

Travis County Commissioners Court Agenda RequestVoting Session: February 15, 2011
(Date)Work Session: _____
(Date)

- I. A. Request made by: Sherri E. Fleming Phone: 854-4100
(Signature of Elected Official/Appointed Official/Executive Manager/County Attorney)
- B. Requested Text:

Receive input from the public related to the Community Development Block Grant available from HUD regarding the community needs and project ideas for the unincorporated areas of Travis County for Program Year 2011 and funding priorities for Program Years 2011-2013.

C. Approved by: _____
Signature of Commissioner(s) or County Judge

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, PBO
Diana Ramirez, PBO
Susan Spataro, Travis County Auditor
Lee Turner, TNR

Christy Moffett, HHS/VS
Janice Cohoon, Auditor's Office
Jason Walker, Purchasing
Steven Manilla, TNR
Cyd Grimes, Travis County Purchasing Agent

- III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
___ Transfer of existing funds within or between any line item budget
X Grant

Human Resources Department (854-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
And VETERANS SERVICE**

**100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115**

MEMORANDUM

Date: February 8, 2011

To: Members of the Commissioners Court

From: Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veterans Service

Subject: Community Development Block Grant (CDBG) Public Hearing to Gather
Community Needs

Proposed Motion:

Receive input from the public related to the Community Development Block Grant available from HUD regarding the community needs and project ideas for the unincorporated areas of Travis County for Program Year 2011 and funding priorities for Program Years 2011-2013.

Summary and Staff Recommendations:

Annually, HUD requires each grantee to develop an Action Plan specifying the activities to be undertaken with CDBG funds. For the program year 2011 (October 1, 2011 through September 30, 2012), Travis County is expected to receive an estimated \$942,749 in CDBG funds. Travis County must determine how the funds will be allocated, and to do so CDBG staff will work with the public, Travis County departments, and social service agencies to receive input on the community needs and proposed projects.

In addition, the CDBG program will also collect “Consolidated Planning” information from the public to determine priorities for CDBG funding for Program Years 2011-2013 (October 2011 to September 2014).

Specifically, to be compliant with 24 Congressional Federal Regulation (CFR) Part 91.105 and the approved Travis County Citizen Participation Plan (CPP), Travis County must hold a public hearing at the Travis County Commissioners Court, and one public hearing in each of the four County precincts. This is the first public hearing of this series.

During these hearings the public will have an opportunity to learn the objective, eligible activities, available funds, and CDBG project history among other areas of the grant. This information is available in through power point presentations (in English and Spanish).

A quorum of the Commissioners Court may attend.

Budgetary and Fiscal Impacts:

N/A

Issues and Opportunities:

Additional public hearings will be on:

South Rural Community Center
3518 FM 973
Del Valle, Texas, 78617

Wed., February 16, 2011 @ 6:30 pm

West Rural Community Center
8656-A Hwy 71 W., Suite A
Oak Hill, Texas, 78735

Thurs., February 17, 2011 @ 6:30 pm

East Rural Community Center
600 W. Carrie Manor St.
Manor, Texas, 78653

Wed., February 23, 2011 @ 6:30 pm

Travis County Community Center
15822 Foothills Farm Loop, Bldg D
Pflugerville, Texas, 78660

Thurs., February 24, 2011 @ 6:30 pm

Those that are not able to attend the public hearings have an opportunity to provide their input in writing by filling out a Citizen Participation Form found at the Travis County CDBG website www.co.travis.tx.us/CDBG and at one of the seven Travis County Community Centers. Upon request, the form can also be mailed out.

The dollar amount for funding for PY11 is an estimate. The federal budget has not been set and at this point in time, CDBG is expecting a reduction in funds of at least 7%, if not more.

Background:

On Tuesday, January 18, 2011, the Travis County Commissioners Court approved the public hearing dates and advertisements for the spring public hearings. Notice of the public hearings was provided in newspapers of general circulation, through postal and electronic mailings, on the County's website, Facebook, Twitter and the seven Travis County Community Centers.

Under the provisions of Title 1 of the Housing and Community Development Act of 1974 (42 USC 5301), the Federal government through the U.S Department of Housing and Community Development (HUD) sponsors the Community Development Block Grant (CDBG) - a program that provides annual grants to cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities for low and moderate income persons.



Travis County Community Development Block Grant (CDBG) Program

Identifying Community Needs, Priorities and Project Ideas

Spring 2011

**Health & Human Services
and Veteran Services (HHS & VS) Department**

Consolidated Planning

- Covers a 3 year period spanning from October 2011 through September 2014
- Assesses Housing, Homeless & Community Development Needs
- Establishes funding priorities & objectives
- Sets goals & performance indicators

Identify Needs & Projects

- Completed Annually
- Input from residents, service providers and County Departments
- Establishes ideas for projects to fund
- Informs the community needs section of the Consolidated Plan

Opportunities for Input

Attend a public hearing & help Travis County determine projects for approx. \$942,749 in CDBG funds for the period Oct 2011 - Sept 2012 and Priority Areas for the period of Oct 2011 - Sept 2014

Times and Locations:

Feb. 15, 2011 @ 9:00 am	Feb. 16, 2011 @ 6:30 pm	Feb. 17, 2011 @ 6:30 pm	Feb. 23, 2011 @ 6:30 pm	Feb. 24, 2011 @ 6:30 pm
Travis County Granger Building Commissioners Courtroom 314 W. 11th St. Austin, TX	South Rural Community Center 3518 FM 973 Del Valle, TX Center	West Rural Community Center 8656-A Hwy 71 W., Suite A Oak Hill, TX	East Rural Community Center 600 W Carrie Manor St. Manor, TX,	Travis County Community Center 15822 Foothills Farm Loop, Bldg D Pflugerville, TX

During the Public Hearings...

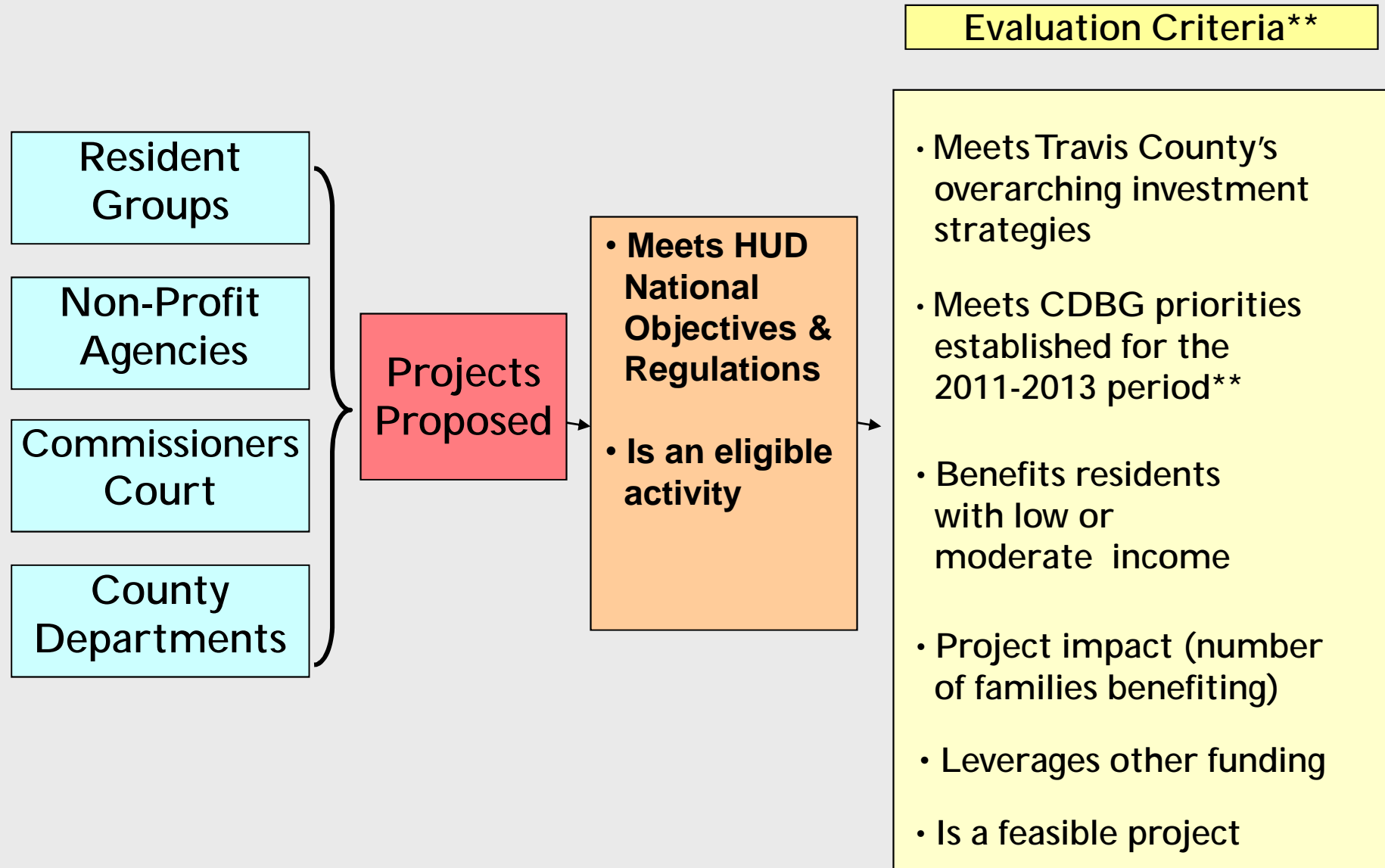
The public can:

- Prioritize funding areas & identify projects ideas for the Program Year 2011
- Determine funding areas for Program Years 2011 -2013

Other Ways to Participate

- Participation Form: available in electronic form or by mail
- Project Proposal Form: available to resident groups, agencies, or county departments that have specific project ideas (also in electronic form or by mail)

How are projects Prioritized?



CDBG Basics

Purpose

- Improve affordable housing options
- Improve community facilities and services
- Revitalize neighborhoods

Who Benefits?

- At least 70 % of the funds must benefit residents with low or moderate income that live in the unincorporated areas of the County

Projects must focus in the Unincorporated Areas (Gray Areas)



Eligible Activities

Eligible activities include but are not limited to:

Economic Development

Public Services

Redevelopment
(Improvements)

Planning

Housing

Ineligible Activities

Generally, the following types of activities are ineligible:

- Acquisition, construction, or reconstruction of buildings for the general conduct of government
- Construction of new housing by units of general local government
- Certain income payments
- Political activities

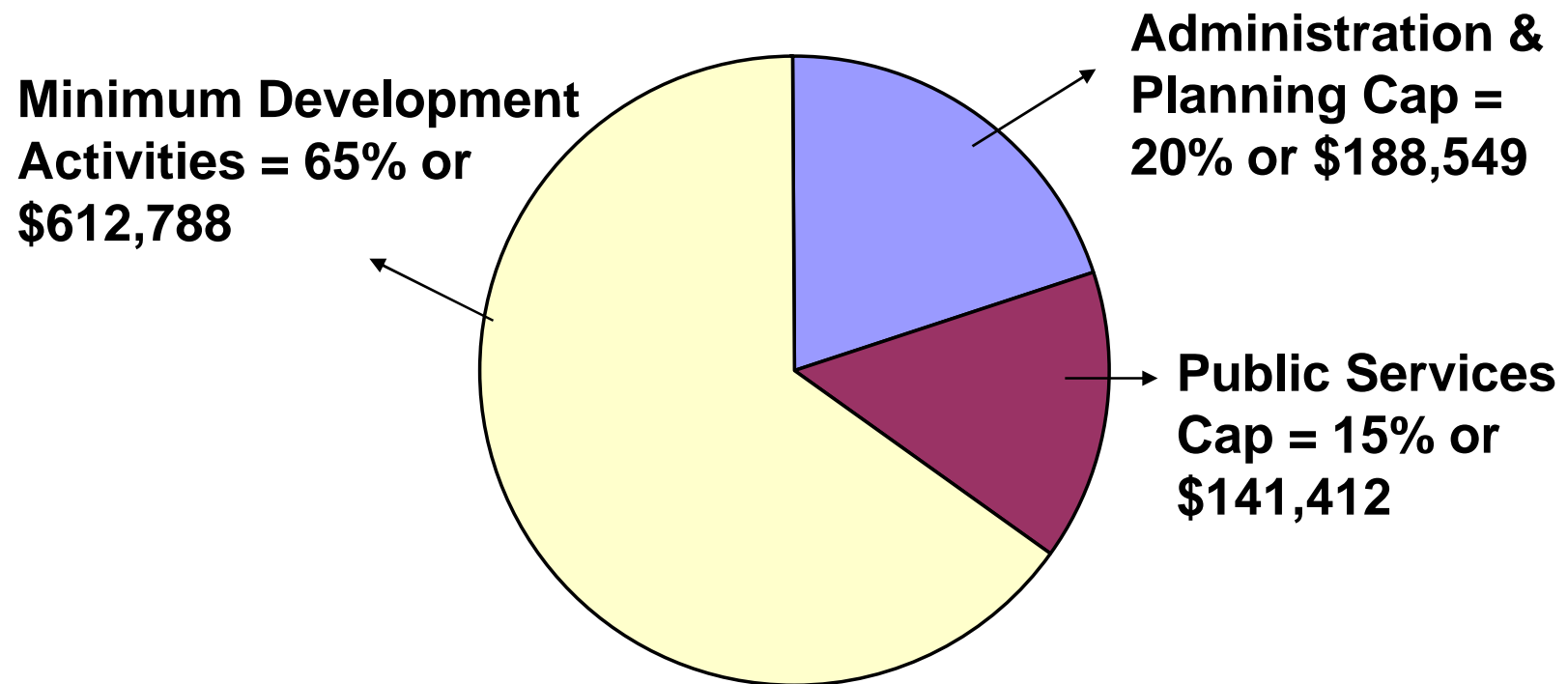
CDBG Priorities: 2011 - 2013

Priorities will be set by the Commissioners Court in April 2011. The possible priority areas are:

- Ø Business & Jobs
- Ø Community Services
- Ø Housing
- Ø Infrastructure
- Ø Public Buildings and Facilities
- Ø Special Needs

Program Year 2011

Estimated Grant : \$942,749*



*Grant amount estimate is based on PY10's actual allocation

CDBG Project History

Over the last 5 years, the CDBG program has funded:

- üStreet Improvements
- üWater Improvements & Connections
- üLand Acquisition for Affordable Housing Development
- üHome Rehabilitation
- üHomebuyer Assistance
- üGeneral Public Services
- üYouth Services
- üPlanning & Administration

Spring 2011 -Next Steps

February	March	April	May	June	July	August
Five Public Hearings: Identifying community needs and project ideas		Travis County Commissioners Court Approves Priority Areas/Strategic Direction		Travis County Commissioners Court Approves Projects		Final approval of projects by the Commissioners Court and Submission to HUD by the 15th
Submission of Project Ideas by March 31 st		Evaluation of Project Ideas		Two Public Hearings and a 30-day Comment Period to comment on proposed projects		

CDBG Contact Information

Website: www.co.travis.tx.us/CDBG

Contact Person: Christy Moffett, LMSW, Senior Planner

E-mail: Christy.Moffett@co.travis.tx.us or
cdbg@co.travis.tx.us

Phone: 512-854-3460

Fax: 512-854-4115

Address: P.O. Box 1748 Austin, Texas, 78767



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session
Prepared By: Debbie Ties, Fire Marshal's Office, 854-6472
Elected/Appointed Official/Dept. Head: Hershel Lee, Fire Marshal
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attachments.

STAFF RECOMMENDATIONS:

Enter Staff Recommendations here

ISSUES AND OPPORTUNITIES:

Enter Issues and Opportunities here

FISCAL IMPACT AND SOURCE OF FUNDING:

No financial impact.

REQUIRED AUTHORIZATIONS:

Fire Marshal's Office	Hershel Lee	Completed	02/09/2011 7:42 AM
Emergency Services	Danny Hobby	Completed	02/09/2011 7:49 AM
County Judge's Office	Cheryl Aker	Completed	02/09/2011 10:26 AM
Commissioners Court	Cheryl Aker	Pending	

COUNTY OF TRAVIS §

§

STATE OF TEXAS §

**ORDER LIFTING
OUTDOOR BURNING BAN**

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, Section 352.081 of the Local Government Code further provides that an order prohibiting outdoor burning shall expire on the date that a determination is made by the commissioners court that the circumstances which necessitated the order no longer exist; and,

WHEREAS, on February 8, 2011, the Travis County Commissioners Court made a finding that circumstances present in the unincorporated area of Travis County created a public safety hazard that would be exacerbated by outdoor burning and approved an Order Prohibiting Outdoor Burning in the unincorporated area of Travis County; and,

WHEREAS, the Travis County Commissioners Court has determined that conditions in the unincorporated area of Travis County have improved as a result of recent rainfall and that the circumstances which necessitated the Order Prohibiting Outdoor Burning no longer exist;

NOW, THEREFORE, the Travis County Commissioners Court hereby LIFTS its Order of February 8, 2011, Prohibiting Outdoor Burning in the unincorporated areas of Travis County. Although conditions in the unincorporated area of Travis County have improved, the Commissioners Court urge all persons to use extreme caution and to obey all laws when burning outdoors.

ORDERED THIS 15th DAY OF FEBRUARY, 2011.

TRAVIS COUNTY COMMISSIONERS COURT

By: _____
Samuel T. Biscoe, County Judge

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Voting Session: February 15, 2011

I. A. Request made by: HERSHEL LEE, TRAVIS COUNTY FIRE MARSHAL
Phone #: 854-9591
(Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested topic: CONSIDER AND TAKE APPROPRIATE ACTION ON AN ORDER CONCERNING OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY.

C. Approved by: _____
Signature of Commissioner or Judge

II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).

B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)
_____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item
_____ Grant

Human Resources Department (854-9165)
_____ Change in your department's personnel (reorganization, restructuring etc.)

Purchasing Office (854-9700)
_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)
_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

_____ Planning and Budget Office (854-9106)

_____ Human Resources Management Department (854-9165)

_____ Purchasing Office (854-9700)

_____ County Attorney's Office (854-9415)

_____ County Auditor's Office (854-9125)

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: February 15, 2011

TO: Members of the Travis County Commissioners Court

FROM: Dan Mansour, Risk Manager

COUNTY DEPT. Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: January 28, 2011 to February 3, 2011

REIMBURSEMENT REQUESTED
FOR THIS PERIOD: \$957,377.67

HRMD RECOMMENDATION: The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$957,377.67.

Please see the attached reports for supporting detail information.

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: February 15, 2011
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT.: Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:

FROM: January 28, 2011
 TO: February 3, 2011

REIMBURSEMENT REQUESTED: **\$ 957,377.67**

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$ 1,524,999.39
bank withdrawal correction	\$ (2,850.00)
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY	
COMMISSIONERS COURT: February 8, 2011	\$ (564,906.99)
October 5, 2010 adj	\$ 135.10
Adjust to balance per UHC	\$ 0.17
TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ 957,377.67
PAYMENTS DEEMED NOT REIMBURSABLE	\$ -
TRANSFER OF FUNDS REQUESTED:	<u>\$ 957,377.67</u>

The claims have been audited for eligibility and all were eligible in the period covered by the claim.


All claims over \$25,000 (1 this week totaling \$50,544.37) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

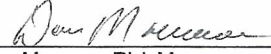
Fifteen percent (15%) of all claims under \$25,000 (\$136,988.66) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$200,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled (\$1,449.55).

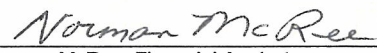
All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

 2/8/11
 Diane Blankenship, Director, HRMD Date

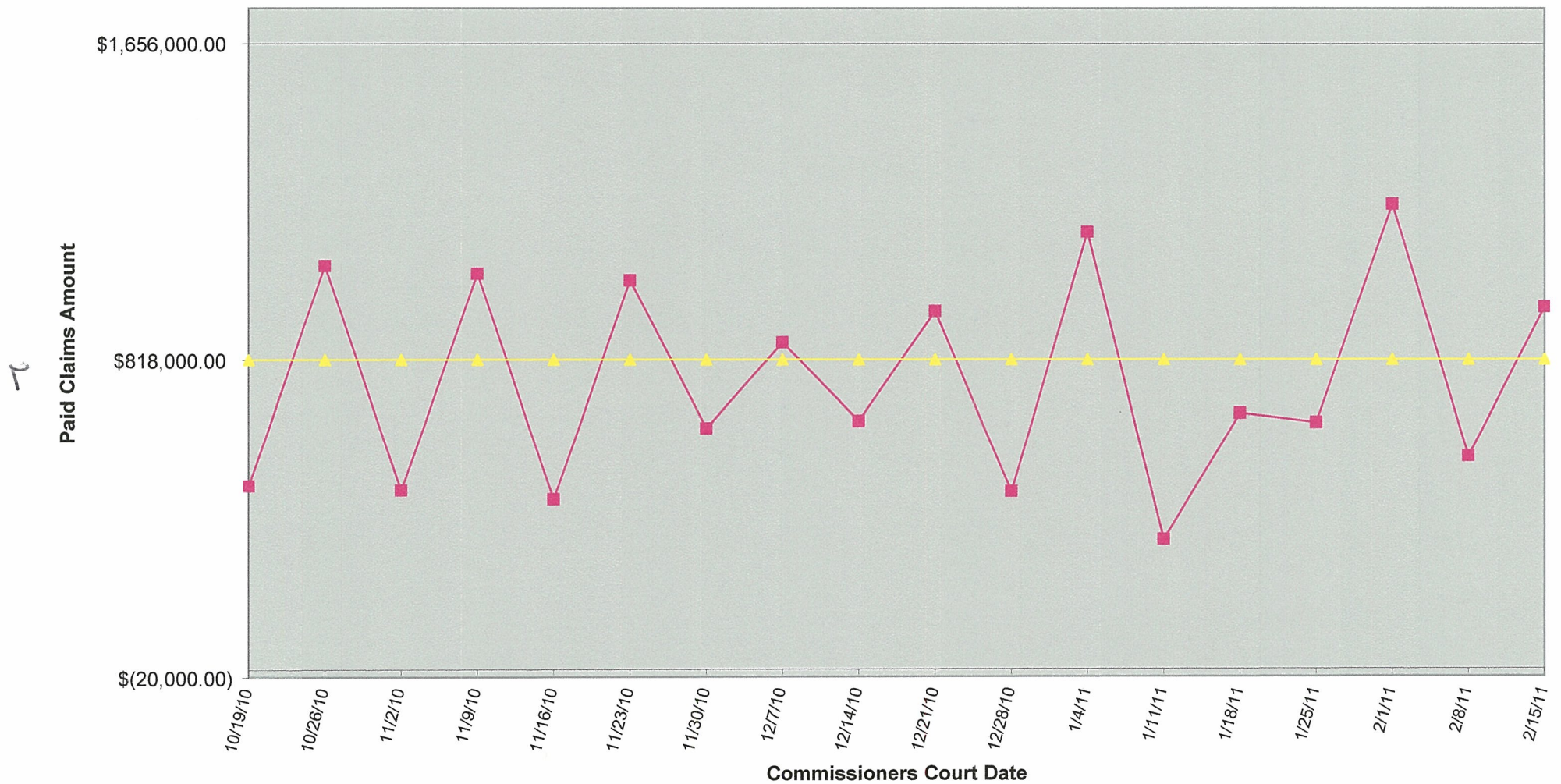
 2-8-11
 Dan Mansour, Risk Manager Date

 2-8-11
 Cindy Purinton, Benefit Contract Administrator Date

 2/8/11
 Norman McRee, Financial Analyst Date

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

Travis County Employee Benefit Plan FY11 Paid Claims vs Weekly Claims Budget of \$818,811.85



From: <SIFS FAX@UHC.COM>
To: <NORMAN.MCREE@CO.TRAVIS.TX.US>
Date: 2/4/2011 5:01 AM
Subject: UHC BANKING REPTS/C

TO: NORMAN MCREE
FAX NUMBER: (512) 854-3128
PHONE: (512) 854-3828
FROM: UNITEDHEALTH GROUP
 AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2011-02-04 **REQUEST AMOUNT:** \$1,524,999.39

CUSTOMER ID: 00000701254
CONTRACT NUMBER: 00701254 00709445
BANK ACCOUNT NUMBER: 0475012038 **ABA NUMBER:** 021000021
FUNDING **ADVICE FREQUENCY:** DAILY
FREQUENCY: FRIDAY **INITIATOR:** CUST **METHOD:** ACH **BASIS:** BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM:	2011-02-03	\$492,927.07
- REQUIRED BALANCE TO BE MAINTAINED:		\$1,938,718.00
+ PRIOR DAY REQUEST:		\$00.00
= UNDER DEPOSIT:		\$1,445,790.93
+ CURRENT DAY NET CHARGE:		\$79,208.46
+ FUNDING ADJUSTMENTS:		\$00.00
REQUEST AMOUNT:		\$1,524,999.39

ACTIVITY FOR WORK DAY: 2011-01-28

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$513,662.96	\$00.00	\$513,662.96
TOTAL:	\$513,662.96	\$00.00	\$513,662.96

ACTIVITY FOR WORK DAY: 2011-01-31

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$152,761.70	\$00.00	\$152,761.70

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2011_02_03

CONTR_NBR	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	0.01	QG	60090171	AH		1 1/31/2011	100	2/2/2011	2/3/2011
701254	632	0.01	QG	60090171	AH		1 1/31/2011	100	2/2/2011	2/3/2011
701254	632	0.01	QG	60090171	AH		1 1/31/2011	100	2/2/2011	2/3/2011
701254	632	0.01	QG	60090171	AH		9 1/31/2011	100	2/2/2011	2/3/2011
701254	632	0.01	QG	60090171	AH		8 1/31/2011	100	2/2/2011	2/3/2011
701254	632	0.01	QG	60090171	AH		6 1/31/2011	100	2/2/2011	2/3/2011
701254	632	-4	NN	SSN0000C	AL		0 1/28/2011	600	2/3/2011	2/3/2011
701254	632	-10.53	RL	11401920	AH		1 1/28/2011	50	2/3/2011	2/3/2011
701254	632	-21.06	RK	91881860	AA		1 1/28/2011	50	2/3/2011	2/3/2011
701254	632	-23.68	RL	59625580	AI		3 1/28/2011	50	2/3/2011	2/3/2011
701254	632	-48.13	NN	SSN0000C	AL		0 1/31/2011	600	2/4/2011	2/3/2011
701254	632	-58.5	RL	19287800	AE		9 10/29/2010	50	2/1/2011	2/3/2011
701254	632	-92.65	U4	69963190	AH		7 10/19/2010	50	2/3/2011	2/3/2011
701254	632	-143.11	NN	SSN0000C	AL		0 1/28/2011	600	2/3/2011	2/3/2011
701254	632	-150	U4	71776180	AA		7 10/22/2010	50	2/1/2011	2/3/2011
701254	632	-156.84	U4	64940190	AF		11 10/11/2010	50	2/2/2011	2/3/2011
701254	632	-163.1	RK	59760190	AH		7 9/29/2010	50	2/3/2011	2/3/2011
701254	632	-163.77	RE	73382390	AH		1 1/28/2011	50	2/3/2011	2/3/2011
701254	632	-414.18	RL	51224410	AA		1 11/17/2010	50	2/4/2011	2/3/2011

957,377.67

Travis County Hospital and Insurance Fund - County Employees

UHC Payments Deemed Not Reimbursable

For the payment week ending: 02/03/2011

<i>CONTR_#</i>	<i>TRANS_AMT</i>	<i>SRS</i>	<i>CHK_#</i>	<i>GRP</i>	<i>CLAIM ACCT#</i>	<i>ISS_DATE</i>	<i>TRANS CODE</i>	<i>TRANS_DATE</i>
----------------	------------------	------------	--------------	------------	------------------------	-----------------	-----------------------	-------------------

Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 2/3/2011

TYPE	MEMBER TYPE	TRANS_AMT
CEPO		
	EE	
	526-1145-522.45-28	177,688.53
	RR	
	526-1145-522.45-29	29,856.69
Total CEPO		\$207,545.22
EPO		
	EE	
	526-1145-522.45-20	220,649.90
	RR	
	526-1145-522.45-21	53,362.16
Total EPO		\$274,012.06
PPO		
	EE	
	526-1145-522.45-25	404,936.41
	RR	
	526-1145-522.45-26	70,883.98
Total PPO		\$475,820.39
Grand Total		\$957,377.67



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Cynthia Lam-Roldan, Human Resources Management, 854-4822

Elected/Appointed Official/Dept. Head: Diane Blankenship, HR Director

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on proposed routine personnel amendments.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions - Pages 2 - 4.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

REQUIRED AUTHORIZATIONS:

Human Resources Management	Todd Osburn	Pending
Human Resources Management	Diane Blankenship	Pending
Planning and Budget Office	Rodney Rhoades	Pending
Human Resources Management		Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending



Human Resources Management Department

1010 Lavaca Street, 2nd Floor



P.O. Box 1748



Austin, Texas 78767



(512) 854-9165 / FAX(512) 854-4203

February 15, 2011

ITEM # :

DATE: February 4, 2011

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Rodney Rhoades, Executive Manager, Planning and Budget

FROM: Diane Blankenship, Director, HRMD

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 4.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

RR/DB/TLO

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE
--

NEW HIRES				
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
County Atty	84	Law Clerk I (Part-Time)	14 / Minimum / \$16,172.73	14 / Minimum / \$16,172.73
District Atty	67	Victim Counselor Sr	16 / Level 4 / \$41,475.20	16 / Level 4 / \$41,475.20
Juvenile Probation	203	Juvenile Probation Ofcr I**	14 / Level 3 / \$35,256.00	14 / Level 3 / \$35,256.00
Sheriff	291	Cadet**	80 / Step 1 / \$34,594.77	80 / Step 1 / \$34,594.77
Sheriff	1822	Office Specialist Sr	12 / Level 2 / \$29,952.00	12 / Level 2 / \$29,952.00
* Temporary to Regular			** Actual vs Authorized	

TEMPORARY APPOINTMENTS					
Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
County Atty	20002	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20003	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20013	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20016	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20017	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20018	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20022	Office Asst	8 / \$10.36	8 / \$10.36	02
County Atty	20023	Office Asst	8 / \$10.36	8 / \$10.36	02
District Atty	50017	Law Clerk II	18 / \$20.38	18 / \$20.38	05
JP Pct 4	20005	Court Clerk Asst	11 / \$12.70	11 / \$12.70	02
Juvenile Probation	50148	Juvenile Detention Ofcr Asst	11 / \$12.70	11 / \$12.70	05
TNR	50067 (2 nd Job)	School Crossing Guard	11 / \$13.00	11 / \$13.00	05
**Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).					

TEMPORARY PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Salary	Dept. (To)	Slot – Position Title – Salary	Comments
HHS	Slot 20061 / Planner / Grd 18 / \$22.82	HHS	Slot 50258 / Planner / Grd 18 / \$22.82	Status changed from Temporary Worker (02) to Project Worker (05).

CAREER LADDERS – NON-POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Juvenile Probation	68	Juvenile Probation Ofcr I* / Grd 14	Juvenile Probation II / Grd 15	\$33,323.16	\$34,989.32	Career Ladder. Pay is between min and midpoint of pay grade.
Juvenile Probation	348	Juvenile Res Trt Ofcr I* / Grd 12	Juvenile Res Trt Ofcr II* / Grd 13	\$30,807.40	\$32,347.77	Career Ladder. Pay is between min and midpoint of pay grade.
* Actual vs Authorized						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
JP Pct 4	Slot 12 / Court Clerk I / Grd 13 / \$33,538.41	JP Pct 4	Slot 14 / Court Clerk II / Grd 15 / \$36,691.20	Promotion. Pay is between min and midpoint of pay grade.
Juvenile Probation	Slot 39 / Juvenile Probation Ofcr III / Grd 16 / \$39,180.31	Juvenile Probation	Slot 483 / Juvenile Probation Ofcr III / Grd 16 / \$39,180.31	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
* Actual vs Authorized				

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Sheriff	Slot 119 / Sergeant Law Enforcement / Grd 76 / \$87,919.31	Sheriff	Slot 1335 / Lieutenant Law Enforcement / Grd 77 / \$101,870.70	Promotion. Peace Officer Pay Scale (POPS).
Sheriff	Slot 1624 / Security Coord / Grd 12 / \$33,344.48	Sheriff	Slot 1823 / Office Specialist Sr / Grd 12 / \$34,621.60	Lateral transfer. Employee transferred to different slot, different position, same department, same pay grade. Pay is at midpoint of pay grade.
* Actual vs Authorized				

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Karen L. Huber, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Lori Clyde, Purchasing, 854-4205

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 8 to Contract No. IL030285LC, City of Austin, for Operation and Maintenance of the Combined Transportation, Emergency & Communications Center (CTECC).

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The CTECC program is an interlocal cooperative effort involving partners from the City of Austin, Texas Department of Transportation, Capital Metro and Travis County. All four entities, along with citizens of central Texas currently benefit from ongoing operations at CTECC. This facility houses regional public safety/service systems related to two-way radio communications, computer-aided dispatch, 9-1-1, mobile data, joint emergency operations, and intelligent transportation. County emergency management activities presently operate out of CTECC, as do Sheriff dispatch functions.

Travis County Emergency Services recommends approval of this modification. Given that this agreement automatically renews annually, the requested action will be an internal administrative change for informational purposes and to confirm contractual spending authority for Travis County's portion of the shared program budget this fiscal year.

Contract Expenditures: Within the last 12 months \$1,581,166.00 has been spent against this contract.

Contract Modification Information:

Modification Amount: \$1,732,926

Modification Type: Approval to spend amount budgeted for CTECC O&M.

Modification Period: October 1, 2010 through September 30, 2011

- **Funding Information:**

Purchase Requisition in H.T.E.: 522157

Funding Account(s):001-4705-579-5004, 001-4705-823-5004

Comments:

- **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Bonnie Floyd	Completed	02/03/2011 10:20 AM
Purchasing	Cyd Grimes	Completed	02/03/2011 2:11 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/03/2011 2:21 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



EMERGENCY SERVICES

DANNY HOBBY, EXECUTIVE MANAGER

P.O. Box 1748, AUSTIN, TEXAS 78767

(512) 854-4416, FAX (512) 854-4786

*Emergency Management
Pete Baldwin, Emergency Mgmt.
Coordinator*

*Fire Marshal
Brad Beauchamp*

To: Travis County Commissioners Court

Via: Cyd Grimes, Purchasing Agent

From: Danny Hobby, Emergency Services Executive Manager

*Chief Medical Examiner
Dr. David Dolinak*

*STAR Flight
Casey Ping, Program Manager*

Date: January 25, 2011

Technology & Communications

Subject: CTECC O&M Expense Authority for FY-2011, Contract Year Nine

Proposed Motion:

APPROVE MODIFICATION NUMBER EIGHT TO AUTOMATIC-RENEWAL CONTRACT IL030285LC, INTERLOCAL AGREEMENT WITH THE CITY OF AUSTIN FOR THE OPERATION AND MAINTENANCE OF THE COMBINED TRANSPORTATION, EMERGENCY & COMMUNICATIONS CENTER ("CTECC") IN FY-2011. (TCES)

Summary & Staff Recommendation:

The CTECC program is an interlocal cooperative effort involving partners from the City of Austin, Texas Department of Transportation, Capital Metro, and Travis County. All four entities, along with citizens of central Texas currently benefit from ongoing operations at CTECC. This facility houses regional public safety/service systems related to two-way radio communications, computer-aided dispatch, 9-1-1, mobile data, joint emergency operations, and intelligent transportation. County emergency management activities presently operate out of CTECC, as do Sheriff dispatch functions.

The Travis County Emergency Services ("TCES") recommendation is to approve the contract modification. Given that this agreement automatically renews annually, the requested action will be an internal administrative change for informational purposes and to confirm contractual spending authority for Travis County's portion of the shared program budget this fiscal year.

County representatives on the Operating and Governing Boards, the CTECC General Manager, and other county resource staff support the recommendation.

Commissioners Court previously approved a similar item as Modification No. 7 for FY-2010.

There appear to be no issues or concerns with approving the requested action, as this is a routine and expected item that typically occurs in the December/January time frame each year.

Budgetary Impact:

The necessary funding of \$1,732,926 for Travis County's FY-2011 CTECC O&M share is a budgeted expense included in the 001-4705-579-5004 and 001-4705-823-5004 accounts for TCES.

Travis County's approved FY-2010 CTECC O&M budget was \$1,581,166. Therefore, the FY-2011 obligation is an approximate increase of 9% over last year.

Travis County's FY-2011 level, however, is about the same as the FY-2009 obligation.

Attachment(s):

Final Approved FY-2011 CTECC Operations & Maintenance Budget – Exhibit B
Travis County Purchase Requisition 522157

Cc:

Board Members –	Capt. Paul Knight, TCSO; Pete Baldwin, TCOEM
Audit –	Jose Palacios, Kapp Schwebke
Legal –	Barbara Wilson
PBO –	Randy Lott
Purchasing –	Lori Clyde
TCES –	Christine Lego, Toby Fariss (TF)

Combined Transportation, Emergency & Communications Center (CTECC) Operating Budget - Exhibit B

FY2011
FINAL
APPROVED

ALLOCATION	COA	Travis County	TXDOT	CMTA	TOTAL
BUC %	80.000%	20.000%	0.000%	0.000%	100.000%
CAD %	81.500%	17.000%	1.500%	0.000%	100.000%
COA %	100.000%	0.000%	0.000%	0.000%	100.000%
Direct \$ (L.D.)	72.995%	12.992%	10.004%	4.009%	100.000%
Direct \$ (PORT)	62.130%	12.129%	21.302%	4.439%	100.000%
Employee %	73.000%	13.000%	10.000%	4.000%	100.000%
EOC %	66.670%	33.330%	0.000%	0.000%	100.000%
Equal %	25.000%	25.000%	25.000%	25.000%	100.000%
GM %	37.250%	27.450%	17.650%	17.650%	100.000%
Help Desk %	0.000%	82.927%	0.000%	17.073%	100.000%
Lease %	63.110%	14.060%	21.330%	1.500%	100.000%
MDC %	75.000%	25.000%	0.000%	0.000%	100.000%
Port %	50.000%	20.000%	20.000%	10.000%	100.000%
TC Mobile %	0.000%	100.000%	0.000%	0.000%	100.000%
Tech %	65.000%	25.000%	0.000%	10.000%	100.000%
TXDOT %	0.000%	0.000%	100.000%	0.000%	100.000%
Video Wall %	25.000%	0.000%	75.000%	0.000%	100.000%

FY2011
FINAL
APPROVED

PERSONNEL

Code / Definition	Base Salary	Fringes	Working Total	COA	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION
SHARED GM STAFF										
(1) General Manager	98634	25,337	123,971	30,993	30,993	30,993	30,993	123,972		Equal %
(1) Asst. General Manager	106515	28,791	135,306	87,948	33,826	-	13,531	135,305		Tech %
(1) Administrative Specialist	43322	17,681	61,003	15,251	15,251	15,251	15,251	61,004		Equal %
SHARED IT SUPPORT										
(2) Sys/Network Admin Sr	155,124	47,519	202,643	131,718	50,661	-	20,264	202,643		Tech %
(1) System Support Tech	51,002	17,463	68,464	44,502	17,116	-	6,846	68,464		Tech %
(2) Sys/Network Admin	118,283	40,313	158,597	103,088	39,649	-	15,860	158,597		Tech %
SYSTEM PERSONNEL - CAD										
(2) Prog Analyst Sr	145,530	43,577	189,108	154,123	32,148	2,837	-	189,108		CAD %
(1) Sys/Net Supervisor	86,900	25,221	112,121	91,379	19,061	1,682	-	112,122		CAD %
(4) Systems Support Tech Sr	237,249	79,733	316,983	258,341	53,887	4,755	-	316,983		CAD %
(3) Systems Support Tech	140,887	52,752	193,639	157,815	32,919	2,905	-	193,639		CAD %
(1) Database Admin (DBA)	86,431	24,427	110,859	90,350	18,846	1,663	-	110,859		CAD %
(1) GIS Analyst	43,173	18,158	61,331	49,984	10,426	920	-	61,330		CAD %
(1) GIS Analyst Sr	57,948	19,970	77,918	63,503	13,246	1,169	-	77,918		CAD %
Total; Shared / CAD Personnel:			\$ 1,811,940	\$ 1,278,995	\$ 368,029	\$ 62,175	\$ 102,745	\$ 1,811,944		
COA SUPPORT										
-APD RMS										
(2) Sys/Network Admin Sr	165,678	48,451	214,128	214,128	-	-	-	214,128		COA %
(2) Sys/Network Admin	118,527	38,352	156,879	156,879	-	-	-	156,879		COA %
(1) System Support Tech Sr	60,174	19,318	79,493	79,493	-	-	-	79,493		COA %
(7) System Support Tech	366,367	133,643	500,010	500,010	-	-	-	500,010		COA %
Total; APD Support Personnel:			\$ 950,510	\$ 950,510	\$ -	\$ -	\$ -	\$ 950,510		
-AFD / EMS RMS										
(2) Sys/Network Admin	145,210	44,527	189,737	189,737	-	-	-	189,737		COA %
(1) System Support Tech Sr	57,777	19,443	77,220	77,220	-	-	-	77,220		COA %
(2) System Support Tech	94,686	36,620	131,307	131,307	-	-	-	131,307		COA %
(1) Prog Analyst	60,174	20,318	80,493	80,493	-	-	-	80,493		COA %
(1) Sys/Net Supervisor	74,300	23,749	98,049	98,049	-	-	-	98,049		COA %
Total; AFD/EMS Support Personnel:			\$ 576,806	\$ 576,806	\$ -	\$ -	\$ -	\$ 576,806		
OTHER / MISCELLANEOUS										
Overtime - Tech	8,110	1,269	9,379	6,097	2,345	-	938	9,380	Tech/IT Specific Overtime	Tech %
Overtime - CAD	19,953	3,123	23,076	18,807	3,923	346	-	23,076	CAD Specific Overtime	CAD %
Sm.City Mobile Support (TBD)	-	-	-	-	-	-	-	-	- ESD - Sm. City Mobile Support > TBD Reimbursement (CAD %)	CAD %
Total; Other / Miscellaneous:			\$ 32,455	\$ 24,904	\$ 6,268	\$ 346	\$ 938	\$ 32,456		
Totals; All Personnel:			\$ 3,371,712	\$ 2,831,215	\$ 374,297	\$ 62,521	\$ 103,683	\$ 3,371,716		

Combined Transportation, Emergency & Communications Center (CTECC) Operating Budget - Exhibit B

CONTRACTUALS									
Code / Definition		Working Total	COA	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION
5675 Security - Travis Co.		924,477	231,120	231,119	231,119	231,119	924,477	TCSO LE-Security	Equal %
5675 Security - System Maintenance		16,532	4,133	4,133	4,133	4,133	16,532	Annual Security System (ESAS) Maintenance	Equal %
5860 Services-Other		22,750	8,750	-	-	3,500	35,000	Cabling Services / Misc. & Other	Tech %
6121 Rent - 911 Backup Center		44,480	11,120	-	-	-	55,600	CAPCOG Billed Rent (inc. supplemental rent expenses)	BUC %
6124 Rental - Copy Machines		6,500	2,500	-	-	1,000	10,000	Copiers - Maintenance & Usage	Tech %
6160 Electric Services		265,062	59,052	89,586	6,300	-	420,000	Electric Service	Lease %
6165 Water Service		11,881	2,116	1,628	651	-	16,276	Water Service	Employee %
6170 WW Service		5,366	956	735	294	-	7,351	Waste Water Service	Employee %
6174 Drainage Fee Expense		7,118	1,586	2,406	169	-	11,279	Drainage expenses	Lease %
6175 Garbage/Refuse Collection		1,533	273	210	84	-	2,100	Street cleaning fees & Garbage Collection	Employee %
6203 CTM Services		-	47,158	-	-	9,709	56,867	Help desk, Internet, network services (Help Desk % - TC/CMTA)	Help Desk %
6203 Telephone Support-shared ports		36,419	6,486	4,989	1,996	-	49,890	Phone Support - CTM Voice Operations (Shared Ports)	Employee %
6203 Telephone Support-shared EOC ports		21,992	10,995	-	-	-	32,987	Phone Support - CTM Voice Operations (EOC Ports)	EOC %
6203 Telephone Support-direct port costs		34,294	6,695	11,758	2,450	-	55,197	Phone Support - CTM Voice Operations (Direct Ports)	Direct \$ (PORT)
6203 Financial Support		18,465	18,465	18,465	18,465	-	73,860	CTM/CTECC Financial Support	Equal %
6327 Insurance - Fire/Flood Extended Coverage		48,096	-	-	-	-	48,096	Insurance COA 100%	COA %
6383 Facility Management		1,174,075	740,959	165,075	250,430	17,611	1,174,075	Facility Related / FMS	Lease %
6383 911 Backup Center Facility Management		129,805	32,451	-	-	-	162,256	911 Backup Center - Facility Related / FMS (COA 80% / TC 20%)	BUC %
6387 Maintenance Hardware - CTECC		84,211	62,056	39,901	39,901	-	226,069	CTECC Admin Server & LAN Maintenance	GM %
6387 Maintenance Hardware - 911 BUC		18,876	4,719	-	-	-	23,595	911 BUC Server & LAN Maintenance	BUC %
6387 Maintenance Hardware - APD/AFD/EMS (COA)		51,987	-	-	-	-	51,987	APD / AFD / EMS Servers, LAN, & Printer Maint (COA only)	COA %
6389 Maintenance Hardware - Video Wall		32,500	-	-	97,500	-	130,000	Video Wall - COA 25% / TXDOT 75%	Video Wall %
6392 Premium Power Maintenance		92,664	20,642	31,315	2,202	-	146,813	Premium Power	Lease %
6398 Chilled Water Maintenance		101,707	22,659	34,375	2,417	-	161,158	Chilled Water	Lease %
6404 Telephone - Base Cost (MDC)		113,250	37,750	-	-	-	151,000	Vendor Telephone Expenses - Mobile Data Infrastructure Circuits	MDC %
6404 Telephone - Base Cost (CTECC)		93,128	37,251	37,251	18,626	-	186,256	Vendor Telephone Expenses - CTECC Shared	Port %
6404 Telephone - Base Cost (911 Backup)		141,200	35,300	-	-	-	176,500	Vendor Telephone Expenses - 911 Backup Center	BUC %
6405 Telephone - Long Distance		7,453	1,326	1,021	409	-	10,209	Vendor Long Distance Telephone (Direct Costs)	Direct \$ (L.D.)
6406 Telephone - Equipment / Maintenance		11,150	4,460	4,460	2,230	-	22,300	Vendor Telephone Maintenance (PBX / Nortel)	Port %
6407 Telephone - Cellular Services		1,625	625	-	250	-	2,500	Tech Related Connectivity Service (AirCards)	Tech %
6407 Telephone - Cellular Services		1,625	625	-	250	-	2,500	Tech Cell Phone Service (Shared Phone)	Tech %
6415 Postage		13	13	13	13	-	52	USPS Postage / Standard Class Mail	Equal %
6416 Priority Mail/Parcel Services		13	13	13	13	-	52	Expedited Mail Services / Parcels	Equal %
6452 Printing/Binding/Photographic Repro.		93	69	44	44	-	250	Reproduction of documentation and reports	GM %
6531 Seminar / Training Fees (Equal)		7,006	7,006	7,006	7,006	-	28,024	Management Staff Training	Equal %
6531 Seminar / Training Fees (Tech)		6,993	2,690	-	1,076	-	10,759	Tech Training	Tech %
6531 Seminar / Training Fees (CAD)		4,686	978	86	-	-	5,750	CAD Training	CAD %
6531 Seminar / Training Fees (APD RMS)		18,250	-	-	-	-	18,250	APD (Police) RMS Training	COA %
6531 Seminar / Training Fees (AFD/EMS RMS)		8,000	-	-	-	-	8,000	AFD/EMS RMS Training	COA %
6532 Travel - Training (Equal)		250	250	250	250	-	1,000	Management Staff Training - Travel	Equal %
6532 Travel - Training (Tech)		2,275	875	-	350	-	3,500	Tech Training - Travel	Tech %
6532 Travel - Training (CAD)		4,482	935	83	-	-	5,500	CAD Training - Travel	CAD %
6532 Travel - Training (APD RMS)		30,000	-	-	-	-	30,000	APD (Police) RMS Training - Travel	COA %
6532 Travel - Training (AFD/EMS RMS)		10,000	-	-	-	-	10,000	AFD/EMS RMS Training - Travel	COA %
6551 Mileage Reimbursements		975	375	-	150	-	1,500	For Technical Related (Non-Management) Staff	Tech %
6551 Mileage Reimbursements		375	375	375	375	-	1,500	For non-technical Staff (Management Staff)	Equal %
6558 Professional registration		200	-	-	-	-	200	Professional Affiliations (COA)	COA %
6561 Parking Costs		37	27	18	18	-	100	Parking Cost Allotment	GM %
6633 Subscriptions		13	13	13	13	-	52	Trade magazines / Current Publications	Equal %
TBD Lease Reimbursement		-	-	-	-	-	-	Leased Space > TBD Reimbursement (Lease %)	Lease %
Totals; Contractuals:	\$	4,567,216	\$ 2,475,000	\$ 849,962	\$ 869,183	\$ 373,074	\$ 4,567,219		

Combined Transportation, Emergency & Communications Center (CTECC) Operating Budget - Exhibit B

SYSTEMS										
Code / Definition	Working Total	COA	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION		
6388 Maintenance - Computer Software - AFD/EMS	28,600	28,600	-	-	-	28,600	AFD/EMS RMS & Other (COA 100%)	COA %		
6388 Maintenance - Computer Software - APD	39,217	39,217	-	-	-	39,217	APD RMS & Other S/W Maintenance (COA 100%)	COA %		
6388 Maintenance - Computer Software	6,930	-	6,930	-	-	6,930	TCSO Mobile Text-to-Voice Support/Maint	TC Mobile %		
6388 Maintenance - WebEOC	10,750	7,167	3,583	-	-	10,750	WebEOC - Silver Level Maint. (66.67% COA / 33.33% TC)	EOC %		
6388 Maintenance - Back-Up Center - EOC	12,000	8,000	4,000	-	-	12,000	Proposed EOC Back up center (66.67% COA / 33.33% TC)	EOC %		
6388 Maintenance - Computer Software - COA	61,390	61,390	-	-	-	61,390	COA specific software systems license renewals	COA %		
6388 Maintenance - Computer Software - EOC	1,070	713	357	-	-	1,070	EOC specific software systems license renewals	EOC %		
6388 Maintenance - Computer Software - CAD	60,959	49,682	10,363	914	-	60,959	CAD specific software systems license renewals	CAD %		
6388 Maintenance - Computer Software - Tech	47,554	35,665	11,889	-	-	47,554	Admin / shared IT software systems license renewals (not inc. CMTA)	Tech %		
6388 Maintenance - 911 Backup Center CAD	53,500	42,800	10,700	-	-	53,500	911 Backup Center CAD (80% COA / 20% TC)	BUC %		
6388 Maintenance - CAD System Expenses	1,186,370	966,891	201,683	17,796	-	1,186,370	TriTech Maintenance / CAD System Maintenance	CAD %		
6389 Maintenance - Other Equipment - AFD/EMS	100,000	100,000	-	-	-	100,000	AFD/EMS FDM RMS & Server Maint.	COA %		
6389 Maintenance - Other Equipment - APD	300,417	300,417	-	-	-	300,417	APD - Versatarm RMS & IBM Server Maint.	COA %		
6389 Maintenance - Other Equip. - Shared A/V	35,000	22,088	4,921	7,466	525	35,000	Shared Projectors / A/V Equipment Maint	Lease %		
Totals; Systems:	\$ 1,943,758	\$ 1,662,630	\$ 254,426	\$ 26,176	\$ 525	\$ 1,943,757				
COMMODITIES										
Code / Definition	Working Total	COA	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION		
7482 Food/Ice	500	500	-	-	-	500	Food/Ice Related (Req'd for Vending Fund Usgae/Chargebacks)	COA %		
7486 Books/Library	1,500	975	375	-	150	1,500	Reference books for technical staff	Tech %		
7500 Office Supplies	20,000	7,450	5,490	3,530	3,530	20,000	Office Supplies & AV Projector Bulbs	GM %		
7510 Computer Supplies	9,075	3,380	2,491	1,602	1,602	9,075	Printer Cartridges	GM %		
7580 Computer Software	10,500	3,912	2,882	1,853	1,853	10,500	Shared Software & Software for new employees	GM %		
7600 Small Tools/Minor Equipment	14,160	9,204	3,540	-	1,416	14,160	Small tools & Equipment	Tech %		
7610 Minor Computer Hardware	16,000	10,400	4,000	-	1,600	16,000	Sm. Computer Hardware for desktops, printers, peripherals	Tech %		
Totals; Commodities:	\$ 71,735	\$ 35,821	\$ 18,778	\$ 6,985	\$ 10,151	\$ 71,735				
Total Operating Budget:	\$ 9,954,421	\$ 7,004,666	\$ 1,497,463	\$ 964,865	\$ 487,433	\$ 9,954,427				
CAPITAL ITEMS										
Code / Definition	Working Total	COA	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION		
9043 / 9045 Capital Budget - Electronics, software, servers, printers, etc.	1,648,599	1,393,159	228,433	24,870	2,137	1,648,599	Reference Capital by Agency Sheet	MANUAL ENTRY		
9056 Capital Budget - FFE / Furnishings	50,000	31,555	7,030	10,665	750	50,000	FF&E - Furnishings, Fixtures, Equip. (As Req'd or per Partner)	Lease %		
Total Capital Budget:	\$ 1,698,599	\$ 1,424,714	\$ 235,463	\$ 35,535	\$ 2,887	\$ 1,698,599				
Grand Totals; CTECC Budget:	\$ 11,653,020	\$ 8,429,380	\$ 1,732,926	\$ 1,000,400	\$ 490,320	\$ 11,653,026	< GRAND TOTALS ARE NOT TO EXCEED AMOUNTS - NO BY LINE CAP *			
* Per CTECC Governing Board Meeting & Minutes, April 16, 2008										
BUC %	Backup Center - COA 80% / TC 20%									
CAD %	Weighted average of Party's use of CAD staff / resources									
COA %	100% City of Austin (COA) expense									
Direct \$ **	Direct Costs - Direct Agency Costs - **Unique - use appropriate direct costs in Allocation array cells to determine approximate budgeted percentage									
Employee %	Party's FTEs to total of all FTEs within CTECC									
EOC %	Emergency Operations Center Ports or EOC Related Activity - COA 66.67% / TC 33.33%									
Equal %	Even distribution of expense									
GM Staff %	Weighted average of Party's use of City CTECC staff									
Help Desk % (CTM Svcs)	TC: 34 wrk stations; CMTA: 7 wrk stations > @ \$1,387 for I-net, helpdesk, virus, e-mail, GAATH									
Lease %	Based on Party's lease payment percentage									
MDC %	Mobile Data Allocation									
Port %	Base Telephone Ports - Based upon agency share of port/phone extensions (Micro Call summaries)									
TC Mobile %	Travis County Mobile Support - TC 100%									
Tech %	Weighted average of Party's use of technical staff									
TXDOT %	TXDOT 100%									
Video Wall %	Video Wall - COA 25% / TXDOT 75%									

Toby Fariss - CTECC FY2011 Budget - Exhibit B Final Approved

From: "Gabel, Thomas" <Thomas.Gabel@ci.austin.tx.us>
To: "Danny Hobby" <Danny.Hobby@co.travis.tx.us>, "Toby Fariss" <Toby.Fariss@...
Date: 1/13/2011 2:27 PM
Subject: CTECC FY2011 Budget - Exhibit B Final Approved
CC: "Hermes, Bruce" <Bruce.Hermes@ci.austin.tx.us>, "Carroll, Terry" <Terry....
Attachments: CTECC Exhibit B_FY2011 FINAL-APPROVED.pdf

CTECC Partners:

In accordance with the Combined Transportation, Emergency and Communications Center (CTECC) Interlocal Agreement, all parties have approved and adopted the CTECC Budget for fiscal year 2011, October 1, 2010 through September 30, 2011.

The Final-Approved version of the Exhibit B - FY2011 CTECC Budget is attached here in PDF format.

Note: as convenience to CTECC service invoice reviewers, a 11 x 17 hard copy printout of this document shall also be included with October-10 FY2011 services invoice.

Thank you.

Regards,
-Tom

Thomas J. Gabel, MBA

*Business Systems Analyst / CTECC Financial Support
City of Austin - Communications and Technology Management
Combined Transportation, Emergency and Communications Center
(512) 974-0788 / (512) 350-4383 (Mobile)*

PURCHASE REQUISITION NBR: 0000522157

REQUISITION BY: LEGOC X44855

STATUS: AUDITOR APPROVAL

REASON: FY11 CTECC O & M PLACE HOLDER IL030285LC

DATE: 1/24/11

SHIP TO LOCATION: EMERGENCY SERVICES

SUGGESTED VENDOR: 53547 CITY OF AUSTIN

DELIVER BY DATE: 9/30/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	CTECC O & M COMMODITY: BLDG MAINT & REPAIRS SVCS SUBCOMMOD: GEN BLDG MAINT & REPAIR	1732926.00	DOL	1.0000	1732926.00	

REQUISITION TOTAL: 1732926.00

A C C O U N T I N F O R M A T I O N					
LINE #	ACCOUNT	PROJECT	%	AMOUNT	
1	00147055795004	REPR & MTNC-SERVCS PURCHD	88.94	1541252.00	
		REPRS-BLDG STRUCT & EQUIP			
1	00147058235004	REPR & MTNC-SERVCS PURCHD	11.06	191674.00	
		REPRS-BLDG STRUCT & EQUIP			
					1732926.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

GM200I13

TRAVIS COUNTY

1/28/11

Fiscal Year 2011

Account Balance Inquiry

18:58:05

Account number . . . : 1-4705-823.50-04
 Fund : 001 GENERAL FUND
 Department : 47 EMERGENCY SERVICES
 Division : 05 TECHNOLOGY/COMMUNICATIONS
 Activity basic : 82 CAPITAL AQUISITION FUNDS
 Sub activity : 3 PUBLIC SAFETY (LAW ENF)
 Element : 50 REPR & MTNC-SERVCS PURCHD
 Object : 04 REPRS-BLDG STRUCT & EQUIP

Original budget	191,674	
Revised budget	210,053	10/01/2010
Actual expenditures - current00	
Actual expenditures - ytd	11,603.82	
Unposted expenditures00	
Encumbered amount	6,774.64	
Unposted encumbrances00	
Pre-encumbrance amount	191,674.00	
Total expenditures & encumbrances:	210,052.46	100.0%
Unencumbered balance54	0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

GM200I13

TRAVIS COUNTY

1/28/11

Fiscal Year 2011

Account Balance Inquiry

19:09:41

Account number . . . : 1-4705-579.50-01
 Fund : 001 GENERAL FUND
 Department : 47 EMERGENCY SERVICES
 Division : 05 TECHNOLOGY/COMMUNICATIONS
 Activity basic : 57 PUBLIC SAFETY (LAW ENF)
 Sub activity : 9 EMERGENCY SERVICES
 Element : 50 REPR & MTNC-SERVCS PURCHD
 Object : 01 MAINTENANCE AGREEMENTS

Original budget :	952,857	
Revised budget :	952,857	12/07/2010
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . :	.00	
Unposted expenditures :	.00	
Encumbered amount :	.00	
Unposted encumbrances :	.00	
Pre-encumbrance amount :	952,850.00	
Total expenditures & encumbrances:	952,850.00	100.0%
Unencumbered balance :	7.00	0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Lori Clyde, Purchasing, 854-4205

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Modification No. 7 to Contract No. IL040167LC, City of Austin, for Operation and Maintenance of the Regional Radio System (RSS).

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The RRS program is an interlocal cooperative effort involving partners from the City of Austin, University of Texas at Austin, Austin ISD, Travis County and the State of Texas. This radio system enables public safety/service agencies to communicate and cooperate with each other by allowing for direct access to information and the beneficial exchange of it.

Travis County Emergency Services recommends approval of this modification. Given that this agreement automatically renews annually, the requested action will be an internal administrative change for informational purposes and to confirm contractual spending authority for Travis County's portion of the shared program budget this fiscal year.

Contract Expenditures: Within the last 12 months \$952,857.00 has been spent against this contract.

Contract Modification Information:

Modification Amount: \$952,850

Modification Type: Auto Renewal

Modification Period: October 1, 2010 - September 30, 2011

- **Funding Information:**

Purchase Requisition in H.T.E.: 521852

Funding Account(s): 001-4705-579-5001

Comments:

- **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Bonnie Floyd	Completed	02/07/2011 8:50 AM
Purchasing	Cyd Grimes	Completed	02/07/2011 3:12 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/07/2011 3:13 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



EMERGENCY SERVICES

DANNY HOBBY, EXECUTIVE MANAGER

P.O. Box 1748, AUSTIN, TEXAS 78767

(512) 854-4416, FAX (512) 854-4786

*Emergency Management
Pete Baldwin, Emergency Mgmt.
Coordinator*

*Fire Marshal
Brad Beauchamp*

To: Travis County Commissioners Court

Via: Cyd Grimes, Purchasing Agent

From: Danny Hobby, Emergency Services Executive Manager

*Chief Medical Examiner
Dr. David Dolinak*

Date: January 25, 2011

*STAR Flight
Casey Ping, Program Manager*

Technology & Communications

Subject: RRS O&M Expense Authority for FY-2011, Contract Year Eight

Proposed Motion:

APPROVE MODIFICATION NUMBER SEVEN TO AUTOMATIC-RENEWAL CONTRACT IL040167LC, INTERLOCAL AGREEMENT WITH THE CITY OF AUSTIN FOR THE OPERATION AND MAINTENANCE OF THE REGIONAL RADIO SYSTEM ("RRS") IN FY-2011. (TCES)

Summary & Staff Recommendation:

The RRS program is a cooperative effort involving partners from the City of Austin, University of Texas at Austin, Austin Independent School District, Travis County, and the State of Texas. This radio system enables public safety/service agencies to communicate and cooperate with each other by allowing for direct access to information and the beneficial exchange of it.

The Travis County Emergency Services ("TCES") recommendation is to approve the contract modification. Given that this agreement automatically renews annually, the requested action will be an internal administrative change for informational purposes and to confirm contractual spending authority for Travis County's portion of the shared program budget this fiscal year.

County representatives on the Operating and Governing Boards, the RRS Program Manager, and other county resource staff support the recommendation.

Commissioners Court previously approved a similar item as Modification No. 6 for FY-2010.

There appear to be no issues or concerns with approving the requested action, as this is a routine and expected item that typically occurs in the December/January time frame each year.

Budgetary Impact:

The necessary funding of \$952,850 for Travis County's FY-2011 RRS O&M share is a budgeted expense included in the 001-4705-579-5001 account for TCES.

Travis County's approved FY-2010 RRS O&M budget was \$952,857. Therefore, the FY-2011 obligation is about the same as last year.

Attachment(s):

Final Approved FY-2011 RRS Operations & Maintenance Budget – Exhibit G
Travis County Purchase Requisition 521852

Cc:

Members –	Dedric Knox, Constable Pct. 1; Mike Joyce, TNR; Paul Knight, TCSO; Pete Baldwin, TCOEM;
Audit –	Jose Palacios, Kapp Schwebke
Legal –	Barbara Wilson
PBO –	Randy Lott
Purchasing –	Lori Clyde
TCES –	Brad Bearden, Christine Lego, Toby Fariss (TF)

City of Austin - Wireless Communication Services

RRS Interlocal Agreement for the Operation and Maintenance of The Regional Radio System - Exhibit G

- For the Interlocal Agreement fiscal year, October 1, 2010 - September 30, 2011 (FY11)

*** APPROVED ON 09/10/2010 ***

	FTE Summary 2010-11	Operations/ Warranty 2010-11	FY10 Inter- Local Share 44.32%	FY10 COA Share 55.68%	Travis County 26.99%	AISD 7.46%	UT Austin 3.64%	TX Legislative Council /House of Reps 0.69%	Fund Balance 5.54%	Total Allocated 100.00%
Trunked Radio Manager	1.0	111,110	49,243	61,867	29,988	8,289	4,044	767	6,155	111,110
Radio Technician V	1.0	86,155	38,184	47,971	23,253	6,427	3,136	594	4,774	86,155
Radio Technician V	1.0	84,020	37,238	46,782	22,677	6,268	3,058	580	4,655	84,020
Administrative Senior	0.5	22,775	10,094	12,681	6,147	1,698	830	157	1,262	22,775
Stores Specialist Senior	0.5	22,793	10,102	12,691	6,152	1,700	830	157	1,263	22,793
Stores Specialist Senior	0.5	23,609	10,464	13,145	6,372	1,761	860	163	1,308	23,609
Overtime		15,000	6,648	8,352	4,048	1,119	546	104	831	15,000
Total Personnel Salaries		365,462	161,973	203,489	98,637	27,262	13,304	2,522	20,248	365,462
APCO, MTUG Membership		300	133	167	81	22	11	2	17	300
Fleet Maintenance & Fuel		11,180	4,955	6,225	3,017	834	407	77	620	11,180
Wireless Comm Equipmet		1,800	798	1,002	486	134	66	12	100	1,800
Tower Leases		203,000	89,970	113,030	54,790	15,144	7,389	1,401	11,246	203,000
Tower Utilities		153,000	67,810	85,190	41,295	11,414	5,569	1,056	8,476	153,000
Tower Phone Lines		500	222	278	135	37	18	3	29	500
Security and Monitoring		49,500	21,938	27,562	13,360	3,693	1,801	342	2,742	49,500
Tower Site Maintenance		15,000	6,648	8,352	4,049	1,119	546	103	831	15,000
Tower Inspection Contract		25,000	11,080	13,920	6,748	1,865	910	173	1,384	25,000
Tower Climbing Crew contract		20,000	8,864	11,136	5,398	1,492	728	138	1,108	20,000
Dictaphone Recording System Maintenance		60,000	26,592	33,408	16,194	4,476	2,184	414	3,324	60,000

	FTE Summary 2010-11	Operations/ Warranty 2010-11	FY10 Inter- Local Share 44.32%	FY10 COA Share 55.68%	Travis County 26.99%	AISD 7.46%	UT Austin 3.64%	TX Legislative Council /House of Reps 0.69%	Fund Balance 5.54%	Total Allocated 100.00%
Generator Preventative Maintenance		20,000	8,864	11,136	5,397	1,492	729	138	1,108	20,000
Motorola Maintenance Contract		2,295,638	1,017,427	1,278,211	619,593	171,255	83,561	15,840	127,178	2,295,638
EM Software Maintenance Fee		1,000	443	557	270	75	36	7	55	1,000
Test Equipment Support		5,000	2,216	2,784	1,350	373	182	34	277	5,000
Internal WCSD Service		288,000	127,642	160,358	77,732	21,485	10,483	1,987	15,955	288,000
Mileage Reimbursement		5,000	2,216	2,784	1,349	373	182	35	277	5,000
Copier Rental		1,000	443	557	270	75	36	7	55	1,000
Total Contractuals		3,154,918	1,398,261	1,756,657	851,514	235,358	114,838	21,769	174,782	3,154,918
Travel/Training		10,000	4,432	5,568	2,699	746	364	69	554	10,000
Total Commodities		10,000	4,432	5,568	2,699	746	364	69	554	10,000
Total Requirements		3,530,380	1,564,666	1,965,714	952,850	263,366	128,506	24,360	195,584	3,530,380

Note: RRS Partner percentages have been rounded to two decimal places. The actual amount owed by each Partner for FY11 is shown at the bottom of the Partner column in the row entitled "Total Requirements."

PURCHASE REQUISITION NBR: 0000521852

REQUISITION BY: LEGOC X44855

STATUS: DEPARTMENT APPROVAL

REASON: FY11 RRS O&M PLACEHOLDER FOR IL040167LC

DATE: 1/19/11

SHIP TO LOCATION: EMERGENCY SERVICES

SUGGESTED VENDOR: 53547 CITY OF AUSTIN

DELIVER BY DATE: 9/30/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	RRS O & M COMMODITY: EQUIP MAINT RPR- RADIO/TV SUBCOMMOD: COMMUNICATIONS MAINTENANC	952850.00	DOL	1.0000	952850.00	
REQUISITION TOTAL:					952850.00	

A C C O U N T I N F O R M A T I O N				
LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	00147055795001	REPR & MTNC-SERVCS PURCHD MAINTENANCE AGREEMENTS	100.00	952850.00
				952850.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

GM200I13

TRAVIS COUNTY

1/28/11

Fiscal Year 2011

Account Balance Inquiry

18:58:03

Account number . . . : 1-4705-579.50-04
 Fund : 001 GENERAL FUND
 Department : 47 EMERGENCY SERVICES
 Division : 05 TECHNOLOGY/COMMUNICATIONS
 Activity basic : 57 PUBLIC SAFETY (LAW ENF)
 Sub activity : 9 EMERGENCY SERVICES
 Element : 50 REPR & MTNC-SERVCS PURCHD
 Object : 04 REPRS-BLDG STRUCT & EQUIP

Original budget	1,586,919	
Revised budget	2,111,608	10/01/2010
Actual expenditures - current00
Actual expenditures - ytd	330,683.72	
Unposted expenditures00
Encumbered amount	194,005.20	
Unposted encumbrances00
Pre-encumbrance amount	1,541,252.00	
Total expenditures & encumbrances:	2,065,940.92	97.8%
Unencumbered balance	45,667.08	2.2

F5=Encumbrances F7=Project data

F8=Misc inquiry

F10=Detail trans F11=Acct activity list

F12=Cancel

F24=More keys



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: John Pena, Purchasing, 854-9700

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Contract Award for TCJ HVAC for Stairwells, IFB No. B100260-JE, to the Sole Bidder, Thermal Mechanical Contractor, Inc.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

IFB No. B100260-JE, TCJ HVAC for Stairwells, was issued on December 20, 2010. This project primarily consisted of HVAC replacement at the Travis County Jail. This contract requires the contractor to provide labor, equipment, materials, related incidentals and supervision necessary to complete the required construction and installation.

Of the total thirty-seven (37) bids solicited, one (1) bid was received in response to this solicitation when subject IFB was opened on January 26, 2011 at 2:00 P.M., CST. The lowest bid was received from Thermal Mechanical Contractors, Inc. in the amount of \$93,100.00 for the Base Bid.

As a follow-up with potential bidders who attended the pre-bid as for their reasoning for not submitting a bid, the following was provided: Project would be difficult to bid competitively due to construction accessibility and security requirements; setting up a crane would be cost prohibitive; HUB Plan could not be completed in time to submit a bid; Bidded as a subconsultant not as a prime due to the nature of the work.

Travis County Sheriff's Office (TCSO) is recommending, with the Purchasing Office concurrence, contract award to Thermal Mechanical Contractors, Inc. in the amount of \$93,100.00 as the lowest responsive and responsible bidder. TCSO has deemed that the price is fair and reasonable.

Contract Expenditures: Within the last 12 months \$0.00 has been spent

against this contract.

Contract-Related Information:

Award Amount: \$93,100.00

Contract Type: Construction

Contract Period: 120 Calendar Days from Notice to Proceed

Contract Modification Information: N/A

Modification Amount:

Modification Type:

Modification Period:

Solicitation-Related Information:

Solicitations Sent: 37

Responses Received: 1

HUB Information: Not a HUB

% HUB Subcontractor: 0

Special Contract Considerations: N/A

___ Award has been protested; interested parties have been notified.

___ Award is not to the lowest bidder; interested parties have been notified.

___ Comments:

• **Funding Information:**

Purchase Requisition in H.T.E.: 507064

Funding Account(s): 001-3735-824-8105

Comments:

• **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified X ; Not Verified ___ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Marvin Brice	Completed	02/07/2011 1:30 PM
Purchasing	Cyd Grimes	Completed	02/07/2011 3:09 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/07/2011 3:11 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

MEMORANDUM

TO: John Pena

FROM: Mark Stefanov 

DATE: January 31, 2011

SUBJECT: Award recommendation for Project: TCJ HVAC for Stairwells

This is a recommendation that Thermal Mechanical Contractors' BIDSYNC submission be accepted for the construction efforts for this project. The TCSO Financial Office will modify the Requisition to reflect the vendor and the current price of \$93,100.00. Be advised that there is additional work of an indeterminate amount that is planned to be completed using the change order process and may add to the project. The non-engineered unknowns may be as high as 25% of the contract.

The Travis County Sheriff's Office Financial will connect the Requisition to the Purchase Order when requested so that a Purchase Order may be issued. Contact Maria Wedhorn, x44474 and expedite as practical.

Square Feet		4,660
TOTAL CONSTRUCTION BUDGET:	\$	180,000
Contract Amount	\$	93,100
2% Contingency	\$	1,862
Construction+ 2%:	\$	94,962
 Total maximum expected cost	\$	 94,962
Cost per square foot	\$	20

RECEIVED
TRAVIS COUNTY
2011 JAN 31 PM 3:30
PURCHASING
OFFICE

Please contact me with any questions at x45321. Your assistance in this matter will be greatly appreciated.

Sheriff's Office Work Order number: 209246
Sheriff's Office Requisition Request number: 4129 *507 064*
Account Number 001-3735-824-8105
Commodity/Sub Commodity 909/074

CC: Sheriff's Office Engineer's File
Maria Wedhorn
Major ~~LONG~~ *LONG*



Safety, Integrity, Tradition of Service



- Home
- Search
- Bids**
- Purchasing
- eAgenda
- Tools
- CRM

Create Bid | View Bids | History | Calendar

Help Logout

penaj1 - Travis County

- Schedule
- Task
- Note

[Go to Bid Information](#) [Tabulation Report](#) [Award Report](#) [Co-op Tabulation Report](#)

☐ Award Multiple Suppliers

Awarding Bid #B100260-JE - TCJ HVAC FOR STAIRWELLS, TCSO #209246

[Send PreAward Notification](#) | [Weighted](#) | [All Bids Entered](#) | [Reorder Bidders](#)

DESCRIPTION											
1 - Travis County Jail, TCJ HVAC for Stairwells, TCSO #209246											
Award	Supplier	Qualifications	Unit Price	Qty	Price	Attch.	Docs	Offer	Notes	My Notes	Reject
<input checked="" type="radio"/>	Not Awarded										
<input type="radio"/>	Thermal Mechanical Contractors		\$93,100.00	1	\$93,100.00						

Supplier Notifications

Agency Invited 2
No Bid Count 0

PREAWARD NOTIFICATION ATTACHMENT

Upload Attachment

Close

All bids/proposals submitted for the designated project are reflected on this tabulation sheet. However, the listing of the bid/proposal on this tabulation sheet shall not be construed as a comment on the responsiveness of such bid/proposal or as any indication that the agency accepts such bid/proposal as being responsive. The agency will make a determination as to the responsiveness of the vendor responses submitted based upon compliance with all applicable laws, purchasing guidelines and project documents, including but not limited to the project specifications and contract documents. The agency will notify the successful vendor upon award of the contract and, as according to the law, all bid/proposal responses received will be available for inspection at that time.

[Home](#) [Bid Search](#) [Bids](#) [Orders](#) [eAgenda](#) [Tools](#) [Privacy](#) [Cert.](#) [Logout](#)

Customer Support - agencysupport@bidsync.com or 1-800-990-9339

Copyright © 1999-2010 - BidSync, LLC. All rights reserved.

GM200119

Fiscal Year 2010

TRAVIS COUNTY

Account Balance Inquiry

2/03/11
10:51:55

Account number . . . : 1-3735-824.81-05
Fund . . . : 001 GENERAL FUND
Department . . . : 37 SHERIFF
Division . . . : 35 CORRECTIONS BUREAU
Activity basic . . . : 82 CAPITAL AQUISITION FUNDS
Sub activity . . . : 4 CORRECTIONS & REHAB
Element . . . : 81 CAPITAL OUTLAY
Object . . . : 05 BUILDINGS

Original budget	0	
Revised budget	1,085,573	09/20/2010
Actual expenditures - current	661,572.98	
Actual expenditures - ytd	661,572.98	
Unposted expenditures00	
Encumbered amount00	
Unposted encumbrances00	
Pre-encumbrance amount00	
Total expenditures & encumbrances:	661,572.98	60.9%
Unencumbered balance	424,000.02	39.1

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

PI625I02

**TRAVIS COUNTY
Purchase Requisition**

2/03/11
10:47:28

Number : 0000507064
 Type : 2 CONTRACT REQUISITION
 Status : ALL ITEMS ON ORDER
 Reason : CAPITAL ROUTINE STEFANOV 44192
 By : RON RIZZATO 854-5395
 Date : 8/04/10
 Vendor : 6210 THERMAL MECHANICAL CONTRACTORS
 Contract nbr : 10K00260JE
 Ship to : JA TRAVIS COUNTY JAIL
 Deliver by date : 8/31/10
 Buyer :
 Fiscal year code : C C=Current year, P=Previous year, F=Future year
 Type options, press Enter.
 5=Display 8=Item extended description
 Opt Line# Quantity UOM Description
 _ 1 93100.00 DOL HVAC CONSTRUCTION FOR STAIRWELLS

COMMENTS EXIST

Total: 93100.00

F3=Exit F7=Alternate view

F9=Print

F10=Approval info F12=Cancel F20=Comments F21=P0 X-ref

Highlight indicates item has been processed or deleted.

AGREEMENT FOR CONSTRUCTION SERVICES

CONTRACT NO. 10K00260JE, IFB NO. B100260-JE

This Agreement for Construction Services (the "Construction Contract") is entered into by and between Travis County, Texas, a political subdivision of the State of Texas (the "Owner"), and Thermal Mechanical Contractors, Inc. (the "Contractor").

WHEREAS, the Owner desires to enter into the Construction Contract for the construction of TCJ HVAC for Stairwells, TCSO #209246 (the "Project") in accordance with the provisions of the state statutes and in conformance with the Notice to Proceed (as issued by the Travis County Purchasing Agent), the Contractor's Bid (including the Bidding Documents, the Bid Form, any appendices to the Specifications addressing additional technical or other Project requirements, and any Addenda or Amendments thereto), General Conditions, Supplementary Conditions, and the Specifications, which term shall include the Drawings and/or Plans marked "TCJ HVAC for Stairwells, TCSO #209246" Travis County, Texas, IFB Number B100260-JE; and

WHEREAS, the Contractor has been engaged in and does comparable work and represents that it is fully equipped, competent and capable of performing the above-desired work, and desires to perform such work in accordance with the provisions of the Construction Contract; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Owner and the Contractor agree as follows:

COPY

ARTICLE

- 1.1 In addition to such other terms as may be specifically defined herein, the capitalized terms referenced herein shall have the meanings ascribed to such terms in the General Conditions.
- 1.2 The written notice to proceed as issued by the Travis County Purchasing Agent (the "Notice to Proceed"), the Contractor's Bid as accepted by the Travis County Commissioners Court, the General Conditions, the Supplementary Conditions, the Specifications (which term shall include the Drawings and Plans marked "TCJ HVAC for Stairwells, TCSO #209246" Travis County, Texas, IFB Number 100260-JE, any appendices to the Specifications addressing additional technical or other Project requirements, and all addenda issued by the Architect/Engineer or the Travis County Purchasing Agent prior to the execution of this Construction Contract are incorporated in the Construction Contract as if set out at length.
- 1.3 The Contractor agrees to perform the work described in this Construction Contract and any and all documents incorporated therein (the "Work"). The Contractor shall commence the Work upon issuance of the Notice to Proceed, and subject to authorized adjustments, shall achieve substantial completion of the Work within 120 Calendar Days of such issuance (the "Substantial Completion Date"). All time limits stated in the Construction Contract, and/or the Contract Documents are of the essence. The Substantial Completion Date will not be modified, extended, or otherwise revised except because of rain or other adverse weather conditions or as expressly provided in the Construction Contract documents, and the Contractor acknowledges that it may be required to work on weekends or holidays in order to achieve substantial completion by the Substantial Completion Date.
- 1.4 If the Contractor fails to achieve substantial completion of the Work by the Substantial Completion Date, the Contractor, by execution of this Construction Contract, specifically acknowledges that the Owner will sustain damages for each day the Work extends beyond the Substantial Completion Date. Because of the impracticality and extreme difficulty of fixing and ascertaining the Owner's actual damages, the Contractor agrees \$450.00 per calendar day shall be retained by the Owner from any amounts due the Contractor for every day that the Contractor's performance of the Work extends beyond the Substantial Completion Date.

ARTICLE II

- 2.1 For and in consideration of the Contractor's performance of the Work, the Owner shall pay the Contractor, in the manner provided for in Article 9 of the General Conditions, the total sum of \$93,100.00 (the "Contract Sum"). The Contract Sum is comprised of (i) \$66,036.00 for materials to be incorporated into the Project or completely consumed at the job site and services required by or integral to the performance of this Construction Contract and (ii) \$27,064.00 for all other charges, including the cost of other services, overhead, and materials which do not become part of the finished project or are reusable. This division of the Contract Sum is made to reflect sales tax purposes only. Invoices and payments need not reflect this division. However, Contractor shall maintain internal records to verify. Contractor shall make these records available upon request of the Travis County Auditor.
- 2.2 If at any time during the performance of this Construction Contract the Travis County Commissioners Court (i) fails to provide funding for this Construction Contract during the following fiscal year of Travis County, Texas, (ii) does not adopt a budget for expenditures, or (iii) is able only to partially fund the expenditures required by this Construction Contract, then the Owner may, upon giving the Contractor written notice of such failure to fund and termination, terminate this Construction Contract, or a part thereof, without any further liability, effective thirty (30) days after the Owner notifies the Contractor in writing of such failure to fund and termination. The Owner shall pay the Contractor for any portion of the Work completed up to the effective date. The Contractor shall have no recourse as to sums beyond those for any portion of the Work performed up to the effective date, including without limitation any recovery for lost profits anticipated to be made hereunder.
- 2.3 This Construction Contract may be amended only by a Travis County construction "Change Order" form signed by the Travis County Sheriff's Office Department (TCSO), the Contractor, and necessary representatives designated by the Owner.
- 2.4 The Owner may terminate this Construction Contract if it found that the Contractor offered or gave gratuities to any employee of the Owner with the intent to influence the purchasing process in any manner, either before or after the award of this Construction Contract. The Travis County Commissioners Court shall determine if the Contractor used gratuities to influence the process. If so determined and the Owner terminates this Construction Contract, the Owner shall be entitled to (i) pursue the same remedies against the Contractor as it could pursue if this Construction Contract were breached by the Contractor, and (ii) collect exemplary damages in an amount determined by the Travis County Commissioners Court which shall be not less than three nor more than ten times the amount given to any officer or employee of the Owner. The rights and remedies in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law.
- 2.5 The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit or secure this Construction Contract upon an understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees and established commercial selling agencies maintained by the Contractor to secure business. If the Contractor breaches this warranty, then the Owner shall have the right to terminate this Construction Contract without liability, or in its discretion to deduct from the amount due to the Contractor from the Owner, or otherwise recover, the full amount of commission, percentage, brokerage, or contingent fee.
- 2.6 No action or failure to act by the Owner or the Contractor shall constitute a waiver of any right or duty afforded either of them under this Construction Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

The effective date of this Construction Contract shall for all purposes be the date of the execution of the last to sign, whether the Owner or the Contractor.

IN WITNESS WHEREOF, the parties have executed this Construction Contract as of the date(s) set forth below.

TRAVIS COUNTY, TEXAS

Thermal Mechanical Contactors, Inc.

By: _____
Samuel T. Biscoe
Travis County Judge
Date: _____

By: James L. Brown
Name: James L. Brown
Title: President
Date: 2-2-11

APPROVED AS TO FORM BY:

County Attorney

FUNDS VERIFIED BY:

County Auditor

APPROVED BY PURCHASING AGENT:

County Purchasing Agent

COPY



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Jorge Talavera, Purchasing, 854-9762

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Contract Award for 5335 Airport Boulevard Building Asbestos Abatement and Demolition, IFB No. B110079-JT, to the Low Bidder, AAR, Inc.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract requires the Contractor to provide labor, equipment, materials and supervision necessary to provide asbestos abatement for and demolition of the 5335 Airport Boulevard Building, the former Chair King Building.

IFB B110079-JT was issued on December 30, 2010. After a total of seventy-four (74) vendors were solicited, nine (9) bids were received (seven electronic responses and two paper bids) in response to the solicitation when subject IFB opened on January 26, 2011, at 2:00 p.m. The apparent low bidder is AAR, Inc., with a Base Bid of \$61,000.00 and Bid Alternate of \$22,200.00. The Bid Alternate will require the Contractor to provide demolition, haul-off and recycling of existing building foundation and associated sidewalks, curbs, ramps, etc.

Facilities Management is recommending contract award to AAR, Inc., for the Base Bid and Add Alternate No. 1 amount of \$83,200.00. Facilities Management has deemed that the price is fair and reasonable.

Contract Expenditures: Within the last N/A months \$0.00 has been spent against this requirement.

Contract-Related Information:

Award Amount: \$83,200.00

Contract Type: Construction

Contract Period: 90 Calendar Days after NTP issuance

Solicitation-Related Information:

Solicitations Sent: 74

Responses Received: 9

HUB Information: Contractor is not a HUB

% HUB Subcontractor: 0%

Special Contract Considerations:

___ Award has been protested; interested parties have been notified.

___ Award is not to the lowest bidder; interested parties have been notified.

___ Comments:

• **Funding Information:**

Purchase Requisition in H.T.E.: 508445

Funding Account(s): 001-1405-821-8112

Comments: Project Budget as verified through PBO Analyst Diana Ramirez

Total Project Budget: \$305,360.00

Design Budget: \$0.00

Construction Budget: \$305,360.00

Miscellaneous Budget: \$0.00

• **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ___ Not Verified ___ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Marvin Brice	Completed	02/02/2011 1:53 PM
Purchasing	Cyd Grimes	Completed	02/03/2011 2:17 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/03/2011 2:22 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca St. Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FMD Project: ABB35-04-10C-1R

FILE: 703

TO: Cyd V. Grimes, C.P.M., Purchasing Agent

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: February 1, 2011

SUBJECT: 5335 Airport Boulevard Blvd Building Asbestos Abatement and Demolition
IFB No.: B110079-JT; Contract No.: 11K00079JT

Facilities Management Department (FMD) recommends award of the 5335 Airport Boulevard Blvd Building Asbestos Abatement and Demolition Project in the amount of \$83,200.00 to the low bidder, AAR, Inc. The award amount includes the base bid amount of \$61,000 and Bid Alternate No. 1 for \$22,200. Nine contractors bid on the subject project.

FMD has reviewed the bid tabulation and determined that the low bid is fair and reasonable. The construction schedule is for 90 calendar days after the issuance of the Notice to Proceed. A summary of the project budget and cost is attached.

The project fund is located in the account number 001-1405-821-8112 and the requisition number is 508445. Codes 961 (commodity) and 103 (subcommodity) refer. In accordance with the procedure to secure the approval of this contract award, this request is being forwarded along with the supporting documents for approval by the Commissioners Court on February 15, 2011. If approved, please issue a fully executed contract to AAR, Inc. Please call me at extension 44579 if you have any questions.

ATTACHMENTS:

1. Bid Tabulation Form
2. Project Budget and Cost

COPY TO:

Danny Hobby, Executive Manager, Emergency Services
Amy Draper, C.P.A., Financial Manager, FMD
Carolyn O'Hara, R.A., LEED AP, Project Manager, FMD
Jorge Talavera, C.P.P.B., Purchasing Agent Assistant IV, TCPO

TRAVIS COUNTY PURCHASING CONSTRUCTION CONTRACTS BID TABULATION FORM


BID NO.: B110079-JTBID DATE: January 26, 2011BIDS SOLICITED: 74DESCRIPTION: 5335 Airport Boulevard Building Asbestos Abatement and DemolitionOPEN TIME: 2:00 p.m. CSTBIDS RECEIVED: 9DEPARTMENT: Travis County Facilities Management DepartmentBIDS EXPIRE: April 26, 2011HUBS SOLICITED: 17CONTACT/NO.: Carolyn O'Hara 512-854-4285HUBS RECEIVED: 3

Bidder's Name	Base Bid	Add Alternate No. 1	Bond	Add.	Eth.	Cert. Sec.	Safety	HUB Information	
								HUB	%
1. AAR, Inc.	\$61,000.00	\$22,200.00	X	X	X	X	X	No	0%
2. J.T.B. Services, Inc.	\$63,800.00	\$27,800.00	X	X	X	X	X	No	14%
3. ARC Abatement*	\$72,225.00	\$33,600.00	X					No	0%
4. J.R. Ramon & Sons, Inc.	\$83,884.00	\$43,800.00	X	X	X	X	X	Yes	0%
5. Sisk-Robb, Inc.**	\$105,000.00	\$14,300.00	X	X	X	X	X	No	62%
6. Renew Environmental, LLC	\$110,743.00	\$62,400.00	X	X	X	X	X	No	68%
7. Hunter Demolition & Wrecking Corp.	\$180,300.00	\$89,100.00	X	X	X	X	X	No	17%
8. Intercon Environmental, Inc.	\$184,886.00	\$46,974.00	X	X	X	X	X	Yes	17%
9. Alamo Environmental, Inc. dba Alamo 1	\$190,844.00	\$48,125.00	X	X	X	X	X	Yes	0%

*Bid response did not meet bid requirements and was thus deemed non-responsive.

**Bid response contained qualifications and was thus deemed non-responsive.

Reviewed and Acknowledged By:

SIGNATURE	PRINT NAME	DATE
	JORGE TALAVERA	1/27/11

Facilities Management Department

Project Budget Vs. Cost

Date: 2/2/2011

5335 ABB Abatment & Demolition Project	Budget	Fund Encumbered to Date	Current Request	Total Costs to Date	Saving (Deficit)
Planning and Design Costs Including: Architects and Engineering Fees; Survey/Geotech/EA/Others; Design Permits and Fees; Printing and Reproductions	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Costs Including: Construction Contract Cost; Construction Change Orders; Construction Testing; Construction Permits and Fees; Misc Construction; Construction Contingency	\$ 305,360		\$ 83,200	\$ 83,200	\$ 222,160
Misc Cost Including: ITS Equipment: Phone switches; etc.../ FFE: Furniture; Fixtures, Equipment, etc.../ Security: Cameras; Panic Buttons; etc.../ Move: Boxes, Furnitures, etc.. 23,886	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project	\$ 305,360	\$ -	\$ 83,200	\$ 83,200	\$ 222,160
Cost per Square Feet	\$ 12.8			\$ 3.5	

PURCHASE REQUISITION NBR: 0000508445

REQUISITION BY: AMY DRAPER 854-9040

STATUS: AUDITOR APPROVAL

REASON: NEW PO - 5335 AIRPORT BLVD DEMO ATTN: JORGE T

DATE: 8/20/10

SHIP TO LOCATION: FACILITIES MANAGEMENT

SUGGESTED VENDOR: 69049 AAR INC

DELIVER BY DATE: 5/20/11

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	ASBESTOS ABATEMENT SERVICES AND DEMOLITION FOR 5335 AIRPORT BLVD, CHAIR KING/NORTH CAMPUS PERFORMANCE PERIOD IS 90 CALENDAR DAYS POC: CAROLYN O'HARA @ 854-4285 COMMODITY: MISC. PROFESSIONAL SVCS SUBCOMMOD: SERVICES/LAND & REAL EST	57950.00	DOL	1.0000	57950.00	
2	DEMOLITION, HAUL-OFF AND RECYCLING OF EXISTING BUILDING FOUNDATION AND ASSOCIATED SIDEWALKS, CURBS, RAMPS, ETC AS SPECIFIED - ALTERNATE #1 COMMODITY: MISC. PROFESSIONAL SVCS SUBCOMMOD: SERVICES/LAND & REAL EST	21090.00	DOL	1.0000	21090.00	
3	RETAINAGE - ASBESTOS ABATEMENT, DEMO 5335 AIRPORT COMMODITY: MISC. PROFESSIONAL SVCS SUBCOMMOD: SERVICES/LAND & REAL EST	4160.00	DOL	1.0000	4160.00	
REQUISITION TOTAL:					83200.00	

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	00114058218112 CAPITAL OUTLAY LAND	KCK002 5335 AIRPRT PLAN/DESIGN	100.00	57950.00
2	00114058218112 CAPITAL OUTLAY LAND	KCK002 5335 AIRPRT PLAN/DESIGN	100.00	21090.00
3	00114058218112 CAPITAL OUTLAY LAND	KCK002 5335 AIRPRT PLAN/DESIGN	100.00	4160.00
				83200.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

9/20/10 RETURNED TO ADJ FUNDING PER AMY.GMC
 12/27/10 RETURNED TO CORRECT CODING TO ELEM/OBJ
 8113-LAND IMPROVEMENTS.GMC
 1/20/11 ELEM/OBJ CHANGED BACK TO 8112 AD
 2/2/11 RETURNED TO UPDATE VENDOR AND AMOUNT. KS
 2/2/11 UPDATED - CONTRACT #11K00079JT AD

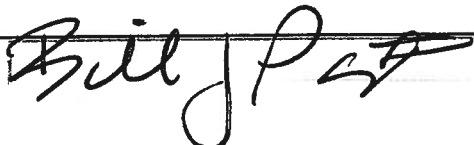
PI655I01

TRAVIS COUNTY
Account Balance Inquiry2/02/11
11:50:02

Fiscal Year	:	2011	
Account number	:	1-1405-821.81-12	
Fund	:	001	GENERAL FUND
Department	:	14	FACILITIES MANAGEMENT
Division	:	05	PROJECT MANAGEMENT SVCS
Basic activity	:	82	CAPITAL AQUISITION FUNDS
Sub activity	:	1	GENERAL GOVERNMENT
Element	:	81	CAPITAL OUTLAY
Object	:	12	LAND
Budget	:	304,800	
Encumbered amount	:		.00
Pre-encumbered amount	:	83,200.00	
Expenditures	:		.00
Total expenditures	:	83,200.00	
Balance	:	221,600.00	

Press Enter to continue.**F3=Exit F12=Cancel**

Supplier Response Form

TRAVIS COUNTY PURCHASING OFFICE 314 West 11th Street, Room 400 Austin, Texas 78701	
Construction Respondent Acknowledgement	
Vendor Name:	AAR, Incorporated *
Partnership <input type="checkbox"/>	Corporation <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other <input type="checkbox"/>
Vendor Mailing Address:	925 U.S. 183 North - Ste. B, Liberty Hill, Texas 78642 *
Area code / Telephone Number:	512 * 778-6800
Toll-Free Telephone Number:	
Fax Number:	512 778-6815
Vendor E-Mail Address:	bpost@aarinc.net *
Vendor Web Address:	www.aarinc.net
FEID No. or SS#:	76-0219081 *
Bidder's State of Residence:	Texas *
Certified Historically Underutilized Vendor (Check One): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
In compliance with the terms, conditions and specifications, the undersigned offers and agrees to furnish any and all of the items or services enumerated and upon which prices are bid at the unit price set opposite each item, delivered at the designated points(s) within the time specified.	
 * District Manager *	

Name of Company Representative Submitting Response	Title of Company Representative Submitting Response
01-25-2011	*
Date	

The undersigned bidder (the "Bidder") declares the following with respect to its bid (the "Bid"): (i) the only person interested in the Bid as principals are those named herein; (ii) the Bid is genuine and made without collusion with any other person, firm or corporation; (iii) the Bidder has carefully examined the Bid Form (with supporting documentation) and any Addenda or Amendments thereto, the contract (with supporting documentation), the General Conditions, the Supplementary Conditions, the Specifications, and the plans, and (iv) the Bid is made in accordance therewith and the conditions of the proposed work. The Bidder agrees to provide all the necessary materials, labor, services, machinery, tools, apparatus, permits, bonds, and other necessary means of construction, and will do all the work and furnish all the materials called for in the resulting contract and Specifications in the manner prescribed therein.

If the resulting contract is in excess of the amounts specified in Texas Government Code Sections 2253.001 et seq., for which bonding is required, a performance bond and payment bond shall be given by the undersigned within seven (7) calendar days of receipt of written notification of contract award in the full amount of the contract. The Bidder acknowledges that the bonds are required to secure proper compliance with the terms and provisions of the contract, and to insure and guarantee the work until final completion and acceptance. The bonds will be attached to the executed contract and become a part thereof. All premiums for such bonds will be paid by the Bidder.

The Bidder shall also provide a bid bond or a certified cashier's check with its Bid, payable to the order of Travis County, Texas, for not less than five percent (5%) of the total Bid amount. The bid security may be submitted electronically by scanning and uploading to www.bidsync.com. **IF A COPY IS SUBMITTED ELECTRONICALLY THROUGH WWW.BIDSYNC.COM, AN ORIGINAL AND ONE COPY WILL BE DUE (BY CLOSE OF BUSINESS) ONE BUSINESS DAY AFTER THE BID OPENING DATE.** Said bond or check will be returned to the Bidder unless the Bid is accepted and the Bidder fails to execute a contract upon request or fails to file a performance bond and payment bond, as noted above, within seven (7) calendar days of receipt of written notification of award of contract, or, when required, to provide a Trench Excavation Protection System plan within twenty-one (21) calendar days of written notification of award of the contract, in which case the bid bond or check shall become the property of Travis County, Texas, and shall be considered as payment for damages due to delay and other inconveniences suffered by said Travis County on account of failure of the Bidder to perform.

The Bidder understands that in the event that a performance bond and/or payment bond is not required, then payment shall be made upon acceptance by the County of satisfactory work by the Contractor. Even if a performance and/or payment bonds is not required, the contract must be executed in a manner described herein.

The Bidder attests and affirms that he/she and his/her subcontractors are skilled and experienced in the use and interpretation of plans, specifications, addenda, and related bid documents and, that he/she has carefully reviewed the plans, specifications, addenda, and related bid documents for this project and has found them to be free of conflicts and/or ambiguities and sufficient for bidding and construction purposes. Further, he/she has carefully examined the work site, and through his/her personal observations, has satisfied himself/herself as to the nature, location and requirements of the work; the character, quality and quantity of materials required; the difficulties likely to be encountered; and the other items and/or conditions which may affect the satisfactory performance of the work. He/she has based his/her Bid solely on these documents, and personal observations, and has not relied in any

way on any explanation or interpretation, oral or written, from any source other than those written and issued by the County via contract documents, specifications, and addenda, if existing.

It is understood that Travis County reserves the right to reject any and all Bids and to make award of a base bid and/or an alternate bid which is in the best interest of Travis County. **It is further understood that the Bid may not be modified or withdrawn for ninety (90) calendar days from the date of Bid opening.**

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Travis County Commissioners Court.

As part of this Bid, attached is a completed, certified safety record questionnaire; an affidavit and acknowledgement regarding Travis County ethics requirements; a Historically Underutilized Business (HUB) Subcontracting Participation form (including the Good Faith Effort form attached thereto); and a list of major subcontractors.

Bidder has complied with Instructions to Bidders and examined these Bidding Documents, is familiar with all the conditions relating to the proposed project, has received and acknowledges all Addenda and has included their provisions in the Bid upon these premises. The Bidder hereby proposes to furnish all labor, materials, services, permits, machinery, tools, supplies, bonds, overhead and profit required for or incidental to full and final completion of the Project.

Addenda Acknowledgment – Bidder hereby acknowledges Addenda No.'s

1 through 1 .

CONTRACT REQUIREMENTS

In submitting this Bid, the Bidder agrees:

- A. To accept the provisions of the Instructions to Bidders and Notice to Bidders, including without limitation those dealing with the disposition of bid bonds (or other bid security);
- B. To furnish guarantee bonds in accordance with the General Conditions for Travis County Building Construction Contracts;
- C. To accomplish the work in accordance with the Contract Documents;

BONDS

The Surety requested to issue the performance and payment bonds will be:

Allied Surety

(Name of Statutory Surety Company (registered in the State of Texas))

Bidder acknowledges and agrees that a performance and/or payment bond submitted in connection with the project that is the subject of the Contract will clearly and prominently display on the bond or on an attachment to the bond:

- (1) The name, mailing address, physical address, and telephone number, including the area code, of the surety company to which any notice of claim should be sent; or
- (2) The toll-free telephone number maintained by the Texas Department of Insurance under Article 1.35D, Texas Insurance Code, and a statement that the address of the surety company to which any notice of claim should be sent may be obtained from the Texas Department of Insurance by calling the toll-free telephone number.

The undersigned hereby authorizes said surety company to disclose any information to Travis County concerning the undersigned's ability to supply a performance and payment bond in the amount of the Contract.

ATTACHMENTS

The undersigned has attached the following, which are a condition of the bid:

- ✓ Ethics Affidavit-Statement of Compliance with the Travis County Ethics Policy (including: Exhibit A: List of Key Contracting Persons)
 - ✓ Certificate of Secretary (if Bidder is a corporation)
 - ✓ Safety Record Questionnaire
 - ✓ HUB Subcontractor Participation Instructions and Form
 - ✓ Bid Security
-



[Home](#)
[Search](#)
[Bids](#)
[Orders](#)
[Tools](#)
[CRM](#)
[Agency List](#)
[Help](#)
[Logout](#)

[Go to Bid Information](#)

Bid #B110079-JT - 5335 AIRPORT BOULEVARD BLDG. ASBESTOS ABATEMENT AND DEMOLITION (ABB35-04-10C-1R)

Time Left: 22 hrs, 54 min

Bid Ends: Jan 26, 2011 2:00:00 PM CST

OFFER

B110079-
JT-1-01

5335 Airport Boulevard Building Asbestos Abatement and Demolition

Product Code

(optional)

Unit Price Qty/Unit Total Price

\$83,200.00 1 / lump sum \$83,200.00

[Save](#)

Notes for Buyer

Attachments [\[Upload Attachment\]](#)

Enter Base Bid Amount in Words

Sixty One Thousand Dollars

Add Alternate No. 1-Site Demo./Clearing

22,200.00

Enter Add Alternate No. 1 in Words

Twenty Two Thousand Two Hundred Dollars

[Alternate Offer](#)

[Remove](#)

Bid Notes: These notes apply to the bid as a whole.

[Submit](#)

[Cancel](#)

Note: This agency may choose to make all documents and notes open to the public.

* Fee Waived.

[Home](#) [Bid Search](#) [Bids](#) [Orders](#) [Tools](#) [Privacy Cert.](#) [Terms](#) [Logout](#)

Customer Support - vendorsupport@bidsync.com or 1-800-990-9339

Copyright © 1999-2010 - BidSync, LLC. All rights reserved.

 **DRAFT**

AGREEMENT FOR CONSTRUCTION SERVICES

CONTRACT NO. 11K00079JT; IFB NO. B110079-JT

This Agreement for Construction Services (the "Construction Contract") is entered into by and between Travis County, Texas, a political subdivision of the State of Texas (the "Owner"), and AAR, Inc. (the "Contractor").

WHEREAS, the Owner desires to enter into the Construction Contract for the construction of 5335 Airport Boulevard Building Asbestos Abatement and Demolition (the "Project") in accordance with the provisions of the state statutes and in conformance with the Notice to Proceed (as issued by the Travis County Purchasing Agent), the Contractor's Bid (including the Bidding Documents, the Bid Form, any appendices to the Specifications addressing additional technical or other Project requirements, and any Addenda or Amendments thereto), General Conditions, Supplementary Conditions, and the Specifications, which term shall include the Drawings and/or Plans marked 5335 Airport Boulevard Building Asbestos Abatement and Demolition, Travis County Texas, IFB No. B110079-JT; and

WHEREAS, the Contractor has been engaged in and does comparable work and represents that it is fully equipped, competent and capable of performing the above-desired work, and desires to perform such work in accordance with the provisions of the Construction Contract; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Owner and the Contractor agree as follows:

ARTICLE I

- 1.1 In addition to such other terms as may be specifically defined herein, the capitalized terms referenced herein shall have the meanings ascribed to such terms in the General Conditions.
- 1.2 The written notice to proceed as issued by the Travis County Purchasing Agent (the "Notice to Proceed"), the Contractor's Bid as accepted by the Travis County Commissioners Court, the General Conditions, the Supplementary Conditions, the Specifications (which term shall include the Drawings and Plans marked 5335 Airport Boulevard Building Asbestos Abatement and Demolition, Travis County Texas, IFB No. B110079-JT, any appendices to the Specifications addressing additional technical or other Project requirements, and all addenda issued by the Architect/Engineer or the Travis County Purchasing Agent prior to the execution of this Construction Contract are incorporated in the Construction Contract as if set out at length.
- 1.3 The Contractor agrees to perform the work described in this Construction Contract and any and all documents incorporated therein (the "Work"). The Contractor shall commence the Work upon issuance of the Notice to Proceed, and subject to authorized adjustments, shall achieve substantial completion of the Work within 90 calendar days of such issuance (the "Substantial Completion Date"). All time limits stated in the Construction Contract, and/or the Contract Documents are of the essence. The Substantial Completion Date will not be modified, extended, or otherwise revised except because of rain or other adverse weather conditions or as expressly provided in the Construction Contract documents, and the Contractor acknowledges that it may be required to work on weekends or holidays in order to achieve substantial completion by the Substantial Completion Date.
- 1.4 If the Contractor fails to achieve substantial completion of the Work by the Substantial Completion Date, the Contractor, by execution of this Construction Contract, specifically acknowledges that the Owner will sustain damages for each day the Work extends beyond the Substantial Completion Date. Because of the impracticality and extreme difficulty of fixing and ascertaining the Owner's actual damages, the Contractor agrees \$250 per calendar day shall be retained by the Owner from any amounts due the Contractor for every day that the Contractor's performance of the Work extends beyond the Substantial Completion Date.

 **DRAFT**

ARTICLE II

- 2.1 For and in consideration of the Contractor's performance of the Work, the Owner shall pay the Contractor, in the manner provided for in Article 9 of the General Conditions, the total sum of \$83,200.00 (the "Contract Sum") (\$61,000.00 Base Bid and \$22,200.00 Add Alternate No. 1). The Contract Sum is comprised of (i) \$12,480.00 for materials to be incorporated into the Project or completely consumed at the job site and services required by or integral to the performance of this Construction Contract and (ii) \$70,720.00 for all other charges, including the cost of other services, overhead, and materials which do not become part of the finished project or are reusable. This division of the Contract Sum is made to reflect sales tax purposes only. Invoices and payments need not reflect this division. However, Contractor shall maintain internal records to verify. Contractor shall make these records available upon request of the Travis County Auditor.
- 2.2 If at any time during the performance of this Construction Contract the Travis County Commissioners Court (i) fails to provide funding for this Construction Contract during the following fiscal year of Travis County, Texas, (ii) does not adopt a budget for expenditures, or (iii) is able only to partially fund the expenditures required by this Construction Contract, then the Owner may, upon giving the Contractor written notice of such failure to fund and termination, terminate this Construction Contract, or a part thereof, without any further liability, effective thirty (30) days after the Owner notifies the Contractor in writing of such failure to fund and termination. The Owner shall pay the Contractor for any portion of the Work completed up to the effective date. The Contractor shall have no recourse as to sums beyond those for any portion of the Work performed up to the effective date, including without limitation any recovery for lost profits anticipated to be made hereunder.
- 2.3 This Construction Contract may be amended only by a Travis County construction "Change Order" form signed by the Travis County Facilities Management Department (TCFMD), the Contractor, the Purchasing Agent, and the Commissioners Court, as necessary.
- 2.4 The Owner may terminate this Construction Contract if it is found that the Contractor offered or gave gratuities to any employee of the Owner with the intent to influence the purchasing process in any manner, either before or after the award of this Construction Contract. The Travis County Commissioners Court shall determine if the Contractor used gratuities to influence the process. If so determined and the Owner terminates this Construction Contract, the Owner shall be entitled to (i) pursue the same remedies against the Contractor as it could pursue if this Construction Contract were breached by the Contractor, and (ii) collect exemplary damages in an amount determined by the Travis County Commissioners Court which shall be not less than three nor more than ten times the amount given to any officer or employee of the Owner. The rights and remedies in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law.
- 2.5 The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit or secure this Construction Contract upon an understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees and established commercial selling agencies maintained by the Contractor to secure business. If the Contractor breaches this warranty, then the Owner shall have the right to terminate this Construction Contract without liability, or in its discretion to deduct from the amount due to the Contractor from the Owner, or otherwise recover, the full amount of commission, percentage, brokerage, or contingent fee.
- 2.6 No action or failure to act by the Owner or the Contractor shall constitute a waiver of any right or duty afforded either of them under this Construction Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

 **DRAFT**

The effective date of this Construction Contract shall for all purposes be the date of the execution of the last to sign, whether the Owner or the Contractor.

IN WITNESS WHEREOF, the parties have executed this Construction Contract as of the date(s) set forth below.

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe
Travis County Judge

Date: _____

APPROVED AS TO FORM BY:

County Attorney

FUNDS VERIFIED BY:

County Auditor

APPROVED BY PURCHASING AGENT:

County Purchasing Agent

AAR, INC

By: Billy Post

Name: BILL J. POST

Title: DISTRICT MANAGER

Date: 2-1-11



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Scott Wilson, Purchasing, 854-9451

Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Interlocal Agreement with Texas Workforce Commission for Information Release for Travis County Constable Precinct 3.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This Agreement will provide on-line read-only access to wage record files and employer master files through specified TWC Agency mainframe computer screens.

Contract Expenditures: Within the last 12 months \$1,820.00 has been spent against this contract.

Contract-Related Information:

Award Amount: \$6,000.00

Contract Type: Interlocal

Contract Period: February 1, 2011 through January 31, 2014

Funding Information:

Purchase Requisition in H.T.E.: 522850 (FY 11 funding)

Funding Account: 001-3302-568-6099

Comments:

• Statutory Verification of Funding:

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

REQUIRED AUTHORIZATIONS:

Purchasing	Bonnie Floyd	Completed	02/08/2011 9:33 AM
Purchasing	Cyd Grimes	Completed	02/08/2011 3:24 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/08/2011 3:43 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



Richard McCain

CONSTABLE
Travis County, Precinct 3



8656-B Highway 71 West, Suite E
Austin, Tx 78735

Phone: (512) 854-2103
Fax : (512) 854-2117

MEMORANDUM

DATE: January 27, 2011
TO: Members of the Commissioners Court
FROM: Constable Richard McCain
SUBJECT: **TEXAS WORKFORCE COMMISSION-
PERFORMING AGENCY CONTRACT**

RECEIVED
TRAVIS COUNTY
2011 JAN 28 AM 9:09
PURCHASING
OFFICE

Proposed Motion:

Approve funds for TWC Contract Number 2911PEN044.

Summary and Staff Recommendations:

Constable Precinct 3 requests the use of funds to cover 3 year contract with Texas Workforce Commission.

Budget and Fiscal Impact:

The origination of the \$6,000.00 is from line item 001-3302-568-6099. \$2,000.00 is to be paid per annum. Begin date: February 1, 2011 – End Date: January 31, 2014.

Issues and Opportunities:

Required Authorization:

PBO
Purchasing
Auditors

GM200I13

TRAVIS COUNTY

1/31/11

Fiscal Year 2011

Account Balance Inquiry

11:45:06

Account number . . . : 1-3302-568.60-99
 Fund : 001 GENERAL FUND
 Department : 33 CONSTABLE 3
 Division : 02 CRIMINAL
 Activity basic : 56 PUBLIC SAFETY (LAW ENF)
 Sub activity : 8 CONSTABLE 3
 Element : 60 OTHER PURCHASED SERVICES
 Object : 99 OTHER PURCHASED SERVICES

Original budget	10,000	
Revised budget	9,958	01/21/2011
Actual expenditures - current . . .	1,095.65	
Actual expenditures - ytd	2,893.95	
Unposted expenditures00	
Encumbered amount	375.00	
Unposted encumbrances00	
Pre-encumbrance amount00	
Total expenditures & encumbrances:	4,364.60	43.8%
Unencumbered balance	5,593.40	56.2

F5=Encumbrances F7=Project data

F8=Misc inquiry

F10=Detail trans F11=Acct activity list

F12=Cancel

F24=More keys

PURCHASE REQUISITION NBR: 0000522850

REQUISITION BY: JOSE HERNANDEZ X42119

STATUS: READY FOR BUYER PROCESS

REASON: TWC RECORDS ACCESS-FEB.1,2011 THRU JAN.31,2012

DATE: 1/31/11

SHIP TO LOCATION: CONSTABLE PCT 3

SUGGESTED VENDOR: 60196 TEXAS WORKFORCE COMMISSION

DELIVER BY DATE: 2/04/11

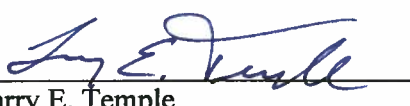
LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	1-10,000 TRANSACTIONS MONTHLY COMMODITY: DP PROC/COMP/SOFTWARE SVC SUBCOMMOD: ACCESS SERVICES, DATA INVENTORY BUILDING: P3 STOCK NO: 920-002-00060	11.00	EA	166.6700	1833.37	
2	1-10,000 TRANSACTIONS MONTHLY COMMODITY: DP PROC/COMP/SOFTWARE SVC SUBCOMMOD: ACCESS SERVICES, DATA INVENTORY BUILDING: P3 STOCK NO: 920-002-00060	1.00	EA	166.6300	166.63	
REQUISITION TOTAL:					2000.00	

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	00133025686099	OTHER PURCHASED SERVICES	100.00	1833.37
2	00133025686099	OTHER PURCHASED SERVICES	100.00	166.63
				2000.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

TWC Contract Number		2911PEN044	
TITLE	INFORMATION RELEASE CONTRACT		
Recipient			
Name	Travis County for the benefit of Constable Precinct 3		
Mailing Address	314 W. 11th St., Room 400		
City/State/Zip	Austin, TX 78701		
Telephone Number	512-854-9451		
Contract Period			
Begin Date	February 1, 2011	End Date	January 31, 2014
Funding Information			
The total amount of this contract will not exceed the sum of			\$6,000.00
Remarks			
This contract is contingent on Recipient's acceptance of and compliance with the terms and conditions of this contract and any referenced attachments.			
Data Sharing Agreement			
Online access only			
Number of online users and rate: 11-25 for \$2,000/year			
Signature Authority			
Each person signing this contract on behalf of Agency or Recipient hereby warrants that he or she has been fully authorized by the respective organization to:			
<ul style="list-style-type: none"> • Execute this contract on behalf of the organization, and • Validly and legally bind the organization to all the terms, performances, and provisions of this contract. 			
Agency Approval		Recipient Approval	
Agency: Texas Workforce Commission		Recipient: Travis County for the benefit of Constable Precinct 3	
 Larry E. Temple Executive Director		 Samuel T. Biscoe Travis County Judge	
1/25/11 Date		Date	

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

TABLE OF CONTENTS

General Terms and Conditions	
Section 1	Purpose and Legal Authority
Section 2	Term, Amendments, and Termination
Section 3	Consideration
Section 4	Protecting the Confidentiality of Records
Section 5	Inspection and Audit
Section 6	Breach of Agreement, Default, and Remedies
Section 7	Miscellaneous
Attachment A	Statement of Work - Project Obligations
Attachment A1	Protection of Confidentiality - 20 C.F.R. § 603.9
Attachment A2	TWC Data Security Policy
Attachment A3	Quarterly Self-Assessment Report
Attachment A4	TWC User Information Security Agreement
Attachment A5	Cover Sheet for Transmitting User Agreement

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT
GENERAL TERMS AND CONDITIONS

SECTION 1 – Purpose and Legal Authority

- 1.1 This contract sets forth the obligations of the Texas Workforce Commission (Agency) and the Recipient identified on the cover page, hereinafter collectively referred to as “the Parties,” pursuant to Texas Labor Code §§ 301.061 and 302.002(c) with respect to Agency's release of proprietary information to Recipient. The obligations of the Parties are set forth in detail in **Attachment A** which is made a part hereof.
- 1.2 Subject to certain limitations, the Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes Recipient to enter into contracts for services with governmental entities, including state agencies.

SECTION 2 – Term, Amendments, and Termination

- 2.1 This contract shall be effective from the Begin Date to the End Date specified on the cover page.
- 2.2 Either party may suspend or terminate this contract at any time, on written notice to the other party specifying a termination date at least thirty (30) calendar days after the date of the notice. Such termination shall not relieve Recipient of the obligation to pay for all services prior to such termination at the rates provided herein, nor shall it entitle Recipient to any refund of the yearly subscription fee for online access to Agency records.
- 2.3 In the event of an emergency, Agency may suspend Recipient's online access without advance notice, and will reinstate access at the earliest practical time.
- 2.4 Agency may suspend all services without notice if Agency suspects a violation of the security provisions in **Attachment A**, Section 3. Services will remain suspended until Agency has fully investigated any suspected security violations and is satisfied that resumption of service will not result in security breaches. In the event of an extended suspension of service, Agency will notify Recipient as soon as possible.
- 2.5 Termination of this contract will not end Recipient's responsibility to protect the confidentiality of all Information obtained from Agency pursuant to this contract and remaining in Recipient's custody or control.

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

SECTION 3 – Consideration

- 3.1 Recipient agrees to pay Agency for services described in **Attachment A**.
- 3.2 Notwithstanding the rates set forth in **Attachment A**, Agency may unilaterally revise rates upon written notice to Recipient of at least thirty (30) calendar days.

SECTION 4 – Protecting the Confidentiality of Records

- 4.1 “Information” means any records obtained by Recipient from Agency, including records and data compilations provided orally, electronically, or on paper. Information shall also include records obtained by Recipient through online access to Agency electronic files. Recipient shall ensure that Information is used only for purposes authorized by law and consistent with this contract. Use of Information shall be subject to the provisions of this contract even if the Information is converted by Recipient into another format or medium or incorporated in any manner into Recipient’s records, files, or data compilations.
- 4.2 Recipient shall limit access to Information to its officers and employees who need access to the Information to achieve the purpose listed in **Attachment A**, Section 1. Recipient shall not transfer the authority or ability to access or maintain Information under this contract to any other person or entity.
- 4.3 Recipient shall create and maintain a system to store and process Information, including that maintained in electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain Information by any means. Recipient shall ensure that such system is sufficient to allow an audit of compliance with the requirements of this contract. Recipient shall store Information in a place physically secure from access by unauthorized persons.
- 4.4 Recipient shall comply with 20 Code of Federal Regulations (C.F.R.) § 603.9, incorporated herein by reference, regarding safeguarding Information and insuring its confidentiality. A copy of 20 C.F.R. § 603.9 is attached as **Attachment A1**.
- 4.5 Recipient shall instruct all personnel having access to Information about all confidentiality requirements including the requirements of 20 C.F.R. Part 603 as well as the sanctions specified in this contract and under state and federal law for unauthorized disclosure of Information. Recipient acknowledges that all personnel who will have access to Agency Information have been instructed in accordance with the terms of this contract.
- 4.6 Recipient shall notify Agency immediately if a security violation of this contract is detected, or if Recipient suspects that the security or integrity of Information or any Agency data has been or may be compromised in any way.
- 4.7 Recipient shall dispose of Information and any copies thereof after the purpose set out in **Attachment A**, Section 1, is achieved, except for Information possessed by any court. Disposal means return of Information to Agency or destruction of Information, as directed by Agency. Disposal includes deletion of personal identifiers in lieu of destruction. In any case, Recipient shall dispose of all Information within thirty (30) calendar days after the termination or expiration of this contract.

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

- 4.8 Texas Labor Code § 301.085 provides that unemployment compensation information is not public information for purposes of the Public Information Act, Texas Government Code, Chapter 552. Recipient shall not release any Information in response to a request made under the Public Information Act or to a request made under any other law, regulation, or ordinance addressing public access to government records. Recipient shall inform Agency within twenty-four (24) hours of receipt by Recipient of service of a subpoena or citation in any action seeking access to Information.
- 4.9 Recipient shall notify Agency within twenty-four (24) hours of the receipt of any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning Information.

SECTION 5 – Inspection and Audit

- 5.1 Recipient shall fully cooperate with any on-site inspections and monitoring activities of Agency. So that Agency may audit Recipient's compliance with the requirements of state and federal law and this contract, Recipient shall permit Agency access to all sites containing Information, including Information maintained electronically, and to all workplaces used by personnel who have access to Information.
- 5.2 Recipient shall keep and maintain full, true, and complete and accurate records as necessary to fully disclose to Agency, the Texas State Auditor's Office, the United States government, and their authorized representatives sufficient information to determine compliance with this contract.

SECTION 6 – Breach of Agreement, Default, and Remedies

If Recipient or any official, employee, or agent of Recipient fails to comply with any provision of this contract, including timely payment of Agency's invoices, Agency may suspend services to Recipient (including any Information disclosure being processed) until Agency is satisfied that corrective action has been taken to assure that there will be no future breach. In the absence of prompt and satisfactory corrective action to cure default and assure future compliance with contract requirements, this contract shall be cancelled and Recipient shall surrender to Agency all Information and copies thereof that have not previously been returned to Agency, and any other Information relevant to this contract, which was obtained under this contract. Cancellation of this contract shall not limit Agency from pursuing penalties under state and federal law for the unauthorized disclosure of confidential Information. Agency shall undertake any other action under this contract, or under any law of the State or of the United States, to enforce this contract, secure satisfactory corrective action, and return of the Information. Agency shall take other remedial actions permitted under state or federal law to enforce this contract and 20 C.F.R. Part 603 including seeking damages, penalties, and restitution for all costs incurred by Agency in enforcing this contract and responding to Recipient's breach.

SECTION 7 – Miscellaneous

- 7.1 This contract shall be construed, interpreted, and applied in accordance with the laws of Texas, excluding its choice of law rules. Venue of any suit brought under this contract shall be in a court of competent jurisdiction in Travis County, Texas. **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY AGENCY.**

TEXAS WORKFORCE COMMISSION
PERFORMING AGENCY CONTRACT

- 7.2 Recipient agrees to notify Agency in writing within ten (10) calendar days of any significant change affecting Recipient and Recipient's identity, including but not limited to changes in its ownership or control, name, governing board membership, authority of governing board, officeholders, or vendor identification number.
- 7.3 Agency's failure to enforce any provision of this contract does not constitute a waiver of that provision or any other provision.
- 7.4 Recipient, its employees, agents, contractors, and subcontractors agree to indemnify and hold harmless Agency, the State of Texas, and their employees and officials for any loss, damages, judgments, and costs of liability arising from any acts or omissions or alleged acts or omissions of Recipient or its employees, agents, contractors, and subcontractors, including the inappropriate release or use of Information by Recipient.
- 7.5 If any provision of this contract is held to be unenforceable by a court, this contract shall be construed as if such provision did not exist and the unenforceability of such provision will not render any other provision or provisions of this contract unenforceable.
- 7.6 This contract is the entire agreement between the Parties. Any changes, deletions, extensions, or amendments shall be in writing and signed by both parties, except for revisions to rates as described in Section 3.2 of these General Terms and Conditions.

Remainder of Page Intentionally Left Blank

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Attachment A

CONTRACT NUMBER 2911PEN044

**INFORMATION RELEASE CONTRACT BETWEEN TEXAS WORKFORCE COMMISSION
AND
TRAVIS COUNTY FOR THE BENEFIT OF CONSTABLE, PRECINCT 3**

STATEMENT OF WORK – PROJECT OBLIGATIONS

SECTION 1 – Project Abstract

The purpose of this contract is to provide Recipient with Agency's current unemployment compensation Information as follows:

- Direct online access to Agency computer files for the following:
 - Wage Records;
 - Unemployment Compensation Claim Benefit Information - limited access

Subject to the security and confidentiality provisions of this contract, Recipient shall use Information obtained from Agency solely for the following specific purpose: **to assist in locating fugitives, witnesses, defendants and suspects in criminal and civil cases; to assist in criminal investigations; to assist in locating individuals with outstanding warrants and persons who have absconded.** Any other use of the Information by Recipient shall be a breach of this contract.

SECTION 2 – Obligations of Agency

- 2.1 Agency authorizes online "read-only" access to the following Agency mainframe computer screens:
 - Wage Records File (**BN75 screen**);
 - Unemployment Compensation Claim Benefit Information - limited access (**CMES, CTCS, and BPCS screens**)
- 2.2 Online access to Agency's data will routinely be available to Recipient Users on Monday through Friday, 8:00 a.m. to 5:00 p.m. Central Time, excluding State holidays. Access to Agency's data may not be available at other times due to Agency's computer maintenance needs.
- 2.3 Agency reserves the right to conduct monitoring, evaluation, and audit of Recipient's access to Agency's Information, as provided under this contract.
- 2.4 Agency records include Information provided to Agency by third parties including employers and employees. Agency does not warrant or guarantee the accuracy of Information provided under this contract.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

SECTION 3 – Obligations of Recipient

- 3.1 Recipient shall not release or otherwise make accessible to any other party, the Information obtained hereunder except as specifically required in order to discharge the official duties described herein. Recipient shall not release any Information without the written consent of Agency. Recipient shall maintain sufficient safeguards over all Information obtained from Agency to prevent unauthorized access to or redisclosure of any Information provided hereunder.
- 3.2 Security measures utilized by Recipient for the protection of Agency's confidential Information will conform, at a minimum, to the federal regulations contained in 20 C.F.R. Part 603 and to the Texas Workforce Commission Data Security Policy, **Attachment A2**.
- 3.3 All Recipient Users granted access under this contract to Agency data must execute Agency's User Information Security Agreement and complete **TWC Information Technology Security Awareness** training prior to being assigned a security password for online access to Agency data. A copy of the User Information Security Agreement is attached as **Attachment A4**. A copy of an executed User Information Security Agreement with certification of completion of **TWC Information Technology Security Awareness** training must be received by the Agency contact person listed in this contract before a Security Password will be issued. Each User Information Security Agreement submitted must be cosigned by the supervisor of the Recipient User. Executed Recipient User Information Security Agreements must be submitted by Recipient contact person listed in this contract with a completed Cover Sheet for Transmitting User Information Security Agreement which is attached as **Attachment A5**. **On March 1, 2011**, all Recipient Users accessing the system under a prior contract will be terminated unless before that date Recipient submits a new User Information Security Agreement executed by Recipient User no more than thirty (30) calendar days prior to the date submitted, with an attached certification of completion of **TWC Information Technology Security Awareness** training dated no more than thirty (30) calendar days before submission.
- 3.4 Recipient must maintain on file a signed copy of the User Information Security Agreement and certification of completion of **TWC Information Technology Security Awareness** training for each Recipient User. The security password for an individual Recipient User shall be immediately revoked upon termination of that individual or upon reassignment of a Recipient User into a position not authorized to access Agency's Information. Recipient shall notify Agency within three (3) calendar days of the resignation or termination of a Recipient User. Failure to revoke access of a Recipient User who has been terminated or reassigned and inform Agency of any termination or reassignment of a Recipient User shall be a breach of this contract and may result in immediate suspension of all access and termination of the contract as well as other penalties provided by law and this contract. All security codes, Recipient User names and passwords issued under this contract shall be cancelled upon the expiration of the contract. One (1) year after the Begin Date of this contract and each year on the anniversary date of the Begin Date of this contract for the term of this contract so long as the contract or any renewal thereof shall be operative, access by a Recipient User shall be cancelled unless within thirty (30) calendar days of the anniversary date Recipient submits a new User Information Security Agreement executed by Recipient User no more than thirty (30) calendar days prior to the date submitted, with an attached certification of completion of **TWC Information Technology Security Awareness** training dated no more than thirty (30) calendar days before submission. Agency will grant access to a **maximum of twenty-five (25)** Recipient Users, all of whom shall be direct Recipient employees. Recipient shall screen potential Users and shall submit User Information Security Agreements for only those employees whom Recipient has determined shall pose no threat to the security of Agency Information.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

- 3.5 Recipient Users shall not change or update any Information contained in Agency's computer stored files. Recipient Users shall not use any automated system or software to make multiple queries of Agency's computer stored files.
- 3.6 Recipient shall not place Information obtained from Agency on mobile, remote, or portable storage devices; nor shall Recipient remove storage media from the facility used by Recipient without the prior written authorization of Agency.
- 3.7 Recipient Users are authorized to access Agency's Information for the official purposes listed in Section 1 of this **Attachment A** only and may not divulge information obtained under this contract to any other individual or entity, except as strictly required to accomplish the official purposes listed in Section 1 of this **Attachment A**.
- 3.8 Recipient agrees to adopt and implement security guidelines and to ensure that only authorized Recipient Users will have access to view Agency's confidential Information and that any screen dump or other extraction of Agency Information will be protected from unauthorized use or redisclosure.
- 3.9 Recipient will be solely responsible for disseminating any Information provided by Agency to the remainder of Recipient Users.
- 3.10 Recipient agrees to notify Agency immediately if a security violation of this contract is detected, or if Recipient suspects that the security or integrity of Agency's Information has been or may be compromised in any way.
- 3.11 Texas Labor Code § 301.085 provides that unemployment compensation information is not public information for purposes of Texas Government Code, Chapter 552. Recipient shall not release any Information obtained from Agency under this contract in response to a request made under Texas Government Code, Chapter 552, or to a request made under any other law, regulation, or ordinance addressing public access to government records.
- 3.12 Recipient will pay each invoice on or before the 30th calendar day following the date of receipt of the bill from Agency. Recipient shall send the payment to the address listed on the invoice along with a copy of the invoice.
- 3.13 Recipient will treat Wage Records, Unemployment Compensation Claim Benefit Information, and Employer Tax Records obtained from Agency as confidential as required under Texas Labor Code § 301.081 and the Social Security Act of 1934.
- 3.14 Recipient shall establish and maintain security safeguards and procedures to guarantee the confidentiality of all Information obtained from Agency. Such safeguards shall, at a minimum, comply with the requirements found at 20 C.F.R. § 603.9, a copy of which is attached as **Attachment A1** and the requirements included in this contract.
- 3.15 Recipient's procedures to safeguard Information provided shall be subject to audit by Agency.
- 3.16 Recipient shall be responsible to provide and maintain its own computer hardware and software to accomplish the necessary computer communications linkages with Agency's mainframe data base.
- 3.17 Recipient agrees to accept liability for any damage to Agency's hardware, software, or Information when such damage is caused by the actions of employees or agents of Recipient, whether authorized or unauthorized Users pursuant to this contract.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

- 3.18 Recipient shall pay a **two thousand dollar (\$2,000.00)** annual subscription fee for the online access described in Section 2.1 of this **Attachment A**. The twelve (12) calendar month period covered by the yearly subscription fee begins on the Begin Date listed in this contract. Payment of the yearly subscription fee is due within thirty (30) calendar days from the Begin Date listed in this contract. The yearly subscription fee is nonrefundable and shall not be prorated in the event of early termination of this contract or suspension of services. Recipient shall send the payment to the address listed on the invoice and shall include with the payment a copy of the invoice.
- 3.19 Recipient shall submit to Agency a fully-executed Quarterly Self-Assessment Report, a copy of which is attached as **Attachment A3**, on the next-occurring quarterly filing date after the Begin Date of this contract, and on each quarterly filing date for as long as this contract is in effect. The quarterly filing dates are January 1, April 1, July 1, and October 1. Each report must have been signed within the calendar month preceding the filing date.

SECTION 4 – Contact Persons

In all communications with Agency, Recipient shall include a reference to the TWC Contract Number. The Parties designate the following primary liaisons for implementation of this contract:

AGENCY CONTACT PERSON

External Data Sharing Contracts Manager
Office of General Counsel
Texas Workforce Commission
101 E. 15th St., Room 608
Austin, TX 78778-0001

Phone: 512-463-1607 or 512-936-2134
Fax: 512-463-1426
Email: ORContracts.Management@twc.state.tx.us

RECIPIENT CONTACT PERSON

Jose Hernandez
Office Manager
Travis County
8656-B Highway 71 West, Suite E
Austin, TX 78735

Phone: 512-854-2103 or 512-854-2119
Email: jose.hernandez@co.travis.tx.us

RECIPIENT BILLING INFORMATION

Same as above.

Recipient may request a change in Recipient Contact Person by submitting to Agency a written request signed by the same individual with signature authority who signed on behalf of Recipient on page one of this contract. All changes in Recipient Contact Person must be approved in writing by Agency. Agency shall provide Recipient with written notification of any change in Agency Contact Person.

SECTION 5 – Effect on Other Data Sharing Agreements Between the Parties

The Parties agree that this contract supersedes and replaces all other data sharing agreements between the Parties, including 2908PER067.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Attachment A1

PROTECTION OF CONFIDENTIALITY

CHAPTER V--EMPLOYMENT AND TRAINING ADMINISTRATION, U.S. DEPT. OF LABOR
PART 603--INCOME AND ELIGIBILITY VERIFICATION SYSTEM
SUBPART A--INCOME AND ELIGIBILITY VERIFICATION SYSTEM

20 C.F.R. § 603.9 What safeguards and security requirements apply to disclosed information?

- (a) In general. For disclosures of confidential UC information under § 603.5(d)(2) (to a third party (other than an agent) or disclosures made on an ongoing basis); § 603.5(e) (to a public official), except as provided in paragraph (d) of this section; § 603.5(f) (to an agent or contractor of a public official); § 603.6(b)(1) through (4), (6), and (7)(i) (as required by Federal UC law); and § 603.22 (to a requesting agency for purposes of an IEVS), a State or State UC agency must require the recipient to safeguard the information disclosed against unauthorized access or redisclosure, as provided in paragraphs (b) and (c) of this section, and must subject the recipient to penalties provided by the State law for unauthorized disclosure of confidential UC information.
- (b) Safeguards to be required of recipients.
 - (1) The State or State UC agency must:
 - (i) Require the recipient to use the disclosed information only for purposes authorized by law and consistent with an agreement that meets the requirements of § 603.10;
 - (ii) Require the recipient to store the disclosed information in a place physically secure from access by unauthorized persons;
 - (iii) Require the recipient to store and process disclosed information maintained in electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain the information by any means;
 - (iv) Require the recipient to undertake precautions to ensure that only authorized personnel are given access to disclosed information stored in computer systems;
 - (v) Require each recipient agency or entity to:
 - (A) Instruct all personnel having access to the disclosed information about confidentiality requirements, the requirements of this subpart B, and the sanctions specified in the State law for unauthorized disclosure of information, and
 - (B) Sign an acknowledgment that all personnel having access to the disclosed information have been instructed in accordance with paragraph (b)(1)(v)(A) of this section and will adhere to the State's or State UC agency's confidentiality requirements and procedures which are consistent with this subpart B and the agreement required by § 603.10, and agreeing to report any infraction of these rules to the State UC agency fully and promptly.
 - (vi) Require the recipient to dispose of information disclosed or obtained, and any copies thereof made by the recipient agency, entity, or contractor, after the purpose for which the information is disclosed is served, except for disclosed information possessed by any court. Disposal means return of the information to the disclosing State or State UC agency or destruction of the information, as directed by the State or State UC agency. Disposal includes deletion of personal identifiers by the State or State UC agency in lieu of destruction. In any case, the information disclosed must not be retained with personal identifiers for longer than such period of time as the State or State UC agency deems appropriate on a case-by-case basis; and

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

- (vii) Maintain a system sufficient to allow an audit of compliance with the requirements of this part.
- (2) In the case of disclosures made under § 603.5(d)(2) (to a third party (other than an agent) or disclosures made on an ongoing basis), the State or State UC agency must also –
 - (i) Periodically audit a sample of transactions accessing information disclosed under that section to assure that the entity receiving disclosed information has on file a written release authorizing each access. The audit must ensure that the information is not being used for any unauthorized purpose;
 - (ii) Ensure that all employees of entities receiving access to information disclosed under § 603.5(d)(2) are subject to the same confidentiality requirements, and State criminal penalties for violation of those requirements, as are employees of the State UC agency.
- (c) Redisclosure of confidential UC information.
 - (1) A State or State UC agency may authorize any recipient of confidential UC information under paragraph (a) of this section to redisclose information only as follows:
 - (i) To the individual or employer who is the subject of the information;
 - (ii) To an attorney or other duly authorized agent representing the individual or employer;
 - (iii) In any civil or criminal proceedings for or on behalf of a recipient agency or entity;
 - (iv) In response to a subpoena only as provided in § 603.7;
 - (v) To an agent or contractor of a public official only if the person redisclosing is a public official, if the redisclosure is authorized by the State law, and if the public official retains responsibility for the uses of the confidential UC information by the agent or contractor;
 - (vi) From one public official to another if the redisclosure is authorized by the State law;
 - (vii) When so authorized by Section 303(e)(5), SSA, (redisclosure of wage information by a State or local child support enforcement agency to an agent under contract with such agency for purposes of carrying out child support enforcement) and by State law; or
 - (viii) When specifically authorized by a written release that meets the requirements of § 603.5(d) (to a third party with informed consent).
 - (2) Information redisclosed under paragraphs (c)(1)(v) and (vi) of this section must be subject to the safeguards in paragraph (b) of this section.
- (d) The requirements of this section do not apply to disclosures of UC information to a Federal agency which the Department has determined, by notice published in the Federal Register, to have in place safeguards adequate to satisfy the confidentiality requirement of Section 303(a)(1), SSA.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Attachment A2

TEXAS WORKFORCE COMMISSION DATA SECURITY POLICY

It is the policy of the Texas Workforce Commission (Agency) to promote a secure environment for employees and clients, and to maintain management controls necessary for the safekeeping of Agency's resources and assets.

Employees, physical property, and information related to the conduct of Agency operations are assets, entrusted to the care of agency by the citizens of this state. Safeguarding the security and integrity of these assets and using them in a cost-effective manner are basic responsibilities of Agency.

The Agency relies heavily on its electronic data processing systems to meet its operational, financial, and informational requirements. It is essential that these critical systems are protected from accidents and misuse of all kinds, and that both the computer system and the data that they process be operated and maintained in a secure environment.

It will be the responsibility of the Data Security Manager of the RECIPIENT AGENCY to determine and assign the computer access codes required for a user to perform the assigned job duties. Access to computerized data will be limited to just that data needed to do the assigned job.

It is the responsibility of the Data Security Manager of the RECIPIENT AGENCY to make certain that all users are aware of, and comply with, the Agency's rules and regulations within their office.

Remainder of Page Intentionally Left Blank

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Attachment A3

QUARTERLY SELF-ASSESSMENT REPORT

Recipient confirms that it is in compliance with the following requirements of 20 C.F.R. § 603.9:

1. Recipient uses the disclosed Information only for purposes authorized by law and consistent with the allowed use set forth in the contract between Recipient and the Texas Workforce Commission (Agency). **Yes: _____ No: _____**
2. Recipient stores the disclosed Information in a place physically secure from access by unauthorized persons. **Yes: _____ No: _____**
3. Recipient stores and processes disclosed Information maintained in electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain the Information by any means. **Yes: _____ No: _____**
4. Recipient undertakes precautions to ensure that only authorized personnel are given access to disclosed Information stored in computer systems. **Yes: _____ No: _____**
5. Recipient has instructed all personnel having access to the disclosed Information about confidentiality requirements, the requirements of 20 C.F.R. § 603.9, and the sanctions specified in State law for unauthorized disclosure of information (Each violation is a Class A Misdemeanor, punishable by a fine of \$4,000, a year in jail, or both). **By your signature below you acknowledge that all personnel having access to the disclosed Information have been instructed in accordance with paragraph (b)(1)(v)(A) of 20 C.F.R. § 603.9.** **Yes: _____ No: _____**
6. Recipient adheres to the Agency confidentiality requirements and procedures which are consistent with 20 C.F.R. § 603.9 and the requirements of the contract between Recipient and Agency and shall report any infraction of these rules to Agency fully and promptly. **Yes: _____ No: _____**
7. Recipient disposes of Information disclosed or obtained, and any copies thereof made by Recipient, after the purpose for which the Information is disclosed is served or as required by court order. Disposal means return of the Information to Agency or destruction of the Information, as directed by Agency. Disposal includes deletion of personal identifiers in lieu of destruction. **Yes: _____ No: _____**
8. Recipient ensures that the Information disclosed shall not be retained with personal identifiers for longer than such period of time as TWC deems appropriate. **Yes: _____ No: _____**
9. Recipient maintains a system sufficient to allow an audit of compliance with the requirements of 20 C.F.R. Part 603 and the contract between Recipient and Agency.
Yes: _____ No: _____ [Describe, in an attachment, your system that allows audit of compliance.]

By signature hereon, the contract signatory or the entity's internal auditor certifies that:

All statements and information prepared and submitted in the response to this Quarterly Self-Assessment Report are current, complete, and accurate.

Signature

Date

Printed Name, Title

Contract Number 2911PEN044

Return this Report to: External Data Sharing Contracts Manager | Office of General Counsel
Texas Workforce Commission | 101 East 15th Street, Room 608 | Austin, Texas 78778-0001
Fax: 512-463-1426

Email: ORContracts.Management@twc.state.tx.us

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACTAttachment A4
CONTRACT NUMBER 2911PEN044TEXAS WORKFORCE COMMISSION
USER INFORMATION SECURITY AGREEMENTI, _____
(Print Name) (Social Security Number)_____
(User phone number) (User work street address) (User email)

acknowledge that, as a Recipient User, I will be assigned a personal User Identification Code (User ID) and password that I will use to activate computer devices that access the Texas Workforce Commission's computer system. I understand that I will be held personally accountable for my actions and any activity performed under my User ID. Under no circumstances will I allow my User ID and confidential password to be used by any other individual, nor will I use one belonging to someone else. I understand that any violation of this User Agreement including allowing any other individual to use my User ID or confidential password may be a violation of the Texas Penal Code and may result in the termination of the contract between Texas Workforce Commission and Travis County for the benefit of Constable, Precinct 3 for online data access. The use of Information obtained from the Texas Workforce Commission's computer system is limited to the following purpose only: to assist in locating fugitives, witnesses, defendants and suspects in criminal and civil cases; to assist in criminal investigations; to assist in locating individuals with outstanding warrants and persons who have absconded.

I understand that online access under the above-described contract is limited to: Wage Records File (BN75 screen); Unemployment Compensation Claim Benefit Information - limited access (CMES, CTCS, BPCS screens).

I will not enter any unauthorized Information, or make any changes to Information. I will not disclose any Information without prior authorization from the Texas Workforce Commission. I understand that under Texas Labor Code § 301.085 all information I obtain from the Texas Workforce Commission under this User Agreement is confidential and that a person commits an offense if the person solicits, discloses, receives, or uses, or authorizes, permits, participates in, or acquiesces in another person's use of, unemployment compensation information that reveals: (1) identifying information regarding any individual or past or present employer or employing unit; or (2) information that foreseeably could be combined with other publicly available information to reveal identifying information regarding any individual or past or present employer or employing unit. Such an offense is a Class A Misdemeanor.

Violating a data security system or allowing unauthorized access by another party is a Class A Misdemeanor under Chapter 33 of the Texas Penal Code, which is punishable by a fine of \$4,000, a year in jail, or both. Intentionally causing a computer to malfunction or knowingly altering data without authorization that results in personal or property damage may constitute a felony of the second degree.

I have read and have had explained to me the security and confidentiality requirements of 20 C.F.R. Part 603 and the contract with the Texas Workforce Commission. I understand and agree to abide by these requirements. I also understand that if I violate any of these standards I may be subject to disciplinary action or prosecution under one or more applicable statutes, and I may jeopardize the contract with the Texas Workforce Commission.

Signature of User_____
Date_____
Printed Name

Supervisor Approval: I have instructed the User listed above about all confidentiality requirements applicable to data obtained under the contract with the Texas Workforce Commission including the requirements of 20 C.F.R. Part 603 as well as the sanctions specified in the Information Release Contract and in state law for unauthorized disclosure of information.

Signature of Supervisor_____
Date_____
Printed Name**Contract Signatory or Recipient Contact Person Approval:**_____
Signature of Contract Signatory or Recipient Contact Person_____
Date_____
Printed Name

Distribution Instructions for User Information Security Agreement: Entity employing the User must retain the original user agreement. The User must be provided a copy by their employer. The entity employing the User must transmit a copy to the Texas Workforce Commission and must attach the following cover sheet.

TEXAS WORKFORCE COMMISSION
INFORMATION RELEASE CONTRACT

Attachment A5

COVER SHEET FOR TRANSMITTING USER INFORMATION SECURITY AGREEMENT

To: RACF Administration

___ via email to: racf.administration@twc.state.tx.us
(Document must be scanned and **encrypted** before sending)

___ via fax to: 512-463-6394

___ via mail to: RACF Administration
Texas Workforce Commission
101 East 15th Street, Room 0330
Austin, Texas 78778-0001

From: **Travis County for the benefit of Constable, Precinct 3 (Recipient)**

_____(Recipient contact person name)

_____(Recipient contact person email)

Re: **TWC Contract Number 2911PEN044**

Enclosed are the following documents:

1) Completed TWC User Information Security Agreement

AND

2) TWC Information Technology Security Awareness training certificate

Note: The TWC User Information Security Agreement must accompany the TWC Information Technology Security Awareness training certificate and include all signatures and the contract number. For questions on processing the TWC User Information Security Agreement, please email the RACF Administrator at racf.administration@twc.state.tx.us.

TWC Contract/Amendment Number: 2911PEN044

CONTRACT/AMENDMENT LANGUAGE CHANGE CERTIFICATION FORM

Please check the appropriate box and sign below:

- ☒ **No Changes.** I hereby certify that no changes have been made to documents contained in this Contract/Amendment package.
- ☐ **Changes to Demographic Information.** I hereby certify that changes in demographic information items only (such as contact or signatory) have been made to documents contained in this Contract/Amendment package. Pen and ink corrections have been entered, initialed and the revised areas have been flagged.
- ☐ **Changes to Contract/Amendment Terms and Conditions.** I hereby certify that changes to the contract/amendment terms and conditions have been proposed. The proposed changes have been entered on all copies of the documents in pen and ink, initialed, and the revised areas have been flagged. I understand that I am to sign and then send all copies of the contract/amendment back to TWC for evaluation of the proposed changes. If the proposed changes are approved by the TWC signatory, they will be initialed and my copy (and the fiscal agent's copy, if applicable) will be returned to me. I understand that if there are any questions or issues regarding the proposed pen and ink changes that I will be contacted by a TWC representative to discuss them.

Travis County for the benefit of Constable Precinct 3

Samuel T. Biscoe
Travis County Judge

Date



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session
Prepared By: Elizabeth Corey, Purchasing, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve twelve-month extension (Modification No. 3) to Contract No. PS090104RE, Austin Area Urban League, for workforce development services.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Since 2007, Travis County Health and Human Services (HHS) has managed the County's social services investment. HHS has provided fiscal and programmatic oversight by completing on-site invoice verification monitoring visits as well as administering the Administrative and Fiscal Review process to all agencies funded.

On December 21, 2010, the Commissioners Court approved renewals for 44 social services contracts. As explained to the Court at that time, Austin Area Urban League was not included in this request for approval because its Statement of Work was not acceptable. Appropriate revisions have been made, and we have also added special conditions to the contract to ensure that financial documentation issues are remedied.

Contract Expenditures: In 2010, \$16,763.13 was spent against this contract.

Contract-Related Information:

Award Amount: \$45,774

Contract Type: Professional Services

Contract Period: January 1, 2009 - December 31, 2009

Contract Modification Information:

Modification Amount: \$45,774

Modification Type: Bilateral

Modification Period: January 1, 2011 - December 31, 2011

Solicitation-Related Information: Not applicable

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

Special Contract Considerations: Not applicable☐ Award has been protested; interested parties have been notified.☐ Award is not to the lowest bidder; interested parties have been notified.☐ Comments:

- Funding Information:**

Purchase Requisition in H.T.E.: 517190

Funding Account(s): 001-5891-611-6294

Comments:

- Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ☐ Not Verified ☒ by Auditor.**REQUIRED AUTHORIZATIONS:**

Purchasing	Marvin Brice	Completed	02/07/2011 10:26 AM
Purchasing	Cyd Grimes	Completed	02/07/2011 3:04 PM
Purchasing Admin Support Group	Juan Gonzalez	Completed	02/07/2011 3:07 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERAN SERVICES
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115**

DATE: February 1, 2011

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming
Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veteran Services

SUBJECT: Acceptance of the 2011 Social Services Contracts for Austin Area Urban League

Proposed Motion:

Consider and take appropriate action regarding Travis County Health and Human Services and Veterans Service request to approve contract with Austin Area Urban League.

Summary and Staff Recommendation:

We are recommending the Court approve renewal of the Austin Area Urban League's contract with Travis County for workforce development services. The 2011 HHS/VS contract with the Austin Area Urban League contains special conditions. The contractor will be required to submit supporting documentation with all Travis County invoices. The contractor will also be required to have a member of their board of directors sign all Travis County invoices. This agency does not have the staffing necessary to separate the duties of the Executive Director from the Finance Director.

10 # 3599

Budgetary and Fiscal Impact:

Nine (9) months of funding (January – September 2011) is available in the FY 2010-2011 budget. Funding for the October—December 2011 portion of the contracts will be included in the proposed budget for FY 2011-2012.

Account # 001-5891-611-6294:	\$ 45,774.00
FY '10: January – September 2010:	\$ 34,331.00
FY '11: October – December 2010:	\$ 11,443.00

Issue and Opportunities:

HHS/VS will continue to work closing with this contractors providing technical assistance and compliance monitoring throughout 2011. We expect the Austin Area Urban League to maintain contract compliance while continuing to serve the unemployed and under employed in our community

Background:

Travis County currently invests over \$5.1 million in social services contracts.

Cc: Deborah Britton, Division Director, Community Services, TCHHS/VS
Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Rodney Rhoades, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Elizabeth Corey, Assistant Purchasing Agent, Travis County Purchasing Office
Kathleen Haas, Interim Financial Manager, TCHHS/VS
Jim Lehrman, Division Director, Family Support Services, TCHHS/VS
Blanca Leahy, Division Director, Research and Planning, TCHHS/VS
Olie Pope, Division Director, Veterans Services, TCHHS/VS
Andrea Colunga-Bussey, Division Director, Office of Children's Services, TCHHS/VS

MODIFICATION OF CONTRACT NO. PS090104RE - Workforce Development		Page 1 of 31 Pages
ISSUED BY: Travis County Purchasing Office 314 West 11th Street, Room 400 Austin, Texas 78701	PURCHASING AGENT ASST: Elizabeth Corey TELEPHONE: 512-854-9853 FAX: 512-854-9185	DATE PREPARED: February 1, 2011
ISSUED TO: Austin Area Urban League, Inc. 8011A Cameron Road, Suite 100 Austin, Texas 78752	MODIFICATION NO.: <p style="text-align: center;">3</p>	EXECUTED DATE OF ORIGINAL CONTRACT: <p style="text-align: center;">December 23, 2008</p>
ORIGINAL CONTRACT TERM DATES: <u>January 1, 2009 - December 31, 2009</u> CURRENT CONTRACT TERM DATES: <u>January 1, 2011 - December 31, 2011</u>		
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: <u>\$45,774</u> Current Modified Amount <u>\$45,774</u>		
<p>DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.</p> <p>The above referenced contract is hereby modified to reflect the following changes, as well as those more completely set forth in the attachment:</p> <ol style="list-style-type: none"> 1) Contract is renewed for an additional one year period from January 1, 2011 through December 31, 2011. 2) Contract funds for this renewal period are not to exceed \$45,774. <p>Note: Modification No. 2, which provided fiscal year limitations on the total contract funds, was incorrectly labeled as Modification No. 1.</p> <p>The Contract is amended according to the terms of the attachment to this Modification, all of which is hereby made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms of the Contract, as amended.</p>		
Contractor: Complete your portion of the signature block below on all originals and return all signed originals to Travis County. A fully-executed original will be returned to you for your records.		
LEGAL BUSINESS NAME: <u>Austin Area Urban League, Inc</u>		<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: <u>Jeffrey K. Richard</u> SIGNATURE		DATE:
PRINT NAME <u>JEFFREY K RICHARD, MA</u>		
TITLE: <u>PRESIDENT & CHIEF EXECUTIVE OFFICER</u> ITS DULY AUTHORIZED AGENT		
TRAVIS COUNTY, TEXAS BY: <u>[Signature]</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT		DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE		DATE:

ID # 3599

2011 RENEWAL AND AMENDMENT OF CONTRACT BETWEEN
TRAVIS COUNTY AND
AUSTIN AREA URBAN LEAGUE

PARTIES

This 2011 Renewal and Amendment ("2011 Renewal") of Contract is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County"), and Austin Area Urban League ("Contractor").

RECITALS

County and Contractor entered into an agreement to provide services for the care of indigents, for public health education and information and/or for other authorized services ("Contract") the Initial Term of which began January 1, 2009, and terminated December 31, 2009 ("Initial Contract Term").

Under the Contract, Contractor agreed to provide personal and professional services for the care of indigents and other qualified recipients and for public health education and information, in accordance with the terms of the Contract, thus providing services which further a public purpose.

The Contract provides for renewal of the agreement and changes to the agreement by the written agreement signed by both Parties.

County and Contractor desire to renew the Contract for an additional one-year term, beginning January 1, 2011, and ending December 31, 2011.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to renew the Contract as follows:

1.0 GENERAL TERMS

1.1 **2011 Renewal Term.** The Parties acknowledge and agree to renew the Contract for an additional one-year term beginning January 1, 2011, and terminating December 31, 2011 ("2011 Renewal Term").

2.0 CONTRACTOR PERFORMANCE

2.1 **Contractor Services.** During the 2011 Renewal Term, Contractor shall perform, in a satisfactory manner as determined by County, through County Department, services and activities in accordance with the terms and conditions stated in this Contract as renewed and amended herein.

3.0 FINANCIAL PROVISIONS

3.1 **Contract Funds.** **Contract Funds Amount.** The Parties agree to amend Section 3.1, "Contract Funds Amount," by adding the following:

3.1-2011. Subject to the requirements of the Contract, as amended, in consideration of the full and satisfactory performance of the services and activities provided by Contractor under the terms of the Contract, as determined by County, County shall provide Contract Funds not to exceed the following amount during the 2011 Renewal Term:

\$ 45,774.00

3.2 **Maximum Funds.** The Parties agree to amend Section 6.1, "Maximum Funds," by adding the following:

6.1-2011. Subject to the requirements of this Contract, as amended, County shall provide Contract Funds not to exceed the following amount during the 2011 Renewal Term:

\$ 45,774.00

3.3 **Fiscal Year Limitations on Funding.** The Parties agree to amend Section 6.2.2, "Fiscal Year Division," by adding the following:

6.2.2(a) and (b) -2011 During the 2011 Renewal Term, the fiscal year limitations under 6.2.2(a) shall be:

(a)-2011 January 1, 2011 - September 30, 2011 (75% of Total)

\$ 34,331.00

(b)-2011 October 1, 2011 - December 31, 2011 (25% of Total)

\$ 11,443.00

All other provisions of Section 6.2.2 not specifically changed herein shall remain in full force and effect.

4.0 ENTIRE AGREEMENT

4.1 **Attachments.** The Parties agree to amend the Contract, as to the 2011 Renewal Term, by adding the following:

4.1.1	Attachment A-2011	2011 Work Statement, Performance Report Definition Tool
4.1.2	Attachment B-2011	2011 Special Conditions (if applicable)
4.1.3	Attachment C-2011	2011 Program Budget
4.1.4	Attachment D-2011	2011 Performance Report Forms

4.2 **Promised Performance.** The Parties agree that all other attachments not specifically changed in this 2011 Renewal remain in full force and effect for the 2011 Renewal Term. The attachments listed in Section 4.1 above are included in this 2011 Renewal as Attachments A, B, C, and D, and are hereby made a part of the Contract, as amended, and constitute promised performance by Contractor in accordance with all terms of the Contract, as amended.

5.0 OTHER PROVISIONS

5.1 **Insurance.** The Parties agree that the requirements for insurance for the 2011 Renewal Term will continue as set forth in the Contract. Contractor agrees to provide current documentation of such insurance as required under the Contract.

5.2 **Limitations.** Unless otherwise specifically stated herein, the performance required under this 2011 Renewal is performable only during the 2011 Renewal Term, and performance requirements and payment shall not carry over from one contract term to another.

5.3 Update. Within fifteen (15) days of execution of this 2011 Renewal, Contractor agrees to provide Department, with a copy to the Purchasing Agent, current updates of all policies, materials and other information required under the Contract, including, but not limited to, the following:

- 5.3.1 Completed 2011 Ethics Affidavit
- 5.3.2 Proof of Insurance
- 5.3.3 Update of any policies and procedures
- 5.3.4 Updated W-9 Taxpayer Identification Form
- 5.3.5 Updated IRS 990 Form
- 5.3.6 Change of Identity Information (Name, Address, Etc.), where applicable

5.4 Debarment, Suspension and Other Responsibility Matters. By signing this 2011 Renewal, Contractor certifies that, to the best of its knowledge and belief, it and its principles continue to meet compliance requirements under 15 CFR Part 26, "Government-wide Debarment and Suspension" requirements as set forth in the Contract. In addition, Contractor agrees to include the provisions in Section 15.6 of the Contract, "Debarment, Suspension and Other Responsibility Matters," in any subcontract to this Contract that exceeds \$100,000.00.

5.5 Certification and Warranty. By signing this 2011 Renewal, Contractor certifies and warrants that all certifications and warranties under the Contract continue to be in full force and effect. Contractor also acknowledges and agrees that it has read all terms and provisions of the Contract and understands and agrees that, to the extent not specifically changed by this 2011 Renewal, those terms and conditions remain in full force and effect for the 2011 Renewal Term.

5.6 Forfeiture of Contract. For the 2011 Renewal Term, the provisions of the Contract relating to Forfeiture of Contract and the Key Contracting Person list will reference the 2011 Ethics Affidavit and Key Contracting Persons list set forth in Exhibit 1 of this 2011 Renewal, to be completed by Contractor as a part of this 2011 Renewal.

5.7 Conflict of Interest Questionnaire. For the 2011 Renewal Term, the provisions of the Contract relating to the Conflict of Interest Questionnaire will reference the 2011 Conflict of Interest Questionnaire, attached hereto as Exhibit II.

6.0 INCORPORATION

6.1 County and Contractor hereby incorporate the Contract into this 2011 Renewal. Except for the changes made in this 2011 Renewal, County and Contractor hereby ratify all the terms and conditions of the Contract as amended. The Contract with the changes made in this 2011 Renewal constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties. All provisions in the Contract not specifically amended herein remain the same and in full force and effect.

7.0 EFFECTIVE DATE

7.1 This 2011 Renewal is effective January 1, 2011, when it is approved and signed by both Parties. This Contract, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

EXHIBIT 1

ETHICS AFFIDAVIT

STATE OF TEXAS }
COUNTY OF TRAVIS }

Date: 2/3/11

Name of Affiant: Jeffrey Richard

Title of Affiant: President & CEO

Address: 8011-A Cameron Rd, Suite 100 Austin TX 78752

Business Name of Contractor: Austin Area Urban League, Inc.

County of Contractor: Travis

Affiant on oath swears that the following statements are true:

1. Affiant is authorized by Contractor to make this Affidavit for Contractor.
2. Affiant is fully aware of the facts stated in this Affidavit.
3. Affiant can read the English language.
4. Contractor has received the list of key contracting persons associated with this invitation for bids which is attached to this affidavit as Attachment A.
5. Affiant has personally read Attachment A to this Affidavit.
6. Affiant has no knowledge of any key contracting person on Attachment A with whom Contractor is doing business or has done business during the 365-day period immediately before the date of this Affidavit whose name has not already been disclosed.

Jeffrey K. Richard
Signature of Affiant

SUBSCRIBED AND SWORN TO before me by: Jeffrey K. Richard on Feb 3rd, 2011.

Priscilla Ortiz
Notary Public, State of Texas

Priscilla Ortiz
Typed or printed name of notary

My commission expires: 06/04/2014

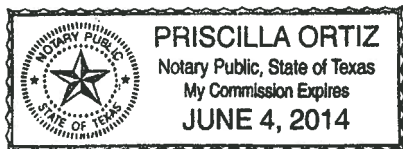


EXHIBIT 1
ETHICS AFFIDAVIT

JGR

Contractor acknowledges that Contractor is doing business, or has done business, during the 365-day period immediately prior to the date of this Affidavit with the following key persons and warrants that these are the only such key persons:

If no one is listed above, Contractor warrants that Contractor is not doing business, and has not done business, during the 365-day period immediately prior to the date of this Affidavit with any key person.

EXHIBIT 1
LIST OF KEY CONTRACTING PERSONS
October 13, 2010

CURRENT

Position Held	Name of Individual Holding Office/Position	Name of Business Individual is Associated
County Judge.....	Samuel T. Biscoe	
County Judge (Spouse).....	Donalyn Thompson-Biscoe	MHMR
Executive Assistant	Cheryl Brown	
Executive Assistant	Melissa Velasquez	
Executive Assistant	Josie Z. Zavala	
Executive Assistant	Cheryl Aker*	
Commissioner, Precinct 1	Ron Davis	
Commissioner, Precinct 1 (Spouse)	Annie Davis	Seton Hospital
Executive Assistant	Chris Fanuel	
Executive Assistant	Felicitas Chavez	
Commissioner, Precinct 2	Sarah Eckhardt	
Commissioner, Precinct 2 (Spouse).....	Kurt Sauer	Daffer McDaniel, LLP
Executive Assistant	Loretta Farb	
Executive Assistant	Joe Hon	
Executive Assistant	Peter Einhorn	
Commissioner, Precinct 3	Karen Huber	
Commissioner, Precinct 3 (Spouse)	Leonard Huber	Retired
Executive Assistant	Garry Brown	
Executive Assistant	Lori Duarte*	
Commissioner, Precinct 4	Margaret Gomez	
Executive Assistant	Edith Moreida	
Executive Assistant	Norma Guerra	
Special Assistant to Commissioners Court..	Christian Smith	
County Treasurer	Dolores Ortega-Carter	
County Auditor	Susan Spataro	
Executive Manager, Administrative	Vacant	
Executive Manager, Budget & Planning	Rodney Rhoades	
Executive Manager, Emergency Services ..	Danny Hobby	
Executive Manager, Health/Human Services	Sherri E. Fleming	
Executive Manager, TNR	Joseph Gieselman	
Executive Manager, Criminal Justice Planning	Roger Jefferies	
Director, Facilities Management ..	Roger El Khoury, M.S., P.E.	
Chief Information Officer	Joe Harlow	
Director, Records Mgmt. & Communications	Steven Broberg	
Travis County Attorney	David Escamilla	
First Assistant County Attorney ..	Steve Capelle	
Executive Assistant, Civil Division	Jim Collins	
Director, Land Use Division	Tom Nuckols*	
Attorney, Land Use Division	Julie Joe	
Attorney, Land Use Division	Christopher Gilmore	
Director, Transactions Division ..	John Hille	
Attorney, Transactions Division	Tamara Armstrong	
Attorney, Transactions Division	Daniel Bradford	
Attorney, Transactions Division	Mary Etta Gerhardt	
Attorney, Transactions Division	Barbara Wilson	
Attorney, Transactions Division	Jim Connolly	
Attorney, Transactions Division	Tenley Aldredge	
Director, Health Services Division	Beth Devery	
Attorney, Health Services Division	Prema Gregerson*	
Purchasing Agent	Cyd Grimes, C.P.M.	
Assistant Purchasing Agent	Marvin Brice, CPPB	
Assistant Purchasing Agent	Bonnie Floyd, CPPO, CPPB, CTPM	

Purchasing Agent Assistant IV..... Diana Gonzalez
 Purchasing Agent Assistant IV..... Lee Perry
 Purchasing Agent Assistant IV..... Jason Walker
 Purchasing Agent Assistant IV..... Richard Villareal
 Purchasing Agent Assistant IV..... Oralia Jones, CPPB
 Purchasing Agent Assistant IV..... Lori Clyde, CPPB
 Purchasing Agent Assistant IV..... Scott Wilson
 Purchasing Agent Assistant IV..... Jorge Talavera, CPPB
 Purchasing Agent Assistant IV..... George R. Monnat, C.P.M., A.P.P.
 Purchasing Agent Assistant IV..... John E. Pena, CTPM*
 Purchasing Agent Assistant III..... Vacant
 Purchasing Agent Assistant III..... David Walch
 Purchasing Agent Assistant III..... Michael Long, CPPB
 Purchasing Agent Assistant III..... Elizabeth Corey, C.P.M.*
 Purchasing Agent Assistant III..... Rosalinda Garcia
 Purchasing Agent Assistant III..... Loren Breland
 Purchasing Agent Assistant II..... C.W. Bruner, CTP*
 Purchasing Agent Assistant III..... Nancy Barchus, CPPB
 HUB Coordinator..... Sylvia Lopez
 HUB Specialist..... Betty Chapa
 HUB Specialist..... Jerome Guerrero
 Purchasing Business Analyst..... Scott Worthington
 Purchasing Business Analyst..... Jennifer Francis*

FORMER EMPLOYEES

<u>Position Held</u>	<u>Name of Individual</u> <u>Holding Office/Position</u>	<u>Date of Expiration</u>
Purchasing Agent Assistant III.....	Rebecca Gardner	12/28/10
Executive Assistant	Kelly Darby.....	01/15/11
Purchasing Agent Assistant III.....	Vania Ramaekers, CPPB, CPPO	04/26/11
Attorney, Transactions Division.....	Sarah Churchill... ..	04/30/11
Purchasing Agent Assistant II	Donald E. Rollack	05/31/11

* Identifies employees who have been in that position less than a year.

EXHIBIT II

CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>	
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> 1 Name of person who has a business relationship with local governmental entity </div>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> 2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. <small>(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</small> </div>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> 3 Name of local government officer with whom filer has employment or business relationship. </div> <div style="text-align: center; margin: 10px 0;"> <hr style="width: 80%; margin: 0 auto;"/> Name of Officer </div> <p>This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>D. Describe each employment or business relationship with the local government officer named in this section.</p>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> 4 </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%;"> <hr style="width: 90%; margin: 0;"/> Signature of person doing business with the governmental entity </div> <div style="width: 35%;"> <hr style="width: 90%; margin: 0;"/> Date </div> </div>		

Attachment A-2011

2011 Work Statement

- **Form 3 – Program Work Statement**
- **Form 9 – Performance Report Definition Tool**

Form #3: PROGRAM WORK STATEMENT
for 2011 Social Service Contracts funded by Travis County

Date prepared: 01/13/11

Agency: Please answer the following questions as they pertain to only those programs and services in which Travis County invests. Note: the information contained in this document will be used in reports to the Travis County Commissioners Court and the community.

Agency: Austin Area Urban League Program: Work Force Training

1. Program goals and objectives:

Briefly describe the goals and objectives of the services purchased by Travis County in this contract.

The services purchased by Travis County in this contract will provide typically underserved residents with access to employment opportunities, job-landing techniques, computer software-usage skills, GED education services from an accredited degree-granting institution; and wrap-around client assistance such as help with utility bills or other needs that if, unmet, would pose a barrier to their receiving the benefit of the workforce development services previously described.

2. Program clients served:

Describe the eligibility requirements to participate in the program or in each component of the program (for example: Travis County residency, income level, age).

Eligible participants include youth, young adults and adults, the vast majority of whom are considered working age (16 years and above). More than 85% would meet federal income guidelines of 150% of Federal Poverty Income Guideline, being defined as the poverty level. There is no restriction as to race or gender.

3. Program services and delivery:

Describe the Travis County funded services and how they are provided by the agency. Provide enough detail so that the contract reviewer is able to have a comprehensive understanding of your services and how they are delivered to clients.

The following services are funded: Job Readiness (resume writing, interview techniques), Job Search, Computer skills (Microsoft Word, PowerPoint, Excel, Access, Outlook, Explorer), and GED academic instruction, testing and certification for most levels of proficiency above 8th grade (as determined by validated testing).

4. Service coordination and collaboration strategies:

Describe how the agency coordinates its services with services being provided by other agencies and describe how the agency collaborates with other agencies. If you are not currently collaborating with other agencies, what is your plan for increasing collaboration?

The AAUL is a partner with the WorkSource Board and coordinates with such organizations and institutions as: SkillPoint Alliance, Austin Community College District, Austin Independent School District, Capital Idea, LifeWorks, SafePlace, the City of Austin Health & Human Services Division, the City of Austin Neighborhood Housing & Community Development Division, and a number of other community advocates, including the faith community, broadly defined.

It collaborates with other organizations such as the various Chambers of Commerce (Greater Austin, Hispanic, African-American) in educating the public on policy matters that impact the delivery of social services. In other grant funded work there is a great deal of collaboration with the largest school system in the region, AISD, and tow of the most challenged high schools in that district, Reagan and LBJ, with its associated feeder middle schools. The intent is always to provide a continuum of service and knowledge transfer among these organizations so that individuals and families have appropriate support in having pathways out of poverty and into greater self sufficiency.

5. **OUTPUT** Performance Measures (replace the blue text and shaded spaces below with the actual wording of your measures and their corresponding 12-month goal amounts):

Please enter the output performance measures to be reported for your program. You must report the number of unduplicated clients served by funding source and at least one other output. Actual total program performance data for these outputs will be reported in the quarterly program performance reports.

<u>OUTPUT # 1</u>	<u>Travis County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL</u> (Travis County + All Other) Annual Goal
Number of unduplicated clients served.	251	559	810

<u>OUTPUT # 2</u>	<u>Travis County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL</u> (Travis County + All Other) Annual Goal
Number of EOS (Essential Office Skills) clients served.	25	65	90

<u>OUTPUT # 3</u>	<u>Travis County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL</u> (Travis County + All Other) Annual Goal
Number of CCC (Career Connections Center) clients receiving job placement assistance (more than one-time service though job fairs) that do not participate in EOS.	155	265	420

<u>OUTPUT # 4</u>	<u>Travis County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL</u> (Travis County + All Other) Annual Goal
Number of CCC (Career Connections Center) clients receiving ONLY one-time services through job fairs (not receiving any ongoing services)	71	229	300

(If approved for additional Output measures, copy and paste the blocks above and re-number accordingly)

6. **OUTCOME** Performance Measures (replace the blue text in the left column below with the actual wording of your measures' numerators, denominators, and outcome rates):

Please enter the outcome performance measures to be reported for your program. For any outcome which will not have a percentage rate, use only the first (numerator) row and edit as needed. In the middle column's shaded blocks, include the corresponding 12-month goal amounts and percentages (as applicable) for each line. If an Outcome will NOT be reported every quarter, in the right column indicate for which quarterly report(s) you WILL be reporting that measure (for example, you might report for Q2 and Q4 only).

Total Program Performance – OUTCOME # 1	<u>Total Program Annual Goal</u>	If <u>not</u> reported every Quarter, in which Quarter(s)?
Number of CCC clients receiving ongoing services who advance in or gain employment	306	
Number of CCC clients receiving ongoing services (including both EOS and long-term CCC participants) (denominator)	510	

Percent of CCC clients receiving ongoing services who advance in or gain employment (outcome rate)	60%	
--	-----	--

Total Program Performance – OUTCOME # 2	<u>Total Program Annual Goal</u>	If not reported every Quarter, in which Quarter(s)?
Number of CCC clients receiving ongoing services who obtain employment at a livable wage (greater than or equal to \$10/hr) (A placement is a success if maintained greater than 4 weeks – even if employment crosses more than one employer in that period) (numerator)	238	
Number of CCC clients receiving ongoing services who advance in or gain employment. (denominator)	306	
Percent of CCC clients receiving ongoing services who obtain employment at a livable wage (greater than or equal to \$10/hr)	78%	

Total Program Performance – OUTCOME # 3	<u>Total Program Annual Goal</u>	If not reported every Quarter, in which Quarter(s)?
Number of CCC clients who advanced in or gained employment and remained employed for six months (numerator)	189	
Number of CCC clients receiving ongoing services who advanced in or gained employment six months prior. (denominator)	306	
Percent of clients who advanced in or gained employment and retained employment for six months (outcome rate)	62 %	

Total Program Performance – OUTCOME # 4	<u>Total Program Annual Goal</u>	If not reported every Quarter, in which Quarter(s)?
Number of CCC clients receiving only one-time services through job fairs who obtained employment within a four-month period after the job fair. (numerator)	159	
Number of CCC clients receiving only one-time services through job fairs (not receiving any ongoing services and not participating in EOS) (denominator)	300	
Percentage of CCC clients receiving only one-time services through job fairs who obtained employment within a four-month period after the job fair (outcome rate).	53%	

(If approved for additional Outcome measures, copy and paste the blocks above and re-number accordingly)

7. Community planning activities:

Describe your agency's involvement in community planning activities that are specific to the services provided under this contract.

The AAUL conducts regular job fairs that inform the public and individual job seekers about employment opportunities, and outreach is done via radio, community newspaper and community and faith-based centers, as well as educational institutions such as Austin Community College District and the Workforce Development Board employment/training site.

8. Program Evaluation Plan

• **Performance evaluation:**

Describe how the agency will evaluate the program's performance in achieving program goals. Note: if any survey(s) or questionnaire(s) are used in the evaluation of the program or its performance, please provide a brief description of survey procedures (for example: how the survey is distributed and to whom).

The AAUL will institute a survey at each graduation (six times per year), at each job fair, and at various community events, where applicable. The data collected in this manner will be reviewed for administrative improvements and qualitative improvements.

- **Quality improvement:**

Describe the process for identifying problems or other issues in service delivery, designing activities to overcome these problems, and following up to ensure corrective actions have been effective.

Typically, the open-door policy of case managers, instructors, job developers, front desk-personnel, and also the President/CEO -- all encourage prompt feedback from clients about service-delivery issues, and matters are addressed frequently in real time. Then corrective procedures are instituted and memorialized in files, new procedures and new policies. This process of continuous improvement is the hallmark of our organization which celebrates 33 years in Central Texas and 100 years in the United States as an accredited Affiliate of the National Urban League.

Form #9: Travis County Health and Human Services & Veterans Service Department
2011 Performance Report Definition Tool
 Austin Area Urban League, Inc.

Date Report was Generated: 01/13/2011

To assist you in completing this form, the red triangles located in the upper right-hand side of some cells provide additional instructions related to the information requested.

Type	Performance Measure	Calculation Method	What is the Data Source for this Measure?	Notes	Who Produces this Measure
OUTPUT MEASURES					
Output #1	Total Number of Unduplicated Clients served	Count of unduplicated clients receiving Job Readiness Training that we call Essential Office Skills, and those who are automatically entered into our Career Connections Center (CCC) for Job Placement Services within the quarter of interest	* IQECD Database (Microsoft Access) * Program Intake Files	* Output #2, Output #3, and Output #4 should sum to equal Output #1 * This year, Adult Basic Education is excluded from all counts.	Program Coordinator
Output #2	Number of EOS Clients Served	Count of unduplicated clients receiving EOS Services, such MS-Word, PowerPoint, Excel, Access and Outlook, within the quarter of interest	* IQECD Database (Microsoft Access) * Program Intake Files	Clients counted in Output #2 can only be counted if they haven't been counted in (a) Output #2 or Output #3 in a previous quarter within the CY or (b) Output #3 in the current quarter	Program Coordinator
Output #3	Number of CCC (Career Connections Center) clients receiving job placement assistance (more than one-time service though job fairs) that do not participate in EOS.	Count of unduplicated clients receiving CCC services who walk through the AAUL door within the quarter of interest	* IQECD Database (Microsoft Access) * Program Intake Files	Clients counted in Output #3 can only be counted if they haven't been counted in (a) Output #2 or Output #3 in a previous quarter within the CY or (b) Output #2 in the current quarter. As a practice, if a client duplicates across output #2 and #3, we will count them only in the first instance, but will make note in the comments box.	Program Coordinator
Output #4	Number of CCC (Career Connections Center) clients receiving ONLY one-time services through job fairs (not receiving any ongoing services)	Count of unduplicated clients who register for and attend the AAUL Annual Job Fair -- and only the Job Fair within that Quarter.	* IQECD Database (Microsoft Access) * Program Intake Files	Clients counted in this measure may actually have a difficulty being counted in future quarters only if they do not gain employment from the Job Fair, but choose to re-engage with the AAUL.	Program Coordinator

OUTCOME MEASUREMENTS					
Outcome #1a (numerator)	Number of CCC clients receiving ongoing services who advance in or gain employment	This is the query result of those persons who get a job within the quarter (12-14 weeks) in question	* CCC Database (Microsoft Access)		Job Developer
Outcome #1b (denominator)	Number of CCC clients receiving ongoing services (including both EOS and long-term CCC participants) .	This is the query result of those persons who obtain EOS and automatic CCC services within the quarter (12-14 weeks) in question – that is, without regard to whether they have actually obtained employment.	* CCC Database (Microsoft Access)		Job Developer
Outcome Rate #1c	Percent of CCC clients receiving ongoing services who advance in or gain employment (outcome rate).	Divides Outcome #1a by Outcome #1b	* CCC Database (Microsoft Access)		Job Developer
Outcome #2a (numerator)	Number of CCC clients receiving ongoing services who obtain employment at a livable wage (greater than or equal to \$10/hr) (A placement is a success if maintained greater than 4 weeks – even if employment crosses more than one employer in that period)	Of the unduplicated clients counted in Outcome #1a, count of those who were hired at a wage of \$10/hr or more within the time period of interest	* CCC Database (Microsoft Access)		Job Developer
Outcome #2b (denominator)	Number of CCC clients receiving ongoing services who advance in or gain employment	Insert result for Outcome #1a	* CCC Database (Microsoft Access)		Job Developer
Outcome Rate #2c	Percent of CCC clients receiving ongoing services who obtain employment at a livable wage (greater than or equal to \$10/hr)	Divides Outcome #2a by Outcome #2b	* CCC Database (Microsoft Access)	Livable wage is defined as \$10 per hour as per this agreement.	Job Developer
Outcome #3a (numerator)	Number of CCC clients who advanced in or gained employment and remained employed for six months (numerator).	This is the query result of those who have been taken the EOS class, who have also been employed, and have remained employed, verified as a result of follow-up.	* CCC Database (Microsoft Access)		Job Developer
Outcome #3b (denominator)	Number of CCC clients receiving ongoing services who advanced in or gained employment six months prior	Insert result for Outcome #1a	* CCC Database (Microsoft Access)		Job Developer
Outcome Rate #3c	Percent of clients who advanced in or gained employment and retained employment for six months (outcome rate)	Divides Outcome #3a by Outcome #3b	* CCC Database (Microsoft Access)		Job Developer
Outcome #4a (numerator)	Number of CCC clients receiving only one-time services through job fairs who obtained employment within a four-month period after the job fair.	This is the query result of CCC clients who obtained employment within 4 months, but did not take the EOS course curriculum (they were walk-ins).	* CCC Database (Microsoft Access)		Job Developer
Outcome #4b (denominator)	Number of CCC clients receiving only one-time services through job fairs (not receiving any ongoing services and not participating in EOS)(denominator).	Insert result for Outcome #1a	* CCC Database (Microsoft Access)		Job Developer

Outcome Rate #4c	Percentage of CCC clients receiving only one-time services through job fairs who obtained employment within a four-month period after the job fair (outcome rate).	Divides Outcome #4a by Outcome #4b	* CCC Database (Microsoft Access)	Job Developer
---------------------	--	------------------------------------	-----------------------------------	---------------

DEMOGRAPHIC AND ZIP CODE REPORT					
Gender, Race, and Ethnicity	Number of unduplicated clients by their gender, race, and ethnicity	Of the unduplicated clients counted in Output #1, count the number of clients falling within each gender, race, and ethnicity category	* IQECD Database (Microsoft Access)		Program Coordinator
Age	Number of unduplicated clients by their age at start of program and grouped into age categories	Of the unduplicated clients counted in Output #1, calculate each client's age on the day they began the program in which they are participating in the quarter of interest. Then, count the number of clients falling within each age category (e.g., 5 and under, etc.).	* IQECD Database (Microsoft Access)	* If the client participated in multiple programs during the quarter of interest, then take the age at the start of the program that s/he began first. * The program start date may have occurred in a prior quarter.	Program Coordinator
Income Status	Number of unduplicated clients by their income status at start of program and grouped into income categories	Of the unduplicated clients counted in Output #1, calculate each client's income on the day they began the program in which they are participating in the quarter of interest. Then, count the number of clients falling within each income status category (e.g., <50% of FPL, etc.).	* IQECD Database (Microsoft Access)	* If the client participated in multiple programs during the quarter of interest, then take the income at the start of the program that s/he began first. * The program start date may have occurred in a prior quarter.	Program Coordinator
Zip Code	Number of unduplicated clients by their zip code at start of program	Of the unduplicated clients counted in Output #1, calculate each client's zip code on the day they began the program in which they are participating in the quarter of interest. Then, count the number of clients falling within each zip code.	* IQECD Database (Microsoft Access)	* If the client participated in multiple programs during the quarter of interest, then take the zip code at the start of the program that s/he began first. * The program start date may have occurred in a prior quarter.	Program Coordinator

Attachment B-2011
2011 Special Conditions

ATTACHMENT B-2011

2011 SPECIAL CONDITIONS

In addition to those conditions set forth in the Contract as amended and this 2011 Renewal, Contractor agrees to the following:

AUSTIN AREA URBAN LEAGUE:

Contractor agrees to obtain the signature of a board member on all requests for payment under the Contract prior to submission to County. Contractor will also appoint different individuals to act as the ED and Financial Officer, rather than having the Executive Director act in both capacities, which creates a conflict of interest. Contractor will work with County to resolve all issues related to the above in the first three (3) months of the 2011 Contract Term.

Contractor will continue to submit supporting documentation for all payment requests as required by County to show ongoing correction of previous billing error issues.

Attachment C-2011

2011 Program Budget

- **Form 2 – Program Cover Page**
- **Form 4 – Program Budget**
- **Form 5 – Program Budget Narrative**
- **Form 7 – Program Funding Summary**
- **Form 8 – Subcontracted Expenses**

Form # 2:

PROGRAM COVER PAGE
for 2011 Social Service Contracts funded by Travis County

Date prepared: 10/19/10

1. Agency Name as provided in <u>Articles of Incorporation</u>: Austin Area Urban League, Inc.		2. Tax ID Number: 74-1890518
3. Program Name: Work Force Training and Career Development		
4. a) Physical Street Address (Street, City, State, Zip): 8011-A Cameron Road, Suite 100 Austin, Texas 78754	5. Board President/Chair: Name: Scotty Holman Address: 2057 Golden Deer Dr., Round Rock, TX 78664 Email: Scotty@1cbsinc.com Phone: 888-454-1227	
6. Agency Executive Director (name): Jeffrey Richard Phone: 512.478.7176 ext. 203 Fax: 512.478.1239 Email: jeffrey_richard@aaul.org	7. Name of <u>person authorized to sign contracts for Agency</u>: Jeffrey Richard Phone: 512.478.7176 ext. 203 Fax: 512.478.1239 Email: jeffrey_richard@aaul.org	
8. Program Director (name): Mary Ann Varela Phone: 512.478.7176 ext. 224 Fax: 512.478.1239 Email: maryann_varela@aaul.org	9. Agency Financial Officer (name): Robert Langford, Board Treasurer Phone: 512/728-1799 Email: Robert_Langford@dell.com	
10. Contact person for PROGRAM issues (name): Mary Ann Varela Phone: 512.478.7176 ext. 224 Fax: 512.478.1239 Email: maryann_varela@aaul.org	11. Contact person for FINANCIAL issues (name): Ericka Hobbs-Session Phone: 512.478.7176 ext. 237 Fax: 512.478.1239 Email: ericka_hobbs-session@aaul.org	
12. Primary contact for Quarterly Program Performance Report issues (name): Ken Nance Phone: 512.478.7176 ext.221 Email: ken_nance@aaul.org	13. Person responsible for submitting Quarterly Program Performance Reports (name): Ken Nance Phone: 512.478.7176 ext.221 Email: ken_nance@aaul.org	
14. Program funding amounts by source: Travis County Social Service Contract \$ 45,774 All OTHER Sources + \$ 333,584 TOTAL Program Funding = \$ 379,358	15. Primary contact person for this contract packet (name): Jeffrey Richard Position Title: President/CEO Phone: 512.478.7176 ext. 203 Fax: 512.478.1239 Email: jeffrey_richard@aaul.org	

Date prepared:

10/19/2010**FORM #4: PROGRAM BUDGET**

for 2011 Social Service Contracts funded by Travis County

Agency: Austin Area Urban League, Inc.Program: Work Force Training and Career DevelopmentInstructions: Provide whole dollar amounts for each applicable line item. IMPORTANT: DO NOT INCLUDE ANY PROGRAM INCOMEON THIS PAGE. Note that the line items with asterisks ** will require prior approval - Refer to your Contract Language.

IMPORTANT: All \$ amounts must be whole dollars only (no cents)			
PERSONNEL	Requested COUNTY Amount	Amount Filled by ALL OTHER Sources	TOTAL Budget (ALL funding sources)
Salaries - Regular Time	34,471	127,500	161,971
Salaries - Overtime			0
Benefits	6,303	42,500	48,803
A. SUBTOTALS: PERSONNEL	40,774	170,000	210,774
OPERATING EXPENSES			
General Operating Expenses	3,000	163,584	166,584
Insurance/Bonding			0
Audit Expenses (provide details for this line item in the Subcontracted Expenses form)			0
Consultants/Contractual (provide details for this line item in the Subcontracted Expenses form)			0
Staff Travel - <u>within</u> Travis County			0
Conferences/Seminars/Training - <u>within</u> Travis County			0
** Staff Travel - <u>out of</u> County			0
** Conferences/Seminars - <u>out of</u> County			0
B. SUBTOTALS: OPERATING EXPENSES	3,000	163,584	166,584
DIRECT ASSISTANCE			
Food/Beverage for Clients (NOTE: Alcoholic beverage expenditures are not eligible or allowable)	0	0	0
Financial Assistance for Clients (e.g. rent, mortgage, utilities)	2,000		2,000
Other (specify)			0
			0
C. SUBTOTALS: DIRECT ASSISTANCE	2,000	0	2,000
EQUIPMENT/CAPITAL OUTLAY			
** (specify equipment)	0	0	0
D. SUBTOTALS: EQUIPMENT/CAPITAL OUTLAY	0	0	0
GRAND TOTAL (A + B + C + D)	45,774	333,584	379,358
PERCENT SHARE of Total for Funding Sources:	12.1%	87.9%	100.0%

FORM # 5: Program Budget NARRATIVE

for 2011 Social Service Contracts funded by Travis County

Date prepared: 10/19/2010

Agency: Austin Area Urban League, Inc.

Program: Work Force Training and Career Development

Instructions: Add details below (not to exceed 20 words per line item) to justify proposed expenses from your Program Budget form. **DO NOT INCLUDE ANY DOLLAR AMOUNTS OR PERCENTAGES ON THIS PAGE.** Delete the examples below and replace them with your narrative.

PERSONNEL	NARRATIVE
Salaries - Regular time	See Total Program Staff Position and Time Form
Salaries - Overtime	
Benefits	FICA, SS, Medicare and SUTA (Benefits exceeding 25% - AAUL's health benefits were scheduled to increase due to average age of staff. Additionally, "Other Funding Sources" budgets submitted prior to TC's due date initially allowed for Health and Dental. After budget negotiations with "Other Funding Sources", health and Dental were taken out of the budget.)
OPERATING EXPENSES	
General Operating Expenses	Postage; general office supplies; telephone service; rent, and utilities.
Insurance/Bonding	
Audit Expenses	
Consultants/Contractual	
Staff Travel	
Conferences/Seminars/Tmg	
** Staff Travel - out of County	
** Conferences/Seminars/Tmg. - out of County	
DIRECT ASSISTANCE	
Food/Beverage for Clients (NOTE: Alcoholic beverage expenditures are not eligible or allowable)	
Financial Assistance for Clients (e.g. rent, mortgage, utilities)	One-time utility, rent, mortgage, medical, or transportation assistance, and daily/monthly student bus passes
Other (specify)	
EQUIPMENT/CAPITAL OUTLAY	
** (Specify)	Please refer to contract for capital outlay/equipment guidelines.

** These line items require prior approval – Refer to your Contract Language.

FORM #7: PROGRAM FUNDING SUMMARYDate prepared: **9/9/2010**

for 2011 Social Service Contracts funded by Travis County

Agency Name: Austin Area Urban League, Inc.Program Name: Work Force Training and Career Development

Funding Sources	Grant/Contract Name	Funding Period	Funding Amount
Travis County	Social Service Contract (Travis County prgm. budget)	01/01/2011 – 12/31/2011	\$45,774
Travis County			
Travis County			
City of Austin	Social Service Contract (City of Austin prgm. budget)	10/01/2010 - 09/30/11	\$221,684
City of Austin			
City of Austin			
Federal			
Federal			
State			
State			
United Way			
Contributions	Dell		\$86,900
Contributions	Walmart		\$25,000
Program Income/ Fees			
Other (Specify)			
Other (Specify)			
Other (Specify)			
Other (Specify)			
TOTAL PROGRAM FUNDING:			\$379,358

Attachment D-2011

2011 Performance Report Forms

- **Program Performance – Quarter 1 Report, 2011**
- **Client Demographics – Year-to-Date Report, 2011**
- **Client Zip Codes – Year-to-Date Report, 2011**
- **Additional Instructions**

Travis County Health and Human Services & Veterans Service (TCHHS/VS) Program Performance - Quarter 1 Report, 2011

Time Period Covered by Report: 1/1/2011 - 3/31/2011

Data Report is Due to TCHHS/VS: 4/15/2011

Section 1: Performance Information: Please only modify the data entered into the report and save it. Do not delete or add additional data. If you need to add or delete data, please contact your contract administrator. Once you have completed the report, please email the report to the TCHHS/VS at tchhs@traviscountytx.gov.

Legal Agency Name:

Contract Program Name:

Agency Contact
Name & Phone
No.:

Original Submission Date:

TCHHS/VS Program Lead
& Phone No.:TCHHS/VS Contract
Specialist &
Phone No.:

Contract Term:

January 1, 2011 - December 31, 2011

Date Revised Report was Submitted
(if applicable):

Section 2: Performance Data: This section contains the program's actual performance data for the quarter covered by this report. The data is entered into the report and saved. Do not delete or add additional data. If you need to add or delete data, please contact your contract administrator. Once you have completed the report, please email the report to the TCHHS/VS at tchhs@traviscountytx.gov.

PROGRAM PERFORMANCE DATA								
Outcome Measure	Performance Measure ID	Outcome Measure Description	Performance Data					
			Q1 2011	Q2 2011	Q3 2011	Q4 2011	Year Total	Target
Outcomes								
OP#1				0		0.00	#DIV/0!	#DIV/0!
OP#2				0		0.00	#DIV/0!	#DIV/0!
OP#3				0		0.00	#DIV/0!	#DIV/0!
OP#4				0		0.00	#DIV/0!	#DIV/0!
OP#5				0		0.00	#DIV/0!	#DIV/0!
OP#6				0		0.00	#DIV/0!	#DIV/0!
OP#7				0		0.00	#DIV/0!	#DIV/0!
Objectives								
OC#1a		(numerator)		0		0.00	#DIV/0!	#DIV/0!
OC#1b		(denominator)		0		0.00	#DIV/0!	#DIV/0!
OC#1c		(outcome rate)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
OC#2a		(numerator)		0		0.00	#DIV/0!	#DIV/0!
OC#2b		(denominator)		0		0.00	#DIV/0!	#DIV/0!
OC#2c		(outcome rate)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
OC#3a		(numerator)		0		0.00	#DIV/0!	#DIV/0!
OC#3b		(denominator)		0		0.00	#DIV/0!	#DIV/0!
OC#3c		(outcome rate)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
OC#4a		(numerator)		0		0.00	#DIV/0!	#DIV/0!
OC#4b		(denominator)		0		0.00	#DIV/0!	#DIV/0!
OC#4c		(outcome rate)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
OC#5a		(numerator)		0		0.00	#DIV/0!	#DIV/0!
OC#5b		(denominator)		0		0.00	#DIV/0!	#DIV/0!
OC#5c		(outcome rate)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Page 27 of 31
Modification No. 3
FSD00100000

 PS090104RB
 Modification No. 3
 Page 27 of 31

Section II: Comments: When completing this section, please:

- Avoid redundancy and focus on what that would not be understood by lay persons.
- Briefly explain any relevant or incomplete data from Section II.
- Briefly explain any relevant issues or service from Section II, including any information for the relevant parties (e.g., "Outcomes" where change expected because...).
- Provide any information that would help the understanding of the situation, or changes in performance levels that may be occurring, and.
- Document any significant problems with the data and plans for addressing them.

When budget shifts are necessary to change performance results, please document the amount of the funding change and the estimated impact on the performance results.

Please review the comments section for use in public reports.

Quarter 1

Travis County Health and Human Services & Veterans Service (TCHHS/VS)
Client Demographics - Year-to-Date Report, 2011

PS090104RE
Modification No. 3
Page 29 of 31

Legal Agency Name:

0000

Contract Program Name:

0000

Contract Term: January 1, 2011 - December 31, 2011

Agency Contact Name & Phone No.:

TCHHS/VS Program Lead & Phone No.:

0000

TCHHS/VS Contract Specialist
& Phone No.:

9

Information for this report is derived from the data submitted by the agency for the reporting period. The data is presented in the following format:

- All data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.
- The data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.
- The data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.
- The data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.
- All data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.

The data is presented in the format of the agency's report. The data is presented in the format of the agency's report. The data is presented in the format of the agency's report.

Demographic Data					
Female					0
Male					0
Unknown					0
Total	0	0	0	0	0
Hispanic or Latino					0
Not Hispanic or Latino					0
Unknown					0
Total	0	0	0	0	0
Population of one race:					
American Indian or Alaska Native					0
Asian					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
White					0
Some other race					0
Population of two races:					
American Indian or Alaska Native and White					0
Asian and White					0
Black or African American and White					0
Black or African American and American Indian or Alaska Native					0
All other two race combinations					0
Other and Unknown:					
Other					0
Unknown					0
Total	0	0	0	0	0
Age					
Under 5					0
5 to 9					0
10 to 14					0
15 to 17					0
18 to 24					0
25 to 39					0
40 to 59					0
60 to 74					0
75 and over					0
Unknown					0
Total	0	0	0	0	0
Income					
<50% of FPL					0
50 to 100%					0
101% to 150%					0
151% to 200%					0
200%					0
Unknown					0
Total	0	0	0	0	0

Quarterly Report Dates	
Quarter 1 Report	4/15/2011
Quarter 2 Report	7/15/2011
Quarter 3 Report	10/15/2011
Quarter 4 Report	1/15/2012

Travis County Health and Human Services & Veterans Service (TCHHS/VS)
Client Zip Code at Entry into Program - Year-to-Date Report, 2011

Section III: Client Information: Please only update the information that has changed since the last report. If you are updating the information, please indicate the change by placing an "X" in the appropriate box. If you are not updating the information, please leave the box blank. If you are updating the information, please indicate the change by placing an "X" in the appropriate box. If you are not updating the information, please leave the box blank.

Legal Agency Name: 00000 Contract Program Name: 00000 Contract Term: January 1, 2011 - December 31, 2011
 Agency Contact Name & Phone No.: TCHHS/VS Program Lead & Phone No.: 00000 TCHHS/VS Contract Specialist & Phone No.: 00000

Section IV: Client Data: For the purpose of this report, please report the number of clients who entered the program for the first time during the reporting period. Please enter the following:

- The number of clients who entered the program for the first time during the reporting period. Please enter the number of clients who entered the program for the first time during the reporting period.
- The number of clients who entered the program for the first time during the reporting period. Please enter the number of clients who entered the program for the first time during the reporting period.
- The number of clients who entered the program for the first time during the reporting period. Please enter the number of clients who entered the program for the first time during the reporting period.
- The number of clients who entered the program for the first time during the reporting period. Please enter the number of clients who entered the program for the first time during the reporting period.

Zip Code	Q1 Jan-Mar	Q2 Apr-Jun	Q3 Jul-Sep	Q4 Oct-Dec	Total YTD
78610					0
78612					0
78613					0
78615					0
78617					0
78620					0
78621					0
78640					0
78641					0
78645					0
78652					0
78653					0
78654					0
78660					0
78663					0
78664					0
78680					0
78701					0
78702					0
78703					0
78704					0
78705					0
78712					0
78715					0
78721					0
78722					0
78723					0
78724					0
78725					0
78726					0
78727					0
78728					0
78729					0
78730					0

Reporting Unknown Zip Codes and Zip Codes Outside Travis County
 Note: Please do not list other zip codes in this form.

Zip Code	Q1 Jan-Mar	Q2 Apr-Jun	Q3 Jul-Sep	Q4 Oct-Dec	Total YTD
Unknown					0
Zip Codes Outside Travis Co.					0
Unknown Zip Codes					0
TOTAL	0	0	0	0	0

Quarter	Report Due Date
Quarter 1 Report	4/15/2010
Quarter 2 Report	7/15/2010
Quarter 3 Report	10/15/2010
Quarter 4 Report	1/15/2011

Section V: Comments: Please use this section to provide any additional information that may be helpful in understanding the data reported in this report. Please include any information that would be helpful in understanding the data reported in this report. Please include any information that would be helpful in understanding the data reported in this report. Please include any information that would be helpful in understanding the data reported in this report.

Additional Instructions

The following is offered as guidance on completing and modifying the Quarterly Program Performance Report for Travis County Health and Human Services & Veterans Service social service contracts.

1. **UNDUPLICATED CLIENTS Performance Measures:** The most important concept is that at the beginning of the contract year, ALL clients are counted as New and Unduplicated. Furthermore, each individual client is to be counted only one time within each entire contract year. For most of our contracted programs with a calendar year term, this means that all individuals who were existing clients in December (counted in the previous contract year) AND who are continuing into January of the new contract year as "carryover clients" are counted again only once, in the first quarter (Q1) of the new contract term. This "carryover" number is added to the number of additional NEW clients who just started in the program during January through March, to make up the Total Q1 Unduplicated Client count. From then on, only additional NEW clients who are just starting in the program are counted each quarter; therefore Q2, Q3, and Q4 often reflect fewer clients than Q1. Obviously, certain programs with different enrollment or demand cycles could reflect larger numbers in a different quarter, such as a school year-based program which may have the most new clients (and/or its own internal carryover from a previous program cycle) starting in August or September (Q3) instead, etc.
2. **Proposed changes to measures always require careful review and advance approval.** One of our goals is to keep performance measures and reporting both meaningful and simple, so adding or changing measures is generally discouraged. Issues such as the following would be appropriate to discuss with your review team during the annual contract application/renewal process, for possible implementation in a future contract year. Some partner agencies may feel that the above method for counting unduplicated clients alone may not adequately reflect the volume or activity level of services delivered, and their corresponding workloads throughout the year. If these concerns exist for your agency, please contact your Program Lead and Contract Specialist to explore options for the next contract period.
3. **ADJUSTING "Year To Date" (YTD) TOTALS for AVERAGE COUNTS, etc.** In the performance reporting spreadsheet formulas, by default all quarterly numbers (but not percentages) are set to automatically add cumulatively across the page into a sum for the "YTD Total Program Actual Performance." However, certain contracts may have exceptions to this, such as a measure which is intended to capture an Average number over reporting periods, etc. Instead. In these cases, the agency will need to contact the County Contract Specialist to over-write the total sum formula in the YTD column for each quarterly report, with the actual resulting Average number for YTD, etc. Be sure to also include an explanation in the Comments section for the quarter(s) when this is applicable.

Travis County Commissioners Court Agenda RequestVoting Session 2/15/2011
(Date)

Work Session _____

I. A. Request made by: Steve Manilla Phone # 854-9383
 Signature of Executive Manager

B. Requested Text: CONSIDER AND TAKE APPROPRIATE ACTION TO ALLOCATE ADDITIONAL LOCAL INITIATIVE PROGRAM (LIP) GRANT FUNDS TO THE COUNTERFEIT MOTOR VEHICLE INSPECTION PROGRAM (CMVIP) TO IDENTIFY VEHICLES THAT HAVE COUNTERFEIT STATE INSPECTION CERTIFICATES.

C. Approved by: _____
 Samuel T. Biscoe, County Judge

A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Jon White, TNR

Tom Weber, TNR

Adele Noel, TNR

Phyllis Claire, Sheriff Office

Stacy Suits, Constable, Precinct 3

Michelle Gable, Auditor's Office

III. Required Authorizations: Please check if applicable:

___ Reduced funding for any department or for any purpose

___ Transfer of existing funds within or between any line item budget

___ Grant

Human Resources Department (854-9165)

___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Monday for the following week's meeting. Late or incomplete requests will be deferred.

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER

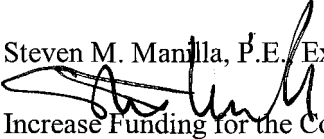


411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

February 15, 2011

MEMORANDUM

TO: Members of the Commissioners Court

FROM: Steven M. Manilla, P.E., Executive Manager, TNR


SUBJECT: Increase Funding for the Counterfeit Motor Vehicle Inspection Program (CMVIP)

Proposed Motion: CONSIDER AND TAKE APPROPRIATE ACTION TO ALLOCATE ADDITIONAL LOCAL INITIATIVE PROGRAM (LIP) GRANT FUNDS TO THE CMVIP TO IDENTIFY VEHICLES THAT HAVE COUNTERFEIT STATE INSPECTION CERTIFICATES.

Summary:

The LIP grant will reimburse the county for the salaries of law enforcement officers who participate in the CMVIP. Officers will have 24-hour access to a database to investigate vehicle records of potential offenders. An officer enters a license plate number into the North Central Texas Council of Governments Emissions Database (NED) to verify the validity of the emissions certificate and vehicle registration. If the emissions certificate is a fake or counterfeit certificate, a citation is issued. The officer also verifies registration. Affected vehicle owners are provided information about the Drive A Clean Machine Program to assist in bringing their vehicles into compliance.

TNR requests an additional \$99,371.28 from the LIP funds be allocated for the CMVIP, described above.

Background, Issues and Opportunities:

On May 4, 2010, the Travis County Commissioner's Court approved the use of \$172,796 in LIP grant funds from the Texas Commission on Environmental Quality (TCEQ) to pay the salaries and training for law enforcement officers to engage in a pilot program called the CMVIP through August 31, 2010. Travis County received a Notice to Proceed on June 7, 2010 from TCEQ. On August 31, 2010, Commissioner's Court approved additional funds for the CMVIP and extended the program until funds expire.

Fiscal and Budget Impacts

There will be a positive impact on Travis County's budget. The grant will provide an additional \$99,371.28 for the program. The grant requires a match which Travis County will provide (\$24,842.82)

using in-kind contributions. This additional amount will bring the total of allocated LIP funds for this program to \$774,373.94. The total Travis County in-kind match is \$193,593.98.

Attachments:

Certification Project Summary

Spreadsheets showing grant budget

cc: Jon A. White, TNR, Director, NREQ
Thomas Weber, TNR, NREQ
Adele Noel, TNR, NREQ
Sydnia Crosbie, TNR
Michelle Gable, Auditor's Office
Greg Hamilton, Sheriff's Office
Phyllis Claire, Sheriff's Office
Stacy Suits, Constable, Precinct 3



SAMUEL T. BISCOE

COUNTY JUDGE

TRAVIS COUNTY ADMINISTRATION BUILDING
P.O. BOX 1748 ROOM 520
AUSTIN, TEXAS 78767
(512) 854-9555
(512) 854-9535 FAX

February 15, 2011

FY 2010 Local Initiative Projects Project Summary

County Certification

Travis County makes the following certifications regarding the projects included with the accompanying Project Summaries:

1. The projects were selected in accordance with the procedures set forth in the grant agreement with The Texas Commission on Environmental Quality (TCEQ);
2. The project proposals have been fully evaluated and determined to fit within the minimum criteria and standards established by TCEQ for this program, as well as more specific standards established for the project categories by the County;
3. The project proposals are consistent with and directly support implementation of the Texas Health and Safety Code Section 382.220; and
4. The governing body of Travis County officially approved the selection of these projects on February 15, 2011

Samuel T. Biscoe
County Judge

Date

FY 2010 Local Initiative Projects Project Summary Form

☐ New☒ Revised

County: Travis County	Fiscal Year: 2010 and 2011
Date: May 4, 2010	Revision Date: February 8, 2011
Contact Person and Phone Number: Adele Noel, 512/854-7211	

Brief Project Title: Counterfeit Motor Vehicle Inspection Program (CMVIP)	Total Grant Funding: \$172,795.65 original amount \$502,207.01 additional amount (8/2010) <u>\$ 99,371.28 additional amount (2/2011)</u> \$774,373.94 total
Counties to be Served: Travis County	Matching/In-Kind Services: \$43,199.41 original amount \$125,551.75 additional amount (8/2010) <u>\$24,842.82 additional amount (2/2011)</u> \$193,593.98 total
Project Dates: Start Date: Date of NTP issued End Date: August 31, 2012	If contracting with another entity, list name and contact person: N/A

Project Category	FUNDING AMOUNT	MATCHING AMOUNT
Personnel / Salaries <i>List personnel, # of hours, salary charged to grant</i> <i>See attached sheet</i>	\$774,373.94	N/A
Fringe Benefits	N/A	\$ 193,593.98
Travel	N/A	N/A
Supplies <i>List & itemize detailed travel expenditures</i>	N/A	N/A
Equipment <i>List & itemize equipment expenditures (must have a unit cost of \$5,000 or more)</i>	N/A	N/A

Construction <i>List & itemize construction expenditures</i>	N/A	N/A
Contractual <i>List & itemize contractual expenditures (other than construction)</i>	N/A	N/A
Other—Training List & itemize other expenditures: Hotel Rates: to be consistent with Texas Comptroller (\$115 p/day): Meals: rates to be consistent with Texas Comptroller, Up to \$71.00/day: Mileage: rates to be consistent with Texas Comptroller \$0.50/mile Labor: \$60.00/hour Student Training Materials: \$10.00/student Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) (Fee for reporting continuing education hours) \$25.00/class	\$0	\$0
Indirect Charges	N/A	N/A
TOTAL FUNDING	\$774,373.94	\$193,593.98

In-Kind Match:

The in-kind match will include the cost of fringe benefits for law enforcement officers who participate in the program.

Project Description:

Summary: Law enforcement officers will check the North Central Texas Council of Governments (NCTCOG) Emissions Database (NED) for counterfeit, fictitious, improperly issued or expired state inspection certificates. If a certificate is identified as being counterfeit, fictitious, improperly issued, or expired, the certificate will be scraped from the windshield of the vehicle and a citation will be issued. Information about the Drive A Clean Machine Program may be given to the driver of the vehicle.

How: When (if) a vehicle is pulled over for a moving violation, (or if the vehicle is identified by a parking lot check) an officer will run the license plate number through NED to verify the validity of the emissions certificate and registration. If the emissions certificate is a fake, expired, or counterfeit certificate, a citation will be issued. The officer will also verify registration. Usually if the emissions certificate is counterfeit, fake, or expired, so is the registration. Periodically, vehicles in various parking lots will be surveyed to ensure that the vehicle has valid certificates. If the emissions certificate is expired, or deemed as fake, a note will be placed on the vehicle informing the owner that the vehicle needs to pass an annual

inspection within the next 60 days. Failure to comply may result in enforcement action. Compliance with the annual inspection can be confirmed by checking NED. Information referencing the Drive A Clean Machine Program will be given to the driver or placed on a vehicle to assist the owner with compliance.

Training: Training is paramount to the success of the program. All officers participating in this program will attend training on Motor Vehicle Inspections and how to use NED. Training on Motor Vehicle Inspections will be conducted by the Texas Department of Safety. The purpose of the training is to familiarize the officers with the proper procedures of safety inspections (what to look for as officers), and how the emission portions of the inspection affect the total program overview. NCTCOG will train law enforcement officers on how to use NED.

NED: NED was developed in order to effectively and quickly determine if a vehicle is displaying current and legitimately issued a Vehicle State Inspection Certificate. NED contains information about vehicle inspection reports from the following counties since 2001: Brazoria, Collin, Dallas, Denton, Ellis, Ft. Bend, Galveston, Harris, Johnson, Kaufman, Montgomery, Parker, Rockwall and Tarrant. Information for Travis and Williamson Counties started in 2006 when emission testing began. This database also contains information about reported smoking vehicles for the counties in North Central Texas. Smoking vehicle information can be entered if an offense is observed and reported. NED is updated weekly, internet based, password protected, and available to Law Enforcement officers 24/7.

Authorized Signature:

Date:

2 Additions to Fraudulent Inspections Sticker Grant Roster

Position	% on Grant	Estimated Hours	Estimated Total Salaries	Estimated Total Fringe Benefits
Deputy	100	3780	\$99,371.28	\$33,123.76
		3780	\$99,371.28	\$33,123.76
				*Only \$24,842.82 in Fringe Benefits is required to meet the County's obligated match for this LIP project

Travis County is requesting approval of total dollar amounts only and not specific employees, hours or hourly salaries. Salary charges allocated to Grant funds will not exceed estimated amount.

Travis County Commissioners Court Agenda RequestVoting Session 2/15/11
(Date)Work Session _____
(Date)

- I. A. Request made by: Steven M. Manilla Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney
- B. Requested Text:

Consider and take appropriate action on an exemption from platting requirements for The Courtyards at Lakeway Condominium Project – Six (6) single-family detached units (0.8265 acres, Hummingbird Lane).

- C. Approved by:

Commissioner Karen L. Huber, Precinct Three

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

M Teresa Calkins: 854-7569 Stacey Scheffel: 854-7565
Anna Bowlin: 854-7561 Chris Gilmore: 854-9415

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant

Human Resources Department (854-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

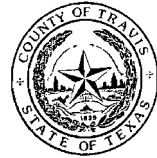
Purchasing Office (854-9700)

- ___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



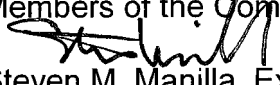

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

February 2, 2011

TO: Members of the Commissioners Court
THROUGH:  Steven M. Manilla, Executive Manager
FROM:  Anna Bowlin, Division Director, Development Services
SUBJECT: The Courtyards at Lakeway Condominium Project

PROPOSED MOTION:

Consider and take appropriate action on an exemption from platting requirements for The Courtyards at Lakeway Condominium Project – Six (6) single-family detached units (0.8265 acres, Hummingbird Lane).

SUMMARY AND STAFF RECOMMENDATION:

This condominium development consists of six single-family single-unit structures on 0.8265 acres, being Lots 73, 74, and 75 of the Cardinal Hills Unit Three Subdivision plat as recorded in book 16, Page 9 (1962), and located at 402, 404, and 406 Hummingbird Lane.

The development will take access from Hummingbird Lane, a Travis County roadway. Internal driveways will be constructed, providing each residence access to Travis County right of way. The Travis County Fire Marshal's office has reviewed and concurred with the access to the development.

Water and sewage services will be provided by Travis County WCID No. 17. No detention facilities are proposed for the development since drainage conveyance is provided directly to Lake Austin. The Travis County Attorney's Office has previously determined that parkland fees are not applicable to this development, as the original plat allowed for two residences per lot and was approved prior to parkland fee requirements. No condominium construction agreement is required for this project as no additional subdivision infrastructure improvements are required.

As this condominium site plan application meets Travis County standards, TNR staff supports granting an exemption to platting for the proposed condominium project.

ISSUES:

None.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

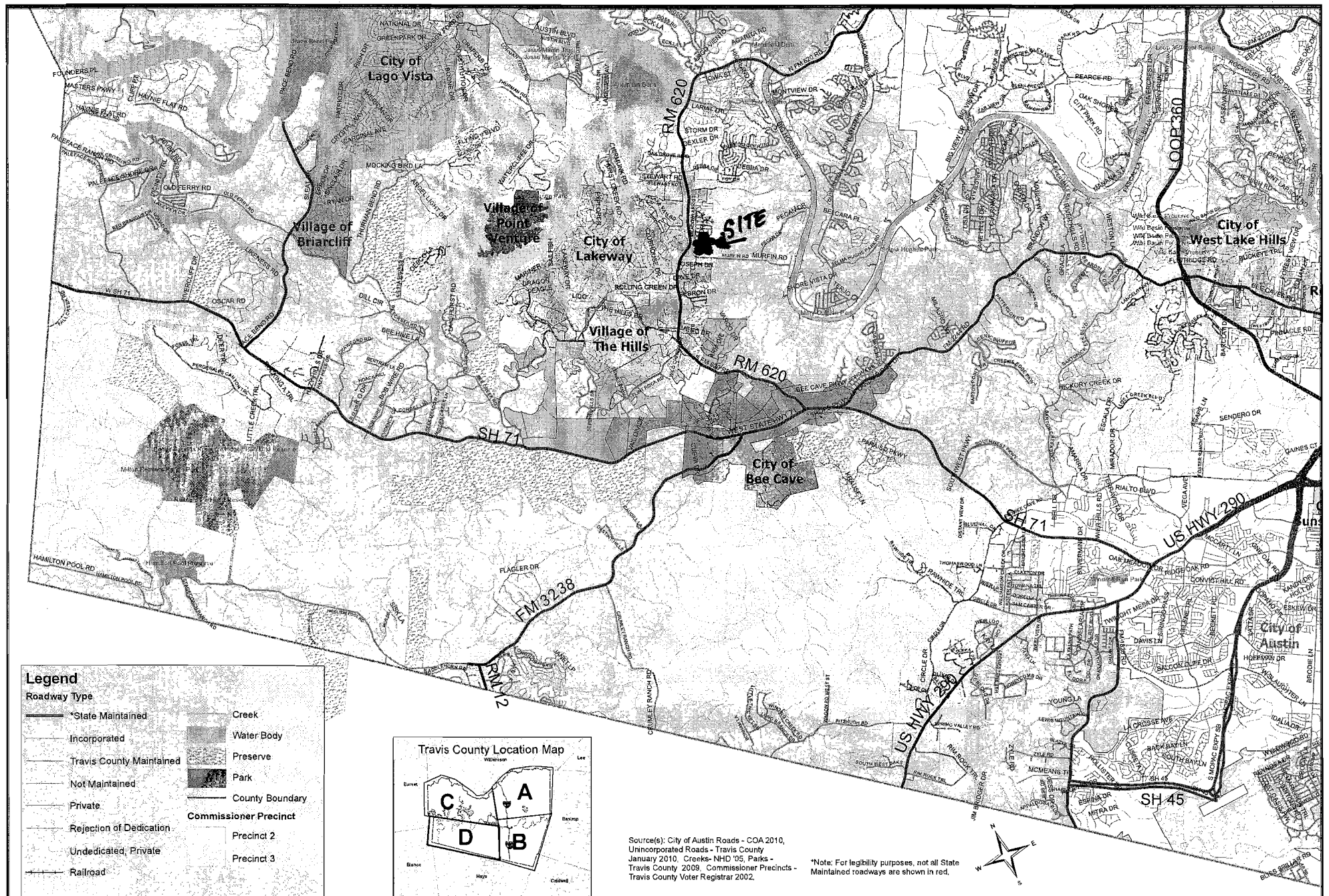
None.

EXHIBITS:

Location map

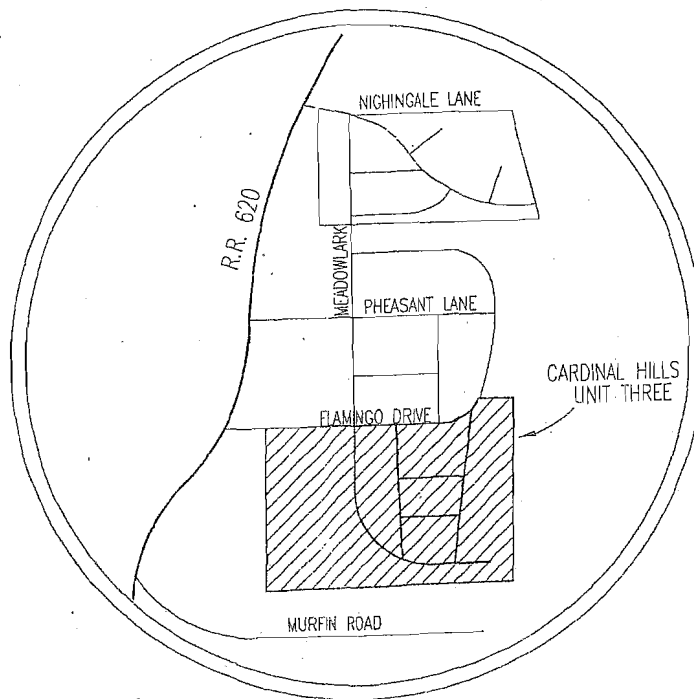
Condominium Site Survey

AMB: tlc



Travis County Roadways, Map D

CARDINAL HILLS UNIT THREE



LOCATION MAP
(N.T.S.)

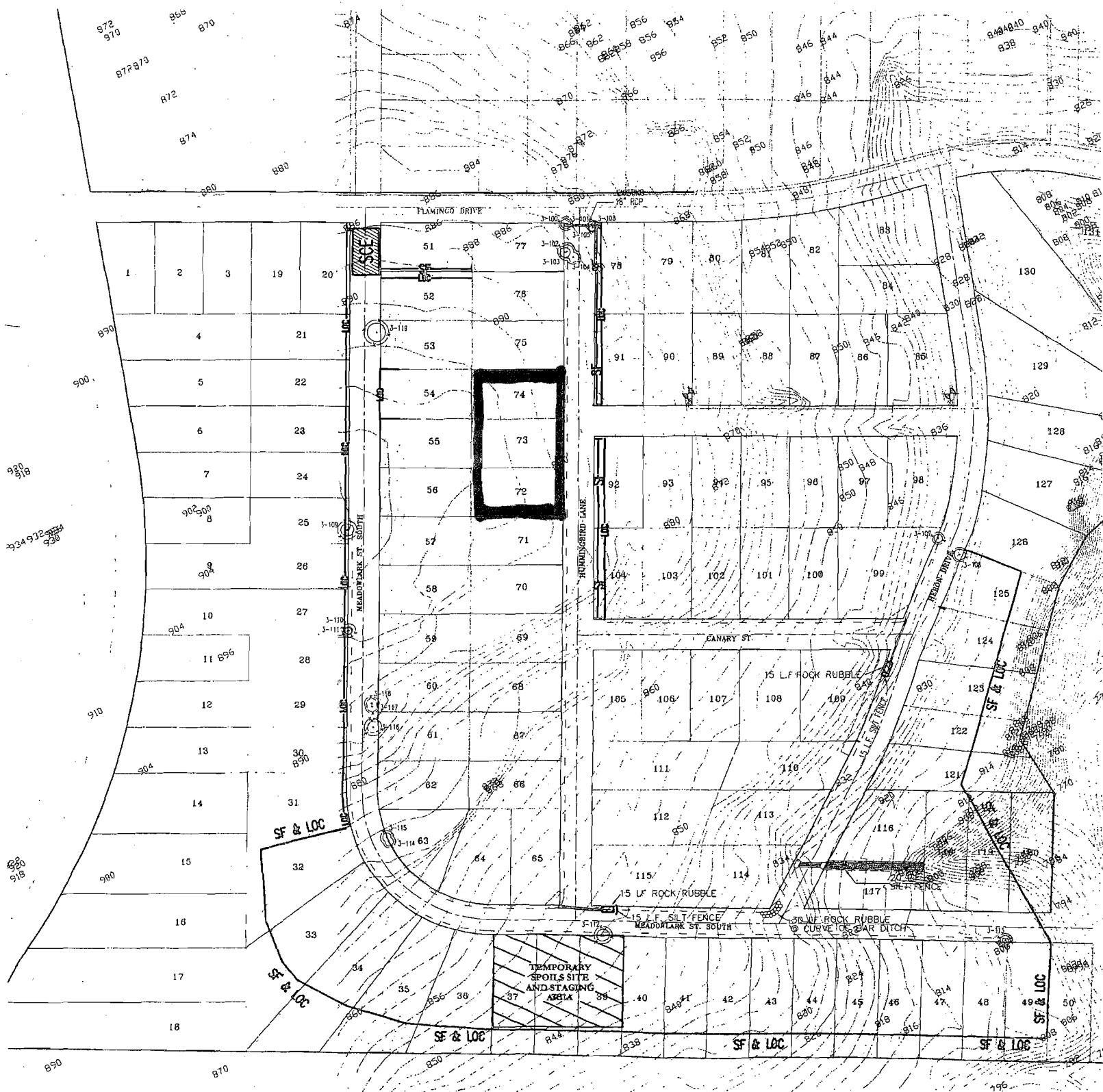
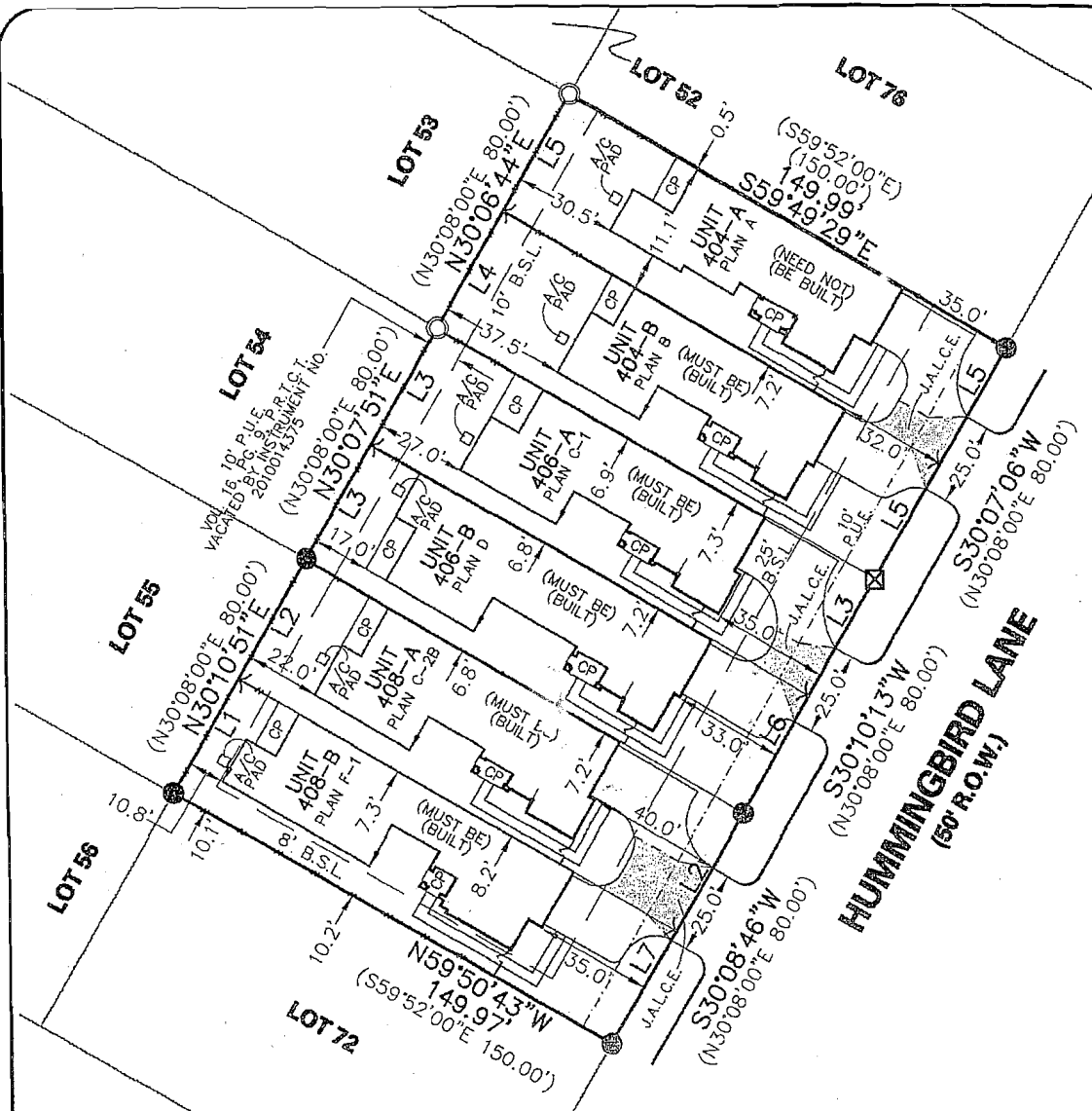


EXHIBIT "B"
Condominium Plat



THE COURTYARDS AT LAKEWAY CONDOMINIUM PLAT

Lots 73-75, CARDINAL HILLS SUBDIVISION UNIT 3, a subdivision in Travis County, Texas according to the map or plat thereof filed under Volume 16, Page 9, of the Plat Records of Travis County, Texas.

eileen merriitt's
ATS **Engineers**
Inspectors
& Surveyors
www.ats-engineers.com
912 S CAPITAL OF TX HWY, STE 450
AUSTIN, TEXAS 78746 (512) 328-6995
FAX: (512) 328-6996

SHEET 1 OF 8



SCALE: 1"=50'

ATS Job # 10052016s
Client: DJ Communities, LLC
Date of Field Work: 05/27/2010
Field: FHarris
Tech: CHenderson
Date Drawn: 06/01/2010 (Rev: 06/09/2010)
Path: Projects\CardinalHills-DJCommunities\CondoPlat
Phase1\CondoPlat-100528.dwg

LEGEND	
	1/2" (IRF) IRON ROD FOUND (unless noted)
	1/2" (I.D.) IRON PIPE FOUND
	"X" FOUND INSCRIBED IN ROCK
()	RECORD INFORMATION
P.U.E.	PUBLIC UTILITY EASEMENT
B.S.L.	BUILDING SETBACK LINE
J.A.L.C.E.	JOINT ACCESS LIMITED COMMON ELEMENT
--	FENCE
CP	COVERED PORCH/PATIO

LINE DATA TABLE	
LINE	DISTANCE
L1	38.96'
L2	40.96'
L3	39.97'
L4	40.12'
L5	39.96'
L6	40.01'
L7	39.03'



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Loretta Farb, Commissioner Precinct 2 Office, 854-9222

Elected/Appointed Official/Dept. Head: Sarah Eckhardt, Precinct 2, Commissioner

Sponsors: Commissioner Eckhardt

AGENDA LANGUAGE:

Consider and take appropriate action on a proposal to create a Joint Task Force to address bicycle safety on Travis County roads in the unincorporated areas.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Consider and take appropriate action on a proposal to create a Joint Task Force to address bicycle safety on Travis County roads in the unincorporated areas.

STAFF RECOMMENDATIONS:

State law allows that bicyclists may ride on public roadways; however, the condition of some roads can make bicycling on them risky. As Travis County's population continues to grow, more people are bicycling and using rural roads for recreation and commuting. On the other hand, funding for roadway construction and maintenance is declining and increasing risks for bicyclists. Bicycle safety is an issue that needs to be addressed. TNR staff recommends the creation of a Task Force that includes representatives from TXDOT, the City of Austin, the bicycle community, TNR and others to address bicycle safety on Travis County roads in the unincorporated areas.

ISSUES AND OPPORTUNITIES:

- A Task Force can develop materials and methods to educate the public, cyclists, and elected officials about the issues of cycling on rural roads.
- The cycling community can report bicycle obstacles and potential hazards to jurisdictions for quicker response and better planning.
- Build partnerships between cyclists and elected officials and agency staff.

FISCAL IMPACT AND SOURCE OF FUNDING:

None at the present time. However, a product of this committee could be an expectation that more resources will be allocated to maintaining roadways frequented by bicyclists at a higher standard.

REQUIRED AUTHORIZATIONS:

Transportation and Natural Resources	Don Ward	Pending	
County Attorney's Office	Tom Nuckols	Pending	
Transportation and Natural Resources	Steven Manilla	Completed	02/03/2011 12:05 PM
Transportation and Natural Resources	Carol Joseph	Completed	02/03/2011 4:19 PM

Agenda Item

Meeting of February 15, 2011

Transportation and Natural Resources	LeRoy Click	Completed	02/03/2011 4:27 PM
Transportation and Natural Resources	David Greear	Completed	02/07/2011 1:49 PM
Commissioner Precinct 2 Office	Sarah Eckhardt	Completed	02/03/2011 9:35 AM
Commissioner Precinct 2 Office	Sarah Eckhardt	Completed	02/03/2011 9:36 AM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER



411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

February 1, 2011

To: Members of the Commissioners' Court

From: Steve Manilla, P.E., Executive Manager

Subject: Creation of a Bicycle Safety Joint Task Force

Proposed Motion:

Consider and take appropriate action on a proposal to create a Joint Task Force to address bicycle safety on Travis County roads in the unincorporated areas

Summary and Staff Recommendation: State law allows that bicyclists may ride on public roadways; however, the condition of some roads can make bicycling on them risky. As Travis County's population continues to grow, more people are bicycling and using rural roads for recreation and commuting. On the other hand, funding for roadway construction and maintenance is declining and increasing risks for bicyclists. Bicycle safety is an issue that needs to be addressed. TNR staff recommends the creation of a Task Force that includes representatives from TXDOT, the City of Austin, the bicycle community, TNR and others to address bicycle safety on Travis County roads in the unincorporated areas.

Budgetary and Fiscal Impact: None at the present time. However, a product of this committee could be an expectation that more resources will be allocated to maintaining roadways frequented by bicyclists at a higher standard.

Issues and Opportunities:

- A Task Force can develop materials and methods to educate the public, cyclists, and elected officials about the issues of cycling on rural roads.
- The cycling community can report bicycle obstacles and potential hazards to jurisdictions for quicker response and better planning.
- Build partnerships between cyclists and elected officials and agency staff.

Background: Population growth has added vehicle traffic volume and loading to our 1200+ miles of county roads, exacerbating the existing maintenance problems. This is particularly evident where roads are built across areas having poor soil conditions. Flooding of our roads further reduces the service life of our pavements. Jointly, these factors lead to pavement failures such as cracking, heaving, rutting and sloughing. Pavement failures can be found throughout the County, but they are particularly noticeable on roads built over the expansive clays of eastern

Travis County. At the same time, funds for road maintenance are being substantially reduced by fuel efficient vehicles and a gas tax that has remained the same for twenty years. Meanwhile, more people are bicycling and using rural roads for recreation and commuting. Therefore, it would be beneficial to the public's general health and welfare for the proposed joint task force to address the issues of bicycle safety outside municipal jurisdictions.

Required Reviews: None

Exhibits: None

SM:lc

cc:

Carol Joseph, TNR
Don Ward, TNR
Randy Nicholson, TNR
David Greear, TNR
Scott Lambert, TNR
Tom Nuckols, County Attorney

Travis County Commissioners Court Agenda RequestVoting Session 2/15/11
(Date)Work Session _____
(Date)

I. A. Request made by: Steven Manilla Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Consider and take appropriate action on a request to appoint a Groundwater Availability Stakeholder Committee

C. Approved by:

Sam Biscoe, Travis County Judge

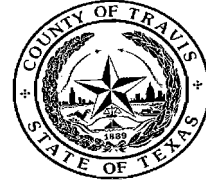
- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Anna Bowlin: 854-9383Jon White: 854-9383Stacey Scheffel: 854-9383Thomas Weber: 854-9383Tom Nuckols: 854-9144

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)☐ Additional funding for any department or for any purpose☐ Transfer of existing funds within or between any line item budget☐ GrantHuman Resources Department (854-9165)☐ A change in your department's personnel (reclassifications, etc.)Purchasing Office (854-9700)☐ Bid, Purchase Contract, Request for Proposal, ProcurementCounty Attorney's Office (854-9415)☐ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

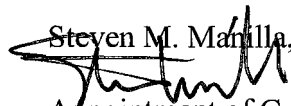
STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

February 9, 2011

MEMORANDUM TO: Members of the Commissioners Court

FROM:

 Steven M. Manilla, P.E., TNR Executive Manager

Subject: Appointment of Groundwater Availability Stakeholder Committee

Proposed Motion:

Consider and take appropriate action on a request to affirm the extension of the application due date for appointments to a Groundwater Availability Stakeholder Committee and establish a new due date of 5:00 PM February 18, 2011, or other date as directed by the Court

Summary and Staff Recommendation:

On October 19, 2010, the Commissioners Court approved an amendment to Chapter 82, Travis County Code, to adopt temporary subdivision plat approval requirements regarding the availability and protection of groundwater from the Trinity Group Aquifers. The Travis County Commissioners Court is seeking to appoint a stakeholder committee to assist TNR staff identify, review, and analyze issues relating to availability and protection of groundwater aquifers in Travis County. Members of the Stakeholder Committee will make recommendations for rules regarding availability and protection of groundwater.

To assist the Court with soliciting volunteers for this committee Transportation and Natural Resources (TNR) worked with Information and Telecommunication Systems (ITS) to have information regarding this stakeholder committee placed on the Travis County website for a period that exceeded two week period. The committee charter, the appointment threshold criteria along with an application form was placed on the website. The application form asked for the applicant's address, contact information and whether they have experience serving on previous Travis County stakeholder committees. The applicant was able to check the interests they represent and a box to check for the precinct in which they live. Space was also provided for the applicant to give a short explanation on why they would like to be on the committee and for the applicant to state their relevant expertise. As of this date twenty eight applications have been received.

TNR recommends the Court affirm the decision to extend the application due date from February 3, 2011 and continue to receive applications until 5:00PM February 18, 2011. TNR also recommends the Court complete the appointment process to establish the Groundwater Availability Stakeholder Committee at the February 22, 2011 Voting Session, or as soon as possible or another date selected by the Court.

Fiscal and Budgetary Issues: None

Issues and Opportunities:

To assist the Court with soliciting volunteers for this committee TNR worked with ITS and Travis to provide information about this stakeholder committee along with minimum qualification requirements (see attached Appointment Threshold Requirements). The result of this campaign has been the submittal of more than two dozen applications. Attached is a listing of applicants as of 10:00 AM February 7, 2011. TNR is continuing to receive application requests due to the requirement of specific interests being represented on the stakeholder group. An updated listing showing applications received through noon on February 14 will be provided to the Court at the February 15 Voting Session.

This Stakeholder Committee shall be composed of fifteen members, nine from eastern Travis County and six from western Travis County. Commissioners Davis, Eckhardt and Gomez and will each appoint three members so that the following interests are represented in eastern Travis County:

1. Residential Developer/Builder;
2. Large Tract Landowner on Well;
3. Rancher with active ranching activities (livestock);
4. Smaller Tract Homeowner on an Individual Well;
5. Environmental Community;
6. Emergency Services Provider;
7. Commercial Groundwater Provider;
8. Smaller Tract Homeowner on Commercially Provided Groundwater; and
9. Agriculture with active agricultural activities.

Commissioner Huber and Judge Biscoe will each appoint three members in western Travis County so the following interests are represented:

1. Residential Developer/Builder;
2. Large Tract Landowner on Well;
3. Rancher/Agriculture with active ranching(livestock)/agricultural activities;
4. Smaller Tract Homeowner on an Individual Well;
5. Environmental Community; and
6. Emergency Services Provider.

The TNR staff and professionals with scientific expertise in hydrogeology will assist the stakeholders in a technical support role.

Required Authorizations:

None

Attachments:

Website Application

Appointment Threshold Requirements

Subcommittee Composition

List of Applicants

CC: Jon White
Anna Bowlin
Thomas Weber
Stacey Scheffel
Tom Nuckols

Website Application

The Travis County Commissioners Court is accepting applications from individuals who are interested in serving on a Groundwater Availability Stakeholder Committee. This committee will help Travis County staff examine water availability problems in more detail and determine what strategies should be enacted under the existing authorities granted by the legislature. The Committee shall hold regular meetings on a monthly basis but the Committee could elect to meet more frequently as appropriate.

([link to charter](#))

([link to appointment threshold criteria](#))

If you are interested in serving on the Groundwater Availability Stakeholder Committee, please submit the following form before February 3, 2011.

Name: _____

Address: _____

Email Address: _____

Phone: _____

Travis County Precinct: ☐ One, ☐ Two, ☐ Three, ☐ Four

Have you ever served on a Travis County stakeholder committee? _____

If you have served on a Travis County stakeholder committee, please list the name of the committee: _____

Please select all of the following interest areas that you have experience with:

- ☐ Residential Developer/Builder
- ☐ Large Tract Landowner on Well
- ☐ Rancher/Agriculture with active ranching (livestock)/agricultural activities (western Travis County);
- ☐ Rancher with active ranching activities (livestock) (eastern Travis County);
- ☐ Agriculture with active agricultural activities
- ☐ Smaller Tract Homeowner on an Individual Well
- ☐ Environmental Community
- ☐ Emergency Services Provider
- ☐ Commercial Groundwater Provider
- ☐ Smaller Tract Landowner (subdivision) on Commercially Provided Groundwater

Why would you like to be on the Groundwater Availability Stakeholder Committee?

Why do you feel you are qualified to serve on this committee? _____

Is there any additional information that you would like us to consider when reviewing your application? _____

Appointment Threshold Criteria

Threshold criteria for all appointments:

- Resident of Travis County;
- Possesses skills or knowledge relevant to entity's mission;
- Possesses experience with or knowledge of private and public entities dealing with subject matter;
- Has effective communication skills and a reputation for incisive argument, consensus-building and fairness;
- Can commit to attending at least 70% of all regularly scheduled meetings;
- Possesses life experience and/or skills that contribute to the diversity of viewpoints on the body.

Committee Composition

This Stakeholder Committee shall be composed of fifteen members, nine from eastern Travis County and six from western Travis County. Commissioners Davis, Eckhardt and Gomez will each appoint three members so that the following interests are represented in eastern Travis County:

10. Residential Developer/Builder;
11. Large Tract Landowner on Well;
12. Rancher with active ranching activities (livestock);
13. Smaller Tract Homeowner on an Individual Well;
14. Environmental Community;
15. Emergency Services Provider;
16. Commercial Groundwater Provider;
17. Smaller Tract Homeowner on Commercially Provided Groundwater; and
18. Agriculture with active agricultural activities.

Commissioner Huber and Judge Biscoe will each appoint three members in western Travis County so the following interests are represented:

7. Residential Developer/Builder;
8. Large Tract Landowner on Well;
9. Rancher with active ranching activities (livestock);
10. Smaller Tract Homeowner on an Individual Well;
11. Environmental Community; and
12. Emergency Services Provider.

List of Applicants

Marcus Gary Ph.D P.G.
Jennifer Walker
Richard B. Dick Peterson
Denise LoSchiavo
Kathleen Kraemer Pitre
Clifton Kessler
Clifford May
Raymond Slade Jr.
Nicole Francois
Robert S. Kier Ph.D. PG CPG
Jody McDaniel
Kevin Pasternak
James Linardos
Hank Smith
Eugene Lowenthal
Robert Huthnance
Herman J Prager III PhD
James Schissler PE
Bill B Biggs
Tristan Dieseldorff
Charles Harrison
Mike Murphy
Rebecca Games
Jeff Jack
Ted Stewart
Shaun Cranston
Todd Reimers
Barbara Cilley

Travis County Commissioners Court Agenda RequestVoting Session 2/15/11

(Date)

Work Session _____

(Date)

- I. A. Request made by: Steven M. Manilla Phone # 854-9383
 Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:**A) AMENDMENT TO CHAPTER 82 TO REQUIRE A LAND USE****NOTIFICATION ON THE COVER SHEET OF PLATS; AND****B) AMENDMENT TO TITLE 30 TO ADD SECTION 30-2-87 TO REQUIRE A LAND USE NOTIFICATION ON THE COVER SHEET OF PLATS.**

C. Approved by:

Ron Davis, Travis County Commissioner Precinct One

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Tom Nuckols: 854-9144 Deece Eckstein: 854-9754Anna Bowlin: 854-7561

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)☐ Additional funding for any department or for any purpose☐ Transfer of existing funds within or between any line item budget☐ GrantHuman Resources Department (854-9165)☐ A change in your department's personnel (reclassifications, etc.)Purchasing Office (854-9700)☐ Bid, Purchase Contract, Request for Proposal, ProcurementCounty Attorney's Office (854-9415)☐ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, PE, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

Date: February 8, 2011

MEMORANDUM

TO: Members of the Commissioners Court
FROM: Steve Manilla
Executive Manager

SUBJECT: Amendments of Chapter 82 Travis County Code and Title 30 Travis County-City of Austin development code to require land use notification on the cover sheet of a final plat

Summary:

The Commissioners Court set a public hearing on January 25, 2011 to receive testimony regarding proposed changes to Chapter 82 - Travis County's Standards for Construction of Streets and Drainage in Subdivisions and proposed an amendment to Title 30 - the Travis County-City of Austin combined development code in the Austin Extraterritorial Jurisdiction (ETJ) to add the requirement for a plat note that details the lack of authority in Texas to regulate land use in unincorporated areas. The purpose of this requirement was to alert constituents in the unincorporated area that cities and counties have very limited land use controls outside the city limits.

Similar language was proposed for a Title 30 amendment. City of Austin staff had concerns that the amendment language could cause unintended problems regarding grandfathering under Chapter 245, Local Government Code, so the City did not move forward with its adoption into Title 30. Code amendments to Title 30 must be approved by both Travis County and the City of Austin before Title 30 can be amended.

To address the concerns raised by the City of Austin staff, Travis County staff is now proposing that the cover page of residential plats outside the city limits include a consumer protection notification to homebuyers regarding the difference in the level of land use controls inside and outside the city limits. Please see Exhibits A and B for the proposed code amendments including the consumer protection notification wording. It is proposed that this amendment both be added to Title 30 and replace the plat note requirement previously adopted in §82.204(d)(6)(E), Travis County Code.

Notification of the public hearing was published in the Austin American Statesman on December 22 and 23 2010. Notice of the hearing was also placed on the Transportation and Natural Resource (TNR) webpage on the county website. As of this date there have been no inquiries regarding the proposed code amendments.

Issues and Opportunities:

Representatives of the Home Builders Association (HBA) raised concerns regarding the form, content and timing of the proposed notification during the January 25, 2011 public hearing. Transportation and Natural Resources (TNR) staff has met with HBA representatives to get additional information and work through the objections. At that meeting several different possible solutions were discussed, including altering the wording of the notification; having the county file a separate notification document that would show up with the title commitments; and having the notification being included in the sales contract. TNR staff is working with the County Attorneys office and the HBA to evaluate the proposed alternatives.

Budgetary and Fiscal Impacts:

None

Required Authorizations:

Tom Nuckols, Assistant County Attorney

Attachments:

Order, Chapter 82 modification, Title 30 modification

AB:ab

**ORDER OF THE TRAVIS COUNTY COMMISSIONERS COURT
AMENDING CHAPTER 82, TRAVIS COUNTY CODE**

WHEREAS, a residential subdivision plat is the document that land developers use to convert land from raw acreage into finished lots with adequate infrastructure on which to build homes;

WHEREAS, as consumers, prospective homebuyers are deserving of complete and relevant information about the finished product they are buying;

WHEREAS, many consumers are not aware that homes outside the city limits are more likely to be affected by incompatible development or land uses nearby because state law historically has allowed fewer controls on development and land use outside the city limits than inside the city limits;

WHEREAS, one important consideration when choosing to buy a home can be whether the surrounding area is susceptible to being developed or used in a way that disturbs quiet enjoyment of the neighborhood, decreases the property value of the home, or is otherwise incompatible with a residential area;

WHEREAS, prospective homebuyers typically receive a copy of their subdivision plat along with the title insurance commitment for the home or lot they are buying;

WHEREAS, state law authorizes cities and counties to regulate the form and content of subdivision plats;

WHEREAS, the Commissioners Court finds that it will promote the health, safety, morals, and general welfare and the safe, orderly, and healthful development of the unincorporated area of the County if the cover page of residential subdivision plats outside the city limits includes a provision making prospective homebuyers aware of the historical difference between land use and development controls inside and outside the city limits so that they can make an informed decision regarding their purchase of a home outside the city limits.

NOW, THEREFORE,

The Travis County Commissioners Court hereby adopts the amendments to Chapter 82, Travis County Code, that are attached hereto as Exhibit A and the amendment to Title 30, Austin/Travis County Subdivision Regulations, that is attached hereto as Exhibit B, both of which exhibits are made a part hereof. The amendment to Chapter 82, Travis County Code, is effectively immediately. The amendment to Title 30, Austin/Travis County Subdivision Regulations is effective upon adoption by the City Council of the City of Austin.

If a court of competent jurisdiction holds any part of this order to be invalid, illegal, or ineffective, it shall not impair, invalidate, or nullify the remainder of the order, and the effect of the ruling shall be limited only to the specific part held invalid, illegal, or ineffective.

Ordered this ____ day of _____, 2011.

Samuel T. Biscoe, County Judge

Ron Davis
Commissioner, Precinct One

Sarah Eckhardt
Commissioner, Precinct Two

Karen Huber
Commissioner, Precinct Three

Margaret Gómez
Commissioner, Precinct Four

EXHIBIT A

Part I. Section 82.204(d)(6)(E), as adopted on February 16, 2010, is repealed.

Part II. Section 82.204 is amended to add new subsection (f) to read as follows:

Section 82.204 Final Plat

(a) through (e) *No change.*

(f) Consumer Protection Notice for Homebuyers.

For a plat containing lots intended for residential use, the first page must include a location map for the subdivision, the name of the subdivision, and the notice set out below. The subdivision name and the notice must be printed in bolded capital letters one half inch high.

CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

**IF YOU ARE BUYING A LOT OR HOME IN THIS SUBDIVISION, YOU SHOULD
DETERMINE WHETHER THE SUBDIVISION AND THE LAND AROUND IT ARE
INSIDE OR OUTSIDE THE CITY LIMITS.**

**THIS CAN AFFECT THE ENJOYMENT AND VALUE OF YOUR HOME.
DEPENDING ON STATE LAW AND OTHER FACTORS, LAND OUTSIDE THE
CITY LIMITS MAY BE SUBJECT TO FEWER LOCAL GOVERNMENT CONTROLS
OVER THE DEVELOPMENT AND USE OF LAND THAN INSIDE THE CITY
LIMITS.**

**THE SUBDIVISION'S RESTRICTIVE COVENANTS MAY CREATE PRIVATELY
ENFORCEABLE RESTRICTIONS AGAINST INCOMPATIBLE LAND USES
WITHIN THE SUBDIVISION, WHETHER IT IS INSIDE OR OUTSIDE THE CITY
LIMITS.**

DEPENDING ON STATE LAW AND OTHER FACTORS, HOWEVER, OUTSIDE
THE CITY LIMITS NEITHER PRIVATE NOR GOVERNMENTAL RESTRICTIONS
MAY BE AVAILABLE TO (1) RESTRICT THE NATURE OR EXTENT OF
DEVELOPMENT NEAR THE SUBDIVISION, OR (2) PROHIBIT LAND USES NEAR
THE SUBDIVISION THAT ARE INCOMPATIBLE WITH A RESIDENTIAL
NEIGHBORHOOD.

EXHIBIT B

Part I. Title 30, Austin/Travis County Subdivision Regulations is amended to add new Section 30-2-87 to read as follows:

Section 30-2-87 Consumer Protection Notice for Homebuyers.

For a plat containing lots intended for residential use, the first page must include a location map for the subdivision, the name of the subdivision, and the notice set out below. The subdivision name and the notice must be printed in bolded capital letters at least one half inch high.

CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

**IF YOU ARE BUYING A LOT OR HOME IN THIS SUBDIVISION, YOU SHOULD
DETERMINE WHETHER THE SUBDIVISION AND THE LAND AROUND IT ARE
INSIDE OR OUTSIDE THE CITY LIMITS.**

**THIS CAN AFFECT THE ENJOYMENT AND VALUE OF YOUR HOME.
DEPENDING ON STATE LAW AND OTHER FACTORS, LAND OUTSIDE THE
CITY LIMITS MAY BE SUBJECT TO FEWER LOCAL GOVERNMENT CONTROLS
OVER THE DEVELOPMENT AND USE OF LAND THAN INSIDE THE CITY
LIMITS.**

**THE SUBDIVISION'S RESTRICTIVE COVENANTS MAY CREATE PRIVATELY
ENFORCEABLE RESTRICTIONS AGAINST INCOMPATIBLE LAND USES
WITHIN THE SUBDIVISION, WHETHER IT IS INSIDE OR OUTSIDE THE CITY
LIMITS.**

DEPENDING ON STATE LAW AND OTHER FACTORS, HOWEVER, OUTSIDE
THE CITY LIMITS NEITHER PRIVATE NOR GOVERNMENTAL RESTRICTIONS
MAY BE AVAILABLE TO (1) RESTRICT THE NATURE OR EXTENT OF
DEVELOPMENT NEAR THE SUBDIVISION, OR (2) PROHIBIT LAND USES NEAR
THE SUBDIVISION THAT ARE INCOMPATIBLE WITH A RESIDENTIAL
NEIGHBORHOOD.

Travis County Commissioners Court Agenda RequestVoting Session: February 15, 2011
(Date)Work Session: _____
(Date)

1. A. Request made by: Sherri E. Fleming Phone: 8544100
(Signature of Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested Text:

Consider and take appropriate action on the following related to the Environmental Review for the Gilbert Lane Land Acquisition for Affordable Housing Development Project funded by Community Development Block Grant Funds through HUD:

- A. Receive comments provided during the public comment period;
B. Certify the results of the environmental review; and
C. Authorize submission to HUD San Antonio Field Office, Region VI.

C. Approved by: _____
Signature of Commissioner(s) or County Judge

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Rodney Rhoades, PBO
Diana Ramirez, PBO
Susan A. Spataro, Auditor's Office
Mary Etta Gerhardt, County Attorney's Office
Steven Manilla, TNR
Jon White, TNR
Lee Turner, TNR
Tara Thomason, AHFH

Jason Walker, Purchasing
Christy Moffett, HHSVS
Janice Cohoon, Auditor's Office
Cyd Grimes, Purchasing
Anna Bowlin, TNR
Chris Gilmore, County Attorney's Office
Steve Sun, TNR

- III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

_____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item budget
X _____ Grant

Human Resources Department (854-9165)

_____ A change in your department's personnel (reclassifications, etc.) Purchasing Office (854-9700)
_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

X _____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRAVIS COUNTY HEALTH and HUMAN SERVICES And VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115

MEMORANDUM

Date: February 8, 2010

To: Members of the Commissioners Court

From: Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veterans Service

Subject: Community Development Block Grant (CDBG) Gilbert Lane 4- lot Land Acquisition for Affordable Housing Development Environmental Review Certification

Proposed Motion:

Consider and take appropriate action on the following related to the Environmental Review for the Gilbert Lane Land Acquisition for Affordable Housing Development Project funded by Community Development Block Grant Funds through HUD:

- A. Receive comments provided during the public comment period;
- B. Certify the results of the environmental review; and
- C. Authorize submission to the HUD; San Antonio Field Office, Region VI.

Summary and Staff Recommendations:

- A. As required in 24 CFR Part 58, an environmental assessment has been completed for the additional four lot Gilbert Lane Land Acquisition for Affordable Housing Development Project by Crespo Consulting, Inc. The assessment revealed the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act (NEPA) of 1969, as amended, is not required.

On January 25, 2011, the Travis County Commissioners Court received the report and approved postings to notify the public of same. On January 26, legal notices were posted on the Travis County website, Channel 17, the seven Travis County Community Centers, taxing jurisdictions, and notices were mailed or emailed to area neighborhood associations, school districts and other interested parties to notify the public of the County's 18 day comment period regarding the result of the Gilbert Lane Land Acquisition for Affordable Housing Development Project's environmental review and HUD's 15 day comment period to allow the release of funds. The County's comment period ran from January 26, 2011 – February 14, 2011, however, no comments or objections have been received. HUD's comment period is anticipated to begin on or about February 17 – March 3.

As of February 8th, no comments have been received. If any comments are received prior to the end of the comment period on February 14th, staff will update the memo prior to the Commissioners Court's meeting on February 15th.

Staff recommends proceeding with the project.

- B. To date, no comments have been received. The results must be certified by the County so that release of funds may be requested from HUD.

HUD identifies the County Judge as the certifying official, and as such, is responsible for certifying the results of the environmental review with his signature on the attached Environmental Assessment for HUD funded proposals.

- C. Submission to the HUD San Antonio Field Office is required so that the County may request release of funds and move through the second 15 day comment period overseen by HUD. The certifying official must sign the attached HUD form 7015.15 to request the release of funds.

Staff anticipates the release of funds for the Gilbert Lane Land Acquisition for Affordable Housing Development project on or about March 3, 2011.

Budgetary and Fiscal Impacts:

- A. N/A.
- B. NA
- C. The CDBG funding will be eligible for use for the acquisition of land in April 2011, based on this action.

Issues and Opportunities:

The environmental assessment indicates no significant impact to the human environment; however, several mitigation measures are needed to ensure minimal impact to the human environment. See the report for the full details.

The release of funds allows the Austin Habitat for Humanity to move forward with expending funds for acquisition of 4 lots allocated through substantial amendments to the Program Year 2007, 2008 and 2009 Action Plans.

Certifying the environmental review requires the County to defend the report in Federal Court if it is ever challenged. The County accepts this responsibility through the executed grant agreement with HUD.

Background:

Gilbert Lane is a New Housing Development project, located approximately 2.4 km (1.5 miles) south of Walter E. Long Lake and 0.8 km (0.5 miles) east of SH 130 in eastern Travis County, Texas, and is located off of FM 969. The site location allows the creation of 31 affordable single family homes - 17 of which will be for very low and low income homeowners and 14 of which can be for moderate income homeowners. The nearest bus route is 3.37 miles at Decker and Loyola which is not walking distance, but is within biking distance. Additionally, the Del Valle ISD serves this area with plans for a new Elementary across from the new development.

Request for Release of Funds and Certification

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB No. 2506-0087
(exp. 3/31/2011)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s)	2. HUD/State Identification Number	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s)	5. Name and address of responsible entity	
6. For information about this request, contact (name & phone number)		
8. HUD or State Agency and office unit to receive request	7. Name and address of recipient (if different than responsible entity)	

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s)	10. Location (Street address, city, county, State)
11. Program Activity/Project Description	

Part 2. Environmental Certification (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal ☐ did ☐ did not require the preparation and dissemination of an environmental impact statement.
4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

7. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
8. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity

Title of Certifying Officer

Date signed

X

Address of Certifying Officer

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient

Title of Authorized Officer

Date signed

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Request for Release of Funds and Certification

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB No. 2506-0087
(exp. 3/31/2011)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s)	2. HUD/State Identification Number	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s)	5. Name and address of responsible entity	
6. For information about this request, contact (name & phone number)		
8. HUD or State Agency and office unit to receive request	7. Name and address of recipient (if different than responsible entity)	

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s)	10. Location (Street address, city, county, State)
11. Program Activity/Project Description	

Part 2. Environmental Certification (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal ☐ did ☐ did not require the preparation and dissemination of an environmental impact statement.
4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

7. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
8. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity

Title of Certifying Officer

Date signed

X

Address of Certifying Officer

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient

Title of Authorized Officer

Date signed

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Request for Release of Funds and Certification

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB No. 2506-0087
(exp. 3/31/2011)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s)	2. HUD/State Identification Number	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s)	5. Name and address of responsible entity	
6. For information about this request, contact (name & phone number)		
8. HUD or State Agency and office unit to receive request	7. Name and address of recipient (if different than responsible entity)	

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s)	10. Location (Street address, city, county, State)
11. Program Activity/Project Description	

Part 2. Environmental Certification (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal ☐ did ☐ did not require the preparation and dissemination of an environmental impact statement.
4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

7. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
8. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity

Title of Certifying Officer

Date signed

X

Address of Certifying Officer

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient

Title of Authorized Officer

Date signed

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Environmental Assessment

Responsible Entity: Travis County, Texas
[24 CFR 58.2(a)(7)]

Certifying Officer: Judge Samuel T. Biscoe
[24 CFR 58.2(a)(2)]

Project Name: Gilbert Lane Subdivision Habitat for Humanity Housing

Project Location: The project is located in eastern Travis County, about ½ mile east of SH-130 and ½ mile north of FM 969.

Estimated Total Project Cost: \$174,000 in CDBG funds for land acquisition plus an additional estimated \$264,000 in other sources of funding for home construction

Grant Recipient: Travis County
[24 CFR 58.2(a)(5)]

Recipient Address: P.O. Box 1748, Austin, TX 78767

Project Representative: Christy Moffett

Telephone Number: (512) 854-3460

Conditions for Approval: [24 CFR 58.40(d), 40 CFR 1505.2(c)]

Mitigation measures for AHFH to follow during the construction phase of the project include:

1. A Storm Water Pollution Prevention Plan (SW3P) is required by TCEQ for this project. The SW3P will be prepared by the design (engineering) firm and implemented during construction activities.
2. Appropriate dust control methods are currently in use for surrounding industrial activities; and more will be employed during construction phase for this project.
3. Revegetation will be completed in a timely manner after completion of construction to project natural features and nearby waterways, and to prevent erosion.
4. Construction activities will be limited to normal daytime hours to minimize disruptive noises from construction equipment, machinery and vehicles.
5. A stormwater detention/wet pond has already been constructed to capture and treat stormwater from the subdivision site before it enters Decker Creek.

FINDING: [58.40(g)]

X

Finding of No Significant Impact

(The project will not result in a significant impact on the quality of the human environment)

—

Finding of Significant Impact

(The project may significantly affect the quality of the human environment)

Preparer Signature: Carissa A. Belsky **Date:** 1/21/11

Name/Title/Agency: CARISSA A. BELSKY / WATER RESOURCES + GIS SPECIALIST
CRESPO CONSULTING SERVICES, INC.

RE Approving Official Signature: _____ **Date:** _____

Name/Title/Agency: Samuel T. Biscoe, County Judge, Travis County

Statement of Purpose and Need for the Proposal: [40 CFR 1508.9(b)]

There is an urgent need for adequate new home buying opportunities for very low-to-moderate income families in Travis County. This project will assist Austin Habitat for Humanity with purchasing four (4) new home sites in order to provide affordable housing for families of this income level. Very low-income and low-income households in Travis County face housing problems at the highest rates. Of the county's low- and very low-income households, 80% (61,524 households) face one or more housing problems. Among them, cost burden is the most frequent housing problem. Additionally, the cost of land in Land Market 26 (which includes Travis County) increased by 106% from 2000 to 2005.

Description of the Proposal: [24 CFR 58.32, 40 CFR 1508.25]

The Gilbert Lane Housing Development Project is located along Gilbert Road in eastern Travis County, Texas, just east of SH 130 and north of FM 969. Travis County is working with Habitat for Humanity to secure U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding for the purchase of 4 single family residential lots at this location. According to Habitat for Humanity, there is an urgent need for adequate new home buying opportunities for low-to-moderate income families in Travis County. This project will assist Habitat for Humanity with purchasing four (4) new home sites in order to provide affordable housing for families of this income level. Austin Habitat for Humanity is working to obtain an additional estimated \$264,000 through other funding sources for the construction of the new residences to accommodate low-to-moderate income families and the lots will be completed and occupied within 5 years of the acquisition.

Existing Conditions and Trends: [24 CFR 58.40(a)]

The proposed project site is located on relatively flat land that has been graded and filled during recently completed subdivision development. Soils in the area are clay and clayey loams typical of the Lower Colorado River Terrace deposits found in the area. Land use for the project area is mostly undeveloped and agricultural land, surrounded in the general area by single family, large-lot single family and mobile homes. Gilbert Elementary is currently being constructed

across Gilbert Lane from the project site. The trend on the outskirts of the City of Austin is to continue developing the eastern side of Travis County, where the “Desired Development Zone” exists. The subdivision roadways and utilities for the project site have already been constructed. Using existing infrastructure enables the County and Habitat for Humanity to provide affordable housing to Austin area residents.



Gilbert Lane Housing Development Phase II Travis County, Texas HUD Environmental Assessment

January 2011

Prepared for: Travis County

Prepared by: Crespo Consulting Services, Inc.



Executive Summary

The Gilbert Lane Housing Development Project is located along Gilbert Road in eastern Travis County, Texas, just east of SH 130 and north of FM 969, and within the City of Austin Extraterritorial Jurisdiction (ETJ). Travis County is working with Austin Habitat for Humanity (AHFH) to secure U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding for the purchase of four single-family residential lots at this location. There is an urgent need for adequate new home buying opportunities for very low-to-moderate income families in Travis County. This project will assist Habitat for Humanity with purchasing four new home sites in order to provide affordable housing for families of this income level.

The Federal funding for this project requires that an Environmental Assessment (EA) be completed for commitment of the funds and advancement of the project. The environmental assessment must be compliant with NEPA Statutes and Authorities (24 CFR Part 58.5 and 58.6) and HUD environmental standards (24 CFR Part 51). This Environmental Assessment, prepared for Travis County, Texas by Crespo Consulting Services, Inc. (Crespo) along with Cox McLain Environmental Consulting, Inc. (CMC), fulfills that requirement.

Data for the Block Group, Census Tract, and County were compared to determine socioeconomic status for this project. Based on 2000 data, approximately 10% of total persons in Census Tract 22.06 were living below the poverty level, based on median household income in 1999 and the poverty level at that time. Approximately 17.6% of total persons in Census Tract 22.06 Block Group 4 were living below the poverty level in 1999. Based on the Census Tract level data, the project will increase affordable housing options in an area that has racial and ethnic diversity and allow for more income diversity in the area.

No displacements or adverse impacts other than minimal inconveniences to current residents and businesses along FM 969 during the construction phase would occur to persons in the project area.

The proposed project site is located on relatively flat land that has been graded and filled during recently completed subdivision development. Soils in the area are clay and clayey loams typical of the Lower Colorado River Terrace deposits found in the area. Land use for the project area is mostly undeveloped and agricultural land surrounded by single-family, large-lot single-family and mobile homes.

According to the noise calculations, the existing noise levels at the site are less than 55 dB, which is within the range of acceptable noise levels. No noise attenuation or special approvals would be required for the proposed project.

A site visit was conducted on December 7, 2010 by the Crespo Consulting team to identify any environmental constraints for the project. A previous search of hazardous materials databases through TelAll Corporation was completed for the subject lots on June 29, 2010 associated with the approved EA on the 27 adjacent lots. Both the site visit and database search did not identify any areas of concern.

Surface waters, wetlands, Sole Source Aquifers, Wild and Scenic Rivers and floodplains are not located within or applicable to the project site. No impacts to parkland, national forest, historical sites, protected species or waterways are anticipated for this project. Coastal zones and airport clear zones are also not applicable to this proposed project site. The lots are not



located in designated floodplains. Temporary impacts to soil will occur during construction activities, but protection will be accomplished with erosion and sedimentation controls. Approximately 4.6 acres of vegetation would be removed and trees would be protected as mandated by the City's Environmental Criteria Manual.

No federally-listed or state-listed threatened or endangered species or their habitats are found within the project area. The proposed project would have no effect on federally-listed species and would have no impacts on state-listed species.

Because the proposed project involves both a political subdivision of the State of Texas (Travis County) and federal funding via HUD, both the Texas Antiquities Code and Section 106 of the National Historic Preservation Act (NHPA) apply. Coordination with the Texas Historical Commission (THC) concluded when THC concurred on January 11, 2011 that no survey was required. To comply with Section 106 requirements, indirect impacts were also considered, particularly via changes in the visual environment. All parcels, including the project site and those adjacent to the project area, were examined. No historic structures were found that would be directly or indirectly impacted by this project.

The land acquisition project must go through several public comment processes in order to proceed. The first public comment period ended on December 23rd. The Travis County Commissioners Court (TCCC) gave final approval of the project on January 11th. After completion of the environmental assessment and TCCC approved posting of the Environmental Report, the public will have 18 days to provide written comment to Travis County regarding any concerns on the project's impact to the environment and an additional 15 day written comment period to HUD to identify any procedural issues related to the completion of the Environmental Assessment. The anticipated Notice of No Significant Findings and Request for Release of Funds will be posted on January 26, 2011 with final Release of Funds anticipated on or about March 4, 2011.

This Environmental Assessment shows that the proposed project on Gilbert Road would not have any significant effects on the surrounding natural or man-made environment. All requirements of the NEPA Statutes and Authorities (24 CFR Part 58.5 and 58.6) and HUD environmental standards (24 CFR Part 51) have been met for this project; and in conclusion, this assessment has determined a Finding of No Significant Impact (FONSI).



Table of Contents

Executive Summary

- 1.0 Project Description
- 2.0 Need for Project
- 3.0 Alternatives for Proposed Project
- 4.0 Affected Environment and Impacts
 - 4.1 Land Development
 - 4.2 Noise
 - 4.3 Air Quality
 - 4.4 Environmental Design
 - 4.5 Socioeconomic Conditions
 - 4.6 Community Facilities and Services
 - 4.7 Natural Features
 - 4.8 Vegetation and Wildlife
 - 4.9 Cultural Resources and Historic Preservation
 - 4.10 Other Factors
- 5.0 Public Involvement
- 6.0 Mitigation Measures Recommended
- 7.0 Summary of Findings and Conclusions
- 8.0 Literature/Works Cited

List of Figures*

- Figure 1A – Project Location Map (Aerial base)
- Figure 1B – Project Location Map (Topographic base), including proximity to nearest airport
- Figure 1C – Site Map (showing location of 4 lots)
- Figure 4A – Land Use Map
- Figure 4B – Soils Map
- Figure 4C – U.S. Census Blocks Map
- Figure 4D – Sole Source Aquifer Map
- Figure 4E – Surface Water Map
- Figure 4F - Natural Regions and Vegetation Types Map
- Figure 4G – Floodplain Map
- Figure 4H – Coastal Zone Map

* Note: All Maps and Figures can be found in Appendix A



List of Tables

Table 1: Description of Soil Series Found at Project Site

Table 2: Noise Reduction Measures for Austin Habitat for Humanity Homes

Table 3: Race Data by Block and Census Tract, Travis County – Gilbert Road

Table 4: Available Housing Stock in Project Area Zip Codes

Table 5: Threatened and Endangered Species of Potential Occurrence in Travis County, Texas

List of Appendices

APPENDIX A – MAPS AND FIGURES

APPENDIX B – SUBDIVISION PLANS

APPENDIX C – ENVIRONMENTAL DATABASE SEARCH

APPENDIX D – NOISE ASSESSEMENT CALCULATIONS

APPENDIX E – NWI WETLANDS MAP

APPENDIX F – AGENCY COORDINATION



1.0 Project Description

The Gilbert Lane Housing Development Project is located along Gilbert Road in Eastern Travis County, Texas, about ½ mile east of State Highway 130 and ½ mile north of FM 969. The project site is positioned on the Manor 7.5' USGS Quadrangle and is located within the Decker Creek Watershed and the City of Austin two-mile Extraterritorial Jurisdictional (ETJ) area. The project location is shown on **Figures 1A and 1B** (all maps and figures are in **Appendix A**).

To fill the urgent need for adequate new home buying opportunities for low-to-moderate income families, Travis County is working with Austin Habitat for Humanity (AHFH) to secure an estimated \$174,000 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding for the purchase of 4 single-family residential lots. These lots cover a total area of approximately 0.65 acres and are within the nearly completed Gilbert Lane Subdivision. The purchase of these four lots is an addition to 27 previously funded and approved adjacent lots in the same subdivision. The former 27 lots were secured in October of 2010. The Gilbert Lane Subdivision has already been cleared and leveled under previous development projects undertaken by others. Nearly all subdivision improvements have been completed by the subdivision developer, including streets, drainage and utilities. **Appendix B – Subdivision Plans** (sheets 2 and 3) includes plat maps of the new subdivision. The 27 lots included in this environmental assessment are lots 3 through 7 and 9 through 30. See **Figure 1C – Site Map** for lot locations. Austin Habitat for Humanity is working to obtain an additional estimated \$264,000 through other funding sources for the construction of the new residences to accommodate low-to-moderate income families and the lots will be completed and occupied within 5 years of the acquisition.

The Federal funding for this project requires that an Environmental Assessment (EA) be completed for commitment of the funds and advancement of the project. The environmental assessment must be compliant with National Environmental Policy Act (NEPA) Statutes and Authorities (24 CFR Part 58.5 and 58.6) and HUD environmental standards (24 CFR Part 51). This Environmental Assessment, prepared for Travis County, Texas by Crespo Consulting Services, Inc. along with Cox McLain Environmental Consulting, Inc., fulfills that requirement.

2.0 Need for Project

There is an urgent need for adequate safe and decent home buying opportunities for very low-to-moderate income families in Travis County. Very low-income (less than or equal to 30% Median Family Income, or MFI) and low-income (up to 50% MFI) households in Travis County face housing problems at the highest rates. Of the county's low- and very low-income households, 80% (61,524 households) face one or more housing problems. By comparison, 49% of moderate-income households (up to 80% MFI) and 35% of all households in the county face one or more housing problems. Cost burden is the most frequent housing problem. Of the 113,476 Travis County households with a housing problem, 83% (94,563 households) face a cost burden (i.e. pay more than 30% of household income on housing expenses) and 37% face a severe cost burden (i.e. pay more than 50% of household income on housing expenses.) (Travis County, 2007 and HUD CHAS databook, 2000).

Additionally, the cost of land in Land Market 26 (which includes Travis County) increased by 106% from 2000 to 2005 (Real Estate Center at Texas A&M, 2010). The cost of land, along with a lack of available lots with pre-existing infrastructure, significantly increase the costs of



new home construction, often making housing unaffordable to households under 80% of median family income. (Travis County, 2007).

This project will assist AHFH with the purchase of 4 new home sites in order to provide affordable housing for low to moderate income families. At the time of sale to the homeowner, a forgivable 10 year loan with no required payments will be provided. If the house is sold, refinanced, leased or title transferred within 10 years, the loan must be repaid in full within the first five years and is forgiven on a pro-rata basis for years 6-10. After year 10, the loan is fully forgiven.

3.0 Alternatives for Proposed Project

One preliminary alternative was considered by the County, but it was eliminated due to environmental constraints. The alternative considered is located in the Austin's Colony subdivision southeast of the Gilbert Lane project site. Due to a proposed sand and gravel mining project adjacent to Austin's Colony, this site was determined to be unsatisfactory. The Gilbert Lane project was suitable for continued consideration.

After the elimination of the Austin's Colony location, two alternatives were considered for new housing developments for low-to-moderate income families in Travis County.

- No Build: Leave the housing situation as-is and do not build additional affordable housing.
- Build: Construct the housing development in the Gilbert Lane Subdivision.

NO BUILD ALTERNATIVE

The No Build alternative would leave the housing situation in Travis County as-is. Additional housing would not be built to accommodate low-to-moderate income families in the Austin area.

GILBERT LANE ALTERNATIVE

The Gilbert Lane Housing Development would increase the number of safe and decent homes and would fulfill the need for affordable housing for low-to-moderate income families. This Environmental Assessment was completed to further discuss this preferred alternative. The additional four lot purchase allows AHFH control over the street and related architectural control thus ensuring affordability.

4.0 Affected Environment and Impacts

4.1 Land Development

LAND USE

Land use for the project area is mostly agricultural and undeveloped land surrounded by single-family, large-lot single-family and mobile homes. **Figure 4A** illustrates land uses according to City of Austin 2008 GIS data. The northern edge of several commercial/industrial lots abuts the proposed project to the south and east of the existing site. Land uses on those parcels, which are long and narrow and stretch from FM 969 up nearly to Barteny Cove, include some hay cultivation/baling and farther to the east, some mechanical mulching associated with an organic mulching operation. The mulching business is called "Organics By Gosh", which is next to Ibarra Auto Sales.





Photo 1 Hay and Mulching (background) Land Uses

Water wells and aboveground water tanks exist on a number of surrounding properties. There is a City of Manor water storage tank and treatment facility for groundwater and a wastewater lift station for Southwest Water Company adjacent to the property. None of these facilities are on the subject lots. Other subdivisions currently exist or are being developed on adjacent lands. Across Gilbert Road from Lot 1, a new elementary school, Gilbert Elementary School, is currently under construction at 5412 Gilbert Road. No parks or historical structures were identified during the site visit.



Photo 2 Water Tank and Facility Adjacent to Property

CONFORMANCE WITH COMPREHENSIVE PLANS AND ZONING

The City of Austin's Interim Comprehensive Plan (COA, 2008a) generally recommends this type of development in this portion of Travis County and east Austin. The proposed Gilbert Lane Housing Development is located within the City of Austin two-mile ETJ. Because the project site is currently outside the City limits, there is no zoning. The ETJ is the unincorporated area within two miles of the City of Austin boundary. The proposed project site is not situated within the city limits, but City development regulations are in effect in addition to County regulations. The ETJ allows the City to regulate development adjacent to city limits and ensure that roads, housing and other development meet minimum standards to protect the quality of life and environmental quality within the City. However, these regulations do not include zoning authority. The subdivision and related subdivision construction plans were reviewed by both the City of Austin and Travis County under Title 30 City of Austin/Travis County Subdivision Regulations. The subdivision plat was approved by Commissioner's Court on February 2, 2010, and recorded on February 10, 2010.

COMPATIBILITY AND URBAN IMPACT

The project site is located in a 'Desired Development Zone' according to the City of Austin's Interim Comprehensive Plan. The housing development site is located in an area not limited by environmental sensitivity, water hazards, water supply or preserved/protected land. Although the original property was considered agricultural land, the subject properties are part of an approved single-family subdivision; therefore, the proposed project site is compatible with surrounding land uses. Further development in the area includes SH 130 completed in 2009, Austin's Colony subdivision on Hunters Bend Road, and Forest Bluff subdivision on Delta Post Drive.

The urban impact of the proposed project is minimal since the use is consistent with the current and future uses of the surrounding area, and is also consistent with the urban use within the City's "Desired Development Zone". With the project location within the "Desired Development Zone", the relative proximity to SH 130, and type of existing uses in the surrounding areas, the project will not have a negative urban impact. The City and County have also targeted development of services to the "Desired Development Zone" near SH 130 to promote this type of development.

SLOPE

The topography of the project area is relatively flat with gentle slopes in the southeast direction. The elevation ranges from 450 to 460 feet above sea level. All slopes throughout the subdivision are less than 15% grade.

EROSION

No significant erosion is present on the 4 lots as observed during the site visit on June 28, 2010. However, the southern edge of the project, along lots 1 and 2, some shallow rills have formed in the unprotected soil in the "Open Space Amenity Area". **Appendix B –Subdivision Plans.** These are not significant to the project site. Travis County and the City of Austin



requires filling of these rills and complete revegetation by the subdivision owner, as described on the subdivision plans and notes, prior to any home construction.

All construction projects have the potential for erosion and compaction of soils resulting from disturbed vegetation and heavy equipment use. As mentioned above, the roadways, grading and utilities are completed for the subdivision. In compliance with the City's Environmental Criteria Manual, temporary erosion controls were installed and maintenance provided for the duration of the construction period.

Some of the same criteria will be observed and followed for construction of the homes. This project will disturb more than one acre, but less than five acres of land; therefore, the project will be required to incorporate a Storm Water Pollution Prevention Plan (SW3P) in the construction plans, unless the limits of construction at any one time are maintained below one acre. The most important factor in controlling soil erosion is immediate revegetation of disturbed areas at the end of construction. The relatively short construction timeline (anticipated to take one to three months per house over a maximum of five years) utilized by Habitat for Humanity will minimize the erosion potential of this project.

SOIL SUITABILITY

The project site is predominantly Houston Black-Heiden-Wilson soil. More specifically, Burleson clay (BsA) and Wilson clay loams (WIB), listed in **Table 1**, occur on or near the project site (USDA, 1974 and NRCS, 2010). **Figure 4B – Soils Map.**

Table 1: Description of Soil Series Found at Project Site

Soil Series	Slope Conditions	Description
Burleson clay (BsA)	0 to 1 percent slopes	Moderately well drained with shrink/swell tendency
Wilson clay loam (WIB)	1 to 3 percent slopes	Somewhat poorly drained with moderate erosion hazard

Both the Burleson and Wilson soil series have high water capacity and are slowly permeable. These characteristics cause cracking in the soil when dry and swelling when wet giving the soils a shrink/swell tendency. Both series occupy gently sloping soils; however, Burleson clay tends to occur in valleys and gently undulating uplands; whereas, Wilson clay occurs on ridges, adjoining side slopes and along drainageways.

According to Fugro's geotechnical report prepared for development of the Gilbert Lane Subdivision Phase I, "the site is underlain by unconsolidated sand, silt, clay and gravel of the Lower Colorado River Terrace deposits" (Fugro, 2005). The geotechnical report provides the results of the field and laboratory investigations of the soils within the subdivision and criteria for the design of flexible pavement for the roads. The report also includes a section on "Residential Lot Fill" with the HUD-FHA requirements as stated in the HUD-FHA Data Sheet 79g, as guidance to supplement future foundation design.

Due to the high water capacity and shrink/swell tendency of the native soils, engineering consideration has been and will be considered for the road and home construction. Structural



engineers, geotechnical engineers and home builders are familiar with this design issue and are familiar with the proper foundation construction techniques. The future homes will be constructed on fill brought in and placed for the specific purpose of road and home construction.

HAZARD AND NUISANCES INCLUDING SITE SAFETY

A site visit was conducted on December 7, 2010 by Crespo Consulting team staff to identify any environmental constraints for the project. No evidence of surface hazardous materials was identified during the field investigation. Additionally, a search of hazardous materials databases through TelAll Corporation was completed on June 29, 2010. There were no findings or sites listed in any of the database searches for this site, which included CERCLIS, RCRA TSD, TXSSF, TXLF, TXLUST, TXUST, TXAST and TXSPILL. See **Appendix C** for a description of all databases searched and a summary of findings from the Environmental Database Search.

ENERGY CONSUMPTION

Construction of each proposed home is anticipated to last approximately one to three months. Completion of all 4 homes will occur within five years, but will most likely occur in a much shorter time frame. Typically, three to five homes will be under construction at any one time, thus reducing the energy consumption through the economies of scale. During that time, a number of construction vehicles would be in use within the project area, including earth moving equipment (bull dozer, grade maintainer, loader, and back hoe), dump trucks, compactors (rollers), and light trucks. All of these vehicles are gasoline or diesel-powered. The larger vehicles will be used for a short time (two or three days per home) during preparation for foundation construction and some smaller equipment will be used for several days for clean-up and landscape grading. Construction equipment would be active within the project area for approximately eight to 10 hours per day, five to six days per week, only for the phases described above. There will likely be extended periods of inactivity between housing starts. Energy consumption is expected to be less than a similarly priced home due to the relatively short construction period and economies of scale related to the construction scheduling typical of Habitat for Humanity projects.

The home construction will have energy efficient features including R-15 wall insulation, sealing along the slab and wall penetrations, 5.5-inch nominal depth closed cell foam roof and attic wall insulation, double-paned Low-E vinyl windows, insulated doors, and tree and shrub plantings. The energy consumption for these new homes will generally be much less than similarly priced homes.

4.2 Noise

HUD standards for noise abatement and control are established in 24 CFR Part 51 B. In order to raise awareness of noise issues, encourage the use of noise control measures in construction and land use planning, and present noise measurement and control procedures, the standards require HUD staff and other entities subject to the standards, such as the administrators of HUD-funded projects, to consider the acoustical environment in the planning and construction of residential and other noise-sensitive facilities. Additional guidelines for HUD funding recipients and other responsible entities are given in 24 CFR Part 58.

According to Section 51.101 of the regulations, HUD's general policy is to provide minimum national standards applicable to HUD programs to protect citizens against excessive noise in



their communities and places of residence. The HUD standards require measurement of the external noise environment in order to determine the day-night average sound level (DNL). Sound levels at or below 65 decibels (dB) are considered acceptable (24 CFR 51.103). Any levels over 65 dB are generally deemed unacceptable and would require special approvals, environmental review, and noise attenuation measures.

Noise calculations were performed consistent with HUD's Noise Assessment Guidelines in *The Noise Guidebook* [1991]. The calculations require data input for airports within 15 miles, major roadways within 1,000 feet, and railways within 3,000 feet. The calculations were prepared based on the proximity of these features. According to the noise calculations, the existing noise levels at the site are less than 55 dB, which is within the range of acceptable noise levels. No noise attenuation or special approvals would be required for the proposed project. **Appendix D – Noise Assessment Calculations.**

Table 2 includes building specifications used as noise reduction measures by Habitat for Humanity. These measures also serve to increase energy efficiency. They will be incorporated into all Habitat for Humanity homes, regardless of the measured noise levels.

Table 2: Noise Reduction Measures for Austin Habitat for Humanity Homes

Building Feature	Noise Reduction Measure
Interior walls	2x4 studs 24" o.c.
Wall insulation	R15 blown-in-batt fiberglass Sill seal between bottom plate and concrete slab All penetrations poly-sealed
Roof and attic wall insulation	5.5" nominal depth closed cell foam
Windows	Double-pane Low-E vinyl
Doors	Insulated metal or fiberglass six-panel and ½ lite
Yard perimeter	6' wood privacy fence
Yard plantings	Minimum two shade trees and one ornamental tree Minimum six large shrubs

4.3 Air Quality

The climate of Austin is humid subtropical with hot summers and relatively mild winters. Mild weather prevails during most of the winter, but temperatures fall below freezing an average of 25 days per year. Conversely, dry west winds during the winter can occasionally produce summer-like temperatures. Daytime temperatures during summer are hot, with highs greater than 90 degrees Fahrenheit (°F) over 80% of the time. Temperatures range from an average low temperature in January of 38°F and an average high in July of 96°F, and the average yearly rainfall is approximately 32 inches (TSHA, 2010). Precipitation is fairly evenly distributed throughout the year. Heaviest amounts occur during May and September. Precipitation from April through September usually results from thunderstorms, with large amounts of rain falling within short periods of time.



Austin is considered a near nonattainment city. A nonattainment area is a geographic area where air pollution levels do not meet federal ambient air quality standards for ozone and other pollutants. Due to the area's high temperatures, lack of cloud cover and low wind conditions, the Austin area is susceptible to air quality issues. Based on this status, if ozone levels exceed federal standards four or more times in a three-year period, the City of Austin will be declared to be in nonattainment (COA, 2010). Currently, Austin and surrounding areas (including Travis, Williamson, Bastrop, Hays and Caldwell Counties) are part of an Early Action Compact (EAC) Area; however, the City of Austin does currently meet air quality standards (TCEQ, 2010b).

The project site is located approximately nine miles from the center of the downtown area of Austin, where smog, ozone and air quality issues are the greatest. Air quality away from the City's center, including the project site, is cleaner and clearer. The project itself, a residential subdivision will not significantly impact air quality. A relatively small amount of additional pollutants may be added from additional vehicle trips by the residents; however, this would not be considered significant. Bus transportation is located within a reasonable distance, approximately 3.37 miles away. Travis County is served by the Capital Area Rural Transportation Service (CARTS), and Capital Metro bus system.

There are no significant air emissions in the vicinity of the project. The City of Austin operates a natural gas fueled Decker Power Plant on the western shore of Decker Lake at 8003 Decker Lane, which is approximately 3.5 miles from the project site. Natural gas power plants have generally low emissions. The power plant is operated under a number of TCEQ air permits and is equipped with approved air quality control devices (TCEQ, 2010a). TXI operates a variety of rock and stone crushing activities approximately 2.2 miles from the site at 12900 Harold Green Road. These operations also have a number of TCEQ air permits. As mentioned in Section 4.6, Community Facilities and Services, of this report, TXI is proposing to expand its gravel mining operations in the area; however, the nearest corner of the proposed gravel mining is approximately 1.5 miles from the project site. TCEQ has oversight on air quality, and dust will be managed by applying water to the haul roads. Also, the excavated material is generally wet, thus reducing the potential for dust. At these distances, no impacts are expected from any of these sources.

4.4 Environmental Design

No impacts to parkland, national forest, historical sites, protected species or waterways are anticipated for this project. Temporary impacts to vegetation and soil will occur during construction activities, but protection will be accomplished with erosion and sedimentation controls as mandated through the TPDES SW3P and the City's Environmental Criteria Manual.

Permanent features within the subdivision include open space amenity areas and parkland greenbelts, along with a water quality wet pond (Murfee, 2006). **Appendix B – Subdivision Plans.**

4.5 Socioeconomic Conditions

Demographic Character Changes

DEMOGRAPHIC CHARACTERISTICS

Socioeconomic data for the project area are presented in **Table 3** and subsequent paragraphs below. The smallest geographic area for population information is the Census Block. The most



recent data available at this geographic level are from the year 2000. Recognizing these data limitations, Race/Ethnicity and Income information are provided in this section in compliance with applicable regulations and guidance. For analysis, most of the socioeconomic information will be analyzed at the census tract or zip codes level to provide context to the area where the housing development is proposed.

The populations of the Blocks that characterize the Gilbert Lane project area (depicted on **Figure 4C**) differ demographically. In Tract 22.06 Block Group 4, Block 4002, just less than 30% of the population was White and 63.1% was Hispanic in 2000. Approximately six percent was Black or African American and other races/ethnicities comprised less than one percent of the population. In contrast, Tract 22.06, Block Group 5, Block 5019 was comprised of 64% White persons, 5.6% Asian, 2.8% Two or More Races, and 27.8% Hispanic persons. Overall, Census Tract 22.06 has a White population of slightly above 45%, a Hispanic/Latino population of 36%, and a Black or African American population of 16.3%.

Data for the Block Group, Census Tract, and County are provided for comparison. The project will place affordable housing in an area, based on the Census Tract level data that has racial and ethnic diversity. No displacements or adverse impacts other than minimal inconveniences to current residents and businesses along FM 969 during the construction phase would occur to persons in the project area.

Table 3: Race Data by Block and Census Tract, Travis County – Gilbert Road

	Block 4002, Block Group 4, Census Tract 22.06	Block 5019, Block Group 5, Census Tract 22.06	Block Group 4, Census Tract 22.06	Block Group 5, Census Tract 22.06	Census Tract 22.06	Travis County, Texas
Total:	317	36	531	2,490	8,437	812,280
White	94	23	147	704	3,822	457,817
Percent of total	29.7%	63.9%	27.7%	28.3%	45.3%	56.4%
Black or African American	20	0	32	678	1,378	73,242
Percent of total	6.3%	0.0%	6.0%	27.2%	16.3%	9.0%
American Indian and Alaska Native	0	0	0	7	29	2,261
Percent of total	0.0%	0.0%	0.0%	0.3%	0.3%	0.3%
Asian	1	2	1	44	48	35,842
Percent of total	0.3%	5.6%	0.2%	1.8%	0.6%	4.4%
Native Hawaiian and Other Pacific Islander	0	0	0	0	1	390



Percent of total	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Some other race	0	0	0	9	21	1,429
Percent of total	0.0%	0.0%	0.0%	0.4%	0.2%	0.2%
Two or more races	2	1	2	35	103	12,251
Percent of total	0.6%	2.8%	0.4%	1.4%	1.2%	1.5%
Hispanic or Latino:	200	10	349	1,013	3,035	229,048
Percent of total	63.1%	27.8%	65.7%	40.7%	36.0%	28.2%
Source: U.S. Census Bureau, Census 2000						

ECONOMIC CHARACTERISTICS

Economic data are not available at the Block level but are available at the Tract and Block Group level. Based on 2000 data, approximately 10% (838) of total persons in Census Tract 22.06 (8,405) were living below the poverty level, based on median household income in 1999 and the poverty level at that time. Approximately 17.6 % (101) of total persons in Census Tract 22.06 Block Group 4 (574) were living below the poverty level in 1999. The Median Household Income in 1999 for Travis County Census Tract 22.06, Block Group (BG) 4 was \$40,705. Based on the data mentioned above, increasing affordable housing options in the area allows for more income diversity in the area.

PROJECT ELIGIBILITY AND ENVIRONMENTAL JUSTICE CONSIDERATIONS

From a policy perspective, Executive Order (EO) 12898 "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations" requires each Federal agency to "make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies and activities on minority populations and low-income populations."

Based on the socioeconomic data reviewed, the Gilbert Lane project area has a higher than average Hispanic population at 36% for the Census Tract as opposed to 28% for the County, and can be considered an Environmental Justice community of concern. However looking at the project in its larger context, the area is racially and ethnically diverse with a low concentration of poverty, and the property is located in a desirable development area accessible to public transportation and approximately nine miles from downtown Austin.

Disproportionately high and adverse human health or environmental effects are defined as adverse effects that: (1) are predominately borne by a minority population and/or a low-income population, or (2) will be suffered by the minority population and/or low-income population and are appreciably more severe or greater in magnitude than the adverse effects that will be suffered by the non-minority population and/or non-low-income population.



Because there are no homes currently along Barteny Cove (as field-verified by CMEC on June 28, 2010), the proposed construction project would not require any displacements or adverse effects of any kind. To the contrary, the proposed project would support construction of affordable housing in a desirable development zone, which includes a new major corridor with the potential to increase businesses, schools and housing development, and makes it available to low income and minority residents in an area where basic infrastructure has already been installed.



Photo 3 Existing Road Infrastructure

4.6 Community Facilities and Services

EXISTING INFRASTRUCTURE

The Gilbert Lane Subdivision is substantially complete. Although no homes have been built along either Barteny Cove at the site of the current project (or on adjacent Breve Lane), currently there are curb and gutter roadways and utility hook-ups along both streets. According to Gilbert Lane Subdivision Phase I construction plans (**Appendix B**), water and wastewater systems were constructed to City of Austin standards and specifications, the water service will be provided by Manville Water Supply Corporation, and wastewater service by Hornsby Bend Utility. Based on a conversation with staff members at the City of Austin (COA, 2010b), since there are no homes currently along Barteny Cove (or Breve Lane), a solid waste service provider has not been identified for the proposed Habitat Houses.

South of FM 969, there is an existing industrial aggregate operation called the Hornsby Bend project. There are active portions of the quarry and proposed expansion areas, along with buffers near residential areas. Currently, there is a proposal under consideration for sand and gravel aggregate extraction to replace an existing aggregate operation. This industrial land use would take place south of FM 969, not north of FM 969 where the proposed Gilbert Lane project is located. The Hornsby Bend operation is approximately 1.5 miles away from the proposed

homes on Barteny Cove east of Gilbert Road; therefore, it would have no effect on the construction of Habitat for Humanity houses.

Although there is currently no development along Barteny Cove, there are community facilities along FM 969. On FM 969 west of Gilbert Road, there are few developments up to SH 130. Hornsby Bend Assembly of God and Santa Barbara Catholic Church are located east of Gilbert Road toward Hunters Bend Road, south of FM 969. Hornsby-Dunlap Elementary School is also located south of FM 969. There are various businesses in this area, and residential developments exist both north and south of FM 969.

Del Valle ISD (DVISD) provides services to people along FM 969 and would serve the Gilbert Road neighborhood. The schools that serve Gilbert Road include Creedmoor Elementary School (FM 1327), Del Valle Junior High School (Ross Road), and Del Valle High School (Ross Road). Additional students may be added to DVISD schools as a result of new residents moving into the area. Currently, a new elementary school, named Joseph Gilbert Elementary, located at 5412 Gilbert Road, is anticipated to be completed in August 2011. Property taxes benefitting the DVISD would be levied on homeowners to offset growth within the school district.

Gilbert Road is in Emergency Service District (ESD) 12 in Travis County, according to the Travis County Emergency Management Office (the map is dated December 2006). ESD 12 covers approximately 63,610 acres. Transportation services available to rural Travis County residents include those provided by the Capital Area Rural Transportation Program (CARTS), and a bus stop served by CapMetro is approximately 3.37 miles away at Decker Lane and Loyola. The East Rural Community Center which houses the East Rural Health Clinic is approximately four miles north in Manor, along with social services including food pantry, WIC, and rent, mortgage and utility assistance among others. The South Rural Community Center which houses similar services is located on FM 973 and is approximately 6.3 miles along FM 969 and FM 973 southwest of the project location.

AFFORDABLE HOUSING CONTEXT

The proposed Gilbert Lane project would provide affordable housing for Travis County residents. Homes on lots 1, 2, 31 and 32 on Barteny Cove would be built by Habitat for Humanity (Habitat) and the sales price would be market value. At this time, Habitat does not plan to construct homes on Breve Lane but expects another developer will build housing there. Habitat works within normal appraisal and mortgage lending guidelines for financing. Habitat homes typically sell for between \$95,000 and \$115,000 depending on house size and costs. Habitat layers the financing for their partner families, making the homes accessible to families who make less than 80% of Median Family Income, specifically targeting families at 25% - 50% MFI. The home owner only actually pays a mortgage on \$55,000-75,000 and the funding difference is made up with down payment assistance programs and forgivable loans (five to 10 years) that encourage long-term home ownership through supportive financing practices. This structure actually makes a Habitat home with a market value of \$115,000 (for example) more accessible to qualified participants. (Pers. Comm. Habitat for Humanity, June 29, 2010).

According to Realtor.com (accessed December 17, 2010), there was a range of housing available in zip codes surrounding the project area. Most listings had three bedrooms and two bathrooms. These data represent just a snapshot in time of available housing stock. See **Table 4** below.



Table 4: Available Housing Stock in Project Area Zip Codes

	<\$100,000	\$101,000-\$200,000	\$201,000-\$300,000	\$301,000-\$500,000	\$501,000+
78721	16	28	3	1	0
78723	12	73	30	5	4
78724	35	24	6	1	0
78725	25	31	1	0	0
Total:	88	156	39	7	4

Source: Realtor.com, accessed December 17, 2010.

Introducing four (in addition to the previously secured 27) new affordable homes into the area would support housing for a low-income population in an area that is generally growing and developing. The population in the Census Tract was over 8,000 persons in 2000, and population has greatly increased in the greater Austin area over the past ten years. Austin Habitat for Humanity has identified the Gilbert Lane site as an appropriate opportunity to expand the affordable housing stock in Travis County.

4.7 Natural Features

WATER RESOURCES/SOLE SOURCE AQUIFERS

The highly regulated Edwards Aquifer, located through much of central and west Texas, is defined as a Sole Source Aquifer and divided into Edwards Aquifer I and Edwards Aquifer II. It is the only Sole Source Aquifer in the state of Texas. A portion of Edwards Aquifer II is located in Travis County. Although portions of the aquifer are located in Travis County, the Gilbert Lane proposed subdivision site is not located over or near any zones (recharge, contributing or transition) of Edwards Aquifer II.

The proposed project site is approximately 15.5 miles from the EPA-defined Edwards Aquifer II Recharge Zone, approximately 12.5 miles from the artesian zone and almost 18 miles from the streamflow source (contributing) zone. See **Figure 4D** for a map of the project site in relation to the Edwards Aquifer II Sole Source Aquifer.

In addition, no groundwater was encountered in any of the boring logs completed by Fugro Consultants in October 2005 (Fugro, 2005). The project site is located over the Trinity Aquifer (not a Sole Source Aquifer) and several wells, operated by the City of Manor and the Southwest Water Company, were observed within the vicinity of the proposed project site.

SURFACE WATERS

The project site is located in the Decker Creek watershed of the Colorado River Basin. No waterways or wetlands exist on the project site. An unnamed tributary to Decker Creek flows just northeast of the property from the west and meets with the Colorado River approximately 6.25 river miles downstream from the project site. **Figure 4E – Surface Water Map**



illustrates surface waters for the project area. A wet pond was constructed as part of the subdivision development to control peak flows and water quality from the subdivision runoff.

Wetlands, as defined by U.S. Army Corps of Engineers (USACE), are areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support a prevalence of vegetation typically adapted for life in saturated soil conditions (hydrophytic vegetation). No wetlands are shown on the NWI wetlands map of the project area. See **Appendix E** for the NWI wetlands map. No wetlands were identified on site during the field visit on December 7, 2010. The closest potential wetlands would be located at the wet pond just east of the project site. Because this project will not affect jurisdictional waters of the U.S., a USACE permit is not required.

The wet pond was designed to control stormwater runoff from the Gilbert Lane Subdivision to protect water quality downstream and to prevent flooding. Stormwater runoff from the project site will be conveyed to the stormwater detention/wet pond before entering the tributary to Decker Creek.



Photo 4 View of Stormwater Detention/Wet Pond

According to TCEQ's 2008 303(d) List, no portion of Decker Creek (unclassified) is listed as impaired. However, two to three miles away, Gilleland Creek (unclassified segment ID 1428C) from the Colorado River upstream to Taylor Lane, is listed for bacteria. A Total Maximum Daily Load (TMDL) was adopted for this segment of Gilleland Creek in 2007, but an Implementation Plan has not yet been approved.

Because the home construction sites will possibly disturb more than one but less than five acres, compliance with the Texas Pollutant Discharge Elimination System (TPDES) Construction General Permit does apply. As part of the permit, a SW3P plan will be developed and implemented for erosion and sedimentation control and water quality protection.

WILD AND SCENIC RIVERS

Wild and Scenic Rivers, as defined by the Wild & Scenic Rivers Act, are free-flowing streams that possess one or more values as follows:

- (1) Wild river areas -- Those rivers or sections of rivers that are free of impoundments and generally inaccessible except by trail, with watersheds or shorelines essentially primitive and waters unpolluted. These represent vestiges of primitive America.
- (2) Scenic river areas -- Those rivers or sections of rivers that are free of impoundments, with shorelines or watersheds still largely primitive and shorelines largely undeveloped, but accessible in places by roads.
- (3) Recreational river areas -- Those rivers or sections of rivers that are readily accessible by road or railroad, that may have some development along their shorelines, and that may have undergone some impoundment or diversion in the past.

The project site is not located within one mile of a listed wild and scenic river, and thus will not have an effect on the value and characteristics of such a river. The closest wild and scenic river is the Rio Grande, located in west Texas between the Mexico/United States border. The designated segment begins in Big Bend National Park above Mariscal Canyon and continues 191 miles to the Terrell-Val Verde County line. The closest portion of this Wild and Scenic River is approximately 252 miles from the proposed project site.

UNIQUE NATURAL FEATURES

No unique natural features or critical environmental features were identified on the project site. During the December 7th site visit, the site was inspected for seeps, springs, wetlands and associated plants and soil, and significant trees. None of the above features were identified during the site investigation.

AGRICULTURAL LANDS

The Farmland Protection Policy Act (FPPA) is intended to minimize the impact that federal programs have on the unnecessary and irreversible conversion of farmland to nonagricultural uses. For this project site, the FPPA is not applicable because the proposed project site is already developed, thus, no prime farmland soils will be impacted. Although some ranch/farmland is present in the surrounding area and adjacent lots, farmland does not currently exist on the project site.

4.8 Vegetation and Wildlife

VEGETATION

The proposed project is located in the Blackland Prairies Natural Region of Texas (Gould, 1960). The Blackland Prairies region was formerly a medium-tallgrass prairie dominated by dropseeds (*Sporobolus sp.*), switchgrass (*Panicum virgatum*), eastern gamagrass (*Tripsacum dactyloides*), yellow indiagrass (*Sorghastrum nutans*), big bluestem (*Andropogon gerardii*), and little bluestem (*Schizachyrium scoparium*) (Telfair, 1999). Grassland areas were interspersed with smaller woodland patches dominated by deciduous trees. However, little of the original



grassland remains in the region due to conversion of the land for agricultural purposes, including both farming and livestock grazing.

According to The Vegetation Types of Texas, vegetation of the project area is mapped as Post Oak Woods/Forest (McMahan, et. al, 1984). This vegetation type consists of woodland vegetation dominated by oaks (*Quercus sp.*), junipers (*Juniperus sp.*), mesquite (*Prosopis glandulosa*), cedar elm (*Ulmus crassifolia*), and sugar hackberry (*Celtis laevigata*), with an understory comprised of grasses and forbs. The natural region and vegetation type are shown on **Figure 4F – Natural Regions and Vegetation Types Map**.



Photos 5 and 6 Typical Project Area Vegetation

Vegetation within the project area is dominated by grasses and forbs, with some scattered trees and shrubs. Project area vegetation appears to have been disturbed by recent mowing. The majority of the project area consists of grassland dominated by common bermudagrass (*Cynodon dactylon*), and Johnsongrass (*Sorghum halepense*). Other species observed in the area include giant ragweed (*Ambrosia trifida*), sunflower (*Helianthus sp.*), black-eyed susan (*Rudbeckia hirta*), goldenrod (*Solidago sp.*), and Mexican hat (*Ratibida columnaris*). A few honey mesquite saplings are also found in the area.

Some fenceline vegetation is present along fences around the properties adjacent to the project. Fenceline vegetation is dominated by honey mesquite. Other tree species found along the fenceline include sugar hackberry and live oak (*Quercus virginiana*). Trees near the fenceline would remain undisturbed.

Approximately 0.65 acres of existing grassland vegetation would be removed for construction of the proposed residences. Based on a field visit conducted by CMEC on July 5, 2010, no rare or unique vegetation types are present within or adjacent to the proposed project area, and none would be impacted. No unusually large trees would be impacted.

WILDLIFE

The project area is located within the Texan Biotic Province, as mapped by Blair (1950). The Texan Biotic Province generally corresponds to the Blackland Prairies region of the state. Approximately 49 species of mammals, 23 species of amphibians (including five amphibians and

18 frogs/toads), and 57 species of reptiles (including two turtles, 16 lizards, and 39 snakes) can be found in the region (Blair, 1950). Approximately 471 species of birds can be found in the region (Freeman, 2003). Common species are listed below.

Typical mammal species found in the vicinity of the proposed project include the Virginia opossum (*Didelphis virginiana*), Mexican free-tailed bat (*Tadarida brasiliensis*), eastern cottontail (*Sylvilagus floridanus*), hispid cotton rat (*Sigmodon hispidus*), deer mouse (*Peromyscus maniculatus*), coyote (*Canis latrans*), common raccoon (*Procyon lotor*), striped skunk (*Mephitis mephitis*), bobcat (*Lynx rufus*), and white-tailed deer (*Odocoileus virginianus*) (Davis and Schmidley, 1994).

Common amphibian species found in the project vicinity include the gulf coast toad (*Bufo valliceps*), Woodhouse's toad (*Bufo woodhousii*), Great Plains narrow-mouthed toad (*Gastrophryne olivaceous*), green treefrog (*Hyla cinerea*), Strecker's chorus frog (*Pseudacris streckeri*), bullfrog (*Rana catesbeiana*), Rio Grande leopard frog (*R. berlandieri*), southern leopard frog (*R. sphenoccephala*), and Couch's spadefoot (*Scaphiopus couchii*). Common reptiles include the red-eared slider (*Trachemys scripta elegans*), common snapping turtle (*Chelydra serpentina*), green anole (*Anolis carolinensis*), six-lined racerunner (*Cnemidophorus sexlineatus*), cottonmouth (*Agkistrodon piscivorus*), Texas rat snake (*Elaphe obsoleta*), eastern hog-nosed snake (*Heterodon platirhinos*), coachwhip (*Masticophis flagellum*), diamond-backed water snake (*Nerodia rhombifer*), bullsnake (*Pituophis catenifer*), and eastern garter snake (*Thamnophis sirtalis*) (TCWC, 2009).

Avian species common to the vicinity of the project include the Great Blue Heron (*Ardea herodias*), Black Vulture (*Coryagyps atratus*), Turkey Vulture (*Cathartes aura*), Red-shouldered Hawk (*Buteo lineatus*), Killdeer (*Charadrius vociferous*), White-winged Dove (*Zenaida asiatica*), Mourning Dove (*Z. macroura*), Eastern Screech Owl (*Megascops asio*), Great Horned Owl (*Bubo virginianus*), Red-bellied Woodpecker (*Melanerpes carolinus*), Ladder-backed Woodpecker (*Picoides scalaris*), Blue Jay (*Cyanocitta cristata*), American Crow (*Corvus brachyrhynchos*), Carolina Chickadee (*Poecile carolinensis*), Tufted Titmouse (*Baeolophus bicolor*), Carolina Wren (*Thryothorus ludovicianus*), Northern Mockingbird (*Mimus polyglottos*), European Starling (*Sturnus vulgaris*), Northern Cardinal (*Cardinalis cardinalis*), Red-winged Blackbird (*Agelaius phoeniceus*), Eastern Meadowlark (*Sturnella magna*), Great-tailed Grackle (*Quiscalus mexicanus*), Brown-headed Cowbird (*Molothrus ater*), and House Sparrow (*Passer domesticus*) (Freeman, 2003).

THREATENED OR ENDANGERED SPECIES

Lists of threatened and endangered species maintained by the U.S. Fish and Wildlife Service and Texas Parks and Wildlife Department (TPWD) were consulted to determine which species could occur in the vicinity of the proposed project. A total of 12 federally-listed endangered species, eight state-listed threatened species, four federal candidate species and one species proposed for federal listing as threatened were identified as having the potential to occur in Travis County. These species are listed in **Table 5**, along with their listing status, a description of appropriate habitat, and a determination of whether habitat for those species occurs within the project area.



Table 5: Threatened and Endangered Species of Potential Occurrence in Travis County, Texas

Species	Federal Listing Status	State Listing Status	Species/Habitat Description	Habitat Present?
Mollusks				
False spike mussel <i>Quadrula mitchelli</i>	NL	T	Possibly extirpated; probably medium to large rivers; substrates vary; water lilies may be present	No; no rivers occur within the project area.
Smooth pimpleback <i>Quadrula houstonensis</i>	NL	T	Small to moderate streams and rivers as well as moderate size reservoirs; tolerates very slow to moderate flow rates; appears not to tolerate dramatic water level fluctuations, scoured bedrock substrates, or shifting sand bottoms	No; no streams, rivers, or reservoirs occur within the project area.
Texas fatmucket <i>Lampsilis bracteata</i>	NL	T	Streams and rivers on sand, mud, and gravel substrates; intolerant of impoundment; broken bedrock and coarse gravel or sand in moderately flowing water	No; no streams or rivers occur within the project area.
Texas fawnsfoot <i>Truncilla macrodon</i>	NL	T	Possibly rivers and larger streams, and intolerant of impoundment; flowing rice irrigation canals	No; no streams or rivers occur within the project area.
Texas pimpleback <i>Quadrula petrina</i>	NL	T	Mud, gravel, and sand substrates, generally in areas with slow flow rates	No; no streams occur within the project area.
Arachnids				
Bone Cave harvestman <i>Texella reyesi</i>	E	NL	Small, blind, cave-adapted harvestman endemic to a few caves in Travis and Williamson Counties; weakly differentiated from <i>Texella reddelli</i>	No; no karst features are known to occur in the project vicinity.
Bee Creek Cave harvestman <i>Texella reddelli</i>	E	NL	Small, blind, cave-adapted harvestman endemic to a few caves in Travis and Williamson Counties	No; no karst features are known to occur in the project vicinity.
Tooth Cave pseudoscorpion <i>Tartarocreagris texana</i>	E	NL	Small, cave-adapted pseudoscorpion known from small limestone caves of the Edwards Plateau	No; no karst features are known to occur in the project vicinity.
Tooth Cave spider <i>Neoleptoneta myopica</i>	E	NL	Very small, cave-adapted, sedentary spider	No; no karst features are known to occur in the project vicinity.
Warton's cave meshweaver <i>Cicurina wartoni</i>	C	NL	Very small, cave-adapted spider	No; no karst features are known to occur in the project vicinity.
Insects				
Kretschmarr Cave mold beetle	E	NL	Small, cave-adapted beetle found under rocks buried in silt; small,	No; no karst features are known to occur in

Table 5: Threatened and Endangered Species of Potential Occurrence in Travis County, Texas

Species	Federal Listing Status	State Listing Status	Species/Habitat Description	Habitat Present?
<i>Texamaurops reddelli</i>			Edwards Limestone caves of the Jollyville Plateau	the project vicinity.
Tooth Cave ground beetle <i>Rhadine Persephone</i>	E	NL	Resident, small, cave-adapted beetle found in small Edwards Limestone caves in Travis and Williamson Counties	No; no karst features are known to occur in the project vicinity.
Fishes				
Smalleye shiner <i>Notropis buccula</i>	C	NL	Endemic to upper Brazos River system and its tributaries; apparently introduced into adjacent Colorado River drainage; medium to large prairie streams with sandy substrate and turbid to clear warm water	No; no streams are found within the project area.
Amphibians				
Austin blind salamander <i>Eurycea waterlooensis</i>	C	NL	Mostly restricted to subterranean cavities of the Edwards Aquifer; dependent upon water flow/quality from the Barton Springs segment of the Edwards Aquifer; only known from the outlets of Barton Springs	No; no karst features are known to occur in the project vicinity; project is not located near Barton Springs.
Barton Springs salamander <i>Eurycea sosorum</i>	E	E	Dependent upon water flow/quality from the Barton Springs segment of the Edwards Aquifer; only known from the outlets of Barton Springs; spring dweller, but ranges into subterranean water-filled caverns; found under rocks, in gravel, or among aquatic vascular plants and algae	No; no karst features are known to occur in the project vicinity; project is not located near Barton Springs.
Jollyville Plateau salamander <i>Eurycea tonkawae</i>	C	NL	Known from springs and waters of some caves north of the Colorado River	No; no springs or karst features are known to occur in the project vicinity.
Reptiles				
Texas horned lizard <i>Phrynosoma cornutum</i>	NL	T	Open, arid and semi-arid regions with sparse vegetation, soil varies in texture from sandy to rocky; burrows into soil, enters rodent burrows, or hides under rock when inactive; breeds March-September	No; no open, arid or semi-arid habitat with sparse vegetation occurs in the project vicinity. No active red ant mounds on parcel.
Birds				
American Peregrine Falcon	DL	T	Resident of west Texas, migrant across the rest of the state;	No; no breeding or wintering habitat;

Table 5: Threatened and Endangered Species of Potential Occurrence in Travis County, Texas

Species	Federal Listing Status	State Listing Status	Species/Habitat Description	Habitat Present?
<i>Falco peregrinus anatum</i>			winters along coast; occupies wide range of habitats during migration, including urban; stopovers at leading landscape edges	potential migrant.
Bald Eagle <i>Haliaeetus leucocephalus</i>	DL	T	Found primarily near rivers and large lakes; nests in tall trees or on cliffs near water	No; no breeding or wintering habitat; potential migrant.
Black-capped Vireo <i>Vireo atricapilla</i>	E	E	Oak-juniper woodlands with a distinctive, patchy, two-layered aspect; shrub and tree layer with open, grassy spaces; broad-leaved shrubs and trees which provide insects for feeding, and foliage reaching to ground level for nesting cover	No; required vegetative structure and foliage to ground level are lacking from the project vicinity.
Golden-cheeked Warbler <i>Dendroica chrysoparia</i>	E	E	Juniper oak-woodlands; long, fine bark strips from mature Ashe juniper trees used in nest construction; nests in trees other than Ashe juniper; nests late March-early summer	No; the project is primarily grassland with no Ashe junipers present.
Interior Least Tern <i>Sterna antillarum athalassos</i>	E	E	Listed only when inland (more than 50 miles from a coastline); nests along sand and gravel bars within braided streams, rivers; also known to nest on man-made structures (inland beaches, wastewater treatment plants, gravel mines, etc.); when breeding forages within a few hundred feet of colony	No; no streams or rivers are found within the project area.
Mountain Plover <i>Charadrius montanus</i>	PT	SOC	Shortgrass plains and bare, dirt (plowed) fields; nests on high plains or shortgrass prairie, on ground in shallow depression	No high plains or shortgrass prairie occurs within the project area.
Whooping Crane <i>Grus americana</i>	E	E	Potential migrant via plains throughout state to coast; winters in coastal marshes	No breeding or wintering habitat; potential migrant.
Mammals				
Red wolf <i>Canis rufus</i>	E	E	Extirpated; formerly known throughout eastern half of Texas	No; species is extirpated.
Status				
E = Endangered	DL = Delisted	NL = Not Listed		
T = Threatened	C = Candidate for Listing	PT = Proposed for Listing as Threatened		

Sources: TPWD, 2010a. USFWS, 2010.



In addition to the species listed in **Table 5**, 22 species of concern could also occur in Travis County (TPWD, 2010). These include six plants (basin bellflower, *Campanula reverchonii*; bracted twistflower, *Streptanthus bracteatus*; canyon mock-orange, *Philadelphus ernestii*; Correll's false dragon head, *Physostegia correllii*; Texabama croton, *Croton alabamensis var texensis*; and Warnock's coral-root, *Hexalectris warnockii*), one mollusk (creeper, *Strophitus undulatus*; pistolgrip, *Tritogonia verrucosa*; and rock pocketbook, *Arcidens confragosus*), three crustaceans (an amphipod, *Stygobromus russelli*; Balcones Cave amphipod, *Stygobromus balconis*; and bifurcated cave amphipod, *Stygobromus bifurcatus*), one arachnid (Bandit Cave spider, *Cicurina bandida*), three insects (Leonora's dancer damselfly, *Argia leonorae*; Rawson's metalmark, *Calephelis rawsoni*; and Tooth Cave blind rove beetle, *Cylindropsis sp 1*), one fish (Guadalupe bass, *Microperus treculii*), one amphibian (Pedernales River springs salamander, *Eurycea sp 6*), two reptiles (spot-tailed earless lizard, *Holbrookia lacerata*, and Texas garter snake, *Thamnophis sirtalis annectens*), two birds (Arctic Peregrine Falcon, *Falco peregrinus tundrius*; and Western Burrowing Owl, *Athene cunicularia hypugaea*), and two mammals (cave myotis bat, *Myotis velifer*, and plains spotted skunk, *Spilogale putorius interrupta*). Species of concern are locally rare, but are not currently listed as threatened or endangered at either the state or federal levels.

TPWD's Texas Natural Diversity Database (TXNDD) was consulted on April 7, 2010 for information regarding recorded occurrences of threatened and endangered species in the project vicinity. According to the TXNDD, no occurrences of threatened or endangered species have been reported within or adjacent to the project area (TXNDD, 2010). No recorded occurrences of any listed species occur within five miles of the project area.

The proposed project is located outside of the area included on the Balcones Canyonlands Conservation Plan habitat maps (BCCP, 2006). No known or suspected Golden-cheeked Warbler (*Dendroica chrysoparia*) or Black-capped Vireo (*Vireo atricapilla*) habitat has been mapped in the vicinity of the project area and none was identified during field investigations.

According to the 2007 revised Karst Zone Maps for the Austin area, the proposed project is located outside of the area mapped by George Veni and Associates as likely to contain endangered cave species (Veni, 2007). Therefore, no impacts to karst invertebrates would occur as a result of the proposed project.

Federally-listed species and their habitats are protected under the Endangered Species Act of 1973. No critical habitat for federally-listed species occurs within the project area. No habitat for any federally-listed threatened or endangered species was observed within the project area during field investigations; therefore, no effects to federally-listed species are anticipated as a result of the project.

Under state law, direct impacts to state-listed species are prohibited. No impacts to state-listed species would occur. If any individuals of state-listed species are observed within the project area during construction, care should be taken to avoid any impacts to the species.

4.9 Cultural Resources and Historic Preservation

Because the proposed project involves both a political subdivision of the State of Texas (Travis County) and federal funding via the HUD, both the Texas Antiquities Code and Section 106 of the National Historic Preservation Act (NHPA) apply. According to a search of the restricted Sites Atlas maintained by the Texas Historical Commission (THC) and the Texas Archeological



Research Laboratory (TARL), no known archeological sites, historic cemeteries, Official State Historical Markers, State Archeological Landmarks (SALs), or properties or districts listed on the National Register of Historic Places (NRHP) are located in the project area (THC, 2010). Within 0.62 miles of the project area, five archeological sites have been recorded, all located at a distance of approximately 0.56-0.62 miles:

- 41TV1108, a minor scatter of possibly prehistoric lithics and historic-age debris;
- 41TV1111, a minor deposit of historic-age debris along with a shed and corral;
- 41TV1255, a deposit of lithic flakes and possible cores characterized by the recorders as ineligible for NRHP/SAL status;
- 41TV1275, a multi-component site with burned rock, lithics, and historic-age ceramics, tested by PBS&J and found to be ineligible for NRHP/SAL status; and
- 41TV1987, a very large (approximately 984 feet in diameter) deposit of diagnostic lithics and other materials, including a human cranial fragment. Also tested by PBS&J, the site was found to lack the integrity and data potential necessary for NRHP/SAL status (THC, 2010).

According to the Atlas, the current project area was included in two archeological surveys carried out in 1985 and 1986 by Espey, Huston and Associates (EHA) for the Environmental Protection Agency (EPA) and the Austin Municipal Utility District (MUD); no archeological sites were documented within the project area, although several were documented within 0.56-0.62 miles, as discussed above (THC, 2010). Other surveys for the EPA and Austin MUD were carried out north and west of the project area, also in the 1980s. Later nearby surveys include SH 130 corridor studies performed from 2001 through 2005 by PBS&J and Hicks & Company 0.5 miles to the west (sponsored by the Texas Department of Transportation [TxDOT] and the Federal Highway Administration [FHWA]), as well as a 2008 survey carried out by Raba-Kistner for the Del Valle Independent School District (ISD). The latter project, which concerned a 27-acre parcel immediately across Gilbert Road from the present project area, entailed the excavation of 15 shovel test units, none of which yielded cultural materials (Held, 2009). Overall, despite the presence of known sites within 0.62 miles, the 1985-1986 EHA surveys of the project area and the recent Raba-Kistner survey across the road from it illustrate the low archeological potential of the project area and its immediate environs.

To fully evaluate the proposed work's potential for impacts to historic-age structures as well as archeological sites, additional review was undertaken of documents such as historic aerial photographs (available via aggregators such as HistoricAerials.com), historic maps in the Texas Historic Overlay (THO) (Foster et al., 2006), and property records maintained by the Travis Central Appraisal District (TCAD). The proposed construction will not directly impact any standing structures, as the area has been completely cleared.

To comply with Section 106 requirements, indirect impacts were also considered, particularly via changes in the visual environment. All parcels adjacent to the project area were examined. Indications of two structures immediately southeast of the project area were found on 1896 and 1955 United States Geological Survey (USGS) quadrangle maps available in the THO. However, no evidence of structures was visible at that location in aerial photographs of any age, from the mid-twentieth century through 2009, or on the more recent USGS quadrangle maps, published in 1988 and 2010. The TCAD deed record for the parcel that apparently contained these structures contained a reference to a residence with a 1950 build date (TCAD parcel ID



0202500208). However, this structure does not appear to correspond to the locations of the notations on the USGS maps; it is visible in aerial photographs on the south end of the parcel, approximately 0.37 miles from the project area. Even if the 1950 residence were eligible for the NRHP, it would not be indirectly affected by the proposed residences in the Gilbert Lane New Housing Development, as it is located at a considerable distance from the project area and is screened from potential visual impacts by heavy tree cover on the parcel upon which it is located and on intervening parcels. No other evidence of structures was found in the archival research, and no other deed records for parcels adjacent to the project area contained any mention of structures other than modern residences (typically dating to the 1980s-2000s).

The results of this background research were forwarded to THC on December 15, 2010, accompanied by a recommendation that no further archeological or historic-structures research is undertaken. THC concurred on January 11, 2011 that no survey is required. **Appendix F – Agency Coordination.**

4.10 Other Factors

FLOOD DISASTER PROTECTION ACT (FLOOD INSURANCE)

Executive Order 11988 "Floodplain Management" requires Federal agencies to avoid actions, to the extent practicable that will result in the location of facilities in floodplains and/or affect floodplain values. HUD regulations for protecting floodplains (24 CFR Part 55 Floodplain Management) restrict financial support for projects located within the designated 100-year floodplain, unless it can be demonstrated that there are no practicable alternatives outside of the floodplain.

None of the four lots are within the existing FEMA 100-year floodplain as illustrated on the FIRM Map Panel 48453C0490H (Effective Date - September 26, 2008). In addition, as part of the overall subdivision development, a FEMA Conditional Letter of Map Revision (CLOMR, Case No. 06-06-BC44R) has been issued confirming that completed channelization and land grading improvements will establish the four lots for this project to be outside the 100-yr floodplain.

Appendix B – Subdivision Plans (Sheet 5) shows the Revised Effective FEMA floodplain (based on an updated FEMA model without the proposed development) and the proposed floodplain, as developed for the FEMA CLOMR submittal. All drainage improvements proposed by the CLOMR are substantially complete, as observed on the December 7, 2010 site visit and concurred by the subdivision engineer. The final Letter of Map Revision has been submitted and is awaiting FEMA approval.

Figure 4G – Floodplain Map has been included to illustrate the boundary for the 100-year (Zone A) floodplain (FIRM, Map Panel 48453C0490H, Effective Date - September 26, 2008) Based on the FIRM floodplain boundary, all four lots are entirely out of the 100-year floodplain. Figure 4G also illustrates the approved (proposed) CLOMR 100-year floodplain boundary.

COASTAL BARRIER RESOURCES ACT/COASTAL BARRIER IMPROVEMENT ACT

The Federal Coastal Zone Management Act of 1972 provided that coastal states develop resource-management programs to regulate coastal resources. In 1975, the state of Texas developed the Texas Coastal Management Program. Currently managed by the Texas General Land Office, the Coastal Management Program is designed to protect the following counties:



Aransas; Brazoria; Calhoun; Cameron; Chambers; Galveston; Jackson; Jefferson; Kenedy; Kleberg; Matagorda; Nueces; Orange; Refugio; San Patricio; Victoria; and, Willacy. **Figure 4G – Coastal Zone Map**, illustrates the boundary of the Texas coastal zone in relation to Travis County. This project is not located within a coastal zone as defined by the Texas Coastal Management Program.

AIRPORT RUNWAY CLEAR ZONES OR CLEAR ZONE DISCLOSURE

HUD policy as described in 24 CFR 51, Subpart D, describes that assistance for construction or major rehabilitation of any real property located on a clear zone site is prohibited for a project that will be frequently used or occupied by people. The proposed housing development site is not located close enough to any airfield (civil or military) for this to be applicable.

The nearest civil runway is the east runway at Austin Bergstrom International Airport, located approximately 28,000 feet (5.3 miles) southwest from the proposed housing development site. No military runways exist within Travis County, so the site is clear of the 8,000 feet clearance for military airfield runways as well. See **Figure 1B** for project location in relation to Austin Bergstrom International Airport (ABIA).

5.0 Public Involvement

The land acquisition project must go through several public comment processes in order to proceed. The first public comment period lasted for 30 days and ended on December 23rd. The Travis County Commissioners Court (TCCC) gave final approval of the project on January 11th.

After completion of the environmental assessment and TCCC approved posting of the Environmental Report, the public will have 18 days to provide written comment to Travis County regarding any concerns on the project's impact to the environment and an additional 15 day written comment period to HUD to identify any procedural issues related to the completion of the Environmental Assessment. The anticipated dates for the Travis County and HUD written comment periods are January 26th through February 14th and February 17th through March 3rd, respectively. The anticipated Release of Funds is anticipated on or about March 4, 2011.

For additional information on the project, please view the Current Projects page of the Travis County website found at www.co.travis.tx.us/cdbg.

6.0 Mitigation Measures Recommended

No significant or adverse impacts resulting from this project were determined during this environmental assessment. However, all construction events have disruptive noises and some temporary effects on soils and nearby waterways. During the construction of the proposed four homes, Austin Habitat for Humanity is to carry out the following mitigation measures:

- A Storm Water Pollution Prevention Plan (SW3P) is required by TCEQ for this project. The SW3P will be prepared by the design (engineering) firm and managed during construction activities.
- Appropriate dust control methods are currently in use for surrounding industrial activities; and more will be employed during construction phase for this project.
- Revegetation will be completed in a timely manner after completion of construction to protect natural features and nearby waterways, and to prevent erosion.



- Construction activities will be limited to normal daytime hours to minimize disruptive noises from construction equipment, machinery and vehicles.

In addition, a stormwater detention/wet pond has already been constructed to capture and treat stormwater from the subdivision site before it enters Decker Creek.

7.0 Summary of Findings and Conclusions

This environmental assessment shows that the proposed project on Gilbert Road would not have any significant effects on the surrounding natural or man-made environment. All requirements of the NEPA Statutes and Authorities (24 CFR Part 58.5 and 58.6) and HUD environmental standards (24 CFR Part 51) have been met for this project; and in conclusion, this assessment has determined a Finding of No Significant Impact (FONSI).



8.0 Literature/Works Cited

Austin Climate Protection Program (ACPP). 2009. Austin Climate Protection Program Annual Report 2009.

Balcones Canyonlands Conservation Plan (BCCP). 2006. Balcones Canyonlands Conservation Plan Fee Zone Map: Endangered Species Habitat and Potential Preserve System.
http://www.co.travis.tx.us/maps/default.asp#endangered_species

Blair, W.F. 1950. The Biotic Provinces of Texas. The Texas Journal of Science 2: 93-117.

City of Austin (COA). 2008a. Austin Tomorrow Comprehensive Plan Interim Update. City of Austin Neighborhood Planning and Zoning Department, November 6, 2008.

City of Austin (COA). 2008b. City of Austin Land Use GIS Data.
<http://www.ci.austin.tx.us/landuse/gis.htm>, accessed July 1, 2010.

City of Austin (COA). 2010a. Austin City Connection at Your Door Step: Ozone Action Days.
<http://www.ci.austin.tx.us/neighbor/innozone.htm>, accessed June 24, 2010.

City of Austin (COA). 2010b. Personal Communication between CMEC staff and ETJ/Solid Waste staff members Jackie Chuter and James Grabbs. July 9.

Davis W.B., and D.J. Schmidly. 1994. The Mammals of Texas Online Edition. Texas Parks and Wildlife Department.

Federal Emergency Management Agency (FEMA). 2008. Flood Insurance Rate Map (FIRM) Travis County, Texas, Panel 48453CO490H. Map Revised September 26, 2008.

Federal Register. 1977. Chapter 40: Executive Order 11988, Floodplain Management.
<http://www.archives.gov/federal-register/index.html>, accessed June 29, 2010.

Foster, E. R., T. Summerville, and T. Brown. 2006. *The Texas Historic Overlay: A Geographic Information System of Historic Map Images for Planning Transportation Projects in Texas*. Prepared for the Texas Department of Transportation, Environmental Affairs Division. PBS&J Document No. 060206, Austin.

Freeman, B. 2003. Birds of the Oaks and Prairies and Osage Plains of Texas. Texas Parks and Wildlife Department PWD BK W7000-869 (8/03).

Fugro Consultants, LP (Fugro). 2005. Geotechnical Investigations and Pavement Thickness Design, Gilbert Lane Subdivision, Phase 1, Austin, Texas.

Gould, F.W., G.O. Hoffman, and C.A. Rechenthin. 1960. Vegetational Areas of Texas: Texas A&M University. Texas Agricultural Experiment Station Leaflet No. 492.

Habitat for Humanity, 2010. Personal communication with Tara Thomason | Vice President and Chief Operating Officer.

Held, P. 2009 *An Intensive Cultural Resources Survey of the 27-Acre Lloyd Tract, Del Valle, Travis County, Texas*. Report submitted to Del Valle ISD. Raba-Kistner Consultants, Inc., San Antonio.

McMahan, C.A., R.G. Frye, and K.L. Brown, 1984. The Vegetation Types of Texas. Wildlife Division, Texas Parks and Wildlife Department, Austin, TX.

Murfee Engineering Company, Inc. (Murfee). 2006. Engineering Report to Accompany the Final Plat and Subdivision Construction Plans for the Gilbert Lane Phase One Subdivision.



National Resources Conservation Service (NRCS). 2010. Web Soil Survey. Soil Survey for Area of Interest. <http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>, accessed June 24, 2010.

National Wild & Scenic Rivers. 2010. Designated Rivers: Texas. <http://www.rivers.gov/wsr-rio-grande-texas.html>, accessed June 29, 2010.

Real Estate Center at Texas A&M University. 2010. Blacklands South (LMA 26) Rural Land Prices, Counties: Bastrop, Caldwell, Hays, Lee, Milam, Travis, Williamson. <http://recenter.tamu.edu/data/agp/rlt26.htm>, accessed July 14, 2010.

Realtor.com. Official Site of the National Association of REALTORS. <http://www.realtor.com/>, accessed December 17, 2010.

Telfair, R.C., II, ed. 1999. Wildlife Resources and Land Uses. University of Texas Press, Austin, TX.

Texas Commission on Environmental Quality (TCEQ). 2008. 2008 Texas 303(d) List. <http://www.tceq.state.tx.us/compliance/monitoring/water/quality/data/08twqi/twqi08.html>, accessed June 24, 2010

Texas Commission on Environmental Quality (TCEQ). 2010a. New Source Review Air Permits. <http://www5.tceq.state.tx.us/airperm/index.cfm?fuseaction=airpermits.start>, accessed July 1, 2010.

Texas Commission on Environmental Quality (TCEQ). 2010b. Austin Ozone Early Action Compact (EAC) Area. <http://www.tceq.state.tx.us/implementation/air/sip/aus.html>, accessed on July 1, 2010.

Texas Cooperative Wildlife Collection (TCWC). 2009. Texas A&M University Natural History Collection, Herpetology Division. County Records for Travis County, Texas. http://www.wfsc.tamu.edu/TCWC/Herps_online/CountyRecords.htm, accessed May 6, 2009.

Texas Historical Commission (THC), 2010. Texas Archeological Sites Atlas Data Sets. Texas Historical Commission and the Texas Archeological Research Laboratory. Available at <http://nueces.thc.state.tx.us>. Accessed 8 June 2010.

Texas Parks and Wildlife Department (TPWD). 2010. Annotated County Lists of Rare Species: Travis County (last revision 10/14/2010). <http://gis.tpwd.state.tx.us/TpwEndangeredSpecies/DesktopDefault.aspx>, accessed December 15, 2010.

Texas State Historical Association (TSHA). 2010. Handbook of Texas Online, "Travis County". <http://www.tshaonline.org/handbook/online/articles/TT/hct8.html>, accessed June 24, 2010.

TPWD Texas Natural Diversity Database (TXNDD). 2010. Element of Occurrence Records and data shapefiles for the *Manor, Texas* and *Webberville, Texas* quadrangles, accessed April 7, 2010.

Travis County Emergency Services Department, 2010. http://www.co.travis.tx.us/fire_marshal/pdf_files/maps/esd_map.pdf.

Travis County Health & Human Services & Veteran Service. 2007. Community Development Block Grant Initiative: Consolidated Plan 2006-2010 & PY 2006 Annual Action Plan.



http://www.co.travis.tx.us/health_human_services/CDBG/August07Amendment/conPlanAug07Amend.asp, accessed July 14, 2010.

U.S. Census Bureau, 2000. Census of Population and Housing (www.census.gov).

U.S. Department of Agriculture, Soil Conservation Service (USDA SCS). 1974. Soil Survey of Travis County, Texas. United States Department of Agriculture.

U.S. Environmental Protection Agency (EPA). 2010. Region 6 Sole Source Aquifers. <http://www.epa.gov/region6/water/swp/ssa/maps.htm>, accessed June 30, 2010.

U.S. Fish and Wildlife Service. 2010. Endangered Species List by County for Texas: Travis County. <http://www.fws.gov/southwest/es/EndangeredSpecies/lists/ListSpecies.cfm>, accessed December 15, 2010.

U.S. Department of Housing and Urban Development, 2000. Comprehensive Affordable Housing Strategy (CHAS). <http://www.huduser.org/portal/datasets/cp2000.html>, accessed April 2006.



Gilbert Lane Housing Development: HUD Environmental Assessment

APPENDIX A

MAPS AND FIGURES



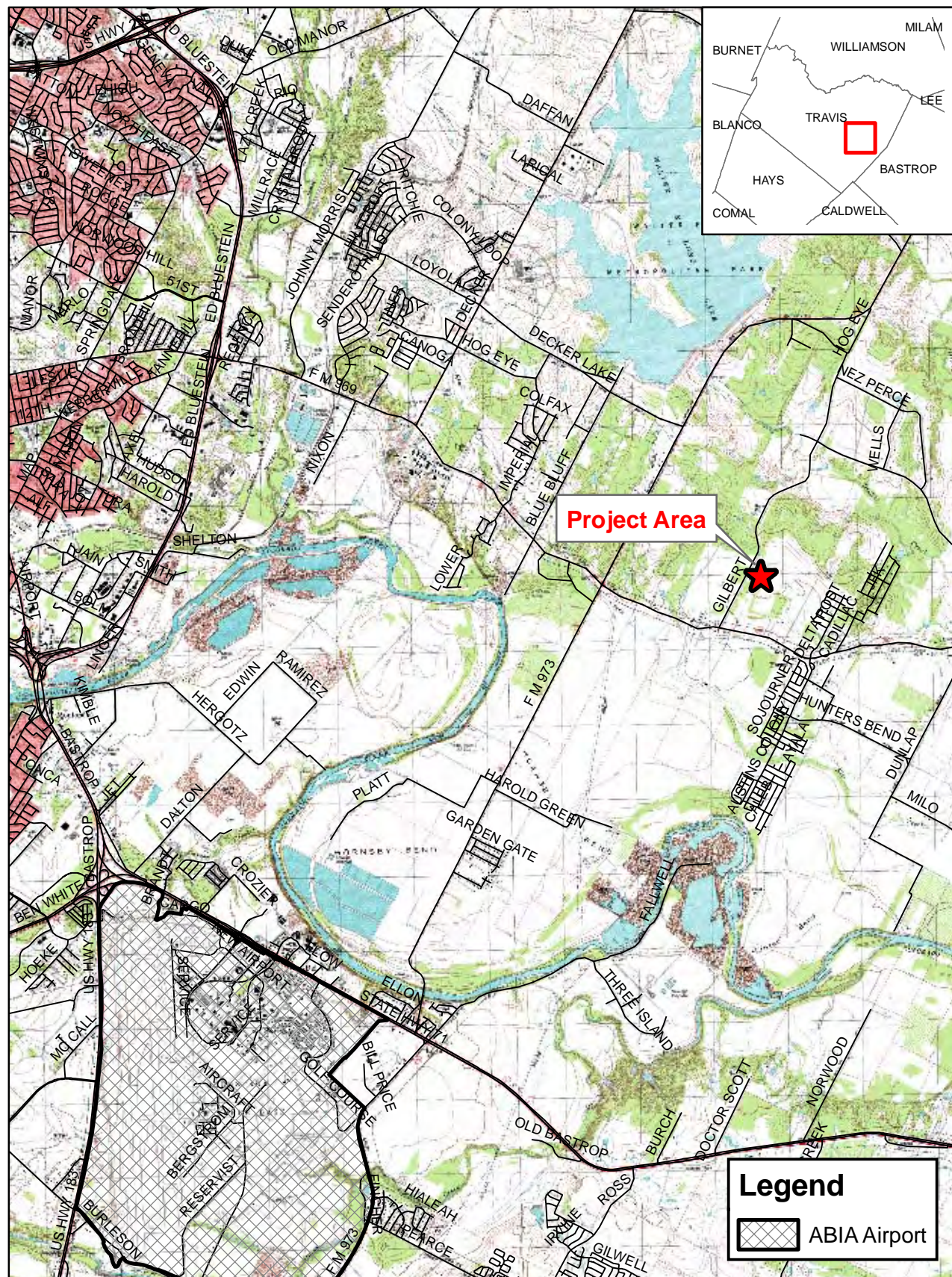
Source: 2009 CAPCOG Aerial Photo



0 500 1,000
Feet
1 inch equals 1,000 feet



FIGURE 1A
PROJECT LOCATION MAP
Gilbert Lane
Environmental Assessment
January 2011



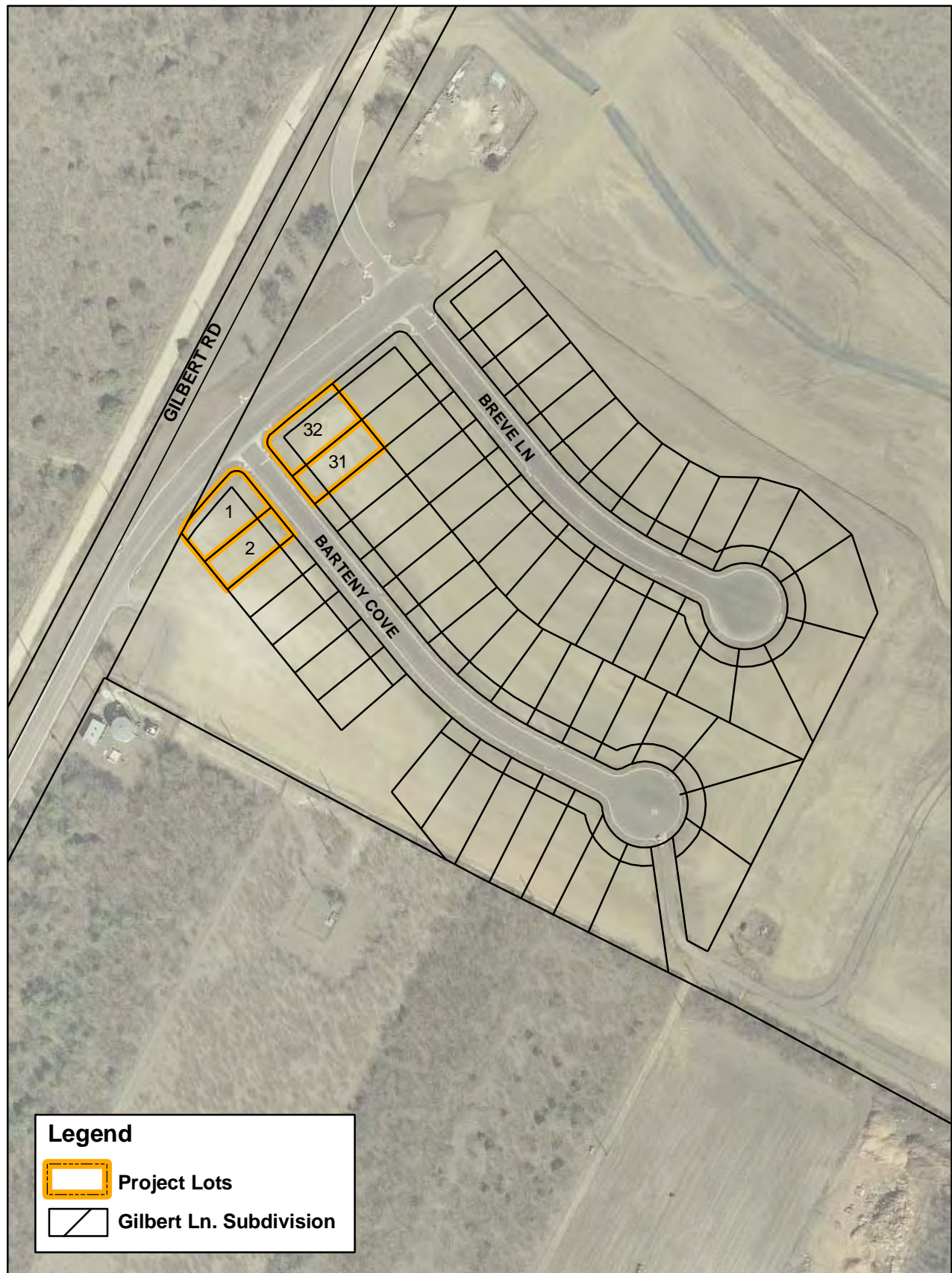
USGS 7.5' Quads: Manor and Webberville



0 0.5 1 Miles
1 inch equals 40 miles



FIGURE 1B
PROJECT LOCATION MAP
Gilbert Lane
Environmental Assessment
January 2011



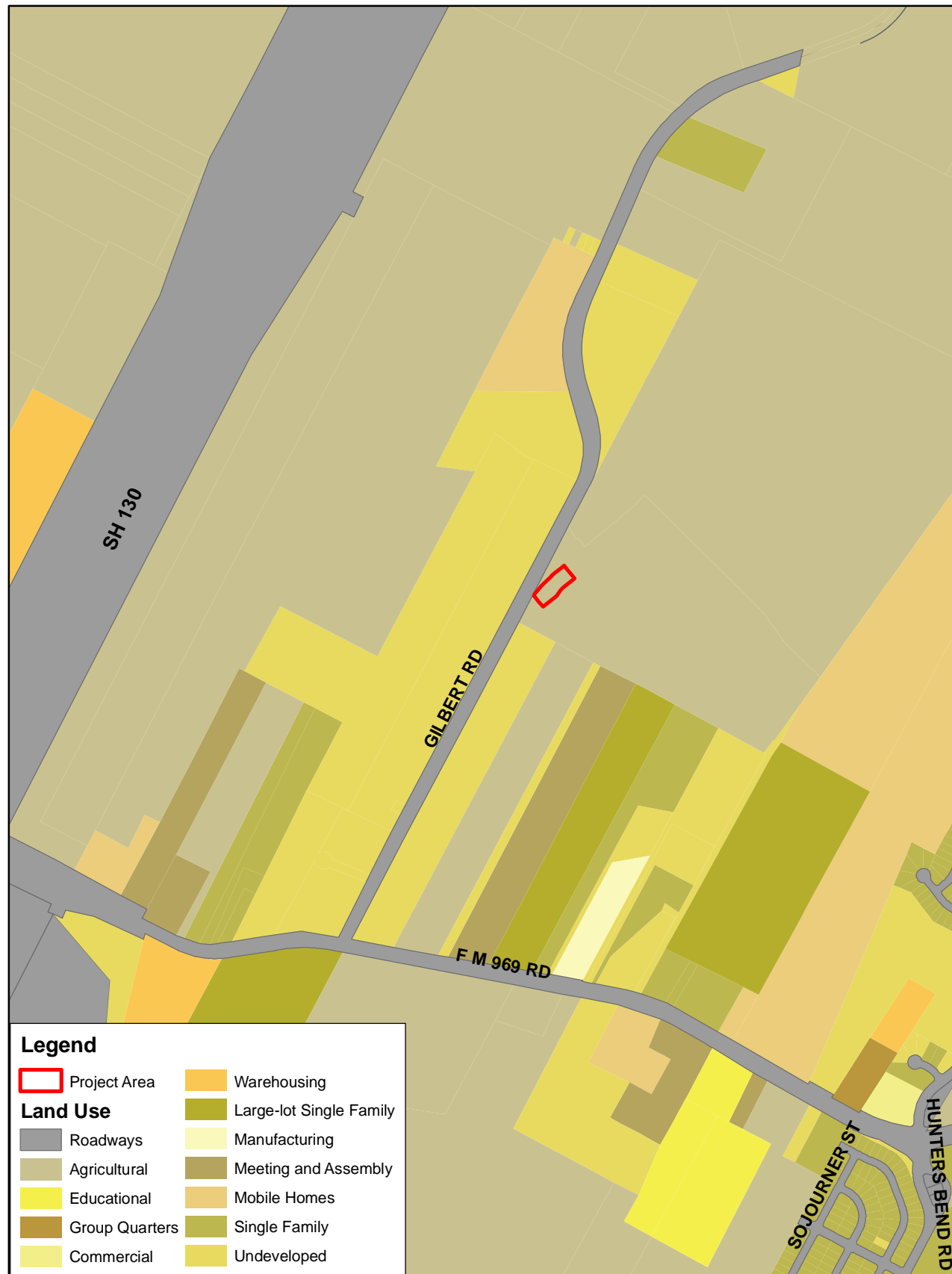
Source: 2009 CAPCOG Aerial Photo



0 100 200 400 Feet
1 inch equals 200 feet



FIGURE 1C
SITE MAP
Gilbert Lane
Environmental Assessment
January 2011



Source: 2008 City of Austin Land Use Data



0 500 1,000 2,000 Feet

1 inch equals 1,000 feet



FIGURE 4A
LAND USE MAP
Gilbert Lane
Environmental Assessment
 January 2011

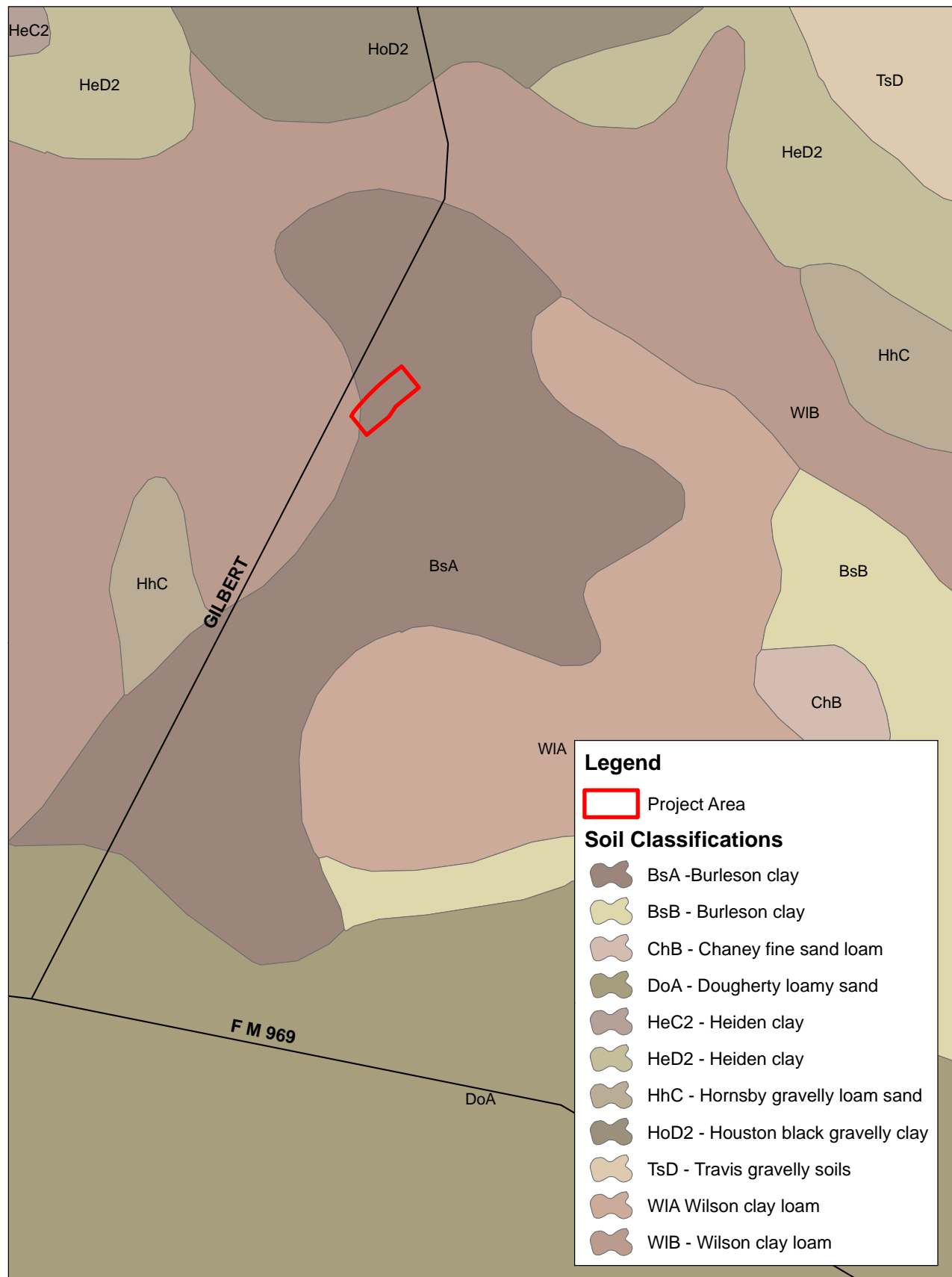
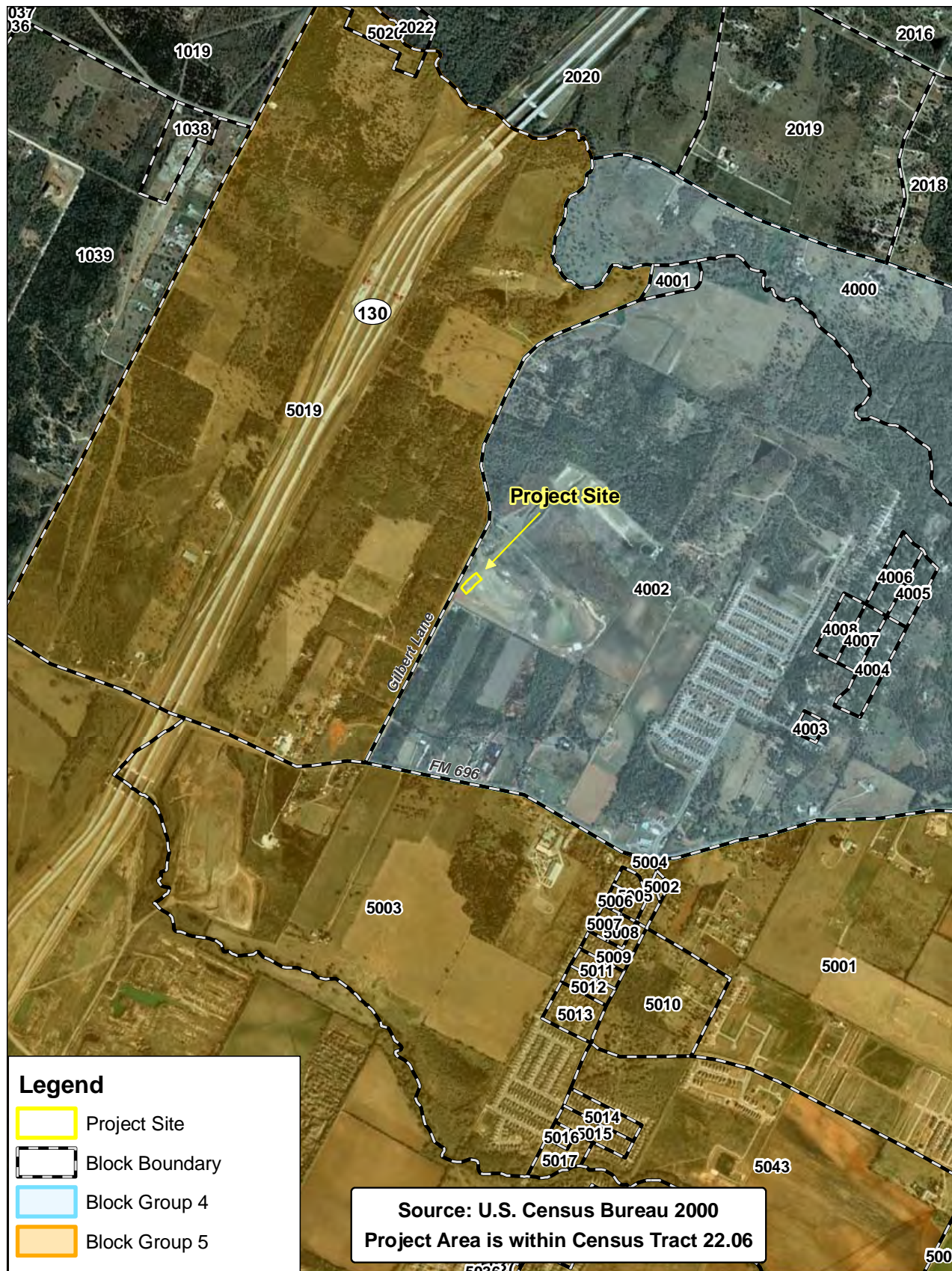


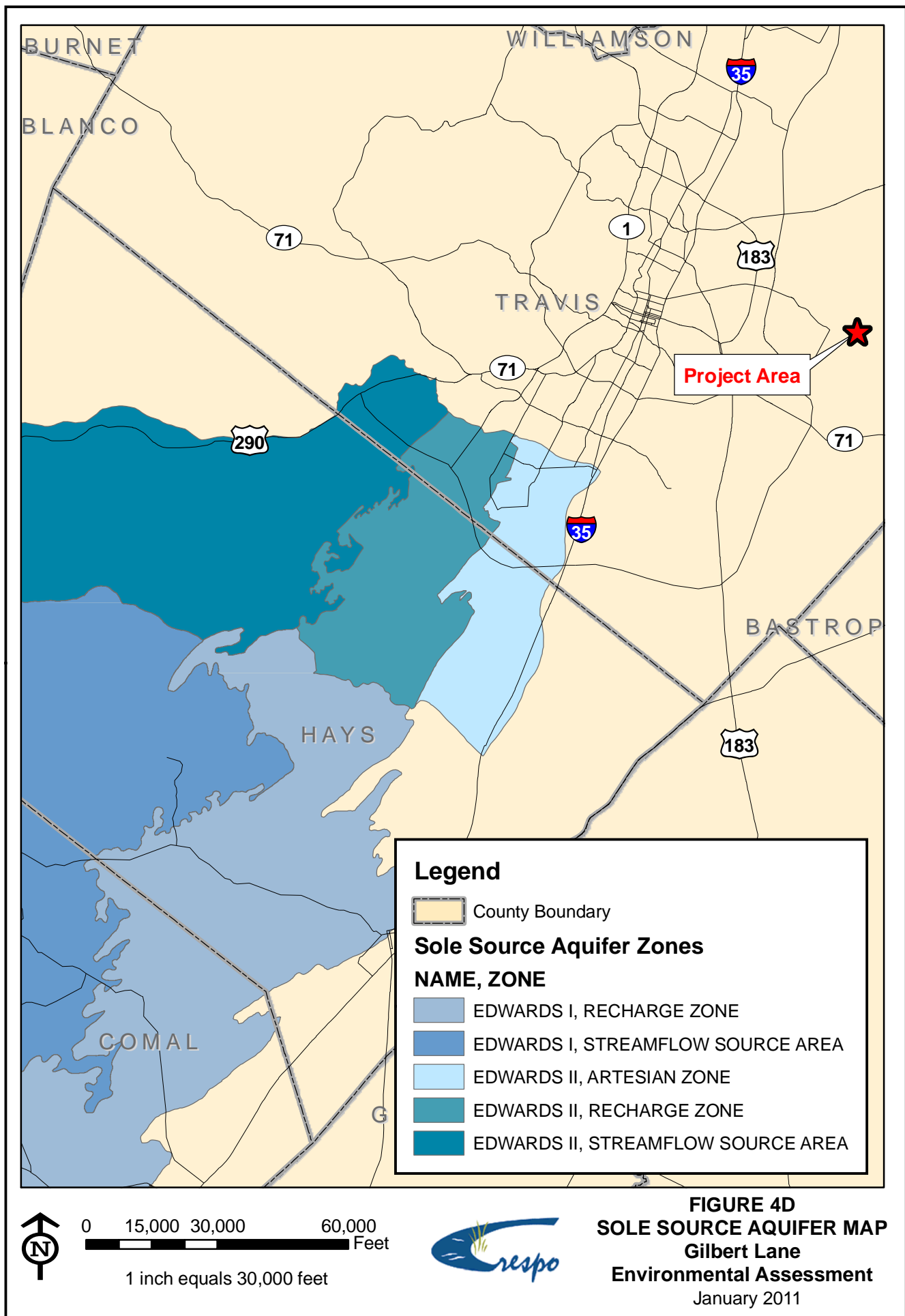
FIGURE 4B
SOILS MAP
Gilbert Lane
Environmental Assessment
 January 2011



0 1,000 2,000 Feet
1 inch = 2,000 feet



FIGURE 4C
U.S. CENSUS BLOCKS MAP
Gilbert Lane
Environmental Assessment
December 2010



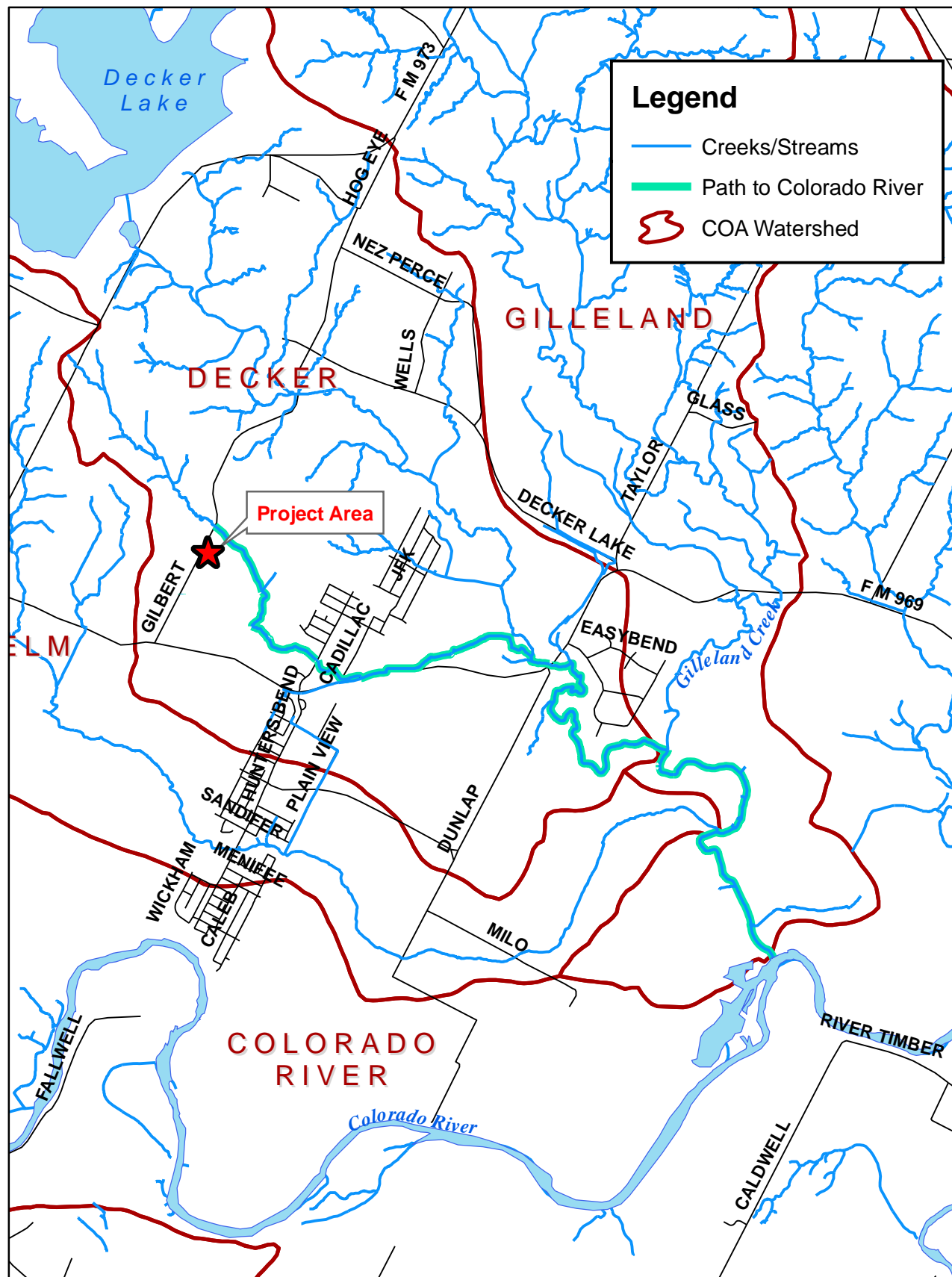


FIGURE 4E
SURFACE WATER MAP
Gilbert Lane
Environmental Assessment
January 2011

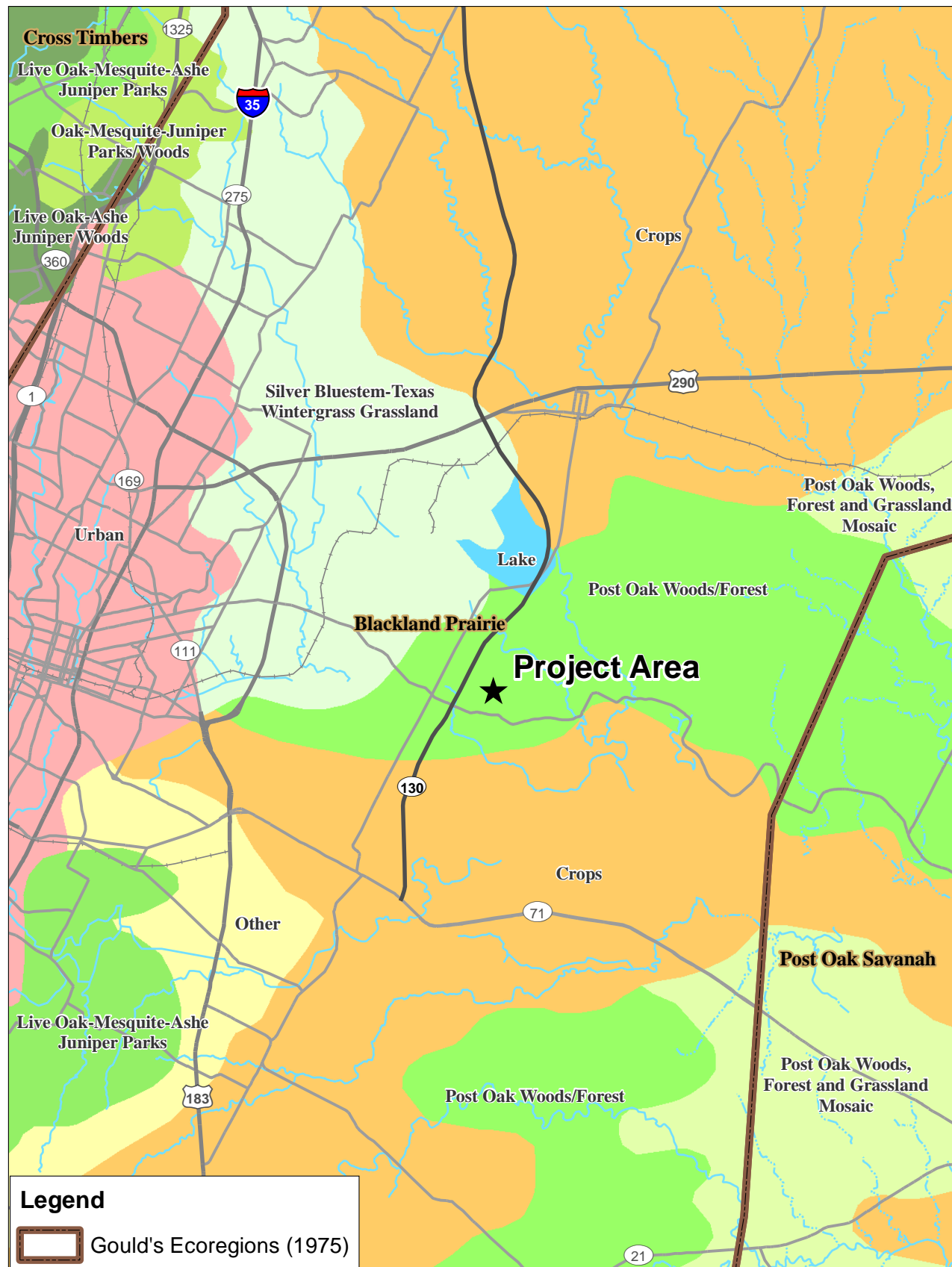
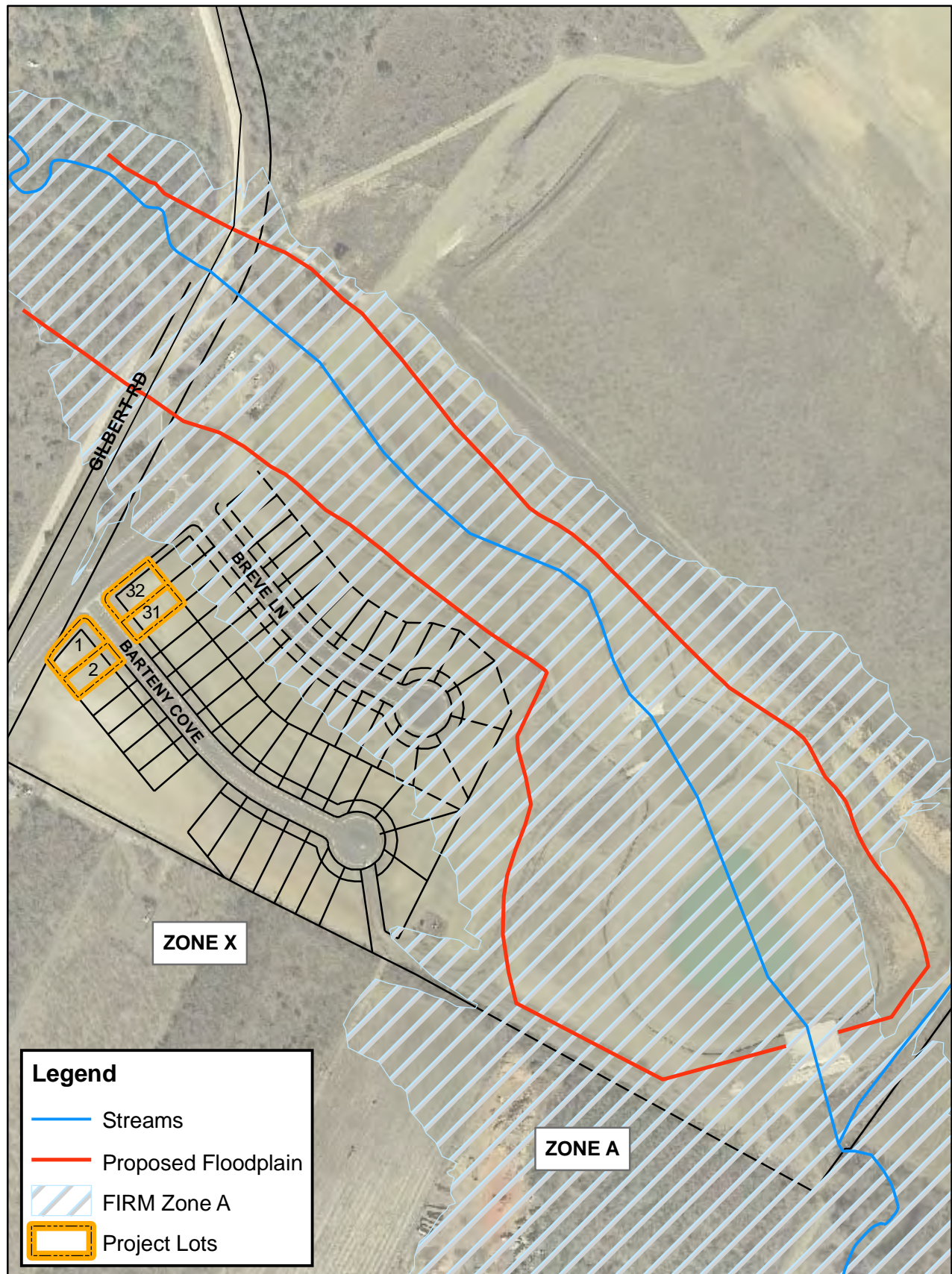


FIGURE 4F
NATURAL REGIONS AND
VEGETATION TYPES MAP
 Gilbert Lane
 Environmental Assessment
 December 2010





Source: 2009 CAPCOG Aerial Photo



0 75 150 300
Feet
1" = 300'



FIGURE 4G
FLOODPLAIN MAP
Gilbert Lane
Environmental Assessment
January 2011

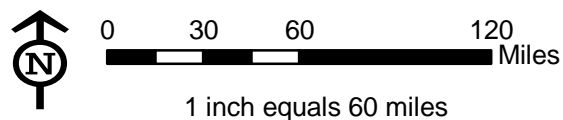
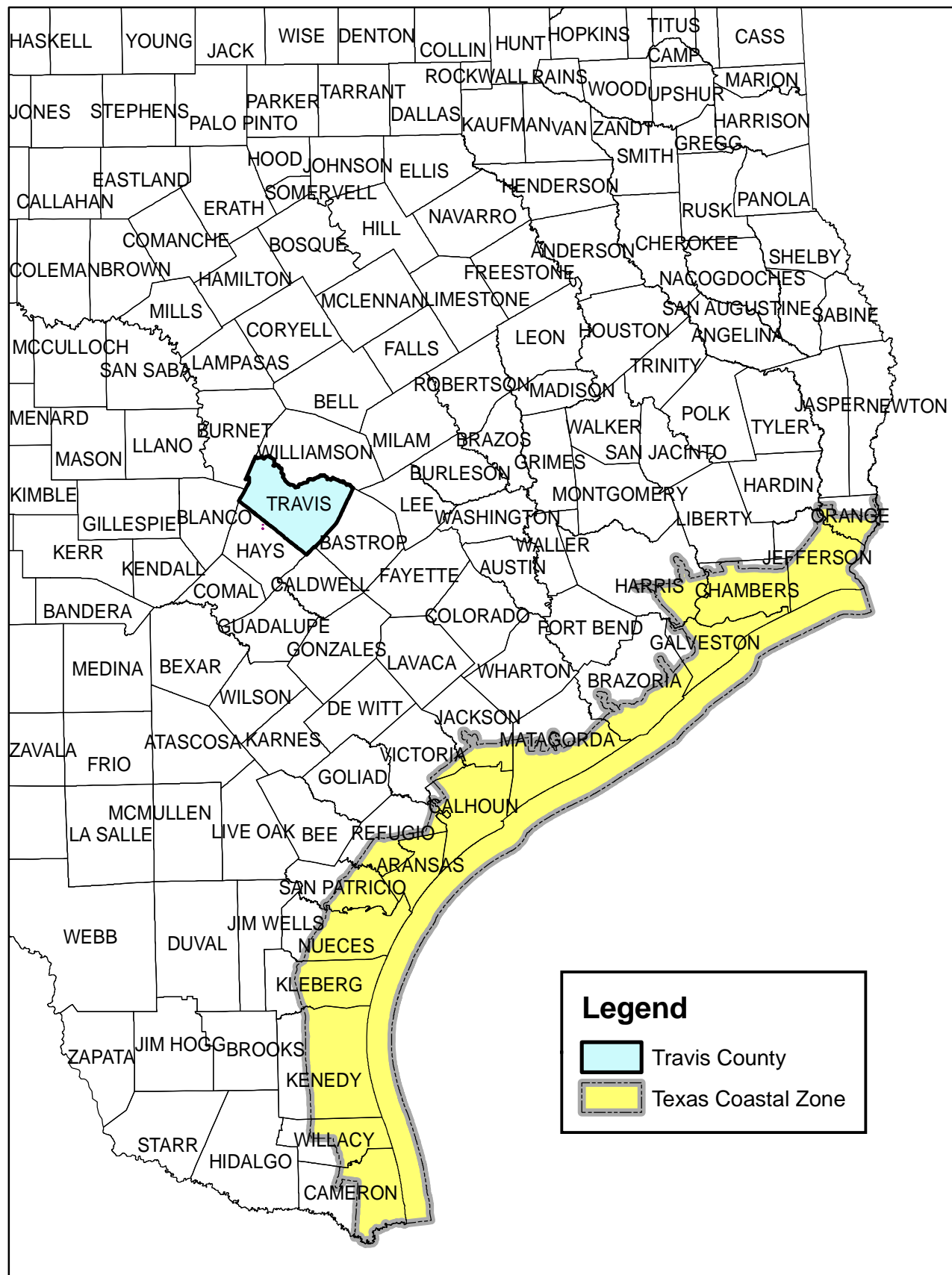


FIGURE 4H
COASTAL ZONE MAP
 Gilbert Lane
 Environmental Assessment
 January 2011

Gilbert Lane Housing Development: HUD Environmental Assessment

APPENDIX B

SUBDIVISION PLANS

GILBERT LANE PHASE ONE

THE STATE OF TEXAS)
COUNTY OF TRAVIS)

KNOW ALL MEN BY THESE PRESENTS:

THAT GILBERT LANE INVESTMENTS, L.P., ACTING HEREIN BY AND THROUGH JOHN LLOYD, GENERAL PARTNER OF GILBERT LANE INVESTMENTS, L.P., BEING THE OWNER OF 163.939 ACRES CONVEYED BY DEED RECORDED IN DOCUMENT NO. 2004051061 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, IN THE JOSEPH DUTY SURVEY, ABSTRACT NO. 9 AND THE JOHN BURLERSON SURVEY NO. 33, ABSTRACT NO. 5, TRAVIS COUNTY, TEXAS, DOES HEREBY SUBDIVIDE 42.0101 ACRES OF LAND OUT OF SAID TRACT IN ACCORDANCE WITH SECTIONS 212 AND 232 OF THE TEXAS LOCAL GOVERNMENT CODE, IN ACCORDANCE WITH THE PLAT AS SHOWN HEREON, TO BE KNOWN AS "GILBERT LANE, PHASE ONE", AND WE DO HEREBY DEDICATE TO THE PUBLIC THE USE OF ALL STREETS AND EASEMENTS AS SHOWN HEREON, SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS THE HAND OF John Lloyd, THIS THE 17th DAY OF July, 2006, A.D.

JOHN LLOYD
GENERAL PARTNER
GILBERT LANE INVESTMENTS, L.P.
4111 LAKEPLACE LANE
AUSTIN, TEXAS 78746

THE STATE OF TEXAS)
COUNTY OF TRAVIS)

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED JOHN LLOYD, GENERAL PARTNER OF GILBERT LANE INVESTMENTS, L.P., KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE 17th DAY OF July, 2006, A.D.

Notary Public
NOTARY PUBLIC IN AND FOR THE
STATE OF TEXAS

I, DONALD J. SANSON, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF ENGINEERING, AND HEREBY CERTIFY THAT THIS PLAT IS FEASIBLE FROM AN ENGINEERING STANDPOINT AND COMPLIES WITH THE ENGINEERING RELATED PORTIONS OF TITLE 25 OF THE AUSTIN CITY CODE OF 1999 AS AMENDED, IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Donald J. Sanson
DONALD J. SANSON
REGISTERED PROFESSIONAL ENGINEER NO. 60300
MURFRE ENGINEERING COMPANY
1101 CAPITAL OF TEXAS HIGHWAY SOUTH
BUILDING D, SUITE 110
AUSTIN, TEXAS 78746

THE 100-YEAR FLOODPLAIN IS CONTAINED WITHIN THE DRAINAGE EASEMENT AS SHOWN HEREON. A PORTION OF THIS TRACT IS WITHIN THE DESIGNATED FLOOD HAZARD AREA AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) #48453C0090, TRAVIS COUNTY, TEXAS, DATED JUNE 16, 1993, COMMUNITY #481026.

Donald J. Sanson
DONALD J. SANSON
LICENSED PROFESSIONAL ENGINEER NO. 60300
MURFRE ENGINEERING COMPANY
1101 CAPITAL OF TEXAS HIGHWAY SOUTH
BUILDING D, SUITE 110
AUSTIN, TEXAS 78746

I, JERRY FULTS, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH THE SURVEY RELATED PORTIONS OF TITLE 25 OF THE AUSTIN CITY CODE OF 1999, AS AMENDED, IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

Jerry Fults
JERRY FULTS
REGISTERED PROFESSIONAL LAND
SURVEYOR NO. 1999
CAPITAL SURVEYING COMPANY
1101 CAPITAL OF TEXAS HIGHWAY SOUTH
BUILDING D, SUITE 110 AUSTIN, TEXAS 78746

General Notes:

- No objects, including but not limited to, buildings, fences, or landscaping shall be allowed in a drainage easement except as approved by Travis County and the City of Austin.
 - Property owner or his/her assigns shall provide for access to the drainage easement as may be necessary and shall not prohibit access by governmental entities for inspection or maintenance of said easement.
 - All drainage easements on private property shall be maintained by the owner or his/her assigns.
 - All streets, driveways, sidewalks, drainage and water quality facilities, water and wastewater systems will be constructed to City of Austin standards and specifications.
 - Water service to be provided by Manville Water Supply Corporation.
 - Wastewater service to be provided by Hornsby Bend Utility.
 - Electric service to be provided by Austin Energy.
 - Telephone service to be provided by SBC.
 - Gas service to be provided by Texas Gas Service.
 - Project is located within the City of Austin 2-mile Extra Territorial Jurisdiction.
 - No structure shall be occupied until connected to Manville Water Supply Corporation or a State approved water system.
 - No structure shall be occupied until connected to the Hornsby Bend Utility wastewater system.
 - This subdivision is subject to a phasing agreement with the Austin/Travis County Subdivision Single Office.
 - This subdivision is located in the Decker Creek watershed and is classified as Suburban. No portion of the subdivision is located over the Edwards Aquifer Recharge Zone.
 - This subdivision is subject to the provisions of Title 30 Austin/Travis County Subdivision Regulations.
- General Notes continued on sheet 3 of 3

THIS SUBDIVISION IS LOCATED IN THE EXTRA 2-MILE TERRITORIAL JURISDICTION OF THE CITY OF AUSTIN THIS THE ____ DAY OF _____, 20____.

APPROVED FOR ACCEPTANCE:

VICTORIA HSU, P.E.
DIRECTOR,
WATERSHED PROTECTION AND
DEVELOPMENT REVIEW DEPARTMENT

ZONING AND PLATTING COMMISSION

ACCEPTED AND AUTHORIZED FOR RECORD BY THE ZONING AND PLATTING COMMISSION OF THE CITY OF AUSTIN, TEXAS, THIS THE ____ DAY OF _____, 20____ A.D.

BETTY BAKER, CHAIRPERSON

MELISSA WHALEY, ASST. SECRETARY

COMMISSIONERS' COURT RESOLUTION

IN APPROVING THIS PLAT, THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS, ASSUMES NO OBLIGATION TO BUILD THE STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. THE BUILDING OF ALL STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT AND ALL BRIDGES AND CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, IS THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS.

THE OWNER(S) OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREETS AND DRAINAGE IMPROVEMENTS (THE "IMPROVEMENTS") TO COUNTY STANDARDS IN ORDER FOR THE COUNTY TO ACCEPT THE PUBLIC IMPROVEMENTS FOR MAINTENANCE OR TO RELEASE FISCAL SECURITY POSTED TO SECURE PRIVATE IMPROVEMENTS. TO SECURE THIS OBLIGATION, THE OWNER(S) MUST POST FISCAL SECURITY WITH THE COUNTY IN THE AMOUNT OF THE ESTIMATED COST OF IMPROVEMENTS. THE OWNER(S)' OBLIGATION TO CONSTRUCT THE IMPROVEMENTS TO COUNTY STANDARDS AND TO POST THE FISCAL SECURITY TO SECURE SUCH CONSTRUCTION IS A CONTINUING OBLIGATION BINDING ON THE OWNERS AND THEIR SUCCESSORS AND ASSIGNS UNTIL THE PUBLIC IMPROVEMENTS HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY, OR THE PRIVATE IMPROVEMENTS HAVE BEEN CONSTRUCTED AND ARE PERFORMING TO COUNTY STANDARDS.

THE AUTHORIZATION OF THIS PLAT BY THE COMMISSIONERS COURT FOR FILING OR THE SUBSEQUENT ACCEPTANCE FOR MAINTENANCE BY TRAVIS COUNTY, TEXAS, OF ROADS AND STREETS IN THE SUBDIVISION DOES NOT OBLIGATE THE COUNTY TO INSTALL STREET NAME SIGNS OR ERECT TRAFFIC CONTROL SIGNS, SUCH AS SPEED LIMIT, STOP SIGNS AND YIELD SIGNS, WHICH IS CONSIDERED TO BE A PART OF THE DEVELOPERS' CONSTRUCTION.

THE STATE OF TEXAS)
COUNTY OF TRAVIS)

I, DANA DEBEAUVOIR, CLERK OF THE COUNTY COURT, OF TRAVIS COUNTY, TEXAS DO HEREBY CERTIFY THAT ON THE ____ DAY OF _____, 20____ A.D., THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS, PASSED AN ORDER AUTHORIZING THE FILING FOR RECORD OF THIS PLAT, AND THAT SAID ORDER WAS DULY ENTERED IN THE MINUTES OF SAID COURT.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY, THE ____ DAY OF _____, 20____ A.D.

DANA DEBEAUVOIR, COUNTY CLERK, TRAVIS COUNTY TEXAS
TRAVIS COUNTY, TEXAS

DEPUTY

THE STATE OF TEXAS)
COUNTY OF TRAVIS)

I, DANA DEBEAUVOIR, CLERK OF TRAVIS COUNTY, TEXAS DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, 20____ A.D. AT ____ O'CLOCK ____ M., AND DULY RECORDED ON THE ____ DAY OF _____, 20____ A.D. AT ____ O'CLOCK ____ M., IN DOCUMENT NO. _____, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

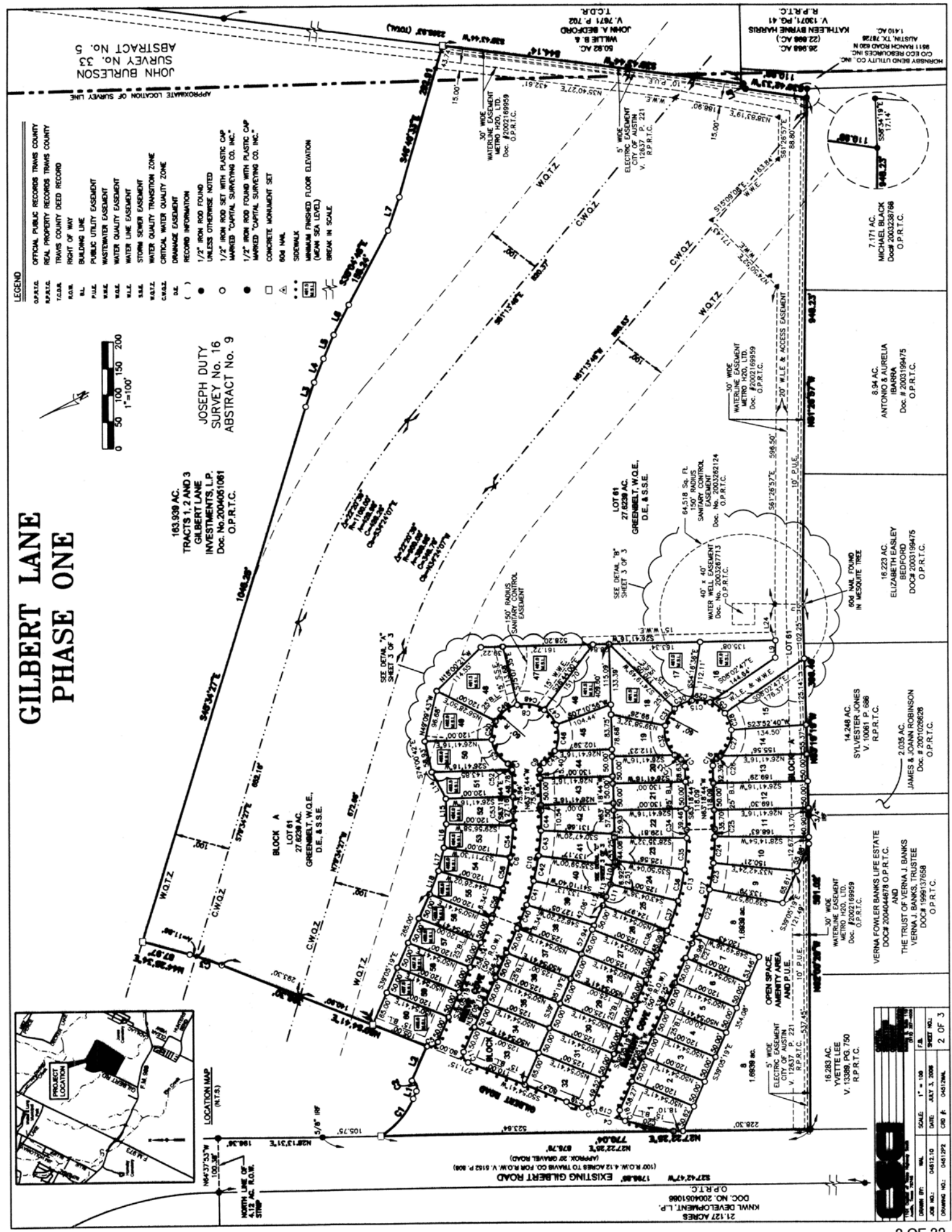
WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THE
DAY OF _____, 20____ A.D.

DANA DEBEAUVOIR, COUNTY CLERK
TRAVIS COUNTY, TEXAS

BY:
DEPUTY

GILBERT LANE PHASE ONE

DATE: 04/12/10	SCALE: 1" = 100'	SHEET NO.: 1 OF 3
DRAWING NO.: 04012P1	DATE: JULY 3, 2006	DATE: 04/12/10
DRAWING NO.: 04012P1	DATE: JULY 3, 2006	DATE: 04/12/10



CURVE No.	DELTA	RADIUS	ARC	CHORD	CH. BEARING	LINE No.	BEARING	DISTANCE
1	34°08'25"	155.00	92.27	90.81	S22°02'08"E	L1	S30°05'19"E	14.94'
2	90°00'00"	15.00	23.56	21.21	S84°05'19"E	L2	S30°05'19"E	70.00'
3	06°28'08"	538.00	60.58	60.53	N47°40'07"E	L3	S43°28'08"E	47.78'
4	12°52'48"	885.00	198.94	198.52	S44°28'19"W	L4	S41°17'48"E	47.78'
5	90°00'00"	15.00	23.56	21.21	S05°54'41"W	L5	S38°00'58"E	47.78'
6	24°13'25"	475.00	200.82	199.33	S51°12'01"E	L6	S38°23'04"E	62.70'
7	57°46'08"	15.00	15.12	14.49	N87°48'11"E	L7	S43°36'58"E	64.90'
8	29°53'17"	60.00	309.49	64.00	S28°41'16"W	L8	N85°28'58"W	10.37'
9	57°46'08"	15.00	15.12	14.49	N34°25'40"W	L9	N61°24'22"W	32.39'
10	24°13'25"	525.00	221.98	220.31	N51°12'01"W	L10	S50°32'40"E	41.72'
11	90°00'00"	15.00	23.56	21.21	N84°05'19"W	L11	S43°27'14"E	42.92'
12	24°13'25"	475.00	200.82	199.33	S04°57'40"W	L12	N43°27'14"W	17.85'
13	57°46'08"	15.00	15.12	14.49	N87°48'12"E	L13	N43°27'14"W	25.27'
14	29°53'17"	60.00	309.49	64.00	S28°41'16"W	L14	S88°51'47"E	58.42'
15	57°46'08"	15.00	15.12	14.49	N34°25'39"W	L15	S82°37'00"E	47.38'
16	24°13'25"	525.00	221.98	220.31	N51°12'01"W	L16	S58°25'48"E	44.84'
17	90°00'00"	15.00	23.56	21.21	N84°05'19"W	L17	S49°11'14"E	44.84'
18	24°13'25"	475.00	200.82	199.33	S04°57'40"W	L18	S41°53'09"E	46.44'
19	57°46'08"	15.00	15.12	14.49	N87°48'12"E	L19	N81°48'39"W	39.14'
20	29°53'17"	60.00	309.49	64.00	S28°41'16"W	L20	N62°00'00"E	40.00'
21	57°46'08"	15.00	15.12	14.49	N34°25'39"W	L21	S81°35'34"E	39.18'
22	24°13'25"	525.00	221.98	220.31	N51°12'01"W	L22	S27°55'40"W	40.00'
23	90°00'00"	15.00	23.56	21.21	N84°05'19"W	L23	N28°48'14"E	85.39'
24	24°13'25"	475.00	200.82	199.33	S04°57'40"W	L24	S82°37'30"W	67.74'
25	57°46'08"	15.00	15.12	14.49	N87°48'12"E	L25	N37°55'04"E	35.27'

GILBERT LANE PHASE ONE

Block A - 61 Lots			
Lot	Acres	Lot	Acres
1	0.1795	32	0.1851
2	0.1378	33	0.1854
3	0.1377	34	0.1435
4	0.1377	35	0.1435
5	0.1377	36	0.1435
6	0.1377	37	0.1435
7	0.1413	38	0.1525
8*	1.6939	39	0.1598
9	0.1843	40	0.1673
10	0.2131	41	0.1680
11	0.2029	42	0.1581
12	0.1943	43	0.1492
13	0.1925	44	0.1390
14	0.1674	45	0.1481
15	0.2580	46	(481.5) 0.2366
16 (481.0)	0.2824	47	(481.0) 0.2807
17 (481.0)	0.2708	48	(481.5) 0.2897
18 (481.5)	0.2126	49	(482.0) 0.1738
19	0.1525	50	(483.0) 0.1703
20	0.1461	51	(483.5) 0.1515
21	0.1492	52	(484.0) 0.1401
22	0.1584	53	(484.5) 0.1450
23	0.1528	54	(485.0) 0.1450
24	0.1501	55	(485.5) 0.1472
25	0.1482	56	(486.0) 0.1377
26	0.1438	57	(486.5) 0.1377
27	0.1438	58	(487.0) 0.1377
28	0.1438	59	(487.5) 0.1377
29	0.1438	60	(488.0) 0.1780
30	0.1435	61**	27.6239
31	0.1435		
TOTAL		38.1751	

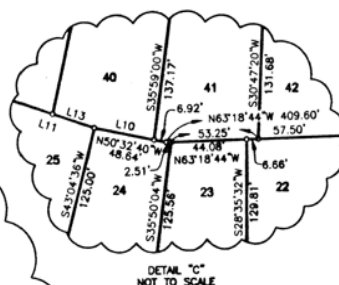
* DENOTES AN OPEN SPACE AMENITY AREA AND PUBLIC UTILITY EASEMENT

** DENOTES GREENBELT, WATER QUALITY, STORM SEWER AND DRAINAGE EASEMENT LOT

() DENOTES MINIMUM SLAB ELEVATION REQUIRED ON THESE LOTS

General Notes (cont.):

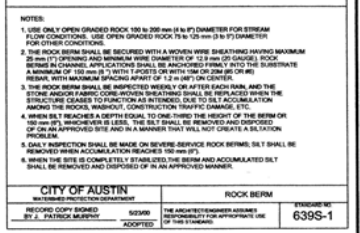
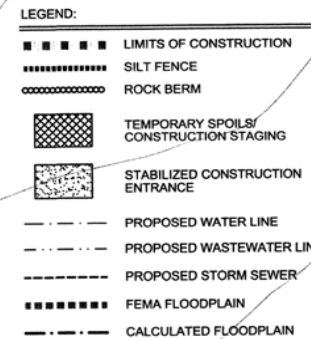
16. The water and wastewater utility system serving this subdivision must be in accordance with the City of Austin utility design criteria. The water and wastewater utility plan must be reviewed and approved by the Austin Water Utility. The City reserves the right to inspect the water and wastewater utility system construction and the right to charge the landowner an inspection fee.
17. The Owner of this subdivision and his or her successors and assigns assumes responsibility for plans for construction of subdivision improvements that comply with applicable codes and requirements of the City of Austin. The Owner understands and acknowledges that plat vacations and replatting may be required at the Owner's expense if plans to construct this subdivision do not comply with such codes and requirements.
18. Public sidewalks, built to the City of Austin standards, are required along both sides of all internal streets and the subdivision side of Gilbert Road as shown by a dotted line on the face of the plat.
19. Erosion/Sedimentation Controls are required for all construction on each lot, including single family and duplex construction pursuant to the City of Austin Land Development Code Section 30-8-181 and the Environmental Criteria Manual.
20. Drainage easements 15 feet in width are for enclosed storm sewer pipes. Easements for open channels shall be a minimum of 25 feet wide.
21. Prior to construction on these lots in this subdivision, drainage plans will be submitted to the City of Austin for review. Rainfall run-off shall be held to the amount existing at undeveloped status by ponding or other approved methods.
22. The open space areas shown are to be private parks for the residents of this subdivision.
23. Austin Energy has the right to prune and /or remove trees, shrubbery and other obstructions to the extent necessary to keep any easements held by Austin Energy clear. The utility will perform all tree work in compliance with Chapter 30 of the City of Austin's Land Development Code.
24. The Owner/Developer of this subdivision shall provide Austin Energy with any easement and /or access required in addition to those indicated, for the installation and ongoing maintenance of overhead and underground service, and buildings will not be located as to cause the site to be out of compliance with Chapter 30 of the City of Austin Land Development Code.
25. The Owner shall be responsible for the installation of temporary erosion control, revegetation and tree protection for the electric utility work required to provide electric service to this project. This electric utility work shall also be included within the limits of construction for this project.
26. Lot 8 and Lot 61, Block A shall be maintained by the homeowner's association in accordance with the declaration of covenants, conditions and restrictions.
27. Water Quality Controls are required for all development with impervious cover in excess of 20% of the net site area of each lot, pursuant to Section 30-5-211 of the Land Development Code.
28. Standard street signs will be installed at all street intersections.
29. Access to Gilbert Road is prohibited from Lots 1, 32, 33 and 60 Block A.
30. A Waiver to Section 30-2-153 to allow block lengths to exceed 1200 feet was granted on July 5, 2005.
31. A variance to Sections 30-5-341 and 30-5-342 to allow cut/fill up to 8 feet was approved administratively.
32. A variance to allow construction of a water quality control within the critical water quality zone was approved by the Austin Platting and Zoning Commission on October 4, 2005.
33. For lots adjacent to waterways: All finished floor elevations in this subdivision shall be 1.0 foot minimum above the 100 year frequency flood level. Minimum finished floor elevations for the affected lots are shown on this document. No fill shall be allowed in the floodplain on these lots except by separate permit.
34. A ten foot electric/telecommunications/cable TV easement is hereby dedicated adjacent to all road R.O.W.
35. No residential development of any type shall occur on non-residential lots.
36. Proposed streets shall be dedicated as public roadways.
37. A Travis County Development Permit is required prior to any site development.
38. Homeowners Association Documents are recorded in Document No. _____, Official Public Records, Travis County, Texas.



Street Name	Linear Ft.	Acres
BREVE COVE (50' R.O.W.)	700	0.9097 Ac.
BARTNEY COVE (50' R.O.W.)	800	1.0569 Ac.
GILBERT ROAD (70' R.O.W.)	550	0.8683 Ac.
Total Right of Way	2,050	2.8347 Ac.

TOTAL RIGHT-OF-WAY	2.8347 Ac.
BLOCK "A" 58 Single Family Lots	9.8576 Ac.
BLOCK "A" 1 Greenbelt, Water Quality, Storm Sewer and Drainage easement	27.6238 Ac.
BLOCK "A" 1 Open Space and Amenity area and Public Utility Easement	1.6939 Ac.
Total Lots 61	38.1751 Ac.
Total Acreage of Subdivision	42.0101 Ac.

ECI		ENGINEERING & CONSTRUCTION, INC.	
DRWN BY: WAL	SCALE: 1" = 100'	F.B.	
JOB NO.: 0451218	DATE: JULY 3, 2008	SHEET NO.:	
DRAWING NO.: 04613P2	CRD #:	0451218AL	3 OF 3



- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 | 101 | 102 | 103 | 104 | 105 | 106 | 107 | 108 | 109 | 110 | 111 | 112 | 113 | 114 | 115 | 116 | 117 | 118 | 119 | 120 | 121 | 122 | 123 | 124 | 125 | 126 | 127 | 128 | 129 | 130 | 131 | 132 | 133 | 134 | 135 | 136 | 137 | 138 | 139 | 140 | 141 | 142 | 143 | 144 | 145 | 146 | 147 | 148 | 149 | 150 | 151 | 152 | 153 | 154 | 155 | 156 | 157 | 158 | 159 | 160 | 161 | 162 | 163 | 164 | 165 | 166 | 167 | 168 | 169 | 170 | 171 | 172 | 173 | 174 | 175 | 176 | 177 | 178 | 179 | 180 | 181 | 182 | 183 | 184 | 185 | 186 | 187 | 188 | 189 | 190 | 191 | 192 | 193 | 194 | 195 | 196 | 197 | 198 | 199 | 200 | 201 | 202 | 203 | 204 | 205 | 206 | 207 | 208 | 209 | 210 | 211 | 212 | 213 | 214 | 215 | 216 | 217 | 218 | 219 | 220 | 221 | 222 | 223 | 224 | 225 | 226 | 227 | 228 | 229 | 230 | 231 | 232 | 233 | 234 | 235 | 236 | 237 | 238 | 239 | 240 | 241 | 242 | 243 | 244 | 245 | 246 | 247 | 248 | 249 | 250 | 251 | 252 | 253 | 254 | 255 | 256 | 257 | 258 | 259 | 260 | 261 | 262 | 263 | 264 | 265 | 266 | 267 | 268 | 269 | 270 | 271 | 272 | 273 | 274 | 275 | 276 | 277 | 278 | 279 | 280 | 281 | 282 | 283 | 284 | 285 | 286 | 287 | 288 | 289 | 290 | 291 | 292 | 293 | 294 | 295 | 296 | 297 | 298 | 299 | 300 | 301 | 302 | 303 | 304 | 305 | 306 | 307 | 308 | 309 | 310 | 311 | 312 | 313 | 314 | 315 | 316 | 317 | 318 | 319 | 320 | 321 | 322 | 323 | 324 | 325 | 326 | 327 | 328 | 329 | 330 | 331 | 332 | 333 | 334 | 335 | 336 | 337 | 338 | 339 | 340 | 341 | 342 | 343 | 344 | 345 | 346 | 347 | 348 | 349 | 350 | 351 | 352 | 353 | 354 | 355 | 356 | 357 | 358 | 359 | 360 | 361 | 362 | 363 | 364 | 365 | 366 | 367 | 368 | 369 | 370 | 371 | 372 | 373 | 374 | 375 | 376 | 377 | 378 | 379 | 380 | 381 | 382 | 383 | 384 | 385 | 386 | 387 | 388 | 389 | 390 | 391 | 392 | 393 | 394 | 395 | 396 | 397 | 398 | 399 | 400 | 401 | 402 | 403 | 404 | 405 | 406 | 407 | 408 | 409 | 410 | 411 | 412 | 413 | 414 | 415 | 416 | 417 | 418 | 419 | 420 | 421 | 422 | 423 | 424 | 425 | 426 | 427 | 428 | 429 | 430 | 431 | 432 | 433 | 434 | 435 | 436 | 437 | 438 | 439 | 440 | 441 | 442 | 443 | 444 | 445 | 446 | 447 | 448 | 449 | 450 | 451 | 452 | 453 | 454 | 455 | 456 | 457 | 458 | 459 | 460 | 461 | 462 | 463 | 464 | 465 | 466 |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|



1101 Capital of Texas Highway South, Building D, Suite 110, Austin, Texas 78746, (512) 327-9204		
JOB NO. 04004.40	SCALE: 1"=100'	SHEET: 5 OF 32
DESIGNED BY: TLH		
DRAWN BY: ABC		
FILE: \04\004\40\EROS-SED		DATE: 07-2006

Gilbert Lane Housing Development: HUD Environmental Assessment

APPENDIX C

ENVIRONMENTAL DATABASE SEARCH



Environmental Data Search

for the site

**Environmental Assessment
Gilbert Lane, Austin, TX**

219-01-01

performed for

Crespo Consulting Services, Inc.

6/29/2010

CRES6609

www.TelALL.net

Preface

This document of environmental concerns near Gilbert Lane, Austin, TX reports findings of the TelALL data search, prepared on the request of Crespo Consulting Services, Inc..

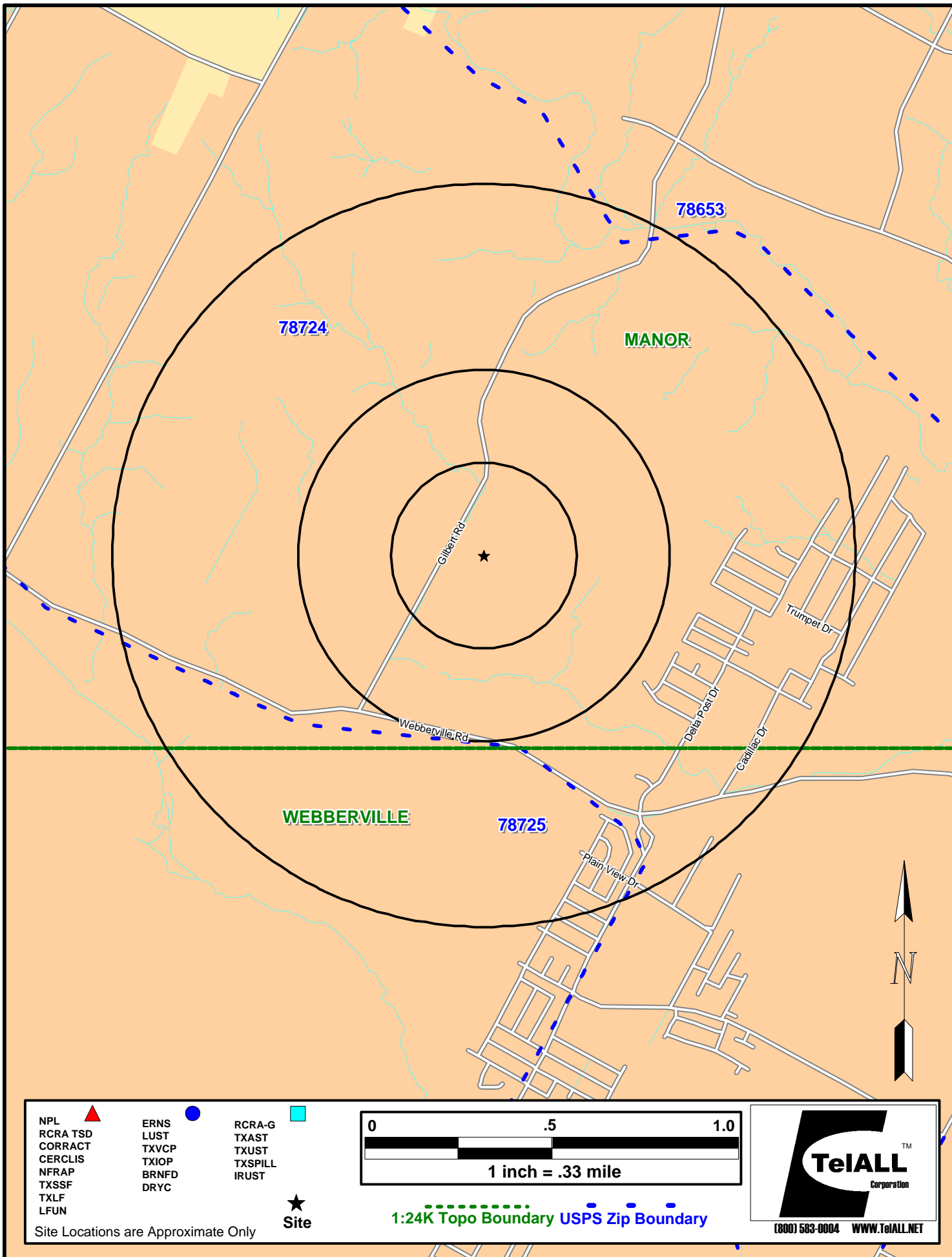
TelALL Corporation (TelALL) has designed this document to comply with the AAI and ASTM standard E 1527 - 05 (Accuracy and Completeness) and has used all available resources, but makes no claim to the entirety or accuracy of the cited government, state, or tribal records. Our databases are updated at least every 90 days or as soon as possible after publication by the referenced agencies. The following fields of governmental, state, and tribal databases may not represent all known, unknown, or potential sources of contamination to the referenced site. Many different variables effect the outcome of the following document. TelALL maintains extremely high standards, and stringent procedures that are used to search the referenced data. However, TelALL reserves the right at any time to amend any information related to this report. If there is a need for further information regarding this report, or for any customer support please call TelALL at 800 583-0004 for assistance.

This report is divided into the following components:

MAP	Identified geocodeable findings relative to this data search.
SUMMARY 1	Sorting of the identified sites by distance from the subject site.
FINAL	A description of each database and a detailed explanation of findings.

Sources

Database	Acronym	Last Updated	Minimum Search Distance	Findings
National Priority List	NPL	6/1/2010	1	0
Comprehensive Environmental Response, Compensation, and Liability Information System	CERCLIS	6/1/2010	0.5	0
No Further Remedial Action Planned	NFRAP	6/1/2010	0.5	0
Resource Conservation and Recovery Information System - Treatment Storage or Disposal	RCRA TSD	4/1/2010	1	0
Corrective Action	CORRACT	4/1/2010	1	0
Resource Conservation and Recovery Information System - Generators	RCRA-G	4/1/2010	0.25	0
Emergency Response Notification System	ERNS	5/1/2010	0.25	0
Texas Voluntary Cleanup Program	TXVCP	4/1/2010	0.5	0
Innocent Owner/Operator Program	TXIOP	4/1/2010	0.5	0
Texas State Superfund	TXSSF	5/1/2010	1	0
TCEQ Solid Waste Facilities	TXLF	6/1/2010	1	0
Unauthorized and Unpermitted Landfill Sites	LFUN	6/1/2010	0.5	0
Leaking Underground Storage Tanks	TXLUST	5/1/2010	0.5	0
Texas Underground Storage Tanks	TXUST	5/1/2010	0.25	0
Texas Above Ground Storage Tanks	TXAST	5/1/2010	0.25	0
Texas Spills List	TXSPILL	6/1/2010	0.25	0
Brownfield	BRNFD	4/1/2010	0.5	0
Dry Cleaner	DRYC	5/1/2010	0.5	0
Indian Reservation Underground Storage Tanks	IRUST	5/1/2010	0.25	0



▲ NPL
 RCRA TSD
 CORRACT
 CERCLIS
 NFRAP
 TXSSF
 TXLF
 LFUN

● ERNS
 LUST
 TXVCP
 TXIOP
 BRNFD
 DRYC

■ RCRA-G
 TXAST
 TXUST
 TXSPILL
 IRUST

★ Site



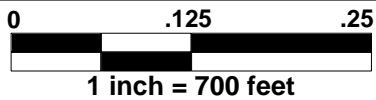
1:24K Topo Boundary USPS Zip Boundary



Site Locations are Approximate Only



2004 NAIP Photograph
(Infrared Image)



(800) 583-0004 WWW.TelALL.NET



Current USGS 7.5 Minute Topographic Map



219-01-01
 Environmental Assessment
 Gilbert Lane, Austin, TX

Sites Sorted By Distance from Center

Page 1
 Job CRES6609
 Date 6/29/2010

Distance/Direction	Database	Site Number	Address	City/State	Site Name
		IRUST			NO FINDINGS WITHIN 1/4 MILE.
		CERCLIS			NO FINDINGS WITHIN 1/2 MILE.
		NFRAP			NO FINDINGS WITHIN 1/2 MILE.
		TXVCP			NO FINDINGS WITHIN 1/2 MILE.
		ERNS			NO FINDINGS WITHIN 1/4 MILE.
		CORRACT			NO FINDINGS WITHIN ONE MILE.
		RCRA TSD			NO FINDINGS WITHIN ONE MILE.
		RCRA-G			NO FINDINGS WITHIN 1/4 MILE.
		TXLUST			NO FINDINGS WITHIN 1/2 MILE.
		TXUST			NO FINDINGS WITHIN 1/4 MILE.
		TXAST			NO FINDINGS WITHIN 1/4 MILE.
		TXLF			NO FINDINGS WITHIN ONE MILE.
		TXSSF			NO FINDINGS WITHIN ONE MILE.
		TXSPILL			NO FINDINGS WITHIN 1/4 MILE.
		LFUN			NO FINDINGS WITHIN 1/2 MILE.
		TXIOP			NO FINDINGS WITHIN 1/2 MILE.
		BRNFD			NO FINDINGS WITHIN 1/2 MILE.
		DRYC			NO FINDINGS WITHIN 1/2 MILE.
		NPL			NO FINDINGS WITHIN ONE MILE.



NPL

National Priority List

NPL is a priority subset of the CERCLIS list. (See CERCLIS, below) The Cerclis list was created by the Comprehensive Environmental Response, Compensation and Liability Acts (CERCLA) need to track contaminated sites. CERCLA was enacted on 12/11/80, and amended by the Superfund Amendments and Reauthorization Act of 1986. These acts established broad authority for the government to respond to problems posed by the release, or threat of release of hazardous substances, pollutants, or contaminants. CERCLA also imposed liability on those responsible for releases and provided the authority for the government to undertake enforcement and abatement action against responsible parties. Institutional/Engineering Controls searched. Delisted NPL sites are included.

Source: United States Environmental Protection Agency (EPA)

Database: NPL

Site: No findings within one mile.

Distance: 0

Address:

Zip Code

City:

CERCLIS

Comprehensive Environmental Response, Compensation, and Liability Information System

CERCLIS is the official repository for site and non-site specific Superfund data in support of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). It contains information on hazardous waste site assessment and remediation from 1983 to the present. CERCLIS information is used to report official Superfund accomplishments to Congress and the public, assist EPA Regional and Headquarters managers in evaluating the status and progress of site cleanup actions, track Superfund Comprehensive Accomplishments Plan (SCAP), and communicate planned activities and budgets. Institutional/Engineering Controls searched.

Source: United States Environmental Protection Agency (EPA)

Database: CERCLIS

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 2
Job CRES6609
Date 6/29/2010

NFRAP

No Further Remedial Action Planned

NFRAP Sites indicate a CERCLIS site that was designated "No further remedial action planned" by the EPA February 1995. Institutional/Engineering Controls searched.

Source: United States Environmental Protection Agency (EPA)

Database: NFRAP

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:

RCRA TSD

Resource Conservation and Recovery Information System - Treatment Storage or Disposal

Resource Conservation and Recovery Information System (RCRIS) Under the Resource Conservation and Recovery Act (RCRA), generators, transporters, treaters, storers, and disposers of hazardous waste as defined by the federally recognized hazardous waste are required to provide information concerning their activities to state environmental agencies, who in turn provide the information to regional and national U.S. EPA offices. The RCRA TSD (Treatment Storage or Disposal) is a subset of the RCRIS list. RCRA TSD tracks facilities that fall under the Treatment Storage or Disposal classification.

Source: United States Environmental Protection Agency (EPA)

Database: RCRA TSD

Site: No findings within one mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 3
Job CRES6609
Date 6/29/2010

CORRACT

Corrective Action

CORRACT lists RCRIS (Resource Conservation and Recovery Information System) sites that are currently under corrective action. Institutional/Engineering Controls searched.

Source: United States Environmental Protection Agency (EPA)

Database: CORRACT

Site: No findings within one mile.

Distance: 0

Address:

Zip Code

City:

RCRA-G

Resource Conservation and Recovery Information System - Generators

Resource Conservation and Recovery Information System (RCRIS) Under the Resource Conservation and Recovery Act (RCRA), generators, transporters, treaters, storers, and disposers of hazardous waste as defined by the federally recognized hazardous waste, are required to provide information concerning their activities to state environmental agencies, who in turn provide the information to regional and national U.S. EPA offices. The RCRA-G (Generators) list is a subset of the RCRIS list. RCRA-G tracks facilities that fall under the generators or transporters classification.

CONDITIONALLY EXEMPT SMALL QUANTITY GENERATORS (CESQG) produce less than 100 kg per month of hazardous waste. SMALL QUANTITY GENERATORS (SQG) produce at least 100 kg per month but less than 1000 kg per month of hazardous waste. LARGE QUANTITY GENERATORS (LQG) produce at least 1000 kg per month of hazardous waste. Source: United States Environmental Protection Agency (EPA)

Database: RCRA-G

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:



ERNS

Emergency Response Notification System

ERNS supports the release notification requirements of section 103 of the Comprehensive Environmental Response Compensation, and Liability Act (CERCLA), as amended; section 311 of the Clean Water Act; and sections 300.51 and 300.65 of the National Oil and Hazardous Substances Contingency Plan. Additionally, ERNS serves as a mechanism to document and verify incident-location information as initially reported, and is utilized as a direct source of easily accessible data, needed for analyzing oil and hazardous substances spills.

Source: National Response Center (NRC)

Database: ERNS

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:

TXVCP

Texas Voluntary Cleanup Program

Created under HB 2296, The Voluntary Cleanup Program (VCP) was established on 09/01/95 to provide administrative, technical, and legal reasons to promote the cleanup of tainted sites in Texas. Since future lenders and landowners get protection from liability to the State of Texas for cleanup of sites under the VCP, most of the constraints for completing real estate deals at those sites are removed. As a result, many unused or under used sites may be restored to economically productive or community beneficial uses. After cleanup, the parties get a certificate of completion from the TCEQ which states that all lenders and future land owners who are not PRP's are free from all liability to the State. Institutional/Engineering Controls searched.

Parts of the above description were taken from the TCEQ/VCP Website (<http://www.TCEQ.state.tx.us/permitting/remed/vcp/>).

The investigation phases are listed as INVESTIGATION, REMEDIATION, POST-CLOSURE, and COMPLETE.

Contaminant Categories (PERC and BTEX). Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXVCP

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:

TXIOP**Innocent Owner/Operator Program**

The TX IOP, created by House Bill 2776 of the 75th Leg, provides a cert. to an innocent owner or operator if their property is contaminated as a result of a release or migration of contaminants from a source or sources not loc. on the prop., and they did not cause or contribute to the source or sources of contamination. Like the TxVCP Prog., the IOP can be used as a redevelopment tool or as a tool to add value to a contaminated prop. by providing an Innocent Owner/Operator Certificate (IOC). However, unlike the VCP release of liability, IOCs are not trans. to future owners/oper's. Future owners/oper's are eligible to enter the IOP and may rec. an IOC only after they become an owner or operator of the site.

*The above description were taken from the TCEQ/IOP Website
(<http://www.TCEQ.state.tx.us/permitting/remed/vcp/iop.html>).
Source: Texas Commission on Environmental Quality (TCEQ)*

Database: TXIOP

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:

TXSSF**Texas State Superfund**

The Texas State Superfund database is a list of sites that the State of Texas has identified for investigation or remediation. Texas State Superfund sites are reviewed for potential upgrading to Comprehensive Environmental Response, Compensation, and Liability Information System status by the federal Environmental Protection Agency. Institutional/Engineering Controls searched.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXSSF

Site: No findings within one mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 6
Job CRES6609
Date 6/29/2010

TXLF

TCEQ Solid Waste Facilities

Texas Commission on Environmental Quality (TCEQ) Requires municipalities and counties to report known active and inactive landfills. Texas Landfills is a listing of solid waste facilities registered and tracked by the TCEQ Solid waste division. The facilities tracked include solid waste disposal sites as well as transfer stations and processing stations.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXLF

Site: No findings within one mile.

Distance: 0

Address:

Zip Code

City:

LFUN

Unauthorized and Unpermitted Landfill Sites

Unauthorized sites have no permit and are considered abandoned. All information about these sites was compiled by Southwest Texas State University under contract with TCEQ and is based on a search of publicly available records.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: LFUN

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 7
Job CRES6609
Date 6/29/2010

TXLUST

Leaking Underground Storage Tanks

State lists of leaking underground storage tank sites. Section 9003(h) of Subtitle I of RCRA gives EPA and states, under cooperative agreements with EPA, authority to clean up releases from UST systems or require owners and operators to do so.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXLUST

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:

TXUST

Texas Underground Storage Tanks

Underground Storage Tanks - Permitted underground storage tanks tracked and maintained by the Texas Commission on Environmental Quality (TCEQ).

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXUST

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 8
Job CRES6609
Date 6/29/2010

TXAST

Texas Above Ground Storage Tanks

Aboveground Storage Tanks - Permitted aboveground storage tanks tracked and maintained by the Texas Commission on Environmental Quality (TCEQ).

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXAST

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:

TXSPILL

Texas Spills List

Texas Commission on Environmental Quality (TCEQ) tracks cases where emergency response is needed for cleanup of toxic substances.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: TXSPILL

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:

BRNFD

Brownfield

Brownfields are real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. Institutional/Engineering Controls searched.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: BRNFD

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:



219-01-01
Environmental Assessment
Gilbert Lane, Austin, TX

Page 9
Job CRES6609
Date 6/29/2010

DRYC

Dry Cleaner

House Bill 1366 requires all dry cleaning drop stations and facilities in Texas to register with Texas Commission on Environmental Quality (TCEQ) and implement new performance standards at their facilities as appropriate. It also requires distributors of dry cleaning solvents to collect fees on the sale of dry cleaning solvents at certain facilities.

Source: Texas Commission on Environmental Quality (TCEQ)

Database: DRYC

Site: No findings within 1/2 mile.

Distance: 0

Address:

Zip Code

City:

IRUST

Indian Reservation Underground Storage Tanks

All Appropriate Inquiries (AAI) rule has requested that Underground Storage Tanks on Indian Land be included in any ESA that is affected. Permitted Underground Storage Tanks on Indian Land are tracked and maintained by the EPA.

Source: United States Environmental Protection Agency (EPA)

Database: IRUST

Site: No findings within 1/4 mile.

Distance: 0

Address:

Zip Code

City:

TelALL Zip Index

The following zip codes, are the zip codes that TelALL used for generating the preceding report. The information is provided to help our customers make the most thorough data evaluation possible. Lat/Lon. info is provided to assist in locating sites. Lat/Lon info that is listed as "0" indicates that the site has not been geocoded. This does not indicate that the site is an orphan or was not evaluated by TelALL's research personnel.



Database count for 78653

ERNS	2	RCRA-G	2	TXAST	16
TXLF	1	TXLUST	8	TXSPILL	6
TXUST	65				

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78653	ERNS			BIRDS	30.396599	-97.5672352
		BNSF RAILROAD		BIRDS	30.396599	-97.5672352
	RCRA-G	CAP TEX	10091 A HIGHWAY 290 E	MANOR	30.340599	-97.585648
		TAHOE INDUSTRIES INC	15001 HWY 290 EAST	MANOR	30.349742	-97.483607
	TXAST	AUSTIN MANOR 272 CO	11 N BURNETT ST	MANOR	32.558204	-97.318902
		CAPITOL AGGREGATES WEBBER	18801 FM 969	MANOR	27.7477	-98.0522
		CLARK TRAVEL	12725 US HIGHWAY 290 E	MANOR	33.592619	-101.973692
		GREEN SAND & GRAVEL	HAROLD GREEN RD	MANOR	32.745978	-96.812049
			HAROLD GREEN RD	MANOR	32.745978	-96.812049
		H L CHAPMAN PIPE LINE CO	RT 3	MANOR	32.754507	-97.045397
		H L CHAPMAN PIPELINE COAST I	General Delivery	MANOR	32.7897	-96.7694
		LONE STAR INFRASTRUCTURE J	.5 MILE W ON HILL LN	MANOR	33.118107	-95.594531
		PLANT 6 MANOR	14411 US HIGHWAY 290 E	MANOR	34.097929	-98.570739
			14411 US HIGHWAY 290 E	MANOR	34.097929	-98.570739
		PREMIUM CUTS LAWN SERVICE	5411 GREGG LN	MANOR	30.379955	-97.724963
			5411 GREGG LN	MANOR	30.379955	-97.724963
		RAMIREZ TRUCKING	14415 FM 1100	MANOR	32.768919	-96.682555
		UNITED RENTALS	8000 BLUE GOOSE RD	MANOR	32.424	-96.8394
		WHEELER COATINGS	14201 LITTIG RD	MANOR	32.870823	-96.71789
		YOUNG & PRATT SHOP	12822 OLD KIMBRO RD	MANOR	32.894585	-96.670206
	TXLF	TRAVIS AGGREGATES	18601 FM 969 WEBBERVILLE, TX 786	TRAVIS	30.24	-97.52
	TXLUST	BROWNING FERRIS INC	9912 GILES RD	MANOR	30.331242	-97.623395
		CELE SERVICE STATION	BOX 177	MANOR	0	0
		DON E PHILLIPS INC	8000 BLUE GOOSE RD	MANOR	30.337727	-97.603577
		LONGHORN DISPOSAL	9708 GILES RD	AUSTIN	30.33161	-97.623169
		MANOR EXXON	E HWY 290	MANOR	30.331065	-97.623401
		MANOR ISD	600 E PARSONS	MANOR	30.341465	-97.552222
		MANOR QUICK STOP	10157 HWY 290	MANOR	30.342992	-97.549087
		MR JIMS	302 LOOP 212	MANOR	30.3474	-97.556265
	TXSPILL	BENNETT, MATTHEW	BENNETT PROPERTY	MANOR	0	0
		COLORADO COUNTY OIL COMPA	GENERIC INCIDENT ZIP CODE 78653	MANOR	0	0
		FSTI INC	12704 BELTEX DR MANOR TX	MANOR	0	0
		H & H WASTE OIL INC	GENERIC INCIDENT ZIP CODE 78653	MANOR	0	0
		UNIVERSAL INDUSTRIES	1 MI. E OF GIDDINGS ON HWY 290	MANOR		
		Vessel Bow Sky	General Delivery	Manor	30.3357	-97.5122
	TXUST	BIRDS NEST AVIATION INC	15012 FUCHS GROVE RD	MANOR	30.386219	-97.55421
			15012 FUCHS GROVE RD	MANOR	30.386219	-97.55421
		BLAKE MANOR FOOD MART	17530 BLAKE MANOR RD	MANOR	30.330767	-97.548178
			17530 BLAKE MANOR RD	MANOR	30.330767	-97.548178
		CELE SERVICE STATION	18726 CAMERON Rd	MANOR	30.4415	-97.5235
			18726 CAMERON Rd	MANOR	30.4415	-97.5235
		CONSTRUCTION CLEANUP DEMO	10061 E HWY 290	MANOR	30.340275	-97.590509
			10061 E HWY 290	MANOR	30.340275	-97.590509
		DON E PHILLIPS INC	8000 BLUE GOOSE RD	MANOR	30.337727	-97.603577
			8000 BLUE GOOSE RD	MANOR	30.337727	-97.603577

Database count for 78653

ERNS	2	RCRA-G	2	TXAST	16
TXLF	1	TXLUST	8	TXSPILL	6
TXUST	65				

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78653	<i>TXUST</i>	GREEN SAND & GRAVEL	HAROLD GREEN RD	MANOR	0	0
		LEAL TIRE SERVICE	11019 US HIGHWAY 290 E	MANOR	30.350626	-97.513112
			11019 US HIGHWAY 290 E	MANOR	30.350626	-97.513112
			11019 US HIGHWAY 290 E	MANOR	30.350626	-97.513112
			11019 US HIGHWAY 290 E	MANOR	30.350626	-97.513112
			11019 US HIGHWAY 290 E	MANOR	30.350626	-97.513112
		MANOR CHEVRON	10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
			10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
			10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
			10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
			10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
			10400 US HIGHWAY 290 E	MANOR	30.34826	-97.560723
		MANOR ELEM SCHOOL	LOOP 212	MANOR	30.3474	-97.556265
		MANOR EXPRESS MART	12130 FM 973 N	MANOR	30.3436	-97.5067
			12130 FM 973 N	MANOR	30.3436	-97.5067
		MANOR FOOD STORE	10599 US HIGHWAY 290 E	MANOR	30.348749	-97.548072
			10599 US HIGHWAY 290 E	MANOR	30.348749	-97.548072
			10599 US HIGHWAY 290 E	MANOR	30.348749	-97.548072
		MANOR GROCERY	102 PARSONS ST	MANOR	30.34082	-97.556847
			102 PARSONS ST	MANOR	30.34082	-97.556847
			102 PARSONS ST	MANOR	30.34082	-97.556847
		MANOR ISD	OLD HWY 20	MANOR	30.342356	-97.584996
			OLD HWY 20	MANOR	30.342356	-97.584996
		MANOR ISD TRANSPORTATION C	10332 OLD HWY 20	MANOR	30.342168	-97.569357
			10332 OLD HWY 20	MANOR	30.342168	-97.569357
		MR JIMS GROCERY	302 MURRAY ST	MANOR	0	0
			302 MURRAY ST	MANOR	0	0
			302 MURRAY ST	MANOR	0	0
		NEW TWIN CREEK GROCERY	16419 FM 969	MANOR	30.2544	-97.5502
			16419 FM 969	MANOR	30.2544	-97.5502
			16419 FM 969	MANOR	30.2544	-97.5502
			16419 FM 969	MANOR	30.2544	-97.5502
		PARK PLACE FOODS 3	11209 US HIGHWAY 290 E	MANOR	30.350575	-97.500813
			11209 US HIGHWAY 290 E	MANOR	30.350575	-97.500813
		PRESIDENTIAL MARKET	12836 E US HIGHWAY 290	MANOR	30.343864	-97.58011
			12836 E US HIGHWAY 290	MANOR	30.343864	-97.58011
		SANSOM & SONS DAIRY	RT 2	MANOR	32.390735	-94.878665
		SPEEDYS MANOR	10555 HWY 290 E	MANOR	30.34846	-97.5165
			10555 HWY 290 E	MANOR	30.34846	-97.5165
			10555 HWY 290 E	MANOR	30.34846	-97.5165
			10555 HWY 290 E	MANOR	30.34846	-97.5165
			10555 HWY 290 E	MANOR	30.34846	-97.5165
		TP 2538	10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
			10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
			10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
			10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
			10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
			10517 US HIGHWAY 290 E	MANOR	30.348685	-97.554909
		W L GORE & ASSOCIATES	7811 BURLESON MANOR RD	MANOR	30.270129	-97.522567
		WEBBERVILLE FARM	1.5 ML W ON FM 969	WEBBERVILL	0	0

Database count for 78653

ERNS	2	RCRA-G	2	TXAST	16
TXLF	1	TXLUST	8	TXSPILL	6
TXUST	65				

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78653	<i>TXUST</i>	WEBBERVILLE FARM	1.5 ML W ON FM 969	WEBBERVILL	0	0
		WEBBERVILLE GROCERY	19111 FM 969	WEBBERVILL	30.224	-97.5054
			19111 FM 969	WEBBERVILL	30.224	-97.5054
			19111 FM 969	WEBBERVILL	30.224	-97.5054
			19111 FM 969	WEBBERVILL	30.224	-97.5054

Database count for 78724

ERNS	8	RCRA-G	5	TXAST	16
TXLF	11	TXLUST	5	TXSPILL	13
TXUST	63	TXVCP	1		

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78724	<i>ERNS</i>	AUSTIN ENERGY	8003 DECKER LANE	AUSTIN		
			DECKER CREEK POWER PLANT 800	AUSTIN		
			DECKER CREEK POWER PLANT 800	AUSTIN		
			DECKER CREEK POWER PLANT 800	AUSTIN		
		AUSTIN POWER PLANT	8003 DECKER LANE OUTFALL #001 D	AUSTIN	30.293894	-97.633986
	<i>RCRA-G</i>	DECKER POWER PLANT	8003 DECKER LANE	AUSTIN	30.308	-97.6169
			8003 DECKER LANE	AUSTIN	30.308	-97.6169
			8003 DECKER LANE	AUSTIN	30.308	-97.6169
		APPLIED MATERIALS INC	9700 E HIGHWAY 290	AUSTIN	30.334653	-97.61551
		CITY OF AUSTIN ELECTRIC DEPA	8003 DECKER LN	AUSTIN	30.304886	-97.6191346
	<i>TXAST</i>	ELECTRONIC RECYCLING & TRAD	6106 BALDWIN DR	AUSTIN	30.287786	-97.6313258
		FLINT HILLS RESOURCES LP	9011 JOHNNY MORRIS RD	AUSTIN	30.324791	-97.6287605
		LTD MATERIAL LLC	8107 ALTOGA DR	AUSTIN	30.323475	-97.653583
		BROWN DISTRIBUTING	8711 JOHNNY MORRIS RD	AUSTIN	31.347324	-94.719913
		CON-WAY EXPRESS LTX	8101 BAGBY DR	AUSTIN	33.6482	-97.3714
		FIRST TRANSIT	5910 JOHNNY MORRIS RD	AUSTIN	32.3087	-94.5157
		HAYS CITY CORP	4906 BURLESON Rd	AUSTIN	32.450488	-100.400654
		LONE STAR READY MIX	7900 OLD MANOR RD	AUSTIN	0	0
			7900 OLD MANOR RD	AUSTIN	0	0
		ORGANIC BY GOSH	13602 FM 969	AUSTIN	33.7736	-95.7133
			13602 FM 969	AUSTIN	33.7736	-95.7133
		SUN COAST RESOURCES	7759 JOHNNY MORRIS RD	AUSTIN	30.334135	-97.739942
			7759 JOHNNY MORRIS RD	AUSTIN	0	0
			7759 JOHNNY MORRIS RD	AUSTIN	0	0
			7759 JOHNNY MORRIS RD	AUSTIN	0	0
			7759 JOHNNY MORRIS RD	AUSTIN	30.334135	-97.739942
			7759 JOHNNY MORRIS RD	AUSTIN	30.334135	-97.739942
	<i>TXLF</i>	TNR EASTSIDE SERVICE CENTER	6011 BLUE BLUFF	AUSTIN	0	0
			6011 BLUE BLUFF	AUSTIN	0	0
		AUSTIN COMMUNITY LANDFILL P	9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.63
			9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.63
		SUNSET FARMS LANDFILL	9912 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.61
			9912 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.61
		TRAVIS COUNTY LANDFILL	9500 E HIGHWAY 290 AUSTIN, TX 78	TRAVIS	30.33	-97.63
		WASTE MANAGEMENT OF TEXAS	9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.62
			9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.62
			9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.62
	<i>TXLUST</i>		9900 GILES RD AUSTIN, TX 78754-97	TRAVIS	30.33	-97.62
		WINN ELEMENTARY SCHOOL	3500 SUSQUEHANNA LN AUSTIN, TX	TRAVIS	30.32	-97.66
		DAVID HOLMAN	3402 ANDTREE BLVD	AUSTIN	30.323417	-97.661964
		EMERY AIR FREIGHT FACILITY	7808 DANZ BLVD	AUSTIN	30.323518	-97.662044
		ROLLINS OUTDOOR ADVERTISIN	9201 E HWY 290	AUSTIN	30.329061	-97.653697
		STOP N GO MARKETS 1195	6710 LOYOLA	AUSTIN	30.299288	-97.645885
	<i>TXSPILL</i>	TRAVIS STATE SCHOOL MAINTEN	8509 FM 969	AUSTIN	30.2757	-97.6363
		Austin Power Plant	Decker Power Plant, Discharge canal int Austin			
		CITY OF AUSTIN	DECKER POWER PLANT	Austin	30.242891	-97.718639
			DECKER POWER PLANT	Austin	30.242891	-97.718639
		City of Austin Decker Power Plant	8003 Decker Ln # 78724	Austin	30.306564	-97.617876
		FLINT HILLS RESOURCES LP	9011 Johnny Morris Rd, Austin, TX	AUSTIN	30.325907	-97.6281292

Database count for 78724

ERNS	8	RCRA-G	5	TXAST	16
TXLF	11	TXLUST	5	TXSPILL	13
TXUST	63	TXVCP	1		

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78724	<i>TXSPILL</i>	GENERIC INCIDENT PRINCIPAL	GENERIC INCIDENT ZIP CODE 78724	AUSTIN	0	0
		KOCH REFINING CO.	9011 Johnny Morris Rd	Austin	30.325409	-97.627896
		MISSION PETROLEUM CARRIERS	5100 Johnny Morris Rd	Austin	30.282998	-97.653288
		SPEEDY STOP FOOD STORES LT	SPEEDY STOP 216	AUSTIN	0	0
		Sundek by Capital Decking	3410 Duke Rd # 78724	Austin	30.322564	-97.662461
	<i>TXUST</i>	TNT Bestway	at I-35 at Lakeway Dr in Georgetown	Austin		
			IH-35 AT LAKEWAY DR, GEORGETO	AUSTIN		
		USF Bestway	S IH 35 at mm 272, Jarrell, Texas	Austin	30.244623	-97.734669
		ANTIQUE TILE & MARBLE	7400 FM 969	AUSTIN	30.2808	-97.6476
			7400 FM 969	AUSTIN	30.2808	-97.6476
		B W HICKMAN	3416 TREE BLVD	AUSTIN	0	0
			3416 TREE BLVD	AUSTIN	0	0
		CIRCLE K 3237	7201 CAMERON RD	AUSTIN	30.326229	-97.692197
			7201 CAMERON RD	AUSTIN	30.326229	-97.692197
		DIAMOND SHAMROCK 59	9614 HIGHWAY 290 E	AUSTIN	30.331098	-97.622684
			9614 HIGHWAY 290 E	AUSTIN	30.331098	-97.622684
			9614 HIGHWAY 290 E	AUSTIN	30.331098	-97.622684
			9614 HIGHWAY 290 E	AUSTIN	30.331098	-97.622684
		DOUBLE M GROCERY	7700 FM 969	AUSTIN	30.2795	-97.6443
			7700 FM 969	AUSTIN	30.2795	-97.6443
			7700 FM 969	AUSTIN	30.2795	-97.6443
		FOREST BLUFF GROCERY	14300 FM 969	AUSTIN	30.2485	-97.5762
			14300 FM 969	AUSTIN	30.2485	-97.5762
		GARAGE	8110 DECKER LN	AUSTIN	30.307652	-97.617251
			8110 DECKER LN	AUSTIN	30.307652	-97.617251
			8110 DECKER LN	AUSTIN	30.307652	-97.617251
		JDs CONOCO 2	6575 DECKER LN	AUSTIN	30.289871	-97.628661
			6575 DECKER LN	AUSTIN	30.289871	-97.628661
			6575 DECKER LN	AUSTIN	30.289871	-97.628661
		LOYOLA GROCERY	6710 LOYOLA LN	AUSTIN	30.299288	-97.645885
			6710 LOYOLA LN	AUSTIN	30.299288	-97.645885
			6710 LOYOLA LN	AUSTIN	30.299288	-97.645885
		MILSTEAD SUPPLY CO	8210 SPRINGDALE	AUSTIN	30.325612	-97.656935
			8210 SPRINGDALE	AUSTIN	30.325612	-97.656935
		MINI MAX FOOD MART	10412 FM 969	AUSTIN	30.2604	-97.6187
			10412 FM 969	AUSTIN	30.2604	-97.6187
			10412 FM 969	AUSTIN	30.2604	-97.6187
			10412 FM 969	AUSTIN	30.2604	-97.6187
			10412 FM 969	AUSTIN	30.2604	-97.6187
		PUROLATOR COURIER CORP	7808 DANZ BLVD	AUSTIN	30.323518	-97.662044
		QUIX 491	9207 HIGHWAY 290 E	AUSTIN	30.329158	-97.652387
			9207 HIGHWAY 290 E	AUSTIN	30.329158	-97.652387
			9207 HIGHWAY 290 E	AUSTIN	30.329158	-97.652387
			9207 HIGHWAY 290 E	AUSTIN	30.329158	-97.652387
		ROLLINS OUTDOOR ADVERTISIN	9201 E HIGHWAY 290	AUSTIN	30.329061	-97.653697
		SATELLITE 1	9301 JOHNNY MORRIS RD	AUSTIN	30.327727	-97.626024
			9301 JOHNNY MORRIS RD	AUSTIN	30.327727	-97.626024
			9301 JOHNNY MORRIS RD	AUSTIN	30.327727	-97.626024
		SIGNATURE 39	8701 HIGHWAY 290 E	AUSTIN	30.328508	-97.65903
			8701 HIGHWAY 290 E	AUSTIN	30.328508	-97.65903

Database count for 78724

ERNS	8	RCRA-G	5	TXAST	16
TXLF	11	TXLUST	5	TXSPILL	13
TXUST	63	TXVCP	1		

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78724	TXUST	SIGNATURE 39	8701 HIGHWAY 290 E	AUSTIN	30.328508	-97.65903
		SPEEDY STOP 216	9105 HIGHWAY 290 E	AUSTIN	30.328936	-97.655052
			9105 HIGHWAY 290 E	AUSTIN	30.328936	-97.655052
			9105 HIGHWAY 290 E	AUSTIN	30.328936	-97.655052
			9105 HIGHWAY 290 E	AUSTIN	30.328936	-97.655052
			9105 HIGHWAY 290 E	AUSTIN	30.328936	-97.655052
		STAR FLIGHT MAINTENANCE	7800 OLD MANOR RD	AUSTIN	30.3212	-97.6564
		SUN COAST RESOURCES	7759 JOHNNY MORRIS RD	AUSTIN	30.311467	-97.63818
			7759 JOHNNY MORRIS RD	AUSTIN	30.311467	-97.63818
		SUPER MAX	7801 FM 969	AUSTIN	30.2791	-97.6432
			7801 FM 969	AUSTIN	30.2791	-97.6432
			7801 FM 969	AUSTIN	30.2791	-97.6432
			7801 FM 969	AUSTIN	30.2791	-97.6432
			7801 FM 969	AUSTIN	30.2791	-97.6432
		TETCO 56	8600 US HIGHWAY 290 E	AUSTIN	30.32851	-97.660025
			8600 US HIGHWAY 290 E	AUSTIN	30.32851	-97.660025
		TXDOT TRAVIS EAST MAINTENAN	8902 FM 969	AUSTIN	30.2719	-97.6326
			8902 FM 969	AUSTIN	30.2719	-97.6326
			8902 FM 969	AUSTIN	30.2719	-97.6326
			8902 FM 969	AUSTIN	30.2719	-97.6326
			8902 FM 969	AUSTIN	30.2719	-97.6326
	TXVCP	Leif Johnson Ford	9628 U.S. Highway 290 East	Austin	30.332285	-97.620828

Database count for 78725

RCRA TSD	1	RCRA-G	3	TXAST	31
TXLF	1	TXLUST	5	TXSPILL	1
TXUST	18	TXVCP	1		

FACZIP	DATABASE	SITENAME	ADDRESS	CITY	LATITUDE	LONGITUDE
78725	<i>TXUST</i>	KLBJ AM TRANSMITTER SITE	2600 N FM 973	AUSTIN	30.237	-97.6245
		RENTAL COMMERCIAL PROPERT	3121 MANOR RD	AUSTIN	30.286676	-97.704753
			3121 MANOR RD	AUSTIN	30.286676	-97.704753
		TRACOR	6500 TRACOR LN	AUSTIN	30.2774	-97.6607
			6500 TRACOR LN	AUSTIN	30.2774	-97.6607
		W D CHRISNER & HARVEY BROU	8400 DELWAU LANE	AUSTIN	30.2642	-97.6542
		WALNUT CREEK WASTEWATER T	7113 FM 969	AUSTIN	30.2818	-97.6505
		WILLIAMS INSULATION	4300 NIXON LN	AUSTIN	30.271491	-97.651083
			4300 NIXON LN	AUSTIN	30.271491	-97.651083
			4300 NIXON LN	AUSTIN	30.271491	-97.651083
				AUSTIN	30.271491	-97.651083
				AUSTIN	30.271491	-97.651083
	<i>TXVCP</i>	Travis State School	8509 FM 969	Austin	30.270867	-97.637887

Gilbert Lane Housing Development: HUD Environmental Assessment

APPENDIX D

NOISE ASSESSMENT CALCULATIONS

**Worksheet A
Site Evaluation****Noise Assessment Guidelines**

Site Location

Travis County Gilbert Lane

Program

HUD

Project Name

Gilbert Lane Subdivision - Additional lots

Locality

Travis County, TX

File Number

Sponsor's Name

Travis County

Phone

Street Address

4 lots along Barteny Cove

City, State

Austin, TX

	Acceptability Category	DNL	Predicted for Operations in Year
1. Roadway Noise	N/A	—	—
2. Aircraft Noise	Acceptable	<55dB	2012
3. Railway Noise	N/A	—	—
		<55dB	

Value of DNL for all noise sources: (see page 3 for combination procedure)

Final Site Evaluation (circle one)

Acceptable

Normally Unacceptable

Unacceptable

Signature

Christine Polito

Date

12-15-10

Clip this worksheet to the top of a package containing Worksheets B-E and Workcharts 1-7 that are used in the site evaluations

Worksheet B
Aircraft Noise
Noise Assessment Guidelines

List all airports within 15 miles of the site:

1. Austin-Bergstrom International Airport - 5.3 miles
South of project
2. —
3. —

Necessary Information:
Airport 1 Airport 2 Airport 3
1. Are DNL, NEF or CNR contours available?
(yes/no)

yes

—

—

2. Any supersonic aircraft operations?
(yes/no)

NO

—

—

3. Estimating approximate contours from Figure 3:

a. number of nighttime jet operations

b. number of daytime jet operations

c. effective number of operations
(10 times a + b)

d. distance A for 65 dB

70dB

75 dB

e. distance B for 65 dB

70 dB

75 dB

4. Estimating DNL from Table 2:

a. distance from 65 dB contour to
flight path, D^1 b. distance from NAL to flight
path, D^2 c. D^2 divided by D^1

d. DNL

5. Operations projected for what year?

6. Total DNL from all airports

250

—

—

21,542

—

—

>3

—

—

<55dB

—

—

2012

—

—

<55dB

Source:

Austin-Bergstrom International Airport
FAR Part 150 Noise Compatibility Study
Update Report

Prepared for City of Austin, 2007

<http://www.ci.austin.tx.us/avstnairport/>

downloads/avs-far-rpt08.pdf

Signed

Christine Pelido

Date

12-15-10

76

Worksheet C
Roadway Noise

Page 2

Noise Assessment Guidelines

Adjustments for Automobile Traffic

Not applicable

	9 Stop and-go Table 3	10 Average Speed Table 4	11 Night- Time Table 5	12 Auto ADT (line 5c)	13 Adjusted Auto ADT	14 DNL (Workchart 1)	15 Barrier Attenuation	16 Partial DNL
Road No. 1	_____ X _____	_____ X _____	_____ X _____	_____ X _____	= _____	_____	- _____	= _____
Road No. 2	_____ X _____	_____ X _____	_____ X _____	_____ X _____	= _____	_____	- _____	= _____
Road No. 3	_____ X _____	_____ X _____	_____ X _____	_____ X _____	= _____	_____	- _____	= _____
Road No. 4	_____ X _____	_____ X _____	_____ X _____	_____ X _____	= _____	_____	- _____	= _____

Adjustments for Heavy Truck Traffic

Not applicable

	17 Gradient Table 6	18 Average Speed Table 7	19 Truck ADT 2	20	21	22 Stop and-go Table 8	23 Night- Time Table 5	24 Adjusted Truck ADT	25 DNL (Work- chart 2)	26 Barrier Attn.	27 Partial DNL
Uphill	_____ X _____	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Road No. 1	Add _____					X _____	X _____	= _____	_____	- _____	= _____
Downhill	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uphill	_____ X _____	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Road No. 2	Add _____					X _____	X _____	= _____	_____	- _____	= _____
Downhill	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uphill	_____ X _____	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Road No. 3	Add _____					X _____	X _____	= _____	_____	- _____	= _____
Downhill	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Uphill	_____ X _____	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Road No. 4	Add _____					X _____	X _____	= _____	_____	- _____	= _____
Downhill	_____ X _____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

Combined Automobile & Heavy Truck DNL

Not applicable

Road No. 1 _____ Road No. 2 _____ Road No. 3 _____ Road No. 4 _____ Total DNL for All Roads _____

Signature

Christine Polino

Date

12-15-10

Worksheet D
Railway Noise

Page 1

Noise Assessment Guidelines

List All Railways within 3000 feet of the site:

1. none
2.
3.

Necessary Information:

Railway No. 1	Railway No. 2	Railway No. 3
<u>Not applicable</u>		

- | | | | |
|---|--|--|--|
| 1. Distance in feet from the NAL to the railway track: | | | |
| 2. Number of trains in 24 hours: | | | |
| a. diesel | | | |
| b. electrified | | | |
| 3. Fraction of operations occurring at night
(10 p.m. – 7 a.m.): | | | |
| 4. Number of diesel locomotives per train: | | | |
| 5. Number of rail cars per train: | | | |
| a. diesel trains | | | |
| b. electrified trains | | | |
| 6. Average train speed: | | | |
| 7. Is track welded or bolted? | | | |
| 8. Are whistles or horns required
for grade crossings? | | | |

Worksheet D
Railway Noise

Page 2

Noise Assessment Guidelines

Adjustments for Diesel Locomotives

Not applicable

	9 No. of Locomotives 2	10 Average Speed Table 9	11 Horns (enter 10)	12 Night- time Table 5	13 No. of Trains (line 2a)	14 Adj. No. of Opns.	15 DNL Workchart 3	16 Barrier Attn.	17 Partial DNL
Railway No. 1	X	X	X	X	X	=	-	=	
Railway No. 2	X	X	X	X	X	=	-	=	
Railway No. 3	X	X	X	X	X	=	-	=	

Adjustments for Railway Cars or Rapid Transit Trains

Not applicable

	18 Number of cars 50	19 Average Speed Table 10	20 Bolted Rails (enter 4)	21 Night- time Table 5	22 No. of Trains (Line 2a or 2b)	23 Adj. No. of Opns.	24 DNL Work- chart 4	25 Barrier Attn.	26 Partial DNL
Railway No. 1	X	X	X	X	X	=	-	=	
Railway No. 2	X	X	X	X	X	=	-	=	
Railway No. 3	X	X	X	X	X	=	-	=	

Combined Locomotive and Railway Car DNL

Not applicable

Railway No. 1 _____ Railway No. 2 _____ Railway No. 3 _____ Total DNL for all Railways _____

Signature

Christine Pelito

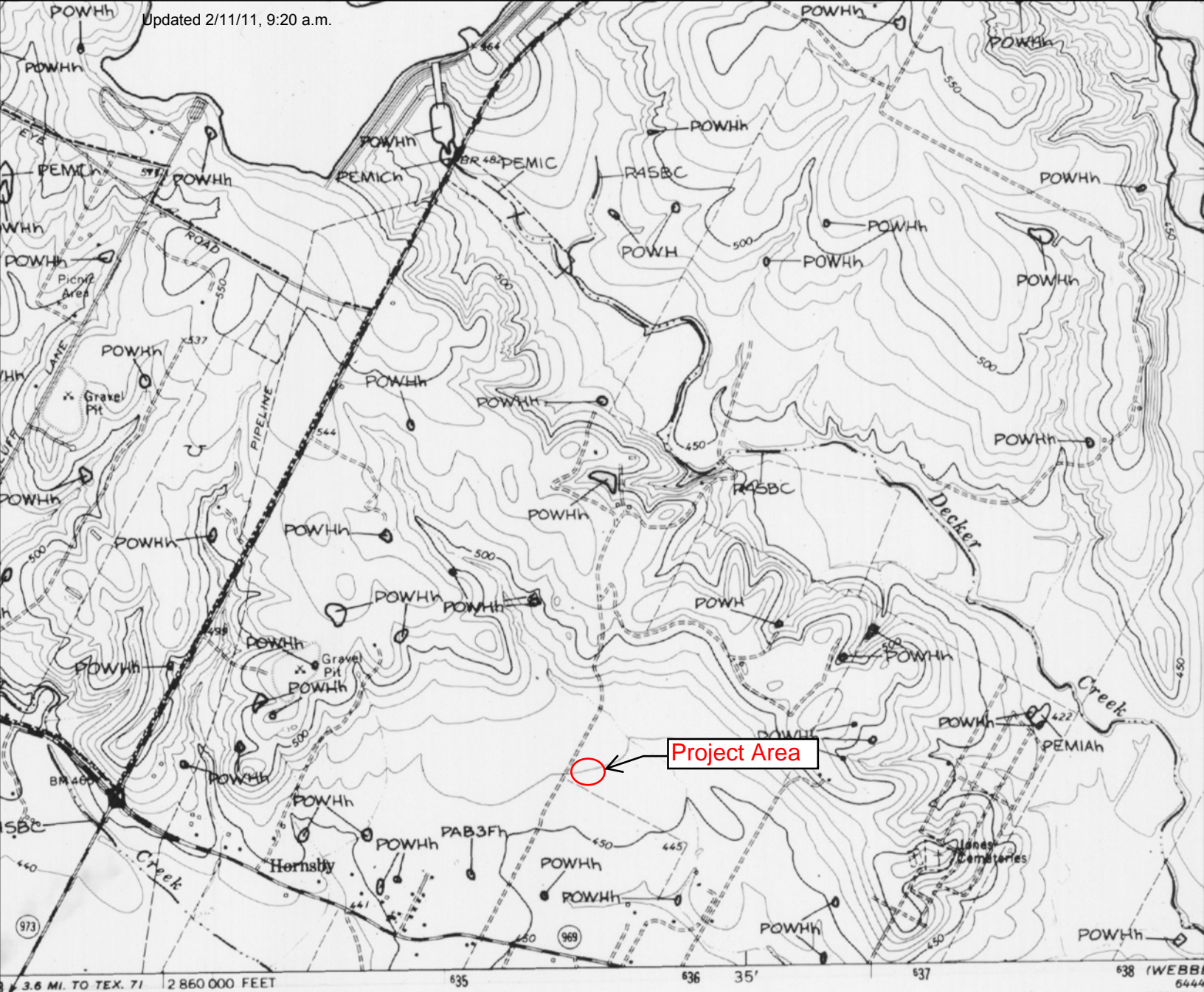
Date

12-15-10

Gilbert Lane Housing Development: HUD Environmental Assessment

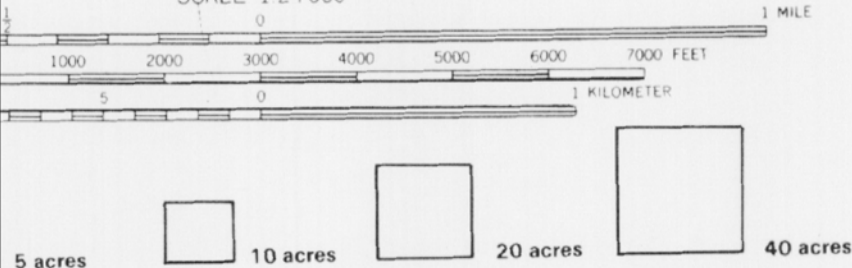
APPENDIX E

NWI WETLANDS MAP (from TelAll Corporation)



Project Area

SCALE 1:24,000



ACREAGE GUIDE

SPECIAL NOTE

This document was prepared primarily by stereoscopic analysis of high altitude aerial photographs. Wetlands were identified on the photographs based on vegetation, visible hydrology, and geography in accordance with **Classification of Wetlands and Deepwater Habitats of the United States** (FWS/OBS - 79/31 December 1979). The aerial photographs typically reflect conditions during the specific year and season when they were taken. In addition, there is a margin of error inherent in the use of the aerial photographs. Thus, a detailed on the ground and historical analysis of a single site may result in a revision of the wetland boundaries established through photographic interpretation. In addition, some small wetlands and those obscured by dense forest cover may not be included on this document.

Federal, State and local regulatory agencies with jurisdiction over wetlands may define and describe wetlands in a different manner than that used in this inventory. There is no attempt, in either the design or products of this inventory, to define the limits of proprietary jurisdiction of any Federal, State or local government or to establish the geographical scope of the regulatory programs of government agencies. **Persons intending to engage in activities involving modifications within or adjacent to wetland areas should seek**

tion on availability of NWI maps, call 1-800-USA-MAPS.

Regional Director (ARDE) Region II
U.S. Fish and Wildlife Service
P.O. Box 1306
Albuquerque, New Mexico 87103

NWI Codes

WETLANDS AND DEEPWATER HABITATS CLASSIFICATION

SYSTEM	SUBSYSTEM	CLASS	SUBCLASS
M=MARINE-----	-- 1=SUBTIDAL----	- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- AB=Aquatic Bed	1=Algal 3=Rooted Vascular 5=Unknown Submergent
		- RF=Reef	1=Coral 3=Worm
		- OW=Open Water/Unknown Bottom (used on older maps)	
	-- 2=INTERTIDAL--	- AB=Aquatic Bed	1=Algal 3=Rooted Vascular 5=Unknown Submergent
		- RF=Reef	1=Coral 3=Worm
		- RS=Rocky Shore	1=Bedrock 2=Rubble
		- US=Unconsolidated Shore	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
SYSTEM	SUBSYSTEM	CLASS	SUBCLASS
	-- 1=SUBTIDAL----	- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- AB=Aquatic Bed	1=Algal 3=Rooted Vascular 4=Floating Vascular 5=Unknown Submergent 6=Unknown Surface
		- RF=Reef	2=Mollusc 3=Worm

NWI Codes			
E=ESTUARINE-----		- OW=Open Water/Unknown Bottom (used on older maps)	
		- AB=Aquatic Bed	1=Algal 3=Rooted Vascular 4=Floating Vascular 5=Unknown Submergent 6=Unknown Surface
		- RF=Reef	2=Mollusc 3=Worm
		- SB=Streambed	3=Cobble-Gravel 4=Sand 5=Mud 6=Organic
		- RS=Rocky Shore	1=Bedrock 2=Rubble
	-- 2=INTERTIDAL--	- US=Unconsolidated Shore	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- EM=Emergent	1=Persistent 2=Nonpersistent
		- SS=Scrub-Shrub	1=Broad-Leaved Deciduous 2=Needle-Leaved Deciduous 3=Broad-Leaved Evergreen 4=Needle-Leaved Evergreen 5=Dead 6=Indeterminate Deciduous 7=Indeterminate Evergreen
		- F0=Forested	1=Broad-Leaved Deciduous 2=Needle-Leaved Deciduous 3=Broad-Leaved Evergreen 4=Needle-Leaved Evergreen 5=Dead 6=Indeterminate Deciduous 7=Indeterminate Evergreen

SYSTEM

SUBSYSTEM

CLASS

SUBCLASS

NWI Codes

R=RIVERINE-----	-- 1=TIDAL-----	- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- *SB=Streambed	1=Bedrock 2=Rubble 3=Cobble-Gravel 4=Sand 5=Mud 6=Organic 7=Vegetated
	-- 2=LOWER PERENNIAL----	- AB=Aquatic Bed	1=Algal 2=Aquatic Moss 3=Rooted Vascular 4=Floating Vascular 5=Unknown Submergent 6=Unknown Surface
	-- 3=UPPER PERENNIAL----	- RS=Rocky Shore	1=Bedrock 2=Rubble
	-- 4=INTERMITTENT-	- US=Unconsolidated Shore	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic 5=Vegetated
	-- 5=UNKNOWN PERENNIAL---- (used on older maps)	- **EM=Emergent	2=Nonpersistent
		- OW=Open Water/Unknown Bottom (used on older maps)	
		- *STREAMBED is limited to TIDAL and INTERMITTENT SUBSYSTEMS, and comprises the only CLASS in the INTERMITTENT SUBSYSTEM	
		- **EMERGENT is limited to TIDAL and LOWER PERENNIAL SUBSYSTEMS.	

SYSTEM	SUBSYSTEM	CLASS	SUBCLASS
	-- 1=LIMNETIC----	- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- AB=Aquatic Bed	1=Algal 2=Aquatic Moss 3=Rooted Vascular 4=Floating Vascular 5=Unknown

		NWI Codes	Submergent 6=Unknown Surface
L=LACUSTRINE----	-- 2=LITTORAL----	- OW=Open Water/Unknown Bottom (used on older maps)	
		- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- AB=Aquatic Bed	1=Algal 2=Aquatic Moss 3=Rooted Vascular 4=Floating Vascular 5=Unknown Submergent 6=Unknown Surface
		- RS=Rocky Shore	1=Bedrock 2=Rubble
		- US=Unconsolidated Shore	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic 5=Vegetated
		- EM=Emergent	2=Nonpersistent
		- OW=Open Water/Unknown Bottom (used on older maps)	

SYSTEM	SUBSYSTEM	CLASS	SUBCLASS
		- RB=Rock Bottom	1=Bedrock 2=Rubble
		- UB=Unconsolidated Bottom	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic
		- AB=Aquatic Bed	1=Algal 2=Aquatic Moss 3=Rooted Vascular 4=Floating Vascular 5=Unknown Submergent 6=Unknown Surface
		- US=Unconsolidated Shore	1=Cobble-Gravel 2=Sand 3=Mud 4=Organic 5=Vegetated

NWI Codes

P=PALUSTRINE-----	- ML=Moss- Li chen	1=Moss 2=Li chen
	- EM=Emergent	1=Persi stent 2=Nonpersi stent
	- SS=Scrub- Shrub	1=Broad- Leaved Deci duous 2=Needl e- Leaved Deci duous 3=Broad- Leaved Evergreen 4=Needl e- Leaved Evergreen 5=Dead 6=Indetermi nate Deci duous 7=Indetermi nate Evergreen
	- F0=Forested	1=Broad- Leaved Deci duous 2=Needl e- Leaved Deci duous 3=Broad- Leaved Evergreen 4=Needl e- Leaved Evergreen 5=Dead 6=Indetermi nate Deci duous 7=Indetermi nate Evergreen
	- OW=Open Water/Unknown Bottom (used on older maps)	

MODIFIERS

WATER REGIME----	- A=Temporarily Flooded	
	- B=Saturated	
	- C=Seasonally Flooded	
	- D=Seasonally Flooded/Well Drained	
	- E=Seasonally Flooded/Saturated	
	- F=Semi permanently Flooded	
	- G=Intermi ttently Exposed	
	- H=Permanently Flooded	
	- J=Intermi ttently Flooded	
	- K=Arti ficial ly Flooded	
-- Non- Ti dal -----	- W=Intermi ttently Flooded/Temporary (used on older maps)	
	- Y=Saturated/Semi permanent/Seasonal (used on older maps)	
	- Z=Intermi ttently Exposed/Permanent (used on older maps)	
	- U=Unknown	
	- K=Arti ficial ly Flooded	
	- L=Subti dal	

		NWI Codes
	-- Tidal -----	- M=Irregularly Exposed - N=Regularly Flooded - P=Irregularly Flooded - *S=Temporary-Tidal - *R=Seasonal-Tidal - *T=Semi permanent-Tidal - *V=Permanent-Tidal - U=Unknown - *These water regimes are only used in tidally influenced, freshwater systems.
WATER CHEMISTRY-	-- Coastal Halinity -----	- 1=Hyperhaline - 2=Euhaline - 3=Mixohaline (Brackish) - 4-Polyhaline - 5=Mesohaline - 6=Oligohaline - 0=Fresh
	-- Inland Salinity -----	- 7=Hypersaline - 8=Eusaline - 9=Mixosaline - 0=Fresh
	-- pH Modifiers for all Fresh Water----	- a=Acid - t=Circumneutral - i=Alkaline
SOIL-----		- g=Organic - n=Mineral
SPECIAL MODIFIERS-----		- b=Beaver - d=Partially Drained/Ditched - f=Farmed - h=Diked/Impounded - r=Artificial Substrate - s=Spoil - x=Excavated
U = Uplands		

Gilbert Lane Housing Development: HUD Environmental Assessment

APPENDIX F

AGENCY COORDINATION



December 15, 2010

Mark Denton, Team Leader
State and Federal Review Section
Archeology Division
Texas Historical Commission
P.O. Box 12276
Austin, TX 78711

Dear Mr. Denton:

As a political subdivision of the State of Texas, Travis County requests your input regarding Phase Two of the Gilbert Lane New Housing Development project, located approximately 2.4 km (1.5 miles) south of Walter E. Long Lake and 0.8 km (0.5 miles) east of SH 130 in eastern Travis County, Texas (Figure 1). As part of the project, Travis County proposes to work with Austin Habitat for Humanity (hereafter Habitat) to secure an estimated \$174,000 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant funding for the purchase of four single-family residential lots (covering a total area of approximately 0.26 hectares [0.65 acres]) within the partially constructed Gilbert Lane subdivision, as well as additional funding through other sources for the construction of new residences for low- to moderate-income families. The Habitat residences would be constructed on home sites in an existing subdivision that has already been cleared and leveled under previous development projects undertaken by others (Figures 2 and 3). The proposed work has a federal component—and therefore National Historic Preservation Act (NHPA) Section 106 implications—via the HUD Community Development Block Grant funding.

Note: the first phase of this project, which included 27 proposed residences to be constructed adjacent to the present project area, was cleared by the Texas Historical Commission on July 5, 2010.

The project area is located on level terraces associated with the Colorado River and its tributaries, two of which bracket the project area: Elm Creek approximately 2 km (1.2 miles) to the southwest, and Decker Creek 2 km (1.2 miles) to the northeast, while the main channel of the Colorado is located approximately 5 km (3.1 miles) to the south. Geologically, the project area is underlain by Holocene terrace deposits (Stoeser et al. 2007). A single soil map unit is present in the project area: Burleson clay on 0-1 percent slopes (NRCS 2010b). This very deep, fine, moderately well-drained soil is characterized by extensive vertisolic cracking, reducing the integrity of archeological deposits even in undisturbed areas (NRCS 2010a).

According to a search of the Texas Historic Sites Atlas maintained by the THC and the Texas Archeological Research Laboratory (TARL), no known archeological sites, historic cemeteries, Official State Historical Markers, State Archeological Landmarks (SALs), or properties or districts listed on the National Register of Historic Places (NRHP) are located in the project area (THC 2010). Within 1 km (0.62 miles) of the project area, five archeological sites have been recorded, all located at a distance of approximately 0.9-1 km (0.56-0.62 miles):

- 41TV1108, a minor scatter of possibly prehistoric lithics and historic-age debris;
- 41TV1111, a minor deposit of historic-age debris along with a shed and corral;
- 41TV1255, a deposit of lithic flakes and possible cores characterized by the recorders as ineligible for NRHP/SAL status;
- 41TV1275, a multicomponent site with burned rock, lithics, and historic-age ceramics, tested by PBS&J and found to be ineligible for NRHP/SAL status; and



- 41TV1987, a very large (approximately 300 m [984 ft] in diameter) deposit of diagnostic lithics and other materials, including a human cranial fragment. Also tested by PBS&J, the site was found to lack the integrity and data potential necessary for NRHP/SAL status (THC 2010).

According to the Atlas, the current project area was included in two archeological surveys carried out in 1985 and 1986 by Espey, Huston and Associates (EHA) for the Environmental Protection Agency (EPA) and the Austin Municipal Utility District (MUD); no archeological sites were documented within the project area, although several were documented within 0.9-1 km (0.56-0.62 miles), as discussed above (THC 2010). Other surveys for the EPA and Austin MUD were carried out north and west of the project area, also in the 1980s. Later nearby surveys include SH 130 corridor studies performed from 2001 through 2005 by PBS&J and Hicks and Company 0.8 km (0.5 miles) to the west (sponsored by the Texas Department of Transportation [TxDOT] and the Federal Highway Administration [FHWA]), as well as a 2008 survey carried out by Raba-Kistner for the Del Valle Independent School District (ISD). The latter project, which concerned a 27-acre parcel immediately across Gilbert Lane (also Gilbert Road on some maps) from the present project area, entailed the excavation of 15 shovel test units, none of which yielded cultural materials (Held 2009). Overall, despite the presence of known sites within 1 km (0.62 miles), the 1985-1986 EHA surveys of the project area and the recent Raba-Kistner survey across the road from it illustrate the low archeological potential of the project area and its immediate environs.

In addition to a low baseline level of archeological probability, the project area and the area around it are characterized by an extremely high level of previous disturbance. During previous projects undertaken by the subdivision developers, the entire area was cleared of vegetation, bladed, and excavated by heavy equipment for utility installation, road construction, and the preparation of residential lots (see Figure 2). Also, various fill sediments were brought in to level the area; these fills are visible as a patchwork of contrasting ground-surface colors in Figure 2. Following these activities, short streets ending in cul-de-sacs were constructed, and the area was trenched for utility lines to serve future residences (see Figure 3).

To fully evaluate the proposed work's potential for impacts to historic-age structures as well as archeological sites, additional review was undertaken of documents such as historic aerial photographs (available via aggregators such as HistoricAerials.com), historic maps in the Texas Historic Overlay (THO) (Foster et al. 2006), and property records maintained by the Travis Central Appraisal District (TCAD). The proposed construction will not directly impact any standing structures, as the area has been completely cleared (see Figures 2 and 3). Due to the applicability of Section 106 to the proposed work, indirect impacts were also considered, particularly via changes in the visual environment. All parcels adjacent to the project area were examined. Indications of two structures immediately southeast of the project area were found on 1896 and 1955 United States Geological Survey (USGS) quadrangle maps available in the THO. However, no evidence of structures was visible at that location in aerial photographs of any age, from the mid-twentieth century through 2009, or on the more recent USGS quadrangle maps, published in 1988 and 2010. The TCAD deed record for the parcel that apparently contained these structures contained a reference to a residence with a 1950 build date (TCAD parcel ID 0202500208). However, this structure does not appear to correspond to the locations of the notations on the USGS maps; it is visible in aerial photographs on the south end of the parcel, approximately 0.6 km (0.37 miles) from the project area (see Figure 3). Even if the 1950 residence were eligible for the NRHP, it would not be indirectly affected by the proposed residences in the Gilbert Lane New Housing Development, as it is located at a considerable distance from the project area and is screened from potential visual impacts by heavy tree cover on the parcel upon which it is located and on intervening parcels. No other evidence of structures was found in the archival research, and no other deed records for



COX | McLAIN
Environmental Consulting

parcels adjacent to the project area contained any mention of structures other than modern residences (typically dating to the 1980s-2000s).

Given the low archeological probability of the project area (as illustrated by the negative results of previous surveys within and adjacent to it, as well as its dominant soil map unit) and its high level of previous disturbance, Cox|McLain Environmental Consulting, Inc. (CMEC) recommends no further archeological study prior to the proposed construction. In addition, based upon the review of aerial photographs, historic maps, and property data for the parcels surrounding the project area, CMEC recommends that the proposed construction will have no direct or indirect impact on historic-age standing structures, and therefore recommends no further historic study. We ask for your concurrence with these recommendations.


Please contact me at chris@coxmcclain.com if you have any questions or concerns.

Sincerely,

Chris Dayton, PhD, RPA
Cox | McLain Environmental Consulting, Inc.

Enclosures

- Figure 1. Project Location (Topo Base).
- Figure 2. Aerial view of project area (2007).
- Figure 3. Aerial view of project area (2009).

NO HISTORIC PROPERTIES AFFECTED PROJECT MAY PROCEED	
by	
for	Mark Wolfe
State Historic Preservation Officer	
Date	1/11/11
Track#	2011 05891

References

- Foster, E. R., T. Summerville, and T. Brown
2006 *The Texas Historic Overlay: A Geographic Information System of Historic Map Images for Planning Transportation Projects in Texas*. Prepared for the Texas Department of Transportation, Environmental Affairs Division. PBS&J Document No. 060206, Austin.
- Held, P.
2009 *An Intensive Cultural Resources Survey of the 27-Acre Lloyd Tract, Del Valle, Travis County, Texas*. Report submitted to Del Valle ISD. Raba-Kistner Consultants, Inc., San Antonio.
- Natural Resources Conservation Service (NRCS)
 - 2010a *Official Soil Series Descriptions*. Available at <http://soils.usda.gov/technical/classification/osd/index.html>. U.S. Department of Agriculture. Accessed 8 June 2010.
 - 2010b *Web Soil Survey*. Soil data available at <http://websoilsurvey.nrcs.usda.gov/app/>. U.S. Department of Agriculture. Accessed 8 June 2010.
- Stoeser, D. B., N. Shock, G. N. Green, G. M. Dumonceaux, and W. D. Heran
2007 *Geologic Map Database of Texas*. United States Geological Survey, Department of the Interior. Available online at: <http://pubs.usgs.gov/ds/2005/170/>. Accessed 9 February 2010.
- Texas Historical Commission (THC)
 - 2010 *Texas Archeological Sites Atlas Data Sets*. Texas Historical Commission and the Texas Archeological Research Laboratory. Available at <http://nueces.thc.state.tx.us>. Accessed 11 December 2010.

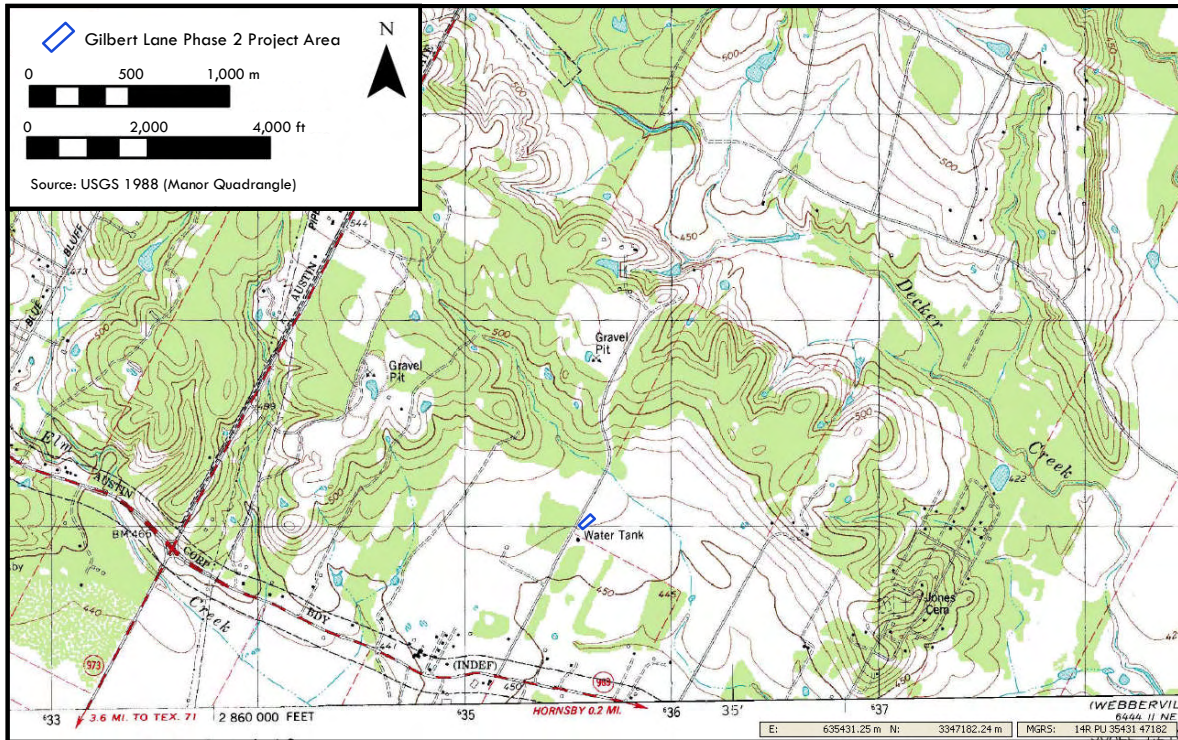


Figure 1. Project area location on USGS topographic base (Manor quadrangle).



Figure 2. Aerial photograph (2007) with property boundaries marked in red and the project area in blue. The entire project area was bladed and excavated by heavy equipment for utility installation, road construction, and the preparation of residential lots. In addition, various fills were brought in to level the area (visible as contrasting sediment colors). The aboveground water storage tank at the southwest corner of the project area replaced an earlier (although not historic-age) water tank noted on the 1988 USGS map (Manor quad) shown in Figure 1.



Figure 3. Aerial photograph from late 2009 showing additional transportation, utility, and drainage infrastructure constructed after the previous aerial photograph was taken (see Figure 2), as well as the 1950 residence noted in TCAD deed records.



Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Yolanda Reyes, Planning and Budget Office, 854-9106

Elected/Appointed Official/Dept. Head: Rodney Rhoades, Executive Manager

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached documentation.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office	Jessica Rio	Pending
Planning and Budget Office	Leroy Nellis	Pending
Planning and Budget Office	Rodney Rhoades	Pending
Planning and Budget Office		Pending
County Judge's Office	Cheryl Aker	Pending
Commissioners Court	Cheryl Aker	Pending

BUDGET AMENDMENTS AND TRANSFERS

FY 2011

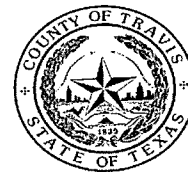
2/15/2011

AMENDMENTS

BA#	Project Code	FUND	DEPT/DIV	ACT	ELM/OBI	Dept.	Line Item	Increase	Decrease	Pg #
A1		001	9800	981	9892	Reserves	Allocated Reserves		\$ 110,000	1
		001	4901	621	4007	TNR	Consulting	\$ 110,000		

TRANSFERS

BA#	Project Code	FUND	DEPT/DIV	ACT	ELM/OBI	Dept.	Line Item	Increase	Decrease	Pg #
T1		001	3302	568	0712	Cons. Pct. 3	POPS Salaries		\$ 2,800	5
		001	3302	568	0701	Cons. Pct. 3	Reg Salaries-Perm Empl	\$ 2,800		




PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Jessica Rio, Assistant Budget Director 

DATE: February 8, 2011

SUBJECT: Budget Adjustment (Lake Travis Economic & Water Quality Study)

The attached Budget Adjustment from the Allocated Reserve in the amount of \$110,000 is intended to ensure sufficient budget is available to proceed with the Lake Travis Economic and Water Quality Study. The Commissioners Court approved the following as part of Item #23 on November 23, 2010:

- "Travis County support, in principal, participating with the other stakeholders in commissioning a consultant to study the economic value of Lake Travis
- Commit \$20,000.00 towards this project
- Agree to serve as Fiscal Agent for the stakeholder group via interlocal agreements which would be brought back later as they are drafted and executed
- Provide in-kind services including legal, scientific and facilitating contract procurement for the project."

In order to proceed with the estimated \$130,000 contract, the General Fund Allocated Reserve will need to be reduced by \$110,000 (with the remaining \$20,000 for Travis County's portion coming from TNR internal funds). These funds are expected to be certified and returned in FY 11 to the reserves as agreements are finalized. TNR states that in the event that the outside commitment is less than \$110,000, TNR will request to modify the contract and any unused funds would then be returned to the Allocated Reserve. PBO recommends approval of the attached budget adjustment to facilitate the previously Commissioners Court approved project.

cc: Steve Manilla (TNR) Michael Nalick (Com. Pct. 3 Office)
Cynthia McDonald (TNR) Jose Palacios (Auditor's Office)
Tom Nuckols (County Attorney's Office) Rodney Rhoades (PBO)



RECEIVED

11 FEB -8 AM 8:40

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P. E., EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

TRAVIS COUNTY
PLANNING & BUDGET OFFICE

February 7, 2011

MEMORANDUM

TO: Rodney Rhoades, Executive Manager, PBO

FROM: Steven M. Manilla, P.E., Executive Manager, TNR

SUBJECT: BUDGET TRANSFER FROM ALLOCATED RESERVES FOR LAKE TRAVIS
ECONOMIC AND WATER QUALITY STUDY

Proposed Motion

Approve a budget transfer for \$110,000 from General Fund Reserves for the Lake Travis Economic and Water Quality Study.

Summary and Staff Recommendation

TNR is requesting that the Commissioner's Court approve a transfer of \$110,000 from the General Fund Allocated Reserve account 001-9800-981-9892 for a relocation benefit payment to partially fund the contract award for the Lake Travis Economic and Water Quality Study.

On November 23, 2010, the Commissioners Court approved participation in the Lake Travis Economic and Water Quality Study. Travis County is partnering with approximately 17 other organizations on a study that will evaluate the economic value of Lake Travis. The anticipated total cost of the study and related public information documents is \$130,000. TNR will be providing \$20,000 from its budget for the County's portion. The remaining \$110,000 is due from the other participants. The results of this study are needed prior to the close of the 2011 State Legislature, and therefore funding is required immediately in order to award a contract. Since the County will act as the project leader, we will be contracting with the consultant. In discussions between Commissioner Huber's Office, PBO, the Auditor's Office, and TNR, it was recommended that the County use Allocated Reserves to allow the award. As agreements are signed with each of the parties, their funds will be deposited back into the County's Allocated Reserve account.

Budgetary and Fiscal Impact

This request will reduce the General Fund Allocated Reserve (001-9800-981-9892) by \$110,000. However, as funds are received from the other participating organizations, those fund will be deposited back into the County's Allocated Reserve. In the unlikely event that the total financial commitment from the other participating organizations is less than the \$110,000, TNR will be requesting a contract modification to limit the scope of the study to match the total funding

available. Furthermore, if the contract is modified to a more limited scope, any unused funds will be returned to the General Fund Allocated Reserve.

Required Authorizations

Planning and Budget Office.

CCM:SMM:ccm

cc: Michael Nalick, Commissioner Huber's Office, Precinct 3
Jessica Rio, Planning and Budget Office
Jose Palacios, Auditor's Office
Cynthia McDonald, TNR Financial Services

Budget Adjustment: 25687

Fyr _ Budget Type: 2011-Reg

Author: 49 - MCDONALD, CYNTHIA

Created: 2/7/2011 4:18:06 PM

PBO Category: Amendment

Court Date: Tuesday, Feb 15 2011

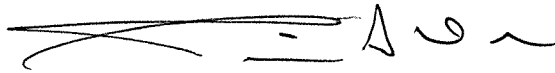
Dept: RESERVES

Just: Other

Transfer \$110,000 from Allocated Reserve to the Consulting line item in TNR for the Lake Travis Economic and Water Quality Study. The Allocated Reserve will be reimbursed as funds are received from the various participating entities/organizations. This \$110,000 is in addition to the \$20,000 coming from TNR's operating budget that was approved by Commissioners Court on 11/23/10.

From Account	Acct Desc	Project	Proj Desc	Amount
001-9800-981-9892	ALLOCATED RESERVES			110,000
				110,000
To Account		Project		Amount
001-4901-621-4007	CONSULTING			110,000
				110,000

Approvals	Dept	Approved By	Date Approved
Originator	49	CYNTHIA MCDONALD	2/7/2011 4:18:22 PM
DepOffice	49	CYNTHIA MCDONALD	2/7/2011 4:18:27 PM
DepOfficeTo	49	CYNTHIA MCDONALD	2/7/2011 4:18:29 PM






PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Randy Lott, Planning and Budget Analyst 

DATE: February 1, 2011

RE: Constable, Precinct Three transfer from POPS salary line item to Regular salary line item.

Constable, Precinct Three has submitted a budget adjustment (BA #25485) to use \$2,800 in permanent salary savings from one of their POPS salary line items to cover a proposed pay raise for their Court Clerk II Sr. position. Their Regular salary line items do not possess sufficient funds for this action. PBO has confirmed that the salary savings are available and recommends approval of the request. Upon court approval, PBO will adjust the office's FY 12 Target Budget accordingly.

cc: The Honorable Richard McCain, Constable, Precinct Three
Stacy Suits, Chief Deputy Constable, Precinct Three
Leroy Nellis, PBO



Richard McCain

CONSTABLE

Travis County, Precinct 3



8656-B Highway 71 West, Suite E
Austin, Tx 78735

Phone: (512) 854-2103
Fax : (512) 854-2117

MEMORANDUM

DATE: January 25, 2011

TO: Members of the Commissioners Court

FROM: Constable Richard McCain

SUBJECT: **TRANSFER OF PERMANENT SAVINGS BETWEEN PERSONNEL
LINE ITEMS – Budget Adjustment 25485**

Proposed Motion:

Approve transfer of \$2,800.00 between Permanent Savings of Personnel Line Items.

Summary and Staff Recommendations:

Constable Precinct 3 requests the transfer of funds to cover salary adjustment for our Court Clerk II, Sr. position.

Budget and Fiscal Impact:

The origination of the \$2,800.00 is from line item 001-3302-568-0712(Salaries-Permanent Employees-POPS Salaries). It is being transferred to line item 001-3302-568-0701(Salaries-Permanent Employees-Regular Salaries). After the transfer, line item 001-3302-568-0712 will have a remainder of \$20,958.00 in Permanent Savings.

Issues and Opportunities:

Required Authorization:

PBO

Budget Adjustment: 25485

Fyr _ Budget Type: 2011-Reg

Author: 33 - HERNANDEZ, JOSE

Created: 1/21/2011 5:53:48 PM

PBO Category: Transfer

Court Date: Tuesday, Feb 15 2011

Dept: CONSTABLE 3

Just: Negbal

Transfer of salary savings between personnel line itmes for salary adjustment.

From Account	Acct Desc	Project	Proj Desc	Amount
001-3302-568-0712	POPS SALARIES			2,800
				2,800
To Account		Project		Amount
001-3302-568-0701	REG SALARIES-PERMNT EMPL			2,800
				2,800

Approvals	Dept	Approved By	Date Approved
Originator	33	JOSE HERNANDEZ	1/25/2011 11:06:03 AM
DepOffice	33	JOSE HERNANDEZ	1/25/2011 11:06:04 AM

PBO concurs.
 Roll back 2/1/11

Allocated Reserve Status (001-9800-981-9892)

Amount	Dept Transferred Into	Date	Explanation
\$8,953,199			Beginning Balance
(\$18,768)	District Attorney	10/19/10	Family Protection Fund
\$4,443	Various	10/15/10	Canceled Purchase Orders
\$4,051	Various	10/25/10	Canceled Purchase Orders
(\$102,500)	Medical Examiner	10/26/10	Financial Feasibility Study
(\$599,970)	TNR	10/26/10	Hamilton Pool Cleanup Project
(\$3,975)	CJP	10/26/10	ACC Internship Program
(\$5,178)	Civil Courts	10/26/10	ACC Internship Program
\$11,039	Various	11/1/10	Canceled Purchase Orders
(\$230,498)	TNR	11/9/10	McKinney Falls Grant Match
(\$3,500)	Historical Commission	11/9/10	Historical Commission Grant match
\$9,790	Various	11/10/10	Canceled Purchase Orders
(\$168,117)	Facilities	11/23/10	HVAC at EOB
\$3,123	Various	11/23/10	Canceled Purchase Orders
(\$170,000)	Facilities	12/7/10	BEFIT - Data Center
(\$25,100)	Facilities	12/14/10	Land
\$161,390	Various	12/13/10	Canceled Purchase Orders
(\$15,987)	County Attorney	12/14/10	Technical correction of liquidated PO
(\$25,000)	TNR	12/27/2010	Envision Central Texas
\$7,745	Various	1/7/11	Canceled Purchase Orders
(\$17,821)	TNR	1/13/11	Environmental Monitoring @ TXI permitted
\$23,235	Various	1/31/11	Canceled Purchase Orders
\$47,174	Various	2/3/11	Canceled Purchase Orders
\$7,838,775	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$57,465)	Receptionist Position Related Auditor's Office in the 700 Lavaca Building
(\$200,000)	Transition Planning
(\$25,885)	ACC Internship Program
(\$200,000)	Television Cable Service for Travis County
(\$185,439)	Family Drug Treatment Court
(\$184,727)	Drug Court Grant Reserves
(\$21,060)	Cadaver Contract Increase
(\$57,137)	DWI Court Program
(\$20,000)	HAZMAT Allocated Reserves
(\$19,240)	Landfill Leachate Discharge Abatement & Priority 2
(\$25,000)	Cash Match for MHPD Expansion grant
(\$51,494)	MHPD FY 11 Continuation funding
(\$50,000)	Postage and Postage
(\$200,000)	Managed Print Services
(\$255,000)	Workforce Development Pilot Programs
(\$400,000)	Civil Indigent Attorney Fees
(\$300,000)	Indigent Attorney Fees for Capital Cases
(\$70,000)	Redistricting
(\$175,000)	Special Election for Senator Wentworth
(\$250,000)	Conservation Easement
(\$2,747,447)	Total Possible Future Expenses (Earmarks)
\$5,091,328	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

Amount	Dept Transferred Into	Date	Explanation
\$496,980 (\$45,000)	Facilities	12/28/10	Beginning Balance EOB - Safety Improvements
\$451,980 Current Reserve Balance			

Possible Future Expenses Against CAR Identified During the FY11 Budget Process:

Amount	Explanation
(\$135,000)	Video Surveillance Phase 2 of 3
(\$95,500)	Failing Vehicles
(\$90,000)	Guardrails
(\$90,000) Total Possible Future Expenses (Earmarks)	
\$361,980 Remaining CAR Balance After Possible Future Expenditures	

Emergency Reserve Status (001-9800-981-9814)

Amount	Dept Transferred Into	Date	Explanation
\$4,950,000			Beginning Balance
\$4,950,000 Current Reserve Balance			

Fuel & Utility Reserve Status (001-9800-981-9819)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Planning Reserve Status (001-9800-981-9821)

Amount	Dept Transferred Into	Date	Explanation
\$2,100,000			Beginning Balance
\$2,100,000 Current Reserve Balance			

Juvenile Justice TYC (001-9800-981-9829)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Future Grant Requirements Reserve Status (001-9800-981-9837)

Amount	Dept Transferred Into	Date	Explanation
\$596,369			Beginning Balance
\$596,369 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (001-9800-981-9838)

Amount	Dept Transferred Into	Date	Explanation
\$51,280			Beginning Balance
\$51,280 Current Reserve Balance			

Unallocated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$48,595,756			Beginning Balance
(\$22,500,000)	Facilities	12/14/10	Land
(\$754,400)	ITS	12/21/10	Equipment
(\$3,948,400)	TNR	12/21/10	Vehicles
\$21,392,956 Current Reserve Balance			

BEFIT Auditor Reserve Status (001-9800-982-9902)

Amount	Dept Transferred Into	Date	Explanation
\$1,099,930			Beginning Balance
(111,697)	ITS	11/9/10	BEFIT Personnel
(920,159)	Auditor	12/7/10	BEFIT Personnel
(68,074)	PBO	12/7/10	BEFIT Personnel
\$0 Current Reserve Balance			

Travis County Commissioners' Court Agenda Request

Meeting Date: February 15, 2011

I. A. Requestor: DEECE ECKSTEIN, IGR Phone # 854-9754

B. Specific Agenda Wording:

CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS,
INCLUDING:

- A. UPDATE ON LEGISLATIVE ACTIVITIES; AND
- B. ADDITIONS TO THE PRIORITIES, POLICY POSITIONS, AND THE POSITIONS
ON OTHER PROPOSALS SECTIONS OF THE TRAVIS COUNTY
LEGISLATIVE AGENDA.

C. Sponsor: _____
County Commissioner or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with
this Agenda Request.

B. Please list all of the agencies or officials names and telephone numbers that
might be affected or be involved with the request.

SEE LIST BELOW	

III. Required Authorizations: Please check if applicable:
NONE APPLICABLE.

**NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT
BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:**

Diane Blankenship
Director, Human Resources Management Department
Phone: 854-9170
Email: Diane.Blankenship@co.travis.tx.us

Daniel Bradford
County Attorney's Office
Phone: 854-3718
Email: Daniel.Bradford@co.travis.tx.us

David Escamilla
County Attorney
Phone: 854-9415
Email: David.Escamilla@co.travis.tx.us

Sherrie Fleming, Executive Manager
Health and Human Services/Veterans Services
Phone: 854-4101
Email: Sherri.Fleming@co.travis.tx.us

Cyd Grimes
Purchasing Agent
Phone: 854-9700
Email: Cyd.Grimes@co.travis.tx.us

Joe Harlow, Interim Executive Manager
Information Technology Services
Phone: 854-9372
Email: Joe.Harlow@co.travis.tx.us

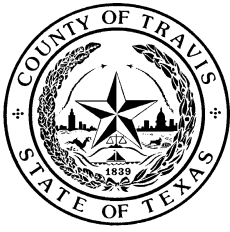
Danny Hobby, Executive Manager
Emergency Services
Phone: 854-4416
Email: Danny.Hobby@co.travis.tx.us

Roger Jefferies, Executive Manager
Justice and Public Safety
Phone: 854-4415
Email: Roger.Jefferies@co.travis.tx.us

Item # ____

Steven Manilla, Executive Manager
Transportation and Natural Resources
Phone: 854-9429
Email: Steven.Manilla@co.travis.tx.us

Rodney Rhoades, Executive Manager
Planning and Budget Office
Phone: 854-9106
Email: Rodney.Rhoades@co.travis.tx.us



MEMO

- ☐ **For Your Information**
- ☐ **Action Required**

TO: Travis County Commissioners Court

FROM: Deece Eckstein, Coordinator, IGR

DATE: Thursday, February 10, 2011

RE: Legislative agenda items for Tuesday, February 15:

- Report on legislative activities
- Amendments to the County legislative agenda

SUMMARY AND IGR RECOMMENDATION

IGR recommends adoption of the following additional item to the Policy Positions section of the County's legislative agenda:

Support legislation that would restrict the ability of a homeowners' association to prohibit the installation of solar panels on a home. (GMLU-5).

ISSUES AND OPPORTUNITIES

IGR recommends expanding the County's legislative agenda to address the issue of homeowners' association restrictions on the rooftop installation of solar panels.

In recent years, the rooftop installation and use of solar panels on residential structures has grown significantly. Solar panels on houses offer several advantages:

- ★ A typical solar power system sufficient to power a house has no moving parts. Consequently, the array requires very little maintenance time.
- ★ The basic components of a solar power system for homes are easily expandable – a homeowner can install as much generating capacity as needed. Moreover, many smaller units are easily transportable.
- ★ Solar power also has stout environmental credentials. The fuel that generates solar power is a free, clean, sustainable and renewable resource.
- ★ Because solar panels have next to no moving parts, solar power creates absolutely no noise pollution in a residential setting.
- ★ Solar power offers independence from the “grid” to its users. Power outages do not affect people who generate electricity through solar panels. Moreover, “distributed energy” programs like those offered by Austin Energy allow homeowners to sell excess power generated on their solar arrays back to the grid.

Homeowners' associations (HOAs) are intended to maintain common areas in residential neighborhoods and to protect homeowners' investments in their property by enforcing certain aesthetic guidelines. In recent years, some HOAs have prohibited the installation of solar panels on or near residences, much to the frustration of individual homeowners.

This session, four bills have been filed to balance the community's interest in maintaining consistent aesthetics with the freedom of individual homeowners to make investments in clean energy. All of the proposed bills are essentially the same, and prohibit a property owners' association from imposing or enforcing a restriction against solar energy devices, except under certain listed circumstances. The bills also provide that restrictions that violate the law are void. The bills are [HB 450](#) (by Lucio), [SB 238](#) (by West), [SB 302](#) (by Wentworth), and [SB 447](#) (by Jackson).

As *Austin American-Statesman* article about the problem is attached.

Highlights of Legislative Activities
Tuesday, February 15, 2011

Travis County Intergovernmental Relations
(prepared 2/10/11)

1. The **Senate Finance Committee** has already completed public hearings on the 2012-2013 budget for Article II, which covers health and human services, and is now considering Article III on education. Beginning Wednesday, February 16, it will turn to Article I, the general government agencies, proposed cuts to some of which may affect Travis County. *A complete schedule of Senate Finance Committee hearings is attached.*
2. The Senate Committee Coordinator has published a **weekly hearing schedule for Senate committees**. *The schedule is attached.*
3. **House committee assignments** were made on Wednesday, February 9th. A list of the assignments, by committee and by member, has already been provided to your offices.
4. The **House Appropriations Committee** began its hearings on Thursday, February 10th, at 7:00 a.m. This will be an organizational meeting, and we'll report to the Court as soon as they have developed a schedule of hearings on HB 1.
5. Another of Travis County's legislative priorities – clarifying the authority of a commissioners court to delegate the **lifting of a burn ban** to another person – has taken shape in [House Bill 1174](#) by Rep. Paul Workman.
6. Here is the status of the **Governor's five emergency items**:
 - a. Voter ID: SB 14 passed the Senate, awaiting committee referral in the House
 - b. Eminent domain: the State Affairs Committee passed out a bill on Monday, February 7, and passed the Senate on Wednesday, February 9. The bill is on its way to the House.
 - c. Sanctuary cities: no hearings scheduled on the plethora of immigration-related bills
 - d. Mandatory sonograms: the Senate State Affairs Committee heard testimony on Wednesday, March 9,
 - e. Balanced budget amendment: this calls for a concurrent resolution by the two chambers; three House Concurrent Resolutions have been filed.
7. The board of the Conference of Urban Counties (CUC) met last week and ratified the actions of its Policy Committee in support of several Travis County initiatives.
8. The IGR staff and your legislative consultant are setting up **office visits** with members of the key House committees affecting Travis County-related legislation: County Affairs, Ways and Means, and Natural Resources. We have already been visiting with members of relevant Senate committees.
9. As of Wednesday, February 9, the IGR staff is tracking **454** bills. Key County staffers are analyzing relevant bills through the ATLAS system.

Senate Committee on Finance

Schedule

Date	Time	Agenda	
31-Jan	10:00 AM	Department of Assistive and Rehabilitative Services Department of State Health Services	Article II - Health and Human Services
1-Feb	9:00 AM	Department of Family and Protective Services Department of Aging and Disability Services Health and Human Services Commission Special Provisions Relating to All Health and Human Services Agencies	
2-Feb	9:00 AM	Public Testimony	
3-Feb	9:00 AM	Public Testimony	
7-Feb	10:00 AM	School for the Blind and Visually Impaired School for the Deaf Special Provisions for the Texas School for the Blind and Visually Impaired, and Texas School for the Deaf	Article III - Education
8-Feb	9:00 AM	Higher Education Coordinating Board Baylor College of Medicine Community Colleges	
9-Feb	9:00 AM	Higher Education Fund Available University Fundthe University of Texas System <ul style="list-style-type: none"> · the University of Texas at Arlington · the University of Texas at Austin · the University of Texas at Dallas · the University of Texas at El Paso · the University of Texas - Pan American · the University of Texas at Brownsville · the University of Texas of the Permian Basin · the University of Texas at San Antonio · the University of Texas at Tyler Texas Tech University System <ul style="list-style-type: none"> · Texas Tech University · Angelo State University 	
10-Feb	9:00 AM	Texas A&M University System <ul style="list-style-type: none"> · Texas A&M University · Texas A&M University at Galveston · Prairie View A&M University · Tarleton State University · Texas A&M University - Central Texas · Texas A&M University - Corpus Christi · Texas A&M University - Kingsville · Texas A&M University - San Antonio · Texas A&M International University · West Texas A&M University · Texas A&M University - Texarkana Texas A&M University System Agencies <ul style="list-style-type: none"> · Texas AgriLife Research · Texas AgriLife Extension Service · Texas Engineering Experiment Station · Texas Transportation Institute · Texas Engineering Extension Service · Texas Forest Service · Texas Veterinary Medical Diagnostic Laboratory 	

14-Feb	10:00 AM	<p>Texas State University System</p> <ul style="list-style-type: none"> · Lamar University · Lamar Institute of Technology · Lamar State College - Orange · Lamar State College - Port Arthur · Sam Houston State University · Texas State University - San Marcos · Sul Ross University · Sul Ross State University Rio Grande College <p>University of Houston System</p> <ul style="list-style-type: none"> · University of Houston · University of Houston - Clear Lake · University of Houston - Downtown · University of Houston - Victoria <p>University of North Texas System</p> <ul style="list-style-type: none"> · University of North Texas · University of North Texas at Dallas · Midwestern State · Stephen F. Austin State University · Texas Southern University · Texas Woman's University 	Article III - Education
15-Feb	9:00 AM	<p>Texas A&M University System Health Science Center</p> <p>The University of Texas</p> <ul style="list-style-type: none"> · The University of Texas Southwestern Medical Center at Dallas · The University of Texas Medical Branch at Galveston · The University of Texas Health Science Center at Houston · The University of Texas Health Science Center at San Antonio · The University of Texas MD Anderson Cancer Center · The University of Texas Health Science Center at Tyler <p>University of North Texas Health Science Center at Fort Worth</p> <p>Texas Tech University Health Sciences Center</p> <p>Texas State Technical College System Administration</p> <ul style="list-style-type: none"> · Texas State Technical College - Harlingen · Texas State Technical College - West Texas · Texas State Technical College - Marshall · Texas State Technical College - Waco <p>Special Provisions Relating Only to Components of Texas State Technical College</p>	
16-Feb	9:00 AM	<p>Article I - General Government</p> <p>Office of the Attorney General</p> <p>Comptroller of Public Accounts</p> <ul style="list-style-type: none"> · Fiscal Programs · Social Security Contributions and Benefit Replacement Pay <p>Office of the Governor</p> <ul style="list-style-type: none"> · Trusteed Programs within the Office of the Governor <p>Pension Review Board</p> <p>State Office of Risk Management</p> <ul style="list-style-type: none"> · Workers' Compensation Payments <p>Public Finance Authority</p> <p>Bond Review Board</p> <p>Article III - Education</p> <p>Teacher Retirement System</p> <p>Optional Retirement Program</p> <p>Higher Education Group Insurance</p> <p>Article I - General Government</p> <p>Employees Retirement System</p>	<p>Article I - General Government</p> <p>Article III - Education</p> <p>Article I - General Government</p>

17-Feb	9:00 AM	Secretary of State Ethics Commission Facilities Commission Historical Commission Fire Fighters' Pension Commissioner Veterans Commission Preservation Board Library and Archives Commission Commission on State Emergency Communications Department of Information Resources Commission on the Arts Cancer Prevention and Research Institute of Texas	Article I - General Government
21-Feb	10:00 AM	Department of Public Safety Department of Criminal Justice · Board of Pardons and Paroles · Correctional Managed Health Care Juvenile Probation Commission Youth Commission Adjutant General's Department Alcoholic Beverage Commission Commission on Fire Protection Commission on Jail Standards Commission on Law Enforcement Officer Standards and Education Special Provisions Relating to Public Safety and Criminal Justice Agencies	Article V - Public Safety and Criminal Justice
22-Feb	9:00 AM	Supreme Court of Texas Court of Criminal Appeals 1st Court of Appeals - Houston 2nd Court of Appeals - Fort Worth 3rd Court of Appeals - Austin 4th Court of Appeals - San Antonio 5th Court of Appeals - Dallas 6th Court of Appeals - Texarkana 7th Court of Appeals - Amarillo 8th Court of Appeals - El Paso 9th Court of Appeals - Beaumont 10th Court of Appeals - Waco 11th Court of Appeals - Eastland 12th Court of Appeals - Tyler 13th Court of Appeals - Corpus Christi - Edinburg 14th Court of Appeals - Houston Office of Court Administration Office of the State Prosecuting Attorney State Law Library State Commission on Judicial Conduct Comptroller's Department, Judiciary Section Office of Capital Writs Special Provisions Relating to the Judiciary	Article IV - The Judiciary

23-Feb	9:00 AM	Special Provisions Relating to All Regulatory Agencies Board of Chiropractic Examiners State Board of Dental Examiners Health Professions Council Board of Pharmacy Texas Board of Nursing Executive Council of Physical Therapy and Occupational Therapy Examiners Texas Medical Board Board of Podiatric Medical Examiners Optometry Board Board of Examiners of Psychologists State Securities Board Department of Banking Office of Consumer Credit Commissioner Department of Savings and Mortgage Lending Credit Union Department Board of Public Accountancy Board of Architectural Examiners Board of Professional Engineers	Article VIII - Regulatory
24-Feb	9:00 AM	Article VIII - Regulatory Board of Plumbing Examiners Board of Veterinary Medical Examiners Funeral Service Commission Board of Professional Land Surveying Department of Licensing and Regulation Real Estate Commission Office of Public Insurance Counsel Department of Insurance Office of Injured Employee Counsel State Office of Administrative Hearings Board of Professional Geoscientists Racing Commission Public Utility Commission Office of Public Utility Counsel Article IX - General Provisions	Article VIII - Regulatory Article IV - General Provisions
28-Feb	10:00 AM	Department of Agriculture General Land Office and Veterans' Land Board Railroad Commission Animal Health Commission Commission on Environmental Quality Parks and Wildlife Department Soil and Water Conservation Board Water Development Board - Debt Service Payments - Non-Self Supporting G.O. Water Bonds	Article VI - Natural Resources
1-Mar	9:00 AM	Department of Housing and Community Affairs Department of Rural Affairs Department of Motor Vehicles Workforce Commission - Reimbursements to the Unemployment Compensation Benefit Account - Lottery Commission - Department of Transportation Pending Items	Article VII - Business and Economic Development

82ND LEGISLATURE SENATE COMMITTEE SCHEDULE

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
8:00 A.M.	State Affairs** Senate Chamber	Business & Commerce E1.016	Higher Education** E1.012 Transportation** E1.016	State Affairs** Senate Chamber
8:30 A.M.		Education** E1.028		Education** E1.028
9:00 A.M.	IRT** E1.016 Nominations** E1.028 Finance*** E1.036	HHS** Senate Chamber Natural Resources** E1.012		Natural Resources** E1.012 HHS** E1.016
9:30 A.M.			IGR** - E1.028 <i>Subcommittee on Flooding and Evacuations****</i>	
11:00 A.M. or upon adj.				Finance** E1.036
1:00 P.M. or upon adj.		Criminal Justice E1.016	Economic Development Senate Chamber	
1:30 P.M. or upon adj.	Government Organization Betty King Cmte. Room	Jurisprudence Betty King Cmte. Room	Veteran Affairs Betty King Cmte. Room	
3:00 P.M. or upon adj.	Agriculture & Rural Affairs E1.012			

* Administration will meet at the discretion of the Chair.

** These committees will continue meeting in the afternoon as necessary.

*** Regular bill hearing only. Thursday will serve as a back up for bill hearings, if necessary.

**** Subcommittee on Flooding and Evacuations will meet upon conclusion of the Intergovernmental Relations Committee.

***** The Senate Select Committee on Redistricting will meet at the discretion of the Chair.

Travis homeowner, association tangle over solar panels

Legislature weighs whether to stop associations from preventing energy-saving devices.



Laura Skelding /AMERICAN-STATESMAN

[Enlarge Photo](#)

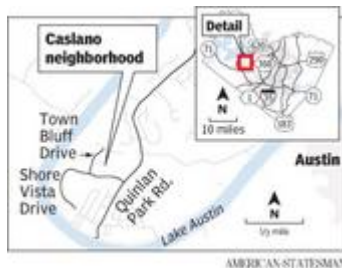
John Thoppil's homeowners association says he can't put solar panels on his house, which is under construction on a bluff overlooking Lake Austin. Some lawmakers hope to curb such restrictions.



Laura Skelding/AMERICAN-STATESMAN

[Enlarge Photo](#)

John Thoppil's homeowners association rejected his request to put solar panels on the house that he and his wife are building on Lake Austin because the panels would be visible to neighbors.



By [Asher Price](#)

AMERICAN-STATESMAN STAFF

Updated: 8:45 a.m. Monday, Feb. 7, 2011

Published: 9:56 p.m. Sunday, Feb. 6, 2011

Atop a Hill Country bluff where builders have cleared land for his half-finished 6,000-square-foot home, John Thoppil says that he and his wife moved to Austin's outskirts because they "like the environmental attitude here."

But when Thoppil wanted to add solar panels to his Travis County home to power a water heater, he was met with disapproval from the Caslano homeowners association.

In January, the association's architectural control committee rejected the panels because they would be visible to neighbors.

The dispute comes as lawmakers propose measures that would stop homeowners associations from interfering with owners' efforts to erect solar devices, as long as they are on a roof or in fenced-in property.

"I think it's really very reasonable," said Jeff Wentworth, R-San Antonio, one of at least three state senators to file such a proposal. "I don't have much patience for those sorts of nit-picky rules."

Similar proposals failed in the previous session, but so did most bills, as a few controversial measures gummed up the 2009 Legislature.

There's precedent for the Legislature to pass the proposal: A 2003 state law authored by Rep. Robert Puente, D-San Antonio, prevents property owners' associations from prohibiting water-saving measures such as installing rain barrels or implementing efficient irrigation systems. But the Wentworth measure is likely to face opposition as long as it allows homeowners an unrestrained right to put up the panels, said Greg Cagle, a lawyer who represents homeowners and associations and has written the book "Texas Homeowners Association Law."

"I don't think there's a significant opposition to homeowners having the right to have solar panels so long as they are erected and constructed in a manner consistent and harmonious with the community and not obtrusive," Cagle said.

But in the dispute at the Caslano subdivision, one person's harmony is another's cacophony. The letter to Thoppil from the architectural control committee reads: "Based on the information submitted, on-site review, and consultation with neighbors we have determined that the proposed placement of these panels makes them visible from neighboring properties and community common areas and we, therefore, must reject this request."

Sandy Denton, a spokeswoman for Texas Community Association Advocates, which represents homeowners associations and homebuilders, among others, echoed Cagle. "We certainly are supportive of solar panels and other energy-saving devices, but we support the concept that associations should have the right to establish guidelines for aesthetics purposes," Denton said. "Solar panels placed anywhere could be detrimental to property values."

Thoppil, an OB-GYN in Cedar Park, said that any legislative relief would come too late for his house as it nears completion.

He said he and his wife, a Round Rock pediatrician, who have a 1-year-old child, are building an energy-efficient house. "Hydrocarbons cause damage to our environment," he said. The back patio with the deep swimming pool is an easy place to forget about the 25-minute commute to work in his BMW convertible.

Thoppil said his car is more energy-efficient than most, that it was hard to find an attractive piece of land near the medical centers, and that he and his wife are building a large home to house a large extended family, which spends as much as half the year with them.

"We respect their job in protecting the neighborhood," Thoppil said of the architectural control committee, "but we differ with them on what's aesthetically pleasing."

asherprice@statesman.com; 445-3643

Who makes the rules?

A homeowners association is an organization including all the homeowners of units in a development. The association often has an elected board, which collects fees, maintains common areas and enforces the group's rules.

A deed restriction, also known as a restrictive covenant, places legal limits on land developments and persists even if the land is sold. Some are simple, and others are very specific. Homeowner advocates recommend that buyers ask a title company to check what – if any – deed restrictions exist on property they might buy.

Travis County Commissioners Court Agenda RequestVoting Session 2/15/11
(Date)Work Session _____
(Date)I. A. Request made by: Steven Manilla Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Consider and take appropriate action on approving the setting of a Public Hearing on March 8, 2011 to receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement which traverses Lot 18, Block A of Granada Oaks – a subdivision in Travis County, Precinct Three.

C. Approved by: _____
Commissioner Karen Huber, Precinct Three

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

<u>John Hille:</u>	<u>854-9415</u>	<u>Joe Arriaga:</u>	<u>854-9383</u>
<u>Anna Bowlin:</u>	<u>854-9383</u>	<u>John Ellis:</u>	<u>854-9383</u>
<u>Stacey Scheffel:</u>	<u>854-9383</u>		

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

____ Additional funding for any department or for any purpose

____ Transfer of existing funds within or between any line item budget

____ Grant

Human Resources Department (854-9165)

____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

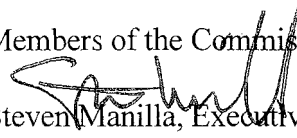
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER


411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

DATE: January 26, 2011

TO: Members of the Commissioners' Court

THROUGH:  Steven Manilla, Executive Manager

FROM:  Anna Bowlin, Division Director of Development Services

SUBJECT: **Consider and take appropriate action on approving the setting of a Public Hearing on March 8, 2011 to receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement which traverses Lot 18, Block A of Granada Oaks – a subdivision in Travis County, Precinct Three.**

Summary and Staff Recommendation:

Staff has received a request from the property owner's agent requesting to vacate a portion of a drainage easement located along the back portion of the owner's lot, which is better described as Lot 18, Block A of Granada Oaks. The drainage easement in question is of various widths and basically encompasses the rear half of the lot. The purpose of this request is so that the lot would have a larger buildable area.

A drainage study was performed by Professional engineer Robert C. Thompson. Mr. Thompson then submitted a drainage report summarizing his findings along with a Letter of Map Revision (LOMR) for this area. In the report Mr. Thompson states:

"The purpose of this study was to assess if some of the drainage easement on Lot 18 could be released. Based on this work, it is our opinion that most of the platted drainage easement at the south end and through the middle of Lot 18 can be released. However, the drainage easement on the north end is still required and is actually a little deficient. Therefore, with the request for release of a part of the drainage easement, we've also included the dedication of a bit more drainage easement to remedy the deficiency."

After review of the submitted drainage report and LOMR, Travis County engineer John Ellis has stated he has no objections to this vacation. TNR recommends the vacation of the

Page 2

January 26, 2011

portion of the subject drainage easement as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

Budgetary and Fiscal Impact:

None.

Issues and Opportunities:

With this vacation the lot will have a more suitable building site for future construction. The lot owner has agreed to dedicate another portion of the lot as a drainage easement that was identified through the drainage study. It is staff's understanding that no permits have been applied for at this time, nor are there any proposed plans.

Required Authorizations:

None.

Exhibits:

Order of Vacation
Field Notes and Sketch
Letter of Request
Engineer's letter
Additional easement
Location Maps

PS:AB:ps

1105 San Lucas Dr aka Sisquoc Dr

11-DE-01

ORDER OF VACATION

STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the property owner requests the vacation of a portion of a drainage easement which traverses the rear of Lot 18, Block A of Granada Oaks as recorded at Volume 85, Page 87A of the Real Property Records of Travis County, Texas so that future construction will not encroach on said portion of the subject drainage easement; and

WHEREAS, a Travis County Engineer has stated there is no objection to the vacation of the portion of the drainage easement as described in the attached field notes and sketch; and

WHEREAS, the Travis County Transportation and Natural Resources Department recommends the vacation of the portion of the drainage easement as described in the attached field notes and sketch; and

WHEREAS, the required public notice was posted and the Travis County Commissioners Court held a public hearing on March 8, 2011 to consider the proposed action; and

NOW, THEREFORE, the Commissioners Court of Travis County, Texas, orders that a portion of the drainage easement which traverses the rear of Lot 18, Block A of Granada Oaks, as shown on the attached sketch and described in the attached field notes, is, in accordance with State Law, is hereby vacated.

ORDERED THIS THE _____ DAY OF _____ 2011.

SAMUEL T. BISCOE, COUNTY JUDGE

COMMISSIONER RON DAVIS
PRECINCT ONE

COMMISSIONER SARAH ECKHARDT
PRECINCT TWO

COMMISSIONER KAREN HUBER
PRECINCT THREE

COMMISSIONER MARGARET GOMEZ
PRECINCT FOUR

HOLT CARSON, INC.
PROFESSIONAL LAND SURVEYORS
1904 FORTVIEW ROAD
AUSTIN, TEXAS 78704
TELEPHONE: (512) 442-0990
FACSIMILE: (512) 442-1084

DRAFT
COPY

PARTIAL RELEASE OF DRAINAGE EASEMENT

DESCRIPTION OF 0.299 ACRE OF LAND, BEING A PORTION OF A DRAINAGE EASEMENT, TO BE RELEASED, OVER AND ACROSS A PORTION OF LOT 18, BLOCK A, GRANADA OAKS, A SUBDIVISION IN TRAVIS COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 85 PAGE 87A OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING FOR REFERENCE at a point for the common corner of Lot 9, Lot 10, Lot 18, and Lot 19, Block A, Granada Oaks, a subdivision in Travis County, Texas, according to the map or plat thereof recorded in Volume 85 Page 87A of the Plat Records of Travis County, Texas, and from which a point in the curving right-of-way line of San Lucas Drive for the West common corner of Lot 18 and Lot 19, Block A, of said Granada Oaks, bears N 35 deg. 03' 04" W 307.00 ft., and also from which the most Northerly corner of said Lot 18, Block A, Granada Oaks, bears N 09 deg. 04' 06" E 410.00 ft.;

THENCE with the common line of said Lot 18 and Lot 19, N 35 deg. 03' 04" W 80.00 ft. to a point for the southerly Southeast corner and **PLACE OF BEGINNING** of the herein described portion to be released;

THENCE continuing with the common line of said Lot 18 and Lot 19, N 35 deg. 03' 04" W 49.00 ft. to a point of intersection with the West line of an existing Drainage Easement as dedicated on the plat of Granada Oaks as recorded in Volume 85 Page 87A of the Plat Records of Travis County, Texas, and being the Southwest corner of this portion to be released;

THENCE entering the interior of said Lot 18 with the West line of said Drainage Easement, the following two (2) courses;

- 1) N 01 deg. 19' 45" W 144.89 ft.;
- 2) N 15 deg. 56' 36" E 42.82 ft. to a point for the Northwest corner of this portion to be released;

THENCE entering the interior of said Drainage Easement and continuing across the interior of said Lot 18 with the North line of this portion to be released, S 59 deg. 00' E 119.48 ft. to a point in the East line of said Lot 18 for the Northeast corner of this portion to be released;

THENCE with the East line of said Lot 18, S 09 deg. 04' 06" W 35.00 ft. to a point for the easterly Southeast corner of this portion to be released;

Page 2 of 2

Partial Release of Drainage Easement – 0.299 Acre

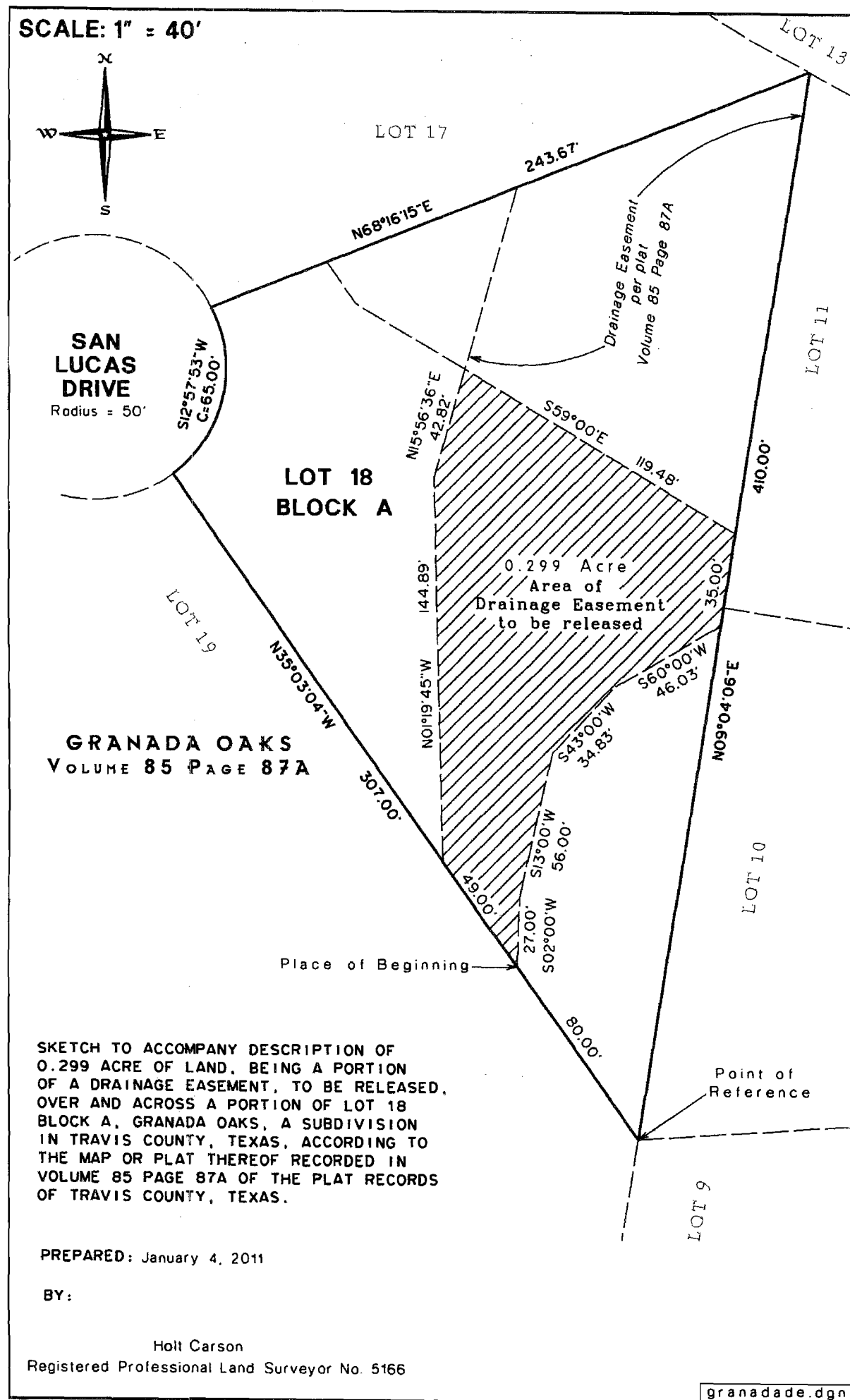
THENCE re-crossing the interior of said Drainage Easement and re-crossing the interior of said Lot 18, the following four (4) courses;

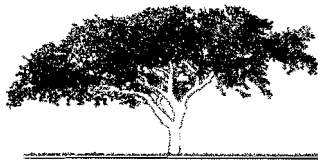
- 1) S 60 deg. 00' W 46.03 ft.;
- 2) S 43 deg. 00' W 34.83 ft.;
- 3) S 13 deg. 00' W 56.00 ft.;
- 4) S 02 deg. 00' W 27.00 ft. to the **PLACE OF BEGINNING**, containing 0.299 acre of land.

PREPARED: January 4, 2011

Holt Carson
Registered Professional Land Surveyor No. 5166

see accompanying sketch





THOMPSON LAND ENGINEERING, LLC

Land Planning, Site Design, Subdivision Engineering

January 11, 2011

Mr. Joseph P. Gieselman, Executive Manager
Travis County TNR
PO Box 1748
Austin, Texas 78767

**RE: Drainage Easement Vacation and Dedication
Partial Drainage Easement Release, Lot 18 Blk A Granada Oaks**

Dear Mr. Gieselman:

This application is to get excess drainage easement, shown on the recorded plat, released from Lot 18, Block A in Granada Oaks Subdivision. Computations and a report are attached which describe and substantiate why the excess drainage easement is not needed. While performing the computations to confirm that this release was reasonable, it was also identified that the platted drainage easement was deficient in one location. Therefore, a dedication is also proposed. The need for this additional easement is also discussed and substantiated in the attached report.

We hope that you find this information complete and sufficient. Please contact me at 512-328-0002 if you have any questions.

Sincerely,

THOMPSON LAND ENGINEERING, LLC

A handwritten signature in black ink that reads "Robert C. Thompson". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Robert C. (Ric) Thompson, P.E.
M.S., C.F.M., C.P.E.S.C.

Attachments

HOLT CARSON, INC.
PROFESSIONAL LAND SURVEYORS
1904 FORTVIEW ROAD
AUSTIN, TEXAS 78704
TELEPHONE: (512) 442-0990
FACSIMILE: (512) 442-1084

DRAFT
COPY

DRAINAGE EASEMENT

DESCRIPTION OF 0.055 ACRE OF LAND, BEING A PROPOSED DRAINAGE EASEMENT, OVER AND ACROSS A PORTION OF LOT 18, BLOCK A, GRANADA OAKS, A SUBDIVISION IN TRAVIS COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 85 PAGE 87A OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING FOR REFERENCE at a point in the curving right-of-way line of San Lucas Drive for a Southerly angle corner of Lot 17 and the Northwest corner of Lot 18, of Block A, Granada Oaks, a subdivision in Travis County, Texas, according to the map or plat thereof recorded in Volume 85 Page 87A of the Plat Records of Travis County, Texas, and from which a point for the Northeast corner of said Lot 17 and for the most Northerly corner of said Lot 18, bears N 68 deg. 16' 15" E 243.67 ft.;

THENCE leaving the curving right-of-way line of San Lucas Drive with the common line of said Lot 17 and Lot 18, N 68 deg. 16' 15" E 47.00 ft. to a point for the Northwest corner and **PLACE OF BEGINNING** of the herein described easement;

THENCE continuing with the common line of said Lot 17 and Lot 18, N 68 deg. 16' 15" E 77.67 ft. to a point of intersection with the West line of an existing Drainage Easement as dedicated by the plat of Granada Oaks as recorded in Volume 85 Page 87A of the Plat Records of Travis County, Texas, and being the Northeast corner of this easement;

THENCE entering the interior of said Lot 18 with the West line of said existing Drainage Easement and with the East line of this easement, S 15 deg. 56' 36" W 71.96 ft. to a point of the most Southerly corner of this easement;

end of Page 1

Page 2 of 2
Drainage Easement – 0.055 Acre

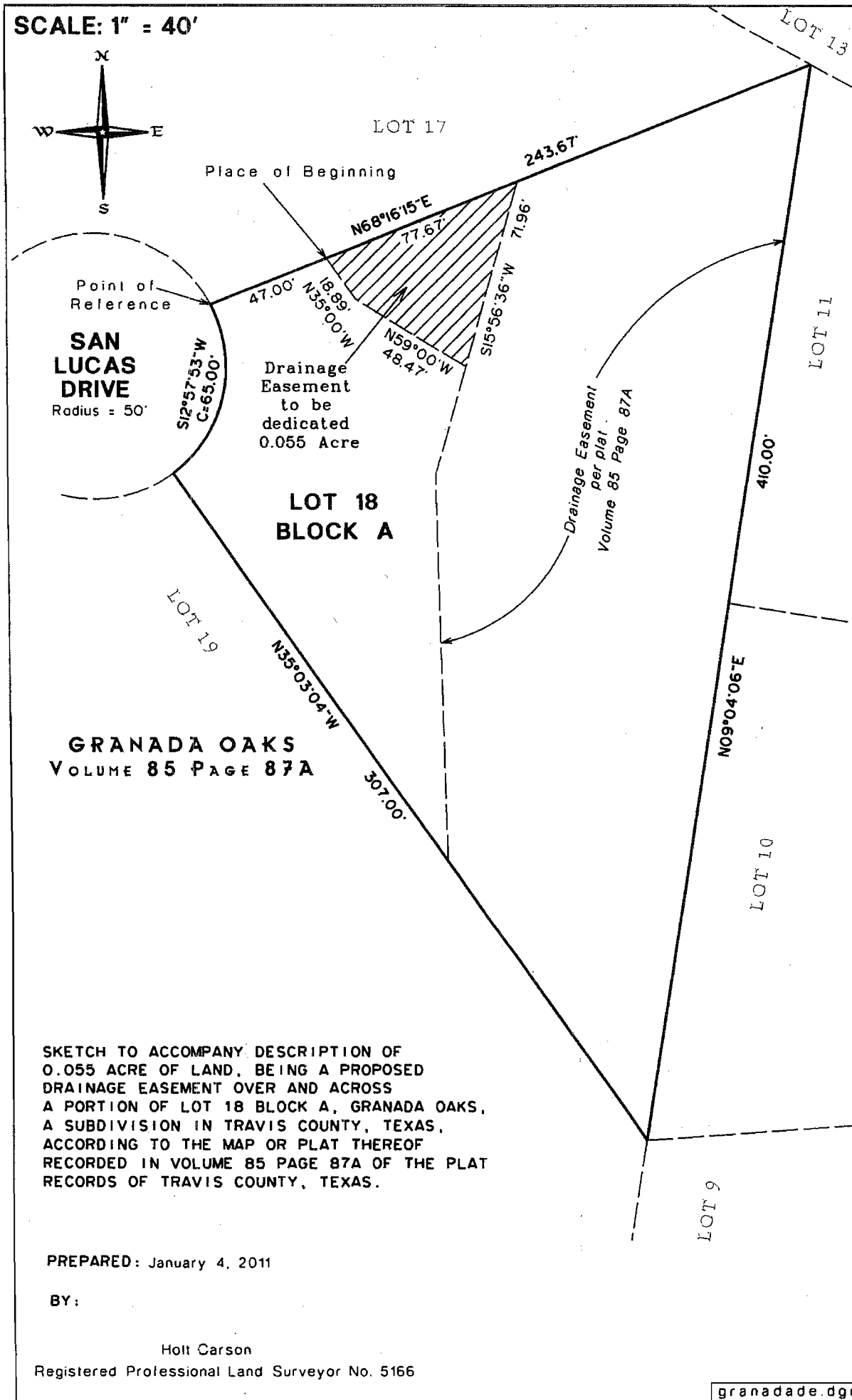
THENCE leaving the West line of said existing Drainage Easement and continuing across the interior of said Lot 18 with the Southwest line of this easement, the following two (2) courses;

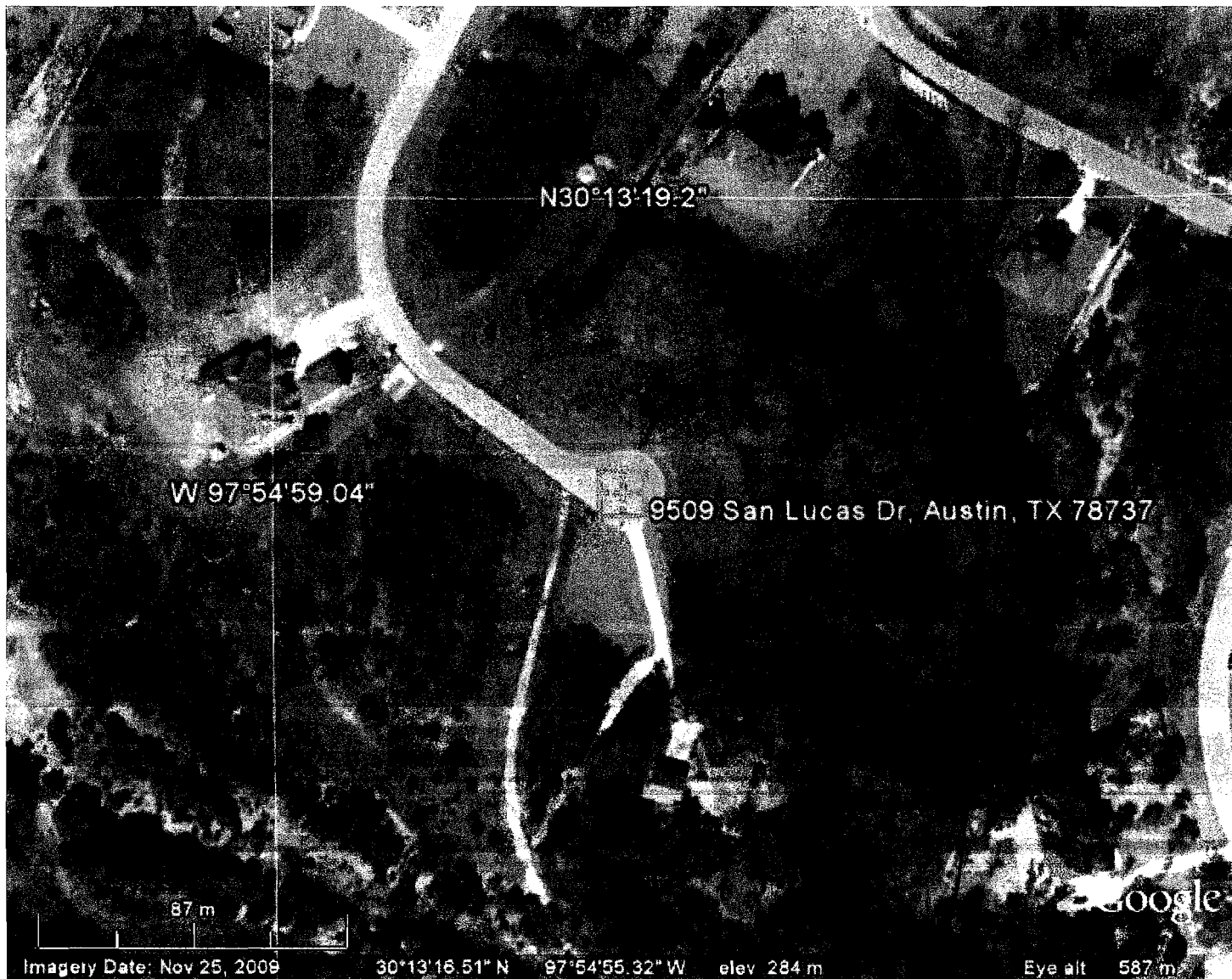
- 1) N 59 deg. 00' W 48.47 ft.;
- 2) N 35 deg. 00' W 18.89 ft. to the **PLACE OF BEGINNING**, containing 0.055 acre of land.

PREPARED: January 4, 2011

Holt Carson
Registered Professional Land Surveyor No. 5166

see accompanying sketch





Site

MAP NO.
4 1253

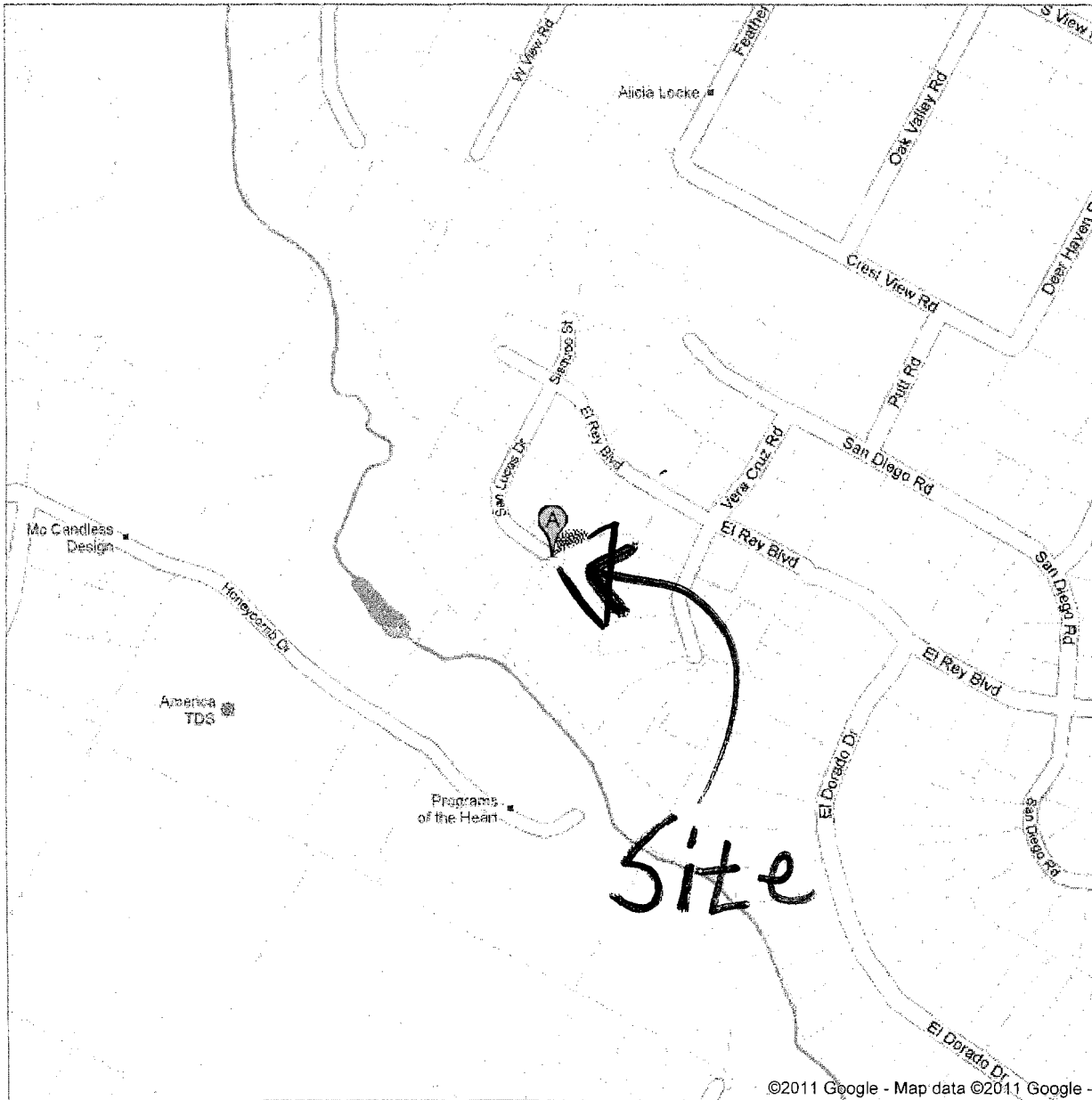
4 1055	4 1053	4 1050
4 1255		4 1250
4 1455	4 1453	4 1450

1" = 400' MAP
REFERENCE
4 1557

Google maps

Address **9509 San Lucas Dr**
Austin, TX 78737

Notes Request to vacate a portion of a
drainage easement located along
the rear of Lot 18, Block A within
Granada Oaks - a subdivision
within Precinct Three,
Commisioner Karen Huber.





Travis County Commissioners Court Agenda Request

Meeting Date: 2/15/2011, 9:00 AM, Voting Session

Prepared By: Harvey Davis, Corporations, 854-4743

Elected/Appointed Official/Dept. Head: Harvey Davis, Corporations & Assistant
Investment Manager

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve:

A. annual report from Housing Authority of Travis County concerning
eligible services rendered to Travis County residents and

B. reimbursement request the Housing Authority of Travis County.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

see attachment

STAFF RECOMMENDATIONS:

approve

ISSUES AND OPPORTUNITIES:

see attachment

FISCAL IMPACT AND SOURCE OF FUNDING:

None

REQUIRED AUTHORIZATIONS:

Corporations	Harvey Davis	Completed	02/08/2011 2:37 PM
Planning and Budget Office	Leroy Nellis	Completed	02/08/2011 3:12 PM
County Judge's Office	Cheryl Aker	Pending	
Commissioners Court	Cheryl Aker	Pending	

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY HOUSING FINANCE CORPORATION

DATE: February 15, 2011
TO: Board of Directors
FROM: Harvey L. Davis, Manager
SUBJECT: Reimbursement request – Housing Authority of Travis County (HATC)

On December 15, 2009, the Board approved an Inter-local Agreement between the Corporation and HATC. The Corporation is to loan HATC up to \$135,000 for an Independent Audit and an Operational Assessment.

These funds are to pay for HATC's Independent Audit required by the HUD Office of Inspector General's Audit Report dated August 17, 2009.

Attached is the second request for release of \$115,110. If approved, the forgivable loan balance will be \$123,525.

Staff has reviewed the backup information and recommends the Board approve release of the funds.

cc: Cliff Blount and Clifton Bowling, Attorneys
Rodney Rhoades, Executive Director, Planning and Budget
Craig Alter, Executive Director, HATC
Leroy Nellis, Budget Director
Miguel Gonzalez, Sr. Financial Analyst



February 7, 2011

Honorable Samuel T. Biscoe, President
Travis County Housing Finance Corp.
314 W. 11th Street, Room 540
Austin, Texas 78701

CHAIRMAN OF THE BOARD

MELVIN G. WRENN

VICE CHAIR

RICHARD MOYA

COMMISSIONER

SARAH ANDERSON

COMMISSIONER

TRACY BURKHALTER

COMMISSIONER

PHILIP BARNES

Re: Annual Report to the Corporation

Dear President Biscoe:

According to the December 15, 2009 Interlocal Agreement between the Travis County Housing Finance Corporation (TCHFC) and the Housing Authority of Travis County (HATC), whereby TCHFC agreed to loan funds to HATC for payment of management assessment consulting services provided by SHCC Consultants and the independent auditor Agreed Upon Procedures performed by Leal and Carter to analyze the inter-fund balances identified by the HUD OIG audit, HATC is to provide an annual report on the value of resident services it has provided and claiming as a credit against the loan proceeds received from TCHFC.

HATC borrowed a total of \$8,415 during 2010; however, we are not seeking your consideration of a credit against the loan at this time. Conversely, we do want to inform the TCHFC Board that HATC partnered with Frameworks Community Development Corporation for delivery of the Financial Literacy Program series of workshops in 2010; a new program offered by HATC. Public housing and housing choice voucher residents were informed of the workshop topics and schedules through information flyers delivered on property, direct referrals from voucher staff, and advertisement during HATC staff meetings with residents. During the period June through November, 2010 two series of workshops were held at the HATC that were attended by 46 people. Frameworks donated these services to HATC and represented the value to be \$70.27 per person for a total of \$3,232. The value of HATC staff involved in these workshops will be presented to Mr. Harvey Davis prior to the next Annual Report presentation along with the request to receive a credit against the loan.

Please contact me if you have any questions about this matter.

Sincerely,

Craig B. Alter
Executive Director

Cc: Mr. Harvey Davis, TCHFC
Mr. Melvin Wren, Chairman, HATC

Attachments: Financial Literacy Workshop Flyers



January 25, 2011

Mr. Harvey L. Davis
Travis County Housing Finance Corp.
314 W. 11th Street, Room 540
Austin, Texas 78701

Re: Request of Funds Per Interlocal Agreement

Dear Harvey:

I request the sum of \$60,000.00 from Travis County per the Interlocal Agreement between Travis County and the Housing Authority of Travis County for management assessment consulting services provided by SHCC Consultants during calendar year 2010. A copy of the invoice from SHCC Consultants (Housing Authority of the City of Austin) is attached for your record.

I also request the sum of \$55,110.00 per the same Interlocal Agreement for the Agreed Upon Procedures performed by Leal and Carter to analyze the inter-fund balances identified by the HUD OIG audit. Invoices for the period April through November, 2010 have been attached to substantiate the fees paid.

All of the above invoices have been paid by the Housing Authority; therefore, please make the check payable to the Housing Authority of Travis County.

Thank you for your assistance.

Sincerely,

Craig B. Alter
Executive Director

Attachments

Housing Authority of the City of Austin Invoice
Leal and Carter, PC Invoices April—November, 2010
Agreed Upon Procedures Audit Loan Balance Spreadsheet
SHCC Consulting Management Assessment Loan Balance Spreadsheet

CHAIRMAN OF THE BOARD

MELVIN G. WRENN

VICE CHAIR

RICHARD MOYA

COMMISSIONER

SARAH ANDERSON

COMMISSIONER

TRACY BURKHALTER

COMMISSIONER

PHILIP BARNES

EXECUTIVE DIRECTOR

CRAIG ALTER

TRAVIS COUNTY/HOUSING AUTHORITY OF TRAVIS COUNTY INTERLOCAL LOAN AGREEMENT

Funding for Agreed Upon Procedures to Analyze Inter-fund Balances

<u>Date</u>	<u>TCHFC Available Loan Funds</u>	<u>HATC Loan Draw Request</u>	<u>HATC Loan Credit Recognized</u>	<u>HATC Loan Balance</u>	<u>Date HATC Received Check</u>	<u>Comments and notes</u>
4/1/2010	\$75,000		\$0	\$0		TCHFC Board approved loan fund for HATC.
4/1/2010	\$75,000	\$8,415	\$0	\$8,415	4/14/2010	
1/25/2011	\$66,585	\$6,235	\$0	\$14,650		L&C Invoice 2-10-13820
1/25/2011	\$60,350	\$7,525	\$0	\$22,175		L&C Invoice 4-10-13862
1/25/2011	\$52,825	\$6,515	\$0	\$28,690		L&C Invoice 5-10-13906
1/25/2011	\$46,310	\$7,435	\$0	\$36,125		L&C Invoice 6-10-13945
1/25/2011	\$38,875	\$7,860	\$0	\$43,985		L&C Invoice 7-10-13990
1/25/2011	\$31,015	\$2,350	\$0	\$46,335		L&C Invoice 8-10-14019
1/25/2011	\$28,665	\$9,900	\$0	\$56,235		L&C Invoice 9-10-14054
1/25/2011	\$18,765	\$7,290	\$0	\$63,525		L&C Invoice 10-10-14090
	\$11,475					
Sub-total Requested 1/25/11		\$55,110				

TRAVIS COUNTY/HOUSING AUTHORITY OF TRAVIS COUNTY INTERLOCAL LOAN AGREEMENT

Funding for SHCC Consulting Management Assessment Services

<u>Date</u>	<u>TCHFC Available Loan Funds</u>	<u>HATC Loan Draw Request</u>	<u>HATC Loan Credit Recognized</u>	<u>HATC Loan Balance</u>	<u>Date Check Received</u>	<u>COMMENTS</u>
12/15/2009	\$60,000		\$0	\$0		TCHFC Board approved loan fund for HATC.
1/25/2011	\$0	\$60,000	\$0	\$60,000		SHCC invoice submitted to Harvey Davis.

<p>TRAVIS COUNTY/HOUSING AUTHORITY OF TRAVIS COUNTY INTERLOCAL LOAN AGREEMENT</p> <p>Funding for Agreed Upon Procedures to Analyze Inter-fund Balances</p>
--

<u>DATE</u>	<u>LOAN AMOUNT</u>	<u>REIMBURSEMENT REQUEST</u>	<u>BALANCE OF LOAN</u>	<u>DATE CK WAS REC</u>	<u>COMMENTS AND NOTES</u>
4/1/2010	\$75,000	\$8,415	\$66,585	4/14/2010	
1/25/2011		\$6,235	\$60,350		L&C Invoice 2-10-13820
		\$7,525	\$52,825		L&C Invoice 4-10-13862
		\$6,515	\$46,310		L&C Invoice 5-10-13906
		\$7,435	\$38,875		L&C Invoice 6-10-13945
		\$7,860	\$31,015		L&C Invoice 7-10-13990
		\$2,350	\$28,665		L&C Invoice 8-10-14019
		\$9,900	\$18,765		L&C Invoice 9-10-14054
		\$7,290	\$11,475		L&C Invoice 10-10-14090
Sub-total Requested 1/25/11		\$55,110			

<p>TRAVIS COUNTY/HOUSING AUTHORITY OF TRAVIS COUNTY INTERLOCAL LOAN AGREEMENT</p> <p>Funding for SHCC Consulting Management Assessment Services</p>

<u>Date</u>	<u>Loan Amount</u>	<u>Reimbursement Request</u>	<u>Loan Balance</u>	<u>Date Check Received</u>	<u>COMMENTS</u>
12/15/2009	\$60,000				
		\$60,000	\$0		SHCC invoice submitted to Harvey Davis.



Board of Commissioners

Henry Flores, Chairman
Carl S. Richie, II
Charles Bailey
Tyra Duncan-Hall
Kelly Roth

President & CEO
James L. Hargrove

Housing Authority of the City of Austin

Established in 1937

Received

DEC 03 2010

INVOICE (December 2, 2010)

Housing Authority of Travis County

Consulting services rendered under Interlocal Cooperation contract executed December 2009, extended April 2010, and ended June 2010.

Contractual Services Provided - \$60,000.00

Terms: HATC can, at its discretion, make interim payments to HATC. However, full and complete payment is due and payable no later than December 31, 2010.

"We, the Housing Authority of the City of Austin, dedicate ourselves to creating and sustaining healthy communities that promote individual responsibility, economic growth, human dignity and hope for the future.
1124 South IH35, Austin, TX. 78704 • P.O. Box 6159 Austin, TX 78762-6159 • (512) 477-4488 • Fax (512) 478-8516

LEAL & CARTER, P.C.
 CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
 ROBERTO CARTER, C.P.A.

16011 UNIVERSITY OAK
 SAN ANTONIO, TEXAS 78249-40
 TELEPHONE: (210) 696-6206
 FAX: (210) 492-6209

2-10-13820
April 1, 2010

Mr. William M. Friday, Chief Financial Officer
 Housing Authority of Travis County, Texas
 502 East Highland Mall Boulevard
 Austin, TX 78752-3722

FOR PROFESSIONAL SERVICES RENDERED:

Services performed by Roberto Carter, Sr., CPA and staff
 during March 2010 with respect to the following:

- 2009 audit		\$9,000	
- 2008 FDS reconciliation work, including housing choice reclassifications, posting of adjustments and first submission corrections:			
RC, Sr.~ 16 hrs. @ \$215/hr.=		3,440	
- Special agreed upon procedures engagement:			
RC, Sr.~ 5 hrs. @ \$215/hr.=		1,075	019
- Board meeting on March 25, 2010:			
RC, Sr.~ 4 hrs. @ \$215/hr.=	860		
Travel=	<u>60</u>	920	
- Equity reconciliation work, 6/30/08:			
RC, Sr.~ 12 hrs. @ \$215/hr.=		2,580	019
- Equity reconciliation work, 6/30/09:			
RC, Sr.~ 12 hrs. @ \$215/hr.=		2,580	019
TOTAL AMOUNT DUE		<u>\$19,595</u>	019 = 4,235

ok to Pay
 W Friday

Write ch off Voucher
 allocate to ALL Programs.

RECEIVED

APR 05 2010

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

4-10-13862
May 3, 2010

Received

MAY 06 2010

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

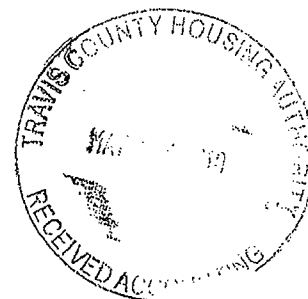
1) Balance from invoice no. 2-10-13820, 4/1/10.

\$19,595 ✓ *pd.*

2) Services performed by Roberto Carter, Sr., CPA and staff during March 2010 with respect to the following:

May 3, 2010 4-10-13862

- 2009 audit		\$10,500
- 2009 electronic submission and attestation work:		
RC, Sr.~ 9 hrs. @ \$215/hr.=		1,935
- Board meeting on April 22, 2010:		
RC, Sr.~ 4 hrs. @ \$215/hr.=	860	
Travel=	<u>60</u>	920
- Equity reconciliation work, 6/30/08:		
RC, Sr.~ 14 hrs. @ \$215/hr.=		<u>3,010</u>
- Equity reconciliation work- 6/30/09, including restricted voucher amounts and component unit amounts:		
RC, Sr.~ 21 hrs. @ \$215/hr.=		<u>4,515</u>



\$40,475

TOTAL AMOUNT DUE

OIG = 7,525

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

5-10-13906
June 2, 2010

Received

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

JUN 04 2010

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

- 1) Balance from invoice no. 4-10-13862, 5/3/10.
- 2) Services performed by Roberto Carter, Sr., CPA and staff during May 2010 with respect to the following:

- 2009 electronic single audit submission:

RC, Sr.~ 2 hrs. @ \$215/hr.=	430
AJC~ 6 hrs. @ \$110/hr.=	<u>660</u>

1,090

Preparation of Schedules of Interfunds.

AJC~ 26 hrs. @ \$110/hr.=

- Special Agreed Upon Procedures with respect to Interfunds:
RC, Sr.~ 17 hrs. @ \$215/hr.=

TOTAL AMOUNT DUE

\$28,485

OIG = \$6,515

*\$20,880 - Allocate to All Entities
No = Comb Parker Santa P*

*June 2, 2010
5-10-13906*

Final Audit Submission 2009

Part of A. Black

205,000 off from 2007 issue of interfunds

draft report

*OIG
2,860
SHFC
OIG
3,655
OIG*

*Allocate to All Entities
No = Comb Parker Santa P*

7,605

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrientos@lealcarter.com for any questions regarding this invoice and to report any changes your company may have with respect to the billing contact person or address.

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

6-10-13945
July 1, 2010

Received

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

JUL 02 2010

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

Services performed by Roberto Carter, Sr., CPA and staff during June 2010 with respect to the following:

I. Agreed Upon Procedures – Inter-fund Receivables and Payables:

	<u>Service Performed</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>
1	Completion of summary and detail Inter-fund- Receivables and Payables. AJC	23	\$110	\$2,530
2.	Reconciliation of 2007 Summary and detail Inter- fund Receivables and Payables with 2007 HUD REAC supplemental schedule of 6/30/07 audited financial statements. AJC	8	110	880
	RC, Sr	5	225	1,125
3.	Reconciliation of 2006, 2005, 2004, 2003, 2002, and 2001 Summary and detail Inter-Fund Receivables and Payables with general ledger reports. AJC	10	110	1,100
	RC, Sr	<u>8</u>	225	<u>1,800</u>
	<u>Total Agreed-Upon Procedures</u>	54		7,435

\$7,435

D/G

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrientos@lealcarter.com
for any questions regarding this invoice and to report any changes your company
may have with respect to the billing contact person or address.

Audit.
EntityLEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTSFRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-62097-10-13990
August 3, 2010Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

Received

AUG 05 2010

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

- i. Balanced forward as shown on
-
- Inv. No. 6-10-13945, dated 7/1/10.

\$9,145 pd.

- II. Agreed Upon Procedures- Inter-fund
-
- Receivables and Payables.

	<u>Service Performed</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>
016	1. Completion of reconciliation of 2001,2002,2003, 2004, 2005, 2006 and 2007 general ledgers with summary schedules of Inter-Fund Receivables and Payables.			
	AJC	6	\$110	\$660
	RC, Sr.	24	225	5,400
016	2. Analysis of major year-to-year changes in general ledger inter-fund receivables and payables by major Housing Authority Program category as basis for sample selection			
	RC, Sr.	5	225	1,125
016	3. Sample selection analysis and computation.			
	RC, Sr.	3	225	675

016
7,860Total Due\$17,005

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrantos@lealcarter.com
for any questions regarding this invoice and to report any changes your company
may have with respect to the billing contact person or address.

COPY

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

8-10-14019
September 2, 2010

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

Received

SEP 03 2010

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

- I. Balanced forward as shown on
Inv. No. 7-10-13990, dated 8/3/10. \$17,005 AP
- II. Less amount paid. (9,145)
- III. Services performed in August 2010 as follows:

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>	
1. Agreed Upon Procedures Interfund Receivables and Payables.				
AJC	5	\$110	\$550	} OIG = 2,350
RC, Sr.	8	225	1,800	
2. 6/30/08 Single Audit Submission (partial)				
AJC	2	110	220	
3. 6/30/09 Single Audit Submission.				
NLL	2	180	360	3,370
AJC	4	110	440	
<u>Total Due</u>				<u>\$11,230</u>

OK CBQ 9/21/10
41710 - all programs

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrientos@lealcarter.com
for any questions regarding this invoice and to report any changes your company
may have with respect to the billing contact person or address.

COPY

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

9-10-14054
October 1, 2010

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

Received

OCT 05 2010

FOR PROFESSIONAL SERVICES RENDERED:

Housing Authority of Travis County

- I. Balanced forward as shown on
Inv. No. 8-10-14019, dated 9/2/10.

\$11,230* *pd*

- II. Services performed in Sept. 2010 as follows:

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>	
1. Agreed Upon Procedures Interfund Receivables and Payables.				
RC, Jr.	40	\$180	\$7,200	<i>019 (\$9,900)</i>
RC, Sr.	12	225	2,700	
2. 6/30/08 Single Audit Submission (partial)				
NLL	2	180	360	
AJC	3	110	330	
3. 6/30/08 REAC Submission.				
NLL	2	180	360	
RML	4	110	440	
			<u>11,390</u>	
<u>Total Due</u>			<u>\$22,620</u>	

*** Past Due Invoice:**

13990, 8/1/10= \$7,860
14019, 9/2/10= 3,370

\$11,230

*Entity
Auditing Fees
#41710*

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrantos@lealcarter.com
for any questions regarding this invoice and to report any changes your company
may have with respect to the billing contact person or address.

LEAL & CARTER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

FRANK J. LEAL, C.P.A.
ROBERTO CARTER, C.P.A.

10-10-14090
November 2, 2010

16011 UNIVERSITY OAK
SAN ANTONIO, TEXAS 78249-4014
TELEPHONE: (210) 696-6206
FAX: (210) 492-6209

Ms. Betty Black, Accountant
Housing Authority of Travis County, Texas
502 East Highland Mall Boulevard
Austin, TX 78752-3722

Received

NOV 04 2010

Housing Authority of Travis County

FOR PROFESSIONAL SERVICES RENDERED:

- I. Balanced forward as shown on
Inv. No. 9-10-14054, dated 10/1/2010.
Less amount paid in October 2010

\$22,620
(11,230) \$11,390 *pd*

- II. Services performed in October 2010 as
follows:

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>
1. Agreed Upon Procedures Interfund Receivables and Payables.			
RC, Jr.	23	\$180	\$4,140
RC, Sr.	14	225	<u>3,150</u>

7,290

DIG

Total Due

\$18,680

Please contact Margaret Leal-Barrientos at (210) 696-6206, Ext. 15 or at mgbarrientos@lealcarter.com
for any questions regarding this invoice and to report any changes your company
may have with respect to the billing contact person or address.

Harvey Davis - Request Meeting with Judge Biscoe

From: "Craig Alter" <craig@hatctx.com>
To: <Harvey.Davis@co.travis.tx.us>
Date: 1/27/2011 9:10 AM
Subject: Request Meeting with Judge Biscoe
CC: <melgwrenn@aol.com>

Harvey:

Would you help me obtain a meeting time with Judge Biscoe for myself and our Board Member, Melvin Wrenn? We are available M, W, or F before noon. We want to present an update on the HUD/OIG repayment plan and other HATC activities and also respond to any questions he may have prior to our request for funding from the Interlocal Agreement being considered by the TCHFC Board.

Thanks,
Craig

Craig Alter
Executive Director
Housing Authority of Travis County
502 E. Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
512-480-8245, ext. 15
Craig@hatctx.com