

EXECUTIVE SESSIONTravis County Commissioners Court Agenda RequestVoting Session 10/5/10
(Date)Work Session _____
(Date)I. A. Request made by: Joseph P. Gieselman, TNR Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Receive public comments on the sale of county property located at 13133 Volente Road, Austin, Texas (FM 2769) in Precinct Three under terms of the Texas Parks and Wildlife Code Chapter 26 Public Hearing process.

C. Approved by: Karen Huber
Commissioner Karen Huber, Precinct 3

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Greg Chico, TNR	854-4659	John Hille, Asst. CA	854-9513
Mike Martino, TNR	854-7646	Jennifer Brown, TNR	219-6190
Jon White, TNR	854-9383	Donna Williams-Jones, TNR	854-9383
Rose Farmer, TNR	854-7214	Linda Laack, TNR	219-6190
Melinda Mallia, TNR	954-4460	C. Craig Smith, Asst. CA	854-6766

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

____ Additional funding for any department or for any purpose
 ____ Transfer of existing funds within or between any line item budget
 ____ Grant

Human Resources Department (854-9165)

____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)X Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Monday for the following week's meeting. Late or incomplete requests will be deferred. c:\alldocs\agenreq173.doc

RECEIVED
 COUNTY JUDGE'S OFFICE
 10 SEP 27 AM 10:35

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B. Requested Text:

Consider and take appropriate action on the sale of this property including determination under Chapter 26 that there is no feasible and prudent alternative to the use or taking of the land and that the program or project includes all reasonable planning to minimize harm to the land as a wildlife refuge resulting from the use or taking.

C. Approved by: _____
Commissioner Karen Huber, Precinct 3

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TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

COURT DATE: 10/5/10

MEMORANDUM

AGENDA ITEM #

DATE: October 5, 2010

TO: Members of the Commissioners' Court

FROM: *for* Joseph P. Gieselman, Executive Manager

SUBJECT: Sale of property at 13133 Volente Road and Public Hearing under Chapter 26 of the Texas Parks and Wildlife Code.

PROPOSED MOTION

Consider and take appropriate action on the sale of 3.19 acres of land located at 13133 Volente Road (FM 2769) in Precinct Three including determination under Chapter 26 that there is no feasible and prudent alternative to the use or taking of the land and that the program or project includes all reasonable planning to minimize harm to the land as a wildlife refuge resulting from the use or taking.

SUMMARY OF BRIEFING AND STAFF RECOMMENDATION

This Public Hearing will be held under Chapter 26 of the Texas Parks and Wildlife Code Secs. 26.001 - 26.004. This Chapter 26 hearing is necessary when a governmental body proposes allowing parkland, recreation area, scientific area, wildlife refuge, or historic site to be used or taken on public land. As required, public notice of the proposed sale was published in the Austin American Statesman at least once a week for 3 consecutive weeks prior to the Public Hearing (September 12, 19, and 26, 2010).

Chapter 26 of the Texas Parks and Wildlife Code requires that for the Commissioners to vote to approve this sale, that they must find that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the land as a wildlife refuge resulting from the use or taking, and that the governing body shall consider clearly enunciated local preferences concerning this action.

Staff recommends the sale of approximately 3.19 acres of Travis County land and all improvements sited thereon (to include a single-family house) on the property located at 13133 Volente Road (FM 2769) in Precinct Three. Travis County purchased the property on FM 2769 in 2006 from Ms. Sandra Mirtsching. The property consisted of a 3,305 square foot single

family home on 2.51 acres of land. The purchase of this property was important primarily because it included access to adjacent land that the county had previously acquired for the Balcones Canyonlands Preserve (BCP). Access to the adjoining, previously-acquired BCP tract was only possible via a 0.674 acre easement that had been deeded to the Mirtsching property. Subsequently, Travis County later purchased (in late 2009) this 0.674 acre land area in fee to ensure there would always be access to the adjacent BCP property, to facilitate the ultimate sale of the house, and to improve the future marketability of the house.

The proposed sale would include both the 2.51-acre house parcel and the 0.674 acre driveway parcel. However, Travis County would retain an access easement across the property that is needed for access to the adjacent BCP property and would also retain a conservation easement over approximately 1.5 acres of the property.

FISCAL AND BUDGETARY IMPACT

As the funds used to buy the property were BCP monies, TNR recommends that proceeds from a sale go back into the originating account used for the initial purchase. Other than receipts from this proposed transaction, there is no other fiscal or budgetary impact to the County – beyond the ad valorem tax roll increase.

ISSUES AND OPPORTUNITIES

Sale of the Mirtsching house represents an opportunity for Travis County to:

- reduce liability exposure associated with ownership of a large, valuable, vacant, somewhat remote / hidden and largely unmonitored asset;
- fulfill the plan conceived several years ago for acquisition and later disposal in order to add critical habitat to and access for the BCP;
- return the single-family house to the County tax rolls under private sector ownership; and,
- significantly offset public fund costs and outlay from the original acquisition for the future use of these sale funds to acquire additional BCP land.

REQUIRED AUTHORIZATION

John Hille, Asst. County Attorney

copy: John Hille, Assistant County Attorney
C. Craig Smith, Assistant County Attorney
Jon White, Division Director, Natural Resources and Environmental Quality
Rose Farmer, Natural Resources Program Manager
Linda Laack, Natural Resources
Jennifer Brown, Natural Resources
Melinda Mallia, Natural Resources and Environmental Quality
Greg Chico, Right-of-Way Manager
Mike Martino, Right-of-Way Negotiator
Donna Williams-Jones, TNR, Senior Financial Analyst

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Travis County Commissioners Court Agenda Request

Meeting Date: 10/5/2010, 9:00 AM, Voting Session

Prepared By: Melissa Velasquez, County Judge's Office, 854-9557

Submitted for: Samuel T. Biscoe, County Judge

Sponsors: Judge Biscoe

AGENDA LANGUAGE:

Approve Resolution to the Texas Department of Agriculture in support of a grant for Meals On Wheels And More.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Request for a Resolution certifying that the County has made a grant to Meals on Wheels and More, an organization that provides home-delivered meals to homebound persons in the county who are elderly and/or have a disability.

FISCAL IMPACT AND SOURCE OF FUNDING:

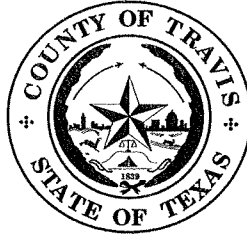
n/a

REQUIRED AUTHORIZATIONS: Review:

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 16 PM 4:06

DRAFT

Resolution



RESOLUTION AUTHORIZING COUNTY GRANT

TEXAS DEPARTMENT OF AGRICULTURE HOME-DELIVERED MEAL GRANT PROGRAM

A RESOLUTION OF THE COUNTY OF TRAVIS, TEXAS CERTIFYING THAT THE COUNTY HAS MADE A GRANT TO **MEALS ON WHEELS AND MORE**, AN ORGANIZATION THAT PROVIDES HOME-DELIVERED MEALS TO HOMEBOUND PERSONS IN THE COUNTY WHO ARE ELDERLY AND/OR HAVE A DISABILITY CERTIFYING THAT THE COUNTY HAS APPROVED THE ORGANIZATION'S ACCOUNTING SYSTEM OR FISCAL AGENT.

WHEREAS, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services to homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (the "Program");

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE MEMBERS OF THE TRAVIS COUNTY COMMISSIONERS COURT, do hereby certify that Travis County has made a grant to the Organization in the amount of \$115,026.00, to be used between the 1st day of January, 2010 and the 31st day of December, 2010; that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability; and that Travis County has approved the Organization's accounting system or fiscal agent.

BE IT FURTHER RESOLVED that the Travis County Commissioners Court urges the Texas Department of Agriculture to provide the requested grant funding to Meals on Wheels and More.

Signed and entered this 5th day of October, 2010.

SAMUEL T. BISCOE
Travis County Judge

RON DAVIS
Commissioner, Pct. 1

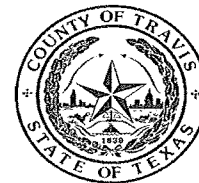
SARAH ECKHARDT
Commissioner, Pct. 2

KAREN L. HUBER
Commissioner, Pct. 3

MARGARET J. GÓMEZ
Commissioner, Pct. 4

TRAVIS COUNTY FIRE MARSHAL'S OFFICE

HERSHEL LEE, FIRE MARSHAL
P. O. BOX 1748, AUSTIN, TEXAS 78767
(512) 854-4621, FAX (512) 854-6471



To: Travis County Commissioners Court

From: Hershel Lee, Travis County Fire Marshal

Date: October 5, 2010

Subject: **Proclamation declaring October 3-9, 2010 Fire Prevention Week in Travis County**

Travis County is committed to ensuring the safety and security of all those living in and visiting our county. October 3-9, 2010 is Fire Prevention Week. The theme this year is "Smoke Alarms: A Sound You Can Live With!" The Travis County Fire Marshal's Office together with the Emergency Service Districts wants to actively work to motivate Travis County residents to implement smoke alarm recommendations in their homes.

Travis County Commissioners Court



Resolution

WHEREAS, Travis County is committed to ensuring the safety and security of all those living in and visiting our county; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk to fire; and

WHEREAS, nearly 3,000 people die as a result of home fires each year; and

WHEREAS, roughly two-thirds of home fire deaths resulted from home fires in which no smoke alarms or no *working* smoke alarms were present; and

WHEREAS, working smoke alarms cut the chance of dying in a reported fire in half; and

WHEREAS, the National Fire Protection Association recommends at least one smoke alarm on every level of the home outside all sleeping areas, and in all bedrooms; and

WHEREAS, informing the public about the importance of smoke alarm installation and maintenance serves an essential step toward increasing the public's safety from home fires; and

WHEREAS, Travis County's first responders are dedicated to reducing the occurrence of home fires and home fire deaths and injuries through prevention and proper education; and

WHEREAS, Travis County's residents are responsive to public education measures and are able to take personal responsibility to increase their safety from fire, especially in their homes; and

WHEREAS, the Fire Prevention Week 2010, October 3-9 theme, "Smoke Alarms: A Sound You Can Live With!" actively works to motivate Travis County residents to implement smoke alarm recommendations in their homes;

NOW THEREFORE, BE IT RESOLVED, THAT WE, THE TRAVIS COUNTY COMMISSIONERS COURT, PROCLAIM OCTOBER 3 THROUGH OCTOBER 9, 2010 AS "FIRE PREVENTION WEEK" IN TRAVIS COUNTY; AND ENCOURAGE ALL RESIDENTS OF TRAVIS COUNTY TO CHECK THEIR SMOKE ALARMS.

SIGNED AND ENTERED ON THE 5TH DAY OF OCTOBER 2010.

SAMUEL T. BISCOE
Travis County Judge

RON DAVIS
Commissioner, Pct. 1

SARAH ECKHARDT
Commissioner, Pct. 2

KAREN HUBER
Commissioner, Pct. 3

MARGARET GOMEZ
Commissioner, Pct. 4

4

AGENDA REQUEST

Please consider the following item for voting session October 5, 2010

I. A. Request made by: Margaret J. Gómez

Phone # 854-9444

B. Requested text:

APPROVE PROCLAMATION DESIGNATING OCTOBER 4th THROUGH 15th, 2010 AS "THE TENTH ANNUAL BI-NATIONAL HEALTH WEEK" THROUGHOUT TRAVIS COUNTY, TEXAS

C. Approved by: _____
Margaret J. Gómez, Commissioner Precinct 4

II. A. Is backup material attached? YES___ NO___

Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).

B. Have the agencies affected by this request been invited to attend the Voting Session ? YES___ NO___ Please list those contacted and their telephone

III. **BUDGET REQUEST.** If your request involves any of the following, Please check appropriately:

___, ADDITIONAL FUNDING

___, TRANSFER OF FUNDS WITHIN YOUR DEPARTMENT BUDGET

___, A CHANGE IN YOUR DEPARTMENT'S PERSONNEL

The County Human Resources department (473-9165) and/or the Planning and Budget Office (473-9106) must be notified prior to submission of this agenda request.

Travis County Commissioners Court



Proclamation

WHEREAS, the Secretariats of Health and foreign Affairs of Mexico, the Ministries of Foreign affairs of Guatemala, El Salvador, Honduras, Columbia, Ecuador, and Peru, the Institutes for Mexicans Abroad, the Mexican Social Security Institute, California's Department of Public Health, The California Endowment, the California HealthCare Foundation, the United States-Mexico Border Health Commission and the Health Initiative of the Americas, a program of the University of California at Berkeley, School of Public Health, have recognized the necessity of improving access to health services for the underserved Latino population in the United States of America; and,

WHEREAS, According to the United States Census, this country is home to more than 44.5 million people of Latino origin; and,

WHEREAS, Improving the public health of mobile populations requires multiple approaches in service, design, delivery, funding priorities and most fundamentally, requires strong binational commitment; and,

WHEREAS, In October 2001-2009, the Health Initiative of the Americas, and partnering organizations convened the first Binational Health Weeks, an unprecedented effort overseen by multi-agency taskforces, which conducted health promotion and education activities for the underserved Latino population in the United States and over 1.76 million people benefited from the health care activities; and,

WHEREAS, In Travis County, the Ventanilla de Salud at the Consulate General of Mexico coordinates Binational Health Week, as well as providing year-around outreach efforts focused on uninsured and underinsured Latino populations to raise awareness about preventive health and available health services; and,

WHEREAS, Travis County acknowledges the coordination by the Ventanilla de Salud in Austin and the contributions of many organizations and volunteers collaborating in the organizations of health fairs and educational health workshops; and,

WHEREAS, Binational Health Week provides an opportunity to highlight critical health issues in Travis County and throughout the United States and will serve as the basis for future bilateral efforts; and,

WHEREAS, Travis County is committed to recognizing and honoring those observances that are dedicated to the best ideals of public services, and Binational Health Week is one such worthy observance.

NOW, THEREFORE, BE IT PROCLAIMED THAT THE TRAVIS COUNTY COMMISSIONERS COURT SALUTES THOSE EFFORTS TO IMPROVE PUBLIC HEALTH AND PROCLAIM OCTOBER 4TH -15TH, 2010 BE "THE TENTH ANNUAL BINATIONAL HEALTH WEEK" THROUGHOUT TRAVIS COUNTY, TEXAS.

IN WITNESS WHEREOF WE HAVE HERE UNTO SET OUR HANDS THIS 5TH DAY OF OCTOBER, 2010.

SAMUEL T. BISCOE
County Judge

RON DAVIS
County Commissioner, Pct. 1

KAREN HUBER
County Commissioner, Pct. 3

SARAH ECKHARDT
County Commissioner, Pct. 2

MARGARET J. GÓMEZ
County Commissioner, Pct. 4

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for:

10-05-10

I. A. Request made by: Planning & Budget Office

Review and approve requests regarding grant proposals, applications, contracts, and permissions to continue, and take other appropriate actions:

- A. New contract with the Office of the Governor, Criminal Justice Division for the Travis County Eagle Resource Project in the Juvenile Probation Department to enhance and expand the continuum of vocational and life skills training and opportunities for juveniles 15-17 years of age that are served by the Intermediate Sanctions Center Program; and,
- B. Permission to continue the Family Violence Protection Team Program in the County Attorney's Office and Sheriff's Office until the forthcoming agreement is fully executed.

Approved by:

Signature of Commissioner(s) or County Judge

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- _____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

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County Attorney's Office (854-9415)

- _____ Contract, Agreement, Policy & Procedure

TRAVIS COUNTY

10/5/2010

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
FY 2011

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept	Grant Title	Grant Period	Grant Award	County Match	In-Kind	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
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Contracts

a	45	Travis County Eagle Resource Project	09/1/2010 - 8/31/2011	\$49,884	\$0	\$0	\$49,884	0	R	MC	7
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Permission to Continue Information

Dept	Grant Title	Grant Period	Personnel Cost	Operating Transfer/ Contribution to Grant	Estimated Total	Filled FTE	PBO Notes	Auditor's Assessment	Page #
b	19/37 Family Violence Protection Team (19)	10/1/2010 - 9/30/2012	\$22,811	\$22,811	\$45,622	1.5	R	EC	46
b	19/37 Family Violence Protection Team (37)	10/1/2010 - 9/30/2012	\$13,121	\$13,121	\$26,242	2	R	EC	46

PBO Notes:

R - PBO recommends approval.
NR - PBO does not recommend approval
D - PBO recommends item be discussed.

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

Dept	Name of Grant	Personnel Cost	Operating Transfer	Estimated Total	Filled FTEs	Cm. Ct. Approval Date for Continuation	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
58	*Department of Energy (DOE) Weatherization Program			\$20,000		5/11/2010	8/24/2010	Pending
58	*Low-Income Energy Assistance Program (LIHEAP)			\$30,000		5/11/2010	5/25/2010	\$7,170 has been reclassified. Remaining amount is pending.
19	Family Violence Accelerated Prosecution Program	\$5,672	\$5,672	\$11,344	1.5	8/17/2010	9/28/2010	Pending
45	Residential Substance Abuse Treatment Program	\$8,997	\$8,997	\$17,994	1	8/24/2010	Awaiting Contract	No
24	Drug Diversion Court	\$4,701	\$4,701	\$9,402	1	8/24/2010	Awaiting Contract	No

FY 2011 Grants Summary Report

Permission to Continue

List also includes any items from FY 10 that have not yet been fully resolved.

Dept	Name of Grant	Personnel Cost	Operating Transfer	Estimated Total	Filled FTEs	Cm. Ct. Approval Date for Continuation	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
24	Travis County Veteran's Court	\$6,982	\$6,982	\$13,964	1	8/24/2010	Awaiting Contract	No
22	Drug Diversion Court	\$5,112	\$5,112	\$10,224	1	8/31/2010	Awaiting Contract	No
58	Parenting in Recovery (Personnel)	9/30/2010 - 9/29/2011	\$12,976	\$12,976	1	9/21/2010	Awaiting Contract	No
58	Parenting in Recovery (Operating)*	9/30/2010 - 9/29/2011		\$50,500	1	9/21/2010	Awaiting Contract	No
22	Drug Diversion Court	\$5,132	\$5,132	\$10,264	1	9/28/2010	Awaiting Contract	No
24	Drug Diversion Court	\$4,878	\$4,878	\$9,756	1	9/28/2010	Awaiting Contract	No
24	Travis County Veteran's Court	\$7,222	\$7,222	\$14,444	1	9/28/2010	Awaiting Contract	No
Totals		\$31,464	\$44,440	\$176,404	7.5			

* Request is not a traditional permission to continue. Budget and expenditures will remain in the department's General Fund Budget until the contract is in place and reclassifications against the grant are processed.

3

TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT CONTRACTS

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Grant Contracts approved by Commissioners Court

Dept	Grant Title	FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Travis County Mental Public Defenders Office. To establish the nation's first stand alone Mental Health Public Defenders Office. Full impact in FY 12 when grant is no longer available.	\$ 375,000	\$ 250,000	\$ 250,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ -	\$ 625,000	\$ -	\$ 625,000		\$ 625,000
Criminal Justice Planning	Office of Parental Representation. <i>County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. Full impact in FY 12 when grant is no longer available. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.</i>	\$ 300,000	\$ 307,743	\$ 100,000	\$ 102,360	\$ 50,000	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360	\$ -	\$ 152,360
Criminal Justice Planning	Office of Child Representation. <i>County impact is intended to be offset by reductions to Civil Indigent Attorney Fees. FY 11 is last year of grant. Impact amounts will be updated to take into account internal reallocations and any potential costs/savings to indigent attorneys fees that are centrally budgeted.</i>	\$ 300,000	\$ 301,812	\$ 100,000	\$ 102,358	\$ 50,000	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359	\$ -	\$ 152,359
Criminal Justice Planning	Travis County Information Management Strategy for Criminal Justice (ARRA). <i>Includes technology funding for (Constables, Records Management, Adult Probation, Juvenile Probation, Court Administration, County Attorney's Office, District Attorney's Office and Manor Police Department).</i>	\$ -	\$ -	\$ 487,359	\$ -	\$ -	\$ 26,432	\$ -	\$ 26,432	\$ -	\$ 26,432		\$ 26,432
Facilities Management	Energy Efficiency and Conservation Block Grant (ARRA). For Retrofit of the Travis County Executive Office Building HVAC System. One-time grant and includes a \$1.2 million County contribution in FY 10 to complete project.		\$ -	\$ 2,207,900	\$ 1,292,000		\$ -		\$ -		\$ -		\$ -
Travis County Sheriff's Office	2009 Byrne Justice Assistance Grant (ARRA). <i>One-time grant for one-time capital purchases. Does not require a County match or program to continue after grant term ends on 9/30/12.</i>	\$ -	\$ -	\$ 123,750	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ -	\$ -		\$ -
Travis County Sheriff's Office/County Attorney's Office	Recovery Act - STOP Violence Against Women Act. TC Expedited Victims Restoration Grant (ARRA). <i>One-time ARRA funding for laptops for TC SO and one-time funding for a Victim Counselor, laptop computer, and operating expenses for the County Attorney's Office. Grant ends March 2011, but for simplification purposes the award is shown fully in 2010. No County match or commitment after grant ends.</i>	\$ -	\$ -	\$ 64,599	\$ -		\$ -		\$ -		\$ -		\$ -
Community Supervision and Corrections	Recovery Act Combating Criminal Narcotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations. (ARRA) <i>Grant will supplement department's state funding to help keep all current probation officer positions. This two year funding goes to the State and there is no County obligation or impact. Full amount of grant is believed to be spent by FY 11.</i>	\$ -	\$ -	\$ 143,750	\$ -	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

F

District Attorney	Interlocal Agreement for the Austin/Travis County Family Violence Protection Team. Includes funding for the District Attorney's Office, County Attorney's Office, Travis County Sheriff's Office, and Constable Pct 5. Grant is coordinated by the City of Austin. It is possible that the responsibility to apply for the Grant may fall to the County for FY 11 and beyond.	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -	\$ 342,793	\$ -
Transportation and Natural Resources	Local Transportation Project - Advanced Funding Agreement (ARRA). ARRA funding to upgrade 4 roads by milling and overlaying roadway. Grant is a one-time grant with the potential for estimated \$13,741 contribution from the Road and Bridge Fund.	\$ -	\$ -	\$ 687,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	2009 Phase 27 ARRA Emergency Food and Shelter Program. The grant is a one-year one-time grant for emergency utility assistance that does not require a County match or program to continue after termination.	\$ 41,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Human Services	Americorps. Grant match is handled internally within the existing budget of the Texas AgriLife Extension Service. Assumes grant will continue each year.	\$ 288,139	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 298,297	\$ -	\$ 281,297	\$ -
Health and Human Services	Parenting in Recovery. FY 09 is Year Two of a Potential Five Year Grant. The full impact will occur in FY 13 when grant funding is no longer available.	\$ 500,000	\$ 77,726	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ 500,000	\$ 80,000	\$ -	\$ 580,000	\$ -	\$ 580,000
Health and Human Services	ARRA Texas Weatherization Assistance Program. Provide weatherization services to low income households		\$ -	\$ 2,311,350	TBD	\$ 2,187,544	TBD		\$ -		\$ -		\$ -
Health and Human Services	Community Development Block Grant ARRA (CDBG-R) Funds to be used for approx 39 water connections for Plainview Estates.	\$ 90,000	\$ -	\$ 136,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Health and Human Services	Community Development Block Grant (CDBG). Impact amounts are based on the amounts added for staff added in HHS and County Auditor's Office to support the grant. The Auditor's staff person also supports other large federal grants, but is only listed here for simplification. Actual amounts may vary by year. Assumes grant will continue each year.	\$ 833,133	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,380	\$ 223,908	\$ 866,390	\$ 223,908
Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 4,728,764	\$ 1,135,059	\$ 2,172,470	\$ 1,260,059	\$ 1,507,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059

County Impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

SUMMARY OF APPROVED CONTRACTS AND APPLICATIONS

Combined Totals (Approved Applications Pending Notification + Approved Contracts)		FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
		Grant Amount	Add. County Impact	Grant Amount	Add. County Impact	Grant Amount	Add. County Impact	Grant Amount	Add. County Impact	Grant Amount	Add. County Impact	Grant Amount	Add. County Impact
	Approved Applications Pending Notification (Potential Impact)	\$ -	\$ -	\$ 100,000	\$ 25,000	\$ 100,000	\$ 25,000	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ 125,000
	Approved Contracts	\$ 3,070,731	\$ 1,161,189	\$ 8,619,525	\$ 2,175,626	\$ 4,728,764	\$ 1,135,059	\$ 2,172,470	\$ 1,260,059	\$ 1,507,470	\$ 1,760,059	\$ 1,490,480	\$ 1,760,059
Combined Totals		\$ 3,070,731	\$ 1,161,189	\$ 8,719,525	\$ 2,200,626	\$ 4,828,764	\$ 1,160,059	\$ 2,172,470	\$ 1,385,059	\$ 1,507,470	\$ 1,885,059	\$ 1,490,480	\$ 1,885,059

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TRAVIS COUNTY FY 09 - FY 14 PLANNING TOOL FOR AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) AND LARGE MULTI-YEAR GRANT APPLICATIONS THAT ARE PENDING AWARD NOTIFICATION

The potential impact in future years to the County is shown for planning purposes only. County funding determinations will be made annually by the Commissioners Court based on the availability funding and progress of the program. ARRA Grants are highlighted in bold.

Future year amounts are estimated if not known and impact amounts may be reduced if additional Non-County funding is identified. Amounts shown in a particular year may not represent the actual grant term allocation since terms may overlap the County's Fiscal Year.

Outstanding Grant Applications		FY 09		FY 10		FY 11		FY 12		FY 13		FY 14	
Dept	Grant Title	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact	Grant Award	Add. County Impact
Criminal Justice Planning	Mental Health Public Defender Expansion Grant Will add two FTE, an attorney and case worker to the office. <i>Travis County would assume the full cost of the FTE after the grant period has ended. This grant is in addition to the current \$625,000 grant with the Texas Task Force on Indigent Defense</i>	\$ -	\$ -	\$ 100,000	\$ 25,000	\$ 100,000	\$ 25,000	\$ -	\$ 125,000	\$ -	\$ 125,000		\$ 125,000
Totals		\$0	\$0	\$100,000	\$25,000	\$100,000	\$25,000	\$0	\$125,000	\$0	\$125,000	\$0	\$125,000

County Impact includes the grant match amount that is not internally funded or costs that required a budget increase and the amount that may be required by the County upon termination of the grant. This amount does not include all costs related to the administration of the grant that are incurred by the County. Existing grants with approved contracts for the current year with pending applications for the following year are shown only on the contracts sheet to avoid duplication.

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GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>

Department/Division:	Juvenile Probation Department
Contact Person/Title:	Michael Williams, Financial Analyst
Phone Number:	854-7011

Grant Title:	Travis County Eagle Resource Project		
Grant Period:	From:	09/1/2010	To: 8/31/2011
Grantor:	Office of the Governor, Criminal Justice Division		
American Recovery and Reinvestment Act (ARRA) Grant	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	

Check One:	New: <input checked="" type="checkbox"/>	Continuation: <input type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input checked="" type="checkbox"/>	Ongoing Award: <input type="checkbox"/>	
Type of Payment:	Advance: <input type="checkbox"/>	Reimbursement: <input checked="" type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	<i>County Match</i>	In-Kind	TOTAL
Personnel:						
Operating:	\$43,090					\$43,090
Capital Equipment:	\$5,860					\$5,860
Indirect Costs:	\$934					\$934
Total:	\$49,884	\$0	\$0	0	\$0	\$49,884
FTEs:						

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	DB	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 11 Measure	Progress To Date:				Projected FY 12 Measure
Applicable Depart. Measures		12/31/10	3/31/10	6/31/10	9/30/11	
.Number of Vocational programs for Residential Services	8	N/A	N/A	N/A	N/A	8
Average length of stay in Residential Services	180	N/A	N/A	N/A	N/A	180
Number of Staff trained in Re-entry	77	N/A	N/A	N/A	N/A	77
Number of program youth served.	150	N/A	N/A	N/A	N/A	150
Number of staff with increased knowledge of program area	77	N/A	N/A	N/A	N/A	77

Number of youth completing program requirements	112	N/A	N/A	N/A	N/A	112
Number of youth exhibit decrease in substance abuse	105	N/A	N/A	N/A	N/A	105
Number of youth exhibit increase in employment opportunities	72	N/A	N/A	N/A	N/A	72
Number of youth who exhibit improved family relationships	95	N/A	N/A	N/A	N/A	95
Number of youth who exhibit improved school attendance	95	N/A	N/A	N/A	N/A	95
Number of youth who reoffended	57	N/A	N/A	N/A	N/A	57
Measures For Grant						
Average length of stay in Residential Services	180	N/A	N/A	N/A	N/A	180
Outcome Impact Description	Juvenile probation will be serving 150 youth; or 75 every 6 months.					
Number of Staff trained in Re-entry	77	N/A	N/A	N/A	N/A	77
Outcome Impact Description	Staff trained to assist youth in vocation education programs for re-entry in the community					
Number of program youth served.	150	N/A	N/A	N/A	N/A	150
Outcome Impact Description	Youth with at least one adjudication 15-17 years old who will benefit from vocational programs/education when they re-entry the community.					
Number of staff with increased knowledge of program area	77	N/A	N/A	N/A	N/A	77
Outcome Impact Description	Staff trained to assist youth in vocation education programs for re-entry in the community.					
Number of youth completing program requirements	112	N/A	N/A	N/A	N/A	112
Outcome Impact Description	Youth completing the program will be afforded opportunities for employment or a GED hen they reentry the community.					
Number of youth exhibit decrease in substance abuse	105	N/A	N/A	N/A	N/A	105
Outcome Impact Description	Qualitative data to be gathered from Ohio Scales JPO assessment.					
Number of youth exhibit increase in employment opportunities	72	N/A	N/A	N/A	N/A	72
Outcome Impact Description	Youth completing the program will be afforded opportunities for employment or a GED hen they reentry the community.					

Number of youth who exhibit improved family relationships	95	N/A	N/A	N/A	N/A	95
Outcome Impact Description	Residential service will have tools to tracks whether youth are successful in improved relationships.					
Number of youth who exhibit improved school attendance	95	N/A	N/A	N/A	N/A	95
Outcome Impact Description	Once back in the community, are youth staying in school to learn with the programs provided by Juvenile Probation.					
Number of youth who reoffend	57	N/A	N/A	N/A	N/A	57
Outcome Impact Description	Youth provided resources on education, housing, employment; counseling, etc. will be given tools to return to crime activities without life skills training and employment.					

PBO Recommendation:

The Juvenile Probation Department is requesting approval of a new grant contract with the Office of the Governor, Criminal Justice Division, to enhance and expand the continuum of vocational and life skills training and opportunities for juveniles 15-17 years of age that reside in the department's Intermediate Sanctions Center that are in the process of re-integrating back into the community.

The grant does not require a county match and there are no long term County funding requirements for the grant.

PBO recommends approval of the request.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The goal of the Eagle Resources Project is to enhance and expand a continuum of vocational and life skills opportunities to 15-17 year old juveniles that reside in our ISC program and re-integrating back in the community

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

2% indirect cost for \$934.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for the contractual services through proposals submitted to the Federal and State government, as well as private foundations. The Court will have an opportunity in the future to invest in the Eagle Resource program.

6. If this is a new program, please provide information why the County should expand into this area.

N/A. A residential service currently has a re-entry program and this is to expand and enhance the program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The department intends to assess and risk and needs of the youth and provide a wrap around of services to address their education, vocational, counseling, and housing needs in order to foster successful re-integration back to the community; while at the same time increase public safety and reduce recidivism.



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO: Travis Gatlin, PBO
Senior Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Michael Williams
Michael Williams
Financial Analyst

SUBJECT: FY11- Travis County Eagle Resource Project

DATE: September 20, 2010

Juvenile Probation has received a new grant for \$49,884 for the Eagle Resource project to reduce recidivism of youth when they reintegrate back in the community from the ISC.

The goal of the Eagle Resource Project grant is to enhance and expand a continuum of the vocational and life skills training and opportunities to juveniles' ages 15-17 that reside in our ISC program and are re-integrating back into the community.

Please review this item and place it on **October 5th** Commissioner's Court agenda for their consideration and signature. Please contact Mike Williams at 4-7011 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney
DeDe Bell, Financial Analyst, County Auditor
Darryl Beatty, Deputy Chief
Sylvia Mendoza, Division Director, Financial Services
Mike Williams, Financial Analyst
Grant File



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State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

September 01, 2010

The Honorable Samuel Biscoe
County Judge
PREVIEW - Travis County - PREVIEW -
2515 South Congress Avenue
Austin, Texas 78704

Dear Judge Biscoe:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://cjdonline.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants; an eGrants Users Guide; and the new Guide to Grants containing answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

I hope you continue to find the online environment of eGrants to be a positive experience. We are continually improving the efficiency of processes so that you can dedicate your time to the priorities of service within your communities. We look forward to working with you to ensure the success of your program.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burnett", with a stylized flourish at the end.

Christopher Burnett
Executive Director

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
STATEMENT OF GRANT AWARD

Grant Number: JA-10-J20-23135-01
Program Fund: JA-Juvenile Justice and Delinquency Prevention Allocation to States
Grantee Name: PREVIEW - Travis County - PREVIEW -
Project Title: Travis County Eagle Resource Project
Grant Period: 09/01/2010 - 08/31/2011
Liquidation Date: 11/29/2011
Date Awarded: September 01, 2010
CJD Grant Manager: Lance White

CJD Award Amount: \$49,884.00
Grantee Cash Match: \$0.00
Grantee In Kind Match: \$0.00
Total Project Cost: \$49,884.00

The Statement of Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Condition(s) of Funding and Other Fund-Specific Requirement(s):

1

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State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Grantee Responsibilities
Date Awarded: September 01, 2010

Congratulations on your grant award from Governor Rick Perry's Criminal Justice Division (CJD). It is important to make you aware of a few things to consider as you implement strategies to successfully manage your program. For more information and resources, refer to the Grant Resources section of eGrants available online at <https://cjdonline.governor.state.tx.us>:

Financial Reporting – Financial Status Reports must be submitted to CJD via eGrants. Financial Status Reports may be submitted monthly but must be submitted at least quarterly. Financial Status Reports are due after each calendar quarter, regardless of when the grant was awarded. Due dates are:

April 22 (January-March quarter)
July 22 (April-June quarter)
October 22 (July-September quarter)
January 22 (October-December quarter)

The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse and CJD will provide them as grants to others who need the funding.

Payment Authorization – Payments will be generated based on expenditures reported in the Financial Status Reports. Upon CJD approval of the Financial Status Report, a payment will be issued through direct deposit or electronic transfer.

Generated Program Income – Any income generated as a direct result of the grant activities must be reported to CJD through the Financial Status Report and grant adjustment processes. Program income must be expended prior to seeking payments from CJD. Program income must be accounted and used for the purposes of the grant activities as awarded.

Grant Funded Personnel – Staff whose salaries are supported by this award must be made aware that continued funding is contingent upon the availability of appropriated funds as well as the outcome of the annual application review conducted by CJD.

Project Changes – Grantees may submit a request for grant adjustment via eGrants for any proposed budgetary or programmatic changes, including updating contact information for grant officials.

Equipment – Equipment purchased with grant funds must be used for the purpose of the grant and as approved by CJD. An inventory report should be kept on file containing all equipment purchased with any grant funds during the grant period. This report must agree with the approved grant budget and the final Financial Status Report.

Fidelity Bond – Each nonprofit corporation receiving funds from CJD will obtain and have on file a blanket fidelity bond that indemnifies CJD against the loss and/or theft of the entire amount of grant funds, including matching funds. The fidelity bond should cover at least the CJD grant period.

Required Notifications – Grantees must immediately notify CJD in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify CJD in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand notices, subpoenas, lawsuits, or indictments to CJD. If a federal or state court or administrative agency renders a judgment or order finding discrimination by a grantee based on race, color, national origin, sex, age, or handicap, the grantee agrees to immediately forward a copy of the judgment or order to CJD.

Project Effectiveness – Grantees should regularly evaluate the effectiveness of their projects. This includes a reassessment of project activities and services to determine whether they continue to be effective. Grantees must show that their activities and services effectively address and achieve the project's stated purpose.

Programmatic Reporting – Grantees must submit required reports regarding grant information, performance, and progress towards goals and objectives in accordance with the instructions provided by CJD, or its designee. To remain eligible for funding, the grantee must be able to show the scope of services provided and the impact and quality of those services.

Monitoring – Grantees must readily make available to CJD or its agents all requested records. CJD may make unannounced monitoring visits at any time. The grantee must make every effort to resolve all issues, findings, or actions identified by CJD within the time frame specified by CJD.

Audit Requirements – Grantees expending over \$500,000 in state or federal grant funds during the fiscal year are subject to the Single Audit requirements set forth in OMB Circular No. A 133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.governor.state.tx.us/grants/what/>. Grantees must electronically submit to CJD copies of the results of any single audit conducted in accordance with OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> or in accordance with the State Single Audit Circular issued under UGMS, within 30 calendar days after the grantee receives the audit results or nine months after the end of the audit period, whichever is earlier.

Supplanting – Awarded funds must be used to supplement existing funds for program activities and not replace (supplant) funds that have been appropriated for the same purpose. Grant monitors and auditors will look for potential supplanting during reviews. Violations may result in a range of penalties, including suspension of future funds, suspension or debarment from receiving federal or state grants, recoupment of monies provided under the grant, and civil or criminal penalties. Refer to the Guide to Grants at <https://cjdonline.governor.state.tx.us/updates.aspx> for additional information on supplanting.

Conflict of Interest – Grantees should have in place established safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

Contracting and Procurement – Grantees must follow their established policy and best practices for procuring goods or services with grant funds. Contracts must be routinely monitored for delivery of services or goods. When a contractual or equipment procurement is anticipated to be in excess of \$100,000, grantees must submit a Procurement Questionnaire <https://cjdonline.governor.state.tx.us/updates.aspx> to CJD for approval prior to procurement.

Travel – Grantees must follow their established policies and good fiscal stewardship related to travel expenses. If the grantee does not have established policies regarding in-state and out-of-state travel, grantee must use the travel guidelines established for state employees.

Uniform Crime Reporting – Local units of governments receiving funds from CJD must comply with all requirements for uniform crime reporting and will ensure that prompt reporting will remain current throughout the grant period.

Limited English Proficiency – Grantees must take reasonable steps to ensure that persons with limited English proficiency have meaningful access to services. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. Additional information on this requirement can be found at <http://www.lep.gov>.

Law Enforcement Programs – Law enforcement programs receiving funds from CJD must be in compliance with all rules developed by the Texas Commission on Law Enforcement Officer Standards and Education.

28 C.F.R. Part 23 Training - Any grant funded individual responsible for entering information into or retrieving information from an intelligence database must complete continuing education training on operating principles described by 28 C.F.R. Part 23 at least once for each continuous two-year period the person has primary responsibility for entering data into or retrieving data from an intelligence database.

Programs Approved to Pay Overtime for Personnel - Overtime is allowable to the extent that it is included in the CJD approved budget. Overtime reimbursements paid by CJD will be based on the following seven eligibility requirements:

- (1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay.
- (2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave.
- (3) On-call hours should not be included in physical hours worked or as eligible hours for overtime.

- (4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed.
- (5) Time should be recorded to the nearest quarter hour.
- (6) Grantee records must include a clear calculation in how the overtime was computed.
- (7) Overtime payments issued outside this policy are the responsibility of the grantee agency.

Cancellation for Awards - Grantees must take reasonable steps to commence project activities upon receiving notice of a grant award:

Commencement Within 60 Days. If a project is not operational within 60 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must report by letter to CJD the steps taken to initiate the project, the reasons for delay, and the expected revised start date.

Commencement Within 90 Days. If a project is not operational within 90 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must submit a second statement to CJD explaining the implementation delay. Upon receipt of the 90-day letter, CJD may cancel the project and redistribute the funds to other project areas. CJD may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

Public Information Requests - Grantees must immediately notify and provide a copy to CJD of any Public Information Request received by the agency related to this grant award.

Prohibited Acts of Agencies and Individuals - Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- Grant funds may not be used to finance or otherwise support the candidacy of a person for an elected local, state, or federal office. This prohibition extends to the direct or indirect employment of a person to perform an action described by this subsection. In addition, grant-funded or grant-leased motor vehicles may not be used for the purpose described above.
- Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- Grant funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- Grantees must comply with the federal Hatch Act (5 U.S.C. §§ 1501- 1508) which restricts the political activity of some state and local employees who work in connection with federally funded programs. Covered state and local employees may not: 1) be candidates for public office in a partisan election; 2) use official authority or influence to interfere with or affect the results of an election or nomination; or, 3) directly or indirectly coerce contributions from subordinates in support of a political party or candidate.

Employment of a Lobbyist - Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.

Legislative Lobbying - Grant funds may not be used to attempt to influence the passage or defeat of a legislative measure.

Use of Alcoholic Beverages - Grant funds may not be used to compensate an officer or employee who uses alcoholic beverages on active duty. In addition, grant funds may not be used to purchase an alcoholic beverage or to pay or reimburse a travel expense that was incurred for an alcoholic beverage.

OneStar Foundation Registration and Organization Profile for Nonprofit Corporations - Each nonprofit corporation receiving funds from CJD must register and connect their organization with the OneStar Foundation at <http://www.onestarfoundation.org/page/registration/>.

Each nonprofit corporation is also encouraged to create an organizational profile with the OneStar Foundation at <http://www.onestarfoundation.org/page/org-profile>. By completing the Organizational Profile, your organization will be eligible to receive notification of opportunities, such as:

- Organizational excellence scholarships to build the capacity of your organization, including organizational assessments, trainings, consulting, conferences and other professional development activities;
- Funding announcements and events related to national service and volunteerism;
- and
- Chances to participate in important research on the needs and trends of the social sector and its stakeholders.

BUDGET AND BUDGET NARRATIVE WORKSHEET
CJD Travis County Juvenile Probation Re-Entry program

E. Supplies		
Supplies	Computation	Cost
Supply Items		
UA Kits/Alcohol swabs	1000 Kits @ \$3.20	\$ 3,200
Bus Passes	Approximately 100 passes @ \$5.00 for year	\$ 500
Vocational and Educational Supplies	Social Skill materials, job training materials, vocational software, etc cost up to	\$ 3,750
GED materials	Study books to include science, math, reading, writing to include Spanish speaking materials costs up to \$25-\$50 book up to 20 books	\$ 1,200
<i>UA kits and alcohol swabs will insure youth are not abusing substances while in the program. Bus Passes are to assist Juveniles in transportation to various treatment sessions, GED and vocational services. Vocational and Education supplies can include vocational/educational software for \$1,500 (each) for use on two computers. This software will allow youth to complete work for their vocational/education requirements. GED materials will assist youth who need to complete their education for success of reintegrating back in the community.</i>		
Total		\$8,650

D. Equipment Costs			
Equipment Costs	Item costs	number of units	Total Computer costs
Dell Desktops with flat screen monitors	\$ 1,150	4.00	\$ 4,600
Microsoft software	\$ 315	4.00	\$ 1,260
<i>This equipment and software will be used by program youth for GED training and vocational training. This will allow the re-entry youth meet their educational requirements (GED) and vocational goals.</i>			
Total			\$ 5,860

G. Consultants/Contracts		
Contract Agency/Organization	Contract Service	Contract Amount
Vocational training, career development, and placement assistance programs	24 youth @ \$635	\$ 15,240
Faith based mentoring and vocational program for youth	10 youth @ \$1,000	\$ 5,000
Community cultural based programs for mentoring youth and vocational training	10 youth @ \$1,200	\$ 12,000
<i>Vocational Training, career development, and placement assistance programs for youth in the service industry field. These programs will allow "hands on" training to assist in career opportunities. Faith base organizations which provide vocation training for trade industry vocations. Mentors work with youth who like "hands on" work. Community cultural program will provide mentoring for youth interested in the arts. The youth will complete community projects as vocational training. Mentoring, Education, and Vocational training would also be available for organizations to work with our youth at our proposed on site resource center.</i>		
		\$32,240

H. Other Costs			
Other Costs	Item costs	number of units	Total other Costs
Meridian Phones with Caller ID Display	\$ 200	1	\$ 200
Data Port Cabling for phone and computers	\$ 500	4	\$ 2,000
<i>The phone will be for staff staff supervising the youth in the GED/ vocational programs to communicate progress to mentors, management, etc. Data port cabling for the phone and computers.</i>			
Total			\$ 2,200

I. Indirect Costs			
Indirect Costs	Total Federal Budget	Indirect Cost Rate	Total indirect costs
Indirect Cost	\$ 46,710.00	2%	934
<i>The indirect costs covers administrative expensive related to the program management which includes grant reporting requirements, financial reconciliation, etc. Travis County Juvenile Probation's actual indirect costs are 22.87 percent for grants.</i>			
Total			\$934

Budget Summary		
Budget Category	Amount	
A. Personnel	\$	-
B. Fringe Benefits	\$	-
C. Travel	\$	-
D. Equipment	\$	5,860
E. Supplies	\$	8,650
F. Construction	\$	-
G. Consultants/Contracts	\$	32,240
H. Other	\$	2,200
Total Direct Costs	\$	48,950
I. Indirect Costs	\$	934
CJD project costs	\$	49,884

Agency Name: Travis County

Grant/App: 2313501 **Start Date:** 9/1/2010 **End Date:** 8/31/2011

Project Title: Travis County Eagle Resource Project

Status: Pending AO Acceptance of Award

Eligibility Information

Introduction

The Office of the Governor (OOG) publishes funding opportunities, known as **Requests for Applications (RFA)**, through the Texas Secretary of State. Click [here](#) to visit the Secretary of State's website to locate the RFAs in the appropriate Texas Register issue. In addition, OOG requires all applicants and grantee organizations to adhere to the *Texas Administrative Code (TAC)* as adopted. Click [here](#) to view the current TAC, or click [here](#) to view the previous versions of the TAC.

Submission Process

When applying for a grant pursuant to an **RFA** published in the *Texas Register* by OOG, applicants must submit their applications according to the requirements provided in the **RFA**. OOG may also consider applications for grants that are not submitted pursuant to an **RFA**. Applicants will be selected in accordance with *1 TAC, §3.7*.

Selection Process

All applications submitted to OOG are reviewed for eligibility, reasonableness, availability of funding, and cost-effectiveness. For applications submitted pursuant to an **RFA**, the executive director will select a review group, COG, or other designee to prioritize the applications and submit a priority listing to the executive director, who will render the final funding decision. A review group may include staff members, experts in a relevant field, and members of an advisory board or council. For more information regarding the selection process, see *1 TAC, §3.7*.

Funding Decisions

All grant funding decisions rest completely within the discretionary authority of OOG. The receipt of an application for grant funding by OOG does not obligate OOG to fund the grant or to fund it at the amount requested. Neither the approval of a project nor any grant award shall commit or obligate OOG in any way to make any additional, supplemental, continuation, or other award with respect to any approved project or portion thereof. OOG makes no commitment that a grant, once funded, will receive priority consideration for subsequent funding. For more information regarding the application process, see *1 TAC, §3.7 and 3.9*.

Adoptions by Reference

All grantees receiving federal and state funds must comply with the applicable statutes, rules, regulations, and guidelines related to the funding source under which the grant is funded. In instances where both federal and state requirements apply to a grantee, the more restrictive requirement applies. For more information regarding grant funding, see *1 TAC, §3.19*.

Community Plans

Each community, consisting of a single county or a group of counties, must file with a COG a community plan that addresses the community's criminal justice priorities. A community plan should assess local trends and data; identify problems, resources, and priorities; develop effective strategies; and set goals and objectives. For more information regarding community plans, see *1 TAC*, §3.51.

Juvenile Justice and Youth Projects

Juvenile justice projects or projects serving delinquent or at-risk youth, regardless of the funding source, must address at least one of the priorities developed in coordination with the Governor's Juvenile Justice Advisory Board to be eligible for funding. For more information regarding these priorities, see *1 TAC*, §3.53.

Monitoring

OOG will monitor the activities of grantees as necessary to ensure that grant funds are used for authorized purposes in compliance with all applicable statutes, rules, regulations, guidelines, and the provisions of grant agreements, and that grantees achieve grant purposes. Grantees must make available to OOG or its agents all requested records relevant to a monitoring review. For more information regarding monitoring, see *1 TAC*, §3.2601.

Your organization's Texas Payee/Taxpayer ID Number:
17460001922000

Application Eligibility Certify:
Created on:1/5/2010 10:06:01 AM By:Michael Williams

Profile Information

Introduction

The **Profile Details** section collects information about your organization such as the name of your agency and project title, the geographic area your project will serve and information about your grant officials. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Email Addresses & Grant Officials Information

Designating Grant Officials Within your Application:

Enter a valid and unique email address for each grant official and click the **Verify Email and Set Official to the Project** button. If you receive an error message regarding an email address, the grant official you are trying to assign to the project has not registered for a user account in eGrants. Please inform the agency's grant official or designee that they must log in to the [eGrants Home Page](#), and register for a user account. If you need technical assistance, please contact the [eGrants Help Desk](#) by email.

Updating Grant Officials on Active Grants:


To reassign a grant official - **Authorized Official**, **Financial Officer**, **Project Director**, or **Grant Writer** - to your grant project, ensure that the new official registers for a user account in eGrants **first**. Next, go to the Request Adjustment tab and check the box indicating you would like to Designate a New Grant Official, provide a brief explanation for the change in the Grant Adjustment Justification box, and then

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click the 'Create Adjustment Request' button. This will open the Profile.Details tab allowing you to make the appropriate changes. After you have entered a valid email address for the new Official, go to the Certify.Adjustment tab and click on the 'Certify Adjustment' button to send your request to OOG for review. If your organization is designating a new Authorized Official, check your records to see if a revised Resolution is required. Upload the approved Resolution to your grant project on the 'Summary / Upload Files' sub-tab. If you need technical assistance, please contact the [eGrants Help Desk](#) by email.

Getting Started

On this tab you will notice a certain icon that is displayed.

-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Applicant Agency Name: Travis County
Project Title: Travis County Eagle Resource Project
Division or Unit to Administer the Project: Juvenile Probation Department
Address Line 1: 2515 South Congress Avenue
Address Line 2:
City/State/Zip: Austin Texas 78704
Payment Address Line 1: Travis County Juvenile Probation Department
Payment Address Line 2: PO Box 1748
Payment City/State/Zip: Austin Texas 78767-1748
Start Date: 9/1/2010
End Date: 8/31/2011

Regional Council of Governments(COG) within the Project's Impact Area: Capital Area Council of Governments
Headquarter County: Travis
Counties within Project's Impact Area: Travis

Grant Officials:
Authorized Official
User Name: Samuel Biscoe
Email: sam.biscoe@co.travis.tx.us
Address 1: Post Office Box 1748
Address 1:
City: Austin, Texas 78767
Phone: 512-854-9555 Other Phone:
Fax: 512-854-9535
Agency:
Title: The Honorable
Salutation: Judge

Project Director
User Name: Estela Medina
Email: estela.medina@co.travis.tx.us
Address 1: 2515 South Congress Avenue
Address 1:
City: Austin, Texas 78704
Phone: 512-854-7069 Other Phone:
Fax: 512-854-7097
Agency:
Title: Ms.
Salutation: Chief

Financial Official
User Name: Susan Spataro
Email: susan.spataro@co.travis.tx.us
Address 1: P.O. Box 1748
Address 1:
City: Austin, Texas 78767

Phone: 512-854-9125 Other Phone:
Fax: 512-854-6640
Agency:
Title: Ms.
Salutation: Ms.

Grant Writer

User Name: Michael Williams
Email: michael.williams@co.travis.tx.us
Address 1: 2515 South Congress Avenue
Address 1:
City: Austin , Texas 78704
Phone: 512-854-7011 Other Phone: 512-963-9196
Fax: 512-854-7097
Agency:
Title: Mr.
Salutation: Mr.

Grant Vendor Information

Introduction

The **Grant Vendor** section of the application collects grant payment information for your organization. The following items will be auto-filled from previous data you supplied in eGrants: Organization Type, State Payee Identification Number, and Data Universal Numbering System (DUNS) identifier (if applicable). Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Financial Management Tools

In order to receive payments from OOG, download, complete and email the following forms to the Office of the Governor, Financial Services Division ([FSD](#)). Or, you may fax completed forms to (512) 463-4114.


Note: As of March 1, 2010, these forms will no longer be accepted in hard copy format.
Texas Application for Payee Identification Number Form in [PDF](#) - 12/08/2009

* ***updated*** Texas Direct Deposit/Advance Payment Form in [MS Excel](#) or [PDF](#) - 03/04/2010

IRS W-9 Form in [PDF](#) - 12/08/2009

Getting Started

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Organization Type: County

Organization Option: applying to provide juvenile prevention and / or intervention services

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460001922000

Data Universal Numbering System (DUNS): 030908842

Payment Address Line 1: Travis County Juvenile Probation Department

Payment Address Line 2: PO Box 1748

Payment City/State/Zip: Austin Texas 78767-1748

Narrative Information

Introduction


The **Narrative** section is the description of your project. It is important that the information you provide about your project is clear and as concise as possible. Note: All applicants must certify to the eligibility requirements specific to the fund source. The minimum requirements to complete this page are the **Program Requirements, Problem Statement, Supporting Data, Goal Statement, and Project Summary** sections. We recommend that you complete any sections applicable to your project to assist in the application review process.

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Getting Started

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Primary Mission and Purpose

The purpose of the this program is to support programs that prevent violence in and around schools, improve the juvenile justice system and develop effective education, training, prevention, diversion, treatment, and rehabilitation programs in the area of juvenile delinquency.

Funding Levels

The anticipated funding levels for Juvenile Justice Programs are as follows:

- Minimum Award - \$5,000
- Maximum Award - None
- Matching Funds - None

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be

held to that amount throughout the grant period.

Program Requirements

Preferences – Preference will be given to applicants who demonstrate cost effective programs focused on a comprehensive and effective approach to services that compliment the Governor's strategies.

Juvenile Justice Board Priorities - Juvenile justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding.

Prevention and Early Intervention at First Offense - Fund programs or other initiatives designed to positively impact youth prior to their involvement in the juvenile justice system or at their first offense and divert them from a path of serious, violent and chronic delinquency. Programs may include support for school resource officers, alcohol and substance abuse education, mentoring and after-school programs.

Disproportionate Minority Contact (DMC) - Decrease DMC, which exists if minority youth have a higher rate of contact with the juvenile justice system than do non-Hispanic white youth. Fund programs or other initiatives designed to address the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

Gang Prevention and Intervention - Fund programs that address issues related to juvenile gang activity and the recruitment of juvenile members. These issues include information sharing and prevention and intervention efforts directed at reducing gang-related activities.

Specialized Treatment Services - Fund programs that address the use and abuse of illegal substances, prescription and non-prescription drugs and alcohol. Counseling and professional therapy may also be provided to sex offenders and youth with anger management issues.

Juvenile Justice System Impact - Fund programs designed to impact offender accountability or improve the practices, policies or procedures within the juvenile justice system including rehabilitating and educating youth who have been involved in the juvenile justice system so that future involvement in criminal activity is deterred.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Dana Hess, Employment Specialist

Enter the Address for the Civil Rights Liaison:

1010 Lavaca Street, Austin, TX 78701

Enter the Phone Number for the Civil Rights Liaison:

5128549165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under the Juvenile Justice Programs Solicitation.

☒ **I certify to all of the above eligibility requirements.**

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

The number of juveniles being released from Travis County's Juvenile Probation Department's (TCJPD) Intermediate Sanction Center (ISC), in need of vocational and life skills training is steadily increasing. These juveniles lack the necessary skill sets and hands on work experiences to enter into the world of work and as a result are returning to criminal behavior. In order to address the growing need for vocational and life skills training, such programming is needed for juvenile offenders housed in the ISC.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

Since 2007, TCJPD has experienced an increased number of high risk youth to the Travis County Juvenile Probation residential facility due to an effort to reduce commitments to The Texas Youth Commission (TYC). Referrals from Travis County to TYC have decreased from 55 youth in 2007, to 14 youth in 2008, and 15 youth in 2009. This represents an approximate 75% decrease of youth referred to TYC that now reside in Travis County's Residential Services. In FY 2009, the Intermediate Sanction Center (ISC) held 234 juveniles of which 62 were 15 years of age, 105 were 16 years of age and 27 were 17 years of age. It is expected that all 234 will be returned to our community. The TCJPD, and its collaborating partners, reached consensus that the ISC could best serve our community by targeting offenders ages 15-17, who are aging out of the system and/or age appropriate for the workforce. In 2008, 78% of the 127 high risk youth that ISC released back to the community were the ISC's target population. In analyzing the recidivism rate of 43%, it became clear that these youth need a specialized reentry strategy with wrap-around treatment, hands on vocational skills training, and supports determined by individual needs. In FY 09, of the 234 in the ISC population; 194 or 83% are older youth (15-17 of age) were work eligible. In FY08, the population was 231 youth and 191 (or 83% were 15-17 of age) were work eligible. 90% of these youth do not have hands on vocational work skills or experience. Upon admission to the program; 90 % are behind grade level and lack sufficient high school credits.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The 2009-10 Community Plan funding priority matrix, identifies "Aftercare/Reentry" as Priority #1 in relation to Juvenile Justice and Delinquency Prevention (JJDP) funding; "Mentoring" is Priority #2, followed by Mental Health Services and School Programs.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The goal of the TCJPD program is to enhance and expand a continuum of vocational and life skills training and opportunities to juveniles' ages 15-17 years old. These juveniles reside in our Intermediate Sanction Center (ISC) programs and re-integrate back into the community. Travis County Juvenile Probation Department strives to further enhance services to this population of youth by developing an on site resource center with existing space. Utilizing evidence-based assessment tools, the department intends to assess the risk and needs of the youth and provide wrap around services to address their educational, vocational, counseling, and housing needs in order to foster successful re-integration back into the community; while at the same time increase public safety and reduce recidivism.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.
Enter your cooperating working agreement(s):
N/A

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)
Enter your current grant's progress:
N/A

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

The number of juveniles being released from Travis County's Juvenile Probation Department's (TCJPD) Intermediate Sanction Center (ISC), in need of vocational and life skills training is steadily increasing. These juveniles lack the necessary skill sets and hands on work experiences to enter into the world of work and as a result are returning to criminal behavior. In order to address the growing need for vocational and life skills training, such programming is needed for juvenile offenders housed in the ISC. Since 2007, TCJPD has experienced an increased number of high risk youth to the Travis County Juvenile Probation residential facility due to an effort to reduce commitments to The Texas Youth Commission (TYC). Referrals from Travis County to TYC have decreased from 55 youth in 2007, to 14 youth in 2008, and 15 youth in 2009. This represents an approximate 75% decrease of youth referred to TYC that now reside in Travis County's Residential Services. In FY 2009, the ISC held 234 juveniles of which 62 were 15 years of age, 105 were 16 years of age and 27 were 17 years of age. It is expected that all 234 will be returned to our community. The TCJPD, and its collaborating partners, reached consensus that the ISC could best serve our community by targeting offenders ages 15-17, who are aging out of the system and/or age appropriate for the workforce. In 2008, 78% of the 127 high risk youth that ISC released back to the community were the ISC's target population. In analyzing the recidivism rate of 43%, it became clear that these youth need a specialized reentry strategy with wrap-around treatment, hands on vocational skills training, and supports determined by individual needs. In FY 09, of the 234 in the ISC population; 194 or 83% are older youth (15-17 of age) were work eligible. In FY08, the population was 231 youth and 191 (or 83% were 15-17 of age) were work eligible. 90% of these youth do not have hands on vocational work skills or experience. Upon admission to the program; 90 % are behind grade level and lack sufficient high school credits. The 2009-10 Community Plan funding priority matrix, identifies "Aftercare/Reentry" as Priority #1 in relation to Juvenile Justice and Delinquency Prevention (JJDP) funding; "Mentoring" is Priority #2, followed by Mental Health Services and School Programs. The goal of the TCJPD program is to enhance and expand a continuum of vocational and life skills training and opportunities to juveniles' ages 15-17 years old. These juveniles reside in our ISC programs and re-integrate back into the community. Travis County Juvenile Probation Department strives to further enhance services to this population of youth by developing an on site resource center with existing space. Utilizing evidence-based assessment tools, the department intends to assess the risk and needs of the youth and provide wrap around services to address their educational, vocational, counseling, and housing needs in order to foster successful re-integration back into the community; while at the same time increase public safety and reduce recidivism.

Project Activities Information






Introduction

The **Project Activities** section of the application gathers information about the type of activities your project will incorporate. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There

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Getting Started

On this tab you will notice certain icons that are displayed.

-  = a **pencil** icon - click on this icon to edit your selections.
-  = a **pencil** icon with a **red slash** through it – click on this icon to cancel your edits.
-  = a **red delete** icon – click on this icon to delete the item.
-  = a **diskette** icon - click on this icon to save your work. When this icon appears, it is your queue to save the item that you are working on; otherwise, your data will be lost.
-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Juvenile Justice Board Priorities

Select the Juvenile Justice Priority that best fits your project:

- ☐ Prevention and Early Intervention at First Offense
- ☐ Gang Prevention and Intervention
- ☐ Specialized Treatment Services
- ☒ Juvenile Justice System Impact

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Reentry of Offender into the Community	100.00	The goal of project is to expand and enhance a continuum of vocational and life skills training services to juveniles in the ISC programs that are re-integrating into the community. The department intends to develop an on site resource center that addresses individual needs assessed and provides training to juveniles accordingly. The project intends to increase the number of hands-on Vocational Workshops and Career Presentations, implement Trade and Technical Certifications Programs, address transitional housing needs and develop work-based learning opportunities that include mentoring, job coaching and job shadowing to help juveniles overcome barriers to successful reentry into the community. Analysis for risk and needs begins with a youth's individual plan and with support from this program the reentry component will be included using beginning with the end in mind for a continuum of services over 12 months. These computers will be housed in our proposed on site resource center. Of the 150 youth, 41 will be provided hands on skills and work experience in a trade service or vocational career. The remaining 109 will receive at a minimum GED preparation, vocational workshops, job readiness training and social/life skills

Geographic Area:

Travis, County, TX

Target Audience:

Youth between the ages of 15-17 who are court ordered into the ISC Post adjudication facility and are re-integrating back in the community.

Gender:

male and female

Ages:

15-17 years old juveniles in our residential services program

Special Characteristics:





none

Measures Information**Introduction**

The **Project Measures** section of the application collects data to track the performance of your proposed project toward its stated objectives. Output measures demonstrate the level of activity of a project. Outcome measures demonstrate the impact of a project in a targeted area, reflecting the extent to which the goals and objectives of the project have been achieved. Output and outcome measures displayed on this page correspond to activities selected or created on the **Activities** page. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Getting Started

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-  = a **pencil** icon - click on this icon to edit your selections.
-  = a **pencil** icon with a **red slash** through it - click on this icon to cancel your edits.
-  = a **diskette** icon - click on this icon to save your work. When this icon appears, it is your queue to save the item that you are working on; otherwise, your data will be lost.
-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Average length of time from program entrance to the completion of a finalized reentry plan (in days).	0	180
Number of full and part-time agency staff trained in offender reentry.	0	77
Number of program youth served.	0	150

30

Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
-----------------------	--------------	--------------

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of program staff with increased knowledge of program area.	0	77
Number of program youth completing program requirements.	0	112
Number of program youth exhibiting a decrease in substance use.	0	105
Number of program youth exhibiting an improvement in employment status.	0	72
Number of program youth exhibiting an improvement in family relationships.	0	95
Number of program youth exhibiting an improvement in school attendance.	0	95
Number of program youth who offend or reoffend.	0	57

Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
------------------------	--------------	--------------


Documents Information

Introduction

The **Supporting Documentation** section of the application contains general grantee requirements. Please select or enter the appropriate responses in the areas below. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

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Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the [resolution](#) from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

- ☒ Yes
☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Travis County monitors the activities of all sub-contractors by certifying services have been rendered prior to release of payment. The Program Coordinator monitors contract compliance with the vendors used for professional services. This includes: conducting site visits; making weekly contacts with the vendors to monitor client services and progress; authorizing payments consistent with the contract documents; exercising remedies, as appropriate, where a contractor's performance is deficient; resolving disputes in a timely manner; and maintaining appropriate records.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2010

Enter the End Date [mm/dd/yyyy]:

9/30/2011

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

24545467

Enter the amount (\$) of State Grant Funds:

5872234

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

☒ Yes
☐ No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

9/30/2008

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or

- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- ☐ Type I Entity
☐ Type II Entity
☒ Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

Fiscal Capability Information

Introduction

This **Fiscal Capability** section of the application collects information from nonprofit corporations applying for OOG grant funds.

***Note:** If you are NOT a nonprofit corporation, this information is not applicable; therefore, the 'Printer Friendly' version will be blank for all information collected in the Fiscal Capability section.*

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

35

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
- ☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:






Budget Details Information

Introduction

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of OOG funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a *pencil* icon will display after expanding the grid. Click on the *pencil* icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

Getting Started

On this tab you will notice certain icons that are displayed.

-  = a **plus** icon – click on this icon to expand a list of items.
-  = a **minus** icon – click on this icon to collapse a list of items.
-  = a **new** icon – click on this icon to add a new item.
-  = a **pencil** icon – click on this icon to edit your selections.
-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT / %
Indirect Costs	Approved Rate - 2% or Less	2% or less of indirect for administrative costs	\$934.00	\$0.00	\$0.00	\$0.00	\$934.00	0
Supplies and Direct Operating	Computer Software and Media	Vocational and Education supplies can include	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	0

Expenses		vocational/educational software at \$1,500 per computer (2 computers). This software will allow youth to complete work for their vocational/education requirements. Additional vocational software materials will also be purchased for \$750.						
Contractual and Professional Services	Data Processing, Web Site, and/or Programming Services	Data port cabling for the phone and computers used in communications, vocational, and education programs 4 data lines @ \$500 from outside vendor.	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
Equipment	Desktop System and Accessories	Equipment will be used by program youth for GED training and vocational training. This will allow the re-entry youth meet their educational requirements (GED) and vocational goals. This will pay for 4 computers @ \$1,150. These computers will be housed in our proposed on site resource center. Of the 150 youth, 41 will be provided hands on skills and work experience in a trade service or vocational career. The remaining 109 will receive at a minimum GED preparation, vocational workshops, job readiness training and social/life skills.	\$4,600.00	\$0.00	\$0.00	\$0.00	\$4,600.00	4
Contractual and Professional Services	Educational Specialist and/or Teacher	Vocational Training, career development, and placement assistance programs for youth in the service industry field. These programs will allow "hands on" training to assist in career opportunities. This will serve 24 youth @ \$635. Mentoring, Education, and Vocational	\$15,240.00	\$0.00	\$0.00	\$0.00	\$15,240.00	0

		training would also be available for organizations to work with our youth at our proposed on site resource center.						
Contractual and Professional Services	Educational Specialist and/or Teacher	Faith base organizations which provide vocation training for trade industry vocations. Mentors work with youth who like "hands on" work. This would be for 5 youth @ \$1,000. Mentoring, Education, and Vocational training would also be available for organizations to work with our youth at our proposed on site resource center.	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
Contractual and Professional Services	Educational Specialist and/or Teacher	Community cultural program will provide mentoring for youth interested in the arts. The youth will complete community projects as vocational training. This would be for 10 youth @ \$1,200 each. Mentoring, Education, and Vocational training would also be available for organizations to work with our youth at our proposed on site resource center. This vocational training can include video, music, and theatre arts.	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
Equipment	Network and Server Software and/or Licenses	4 Microsoft licenses @ \$315 each. This software will be for our computers to be housed in our proposed on site resource center.	\$1,260.00	\$0.00	\$0.00	\$0.00	\$1,260.00	4
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (based on price)	Phone with number display. The phone will be for staff supervising the youth in the GED/ vocational programs to communicate progress to mentors, management, etc.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0

Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Urinalysis kits: kits and alcohol swabs will insure youth are not abusing substances while in the program. The cost is 1,000 @ \$3.20.	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	GED materials will assist youth who need to complete their education for success of reintegrating back in the community. Material @ \$50 for 24 books.	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Bus Passes are to assist Juveniles in transportation to various educational program, GED and vocational services. The cost is \$5 a pass for 100 passes.	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0



Source of Match Information

Introduction

The **Source of Match** section of your application collects information regarding the source and amount of **Cash Match** and **In Kind Match**. Please enter the description and amounts of match in the spaces provided below and select whether the item is 'Cash Match' or 'In-Kind Match'. After entering an item click on the **Add New Item** button. When an item has been added, it will appear in the 'Edit the Source(s) of Match Reported' table. You may edit each of the items added to this table by clicking on the 'pencil' icon. If you edited an item in the table, click on the 'diskette' icon to save your edited entries. For further information regarding matching funds refer to *1 TAC*, §3.3; for program income refer to *1 TAC*, §3.73 and §3.87. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

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Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information**Budget Summary Information by Budget Category:**

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$34,240.00	\$0.00	\$0.00	\$0.00	\$34,240.00
Equipment	\$5,860.00	\$0.00	\$0.00	\$0.00	\$5,860.00
Indirect Costs	\$934.00	\$0.00	\$0.00	\$0.00	\$934.00
Supplies and Direct Operating Expenses	\$8,850.00	\$0.00	\$0.00	\$0.00	\$8,850.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$49,884.00	\$0.00	\$0.00	\$0.00	\$49,884.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** GrantWriter

BUDGET AND BUDGET NARRATIVE WORKSHEET
Travis County Eagle Resource Project

E. Supplies		
Supplies		
Supply Items	Computation	Cost
UA Kits/Alcohol swabs	1000 Kits @ \$3.20	\$ 3,200
Bus Passes	Approximately 100 passes @ \$5.00 for year	\$ 500
Vocational and Educational Supplies	Social Skill materials, job training materials, vocational software, etc cost up to	\$ 3,750
GED materials	Study books to include science, math, reading, writing to include Spanish speaking materials costs up to \$25-\$50 book up to 20 books	\$ 1,200
<i>UA Kits and alcohol swabs will insure youth are not abusing substances while in the program. Bus Passes are to assist Juveniles in transportation to various treatment sessions, GED and vocational services. Vocational and Education supplies can include vocational/educational software for \$1,500 (each) for use on two computers. This software will allow youth to complete work for their vocational/education requirements. GED materials will assist youth who need to complete their education for success of reintegrating back in the community.</i>		
Total		\$8,650

D. Equipment Costs			
Equipment Costs	Item costs	number of units	Total Computer costs
Dell Desktops with flat screen monitors	\$ 1,150	4.00	\$ 4,600
Microsoft software	\$ 315	4.00	\$ 1,260
<i>This equipment and software will be used by program youth for GED training and vocational training. This will allow the re-entry youth meet their educational requirements (GED) and vocational goals.</i>			
Total			\$ 5,860

G. Consultants/Contracts		
Contract Agency/Organization	Contract Service	Contract Amount
Vocational training, career development, and placement assistance programs	24 youth @ \$635	\$ 15,240
Faith based mentoring and vocational program for youth	10 youth @ \$1,000	\$ 5,000
Community cultural based programs for mentoring youth and vocational training	10 youth @ \$1,200	\$ 12,000
<i>Vocational Training, career development, and placement assistance programs for youth in the service industry field. These programs will allow "hands on" training to assist in career opportunities. Faith base organizations which provide vocation training for trade industry vocations. Mentors work with youth who like "hands on" work. Community cultural program will provide mentoring for youth interested in the arts. The youth will complete community projects as vocational training. Mentoring, Education, and Vocational training would also be available for organizations to work with our youth at our proposed on site resource center.</i>		
		\$32,240

H. Other Costs			
Other Costs	Item costs	number of units	Total other Costs
Meridian Phones with Caller ID Display	\$ 200	1	\$ 200
Data Port Cabling for phone and computers	\$ 500	4	\$ 2,000
<i>The phone will be for staff staff supervising the youth in the GED/vocational programs to communicate progress to mentors, management, etc. Data port cabling for the phone and computers.</i>			
Total			\$ 2,200

I. Indirect Costs			
Indirect Costs	Total Federal Budget	Indirect Cost Rate	Total indirect costs
Indirect Cost	\$ 46,710.00	2%	934
<i>The indirect costs covers administrative expensive related to the program management which includes grant reporting requirements, financial reconciliation, etc. Travis County Juvenile Probation's actual indirect costs are 22.87 percent for grants.</i>			
Total			\$934

Budget Summary	
Budget Category	Amount
A. Personnel	\$ -
B. Fringe Benefits	\$ -
C. Travel	\$ -
D. Equipment	\$ 5,860
E. Supplies	\$ 8,650
F. Construction	\$ -
G. Consultants/Contracts	\$ 32,240
H. Other	\$ 2,200
Total Direct Costs	\$ 48,950
I. Indirect Costs	\$ 934
CJD project costs	\$ 49,884

45

GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input checked="" type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>

Department/Division:	County Attorney's Office, Sheriff's Office		
Contact Person/Title:	Mack Martinez, CA; Karen Maxwell, TCSO		
Phone Number:	854-9658	854-7508	

Grant Title:	Family Violence Protection Team		
Grant Period:	From:	10/1/2010	To: 9/30/2012
Grantor:	VAWA/US Department of Justice		
American Recovery and Reinvestment Act (ARRA) Grant	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	

Check One:	New: <input type="checkbox"/>	Continuation: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input type="checkbox"/>	Ongoing Award: <input checked="" type="checkbox"/>	
Type of Payment:	Advance: <input type="checkbox"/>	Reimbursement: <input checked="" type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	<i>County Match</i>	In-Kind	TOTAL
Personnel:	\$699,507			\$168,239		\$867,746
Operating:						0
Capital Equipment:						0
Indirect Costs:						0
Total:	\$699,507	\$0	\$0	\$168,239	\$0	\$867,746
FTEs:	4.50					4.50

Permission to Continue Information				
Funding Source (Account number)	Personnel Cost	Operating Transfer/ Contribution to Grant	Estimated Total	FTE
001-1910-541-0701 (CA)	\$22,811	\$22,811	\$45,622	1.5
001-3725-563-0701 (SO)	\$13,121	\$13,121	\$26,242	2

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	JC	

Performance Measures	Projected FY 11 Measure	Progress To Date:				Projected FY 12 Measure
		12/31/10	3/31/11	6/31/11	9/30/11	
Applicable Depart. Measures						
# of felony family violence cases indicted (DA)	800					800
% of felony family violence cases completed (DA)	90%					90%

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# of felony family violence strangulation cases indicted (DA)	100					110
# of protective orders filed (CA)	710					710
Measures For Grant						
# of felony family violence cases staffed with law enforcement (DA)	400					420
# family violence victims served (SO)	1300					1300
Outcome Impact Description	The co-location of the prosecutors with team members who have specialized family violence case expertise allows for effective and efficient staffing and review of more cases than would be possible for an intake prosecutor with a general caseload.					
Outcome Impact Description						
Outcome Impact Description						

PBO Recommendation:

This is a request to continue the Family Violence Protection Team grant personnel in the County Attorney's Office and Sheriff's Office until a new contract can be executed. The contract should be finalized in the next 4 to 6 weeks. The District Attorney also has personnel funded from this grant however they are temporarily transferring the FTE into another slot until the contract is finalized. PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This request seeks the Court's consent to continue the positions currently funded through the Family Violence Protection Team grant. We have just received notification from City of Austin that they have been awarded the requested funding for FY2011-FY2012, which will continue support of the collaborative partners of the Austin/Travis County Family Violence Protection Team.

The Family Violence Protection Team (FVPT) was founded in 1997 to create a comprehensive and coordinated approach to family violence. FVPT members include the Austin Police Department, Travis County Sheriff's Office, Travis County District Attorney's Office, Travis County Attorney's Office, Travis County Constable's Office Precinct 5, SafePlace, and the Texas RioGrande Legal Aid. The City of Austin received a grant in 1997 that provided funding for most of the partners. In 2001, the City received a continuation grant that added funding to provide a part-time Assistant District Attorney.

In FY05, the City of Austin received a new Grant to Encourage Arrest Policies to continue FVPT's work in developing and strengthening effective responses to violence against women and encouraging the treatment of domestic violence and sexual assault as serious violations of criminal law. In addition to the full-time Assistant County Attorney and the half-time Assistant District Attorney funded by the previous grant, the new grant included funding for a half-time Assistant County Attorney and a Detective in the Sheriff's Office. The City of Austin later received a supplemental budget award that continue the grant funding for these positions through September 30, 2008. In FY09 the grant was further enhanced with the addition of a victim witness counselor in the Sheriff's Office and an overtime allotment for the Constables Precinct 5 to serve temporary ex parte protective orders represented by the Travis County Attorney's Office.

In FY11-FY12 grant application includes funding requests for the following Travis County participants in FVPT:

- 1) Sheriff – 1FTE detective - \$72,252 (34% grant funding/66% County funding)
1 FTE victim counselor - \$85,203 (75% grant funding/25% County funding)
- 2) County Attorney – 1.5 FTE attorneys - \$281,634
- 3) District Attorney - .5 FTE intake family violence attorney - \$130,418
.5 FTE intake family violence strangulation case attorney - \$124,000
- 4) Constable Precinct 5 – constable overtime pay - \$6,000

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

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None.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The Sheriff's Office has budgeted funds to cover the remainder of the amount required for the FTE positions that are only partially funded by the grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Only salary and fringe benefits are allowed in the grant.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no County commitment to funding if the grant is discontinued. The work of the team would have to be absorbed back into the large general caseloads and handled by staff who do not have time to give specialized attention to domestic violence cases.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program but a continuation and expansion of services previously provided by the Family Violence Protection Team.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The full-time assistant county attorneys provide a comprehensive program for civil enforcement of protective orders and file and prosecute contempt cases for violations of the orders. The full-time Sheriff's Office detective investigates family violence cases that fall within the County's jurisdiction, provides assistance to the smaller municipalities and trains victim services and law enforcement personnel. The full-time victim counselor provides service referrals, safety planning and assistance for victims of domestic violence, sexual assault, and stalking. Precinct 5 Constables serve Temporary Ex Parte Protective Orders and escort the applicant from the residence if the respondent refuses to leave. Continuation grant funding is requested for the part-time assistant district attorney who staffs felony domestic violence cases with APD and TCSO law enforcement officers, presents felony family violence cases to the Grand Jury and participates in training for law enforcement, prosecutors, victim advocate groups and the community.

New grant funding is requested for a part-time assistant district attorney who will screen cases alleging strangulation, prepare and present strangulation cases to the grand jury, as well as assist in the prosecution of those cases in District Court. The new law that enhances penalties for assaulting a family member by strangulation or suffocation will increase the workload of the District Attorney's Family Justice Division.

The work of the assistant county attorneys is tied to three of the County Attorney's Office program measures: total protective order enforcement actions filed and number of assault family

violence violation of protective order cases filed. The work of the detective in the Sheriff's Office allows for the incorporation of smaller agencies into the Family Violence Protection Team and adds valuable investigative assistance. The key program measure impacted by the victim counselor is the number of crime victims served. The work of the assistant district attorneys on the grant impacts the District Attorney's Office program measures: number of family violence cases indicted and % of family violence cases completed, # of felony family violence strangulation cases indicted, % of felony family violence strangulation cases completed.





JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major – Law Enforcement


DARREN LONG
Major – Corrections

MARK SAWA
Major - Administration & Support

September 21, 2010

MEMORANDUM

TO: The Travis County Commissioners Court

FROM: Karen Maxwell, Research & Planning 

SUBJECT: Consent to Continue Family Violence Protection Team Positions
Grant Period 10/1/2010 – 9/30/2012

We are pleased to announce that the City of Austin was just notified the grant funding for the Family Violence Protection Team has been continued for another two year cycle. However, it will take some time for all of the partners to complete the process of finalizing interlocal contracts. We ask the Court's permission to continue the grant funded slots for the two positions the Sheriff's Office has funded through this grant – Slot 1615 (detective) and Slot 1804 (victim counselor).

Given the procedures both City of Austin and Travis County offices will have to complete in order to appropriately negotiate contracts through respective legal counsel and engage each governing body in the approval of those contracts, we ask that the positions be continued through November 30, 2010. We estimate the costs associated with this to be approximately \$13,121, which will be eligible for reimbursement.

The Team has evolved over the years and continues to respond to the changing dynamics of family violence issues with innovative and efficient strategies to address the needs of these victims. We appreciate the continued support of the Travis County Commissioner's Court and look forward to continuing our services for victims of crime in Travis County. Please call me at extension 4-7508 if you have any questions.

xc: Katie Peterson
Jim Connolly
Matt Naper
Michael Hemby
Wanda Mackey

DAVID ESCAMILLA
COUNTY ATTORNEY



COUNTY ATTORNEY'S OFFICE
314 W. 11TH ST.
SUITE 300
AUSTIN, TEXAS 78701
Phone: (512) 854-9415
Fax: (512) 854-9316

PERMISSION TO CONTINUE MEMORANDUM

Katie Petersen – PBO Analyst

David Escamilla, TCAO
Steve Capelle, TCAO
Jim Connolly, TCAO
Matthew Naper, Auditor's Office
Chantelle Abruzzo, TCAO
Amanda Valdes, TCAO
Amy Barba, TCAO

TO: Amy Barba, TCAO
FROM: Mack Martinez, Director Family Violence Division
DATE: 09/20/2010
RE: Family Violence Protection Team - Permission to Continue #2004WEAX0039

Dear Katie Petersen,

The Travis County Attorney's Office is requesting that Commissioner's Court approve a Permission to Continue our Grant Funded for the Family Violence Protection Team that begins the new year on 10/01/2010. Funding for this program will come from the 2011 VAWA / US Department of Justice.

TCAO has received verbal notice that the grant is approved but, there is a delay in getting the grant. TCAO will create a budget adjustment and budget transfer for Travis County to temporarily contribute funding for the grant project from 10/02/2009 – 09/20/2010.

Chart of Travis County Contribution Funding Amounts for month of 9/2010:

<u>Time Frame</u>	<u>Category</u>	<u>Salary & Fringe Total</u>
10/02/2009 – 09/30/2010	Intake Prosecutor for TCAO/FV Division	\$22,811.10

*TCAO requests that Travis County contributes \$22,811.10 to fund this project from 10/02/2009 – 09/30/2010. When grant contract arrives, it will be submitted to Commissioner's Court. If the contract is approved and the revenue is certified by the County Auditors, then the temporary County contribution will be repaid by grant funds.

Enclosed for your review are the following documents:

1) Grant Summary Sheet/Permission to Continue

Should you have any questions regarding this grant, please contact me.

Sincerely,

Mack Martinez
Director, Family Violence Division
Office: 512-854-9415, fax: 512-854-9316
Travis County Attorney's Office

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Travis County Commissioners Court Agenda Request

Voting Session October 5, 2010
(Date)

Work Session _____
(Date)

I. Request made by:

Roger Jefferies, Executive Manager, Justice and Public Safety Phone # 854-4759
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney.

Requested text:



Discuss and acknowledge receipt of credit of \$525,025.60 from United HealthCare stop loss coverage for claims paid by the Employee Health Benefits fund for the period of September 17, 2010 to September 23, 2010.

Approved by: _____
Signature of Commissioner or County Judge

II. Additional Information:

A. Backup memorandum is attached.

B. Affected agencies and officials.

Dan Mansour	854-9499
Susan Spataro	854-9125
Rodney Rhoades	854-9106

III. Required Authorizations: Checked if applicable:

_____	Planning and Budget Office (854-9106)
_____	Human Resources Management Department (854-9165)
_____	Purchasing Office (854-9700)
_____	County Attorney's Office (854-9415)
_____	County Auditor's Office (854-9125)

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: October 5, 2010

TO: Members of the Travis County Commissioners Court

FROM: Dan Mansour, Risk Manager

COUNTY DEPT. Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: September 17, 2010 to September 23, 2010

**REIMBURSEMENT REQUESTED
FOR THIS PERIOD:** (\$525,025.60)

HRMD RECOMMENDATION: The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of (\$525,025.60).

Please see the attached reports for supporting detail information.

TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
SEPTEMBER 17, 2010 TO SEPTEMBER 23, 2010

-

- Page 1. Detailed Recommendation to Travis County Auditor for transfer of funds.
- Page 2. Chart of Weekly Reimbursements Compared to Budget
- Page 3. Paid Claims Compared to Budgeted Claims
- Page 4. Notification of amount of request from United Health Care (UHC).
- Page 5. Last page of the UHC Check Register for the Week.
- Page 6. List of payments deemed not reimbursable.
- Page 7. Journal Entry for the reimbursement.

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: October 5, 2010
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT.: Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: September 17, 2010
 TO: September 23, 2010

REIMBURSEMENT REQUESTED: **\$ (525,160.70)**

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$ 1,631,742.90
bank withdrawal correction	\$ (2,850.00)
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: September 28, 2010	\$ (2,154,053.77)
Adjust to balance per UHC	\$ 0.17
TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ (525,160.70)
PAYMENTS DEEMED NOT REIMBURSABLE	\$ -
TRANSFER OF FUNDS REQUESTED:	\$ (525,160.70)

The claims have been audited for eligibility and all were eligible in the period covered by the claim.


All claims over \$25,000 (2 this week totaling \$83,725.53) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

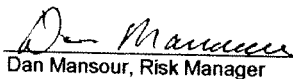
Fifteen percent (15%) of all claims under \$25,000 (\$71,677.36) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

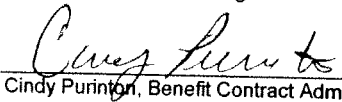
All claims have been reviewed to determine if they have exceeded the \$175,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled (\$1,065,214.80).

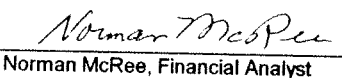
All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

 9/27/10
 Diane Blankenship, Director, HRMD Date

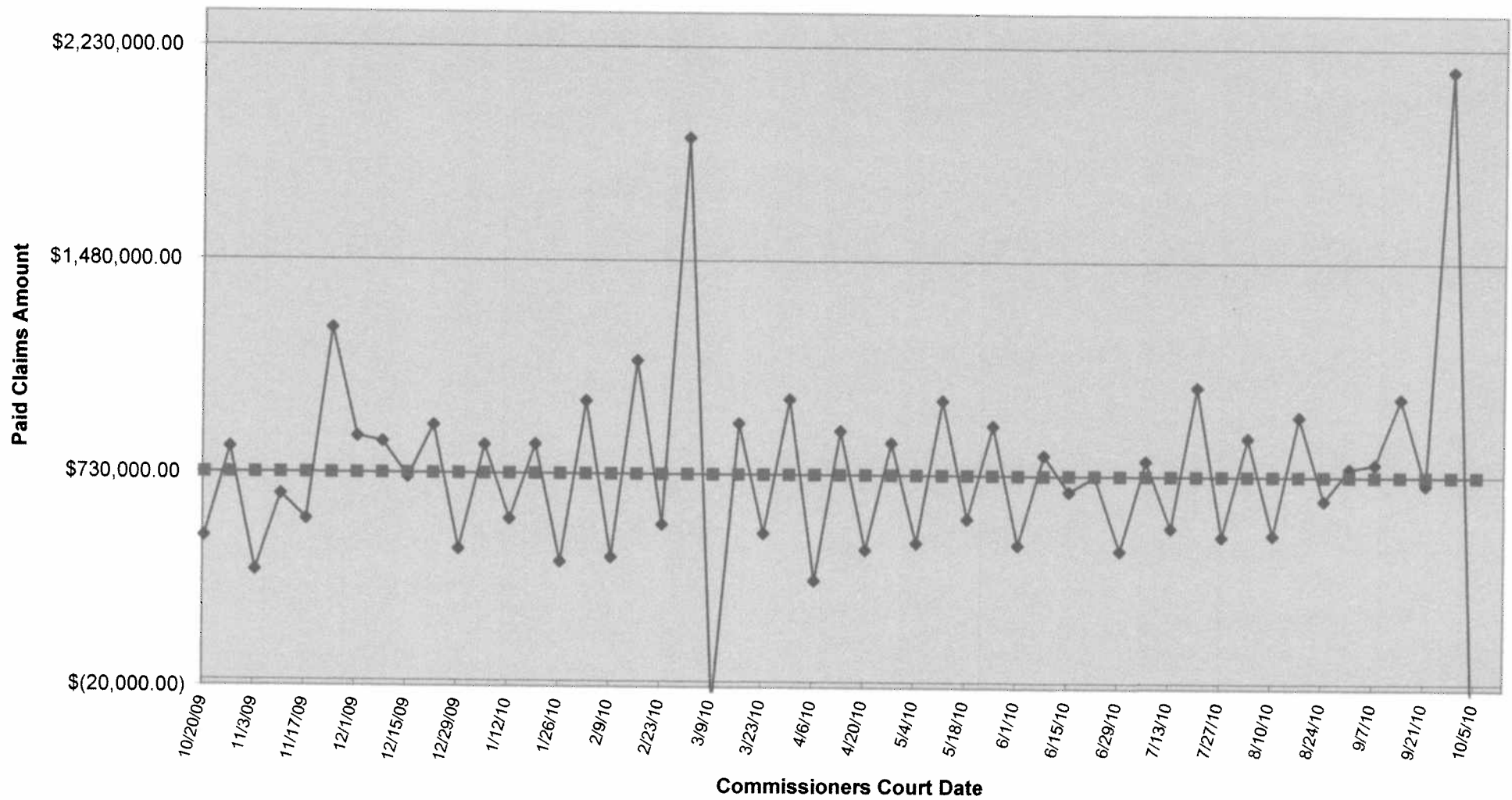
 9-27-10
 Dan Mansour, Risk Manager Date

 9/27/10
 Cindy Purinton, Benefit Contract Administrator Date

 9/27/10
 Norman McRee, Financial Analyst Date

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

Travis County Employee Benefit Plan FY10 Paid Claims vs Weekly Claims Budget of \$734,980.88



**Travis County Employee Benefit Plan
FY10 Weekly Paid Claims VS Weekly Budgeted Amount**

Period from	Period To	Voting Session Date	Pd Claims Request Amount	*Budgeted Weekly Claims	# of Large Claims	Total of Large Claims
10/2/2009	10/8/2009	10/20/2009	\$ 506,983.79	\$ 729,032.42	2	\$ 84,160.90
10/9/2009	10/15/2009	10/27/2009	\$ 819,076.31	\$ 729,032.42	2	\$ 66,527.80
10/16/2009	10/22/2009	11/3/2009	\$ 388,581.81	\$ 729,032.42	2	\$ 81,663.47
10/23/2009	10/29/2009	11/10/2009	\$ 653,822.83	\$ 729,032.42	2	\$ 58,028.60
10/30/2009	11/5/2009	11/17/2009	\$ 567,206.00	\$ 729,032.42	0	\$ -
11/6/2009	11/12/2009	11/24/2009	\$ 1,238,417.14	\$ 729,032.42	3	\$ 185,593.04
11/13/2009	11/19/2009	12/1/2009	\$ 857,273.45	\$ 729,032.42	3	\$ 185,891.08
11/20/2009	11/26/2009	12/8/2009	\$ 839,621.97	\$ 729,032.42	2	\$ 55,007.00
11/27/2009	12/3/2009	12/15/2009	\$ 715,804.02	\$ 729,032.42	4	\$ 148,691.08
12/4/2009	12/10/2009	12/22/2009	\$ 897,384.47	\$ 729,032.42	4	\$ 202,013.76
12/11/2009	12/17/2009	12/29/2009	\$ 464,771.71	\$ 729,032.42	0	\$ -
12/18/2009	12/24/2009	1/5/2010	\$ 829,110.94	\$ 729,032.42	1	\$ 28,410.00
12/25/2009	12/31/2009	1/12/2010	\$ 570,023.00	\$ 729,032.42	2	\$ 74,273.56
1/1/2010	1/7/2010	1/19/2010	\$ 831,839.57	\$ 729,032.42	1	\$ 27,013.12
1/8/2010	1/14/2010	1/26/2010	\$ 421,088.38	\$ 729,032.42	0	\$ -
1/15/2010	1/21/2010	2/2/2010	\$ 984,912.81	\$ 729,032.42	3	\$ 212,163.43
1/22/2010	1/28/2010	2/9/2010	\$ 437,127.76	\$ 729,032.42	0	\$ -
1/29/2010	2/4/2010	2/16/2010	\$ 1,127,243.08	\$ 729,032.42	4	\$ 300,506.33
2/5/2010	2/11/2010	2/23/2010	\$ 553,376.57	\$ 729,032.42	2	\$ 130,929.00
2/12/2010	2/18/2010	3/2/2010	\$ 1,911,218.40	\$ 729,032.42	10	\$ 921,042.22
2/19/2010	2/25/2010	3/9/2010	\$ (79,012.21)	\$ 729,032.42	3	\$ 116,905.73
2/26/2010	3/4/2010	3/16/2010	\$ 908,089.12	\$ 729,032.42	2	\$ 75,714.11
3/5/2010	3/11/2010	3/23/2010	\$ 522,919.47	\$ 729,032.42	1	\$ 54,720.32
3/12/2010	3/18/2010	3/30/2010	\$ 993,708.79	\$ 729,032.42	4	\$ 122,081.44
3/19/2010	3/25/2010	4/6/2010	\$ 358,684.00	\$ 729,032.42	0	\$ -
3/26/2010	4/1/2010	4/13/2010	\$ 882,871.37	\$ 729,032.42	3	\$ 122,334.64
4/2/2010	4/8/2010	4/20/2010	\$ 466,721.73	\$ 729,032.42	1	\$ 34,670.68
4/9/2010	4/15/2010	4/27/2010	\$ 841,261.29	\$ 729,032.42	2	\$ 54,607.82
4/16/2010	4/22/2010	5/4/2010	\$ 491,330.89	\$ 729,032.42	0	\$ -
4/23/2010	4/29/2010	5/11/2010	\$ 991,213.23	\$ 729,032.42	3	\$ 146,388.40
4/30/2010	5/6/2010	5/18/2010	\$ 576,874.07	\$ 729,032.42	2	\$ 72,832.36
5/7/2010	5/13/2010	5/25/2010	\$ 902,612.71	\$ 729,032.42	1	\$ 32,865.00
5/14/2010	5/20/2010	6/1/2010	\$ 486,551.40	\$ 729,032.42	1	\$ 26,004.75
5/21/2010	5/27/2010	6/8/2010	\$ 801,226.70	\$ 729,032.42	0	\$ -
5/28/2010	6/3/2010	6/15/2010	\$ 673,591.39	\$ 729,032.42	2	\$ 97,381.00
6/4/2010	6/10/2010	6/22/2010	\$ 728,194.42	\$ 729,032.42	0	\$ -
6/11/2010	6/17/2010	6/29/2010	\$ 467,453.84	\$ 729,032.42	1	\$ 27,463.00
6/18/2010	6/24/2010	7/6/2010	\$ 782,774.17	\$ 729,032.42	0	\$ -
6/25/2010	7/1/2010	7/13/2010	\$ 547,858.01	\$ 729,032.42	2	\$ 64,045.12
7/2/2010	7/8/2010	7/20/2010	\$ 1,041,661.52	\$ 729,032.42	2	\$ 96,169.08
7/9/2010	7/15/2010	7/27/2010	\$ 517,916.00	\$ 729,032.42	1	\$ 27,700.00
7/16/2010	7/22/2010	8/3/2010	\$ 863,260.86	\$ 729,032.42	2	\$ 59,620.10
7/23/2010	7/29/2010	8/10/2010	\$ 524,218.03	\$ 729,032.42	2	\$ 70,119.79
7/30/2010	8/5/2010	8/17/2010	\$ 939,497.16	\$ 729,032.42	2	\$ 67,225.02
8/6/2010	8/12/2010	8/24/2010	\$ 646,071.27	\$ 729,032.42	3	\$ 274,897.81
8/13/2010	8/19/2010	8/31/2010	\$ 758,814.07	\$ 729,032.42	0	\$ -
8/20/2010	8/26/2010	9/7/2010	\$ 773,833.99	\$ 729,032.42	4	\$ 279,752.79
8/27/2010	9/2/2010	9/14/2010	\$ 1,003,100.74	\$ 729,032.42	3	\$ 210,748.68
9/3/2010	9/9/2010	9/21/2010	\$ 702,100.42	\$ 729,032.42	3	\$ 133,403.97
9/10/2010	9/16/2010	9/28/2010	\$ 2,154,053.77	\$ 729,032.42	11	\$ 1,831,070.92
9/17/2010	9/23/2010	10/5/2010	\$ (525,160.70)	\$ 729,032.42	2	\$ 83,725.53

Paid & Budgeted Claims to Date	\$ 37,359,175.53	\$ 37,180,653.42
Paid Claims less Total Weekly Budget		\$ 178,522.11

note: Not predictive of impact on reserve, intended to show relationship of weekly claims cost to weekly budget.

*Budgeted weekly claims revised by transfers from claims to admin accounts of \$309,320.

From: <SIFS FAX@UHC.COM>
To: <NORMAN.MCREE@CO.TRAVIS.TX.US>
Date: 9/24/2010 4:34 AM
Subject: UHC BANKING REPTS/C

TO: NORMAN MCREE
FAX NUMBER: (512) 854-3128
PHONE: (512) 854-3828
FROM: UNITEDHEALTH GROUP
 AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2010-09-24
REQUEST AMOUNT: \$1,631,742.90

CUSTOMER ID: 00000701254
CONTRACT NUMBER: 00701254 00709445
BANK ACCOUNT NUMBER: 0475012038
ABA NUMBER: 021000021
FUNDING
ADVICE FREQUENCY: DAILY
FREQUENCY: FRIDAY
INITIATOR: CUST
METHOD: ACH
BASIS: BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2010-09-23	\$312,063.04
- REQUIRED BALANCE TO BE MAINTAINED:	\$1,938,718.00
+ PRIOR DAY REQUEST:	\$00.00
= UNDER DEPOSIT:	\$1,626,654.96
+ CURRENT DAY NET CHARGE:	\$5,087.94
+ FUNDING ADJUSTMENTS:	\$00.00
REQUEST AMOUNT:	\$1,631,742.90

ACTIVITY FOR WORK DAY: 2010-09-17

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$35,375.33	\$00.00	\$35,375.33
TOTAL:	\$35,375.33	\$00.00	\$35,375.33

ACTIVITY FOR WORK DAY: 2010-09-20

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$736,913.62-	\$00.00	\$736,913.62-

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2010_09_23

CONTR_NBR	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	-220.08	RH	64599680	AA		1	9/16/2010	50	9/22/2010
701254	632	-354.29	NN	SSN0000C	AL		0	9/14/2010	600	9/20/2010
701254	632	-406.12		26	203309	AE	1	9/20/2010	50	9/23/2010
701254	632	-524		26	202822	AH	1	9/20/2010	50	9/23/2010
701254	632	-627.04	NN	SSN0000C	AL		0	9/17/2010	600	9/23/2010
701254	632	-645.34	NN	SSN0000C	AL		0	9/20/2010	600	9/24/2010
701254	632	-798.58	NN	SSN0000C	AL		0	9/14/2010	600	9/20/2010
701254	632	-892.46	NN	SSN0000C	AL		0	9/20/2010	600	9/24/2010
701254	632	-899.86	NN	SSN0000C	AL		0	9/20/2010	600	9/24/2010
701254	632	-972.03	U4	18978760	AH		6	9/18/2010	50	9/24/2010
701254	632	-1399.5	NN	SSN0000C	AL		0	9/17/2010	600	9/23/2010
701254	632	-2679.3	NN	SSN0000C	AL		0	9/14/2010	600	9/20/2010
701254	632	-6501.82	NN	SSN0000C	AL		0	9/14/2010	600	9/20/2010
701254	632	-6629	NN	SSN0000C	AL		0	9/17/2010	600	9/23/2010
701254	632	-9152.01	NN	SSN0000C	AL		0	9/14/2010	600	9/20/2010
701254	632	-11235.31		26	202879	AE	6	9/20/2010	50	9/23/2010
701254	632	-19378.7	NN	SSN0000C	AL		0	9/20/2010	600	9/24/2010
701254	632	-19692.4	NN	SSN0000C	AL		0	9/17/2010	600	9/23/2010
701254	632	-980961	NN	SSN0000C	AL		0	9/15/2010	600	9/21/2010

(525,160.70)

Travis County Hospital and Insurance Fund - County Employees UHC Payments Deemed Not Reimbursable

For the payment week ending: 09/23/2010

<i>CONTR_#</i>	<i>TRANS_AMT</i>	<i>SRS</i>	<i>CHK_#</i>	<i>GRP</i>	<i>CLAIM ACCT#</i>	<i>ISS_DATE</i>	<i>TRANS CODE</i>	<i>TRANS_DATE</i>
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Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 9/23/2010

TYPE	MEMBER TYPE	TRANS_AMT
CEPO		
	EE	
	526-1145-522.45-28	42,790.60
	RR	
	526-1145-522.45-29	3,612.60
Total CEPO		\$46,403.20
EPO		
	EE	
	526-1145-522.45-20	110,709.25
	RR	
	526-1145-522.45-21	17,528.27
Total EPO		\$128,237.52
PPO		
	EE	
	526-1145-522.45-25	-709,539.18
	RR	
	526-1145-522.45-26	9,737.76
Total PPO		(\$699,801.42)
Grand Total		(\$525,160.70)

Travis County Commissioners Court Agenda Request

Voting Session 10/5/10
(Date)

Work Session _____
(Date)

I. Request made by:

Roger Jefferies, Executive Manager, Justice and Public Safety Phone # 854-4759
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

- A. Routine Personnel Actions
B. Non-Routine Personnel Action

Non-Routine Request from the Travis County Sheriff's Office for a variance to Travis County Code Chapter 10.03002, General Overview for Determining Pay Policy

Approved by: _____
Signature of Commissioner(s) or County Judge

II. Additional Information

- A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight copies of request and backup).
- B. List all of the agencies or official names and telephone numbers that might be affected or be involved with the request. Send a copy of request and backup to each party listed.

Roger Jefferies, Executive Manager, Justice and Public Safety Phone # 854-4759
Greg Hamilton, Sheriff, TCSO Phone # 854-9770
Diane Blankenship, Director, HRMD Phone # 854-9170
Todd L. Osburn, Compensation Manager, HRMD Phone # 854-2744

III. Required Authorizations: Please check if applicable:

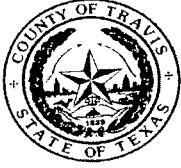
_____ Planning and Budget Office (854-9106)

_____ Human Resources Management Department (854-9165)

_____ Purchasing Office (854-9700)

_____ County Attorney's Office (854-9415)

_____ County Auditor's Office (854-9125)



HRMD *Human Resources Management Department*

1010 Lavaca Street, 2nd Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX(512) 854-4203

October 5, 2010

ITEM # :

DATE: September 24, 2010

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Roger Jefferies, Executive Manager, Justice and Public Safety

FROM: Diane Blankenship, Director, HRMD

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

A. Routine Personnel Actions – Pages 2 – 6.

FY 11 Temporary Slot Extensions – Pages 7 – 8.

Approval requested to **extend** temporary slot end dates effective October 1, 2010. HRMD has reviewed appropriate documentation; PBO has confirmed FY 11 funding.

* Temporary employees "02" (less than 6 months).

* Project workers "05" (more than 6 months, includes Retirement Benefits).

B. Non-Routine Personnel Action – Pages 9 - 11.

Sheriff's Office requests approval for salary adjustment that exceeds 10% above midpoint – Travis County Code § 10.03002, Slot 65, Financial Analyst Sr, PG 19. HRMD has reviewed supporting documentation; PBO has confirmed sufficient funds.

If you have any questions or comments, please contact Diane Blankenship at 854-9170 or Todd L. Osburn at 854-2744.

RJ/DB/TLO

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE
--

NEW HIRES				
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
County Clerk	49	Court Clerk Asst	11 / Level 4 / \$28,870.40	11 / Level 4 / \$28,870.40
County Clerk	51	Court Clerk Asst	11 / Level 4 / \$28,870.40	11 / Level 4 / \$28,870.40
Criminal Justice Planning	57	Paralegal*	17 / Minimum / \$38,648.90	17 / Minimum / \$38,648.90
Juvenile Probation	133	Cook*	8 / \$22,880.00	8 / \$22,880.00
Juvenile Probation	308	Juvenile Detention Ofcr I**	12 / Level 4 / \$30,888.00	12 / Level 4 / \$30,888.00
Juvenile Probation	517	Counselor Sr (Part-time)	16 / Level 1 / \$18,605.60	16 / Level 1 / \$18,605.60
Juvenile Probation	616	Juvenile Detention Ofcr I* **	12 / Level 1 / \$28,392.00	12 / Level 1 / \$28,392.00
Sheriff	618	Building Maint Worker Sr	11 / Midpoint / 31,571.49	11 / Midpoint / 31,571.49
Sheriff	1617	Security Coord	12 / Minimum / \$27,573.10	12 / Minimum / \$27,573.10
TNR	156	Road Maint Worker*	8 / \$25,177.15	8 / \$25,177.15
TNR	214	Road Maint Worker*	8 / \$26,436.80	8 / \$26,436.80
TNR	238	Road Maint Worker	8 / \$26,436.80	8 / \$26,436.80
TNR	242	Road Maint Worker	8 / \$25,812.80	8 / \$25,812.80
TNR	354	Equipment Operator	10 / \$30,409.60	10 / \$30,409.60
TNR	358	Road Maint Worker	8 / \$26,436.80	8 / \$26,436.80
TNR	442	Road Maint Worker	8 / \$25,177.15	8 / \$25,177.15
TNR	443	Road Maint Worker	8 / \$28,329.60	8 / \$28,329.60
TNR	449	Road Maint Worker	8 / \$26,436.80	8 / \$26,436.80
TNR	500	Engineering Assoc	21 / Level 4 / \$56,742.40	21 / Level 4 / \$56,742.40
TNR	521	Road Maint Worker*	8 / \$26,436.80	8 / \$26,436.80
TNR	524	Equipment Operator	10 / \$32,572.80	10 / \$32,572.80
* Temporary to Regular			** Actual vs Authorized	

TEMPORARY APPOINTMENTS					
Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
County Clerk	20060	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20157	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20160	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20429	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20433	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20602	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	20665	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	23037	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23041	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23071	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	23078	Elec Clk – Operations Clk II	10 / \$12.00	10 / \$12.00	02
County Clerk	23184	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23185	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23189	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23191	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23192	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23199	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23201	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23213	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23242	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23246	Elec Clk – Operations Clk III	12 / \$14.00	12 / \$14.00	02
**Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).					

TEMPORARY APPOINTMENTS					
Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
Criminal Justice Planning	20006	Office Asst	8 / \$12.00	8 / \$12.00	02
HHS	20064	Case Worker	15 / \$17.21	15 / \$17.21	02
HHS	50073	Case Worker	15 / \$17.21	15 / \$17.21	05
Juvenile Probation	50325	Building Maint Worker	9 / \$12.00	9 / \$12.00	05
**Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).					

TEMPORARY PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Salary	Dept. (To)	Slot – Position Title – Salary	Comments
County Clerk	Slot 20241 / Elec Clk – Ery Vting Clk / Grd 7 / \$10.00	County Clerk	Slot 23186 / Elec Clk – Operations Clk III / Grd 12 / \$14.00	Election worker reassignment.

CAREER LADDERS – POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Sheriff	1179	Corrections Officer* / Grd 81	Corrections Officer Sr* / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1403	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1556	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
* Actual vs Authorized						

CAREER LADDERS – NON-POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
District Atty	263	Attorney IV* / Grd 26	Attorney V / Grd 27	\$73,216.95	\$76,877.80	Career Ladder. Pay is between min and midpoint of pay grade.
Juvenile Probation	281	Juvenile Detention Ofcr I* / Grd 12	Juvenile Detention Ofcr II* / Grd 13	\$29,224.00	\$30,685.20	Career Ladder. Pay is between min and midpoint of pay grade.
Juvenile Probation	595	Juvenile Detention Ofcr I* / Grd 12	Juvenile Detention Ofcr II* / Grd 13	\$28,392.00	\$29,811.60	Career Ladder. Pay is between min and midpoint of pay grade.
TCCES	45	Chem Dependency Counselor* / Grd 15	Chem Dependency Counselor Sr / Grd 16	\$38,948.83	\$40,896.27	Career Ladder. Pay is between min and midpoint of pay grade.
* Actual vs Authorized						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Constable 2	Slot 35 / Court Clerk I / Grd 13 / \$36,888.96	Constable 2	Slot 51 / Deputy Constable* / Grd 61 / \$43,210.75	Transition from Classified Pay Scale to Peace Officer Pay Scale (POPS).
County Atty	Slot 211 / Attorney III / Grd 24 / \$62,086.34	District Atty	Slot 142 / Attorney III* / Grd 24 / \$62,086.34	Lateral transfer. Employee transferred to different slot, same position, different department, same pay grade, retains current pay.
County Atty	Slot 99 / Law Clerk I / Grd 14 / Part-time \$15,778.26	County Atty	Slot 149 / Attorney I* / Grd 21 / Full-time \$50,667.76	Promotion. Pay is at minimum of pay grade. Status change from part-time to full-time (20 hrs to 40 hrs).
District Clerk	Slot 9 / Court Clerk II Sr / Grd 16 / \$45,151.39	District Clerk	Slot 9 / Court Clerk II Sr / Grd 16 / \$49,666.45	Salary adjustment. Pay is between midpoint and max of pay grade.
* Actual vs Authorized				

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
District Clerk	Slot 10 / Court Clerk I / Grd 13 / \$36,138.96	District Clerk	Slot 25 / Court Clerk II / Grd 15 / \$39,752.86	Promotion. Pay is between min and midpoint of pay grade.
District Clerk	Slot 25 / Court Clerk II / Grd 15 / \$44,993.16	District Clerk	Slot 9 / Court Clerk II Sr / Grd 16 / \$45,151.39	Promotion. Pay is at midpoint of pay grade.
JP Pct 3	Slot 14 / Court Clerk I / Grd 13 / Full-time \$32,078.82	JP Pct 3	Slot 9 / Court Clerk I / Grd 13 / Part-time \$16,039.41	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade. Status change from full-time to part-time (40 hrs to 20 hrs). Retains current rate of pay.
Juvenile Probation	Slot 276 / Juvenile Detention Ofcr I* / Grd 12 / \$31,699.20	Juvenile Probation	Slot 168 / Juvenile Probation Ofcr I* / Grd 14 / \$34,869.12	Promotion. Pay is between min and midpoint of pay grade.
Pretrial Services	Slot 7 / Pretrial Officer I / Grd 15 / \$35,452.65	Pretrial Services	Slot 76 / Pretrial Officer II / Grd 16 / \$37,225.28	Promotion. Pay is between min and midpoint of pay grade.
Pretrial Services	Slot 57 / Pretrial Officer I* / Grd 15 / \$34,777.60	Pretrial Services	Slot 7 / Pretrial Officer I / Grd 15 / \$34,777.60	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Pretrial Services	Slot 76 / Pretrial Officer II / Grd 16 / \$38,917.18	Pretrial Services	Slot 57 / Pretrial Officer II / Grd 16 / \$38,917.18	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Probate Court	Slot 12 / Attorney I / Grd 21 / \$55,316.77	Probate Court	Slot 8 / Attorney I / Grd 21 / \$55,316.77	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
* Actual vs Authorized				

FY 11 TEMPORARY SLOT EXTENSIONS - TEMPORARY EMPLOYEES "02" STATUS		
Department	Slot	Actual Position Title
Civil Courts	20003	ACC Intern
Facilities Management	20069, 20070	Custodian
HHS	20062	Accountant Assoc
HHS	20068, 20069, 20070, 20071	Carpenter
HHS	20066, 20067	Carpenter Sr
HHS	20057, 20064, 20065	Case Worker
HHS	20043, 20060	Office Asst
HHS	20049, 20052, 20063	Office Specialist
HHS	20022, 20061	Planner
TNR	20095	ACC Intern
TNR	20107, 20109	Natural Resources Tech
TNR	20069, 20070, 20071, 20072, 20073, 20075, 20076, 20077, 20078, 20089, 20090, 20091, 20092, 20094, 20096, 20097, 20098, 20099	Park Tech I
TNR	20052, 20055	Park Tech II
TNR	20110	Risk/Safety Spec I
TNR	20112, 20113, 20114, 20115	Road Maint Worker

FY 11 TEMPORARY SLOT EXTENSIONS - TEMPORARY EMPLOYEES "05" - STATUS		
Department	Slot	Actual Position Title
County Clerk	50592	Customer Support Analyst I
County Clerk	50058, 50590	Office Asst
Facilities Management	50003, 50068	Building Security Guard
HHS	50249	Accountant Assoc
HHS	50033, 50073, 50074	Case Worker
HHS	50067	Interpreter Sign Lang II
HHS	50019, 50021, 50024, 50059, 50060, 50068, 50069, 50231	Interpreter Sign Lang III

FY 11 TEMPORARY SLOT EXTENSIONS - TEMPORARY EMPLOYEES "05" - STATUS		
Department	Slot	Actual Position Title
HHS	50006, 50008, 50050, 50061, 50062, 50070, 50232, 50234, 50235, 50236, 50237, 50247, 50253	Interpreter Sign Lang IV
HHS	50013, 50014, 50016, 50071, 50072, 50230, 50238, 50248, 50251	Interpreter Sign Lang V
HHS	50011, 50012, 50025, 50063, 50064, 50240, 50241, 50250, 50252	Interpreter Sign Lang VI
HHS	50031, 50229, 50244, 50245	Office Specialist
Juvenile Probation	50178	Custodian
TNR	50118	GIS Spec
TNR	50092	Office Asst
TNR	50007, 50008, 50009, 50012, 50015, 50016, 50017, 50018, 50019, 50021, 50022, 50026, 50028, 50029, 50030, 50032, 50033, 50034, 50036, 50037, 50041, 50102, 50103, 50106, 50107	Park Tech I
TNR	50023, 50024, 50042, 50066, 50075, 50076, 50078, 50079, 50080, 50081, 50082, 50083, 50084, 50093, 50119	Park Tech II
TNR	50044, 50045, 50046, 50047, 50049, 50050, 50051, 50052, 50053, 50054, 50055, 50056, 50057, 50058, 50059, 50060, 50061, 50063, 50064, 50065, 50067, 50068, 50069, 50070, 50072, 50073, 50094, 50095, 50096, 50108, 50109, 50110, 50111, 50112, 50113, 50114, 50115, 50116, 50117	School Crossing Guard
Veterans Services	50005	Office Specialist Sr

SECTION B. NON-ROUTINE PERSONNEL ACTION**NON-ROUTINE – Salary Adjustment**

Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Sheriff	Slot 65 / Financial Analyst Sr / Grd 19 / \$61,571.20	Sheriff	Slot 65 / Financial Analyst Sr / Grd 19 / \$63,093.20	Salary adjustment. Pay is greater than 10% above midpoint, Travis County Code § 10.03002.

**BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL
AMENDMENTS ARE APPROVED.**

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Karen L. Huber, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4



Human Resources Management Department

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

DATE: September 24, 2010

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Karen L. Huber, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Roger Jefferies, Executive Manager, Justice and Public Safety

FROM: Diane Blankenship, Director of Human Resources

SUBJECT: Sheriff Non-Routine Salary Adjustment, Slot 65

HRMD requests Commissioners Court to discuss and consider the following action.

Travis County Sheriff's Office Request:

The Travis County Sheriff's Office (TCSO) requests approval to increase the current salary of one Financial Analyst Senior in the amount of \$1,522.00. The employee is currently more than 10 percent above midpoint. The proposed increase is approximately 2.47 percent. The salary adjustment would apply to the following slot:

<u>Slot #</u>	<u>From</u>	<u>To</u>
65	\$61,571.20	\$63,093.20

Policy

Travis County Code §10.03002(b) states that existing employees may be moved along a pay range with permanent salary savings at the manager's discretion. Movement greater than 10% above midpoint requires Commissioners Court approval.

Recommendation

HRMD recommends approval of the proposed salary adjustment. TCSO's request facilitates retention of a key employee and reinforces internal equity within the department. Planning and Budget Office (PBO) has confirmed funding.



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

September 15, 2010

MEMORANDUM

TO: Todd Osburn, Compensation Manager, HRMD
FROM: Greg Hamilton, Sheriff *GH*
SUBJECT: Salary Adjustment - *SLOT 65*

I have authorized a salary adjustment in the amount of \$1,522.00 annually to be effective October 1, 2010 for Senior Financial Analyst, based on internal equity with other similar positions within the Sheriff's Office.

I am requesting that position be reviewed in the next market study conducted by the County.

Should you have any questions or need additional information, please do not hesitate to contact my office.

GH/dr

Enclosure (Pay Determination Guide)

cc: Mark Sawa, Major, Administration & Support Bureau
Paul Matthews, Financial Manager
Bill Derryberry, PBO
Regena Dorval, HRMD
Deborah Rich, TCSO HR

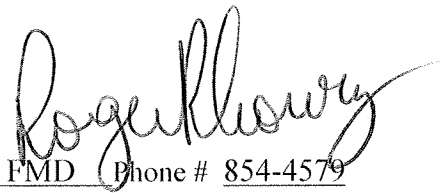


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TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

9

Voting Session: October 5, 2010



I. A. Request made by: Roger A. El Khoury, M.S., P.E., Director, FMD Phone # 854-4579
(Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested text:

Consider and take appropriate action on request from the Travis County Emergency Service District #4 for use of a portion of the parking area at the Travis County Exposition Center on October 19, 2010 to conduct Fire Protection driver operator training and to waive all fees.

C. Approved by: _____
Signature of Commissioner or Judge

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

Amy Draper, CPA, Financial Manager, Facilities Management Department (4-9040)

III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- _____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item
_____ Grant

Human Resources Department (854-9165)

- _____ Change in your department's personnel (reorganization, restructuring etc.)

Purchasing Office (854-9700)

- _____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- _____ Contract, Agreement, Policy & Procedure

RECEIVED
COUNTY CLERK
10 SEP 27 10:57



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FMD Project: Exposition Center

FILE: 101

TO: Members of the Commissioners Court

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: September 24, 2010

SUBJECT: Exposition Center – Travis County Emergency Service District #4
Use of Parking Areas for Driver Training

A handwritten signature in black ink, appearing to read "Roger El Khoury", is written over the "FROM" line of the memorandum.

Proposed Motion:

Consider and take appropriate action on request from the Travis County Emergency Service District #4 for use of a portion of the parking area at the Travis County Exposition Center on October 19, 2010 to conduct Fire Protection driver operator training and to waive all fees.

Summary and Staff Recommendation:

Fire Chief Florencio D. Soliz III with the Travis County Emergency Service District #4 (ESD #4) has requested the use of parking lot to the south of the Luedecke Arena to conduct driver training and certification for nine firefighters. Chief Soliz indicates that they require a wide parking lot so that these firefighters can practice driving the fire equipment before they are authorized to drive on the streets. Due to the size of the fire trucks, they are limited in the available space which is accessible for them to drive the fire trucks to complete their certification program. The Travis County Expo Center parking lot is properly sized to allow them to set up their driving course. This use of the Exposition Center parking lot on this date will not conflict with any other scheduled events and thus Facilities Management Department recommends that the Commissioners Court approve this request at no charge to ESD #4.

Budgetary and Fiscal Impact:

FY 11 Budget impact: \$500 reduction in revenue.

Background:

The request from Chief Soliz is at Exhibit One and provides details on the requested use of the Exposition Center parking lot. Chief Soliz included in his letter that each of the fire trucks is fully

covered with general liability insurance to protect the interest of Travis County in case of any road or asphalt damage. This would appear to be an excellent use of the County resource and will not interfere with any other booked events.

Required Authorizations:

Legal: N/A

Budget: N/A

Purchasing: N/A

Exhibit:

1. Chief Soliz letter, September 20, 2010



TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 FIRE - RESCUE - EMS

11800 N. Lamar Blvd.
Suite 4B
Austin, TX 78753

Office (512) 836-7566
Fax (512) 832-8389
www.esd4.org

September 20, 2010

Roger A. El Khoury, Director
Facilities Management Department
1010 Lavaca Street, Suite 400
Austin, TX 78701

Mr. El Khoury:

The Travis County ESD #4 fire department is conducting an approved Texas Commission on Fire Protection driver operator class to certify nine of our firefighters. As such, we are in need of a wide parking lot area on October 19, 2010 for these firefighters to practice driving and affirm the safe driving habits they are being taught before they are authorized to drive on the streets. Unfortunately, due to the size of our fire trucks we are limited in the available space which is accessible to us for our firefighters to drive the fire trucks to complete the certification program. My driver operator course instructors have identified the Travis County Expo Center parking lot as a premier space which has protected areas to perform the fire truck driving skills.

I would like to request access to the areas on the south side of Luedcke Arena at the Expo Center for us to set up cones for the driving course and also to be able to drive our fire trucks around the grounds. Each fire truck we use is fully covered with general liability insurance to protect the interest of Travis County in case of any road or asphalt damage.

In this request, I would like for this item to be included on the County Commissioners agenda for approval and also ask that they waive the Expo Center Grounds rental fees.

Appreciatively,

Florencio D. Soliz III
Fire Chief
Travis County ESD #4

TRAVIS COUNTY COMMISSIONERS COURT

AGENDA REQUEST



VOTING SESSION: Oct 5
~~September 28, 2010~~

- I. Request made by: Roger Jefferies, Executive Manager, JPS
- Requested topic: RECEIVE UPDATE ON THE OFFENDER WORKFORCE DEVELOPMENT PROGRAM AND WEBSITE.

Approved by: _____

(Signature of Commissioner or Judge)

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that must be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 21 PM 4:07

- III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- ☐ Additional funding for any department or for any purpose
- ☐ Transfer of existing funds within or between any line item
- ☐ Grant

Human Resources Department (854-9165)

- ☐ Change in your department's personnel (reorganization, restructuring, etc.)

Purchasing Office (854-9700)

- ☐ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ☐ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE:

All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00 p.m. on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting

CRIMINAL JUSTICE PLANNING DEPARTMENT

P.O. Box 1748, Austin, TX 78767, (512) 854-4415, FAX (512) 854-4417



MEMORANDUM

To: Roger Jefferies, JPS Executive Manager *[Signature]*
Through: Kimberly Pierce, Planning Manager *[Signature]*
From: Mary E. Moran, Offender Workforce Development Administrator *[Signature]*
Date: September 20, 2010
Subject: Agenda Item Request to Announce the Offender Workforce Development (OWD) Website for Travis County

In April 2007, the Commissioners Court approved the hiring of an Offender Workforce Development position. Since the inception of the program, many collaborations and partnerships have been formed to build capacity in our community. These collaborations and partnerships have enabled us to help 16,419 individuals with a criminal background find the resources they need to address barriers and more importantly to find employment for 1,803. These reported figures are from February 2008 up to August 31, 2010.

Travis County Criminal Justice Planning is proud to present the official website for the Offender Workforce Development Program to the Commissioners Court on Tuesday, September 21, 2010. This website will afford both employers and ex-offenders an opportunity to see and hear how this program works.

Please see below the website link and attached backup of website pages.

http://www.co.travis.tx.us/criminal_justice/offender_workforce_development_program/default.asp

You can also find the link through the Travis County Home Page in the **QUICK LINKS** section under **ASSISTANCE**. Click on the word **MORE...** under this section. It will open to a full page of these links and you will find the site under the **ASSISTANCE** link. This is a short cut to get to the Offender Workforce Development Program.

The marketing for the website will be done via Travis County **PUBLIC ANNOUNCEMENT, NETWORKS, CHANNEL 17, and links.**

Helpful Links

Government	Business	Judicial	Law Enforcement
Departments	Employment	Courts	Inmate Search
Commissioners	Purchasing Office	Court Dockets	Warrant Search
Court	Solicitations	Jury Duty	Hot Checks
Current Agenda	Tax Foreclosures	District Attorney	Adult Probation
Past Agendas	Building Permits	County Attorney	Sheriff's Office
Meeting Minutes	Flood Plain Permits	Pretrial Services	Jail Information
Budget	Subdivision	Drug Court	Constables
Tax Rates	Standards	Small Claims Court (JPs)	Fire Marshal
Elections	Endangered	Probate Court	Medical Examiner
Voter Registration	Species	Law Library	Bail Bond Board
Precinct	HUB Contractors		
Boundaries	DBA (Assumed Name)		
Citizen	Community	Assistance	Plans & Reports
Voter Registration	Rural Community	Texas 211	Downtown Campus
Vehicle	Centers	Emergency Assistance	Facilities
Registration	Air Quality	Housing Services	HHS Research and
Property Taxes	Animal Control	Weatherization	Planning
Marriage Licenses	Wildlife	Homebuyer Assistance	Criminal Justice
Child Support	Preservation	AirCheck Texas	Planning
Parks &	Health & Human	Reference Attorney	TCIS Initiative
Recreation	Services	Offender Workforce	Parks/Open Space
Expo Center	Community Justice	Development Program	SW Travis County
Passports	Plan	Helpful Numbers	Growth
	S.H.O.R.T. Program		Community
	Landowner's Bill of		Development
	Rights		Block Grants
	Appraisal District		Public Works Projects

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Criminal Justice

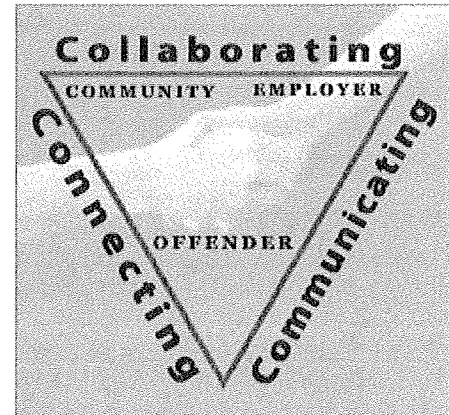
Offender Workforce Development Program

Mary Moran, Offender Workforce Development Administrator

5501 Airport Blvd, Ste 203A
Austin, TX 78751

Phone: (512) 854-6497
Fax: (512) 854-4417
Email: [Mary Moran](#)

Orientation for Job Referrals - Every Tuesday - 10:00 a.m.



By helping ex-offenders find meaningful employment, the Travis County Offender Workforce Development Program provides benefits to both the ex-offender and our community. Our trained employment specialists help ex-offenders prepare for and seek employment. We also work with employers, explaining the benefits of hiring the ex-offender, and connecting them with a pool of prepared and motivated employees.

While the OWD program assists participants with preparing for and presenting themselves to employers, the program does not offer or promise employment opportunities. However, interested parties are encouraged to access the jobs on the county website and apply for any job which they are qualified.

Employers

- » [Why Hire the Ex-Offender?](#)
- » [Tax Credits](#)
- » [Fidelity Bonding](#)

Ex-Offenders

- » [Services](#)
- » [Tips for Ex-Offenders](#)
- » [Related Links](#)

Get Involved

- » [OES Training](#)
- » [OWD Team Activities](#)
- » [Recruiting Tips](#)

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Travis County Offenders Workforce Development Program

About Us

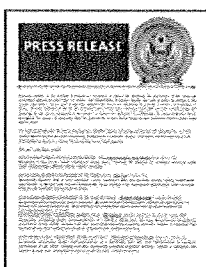


History

Offender Workforce Development is a nationwide initiative to help persons with criminal history to obtain long-term sustainable employment. Helping persons with criminal history to obtain employment has several benefits:

- Increases public safety
- Decreases crime
- Decreases costs within the justice system
- Improves the quality of life for families of persons with criminal history

Press Release



Congratulations to Offender Workforce Development Administrator Mary Moran, who was recently honored with an award in Dallas for her "Outstanding Leadership in Workforce". [Download the Press Release here.](#)

OWDS and NIC Partnership

In 2007 the Travis County Criminal Justice Planning Office partnered with the National Institute of Corrections to develop and train an **Offender**

Workforce Development Team. Our twelve member team then partnered with NIC to train additional teams in our community.

In May 2009, the Travis County Offender Workforce Development Specialist (OWDS) team trained additional teams made up of 28 individuals from diverse backgrounds. These teams now work on new re-entry initiatives which benefit the ex-offenders, their families, and our community.

The OWDS program provides training in:

- career development theory and application,
- understanding and using facilitation skills,
- the role of assessment in career planning and job placement,
- instruction and group facilitation,
- designing and implementing training and work development services,
- barriers to employment,
- ethics of the career development facilitator,
- transition interventions for the offender population,
- job-seeking and employability skills,

- job retention, and
- the role of information and computers in career planning.

The Offender Workforce Development Specialists help agencies develop the capacity locally to provide competency-based training for practitioners who assist individuals who have criminal records with making informed decisions relative to job and career choices based on their abilities, aptitudes, and interests and information relevant to today's job market (e.g., occupational, educational, and labor market information).

Employment and Reentry in Texas Urban Institute's Longitudinal Study Findings

- Prisoners who participate in job training and educational programs while incarcerated are less likely to return to prison after release. (14% of non-participants returned to prison within 12 months)
- Persons with stable employment after release from prison and state jail are less likely to be re-incarcerated within 12 months.
- Those with jobs lined up before release work more consistently (90% of the time since release) than those who do not have jobs lined up (50% of the time).

Travis County has taken an aggressive approach to connect this population with job opportunities. In 2007, Travis County hired an Offender Workforce Development Administrator, Mary Moran, to develop the Offender Workforce Development program for Travis County. Her first assignments were to research evidenced-based practices for assisting former offenders with obtaining employment, and develop a pool of offender-friendly employers willing to hire persons with criminal history. Travis County took the lead in this initiative by removing the criminal history box from its employment applications and delayed addressing criminal history until later on in the hiring process. Travis County also identified County jobs that were available to persons with criminal history.

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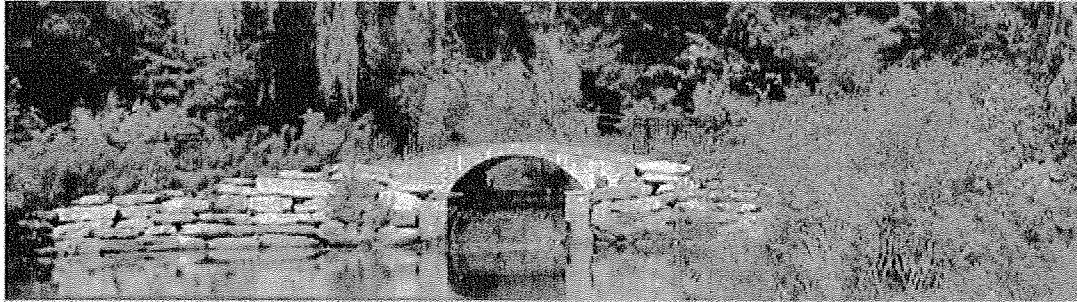
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Travis County Offenders Workforce Development Program

Offender Employment Specialist (OES) Training



It takes a village to build a bridge; it takes a village to help people with criminal backgrounds find the right employment

The NIC offers the curriculum entitled "Building Bridges: A National Institute of Corrections Training Program" which focuses on training professionals working directly with individuals with criminal backgrounds. This training will allow community providers to provide a foundation for their customers in job readiness and enable those customers to gain and retain employment.

The main objective of this training is to bring a diverse group of individuals together to allow for richer idea sharing, networking, collaboration and leveraging of resources for improved offender employment outcomes.

To date, over 200 individuals from twenty-three (23) agencies in positions such as, parole officers, probation officers, case managers, supervisors, program managers, program specialists, faith based providers, caseworkers, ex-offenders, and volunteers, have been trained since August 2007.

Comments and Feedback

"I am rejuvenated with so many ideas and I am now motivated to create an Offender Workforce Development Program for Youth at Gardner Betts."

"Thank you (Travis) County for bringing this much needed training to our community"

"I've used the training, mostly as motivation to work harder to get offenders employed. I got one of my offenders hired and the change in him is obvious and he is so grateful. His long standing belief that PO's were on the 'other side' is being changed."

"I use the OES material almost every day in my vocational training work with Construction gateway at ACC as well in the cognitive training I do with Life Tools. I just used OES ideas during a phone conversation with a young man working far below his capacity."

For more information [contact our office](#).

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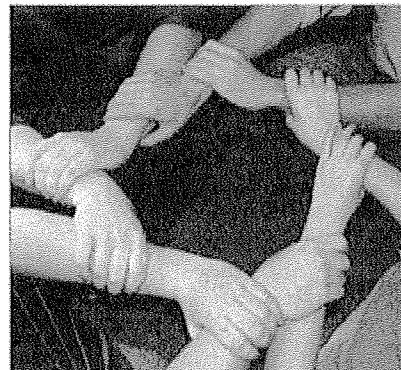
Travis County Offenders Workforce Development Program

OWD Team Activities

Our team helps ex-offenders prepare for employment and find jobs through job skills training, one-on-one consultations, post-release orientations, and job fairs.

We also train Offender Employment Specialists to work with ex-offenders. In FY 2008 and 2009, 200 individuals were trained.

Over the last two fiscal years, the OWD team has assisted 10,094 individuals and placed 1,246 ex-offenders in employment



Employer Breakfasts

Employer Breakfasts are held on a quarterly basis with each OWDS member playing a part in planning the event and engaging the employers to hire individuals with criminal background.

Job Fairs

All OWDS get involved in planning job fairs inside both the county and state jail as well as any fairs in the community.

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Travis County Offenders Workforce Development Program

Ten Tips For Engaging Employers

Below you will find a collection of techniques and approaches that have resulted in successful partnerships with employers:

Understand What Employers Want: Be sure to address the employers main concerns: Can the ex-offender do the job? Will they fit in with my team/cause trouble? What is the risk? Will my customer credibility be affected? How will my business benefit?

Focus on Areas of Economic Growth and Local Area Skill Shortages: What are some skill shortages in your area? Where are employers struggling to staff their businesses? These employers are more ready to take on ex-offenders and can be easier to engage. Local knowledge about the employment market is essential. Utilize the Workforce to see what jobs are in demand in your area.

Present the Business Case: Help solve the employer's problem by offering a ready stream of people available for work. Ex-Offenders often come out of prison prepared to work with new skills they have acquired through vocational or trade training.

Talk the Business Talk: Use professional business language, not the acronyms of the criminal justice world. Employers don't care about "reducing re-offending"--they want to improve business efficiency, meet resource shortages, and enhance customer services and profit margins. Support your case with lots of concise information or literature.

Corporate Social Responsibility and Business Awards: Some employers do care about contributing to their communities. Challenging the discrimination ex-offenders face, giving them a second chance, helps reduce re-offending which fosters safer communities. Create Business Awards to provide employers with recognition for their contributions.

Informational Events for Employers: Raise employers interest by offering to help solve their staffing shortages; address their concerns about employing ex-offenders. Organize short, early morning or afternoon micro-events and provide refreshments. The following event activities have proven successful:

- Interactive quizzes challenging myths about being an "offender".
- Testimonial/presentations from other employers and ex-offenders employees.
- A presentation outlining the business case.
- Workshops on topics such as Knowing How to Read Criminal Backgrounds; Job Retention; and Re-entry Programs.

Business fairs and "piggybacking" on other events: Search the internet for large recruitment fairs. Those employers may be interested in listening to solutions to their problems. Present clear information about offenders as employees. Create an elevator sales pitch.

"Piggybacking" on existing events saves resources and provides access to large numbers of employers. Other events, such as business award dinners, rotary club meetings, disability awareness days and diversity events, if carefully targeted, can provide additional opportunities.

Target the right person. Before approaching a company, find out who to contact regarding hiring in that company. Make sure information gets to the right person.

Resources for Employers: Encourage employers to contact Workforce Investment Act representatives at local Workforce Centers to find out about available resources such as on-the-job training or subsidized employment.

Set Up an Offender Friendly Employer Database:

Use your database to manage approaches to employers - records which employers have filled vacancies. This will help to create a coherent approach and maintain positive relationships with employers.

Employers who hire ex-offenders can be bombarded by requests. They can get frustrated by too many approaches and similar requests from various staff in the criminal justice system. Wasting employers' time like this can drive them away.

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Travis County Offenders Workforce Development Program

Services

These services are designed to enhance employment opportunities for ex-offenders and are open to any person with a criminal background. For more information or to set up an appointment [contact our office](#).

Classes, Programs and Services

- [Orientation](#) for the Offender Workforce Development Program
- Direct participants to register for Work In Texas through the [Workforce Solution-Capital Area](#)
- Direct participants to pre-employment classes offered by Workforce Solutions
- Skill & Career Assessments administered and interpreted
- Provide job leads to offender-friendly employers
- Provide job leads to county departments
- Career Assessment and Planning

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Wednesday, June 30, 2010 2:26 PM

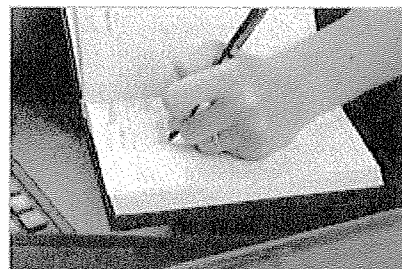
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Travis County Offenders Workforce Development Program

Tips for Ex-Offenders

- Obtain your own copy of your criminal background record so you are aware of what employers are looking at.
- Remind employers that you are bondable and they might qualify for a Work Opportunity Tax Credit.
- The Food Stamps Program may have funds for training if you are eligible.
- Males between the ages of 18 and 25 must have a selective service number to qualify for federal programs for education or training. Go to the www.sss.gov website to see if you are registered.



Ten Things That Get Ex-Offenders and Felons Jobs By Eric Mayo

<http://jailtojob.com/wordpress>

Getting jobs with a criminal record is not easy but ex-offenders and felons can greatly increase their opportunity for success by doing ten simple things.

Work Hard!

Getting a job is a numbers game. The more quality leads you have, the more interviews you will get. The more interviews you get, the greater your opportunity to get a job. The challenge is to get as many quality job leads as possible. You must commit at least 40 hours per week to finding a job. Anything less and you are short changing yourself. Every minute you take off is an opportunity missed.

Dress as a Professional

Too many job seekers make the mistake of not taking the opportunity to make a great first impression. If you want to be received as a person of value, you must look like a person of value. Looking the part of a professional is just as important as what you say. People will make assumptions about your professionalism and potential performance based upon your appearance. Whether it is completing job applications or interviews, ex-offenders and felons must dress as professionals whenever they make contact. Your appearance should say "I'm the person for this job."

Use Resumes and Cover Letters

The resume is a very powerful self-marketing tool that is designed to present your skills and qualifications in one neat package. An effective resume will give you an advantage over your competition in getting an interview where you can sell yourself. If you don't have much experience writing a resume, you may want to get help from someone that has experience doing this.

Ex-offenders and felons stand a good chance of getting jobs by getting their resumes in the hands of someone who makes decisions. Using a well written cover letter will introduce you and ask for an interview. Writing an effective cover letter is just as important as having a good resume.

Often using cover letters and resumes will help ex-offenders and felons get jobs by avoiding the application process that may ask about criminal records.

Network!

Many people got their job leads from people they know. This is called networking. Networking is the most effective method of finding employment leads. Most jobs are never advertised because they are usually filled by personal contacts. In fact, employers would rather hire someone referred to them by people they know rather than to painfully sort through resumes and applications.

How many people do you know? Each one of them is a potential lead for a job.

Get Good References

Many applications ask for references. A reference is someone who is not related to you who would say something positive about you. Former teachers, employers, clergymen, and prominent members of your community would be good references. It is a good idea to ask before giving anyone's name as a reference. You might say, "I am looking for a job. Would you be a reference for me?"

Always Be on Time

Plan to arrive at least 15 minutes early for all interviews. This will allow you to relax and make any last minute adjustments. If possible, make a trip to the interview location the day before to see exactly how long it takes to get there. There is no excuse for being late to an interview.

Get a Personal Business Card

Stand out from the competition with your personal business card! Have your own business card handy when making contacts. List your name, skills and contact information. Your local printer can help you set it up and they are inexpensive. Leave all of your contacts with a professional impression!

Learn to Properly Complete Applications

Your first direct contact with an employer may involve completing an employment application. An employer may use applications as a method to gather information to decide who to interview and who not to interview. Employers use applications not only to look at experience, training, and work history. The application can be used to judge an applicant's ability to follow directions, honesty and attention to detail.

Follow directions. Always read the entire application before you begin. If there is anything you do not understand, ask someone to explain it to you. Be neat. Print very clearly using blue or black ink only. If you do not print very well, ask if you may take it home and bring it back. Get someone who prints well to help you. If possible ask for an extra application just in case. Answer all questions. Completeness counts.

Always be Honest

Employers have a responsibility to know as much as possible about prospective employees. I have seen individuals who had been working on jobs for months, suddenly lose them because they were not honest when completing applications or on interviews. In most cases they were let go for being dishonest rather than having a criminal record.

Practice, Practice, Practice

Your success on job search will depend on how well you prepare. Prepare well and you will be successful. Prepare poorly and you will have poor results. Practice filling out applications and interviewing.

You will find that the more you practice, the better you get. Practice your body language in front of a mirror. Practice answering questions until they sound natural and convincing. Do not try to memorize your answers. Use your own words.

Get a friend or family member to help you by pretending to be the interviewer. Set up practice interviews that will allow you to rehearse your body language and answers to tough questions. Go through an entire interview from first meeting, to answering and asking questions to closing the interview. If possible, record your practice interviews so you can judge your responses to questions and your use of grammar and diction.

It is tough for ex-offenders and felons to get jobs but adding these steps will definitely make landing a job a lot easier.

Eric answers questions for ex-offenders and felons looking for jobs at his blog:
<http://jailtojob.com/wordpress>

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Travis County Offenders Workforce Development Program

Ex-Offender Participation Form

- [Offender Participation Form](#)
Opens in new window.

In order to identify former offenders needing employment assistance, the OWD Administrator conducts various workshops and presentations within the community. OWD Participant Forms are distributed to interested persons seeking employment. If a participant needs more information, they are directed to attend an offender orientation meeting, which is held weekly at 10:00 a.m. at 5501 Airport Blvd., Suite 127 in one of the Counseling and Education Services classrooms. Once the Participant Forms are completed, they are to be returned the OWD Administrator for entering into the OWD database.

Participant Forms can be distributed and completed in the following workshops and/or presentations:

- OWD Orientations
- Crime Prevention Institute Presentations
- Travis County Correction Complex job fairs and presentations
- Travis State Jail Monthly Resource Fairs
- Walk-in Referrals
- Community Job Fairs

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Travis County Offenders Workforce Development Program**Testimonials**

Remarks from the
TRAVIS COUNTY RE-ENTRY CONFERENCE 2010
Training on Effective Offender Re-entry Management Strategies

Scott**Rick****Gary****Cheryl**

Last Modified:
Monday, August 2, 2010 9:27 AM

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Travis County Offenders Workforce Development Program

The 3-D Program: Determined, Differentiated, Dedicated

Pre-release Employment Services

The 3-D project provides pre-release employment services that will improve offenders' chances of finding a job and becoming productive members of their communities. The inmate is encouraged to invest in their own future; to reconnect with families and gain self-reliance. For the community this means improved public safety, reduced recidivism and an increased tax base.

[3-D Staff Listing](#) 

Opens in new window.

Inmates enrolled in the program will benefit from a variety of services and develop a portfolio of documentation necessary for their job search.

The job readiness-training program will begin in the late summer of 2010, serving approximately 50 to 75 clients. Inmates will attend sessions led by OWDS staff and volunteers for three hours a day over a two-week period.

Inmate Eligibility Requirements

The State Jail Career Center initiative targets Travis State Jail inmates who are due to be released in six months and will be residing in Travis County.

Inmates must:

- have a reading/writing comprehension of an eighth grade level;
- have not committed aggravated crimes violent in nature.
- be in possession of or currently working on a GED,
- be a legal resident of the United States for employment.

Services

- Self-assessment tools;
- education/ training information;
- labor market information;
- community resources/ referrals;
- job search skills;
- application skills;
- resume writing and interviewing skills

Inmate Portfolio

During the program the offenders will complete a portfolio which includes

- resume;
- social security card;
- certified copy of birth certificate;
- high school diploma or GED certificate;
- vocational certificates and/or college diploma;
- educational transcripts for each school attended, including all jail/prison schools and
- a photo/ID or driver's license.

Last Modified:
Wednesday, July 7, 2010 11:58 AM

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Travis County Offenders Workforce Development Program

Journey Home Reentry Navigators

[Journey Home Staff Listing](#) 

Opens in new window.

Travis County Del Valle Jail, January 2010

The Journey Home team went into the county jail to work with the PRIDE (People Recognizing the Inherent Dignity of Everyone) Program, training volunteers from the faith-based community to mentor women in the program. The mentors, called "navigators," help the women to navigate the system after they are released.

They provide the women with one year of "navigation" and referral services, helping them to achieve independence; reconnect with their families, and develop good healthy, wholesome relationships with their children.

Last Modified:
Wednesday, June 30, 2010 2:26 PM



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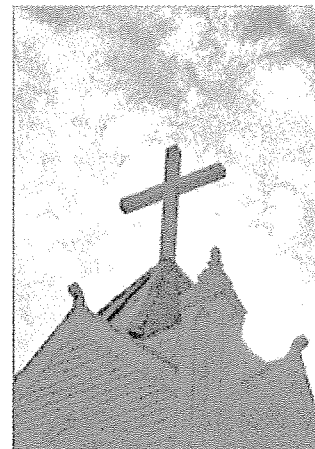
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Travis County Offenders Workforce Development Program

Partnership with the Faith-Based Community

The OWD program is seeking to develop partnerships with local faith-based affiliates. We are looking for faith-based partners to provide:

1. a pool of volunteers to be trained as mentors helping former offenders become successful with their reentry/reintegration
2. financial assistance and host an Employers Breakfast which are held quarterly to engage and increase employer participation in the OWD Program.
3. information on their faith based organization or church prison fellowship/ re-entry programs to be included in a Faith Based Reentry Guidebook.
4. a representative from the church or faith based group to be a member on The Central Texas Reentry Coalition, comprised of businesses, non-profits, local government, and faith based organizations.



The more offender-friendly employers we have, the more resources we have. If your faith-based group or church is willing to partner with Travis County in this reentry initiative, please [contact our office](#).

Last Modified:
Monday, August 2, 2010 1:03 PM

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Travis County Offenders Workforce Development Program

Top Five Reasons to Hire the Ex-Offender

Why would I want to hire ex-offenders? What's in it for me and my business besides the satisfaction of helping those in need?

Improved Productivity

Because it is so difficult for ex-offenders to find a job, they are generally very grateful to be employed. Grateful employees show up for work on time, they're happy to be there, they work hard, and they don't take their job for granted.

Decreased Turnover

The ex-offenders in our program have demonstrated a commitment to leading an honest and responsible life. Finding employment is not easy for them--once hired they are not likely to quit--they are highly motivated to become long-term employees.

Good Attitudes in the Workplace

Most ex-offenders have experienced more than their share of pain and misfortune in their lives. When ex-offenders work together, these shared experiences foster strong bonds and they can reinforce one another's commitment to changing their lives. Employees who have bonded with each other work well together, reducing tension in the workplace.

Improve America's Economy

A reduction in recidivism reduces tax dollars wasted on incarceration, and instead allows ex-offenders the opportunity to become proud and productive tax payers.

Save Money

Ex-offenders are usually willing to start work for less money--this gives the employer the opportunity to evaluate their performance before increasing their wages.

Last Modified:

Wednesday, June 30, 2010 2:26 PM

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Travis County Offenders Workforce Development Program

Incentives for Employers Work Opportunity Tax Credit

The Work Opportunity Tax Credit (WOTC) federal tax credit can reduce the federal tax liability of private employers by up to \$2400. The WOTC targets twelve groups, including qualified ex-felons, who face significant barriers to employment.

Qualifications

To qualify the ex-felon must have been convicted of a felony or released from prison for a felony **within the past year**. Persons charged with a felony and placed on deferred adjudication are also eligible. The employer needs documentation that shows the felony conviction and/or felony release dates. These may be obtained from correctional institution records, court records, etc.

Please note: To obtain tax credits employers must file IRS form 8850 within 28 days of the applicants start date. For more information go to www.twc.state.tx.us or call 1-800-695-6879.

Two Tiers for Compensation

WOTC is a two-tiered system based on retention.

Tier One - Maximum Credit \$1,500

- Employee works 120 hours to 399 hours
- Credit is equal to 25% of qualified first year wages.
- Qualified first year wages are capped at \$6,000

Tier Two - Maximum Credit: \$2,400

- Employee works 400 hours or more.
- Credit is equal to 40% of qualified first year wages.
- Qualified first year wages are capped at \$6,000

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Wednesday, July 7, 2010 11:34 AM

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Travis County Offenders Workforce Development Program

Incentives for Employers

Fidelity Bonding

Fidelity bonding is a business insurance policy that protects the employer in case of loss of money or property due to theft, larceny, forgery, or embezzlement by the bonded employee.

The bond provides up to \$5,000 (with no deductible) for losses incurred during the first six months of employment. After six months, the bond is renewable through the commercial network at employer's expense.

For more Information visit www.twc.state.tx.us/svcs/fidelitybonding.html or call 1-800-453-8140

Eligible Job Applicants

The bonding services provide coverage for losses caused by "at risk" job applicants--those not bondable through the regular commercial system. This includes:

- ex-felons,
- public assistance recipients,
- individuals with poor credit histories,
- individuals with drug abuse histories.

Employment Requirements

To qualify for bonding the job opportunity must be:

- full time (30 hours or more per week)
- permanent employment
- a traditional "employer-employee" relationship
(requiring FICA payments and Federal Income Tax withholding)

Steps to Obtaining Fidelity Bonding

The employer or the job applicant may request fidelity bonding assistance. If the availability of a bond will assist with a hiring decision:

1. Contact your local [Workforce Solutions Center](#) and request fidelity bonding assistance
2. Workforce Solutions Project RIO staff will contact the employer to verify job eligibility and start date.
3. Workforce Solutions Project RIO staff will complete all paperwork.

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Travis County Offenders Workforce Development Program

Guidelines for Hiring Ex-Offenders

"Ban the Box" calls for the elimination of the questions about past convictions on initial employment applications.

At present, seven cities have implemented Ban the Box policies. Those areas are as follows:

- New Haven, CT
- Boston, MA
- Chicago, IL
- San Francisco, CA
- Battle Creek, MI
- Kalamazoo, MI
- Austin/Travis County, TX

Travis County

- The first jurisdiction in Texas to "Ban the Box", on April 22, 2008
- Eliminated the disclosure of past criminal convictions on the Travis County job application
- On October 16, 2008, the City of Austin followed Travis County by passing a resolution to remove the criminal background question from city job applications.

Travis County recognizes that ex-offenders often face a barrier to finding gainful employment after being incarcerated. To help minimize the barriers to reentering the workforce, the Travis County Commissioners Court established...

Travis County Guidelines

- Travis County seeks to promote the successful reintegration of persons with criminal history by providing them with opportunities to obtain gainful employment within Travis County and the private sector.
- Travis County recognizes that qualified individuals may be screened out from employment consideration due to the required disclosure of a criminal history.
- Travis County delays requesting information regarding criminal history until later in the employment application process.
- Travis County encourages all applicants, including those with criminal backgrounds, to research job vacancies and apply, if qualified.
- Travis County job announcements will explicitly state if a background check is required.
- Travis County will notify applicants selected for an initial job interview if a background check is required. Applicants will be given the option to accept or reject the interview.
- Travis County does not automatically disqualify an applicant with a criminal history.
- Travis County considers the length of time since the offense, seriousness of the offense, frequency of criminal incidents and other mitigating factors when reviewing the criminal background of applicants.

"All reentry programs involve some risk of failure, but they also offer hope of large benefits. For every ex-offender who successfully reintegrates into the world of work, there is one less potential recidivist consuming expensive criminal justice and corrections resources. For this reason alone, the "ban the box" campaign is good news. In the best American tradition, it represents voluntary action at the grass roots level. It does not involve costly regulation and enforcement. It constitutes a creative experiment that, if it works, will benefit ex-offenders, city governments, and society at large. Even more importantly, the "ban the box" movement may provide an important example that people can and do change, and that second (and even third) chances can be a smart societal investment."

Source: JESSICA S. HENRY
Montclair State University

JAMES B. JACOBS New York University

Last Modified:

Wednesday, June 30, 2010 2:25 PM

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Travis County Offenders Workforce Development Program

<<	September 2010					>>
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

County Jail Location**Second and fourth Wednesday of the month**

Del Valle Correctional Center Complex
 3614 Bill Price Road
 Del Valle, TX 78617

Career Resource Fairs**Last Friday of the month**

State Jail
 8101 FM 969 Austin,Tx
 (map)

(Must contact CJP 1 week in advance)**Offender Employment Specialist (OES) training**

OES Training is held on a quarterly basis
 August 24, 25 and 26, 2010
 November 2,3 and 4, 2010
 February 22,23, 24, 2011
 May 24, 25, 26, 2011
 August 23, 24, 25 , 2011
 November 8, 9, 10, 2011

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Wednesday, August 18, 2010 11:49 AM

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Travis County Offenders Workforce Development Program

Related Links

State of Texas

Workforce Solutions

Texas Workforce Commission
www.twc.state.tx.us

North Austin

www.wfscapitalarea.com
(512) 454-9675

Austin Community College

GED Program

www.austincc.edu/choices

South Austin

www.wfscapitalarea.com
(512) 381-4200

Workforce Development Center

www.austincc.edu/cataloghtml/ce.php

East Austin

www.wfscapitalarea.com
(512) 223-5400

Adult Education

www.austincc.edu/abe/

Skill Point Alliance: Construction Gateway

www.skillpointalliance.org

Construction Gateway is a five week adult training program in the construction trades available at no cost to Travis County residents who are unemployed, under-employed, homeless or transitioning from incarceration and seeking employment opportunities.

National H.I.R.E. Network

www.hirenetwork.org

This organization works to "increase the number and quality of job opportunities available to people with criminal records by improving public policies, practices, and public opinion."

City of Austin: E-Career

www.ci.austin.tx.us/hr

The E-Career online job application system is a new and improved way to find employment with the City of Austin. E-Career allows applicants to post their resume and monitor the hiring process, while City employers can screen applicants more efficiently.

Travis County Human Resources Management Department

www.co.travis.tx.us/jobs/human_resources/

The Travis County HRMD uses the county's ex-offender hiring initiative to fill vacant positions. HRMD staff attend job fairs at state and local jails, providing an opportunity for ex-offenders to personally meet with recruiters. The lists of jobs posted on this website are updated every Monday.

Travis County Sheriff's Office

www.tcsheriff.org

The Travis County Sheriff's Office Offender Re-entry Resource Web page provides information on non-profit, faith-based, government and for-profit community service agencies, each sharing the same mission to serve former offenders and their families.

The page offers a directory of services designed to help practitioners who provide support and guidance to those individuals seeking a successful transition from incarceration to the community. Immediate and central access to a wide range of services establish a community-wide network of participating agencies, aimed at connecting transitioning individuals with the

specific service they need to sustain and improve their lives.

2-1-1 Finding Help in Texas

www.211texas.org/211

211 will help you find information on services in your area providing: food, shelter, rent assistance, utility bill assistance, child care, counseling, after-school programs, disaster relief, senior services, and other programs in your area. Let them know that you are an ex-offender so you can be directed to resources for ex-offenders.

Last Modified:

Wednesday, July 7, 2010 11:51 AM

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Travis County Offenders Workforce Development Program

Contact Us

Mary Moran
Offender Workforce Development Administrator
Phone (512) 854-6497
Fax: (512) 854-4417
E-mail: mary.moran@co.travis.tx.us

Staff

[3-D Program](#)
[Journey Home](#)
[Texas Youth](#)
[Advocates](#)

Employer inquiries: cjplanning@co.travis.tx.us

Development Associate: Isaiah.Portillo@co.travis.tx.us, (512) 854-7996

Information Request:

To request information about the Offender Workforce Development Program, please fill out this [information request form](#).

Offices:
Travis County Criminal Justice Planning Department
Offender Workforce Development Program
5501 Airport Blvd. Suite 203A
Austin, TX 78751

Last Modified:
Wednesday, July 7, 2010 11:49 AM

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TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

11

Voting Session: October 5, 2010

- I. A. Request made by: HERSHEL LEE, TRAVIS COUNTY FIRE MARSHAL
Phone #: 854-9591
(Elected Official/Appointed Official/Executive Manager/County Attorney)
- B. Requested topic: CONSIDER AND TAKE APPROPRIATE ACTION ON THE RE-APPOINTMENT OF CURTIS CLINE AND WILLIAM WISKO TO THE TRAVIS COUNTY BOARD OF REVIEW PURSUANT TO CHAPTER 71.008, FIRE CODE..
- C. Approved by: _____
Signature of Commissioner or Judge

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:
- _____
- _____
- _____

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (854-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item
____ Grant
- Human Resources Department (854-9165)
____ Change in your department's personnel (reorganization, restructuring etc.)
- Purchasing Office (854-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY FIRE MARSHAL'S OFFICE

5555 AIRPORT BLVD., SUITE 400, AUSTIN, TEXAS 78751
P. O. BOX 1748, AUSTIN, TEXAS 78767
(512) 854-4621, FAX (512) 854-6471



MEMORANDUM

To: Travis County Commissioners Court

From: Hershel Lee, Travis County Fire Marshal

Date: October 5, 2010

Subject: **Consider and take appropriate action on the re-appointment of Curtis Cline and William Wisko to the Travis County Board of Review pursuant to Chapter 71.008 – Fire Code.**

The Travis County Board of Review was established pursuant to Chapter 71.008 of the Fire Code that was adopted by Travis County on February 1, 2005. The Board of Review is charged with reviewing recommendations of the Fire Marshal's Office about variances and denials of Building Permits and meets as needed to review these cases. Five members were appointed for staggered terms ranging from one to three years in the initial appointment process. The Fire Code states that after the initial appointment, members will be appointed to four year terms maintaining the staggered appointment process. Mr. Curtis Cline and Mr. William Wisko were appointed for one year terms and then re-appointed by the Commissioners Court for a four year term that expired in August. Both Board Members have been contacted and are interested in being re-appointed for an additional four year term. The Department of Emergency Services and the Fire Marshal's Office recommend approval of the motion to re-appoint Mr. Cline and Mr. Wisko.



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400, Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by: _____

Cyd V. Grimes 9/28/10

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: DECLARE ATTACHED LISTING AS SURPLUS AND SELL AT PUBLIC AUCTION PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE. (FIXED ASSETS)

Points of Contact:

Purchasing: Dan Rollie, Fixed Assets Warehouse Mgr., and Patricia Estrada, Administration

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: N/A

- **Purchasing Recommendation and Comments:** Purchasing recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.
- The court will note that some of the items on the list have purchase dates of 1988 through 2010 with an acquisition method of F/A which means "Found At Inventory". That does not necessarily mean the items were bought during those years and now they are no longer useable. In nearly every case, the year reflects when the item was found within the department and entered into the HTE tracking system. Despite our best efforts, not all departments totally comply with our inventory policies and procedures.
- Pursuant to Section 263.151, declare the attached list of equipment as Surplus Property.

APPROVED () DISAPPROVED ()

BY COMMISSIONERS COURT ON

DATE

COUNTY JUDGE

	TAG#	E-ASSET #	AQ	TYPE	YEAR	DESCRIPTION	SERIAL	COST	INS	DEPT	DIV	P.O.	LOC	STA	ACCT
#1	N/A	N/A	N/A	N/A	N/A	BUNK BEDS (METAL APPROX 160 SINGLE,98 DOUBLE	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#2	N/A	N/A	N/A	N/A	N/A	(21) LIGHT BARS	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#3	N/A	N/A	N/A	N/A	N/A	(15) LIGHT BARS	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#4	N/A	N/A	N/A	N/A	N/A	(22) LIGHT STICKS	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#5	N/A	N/A	N/A	N/A	N/A	(21 SECTIONS FIREHOSE 1 1/2 COUPLINGS	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#6	N/A	N/A	N/A	N/A	N/A	(25) SECTIONS FIREHOSE 1 1/2 COUPLINGS	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#7	90247	LOT# 2296	PO	OCE	1988	COLD WATER WASHER, LANDA	225213	\$0.00	\$1,301.00	15	10	7849	TCAUC3	A	8099
#8	N/A	N/A	N/A	N/A	N/A	OLD A/C UNIT FOR SCRAP	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#9	N/A	N/A	N/A	N/A	N/A	GLASS DISPLAY CASE 6FT LONG 18" DEEP	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
#10	64905	LOT# 2297	OJ	OGH	1990	LIFT,PERSONNEL,MDL APC 30-DC	907951	#####	\$0.00	15	10	25044	TCAUC3	A	8015
#11	80616	LOT# 2298	PO	IEK	1991	DISHWASHER, COMMERCIAL - HOBART	12131023YL	\$0.00	\$2,800.00	37	55	4394	TCAUC3	A	8036
#12	100385	LOT# 2299	FA	CAM	2010	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	ES13168	\$0.00	\$2,307.50	37	12	97104	TCAUC3	A	8013
#12	100387	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	121		TCAUC3	A	8013
#12	100393	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	121		TCAUC3	A	8013
#12	100396	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#12	100397	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	121		TCAUC3	A	8013
#12	100400	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	121		TCAUC3	A	8013
#12	100401	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	281		TCAUC3	A	8013
#12	100404	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, CAMERA	ES13158	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#12	100412	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#12	100416	LOT# 2299	FA	CAM	2010	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	ES13257	\$0.00	\$2,307.50	15	101		TCAUC3	A	
#12	100422	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#12	100425	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	37	501		TCAUC3	A	8013
#12	100444	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, TRUNK UNIT	NEED	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#12	100445	LOT# 2299	PO	CAM	2000	PATROL CAR VIDEO SYSTEMS, CAMERA	NEED	\$0.00	\$2,307.50	15	101		TCAUC3	A	8013
#13	87639	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112667	\$0.00	\$2,939.00	37	25	96733	TCAUC3	A	8055
#13	87641	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112668	\$0.00	\$2,939.00	37	25	96735	TCAUC3	A	8055
#13	88325	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	107625	\$0.00	\$2,939.00	37	25	96738	TCAUC3	A	8055
#13	88329	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	107632	\$0.00	\$2,939.00	37	25	96734	TCAUC3	A	8055
#13	106014	LOT# 2300	PO	LEF	2003	MOBILE-VISION IN-CAR CAMERA	103543	\$0.00	\$2,450.00	15	102		TCAUC3	A	8055
#13	106018	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112664	\$0.00	\$2,939.00	37	25	96741	TCAUC3	A	8055
#13	106019	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112672	\$0.00	\$2,939.00	37	25	96740	TCAUC3	A	8055
#13	106057	LOT# 2300	PO	CAM	2006	DIGITAL PATROLLER 3 IN 1 DIGITAL VIDEO SYSTEM	2708	\$0.00	\$4,511.60	15	103		TCAUC3	A	8013
#13	106093	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112670	\$0.00	\$2,939.00	37	25	96736	TCAUC3	A	8055
#13	106103	LOT# 2300	FA	LEF	2010	AUDIO/VIDEO SYSTEM,MOBILE VISION	112665	\$0.00	\$2,939.00	37	25	96742	TCAUC3	A	8055



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400, Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

13

Approved by: _____

Cyd V. Grimes 9/30/10

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: PURSUANT TO SECTION 263.152 (a) (3) OF THE TEXAS LOCAL GOVERNMENT CODE, DECLARE LISTING OF EQUIPMENT AS SURPLUS AND AUTHORIZE DISPOSAL.

Points of Contact:

Purchasing: Ron Dube, Fixed Assets Mgr., Dan Rollie, Fixed Assets Warehouse Mgr., and Patricia Estrada, Administration

County Attorney (when applicable): N/A

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro, Jose Palacios, Adrienne Yust

Other: Casey Ping, Starflight and Martin Zamzow, HHS

Purchasing Recommendation and Comments: Purchasing recommends approval of requested action.

The Travis County Health and Human Services Weatherization Department removes old household items for customers that participate in their weatherization programs. The items removed can no longer be used for their intended purpose. As a result, the Purchasing Office requests authorization from the Commissioner's Court to remove the assets and recycle with the Commercial Metals Company.

A Zodiac FC420 Inflatable Boat was purchased in 2001 and placed at StarFlight. The boat is no longer serviceable nor safe, due to separated seams and deflating quickly. This asset is no longer accessible to the County. As a result, the Purchasing Office requests authorization from the Commissioner's Court to remove the asset from the HTE fixed asset module.

APPROVED () DISAPPROVED ()

BY COMMISSIONERS COURT ON

DATE

COUNTY JUDGE



Travis County
STAR Flight



500 Old Manor Road
Austin, TX 78724
www.starflightrescue.org

Dispatch 1-800-531-STAR
Administration (512) 854-6464
Fax (512) 854-6466

To: Cyd Grimes, Purchasing Agent
Through: Danny Hobby, Executive Manager, Emergency Services
From: Casey Ping, Program Manager
Date: September 21, 2010
Subject: Zodiac Boat Inventory Item #103120

Travis County inventory item #103120 is a Zodiac FC420 inflatable boat. The boat was purchased in 2001 and has exceeded the normal service life of 8 years for these types of boats.

The boat is no longer serviceable as the seams are separating and the boat has multiple air leaks. It is no longer safe to be used and will deflate in less than 60 minutes. We have removed the hardware and door panels that can be used on other Zodiac boats.

~~The out board motor (103121) and trailer (103199) have been removed from the boat and should remain on the STAR Flight inventory. They can also be used on similar Zodiac boats.~~

The Department recommends that Travis County remove the boat (103120) from inventory and dispose of it.

If you need any additional information please contact me

Casey

cc. Bonnie Floyd, Travis County Purchasing

From: Charles Williams
To: Patricia Estrada
Date: 09/22/2010 2:26 PM
Subject: Re: ? on Items for Disposal

Sure, CMC stands for Commercial Metals Company and the items are from weatherization.... they are items removed from old houses not working any more.... and we assist the home owner with new items... the items are really not County property and that is why I usually take care of them. They are from property owners.... where we remove them from. Usually I just declare them as Scrap and recycle them.... they cannot be used for their intended purpose...

Charles E Williams
Conservation Coordinator
Travis County TNR-EQ
Office: 854-4496
Fax: 854-6474
1010 Lavaca Suite 312
Austin, TX. 78701

>>> Patricia Estrada 9/22/2010 10:30 AM >>>
Charles,

I received an email from Dan regarding some items that are needing to go to court for disposal and I have some questions. Can you tell me what CMC stands for? Also, where are these items coming from?

I only ask because I need to put some type of explanation in the packet.

Thank you,
Patricia

From: Charles Williams
To: Dan Rollie
Date: 09/20/2010 2:19 PM
Subject: Fwd: Re:More "surplus/salvage/waste" metal items

Dan, sent this to Ron but came back saying send to you..... what's up?

>>> Charles Williams 9/20/2010 2:14 PM >>>

Ron, as we did last year.... we need to get these declared excess so I can recycle them..... of course this supports our last conversation with Cyd on recycling..

Charles E Williams
Conservation Coordinator
Travis County TNR-EQ
Office: 854-4496
Fax: 854-6474
1010 Lavaca Suite 312
Austin, TX. 78701

>>> Martin Zamzow 9/20/2010 1:49 PM >>>

Hi Charles,

It's that time again to get a CMC roll-off over here to haul off our "waste" metal items for recycling. Here's a current list of what we have now, with the likelihood that some more will be added by the time we can call CMC for the roll-off.

- ✓ 20 - stoves
- 24 - hot water heaters
- 5 - metal doors
- 200 screens of all sizes & types
- Numerous other assorted metal items (loose aluminum frame pieces from disassembled doors, old vent piping, old copper tubing from water heaters & stoves, etc).
- ✓ We also have 12 old window A/C units that we will take ourselves to COA recycling center on FM 812.

If you could get these declared as excess (like last time), let me know when that has happened, and then I'll co-ordinate with CMC about getting a roll-off over here.

Thanks!
Martin



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

14

Approved by: _____

Cyd V. Grimes 9/27/10

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: APPROVE MODIFICATION NO. 2 TO CONTRACT NO. PS100110DW, AUSTIN/TRAVIS COUNTY REENTRY ROUNDTABLE, TO PROVIDE PROFESSIONAL PROGRAM DEVELOPMENT FOR FORMERLY INCARCERATED PERSONS IN THE COMMUNITY.

Points of Contact:

Purchasing: David Walch; Marvin Brice, CPPB

Department: (CRIMINAL JUSTICE PLANNING) Roger Jefferies, Executive Manager

County Attorney (when applicable): Jim Connolly

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: N/A

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This agreement is for the provision of program development for formerly incarcerated persons residing in the Austin and Travis County community. The Reentry Roundtable will work with County departments, the City of Austin and the private business sector and recommend evidence-based practices that might be implemented in order to increase the number of former offenders hired by these entities. By aligning County government resources with a community coalition, the overall goal of this partnership is to address and improve offender reentry in Travis County through stakeholder participation in an inclusive, community planning process.

Modification No. 2 transitions this contract to a Fiscal Year contract by incorporating deliverables for FY2011 in the not-to-exceed amount of \$30,000, and extending the contract term until September 30, 2011.

Modification No. 1 revised Deliverable #2 to extend the deadline for completion.

- **Contract Expenditures:** Within the last 12 months \$9,000.00 has been spent against this contract.

☒ Not applicable

- **Contract-Related Information:**

MODIFICATION OF CONTRACT NUMBER: PS100110DW --AUSTIN/
TRAVIS COUNTY EENTRY
ROUND TABLE

PAGE 1 OF 3 PAGES

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: David Walch TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: September 20, 2010
ISSUED TO: Austin Community Foundation Attn: Thomas Cruz, Chair P.O. Box 5159 Austin, Texas 78762-3456	MODIFICATION NO.: 2	EXECUTED DATE OF ORIGINAL CONTRACT: April 13, 2010

ORIGINAL CONTRACT TERM DATES: 04/13/10 - 12/31/10CURRENT CONTRACT TERM DATES: 12/31/10 - 9/30/11**FOR TRAVIS COUNTY INTERNAL USE ONLY:**Original Contract Amount: \$ 30,000Current Modified Amount \$60,000

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1. Pursuant to section 6.0 AMENDMENTS/MODIFICATIONS, this contract is hereby modified as follows:

- A. Section 2.1 Initial Term is hereby modified to change the original expiration date of this agreement from December 31, 2010 to September 30, 2011 to transition this contract to match Travis County's Fiscal Year.
- B. ATTACHMENT B, Deliverables for FY2011 Travis County MOU, attached hereto and made apart hereof effective October 1, 2010. These deliverables will be funded by FY2011 funds and will not impact FY10 funded deliverables detailed in ATTACHMENT A.
- C. Deliverables for FY2011 will be funded at a not-to-exceed amount of \$30,000. The not-to-exceed amount and deliverables for the original contract term are not affected by this modification.
- D. Section 4.3 Invoices; Original invoices shall now be submitted to the following address:

Travis County Criminal Justice Planning Department
 Attention: Kimberly Pierce, Manager
 P.O. Box 1748
 Austin, Texas 78701-2105

Note to Vendor:

☒ Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

☐ DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Austin/Travis Reentry Roundtable</u>	<input type="checkbox"/> DBA
BY: <u>[Signature]</u> SIGNATURE	<input type="checkbox"/> CORPORATION
BY: <u>Thomas Cruz, Jr</u> PRINT NAME	<input checked="" type="checkbox"/> OTHER
TITLE: <u>Chair</u> ITS DULY AUTHORIZED AGENT	DATE: <u>Sept. 23 2010</u>
TRAVIS COUNTY, TEXAS BY: <u>[Signature]</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE: <u>9/27/10</u>
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:

ATTACHMENT B

Austin/Travis County Reentry Roundtable

*Building Successful Strategies for
Offender Re-Entry in Austin/Travis County, Texas*



**Deliverables for
FY 2011 Travis County MOU**

The Travis County Criminal Justice Planning Department (CJP) enters into a memorandum of understanding with the Austin/Travis County Reentry Roundtable (A/TCRRT) to provide professional services to complete the following offender reentry deliverables/initiatives:

1. Provide next steps through educating, facilitating and advocating evidence based practices to insure Travis County criminal justice organizations learn, measure and practice outcomes to deliver sustainable, overall system efficiency consistent with research and mission.

Deliverable: The first deliverable for this initiative will be an FAQ on evidence based practices for county-wide dissemination and website links.

Deliverable: The second deliverable will be to provide a minimum of two (2) evidence based practice focus groups by creating a local speakers (experts) bureau to public and private entities for assessing and implementing evidence based practices in their programs.

Completion of the FAQ shall constitute **15%** of the contract, and shall be paid on completion.

Completion two (2) evidence based practice seminars shall constitute **20%** of the contract, and shall be paid upon completion.

2. Increase the A/TCRRT Planning Council membership to include others in the community such as faith based individuals who are strongly interested in reentry and to make it a more robust collaboration.

Deliverable: The deliverable for this initiative will be a documented list of new RRT Planning Council members to include names and contact information with committee assignment, if applicable. This deliverable will be provided via a monthly status report with CJP staff.

Expansion of A/TCRRT Planning Council membership by 25% will constitute **15%** of the contract, and shall be paid upon the completion of the documented report.

Deliverable: The deliverable for this initiative will be to incorporate and follow the 2010 AT/CRRT by-laws. Deliverable status will be provided to CJP monthly via a monthly status report meeting with CJP staff.

Incorporating and following the 2010 A/TCRRT by-laws will constitute **5%** of the contract.

Deliverable: This deliverable will include the increased membership in existing and ad hoc A/TCRRT committees.

3. Assist CJP by identifying funding opportunities to enhance services/resources for ex-offenders (which may also include family reunification and support) and facilitate development of proposals:

a. Identify three (3) funding opportunities in FY2011 which may provide reentry services from incarceration to the community for persons released from Travis County Correctional Center, the Texas Department of Criminal Justice (TDCJ), those on adult probation, and those participating or leaving other criminal justice programs in Travis County.

b. In conjunction with the above, A/TCRRT will facilitate the development of, and assist the lead agency in the completion of an application proposal for at least one of the identified funding streams as determined by Travis County CJP. Responsibilities of the A/TCRRT development and completion process will include achieving programmatic consensus for the application by key public and private community partners and assist with the signature approval page.

Deliverable: A/TCRRT's facilitation in the development of and assistance in, the completion of funding applications will be a collaborative process between key public and private stakeholders as requested by Travis County CJP within the scope of this contract.

The written proposal shall constitute **25%** of the contract, and shall be paid on completion. The due date of the application proposal shall be governed by the selected funding opportunity, with an absolute completion date of no later than September 30, 2011.

4. This deliverable is to write and publish a quarterly newsletter that will keep the local community apprised of reentry initiatives, news relating to reentry, reentry and evidence based conferences on a quarterly basis.

Deliverable: This deliverable shall constitute **20%** of the contract and shall be paid quarterly. A monthly status report meeting with CJP will be held monthly to track progress.

CRIMINAL JUSTICE PLANNING DEPARTMENT

P.O. Box 1748, Austin, TX 78767, (512) 854-4415, FAX (512) 854-4417



MEMORANDUM

To: Cyd Grimes, Purchasing Agent
David Walch, Purchasing
Through: Roger Jefferies, Executive Manager, JPS
From: Kimberly Pierce, Manager, CJP
Date: September 3, 2010
Subject: Modification to the Re-entry Roundtable Contract, PS100110DW

Criminal Justice Planning is requesting a modification to the current contract with the Austin/Travis County Reentry Roundtable.

This modification requests that the contract be modified to reflect a Delivery Date or Term of Contract to begin on October 1, 2010 and end on September 30, 2011.

Under 4.3 of the contract to change the invoices to be sent to Attention: Kimberly Pierce, Manager.

Attachment A has been changed to reflect the current scope of services to begin on October 1, 2010.

All the other terms of the contract remain intact.

cc:
Cindy Finnegan, CJP
Julie Cullen, CJP
Katie Peterson, PBO
DeDe Bell, Auditor

Attachment: Deliverable for FY2011 Travis County MOU with the Austin/Travis County Reentry Roundtable



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by: _____

Cyd V. Grimes 9/29/10 MB

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: APPROVE MODIFICATION NO. 1 TO JOB ORDER NO.'S 87 AND 90, TO CONTRACT NO. 07K00307RV, FOR ASSIGNMENT OF PAYMENTS FROM ARCHITECTURAL HABITAT TO SURETEC INFORMATION SYSTEMS, INC.

Points of Contact:

Purchasing: Richard Villareal, Marvin Brice

Department: Facilities Management, Roger A. El Khoury, M.S., P.E., Director; Jim Barr, AIA, LEED AP, Senior Project Manager; Ken Gaede, AIA, Senior Project Manager

County Attorney (when applicable): Tenley Aldredge

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: Sheriff's Office, Greg Hamilton, Sheriff

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

Purchasing requests the approval of modification number one to Job Orders 87 and 90 of contract number 07K00307RV. The modification is an assignment of payments from Architectural Habitat of Austin, Inc., to the bonding company, SureTec Information Systems, Inc. for work to be performed under Job Order No.'s 87 and 90 only. Architectural Habitat currently has several job orders which have over-extended their bonding capacity under this contract. However, their surety (SureTec Information Systems, Inc.) has agreed to increase their bonding limits if Architectural Habitat assigns contractual payments to them. All payments for future job orders will be made to Architectural Habitat in accordance with the contract requirements.

- **Contract Expenditures:** Within the last 12 months, \$1,686,800.38 has been spent against this contract.

➤ **Contract-Related Information:**

Award Amount: \$719,822.80 (JO No. 87) and \$498,966.44 (JO No. 90)

Contract Type: Construction

Contract Period: 90 (JO No. 87) and 120 (JO No. 90) Calendar Days after issuance of Notice to Proceed

➤ **Solicitation-Related Information:**

Solicitations Sent: N/A

Responses Received: N/A

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☐ Comments:

➤ **Funding Information:**

☐ Purchase Requisition in H.T.E.:

☐ Funding Account(s):

☐ Comments:

➤ **Statutory Verification of Funding:**

☐ Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

MODIFICATION OF CONTRACT NUMBER: 07K00307RV, JOB ORDER NO. 87**700 LAVACA – FIRE ALARM AND FIRE SUPPRESSSION SPRINKLER SYSTEMS****PAGE 1 OF 2 Pages**

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Richard Villareal TEL. NO: (512) 854-4881 FAX NO: (512) 854-9185	DATE PREPARED: June 23, 2010
ISSUED TO: ARCHITECTURAL HABITAT OF AUSTIN, INC. MS. JAN CANNADAY, PRESIDENT 1707 WEST KOENIG LANE AUSTIN, TEXAS 78756	MODIFICATION NO.: ONE	EXECUTED DATE OF ORIGINAL CONTRACT: September 21, 2010

ORIGINAL CONTRACT TERM DATES:

CURRENT CONTRACT TERM DATES:

FOR TRAVIS COUNTY INTERNAL USE ONLY:Original Contract Amount: \$ 719,822.80

Current Modified Amount \$ N/A

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The purpose of this modification is to assign payments for contract no. 07K00307RV (Job Order No. 87 only) from Architectural Habitat of Austin, Inc. (the Assignor), to SureTec Information Systems, Inc., (the Assignee).

All payments under this contract shall be made to:

Architectural Habitat of Austin, Inc.
C/O SureTec Information Systems, Inc.
Attn: Funds Disbursement Dept.
9737 Great Hills Trail, Suite 320
Austin, Texas 78759

Note to Vendor:

[X] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

[] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Architectural Habitat of Austin, Inc.</u>	<input type="checkbox"/> DBA
BY: <u>[Signature]</u> SIGNATURE	<input checked="" type="checkbox"/> CORPORATION
BY: <u>JAN CANNADAY</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>PRES.</u> ITS DULY AUTHORIZED AGENT	DATE: <u>9-21-10</u>
TRAVIS COUNTY, TEXAS	DATE:
BY: <u>Cyd V. Grimes</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	<u>9/27/10</u>
TRAVIS COUNTY, TEXAS	DATE:
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

ASSIGNMENT OF PAYMENTS

The parties of this Agreement are Architectural Habitat of Austin, Inc. (the Assignor), SureTec Information Systems, Inc., (the Assignee) and Travis County, Texas.

RECITALS:

A. Travis County and Architectural Habitat of Austin, Inc. entered into a written contract for the provision of 700 Lavaca – Fire Alarm and Fire Suppression Sprinkler Systems (Contract No. 07K00307RV, Job Order No. 87), on September 21, 2010.

B. Assignor desires by this Agreement to assign all payments to be made against the Contract to Assignee subject to the terms of the Contract and this Agreement.

TERMS:

In consideration of the mutual agreements in this assignment, the parties hereby agree to as follows:

1. Assignor assigns to the Assignee all payments in Contract No. 07K00307RV, Job Order No. 87 as of September 21, 2010.

2. Assignor and Assignee acknowledge that nothing in this Agreement waives or modifies any of the provisions of the Contract.

3. The provisions of this Agreement are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.

Architectural Habitat of Austin, Inc.

By: Jan Cannaday
Printed Name: JAN CANNADAY
Title & Date: Pres. 9-21-10
Attest: Bobby Cannaday
Date: 9-21-10

SureTec Information Systems, Inc.

By: [Signature]
Printed Name: SCOTT OLSON
Title & Date: V.P. 9/23/2010
Attest: [Signature]
Date: 9/23/10

Travis County consents to this Assignment of Payments from Architectural Habitat of Austin, Inc.. to SureTec Information Systems, Inc.

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe, County Judge

Date: _____

CONTRACT NO. 07K00307RV

Job Order No. 87
Dated September 10, 2010

Architectural Habitat of Austin, Inc.
Attn.: Ms. Jan Cannaday
1707 West Koenig Lane
Austin, Texas 78756

- A. JOB ORDER NO. 87, WHICH REQUIRES ARCHITECTURAL HABITAT OF AUSTIN, INC. TO PERFORM MINOR CONSTRUCTION AND RENOVATION SERVICES AT 700 LAVACA - FIRE ALARM AND FIRE SUPPRESSION SPRINKLER SYSTEMS PER CONTRACT REQUIREMENTS, ARCHITECTURAL HABITAT OF AUSTIN, INC. ESTIMATE, SCOPE OF WORK, PLANS & SPECIFICATIONS, AND THE CONDITIONS DESCRIBED BELOW, IS HEREBY RELEASED.
- B. THE OWNER SHALL PAY THE CONTRACTOR THE NOT-TO-EXCEED AMOUNT OF \$719,822.80 IN CONSIDERATION OF THE PERFORMANCE OF THE WORK.
- C. PERFORMANCE PERIOD: NINETY (90) CALENDAR DAYS AFTER ISSUANCE OF A NOTICE-TO-PROCEED FOR SUBSTANTIAL COMPLETION.

ARCHITECTURAL HABITAT OF AUSTIN, INC.

Jan Cannaday 9-10-10
JAN CANNADAY DATE

Maureen Bice 9-26-10
CYD V. GRIMES, C.P.M. DATE

for TRAVIS COUNTY PURCHASING AGENT

Samuel T. Biscoe 9-21-10
SAMUEL T. BISCOE DATE
TRAVIS COUNTY JUDGE

RECEIVED
TRAVIS COUNTY
2010 SEP 23 AM 9:45
PURCHASING
OFFICE

MODIFICATION OF CONTRACT NUMBER: 07K00307RV, JOB ORDER NO. 90**TRAVIS COUNTY CORRECTIONAL COMPLEX MINI-PROJECTS FOR BUILDINGS 100, 106 AND 130****PAGE 1 OF 2 Pages**

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Richard Villarcal TEL. NO: (512) 854-4881 FAX NO: (512) 854-9185	DATE PREPARED: June 23, 2010
ISSUED TO: ARCHITECTURAL HABITAT OF AUSTIN, INC. MS. JAN CANNADAY, PRESIDENT 1707 WEST KOENIG LANE AUSTIN, TEXAS 78756	MODIFICATION NO.: ONE	EXECUTED DATE OF ORIGINAL CONTRACT: September 21, 2010

ORIGINAL CONTRACT TERM DATES:

CURRENT CONTRACT TERM DATES:

FOR TRAVIS COUNTY INTERNAL USE ONLY:Original Contract Amount: **\$ 498,966.44**

Current Modified Amount \$ N/A

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The purpose of this modification is to assign payments for contract no. 07K00307RV (Job Order No. 90 only) from Architectural Habitat of Austin, Inc. (the Assignor), to SureTec Information Systems, Inc., (the Assignee).

All payments under this contract shall be made to:

Architectural Habitat of Austin, Inc.
C/O SureTec Information Systems, Inc.
Attn: Funds Disbursement Dept.
9737 Great Hills Trail, Suite 320
Austin, Texas 78759

Note to Vendor:

☒ **X** | Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
☐ **DO NOT** execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Architectural Habitat of Austin, Inc.</u>	<input type="checkbox"/> DBA
BY: <u>Jan Cannaday</u> SIGNATURE	<input checked="" type="checkbox"/> CORPORATION
BY: <u>JAN CANNADAY</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>PRESIDENT</u> ITS DULY AUTHORIZED AGENT	DATE: <u>9-21-10</u>
TRAVIS COUNTY, TEXAS	DATE:
BY: <u>Cyd V. Grimes</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	<u>9/27/10</u>
TRAVIS COUNTY, TEXAS	DATE:
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

ASSIGNMENT OF PAYMENTS

The parties of this Agreement are Architectural Habitat of Austin, Inc. (the Assignor), SureTec Information Systems, Inc., (the Assignee) and Travis County, Texas.

RECITALS:

A. Travis County and Architectural Habitat of Austin, Inc. entered into a written contract for the provision of Travis County Correctional Complex Mini-Projects for Buildings 100, 106 and 130 (Contract No. 07K00307RV, Job Order No. 90), on September 21, 2010.

B. Assignor desires by this Agreement to assign all payments to be made against the Contract to Assignee subject to the terms of the Contract and this Agreement.

TERMS:


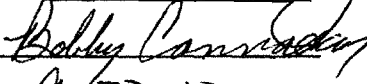
In consideration of the mutual agreements in this assignment, the parties hereby agree to as follows:

1. Assignor assigns to the Assignee all payments in Contract No. 07K00307RV, Job Order No. 90 as of September 21, 2010.

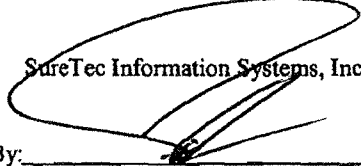
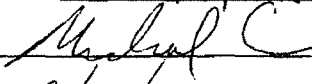
2. Assignor and Assignee acknowledge that nothing in this Agreement waives or modifies any of the provisions of the Contract.

3. The provisions of this Agreement are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.

Architectural Habitat of Austin, Inc.

By: 
Printed Name: JAN CANNADAY
Title & Date: PRES. 9-22-10
Attest: 
Date: 9-22-10

SureTec Information Systems, Inc.

By: 
Printed Name: SCOTT OLSON
Title & Date: VP 9/23/2010
Attest: 
Date: 9/23/10

Travis County consents to this Assignment of Payments from Architectural Habitat of Austin, Inc.. to SureTec Information Systems, Inc.

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe, County Judge
Date: _____

CONTRACT NO. 07K00307RV

Job Order No. 90
Dated September 10, 2010

Architectural Habitat of Austin, Inc.
Attn.: Ms. Jan Cannaday
1707 West Koenig Lane
Austin, Texas 78756

- A. JOB ORDER NO. 90, WHICH REQUIRES ARCHITECTURAL HABITAT OF AUSTIN, INC. TO PERFORM MINOR CONSTRUCTION AND RENOVATION SERVICES AT THE TRAVIS COUNTY CORRECTIONAL COMPLEX MINI-PROJECTS FOR BUILDINGS 100, 106 AND 130 PER CONTRACT REQUIREMENTS, ARCHITECTURAL HABITAT OF AUSTIN, INC. ESTIMATE, SCOPE OF WORK, PLANS & SPECIFICATIONS, AND THE CONDITIONS DESCRIBED BELOW, IS HEREBY RELEASED.
- B. THE OWNER SHALL PAY THE CONTRACTOR THE NOT-TO-EXCEED AMOUNT OF \$498,966.44 IN CONSIDERATION OF THE PERFORMANCE OF THE WORK.
- C. PERFORMANCE PERIOD: ONE-HUNDRED TWENTY (120) CALENDAR DAYS AFTER ISSUANCE OF A NOTICE-TO-PROCEED FOR SUBSTANTIAL COMPLETION.

ARCHITECTURAL HABITAT OF AUSTIN, INC.

Jan Cannaday 9-10-10
JAN CANNADAY DATE

Cyd V. Grimes 9/14/10
CYD V. GRIMES, C.P.M. DATE
TRAVIS COUNTY PURCHASING AGENT

Samuel T. Biscoe 9-21-10
SAMUEL T. BISCOE DATE
TRAVIS COUNTY JUDGE

RECEIVED
TRAVIS COUNTY
2010 SEP 23 AM 9:45
PURCHASING
OFFICE



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

16

Approved by: _____

Cyd V. Grimes 9/27/10

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: APPROVE MODIFICATION NO. 9 TO CONTRACT NO. 09K00259JW, WELLS BRANCH PKWY AND THERMAL DR. SIDEWALK IMPROVEMENTS PROJECT, CEDA-TEX SERVICES.

Points of Contact:

Purchasing: Jason G. Walker, Marvin Brice

Department: (TNR), Joe Gieselman, Executive Manager; Steve Manilla; Miguel Villarreal

County Attorney (when applicable): Julie Joe

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro, Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.
- TNR requests the approval of Change Order number nine (9) for the above contract. This Change Order is for additional quantities for concrete curb and gutter, sidewalk, driveway, retaining wall, and site restoration. These particular segments are on Capital Metro Bus Service Routes, as well as are in the vicinity of the proposed Capital Metro Rail Station at Howard Lane. Also included with this change order is a time extension of twenty (20) working days. This Change Order will increase the contract by \$136,306.21 from \$528,156.89 to \$664,463.10. The contract will have been increased by 55.54% with the execution of this Change Order.
- Change Order number eight (8), in the amount of \$21,719.60, was for the removal of additional concrete curb, the installation of ramps, curb and gutter, and the removal and replacement of driveways.
- Change Order number seven (7), in the amount of \$11,716.69, was for additional curb, ramps, and sprinkler repair.
- Change Order number six (6), in the amount of \$4,912.00, was for the removal of additional curb and the installation of ramp and curb.
- Change Order number (5), in the amount of \$720.00, was for additional landgrading.

- 21
- ☐ Award has been protested; interested parties have been notified.
 - ☐ Award is not to the lowest bidder; interested parties have been notified.
 - ☐ Comments:

➤ **Funding Information:**

- ☒ Purchase Requisition in H.T.E.: 509811
- ☒ Funding Account(s): 485-4941-621-8165
- ☒ Total Budget: N/A
- ☒ Design Budget: N/A
- ☒ Construction Budget: \$1,086,000.00
- ☒ Comments: Budget verified through PBO by Jessica Rio, TNR's PBO analyst

➤ **Statutory Verification of Funding:**

- ☒ Contract Verification Form: Funds Verified ___ Not Verified X by Auditor.



TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

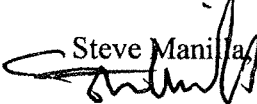
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

September 8, 2010

MEMORANDUM

TO: Marvin Brice, Assistant County Purchasing Agent

FROM:  Steve Manilla, P.E., TNR Public Works Director

SUBJECT: Change Order No. 9 – Wells Branch Parkway/Thermal Drive Sidewalk Project
Contract #09K00259JW, Ceda-Tex Services
PO #428994

The following information is for your use in preparing an agenda item to Commissioners Court to approve Change Order No. 9 to the Wells Branch Parkway/Thermal Drive Sidewalk Construction Contract. Please contact me at 854-9429 if you have questions or need additional information.

Proposed Motion:

Consider and take appropriate action on a request to approve Change Order No 9 with Ceda-Tex Services, for Wells Branch Parkway/Thermal Drive Sidewalk project, in Precinct 2

Summary and Staff Recommendations:

The scope of this project is to make improvements to the existing sidewalks on Wells Branch Parkway and Thermal Drive to bring them up to current accessibility standards. The project limits on Wells Branch Parkway are from Loop 1 (Mopac) to IH-35 and on Thermal Drive the project limits are from Wells Branch Parkway to Howard Lane.

Construction plan and contract document were prepared by Klotz Associates. The construction contract was awarded to Ceda-Tex Services. As the length of the sidewalks within the project limits is more than 5 miles long, "engineering in the field" approach was used so the detail design can be effectively and efficiently carried out in the field while the construction is in progress. Bid quantities included in the project manual are initial estimates, based on field observation, of locations of non-ADA compliant sidewalks and ramps. This change order will provide additional quantities for concrete curb & gutter, sidewalk, driveway, retaining wall, and site restoration. These segments of Wells Branch Pkwy and Thermal Drive are on Capital Metro Bus Service Routes and are in the vicinity of the proposed Capital Metro Rail Station at Howard Lane. The quality of pedestrian mobility will be increased after the completion of the proposed sidewalk improvements.

Budgetary and Fiscal Impact:

Funding for this project was made available through a Court-approved agreement with Capital Metro using Build Central Texas (BCT) Suburban Communities Program funds. BCT funding in the amounts of \$136,306.21 has been allocated to the following accounting lines for this change order.

<u>Account No.</u>	<u>Description</u>	<u>Com/Sub</u>	<u>Requisition</u>	<u>Amount</u>
485-4941-621-8165 M07485	Construction Services	968/100	509811	\$129,490.90
485-4941-621-8165 M07485	5% Retainage	968/105	509811	\$ 6,815.31
				Total: \$136,306.21

Background:

The Wells Branch Pkwy and Thermal Drive area was developed prior to the Americans with Disabilities Act (ADA) being signed into law in 1990. Sidewalks were constructed along both sides of these two roadways. A preliminary investigation performed by TNR staff found that numerous locations are non-compliant. This project consists of installing, repairing, or reconstructing sections of sidewalk, crosswalks, and ramps. The areas in need of work are those that were either not originally constructed in compliance with the requirements of the Americans with Disabilities Act, or have deteriorated to where they are no longer compliant.

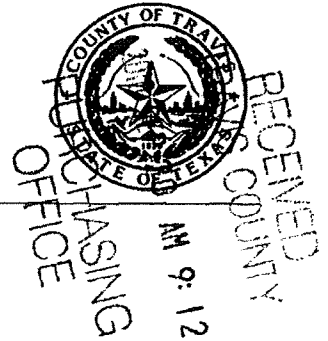
Attachment: Change Order Form

cc: Jason walker, Purchasing Office

Cynthia McDonald, Donna Williams-Jones, Brunilda Cruz, Financial Services, TNR
Steve Sun, P.E., Engineering Division Manager, TNR

TRANSPORTATION AND NATURAL RESOURCES
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697



September 10, 2010

MEMORANDUM

TO: Cyd Grimes, Purchasing Agent
FROM: *Joseph P. Gieselman*
Joseph P. Gieselman, Executive Manager
SUBJECT: Modification #9 – Wells Branch Parkway/Thermal Drive Sidewalk Project
Contract #09K00259JW
PO #428994

TNR requests the approval of change order number nine (9) for the above contract. This modification is for the following:

- install ramps, curbs and gutter
- remove additional curb
- remove and replace driveways

This modification will increase the above contract by \$136,306.21 from \$528,156.89 to \$664,463.10. The \$136,306.21 is encumbered under requisition number 509811 and the commodity/sub-commodities are 968/100 and 968/105.

If you have any questions or require additional information please contact Brunilda Cruz at extension 47679.

BC:JPG:bc

Copy: Jason Walker, Purchasing
Miguel Villarreal, TNR
Miguel Brunilda Cruz, TNR

GM200I13

TRAVIS COUNTY

9/23/10

Fiscal Year 2010

Account Balance Inquiry

15:23:48

Account number . . . : 485-4941-621.81-65
Fund : 485 REGIONAL MOBILITY & TRANS
Department : 49 TNR (TRANS & NATRL RESRC)
Division : 41 ROAD & BRIDGE MAINTENANCE
Activity basic : 62 INFRA-ENV SCVS (TRNS&RDS)
Sub activity : 1 TNR (TRANS & NATRL RESRC)
Element : 81 CAPITAL OUTLAY
Object : 65 PURCH SVC INFRASTRUCTR SW

Project Req'd

Original budget	0	
Revised budget	1,964,370	09/23/2010
Actual expenditures - current	5,144.40	
Actual expenditures - ytd	272,993.93	
Unposted expenditures00	
Encumbered amount	133,926.28	
Unposted encumbrances00	
Pre-encumbrance amount	136,306.21	
Total expenditures & encumbrances:	548,370.82	27.9%
Unencumbered balance	1,415,999.18	72.1

F5=Encumbrances

F7=Project data

F8=Misc inquiry

F10=Detail trans

F11=Acct activity list

F12=Cancel

F24=More keys

PI200R01

TRAVIS COUNTY
Pre-Encumbrance Detail9/23/10
15:23:53

Account number: 485-4941-621-81.65

CAPITAL OUTLAY / PURCH SVC INFRASTRUCTR SW

Position to Requisition number _____
or Po number _____

Type selections, press Enter.

1=Select

Opt	Number	Order	Amount	Year	Project
—	0000509811		136,306.21	2010	M07485

F12=Cancel

PURCHASE REQUISITION NBR: 0000509811

REQUISITION BY: BRUNILDA CRUZ 854-7679

STATUS: AUDITOR APPROVAL

REASON: 53934 SIDEWALK-CIP MOD PO#428994 CONT 09K00259JW

DATE: 9/07/10

SHIP TO LOCATION: AS INDICATED BELOW

SUGGESTED VENDOR: 51699 CEDA TEX SERVICES INC

DELIVER BY DATE: 9/07/10

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	SIDEWALK CONSTRUCTION CO #9 TO REMOVE ADDITIONAL CONCRETE CURB, INSTALL ADDITIONAL RAMPS AND LANDGRADING, AND REPAIR SPRINKLER. TO ADD 10 WORKING DAYS TO CONT. PER STEVE SUN E-MAIL DATED 09/03/10***** THIS AMOUNT WILL INCREASE CONTRACT FROM \$528,156.89 TO \$664,463.10. ***** FOR THE WELLS BRANCH PARKWAY/THERMAL DRIVE COMMODITY: PUBLIC WORKS/CONSTRUCTION SUBCOMMOD: SIDEWALK NEW CONSTRUCTION INVENTORY BUILDING: AI STOCK NO: 968-100-00002	129490.90	DOL	1.0000	129490.90	
2	RETAINAGE COMMODITY: PUBLIC WORKS/CONSTRUCTION SUBCOMMOD: RETAINAGE SIDEWALK CONST INVENTORY BUILDING: AI STOCK NO: 968-105-00007	6815.31	DOL	1.0000	6815.31	

REQUISITION TOTAL: 136306.21

A C C O U N T I N F O R M A T I O N					
LINE #	ACCOUNT	PROJECT	%	AMOUNT	
1	48549416218165	CAPITAL OUTLAY PURCH SVC INFRASTRUCTR SW	M07485	100.00	129490.90
2	48549416218165	CAPITAL OUTLAY PURCH SVC INFRASTRUCTR SW	M07485	100.00	6815.31
					136306.21

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

20100907 RT COURT

Change Order Form

TRAVIS COUNTY - TNR

Change Order No. Contract # 09K00259JW

Approval of the following change in the Plans and/or Specifications is requested:

Field Change Request No.

9

Plan Sheet No. ALL

Limits: Wells Branch Parkway from I-35 to Loop 1 and Thermal Dr. from
Wells Branch Parkway to Howard Ln.**Description:**

Remove additional concrete curb . Install ramps ,curb & gutter,remove replace driveways.

CONTRACTOR:

Ceda-Tex Services

This field change is requested for the following reason(s):

Remove additional concrete curb,install ramps,concrete retaining wall,curb & gutter ,remove replace driveways,install four inches of topsoil , with hydro mulch and retention blanket.

BID ITEM NO.	BID ITEM DESCRIPTION	UNIT TYPE	CURRENT CHANGE ORDER QUANTITIES			REVISED CONTRACT QUANTITIES			CURRENT CONTRACT QUANTITIES		
			C.O. QTY	UNIT PRICE(\$)	C.O. AMOUNT	QTY	UNIT PRICE(\$)	NEW AMOUNT	QTY	UNIT PRICE(\$)	PREVIOUS AMOUNT
1	Remove P.C. Concrete Curb	SF	441	\$8.00	\$3,528.00	1581	\$8.00	\$12,648.00	1140	\$8.00	\$9,120.00
31	Remove P.C Concrete Sidewalks and Driveways	SF	532	\$1.20	\$638.40	862	\$1.20	\$1,034.40	330	\$1.20	\$396.00
38	Install P.C Concrete Curb and Gutter (Fine Grading)	LF	220	\$18.00	\$3,960.00	529	\$18.00	\$9,522.00	309	\$18.00	\$5,562.00
40	Remove and replace PC sidewalk curb ramp with pavers	EA	7	\$500.00	\$3,500.00	21	\$500.00	\$10,500.00	14	\$500.00	\$7,000.00
44	Reconstruct concrete sidewalk to four inches	SF	2303	\$3.80	\$8,751.40	13978	\$3.80	\$53,116.40	11875	\$3.80	\$44,385.00
45	Remove and replace Type II PC Driveway	SF	1,498.00	\$5.80	\$8,688.40	6092	\$5.80	\$35,333.60	4,594.00	\$5.80	\$26,645.20
52	Install,maintain and remove safety fencing		2,243.00	\$1.20	\$2,691.60	7058	\$1.20	\$8,469.60	4,815.00	\$1.20	\$5,778.00
71	concrete retaining wall	SF	152.00	\$66.00	\$10,032.00	152	\$66.00	\$10,032.00	-	\$66.00	\$0.00
72	UNIT price 1 (retention blanket,4" topsoil, hydro mulch)	SF	32,426.00	\$2.61	\$84,631.86	32426	\$2.61	\$84,631.86	-	\$2.61	\$0.00
73	UNIT price 2 (,4" topsoil, hydro mulch)	SF	5,343.00	\$1.85	\$9,884.55	5343	\$1.85	\$9,884.55	-	\$1.85	\$0.00
			-	-	-	-	\$-	\$-	-	-	\$-
			-	-	-	-	\$-	\$-	-	-	\$-
			-	-	-	-	\$-	\$-	-	-	\$-
TOTAL					\$136,306.21			\$235,172.41			\$98,866.20

Materials(\$)

Services(\$)

TOTAL

NET OVERRUN/(UNDERRUN)

\$136,306.21

TIME Extension:

20 Days

The compensation and/or time extension provided by this Change Order constitutes full and complete satisfaction for all direct and indirect costs, and interest related thereto, which has been or may be incurred in connection with this change to the Contract. By affixing my signature to this Change Order, as the Contractor's duly appointed representative, on behalf of the Contractor I hereby waive any rights to seek additional funds or relief of any nature for any event or circumstance arising from this Change Order.

REQUESTED BY:

Contractor

Date

08/28/10

NOTICE to the CONTRACTOR:

This is your authority to proceed with this work at the rates named above.

RECOMMENDED FOR APPROVAL BY:

Project Manager

Date

09/08/2010

Division Manager

Date

09/08/2010

Public Works Director

Date

09/08/10

APPROVED:

TNR Executive Manager

Date

Purchasing Agent

Date

County Judge

Date



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9188

Approved by: _____

Cyd V. Grimes 9/28/10

Voting Session: Tuesday, October 5, 2010

REQUESTED ACTION: APPROVE ASSIGNMENT OF CONTRACT TO CONTRACT NOS. 09T00244LD, FENCE CONSTRUCTION AND REMOVAL AND 10T00098LD, DEMOLITION SERVICES FROM FRISBIE AND EDWARDS, LLC TO FEB CONTRACTORS, LLC. .

Points of Contact:

Purchasing: Loren Breland, 854-4854

Department: TNR, Joe Gieselman, Executive Manager, Christina Jensen, 854-9383

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

These contracts provide fence construction and removal services and demolition services for TNR.

Modification number 1 to contract number 10T00098LD will transfer all rights, title and interest in contract number 10T00098LD to FEB Contractors, LLC.

Modification number 2 to contract number 09T00244LD will transfer all rights, title and interest in contract number 09T00244LD to FEB Contractors, LLC. Modification number 1 to contract number 09T00244LD exercised the first twelve month extension option.

Contract Expenditures: Within the last 12 months \$172,933.50 has been spent against these contracts.

☐ Not applicable

➤ **Contract-Related Information:**

Award Amount:

Contract Type:

Contract Period:



➤ **Contract Modification Information:**

Modification Amount:

Modification Type:

Modification Period:

➤ **Solicitation-Related Information:**

Solicitations Sent:

Responses Received:

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

☐ Award has been protested; interested parties have been notified.

☐ Award is not to the lowest bidder; interested parties have been notified.

☐ Comments:

➤ **Funding Information:**

☐ Purchase Requisition in H.T.E.:

☐ Funding Account(s):

☐ Comments:

➤ **Statutory Verification of Funding:**

☐ Contract Verification Form: Funds Verified _____ Not Verified _____ by Auditor.



TRANSPORTATION AND NATURAL RESOURCES
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

RECEIVED
TRAVIS COUNTY
2010 SEP 23 AM 8:36
PURCHASING
OFFICE

September 21, 2010

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
Carol B. Gieselman
FROM: Joseph P. Gieselman, Executive Manager
SUBJECT: Assignment of Contract **09T00244LD**
Fence Construction and Removal

TNR recommends that Travis County approve the assignment of contract 09T00244LD to FEB Contractors, LLC as requested by the vendor.

The commodity/sub-commodity code for Fence Construction and Removal is 988/015. The budgeted line item numbers are 099-4941-621-6099, 038-4909-629-6099 and 001-4945-631-6099.

If you need additional information, please contact Christina Jensen at (512) 854-7670.

CJ:JPG:cj
Contract File



TRANSPORTATION AND NATURAL RESOURCES
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

September 21, 2010

RECEIVED
TRAVIS COUNTY
2010 SEP 23 AM 8:38
PURCHASING
OFFICE

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
FROM: *Carol B. Doyle for*
Joseph P. Gieselman, Executive Manager
SUBJECT: Assignment of Contract **10T00098LD**
Demolition Services

TNR recommends that Travis County approve the assignment of contract 10T00098LD to FEB Contractors, LLC as requested by the vendor.

The commodity code for this contract is 961/103.

If you need additional information, please contact Christina Jensen at (512) 854-7670.

P CJ:JPG:cj
Contract File

MODIFICATION OF CONTRACT NUMBER: 10T00098LD, Demolition Services

PAGE 1 OF 2 PAGES

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Loren Breland TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: September 16, 2010
ISSUED TO: Frisbie and Edwards, LLC P. O. Box 2132 Fredericksburg, TX 78624 Attn: Attention Judge Edwards	MODIFICATION NO.: 1	EXECUTED DATE OF ORIGINAL CONTRACT: March 23, 2010
ORIGINAL CONTRACT TERM DATES: March 23, 2010, - March 22, 2011		CURRENT CONTRACT TERM DATES: March 23, 2010 - March 22, 2011

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: \$ _____ Current Modified Amount: _____

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified to reflect the following changes:

- 1) Effective October 5, 2010, the Contractor's name on Contract No. 10T00098LD is changed as follows:

From: Frisbie and Edwards, LLC
P. O Box 2132
Fredericksburg, TX 78624
EIN #01-0808334

Signature

Printed Name

To: FEB Contractors, LLC
P. O Box 2132
Fredericksburg, TX 78624
EIN #27-3427200

Signature

Printed Name

Note to Vendor:

☒ Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

☐ DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Frisbie & Edwards, LLC</u>	<input type="checkbox"/> DBA
BY: <u>[Signature]</u> SIGNATURE	<input checked="" type="checkbox"/> CORPORATION
BY: <u>Judge Edwards</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>Pres. dep.</u> ITS DULY AUTHORIZED AGENT	DATE: <u>9/16/10</u>
TRAVIS COUNTY, TEXAS	DATE: <u>9/28/10</u>
BY: <u>Cyd V. James</u> CYD V. JAMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	
TRAVIS COUNTY, TEXAS	DATE:
BY: <u>SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE</u>	

Contract No. 10T00098LD
Modification No. 1

Page 2 of 2

ASSIGNMENT OF CONTRACT

The parties to this Assignment of Contract (this "Assignment") are Frisbie and Edwards, LLC, a corporation duly authorized and operating under the laws of the State of Texas ("Assignor"), and FEB Contractors, LLC, a corporation duly authorized and operating under the laws of the State of Texas ("Assignee").

RECITALS:

- A. Travis County and Frisbie and Edwards LLC entered into a written Contract for the provision of Demolition Services (Contract No. 10T00098LD) on March 23, 2010, which is hereby incorporated by reference herein for all purposes as if fully copied and set forth herein at length, (the "Contract"); and
- B. Assignor desires by this Assignment to assign all of its right, title and interest in and to the Contract to Assignee subject to the terms of the Contract and this Assignment.

TERMS:

In consideration of the mutual agreements set forth in this Assignment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Assignor assigns, transfers and conveys to Assignee all of its right, title and interest in and to the Contract effective as October 5, 2010 (the "Effective Date of Assignment").
2. Assignee accepts such assignment, and assumes and is bound by and shall perform all terms, conditions, covenants, obligations, and duties of Assignor under the Contract as of the Effective Date of Assignment.
3. Assignor and Assignee acknowledge that nothing in this Assignment waives or modifies any of the provisions of the Contract.
4. The provisions of this Assignment are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.
5. This Assignment shall be construed and enforced in accordance with the laws of the State of Texas. Venue for any action arising hereunder or connected herewith shall lie exclusively in Travis County, Texas.
6. All references in this Assignment to the Contract encompass the original Contract, No 10T0098LD.

FRISBIE AND EDWARDS, LLC

By: _____

Printed Name: Judge Edwards

Title & Date: President 9/16/10

Attest: Paula Bertelson

Date: 9-16-10

FEB CONTRACTORS, LLC

By: _____

Printed Name: Judge Edwards

Title & Date: President 9/16/10

Attest: Paula Bertelson

Date: 9-16-10

By its signature below, Travis County signifies its consent to and approval of this Assignment from Frisbie and Edwards, LLC to FEB Contractors, LLC

TRAVIS COUNTY, TEXAS

By: _____

Samuel T. Biscoe
Travis County Judge

Date: _____

MODIFICATION OF CONTRACT NUMBER: 09T00244LD, Fence Construction and Removal**PAGE 1 OF 2 PAGES**

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Loren Breland TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: September 16, 2010
ISSUED TO: Frisbie and Edwards, LLC P. O. Box 2132 Fredericksburg, TX 78624 Attn: Attention Judge Edwards	MODIFICATION NO.: 2	EXECUTED DATE OF ORIGINAL CONTRACT: July 14, 2009
ORIGINAL CONTRACT TERM DATES: July 14, 2009 – July 13, 2010		CURRENT CONTRACT TERM DATES: July 14, 2010 – July 13, 2011

FOR TRAVIS COUNTY INTERNAL USE ONLY:

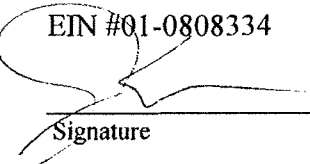
Original Contract Amount: \$ _____ Current Modified Amount: _____

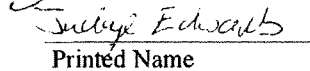
DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified to reflect the following changes:

- 1) Effective October 5, 2010, the Contractor's name on Contract No. 09T00244LD is changed as follows:

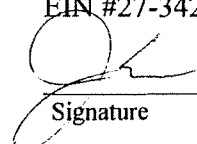
From: Frisbie and Edwards, LLC
P. O Box 2132
Fredericksburg, TX 78624
EIN #01-0808334

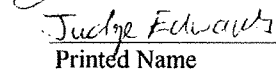


Signature


Printed Name

To: FEB Contractors, LLC
P. O Box 2132
Fredericksburg, TX 78624
EIN #27-3427200

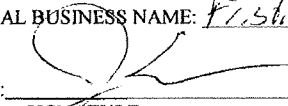
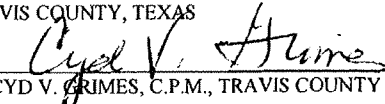


Signature


Printed Name

Note to Vendor:

- ☒ Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
☐ DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Frisbie & Edwards LLC</u>	<input type="checkbox"/> DBA <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY:  SIGNATURE	DATE: <u>9/16/10</u>
BY: <u>Judge Edwards</u> PRINT NAME	
TITLE: <u>President</u> ITS DULY AUTHORIZED AGENT	
TRAVIS COUNTY, TEXAS	DATE: <u>9/28/10</u>
BY:  CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	
TRAVIS COUNTY, TEXAS	DATE:
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

Contract No. 09T00244LD
Modification No. 2

Page 2 of 2

ASSIGNMENT OF CONTRACT

The parties to this Assignment of Contract (this "Assignment") are Frisbie and Edwards, LLC, a corporation duly authorized and operating under the laws of the State of Texas ("Assignor"), and FEB Contractors, LLC a corporation duly authorized and operating under the laws of the State of Texas ("Assignee").

RECITALS:

- A. Travis County and Frisbie and Edwards LLC entered into a written Contract for the provision of Fence Construction and Removal (Contract No. 09T00244LD) on July 14, 2009, which is hereby incorporated by reference herein for all purposes as if fully copied and set forth herein at length, (the "Contract"); and
- B. Assignor desires by this Assignment to assign all of its right, title and interest in and to the Contract to Assignee subject to the terms of the Contract and this Assignment.

TERMS:

In consideration of the mutual agreements set forth in this Assignment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Assignor assigns, transfers and conveys to Assignee all of its right, title and interest in and to the Contract effective as October 5, 2010 (the "Effective Date of Assignment").
2. Assignee accepts such assignment, and assumes and is bound by and shall perform all terms, conditions, covenants, obligations, and duties of Assignor under the Contract as of the Effective Date of Assignment.
3. Assignor and Assignee acknowledge that nothing in this Assignment waives or modifies any of the provisions of the Contract.
4. The provisions of this Assignment are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.
5. This Assignment shall be construed and enforced in accordance with the laws of the State of Texas. Venue for any action arising hereunder or connected herewith shall lie exclusively in Travis County, Texas.
6. All references in this Assignment to the Contract encompass the original Contract, No 09T0244LD.

FRISBIE AND EDWARDS, LLC

By: _____

Printed Name: Jack Edwards

Title & Date: 9/16/10 President

Attest: _____

Date: _____

FEB CONTRACTORS, LLC

By: _____

Printed Name: Jack Edwards

Title & Date: President 9/16/10

Attest: _____

Date: _____

By its signature below, Travis County signifies its consent to and approval of this Assignment from Frisbie and Edwards, LLC to FEB Contractors, LLC

TRAVIS COUNTY, TEXAS

By: _____

Samuel T. Biscoe
Travis County Judge

Date: _____

Frisbie & Edwards LLC

September 14, 2010

Loren Breland
Travis County Purchasing Office
314 W 11th, Room 400
Austin, Texas 78701

RE: Contract No. 09T00244LD, Fence Construction & Removal

Dear Loren:

Frisbie & Edwards LLC respectfully requests that Travis County assign Contract No. 09T00244LD for Fence Construction & Removal services to FEB Contractors LLC for the duration of its term and any option years.

FEB Contractors LLC maintains the same majority ownership team as Frisbie & Edwards LLC and will provide the same great services to Travis County as Frisbie & Edwards LLC always has. As has remained unchanged since we began our relationship with the County, I will remain your central point of contact for all correspondence with FEB Contractors LLC.

FEB will adhere to all of the terms and conditions of the contract and will perform all work that is required of it.

If you have any questions regarding this assignment or we can be of any assistance in the process please don't hesitate to give me a call. Thanks for your help with this and we look forward to helping to facilitate the assignment with Travis County.

Sincerely:



Judge Edwards
President

P.O. Box 2132 Fredericksburg Texas 78624
O (830) 990-0555 F(830) 990-0570

Frisbie & Edwards LLC

September 14, 2010

Loren Breland
Travis County Purchasing Office
314 W 11th, Room 400
Austin, Texas 78701

RE: Contract No. 10T00098LD, Demolition Services

Dear Loren:

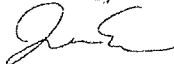
Frisbie & Edwards LLC respectfully requests that Travis County assign Contract No. 10T00098LD for demolition services to FEB Contractors LLC for the duration of its term and any option years.

FEB Contractors LLC maintains the same majority ownership team as Frisbie & Edwards LLC and will provide the same great services to Travis County as Frisbie & Edwards LLC always has. As has remained unchanged since we began our relationship with the County, I will remain your central point of contact for all correspondence with FEB Contractors LLC.

FEB will adhere to all of the terms and conditions of the contract and will perform all work that is required of it.

If you have any questions regarding this assignment or we can be of any assistance in the process please don't hesitate to give me a call. Thanks for your help with this and we look forward to helping to facilitate the assignment with Travis County.

Sincerely:



Judge Edwards
President

P.O. Box 2132 Fredericksburg Texas 78624
O (830) 990-0555 F(830) 990-0570

19

Travis County Commissioners Court Agenda Request

Voting Session 10/5/2010
(Date)

Work Session _____
(Date)

- I. A. Request made by: Carol B. Gieselman Phone # 854-9383
Executive Manager, TNR
- B. Requested Text: **Consider and take appropriate action on a Cash Security Agreement with Streetman Homes for sidewalk fiscal for West Cypress Hills Sec 3A Lot 17 Block B in precinct 3.**

C. Approved by: _____
Commissioner Karen Huber, Precinct 3

- II. A. Is backup material attached*: Yes X No
*Any backup material to be presented to the court must be submitted with this Agenda Request (original and 8 copies).
- B. Have the agencies affected by this request been invited to attend the Work Session?
Yes X No _____ Please list those contacted and their phone numbers:
AB Anna Bowlin – 854-9383
Stacey Scheffel – 854-9383
Tim Pautsch – 854-9383

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (473-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item budget
____ Grant
- Human Resources Department (473-9165)
____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

Ph



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 473-9383
FAX (512) 708-4649

MEMORANDUM

DATE: September 13th, 2010

TO: Members of the Commissioners Court

THROUGH: *Carol B. Gieselman*
Joseph P. Gieselman, Executive Manager

FROM: *AM* Anna M. Bowlin, Division Director, Development Services

SUBJECT: Cash Security Agreements for sidewalks on lots in West Cypress Hills.

Summary and Staff Recommendation:

Streetman Homes, proposes to use these Cash Security Agreement, as follows: Ph 1 Sec. 3A Lot 17 Block B \$720.00 Permit #10-1499, to post sidewalk fiscal where the sidewalks have not been completed, in this subdivision.

Budgetary and Fiscal Impacts:

There are no budgetary and/or fiscal impacts as this is fiscal posted for a development.

Required Authorizations:

The form of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions that were in place before August 28, 1997.

Exhibits:

Cash Security Agreements (1)
Map

TP:AMB:tp

1102 West Cypress Hills Phase 1 Sec. 3A

CODE

1102

RECEIVED

SEP 10 2010

TNR

Request
from
STREETMAN HOMES, Ltd., L.L.P.
4407 Bee Cave Rd. #212
Austin, TX 78746

TO: Travis County 411 West 13 th 8 th Floor Austin, TX 78767 ATTN: Tim Pautsch	FROM: Kathy Rhoades phone: (512) 329-9966 fax: (512) 329-9928
DATE: 9/8/10	

Message:

Please post for sidewalk fiscal for the following addresses in West Cypress Hills:

<u>Street Address</u>	<u>Lot/Block/Phase/Section</u>	<u>Subdivision</u>
22221 Red Yucca	17 / B / 1 / Sec. 3a	W. Cypress Hills

You can call me at the above number if you need any additional information.

THANK YOU!
Kathy Rhoades

RECEIVED

SEP 10 2010

TRAVIS COUNTY - TNR
PERMITS DEPARTMENT

§ 82,1006. EXHIBIT 82.401 (C)

(c) CASH SECURITY AGREEMENT

TO: Travis County, Texas

DEVELOPER/BUILDER: Streetman Homes, Ltd. LLP

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: **\$720.00**

SUBDIVISION: West Cypress Hills

Address: **22221 Red Yucca** Lot: **17** Block: **B**

DATE OF POSTING: **September 8, 2010**

EXPIRATION DATE: Three Years, or more from Date of Posting

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this Agreement. Travis County may draw on the account of the DEVELOPER/BUILDER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The county considers such a drawing on this Security necessary to complete all or part of the SUBDIVISION Sidewalks. No further substantiation of the necessity of the draw is required by this Agreement.

This Agreement is conditioned on the performance of the duties of the DEVELOPER/ BUILDER to provide for the construction and completion of the Sidewalk Improvements in the SUBDIVISION to current Travis County Standards for Construction of Streets and Drainage in Subdivisions (the "Standards"), so that the Sidewalk Improvements are performing to the Standards upon the approval of the construction of the Sidewalk Improvements, and the acceptance of the Sidewalk Improvements by the Executive Manager of TNR or his designated representative. The DEVELOPER/ BUILDER shall prove that the sidewalk is built to Texas Accessibility Standards by submitting an approved inspection letter from a Registered Accessibility Specialist.

If this document needs to be renewed, it will be renewed at the then current rate for Sidewalks required by Travis County. In no case shall the amount of Security be less than the amount it would cost the County to complete the work if it becomes necessary.

Partial drafts and reductions in the amount of Security are permitted. Drafts will be honored within five calendar days of presentment. In lieu of drawing on the Security, the County, in its discretion, may accept a substitute Security in the then current amount of the estimated cost of

RECEIVEDSEP 10 2010 *HP*Cash Security Agreement/Sidewalks
Page 2**TRAVIS COUNTY - TNR
PERMITS DEPARTMENT**

constructing the Improvements. This Agreement may be revoked only by written consent of the DEVELOPER/ BUILDER and the County.

If the street right of way covered by this Cash Security Agreement is annexed, for full purposes by a City, then the ESCROW AGENT shall be construed to mean "the City" and the funds, plus interest, can be transferred to the annexing City.

All escrowed funds will be invested and interest paid at the rate Travis County receives for its 90-day accounts. Additionally, a \$25.00 investment fee will be charged, for every 90 days, Travis County holds the funds.

DEVELOPER / BUILDER**ADDRESS OF DEVELOPER**Signature: *Kathy Rhoads*Streetman Homes, Ltd. LLPName: Kathy Rhoads4407 Bee Cave Rd, Suite 212Title: Production ManagerAustin, TX 78746Date: 9/8/10Phone: 512-329-9966APPROVED BY THE TRAVIS COUNTY COMMISSIONERS' COURT: _____
Date_____
COUNTY JUDGE, TRAVIS COUNTY, TEXAS
Date

Vendor: 99689 TRAVIS COUNTY NATURAL

Date: 09/03/2010 Check No: 00038595

Invoice	Date	Description	Gross Amt	Adjusts	Net Amount
22221RedSW	08/30/10	sidewalk fiscal	720.00	0.00	720.00
22221RedSW	22221	Red Yucca Road			
			wch01 West Cypress Hills - 60's		

RECEIVED

SEP 10 2010

TRAVIS COUNTY - TNR
PERMITS DEPARTMENT

Check Subtotal	720.00	0.00	720.00
----------------	--------	------	--------

STREETMAN HOMES, Ltd., L.L.P
4407 BEE CAVES ROAD, SUITE 212
AUSTIN, TEXAS 78746



88-252/1149

No.

038595

DATE

09/03/2010

CHECK AMOUNT

\$*****720.00

PAY

SEVEN HUNDRED TWENTY DOLLARS AND ZERO CENTS*****

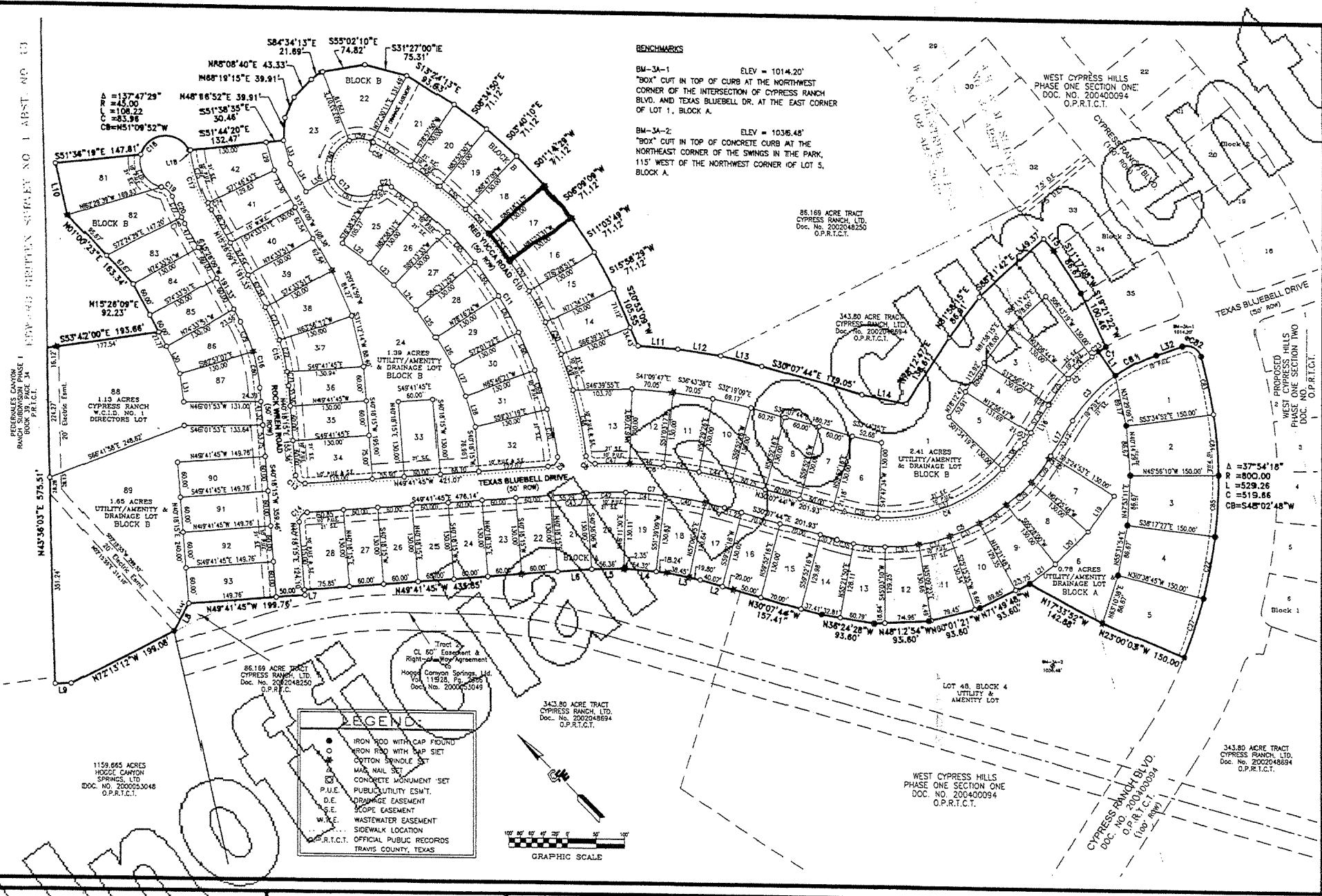
STREETMAN HOMES, Ltd., L.L.P

TO THE
ORDER
OF

TRAVIS COUNTY NATURAL
RESOURCES
P O BOX 1748
AUSTIN, TX 78767

038595 1114902528 1500213063

200600396



CFE
CHAUWER ENGINEERING

100 Bowie Street, Suite 250
Austin, Texas 78703
P: 512.495.3470
F: 512.495.3473

P.O. Box 1528
Austin, Texas 78767-1528
www.cfaulkenengineering.com

TRAVERS COUNTY, TEXAS	
DATE:	MAY, 2006
SURVEYOR:	PAUL C. SAUVE, JR., RPLS No.2518
TECHNICIAN:	RLJ SAR
FIELDBOOK:	89, 96
JOB NUMBER:	2059.002
DESCRIPTION:	
DRAWING:	J:\Cypress Ranch\WCH\Survey\PhaseOne\Acad Final Plat\Phone Sec3A\WCH-P133A-FP.dwg

WEST CYPRESS HILLS
PHASE ONE SECTION THREE-A

CHE PLAT NO.
WCH-P133A-FP.dwg
LINE 3

3
OF 3

20Travis County Commissioners Court Agenda RequestVoting Session 10/5/10

Work Session _____

- I. A. Request made by: Carol B. Gieselman Phone # 854-9383
 B. Requested Text: **Consider and take appropriate action on the request for variances to the current length to width ratio requirements for a mounded septic drain field, the septic tank sizing requirements and the set back requirements to a drainage easement for the septic system at 529 Brandon Way.**

C. Approved by: Karen Huber
 Karen Huber, Commissioner Precinct 3

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
 B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Anna Anna Bowlin, TNR, 854-9383
 Stacey Scheffel, TNR 854-9383
 Rodney Sherrill, TNR 854-9383
 Julie Joe, Cty Attny 854-9415
 Steve Wenzel P.E., OSSF Designer 294-4858
 Michael J & Nita Anne Berry, Property Owners _____

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ____ Additional funding for any department or for any purpose
 ____ Transfer of existing funds within or between any line item budget
 ____ Grant

Human Resources Department (854-9165)

- ____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- X Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.

RECEIVED
 COUNTY JUDGE'S OFFICE
 10 SEP 27 10:10:35



TRANSPORTATION AND NATURAL RESOURCES

ONSITE WASTEWATER PROGRAM

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

MEMORANDUM

DATE: September 10, 2010

TO: Member of the Commissioners' Court

THROUGH: *Carol B. Gieselman*
Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Division Director Development Services

SUBJECT: Septic variances to the current length to width ratio requirements of 30 TAC 285.33(d)(3)(E)(iii) for a mounded drain field, the tank sizing requirements of 30 TAC 285.91 Table II and the set back requirements to a drainage easement (30 TAC 285.91 Table X) for the septic system at 529 Brandon Way.

Proposed Motions Consider and take appropriate action on the request for variances to State and County septic regulation to the current length to width ratio requirements for a mounded septic drain field, the septic tank sizing requirements and the set back requirements to a drainage easement for the septic system at 529 Brandon Way.

Summary and Staff Recommendations: The septic system for the home located at 529 Brandon Way was designed, permitted, installed and licensed for operation for a seven bedroom home with less than 7000 square feet in 2006. The system has been in operation since 2006 with no record of failures. As a part of a recent third party septic inspection for a pending real estate transaction; it was discovered that a 7800 square foot, five bedroom home was actually built. Residential systems are sized based on number of bedrooms under a certain square footage. A larger system should have been installed for this residence due to its square footage. To further complicate matter, the design for the type of system that was installed is no longer allowed under the current State rules (30 TAC Chapter 285).

The designer wants TNR to modify the License to Operate to reflect what was actually built. TNR cannot because the system does not meet the standards of 30 TAC Chapter 285. Specifically the existing mounded drain field does not meet the current length to width ratio requirements of 30 TAC 285.33(d)(3)(E)(iii), the existing tank is under sized by 100 gallons (30 TAC 285.91 Table II) and the drain field does not comply with the set back requirements to a drainage easement (30 TAC 285.91 Table X). The designer has requested a variance because it would be costly for the current owners to completely redesign and reinstall a new system. The only mitigation would be an affidavit filed with the deed requiring less flow. The current owners of the property were not aware of the

problem when they purchased the property. In addition, the system has no history of failure.

In accordance with State and County rules, TNR will only recommend variances if there are no other alternatives. Although costly, it is possible to design and install a system on this property that meets the current requirements of 30 TAC Chapter 285, therefore TNR does not recommend this variance request.

Budgetary and Fiscal Impact: None

Required Authorization: None.

Exhibits: Letter from Steve Wenzel P.E.. requesting the variance
Location map
Site Plan

JPG:ab:ss

cc: Stacey Scheffel, TNR
Rodney Sherrill, TNR
Steve Wenzel P.E., OSSF Designer
Julie Joe, Assistant, Cty Attorney
Michael J & Nita Anne Berry, Property Owners

Xc: 529 Brandon Way

STEVE WENZEL
Consulting Engineer
7005 Kanosha Pass
Austin, TX 78749
swenzel@austin.rr.com

05-11-10A11:25 RCVD

June 8, 2010

Ms. Stacey Scheffel
OSSF Program Manager
Travis County Transportation and Natural Resources
PO Box 1748
Austin, TX 78767

RE: Variance Request for On-Site Sewage Facility @ 529 Brandon Way

Dear Ms. Scheffel:

It has recently been discovered that the size of the house constructed at the above site was approximately 800 SF larger than the TNR permitted size of up to 7,000 SF. The permitted design flow is 480 GPD. This discrepancy results in a required design flow of 540 GPD, or 60 GPD more.

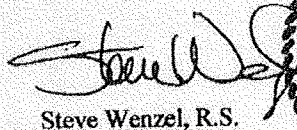
On behalf of the current owner we request a variance be granted for the continued use of the On-Site Sewage Facility (OSSF) serving the 7,800 SF home located at the above location. The house has 5 actual bedrooms. Attached is a copy of the floor plan. The License to Operate (LO) allows up to 7 bedrooms. It is my professional opinion that as long as the WW flow does not exceed 480 GPD, regardless of the additional 800 SF of living area, the system will provide adequate treatment and safe disposal of the effluent.

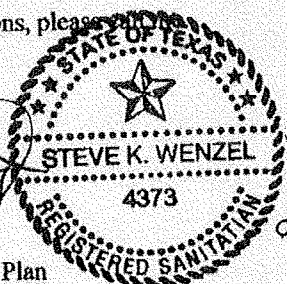
Therefore, in order to provide equal protection to the public health and the environment, we propose that a variance be executed and that the LO be revised to permit a 7,800 SF (instead of "up to 7,000 SF") house with 5 bedrooms and a design flow of up to 480 GPD (the original permitted design flow). A special reference will be placed in the LO referring to a public affidavit signed and recorded in the deed records of Travis County by the owner acknowledging that the OSSF serving the house is designed for 480 GPD. And further, that it states that any modifications to the house or failure of the existing OSSF will require that the system be revised to meet the current TNR OSSF criteria in effect at the time of such event. Attached is a draft of this proposed affidavit.

This proposal is made because the system does not show signs of failure or any indications of posing a threat to the public or the environment after being in service for 4 years. The construction of a larger home on the lot was inadvertent and unintentional, as well as going unnoticed by multiple parties inspecting and observing the construction. This request ensures that future owners are aware of the limits on the OSSF and that the burden of maintaining a safe operating OSSF remains with the owners.

Brandon Way
June 8, 2010

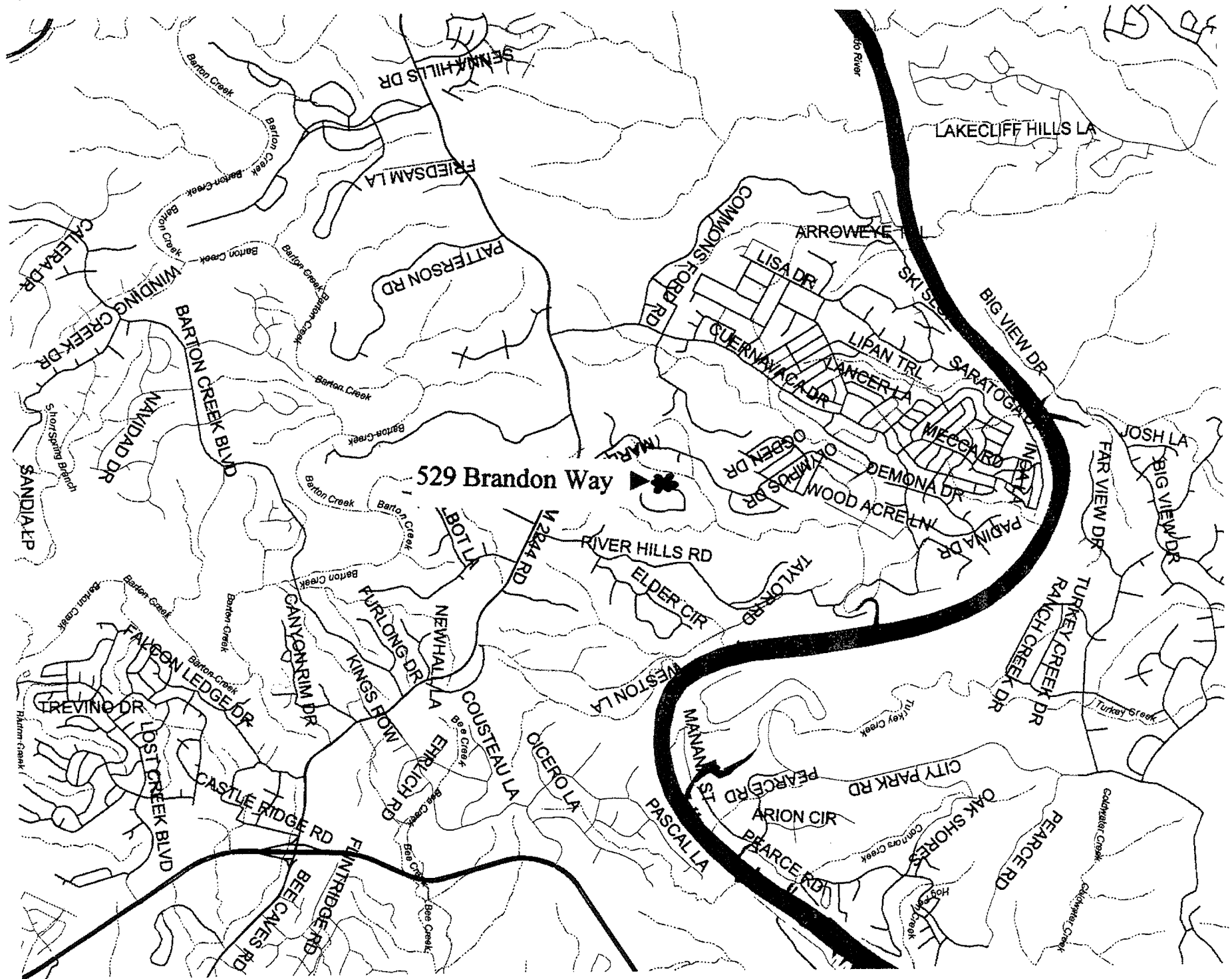
If you have any questions, please call me.
Sincerely,

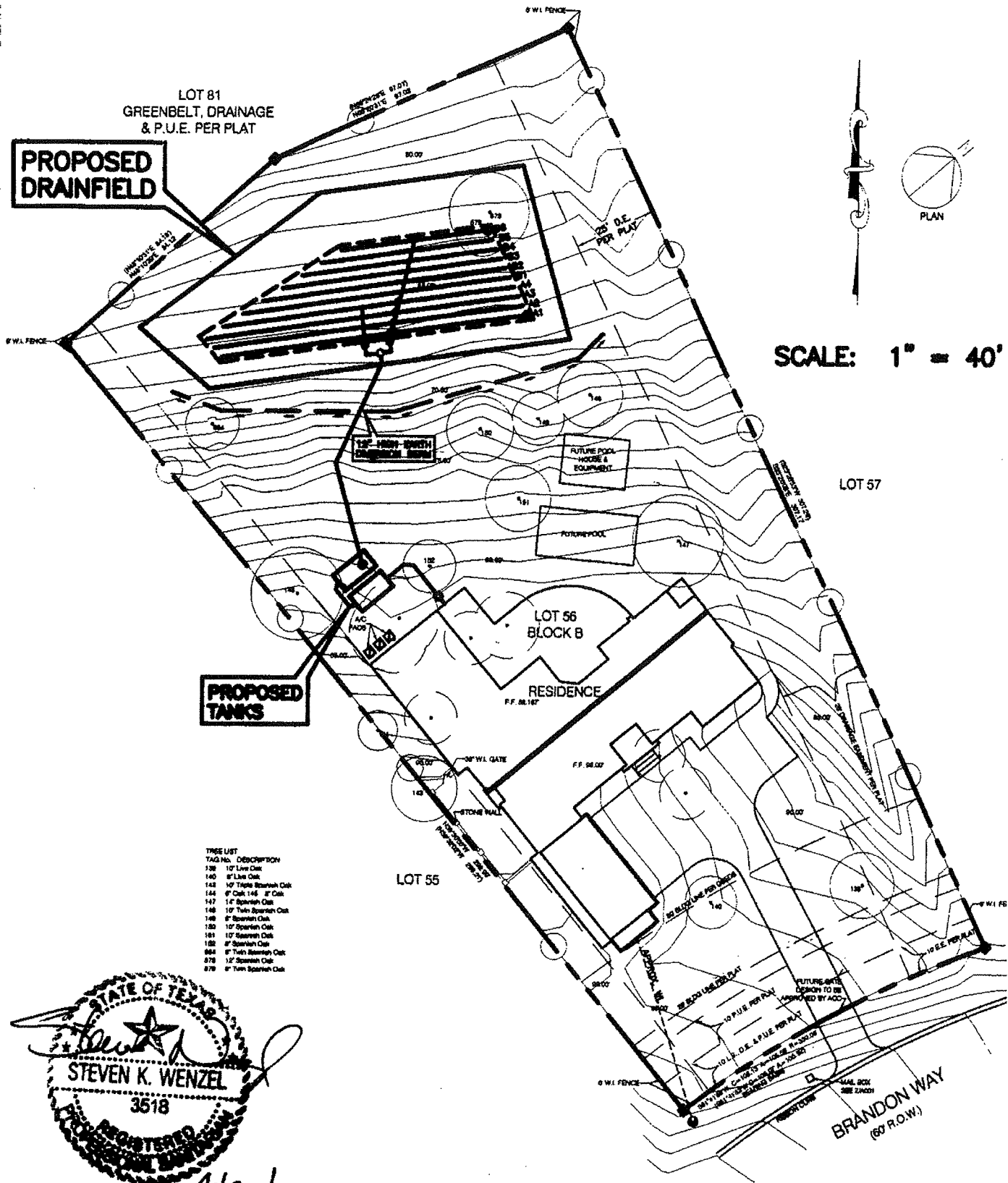

Steve Wenzel, R.S.



6/8/10

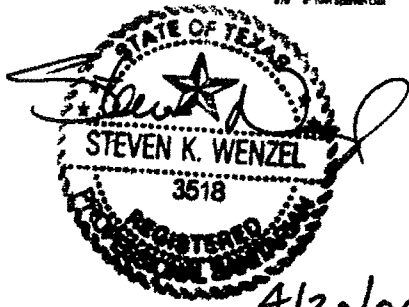
Enclosures: Floor Plan
Affidavit to the Public





TREE LIST

TAG No.	DESCRIPTION
138	10' Live Oak
140	8' Live Oak
142	10' Triple Spanish Oak
144	6' Oak 145 8' Oak
147	14' Spanish Oak
148	10' Twin Spanish Oak
149	8' Spanish Oak
150	10' Spanish Oak
151	10' Spanish Oak
152	8' Spanish Oak
154	8' Twin Spanish Oak
175	12' Spanish Oak
176	8' Twin Spanish Oak



21Travis County Commissioners Court Agenda RequestVoting Session 10/5/10

Work Session _____

I. A. Request made by: Joseph P. Gieselman, Executive Manager Phone # 854-9383B. Requested Text: **Consider and take appropriate action on the request for a variance to State and county septic regulations to the horizontal separation requirements to rock for a low pressure dosed septic drain field at 513 Cuernavaca Drive.**C. Approved by: Karen Huber
Karen Huber, Commissioner Precinct 3

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Anna Bowlin, TNR, 854-9383
Stacey Scheffel, TNR 854-9383
Rodney Sherrill, TNR 854-9383Julie Joe, Cty Attny 854-9415
Steve Wenzel P.E., OSSF designer, 301-7480
Melinda Rice, property owner 263-2542

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)☐ Additional funding for any department or for any purpose
☐ Transfer of existing funds within or between any line item budget
☐ GrantHuman Resources Department (854-9165)☐ A change in your department's personnel (reclassifications, etc.)Purchasing Office (854-9700)☐ Bid, Purchase Contract, Request for Proposal, ProcurementCounty Attorney's Office (854-9415)☒ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 27 AM 10:00



TRANSPORTATION AND NATURAL RESOURCES

ONSITE WASTEWATER PROGRAM

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

MEMORANDUM

DATE: September 10, 2010

TO: Member of the Commissioners' Court

THROUGH: *Cawel B. Gieselman*
Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Division Director Development Services

SUBJECT: Septic variance to the horizontal separation requirements to rock of 30 TAC 285.33(d)(4)(B) for a low pressure dosed septic drain field at 513 Cuernavaca Drive.

Proposed Motions Consider and take appropriate action on the request for a variance to State and county septic regulations to the horizontal separation requirements to rock for a low pressure dosed septic drain field at 513 Cuernavaca Drive.

Summary and Staff Recommendations: The septic system for the duplex located at 513 Cuernavaca Drive was designed and permitted in 2000. The permit was allowed to expire before the system received the required passing construction inspections from TNR and a designer certification as required by Chapter 48.010(d) of the Travis County code. Therefore, TNR never issued a License to Operate the system. The system no longer meets the requirements of State rules (30 TAC Chapter 285) because it was installed within 12 inches of fractured rock. Per 30 TAC 285.33(d)(4)(B), there must be a 24 inch separation distance from fractured rock. The system meets the vertical separation distance, but does not meet the horizontal separation distance.

The designer wants TNR to issue the License to Operate based on the expired permit. TNR cannot because the permit issued in 2000 has expired and the system does not meet the standards of 30 TAC Chapter 285. A new permit must be issued. The designer has requested a variance to the horizontal separation distance to fractured rock because it would be costly for the owners to redesign and reinstall a new system that meet current standards. In addition, the system has no history of failure.

TNR does not support this variance request because not only were the designer certification and final inspection never completed before permit expiration, but the system failed the last construction inspection because the pressure in the drain lines was too high. The installer was instructed to make corrections with the help of the designer and call for another inspection. This did not happen. Additionally, TNR will only recommend variances if there are no other alternatives. Although costly, it is possible to

design and install a system on this property that meets the current requirements of 30 TAC Chapter 285 and Chapter 48 of the County code, therefore TNR does not recommend this variance request.

Budgetary and Fiscal Impact: None

Required Authorization: None.

Exhibits: Letter from Steve Wenzel P.E.. requesting the variance
Location map
Site Plan

JPG:ab:ss

cc: Stacey Scheffel, TNR
Rodney Sherrill, TNR
Steve Wenzel P.E., OSSF Designer
Julie Joe, Assistant, Cty Attorney
Melinda Rice, Property Owner

Xc: 513 Cuernavaca Drive.

STEVE WENZEL, P.E.

Consulting Engineer

7005 Kenosha Pass

Austin, TX 78749

swenzel@austin.rr.com

June 24, 2010

Rodney Sherrill, P.E.

Travis County Transportation & Natural Resources

PO Box 1748

Austin, TX 78767

RE: On-Site Sewage for 513 Cuernavaca Drive-License to Operate

Dear Rodney:

The above OSSF does not meet the current TCEQ rules. As you know this system is unique in the sense that the TCEQ rules have changed and no longer permit these type of OSSF's which utilized sand filled trenches. On behalf of the owner, Melinda Rice, I am requesting a variance from TNR to issue a LO and permit the continued operation of system for the following:

1. The system was substantially complete as of the last inspection report in the TNR files. Therefore, since it is evident that the landscape and vegetation are now established as required in the Construction Permit #6, the violation is that the final inspection was not conducted; not that the system was improperly designed or constructed incorrectly and has therefore threatened the environment in any way. In my professional opinion, not performing the final inspection did not result in the OSSF posing a threat to the public health or the environment.
2. TCEQ requires licensed installers to construct OSSF's. Bill Kaman has been licensed for many years and is a reputable installer. He has a responsibility to ensure that the system is constructed in accordance with the approved plans and I believe he did in this case, whether there was a final inspection or not.
3. The owner has not made any other changes to the structure or the site and therefore the original construction permit for a 2 bedroom duplex with a design flow of 360 GPD is still accurate. The LO can read exactly like the construction permit stated. I propose that we perform a final inspection of the head pressure and vegetation, and if needed, make a note on the LO as to what has transpired.
4. It is not uncommon for TNR to perform a final inspection after the construction permit has expired. This is very common especially for larger custom homes that can take a year or more to build.

The system has been in operation for almost 10 years and TNR did not discover this delay of the inspection/construction process for over 8 years after the fact. This is a long time to notice that a construction permit has expired after once being an active TNR file.

After further review of the installation and inspection process in TNR files, a final inspection was not conducted for the OSSF and a License to Operate (LO) was never issued. My records show that I wrote the designer's certification to Gwen Meighan June 20, 2000. I will always give a copy to the installer so he can provide one to the inspector in case there was a problem with the faxed copy to the office. My designer's certification stated that a gate valve was added to reduce the head pressure in the upper trench which is consistent with the TNR inspection comment. Conversations with the installer, Bill Kaman recalls that there must have been a final inspection because he always has a copy of the certification for the inspector, which is Bill's typical process that I am accustomed to after working with him for over 18 years.

Unfortunately, there are no "check points" during the OSSF construction process that ensure there are no breaks or delays while proceeding to obtaining the LO. As the designer, after I issue my certification, I don't get a copy of the LO. The owner was not aware that this had to be issued in order to occupy the duplex. Again, Bill Kaman will

typically not request his final payment from the owner until the final TNR inspection has been completed. Also, he will not get a copy of the LO.

I am not sure how many of the other 2,000+ OSSF's that did not get a LO issued are in the same situation, but there are gaps in the construction process and a lack of monitoring on each party's part. This system was designed and constructed in conformance with the June 2000 approved TNR construction permit. In my professional opinion, the system has not posed a threat to the public health or the environment. Requiring that the entire system be abandoned and new system installed is both expensive and impractical. There is not enough space on the site to install a new OSSF.

I contend that this situation is an administrative mishap and not a health and safety issue that resulted from installing an unsafe OSSF. Please review my justifications for a variance and let me know if you have any questions.

Sincerely,

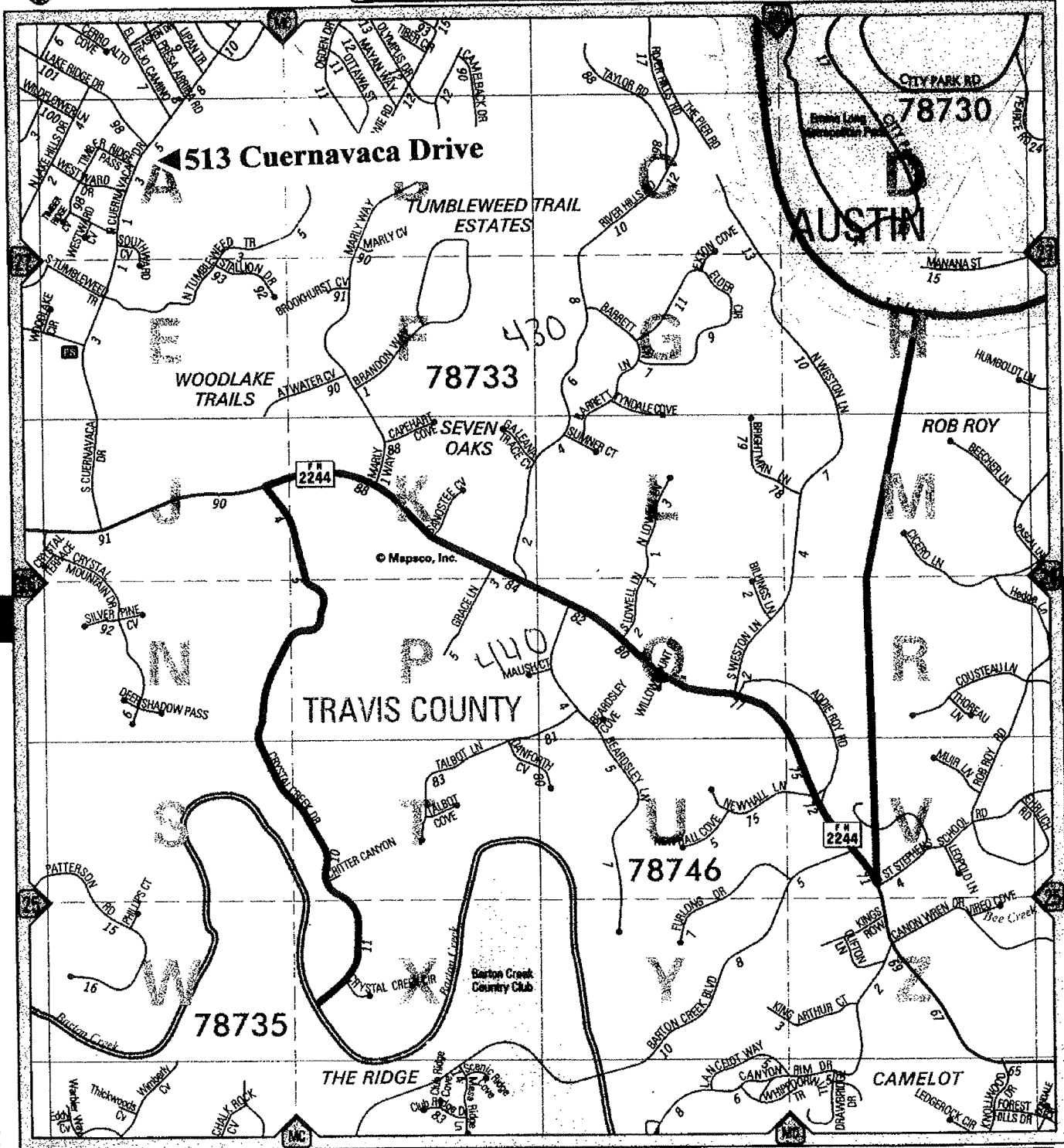
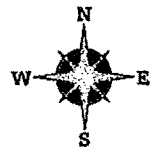
A handwritten signature in black ink, appearing to read "Steve Wenzel". The signature is stylized with a large, sweeping "S" and a long, horizontal stroke at the end.

Steve Wenzel, P.E.

Cc: Melinda Rice, Owner

552

CONTINUED ON MAP 552



CONTINUED ON MAP 551

CONTINUED ON MAP 552

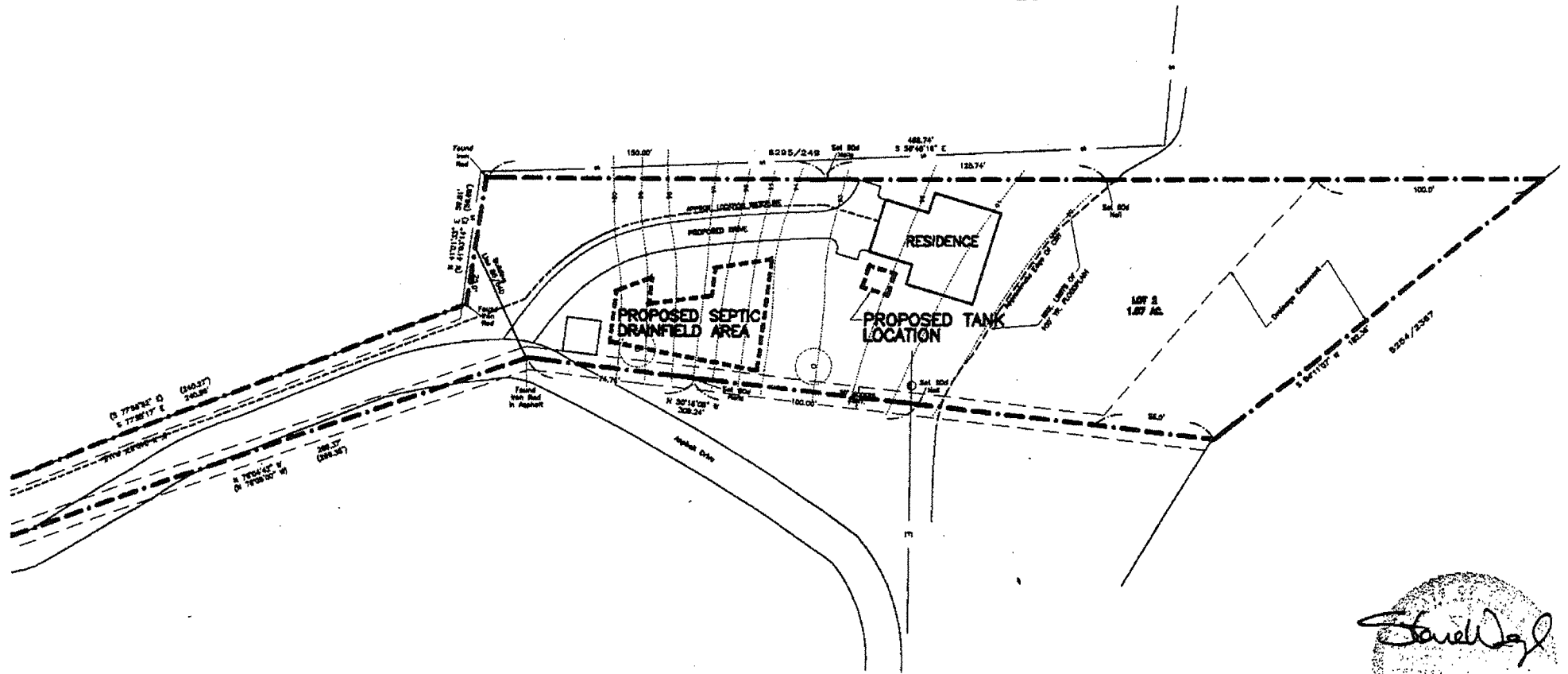
CONTINUED ON MAP 553



COPYRIGHT 1993, 2004 by MAPSCO INC. - ALL RIGHTS RESERVED



SCALE: 1" = 20'



OVERALL SITE

David J. [Signature]
6-1-00

#

22

TRAVIS COUNTY COMMISSIONERS' COURT AGENDA REQUESTVoting Session: 10/5/2010

Work Session: _____

I. A. Request made by: Joseph Gieselman, Executive Manager Phone # 854-9383
(signature)

B. Requested Text:

Discuss and take appropriate action regarding the approval of License Agreement with John O. Limon for purposes having exclusive use of Webberville Park for the annual Limon Reunion.

C. Approved by: _____
Ron Davis, County Commissioner, Precinct 1

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all the agencies or official's names and telephone numbers that might be affected or involved with the request. Send a copy of this Agenda Request and backup to them:

John Hille, County Attorney	854-9415
Tenley Aldridge, County Attorney	854-9415
Charles Bergh, Division Director, Parks	854-9408
Robert Armistead, Parks Division Manager	854-9831
Kurt Nielsen, District Manager, Parks	854-7218
Jorge Contreras, Park Supervisor	276-9770

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any item budget
____ Grant

Human Resources Department (854-9165)

____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

___ x ___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-9436

September 20, 2010

MEMORANDUM

TO: Members of the Commissioners' Court

FROM: *Joseph P. Gieselman*
Joseph P. Gieselman, Executive Manager

SUBJECT: Proposed motion to approve License Agreement with John O. Limon.

Proposed Motion:

Approve licensing agreement with John O. Limon for purposes of having exclusive use of Webberville Park to host the annual Limon family reunion for the weekend of October 9th and 10th, 2010.

Summary and Staff Recommendation:

For the past 24 years the Limon family has celebrated their annual reunion at Travis County's Webberville Park. The reunion has always been held in mid October, a time when normal park usage has declined.

In October of 2006 the Commissioners' Court approved a rule prohibiting the display of the consumption of alcoholic beverages. Mr. Limon has requested entering into a License Agreement with Travis County to allow them exception to the rule. The Limon family has traditionally enjoyed the responsible consumption of alcoholic beverages during their annual reunion festivities. Considering the size of the Limon family reunion and its 24-year use of Webberville Park for this annual event, park staff recommends a licensing agreement be approved to allow the Limon family to have exclusive use of the park for the weekend of October 9 & 10, 2010.

Budgetary and Fiscal Impact:

There would be no budgetary or fiscal impact associated with this request. The Limon Family would pay the normal fees for shelter rental and would pay to have an off duty Ranger for security purposes during the Rangers normally unscheduled hours.

Issues and Opportunities:

This is an opportunity to continue with this traditional use of Webberville Park for this family event. This licensing agreement will continue to allow the Limon family to host their annual reunion at Webberville Park and to responsibly consume alcoholic beverages without violating park rules.

Background:

The Limon Family has celebrated their Annual reunion at Travis County's Webberville Park in Precinct 1 for the past 24 years. The individual family members have been patronizing and enjoying the use of Webberville Park since it opened in the early 1980's.

Required Authorizations:

None

Exhibits:

License Agreement

Webberville Map

JPG:kn

4505 Limon Reunion

xc: John Hille, County Attorney
Charles Bergh, Division Director, Parks
Robert Armistead, Division Manager, Parks
Kurt Nielsen, District Park Manager
Dan Chapman, Chief Park Ranger
Jorge Contreras, Webberville Park Supervisor

LICENSE AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF TRAVIS§

This License Agreement (this "Agreement") is made and entered into by and between Travis County, Texas, a political subdivision of the State of Texas ("County") and John Limon ("Licensee"), an individual residing in Travis County, Texas.

WITNESSETH

THAT WHEREAS, Licensee desires to use certain property located in that park known as Travis County Webberville Park (the "County Park") for the purpose of holding the "Annual Limon Family Reunion" (the "Event"), and County desires to allow Licensee use of the County Park for such purpose; and

WHEREAS, Licensee fully understands the fragile nature of the habitat of the County Park and intends to fully cooperate and take whatever steps are necessary to minimize all impacts upon the various habitats during Licensee's use of the County Park and to restore the County Park to its original condition after Licensee has completed the Event.

NOW, THEREFORE, County and Licensee, in consideration of the mutual promises herein expressed and the compensation herein agreed to be paid, covenant and agree to and with each other as follows:

I. GRANT OF LICENSE

1.1 County hereby grants a license to Licensee and its family members and friends, invitees, independent contractors and agents to enter and use approved areas within the County Park in connection with the Event (the "License"). Approved areas include those roadways, trails, and park areas, restroom and shelter facilities, and other park amenities in the licensed area, together with their associated rights-of-way, shown on **Exhibit A**, attached hereto and made a part hereof for all purposes. Closure to the general public during the Event will include all of Webberville County Park.

1.2 The License includes the right to bring onto the County Park and to utilize thereon independent contractors and suppliers, personal property,

IX. AMENDMENTS

9.1 This Agreement may be amended only by written instrument signed by both County and Licensee. IT IS ACKNOWLEDGED BY LICENSEE THAT NO OFFICER, AGENT, EMPLOYEE OR REPRESENTATIVE OF TRAVIS COUNTY HAS ANY AUTHORITY TO CHANGE OR AMEND THE TERMS OF THIS AGREEMENT OR ANY ATTACHMENTS TO IT OR TO WAIVE ANY BREACH OF THIS AGREEMENT UNLESS EXPRESSLY GRANTED THAT SPECIFIC AUTHORITY BY THE COMMISSIONERS COURT OF TRAVIS COUNTY.

X. NON-ASSIGNMENT OF RIGHTS

10.1 Licensee may not assign this Agreement or any portion or right thereof without the prior written consent of County.

XI. NOTICES

11.1 Any notice to be given hereunder by either party to the other shall be in writing and may be effected by personal delivery, in writing, or registered or certified mail, return receipt requested. Notices shall be sufficient if made or addressed as follows:

If to Licensee: John Limon
 908 Calle Limon
 Austin, Texas 78702

If to County: Honorable Samuel T. Biscoe (or successor in office)
 Travis County Judge
 P.O. Box 1748
 Austin, Texas 78767

And: Joe Gieselman (or successor)
 Executive Manager
 Travis County Transportation and
 Natural Resources Department
 P.O. Box 1748
 Austin, Texas 78767

XII. VENUE AND CHOICE OF LAW

12.1 THE OBLIGATIONS AND UNDERTAKINGS OF EACH OF THE PARTIES TO THIS AGREEMENT ARE PERFORMABLE IN TRAVIS COUNTY, TEXAS, AND THIS LICENSE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS.

XIII. MEDIATION

13.1 When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or someone appointed by the Court having jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.073 of the Texas Civil Practice and Remedies Code, unless both parties agree, in writing, to waive the confidentiality.

XIV. ENTIRETY OF AGREEMENT

14.1 This Agreement represents the sole, entire and integrated Agreement between County and Licensee with respect to the subject matter herein and supersedes all prior negotiations, representations or agreements either oral or written.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date(s) set forth below.

TRAVIS COUNTY:

By: _____
Samuel T. Biscoe
Travis County Judge

Date: _____

LICENSEE:

By: *John Limon*
John Limon

Date: 9/22/2010

LICENSE AGREEMENT

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 §
COUNTY OF TRAVIS§

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WHEREAS, Licensee fully understands the fragile nature of the habitat of the County Park and intends to fully cooperate and take whatever steps are necessary to minimize all impacts upon the various habitats during Licensee's use of the County Park and to restore the County Park to its original condition after Licensee has completed the Event.

NOW, THEREFORE, County and Licensee, in consideration of the mutual promises herein expressed and the compensation herein agreed to be paid, covenant and agree to and with each other as follows:

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 Austin, Texas 78702

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 Travis County Judge
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 Austin, Texas 78767

And: Joe Gieselman (or successor)
 Executive Manager
 Travis County Transportation and
 Natural Resources Department
 P.O. Box 1748
 Austin, Texas 78767

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By: _____
Samuel T. Biscoe
Travis County Judge
Date: _____

LICENSEE:

By: *John Limon*
John Limon
Date: 9/22/2010

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Austin, Texas 78702

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Travis County Judge
P.O. Box 1748
Austin, Texas 78767

And: Joe Gieselman (or successor)
Executive Manager
Travis County Transportation and
Natural Resources Department
P.O. Box 1748
Austin, Texas 78767

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IN WITNESS WHEREOF, the parties have executed this Agreement as of the date(s) set forth below.

TRAVIS COUNTY:

By: _____

Samuel T. Biscoe
Travis County Judge

Date: _____

LICENSEE:

By: *John Limon*
John Limon

Date: 9/22/2010

September 21, 2010

Re: Limon Family Reunion

Dear Mr. Kurt Nielsen:

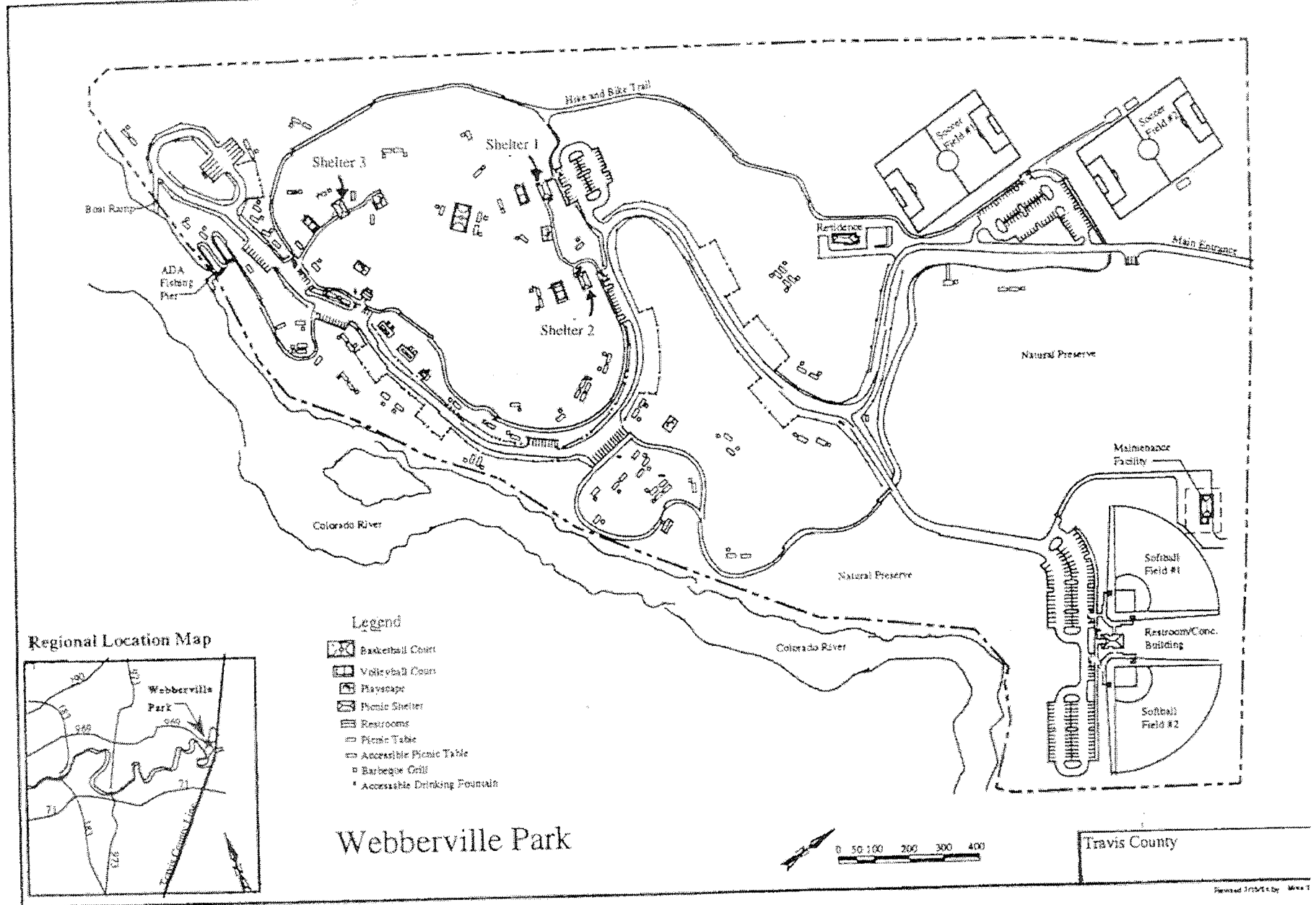
For the past twenty-four years, the Limon Family has celebrated their Annual Reunion at the Webberville Park, in Precinct 1, Travis County. As individuals, we've been patronizing this park since it opened. The natural beauty, improvements, and location has drawn us back year after year.

During the weekend of the reunion, our family is usually the only ones out there. We reserve most of the pavilions. As per our conversation regarding the new ordinance, concerning alcoholic beverages, I am interested in going with the same contract as last year. We will be at the park from Friday night October 8, til Sunday, October 10, 2010 5p.m.

Also, I met with other family members at the park, to discuss parking. We will make sure vehicles are off the grass, after they unload. I would like to ask for special permission to park only a few vehicles, if needed, for handicapped relatives. This would be on the eastern edge of our designated area only. If you need me to go meet with you at the park, please call me at 680-0988.

Thank you for your support.


Johnny Limon



For more information about this or any other Travis County Park, please call 473-9437

23

Travis County Commissioners Court Agenda Request

Voting Session: Oct 5
September 28, 2010
(Date)

Work Session: _____
(Date)

- I. A. Request made by: Sherri E. Fleming Phone: 854-4100
(Signature of Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested Text:

Consider and Take Appropriate Action on the Notice of Vacancy and of Expiring Terms of Certain Members of the Central Health / Travis County Healthcare District Board of Managers.

Approved by: _____
Signature of Commissioner(s) or County Judge

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request
(Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

- III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
___ Transfer of existing funds within or between any line item budget
___ Grant

Human Resources Department (854-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ___ Contract, Agreement, Policy & Procedure

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 21 PM 3:27

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.




**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115**

DATE: September 20, 2010

TO: Members of the Commissioners Court

FROM: 
Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veterans Service

SUBJECT: Central Health / Travis County Healthcare District Board of Managers

Proposed Motion:

Consider and Take Appropriate Action on the Notice of Vacancy and of Expiring Terms of Certain Members of the Central Health / Travis County Healthcare District Board of Managers.

Summary and Staff Recommendations:

On March 31, 2009, the Court appointed Brenda Coleman-Beattie to fill the unexpired term of Dr. Eduardo Sanchez on the Travis County Healthcare District's Board of Managers. Ms. Coleman-Beattie's term expires on October 1, 2010, and she has indicated her interest in continuing to serve on the Board. Staff recommends that the Court reappoint Ms. Coleman-Beattie for a full term on the Board of Managers. On August 16, 2010, Dr. Donald Patrick submitted his formal resignation from the Board. Staff recommends a procedural acceptance of Dr. Patrick's resignation before requesting authorization to issue a Call for Nominations to fill the unexpired term of the vacancy on the Board created by Dr. Patrick's resignation. In addition to seeking input from members of the Court, staff plans to publicize and make available applications and requirements for potential candidates for appointment to the Board of Managers and requests that the Court appoint a subcommittee to review the applications.

Issues and Opportunities:

On May 1, 2007, the Travis County Commissioners Court approved an amended process to ensure appropriate notice of the expiring terms of members of the Board of Managers of the Travis County Healthcare District. The process was designed to allow the Court time to determine the best course for appointing or re-appointing citizens to the Board of Managers.

When vacancies have previously existed, the Commissioners Court had appointed a subcommittee to review the applications submitted for the Board of Managers vacancies.

Since December of 2008, the Court has publicized its Call for Nominations to the Board of Managers using County and Healthcare District websites, local media sources, as well as community centers and local professional organizations and networks

Background

Pursuant to Section 281.021(d) of the Texas Health and Safety Code, the Travis County Commissioners Court is responsible for selecting and appointing four members of the Travis County Healthcare District Board of Managers with a fifth Manager selected jointly by the Commissioners Court and Austin's City Council.

The original board members began their terms on August 2, 2004. One county appointee's term and the jointly-appointed member's term will expire on December 31, 2008. The bylaws adopted by the Board of Managers provide that new terms will begin on January 1 of each year. The Board's bylaws provide that the Managers will serve until their re-appointment or the selection of their successor.

Travis County originally named four appointees and one appointee jointly with the City of Austin to the Board in August 2004. The Board of Managers immediately drew lots to determine the length of each member's term. Travis County appointee, Frank Rodriquez and Joint Travis County and City of Austin appointee Carl S. Ritchie, Jr. drew four-year terms.

Current members of the Travis County Healthcare District Board of Managers are:

- Chairperson, Thomas Coopwood, M.D. – City Appointee
- Vice-Chairperson, Rosie Mendoza, C.P.A. – City Appointee
- Secretary Bobbie Barker – City Appointee
- Treasurer Frank Rodriguez – County Appointee
- Manager Clarke Heidrick, J.D. – County Appointee
- Manager Donald Patrick, M.D. – County Appointee – **Resigned**
- Manager **Brenda Coleman-Beattie** – County Appointee – **Term expiring**
- Manager Katrina Daniel, R.N. – City Appointee
- Manager Anthony Haley – Joint County/City Appointee

(Managers with terms expiring are in bold.)

cc: Stacy Wilson, Attorney, Travis County Attorney's Office
Trish Young Brown, CEO, Travis County Healthcare District

TRAVIS COUNTY APPOINTEES

Clarke Heidrick is an attorney with the firm of Graves, Dougherty, Hearon & Moody, where he has practiced law since 1977. He specializes in general business law, mergers and acquisitions, corporate and securities, real estate acquisitions, banking and finance, and tax-exempt organizations

Frank Rodriguez is the **Development Director** for Mexic-Arte Museum. In this capacity, he is responsible for strategic development activities related to the Museum's growth and development. Prior to this position, Mr. Rodriguez was a business owner for a firm specializing in financial and business planning for both the private and public sector.

Donald W. Patrick, M.D., J.D., is a physician and an attorney and most recently served as the Executive Director of the Texas Medical Board, the body responsible for regulating healthcare in Texas. Previous to this position, Dr. Patrick practiced neurosurgery in Austin from 1969 to 2001 and is a Diplomate of the American Board of Neurological Surgery.

Brenda Coleman-Beattie, M.A., is the **CEO and Principal Strategy Consultant** for 2Thrive4, a strategy consulting company. Prior to this position, Ms. Coleman-Beattie was the Assistant Chief Operating Officer with the Lower Colorado River Authority. Ms. Coleman-Beattie maintains a distinctive record of public service and presently serves as the board's chair for the Texas Council for Developmental Disabilities.

CITY OF AUSTIN APPOINTEES

Rosie Mendoza is a licensed **Certified Public Accountant** and is the managing shareholder for R. Mendoza & Company, P.C. with expertise in financial and governmental accounting, where she leads the attest services area of the firm.

Thomas B. Coopwood, M.D., F.A.C.S., is retired from a distinguished career as a **surgeon** serving the Austin community for over 30 years. During his career, Dr. Coopwood served as Chief of Surgery at Brackenridge Hospital from 1980 to 1985, Chief of Staff at Brackenridge Hospital in 1986 and Chief of Surgery at St. David's Hospital from 1988 to 1990.

Bobbie Barker is the **Vice President** for Grants and Community Programs at St. David's Community Health Foundation. In that role, she overseeing the Foundation's multimillion-dollar grant making process, ongoing development of the Foundation's program areas of mental health, aging services, and healthy living, and outreach to other community agencies and programs.

Katrina Daniel, R.N., M.P.H., is **Senior Associate Commissioner, Texas Department of Insurance**, overseeing the regulation of life, annuity, accident and health insurance and the development of a State workers' compensation health care network. Commissioner Daniel has also held a variety of planning and public policy positions with the Texas Legislature, Texas Department of Health, the Sunset Advisory Commissioner and the Texas Department of Family and Protective Services, as well as serving the community through volunteer commitments with the American Red Cross, the Austin Neighborhood Council, and her neighborhood association.

JOINT TRAVIS COUNTY/ CITY OF AUSTIN APPOINTEE

Anthony Haley, J.D., is an attorney who operates a consulting practice providing strategic advice and public policy research to businesses and State and local government organizations. Prior to opening his consulting firm, Mr. Haley worked as the VP for University Relations at Texas Southern University and has over seventeen years of experience working in leadership roles with the Texas Legislature and Judiciary, in addition to teaching and lecturing at academic institutions across the State in the areas of law and public policy.

**Call for Nominations to the
Travis County Healthcare District Board of Managers
That Will Represent Travis County**

Travis County is seeking candidates to serve on the Board of Managers (The Board) of the Travis County Healthcare District, the District created by an affirmative vote of Travis County voters on May 15, 2004. Four positions are appointed by Travis County, four by the City of Austin, and a consensus appointment is jointly agreed upon by the Commissioners Court and City Council.

These nine appointees serve as the Board of Managers and organize, plan and supervise the Travis County Healthcare District (TCHD). All District Managers must understand the unique role of Travis County in the District. The District's financial statements are a part of the Travis County consolidated financial statement that is presented annually to New York's bond rating firms. The Court has the right under the legislation creating the District to prescribe the method of purchasing and expenditures and accounting and control procedures for the District unless it delegates its power to do so to the District. The District is intended to promote transparency and accountability to the public in the provision of health care.

The Travis County Commissioners Court seeks individual(s) to represent all the stakeholders of the County. The Court's goal is to achieve geographic, gender and constituent diversity on the Board in order to reflect the overall diversity of the County. The Board must provide exceptional vision, possess excellent business and administrative skills and be active in community affairs. Board members must be team members and work with all Central Texas health care providers, reflecting local sensitivities in their decision-making process.

Candidates must not only instantly command the confidence of the Travis County citizens, but also have the respect of the local health care, business, and financial, professional, and governmental sectors. Members must possess outstanding business judgment and unquestionable integrity.

BOARD OF MANAGERS' RESPONSIBILITIES

The Board is charged with determining the regional vision, mission, and outcomes of the District and implementing appropriate policies and procedures. The following are additional Board responsibilities:

- Managers are responsible for governance of the District.
- Managers will supervise the drafting of the Board's bylaws and adopt appropriate by-laws.

- Managers will be responsible for the hiring and general direction to the District Administrator.
- Managers must be willing to commit the time required to prepare, attend and actively participate in scheduled Board meetings as well as various individual and/or committee assignments.
- Managers will serve staggered terms.

The Conflict of Interest Affidavit must be completed signed and submitted with the application. An applicant must also submit a completed and signed personal financial statement as provided by Chapter 572, Texas Government Code, with the application.

NOMINATION FORMS AND GUIDELINES

The nomination/application form included in this packet should be completed and mailed, along with a resume and three references to:

**Travis County Commissioners Court
Attn: Honorable Samuel T. Biscoe
314 West 11th Street, Suite 520
Austin, Texas 78701**

Applications will be accepted beginning _____ through _____. Applications may be submitted electronically by clicking on the Travis County Web Site (www.co.travis.tx.us). Persons who apply electronically must also submit a signed hard copy by mail or hand delivery to the above address. A hard copy of the Application Packet will be available in the County Judge's Office.

Healthcare District Composition

Among hospital and healthcare districts in Texas, consensus does not exist on the criteria for selecting members of the governing board. However, based on information available from the districts and also from national organizations focusing on health and hospital boards, the following considerations may guide selection.

Personal Attributes/characteristics

- Demonstrated commitment to community service
- Support for mission and values of the organization
- Current on all taxes
- County resident

Expertise in the following areas may be useful to the organization:

- Finance
- Business management
- Community needs
- Information technology
- Quality management
- Marketing and communications
- Political relations
- Law
- Real estate
- Medicine
- Health care
- Social services

Competencies

- Leadership qualities
- Ability to think strategically
- Ability to communicate effectively
- Ability to work collaboratively

Other Considerations:

- Board composition reflects the diversity of the community (race, ethnicity, gender, age)
- Consumer representation

Issues to consider:

- Conflict of interest, including financial benefit from the district
- Not more than 49% should represent management or physicians with hospital privileges

QUALIFICATIONS:

Preference will be given to candidates with a history exhibiting skills, experience and abilities in a majority of the following:

- Outstanding or strong business achievement. Because this is a new enterprise, with no local precedent, candidates with demonstrated experience with a successful business management background will be particularly attractive.
- Demonstrated ability in understanding finance, comprehending and managing large budgets.
- Able to learn, understand and comply with rules and standards governing the conduct of public business.
- Able to work with all Central Texas healthcare providers and understand public and private healthcare needs.
- Extensive involvement in multiple leadership roles on community healthcare or human services, or other community, boards or projects.
- Able to work with Central Texas medical community, including hospitals, clinics, physicians, and nurses.
- Experience recruiting, hiring, and managing senior management personnel.
- Outstanding communications skills.
- Capable of dedicating significant time to service on the Board, especially during the first two years.
- Demonstrated experience in controlling costs while maximizing services and service delivery.
- Ability to collaborate with public officials, staff, and Board colleagues.
- A resident of Travis County.

In addition to the above qualifications, preferences will be given to candidates who can demonstrate the following personal characteristics:

- Respect for public input and involvement
- Consensus building
- Strong ethics
- Integrity

Board composition reflects the diversity of the community (race, ethnicity, gender, age)
Consumer representation

Issues to consider:

Conflict of interest, including financial benefit from the district

Not more than 49% should represent management or physicians with hospital privileges



Call for Nominations to the Travis County Healthcare District Board of Managers

Appointees Will Represent Travis County

Travis County seeks candidates to serve on the Board of Managers (The Board) of the Travis County Healthcare District. The Healthcare District was created by an affirmative vote of Travis County voters on May 15, 2004. Four positions are appointed by Travis County, four by the City of Austin, and a consensus candidate is jointly appointed by the Commissioners Court and Austin City Council.

These nine appointees serve as the Board of Managers and organize, plan and supervise the Travis County Healthcare District (TCHD). All District Managers must understand the unique role of Travis County in the District. The District's financial statements are a part of the Travis County's consolidated financial statement that is presented annually to major national bond rating firms. The Court has the right under the legislation creating the District to prescribe the method of purchasing and expenditures and accounting and control procedures for the District unless it delegates its power to do so to the District. The District is intended to promote transparency and accountability to the public in the provision of health care.

The Travis County Commissioners Court seeks individual(s) to represent all the stakeholders of the County. The Court's goal is to achieve geographic, gender and constituent diversity on the Board in order to reflect the overall diversity of the County. The Board must provide exceptional vision, possess excellent business and administrative skills and be active in community affairs. Board members must be team members and work with all Central Texas health care providers, reflecting local sensitivities in their decision-making process.

Candidates must not only instantly command the confidence of the Travis County citizens, but also have the respect of the local health care, business, and financial, professional, and governmental sectors. Members must possess outstanding business judgment and unquestionable integrity.

Application packets are available online at www.co.travis.tx.us, www.traviscountyhd.org, or at the following Travis County Health and Human Service and Veterans Service locations during regular business hours, Monday through Friday:

Palm Square Building Receptionist, 100 N. IH-35, 2d Floor, Austin, TX 78701
South Rural Community Center, 3518 FM 973 S., Del Valle, Texas, 78617
North Rural Community Center, 15822 Foothill Farm Loop, Pflugerville, Texas, 78660
Northwest Rural Community Center, 18649 FM 1431 Ste. 6A, Jonestown, Texas, 78645
East Rural Community Center, 600 W. Carrie Manor St., Manor, Texas, 78653
West Rural Community Center, 8656 W. Hwy. 71, Oak Hill, Texas, 78735

Completed application packets must be submitted no later than **5 p.m.**, _____, 2010 to:

Sherri E. Fleming, Executive Manager
Travis County Health and Human Service and Veterans Service
P.O. Box 1748
100 N. IH-35
Austin, Texas 78767

**PROPOSED INTERVIEW QUESTIONS FOR APPLICANTS
To The Travis County Healthcare District Board of Managers.**

1. Why are you interested in serving on the Board of Managers?
2. List the most important attributes you would bring to the Healthcare District if selected to serve on the Board of Managers.
3. What do you consider the primary mission, challenges and opportunities for the Healthcare District?
4. What, in your view, can the Board of Managers do to ensure the success of the Healthcare District?
5. What limitations, if any, are placed on the time you have available for service on the Board of Managers?
6. Describe an event or project in your personal or professional life where your leadership helped to navigate a diverse group to consensus on a difficult issue.
7. Describe your personal philosophy on public policy relating to providing healthcare.
8. Are there any comments or questions for the members of the Commissioners Court?

Travis County Commissioners Court Agenda Request

Meeting Date: October 5, 2010

I. A. Requestor: County Auditor Phone# 854-9125

B. Specific Agenda Language:

APPROVE ORDER TO DIRECT DEPOSITING SALARY FUND MONIES INTO THE
GENERAL FUND OF TRAVIS COUNTY. *Feb.*

C. Sponsor: _____
County Commissioner or County Judge

II. A. Backup memorandum and exhibits should be attached and
submitted with this Agenda Request.

B. Please list all of the agencies or officials names and telephone
numbers that might be affected or be involved with the request.

Rodney Rhoades, Executive Manager, PBO 854-9106	Barbara Wilson, County Attorney 854-9567
--	---

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ☐ Additional funding for any department or for any purpose
- ☐ Transfer of existing funds within or between any line item budget
- ☐ Grant

Human Resources Department (854-9165)

- ☐ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ☐ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ☐ Contract, Agreement, Travis County Code - Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

DAVID A. ESCAMILLA
COUNTY ATTORNEY

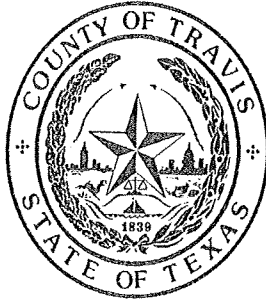
STEPHEN H. CAPELLE
FIRST ASSISTANT

JAMES W. COLLINS
EXECUTIVE ASSISTANT

314 W. 11TH, STREET
GRANGER BLDG., SUITE 420
AUSTIN, TEXAS 78701

P. O. BOX 1748
AUSTIN, TEXAS 78767

(512) 854-9513
FAX: (512) 854-4808



TRANSACTIONS DIVISION

JOHN C. HILLE, JR., DIRECTOR †

BARBARA J. WILSON

MARY ETTA GERHARDT

TAMARA ARMSTRONG

JAMES M. CONNOLLY

TENLEY A. ALDREDGE

DANIEL BRADFORD

† Member of the College
of the State Bar of Texas

September 27, 2010

Commissioners Court
P. O. Box 1478
Austin, Texas 78767

Re: Use of General Fund instead of Salary Fund

Dear Judge and Commissioners:

The Local Government Code establishes a general rule that salary funds must be set up for each elected officials and that the payroll and expenses of their offices be paid from this fund. If the commissioners court adopts an order directing that all money that would otherwise be deposited in these salary funds be deposited in the general fund, then it is not necessary to establish these funds. This order must be approved at the first regular meeting in the first month of the fiscal year. A similar order has been approved annually for the past several years. Accounting for these funds in the general fund is simpler than accounting for them in separate funds.

Sincerely,

A handwritten signature in cursive script, reading "Barbara Wilson", followed by a horizontal flourish.

Barbara Wilson
Assistant County Attorney

AN ORDER TO
DIRECT DEPOSITING SALARY FUND MONIES
INTO THE GENERAL FUND OF TRAVIS COUNTY

RECITALS

The creation of a salary fund for each district, county and precinct officer is required by Local Government Code section 154.042.

The Commissioners Court is authorized to direct that all money that would otherwise be deposited in a salary fund is deposited in the general fund of the county by Local Government Code section 154.007.

ORDER

The Commissioners Court of Travis County, Texas hereby orders that all fees, commissions, and other compensation collected by all district, county and precinct officers in Travis County and all other money that would be deposited in these officers' salary funds be deposited in the general fund of Travis County during the fiscal year commencing October 1, 2010 and ending September 30, 2011.

Date of Order: _____

TRAVIS COUNTY COMMISSIONERS COURT

Samuel T. Biscoe, County Judge

Ron Davis
Commissioner, Precinct 1

Sarah Eckhardt
Commissioner, Precinct 2

Karen Huber
Commissioner, Precinct 3

Margaret Gómez
Commissioner, Precinct 4

Travis County Commissioners' Court Agenda Request

Meeting Date: OCTOBER 5, 2010

I. A. Requestor: DEECE ECKSTEIN, IGR Phone # 854-9754

B. Specific Agenda Wording:

CONSIDER AND TAKE APPROPRIATE ACTION ON ADOPTION OF THE TRAVIS COUNTY LEGISLATIVE AGENDA DOCUMENT FOR THE 82ND TEXAS LEGISLATURE.

C. Sponsor: _____
County Commissioner or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request.

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request.

SEE LIST BELOW	

III. Required Authorizations: Please check if applicable:

NONE APPLICABLE.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

Rodney Rhoades, Executive Manager

Planning and Budget Office

Phone: 854-9106

Email: rodney.rhoades@co.travis.tx.us

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 28 PM 2:48

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Item # _____

Danny Hobby, Executive Manager
Emergency Services
Phone: 854-4416
Email: danny.hobby@co.travis.tx.us

Joe Gieselman, Executive Manager
Transportation and Natural Resources
Phone: 854-9383
Email: JOE.GIESELMAN@co.travis.tx.us

Roger Jefferies, Executive Manager
Justice and Public Safety
Phone: 854-4415
Email: ROGER.JEfferies@co.travis.tx.us

Sherrie Fleming, Executive Manager
Health and Human Services/Veterans Services
Phone: 854-4101
Email: Sherri.Fleming@co.travis.tx.us

Cyd Grimes
Purchasing Agent
Phone: 854-9700
Email: CYD.GRIMES@co.travis.tx.us

David Escamilla
County Attorney
Phone: 854-9415
Email: David.Escamilla@co.travis.tx.us

Daniel Bradford
County Attorney's Office
Phone: 854-3718
Email: Daniel.Bradford@co.travis.tx.us

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

TRAVIS COUNTY LEGISLATIVE AGENDA

82ND TEXAS LEGISLATURE

Travis County is the fifth-largest county in Texas, with a population of over one million people. Travis County is known for its natural beauty, thriving economy and civic spirit. Home to the state capital and The University of Texas at Austin, Travis County is enriched by its diverse and well-educated population.

As a political subdivision of state government, Travis County requires legislative authority to enhance and improve the services it delivers. The Travis County Commissioners Court desires to enhance the quality of life of all Travis County residents and to provide the maximum return on investment for all revenues entrusted to the County.

Principles for Legislative Action

The Commissioners Court has adopted the following principles for the 82nd Texas Legislature:

- ★ Travis County is a unique place, and Travis County government should preserve and enhance the human, economic, cultural and natural resources of the area.
- ★ Travis County government acts as a steward of the public trust and of public resources entrusted to its care.
- ★ The Travis County Commissioners Court is committed to providing the maximum value and return on investment for all revenues entrusted to the County.
- ★ The Travis County Commissioners Court believes that local government best understands and responds to the needs of its constituents. Therefore, it seeks maximum flexibility in implementing the policies and programs mandated by the Legislature.
- ★ In a time of dramatic budget shortfalls at the state level, the Travis County Commissioners Court opposes legislation or budgeting decisions that would shift the cost of state-funded programs to local governments.
- ★ The Travis County Commissioners Court believes counties need greater authority and tools to deal with the challenges of a rapidly-urbanizing area in rapidly-changing times.

Priorities

(Items in this list are the legislative priorities for the IGR staff and the legislative consultants, i.e., "blue sheet." The list will be modified throughout the session as the Commissioners Court assigns and reviews those priorities.)

DRAFT

Policy Positions

(Items in this list are the legislative policy positions of Travis County.)

Emergency Services

1. Support legislation to amend the medical examiners' statutes to promote best practices throughout the State while preserving local control and flexibility.
2. Clarify the authority of a county judge to declare a burn ban under certain circumstances without having to convene a meeting of the Commissioners' Court.
3. Support legislation to preserve county regulatory authority over fire sprinklers in residential housing larger than three units.
4. Support legislation or budgeting decisions to tie Medicaid reimbursement rates for air ambulance services to federally established Medicare reimbursement rates.

Environment and Natural Resources

1. Oppose legislation eliminating or diluting Travis County's authority to "...take any necessary and proper action to comply with the requirements of the storm water permitting program under the national pollutant discharge elimination system."
2. Support legislation to increase funding for the Texas Recreation and Parks Account Local Park Grant Program and the Texas State Park System.
- 3.
- 4.

Growth Management/Land Use

1. Support legislation giving counties the necessary tools to manage growth, protect property values, and preserve quality of life in the unincorporated areas.
2. Support legislation allowing counties to adopt a long-range comprehensive plan for land development within the unincorporated areas of the county.
3. Support legislation allowing counties to adopt regulations that would buffer sensitive areas like schools, churches and residences from incompatible industrial uses.
4. Support legislation allowing counties to require public utility operators to commit to a schedule for relocating their facilities within county rights-of-way and establish penalties for their failure to perform.

Health and Human Services

Changes to the MHMR, DSHS, DFPS

- 1.
2. Support legislation and budgeting decisions that will fully fund necessary mental health services provided by county MHMR departments.

Juvenile and Criminal Justice

Mental Health

1. Support legislation to improve the availability and continuity of mental and physical health care between correctional facilities and the community.

2.

Re-Entry Programs

1. Support legislation to enhance employment readiness and job opportunities for people with criminal histories.
2. Support legislation that would provide people with felony drug convictions the same access to food stamps as afforded other ex-offenders.
3. Support legislation that would promote kinship care for children whose parents are incarcerated to reduce the impact on the foster care system.

Jail Population Management

1. Support legislation to reduce or eliminate the financial and operational burdens of state-supervised offenders in county correctional facilities.
2. Support legislation to reimburse counties for all expenses incurred in housing state-supervised offenders such as parole violators.
3. Support legislation to allow for the release of technical parole violators on bond.
4. Support legislation to increase opportunities for the use of technology (e.g., GPS monitoring, SCRAM devices) in jail diversion strategies.

Indigent Defense

1.

Juvenile Justice

1.

2.

Pretrial Release on Personal Bonds

1. Oppose legislation that would eliminate local courts' discretion with respect to the use of personal bonds.

Mobility and Transportation Funding

1. Support increased funding for the Texas Department of Transportation for transportation and other mobility needs, including rail and mass transit.
2. Support a constitutional amendment to eliminate or reduce the diversion of Fund 6 money to other agencies.
3. Support legislation enabling counties, on a local option basis, to levy taxes or fees to support mobility infrastructure.
4. Support legislation to enable Travis County to levy a Transportation Project (Mobility) Fee to construct new and widen existing arterial roadways within the unincorporated areas.
5. Support legislation to enable Travis County to levy an impact fee upon new land development within the unincorporated area to pay for arterial roadway improvements serving the development.

Taxation, Revenues, Budget and Administration

1. Oppose legislation that would create unfunded mandates or divert county revenues.
2. Oppose legislation that would limit the County's ability to meet the needs of its citizens by artificially capping appraisal values or county revenues.
3. Support legislation that would allow counties to offer specialized retirement packages to early retirees.
- 4.
5. Oppose legislation that would restrict the ability of counties to raise the revenues necessary to provide an adequate level of services to their citizens. Travis County opposes appraisal caps and revenue caps.
- 6.

Item #

26**Travis County Commissioners' Court Agenda Request**Meeting Date: OCTOBER 5, 2010I. A. Requestor: DEECE ECKSTEIN, IGR Phone # 854-9754

B. Specific Agenda Wording:

CONSIDER AND TAKE APPROPRIATE ACTION ON POLICIES AND PROCEDURES FOR DETERMINING, MONITORING AND ADVANCING THE TRAVIS COUNTY LEGISLATIVE AGENDA FOR THE 82ND TEXAS LEGISLATURE (THIS ITEM MAY BE TAKEN INTO EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY).

C. Sponsor: _____
County Commissioner or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request.

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request.

SEE LIST BELOW	

III. Required Authorizations: Please check if applicable:

NONE APPLICABLE.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

Rodney Rhoades, Executive Manager
Planning and Budget Office
Phone: 854-9106
Email: rodney.rhoades@co.travis.tx.us

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 28 PM 2:55

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Item # _____

Danny Hobby, Executive Manager
Emergency Services
Phone: 854-4416
Email: danny.hobby@co.travis.tx.us

Joe Gieselman, Executive Manager
Transportation and Natural Resources
Phone: 854-9383
Email: JOE.GIESELMAN@co.travis.tx.us

Roger Jefferies, Executive Manager
Justice and Public Safety
Phone: 854-4415
Email: ROGER.JEFFERIES@co.travis.tx.us

Sherrie Fleming, Executive Manager
Health and Human Services/Veterans Services
Phone: 854-4101
Email: Sherri.Fleming@co.travis.tx.us

Cyd Grimes
Purchasing Agent
Phone: 854-9700
Email: CYD.GRIMES@co.travis.tx.us

David Escamilla
County Attorney
Phone: 854-9415
Email: David.Escamilla@co.travis.tx.us

Daniel Bradford
County Attorney's Office
Phone: 854-3718
Email: Daniel.Bradford@co.travis.tx.us

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Policies and Procedures, 82nd Texas Legislature

TRAVIS COUNTY COMMISSIONERS COURT

The 82nd Texas Legislature will meet from January through May, 2011. During that time, Commissioners Court will actively engage in the legislative process, through its Intergovernmental Relations Office, to protect and advance the interests of the people of Travis County.

GENERAL PRINCIPLES

1. The Commissioners Court will adopt a Legislative Agenda, to be revised and updated throughout the course of the session. Legislative updates will be a frequent item on the Court agenda during the session.
2. At various points during the session, Commissioners Court will evaluate whether to schedule Work Sessions or additional Voting Sessions dealing with legislative matters.
3. The Legislative Agenda will serve as the working document to monitor the County's legislative efforts. From time to time, the agenda will also include specific bills or resolutions on which the Court is requested to take action. The Court may also discuss, but not take action upon, other pieces of legislation.
4. The Court will take adopt a legislative agenda item or take action on a specific piece of legislation only when at least four members of the Court favor such action.
5. The Intergovernmental Relations (IGR) Coordinator will provide information regularly to the Court on the session and on the status of legislation affecting Travis County.
6. The IGR Coordinator will communicate frequently with the Legislative Subcommittee of the Commissioners Court on time-sensitive developments in the legislative process.

7. The IGR Coordinator will serve as a liaison between the Commissioners Court and the legislative consultants and members of the Travis County legislative delegation during the session.
8. The IGR Coordinator, in collaboration with the legislative consultants and members of the Travis County legislative delegation, will solicit the participation of members of the Court and key staffers in advancing the County's legislative goals.

PRIORITIES, POLICY POSITIONS, AND POSITIONS ON OTHER PROPOSALS

Commissioners Court will consider and take appropriate action on three categories of legislative issues:

1. Legislative priorities for Travis County as identified by the Court, contained in the "Priorities" section of the Travis County Legislative Agenda approved by the Court.
2. "Policy Positions" on legislation impacting Travis County, and upon which County staff wishes the Court to express support or opposition; and
3. "Positions on Other Proposals" upon which other groups, including other county elected officials, county associations and constituent groups, have asked the Court to express support or opposition.

The procedures for each category are described below.

PRIORITIES

1. As necessary throughout the session, Commissioners Court will refine and approve its legislative priorities.
2. Travis County staff will work with the County's legislative consultants and members of the Travis County delegation to get legislation drafted. The IGR Coordinator will facilitate this process.
3. Once committee assignments are finalized, the legislative consultants will work with County staff to determine the best sponsors to carry the

County's legislative agenda. The IGR Coordinator will facilitate this process.

4. The IGR Coordinator will work with the legislative consultants and members of the Travis County delegation to advance the County's legislative priorities through the legislative process.
5. The IGR Coordinator and the legislative consultants will report regularly to the Court on the status of the Travis County legislative priorities and, when necessary, will seek Court approval of changes to them.

POLICY POSITIONS

1. Policy experts on the County staff will work with the IGR Coordinator to compile "Policy Positions" for inclusion in the Legislative Agenda.
2. Travis County staff will monitor all bills filed during the session that have an impact upon Travis County. The IGR Coordinator will facilitate this process. In addition, the IGR Coordinator will maintain active contact with the Conference of Urban Counties, the Texas Association of Counties, and other groups which are following legislative issues of import to the County.
3. If a specific piece of legislation addresses a Policy Position, the policy experts on the County staff will recommend that it be supported or opposed as appropriate. Policy experts will meet weekly during the session to exchange information and highlight key issues. The IGR Coordinator will facilitate this process.
4. Recommendations to support or oppose a specific piece of legislation will be vetted through Executive Managers by the IGR Coordinator. Back-up materials will be prepared that:
 - a. Summarize the legislation and its effect on Travis County;
 - b. State the pros and cons of the legislation from the County's perspective; and
 - c. Recommend the position that Commissioners Court take in support of or opposition to the legislation.

5. On a weekly basis, the IGR Coordinator and the legislative consultants will present these recommendations to the Commissioners Court.
6. Once the Commissioners Court takes a position on a particular piece of legislation, the IGR Coordinator and the legislative consultants will implement the Court's decision.
7. The IGR Coordinator and the legislative consultants will report regularly to the Commissioners Court on the status of the legislation on which it has taken a position.

POSITIONS ON OTHER PROPOSALS

1. During the legislative session, other entities – including other county elected officials, other counties, associations of counties, groups in which the County participates, constituents and other stakeholders – will approach the Commissioners Court and ask it to support or oppose particular pieces of legislation.
2. These requests will be placed on the Court's agenda. The IGR Coordinator will facilitate this process. Back-up materials will be prepared that:
 - a. Summarize the legislation, its effect on interested parties, and its relevance to Travis County;
 - b. State the pros and cons of the legislation from the County's perspective;
 - c. Include draft language for a resolution expressing the County's position; and
 - d. Recommend the action that Commissioners Court take in support of or opposition to the legislation.
3. Once the Commissioners Court takes action, the IGR Coordinator and the legislative consultants will implement the Court's decision.
4. The IGR Coordinator and the legislative consultants will report regularly to the Commissioners Court on the status of the legislation on which it has taken a position and, when appropriate, will recommend further action to the Court.

Travis County Commissioners Court Agenda Request

RECEIVED
COUNTY JUDGE'S OFFICE

10 SEP 28 AM 10:12

27

Voting Session: 10/05/10
(Date)

Work Session: 10/05/10
(Date)

A. Request made by: COUNTY ATTORNEY SHERINE E. THOMAS
Phone # 854-9513

Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

RECEIVE LEGAL BRIEFING, CONSIDER SETTLEMENT OFFER AND TAKE
APPROPRIATE ACTION REGARDING CLAIMS BY ALICIA PEREZ IN TWCCRD
CHARGE NO. 1A20200 AND EEOC CHARGE NO. 31C-2010-00267C (EXECUTIVE
SESSION PURSUANT TO TEX. GOV'T. CODE SECTION 551.071)

C. Approved by:

Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

___ Additional funding for any department or for any purpose
___ Transfer of existing funds within or between any line item budget
___ Grant

Human Resources Department (854-9165)

___ A change in your department's personnel (reclassification, etc.)

Purchasing Office (854-9700)

___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9513)

___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

Travis County Commissioners Court Agenda RequestVoting Session 10/05/10
(Date)Working Session 10/05/10
(Date)

- I. A. Request made by:
- COUNTY ATTORNEY SET
- Phone #
- 854-9513

Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

- B. Requested Text:

RECEIVE BRIEFING FROM COUNTY ATTORNEY AND/OR TAKE APPROPRIATE ACTION IN L.L.C., INC. AND GLENN WILLIAMS V. ALEX BAHRAMI, ATLANTA GRILL, L.L.C., D/B/A ROCKSTARS, AND GREG HAMILTON IN HIS OFFICIAL CAPACITY AS TRAVIS COUNTY SHERIFF. (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOVT. CODE ANN., SECTIONS 551.071(1)(A) AND 551.071(1)(B)).

- C. Approved by: _____
-
- Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies for agenda request and backup).
-
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

Sheriff Greg Hamilton, TCSO, 854-9788
Dan Mansour, Risk Management, 854-9499

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

_____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item budget
_____ Grant

Human Resources Department (854-9165)

_____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office

_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

_____ Contract, Agreement, Policy & Procedure

10 SEP 28 AM 9:50
RECEIVED
COUNTY JUDGES OFFICE

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

#29

Travis County Commissioners Court Agenda RequestVoting Session **10/05/10**
(Date)Working Session **10/05/10**
(Date)

I. A. Request made by: **COUNTY ATTORNEY SET** Phone # **854-9513**
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

**RECEIVE BRIEFING FROM COUNTY ATTORNEY AND/OR TAKE
APPROPRIATE ACTION REGARDING NOTICE OF INTENT TO SUE FOR
VIOLATIONS OF THE ENDANGERED SPECIES ACT IN THE BALCONES
CANYONLANDS CONSERVATION PLAN (PERMIT NO. PRT-788841)
(EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOVT. CODE ANN.,
SECTION 551.071.**

C. Approved by: _____
Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies for agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

Joe Gieselman, TNR, 854-9383

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

_____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item budget
_____ Grant

Human Resources Department (854-9165)

_____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office

_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9513)

_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 27 PM 2:28

30

Travis County Commissioners Court Agenda Request


Voting Session 10/05/2010

Work Session _____

(Date)

1. A. Request made by: County Attorney (C. Craig Smith) Phone # 854-9513

Signature of Elected Official/Appointed Official/Executive Manager/County Attorney


 Commissioner Huber

B. Requested Text: Consider purchase of approximately 14.839 acres of land in northwest Travis County in connection with the Balcones Canyonlands Conservation Plan and take appropriate action. (Executive Session also, pursuant to Tex. Gov't Code §551.071 and §551.072)

C. Approved by: _____

Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Mr. Joe Gieselman, Ex. Mgr., TNR	854-9383
Ms. Rose Farmer, TNR	854-9437
Mr. Gregory Chico, TNR	854-4659
Mr. Jon White, TNR	854-9383
Ms. Melinda Mallia, TNR	854-9437
Mr. Mike Martino, TNR	854-7646
Ms. Jennifer Brown, TNR	219-6190
Mr. John C. Hille, Jr., Div. Dir., TCAO	854-9513

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (473-9106)

- ☐ Additional funding for any department or for any purpose
☐ Transfer of existing funds within or between any line item budget
☐ Grant

Human Resources Department (473-9165)

- ☐ A change in your department's personnel (reclassification, etc.)

Purchasing Office (473-9700)

- ☐ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (473-9415)

- ☐ Contract, Agreement, Policy & Procedure

RECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 30 AM 10:05

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

C3

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, October 5, 2010 Work Session _____
(Date) (Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Voting Sessions of September 7 & 14, 2010**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might
be affected or be involved with the request. Send a copy of this Agenda Request
and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING SEPTEMBER 7, 2010

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 7th day of September 2010, the Commissioners' Court convened the Voting Session at 9:13 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court recessed the Voting Session at 12:34 PM.

The Voting Session of the Travis County Bee Cave Road District #1 (Galleria), was postponed until September 14, 2010.

The Commissioners Court reconvened the Voting Session at 1:55 PM.

The Commissioners Court retired to Executive Session at 2:47 PM.

The Commissioners Court reconvened the Voting Session at 5:01 PM.

The Commissioners Court adjourned the Voting Session at 5:07 PM.

PUBLIC HEARINGS

1. RECEIVE COMMENTS REGARDING REQUEST FOR FINANCIAL INCENTIVES FOR PROJECT HELIOS, A SOLAR ENERGY INITIATIVE IN NORTHEAST TRAVIS COUNTY. (ACTION ITEM #22) (9:15 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 22 for a summary of the action item.

Motion by Commissioner Davis and seconded by Commissioner Eckhardt to open the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Rodney Rhoades, Executive Manager, Planning and Budget Office (PBO); Angelos Angelou, Principal Executive Officer, Angelou Economics; Debbie Lindeman, Travis County Resident; Sheila Cates, Travis County Resident; Ronnie Gjemre, Travis County Resident; Charlie Rountree, Travis County Resident; Lee Cooke, Former Mayor of Austin; Vernon Hodde, Travis County Resident; Mitch Jacobson, Director, Clean Energy Incubator, University of Texas at Austin; Valerie Harkins, Site Coordinator, Project Helios; Maurice Priest, Travis County Resident; Gus Peña, Travis County Resident; Jose Pesaro, Director, Clean Energy, Austin Chamber of Commerce; and Sharron Brown, Travis County Resident.

Motion by Judge Biscoe and seconded by Commissioner Davis to close the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

CITIZENS COMMUNICATION

Members of the Court heard from: Ronnie Gjemre, Travis County Resident; Gus Peña, Travis County Resident; Vickie Karp, Director, Public Relations, VoteRescue; Marcelo Tafoya, Deputy State Director, League of United Latin American Citizens (LULAC); Clint Smith, Member, Grey Panthers; Bill Stout, Co-Chair, Travis County Green Party; Karen Rennick, Founder, VoteRescue; Maurice Priest, Travis County Resident; Fidel Acevedo, President, Local 4860, LULAC; Connie Ripley, President, Don't Empty Lake Travis Association (DELTA); Gary Dugger, Convener, Austin Grey Panthers; and Martin Boyer, Vice President, DELTA. (9:58 AM)

CONSENT ITEMS

Motion by Commissioner Davis and seconded by Commissioner Huber to approve the following Consent Items: C1-C4 and Items 4, 5, 6, 7, 8, 9, 10.A&B, 13.A-C, 14.A&B, 17.A-F, 19, 20.A&B, 21.A&B, 24, 26, and A2.A&B. (10:35 AM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS.
- C3. APPROVE THE COMMISSIONERS COURT MINUTE FOR THE VOTING SESSION OF AUGUST 24, 2010.
- C4. APPROVE SETTING A PUBLIC HEARING ON SEPTEMBER 28, 2010 TO RECEIVE COMMENTS REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE A 449 SQUARE FOOT PORTION OF A 10 FOOT WIDE DRAINAGE EASEMENT WHICH TRAVERSES LOT 6, BLOCK 17 OF AUSTIN LAKE ESTATES, SECTION ONE – A SUBDIVISION IN TRAVIS COUNTY, PRECINCT THREE. (COMMISSIONER HUBER)

INTRODUCTIONS

2. INTRODUCE ANDREW WILLIAMS, ASSISTANT COUNTY ATTORNEY.
(10:38 AM)

Members of the Court heard from: James W. Collins, Executive Assistant, Travis County Attorney's Office; and Andrew Williams, Assistant County Attorney,

Discussion only. No formal action taken.

RESOLUTIONS AND PROCLAMATIONS

3. APPROVE RESOLUTION RECOGNIZING SEPTEMBER 2010 AS
"CITIZENSHIP AWARENESS MONTH" IN TRAVIS COUNTY. (10:42 AM)

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve the Resolution in Item 3.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

JUSTICE AND PUBLIC SAFETY ITEMS

4. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE REGARDING A
REQUEST FROM SIGNATURE SCIENCE, LLC TO USE TRAVIS COUNTY
MEDICAL TRAINING SIMULATION EQUIPMENT. (10:35 AM)

Clerk's Note: Item 4 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The County Judge noted that the daily rate would be \$350.00, and any other costs to cover any damage that may occur.

PURCHASING OFFICE ITEMS

5. APPROVE TWELVE-MONTH EXTENSION, MODIFICATION NO. 6, TO INTERLOCAL AGREEMENT NO. IL060054RE, AUSTIN INDEPENDENT SCHOOL DISTRICT, FOR ADULT BASIC EDUCATION SERVICES. (10:35 AM)

Clerk's Note: Item 5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

6. APPROVE MODIFICATION NO. 2, AN ASSIGNMENT OF CONTRACT NO. 09T00202NB FROM EFFICIENT ATTIC SYSTEMS, L.P. TO WEATHERIZATION MANAGEMENT GROUP, LLC. (10:35 AM)

Clerk's Note: Item 6 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

7. APPROVE ISSUANCE OF JOB ORDER NO. 86, MINOR CONSTRUCTION AND RENOVATION SERVICES, CONTRACT NO. 07K00307RV, ARCHITECTURAL HABIT OF AUSTIN, INC. (10:35 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

8. APPROVE LIST OF AUTO-RENEWAL INTERLOCAL AGREEMENTS (83 TOTAL) AND CONTRACTS (207 TOTAL) FOR VARIOUS SERVICES. (10:35 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. APPROVE CONTRACT AWARD FOR PROFESSIONAL PSYCHOLOGICAL/CONSULTING SERVICES WITH AUSTIN PSYCHOLOGY & ASSESSMENT CENTER FOR THE COLLABORATIVE OPPORTUNITIES FOR POSITIVE EXPERIENCE PROGRAM (COPE). (10:35 AM)

Clerk's Note: Item 9 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

10. APPROVE THE FOLLOWING MODIFICATIONS TO CONTRACT NO. CM100016GM, OPEX CORPORATION, FOR DROP FEED PRODUCTION SCANNER: (10:35 AM)

A. MODIFICATION NO. 1 TO THE PURCHASE AGREEMENT FOR AN ADDITIONAL DROP FEED PRODUCTION SCANNER AND LICENSES; AND

B. MODIFICATION NO. 2 TO THE MASTER MAINTENANCE AGREEMENT FOR AN ADDITIONAL DROP FEED PRODUCTION SCANNER AND LICENSES

Clerk's Note: Items 10.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

11. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COUNTY PROPERTY AT 700 LAVACA STREET: (2:27 PM)

A. THE USE OF EXTERNAL OR INTERNAL PROJECT MANAGEMENT FOR THE PROJECT IN WHOLE OR PART;

B. SCOPE OF SERVICES FOR ARCHITECTURAL AND ENGINEERING SERVICES;

C. DIRECTIONS ON HOW TO PROCEED TOWARD ISSUANCE OF A REQUEST FOR QUALIFICATIONS, NO. Q100247RV; AND

D. APPROPRIATE CONSTRUCTION DELIVERY METHODS.

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent; and Roger El Khoury, Director, Facilities Management.

Discussion only. No formal action taken.

Items 11.A-D to be reposted September 14, 2010.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

12. CONSIDER AND TAKE APPROPRIATE ACTION ON VARIANCE REQUESTS UNDER CHAPTER 62 AND CHAPTER 64 OF THE TRAVIS COUNTY CODE BY SYNAGRO OF TEXAS – CDR, INC., FOR A PROPOSED SEWAGE SLUDGE BENEFICIAL USE LAND APPLICATION SITE. (COMMISSIONER GÓMEZ) (9:13 AM) (2:47 PM) (5:02 PM)

Clerk's Note: Judge Biscoe announced that Item 12 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Julie Joe, Assistant County Attorney.

Discussion only. No formal action taken.

13. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING IN PRECINCT TWO: (10:35 AM)
- A. ACCEPTANCE OF DEDICATION OF MEADOWS OF BLACKHAWK PHASE 6, MEADOWS OF BLACKHAWK PHASE 8 AND PARK AT BLACKHAWK II JAKES HILL ROAD AND MARTIN LANE;
 - B. APPROVAL OF FIRST AMENDMENT TO LICENSE AGREEMENT WITH MEADOWS OF BLACKHAWK HOMEOWNERS ASSOCIATION, INC.; AND
 - C. APPROVAL OF FIRST AMENDMENT TO LICENSE AGREEMENT WITH PARK AT BLACKHAWK AND LAKESIDE HOMEOWNERS ASSOCIATION, INC. (COMMISSIONER ECKHARDT)

Clerk's Note: Items 13.A-C approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

SEPTEMBER 7, 2010 VOTING SESSION

PAGE 8

14. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING IN PRECINCT THREE: (10:35 AM)
- A. THE PROPOSED SALE OF PROPERTY LOCATED AT 13133 VOLENTE ROAD (FM 2769) (THIS ITEM MAY BE TAKEN INTO EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY AND GOV'T. CODE ANN. 551.072, REAL PROPERTY); AND
 - B. APPROVE THE SETTING OF A PUBLIC HEARING ON OCTOBER 5, 2010 TO CONSIDER SALE OF PROPERTY LOCATED AT 13133 VOLENTE ROAD UNDER THE TERMS OF THE TEXAS PARKS AND WILDLIFE CODE, CHAPTER 26 PUBLIC HEARING PROCESS. (COMMISSIONER HUBER)

Clerk's Note: Items 14.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The County Judge noted that Item 14.A is to announce the County's intention to sell the property, but to retain access to the Balcones Canyonlands Conservation Plan (BCCP) through an easement. No action will be taken until after the Public Hearing on October 5, 2010 approved in Item 14.B.

15. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING THE FORMULA ONE RACE TRACK IN SOUTHEAST TRAVIS COUNTY. (COMMISSIONER GÓMEZ) (11:44 AM)

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR; and Richard Suttle, Jr., Attorney, Armbrust and Brown representing the Formula One Project.

Discussion only. No formal action taken.

Item 15 to be reposted September 14, 2010.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

17. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE:
(10:35 AM)

- A. NEW CONTRACT WITH THE U.S. FISH AND WILDLIFE SERVICE THROUGH THE TEXAS PARKS AND WILDLIFE DEPARTMENT FOR LAND ACQUISITION ASSISTANCE FUNDS TO CONTINUE THE EXISTING PROGRAM IN TRANSPORTATION AND NATURAL RESERVE FOR THE BALCONES CANYONLANDS PRESERVE;
- B. ANNUAL CONTRACT WITH THE OFFICE OF THE GOVERNOR'S CRIMINAL JUSTICE DIVISION FOR THE JUVENILE PROBATION DEPARTMENT TO CONTINUE THE EXISTING JUVENILE ASSESSMENT BLOCK GRANT JUVENILE ASSESSMENT CENTER PROGRAM;
- C. ANNUAL CONTRACT WITH THE OFFICE OF ATTORNEY GENERAL FOR THE JUVENILE PROBATION DEPARTMENT TO CONTINUE THE ACCESS AND VISITATION – COOPERATIVE PARENT PROGRAM TO PROMOTE COMPLIANCE WITH COURT ORDERS REGARDING CHILD ACCESS AND VISITATION;
- D. ANNUAL CONTRACT WITH TEXAS DEPARTMENT OF AGRICULTURE FOR THE JUVENILE PROBATION DEPARTMENT TO CONTINUE THE NATIONAL SCHOOL LUNCH/BREAKFAST PROGRAM AND USDA SCHOOL COMMODITY PROGRAM;
- E. AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN TRAVIS COUNTY, CASEY FAMILY PROGRAMS AND THE TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES TO INCLUDE CLIENT SERVICES AS AN ELIGIBLE EXPENSE WITHIN THE EXISTING BUDGET FOR THE CASEY FAMILY PROGRAMS COMMUNITY AND FAMILY REINTEGRATION PROJECT, WHICH IS OVERSEEN BY HEALTH AND HUMAN SERVICES AND VETERANS SERVICE; AND
- F. REQUEST FROM HEALTH AND HUMAN SERVICES AND VETERANS SERVICE TO CREATE THREE FTE'S WITHIN THE EXISTING BUDGET OF THE AMERICAN RECOVERY AND REINVESTMENT ACT WEATHERIZATION ASSISTANCE PROGRAM.

Clerk's Note: Items 17.A-F approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

18. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING DISCUSSION WITH THE OPERATIONAL PLANNING TEAM IN DEVELOPING A STRATEGY FOR ASSESSING THE ORGANIZATIONAL STRUCTURE AND PARTICIPANTS. (2:31 PM)

Members of the Court heard from: Susan Spataro, Travis County Auditor; and Rodney Rhoades, Executive Manager, PBO.

Motion by Judge Biscoe and seconded by Commissioner Huber to approve the going forward and the Work Session; and that the Operational Planning Team work with the Court and try to find a convenient date if there's a date optimally convenient to the five members of the Court; more so than October 21, 2010, and October 28, 2010; that we basically aim for that date.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

ADMINISTRATIVE OPERATIONS ITEMS

19. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$773,833.99 FOR THE PERIOD OF AUGUST 20 TO AUGUST 26, 2010. (10:35 AM)

Clerk's Note: Item 19 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING ITEMS FOR HUMAN RESOURCES MANAGEMENT DEPARTMENT: (10:35 AM)

A. PROPOSED ROUTINE PERSONNEL AMENDMENTS; AND

B. NON-ROUTINE REQUEST FROM THE TRAVIS COUNTY SHERIFF'S OFFICE FOR A VARIANCE TO TRAVIS COUNTY CODE CHAPTER 10.03002, GENERAL OVERVIEW FOR DETERMINING PAY POLICY.

Clerk's Note: Items 20.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

21. A. CONSIDER AND TAKE APPROPRIATE ACTION ON EMPLOYEE REFUNDS UNDER TUITION REIMBURSEMENT POLICY 10.021; AND
- B. AUTHORIZE THE COUNTY AUDITOR AND TREASURER TO REIMBURSE CERTAIN EMPLOYEES. (10:35 AM)

Clerk's Note: Items 21.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

22. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FOR FINANCIAL INCENTIVES FROM PROJECT HELIOS, A SOLAR ENERGY INITIATIVE IN NORTHEAST TRAVIS COUNTY. (9:51 AM)

Clerk's Note: Item 22 is the action item for the public hearing on Agenda Item 1.

Motion by Commissioner Davis and seconded by Commissioner Eckhardt to approve Item 22.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Clerk's Note: The County Judge noted that by approving Item 22 the Court are asking Legal to put together a contract consistent with the terms that Rodney Rhoades, Executive Manager, PBO laid out at the beginning of the Public Hearing for this Court's consideration; and that we ask Legal to get with representatives from Project Helios to put a draft contract in as final shape as possible, and present that to the Court expeditiously.

23. CONSIDER AND TAKE APPROPRIATE ACTION ON PRESENTATION AND UPDATE FROM THE SUSTAINABLE FOOD POLICY BOARD ON PROGRESS MADE ON THE SEVEN CHARGES TO THE BOARD. (COMMISSIONER ECKHARDT) (10:48 AM)

Members of the Court heard from: Marla Camp, Co-Chair, Sustainable Food Policy Board; Paula McDermott, Chair, Sustainable Food Policy Board; Brandi Burton, Sustainable Food Policy Board; Katy Petrie, Sustainable Food Policy Board; and Cyd Grimes, Travis County Purchasing Agent.

Discussion only. No formal action taken.

24. RECEIVE FISCAL YEAR 2009 AUDIT REPORTS FOR EMERGENCY SERVICES DISTRICT NOS. 4, 8 AND 13. (10:35 AM)

Clerk's Note: Item 24 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

25. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REQUEST TO TEXAS TRANSPORTATION COMMISSION TO ESTABLISH A VETERANS DISCOUNT TOLLING PROGRAM FOR QUALIFYING VETERANS. (COMMISSIONER DAVIS) (10:42 AM)

Members of the Court heard from: Olie Pope, Director, Veterans' Services, Travis County Health and Human Services (TCHHS); and Deece Eckstein, Intergovernmental Relations Officer.

Motion by Commissioner Davis and seconded by Judge Biscoe to approve Item 25.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

26. CONSIDER AND TAKE APPROPRIATE ACTION ON ELECTION SERVICES AGREEMENTS BETWEEN TRAVIS COUNTY AND AUSTIN COMMUNITY COLLEGE AND TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4. (10:35 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

27. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE APPOINTMENT OF CHAIR PERSONS AND FUNDRAISING STRATEGY FOR COMBINED CHARITIES 2010 CAMPAIGN (JUDGE BISCOE) (2:44 PM)

Clerk's Note: The Court without objection approved the following plan:

- Chief Coordinators – Judge Biscoe and Staff
- Team Coordinators – Joe Gieselman, Executive Manager, TNR; Sherri Fleming, Executive Manager, TCHHS&VS; Roger El Khoury, Director, Facilities Management; Joe Harlow, Chief Technology Officer, Information and Telecommunications Systems; Rodney Rhoades, Executive Manager, PBO; and Roger Jefferies, Executive Manager, Justice and Public Safety (JPS)
- Appointed Officials – to assume responsibility for his/her own workplace.

28. CONSIDER AND TAKE APPROPRIATE ACTION ON NOTICE FROM THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE REGARDING DECISION TO MODIFY AGREEMENT WITH TRAVIS COUNTY REGARDING SMART BEDS. (11:18 AM)

Clerk's Note: The Court discussed three options to increase the number of SMART beds to 116:

- Option One – 72 beds in new facility and 44 beds in existing
- Option Two – 40 beds in new facility and 76 bed in existing facility
- Option Three – 56 beds in new facility and 60 beds in existing facility

Members of the Court heard from: Dr. Geraldine Nagy, Director, Adult Probation, Community Supervision and Corrections Department (CSCD); Bob Klepac, Financial Analyst Lead, CSCD; Roger El Khoury, Director, Facilities Management; Lila Oshatz, Probation Division Director, CSCD; and Gabriel Stock, Senior Architectural Associate, Facilities Management.

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve Option One in Item 28.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

29. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PURCHASE OF APPROXIMATELY 14.839 ACRES OF LAND IN NORTHWEST TRAVIS COUNTY IN CONNECTION WITH THE BALCONES CANYONLANDS CONSERVATION PLAN. (COMMISSIONER HUBER) ² (2:47 PM) (5:02 PM)

Clerk's Note: Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Commissioner Huber and seconded by Commissioner Davis that we make an offer for \$385,000.00, which is the appraised value.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

30. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PURCHASE OF APPROXIMATELY 110.485 ACRES OF LAND IN NORTHWEST TRAVIS COUNTY IN CONNECTION WITH THE BALCONES CANYONLANDS CONSERVATION PLAN. (COMMISSIONER HUBER) ²
(2:47 PM) (5:03 PM)

Clerk's Note: Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Commissioner Huber and seconded by Commissioner Eckhardt that we not accept the offer made, and counter with an offer of \$2,300,000.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

31. CONSIDER AND TAKE APPROPRIATE ACTION ON ISSUES REGARDING THE LEASE AND SPACE FOR TRAVIS COUNTY DISTRICT ATTORNEY AT 700 LAVACA. ^{1 AND 2} (2:47 PM) (5:03 PM)

Clerk's Note: Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Members of the Court heard from: John Hille, Assistant County Attorney.

Motion by Judge Biscoe and seconded by Commissioner Huber that we direct Staff to have an appropriate conversation with our District Attorney, regarding that space that we provide to the State Task Force.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

32. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING PROPOSAL FOR DOWNTOWN OFFICE BUILDING BY D2000, A TURN KEY DEVELOPMENT COMPANY. ^{1 AND 2} (2:47 PM) 5:04 PM)

Clerk's Note: Judge Biscoe announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Commissioner Eckhardt and seconded by Commissioner Davis that we reject the proposal based on the costs, and the ground lease with its significant conditions.

Motion carried: County Judge Samuel T. Biscoe	no
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

33. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING RECENT DEVELOPMENTS AT KENNEDY RIDGE NEIGHBORHOOD ASSOCIATION RELATED TO ACTIVITIES OF THE WATER CORPORATION. ¹ (1:55 PM) (2:47 PM) (5:04 PM)

Clerk's Note: Judge Biscoe announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Charlie Evans, Southwest Water Utility; Gary Rose, Southwest Water Utility; and Tom Nuckols, Assistant County Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we ask our Health and Human Services Staff to touch base with the three residents whose service has been disconnected, and determine their eligibility to participate in the County Emergency Utility Assistance Program applying the County Policy; further, that we work with the County Attorney to determine what assistance the Attorney General and TCEQ might provide in remedying the overall situation out there.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

34. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING PURCHASE OF OPEN SPACE LAND OR CONSERVATION EASEMENTS IN PRECINCT ONE. (COMMISSIONER DAVIS) ^{1 AND 2} (2:47 PM) (5:05 PM)

Clerk's Note: Judge Biscoe announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Discussion only. No formal action taken.

35. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING POSSIBLE SALE OF COUNTY-OWNED LAND OFF FM 969 IN EAST AUSTIN. ^{1 AND 2} (2:47 PM) (5:05 PM)

Clerk's Note: Judge Biscoe announced that Item 35 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Judge Biscoe and seconded by Commissioner Davis to grant the extension, and authorize a survey at an expenditure of \$8,000.00, payable from the purchase price.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADDED ITEMS

- A1. RECEIVE LEGAL BRIEFING AND TAKE APPROPRIATE ACTION REGARDING TRAVIS COUNTY INDIGENT BURIAL PROGRAM, INCLUDING CREMATION OPTION. (2:47 PM) (5:06 PM)

Clerk's Note: Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we direct Staff to put together an appropriate draft cremation policy, and appropriate draft RFP to identify funeral homes that might want to be added to the County list of vendors that provide the burial services, including cremation, and that we ask Staff to determine the best practices, best prices, for us to consider at a future discussion.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- A2. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING IN PRECINCT THREE: (10:35 AM)

- A. RESUBDIVISION OF LOT 9, BLOCK A, ANGELWYLDE SECTION THREE PRELIMINARY PLAN (PRELIMINARY PLAN – 9 TOTAL LOTS: 8 SINGLE FAMILY LOTS AND ONE PRIVATE STREET LOT – 40.333 ACRES – ANGELWYLDE DRIVE – FISCAL IS NOT REQUIRED WITH THE PRELIMINARY PLAN - SEWAGE SERVICE TO BE ON SITE SEWAGE FACILITIES– CITY OF AUSTIN ETJ); AND
- B. SET A PUBLIC HEARING DATE FOR SEPTEMBER 28, 2010, FOR RESUBDIVISION OF LOT 9, BLOCK A, ANGELWYLDE SECTION THREE (RESUBDIVISION FINAL PLAT - 9 TOTAL LOTS: 8 SINGLE FAMILY LOTS AND ONE PRIVATE STREET LOT - 40.333 ACRES - ANGELWYLDE DRIVE - APPROPRIATE FISCAL HAS BEEN POSTED WITH CITY OF AUSTIN - SEWAGE SERVICE TO BE ON SITE SEWAGE FACILITIES - CITY OF AUSTIN ETJ). (COMMISSIONER HUBER)

Clerk's Note: Items A2.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADJOURNMENT

Motion by Commissioner Huber and seconded by Commissioner Davis to adjourn the Voting Session. (5:07 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

MINUTES OF MEETING SEPTEMBER 14, 2010

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 14th day of September 2010, the Commissioners' Court convened the Voting Session at 9:15 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

The Commissioners Court recessed the Voting Session at 12:04 PM.

The Commissioners Court, meeting as the Travis County Bee Cave Road District #1 (Galleria), convened at 1:38 and adjourned at 1:38 PM.

The Commissioners Court, meeting as the Travis County Health Facilities Development Corporation, convened at 1:39 PM and adjourned at 2:01 PM.

The Commissioners Court reconvened the Voting Session at 2:02 PM.

The Commissioners Court retired to Executive Session at 2:31 PM.

The Commissioners Court reconvened the Voting Session at 4:10 PM.

The Commissioners Court adjourned the Voting Session at 4:33 PM.

PUBLIC HEARINGS

1. RECEIVE COMMENTS REGARDING A PLAT FOR RECORDING IN PRECINCT THREE: THE ESTATES AT COMMANDERS POINT FINAL PLAT (6 TOTAL LOTS [5 SINGLE-FAMILY RESIDENTIAL, 1 WATER QUALITY LOT] – 5.634 ACRES – AGARITA COVE – WATER AND WASTEWATER SERVICE WILL BE PROVIDED BY W.C.I.D. #17 – CITY OF AUSTIN ETJ). (COMMISSIONER HUBER) (ACTION ITEM # 10) (9:16 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 10 for a summary of the action item.

Motion by Judge Biscoe and seconded by Commissioner Davis to open the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Anna Bowlin, Program Manager, Planning and Engineering, Transportation and Natural Resources (TNR); Thomas Minner, Travis County Resident; and Michael Weiner, Travis County Resident.

Motion by Commissioner Huber and seconded by Commissioner Davis to close the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

2. RECEIVE COMMENTS ON A REVISED PLAT FOR RECORDING IN PRECINCT 3: RED WAGON RANCHETTES, SECTION 2, REVISED PORTION OF LOT 12, BLOCK B (SHORT FORM PLAT – 1 LOT – 1.923 ACRES – TRAILS END ROAD – NO FISCAL REQUIRED WITH TRAVIS COUNTY – SEWAGE SERVICE TO BE PROVIDED BY ON-SITE SEPTIC – CITY OF JONESTOWN ETJ). (COMMISSIONER HUBER) (ACTION ITEM # 11) (9:20 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 11 for a summary of the action item.

Motion by Judge Biscoe and seconded by Commissioner Huber to open the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Anna Bowlin, Program Manager, Planning and Engineering, TNR.

Motion by Commissioner Huber and seconded by Commissioner Davis to close the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

CITIZENS COMMUNICATION

Members of the Court heard from: Maurice Priest, Travis County Resident; Bill Hudson, Travis County Resident; Richard Crandal, City Administrator, City of Creedmoor; Fidel Acevedo, President, Local 4860, League of United Latin American Citizens (LULAC) HOPE; Vicky Karp, Director, Public Relations, VoteRescue; Bill Stout, Co-Chair, Travis County Green Party; Clint Smith, Member, Grey Panthers; Chris Nielson, Capitol Cruisers, LLC; Karen Rennick, Founder, VoteRescue; Paul Aveña, Travis County Resident; and Ronnie Gjemre, Travis County Resident. (9:22 AM)

CONSENT ITEMS

Motion by Commissioner Davis and seconded by Judge Biscoe to approve the following Consent Items: C1-C2 and Items 5, 6, 7, 8, 10, 11, 13, 20, 21, 22, and 25. (9:57 AM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS.

SPECIAL ITEMS

- 3. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDER LIFTING THE OUTDOOR BURNING BAN. (9:58 AM) (2:31 PM) (4:13 PM)

Clerk's Note: Judge Biscoe announced that Item 3 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Hershel Lee, Travis County Fire Marshal; and Jim Connolly, Assistant County Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we lift the burn ban.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Item 3 to be reposted on September 21, 2010.

RESOLUTIONS AND PROCLAMATIONS

4. APPROVE RESOLUTION RECOGNIZING SEPTEMBER 18, 2010, AS "TAKE A LOVED ONE FOR A CHECKUP DAY" IN TRAVIS COUNTY. (10:01 AM)

Members of the Court heard from: Deborah Duncan, Community Health Initiative Unit, Public Health Division, Austin/Travis County Health and Human Services Department (A/TCHHS).

Motion by Judge Biscoe and seconded by Commissioner Davis to approve the Proclamation in Item 4.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

PURCHASING OFFICE ITEMS

5. APPROVE MODIFICATION NO. 21 TO CONTRACT NO. MA960322, EASY ACCESS, INC., FOR TAX OFFICE COMPUTER SYSTEM. (9:57 AM)

Clerk's Note: Item 5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

6. APPROVE ISSUANCE OF JOB ORDER NO. 15, WATER DAMAGE REMEDIATION, MOLD DAMAGE REMEDIATION AND DECONTAMINATION SERVICES, CONTRACT NO. 08K00072RV, BLACKMON MOORING OF TEXAS, INC. (9:57 AM)

Clerk's Note: Item 6 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

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7. APPROVE CONTRACT AWARD FOR PROFESSIONAL COUNSELING SERVICES WITH LAURIE DOUGLAS-GAMBLE, LCSW, TO PROVIDE CARE FOR THE COLLABORATIVE OPPORTUNITIES FOR POSITIVE EXPERIENCE PROGRAM. (9:57 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

8. APPROVE CONTRACT AWARD FOR CONSTRUCTION SERVICES FOR THE TRAVIS COUNTY CORRECTIONAL COMPLEX PARKING LOT AT BALL FIELD PROJECT, IFB NO. B100287-LP, TO THE LOW BIDDER, PATIN CONSTRUCTION, LLC. (9:57 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COUNTY PROPERTY AT 700 LAVACA STREET:

A. THE USE OF EXTERNAL OR INTERNAL PROJECT MANAGEMENT FOR THE PROJECT IN WHOLE OR PART; (2:31 PM) (4:13 PM)

Clerk's Note: Judge Biscoe announced that Item 9.A would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe that we stick to our decision to do Architectural and Engineering work with an external firm on the basement, Floors 1, and 2; and that we get Facilities Management to do the Architectural and Engineering work on Floors 3 through 15. The second part of this would be that we authorize Purchasing, Legal and appropriate other County staff to put together an appropriate RFQ for a Project Manager for the project, and that we request Facilities Management to submit a proposal for qualifications; and that we consider as part of that, the price or fee for doing such work; that that be one of the criteria that we consider; that it be set forth, and that it be applied with as equal force as possible to external qualifications or proposals, as well as internal qualifications or proposals.

A Division of the Vote was requested by Commissioner Gómez on the Standing Motion.

A Restatement of the previous Motion was made by Judge Biscoe and **seconded by** Commissioner Huber to pull out the Architectural and Engineering part of the Motion and just focus on the project management; and the intention there would be to informally compete for a Project Manager, but to indicate our preference or request for a submission from Facilities Management to do the work; and that we will consider, price, fee, and cost. The Court will have the opportunity to look at specific language in a draft document in two weeks, September 28, 2010.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	no
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	no

ITEM 9 CONTINUED

9. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COUNTY PROPERTY AT 700 LAVACA STREET:
 - B. SCOPE OF SERVICES FOR ARCHITECTURAL AND ENGINEERING SERVICES; (2:31 PM)
 - C. DIRECTIONS ON HOW TO PROCEED TOWARD ISSUANCE OF A REQUEST FOR QUALIFICATIONS, NO. Q100247RV; AND (2:31 PM)
 - D. APPROPRIATE CONSTRUCTION DELIVERY METHODS. (2:31 PM)

Items 9.B-D not needed.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

10. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A PLAT FOR RECORDING IN PRECINCT THREE: THE ESTATES AT COMMANDERS POINT FINAL PLAT (6 TOTAL LOTS [5 SINGLE-FAMILY RESIDENTIAL, 1 WATER QUALITY LOT] – 5.634 ACRES – AGARITA COVE – WATER AND WASTEWATER SERVICE WILL BE PROVIDED BY W.C.I.D. #17 – CITY OF AUSTIN ETJ). (COMMISSIONER HUBER) (9:57 AM)

Clerk's Note: Item 10 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

11. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REVISED PLAT FOR RECORDING IN PRECINCT 3: RED WAGON RANCHETTES, SECTION 2, REVISED PORTION OF LOT 12, BLOCK B (SHORT FORM PLAT – 1 LOT – 1.923 ACRES – TRAILS END ROAD – NO FISCAL REQUIRED WITH TRAVIS COUNTY – SEWAGE SERVICE TO BE PROVIDED BY ON-SITE SEPTIC – CITY OF JONESTOWN ETJ). (COMMISSIONER HUBER) (9:57 AM)

Clerk's Note: Item 11 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

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12. CONSIDER AND TAKE APPROPRIATE ACTION ON THE LAKE TRAVIS PARK MASTER PLAN. (COMMISSIONER HUBER) (10:30 AM)

Members of the Court heard from: Wendy Scaperotta, Senior Planner, TNR; Charles Bergh, Division Director, Parks and Natural Resources, TNR; Gary Wardian, Travis County Resident; Doug Casey, Vice President, Economic Downtown Alliance for Lago Vista and Jonestown; Steve Sibley, Travis County Resident; and Carol Lee, Travis County Resident.

Clerk's Note: The Court discussed striking a bullet point on page 11 from the Travis County Park Master Plan regarding the possible sale of Tom Hughes Park.

Motion by Commissioner Huber and seconded by Commissioner Davis to approve Item 12 with the changes discussed.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

13. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE LICENSE AGREEMENT WITH R AND B SPORTS, LLC FOR A TRIATHLON AT PACE BEND PARK. (COMMISSIONER HUBER) (9:57 AM)

Clerk's Note: Item 13 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

14. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST TO APPROVE AN ADVANCE FUNDING AGREEMENT FOR VOLUNTARY LOCAL GOVERNMENT CONTRIBUTIONS TO TRANSPORTATION IMPROVEMENT PROJECTS WITH NO REQUIRED MATCH, FOR IMPROVEMENTS TO THE INTERSECTION OF FM 969 AT HUNTERS BEND ROAD, IN PRECINCT ONE. (COMMISSIONER DAVIS) (11:43 AM)

Members of the Court heard from: Steve Manilla, Director, Public Works, TNR.

Motion by Commissioner Davis and seconded by Commissioner Eckhardt to approve Item 14.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

15. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING EXECUTIVE MANAGER, TRANSPORTATION AND NATURAL RESOURCES: (11:31 AM)

A. POST THE POSITION; AND

B. SCHEDULE AND PROCESS FOR FILLING THE PENDING POSITION VACANCY.

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR; and Diane Blankenship; Director, Health and Human Services Department (HRMD).

Motion by Judge Biscoe and seconded by Commissioner Davis that we approve the posting and the process in general; and the intention to bring back to the Court either this same job description or a revised one on September 28, 2010, for the Court to give final approval of the job description.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

PLANNING AND BUDGET DEPT. ITEMS

16. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:57 AM)

Item 16 not needed.

17. CONSIDER AND TAKE APPROPRIATE ACTION ON FISCAL YEAR 2011 BUDGET RULES. (11:54 AM)

Members of the Court heard from: Jessica Rio, Assistant Budget Manager, Planning and Budget Office (PBO); Leroy Nellis, Budget Manager, PBO; and Susan Spataro, Travis County Auditor.

Discussion only. No formal action taken.

Item 17 to be reposted on September 21, 2010.

18. DISCUSS AND TAKE APPROPRIATE ACTION ON FISCAL YEAR 2011 BUDGET ISSUES. (2:03 PM)

Members of the Court heard from: Jessica Rio, Assistant Budget Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Clerk's Note: The Court discussed rolling over the money for previously approved Capital Projects that are now underway, but will not be completed in FY 2010, so they may be completed in FY 2011.

Motion by Commissioner Gómez and seconded by Commissioner Davis to roll the money over and complete those projects.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: Item 20 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

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21. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:57 AM)

Clerk's Note: Item 21 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

22. CONSIDER AND TAKE APPROPRIATE ACTION ON APPOINTMENT OF ROGER EL KHOURY TO SERVE AS THE COUNTY REPRESENTATIVE ON THE CITY OF AUSTIN AIRPORT BOULEVARD ADVISORY GROUP. (9:57 AM)

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

23. CONSIDER AND TAKE APPROPRIATE ACTION ON BROWN SANTA 5K RUN/WALK AND KIDS K, DECKER CHALLENGE HALF MARATHON AND WELLNESS FAIR AT TRAVIS COUNTY EXPOSITION CENTER DECEMBER 12, 2010. (2:02 PM)

Motion by Commissioner Davis **and seconded by** Commissioner Gómez to approve Item 23.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

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24. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION ON THE REDISTRICTING PROCESS TO BE USED BY THE COUNTY IN 2011.
(2:19 PM)

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and Cyd Grimes, Travis County Purchasing Agent.

Motion by Commissioner Gómez and seconded by Commissioner Davis to approve the timetable for the redistricting process.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

25. CONSIDER AND TAKE APPROPRIATE ACTION ON REVISED INTERLOCAL COOPERATION AGREEMENT BETWEEN TRAVIS COUNTY AND SHADY HOLLOW MUNICIPAL UTILITY DISTRICT. (9:57 AM)

Clerk's Note: Item 25 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

26. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE POTENTIAL PURCHASE OF REAL ESTATE IN CENTRAL AUSTIN. ^{1 AND 2}
(2:33 PM)

Item 26 not needed.

Item 26 to be reposted on September 21, 2010.

27. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST TO PROVIDE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE ACQUISITION OF FOUR ADDITIONAL LOTS IN THE GILBERT LANE SUBDIVISION IN EASTERN TRAVIS COUNTY BY AUSTIN HABITAT FOR HUMANITY. ^{1 AND 2} (2:31 PM) (4:11 PM)

Clerk's Note: Judge Biscoe announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Judge Biscoe and seconded by Commissioner Davis that we authorize the purchase of four additional lots and authorize Staff to find the dollars from the Community Development Block Grant (CDBG) grant dollars and keep us posted on any need for further follow-up action by the Court.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

28. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING RECENT DEVELOPMENTS AT KENNEDY RIDGE NEIGHBORHOOD ASSOCIATION RELATED TO ACTIVITIES OF THE WATER CORPORATION. ¹ (2:31 PM) (4:11 PM)

Clerk's Note: Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

Discussion only. No formal action taken.

29. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PURCHASE OF APPROXIMATELY 110.485 ACRES OF LAND IN NORTHWEST TRAVIS COUNTY IN CONNECTION WITH THE BALCONES CANYONLANDS CONSERVATION PLAN. (COMMISSIONER HUBER) ² (2:31 PM) (4:12 PM)

Clerk's Note: Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.072, Real Property.

Motion by Commissioner Huber and seconded by Commissioner Gómez that we purchase this parcel for \$2.39 million.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

ADDED ITEMS

- A1. CONSIDER AND TAKE APPROPRIATE ACTION ON SUBORDINATION, ATTORNMENT AND NONDISTURBANCE AGREEMENT IN CONNECTION WITH AUSTIN RIDGE LEASE OCCUPIED BY CHILD PROTECTION TEAMS OF DISTRICT ATTORNEY AND TRAVIS COUNTY SHERIFF'S OFFICE.
(2:31 PM) (4:10 PM)

Clerk's Note: Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve Item A1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

- A2. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING ISSUES RELATED TO COUNTY INDIGENT BURIAL ASSISTANCE POLICY AND FUNERAL HOME CONTRACTS: (2:31 PM) (4:10 PM)
- A. RATIFICATION OF PAYMENT OF NECESSARY ADDITIONAL CHARGES FOR BURIAL OF TWO INDIGENTS OUTSIDE THE POLICY; AND
- B. CONSIDERATION OF POLICY CHANGE AND/OR CONTRACT AMENDMENT TO ADDRESS POTENTIAL ADDITIONAL CHARGES FOR BURIALS IN CERTAIN CIRCUMSTANCES. (THESE ITEMS MAY BE TAKEN INTO EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY)

Clerk's Note: Judge Biscoe announced that Items A2.A&B would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Gómez that we authorize Staff to pay those invoices and that we ratify payments that have been made, if any.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Item A2.B to be reposted on September 28, 2010.

- A3. RECEIVE AN UPDATE AND PROVIDE FEEDBACK FROM THE CITY OF AUSTIN ON THE IMAGINE AUSTIN COMPREHENSIVE PLAN AND THE UPCOMING THIRD ROUND OF COMMUNITY FORUMS. (COMMISSIONER ECKHARDT) (11:00 AM)

Members of the Court heard from: Greg Guernsey, Director, Planning and Development Review Department, City of Austin; Garner Stoll, Assistant Director, Planning and Development Review Department, City of Austin and Lead Planner, Imagine Austin Project; David Rouse, Consultant, Wallace, Roberts, Todd; and John Williams, Board Member, Park Springs Neighborhood Association.

Discussion only. No formal action taken.

ADJOURNMENT

Motion by Commissioner Davis and seconded by Commissioner Gómez to adjourn the Voting Session. (4:33 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

C4

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, October 5, 2010 Work Session _____
(Date) (Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Voting Sessions of September 21, 2010**

C. Approved By:



Dana DeBeauvoir, Travis County Clerk

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.
- III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next meeting.

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MINUTES OF MEETING SEPTEMBER 21, 2010

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 21st day of September 2010, the Commissioners' Court convened the Voting Session at 9:14 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court recessed the Voting Session at 12:02 PM.

The Commissioners Court, meeting as the Northwest Travis County Road District #3 (Golden Triangle), convened at 1:42 PM and adjourned at 1:43 PM.

The Commissioners Court, meeting as the Travis County Bee Cave Road District #1 (Galleria), convened at 1:43 PM and adjourned at 1:43 PM.

The Commissioners Court, meeting as the Travis County Housing Finance Corporation, convened at 1:43 PM and adjourned at 1:50 PM.

The Commissioners Court, meeting as the Travis County Health Facilities Development Corporation, convened at 1:50 PM and adjourned at 1:52 PM.

The Commissioners Court, meeting as the Capital Industrial Development Corporation; and the Travis County Cultural Education Facilities Finance Corporation, convened at 1:52 PM and adjourned at 1:53 PM.

The Commissioners Court reconvened the Voting Session at 1:54 PM.

The Commissioners Court retired to Executive Session at 3:50 PM.

The Commissioners Court reconvened the Voting Session at 4:43 PM.

The Commissioners Court adjourned the Voting Session at 4:45 PM.

PUBLIC HEARINGS

1. RECEIVE COMMENTS REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG THE COMMON LOT LINE OF LOTS 74 AND 75, BLOCK PP OF TWIN LAKE HILLS – A SUBDIVISION IN TRAVIS COUNTY IN PRECINCT THREE. (COMMISSIONER HUBER) (ACTION ITEM #6)
(9:16 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 6 for a summary of the action item.

Motion by Commissioner Huber and seconded by Commissioner Davis to open the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Anna Bowlin, Division Director, Engineering Services, Transportation and Natural Resources (TNR).

Motion by Commissioner Huber and seconded by Commissioner Davis to close the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADDED ITEM:

A1. RECEIVE COMMENTS REGARDING THE TRAVIS COUNTY TAX RATE FOR THE FISCAL YEAR 2011 COUNTY BUDGET. (9:17 AM)

Clerk's Note: This Item is a public hearing to receive comments.

Clerk's Note: The Court without objection opened the Public Hearing.

Members of the Court heard from: Rodney Rhoades, Executive Manager, Planning and Budget Office (PBO); and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Davis **and seconded by** Commissioner Eckhardt to close the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

CITIZENS COMMUNICATION

Members of the Court heard from: Maurice Priest, Travis County Resident; Clint Smith, Member, Grey Panthers; Allissa Chamber, Austinites Lobbying for Municipal Accountability (ALMA); Rae Nalder-Olenick, Fluoride Free Austin; Chris Nielson, Capitol Cruisers, LLC; Karen Rennick, Founder, VoteRescue; Vicky Karp, Director, Public Relations, VoteRescue; Ronnie Gjemre, Travis County Resident; Charles Williams, Conservation Coordinator, TNR; Erin Franz, Executive Director, Colorado River Foundation; Rodney Ahart, Executive Director, Keep Austin Beautiful; and John Peña, Lower Colorado River Authority (LCRA). (9:24 AM)

CONSENT ITEMS

Motion by Commissioner Davis and seconded by Commissioner Huber to approve the following Consent Items: C1-C6 and Items 9, 14, 16, 18, 19.A-E, 21, 25, 26, 27, 28.B, 30, 32, 33, 34, 35, 36, 38, 39, 40, 42, 43, 44, 45, 47, 48, A3, A4, A5, and A6. (9:52 AM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS.
- C3. APPROVE THE COMMISSIONERS COURT MINUTES FOR THE VOTING SESSION OF AUGUST 31, 2010.
- C4. APPROVE SETTING A PUBLIC HEARING DATE FOR OCTOBER 12, 2010 TO RECEIVE COMMENTS REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG THE COMMON LOT LINE OF LOTS 1431 AND 1432 OF THE AMENDED PLAT OF APACHE SHORES, SECTION 3 – A SUBDIVISION IN TRAVIS COUNTY, PRECINCT THREE. (COMMISSIONER HUBER)
- C5. APPROVE SETTING A PUBLIC HEARING ON OCTOBER 12, 2010 TO RECEIVE COMMENTS REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG THE COMMON LOT LINE OF LOTS 292 AND 293 OF APACHE SHORES, 1ST INSTALLMENT – A SUBDIVISION IN TRAVIS COUNTY, PRECINCT 3. (COMMISSIONER HUBER)
- C6. APPROVE SETTING A PUBLIC HEARING DATE FOR OCTOBER 19, 2010 TO RECEIVE COMMENTS ON A REVISED PLAT FOR RECORDING IN PRECINCT THREE: REVISED PLAT OF LOTS 1, 2, AND 3, TRAVIS BLUFF (SHORT FORM PLAT – 2 LOTS – 4.51 ACRES – HAYNIE FLAT ROAD – NO FISCAL REQUIRED WITH TRAVIS COUNTY – WATER TO BE PROVIDED BY A PRIVATE COMMUNITY WELL – SEWAGE SERVICE TO BE PROVIDED BY ON-SITE SEPTIC – LCRA). (COMMISSIONER HUBER)

RESOLUTIONS AND PROCLAMATIONS

2. APPROVE RESOLUTION IN SUPPORT OF THE GILLELAND CREEK TOTAL MAXIMUM DAILY LOAD IMPLEMENTATION PLAN PROPOSED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY. (9:56 AM)

Members of the Court heard from: Tom Weber, Environmental Quality Program Manager, TNR; and Stacey Scheffel, Flood Plain Manager, TNR.

Motion by Commissioner Davis and seconded by Judge Biscoe to approve the Resolution in Item 2.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

3. APPROVE PROCLAMATION FOR THE 27TH ANNUAL NATIONAL NIGHT OUT EVENT ON OCTOBER 5, 2010. (10:08 AM)

Members of the Court heard from: Jim Sylvester, Chief Deputy, Travis County Sheriff's Office (TCSO); and James Kitchens, Deputy, TCSO.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve the Proclamation in Item 3.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

4. APPROVE RESOLUTION RECOGNIZING GLORIA ADAMES FOR HER MANY YEARS OF SERVICE TO TRAVIS COUNTY AND ITS RESIDENTS.
(COMMISSIONER HUBER) (10:14 AM)

Members of the Court heard from: Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS); Andrea Colunga Bussey, Division Director, Family Support Services, TCHHS&VS; and Gloria Adames, Family Support Services, TCHHS&VS.

Motion by Commissioner Huber and seconded by Commissioner Davis to approve the Resolution in Item 4.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

5. APPROVE PROCLAMATION RECOGNIZING AUSTIN TRAVIS COUNTY INTEGRAL CARE FOR EFFECTIVE AND COST EFFICIENT MEANS TO MANAGE AND DELIVER SERVICES FOR TEXANS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES, SERIOUS MENTAL ILLNESS AND SUBSTANCE USE DISORDERS. (10:20 AM)

Members of the Court heard from: Iliana Gilman, Director of Communications, Austin/Travis County Integral Care.

Motion by Commissioner Eckhardt and seconded by Commissioner Huber to approve the Proclamation in Item 5.

Motion carried:

County Judge Samuel T. Biscoe	abstain
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

6. **CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG THE COMMON LOT LINE OF LOTS 74 AND 75, BLOCK PP OF TWIN LAKE HILLS – A SUBDIVISION IN TRAVIS COUNTY IN PRECINCT THREE. (COMMISSIONER HUBER) (10:22 AM)**

Clerk's Note: Item 6 is the action item for the public hearing on Agenda Item 1.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 6.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

7. **RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING THE FORMULA ONE RACE TRACK IN SOUTHEAST TRAVIS COUNTY. (COMMISSIONER GÓMEZ) (1:54 PM)**

Members of the Court heard from: Richard Suttle, Jr., Attorney, Armbrust and Brown representing Formula 1 Project; Joe Gieselman, Executive Manager, TNR; David Greear, Traffic Manager, TNR; and Todd Rebleski, Travis County Resident.

Discussion only. No formal action taken.

8. **RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING NEIGHBORHOOD FISHING PROGRAM AT EAST METRO PARK FROM TEXAS PARKS AND WILDLIFE DEPARTMENT. (COMMISSIONER DAVIS) (11:35 AM)**

Members of the Court heard from: Kurt Nielsen, Parks Operations Manager, East Side, TNR; and Marcos J. De Jesus, Texas Parks and Wildlife Department (TPWD).

Discussion only. No formal action taken.

9. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING CONTRACT FOR THE TRANSFER OF THE 11.16 ACRE COLINA VISTA MITIGATION TRACT FROM CONTINENTAL HOMES OF TEXAS, L.P. TO TRAVIS COUNTY AND ACCEPTANCE OF OPERATION AND MAINTENANCE RESPONSIBILITY TO BE MANAGED AS PART OF THE BALCONES CANYONLANDS PRESERVE. (COMMISSIONER HUBER) (9:52 AM)

Clerk's Note: Item 9 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

10. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST FOR A VARIANCE TO CHAPTER 48 OF THE TRAVIS COUNTY CODE AND TITLE 30 TEXAS ADMINISTRATIVE CODE CHAPTER 285 TO INSTALL THE SUPPLY LINE TO THE SEPTIC DRAIN FIELD CLOSER THAN FIVE FEET TO THE HOUSE FOUNDATION AT 608 REDBUD TRAIL. (COMMISSIONER HUBER) (3:35 PM)

Members of the Court heard from: Stacey Scheffel, Flood Plain Manager, TNR.

Motion by Commissioner Huber and seconded by Judge Biscoe to approve Item 10.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

- Clerk's Note:** Items 11 through 13 are associated with one another and were called for concurrent discussion. Please refer to Item 11 for a summary of the action taken by the Court.

HEALTH AND HUMAN SERVICES DEPT. ITEMS

14. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE DESIGNATION OF MICHAEL FREDRICK KELLEY, M.D., M.P.H., AS AN ALTERNATE HEALTH AUTHORITY FOR AUSTIN/TRAVIS COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT EFFECTIVE OCTOBER 1, 2010. (9:52 AM)

Clerk's Note: Item 14 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

15. CONSIDER AND TAKE APPROPRIATE ACTION ON THE AMENDMENT TO THE SUB-RECIPIENT AGREEMENT WITH AUSTIN HABITAT FOR HUMANITY, INC. FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT AVAILABLE THROUGH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT. (12:00 PM)

Clerk's Note: The Court noted a need to correct a date in the initial contract from August 11, 2010 to August 11, 2009. It was also noted that the requested amendment to the contract serves to extend the contract.

Members of the Court heard from: Sherri Fleming, Executive Manager, TCHHS&VS.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 15, with that correction.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

16. CONSIDER AND TAKE APPROPRIATE ACTION ON INTERLOCAL BETWEEN TRAVIS COUNTY AND THE CITY OF AUSTIN FOR THE PROVISION OF PUBLIC HEALTH SERVICES FOR FISCAL YEAR 2011. (9:52 AM)

Clerk's Note: Item 16 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

17. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:
(10:23 AM)

- A. TRAVIS COUNTY HEALTHCARE DISTRICT D/B/A CENTRAL HEALTH'S
2010 TAX RATE; AND
- B. TRAVIS COUNTY HEALTHCARE DISTRICT D/B/A CENTRAL HEALTH'S
FISCAL YEAR 2011 BUDGET.

Clerk's Note: The Court discussed the proposed FY 2010 tax rate of 7.19 cents per \$100 of assessed valuation for Central Health.

Members of the Court heard from: John Stevens, Chief Financial Officer (CFO), Central Health; Trish Young, President and Chief Executive Officer, Central Health; Marie Seale, Director, Office of Pro-Life Activities and Chaste Living, Diocese of Austin; Ronnie Gjemre, Travis County Resident; Dina Meyer, Director, Public Policy, Texas Alliance for Life; Maurice Priest, Travis County Resident; David Buttross, Travis County Resident; Allan E. Parker, Jr., President, Justice Foundation; David Featherston, Travis County Resident; Sonya Featherston, Travis County Resident; Paul Kroschewsky, Travis County Resident; Claire Ducker, Travis County Resident; and Janinne Floores, Executive Director and Founder, Breath of Life Maternity Ministries.

Motion by Commissioner Eckhardt and seconded by Judge Biscoe to approve the budget and the proposed tax rate.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

PLANNING AND BUDGET DEPT. ITEMS

18. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:52 AM)

Clerk's Note: Item 18 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

19. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE:
(9:52 AM)

- A. ANNUAL CONTRACT WITH THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, FOR JUVENILE PROBATION TO CONTINUE THE EXISTING JUVENILE DRUG COURT AND IN-HOME FAMILY SERVICES PROGRAM;
- B. ANNUAL CONTRACT WITH THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, FOR JUVENILE PROBATION TO CONTINUE THE EXISTING FRONT END THERAPEUTIC SERVICES PROGRAM;
- C. NEW CONTRACT WITH THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, TO ENHANCE THE EXISTING VICTIM SERVICES UNIT IN THE TRAVIS COUNTY SHERIFF'S OFFICE BY PROVIDING A VICTIM COUNSELOR SOLELY DEDICATED TO SERVE VICTIMS OF CHILD ABUSE;
- D. AMENDMENT TO THE INTERLOCAL AGREEMENT FOR THE AUSTIN/TRAVIS COUNTY HUMAN TRAFFICKING LAW ENFORCEMENT TASK FORCE JOINT INVESTIGATIVE PROJECT THAT WILL EXTEND THE AGREEMENT AN ADDITIONAL THREE MONTHS FOR THE REIMBURSEMENT OF OVERTIME WITHIN THE SHERRIFF'S OFFICE RELATED TO THE EXISTING PROGRAM; AND
- E. PERMISSION TO CONTINUE SLOT 279 IN THE PARENTING IN RECOVERY GRANT AND USE FISCAL YEAR 2011 GENERAL FUND HEALTH AND HUMAN SERVICES RESOURCES, IF NEEDED, FOR PROGRAM VENDOR INVOICES

Clerk's Note: Items 19.A-E approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION TO AUTHORIZE STAFF AND CONSULTANTS TO MOVE FORWARD WITH THE REFINANCING OF A PORTION OF TRAVIS COUNTY'S OUTSTANDING DEBT OBLIGATIONS, AND AUTHORIZE FINANCIAL ADVISOR TO SELECT UNDERWRITING GROUP WITH WHOM TO NEGOTIATE SALE. (11:15 AM)

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve Item 20.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	abstain
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

21. CONSIDER AND TAKE APPROPRIATE ACTION ON FISCAL YEAR 2011 BUDGET RULES. (9:52 AM)

Clerk's Note: Item 21 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

22. DISCUSS AND TAKE APPROPRIATE ACTION ON FISCAL YEAR 2011 BUDGET ISSUES. (3:40 PM)

Members of the Court heard from: Jessica Rio, Assistant Budget Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Clerk's Note: The Court discussed the annual use of existing Certificates of Obligation for FY '11 Capital Items.

Motion by Commissioner Gómez and seconded by Judge Biscoe to approve the requested action.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

ITEM 22 CONTINUED

Clerk's Note: The Court discussed Staff recommended corrections to be incorporated into the proposed FY '11 Budget that will be filed on September 24, 2010.

Motion by Commissioner Gómez and seconded by Commissioner Huber to approve the request.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

23. RECEIVE PRESENTATION FROM THE BROADDUS AND ASSOCIATES TEAM REGARDING THE DATA CENTER PROGRAM FOR THE CENTRAL CAMPUS NEEDS ASSESSMENT AND MASTER PLAN AND TAKE APPROPRIATE ACTION. (11:16 AM)

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; Steven Coulston, Vice President, Planning, Broaddus and Associates; John Lewis, Datacom Design; and Belinda Powell, Capital Planning Coordinator, PBO.

Discussion only. No formal action taken.

Item 23 to be reposted September 28, 2010.

24. CONSIDER AND TAKE APPROPRIATE ACTION ON RECOMMENDED PILOT INITIATIVE TO IMPLEMENT ZONED PARKING FOR COUNTY EMPLOYEES AT 700 LAVACA GARAGE INCLUDING: (2:36 PM)

A. REVISIONS TO CURRENT POLICY; AND

B. IMPLEMENTATION PLAN FOR PILOT

Members of the Court heard from: Sydnia Crosbie, Lead Financial Analyst, TNR, and Chair, Parking Committee; and Daniel Bradford, Assistant County Attorney.

Clerk's Note: The Court discussed making placement on the Parking Wait List automatic by the most recent hire date instead of ledger date.

Motion by Commissioner Eckhardt and seconded by Commissioner Huber that we change the policy to put people on by hire date.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	abstain

Clerk's Note: The Court discussed the Parking Committee's recommendation of the implementation of a zoned parking pilot at 700 Lavaca, starting with 100 Travis County employees.

Motion by Commissioner Eckhardt and seconded by Commissioner Huber that we move forward with the pilot, and Commissioner Eckhardt will participate in the pilot.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court requested that the Parking Committee report on the zoned parking pilot in 90 days.

ADMINISTRATIVE OPERATIONS ITEMS

25. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$702,100.42 FOR THE PERIOD OF SEPTEMBER 3 TO SEPTEMBER 9, 2010. (9:52 AM)

Clerk's Note: Item 25 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

26. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:52 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

27. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE AGREEMENT WITH THE TEXAS BOOK FESTIVAL, INC. TO USE COUNTY PARKING FACILITIES ON SATURDAY, OCTOBER 16 AND SUNDAY, OCTOBER 17, 2010. (9:52 AM)

Clerk's Note: Item 27 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

28. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:
(11:56 AM)

- A. APPROVE PAYROLL STUFFER FOR SEPTEMBER 30, 2010
DISTRIBUTION TO RECRUIT EMPLOYEES TO BE CONSIDERED FOR
GRIEVANCE PANEL POOL; AND

Members of the Court heard from: Diane Blankenship; Director, Human Resources Management Department (HRMD).

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 28.A.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

28. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:
(9:52 AM)

- B. APPROVE RECOGNITION OF 2006-2010 GRIEVANCE PANEL MEMBERS
WITH A CERTIFICATE OF APPRECIATION ON OCTOBER 26, 2010.

Clerk's Note: Item 28.B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

29. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING EXECUTIVE
MANAGER, ADMINISTRATIVE OPERATIONS: (2:54 PM)

- A. POST THE POSITION; AND

- B. SCHEDULE AND PROCESS FOR FILLING THE PENDING POSITION
VACANCY. (COMMISSIONERS DAVIS AND GÓMEZ)

Members of the Court heard from: Diane Blankenship; Director, HRMD; and Rodney Rhoades, Executive Manager, PBO.

Discussion only. No formal action taken.

Items 29.A&B to be reposted September 28, 2010.

JUSTICE AND PUBLIC SAFETY ITEMS

30. CONSIDER AND TAKE APPROPRIATE ACTION ON APPOINTMENT OF BRAD BEARDEN TO REPLACE CHARLES BROTHERTON ON THE CAPITAL AREA COUNCIL OF GOVERNMENTS 9-1-1 TASK FORCE. (9:52 AM)

Clerk's Note: Item 30 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

PURCHASING OFFICE ITEMS

31. APPROVE INTERLOCAL AGREEMENT WITH LOWER COLORADO RIVER AUTHORITY TO PROVIDE MAINTENANCE, REPAIR AND TESTING OF WATERCRAFT AND OTHER FLEET EQUIPMENT. (9:14 AM)

Item 31 postponed.

32. APPROVE MODIFICATION NO. 18 TO CONTRACT NO. PS960295VR, AUSTIN CHILD GUIDANCE CENTER, FOR JUVENILE OFFENDER SUBSTANCE ABUSE TREATMENT SERVICES. (9:52 AM)

Clerk's Note: Item 32 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

33. APPROVE MODIFICATION NO. 2 TO INTERLOCAL AGREEMENT NO. IL090321RE, THE UNIVERSITY OF TEXAS AT AUSTIN, FOR THE HEALER WOMEN PROGRAM. (9:52 AM)

Clerk's Note: Item 33 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

34. APPROVE TWELVE-MONTH EXTENSION (MODIFICATION NO. 7) TO CONTRACT NO. PS070215RE, WORKFORCE SOLUTIONS - CAPITAL AREA WORKFORCE BOARD, FOR QUALITY CHILD CARE COLLABORATIVE. (9:52 AM)

Clerk's Note: Item 34 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

35. APPROVE TWELVE-MONTH EXTENSION (MODIFICATION NO. 1) TO CONTRACT NO. 09T00207OJ, FBMC PREMIER BENEFITS SOLUTIONS, FOR COUNTY'S FLEXIBLE SPENDING PLAN AND QUALIFIED TRANSPORTATION BENEFIT FOR TRAVIS COUNTY EMPLOYEES. (9:52 AM)

Clerk's Note: Item 35 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

36. APPROVE CONTRACT NO. PS100297ML, ROBERT BRENT TURNIPSEED, MD, FOR INMATE PSYCHIATRIC SERVICES. (9:52 AM)

Clerk's Note: Item 36 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

37. APPROVE INTERLOCAL AGREEMENT WITH AUSTIN –TRAVIS COUNTY INTEGRAL CARE FOR PSYCHIATRIC SERVICES. (THIS ITEM MAY BE TAKEN INTO EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (11:58 AM) (3:50 PM) (4:43 PM)

Clerk's Note: Judge Biscoe announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

Item 37 to be reposted September 28, 2010.

38. **REVISED LANGUAGE:** CONSIDER AND TAKE APPROPRIATE ACTION ON CONTRACT BETWEEN COUNTY OF TRAVIS AND MOTOROLA, INC. FOR THE PURCHASE OF TWO WAY COMMUNICATIONS DEVICES INCLUDING EXHIBIT C. EQUIPMENT LEASE-PURCHASE AGREEMENT THROUGH TEXAS DEPARTMENT OF INFORMATION RESOURCES. (9:52 AM)

Clerk's Note: Item 38 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

39. APPROVE MODIFICATION NO. 15 TO CONTRACT NO. CM040145LC, VISTA SOLUTIONS GROUP, FOR THE DOCUMENT IMAGING SYSTEM FOR THE COUNTY CLERK AND DISTRICT CLERK. (9:52 AM)

Clerk's Note: Item 39 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

40. APPROVE MODIFICATION NO. 10 TO CONTRACT NO. PS970315LB, VINSON & ELKINS L.L.P., FOR PROFESSIONAL SERVICES RELATED TO THE PURCHASE OF A NEW FINANCIAL SYSTEM. (9:52 AM)

Clerk's Note: Item 40 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

41. APPROVE ORDER EXEMPTING THE PURCHASE OF CABLING REQUIREMENTS ASSOCIATED WITH, OR CONNECTING TO, THE GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO INTERLOCAL AGREEMENT WITH GAATN. (9:14 AM)

Item 41 postponed.

42. APPROVE RENEWAL OF INTERLOCAL COOPERATION AGREEMENT NO. IL990109OJ, CITY OF AUSTIN/DOWNTOWN AUSTIN ALLIANCE, TO PROVIDE SERVICES AND IMPROVEMENTS FOR THE AUSTIN DOWNTOWN PUBLIC IMPROVEMENT DISTRICT. (COMMISSIONER ECKHARDT) (9:52 AM)

Clerk's Note: Item 42 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

43. APPROVE ISSUANCE OF JOB ORDER NO. 82, MINOR CONSTRUCTION AND RENOVATION SERVICES, CONTRACT NO. 07K00307RV, ARCHITECTURAL HABITAT OF AUSTIN, INC. (9:52 AM)

Clerk's Note: Item 43 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

44. APPROVE ISSUANCE OF JOB ORDER NO. 90, MINOR CONSTRUCTION AND RENOVATION SERVICES, CONTRACT NO. 07K00307RV, ARCHITECTURAL HABITAT OF AUSTIN, INC. (9:52 AM)

Clerk's Note: Item 44 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

45. APPROVE ISSUANCE OF JOB ORDER NO. 87, MINOR CONSTRUCTION AND RENOVATION SERVICES, CONTRACT NO. 07K00307RV, ARCHITECTURAL HABITAT OF AUSTIN, INC. (9:52 AM)

Clerk's Note: Item 45 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

46. APPROVE ISSUANCE OF JOB ORDER NO. 92, MINOR CONSTRUCTION AND RENOVATION SERVICES, CONTRACT NO. 07K00307RV, ARCHITECTURAL HABITAT OF AUSTIN, INC. (THIS ITEM MAY BE TAKEN INTO EXECUTIVE SESSION PURSUANT TO GOV'T. CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (9:14 AM)

Item 46 postponed.

OTHER ITEMS

47. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO AUTHORIZE THE PRINT SHOP TO PROCESS APPROXIMATELY 325,000 INSERTS FOR THE 2010-2011 TAXPAYER NEWSLETTERS. (9:52 AM)

Clerk's Note: Item 47 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

48. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO REAPPOINT DORYNE VALENTINE TO SERVE AS PRECINCT TWO APPOINTEE TO THE DISPUTE RESOLUTION CENTER BOARD EFFECTIVE IMMEDIATELY THROUGH SEPTEMBER 2013. (COMMISSIONER ECKHARDT) (9:52 AM)

Clerk's Note: Item 48 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

49. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE POTENTIAL PURCHASE OF REAL ESTATE IN CENTRAL AUSTIN. ^{1 AND 2}
(9:14 AM)

Clerk's Note: Judge Biscoe announced that Item 49 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Item 49 postponed.

50. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING OCTOBER 28, 2010 EVIDENTIARY HEARING ON CREATION OF A GROUNDWATER CONSERVATION DISTRICT FOR THE PART OF THE HILL COUNTRY PRIORITY GROUNDWATER MANAGEMENT AREA IN TRAVIS, HAYS, AND COMAL COUNTIES (STATE OFFICE OF ADMINISTRATIVE HEARINGS DOCKET NO. 582-10-5643; TEXAS COMMISSION ON ENVIRONMENTAL QUALITY DOCKET NO. 2010-1040-MIS). ¹ (3:50 PM) (4:43 PM)

Clerk's Note: Judge Biscoe announced that Item 50 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Commissioner Huber and seconded by Commissioner Davis that we direct the County Attorney to seek party status for Travis County for the October 28, 2010 evidentiary hearing on the Groundwater Conservation District.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

51. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING OPTIONS TO LIFT ORDER PROHIBITING OUTDOOR BURNING MORE EXPEDITIOUSLY. ¹ (3:50 PM)

Clerk's Note: Judge Biscoe announced that Item 51 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 51 pulled from the Agenda.

52. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING RESPONSIBILITY FOR ROAD MAINTENANCE WITHIN OR ADJACENT TO THE VILLAGE OF CREEDMOOR. ¹ (3:50 PM) (4:43 PM)

Clerk's Note: Judge Biscoe announced that Item 52 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we authorize the County Judge to send an appropriate letter to the Mayor and City Council setting forth the County's position; and that we rely on Legal's interpretation of the law in putting the letter together, and that the bottom line be that we disagree with them and ask them to meet with us so we can try to work out our differences. The County will go out and mow dangerous intersections that desperately need mowing because of serious safety issues, and that we send the Village of Creedmoor a bill for 50% of the cost of the mowing; and we indicate other steps that the County may be forced to take if this matter is not satisfactorily resolved.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADDED ITEMS

- A2. CONSIDER AND TAKE APPROPRIATE ACTION ON ISSUES REGARDING THE LEASE AND SPACE FOR TRAVIS COUNTY DISTRICT ATTORNEY AT 700 LAVACA. (EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN 551.071, CONSULTATION WITH ATTORNEY AND GOV'T CODE ANN 551.072, REAL PROPERTY) (3:50 PM) (4:45 PM)

Clerk's Note: Judge Biscoe announced that Item A2 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Discussion only. No formal action taken.

- A3. CONSIDER AND TAKE APPROPRIATE ACTION ON AN INTERLOCAL COOPERATION AGREEMENT BETWEEN TRAVIS AND HARRIS COUNTIES FOR THE LOAN OF TRAVIS COUNTY VOTING EQUIPMENT FOR THE NOVEMBER 2, 2010 GENERAL ELECTION. (9:52 AM)

Clerk's Note: Item A3 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- A4. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO AUTHORIZE RECORDS MANAGEMENT COMMUNICATION RESOURCES TO PRINT 7,000 FLIERS AS A PART OF THE PUBLIC OUTREACH MATERIAL TO ANNOUNCE THE PUBLIC PLANNING WORKSHOP FOR THE CENTRAL CAMPUS MASTER PLAN SCENARIOS ON SATURDAY, OCTOBER 2, 2010. (9:52 AM)

Clerk's Note: Item A4 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- A5. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AMENDMENT TO THE CONTRACT WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS TO INCREASE THE GRANT AWARD FOR THE COMPREHENSIVE ENERGY ASSISTANCE PROGRAM MANAGED BY HEALTH AND HUMAN SERVICES AND VETERANS SERVICE THAT PROVIDES UTILITY ASSISTANCE AND THE REPAIR, REPLACEMENT, OR RETROFIT OF HEATING AND COOLING APPLIANCES FOR ELIGIBLE HOUSEHOLDS. (9:52 AM)

Clerk's Note: Item A5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- A6. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED FISCAL YEAR 2011 INDIRECT COST RATES. (9:52 AM)

Clerk's Note: Item A6 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The Court noted that the rate would be 26.79%.

ADJOURNMENT

Motion by Commissioner Huber and seconded by Commissioner Davis to adjourn the Voting Session. (4:45 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

C5

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, October 5, 2010 Work Session _____
(Date) (Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Budget Markup Voting Session of
September 8, 2010**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might
be affected or be involved with the request. Send a copy of this Agenda Request
and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING – SEPTEMBER 8, 2010

TRAVIS COUNTY COMMISSIONERS' COURT

On Wednesday, the 8th day of September, 2010, the Commissioners' Court convened the Budget Markup Voting Session at 2:07 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court adjourned the Voting Session at 3:57 PM.

Clerk's Note: Please refer to the Backup for FY 2011 Markup Worksheet for a listing of the Reference numbers located in the Minutes.

(2:07 PM) APPROVE THE PRELIMINARY BUDGET AS A STARTING POINT FOR MARK-UP

Members of the Court heard from: Rodney Rhoades, Executive Manager, Planning and Budget Office (PBO); Leroy Nellis, Budget Manager, PBO; and Jessica Rio, Assistant Budget Manager, PBO.

Motion by Commissioner Gómez and seconded by Commissioner Davis to approve the Preliminary Budget.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:15 PM) CORRECTIONS

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; and Susan Spataro, Travis County Auditor.

Motion by Commissioner Davis and seconded by Commissioner Gómez to approve all corrections.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

(2:37 PM) Emergency Beds for Special Needs Probationers (Reference # 9)

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; and Katie Gipson, Budget Analyst, PBO.

Motion by Commissioner Gómez and seconded by Commissioner Eckhardt to approve the budget request.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:39 PM) EMS Ground Interlocal (Reference # 11)

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; and Danny Hobby, Executive Manager, Travis County Emergency Services.

Motion by Commissioner Gómez and seconded by Commissioner Huber to approve the budget request.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:40 PM) TOTALS

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; Jessica Rio, Assistant Budget Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

(2:42 PM) Health and Human Services – Vehicle funding

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

Motion by Commissioner Davis and seconded by Commissioner Gómez to approve the budget request.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:43 PM) Indigent Defense Task Force

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO.

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve the request.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:44 PM) **Eliminate 28 Pay Day Cycle effective October 1, 2011
(Reference # 21)**

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; Bill Derryberry, Senior Budget Analyst, PBO; Susan Spataro, Travis County Auditor; and Greg Hamilton, Travis County Sheriff.

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve the budget request, effective September 1, 2011. This would be funded from an earmark on the Allocated Reserve.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:47 PM) **Conservation Easement in Precinct One**

Motion by Commissioner Davis and seconded by Commissioner Gómez to earmark the Allocated Reserve for \$250,000.00 for a Conservation Easement.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:47 PM) **McKinney Falls Pedestrian Way – Grant Match**

Clerk's Note: The Court noted that there needs to be an earmark on the Allocated Reserve for \$230,498.00 for the McKinney Falls Pedestrian Way Project as a grant match.

(2:49 PM) Longevity Pay - Judges

Members of the Court heard from: The Honorable Bob Perkins, Judge, 331st District; The Honorable Julie Kocurek, Judge, 390th District; Leroy Nellis, Budget Manager, PBO; and Debra Hale, Court Coordinator.

Motion by Commissioner Gómez and seconded by Commissioner Davis to approve the request.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: By approving the above request the Court are approving a policy issue. This request is cost neutral.

(2:57 PM) Travis County Sheriff's Office Increase in Corrections and Law Enforcement Staff Request

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; Greg Hamilton, Travis County Sheriff; Major Phyllis Clair, Travis County Sheriff's Office (TCSO); Major Darren Long, Jail Administrator, TCSO; Bill Derryberry, Senior Budget Analyst, PBO; Mike Hemby, Senior Planner, TCSO; Susan Spataro, Travis County Auditor; and Leroy Nellis, Budget Manager, PBO.

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to add five Law Enforcement Officers, at the cost of \$341,230.00, without vehicles.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The County Judge noted that of the 72 vehicles that are replaced the best five should be given to the five new Law Enforcement Officers.

Motion by Judge Biscoe and seconded by Commissioner Gómez to add back in 12 Corrections Officers, for \$663,744.00.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

Motion by Judge Biscoe and seconded by Commissioner Huber to delay this hit by 12 months by spending this one-time money and expect to annualize during the next budget cycle, and not to raise taxes at this time.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

(3:55 PM) **APPROVE PROPOSED FY 11 TAX RATE**

Clerk's Note: The Court discussed setting the Fiscal Year 2010 Tax rate at 0.4658 per \$100.00 valuation.

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO.

Motion by Commissioner Gómez and seconded by Judge Biscoe to approve the tax rate of 0.4658.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

(3:57 PM) BALANCE FY 11 BUDGET

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO.

Motion by Commissioner Gómez and seconded by Commissioner Huber to authorize PBO to balance the Fifth Revenue Estimate against Allocated Reserve.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

ADJOURNMENT

Motion by Judge Biscoe and seconded by Commissioner Davis to adjourn the Budget Voting Session. (3:57 PM)

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

CLTravis County Commissioners Court Agenda RequestVoting Session Oct. 5, 2010
(Date)

Work Session _____

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text: Approve the setting of a public hearing on October 26, 2010, to receive public comment on variance requests by Synagro of Texas – CDR, Inc. for a proposed Sewage Sludge Beneficial Use Land Application site.

C. Approved by: Margaret J. Gomez
Margaret J. Gomez, Commissioner, Precinct 4

A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request.

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to the following:

Jon White, TNR Director, NREQ
Tom Weber, Env. Quality Program Mgr
Stacey Scheffel, Floodplain Administrator
Anna Bowlin, TNR Director, Development Services

III. Required Authorizations: Please check if applicable:

☐ Reduced funding for any department or for any purpose☐ Transfer of existing funds within or between any line item budget☐ GrantHuman Resources Department (854-9165)☐ A change in your department's personnel (reclassifications, etc.)Purchasing Office (854-9700)☐ Bid, Purchase Contract, Request for Proposal, ProcurementCounty Attorney's Office (854-9415)☒ Contract, Agreement, Policy & ProcedureRECEIVED
COUNTY JUDGE'S OFFICE
10 SEP 27 AM 10:23

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Monday for the following week's meeting. Late or incomplete requests will be deferred.

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER




411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

October 5, 2010

MEMORANDUM

TO: Members of the Commissioners Court

FROM: 
Joseph P. Gieselman, Executive Manager, TNR

SUBJECT: Synagro of Texas – CDR, Inc., Application No. 10-0118

Proposed Motion:

Approve the setting of a public hearing on October 26, 2010, to receive public comment on variance requests by Synagro of Texas – CDR, Inc. for a proposed Sewage Sludge Beneficial Use Land Application site.

Summary and Staff Recommendations: TNR requests the setting of a public hearing to receive public comment on variance requests by Synagro of Texas – CDR, Inc. Synagro seeks to land apply sewage sludge, a byproduct from municipal wastewater treatment, onto agricultural pastureland in Precinct 4, south of Richards Drive near the community of Garfield. The properties proposed for land application total approximately 435 acres and are owned by local property owners who are providing Synagro access and permission to apply the sludge. Synagro requests variances to land apply sewage sludge closer than the setback to individual residences and the floodplain. Synagro does not propose to construct any structure on the site.

Background: A variance from a setback from an individual residence (facility must be 1500 feet from an individual residence per Sec. 62.004) must be consistent with Chapter 62 of the Travis County Code. No residents located on Navarro Creek Drive are within the 1500 foot setback. Staff has identified eight residences on Richards Drive and SH 71 within the 1500 foot setback affected by this request. Five of the eight have submitted affidavits accepting the land application. Of the remaining three, one has sent a letter opposing the proposal (Ms. Amy Cowell, whose residence appears to be 1400 feet from the application area).

A variance from a setback from a floodplain (facility must be 500 feet outside the boundary of the 100-year floodplain per Sec. 64.222) must be consistent with Chapter 64 of the Travis County Code. No residents located on Navarro Creek Drive are located downstream of the proposed land application areas and would not be affected by runoff from the proposed land application site. No structures or obstructions would be placed in the floodplain as a result of the

Synagro of Texas – CDR, Inc.
TNR Application No. 10-0118
October 5, 2010
Page 2 of 2

land application proposal. Therefore, the variance request would not cause any increased risk of flooding of properties in the area. Public notice was provided to all property owners within 1500 feet of the site, including those who own property downstream. Only one letter of opposition was received from a property owner downstream (Ms. Amy Colwell).

Public notice by Travis County has included posting of signs prominently in two locations adjacent to the proposed site. Written notices of the variance requests were mailed to all property owners within 1500 feet of the proposed site, to other persons who expressed an interest in this matter, and to homeowner associations known in the area. The signs and letter specified the opportunity to provide comments within a 30-day period of time. The letter also gave notice of the first public hearing before the Court, which was convened on August 31, 2010. Subsequent to the first hearing, TNR activated a website on September 10, 2010, to inform the public of the variance requests. A letter signed by residents of the Navarro Creek Road area was received protesting the Synagro project.

Issues and Opportunities: None identified

Budgetary and Fiscal Impacts: None identified

cc: Jon A. White, NREQ Division Dir.
Thomas Weber, Environmental Quality Program Mgr.
Anna Bowlin, Dir., Development Services
Stacey Scheffel, Floodplain Administrator
County Attorney's Office

#

C7

Travis County Commissioners Court Agenda RequestVoting Session 10/5/10
(Date)Work Session _____
(Date)

- I. A. Request made by: for Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney
- B. Requested Text:

Consider and take appropriate action on:

A. Approve setting a public hearing date for November 9, 2010, to receive comments regarding a plat for recording in Precinct One: Resubdivision of Lot 10, Block A Willow Creek Subdivision. (Resubdivision Final Plat – 2 Lots – 9.9198 acres –Ballerstedt Road – No fiscal required – Sewage service to be provided by on-site septic facilities – City of Manor ETJ).

B. Approved by:



Commissioner Ron Davis, Precinct One

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Michael Hettenhausen: 854-7563

Anna Bowlin: 854-7561

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)☐ Additional funding for any department or for any purpose☐ Transfer of existing funds within or between any line item budget☐ GrantHuman Resources Department (854-9165)☐ A change in your department's personnel (reclassifications, etc.)Purchasing Office (854-9700)☐ Bid, Purchase Contract, Request for Proposal, ProcurementCounty Attorney's Office (854-9415)☐ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.

10 SEP 27 AM 10:07
COUNTY CLERK'S OFFICE



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

BACK-UP MEMORANDUM

September 24, 2010

TO: Members of the Commissioners' Court

THROUGH: *for* Joseph P. Gieselman, Executive Manager

FROM: *for* Anna Bowlin, Director, Development Services

SUBJECT: Resubdivision of Lot 10, Block A Willow Creek Subdivision, Precinct One

PROPOSED MOTION:

Consider and take appropriate action on:

- A. Approve setting a public hearing date for November 9, 2010, to receive comments regarding a plat for recording in Precinct One: Resubdivision of Lot 10, Block A Willow Creek Subdivision. (Resubdivision Final Plat – 2 Lots – 9.9198 acres –Ballerstedt Road – No fiscal required – Sewage service to be provided by on-site septic facilities – City of Manor ETJ).

SUMMARY AND STAFF RECOMMENDATION:

The property owner of Lot 10 wishes to resubdivide the existing 9.9 acre lot into two lots (Lot 10A at 3.0884 acres and Lot 10B at 6.6455 acres). Both lots will be platted from Ballerstedt Road. Parkland fees in lieu of dedication in the amount of \$447.00 have been paid to Travis County for this resubdivision plat.

As this plat application has been approved by the City of Manor on September 15, 2010, and meets all Travis County standards, TNR staff recommends approval of the motion.

ISSUES AND OPPORTUNITIES:

As part of the requirements for a plat resubdivision, a notice of public hearing letter will be mailed using certified mail to all owners of property within the original Willow Creek subdivision, and notice of public hearing sign will be placed on the subject property to announce the date, time, and location of the public hearing. Should staff receive any inquiries from adjacent property owners as a result of the mailout or sign placement, an

addendum to this back up memorandum will be provided to the Court prior to the public hearing.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Existing Plat

Proposed Plat

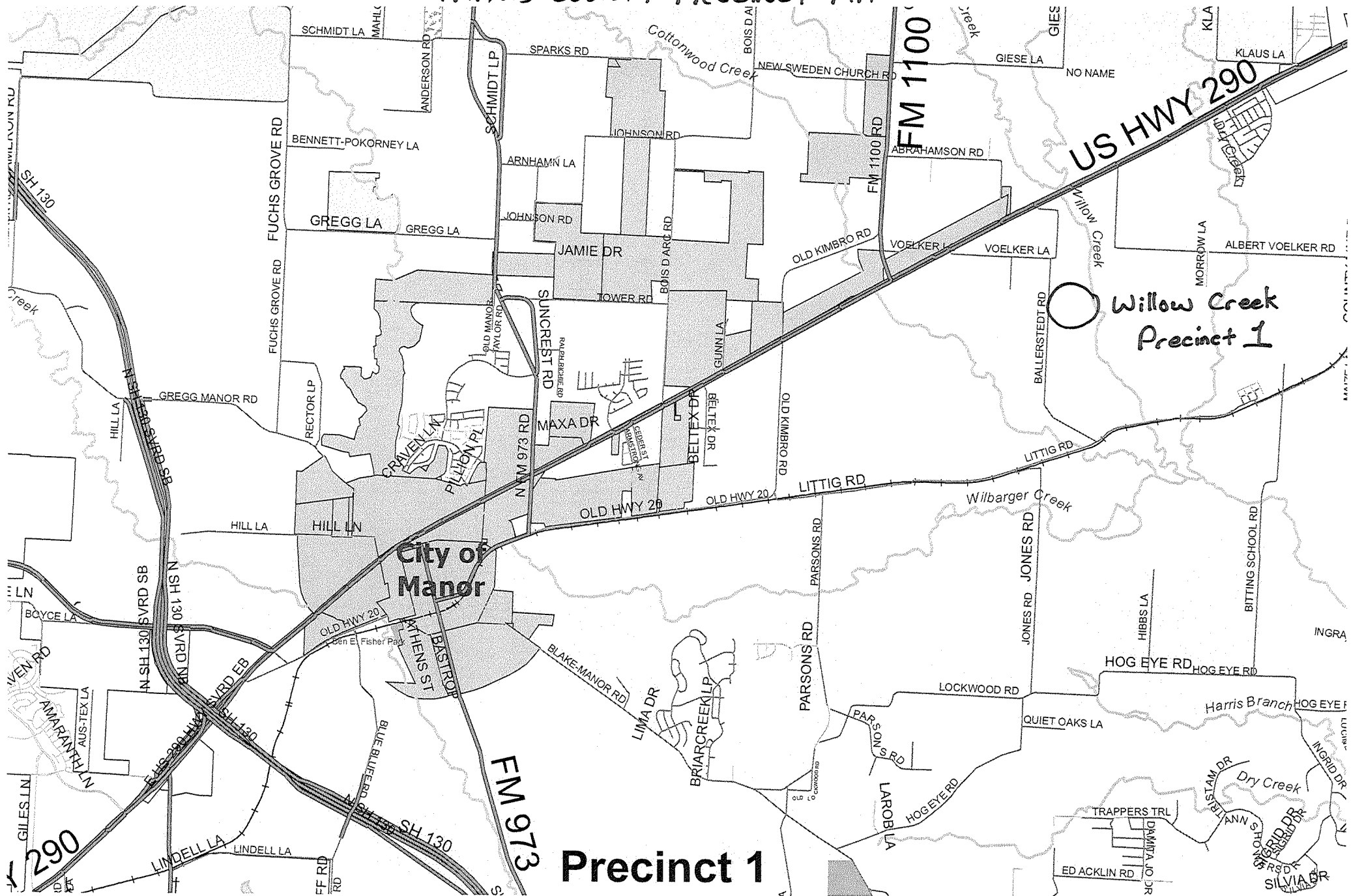
Precinct map

Location map

AMB: mph

1105

TRAVIS COUNTY PRECINCT MAP



VICINITY MAP

NOT TO SCALE



TO MANOR

F M 1100

U.S. HIGHWAY 290

TO ELGIN

BALLERSTEDT RD

VOELKER LN

BALLERSTEDT RD

SITE

ORIGINAL PLAT

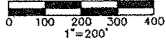
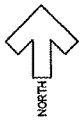
9/26/05

#6520

200500228

PHOTOGRAPHIC MYLAR

WILLOW CREEK FARMS



LEGEND

- 3/4" IRON PIPE FOUND
- 1/2" IRON ROD FOUND
- IRON ROD SET
- △ CALCULATED POINT
- ⊙ MINIMUM FINISHED FLOOR
- () RECORD INFORMATION
- BM1 BENCH MARK
- BL BUILDING SETBACK LINE
- T.C.D.R. TRAVIS COUNTY DEED RECORDS
- T.C.P.R. TRAVIS COUNTY PLAT RECORDS

BENCHMARK ELEVATION IS BASED UPON TEXAS DEPARTMENT OF TRANSPORTATION GPS MONUMENT STATION A2273509 LOCATED ON THE WEST SIDE OF VOELKER ROAD 0.4 MILES SOUTH OF U.S. 290, DESCRIBED AS A BRASS SICK IN CONCRETE, STAMPED "A2273509" NAD83, LATITUDE N30°20'45.54", LONGITUDE 97°27'12.65" NAD83, ELEVATION = 482.94'

BENCHMARK #1- COTTONSPINDLE IN A 18" HACKBERRY TREE ELEVATION = 455.19'

LAND SUMMARY TABLE	
TOTAL ACRES	67.769
TOTAL LOTS	12

AREA SUMMARY	
LOT 1	2,479 ACRES
LOT 2	2,479 ACRES
LOT 3	2,479 ACRES
LOT 4	2,479 ACRES
LOT 5	2,479 ACRES
LOT 6	2,479 ACRES
LOT 7	2,479 ACRES
LOT 8	2,479 ACRES
LOT 9	2,479 ACRES
LOT 10	2,479 ACRES
LOT 11	2,479 ACRES
LOT 12	13.107 ACRES
TOTAL	67.769 ACRES

CHARLES MCORMORE & VIRGINIA C. MCORMORE TRUST
(18,764 ACRES)
VOLUME 12592, PAGE 179
T.C.D.R.

DALE C. WOFFORD
(12,158 ACRES)
VOLUME 4032, PAGE 424
T.C.D.R.

HAROLD D. & CAROL G. OHN
(9,878 ACRES)
DOCUMENT NO. 20060074590
T.C.D.R.

LINE TABLE		
No.	Bearing	Distance
L1	N27°41'35"E	30.00'
L2	N27°41'35"E	30.00'
L3	N27°41'35"E	30.00'
L4	S26°23'11"W	108.50'
L5	S27°48'11"W	34.31'
(L5)	S27°52'37"W	34.36'
L6	S12°48'12"W	193.54'
L7	S00°34'28"W	164.04'
L8	S24°26'55"E	133.29'
L9	S23°32'04"E	197.92'
L10	S25°20'55"E	138.46'
L11	N26°23'14"E	216.80'
L12	N27°16'45"E	32.76'
(L12)		33'
L13	S27°04'11"W	13.50'
L14	S27°46'11"W	13.50'
L15	S52°38'44"W	22.47'
(L15)	S53°47'29"W	22.47'
L16	S59°23'00"W	23.49'
(L16)	S62°31'45"W	23.49'

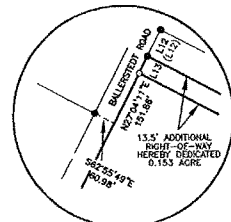
J.D.S. BUSINESS PARK
BOOK 85, PAGE 147
T.C.P.R.

LESS 2.016 ACRES
OF LOT 1

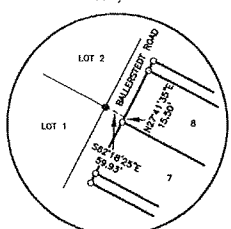
KENNETH R. POOLE, SR.
(41.835 ACRES)
VOLUME 12714, PAGE 21
T.C.D.R.

13.5' ADDITIONAL
RIGHT-OF-WAY
HEREBY DEDICATED
0.153 ACRE

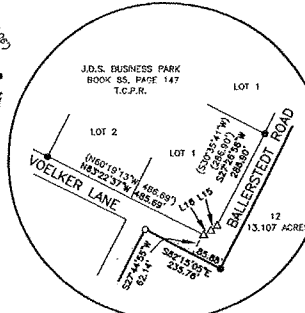
33' ROAD
VOLUME 93, PAGE 500
T.C.D.R.



DETAIL "A"

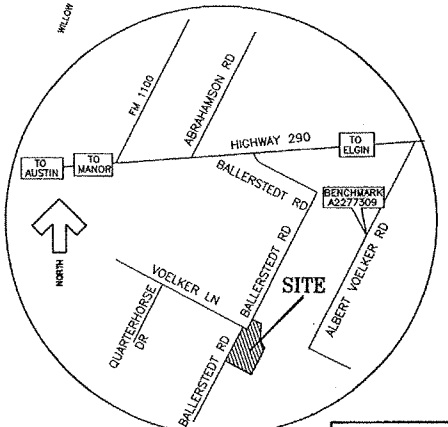


DETAIL "B"

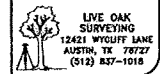


DETAIL "C"

SITE MAP



NOT TO SCALE



SHEET
1
OF 2

7/20/2010 PLATING

PHOTOGRAPHIC MYLAR

WILLOW CREEK FARMS

STATE OF TEXAS}}
COUNTY OF TRAVIS}} KNOW ALL MEN BY THESE PRESENTS:
THAT CAPITAL ACRES, LTD. ACTING BY AND THROUGH JOHNNY KOEHLER, OWNER OF THAT 67.799 ACRES OF LAND OUT OF THE WILLIAM HINES SURVEY, ABSTRACT NO. 55 IN TRAVIS COUNTY, TEXAS AND BEING THE SAME PROPERTY CONVEYED TO CAPITAL ACRES, BY PARTITION DEED RECORDED UNDER DOCUMENT NO. 2005091461, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, DO HEREBY SUBDUCE 67.799 ACRES OF LAND PURSUANT TO CHAPTER 232 OF THE TEXAS LOCAL GOVERNMENT CODE TO BE KNOWN AS:

WILLOW CREEK FARMS

IN ACCORDANCE WITH PLAT SHOWN HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED, AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON.

WITNESS MY HAND THIS 30TH DAY OF AUGUST, 2005 A.D.

JOHNNY KOEHLER

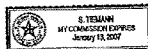
STATE OF TEXAS}}

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED JOHNNY KOEHLER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT OF WRITING, AND HE HAS ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY HEREIN STATED.

WITNESS MY HAND AND SEAL OF OFFICE THIS 30TH DAY OF AUGUST, 2005 A.D.

Stemann

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



ENGINEER'S CERTIFICATION:

THE 100-YEAR FLOOD PLAN IS CONTAINED WITHIN THE DRAINAGE EASEMENT AS SHOWN HEREON. A PORTION OF THIS TRACT IS WITHIN THE DESIGNATED FLOOD HAZARD AREA AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) # 48453C-0000-E, TRAVIS COUNTY, TEXAS, DATED: JUNE 16, 1993. CONSIDERATION # 48102E-0000-E. MINIMUM FINISHED FLOOR ELEVATION FOR ALL AFFECTED STRUCTURES SHALL BE ONE (1) FOOT ABOVE THE ELEVATION OF THE 100-YEAR FLOOD PLAN AS SHOWN HEREON.

THIS IS TO CERTIFY THAT I AM AUTHORIZED TO PRACTICE THE PROFESSION OF ENGINEERING IN THE STATE OF TEXAS, AND THAT ALL INFORMATION SHOWN HEREON IS ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE AS RELATED TO THE ENGINEERING PORTIONS THEREOF AND THAT THE 100-YEAR FLOOD PLAN IS CONTAINED WITHIN THE DRAINAGE EASEMENT SHOWN HEREON.

G. Herbert
JAMES L. HERBERT
REGISTERED PROFESSIONAL ENGINEER NO. 93658
DRAINAGE ENGINEERING
1010 LAND CREEK COVE
SUITE 200
AUSTIN, TEXAS 78746

9-30-05
DATE



SURVEYOR'S CERTIFICATION:

I, DEAN WOODLEY, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON IS:
TRUE AND CORRECT, AND WAS PREPARED FROM AN ACTUAL
ON-OR-GROUND SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION.

Dean Woodley
DEAN A. WOODLEY
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5086
LIVE OAK SURVEYING
12421 WYCLIFF LANE
AUSTIN, TEXAS 78727

8-29-2005
DATE



STATE OF TEXAS:
COUNTY OF TRAVIS:

I, DANA DEBEAUNIOR, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE 26TH DAY OF SEPTEMBER, 2005 A.D. AT 11:43 O'CLOCK A.M., DULY RECORDED ON THE 26TH DAY OF SEPTEMBER, 2005 A.D. IN OFFICIAL PUBLIC RECORDS TRAVIS COUNTY OF SAID COUNTY AND STATE IN PLAT DOCUMENT NO. 2005091461.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS 26 DAY OF SEPTEMBER, 2005 A.D.

DANA DEBEAUNIOR, COUNTY CLERK, TRAVIS COUNTY, TEXAS

K. Hanwood

DEPUTY

K. HANWOOD



GENERAL NOTES:

- 1) NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A MUNICIPAL WATER DISTRIBUTION SYSTEM OR AN APPROVED ON-SITE WATER WELL.
- 2) NO OBJECTS, INCLUDING BUT NOT LIMITED TO, BUILDINGS, FENCES OR LANDSCAPING SHALL BE ALLOWED IN A DRAINAGE EASEMENT EXCEPT AS APPROVED BY TRAVIS COUNTY.
- 3) PROPERTY OWNER AND/OR HIS/HER ASSIGNS SHALL PROVIDE FOR ACCESS TO THE DRAINAGE EASEMENT AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY TRAVIS COUNTY FOR INSPECTION OR MAINTENANCE OF SAID EASEMENT.
- 4) ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE OWNER AND/OR HIS/HER ASSIGNS.
- 5) TRAVIS COUNTY DEVELOPMENT PERMIT IS REQUIRED PRIOR TO SITE DEVELOPMENT.
- 6) DRIVEWAY ACCESS ON LOT 12 SHALL BE LIMITED TO BALLESTERSTED ROAD AND RESTRICTED TO VOELKER LANE.
- 7) THE SUBDIVISION COVENANTS, CONDITIONS AND RESTRICTIONS FOR WILLOW CREEK FARMS IS RECORDED IN DOCUMENT # 2005111777 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.
- 8) THE WATER PROVIDER FOR THIS SUBDIVISION IS KAMALLE WATER SUPPLY CORPORATION.

TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM NOTES:

- 1) NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PUBLIC SEWER SYSTEM OR A PRIVATE ON-SITE WASTEWATER DISPOSAL SYSTEM APPROVED BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM.
- 2) NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PORTABLE WATER SUPPLY FROM AN APPROVED WATER SYSTEM.
- 3) NO ON-SITE WASTEWATER DISPOSAL SYSTEM MAY BE INSTALLED WITHIN 100 FEET OF A PRIVATE WATER WELL NOR MAY AN ON-SITE WASTEWATER DISPOSAL SYSTEM BE INSTALLED WITHIN 150 FEET OF PUBLIC WATER WELL.
- 4) NO CONSTRUCTION MAY BE ON A LOT IN THIS SUBDIVISION UNTIL PLANS FOR THE PRIVATE ON-SITE WASTEWATER DISPOSAL SYSTEM ARE SUBMITTED TO AND APPROVED BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM.
- 5) ALL DEVELOPMENT ON ALL LOTS IN THIS SUBDIVISION MUST BE IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE CHAPTER 48-TRAVIS COUNTY, RULES OF TRAVIS COUNTY, TEXAS FOR ON-SITE SEWAGE FACILITIES.
- 6) THESE RESTRICTIONS ARE ENFORCEABLE BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM AND/OR LOT OWNERS.
- 7) LOTS IN THIS SUBDIVISION ARE RESTRICTED TO SINGLE FAMILY RESIDENCE.

Robert Turner
ROBERT TURNER
TRAVIS COUNTY

8-30-2005
DATE

COMMISSIONERS' COURT DISCLAIMER:

IN APPROVING THIS PLAT BY THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS, ASSUMES NO OBLIGATION TO BUILD THE STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. THE BUILDING OF ALL STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ALL BRIDGES AND CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, IS THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS.

THE OWNER(S) OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREET AND DRAINAGE IMPROVEMENTS (THE "IMPROVEMENTS") TO COUNTY STANDARDS IN ORDER FOR THE COUNTY TO ACCEPT THE PUBLIC IMPROVEMENTS FOR MAINTENANCE OR TO RELEASE FISCAL SECURITY POSTED TO SECURE PRIVATE IMPROVEMENTS. TO SECURE OBLIGATION, THE OWNER(S) MUST POST FISCAL SECURITY WITH THE COUNTY IN THE AMOUNT OF ESTIMATED COST OF THE IMPROVEMENTS. THE OWNER(S) OBLIGATION TO CONSTRUCT THE IMPROVEMENTS TO COUNTY STANDARDS AND TO POST THE FISCAL SECURITY TO SECURE SUCH CONSTRUCTION IS A CONTINUING OBLIGATION BINDING ON THE OWNERS AND THEIR SUCCESSORS AND ASSIGNS UNTIL THE PUBLIC IMPROVEMENTS HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY, OR THE PRIVATE IMPROVEMENTS HAVE BEEN CONSTRUCTED AND ARE PERFORMING TO COUNTY STANDARDS.

THE AUTHORIZATION OF THIS PLAT BY THE COMMISSIONERS' COURT FOR FILING OR THE SUBSEQUENT ACCEPTANCE FOR MAINTENANCE BY TRAVIS COUNTY, TEXAS, OF ROADS AND STREETS IN THE SUBDIVISION DOES NOT OBLIGATE THE COUNTY TO INSTALL STREET NAME SIGNS OR CREDIT TRAFFIC CONTROL SIGNS, SUCH AS SPEED LIMIT, STOP SIGNS, AND YIELD SIGNS, WHICH IS CONSIDERED TO BE A PART OF THE DEVELOPER'S CONSTRUCTION.

STATE OF TEXAS:
COUNTY OF TRAVIS:

I, DANA DEBEAUNIOR, CLERK OF THE COUNTY COURT OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT ON THE 26TH DAY OF SEPTEMBER, 2005, THE COMMISSIONER'S COURT OF TRAVIS COUNTY, TEXAS, PASSED AN ORDER AUTHORIZING THE FILING FOR RECORD OF THIS PLAT AND THAT SAID ORDER WAS DULY ENTERED IN THE MINUTES OF THE SAID COURT, ON SEPTEMBER 26, 2005.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY, THIS 26TH DAY OF SEPTEMBER, 2005.

DANA DEBEAUNIOR, CLERK, COUNTY COURT TRAVIS COUNTY

Robert Francis
BY Robert Francis
DEPUTY

Robert Francis



THIS SUBDIVISION IS LOCATED OUTSIDE OF THE CITY OF MANOR'S EXTRA-TERRITORIAL JURISDICTION.

Phil Tate
PHIL TATE, CITY MANAGER
CITY OF MANOR

August 29, 2005
DATE

VICINITY MAP
1" = 300'

**RESUBDIVISION OF
LOT 10, BLOCK A,
WILLOW CREEK FARMS**

TOTAL ACREAGE: 9.9198 ACRES
NUMBER OF LOTS: 2
LAND USE: RESIDENTIAL
OWNER: EDUARDO SALINAS
1262 BALLERSTEDT RD
ELGIN TX 78621

ARTHUR SCHROEDER
89.356 ACRES
1999101808

LOT 12
CARL HENDRIX
DOC. 2006212788

LOT 11
CARL HENDRIX
DOC. 2006212788

LOT 10B
6.6466 ACRES
M.N. F.F. ELEV. = 452.1
(200900228)

LOT 9
JOSE SALAZAR
DOC. 2008013740

LOT 8
U.S.A. I.R.S.

LOT 7
JOSE SALAZAR
DOC. 2008013740

LEGEND
● 1/2" IRON PIN FOUND
○ 1/2" IRON PIN SET
△ NAIL FOUND
■ CONCRETE MONUMENT SET
() RECORD INFORMATION

27' ADDITIONAL R.O.W. HEREBY DEDICATED
(0.1852 ACRES)

S 27°44'02" W 299.90'
(S 27°41'35" W 300.00')

BALLERSTEDT ROAD

LOT 3
PHILIP KNOWLES
6824/1479

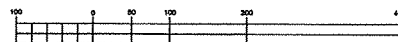
LOT 2
GEORGE DIEBEL
12627/332

LOT 1
MICHAEL BEECHER
1095/1320

CHARLES & VIRGINIA MCNORDIE
TRUST
18,764 ACRES
12562/179

REMUDA RANGE SUBDIVISION
78/308

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

PROPOSED PLAT

**RESUBDIVISION OF
LOT 10, BLOCK A,
WILLOW CREEK FARMS**

STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS:

THAT EDUARDO AND TERESA SALINAS, BEING THE OWNER OF ALL THAT CERTAIN 9.9198 ACRE TRACT OF LAND, BEING ALL OF LOT 10, WILLOW CREEK FARMS, A SUBDIVISION OF RECORD IN DOCUMENT NO. 200500228, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, AND CONVEYED IN DOCUMENT NO. 2006142962, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, SAID SUBDIVISION HAVING BEEN APPROVED FOR RESUBDIVISION PURSUANT TO CHAPTERS 212.015 AND 232.009, OF THE TEXAS LOCAL GOVERNMENT CODE, DO HEREBY RESUBDIVIDE SAID 9.9198 ACRE TRACT IN ACCORDANCE WITH THE ATTACHED MAP OR PLAT TO BE KNOWN AS

RESUBDIVISION OF LOT 10, BLOCK A, WILLOW CREEK FARMS

AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF ALL STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED, PURSUANT TO CHAPTER 212 AND 232 OF THE TEXAS LOCAL GOVERNMENT CODE.

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON _____ 20____

NOTARY _____

NOTARY

MY COMMISSION EXPIRES _____
WITNESS MY HAND THIS _____ DAY OF _____ 20____

EDUARDO SALINAS
1282 BALLERSTEDT RD
ELGIN, TEXAS 78621

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON _____ 20____

NOTARY _____

NOTARY

MY COMMISSION EXPIRES _____
WITNESS MY HAND THIS _____ DAY OF _____ 20____

TERESA SALINAS
1282 BALLERSTEDT RD
ELGIN, TEXAS 78621

THE STATE LEGISLATURE HAS LIMITED THE AUTHORITY OF COUNTY GOVERNMENTS TO REGULATE LAND USE IN UNINCORPORATED AREAS. AT THE TIME THIS PLAT WAS APPROVED SECTION 232.10(b) OF THE LOCAL GOVERNMENT CODE PROHIBITS TEXAS COUNTIES, UNLESS OTHERWISE AUTHORIZED BY STATE LAW, FROM REGULATING THE USE OF ANY BUILDING OR PROPERTY FOR BUSINESS, INDUSTRIAL, RESIDENTIAL, OR OTHER PURPOSES; THE BULK, HEIGHT, OR NUMBER OF BUILDINGS CONSTRUCTED ON A PARTICULAR TRACT OF LAND; THE SIZE OF A BUILDING THAT CAN BE CONSTRUCTED ON A PARTICULAR TRACT OF LAND, INCLUDING WITHOUT LIMITATION AND RESTRICTION ON THE RATIO OF BUILDING FLOOR SPACE TO THE LAND SQUARE FOOTAGE; AND THE NUMBER OF RESIDENTIAL UNITS THAT CAN BE BUILT PER ACRE OF LAND, UNLESS CONTAINED IN RESTRICTIVE COVENANTS APPLICABLE TO THIS SUBDIVISION. TRAVIS COUNTY MAY NOT AT THE TIME THIS PLAT WAS APPROVED RESTRICT OR PROHIBIT ADVERSE LAND USES ON OR IN THE VICINITY OF LOTS IN THIS SUBDIVISION

COMMISSIONERS' COURT RESOLUTION

IN APPROVING THIS PLAT, THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS, ASSUMES NO OBLIGATION TO BUILD THE STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. THE BUILDING OF ALL STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ALL BRIDGES AND CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, IS THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS.

THE OWNER(S) OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREET AND DRAINAGE IMPROVEMENTS (THE "IMPROVEMENTS") TO COUNTY STANDARDS IN ORDER FOR THE COUNTY TO ACCEPT THE PUBLIC IMPROVEMENTS FOR MAINTENANCE OR TO RELEASE FISCAL SECURITY POSTED TO SECURE PRIVATE IMPROVEMENTS. TO SECURE THIS OBLIGATION, THE OWNER(S) MUST POST FISCAL SECURITY WITH THE COUNTY ON THE AMOUNT OF THE ESTIMATED COST OF THE IMPROVEMENTS. THE OWNER(S) OBLIGATION TO CONSTRUCT THE IMPROVEMENTS TO COUNTY STANDARDS AND TO POST THE FISCAL SECURITY TO SECURE SUCH CONSTRUCTION IS A CONTINUING OBLIGATION BINDING ON THE OWNERS AND THEIR SUCCESSORS AND ASSIGNS UNTIL THE PUBLIC IMPROVEMENTS HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY, OR THE PRIVATE IMPROVEMENTS HAVE BEEN CONSTRUCTED AND ARE PERFORMING TO COUNTY STANDARDS.

THE AUTHORIZATION OF THIS PLAT BY THE COMMISSIONERS' COURT FOR FILING OR THE SUBSEQUENT ACCEPTANCE FOR MAINTENANCE BY TRAVIS COUNTY, TEXAS, OF ROADS AND STREETS IN THE SUBDIVISION DOES NOT OBLIGATE THE COUNTY TO INSTALL STREET MARKINGS OR TRAFFIC CONTROL SIGNS SUCH AS SPEED LIMIT STOP SIGNS, AND YIELD SIGNS, WHICH IS CONSIDERED TO BE A PART OF THE DEVELOPER'S CONSTRUCTION.

GENERAL NOTES:

1. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A MUNICIPAL WATER DISTRIBUTION SYSTEM OR AN APPROVED ON-SITE WATER WELL.
2. NO OBJECTS, INCLUDING BUT NOT LIMITED TO, BUILDINGS, FENCES OR LANDSCAPING SHALL BE ALLOWED IN A DRAINAGE EASEMENT EXCEPT AS APPROVED BY TRAVIS COUNTY.
3. PROPERTY OWNER AND/OR HIS/HER ASSIGNS SHALL PROVIDE FOR ACCESS TO THE DRAINAGE EASEMENT AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY TRAVIS COUNTY FOR INSPECTION OR MAINTENANCE OF SAID EASEMENT.
4. ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE OWNER AND/OR HIS/HER ASSIGNS.
5. TRAVIS COUNTY DEVELOPMENT PERMIT IS REQUIRED PRIOR TO SITE DEVELOPMENT.
6. THE SUBDIVISION COVENANTS AND RESTRICTIONS FOR WILLOW CREEK FARMS IS RECORDED IN DOCUMENT #2005077777 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.
7. THE WATER PROVIDER FOR THIS SUBDIVISION IS MANVILLE WATER SUPPLY CORPORATION.
8. A TEN (10) FEET WIDE EASEMENT FOR PUBLIC UTILITIES IS HEREBY ASSIGNED ALONG ALL RIGHT-OF-WAYS WITHIN THE EXISTING DRAINAGE EASEMENT (FLOODPLAINS SHOWN HEREON ARE AS SCALED FROM F.E.M.A. F.I.R.M. PANEL 481028 0505 H, PREPARED FOR TRAVIS COUNTY, DATED SEPTEMBER 28, 2006).
9. THE CURRENT F.E.M.A. FLOODPLAIN AS SCALED FROM F.E.M.A. F.I.R.M. PANEL, IS COMPLETELY CONTAINED WITHIN THE EXISTING DRAINAGE EASEMENT.
10. THIS SUBDIVISION IS SUBJECT TO ALL GENERAL NOTES AND RESTRICTIONS APPEARING ON THE PLAT OF WILLOW CREEK FARMS RECORDED IN DOCUMENT NO. 200500228 OFFICIAL RECORDS, TRAVIS COUNTY, TEXAS
- 11) THIS SUBDIVISION IS SUBJECT TO ALL GENERAL NOTES AND RESTRICTIONS APPEARING ON THE PLAT OF WILLOW CREEK FARMS, RECORDED IN DOCUMENT NO. 200500228, OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM NOTES:

1. NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PUBLIC SEWER SYSTEM OR A PRIVATE ON-SITE WASTEWATER DISPOSAL SYSTEM APPROVED AND LICENSED BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM.
2. NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PORTABLE WATER SUPPLY FROM AN APPROVED WATER SYSTEM.
3. NO ON-SITE WASTEWATER DISPOSAL SYSTEM MAY BE INSTALLED WITHIN 100 FEET OF A PRIVATE WATER WELL. NO MAY AN ON-SITE WASTEWATER DISPOSAL SYSTEM BE INSTALLED WITHIN 150 FEET OR PUBLIC WATER WELL.
4. NO CONSTRUCTION MAY BEGON ON A LOT IN THIS SUBDIVISION UNTIL PLANS FOR THE PRIVATE ON-SITE WASTEWATER DISPOSAL SYSTEM ARE SUBMITTED TO AND APPROVED BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM.
5. ALL DEVELOPMENT ON ALL LOTS IN THIS SUBDIVISION MUST BE IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE CHAPTER 48 - TRAVIS COUNTY, RULES OF TRAVIS COUNTY, TEXAS FOR ON-SITE SEWAGE FACILITIES.
6. THESE RESTRICTIONS ARE ENFORCEABLE BY THE TRAVIS COUNTY ON-SITE WASTEWATER PROGRAM AND/OR LOT OWNERS.
7. LOTS IN THIS SUBDIVISION ARE RESTRICTED TO ONE SINGLE FAMILY RESIDENCE AND APPURTENANT STRUCTURES PER ACRE.

STACEY SCHEFFEL, D.R.
PROGRAM MANAGER ON-SITE
WASTE WATER PROGRAM
TRAVIS COUNTY TNR

DATE _____

THIS SUBDIVISION IS LOCATED WITHIN THE CITY OF MANOR E.T.J. AS OF THIS DATE.

_____ DAY OF _____ 20____

ACCEPTED AND AUTHORIZED FOR RECORD BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MANOR, TEXAS, ON THE _____ DAY OF _____ 20____

APPROVED: _____

ATTEST: _____

MARY ANN PARKER, CHAIRPERSON

DUSTIN HASLER, CITY SECRETARY

ACCEPTED AND AUTHORIZED FOR RECORD BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, ON THE _____ DAY OF _____ 20____

APPROVED: _____

ATTEST: _____

JOE SANCHEZ, MAYOR

DUSTIN HASLER, CITY SECRETARY

SURVEYOR'S CERTIFICATE

I, HERMAN CROCHTON, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT, AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE BY ME OR MADE UNDER MY SUPERVISION, MADE ON THE GROUND IN MARCH, 2006. A PORTION OF THIS TRACT LIES WITHIN ZONE "A", WITHIN THE 100 YEAR FLOODPLAIN, AS SHOWN ON F.E.M.A. F.I.R.M. PANEL 481028 0505 H, DATED SEPT. 28, 2006, PREPARED FOR TRAVIS COUNTY, TEXAS. ALL LOTS MEET THE MINIMUM REQUIREMENTS OF THE CITY'S SUBDIVISION ORDINANCE NO. 283

HERMAN CROCHTON, R.L.P.S. 4048

DATE _____

SURVEYING BY: _____
CROCHTON & ASSOCIATES, INC.
6448 HIGHWAY 290 EAST
AUSTIN, TEXAS 78723
(512)-244-3395

STATE OF TEXAS:
COUNTY OF TRAVIS:

I, DANA DEBEAUVOR, CLERK OF THE COUNTY COURT, OF TRAVIS COUNTY, TEXAS,

DO HEREBY CERTIFY THAT ON THE _____ DAY OF _____ 20____ A.D., THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS, PASSED AN ORDER AUTHORIZING THE FILING FOR RECORD OF THIS PLAT, AND THAT SAID ORDER WAS DULY ENTERED IN THE MINUTES OF SAID COURT. WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY,

THE _____ DAY OF _____ 20____ A.D.
DANA DEBEAUVOR, COUNTY CLERK, TRAVIS COUNTY, TEXAS

DEPUTY _____

THE STATE OF TEXAS
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF TRAVIS COUNTY, TEXAS DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____ 20____ A.D. AT _____ O'CLOCK _____ M., AND DULY RECORDED ON THE _____ DAY OF _____ 20____ A.D. AT _____ O'CLOCK _____ M. OF SAID COUNTY AND STATE IN DOCUMENT NO. _____ OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS _____ DAY OF _____ 20____ A.D.

DANA DEBEAUVOR, COUNTY CLERK, TRAVIS COUNTY, TEXAS

BY _____ DEPUTY

#

C8


Travis County Commissioners Court Agenda RequestVoting Session 10/5/10
(Date)Work Session _____
(Date)

- I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney
- B. Requested Text:


Consider and take appropriate action on:

Approve setting a public hearing date for November 9, 2010, to receive comments regarding a plat vacation for recording in Precinct ^{one} Three: Total Plat Vacation of Shadowglen Phase 1 Section 9. (Plat Vacation – 55 Lots – 13.302 acres – Lexington Street – No fiscal required – City of Manor ETJ).

Approved by:


 Commissioner Ron Davis, Precinct One

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

 Michael Hettenhausen: 854-7563
Anna Bowlin: 854-7561

- III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ____ Additional funding for any department or for any purpose
 ____ Transfer of existing funds within or between any line item budget
 ____ Grant

Human Resources Department (854-9165)

- ____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits **MUST** be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

BACK-UP MEMORANDUM

September 27, 2010

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Director, Development Services

SUBJECT: Total Plat Vacation of Shadowglen Phase 1 Section 9, Precinct One

PROPOSED MOTION:

Consider and take appropriate action on:

Approve setting a public hearing date for November 9, 2010, to receive comments regarding a plat vacation for recording in Precinct Three: Total Plat Vacation of Shadowglen Phase 1 Section 9. (Plat Vacation – 55 Lots – 13.302 acres – Lexington Street – No fiscal required – City of Manor ETJ).

SUMMARY AND STAFF RECOMMENDATION:

The property owners of Shadowglen Phase 1 Section 9 wish to vacate the existing plat, because the owners' partnership has changed. One of the goals of the new partners is to have all currently posted fiscal securities released and considering that construction on Section 9 is not scheduled to begin for a couple of years, the applicant would like to vacate the plat in order to have the fiscal released. The approval of the vacation will result in the 13.302 acres becoming unplatted, and the applicant intends to reapply to final plat the property when they are ready to develop this section. When a new final plat application is submitted, if the lot and street configuration is different from the approved preliminary plan, a preliminary plan revision will be required from the applicant.

The final plat was originally approved on November 20, 2007, recorded as Document No. 200800006, and was platted from Lexington Street. There are no new public or private streets proposed with this plat vacation, and parkland dedication or fees in lieu of dedication are not required for this plat vacation.

As this plat vacation application meets all Travis County standards, TNR staff recommends approval of the motion. Prior to the public hearing, the City of Manor will approve of the total plat vacation.

ISSUES AND OPPORTUNITIES:

Shadowglen Phase 1 Section 9 total plat vacation's effect on the approved preliminary plan (known as Cottonwood Subdivision) is minor. When the two streets platted with Section 9, Edwin Reinhardt Drive and Christina Garza Drive, are vacated, the remainder of the Shadowglen transportation network will remain functional as these streets terminated with a cul-de-sac and did not connect with any other platted streets.

As part of the requirements for a plat vacation, a notice of public hearing sign will be placed on the subject property to announce the date, time, and location of the public hearing. Should staff receive any inquiries from adjacent property owners as a result of the sign placement, an addendum to this back up memorandum will be provided to the Court prior to the public hearing.

BUDGETARY AND FISCAL IMPACT:

None.

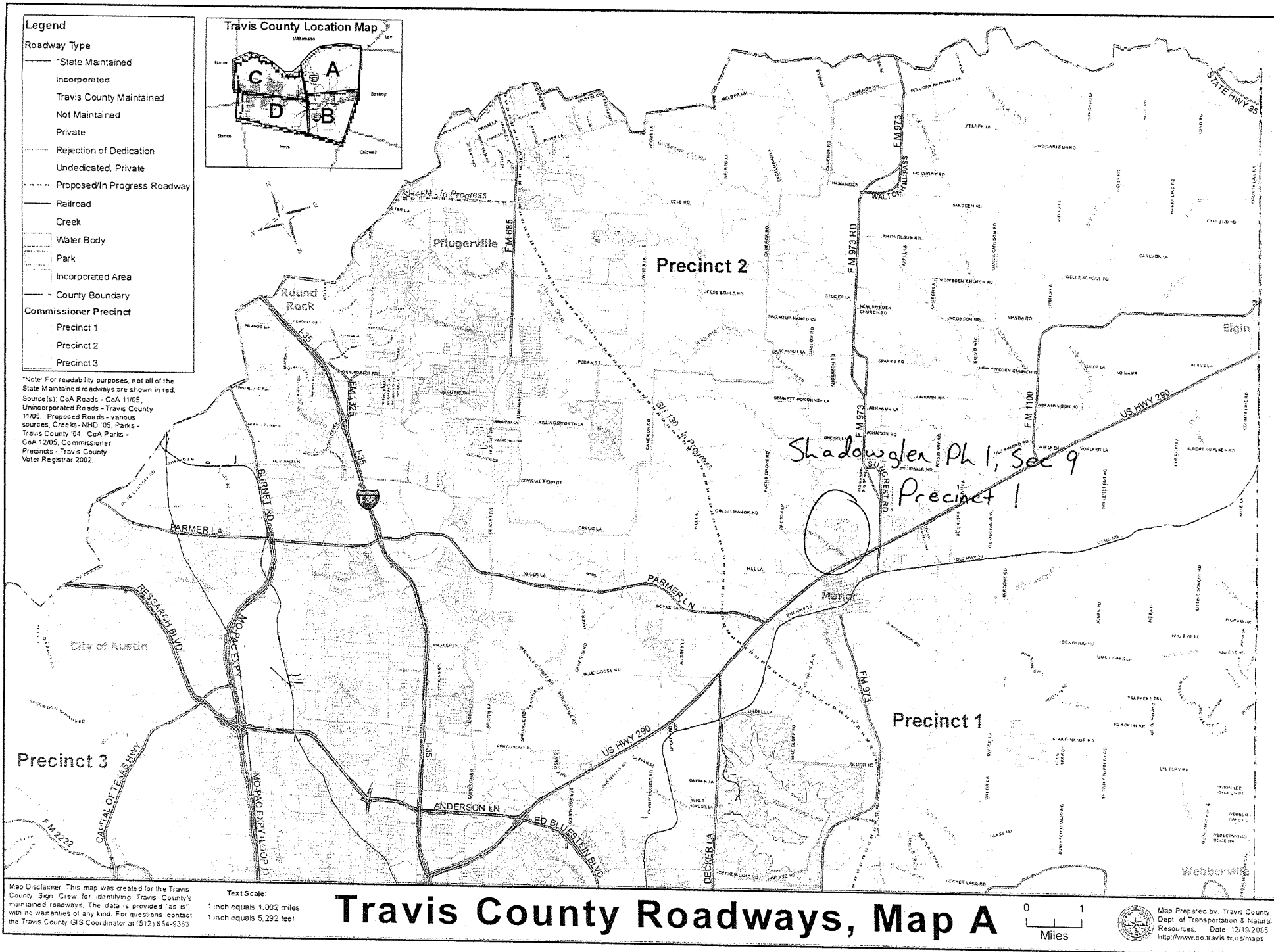
REQUIRED AUTHORIZATIONS:

None.

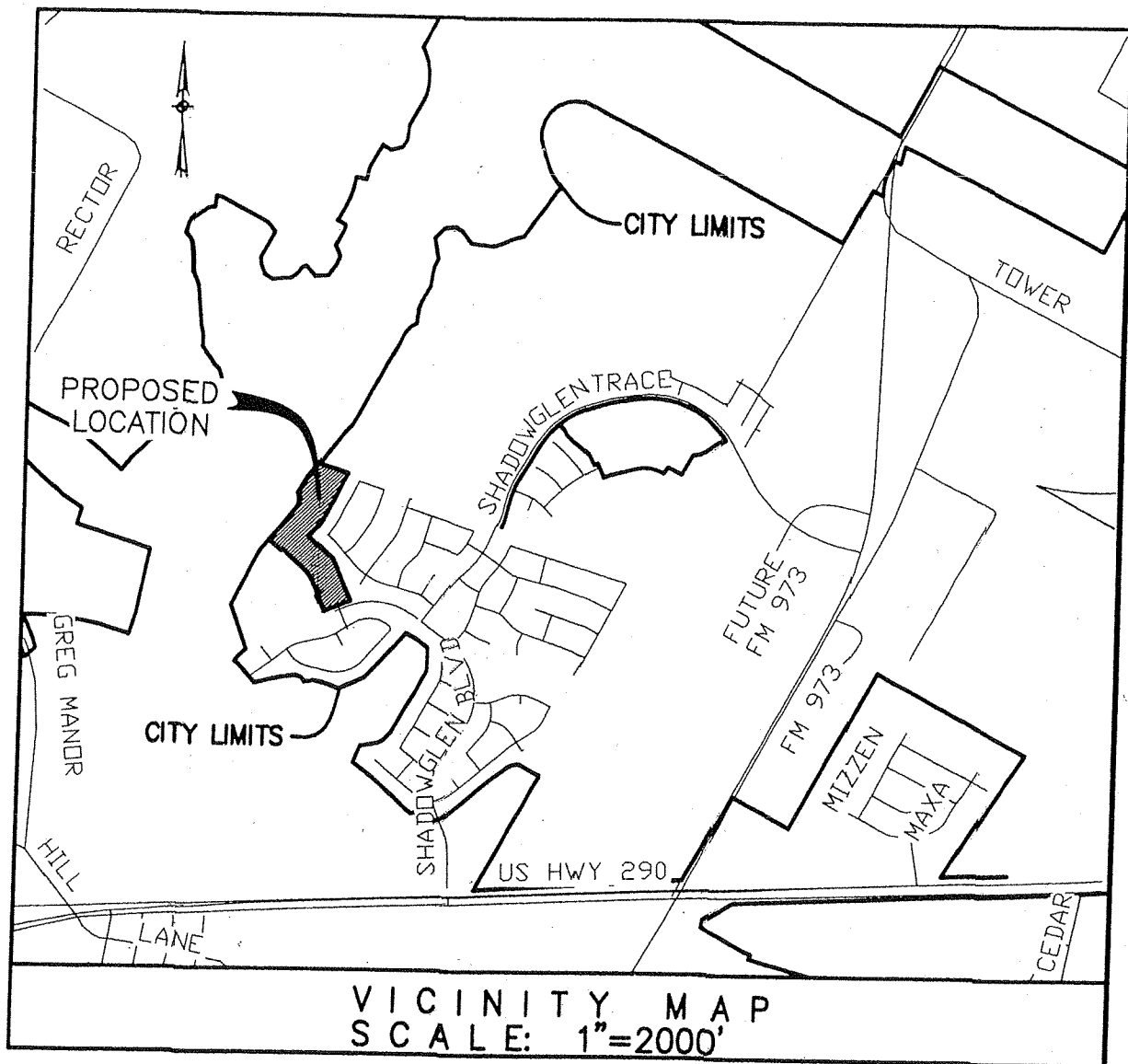
EXHIBITS:

Copy of vacation instrument
Existing Plat
Precinct map
Location map

AMB: mph
1105

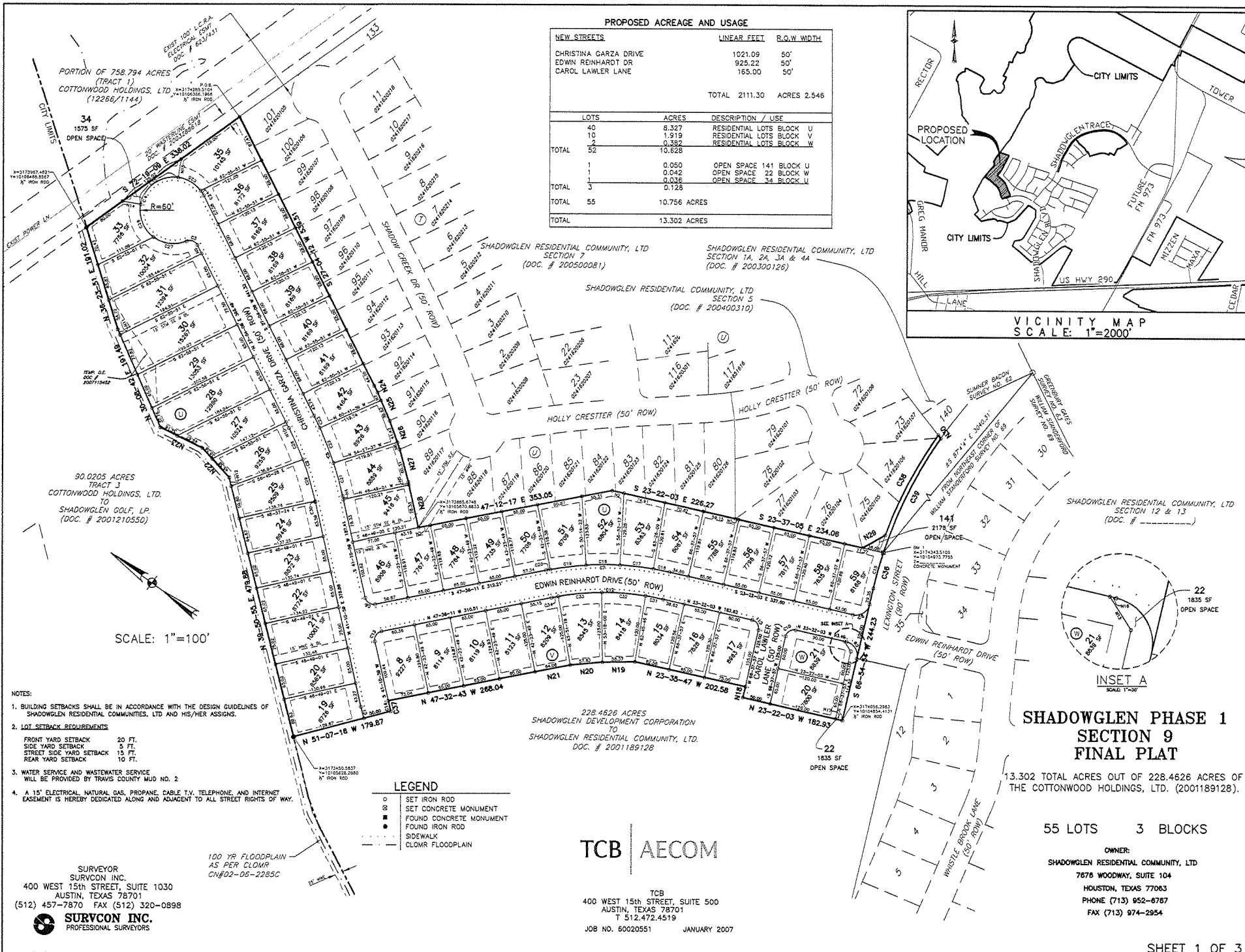
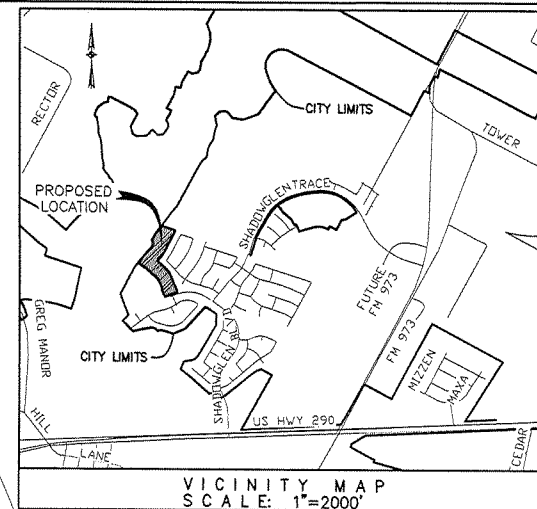


SHADOWGLEN PHASE 1 SECTION 9 FINAL PLAT



PROPOSED ACREAGE AND USAGE			
NEW STREETS		LINEAR FEET	R.O.W. WIDTH
CHRISTINA GARZA DRIVE		1021.09	50'
EDWIN REINHARDT DR		925.22	50'
CAROL LAWLER LANE		165.00	50'
TOTAL		2111.30	ACRES 2,546

LOTS	ACRES	DESCRIPTION / USE
40	8.327	RESIDENTIAL LOTS BLOCK U
10	1.919	RESIDENTIAL LOTS BLOCK V
2	0.382	RESIDENTIAL LOTS BLOCK W
TOTAL	10.628	
52	0.050	OPEN SPACE 141 BLOCK U
1	0.042	OPEN SPACE 22 BLOCK W
1	0.116	OPEN SPACE 24 BLOCK U
TOTAL	0.128	
TOTAL	10.756	ACRES
TOTAL	13.302	ACRES



- NOTES:
- BUILDING SETBACKS SHALL BE IN ACCORDANCE WITH THE DESIGN GUIDELINES OF SHADOWGLEN RESIDENTIAL COMMUNITIES, LTD AND HIS/HER ASSIGNS.
 - LOT SETBACK REQUIREMENTS
 FRONT YARD SETBACK 20 FT.
 SIDE YARD SETBACK 5 FT.
 STREET SIDE YARD SETBACK 15 FT.
 REAR YARD SETBACK 10 FT.
 - WATER SERVICE AND WASTEWATER SERVICE WILL BE PROVIDED BY TRAVIS COUNTY MUD NO. 2
 - A 15' ELECTRICAL, NATURAL GAS, PROPANE, CABLE T.V. TELEPHONE, AND INTERNET EASEMENT IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET RIGHTS OF WAY.

LEGEND

○	SET IRON ROD
●	SET CONCRETE MONUMENT
■	FOUND CONCRETE MONUMENT
●	FOUND IRON ROD
---	SIDEWALK
---	CLOMR FLOODPLAIN

TCB | AECOM

TCB
 400 WEST 15th STREET, SUITE 500
 AUSTIN, TEXAS 78701
 T 512.472.4519
 JOB NO. 60020551 JANUARY 2007

SURVEYOR
 SURVCON INC.
 400 WEST 15th STREET, SUITE 1030
 AUSTIN, TEXAS 78701
 (512) 457-7870 FAX (512) 320-0898
SURVCON INC.
 PROFESSIONAL SURVEYORS

SHADOWGLEN PHASE 1 SECTION 9 FINAL PLAT

13.302 TOTAL ACRES OUT OF 228.4626 ACRES OF THE COTTONWOOD HOLDINGS, LTD. (2001189128).

55 LOTS 3 BLOCKS

OWNER:
 SHADOWGLEN RESIDENTIAL COMMUNITY, LTD
 7876 WOODWAY, SUITE 104
 HOUSTON, TEXAS 77063
 PHONE (713) 952-6767
 FAX (713) 974-2954

ENGINEER'S CERTIFICATION

I, ROGER DURDEN, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF ENGINEERING, AND HEREBY CERTIFY THAT THIS PLAN IS FEASIBLE FROM AN ENGINEERING STANDPOINT AND COMPLIES WITH THE ENGINEERING RELATED PORTIONS OF THE CITY OF MANOR, TEXAS SUBDIVISION ORDINANCE, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

NO PORTION OF THIS TRACT IS WITHIN THE DESIGNATED FLOOD HAZARD AREA AS SHOWN ON THE CONDITIONAL LETTERS OF MAP REVISION (BASED ON FILE) FOR SHADOWGLEN SUBDIVISION SECTION ONE, CN402-06-22885C.

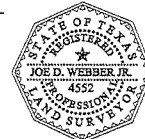
ROGER DURDEN DATE
REGISTERED PROFESSIONAL ENGINEER NO. 76590



SURVEYOR'S CERTIFICATION

I, JOE D. WEBBER, JR., AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THIS PLAN COMPLIES WITH THE SURVEYING RELATED PORTIONS OF THE CITY OF MANOR, TEXAS SUBDIVISION ORDINANCE, IS TRUE AND CORRECT, AND WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION.

JOE D. WEBBER, JR. DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4552



STATE OF TEXAS
COUNTY OF TRAVIS

WHEREAS, SHADOWGLEN RESIDENTIAL COMMUNITY, LTD., BY MCGUYER HOMEBUILDERS, INC., ITS GENERAL PARTNER ACTING BY AND THROUGH MICHAEL K. LOVE, PRESIDENT, THE OWNER OF 13.302 ACRES OF LAND OUT OF THE WILLIAM STANDERFORD SURVEY NO. 69 OF TRAVIS COUNTY, TEXAS, SAID TRACT BEING A PORTION OF A 228.4626 ACRE TRACT OF LAND, AS CONVEYED TO US BY DEED RECORDED IN DOCUMENT NO. 2001189148 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, DO HEREBY SUBDIVIDE SAID HAVING BEEN APPROVED FOR SUBDIVISION, PURSUANT TO THE PUBLIC NOTIFICATION & HEARING PROVISION OF CHAPTER 212 AND 232 OF THE LOCAL GOVERNMENT CODE.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS, THAT WE THE UNDERSIGNED OWNERS OF THE LAND SHOWN ON THIS PLAN, AND DESIGNATED HEREIN AS "SHADOWGLEN PHASE I" SECTION 9" OF THE CITY OF MANOR, TRAVIS COUNTY, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY SUBDIVIDES SAID 13.302 ACRES OF SAID LAND IN ACCORDANCE WITH THE ATTACHED MAP OR PLAT TO BE KNOWN AS "SHADOWGLEN PHASE I" SECTION 9" AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, PUBLIC EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED, SUBJECT TO ANY EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND THIS DAY OF _____, 2007, A.D.

SHADOWGLEN RESIDENTIAL COMMUNITY, LTD.
BY MCGUYER HOMEBUILDERS, INC., GENERAL PARTNER
BY MICHAEL K. LOVE
PRESIDENT
7678 WOODWAY, SUITE 104
HOUSTON, TX 77063

STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MICHAEL K. LOVE, PROJECT GENERAL MANAGER, KNOWN TO ME TO BE THE PERSON OR AGENT WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY HEREOF STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2007.

BY: _____
TERENCE E. STIFTER
DIRECTOR

STATE OF MD.
COUNTY OF MONTGOMERY

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED TERENCE E. STIFTER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2007.

NOTARY PUBLIC IN AND FOR
MONTGOMERY COUNTY, MD.
MY COMMISSION EXPIRES:

CITY OF MANOR ACKNOWLEDGMENTS

THIS SUBDIVISION IS LOCATED WITHIN THE EXTRA TERRITORIAL JURISDICTION OF THE CITY OF MANOR ON THIS THE _____ DAY OF _____, 2007.

ACCEPTED AND APPROVED FOR RECORD BY THE PLANNING AND ZONING COMMISSION, CITY OF MANOR, ON THIS THE _____ OF _____, 2007, A.D.

APPROVED: _____ ATTEST: _____

CHAIRMAN _____ CITY SECRETARY _____

ACCEPTED AND APPROVED FOR RECORD BY THE CITY COUNCIL, CITY OF MANOR, ON THIS THE _____ OF _____, 2007, A.D.

APPROVED: _____ ATTEST: _____

MAYOR _____ CITY SECRETARY _____

STATE OF TEXAS
COUNTY OF TRAVIS

COMMISSIONERS COURT RESOLUTION

IN APPROVING THIS PLAT, THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS, ASSUMES NO OBLIGATION TO BUILD THE STREETS, ROADS AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR ANY BRIDGES OR CULVERTS IN CONNECTION THEREWITH. THE BUILDING OF ALL STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, AND ALL BRIDGES AND CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IN SUCH STREETS, ROADS, OR OTHER PUBLIC THOROUGHFARES OR IN CONNECTION THEREWITH, IS THE RESPONSIBILITY OF THE OWNER AND/OR DEVELOPER OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS COURT OF TRAVIS COUNTY, TEXAS.

THE OWNER(S) OF THE SUBDIVISION SHALL CONSTRUCT THE SUBDIVISION'S STREET AND DRAINAGE (THE "IMPROVEMENTS") TO COUNTY STANDARDS IN ORDER FOR THE COUNTY TO ACCEPT THE PUBLIC IMPROVEMENTS FOR MAINTENANCE OR TO RELEASE FISCAL SECURITY POSTED TO SECURE PRIVATE IMPROVEMENTS. TO SECURE THIS OBLIGATION, THE OWNER(S) MUST POST FISCAL SECURITY WITH THE COUNTY IN THE AMOUNT OF THE ESTIMATED COST OF IMPROVEMENTS. THE OWNER(S)' OBLIGATION TO CONSTRUCT THE IMPROVEMENTS TO COUNTY STANDARDS AND TO POST THE FISCAL SECURITY TO SECURE SUCH CONSTRUCTION IS A CONTINUING OBLIGATION BINDING THE OWNERS AND THEIR SUCCESSORS AND ASSIGNS UNTIL THE PUBLIC IMPROVEMENTS HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY, OR THE PRIVATE IMPROVEMENTS HAVE BEEN CONSTRUCTED AND ARE PERFORMING TO COUNTY STANDARDS.

THE AUTHORIZATION OF THIS PLAT BY THE COMMISSIONERS COURT FOR PLUNG OR THE SUBSEQUENT ACCEPTANCE FOR MAINTENANCE BY TRAVIS COUNTY, TEXAS, OF ROADS AND STREETS IN THE SUBDIVISION DOES NOT OBLIGATE THE COUNTY TO INSTALL STREET NAME SIGNS OR ERECT TRAFFIC CONTROL SIGNS, SUCH AS SPEED LIMIT, STOP SIGNS, AND YIELD SIGNS, WHICH IS CONSIDERED TO BE A PART OF THE DEVELOPER'S CONSTRUCTION.

STATE OF TEXAS
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF THE COUNTY COURT, OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT ON THE _____ DAY OF _____, 2007, A.D. THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS PASSED AN ORDER AUTHORIZING THE FILING FOR RECORD OF THE PLAT AND THAT SAID ORDER WAS DULY ENTERED IN THE MINUTES OF SAID COURT.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY, THE _____ DAY OF _____, 2007, A.D.

DANA DEBEAUVOR, CLERK OF COURT
TRAVIS COUNTY, TEXAS

DEPUTY _____

THE STATE OF TEXAS
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF TRAVIS COUNTY, TEXAS DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____, 2007, A.D. AT _____ O'CLOCK _____ M., DULY RECORDED ON THE _____ DAY OF _____, 2007, A.D. AT _____ O'CLOCK _____ M. OF SAID COUNTY AND STATE IN DOCUMENT NUMBER _____ OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS _____ DAY OF _____, 2007, A.D.

DANA DEBEAUVOR, COUNTY CLERK
TRAVIS COUNTY, TEXAS

DEPUTY _____

WATER AND WASTEWATER

THE TRACT OF LAND SHOWN HEREON IS WITHIN THE BOUNDARIES OF TRAVIS COUNTY M.U.D. NO. 2 AND SAID M.U.D. HAS WATER AND WASTEWATER SERVICE AVAILABLE UPON COMPLETION OF FACILITIES BY THE DEVELOPER

DATE _____ M.U.D. ENGINEER _____

GENERAL NOTES:

- PROPERTY OWNER OR HIS/HER ASSIGNS SHALL PROVIDE FOR ACCESS TO THE DRAINAGE EASEMENT AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY CITY OF MANOR, TRAVIS COUNTY MUD NO. 2, AND TRAVIS COUNTY, FOR INSPECTION OR MAINTENANCE OF SAID EASEMENT.
- ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE OWNER OR HIS/HER ASSIGNS.
- A 15' ELECTRICAL, NATURAL GAS, PROPANE, CABLE T.V. TELEPHONE, AND INTERNET EASEMENT IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET RIGHTS OF WAY.
- PUBLIC SIDEWALKS, BUILT TO THE CITY OF MANOR STANDARDS, ARE REQUIRED ALONG ALL STREETS WITHIN THIS SUBDIVISION. THESE SIDEWALKS SHALL BE IN PLACE PRIOR TO THE ADDING OF LOT BEING OCCUPIED. FAILURE TO CONSTRUCT THE REQUIRED SIDEWALKS MAY RESULT IN THE WITHHOLDING OF CERTIFICATES OF OCCUPANCY, BUILDING PERMITS, OR UTILITY CONNECTIONS BY THE GOVERNING BODY OR UTILITY COMPANY.
- DRIVEWAY AND DRAINAGE CONSTRUCTION STANDARDS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE TRAVIS COUNTY STANDARDS UNLESS OTHERWISE SPECIFIED AND APPROVED BY TRAVIS COUNTY.
- PRIOR TO BEGINNING ANY CONSTRUCTION, A TRAVIS COUNTY BASIC DEVELOPMENT PERMIT SHALL BE OBTAINED AND POSTED ON THE JOB SITE. DEVELOPMENT OUTSIDE OF APPROVED CONSTRUCTION BOUNDARIES IS PROHIBITED WITHOUT A REVISED PERMIT.
- THE OWNER OF THIS SUBDIVISION, AND HIS OR HER SUCCESSORS AND ASSIGNS, ASSUMES RESPONSIBILITY FOR PLANS FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS WHICH COMPLY WITH APPLICABLE CODES AND REQUIREMENTS OF THE CITY OF MANOR AND TRAVIS COUNTY. ALL LOTS IN THIS SUBDIVISION NOT DESIGNATED AS SINGLE FAMILY WILL BE MAINTAINED BY SHADOWGLEN RESIDENTIAL COMMUNITY AND ITS SUCCESSORS AND ASSIGNS.
- WATER AND WASTEWATER WILL BE PROVIDED BY TRAVIS COUNTY MUD NO. 2.
- NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO THE TRAVIS COUNTY MUD NO. 2 WATER AND WASTEWATER SYSTEM.
- A TRAVIS COUNTY DEVELOPMENT PERMIT IS REQUIRED PRIOR TO SITE DEVELOPMENT OF ANY LOTS IN THIS SUBDIVISION.
- NO OBJECTS, INCLUDING BUT NOT LIMITED TO BUILDINGS, FENCES, LANDSCAPING OR OTHER OBSTRUCTIONS SHALL BE ALLOWED WITHIN ANY DRAINAGE EASEMENT SHOWN HEREON EXCEPT AS SPECIFICALLY APPROVED BY THE CITY OF MANOR AND TRAVIS COUNTY.
- ALL STREETS, DRAINAGE IMPROVEMENTS, SIDEWALKS, WATER AND WASTEWATER LINES, AND EROSION CONTROLS SHALL BE CONSTRUCTED AND INSTALLED TO CITY OF MANOR STANDARDS.
- EROSION CONTROLS ARE REQUIRED FOR ALL CONSTRUCTION ON INDIVIDUAL LOTS, INCLUDING DETACHED SINGLE FAMILY IN ACCORDANCE WITH SECTION 1.4.0 OF THE MANOR ENVIRONMENTAL CRITERIA MANUAL.
- ALL STREETS IN THIS SUBDIVISION WILL BE CONSTRUCTED TO CITY OF MANOR URBAN STREET STANDARDS. ALL STREETS WILL BE CONSTRUCTED WITH CURB AND GUTTER.
- PRIOR TO CONSTRUCTION, EXCEPT DETACHED SINGLE FAMILY ON ANY LOT IN THIS SUBDIVISION, A SITE DEVELOPMENT PERMIT MUST BE OBTAINED FROM THE CITY OF MANOR AND/OR TRAVIS COUNTY.
- THE COVENANTS, CONDITIONS AND RESTRICTIONS ASSOCIATED WITH THIS SUBDIVISION ARE RECORDED UNDER DOCUMENT NUMBER 2003068593 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.
- WITHIN A SIGHT DISTANCE EASEMENT ANY OBSTRUCTION OF SIGHT DISTANCE BY VEGETATION, FENCING, EARTHWORK, BUILDINGS, SIGNS OR ANY OTHER OBJECT WHICH IS DETERMINED TO CAUSE A TRAFFIC HAZARD IS PROHIBITED AND MAY BE REMOVED BY ORDER OF COMMISSIONERS' COURT AT OWNERS EXPENSE. THE PROPERTY OWNER IS TO MAINTAIN AN UNOBSTRUCTED VIEW CORRIDOR WITHIN THE BOUNDS OF SUCH EASEMENT AT ALL TIMES.
- A TRAFFIC STUDY, PERFORMED BY ALLIANCE TEXAS ENGINEERING, WAS SUBMITTED TO TRAVIS COUNTY ON APRIL 14, 2004 AND SUBSEQUENTLY APPROVED BY RAYMOND REED, P.E.
- LOTS 34 AND 141 OF BLOCK U, AND LOT 22 OF BLOCK W ARE RESTRICTED TO NON-RESIDENTIAL USES AND WILL BE OWNED AND MAINTAINED BY THE HOMEOWNERS' ASSOCIATION.

APPLICABLE P.U.D. VARIANCES FROM CITY OF MANOR DEVELOPMENT STANDARDS

- SINGLE-FAMILY RESIDENTIAL LOTS IN THE PROPERTY SHALL HAVE A MINIMUM OF 6,000 SQ. FT., AND TEN PERCENT (10%) OF THE LOTS IN THE PROPERTY TO HAVE A MINIMUM OF 5,000 SQ. FT.
- SINGLE-FAMILY RESIDENTIAL LOTS IN THE PROPERTY SHALL HAVE A MINIMUM OF 50 FEET OF WIDTH ALONG THE FRONT PROPERTY LINE, EXCEPT AS OTHERWISE APPROVED BY THE CITY OF MANOR.
- SINGLE-FAMILY RESIDENTIAL LOTS IN THE PROPERTY SHALL HAVE A MINIMUM SETBACK FROM THE FRONT OF EACH LOT OF TWENTY (20) FEET.
- SINGLE-FAMILY RESIDENTIAL LOTS IN THE PROPERTY SHALL HAVE A MINIMUM SETBACK FROM THE SIDES OF EACH LOT OF FIVE (5) FEET.
- SINGLE-FAMILY RESIDENTIAL LOTS IN THE PROPERTY SHALL HAVE A MINIMUM SETBACK FROM THE REAR OF EACH LOT OF TEN (10) FEET.
- THE CLUBHOUSE AND RELATED PERMITTED STRUCTURES IN THE SPACE SHALL HAVE A MAXIMUM HEIGHT OF THREE (3) STORIES OR FIFTY (50) FEET.
- A DEVELOPMENT PLAN AND REPORT SHALL BE SUBMITTED WITH THE FILING OF EACH FINAL PLAT.
- REMOVED BY COTTONWOOD HOLDING.
- A WALKWAY/BICYCLE PATH SYSTEM SHALL BE SUBMITTED WITH THE FILING OF FINAL PLAT.
- A L.O.M.R. SHALL BE SUBMITTED PRIOR TO FINAL PLATTING OF ANY LOT LOCATED WITHIN THE PRESENT 100-YEAR FLOODPLAIN.
- SINGLE-FAMILY HAVE GRANTED A VARIANCE FROM THE MINIMUM LOT WIDTHS AS SHOWN ON THE PRELIMINARY PLAN.

SUBDIVISION VARIANCES FROM CITY OF MANOR DEVELOPMENT STANDARDS

- AN AERIAL PHOTOGRAPH MAY BE SUBMITTED AT THE PRELIMINARY PLAT STAGE RATHER THAN A TREE SURVEY.
- AN INVENTORY OF SIGNIFICANT TREES THAT IDENTIFIES THE NUMBER OF SIGNIFICANT TREES BY CATEGORY (TREES 18 INCHES IN CALIPER AND LARGER AND TREES BETWEEN 8 AND 18 INCHES IN CALIPER) TO REMAIN DURING CONSTRUCTION AND THE NUMBER OF SIGNIFICANT TREES IN EACH CATEGORY DESIGNATED TO BE REMOVED DURING CONSTRUCTION SHALL BE SUBMITTED WITH CONSTRUCTION PLANS.
- THE NUMBER OF REPLACEMENT TREES THAT WILL BE INSTALLED, WITHOUT THE IDENTIFICATION OF THE PARTICULAR LOCATION AT WHICH THE REPLACEMENT TREES SHALL BE INSTALLED, SHALL BE SUBMITTED WITH CONSTRUCTION PLANS.
- SIGNIFICANT COTTONWOOD, HACKBERRY OR MESQUITE TREES REMOVED SHALL BE REPLACED AT A RATE OF 50% PER CALIPER INCH TO AN APPROVED HARDWOOD TREE. ALL OTHER SIGNIFICANT TREES MUST BE REPLACED AT THE RATIOS DEFINED IN THE CITY'S SUBDIVISION ORDINANCE.
- ALL DRAINAGE IMPROVEMENTS SHALL BE DESIGNED IN ACCORDANCE WITH THE CITY OF AUSTIN'S DRAINAGE CRITERIA MANUAL ("DCM"), AS CURRENTLY AMENDED, SAVE AND EXCEPT: (i) THOSE PROVISIONS OF THE DCM SET OUT IN SECTION 4.1.6(i) OF THE CITY OF MANOR ORDINANCE NO. 159; (ii) PARAGRAPH 1.2.8 OF THE DCM; (iii) PARAGRAPH 2.2.1.A AND 2.2.1.E OF THE DCM; AND (iv) ANY OTHER PROVISIONS OF THE DCM THAT WOULD CAUSE THE FLOOD PLAIN DELINEATION TO BE DIFFERENT FROM THE 100-YEAR FLOODPLAIN ESTABLISHED BY FEMA. THE LOCATION OF THE 100-YEAR FLOODPLAIN SHALL BE THE LOCATION ESTABLISHED BY FEMA.
- LEXINGTON STREET MAY CROSS WILBARGER CREEK VIA A LOW WATER CROSSING EQUIPPED WITH A SYSTEM IN WHICH GAGES WILL BE INSTALLED UPSTREAM ON WILBARGER CREEK THAT WILL PROVIDE AUDIBLE AND VISUAL TO DRIVERS ON LEXINGTON IF STREAM FLOWS INDICATE THAT WATER WILL TOP THE BRIDGE BEFORE GATES LOCATED ON EITHER SIDE OF THE LOW WATER CROSSING CLOSE, PREVENTING DRIVERS FROM DRIVING ON THE LOW WATER CROSSING. THE LOW WATER CROSSING EQUIPMENT MUST COMPLY WITH CITY OF AUSTIN SPECIAL SPECIFICATION 16700, AS MODIFIED FOR DATA FLOW SYSTEM SCADA EQUIPMENT.
- THE LOT SIZE, HEIGHT AND PLACEMENT, LOT COVERAGES, PARKING, AND LANDSCAPING FOR EACH LOT SHALL BE AS SET FORTH IN THE MINIMUM DEVELOPMENT STANDARDS FOR LOTS WITHIN THE MASTER LAND PLAN AND OUTSIDE THE CORPORATE BOUNDARIES OF THE CITY OF AS SET FORTH IN THE PUD VARIANCES FOR LOTS WITHIN THE PUD AND THE CORPORATE BOUNDARIES OF THE CITY.
- LOTS SHALL NOT BE REQUIRED TO FACE A SIMILAR LOT ACROSS THE STREET.
- SIDE LOT LINES SHALL NOT BE REQUIRED TO PROJECT AWAY FROM THE FRONT LOT LINE AT APPROXIMATELY RIGHT ANGLES TO STREET LINES AND RADIAL TO CURVED STREET LINES.
- THE AREA WITHIN THE CITY'S TERRITORIAL JURISDICTION ZONED DISTRICT "D-S" SHALL SATISFY THE CITY'S PARKLAND DEDICATION REQUIREMENTS FOR ALL LAND SHOWN WITHIN THE P.U.D. OR THE MASTER LAND PLAN. ALL PROPERTY IDENTIFIED AS OPEN SPACE ON THE P.U.D. PLAN OR THE MASTER LAND PLAN SHALL BE DEDICATED TO THE CITY OR TO A MUNICIPAL UTILITY DISTRICT.
- THE AREA OF NON-RECTANGULAR LOTS SHALL BE PROVIDED WITH THE FILING OF A FINAL PLAT.

SHADOWGLEN PHASE 1
SECTION 9
FINAL PLAT
SHEET 3 OF 3

METES AND BOUNDS DESCRIPTION
13.302 ACRES OUT OF THE
WILLIAM STANDERFORD SURVEY, NO. 63
ABSTRACT NO. 742
TRAVIS COUNTY, TEXAS

DESCRIPTION OF 13.302 ACRES (579,412 SQUARE FEET) OF LAND OUT OF THE WILLIAM STANDERFORD SURVEY NO. 63, ABSTRACT NO. 742, LOCATED IN TRAVIS COUNTY, TEXAS AND BEING OUT OF A CALLED 758.794 ACRE TRACT CONVEYED TO COTTONWOOD HOLDINGS, LTD. AS RECORDED IN VOLUME 12266, PAGE 1144 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS (O.P.R.T.C.T.) AND BEING A PORTION OF A CALLED 228.4626 ACRE TRACT OF LAND CONVEYED TO SHADOWGLEN RESIDENTIAL COMMUNITY, LTD. UNDER DOCUMENT NO. 2001189128. SAID 13.302 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS WITH ALL BEARINGS BEING REFERENCED TO TEXAS STATE PLANE COORDINATE SYSTEM, NAD 83, CENTRAL ZONE.

BEGINNING AT A 1/2-INCH IRON ROD FOUND (X= 3,174,289.51; Y= 10,108,366.20) MARKING THE MOST NORTHWESTERLY CORNER OF LOT 101, BLOCK "C", SHADOWGLEN SECTION SEVEN AS RECORDED UNDER DOCUMENT NO. 20050001 OF THE TRAVIS COUNTY PLAT RECORDS, SAID POINT ALSO BEING IN THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF A 100' WIDE LORA EASEMENT AS RECORDED IN VOLUME 643, PAGE 431 OF THE O.P.R.T.C.T. AND IN THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF A 20' WIDE WATER LINE EASEMENT RECORDED UNDER DOCUMENT NO. 2003288918 OF THE O.P.R.T.C.T.;

THENCE, ALONG THE COMMON BOUNDARY OF SAID SHADOWGLEN SECTION SEVEN THE FOLLOWING ELEVEN (11) COURSES AND DISTANCES:

1. S 27°04'12" W, A DISTANCE OF 539.51 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

2. S 27°35'21" W, A DISTANCE OF 13.52 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

3. S 30°13'05" W, A DISTANCE OF 54.84 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

4. S 34°28'07" W, A DISTANCE OF 54.81 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

5. S 38°51'47" W, A DISTANCE OF 80.31 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

6. S 41°10'59" W, A DISTANCE OF 84.47 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

7. S 47°12'17" E, A DISTANCE OF 353.05 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

8. S 23°22'03" E, A DISTANCE OF 226.27 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

9. THENCE, S 23°37'05" E, A DISTANCE OF 234.06 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

10. THENCE, S 65°57'07" E, A DISTANCE OF 46.49 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER AND BEING LOCATED IN THE ARC OF A NON-TANGENT CURVE TO THE RIGHT;

11. THENCE, 204.02 FEET ALONG THE ARC OF SAID CURVE TO THE RIGHT HAVING A RADIUS OF 802.21 FEET, A CENTRAL ANGLE OF 14°38'08", A CHORD BEARING S 81°15'15" E, A DISTANCE OF 204.36 FEET TO A 1/2-INCH IRON ROD WITH CAP STAMPED "SURVCON INC." SET FOR CORNER;

THENCE, S 19°54'21" W, A DISTANCE OF 7.58 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER AND BEING LOCATED IN THE ARC OF A NON-TANGENT CURVE TO THE LEFT;

THENCE, 298.25 FEET ALONG THE ARC OF SAID CURVE TO THE LEFT HAVING A RADIUS OF 785.00 FEET, A CENTRAL ANGLE OF 21°29'41", A CHORD BEARING S 77°39'45" W, A DISTANCE OF 296.50 FEET TO A 1/2-INCH IRON ROD WITH CAP STAMPED "SURVCON INC." SET FOR A POINT OF TANGENCY;

THENCE, S 66°54'54" W, A DISTANCE OF 244.23 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

THENCE, WESTERLY AND ACROSS THE AFOREMENTIONED 228.4626 ACRE TRACT THE FOLLOWING NINE (9) COURSES AND DISTANCES:

1. N 37°22'03" W, A DISTANCE OF 192.93 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

2. N 66°37'57" E, A DISTANCE OF 20.00 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

3. N 23°35'47" W, A DISTANCE OF 202.58 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

4. N 36°51'58" W, A DISTANCE OF 58.37 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

5. N 41°25'20" W, A DISTANCE OF 57.83 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

6. N 47°30'06" W, A DISTANCE OF 84.05 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

7. N 47°32'43" W, A DISTANCE OF 268.04 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER AND BEING IN THE ARC OF A NON-TANGENT CURVE TO THE LEFT;

8. 19.11 FEET ALONG THE ARC OF SAID CURVE TO THE LEFT HAVING A RADIUS OF 475.00 FEET, A CENTRAL ANGLE OF 2°18'18", A CHORD BEARING S 40°01'51" W, A DISTANCE OF 19.11 FEET TO A 1/2-INCH IRON ROD WITH CAP STAMPED "SURVCON INC." SET FOR A POINT OF TANGENCY;

10. N 51°07'18" W, A DISTANCE OF 179.87 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER AND BEING IN THE EAST LINE OF A CALLED 90.0205 ACRE TRACT CONVEYED TO SHADOWGLEN GOLF, L.P. RECORDED UNDER DOCUMENT NO. 2001210550 IN THE O.P.R.T.C.T.;

THENCE, ALONG THE EAST LINE OF SAID WESTERLY 90.0205 ACRE TRACT THE FOLLOWING FIVE (5) COURSES AND DISTANCES:

1. N 39°50'55" E, A DISTANCE OF 479.88 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

2. N 11°32'03" E, A DISTANCE OF 71.67 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

3. N 09°54'42" W, A DISTANCE OF 83.83 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

4. N 30°08'42" E, A DISTANCE OF 191.49 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER;

5. N 38°23'51" E, A DISTANCE OF 191.02 FEET TO A 1/2-INCH IRON ROD (WITH CAP STAMPED "SURVCON INC.") SET FOR CORNER AND BEING LOCATED IN THE AFOREMENTIONED SOUTHEASTERLY LINE OF A 100' WIDE LORA EASEMENT, SAME BEING THE SOUTH LINE OF THE AFOREMENTIONED 20' WIDE WATER LINE EASEMENT;

THENCE, S 72°19'09" E, A DISTANCE OF 338.02 FEET ALONG THE SOUTHEASTERLY LINE OF SAID 100' WIDE LORA EASEMENT AND 20' WIDE WATER LINE EASEMENT TO THE POINT OF BEGINNING CONTAINING A COMPUTED AREA OF 13.302 ACRES (579,412 SQUARE FEET) OF LAND.

NOTE TABLE

NOTE	DISTANCE OR ARC LENGTH	BEARING OR DELTA
1	5.85	N23-37-05W
2	21.59	N33-22-03W
3	21.85	N47-12-17W
4	6.46	N41-10-59E
5	6.14	N41-10-59E
6	13.39	N34-26-07E
7	15.21	N30-13-05E
8	13.52	N27-35-21E
9	16.97	S27-04-09W
10	12.02	S27-04-09W
11	11.02	S30-08-42W
12	15.90	S39-50-55W
13	21.21	N21-37-07E
14	32.98	N26-05-51W
15	33.23	S61-36-50W
16	3.49	S23-22-03E
17	12.93	N23-22-03W
18	20.00	N68-37-57E
19	58.37	N38-51-58W
20	57.83	N41-25-20W
21	64.06	N47-30-06W
22	71.67	N11-32-03E
23	83.83	N 9-54-42W
24	13.52	S27-35-21W
25	54.84	S30-13-05W
26	54.81	S34-26-07W
27	60.31	S38-51-47W
28	84.47	S41-10-59W
29	46.49	S65-57-07E
30	7.56	S15-54-21W

NOTE	ARC LENGTH	DELTA	RADIUS	CHORD BEARING	CHORD DISTANCE
1	21.12	2-18-18	525.00	N40-01-51E	21.12
2	141.84	14-06-50	575.00	N34-07-34E	141.28
3	22.56	85-10-39	15.00	N16-01-10W	20.49
4	278.74	266-10-39	60.00	N73-58-50E	87.64
5	153.95	14-09-50	625.00	S34-07-34W	153.57
6	23.24	88-47-10	15.00	S03-12-36E	20.99
7	222.07	24-14-08	525.00	S35-29-07E	220.42
8	39.15	89-43-03	25.00	S68-13-34E	35.27
9	39.39	90-18-57	25.00	N21-46-28E	35.44
10	23.56	90-00-00	15.00	H68-02-03W	21.21
11	23.56	90-00-00	15.00	N21-37-57E	21.21
12	200.92	24-14-08	475.00	N35-29-07W	199.43
13	23.88	91-12-50	475.00	S40-01-51W	15.11
14	19.11	2-18-18	15.00	S86-47-24W	21.44
15	66.87	4-49-09	795.00	S89-19-29W	66.85
16	29.29	3-11-48	525.00	N24-57-57W	29.29
17	60.15	6-33-52	525.00	N28-50-47W	60.12
18	60.77	6-37-56	525.00	N36-28-41W	60.74
19	64.20	7-00-23	525.00	N43-15-50W	64.16
20	7.86	0-50-10	525.00	N47-11-06W	7.66
21	61.56	5-36-36	525.00	N39-21-41E	61.54
22	68.00	6-14-02	625.00	N32-25-22E	67.97
23	24.40	2-14-12	625.00	N28-11-15E	24.40
24	10.47	10-00-02	60.00	N22-04-08E	10.46
25	47.60	4-57-17	60.00	N05-39-31W	46.36
26	66.36	63-22-00	60.00	S33-13-09W	63.03
27	62.46	59-38-39	60.00	S29-17-10E	59.68
28	61.95	6-10-23	575.00	S30-09-21W	61.92
29	78.29	7-48-04	575.00	S37-08-54W	78.23
30	1.40	0-08-23	575.00	S41-06-47W	1.40
31	32.08	3-02-10	475.00	N25-18-08W	32.07
32	78.45	8-27-46	475.00	N31-58-07W	78.36
33	78.30	9-26-41	475.00	N41-25-20W	78.21
34	12.09	1-27-30	475.00	N46-52-58W	12.09
35	91.85	87-42-40	60.00	N72-14-30W	83.14
36	86.87	4-49-09	795.00	S69-19-29W	86.85
37	19.11	2-18-18	475.00	S40-01-51W	19.11
38	204.92	14-38-08	802.21	N81-15-15E	204.36
39	231.38	16-40-32	795.00	S80-04-19W	230.56

SHADOWGLEN PHASE 1 PROPERTY OWNERS

GEO NUMBER

OWNER

0241620105	MICHAEL P. ROSENSTEDT
0241620106	LEE DEXTER HICKSON SR.
0241620107	PERRY HOMES
0241620108	PERRY HOMES
0241620109	PERRY HOMES
0241620110	MHI PARTNERSHIP, LTD.
0241620111	MHI PARTNERSHIP, LTD.
0241620112	MHI PARTNERSHIP, LTD.
0241620113	MHI PARTNERSHIP, LTD.
0241620114	PERRY HOMES
0241620115	PERRY HOMES
0241620116	ELENA L. & GREGORY LEE
0241620117	PERRY HOMES
0241620118	MHI PARTNERSHIP, LTD.
0241620119	MHI PARTNERSHIP, LTD.
0241620120	PERRY HOMES
0241620121	MHI PARTNERSHIP, LTD.
0241620122	MHI PARTNERSHIP, LTD.
0241620123	PERRY HOMES
0241620124	PERRY HOMES
0241620125	PERRY HOMES
0241620126	MHI PARTNERSHIP, LTD.
0241620206	PERRY HOMES
0241620207	MHI PARTNERSHIP, LTD.
0241620208	MHI PARTNERSHIP, LTD.
0241620210	MHI PARTNERSHIP, LTD.
0241620211	MHI PARTNERSHIP, LTD.
0241620212	MHI PARTNERSHIP, LTD.
0241620213	PERRY HOMES
0241620214	PERRY HOMES
0241620215	MHI PARTNERSHIP, LTD.
0241620216	MHI PARTNERSHIP, LTD.
0241620217	MHI PARTNERSHIP, LTD.
0241620218	LEE DEXTER HICKSON SR.
0241620301	PERRY HOMES
0241620302	MARK J. VALDEPRAMA
0241650307	KRISTEL G. & DANIEL PITTSFORD
0241650309	LISA & KYLE NORTON
0241650309	MHI MODELS, LTD.
0241650310	MHI MODELS, LTD.
0241650311	PERRY HOMES
0241650312	SHADOWGLEN RESIDENTIAL
0241650313	ORAN WASHINGTON
0241650314	LARANDA G. MCNEAL
0241651616	CASEY & LIETTE JACKSON

JOE D. WEBBER, JR.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NUMBER 4552

DATE:

PREPARED BY:
SURVCON INC.
400 W. 15TH STREET, SUITE 430
AUSTIN, TX 78701

SHADOWGLEN PHASE 1
SECTIONS 9
FINAL PLAT
SHEET 2 OF 3

VACATION INSTRUMENT

**TOTAL VACATION OF
Shadowglen Phase 1 Section 9**

THE STATE OF TEXAS

COUNTY OF TRAVIS

WHEREAS 2009 XIF, LLC. ("Proprietor") is the owner of all the real property included in Shadowglen Phase 1 Section 9, a subdivision located in Travis County, Texas, and within the Extraterritorial Jurisdiction of the City of Manor ("City"), of which is recorded in Doc # 200800006 of the Plat Records of Travis County, Texas (the "Plat")

WHEREAS, Proprietors now wish to vacate the Plat so as to destroy the force and effect of the recording of such subdivision plat insofar as the same pertains to all lots and in accordance with the procedures set forth in Section 212.013 and 232.008 of the Texas Local Government Code

NOW, THEREFORE KNOW ALL MEN BY THESE PRESENTS: That Proprietors do hereby declare that, subject to the approval by the City's City Council and Travis County Commissioners Court, said subdivision is vacated.

EXECUTED this 8 day of September, 2016.

PROPRIETOR:

By: Wade Bradow

2009 XIF, LLC

By Mr. Wade Bradow
Manager

THE STATE OF TEXAS

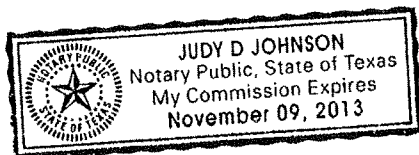
COUNTY OF Harris

Before me, the undersigned authority, a Notary Public for the State of Texas, on this day personally appeared Wade Bradow, Manager, known to me to be the person whose name is subscribed to in the foregoing instrument of writing, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in capacity therein stated.

Given under my hand and seal of office, this the 8 day of September, 2016.

Judy D Johnson
Notary Public in and for the State of Texas

My Commission Expires: 11-9-2013



Approval of Total Plat Vacation

BE IT KNOWN, that on the ____ day of _____, 200__, the City Council of the City of Manor, at its regular meeting, did approve the total vacation of the subdivision known as Shadowglen Phase 1 Section 9, a subdivision located in Travis County, Texas, and within the Extraterritorial Jurisdiction of the City of Manor, which is recorded in Document# 200800006 of the Plat Records of Travis County, Texas, upon application therefore by all of the owners of all of the lots in said subdivision.

EXECUTED, this ____ day of _____, 200__.

Joe Sanchez
Mayor
City of Manor
Travis County, Texas

ATTEST:

Dustin Haisler
Executive Secretary
City of Manor

THE STATE OF TEXAS
COUNTY OF TRAVIS

Before me, the undersigned authority, a Notary Public for the State of Texas, on this day personally appeared Joe Sanchez, known to me to be the person whose name is subscribed to in the foregoing instrument of writing as Mayor of the City of Manor, Texas, a municipal corporation, and he acknowledged to me that he executed the same for the purpose and consideration therein expressed and in capacity therein stated.

Given under my hand and seal of office, this the ____ day of _____, 20__.

Notary Public in and for the State of Texas

My Commission Expires: _____

STATE OF TEXAS

COUNTY OF TRAVIS

On _____, 20____, the Travis County Commissioners
Court approved the total cancellation of the subdivision known as
_____, as described above.

EXECUTED, this _____ day of _____, 20_____.

Dana Debeauvoir, County Clerk
Travis County, Texas

By: _____
Deputy

Return to:
Travis County TNR
Attention: Michael Hettenhausen
P.O. Box 1748
Austin, TX 78767

2A

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, October 5, 2010 Work Session _____
(Date) (Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
NWJCRD #3
Voting Session of July 20, 2010**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might
be affected or be involved with the request. Send a copy of this Agenda Request
and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING – JULY 20, 2010

NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

On Tuesday, the 20th day of July 2010, the Commissioners' Court, meeting as the Northwest Travis County Road District No. 3 (Golden Triangle) Board of Directors, convened the Voting Session at 12:27 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Northwest Travis County Road District No. 3 (Golden Triangle) at 12:47 PM.

1. APPROVE N.W.T.C.R.D.#3 MINUTES FOR THE VOTING SESSIONS OF JUNE 29 AND JULY 6, 2010. (12:47 PM)

Motion by Commissioner Huber and seconded by Commissioner Davis to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Samuel T. Biscoe, Travis County Judge

2B

BOARD OF DIRECTORS
NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

Voting Session Tuesday, October 5, 2010
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Northwest Travis County
Road District No. 3 Minutes for the:**

**Voting Sessions of August 24 and
September 21, 2010**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.
- III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – AUGUST 24, 2010

NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

On Tuesday, the 24th day of August 2010, the Commissioners' Court, meeting as the Northwest Travis County Road District No. 3 (Golden Triangle) Board of Directors, convened the Voting Session at 1:40 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Four Commissioner Margaret Gómez was not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Northwest Travis County Road District No. 3 (Golden Triangle) at 1:40 PM.

1. APPROVE N.W.T.C.R.D.#3 MINUTES FOR THE VOTING SESSION OF AUGUST 3 2010. (1:40 PM)

Motion by Commissioner Huber and seconded by Commissioner Eckhardt to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to adjourn the Voting Session of the Northwest Travis County Road District No. 3. (1:40 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

MINUTES OF MEETING – SEPTEMBER 21, 2010

NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

On Tuesday, the 21st day of September 2010, the Commissioners' Court, meeting as the Northwest Travis County Road District No. 3 (Golden Triangle) Board of Directors, convened the Voting Session at 1:42 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Road District Board of Directors adjourned the Voting Session of the Northwest Travis County Road District No. 3 (Golden Triangle) at 1:43 PM.

1. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST ROAD DISTRICT FUNDS. (1:42 PM)

Motion by Commissioner Gómez and seconded by Commissioner Huber to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

2. APPROVE N.W.T.C.R.D.#3 MINUTES FOR THE VOTING SESSION OF AUGUST 31, 2010. (1:43 PM)

Motion by Commissioner Gómez and seconded by Commissioner Huber to approve Item 2.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

ADJOURNMENT

Motion by Commissioner Gómez and seconded by Commissioner Eckhardt to adjourn the Voting Session of the Northwest Travis County Road District No. 3. (1:43 PM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

1A

Board of Directors
Travis County Bee Cave Road District No. 1 Agenda Request

Voting Session Tuesday, October 5, 2010
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Travis County Bee Cave Road District
No. 1 Minutes for the Voting Sessions of
July 20 & 27, 2010.**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – JULY 20, 2010

TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1

On Tuesday, the 20th day of July 2010, the Commissioners' Court, meeting as the Travis County Bee Cave Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 12:47 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria) at 12:48 PM.

1. APPROVE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 MINUTES FOR THE VOTING SESSIONS OF JUNE 29 AND JULY 6, 2010. (12:47 PM)

Motion by Commissioner Huber and seconded by Commissioner Davis to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Commissioner Davis and seconded by Commissioner Huber to adjourn the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria). (12:48 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	absent
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

MINUTES OF MEETING – JULY 27, 2010

TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1

On Tuesday, the 27th day of July 2010, the Commissioners' Court, meeting as the Travis County Bee Cave Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 12:53 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria) at 12:54 PM.

1. APPROVE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 MINUTES FOR THE VOTING SESSION OF JULY 13, 2010. (12:53 PM)

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Karen Huber	abstain
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Judge Biscoe and seconded by Commissioner Davis to adjourn the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria). (12:54 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	absent
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

1B


Board of Directors
Travis County Bee Cave Road District No. 1 Agenda Request

Voting Session Tuesday, October 5, 2010
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Travis County Bee Cave Road District
No. 1 Minutes for the Voting Session of
August 24, 2010.**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – AUGUST 24, 2010

TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1

On Tuesday, the 24th day of August 2010, the Commissioners' Court, meeting as the Travis County Bee Cave Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 1:41 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Four Commissioner Margaret Gómez was not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria) at 1:41 PM.

1. APPROVE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 MINUTES FOR THE VOTING SESSION OF AUGUST 3, 2010. (12:53 PM)

Motion by Commissioner Davis and seconded by Commissioner Huber to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

2. APPROVE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 MINUTES FOR THE VOTING SESSION OF AUGUST 10, 2010. (12:53 PM)

Motion by Commissioner Davis and seconded by Commissioner Huber to approve Item 2.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Commissioner Huber and seconded by Commissioner Davis to adjourn the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria). (1:41 PM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Sarah Eckhardt	yes
	Precinct 3, Commissioner Karen Huber	yes
	Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

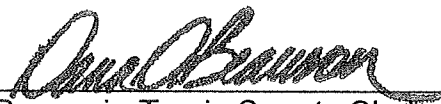
Samuel T. Biscoe, Travis County Judge

1C

Board of Directors
Travis County Bee Cave Road District No. 1 Agenda Request

Voting Session Tuesday, October 5, 2010
(Date)

Work Session _____
(Date)

- I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office
- B. Requested Text: **Approve the Travis County Bee Cave Road District
No. 1 Minutes for the Voting Session of
September 14, 2010.**
- C. Approved By: 
Dana DeBeauvoir, Travis County Clerk
- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.
- III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – SEPTEMBER 14, 2010

TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1

On Tuesday, the 14th day of September 2010, the Commissioners' Court, meeting as the Travis County Bee Cave Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 1:38 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

The Commissioners Court record notes that Precinct Four Commissioner Margaret Gómez was not present during this Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria) at 1:38 PM.

1. **APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST ROAD DISTRICT FUNDS. (1:38 PM)**

Motion by Commissioner Huber and seconded by Commissioner Eckhardt to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Commissioner Huber and seconded by Commissioner Eckhardt to adjourn the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria). (1:38 PM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

Board of Directors
Travis County Bee Cave Road District No. 1 Agenda Request

10

Voting Session Tuesday, October 5, 2010
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Travis County Bee Cave Road District
No. 1 Minutes for the Voting Session of
September 21, 2010.**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – SEPTEMBER 21, 2010

TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1

On Tuesday, the 21st day of September 2010, the Commissioners' Court, meeting as the Travis County Bee Cave Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 1:43 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria) at 1:43 PM.

1. APPROVE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 MINUTES FOR THE VOTING SESSION OF AUGUST 31, 2010. (12:53 PM)

Motion by Commissioner Gómez and seconded by Commissioner Huber to approve Item 1.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

ADJOURNMENT

Motion by Commissioner Gómez and seconded by Commissioner Huber to adjourn the Voting Session of the Travis County Bee Cave Road District No. 1 (Galleria). (1:43 PM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE ROAD DISTRICT BOARD

Date of Approval

Samuel T. Biscoe, Travis County Judge

RECEIVED
COUNTY JUDGE'S OFFICE
TRAVIS COUNTY HOUSING FINANCE CORPORATION
AGENDA REQUEST
OCT 5 2010 2:31

Work Session _____ Voting Session October 5, 2010 Executive Session _____
Date Date Date

- I. A. Request made by: Samuel T. Biscoe, President
Elected Official
- B. Requested Text: Consider and take appropriate action to approve an invoice for payment of repair escrow related to the Neighborhood Stabilization Program.

Approved by: _____
Signature of Samuel T. Biscoe, President

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (473-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item
____ Grant
- Human Resources Department (473-9165)
____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY
HOUSING FINANCE CORPORATION



AGENDA MEMO

To: TCHFC Board of Directors
From: Miguel Gonzalez, Sr. Financial Analyst
Date: September 28, 2010
Re: Consider and possible action on an invoice for repair escrow.

Required Action

Approve payment of two invoices (\$750 and \$810) from repair escrow related to closing of a Neighborhood Stabilization Program assisted homebuyer.

Background

On September 8, 2010, the Hernandez Household purchased a HUD foreclosed home using homebuyer assistance funds from TCHFC through the Texas NSP program. To meet Housing Quality Standards (HQS) guidelines of the Texas NSP program, minor repairs were required.

The Texas NSP program allows minor repair/replacements items to be included in the assistance provided to households. A repair allowance of \$1,560.00 was included in the Texas NSP assistance provided to the household to fund the "Repair Plan".

TCHFC staff has verified that required repairs have been properly completed by contractor.

Recommendation

Staff has reviewed the supporting documentation for the repair and recommends approval and payment of invoices of \$750.00 and \$810.00 to contractors.

cc: Rodney Rhoades, Executive Manager, Planning and Budget
Leroy Nellis, Budget Director
Harvey Davis, Manager

TRAVIS COUNTY
HOUSING FINANCE CORPORATION



1222 Miss Allison's Way, 78660

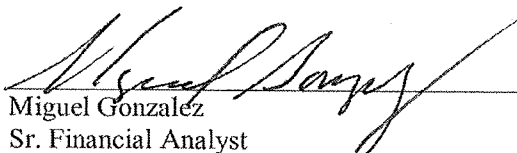
Repair Plan

The following noted inspection items will be repaired after closing to ensure HQS standards:

- | | |
|--|-------------------|
| 1. <u>Furnace</u> – gas flex-line removal and relocation | \$300.00 |
| 2. <u>Electrical</u> – disposal cord & plug under sink brought to current code | \$510.00 |
| Repair open ground at receptacle in dining room | |
| 3. <u>Roof</u> – replace approx. 1 square of missing or mismatched shingles | \$750.00 |
| replace 1 sheet of decking | |
| remove and replace 6 plumbing jacks | |
| | <u>\$1,560.00</u> |

Process for completing repairs:

1. Total repair costs will be included in the second lien assistance provided to the homebuyer.
2. TCHFC will invoice homebuyer for total costs of repairs (\$1,600) and include it on the HUD-1.
3. TCHFC will ensure that the three items are repaired as described on the contractor's bid.
4. TCHFC will directly pay each contractor after work has been completed.

 7-7-10
Miguel Gonzalez
Sr. Financial Analyst
Miguel.gonzalez@co.travis.tx.us

INTEGRITY

ROOFING & CONSTRUCTION

Residential Roofing Invoice No. 1222MAW

Integrity Roofing & Construction
12741 Research Blvd., Ste. 402B
Austin, TX 78759

Toll Free.. **877.300.2218**
Fax... 512.401.2771
www.IRC-Roof.com

Owner's Name

Owner's Address

City

Zip Code

1222 Miss Allison's Way

Pflugerville

78660

Owner's Phone

Owner's Work Phone

Email

Project Name & Address

1222 Miss Allison's Way, Pflugerville, TX 78660

a. Description of the work and the materials used:

- replaced approximately 1 square of missing and/or mismatched shingles
- replaced 1 sheet of decking
- removed, replaced, and painted 6 plumbing jacks

b. Description of warranty:

above items warranted for 6 months

Total Amount Due**\$750.00**

Erik Harvey

9/21/10

reviewed and approved (contractor)

date

Handyman Connection

7801 N. Lamar Blvd.

Suite B-161

Austin, TX 78752

Invoice

Date	Invoice #
9/28/2010	006927

Bill To
TCHFC-Miguel Gonzalez For Yamirka Echavarria, Ernesto Hernandez 314 W. 11th Street, Ste 540 Austin, TX 78701

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Construction Labor-Electrical and plumbing work for 1222Miss Allison's Way Pflugerville, Texas 78660	810.00	810.00
			0.00
		Total	\$810.00