0.00	0.00
21	TOTALS (A+B+C+D+E)	700,213.00		0.00	700,213.00

Preparer's Signature: _____

Date: 2/11/2011

Authorized Signature: _____

Date: 2/11/2011

Travis Co. USE ONLY:

Reviewed & approved by: _____

Date: _____

MODIFICATION OF CONTRACT NO. PS090110RE - Workforce Development		Page 1 of 5 Pages
ISSUED BY: Travis County Purchasing Office 314 West 11th Street, Room 400 Austin, Texas 78701	PURCHASING AGENT ASST: Elizabeth Corey TELEPHONE: 512-854-9853 FAX: 512-854-9185	DATE PREPARED: March 28, 2011
ISSUED TO: Capital Investing in Development and Employment of Adults, Inc. 504 Lavaca, Suite 1008 Austin, Texas 78701	MODIFICATION NO.: <div style="text-align: center; font-size: 1.2em;">5</div>	EXECUTED DATE OF ORIGINAL CONTRACT: January 1, 2009
ORIGINAL CONTRACT TERM DATES: <u>January 1, 2009 - December 31, 2009</u> CURRENT CONTRACT TERM DATES: <u>January 1, 2011 - December 31, 2011</u>		
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: <u>\$700,213</u> Current Modified Amount <u>\$700,213</u>		
DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect. The above referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment: <div style="margin-left: 40px;"> 1) Contract budget revision to move funds between categories for close-out of 2010 funding. No additional funds requested. </div>		
The Contract is amended according to the terms of the attachment to this Modification, all of which is hereby made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms of the Contract, as amended.		
Contractor: Complete your portion of the signature block below on all originals and return all signed originals to Travis County. A fully-executed original will be returned to you for your records.		
LEGAL BUSINESS NAME: <u>CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC. (CAPITAL IDEA)</u>		<input type="checkbox"/> DBA <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: <u>STEVEN C. JACKOBS</u> SIGNATURE PRINT NAME		DATE: <u>3-28-11</u>
TITLE: <u>EXECUTIVE DIRECTOR</u> ITS DULY AUTHORIZED AGENT		
TRAVIS COUNTY, TEXAS BY: <u>CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT</u>		DATE:
TRAVIS COUNTY, TEXAS BY: <u>SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE</u>		DATE:

**AMENDMENT OF CONTRACT BETWEEN
TRAVIS COUNTY AND
CAPITAL IDEA**

PARTIES

This Amendment ("Amendment") of Contract is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County"), and Capital IDEA, a nonprofit agency ("Contractor").

RECITALS

County and Contractor entered into an agreement to provide services for the care of indigents, for public health education and information and/or for other authorized services ("Contract") the Initial Term of which began January 1, 2009, and terminated December 31, 2009 ("Initial Contract Term").

Under the Contract, Contractor agreed to provide personal and professional services for the care of indigents and other qualified recipients and for public health education and information, in accordance with the terms of the Contract, thus providing services which further a public purpose.

Pursuant to the terms of the Contract, the Parties have renewed the Contract for an additional terms beginning January 1, 2010, and continuing through December 31, 2010 ("2010 Renewal Term"), and beginning January 1, 2011, and continuing through December 31, 2011 ("2011 Renewal Term").

The Contract provides for changes to the agreement by written agreement signed by both Parties; the Parties have previously amended the Contract; and the Parties desire to amend the Contract again as to the 2011 Renewal Term.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to amend the Contract as follows:

1.0 GENERAL TERMS.

1.1 **2010 And 2011 Renewal Term.** The Parties acknowledge the renewal of the Contract for an additional one-year terms beginning January 1, 2010, and continuing through December 31, 2010 ("2010 Renewal Term") and beginning January 1, 2011, and terminating December 31, 2011 ("2011 Renewal Term").

2.0 ENTIRE AGREEMENT

2.1 **Attachments.** The Parties agree to amend Section 5.2 of the Contract ("Attachments"), as to the 2010 Renewal Term, and as previously amended, by deleting the previous Amended Attachment C-2010, "2010 Program Budget," and substituting the Second Amended Attachment C-2010, "Amended 2010 Program Budget," attached to this Amendment as Exhibit 1 and hereby made a part of the Contract as amended, constituting promised performance by Contractor in accordance with all terms of the Contract, as amended.

3.0 INCORPORATION

3.1 County and Contractor hereby incorporate the Contract into this Amendment. Except for the changes made in this Amendment, County and Contractor hereby ratify all the terms and conditions of the Contract as amended. The Contract with the changes made in this Amendment constitutes the entire agreement between the

PS090110RE

Modification No. 5

Page 3 of 5

Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties.
All provisions in the Contract not specifically amended herein remain the same and in full force and effect.

4.0 EFFECTIVE DATE

4.1 This Amendment is effective November 1, 2010, when it is signed by the last Party. This Contract, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

EXHIBIT 1
SECOND AMENDED ATTACHMENT C-2010
AMENDED 2010 PROGRAM BUDGET

FORM #4: AMENDED PROGRAM BUDGET

Date prepared:

3/28/2011

for Social Service Contracts fun Funded by Travis County

Agency: **Capital IDEA**

Program: Long-Term Training

Instructions: Provide whole dollar amounts for each applicable line item. IMPORTANT: DO NOT INCLUDE ANY PROGRAM INCOMEON THIS PAGE. Note that the line items with asterisks ** will require prior approval - Refer to your Contract Language.

PERSONNEL	Requested COUNTY Amount	Amount Budgeted by ALL OTHER Sources	TOTAL Budget (ALL Funding Sources)
Salaries - Regular Time	210,068.21	953,704	1,163,772
Salaries - Overtime			0
Benefits	79,526.28	367,492	446,928
SUBTOTALS PERSONNEL	289,594.49	1,321,196	1,610,790
OPERATING EXPENSES			
General Operating Expenses	41,949.50	260,990	302,940
Insurance/Bonding	2,455.17	5,691	8,146
Audit Expenses (provide details for this line item in the Subcontracted Expenses form)	2,608.16	15,000	17,608
Consultants/Contractual (provide details for this line item in the Subcontracted Expenses form)	0.00	25,447	25,447
Staff Travel - <u>within Travis County</u>	1,423.07	10,680	12,103
Conferences/Seminars/Training - <u>within Travis County</u>	109.78	6,400	6,510
** Staff Travel - <u>out of County</u>	0.00		0
** Conferences/Seminars - <u>out of County</u>	0.00		0
SUBTOTALS OPERATING EXPENSES	48,545.68	324,208	372,754
DIRECT ASSISTANCE			
Food/Beverage for Clients (NOTE: Alcoholic beverage expenditures are not eligible or allowable)	0.00	0	0
Financial Assistance for Clients (e.g. rent, mortgage, utilities)	9,107.93	77,660	86,768
Other (specify)	0.00		0
Tuition and Fees	292,249.94	751,285	1,043,535
Books	36,100.42	228,515	264,615
Childcare	24,614.56	328,079	352,694
SUBTOTALS DIRECT ASSISTANCE	362,072.85	1,385,539	1,747,612
EQUIPMENT/CAPITAL OUTLAY			
** (specify equipment)	0.00	0	0
SUBTOTALS EQUIPMENT/CAPITAL OUTLAY	0.00	0	0
GRAND TOTAL (A + B + C + D)	700,213.00	3,030,853	3,731,066
PERCENT SHARE of Total for Funding Sources:	18.8%	81.2%	100.0%



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Ron Dube, Purchasing, 854-6458

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Pursuant to Section 263.151 of the Texas Local Government Code,
Declare List of Certain Equipment as Surplus Property and Sell at Public
Auction.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of
requested action. This procurement action meets the compliance
requirements as outlined by the statutes.

Declare attached list of equipment as surplus property and sell at public
auction.

REQUIRED AUTHORIZATIONS:

Purchasing	Bonnie Floyd	Completed	04/08/2011 4:09 PM
Purchasing	Cyd Grimes	Completed	04/13/2011 3:24 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	04/13/2011 3:49 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

LOT#	E-ASSET#	AQ	TYPE	YEAR	TAG	IMP
1	N/A	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A	N/A
3	N/A	N/A	N/A	N/A	N/A	N/A
4	N/A	N/A	N/A	N/A	N/A	N/A
5	LOT# 2456	PO	OGH	2002	109739	0
6	N/A	N/A	N/A	N/A	N/A	N/A
7	LOT# 2457	PO	CAM	2001	102029	0
7	LOT# 2457	PO	COP	2002	103432	0
7	LOT# 2457	PO	COP	2002	103434	0
7	LOT# 2457	PO	COP	2002	103440	0
7	LOT# 2457	PO	COP	2002	103441	0
7	LOT# 2457	PO	CAM	2007	157608	0
7	LOT# 2457	PO	CAM	2008	157973	0
8	N/A	N/A	N/A	N/A	N/A	N/A
9	N/A	N/A	N/A	N/A	N/A	N/A
10	N/A	N/A	N/A	N/A	N/A	N/A
11	N/A	N/A	N/A	N/A	N/A	N/A
12	N/A	N/A	N/A	N/A	N/A	N/A
13	N/A	N/A	N/A	N/A	N/A	N/A
14	N/A	N/A	N/A	N/A	N/A	N/A
15	LOT# 2458	PO	LEF	2005	11911	0
16	N/A	N/A	N/A	N/A	N/A	N/A
17	LOT# 2459	PO	RRE	1996	10972	0
18	LOT# 2460	FA	YGA	2011	144216	0
19	LOT# 2461	PO	YGA	2004	123125	0
20	LOT# 2462	PO	YGA	1996	87271	0
21	LOT# 2463	PO	YGA	2004	121601	0
22	LOT# 2464	PO	YGA	2004	121600	0
23	N/A	N/A	N/A	N/A	N/A	N/A
24	N/A	N/A	N/A	N/A	N/A	N/A
25	LOT# 2465	PO	OGH	1996	88437	0
26	N/A	N/A	N/A	N/A	N/A	N/A
27	N/A	N/A	N/A	N/A	N/A	N/A
28	N/A	N/A	N/A	N/A	N/A	N/A
29	N/A	N/A	N/A	N/A	N/A	N/A
30	N/A	N/A	N/A	N/A	N/A	N/A
31	N/A	N/A	N/A	N/A	N/A	N/A
32	LOT# 2467	PO	YGA	2006	126425	0
33	LOT# 2468	PO	YGA	2006	126424	0
34	LOT# 2469	PO	OGH	2000	104365	0
35	LOT# 2470	FA	YGA	1997	95139	0
36	LOT# 2471	PO	YGA	2004	123185	0
37	LOT# 2472	PO	YGA	2004	123184	0
38	LOT# 2473	FA	YGA	2009	127965	0
39	LOT# 2474	PO	OGH	2007	137886	0
40	N/A	N/A	N/A	N/A	N/A	N/A
41	N/A	N/A	N/A	N/A	N/A	N/A
42	N/A	N/A	N/A	N/A	N/A	N/A
43	LOT# 2475	PO	TV	2001	102109	0

43	LOT# 2475	IF	TV	2007	130871	0
44	N/A	N/A	N/A	N/A	N/A	N/A
45	N/A	N/A	N/A	N/A	N/A	N/A
46	LOT# 2476	PO	OGH	2006	127921	0
47	LOT# 2477	PO	YGA	2003	120547	0
48	N/A	N/A	N/A	N/A	N/A	N/A
49	LOT# 2478	PO	EEE	1993	100887	0
50	LOT# 2479	PO	OGH	1998	94995	0
51	LOT# 2480	FA	OGH	1990	68613	0
52	LOT# 2481	FA	YGA	2011	68863	0
53	N/A	N/A	N/A	N/A	N/A	N/A
54	LOT# 2482	PO	OFE	2006	130461	0
55	LOT# 2483	PO	OGH	2009	139532	0
56	LOT# 2484	PO	CLC	1996	95586	0
57	N/A	N/A	N/A	N/A	N/A	N/A
58	LOT# 2485	PO	MOW	2001	103618	0
59	LOT# 2486	PO	MOW	2007	157798	0
60	LOT# 2487	PO	MOW	2009	139362	0
61	LOT# 2488	PO	COP	1999	98993	0
61	LOT# 2488	PO	COP	2001	104203	0
61	LOT# 2488	PO	SRV	2003	109833	0
61	LOT# 2488	PO	COP	2003	120706	0
61	LOT# 2488	FA	PRT	2010	139483	0
62	LOT# 2489	PO	COP	1998	95313	0
62	LOT# 2489	PO	COP	2000	99256	0
62	LOT# 2489	PO	COP	2001	104302	0
62	LOT# 2489	PO	MDM	2001	105329	0
62	LOT# 2489	PO	COP	2004	124532	0
62	LOT# 2489	PO	COP	2005	126251	0
62	LOT# 2489	PO	PRT	2005	127425	0
63	LOT# 2490	AT	FAX	2007	131255	0
63	LOT# 2491	PO	TVC	1997	87176	0
64	N/A	N/A	N/A	N/A	N/A	N/A
65	N/A	N/A	N/A	N/A	N/A	N/A
66	N/A	N/A	N/A	N/A	N/A	N/A
67	N/A	N/A	N/A	N/A	N/A	N/A
68	N/A	N/A	N/A	N/A	N/A	N/A
69	N/A	N/A	N/A	N/A	N/A	N/A
70	N/A	N/A	N/A	N/A	N/A	N/A
71	N/A	N/A	N/A	N/A	N/A	N/A
72	N/A	N/A	N/A	N/A	N/A	N/A
73	N/A	N/A	N/A	N/A	N/A	N/A
74	N/A	N/A	N/A	N/A	N/A	N/A
75	N/A	N/A	N/A	N/A	N/A	N/A
76	N/A	N/A	N/A	N/A	N/A	N/A
77	N/A	N/A	N/A	N/A	N/A	N/A
78	N/A	N/A	N/A	N/A	N/A	N/A
79	N/A	N/A	N/A	N/A	N/A	N/A
80	N/A	N/A	N/A	N/A	N/A	N/A
81	N/A	N/A	N/A	N/A	N/A	N/A
82	N/A	N/A	N/A	N/A	N/A	N/A

83	N/A	N/A	N/A	N/A	N/A	N/A
84	N/A	N/A	N/A	N/A	N/A	N/A
85	N/A	N/A	N/A	N/A	N/A	N/A
86	LOT# 2492	PO	COP	2001	102102	0
86	LOT# 2492	PO	COP	2001	104408	0
86	LOT# 2492	PO	COP	2000	104410	0
86	LOT# 2492	PO	MDM	2001	104411	0
87	LOT# 2493	FA	LEF	2010	70481	0
87	LOT# 2493	FA	LEF	2010	70484	0
88	N/A	N/A	N/A	N/A	N/A	N/A
89	LOT# 2494	PO	OGH	1998	87180	0
89	LOT# 2494	PO	OGH	2002	109336	0
90	N/A	N/A	N/A	N/A	N/A	N/A
91	N/A	N/A	N/A	N/A	N/A	N/A
92	N/A	N/A	N/A	N/A	N/A	N/A
93	LOT# 2496	PO	FAX	2004	124188	0
94	LOT# 2497	PO	ARE	1994	95590	0
95	LOT# 2498	PO	COP	2002	87363	0
95	LOT# 2498	PO	TVC	1998	95622	0
95	LOT# 2498	PO	COP	2002	98061	0
95	LOT# 2498	PO	COP	2000	102563	0
95	LOT# 2498	PO	COP	2000	102563	0
95	LOT# 2498	PO	NTW	2004	122373	0
95	LOT# 2498	PO	NTW	2004	122374	0
95	LOT# 2498	PO	NTW	2004	122377	0
96	LOT# 2499	PO	DMS	2000	104074	0
97	LOT# 2500	PO	TV	2005	123814	0
97	LOT# 2500	PO	FAX	2007	128857	0
98	LOT# 2501	PO	TVC	2002	104811	0
99	N/A	N/A	N/A	N/A	N/A	N/A
100	LOT# 2502	FA	TV	1994	75897	0
100	LOT# 2502	PO	LEF	2002	106178	0
101	LOT# 2503	FA	TYP	2006	10964	0
101	LOT# 2503	FA	CAM	1994	90722	0
101	LOT# 2503	PO	TYP	1998	95695	0
101	LOT# 2503	PO	FAX	2003	121236	0
101	LOT# 2503	PO	PRT	2004	123177	0
101	LOT# 2503	PO	TYP	2004	124209	0
101	LOT# 2503	PO	TYP	2006	130238	0
102	LOT# 2504	PO	OGH	2004	11763	0
102	LOT# 2504	FA	TV	2010	91125	0
102	LOT# 2504	PO	TVC	2002	106600	0
103	LOT# 2505	OJ	TYP	1989	63241	0
103	LOT# 2505	PO	MON	2000	105624	0
103	LOT# 2505	PO	OFE	2004	125025	0
103	LOT# 2505	PO	OFE	2007	130915	0
104	N/A	N/A	N/A	N/A	N/A	N/A
105	N/A	N/A	N/A	N/A	N/A	N/A
106	N/A	N/A	N/A	N/A	N/A	N/A
107	N/A	N/A	N/A	N/A	N/A	N/A
108	N/A	N/A	N/A	N/A	N/A	N/A

109	LOT# 2506	PO	OFE	1995	66482	0
109	LOT# 2506	PO	DMS	2000	95095	0
109	LOT# 2506	PO	COP	2001	104413	0
110	N/A	N/A	N/A	N/A	N/A	N/A
111	N/A	N/A	N/A	N/A	N/A	N/A
112	N/A	N/A	N/A	N/A	N/A	N/A
113	N/A	N/A	N/A	N/A	N/A	N/A
114	N/A	N/A	N/A	N/A	N/A	N/A
115	N/A	N/A	N/A	N/A	N/A	N/A
116	N/A	N/A	N/A	N/A	N/A	N/A
117	N/A	N/A	N/A	N/A	N/A	N/A
118	N/A	N/A	N/A	N/A	N/A	N/A
119	N/A	N/A	N/A	N/A	N/A	N/A
120	N/A	N/A	N/A	N/A	N/A	N/A
121	N/A	N/A	N/A	N/A	N/A	N/A
122	N/A	N/A	N/A	N/A	N/A	N/A
123	N/A	N/A	N/A	N/A	N/A	N/A
124	N/A	N/A	N/A	N/A	N/A	N/A
125	N/A	N/A	N/A	N/A	N/A	N/A
126	LOT# 2507	FA	TV	2011	144215	0
127	LOT# 2508	PO	CAM	1999	30025	0
127	LOT# 2508	PO	FAX	2008	141255	0
128	N/A	N/A	N/A	N/A	N/A	N/A
129	N/A	N/A	N/A	N/A	N/A	N/A
130	N/A	N/A	N/A	N/A	N/A	N/A
131	N/A	N/A	N/A	N/A	N/A	N/A
132	N/A	N/A	N/A	N/A	N/A	N/A
133	N/A	N/A	N/A	N/A	N/A	N/A
134	LOT# 2509	PO	FAX	2004	124707	0
134	LOT# 2509	PO	FAX	2007	128375	0
135	LOT# 2510	PO	FAX	2005	127668	0
136	LOT# 2511	PO	FAX	2003	119686	0
136	LOT# 2511	PO	COP	2004	119714	0
136	LOT# 2511	PO	FAX	2003	119721	0
136	LOT# 2511	PO	COP	2003	119985	0
137	N/A	N/A	N/A	N/A	N/A	N/A
138	N/A	N/A	N/A	N/A	N/A	N/A
139	N/A	N/A	N/A	N/A	N/A	N/A
140	N/A	N/A	N/A	N/A	N/A	N/A
141	LOT# 2512	PO	FAX	2001	101832	0
141	LOT# 2512	PO	COP	2001	104662	0
142	LOT# 2513	OJ	OGH	1990	95419	0
142	LOT# 2513	OJ	OGH	1984	95585	0
143	N/A	N/A	N/A	N/A	N/A	N/A
144	LOT# 2514	PO	OGH	1998	87169	0
145	N/A	N/A	N/A	N/A	N/A	N/A
146	N/A	N/A	N/A	N/A	N/A	N/A
147	LOT# 2515	IF	TV	2006	127944	0
147	LOT# 2515	PO	COP	2007	131399	0
147	LOT# 2515	FA	FAX	2011	146294	0
148	LOT# 2516	IF	TV	2005	126384	0

148	LOT# 2516	IF	TV	2005	126396	0
148	LOT# 2516	IF	TV	2006	127940	0
148	LOT# 2516	IF	TV	2006	130922	0
149	N/A	N/A	N/A	N/A	N/A	N/A
150	LOT# 2517	PO	TV	1990	84399	0
150	LOT# 2517	PO	FAX	2003	119746	0
151	N/A	N/A	N/A	N/A	N/A	N/A
152	LOT# 2518	PO	TVC	1998	95744	0
152	LOT# 2518	PO	TVC	2001	104063	0
152	LOT# 2518	PO	TVC	2002	108964	0
152	LOT# 2518	PO	TV	2005	127287	0
152	LOT# 2518	PO	TV	2006	127626	0
153	LOT# 2519	FA	TV	1996	79026	0
153	LOT# 2519	PO	COP	2004	126925	0
154	LOT# 2520	PO	FAX	2000	99595	0
154	LOT# 2520	PO	OGH	2003	106821	0
155	N/A	N/A	N/A	N/A	N/A	N/A
156	LOT# 2521	PO	TV	1995	99521	0
157	N/A	N/A	N/A	N/A	N/A	N/A
158	LOT# 2522	OJ	CAM	1985	51518	0
158	LOT# 2522	PO	RRE	1996	87890	0
159	N/A	N/A	N/A	N/A	N/A	N/A
160	N/A	N/A	N/A	N/A	N/A	N/A
161	LOT# 2523	OJ	OGH	1989	80889	0
162	N/A	N/A	N/A	N/A	N/A	N/A
163	LOT# 2524	FA	COP	1998	94248	0
163	LOT# 2524	PO	DMS	2000	95097	0
163	LOT# 2524	PO	CAM	2000	101984	0
163	LOT# 2524	IF	TV	2005	126376	0
163	LOT# 2524	PO	PRT	2006	130200	0
164	N/A	N/A	N/A	N/A	N/A	N/A
165	N/A	N/A	N/A	N/A	N/A	N/A
166	LOT# 2525	PO	DMS	2000	104131	0
167	LOT# 2526	PO	TVC	2000	101450	0
167	LOT# 2526	FA	TV	1998	101475	0
167	LOT# 2526	PO	TVC	2007	131475	0
168	LOT# 2527	PO	COP	2003	120912	0
169	LOT# 2528	PO	OFE	2006	13110	0
169	LOT# 2528	PO	OFE	2007	13129	0
169	LOT# 2528	PO	OFE	2007	13133	0
169	LOT# 2528	PO	OFE	2007	13137	0
169	LOT# 2528	PO	OFE	2007	13139	0
169	LOT# 2528	PO	OFE	2008	13221	0
169	LOT# 2528	PO	OFE	2003	119748	0
169	LOT# 2528	IF	TV	2007	130849	0
170	N/A	N/A	N/A	N/A	N/A	N/A
171	N/A	N/A	N/A	N/A	N/A	N/A
172	N/A	N/A	N/A	N/A	N/A	N/A
173	N/A	N/A	N/A	N/A	N/A	N/A
174	N/A	N/A	N/A	N/A	N/A	N/A
175	N/A	N/A	N/A	N/A	N/A	N/A

176	N/A	N/A	N/A	N/A	N/A	N/A
177	N/A	N/A	N/A	N/A	N/A	N/A
178	N/A	N/A	N/A	N/A	N/A	N/A
179	N/A	N/A	N/A	N/A	N/A	N/A
180	N/A	N/A	N/A	N/A	N/A	N/A
181	N/A	N/A	N/A	N/A	N/A	N/A
182	N/A	N/A	N/A	N/A	N/A	N/A
183	N/A	N/A	N/A	N/A	N/A	N/A
184	N/A	N/A	N/A	N/A	N/A	N/A
185	N/A	N/A	N/A	N/A	N/A	N/A
186	N/A	N/A	N/A	N/A	N/A	N/A
187	N/A	N/A	N/A	N/A	N/A	N/A
188	N/A	N/A	N/A	N/A	N/A	N/A
189	N/A	N/A	N/A	N/A	N/A	N/A
190	N/A	N/A	N/A	N/A	N/A	N/A
191	N/A	N/A	N/A	N/A	N/A	N/A
192	N/A	N/A	N/A	N/A	N/A	N/A
193	N/A	N/A	N/A	N/A	N/A	N/A
194	N/A	N/A	N/A	N/A	N/A	N/A
195	N/A	N/A	N/A	N/A	N/A	N/A
196	N/A	N/A	N/A	N/A	N/A	N/A
197	N/A	N/A	N/A	N/A	N/A	N/A
198	N/A	N/A	N/A	N/A	N/A	N/A
199	N/A	N/A	N/A	N/A	N/A	N/A
200	LOT# 2529	PO	OCE	1988	90247	0
201	N/A	N/A	N/A	N/A	N/A	N/A
202	N/A	N/A	N/A	N/A	N/A	N/A
203	N/A	N/A	N/A	N/A	N/A	N/A
204	N/A	N/A	N/A	N/A	N/A	N/A
205	N/A	N/A	N/A	N/A	N/A	N/A
1	2530	PO	ABE	1996	80316	0
2	N/A	N/A	N/A	N/A	N/A	N/A
3	N/A	N/A	N/A	N/A	N/A	N/A
4	N/A	N/A	N/A	N/A	N/A	N/A
5	N/A	N/A	N/A	N/A	N/A	N/A
6	N/A	N/A	N/A	N/A	N/A	N/A
7	2531	PO	OGH	2006	129041	0
7	2531	PO	OGH	2006	130370	0
8	2532	OJ	OGH	1985	57005	0
9	2533	OJ	OGH	1990	60730	0
10	2534	PO	COP	2001	102551	0
10	2534	PO	COP	2001	102765	0
10	2534	PO	COP	2001	102769	0
10	2534	PO	COP	2001	102772	0
10	2534	PO	COP	2001	102773	0
10	2534	PO	COP	2001	102774	0
10	2534	PO	COP	2001	102781	0
10	2534	PO	COP	2001	102782	0
10	2534	PO	COP	2002	105356	0
10	2534	PO	COP	2002	105367	0
10	2534	PO	COP	2002	105368	10

10	2534	PO	COP	2002	105369	0
10	2534	PO	COP	2002	105377	0
10	2534	PO	COP	2002	105390	0
10	2534	PO	LPT	2003	111128	0
10	2534	PO	LPT	2003	111130	0
10	2534	PO	LPT	2003	111137	0
10	2534	PO	LPT	2003	111145	0
10	2534	PO	LPT	2003	111155	0
10	2534	PO	LPT	2003	111156	0
	2534	PO	LPT	2003	111158	0
10	2534	PO	LPT	2003	111162	0
10	2534	PO	LPT	2003	111164	0
10	2534	PO	LPT	2003	111165	0
10	2534	PO	LPT	2003	111166	0
10	2534	PO	LPT	2003	111168	0
10	2534	PO	LPT	2003	111170	0
10	2534	FA	LPT	2009	130333	0
11	2535	PO	KIE	2005	11808	0
12	N/A	N/A	N/A	N/A	N/A	N/A
13	2536	FF	LEF	1998	95036	0
14	N/A	N/A	N/A	N/A	N/A	N/A
15	2537	PO	OGH	2006	130371	0
15	2537	PO	OGH	2006	130372	0

DESCRIPTION	SERIAL	COST
(4) SECTIONS OF LAMINATE COUNTERTOP	N/A	N/A
CAR STEREOS	N/A	N/A
(2) footbaths	N/A	N/A
MOVIES TO GO UNIT FOR VEHICLES	N/A	N/A
DEWALT BENCH GRINDER	200223	\$0.00
OVERHEAD PROJECTOR	N/A	N/A
CAMERA, YASHICA MICRO TEC W/70MM ZOOM	381998	\$0.00
VISOR DELUXE 1001E	ADAEB04428829	\$0.00
VISOR DELUXE 1001E	ADAEB04429861	\$0.00
VISOR DELUXE 1001E	ADAEB04429827	\$0.00
VISOR DELUXE 1001E	ADAEB04420315	\$0.00
CAMERA, CANON POWERSHOT A460 DIGITAL	4126008073	\$0.00
CAMERAS, CANON A580 DIGITAL CAMERA	6222027456	\$0.00
CANNON SCANNER(EVIDENCE)	N/A	N/A
TRUCK BED COVER	N/A	N/A
TRUCK BED COVER	N/A	N/A
(2) SAMSUNG RECORDERS	N/A	N/A
(2) CAR STEREOS	N/A	N/A
52" SAMSUNG BIG SCREEN TV	N/A	N/A
ANTIQUE REMINGTON RAND TYPEWRITER	N/A	N/A
ALCO-SENSOR III ALCOHOL TESTING MACHINE	1213161	\$0.00
WASHBURN GUITAR	N/A	N/A
CAMERA/VIDEO, CAMCORDER	621430583	\$0.00
ECHO CHAINSAW	52487	\$0.00
14" CHAINSAW, STIHL	263823158	\$0.00
CHAINSAWS, POULAN 16"	95347H02404	\$0.00
BLOWER, ECHO	5191248	\$0.00
BLOWER, ECHO	5185571	\$0.00
(2) BOXES WIRE CLIPS	N/A	N/A
(2) BOXES FLASHLIGHTS	N/A	N/A
PORTABLE AIR COMPRESSOR,CRAFTSMAN #9-15294	9602281965	\$0.00
(6) METAL LOCKERS	N/A	N/A
VAN SEAT	N/A	N/A
GUN CABINET	N/A	N/A
PALLET OFFICE SUPPLIES	N/A	N/A
BOX OF OLD HELMETS	N/A	N/A
WOOD BOX	N/A	N/A
WEEDEATER, 26CC TRIMMER, ECHO	6010352	\$0.00
WEEDEATER, 26CC TRIMMER, ECHO	6018372	\$0.00
MYTANA MAXI ROOTER W/ 3/4" X 100' CABLE	7690	\$0.00
WEEDEATER, SHINDOWA T-270	40456	\$0.00
TRIMMER, ECHO	5325738	\$0.00
TRIMMER, ECHO	5325713	\$0.00
ECHO WEED EATER	6023209	\$0.00
PRESSURE WASHER, 1500 PSI HYDRO-QUICK	N/A	\$0.00
COUNTER W/SINK	N/A	N/A
GARDEN TOOLS	N/A	N/A
BOOKCASE	N/A	N/A
25" TELEVISION RECEIVER WITH REMOTE	60242830	\$0.00

19" TELEVISION, TOSHIBA	BCB203108453	\$0.00
(2) BOOKSHELVES	N/A	N/A
HUSKY AIR COMPRESSOR	N/A	N/A
PRESSURE WASHER, PORTER CABLE	2551492392	\$0.00
JOHN DEERE 21" MOWER	GXJS60H12493	\$0.00
BALL FIELD CHAULK LINING MACHINE	N/A	N/A
GENERATOR, POWER, HONDA	EZCR1021362	\$0.00
PORTABLE AIR COMPRESSOR,	L2329810148	\$0.00
PALLETT JACK	30356	\$0.00
DELTA SAW	8812697031	\$0.00
FLOOR FAN	N/A	N/A
ATIVA SHREDDER DXC160C/CROSS CUT	SX6071600033	\$0.00
DSR CHARGER	MS0848	\$0.00
POWER WASHER, LANDA 2000 PSI 3.6GPM PDE4-20021A	PD6963248	\$0.00
CLARK FLOOR FAN	N/A	N/A
SNAPPER LAWNMOWER 6 HP, 21"	11526613	\$0.00
21" PUSH MOWER, SNAPPER	2000610145	\$0.00
MOWER, PUSH 21", SNAPPER	2013303725	\$0.00
SYMBOL LASER SCANNER 1806, INCLUDING PS2 MIN DIN	P228377	\$0.00
SCANNER, FUJITSU M4097D DUPLEX 50 PPM	11091	\$0.00
SMART UPS, APC 1005	RPU814231874037A4202	\$0.00
BNC TRANSCEIVER, ALTEX	8ZD63024E	\$0.00
SHARP COPIER PRINTER	65037911	\$0.00
IOMEGA PARALLEL PORT ZIP DRIVE PART#10012IOMEGA	PRDJ09AOCF	\$0.00
3RIVE, ZIP; 100MB USB W/O CART. WITH POWER SUPPLY;	PSAW45F88A	\$0.00
DRIVE, CD-REWRITER; PORTABLE; USES STANDARD PC	21916995	\$0.00
MODEM, ZOOM 56K EXT #362-959 MOD#2949-00-00L-PC	2881Z29480002L0116	\$0.00
D-LINK UNMANAGED 8 PORT 10/100/100BASE-T SWITCH	DRLB14000982	\$0.00
160GB EXTERNAL HARD DRIVE - USB 2.0	A0486953	\$0.00
PRINT SERVER, JET DIRECT	SG04752591	\$0.00
OKIDATA 5650 FAX MACHINE	AE6C023045A0	\$0.00
TELEVISION/VCR COMBO 20", GOLDSTAR	XC60100307	\$0.00
(29) STACKABLE CHAIRS	N/A	N/A
PALLET TRASH CONTAINERS	N/A	N/A
PALLET MISC ELECTRIC PARTS	N/A	N/A
PALLET PVC PARTS	N/A	N/A
WOOD SHELVES, CABINET DOORS	N/A	N/A
PALLET VENT PARTS	N/A	N/A
PALLET VENT PARTS	N/A	N/A
PALLET MISC METAL PARTS	N/A	N/A
PALLET MISC METAL PARTS	N/A	N/A
BAND SAW & DENTAL CLEANER	N/A	N/A
PALLET OF COPPER WIRE	N/A	N/A
PALLET OF A/C UNITS	N/A	N/A
PALLET OF CABINETS	N/A	N/A
STORAGE RACK	N/A	N/A
OUTREACH BIKE	N/A	N/A
ROADMASTER BIKE	N/A	N/A
TREK MOUNTAIN BIKE 220	N/A	N/A
KOBRA RAZOR BIKE	N/A	N/A
MONGOOSE BIKE	N/A	N/A

TRAILER TIRE & RIM	N/A	N/A
BOX OF DIGITAL CAMERAS	N/A	N/A
BOX OF KNIVES & SCISSORS	N/A	N/A
CMPQ IPAQ 3135 POCKET PC	4G13DY91M1ET	\$0.00
PALM PILOT VX	50GK12B17166	\$0.00
PALM VX	N/A	\$0.00
PALM MODEM	A0C11B4973PC	\$0.00
KUSTOM HR-12 RADAR GUN	NONE	\$0.00
KUSTOM HR-12 RADAR GUN	NEED	\$0.00
ROW OF CIRCULAR SAWS	N/A	N/A
CORDLESS DRILL, HEAVY DUTY DEWALT	2947	\$0.00
DEWALT 18V HAMMER DRILL	62262	\$0.00
DRILLS & SAWS	N/A	N/A
DRILLS	N/A	N/A
GAS CANS & BIKE PARTS	N/A	N/A
FAX MACHINE, HP1010-PLAIN PAPER, BLACK & WHITE	CN445A12MV	\$0.00
5000 LB. WINCHES/MOUNTING	NONE	\$0.00
CISCO ROUTER AS3640	JMX0635L5NH	\$0.00
TV/VCR, PANASONIC 13"	A8AA30782	\$0.00
CISCO ROUTER 1751-V	JMX0631J1P6	\$0.00
SMART UPS, APC	WS0040010143	\$0.00
SMART UPS, APC	WS0040010143	\$0.00
POWER SUPPLY, CISCO	ACT08280049	\$0.00
POWER SUPPLY, CISCO	ACT082800LT	\$0.00
POWER SUPPLY, CISCO	ACT082800XB	\$0.00
COLLECTOR, DUST, W/POLISHUNIT, DENTAL HANDLER #60C	22400	\$0.00
TELEVISION, 20" W/A/V JACKS, EMERSON	V101512304	\$0.00
FAX MACHINE, OKI FAX 5650	AE61020676A0	\$0.00
PANASONIC, VCR/13 INCH COLOR RECEIVER	I1AA31761	\$0.00
LOT OF CABINETS	N/A	N/A
TV, RCA	236396687	\$0.00
MOUNTED RADAR GUNS, BEE	BEE2420011367	\$0.00
TYPEWRITER, PANASONIC KX-E7000	0GM3ZA41121	\$0.00
CAM-CORDER MAGNAVOX	A1WA10255	\$0.00
CANON TYPERWRITER, MODEL AP9017	82300329	\$0.00
PANAFAX UF-780 HIGH PERFORMANCE LASER FAX	HCP36700457	\$0.00
HEWLETT-PACKARD PSC1350 FLATBED COLOR ALL IN ONE	MY39JBH35Q	\$0.00
TYPEWRITER,ELEC,STANDARD BROTHER ML100	E4E876092	\$0.00
TYPEWRITER,PRO,EM-530,BROTHER	C68533488	\$0.00
DVD PLAYER, MAGNOVOX	KX1A0404236408	\$0.00
19" RCA TV	721417067	\$0.00
840-66-20100-9 COMBINATION VCR/20 " TV PANASONIC	D2AA23809	\$0.00
TYPEWRITER, MDL: KXE3008, PANASONIC	8HM22810416	\$0.00
DEV-VC 10 COLOR MONITOR	6004492	\$0.00
SHREDDER,18SHT,STRIPCUT, PRIVACY GUARD	N/A	\$0.00
SHREDDER,XCUT,18SHT,ATIVA	AX6121800628	\$0.00
PALLET MISC CAR PARTS	N/A	N/A
BOOKCASE	N/A	N/A
BOOKCASE	N/A	N/A
BOOKCASE	N/A	N/A
CLOTH BASKET	N/A	N/A

PROJECTOR, OVERHEAD, DUKANE	1821453	\$0.00
AED FORERUNNER ENHANCED (ECG) DISPLAY	28339	\$0.00
HP CDRW DRIVE	SG130U5V74	\$0.00
PALLET OFFICE SUPPLIES	N/A	N/A
DRINKING FOUNTAINS	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
METAL BAR RACK	N/A	N/A
(2) METAL FRAMES FOR WEIGHTS	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
STAND FOR WEIGHTS & BARS	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
WEIGHT BENCH	N/A	N/A
MAGNAVOX TV	40324409	\$0.00
CAMERA: POLAROID CLOSE UP STAND	NONE	\$0.00
BROTHER INTILLIFAX 4750 , 600-22-05150-6	U60283D8J800016	\$0.00
PORTABLE STRETCHERS	N/A	N/A
OLD A/C UNIT	N/A	N/A
CLOTH PANELS	N/A	N/A
MONGOOSE BIKE	N/A	N/A
INVADE BIKE	N/A	N/A
NEXT INTRUDER BIKE	N/A	N/A
FAX MACHINE, BROTHER INTELLIFAX 2800	U56577D4J456856	\$0.00
FAX MACHINE, BROTHER INTELLIFAX 2920 LASER FAX	K6J143445	\$0.00
MURATEC FAX MACHINE, MODEL F-520	DA737390029023	\$0.00
PANASONIC KX-FHD31 FAX/COPIER	3ECWA128560	\$0.00
I/O MAGIC EXTERNAL USB 2.0 8X DVD/RW DUAL FORMAT	3127251	\$0.00
PANASONIC PLAIN PAPER FAX MACHINE	ZICBA040883	\$0.00
SCANNER, FUJITSU M4097	522613	\$0.00
PALLET OFFICE SUPPLIES	N/A	N/A
(2) MINI FRIDGES	N/A	N/A
(3) ELECTRICAL PANELS	N/A	N/A
PALLET OFFICE SUPPLIES	N/A	N/A
FACSIMILE TRANSCIEVER, MURATEC F-150	6*OLP	\$0.00
HP SCANNER 4400 CSE, PG 887	CN1ATAC0W7	\$0.00
A/C,WINDOW UNIT, EMERSON	DE411670	\$0.00
AIR CONDITIONER, FRIDGEDAIRE	ISY86553	\$0.00
WORK STATION	N/A	N/A
SOAK TANK/PARTS WASHER	B98	\$0.00
PLASTIC STACKING CHAIRS	N/A	N/A
PLASTIC CHAIR & MATCHING FOOTSTOOL	N/A	N/A
19" TELEVISION, TOSHIBA	BC301015719A	\$0.00
HP SCAN JET 5590 SCANNER	US725TR0WD	\$0.00
HP FAX MACHINE HP1240, ITEM 536-416	MY01EE2096	\$0.00
19" TELEVISION, TOSHIBA	BC301047367	\$0.00

19" TELEVISION, TOSHIBA	BC301047353	\$0.00
19" TELEVISION, TOSHIBA	BC301015733A	\$0.00
19" TELEVISION, TOSHIBA	BC308037311	\$0.00
(5) PLASTIC BODY TOTES	N/A	N/A
TV,13 INCH COLOR	TX0954592	\$0.00
FAX MACHINE, OKI DATA 5650 NIGP #60061391508	212A1014118	\$0.00
(2) OLD SINKS	N/A	N/A
COMBINATION VCR/13" COLOR, PANASONIC	A8AA30770	\$0.00
PANASONIC 20" TV W/4 HEAD VCR COMBO	F1AA25731	\$0.00
COMBINATION TV/VCR 20" QUASAR VV2002	G2AA21099	\$0.00
TV, TOSHIBA 13"	BC101096021A	\$0.00
SYLVANIA 6419TE 19" TV	V33520108	\$0.00
TV, SONY	8180159	\$0.00
FUJITSU SCANNER 4097D	603131	\$0.00
CANON L9000 LASER FACSIMILE W/H	UYS10350	\$0.00
VACCUM, WET/DRY, DAYTON	N/A	\$0.00
PALLET OF MISC OLD SHREDDERS	N/A	N/A
MONITOR, PHILLIPS	9080801	\$0.00
INMATE RADIOS & PHONE RACK	N/A	N/A
DUKANE READER W/MOTORIZED ROLL FILM ATTACHMENT &	1243443	\$0.00
DUKANE 4A1480/INTERCOM CONTROL PANEL	SEE REMARKS	\$0.00
DETECTO SCALE	N/A	N/A
MEILINK SAFE	N/A	N/A
CARPET CLEANER, WINDSOR, MDL: ADM	74386	\$0.00
FOOSBALL TABLE	N/A	N/A
COM PORT NETELLIGENT	X622BDT10083	\$0.00
AED FORERUNNER ENHANCED (ECG) DISPLAY	28338	\$0.00
POLOROID, SPECTRA LAW ENFORCEMENT KIT	HAQJR2KDVDNB	\$0.00
19" TV, TOSHIBA	BC301009493A	\$0.00
PRINTER, BROTHER MULTIFUNCTIONAL	U61036C6J657203	\$0.00
PALLET MOP BUCKETS	N/A	N/A
PALLET MISC TONERS	N/A	N/A
REFRIGERATOR, PHARMACY SINGLE DOOR ITEM 44	17290	\$0.00
TV/VCR COMBO, DAEWOO 13" INCH	GT9ZDB1244	\$0.00
TV, ZENITH 20"	82123060300	\$0.00
TV-SYLVANIA, 27"CRT TV/VCR/DVD, PART NO	N/A	\$0.00
SCANNER, PERFECTION 1640SU EPSON	15597	\$0.00
ATIVA DX180D STRIP-CUT SHREDDER	N/A	\$0.00
SHREDDER, ATIVA DQ80M	N/A	\$0.00
SHREDDER, FELLOWES PS-60	N/A	\$0.00
SHREDDER, FELLOWES PS-60	N/A	\$0.00
SHREDDER, FELLOWES PS-60	N/A	\$0.00
SHREDDER, FELLOWES P5-60	N/A	\$0.00
SHREDDER,POWERSHRED,220CC FELLOWES	220C2030119E10000711	\$0.00
19" TELEVISION, TOSHIBA	BCB203103402	\$0.00
8 WHEELCHAIRS	N/A	N/A
WOOD BOOKCASE	N/A	N/A
METAL STAND	N/A	N/A
DOORS,COUNTERTOP, PLYWOOD	N/A	N/A
4 DESKS& 2 BOOKCASES	N/A	N/A
5 BOOKCASES	N/A	N/A

4 TABLES	N/A	N/A
5 TABLES	N/A	N/A
5 DESKS	N/A	N/A
5 DESKS	N/A	N/A
5 CABINETS	N/A	N/A
6 TABLES	N/A	N/A
5 CABINETS	N/A	N/A
5 DESKS	N/A	N/A
10 OLD BOOKCASES	N/A	N/A
6 METAL BUNK BEDS	N/A	N/A
PALLET OF WOOD PIECES	N/A	N/A
PALLET OF WOOD KNEE STOOLS W/FABRIC	N/A	N/A
PALLET OF WOOD BACKBOARDS	N/A	N/A
WOOD BENCH	N/A	N/A
WOOD BENCH	N/A	N/A
WOOD BENCH	N/A	N/A
TABLES & DESKS	N/A	N/A
(40) OLD PLASTIC STACKING CHAIRS	N/A	N/A
(150) OLD STAINED ,BROKEN OFFICE CHAIRS	N/A	N/A
BOX OF JEWELRY	N/A	N/A
BOX OF JEWELRY	N/A	N/A
BOX OF JEWELRY	N/A	N/A
BOX OF JEWELRY	N/A	N/A
BOX OF JEWELRY	N/A	N/A
COLD WATER WASHER, LANDA	225213	\$0.00
ROUND RECEPTIONIST DESK	N/A	N/A
(60) PEDESTAL CHAIRS	N/A	N/A
ROLL OF YELLOW TUBING	N/A	N/A
PALLET CEMENT BLOCKS	N/A	N/A
PALLET CEMENT BLOCKS	N/A	N/A
HAND BRAKE,TENNSMITH	15554	\$0.00
10 MISC LIGHT BARS	N/A	N/A
14 LIGHT BARS	N/A	N/A
LEGION TILTING SKILLET	N/A	N/A
LEGION TILTING SKILLET	N/A	N/A
LEGION TILTING SKILLET	N/A	N/A
SKILL DRILL MODEL 170 DRILL/BREAKER	N/A	\$0.00
SKILLDRILL MODEL 170 DRILL/BREAKER	N/A	\$0.00
B&D 1/2 H.P. ROUTER	1432101645	\$0.00
COMPRESS,AIR MDL CURTIS	2076060	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009458	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009497	\$0.00
DOCKING STATION, PANASONIC	P27-009487	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009481	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009484	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009482	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009492	\$0.00
DOCKING STATION #DSPDDSCF27IPS TO INCLUDE	P27-009491	\$0.00
DOCKING STATION, PANASONIC	P27010877	\$0.00
DOCKING STATION, PANASONIC	P27010921	\$0.00
DOCKING STATION, PANASONIC	P27010918	\$0.00

DOCKING STATION, PANASONIC	P27010920	\$0.00
DOCKING STATION, PANASONIC	P27010909	\$0.00
DOCKING STATION, PANASONIC	P27010893	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005981	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005978	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005949	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005975	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005954	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005946	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005960	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005957	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005959	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005958	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005944	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005969	\$0.00
DOCKING STATION FOR PANA-SONIC CF28 DSPDSCF27IPS	P28B005970	\$0.00
PANASONIC CF-29 DOCKING STATION	P29B005397	\$0.00
THREE DOOR FREEZER, TRUE	1611919	\$0.00
AIR CRAFT ANALYZER & TAB ADJUSTING SYSTEM	N/A	N/A
HANHELD THERMAL IMAGER, ATE	250000057	#####
10 LIGHT BARS	N/A	N/A
SKILLDRILL MODEL 170 DRILL/BREAKER	N/A	\$0.00
SKILLDRILL MODEL 170 DRILL/BREAKER	N/A	\$0.00

INS.	DEPT	DIV	P.O.	ASSET	LOC	STA	ACCT			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$118.00	15	10	245301	61750	TCAUC1	A	8015			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$119.00	15	10	198965	51574	TCAUC1	A	8013			
\$99.99	15	10	223584	60001	TCAUC1	A	8001			
\$99.99	15	10	223584	60003	TCAUC1	A	8001			
\$99.99	15	10	223584	60009	TCAUC1	A	8001			
\$99.99	15	10	223584	60010	TCAUC1	A	8001			
\$135.00	15	10	356617	81484	TCAUC1	A	8013			
\$127.00	15	10	388108	86690	TCAUC1	A	8013			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$498.00	15	10	316924	75338	TCAUC1	A	8055			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$956.00	15	10	C04116	37799	TCAUC1	A	8013			
\$234.00	15	10		98722	TCAUC1	A	8043			
\$191.00	15	10	297513	75773	TCAUC1	A	8043			
\$194.00	15	10	101739	36226	TCAUC1	A	8043			
\$159.00	15	10	277824	70410	TCAUC1	A	8043			
\$159.00	15	10	277824	70409	TCAUC1	A	8043			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$269.00	15	10	108342	36998	TCAUC1	A	8015			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$242.00	15	10	325960	77333	TCAUC1	A	8043			
\$242.00	15	10	325960	77332	TCAUC1	A	8043			
\$1,820.85	15	10	189023	53846	TCAUC1	A	8015			
\$312.00	15	10		40762	TCAUC1	A	8043			
\$199.00	15	10	281466	70948	TCAUC1	A	8043			
\$199.00	15	10	281466	70947	TCAUC1	A	8043			
\$287.00	15	10		93267	TCAUC1	A	8043			
\$209.56	15	10	377401	84383	TCAUC1	A	8015			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$241.67	15	10	215052	54038	TCAUC1	A	8013			

\$640.00	15	10	70772	40776	TCAUC1	A	8001			
\$2,570.00	15	10	178406	48938	TCAUC1	A	8051			
\$195.00	15	10	214164	54474	TCAUC1	A	8001			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$0.00	15	10		98627	TCAUC1	A	8013			
\$120.00	15	10	163983	48388	TCAUC1	A	8013			
\$553.74	15	10	398701	88549	TCAUC1	A	8013			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$199.94	15	10	286964	75134	TCAUC1	A	8013			
\$292.94	15	10	366412	83301	TCAUC1	A	8013			
\$955.00	15	10	320316	77245	TCAUC1	A	8013			
\$89.95	15	10	272610	69200	TCAUC1	A	8013			
\$199.00	8	10	282985	71436	TCAUC1	A	8001			
\$179.95	15	10	253043	63523	TCAUC1	A	8013			
\$0.00	15	10	248526	66210	TCAUC1	A	8001			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$1,275.00	15	10	204681	52632	TCAUC1	A	8013			
\$142.49	15	10	222078	55254	TCAUC1	A	8001			
\$524.00	15	10		25374	TCAUC1	A	8015			
\$562.50	15	10		15948	TCAUC1	A	8015			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$518.93	15	10	135332	45136	TCAUC1	A	8015			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
N/A	N/A	N/A	N/A	N/A	TCAUC1	N/A	N/A			
\$109.00	15	10		78505	TCAUC1	A	8013			
\$415.80	15	10	371386	83878	TCAUC1	A	8001			
\$0.00	15	10		98724	TCAUC1	A	8013			
\$109.00	15	10		76138	TCAUC1	A	8013			

\$702.00	15	10	222518	56394	TCAUC3	A	8001			
\$702.00	15	10	222518	56402	TCAUC3	A	8001			
\$702.00	15	10	222518	56415	TCAUC3	A	8001			
\$704.00	15	10	258278	67040	TCAUC3	A	8001			
\$704.00	15	10	258278	67042	TCAUC3	A	8001			
\$704.00	15	10	258278	67049	TCAUC3	A	8001			
\$704.00	15	10	258278	67057	TCAUC3	A	8001			
\$704.00	15	10	258278	67067	TCAUC3	A	8001			
\$704.00	15	10	258278	67068	TCAUC3	A	8001			
\$704.00	15	10	258728	67070	TCAUC3	A	8001			
\$704.00	15	10	258278	67074	TCAUC3	A	8001			
\$704.00	37	25	258278	67076	TCAUC3	A	8001			
\$704.00	15	10	258278	67077	TCAUC3	A	8001			
\$704.00	37	25	258278	67078	TCAUC3	A	8001			
\$704.00	15	10	258278	67080	TCAUC3	A	8001			
\$704.00	15	10	258278	67082	TCAUC3	A	8001			
\$0.00	15	10		93723	TCAUC3	A	8001			
\$1,100.00	15	10	300846	73830	TCAUC3	A	8032			
N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A			
\$0.00	15	10		45825	TCAUC3	A	8055			
N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A			
\$4,000.00	15	10	340268	80585	TCAUC3	A	8015			
\$4,000.00	15	10	340268	80586	TCAUC3	A	8015			



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
 Prepared By: Jessica Sammons, Sheriff's Office, 854-9759
 Elected/Appointed Official/Dept. Head: Greg Hamilton, Sheriff
 Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve Interlocal Agreement with Texas Department of Transportation to allow for electronic filing of crash reports.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

STAFF RECOMMENDATIONS:

Enter Staff Recommendations here

ISSUES AND OPPORTUNITIES:

Enter Issues and Opportunities here

FISCAL IMPACT AND SOURCE OF FUNDING:

None

REQUIRED AUTHORIZATIONS:

Sheriff's Office	Greg Hamilton	Completed	04/08/2011 8:46 AM
Purchasing		Pending	
County Attorney's Office	Jim Connolly	Pending	
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



Greg Hamilton, Travis County Sheriff
MEMORANDUM

April 7, 2011

To: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Precinct One Commissioner
Honorable Sarah Eckhardt, Precinct Two Commissioner
Honorable Karen Huber, Precinct Three Commissioner
Honorable Margaret Gomez, Precinct Four Commissioner

From: Paul Knight, Captain

Reference: Interlocal Agreement with TxDOT for Electronic Collision Reports

In 2008, The Sheriff's Office agreed to assist the Texas Department of Transportation with the development and implementation of a new collision reporting system. The intention was to replace traditional paper reports with on-line forms and instantaneous submission. The current phase of the process involves integration testing and deployment of the application into pilot agency work-flow.

The Sheriff's Office believes that this new process will eventually be mandated for law enforcement agencies that are responsible for collision reporting to the State of Texas. We believed it best to participate in the development rather than just accept the final product. For us to continue, Travis County is required to sign an interlocal agreement which covers scope of services and general terms and conditions for use.

The Travis County Information Technology Department has been instrumental in the review of the documentation and in the preparation for the user/agency authentication component required from every government entity that uses or will eventually use the new system.

**Contract Services Transmittal Form
Interlocal Agreement**

TRF**Tony Small****512-486-5701**_____
District / Division / Office & Number_____
D/D/O Contact_____
Contact Phone #**\$0.00**_____
Other Agency or University_____
Maximum Amount PayablePurpose of Contract

Access to Crash Reporting and Analysis for Safer Highways (CRASH) System

Are any federal funds used in this contract?**No**

If yes, what kind of Federal Funds?

Is the other party to this contract a county?**No****Was the standard Interlocal or amendment format modified?****No**

If modified, insert the date of Contract Services approval

Date:

Modifications made are as follows:**Notes:**

THE STATE OF TEXAS §

THE COUNTY OF TRAVIS §

INTERLOCAL AGREEMENT**THIS CONTRACT** is entered into by the Contracting Parties under Government Code, Chapter 791.**I CONTRACTING PARTIES:**

Texas Department of Transportation

TxDOT

Travis County, by and through the Travis County
Sheriff's Office

Local Government

II. PURPOSE: Access to the Crash Reporting and Analysis for Safer Highways (CRASH) System..**III. STATEMENT OF SERVICES TO BE PERFORMED:** The Local Government will undertake and carry out services described in **Attachment A**, Scope of Services.**IV. CONTRACT PAYMENT:** The total amount of this contract shall not exceed \$0.00.**V. TERM OF CONTRACT:** This contract begins when fully executed by both parties and terminates on September 1, 2015, or when otherwise terminated as provided in this Agreement.**VI. LEGAL AUTHORITY:****THE PARTIES** certify that the services provided under this contract are services that are properly within the legal authority of the Contracting Parties.

The governing body, by resolution or ordinance, dated _____, has authorized the Local Government to provide the scope of services.

This contract incorporates the provisions of **Attachment A**, Scope of Services, **Attachment B**, General Terms and Conditions, and **Attachment C**, Resolution or Ordinance.

Travis County, by and through the Travis County Sheriff's Office

By _____ Date _____

AUTHORIZED SIGNATURE

Samuel T. Biscoe, County Judge, Travis County

By _____ Date _____

Greg Hamilton, Sheriff, Travis County

FOR THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission

By _____ Date _____

Janice Mullenix
Director, Contract Services Section

ATTACHMENT A

Scope of Services

TxDOT will provide access to the Crash Reporting and Analysis for Safer Highways (CRASH) System and Search components for use by the Local Government. The CRASH component allows the Local Government to enter crash reports via encrypted secure sockets layer over the public internet; alleviating the need to submit paper crash reports.

TxDOT has purchased a site license from AT Solutions for Easy Street Draw software and will purchase the annual maintenance for this software for the life of this agreement.

For each crash report submitted to TxDOT via CRASH, TxDOT will make available to the Local Government the data associated with that crash in a Extensive Markup Language (XML) document format. The transport mechanism for the Local Government to receive the data will be secure file transfer protocol (SFTP). One month prior to the Local Government using CRASH, the Local Government will coordinate with TxDOT to ensure that it is able to receive the data.

TxDOT will provide a CRASH phased, rollout schedule for the Local Government. The TxDOT phased, rollout schedule will include the number of users allowed access CRASH and the date when user access will be available.

TxDOT will provide a CRASH training schedule for the Local Government. The TxDOT CRASH training schedule will include the Local Government name, date, time, location and number of users allowed for each training session available.

TxDOT will provide user management technical documentation to each Local Government accessing CRASH.

TxDOT will provide level 1 Help Desk support for CRASH users. The TxDOT help desk support will not include the following:

- Problems related to the Local Government network
- User ID and password issues, since the Local Government is responsible for user management

The Local Government shall:

- Provide proof that the Local Government has downloaded the Shibboleth open source or SAML 2 compliant user management software to comply with CRASH user management requirements.
- Provide the total number of users by rollout phase.
- Adhere to the TxDOT rollout phase schedule and help desk procedures.
- Attend TxDOT CRASH training per the TxDOT training schedule.
- Use AT Solutions Easy Street Draw (version four or higher) software to meet the diagramming tool requirement within CRASH.
- Submit crash reports via encrypted secure sockets layer over the public internet using the CRASH component.
- Provide the number of users allowed to access CRIS authorization for each CRASH user within one month prior to using CRASH in production.
- Provide proof the authorization has been tested and that TxDOT can authenticate the CRASH users.
- Review and accept the data sharing format approved by TxDOT.
- Use the Shibboleth user management software within one month prior to using CRASH in production.
- Download a new version of Shibboleth upon TxDOT notification to ensure that TxDOT and the Local Government are in sync from a Shibboleth software perspective.

ATTACHMENT B

General Terms and Conditions

Article 1. Additional Work

- A. If the Local Government is of the opinion that any assigned work is beyond the scope of this contract and constitutes additional work, it shall promptly notify TxDOT Traffic Operations Division Attn: Section Director of Crash Records - 125 East 11 Street Austin, Texas 78701 in writing. The written notice shall present the relevant facts and show how the work constitutes additional work.
- B. If TxDOT in its sole discretion finds that the work does constitute additional work, TxDOT shall so advise the Local Government and a written amendment will be executed. The Local Government shall not perform any proposed additional work or incur any additional costs before the execution of an amendment.
- C. TxDOT shall not be responsible for actions by the Local Government or for any costs incurred by the Local Government relating to additional work that is performed before an amendment is executed or that is outside the scope of the contract, as amended.

Article 2. Amendments

This contract may only be amended by written agreement executed by both parties before the contract is terminated.

Article 3. Notice to Proceed

If Attachment A requires a notice to proceed, the Local Government shall not proceed with any work or incur any costs until TxDOT issues a written notice to the Local Government authorizing work to begin. Any costs incurred by the Local Government before receiving the notice are not eligible for reimbursement.

Article 4. Conflicts Between Agreements

If the terms of this contract conflict with the terms of any other contract between the parties, the most recent contract shall prevail.

Article 5. Nonconforming Work

If the Local Government submits work that does not comply with the terms of this contract, TxDOT shall instruct the Local Government to make any revisions that are necessary to bring the work into compliance with the contract. No additional compensation shall be paid for this work.

Article 6. Termination

This contract terminates at the end of the contract term, when all services and obligations contained in this contract have been satisfactorily completed, by mutual written agreement, or 30 days after either party gives notice to the other party, whichever occurs first. TxDOT shall compensate the Local Government only for those eligible expenses that are incurred during this contract and that are directly attributable to the completed portion of the work covered by this contract and only if the work has been completed in a manner satisfactory and acceptable to TxDOT. The Local Government shall neither incur nor be reimbursed for any new obligations after the date of termination.

Article 7. Funding (NOT APPLICABLE)

TxDOT shall pay for services from appropriation items or accounts from which like expenditures would normally be paid. Payments received by the Local Government shall be credited to the current appropriation items or accounts from which expenditures of that character were originally made. If for any reason subcontractors and suppliers, if any, are not paid before TxDOT reimburses the Local Government for their services, the Local Government shall pay the subcontractors and suppliers all undisputed amounts due for work no more than 10 days after the Local Government receives payment for the work unless a different time is specified by law. This requirement also applies to all lower-tier subcontractors and suppliers and must be incorporated in all subcontracts. If the Local Government fails to comply with this Article, TxDOT may withhold payments and suspend work until the subcontractors and suppliers are paid. The Local Government is authorized to submit requests for reimbursement no more frequently than monthly and no later than ninety (90) days after costs are incurred.

Article 8. Basis for Calculating Reimbursement Costs (NOT APPLICABLE)

TxDOT will reimburse the Local Government for actual costs incurred in carrying out the services authorized in Attachment A, Scope of Services, subject to the cost categories and estimated costs set forth in Attachment B, Budget. TxDOT shall compensate the Local Government for only those eligible expenses incurred during this contract that are directly attributable to the completed portion of the work covered by this contract, provided that the work has been completed in a manner satisfactory and acceptable to TxDOT. The Local Government shall not incur or be reimbursed for any new obligations after the effective date of termination. The Local Government shall bill TxDOT for actual travel expenses, not to exceed the limits reimbursable under state law. Out-of-state or out-of-country travel by the Local Government requires prior approval by TxDOT.

Article 9. Gratuities

Any person who is doing business with or who reasonably speaking may do business with TxDOT under this contract may not make any offer of benefits, gifts, or favors to employees of TxDOT. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Executive Director of the Texas Department of Transportation.

Article 10. Conflict of Interest

The Local Government shall not assign an employee to a project if the employee:

- A. owns an interest in or is an officer or employee of a business entity that has or may have a contract with the state relating to the project;
- B. has a direct or indirect financial interest in the outcome of the project;
- C. has performed services regarding the subject matter of the project for an entity that has a direct or indirect financial interest in the outcome of the project or that has or may have a contract with TxDOT; or
- D. is a current part-time or full-time employee of TxDOT.

Article 11. Local Government Resources

All employees of the Local Government shall have adequate knowledge and experience to enable them to perform the duties assigned to them. The Local Government certifies that it currently has adequate qualified personnel in its employment to perform the work required under this contract or will be able to obtain adequate qualified personnel from sources other than TxDOT. On receipt of written notice from TxDOT detailing supporting factors and evidence, the Local Government shall remove from the project any employee of the Local Government who is incompetent or whose conduct becomes detrimental to the work. Unless otherwise specified, the Local Government shall furnish all equipment, materials, supplies, and other resources required to perform the work.

Article 12. Assignment Subcontracts (NOT APPLICABLE)

A subcontract may not be executed by the Local Government without prior written authorization by TxDOT. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this contract. No subcontract will relieve the Local Government of its responsibility under this contract. Neither party shall assign any interest in this agreement.

Article 13. Responsibilities of the Parties

Each party acknowledges that it is not an agent, servant, or employee of the other party. Each party is responsible for its own acts and deeds and for those of its agents, servants, or employees.

Article 14. Disputes

The Local Government shall be responsible for the settlement of all contractual and administrative issues arising out of procurements entered in support of contract services. TxDOT shall be responsible for the settlement of any dispute concerning this contract unless the dispute involves a subcontract.

Article 15. Records and Ownership

- A. The Local Government agrees to maintain all books, documents, papers, accounting records, and other evidence pertaining to costs at its office during the contract period and for four years from the date of final payment under the contract. These materials shall be made available for inspection and copying by TxDOT, by the State Auditor's Office, and by their authorized representatives. If the contract is

federally funded, these materials shall also be made available for inspection and copying by the U.S. Department of Transportation and by the Office of the Inspector General.

- B. After completion or termination of this contract, all documents prepared by the Local Government or furnished to the Local Government by TxDOT shall be delivered to and become the property of TxDOT. All sketches, photographs, calculations, and other data prepared under this contract shall be made available, on request, to TxDOT without restriction or limitation of further use.
- C. TxDOT shall own all title to, all interests in, all rights to, and all intellectual property (including copyrights, trade and service marks, trade secrets, and patentable devices or methods) arising from or developed under this contract.
- D. Except to the extent that a specific provision of this contract states to the contrary, all equipment purchased by the Local Government or its subcontractors under this contract shall be owned by TxDOT and will be delivered to TxDOT at the time the contract is completed or terminated.
- E. The State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit.

Article 16. Reference to Costs Principles and Circulars (NOT APPLICABLE)

Reimbursement with state or federal funds will be limited to costs determined to be reasonable and allowable under cost principles established in OMB Circular A-21, "Cost Principles for Educational Institutions," or OMB Circular A-87, "Cost Principles for State and Local Governments." The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.

Article 17. Equal Employment Opportunity

The Local Government agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by Department of Labor regulations, 41 CFR Part 60. The Local Government agrees to consider minority universities for subcontracts when the opportunity exists. The Local Government warrants that it has developed and has on file appropriate affirmative action programs as required by applicable rules and regulations of the Secretary of Labor.

Article 18. Nondiscrimination

- A. The Local Government shall comply with the regulations of the U.S. Department of Transportation relating to nondiscrimination in federally-assisted programs, including 49 CFR, Part 21; 23 CFR, Subchapter C; and 41 CFR, Part 60-74 (the Regulations).
- B. The Local Government, with regard to the work performed during this agreement, shall not discriminate on the basis of race, color, sex, national origin, age, religion, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment.
- C. In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurements of materials and leases of equipment, but not including routine purchase orders, each potential subcontractor or supplier shall be notified by the Local Government of the Local Government's obligations under this agreement and the Regulations.
- D. The Local Government shall provide all information and reports required by the Regulations and directives issued under the Regulations and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the Texas Department of Transportation or the U.S. Department of Transportation to be pertinent to ascertain compliance with the Regulations or directives. If any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government shall so certify to the Texas Department of Transportation or the U.S. Department of Transportation, whichever is appropriate, and shall set forth what efforts the Local Government has made to obtain the requested information.

- E. In the event of the Local Government's noncompliance with the nondiscrimination provision of this agreement, the Texas Department of Transportation shall impose such sanctions as it or the U.S. Department of Transportation may determine to be appropriate.
- F. The Local Government shall include the provisions of paragraphs A through E in every subcontract, including procurements of materials and leases of equipment, except routine purchase orders, unless exempt by the Regulations or directives. The Local Government shall take such lawful action with respect to any subcontract or procurement as the Texas Department of Transportation may direct as a means of enforcing these provisions, including sanctions for noncompliance. In the event the Local Government becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of directions given by TxDOT, the Local Government may request the Texas Department of Transportation to enter into the litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into litigation to protect the interests of the United States.

Article 19. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations and with the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. After receiving a written request from TxDOT, the Local Government shall furnish TxDOT with satisfactory proof of its compliance with this Article.

Article 20. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

ATTACHMENT C
Resolution

**RESOLUTION AUTHORIZING INTERLOCAL AGREEMENT
WITH TXDOT FOR PARTICIPATION BY SHERIFF'S OFFICE IN
CRASH REPORTING AND ANALYSIS FOR SAFER
HIGHWAYS (CRASH) SYSTEM**

WHEREAS, the Travis County Commissioners Court finds it in the best interest of the citizens of Travis County that the Travis County Sheriff's Office be authorized to participate in TxDOT's Crash Reporting and Analysis for Safer Highways (CRASH) System;

NOW, THEREFORE, be it resolved that the Interlocal Agreement with TxDOT for participation by the Sheriff's Office in the Crash Reporting and Analysis for Safer Highways (CRASH) System be approved and that County Judge Samuel T. Biscoe be authorized to sign the same on behalf of Travis County.

APPROVED this _____ day of _____, 2011.

TRAVIS COUNTY COMMISSIONERS COURT

Samuel T. Biscoe
County Judge

Ron Davis
Commissioner, Precinct 1

Sarah Eckhardt
Commissioner, Precinct 2

Karen Huber
Commissioner, Precinct 3

Margaret Gómez
Commissioner, Precinct 4



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session
Prepared By: Kaleen Frasher, Sheriff's Office, 854-9348
Elected/Appointed Official/Dept. Head: Greg Hamilton, Sheriff
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and approve our request for two members of the TCSO Correctional Tactical (CTAC) Unit to use a county vehicle to transport tactical gear to Moundsville, WV to compete in the 2011 Mock Prison Riots.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

STAFF RECOMMENDATIONS:

Enter Staff Recommendations here

ISSUES AND OPPORTUNITIES:

Enter Issues and Opportunities here

FISCAL IMPACT AND SOURCE OF FUNDING:

NA

REQUIRED AUTHORIZATIONS:

Sheriff's Office	Greg Hamilton	Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major – Law Enforcement

DARREN LONG
Major – Corrections

MARK SAWA
Major - Administration & Support

April 11, 2011

To: Samuel Biscoe, County Judge
Ron Davis, Commissioner Precinct 1
Sarah Eckhardt, Commissioner Precinct 2
Karen Huber, Commissioner Precinct 3
Margaret Gomez, Commissioner Precinct 4

From: Greg Hamilton, Sheriff

Subject: Request to take county owned vehicle out of state

Judge & Commissioners:

The Travis County Sheriff's Office Corrections Tactical (CTAC) team has registered six officers and two sergeants to compete in and attend the OLETC 2011 Mock Prison Riot from April 29, 2011 to May 3, 2011. The training and competition will be held in Moundsville, West Virginia. This training/competition will allow the team to conduct tactical training scenarios under the most realistic conditions possible and measure their skills against teams from around the country and around the world.

In order to transport all gear necessary for the training and competition, it would cost an estimated \$1800 to check all bags onto flights. Sergeant Alex Leo and Officer Shawndel Tucker have graciously offered to transport all equipment in a county owned vehicle pending your approval of them taking the vehicle over state lines.

Thank you in advance for your consideration in this matter. If you have any questions, please feel free to contact Sergeant Alex Leo at (512) 854-5306 or Lieutenant Ramiro Quiroga at (512) 854-5212.



Safety, Integrity, Tradition of Service



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Vicki Skinner, District Attorney's Office, 854-9522

Elected/Appointed Official/Dept. Head: Rosemary Lehmberg, District Attorney

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on acceptance of a donation of \$10,000 from the Downtown Austin Alliance for the Travis County District Attorney's Office.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The District Attorney's Office requests approval to accept a \$10,000 donation from the Downtown Austin Alliance (DAA). The DAA is presenting this donation to assist the District Attorney's Office in continuing the assignment of a full-time Assistant District Attorney position to the downtown area.

Since January, 2002 an Assistant District Attorney has been dedicated to working on cases relating to violent crime, career criminals, narcotics and nuisance abatement matters in Austin's Downtown Business District. This Attorney works closely with the Austin Police Department Downtown Area Command, the Downtown Crime Advisory Board and the downtown community to eliminate the illegal activity of known criminals, activities associated with the sale and distribution of narcotics, firearm violations, nuisance activities from downtown properties and other serious criminal offenses that endanger citizens and harm the quality of life downtown.

The donations from the Downtown Austin Alliance, as well as the funding provided through an interlocal agreement with the City of Austin, have allowed the District Attorney's Office to continue dedicating an Assistant District Attorney to this cooperative program. The donations and interlocal funds are used to hire temporary staff to assist in covering the permanent responsibilities of the position.

We appreciate the donation of the Downtown Austin Alliance and look forward to the ongoing success of this community-based, multi-organizational approach to eliminating crime in the Downtown Business District.

FISCAL IMPACT AND SOURCE OF FUNDING:

\$10,000 donation from the Downtown Austin Alliance to the District Attorney's Office budget line item 001-2311-545-0801

REQUIRED AUTHORIZATIONS:

District Attorney's Office	Vicki Skinner	Completed	04/11/2011 10:35 AM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



Rosemary Lehmberg ★ Travis County District Attorney

P.O. Box 1748 Austin, Texas 78767 • Telephone: 512-854-9400 • Fax: 512-854-9695

M E M O R A N D U M

TO: Travis County Judge and Commissioners

FROM: Vicki Skinner, District Attorney's Office

DATE: April 8, 2011

Vicki Skinner for Rosemary Lehmberg

SUBJECT: Donation from Downtown Austin Alliance

The District Attorney's Office is requesting approval to accept a \$10,000 donation from the Downtown Austin Alliance (DAA). The DAA is presenting this donation to assist the District Attorney's Office in continuing the assignment of a full-time Assistant District Attorney position to the downtown area.

Since January, 2002 an Assistant District Attorney has been dedicated to working on cases relating to violent crime, career criminals, narcotics and nuisance abatement matters in Austin's Downtown Business District. This Attorney works closely with the Austin Police Department Downtown Area Command, the Downtown Crime Advisory Board and the downtown community to eliminate the illegal activity of known criminals, activities associated with the sale and distribution of narcotics, firearm violations, nuisance activities from downtown properties and other serious criminal offenses that endanger citizens and harm the quality of life downtown.

The donations from the Downtown Austin Alliance, as well as the funding provided through an interlocal agreement with the City of Austin, have allowed the District Attorney's Office to continue dedicating an Assistant District Attorney to this cooperative program. The donations and interlocal funds are used to hire temporary staff to assist in covering the permanent responsibilities of the position.

We appreciate the donation of the Downtown Austin Alliance and look forward to the ongoing success of this community-based, multi-organizational approach to eliminating crime in the Downtown Business District.

cc: David Jungerman, Auditor's Office
Katie Petersen, Planning and Budget Office
Jim Connolly, County Attorney's office

Downtown Neighborhood District Attorney Initiative Travis County District Attorney's Office

Summary of Goals and Activities February 2010-December 2010

"Community prosecution focuses on targeted areas that involves a long-term, proactive partnership among the prosecutor's office, law enforcement, the community and public and private organizations, whereby the authority of the prosecutor's office is used to solve problems, improve public safety and enhance the quality of life."

American Prosecutors Research Institute

History/Goals of the Downtown Neighborhood DA Initiative:

The Downtown Neighborhood District Attorney (NDA) Initiative began in January 2002. The goals of the project include:

- Enhance the quality of life;
- Reduce crime;
- Enhance criminal justice processes;
- Partner with community stakeholders; and
- Enhance offender reentry processes in the downtown community.

The role of the Downtown NDA includes activities such as:

- developing opportunities to create partnerships with criminal justice and community stakeholders that will lead to enhancing the safety and quality of life downtown;
- providing assistance in development of effective search and arrest processes that lead to court-ready cases being filed;
- Working with key stakeholders on development of strategies that impact safety and quality of life downtown
- Acting as a link to trial courts to effectively communicate issues to trial court prosecutors that impact the downtown community

In February of 2010, Jason English was assigned as the Downtown Neighborhood DA position. The following is a summary to date of goals, activities and results of work that has been accomplished. (NOTE: Between June and mid-July, Jason was involved in a trial court case that resulted in a majority of his time being focused on trial preparation and trial time).

Downtown Crime Trends:

The Downtown Area Command (DTAC) of the Austin Police Department continues to experience reduction in both property and violent crimes. When comparing October 2009 to October 2010 crime statistics, the DTAC area demonstrated a 13% reduction in property crime (as compared to 6% reduction for the whole city) and a 26% reduction in violent crime (as compared to 6% reduction for the whole city).

Goals and Activities of the Downtown Neighborhood DA—February 2010-December 2010

Goal:	Strategy:	Actions Taken:	Results:
Enhance criminal justice processes:			
	Provide investigative assistance to law enforcement officials	<ul style="list-style-type: none"> Reviewed offense reports and arrest affidavits Discussed investigations and provided legal assistance/direction 	Results to Date: Provided advise/assistance on over 200 cases to more than 25 officers
	Serve as a link between courts and the police and community	<ul style="list-style-type: none"> Met with DA staff regarding general issues impacting downtown as well as to assist on specific cases Prepared and encouraged utilization of stay-away orders for defendants placed on probation 	Results to Date: Connected with multiple prosecutors on several cases/issues
	Case review and provide assistance on plea recommendations on drug cases	<ul style="list-style-type: none"> Worked with community and DA Office stakeholders on identifying high impact offender drug cases and helped with making plea recommendations Developed processes for identifying cases and created a tracking system 	Results to Date: Tracking over 18 defendants to review dispositions
	Provide assistance on nuisance abatement-related issues	<ul style="list-style-type: none"> Worked with APD Nuisance Abatement Unit and COA City Attorney's Office on problem properties related to criminal activity 	Results to Date: Attended 2 accord meetings Staffed 6 cases
Enhance successful reentry that impacts the downtown community:			
	Initiate State Jail Homeless Reentry Initiative—to ensure that no one is released to homelessness	<ul style="list-style-type: none"> Coordinated and met with key stakeholders to address release processes: Cindy Finnegan, Kimberly Pierce—CJP Larry Carroll, TDCJ Reentry Specialist Monte Pritchett, TDCJ-TCOOMMI Warden Peralta, TDCJ-Travis State Jail Dee Wilson, TDCJ-Reentry Director	5 meetings held Results to Date: Created partnership with key stakeholders that will be examining current processes/practices that will lead to recommendations and strategies

Goal:	Strategy:	Actions Taken:	Results:
	Clarified drug education class to help SJ releasees get Texas IDs or DLs by DPS	<ul style="list-style-type: none"> Met/communicated with key stakeholders to determine current processes and obstacles: <p>Cindy Finnegan, TC CJP Warden Peralta, TDCJ Travis SJ Ms. Haack, Windham ISD Principal, Travis SJ TX DSHS General Counsel DPS General Counsel Dee Wilson, TDCJ-TCOOMMI Brian Collier, TDCJ</p>	<p>2 meetings held 20 emails sent</p> <p>Results to Date: Helped to achieve an immediate strategy with an agreement between TDCJ and the Central Austin DPS Office that the Travis SJ CHANGES class certificate will be accepted as proof they have completed a required drug education/awareness class as mandated that will allow offenders to be able to receive a state ID or DL</p>
	Participate in Travis State Jail Resource Fairs	<ul style="list-style-type: none"> Provide information to confines regarding criminal history issues Network with service providers 	<p>Results to Date: Participated in 4 Resource Fairs</p>
	Help identify reentry resources that will help enhance reentry impacts	<ul style="list-style-type: none"> Met with Goodwill staff regarding reentry employment readiness initiative 	<p>Results to Date: Connected Goodwill to Adult Probation that resulted in partnership to provide initiative to the SMART Program</p>
Partner with community stakeholders to improve quality of life in downtown:			
	Participate in DAA Security and Maintenance Meetings	<ul style="list-style-type: none"> Attended monthly meetings and provided relevant updates 	<p>Results to Date: Attended 9 meetings</p>
	Work with 5 th Street Neighborhood group regarding drug sales www.5thstreetcommunity.org	<ul style="list-style-type: none"> Attended neighborhood meetings/events Attended one-on-one meetings with individual neighborhood members Provided education regarding punishment ranges and court processes Developed disposition tracking system to examine final dispositions versus initial plea recommendation 	<p>4 Community meetings 10 individual meetings</p> <p>Results to Date: Developed high impact offender disposition tracking system for persons arrested in neighborhood</p>
	Participate in DTAC Commander's Forums		<p>Results to Date: Participated in 4 forums</p>



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Melissa Velasquez, County Judge's Office, 854-9557

Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Recieve annual report from Travis County Healthcare District d/b/a Central Health.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

This report and affidavit fulfill Central Health's obligation to provide an administrator's report as listed in the Texas Health and Safety Code Chapter 281.092. Central Health delivered a report to each Commissioners Office. See attached memo and annual report for more information.

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

County Judge's Office
Commissioners Court

Cheryl Aker
Cheryl Aker

Pending
Pending



CENTRAL HEALTH

RECEIVED
COUNTY JUDGE'S OFFICE

11 APR -4 PM 2:46

1111 East Cesar Chavez St.
Austin, Texas 78702
Phone: 512-978-8000
Fax: 512-978-8156
www.centralhealth.net

March 22, 2011

The Honorable Samuel T. Biscoe
Travis County Commissioners Court
PO Box 1748
Austin TX 78767

Dear Judge Biscoe:

Enclosed please find the Central Health (formerly known as Travis County Healthcare District) annual report and affidavit for fiscal year 2010. This report and affidavit are being sent to your office to fulfill our obligation to provide an administrator's report as listed in the Texas Health and Safety Code chapter 281.092.

This annual report shows in detail the operations of the district for fiscal year 2010, and reflects "all money and choses in action received by the administrator and their disposition". The affidavit complies with the legal requirement that the administrator's report must "consist of a sworn statement" of the latter.

We thank you for the opportunity to provide this information to you in the service of the health of Travis County residents.

Sincerely,



Patricia A. Young Brown, CPA
President and CEO

Thomas B. Coopwood, M.D.
Chairperson

Rosie Mendoza, C.P.A.
Vice-Chairperson

Frank Rodriguez
Treasurer

Brenda Coleman-Beattie, M.A.
Secretary

Clarke Heidrick, J.D.

Donald Patrick, M.D., J.D.

Bobbie Barker, M.A.

Anthony Baley, J.D.

Katrina Daniel, R.N.

Patricia Young Brown, C.P.A.
President & CEO

AFFIDAVIT

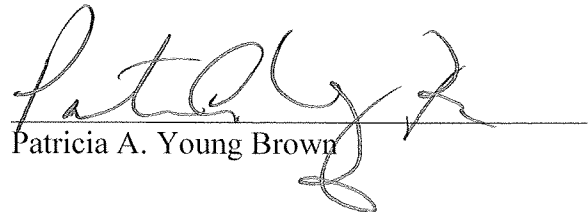
STATE OF TEXAS

§
§
§
§

COUNTY OF TRAVIS

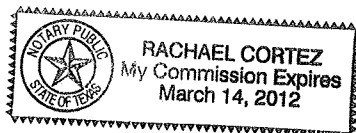
I, Patricia A. Young Brown, make this affidavit as part of the Travis County Healthcare District's Annual Report for Fiscal Year 2010 and hereby, on oath, state the following:

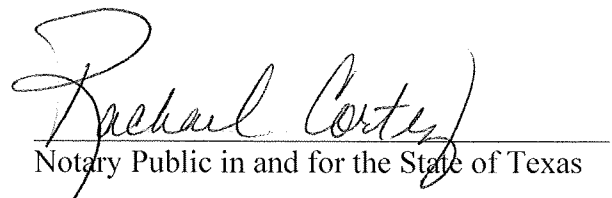
1. I am President and CEO of the Travis County Healthcare District and serve as the "administrator" as defined by Section 281.026 of the Texas Health and Safety Code.
2. The District's Annual Report for Fiscal Year 2010 reflects all money and choses in action received by the administrator and their disposition.
3. The District's Annual Report contains in detail the operations of the District for Fiscal Year 2010.


Patricia A. Young Brown

BEFORE ME, the undersigned authority, on this day personally appeared Patricia A. Young Brown and on oath stated the facts stated above are true to the best of her knowledge or belief.

Sworn to and subscribed before me on the 23rd day of March 2011.




Notary Public in and for the State of Texas



Caring for Our Neighbors

2010 Annual Report





OUR SHARED VISION

Central Texas is a model health community.

OUR MISSION

Central Health creates access to healthcare for those who need it most.

OUR GOALS

Access: Increase access to healthcare for residents of Travis County

Quality: Strategically invest in practices designed to improve healthcare outcomes

Technology: Maximize the use of technology community-wide to inform healthcare decisions and delivery

Leadership: Assume a leadership role in convening and planning for the healthcare needs of our community

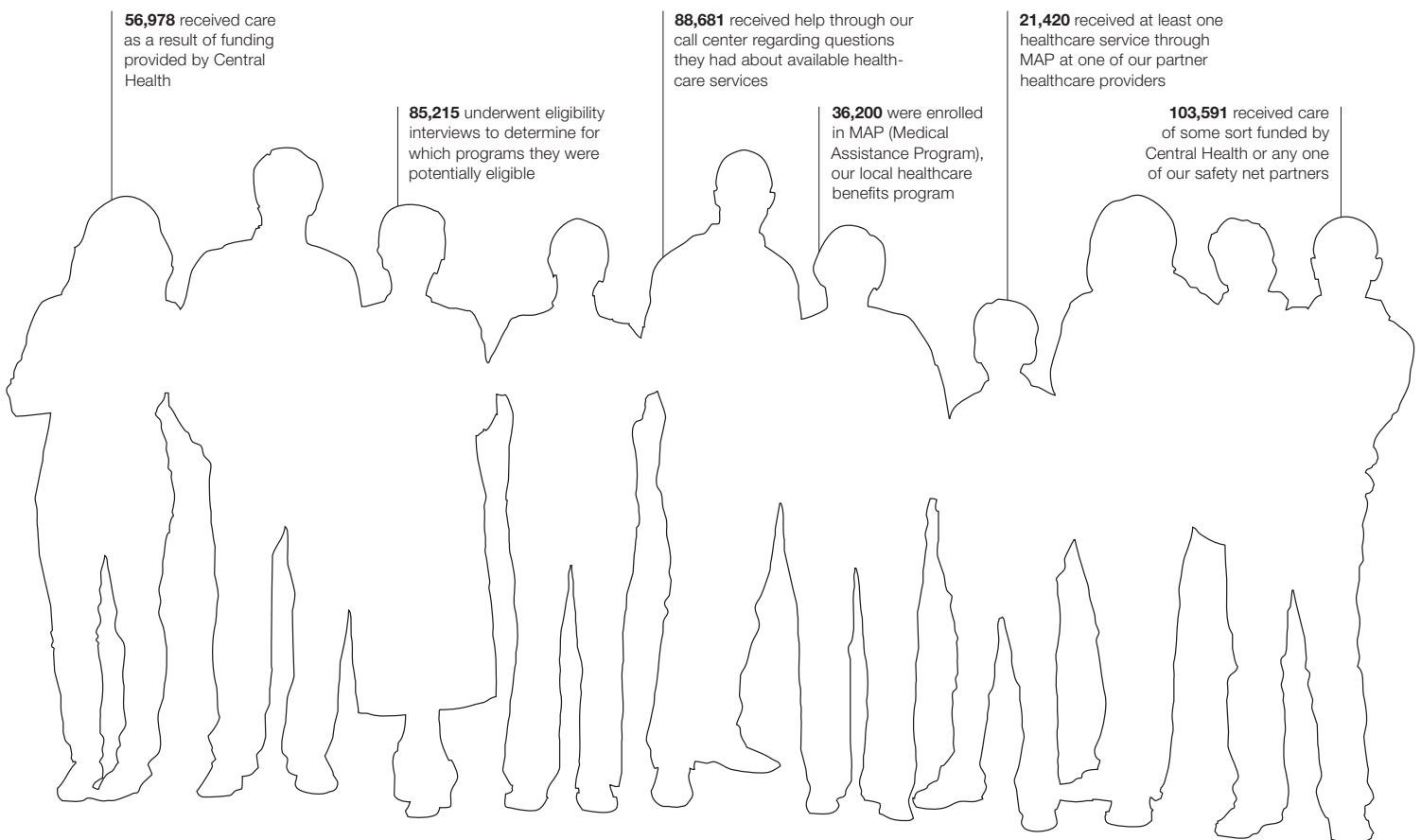
See the work we're doing:

Primary Care	2
Access.....	4
Coverage Options	5
Facilities.....	6
Mental Health	7
Financials	8



FACT: 23% of Travis County residents do not have health insurance. But that doesn't mean they don't have access to quality healthcare. The network of providers offering healthcare services to these individuals is rising to meet those needs—and finding considerable success.

Of approximately 250,000¹ Travis County residents without health insurance:



No one anticipates the need for access to care will subside for some time, and there are serious gaps which remain to be filled, but Central Health will continue to work to provide access to healthcare for those who need it most.

¹ 2009 American Community Survey, U.S. Census Bureau



We are expanding access to primary care, which benefits our entire community

FACT: Access to primary care reduces sudden illness, reduces unnecessary usage of emergency facilities, and keeps costs lower for everyone.

Central Health's mission is to create access to healthcare for those who need it most. For most people, that access equates to primary care – visits to the doctor's office. Over the past year, we have not only expanded that network of primary care doctors but also the variety and number of services they provide. It's our vision to see Central Texas become a model healthy community, and by continually expanding our network and the services available, we are working toward realizing that vision.

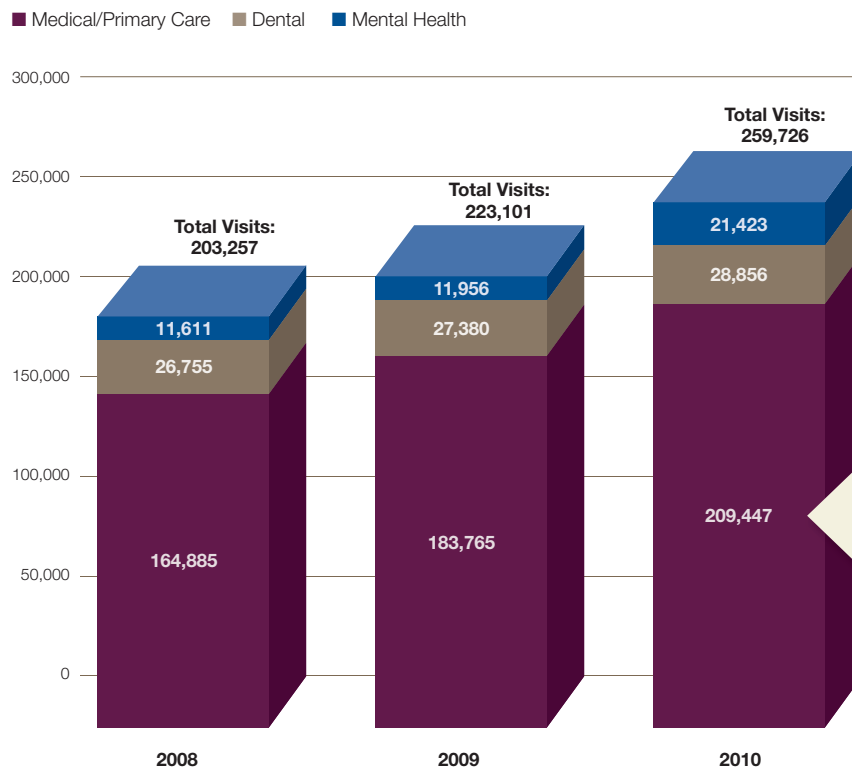
In Fiscal Year 2010, we experienced the largest increase in medical visits we've ever seen. Central Health funded a total of 209,447 visits, representing a 14 percent increase over 2009.



"WE'RE REALLY TRYING to decrease the time the patient spends waiting in the clinic so that they spend more time actually with the physician or provider. We're able to take care of the whole person at CommUnityCare. I could have gone into a private practice, I could have worked in the hospital, but I wouldn't be having this feeling I have with the patients I take care of, and seeing them progress and get better."

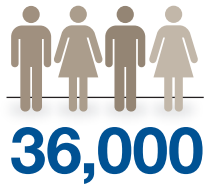
Dr. Alina Ramos,
*CommUnityCare
Pflugerville & Manor*

Central Health Programs' Service Visits by Year



Medical Assistance Program

The Medical Assistance Program (MAP) is a local health plan, much like insurance, that provides enrollees access to a network of providers and services.



The total number of individuals enrolled in MAP in 2010.

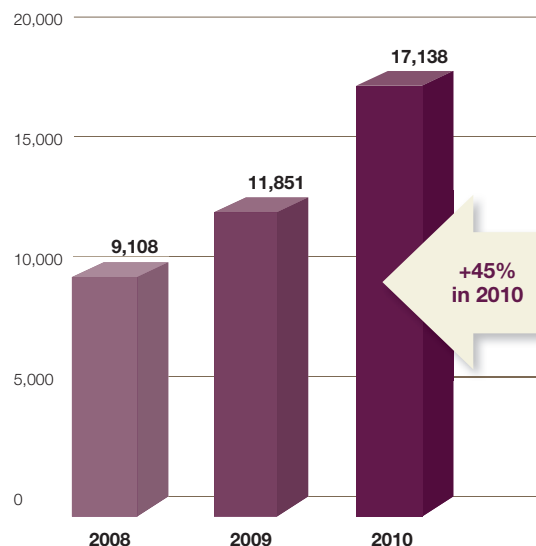
This increase is partially due to the addition of new primary care providers to our network, including the Volunteer Health Clinic and Samaritan Health Ministries, but also because the total number of individuals covered by our **Medical Assistance Program (MAP)** has continued to increase.

For the entire year, we maintained an average monthly enrollment of 17,138 individuals in the program, a 45 percent increase over 2009.

A total of 36,000 individuals were enrolled in the program at some point in the year.

MAP Enrollment

Average monthly enrollment totals for 2010.



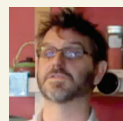
New and Expanded Service Partnerships

In December, 2009, we created a new contract with the SIMS Foundation to provide mental health services to local musicians (see page 7 for more). We also enhanced an existing contract with Lone Star Circle of Care that will allow more MAP enrollees to receive services. A contract with Seton Community Health Centers, created in 2010, is providing expanded primary care for enrollees in the Medical Assistance Program. The contract will provide care for 2,000 individuals within three years.



Seton Family of Hospitals

In our neighbors' words



Jeffery Lorrain
Zhi Tea owner

"I'm somebody who didn't have healthcare for 10 years. But when the opportunity to get healthcare came — and was affordable — I could give it to my employees. That was a huge thing. A lot of the people who work for me are young and have no access to healthcare and would never get it otherwise, so it's been a really exciting and good thing for us, to be able to do that."



Nakia
Austin Musician

"SIMS saved my life. When I moved to Austin and began performing as a musician I needed someone or something to connect to on a deep level and I needed a safe place to search for myself. SIMS provided that and so much more. I've accomplished so much since that first phone call to SIMS and none of it would have been possible had I not been able to find the peace of mind and achieve the balance between my personal life and my career. SIMS gave me access to people who truly cared and helped me along the way."

For more on our partnership with SIMS, see page 7.



Barbara Shirley
MAP enrollee

"I was working and lost my job, and lost my healthcare as well. I am so grateful, because I get the care I need in a timely manner. My diabetes is under control, my cholesterol level has been lowered. I'm doing well because I'm able to get in to see a doctor at the onset of a problem."



We are listening to residents and developing ways to connect them with healthcare resources

FACT: According to our community surveys, one of the biggest challenges to getting healthcare is the overwhelming complexity of the system, with seemingly nowhere to turn for help.

Communicating directly with the residents of Travis County to better understand their thoughts, needs and expectations is a high priority for Central Health. The past year marked some significant strides in the ways we accomplish this, from helping

people get health coverage and find providers, to fostering discussions about the state of healthcare in Travis County and how we can do more to address the issues we still face.

In 2010, we launched a new program called **Central Health Connection**, with the goal of learning more about how the entire community felt about health care. It was also an opportunity to reach out and educate the public about our services, other affiliated programs and partners, and general information about health and wellness. The effort was kicked off with an extensive, summer-long community survey and outreach effort, aimed at gathering as much information as possible about the thoughts, fears, questions and ideas of the residents of Travis County. The data collected through these conversations fed into the development of an overall plan for ongoing outreach and education efforts. The program continues through 2011.

We know everyone has questions about healthcare, and we heard that simply reaching someone to help answer those questions can be a major obstacle. So, this past year, we implemented a new customer service call center that not only answers questions, but helps callers find healthcare and even enroll in coverage programs. In collaboration with Capital Area United Way, we launched the call center to a flurry of activity. By the end of its first year of operation, we had taken more than 88,000 calls and helped thousands of people get answers to their questions, and, more importantly, find healthcare services.

Central Health Connection

is a multi-phase outreach project to learn more about the community's health-care needs, and plan to meet those needs.



CENTRAL HEALTH CONNECTION
Join a Healthy Conversation



(512) 978-8130

88,000

Number of calls taken by our call center in its first year of operation.



"BASED ON FOLLOW-UP SURVEYS, callers say they have nothing but high praise for the call center staff. We now know the callers really appreciate how the call center staff are extremely reassuring and sensitive to their needs when scheduling appointments, and that overall the callers are getting the information they need to access care. One of the satisfaction survey questions we asked was, 'What was your overall impression of our services on a scale of 1 to 4; 4 being exceptional and 1 being the worst experience.' Notably, one caller said, 'If I could rate you it would be a THOUSAND! Our call volume keeps increasing and people are getting answers to their questions, so we know this is making it easier for callers to find information about healthcare.'"

Jerry Ronquillo
Helpline Manager,
Capital Area United Way

The Call Center's Most Commonly-Asked Questions

"A neighbor told me about the MAP program. How do I apply for it?"

"What are my pharmacy benefits with MAP?"

"Help. We lost our COBRA."

"I need to see a doctor and the clinic I was assigned to is not taking patients. What is medical/dental appointment availability at another clinic?"

"I need some help to understand the bill I got from my last doctor visit."

"How do I renew my MAP card?"

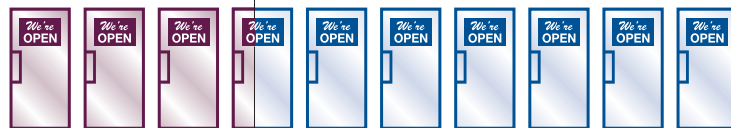
"Who will cover my baby when she is born?"

"It's often hard for people without a car to get primary care."



We help people get access to the healthcare they need to stay happy, healthy and productive

FACT: Less than 35% of small businesses in Texas (those with 50 or fewer employees) offer health insurance. The national average is 41%.



Federal Poverty Level (FPL)

is the minimum income necessary to provide necessities, and varies according to family size. The US Department of Health and Human Services determines FPL each year based on inflation and other economic factors.

<http://aspe.hhs.gov/poverty/index.shtml>



TexHealth Central Texas

is a community-based nonprofit created by and for Central Texas small businesses of 2 to 50 employees offering a low-cost health benefits program in Travis, Williamson, and Hays counties.

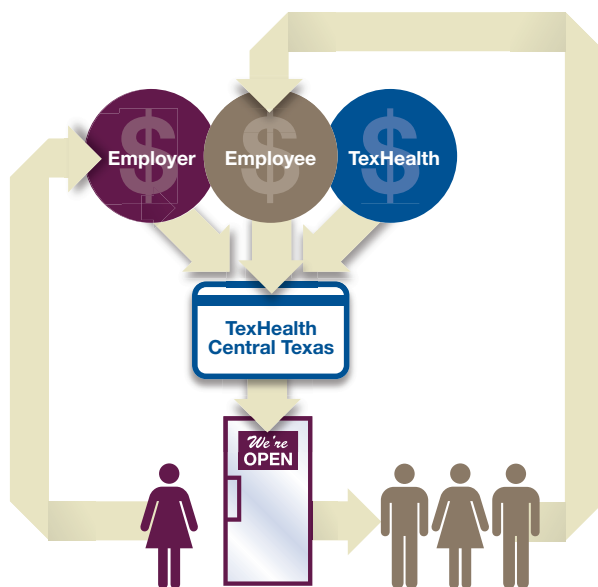
<http://texhealthct.org/>

For more than 30 years, Travis County Residents have had access to health coverage through the Medical Assistance Program (MAP). This program provides a variety of coverage options for residents who are at or below 100 percent of the **Federal Poverty Level (FPL)**. In the past year, Central Health has continued to significantly increase the total number of individuals enrolled as well as enhance the services available and the locations to receive those services. More people than ever are able to access high quality care through our affiliated CommUnityCare health center system and other providers within our network.

In addition to MAP, Central Health co-funded the startup of **TexHealth Central Texas**, a small-employer health insurance program that completed its first year of operation in 2010. A “three-share” program, so-called because costs are split among the employer, the employee and the State, TexHealth Central Texas offers health insurance to small employers who otherwise would not be able to afford to offer such a benefit.

The TexHealth Central Texas Small Business Insurance Three-Share Funding Model

Employers, employees, and the state pool funds for this program. More than **138** local employers currently offer the TexHealth plan to their employees, including those in professional services, real estate, retail, child care, nonprofit, food service, and construction.



Texas' Small Businesses and Health Insurance

- Offer insurance to employees (34.2%)
- Do not offer insurance to employees (65.8%)

Source: Agency for Healthcare Research and Quality, Center for Cost and Financing Studies. 2009 Medical Expenditure Panel Survey - Insurance Component. Table II.A.2.



“OUR EXPERIENCE with TexHealth has been fabulous. As a result of the coverage of TexHealth, our employees have gotten together and decided that they want to live better, live healthier.”

Joyce McDonald

Executive Director, Frameworks Community Development Corporation



“ONE THING WE’VE been lacking, which we now have, is health insurance, which is really hard for small businesses to attain. So far we’ve been very, very happy with TexHealth. It’s a really good way to help local businesses thrive, a good way to keep your employees happy.”

Paul Fricano

Owner, Fricano's Deli



We are building the healthcare facilities our neighbors need

FACT: A medical home where families can receive a full range of quality services, from routine exams to immunizations to specialty care, is key to the health of our community. Medical homes reduce costs for all involved, and result in healthier, happier families.

As we expand services, we have also worked to expand the locations where people can go to receive them.

Our most significant achievement in this area for 2010 was the beginning of construction for the new **North Central Health Center**, located on Braker Lane at Parkfield Drive. This is the first new health center built by Central Health and will be a state-of-the-art facility. The center will serve the rapidly expanding population of north central Austin and Travis County, one of the fastest growing areas in the Central Texas region.

The primary users of this facility will be uninsured Travis County residents who meet certain eligibility requirements and anyone covered by Medicaid, Medicare as well as children enrolled in CHIP. Approximately 70 percent of patients seen by **CommUnityCare** are women and children. Construction of the health center is presently well underway, and when opened later this year will serve as a model for the large-scale, regional provision of care.



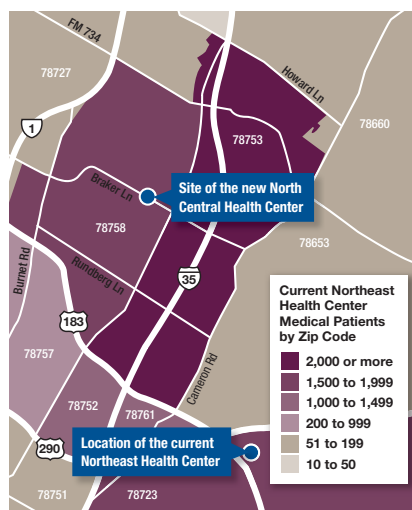
New Facility at Braker Lane and Parkfield Drive

The new North Central Health Center will be approximately 50,000 sq ft and will offer a full range of healthcare services. CommUnityCare will operate the facility when it opens in November of 2011. Rendering courtesy of Flynn Construction and Lawrence Group.



“CENTRAL HEALTH and its expanding network of healthcare providers, including CommUnityCare, provide essential healthcare for tens of thousands of Travis County residents and help keep our community moving forward. This is why I support Central Health and the network of community health centers with which it partners and am excited to see this new facility under construction on Braker Lane. The North Central Health Center will incorporate the latest equipment and medical infrastructure and will provide a professional and inviting location for patients. When the facility opens later this year and begins providing healthcare services to the people of Travis County, everyone will benefit.”

Rep. Lloyd Doggett
U. S. House,
Texas' 25th District



CommUnityCare

CommUnityCare is a nonprofit 501(c)(3) corporation affiliated with Central Health that provides comprehensive primary care health services to the medically underserved at 20 health center locations in Travis County.

www.communitycaretx.org

Over the past year we have also worked to expand and improve existing facilities to not just accommodate increased patient demand, but to expand the scope of services available. We approved a renovation and expansion of the CommUnityCare RBJ dental clinic, adding two dentists, one hygienist, three assistants and an admissions clerk in the process.

Using Data to Determine Need

Studies project a continued population expansion of eligible residents in the North Central region of Austin.



We support mental health and collaborate with partners to enhance services

FACT: Texas ranks 50th in the nation for mental health funding.

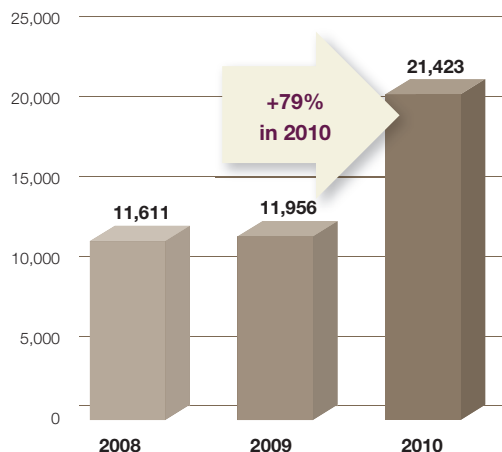
Mental health remains one of the most underfunded areas of healthcare in the State of Texas. Central Health has traditionally exerted a great deal of time and attention to improve services and the availability of care. This past year marks a high-water mark for service expansions and a total increase in the number of services rendered.



“THE IMPACT OF the SIMS Foundation’s contract with Central Health cannot be overstated. It allowed us to increase the number of clients we served by 35% in 2010. We have been able to provide mental health services to more people in a more comprehensive, coordinated manner. Now clients who need counseling, medication management for psychiatric disorders and/or addiction recovery services have access to all of these services, and SIMS’ staff coordinates communications between their providers. The 60 mental health professionals in the SIMS network serve our clients at a significantly reduced rate, resulting in \$500,000 of in-kind therapeutic services each year—a great deal for Travis County taxpayers, and a great investment in the professional musicians who are the backbone of our renowned live music industry.”

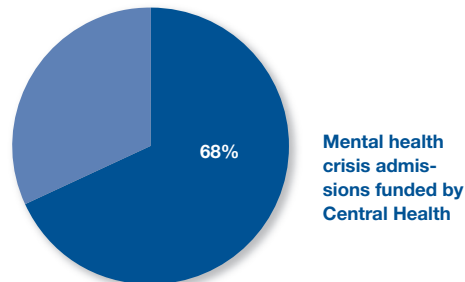
Tricia Forbes
Executive Director,
SIMS Foundation

2010 Travis County Mental Health Visits



Funding Mental Health Crisis Admissions

Of Travis County’s 1,659 inpatient mental health crisis admissions in 2010, 68% were directly funded by Central Health.



Central Health partners with Austin Travis County Integral Care (ATCIC), which is the local authority for mental health and developmental disabilities in Travis County.

Central Health operates differently than most hospital districts in the state, partnering with numerous area healthcare providers to deliver services. Near the beginning of the fiscal year (December, 2009) we added the SIMS Foundation, an Austin organization that funds mental healthcare for area musicians, to our list of partners. This service complements our ongoing efforts to focus more resources and attention on mental healthcare, which includes directly funding inpatient crisis beds at Seton Shoal Creek Hospital and Austin Lakes Hospital, and collaborative planning with other area agencies and providers through Austin Travis County Integral Care (ATCIC).



SIMS

September 30, 2010

Statement of Net Assets

	Primary Government Governmental Activities	Component Unit CommUnityCare
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 27,177	\$ 7,780,727
Restricted cash and cash equivalents	2,872,067	-
Short-term investments	96,535,032	-
Ad valorem taxes receivable, net of allowance for uncollectible taxes of \$1,270,345	405,580	-
Accounts receivable, net of allowance for doubtful amounts of \$8,986,126	-	7,700,585
Component Unit's grants receivable	-	1,045,968
Other receivables	16,097,644	-
Inventory	-	77,943
Prepaid expenses	71,890	154,349
Total current assets	\$ 116,009,390	\$ 16,759,572
Noncurrent assets:		
Short-term investments restricted for capital acquisition	18,309,942	-
Long-term receivables	4,000,000	-
Capital assets:		
Land	10,345,124	-
Buildings and improvements	91,286,390	-
Equipment and furniture	2,843,754	470,789
Construction in progress	2,593,602	-
Less accumulated depreciation	(11,970,184)	(31,219)
Total capital assets, net	95,098,686	439,570
Total noncurrent assets	\$ 117,408,628	\$ 439,570
TOTAL ASSETS	\$ 233,418,018	\$ 17,199,142
LIABILITIES		
Current liabilities:		
Accounts payable	5,079,276	2,049,197
Salaries and benefits payable	437,505	2,606,409
Due to other governments	78,264	-
Other accrued liabilities	-	792,176
Current portion due to Travis County Healthcare District	-	6,748,180
Total current liabilities	\$ 5,595,045	\$ 12,195,962
Long-term portion due to Travis County Healthcare District	-	4,000,000
Total current and long-term liabilities	\$ 5,595,045	\$ 16,195,962
NET ASSETS		
Invested in capital assets	95,098,686	-
Unrestricted	132,724,287	1,003,180
TOTAL NET ASSETS	\$ 227,822,973	\$ 1,003,180

The notes to the financial statements are an integral part of these statements and can be found online at http://centralhealth.net/finances_and_funding.html

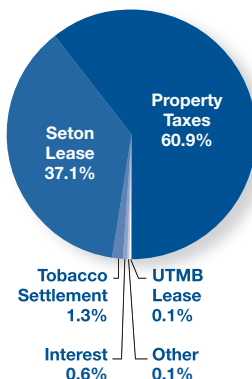
September 30, 2010

Statement of Revenues, Expenses, and Changes in Net Assets

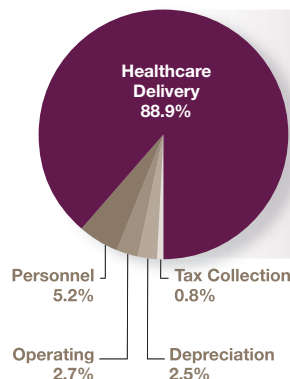
	Primary Government Governmental Activities	Component Unit CommUnityCare
Operating revenues:		
Lease revenue - additional rent	\$39,577,513	-
Lease revenue - base rent	1,155,396	-
Patient service revenue	-	13,266,500
Grant revenue	-	5,794,012
Revenue received from Travis County Healthcare District	-	32,523,699
Total operating revenues	\$ 40,732,909	\$ 51,584,211
Operating expenses:		
Health care delivery	82,853,821	15,832,232
Salaries and benefits	4,836,950	33,256,525
Other purchased goods and services	2,486,882	1,711,176
Depreciation	2,334,702	28,561
Total operating expenses	\$ 92,512,355	\$ 50,828,494
OPERATING INCOME (LOSS)	\$ (51,779,446)	\$ 755,717
Nonoperating revenues (expenses):		
Ad valorem tax revenue	66,843,210	-
Tax assessment and collection expense	(734,045)	-
Tobacco settlement revenue, net	1,390,461	-
Investment income	695,580	-
Other revenue	104,651	-
Total nonoperating revenues, net	68,299,857	-
Change in net assets	16,520,411	755,717
Total net assets – beginning of year, as restated	211,302,562	247,463
TOTAL NET ASSETS – END OF YEAR	\$ 227,822,973	\$ 1,003,180

The notes to the financial statements are an integral part of these statements and can be found online at http://centralhealth.net/finances_and_funding.html

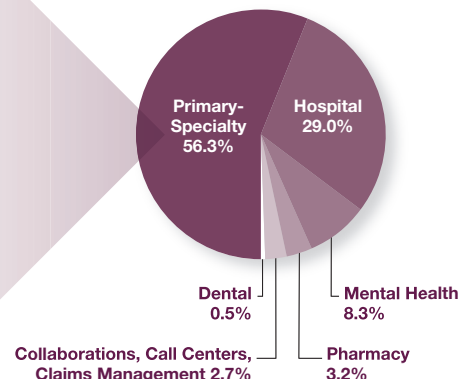
REVENUES



EXPENSES



HEALTHCARE EXPENSES





CENTRAL HEALTH

1111 East Cesar Chavez Street
Austin, Texas 78702
www.centralhealth.net

2010 Central Health Board of Managers



Thomas B. Coopwood, M.D., Chairperson



Rosie Mendoza, C.P.A., Vice-Chairperson



Frank Rodriguez, Treasurer



Brenda Coleman-Beattie, M.A., Secretary



Bobbie Barker, M.A.



Clarke Heidrick, J.D.



Anthony Haley, J.D.



Katrina Daniel, R.N.



Donald Patrick, M.D., J.D.



Patricia Young Brown, C.P.A., President & CEO

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

26

Voting Session: April 19, 2011

I. A. Request made by: Margaret J. Gómez Phone #: 854-9444
(Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested text: Receive presentation from the County Auditor regarding a Public-Partnership Project (Brooklyn, New York), a recently constructed Civil and Family Law Courthouse (Charlotte, North Carolina) and issues and opportunities related thereto.

C. Approved by: Margaret J. Gómez
Signature of Commissioner or Judge

II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).

B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

___ Additional funding for any department or for any purpose
___ Transfer of existing funds within or between any line item
___ Grant

Human Resources Department (854-9165)

___ Change in your department's personnel (reorganization, restructuring etc.)

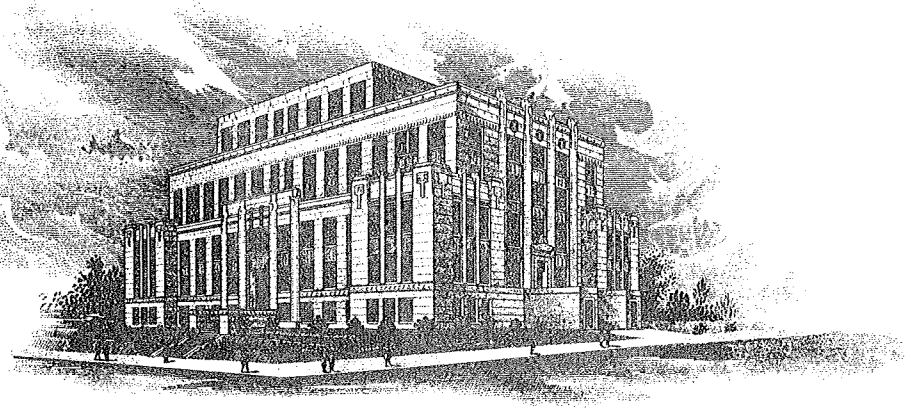
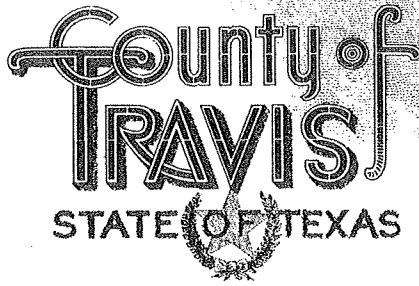
Purchasing Office (854-9700)

___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00pm on Mondays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.



MARGARET J. GÓMEZ
COMMISSIONER, PRECINCT 4

314 W. 11TH ST., ROOM 525
AUSTIN, TEXAS 78767
P.O. Box 1748
854-9444

TO: Commissioners Court

From: Margaret J. Gómez, Commissioner Precinct 4 *MJG*

Date: April 13, 2011

RE: Public Private Partnership Update from the County Auditor

The majority of the members of the Commissioners Court decided that a work session by an independent third party would be scheduled in the next several weeks. Prior to the work session, I have asked the County Auditor if she would brief the Court on her perspective as to the types of tasks and issues a public-private partnership arrangement would involve.

The Auditor has informed me that she would be happy to share her knowledge on this subject. Since she has attended all the court visits and has done a lot of analysis, I believe this presentation will provide those members of Commissioners Court that are not on the Subcommittee an opportunity to be briefed on this very important subject. My goal is for all the members of the Commissioners Court to have a conceptual understanding of public private partnerships prior to a third party presentation.

In the next couple of months, this Court will be making decisions that will impact how this County will conduct its operations for years to come. Since Court briefings is limited to two members of the Court, this is the only venue we have for all members to receive the same information.



Travis County Commissioners Court Agenda Request

Meeting Date: 4/19/2011, 9:00 AM, Voting Session

Prepared By: Peter Einhorn, Commissioner Precinct 2 Office, 854-9222

Elected/Appointed Official/Dept. Head: Sarah Eckhardt, Precinct 2, Commissioner

Sponsors: Commissioner Eckhardt

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON AN INTERLOCAL AGREEMENT TO PARTNER WITH THE CITY OF AUSTIN ON IMPLEMENTING ZERO-WASTE GOALS IN TRAVIS COUNTY

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

See attached memo.

FISCAL IMPACT AND SOURCE OF FUNDING:

This effort could have a fiscal impact, but this agenda item is only to instruct the County Attorney's office to negotiate the terms of an interlocal with City of Austin staff.

REQUIRED AUTHORIZATIONS:

Commissioner Precinct 2 Office	Sarah Eckhardt	Completed	04/12/2011 2:34 PM
Commissioner Precinct 2 Office	Sarah Eckhardt	Completed	04/12/2011 2:34 PM
County Attorney's Office	Tom Nuckols	Completed	04/13/2011 1:42 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



SARAH ECKHARDT

TRAVIS COUNTY COMMISSIONER PRECINCT 2

TRAVIS COUNTY ADMINISTRATION BUILDING
P.O. BOX 1748 ROOM 500
AUSTIN, TEXAS 78767
(512) 854-9222

To: Judge Samuel T. Biscoe and the Travis County Commissioners Court

From: Commissioner Sarah Eckhardt

SUBJECT: "Zero-waste" Agreement between Travis County and the City of Austin

The Central Texas region has faced and, absent a change in the *status quo*, will continue to face the difficult issue of whether to expand existing landfills and build new landfills to handle our solid waste. "Zero-waste" is a goal to divert 90% of waste from landfills and incinerators using a systematic approach to evaluate and manage the flow of resources and waste created by our community.

The City of Austin recently adopted a Zero-Waste Strategic Plan as its long term planning vehicle for achieving the goal of zero-waste by 2040. The plan contained a host of policy and program recommendations. The City Council directed City staff to incorporate the plan into a master plan for the City's Solid Waste Services Department.

In addition to the ten counties that make up the Capital Area Council of Government, it is projected that 33 counties will send some or all of their solid waste to the four Austin area landfills. Counties are therefore an important stakeholder in any program to divert the flow of solid waste into landfills. Travis County has a particular interest in this issue. Not only are most existing area landfills located in the unincorporated part of Travis County, but any future landfills may be located there as well. The zero-waste effort will be instrumental in reducing our need for additional landfill space.

Moreover, zero-waste makes economic sense in terms of jobs. For every 10,000 tons of solid waste sent to a landfill, only one job is created. For every 10,000 tons of organic solid waste composted, four jobs are created. For every 10,000 tons of recyclables processed, ten jobs are created. For every 10,000 tons of reusable processed, 75 to 250 jobs are created.

The City of Austin and Travis County have an opportunity to partner to achieve a goal of zero-waste. In April, 2008 the Travis County Commissioners Court sent a letter of support to the Austin City Council in support of their zero-waste efforts and expressing our desire to collaborate to the extent we are able statutorily. It is being proposed that the City of Austin and Travis County enter into an interlocal agreement in which they commit to work collaboratively to formulate a plan for achieving the goal of zero-waste. The interlocal agreement would set out the process, criteria, schedule, and public input process for development of an inter-jurisdictional plan to achieve that goal, much the way that cities and counties partnered in the early years of this decade to achieve the goal of complying with federal air quality standards.

In 2002, Central Texas cities and counties, including Austin and Travis County, entered into the Early Action Compact (EAC). The EAC committed its participants to formulate a plan for reducing air pollution in order to achieve the federal eight-hour ozone standard. The EAC set out the process, criteria, and schedule for development of the Clean Air Action Plan (CAAP). The CAAP, in turn, contained the policies, programs, and data gathering to be implemented to achieve the standard. The EAC could be an excellent template that could be replicated to promote regional collaboration in pursuit of zero-waste goals.