



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Hershel Lee, Fire Marshal's Office, 854-9591
Elected/Appointed Official/Dept. Head: Hershel Lee, Fire Marshal
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action regarding an order lifting the December 14, 2010 order prohibiting outdoor burning in the unincorporated areas of Travis County.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

STAFF RECOMMENDATIONS:

Enter Staff Recommendations here

ISSUES AND OPPORTUNITIES:

Enter Issues and Opportunities here

FISCAL IMPACT AND SOURCE OF FUNDING:

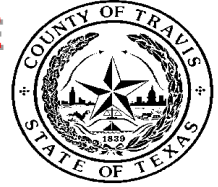
ENTER Amount of Funding, Source of Funding, Previously Approved by Commissioners Court (Earmark?), Annualized Amount, Current Budget

REQUIRED AUTHORIZATIONS:

| | | | |
|-----------------------|-------------|-----------|---------------------|
| Unkown | Hershel Lee | Completed | 12/28/2010 10:15 AM |
| Emergency Services | Danny Hobby | Pending | |
| County Judge's Office | Cheryl Aker | Pending | |
| Commissioners Court | Cheryl Aker | Pending | |

TRAVIS COUNTY FIRE MARSHAL'S OFFICE

5555 AIRPORT BLVD., SUITE 400, AUSTIN, TEXAS 78751
P. O. Box 1748, AUSTIN, TEXAS 78767
(512) 854-4621, FAX (512) 854-6471



MEMORANDUM

To: Travis County Commissioners Court

From: Hershel Lee, Travis County Fire Marshal

Date: December 28, 2010

Subject: **Order Prohibiting Outdoor Burning in the Unincorporated Areas of Travis County**

A Burn Ban is currently in place and will not expire until January 12, 2011 unless action is taken prior to that date by Commissioners Court. The drought index has decreased to approximately 500 from a high of 538 on December 23, 2010. At the time of this memo I would not recommend lifting the Burn Ban. However, additional rainfall is in the short term forecast. It may be possible to lift the Ban for a few days by the next voting session. I recommend adding this item to the agenda in case action can be taken by January 4, 2011.

Thank you.

COUNTY OF TRAVIS §

§

STATE OF TEXAS §

**ORDER LIFTING
OUTDOOR BURNING BAN**

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, Section 352.081 of the Local Government Code further provides that an order prohibiting outdoor burning shall expire on the date that a determination is made by the commissioners court that the circumstances which necessitated the order no longer exist; and

WHEREAS, on December 14, 2010, the Travis County Commissioners Court made a finding that circumstances present in the unincorporated area of Travis County created a public safety hazard that would be exacerbated by outdoor burning and approved an Order Prohibiting Outdoor Burning in the unincorporated areas of Travis County; and,

WHEREAS, on January 4, 2011, the Travis County Commissioners Court made a finding that circumstances present in the unincorporated area of Travis County have improved as a result of recent rainfall and that the circumstances which necessitated the Order Prohibiting Outdoor Burning no longer exist;

NOW, THEREFORE, the Travis County Commissioners Court LIFTS its Order of December 14, 2010, Prohibiting Outdoor Burning in the unincorporated areas of Travis County. Although conditions in the unincorporated area of Travis County have improved, the Commissioners Court urge all persons to use extreme caution and to obey all laws when burning outdoors.

ORDERED THIS 4TH DAY OF JANUARY, 2011.

TRAVIS COUNTY COMMISSIONERS COURT

BY: _____
Samuel T. Biscoe, County Judge

Travis County Commissioners Court Agenda Request

Voting Session January 4, 2011
(Date)

Work Session _____
(Date)

I. Request made by:

Rodney Rhoades, Executive Manager, Planning and Budget Phone # 854-4718
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney.

Requested text:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$1,156,991.32, for the period of December 17, 2010 to December 23, 2010.

Approved by: _____
Signature of Commissioner or County Judge

II. Additional Information:

- A. Backup memorandum is attached.
- B. Affected agencies and officials.

| | |
|----------------|----------|
| Dan Mansour | 854-9499 |
| Susan Spataro | 854-9125 |
| Rodney Rhoades | 854-9106 |

III. Required Authorizations: Checked if applicable:

- _____ Planning and Budget Office (854-9106)
- _____ Human Resources Management Department (854-9165)
- _____ Purchasing Office (854-9700)
- _____ County Attorney's Office (854-9415)
- _____ County Auditor's Office (854-9125)

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: January 4, 2011

TO: Members of the Travis County Commissioners Court

FROM: Dan Mansour, Risk Manager

COUNTY DEPT. Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: December 17, 2010 to December 23, 2010

REIMBURSEMENT REQUESTED FOR THIS PERIOD: \$1,156,991.32

HRMD RECOMMENDATION: The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$1,156,991.32.

Please see the attached reports for supporting detail information.

TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
DECEMBER 17, 2010 TO DECEMBER 23, 2010

-

- | | |
|-----------|--|
| Page 1. | Detailed Recommendation to Travis County Auditor for transfer of funds |
| Page 1a. | Unavailable to Sign Document |
| Page 1 b. | Explanation of Large Claims |
| Page 2. | Chart of Weekly Reimbursements Compared to Budget |
| Page 3. | Paid Claims Compared to Budgeted Claims |
| Page 4. | Notification of amount of request from United Health Care (UHC) |
| Page 5. | Last page of the UHC Check Register for the Week |
| Page 6. | List of payments deemed not reimbursable |
| Page 7. | Journal Entry for the reimbursement |

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: January 4, 2011
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT. Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: December 17, 2010
 TO: December 23, 2010

REIMBURSEMENT REQUESTED: \$ 1,156,991.32

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

| | |
|---|---------------------|
| NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*: | \$ 1,630,264.28 |
| bank withdrawal correction | \$ (2,850.00) |
| LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: December 28, 2010 | \$ (470,558.23) |
| October 5, 2010 adj | \$ 135.10 |
| Adjust to balance per UHC | \$ 0.17 |
| TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**: | \$ 1,156,991.32 |
| PAYMENTS DEEMED NOT REIMBURSABLE | \$ - |
| TRANSFER OF FUNDS REQUESTED: | \$ 1,156,991.32 |

The claims have been audited for eligibility and all were eligible in the period covered by the claim.


All claims over \$25,000 (4 this week totaling \$263,598.19) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.


Fifteen percent (15%) of all claims under \$25,000 (\$139,805.53) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$200,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled (\$111,898.42).


All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

 12/28/10
 Diane Blankenship, Director, HRMD Date

 12-28-10
 Dan Mansour, Risk Manager Date

unavailable to sign
 Cindy Purinton, Benefit Contract Administrator Date

 12/28/10
 Norman McRee, Financial Analyst Date

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.



HRMD *Human Resources Management Department*

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

Date: January 4, 2011

To: Susan Spataro, County Auditor

From: Dan Mansour, Risk Manager
Human Resources Management Department

Subject: Human Resources Benefits Administrator
Unavailable to Sign Recommendation for Transfer of Funds
For Period December 17, 2010 – December 23, 2010

Cindy Purinton, Benefits Administrator, is out of the office and unavailable to sign the Recommendation for Transfer of Funds document for the period December 17, 2010 – December 23, 2010.

All appropriate reviews and audits have been performed on claims for the above period.



Human Resources Management Department

HRMD

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

Date: January 4, 2011

To: Commissioners Court

From: Dan Mansour, Risk Manager, HRMD

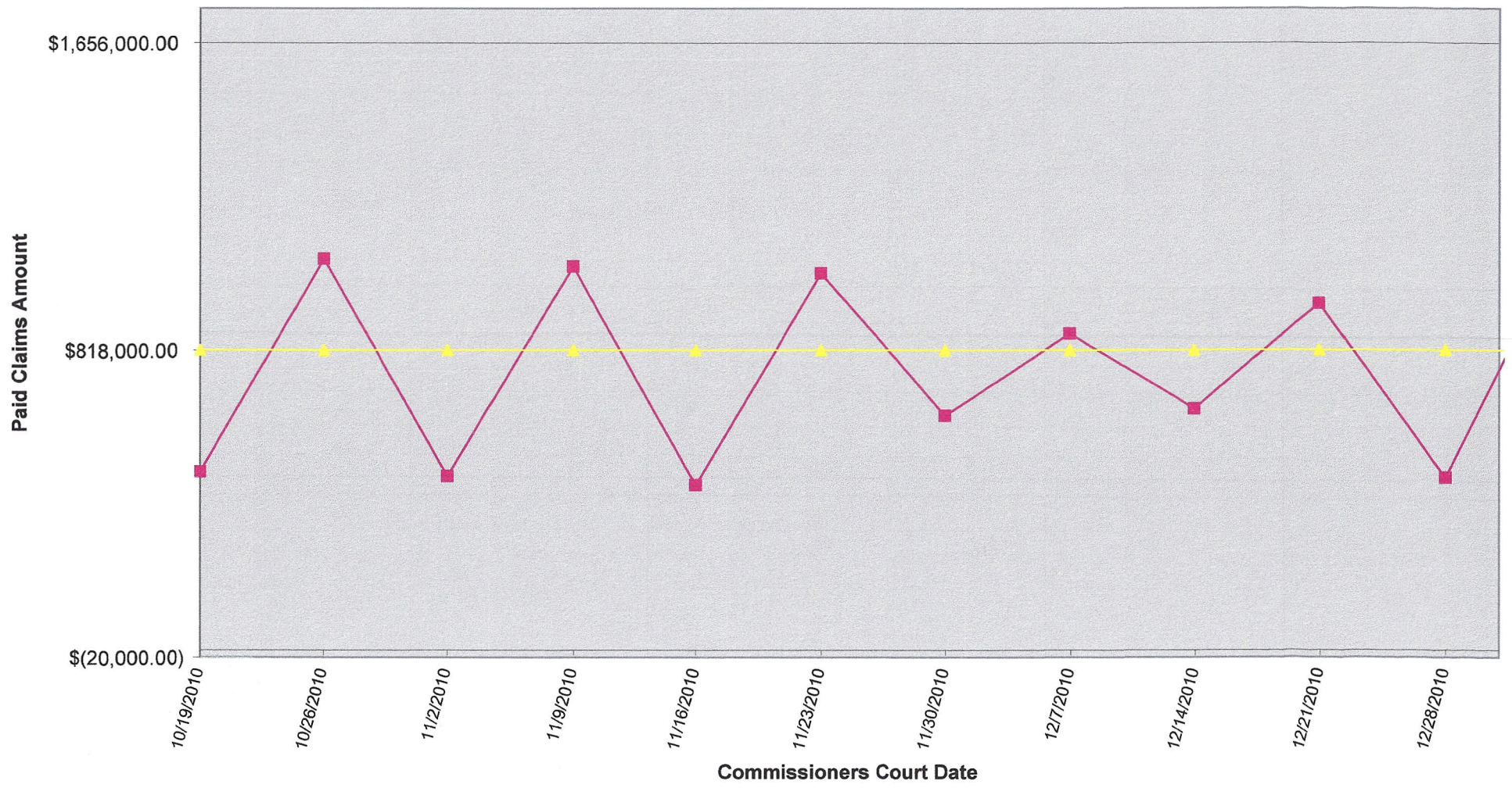
Re: Explanation of Larger than Normal Health Reimbursement Request
For the Period of December 17 – 23, 2010,
\$1,156,991.32

This week's claims reimbursement request of \$1,156,991.32 includes four claims over \$25,000, totaling \$263,598.19. In addition there are twenty-one claims over \$5,000, which total \$192,496.23. There are a total of 6,727 claims included this week.

Pharmacy charges are included in reimbursements every other week. Pharmacy charges included in this week's reimbursement of \$382,083.05 are only slightly higher than average.

It appears this week's reimbursement is higher due to the number of larger claims, the inclusion of pharmacy charges, as well as the overall number of claims included.

Travis County Employee Benefit Plan FY11 Paid Claims vs Weekly Claims Budget of \$818,811.85



7

From: <SIFSAX@UHC.COM>
To: <NORMAN.MCREE@CO.TRAVIS.TX.US>
Date: 12/24/2010 5:08 AM
Subject: UHC BANKING REPTS/C

TO: NORMAN MCREE FROM: UNITEDHEALTH GROUP
 FAX NUMBER: (512) 854-3128 AB5
 PHONE: (512) 854-3828

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2010-12-24 REQUEST AMOUNT: \$1,630,264.28

CUSTOMER ID: 00000701254
 CONTRACT NUMBER: 00701254 00709445
 BANK ACCOUNT NUMBER: 0475012038 ABA NUMBER: 021000021
 FUNDING ADVICE FREQUENCY: DAILY
 FREQUENCY: FRIDAY INITIATOR: CUST METHOD: ACH BASIS: BALANCE

CALCULATION OF REQUEST AMOUNT

| | |
|--|----------------|
| + ENDING BANK ACCOUNT BALANCE FROM: 2010-12-23 | \$318,494.88 |
| - REQUIRED BALANCE TO BE MAINTAINED: | \$1,938,718.00 |
| + PRIOR DAY REQUEST: | \$00.00 |
| = UNDER DEPOSIT: | \$1,620,223.12 |
| + CURRENT DAY NET CHARGE: | \$10,041.16 |
| + FUNDING ADJUSTMENTS: | \$00.00 |
| REQUEST AMOUNT: | \$1,630,264.28 |

ACTIVITY FOR WORK DAY: 2010-12-17

| CUST PLAN | CLAIM | NON CLAIM | NET CHARGE |
|-----------|--------------|-----------|--------------|
| 0632 | \$420,401.45 | \$00.00 | \$420,401.45 |
| TOTAL: | \$420,401.45 | \$00.00 | \$420,401.45 |

ACTIVITY FOR WORK DAY: 2010-12-20

| CUST PLAN | CLAIM | NON CLAIM | NET CHARGE |
|-----------|--------------|-----------|--------------|
| 0632 | \$501,414.56 | \$00.00 | \$501,414.56 |

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2010_12_23

| CONTR_NBR | PLN_ID | TRANS_AMT | SRS_DESG_NBR | CHK_NBR | GRP_ID | CLM_ACCT_NBR | ISS_DT | TRANS_TYP_CD | TRANS_DT | WK_END_DT |
|-----------|--------|-----------|--------------|----------|--------|--------------|---------------|--------------|------------|------------|
| 701254 | 632 | -189.01 | NN | 1124577 | AA | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -198.83 | NN | 1300208 | AH | | 9 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -198.97 | NN | 1787348 | AH | | 9 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -218.63 | NN | 1639346 | A | | 3 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -218.63 | NN | 1466546 | AH | | 6 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -224.02 | NN | 1815610 | AA | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -225.7 | NN | 1721694 | AH | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -230.73 | NN | 1635291 | A | | 2 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -247.25 | NN | 1929820 | AA | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -251.52 | NN | 1543067 | AH | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -275.32 | NN | 1148615 | AH | | 1 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -301 | NN | 1443903 | AH | | 8 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -314.12 | NN | 1607440 | AH | | 9 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -317.17 | RK | 65760810 | A | | 15 12/18/2010 | 50 | 12/24/2010 | 12/23/2010 |
| 701254 | 632 | -326.47 | RE | 14032860 | AI | | 2 12/19/2010 | 50 | 12/24/2010 | 12/23/2010 |
| 701254 | 632 | -429.15 | NN | 1628723 | AH | | 7 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -435.26 | NN | 1164283 | AH | | 6 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -1719.97 | NN | 1831824 | AH | | 5 12/23/2010 | 200 | 12/20/2010 | 12/23/2010 |
| 701254 | 632 | -98868.49 | NN | SSN00000 | AL | | 0 12/20/2010 | 600 | 12/24/2010 | 12/23/2010 |

5
1,156,991.32

Travis County Hospital and Insurance Fund - County Employees UHC Payments Deemed Not Reimbursable

For the payment week ending: 12/23/2010

| <i>CONTR_#</i> | <i>TRANS_AMT</i> | <i>SRS</i> | <i>CHK_#</i> | <i>GRP</i> | <i>CLAIM ACCT#</i> | <i>ISS_DATE</i> | <i>TRANS CODE</i> | <i>TRANS_DATE</i> |
|----------------|------------------|------------|--------------|------------|------------------------|-----------------|-----------------------|-------------------|
|----------------|------------------|------------|--------------|------------|------------------------|-----------------|-----------------------|-------------------|

Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)
Journal Entry for the Reimbursement to United Health Care

 For the payment week ending: 12/23/2010

| TYPE | MEMBER TYPE | TRANS_AMT |
|--------------------|---------------------------|-------------------|
| <i>CEPO</i> | | |
| | EE | |
| | 526-1145-522.45-28 | 148,968.53 |
| | RR | |
| | 526-1145-522.45-29 | 19,908.10 |
| Total CEPO | | \$168,876.63 |
| <i>EPO</i> | | |
| | EE | |
| | 526-1145-522.45-20 | 288,927.70 |
| | RR | |
| | 526-1145-522.45-21 | 55,698.76 |
| Total EPO | | \$344,626.46 |
| <i>PPO</i> | | |
| | EE | |
| | 526-1145-522.45-25 | 566,336.45 |
| | RR | |
| | 526-1145-522.45-26 | 77,151.78 |
| Total PPO | | \$643,488.23 |
| Grand Total | | \$1,156,991.32 |



HRMD

Human Resources Management Department

1010 Lavaca Street, 2nd Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX(512) 854-4203

January 4, 2011

ITEM # :

DATE: December 22, 2010

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Rodney Rhoades, Executive Manager, Planning and Budget

FROM: Diane Blankenship, Director, HRMD

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 4.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

RR/DB/TLO

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

Travis County Commissioners Court Agenda Request

Voting Session 1/4/11
(Date)

Work Session _____
(Date)

I. Request made by:



Rodney Rhoades, Executive Manager, Planning and Budget Phone # 854-9106
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

Consider and take appropriate action on proposed routine personnel amendments.

Approved by: _____
Signature of Commissioner(s) or County Judge

II. Additional Information

- A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight copies of request and backup).
- B. List all of the agencies or official names and telephone numbers that might be affected or be involved with the request. Send a copy of request and backup to each party listed.

III. Required Authorizations: Please check if applicable:

_____ Planning and Budget Office (854-9106)

_____ Human Resources Management Department (854-9165)

_____ Purchasing Office (854-9700)

_____ County Attorney's Office (854-9415)

_____ County Auditor's Office (854-9125)

| |
|--|
| WEEKLY PERSONNEL AMENDMENTS --- ROUTINE |
|--|

| NEW HIRES | | | | |
|----------------------------------|-------------|----------------------------------|--|---|
| Dept. | Slot | Position Title | Dept. Requests Level/Salary | HRMD Recommends Level/Salary |
| Civil Courts | 43 | District Judge | 99 / \$15,000.00 | 99 / \$15,000.00 |
| Civil Courts | 49 | District Judge | 99 / \$15,000.00 | 99 / \$15,000.00 |
| Criminal Courts | 3 | County Court at Law Judge | 99 / \$140,026.86 | 99 / \$140,026.86 |
| Criminal Courts | 14 | Judicial Aide Spec | 16 / \$48,293.82 | 16 / \$48,293.82 |
| Criminal Courts | 23 | Office Specialist* | 10 / \$27,905.45 | 10 / \$27,905.45 |
| Criminal Courts | 51 | District Judge | 99 / \$15,000.00 | 99 / \$15,000.00 |
| District Clerk | 45 | Court Clerk I* | 13 / Level 1 / \$31,158.40 | 13 / Level 1 / \$31,158.40 |
| District Clerk | 119 | Court Clerk I | 13 / Level 1 / \$31,158.40 | 13 / Level 1 / \$31,158.40 |
| Emergency Medical Service | 12 | Star Flight Aircraft Mechanic | 21 / Level 3 / \$56,596.80 | 21 / Level 3 / \$56,596.80 |
| Fac Mgmt | 43 | Custodian* | 5 / \$24,960.00 | 5 / \$24,960.00 |
| JP Pct 2 | 1 | Justice of the Peace | 99 / \$105,000.00 | 99 / \$105,000.00 |
| Juvenile Probation | 208 | Juvenile Probation Ofcr II | 15 / Level 2 / \$36,691.20 | 15 / Level 2 / \$36,691.20 |
| Juvenile Probation | 441 | Juvenile Case Work Mgr | 19 / Level 4 / \$50,793.60 | 19 / Level 4 / \$50,793.60 |
| Juvenile Probation | 602 | Juvenile Detention Ofcr I** | 12 / Level 1 / \$29,099.20 | 12 / Level 1 / \$29,099.20 |
| Sheriff | 660 | Security Coord | 12 / Midpoint / \$34,621.60 | 12 / Midpoint / \$34,621.60 |
| Sheriff | 663 | Cadet | 80 / Step 1 / \$34,594.77 | 80 / Step 1 / \$34,594.77 |
| Sheriff | 1630 | Security Coord | 12 / Level 1 / \$29,099.20 | 12 / Level 1 / \$29,099.20 |
| TNR | 516 | Park Maint Worker | 7 / \$24,297.31 | 7 / \$24,297.31 |
| TNR | 537 | Park Maint Worker | 7 / \$24,297.31 | 7 / \$24,297.31 |
| TNR | 605 | Office Specialist | 10 / Level 1 / \$25,417.60 | 10 / Level 1 / \$25,417.60 |
| * Temporary to Regular | | | ** Actual vs Authorized | |

| TEMPORARY APPOINTMENTS | | | | | |
|---|-------------|-----------------------------|--|---|---|
| Dept. | Slot | Position Title | Dept. Requests Grade/Salary | HRMD Recommends Grade/Salary | **Temporary Status Type Code |
| County Clerk | 50065 | Office Asst | 8 / \$10.71 | 8 / \$10.71 | 05 |
| HHS | 20081 | Case Worker | 15 / \$17.64 | 15 / \$17.64 | 02 |
| HHS | 50076 | Interpreter Sign Lang IV | 22 / \$34.00 | 22 / \$34.00 | 05 |
| **Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits). | | | | | |

| CAREER LADDERS – NON-POPS | | | | | | |
|----------------------------------|-------------|---|---|--------------------------------------|---------------------------------------|--|
| Dept. | Slot | Current Position Title/Grade | New Position Title/Grade | Current Annual Salary | Proposed Annual Salary | Comments Current HRMD Practice |
| District Atty | 36 | Attorney IV* / Grd 26 | Attorney V* / Grd 27 | \$75,046.40 | \$80,299.65 | Career Ladder. Pay is between min and midpoint of pay grade. |
| * Actual vs Authorized | | | | | | |

| PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS | | | | |
|--|--|----------------------------|--|---|
| Dept. (From) | Slot – Position Title – Grade – Salary | Dept. (To) | Slot – Position Title – Grade – Salary | Comments |
| County Atty | Slot 20 / Attorney VII / Grd 29 / \$97,744.49 | Criminal Courts | Slot 5 / County Court at Law Judge / Grd 99 / \$140,026.86 | Elected Official. |
| County Atty | Slot 159 / Investigator / Grd 67 / Part-time \$35,897.06 | County Atty | Slot 37 / Investigator / Grd 67 / Full-time \$71,794.11 | POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay. Status change from part-time to full-time (20 hrs to 40 hrs). |
| Criminal Courts | Slot 5 / County Court at Law Judge / Grd 99 / \$140,026.86 | Criminal Courts | Slot 44 / District Judge / Grd 99 / \$15,000.00 | Elected Official. |
| * Actual vs Authorized | | | | |

| PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS | | | | |
|--|--|---------------------------|--|---|
| Dept. (From) | Slot – Position Title – Grade – Salary | Dept. (To) | Slot – Position Title – Grade – Salary | Comments |
| District Atty | Slot 165 / Attorney VI / Grd 28 / \$90,713.42 | Criminal Courts | Slot 53 / District Judge / Grd 99 / \$15,000.00 | Elected Official. |
| District Clerk | Slot 45 / Court Clerk I / Grd 13 / \$35,689.68 | District Clerk | Slot 31 / Court Clerk II / Grd 15 / \$37,710.40 | Promotion. Pay is between min and midpoint of pay grade. |
| District Clerk | Slot 119 / Court Clerk I / Grd 13 / \$34,524.83 | District Clerk | Slot 72 / Court Clerk II / Grd 15 / \$36,251.07 | Promotion. Pay is between min and midpoint of pay grade. |
| JP Pct 1 | Slot 60004 / Planner/Mgmt/Res Spec Sr / Grd 18 / \$48,737.52 | JP Pct 1 | Slot 1 / Justice of the Peace / Grd 99 / \$105,000.00 | Elected Official. |
| Juvenile Probation | Slot 265 / Juvenile Shift Supv / Grd 19 / \$48,006.82 | Juvenile Probation | Slot 396 / Chem Dependency Counselor Sr / Grd 16 / \$40,805.80 | Voluntary job change. Pay is between min and midpoint of pay grade. |
| Sheriff | Slot 669 / Telecomm 9-1-1 Spec Sr* / Grd 15 / \$44,424.38 | Sheriff | Slot 669 / Telecomm 9-1-1 Spec Supv / Grd 16 / \$46,645.60 | Promotion. Pay is between midpoint and max of pay grade. |
| Sheriff | Slot 738 / Administrative Assoc* / Grd 14 / \$46,900.88 | Sheriff | Slot 738 / Executive Asst / Grd 16 / \$49,245.92 | Promotion. Pay is between midpoint and max of pay grade. |
| * Actual vs Authorized | | | | |

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Karen L. Huber, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4

Travis County Commissioners Court Agenda Request

Voting Session 1/4/11
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Consider and take appropriate action on a variance only for the Revised Plat of lots 24, 25a, 25b, and 26 Big Bee Creek Subdivision in Precinct Three:

A variance request from the moratorium on subdivision applications that utilize the Trinity Aquifer as their drinking water source.

Approved by:

Karen Huber
Commissioner Karen Huber, Precinct Three

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Michael Hettenhausen: 854-7563

Anna Bowlin: 854-7561

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

___ Additional funding for any department or for any purpose

___ Transfer of existing funds within or between any line item budget

___ Grant

Human Resources Department (854-9165)

___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

___ Contract, Agreement, Policy & Procedure

10 DEC 27 9:14:18
COUNTY CLERK
TRAVIS COUNTY TEXAS

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER


411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

BACK UP MEMORANDUM

December 14, 2010

TO: Members of the Commissioners Court

THROUGH:  Joseph P. Gieselman, Executive Manager

FROM:  Anna Bowlin, Division Director of Development Services

SUBJECT: Revised Plat of lots 24, 25a, 25b, and 26 Big Bee Creek Subdivision
Variances Only, in Precinct 3

PROPOSED MOTION:

Consider and take appropriate action on a variance only for the Revised Plat of lots 24, 25a, 25b, and 26 Big Bee Creek Subdivision in Precinct 3:

A variance request from the moratorium on subdivision applications that utilize the Trinity Aquifer as their drinking water source.

SUMMARY AND STAFF RECOMMENDATION:

This revised plat purposes to reduce the four existing single family lots into two single family lots; however, this request is for a variance only, and the revised final plat will be recommended for approval by Travis County Commissioners' Court after a full review. The four single family lots are within the existing Big Bee Creek Subdivision, platted in 1956. There are no new public or private streets proposed with this subdivision. Parkland dedication or fees in lieu of dedication will not be required as the residential density will be decreasing through the lot reduction.

Staff recommends the variance from the moratorium on subdivision applications that utilize the Trinity Aquifer as their drinking water source since the plat revision would reduce the number of wells that could be drilled on the property from four to two.

ISSUES:

None.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

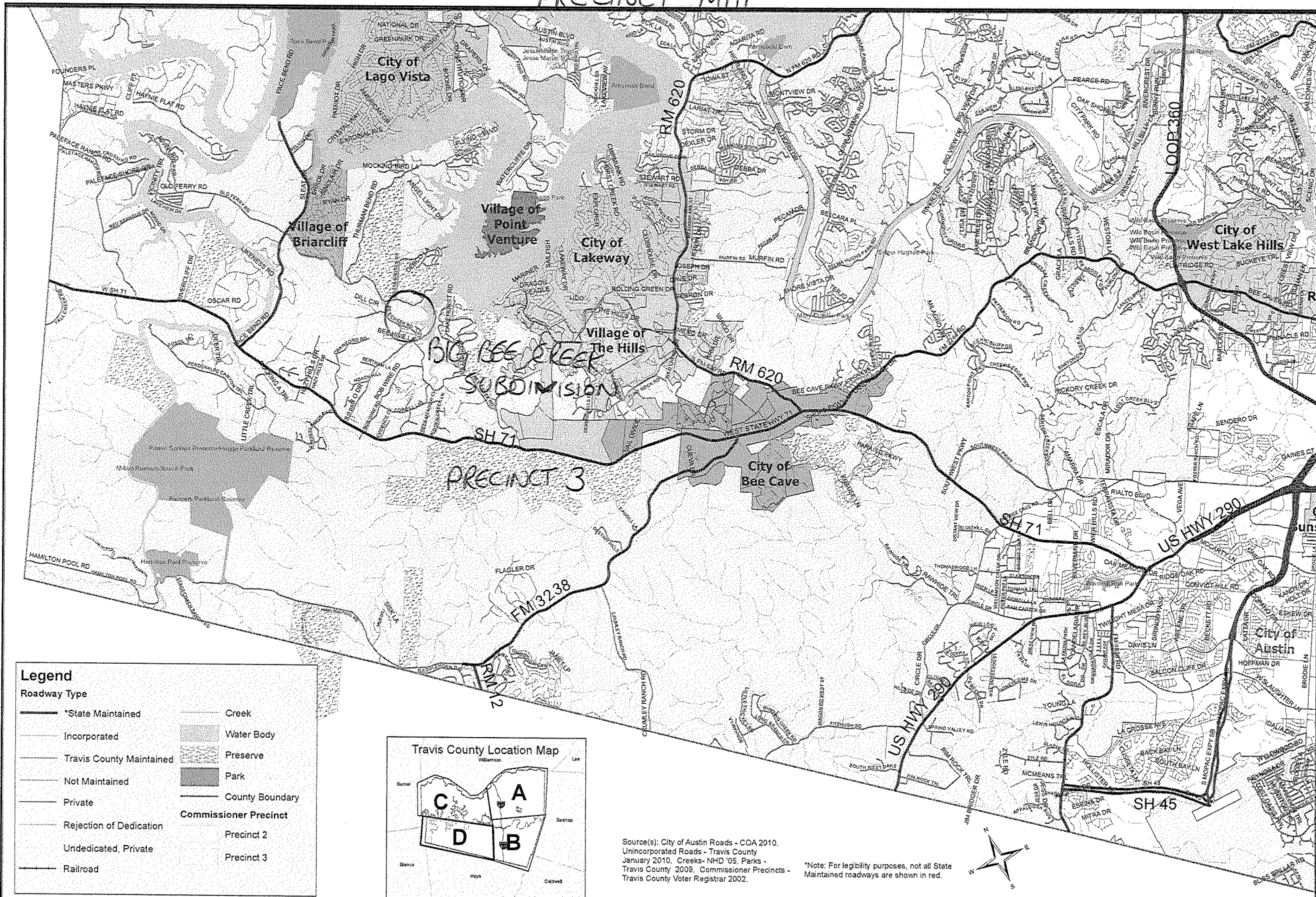
Location map

Precinct map

Proposed revised plat

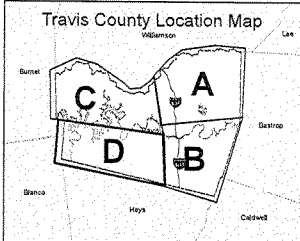
Letter requesting variance

PRECINCT MAP



Legend

| | |
|--------------------------|-----------------------|
| *State Maintained | Creek |
| Incorporated | Water Body |
| Travis County Maintained | Preserve |
| Not Maintained | Park |
| Private | County Boundary |
| Rejection of Dedication | Commissioner Precinct |
| Undedicated, Private | Precinct 2 |
| Railroad | Precinct 3 |



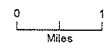
Source(s): City of Austin Roads - COA 2010.
 Unincorporated Roads - Travis County
 January 2010, Creeks - NHD '05, Parks -
 Travis County 2009, Commissioner Precincts -
 Travis County Voter Registrar 2002.

*Note: For legibility purposes, not all State
 Maintained roadways are shown in red.

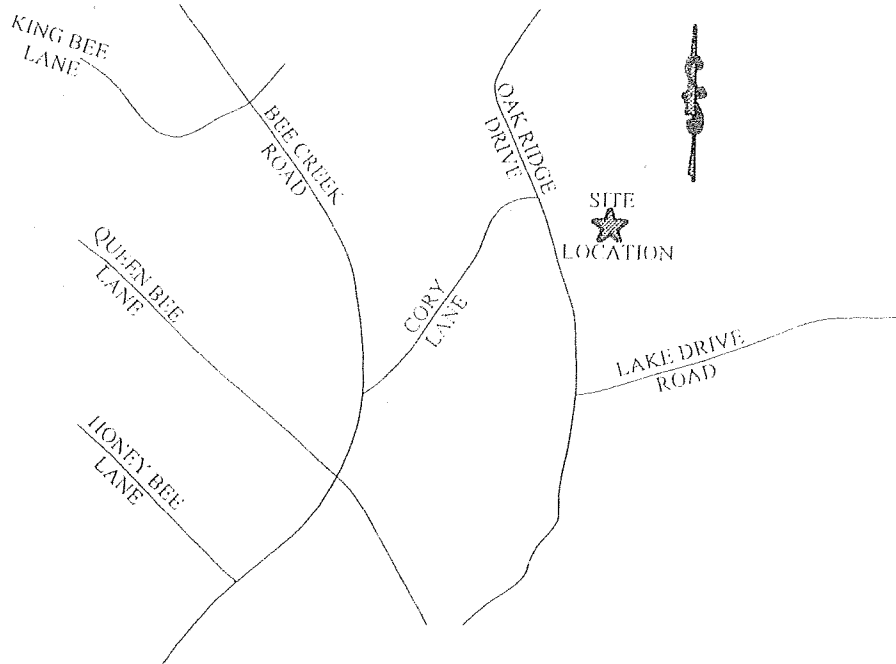


Map Disclaimer: This map was created for the Travis County Sign Crew for identifying Travis County's maintained roadways. The data is provided "as is" with no warranties of any kind. For questions, contact the Travis County GIS Coordinator at (512) 854-7581.

Travis County Roadways, Map D



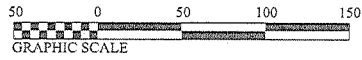
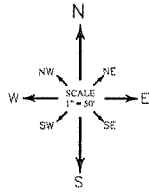
Map Prepared by: Travis County,
 Dept. of Transportation & Natural
 Resources. Date: 1/20/2010



SITE MAP
NOT TO SCALE

PROPOSED PLAT

AMENDED PLAT OF LOTS 24, 25A, 25B AND 26, BIG BEE CREEK SUBDIVISION TRAVIS COUNTY, TEXAS



BILLY WHEELER
LOT 27, BIG BEE CREEK SUBDIVISION
(VOL. 16809, PG. 1487)

LAKE
TRAVIS

N 63°45'00" E, 840.337'
N 63°45'00" E, 540.05'

(PROPERTY LINES
EXTEND TO THE 670' CONTOUR LINE
AS PER VOLUME 8337, PAGE 205,
DBED RECORDS)

670' CONTOUR LINE

LOT 26A
(2.36 ACRES)
(MIN. FF ELEV. 723')

LOT 24A
(1.51 ACRES)
(MIN. FF ELEV. 723')

LEGEND

- 60D NAIL FOUND
- 60D NAIL SET
- 1/2" ROD FOUND
- 1/2" ROD SET
- RECYCLED INFORMATION
- PUBLIC UTILITY ESMY

BENCHMARK IS
LCRA BM A082,
1/2" IRF W/ CAP STAMPED LCRA A082,
ELEVATION = 685.57 NAVD83 DATUM

OAK RIDGE DRIVE

- L1 = S 06°32'18" E, 74.19'
- L2 = S 14°08'28" W, 55.00'
- L3 = S 14°08'28" W, 34.20'
- L4 = N 81°46'34" E, 53.97'
- L5 = N 89°51'29" E, 77.42'
- L6 = S 89°51'29" W, 77.42'
- L7 = N 69°37'49" E, 73.69'
- L8 = S 69°37'49" W, 73.69'
- L9 = N 52°18'08" E, 176.07'
- L10 = S 52°18'08" W, 176.07'
- L11 = S 58°51'20" E, 42.86'
- L12 = N 58°51'20" W, 42.86'
- L13 = N 40°11'38" E, 167.84'
- L14 = S 40°11'38" W, 167.84'
- L15 = N 51°18'23" E, 125.46'
- L16 = S 51°18'23" W, 125.46'

S 82°00'42" W, 490.99'
(S 81°59'30" W, 491.33')

PAUL SHERRILL
LOT 23, BIG BEE CREEK SUBDIVISION
(DOC. 2008145671)

(PROPERTY LINE ESTABLISHED AS
PER BOUNDARY LINE AGREEMENT
PER VOLUME 10809, PAGE 1501, REAL
PROPERTY RECORDS)

L11
L12
L13
L14
L15
L16

S 15°22'00" W, 85.07'
S 15°22'00" W, 85.35'
(S 15°24'09" W, 83.34')
S 15°22'00" W, 85.07'
(S 15°22'00" W, 80.90')
(S 15°22'00" W, 80.90')

ALLSTAR
9020 ANDERSON MILL RD
AUSTIN, TEXAS 78729
(512) 249-8149 PHONE
(512) 331-5217 FAX
WWW.ALLSTARLANDSURVEYING.COM

| | |
|-------------|------------|
| SURVEY DATE | 02.08.2010 |
| JOB NO. | A1010209 |
| SHEET NO. | 1 OF 2 |

AMENDED PLAT OF LOTS 24, 25A, 25B AND 26, BIG BEE CREEK SUBDIVISION TRAVIS COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS:
THAT I, THOMAS BUERK, OWNER OF LOTS 24, 25A, 25B, AND 26, BIG BEE CREEK SUBDIVISION ACCORDING TO THE MAP OR PLAT RECORDED IN BOOK 7, PAGE 171, AND BEING CONVEYED TO ME IN VOLUME 13113, PAGE 626, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS, DO HEREBY AMEND SAID PLAT PURSUANT TO SECTION 532 OF THE TEXAS LOCAL GOVERNMENT CODE, IN ACCORDANCE WITH THIS PLAT TO BE KNOWN AS "AMENDED PLAT OF LOTS 24, 25A, 25B AND 26, BIG BEE CREEK SUBDIVISION, AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREIN SUBJECT TO ANY EASEMENTS, COVENANTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HANDS, THIS THE ____ DAY OF _____, 20____, A.D.

THOMAS BUERK
2305 OAK RIDGE DRIVE
SPICEWOOD, TX 76089

STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED THOMAS BUERK, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND THEY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

NOTARY PUBLIC, STATE OF TEXAS

PRINT NOTARY'S NAME
MY COMMISSION EXPIRES: _____

WITNESS OUR HANDS, THIS THE ____ DAY OF _____, 20____, A.D.

I, EDWARD C. RUMSEY, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING, AND HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH CHAPTER 39 OF TRAVIS COUNTY CODE AS AMENDED AND ALL LOTS MEET THE CITY'S MINIMUM REQUIREMENTS SET FORTH HEREIN AND, IN TRUE AND CORRECT TO THE BEST OF MY ABILITY, AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

ALL STAR LAND SURVEYING
9020 ANDERSON MILL ROAD
AUSTIN, TEXAS 78729

EDWARD C. RUMSEY
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5729
DATE _____

STATE OF TEXAS
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT ON THE ____ DAY OF _____, 20____, A.D., THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS PASSED AN ORDER AUTHORIZING THE FILING FOR RECORD OF THIS PLAT AND THAT SAID ORDER WAS DULY ENTERED IN THE MINUTES OF SAID COURT.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY, THE ____ DAY OF _____, 20____, A.D.

DANA DEBEAUVOR, COUNTY CLERK, TRAVIS COUNTY, TEXAS

DEPUTY

STATE OF TEXAS
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, 20____, AT _____ O'CLOCK ____ M. IN THE PLAT RECORDS OF SAID COUNTY AND STATE IN DOCUMENT NUMBER _____ OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

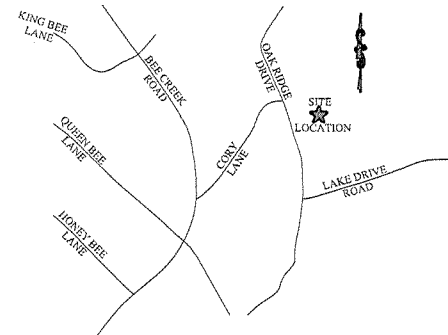
WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS THE ____ DAY OF _____, 20____, A.D.

DANA DEBEAUVOR, COUNTY CLERK,
TRAVIS COUNTY, TEXAS

BY _____
DEPUTY

NOTES:

1. IN APPROVING THIS PLAT, THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS, ASSUMES NO OBLIGATION TO BUILD THE STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. THE BUILDING OF ALL STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ALL BRIDGES AND CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS, OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, IS THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS.
2. THE OWNER(S) OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREET AND DRAINAGE IMPROVEMENTS (THE "IMPROVEMENTS") TO COUNTY STANDARDS IN ORDER FOR THE COUNTY TO ACCEPT THE PUBLIC IMPROVEMENTS FOR MAINTENANCE OR TO RELEASE FISCAL SECURITY POSTED TO SECURE PRIVATE IMPROVEMENTS. TO SECURE THIS OBLIGATION, THE OWNER(S) MUST POST FISCAL SECURITY WITH THE COUNTY IN THE AMOUNT OF THE ESTIMATED COST OF THE IMPROVEMENTS. THE OWNER(S) OBLIGATION TO CONSTRUCT THE IMPROVEMENTS TO COUNTY STANDARDS AND TO POST THE FISCAL SECURITY TO SECURE SUCH CONSTRUCTION IS A CONTINUING OBLIGATION BINDING ON THE OWNERS AND THEIR SUCCESSORS AND ASSIGNS UNTIL THE PUBLIC IMPROVEMENTS HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY, OR THE PRIVATE IMPROVEMENTS HAVE BEEN CONSTRUCTED AND ARE PERFORMING TO COUNTY STANDARDS.
3. THE AUTHORIZATION OF THIS PLAT BY THE COMMISSIONERS COURT FOR FILING OR THE SUBSEQUENT ACCEPTANCE FOR MAINTENANCE BY TRAVIS COUNTY, TEXAS, OF ROADS AND STREETS IN THE SUBDIVISION DOES NOT OBLIGATE THE COUNTY TO INSTALL STREET NAME SIGNS OR ERECT TRAFFIC CONTROL SIGNS, SUCH AS SPEED LIMIT, STOP SIGNS, AND YIELD SIGNS, WHICH IS CONSIDERED TO BE A PART OF THE DEVELOPER'S CONSTRUCTION.
4. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A MUNICIPAL WATER DISTRIBUTION SYSTEM OR AN APPROVED ONSITE WATER WELL.
5. ALL OF THIS SUBDIVISION IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) PANEL 48453 C 048 H, DATED SEPTEMBER 26, 2004, FOR TRAVIS COUNTY, TEXAS HAVING A ZONE RATING OF AE.
6. SUBJECT TO THE RELEASE OF EASEMENTS IN DOCUMENT 1999069220, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.
7. OCCUPANCY IS PROHIBITED FOR ANY LOT UNTIL CONNECTION IS MADE TO AN APPROVED PUBLIC SEWER SYSTEM OR APPROVED PRIVATE INDIVIDUAL SEWAGE DISPOSAL SYSTEM.
8. OCCUPANCY IS PROHIBITED FOR PROHIBITING OCCUPANCY OF ANY LOT UNTIL CONNECTION IS MADE TO AN APPROVED PUBLIC SEWER SYSTEM OR APPROVED PRIVATE INDIVIDUAL SEWAGE DISPOSAL SYSTEM.
9. THIS SUBDIVISION IS SUBJECT TO ALL PREVIOUS EASEMENTS AND RESTRICTIONS AS PER BOOK 7, PAGE 171, PLAT RECORDS, TRAVIS COUNTY, TEXAS.
10. SUBJECT TO INGRESS/EGRESS EASEMENTS PER VOLUME 642, PAGE 623, VOLUME 1884, PAGE 126, VOLUME 1884, PAGE 322, VOLUME 1709, PAGE 120 AND VOLUME 1703, PAGE 207, DEED RECORDS, TRAVIS COUNTY, TEXAS.
11. SUBJECT TO A BLANKET TYPE ELECTRIC TRANSMISSION EASEMENT PER VOLUME 3560, PAGE 1402, DEED RECORDS, TRAVIS COUNTY, TEXAS.
12. SUBJECT TO A PERPETUAL EASEMENT AS PER VOLUME 608, PAGE 480, DEED RECORDS, TRAVIS COUNTY, TEXAS.
13. SUBJECT TO RIGHTS OF THE LOWER COLORADO RIVER AUTHORITY TO INUNDATE PROPERTY AS PER VOLUME 8337, PAGE 265, DEED RECORDS, TRAVIS COUNTY, TEXAS.



SITE MAP
NOT TO SCALE

ALLSTAR

9020 ANDERSON MILL RD
AUSTIN, TEXAS 78729
(512) 249-8149 PHONE
(512) 331-5217 FAX
WWW.ALLSTARLANDSURVEYING.COM

| | |
|-------------|------------|
| SURVEY DATE | 02.08.2010 |
| JOB NO. | A1010209 |
| SHEET NO. | 2 OF 2 |

Dec 10, 2010

To: Travis County Commissioners Court

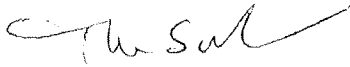
From: Thomas S. Buerk

Ref: Plat Revision over Trinity, lots 24,25a,25b and 26 of the Big Bee Creek Subdivision

I would like to request a variance to the moratorium regarding subdivision activity over the Trinity. I believe my request to revise the existing plat from 4 lots to 2, only benefits the concerns of water usage in the area. I have homesteaded this property for nearly 18 years and have 2 existing structures both serviced by individual septic and wells.

Thank-you for your consideration

Respectfully,



Thomas S. Buerk

Travis County Commissioners Court Agenda Request

Voting Session 1/4/11
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Executive Manager, TNR

B. Requested Text: **Consider and take appropriate action on a Cash Security Agreement with Highland Homes, Austin for sidewalk fiscal for Commons at Rowe Lane IIA Lot 27 Block O in Precinct Two.**

C. Approved by: _____
Commissioner Sarah Eckhardt, Precinct Two

II. A. Is backup material attached*: Yes X No
*Any backup material to be presented to the court must be submitted with this Agenda Request (original and 8 copies).

B. Have the agencies affected by this request been invited to attend the Work Session?

Yes X No _____ Please list those contacted and their phone numbers:

- ~~NO~~ Anna Bowlin – 854-9383
- Stacey Scheffel – 854-9383
- Tim Pautsch – 854-9383

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (473-9106)

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any line item budget
- _____ Grant

Human Resources Department (473-9165)

_____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (473-9700)

_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (473-9415)

_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER


411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 473-9383
FAX (512) 708-4649

MEMORANDUM

DATE: December 22, 2010

TO: Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM:  Anna M. Bowlin, Division Director, Development Services

SUBJECT: Cash Security Agreements for sidewalks on lots in Commons at Rowe Lane IIA.

Summary and Staff Recommendation:

Highland Homes, Austin, proposes to use this Cash Security Agreement, as follows:
21001 Windmill Ridge St, Lot 27 Block O, \$900.00, Permit #10-2050 to post sidewalk fiscal where the sidewalks have not been completed, in this subdivision.

Budgetary and Fiscal Impacts:

There are no budgetary and/or fiscal impacts as this is fiscal posted for a development.

Required Authorizations:

The form of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions that were in place before August 28, 1997.

Exhibits:

Cash Security Agreement
Map

TP:AMB:tp

1102 Commons @ Rowe Lane Phase IIA

RECEIVED

DEC 20 2010

TNR

§ 82,1006. EXHIBIT 82.401 (C)

(c) CASH SECURITY AGREEMENT

TO: Travis County, Texas

DEVELOPER/BUILDER: Highland Homes, Ltd.

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: \$ 900.00

SUBDIVISION: Commons at Rowe Lane IIA
Address: 21001 Windmill Ridge Lot: 27 Block: 0

DATE OF POSTING: 12-17-10

EXPIRATION DATE: Three Years, or more from Date of Posting

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this Agreement. Travis County may draw on the account of the DEVELOPER/BUILDER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The county considers such a drawing on this Security necessary to complete all or part of the SUBDIVISION Sidewalks. No further substantiation of the necessity of the draw is required by this Agreement.

This Agreement is conditioned on the performance of the duties of the DEVELOPER/BUILDER to provide for the construction and completion of the Sidewalk Improvements in the SUBDIVISION to current Travis County Standards for Construction of Streets and Drainage in Subdivisions (the "Standards"), so that the Sidewalk Improvements are performing to the Standards upon the approval of the construction of the Sidewalk Improvements, and the acceptance of the Sidewalk Improvements by the Executive Manager of TNR or his designated representative. The DEVELOPER/ BUILDER shall prove that the sidewalk is built to Texas Accessibility Standards by submitting an approved inspection letter from a Registered Accessibility Specialist.

If this document needs to be renewed, it will be renewed at the then current rate for Sidewalks required by Travis County. In no case shall the amount of Security be less that the amount it would cost the County to complete the work if it becomes necessary.

Partial drafts and reductions in the amount of Security are permitted. Drafts will be honored within five calendar days of presentment. In lieu of drawing on the Security, the County, in its discretion, may accept a substitute Security in the then current amount of the estimated cost of

CashSecurityAgreement/Sidewalks

Page 2

constructing the Improvements. This Agreement may be revoked only by written consent of the DEVELOPER/ BUILDER and the County.

If the street right of way covered by this Cash Security Agreement is annexed, for full purposes by a City, then the ESCROW AGENT shall be construed to mean "the City" and the funds, plus interest, can be transferred to the annexing City.

All escrowed funds will be invested and interest paid at the rate Travis County receives for its 90-day accounts. Additionally, a \$25.00 investment fee will be charged, for every 90 days, Travis County holds the funds.

DEVELOPER/ BUILDER

Signature: _____

Cynthia Hicock

Name: Cynthia Hicock

Title: Assistant Secretary

Date: 12-17-10

ADDRESS OF DEVELOPER

Highland Homes, Ltd.

4201 W. Parmer Ln, Bldg. B, Ste 180

Austin, TX 78727

Phone: 512-834-8429 ext. 108

APPROVED BY THE TRAVIS COUNTY COMMISSIONERS' COURT: _____
Date

COUNTY JUDGE, TRAVIS COUNTY, TEXAS
Date

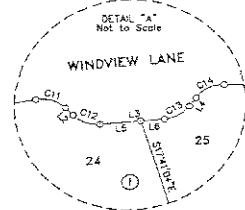
PHOTOGRAPHIC AYLAR

\$65.00

7-24-2008

200800219

FINAL PLAT THE COMMONS AT ROWE LANE PHASE II A



| CURVE | DELTA | RADIUS | LENGTH | CHORD | CH. BEARING |
|-------|------------|--------|--------|--------|--------------|
| C2 | 89°00'00" | 825.00 | 87.91 | 87.88 | N143°25'57"W |
| C4 | 90°00'00" | 15.00 | 23.56 | 21.21 | S72°18'56"E |
| C5 | 90°00'00" | 15.00 | 23.56 | 21.21 | S52°34'56"W |
| C6 | 90°00'00" | 15.00 | 23.56 | 21.21 | N72°18'56"E |
| C7 | 90°00'00" | 15.00 | 23.56 | 21.21 | N62°41'04"W |
| C8 | 89°00'00" | 775.00 | 82.58 | 82.54 | N143°25'57"W |
| C9 | 28°16'00" | 325.00 | 143.32 | 142.18 | S64°36'56"W |
| C10 | 7°02'48" | 275.00 | 33.82 | 33.80 | N75°52'20"E |
| C11 | 56°35'34" | 10.00 | 9.99 | 9.53 | S72°18'56"E |
| C12 | 50°52'02" | 10.00 | 9.89 | 8.60 | S69°11'47"E |
| C13 | 50°58'18" | 10.00 | 9.90 | 8.61 | N58°50'31"E |
| C14 | 56°36'21" | 10.00 | 9.94 | 9.53 | N62°49'03"E |
| C15 | 67°47'43" | 275.00 | 30.22 | 30.20 | S80°33'55"E |
| C16 | 90°00'00" | 15.00 | 23.56 | 21.21 | S52°34'56"W |
| C17 | 90°00'00" | 15.00 | 23.56 | 21.21 | N72°18'56"E |
| C18 | 2°47'56" | 185.00 | 58.87 | 58.82 | S03°10'02"E |
| C19 | 21°47'56" | 205.00 | 78.00 | 77.53 | N03°59'02"W |
| C20 | 90°00'00" | 15.00 | 23.56 | 21.21 | N30°47'00"E |
| C21 | 90°00'00" | 15.00 | 23.56 | 21.21 | N59°13'00"W |
| C22 | 28°16'00" | 155.00 | 68.97 | 68.82 | N88°40'28"E |
| C23 | 21°47'56" | 205.00 | 78.00 | 77.53 | S88°40'58"W |
| C24 | 52°01'12" | 10.00 | 13.62 | 13.16 | S56°24'28"E |
| C25 | 194°07'28" | 95.00 | 169.33 | 99.25 | S52°24'56"W |
| C26 | 52°01'12" | 10.00 | 13.62 | 13.16 | N18°20'45"E |
| C27 | 90°00'00" | 15.00 | 23.56 | 21.21 | S62°34'56"W |
| C28 | 2°47'56" | 175.00 | 24.42 | 24.41 | N12°28'54"W |
| C29 | 21°47'56" | 205.00 | 78.00 | 77.53 | N15°32'03"W |
| C30 | 90°00'00" | 15.00 | 23.56 | 21.21 | N18°20'45"E |
| C31 | 143°17'24" | 325.00 | 91.08 | 90.85 | N88°33'46"W |
| C32 | 47°02'42" | 50.00 | 47.04 | 39.89 | S33°34'33"E |
| C33 | 47°02'42" | 50.00 | 47.04 | 41.78 | N77°32'58"E |
| C34 | 47°02'42" | 50.00 | 47.04 | 40.82 | N19°42'58"W |
| C35 | 47°02'42" | 50.00 | 47.04 | 43.15 | N19°42'58"W |

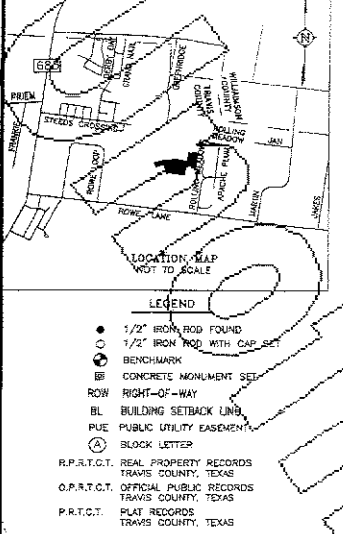
| LINE | BEARING | LENGTH |
|------|-------------|--------|
| L1 | N22°18'56"E | 43.12 |
| L2 | S43°22'07"E | 3.34 |
| L3 | N65°20'11"E | 19.77 |
| L4 | N34°20'52"E | 3.34 |
| L5 | N65°20'11"E | 12.51 |
| L6 | N85°20'11"E | 7.21 |
| L7 | N17°14'04"W | 26.47 |
| L8 | S27°18'56"W | 43.12 |
| L9 | N82°25'04"W | 24.48 |
| L10 | S07°34'56"W | 26.73 |
| L11 | N07°34'56"E | 26.73 |
| L12 | N13°28'12"W | 65.01 |
| L13 | S17°25'20"E | 63.96 |
| L14 | S11°44'45"E | 31.87 |
| L15 | S13°29'12"E | 35.40 |
| L16 | S13°29'12"E | 32.61 |
| L17 | S14°13'00"E | 2.65 |
| L18 | N14°33'00"W | 2.31 |
| L19 | N82°25'04"W | 28.78 |
| L20 | N25°47'00"E | 5.15 |
| L21 | S75°47'00"W | 5.15 |
| L22 | N07°34'56"E | 57.50 |
| L23 | N07°34'56"E | 18.91 |
| L24 | S07°34'56"W | 46.27 |

LINEAR FEET OF NEW STREETS

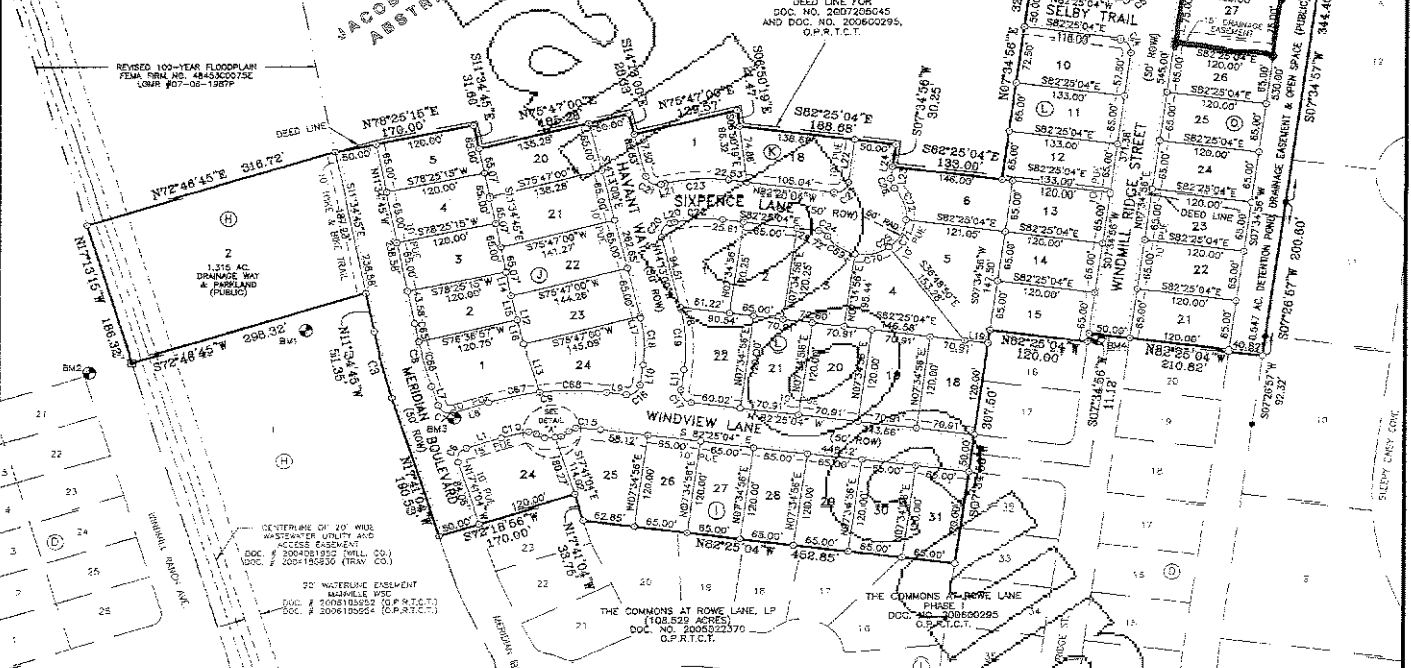
| | | |
|-----------------------|---------|-------------------|
| MERIDIAN BOULEVARD | 50' ROW | 514' L.F. |
| WINDVIEW LANE | 50' ROW | 637' L.F. |
| HAVANT WAY | 50' ROW | 375' L.F. |
| SIXPENCE LANE | 50' ROW | 354' L.F. |
| WINDMILL RIDGE STREET | 50' ROW | 545' L.F. |
| SELBY TRAIL | 50' ROW | 133' L.F. |
| TOTAL | | 2556' L.F. |

LAND USE
SINGLE FAMILY LOTS = 46
DRAINAGE WAY & PARK LOT = 1 (0.315 AC.)
DETENTION POND, DRAINAGE EASEMENT & OPEN SPACE LOT = 1 (0.547 AC.)

DEED LINE FOR
DEED NO. 2007205045
AND DEED NO. 200602995,
O.P.R.T.C.T.



- LEGEND**
- 1/2" IRON ROD FOUND
 - 1/2" IRON ROD WITH CAP SET
 - BENCHMARK
 - ▭ CONCRETE MONUMENT SET
 - ▬ RIGHT-OF-WAY
 - ▬ BUILDING SETBACK LINE
 - ▬ PUBLIC UTILITY EASEMENT
 - ⊙ BLOCK LETTER
 - R.P.R.T.C.T. REAL PROPERTY RECORDS TRAVIS COUNTY, TEXAS
 - O.P.R.T.C.T. OFFICIAL PUBLIC RECORDS TRAVIS COUNTY, TEXAS
 - P.L.T.C.T. PLAT RECORDS TRAVIS COUNTY, TEXAS
- ACREAGE**
- | | |
|----------------------|-------------------|
| BLOCK H | 1.919 AC. |
| BLOCK J | 1.881 AC. |
| BLOCK K | 2.073 AC. |
| BLOCK L | 0.439 AC. |
| BLOCK M | 3.479 AC. |
| BLOCK N | 0.221 AC. |
| BLOCK O | 2.007 AC. |
| RIGHT-OF-WAY | 3.022 AC. |
| TOTAL ACREAGE | 14.137 AC. |



THE COMMONS AT ROWE LANE, PHASE II A

OWNER/SUBDIVIDER: THE COMMONS AT ROWE LANE, LP
2929 WEST 9TH STREET, SUITE A
FORT WORTH, TEXAS 76107
PHONE: (817)332-8600 FAX: (817)332-1400

ACREAGE: 14.137 AC.
SURVEY: JACOB CASNER SURVEY A-2753
NUMBER OF BLOCKS: 7
NUMBER OF LOTS: 48
LINEAR FEET OF NEW STREETS: 2556 L.F.
DATE: FEBRUARY, 2008
SURVEYOR: ZAMORA-WARRICK AND ASSOCIATES, L.L.C.
4412 SPICEMOOD SPRINGS RD., SUITE 200
AUSTIN, TEXAS 78759
PHONE: (512)241-1078 FAX: (512)241-1392
ENGINEER: GRAY JANSING & ASSOCIATES, INC.
8217 SHOAL CREEK BLVD., SUITE 200
AUSTIN, TEXAS 78757-7592
PHONE: (512)452-0371 FAX: (512)454-9933

BENCHMARK LIST

BM#1: COTTON SPINDLE SET IN THE SOUTHWEST CORNER OF A 13' LINE OAK, APPROX. 700' NORTH OF INTERSECTION OF MERIDIAN PARKWAY AND COMINGS PARKWAY. NORTHING = 15,183,758.13 EASTING = 3,182,197.87 ELEV. = 867.87

BM#2: 600' NAIL SET IN PAVEMENT APPROX. 7' WEST OF THE NORTHWEST CORNER OF LOT 21, BLOCK O, THE COMMONS AT ROWE LANE PHASE I, WITH COORDINATES: NORTHING = 15,182,703.44 EASTING = 3,186,933.22 ELEV. = 868.75

BM#3: 600' SET APPROX. 350' NORTH OF INTERSECTION OF MERIDIAN BLVD. & COMINGS PARKWAY. WITH COORDINATES: NORTHING = 15,182,641.95 EASTING = 3,187,377.37 ELEV. = 867.11

BM#4: 60' NAIL SET IN PAVEMENT APPROX. 170' NORTH OF INTERSECTION OF WINDVIEW LN. & WINDMILL RIDGE ST. WITH COORDINATES: NORTHING = 15,182,758.86 EASTING = 3,188,153.24 ELEV. = 865.78

CUMULATIVE DENSITY CALCULATIONS
TOTAL NUMBER OF RESIDENTIAL UNITS: 46
TOTAL AREA OF RESIDENTIAL LOTS AND LOCAL AND COLLECTOR STREETS: 12.275 AC.

| DATE | BY | REVISIONS |
|----------|----|--|
| 08-04-08 | MM | REVISE FLOOD PLAIN & NOTES PER G.A. |
| 05-13-08 | MM | ADDRESS CITY OF PLEASANTVILLE COMMENTS |
| 02-15-08 | MM | ADDRESS CITY OF PLEASANTVILLE COMMENTS |

GRAY JANSING & ASSOCIATES, INC.
Consulting Engineers
8217 Shoal Creek Blvd., Suite 200
Austin, Texas 78757-7592
(512)452-0371 FAX:(512)454-9933

ZWA
Zamora-Warrick & Associates, L.L.C.
Professional Land Surveyors
4412 Spicewood Springs Rd., Suite 200 Austin, Texas 78759
Tel: (512) 241-1078 • Fax: (512) 241-1392

| | | |
|---|------------------|-------|
| TECH: WOOD | SURV: GRZ | SHEET |
| DATE: FEBRUARY, 2008 | SCALE: 1" = 100' | 1 |
| DRAWING FILE: 08-015-11 PHASE 2A REV-SHEET1.DWG | | OF |
| PROJECT: COMMONS @ ROWE LANE | | 2 |
| JOB NO: 06-015-11 | | |

Agenda Item # _____

Travis County Commissioners Court Agenda Request

Voting Session 1/4/10

Work Session _____

Carol B. Gieselman

I. A. Request made by: Joseph P. Gieselman, Executive Manager Phone # 854-9383

B. Requested Text: **Consider and take appropriate action on the following requests to:**

- a) **Approve TNR to initiate and manage the preparation of a 2011 Bond Referendum;**
- b) **Approve TNR to prepare a draft prioritized list of potential bond projects for consideration by a Citizens Bond Advisory Committee and the Court; and**
- c) **Approve TNR to pursue commitments from public and/or private entities for partnering on projects utilizing "2011 Guidelines for Public/Private Partnerships for Transportation Projects".**

C. Approved by: _____

County Judge Samuel T. Biscoe

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request.

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to the following:

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (473-9106)

- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant

Human Resources Department (473-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (473-9700)

- ___ Bid, Purchase Contract, Request for Proposal, Procurement



TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

December 16, 2010

MEMORANDUM TO: Members of the Commissioners Court
THROUGH: *Joseph P. Gieselman*
Joseph P. Gieselman, Executive Manager
FROM: Steve Manilla, P.E., Public Works Director

Subject: Preparation for 2011 Bond Referendum

Proposed Motion:

Consider and take appropriate action on the following requests to:

- a) Approve TNR to initiate and manage the preparation of a 2011 Bond Referendum;
- b) Approve TNR to prepare a draft prioritized list of potential bond projects for consideration by a Citizens Bond Advisory Committee and the Court; and
- c) Approve TNR to pursue commitments from public and/or private entities for partnering on projects utilizing "2011 Guidelines for Public/Private Partnerships for Transportation Projects".

Summary and Staff Recommendation:

TNR has developed best practices for preparing a bond referendum through its experiences in 1984, 1997, 2000, 2001 and 2005. These practices were most recently used for the successful 2005 county bond referendum. TNR's role has included compiling an initial list of potential projects; initiating the establishment of a Citizen's Bond Advisory Committee with a Charter (attached); providing administrative support to the citizen's committee; receiving and disseminating recommendations from PBO and the Court; scheduling and facilitating public meetings and project site visits; assisting with finalizing a list of projects for the Court; and preparing brochures, maps, etc to inform the public. TNR proposes to utilize essentially the same, albeit updated, procedures and Charter for a 2011 referendum as may be amended by the Court. Staff recommends the Court direct TNR to initiate and manage the preparation of a 2011 Bond Referendum.

TNR began preparing for a November 2011 Bond Referendum soon after voters approved the 2005 referendum by developing a running list of potential projects that now totals \$570M (attached). An amount for a 2011 referendum has not been officially stated but a preliminary figure of \$200M for Roads, Bridges, Parks, and Open Spaces has been mentioned in Court.

Staff recommends the Court direct TNR to complete the development of a comprehensive prioritized list of projects for presentation to the Citizens Bond Advisory Committee when it is established

Included in TNR's project list are partnership opportunities that need to be developed. At this point in time partnerships are contemplated with the City of Austin, TxDot, the City of Lakeway, the City of Manor, and private developers. Interlocal Agreements will be developed for the public sector partnerships if we have a successful referendum. Participation Agreements will be used for private sector partnerships. Guidelines for Public-Private Partnerships were developed for the 2005 Bond Referendum and several changes to them are recommended by TNR, most importantly to minimize the risk of delays caused by unstable financial conditions. Attached is a draft of the revised guidelines that TNR proposes to present to developers as commitments from them are sought prior to the November 2011 offering to the voters. Staff recommends the Court direct TNR to continue efforts to develop potential project partnerships with the public and private sector to obtain commitments prior to presenting the referendum to voters in November 2011.

Budgetary and Fiscal Issues

It has been the County's practice to present to voters its request for General Obligation Bonds to pay for large capital improvement projects. Bond referendums have been successfully passed by voters in 1984, 1997, 2000, 2001, and 2005. TNR recommends presenting a November 2011 referendum to voters because it will help to incrementally address the on-going deterioration of County infrastructure; it will help avoid competition with a large referendum the City of Austin is considering for 2012; and, TNR has the capacity to take on more work as the 2005 program is winding down.

Status of existing Bond Programs

Included below is a brief summary of the status of our past bond programs. Generally, all road, bridge, and park improvement projects included in the 1984, 1997 and 2001 bond orders are completed with the exception of McKinney Falls Parkway which will be completed in the summer of 2011. The most significant amounts remaining are for right-of-way the County agreed to acquire for TxDot projects. TxDot has been unable to continue many of their projects due to funding shortages so the acquisitions have been delayed. Savings from these programs have been and are being used for a variety of smaller projects that have been presented to the Court for approval. The 2005 program consisted of twenty-six projects of which ten are completed, two are temporarily suspended due to TxDot financial issues, one is indefinitely suspended due to a Corp of Engineers funding issue; one has been delayed due to a suspension directed by the Court, and the remainder are in various stages of completion ranging from design to right-of-way acquisition to construction.

1984 CIP Bonds

All funds for the 1984 Road and Park Bonds have been issued. All of the 1984 Bond projects have been completed but remnant funds have been, and are being used for smaller projects such as intersection improvements at FM 969/Hunters Bend Road, the realignment of a portion of Blake-Manor Road, and design services for the replacement of Bridge #155 on Old Highway Twenty and for a new access road into Austin's Colony subdivision.

AMOUNT ISSUED: \$157,912,000
AMOUNT OF INTEREST EARNED: \$7,523,793
AMOUNT REMAINING AVAILABLE TO SPEND: \$1,406,733
PENDING OBLIGATIONS: \$1,295,733

1997 CIP Bonds

All funds for the 1997 Road and Park Bonds have been issued and this bond program is complete. All of the 1997 Bond Program road, bridge, and park projects have been completed.

All State Highway 130 (SH130) bond proceeds have been transferred to the State and all right-of-way acquisitions for State Highway 45 South (SH45) are complete.

AMOUNT ISSUED: \$62,650,000
AMOUNT REMAINING AVAILABLE TO SPEND: \$2,319,349
PENDING OBLIGATIONS: \$441,374

2000 CIP Bonds

This referendum was limited to four ROW only projects that included SH 130, SH 45, Loop 1 N. and US 290 W. Only the US 290 W funds have not been issued. However, TNR has requested PBO include them in the 2011 bond issuance so that they can be used for a joint TxDot, City of Austin, Travis County project to improve intersections on US 290 W between Joe Tanner Road and FM 1826. The intersection improvements will reduce congestion significantly over a 5 to 10 year timeframe, during which time TxDot will continue developing the long-term solution for the US 290/SH 71 congestion problems.

AMOUNT ISSUED: \$28,000,000
AMOUNT REMAINING AVAILABLE TO SPEND: \$2,000,000
PENDING OBLIGATIONS: \$2,000,000

2001 CIP Bonds

Most of the funds for the 2001 Road and Park Bonds have been issued and this bond program is substantially complete. All of the 2001 Bond Program road, bridge, and park projects will have been completed with the completion of improvements to McKinney Falls Parkway, which will occur in summer 2011. The 2001 Bonds included Right of Way funding for SH130, FM 1826, and SH 45. All of the SH130 bond proceeds have been transferred to the Texas Department of Transportation. TNR and TxDot need to reconcile the SH45 funding to determine what amount remains to be sent to TxDot. No funds have been issued for the FM 1826 project and TxDot has no plans to do the project within the next ten years. As such, TxDot is working to rescind the Minute Order pertaining to these funds.

AMOUNT ISSUED: \$182,565,000
AMOUNT REMAINING AVAILABLE TO SPEND: \$30,368,602
RESTRICTED USE TBD BY COURT: \$18,007,432
PENDING OBLIGATIONS: \$1,547,516

2005 CIP Bonds

The 2005 bond program consisted of two roadway projects that are completed; 2- bridge projects that are under design; 2- design-only projects, one of which is completed; 7-

Public/Private projects (one is completed; the funds for two were reallocated to a Tier 2 Project because agreements could not be reached with developer partners; one is partially constructed; two have been delayed but are now under design; and, two have been delayed because of private party financial issues and resultant changes of ownership). 2-TxDot ROW acquisition projects which are temporarily suspended due to TxDot funding issues; two drainage improvement projects of which one is completed and one is awaiting Corp of Engineer permitting and design; four flood prone property buy-out projects of which three are substantially complete and one will be recommended by TNR to cancel because the Corp of Engineers determined it is not eligible for their matching funds; four park improvement projects of which one is completed, one is under construction, one is under design, and one has been delayed by private sector financial issues that have delayed the donation of property needed to complete the project; and, two Open Space acquisition projects, one of which is completed and the other under way.

AMOUNT ISSUED: \$121,755,000

AMOUNT REMAINING AVAILABLE TO SPEND: \$51,113,878

PENDING OBLIGATIONS: \$37,930,898

Issues and Opportunities:

The City of Austin had a successful \$90M bond referendum in November 2010. Indications are that they will be offering to the voters another much larger bond referendum in 2012. To reduce the risk of voter rejection in 2012 because of too many referendums at one time the County should aggressively pursue a 2011 referendum.

The City's 2010 Bond Referendum included \$4M for joint City-County Projects in northeast and southeast Travis County. A stipulation is that \$500K be used for trail projects in each region. As such, \$500K is proposed to be used for the Onion Creek Greenway and \$500K is proposed to be used for the Austin to Manor Hike & Bike Trail. Of the remaining funds, TNR will be recommending using \$1.5M to help completed Tuscany Way South and \$1.5M to help complete the County's Slaughter Lane East project that crosses through the City corporate limits. The City will prepare Interlocal Agreement for these projects and it is anticipated they will be presented to the Court for approval in early 2011.

The County Attorney's Office has advised that developers will be pursuing legislation to establish multiple Municipal Utility Districts (MUDs) to complete infrastructure, including roads. City of Austin staff has confirmed that negotiations are underway with a developer who wants to establish five MUDs for this purpose. These negotiations may impact selection for at least two roadway projects included in the draft list of potential 2011 bond projects.

Public-Private Partnerships were a significant part of the 2005 bond referendum. Although several of these projects have been delayed for financial reasons, these partnerships are still a viable means of leveraging public funds. To help reduce the risk of finance-driven delays on future partnerships TNR and the County Attorney's Office are proposing to use revised guidelines (attached) instead of the guidelines approved and amended by the Court for the 2005 referendum. The revised guidelines will be more flexible to allow the private sector more options for securing their funding to the County's satisfaction. Options could include posting money upon execution of a Participation Agreement or forming a Public Improvement District.

Allowing a developer to determine the best means of securing funds to the County's satisfaction may set the standard for other developer partners.

On December 15, 2010, the Texas Transportation Commission (TTC) approved the 2011 call for projects under the Pass-Through Finance Program. A notice of the Project Call will be published in the Texas Register on December 31, 2010. Applications must be submitted by March 1, 2010. Two of the County's anticipated applications will be for very large projects (FM 973 and FM 969). They are estimated to cost \$50M and \$25M, respectively. TNR will be meeting with TxDot in January to determine if these projects can be phased to enable more County road projects to be funded. TNR will prepare the required applications and present them to Court for approval before submitting to TxDot in March.

In preparation for possibly receiving \$30M to \$40M in STP-MM funds in 2011 TxDot has asked CAMPO to canvas its members to determine the number, size, and readiness of projects that may be competing for these funds. This show of "level of need" will assist TxDot with finalizing the decision to distribute these funds to our region. TNR will provide a list of projects that could be ready to go to construction within the six year period suggested by CAMPO, but it is TNR's understanding that it will not preclude us from submitting other projects when an official Call-For-Projects is made by CAMPO in May 2011. TNR will prepare the required grant applications and present them to Court for approval before submitting to CAMPO. It is anticipated that decisions on which projects get funded will be made in October 2011. These are matching grants.

The County has entered into Advance Funding Agreements with TxDot for seven Off-System Bridge Projects. In October 2009 TxDot advised TNR that they discontinued work on all but one of the projects because of a funding shortage. They did not anticipate receiving funding for the remaining bridges for at least two years. Due to the indefinite timeframe given by TxDot TNR will recommend looking closely at these bridges during the project evaluation process and consider including one or more in the list of bond projects. Bridge #155 on Old Manor Road in particular should not be delayed further because it will be used much more during the construction of the US 290 E toll way and by traffic generated from the development of several large subdivisions in the area. TxDot staff has indicated that they do not object to cancelling the AFA's if we decide to move forward using only county funds. If all of the bridges are funded with County funds it would have the effect of by-passing a \$4M of federal grant.

Attachments:

CHARTER 2005 Travis County Bond Citizens Advisory Committee

Preliminary List of Projects

2011 Guidelines for Public/Private Partnerships for Transportation Projects

CC:

Tom Nuckols, County Attorney's Office

Hannah York, Auditor's Office

Cynthia McDonald, Donna Williams-Jones and Brunilda Cruz, TNR Financial Services

Steve Sun, P.E., TNR Public Works

Randy Nicholson, Charlie Watts, LeRoy Click and Wendy Scaperrota, TNR Planning

Don Ward, P.E., Division Director, Road Maintenance

Anna Bowlin, Division Director, Development Services

Cyd Grimes, Marvin Brice, Purchasing Office

Rodney Rhoades, Leroy Nellis, and Jessica Rio, Planning & Budget Office

12/17/2010 DRAFT

2011 TRAVIS COUNTY GENERAL OBLIGATION BONDS:

CRITERIA FOR PUBLIC/PRIVATE PARTNERSHIPS FOR TRANSPORTATION PROJECTS

Overview

Travis County anticipates calling an election in November 2011 to authorize issuance of general obligation bonds. The County is soliciting written proposals to use part of that bond funding for public/private partnerships for road projects. The goal is to achieve economies of scale and leverage public and private funds to expand the capacity of the roadway in areas where new development is anticipated.

In a public/private partnership, a private party may contract for the engineering and construction of the project and be reimbursed by the County for a share of the costs, or the County may contract for the engineering and construction of the project and pay for a share of the costs with funds contributed by a private party.

The County anticipates ranking candidate public/private projects into two tiers. Tier I projects will receive highest priority for funding, conditioned on each project meeting certain milestones. If a Tier I project does not make progress towards completion as expected, the County may withdraw funding from that project and direct the funding to one of the Tier II projects.

Written proposals should address all of the criteria below. Proposals should be submitted to Steve Manilla.

Criteria

1. All candidate projects must be arterials in the CAMPO 2035 Plan.
2. All candidate projects must result in construction of a viable segment of roadway that, standing alone, is fully functional and usable by the public even if no subsequent segment is added in the future. Projects should result in additional traffic loads being directed onto substandard road segments. The County will consider the phased construction of multi-lane projects, but the first phase must result in at least two lanes being completed for the full length of the ultimate project.
3. The County will pay no more than half of all engineering and construction costs. Construction costs will include bridges, utility relocation, road-related storm water detention and water quality ponds, landscaping, and pedestrian and bicycle facilities. The County may pay up to 80% of the cost of bridges and box culverts if County design standards require them.

12/17/2010 DRAFT

4. The County will not pay for the portion of a project that a land owner would be required to pay for or build as a requirement of being granted development entitlements.
5. Private parties will be expected to arrange for the donation to the County of all property interests required for the project, including rights-of-way and easements for slopes, sight distances, stormwater management., etc. Therefore, private parties should own, control, or be able to acquire all the land within project limits. In special cases, however, the County may be willing to use eminent domain to acquire outparcels, provided the private parties bear the cost of the acquisition.
6. The private parties' share of project funding must be secured by a cash deposit, bond, letter of credit, public improvement district assessment, MUD or road district tax, restrictive covenant, or other form of funding or security acceptable to the County in its discretion. Written commitments will be required from all relevant private parties prior to the Commissioners Court vote to call the bond election.
7. A candidate project is expected to include city participation if any part of it is inside the city limits, an area included in a three year municipal annexation, an area subject to an annexation agreement, or a "near-term annexation areas" of the City of Austin under §30-1-21(5), Austin/Travis County Subdivision Regulations. City funding should be roughly proportional to the relative portion of the road segment that is in any one of these areas. The cost of any unique features or design requirements that result from special city requirements must be born entirely by the city or the private party.
8. The County will define the project engineering design standards; define and approve the scope and terms of the engineering contracts, including the amount and coverage of professional errors and omissions insurance; and review and approve the engineering construction plans and specifications.
9. The County's Qualification Based Selection process must be used to procure engineering services for a project, whether done by a private party or the County. The County's goals for Historically Underutilized Businesses must be included in Requests for Qualifications for engineering services. Construction contracts for all projects must be procured through a competitive process, whether done by a private party or the County.

CHARTER
2005 Travis County Bond Citizens Advisory Committee
(Adopted 11/23/04)
(Revised 6/7/05)

1. This Bond Citizen's Advisory Committee shall be composed of 15 members, 3 appointed by each of the 5 Commissioners Court members. That committee will establish their own operating procedures (with the guidance of this charter) and elect their own Chairperson. All meetings will be open to the public. The role of the Committee shall be the following:
2. Establish a democratic, inclusive process to study a bond program that ensures the confidence and trust of the Travis County voters. It is a fundamental expectation of the Commissioners Court in relation to the Committee that the elements of this Charter should only be implemented by the Committee or its appointed subcommittees in a public forum. This effort should be at stated meeting times, properly called, and at which all the members of the Committee or subcommittee are given an opportunity to attend. Private meetings with parties who may financially benefit from the design, construction, or implementation of a candidate bond project is prohibited.
3. Review information from Travis County staff regarding county roles and authorities, previous bond programs, the current needs for improved or additional facilities, related maintenance and operating costs for each project, and the financial capabilities of the County to assume bond debt.
4. Review demographic trends and other relevant studies to determine the impact of population growth patterns on County facilities.
5. Identify the fundamentally critical needs for Travis County capital projects including county roads and right of way for State Farm-to-Market Roads, parks, open space, storm water drainage, and replacement jail beds in the context of the financial impact on taxpayers along with programmatic impact and community benefits. The Commissioners Court has reserved debt capacity to address the mandatory, near-term replacement of variance jail beds. In addition, the Commissioners Court has reserved debt capacity for the planning and design of a new courthouse in anticipation of a subsequent 2007 bond election for its construction.
6. Review pertinent information regarding Travis County jail facilities and operations, including the following:
 - Findings and recommendations of the Jail Operations Study;
 - Applicable standards, policies and statutes that govern the operation of jail facilities in Travis County;
 - Trends that impact jail facilities and operations, including demographics, population and crime trend information; and
 - Historical information regarding jail facilities, including funding, years built, functionality, mission of facility, and prior bond elections.
 - Identify the critical issues, needs and priorities for jail facilities in relation to other capital project priorities and in the context of the financial impact on taxpayers.

7. Determine if project proposals meet appropriate tests for inclusion in an approximately \$100 million dollar bond program and are coordinated with other civic efforts. Appropriate tests shall include but not be limited to the following:

- All projects should be based upon need, and have a significant scale and outcome, and an expected 20-year design life or better
 - All projects must be able to be completed within seven years of the bond election.
 - Consistent with County adopted plans and policies
 - All projects must demonstrate value and affordability and should include a fiscal impact analysis of their associated operating and maintenance costs in order to inform the voting public, and an analysis of the implications of not building the capital improvements.
 - All candidate projects should consider joint use with other jurisdictions and due consideration should be given to overlapping debt.
 - All projects should reflect Travis County's statutory responsibilities and include serious consideration of citizens' previously voiced needs.
8. Conduct public meetings throughout Travis County from the beginning to the end of the Committee process to receive public input on proposed needs and related impacts.
9. In order to avoid any perception of a conflict of interest, no Committee member may bid on a County capital project or benefit financially from any project under consideration.
10. Advise the Travis County Commissioners Court on the need for a bond election and the prospects for conducting a successful election in November, 2005. If a bond program is warranted, advise the Court on the overall scope of a bond package, recommend a prioritized list of projects and report on the fiscal impacts to the County and to local jurisdictions. The Committee is asked to provide an initial status report to the Commissioners Court within two months after their first meeting and then every 6 to 8 weeks thereafter, with a final report due no later than July 1, 2005

DRAFT 2011 BOND REFERENDUM PROJECT LIST

| Pre | Priority | Project Name | Scope | Eng Cost | * est level | Acres | R/W Cost | * est level | Const Cost | * est level | Total |
|-----|----------|---------------------------------------|--|----------------------|-------------|--------------|----------------------|-------------|-----------------------|-------------|-----------------------|
| | | Roadway Capacity Projects | | | | | | | | | |
| 3 | | Bee Creek Road | Widen 1.25m 2 to 4 Ins from SH 71 to Highland Blvd | \$ 860,000 | D | 10 | \$ 871,200 | D | \$ 7,500,000 | D | \$ 9,231,200 |
| 4 | | Slaughter Ln E (\$2M 11/3/10 COA BR?) | Construct segment from Goodnight to Thaxton | \$ - | N/A | 0 | \$ - | N/A | \$ 10,000,000 | A-B | \$ 10,000,000 |
| 1 | | Tuscany South (\$2M 11/3/10 COA BR?) | New 0.5m 4-In from US 290 to Springdale | \$ - | N/A | 5 | \$ 750,000 | A-B | \$ 5,000,000 | A-B | \$ 5,750,000 |
| 1 | | Parmer-973 Connector(50%R:80%B)** | Construct 5500' 4 In from Parmer to 973 | \$ 430,000 | D | 14 | \$ - | D | \$ 6,190,000 | D | \$ 6,620,000 |
| 3 | | Hewitt Lane | Widen 0.6m to 3-Ins from Frate Barker to Brodie w/bridge | \$ 350,000 | D | 4 | \$ 350,000 | D | \$ 3,900,000 | D | \$ 4,600,000 |
| 1 | | 973-Blake Manor Connector | Construct 5000' 4 In from 973 to Blake Manor | \$ 500,000 | D | 13 | \$ 850,000 | D | \$ 5,000,000 | D | \$ 6,350,000 |
| 3 | | Bob Wire Realignment | New 0.25m 2 In from SH 71 to Bob Wire | \$ 120,000 | B-C | 2.5 | \$ 500,000 | D | \$ 1,440,000 | B-C | \$ 2,060,000 |
| 1 | | Arterial A | New 1.75m 4-In from US 290 E to Cameron Rd | \$ 500,000 | C | 24 | \$ 1,053,000 | D | \$ 13,500,000 | D | \$ 15,053,000 |
| all | | TxDot ROW Requests | Anticipated TxDot requests for 10% cost share | \$ - | N/A | 320 | \$ 5,000,000 | D | \$ - | N/A | \$ 5,000,000 |
| 2 | | Jesse Bohls Realign | Widen-Realign 2.5m 2 to 4 Ins, Weiss Ln to Cameron | \$ 967,500 | D | 34 | \$ 1,470,000 | D | \$ 12,900,000 | D | \$ 15,337,500 |
| 1 | | Kimbro-Parsons Realign | Widen-Realign 4.0m 2 to 4 Ins, US 290 to Blake Manor | \$ 1,540,000 | D | 54 | \$ 2,340,000 | D | \$ 20,520,000 | D | \$ 24,400,000 |
| 1 | | Blake-Manor | Widen 4.0m 2 to 4 Ins 973 By-pass to Burleson-Manor Rd | \$ 720,000 | D | 19 | \$ 850,000 | D | \$ 13,728,000 | D | \$ 15,298,000 |
| 4 | | Ross Road | Widen 0.9m 2 to 4 In from Pearce to Heine Farm Rd | \$ 356,000 | D | 6 | \$ 257,000 | D | \$ 3,325,000 | D | \$ 3,938,000 |
| 1,2 | | Dessau Road (widen in median) | Widen 2.9m 4 to 6 Ins, Parmer to Wells Branch Pkwy | \$ 500,000 | D | 0 | \$ - | D | \$ 7,000,000 | D | \$ 7,500,000 |
| 4 | | Thaxton Road | Widen 0.4m 2 to 4 Ins, Mckny Falls Pky to Slaughter | \$ 158,000 | D | 3 | \$ 130,700 | D | \$ 4,080,000 | D | \$ 4,368,700 |
| 1,2 | | Cameron Rd (W of SH 130) | Widen-Realign 2.3m 2 to 4 Ins, Howard Ln to SH 130 | \$ 1,200,000 | C | 28 | \$ 1,220,000 | D | \$ 9,700,000 | B-C | \$ 12,120,000 |
| 1,2 | | Cameron Rd (E of SH 130) | Widen-Realign 4.0m 2 to 4 Ins, Weiss Ln to FM 973 | \$ 2,100,000 | D | 48 | \$ 2,100,000 | D | \$ 20,160,000 | D | \$ 24,360,000 |
| 4 | | Elroy Road Pub-Priv (50%)** | Widen 1.1m 2 to 4 Ins from McAngus to Kellam | \$ 322,800 | D | 15 | \$ - | N/A | \$ 3,100,000 | D | \$ 3,422,800 |
| 2 | | Wells Branch Pkwy (50%R):(80%B)** | New 4.75m 4-In: Cameron to SH130 to FM973 | \$ 1,800,000 | D | 65 | \$ - | D | \$ 26,500,000 | D | \$ 28,300,000 |
| 1 | | Rundberg Ln Ext | New 1.2m 2-In from Sprinkle Rd to Art A | \$ 1,315,000 | D | 17 | \$ 740,500 | D | \$ 11,525,000 | D | \$ 13,580,500 |
| 4 | | Slaughter Ln Pub-Priv (50%R):(80%B)** | New 3.0m 4-In from Thaxton to FM 973 | \$ 1,232,000 | D | 51 | \$ - | N/A | \$ 17,720,000 | D | \$ 18,952,000 |
| 4 | | Will-Can Pub-Priv (50%R):(80%B)** | New 3.5m 4-In, McKinney Falls Pky to FM 812 | \$ 900,000 | D | 59 | \$ - | N/A | \$ 15,000,000 | D | \$ 15,900,000 |
| 1 | | Braker Ln S Pub-Priv (50%)** | New 2.5m 4-In from Parmer to FM 973 (50% in COA) | \$ 660,000 | D | 35 | \$ - | N/A | \$ 6,600,000 | D | \$ 7,260,000 |
| 4 | | N Turnersville Road | Widen 0.8m 2 to 4-In from Turnersville Rd to SH 45 | \$ 420,000 | D | 5 | \$ 225,000 | D | \$ 4,200,000 | D | \$ 4,845,000 |
| 1 | | Braker Ln (Taylor-BurlesonManor) | New 1.2m 4-In from Taylor to Burleson-Manor | \$ 600,000 | D | 16 | \$ 640,000 | D | \$ 6,000,000 | D | \$ 7,240,000 |
| 1 | | BurlesonManor (BlakeManor-Braker Ln) | New 0.8m 4-In from Blake Manor to proposed Braker Ln | \$ 450,000 | D | 12 | \$ 480,000 | D | \$ 4,500,000 | D | \$ 5,430,000 |
| | | | Sub Total | \$ 18,001,300 | | 859.5 | \$ 19,827,400 | | \$ 239,088,000 | | \$ 276,916,700 |
| | | Roadway Safety Projects | | | | | | | | | |
| 3 | | Hamilton Pool Rd Bridge #324 | Replace Bridge Deck and Box Beams | \$ 20,000 | D | | \$ - | | \$ 150,000 | D | \$ 170,000 |
| 1 | | Old Highway 20 Bridge #155 | Replace Bridge | \$ 320,000 | B-C | 2 | \$ 60,000 | D | \$ 1,310,000 | B-C | \$ 1,690,000 |
| 2 | | Weiss Lane Bridge #229 | Replace Bridge | \$ 120,000 | B-C | 2 | \$ 60,000 | D | \$ 650,000 | B-C | \$ 830,000 |

DRAFT 2011 BOND REFERENDUM PROJECT LIST

| Pre | Priority | Project Name | Scope | Eng Cost | * est level | Acres | R/W Cost | * est level | Const Cost | * est level | Total |
|-----|----------|--|--|--------------|-------------|-------|--------------|-------------|---------------|-------------|---------------|
| 3 | | Crumley Ranch Road Bridge #314 | Rehabilitate Bridge | \$ 25,000 | B-C | 0 | \$ - | | \$ 150,000 | B-C | \$ 175,000 |
| 3 | | Old San Antonio Road | Widen 12K' 2ln to 2-12' ln w/4'shldr 1626 to Puryear Rd | \$ 750,000 | D | 6 | \$ 525,000 | D | \$ 4,120,000 | D | \$ 5,395,000 |
| 3 | | Flint Rock Rd (30% in Lakeway)** | 4-lane 620 to Jack Nicholas; 2-ln safety to Serene Hills | \$ - | N/A | 0 | \$ - | N/A | \$ 2,000,000 | D | \$ 2,000,000 |
| 2 | | Rowe Lane (40% in City of Pflug)** | Safety Improvements 1.7m from SH130 to Martin Ln | \$ 170,000 | D | 2.5 | \$ 100,000 | D | \$ 1,100,000 | D | \$ 1,370,000 |
| all | | Traffic Signals | Funding for warranted installation | \$ 20,000 | C | 0 | \$ - | N/A | \$ 100,000 | C | \$ 120,000 |
| all | | Guardrail | Upgrade end sections at 3 high-speed locations | \$ - | N/A | 0 | \$ - | N/A | \$ 135,000 | B | \$ 135,000 |
| all | | HMAC Alternative Paving | Resurface 40 m with 1.5" Type C HMAC | \$ - | N/A | 0 | \$ - | N/A | \$ 4,552,000 | C | \$ 4,552,000 |
| 3 | | Frate-Barker/Manchaca Int Imprvmnt | Add double left from F-B to NB Manchaca | \$ 50,000 | C | 0.5 | \$ 150,000 | C | \$ 650,000 | C | \$ 850,000 |
| 3 | | 1626/Manchaca Int Imprvmnt | Add double left from 1626 to NB Manchaca | \$ 50,000 | C | 0.5 | \$ 150,000 | C | \$ 650,000 | C | \$ 850,000 |
| all | | Substandard Roads** | Funding for indefinite # of cost-share agreements | \$ 200,000 | A | 0 | \$ - | N/A | \$ 800,000 | D | \$ 1,000,000 |
| 3 | | US290-Circle Drive Int Imprvmnts | Realign Circle Dr-Spring Valley @ 290 (signal by TxDot) | \$ 60,000 | C | 1.5 | \$ 100,000 | D | \$ 550,000 | C | \$ 710,000 |
| 3 | | RM 2244 at River Hills Drive | Realign intersection to accommodate signal by TxDot | \$ 100,000 | C | | \$ 230,000 | D | \$ 540,000 | C | \$ 870,000 |
| | | Lohmans Ford Road | Realign and widen | \$ 200,000 | | | \$ 100,000 | | \$ 3,000,000 | | \$ 3,300,000 |
| 1 | | Austin Colony Secondary Access to 969 | New 2-lane collector Westall-Sandifer to 969 @ Gilbert | \$ 435,000 | C | 14 | \$ 530,000 | C | \$ 3,000,000 | C | \$ 3,965,000 |
| | | | Sub Total | \$ 2,520,000 | | \$ 27 | \$ 2,005,000 | | \$ 23,457,000 | | \$ 27,982,000 |
| | | Pass Thru Finance Projects | | | | | | | | | |
| 1 | | 973 Manor By-Pass (Bridge at WC & RR) | Construct 14000' 4-ln from south of Manor to 290 | \$ 2,000,000 | C | 31 | \$ 4,500,000 | C | \$ 40,000,000 | C | \$ 46,500,000 |
| 3 | | FM 1626 Road widening | Widen 5000' 2 to 5 Ins from Brodie to FM 2304 | \$ 2,000,000 | C | 6 | \$ 2,121,000 | C | \$ 7,256,000 | C | \$ 11,377,000 |
| 3 | | Manchaca Road widening | Widen 1.2m 3 to 5 Ins from 1626 to Ravenscroft | | N/A | 0 | \$ 1,000,000 | N/A | \$ 7,000,000 | C | \$ 8,000,000 |
| 1 | | FM 969 | Widen 5.0m 2 to 5 Ins from FM 3177 to Dunlap | \$ 1,500,000 | D | 50 | \$ 1,500,000 | D | \$ 22,000,000 | D | \$ 25,000,000 |
| | | | Sub Total | \$ 5,500,000 | | \$ 87 | \$ 9,121,000 | | \$ 76,256,000 | | \$ 90,877,000 |
| | | Drainage Projects | | | | | | | | | |
| 3 | | Big Sandy Drive @ Long Hollow Creek | See 2009 Drainage Basin Study | \$ 158,000 | B-C | N/A | | N/A | \$ 794,000 | B-C | \$ 952,000 |
| 3 | | Juniper Trail @ Long Hollow Creek | See 2009 Drainage Basin Study | \$ 245,000 | B-C | | \$ 40,000 | B-C | \$ 1,223,000 | B-C | \$ 1,508,000 |
| 3 | | Wydwood Road @ Slaughter Creek | See 2009 Drainage Basin Study | \$ 341,000 | B-C | N/A | | N/A | \$ 1,705,000 | B-C | \$ 2,046,000 |
| 3 | | Fall Creek @ trib to Fall Creek | See 2009 Drainage Basin Study | \$ 191,000 | B-C | | \$ 5,000 | B-C | \$ 954,000 | B-C | \$ 1,150,000 |
| 3 | | Great Divide @ Little Barton Creek | See 2009 Drainage Basin Study | \$ 250,000 | B-C | N/A | | N/A | \$ 1,400,000 | B-C | \$ 1,650,000 |
| 3 | | Pedernales Canyon Trail @ Lick Creek | See 2009 Drainage Basin Study | \$ 118,000 | B-C | N/A | | N/A | \$ 587,000 | B-C | \$ 705,000 |
| 3 | | Slaughter Cr Dr @ Trib to Slaughter Cr | See 2009 Drainage Basin Study | \$ 171,000 | B-C | N/A | | N/A | \$ 852,000 | B-C | \$ 1,023,000 |
| 3 | | Tumbleweed Trail @ Trib to Lake Austin | See 2009 Drainage Basin Study | \$ 19,000 | B-C | N/A | | N/A | \$ 188,000 | B-C | \$ 207,000 |
| 1 | | Crystal Bend Drive @ Harris Branch | See 2009 Drainage Basin Study | \$ 266,000 | B-C | N/A | \$ 255,000 | B-C | \$ 1,328,000 | B-C | \$ 1,849,000 |

DRAFT 2011 BOND REFERENDUM PROJECT LIST

| Pre | Priority | Project Name | Scope | Eng Cost | * est level | Acres | R/W Cost | * est level | Const Cost | * est level | Total |
|----------------------------|----------|--|---|--------------|-------------|-------|--------------|-------------|---------------|-------------|---------------|
| 3 | | Cottonwood Dr @ Long Hollow | See 2009 Drainage Basin Study | \$ 193,000 | B-C | N/A | | N/A | \$ 968,000 | B-C | \$ 1,161,000 |
| 4 | | Linden Road @ Maha Creek | See 2009 Drainage Basin Study | \$ 794,000 | B-C | N/A | \$ 23,000 | B-C | \$ 3,970,000 | B-C | \$ 4,787,000 |
| 1 | | Springdale Rd @ Walnut Crk Trib 5 | See 2009 Drainage Basin Study | \$ 60,000 | B-C | N/A | | N/A | \$ 303,000 | B-C | \$ 363,000 |
| 1 | | Gregg Lane @ Wilbarger | See 2009 Drainage Basin Study | \$ 306,000 | B-C | N/A | | N/A | \$ 1,530,000 | B-C | \$ 1,836,000 |
| 3 | | Lime Creek Rd @ Fisher Hollow | See 2009 Drainage Basin Study | \$ 125,000 | B-C | N/A | | N/A | \$ 622,000 | B-C | \$ 747,000 |
| 3 | | Nameless Road @ Trib to Big Sandy | See 2009 Drainage Basin Study | \$ 204,000 | B-C | N/A | | N/A | \$ 1,025,000 | B-C | \$ 1,229,000 |
| 3 | | Bee Creek Road @ Bee Creek | See 2009 Drainage Basin Study | \$ 206,000 | B-C | N/A | | N/A | \$ 1,031,000 | B-C | \$ 1,237,000 |
| 1 | | Bitting Sch Rd @ unammed Wilb Crk trib | See 2009 Drainage Basin Study | \$ 1,177,000 | B-C | N/A | | N/A | \$ 5,884,000 | B-C | \$ 7,061,000 |
| 4 | | Tom Sassman Rd @ Maha Crk | See 2009 Drainage Basin Study | \$ 332,000 | B-C | N/A | \$ 320,000 | B-C | \$ 1,658,000 | B-C | \$ 2,310,000 |
| | | Felder Ln @ Cottonwood Crk | See 2009 Drainage Basin Study | \$ 254,400 | B-C | N/A | | N/A | \$ 1,017,600 | B-C | \$ 1,272,000 |
| 3 | | Westlake Dr @ unamed Lk Austin Trib | See 2009 Drainage Basin Study | \$ 16,000 | B-C | N/A | | N/A | \$ 161,000 | B-C | \$ 177,000 |
| 3 | | Nameless Rd at Nameless Hollow | See 2009 Drainage Basin Study | \$ 281,000 | B-C | N/A | | N/A | \$ 1,402,000 | B-C | \$ 1,683,000 |
| 3 | | Wild Basin St @ unamed Bee Ck trib | See 2009 Drainage Basin Study | \$ 18,000 | B-C | N/A | | N/A | \$ 179,000 | B-C | \$ 197,000 |
| 4 | | Caldwell Ln @ River Timber Dr | See 2009 Drainage Basin Study | \$ 15,000 | B-C | N/A | \$ 2,000 | B-C | \$ 77,000 | B-C | \$ 94,000 |
| 3 | | Nameles Rd @ unamed Big Sandy Trib | See 2009 Drainage Basin Study | \$ 89,000 | B-C | N/A | | N/A | \$ 448,000 | B-C | \$ 537,000 |
| 4 | | Swiss Alpine Village | See 2009 Drainage Basin Study | \$ 459,000 | B-C | N/A | \$ 5,237,000 | N/A | \$ 2,296,000 | B-C | \$ 7,992,000 |
| 3 | | Arroyo Doble | See 2009 Drainage Basin Study | \$ 308,000 | B-C | N/A | \$ 537,000 | N/A | \$ 1,540,000 | B-C | \$ 2,385,000 |
| 4 | | Thoroughbred Farms | See 2009 Drainage Basin Study | \$ 222,000 | B-C | N/A | | N/A | \$ 1,113,000 | B-C | \$ 1,335,000 |
| 3 | | Southwest Territories subdivision | See 2009 Drainage Basin Study | \$ 239,000 | B-C | N/A | | N/A | \$ 1,195,000 | B-C | \$ 1,434,000 |
| 3 | | Austin Lake Estates | See 2009 Drainage Basin Study | \$ 537,000 | B-C | N/A | \$ 790,000 | N/A | \$ 2,686,000 | B-C | \$ 4,013,000 |
| 1 | | Hogeye Road Culvert | Replace functionally obsolete box culvert | \$ 35,000 | D | 0.5 | \$ 25,000 | D | \$ 200,000 | D | \$ 260,000 |
| 2 | | McNeil Rd Drainage Impvnts | Remove Ashton Wds Dr & McNeil Rd from floodplain | \$ 360,000 | B-C | N/A | \$ 610,000 | D | \$ 1,800,000 | B-C | \$ 2,770,000 |
| | | | Sub Total | \$ 7,989,400 | | \$ 1 | \$ 7,844,000 | | \$ 40,136,600 | | \$ 55,970,000 |
| Pedestrian Projects | | | | | | | | | | | |
| 3 | | FM 1826 Sidewalk | New 1500' sidewalk from Gallant Fox to Seton SW | \$ 30,000 | C | 0 | \$ - | N/A | \$ 200,000 | C | \$ 230,000 |
| all | | Sidewalk Safety & ADA Upgrades | Construct New/Reconstruct non-compliant sidewalks | \$ 200,000 | N/A | 0 | \$ - | N/A | \$ 2,000,000 | C | \$ 2,200,000 |
| 3 | | ElRey Road Sidewalk | 3700' sidewalk From US290 to Espinola | \$ 75,000 | D | 1 | \$ 25,000 | D | \$ 500,000 | D | \$ 600,000 |
| 1 | | Blake-Manor Trail (combine w/4-laning) | New 2.5m trail from FM 973 to East Metro Park | \$ 300,000 | C | 2.5 | \$ 1,740,000 | D | \$ 2,900,000 | C | \$ 4,940,000 |
| | | | Sub Total | \$ 605,000 | | \$ 4 | \$ 1,765,000 | | \$ 5,600,000 | | \$ 7,970,000 |
| Parks Projects | | | | | | | | | | | |
| all | | County Park parking lots and roads | Continued maintenance of park roads and parking | \$ - | N/A | 0 | \$ - | N/A | \$ 207,000 | N/A | \$ 207,000 |

DRAFT 2011 BOND REFERENDUM PROJECT LIST

| Pre | Priority | Project Name | Scope | Eng Cost | * est level | Acres | R/W Cost | * est level | Const Cost | * est level | Total |
|-----|----------|--|---|---------------|-------------|--------|---------------|-------------|----------------|-------------|----------------|
| 3 | | LCRA Park parking lots and roads | Continued maintenance of park roads and parking | \$ - | N/A | 0 | \$ - | N/A | \$ 193,000 | N/A | \$ 193,000 |
| 3 | | Park Residence-Reimers Ranch | Provide on-site Ranger residence for security | \$ - | N/A | 0 | \$ - | N/A | \$ 225,000 | C | \$ 225,000 |
| 1 | | Park Residence-East Metro | Provide on-site Ranger residence for security | \$ - | N/A | 0 | \$ - | N/A | \$ 225,000 | C | \$ 225,000 |
| 3 | | Pedernales River Open Space | Acquire 870 Acres | | | | \$ 17,400,000 | | | | \$ 17,400,000 |
| 3 | | Milton Reimers Ranch II | Phase II improvements | \$ 300,000 | | | \$ - | | \$ 2,700,000 | | \$ 3,000,000 |
| 3 | | Arkansas Bend Master Plan | Finish master plan & Phase I Improvements | \$ 8,500,000 | | | | | | | \$ 8,500,000 |
| 2 | | Northeast Metro Park Phase MMVIX | Veloway, roadway, and restroom improvements | \$ 1,000,000 | | | | | \$ 9,500,000 | | \$ 10,500,000 |
| 4 | | Southeast Metro Park Phase MMVIX | Construction of a swimming pool and concession stand | \$ 150,000 | | | | | \$ 13,850,000 | | \$ 14,000,000 |
| 1,4 | | Onion Creek Greenbelt Trail | 1.5 M. concrete trail and picnic area | \$ - | | | | | \$ 5,000,000 | | \$ 5,000,000 |
| all | | Greenspace - Countywide | Purchase of additional greenspace/flood plain | | | | \$ 20,000,000 | | | | \$ 20,000,000 |
| 1 | | Alt Water Supply for East Metro Park | | | | | | | | | |
| 4 | | Alt Water Supply for SE Metro Park | | | | | | | | | |
| 1 | | East Metro Park Land | Protective land acquisition | | | | \$ 3,500,000 | | \$ - | | \$ 3,500,000 |
| | | | Sub Total | \$ 9,950,000 | | | \$ 40,900,000 | | \$ 31,900,000 | | \$ 82,750,000 |
| | | | GRAND TOTAL ALL PRIORITIES | \$ 44,565,700 | | \$ 977 | \$ 81,462,400 | | \$ 416,437,600 | | \$ 542,465,700 |
| | | **Represents County share of anticipated Public-Private or Public-Public projects | | | | | | | | | |
| | | PRIORITY | | | | | | | | | |
| | | A = Recommended for FY 11 Bond Referendum (Assume \$120M available for Roads, Bridges, Ped Projects, and Drainage and \$80M for Park Projects) | | | | | | | | | |
| | | B = Recommended for FY 14/15 Bond Referendum (Assume \$120M available for Roads, Bridges, Ped Projects, and Drainage and \$80M for Parks Projects) | | | | | | | | | |
| | | C = Recommended for FY19/20 or beyond Bond Referendum (Assume no financial limitations for the balance of projects not prioritised A or B) | | | | | | | | | |
| | | * Estimate Level of Accuracy | | | | | | | | | |
| | | Level A | Based upon 100% complete design (engineer's estimate for bid purposes); +/-10% | | | | | | | | |
| | | Level B | Based upon approximately 50% complete design; +/-15% | | | | | | | | |
| | | Level C | Based upon comparable project costs, site visits, topo maps, schematic alignments, typical sections; +/-20% | | | | | | | | |
| | | Level D | Based upon cost trends for similar types of projects; +/-25% | | | | | | | | |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Yolanda Reyes, Planning and Budget Office, 854-9106
Elected/Appointed Official/Dept. Head: Rodney Rhoades, Executive Manager
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached backup documentation.

PBO Recommends approval.

ISSUES AND OPPORTUNITIES:

Please see attached backup documentation.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see attached backup documentation.

REQUIRED AUTHORIZATIONS:

| | | |
|----------------------------|----------------|---------|
| Planning and Budget Office | Jessica Rio | Pending |
| Planning and Budget Office | Leroy Nellis | Pending |
| Planning and Budget Office | Rodney Rhoades | Pending |
| Planning and Budget Office | | Pending |
| County Judge's Office | Cheryl Aker | Pending |
| Commissioners Court | Cheryl Aker | Pending |

BUDGET AMENDMENTS AND TRANSFERS

FY 2011

1/4/2011

TRANSFERS

| BA# | Project Code | FUND | DEPT/DIV | ACT | ELM/ OBI | Dept. | Line Item | Increase | Decrease | Pg # |
|-----|--------------|------|----------|-----|----------|-------|-----------------------|----------|----------|------|
| T1 | | 001 | 1250 | 523 | 0701 | ITS | Reg.Sal.-Permnt Empl | | \$ 3,559 | 1 |
| | | 001 | 1260 | 523 | 0801 | ITS | Reg.Sal.-Temp Empl | \$ 3,300 | | |
| | | 001 | 1260 | 523 | 2002 | ITS | FICA Tax - OASDI | \$ 205 | | |
| | | 001 | 1260 | 523 | 2006 | ITS | Worker's Compensation | \$ 6 | | |
| | | 001 | 1260 | 523 | 2007 | ITS | FICA Tax - Medicare | \$ 48 | | |

Budget Adjustment: 25121

Fyr _ Budget Type: 2011-Reg
 PBO Category: Transfer
 Just: CommCodeRq

Author: 12 - MACIK, NICHOLAS
 Court Date: Tuesday, Jan 4 2011
 Convert Intern Position to Temp position

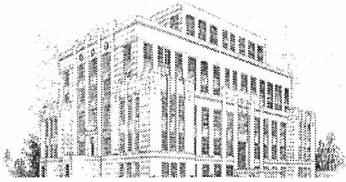
Created: 12/20/2010 9:52:49 AM
 Dept: INFORMATION & TELECOMMUNI

| From Account | Acct Desc | Project | Proj Desc | Amount |
|-------------------|--------------------------|---------|-----------|--------|
| 001-1250-523-0701 | REG SALARIES-PERMNT EMPL | | | 3,559 |
| | | | | 3,559 |
| To Account | | Project | | Amount |
| 001-1260-523-0801 | REG SALARIES-TEMP EMPL | | | 3,300 |
| 001-1260-523-2002 | FICA TAX - OASDI | | | 205 |
| 001-1260-523-2006 | WORKER'S COMPENSATION | | | 6 |
| 001-1260-523-2007 | FICA TAX - MEDICARE | | | 48 |
| | | | | 3,559 |

| Approvals | Dept | Approved By | Date Approved |
|------------|------|----------------|------------------------|
| Originator | 12 | NICHOLAS MACIK | 12/20/2010 9:53:37 AM |
| DepOffice | 12 | NICHOLAS MACIK | 12/20/2010 10:04:51 AM |

Salary Savings verified. PBO concurs

[Handwritten Signature]
 12/27/10
[Handwritten Signature] 12/27/10



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION & TELECOMMUNICATION SYSTEMS

Joe Harlow Jr., Chief Information Officer

314 W. 11th Street, P. O. Box 1748, Austin, Tx 78767 (512) 854-9666 Fax (512) 854-4401

DATE: December 21, 2010
TO: Katie Petersen Gipson
FROM: Joe Harlow, Chief Information Officer
SUBJ: Temporary position – 2 months

A handwritten signature in blue ink that reads "Joe Harlow".

The attached budget adjustment is to transfer salary savings to fund the FY 11 temporary position of Planner/ Management/ Research Assistant for a temporary, part-time assignment beginning January 1, 2011 until February 28, 2011. The salary savings is generated from a vacancy in one of ITS's divisions.

The position is assisting the ITS department with the following areas:

- Various research into IT service catalogs for publishing to the internal web site.
- Assisting with various project tasks such as research, documentation and project coordination, to support the Identity Management project.
- Performing administration tasks as assigned by various Department members.

Should you have further questions or require additional information, please contact me.

cc: Tanya Acevedo, ITS
Randy Lott, PBO

Allocated Reserve Status (001-9800-981-9892)

| Amount | Dept Transferred Into | Date | Explanation |
|--------------------|------------------------------|-------------|---------------------------------------|
| \$8,953,199 | | | Beginning Balance |
| (\$18,768) | District Attorney | 10/19/10 | Family Protection Fund |
| \$4,443 | Various | 10/15/10 | Canceled Purchase Orders |
| \$4,051 | Various | 10/25/10 | Canceled Purchase Orders |
| (\$102,500) | Medical Examiner | 10/26/10 | Financial Feasibility Study |
| (\$599,970) | TNR | 10/26/10 | Hamilton Pool Cleanup Project |
| (\$3,975) | CJP | 10/26/10 | ACC Internship Program |
| (\$5,178) | Civil Courts | 10/26/10 | ACC Internship Program |
| \$11,039 | Various | 11/1/10 | Canceled Purchase Orders |
| (\$230,498) | TNR | 11/9/10 | McKinney Falls Grant Match |
| (\$3,500) | Historical Commission | 11/9/10 | Historical Commission Grant match |
| \$9,790 | Various | 11/10/10 | Canceled Purchase Orders |
| (\$168,117) | Facilities | 11/23/10 | HVAC at EOB |
| \$3,123 | Various | 11/23/10 | Canceled Purchase Orders |
| (\$170,000) | Facilities | 12/7/10 | BEFIT - Data Center |
| (\$25,100) | Facilities | 12/14/10 | Land |
| \$161,390 | Various | 12/13/10 | Canceled Purchase Orders |
| (\$15,987) | County Attorney | 12/14/10 | Technical correction of liquidated PO |
| \$7,803,442 | Current Balance | | |

Possible Future Expenses Against Allocated Reserve Previously Identified:

| Amount | Explanation |
|----------------------|---|
| (\$57,465) | Receptionist Position Related Auditor's Office in the 700 Lavaca Building |
| (\$200,000) | Transition Planning |
| (\$25,885) | ACC Internship Program |
| (\$200,000) | Television Cable Service for Travis County |
| (\$185,439) | Family Drug Treatment Court |
| (\$184,727) | Drug Court Grant Reserves |
| (\$21,060) | Cadaver Contract Increase |
| (\$57,137) | DWI Court Program |
| (\$20,000) | HAZMAT Allocated Reserves |
| (\$19,240) | Landfill Leachate Discharge Abatement & Priority 2 |
| (\$25,000) | Cash Match for MHPD Expansion grant |
| (\$51,494) | MHPD FY 11 Continuation funding |
| (\$50,000) | Postage and Postage |
| (\$200,000) | Managed Print Services |
| (\$255,000) | Workforce Development Pilot Programs |
| (\$400,000) | Civil Indigent Attorney Fees |
| (\$300,000) | Indigent Attorney Fees for Capital Cases |
| (\$200,000) | Transition Planning |
| (\$70,000) | Redistricting |
| (\$175,000) | Special Election for Senator Wentworth |
| (\$250,000) | Conservation Easement |
| (\$2,947,447) | Total Possible Future Expenses (Earmarks) |

\$4,855,995 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--|
| \$496,980 (\$45,000) | Facilities | 12/28/10 | Beginning Balance EOB - Safety Improvements |
| \$451,980 Current Reserve Balance | | | |

Possible Future Expenses Against CAR Identified During the FY11 Budget Process:

| Amount | Explanation |
|---|---------------------------------|
| (\$135,000) | Video Surveillance Phase 2 of 3 |
| (\$95,500) | Failing Vehicles |
| (\$90,000) | Guardrails |
| (\$90,000) Total Possible Future Expenses (Earmarks) | |
| \$361,980 Remaining CAR Balance After Possible Future Expenditures | |

K

Emergency Reserve Status (001-9800-981-9814)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--------------------|
| \$4,950,000 | | | Beginning Balance |
| \$4,950,000 Current Reserve Balance | | | |

Fuel & Utility Reserve Status (001-9800-981-9819)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--------------------|
| \$1,000,000 | | | Beginning Balance |
| \$1,000,000 Current Reserve Balance | | | |

Planning Reserve Status (001-9800-981-9821)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--------------------|
| \$2,100,000 | | | Beginning Balance |
| \$2,100,000 Current Reserve Balance | | | |

Juvenile Justice TYC (001-9800-981-9829)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--------------------|
| \$250,000 | | | Beginning Balance |
| \$250,000 Current Reserve Balance | | | |

Future Grant Requirements Reserve Status (001-9800-981-9837)

| Amount | Dept Transferred Into | Date | Explanation |
|--|------------------------------|-------------|--------------------|
| \$596,369 | | | Beginning Balance |
| \$596,369 Current Reserve Balance | | | |

Smart Bldg. Facility Maintenance Reserve Status (001-9800-981-9838)

| Amount | Dept Transferred Into | Date | Explanation |
|---|------------------------------|-------------|--------------------|
| \$51,280 | | | Beginning Balance |
| \$51,280 Current Reserve Balance | | | |

Unallocated Reserve Status (001-9800-981-9898)

| Amount | Dept Transferred Into | Date | Explanation |
|---|------------------------------|-------------|--------------------|
| \$48,595,756 | | | Beginning Balance |
| (\$22,500,000) | Facilities | 12/14/10 | Land |
| (\$754,400) | ITS | 12/21/10 | Equipment |
| (\$3,948,400) | TNR | 12/21/10 | Vehicles |
| \$21,392,956 Current Reserve Balance | | | |

BEFIT Auditor Reserve Status (001-9800-982-9902)

| Amount | Dept Transferred Into | Date | Explanation |
|------------------------------------|------------------------------|-------------|--------------------|
| \$1,099,930 | | | Beginning Balance |
| (111,697) | ITS | 11/9/10 | BEFIT Personnel |
| (920,159) | Auditor | 12/7/10 | BEFIT Personnel |
| (68,074) | PBO | 12/7/10 | BEFIT Personnel |
| \$0 Current Reserve Balance | | | |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Travis Gatlin, Planning and Budget Office, 854-9065
Elected/Appointed Official/Dept. Head: Rodney Rhoades, Executive Manager
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- A. Application to the Texas Department of Transportation to continue the Underage Drinking Prevention Program in the County Attorney's Office for a three year term; and
 - B. New contract with the United States Department of Justice, Community Oriented Policing Services, to provide funding for the expansion of the Travis County Sheriff's Office firing range.
-

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

This week's grant packet includes two items. Item A will continue the Underage Drinking Prevention Program in the County Attorney's Office for a three year term. Item B will provide resources to expand the Travis County Sheriff's Office firing range from seven to fourteen firing points. This will double the training capacity of the range.

STAFF RECOMMENDATIONS:

PBO recommends approval of all items.

ISSUES AND OPPORTUNITIES:

Additional information is provided in each item's grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

The catch match for the FY 11 term of Item A is fully funded in the County Attorney's Office budget. There is no cash match requirement for Item B.

REQUIRED AUTHORIZATIONS:

| | | |
|----------------------------|----------------|---------|
| Planning and Budget Office | Rodney Rhoades | Pending |
| County Judge's Office | Cheryl Aker | Pending |
| Commissioners Court | Cheryl Aker | Pending |

TRAVIS COUNTY

1/4/2011

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
FY 2011

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

| Dept | Grant Title | Grant Period | Grant Award | County Match | In-Kind | Program Total FTEs | PBO Notes | Auditor's Assessment | Page # |
|---------------------|---|-----------------------|-------------|--------------|-----------|--------------------|-----------|----------------------|--------|
| Applications | | | | | | | | | |
| a | 19 Underage Drinking Prevention Program | 10/1/2011 - 9/30/2014 | \$570,783 | \$107,145 | \$214,701 | \$892,629 3 | R | MC | 11 |
| Contracts | | | | | | | | | |
| b | 37 2009 COPS LE Technology Grant | 3/11/2009 - 3/10/2012 | \$300,000 | \$0 | \$0 | \$300,000 0 | R | MC | 19 |

PBO Notes:

R - PBO recommends approval.
 NR - PBO does not recommend approval
 D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

S - Simple
 MC - Moderately Complex
 C - Complex
 EC - Extremely Complex

FY 2011 Grants Summary Report

Outstanding Grant Applications

The following is a list of grants for which application has been submitted since October 1, 2010, and the notification of award has not yet been received. American Recovery and Reinvestment Act (ARRA) and Large Multi-year Grants are bold and italicized. Additional details for these grants are summarized on a separate page in the document.

| Dept | Name of Grant | Grant Term | Grant Award | County Match | In-Kind | Program Total | FTEs | Cm. Ct. Approval Date |
|------|--|-----------------------|-------------|--------------|----------|---------------|------|-----------------------|
| 24 | Formula Grant - Indigent Defense Grants Program | 10/1/2010 - 9/30/2011 | \$446,456 | \$0 | \$0 | \$446,456 | 0 | 10/12/2010 |
| 17 | A Cultural Resources Survey of Rural Properties in Eastern Travis County | 2/1/2011 - 10/1/2012 | * \$8000 | \$3,000 | \$2,000 | \$13,000 | 0 | 11/16/2010 |
| 49 | Section 6 Traditional Grant Proposal - Karst Study | 9/1/2011 - 8/31/2013 | \$74,976 | \$0 | \$25,877 | \$100,853 | 0 | 11/16/2010 |
| | | | \$521,432 | \$3,000 | \$27,877 | \$560,309 | 0 | |

FY 2011 Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2010

American Recovery and Reinvestment Act (ARRA) and Large Multi-year Grants are bold and italicized. Additional details for these grants are summarized on a separate page in the document.

| Dept | Name of Grant | Grant Term | Grant Award | County Match | In-Kind | Program Total | FTEs | Cm. Ct. Approval Date |
|------|--|-----------------------|--------------|--------------|----------|---------------|------|-----------------------|
| 45 | Travis County Eagle Resource Project | 09/1/2010 - 8/31/2011 | \$49,884 | \$0 | \$0 | \$49,884 | 0 | 10/5/2010 |
| 58 | Atmos Energy Share the Warmth | 10/1/2010 - 9/30/2011 | \$13,891 | \$0 | \$0 | \$13,891 | 0 | 10/12/2010 |
| 39 | Safe Havens: Supervised Visitation and Safe Exchange Grant Program | 10/1/2010 - 9/30/2013 | \$400,000 | \$0 | \$0 | \$400,000 | 0.75 | 10/12/2010 |
| 39 | Travis County Adult Probation DWI Court | 9/1/2010 - 8/31/2011 | \$234,391 | \$0 | \$0 | \$234,391 | 4 | 10/26/2010 |
| 55 | Office of Child Representation | 10/1/2010 - 9/30/2011 | \$50,000 | \$623,000 | \$0 | \$673,000 | 8 | 10/26/2010 |
| 55 | Office of Parental Representation | 10/1/2010 - 9/30/2011 | \$50,000 | \$623,000 | \$0 | \$673,000 | 8 | 10/26/2010 |
| 58 | Parenting in Recovery | 9/30/2010 - 9/29/2011 | \$500,000 | \$80,000 | \$45,000 | \$625,000 | 1 | 10/26/2010 |
| 45 | Juvenile Treatment Drug Court-OJJDP | 10/1/2010 - 9/30/2014 | \$424,979 | \$141,667 | \$0 | \$566,646 | 2.5 | 10/26/2010 |
| 45 | Juvenile Treatment Drug Court-SAMHSA/CSAT | 9/30/2010 - 9/29/2011 | \$199,820 | \$0 | \$0 | \$199,820 | 0 | 10/26/2010 |
| 37 | 2007 Byrne Justice Assistance Grant (JAG)* | 10/1/2006 - 3/31/2011 | \$203,845.50 | \$0 | \$0 | \$203,845.50 | 0 | 10/26/2010 |
| 24 | Travis County Veterans's Court | 9/1/2010 - 8/31/2011 | \$40,000 | \$0 | \$0 | \$40,000 | 0 | 11/16/2010 |
| 39 | Travis County Adult Probation DWI Court | 9/30/2010 - 9/29/2013 | \$597,908 | \$0 | \$0 | \$597,908 | 3.45 | 11/16/2010 |
| 58 | Communities Putting Prevention to Work (Tobacco Free Workstite Policy) | 6/1/2010 - 2/29/2012 | \$200,000 | \$0 | \$0 | \$200,000 | 1.5 | 11/16/2010 |

| Dept | Name of Grant | Grant Term | Grant Award | County Match | In-Kind | Program Total | FTEs | Approval Date |
|------|---|-----------------------|--------------|--------------|---------|---------------|------|---------------|
| 45 | Leadership Academy Dual Diagnosis Unit - Residential Substance Abuse Treatment Program | 10/1/2010 - 9/30/2011 | \$142,535 | \$47,512 | \$0 | \$190,047 | 1.82 | 11/23/2010 |
| 24 | Travis County Veteran's Court | 9/1/2010 - 8/31/2011 | \$166,003 | \$0 | \$0 | \$166,003 | 2 | 11/23/2010 |
| 24 | Drug Diversion Court | 9/1/2010 - 8/31/2011 | \$188,422 | \$0 | \$0 | \$188,422 | 1 | 11/23/2010 |
| 22 | Family Drug Treatment Court | 9/1/2010 - 8/31/2011 | \$119,185 | \$0 | \$0 | \$119,185 | 1 | 11/23/2010 |
| 37 | 2010 UASI Grant | 8/1/2010 - 7/31/2012 | \$475,000 | \$0 | \$0 | \$475,000 | 0 | 11/23/2010 |
| 37 | 2010 Byrne Justice Assistance Grant | 10/1/2009 - 9/30/2013 | \$114,285 | \$0 | \$0 | \$114,285 | 0 | 11/23/2010 |
| 37 | 2010 Bryne Justice Assistance Grant | 10/1/2009-9/30/2013 | \$114,285 | \$0 | \$0 | \$114,285 | 0 | 11/23/2010 |
| 58 | Title IV-E Child Welfare Services | 10/1/2010 - 9/30/2011 | \$104,195.43 | \$205,012.95 | \$0 | \$309,208.38 | 0.75 | 11/30/2010 |
| 58 | Coming of Age (formerly RSVP) - Texas Department of Aging and Disability Services (DADS) | 9/1/2010 - 8/31/2011 | \$23,800 | \$23,800 | \$0 | \$47,600 | 0 | 11/30/2010 |
| 58 | Coming of Age (formerly known as RSVP) | 10/1/2010 - 9/30/2011 | \$63,119 | \$18,936 | \$0 | \$82,055 | 0.14 | 11/30/2010 |
| 37 | State Criminal Alien Assistance Program SCAAP 2010 | 7/1/2008 - 6/30/2009 | \$915,571 | \$0 | \$0 | \$915,571 | 0 | 11/30/2010 |
| 47 | Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) Strike Team Coordinator (UASI Award) | 8/1/2010 - 7/31/2012 | \$350,000 | \$0 | \$0 | \$350,000 | 1 | 11/30/2010 |
| 47 | Hazardous Materials Equipment Purchase and Maintenance (SHSP Award) | 8/1/2010 - 7/31/2012 | \$40,000 | \$0 | \$0 | \$40,000 | 0 | 11/30/2010 |

| Dept | Name of Grant | Grant Term | Grant Award | County Match | In-Kind | Program Total | FTEs | Approval Date |
|------|--|---------------------------|--------------|--------------|----------|---------------|-------|---------------|
| 49 | Transportation Enhancement Program | 11/30/2010- Completion | \$921,922 | \$230,498 | \$0 | \$1,152,420 | 0 | 11/30/2010 |
| 49 | FY11 CAPCOG Travis County Expo Center Recycling Grant | 9/1/2010 - 7/31/2011 | \$29,590 | \$0 | \$0 | \$29,590 | 0 | 12/7/2010 |
| 49 | CAPCOG FY 10 Solid Waste Enforcement Grant* | 9/1/2010 - 7/31/2011 | \$20,240 | \$0 | \$0 | \$20,240 | 0 | 12/14/2010 |
| 58 | AmeriCorps* | 8/1/2008 - 7/31/2009 | \$228,040 | \$225,977 | \$0 | \$454,017 | 16 | 12/14/2010 |
| 58 | Seniors and Volunteers for Childhood Immunization | 10/1/2010 - 9/30/2011 | \$4,000 | \$0 | \$0 | \$4,000 | 0.25 | 12/21/2010 |
| 58 | DOE Weatherization Assistance Program | 4/1/2010 - 3/31/2011 | \$186,929 | \$0 | \$0 | \$186,929 | 0 | 12/21/2010 |
| 37 | Homeland Security Grant Program - Urban Area Strategic Initiative (UASI) | 9/1/2008 - 1/15/2011 | \$136,234.36 | \$0 | \$0 | \$136,234.36 | 0 | 12/21/2010 |
| | | | \$7,308,074 | \$2,219,403 | \$45,000 | \$9,572,477 | 48.41 | |

*Amended from original agreement.

5

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

| Dept | Name of Grant | Personnel Cost | Operating Transfer | Estimated Total | Filled FTEs | Cm. Ct. Approval Date for Continuation | Cm. Ct. Contract Approval Date | Has the General Fund been Reimbursed? |
|------|---|----------------|--------------------|-----------------|-------------|--|--------------------------------|---------------------------------------|
| 19 | Family Violence Accelerated Prosecution Program | \$5,672 | \$5,672 | \$11,344 | 1.5 | 8/17/2010 | 9/28/2010 | Pending |
| 24 | Drug Diversion Court | \$4,701 | \$4,701 | \$9,402 | 1 | 8/24/2010 | 11/23/2010 | Pending |
| 24 | Travis County Veteran's Court | \$6,982 | \$6,982 | \$13,964 | 1 | 8/24/2010 | 11/23/2010 | Pending |
| 22 | Family Drug Treatment Court | \$5,112 | \$5,112 | \$10,224 | 1 | 8/31/2010 | 11/23/2010 | Pending |
| 58 | Parenting in Recovery (Personnel) | \$12,976 | \$12,976 | \$12,976 | 1 | 9/21/2010 | 10/26/2010 | Pending |
| 58 | Parenting in Recovery (Operating)* | \$0 | \$0 | \$50,500 | 1 | 9/21/2010 | 10/26/2010 | Pending |
| 22 | Family Drug Treatment Court | \$5,132 | \$5,132 | \$10,264 | 1 | 9/28/2010 | 11/23/2010 | Pending |
| 24 | Drug Diversion Court | \$4,878 | \$4,878 | \$9,756 | 1 | 9/28/2010 | 11/23/2010 | Pending |
| 24 | Travis County Veteran's Court | \$7,222 | \$7,222 | \$14,444 | 1 | 9/28/2010 | 11/23/2010 | Pending |
| 19 | Family Violence Protection Team | \$22,811 | \$22,811 | \$45,622 | 1.5 | 10/5/2010 | Awaiting Contract | No |
| 37 | Family Violence Protection Team | \$13,121 | \$13,121 | \$26,242 | 2 | 10/5/2010 | Awaiting Contract | No |

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

| Dept | Name of Grant | Personnel Cost | Operating Transfer | Estimated Total | Filled FTEs | Cm. Ct. Approval Date for Continuation | Cm. Ct. Contract Approval Date | Has the General Fund been Reimbursed? |
|---------------|---|------------------|--------------------|------------------|-------------|--|--------------------------------|---------------------------------------|
| 58 | ATCIC - Marguerite Casey Fopundation Community and Family Reintegration Project | \$9,600 | \$9,600 | \$19,200 | 1 | 11/23/2010 | Awaiting Contract | No |
| 37 | Family Violence Protection Team | \$13,121 | \$13,121 | \$26,242 | 2 | 12/7/2010 | Awaiting Contract | No |
| 19 | Family Violence Protection Team | \$23,589 | \$23,589 | \$47,178 | 1.5 | 12/14/2010 | Awaiting Contract | No |
| 23 | Family Violence Protection Team | \$21,263 | \$21,263 | \$42,526 | 0.5 | 12/21/2010 | Awaiting Contract | No |
| 58 | Casey Family Programs Community and Family Reintegration Project | \$10,090 | \$10,090 | \$20,180 | 1 | 12/28/2010 | Awaiting Contract | No |
| 58 | Comprehensive Energy Assistance Program | \$84,508 | \$84,508 | \$169,016 | 0 | 12/28/2010 | Awaiting Contract | No |
| 58 | Comprehensive Energy Assistance Program (Operating)* | | | \$325,000 | 0 | 12/28/2010 | Awaiting Contract | No |
| Totals | | \$250,778 | \$250,778 | \$864,080 | 19 | | | |

* Request is not a traditional permission to continue. Budget and expenditures will remain in the department's General Fund Budget until the contract is in place and reclassifications against the grant are processed.

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

| Dept | Grant Title | FY 09 | | FY 10 | | FY 11 | | FY 12 | | FY 13 | | FY 14 | |
|---|--|-------------|--------------------|--------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|
| | | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact |
| Criminal Justice Planning | Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available. | \$ 375,000 | \$ 250,000 | \$ 250,000 | \$ 375,000 | \$ 125,000 | \$ 500,000 | \$ - | \$ 625,000 | \$ - | \$ 625,000 | \$ - | \$ 625,000 |
| Criminal Justice Planning | Office of Parental Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted. | \$ 300,000 | \$ 307,743 | \$ 100,000 | \$ 102,360 | \$ 50,000 | \$ 152,360 | \$ - | \$ 152,360 | \$ - | \$ 152,360 | \$ - | \$ 152,360 |
| Criminal Justice Planning | Office of Child Representation. County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted. | \$ 300,000 | \$ 301,812 | \$ 100,000 | \$ 102,358 | \$ 50,000 | \$ 152,359 | \$ - | \$ 152,359 | \$ - | \$ 152,359 | \$ - | \$ 152,359 |
| Criminal Justice Planning | Travis County Information Management Strategy for Criminal Justice (ARRA). Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department). | \$ - | \$ - | \$ 487,359 | \$ - | \$ - | \$ 26,432 | \$ - | \$ 26,432 | \$ - | \$ 26,432 | \$ - | \$ 26,432 |
| Facilities Management | Energy Efficiency and Conservation Block Grant (ARRA).For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project. | \$ - | \$ - | \$ 2,207,900 | \$ 1,292,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travis County Sheriff's Office | 2009 Byrne Justice Assistance Grant (ARRA). One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12. | \$ - | \$ - | \$ 123,750 | \$ - | \$ 165,000 | \$ - | \$ 165,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Travis County Sheriff's Office/County Attorney's Office | Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). One-time ARRA funding for laptops for TC SO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends. | \$ - | \$ - | \$ 64,599 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Community Supervision and Corrections | Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11. | \$ - | \$ - | \$ 143,750 | \$ - | \$ 143,750 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |



| | | | | | | | | | | | | | |
|--------------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------------|
| District Attorney | Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. <i>Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.</i> | \$ 342,793 | \$ - | \$ 342,793 | \$ - | \$ 342,793 | \$ - | \$ 342,793 | \$ - | \$ 342,793 | \$ - | \$ 342,793 | \$ - |
| Transportation and Natural Resources | Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund. | \$ - | \$ - | \$ 687,047 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Health and Human Services | 2009 Phase 27 ARRA Emergency Food and Shelter Program. <i>The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.</i> | \$ 41,666 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Health and Human Services | Americorps. <i>Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.</i> | \$ 288,139 | \$ - | \$ 298,297 | \$ - | \$ 298,297 | \$ - | \$ 298,297 | \$ - | \$ 298,297 | \$ - | \$ 281,297 | \$ - |
| Health and Human Services | Parenting in Recovery. <i>FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.</i> | \$ 500,000 | \$ 77,726 | \$ 500,000 | \$ 80,000 | \$ 500,000 | \$ 80,000 | \$ 500,000 | \$ 80,000 | \$ - | \$ 580,000 | \$ - | \$ 580,000 |
| Health and Human Services | ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households | | \$ - | \$ 2,311,350 | TBD | \$ 2,187,544 | TBD | | \$ - | | \$ - | | \$ - |
| Health and Human Services | Community Development Block Grant ARRA (CDBG-R) <i>Funds to be used for approx 39 water connections for Plainview Estates.</i> | \$ 90,000 | \$ - | \$ 136,300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Health and Human Services | Community Development Block Grant (CDBG). <i>Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.</i> | \$ 833,133 | \$ 223,908 | \$ 866,380 | \$ 223,908 | \$ 866,380 | \$ 223,908 | \$ 866,380 | \$ 223,908 | \$ 866,380 | \$ 223,908 | \$ 866,390 | \$ 223,908 |
| Health and Human Services | Community Putting Prevention to Work (Tobacco Free Worksite Policy). <i>Interlocal with the City of Austin to receive ARRA funds to develop a tobacco free worksite policy for County facilities. Includes 1.5 FTE to support program. In addition, there are existing resources provided by the State that are available through the employee clinic to help employee to quit tobacco use. Ends Feb 2012.</i> | \$ - | | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals | | \$ 3,070,731 | \$ 1,161,189 | \$ 8,619,525 | \$ 2,175,626 | \$ 4,828,764 | \$ 1,135,059 | \$ 2,272,470 | \$ 1,260,059 | \$ 1,507,470 | \$ 1,760,059 | ##### | \$ 1,760,059 |

County Impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

SUMMARY OF APPROVED CONTRACTS AND APPLICATIONS

| Combined Totals (Approved Applications Pending Notification + Approved Contracts) | FY 09 | | FY 10 | | FY 11 | | FY 12 | | FY 13 | | FY 14 | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------------|
| | Grant Amount | Add. County Impact | Grant Amount | Add. County Impact | Grant Amount | Add. County Impact | Grant Amount | Add. County Impact | Grant Amount | Add. County Impact | Grant Amount | Add. County Impact |
| Approved Applications Pending Notification (Potential Impact) | \$ - | \$ - | \$ 100,000 | \$ 25,000 | \$ 100,000 | \$ 25,000 | \$ - | \$ 125,000 | \$ - | \$ 125,000 | \$ - | \$ 125,000 |
| Approved Contracts | \$ 3,070,731 | \$ 1,161,189 | \$ 8,619,525 | \$ 2,175,626 | \$ 4,828,764 | \$ 1,135,059 | \$ 2,272,470 | \$ 1,260,059 | \$ 1,507,470 | \$ 1,760,059 | ##### | \$ 1,760,059 |
| Combined Totals | \$ 3,070,731 | \$ 1,161,189 | \$ 8,719,525 | \$ 2,200,626 | \$ 4,928,764 | \$ 1,160,059 | \$ 2,272,470 | \$ 1,385,059 | \$ 1,507,470 | \$ 1,885,059 | ##### | \$ 1,885,059 |

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT APPLICATIONS THAT ARE PENDING AWARD NOTIFICATION

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

| Outstanding Grant Applications | | FY 09 | | FY 10 | | FY 11 | | FY 12 | | FY 13 | | FY 14 | |
|---------------------------------------|--|-------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|
| Dept | Grant Title | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact | Grant Award | Add. County Impact |
| Criminal Justice Planning | Mental Health Public Defender Expansion Grant Will add two FTE, an attorney and case worker to the office. Travis County would assume the full cost of the FTE after the grant period has ended. This grant is in addition to the current \$625,000 grant with the Texas Task Force on Indigent Defense | \$ - | \$ - | \$ 100,000 | \$ 25,000 | \$ 100,000 | \$ 25,000 | \$ - | \$ 125,000 | \$ - | \$ 125,000 | | \$ 125,000 |
| Totals | | \$0 | \$0 | \$100,000 | \$25,000 | \$100,000 | \$25,000 | \$0 | \$125,000 | \$0 | \$125,000 | \$0 | \$125,000 |

County Impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

GRANT SUMMARY SHEET

| | | |
|------------|---|--|
| Check One: | Application Approval: <input checked="" type="checkbox"/> | Permission to Continue: <input type="checkbox"/> |
| | Contract Approval: <input type="checkbox"/> | Status Report: <input type="checkbox"/> |

| | |
|-----------------------|--|
| Department/Division: | County Attorney's Office, Underage Drinking Prevention Program |
| Contact Person/Title: | Gloria Souhami, Program Director |
| Phone Number: | 854-4229 |

| | | | | |
|---|--------------------------------------|---|-----|-----------|
| Grant Title: | Underage Drinking Prevention Program | | | |
| Grant Period: | From: | 10/1/2011 | To: | 9/30/2014 |
| Grantor: | Texas Department of Transportation | | | |
| American Recovery and Reinvestment Act (ARRA) Grant | Yes: <input type="checkbox"/> | No: <input checked="" type="checkbox"/> | | |

| | | | |
|------------------|--|--|-------------------------------------|
| Check One: | New: <input type="checkbox"/> | Continuation: <input checked="" type="checkbox"/> | Amendment: <input type="checkbox"/> |
| Check One: | One-Time Award: <input type="checkbox"/> | Ongoing Award: <input checked="" type="checkbox"/> | |
| Type of Payment: | Advance: <input type="checkbox"/> | Reimbursement: <input checked="" type="checkbox"/> | |

| Grant Categories/ Funding Source | Federal Funds | State Funds | Local Funds | County Match | In-Kind | TOTAL |
|-------------------------------------|------------------|----------------|----------------|-----------------|-----------|-----------|
| Personnel: | \$556,920 | | | \$104,145 | \$0 | \$661,065 |
| Operating: | 13,863 | | | 3,000 | 214,701 | 231,564 |
| Capital Equipment: | | | | | 0 | 0 |
| Indirect Costs: | | | | | 0 | 0 |
| Total: | \$570,783 | \$0 | \$0 | \$107,145 | \$214,701 | \$892,629 |
| FTEs: | 3.00 | | | | | 3.00 |

| Department | Review | Staff Initials | Comments |
|-----------------|-------------------------------------|----------------|----------|
| County Auditor | <input checked="" type="checkbox"/> | DB | |
| County Attorney | <input checked="" type="checkbox"/> | JC | |

| Performance Measures Applicable Depart. Measures | Projected FY 11 Measure | Progress To Date: | | | | Projected FY 12 Measure |
|---|---|-----------------------------|---------|---------|---------|-------------------------------|
| | | 12/31/10 October 2010 | 3/31/11 | 6/31/11 | 9/30/11 | |
| Measures For Grant | | | | | | |
| Presentations and community events | 700 | 161 | | | | |
| Outcome Impact Description | Community demand for presentations continues to grow. | | | | | |
| Involvement with other organizations and agencies | 150 | 10 | | | | |
| Outcome Impact Description | Program continues its work with outside organizations and agencies. | | | | | |
| Media coverage | 70 | 3 | | | | |

| | |
|--------------------------------|---|
| Outcome Impact Description | Program continues to utilize publice and private media outlets. |
| Number of material distributed | 115,00 21,474 |
| Outcome Impact Description | Program continues to desseminte materials to the grant mandated tri-county area |

PBO Recommendation:

This is a grant application to continue the Underage Drinking Prevention Program in the County Attorney's Office for three more years. The grant does require a cash match which is funded by the General Fund and a transfer from the County Attorney's CAPSO funds. The match for FY12 is included in the department's target budget. There are no other continuing obligations for Travis County. PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of the existing program is to discourage illegal underage alcohol consumption in Travis County.

The County Attorney's Office is responsible for the prosecution of DWI/DUI cases and other alcohol related offenses in Travis County. The Comprehensive Underage Drinking Prevention Program provides prevention resources for the department and Travis County citizens.

The grant is enhancing an existing program by expanding community prevention activities to elementary/middle school youth while continuing education efforts to high school and college students as well as hosting information booths at community events and collaborating with other agencies.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The General Fund contributes \$17,600 each year toward the full time community educator's salary & mileage to meet match requirements. The County Attorney's Office contributes the remaining \$18,351 each year through CAPSO funds.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

Yes, a county match is required -- \$1,000 county commitment for mileage, \$15,750 contribution for school educator salary, \$17,231 portion of FTE salary and \$1,734 toward two FTE salaries and approximately \$175,000 in-kind services such as media, print shop, computer and network services, office space, fax, volunteer services, earned media credit, and telephone service.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

They are not permitted and costs are included in matching funds.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No, the program will not discontinue. The UDPP will request additional funding via grant extension.

6. If this is a new program, please provide information why the County should expand into this area.

N/A -- This program is a continuation of an existing program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will expand community prevention activities to elementary/middle school age youth while continuing ongoing education efforts to Travis County high school and under 21 college students as well as parents. Will also expand community collaborations.

Problem Identification:

A Partnership for a Drug-Free America 2009 study reported year over year spikes in past month alcohol use up 11% among U.S. students in grades 9th-12th. Texas currently leads the nation in the number of deaths caused by drinking and driving, and the college age group is particularly at risk. According to crash records from 2009, Texans between the ages of 17 and 24 accounted for 27.5 % of all drinking and driving deaths – a high number considering that this age group represents only 8% of the overall population in Texas. In 2009, the Texas Department of Transportation reported Texas had over 955 fatalities that involved drivers under the influence of alcohol or drugs and 27,108 alcohol related crashes.

Department of Public Safety (DPS) cites that a fatal DWI crash has the highest probability of occurring on a rural part of a US or state route between 1-2 AM and most likely involves an 18-year-old male driver. Travis, Hays and Williamson counties have many rural areas (populations under 5,000) where youth are drinking because there is not much else to do and youth are driving at the earliest legal age, as well as engaging in distracted driving activities. High school students who spend time texting are at risk for behaviors such as drug and alcohol abuse. November 2010 Care Western Reserve University data to more than 4,000 students. Idle youth are cited as a prime factor in the prevalence of underage drinking (Center for Enforcing Underage Drinking Laws).

The availability and use of alcohol resulting in underage drinking and driving crashes and fatalities has been identified as a significant traffic safety problem and a quality of life issue for youth in Travis, Hays and Williamson counties, that has ripple effects throughout the community. In 2009, the Austin Police Department (APD) reported that 37% of Austin's fatal car crashes were alcohol-related. Underage impaired driving and other illegal alcohol-related behaviors such as Minor in Possession (MIP) and making available to a minor continue to challenge parents, teachers, law enforcement and the community at large. From September 2008 to August 2009, the Texas Alcoholic Beverage Commission reports over 100 Minor in Possession (MIP) cases were filed in Travis County. With a growing population of almost one million in Travis County and approximately 25% of the population in those three counties under age 18 (2006 US Census), the student population continues to grow each year, and so do new teen drivers, with a new crop of students each fall who have not been exposed to the UDPPs presentations. In 2009-2010, there were approximately 145,271 students in Travis County, 28,652 students in Hays County, and 99,922 students in Williamson County (Texas Education Agency). The Central Texas population is expected to grow to more than three million by 2039. According to the Capital Area Council of Government, that growth will result in approximately 650,000 more vehicles on the road, many of which will have teen drivers.

The average age of first use in Texas is 12.3 years, and underage youth are attracted to the tri-county area by higher education institutions, and recreational and entertainment activities, which include water sports and recreation. According to a 2010 Red Cross study, alcohol was a factor in about 25%-50% of adolescent and adult deaths from drowning or injuries in the water.

Travis County UDPP Three Year Grant Proposal (FY 2012-2014)

Locally, the City of Austin Healthy Adolescent Initiative focus group with youth ages 10-19 (summer 2010), statistics tell us about drug and alcohol abuse, with alcohol being the #1 drug of choice. This is an issue for 9 out of 10 youth, whether it's participation or trying to avoid participation. Drug and alcohol related arrests accounted for 33.2% of all arrests made by the Travis county Sheriff's Department in 2009.

Alcohol was once again one of the most prevalent substance students reported using (Austin Independent School District 2009). In the Eanes Independent School District (Travis County), the 2007-2009 PRIDE Survey revealed that approximately 50% of 12th grade students reported alcohol use. And over 70 % said alcohol was available to them.

Del Valle Independent School District reported 44 students were disciplined for alcohol during the '08/'09 school year. Nationally, in 2009, 55.9% of current drinkers aged 12 to 20 reported that their last use of alcohol in the past month occurred in someone else's home, and 29.2% reported that it had occurred in their own home (source: Underage Drinking Enforcement Training Center).

With resources and community collaborations in place, including the UDPP task force which celebrates over a decade of community service in 2012, the Comprehensive Underage Drinking Prevention Program is in a unique position to reduce alcohol-related harm in the contiguous tri-county area by providing education and outreach prevention services as well as being a vehicle for changing social norms and perceptions about youth and alcohol. Efforts to reduce underage drinking must focus on adults as well as youth and must engage the community as a whole. Continuing the UDPP into years 5, 6 and 7 provides the continuity to build on previous successes and makes a significant contribution in saving the lives of teenagers in the tri-county area by discouraging alcohol consumption.

Problem Solution:

In order to reduce underage drinking and related social issues in Travis, Williamson, and Hays counties, a program proposal for a continued comprehensive plan is in place. This proposal for the FY'12, '13 and '14 Comprehensive Travis County Underage Drinking Prevention Program, an award-winning project, uses the following measures:

UDPP will provide "Why Risk It?" presentations to high schools and "Busted!" presentation to middle schools and 4th and 5th graders in elementary schools. Both videos are locally produced and presentations are conducted by staff as well as community and law enforcement volunteers, which include school resource officers (SROs), police officers, sheriff's deputies, Texas Alcoholic Beverage Commission agents and Department of Public Safety troopers. UDPP will provide youth with the tools and resources to discourage alcohol involvement, MIPs, and future incidents of alcohol-related motor vehicle crashes, injuries and fatalities. It will also increase the awareness of risk, thereby reducing the number and severity of motor vehicle crashes among drivers under 21. Teen drinking has predictable and preventable patterns and conditions. UDPP assessments provide tools to tailor presentations to youth behaviors.

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Travis County UDPP Three Year Grant Proposal (FY 2012-2014)

Underage drinking cannot be successfully addressed by focusing on youth alone. Youth often obtain alcohol directly or indirectly from parents and other adults. Efforts to reduce underage drinking must focus on adults as well as youth and engage the community as a whole, focusing its efforts on changing the prevailing permissive culture around alcohol use by youth. A '09 Travis County Alliance on Underage Drinking Survey showed private homes as the most common place for underage drinking. The UDPP addresses this issue by providing adult/parent presentations that include the "Consequences/ Jacqueline Saburido" video and working with parent support specialists. Also other parent involvement programs such as "Coffee with the Principal", Safe Homes, and PTA meetings. Adults are also targeted during the program's anti-DWI Emphasis Patrols, which currently include the Christmas/New Year's Emphasis Patrol in Travis County dedicated to victims of DWI. This media event during the holidays is reinforced by teen anti-DWI/alcohol awareness presentations. It will solicit and maintain cooperative multi-jurisdictional law enforcement efforts addressing underage impaired driving. The program will attend orientations, open enrollments and health fair events sponsored by local employers such as the United States Post Office, the State Attorney General's Office, the University of Texas at Austin, and State Farm Insurance.

Parents-research based evidence shows little or no use of alcohol is strongly associated with young people who perceive their parents will be upset if they use ("Not My Child," Dr. Steiker, associate professor University of Texas at Austin School of Social Work). Research says to provide and promote multiple alcohol-free venues where adolescents can get together with their friends. Other educational program components will include media campaigns and participation in community grassroots projects and other information giving opportunities. High-risk times such as spring break, prom and graduation and Halloween major holidays will be targeted. Increase participation and collaboration with groups such as the Ready by 21 Coalition, Austin Parks and Recreation Department, APD Police Athletic League, National Night Out (APD/Travis County Sheriff's Office [TCSO]), Hispanic Health Fair, AHA, Del Valle and Austin ISDs Health Advisory Councils, SoberRide, and the Safe Kids Coalition. Continue task force efforts by increasing membership and providing quality programs and speakers to the community. Will also utilize Travis County Television Cable Channel 17 for monthly public affairs show "Focus on Youth and Alcohol", as well as cablecast of Public Service Announcements.

UDPP strengths include name recognition, staff longevity, ongoing working relationships with school districts, Student Health Advisory Councils, private and charter schools, train-the-trainer program, established task force and strong working relationships with local law enforcement agencies (Texas Alcoholic Beverage Commission (TABC), TCSO, APD, DPS, independent school district school resource officers, and media. To date, more than 20 U.S. counties have been trained and/or provided with training materials. The "Why Risk It?" program will expand to driver's education schools and faith-based youth programs. The anti-DWI high school program will be supported by the middle school prevention program, "Busted!", especially to 8th graders as they transition to high school and to 4th/5th grade elementary schools in response to demand. Prevention programs aimed at the general population at key transition points, such as the transition to middle school can produce beneficial effects even among high risk families and children (NIDA). Distracted Driving Texting, since already established in the community – pave the way for an enhanced traffic safety program where the focus remains on underage

Travis County UDPP Three Year Grant Proposal (FY 2012-2014)

drinking prevention, but includes texting and cell phones, as well as creating a comprehensive program in the tri-county area.

UDPP address these components of the AISD strategic plan numbers: 1, 1.9, 1.10, 1.18, Strategy 2, 2.2. 2010 - 2015

The UDPP will utilize branded materials to enhance marketing efforts, reduce alcohol-related harm, and its mission statement: to create a community consensus that underage drinking is illegal, unhealthy and unacceptable.

GRANT SUMMARY SHEET

| | | |
|-------------------|--|--|
| Check One: | Application Approval: <input type="checkbox"/> | Permission to Continue: <input type="checkbox"/> |
| | Contract Approval: <input checked="" type="checkbox"/> | Status Report: <input type="checkbox"/> |

| | |
|------------------------------|--|
| Department/Division: | Travis County Sheriff's Office |
| Contact Person/Title: | Michael G Hemby 783 - Planning Manager |
| Phone Number: | 854-4924 |

| | | | | |
|--|----------------------------------|---|------------|-----------|
| Grant Title: | 2009 COPS LE Technology Grant | | | |
| Grant Period: | From: | 3/11/2009 | To: | 3/10/2012 |
| Grantor: | US Dept of Justice - COPS Office | | | |
| American Recovery and Reinvestment Act (ARRA) Grant | Yes: <input type="checkbox"/> | No: <input checked="" type="checkbox"/> | | |

| | | | |
|-------------------------|---|---|-------------------------------------|
| Check One: | New: <input checked="" type="checkbox"/> | Continuation: <input type="checkbox"/> | Amendment: <input type="checkbox"/> |
| Check One: | One-Time Award: <input checked="" type="checkbox"/> | Ongoing Award: <input type="checkbox"/> | |
| Type of Payment: | Advance: <input checked="" type="checkbox"/> | Reimbursement: <input type="checkbox"/> | |

| Grant Categories/ Funding Source | Federal Funds | State Funds | Local Funds | <i>County Match</i> | In-Kind | TOTAL |
|-------------------------------------|------------------|----------------|----------------|-------------------------|---------|--------------|
| Personnel: | | | | | | \$0 |
| Operating: | | | | | | 0 |
| Capital Equipment: | 300,000 | | | | | 300,000 |
| Indirect Costs: | | | | | | 0 |
| Total: | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$300,000 |
| FTEs: | 0.00 | | | | | 0.00 |

| Department | Review | Staff Initials | Comments |
|-----------------|-------------------------------------|----------------|----------|
| County Auditor | <input checked="" type="checkbox"/> | MN | |
| County Attorney | <input checked="" type="checkbox"/> | JC | |

| Performance Measures | Projected FY 11 Measure | Progress To Date: | | | | Projected FY 12 Measure |
|----------------------------|-------------------------------|-------------------|---------|---------|---------|-------------------------------|
| | | 12/31/10 | 3/31/11 | 6/31/11 | 9/30/11 | |
| NA | | | | | | |
| Measures For Grant | | | | | | |
| Increase Training Capacity | 100% | | | | | |
| Outcome Impact Description | | | | | | |
| Double firing capacity | 100% | | | | | |
| Outcome Impact Description | | | | | | |
| Outcome Impact Description | | | | | | |

PBO Recommendation:

The Travis County Sheriff's Office is requesting approval of a new contract with the United States Department of Justice, Community Oriented Policing Services, to provide funding for the expansion of the office's firing range. The grant will provide resources to increase the capacity from seven firing points to 14 points. The program supports all Travis County employees who are statutorily required to qualify and receive firearms training. The grant will be combined with another 2009 grant that will pay for the overhead baffles and backstop for the range. There is no County match requirement.

PBO recommends approval of the contract.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This grant is to provide for the expansion of our regional firing range from seven firing points to fourteen firing points. The grant will pay for the actual wall and foundation construction for this expansion of the range located at the Del Valle Correctional Complex.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

TCSO operates the current range and will continue to do so as range qualification is a mandated state requirement for all peace officers.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

This grant does not allow for indirect costs. The grant is for construction only.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The program will continue after expenditure of the grant funds.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The current range only has seven firing points. This is insufficient to allow for the qualification of all state required personnel for TCSO or other county entities. The grant will allow for the doubling of the range capacity which will allow for all required staff to qualify within a year

without causing long waits or delays. The expansion will also allow for two different courses of fire or training to occur at the same time in a safe manner. This grant is also to be coupled with another 2009 grant which will pay for the overhead baffles and backstop.



GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcssheriff.org

JAMES SYLVESTER
Chief Deputy

DARREN LONG
Major - Corrections

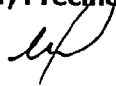
PHYLLIS CLAIR
Major - Law Enforcement

MARK SAWA
Major - Administration & Support

December 21, 2010

MEMORANDUM

TO: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Commissioner, Precinct 1
Honorable Sarah Eckhardt, Commissioner, Precinct 2
Honorable Karen Huber, Commissioner, Precinct 3
Honorable Margaret Gomez, Commissioner, Precinct 4

FROM: Michael G Hemby 783, Planning Manager 

SUBJECT: 2009 COPS Technology Program Grant Award – TCSO Firing Range

I am pleased to advise that TCSO has received our \$300,000 award from the **Department of Justice Community Oriented Policing Technology Program** that we had anticipated. This grant is to provide additional funding for the expansion and transition of the current TCSO firing range and is intended to increase our capacity.

Travis County Sheriff's Office in conjunction with our local congressional representatives had asked for a federal earmark for assistance in the construction of a regional firing range that could support all Travis County employees who are statutorily required to qualify and receive firearms training.

Back in 2009 we received formal notification that Congress did earmark \$300,000 in funding requested to assist in the implantation of Phase IIa of this multi-year project. These funds are routed through the COPS Technology Office and follow the basic generic grant format in the GMS system required for all grants from the Department of Justice. This transfer was part of the newly enacted Consolidated Appropriations Act of 2009. Over the last year we have completed the required Environmental Assessment for the range expansion and were recently awarded a FONSI (Finding of No Significant Impact) from DOJ which allows us to use the grant funds for construction in that area.

The application for this grant was approved via consent on 5/26/2009 by Commissioners' Court under item 15c.

We would ask for your consideration of this grant award to United States Department of Justice – COPS Office.

Thus, the award process will be for a total **Travis County application for \$300,000.00. There is no required county match to these funds.**

If I can be of any assistance in this matter, please feel free to contact me at 854-4924.

Cc: PBO, Co Atty, Co Auditor



U. S. Department of Justice
Community Oriented Policing Services

Grants Administration Division
Law Enforcement Technology

1100 Vermont Avenue, NW
Washington, DC 20530

Memorandum

To: Sheriff Greg M. Hamilton
Travis County Sheriff's Office

From: Andrew A. Dorr, Assistant Director for Grants Administration
Ray Reid, Grant Program Specialist
Budget Prepared By: Ray Reid, Grant Program Specialist

Re: Law Enforcement Technology Financial Clearance Memo

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

OJP Vendor #: 746000192

ORI #: TX22700

DUNS #: 030908842

Grant #: 2009CKWX0218

| <u>Budget Category</u> | <u>Proposed Budget</u> | <u>Approved Budget</u> | <u>Adjustments</u> | <u>Disallowed/Adjusted - Reasons/Comments</u> |
|------------------------|-------------------------|------------------------|--------------------|---|
| Equipment | \$300,000.00 | \$300,000.00 | \$0.00 | |
| Direct Costs: | \$300,000.00 | \$300,000.00 | \$0.00 | |
| Grand Total | \$300,000.00 | \$300,000.00 | \$0.00 | |
| Grand Total: | Federal Share: | \$ 300,000.00 | | |
| | Applicant Share: | \$ 0.00 | | |

Cleared Date:

Overall Comments:

All costs listed in this budget were programmatically approved based on the final Budget Detail Worksheets submitted by your agency to the COPS Office. Maintenance agreements (if applicable) must be purchased and paid in full within the three-year grant period. Prior to the obligation, expenditure or drawdown of grant funds for non-competitive contracts in excess of \$100,000, grantee must submit a sole source justification to the COPS Office for review and approval. Prior to the obligation, expenditure, or drawdown of grant funds for consultant fees in excess of \$550 per day when the consultant is hired through a noncompetitive bidding process, approval must be obtained from the COPS Office. If the vendor number on this form differs from the EIN number included in your application, then for administrative purposes only, we are assigning a different vendor number to your agency. The reason for this administrative change is that your original EIN number has been assigned to another agency. If this applies to your agency, please use the new vendor number on all financial documents related to this grant award. The vendor number should not be used for IRS purposes and only applies to this grant.



U.S. Department of Justice

Office of Community Oriented Policing Services (COPS)

DEC 15 2010

Office of the Director
145 N Street, NE
Washington, DC 20530

December 10, 2010

Sheriff Greg M. Hamilton
Travis County Sheriff's Office
P.O. Box 1748
Austin, TX 78767

Re: Technology Grant #: 2009CKWX0218
ORI#: TX22700

Dear Sheriff Hamilton:

Congratulations! On behalf of Attorney General Eric Holder, I am pleased to inform you that the COPS Office has approved your agency's request for funding in the amount of \$300,000.00 under the COPS Technology Program. Enclosed in this packet is your grant award. **The award document must be signed and returned to the COPS Office within 90 days from the date of this letter to officially accept your grant.** Beginning on the reverse side of the grant award is a list of conditions that apply to your grant. You should read and familiarize yourself with these conditions. In addition, your Grant Owner's Manual and other important information to assist you with the implementation of your award are available online at <http://www.cops.usdoj.gov/Default.asp?Item=2431>.

The official start date of your grant is December 16, 2009. Therefore, you can be reimbursed for approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process, and grant funds may only be used for approved items. Also, please be aware that any vendor or contractor who participated in drafting your grant application may not receive federal funding for any procurement under this award.

Once again, congratulations on your Technology award. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,

Bernard K. Melekian
Director

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U. S. Department of Justice
Community Oriented Policing Services
Grants Administration Division
Law Enforcement Technology
Treasury Account Symbol (TAS) 15X0406

Grant #: 2009CKWX0218
ORI #: TX22700
Applicant Organization's Legal Name: Travis County Sheriff's Office
OJP Vendor #: 746000192
DUNS#: 030908842

Law Enforcement Executive: Sheriff Greg M. Hamilton
Address: P.O. Box 1748
City, State, Zip Code: Austin, TX 78767
Telephone: (512) 854-9770
Fax: (512) 854-3289

Government Executive: Judge Samuel T. Biscoe
Address: P.O. Box 1748
City, State, Zip Code: Austin, TX 78767
Telephone: (512) 854-9555
Fax: (512) 854-9535

Award Start Date: 3/11/2009 Award End Date: 3/10/2012
Award Amount: \$ 300,000.00

DEC 10 2010

Bernard Melekian
Director

Date

By signing this Award Document, the grantee agrees to abide by all 20 Grant Terms and Conditions on the reverse side of this document and the attached pages:

Signature of Law Enforcement Official with the Authority to Accept this Grant Award

Greg Hamilton, Sheriff
Typed Name and Title of Law Enforcement Official

12/31/10
Date

Signature of Government Official with the Authority to Accept this Grant Award

Samuel Biscoe, County Judge
Typed Name and Title of Government Official

Date

False statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any remedy available by law to the Federal Government.

Award ID:
95213

U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Technology Program Grant Terms and Conditions

By signing the Award Document to accept this Technology Program grant, your agency agrees to abide by the following grant conditions:

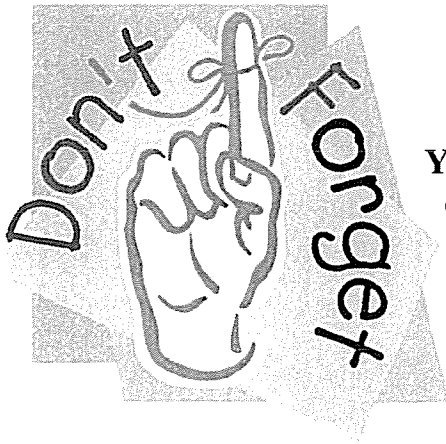
1. The grantee agrees to comply with the terms and conditions in the 2010 COPS Technology Program Grant Owner's Manual; COPS statute (42 U.S.C. §. 3796dd, et seq.); 28 C.F.R. Part 66 or 28 C.F.R. Part 70 as applicable (governing administrative requirements for grants and cooperative agreements); 2 C.F.R. Part 225 (OMB Circular A-87), 2 C.F.R. Part 220 (OMB Circular A-21), 2 C.F.R. Part 230 (OMB Circular A-122) and 48 C.F.R. Part 31 000 et seq. (FAR 31.2) as applicable (governing cost principles); OMB Circular A-133 (governing audits); representations made in the COPS Technology Program grant application, and all other applicable program requirements, laws, orders, regulations, or circulars.
2. The grantee acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its Technology Program application.
3. The funding under this project is for the payment of approved costs for the continued development of technologies and automated systems to assist state, local, and tribal law enforcement agencies in investigating, responding to, and preventing crime. The allowable costs for which your agency's grant has been approved are limited to those listed on the Financial Clearance Memorandum, which is included in your agency's award package.
The Financial Clearance Memorandum specifies the costs that your agency is allowed to fund with your Technology grant. It also describes any costs which have been disallowed after review of your proposed budget. Your agency may not use Technology grant funds for any costs that are not identified as allowable in the Financial Clearance Memorandum.
4. Travel costs for transportation, lodging and subsistence, and related items are allowable under the Technology Program with prior approval from the COPS Office. Payment for allowable travel costs will be in accordance with 2 C.F.R. Part 225 (OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments), 2 C.F.R. Part 220 (OMB Circular A-21, Cost Principles for Educational Institutions), 2 C.F.R. Part 230 (OMB Circular A-122, Cost Principles for Non-Profit Organizations), and 48 C.F.R. Part 31.000, et seq. (FAR-31.2, Cost Principles for Commercial Organizations), as applicable.
5. When procuring information-sharing services, hardware, software, or other equipment, the grantee agrees to procure and implement those items in accordance with the applicable standards outlined in the terms and conditions of the Grant Owner's Manual.
6. State, local, and tribal governments must use Technology Program grant funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for grant purposes (hiring, training, purchases, and/or activities) during the grant period. In other words, grantees may not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that would have been dedicated to the COPS-funded item(s) in the absence of the COPS grant.
7. Your agency may request an extension of the grant award period to receive additional time to implement your grant program. Such extensions do not provide additional funding. Only those grantees that can provide a reasonable justification for delays will be granted no-cost extensions. Extension requests must be received prior to the end date of the award. Any extension requests received after an award has expired will be approved only under very limited circumstances.
8. Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its Technology Program award. Grant modifications under the Technology Program are evaluated on a case-by-case basis. All modification requests involving the purchase of new budget items must be approved, in writing, by the COPS Office prior to their implementation. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.
9. The COPS Office may conduct monitoring or sponsor national evaluations of the COPS Technology Program. The grantee agrees to cooperate with the monitors and evaluators.
10. To assist the COPS Office in the monitoring of your award, your agency will be responsible for submitting periodic programmatic progress reports and quarterly financial reports.
11. Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their grant conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of grant implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Grant monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Technology grantee, you agree to cooperate with and respond to any requests for information pertaining to your grant.
12. All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).
13. Grantees using Technology Program funds to operate an interjurisdictional criminal intelligence system must comply with operating principles of 28 C.F.R. Part 23. The grantee acknowledges that it has completed, signed and submitted with its grant application the relevant Special Condition certifying its compliance with 28 C.F.R. Part 23.
14. Grantees who have been awarded funding for the procurement of an item (or group of items) or service in excess of \$100,000 and who plan to seek approval for use of a noncompetitive procurement process must provide a written sole source justification to the COPS Office for approval prior to obligating, expending, or drawing down grant funds for that item.
15. The grantee agrees to submit one copy of all reports and proposed publications resulting from this grant 20 days prior to public release. Any publications (including written, software, visual, or sound, but excluding press releases, newsletters, and issue analyses), whether published at the recipient's or government's expense, shall contain the following statement: "This project was supported by Grant # _____, awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues."
16. The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Services Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.
17. To facilitate communication among local and state governmental agencies regarding various information technology projects, the grantee agrees to notify the appropriate State Information Technology Point of Contact of the receipt of this grant award. For a list of State Information Technology Points of Contact, visit <http://www.it.op.gov/default.aspx?area=policyAndPractice&page=1046>.

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U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Technology Program Grant Terms and Conditions

18. The grantee agrees to comply with 28 C.F.R. Part 61 (Procedures for Implementing the National Environmental Policy Act).
19. False statements or claims made in connection with COPS grants may result in fines, imprisonment, or debarment from participating in federal grants or contracts, and/or any other remedy available by law.
20. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the awarding agency determines that the recipient is a high-risk grantee (28 C.F.R. Parts 66 and 70).

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Your signed award document should be placed in the enclosed envelope and mailed to the following address:

For the Methamphetamine Initiative and Technology Program:

U.S. Department of Justice, COPS Office
ATTN: [Grant Program Name] Control Desk, 9th Floor
1100 Vermont Avenue, NW
Washington, DC 20530 (20005 for overnight delivery)

For the COPS Hiring Program (CHP), Child Sexual Predator Program (CSPP), Secure Our Schools Program (SOS), or the Tribal Methamphetamine Initiative (Tribal –Meth):

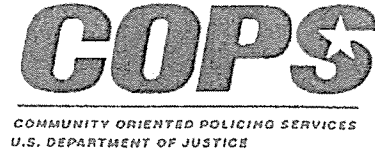
U.S. Department of Justice, COPS Office
ATTN: [Grant Program Name] Control Desk, 8th Floor
1100 Vermont Avenue, NW
Washington, DC 20530 (20005 for overnight delivery)

For the COPS Tribal Resources Grant Program:

U.S. Department of Justice, COPS Office
ATTN: TRGP Control Desk, 8th Floor
1100 Vermont Avenue, NW
Washington, DC 20530 (20005 for overnight delivery)

PLEASE NOTE: Beginning **October 18, 2010**, your signed COPS award document and all other correspondence should be directed to the new COPS Office mailing address:

**U.S. Department of Justice, COPS Office
Grants Administration Division
ATTN: [Insert Program Name] Control Desk
145 N Street N.E., 11th Floor
Washington, DC 20530**



ACCEPTING YOUR 2010 COPS GRANT AWARD

Frequently Asked Questions

HOW DO I ACCEPT THIS AWARD?

Accepting your COPS award is a simple and straightforward process. The award document to accept your new grant can be found in the award packet. Other important information about your award can be found online at www.cops.usdoj.gov. You should carefully read all award information prior to signing the award document and accepting your grant.

- **COPS Grant Award Document** – To accept your award, this document must be signed by the top law enforcement and government executives or agency executives as indicated on your award document, and then returned to the COPS Office.

WHERE CAN I FIND THE SUPPORTING PAPERWORK FOR MY AWARD, SUCH AS THE GRANT OWNER'S MANUAL?

For your convenience, we have several supporting documents available online at www.cops.usdoj.gov to assist you in implementing your grant. These resources include:

| | | |
|------------------------------|--|-------------------------------------|
| Grant Owner's Manual | Federal Financial Report (SF-425) | Frequently Asked Questions (SF-425) |
| Helpful Hints Guide (SF-425) | Grant Payment Request System Information | SF-425 Fact Sheet |
| Change of Information Sheet | Publication Request Form | Federal Civil Rights Letter |

WHO MUST SIGN THE AWARD DOCUMENT?

The law enforcement and government executives (as indicated on your award document) that have ultimate financial and programmatic authority for the grant must sign the award document. They are generally the highest-ranking officials within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent for law enforcement executives, and Mayor, City Administrator, Tribal Chairman, or equivalent for government executives). For non-law enforcement agencies (universities, private organizations, etc.), the authorized officials are the programmatic and financial officials who have the ultimate signatory authority to sign contracts on behalf of your organization. Typically, these are the same executives who signed the forms located in your application package.

ARE PHOTOCOPIED OR STAMPED SIGNATURES ACCEPTABLE ON THE AWARD DOCUMENT?

No. All signatures on the award document must be original. Stamped or photocopied signatures will not be accepted.

MAY I RETURN A SIGNED PHOTOCOPY OF THE AWARD DOCUMENT?

No. Only a signed, original award document (i.e., the actual document mailed to you by the COPS Office) will be accepted.

HOW LONG DO I HAVE TO RETURN THE SIGNED AWARD DOCUMENT?

Your agency has 90 days from the date listed on the award congratulatory letter to return your signed award document to the COPS Office. Failure to return your signed award document within the 90-day time frame will result in your inability to access grant funds, and may result in your agency being withdrawn from your COPS grant program.

THE GOVERNING BODY IN MY JURISDICTION NEEDS MORE TIME BEFORE GIVING FINAL APPROVAL TO ACCEPT THIS GRANT. WHAT DO I DO?

If your agency needs more than 90 days to sign and return the award document, please contact your Grant Program Specialist at 1.800.421.6770 to request an extension of the return period. All time extension requests for the purposes of returning the award document will be considered on a case-by-case basis.

WHERE DO I MAIL THE SIGNED AWARD DOCUMENT?

Your signed award document should be mailed to the following address:

For the Methamphetamine Initiative and Technology Program:

U.S. Department of Justice, COPS Office
ATTN: [Grant Program Name] Control Desk, 9th Floor
1100 Vermont Avenue, NW
Washington, DC 20530 (20005 for overnight delivery)

For the COPS Hiring Program (CHP), Child Sexual Predator Program (CSPP), Secure Our Schools Program (SOS), or the Tribal Methamphetamine Initiative (Tribal -Meth):

U.S. Department of Justice, COPS Office
ATTN: [Grant Program Name] Control Desk, 8th Floor
1100 Vermont Avenue, NW
Washington, DC 20530 (20005 for overnight delivery)

PLEASE NOTE: Beginning **October 18, 2010**, your signed COPS award document and all other correspondence should be directed to the new COPS Office mailing address:

**U.S. Department of Justice, COPS Office
Grants Administration Division
ATTN: [Insert Program Name] Control Desk
145 N Street N.E., 11th Floor
Washington, DC 20530**

Before you can draw down these grant funds, the COPS Office must receive the signed award document from your agency. To ensure that we receive your signed award in a timely manner, we encourage you to submit your signed award by express or overnight delivery service.

WHAT IF THE GOVERNMENT AND/OR LAW ENFORCEMENT EXECUTIVE INFORMATION ON THE AWARD DOCUMENT HAS CHANGED?

Please review the information on your award document carefully. If a change in information (address, phone number, etc.) has occurred, **do not change or correct that information on the award document.** Rather, a Change of Information form should be submitted to our office along with the original, signed award document. Any alterations to the original award will invalidate the document. You may submit a Change of Information form online through "Account Access" at www.cops.usdoj.gov, or you may print a fillable form to submit via fax or mail. Complete the relevant part(s) of that document and submit it to the COPS Office. The COPS Office will then update our records to reflect any changes.

If the actual law enforcement or government executive listed on the award document has changed, the new executive in that position should simply sign the award document. Again, **do not alter any executive information shown on your award document, even if it needs to be updated.** Simply complete a Change of Information form as described above in order to reflect the new executive.

WHERE CAN I FIND A LIST OF CONDITIONS THAT APPLY TO MY GRANT?

Beginning on the reverse side of your award document, you will find your award's grant terms and conditions. The same conditions can also be found in the Grant Owner's Manual, which is available online at www.cops.usdoj.gov. Please read and familiarize yourself with these conditions.

I STILL HAVE QUESTIONS ABOUT MY AWARD. WHAT DO I DO?

If you still have questions, please feel free to call the COPS Office Response Center at 1.800.421.6770 and ask to speak with your Grant Program Specialist.

TRAVIS COUNTY COMMISSIONER COURT

AGENDA REQUEST

Please consider the following item for: Voting Session _____.

- I. A. Request made by County Auditor's Office, telephone number 854-9125.
- B. Requested text: Receive revenue and expenditure reports for the month of November 2011.
- C. Approved by: _____
Signature of Commissioner or Judge.

II. A. Copies of reports delivered to Commissioners on Monday, December 27, 2010 .

B. Have the agencies affected by this request been invited to attend the work session?
Yes _____ No Please list those contacted and their phone numbers :

III. PERSONNEL:

_____ A change in your department personnel. (Reclassifications, etc.)

IV. BUDGET REQUESTS:

If your request involves any of the following, please check appropriately:

- _____ Additional funding for your department.
- _____ Transfer of funds within your department budget.
- _____ A change in your department's personnel.

The County Human Resource Management Department, and / or the Planning and Budget Office must be notified prior to the submission of this agenda request.

AGENDA REQUEST DEADLINES

All agenda requests and supporting materials must be submitted to the County Judge's Office in writing by 5 p.m. on Tuesdays for the following week's meeting.

10 DEC 29 AM 8:28

RECEIVED

COUNTY JUDGE'S OFFICE



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Melissa Velasquez, County Judge's Office, 854-9557
Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge
Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider And Take Appropriate Action On The appointment Of Gina Starr Hill To The Board Of Commissioners For Travis County Emergency Services District No. 3, Effective January 1, 2011 Through December 31, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

n/a

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|---------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 10:36 AM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:17 PM |
| Commissioners Court | Cheryl Aker | Pending | |

Vitae: Gina Starr Hill
11783 Rim Rock Trail
Austin, Texas 78737
512-751-5775

Education

| | | |
|----------|-----------------------------------|---|
| 1975: | Bachelors of Education | 5 teaching fields Texas Tech University |
| 1979: | Career Education Certification | 2 teaching fields Wayland Baptist University |
| 1986 | Real Estate License | Austin Community College |
| 1991: | Masters of Science | Interdisciplinary Studies Texas State University |
| 1992-94: | Covey Training Deming Training | Department of Commerce |

Work Life

| | | |
|---------|--|---|
| 1972-94 | Contracts Manager | Owner/ managing contracts family restaurant |
| 1972-75 | Pharmacy Assistant | Medical Pharmacy |
| 1976-84 | Career Education Teacher | Lubbock Independent Schools |
| 1984-87 | Realtor | Marketing specialist for Flagg Homes |
| 1987-91 | Director Bridges Learning Center(s) | Created/Directed drop out recovery Programs through the Private Industry Council/JTPA |
| 1991-94 | State Planner | Texas Department of Commerce Representing interests of JTPA/private business in Tech Prep implementation |

| | | |
|--------------|-------|---|
| 1994-2001 | Owner | Starr-Hill Interim Management Services. Managing small inns |
| 2005-current | Owner | StarrCatcher Weddings/Events |

Community Service

Life long community volunteer

| | | |
|--------------|--|--|
| 1998-current | Victim Services | Volunteer through TCSO |
| 2005-current | CASA | Court appointed advocate for foster children |
| 2008 | Delegate Campaign volunteer | Texas Democratic Party DNC offices for OFA |
| 2009-current | Election Judge | Precinct 303 |
| 2010 | Delegate Platform Committee Campaign volunteer Neighborhood organizer | Texas Democratic Party Coordinated campaigns/ BWT Rim Rock Trail neighbors |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Melissa Velasquez, County Judge's Office, 854-9557
Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge
Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider And Take Appropriate Action On The appointment Of William Brandon Tanous To The Board Of Commissioners For Travis County Emergency Services District No. 14, Effective January 1, 2011 Through December 31, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

n/a

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|---------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 10:34 AM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:17 PM |
| Commissioners Court | Cheryl Aker | Pending | |

William Brandon Tanous

910 Ripperton Run

Cedar Park, TX 78613

brandon.tanous@gmail.com

cell: 832-754-4771; home: 512-436-8957; office: 512-424-2124

Education

Master of Public Administration – Career Support Area Public Finance,

Texas State University at San Marcos, December, 2007.

§ GPA : 4.0

§ Applied Research Project “ A Benefit-Cost Analysis of the San Marcos Conference Center in San Marcos, TX”:

<http://ecommons.txstate.edu/arp/266/>

Bachelor of Public Administration - Minor Business Administration,

Texas State University at San Marcos, December, 2005.

§ Major GPA: 3.5, Overall GPA: 3.16

§ Deans List: Fall 2004, Spring 2005, and Fall 2005.

Experience

Senior Internal Auditor

2010, August- Present

Texas Department of Public Safety: Office of Audit & Inspection: Austin, TX

- Lead, plan, organize, and assess internal assurance audit projects that address the areas with the most significant risks and weaknesses in controls in order to assist management in meeting the objectives and goals of the agency.
- Train office staff on the theory and application of audit standards to the work produced.
- Assisting in the redevelopment of the internal audit function at the agency, including training the commissioned inspectors in audit standards.
- Assisted in the annual risk assessment process to identify the areas with the greatest risks and control weaknesses so that they may be reviewed over the next fiscal year.
- Represent the office in various meetings and liaison positions to act in an advisory role to discuss risks and controls, where necessary and requested.
- Supervise audit engagements according to GAGAS and IIA Standards and evaluate agency compliance with the appropriate criteria set forth by Texas statutes, laws, rules, agency policies & procedures.

Senior Audit Project Manager

2009, December- 2010, August

Texas Commission on Environmental Quality: Chief Auditor’s Office- Internal Audit Section: Austin, TX.

- § Lead, plan, and organize internal assurance audit projects that address the areas with the most significant risks and weaknesses in controls in order to assist management in meeting the objectives and goals of the agency.
- § Produce audit projects that are internally and externally focused to identify control deficiencies and areas that require greater risk mitigation.
- § Coordinate efforts with management and audit staff to maximize the effectiveness and efficiency of our audits, including reviewing work papers, delegating tasks, creating the audit program, writing audit reports and conducting quality assurance.
- § Manage audit engagements that incorporate objectives to review and evaluate aspects of information technology and fraud.
- § Supervise audit engagements according to GAGAS and IIA Standards and evaluate agency compliance with the appropriate criteria set forth by Texas statutes, laws, rules, agency policies & procedures.
- § Develop, modify and implement strategies and templates to improve client communication, audit organization, efficiency, and effectiveness, including creating a detailed weekly status report and a communication plan with the audit client that provide details of actions during each phase of the engagement.
- § Lead assigned internal and external investigations regarding allegations of fraud, waste, or abuse that relate to employee and/or contractor misuse of state resources and evaluate noncompliance against agency policies and state laws.

Audit Project Manager

2008, October- 2009, December

Texas Commission on Environmental Quality: Chief Auditor’s Office- Internal Audit Section: Austin, TX.

- § Produced, led and assisted in assurance audit projects related to the internal audit function within the Chief Auditor’s Office at the TCEQ to meet the objectives and goals of the agency’s biennial audit plan.

- § Managed audit projects that focused on identifying and improving areas of risk and internal controls to improve the efficiency of the management of agency functions.
- § Analyzed Texas Statutes, laws, rules, agency operating policies and procedures for evaluating organizational compliance.
- § Created new audit work paper and organization tools that identified risk areas and audit findings in a mean that could be shared and understood with audit clients.
- § Conducted research, analyses and evaluations of records and data during the audit program to provide evidence and support fro audit findings.
- § Led and assisted in performing internal and external investigations of employee misuse of state resources and contractor fraud, which evaluated noncompliance against agency policies and state laws.
- § Actively participated in the Chief Auditor's Office Biennial Audit Plan initiative in which a risk based audit plan was developed through interviews of senior management and survey's of employees throughout the agency to determine the areas of greatest risk to the agency.
- § Participated in an External Quality Assurance Review Team evaluating compliance with IIA Standards at the Texas Department of Agriculture: Internal Audit Department.

Audit Project Manager

2007, August- 2008, October

Texas Commission on Environmental Quality: Chief Auditor's Office- External Audit Section: Austin, TX.

- § Created and led assurance audit projects related to the external audit function within the Chief Auditor's Office to meet the objectives and goals of the agency's biennial audit plan.
- § Managed various compliance and performance internal audit projects with a focus on external parties regulated by the agency.
- § Produced audit programs, analyzed contracts and grants, created working papers, and completed audit reports for all projects managed.
- § Coordinated efforts of the team members assigned for each audit to produce effective and efficient audit results while maintaining the budget and time goals of the Chief Auditor's Office.

Skills

Proficient in Microsoft Office programs, SPSS (statistical software), CCH TeamMate Audit Management System software, Audit Command Language (ACL), Adobe, Novell GroupWise, research search engines, and general computer knowledge.

Affiliations

Kappa Sigma Fraternity Alumni

- § Active member in the Kappa Sigma- Theta Lambda Chapter Alumni Association.

Pi Alpha Alpha Honor Society

- § Member of Pi Alpha Alpha, The National Public Administration Honor Society, for excellence in graduate level academics.

Institute of Internal Auditors: Austin Chapter

- § Member of the Academic Relations and Hospitality Committees

Accomplishments

Texas State Auditor's Office Audit Management and Leadership Conference

- § 2009: Presented "The New Audit Work Force: What to Expect and How to Address the Younger Work Force in Your Organization"
- § 2010: Presented " Perfecting Your Audits and Client Relations"

Texas Commission on Environmental Quality Ethics and Fraud Prevention Training (2008 & 2010)

- § Presented the TCEQ Ethics Initiative to agency personnel at the TCEQ Headquarters and Regional Offices in conjunction with the Human Resource and Legal Divisions.

Certified Internal Audit Certification

- § 2010, April: Completed and passed Part 1 of the Certified Internal Audit Certification Process

TCEQ Chief Auditor's Office Employee of the Quarter

- § 4th Quarter of FY 2008

TCEQ Chief Auditor's Office Impact Awards

- § 2007: TCEQ Physical Security Audit
- § 2008: TCEQ 2008: Fraud Prevention Training
- § 2009: Total Maximum Daily Load (TMDL) Contract Audit



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session

Prepared By: Garry Brown, Commissioner Precinct 3 Office, 854-9386

Elected/Appointed Official/Dept. Head: Karen L. Huber, Precinct 3, Commissioner

Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider and take appropriate action on the reappointment of Tom Stevenson to the Board of Commissioners for Travis County Emergency Services District NO. 14 effective from January 1, 2011 through December 31, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|--------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:18 PM |
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:19 PM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:20 PM |
| Commissioners Court | Cheryl Aker | Pending | |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session

Prepared By: Garry Brown, Commissioner Precinct 3 Office, 854-9386

Elected/Appointed Official/Dept. Head: Karen L. Huber, Precinct 3, Commissioner

Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider and take appropriate action on the reappointment of John Linton to the Board of Commissioners for Travis County Emergency Services District NO. 5 effective from January 1, 2011 through December 31, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|--------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:20 PM |
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:21 PM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:21 PM |
| Commissioners Court | Cheryl Aker | Pending | |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session

Prepared By: Garry Brown, Commissioner Precinct 3 Office, 854-9386

Elected/Appointed Official/Dept. Head: Karen L. Huber, Precinct 3, Commissioner

Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider and take appropriate action on the reappointment of Warren Hassinger to Board of Commissioners for Travis County Emergency Services District NO. 5 effective from January 1, 2011 through December 31, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|--------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:19 PM |
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/27/2010 3:20 PM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:20 PM |
| Commissioners Court | Cheryl Aker | Pending | |



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session

Prepared By: Garry Brown, Commissioner Precinct 3 Office, 854-9386

Elected/Appointed Official/Dept. Head: Karen L. Huber, Precinct 3, Commissioner

Sponsors: Commissioner Huber

AGENDA LANGUAGE:

Consider and take appropriate action on the appointment of Lainey Melnick to the Board of Commissioners for Travis County Emergency Services District No. 10 effective immediately to December 31, 2011.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Enter Background/Summary of Request and Attachments here

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|--------------------------------|----------------|-----------|--------------------|
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/28/2010 4:34 PM |
| Commissioner Precinct 3 Office | Karen L. Huber | Completed | 12/28/2010 4:34 PM |
| County Judge's Office | Cheryl Aker | Completed | 12/29/2010 8:10 AM |
| Commissioners Court | Cheryl Aker | Pending | |

Lainey Melnick

(512) 799-0626

1503 Canyon Edge Drive ~ Austin, Texas 78733

lainey.melnick@gmail.com

Marketing Executive

Strategic Direction – Team Leadership - Media – PR – Web Development – Product Management – Government Relations

Results-oriented, accomplished professional with a solid supervisory background. Experience includes a foundation in media and high-technology with tactical experience in product and project management, financial analysis, sales, marketing and resource management. Forward-thinking executive able to plan at a strategic level in a variety of challenging environments while accomplishing tactical needs through effective team leadership.

Major Career Accomplishments:

- As the Democratic Nominee for the US House of Representatives in TX-21 received 65,882 votes with a 51.96% turnout of registered voters, more votes than received by 27 of the challengers to the 32 seats in Texas, and higher than 7 incumbent Texas Congressmen, of which 5 were re-elected with smaller vote totals.
- Designed and maintained the Lainey Melnick for Congress website using Joomla to capture over 1,000,000 hits over the campaign period, up to a peak of 52,000 hits per day. Designed email blasts to a list of over 2,000 Texans. Managed Facebook with over 2500 friends and fans, and Twitter with over 1350 followers.
- Attained political endorsements from major Federal, State and City officials, influencers and organizations, such as former President Bill Clinton, Majority Leader Harry Reid, former Ambassador Bob Krueger, former Sec'y of HUD Henry Cisneros, Congressmen Lloyd Doggett, Ciro Rodriguez and Charlie Gonzalez, State Senators Leticia Van De Putte and Carlos Uresti, State Reps Juaquin Castro, Donna Howard, Elliott Naishtat, Mark Strama, Valinda Bolton, Jose Menendez and David Leibowitz, the Texas AFL-CIO, the Alliance for Retired Americans, the Austin Chronicle and the National Women's Political Caucus, Robin Rather, Sissy Farenthold, Bob Mann, Kathleen Kennedy and filmmakers Richard Linklater, Elizabeth Avellan and Michael Orion Scott.
- One of the key team-leaders driving a team of 7500 volunteers to call over 32,000 swing voters on election day, with over 10 million calls over the entire "Get Out The Vote" effort, and assisted with promotion and project management to send over 1400 Central Texans by bus and plane to canvass in the swing states resulting in the victory of Barack Obama for President in the general election of 2008. Designed and maintained the Obama Central Texas website using Joomla to capture over 100,000 page requests per month, over 5000 hits per day. Designed email blasts to a list of over 40,000 Texans.
- Successfully launched two start-up businesses, resulting in one acquisition and one remaining in business for over 10 years. Attained e-PRO Internet real estate specialty certification, and earned PADI certification in underwater videography specialty.
- Managed participation at COMDEX resulting in Best of COMDEX semi-finalist award for FutureTel.
- Defined and managed User-Interface/GUI design for Python and Sphinx, being named as inventor on utility and design patent applications for FutureTel.
- Conducted a two-week press tour resulting in over 80 product reviews; winning PC Magazine Editor's Choice award, NewMedia Awesome award and PC Computing 4 star rating for FutureTel.
- Successfully launched the first computer product for Videonics, MediaMotion; increased sales 94% with new product launch of Video ToolKit 3.0. Led the sales and marketing transitions for the acquisitions at Artisoft and Videonics of Eagle Technology and Abbate Video as well as working with CEOs and CFOs on acquisition evaluations and analysis.
- Presented computer-product strategy in several press conferences with attendance of over 40 editors each for Videonics and FutureTel. Conducted training and strategic presentations to over 70 international distributors.
- Appointed local videographer for Steven Spielberg's Survivors of the Shoah Visual History Foundation.
- Awarded "Top 5% of the Web Award" for designing one of the first video websites.
- Managed budgets of over \$2 Million annually, sales of over \$4 Million annually at Artisoft.
- Increased sales 75% in the first full quarter at Artisoft. Successfully closed CompUSA contract negotiations with an opening order of \$500,000. Successfully took Computer City from negative sales numbers to second highest account status with a stocking order of over \$300,000
- Awarded Salesperson of the Year 1993, Salesperson of the Month for July and August 1992, 201 Sales Champ for June 1992 at Artisoft.

Please consider the following item for voting session 01/04/11

I. A. Request made by: Commissioner Ron Davis
Phone No. 854-9111

B. Requested Text:
CONSIDER AND TAKE APPROPRIATE ACTION ON THE REAPPOINTMENT OF JARREL LARSON, MARILYN SAMUELSON, AND DAVID ERICKSON, JR. TO SERVE ON THE BOARD OF COMMISSIONERS FOR TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13, EFFECTIVE JANUARY 1, 2011 THROUGH DECEMBER 31, 2012.

C. Approved by: Ron Davis
Signature of Commissioner (Ron Davis, Commissioner, Pct. 1)

II. A. Is backup material attached*: YES X NO

*Any backup material to be presented to the court must be submitted with this Agenda Request (Original and Eight copies).

B. Have the agencies affected by this request been invited to attend the Voting Session? YES X NO

Please list those contacted and their phone numbers:

Marilyn Samuelson – 512-281-4116

RECEIVED
COUNTY JUDGE'S OFFICE
10 DEC 29 PM 1:28

III. PERSONNEL

A change in your department's personnel. (reclass., etc.)

IV. BUDGET REQUEST:

If your request involves any of the following please check:

- Additional funding for your department
- Transfer of funds within your department budget
- A change in your department's personnel

The County Personnel (854-9165) and/or Budget and Research Office (854-9106) must be notified prior to submission of this agenda request.

AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials must be submitted to the County Judge's Office in writing by 5:00 p.m. on Monday for the next week's meeting.

AGENDA REQUEST

VS # Item 18

Please consider the following item for voting session 01/04/11

I. A. Request made by: Commissioner Ron Davis
Phone No. 854-9111

B. Requested Text:
CONSIDER AND TAKE APPROPRIATE ACTION ON THE REAPPOINTMENT OF GARY JOHNSON AND CLIFF KESSLER TO SERVE ON THE BOARD OF COMMISSIONERS FOR TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13, EFFECTIVE JANUARY 1, 2010 THROUGH DECEMBER 31, 2011.

C. Approved by: Ron Davis Jr
Signature of Commissioner (Ron Davis, Commissioner, Pct. 1)

II. A. Is backup material attached*: YES X NO

*Any backup material to be presented to the court must be submitted with this Agenda Request (Original and Eight copies).

B. Have the agencies affected by this request been invited to attend the Voting Session? YES X NO

Please list those contacted and their phone numbers:
Marilyn Samuelson – 512-281-4116

III. PERSONNEL
A change in your department's personnel. (reclass., etc.)

IV. BUDGET REQUEST:
If your request involves any of the following please check:
 Additional funding for your department
 Transfer of funds within your department budget
 A change in your department's personnel

RECEIVED
COUNTY CLERK'S OFFICE
10 DEC 29 PM 1:28

The County Personnel (854-9165) and/or Budget and Research Office (854-9106) must be notified prior to submission of this agenda request.

AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials must be submitted to the County Judge's Office in writing by 5:00 p.m. on Monday for the next week's meeting.

Travis County Commissioners Court Agenda Request

Voting Session: January 4, 2011
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman, Executive Manager Phone # 854-9383
Joseph P. Gieselman
Signature of Executive Manager

B. Requested Text: Consider offer to sell to the County approximately 33.4 acres of land in northwest Travis County in connection with the Balcones Canyonlands Preserve and take appropriate action. (Executive Session pursuant to Tex. Gov't Code Section 551.072)

C. Approved by: Karen Huber
Commissioner Karen Huber, Precinct Three

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

| | | | |
|----------------|----------|--------------|----------|
| John Hille | 854-9513 | Jon White | 854-9383 |
| Rose Farmer | 854-9383 | Greg Chico | 854-9383 |
| Melinda Mallia | 854-9383 | Mike Martino | 854-9383 |

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (473-9106)
- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any line item budget
- _____ Grant
- Human Resources Department (473-9165)
- _____ A change in your department=s personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
- _____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
- _____ Contract, Agreement, Policy & Procedure

RECEIVED
COUNTY JUDGES OFFICE
10 DEC 27 PM 4:18

AGENDA REQUEST DEADLINE: This Agenda Request complete with the backup memorandum and exhibits should be submitted to the County Judges Office no later than 5:00 PM on Monday for the following weeks meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, January 4, 2011 Work Session _____
(Date) (Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Voting Session of December 21, 2010**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.
- III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next meeting.

MINUTES OF MEETING DECEMBER 21, 2010

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 21st day of December 2010, the Commissioners' Court convened the Voting Session at 9:16 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputies Gillian Porter and Robert Resnick.

The Commissioners Court record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during this Voting Session.

The Commissioners Court retired to Executive Session at 9:48 AM.

The Commissioners Court reconvened the Voting Session at 11:24 AM.

The Commissioners Court adjourned the Voting Session at 11:32 AM.

The Commissioners Court, meeting as the Northwest Travis County Road District #3 (Golden Triangle), convened at 11:32 AM and adjourned at 11:32 AM.

The Commissioners Court, meeting as the Travis County Bee Cave Road District #1 (Galleria), convened at 11:33 AM and adjourned at 11:33 AM.

PUBLIC HEARINGS

- 1. RECEIVE COMMENTS ON THE RESUBDIVISION OF LOT 2 BLOCK A KST/VOELKER TRACT FINAL PLAT IN PRECINCT ONE (RESUBDIVISION FINAL PLAT – 2 TOTAL COMMERCIAL LOTS – 9.112 ACRES). (COMMISSIONER DAVIS) (ACTION ITEM #22) (9:17 AM)

Clerk’s Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 22 for a summary of the action item.

Motion by Commissioner Davis and seconded by Commissioner Huber to open the public hearing.

| | |
|--|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

Members of the Court heard from: Anna Bowlin, Program Manager, Planning and Engineering, Transportation and Natural Resources (TNR).

Motion by Commissioner Davis and seconded by Commissioner Huber to close the public hearing.

| | |
|--|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

CITIZENS COMMUNICATION

Members of the Court heard from: Rick Luna, Travis County Resident; Gus Peña, Travis County Resident; Ronnie Gjemre, Travis County Resident; and Dr. John Kim, Travis County Resident. (9:18 AM)

CONSENT ITEMS

Members of the Court heard from: Ronnie Gjemre, Travis County Resident.

Motion by Commissioner Davis and seconded by Commissioner Huber to approve the following Consent Items: C1-C3 and Items 3, 4, 5 (excluding Budget Amendments A3 & A4), 6.B-D, 7, 8, 9, 11.A-D, 12, 13, 14, 16, 18.A&B, 19, 20, 21, 22, 23, 24, 26, and 27.A-L. (9:32 AM)

| | |
|---|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS.
- C3. APPROVE THE COMMISSIONERS COURT MINUTES FOR THE VOTING SESSION OF DECEMBER 7, 2010.

HEALTH AND HUMAN SERVICES DEPT. ITEMS

- 2. CONSIDER AND TAKE APPROPRIATE ACTION ON ITEMS RELATED THE PROGRAM YEAR 2009 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROVIDED BY HUD: (9:40 AM)

- A. REVIEW THE COMMENTS RECEIVED DURING THE PUBLIC COMMENT PERIOD;

Members of the Court heard from: Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 2.A, and to accept the public comments for inclusion in the document.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 2. CONSIDER AND TAKE APPROPRIATE ACTION ON ITEMS RELATED THE PROGRAM YEAR 2009 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROVIDED BY HUD: (9:40 AM)

- B. APPROVE THE FINAL DRAFT OF THE REPORT; AND

Members of the Court heard from: Sherri Fleming, Executive Manager, TCHHS&VS.

Motion by Commissioner Davis and seconded by Commissioner Huber to approve Item 2.B.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 2. CONSIDER AND TAKE APPROPRIATE ACTION ON ITEMS RELATED THE PROGRAM YEAR 2009 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROVIDED BY HUD: (9:40 AM)

C. APPROVE SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, SAN ANTONIO FIELD OFFICE, REGION VI.

Members of the Court heard from: Sherri Fleming, Executive Manager, TCHHS&VS.

Motion by Commissioner Davis and seconded by Commissioner Huber to approve Item 2.C.

| | |
|---|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 3. CONSIDER AND TAKE APPROPRIATE ACTION ON RESOLUTION SUPPORTING THE CHILDREN'S OPTIMAL HEALTH ASSOCIATION. (9:32 AM)

Clerk's Note: Item 3 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 4. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO DESIGNATE SHERRI FLEMING, EXECUTIVE MANAGER FOR HEALTH AND HUMAN SERVICES AND VETERANS SERVICE, AS THE TRAVIS COUNTY EX OFFICIO REPRESENTATIVE TO THE BOARD OF DIRECTORS FOR THE AUSTIN ACHIEVEMENT ZONE (AAZ) INITIATIVE. (9:32 AM)

Clerk's Note: Item 4 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

PLANNING AND BUDGET DEPT. ITEMS

5. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:32 AM)

Clerk's Note: Item 5 (excluding Budget Amendments A3 & A4) approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote. Budget Amendments A3 & A4 pulled from the Agenda.

6. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE:
(9:39 AM)

- A. ANNUAL CONTRACT WITH COMING OF AGE (FORMERLY "RSVP") TO CONTINUE THE SENIORS AND VOLUNTEERS FOR CHILDHOOD IMMUNIZATION PROGRAM IN HEALTH AND HUMAN SERVICES AND VETERANS SERVICE DEPARTMENT;

Members of the Court heard from: Ronnie Gjemre, Travis County Resident.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 6.A.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

ITEM 6 CONTINUED

6. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE:
(9:32 AM)
 - B. AMENDMENT TO THE CONTRACT WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS THAT WILL PROVIDE HEALTH AND HUMAN SERVICES AND VETERANS SERVICE WITH ADDITIONAL RESOURCES FOR THE DEPARTMENT OF ENERGY WEATHERIZATION ASSISTANCE PROGRAM;
 - C. AMENDMENT TO THE CONTRACT WITH THE TEXAS DEPARTMENT OF PUBLIC SAFETY TO CLOSEOUT THE 2008 URBAN AREA STRATEGIC INITIATIVE GRANT THAT WILL REDUCE THE GRANT AWARD TO THE SHERIFF'S OFFICE SO THAT THE UNSPENT BALANCE CAN BE USED BY THE CITY OF AUSTIN FOR REGIONAL PROJECTS; AND
 - D. PERMISSION TO CONTINUE THE FAMILY VIOLENCE PROTECTION TEAM PROGRAM IN THE DISTRICT ATTORNEY'S OFFICE UNTIL AN AGREEMENT IS FULLY EXECUTED.

Clerk's Note: Items 6.B-D approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADMINISTRATIVE OPERATIONS ITEMS

7. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$945,893.77 FOR THE PERIOD OF DECEMBER 3 TO DECEMBER 9, 2010. (9:32 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

8. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:32 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 9. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO AUTHORIZE THE COUNTY AUDITOR TO RELEASE AND COUNTY TREASURER TO DISBURSE THE REMAINING AMOUNT OF THE CENTRAL AUSTIN LAND PURCHASE PRICE, SETTLEMENT COSTS AND BROKER COMMISSION ON OR PRIOR TO THE CLOSING DATE OF DECEMBER 29, 2010. (9:32 AM)

Clerk's Note: Item 9 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 10. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COMMISSION FOR UGL EQUIS IN CENTRAL AUSTIN LAND PURCHASE. (9:46 AM)

Members of the Court heard from: Susan Spataro, Travis County Auditor.

Motion by Judge Biscoe and seconded by Commissioner Huber to approve the Core Team's recommendation of 3%.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | no |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 11. CONSIDER AND TAKE APPROPRIATE ACTION ON PARKING LEASES FOR THE FOLLOWING LOCATIONS: (9:32 AM)
 - A. RENEWAL OF LEASE WITH CENTRAL PARKING OF TEXAS, INC. FOR SLOTS LOCATED AT THE 812 SAN ANTONIO GARAGE;
 - B. RENEWAL OF LICENSE AGREEMENT WITH STANDARD PARKING, INC. FOR INCREASED NUMBER OF SLOTS AT THE PARKING GARAGE LOCATED AT 9TH AND LAVACA STREET;
 - C. RENEWAL OF LEASE WITH TEXAS OIL AND GAS ASSOCIATION FOR PARKING AT 1300 GUADALUPE STREET; AND
 - D. RENEWAL OF LEASE WITH CENTRAL PARKING OF TEXAS, INC. FOR PARKING LOCATED AT 1250 GUADALUPE STREET.

Clerk's Note: Items 11.A-D approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

12. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FROM THE TRAVIS COUNTY FIRE ACADEMY FOR A REDUCED FEE TO USE THE TRAVIS COUNTY EXPOSITION CENTER FOR CADET GRADUATION CEREMONIES. (9:32 AM)

Clerk's Note: Item 12 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

13. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE A MINOR RENOVATION PROJECT AT THE PALM SQUARE FACILITY WITH FUNDING TRANSFERRED FROM SAVINGS ON A COMPLETED PROJECT. (9:32 AM)

Clerk's Note: Item 13 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

JUSTICE AND PUBLIC SAFETY ITEMS

14. CONSIDER AND TAKE APPROPRIATE ACTION ON TRAVIS COUNTY'S STORMREADY APPLICATION TO THE NATIONAL WEATHER SERVICE. (9:32 AM)

Clerk's Note: Item 14 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

15. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REALLOCATION OF EXISTING FUNDING TO SUPPORT A RESTRUCTURING OF THE COMMITMENT TO CHANGE PROGRAM ADMINISTERED BY THE COUNSELING AND EDUCATION SERVICES DEPARTMENT. (9:17 AM)

Item 15 pulled from the Agenda.

PURCHASING OFFICE ITEMS

- 16. DECLARE LISTING OF CERTAIN EQUIPMENT AS SURPLUS AND SELL AT PUBLIC AUCTION PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE. (9:32 AM)

Clerk's Note: Item 16 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 17. APPROVE CONTRACT AWARD FOR REFUSE COLLECTION COUNTYWIDE, IFB NO. B110032-OJ, TO THE LOW BIDDER, WASTE MANAGEMENT OF TEXAS, INC. (9:44 AM)

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent.

Motion by Judge Biscoe and seconded by Commissioner Huber to approve Item 17.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | no |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 18 A. APPROVE TWELVE-MONTH EXTENSIONS TO 44 CONTRACTS WITH VARIOUS CONTRACTORS FOR SOCIAL SERVICES. SEE ATTACHMENT A FOR LIST OF CONTRACTS; AND
- B. AUTHORIZE COUNTY PURCHASING AGENT TO SIGN ALL MODIFICATIONS LISTED ON ATTACHMENT A ON THE COURT'S BEHALF. (9:32 AM)

Clerk's Note: Items 18.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 19 APPROVE CONTRACT AWARD FOR UNIFIED COMMUNICATIONS FROM TEXAS DEPARTMENT OF INFORMATION RESOURCES THROUGH INX, INC. (9:32 AM)

Clerk's Note: Item 19 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. APPROVE MODIFICATION NO. 11 TO CONTRACT NO. 01T0069-OJ, FORTE, INC. FOR MEDICAL AUDIT SERVICES. (9:32 AM)

Clerk's Note: Item 20 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

21. APPROVE CONTRACT WITH CYRUS NETWORKS, LLC DBA CYRUSONE FOR LEASE SPACE FOR DATA CENTER. (9:32 AM)

Clerk's Note: Item 21 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

22. CONSIDER AND TAKE APPROPRIATE ACTION ON THE RESUBDIVISION OF LOT 2 BLOCK A KST/VOELKER TRACT FINAL PLAT IN PRECINCT ONE (RESUBDIVISION FINAL PLAT – 2 TOTAL COMMERCIAL LOTS – 9.112 ACRES). COMMISSIONER DAVIS) (9:32 AM)

Clerk's Note: Item 22 is the action item for the public hearing on Agenda Item 1.

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

23. CONSIDER AND TAKE APPROPRIATE ACTION ON A CASH SECURITY AGREEMENT WITH HIGHLAND HOMES, AUSTIN FOR SIDEWALK FISCAL FOR COMMONS AT ROWE LANE 2A LOT 14 BLOCK L IN PRECINCT TWO. (COMMISSIONER ECKHARDT) (9:32 AM)

Clerk's Note: Item 23 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

- 24. CONSIDER AND TAKE APPROPRIATE ACTION ON ACCEPTANCE OF A DONATION OF \$10,000 FROM THE DOWNTOWN AUSTIN ALLIANCE FOR THE TRAVIS COUNTY DISTRICT ATTORNEY'S OFFICE. (9:32 AM)

Clerk's Note: Item 24 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 25. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:32 AM)
 - A. ADDITIONS TO THE PRIORITIES, POLICY POSITIONS AND POSITIONS ON OTHER PROPOSALS SECTIONS OF THE TRAVIS COUNTY LEGISLATIVE AGENDA; AND
 - B. ADOPTION OF A REVISED SET OF POLICIES AND PROCEDURES FOR THE 82ND TEXAS LEGISLATURE.

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer.

Motion by Commissioner Davis and seconded by Commissioner Huber to approve Items 25.A&B.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 26. CONSIDER AND TAKE APPROPRIATE ACTION ON THE APPOINTMENT OF DR. TAD DAVIS TO THE ESD NO. 9 BOARD OF COMMISSIONERS, EFFECTIVE JANUARY 1, 2011 THROUGH DECEMBER 31, 2012. (COMMISSIONER HUBER) (9:32 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

27. APPROVE BONDS AND BOND RENEWALS FOR THE FOLLOWING ELECTED OFFICIALS: (9:32 AM)
- A. SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE; AND
 - B. J. DAVID PHILLIPS, JUDGE, COUNTY COURT AT LAW #1;
 - C. ERIC M. SHEPPERD, JUDGE, COUNTY COURT AT LAW #2;
 - D. MICHAEL EDWARD DENTON, JUDGE, COUNTY COURT AT LAW #4;
 - E. NANCY HOHENGARTEN, JUDGE, COUNTY COURT AT LAW #5;
 - F. ELISABETH EARLE, JUDGE, COUNTY COURT AT LAW #7;
 - G. SARAH ECKHARDT, COUNTY COMMISSIONER PRECINCT 2;
 - H. GLENN BASS, JUSTICE OF THE PEACE, PRECINCT 2;
 - I. SUSAN K. STEEG, JUSTICE OF THE PEACE, PRECINCT 3;
 - J. RAUL ARTURO GONZALEZ, JUSTICE OF THE PEACE, PRECINCT 4;
 - K. HERBERT EVANS, JUSTICE OF THE PEACE, PRECINCT 5; AND
 - L. MARGARET J. GÓMEZ, COUNTY COMMISSIONER PRECINCT 4.

Clerk's Note: Items 27.A-L approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

Note 4 Gov't Code Ann 551.076, Security

Note 5 Gov't Code Ann 551.087, Economic Development Negotiations

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

- 28. RECEIVE BRIEFING FROM THE COUNTY ATTORNEY IN TRAVIS COUNTY, ET AL V. STANLEY SCOTT (VICTOR C. & SHEILA D. EGBUONYE RESALE DEED) AND TAKE APPROPRIATE ACTION. ¹ (9:48 AM) (11:25 AM)

Clerk's Note: Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we approve the proposed tax resale deed, wherein we deed this property in question to Victor C. and Sheila D.Egbuonye in exchange for \$6,000.00 in cash.

| | |
|--|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

29. CONSIDER AND TAKE APPROPRIATE ACTION ON TEMPORARY RIGHT OF ENTRY TO THE CITY OF AUSTIN ON PRESERVE LAND. ¹ (9:48 AM)
(11:26 AM)

Clerk's Note: Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Commissioner Huber and seconded by Judge Biscoe that we approve the right of entry with the City of Austin.

| | |
|--|---------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | abstain |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

30. RECEIVE BRIEFING, APPOINT COMMISSIONER'S COURT REPRESENTATIVE FOR MEDIATION AND TAKE APPROPRIATE ACTION IN ALEJANDRA CORNELIUS V. CITY OF AUSTIN AND TRAVIS COUNTY. ^{1 AND 3}
(9:48 AM) (11:27 AM)

Clerk's Note: Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Motion by Judge Biscoe and seconded by Commissioner Huber that we request that Dan Mansour, Risk and Benefits Manager, Human Resources Management Department (HRMD) represent the Commissioners Court in the proposed mediation.

| | |
|--|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- 31. RECEIVE BRIEFING FROM TRAVIS COUNTY SHERIFF'S OFFICE REGARDING DESTRUCTION OF EVIDENCE BY SHERIFF'S OFFICE. ¹
(9:48 AM) (11:27 AM)

Clerk's Note: Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.076, Security.

No action required on Item 31.

- 32. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE POTENTIAL PURCHASE OF REAL ESTATE IN CENTRAL AUSTIN. ^{1 AND 2}
(9:48 AM) (11:27 AM)

Clerk's Note: Judge Biscoe announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

No action required on Item 32.

ADDED ITEMS

- A1. CONSIDER AND TAKE APPROPRIATE ACTION ON LEASE AMENDMENT WITH THE CITY OF AUSTIN FOR SPACE IN 700 LAVACA BUILDING. (EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY AND GOV'T. CODE ANN. 551.072, REAL PROPERTY) (9:48 AM) (11:24 AM)

Clerk's Note: Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Members of the Court heard from: John Hille, Assistant County Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item A1.

Motion carried:

| | |
|--|--------|
| County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

- A2. RECEIVE LEGAL BRIEFING AND TAKE APPROPRIATE ACTION ON APPEAL FROM TRAVIS COUNTY GRIEVANCE PANEL DECISION IN SERGIO FLORES V. PRECINCT THREE CONSTABLE RICHARD MCCAIN, PURSUANT TO TRAVIS COUNTY CODE SECTION 9.257(K). (EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY AND GOV'T. CODE ANN. 551.074, PERSONNEL MATTERS) (9:48 AM) (11:25 AM)

Clerk's Note: Judge Biscoe announced that Item A2 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Discussion only. No formal action taken.

Item A2 to be reposted on January 4, 2011.

ADJOURNMENT

Motion by Judge Biscoe and seconded by Commissioner Davis to adjourn the Voting Session. (11:32 AM)

| | |
|--|--------|
| Motion carried: County Judge Samuel T. Biscoe | yes |
| Precinct 1, Commissioner Ron Davis | yes |
| Precinct 2, Commissioner Sarah Eckhardt | absent |
| Precinct 3, Commissioner Karen Huber | yes |
| Precinct 4, Commissioner Margaret J. Gómez | absent |

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Harvey Davis, Corporations, 854-4743
Elected/Appointed Official/Dept. Head: Harvey Davis, Corporations & Assistant Investment Manager
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve invoice for external audit services from Lockart, Atchley & Associates, LLP

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

see attachment

STAFF RECOMMENDATIONS:

Approve

ISSUES AND OPPORTUNITIES:

see attachment

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|----------------------------|--------------|-----------|---------------------|
| Corporations | Harvey Davis | Completed | 12/27/2010 3:00 PM |
| Planning and Budget Office | Leroy Nellis | Completed | 12/28/2010 11:17 AM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:22 PM |
| Commissioners Court | Cheryl Aker | Pending | |

TRAVIS COUNTY HOUSING FINANCE CORPORATION
AGENDA REQUEST

Work Session _____ Voting Session January 4, 2011 Executive Session _____
Date Date Date

I. A. Request made by: Samuel T. Biscoe, President
Elected Official

B. Requested Text: Consider and take appropriate action on request to approve invoice for external audit services from Lockart, Atchley & Associates, LLP.

Approved by: _____
Signature of Samuel T. Biscoe, President

II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (473-9106)
- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item
- Grant
- Human Resources Department (473-9165)
- A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
- Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
- Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY HOUSING FINANCE CORPORATION

DATE: January 4, 2011

TO: Board of Directors

FROM: Harvey L. Davis, Manager



SUBJECT: Invoice for auditing services

Summary and Background Information:

The attached invoice for \$1,262.00 represents 20% billing of the total fee.

We recommend approval of the invoice.

We reviewed the contract with Lockart, Atchley & Associates, LLP, and represent that the payment is allowed in the contract. The contract provides that 20% of the audit fee is due for progress billing for the year ended September 30, 2010 (20% of the \$6,310 audit fee = \$1,262).

cc: Rodney Rhoades, Executive Manager, Planning and Budget
Leroy Nellis, Budget Director



September 21, 2010

RECEIVED
 2010 SEP 24 AM 9:12
 TRAVIS COUNTY
 AUDITORS OFFICE

Travis County
 Attn: Susan Spataro, CPA, CMA
 PO Box 1748
 Austin, TX 78767

Re: Time/Expense for the period ending September 15, 2010

10302.Corporation

In Reference To: Progress billing for professional services rendered in connection with audit of the following corporations which are included in the Travis County audit as of and for the year ended September 30, 2010, based on the related contract allowing 20% billing of total fees within 30 days after interim field work.

- Corps* {
- Capital Health Facilities Development Corporation,
 - Travis County Housing Finance Corporation
 - Travis County Health Facilities Development Corporation
 - Travis County Cultural Education Facilities Finance Corporation,
 - Capital Industrial Development Corporation, and
 - Travis County Development Authority.

Invoice # 47565

| | <u>Amount</u> |
|------------------------------------|----------------------------|
| For professional services rendered | \$1,262.00 |
| Balance due | ✓ <u><u>\$1,262.00</u></u> |

nr



Travis County Commissioners Court Agenda Request

Meeting Date: 1/4/2011, 9:00 AM, Voting Session
Prepared By: Harvey Davis, Corporations, 854-4743
Elected/Appointed Official/Dept. Head: Harvey Davis, Corporations & Assistant Investment Manager
Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve minutes of Board of Directors meeting of November 30, 2010.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Minutes for Corporation.

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

| | | | |
|----------------------------|--------------|-----------|---------------------|
| Corporations | Harvey Davis | Completed | 12/27/2010 2:28 PM |
| Planning and Budget Office | Leroy Nellis | Completed | 12/28/2010 11:17 AM |
| County Judge's Office | Cheryl Aker | Completed | 12/28/2010 1:18 PM |
| Commissioners Court | Cheryl Aker | Pending | |

TRAVIS COUNTY HOUSING FINANCE CORPORATION
AGENDA REQUEST

Work Session _____ Voting Session January 4, 2011 Executive Session _____
Date Date Date

- I. A. Request made by: Samuel T. Biscoe, President
Elected Official
- B. Requested Text: Consider and take appropriate action on request to approve minutes of Board of Directors meeting of November 30, 2010.

Approved by: _____
Signature of Samuel T. Biscoe, President

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (473-9106)
- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item
- Grant
- Human Resources Department (473-9165)
- A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
- Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
- Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, NOVEMBER 30, 2010**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, November 30, 2010, at 3:49 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary; and Ron Davis, Assistant Secretary.

1. **CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING: A. RECEIVE AN UPDATE ON THE TENANT BASED RENTAL ASSISTANCE GRANT; B. EXECUTE AN OPT-IN LETTER TO A RESERVATION SYSTEM FOR ADDITIONAL TENANT BASED RENTAL ASSISTANCE FUNDS; AND C. PREPARE AN APPLICATION FOR A NEW TENANT BASED RENTAL ASSISTANCE PROGRAM.**

The Board heard from: Harvey L. Davis, Manager

Motions: Director Biscoe moved to approve the B and Margaret Gomez moved to approve C.
Director Eckhardt seconded the motions.

Motions carried: Director Biscoe yes
Director Eckhardt yes
Director Huber yes
Director Gomez yes
Director Davis yes

ADJOURN

The meeting was adjourned at 3:51 p.m.

Margaret Gomez, Secretary