last updated 4-1TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Voti	ng	Session:	April	21,2009
I.	A.	Phone #: 854-441	L6	HOBBY, EXECUTIVE MANAGER, EMERGENCY SERVICES al/Appointed Official/Executive Manager/County Attorney)
	В.		OHIBIT:	DER AND TAKE APPROPRIATE ACTION ON APPROVING ING OUTDOOR BURNING IN THE UNINCORPORATED JNTY.
	C.	Approved by:	Signatur	re of Commissioner or Judge
II.		•		rial to be presented to the court must be submitted Request (Original and eight copies).
			or invo	e agencies or officials' names and telephone numbers that might be blved with this request. Send a copy of this Agenda Request and
III.		Required Auth	orization	ns: Please check if applicable.
		Additional fund	ding for a	any department or for any purpose ands within or between any line item
				ces Department (854-9165) nent's personnel (reorganization, restructuring etc.)
				ice (854-9700) , Request for Proposal, Procurement
	***********			y's Office (854-9415) Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

EMERGENCY SERVICES

DANNY HOBBY, EXECUTIVE MANAGER P.O.Box 1748, Austin, Texas 78767 (512) 854-4416, FAX (512) 854-4786



Emergency Management Pete Baldwin, Emergency Mgmt. Coordinator

Fire Marshal Hershel Lee, Interim Fire Marshal

> Medical Examiner Dr .David Dolinak

STAR Flight Casey Ping, Program Manager

MEMORAND UM

To:

Travis County Commissioners Court

Through:

Danny Hobby, Executive Manager Emergency Services

From:

Pete Baldwin, Emergency Management Coordinator

Hershel Lee, Assistant Fire Marshal

Date:

April 21, 2009

Subject:

Order Prohibiting Outdoor Burning in the Unincorporated Areas of Travis

County

The current Burn Ban expires on April 22, 2009. The KBDI in Travis County continues to be over 500. The current drought monitors indicate that Travis County is in a severe drought category with increased risk of wildfire occurrence. Live fuels can also be expected to burn actively at these levels. The Office of Emergency Management and the Fire Marshal's Office recommend approval of the Order Prohibiting Outdoor Burning in the Unincorporated Areas of Travis County.

Thank you.

COUNTY OF TRAVIS

STATE OF TEXAS

ORDER PROHIBITING OUTDOOR BURNING

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, the Travis County Commissioners Court does hereby find that circumstances present in all of the unincorporated area of Travis County create a public safety hazard that would be exacerbated by outdoor burning;

NOW, THEREFORE, it is ORDERED that outdoor burning is prohibited in all of the unincorporated areas of Travis County as follows:

(1) Actions prohibited:

(a) A person violates this order if he/she burns any combustible material outside of an enclosure which serves to contain all flames and/or sparks, or orders such burning by others.

(b) A person violates this order if he/she engages in any activity outdoors which could allow flames or sparks that could result in a fire unless done in an enclosure designed to protect the spread of fire, or orders such activities by others.

(2) Enforcement:

- (a) Upon notification of suspected outdoor burning, the fire department with jurisdiction for the location of the fire shall respond to the scene and take immediate measures to contain and/or extinguish the fire.
- (b) As soon as possible, a duly commissioned peace officer shall be sent to the scene to investigate the nature of the fire.
- (c) If, in the opinion of the officer on the scene, the goal of this order can be attained by informing the responsible party about the prohibitions established by this order, the officer may, at his or her discretion, request compliance with it. In such instances, an entry of this notification containing the date, time and place of the warning, along with the name of the party receiving the warning, shall be forwarded to the office of County Judge.
- (d) In accordance with Section 352.081 of the Local Government Code, a person who knowingly or intentionally violates this order commits a Class C Misdemeanor, punishable by a fine up to \$500.

(3) This order does not apply to outdoor burning activities:

- (a) related to public health and safety that are authorized by the Texas Commission on Environmental Quality for:
 - (A) firefighter training;
 - (B) public utility, natural gas pipeline, or mining operations; or
 - (C) planting or harvesting of agriculture crops.

- (b) that are conducted by a prescribed burn manager certified under Section 153.048, Natural Resources Code, and meet the standards of Section 153.047, Natural Resources Code.
- that involve the performance of **outdoor** combustible operations, including but not limited to, outdoor welding, cutting or grinding operations and outdoor hot works operations, by any person (i) if the Travis County Fire Marshal has issued a permit for the welding or hot works operations in compliance with the Fire Code or (ii) if the operations are performed in compliance with the following requirements creating a controlled environment and safeguards on each day when operations are performed:
 - (A) Areas where welding, cutting or grinding operations or hot works operations are being performed are free of vegetation for at least twenty-five feet in all directions;
 - (B) Surfaces around welding or hot works area are wetted down;
 - (C) Each location where welding, cutting or grinding operations or hot works operations are being performed must have cellular telephone communications for emergency response;
 - (D) Before beginning any operations, the person performing the welding, cutting or grinding operations or hot works operations must notify the local fire department or Emergency Services District which serves the location where the welding, cutting or grinding operations or hot works operations are planned.
 - (E) A dedicated fire watch person attends each welder, cutter, grinder, or worker performing hot works operations or any activity that causes a spark;
 - (F) At least one (1) water pressure fire extinguisher per fire watch person is located within 10 feet of the location where welding, cutting or grinding operations or hot works operations are being performed;
 - (G) No welding, cutting or grinding operations or hot works operations is allowed on days designated as red flag warning days by the National Weather Service;
 - (H) If all welding, cutting and grinding operations or hot works operations are performed only in a total welding or hot works enclosure, or "welding box" or "hot works box", that is sufficiently high to control sparks, including a fire retardant cover over the top, the operations must comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate, and;
 - (I) If all welding, cutting and grinding operations or hot works operations are performed only in sub-surface, or "bell hole", welding and grinding operations or hot works operations within approved excavations, the operations must comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate.

Be it also ORDERED that the purpose of this order is the mitigation of the public safety hazard posed by wild fires during the current dry weather by curtailing the practice of outdoor burning, which purpose is to be taken into account in any enforcement action based upon this order.

This order prohibiting outdoor burning shall expire on May 20, 2009 or upon such date as the Travis County Commissioners Court by order determines that the circumstances present in the unincorporated areas of Travis County no longer create a public safety hazard that would be exacerbated by outdoor burning, whichever occurs earlier.

ORDERED THIS 21st DAY OF APRIL 2009.

TRA	VIS COUNTY COMMISSIONERS COURT
By: _	
	Samuel T. Biscoe, County Judge

Item #____

Travis County Commissioners Court Agenda Request

Meetin	ng [Date: April 21, 2009				
1.	Α.	Requestor: Commissioner Precinct 3 Phone # 854-9333				
	B.	Specific Agenda Wording:				
REC HIS	O(DER AND TAKE APPROPRIATE ACTION ON RESOLUTION GNIZING NAMELESS SCHOOL ON ITS CENTENNIAL, RESTORING RICAL SIGHTS, AND COMMENDING LAKE TRAVIS EXTENSION ATION ASSOCIATION FOR THEIR WORK.				
	C.	Sponsor: County Commissioner or County Judge				
11.	Α.	Backup memorandum and exhibits should be attached and submitted with this Agenda Request.				
	B.	3. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request.				
III.	Re	equired Authorizations: Please check if applicable:				
Planni	na	and Budget Office (854-9106)				
		Additional funding for any department or for any purpose				
		Transfer of existing funds within or between any line item budget				
		Grant				
Humar	n R	esources Department (854-9165)				
	☐ A change in your department's personnel (reclassifications, etc.)					
Purcha	asir	ng Office (854-9700)				
		Bid, Purchase Contract, Request for Proposal, Procurement				
County	/ A	ttorney's Office (854-9415)				
		Contract, Agreement, Travis County Code - Policy & Procedure				
		REQUEST DEADLINE: All agenda requests and supporting materials must				

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing <u>by Tuesdays at 12:00 p.m.</u> for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Travis County Commissioners Court



Resolution

WHEREAS, 2009 marks the centennial of Nameless School; and

WHEREAS, students have been educated at the site from 1870 to 1945; and

WHEREAS, the community has supported Nameless School over the years by providing building materials, labor and leadership; and

WHEREAS, the Lake Travis Extension Education Association has taken care of Nameless School since they started meeting in the building in 1960; and

WHEREAS, the Texas Historical Commission and the Lower Colorado River Authority provided grant monies to restore the school building; and

WHEREAS, Nameless School is a treasured historical site in Travis County and a source of pride for our community;

NOW, THEREFORE, BE IT RESOLVED BY THE TRAVIS COUNTY COMMISSIONERS COURT, THAT ALL CITIZENS OF TRAVIS COUNTY AND THE STATE OF TEXAS ARE URGED TO RECOGNIZE THE VALUE IN KEEPING AND RESTORING HISTORICAL SIGHTS, BOTH SMALL AND LARGE,

AND BE IT FURTHER RESOLVED THAT THE LAKE TRAVIS EXTENSION EDUCATION ASSOCIATION BE COMMENDED FOR THEIR WORK ON NAMELESS SCHOOL.

SIGNED AND ENTERED THIS DAY OF APRIL, 2009.			
	SAMUEL T. BISCOE COUNTY JUDGE		
RON DAVIS COMMISSIONER, PRECINCT 1	SARAH ECKHARDT COMMISSIONER, PREC	INCT 2	
KAREN L. HUBER COMMISSIONER, PRECINCT 3	MARGARET J. GÓMEZ COMMISSIONER, PREC	OINCT 4	

* 3

Travis County Commissioners Court Agenda Request

	voting Session:April 21, 2009 work Session:
	(Date)
١.	A. Request made by: Sherri E. Fleming Phone: 854-4100 (Signature of Elected Official/Appointed Official/Executive Manager/County Attorney)
	B. Requested Text:
	Approve Resolution Recognizing the Month of April 2009 as "Child Abuse Prevention Month" in Travis County.
	C. Approved by: Signature of Commissioner(s) or County Judge
	Signature of Commissioner(s) or County Judge
11.	Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
	B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:
III.	Required Authorizations: Please check if applicable.
	Planning and Budget Office (854-9106) Additional funding for any department or for any purpose Transfer of existing funds within or between any line item budget Grant
	Human Resources Department (854-9165)
	A change in your department's personnel (reclassifications, etc.)
	Purchasing Office (854-9700)
	Bid, Purchase Contract, Request for Proposal, Procurement
	County Attorney's Office (854-9415) Contract, Agreement, Policy & Procedure
	Contract, Agreement, Folicy & Flocedure

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

Travis County Commissioners Court



Resolution

- WHEREAS, a society is judged by how it protects its most vulnerable members and no group of children is immune from potential child abuse or neglect where every child has a right to live in good health, learn and grow in a safe environment, receive care and protection and develop a positive self-image;
- WHEREAS, on average, more than 30 children per day are alleged to be abused or neglected in Travis County;
- WHEREAS, for the Fiscal Year 2006, 11,000 alleged cases of child abuse or neglect were reported in Travis County; 2,500 were confirmed and nearly 500 children were required to be removed from their homes:
- WHEREAS, the goal of child abuse prevention is simple to stop child abuse and neglect from happening in the first place, sparing children and families emotional and physical trauma, and decreasing the need for costly intervention and treatment services;
- WHEREAS, the best way to prevent child abuse and neglect is to support families and provide parents with the skills and resources they need;
- WHEREAS, the President and the US Department of Health and Human Services' Children's Bureau, Office on Child Abuse and Neglect recognize April as Child Abuse Prevention Month presenting an ideal opportunity for the community to come together with child advocates and the Travis County Children's Protective Services Board to raise the issue and promote the prevention of child abuse and neglect:
- WHEREAS, Travis County invests in programs that support families by strengthening positive parentchild interaction and healthy child development; and
- WHEREAS, when we provide for our children, we provide for a shared future where every one of us can play a role in keeping children safe and supporting their successful development.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE MEMBERS OF THE TRAVIS COUNTY COMMISSIONERS COURT, DO HEREBY PROCLAIM THE MONTH OF APRIL AS:

"CHILD ABUSE PREVENTION MONTH"

IN TRAVIS COUNTY, AND ENCOURAGE ALL RESIDENTS TO R	RAISE THE ISSUE BY WEARING A
BLUE RIBBON THROUGHOUT THE MONTH OF APRIL AND TO	REACH OUT TO CHILDREN AND
FAMILIES IN OUR COMMUNITY.	TEXTO OF TO OTHER MAD

SIGNED AND ENTERED THIS	DAY OF APRIL 2009.	
	SAMUEL T. BISCOE COUNTY JUDGE	
RON DAVIS COMMISSIONER, PRECINCT 1		SARAH ECKHARDT COMMISSIONER, PRECINCT 2
KAREN HUBER COMMISSIONER, PRECINCT 3		MARGARET J. GÓMEZ COMMISSIONER, PRECINCT 4

last updated 4-17 PAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

4

Voi	ting	Session: APRIL 21,2009
I.	A.	Request made by: DANNY HOBBY, EXECUTIVE MANAGER, EMERGENCY SERVICES Phone #: 854-4416 (Elected Official/Appointed Official/Executive Manager/County Attorney)
	В.	Requested topic: CONSIDER AND TAKE APPROPRIATE ACTION ON HELICOPTER LICENSE AGREEMENT WITH AMERICAN EUROCOPTER CORPORATION.
	C.	Approved by: Signature of Commissioner or Judge
II.		A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).
		B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:
III.		Required Authorizations: Please check if applicable.
		Planning and Budget Office (854-9106) Additional funding for any department or for any purpose Transfer of existing funds within or between any line item Grant
		Human Resources Department (854-9165) Change in your department's personnel (reorganization, restructuring etc.)
		Purchasing Office (854-9700) Bid, Purchase Contract, Request for Proposal, Procurement
		County Attorney's Office (854-9415) Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.



Austin-Travis County **STAR Flight**



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org Dispatch 1-800-531-STAR Administration (512) 854-6464 Fax (512) 854-6466

MEMORANDUM

To:

Travis County Commissioners Court

Through:

Danny Hobby, Executive Manager Emergency Services

From:

Casey Ping, Program Manager, STAR Flight

Date:

April 14, 2009

Subject:

American Eurocopter Request

American Eurocopter has requested the use of a Travis County **STAR** Flight Aircraft, pilot and one medical provider for the purposes of demonstrating the aircraft (see attached letter).

The demonstration is to take place in San Antonio, Texas and is expected to take less than four hours. It would involve the flight to and from San Antonio and approximately one hour of flight time in San Antonio.

American Eurocopter has agreed to pay all fuel expenses, direct operating cost for flight time and any incidental expenses incurred. American Eurocopter will reimburse Travis County in the form of credit to our parts account.

Emergency Services and *STAR Flight* management recommend approval of this request from American Eurocopter.

Please let me know if I can provide any additional information or assistance.

Casey

HELICOPTER LICENSE AGREEMENT

This License Agreement (this "Agreement") is made and entered into by and between Travis County, a political subdivision of the State of Texas ("County") and American Eurocopter Corporation ("Licensee"), a Delaware corporation.

RECITALS

Licensee desires to provide a demonstration of the capabilities of the Eurocopter EC145 helicopter when operated by a capable and experienced operator like STAR Flight to another Texas Air Medical Program.

County desires to allow Licensee use of one County helicopter for this purpose.

AGREEMENT

County and Licensee, in consideration of the mutual promises expressed in this license and the compensation agreed to be paid in it, covenant and agree to and with each other as follows:

I. DEFINITIONS

- 1.1 "Demonstration" means a static display and a flight demonstration of the capabilities of the Eurocopter EC145 helicopter in air medical response services when operated by a capable and experienced staff to another Texas Air Medical Program in San Antonio, Texas.
- 1.2 "License" means all of the rights granted to Licensee and subject to all of the limitations in this document.
- 1.3 "License Term" means one day before May 30, 2009, the specific date to be a mutually convenient date determined by the Executive Manager, Emergency Services and a representative of Licensee, commencing at approximately 9:00 a.m. and terminating at approximately 1:00 p.m.
- 1.4 "Licensed Helicopter" means the County Eurocopter EC145 helicopter registered as Travis County Purchasing Office EC145 Registration Number N373TC, Serial Number 9073.

II. GRANT OF LICENSE

¹ I put this time in as a place holder. Let me know what times are appropriate.

- 2.1 County, as the beneficial owner of the Licensed Helicopter, hereby grants a license to Licensee, its employees, and agents, to access, enter in, and use the Licensed Helicopter during the License Term to assist Licensee in providing a Demonstration.
 - 2.2 Use under this License is limited to the following:
 - 2.2.1 the services of one pilot for two hours to fly the Licensed Helicopter to and from the Air LIFE location in San Antonio, Texas and the services of one medic or nurse for approximately two hours while traveling to and from the Air LIFE location in San Antonio, Texas.
 - 2.2.2 the services of one pilot and one medic or nurse for approximately two hours to provide a static display and a flight demonstration of the capabilities of the Eurocopter EC145 helicopter in air medical response services.
- 2.3 If inclement weather, maintenance issues, or another event prevents the demonstration occurring on the date designated as the specific date initially determined by the Executive Manager, Emergency Services and a representative of Licensee, the parties agree to confer and reschedule the Demonstration for a later date, as soon as practicable after the specific date initially determined.

III. TERM OF LICENSE

3.1 The License is for the License Term. Licensee acknowledges and agrees that the specific date and the times initially determined by the Executive Manager, Emergency Services and a representative of Licensee are subject to postponement and/or rescheduling due to any cause or reason beyond the control of Licensee or as determined to be necessary by County.

IV. COUNTY OBLIGATIONS

- 4.1 County, as beneficial owner, shall authorize and direct the Executive Manager Emergency Services to provide the following services:
 - 4.1.1 one appropriately rated pilot shall fly the Licensed Helicopter to and from the Air LIFE location in San Antonio, Texas with one medic or nurse on board.
 - 4.1.2 one pilot and one medic or nurse shall provide a static display of approximately one hour and a flight demonstration of approximately one hour that shows the capabilities of the Eurocopter EC145 helicopter in air medical response services.
- 4.3 County shall provide the normal ground support required to launch and recover the Licensed Helicopter.

- 4.4 County shall invoice Licensee for the fuel required to complete the flight to and from the Demonstration and to complete the Demonstration.
- 4.5 County shall invoice Licensee for all direct maintenance costs (per hour) in accordance with industry standards rates as stated in the Conklin & de Decker Aircraft Cost Evaluator attached to this License as **Exhibit A**.
- 4.6 County shall invoice Licensee for any incidental expenses incurred during the License Term.

V. CONSIDERATION TO COUNTY

5.1 In consideration of the License granted under this document, Licensee shall provide County with a written confirmation that a credit has been applied to its trade account with the Licensee in the amount invoiced in compliance with 4.4 through 4.6 within 10 days of receipt of the invoice.

VI. CONTROL OF TRAVIS COUNTY

- 6.1 Licensee and its agents shall at all times obey the direction and commands of the Executive Manager, Emergency Services, or his designees (including the Director of Aviation, the Chief Pilot and the Pilot in Charge), during the Demonstration.
- 6.2 During the License Term, Licensee shall comply with all instruction of the Pilot in Charge to ensure the safety and integrity of the Licensed Helicopter, the persons in the Licensed Helicopter under this License. If the Pilot in Charge, in his sole discretion, determines that the safety of the Licensed Helicopter is endangered by continuing the Demonstration, the Pilot in Charge is authorized to terminate the Demonstration immediately and the Licensee shall comply with and 5.1 despite the termination of the Demonstration.
- 6.3 Any disregard of the directions, restrictions, rules or regulations referenced in this section shall be grounds for immediate revocation of the License by the Executive Manager, Emergency Services, Director of Aviation, the Chief Pilot and the Pilot in Charge, and such action is expressly authorized herein by the Travis County Commissioners Court.

VII. USE AND REPAIRS

7.1 Licensee shall not use the Licensed Helicopter for any purpose other than that stated in this License. Licensee shall repair or replace any damage to the Helicopter caused by Licensee.

VIII. INDEMNIFICATION

- 8.1 LICENSEE SHALL INDEMNIFY AND HOLD HARMLESS COUNTY, ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, NEGLIGENCE, CAUSES OF ACTION, SUITS, AND LIABILITY OF ANY KIND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEYS' FEES, FOR INJURY TO OR INJURY TO OR DEATH OF ANY PERSON, FOR ANY ACT OR OMISSION BY LICENSEE, OR FOR DAMAGE TO ANY PROPERTY, ARISING OUT OF OR IN CONNECTION WITH THIS LICENSE OR LICENSEE'S USE OF THE LICENSED HELICOPTER.
- 8.2 Without in any way limiting the liability of Licensee or its obligations under this License, Licensee agrees to maintain during the term of the License Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of \$1,000,000 per occurrence and \$1,000,000 in the aggregate, with Travis County named as an additional insured. Licensee has provided County with a certificate from its carrier evidencing such insurance, which certificate is attached hereto as **Exhibit B** and made a part of this License.
- 8.3 In addition, Licensee agrees to execute the Release of Liability/Waiver attached hereto as **Exhibit C** and made a part of this License.

IX. SAFETY

9.1 County reserves the right to prohibit persons from entering the Licensed Helicopter at any time safety may be a concern.

X. AMENDMENTS

10.1 This License may be amended only by written instrument signed by both County and Licensee. IT IS ACKNOWLEDGED BY LICENSEE THAT NO OFFICER, AGENT, EMPLOYEE OR REPRESENTATIVE OF TRAVIS COUNTY HAS ANY AUTHORITY TO CHANGE OR AMEND THE TERMS OF THIS LICENSE OR ANY ATTACHMENTS TO IT OR TO WAIVE ANY BREACH OF THIS LICENSE UNLESS EXPRESSLY GRANTED THAT SPECIFIC AUTHORITY BY THE COMMISSIONERS COURT OF TRAVIS COUNTY.

XI. NON-ASSIGNMENT OF RIGHTS

11.1 Licensee may not assign this License or any portion or right of it without the prior written consent of County.

XII. NOTICES

12.1 Any notice to be given hereunder by either party to the other shall be in writing and may be effected by personal delivery, in writing, or registered or certified

mail, return receipt requested. Notices shall be sufficient if made or addressed as follows:

If to Licensee:

American Eurocopter Corporation

c\o Steve Hartung 2701 Forum Drive

Grande Prairie, Texas 75052

If to County:

Honorable Samuel T. Biscoe (or successor in office)

Travis County Judge

P.O. Box 1748

Austin, Texas 78767

And:

Danny Hobby (or successor)

Executive Manager, Emergency Services

P.O. Box 1748

Austin, Texas 78767

XIII. VENUE AND CHOICE OF LAW

13.1 The obligations and undertakings of each of the parties to this License shall be performable in Travis County, Texas, and this License shall be governed by and construed in accordance with the laws of the State of Texas.

XIV. MEDIATION

14.1 When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.073 of the Texas Civil Practice and Remedies Code, unless both parties agree, in writing, to waive the confidentiality.

XV. ENTIRETY OF AGREEMENT

15.1 This License represents the sole, entire and integrated agreement between County and Licensee with respect to the subject matter in it and supersedes all prior negotiations, representations or agreements either oral or written.

IN WITNESS WHEREOF, the parties have executed this License as of the date(s) set forth below.

TRAVIS COUNTY:	American Eurocopter Corporation		
By:	By:		
Samuel T. Biscoe	Name		
Travis County Judge	Title		
Date:	Date:		

EXHIBIT A

Aircraft Cost Evaluator

EXHIBIT B

Insurance Certificate

EXHIBIT C Release of Liability/Waiver

last updated 4-17-09 at 11:08am



04/01/09

Mr. Casey Ping Program Director STAR Flight 7800 Old Manor Road Austin, TX 78724

Mr. Ping,

In the continued spirit of a great partnership with STAR Flight, American Eurocopter kindly requests for STAR Flight to perform a demonstration of the EC145 to another Texas Air Medical Program, San Antonio Air LIFE. The purpose of the request is to demonstrate the capabilities of the EC145 in the hands of a capable and experienced operator such as STAR Flight.

The details of the request:

- Personnel: 1 Pilot, 1 Medic/Nurse
- Fly Aircraft to San Antonio Texas (Air LIFE location)
- Approximately 1 hour static display
- Approximately 1 hour flight demonstration
- Estimated schedule to be during the month of April 2009 (to be defined upon approval)

Proposed reimbursement:

- Reimbursement of all fuel costs
- Reimbursement of direct maintenance costs (per hour) in accordance with industry standard rates (Conklin & de Decker attached)
- Reimbursement of incidental expenses
- Reimbursement expenses to be paid to STAR Flight in the form of a credit to STAR Flight's trade account at American Eurocopter

On behalf of American Eurocopter, I thank you for consideration for the above request. Please feel free to contact me if you have any questions.

Sincerely,

John Byus

Regional Marketing Manager - South Central

American Eurocopter LLC

2701 Forum Drive

Grand Prairie, TX 75052-7099

	EC-145		
Fuel (1)	\$-	\$-	<u> </u>
Fuel Additives Lubricants	*** - -	۳ - -	Ψ'
Maintenance Labor (2)	206.80		-
Parts Airframe/Eng/Avion (3)	128.84	-	
Engine Restoration (4)	209.34		
Thrust Reverser Overhaul	pen,		
Propeller Overhaul		•	
APU Overhaul	. **		-
Major Periodic Maintenance	127.72		<u></u>
Misc Exp Landing/Parking	-	-	
- Crew Expenses	~	. ••	-
- Supplies/Catering	. 200		-
- Other			
Fractional Cost/Hour + Tax	.		
Total Variable Cost/Hour	\$672.70	\$-	\$-
Average Speed-Kts. (5) 0-nm trip	118.00		
Cost per Nautical Mile	\$5.70	\$-	\$-

FOOTNOTES - Size of Operation: 1	Date: 4/1/2009	Currency: \$	
Type of Operation:	EMS		
1. Fuel Cost	**	-	-
Gallons/Hour	80	-	
2. Maint. Labor Cost per Hour	94	••	-
Maint. Hours/Flight Hours	2.20	**	-
3. Incl. Engine Parts Cost	Yes		
Model	Arriel 1E2		
4. Overhaul Cost Source	TM Allow05		
5. Block Speed Source	90% Vcruise		

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST



Vo	oting Session: APRIL 21,2	009						
I.	A. Request made by: DANNY HOBB	Y, EXECUTIVE MANAGER, EMERGENCY SERVICES						
	Phone #: 854-4416							
	(Elected Official/Appointe	ed Official/Executive Manager/County Attorney)						
	B. Requested topic: CONSIDE	R AND TAKE APPROPRIATE ACTION OF						
	* • •	STANDING BETWEEN THE TEXAS ENGINEERING						
		X) AND TASK FORCE ONE MEMBER AND THI						
		EMPLOYER FOR THE FOLLOWING TRAVIS						
	COUNTY STAR FLIGHT STA	FF:						
	1.) CASEY PING	16) I VNNI DI IDTTECHELI						
	2.) WILLY CULBERSON	16.) LYNN BURTTSCHELL 17.) JAMES R. ESQUIVEL						
	3.) GLENN ANDERSON	18.) WILLIAM HANSON						
	4.) MARK PARCELL	19.) BRIAN JOHNSON						
	5.) STANLEY R. WEDELL	20.) CHRISTINA JONES-PIERCY						
	6.) MICHAEL SELF	21.) DAVID KRUSSOW						
	7.) DON JOHNSON	22.) STEPHEN MAIER						
	8.) BRUCE J. GOSS III	23.) KRISTIN MCLAIN						
	9.) JAMES O. JACKSON	24.) PATRICK PHILLIPS						
	10.) KEVIN MCDONALD	25.) HOWARD POLDEN						
	11.) JAMES H. SPENCER 12.) CHARLES SPANGLER JR.	26.) MIKE J. SUMMERS 27.) JAY WOZNY						
	13.) JAMES P. REID	28.) SCOTT WHITE						
	14.) KENNETH THOMPSON	29.) MATTHEW PAUL						
	15.) JIM ALLDAY	30.) JAMES R. JACKSON						
	C. Approved by:							
	Signature of Co.	mmissioner or Judge						
II.	A Any backup material to be	nresented to the court must be submitted						
	A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).							
	Bernen Jarese (Oxigmai and Orgin Ochios).							
	B. Please list all of the agencies or officials' names and telephone numbers that might be							
	affected by or involved wit	th this request. Send a copy of this Agenda Request and						
	backup to them:							
II.	Required Authorizations: Pleas	se check if applicable.						
	Planning and Budget Of	fice (854-9106)						
	Additional funding for any depa							
	Transfer of existing funds within							

1 102	ed 4 17 09 at 11:08 am
	<u>Human Resources Department (854-9165)</u> Change in your department's personnel (reorganization, restructuring etc.)
40-7430-	_Change in your department's personner (reorganization, restructuring etc.)
	Purchasing Office (854-9700)
	_Bid, Purchase Contract, Request for Proposal, Procurement
	County Attorney's Office (854-9415)
	Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.



Austin-Travis County **STAR** Flight



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org Dispatch 1-800-531-STAR Administration (512) 854-6464 Fax (512) 854-6466

MEMORANDUM

To:

Travis County Commissioners Court

Through:

Danny Hobby, Executive Manager Emergency Services

From:

Casey Ping, Program Manager, STAR Flight

Date:

April 14, 2009

Subject:

Texas Engineering Extension Service (TEEX) MOU

TEEX has requested that Travis County enter into a MOU for the purposes of Urban Search and Rescue activities. These activities are provided at the request of the State of Texas and/or the Federal Government and at the option of the agency/employer with employees that express interest in participating. These activities may be in conjunction with or in preparation of a state or federal declared disaster.

Travis County offers unique capability with its **STAR** Flight employees and their search and rescue capabilities that is not readily available elsewhere. This MOU is currently only for personnel and does not include the use of Travis County aircraft.

Upon receipt of activation the *STAR Flight* management team will assess the threat to Central Texas/Travis County, available personnel and TEEX request. We will maintain sufficient resources to cover both *STAR Flight* aircraft 24/7 should the need arise. Personnel, who agree to deploy, that are above our minimum staffing requirements may be deployed. Should circumstances change or an emergency arise they can also be recalled back to Travis County.

Under the terms of the MOU, TEEX covers the employee cost while deployed and any overtime cost associated with covering the deployed personnel.

City of Austin employees assigned to the **STAR** Flight program have been deployed under this system for a number of years without creating any gaps in response capability for Travis County.

We feel this program is good for the citizens of Texas during times of disasters and offers potentially life saving services that might not otherwise be available.

We get to apply the lessons learned in our operations and improve our service to Travis County citizens.

Emergency Services and *STAR Flight* management recommend approval of this MOU.

Please let me know if I can provide any additional information or assistance.

Casey



Memorandum of Understanding Between The Texas Engineering Extension Service (TEEX) And



Texas Task Force One Member And The Participating Agency/Employer

An agreement	entered into this	21 day of April	, 2008 by and	between Texas	Task Force One (TX-TF1),
-	-	ng Extension Servic			• • • • • • • • • • • • • • • • • • • •
employer	Travis County	, located in	Austin	_, Texas (Particip	ating Agency/Employer).

I. PURPOSE

To delineate responsibilities and procedures for Urban Search and Rescue (US&R) activities under the authority of the State of Texas Emergency Management Plan and the Robert T. Stafford Disaster Relief and Emergency Act, Public law 93-288, as amended 42 U.S.C. 5121, et seq.

II. SCOPE

The provisions of this Memorandum of Understanding (MOU) apply to US&R activities performed at the request of the State of Texas and the Federal government provided at the option of the participating agency/employer and the Task Force member. These activities may be in conjunction with, or in preparation of, a state or federal declaration of disaster.

The scope of this agreement also includes training activities mandated by the Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) and TEEX to maintain Task Force operational readiness.

III. PERIOD OF PERFORMANCE

This Contract shall begin as of the date of the last signature and shall terminate October 31, 2013 or upon the agreement of one or both of the parties.

IV. DEFINITIONS

- A. <u>Activation:</u> the process of mobilizing TX-TF1 members to deploy to a designated disaster site. When the Task Force responds to such a mobilization request, the member is required to arrive with all equipment and personal gear to the designated Point of Assembly (POA) within four hours of activation notice. The time at which the Task Force member receives a request for activation <u>and</u> verbally accepts the mission will be considered the time at which personnel costs to be charged to Task Force activities shall begin. For activations involving predeployment of members in anticipation of an event, the time at which personnel costs to be charged to Task Force activities shall be determined by the Director of TX-TF1 and/or his designee.
- B. <u>Alert:</u> the process of informing Task Force members that an event has occurred and that TX-TF1 may be activated at some point within the next 24-48 hours.
- C. <u>De-Activation</u>: The process of de-mobilizing TX-TF1 members upon notification from the state or DHS/FEMA to stand down.
- D. Director: the Director of TEEX.
- E. <u>Support Personnel:</u> a temporary employee, hired under the provisions of the Robert T. Stafford Disaster Relief Act to assist with the activation, movement and deactivation of the Task Force.
- F. <u>DHS/FEMA:</u> the Department of Homeland Security/Federal Emergency Management Agency

- G. <u>Member</u>: An individual who has been formally accepted into Texas Task Force One, meeting all requirements for skills and knowledge, and is in good standing with regard to compliance of necessary training and fitness.
- H. <u>Participating Agency/Employer:</u> the Task Force member's employer, which by execution of this MOU, has provided official sanction of TX-TF1 and supports the members' involvement within TX-TF1.
- I. <u>State:</u> for the purpose of this MOU, the State of Texas through the Division of Emergency Management (DEM).
- J. <u>Task Force/Strike Team:</u> an integrated collection of personnel and equipment meeting standardized capability criteria for addressing search and rescue needs during disasters.
- K. <u>Task Force Sponsored Training:</u> training and/or exercises performed at the direction, control and funding of DHS/FEMA or TX-TF1.
- L. <u>Task Force Sanctioned Training</u>: training and/or exercises performed at the direction, control and funding of a participating agency or Task Force member in order to develop and maintain the US&R capabilities of the member and the Task Force. Task Force sanctioned training shall be coordinated with TEEX/US&R staff and receive written authorization to conduct such training prior to the start of the training.
- M. <u>TEEX:</u> the Texas Engineering Extension Service, a state agency and a member of The Texas A&M University System.
- N. <u>Urban Search and Rescue (US&R):</u> specialized tactics, personnel and equipment suited to the unique search, rescue or recovery problems associated with natural or man-made disasters.

V. RESPONSIBILITIES

- A. TEEX shall be responsible for the following:
 - 1. Recruiting and organizing a Task Force, according to guidelines prescribed in the DHS/FEMA Urban Search and Rescue Response System Operational System Description (OSD) manual.
 - 2. Registering and qualifying medical personnel on the Task Force.
 - 3. Administrative, financial and personnel management as they relate to TX-TF1. Performing all financial agreements as set forth herein.
 - 4. Providing training to Task Force Members. Training shall be consistent with the objectives of developing, upgrading and maintaining individual skills, as identified in the position description requirements, necessary to maintain operational readiness.
 - 5. Developing, implementing and exercising an internal notification and call-out system for Task Force members.
 - Providing all personal protective equipment and uniforms as required by TX-TF1.
 - 7. Providing all tools and equipment necessary to conduct safe and effective US&R operations as listed in the current approved Task Force cache list.
 - 8. Maintaining all tools and equipment in the US&R cache in a ready state.
 - Coordination between the DHS/FEMA, the State, participating agencies/employers, other relevant governmental and private entities and the individual members of TX-TF1.
 - 10. Maintaining a primary contact list for all TX-TF1 members.
 - 11. Maintaining personnel files on all members of TX-TF1 for the purpose of documenting training records, emergency notification and other documentation as required by DHS/FEMA and the state.
- B. The participating agency/employer shall be responsible for:
 - 1. Maintaining a roster of all its personnel participating in TX-TF1 activities.

- 2. Providing a primary point of contact to TEEX for the purpose of notification of Task Force activities.
- 3. Providing administrative support to employee members of TX-TF1, i.e. "time off", when fiscally reasonable to do so for Task Force activities such as training, meetings and actual deployments.
- 4. The submission of personnel reimbursement claims within forty five (45) days of official deactivation of the Task Force Member.

C. Individual members are responsible for the following:

- 1. Be physically capable of performing assigned duties required in the position description (PD) requirements for the assigned position.
- 2. Maintain knowledge, skills and abilities necessary to operate safely and effectively in the assigned position.
- 3. Maintain support from participating agency/employer to participate in TX-TF1 activities.
- 4. Keep employer advised of TX-TF1 activities that may require time off work.
- 5. Advise Task Force leadership of any change in notification process, i.e. address or phone number changes.
- 6. Be available for immediate call-out during the period member's assigned team is first on the rotation for call-out.
- 7. Respond immediately to call-out with acceptance-or refusal of current mission request and arrive within 4 hours from time of call-out to the assigned point of assembly (POA).
- 8. Maintain all equipment issued by TX-TF1 in a ready state and advise Task Force leadership of any lost, stolen or damaged items assigned to Task Force member.
- 9. Have completed and documented the required immunizations listed in Attachment D.
- 10. Be prepared to operate in the disaster environment for not more than ten (10) consecutive days.
- 11. Follow the FEMA Code of Conduct in Attachment E.

VI. PROCEDURES

A. Activation

- Upon request from the State or DHS/FEMA for disaster assistance, and/or determination that pre-positioning the Task Force is prudent, TEEX shall request the activation of the Task Force to respond to a designated point of assembly (POA).
- 2. TEEX shall communicate an alert and/or activation notices to Task Force members through the internal paging and call-out system according to the current approved mobilization plan.

B. Mobilization, Deployment and Re-deployment

- 1. TEEX will notify members of activation of TX-TF1.
- 2. Upon arrival at the POA, the State or a DHS/FEMA representative will provide initial briefings, maps, food, housing and any other items essential to the initial set-up and support of the Task Force.
- 3. When TX-TF1 is activated, Team leaders will move the Task Force and all necessary equipment to the pre-designated point of departure (POD) for ground transportation or air transport.
- 4. The State or DHS/FEMA will provide transportation from the POD to the disaster site and transportation on the return trip.

5. The Task Force shall be re-deployed to the original POA upon completion of the US&R mission.

C. Management

- 1. TEEX will have overall management, command and control of all TX-TF1 resources and operations.
- 2. Tactical deployment of TX-TF1 will be under the direction of the local Incident Commander and the Task Force Leader(s) assigned to the incident.

VII. TRAINING AND EXERCISES

A. DHS/FEMA-Sponsored Training and Exercises

Periodically Task Force members will be required to attend DHS/FEMA sponsored functional training. DHS/FEMA sponsored functional training shall be performed at the direction, control and funding of DHS/FEMA in order to develop the technical skills of the US&R Response System members.

B. TX-TF1 Sponsored Training and Exercises

Periodically Task Force members will be requested or required to attend TX-TF1 sponsored training or exercises. TX-TF1 sponsored training or exercises shall be performed at the direction, control and funding of TX-TF1 in order to develop the technical skills of TX-TF1 members.

During TX-TF1 sponsored training and exercises, members who are not employees of a component of The Texas A&M University System or another agency of the State shall be included in the workers' compensation coverage provided under Chapter 501 of the Texas Labor Code in the same manner as an employee, as defined by Section 501.001.

C. TX-TF1 Sanctioned Training and Exercises

Periodically Task Force members will be required and/or invited to attend TX-TF1 sanctioned training and/or exercises. TX-TF1 sanctioned training and exercises may be performed at the direction, control and funding of TEEX , a Participating Agency/Employer or the State of Texas in order to develop and maintain the US&R capabilities of the Task Force.

During TX-TF1 sanctioned training and exercises, members who are not employees of a component of The Texas A&M University System or another agency of the State shall be included in the workers' compensation coverage provided under Chapter 501 of the Texas Labor Code; in the same manner as an employee, as defined by Section 501.001.

D. Non-TX-TF1 Sponsored/Sanctioned Training and Exercises

Non-TX-TF1 sponsored or sanctioned training and/or exercises may be performed at the direction, control and funding of Participating Agencies/Employers or individuals in order to develop and maintain the US&R capabilities of the members and the Task Force.

During non-TX-TF1 sponsored or sanctioned training and/or exercises, Task Force members who are not employees of a component of The Texas A&M University System or another agency of the State will not be included in the same workers' compensation coverage afforded members that are activated or attending DHS/FEMA or TX-TF1 sponsored or sanctioned training and exercises.

E. Minimum Training Requirements

All Task Force members are required to maintain the skills and abilities identified in the position description requirements (PD). Task Force members are required to attend one of the schedule Full Scale exercises or Mobility Exercises and one Regional Training Event annually. Task Force members are required to attend a minimum of 50% of the TX-TF 1

sponsored and sanctioned training opportunities provided for their assigned Task Force position. Failure to attend a minimum of 50% of those training opportunities will result in dismissal from the Task Force. Exceptions may be granted at the discretion of the Task Force Leader.

VIII. ADMINISTRATIVE, FINANCIAL AND PERSONNEL MANAGEMENT

A. Reimbursement of Participating Agencies/Employers

- 1. TEEX shall reimburse Participating Agencies/Employers for all wages identified and allowed in the TX-TF1 Pay Policy. TEEX shall reimburse all amounts necessary to fund payroll associated costs of state and/or federal disaster deployments. Upon delivery of documentation of the participating agency/employer payroll expenditures to TEEX, TEEX shall reimburse the participating agency/employer for all wages of deployed Task Force members.
- 2. TEEX will reimburse the Participating Agency/Employer for cost of backfilling Task Force members while activated. This shall consist of expenses generated by the replacement of a deployed Task Force member on their normally scheduled duty period/day. The Participating Agency/Employer may use whatever method it chooses to reclaim expenses provided the base salary of the replacement worker is not included in the request for reimbursement. TEEX cannot pay for hours backfilled other than those that coincide with US&R hours worked.
 - 3. TEEX will reimburse the Participating Agency/Employer for salaries and backfill expenses of any deployed member who would be required to return to regularly scheduled duty during the personnel rehabilitation period described in the demobilization order. If the deployed member's regularly scheduled shift begins or ends within the identified rehabilitation period, the Participating Agency/Employer may give the deployed member that time off with pay and backfill his/her position. If a Task Force member is not normally scheduled to work during the identified rehabilitation period, then no reimbursement will be made for that member. TEEX will determine the personnel rehabilitation period that will apply to each deployment based on the demobilization order for that deployment.

B. Reimbursement of Task Force Member as an Individual Resource

1. TEEX will pay a Task Force member who is identified as individual resource for all wages specified in the TX-TF1 Standard Pay Policy. Upon receipt of the member's completed personnel reimbursement form, TEEX shall pay directly to that individual all earned wages as determined by his/her Task Force position on the TX-TF1 Pay Schedule by Position.

C. Other Reimbursements

- 1. Task Force members shall be reimbursed for reasonable personal costs associated with operations and maintenance of the Task Force during a state or federal activation. Original itemized receipts are required. TEEX cannot reimburse state taxes. Should taxes be charged incidentally, they should be removed at the time of purchase and the credit should be visible on the original receipt. All original receipts should be submitted to the TEEX Business Office within forty-five (45) days of deactivation.
- 2. Task Force members shall be reimbursed for reasonable travel costs associated with approved training. Original receipts are required and should not include taxes as they are not reimbursable. Receipts should be submitted to the TEEX Business Office within forty-five (45) days from the end of the trip.
- 3. Emergency procurement of Task Force materials, equipment and supplies purchased and consumed by Task Force members in providing requested assistance shall be reimbursed on a replacement basis. Prior approval by Task Force leadership must be obtained and

- original itemized receipts for such items shall be submitted to TEEX. State taxes are not reimbursable.
- 4. No Task Force member or the participating agency/employer shall be reimbursed for costs incurred by activations that are outside the scope of this agreement.
- 5. All financial commitments herein are made subject to availability of funds from the state and/or DHS/FEMA.
- 6. TEEX shall perform all duties of an employer in relation to a TX-TF1 member who is injured and eligible to receive benefits under Chapter 501 of the Texas Labor Code.

IX. CONDITIONS, AMENDMENTS AND TERMINATION

- A. This Memorandum of Understanding may be modified or amended only with the written agreement of all parties, and all amendments will be attached to this Memorandum.
- B. Any party, upon 30 day written notice, may terminate this Memorandum of Understanding.
- C. TEEX complies with the provisions of Executive Order 11246 of Sept. 24, 1965, as amended and with the rules, regulations and relevant orders of the Secretary of Labor. To that end, TEEX will not discriminate against any employee or Task Force member on the grounds of race, color, religion, sex or national origin. In addition the use of state or federal facilities, services and supplies will be in compliance with regulations prohibiting duplication of benefits and guaranteeing nondiscrimination. Distribution of supplies, processing of applications, provisions of technical assistance and other relief assistance activities shall be accomplished in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality sex, age or economic status.

X. LIABILITY AND WORKERS' COMPENSATION FOR FEDERAL/DHS ACTIVATION

- A. Liability of Individual Task Force Member
 - Once the Task Force is activated by DHS/FEMA under the terms of this Memorandum of Understanding, the Non-liability clause as stated in P.L. 93-288, as amended Section 305 will be in effect: "The Federal Government shall not be liable for any claim based upon the exercise of performance of or failure to exercise or perform a discretionary function or duty on the part of a Federal agency or an employee of the Federal Government in carrying out the provisions of this Act."
 - 2. Upon activation by DHS/FEMA, each Task Force member—shall be appointed as an "excepted temporary federal volunteer", under the authority of the Stafford Act, Sec. 306(b)(1). DHS/FEMA or the state of Texas shall not be liable for any interference with the Task Force member's seniority or pension rights or any interruption of his or her continuous service with his or her employer or any adverse employment consequences which occurs by reason of his or her participation with TX-TF1.
 - 3. The U.S. Department of Justice has indicated to DHS/FEMA that during a federal activation duly appointed and activated Task Force members are regarded as employees for purposes of Federal Tort Claims Act, 28 U.S.C. Sec. 2671. The applicability of the Federal Tort Claims Act to any claim, action or lawsuit is determined by the U.S. Department of Justice in accordance with applicable laws, regulations and policies and not by DHS/FEMA or the state of Texas.
- B. Workers' Compensation, Long Term Disability and Death
 - Members who are injured while participating in DHS/FEMA sponsored training and exercises or US&R activities following a federal activation may be eligible for coverage under the Federal Employer's Compensation Act, administered by the Department of Labor.

last updated 4-17-09 at 11:08am

- 2. The benefit levels and schedule of awards for Federal workers' compensation are those delineated in the Federal Employees' Compensation Act, as administered by the Department of Labor.
- 3. Members permanently disabled and the survivors of members who lose their lives in the performance of DHS/FEMA sponsored training and exercises or US&R activities following a federal activation may be eligible for benefits under the Public Safety Officers' Benefits Act, 42 U.S.C. Sec. 3796 administered by the U.S. Department of Justice.

XI. LIABILITY AND WORKERS' COMPENSATION FOR STATE ACTIVATION ONLY

A. During any period in which TX-TF1 is activated by the Governor's Division of Emergency Management, or during any training sponsored or sanctioned by TX-TF1, a participating non-government member or local government member is included in the coverage provided under Chapter 501 of the Texas Labor Code, in the same manner as an employee, as defined by Section 501.001, Labor Code. Services with TX-TF1 by a state employee member who is activated are considered to be in the course and scope of the employee's regular employment with the state.

XII. ENTIRE AGREEMENT

This Agreement along with the following Attachments reflects the entire Agreement between the parties:

Attachment A, Federal Forms OF-612

Attachment B, National Urban Search & Rescue Response System

Data Transmittal Sheet

Attachment C, Federal Form SF-61, Appointment Affidavit

Attachment D, Immunizations

Attachment E, FEMA Code of Conduct

Attachment F, TX-TF1 Standard Pay Policy

Attachment G, TX-TF1 Pay Schedule by Position

Attachment H, TX-TF1 Request for Reimbursement Form

Participating Agency/Employer and Member hereby acknowledge that they have read and understand this entire Agreement. All oral or written Agreements between the parties hereto relating to the subject matter of this Agreement that were made prior to the execution of this Agreement have been reduced to writing and are contained herein. Participating Agency/Employer and Member agree to abide by all terms and conditions specified herein and certify that the information provided to TEEX is true and correct in all respects to the best of their knowledge and belief.

This Agreement is entered into by and between the following parties:

TEVAC	ENGINEERING	EVTENSION	CEDVICE	/TEEV).
JEXAS	ENGINEERING	EXIENSION	SERVICE	(I EEXI:

AM	J. ROBERT MCKE	APR. 8,200
Authorized Signature	Printed Name	Date
301 Tarrow	College Station	TX, 77840
Address	City	State, Zip
(979) 458-0849	74-2648747	
Phone Number	TX VIN	
PARTICIPATING AGENCY/EMPLOYE	R:	
•	Employer Name	
Authorized Signature	Printed Name	Date
301 Tarrow	College Station	TX, 77840
Address	City	State, Zip
(979) 458-0849	74-2648747	
Phone Number	TX VIN	
TASK FORCE MEMBER:		
		1 1
	Cose FINE	2/25/09
Authorized Signature	Printed Name	Date
	•	
301 Tarrow	College Station	TX, 77840
Address	City	State, Zip
(979) 458-0849		
Phone Number		

Form Approved OMB No. 3206-0219

OPTIONAL ARRHIGATION FOR FEDERAL EMPLOYMENT - OF 612

★ Use Standard State Postal Codes type or print "OV" in the State field (E	(abbreviations) If out	- Applicant Information side the United States of Ame Country field (Block 6e) below	1 prica, and you do not have a military address, v, leaving the Zip Code field (Block 6d) blank.	
1. Job title in announcement		2. Grade(s) applying for	3. Announcement number	
4a. Last name 4b. First and		nd middle names	5. Social Security Number	
6a. Mailing address ★		7. Phone numbers (include area code if within the United States of America) 7a. Daytime		
6b. City	6c. State	6d. Zip Code	7b. Evening	
6e. Country (If not within the United States	of America)		·	
8. Email address (if available)				
Describe your paid and nonpaid 1. Job title (If Federal, include series and gr	work experience relate	3 - Work Experience d to this job for which you are	applying. Do not attach job description.	
2. From (<i>mm/yyyy</i>) 3. To (<i>mm/yy</i>)	<i>yy)</i> 4. Sal	ary per	5. Hours per week	
6. Employer's name and address	·		7. Supervisor's name and phone number	
			7a. Name 7b. Phone	
May we contact your current supervisor? If we need to contact your current supervisor.	Yes No No risor before making a	an offer, we will contact you	u first.	
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	Section C - Add	ditional Work Experien	Ce,	
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6. Employer's name and address	·		7. Supervisor's name and phone number	
			7a. Name 7b. Phone	
8. Describe your duties and accomplishmen	ts			

	d 4-17-09 at				- Education				
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Colleges and universiti attach a copy of your to	es attended.	Do not ess requested.		Total C Semest	Credits Earned er Quarter	N	1ajor	(s)	Degree (if any), Year Received
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1a. Signature							1b.	Date (mm/c	id/yyyy)

NATIONAL URBAN SEARCH AND RESCUE RESPONSE SYSTEM EMPLOYEE TRANSMITTAL SHEET

HQ		Washington DC			
REGION		TATION		APPROPRIATIO	
********	*****	*******	********	*********	******
IS THIS EMPLOYEE A C	ITIZEN OF THE UNITE	D STATES?	YES		_ NO
IF NO, OF WHAT COUN					
*************	**********	*******	*******	*********	*******
NAME:			MALE	FE	MALE
	BIRTH DA	TE:	1 1		
SSN:	PAY PLAN	l:			
RETIREMENT STATUS:	NONE _	cs	RETO	CS & RETO	CS & RE
ENTRANCE ON DUTY DA	ATE:				
	onal Urban Search & R cepted Temporary Fede		System Member		
NATURE OF ACTION:	SF 171 OF 612	APPT. NOT TO	EXCEED: /	1	
HANDICAP CODE:	(SF-258)	MINORITY DES	IGNATION:	(SF-181)	
DATE OATH OF OFFICE	ADMINISTERED:				
EDUCATION	HIGH SCHOOL		YES	NO	
	COLLEGE DEGREE	Antonome	YES	NO	
	MAJOR FIELD OF ST	JDY:			
	DEGREE TYPE: (DEGREE – CERTIFIC		S MA OLLEGE/UNIV. FOR 1	MS Ph.D 20 CREDITS OR 4 YEAR	
EMPLOYEE'S PERMANE	NT MAILING ADDRES	S:	APPROVED BY:		
			Bruce P. Baughma Division Director, C Response and Rec	perations Division	
RETIREMENT INFORMAT	ION: CS RETIREE	6:	MONTHLY	ANNUITY\$	
	MILITARY:		BRANCH O	F SERVICE	
				RANK	
			DATE OF RE	TIREMENT / /	
TAX INFORMATION:					
STATE:	MAF	RRIED:	SINGLE: _	# OF EXE	MPTIONS
FEDERAL: (FO	RM W-4) MAF	RRIED:	SINGLE:	# OF EXE	MPTIONS

STANDARD FORM 61 Revised June 1986 U.S. Office of Personnel Management FPM Chapter 296 61-108

APPOINTMENT AFFIDAVIT

National Urban S Response Syst			
(Position to whi		parallel and control of the control	(Date of appointment)
FEMA	RR-OP-ES/U	S&R	Washington, DC
(Department or agency)	(Bureau or Divi	sion	(Place of employment)
I	, do soler	nnly swear(or aff	firm)that-
A. OATH OF OFFICE I will support and defend the domestic; that I will bear true without any mental reservate duties of the office on which is a most participating in any thereof.	ue faith and allegiance to the tion or purpose of evasion; h I am about to enter, so he	te same; that I ta and that I will w lp me God. L GOVERNME	ake this obligation freely, well and faithfully discharge the ENT
C. AFFIDAVIT AS TO PURCHA I have not, nor has anyone a for or in expectation or hope	cting in my behalf, given, t	ransferred, pror securing this ap	
		(Sign	nature of appointee)
Subscribed and sworn (or af	firmed) before me this	Day of	
at (C	City)		(State)
		(S	ignature of officer)
Commission expires (If by a Notary Public, the date of a Commission should be shown)	expiration of his/her		(Title)
Note The oath of office must be adm word "swear" wherever it appears abo only these words may be stricken and o	eve should be stricken out when the a	ppointee elects to af)	ts "So help me God" in the oath and the firm rather than swear to the affidavits;

Texas Task Force 1 Immunization List

All active members of Texas Task Force 1 must maintain current immunizations for the following:

- Diphtheria/Tetanus (or Tetanus only if there is a contra-indication to Diphtheria)
- Hepatitis A
- Hepatitis B
- Measles/Mumps/Rubella (if born after 1957)
- Polio

National Urban Search and Rescue Response System Code of Conduct

Every Urban Search and Rescue task force member is a representative of their team and Sponsoring Agency, any violation of principles or adverse behavior demonstrated will discredit the National Urban Search and Rescue (US&R) Response System, the Department of Homeland Security – Federal Emergency Management Agency (DHS-FEMA), the Sponsoring Agency, and the Authority Having Jurisdiction (AHJ).

This code defines the rules governing conduct by members of the National US&R Response System. The Sponsoring Agency will prepare its members before regarding these expectations. The US&R IST and Task Force Leaders will reinforce this Code of Conduct during all phases of a deployment or home based activity; the Advisory Organization will ensure compliance during any system activity (system meetings, workshops, training and conferences). Ultimately, it is the responsibility of each system member to abide by this Code of Conduct.

DHS/FEMA/US&R Code of Conduct

National US&R System members shall:

- · Respect the value of life and the welfare of victims
- · Demonstrate respect for public and private property
- · Be aware of cultural issues including race, religion, gender and nationality
- · Follow Chain of Command
- Abide by all DHS/FEMA regulations and AHJ law enforcement practices including the handling of sensitive information
- Not possess or use any type of firearms
- Follow DHS/FEMA direction regarding dress code and personal protective equipment
- Not possess or use alcohol or illegal drugs
- Procure equipment through appropriate channels
- Not steal
- Not accept gratuities
- Not take personal advantage of any situation and/or opportunity that arises.
- Demonstrate respect for other assigned personnel

Texas Task Force One Standard Pay Policy

I. Scope

The provisions of this policy apply to all members of Texas Task Force One (TX-TF1) and Texas Engineering Extension Service (TEEX) personnel assigned to the Urban Search and Rescue program.

II. Purpose

The purpose of this document is to delineate the policy and procedures for payment and/or reimbursement of payroll expenses to include salaries/wages and associated fringe benefits incurred during all federal and state activations of a Texas Task Force One member.

III. Pay Rate

- A. TX-TF1 will reimburse its Participating Organizations for the participation of each Task Force Member who is employed by that Participating Organization at the hourly rate or salary identified on the most current payroll printout provided by the Participating Organization requesting salary reimbursement. TX-TF1 may also reimburse Participating Organizations for the allocable portion of fringe benefits paid to or on behalf of the Task Force member during the period of activation. The actual benefits paid must also be shown on or attached to the Participating Organizations payroll printout submitted to TEEX.
- B. As an individual resource, members not employed by a Participating Organization will be paid at a rate identified with his/her Task Force position on the TX-TF1 Pay Schedule by Position attached as Appendix G. The individual resource's 40-hour workweek will begin upon acceptance of the mission. The Individual Resource will receive the standard base rate of pay for the first 8 hours of each work day based on an 8 am to 5 pm workday and the first 40 hours of each work week. Hours above this will be paid at 1 ½ time the member's base rate of pay.
- C. TEEX employees who hold positions on TX-TF1 will be paid in accordance with Section IV below. Actual payroll printouts reflecting salaries, wages and fringe benefits will be available for review and documented during the reimbursement process.

IV. Work Shift

- A. Everyday is considered a workday during the Activation until the Activation is over, and the Task Force returns to its original Point of Assembly. Therefore, Saturday, Sunday, holidays and other scheduled days off are also considered workdays during the period of Activation.
- B. All individuals are assured pay for base hours of work, mobilization and demobilization, travel, or standby at the appropriate rate of pay for each workday.
- C. Once activated, all non-FLSA exempt members will receive the standard base rate of pay for all hours they are scheduled to be on duty during a work day. A work day is defined from midnight to midnight. Additional hours during this day not scheduled on duty will be paid at 1 ½ times the standard base rate of pay. Kelly days are considered off duty hours.
- D. All FLSA-exempt Task Force members will receive their normal salary for all hours worked during the Activation. FLSA-exempt members will not receive an overtime rate. However, all hours will be reimbursed at their straight time rate.

V. Ordered Standby

Compensable standby shall be limited to those times when an individual is held, by direction or orders, in a specific location, fully outfitted and ready for assignment.

TX-TF 1 Standard Pay Policy

Attachment G

TX-TF1 Pay Schedule by Position

Texas Task Force One has adopted the following pay schedule for Task Force Members who are not employed by a Participating Organization.

<u>Assignment</u>	Hourly Rate	<u>Assignment</u>	Hourly Rate
Medical Team Manager	\$89.90	Safety Officer	\$30.00
Task Force Leader	\$45.00	Rescue Squad Officer	\$30.00
Structural Specialist	\$42.50	Planning Officer	\$30.00
		Technical Info Specialist	\$30.00
Haz-Mat/WMD		Communications Specialist	
Manager	\$35.00		\$30.00
Search Team Manager	\$35.00		
Rescue Team Manager	\$35.00	Technical Search Specialist	\$25.00
Logistics Team Manager	\$35.00	Rescue Specialist	\$25.00
Plans Manager	\$35.00	Medical Specialist	\$25.00
		Logistics Specialist	\$25.00
		Heavy Rigging Specialist	\$25.00
		Haz-Mat/WMD Specialist	\$25.00
		K-9 Specialist	\$25.00





Request for Reimbursement - Invoice

Your Invoice Number:		www.ga.a					
(This number will appear or	the check for our tracking pu	rposes)					
Participating Organization	on:						
Date:	Fed. Tax	ID No.:					
Check Payable To:							
Contact Name:	Phone:						
		City, ST	· -				
Address:							
Contact Email:							
Major Cost Element	Task Force Member	Backfill TRUE DIFFERENTIAL*	Total Amt. Requested				
Salaries	\$0.00	\$0.00	\$0.00				
Mileage/Per Diem	\$0.00	XXXXXXXXXX	\$0.00				
Misc. Charges (receipts req.)	\$0.00	xxxxxxxxx	\$0.00				
Totals	\$0.00	\$0.00	\$0.00				
	itain only the overtime cos isic salary of backfill position		ill. FEMA, the State of Texas, or				
Once you have complete	ed, please forward along w	ith the appropriate payroll p	rintouts to the following:				
TEEX - Texas Task Ford ATTN: Business Office/D							
P.O. Box 9970 College Station, TX 7784 If you have any questions n		ntact the US&R Business Offic	e at 979-458-0857. Thank you.				
Certification:							
certify, to the best of my knowledge and belief, that the billed costs or disbursements are in accordance with the terms and conditions of the Memorandum of Understanding, that reimbursement for alcoholic beverages has not been requested, and that payment is due and has not previously been requested.							
Signature:		Date:					
Name/Title:			-				
For TEEX Use Only							
Approved for Payment:			Date:				



TRAVIS COUNTY PURCHASING OFFICE Cyd V. Grimes, C.P.M., Purchasing

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by:

Cyar. Du

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE MODIFICATION NO.1 FOR TERMINATION OF CONTRACT NO. PS070347VR, LAURA A. GULI FOR PSYCHOLOGICAL & COUNSELING SERVICES (JP).

Points of Contact:

Purchasing: Vania Ramaekers

Department: (JUVENILE PROBATION) Estela Medina, Chief Juvenile Probation

Officer; Sylvia Mendoza

County Attorney (when applicable): Jim Connolly County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro And Jose Palacios

Other:

Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This contract provides Psychological/Counseling Services for the Juvenile Probation Collaborative Opportunities for Positive Experience (COPE) program.

Juvenile Probation has indicated that Travis County no longer needs the contracted services. The termination clause under Section 2.3 "Termination Clause", states, that the contract may be terminated by either party at any time by giving written notice to the other party hereto of the intention to terminate. The above modification will serve as an official notification to the Contractor of Travis County's intent to terminate in accordance with the contract termination clause requirement.

Contract Expenditures: Within the last 12 months \$0.0 has been spent against this contract.

Not applicable

A	Contract Type: Contract Period:	N/A (As Needed I (Professional Service)	• ,	
>	Solicitation-Related	Information:		
	Solicitations Sent:	<u>N/A</u>	Responses Received:	N/A
	HUB Information:	See Comments	% HUB Subcontractor:	N/A
		protested; interested	parties have been notified. erested parties have been notified	d.
	Funding Accoun	sition in H.T.E.:	is applicable.	
	Statutory Verificatio Contract Verifica	. •	erified Not Verified by A	auditor.

		R: <u>PS070347VR Psy</u>	chological & Counseling Services
last updated 4-17-09 a	t 11:08am		PAGE 1 OF 1 PAGES
ISSUED BY: PURCHASING C 314 W. IITH ST., AUSTIN, TX 787	RM 400 TEL. NO: (512)		DATE PREPARED: March 25, 2009
ISSUED TO:	MODIFICATION	LNO.	
Laura A. Guli	MODIFICATION	1 NO.:	EXECUTED DATE OF ORIGINAL CONTRACT:
6012 W. William Cannon,		•	September 11, 2007
Suite B-103			
Austin, Texas 78749			
ORIGINAL CONTRACT TERM DAT	TES: 9/11/2007 – 9/30/2008	CURRENT CONTRAC	T TERM DATES: 10/1/08- Until Terminated
FOR TRAVIS COUNTY INTERNA	L USE ONLY:		
Original Contract Amount: \$ <u>NA</u>	Curre	ent Modified Amount \$ <u>NA</u>	•
DESCRIPTION OF CI	LANCES TO		
DESCRIPTION OF CH	IANGES: The above i	referenced contract is mo	odified to reflect the changes as
set forth below:			
A. Pursuant to section 2.	3 "Termination" the al	ove referenced contract n	nay be terminated by either party
			eto of the intention to terminate.
B. This modification serv	ves as official notification	on that subject contract is	hereby terminated effective twenty (20)
days from receipt of this r			
Except as provided herein, all te	rms, conditions, and provisio	ons of the document referenced	above as heretofore modified, remain unchanged
and in full force and effect.			
Note to Vendor:			
Complete and execute (sign) you X DO NOT execute and return to T			n all signed copies to Travis County.
[A] DO NOT execute and return to 1	ravis County. Retain for your re	corus.	
LEGAL BUSINESS NAME:			□ DBA
BY:			☐ CORPORATION
SIGNATURE			OTHER
DV.			
BY:PRINT NAME			DATE:
TITI E.			
ITS DULY AUTHORIZED AG	ENT		
TRAVIS COUNTY, TEXAS	11		DATE:
WALL OF THE	Ania		1/1/2/20
CYDY CRIMES CAN TRAVI	IS COUNTY PURCHASING AGE	MT	4/10/09
CIDIVI GIGI IDDY CATARILY TRAVI	J COURT FUNCTIASING AGE	.111	
TRAVIS COUNTY, TEXAS			DATE:
BY:			
SAMUEL T. BISCOE, TRAVIS CO	OUNTY JUDGE		

TRAVIS COUNTY JUVENILE PROBATRON DEPARTMENT



ESTELA P. MEDINA
Chief Juvenile Probation Officer

2009 MAR 24 PM 2: 06

PURCHASING OFFICE

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO:

Cyd Grimes

Purchasing Agent

FROM:

Estela P. Medina

Chief Juvenile Probation Officer

RE:

Request To Terminate Contract #PS070347VR for Juvenile Probation

DATE:

March 16, 2009

Travis County Juvenile Probation Department is currently contracting with the following vendor for Psychological/Counseling Services for (COPE).

Dr. Laura Guli has opted not to renew her contract for COPE services with Travis Juvenile Probation Department. The department has accepted Dr. Guli's decision. The following details the line item being used for these contracts.

PS070347VR Laura A. Guli - 001-4514-593-6205

If you need additional information in order to proceed, please do not hesitate to call me.

cc:

Barbara Swift

Gail Penney-Chapmond

Sylvia Mendoza Mike Williams

EPM: gc



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

RFVISED

Approved by:

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE CONTRACT AWARD WITH RHED OAKS ENGINEERING, INC, RFQ NO. Q080290-LP, PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF LAVA LANE ROADWAY EXTENSION (TNR)

Points of Contact:

Purchasing: Jason G. Walker

Department: (TNR), Joe Gieselman, Executive Manager; Steve Manilla, P.E., Public

Works Director; Steve Sun, P.E.; Lee Turner, P.E.

County Attorney (when applicable): Chris Gilmore County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro, Jose Palacios

Other: HHS, Christy Moffett, LMSW, Senior Planner - CDBG

> Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

- TNR, with Purchasing's concurence, requests contract approval for the design services of Lava Lane Roadway Extension in the amount \$64,547.00.
- TNR requested the development of a pre-qualified list of professional engineering and architecture firms that can complete small roadway, drainage, and park projects as the need arises. An RFQ was subsequently established. Thirty-three (33) A/E firms submitted qualification statements. All were approved by Commissioners Court on November 18, 2008, as well as the procedures for utilizing the list.
- Furthermore, in January 2009, after HUD's review of the County's approved procedures for utilizing the pre-qualified list, HUD provided to the County appoval to use this pre-qualified list, rather than the formal RFQ process. CDBG asked HUD's approval of this prequalified list, because of the efficiencies that this pre-qualified list was designed for. For A/E projects less than \$100,000.00 where the scope of work can be too small or too urgent to use the conventional Request for Qualifications process, scope and fee negotiations can begin immediately with Purchasing and the best qualified firm for the particular project, as identified through the approved procedures.

- > In accordance with the approved procedures, TNR has reviewed the qualification statements of the firms on the pre-qualified list of A/E's for small projects. TNR staff has determined the highest qualified firm for the Lava Lane Roadway Extension to be Rhed Oaks Engineering, Inc.
- > The above referenced contract is for the engineering design services that are necessary for the extension and improvements to Lava Lane, which is yet to have County acceptance per Chapter 84 of the Travis County Code, Unaccepted Substandard Roadway Specifications.
- > Contract Expenditures: Within the last 12 months \$0.00 has been spent against this contract.

Contract-Related Information:

Award Amount:

\$64,547.00

(Not-to-Exceed)

Contract Type:

Architect/Engineer

Contract Period:

Through project completion

> Contract Modification Information:

Modification Amount: \$0.00

(Firm Amount) (Add'l. comments)

Modification Type: N/A Modification Period: N/A

Solicitation-Related Information:

Solicitations Sent: N/A

Responses Received: N/A

HUB Information: Vendor is not a HUB

% HUB Subcontractor: N/A

> Special Contract Considerations:

	Award	has	been	protested;	interested	parties	have	been	notified	
--	-------	-----	------	------------	------------	---------	------	------	----------	--

Award is not to the lowest bidder; interested parties have been notified.

☐ Comments: Rhed Oaks Engineering, Inc. is on the list of pre-qualified professional A/E firms for small projects as a result of RFQ Q080290-LP.

The original contracts have been signed and returned by the consultant and are currently being routed for signatures of all Travis County persons.

Standard Purchasing procedures of double sided printing of contracts were not followed, as the consultant printed the contracts in order to complete and submit.

	h'u nasingatena orona tionem
	□ Purchase Requisition in H.T.E.: 466494
	□ Funding Account(s): 615-4931-621-8164
	Comments:
AL .	Statutory Verification of Funding:
	☐ Contract Verification Form: Funds Verified Not Verified _X_ by Auditor.





TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 W. 13th St. Eleventh Floor P.O. Box 1748 Austin, Texas 78767 (512) 854-9383 FAX (512) 854-4626

March 18, 2009

MEMORANDUM TO: Marvin Brice, Assistant Purchasing Agent

FROM: Steve Manilla, TNR Public Works Director

Subject: Professional Services Agreement (PSA) for Lava Lane

Roadway Extension

The following information is for your use in preparing a Professional Services Agreement and agenda item for Commissioners Court's action. Please contact me at X9429 if you have any questions.

Proposed Motion:

Consider and take appropriate action on a request to approve a Professional Services Agreement for the design of the Lava Lane Roadway Extension, in Precinct 4.

Summary and Staff Recommendations:

Commissioners Court approved the use of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding for the design of an extension to Lava Lane in southeastern Travis County in August 2008. TNR requested Purchasing Office to obtain professional consulting services for engineering design on November 3, 2008. Purchasing Office and CDBG Office approved the use of Pre-Qualified Architectural/Engineering Firms for Small Projects (RFQ Number Q080290) for this project. TNR staff evaluated and rated the qualifications of each firm and on January 29, 2009 presented to the Purchasing Office a recommendation. Purchasing Office concurred with TNR's recommendation and initiated the negotiations with the highest qualified firm, determined to be Rhed Oaks Engineering, Inc. (Rhed Oaks). Since then, TNR has completed scope and fee negotiations and obtained approval from the Travis County CDBG office to proceed with the PSA.

After approval of the professional services agreement and issuance of a notice-to-proceed by the Purchasing Office, the consultant will have 189 calendar days to complete the engineering work. Due to the project being funded with CDBG funds, additional time might be required to obtain required approvals from HUD. The 189 days does not include time for County staff to review submittals from Rhed Oaks or time required for regulatory/permit approvals.

TNR recommends approval of the Professional Services Agreement with Rhed Oaks Engineering, Inc. for the Lava Lane Roadway Extension project.

Budgetary and Fiscal Impact:

This project is included in the CDBG Program Year 2006 as approved in the substantial amendment project list that was approved by the Commissioners Court in August 2008. The total estimated project cost is approximately \$690,000. HUD allows as much as 20% of the total project costs to be allocated for surveying and engineering services. HUD will provide 100% of the project funding through its grant program. TNR Survey staff will be used to supplement Rhed Oaks' services.

The cost of the Professional Services Agreement will be \$64,541. (See attached fee summary). The \$64,541 has been encumbered on requisition number 466494. The commodity/sub-commodity number is 968/054 and the account number is 615-4931-808-8164 CDBG grant project number HCUA06.

Issues and Opportunities:

The required consultant services include all work necessary to provide plans, specifications, estimates and construction documents for extending the existing roadway. The improvements involve constructing a 1,300 linear foot extension to Lava Lane following Chapter 82 of the Travis County Standards for Construction of Streets and Drainage in Subdivisions and improving the existing roadway that has not been accepted by the County to date to Chapter 84 of the Travis County Code, Unaccepted Substandard Roadway Specifications.

Although TNR can ask for right-of-way to be donated for the proposed extension, we can not require it, per instructions from HUD. The cost of any right-of-way will need to come out of the project budget. If the budget is exceeded, we will need to either increase it or downscope the project.

The construction will typically be limited to making only those improvements needed to achieve an appropriate pavement structure; minimum safe lane width and stopping sight distance; minimum roadside safety requirements; an effective roadway drainage system capable of conveying a 25-year storm runoff; and, appropriate signing and pavement markings.

The project will be funded through the Federal Community Development Block Grant program and must be completed in compliance with all requirements of the NEPA, 24 CFR Part 58.5 and 58.6 and 24 CFR Part 51. The NEPA (National Environmental Policy Act) process requires analyses of multiple factors to determine their impact upon the environment and the community.

Background:

Lava Lane is located in a low-to-moderate income area in Southeast Travis County. There is an urgent need to install improvements and an extension to the existing roadway to allow for access of school buses, ambulances, fire-fighting equipment, and other emergency vehicles. Under the current conditions, the roadway is subject to frequent flooding during severe storm events, and safe egress is difficult or impossible. Additionally, Lava Lane has not been completely constructed, which leaves several properties landlocked with no roadway access.

This project will also improve the unaccepted section of Lava Lane to Travis County roadway standards, and extend it to provide access for the landlocked properties. Lack of an organized and routine roadway maintenance program will cause further deterioration of roadway condition, which will decrease the safety of the roads and jeopardize access to homes.

Required Authorizations:

CDBG Office: Christy Moffett

County Attorney's Office: Chris Gilmore Planning & Budget Office: Jessica Rio

Attachment: Rhed Oaks Proposal

Rhed Oaks Fee Summary

cc: Lee Turner, P.E., Project Manager

Donna Williams-Jones, Financial Services

Jason Walker, Purchasing Buyer

Steve Sun, P.E., CIP Program Manager

Fiscal Year 2009 Account Balance Inqu	. 4/08/09
Account number: 615-4931-621.81-64 Fundast updated 4-17-09 at 11:08am Department: 49 TNR (TRANS & NATR) Division: 31 RD CAPACITY/BRIDGS Activity basic: 62 INFRA-ENV SCVS (TRANS & NATR) Sub activity: 1 TNR (TRANS & NATR) Element: 81 CAPITAL OUTLAY Object: 64 PURCH SVC-INFRASTI	ENT BG L RESRC) E REPLMT RNS&RDS) L RESRC)
Actual expenditures - ytd	0 7,778 11/06/2008 1,948.36 3,926.57 .00 5,637.61 .00 1,178.61 1,691.15 26.4% 1,086.85 73.6 Sisc inquiry Cancel F24=More keys



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by:

Cycl Y. Dire

4/10/09

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE ORDERS EXEMPTING THE PURCHASE OF PRODUCTS AND SERVICES FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024(A)(7) OF THE COUNTY PURCHASING ACT FOR STARFLIGHT, FROM THE FOLLOWING VENDORS:

- A. AVIATION SPECIALISTS UNLIMITED
- **B. AVALEX TECHNOLOGIES**
- C. OUTERLINK CORPORATION
- D. SAGEM AVIONICS, INC
- E. THALES AVIONICS, INC.

Points of Contact:

Purchasing: Oralia Jones, 854-4204

Department: STARFlight Casey Ping, 854-6460, Stan Wedell, 854-6462, ES

Coordinator-Danny Hobby

County Attorney (when applicable): John Hille, 854-9541

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

- ➤ Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.
 - A. The Exemption Order for Aviation Specialists Unlimited (ASU) is for the sole source purchase of Night Vision Goggle (NVG) calibration, inspection and repair services. Aviation Technologies is the sole source vendor authorized by the manufacturer, ITT, to distribute and service NVG's to its customers.
 - B. The Exemption Order for Avalex Technologies is for the sole source purchase of helicopter repair services. Avalex Technologies is the sole source manufacturer, supplier, and approved FAA repair station for Avalex brand products which include Digital Mapping



System #AMS7100/AMS7102; Digital Video Recorder #AVR81XX series; and Landscape and Portrait Displays.

- C. The Exemption Order for OuterLink Corporation is for the sole source purchase of helicopter parts and repair services. OuterLink Corporation is the sole source manufacturer, supplier of equipment, parts, repairs and service for the OuterLink Satcom & Recorder System containing the CP-3i transceiver, OVVR Voice & Video Recorder, and CommTrack Mapping System as primary components for the BK117C2/EC-145 aircraft. Further, OuterLink Corporation has not assigned, authorized, or licensed any portion of these components, sub-components, software or satellite services, to include manufacturing, fabrication, repair or service any part or portion included in this system.
- D. The Exemption Order for Sagem Avionics, Inc is for the sole source purchase of helicopter repair services and replacement parts. Sagem Avionics Inc. is the sole source repair station for the SAGEM EC-145 equipment. The EC-145 helicopters were developed with Sagem auto-pilot components. They are the only vendor authorized to service these parts which are installed in the helicopters. Because a helicopter must be out of service if an auto-pilot component is in need of repair, STAR Flight will typically purchase a replacement, overhauled part instead of waiting for Sagem to repair the part. A typical replacement component from Sagem will cost \$10,000.00 \$30,000.00.
- E. The Exemption Order for Thales Avionics, Inc. is for the sole source purchase of helicopter repair services and purchase of replacement parts. Thales Avionics Inc. is the sole source manufacturer of the Meghas Avionics Suite installed on the EC-145 aircraft. The EC-145 aircraft was developed with Thales cockpit display components. They are the only manufacturer authorized to service these parts which are installed in the helicopters. Thales Avionics has not authorized any other entities or organizations to perform repair services. Because a helicopter must be out of service if a cockpit display component is in need of repair, STAR Flight will typically purchase a replacement, overhauled part instead of waiting for Thales to repair the part. A typical replacement component from Thales will cost \$10,000.00 \$30,000.00.

The Texas Local Government Code, Section 262.024 authorizes the Commissioners Court to grant exemptions from the competitive bidding and competitive proposal requirements established by Section 262.023 of the County Purchasing Act, for an item that can be obtained from only one source.

The Purchasing Office is requesting the Commissioner's Court approval and acceptance of the Exemption Orders.

> Contract Expenditures: Within the last 12 months \$0.00 has been spent against this requirement.

Fundingalenformationam		
☐ Purchase Requisition i	n H.T.E.:	
001-5910-602-6099 and 0	001-5910-602-5006; 001-5910-602-4106; 001-5910-60 01-5910-602-8022. Orders are issued when a requirement exists to purchase	
Statutory Verification of Contract Verification F	Funding: Form: Funds Verified Not Verified by Audi	tor.
APPROVED:	DISAPPROVED:	
	(COUNTY JUDGE	
	(DATE)	

Note: Approval by Commissioners Court authorizes the Travis County Purchasing Agent to sign the Purchase Orders.



Austin-Travis County STAR Flight



Administration

7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org

TO:

CYD GRIMES, C.P.M., Purchasing Agent

FROM:

CASEY PING, Program Manager

STAR Flight

THROUGH: DANNY HOBBY, Executive Manager

Emergency Services

DATE:

March 25, 2009

SUBJECT:

Request for Purchasing Exemption – Aviation Specialists Unlimited

This is to request that Night Vision Goggle (NVG) calibration, inspection and repair services by Aviation Specialists Unlimited (ASU) be exempt from the competitive procurement process. ASU is the only vendor authorized by the manufacturer, ITT to distribute and service NVG's to civilian customers.

An estimate of expenses with ASU would be approximately \$7,000 per year.

Please contact Casey Ping 854-6460 or Stan Wedell 854-6462 if you need any additional information.

Enclosed: Sole Source Certification Letter



January 21, 2009

Mr.Stan Wedell Dir. of Maintenance Travis County STAR Flight Office 512-854-6462 Cell 512-538-6958 Fax 512-854-6466

Re: Sole Source Letter for STC SR001611SE BK117C2, EC-145

To Whom It May Concern:

This letter serves as written notification that Aviation Specialties Unlimited, Inc (ASU) is the sole owner and administrator of STC SR001611SE for the BK117C2/EC-145 aircraft. Further, ASU has not assigned, authorized, or licensed any portion of this STC, to include manufacturing, fabrication, repair, or service any part or portion included in this STC.

Under no condition may the STC or STC data be copied or distributed to any other persons, entities or organizations without express written permission from Aviation Specialties Unlimited, Inc.

Sincerely,

Michael D. Atwood

President

Aviation Specialties Unlimited, Inc.

Hinter States of America

Repartment of Transportation—Bederal Aviation Administration

Supplemental Type Certificate

Number SR01611SE

This certificate, issued to:

Aviation Specialties Unlimited, Inc. 4632 West Aeronca Street Boise, ID 83705

certifies that the change in the type design for the following product with the limitations and conditions therefor as specified hereon meets the airworthiness requirements of Part 27 of the Federal Aviation Regulations.

Original Product—Type Certificate Number:

H13EU

Make:

Eurocopter Deutschland GMBH (ECD)

Model:

MBB-BK-117 C-2, MBB-BK-117 C-1, MBB-BK-117 B-2

MBB-BK117A4

Description of the Type Design Change. Installation of a Supplemental Lighting System; manufactured and installed in accordance with Master Drawing List MDL-117004-3, Rev. P-1, dated April 10, 2008, or later FAA approved revision, and maintained in accordance with Instructions for Continued Airworthiness ICA-117004-4, Rev. B, dated January 22, 2008, or later FAA approved revisions.

Limitations and Conditions. This STC applies to the models listed above and only to the specific serial numbers listed on the ASU Master Drawing List MDL-117004-3, approved April 10, 2008, or later FAA-approved revisions. This rotorcraft employs Night Vision Imaging System lighting, commonly named NVIS, that has been certified to ensure the aircraft is compatible with Night Vision Goggles (NVG). For this reason, interior and exterior modifications that add or change systems that emit or reflect light have the potential to alter or change the NVIS lighting vs. NVG compatibility. Compatibility of this design with subsequent modifications must be determined by the installer. The determination of compatibility with modifications that emit or reflect light must include an engineering compatibility evaluation approved by an aircraft certification authority.

(See continuation sheet)

This certificate and the supporting data which is the basis for approval shall remain in effect until surrendered, suspended, revoked, or a termination date is otherwise established by the Administrator of the Federal Aviation Administration.

Date of application:

August 12, 2004

Date reissued:

Date of issuance:

October 21, 2005

Date amended:

10/18/06; 1/10/07; 7/2/07; 4/10/08;



(Signature)

11/6/08

Acting Manager, Seattle Aircraft

Certification Office

(Title)

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both.

Hutted States of America

Repartment of Transportation—Federal Aviation Administration

Supplemental Type Certificate

Number SR01611SE

Aviation Specialties Unlimited, Inc.

Issued: October 21, 2005

Reissued:

Amended: 10/18/06; 1/10/07; 7/2/07; 4/10/08; 11/6/2008

Similations and Conditions (continued): A copy of this certificate and the FAA-approved Rotorcraft Flight Manual Supplement (RFMS) FMS 117004-6, Revision C, approved April 10, 2008, or later FAA-approved revision, must be maintained as part of the permanent records for the modified aircraft.

If the holder agrees to permit another person to use this certificate to alter the product, the holder shall give the other person written evidence of that permission.

-END-



Austin-Travis County STAR Flight



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org

Dispatch 1-800-531-STAR Administration (512) 854-6464

Fax (512) 854-6466

TO:

CYD GRIMES, C.P.M., Purchasing Agent

FROM:

CASEY PING, Program Manager

STAR Flight

THROUGH: DANNY HOBBY, Executive Manage

Emergency Services

DATE:

March 25, 2009

SUBJECT:

Request for Purchasing Exemption – Avalex Technologies

This is to request that helicopter repair services from Avalex Technologies be exempt from the competitive procurement process. Avalex products are developed by Avalex, and no other vendor provides service for them. Avalex is the sole source manufacturer, supplier and approved FAA repair station for all Avalex branded products.

An estimate of expenses with Avalex would be approximately \$5,000 per year.

Please contact Casey Ping 854-6460 or Stan Wedell 854-6462 if you need any additional information.

Enclosed: Sole Source Certification Letter

115-A Gregory Square, Pensacola, Florida 32501 (850) 470-8464 Tele (850) 470-8461 Fax

January 22, 2009

Attn: Stan Wedell
Dir. of Maintenance
Travis County STAR Flight
stanley.wedell@co.travis.tx.us
Office 512-854-6462
Cell 512-538-6958
Fax 512-854-6466

Re: Sole Source Letter

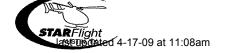
The purpose of this letter is to confirm that Avalex Technologies is the sole source manufacturer, supplier, and approved FAA repair station for all Avalex branded products to include:

Digital Mapping System, AMS7100/AMS7102 Digital Video Recorder, AVR81XX series Landscape and Portrait Displays

Please contact me if you have any further questions.

Thank you,

Kimberlee Barehand Avalex Technologies (850) 470-8464 x64 (850 470-8461 kbarehand@avalex.com



Austin-Travis County STAR Flight



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org

Dispatch 1-800-531-STAR Administration (512) 854-6464 Fax (512) 854-6466

TO:

CYD GRIMES, C.P.M., Purchasing Agent

FROM:

CASEY PING, Program Manager

STAR Flight

THROUGH: DANNY HOBBY, Executive Manager

Emergency Services

DATE:

March 25, 2009

SUBJECT:

Request for Purchasing Exemption - OuterLink

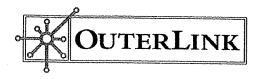
This is to request that helicopter repair services from OuterLink be exempt from the competitive procurement process. OuterLink products are developed by OuterLink, and no other vendor provides service for them. OuterLink is the sole supplier of equipment, parts, repairs and services for the OuterLink Satcom System.

An estimate of expenses with OuterLink would be approx \$5,000 per year.

Please contact Casey Ping 854-6460 or Stan Wedell 854-6462 if you need any additional information.

Enclosed: Sole Source Letter

Sole Source Certificate



January 23, 2009

Mr.Stan Wedell Dir. of Maintenance Travis County STAR Flight Office 512-854-6462 Cell 512-538-6958 Fax 512-854-6466

Re: Sole Source Letter for OuterLink Satcom & Recorder System

To Whom It May Concern:

This letter serves as written notification that OuterLink Corporation is the sole Manufacturer for the OuterLink Satcom & Recorder System containing the CP-3i transceiver, OVVR Voice & Video Recorder, and CommTrack Mapping System as primary components for the BK117C2/EC-145 aircraft. Further, OuterLink Corp has not assigned, authorized, or licensed any portion of these components, sub components, software or satellite services, to include manufacturing, fabrication, repair, or service any part or portion included in this system.

Under no condition may the components, software, or service data be copied or distributed to any other persons, entities or organizations without express written permission from OuterLink Corporation.

Sincerely,

Jeff Warner

V.P. Sales & Marketing Outerlink Corporation



Austin-Travis County **STAR** Flight



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org

Dispatch 1-800-531-STAR Administration (512) 854-6464

Fax (512) 854-6466

TO:

CYD GRIMES, C.P.M., Purchasing Agent

FROM:

CASEY PING, Program Manager

STAR Flight

THROUGH: DANNY HOBBY, Executive Manager

Emergency Services

DATE:

March 25, 2009

SUBJECT:

Request for Purchasing Exemption – Sagem Avionics, Inc.

This is to request that helicopter repair services and purchase of replacement parts from Sagem Avionics, Inc. be exempt from the competitive procurement process. The EC145 was developed with Sagem auto-pilot components; therefore, they are the only vendor authorized to service these parts which are installed on the helicopters.

Because the helicopters must be out of service if an auto-pilot component is in need of repair, we will typically purchase a replacement, overhauled part instead of waiting for Sagem to repair ours. A typical replacement component from Sagem will cost \$10,000-30,000. It is not possible to project what we will spend with this vendor in a given fiscal year because the need for repair is unpredictable.

Please contact Casey Ping 854-6460 or Stan Wedell 854-6462 if you need any additional information.

Enclosed: Sole Source Certification Document



TEXAS DIVISION 2802 Safran Orive GRAND PRAIRIE, TEXAS 75052 USA Tel. +1.972.314.3680 Fax. +1.972.314.3640

www.sagemavionics.com

FAX

March 10, 2009

FROM TO
Nikki Hawthorne Stan Wedell
Director of Ops Administration Director of Maintenance, Travis County

COPIES

PAGES 1 TO 1

SUBJECT Sole Source Document

Mr. Wedell,

To the best of our knowledge, Sagem Avionics, Inc. is the sole repair station in the USA for the following SAGEM EC145 equipment:

P/n 418-00876-400, P/n 420-00339-000, P/n 416-00297-201, P/n 416-00298-360, P/n 438-00100-302,

P/n 420-00332-460, P/n 420-01867-300, P/n 418-00878-001, P/n 418-00878-051, P/n 418-00879-001

If you have any questions, please do not hesitate to contact us further.

Best regards,

Nikki Hawthorne



Austin-Travis County STAR Flight



7800 Old Manor Road Austin, TX 78724 www.starflightrescue.org

Dispatch 1-80Q-531-STAR Administration (512) 854-6464

TO:

CYD GRIMES, C.P.M., Purchasing Agent

FROM:

CASEY PING, Program Manager

STAR Flight

THROUGH: DANNY HOBBY, Executive Manage

Emergency Services

DATE:

March 25, 2009

SUBJECT:

Request for Purchasing Exemption – Thales Avionics, Inc.

This is to request that helicopter repair services and purchase of replacement parts from Thales Avionics, Inc. be exempt from the competitive procurement process. The EC145 was developed with Thales cockpit display components; therefore, they are the only vendor authorized to service these parts which are installed on the helicopters.

Because the helicopters must be out of service if a cockpit display component is in need of repair, we will typically purchase a replacement, overhauled part instead of waiting for Thales to repair ours. A typical replacement component from Thales will cost \$10,000-30,000. It is not possible to project what we will spend with this vendor in a given fiscal year because the need for repair is unpredictable.

Please contact Casey Ping 854-6460 or Stan Wedell 854-6462 if you need any additional information.

Enclosed: Sole Source Certification Letter

THALES

Aerospace Division THALES AVIONICS, INC. 3920 Park Avenue Edison, NJ 08820 USA

> Tel: +1 (732) 494-1010 Fax: +1 (732) 494-1421 www.thalesgroup.com

March 23, 2009

Mr.Stan Wedell Dir. of Maintenance Travis County STAR Flight Office 512-854-6462 Cell 512-538-6958 Fax 512-854-6466

Re: Sole Source Letter for Repair of Meghas Avionics Equipment on the BK117C2/EC-145

To Whom It May Concern:

This letter serves as written notification that Thales Avionics is the manufacturer of the Meghas Avionics Suite installed on the BK117C2/EC-145 aircraft. Thales Avionics has not authorized any other entities or organizations to perform repair services on the equipment listed below.

Thales Basic Equipment on the BK117C2/EC-145

VEMD

➤ CAD

➤ SMD45

> FCDM

▶ ICP

▶ RCU

Pelican Rack

ADU 3000 or ADU 3200

T° Probe

P/N B19030NB04 or B19030NB05

P/N C19243EB04 or C19243EB05

P/N C19267VG11

P/N C19252PC08

P/N C19269AA

P/N C19270AA

P/N C13077AA

P/N C17027AA01 or C17133AA01

P/N C16196AB

Please direct any questions to the undersigned.

Respectfully,

Todd Farrington

Account Manager Helicopter and Business Jet Services

Thales Avionics, Inc.

Godd Jamy

Tel. 1 (206) 697-4584 - Fax 1 (206) 575-3820 Email: todd.farrington@us.thalesgroup.com

GMZOUILS	TRAVIS COUNTY	4/09/09
Fiscal Year 2009 Acco	ount Balance Inquiry	11:37:32
Account number 1-59 Fund last updated 4-17-09 at 11:08am 001	910-602.50-06	J. 1. 07 1 0 Z
Fund issupposed 4-17-09 at 11.06am : 001	GENERAL FUND	,
Department : 59 E	MERGENCY MEDICAL SERVICE	
Division : 10 S	STARFLIGHT	
Activity basic : 60 H	IEALTH-HUM SVC (PUB HLTH)	
Sub activity 2 E	MERGENCY SERVICE	
Element : 50 R	REPR & MTNC-SERVCS PURCHD	
Object : 06 R	REPAIRS-HELICOPTER	
Original budget	68,400	
Revised budget	45 999 11/26/2008	
Actual expenditures - current	:	
Actual expenditures - ytd .	: 16,656.34	-ē
Unposted expenditures	:	
Encumbered amount	16,992.01	
Unposted encumbrances	:	
Pre-encumbrance amount	5,708.00	
Total expenditures & encumbra	nces: 39,356.35 85.6%	
Unencumbered balance	6.642.65 14.4	
F5=Encumbrances F7=Project d		
F10=Detail trans F11=Acct act		More keys
		-

	TKAVIS COU	NTY	4/09/09
Fiscal Year 2009 Account number Fund last updated 4-17-09 at 11:08 am Department Division Activity basic Sub activity Element Object	: 59 EMERGENCY MED : 10 STARFLIGHT : 60 HEALTH-HUM SV : 2 EMERGENCY SER' : 41 COMMUNICATN.	ICAL SERVICE C (PUB HLTH) VICE MAIL SERVICE	11:38:01
Original budget Revised budget Actual expenditures - Actual expenditures - Unposted expenditures Encumbered amount . Unposted encumbrances Pre-encumbrance amoun Total expenditures & Unencumbered balance F5=Encumbrances F7=President F10=Detail trans F11=1	current ytd t encumbrances: roject data	14,450 20,960 01/29/20 .00 6,566.72 .00 3,212.95 .00 11,176.00 20,955.67 100.0 4.33 0.0 F8=Misc inquiry F12=Cancel	9

	TATO COONII	4/09/09
Fiscal Year 2009 Account B	Balance Inquiry	11:38:27
Account number $\dots : 1-5910-60$	02.30-22	11.50.27
	AL FUND	
Department : 59 EMERGE	NCV MEDICAL SEDVICE	
Division : 10 STARFL	TCHA MEDICAT DEVAICE	
Sub activity basic	H-HUM SVC (PUB HLTH)	
Sub activity : 2 EMERGE	INCY SERVICE	
Element 30 OPERAT	'G SUPPLIES, RP&E, NC	
Object : 22 AIRCRA	FT, BOATG EQUIP/SUPP	
Original budget Revised budget Actual expenditures - current Actual expenditures - ytd Unposted expenditures Encumbered amount Unposted encumbrances Pre-encumbrance amount Total expenditures & encumbrances Unencumbered balance F5=Encumbrances F7=Project data	376,571 03/11 .00 224,363.98 9,211.69 135,099.64 16,997.80- .00 351,677.51 9 24,893.49 F8=Misc inquiry	3.4% 6.6
F10=Detail trans F11=Acct activity	list F12=Cancel	F24=More keys
		•

V×14 ∪ ∪ T T ⊃	TRAVIS COUNTY	4/09/09
Fiscal Year 2009	Account Balance Inquiry	11:38:42
Account number of the series	1-5910-602.60-99	11.30.42
Account number last updated 4-17-09 at 11:08am Fund	001 GENERAL FUND	
Department :	59 EMERGENCY MEDICAL SERVICE	
Division :	10 STARFLIGHT	
Activity basic :	60 HEALTH-HUM SVC (PUB HLTH)	
Sub activity :	2 EMERGENCY SERVICE	
Element	60 OTHER PURCHASED SERVICES	
Object :	99 OTHER PURCHASED SERVICES	
Original budget	: 30,799	
Revised budget	· · · · · : 17,711 04/01/2009	
Actual expenditures - c	arrent .:	
Actual expenditures - y	td : 9,273.10	
Unposted expenditures	· · · · · · · · · 1,315.40	
Encumbered amount	5,225.19	
Unposted encumbrances	504.13	
Pre-encumbrance amount		
Total expenditures & end	,	
Unencumbered balance		
F5=Encumbrances F7=Pro		
F10=Detail trans F11=Acc		
orang Fit-WCC	ct activity list F12=Cancel F24=N	fore keys

TRAVIS COUNTY	4/09/09
Fiscal Year 2009 Account Balance Inquire	11:39:28
Account number: 1-5910-602.80-22	11.39.20
Account number: 1-5910-602.80-22 Fund last updated 4-17-09 at 11:08 in: 001 GENERAL FUND	
Department : 59 EMERGENCY MEDICAL SERVICE	
~ 1 1 1	
Division : 10 STARFLIGHT	
Activity basic: 60 HEALTH-HUM SVC (PUB HLTH)	
Sub activity : 2 EMERGENCY SERVICE	
Element 80 CAPITAL EQUIPMENT	
Object : 22 AIRCRAFT & BOATING EQUIP	
Original budget 0	
Revised budget	
Actual expenditures - current .:	
Actual expenditures - ytd : 27,791.00	
Il no at ad assessment to a second of the se	
li'v assemble a secol	
Innoct od on sumbaras	
Dro on cumb non a -	
Pre-encumbrance amount	
Total expenditures & encumbrances: 55,582.00 100.0%	
Unencumpered balance :	
F5=Encumbrances F7=Project data F8=Misc incuire	
	ore keys
	ere vela

TO:

Commissioners Court Travis County, Texas

I certify that the night vision goggle purchase, calibration, inspection and repair services for the Travis County STAR Flight pilots, constitutes a sole source procurement, and is only available through Aviation Specialists Unlimited. I, therefore, find that this is a sole source purchase pursuant to V.T.C.A. Local Government Code 262.024(a)(7).

This statement is submitted pursuant to V.T.C.A. Local Government Code 262.024 and is to be entered into the Commissioners Court minutes.

Cyal. Fring.
CYD GRIMES, C.P.M.

COUNTY PURCHASING AGENT

(JUDGE)

TO:

Commissioners Court Travis County, Texas

SOLE SOURCE ACQUISITION OF DIGITAL MAPPING SYSTEM, DIGITAL VIDEO RECORDER AND LANDSCAPE & PORTRAIT DISPLAYS FOR THE STARFLIGHT PILOTS

I certify that the digital mapping system, digital video recorder, landscape and portrait displays purchase, parts, repairs and service for the Travis County STAR Flight pilots, constitutes a sole source procurement, and is only available through Avalex Technologies. I, therefore, find that this is a sole source purchase pursuant to V.T.C.A. Local Government Code 262.024(a)(7).

This statement is submitted pursuant to V.T.C.A. Local Government Code 262.024 and is to be entered into the Commissioners Court minutes.

Cycl V. Dine CYD GRIMES, C.P.M.

COUNTY PURCHASING AGENT

APPROVED () DISAPPRO	VED ()
BY COMMISSIONERS COURT ON:	
	(DATE)
	(COUNTY JUDGE)

TO:

Commissioners Court Travis County, Texas

SOLE SOURCE ACQUISITION OF OUTERLINK SATCOM AND RECORDER SYSTEM FOR THE EC-145 AIRCRAFT FOR THE STARFLIGHT PILOTS

I certify that the OuterLink satcom and recorder system purchase, parts, repairs and service for the Travis County STAR Flight pilots, constitutes a sole source procurement, and is only available through OuterLink Corporation. I, therefore, find that this is a sole source purchase pursuant to V.T.C.A. Local Government Code 262.024(a)(7).

This statement is submitted pursuant to V.T.C.A. Local Government Code 262.024 and is to be entered into the Commissioners Court minutes.

Cycl V. Frime.
CYD GRIMES, C.P.M.
COUNTY PURCHASING AGENT

APPROVED	()	DISAPPRO	VED ()	
BY COMMIS	SIC	NER	RS COURT ON:		
				(DATE)	_
					_
				(COUNTY JUDGE)	

TO:

Commissioners Court Travis County, Texas

SOLE SOURCE ACQUISITION OF SAGEM EC-145 EQUIPMENT FOR THE STARFLIGHT PILOTS

I certify that the SAGEM EC-145 equipment purchase, parts, repairs and service for the Travis County STAR Flight pilots, constitutes a sole source procurement, and is only available through Sagem Avionics, Inc. I, therefore, find that this is a sole source purchase pursuant to V.T.C.A. Local Government Code 262.024(a)(7).

This statement is submitted pursuant to V.T.C.A. Local Government Code 262.024 and is to be entered into the Commissioners Court minutes.

Cycl V. Frime CYD GRIMES, C.P.M.

COUNTY PURCHASING AGENT

APPROVED () DISAPPRO	VED ()
BY COMMISSIONERS COURT ON:	(DATE)
	(COUNTY JUDGE)

TO:

Commissioners Court Travis County, Texas

SOLE SOURCE ACQUISITION OF THE MEGHAS AVIONICS SUITE INSTALLED IN THE EC-145 AIRCRAFT FOR THE STARFLIGHT PILOTS

I certify that the Meghas Avionics Suite equipment purchase, parts, repairs and service for the Travis County STAR Flight pilots, constitutes a sole source procurement, and is only available through Thales Avionics, Inc. I, therefore, find that this is a sole source purchase pursuant to V.T.C.A. Local Government Code 262.024(a)(7).

This statement is submitted pursuant to V.T.C.A. Local Government Code 262.024 and is to be entered into the Commissioners Court minutes.

Cycl V. Stine CYD GRIMES, C.P.M.

COUNTY PURCHASING AGENT

APPROVED () DISAPPRO	OVED ()
BY COMMISSIONERS COURT ON:	
	(DATE)
	(COUNTY HIDGE)

ORDER EXEMPTING PURCHASE OF STARFLIGHT NIGHT VISION GOGGLES FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from Aviation Specialists Unlimited and an Affidavit of Single Source sworn and submitted by the Purchasing Agent in accordance with TEXAS LOCAL GOVERNMENT CODE, 262.024(a)(7), and,

WHEREAS, based on the evidence presented, the Commissioners Court of Travis County, Texas finds that there is only one source available for the purchase of STAR Flight night vision goggles,

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of STAR Flight night vision goggles for the Travis County STAR Flight Program is exempt from the requirements of the County Purchasing Act because it is a contract for the purchase of an item that can be obtained from only one source.

Date:	, 2009
Samu	el T. Biscoe, County Judge
Ron Davis Commissioner, Precinct 1	Sarah Eckhart Commissioner, Precinct 2
Karen Huber Commissioner, Precinct 3	Margaret Gomez Commissioner, Precinct 4

ORDER EXEMPTING PURCHASE OF STARFLIGHT DIGITAL MAPPING SYSTEM, DIGITAL VIDEO RECORDER AND LANDSCAPE & PORTRAIT DISPLAYS FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from Avalex Technologies and an Affidavit of Single Source sworn and submitted by the Purchasing Agent in accordance with TEXAS LOCAL GOVERNMENT CODE, 262.024(a)(7), and,

WHEREAS, based on the evidence presented, the Commissioners Court of Travis County, Texas finds that there is only one source available for the purchase of STAR Flight digital mapping system, digital video recorder and landscape & portrait displays,

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of STAR Flight digital mapping system, digital video recorder and landscape & portrait displays for the Travis County STAR Flight Program is exempt from the requirements of the County Purchasing Act because it is a contract for the purchase of an item that can be obtained from only one source.

	Date:	, 2009	
	Samuel T. F	Biscoe, County Judge	
Ron Davis Commissioner, Precinct 1		Sarah Eckhart Commissioner, Precinct 2	-
Karen Huber Commissioner, Precinct 3		Margaret Gomez Commissioner, Precinct 4	

ORDER EXEMPTING PURCHASE OF STARFLIGHT OUTERLINK SATCOM AND RECORDER SYSTEM FOR THE EC-145 AIRCRAFT FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from OuterLink Corporation and an Affidavit of Single Source sworn and submitted by the Purchasing Agent in accordance with TEXAS LOCAL GOVERNMENT CODE, 262.024(a)(7), and,

WHEREAS, based on the evidence presented, the Commissioners Court of Travis County, Texas finds that there is only one source available for the purchase of STAR Flight OuterLink satcom and recorder system for the EC-145 aircraft,

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of STAR Flight OuterLink satcom and recorder system for the Travis County STAR Flight Program is exempt from the requirements of the County Purchasing Act because it is a contract for the purchase of an item that can be obtained from only one source.

Date:	, 2009
San	nuel T. Biscoe, County Judge
Ron Davis	Caroli Faldrent
Commissioner, Precinct 1	Sarah Eckhart Commissioner, Precinct 2
Karen Huber	Margaret Gomez
Commissioner, Precinct 3	Commissioner, Precinct 4

ORDER EXEMPTING PURCHASE OF STARFLIGHT SAGEM EC-145 EQUIPMENT FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from Sagem Avionics, Inc. and an Affidavit of Single Source sworn and submitted by the Purchasing Agent in accordance with TEXAS LOCAL GOVERNMENT CODE, 262.024(a)(7), and,

WHEREAS, based on the evidence presented, the Commissioners Court of Travis County, Texas finds that there is only one source available for the purchase of STAR Flight Sagem EC-145 equipment,

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of STAR Flight Sagem EC-145 equipment for the Travis County STAR Flight Program is exempt from the requirements of the County Purchasing Act because it is a contract for the purchase of an item that can be obtained from only one source.

Date:	, 2009
Samue	el T. Biscoe, County Judge
Ron Davis	Sarah Eckhart
Commissioner, Precinct 1	Commissioner, Precinct 2
Karen Huber	Margaret Gomez
Commissioner, Precinct 3	Commissioner, Precinct 4

ORDER EXEMPTING PURCHASE OF STARFLIGHT MEGHAS AVIONICS SUITE INSTALLED IN THE EC-145 AIRCRAFT FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from Thales Avionics, Inc. and an Affidavit of Single Source sworn and submitted by the Purchasing Agent in accordance with TEXAS LOCAL GOVERNMENT CODE, 262.024(a)(7), and,

WHEREAS, based on the evidence presented, the Commissioners Court of Travis County, Texas finds that there is only one source available for the purchase of STAR Flight Meghas Avionics Suite,

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of STAR Flight Meghas Avionics Suite for the Travis County STAR Flight Program is exempt from the requirements of the County Purchasing Act because it is a contract for the purchase of an item that can be obtained from only one source.

	Date:	, 2009
	Samuel T. Bise	coe, County Judge
Ron Davis Commissioner, Precinct 1		Sarah Eckhart Commissioner, Precinct 2
Karen Huber	MA_MALE	Margaret Gomez
Commissioner, Precinct 3		Commissioner, Precinct 4



TRAVIS COUNTY PURCHASING (

Cyd V. Grimes, C.P.M., Purchasing Agent314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by:

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE MODIFICATION NO. 11 TO CONTRACT NO. 07K00254RV, STEWART BUILDERS, LTD., FOR CONSTRUCTION OF NEW BUILDINGS FOR THE TNR EASTSIDE SERVICE CENTER. (FACILITIES MANAGEMENT)

Points of Contact:

Purchasing: Richard Villareal

Department: Facilities Management, Roger A. El Khoury, M.S., P.E., Director; Carolyn O'Hara, R.A.; TNR, Joseph P. Gieselman, Executive Manager: Donald W.

Ward, P.E., Director, Road Maintenance and Fleet Services

County Attorney (when applicable): John Hille County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: Alicia Perez, Executive Manager, Administrative Operations

Purchasing Recommendation and Comments: This contract requires the vendor to provide all labor and materials necessary for the construction of the Fleet Service Building. Warehouse/Sign Shop Building, Administrative/Town Hall Building, Covered Structure A and Covered Structure B at the TNR Eastside Service Center.

The proposed modification will require installation of emergency battery back-up ballasts in the Administrative/Town Hall Building and provide for other minor electrical work. Due to the fact that the 25% threshold was exceeded by a previous modification (No. 4), each subsequent modification requires court approval. It increases the contract by \$3,358.00, from \$5,540,526.00 to \$5,543,884.00.

Modification No. 10 was issued to repair damaged property including a broken downspout, broken and damaged ceiling tile and grid, and a damaged fuel station canopy. It also included extended general conditions. These damages were not caused by the contractor's actions, but rather occurred during asphalt installation by county staff. It increased the contract by \$36,795.72, from \$5,503,730.28 to \$5,540,526.00.

Modification No. 9 was issued to make minor changes to the project which included ITrelated changes in the sign shop, relocation of a waterline connection from the Town Hall to the Admin. Bldg., installation of bollards at the fuel station, installation of acoustic tile ceilings in 5 rooms in the Admin. Bldg. and various other changes. Included was a cost savings of \$12,000.000 for the use of conventional HVAC DX Split systems in the Administrative/TownsamHall building. It increased the contract by \$166.00, from \$5,503,564.28 to \$5,503,730.28.

Modification No. 8 was issued to provide a concrete slab for the fuel station and includes other minor changes to the project. It increased the contract by \$34,270.75, from \$5,469,293.53 to \$5,503,564.28.

Modification No. 7 was issued to provide equipment, installation and material for a fuel station and included other minor changes to the Fleet Service Building. It increased the contract by \$285,701.75, from \$5,183,591.78 to \$5,469,293.53.

Modification No. 6 was issued to provide mechanical and framing changes to support air handler in the Fleet Service Building and included other minor changes to the Administrative/Town Hall Building. It increased the contract by \$16,612.00, from \$5,166,979.78 to \$5,183,591.78.

Modification No. 5 was issued to provide chain link fencing and steel grating for various locations and included other minor changes to the work. It increased the contract by \$3,216.78, from \$5,163,763.00 to \$5,166,979.78.

Modification No. 4 was issued to add the Administrative/Town Hall Building. It increased the contract by \$1,224,269.00, from \$3,939,494.00 to \$5,163,763.00.

Modification No. 3 was issued to provide an interior door and add safety railing at the warehouse. It increased the contract by \$3,272.00, from \$3,936,222.00 to \$3,939,494.00.

Modification No. 2 was issued to add two on-site septic facilities. It increased the contract by \$49,665.00, from \$3,886,557.00 to \$3,936,222.00.

Modification No. 1 was issued to add parking lot lighting and made minor changes to the work including sign shop roofing finishing, overhead ceiling door painting and revisions to the vehicle parking stuctures. It increased the contract by \$98,557.00, from \$3,788,000.00 to \$3,886,557.00.

Contract Expenditures: Within the last 12 months \$5,119,435.46 has been spent against this contract.

> Contract Modification Information:

Modification Amount: \$3,358.00 Modification Type: Construction

	Fund	ling	Info	rma	tion:
--	------	------	------	-----	-------

□ Purchase Requisition in H.T.E.: Requisition No. 467479

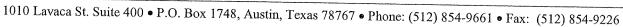
⊠ Funding Account(s): 506-1405-801-8105, 405-1405-801-8105 and 001-1405-821-8105.

> Statutory Verification of Funding:

Contract Verification Form: Funds Verified Not Verified by Audit
--

FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director





MEMORANDUM

FMD Project: ESCC-01-06C-1N

FILE: 802

TO:

Cyd V. Grimes, CPM, Purchasing Agent

VIA:

Roger A. El Khoury, M.S., P.E., Director

FROM:

Carolyn O'Hara, A.I.A., Project Manager

DATE:

April 2, 2009

SUBJECT:

Eastside Service Center Project

Contract Modification Number Eleven, Stewart Builders, Ltd

Contract Number 07K00254RV

This Contract Modification Number Eleven is for changes to the construction work at Eastside Service Center Project as described in the attached documentation.

This Contract Modification will increase the contract by \$3,358 from \$5,540,526 to \$5,543,884 and will not increase the project schedule.. Facilities Management Department (FMD) has reviewed and negotiated the cost and time for this Contract Modification and has determined that the cost and time are fair and reasonable. Facilities Management Department recommends approval. Requisition # is 467479.

In accordance with the procedure to secure the approval of this Contract Modification this request is being forwarded along with the supporting documents for Commissioners Court approval on April 14, 2009. If approved, please issue a fully executed Contract Modification Number Eleven to Stewart Builders, Ltd. Please call Carolyn O'Hara, AIA, at extension 44285 if you have any questions.

ATTACHMENTS:

- 1. Three signed originals of Contract Modification Number Eleven
- 2. Supporting documents

COPY TO:

Alicia Perez, Executive Manager, Administrative Operations Amy Draper, CPA, Financial Manager, FMD Ben Noack, Architectural Associate, FMD Richard Villareal, Purchasing Agent Assistant, Purchasing Office

TRAVIS COUNTY CONSTRUCTION CHANGE ORDER

CHANGE ORDER No. 11:

CONTRACTOR: Stewart Builders, Ltd. 35 County Rd 150 Georgetown, TX 78626

ISSUED BY:

Travis County Purchasing Office 314 West 11th Street, Rm. 400 Austin, TX 78701 (512) 854-9700 / Fax (512) 854-9185 **DATE:** March 30, 2009

PROJECT:

Eastside Service Center Bid No. B070254-RV Contract No. 07K00254RV

PROJECT MANAGER:

Decrease:

\$0

\$

APPROVED BY: Travis Co. Commissioners Court

Samuel T. Biscoe

County Judge

Add: 0 Days

3,788,000.00

Date

Facilities Management 1010 Lavaca St., Suite 400 Austin, TX 78701 (512) 854-9661 / Fax (512) 854-9226

DESCRIPTION OF CHANGES:

Cost/Schedule Impact:

The original Contract Sum was

- Pursuant to the Texas Local Government Code Section 262.031, the County and the Contractor hereby modify the Construction Contract (including plans and specifications), in accordance with the changes outlined in the following pages attached to this modification, incorporated herein as if set out at length.
- 2. The Contractor agrees to provide supervision, labor and material in general compliance with the contract documents and as specifically described in the attachments. This Change to the Work includes:

CP #61 \$3,358.00 Fire Marshal- required battery backup for Exit signs, added minor electrical work.

Except as provided herein, all terms, conditions, and provisions of the above referenced contract as heretofore amended, remain unchanged and in full force and effect. Contractor agrees that by executing this Change Order he has been fully compensated for the Work (cost and schedule impact) that is the subject of this Change Order. Contractor agrees to make no further claim, by any type of remedy, in relation to this Modification.

\$3,358.00

Increase:

The total contract sum prior to this Change Order No. 11 The total contract sum will be increased by this Change Order The total contract sum will be increased by this Change Order The total contract sum including this Change Order No. 11 The total contract sum will be increased increased The total contract sum will be increased increased increased The total contract sum will be increased increased increased The total contract sum will be increased increased increased increased The total contract sum will be increased increased increased increased increased The total contract sum will be increased increased increased increased increased increased increased The total contract sum will be increased	Net change by previously authorized Change Orders			\$	1,752,526.00	
The total contract sum will be increased by this Change Order \$ 3,358.00 The total contract sum including this Change Order No. 11 \$ 5,543,884.00 The Contract Time will be: increased O days The Substantial Completion Date for the Project as of this Change Order is March 6, 2009. AGREED TO: Stewart Builders, Ltd. Signed: John Miles Date Ontractor Project Manager RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Signe	The total contract sum prior to this Change Order No. 11			Š	, , , , , , , , , , , , , , , , , , , ,	
The total contract sum including this Change Order No. 11 The Contract Time will be: increased The Substantial Completion Date for the Project as of this Change Order is AGREED TO: Stewart Builders, Ltd. Signed: By: Garolyn O'Hara, A.I.A. Date Carolyn O'Hara, A.I.A. Date Signed: AUTHORIZED BY: Signed: Signed: AUTHORIZED BY: Signed: Signed: Signed: AUTHORIZED BY: Signed:		rder		2		
The Contract Time will be: increased The Substantial Completion Date for the Project as of this Change Order is AGREED TO: Stewart Builders, Ltd. Signed: John Miles Contractor Project Manager RECOMMENDED BY: Facilities Management Signed: Recommend By: Facilities Management RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Sign		, 401		Ψ		
The Substantial Completion Date for the Project as of this Change Order is AGREED TO: Stewart Builders, Ltd. Signed: John Miles Date Signed: RECOMMENDED BY: Facilities Management By: Roger A Elkhoury, M.S., P.E. Date Director of Facilities Management RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Sign				Ф		
AGREED TO: Stewart Builders, Ltd. Signed: 330/09 By: John Miles Date Ontractor Project Manager RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management RECOMMENDED BY: Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: And Ala Date Signed: 410/09 By: Carolyn O'Hara, A.I.A. Date RECOMMENDED BY: Facilities Management Signed: 410/09 By: Cyd V. Grimes, C.P.M. Date					0 days	
Signed: John Miles Date Date Director of Facilities Management RECOMMENDED BY: Facilities Management Signed: And India 3/30/09 By: Carolyn O'Hara, A.I.A. Date Signed: Land Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Land Management Signed: Land Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Land Management Signed: Land Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Land Management Signed: Land Management Director of Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Land Management Signed: Land Management Director of Facilities Management Director of Facilities Management AUTHORIZED BY: Travis Co. Purchasing Office Signed: Land Management Signed: Land Management Director of Facilities Management Director of Facili	 The Substantial Completion Date for the Project as of this (Change (Order is		March 6, 2009.	
Signed: Carolyn O'Hara, A.I.A. Date Signed: Cyd V. Stones 4/10/09 By: Carolyn O'Hara, A.I.A. Date By: Cyd V. Grimes, C.P.M. Date	Signed: 3/30/09 By: John Miles Date	Signed:	Roger A El Khou	iry, M.S., F	July Date	 3/31/09
Signed: Carolyn O'Hara 3/30/09 Signed: Cyd V. Stones 4/10/09 By: Carolyn O'Hara, A.I.A. Date By: Cyd V. Grimes, C.P.M. Date	RECOMMENDED BY: Facilities Management	AUTHO	RIZED BY: Travis	Co. Purch	nasing Office	
	By: Carolyn O'Hara, A.I.A. Date	Signed:	Cyd V. Srimes, C	P.M.	4/10/09	

Signed:

By:

		3190.10	1.0000	TOG	3190.10	E SERVICE CNTR	CONSTRUCTION OF NEW BLDGSTNR EASTSIDE SERVICE CNTR MOD #11 - CP #61	1 CONSTRUCTION OF 1
NUMBER	VENDOR PART NUMBER	EXTEND COST	COST	TOM	QUANTITY			LINE NBR DESCRIPTION
4/10/09	DELIVER BY DATE: 4/10/09	RS INC	69550 STEWART BUILDERS INC	69550	VENDOR:	SUGGESTED VENDOR:	SHIP TO LOCATION: FACILITIES MANAGEMENT	SHIP TO LOCATION:
DATE: 3/30/09	DATE:	SVC CENTER ATTN: VILLARL		BUYER 73866-	READY FOR DD#11 PO 3	STATUS: READY FOR BUYER PROCESS REASON: MOD#11 PO 373866-EASTSIDE	REQUISITION BY: AMY DRAPER 854-9040	REQUISITION BY:

REQUISITION IS IN THE CURRENT FISCAL YEAR.

167.90	1660.00	890.00	640.10

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ACCOUNT 00114058218105

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REQUISITION TOTAL:

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BUILDINGS

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Eastside

Service Center Service Center

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Eastside Service Center

PROJECT XESC01

00114058218105 50614058018105 40514058018105

BUILDINGS

CAPITAL OUTLAY
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CAPITAL OUTLAY

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RETAINAGE-TUR EASTSIDE SERVICE CENTER
MOD #11 - CP #61
COMMODITY: BUILDING CONSTRUCT SVCS
SUBCOMMOD: RETAINAGE BLDG CONSTRUCT
INVENTORY BUILDING: FE STOCK NO: 909-098-00052

167.90

TOG

1.0000

167.90

COMMODITY: BUILDING CONSTRUCT SVCS SUBCOMMOD: GEN BUILDING CONSTRUCTION INVENTORY BUILDING: FE STOCK NO: 909-049-00089



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by:___

Cyd V. Dines 4/13/09

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE MODIFICATION NO. 2 AN ASSIGNMENT OF CONTRACT NO. TO MA050318LC, FROM AIR INSTRUMENTATION, INC. TO SAFEWARE, INC. (TCES)

Points of Contact:

Purchasing: Lori Clyde, 854-4205

Department: TCES, Tanner Hunt, 974-0474; Margaret Piper, 854-9349; Pete Baldwin

County Attorney (when applicable): Barbara Wilson County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

➤ Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This modification will change the contractor name from Air Instrumentation, Inc. to Safeware, Inc. In effect, Safeware, Inc. will assume all rights and responsibilities of Air Instrumentation, Inc. in regards to Contract No. MA050318LC, for the Maintenance / Calibration of hazardous monitoring equipment for Emergency Services.

➤ Contract Expenditures: Within the last 12 months \$0.00 has been spent against this contract.

☐ Not applicable

Modification-Related Information:

Modification Amount: N/A Fixed Amount Modification Type: Assignment of Contract Modification Period: Beginning March 1, 2008

	last updated 4-17-09 at 11:08am	
á		
	Funding Information:	
	☐ Purchase Requisition in H.T.E.: N/A	
	☐ Funding Account(s) ☐ Comments:	
	Statutory Verification of Funding:	
	Contract Verification Form: Funds Verified Not Verified	by Auditor.

MODIFICATION OF CONTRAC	T NUMBER: MADED 2181 CAM	laint/Calibyatian III					
	MAUSUS TOLC W	laint/Calibration Haz	zardous Monitoring Equipment PAGE 1 OF 2 PAGES				
ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Lori Clyd TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	e	DATE PREPARED: April 2, 2009				
ISSUED TO: Air Instrumentation, Inc.	MODIFICATION NO.:		EXECUTED DATE OF ORIGINAL CONTRACT:				
1107 Wonder Drive, Suite 101	2		CONTRACT:				
Round Rock, Texas 78681	• • • • • • • • • • • • • • • • • • •		September 13, 2005				
Attn: Sam Summers			•				
ORIGINAL CONTRACT TERM DATES: September 2006	r 13, 2005-September 12, CURREN 2010	T CONTRACT TERM DA	TES: September 13, 2005- September 12,				
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$_10,000.00	Current Medified Amount &	£20.000					
	Current Modified Amount \$						
DESCRIPTION OF CHANGES: Except as pr heretofore modified, remain unchanged and	ovided herein, all terms, conditions, a in full force and effect.	and provisions of the do	ocument referenced above as				
The above referenced contract is hereby modified to reflect the following changes:							
1) Effective March 1, 2008, the follows:	Contractor's name on Con	tract No. MA050	0318LC is changed as				
From: Air Instrumentat	ion Inc	To. Coforma I.					
1609 Blackjack	*	Γο: Safeware, Inc.					
·			Drive, Suite 101				
Round Rock, TX 78681 Round Rock, TX 7681							
Signature Signature							
CA	e de la companya de l	Signaturo					
Printed Name	imeses	SAM,	SCHWERS.				
· ·		Printed Name	katan di kacamatan di Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn Kabupatèn				
Note to Vendor: [X Complete and execute (sign) your portion of [] DO NOT execute and return to Travis County.	he signature block section below for all co Retain for your records.	pies and return all signed	copies to Travis County.				
LEGAL BUSINESS NAME:			□ DBA				
BY: SIGNATURE			☐ CORPORATION				
BY: SAM SIRMINEAS			☐ OTHER				
PRINT NAME			DATE:				
TITLE: MANGER ITS DULY AUTHORIZED AGENT			4/1/09				
TRAVIS COUNTY, TEXAS			DATE:				
BY: CYD V. GRIMES, C.P.M., TRAVIS COUNTY PU	RCHASING AGENT		4/10/09				
TRAVIS COUNTY, TEXAS			DATE:				
BY:							
SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE							

ASSIGNMENT OF CONTRACT

The parties to this Assignment of Contract (this "Assignment") are Air Instrumentation, Inc., a corporation duly authorized and operating under the laws of the State of Texas ("Assignor"), and Safeware, Inc., a corporation duly authorized and operating under the laws of the State of Texas("Assignee").

RECITALS:

- A. Travis County and Air Instrumentation, Inc. entered into a written Contract for the provision of maintenance and calibration of hazardous monitoring equipment (Contract No. MA050318LC) on September 13, 2005, which is hereby incorporated by reference herein for all purposes as if fully copied and set forth herein at length, (the "Contract"); and
- B. Assignor desires by this Assignment to assign all of its right, title and interest in and to the Contract to Assignee subject to the terms of the Contract and this Assignment.

TERMS:

In consideration of the mutual agreements set forth in this Assignment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. Assignor assigns, transfers and conveys to Assignee all of its right, title and interest in and to the Contract effective as March 1, 2008 (the "Effective Date of Assignment").
- Assignee accepts such assignment, and assumes and is bound by and shall perform all terms, conditions, covenants, obligations, and duties of Assignor under the Contract as of the Effective Date of Assignment.
- Assignor and Assignee acknowledge that nothing in this Assignment waives or modifies any of the provisions of the Contract except for the name and address for notice of the Contractor.
- The provisions of this Assignment are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.
- This Assignment shall be construed and enforced in accordance with the laws of the State of Texas. Venue for any action arising hereunder or connected herewith shall lie exclusively in Travis County, Texas.
- All references in this Assignment to the Contract encompass the original Contract, No MA050318LC, and modification

forth herein at length.	incorporated by reference herein for all purposes as if fully copied and set
AIR INSTRUMENTATION, INC.	SAFEWARE, INC.
By: An formal	By: An Amoro
Printed Name: SAM SUMMERS	Printed Name: SAM Schures
Title & Date: PRESIDENT 4/1/09	Title & Date: MANAGER 4/1/09
Attest: Le Street	Attest:
Date: 4/1/09	Date: 4/1/0 9
By its signature below, Travis County signifies its consessafeware, Inc.	nt to and approval of this Assignment from Air Instrumentation, Inc. to
TRAN	VIS COUNTY, TEXAS
Ву: _	
	Samuel T. Biscoe Travis County Judge
Date:	



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th. Room 400 Austin. Texas 78701 (512) 854-9700 Fax (512) 854-918

and V. Dines 4//3/

Voting Session: Tuesday, April 21, 2009

REQUESTED ACTION: APPROVE MODIFICATION NO. 16 TO CONTRACT MA960322, EASY ACCESS, INC., FOR TAX OFFICE COMPUTER SYSTEM. (ITS/TAX OFFICE/COUNTY CLERK)

Points of Contact:

Approved b

Purchasing: Lori Clyde, 854-4205

Department: TAX OFFICE: Dusty Knight, 854-9702; COUNTY CLERK: Gail Fisher, 854-9193; Susan Bell; Dana DeBeauvoir; ITS: Joe Harlow, 854-9372; Alicia Perez, Executive

Manager

County Attorney (when applicable): Tamara Armstrong

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes. This contract is for the maintenance of the Tax Office Computer System, which currently includes EZ-Vote, EZ-Tax, EZ-VIP, ITP software applications and the Tax Office Internet home page.

ITS and the County Clerk recommend purchasing additional EZ-VIP licenses. This will allow the County Clerk to continue the implementation of the electronic voter qualifying stations at Election Day polling locations which began in 2008. The increase in licenses will insure continuous availability during the upcoming elections on May 9, 2009. The cost of the additional licenses is \$17,500.00 and the annual maintenance fee is \$3,250.00.

Modification 15, approved in Commissioners Court October 28, 2008, was to purchase additional EZ-VIP licenses.

Modification 14, approved in Commissioners Court October 7, 2008, was for the creation of an IVR file containing voter registration data.

Modification 13, approved in Commissioners Court April 29, 2008, was for enhancements to EZ-VIP and to include an imaging component to EZ-Tax/EZ-Vote.

Modification 12, approved in Commissioners Court January 8, 2008, was for additional EZ-VIP licenses and support.

Modification 11, approved by the Purchasing Agent February 15, 2007, was to create a website for the County Clerk's Office similar in design to the one used by the Tax Office.

Modification 10, approved in Commissioners Court December 20, 2005, was for programming changes to handle the increase in ballot styles simultaneously.

Modifications 8-9, were for modifications and enhancements approved during FY05.

Modifications 4-7, were for modifications and enhancements approved during FY04.

Modification 3, approved in Commissioners Court February 4, 2003, was for the maintenance renewal, an increase in user licenses and the addition of maintenance for the ITP software product.

Modification 2 was for the extension/renewal of the EZ-Vote maintenance of the EZ-Tax/EZ-Vote System.

Modification 1 amended the original contract for the Tax Office computer system.

Contract Expenditures: Within the last 12 months \$87,057.43 has been spent against this contract.

Contract Modification Information:

Modification Amount: \$20,750.00

Modification Type: Additional licenses

Modification Period: Through February 28, 2010

Funding Information:	
Purchase Requisition in H.T.E.: 464817	7

☐ Funding Account(s) 001-9005-821-3002, 001-9005-821-5002
Comments:
Statutory Verification of Funding:
Contract Verification Form: Funds Verified Not Verified _ by Auditor.



Joe Harlow Jr., Chief Information Officer

314 W. 11th Street, P. O. Box 1748, Austin, TX 78767 (512) 854-9666 Fax (512) 854-4401

2009 APR -9 PM 1: 41

DATE:

April 9, 2009

PURCHASING

TO:

Cyd V. Grimes, C.P.M-Travis County Purchasing Agent

FROM:

Joe Harlow, Chief Information Officer

SUBJ:

Easy Access Inc – EZ-VIP - Contract # MA960322 – Increased Licenses

ITS Recommendation:

Approve modification to Easy Access Inc. to increase the number of licensed users and associated maintenance for the EZ-VIP Software.

Summary and Staff Analysis:

This request was approved during the FY09 Adopted Budget for the County Clerk (Electronic Voting Oualifying Stations) and centrally budgeted in ITS. This purchase will allow for the additional licenses requested by the County Clerk to continue the implementation of the electronic voter qualifying stations at Election Day polling locations which began in FY08.

ITS is proposing to purchase an additional 50 licenses of Easy Access EZ-VIP Software to meet the license requirements. This increase of licenses will insure continuous availability during the upcoming elections on May 9, 2009.

Budgetary and Fiscal Impact:

The funding for this procurement is provided under the Line Items listed below:

001-9005-821-3002

17,500

001-9005-821-5002

3,250

20,750

Required Authorizations:

Legal:

John Hille, County Attorney

Purchasing:

Cyd Grimes, Lori Clyde, Purchasing Department

Budget:

Randy Lott, PBO

cc: Lynn Harper, Admin Ops; Jackie Goodfellow, ITS; Nick Macik, ITS; Sheryl Holder, ITS

GM200I13	TRAVIS COU	INTY	4/10/09
Fiscal Xearte 2009 at 11:08am	Account Balance	Inquiry	14:16:10
Fiscal Year 2009 at 11:08am Account number :	1-9005-821.30-02	·	
Fund :	001 GENERAL FUND		
Department :	90 CENTRALIZED C		
Division :			
Activity basic :	82 CAPITAL AQUIS	ITION FUNDS	
Sub activity :	1 GENERAL GOVER	NMENT	
Element :		IES, RP&E, NC	
Object :	02 SOFTWARE		
Original budget	:	29,390	
Actual expenditures -	current .:	.00	
Actual expenditures -		.00	
Unposted expenditures		.00	
Encumbered amount	· · · · · :	.00	
Unposted encumbrances		.00	
Pre-encumbrance amount			
Total expenditures & e	ncumbrances:		
Unencumbered balance .		4,896.50	
F5=Encumbrances F7=Pr			
F10=Detail trans F11=A	cct activity list	F12=Cancel	F24=More keys

GM200I13	TRAVIS COUNTY	4/10/09
Fiscal la Y Gaus ted 240 0-8 9 at 11:08am	Account Balance Inquiry	14:16:17
Account number :		
Fund		
Department :		
Division :	05 ELECTION ADMIN	
Activity basic :	82 CAPITAL AQUISITION FUNDS	
Sub activity :		
Element :		
Object :	02 MAINTENANCE AGREEMENTS-DP	
Actual expenditures - yt Unposted expenditures Encumbered amount Unposted encumbrances Pre-encumbrance amount Total expenditures & encumbrance in the companion of the com		100.0% 0.0
F10=Detail trans F11=Acc		

MODIFICATION OF CONTRA	CT NUMBER: MA960322 - Tax Office Computer	er System PAGE 1 OF 2 PAGES		
ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Lori Clyde TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: April 10, 2009		
ISSUED TO:	SSUED TO: MODIFICATION NO.: EX			
Easy Access, Inc. 4200–A N Bicentennial Dr. McAllen, Texas 78504 (956) 682-3466 (v) (956) 682-0906 (f)	16	December 13, 1994		
ORIGINAL CONTRACT TERM DATES: Februar	cy28, 2003–February 29, 2004 CURRENT CONTRACT TERM DA	ATES: March 1, 2006 - February 28, 2009		
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$\(288,850.00 \) Current Modified Amount \$\(711,148.24 \)				
DESCRIPTION OF CHANGES: Except as modified, remain unchanged and in full force a	provided herein, all terms, conditions, and provisions of the doc	ument referenced above as heretofore		
The above mentioned contract is hereby modified to add additional EZ-VIP licenses and maintenance per the attached quote number 2629:				
50 EZ-VIP licenses @ \$350.00 each for a	total of \$17,500.00			
50 Annual Software Support per User Lice	ense @ \$65.00 each for a total of \$3,250.00			
Total increase to Contract \$20,750.00				
Note to Vendor: [X Complete and execute (sign) your portion of	the signature block section below for all copies and return all signe	d copies to Travis County,		
LEGAL BUSINESS NAME: EASY ACCES	SS INC	□ DBA		
BY Clence - H		☑ CORPORATION ☐ OTHER		
BY: William C Hamer (PRINT NAME DATE:				
TITLE: CEO ITS DULY AUTHORIZED AGENT		4-14-09		
TRAVIS COUNTY, TEXAS		DATE:		
BY:CYD V. GRIMES, C.P.M., TRAVIS COUNTY P	URCHASING AGENT			
TRAVIS COUNTY, TEXAS		DATE:		
BY: SAMUEL T. BISCOE, TRAVIS COUNTY JUDG	F			

Quote Number:

EZAccess

McAllen, Texas 78504 Phone: (956) 682-3466 -:- Fax: (956) 682-0906

Quote Number:				Quota	Quotation Date:		
	2629				02/05/2009		
Cli	Client: Ship To:						
	vis Cou			Travis County			
	ter Regis			Voter Registration	•		
	01 Airpo			5501 Airport Blvd	110		
		78751-1410 ail Fisher		Austin, TX 78751-14 Attn: Ms Gail Fisher	110		
\(\)	11. WS G	211 1 131161		Auti. Wis Gair Fisher			
		This quota	tion is valid for a period of thirty (30) days unless modified in writing b	y Easy Access Inc.		
ITEM	QTY	MODEL NUMBER	DESCR	IPTION	\$ UNIT PRICE	EXTENDED \$ AMOUNT	
		NUMBER	EZ-VIP L	icenses		ANIOUNI	
1.	50	License	Additional EZ-VIP User Lice	nse Seats	350.00	\$17,500.00	
2.	50	Support	Annual Software Support pe	65.00	3,250.00		
						·	
						3	
Deliver	y dates	will be confirm	ed upon acceptance of this o	quotation.	Sub Total	\$20,750.00	
					Sales Tax	Not Applicable	
Specia	ıl instru	ctions:			Installation	Not Applicable	
					Freight	Not Applicable	
					Insurance	Not Applicable	
					Gross Amount	\$20,750.00	
-	Access I				-		
Д	uthorize	d Signature:	William C Hamer				
Typed Name: Mr William C Hamer/ss Title: CEO Date: 02/05/2009							
As an authorized agent, I accept the items above and the General Terms & Conditions attached hereto or incorporated							
nerein	and here	eby acknowled	ged.				
uthor	zed Clie	nt Signature:					
Typed Name:				Title:	Date:		

last updated 4-17-09 at 11:08am



Travis County Commissioners Court Agenda Request

	Voti	ing Session	04/21/09		Work Session		
			(Date)			(Date)	
			nade by: <u>Jose</u> Elected Official/		al/Executive M	Phone # Ianager/County	
	В.	Requeste	d Text:				
	B. (Plan in Pre Plan, (Tota Family, 3 S and 5 Ope Parkway – County wi provided th Consider a One: Villag Retail, 1 Mu and Wells I with Travis	and take approsectinct One: Vill Number of Lostingle Family Amount of Lostingle Family Amount of take approperation of take approper	lage at Northtots 35 – 326.71 ttached, 1 Office North Heath is required to inary plan – UD – City of Autoriate action of Section 1 - Fice Commercial – No is Fiscal this final plat	own Revised acres, 17 Rece, 1 Fire State wilde and be posted Sewage set ustin ETJ). In a Final Platinal Platinal Plat. (10 Lots - North lis required — Sewage s	Preliminary etail, 6 Multi- etail, 6 Multi- etion, 2 Park, Wells Brach with Travis rvice to be t in Precinct Total Lots: 3 Heatherwilde to be posted	
	C.	Approved C		Davis, Precinct 1	-		
II.	A.	-	nemorandum and ida Request (origi				
	В.	that migh Agenda R	t all of the agence t be affected or be dequest and backu	e involved with th			
	1	Joe Arriag	a: 854-7562 lin: 854-7561				
	Ì	⟨∖ [∨] Anna Bow	lın: 854-7561			***************************************	

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)
Additional funding for any department or for any purpose
Transfer of existing funds within or between any line item budget
Grant
Human Resources Department (854-9165)
A change in your department's personnel (reclassifications, etc.)
Purchasing Office (854-9700)
Bid, Purchase Contract, Request for Proposal, Procurement
County Attorney's Office (854-9415)
Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767

MEMORANDUM

April 8, 2009

TO:

Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Kanna Bowlin, Division Director, Development Services

SUBJECT: Village At Northtown Revised Preliminary Plan and Final Plat

PROPOSED MOTION:

- A. Consider and take appropriate action on a Revised Preliminary Plan in Precinct One: Village at Northtown Revised Preliminary Plan, (Total Number of Lots 35 326.71 acres, 17 Retail, 6 Multi-Family, 3 Single Family Attached, 1 Office, 1 Fire Station, 2 Park, and 5 Open Space Lots North Heatherwilde and Wells Brach Parkway No is Fiscal is required to be posted with Travis County with this preliminary plan Sewage service to be provided the Northtown MUD City of Austin ETJ).
- B. Consider and take appropriate action on a Final Plat in Precinct One: Village at Northtown, Section 1 Final Plat. (10 Total Lots: 3 Retail, 1 Multi-Family and 6 Commercial Lots North Heatherwilde and Wells Brach Parkway No is Fiscal is required to be posted with Travis County with this final plat Sewage service to be provided the Northtown MUD City of Austin ETJ).

SUMMARY AND STAFF RECOMMENDATION:

Preliminary Plan:

The applicant is proposing to revise a previously approved preliminary plan (December 12, 2004) totaling 35 lots, 17 Retail, 6 Multi-Family, 3 Single Family Attached, 1 Office, 1 Fire Station, 2 Park, and 5 Open Space Lots. This subdivision is located with the boundaries of the North Town Municipal Utility District (MUD). Parkland requirements have been satisfied through the consent agreement with the MUD. The applicant is proposing to revise previously approved preliminary plan in order to move land uses and increase or decrease the uses within the preliminary plan. The applicant

has obtained approval for the changes for the land uses from the MUD board. In addition, the developer entered into a private/public partnership with Travis County for the construction of the adjacent arterials: North Heatherwilde and Wells Branch Parkway. This has resulted in removing those arterials from the preliminary plan. It is important to note the applicant is proposing to develop Lots 5 and 6, Block C and Lot 2 Block D as single-family attached uses in accordance with the MUD Land Use Plan. Since the applicant did not layout any streets or lots for those lots, it is understood that if the applicant chooses to construct single-family lots, this would require a revision to the preliminary plan to include streets and lots.

Final Plat

The applicant is requesting to final plat 10 total lots: 3 Retail, 1 Multi-Family and 6 Commercial Lots on 35.0 acres. There are no new streets being constructed with this subdivision. Parkland requirements have been satisfied through the consent agreement with the MUD and the City of Austin. The closes park is belongs to the City of Austin.

The applicant was required to send the non-residential notice (see attached) to all required parties because the applicant is proposing several commercial uses with this development.

As this preliminary plan and final plat applications meet all Travis County standards and has been approved by the City of Austin; TNR staff recommends approval of both.

ISSUES:

Staff has received several telephone calls from adjacent property owners wanting information on the development and what is going to be built on the land. It was unclear to Staff if any of these residents were in opposition to the application. No one show up to speak at the Zoning and Platting Commission.

BUDGETARY AND FISCAL IMPACT:

None

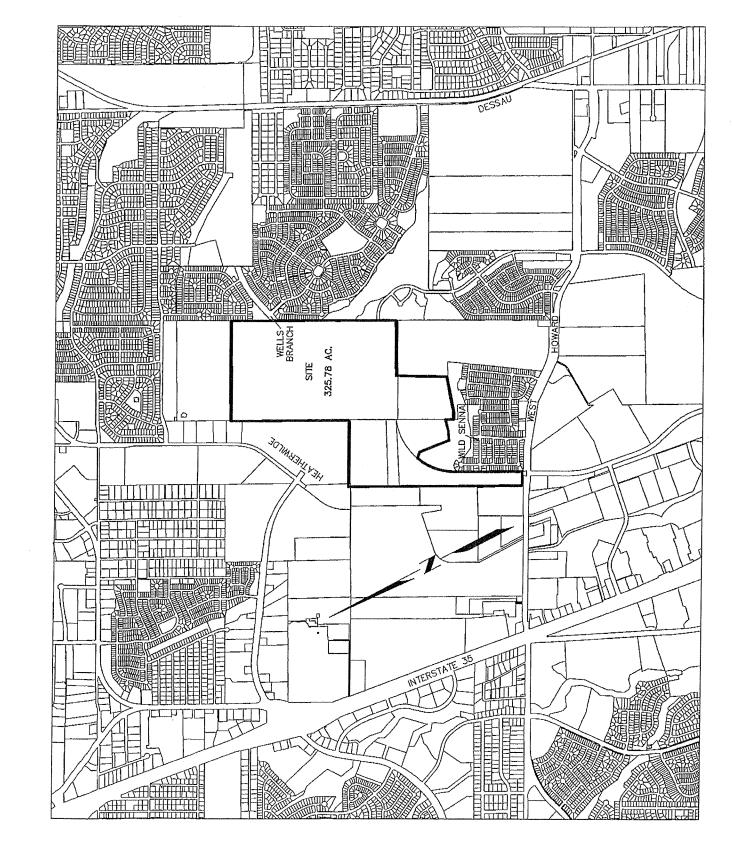
REQUIRED AUTHORIZATIONS:

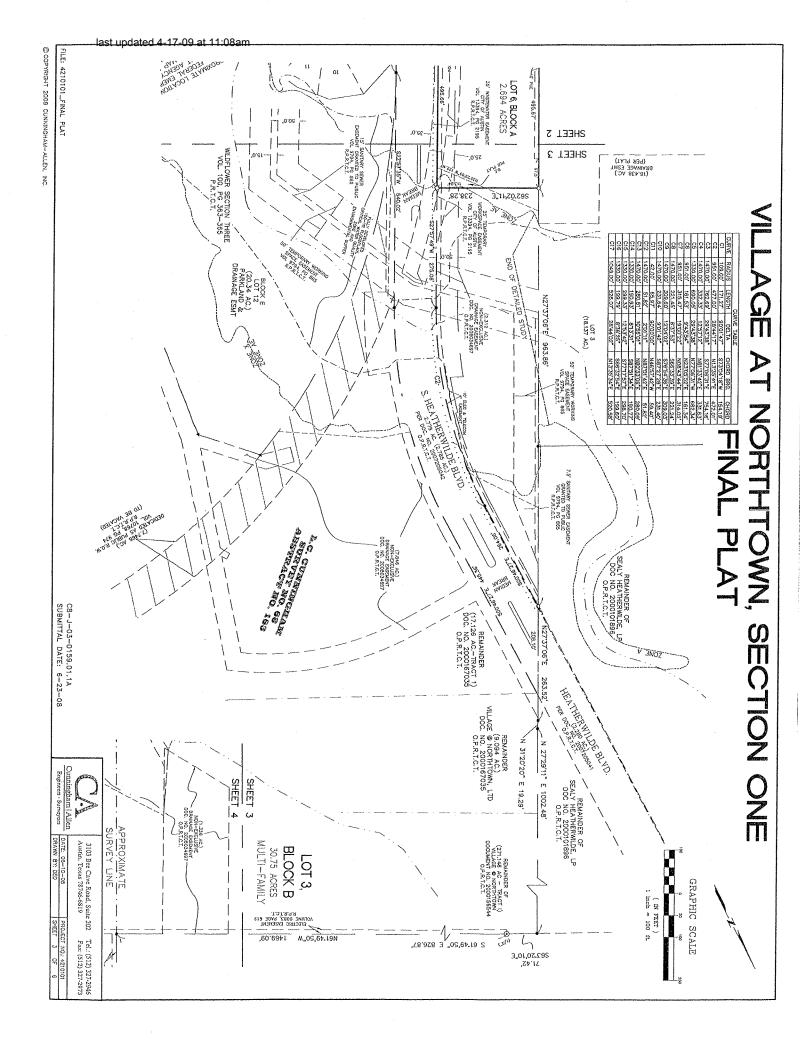
None.

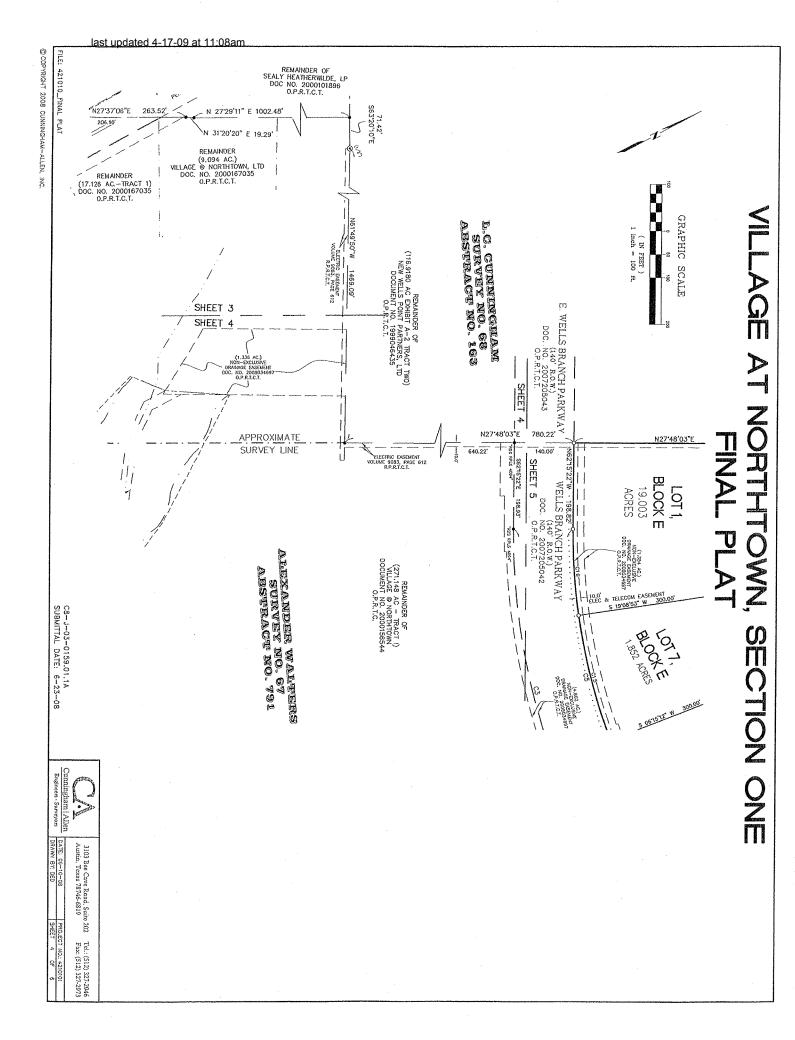
EXHIBITS:

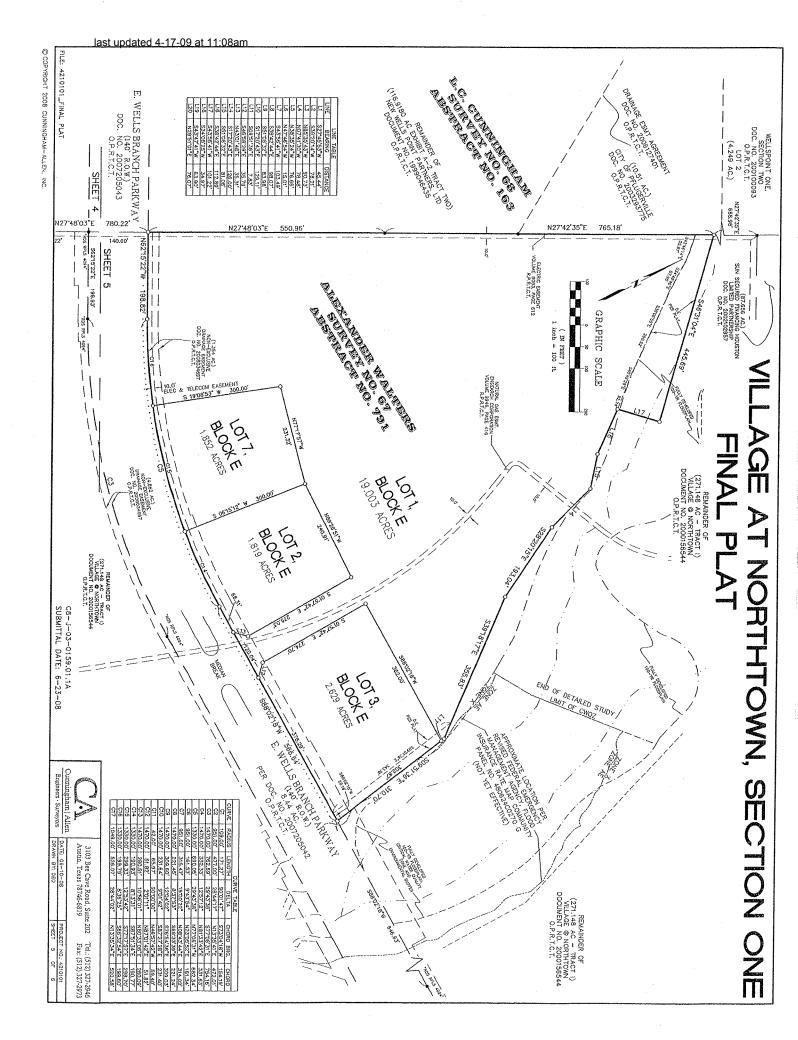
Location map, copy of preliminary plan, final, commercial notice

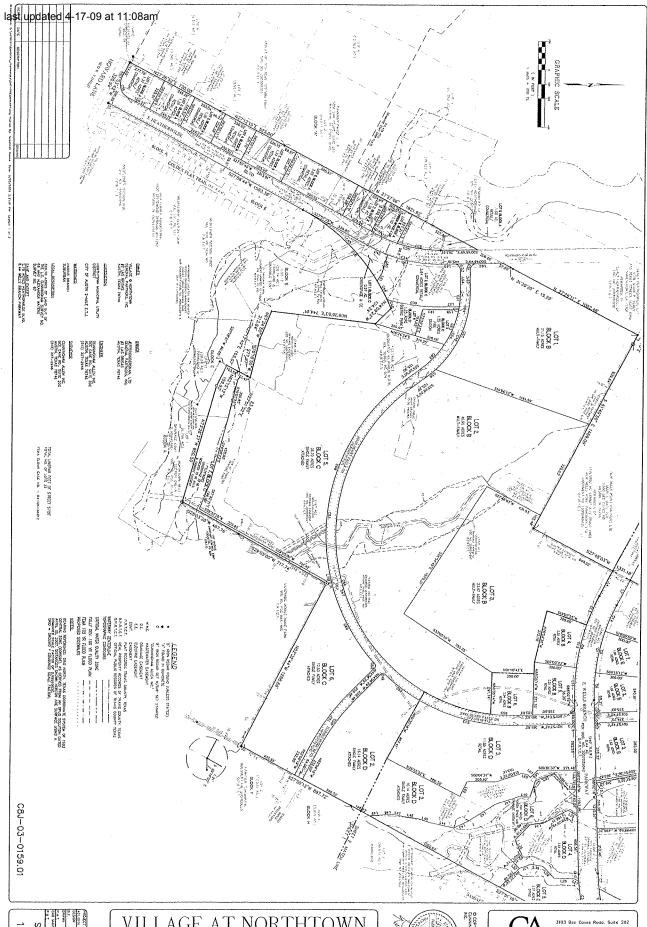
AMB: ja 706











ANDECT NO.

DECEMBER

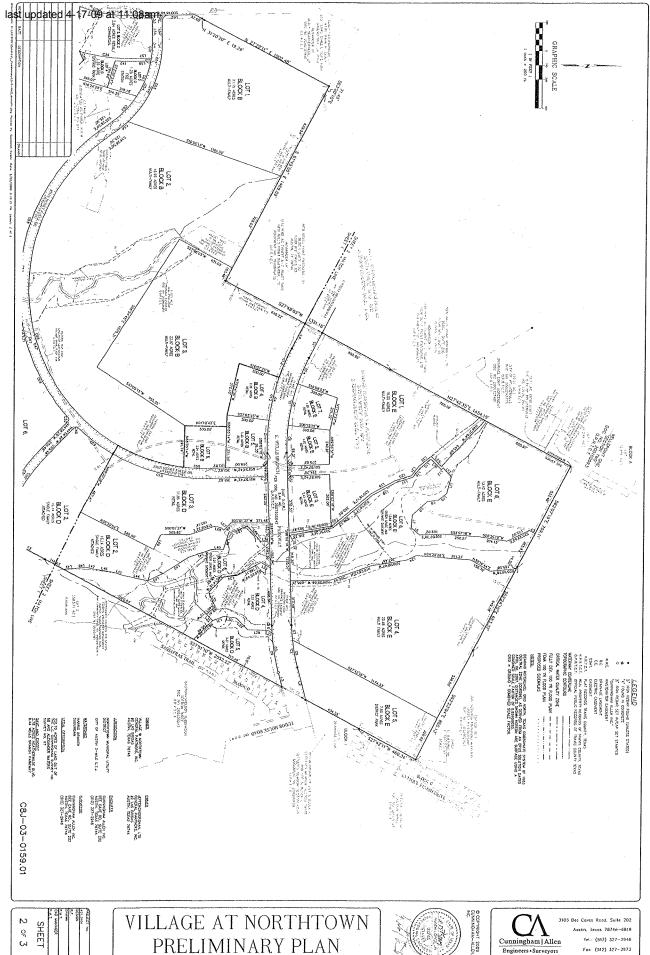
DECE

VILLAGE AT NORTHTOWN PRELIMINARY PLAN



Cunningham | Allen Engineers • Surveyors

3103 Bee Coves Road, Suite 202 Austin, Texas 78746–6819 n Tel: (512) 327–2946



2 or 3

VILLAGE AT NORTHTOWN PRELIMINARY PLAN





Tel.: (512) 327-2946



* Copy of Notice sent
by Applicant.

Collinwood West Homeowners Association Mr. Howard C. Cochran, Jr. 11005 Amblewood Way Austin, TX 78753

NOTICE OF NON-RESIDENTIAL DEVELOPMENT

Project name: Village at Northtown

Mailing date: March 6, 2009

Project location: Wells Branch Parkway and Heatherwilde Blvd.

Please be advised that your neighborhood association is within 1000 feet of a proposed development containing a non-residential land use. The development contains 326.71 acres that will be used for commercial/retail, office, multi-family, single family attached, fire station, green space, and parkland. Please see the attached site location map for clarification.

Travis County Transportation and Natural Resources Department is reviewing this development application to ensure that it is in compliance with applicable regulations. Travis County's development code can be found on the internet at: http://www.co.travis.tx.us/tnr/subdivision/default.asp. Travis County does not enforce deed restrictions and does not have the authority to regulate land use. In the event that the applicant meets all applicable code requirements, the development permit will be administratively approved.

Owner's name: Village at Northtown Ltd.
Owner's phone number: (512) 327-5250
Agent's name: Cunningham-Allen, Inc.
Agent's phone number: (512) 327-2946
Travis County Case Manager: Joe Arriaga
Case Manager's phone number: (512) 854-7562

For more information please contact the project's owner, agent or the case manager. For copies of the project please make an Open Records Request by calling 854-7683.

Cunningham | Allen
Engineers · Surveyors
3103 Bee Cave Road Suite 202
Austin, Texas 78746-6819

Collinwood West Homeowners Association Mr. Howard C. Cochran, Jr. 11005 Amblewood Way Austin, TX 78753

02 1P \$ 000.420

MAILED FROM ZIP CODE 78746

Collinwood West Homeowners Association Mr. Howard C. Cochran, Jr. 11005 Amblewood Way Austin, TX 78753

Copperfield Neighborhood Organization (CNO) Ms. Judith Ruder c/o Yager Corner, Ste. B201 1006 East Yager Lane Austin, TX 78753

Friends of Copperfield Nature Trails Alice Penney 1411 Alma Drive Austin, TX 78753

Harris Glenn Homeowners Association Mr. Ken Blevins 12921 Latchwood Lane Austin, TX 78753

Heritage Hills - Woodridge Neighborhood Assn. Ms. Kathy Smith 1012 Wisteria Trail Austin, TX 78753

Mockingbird Hill Neighborhood Association Ms. Mona Noll 600 W. Applegate Austin, TX 78753

North Acres Homeowners Assn. Ms. Barbara P. Mink PMB #115 500 Canyon Ridge Dr., L250 Austin, TX 78753

North Copperfield Neighborhood Association Ms. Stacy Sass 12401 Thompkins Dr. Austin, TX 78753

Northcreek & Georgian Acres Neigh. Assn. M. Larry Hardison 9510 Northcreek Dr. Austin, TX 78753

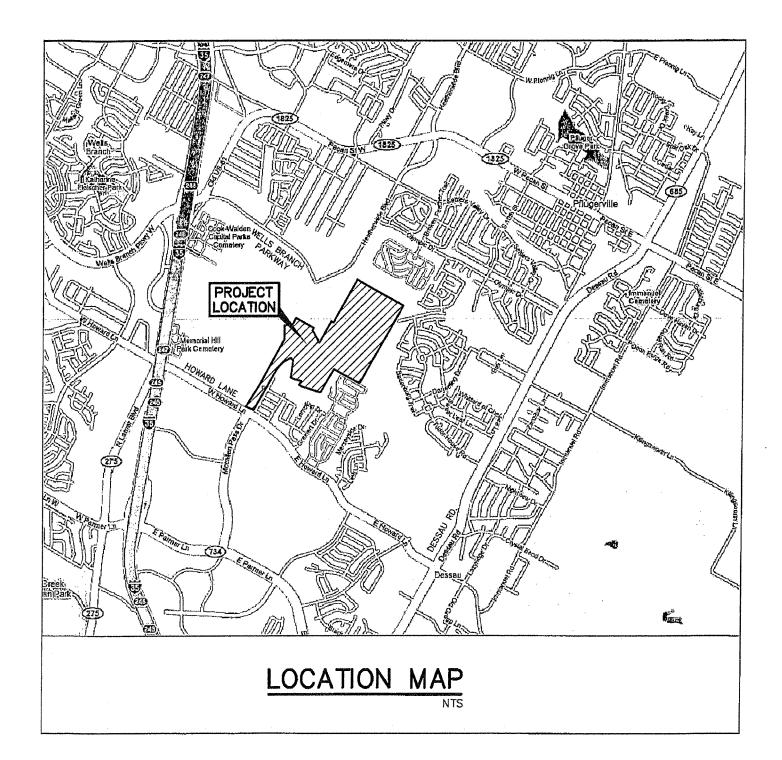
Northeast Walnut Creek Neighborhood Assn. Mr. James Robinson 1302 March Dr. Austin, TX 78753 TechRidge Neighbors Elizabeth Quinlan 12339 Little Emily Way Austin, TX 78753

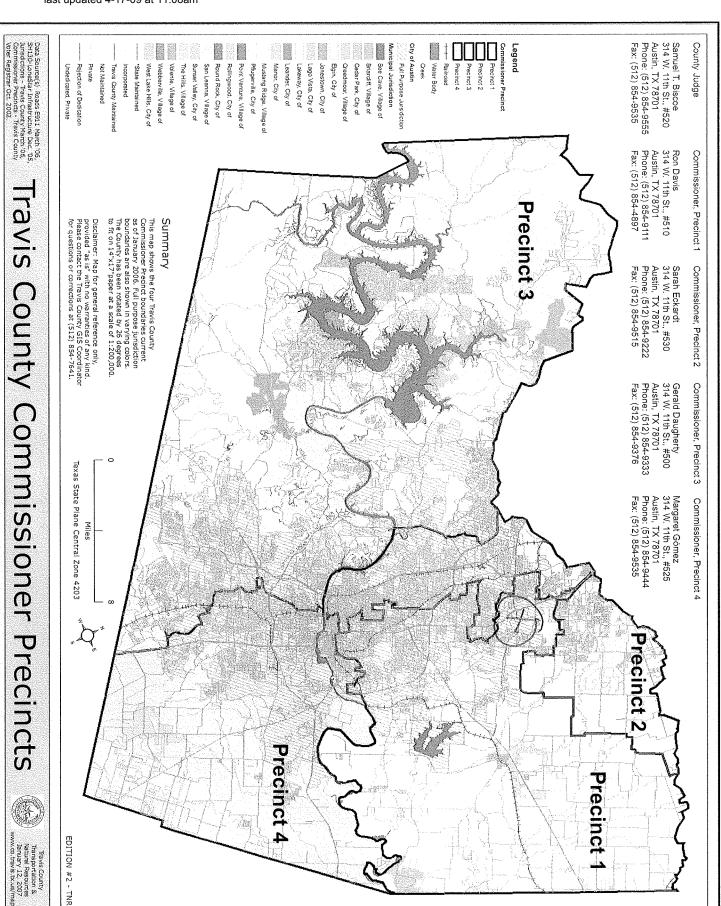
Terrell Lane Interceptor Assn. Mr. Len Layne 404 W. Powell Suite 202 Austin, TX 78753

Westview Canyon Homeowners Association Michael L Freeman 12360 Donovan Cir Austin, TX 78753

Windsor Hills Neighborhood Assn. Mr. Doug Whitworth 10106 Warrington Cove Austin, TX 78753

Yager Planning Area Judith Ruder 1409 Atterbury Lane Austin, TX 78753





Travis County Commissioners Court Agenda Request

	Voting	g Session_	4/21/09	Wor	k Session						
			(Date)		(Date)	_					
		5		Canl	2 (3. And for						
I.	A.	Request	made by:	_	Gieselman	Phone	# _85	<u>54-9383</u>			
		Executive Manager, TNR									
	В.	Requeste	ed Text:		t of satisfactory const						
					ch Phase 1 Section 6G		recin	ict 3			
	C.	Approve	d by:	Karen	Haber						
				Commissio	ner Karen Huber, Preci	nct 3					
II.	A.	Is backup	material a	ittached*:	Yes X No						
				rial to be pres ad 8 copies).	ented to the court mus	t be submitted with	this .	Agenda			
	B.	Have the agencies affected by this request been invited to attend the Work Session?									
		Yes X	<u> </u>	No	List of contacts and the	neir phone numbers:					
		Stacey So	cheffel – 85	54-9383 55	David Greea	r - 854-9383					
		Anna Bo	wlin - 85	54-9383	Patricia Mor	eno - 266-3314					
III.	Requi	red Author	rizations: P	lease check if	applicable:						
			<u>P</u>	lanning and Bu	udget Office (473-9106))	0	6			
	-	Addition	al funding	for any departr	nent or for any purpose		09 APR	C.			
	-	Transfer of existing funds within or between any line item budget									
		Grant					د ى	ES			
		Human Resources Department (473-9165)									
		A change	e in your de		sonnel (reclassification	s, etc.)		SE			
					Office (473-9700)		3	9			
		Bid, Purc	hase Contr		or Proposal, Procuremen		ಎ	3			
					orney's Office (473-94)	15)	**************************************	rd rd			
		Contract,	Agreemen	rt, Policy & Pro	ocedure						

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

TY OF TR

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 854-9383 FAX (512) 854-4649

MEMORANDUM

DATE:

April 3, 2009

TO:

Members of the Commissioners' Court

THROUGH:

Joseph P. Gieselman, TNR Executive Manager

FROM:

Stacey Scheffel, CFM, Floodplain Manager

SUBJECT:

Notify Court of satisfactory construction of the private streets in Steiner Ranch

Phase 1 Section 6G, a subdivision in Precinct 3.

Summary and TNR Staff Recommendation:

Steiner Ranch Phase 1 Section 6C was recorded on January 6, 2004. This subdivision connects to Steiner Ranch Phase 1 Section C and Steiner Ranch Phase 2 Section 5 and therefore had to wait until those subdivisions were completed and approved by the Travis County Commissioners Court. All items required for Approval of Construction have been received, including the documents showing that this subdivision is added to the Master Declaration of Covenants, Conditions, and Restrictions, as recorded in Volume 13008 Page 756 in the Real Property Records of Travis County, Texas, and as amended at Doc. 2004002830 in the Official Public Records of Travis County, Texas, showing that there is a body in place to take over maintenance of the private streets.

According to Standards for Construction of Streets and Drainage in Subdivisions [§82.401(c)(2)] adopted by Travis County Commissioner's Court August 28, 1997, the Executive Manager will notify the Commissioners Court of the satisfactory construction of private improvements. Upon approval of the private improvements, the Executive Manager will release the security for the private improvements. TNR recommends approval of this item.

Budgetary and Fiscal Impacts:

There are no budgetary impacts. Fiscal for the private street subdivisions will be released.

Issues and Opportunities:

This allows that not only is the private street subdivision built to public street standards, but that there is a collective body in place to insure the maintenance of the streets for the residents of the subdivision. We foresee no problems in acknowledging the completion of construction, turning the streets over to the homeowners association for maintenance, and releasing the fiscal.

Required Authorizations:

None Required

last updated 4-17-09 at 11:08am

Page 2 April 3, 2009

Exhibits:

Construction Acceptance Requirements list Maps

DV:SS:dv

1105 Steiner Ranch Ph 1 Sec 6G

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER



411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 854-9383 FAX (512) 854-4649-

CONSTRUCTION ACCEPTANCE AND RECOMMENDATION FOR FISCAL RELEASE -PRIVATE STREET SUBDIVISION

DATE:

TO:

Developer

TWC/Steiner Ranch, L.L.C. James D. Plasek, Vice President 805 Las Cimas Parkway #350

Austin, TX 78746 Ph: 328-8866 Fx: 328-7988 Engineer

Loomis Austin Andy Hollon, P.E.

3103 Bee Caves Road #225

Austin, TX 78746 Ph: 327-1180 Fx: 327-4062

SUBJECT: Steiner Ranch Phase 1 Section 6G

Effective this date, street and drainage construction within this Private Street Subdivision appears to be in conformance with approved Construction Documents. All non-construction documents have been received. This subdivision will not be Accepted for Maintenance by Travis County, but will be turned over to the homeowners association for maintenance.

OTHER REMARKS:

BY:

Patricia Moreno, TNR Construction Inspector

Stacey Scheffel, CFM, Floodplain Manager

Darla Vasterling, TNR Engineering Specialist - Fiscal

1102 Fiscal File1105 Subdivision File

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

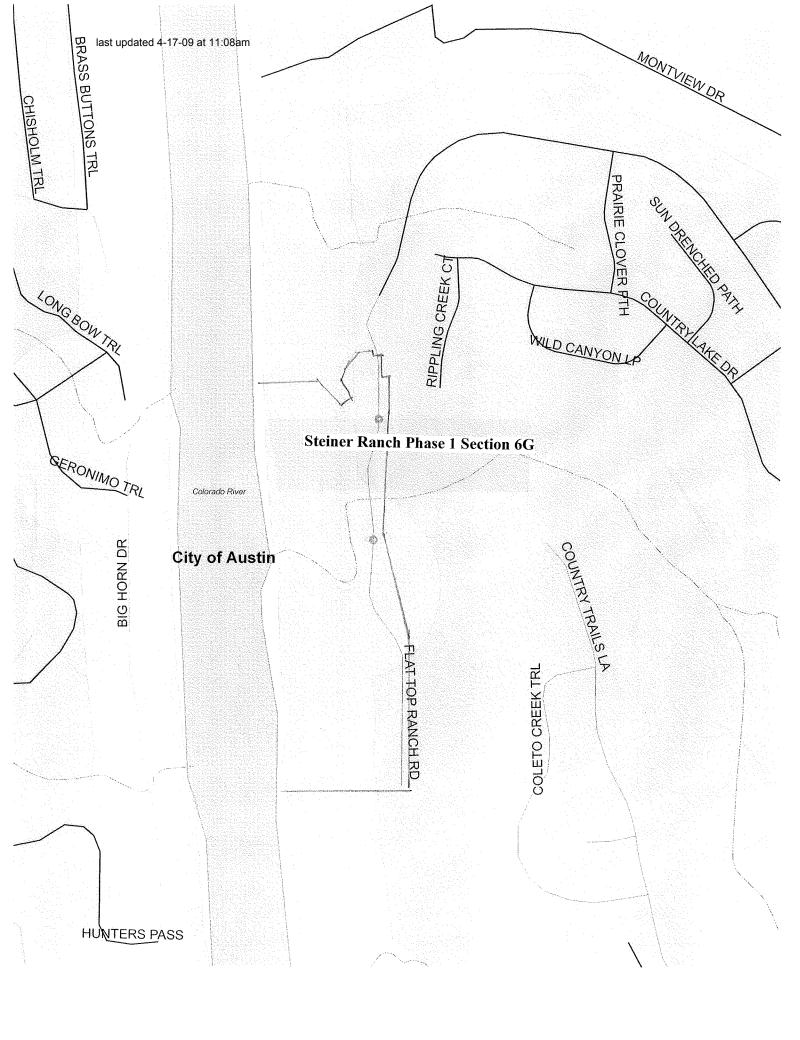


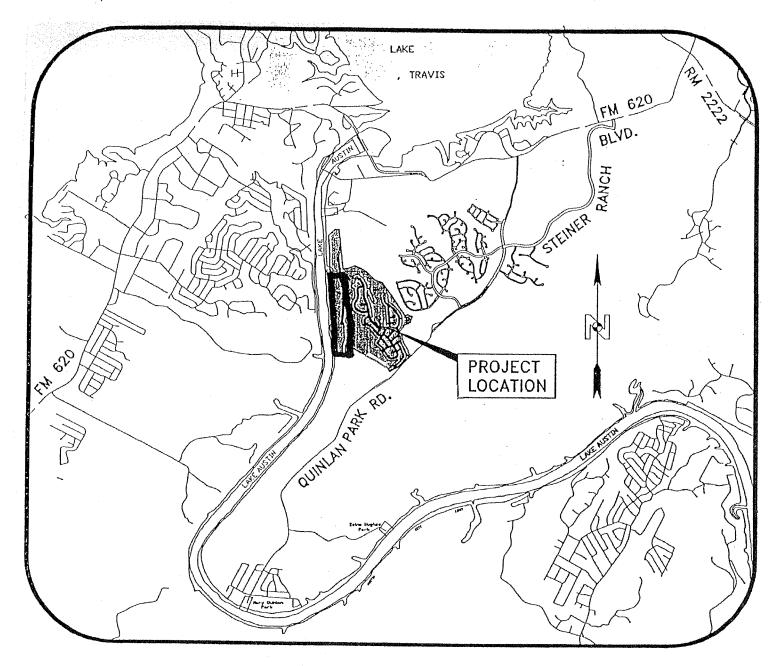
411 West 13th Street Executive Office Building, 11th Floor P.O. Box 1748 Austin, Texas 78767 (512) 854-9383 FAX (512) 854-4697

Steiner Ranch Phase 1 Section 6G

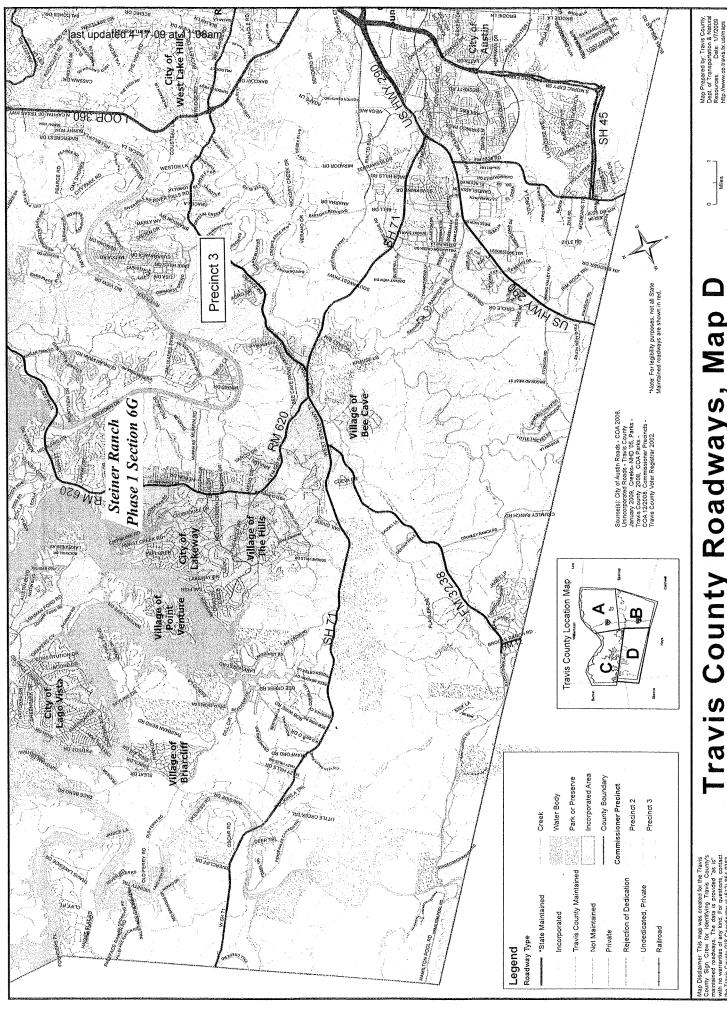
REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PRIVATE STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- 11/05/08 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter) § 82.401(c)(1)(A) § 82.604(c)(2)
- 2/11/09 2. Construction Summary Report (signed by City of Austin Inspection) § 82.604(c)(1)
- 8/08/08 3. Contractor's invoice or receipt of payment for work completed § 82.401(c)(1)(B)
- 11/05/08 4. Reproducible Blackline Plans, certified as "Record Drawings", by the Owner's Consulting Engineer § 82.604(c)(3)
- NA 5. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA and the completed application for a Letter of Map Amendment or Revision § 82.604(c)(5)
- 2/3/09 6. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan) § 82.401(c)(1)(C)
- 2/11/09 7. Approval of other agencies cities, if in their ETJ; Municipal or other Utility Districts
- <u>2/11/09</u> *8. The Certificate of Incorporation of the Homeowners Association filed with the Texas Secretary of State (the document adding this subdivision)
- 2/11/09 *9. The Declaration of Covenants, Conditions, and Restrictions, showing the responsibility of the homeowners association to maintain the streets and drainage, recorded in the Real Property Records of Travis County (the document adding this subdivision)
- * These two items are in lieu of warranty bond, sidewalk fiscal posting and ADA statement.





Steiner Ranch Phase 1 Section 6G



Map Travis County Roadways,



Travis County Commissioners Court Agenda Request

	Votir	ng Session	04/21/09	Work Session	
			(Date)	(Date)	
I. 854- Attor				Joseph P. Gieselman Phone # ficial/Appointed Official/Executive Manager/County	
Prop	B. oosed l	Requested Motion	d Text:		
	V 1 to	iscaya, Lo Single Fa be poste	ot 11, Bloc mily Lot – d with Tra	propriate action on a Final Plat in Precinct 3: k F, (Total Number of Lot(s) 1 – 2.475 Acres, Thurman Bend Road – Fiscal is not required vis County with this plat – Sewage service to sta MUD – No ETJ).	TWOOD
	D.	Approved Co	Karen	r Karen Huber, Precinct 3	
II.	A.			n and exhibits should be attached and submitted with (original and eight (8) copies of agenda request and	ra i
	В.	that migh	t be affected	agencies or officials names and telephone numbers d or be involved with the request. Send a copy of the backup to them:	
	K	,	a: 854-7562 lin: 854-7561		
III.	Requ	Additional	Planning an funding for a	ease check if applicable: and Budget Office (854-9106) any department or for any purpose	
		Grant	existing run	nds within or between any line item budget	
		<u>I</u>	Human Reso	ources Department (854-9165)	
		A change in	n your depar	tment's personnel (reclassifications, etc.)	
				asing Office (854-9700)	
		Bid, Purcha	ise Contract,	, Request for Proposal, Procurement	

County Attorney's Office (854-9415) Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767

MEMORANDUM

April 9, 2009

TO:

Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Division Director, Development Services

SUBJECT: Vizcaya Lot 11, Block F, Final Plat in Precinct 3

PROPOSED MOTION:

A. Consider and take appropriate action on a Final Plat in Precinct 3: Viscaya, Lot 11, Block F, (Total Number of Lot(s) 1 – 2.475 Acres, 1 Single Family Lot – Thurman Bend Road – Fiscal is not required to be posted with Travis County with this plat – Sewage service to be provided by the Vista MUD – No ETJ).

SUMMARY AND STAFF RECOMMENDATION:

The applicant is requesting approval of a final plat from an approved preliminary plan (Approved by Travis County Commissioner's Court for Vizcaya Preliminary Plan on 7/15/08). This subdivision is comprised of 1 lot on 2.475 acres. The proposed use of this lot is for 1 single family residence. There are no new streets being proposed to be built with subdivision. This subdivision is not subject to parkland requirements because it includes 1 lot.

This subdivision is subject to the interim rules and subject to variances requested and approved by Commissioner's Court with the preliminary plan.

As this final plat application meets all Travis County standards; TNR staff recommends approval of this final plat.

ISSUES:

Staff has not received any inquiries from any adjacent property owners in the area.

BUDGETARY AND FISCAL IMPACT:

None.

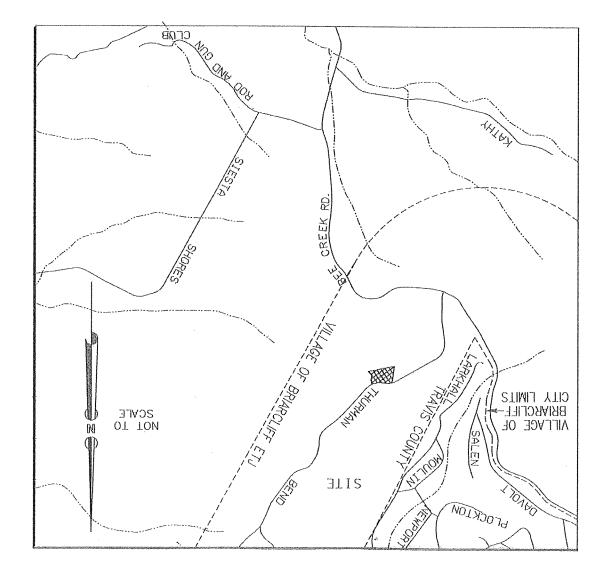
REQUIRED AUTHORIZATIONS:

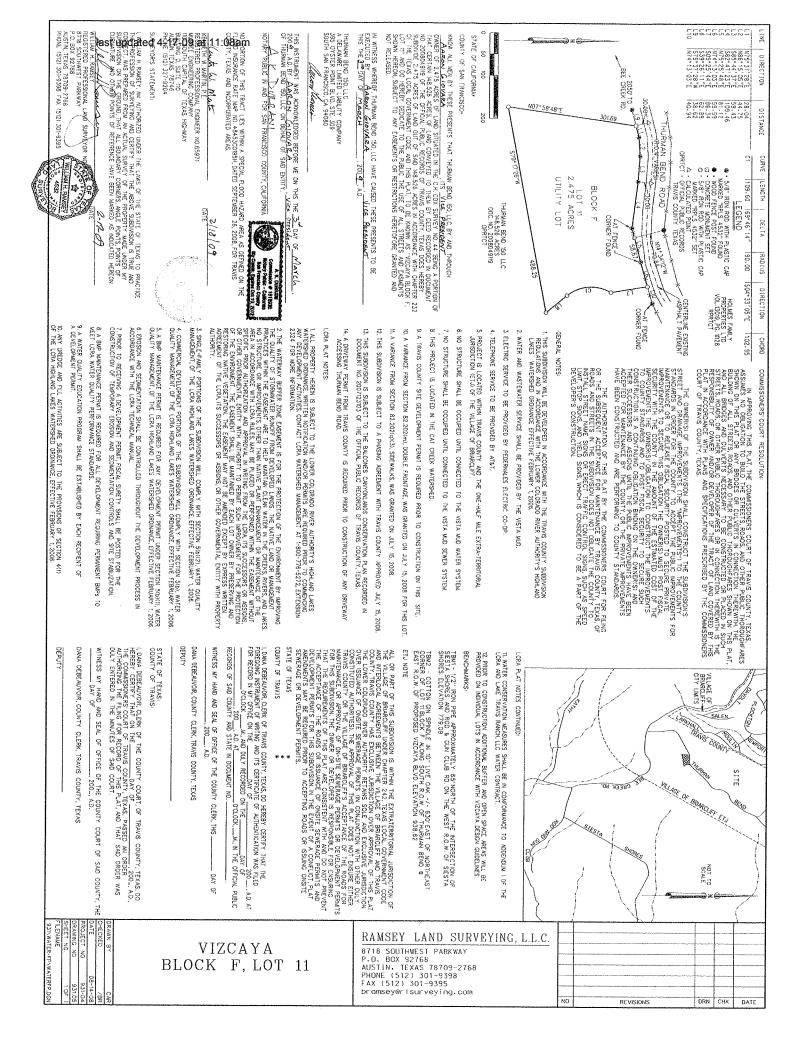
None.

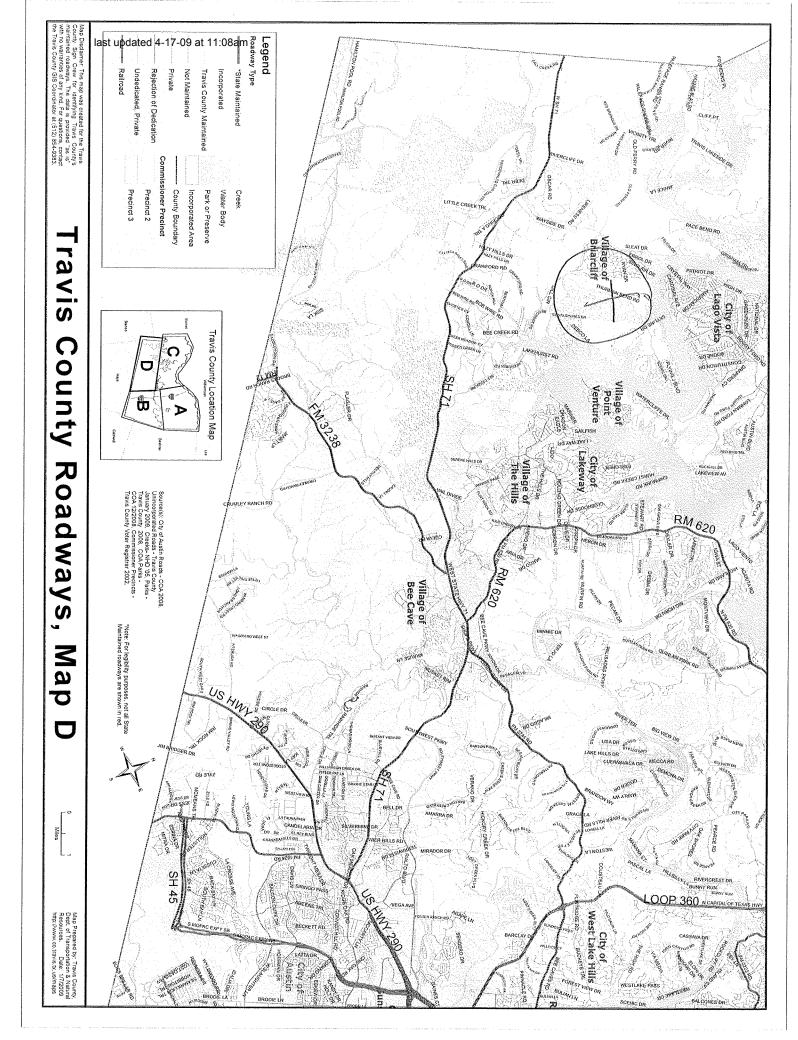
EXHIBITS:

Location map and copy of plat.

AMB: ja 706





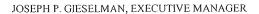


Travis County Commissioners Court Agenda Request

	Voting Session_	4/21/09	Work Session	
		(Date)	1)	Pate)
I.	A. Request	made by: Joseph I Executive	P. Gieselman Manager, TNR	Phone # <u>854-9383</u>
	B. Requested T	acceptance of dedica		ion on the approval of rainage facilities for the ision in Precinct 2.
	C. Approved by	:Commissioner Sa	rah Eckhardt, Precinct T	wo
II.	A. Is backup ma	aterial attached*: Ye	es X No	
			ented to the court must b	e submitted with this
	B. Have the age	encies affected by this re-	quest been invited to atte	end the Work Session?
	Yes X	No Pleas W. Ward - 854-9383	e list those contacted and	
		Duane - 854-9383		- 854-9383 - 854-9383
	David G		Lucious Henderson	
Ш.	Required Authoriz	zations: Please check if a	applicable:	
	•	-	lget Office (854-9106)	
		funding for any departme	- 1 1	
		existing funds within or	between any line item by	udget
	Grant	rr ro	To (054.04.65)	
	A ahamaa in		Department (854-9165)	
	A change in		onnel (reclassifications, on Office (854-9700)	eic.)
	Rid Purcha	se Contract, Request for		
	Dia, i arona		ey's Office (854-9415)	
	Contract, A	greement, Policy & Proc		
		- ·		

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

last updated 4-17-09 at 11:08am TRANSPORTATION AND NATURAL RESOURCES





411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 473-9383 FAX (512) 708-4649

MEMORANDUM

DATE:

April 8, 2009

TO:

Members of the Commissioners' Court

THROUGH:

Joseph P. Gieselman, TNR Executive Manager

FROM:

Donald W. Ward, P.E., Division Director, Road Maintenance, Bridge and Fleet

SUBJECT:

Acceptance of dedication of the streets of the Commons at Rowe Lane

Phase IIA

A. Summary and TNR Staff Recommendation:

This subdivision was recorded July 24, 2008. This subdivision has been inspected for conformance with approved plans and specifications as listed. There are no items on the punch lists to be corrected. The stop signs will be approved under Chapter 251 of the Texas Transportation Code.

Section IIA is accessed from the Commons at Rowe Lane Phase I, accepted for maintenance by Travis County. This action will add $\underline{0.49}$ miles to the Travis County road system. TNR staff recommends approval of the proposed motion.

Budgetary and Fiscal Impacts:

There are no budgetary impacts. All fiscal posted will be released, except for any un-constructed residential sidewalks.

Issues and Opportunities:

The sidewalks, that have been completed, as well as the wheel chair ramps, were constructed, or reconstructed, to Texas Accessibility Standards (TAS).

Exhibits:

Approval of Construction List of streets Requirements Registered Accessibility letter Attached maps

DV:DWW:dv

1105 Commons at Rowe Lane Ph IIA



JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building P.O. Box 1748 Austin, Texas 78767 tel 512-854-9383 fax 512-854-4649

CONSTRUCTION ACCEPTANCE - CONDITIONAL

DATE:

July 15, 2008

TO:

Developer:

The Commons at Rowe Lane, L.P.

Mr. Lee Nicol

2929 W. 5th Street, Suite A

Ft. Worth, TX 76107

Ph: 817-332-0028

Engineer:

Gray . Jansing & Associates, Inc

Mr. John D. Hines, P.E.

8217 Shoal creek Blvd., #200

Austin, TX 78757

Ph: 452-0371 Fx: 454-9933

SUBJECT: Commons at Rowe Lane Phase IIA

Effective this date streets and/or drainage construction, within this subdivision, appear to be in conformance with the Permitted Construction Documents. This construction is not accepted for maintenance by Travis County, but will enter into a one-year Performance Period.

The Owner must maintain the streets in the development until the satisfactory completion of the Performance Period. The Developer is required to maintain fiscal posting of 10% of the actual street and drainage cost, plus 100% of the un-constructed residential sidewalks, until all streets and/or drainage construction are accepted for maintenance by Travis County and the Performance Period has been completed. Sidewalk fiscal will be reduced/released as the sidewalks are deemed complete.

Prior to the end of the Performance Period, Travis County will inspect the streets, drainage, and/or sidewalk construction to determine the deficiencies that need to be corrected, before the Performance Period Fiscal is released.

BY:

TNR/Construction Inspector – Lucious Henderson

TNR Engineering Specialist - Darla Vasterling

TNR Road Maintenance - Donald W. Ward

1102 fiscal file

1105 Subdivision File

ACCEPTANCE OF DEDICATION OF STREETS AND DRAINAGE

SUBDIVISION Mapsco No. 409T Commons at Rowe Lane Phase IIA

Pct.# 2 Atlas No. P-11

APPROVED BY COMMISSIONERS' COURT

DATE



RECORDED AT DOC#200800219 IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY 7/24/08

SUBDIVISION CONTAI	NS 6 STREETS AS LISTED BELOW:						
					TYPE OF	WIDTH OF	CURB &
# STREET NAME	FROM - TO	L.F.	MILES	ROW	PVMNT	PVMNT	GUTTER
1 Meridian Boulevard	SW cor Lot 24 Blk I to NW cor Lot 5 Blk J	514	0.10	50'	HMAC	30'F-F	Yes
2 Windview Lane	Meridian Boulevard to NE cor Lot 31 Blk I	649	0.12	50'	HMAC	30'F-F	Yes
3 Havant Way	Windview Lane to NE cor Lot 20 Blk J	383	0.07	50'	HMAC	30'F-F	Yes
4 Sixpence Lane	Havant Way to NE cor Lot 1 Blk K	379	0.07	50'	HMAC	30'F-F	Yes
5 Windmill Ridge Street	SW cor Lot 21 Blk O to NW cor Lot 52 BlkO	530	0.10	50'	HMAC	30'F-F	Yes
6 Selby Trail	Windmill Ridge Street to NW cor Lot 10 Blk L	143	0.03	50'	HMAC	30'F-F	Yes
7		·	***************************************		**************************************		
8		**********					
9			*************		····		
10		***************************************	****		······································		······································
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CONSTRUCTION OF STR	RATION PHALT RUN	-6 TOTAL Denalo Divisio	TANDARE 0.49 I W. Ward n Director,	MILES E	S SOLD FO TREETS N BE ACCEP Bridge, and	NUMBERE PTED BY T	ED 1-6



JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 854-9383 (512) 854-4649

Commons at Rowe Lane Phase IIA

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2)
- NA 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1)
- 11/21/08 3. Contractor's (signed) invoice or receipt of payment for work completed. §82.401{c)(1)(B)
- 11/21/08 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§82.303(c)] and accompanying Stop Sign Warrant sheet for each sign.
- OK 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4), § 82.401(8)
- 2/21/06 6. If applicable, a copy of the <u>Conditional Letter of Map Amendment</u> or Revision from FEMA to begin Performance Period and the completed Letter of Map

 1/15/08 Revision (<u>LOMR</u>) to accept streets for maintenance. § 82.604(c)(5)
- 2/19/09 7. A letter from Texas Department of Licensing and Regulation (or a Registered Accessibility Specialist) approving subdivision construction (when sidewalks are required per plat). Plan approval required at time of Construction Acceptance Substantial compliance (inspection approval), including residential sidewalks, required at time of street acceptance for maintenance. § 82.202(q)(2), § 82.301 (13)
- 7/15/08 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C) Road Maintenance will have to approve const. before recommending acceptance to Commissioners Court.
- 11/21/08 9. Approval of other agencies cities, if in their ETJ; Municipal or other Utility Districts.
- NA 10. License Agreement (If there are any private improvements in Public ROW).



DesignGroup

Accessibility Consultants

February 19, 2009

Mr. Joe Straub

Harris, Nichols & Straub, LLC agent for Commons at Rowe Lane, LP 4408 Spicewood Springs Road Austin, Texas 78759-8504

Re:

The Commons at Rowe Lane - Phase IIA:

ENTASIS No.:

09.020

Phase II A Water, Wastewater, Street & Drainage Improvements

Portions of Meridian Blvd., Windview Lane, Windmill Ridge Street, Havant Way, Selby Trail, and Sixpence Lane.

Pflugerville, Travis County 78660

Project Inspection Completed: 02-19-2009

INSPECTION COMPLETED - NO VIOLATIONS

Dear Mr. Straub:

We are pleased to inform you that the referenced facility has been inspected and found to be in substantial compliance with provisions of the Texas Government Code, Chapter 469.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local, or federal requirement. For information on the ADA, call the United States Department of Justice, Civil Rights Division at (202) 514-0301.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record for the facility, contact David McQueen (RAS No. 41) at (512) 291-3246.

Please reference the EABPRJ project number in all future correspondence pertaining to this project.

Sincerely,

David J. McQueen Registered Accessibility Specialist

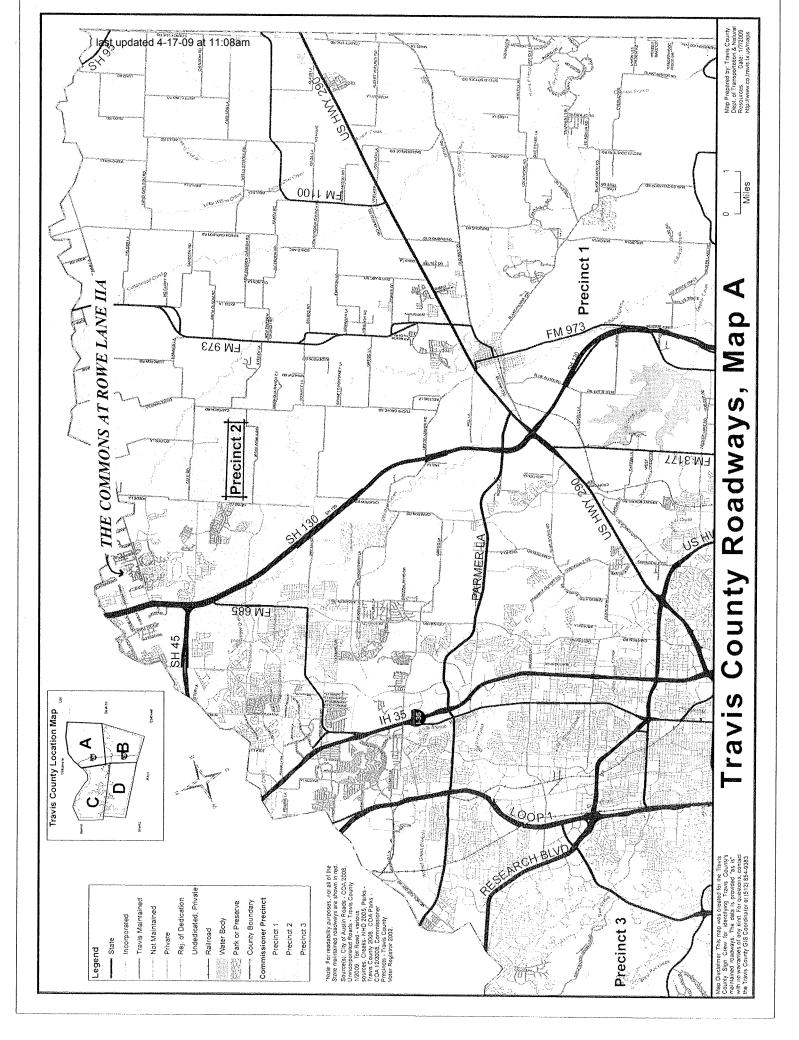
TDLR RAS No. 41

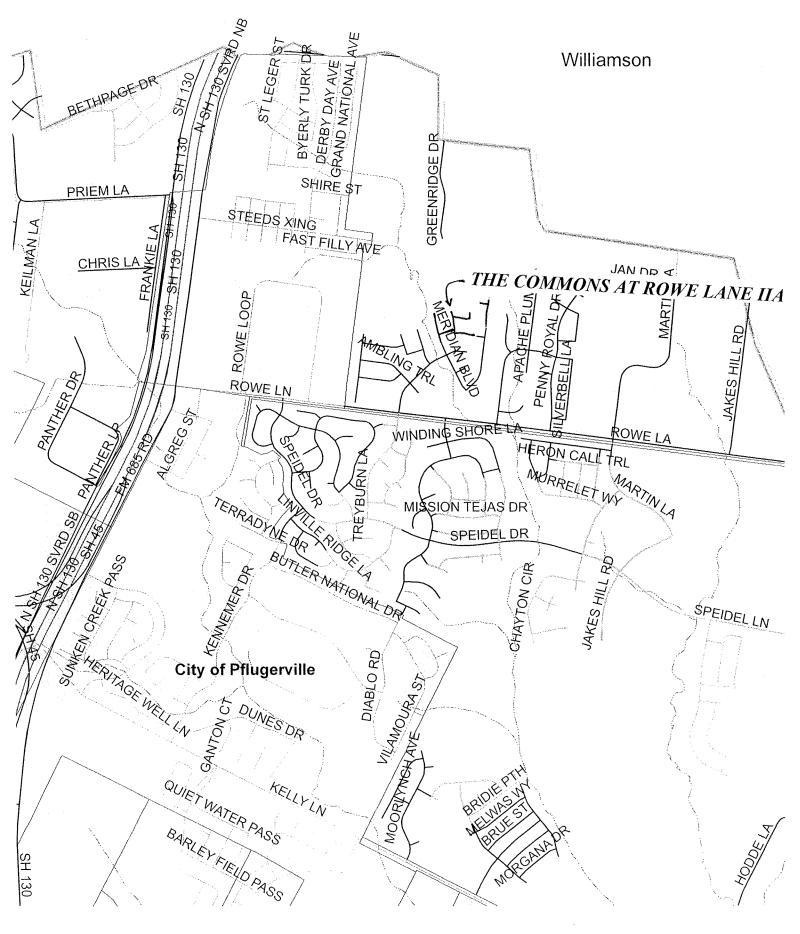
Enclosure(s): Inspection Report

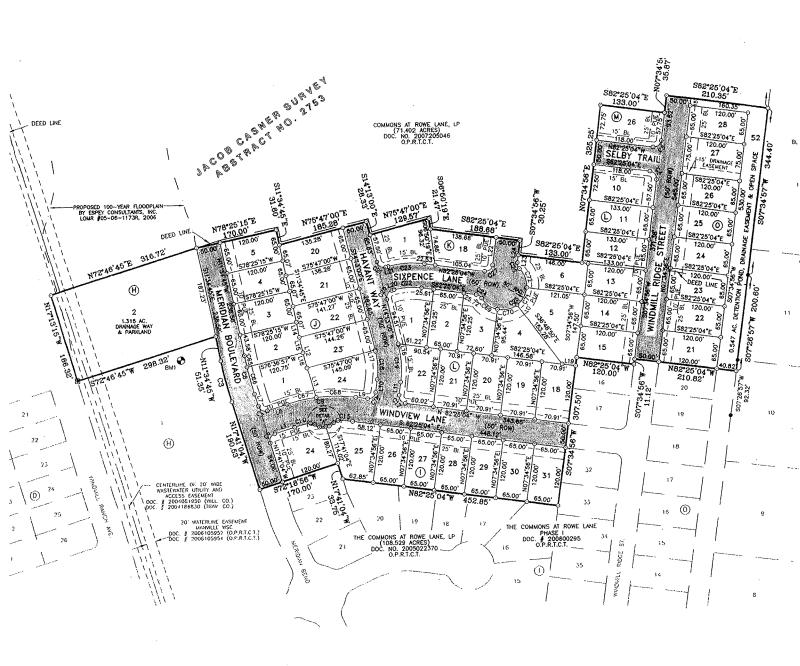
XC:

ENTASIS File: 09.020

The review of documents as contract documents and field inspections by this Registered Accessibility Specialist (RAS) with the Texas Department of Licensing and Regulation (TDLR), Austin, Texas is based on a best efforts endeavor following instruction and certification by TDLR. Plan review and inspection in no way warrants complete compliance with the Texas Accessibility Standards. The business, the professional, his employees, and client for whom the review or inspection is made agrees to hold harmless and indemnity this RAS and TDLR from and against any liability arising from performance of the work.







THE COMMONS AT ROWE LANE IIA

16

Travis County Commissioners Court Agenda Request

	Voti	ng Session 4/21/09 Work Session (Date)
I.	Α.	Request made by: Joseph P. Gieselman Phone # 854-9383 Executive Manager, TNR
	B.	Requested Text:
		Approve a Cash Security Agreement for Boundary Street Improvements for the Meadows of Blackhawk Sections 7A-2 and 7B, two subdivisions in Precinct 2.
	C.	Approved by: Commissioner Sarah Eckhardt, Precinct 2
II.	A.	Is backup material attached*: Yes X No *Any backup material to be presented to the court must be submitted with this Agenda Request (original and 8 copies).
	В.	Have the agencies affected by this request been invited to attend the Work Session? No Please list those contacted and their phone numbers:
	K	Anna Bowlin - 854-9383 Donna Williams-Jones - 85 4-9383
III.	Requ	ired Authorizations: Please check if applicable:
		Planning and Budget Office (473-9106) Additional funding for any department or for any purpose Transfer of existing funds within or between any line item budget Grant Human Resources Department (473-9165) A change in your department's personnel (reclassifications, etc.) Purchasing Office (473-9700) Bid, Purchase Contract, Request for Proposal, Procurement County Attorney's Office (473-9415) Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 473-9383 FAX (512) 708-4649

MEMORANDUM

DATE:

April 8, 2009

TO:

Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM:

Anna Bowlin, Director - Development Services

SUBJECT:

Approve two Cash Security Agreements for Boundary Street fiscal for the

Meadows of Blackhawk Sections 7A-2 and 7B, two subdivisions in Precinct 2.

Summary and Staff Recommendation:

Rowe Lane Development, Ltd. proposes to use these two Cash Security Agreements (CSA), in the amount of \$4,300.00 and \$6,000.00, in order to post Boundary Street fiscal for Rowe Lane. The posting of these CSA's is per Section 1.E., Developer Obligations, of "The Park VI at Blackhawk Sections One, Two, and Three Phasing Agreement". TNR staff recommends approval of the proposed motion. Seven hundred dollars has previously been approved for the Meadows of Blackhawk Section 7A-1.

Budgetary and Fiscal Impacts:

The fiscal will be used directly for the improvements to Rowe Lane.

Required Authorizations:

The form, of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions as altered for Boundary Street Fiscal, has been approved in Commissioners Court.

Exhibits:

Cash Security Agreement (2) Pg 2 of Phasing Agreement Maps

DV:AMB:dv

1102 Meadows of Blackhawk Sec 7A-2

1102 Meadows of Blackhawk Sec 7B

§ EXHIBIT 82.401 (C-1)

(c-1) CASH SECURITY AGREEMENT – BOUNDARY STREET

TO:

Travis County, Texas

DEVELOPER:

Rowe Lane Development

ESCROW AGENT:

Travis County Treasurer

AMOUNT OF SECURITY: \$4,300.00

SUBDIVISION:

Boundary street Improvements for:

Meadows of Blackhawk, Sec. 7A-2

DATE OF POSTING:

1/18/2009

EXPIRATION DATE:

None

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this CASH SECURITY AGREEMENT (this "Agreement"). Travis County (the "County") may draw on the account of the DEVELOPER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The County considers such a drawing on the escrowed funds to be necessary for payment of improvements to be constructed in the right of way of a street bounding the SUBDIVISION shown above. No further substantiation of the necessity of the draw is required by this Agreement.

Partial drafts and reductions in the escrowed funds are permitted. Drafts will be honored within five calendar days of presentment. This Agreement may be revoked only by the consent of the DEVELOPER and TRAVIS COUNTY.

The escrowed funds will be invested, with interest earned at the rate Travis County receives for its 90-day accounts, and will be credited to the project to provide for any contingencies and change orders. Any funds remaining in escrow upon the approval of the PROJECT will be returned to the DEVELOPER.

Cash Security Agreement – Boundary Street Page 2	
TRAVIS COUNTY, TEXAS	Mf m
	DEVELOPER signature
	By: <u>Rob Tiemann</u>
By:	President
Samuel T. Biscoe	Rowe Lane Development
County Judge	address and phone
Date:	Date:

§ EXHIBIT 82.401 (C-1)

(c-1) CASH SECURITY AGREEMENT – BOUNDARY STREET

TO:

Travis County, Texas

DEVELOPER:

Rowe Lane Development

ESCROW AGENT:

Travis County Treasurer

AMOUNT OF SECURITY: \$6,000.00

SUBDIVISION:

Boundary street Improvements for:

Meadows of Blackhawk, Sec. 7B

DATE OF POSTING:

1/18/2009

EXPIRATION DATE:

None

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this CASH SECURITY AGREEMENT (this "Agreement"). Travis County (the "County") may draw on the account of the DEVELOPER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

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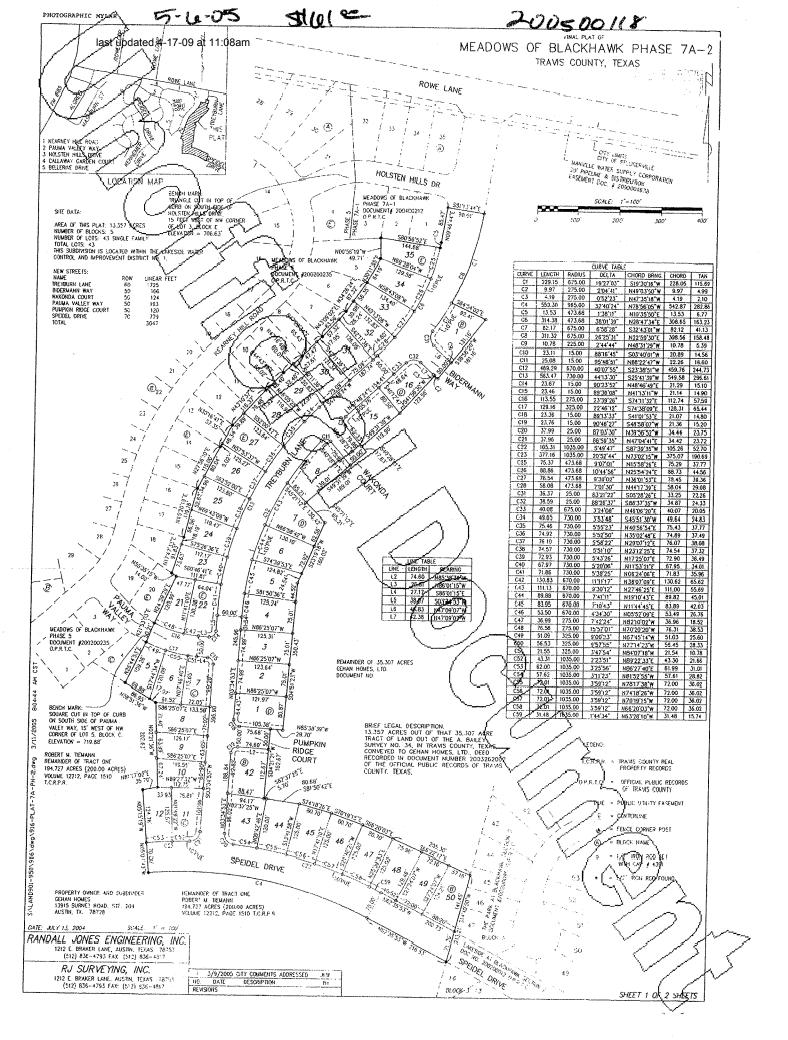
Cash Security Agreement – Boundary Street Page 2	
TRAVIS COUNTY, TEXAS	DEVELOPER signature
	By: Rob Tiemann
By:	President
Samuel T. Biscoe	Rowe Lane Development
County Judge	address and phone
Date:	Date

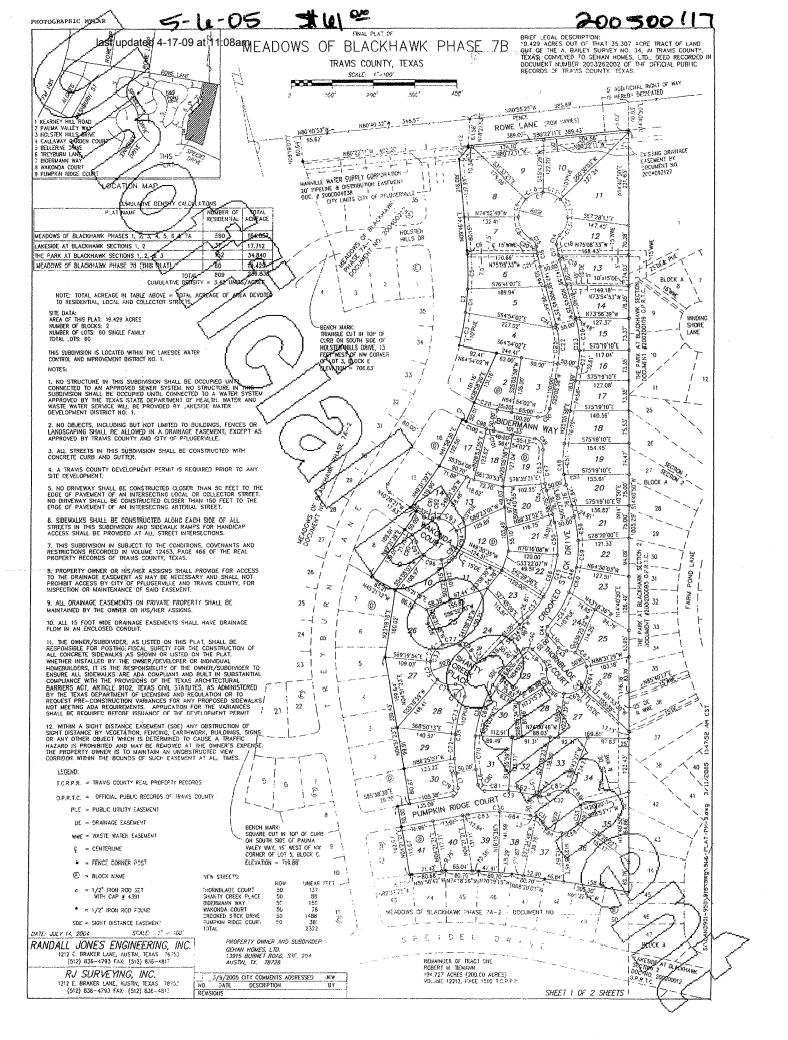
- Hodde Lane to the western edge of Harriet Flight Trail / Speidel intersection.
- B. Prior to County acceptance of the streets and drainage in The Park VI at Blackhawk, Section 2, Speidel Drive shall be completed to the eastern boundary of The Meadows of Blackhawk (Meadows of Blackhawk, Section 7).
- C. Maintain the posting of fiscal assurance of ten percent (10%) of the predevelopment amount for the streets and drainage identified in this Agreement until Speidel is completed and is satisfactory for the one year performance period allowing such streets to be eligible for acceptance into the system of roads maintained by the County.
- D. At the acceptance of the final plat of each section in Lakeside WCID No. 2A, Lakeside WCID No. 2C and Lakeside WCID No. 2D excluding any portion of Lakeside WCID No. 2C north of Rowe Lane, the Developer shall pay the County One Hundred and no/100 dollars (\$100.00) per platted lot in cash as the Developer's share for any offsite road improvements required by the County. This fee per lot and the completion of Speidel Drive shall constitute the Developer's entire obligation and shall fully discharge the Developer's obligation to contribute to any offsite road or drainage improvement required by the County. This Agreement shall not apply to any portion of the WCID's not in Travis County.
- E. For the following subdivisions in Lakeside WCID No. 1 and Lakeside WCID No. 2B, Developer shall pay the County One Hundred and no/100 dollars (\$100.00) per platted lot in cash as the Developer's share for any offsite road improvements required by the County:

Lakeside WCID No. 1	
Meadows of Blackhawk, Section 7A	50 Lots
Meadows of Blackhawk, Section 7B	60 Lots
Meadows of Blackhawk, Section 8	41 Lots

46 Lots
28 Lots
97 Lots











TRAVIS COUNTY HEALTH and HUMAN SERVICES and VETERANS SERVICE 100 North I.H. 35 P. O. Box 1748 Austin, Texas 78767

Sherri E. Fleming Executive Manager (512) 854-4100 Fax (512) 854-4115

DATE: April 14, 2009

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming, Executive Manager

Travis County Health and Human Services and Veterans Service

SUBJECT: Receipt of Personal Financial Statement for Travis County's Recent

Appointee to Travis County Healthcare District Board of Managers

Proposed Motion:

Consider and Take Appropriate Action on Receipt of the Personal Financial Statement for Brenda Coleman-Beattie, Travis County appointee to the Travis County Healthcare District Board of Managers.

Summary and Staff Recommendations:

On March 31, 2009, the Court appointed Brenda Coleman-Beattie to fill the unexpired term of Dr. Eduardo Sanchez on the Travis County Healthcare District's Board of Managers. Staff recommends the Court accept the Personal Financial Statement of Ms. Coleman-Beattie and direct staff to file her completed statement with the Travis County Clerk in accordance with Chapter 159 of the Local Government Code.

Issues and Opportunities:

On May 1, 2007, the Travis County Commissioners Court approved an amended process to ensure appropriate notice of the expiring terms of members of the Board of Managers of the Travis County Healthcare District. The process was designed to allow the Court time to determine the best course for appointing or re-appointing citizens to the Board of Managers.

When vacancies have previously existed, the Commissioners Court had appointed a subcommittee to review the applications submitted for the Board of Managers vacancies. After reviewing the applications, the subcommittee recommended a short list of applicants to the Court for interview. Those interviews were scheduled and took place on March 26, 2009. On March 31, 2009, the Court appointed of Brenda Coleman-Beattie to the County's seat to fill the vacancy on the Board created by the resignation of Dr. Sanchez.

In addition, the Court recommended that Anthony F. Haley fill the joint City/County vacancy. The Court is awaiting the Austin City Council's approval of Mr. Haley's appointment.

Since December of 2008, the Court has publicized its Call for Nominations to the Board of Managers using County and Healthcare District websites, local media sources, as well as community centers and local professional organizations and networks.

Background

Pursuant to Section 281.021(d) of the Texas Health and Safety Code, the Travis County Commissioners Court is responsible for selecting and appointing four members of the Travis County Healthcare District Board of Managers. A fifth Manager is selected by the Court jointly with the City of Austin

The original board members began their terms on August 2, 2004. One county appointee's term and the jointly-appointed member's term will expire on December 31, 2008. The bylaws adopted by the Board of Managers provide that new terms will begin on January 1 of each year. The Board's bylaws provide that the Managers will serve until their re-appointment or the selection of their successor.

Travis County originally named four appointees and one appointee jointly with the City of Austin to the Board in August 2004. The Board of Managers immediately drew lots to determine the length of each member's term. Travis County appointee, Frank Rodriquez and Joint Travis County and City of Austin appointee Carl S. Ritchie, Jr. drew four-year terms. Mr. Rodriquez has been re-appointed to a second, four-year term. Mr. Ritchie gave notice to both the Travis County Commissioners Court and the Austin City Council that he did not wish to be re-appointed for second term.

Current members of the Travis County Healthcare District Board of Managers are:

- Chairperson, Carl S. Richie, Jr. Joint County/City Appointee <u>Term expiring</u>
- Vice-Chairperson, Thomas Coopwood, M.D.- City Appointee
- Secretary Rose Lancaster City Appointee
- Treasurer Rosie Mendoza City Appointee
- Manager Bobbie Barker City Appointee
- Manager Clarke Heidrick County Appointee
- Manager Donald Patrick County Appointee
- Manager Frank Rodriguez County Appointee
- Manager Eduardo Sanchez, M.D., M.P.H. County Appointee Resigned (whose unexpired term is to be completed by Brenda Coleman-Beattie)

(Managers with terms expiring are in bold. Manager Sanchez resigned earlier this year.)

cc: Stacy Wilson, Attorney, Travis County Attorney's Office Trish Young Brown, CEO, Travis County Healthcare District

BRENDA COLEMAN-BEATTIE

P.O. Box 163745 Austin, Texas 78716-3745

512-773-5346 (cell) bcb@sprintmail.com

CAREER PROFILE

- Demonstrated capacity for leadership, strategic thinking, and decision-making including operational oversight and experience serving in critical executive functions as CEO, COO, and CFO with successful P&L and operational outcomes.
- Expertise in the areas of in the areas of financial management, planning business development, procurement, human resources, IT planning, utility, and behavioral healthcare.
- Experienced in fast-paced, high-pressure startup, turn-around and transformation environments managing complex situations and timelines in challenging settings in various geographic locations throughout the U.S. in the public and private sectors
- Effective and sought after meeting and project facilitator, emcee, and invited speaker at over 50 national, state, and local conferences

PROFESSIONAL EXPERIENCE

2004-present 2Thrive4 LLC, Austin, TX

Principal Consultant

Provide strategy development and analysis services to public and private sector organizations and individuals. Services include serving as an interim executive officer, facilitation, and board development and training. A sampling of past and current client services includes the following:

- Business coach to four companies
- Career coach for ten professionals
- CEO for a Texas-based behavioral healthcare plan
- Developed content for a financial and policy resource guide
- Facilitator for board retreats

2001-2004

Lower Colorado River Authority (LCRA), Austin, TX

Assistant Chief Operating Officer

Member of the Executive Management team who led strategic internal reviews and processes that were designed to keep LCRA operating smoothly. Managed the monthly Board agenda and review process, and served as senior advisor on strategic planning, financial, energy and organizational topics for an energy, water and community services utility with a \$1 billion budget

- Managed over 30 board meeting agenda processes, led agenda briefings for the CEO and board executive committee for a 15 member board, which is appointed by the Texas Governor and approved by the state senate
- Initiated the creation or revision of over 15 board policies and procedures
- Successfully performed 3 internal reviews for program or business continuation
- Provided strategy and decision support to 4 deputy general managers

2000-2001

Independent Consultant (National) Austin, TX

 Performed managed behavioral healthcare, business development, and organization start-up and turn-around consultation services for 8 clients throughout the United States.

1999-2000

EduCare Community Living Corp. (merged with ResCare 6/99) Austin, TX **Director – New Business Development**

 Initiated and provided strategic direction for growth and development activities, including analyses of mergers and acquisitions (M and A), for \$800 million publicly traded long-term care and mental healthcare provider.

1996-1999 Value Behavioral Health now ValueOptions, Falls Church, VA Vice President, Public Sector Programs

Was responsible for business development and responding to request for proposals for 10 western states and counties for a \$600 million privately held administrator of behavioral healthcare programs.

- Led the request for proposal response team, which resulted in a contract award from the state for the Dallas NorthSTAR \$43 million managed behavioral health carve-out pilot. Developed the contract negotiation strategies and led the team during negotiations
- Key member of core team responsible for \$510 million three-year contract award from the State of Arizona

1994-1996 ComCare, Phoenix, AZ

Vice President, Support Services

Member of the Executive Management Team that performed the first successful turn-around of the Maricopa County behavioral health care system. Managed four senior staff with 50 employees including the following areas of responsibility: finance and budget, accounting, information technology, human resources, procurement, and facilities management for \$175 million regional managed behavioral healthcare organization.

- Eliminated \$7.2 million deficit within 12 months and established an audited \$18 million net asset balance within a two-year period
- Developed capitation rates for proposal submission to the State of Arizona, and participated in due diligence and strategic alliance processes
- Obtained \$40 million letter of credit after establishing money center banking relationship

1993-1994 City of Seattle, Seattle, WA

Acting CFO (declined Mayor's appointment become CFO to accept VP position with Comcare)

Recruited as a member of the first non-elected professional management team. Provided financial management and technical leadership to Mayor, City Council, city staff, and four utilities. Managed \$438 million electric utility and \$130 million water utility debt issues.

- Key team member responsible for the successful reversal of a Standard and Poor's water utility downgrade
- Initiated and guided the development of utility financial policies with the Mayor,
 City Council and staff, and Wall Street rating agencies
- Salvaged \$13 million information technology investment

1987-1993 Lower Colorado River Authority (LCRA, Austin, TX)

Funds Manager

Managed \$300 million investment portfolio and overall financial services for 44 wholesale electric customers. Provided technical support for eight short and long-term municipal debt issues totaling \$1 billion, including interest rate swap, three commercial paper series, adjustable rate program, and escrow restructuring.

• Increased annual interest income by \$1/2 million by revamping investment strategies, policies, and operating procedures.

Coleman-Beattie Resume

Prior work experience includes having been a licensed stockbroker (i.e., account executive) with Dean Witter Reynolds (Morgan Stanley) and the securities coordinator for the Texas State Treasury (now the Office of the Comptroller). Previously, Brenda also had a professional and personal involvement in international economics and politics and worked on the Brazil desk at the U.S. State Department.

EDUCATION AND TRAINING

- M.A., Latin American Studies, 1984, University of Texas at Austin, Austin, Texas
- B.A., International Relations, 1981, Drake University, Des Moines, Iowa
- Hardware, software, and technology literate and proficient
- Conversational Spanish and Portuguese

PROFESSIONAL AND CIVIC ACTIVITIES

Texas Council for Developmental Disabilities

- Appointed by Governor to be the presiding board chair, December 2008
- Board Vice Chair (2008 present)
- Chair, Project Development Committee (2006 to 2008)
- Gubernatorial Appointee, Board Member (2002- present)

Breast Cancer Resource Centers of Texas, Board member 2007-present

The Austin Project, Board member 2007 to present

Zachary Scott Theatre Center, Emeritus Board member 2006 to present

John D. and Catherine T. MacArthur Foundation

- Member, Network on Mental Health Policy Research (1999 to present)
- University of Texas Austin, School of Social Work
 - Advisory Council Member (2004 to present)

Austin Travis County Mental Health Mental Retardation Center

- 2008 Garnet F. Coleman (no relation) Eternal Flame Award
- 2006 Richard E. Hopkins Torch Award Family Member

New Milestones Foundation (Mental Health Advocacy) 2004 Champion Award

Outstanding Volunteer

National Alliance on Mental Illness (NAMI)

- NAMI member, 1993- present
- NAMI Austin President, 2003-2004
- NAMI Texas Board member, 2002-2004

Huston Tillotson University— Spring 2005

Guest Lecturer

Leadership Texas

Graduate – Class of 1990

19

BUDGET AMENDMENTS AND TRANSFERS

FY 2009

09 APR 15 AM 9: 49

4/21/2009

AMENDMENTS

	Project Code	Ą	DEPT/DIV	<u>-</u>	ELM/ OBI							
BA#	Proje Code	FUND	DE	ACT	EL	Dept.	Line Item		Increase	D	ecrease	Pg#
A1		506	9800	981	9892	Reserves	Fund 506 Allocated Reserves			\$ 2	07,041	1
	WPE004	506	4945	809	8120	TNR	Purchd Serv-Park Impvt	\$	2,888			
	WPE005	506	4945	809	8210	TNR	Purchd Serv-Park Impvt	\$	71,037			
	WPE007	001	4945	809	8120	TNR	Purchd Serv-Park Impvt	\$	133,116			
A2		510	9800	981	9892	Reserves	Fund 510 Allocated Reserves			\$ 2	00,000	1
	COR001	510	4931	808	8164	TNR	Purch Svc-Infrast Rds	\$:	200,000			
A3		001	9800	981	9892	Reserves	Allocated Reserves			\$	20,269	6
		001	1401	525	4106	Facilities	Cellular Air Time	\$	270			
		001	1404	525	0701	Facilities	Reg Salaries-Permnt Empl	\$	12,519			
		001	1404	525	2002	Facilities	FICA Tax - OASDI	\$	781			
		001	1404	525	2003	Facilities	Hospitalization	\$	3,774			
		001	1404	525	2004	Facilities	Life Insurance	\$	40			
		001	1404	525	2005	Facilities	Retirement Contribution	\$	1,348			
		001	1404	525	2006	Facilities	Worker's Compensation	\$	25			
		001	1404	525	2007	Facilities	FICA Tax - Medicare	\$	183			8
		001	1404	525	3035	Facilities	Clothing, Uniforms	\$	1,329			

TRANSFERS

BA#	Project Code	FUND	DEPT/DIV	ACT	ELM/ OBI	Dept.	Line Item]	(ncrease	D	ecrease	Pg#
T1		001	1405	821	5004	Facilities	Reprs-Bldg Struct & Equip			\$	28,200	6
		001	1405	821	5007	Facilities	Repairs-Other Equipment	\$	21,715			
		001	1405	821	3001	Facilities	Office Equip, Furn, & Supp	\$	6,485			



PLANNING AND BUDGET OFFICE TRAVIS COUNTY, TEXAS

314 W. 11th Street P.O. Box 1748 Austin, Texas 78767

MEMORANDUM

TO:

Commissioners Court

FROM:

Jessica Rio, Assistant Budget Director

DATE:

April 13, 2009

SUBJECT:

TNR Budget Adjustments from existing Certificates

of Obligation Reserves

During the recent discussions with Commissioners Court finalizing the list of projects to be funded from Certificates of Obligation (COs), PBO recommended that resources for Park improvements and additional funds for the Frate Barker Road project be secured from an alternative funding source. The attached spreadsheet shows the information as it was presented to Court in March of 2009. The Commissioners Court has already approved the Courts' recommended ITS items and these requested transfers will complete the FY 09 capital funding process unless there are traffic signal issues in 2009 in which case, PBO will work with the department to obtain the necessary funding.

The attached budget adjustments total \$207,041 from Fund 506 (2007 CO) for park improvements at Webberville Park, Little Webberville Park and Richard Moya Park as well as \$200,000 for Frate Barker from Fund 510 (2008 CO). PBO has worked with the County Attorney to ensure that these funds can be used for these purposes. Fund 506 has a current Allocated Reserve balance of \$234,187 and would be reduced to \$27,146 with approval of the budget adjustment. Fund 510 has a current Allocated Reserve balance of \$587,901 and would be reduced to \$387,901 with approval of the budget adjustment. PBO recommends approval of these budget adjustments.

cc: David Escamilla, County Attorney

Joe Gieselman (TNR)

Cynthia McDonald (TNR)

Leroy Nellis (PBO)

Sean O'Neal (County Auditor's Office)

Rodney Rhoades (PBO)

Donna Williams-Jones (TNR)

ATTACHMENT B

FY 2009 CAPITAL ITEMS/PROJECTS DEPARTMENTS SUBMITTED FOR FURTHER COMMISSIONERS COURT CONSIDERATION Items Marked With * Are New Requests - See Far Left Column Commissioner 1 = "1"; Commissioner 2 = "2"; Commissioner 3 = "3"; Commissioner 4 = "4"; County Judge = "5"

			Verified Requ	Verified Requested Amount	
* Dept	Dept Fund	Request Name	General Fund	Capital	NOTES
		Identity and Access Mgmt Infrastructure Expansion and Improvements- NFS Related. 3		_	
12		1 YR initiative: FY 10/11: \$2,570,000.		760,000	760,000 Phase #1 (5)
ITS (12	ITS (12) Total			760,000	
14	-	EOB HVAC Replacement Design	•	200,000	
14	1	SMART Purchase (slight differential from original estimate)		3,070	
14	-	Upgrade HVAC Software and Hardware, CJC	1	85,000	85,000 8 yr old software (2)
Facilitie	ties Maı	Facilities Management (14) Total	1	288,070	
		Frate Barker - Phase 1 (Match) Portion not in Preliminary Budget as discussed at Budget			
49		Hearing	,	190,000	
49	1	Arterial Roadway Design	•	750,000	
TNR (4.	TNR (49) Total		•	940,000	
Total	_		-	1,988,070	
Issus	lance	Issuance Costs		11,930	
Grand Total	nd Tc	al		2,000,000	

L		Civil Courte Technology - Maintenance of Current Effort (difference between required			And the second s
		company of the second of the s			
	2	1 amount currently funded)	1	23,900 PBO recommends funding from CAR Reserve	
		Criminal Courts Technology - Maintenance of Current Effort (difference between request		And the second s	
_	24	1 and amount currently funded)	1	20.045 PBO recommends funding from CAR Reserve	
_	6	1 Traffic Signals - New Installations		120,000 TNR asks that it be allowed to tap General Fund resources when signals are warranted	resources when signals are warranted
_		Frate Barker - Phase 1 (Match) Portion not in Prefiminary Budget as discussed at Budget			
_	6	1 Hearing	1	200,000 PBO recommends funding from existing CO pending County Attemes's review	ding County Attorney's review
		Parks - Parking Lots & Roads (Travis County \$207k, LCRA, \$193k) - Portion not already			
_	6	1 funded	,	207,041 PBO recommends funding from existing CO pending County Attorney's review	Jing County Attorney's review



TRANSPORTATION AND NATURAL RESOURCES JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

PLANNING & BUDGET OFFICE

411 West 13th Street Executive Office Building, 11th Floor P.O. Box 1748 Austin, Texas 78767 (512) 854-9383 FAX (512) 854-4697

April 2, 2009

MEMORANDUM

TO:

Rodney Rhodes, Executive Manager, Planning and Budget Office

FROM:

Joseph P. Gieselman, Executive Manager

SUBJECT:

Approve Budget Transfers from Fund 506 and Fund 510 CO Reserve Accounts

Proposed Motion: Approve reserve budget transfers for TNR capital project funds that are to be paid from existing certificate of obligation (CO) reserve accounts in lieu of new COs.

Summary and Staff Recommendation: TNR is requesting that the Commissioner's Court approve the reserve transfers listed below. These transfers were recommended by PBO to cover portions of approved capital projects for FY 2009.

FROM	TO	<u>PRJ NO.</u>	<u>AMOUNT</u>	DESCRIPTION
506-9800-981-9892	506-4945-809-8120	WPE007	\$133,116	Webberville Park
506-9800-981-9892	506-4945-809-8120	WPE004	\$ 2,888	Little Webberville
506-9800-981-9892	506-4945-809-8120	WPE005	\$ 71,037	Richard Moya Park
		TOTAL	\$207,041	·
510-9800-981-9892	510-4931-808-8164	COR001	\$200,000	Frate Barker Road
		TOTAL	\$200,000	

Budgetary and Fiscal Impact: This will reduce the related fund reserve balances as indicated.

Required Authorizations: Planning and Budget Office.

Exhibits: Supporting documentation for all transfers. A copy of each budget transfer entered on the automated budget adjustment system.

If you have any questions or require additional information please contact Donna Williams-Jones at extension 47677.

DW:JPG:dw

Attachments

cc:

Don Ward, TNR Jessica Rio, PBO Diana Ramirez, PBO

Donna Williams-Jones, TNR

Budget Adjustment: 15535

Fyr _ Budget Type: 2009-Bonds

Author: 49 - WILLIAMS-JONES, DONNA

Created: 4/3/2009 9:02:05 AM

PBO Category:

Court Date: None

Dept: RESERVES

Just: Other

Reserve transfer recommended by PBO to cover portions of approved capital projects for FY

วกกฉ

From Account	Acct Desc	Project	Proj Desc	Amount
506-9800-981-9892	ALLOCATED RESERVES			207,041
				207,041
To Account		Project		Amount
506-4945-809-8120	PURCHD SERV-PARK IMPRVMNT	WPE004	Little Webberville Park	2,888
506-4945-809-8120	PURCHD SERV-PARK IMPRVMNT	WPE005	Richard Moya Park	71,037
506-4945-809-8120	PURCHD SERV-PARK IMPRVMNT	WPE007	Webberville Park	133,116
				207,041

Approvals Originator Dept 49

Approved By

DONNA WILLIAMS-JONES

Date Approved

4/3/2009 9:02:12 AM

04/03/09 Al Nº 4/13/09

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Page 1

Budget Adjustment: 15531

Fyr _ Budget Type: 2009-Bonds

Author: 49 - WILLIAMS-JONES, DONNA

Created: 4/2/2009 1:21:37 PM

PBO Category:

Court Date: None

Dept: RESERVES

Just: Other

Reserve transfer recommended by PBO to cover portions of approved capital projects for FY

2009.

From Account	Acct Desc	Project	Proj Desc	Amount
510-9800-981-9892	ALLOCATED RESERVES			200,000
				200,000
To Account		Project		Amount
510-4931-808-8164	PURCH SVC-INFRASTRCTR RDS	COR001	CERT OF OBLIG ROAD PROJ	200,000
				200,000

Originator

Approvals

Dept 49 Approved By

DONNA WILLIAMS-JONES

Date Approved

4/2/2009 1:28:43 PM

04/03/09

I De Nº 4/13/09

Mile

Page 1

PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

314 W. 11th Street P.O. Box 1748 Austin, Texas 78767



MEMORANDUM

TO:

Members of Commissioners Court

FROM:

Diana A. Ramirez, Sr. Budget Analyst Downames

DATE:

April 14, 2009

RE:

Facilities Management Department (FMD) Funding for Security Item approved by

Commissioners Court on April 7, 2009

The first attached budget adjustment transfers \$28,200 in savings from one Capital Acquisition Resources (CAR) account project to the Granger Security Improvements. The second budget adjustment augments FMD's budget by \$20,269 in FY 09 for a new Building Security Guard (salary, benefits, and operating expenses). The fund source is the Allocated Reserve. Entry level funding for this position is the county's livable wage of \$11 per hour (\$22,880/year). This position was requested and approved by Court at \$12.10 per hour (\$25,177/year).

These items were approved by Commissioners Court on April 7, 2009 but the action did not indicate that they should be handled as automatic budget adjustments.

PBO will include the full annualized cost of the Building Security Guard to the FY 10 Preliminary Budget for FMD.

cc:

Rodney Rhoades, Leroy Nellis, Jessica Rio, PBO Roger El Khoury, John Carr, Amy Draper, FMD

Alicia Perez, Barbara Smith, Administrative Operations

FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

Project No: TCAB-22-07R-4R

File: 200

TO:

Rodney Rhoades, Executive Manager, PBO

VIA:

Roger A. El Khoury, M.S., P.E., Director

FROM:

John F. Carr, Maintenance Division Manager

DATE:

April 13, 2009

SUBJECT:

Ned Granger Building Security Improvements

Facilities Management Department (FMD) requests approval to reallocate funding for the Ned Granger Security Improvements. At the Commissioners Court voting session on April 7, 2009, the Court approved the recommendations of the Security Committee to enhance the security for the Ned Granger Building. The total estimated cost to implement the improvements approved by the Court is \$67,544, of which \$39,344 is associated with the new Security Guard, benefits, uniforms and radio/cell air time. The other \$28,200 is one time capital costs associated with furniture, security cameras and access card readers. FMD recommends transfer of the remaining balance of the project to modify the 3rd and 4th floors of the Granger Building for the County Attorney. FMD has been advised that the County Attorney does not wish to proceed with this project. The remaining balance (\$36,231) is therefore available for this Security Improvement project. FMD identified this County Attorney project as a potential source of funding for the Security Improvement. BA number 15631 has been loaded into the system to move this funding.

On April 7, 2009, the Commissioners Court indicated that the source of funding for the remainder of the costs should come from allocated reserves. The appropriate BA (number 15632) to move funding from allocated reserves into the salary, benefits and operating lines for the FY 09 costs have been loaded. Attached is a copy of the PB5 showing the makeup of the \$39,344 annualized funding required for the Security Guard FTE.

FMD requests that PBO place an agenda item for court consideration and action on April 21, 2009. Please contact Roger at 44579 or John at 44772 if you have any questions. Your assistance is greatly appreciated.

ATTACHMENT:

PB-5 - Granger Security Guard

COPY TO:

Alicia Perez, Executive Manager, Administrative Operations Lloyd Evans, Maintenance Division Director, FMD Rudy Rios, Security Division Supervisor, FMD Amy Draper, CPA, Financial Manager, FMD Diana Ramirez, Budget Analyst, PBO

FY 2010 BUDGET SUBMISSION Budget Request Details

Name of Budget Request:	Building	g Security Gu	ard		
Budget Request Priority #:		Dept #:	14	Name:	Facilities Management

	Pay				Fund	Emp		Annual Cos	t
Position Title	Grade	FTE	Fund	Div	%	Type	Salary	Benefits	Total
Building Security Guard	8	1.00	001	04	100%	Regular	\$ 25,177	\$12,298	\$ 37,475
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$	\$ -	\$ -
		ANNIO NO CONTRACTO			100%	Regular	\$ 1,1444 4,4	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$	\$	\$ -
					100%	Regular	\$	\$ -	\$ -
					100%	Regular	\$	\$ -	\$ -
					100%	Regular	\$	\$ -	\$ -
					100%	Regular	\$ 4	\$	\$ -
TOTAL PERSONNEL							\$ 25,177	\$ 12,298	\$ 37,475

B. Operating		ia Ny i	i din	***********					
Description	Fund	Dpt	Div	Act	Line	1 1 1 1 1 1	ie-Time Cost	Ongoing Cost	Total
Clothing, Uniforms	001	14	04	525	3035	\$	1,068	\$ 261	\$ 1,329
Cellular Air Time	001	14	04	525	4106			\$ 540	\$ 540
			-	, , , , , , , , , , , , , , , , , , , ,					\$32 12 27 21 -
									\$ -
			2 American de la composición dela composición de la composición dela composición dela composición dela composición de la composición de la composición de la composición de la composición dela composición de la composición de la composición dela composición dela composición dela composición dela composición dela compo						\$:
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							**************************************	#1011	\$ -
				 					\$ -
						\$	-	\$ -	\$12.00
TOTAL OPERATING			jaridi.			\$	1,068	\$ 801	\$ 1,869

C. Computer/Telecommunication and Capital Related to This Request			
TOTAL COMPUTER/TELECOMMUNICATION EQUIPMENT FROM ITS F	ORMS		<u>\$</u>
TOTAL CAPITAL EQUIPMENT FROM CAPITAL BUDGET REQUEST			
TOTAL ALL CAPITAL			\$ -
TOTAL BUDGET REQUEST	One-Time \$	Ongoing \$	Total FY 09
TOTAL REQUESTED NON-CAPITAL (A + B)	\$ 1,068	\$ 38,276	\$ 39,344
TOTAL REQUESTED (A + B + C)	\$ 1,068	\$ 38,276	\$ 39,344

Form Completed By: J. Carr (44772)

ast updated	4-17-09 at	11:08am
act apaatoa	og at	

Budget Adjustment: 15631

Just: Other Transfer funds from Allocated Reserve to cover salary and benefits (six months) for Granger Security plus to the salary and benefits (six months) for Granger Security plus to the salary and benefits (six months) for Granger Security plus to the salary and benefits (six months) for Granger Security plus to the salary and t	1	at 1 1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Acci Desc. Project Project Amount is	ALLOCATED RESERVES	20,269	Project Amount Amount	CELLULAR AIR TIME 270	REG SALARIES-PERMNT EMPL	FICA TAX - OASDI	HOSPITALIZATION 3,774	LIFE INSURANCE 40	RETIREMENT CONTRIBUTION 1,348	WORKER'S COMPENSATION 25	FICA TAX - MEDICARE 183	CLOTHING, UNIFORMS 1,329	50,269	Dept Approved By Date Approved	14 AMY DRAPER 4/13/2009 02:41:28 PM	14 AMY DRAPER 4/13/2009 02:41:29 PM	14 AMY DRAPER 4/13/2009 02:41:32 PM
			Acct Desc	ALLOCATED RESEF			CELLULAR AIR TIM	REG SALARIES-PE	FICA TAX - OASDI	HOSPITALIZATION	LIFE INSURANCE	RETIREMENT CON	WORKER'S COMPE	FICA TAX - MEDIC	CLOTHING, UNIFO					
st: Other			From Account	001-9800-981-9892		To Account	001-1401-525-4106	001-1404-525-0701	001-1404-525-2002	001-1404-525-2003	001-1404-525-2004	001-1404-525-2005	001-1404-525-2006	001-1404-525-2007	001-1404-525-3035		Approvals	Originator	DepOffice	DepOfficeTo

Salem & S. S. S.

Budget Adjustment: 15632

Fyr_Budget Type: 2009-Reg	ge)	Author: 14 - DRAPER, AMY	APER, AMY	Created: 4/13/2009 2:38:21 PM	asi upu
PBO Category: Transfer		Court Date: Tue	Court Date: Tuesday, Apr 21 2009	Dept: FACILITIES MANAGEMENT	aled
Just: Other		Transfer savings	s from County Attorne	Transfer savings from County Attorney Granger 3rd and 4th floor Renovations project to Granger Security	ger Security
From Account Acct Desc	Acct Desc		Project	Project Proj Desc Amount	Amount
001-1405-821-5004	REPRS-BLDG	REPRS-BLDG STRUCT & EQUIP			28,200
					28,200
To Account			Project		Amount
001-1405-821-5007	REPAIRS-OT	REPAIRS-OTHER EQUIPMENT			21,715
001-1405-821-3001	OFFICE EQUI	OFFICE EQUIP, FURN, & SUPP			6,485
					28,200
Approvals	Dept	Approved By		Date Approved	
Originator	14	AMY DRAPER		4/13/2009 02:41:33 PM	
DepOffice	14	AMY DRAPER		4/13/2009 02:41:34 PM	

Allocated Reserve Status (001-9800-981-9892)

Amount Amount	Dept Transferred Into	Date	Explanation
\$6,632,457			Beginning Balance
(\$71,830)	Criminal Courts	10/28/08	Permission to continue-Drug Court Program
(\$4,356)	Cons. Pct. 2	11/4/08	3rd Amendment-Village of the Hills Interlocal for
			Law Enforcement Services
(\$4,620)	Records Management	11/4/08	Budget Line Item Correction
(\$25,000)	TNR	11/18/08	Envision Central Texas
(\$4,821)	TNR	11/25/08	Traffic Citations
(\$59,553)	General Administration	12/2/08	Intergovernmental Relations Coordinator
(\$20,000)	TNR	12/12/08	Legal Costs
(\$226,436)	HHS	12/16/08	Health Public Interlocal with City of Austin
(\$19,593)	CSCD	2/10/09	After-hours Security Services
(\$1,328,530)	TNR	2/24/09	Vehicles Purchase
\$52,730	HHS	3/4/09	Fund new Social Worker in FY 10
(\$25,000)	County Attorney	3/10/09	Outside Counsel
\$43,397	Criminal Courts	4/7/09	Adult Drug Court Grant Reimbursement
\$4,938,845	Current Balance		

Po	ssible Future Expenses Against Allocated Reserve Previously Identified:
Amount	Explanation
(\$100,000)	Indigent Attn Costs: County Court at Law #8
(\$300,000)	Indigent Attn Costs: Capital Murder Case Costs
	Ad Space for November Polling Places
	Resources for Fail Safe Voting
(\$20,000)	
	Hazmat Equipment Maintenance
(\$80,000)	Postage
, , ,	Records Storage
	Aviation Software
, ,	Fuel Price Increase
1 '	Cadaver Contract Increase
, , ,	Appraisal District Fee
	Family Drug Treatment Court
1 ' '	Utility Cost Increase
(\$15,000)	Copy Paper
1 '	Intergovernmental Relations support
1	Indigent Attn Costs: Capital Murder Cases
, , ,	Drug Court
	Bilingual Supplemental Pay
, ,	General Fund Subsidy
	Reserve for Economic Downturn
(\$230,000)	Reserve for Cost Increases
(\$3,236,365)	Total Possible Future Expenses (Earmarks)

(\$3,236,365) Total Possible Future Expenses (Earmarks)
\$1,702,480 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891) last updated 4-17-09 at 11:08am

Amount	Dept Transferred Into	Date	Explanation
\$2,865,553			Beginning Balance
\$67,125	Criminal Courts	10/27/08	Return CAR Funding for CCC#8 - Sound System was funded mid-year FY08
\$4,620	ITS Centralized Comp.Serv	11/4/08	Budget Line Item Correction
(\$28,000)	Facilities	11/18/08	Rebudgeting correction HMS Courthouse HVAC
			Phase 4 Project
(\$500,000)	Sheriff	2/24/09	Software Purchase
(\$68,000)	Facilities	2/24/09	Repair Chiller at CJC/Gault Bldg.
(\$42,696)	TNR	3/24/09	Mini-Excavator
(\$20,045)	Criminal Courts	4/7/09	IT Equipment
(\$23,900)	Civil Courts	4/7/09	IT Equipment
\$2,254,657	Current Reserve Balance		

Possible Future Expenses Against CAR Identified During the FY09 Budget Process:

Amount	Explanation
, ,	Failing Vehicles Contingency Aviation Software
(\$125,500)	Total Possible Future Expenses (Earmarks)

\$2,129,157 Remaining CAR Balance After Possible Future Expenditures

last updated 4-17-09 at 11:08am Compensation Reserve Status (001-9800-981-9803)

Amount	Dept Transferred Into	Date	Explanation
\$5,980			Beginning Balance - Bilingual Pay
\$5,980	Current Reserve Balance		

Health & Human Services Reserve Status (001-9800-981-9817)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
(\$215,000)	HHS	11/25/08	Workforce Development RFS
(\$22,270)	HHS	3/4/09	Fund new Social Worker in FY09
(\$52,730)	HHS	3/4/09	Fund new Social Worker in FY10
\$110,000	Current Reserve Balance		

Fuel & Utility Reserve Status (001-9800-981-9819)

Amount	Dept Transferred Into	Date	Explanation
\$1,108,121			Beginning Balance
\$1,108,121	Current Reserve Balance		

Planning Reserve Status (001-9800-981-9821)

1 Idining Reserve Status (001-3000-301-3021)						
Amount	Dept Transferred Into	Date	Explanation			
\$700,000			Beginning Balance			
\$700,000	Current Reserve Balance					

Annualization Reserve Status (001-9800-981-9890)

7 1177 11 117 11 11 11 11 11 11 11 11 11						
Amount	Dept Transferred Into	Date	Explanation			
\$2,347,947			Beginning Balance			
\$2,347,947	Current Reserve Balance					

last updated 4-17-09 at 11:08am Cated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$41,384,029			Beginning Balance
(\$1,739,335)	ITS	3/24/09	Software and Hardware
(\$3,050,000)	TNR	3/24/09	HMAC
(\$947,604)	Facilities	3/24/09	Precinct 2
(\$621,862)	Facilities	3/24/09	SMART Building
\$35,025,228	Current Reserve Balance		

BEFIT Auditor Reserve Status (001-9800-982-9902)

Amount	Dept Transferred Into	Date	Explanation			
\$621,663			Beginning Balance			
(\$1,410)	Auditor	12/17/08	Training Expenses			
(\$14,500)	Auditor	12/17/08	Furniture and Training			
(\$5,970)	Auditor	1/12/09	Furniture and Printer			
(\$4,968)	Auditor	1/12/09	Printer Maintenance & Supplies			
(\$6,135)	Auditor	1/27/09	Equip/Supplies for Implementatin			
(\$407)	Auditor	1/27/09	Equip/Supplies for Implementatin			
(\$275)	Auditor	2/5/09	Equip/Supplies for Implementatin			
(\$1,549)	Auditor	2/13/09	Supply Expense			
(\$2,522)	Auditor	2/13/09	Supply & Printer Stand			
(\$6,391)	Auditor	3/4/09	Printer and Shredder			
(\$2,970)	Auditor	3/4/09	Software			
(\$4,309)	Auditor	3/4/09	Printer & Shredder Main. & Supp.			
\$570,257	\$570,257 Current Reserve Balance					

BEFIT HRMD Reserve Status (001-9800-982-9903)

Amount	Dept Transferred Into	Date	Explanation
\$82,420			Beginning Balance
\$82,420	Current Reserve Balance		

BEFIT ITS Reserve Status (001-9800-982-9904)

Amount	Dept Transferred Into	Date	Éxplanation
\$81,095			Beginning Balance
(\$63,124)	ITS	2/19/09	Security Analyst FTE
\$17,971	Current Reserve Balance		

last updated 4-17 Purchasing Reserve Status (001-9800-982-9905)

Amount	Amount Dept Transferred Into		Explanation
\$214,822			Beginning Balance
(\$56,250)	Purchasing	2/5/09	BEFIT Consultant
(\$4,596)	Purchasing	2/26/09	Furniture Purchase
(\$357)	ITS	4/3/09	Telephone Purchase
(\$39,973)	Purchasing	4/3/09	Purchasing FTE for BEFIT
\$113,646			

TRAVIS COUNTY COMMISSIONERS COURT AGEN



Please consider the following item for: Voting Session: **April 21, 2009** ١. A. Request made by:

	11. Ishoer
	Rodney Rhoades, Executive Manager, Planning & Budget (49106)
	Consider and take appropriate action on amendment No. 3 to the Economic Development Agreement with Hewlett-Packard Company for the tandem site.
App	roved by:
	Signature of Commissioner(s) or County Judge
11.	A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).
•	B. Please list all of the agencies or officials names and telephone numbers that affected or be involved with the request. Send a copy of this backup to them:
III. F	Required Authorizations: Please check if applicable:
	Planning and Budget Office (854-9106) Additional funding for any department or for any purpose Transfer of existing funds within or between any line item budget Grant
	Human Resources Department (854-9165) A change in your department's personnel (reclassifications, etc.) Purchasing Office (854-9700) Bid Purchase Contract Request for Proposal Procurement

County Attorney's Office (854-9415) Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 p.m. on Monday for the next week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

AMENDMENT NUMBER THREE OF ECONOMIC DEVELOPMENT AGREEMENT BETWEEN TRAVIS COUNTY AND HEWLETT-PACKARD COMPANY [Tandem Site]

This Amendment Number 3 ("Amendment 3") of Agreement is entered into by the following Parties: Travis County, a political subdivision of the State of Texas ("County") and Hewlett-Packard Company, a Delaware corporation duly authorized to transact business in Texas ("Company").

County and Company entered into an agreement, effective May 23, 2006, pursuant to Chapter 381, TEXAS LOCAL GOVERNMENT CODE, Chapter 312, TEXAS TAX CODE, and other applicable law whereby Company would develop a data center facility pursuant to the terms of said agreement ("Original Agreement").

The property considered under the Agreement is also referred to as Travis County Tax Abatement Reinvestment Zone WB (TCTARZ-WB) and Company has made certain improvements to property and complied with certain performance requirements pursuant to this Agreement in that Reinvestment Zone;

The Agreement provided for amendment of the Agreement by the written agreement of the Parties.

Pursuant to the terms, the Parties have agreed to amend the Original Agreement two previous times (said Original Agreement as so amended by those amendments now being herein called the "Agreement").

County and Company desire to again amend the Agreement to correct scrivener's error and mutual mistake of the Parties and to accurately reflect the understanding of the agreement between the Parties.

NOW, THEREFORE, in order to correct the scrivener's error and mutual mistake of the Parties and to accurately reflect the understanding of the agreement between the Parties, and in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties amend the Agreement as follows:

1.0 COMPANY PERFORMANCE

- 1.1 The Parties agree to amend Section 5.1.1, "Required Components," Subsection (b), "Jobs," by adding the following:
 - (vi) Adjacent Property. The Parties agree that, when determining the number of new FTE jobs created by Company for credit under this Agreement, Company may include both those eligible (as defined by this Agreement) jobs created and held by employees working on the premises of the Project and those eligible jobs created and held by employees working on the work site directly adjacent to the Project, also owned and operated by Company (referred to herein as "Adjacent Property"), as identified in Exhibit 1 to this Amendment. While none of the Adjacent Property contributes to the

Company's investment or construction requirements under this Agreement [specifically, Sections 5.1.1(c) and (d)], those employees performing job duties as described by the Agreement at the Adjacent Property will count toward the number of FTEs required under Section 5.1.1(b). The Parties agree that these employees and their work depend on and relate to the employees and work done within the Project and work in the Adjacent Property only because of the need for additional space.

2.0 INCORPORATION

2.1 County and Company hereby incorporate the Agreement into this Amendment 3. Except for the changes made in this Amendment 3, County and Company hereby ratify all the terms and conditions of the Agreement as amended herein. The Agreement with the changes made in this Amendment 3 constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties.

3.0 <u>EFFECTIVE</u> DATE

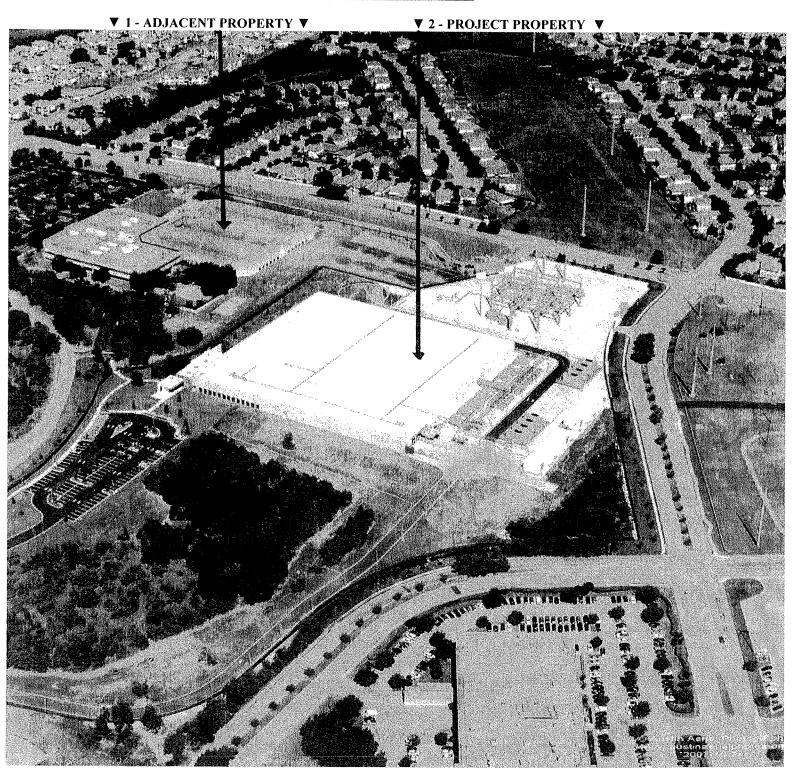
3.1 This Amendment 3 is effective May 23, 2006, when it is approved and signed by both of the Parties. The Agreement, as amended, shall remain in effect until further modified or terminated in writing by the Parties, or until the termination date.

TRAVIS COUNTY	HEWLETT-PACKARD COMPANY		
By:Samuel T. Biscoe	By:		
County Judge	Title: Director, Real Estate		
Date:	Date: 4/2/2009		

EXHIBIT 1

AMENDMENT THREE

Map of Adjacent Property



TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

COUNTY JUDGE'S OFFICE

Please consider the following item for:

04-21-09

09 APR 15 AM 9: 49

١. A. Request made by: Planning & Budget Office

Review and approve requests regarding grant proposals, applications, contracts, and permissions to continue, and take other appropriate actions:

- a) Approve new grant application to the Office of the Governor, Criminal Justice division for Juvenile Probation to continue the existing Drug Court/In-home Family Services Grant that enhances the department's Drug Court Program.
- b) Approve new grant application to the US Department of Justice for Juvenile Probation to receive Recovery Act Edward Byrne Memorial Competitive Grant one-time resources over a two-year period for 3 FTE to expand the number of youth served by department's juvenile mental health court.
- c) Continuation grant application to the Office of the Governor Criminal Justice division to continue enhanced services in the Drug Diversion Court in the Criminal Courts.
- d) Approve Health and Human Services and Veterans Service request to continue funding Department of Energy (DOE), Low-Income Home Energy Assistance Program (LIHEAP) and Comprehensive Energy Assistance Program (CEAP) Weatherization Programs with internal resources until fully executed contracts are obtained from Grantor.

Approved by:	
,,	Signature of Commissioner(s) or County Judge
Agenda Reques B. Please list all of	andum and exhibits should be attached and submitted with this of (Original and eight copies of agenda request and backup). The agencies or officials names and telephone numbers that ed or be involved with the request. Send a copy of this
	st and backup to them:
•	ons: Please check if applicable:
	nning and Budget Office (854-9106)
	ding for any department or for any purpose
	sting funds within or between any line item budget
Grant	
Hun	nan Resources Department (854-9165)
A change in yoυ	ır department's personnel (reclassifications, etc.)
Puro	chasing Office (854-9700)
Bid, Purchase Co	ontract, Request for Proposal, Procurement
	nty Attorney's Office (854-9415)
Contract, Agreen	nent, Policy & Procedure

4/21/2009

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE FY 2009

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs.

This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

			Grant	Grant	County			
	Dept	Grant Title	Period	Amount	Match	FTEs	Notes	Page #
Applications								
á	a 45	Drug Court/In-Home Family Services Grant	9/1/2009 - 8/31/2010	\$175,000			1	9
· 1	b 45	Byrne Memorial Competitive Grant Supporting Problem Solving Courts	10/1/2009 - 9/30/2011	\$537,459		3	1	37
•	c 24	Drug Diversion Court	9/1/2009 - 8/31/2010	\$187,952		1	1	82
\boldsymbol{c}	ther Ac	tions						
•	d 59	Department of Energy (DOE), Low- Income Home Energy Assistance Program (LIHEAP) and Comprehensive Energy Assistance Program (CEAP) Weatherization Programs					1	106

Notes:

- 1 PBO recommends approval.
- 2 PBO does not recommend approval
- 3 Please see PBO recommendation for more information

FY 2009 Grants Summary Report Outstanding Grant Applications

The following is a list of grants for which application has been made and notification of award has not yet been received.

						Cm. Ct.
		Grant	County	Local		Approval
Dept	Name of Grant	Amount	Match	Funds (Donation)	FTEs	Date
58	AmeriCorp	\$301,429	\$281,599	(Donation)	20	10/14/2008
49	Flood Mitigation Assistance Planning Grant	\$30,000	\$10,000		20	11/7/2008
37	Sheriff's Combined Auto Theft Task Force	\$30,000 \$145,928	φ10,000			11/1/2008
47		\$60,215	¢60.215			· ·
45	Emergency Management Performance Grant		\$60,215		3	12/16/2008
	Young Offender Planning Grant	\$300,000	# F2 002			12/16/2008
19	Family Violence Accelerated Prosecution	\$98,842	\$53,223		1.39	1/6/2009
58	2009 Phase 27 Emergency Food and Shelter	\$143,272				2/10/2009
45	Parent Project	\$31,110				2/24/2009
45	JABG (Local) Juvenile Assessment Center	\$87,047	\$9,672		1.5	2/24/2009
45	Safe and Drug Free Schools CBT Re-Entry	\$14,386				2/24/2009
45	JJDP Front End Therapeutic Services Program	\$35,000				3/3/2009
55	BJA Justice and Mental Health Collaboration Program	\$200,000	\$50,000	\$50,000	2	3/10/2009
45	FY 10 BJA Mental Health Court Collaboration- COPE (Collaborative Opportunities for Positive Change)	\$200,000	\$50,000	\$50,000	2	3/10/2009
37	2009 COPS Hiring Recovery Program (CHRP)	\$2,273,688		\$117,239	12	4/7/2009
37	2009 Byrne Justice Assistance Grant	\$495,000				4/7/2009
45	USDA School Commodities Program	\$12,600				4/7/2009

	ast updated 4-17-09 at 11:08am					
45	National School Lunch Program/School Breakfast Program	\$250,000				4/7/2009
58	Casey Family Programs Community and Family Reintegration Project			\$70,000		4/7/2009
58	21st Century Community Learning Centers, Cycle 6, Year 1	\$2,019,500		\$50,000	13	4/7/2009
39	Recovery Act Combating Criminal Nacrotics Activity Stemming from the Southern Border of the US: Enhancing Southern Border Jails, Community Corrections and Detention Operations	\$373,517			6	4/14/2009
55	Second Chance Act: Prisoner Reentry Initiative Grant	\$176,240	\$175,738		3	4/14/2009
45	Travis County Mentoring Project	\$498,467			1.5	4/14/2009
19	Other Victim Assistance Grant (OVAG)	\$99,049			1	4/14/2009
	•	\$7,845,290	\$690,447	\$337,239	66.39	

FY 2009 Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2008

						Cm. Ct.
		Grant	County	Local		Approval
Dept	Name of Grant	Amount	Match	Funds (Donation)	FTEs	Date
47	Emergency Management Performance Grant	\$67,200	\$67,200			10/7/2008
58	AmeriCorps	\$288,139.00	\$223,358		16	10/28/2008
45	Juvenile Justice and Delinquency Prevention (JJDP)- Intensive In-Home Family Services Grant	\$24,864.00	\$223,358			11/4/2008
58	Parenting in Recovery	\$500,000	\$91,203		1	11/4/2008
40	OVW FY08 Safe Havens: Supervised Visitation and	\$199,320	π· - , —••		•	11/ 1/2000
	Safe Exchange Grant Program	. ,				11/4/2008
37	Internal Affairs Software Upgrade	\$50,000				11/7/2008
37	Office of Community Oriented Policing Program	\$350,738				11/18/2008
37	State Criminal Alien Assistance Program (SCAAP)	\$1,239,273				11/18/2008
45	Byrne Memorial ISC Residential Progams	\$103,888			1	11/25/2008
23	Project Safe Neighborhoods	\$48,518			0.48	11/25/2008
23	Project Safe Neighborhoods Amendment to FY08	\$51,482			0.52	11/25/2008
58	Customer Assistance Program Plus 1 Funding			\$100,000		12/2/2008
58	Keeping the Warmth Program, Conservation & Energy			\$20,000		12/2/2008
58	Veterans' Employment and Training Service (Stand	\$7,000				18
	Down Grant)					12/9/2008
49	Travis County Flood Protection Planning Grant	\$195,000	\$465,000			12/16/2008
58	RSVP	\$61,281	\$6,128		0.5	12/30/2008
58	RSVP - Texas Department of Aging and Disability	\$23,800	\$23,800			
	Services (TDADS)					12/30/2008
37	Homeland Security Grant Program - Austin Area	\$153,955			1	
	Fusion Center - TCSO					12/30/2008

	-	\$9,341,957	\$2,207,153	\$124,000	31.25	
	Community and Family Reintegration Project					*
58	Texas Dept. of Family and Protective Services (DFPS)	\$232,000				
49	Reimers Urban Outdoor Recreation Grant	1,000,000	\$1,000,000			3/31/2009
23	Title IV-E Legal Administration	\$1,739,164	#4 000 000			3/24/2009
22		#4.700.464				3/24/2009
58	2009 Phase 27 Emergency Food and Shelter Program	\$121,773				
45	Residential Substance Abuse Treatment	\$109,356	\$36,452		2	3/17/2009
49	Del Valle Composting Grant FY09 Regional Solid Waste Grants Program	\$28,653				3/17/2009
22	Drug Court (State) Program	\$98,500			1	2/17/2009
24	Drug Diversion Court	\$160,041			1	2/17/2009
58	2008 Comprehensive Energy Assistance Program (CEAP) Amendment 1	\$725,014	×			2/17/2009
58	SVCI (Seniors and Volunteers for Childhood			\$4,000	0.25	2/17/2009
45	JABG Juvenile Assessment Center	\$80,889	\$8,988	#4.000	1.5	2/10/2009
	COPE					2/10/2009
45	Justice and Mental Health Collaboration Program	\$246,662	\$61,666		1	2/10/2009
37	2008 Byrne Justice Assistance Grant	\$70,002				2/10/2009
24	Formula Grant-Indigent Defense Grants Program	\$429,859				2/3/2009
49	Northridge Acres Water Corporation Project	\$250,000				1/27/2009
23	last Induted & Agterment for the Austin/Travis County Family Violence Protection Team	\$685,586			4	1/27/2009
00		* (0= =0:			4	

FY 2009 Grants Summary Report Amended Grant Applications

		Original Grant	Amendment	Total	Total FTEs	Cm. Ct. Approval
Dept	Name of Grant	Amount	Amount	Revised	Associated	Date
55	Travis County Mental Health Public					
	Defenders Office					
		\$ 330,776	\$ 44,224		8.00	10/7/2008
40	OVW FY08 Safe	\$200,000			0.75	
	Havens: Supervised					
	Visitation and Safe					
	Exchange Grant					
	Program					2/17/2009
22	Drug Court Program	\$65,665.96			1	
		·				2/17/2009

Total	Outstanding	\$ 596,442	\$ 142,560	9.75	
	Task Force				2/24/2009
	Combined Auto Theft				
37	SCATTF - Sheriff's		\$66, 077		, ,
					2/24/2009
	One				
	Project Amendment				
58	Oncor Weatherization		\$32,259		

^{*} Original Grant Column shows Beginning FY'08 Amount

FY 2009 Grants Summary Report Permission to Continue

		Original (Original	Continuation		Cm. Ct. Original	Cm. Ct. Approval
	Name of	Grant	County	Amount	Total	Approval	Date for
Dept	Grant	Amount	Match	Total	FTEs	Date	Continuation
22	Drug Court Program	\$84,419.75			1		10/14/2008
24	Drug Diversion Court	\$188,474.00			1		10/21/2008
22	Drug Court Program	\$84,419.75			1		12/16/2008
24	Drug Diversion Court	\$160,041			1		12/16/2008
24	Drug Diversion Court	\$160,041			1		1/21/2009
22	Family Drug Treatment Court Program	\$84,419.75			1		1/21/2009
	Total Outstanding	\$761,815.25	-		6.00		

GRANT SUMMARY SHEET

Check One:	Application A	Approval:	\boxtimes	Permission to	Continue:	
	Contract App	oroval:		Status Repor	t:	
Department/Division	n: Travis Cou	inty Juvenil	e Probation			
Contact Person/Title	: Ruthanne	Shockley, G	rant Coordin	ator		
Phone Number: 512/854-7110						
Grant Title:	Drug Court	/ In-Home	Family Servi	ices Grant		
Grant Period:	From:	9/1/		To:	8/31/	2010
Grantor:	Govern	or's Office	Criminal Jus	tice Division		
Check One:	New:		Continuation	.n. M	Amendment	
Check One:		word:	Continuatio	- Bernell		· [_]
Type of Payment:	One-Time Award: Advance:			Ongoing A		
Type of Fayment.	Advance. [Kellilouisei	nent.	
Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	TOTAL
Personnel:	The state of the s	1 allas	1 unus	eas to be	III ILIIG	IOII
Operating:	175,000					\$175,000
Capital Equipment:						0
Indirect Costs:						0
Total:	175,000	0	0		0	\$175,000
FTEs:						
Auditor's Office Re				Staff Initials	s:DB	
Auditor's Office Co		not Doviess	\bowtie	Stoff Initials	IC	
County Attorney's	Office Contra	ici Keview:		Staff Initials	sJC	

Performance Measures	Projected FY 09		Progress	To Date:		Projected FY 10
Applicable Depart. Measures	Measure	FY05	FY06	FY07	FY08	Measure
Number of youth assessed for eligible to participate in the Drug Court program	168	90	90	129	168	168
Number of new enrollments in the program.	65	41	41	53	65	65
Number of Drug Court participants in the program	65	41	41	53	65	65
Measures For Grant						

Number of youth assessed for eligible to participate in	168	90	90	129	168	168	
the Drug Court program							
Outcome Impact Description	Identify po	tential cand	idates for	the program	m.	·	
Number of new enrollments	65	41	41	53	65	65	
in the program.							
Outcome Impact Description	The Juvenile Drug Court (JDC) currently serves post adjudicated juveniles with co-occurring disorders. Identify and give juveniles improved access to substance abuse and related services. To reduce drug and alcohol abuse.						
Number of Drug Court participants in the program	120	76	76	77	98	100	
Outcome Impact Description				-	_	receiving	
			_			counseling	
					community	protection	
	and improved juvenile accountability.						
Number of participants that successfully complete the program-graduated or completed the term of probation while in the program.	20	34	34	23	18	30	
Outcome Impact Description						bation and fenders by	
			•			ased family	
	involvemer Increase the					processes. drug free.	
N	2	0	2	2			
Number of participants that earn a GED, high school diploma, or vocational training credential while in the program	2	0	2	2	0	2	
Outcome Impact Description	To improve	education	al and voc	ational con	npetency o	f juveniles.	
Number of participants employed and enrolled at graduation-Part Time (under 30 hours/week)	30	0	9	15	18	30	

Outcome Impact Description	1	increase the number of participants that are employed or enrolled n school at graduation.					
Number of participants employed at graduation-Full Time (30+ hours/week)	0	0	0	0	0	0	
Outcome Impact Description	N/A	l		Les en.	.		
Number of eligible youth served using Graduated Sanction approaches	100	62	58	60	50	100	
Outcome Impact Description	A system compliance	_	aduated sand	ctions is	utilized	to enhance	

PBO Recommendation:

Juvenile Probation is requesting Commissioners Court approval to submit a grant application to the Office of the Governor's Criminal Justice Division to continue the existing Drug Court/In-Home Family Services Grant that enhances the department's existing Drug Court Program. The grant would provide \$175,000 in resources to contract with a provider for intensive in-home family services for the department's Drug Court participants.

The grant does not require an in-kind or county match and the grant does not require the program to be continued upon termination.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Travis County Juvenile Probation Department is requesting approval to submit a continuation application that requests \$175,000 in funding from the Criminal Justice Division-Juvenile Accountability Block Grant (JABG) Fund. The requested funding is intended to enhance the Department's existing Juvenile Drug Court Program. The awarded funding will increase the availability of substance abuse services for participating youth and their families. Specifically, the grant will allow Juvenile Probation to contract with a provider to provide intensive in-home family services. This collaboration will provide the opportunity to improve the functioning of the juvenile's family system. Services will be rendered to the juvenile and his/her family in a joint effort to maximize the juveniles' potential to be successful in the home, school, and community.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match required for the Drug Court funding source.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no provision in this grant for indirect costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for the contractual services through proposals submitted to the Federal and State government, as well as private foundations. As previously presented to the Court, the County will have the opportunity to consider investment in the staff positions as well as other areas of Substance Abuse Services Division.

6. If this is a new program, please provide information why the County should expand into this area.

N/A. This is not a new program

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. According to the most recent Annual Evaluation, a total of 47.4% (18/38) youth successfully completed the Juvenile Drug Court Program. The Juvenile Drug Court will continue to demonstrate improved compliance to rules of probation and other outcomes of substance abusing juvenile offenders by maintaining accountability-based sanctions and increased family involvement in the supervision and treatment processes.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT



ESTELA P. MEDINA
Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE
ALTERNATIVE EDUCATION
PROGRAM

TO:

Travis Gatlin, PBO

Senior Budget Analyst

FROM:

Estela P. Medina

Chief Juvenile Probation Officer

THROUGH:

Rutharine Shockley

Grant Coordinator

SUBJECT:

Grant Application for CJD Drug Court FY 10

DATE:

April 6, 2009

Travis County Juvenile Probation Department is requesting approval to submit a continuation application that requests \$175,000 in funding from the Criminal Justice Division Drug Court Program. The requested funding is intended to enhance the Department's existing Juvenile Drug Court Program. The awarded funding will increase the availability of substance abuse services for participating youth and their families. Specifically, the grant will allow Juvenile Probation to contract with a vendor to provide intensive in-home family services. This collaboration will enhance and improve the functioning of the juvenile's family system. Services will be rendered to the juvenile and his/her family in a joint effort to maximize the juveniles' potential to be successful in the home, school, and community.

Please review this item and place it on the April 21st Commissioner's Court agenda for their consideration and signature. Please contact Ms. Shockley at 4-7110 for further information.

Thank you in advance for your attention to this request.

CC:Jim Connolly, Assistant County Attorney
Nisha Sharma, Financial Analyst, County Auditor
Barbara Swift, Deputy Chief
Gail Penney Chapman, Division Director
Kathy Smith, Project Coordinator
Sylvia Mendoza, Division Director, Financial Services
Mike Williams, Financial Analyst
Grant File

(512) 854-7000

RESOLUTION

WHEREAS, the Commissioners of Travis County find it in the best interest of the citizens of Travis County that the CJD Drug Court and In-Home Family Services Program be operated; and

WHEREAS, the Commissioners of Travis County have agreed to provide the minimum matching percentage for the said project as required by the Office of the Governor, Criminal Justice Division, grant application; and

WHEREAS, the Commissioners of Travis County have agreed that in the event of loss or misuse of the Criminal Justice Division funds, all funds will be returned to the Criminal Justice Division in full.

WHEREAS, County Commissioners of Travis County designates Samuel T. Biscoe, County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Commissioners of Travis County approve the submission of the grant application for the CJD Drug Court and In-Home Family Services Program to the Office of the Governor, Criminal Justice Division.

	(3)		
Signed by:		Date:_April 21, 2009	
	SAMUEL T. BISCOE, County Judge		

Grant Application Number: 1731806

Agency Name: Travis County

Grant/App: 1731806 Start Date: 9/1/2009 End Date: 8/31/2010

Project Title: Drug Court and In-Home Family Services Expansion

Status: Application Pending Submission

Eligibility Information

Introduction

The Criminal Justice Division (CJD) publishes funding opportunities, known as **Requests for Applications (RFA)**, through the Texas Secretary of State. Click <u>here</u> to visit the Secretary of State's website to locate the RFAs in the appropriate Texas Register issue.

In addition, CJD requires all applicants and grantee organizations to adhere to the *Texas Administrative Code (TAC)* as adopted. Click <u>here</u> to view the current TAC, or click <u>here</u> to view the previous versions of the *TAC*.

Submission Process

When applying for a grant pursuant to an **RFA** published in the *Texas Register* by CJD, applicants must submit their applications according to the requirements provided in the **RFA**. CJD may also consider applications for grants that are not submitted pursuant to an **RFA**. Applicants will be selected in accordance with *1 TAC*, §3.7.

Selection Process

All applications submitted to CJD are reviewed for eligibility, reasonableness, availability of funding, and cost-effectiveness. For applications submitted pursuant to an **RFA**, the executive director will select a review group, COG, or other designee to prioritize the applications and submit a priority listing to the executive director, who will render the final funding decision. A review group may include staff members, experts in a relevant field, and members of an advisory board or council. For more information regarding the selection process, see 1 TAC, §3.7.

Funding Decisions

All grant funding decisions rest completely within the discretionary authority of CJD. The receipt of an application for grant funding by CJD does not obligate CJD to fund the grant or to fund it at the amount requested.

Neither the approval of a project nor any grant award shall commit or obligate CJD in any way to make any additional, supplemental, continuation, or other award with respect to any approved project or portion thereof.

CJD makes no commitment that a grant, once funded, will receive priority consideration for subsequent funding. For more information regarding the application process, see 1 TAC, §3.7 and 3.9.

Adoptions by Reference

All grantees receiving federal and state funds must comply with the applicable statutes, rules, regulations, and guidelines related to the funding source under which the grant is funded. In instances where both federal and state requirements apply to a grantee, the more restrictive requirement applies. For more information regarding grant funding, see 1 TAC, §3.19.

Community Plans

Each community, consisting of a single county or a group of counties, must file with a COG a community plan that addresses the community's criminal justice priorities. A community plan should assess local trends and data; identify problems, resources, and priorities; develop effective strategies; and set goals and objectives. For more information regarding community plans, see 1 TAC, §3.51.

Juvenile Justice and Youth Projects

Juvenile justice projects or projects serving delinquent or at-risk youth, regardless of the funding source, must address at least one of the priorities developed in coordination with the Governor's Juvenile Justice Advisory Board to be eligible for funding. For more information regarding these priorities, see 1 TAC, §3.53.

Monitoring

CJD will monitor the activities of grantees as necessary to ensure that grant funds are used for authorized purposes in compliance with all applicable statutes, rules, regulations, guidelines, and the provisions of grant agreements, and that grantees achieve grant purposes. Grantees must make available to CJD or its agents all requested records relevant to a monitoring review. For more information regarding monitoring, see 1 TAC, §3.2601.

Your organization's Texas Payee/Taxpayer ID Number: 17460001922021

Application Eligibility Certify:

Created on:3/24/2009 12:55:47 PM By:Ruthanne Shockley

Profile Information

Introduction

The **Profile Details** section collects information about your organization such as the name of your agency and project title, the geographic area your project will serve and information about your grant officials.

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Email Addresses & Grant Officials Information

Designating Grant Officials Within your Application:

Enter a valid and unique email address for each grant official and click the **Verify Email and Set Official to the Project** button. If you receive an error message regarding an email address, the grant official you are trying to assign to the project has not registered for a user account in eGrants. Please inform the agency's grant official or designee that they must log in to the <u>eGrants Home Page</u>, and register for a user account. If you need technical assistance, please contact the <u>eGrants Help Desk</u> by email.

Updating Grant Officials on Active Grants:

To reassign a grant official - Authorized Official, Financial Officer, Project Director, or Grant Writer - to your grant project, ensure that the new official registers for a user account in eGrants first. Next, go to the Request. Adjustment tab and check the box indicating you would like to Designate a New Grant Official, provide a brief explanation for the change in the Grant Adjustment Justification box, and then click the 'Create Adjustment Request' button. This will open the Profile. Details tab allowing you to make the appropriate changes. After you have entered a valid email address for the new Official, go to the Certify. Adjustment tab and click on the 'Certify Adjustment' button to send your request to CJD for review. If your organization is designating a new Authorized Official, check your records to see if a revised Resolution is required. Upload the approved Resolution to your grant project on the 'Summary / Upload Files' sub-tab. If you need technical assistance, please contact the eGrants Help Desk by email.

Getting Started

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Applicant Agency Name: Travis County

Project Title: Drug Court and In-Home Family Services Expansion

Division or Unit to Administer the Project: Juvenile Probation Department/ Assessment Division

Address Line 1: 2515 South Congress Avenue

Address Line 2:

City/State/Zip: Austin Texas 78704

Payment Address Line 1: Post Office Box 1748

Payment Address Line 2:

Payment City/State/Zip: Austin Texas 78767-1748

Start Date: 9/1/2009 **End Date:** 8/31/2010

Regional Council of Governments (COG) within the Project's Impact Area: Capital Area Council of Governments

Headquarter County: Travis

Counties within Project's Impact Area: Travis

Grant Officials:

Authorized Official

User Name: Samuel Biscoe Email: sam.biscoe@co.travis.tx.us Address 1: Post Office Box 1748

Address 1:

City: Austin, Texas 78767

Phone: 512-854-9555 Other Phone:

Fax: 512-854-9535

Agency:

Title: The Honorable **Salutation:** Judge

Project Director

User Name: Estela Medina

Email: estela.medina@co.travis.tx.us Address 1: 2515 South Congress Avenue

Address 1:

City: Austin, Texas 78704

Phone: 512-854-7069 Other Phone:

Fax: 512-854-7097

Agency: Title: Ms.

Salutation: Chief

Financial Official

User Name: Susan Spataro

Email: susan.spataro@co.travis.tx.us

Address 1: P.O. Box 1748

Address 1:

City: Austin, Texas 78767

Phone: 512-854-9125 Other Phone:

Fax: 512-854-6640

Agency: Title: Ms. Salutation: Ms.

Grant Writer

User Name: Ruthanne Shockley

Email: ruthanne.shockley@co.travis.tx.us Address 1: 2515 South Congress Avenue

Address 1:

City: Austin, Texas 78704

Phone: 512-854-7110 Other Phone:

Fax: 512-854-7093

Agency: Title: Ms. Salutation: Ms.

Grant Vendor Information

Introduction

The **Grant Vendor** section of the application collects grant payment information for your organization. The following items will be auto-filled from previous data you supplied in eGrants: Organization Type, State Payee Identification Number, and Data Universal Numbering System (DUNS) identifier (if applicable).

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Direct Deposit

In order to receive payments from CJD, complete the Vendor Direct Deposit Authorization and Application for Payee Identification Number forms which can be downloaded from the Texas Comptroller's website at https://fmx.cpa.state.tx.us/fm/forms/index.php and Form W-9 which can be downloaded from the Internal Revenue Services' website at http://www.irs.gov/. Send these completed and signed forms to the Office of the Governor, Financial Services Division, Post Office Box 12428, Austin, Texas 78711.

Getting Started

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Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or

Vendor ID): 17460001922021

Data Universal Numbering System (DUNS): 030908842

Payment Address Line 1: Post Office Box 1748

Payment Address Line 2:

Payment City/State/Zip: Austin Texas 78767-1748

Narrative Information

Introduction

The **Narrative** section is the description of your project. It is important that the information you provide about your project is clear and as concise as possible.

Note: All applicants must certify to the eligibility requirements specific to the fund source. The minimum requirements to complete this page are the **Program Requirements**, **Problem Statement**, **Supporting Data**, **Goal Statement**, and **Project Summary** sections. We <u>recommend</u> that you complete any sections applicable to your project to assist in the application review process.

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Primary Mission and Purpose

The Drug Court Program supports projects that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code.

Funding Levels

The anticipated funding levels for the Drug Court program are as follows:

- Minimum Award None
- Maximum Award None
- The Drug Court program does not require a grantee to provide matching funds.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

* The requirements for this fund source are subject to change pursuant to actions of the Texas Legislature.

Preferences - Preference will be given to:

- 1. mandated drug courts under Texas Health and Safety Code, §469.006; and
- applicants who demonstrate cost effective programs focused on a comprehensive and effective approach to services that compliment the Governor's strategies.

Drug Court Program Requirements

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code §469.001 to be eligible for funding:

Ten Essential Characteristics

<u>Integration of Services</u> – The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

<u>Non-Adversarial Approach</u> – The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

<u>Prompt Placement</u> - Early identification and prompt placement of eligible participants in the program.

Access - Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

Abstinence Monitoring - Monitoring of abstinence through weekly alcohol and other drug testing.

Compliance Strategy - A coordinated strategy to govern program responses to participants' compliance.

Judicial Interaction - Ongoing judicial interaction with program participants.

<u>Evaluation</u> – Monitoring and evaluation of program goals and effectiveness.

<u>Education</u> – Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

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<u>Partnerships</u> – Development of partnerships with public agencies and community organizations.

General Approaches

- <u>Pre-adjudication</u> The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.
- <u>Post-adjudication</u> The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation.
- Reentry Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transitionand reintegration into society.
- <u>Civil</u> Participants enter the drug court program in relation to suits affecting the parent-child relationship, child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** this drug court fill follow below.

Select all that apply
_ Pre-adjudication
X Post-adjudication
_ Reentry
_ Civil
_ N/A

Observation – The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

Policies and Procedures – The drug court will develop and maintain written policies and procedures for the operation of the program.

Information Sharing – The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Jurisdiction - Provide the name of the court administering the Drug Court program (e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal Court). If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

Travis County Juvenile Drug Court

Drug Court Date - If the Drug Court has commenced operations, provide the date that this Drug Court was established.

Enter the date [mm/dd/yyyy]: 5/23/2001

Drug Court Type

- Adult Programs serving adults (either pre-adjudication, post-adjudication, or reentry).
- <u>Family</u> Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.
- Juvenile Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).

Select the type of drug court that will be operated:
__Adult
__Family
X_Juvenile
__N/A

last updated 4-17-09 at 11:08am Will the drug court accept DWI offenders? Select the appropriate response: X Yes _ No _ N/A Presiding Judge - The presiding judge of a drug court funded with Drug Court funds must be an active judge holding elective office or a master. Persons eligible for appointment may not be a former or retired judicial officer. Is the presiding judge of the drug court an active judge holding elective office or a master? Select the appropriate response: X Yes _ No _ N/A Enter the name of the Presiding Judge for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. The Honorable Texanna Davis Enter the name of the Drug Court Coordinator. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. Kathy Smith Note: The Drug Court Coordinator usually monitors the operation of the Drug Court, supervises Drug Court staff, participates in Drug Court judicial staff meetings, prepares and oversees Drug Court contracts with service providers, maintains data on Drug Court operations, and communicates with legal staff, government officials, social service agencies, and the public regarding matters of the Drug Court. Has the drug court ever applied for federal funding? Select the appropriate response: X Yes __ No _ N/A Has the drug court ever received federal funding? Select the appropriate response: X Yes _ No _ N/A If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and explain how CJD funds will be used to support or expand the project and not replace existing funds.

Enter the federal funding description:

Award amount- \$400,000 Grant Period 9/30/2006 to 9/29/2009 from the Department of Health and Human Services/ Substance Abuse Mental Health Administration. The Travis County Juvenile Probation Department seeks funds from CJD that will allow an increase in the number of offenders who can participate in the Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant will allow Juvenile Probation to contract with a provider to provide intensive in-home family services. This collaboration will provide the opportunity to improve the functioning of the juvenile's family system. Federal Funding Description: The Family and Juvenile Treatment Drug Courts (Drug Courts) Grant Program is one of SAMSHA's Service Grants program. The purpose of Family and Juvenile Treatment Drug Courts grants is to provide funds to be used by treatment providers and the courts to provide alcohol and drug treatment, wrap-around services supporting substance abuse treatment, assessment, case management, and program coordination to those in need of treatment drug court services. Priority for the use of this funding should be given to address gaps in the continuum of treatment.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil

last updated 4-17-09 at 11:08am rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:
Linda Moore Smith
Enter the Address for the Civil Rights Liaison:
1010 Lavaca St., Austin, TX 78701
Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999]:
5128549165

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under the Drug Court Program Solicitation.

 \underline{X} I certify to <u>all</u> of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target. Enter your problem statement:

A large number of youth are using or abusing substances. Intervention, treatment, and case management are critical in the area of substance abuse when working with youth who have contact with the juvenile justice system. These youth appear to cycle through the justice system over and over creating a strain on the court system, probation department, the family, and the community at large; as it relates to there repetitive pattern of drug use and criminal behavior. Further perpetuating the problem, it has been determined that inadequate parenting and lack of parental involvement increases a child's likelihood of engaging in delinquent behavior. The ability to demonstrate success with this population is contingent upon the services available to not only youth, but their families as well.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem. Enter your supporting data:

In FY05, substance abuse screenings conducted with juveniles referred to the Department determined that 43% (1206/2779) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY06, substance abuse screenings determined that 45% (1030/2301) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. In FY07, substance abuse screenings determined that 46% (1227/2649) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. In FY 07, a total of 43.6% (17/39) youth successfully completed the Juvenile Drug Court Program. In FY08, substance abuse screenings determined that 44.4% (1093/2461) needed a comprehensive substance abuse assessment after being screened and identified as having a substance abuse related problem. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. According to the most recent Annual Evaluation, a total of 47.4% (18/38) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. Youth and families participating in both In-Home Family Services and Drug Court reflect a successful completion rate as high as 85%.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Travis County FY09-FY10 Community Plan under Juvenile Justice Delinquency Prevention states in priority #5, "Program or other initiatives designed to provide prevention, intervention, and treatment services to at-risk youth. The proposed project reflects the efforts as demonstrated under the Community Plan's funding priorities and supports the following: a continuation of the comprehensive assessment process; services for juveniles with both substance abuse and mental health treatment needs; and continuum of care initiatives, research-based, and outcome-based programming.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The project goal is to improve outcome for substance abusing juvenile offenders by improving family support and participation in treatment services for the offender.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating

organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available <u>here</u> for your convenience. Enter your cooperating working agreement(s): N/A

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.) Enter your current grant's progress:

N/A

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request. Enter your summary statement for this project:

A large number of youth are using or abusing substances. Intervention, treatment, and case management are critical in the area of substance abuse when working with youth who have contact with the juvenile justice system. These youth appear to cycle through the justice system over and over creating a strain on the court system, probation department, the family, and the community at large; as it relates to there repetitive pattern of drug use and criminal behavior. Further perpetuating the problem, it has been determined that inadequate parenting and lack of parental involvement increases a child's likelihood of engaging in delinquent behavior. The ability to demonstrate success with this population is contingent upon the services available to not only youth, but their family as well. Improving family support and participation leads to improve outcome for substance abusing juvenile offenders. According to the most recent Annual Evaluation, a total of 47.4% (18/39) youth successfully completed the Juvenile Drug Court Program. These graduates were multiple offenders with a history of chronic substance use. Youth and families participating in both In-Home Family Services and Drug Court reflect a successful completion rate as high as 85%. The proposed project reflects the efforts as demonstrated under the Community Plan's funding priorities and supports the following: a continuation of the comprehensive assessment process; services for juveniles with both substance abuse and mental health treatment needs; and continuum of care initiatives, research-based, and outcome-based programming. The Travis County Juvenile Probation Department seeks funds that will allow an increase in the number of offenders who can participate in the Drug Court program by increasing the availability of substance abuse services for participating youth and their families. Specifically, the grant will allow Juvenile Probation to contract with a provider to provide intensive in-home family services. This collaboration will provide the opportunity to improve the functioning of the juvenile's family system. Upon acceptance into the Drug Court Program, youth will be supervised by the Travis County Juvenile Probation Officers, placed in an appropriate outpatient substance abuse program, and provided In Home Family Counseling services. Youth and a family member will go before the Judge weekly or as determined by the phase of completion. The Juvenile Probation Officers makes up to 5 contacts weekly with the youth in school, at home, in the probation office, in the community or at the substance abuse treatment location. Drug screens will be completed weekly. A range of services, sanctions and incentives are blended together to enhance a successful outcome. Family support and participation in services is enhanced through In Home Counseling designed to strengthen the family.

Project Activities Information

Introduction

The Project Activities section of the application gathers information about the type of activities your project will incorporate.

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- X = a pencil icon with a red slash through it click on this icon to cancel your edits.
- X = a red delete icon click on this icon to delete the item.
- In = a diskette icon click on this icon to save your work. When this icon appears, it is your queue to save the item that you are working on; otherwise, your data will be lost.
- • an **information** icon this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Drug Courts

Does your project have a Steering Committee that helps direct and enhance your court's operations?

X Yes

_ N/A

List the members of your project's treatment team and describe their role in supporting the participants.

Susie Ruiz- provides a clinical perspective and recommendations for the appropriate level of treatment to meet the needs of the participants in the program. She participates in the screening process for admission for the program. Eve Williams- Coordinator for the Travis County Day treatment program and provides weekly progress reports on the client's progress in treatment, and supervises clinical staff to ensure they meet the substance abuse treatment goals are met. Brandy Warren- Phoenix Academy provides residential, and outpatient services to participants in the program. Phoenix Academy provides treatment and ensures that substance treatment goals are met.

Provide the average caseload size for a full-time case manager/probation officer assigned to this project.

25

Provide your project's policy on drug testing participants.

Participants on level I in the program receive 3 random drug tests a week. Participants on level II in the program receive 2 random drug tests a week. Participants on level III in the program receive 1 random drug test a week. Describe the process you will use to determine your project's effectiveness.

Travis County Juvenile Drug Court effectively serves post-adjudicated juveniles with co-occurring disorders and substance abuse issues. The strength based program utilizes accountability by providing weekly reviews, intensive supervision, and immediate linkage of substance abuse services to increase the participation in treatment, education, and compliance with conditions of probation.

Provide the total cost for operating your project during the previous fiscal year. (This should include all salaries, travel, counseling, treatment services, office supplies, etc.)

371675

List the sources and amounts of non-CJD funding used to support this project during the previous fiscal year. (This may include local or state funds and any other charges to participants.)

Travis County Juvenile probation has a federal grant from SAMHSA budgeted for \$400,000 in fiscal year 2008 and continuing in FY09 for \$400,000.

List the treatment resources used for this project (e.g., ATR, TAIP, in-house, etc.).

Association for the Advancement of Mexican America's (AAMA), Austin Child Guidance Center (ACGC), Austin Travis County Mental Health and Mental Retardation, Travis County Day Treatment Program, CHOICES, Choosing How I Live Life (C.H.I.L.L.), Clean Investments Counseling Center (CICC), Creating Lasting Family Connections (CLFC), Phoenix Academy, Providence of Texas, Riverside General Hospital, Houston Texas, Young Women's Christian Association (YWCA), Youth Advocacy, Inc. (YAP), American Youth works, Work source, Austin Can Academy, Lifeworks, Eagle Academy and Access to Recovery. Fees collected by your County in accordance with Chapter 102.0178, Code of Criminal Procedure, for offenses found in Chapter 49, Penal Code (DWI) and Chapter 481, Health and Safety Code (controlled substances):

Provide the total collected in the previous fiscal year by your county. (The party responsible for collecting court assessed fees in your county may be the treasurer, county clerk, or district clerk.)

50363

Of the fees collected in your county, provide the amount that was directed to your project?

n/a

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Drug Court - Juvenile	100.00	The Travis County Juvenile Probation Department will screen and then assess youth through the Juvenile Assessment Center. Youth determined to be in need of substance abuse services, family services, and specialized supervision will be referred to the Drug Court Program. Upon acceptance into Drug Court Program, youth will be supervised by the Substance Abuse Supervision Unit, placed In-Home Family Counseling Services. Youth and a family member will go before the Judge weekly or as determined by the phase of completion. Travis County Juvenile Probation Officers makes up to 5 contacts weekly with the youth in school, at home, in the probation office, in the community, or at the substance abuse treatment location. Drug screens are completed weekly. A range of services, sanctions, and incentives are blended together to enhance a successful outcome. Family support and participation in services are enchanted through In Home Family Counseling designed to strengthen the family. After successful completion, graduation ceremonies are held and the community supporters as well as the team of professionals are invited to witness the commencement activity for the youth and family that successfully complete the Program and terms of Probation.

Geographic Area:

The geographic area Travis County, Texas.

Target Audience:

Substance abusing juvenile offenders.

Gender:

Male and female offenders.

Ages:

The inclusive age range is 10 through 17 years old.

Special Characteristics:

The Drug Court includes services to youth with substance abuse and co-occurring mental health problems.

Measures Information

Introduction

The **Project Measures** section of the application collects data to track the performance of your proposed project toward its stated objectives. Output measures demonstrate the level of activity of a project. Outcome measures demonstrate the impact of a project in a targeted area, reflecting the extent to which the goals and objectives of the project have been achieved. Output and outcome measures displayed on this page correspond to activities selected or created on the **Activities** page.

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- \bullet = an **information** icon this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Objective Output Measures

OUTPUT MEASURE		TARGET LEVEL	
Number of new enrollments in the program.	65	65	
Number of participants in the program. ("Participants" should include the number in the program at the beginning of the reporting period plus the number of enrollments - example: total number served.)	98	120	
Number of people assessed for eligibility to participate in the program.	168	140	

Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of participants employed or enrolled in school at time of drug court graduation (part time or full time).	18	20
Number of participants that earn a GED, high school diploma, or vocational training credential while in the program.	0	1
Number of program youth completing program requirements.	18	20
Number of program youth exhibiting a decrease in substance use.	65	65
Number of program youth who offend or reoffend.	1	5

Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
		1

Documents Information

Introduction

The **Supporting Documentation** section of the application contains general grantee requirements. Please select or enter the appropriate responses in the areas below.

Click on the Save and Continue button at any time to save the information entered on this page. If you do not click on this

button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Getting Started

On this tab you will notice a certain icon that is displayed.

• Θ = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Certification and Assurances

Each applicant must click on this link to review the standard <u>Certification and Assurances</u>.

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the <u>resolution</u> from its governing body, such as the city council, county commissioners' court, school board, or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;

2. A commitment to provide all applicable matching funds:

- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
- 4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the <u>approved</u> resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

X Yes

_ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Travis County monitors the activities of all sub-contractors by certifying services have been rendered prior to release of payment. The Program Coordinator monitors contract compliance with the vendors used for professional services. This includes: conducting site visits; making weekly contacts with the vendors to monitor client services and progress; authorizing payments consistent with the contract documents; exercising remedies, as appropriate, where a contractor's performance is deficient; resolving disputes in a timely manner; and maintaining appropriate records.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and

the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Note: Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.

Select the Appropriate Response:

Yes

X No _ N/A

For applicant agencies that selected either No or N/A above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Reponse:

_ Yes

X No

_ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2009

Enter the End Date [mm/dd/yyyy]:

9/30/2010

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

Enter the amount (\$) of State Grant Funds:

5573581

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

X Yes

_ No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected Yes above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit: 9/30/2008

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- · the applicant is a medical institution;
- · the applicant is an Indian tribe;
- · the applicant is an educational institution, or

the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Ofice for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery
 of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- _ Type I Entity
- _ Type II Entity
- X Type III Entity

Debarment

Each applicant agency will certify that it and its principles:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them
 for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal,
 state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of
 embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen
 property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses unumerated in section 1.2(a) in the Certification and Assurances document cited above in the **Introduction**; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

X I Certify
_ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

Fiscal Capability Information

Introduction

This Fiscal Capability section of the application collects information from nonprofit corporations applying for CJD grant funds.

Note: If you are NOT a nonprofit corporation, this information is not applicable; therefore, the 'Printer Friendly' version will be blank for all information collected in the Fiscal Capability section.

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Se	elect the	appropriate	response:
	Yes		•
	No		

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

last updated 4-17-09 at 11:08am Select the appropriate response:YesNo
Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervsior?
Select the appropriate response: Yes No
NO
If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.
Enter your explanation:
Financial Capability Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.
Has the grant agency undergone an independent audit?
Select the appropriate response: _ Yes _ No
Does the organization prepare financial statements at least annually?
Select the appropriate response: _ Yes _ No
According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?
Select the appropriate response:YesNo
If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.
Enter your explanation:
Budgetary Controls Grant agencies should establish a system to track expenditures against budget and / or funded amounts.
Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:
a) Total funds authorized on the Statement of Grant Award?
_ Yes _ No

last updated 4-17-09 at 11:08am b) Total funds available for any budget category as stipulated on the Statement of Grant Award?
_ Yes _ No
If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.
Enter your explanation:
Internal Controls Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.
Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?
Select the appropriate response: _ Yes _ No
Is there separation of responsibility in the receipt, payment, and recording of costs?
Select the appropriate response: _ Yes _ No
If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what

action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Introduction

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of CJD funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a pencil icon will display after expanding the grid. Click on the pencil icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits.

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Getting Started

On this tab you will notice certain icons that are displayed.

- \pm = a **plus** icon click on this icon to expand a list of items.
- \Box = a **minus** icon click on this icon to collapse a list of items.
- = a **new** icon click on this icon to add a new item.
- V = a pencil icon click on this icon to edit your selections.
- • = an **information** icon this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN- KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	In Home Family Services: Contracted Services for \$175,000. The services provided by the contractor will include case management, family strengthening and preservation counseling, problem solving, intervention, and case coordination of needed addtional services. The contractor will also participate in mulitdisciplinary staff and adminster strength based assessments of families. The contractual funds may also include in home services and substance abuse treatment for Drug Court clients.	\$175,000.00	\$0.00	\$0.00	\$0.00	\$175,000.00	0

Source of Match Information

Introduction

The **Source of Match** section of your application collects information regarding the source and amount of **Cash Match** and **In Kind Match**. Please enter the description and amounts of match in the spaces provided below and select whether the item is 'Cash Match' or 'In-Kind Match'. After entering an item click on the **Add New Item** button. When an item has been added, it will appear in the 'Edit the Source(s) of Match Reported' table. You may edit each of the items added to this table by clicking on the 'pencil' icon. If you edited an item in the table, click on the 'diskette' icon to save your edited entries.

For further information regarding matching funds refer to 1 TAC, §3.3; for program income refer to 1 TAC, §3.73 and §3.87.

Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct.

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Getting Started

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Detail Source of Match/GPI:

DESCRIPTION	матсн түре	AMOUNT
	I	4

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$175,000.00	\$0.00	\$0.00	\$0.00	\$175,000.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$175,000.00	\$0.00	\$0.00	\$0.00	\$175,000.00

Condition Of Fundings Information

DESCRIPTION	CREATED	MET	HOLD FUND
			<u> </u>

You are logged in as User Name: GrantWriter

POST-AWARD PROCUREMENT QUESTIONNAIRE

OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION P.O. BOX 12428 AUSTIN, TEXAS 78711 512/463-1919 FAX: 512/475-2440

WWW.GOVERNOR.STATE.TX.US

This form along with supporting documentation MUST be completed by the designated grant financial officer and submitted to the Governor's Criminal Justice Division (CJD) before obligating grant funds for a single procurement of goods (including equipment) and/or services expected to exceed \$100,000.

PART I: CJD GRANT INFORMATION

Grantee Name:	Travis County						
Project Title:	Drug Court / In	Drug Court / In-Home Family Services					
Grant Number (ex: 16000-02):	1731806						
Project Period:	From	9/1/2009	То	8/31/2010			

PART II: VENDOR INFORMATION

Vendor Name:	Providence Service Corporation
Procurement Item as it appears on the	Contractual In-Home Family Services
CJD "Approved Budget Summary":	
Item Amount (\$):	\$175,000.00

PART III: PROCUREMENT INFORMATION

1. What procurement procedures are administered by the awarding agency (SE	LECT On	e)?		
☐ State ☑ Local ☐ Other (please DESCRIBE):				
Are the proposed procurement procedures compliant with federal, state and local laws and regulations and the standards identified in the Uniform Grant Management Standards (SELECT One)?	×	Yes		No
3. For purchases expected to exceed \$100,000, SELECT any of the following of	onditions	that apply:		
 a) The procurement is to be awarded without competition and/or only one bid or offer is received in response to a solicitation. 	\boxtimes	Yes		No
b) The procurement specifies a "brand name" product.		Yes		No
 c) The proposed contract/ purchase is to be awarded to an entity other than the evident low bidder under a sealed bid procurement. 		Yes	×	No
If the answer is 'Yes' to statements 3 a), b), or c) above, grantees must sul documents for review to CJD (such as request for proposals or invitations estimates, etc.) prior to the obligation or expenditure of grant funds.				

PART IV: CONTRACT MONITORING INFORMATION

If the procurement involves a contract:			
a) Has the awarding agency established a contract monitoring function to regularly ensure that deliverables are being provided as specified in the contract?	×	Yes	No
b) Has the awarding agency established a process to regularly document the results of contract monitoring reviews?	×	Yes	No
c) Has the awarding agency created a filing system to maintain all files and results of contract monitoring reviews?	×	Yes	No

PART V: AUTHORIZING SIGNATURE

I certify that to the best of my knowledge and belief this questionnaire and any supporting documentation is correct and complete.

Susan A. Spatara Printed Name of Financial Officer

Signature of Financial Officer

<u>γ-/-ος</u> Date

CJD Drug Court CJD 9/1/09-8/31/10 Account: 887-4573-593-6099.

Providence contract			Number of Days of Pay per	Number of Juveniles to
expenditures.	Total E	xpenditure	Juvenile for 30 days*	Serve
September	\$	14,583.00	1770	8.24
October	\$	14,583.00	1770	8.24
November	\$	14,583.00	1770	8.24
December	\$	14,583.00	1829	7.97
January	\$	14,583.00	1829	7.97
February	\$	14,583.00	1711	8.52
March	\$	14,583.00	1829	7.97
April	\$	14,583.00	1770	8.24
May	\$	14,583.00	1829	7.97
June	\$	14,583.00	1770	8.24
July	\$	14,583.00	1829	7.97
August	\$	14,583.00	1829	7.97
Total Spent	7 \$ 55	174,996		8.13

*Daily Rate: **\$59**

(30 days a month)

Dollars Remaining

175,000

GRANT SUMMARY SHEET

Check One:	Application A	Approval:		Permission to Continue:					
	Contract Approval: Status Report:								
Demontropy / Division True is Country I was its Description									
Department/Division: Travis County Juvenile Probation									
Contact Person/Title: Ruthanne Shockley, Grant Coordinator									
Phone Number: 512/854-7110									
Grant Title:	Byrne Memo	rial Compe	titive Grant S	upporting Pro	oblem Solvin	g Courts			
Grant Period:	From:	1	0/1/09	To:	09/3	0/11			
Grantor:	American Re	einvestment	& Recovery	Act (ARRA)	with the Offi	ce of			
	Justice Progr	rams (OJP)							
Check One:	New: 🛛		Continuatio	n: 🗌	Amendment	: 🔲			
Check One:	One-Time A	ward: 🛛		Ongoing Av	vard:				
Type of Payment:	Advance:			Reimbursen	nent: 🛛				
Grant Categories/	Federal	State	Local	County					
Funding Source	Funds	Funds	Funds	Match	In-Kind	TOTAL			
Personnel:	314,852	0	0	0	0	314,852			
Operating:	205,874	0	0	0	0	205,874			
Capital Equipment:	6,195	0	0	0	0	6,195			
Indirect Costs:	10,538	0	0	0	0	10,538			
Total:	537,459	. 0	0	0	0	537,459			
FTEs:	3	0	0	0	0	3			
						· · · · · · · · · · · · · · · · · · ·			
Auditor's Office Re	view: 🛛		¥	Staff Initials:	DB				
Auditor's Office Re	<u></u>		· ·	Staff Initials:	DB				
	mments:	act Review:		Staff Initials					

Performance Measures	Projected FY 10		Progress To Date:				
Applicable Depart. Measures	Measure	12/31/09	12/31/09 3/31/10 6/31/10 9/30/10				
Percentage of juveniles who recidivate within one year after completion of program	14%	14%	N/A	N/A	N/A	11%	
Percentage of juveniles who recidivate while in the program	13%	20%	N/A	N/A	N/A	10%	
Percentage of juveniles who successfully complete the program	71%	73%	N/A	N/A	N/A	75%	
Number of Juveniles Served	24	6	12	18	24	48	

Measures For Grant							
Percentage of juveniles who recidivate within one year after completion of program	14%	14%	N/A	N/A	N/A	11%	
Outcome Impact Description	Youth who have mental health issues and who are involved in the juvenile justice system face challenges with not only their own dilemmas but perhaps those of their parents as well. Community support is available but is <i>voluntary</i> and is only helpful when availed upon by the youth and their families.						
Percentage of juveniles who recidivate while in the program	13%	20%	N/A	N/A	N/A	10%	
Outcome Impact Description	Program participants face multiple barriers while learning to live with and overcome their mental health issues. These barriers may include, but are not limited to, their parents' mental health and/or substance abuse issues; active domestic violence; and/or parents who are uncooperative or in denial. To successfully complete the Program and ultimately lead a productive life, Program participants must first remain in the Program long enough to begin to learn coping skills, undergo initial therapy, and, if needed, respond to appropriate medication.						
Percentage of juveniles who successfully complete the program	71%	73%	N/A	N/A	N/A	75%	
Outcome Impact Description Measures For ARRA	counseling therapy, if manageme of juvenile Program is coordination	earticipants g, learned connected, and ent is provides in the just g based on so on of these overall program	pping strated had familed and is vice system trong commercials.	egies, main ly support. rital to mee with ment nunity coll crucial to i	tained med Intensive of the partice al health is laboration;	ication case ular needs sues. This	
Number of jobs retained (by type) due to Recovery Act funding.	N/A	N/A	N/A	N/A	N/A	N/A	
Outcome Impact Description		ure will trace g eliminated period			• • •	•	
Number of jobs created due to Recovery Act funding.	0	3	3	3	3	3	
Outcome Impact Description		ure will trac very Act fu				e created	
Percent of essential services maintained without disruption	100%	100%	100%	100%	100%	100%	

Outcome Impact Description	This measure will track the percent of essential services maintained without disruption. Essential services are defined as services that are necessary to achieving the grantee's mission. They are mission critical.						
Number of collaborative partnerships established to avoid reductions in essential services and duplication.	10 7 8 9 10 12						
Outcome Impact Description	This measure will track the number of collaborative partnerships established to avoid reductions in essential services and duplication.						

PBO Recommendation:

The Juvenile Probation Department is requesting approval to submit a grant application to the Department of Justice, Office of Justice Programs to receive Recovery Act Edward Byrne Memorial Competitive Grant resources over a two-year period to expand the number of youth served by the department's juvenile mental health court. The Collaborative Opportunities for Positive Experience (COPE) program provides collaborative treatment through a local health provider and contracts for psychiatric services. The grant would provide resources for 3 FTE and serve an additional 24 youth per year and 48 youth over the grant term, which would expire at the end of FY 11. There is no County match requirement.

If awarded, the department has stated that it will explore additional outside resources to continue the program once this grant funding is no longer available. Should County funds be requested in the future, PBO recommendations for funding will be based on the results of the program and availability of funds.

PBO recommends approval of the request.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

Juvenile Probation Department is requesting approval to submit a grant application which seeks funding from the ARRA OJP Byrne Memorial Competitive Problem Solving Court Program. The grant will be over a two year period. Resources secured through this funding source will allow the Department to sustain and expand our current juvenile mental health court. The Collaborative Opportunities for Positive Experiences (COPE) program that will provide collaborative treatment through a local healthcare provider, contracts for psychiatric services, and promote a community collaborative program for donation of money, goods, and services through COPE. The program will hire 3 FTE's to expand services for juveniles in the program: JPO III, Care Coordinator, and Office Secretary.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The Department intends to request subsequent year continuation funding for this program through proposals submitted to the Federal and State government, as well as private foundations. No additional County funds are necessary at this time.

- 3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

 n/a
- 4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Indirect costs are allowed under this funding source and have been calculated at a 2% rate.

5. County Commitment to the Program upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for this project through proposals submitted to the Federal and State government. As previously presented to the Commissioners' Court, the County will have the opportunity to consider investment in the proposed Mental Health Court Program.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program. We are expanding our current COPE juvenile mental health court to serve more juveniles and provide additional services to fill in the gaps where services have been difficult to fill for this population. We are also fulfilling the ARRA requirements by hiring new staff.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will increase accountability and facilitate linkage to mental health services for more youth involve in juvenile probation. We anticipate that it will increase the number of youth successfully discharged from the DPU program and increase the number of youth receiving needed mental health services. The expansion will include collaboration with new local health care providers, contractual psychiatric services, and collaborated with community partners to provide money, goods, and services involved in the program.

Travis County Juvenile Probation Department



ESTELA P. MEDINA Chief Juvenile Probation Officer

ADMINISTRATIVE SERVICES COURT SERVICES **DETENTION SERVICES** PROBATION SERVICES RESIDENTIAL SERVICES UBSTANCE ABUSE SERVICES OMESTIC RELATIONS OFFICE JUVENILE JUSTICE ALTERNATIVE EDUCATION **PROGRAM**

TO:

Travis Gatlin, PBO

Senior Budget Analyst

FROM:

Estela P. Medina

Chief Juvenile Probation Officer

THROUGH:

Ruthanne Shockley

Grant Coordinator

SUBJECT:

ARRA OJP Byrne Memorial Competitive Grant Category VII

DATE:

April 7, 2009

Juvenile Probation Department is requesting approval to submit a grant application for \$537,459 which seeks funding from the ARRA OJP Byrne Memorial Competitive Problem Solving Court Program. The grant will be over a two year period. Resources secured through this funding source will allow the Department to expand our current juvenile mental health court. The Collaborative Opportunities for Positive Experiences (COPE) program that will provide collaborative treatment through a local healthcare provider, contracts for psychiatric services, and promote a community collaborative program for donation of money, goods, and services through COPE. The program will hire 3 FTE's to expand services for juveniles in the program.

Please review this item and place it on the April 9th Commissioner's Court agenda for their consideration and signature. Please contact Ms. Shockley at 4-7110 for further information.

Thank you in advance for your attention to this request.

CC: Jim Connolly, Assistant County Attorney Dede Bell, Financial Analyst, County Auditor Barbara Swift, Deputy Chief Gail Chapman, Division Director Linda Duke, Project Coordinator Sylvia Mendoza, Division Director, Financial Services Mike Williams, Financial Analyst Grant File

Fax: (512) 854-7097

Recovery Act: Edward Byrne Memorial Competitive Grant Program Category VII: Problem Solving Courts CFDA 16.808

PROJECT TIME AND TASK PLAN

Activities	Timeframe	Person Responsible
Grant Application Project Management	Within 4 weeks of RFP release date	Ruthanne Shockley, Grant Coordinator
Grant Acceptance	Within three weeks of the receipt of the Grant Award Notification	Travis County Commissioner's
Grant Revenue Certification	Within three weeks of Grant Acceptance	Auditor's office-Dede Bell
Grant Budget Loaded into HTE	Within two weeks of the Grant Revenue Certification	Financial Services Unit- Michael Williams
New slot number assigned for new positions by Grant	Within two weeks of the Grant Revenue Certification	Human Resources-Ellie Ortiz

Activities	Timeframe	Person Responsible
Announcement /Application Posted for Juvenile Probation Officer Level III, Care Coordinator, and Office Specialist	or Juvenile Probation Level III, Care	
Interview	October 2009	Assessment Services Division Director-Gail Penney-Chapmond
Hiring Recommendation and Authorization to Hire.	November 2009	Chief Juvenile Probation Officer- Estela P. Medina
Training for Juvenile Probation Officer Level III, Care Coordinator, and Office Specialist	Ongoing	Assessment Services Division- Gail Penney-Chapmond

Activities	Timeframe	Person Responsible
Sustain and Expand COPE Mental Health Court	October 1 2009 through September 30 2011	COPE Mental Health Court Team
Conduct Assessments prior to staffing juveniles.	On-going	Assessment Services Division- Psychologist Dr. Melissa Mohlman, PhD.
Staff Juveniles for entry into COPE	On-going/weekly	COPE Mental Health Court Team
Assign cases to Juvenile Probation Officer and Care	On-going/24 hours of assignment	COPE Coordinator-Linda Duke

Coordinator		
Conduct Pre and Post Ohio Scales for Youth and Families	On-going/upon intake and upon discharge	Assigned Juvenile Probation Officer
Facilitate linkage, monitor and evaluate treatment and community services.	On-going	COPE Coordinator-Linda Duke
Monitor and facilitate juvenile compliance through family and review team meetings	On-going/weekly	COPE Mental Health Court Team
Expand service providers to serve those youth who have experienced trauma and other factors related to their offense.	On-going	COPE Coordinator-Linda Duke
Facilitate communication among justice and community professionals through the COPE Advisory Council	On-going/Quarterly	COPE Coordinator-Linda Duke COPE Court Judge-John Hathaway

Activities	Timeframe	Person Responsible
Cross-training between juvenile	Ongoing	Training Team
justice and mental health		
treatment providers		

Activities	Timeframe	Person Responsible			
Evaluation	Date of Award (Ongoing)	Research Unit			
Six month follow up	Six months into project expansion	Research Unit			
Twelve month follow up	Twelve months into project expansion	Research Unit			
Twenty-four month follow-up	Twenty-four months into project expansion	Research Unit			

^{**}Please see Logic Model that links key project components with goals and objectives.

Recovery Act: Edward Byrne Memorial Competitive Grant Program Category VII: Problem Solving Courts CFDA 16.808 Program Abstract

Travis County Juvenile Probation Department Mental Health Court (Collaborative Opportunities for Positive Experience /COPE), is applying for funding in Category VII: Supporting Problem Solving Courts. The amount requested is \$537,459. The COPE Mental Health Court primary goals are: (1) expand the number of juveniles served through its existing deferred prosecution mental health court; (2) directly address mental health and substance abuse barriers, family violence issues, educational obstacles and other issues faced by the juvenile's and their family that have fueled their behavior which has resulted in a crime, (3) divert those youth from further involvement in the justice system, and (4) collaborate effectively by expanding and strengthening links to members of the community, schools and agencies that provide mental health, substance abuse and support services to COPE program participants.

COPE serves youth who consist of first time offenders and have not had any history of juvenile involvement. The kids accepted into the program are ages 10-17 with the average age of 14. All the youth have multiple mental health diagnosis that meets the Diagnostic Criteria from DSM-IV, on Axis I, in addition to diagnosis on the Axis II level (Mental Retardation, Personality Disorders). COPE Mental Health Court has been successful in identifying and providing preventive and intervention strategies to divert these children from the justice system, through deferred prosecution.

The strategies to meet the COPE goals include obtaining mental health assessments of the children through the TCJPD Assessment Center for referrals to COPE. The COPE Coordinator will contact new providers in the community for therapeutic and psychiatric services. By creating new positions, wrap around services and intensive therapeutic interventions will be more accessible to families. Addressing the therapeutic and service gaps will be conducive in not criminalizing the child's behavior but allow for diversion to occur. The requested position of a Probation Officer III will allow the COPE program to serve an additional 48 kids for the two years of funding. This new position, requested from this grant, will serve 12 kids every 6 months for 2 years; with a total of three probation officers, COPE will serve a total of 144 kids (at 48 each) over the two-year project period.

TCJPD will take the following actions to continue and expand the current mental health court by; 1) quickly and directly increase the number of participating juveniles, 2) immediately expand and amend current contracts with providers and develop new contracts with other community providers for therapeutic and substance abuse services, and psychiatric services and 3) improve delivery of services through intensive supervision, case management and program support by creating new position(s) for a Deferred Prosecution Probation Officer III, a Care Coordinator and a Office Specialist; 4) develop a new collaboration through People's Community Clinic for on going integrated (medical/mental) health services; 5) contract directly with psychiatrists to provide initial psychiatric evaluations and continuing medication reviews; and 6) continue to provide effective links and partnerships between the juvenile justice system, four independent school districts and community social service organizations.

Recovery Act: Edward Byrne Memorial Competitive Grant Program Category VII: Problem Solving Courts CFDA 16.808

Program Narrative

In May of 2007, Travis County Juvenile Probation Department started a diversionary juvenile mental health court, Collaborative Opportunities for Positive Experiences (COPE), with a grant from the Bureau of Justice Assistance. The original intention was to sustain COPE through county funding, however; due to the economy, the Department can not ask for additional county funding, and in fact must submit a reduced budget for next fiscal year. COPE is funded through the BJA grant until September of 2009, and unless alternative funding is identified, the mental health court will no longer operate. The BJA grant funds have been used to fund a coordinator for the court and to provide treatment to 117 juveniles and their families served in the program by contracting with local providers in the community for therapeutic and other mental health services.

COPE serves children, ages 10-17, which have a mental health diagnosis. They are involved in the program for 6 months to a year. COPE is strength-based model court, held in an informal setting, with each family seen individually. The COPE team has a number of opportunities through the pre-adjudication process to advocate for alternatives to adjudication through agreements where juvenile prosecutors agree not to file additional charges for violating conditions of release or obtains another charge while in the program. Juvenile's petitions are filed but not issued while in the COPE program. Any violations occurring during their participation in COPE is dealt with in a family meeting session or in court if the issue requires a more "formal" setting and is attended by the COPE judge who is familiar with each case.

Program goals include: to improve access to mental health services for juveniles by removing barriers to existing services; to increase the number of providers of mental health and substance abuse services available to COPE children; and to facilitate partnerships between juvenile justice, educational, and mental health treatment systems.

Youth in the COPE program have been exposed to myriad of traumatic events, either as victims or as witnesses. Crimmins et al. (2000) suggest that if trauma is not resolved, negative residual effects may occur including (1) alcohol and drug use, (2) involvement in violent activity, and (3) development of mental health problems such as Post-traumatic Stress Disorder (PTSD). For many of these juvenile offenders, there is a link between experiencing abuse/neglect, lack of appropriate treatment, which in turn produces behaviors that lead to arrest. Yet, as the number of juveniles entering the local juvenile-justice system with severe mental health disorders increases, obstacles in accessing *and* keeping services is a significant problem.

In Travis County, only one in five residents is uninsured, (Community Action Network, Community Conditions Overview, March 2008). Even for those families with some form of insurance for mental health/substance abuse disorders, coverage is insufficient in scope or duration to meet the juvenile's needs; or, co-pays are prohibitive under increasingly difficult economic conditions. Restrictive eligibility requirements and application procedures for Medicaid preclude many families from accessing psychiatric services. Last year, Texas served only 18% of children who needed mental health services and were eligible to receive them," (Texans Care For Children Fact Sheet 2009). Although the community has a number of public and non-profit mental health providers, surveys of these agencies indicate that the demand for low cost or no cost services often exceeds their capacity to provide timely access to treatment. It is not uncommon for the few COPE families who do have insurance to wait for psychiatric

appointments for up to 4 months through the Mental Health Mental Retardation/MHMR system. Spanish-speaking families have to wait longer for intakes and subsequent assignment of a therapist and psychiatric appointments. COPE has provided individual and family therapy and psychiatric medication monitoring if needed upon admission.

In 2008, 40% of the juveniles in COPE had a parent or guardian that had a mental health diagnosis and/or alcohol abuse/addiction. The needs of COPE parents are multiple and significant, requiring a substantial investment of time by the JPO and the COPE Coordinator, if the youth are to be successful in the program. Many juveniles are being raised by an extended family member due to a parent's mental-health or substance-abuse issues.

A critical obstacle in meeting the mental health needs of juveniles in Texas and Travis

County is the shortage of psychiatrists. MHMR, a COPE collaborative partner, is the only entity
in Travis County that accepts new Medicaid patients for psychiatric services.

Program Design and Implementation

Juveniles referred to COPE have received a mental health assessment through the Department's Assessment Unit, and have been identified as meeting the eligibility requirements regarding a mental health diagnosis. The COPE Team, which consist of a judge, COPE Coordinator, Assistant District Attorney., (2) Juvenile Probation Officers (JPO), Juvenile Public Defender (JPD) and Coordinator for the Children's Partnership, meet each week to staff cases for admission into the program. COPE has enhanced the team's ability to make informed decisions in the COPE process. Every participant receives a treatment plan, which addresses the needs of both the youth and their family in order to link them to needed services. The juveniles and their parents sign their individualized treatment plans agreeing to cooperate with all of the program's requirements. To teach accountability, COPE uses graduated sanctions in response to

misconduct and non-compliance. COPE also offers incentives to encourage compliance and to acknowledge achievements. The juveniles and their parents appear regularly before the COPE Team to report on their compliance with their treatment plan. COPE provides an aftercare plan that will connect the juvenile and their family to community mental-health services and therapeutic services.

COPE has seen an increase in children diagnosed with severe mental health issues.

These youth were referred to TCJPD from school districts with zero tolerance for behaviors that are aggressive in nature. Of those children, 100% received a felony referral due to symptoms of their mental disorder: *not* because of criminal intent. COPE staff collaborates with several school districts to develop comprehensive behavior plans and appropriate interventions to avoid future referrals to TCJPD.

Funding will increase the number of community collaborations COPE joins to best serve juvenile offenders with mental health disorders and will provide additional psychiatric services through People's Community Clinic. If award, grant monies will be used to hire: a juvenile probation officer to supervise additional cases; a Care Coordinator to provide case management; and an Office Specialist to provide data entry and support services to the Coordinator and probation officers. Funding for program sustainability is always sought.

New partnerships have been identified: Safe Place is a non-profit agency that serves individuals who have experienced domestic violence and sexual assault. Safe Place is willing to provide therapeutic and educational groups for girls and boys regarding healthy relationships, including their curriculum on "Expect Respect," an evidence-based, nationally recognized curriculum. Counseling for Life is a non-profit therapeutic service provider who facilitates a low-cost adolescent girl's group called "Sexual Trauma and Abuse Recovery/S.T.A.R." Group

sessions address the damage and impact of abuse while incorporating Cognitive Behavioral Therapy (CBT), which provides practical skills and tools necessary for healing. The People's Community Clinic (PCC) will enable COPE to link the youth and their family with PCC for long-term medical and mental health care by offering PCC's "Goals Program" that focuses on integrating behavioral and developmental health into a comprehensive, supportive primary care model. This model acknowledges mental health care as a necessary and normal part of adolescent primary health care services. In addition, COPE will assess the family's type of insurance and whether they have a primary care physician. Approximately 45% of the COPE families served do not have a primary care physician, but depend on the emergency rooms of local hospitals to meet their mental health needs. These partnerships will work with COPE youth and their families without a waiting list and services will often begin within five working days.

To help families overcome barriers in accessing available services caused by lack of insurance, COPE collaborates with insure-a-kid, an Austin non-profit organization who assists low-income families in obtaining Medicaid and other health insurance coverage through government-funded programs. If a COPE family is eligible for Medicaid or another insurance program, insure-a-kid assigns one of its case-managers to assist the family, in their home, to complete the application process. The COPE JPO provides linkages to community agencies that assist youth and their family to procure ancillary resources. Each family is evaluated in each aspect of their life domains. Some resources include locating housing; utilizing the local shelters as well as faith based housing resources; collaborating with agencies that serve the homeless or assisting with rent and deposits; working with community and faith-based food pantries; coordinating community services such as WIC and medical care; and obtaining resources for clothing, furniture, as well as household and transportation needs. COPE helps in obtaining

employment through job fairs, agencies who work with persons with disabilities; summer youth job programs as well as job opportunities for parents. COPE also assists youth with vocational training and fees when pursuing a GED.

3. Capabilities/Competencies

COPE has effectively diverted juveniles with mental-health disorders from the formal court process and from further involvement in the juvenile-justice system over its first two years of operation. The COPE Team has continuously evaluated the program to better serve its children and families.

Currently, the COPE Coordinator and the JPO's share case-management responsibilities on each COPE case. These responsibilities include implementing, coordinating, and monitoring services with numerous community providers; ensuring continuity of care; scheduling appointments; attending meetings with the juvenile, family, school officials, and providers; and continually evaluating any need for additions to or changes in service plans. Travis County Juvenile Probation Department (TCJPD) and Austin Travis County Mental Health and Mental Retardation (MHMR) collaborate to increase access to mental health services for juveniles. MHMR provides counseling, psychiatric services, and medication management, in addition to offering Psychiatric Emergency Services/PES and a Mobile Crisis Outreach Team (MCOT) to the COPE youth and families on a 24/7 basis. MHMR will continue to be an option to provide services to eligible youth and families after the youth graduates from COPE. Parent liaisons, parent coaches, case management, respite, tutoring and mentors are included in the on-going program through Children's Partnership's Network of Providers and will continue to work with the family for as long as the family has a need.

Members of the COPE Advisory Council are a diverse group and include school professionals, COPE contracted providers, Children's Partnership, TCJPD Deputy Chief, COPE Project Judge, Austin Travis County Mental Health Mental Retardation, Travis County Juvenile Public Defender and County District Attorney, ARC of the Capital Area, The Hogg Foundation, Travis County Health and Human Services, COPE –JPO's, and National Association of Mental Illness (NAMI), and a family member and COPE graduate. The meetings meet quarterly and have become an important source for ongoing communications, networking, and learning about community resources. The ongoing work of the Advisory Council includes: providing advice regarding program direction in light of community needs, being aware of program management and activities such as data collection, monitoring, and evaluation, public education and assuring continuity of care, sharing responsibility for the identification and maximization of resources and community ownership to sustain project services, reviewing cultural issues and needs of particular populations served by the mental health court, and sharing information about community resources.

Significant milestones of the COPE Advisory Council include an increase in participants to include twenty (20) agencies that are involved with children and mental health issues, community providers, TCJPD prosecution and defense attorneys, probation officials, key finance officers of TCJPD and a COPE youth and family member. Through the Advisory Council, exposure has resulted in a positive community awareness of the program, more referrals from private attorneys, and more agencies seeking collaboration with the mental health court. Stakeholder support will be measured by attendance at quarterly COPE Advisory Council Meetings (agencies represented).

Upon completion of the COPE program each family is given a "Family Survey" to provide feedback regarding the progress they made as a family and improvements in their juvenile's overall health. Direct feedback from the youth and family is used in evaluation of the COPE Program. The "Ohio Youth Problem, Functioning and Satisfaction Scales" will also be used as a closing assessment.

5. Impact/Outcomes, Evaluation, Sustainment, and Performance Measure Data Collection Plan

Performance outcomes will be assessed by the Research Unit, utilizing data kept in the Caseworker data base along with additional data kept in the COPE Access data base. Program completion rates will be determined based upon the aggregation of each participants' outcome (successful or unsuccessful) as determined at program exit. Re-referral rates will be examined on two levels. On the first level, re-referral of juveniles while in the program will be tracked, based upon referral information in Caseworker. At the second level, re-referral to the department or arrest as an adult within one year will be tracked by referral information in Caseworker along with adult arrest information provided by the Travis County Sheriff's office. "Ohio Scales" given pre- and post for each juvenile and parent, in addition to each JPO will be documented and compiled to show progress. Data concerning COPE participation and outcomes will be entered by COPE staff into TCJPD's Caseworker data base, and in an Access database designed to maintain information not otherwise kept in Caseworker. Annually a comprehensive program evaluation is conducted. All analyses of participation or outcome data will be performed by the TCJPD's Research Unit. The Travis County Juvenile Probation Department Finance/Grant Unit seek funding from every available resource on an ongoing basis.

U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance



RECOVERY ACT



The <u>U.S. Department of Justice</u>, <u>Office of Justice Programs'</u> (OJP) <u>Bureau of Justice Assistance</u> (BJA) is pleased to announce that it is seeking applications for funding under the Recovery Act Edward Byrne Memorial Competitive Grant Program.

On February 17, 2009, President Obama signed into law the landmark American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). As one of its many elements, the Recovery Act provides the U.S. Department of Justice (DOJ) with funding for grants to assist state, local, and tribal law enforcement (including support for hiring), to combat violence against women, to fight internet crimes against children, to improve the functioning of the criminal justice system, to assist victims of crime, and to support youth mentoring. DOJ is committed to working with our national, state, local and tribal partners to ensure this funding invests in the American workforce.

Specifically, under this solicitation, BJA will assist state, local, and tribal jurisdictions in improving the criminal justice system, providing assistance to victims of crime (other than compensation) and supporting communities in preventing drug abuse and crime. Note: In addition to the purposes cited above, the Recovery Act authorizes Byrne Competitive grant funding for "youth mentoring grants." Applications for this aspect of the program are being solicited separately by OJP.

Recovery Act: Edward Byrne Memorial Competitive Grant Program Announcement

Eligibility

Applicants are limited to national, regional, state, or local public and private entities, including for-profit (commercial) and nonprofit organizations, faith-based and community organizations, institutions of higher education, tribal entities, and units of local government that support initiatives to improve the functioning of the criminal justice system and provide assistance to victims of crime (other than compensation).

(See "Eligibility," page 2)

Deadline

Registration with OJP's Grants Management System (GMS) is required prior to application submission.

Applicants must obtain a DUNS number from Dun and Bradstreet prior to application submission. Applicants must register with the Central Contractor Registration (CCR) database.

(See "Deadline: Registration," page 2)

All applications are due by **8:00 p.m. Eastern Time on April 27, 2009**. (See "Deadline: Applications," page 2)

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Travis County Commissioners Court Agenda Request

Vo	ting Session	April 21, 2	009	Work Sessi	on
		(Date	e)		(Date)
o constant	Request:				
	Request made Signature of Ele				Phone # 854-9343 re Manager/County Attorney.
	Requested text	: :	·		
	United H Employe	ealth Care fo	r claims pai e Fund for p	d for participant	imbursement payment to s in the Travis County 9,720.16, for the period of
	Approved by:				
	, , , , , , , , , , , , , , , , , , ,	errentamentamentamentamentamentamentamentam	Signature of	Commissioner	or County Judge
11.	Additional Inf	ormation:			
	A. Backup me	morandum is	attached.		
	B. Affected ag	encies and o	fficials.		
	Linda Moor Dan Manso		854-9170		
	Susan Spat		854-9499 854-9125		
	Rodney Rh		854-9106		
III.	Required Autl	norizations:	Checked if	applicable:	
		Planning an	nd Budget O	ffice (854-9106))
	daniał dosi kuli III a Prokoncja i grocowa Prilita	Human Res	ources Man	agement Depar	tment (854-9165)
	Appliet for A foldows of Project constraints consume	Purchasing	Office (854	-9700)	
	Addigination includes a section of the control of t	County Atto	rney's Offic	e (854-9415)	
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ast updated 4-17-09 at 11:08am

TRAVIS COUNTY RECOMMENDATION FOR TRANSFER OF FUNDS

DATE:

April 21, 2009

TO:

Members of the Travis County Commissioners Court

FROM:

Dan Mansour, Risk Manager

COUNTY DEPT.

Human Resources Management Department (HRMD)

DESCRIPTION:

United Health Care (UHC) (The Third Party Administrator for

Travis County's Hospital and Self Insurance Fund) has

requested reimbursement for health care claims paid on behalf

of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE:

April 3, 2009 to April 9, 2009

REIMBURSEMENT REQUESTED

FOR THIS PERIOD:

\$389,720.16

HRMD RECOMMENDATION:

The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings

of the audits by the Financial Analyst and the Benefits
Contract Administrator and therefore recommends

reimbursement of \$389,720.16.

Please see the attached reports for supporting detail information.

TRAVIS COUNTY

HOSPITAL AND INSURANCE FUND SUPPORTING DETAIL FOR THE

WEEKLY REIMBURSEMENT REQUEST TO

COMMISSIONERS COURT

FOR THE PAYMENT PERIOD

APRIL 3, 2009 TO APRIL 9, 2009

- Page 1. Detailed Recommendation to Travis County Auditor for transfer of funds.
- Page 2. Chart of Weekly Reimbursements Compared to Budget
- Page 3. Paid Claims Compared to Budgeted Claims
- Page 4. Notification of amount of request from United Health Care (UHC).
- Page 5. Last page of the UHC Check Register for the Week.
- Page 6. List of payments deemed not reimbursable.
- Page 7. Journal Entry for the reimbursement.

TRAVIS COUNTY RECOMMENDATION FOR TRANSFER OF FUNDS

DATE:

last updated 4-17-09 at 11A08b2N, 2009

TO:

Susan Spataro, County Auditor

FROM:

Dan Mansour, Risk Manager

COUNTY DEPT.

Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:

FROM:

April 3, 2009

TO:

April 9, 2009

REIMBURSEMENT REQUESTED:

\$ 389,720.16

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$	1,318,894.87
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: April 14, 2009	\$	(929,174.88)
Adjust to balance per UHC TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ \$	0.17 389,720.16
PAYMENTS DEEMED NOT REIMBURSABLE	\$	-
TRANSFER OF FUNDS REQUESTED:	\$	389,720.16

The claims have been audited for eligibility and all were eligible in the period covered by the claim.

All claims over \$25,000 (0 this week totaling \$0.00) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

Fifteen percent (15%) of all claims under \$25,000 (\$62,507.61) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$175,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled \$16,267.54.

All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

Linda Moore Smith Director

Data

Mer Wanser Dan Mansour, Risk Manager

1

10

Cindy Purinton Reposit Contract Administrator

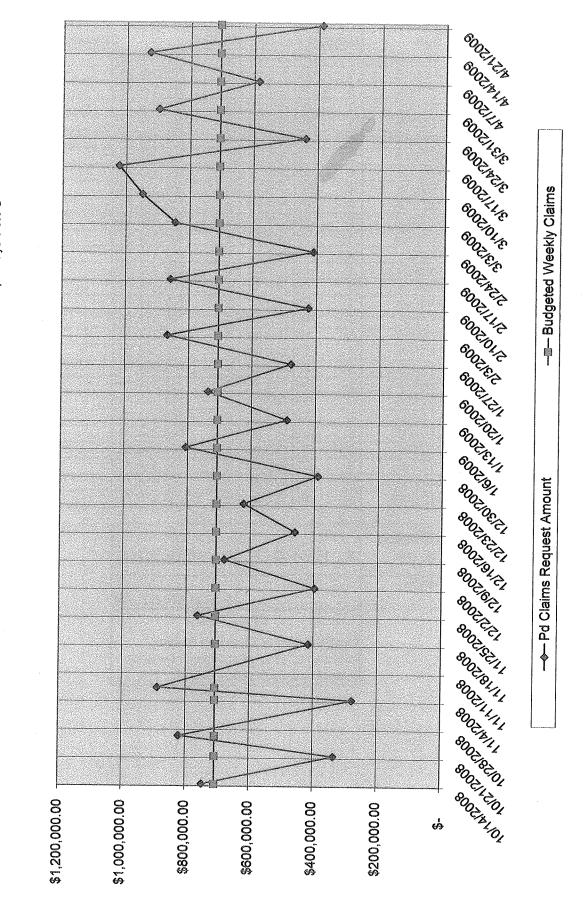
Date

Norman McRee, Financial Analyst

Date

^{**} Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

TRAVIS COUNTY BENEFIT PLAN FY09 PAID CLAIMS vs WEEKLY CLAIMS BUDGET OF \$708,314.75



TRAVIS COUNTY EMPLOYEE BENEFIT PLAN last updated 4-17-09 aff F:08am PAID CLAIMS VS WEEKLY BUDGETED AMOUNT

	3.43							
	Voting Session	Pd Claims		•	lgeted Weekly	# of Large	T	otal of Large
Period	Date	nt employmenterin	quest Amount	Clai		Claims		Claims
9/26/08-10/02/2008	10/14/2008	\$	747,324.53	\$	708,314.75	0	\$	
10/3/08-10/09/08	10/21/2008	\$	335,512.06	\$	708,314.75	2	\$	90,581.80
10/10/08-10/16/08	10/26/2008	\$	821,392.23	\$	708,314.75	1	\$	27,830.00
10/17/08-10/23/08	11/4/2008	\$	278,558.66	\$	708,314.75	1	\$	25,794.46
10/24/08-10/30/08	11/7/2008	\$	889,154.23	\$	708,314.75	3	\$	241,152.98
10/31/08-11/06/08	11/18/2008	\$	416,144.12	\$	708,314.75	1	\$	43,401.87
11/07/08-11/13/08	11/25/2008	\$	764,495.13	\$	708,314.75	1	\$	25,086.80
11/14/08-11/20/08	12/2/2008	\$	398,204.17	\$	708,314.75	1	\$	29,800.00
11/21/08-11/27/08	12/9/2008	\$	681,975.72	\$	708,314.75	0	\$	-
11/28/08-12/04/08	12/16/2008	\$	461,401.09	\$	708,314.75	1	\$	52,900.00
12/05/08-12/11/08	12/23/2008	\$	623,235.92	\$	708,314.75	1	\$	75,029.80
12/12/08-12/18/08	12/30/2008	\$	391,245.55	\$	708,314.75	1	ACCIONAL PROPERTY NAMED AND	29333.31
12/19/08-12/25/08	1/6/2009	\$	806,849.20	\$	708,314.75	1	\$	79,550.00
12/26/08-01/01/09	1/13/2009	\$	489,510.01	\$	708,314.75	3	\$	231,596.70
01/02/09-01/08/09	1/20/2009	\$	738,207.12	\$	708,314.75	0	\$	National Market Colonial Colon
01/09/09-01/15/09	1/27/2009	\$	479,061.40	\$	708,314.75	1	\$	52,000.00
01/16/09-01/22/09	2/3/2009	\$	868,256.76	\$	708,314.75	2	\$	122,268.15
01/23/09-01/29/09	2/10/2009	\$	425,948.22	\$	708,314.75	1	\$	27,799.00
01/30/09-02/5/09	2/17/2009	\$	859,996.86	\$	708,314.75	1	\$	44,068.88
02/6/09-02/12/09	2/24/2009	\$	411,769.22	\$	708,314.75	2	\$	135,874.72
2/13/09-2/19/09	3/3/2009	\$	846,738.71	\$	708,314.75	2	\$	100,933.50
2/20/09-2/26/09	3/10/2009	\$	949,895.88	\$	708,314.75	4	\$	466,149.26
2/27/09-3/5/09	3/17/2009	\$	1,023,376.00	\$	708,314.75	4	\$	379,043.29
3/6/09-3/12/09	3/24/2009	\$	440,272.63	\$	708,314.75	1	\$	37,840.14
3/13/09-3/19/09	3/31/2009	\$	899,860.53	\$	708,314.75	3	\$	101,988.57
3/20/09-3/26/09	4/7/2009	\$	586,930.54	\$	708,314.75	4	\$	176,607.27
3/27/09-4/2/09	4/14/2009	\$	929,174.88	\$	708,314.75	3	\$	147,837.16
4/3/09-4/9/2009	4/21/2009	\$	389,720.20	\$	708,314.75	0	\$	***

Paid and Budgeted Claims - to date	\$ 17,954,211.57	\$ 19,832,813.00
Amount Under Budget		\$ (1,878,601.43)

Not predictive of impact on reserve, intended to show relationship of weekly budget to weekly claims cost.

last updated 4-17-09 at 11:08am

From:

<SIFSFAX@UHC.COM>

To:

<NORMAN.MCREE@CO.TRAVIS.TX.US>

Date:

4/10/2009 4:39 AM

Subject:

UHC BANKING REPTS/C

TO: NORMAN MCREE

FROM: UNITEDHEALTH GROUP

FAX NUMBER: (512) 854-3128

PHONE: (512) 854-3828

AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2009-04-10

REQUEST AMOUNT: \$1,318,894.87

CUSTOMER ID: 00000701254

CONTRACT NUMBER: 00701254 00709445

BANK ACCOUNT NUMBER: 0475012038

ABA NUMBER: 021000021

FUNDING

ADVICE FREQUENCY: DAILY

FREQUENCY: FRIDAY

INITIATOR: CUST METHOD: ACH BASIS: BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2009-04-09

\$677,444.79

- REQUIRED BALANCE TO BE MAINTAINED:

\$1,938,718.00

+ PRIOR DAY REQUEST:

\$00.00

= UNDER DEPOSIT:

\$1,261,273.21

+ CURRENT DAY NET CHARGE:

\$57,621.66

+ FUNDING ADJUSTMENTS:

\$00.00

REQUEST AMOUNT:

\$1,318,894.87

ACTIVITY FOR WORK DAY: 2009-04-03

CUST

NON

NET

PLAN

CLAIM

CLAIM

CHARGE

0632

\$52,936.75

\$00.00

\$52,936.75

TOTAL:

\$52,936.75

\$00.00

\$52,936,75

ACTIVITY FOR WORK DAY: 2009-04-06

CUST

NON

PLAN 0632

CLAIM \$82,064.95 CLAIM \$00.00

CHARGE \$82,064.95

Page: 1 of 2

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2009_04_09

ası u	puc	iicu	 -	7-0	o a		.00	aiii											
WK END DT	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009	4/9/2009
TRANS DT W	4/8/2009	4/8/2009	4/6/2009	4/9/2009	4/9/2009	4/9/2009	4/10/2009	4/9/2009	4/6/2009	4/6/2009	4/6/2009	4/6/2009	4/10/2009	4/10/2009	4/10/2009	4/10/2009	4/10/2009	4/10/2009	4/7/2009
TRANS TYP CD T	9	5	20	500	5	100	009	009	009	20	000	900	20	20	S	S S	20	000	009
ISS DT TR	4/6/2009	4/6/2009	3/26/2009	4/7/2009	4/7/2009	4/7/2009	4/6/2009	4/3/2009	3/31/2009	4/2/2009	3/31/2009	3/31/2009	4/4/2009	4/4/2009	4/4/2009	4/4/2009	4/4/2009	4/6/2009	4/1/2009
CLM ACCT NBR		တ	Provis	2	2	2		0	0	50	0	0	2	2	2	8	~	•	0
CHK NBR GRP ID		60235302 AE	84034861 AH	62137353 AI	62137352 AI	62137272 AI	SSN00000CAL	SSN0000CAL	SSN00000CAL	50441641 AI	SSN0000CAL	SSN0000CAL	64308306 A	64308305 A	64308304 A	64308303 A	64308302 A	SSN0000CAL	SSN0000CAL
SRS DESG NBR	!																		
TRANS AMT SR	9000	0.42 RB	0.28 UM	0.28 RB	0.28 RB		-91.32 NN	-135.84 NN				-376.11 NN					-1274.11 UT	-1362.15 NN	-7216.27 NN
PLN ID T		632	632	632	632	632	632	632	632	632	632	632	632	632	632	632	632	632	632
CONTR NBR		701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254	701254

389,720.16

Travis County Hospital and Insurance Fund - County Employees

For the payment week ending:

UHC Payments Deemed Not Reimbursable

04/09/2009

CONTR # TRANS AMT SRS CHK #

CLAIM GRP ACCT# ISS_DATE

TRANS CODE TRANS_DATE

Total:

\$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending:

4/9/2009

TYPE	MEMBER TYPE	TRANS_AMT	
CEPO			Aloueine et ad land volg upden in eigen Edukla tologiik om eigen goran ad eth terminaria. A compodamum mae en e
EE		•	
	526-1145-522.45-28	33,131.50	
RR			
	526-1145-522.45-29	1,891.39	
Total CEPO			\$35,022.89
EPO			
EE			
	526-1145-522.45-20	121,798.05	
RR			
	526-1145-522.45-21	7,546.22	
Total EPO			\$129,344.27
PPO			
EE			
	526-1145-522.45-25	216,487.67	
RR			
	526-1145-522.45-26	8,865.33	
Total PPO			\$225,353.00
Grand Total			\$389,720.16

Friday, April 10, 2009

Page 1 of 1



Travis County Commissioners Court Agenda Request

Votir	ng Ses	sion <u>04/21/09</u>	Work Session
		(Date)	(Date)
i.	Alici		, Administrative Operations Phone # 854-9343
			nted Official/Executive Manager/County Attorney
	Rout	tine Personnel Actions	
	Аррі	roved by:Signature	of Commissioner(s) or County Judge
		Oignataro	or commissioner(s) or county stage
II.	Add	itional Information	
	A.	•	exhibits should be attached and submitted with this and eight copies of request and backup).
	B.		ficial names and telephone numbers that might be the request. Send a copy of request and backup to
III.	Requ	uired Authorizations: Please	e check if applicable:
	***************************************	Planning and Budget Office	(854-9106)
	***************************************	Human Resources Manage	ement Department (854-9165)
		Purchasing Office (854-970	00)
		County Attorney's Office (8	54-9415)
		County Auditor's Office (85	4-9125)



Human Resources Management Department

1010 Lavaca Street, 2nd Floor

P.O. Box 1748

Austin, Texas 78767

(512) 854-9165 / FAX(512) 854-4203

April 21, 2009

ITEM #:

DATE:

April 10, 2009

TO:

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Precinct 1

Sarah Eckhardt, Commissioner, Precinct 2 Karen L. Huber, Commissioner, Precinct 3 Margaret Gomez, Commissioner, Precinct 4

VIA:

Alicia Perez, Executive Manager, Administrative Operations

FROM:

Linda Moore Smith, Director, HRMD ()

SUBJECT:

Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions - Pages 2 - 6.

If you have any questions or comments, please contact me.

LMS/LAS/clr

Attachments

cc: Plani

Planning and Budget Department

County Auditor

County Auditor-Payroll (Certified copy)

County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE

NEW HIRES	}		Applies Challer of Period Control of Control	
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
District Atty	24	Attorney IV**	26 / Minimum / \$71,084.42	26 / Minimum / \$71,084.42
District Atty	272	Paralegal	17 / Level 2 / \$40,976.00	17 / Level 2 / \$40,976.00
ITS	118	Project Mgr I	27 / \$92,000.00	27 / \$92,000.00
Sheriff	1606	Deputy Sheriff Law Enforcement**	72 / Step 1 / \$45,485.02	72 / Step 1 / \$45,485.02
Sheriff	1767	Security Coord	12 / Level 5 / \$31,699.20	12 / Level 5 / \$31,699.20
* Temporary	y to Regu	ilar	** A	ctual vs Authorized

Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
County Clerk	23039	Elec Clk- Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23041	Elec Clk- Operations Clk III	12 / \$14.00	12 / \$14.00	02
County Clerk	23058	Elec Clk- Operations Clk III	12 / \$14.00	12 / \$14.00	02
Fac Mgmt	20025	Groundskeeper	7 / \$10.00	7 / \$10.00	02
Fac Mgmt	20070	Custodian	5 / \$10.00	5 / \$10.00	02
Fac Mgmt	20071	Custodian	5 / \$10.00	5 / \$10.00	02
ITS	20004	Administrative Asst	13 / \$15.00	13 / \$15.00	02
Juvenile Court	50103	Cert Nursing Asst	10 / \$11.92	10 / \$11.92	05

TEMPORARY PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS

Dept. Slot – Position Dept. Slot – Position Comments

Dept. (From)	Slot – Position Title – Salary	Dept. (To)	Slot – Position Title – Salary	Comments
County	Slot 20439 / Elec Clk -	County	Slot 20659 / Elec Clk -	Election worker
Clerk	Operations Clk IV /	Clerk	Operations Clk II /	reassignment.
	Grd 14 / \$16.00		Grd 10 / \$12.00	_

CAREER	LADDEF	RS - POPS				
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Sheriff	161	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	198	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	302	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	473	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	690	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	835	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	859	Corrections Officer* / Grd 81	Corrections Officer Sr* / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1202	Corrections Officer* / Grd 81	Corrections Officer Sr* / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1386	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1389	Corrections Officer* / Grd 81	Corrections Officer Sr* / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1413	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1558	Corrections Officer* / Grd 81	Corrections Officer Sr / Grd 83	\$38,737.92	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).
* Actual vs	Author	ized				

Dept.	Slot	Current Position	New Position	Current Annual	Proposed Annual	Comments Current HRMD Practice
		Title/Grade	Title/Grade	Salary	Salary	
Sheriff	1678	Telecomm 9-1-1 Spec* / Grd 14	Telecomm 9-1-1 Spec Sr / Grd 15	\$38,240.01	\$42,205.49	Career Ladder. Pay is at midpoint of pay grade.

	NS / SALARY ADJUSTI MENTS / TEMPORARY			OLUNTARY
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Pretrial Services	Slot 48 / Pretrial Officer I* / Grd 15 / \$35,299.03	Pretrial Services	Slot 48 / Pretrial Officer II / Grd 16 / \$37,211.20	Promotion. Pay is between min and midpoint of pay grade.
Sheriff	Slot 564 / Corrections Officer Sr / Grd 83 / \$46,475.10	Sheriff	Slot 420 / Corrections Officer Sr / Grd 83 / \$46,475.10	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 675 / Corrections Officer Sr / Grd 83 / \$47,573.97	Sheriff	Slot 907 / Corrections Officer Sr* / Grd 83 / \$47,573.97	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 907 / Cert Peace Officer Sr / Grd 84 / \$54,758.91	Sheriff	Slot 943 / Deputy Sheriff Law Enforcement* / Grd 72 / \$53,292.93	Voluntary job change. Peace Office Pay Scale (POPS).
Sheriff	Slot 1064 / Sergeant Certified Peace Ofcr / Grd 88 / \$83,681.10	Sheriff	Slot 1431 / Sergeant Certified Peace Ofcr* / Grd 88 / \$83,681.10	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
* Actual vs /	Authorized			

	NS / SALARY ADJUSTI MENTS / TEMPORARY		and the state of t	OLUNTARY
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
Sheriff	Slot 1428 / Cadet* / Grd 80 / \$33,750.91	Sheriff	Slot 690 / Cadet* / Grd 80 / \$33,750.91	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 1431 / Sergeant Certified Peace Ofcr* / Grd 88 / \$83,681.10	Sheriff	Slot 1064 / Sergeant Certified Peace Ofcr / Grd 88 / \$83,681.10	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Tax Collector	Slot 66 / Tax Specialist I / Grd 12 / \$29,936.70	Tax Collector	Slot 75 / Tax Specialist II / Grd 14 / \$31,556.51	Promotion. Pay is at minimum of pay grade.
Tax Collector	Slot 72 / Tax Specialist III / Grd 15 / \$40,603.76	Tax Collector	Slot 13 / Tax Supervisor / Grd 18 / \$42,633.94	Promotion. Pay is between min and midpoint of pay grade.
Tax Collector	Slot 75 / Tax Specialist II / Grd 14 / \$32,503.21	Tax Collector	Slot 72 / Tax Specialist III / Grd 15 / \$34,128.27	Promotion. Pay is between min and midpoint of pay grade.
* Actual vs	Authorized			

THIS SECTION LEFT BLANK INTENTIONALLY.

		Curre	nt		HRMD Recor	nmends	
Dept.	Slot#	Auth Position Title / Position #	FLSA	Pay Grade	Position Title / Position #	FLSA	Pay Grade
ITS	75	Planner Sr / 20452	Е	20	Planner Mgr / 22453	E	22

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. B	iscoe, County Judge
Ron Davis, Commissioner, Pct. 1	Sarah Eckhardt, Commissioner, Pct. 2
Karen L. Huber, Commissioner, Pct. 3	Margaret Gomez, Commissioner, Pct. 4

24 V

Travis County Commissioners Court Agenda Request

Vo	ting S	Session April 21, 2009 Work Session		
	Ü	(Date)	(Date)	
I.	Α.	Request made by: Alicia Perez, Executive Manager, Adn Signature of Elected Official/Appointed Official/Executive		
		Consider and take appropriate action for assignment to the for Secure Storage in the 5501 Airport Blvd. Building.	District Clerk's Office of space to be used	
	B.	Approved by:		
	υ.	Signature of Commissioner(s) or	County Judge	
II.	A.	Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).		
	В.	Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:		
		Amalia Rodriguez-Mendoza, District Clerk	854-9737	
		Michelle Brinkman, Chief Deputy District Clerk	854-9737	
		Robert Chappell, Financial Manager, District Clerk's Office		
		Rodney Rhoades, Executive Manager, PBO	854-9106	
		Katie Petersen, Budget Analyst, PBO	854-9106	
		Roger A. El Khoury, M.S., P.E., Director, FMD	854-9661	
		Jim Barr, AIA, Sr. Project Manager, FMD	854-9190	
Ш.	Required Authorizations: Please check if applicable:			
	Planning and Budget Office (854-9106)			
		Additional funding for any department or for any purpose X Transfer of existing funds within or between any line item budget Grant		
		Human Resources Department(854-9165) A change in your department's personnel (reclassifications, etc.) Purchasing Office (854-9700)		
	<u>1 u1</u>	Bid, Purchase Contract, Request for Proposal, Procurement		
	Cor	County Attorney's Office (854-9415)		
	<u></u>	Contract, Agreement, Policy & Procedure		

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete request may be deferred to the next subsequent meeting.

FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226



MEMORANDUM

FMD Project: ABB-25-09F-1R

File: 101

TO:

The Commissioners Court

VIA:

Alicia Perez, Executive Manager, Administrative Operations

FROM:

Roger A. El Khoury, M.S., P.E., Director

DATE:

April 9, 2009

SUBJECT:

5501 Airport Blvd.

District Clerk Secure Storage Space Assignment Request

Proposed Motion:

Consider and take appropriate action for assignment to the District Clerk's Office of space to be used for Secure Storage in the 5501 Airport Blvd. Building on a temporary basis.

Summary and Staff Recommendation:

Facilities Management Department (FMD) recommends the Commissioners Court authorize use by the District Clerk of a 355 SF vacant expansion space on the 2nd Floor of the 5501 Airport Blvd. Building. The space would be remodeled as a secure evidence storage room to support the Criminal Courts.

Expansion space is available in the 5501 Airport Blvd. Building adjacent to the existing District Clerk Jury Management and Passport Office. This is a temporary location since we could not find a secure 350 SF space for storing evidence in the Heman Marion Sweatt or CJC/Gault buildings.

Budgetary and Fiscal Impact:

The District Clerk has funding to pay for the estimated \$10,498 cost of the remodel. The funds would be transferred into FMD accounts.

Background:

The existing 130 SF Evidence Storage Vault at the Blackwell-Thurman Criminal Justice Center is at capacity for storing evidence used by the Criminal Courts. The new space at Airport Blvd. would be used to increase capacity.

The new 355 SF space will require security access controls, motion detection and alarm system, new lighting, paint, heavy-duty shelving and a data/com connection for evidence record processing and communication.

Required Authorizations:

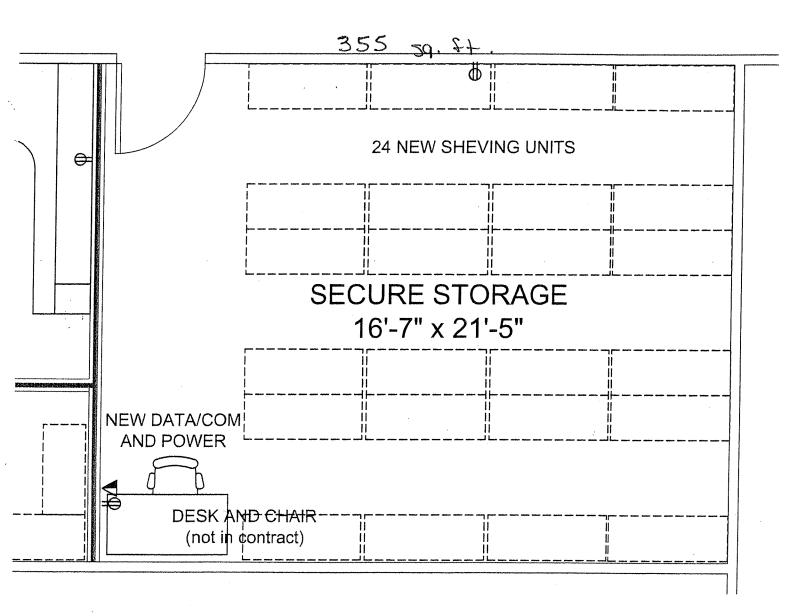
Planning and Budget: Rodney Rhodes, Executive Manager

Purchasing: N/A

County Attorney: N/A

Exhibits:

- 1) Proposed Floor Plan at 5501 Airport Blvd.
- 2) Cost Estimate spreadsheet



SECURE STORAGE FLOOR PLAN

NO SCALE



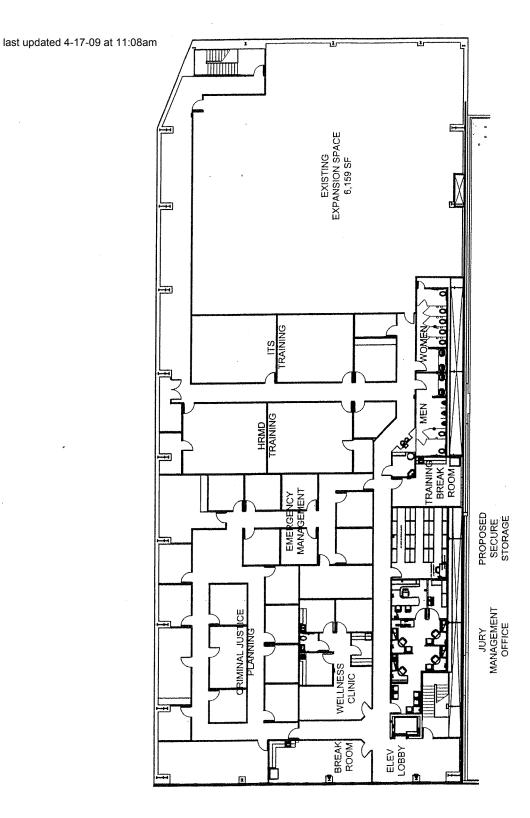
5501 North Building 2nd Floor

5501 Airport Blvd. Austin, Travis County, Texas James M. Barr, AIA
Texas Architect
Registration #8544
date: March 3, 2009
This drawing is not to be
used for regulatory
approval, permitting or
construction

Sheet

1

of 2



2nd FLOOR PLAN

FACILITIES MANAGEMENT DEPARTMENT



Roger A. El Khoury, M.S., P.E., Director 1010 Lavaca St, P.O. Box 1748, Austin, Texas 78767 Ph. (512) 854-9661, Fax (512) 854-9226

5501 North Building 2nd Floor

5501 Airport Blvd. Austin, Travis County, Texas James M. Barr, AIA Texas Architect Registration #8544 date: March 3, 2009

This drawing is not to be used for regulatory approval, permitting or construction

Sheet

2

of 2

Item	Qty	Unit	Unit \$	Exten	Comments	Accounts
Security Features	1	LS	5,343.00	5,343.00	CSI Proposal	001-1405-525-5004
Shelving Units	24	EA	71.34	1,712.16	Office Depot	001-1405-525-3001
Light Fixtures	6	EA	350.00	2,100.00	FMD	001-1405-525-3012
Paint Walls	680	SF	0.58	394.40	Harmony Contract	001-1405-525-5004
Door Lockset (storage function)	1	ΕA	200.00	200.00	FMD	001-1405-525-3015
SIO for Computer and Phone	1	LS	498.31	498.31	Titus Proposal	001-1405-525-6099
Power Outlet	1	EA	250.00	250.00	FMD	001-1405-525-5004
TOTAL				10,497.87		

Travis County Commissioners' Court Agenda Request

Meeting Date: April 21, 2009		
I. A. Requestor: DEECE ECKSTEIN, IGR Phone # _ 854-9754	***************************************	
B. Specific Agenda Wording:		
 CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVING: 	√E MATTER	.S,
 A. Status report on the 81st Texas Legislature. B. Status report on Travis County legislative priorities, including Hou 1119, 1335, 1440, 1531, 1981, 2100, 2161, 2162, 2167, 2414, 26 3585, 3616, 3787, 3963, 4175, and 4262, and Senate Bills 497, 5 1783, 2202, 2280, 2451, 2452 and 2472. C. House Bill 692, relating to the jurisdiction of statutory county county. D. Senate Bill 1323 and House Bill 1906, relating to the amount of a assessed on conviction of certain intoxicated driver offenses on the license of certain persons who complete a drug court program. E. House Bill 2369, relating to a preference for road construction bid for the use of rubberized asphalt paving material. F. 	693, 3468, 578, 1299, rts. a surcharge the driver's	
1.	09 AFR	
C. Sponsor:	ত্য	E
County Commissioner or County Judge	To recogni	RE
A. Backup memorandum and exhibits should be attached and subthis Agenda Request.	mitted with	9
B. Please list all of the agencies or officials names and telephone might be affected or be involved with the request.	numbers tha	ıt
SEE LIST BELOW		

III. Required Authorizations: Please check if applicable:

NONE APPLICABLE.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

Alicia Perez, Executive Manager Administrative Operations

Phone: 854-9343

Email: Alicia.Perez@co.travis.tx.us

Rodney Rhoades, Executive Manager

Planning and Budget Office

Phone: 854-9106

Email: rodney.rhoades@co.travis.tx.us

Danny Hobby, Executive Manager

Emergency Medical Services

Phone: 854-4416

Email: danny.hobby@co.travis.tx.us

Joe Gieselman, Executive Manager Transportation and Natural Resources

Phone: 854-9383

Email: JOE.GIESELMAN@co.travis.tx.us

Roger Jefferies, Executive Manager

Justice and Public Safety

Phone: 854-4415

Email: ROGER.JEFFERIES@co.travis.tx.us

Sherrie Fleming, Executive Manager

Health and Human Services

Phone: 854-4101

Email: Sherri.Fleming@co.travis.tx.us

Cyd Grimes

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Item	#	
	77	

Purchasing Agent Phone: 854-9700

Email: CYD.GRIMES@co.travis.tx.us

David Escamilla County Attorney Phone: 854-9415

Email: David.Escamilla@co.travis.tx.us

Susan Spataro County Auditor Phone: 854-9125

Email: Susan.Spataro@co.travis.tx.us

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Travis County Commissioners Court Agenda Request

Meet	ing Date: A	pril 21, 2009	-	
1.	A. Requestor	Constable Pct 5	Phone # _	854-9100
	B. Specific A	genda Wording:		
		AL PROFILING REP AVIS COUNTY CON		
	C. Sponsor:	County Commiss	ioner or County Jud	ge
II.		emorandum and exhil with this Agenda Req		ned and
		all of the agencies or nat might be affected		•
III. <u>Planr</u>	•	norizations: Please cl et Office (854-9106)	neck if applicable:	-9 PM 2: 07
	☐ Additional	funding for any depar	tment or for any pur	pose
	☐ Transfer of	existing funds within	or between any line	item budget
	☐ Grant			
Huma		Department (854-916		
Purch	☐ A change i nasing Office (n your department's ¡ 854-9700\	personnel (reclassifi	cations, etc.)
<u>ı uror</u>		ase Contract, Reques	et for Proposal Prop	euromont
Coun		office (854-9415)	stiloi rioposai, rioc	urement
Court		agreement, Travis Co	unty Code - Policy S	2 Procedure
submit	DA REQUEST DE ted to County Judg	ADLINE: All agenda reque ge's office, Room 520, in w incomplete requests may b	ests and supporting mater riting by Tuesdays at 12:0	rials must be 00 p.m. for the next

100.0%

124 34 218

Racial Profiling Statistical Report TRAVIS COUNTY CONSTABLE, (On

Disposition	Asian/Pacific Islander	% of Race	% of Disposition	Black	% of Race	% of Disposition
Arrested	0	0.0%	0.0%	0	0.0%	0.0%
Released	J.	80.0%	J 40/	3	700/	20 707
Cocasea	O	00.0%	2.4%	23	47.9%	18.5%
Ticketed	2	40.0%	3.8%	 A.	29.2%	26,4%
Warned (Written)	0	0.0%	0.0%	-	22.9%	32.4%
	5	100.0%	2.3%	63	100.0%	22.0%
	Total	of Race	of all Detentions	Total	of Race	of all Detentions

Disposition	Hispanic	% of Race	% of Disposition	White	% of Race	% of Disposition
Arrested		2.3%	14.3%	6	5.0%	85.7%
Pelebead	37	0.4 %0/	27 267	į		
Kejeased	27	61.4%	21.8%	71	58.7%	57.3%
Ticketed	12	27.3%	22.6%	25	20.7%	47.2%
Warned (Written)	A	9.1%	11.8%	19	15.7%	55.9%
	7otal	100.1% of Race	20.2% of all Detentions	121 Total	100.1% of Race	55.5% of all Detentions

Disposition	Native American	% of Race	% of Disposition
Arrested	0	0.0%	0.0%
Released	0	0.0%	0.0%
Ticketed	0	0.0%	%0.0
Warned (Written)	0	0.0%	0.0%
	0 Total	0.0% of Race	0.0% of all Detentions
Disposition	Total %	Number	
Arrested	3.2%	7	
Released	56.9%	124	
Ticketed	24.3%	53	
Warned (Written)	15.6%	34	
		Contract of the contract of th	

COUNTY JUDGE'S OFFICE

January 1, 2008 to E	ecember 31, 2	800				
Table 1: Detention Disposition by Race	Disposition by R	& C 0				
Disposition	Asian/Pacific Islander	% of Race	% of Disposition	Black	% of Race	% of Dis
Arrested	0	0.0%	0.0%	0	0.0%	0.0
Released	3	60.0%	2.4%	23	47.9%	100
Ticketed	2	40.0%	3.8%	14	29.2%	26.
Warned (Written)	0	0.0%	0.0%	1	22.9%	32.
	Total	100.0% of Race	2.3% of all Detentions	48 Total	100.0% of Race	of all De
Disposition	Hispanic	% of Race	% of Disposition	White	% of Race	% of Dis
Arrested		2.3%	14.3%	0	5.0%	85.
Released	27	61.4%	21.8%	71	58.7%	57.
Tion po	3	37 30/	20 00/	2	, va. ee	

Table 2: Search Status by Race

SearchStatus	Asian	% of Race	% of Search	D C	% of 0000	0/ 0% 00000h
Consent Search	0	0.0%	0.0%	0 130	200%	0.0%
No Search	O n	100.0%	2.3%	48	100.0%	22.1%
Probable Cause Search	0	0.0%	0.0%	0	0.0%	0.0%
	5	100.0%	2.3%	4 80	100.0%	22.0%
	Total	of Race	of all Detentions	Total	of Race	of all Detentions
SearchStatus	Hispanic	% of Race	% of Search	White	% of Race	% of Search
Consent Search	0	0.0%	0.0%	0	0.0%	0.0%
No Search	43	97.7%	19.8%	121	100.0%	55.8%
Probable Cause Search	>	2.3%	100.0%	0	0.0%	0.0%
	22	100.0%	20.2%	121	100.0%	55,5%
	Total	of Race	of all Detentions	Total	of Race	of all Detentions
Postobolico						
SearchStatus	Native American	% of Race	% of Search			
Consent Search	0	0.0%	0.0%			
No Search	0	0.0%	0.0%			
Probable Cause Search	0	0.0%	0.0%			
	0	0.0%	0.0%			
	Total	of Race	of all Detentions			
SearchStatus	Total %	Number	SPAROVONE			
Consent Search	0.0%	0				
No Search	99.5%	217				
Probable Cause Search	0.5%					

Table 3: Stop Reason and Disposition by Race

Arrested Released Ticketed Warned (Written) Arrested Released Ticketed Warned (Written) Arrested Warned (Written) Arrested Warned (Written) Arrested CobStopDisposition CobStopDisposition	Asian 0 0 0 0 0 0 0 0 0 0 0 0 0 Hispanic	% of Race 0.0% 0.0% 0.0% 0.0% 0.0% 60.0% 40.0% 0.0% 0.0% 0.0% 0.0%	% of Stop 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0	Black 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Black % of Race 0 0.0% 0 0.0% 0 0.0% 0 0.0% 0 0.0% 14 29.2% 11 22.9% 11 22.9% 0 0.0% 0 0.0% 0 0.0% 1 0.0% 0 0.0% 1 0.0% 1 0 0.0%	0
n) n) n)	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0.0% 0.0% 0.0% 0.0% 0.0% 60.0% 60.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0.0% 0.0% 0.0% 0.0% 0.0% 47.9% 29.2% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% of all Detentions
n) n) n)	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0.0% 0.0% 0.0% 0.0% 60.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 2.4% 3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0.0% 0.0% 0.0% 0.0% 47.9% 29.2% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0
a) a)	O O O O O O O O O O O O O O O O O O O	0.0% 0.0% 60.0% 40.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 2.4% 3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	0 0 0 0 14 11 11 11 0 0 0 0	0.0% 0.0% 0.0% 47.9% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	0.0% 0.0% 0.0% 18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%
a)	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0.0% 0.0% 60.0% 40.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 2.4% 3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% % of all Detentions	0 0 0 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0.0% 47.9% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	0.0% 0.0% 18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% 50.0% 0.0% 0.
n)	0 2 2 0 0 0 0 1 Total	0.0% 60.0% 40.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 2.4% 3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	0 23 14 11 11 0 0 0 0 0	0.0% 47.9% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	0.0% 18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% of all Detentions
n)	3 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	60.0% 40.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	2.4% 3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	23 14 11 11 11 0 0 0 0 0 0	47.9% 29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	18.5% 26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 0.0% of all Detentions
n) n) sitton	0 0 0 0 0 0 0 Hispanic	40.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	3.8% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	14 11 11 0 0 0 0 0 0 0 0 0 0 0	29.2% 22.9% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	26.4% 32.4% 0.0% 0.0% 0.0% 0.0% 22.0% of all Detentions
n) n) sition	0 0 0 Total	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% of all Detentions	11 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	22.9% 0.0% 0.0% 0.0% 0.0% 0.0% of Race	32.4% 0.0% 0.0% 0.0% 0.0% 22.0% of all Detentions
n)	0 0 0 Total	0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% of all Detentions	0 0 0 0 0 White	0.0% 0.0% 0.0% 0.0% 0.0% of Race	0.0% 0.0% 0.0% 0.0% 22.0% of all Detentions
n)	0 0 0 Total	0.0% 0.0% 0.0% 100.0% of Race	0.0% 0.0% 0.0% of all Detentions	0 0 0 Vinite	0.0% 0.0% 0.0% 0.0% 0f Race	0.0% 0.0% 0.0% 22.0% of all Detentions
n)	0 0 Total Hispanic	0.0% 0.0% 100.0% of Race	0.0% 0.0% 0.0% of all Detentions % of Stop	O O O O O O O O O O O O O O O O O O O	0.0% 0.0% 100.0% of Race	0.0% 0.0% 22.0% of all Detentions
n) sittion	0 5 Total Hispanic	0.0% 100.0% of Race	0.0% 0.0% of all Detentions % of Stop	7 48 Total	0.0% 100.0% of Race % of Race	0.0% 22.0% of all Detentions
ŠŤ.	Total Hispanic	of Race	0.0% of all Detentions % of Stop	Total White	100.0% of Race % of Race	22.0% of all Detentions
iftion	Total Hispanic	of Race	of all Detentions % of Stop	Total White	of Race % of Race	of all Detentions
ition	Hispanic	% of Race	% of Stop	White	% of Race	THE PROPERTY OF THE PROPERTY O
	>	0 00/	2 22			% of Stop
DOM:	(0.0%	0.0%	<u></u>	0.0%	0.0%
	0	0.0%	0.0%	0	0.0%	0.0%
	0	0.0%	0.0%	0	0.0%	0.0%
Warned (Written)	0	0.0%	0.0%	0	0.0%	0.0%
		2.3%	14.3%	თ	5.0%	85.7%
	27	61.4%	21.8%	71	58.7%	57.3%
	12	27.3%	22.6%	25	20.7%	47.2%
Warned (Written)	,	9.1%	11.8%	19	15.7%	55.9%
	0	0.0%	0.0%	0	0.0%	0.0%
	0	0.0%	0.0%	0	0.0%	0.0%
	0	0.0%	0.0%	0	0.0%	0.0%
Warned (Written)		0.0%	0.0%	0	0.0%	0.0%
	44	100.1%	0.0%	121	100.1%	55.5%
wien.	7040	Of Race	う。 こううきょう	100) 0 0	of will Defendions
			0 0 0 1 1 27 12 0 0	0 0.0% 0.0% 0 0.0% 0.0% 0 0.0% 0.0% 0 0.0% 0.0%	0 0.0% 0.0% 0 0.0% 0.0% 0 0.0% 0.0% 0 0.0% 0.0%	0 0.0% 0.0% 0 0 0.0% 0.0% 0 0 0.0% 0.0% 0 1 2.3% 14.3% 6 27 61.4% 21.8% 71 12 27.3% 22.6% 25 4 9.1% 11.8% 19 0 0.0% 0.0% 0 0 0.0% 0.0% 0 0 0.0% 0.0% 0 44 100.1% 0.0% 0 70 0.0% 0.0% 0 0 0.0% 0.0% 0 10 0.0% 0.0% 0 10 0.0% 0.0% 0 10 0.0% 0.0% 0 10 0.0% 0.0% 0 10 0.0% 0.0% 0

218	100.0%		
0	0.0%	Warned (Written)	Non-Hazardous Traffic
0	0.0%	Ticketed	Non-Hazardous Traffic
0	0.0%	Released	Non-Hazardous Traffic
0	0.0%	Arrested	Non-Hazardous Traffic
34	15.6%	Warned (Written)	Investigation
53	24.3%	Ticketed	Investigation
124	56.9%	Released	Investigation
7	3.2%	Arrested	nvestigation
0	0.0%	Warned (Written)	Hazardous Traffic
9	0.0%	Ticketed	Hazardous Traffic
0	0.0%	Released	Hazardous Traffic
0	0.0%	Arrested	Hazardous Traffic
Number	Total %	cboStopDisposition	StopReason

StopReason	cboStopDisposition	Native American	% of Race	% of Stop
Hazardous Traffic	Arrested	0	0.0%	0.0%
Hazardous Traffic	Released	0	0.0%	0.0%
Hazardous Traffic	Ticketed	0	0.0%	0.0%
Hazardous Traffic	Warned (Written)	0	0.0%	0.0%
Investigation	Arrested	0	0.0%	0.0%
Investigation	Released	0	0.0%	0.0%
Investigation	Ticketed	0	0.0%	0.0%
Investigation	Warned (Written)	0	0.0%	0.0%
Non-Hazardous Traffic	Arrested	0	0.0%	0.0%
Non-Hazardous Traffic	Released	0	0.0%	0.0%
Non-Hazardous Traffic	Ticketed	0	0.0%	0.0%
Non-Hazardous Traffic	Warned (Written)	0	0.0%	0.0%
		0	0.0%	0.0%
		Total	of Race	of all Detentions

WS# VS#

TRAVIS COUNTY COMMISSIONER COURT AGENDA REQUEST

Please consider the following item for: Voting Session April 21, 2009

I. A. Request made by County Auditor's Office, telephone number 854-9125.

B. Requested text: Revenue and expenditure reports for the month of March 2009.

C. Approved by:

Signature of Commissioner or Judge.

II. A. Copies reports delivered to Commissioners on Tuesday, April 14, 2009.

B. Have the agencies affected by this request been invited to attend the work session?

Yes ____ No__ X__ Please list those contacted and their phone numbers:

III. PERSONNEL:

IV. BUDGET REQUESTS:

If your request involves any of the following, please check appropriately:

__ A change in your department personnel. (Reclassifications, etc.)

 Additional	funding	for	your	department.

Transfer of funds within your department budget.

A change in your department's personnel.

The County Human Resource Management Department, and / or the Planning and Budget Office mist be notified prior to the submission of this agenda request.

AGENDA REQUEST DEADLINES

All agenda requests and supporting materials must be submitted to the County Judge's Office in writing by 5 p.m. on Tuesdays for the following week's meeting.

Travis County Commissioners Court Agenda Request

April 21, 2009 Meeting Date:

- A. Requestor: Adan Ballesteros Constable PCT2 I. Phone # 512-854-9697
 - B. Specific Agenda Wording: Request for Security Deputies to monitor the PCT2 building located at 10409 Burnet Rd. in Austin Travis County Texas. By creating 3 FTE X 5 months = \$77,723.33 through Sept 31, 2009 Uniforms X 3 FTE = one time cost \$1980.00 included with the \$77,723.33

Total \$77,723.33

See: Attached Documents

C. Sponsor: County Commissioner or County Judge

- 11. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request.
 - B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request.

Justice of The Peace PCT2	Hon. Barbara Bembry /4-9323
CSCD	Dir. Dawn Tannaus / 4-5778

Travis County Commissioners Court Agenda Request

Meeti	ng Date: _	April	21, 2009			
l.	A. Reques	tor: _	Judge Biscoe		Phone #_	854-9555
	B. Specific	Agen	da Language:			So.
TH PE TA	IE TEXAS AL ERMIT APPR IBC APPLICA	COHC OVALS ATIONS	ROM COUNTY JUE PLIC BEVERAGE OF TO COMMISSION PRESENTED BE SINESS ON FRIDA	OMMISSIO IER MARGA GINNING O	N (TABC) LIC ARET J. GÓN N MONDAY,	CENSE AND̈́> '∂ ⁄IEZ FOR ALĹ́⊙
	C. Sponso	r:				
			County Commis	sioner or	County Jud	ge
II.	•		orandum and ext n this Agenda Re		ıld be attacl	ned and
			of the agencies might be affecte			
III.	Required A	Author	izations: Please	check if a	oplicable:	
Plann	ing and Bu	dget (Office (854-9106))		
	☐ Addition	ıal fun	ding for any dep	artment or	for any pur	pose
	☐ Transfe	r of ex	isting funds with	in or betw	een any line	e item budget
	☐ Grant					
Huma	an Resource	<u>es De</u>	<u> partment (854-9</u>	<u>165)</u>		
	☐ A chang	je in y	our department's	s personne	el (reclassifi	cations, etc.)
<u>Purch</u>	nasing Offic	<u>e (85</u> 4	<u>1-9700)</u>			
	☐ Bid, Pur	chase	Contract, Requ	est for Pro	posal, Prod	curement
Coun	ty Attorney'	s Offic	ce (854-9415)			
	☐ Contrac	t, Agre	eement, Travis C	ounty Cod	de - Policy 8	& Procedure
submitt	ted to County	Judge's	INE: All agenda req office, Room 520, in emplete requests may	writing by Tu	uesdays at 12:0	00 p.m. for the next

Please consider the following item for:

AGENDA REQUEST

Work Session	Executive Voting Session 4/21/09 Session
	78
I. A.	Request made by: COUNTY ATTORNEY (J. Elliott Beck)
	54-9513
В.	Requested Text:
	Receive briefing from the County Attorney in Travis County, et al v. Walter J. & Pauline Ratajczak (Tan Truong Resale Deed) and take appropriate action (Executive Session Also, pursuant to Tex. Gov't Code Ann. Section 551.071(1)(A).
C.	Approved by:
	Signature of Commissioner or Judge
II. A.	Is backup material attached*: YES X NO
*Any subm	backup material to be presented to the court must be itted with this Agenda Request (Original & Eight copies).
В.	Have the agencies affected by this request been invited to attend the Work Session?
their	YES X NO Please list those contacted and phone numbers:

Nelda Wells-Spears, Tax Assessor-Collector 854-9005

J. Elliott Beck, Assistant County Attorney 854-9513

PERSONNEL

__A Change in your department's personnel. (reclass, etc.)

IV. BUDGET REQUEST:

If your request involves any of the following please check:

__Additional funding for your department __Transfer of funds within your department budget __A change in your department's personnel

The County Personnel (854-9165) and/or Budget and Research Office (854-9171) must be notified $\underline{\text{prior to}}$ submission of this agenda request.

COUNTY PLUEIVED

Sept. 1000 AM 8: 22

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7s # **9**0

AGENDA REQUEST

*	
Please cor	nsider the following item for:
Work Session_	Executive Voting Session 4/21/09 Session
I. A. Phone: 85	Request made by: <u>COUNTY ATTORNEY</u> (J. Elliott Beck) 64-9513 Requested Text:
	Receive briefing from the County Attorney in Travis County, et al v. Cornelius Robinson (KPD Properties, LLC Resale Deed) and take appropriate action (Executive Session Also, pursuant to Tex. Gov't Code Ann. Section 551.071(1)(A).
C.	Approved by:
	Signature of Commissioner or Judge
II. A.	Is backup material attached*: YES X NO
*Any submi	backup material to be presented to the court must be ttted with this Agenda Request (Original & Eight copies).
B. their	Have the agencies affected by this request been invited to attend the Work Session? YESX NO Please list those contacted and phone numbers:
J. E	Nelda Wells-Spears, Tax Assessor-Collector 854-9005 Elliott Beck, Assistant County Attorney 854-9513
etc.)	A Change in your department's personnel. (reclass,
	GET REQUEST: your request involves any of the following please check:

The County Personnel (854-9165) and/or Budget and Research Office (854-9171) must be notified <u>prior to</u> submission of this agenda request.

Transfer of funds within your department budget

Additional funding for your department

__A change in your department's personnel

The Count, (854-9171) must request.

22:8 Wy 8-44460
201755-1 03/13034 LMN00

VS #

AGENDA REQUEST

Please cor	nsider the following item for:
Work Session_	Executive Voting Session 4/21/09 Session
I. A. Phone: 85 B.	+
	Receive briefing from the County Attorney in Travis County, et al v. Melissa Sanderson (KPD Properties, LLC Resale Deed) and take appropriate action (Executive Session Also, pursuant to Tex. Gov't Code Ann. Section 551.071(1)(A).
C.	Approved by:
	Signature of Commissioner or Judge
II. A.	Is backup material attached*: YES X NO
	backup material to be presented to the court must be itted with this Agenda Request (Original & Eight copies).
B. their	Have the agencies affected by this request been invited to attend the Work Session? YES X NO Please list those contacted and phone numbers:
J. PERSONNEL etc.)	Nelda Wells-Spears, Tax Assessor-Collector 854-9005 Elliott Beck, Assistant County Attorney 854-9513 A Change in your department's personnel. (reclass,
IV. BUDO	GET REQUEST: your request involves any of the following please check:
T1	dditional funding for your department cansfer of funds within your department budget change in your department's personnel
The County (854-9171) request.	Personnel (854-9165) and/or Budget and Research Office must be notified <u>prior to</u> submission of this agenda
201740-1	OD APR -8 AM 8: 22

vs # 34

AGENDA REQUEST

Please consider the following item for:

Work Session_	Executive Voting Session 4/21/09 Session
I. A. Phone: 85 B.	54-9513
	Receive briefing from the County Attorney in Travis County, et al v. Don M. Mcleland (KPD Properties, LLC Resale Deed) and take appropriate action (Executive Session Also, pursuant to Tex. Gov't Code Ann. Section 551.071(1)(A).
C.	Approved by:
	Signature of Commissioner or Judge
II. A.	Is backup material attached*: YES X NO
	backup material to be presented to the court must be itted with this Agenda Request (Original & Eight copies).
B. their	Have the agencies affected by this request been invited to attend the Work Session? YES X NO Please list those contacted and phone numbers:
	Nelda Wells-Spears, Tax Assessor-Collector 854-9005 Elliott Beck, Assistant County Attorney 854-9513
PERSONNEL etc.)	_A Change in your department's personnel. (reclass,
IV. BUDO	GET REQUEST: your request involves any of the following please check:
T	dditional funding for your department ransfer of funds within your department budget change in your department's personnel
	y Personnel (854-9165) and/or Budget and Research Office must be notified <u>prior to</u> submission of this agenda

00 VER -8 VW 8: 53

201740-1

AGENDA REQUEST

Control Association Control Association (Control Association Control Contr
Please consider the following item for:
Work Executive Voting Session Session $4/21/09$ Session
I. A. Request made by: <u>COUNTY ATTORNEY</u> (J. Elliott Beck) Phone: <u>854-9513</u> B. Requested Text:
Receive briefing from the County Attorney in Travis County, et al v. Rashid Mohammed (Majid Hemmasi Resale Deed) and take appropriate action (Executive Session Also, pursuant to Tex. Gov't Code Ann. Section 551.071(1)(A).
C. Approved by:
Signature of Commissioner or Judge
II. A. Is backup material attached*: YES X NO
*Any backup material to be presented to the court must be submitted with this Agenda Request (Original & Eight copies).
B. Have the agencies affected by this request been invited to attend the Work Session?
Nelda Wells-Spears, Tax Assessor-Collector 854-9005 J. Elliott Beck, Assistant County Attorney 854-9513 PERSONNEL A Change in your department's personnel. (reclass, etc.)
IV. BUDGET REQUEST: If your request involves any of the following please check:
Additional funding for your departmentTransfer of funds within your department budgetA change in your department's personnel

The County Personnel (854-9165) and/or Budget and Research Office (854-9171) must be notified prior to submission of this agenda request.

09 APP -8 AM 8: 23 COUNTY JUDGE'S OFFICE

36

Travis County Commissioners Court Agenda Request

	Voting	g Session 4/21/09 Working Session 4/21/09 (Date)
[.	A.	Request made by: COUNTY ATTORNEY FT Phone # 854-9513
		Signature of Elected Official/Appointed Official/Executive Manager/County Attorney
	B.	Requested Text:
		RECEIVE BRIEFING FROM COUNTY ATTORNEY AND/OR TAKE APPROPRIATE ACTION IN RALPH MARTINEZ VS. TRAVIS COUNTY, (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOVT. CODE ANN., SECTIONS 551.071(1)(A) AND 551.071(1)(B)).
	C.	Approved by: Signature of Commissioner(s) or County Judge
II.	A.	Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies for agenda request and backup).
	В.	Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.
		Sheriff Greg Hamilton, TCSO, 854-9788 Dan Mansour, Risk Management, 854-9499
III.	Requi	red Authorizations: Please check if applicable:
		Planning and Budget Office (854-9106)
	-	Additional funding for any department or for any purpose Transfer of existing funds within or between any line item budget Grant
		Grant Human Resources Department (854-9165)
		_ A change in your department's personnel (reclassifications, etc.)
		Purchasing Office
		Purchasing Office Bid, Purchase Contract, Request for Proposal, Procurement
		County Attorney's Office (854-9415)
		Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

Travis County Commissioners Court Agenda Request

Voting Session: 04/21/2009 Working Session: 04/21/2009

A. Request made by: County Attorney's Office

Signature of Assistant County Attorney

B. Requested Text: Consultation with the County Attorney regarding Mountain View Subdivision and take appropriate action. (Executive session pursuant to: Tex. Gov't. Code Ann Section 551.071, Consultation with attorney.)

C.	Approved by:	
----	--------------	--

Signature of Commissioner(s) or County Judge

- Backup memoranda and exhibits are attached and submitted with this Agenda Request (Original and eight copies)
- List of all agencies/officials and telephone numbers that are affected or involved with this request.

 Send a copy of this Agenda Request and backup to them:

Joe Gieselman Anna Bowlin Stacey Scheffel Teresa Calkins John Hille Kevin Morse Gary Duncan Martin Christopher Gilmore

COUNTY JUDGE'S OF

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the Gounty Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

III.

Is back-up material attached?

Travis County Commissioners Court Agenda Request



VOUIT	y O	(Date)	VVOIK Session	(Date)	
1.	A.	Request made by: Commissioners Co Commissioners Co		Phone:	854-4722
	В.	Requested Text:	Approve the Commissioner	rs Court Mi	nutes for the
			Voting Session of Ma	rch 31, 2	009
	C.	Approved By:	Dana DeBeauvoir, Travis Cour	nty Clerk	· .
II.	Α.		lum and exhibits should be attached Original and eight copies)	and submitte	d with this
	B.		e agencies or officials' names and tenvolved with the request. Send a com.		

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next meeting.

YES

MINUTES OF MEETING MARCH 31, 2009

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 31st day of March 2009, the Commissioners' Court convened the Voting Session at 9:19 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Three Commissioner Karen Huber was not present during this Voting Session.

The Commissioners Court recessed the Voting Session at 11:34 AM.

The Commissioners Court reconvened the Voting Session at 1:10 PM.

The Commissioners Court retired to Executive Session at 1:10 PM.

The Commissioners Court reconvened the Voting Session at 3:36 PM.

The Commissioners Court adjourned the Voting Session at 3:53 PM.

CITIZENS COMMUNICATION

Members of the Court heard from: Ronnie Gjemre, Travis County Resident; Gus Peña, Travis County Resident; Adele Noel, Air Quality Project Manager, Transportation and Natural Resources (TNR); Dan Mansour, Risk and Benefits Manager, Human Resources Management Department (HRMD); Dr. Stephanie Roth, MD, Health and Wellness Clinic; and Craig Wojtowicz, President, Villages of Shady Hollow Homeowners Association (HOA), and Board Member, Oak Hill Association of Neighborhoods. (9:21 AM)

CONSENT ITEMS

Members of the Court heard from: Ronnie Gjemre, Travis County Resident.

Motion by Commissioner Gómez **and seconded by** Commissioner Eckhardt to approve the following Consent Items: C1-C6 and Items 6, 7, 8, 9, 10, 12, 14, 15, 16, 18, 19, 20, 22, 23, 24.A-C, 25, 26, 27, 28, 30, and 34. (9:34 AM)

Motion carried: County Judge Samuel T. Biscoe

yes

Precinct 1, Commissioner Ron Davis

yes

Precinct 2, Commissioner Sarah Eckhardt

yes

Precinct 3, Commissioner Karen Huber

absent

Precinct 4, Commissioner Margaret J. Gómez ves

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE COMMISSIONERS COURT MINUTES FOR VOTING SESSIONS OF MARCH 10 AND 17, 2009.
- C3. REAPPOINT JARREL LARSON TO SERVE ON THE BOARD OF COMMISSIONERS FOR TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13 FOR A TWO-YEAR TERM EFFECTIVE IMMEDIATELY UNTIL JANUARY 1, 2011. (COMMISSIONER DAVIS)
- C4. REAPPOINT RICK CONEWAY TO SERVE AS A PRECINCT THREE REPRESENTATIVE ON THE BOARD OF EMERGENCY SERVICES NO. 3, EFFECTIVE IMMEDIATELY THROUGH DECEMBER 31, 2010. (COMMISSIONER HUBER)
- C5. REAPPOINT JOHN VILLANACCI TO SERVE AS A PRECINCT THREE REPRESENTATIVE ON THE BOARD OF EMERGENCY SERVICES NO. 3, EFFECTIVE IMMEDIATELY THROUGH DECEMBER 31, 2010. (COMMISSIONER HUBER)
- C6. REAPPOINT ROBERT TAYLOR TO SERVE AS A PRECINCT THREE REPRESENTATIVE ON THE BOARD OF EMERGENCY SERVICES NO. 3, EFFECTIVE IMMEDIATELY THROUGH DECEMBER 31, 2010. (COMMISSIONER HUBER)

SPECIAL ITEMS

1. RECEIVE PRESENTATION OF CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY'S ANNUAL REPORT FOR FISCAL YEAR 2008. (9:36 AM)

Members of the Court heard from: Mike Heiligenstein, Director, Central Texas Regional Mobility Authority (CTRMA); Bill Chapman, Chief Financial Officer, CTRMA; and Mario Espinoza, Director of Community Development, CTRMA.

Discussion only. No formal action taken.

2. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROHIBITION OF OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY. (9:47 AM)

Members of the Court heard from: Hershel Lee, Assistant Fire Marshal; and Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services.

Clerk's Note: Judge Biscoe announced that by taking no action the prohibition against outdoor burning stays in place.

Discussion only. No formal action taken.

last updated 4-17-09 at 11:08am

RESOLUTIONS AND PROCLAMATIONS

3. APPROVE PROCLAMATION RECOGNIZING MARCH 29 THROUGH APRIL 4, 2009 AS "WILDFIRE AWARENESS WEEK" IN TRAVIS COUNTY. (JUDGE BISCOE) (9:52 AM)

Members of the Court heard from: Mike Elliot, Assistant Fire Chief, Westlake and Oak Hill Fire Departments, representing the Capital Area Fire Chiefs Association; Hershel Lee, Assistant Fire Marshal; and Jan Fulkerson, Urban Wildland Interface Specialist, Texas Forest Service.

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve the proclamation in Item 3.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

4. APPROVE RESOLUTION DEDICATING THE TRAVIS STATE JAIL VISITATION CENTER TO THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE. (JUDGE BISCOE) (10:01 AM)

Members of the Court heard from: Roger Jefferies, Executive Manager, Justice and Public Safety (JPS); and Roger El Khoury, Director, Facilities Management.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve the resolution in Item 4.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

HEALTH AND HUMAN SERVICES DEPT. ITEMS

5. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APPLICANTS FOR TRAVIS COUNTY HEALTHCARE DISTRICT BOARD OF MANAGERS. (3:48 PM)

Members of the Court heard from: Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

Motion by Judge Biscoe **and seconded by** Commissioner Davis that we select Anthony Haley.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez abstain

Clerk's Note: The County Judge noted that this would be the joint City of Austin/Travis County appointment.

Motion by Commissioner Eckhardt **and seconded by** Judge Biscoe to approve Brenda Coleman-Beatty.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez abstain

Clerk's Note: The County Judge noted that this is the Travis County appointment.

Clerk's Note: The Court directed Staff to send notification letters to the successful applicants and the City if Austin, with thank you letters being sent to the remaining applicants with the Court's encouragement to reapply when future vacancies occur.

PLANNING AND BUDGET DEPT. ITEMS

6. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:34 AM)

Clerk's Note: Item 6 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

7. CONSIDER AND TAKE APPROPRIATE ACTION ON NEW GRANT CONTRACT WITH THE TEXAS PARKS AND WILDLIFE DEPARTMENT, SUPPLEMENTING BOND FUNDS APPROVED FOR ACQUISITION AND DEVELOPMENT OF MILTON REIMERS RANCH PARK IN SOUTHWESTERN TRAVIS COUNTY. (9:34 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADMINISTRATIVE OPERATIONS ITEMS

8. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$899,860.53 FOR THE PERIOD OF MARCH 13 TO 19, 2009. (9:34 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:34 AM)

Clerk's Note: Item 9 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

JUSTICE AND PUBLIC SAFETY ITEMS

10. CONSIDER AND TAKE APPROPRIATE ACTION ON STAR FLIGHT DISPATCH MATRIX REGARDING DISPATCH PROTOCOLS FOR STAR FLIGHT HELICOPTERS. (9:34 AM)

Clerk's Note: Item 10 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

11. <u>REVISED LANGUAGE:</u> RECEIVE UPDATE ON EFFORTS TO ENHANCE EMPLOYMENT OPPORTUNITIES FOR EX-OFFENDERS IN TRAVIS COUNTY INCLUDING THE STATUS OF THE MOVE THE BOX HIRING GUIDELINES AND OFFENDER WORKFORCE DEVELOPMENT PROGRAM. (10:09 AM)

Members of the Court heard from: Roger Jefferies, Executive Manager, JPS; Mary Moran, Offender Workforce Development Specialist, Criminal Justice Planning (CJP); Terry Roeber, Employment Resource Specialist, Adult Probation, Community Supervision and Correctional Department (CSCD); and Kris Nilsen, Interim Manager, HRMD.

Discussion only. No formal action taken.

PURCHASING OFFICE ITEMS

12. DECLARE LISTING OF CERTAIN EQUIPMENT AS SURPLUS PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE, AND ORDER DESTROYED PURSUANT TO SECTION 4(b)(1) OF THE LIRAP CONTRACT. (9:34 AM)

Clerk's Note: Item 12 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

13. APPROVE CONTRACT AWARD FOR NATIVE HARVEST SEEDING AND PLANTING SERVICES, IFB NO. B090164DR, TO THE SOLE BIDDER, ENVIRONMENTAL SURVEY CONSULTING. (10:43 AM) (11:34 AM)

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve Item 13.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: The Court revisited Item 13 at 11:34 AM.

Members of the Court heard from: Ronnie Gjemre, Travis County resident.

14. APPROVE SOLE SOURCE EXEMPTION AND CONTRACT AWARD WITH AUSTIN AMERICAN STATESMAN FOR NEWSPAPER ADVERTISING SERVICES. (9:34 AM)

Clerk's Note: Item 14 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

15. APPROVE CONTRACT AWARD FOR AMMUNITION, IFB NO. B090070NB, TO THE LOW BIDDER, GT DISTRIBUTORS, INC. (9:34 AM)

Clerk's Note: Item 15 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

16. APPROVE MODIFICATION NO. 8 TO CONTRACT NO. PS070232DG, MWM DESIGN GROUP, FOR ADDITIONAL PROFESSIONAL SURVEYING SERVICES AT DEL VALLE WELLNESS CLINIC. (9:34 AM)

Clerk's Note: Item 16 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

17. APPROVE MODIFICATION NO. 7 TO INTERLOCAL NO. IL010019JW, AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND MENTAL RETARDATION, FOR CHILDRENS' BEHAVIORAL HEALTH SERVICES THROUGH REFERRALS BY THE CHILDRENS' PARTNERSHIP. (11:29 AM)

Motion by Commissioner Davis and seconded by Commissioner Gómez to approve Item 17.

Motion carried: County Judge Samuel T. Biscoe

abstain

Precinct 1, Commissioner Ron Davis

ves

Precinct 2, Commissioner Sarah Eckhardt

yes

Precinct 3, Commissioner Karen Huber

absent

Precinct 4, Commissioner Margaret J. Gómez yes

18. APPROVE MODIFICATION NO. 2 TO CONTRACT NO. PS070382VR, ASSIGNMENT OF CONTRACT FROM THE SPANGENBERG GROUP TO GEORGE MASON UNIVERSITY FOR EVALUATION PROGRAM SERVICES. (9:34 AM)

Clerk's Note: Item 18 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

19. APPROVE CONTRACT AND CONTRACT MODIFICATION FOR MEDICAL GASES, IFB NO. B090155RG, TO THE SOLE BIDDER, AIRGAS SOUTHWEST. (9:34 AM)

Clerk's Note: Item 19 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. APPROVE CONTRACT AWARD WITH STREAM REALTY, RFQ NO. Q050119LP, PROFESSIONAL REAL ESTATE BROKERAGE POOL FOR TRAVIS COUNTY. (9:34 AM)

Clerk's Note: Item 20 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

21. APPROVE MODIFICATION NO. 3 TO CONTRACT NO. PS080190RE, EVERGREEN SOLUTIONS LLC., FOR COMPENSATION ANALYSIS SERVICES. (3:39 PM)

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent; Linda Moore Smith, Director, HRMD; and Alicia Perez, Executive Manager, Administrative Operations.

Motion by Judge Biscoe **and seconded by** Commissioner Davis that we take one more week, and get the accurate back-up.

Motion carried: County Judge Samuel T. Biscoe

ves

Precinct 1, Commissioner Ron Davis

yes

Precinct 2, Commissioner Sarah Eckhardt

yes

Precinct 3, Commissioner Karen Huber

absent

Precinct 4, Commissioner Margaret J. Gómez yes

Item 21 to be reposted April 7, 2009.

22. APPROVE MODIFICATION NO. 3 TO CONTRACT NO. PS060343ML, SOURCE 1 SOLUTIONS, LLC., FOR DRUG AND ALCOHOL TESTING SERVICES. (9:34 AM)

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

23. APPROVE CONTRACT NO. PS090194RE WITH THE TRAVIS COUNTY HEALTHCARE DISTRICT AND THE CENTRAL TEXAS COMMUNITY HEALTH CENTERS FOR INTERPRETING SERVICES. (9:34 AM)

Clerk's Note: Item 23 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

- 24. CONSIDER AND TAKE APPROPRIATE ACTION ON INTERLOCAL AGREEMENTS FOR THE LOCAL INITIATIVES PROJECTS GRANT WITH THE FOLLOWING GRANT SUB-RECIPIENTS: (9:34 AM)
 - A. CITY OF AUSTIN;
 - B. CITY OF MANOR; AND
 - C. MANOR INDEPENDENT SCHOOL DISTRICT.

Clerk's Note: Items 24.A-C approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

25. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE AGREEMENT WITH BRIANNA SMITH FOR PURPOSES OF HAVING A DUATHLON RACE AT EAST METROPOLITAN PARK ON SATURDAY, APRIL 11, 2009. (COMMISSIONER DAVIS) (9:34 AM)

Clerk's Note: Item 25 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

26. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE AGREEMENT WITH ROGUE TRAINING SYSTEMS FOR A CROSS-COUNTRY RUN/RACE AT MILTON REIMERS RANCH PARK ON SUNDAY, JUNE 21, 2009. (COMMISSIONER HUBER) (9:34 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

27. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE AGREEMENT WITH RED LICORICE EVENTS FOR A TRIATHLON SERIES AT PACE BEND PARK. (COMMISSIONER HUBER) (9:34 AM)

Clerk's Note: Item 27 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

28. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:34 AM)

Clerk's Note: Item 28 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

29. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REQUEST TO GOVERNOR PERRY IN CONNECTION WITH NEXT CHAIRMAN OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY. (JUDGE BISCOE) (11:30 AM)

Members of the Court heard from: Ronnie Gjemre, Travis County Resident.

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt to approve Item 29.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent
Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: Judge Biscoe noted that by approving this motion, the Court authorizes the County Judge to send this letter on behalf of the Commissioners Court.

30. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO AUTHORIZE THE TRAVIS COUNTY SHERIFF TO SIGN AND EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE TEXAS FOREST SERVICE RELATING TO PARTICIPATION IN THE STATE-WIDE REGIONAL INCIDENT MANAGEMENT TEAM. (9:34 AM)

Clerk's Note: Item 30 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

31. RECEIVE UPDATE REGARDING THE MEMBERSHIP AND AGENDA FOR THE COUNTY CLERK'S 2009 ELECTION STUDY GROUP. (11:03 AM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk; and Ronnie Gjemre, Travis County Resident.

Discussion only. No formal action taken.

32. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO NOMINATE GOLFSMITH AS A TEXAS ENTERPRISE PROJECT. (JUDGE BISCOE) (10:44 AM)

Members of the Court heard from: Dustin McCormick, Economic Growth and Redevelopment Services Office, City of Austin; Jonathan Ferguson, Ryan Inc; Mary Etta Gerhardt, Assistant County Attorney; Ginny Kissling, Ryan Inc; and Jeanette Ramirez, Comptroller, Golfsmith Inc.

Discussion only. No formal action taken.

33. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO ADDRESS WATER AVAILABILITY AND RELATED ISSUES AT TECOLOTE FARMS. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (9:20 AM)

Item 33 postponed until April 7, 2009.

34. RECEIVE ANNUAL REPORT FOR FISCAL YEAR 2008 FROM TRAVIS COUNTY PRETRIAL SERVICES DEPARTMENT AS REQUIRED BY TEXAS CODE OF CRIMINAL PROCEDURE, ARTICLE 17.42, SECTION 6. (JUDGE BISCOE) (9:34 AM)

Clerk's Note: Item 34 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

AT 11:00 A.M.

- 35. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:08 AM)
 - A. LEGISLATION RELATING TO ENVIRONMENTAL REGULATION, INCLUDING HOUSE BILLS 650, 721, 1909, 1920 AND 2495, AND SENATE BILL 16;
 - B. HOUSE BILL 692 RELATING TO THE JURISDICTION OF STATUTORY COUNTY COURTS;
 - C. LEGISLATION RELATING TO LOCAL OPTIONS FOR TRANSPORTATION FUNDING, INCLUDING HOUSE BILLS 9, 1674, 3448, AND SENATE BILLS 855 AND 942; AND

Clerk's Note: Items 35.A-C are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; Tom Weber, Environmental Quality Program Manager, Transportation and Natural Resources (TNR); Joe Gieselman, Executive Manager, TNR; and Greg Knaupe, Legislative Consultant, Santos Alliance, Inc.

Clerk's Note: The Court discussed HB 721, HB 2495 and SB 16 relating to legislation to ensure that the Texas Commission for Environmental Quality (TCEQ) has legislative authority to analyze individual and cumulative effects for air emissions from proposed significant point sources when considering a permit application.

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt that we support the bills authorizing taking cumulative effects into account.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

ITEM 35 CONTINUED

Clerk's Note: The Court discussed HB 1909 and HB 1920, legislation relating to year-round restrictions on idling of motor vehicles that have a gross weight of 6,000 lbs or more.

Motion by Commissioner Gómez and seconded by Judge Biscoe to approve those.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: By passing the above motion the Commissioners Court indicates its support for HB 1909 and HB 1920.

Clerk's Note: The Court discussed HB 650, legislation relating to the low-income vehicle repair assistance, retrofit, and accelerated vehicle retirement program (LIRAP), making alternative fuel vehicles eligible for the program.

Motion by Commissioner Eckhardt **and seconded by** Commissioner Gómez to approve.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: By approving the above motion the Commissioners Court indicates its support for HB 650.

ITEM 35 CONTINUED

Clerk's Note: The Court discussed HB 692, legislation relating to the jurisdiction of statutory county courts and that they send a letter to Chairman Solomon, author of HB 692, expressing the Court's concerns and opposition to HB 692.

Motion by Commissioner Gómez **and seconded by** Judge Biscoe to approve the letter and that we send it forward, showing our opposition.

A Clarification of the previous Motion was made by Judge Biscoe that we oppose the bill for the reasons stated in the letter.

Motion carried: County Judge Samuel T. Biscoe

yes

Precinct 1, Commissioner Ron Davis

yes

Precinct 2, Commissioner Sarah Eckhardt

yes

Precinct 3, Commissioner Karen Huber

absent

Precinct 4, Commissioner Margaret J. Gómez yes

Item 35.C discussion only. No formal action taken.

- 35. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:08 AM)
 - D. <u>ADDED ITEM:</u> SENATE BILL 312 RELATING TO THE REGULATION AND CERTIFICATION OF MEDICAL EXAMINERS AND THE CONDUCT OF AUTOPSY AND INQUEST INVESTIGATIONS BY JUSTICES OF THE PEACE AND MEDICAL EXAMINERS.

Item 35.D postponed until ready.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

Note 4 Gov't Code Ann 551.076, Security

Note 5 Gov't Code Ann 551.087, Deliberation Regarding Economic Development

Negotiations

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

- 36. A. RECEIVE BRIEFING FROM THE COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN JENNIFER MCPHAIL VS. TRAVIS COUNTY; AND 1
 - B. CONSIDER AND TAKE APPROPRIATE ACTION ON MODIFICATION TO EXPOSITION CENTER FORM LICENSE AGREEMENT TO ADD CLAUSE REGARDING ADA ROUTES. ¹ (1:10 PM) (3:37 PM)

Clerk's Note: Judge Biscoe announced that Items 36.A&B would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe **and seconded by** Commissioner Davis that we approve the language proposed by the County Attorney to settle the lawsuit of Jennifer McPhail vs. Travis County, and also to be included in Exposition Center Form License Agreements in the future.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber absent

Precinct 4, Commissioner Margaret J. Gómez yes

37. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO JOIN CITY OF AUSTIN AND OTHER PARTNERS IN THE REDEVELOPMENT OF SEAHOLM POWER PLANT PROJECT, INCLUDING THE OFFERING OF FINANCING INCENTIVES FOR PROJECT GREEN. ⁵ (1:10 PM) (3:37 PM)

Clerk's Note: Judge Biscoe announced that Item 41 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.087, Deliberation Regarding Economic Development Negotiations.

Discussion only. No formal action taken.

Item 37 to be reposted on April 7, 2009.

38. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING THE EXTENSION OF ADMINISTRATIVE LEAVE WITH PAY FOR HEALTH AND HUMAN SERVICES DEPARTMENT EMPLOYEE, SLOT 178. 1 AND 3 (9:20 AM)

Clerk's Note: Judge Biscoe announced that Items 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.

Item 38 was pulled from the Agenda.

39. RECEIVE BRIEFING FROM SECURITY COMMITTEE, INCLUDING REQUEST FROM ANOTHER GOVERNMENTAL ENTITY, AND TAKE APPROPRIATE ACTION. 4 (1:10 PM) (3:37 PM)

Clerk's Note: Judge Biscoe announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.076, Security.

Motion by Judge Biscoe **and seconded by** Commissioner Davis that we approve the request made to us by the Texas Department of Public Safety regarding security measures at a State building.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent
Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: The Court approved without objection that other recommendations will be posted on the Agenda next week, Tuesday, April 7, 2009, and the Court will receive a report regarding security matters in the law library in the Ned Granger Administration Building. There will also be a discussion regarding the full-time employee (FTE) for both.

40. RECEIVE BRIEFING FROM COUNTY ATTORNEY REGARDING CAUSE NO. D-1-GN-09-0005000; J. ADAN BALLESTEROS VS. TRAVIS COUNTY, TEXAS AND BOB VANN; IN THE 250TH DISTRICT COURT OF TRAVIS COUNTY, TEXAS AND TAKE APPROPRIATE ACTION REGARDING OUTSIDE COUNSEL REPRESENTATION ISSUES. ¹ (1:10 PM) (3:38 PM)

Clerk's Note: Judge Biscoe announced that Item 40 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez that we retain the firm of Walsh, Anderson, Brown, Aldridge, and Gallegos, PC.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber absent
Precinct 4, Commissioner Margaret J. Gómez yes

RECEIVE LEGAL BRIEFING AND TAKE APPROPRIATE ACTION REGARDING 41. CONTRACT WITH THE STAR OF TEXAS FAIR AND RODEO, INCLUDING CERTAIN SIGNAGE PLACED IN THE LUEDECKE ARENA AT TRAVIS COUNTY EXPOSITION CENTER. 1 (1:10 PM) (3:39 PM)

Clerk's Note: Judge Biscoe announced that Item 41 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

No action required on Item 41.

Item 41 to be reposted on April 14, 2009.

ADDED ITEMS

CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FOR COUNTY A.1 CONTRIBUTION TO AND PARTICIPATION IN THE UPCOMING URBAN MUSIC FESTIVAL, AN AFRICAN AMERICAN QUALITY OF LIFE EVENT. (11:00 AM)

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item A1.

Motion carried: County Judge Samuel T. Biscoe

yes

Precinct 1, Commissioner Ron Davis

yes

Precinct 2, Commissioner Sarah Eckhardt

ves

Precinct 3, Commissioner Karen Huber

absent

Precinct 4, Commissioner Margaret J. Gómez yes

ADJOURNMENT

Motion by Commissioner Davis **and seconded by** Commissioner Gómez to adjourn the Voting Session. (3:53 PM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

	Date of	Approv	/al	aya ing manada kanada an da mada da ma
Samuel	T. Biscoe.	Travie	County	luda

Travis County Commissioners Court Agenda Request



Votin	g Se	ession <u>Tuesday, A</u> (Date)	April 21, 2009	Work S	ession	(Date)	
I.	Α.	Request made by: Commissioners Co Commissioners Co	ourt Specialist	llian Porter	s Office	Phone:	854-4722
	В.	Requested Text:	Approve tl	he Comm	issioners	Court Mi	nutes for the
	C.	Approved By:	Voting S Dana Def	Session Aud Beauvoir, Tr	Buun		9
II.	Α.	Backup memorano Agenda Request (attached a	and submitte	d with this
	B.	Please list all of the be affected or be in and backup to their	nvolved with the			•	
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AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next meeting.

MINUTES OF MEETING APRIL 7, 2009

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 7th day of April 2009, the Commissioners' Court convened the Voting Session at 9:15 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court recessed the Voting Session at 12:04 PM.

The Commissioners Court, meeting as the Northwest Travis County Road District #3 (Golden Triangle), convened at 1:39 PM and adjourned at 1:39 PM.

The Commissioners Court, meeting as the Travis County Bee Cave Road District #1 (Galleria), convened at 1:40 PM and adjourned at 1:40 PM.

The Commissioners Court, meeting as the Travis County Health Facilities Development Corporation, convened at 1:40 PM and adjourned at 1:44 PM.

The Commissioners Court reconvened the Voting Session at 1:45 PM.

The Commissioners Court retired to Executive Session at 2:51 PM.

The Commissioners Court reconvened the Voting Session at 5:20 PM.

The Commissioners Court adjourned the Voting Session at 5:24 PM.

CITIZENS COMMUNICATION

Members of the Court heard from: Gus Peña, Travis County Resident; Ronnie Gjemre, Travis County Resident; Maurice Priest, Travis County Resident; Don Smith, Chief, Travis County Fire Control, ESD # 4; Eric Brown, Firefighter Cadet Class 9; Harlen Bryant, Firefighter Cadet Class 9; Aaron Flournoy, Firefighter Cadet Class 9; Joseph Fritzinger, Firefighter Cadet Class 9; Mark Gentry, Firefighter Cadet Class 9; Nicholas Granados, Firefighter Cadet Class 9; Miguel Hernandez, Firefighter Cadet Class 9; Christopher Hudgins, Firefighter Cadet Class 9; Michael Hull, Firefighter Cadet Class 9; Robert Kimble, Firefighter Cadet Class 9; Sean Murphy, Firefighter Cadet Class 9; Luke Pittman, Firefighter Cadet Class 9; Wesley Porter, Firefighter Cadet Class 9; Michael Swingler, Firefighter Cadet Class 9; and Chris Vargas, Firefighter Cadet Class 9. (9:16 AM)

CONSENT ITEMS

Motion by Commissioner Gómez and seconded by Judge Biscoe to approve the following Consent Items: C1 and Items 5, 6.A-F, 7, 8.A&B, 16, 17.A&B, 18.A-F, 18.H, 19.A-H, 20, 21, 22, 23, 24, 25, and 26. (10:24 AM)

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. APPROVE COMMISSIONERS COURT MINUTES FOR VOTING SESSIONS OF MARCH 24 AND 26, 2009. (10:28 AM)

Motion by Commissioner Davis **and seconded by** Commissioner Gómez to approve Item C2.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt abstain
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

SPECIAL ITEMS

1. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROHIBITION OF OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY. (9:36 AM)

Members of the Court heard from: Hershel Lee, Assistant Fire Marshal; and Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services.

Clerk's Note: Judge Biscoe announced that by taking no action the prohibition against outdoor burning stays in place.

Discussion only. No formal action taken.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

2. CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION TO ENTER INTO A TRANSPORTATION PROJECT ADVANCED FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION TO CONSTRUCT THE EXTENSION OF HOWARD LANE TO STATE HIGHWAY 130 IN NORTHEAST TRAVIS COUNTY. (COMMISSIONER DAVIS) (10:39 AM)

Members of the Court heard from: Steve Manilla, Director, Public Works, Transportation and Natural Resources (TNR); Christopher Gilmore, Assistant County Attorney; Pete Winstead, Winstead PC; and Greta Goldsby, representing Pete Winstead.

Motion by Commissioner Davis **and seconded by** Commissioner Gómez to approve Item 2, and hold off on the County Judge signing it until we get the signed road construction agreements.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4. Commissioner Margaret J. Gómez	yes

3. CONSIDER AND TAKE APPROPRIATE ACTION ON TWO ROAD CONSTRUCTION AGREEMENTS WITH TRAFALGAR 1, L.P. AND ANNE B. SCHRYVER ET. AL., FOR THE HOWARD LANE II ROAD PROJECT. (COMMISSIONER DAVIS) (10:29 AM)

Members of the Court heard from: Steve Manilla, Director, Public Works, TNR; Pete Winstead, Winstead PC; and Christopher Gilmore, Assistant County Attorney.

Clerk's Note: Staff requested that the Commissioners Court approve the agreements, but give the County Judge the authority to sign the documents once we receive a properly executed road construction agreement from Mrs. Schryver, the property owner.

Motion by Commissioner Davis **and seconded by** Commissioner Gómez to approve Item 2.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: By approving Item 2 the Court authorized the County Judges to sign the road construction agreements after the property owner has properly executed the documents.

HEALTH AND HUMAN SERVICES DEPT. ITEMS

4. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUESTS FROM CITY OF AUSTIN AND SUSTAINABLE FOOD POLICY BOARD FOR ASSIGNMENT OF COUNTY STAFF AND PARTICIPATION OF BOARD MEMBERS ON CITY-SPONSORED ETHICS TRAINING. (2:11 PM)

Members of the Court heard from: Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

Clerk's Note: The Court discussed the assignment of County Staff.

Motion by Judge Biscoe and seconded by Commissioner Gómez that we agree to assist with staffing, and that the Court be kept abreast of the workload.

A Clarification of the previous Motion was made by Judge Biscoe that the Motion was to defer to the expert judgement of the Sherri Fleming, Executive Manager, Health and Human Services (HHS), especially the part about keeping us up to speed on what's happening and how the workload is going.

A Friendly Amendment to the previous Motion was offered by Commissioner Eckhardt to have TCHHS&VS as the primary liaison, but to empower Sherri Fleming, Executive Manager, TCHHS&VS to reach out to the Transportation and Natural Resources Department (TNR) and the Intergovernmental Relations Office (IGR), or other divisions within the County, as they become relevant to the activities of the Board.

Acceptance of the Friendly Amendment was made by Judge Biscoe.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court discussed the participation of board members on the City of Austin sponsored ethics training.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez that we ought to request it but not require it.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

PLANNING AND BUDGET DEPT. ITEMS

5. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (10:24 AM)

Clerk's Note: Item 5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 6. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE: (10:24 AM)
 - A. NEW GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE UNDER THE 2009 COMMUNITY ORIENTED POLICING SERVICES HIRING RECOVERY PROGRAM FOR THE FUNDING OF 12 DEPUTY SHERIFF POSITIONS OVER A THREE-YEAR PERIOD;
 - B. NEW GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, 2009 BYRNE JUSTICE ASSISTANCE GRANT TO REPLACE THE LOCAL LAW ENFORCEMENT BLOCK GRANT THAT HAS SUPPLIED FUNDING FOR VARIOUS LAW ENFORCEMENT PROJECTS WITHIN THE SHERIFF'S OFFICE:
 - C. GRANT APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR JUVENILE PROBATION TO CONTINUE TO RECEIVE USDA DONATED SCHOOL COMMODITIES;
 - D. GRANT APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR JUVENILE PROBATION TO CONTINUE PARTICIPATION IN THE NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS;
 - E. NEW GRANT APPLICATION TO THE TEXAS EDUCATION AGENCY FOR HEALTH AND HUMAN SERVICES AND VETERANS SERVICES TO SERVE AS THE LEAD AGENCY TO PROVIDE AFTER-SCHOOL PROGRAMS IN TEN ECONOMICALLY DISADVANTAGED AND HIGH-RISK ELEMENTARY SCHOOLS. THE APPLICATION IS FOR YEAR ONE OF A FIVE YEAR GRANT AND WILL PROVIDE RESOURCES FOR 13 COUNTY FULL TIME EMPLOYEES; AND
 - F. NEW GRANT APPLICATION TO THE CASEY FAMILY PROGRAMS TO FUND A CARE COORDINATOR POSITION IN THE HEALTH AND HUMAN SERVICES DEPARTMENT THAT WILL ARRANGE FOR YOUTH WITH COMPLEX MENTAL HEALTH NEEDS AND THEIR FAMILIES TO RECEIVE SERVICES UNDER THE REINTEGRATION PROJECT.

Clerk's Note: Items 6.A-F approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADMINISTRATIVE OPERATIONS ITEMS

7. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$586,930.54 FOR THE PERIOD OF MARCH 20 TO MARCH 26, 2009. (10:24 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 8. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING: (10:24 AM)
 - A. PROPOSED ROUTINE PERSONNEL AMENDMENTS; AND
 - B. REQUEST FROM COUNTY CLERK FOR AN EXCEPTION TO TRAVIS COUNTY CODE CHAPTER 10.0155, EMPLOYMENT OF SPECIAL PROJECT EMPLOYEES.

Clerk's Note: Items 8.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A PROPOSAL FOR VETERANS AND PEACE OFFICERS MEMORIALS AT WOODMANSEE PLAZA. (JUDGE BISCOE AND COMMISSIONER ECKHARDT) (10:43 AM)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Roger El Khoury, Director, Facilities Management; Olie Pope, Director, Veterans' Services, Travis County Health and Human Services (TCHHS); David Jaso, Executive Member, The Veterans and Peace Officers Memorial Committee; and John Vasquez, Executive Member, The Veterans and Peace Officers Memorial Committee.

Discussion only. No formal action taken.

Item 9 to be reposted on April 21, 2009.

10. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REQUEST FOR A NEW SITE LOCATION FOR THE NEW DEL VALLE WELLNESS AND HEALTH CLINIC. (11:08 AM)

Clerk's Note: The Court discussed relocation plans of the Del Valle Wellness and Health Clinic due to the Texas Department of Transportation (TxDOT) plans for Hwy 71.

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Roger El Khoury, Director, Facilities Management; and Sherri Fleming, Executive Manager, TCHHS&VS.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve proceeding in the direction that we are headed, but that we put TxDOT on notice that because of their Hwy 71 expansion plans we have to change our plans for the location of the Wellness Clinic, and so we lose whatever investment we have made in our current site. Also, we need to let TxDOT know whatever additional costs there are we need to send them an invoice and get them to pay it, as soon as we can. They ought to know and we ought to expect them to reimburse us, whatever the additional costs are for having to change the strategy.

A Friendly Amendment to the previous Motion was offered by Commissioner Eckhardt to invoice TxDOT for any additional costs we will incur, and look at TxDOT's notice provisions to stop this from happening again.

Acceptance of the Friendly Amendment was made by Judge Biscoe and Commissioner Gómez.

'An Addition to the Motion was made by Judge Biscoe to approve reorientation of the opening of the building due to the loss of access from the street; to calculate the time lost for providing services during construction; and for Health and Human Services to work with Facilities Management to find an alternative staging place for the Agrilife Extension Program.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4. Commissioner Margaret J. Gómez	ves

11. CONSIDER AND TAKE APPROPRIATE ACTION ON AMENDING TRAVIS COUNTY CODE CHAPTER 38, LAW LIBRARY POLICIES. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY, AND GOV'T CODE ANN. 551.076, SECURITY) (2:20 PM)

Members of the Court heard from: Steven Broberg, Director, Records Management and Communication Resources (RMCR); Alicia Perez, Executive Manager, Administrative Operations; and John Hille, Assistant County Attorney.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve Item 11.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

12. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING FACILITIES MANAGEMENT DEPARTMENT'S RESPONSES TO THE DECEMBER 15, 2008 GRIEVANCE PANEL RECOMMENDATIONS. (2:44 PM)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; and Roger El Khoury, Director, Facilities Management.

Discussion only. No formal action taken.

JUSTICE AND PUBLIC SAFETY ITEMS

13. CONSIDER AND TAKE APPROPRIATE ACTION ON TRAVIS COUNTY'S DROUGHT DISASTER DECLARATION AND LETTER TO THE GOVERNOR REQUESTING STATE ASSISTANCE DUE TO ONGOING DROUGHT CONDITIONS. (JUDGE BISCOE AND COMMISSIONER DAVIS) (1:45 PM)

Clerk's Note: Items 13 and 14 are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services; Brad Pierce, Agriculture Agent, Texas AgriLife Extension Service, TCHHS; Skip Richter, Director, Texas AgriLife Extension Service, TCHHS; and Sherri Fleming, Executive Manager, TCHHS&VS.

Motion by Judge Biscoe **and seconded by** Commissioner Davis to approve Item 13.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court directed Staff to send the Drought Disaster Declaration letter to the Travis County Delegation, both United States Senators, and the United States Congressmen that represent Travis County.

Motion by Commissioner Davis **and seconded by** Commissioner Eckhardt to approve Item 14, and also if there is any monetary revelations that may be assigned with this drought impact, if that can also be brought back.

A Friendly Amendment to the previous Motion was offered by Commissioner Eckhardt to include the Sustainable Food Policy Board and City of Austin to be included in the assessment of data.

Acceptance of the Friendly Amendment was made by Commissioner Davis.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

14. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO TEXAS AGRILIFE EXTENSION SERVICE IN TRAVIS COUNTY TO COORDINATE A STUDY OF DROUGHT IMPACTS ON TRAVIS COUNTY FARMERS AND RANCHERS. (COMMISSIONER DAVIS) (1:45 PM)

Clerk's Note: Items 13 and 14 are associated with one another and were called for concurrent discussion. Please refer to Item 13 for a summary of the action taken by the Court.

PURCHASING OFFICE ITEMS

15. APPROVE MODIFICATION NO. 3 TO CONTRACT NO. PS080190RE, EVERGREEN SOLUTIONS LLC., FOR COMPENSATION ANALYSIS SERVICES. (2:31 PM)

Members of the Court heard from: Marvin Brice, Construction Procurement Management, Purchasing; Alicia Perez, Executive Manager, Administrative Operations; and Linda Moore Smith, Director, Human Resources Management Department (HRMD).

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt to approve Item 15.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

16. DECLARE LISTING OF CERTAIN EQUIPMENT AS SURPLUS AND SELL AT PUBLIC AUCTION PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE. (10:24 AM)

Clerk's Note: Item 16 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 17. APPROVE CONTRACT AWARD FOR FLOOR COVERING TIME AND MATERIALS, IFB NO. B090175NB, TO THE FOLLOWING QUALIFIED LOW BIDDERS: (10:24 AM)
 - A. CDC CARPETS (GROUPS A AND B); AND
 - B. GOMEZ FLOOR COVERING, INC. (GROUPS C AND D).

Clerk's Note: Items 17.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 18. APPROVE CONTRACT AWARDS FOR OEM PARTS AND LABOR (HEAVY DUTY ROAD MACHINERY), IFB NO. B090185NB, TO THE FOLLOWING LOW BIDDERS: (10:24 AM)
 - A. PROFESSIONAL TURF PRODUCTS, LP., FOR ITEMS 1, AND 7;
 - B. MAGNUM CUSTOM TRAILER MANUFACTURING CO., INC., FOR ITEM 4;
 - C. EQUIPMENT SOUTHWEST INC., FOR ITEMS 9, AND 16;
 - D. CENTILLA CORP., FOR ITEMS 5, AND 11;
 - E. COOPER EQUIPMENT CO., FOR ITEMS 6, 8, 12, AND 17;
 - F. COWBOY HONDA OF KYLE FOR ITEM 21;

Clerk's Note: Items 18.A-F approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The Court noted that by approving Item 18.C, only Item 9 has been awarded.

- 18. APPROVE CONTRACT AWARDS FOR OEM PARTS AND LABOR (HEAVY DUTY ROAD MACHINERY), IFB NO. B090185NB, TO THE FOLLOWING LOW BIDDERS: (10:26 AM)
 - G. EQUIPMENT SOUTHWEST INC., FOR ITEM 9; AND

Item 18.G was pulled from the agenda.

- 18. APPROVE CONTRACT AWARDS FOR OEM PARTS AND LABOR (HEAVY DUTY ROAD MACHINERY), IFB NO. B090185NB, TO THE FOLLOWING LOW BIDDERS: (10:24 AM)
 - H. KINLOCH EQUIPMENT AND SUPPLY INC., FOR ITEM 16.

Clerk's Note: Item 18.H approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 19. APPROVE CONTRACT AWARDS FOR OEM PARTS AND LABOR (HEAVY DUTY ROAD MACHINERY), IFB NO. B090157NB, TO THE FOLLOWING LOW BIDDERS: (10:24 AM)
 - A. ANDERSON MACHINERY CO., FOR ITEMS 1, 2, 3, 4, 5, 20, 30, AND 36;
 - B. CENTRAL TEXAS EQUIPMENT, FOR ITEMS 8, 21, 34, AND 37;
 - C. CLOSNER EQUIPMENT CO. INC., FOR ITEM 23;
 - D. HOLT COMPANY OF TEXAS, FOR ITEM 12;
 - E. INDUSTRIAL DISPOSAL SUPPLY, FOR ITEM 28;
 - F. LONE STAR BMW/TRIUMPH, FOR ITEM 39;
 - G. LONGHORN INTERNATIONAL EQUIPMENT INC., FOR ITEM 25;
 - H. TEXANA MACHINERY CORP., FOR ITEM 35.

Clerk's Note: Items 19.A-H approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. DECLARE GLOBAL POSITIONING DEVICE (GPS) EQUIPMENT AS SURPLUS AND AUTHORIZE TRADE-IN FOR NEW GPS DEVICE, PURSUANT TO SECTION 263.152 OF THE TEXAS LOCAL GOVERNMENT CODE. (10:24 AM)

Clerk's Note: Item 20 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

21. REJECT PROPOSAL RECEIVED FOR RFS NO. S090158RG, PARK CONCESSION OPERATIONS. (10:24 AM)

Clerk's Note: Item 21 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

22. APPROVE TWO ORDERS EXEMPTING THE PURCHASE OF MECHANICAL, ELECTRICAL, AND PLUMBING ENGINEERING SERVICES AND STRUCTURAL ENGINEERING SERVICES FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024 (A)(4) OF THE COUNTY PURCHASING ACT. (10:24 AM)

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

23. APPROVE MODIFICATION NO. 4 TO CONTRACT NO. 05AE0138JJ, MARTINEZ, WRIGHT AND MENDEZ DESIGN GROUP, FOR HOWARD LANE I DESIGN. (10:24 AM)

Clerk's Note: Item 23 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

24. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (10:24 AM)

Clerk's Note: Item 24 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

25. CONSIDER AND TAKE APPROPRIATE ACTION ON REAPPOINTMENT OF NIKELLE S. MEADE TO THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, EFFECTIVE IMMEDIATELY THROUGH FEBRUARY, 2011. (JUDGE BISCOE) (10:24 AM)

Clerk's Note: Item 25 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The Court noted that the re-appointment was due to Ms. Meade not serving a complete term.

26. CONSIDER AND TAKE APPROPRIATE ACTION ON RESOLUTION AMENDING AUTHORIZED REPRESENTATIVES TO TEXPOOL FOR THE TRAVIS COUNTY TAX ASSESSOR COLLECTOR'S OFFICE. (10:24 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

27. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO NOMINATE GOLFSMITH AS A TEXAS ENTERPRISE PROJECT. (JUDGE BISCOE) (9:16 AM)

Item 27 postponed until April 14, 2009.

28. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO ADDRESS WATER AVAILABILITY AND RELATED ISSUES AT TECOLOTE FARMS. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (2:51 PM) (5:20 PM)

Clerk's Note: Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

Item 28 to be reposted on April 14, 2009.

AT 11:00 A.M.

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:20 AM)
 - A. LEGISLATION RELATING TO EMINENT DOMAIN AND CONDEMNATION, INCLUDING HOUSE BILLS 4, 369, 402, 417, 1125, 1385, 1432, 1483, 1534, 1536, 2110, 2387, 2685 AND 3709, AND HOUSE JOINT RESOLUTIONS 14, 31 AND 65;

Clerk's Note: The Court discussed a draft document "There is Truth and Good Faith in Condemnation Procedures in Texas" explaining the Commissioners Court position regarding current Eminent Domain and Condemnation bills in the 81st Legislature.

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and John Hille, Assistant County Attorney.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve the third bullet, as listed in the back up; that we share it with the legislative delegation.

A Substitute Motion was made by Commissioner Eckhardt to wait for a week and do the whole document.

Clerk's Note: The Substitute Motion died for lack of a Second.

Withdrawal of the Standing Motion was made by Judge Biscoe and Seconded by Commissioner Gómez.

Discussion only. No formal action taken.

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:33 AM)
 - B. LEGISLATION RELATING TO CRIMINAL JUSTICE REFORM AND RE-ENTRY ISSUES, INCLUDING HOUSE BILLS 612, 1335, 2100 AND 2161, AND SENATE BILL 1783;

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and Roger Jefferies, Executive Manager, Justice and Public Safety (JPS).

Clerk's Note: The Court discussed HB 612, legislation relating to the eligibility of certain persons for the food stamp program.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve HB 612.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: By approving the above Motion the Court indicates it support for HB 612.

Clerk's Note: The Court discussed HB 1335, HB 2100, and SB 840, legislation relating to procedures for certain persons charged with certain new offenses or an administrative violation of a condition of release from the Texas Department of Criminal Justice on parole or to mandatory supervision.

Discussion only. No formal action taken.

Clerk's Note: The Court discussed HB 2161 legislation relating to the issuance of a personal identification certificate to present or former inmates of the Texas Department of Criminal Justice, and SB 1783, legislation relating to the use of an offender identification card or similar form of identification as proof of identity for an applicant for a driver's license or commercial driver's license.

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt that we support HB 2161, and amended SB 1783.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:42 AM)
 - C. HOUSE BILL 3158 RELATING TO THE ACCUMULATION AND PAYMENT OF SICK LEAVE FOR EMPLOYEES IN CERTAIN SHERIFF'S DEPARTMENTS;

Clerk's Note: The Court discussed the following points regarding HB 3158:

- It contradicts the principle of local control by mandating how employment benefits are determined by counties;
- It creates an un-funded mandate on the County to provide a cash benefit to certain employees;
- It confers that benefit on any employee "who leaves the classified service for any reason", including termination for cause;
- It treats the sheriff's department employees differently from any other county employees without a legislative rationale for that distinction;
- It does not clarify whether this new benefit applies only to sick leave hours earned after the effective date; and,
- It will have a significant fiscal impact on the County.

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and Rodney Rhoades, Executive Manager, Planning and Budget Office (PBO).

Motion by Judge Biscoe **and seconded by** Commissioner Gómez that we oppose this bill for the reasons stated; that we submit the reasons in this document to our representative, and that we have the members of the Court that vote in favor of this Motion to sign it.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:47 AM)
 - D. HOUSE BILL 3607 RELATING TO THE AMENDMENT OF CHAPTER 2256, TEXAS GOVERNMENT CODE;

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and Mary Mayes, Investment Manager, Cash/Investment Management.

Motion by Commissioner Gómez and seconded by Commissioner Huber to support HB 3607.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis abstain
Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber yes Precinct 4, Commissioner Margaret J. Gómez yes

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:50 AM)
 - E. HOUSE JOINT RESOLUTION 84 PROPOSING A CONSTITUTIONAL AMENDMENT ALLOWING A STATE MANDATE IMPOSED ON A COUNTY TO HAVE EFFECT ONLY IF THE STATE PROVIDES FOR PAYMENT TO THE COUNTY OF THE COST OF THE MANDATE;

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt to approve Item 29.E.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez yes

Clerk's Note: By approving Item 29.E the Court indicates its support of HJR 84.

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:51 AM)
 - F. SENATE BILL 555 RELATING TO INDEMNIFICATION PROVISIONS IN CONSTRUCTION CONTRACTS;

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer.

Discussion only. No formal action taken.

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:52 AM)
 - G. HOUSE BILL 1507 RELATING TO AUTHORIZING CERTAIN POPULOUS COUNTIES TO ADOPT NOISE REGULATIONS; PROVIDING CRIMINAL AND CIVIL PENALTIES; AND

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; Tom Weber, Environmental Quality Program Manager, TNR; and Hank Smith, Vice President, Homebuilders Association of Austin.

Motion by Commissioner Davis **and seconded by** Commissioner Eckhardt to approve Item 29.G.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: By approving Item 29.G the Commissioners Court indicates its support for HB 1507.

- 29. CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING: (11:58 AM)
 - H. STATUS REPORT ON TRAVIS COUNTY LEGISLATIVE PRIORITIES, INCLUDING HOUSE BILLS 1119, 1440, 1531, 1981, 2162, 2167, 2414, 2693, 3468, 3585, 3616, 3787, 3963, 4175 AND 4262, AND SENATE BILLS 497, 578, 1299, 2202, 2280, 2451 AND 2452.

Members of the Court heard from: Deece Eckstein, Intergovernmental Relations Officer; and Hank Smith, Homebuilders Association of Austin.

Clerk's Note: The Court discussed HB 1981, HB 2414, and SB 1299, relating to the regulation of storm water management by certain counties.

Motion by Judge Biscoe and seconded by Commissioner Gómez that we formally support HB 1881, HB 2414, and SB 1299.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4. Commissioner Margaret J. Gómez	ves

Motion by Commissioner Eckhardt **and seconded by** Commissioner Gómez to direct the Intergovernmental Relations Office (IGR) to continue working with the Homebuilders Association of Austin (HBA) on storm water and on extra territorial jurisdiction (ETJ) in order to continue pursuing a happy relationship with HBA on these bills.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Karen Huber	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

Note 4 Gov't Code Ann 551.076, Security

Note 5 Gov't Code Ann 551.087, Deliberation Regarding Economic Development

Negotiations

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

30. CONSIDER AND TAKE APPROPRIATE ACTION ON PURCHASE CONTRACT WITH JOHN W. AND LESLIE SUSAN GANN FOR THE ACQUISITION OF LAND IN CONNECTION WITH THE BALCONES CONSERVATION PLAN. (COMMISSIONER HUBER) ² (2:51 PM) (5:20 PM)

Clerk's Note: Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Judge Biscoe **and seconded by** Commissioner Huber that we accept the offer and purchase the 16 acres.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2. Commissioner Sarah Eckhardt ves

Precinct 3, Commissioner Karen Huber ves

Precinct 4, Commissioner Margaret J. Gómez absent

31. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO JOIN CITY OF AUSTIN AND OTHER PARTNERS IN THE REDEVELOPMENT OF SEAHOLM POWER PLANT PROJECT, INCLUDING THE OFFERING OF FINANCING INCENTIVES FOR PROJECT GREEN. ⁵ (2:51 PM) (5:20 PM)

Clerk's Note: Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.087, Deliberation Regarding Economic Development Negotiations.

Discussion only. No formal action taken.

Item 31 to be reposted on April 14, 2009.

32. RECEIVE BRIEFING FROM SECURITY COMMITTEE AND TAKE APPROPRIATE ACTION. 4 (2:51 PM) (5:21 PM)

Clerk's Note: Judge Biscoe announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.076, Security.

Members of the Court heard from: Roger El Khoury, Director, Facilities Management.

Motion by Judge Biscoe **and seconded by** Commissioner Huber that we implement the plan that costs \$67,544.00; that we accept the offer to use the Capital Improvement Funding in the Facilities Management Department, that is in the neighborhood of \$30,000.00; and that we take whatever balance is necessary to get up to the \$67,544.00 from Allocated Reserve; and that we implement that strategy as soon as possible.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber yes

Precinct 4, Commissioner Margaret J. Gómez absent

33. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING MOUNTAIN VIEW ESTATES SUBDIVISION. 1 (9:38 AM) (2:51 PM) (5:22 PM)

Members of the Court heard from: Rob Surette, Mountain View Estates Resident; Billy Kelly, lot owner, Mountain View Estates; Karen Ruzicka, Mountain View Estates Resident; Richard Brown, building Whitestone Church; James Durham, Pastor, Whitestone Church; Kenneth Bonds, Mountain View Estates Resident; Terry Irion, representing Nicholas Peter, Inc., and Mountain View Austin Property Owners Association; Ed Miller, Member, Whitestone Church; Vlado Ruzicka, lot owner, Mountain View Estates; James Shirley, Travis County Resident; and Don Keaton, Mountain View Estates Resident.

Clerk's Note: Judge Biscoe announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: John Hille, Assistant County Attorney.

Motion by Judge Biscoe and seconded by Commissioner Huber that we request the County Attorney to take no further enforcement action at this time, and that we have this matter back on the Court's Agenda next Tuesday, April 14, 2009 for a follow up conversation, and, hopefully, action.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Sarah Eckhardt yes
Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez absent

Clerk's Note: The County Judge noted that a letter is to be sent as discussed, with the changes made by the Commissioners Court.

Item 33 to be reposted on April 14, 2009.

RECEIVE LEGAL BRIEFING AND TAKE APPROPRIATE ACTION ON NEED 34. FOR PROFESSIONAL MALPRACTICE INSURANCE FOR LAWYERS IN CHILD AND PARENTAL REPRESENTATION OFFICES. 1 (2:51 PM) (5:23 PM)

Clerk's Note: Judge Biscoe announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Dan Mansour, Risk and Benefits Manager, HRMD.

Motion by Judge Biscoe and seconded by Commissioner Davis to:

- try to get the State to pick up this cost if possible, and I understand that we have already asked them whether they will be able to do so, haven't heard a response yet, but if they will do so, then I think we ought to get them to do that:
- if the State cannot pick this up, because it's important, then I move that we first ask our lawyers to join that national association where malpractice insurance may be a lot more affordable than locally; then if that cannot be done, then;
- that they seek out the most affordable malpractice insurance here, and if we have to pay for this from Travis County funds, Dan Mansour, Risk and Benefits Manager, HRMD, the risk fund will be a good source, and appropriate.

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1. Commissioner Ron Davis yes

Precinct 2. Commissioner Sarah Eckhardt ves

Precinct 3, Commissioner Karen Huber yes

Precinct 4, Commissioner Margaret J. Gómez absent

ADDED ITEM

A1. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING CAUSE NO. D-1-GN-09-0005000; J. ADAN BALLESTEROS VS. TRAVIS COUNTY, TEXAS AND BOB VANN; IN THE 250TH DISTRICT COURT OF TRAVIS COUNTY, TEXAS. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (2:56 PM)

Clerk's Note: Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: John Hille, Assistant County Attorney

Item A1 to be reposted on April 14, 2009.

ADJOURNMENT

Motion by Commissioner Davis **and seconded by** Commissioner Huber to adjourn the Voting Session. (5:24 PM)

Motion carried: County Judge Samuel T. Biscoe yes

Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Sarah Eckhardt yes

Precinct 3, Commissioner Karen Huber yes
Precinct 4, Commissioner Margaret J. Gómez absent

MINUTES APPROVED BY THE COMMISSIONERS' COURT

MMO			Date of	Approv	val	essand automorbou in fezzande (hel) um belija voorskildele
****	Samue	īT.	Biscoe	, Travis	County	Judge

<u>C3</u>

Travis County Commissioners Court Agenda Request

Voti	ng Sessio	n <u>4/21/09</u>	******		Work Session
		(Date)		N /	(Date)
I.	A.	Request made by:	Joseph P. Gieselman Signature of Elected Official/Ap Executive Manager/County Atto	ppointed Official/ orney	Phone # <u>854-9383</u>
	В.	Requested Text:		\bigcup	
		regarding a reques Street in Precinct	t to temporarily close Three for constructio June 1, 2009, and con	Allen Road from of 16-inch wa	09, to receive comments in Pinnacle Road to Easy ter lines and a pumping June 30, 2009, or until
	C.	C. Approved by:	Karen Huber, Travis Co	Julier unty Commissioner,	Precinct Three
II.	A.		dum and exhibits sho original and eight (8) c		and submitted with this request and backup).
	В.	be affected or be i and backup to ther Don Ward, TNR (85 David Greear, TNR (Joe Hall, TNR. (854	nvolved with the requ n. 4-9317) (854-7650) -7648) L Dispatch (854-9433)	est. Send a copy	
III.		Required Auth	orizations: Please chec	ck if applicable:	
	Planni	ng and Budget Offi	ce (854 -9106)		
			ding for any departmen	nt or for any purp	oose
()		Transfer of exi	sting funds within or b	etween any line	item budget
Libra.	ক	Grant			
ခဲ့လ	i Humai	n Resources Depart	ment (854 -9165)		
ly.			our department's perso	nnel (reclassifica	tions, etc.)
3	Purcha		•		, ,
> I	$\approx \frac{Purcns}{\Box}$	sing Office (854 -9	<u>700)</u> Contract, Request for l	Proposal Procure	oment
SALVA JUBRES OFFICE	で 口 カ	,	•	roposai, i rocuit	AMOM
3 6	S County	y Attorney's Office		1	
		Contract, Agre	ement, Policy & Proce	edure	

AGENDA REQUEST DEADLINE: This Agenda Request, complete with the backup memorandum and exhibits, should be submitted to the County Judges Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 W. 13th St. Eleventh Floor P.O. Box 1748 Austin, Texas 78767 (512) 854 -9383 FAX (512) 854 -4697

MEMORANDUM

April 9, 2009

TO: Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Donald W. Ward, P.E. Division Director, Road Maintenance and Reet Services

Bittision Birector, Read Mannethance and Reet yet thess

SUBJECT: Temporary Closure of Allen Road from Pinnacle Road to Easy Street for construction of 16-inch water lines and a pumping station

PROPOSED MOTION:

Approve setting a Public Hearing on Tuesday, May 5, 2009, to receive comments regarding a request to temporarily close Allen Road from Pinnacle Road to Easy Street in Precinct Three for construction of 16-inch water lines and a pumping station beginning June 1, 2009, and continuing through June 30, 2009, or until construction is completed.

SUMMARY AND STAFF RECOMMENDATION:

Staff recommends closing Allen Road from Pinnacle Road to Easy Street. Construction is scheduled to begin on June 1, 2009, and continue for an estimated 30 days to June 30, 2009, or until construction is complete. The road closure is required for construction of 16-inch water lines and a pumping station by the City of Austin Utility.

ISSUES AND OPPORTUNITIES:

According to PBS&J, the consulting engineer, construction of the entire project is expected to begin in April 2009 and continue for about one year. Due to the narrow width of Allen Road, construction of two parallel 16-inch waterlines in the roadway will require closing the street entirely for approximately 30 days. The closure is scheduled to begin June 1, after the start of summer vacation at West Lake High School. The requested closure start date is approximate and depends on timely completion of prerequisite construction items. The road closure is necessary for the safety of the construction workers and the motoring public due construction occurring in the roadway.

BUDGETARY ISSUE:

This closure will require some work by Travis County road maintenance crews to post public notices. Necessary detour routing signs will be installed by the contractor.

REQUIRED AUTHORIZATIONS:

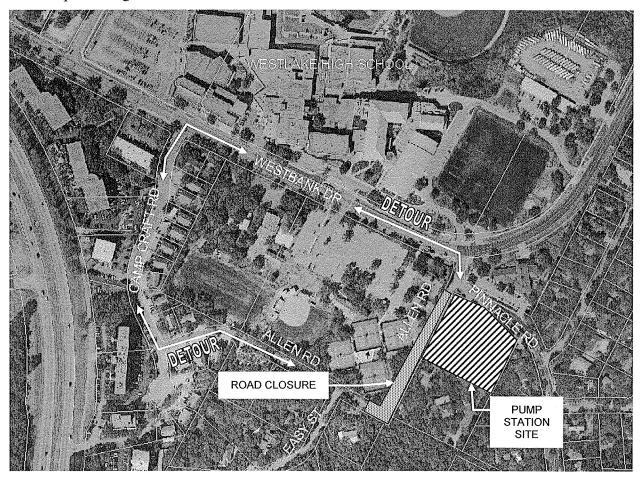
This recommendation is made in accordance with Chapter 251 of the Transportation Code.

BACKGROUND:

None.

EXHIBITS:

Area map showing closure location and detour route.



ce: Don Ward
David Greear
Joe Hall
Howard Herrin



Engineering • Environmental Consulting • Surveying

IETTER OF TRANSMITTAL

				Date: 25 March 2009	
To:	Travis C	ounty TNR	Project No.:	0441741.00	
	411 W. TI	nirteenth Street	Project Name:	Allen Road Pump Station	
	Eighth F	Floor		CIP No. 392-227-7201	
	Austin,	Texas 78701	City File No.:	SPC-2008 -0300C	
ATTN:	JOE HAL		Subject:	Road Closure Request	
We are	sending y	ou herewith via HAND DELIVERY / T	SR the following:		
No. of	Copies		Descri	ption	
1	Set	Road Closure Request Letter			
	***************************************		·····		

These it	ema are t	ransmitted:			
		iew / comment	For distributio	n	
Remar	ks: <i>Plea</i>	se call us if you have any questi	ons. THANKS.		
lf enclos	ures rece	ived are not as listed above, plea	ase call me at 342	-3231.	
Signed: ₄		eynolds, Project Coordinator	Сор	y to: Scott Smiley, PE - PBS&J Francisco Guerrero, PE - PBS& Kathy Hardin, PE - COA Larry Mendez - COA	_

Processing File Main Files 6.1.2 last updated 4-17-09 at 11:08am

An employee-owned company

25 March 2009

Mr. Joe Hall Travis County Transportation and Natural Resources 411 W. Thirteenth Street Austin, Texas 78701

Re:

Allen Road Pump Station Request for Road Closure PBS&J Project No. 044174100

Dear Mr. Hall;

On behalf of the property owner, the City of Austin, we are requesting Commissioners' Court approval of the temporary closure of both Allen Road and Pinnacle Road associated with the construction of the above referenced City of Austin CIP project. The proposed improvements will include a one story in-line booster pump station with its associated parking, drives, utility connections, and detention pond.

The project is located at the southeast corner of the intersection of the two roads and within the limited purpose jurisdiction of the City of Austin. Both adjacent roadways are County standard, non-curb and gutter, and are maintained by the County.

Construction of the entire project is expected to begin in April 2009 and end in approximately April 2010. Construction within the right-of-way will be complete within three to four weeks. Due to the existing condition of the pavement and narrow width of Allen Road, the excavation and installation of approximately 1,000 feet of two parallel 16-inch water lines will necessitate closure of the entire roadway adjacent to the site for a period of approximately 30 days. Temporary lane closures of Pinnacle Road will also be required to connect the pump station to the water system in that street.

In order to reduce potential conflicts with vehicular or pedestrian traffic, it is anticipated that the construction within the rights-of-way will be scheduled, as much as possible, for the summer months when Westlake High School is not in full session.

last updated 4-17-09 at 11:08am Mr. Joe Hall Travis County TNR 25 March 2009 Page 2

Attached is a copy of the Traffic Control Plan showing the location of the project and the proposed detour route. Please call me at 342-3231 if you have any questions or need additional information.

Sincerely,

Terry S. Reynolds Project Coordinator

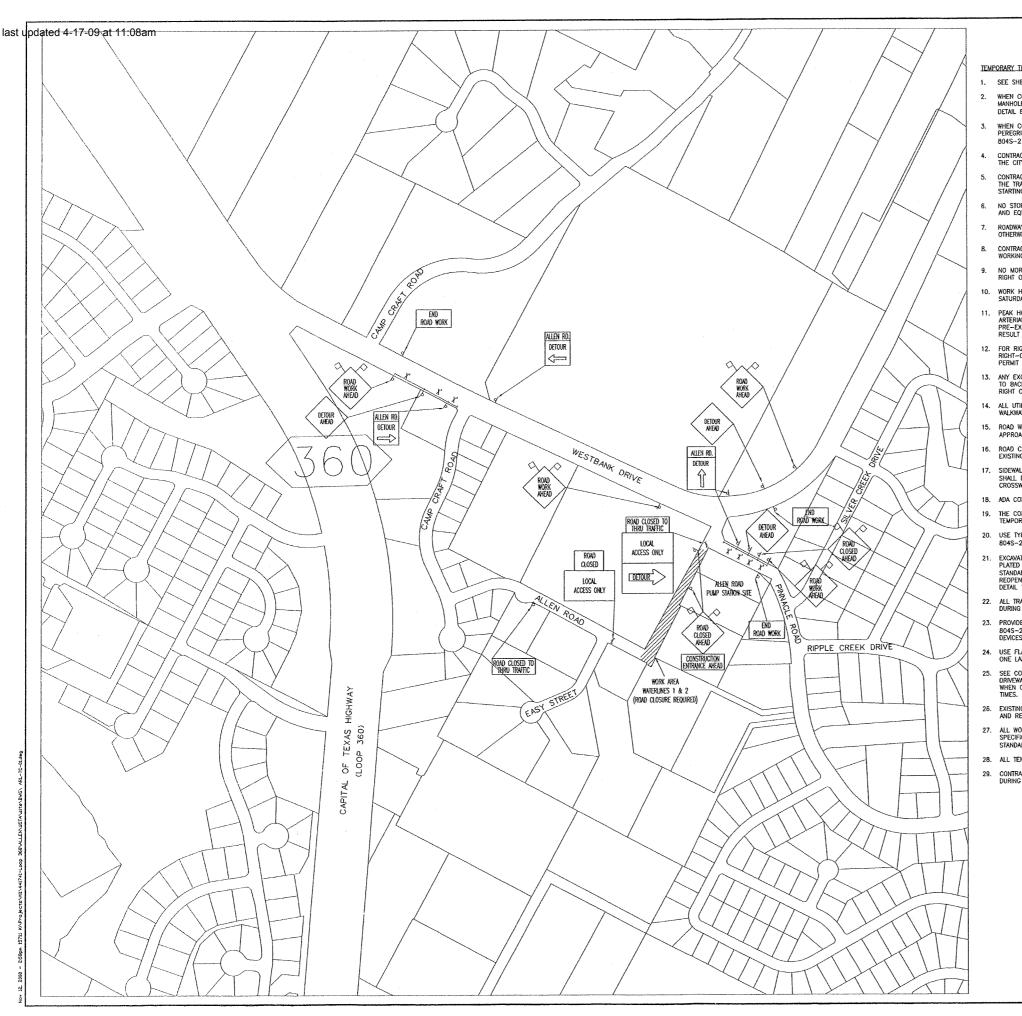
Cc: S

Scott A. Smiley, PE – PBS&J

Francisco Guerrero, PE - PBS&J

Larry Mendez - COA Kathy Hardin, PE - COA

Main Files 6.2.2



TEMPORARY TRAFFIC CONTROLS NOTES

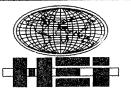
- 1. SEE SHEET C14-C18 FOR TRAFFIC CONTROL DETAILS.
- WHEN CONTRACTOR IS INSTALLING WASTEWATER SERVICE LINE TO SITE AND TIE—IN TO EXISTING MANHOLE ALONG PINNACLE ROAD, CONTRACTOR SHALL UTILIZE FLAGGER OPERATIONS PER DETAIL 804S-2 (2 OF 8), SEE SHEET C-15.
- WHEN CONTRACTOR IS INSTALLING GATE VALVE AT INTERSECTION OF PINNACLE ROAD AND PEREGRINE FALCON DRIVE, CONTRACTOR SHALL UTILIZE FLAGGER OPERATIONS PER DETAIL 804S-2 (2 OF 8), SEE SHEET C-15.
- CONTRACTOR SHALL NOTIFY RIGHT OF WAY MANAGEMENT 6 DAYS PRIOR TO STARTING WORK IN THE CITY R.O.W.
- CONTRACTOR SHALL PROVIDE TRAINING CERTIFICATION OF COMPETENT PERSON RESPONSIBLE FOR THE TRAFFIC CONTROL REPLACEMENT, TO RIGHT OF WAY MANAGEMENT 974-7180, PRIOR TO STARTING WORK.
- NO STORAGE OF EQUIPMENT OR MATERIAL IN CITY RIGHT-OF-WAY IS ALLOWED. ALL MATERIAL AND EQUIPMENT STORAGE SHALL BE WITHIN THE ALLEN ROAD PUMP STATION SITE.
- ROADWAY TO BE RETURNED TO FULL USE AT END OF APPROVED WORK HOURS DAILY, UNLESS OTHERWISE NOTED IN THE PLANS,
- 8. CONTRACTOR SHALL HAVE AN APPROVED R.O.W.M.A.N. AND PERMIT ON SITE AT ALL TIMES WHEN
- NO MORE THAN ONE LOCATION MAY BE SET AT ONE TIME WITHOUT WRITTEN PERMISSION FROM RIGHT OF WAY MANAGEMENT.
- WORK HOURS ARE 9 AM TO 4 PM MONDAY THROUGH FRIDAY, AND 7 AM TO 7 PM SATURDAY AND SUNDAY, UNLESS SPECIFICALLY NOTED IN THE PLANS.
- PEAK HOURS ARE 6 AM TO 9 AM AND 4 PM TO 6 PM MONDAY THROUGH FRIDAY. ALL ARTERIAL AND COLLECTOR ROADS SHALL HOT HAVE ANY ACTIVITY OR REDUCTIONS OF PRE-EXISTING MOTORIZED OR PEDESTRIAN ROUTES. VIOLATION OF THIS PEAK RULE MAY RESULT IN A 4-DAY SUSPENSION OF RIGHT-OF-WAY USE.
- 12. FOR RIGHT-OF-WAY WORK STARTED WITHOUT PERMIT OR WHEN PERMIT EXPIRES AND CITY RIGHT-OF-WAY IS STILL BEING USED, AN INVESTIGATION FEE EQUAL TO THE COST OF THE PERMIT WILL BE ASSESSED EACH DAY UNTIL THE PERMIT OR RENEWAL HAS BEEN OBTAINED.
- 13. ANY EXCAVATION EXCEEDING THE STANDARD PLATING DETAIL SHALL HAVE MATERIAL ON SITE TO BACKFILL OR CONTRACTOR TO PROVIDE STRUCTURAL ENGINEERED PLATING PLANS TO THE RIGHT OF WAY DIVISION FOR APPROVAL PRIOR TO STARTING WORK.
- ALL UTILITY WORK SHALL BE COMPLETED BEFORE PLACEMENT OF PEDESTRIAN WALKWAY. WALKWAY TO BE PLACED PRIOR TO BUILDING GOING VERTICAL.
- ROAD WORK AHEAD' AND 'CONSTRUCTION ENTRANCE AHEAD' TO BE PLACED AT ALL APPROACHES TO SCE. SEE DETAIL 804S-1, 9 OF 9 FOR SIGN SPACING (SEE SHEET C-14).
- 16. ROAD CLOSED AND TYPE 3 BARRICADES SHALL BE PLACED ACROSS POINT OF TIE-IN TO
- EXISTING RIGHT-OF-WAY. 17. SIDEWALK CLOSURES FOR SIDEWALK IMPROVEMENTS HAVE A 14-DAY MAXIMUM PERIOD AND
- SHALL BE COMPLETED IN PHASES AS TO NOT BLOCK MORE THAN ONE BLOCK AND/OR CROSSWALK AT A TIME.
- 18. ADA COMPLIANCE SHALL BE MAINTAINED THROUGH STABILIZED CONSTRUCTION ENTRANCE.
- THE CONTRACTOR IS REQUIRED TO COMPLY WITH CITY OF AUSTIN STANDARDS FOR TEMPORARY TRAFFIC CONTROL.
- 20. USE TYPICAL LENGTHS AND SPACING OF DEVICES AS INDICATED IN CITY OF AUSTIN STANDARD 804S-2 (8 OF 8), SHEET C-16.
- EXCAVATIONS IN ROADWAY (OR IN RIGHT-OF-WAY) EXCEEDING 6 FT IN DIMENSION SHALL BE PLATED AT END OF WORK DAY. SEE STANDARD DETAIL SERIES 8045-4, USE CITY OF AUSTIN STANDARD NO 8045-4 (5 OF 8) FOR STEEL PLATING DURING NON-WORKING HOURS TO REOPEN ROADWAY AT ROAD CROSSINGS. CONTRACTOR MUST SUBMIT AN ENGINEERED PLATING DETAIL TO R.O.W. MANAGEMENT FOR REVIEW PRIOR TO START OF CONSTRUCTION.
- 22. ALL TRAFFIC SWITCHES ON STREETS CLASSIFIED AS 'ARTERIALS' MUST BE ACCOMPLISHED DURING SATURDAYS OR SUNDAYS ONLY UNLESS APPROVED BY R.O.W. MANAGEMENT.
- 23. PROVIDE STANDARD LANES CLOSURE IN ACCORDANCE WITH CITY OF AUSTIN STANDARD DETAIL 804S-2 (1 OF 8 AND 2 OF 8) WHERE INDICATED. USE TYPE III BARRICADES, CHANNELING DEVICES AND FLAGGERS FOR LANE CLOSURES.
- 24. USE FLAGGERS TO DIRECT TRAFFIC DURING CONSTRUCTION WHEN ACCESS IS RESTRICTED TO ONE LANE.
- SEE COA STANDARD DETAIL 804S-05, 11 OF 13, SIGNING AND BARRICADING CROSSROAD AND ORIVEWAY. ACCESS SHALL BE MAINTAINED TO ALL MINOR CROSS STREETS AND DRIVEWAYS WHEN CONSTRUCTION IS NOT IN IMMEDIATE VICINITY. MAINTAIN ACCESS TO LIBRARY AT ALL TIMES.
- EXISTING SIGNAGE IN CONFLICT WITH TRAFFIC CONTROL PLAN MUST BE COVERED OR REMOVED AND REINSTALLED.
- ALL WORK SHALL CONFORM TO CITY OF AUSTIN STANDARD TRAFFIC CONTROL DETAILS AND SPECIFICATIONS. IF THERE IS A CONFLICT BETWEEN THESE PLANS AND THE CITY OF AUSTIN STANDARDS, THE OWNER'S DESIGNATED REPRESENTATIVE SHALL BE NOTIFIED IMMEDIATELY.
- 28. ALL TEMPORARY TRAFFIC CONTROL DEVICES TO BE REMOVED AT THE END OF EACH WORK DAY.
- CONTRACTOR SHALL REOPEN ROADS TO MAINTAIN ACCESS TO ALL OCCUPIED RESIDENCES DURING NON-WORK HOURS FOR EMERGENCY SERVICES.





Consulting Structural Engineers

4100 Duvol Road, Bldg 4, Suite 103 Austin, Texas 78759 • Phone 512-345-553B



ALLEN ROAD PUMP STATION

TRAFFIC CONTROL PLAN

1					
X	٧.		DESIGN	ED BY:	FCG
Ž		****	DRAWN	BY:	RVP

Director, Watershed Protection & Development Review Director, Waterahed Protection & Development Review RELEASED FOR GENERAL COMPLENCE: ZONING P-CS Rev. 2 Correction 1
Rev. 2 Correction 1
Rev. 3 Correction 1
Rev. 3 Correction 3
Rev. 3 Correction 3
Rev. 3 Correction 3
Rev. 4 Rev. 5 Correction 3
Rev. 5 Rev. 6 Rev.

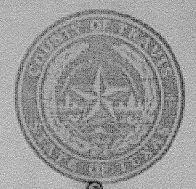
ANCISCO C. GUERRERO 85464 CENSE

APPROVED BY: FCG DATE: JUNE 2008

SHEET NO.C-13 FILE NO.ARL-TC-01.dwg 21 OF 29

CHECKED BY: FCG

BY DATE



NOTICE OF PUBLIC HEARING

ON MAY 5, 2009 AT 9:00 AM TEMPORARY ROAD CLOSURE

CONCERNING THE TEMPORARY
CLOSURE OF
ALLEN ROAD
BEGINNING JUNE 1, 2009

AT THE TRAVIS COUNTY COMMISSIONERS COURTROOM 314 WEST 11th STREET FIRST FLOOR), AUSTIN FOR MORE INFORMATION CALL: 854-7648

NOTICE OF PUBLIC HEARING

ON MAY 5, 2009 AT 9:00 AM TEMPORARY ROAD CLOSURE

CONCERNING THE TEMPORARY
CLOSURE OF
ALLEN ROAD
BEGINNING JUNE 1, 2009

AT THE TRAVIS COUNTY COMMISSIONERS COURTROOM 314 WEST 11th STREET FIRST FLOOR), AUSTIN FOR MORE INFORMATION CALL: 854-7648

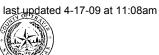


NOTICE OF PUBLIC HEARING

Notice is hereby given that the Travis County Commissioners' Court, Travis County, Texas, will hold a Public Hearing on Tuesday, May 5, 2009, at 9:00 a.m. to consider the temporary closure of Allen Road from Pinnacle Road to Easy Street for construction of 16-inch water lines and a pumping station.

The Public Hearing will be held in the Commissioners' Courtroom in the Travis County Administration Building (first floor), 314 West 11th Street, Austin, Texas.

STATE OF TEXAS	§	
COUNTY OF TRAVIS	§ § §	
O	RDER	
WHEREAS, Transporta temporary road closure of Allen R of 16-inch water lines and a pump	toad from Pinnacle Road	sources has recommended a to Easy Street for construction
WHEREAS, a public h Commissioners' Court of Travis to the approval of this Order; then	County, Texas, following	uesday, May 5, 2009, in the g required advance notice prior
BE IT THEREFORE County, Texas, that the following		mmissioners' Court of Travis
PRECINCT THREE:		
ALLEN ROAD FROM PINNAC Allen Road from Pinnacle Road inch water lines and a pumping s June 30, 2009, or until construction	to Easy Street in Precinc station beginning June 1	et Three for construction of 16-
PASSED AND ADOPTED THE	DAY OF	, 2009.
	Samuel T. Biscoe County Judge	
Ron Davis Commissioner, Precinct 1		Sarah Eckhardt Commissioner, Precinct 2
Karen Huber Commissioner, Precinct 3		Margaret Gomez Commissioner, Precinct 4



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER 411 West 13th Street Executive Office Building P.O. Box 1748 Austin, Texas 78767 tel 512-854-9383 fax 512-854-4649

AFFIDAVIT OF POSTING

County Judge TO: **County Commissioners Travis County, Texas**

Public notices of P	ublic Hearing for Temporary Road	Closure were posted on
April 7	, 2009 at <u>two</u> locations on	Allen Road
(date)	(count)	(road name)
each location being	g as near as practical to the area being	ng affected.
	THE STA DAY OF A	Av.: (
CERTIFIED THIS	THE ODAY OF THE (date)	(month) 2009.
		Oc. Care
	S	GNATURE: Allme Garcia
	N	IGNATURE: <u>Laime Garcia</u> AME (print): <u>Jaime Garcia</u>
	T	ITLE: Supervisor
		//



Travis County Commissioners Court Agenda Request

	Voti	ng Session 4/28/09		Work Session			
		(Date)	-		(Date)		
I.	A. Signa	Request made by:, ature of Elected Official/A		xecutive Manage	Phone # <u>854</u> r/County Attori		
	В.	Requested Text:		\bigcup			
	Con	sider and take approp	oriate action on:				
	r E 	approve setting a pub egarding a plat for red Block D, Belvedere Ph Carlton Ridge Cove by on-site septic facilit	cording in Precind lase 1 Subdivision – No fiscal requi	t Three: Revis . (Revised Pla	ed Plat of Lot t – 2 Lots – 2	ts 38 a .538 a	& 40, icres
	В.	Approved by:	Karen Commissioner Karen	Huber, Precinct	Three		and the same of th
II.	A.	Backup memorandum Agenda Request (origi					his
	В.	Please list all of the ag affected or be involve backup to them:					
			: 854-7563	Dennis Wilson:	854-4217		
	X	Michael Hettenhausen: Anna Bowlin: 854-750	61			0	3
	,	3.				CO TH	erages seasons
						3	~3
III.	Requ	ired Authorizations: Plea	se check if applicable	2:		$\overline{\mathbf{C}}$	SA
		Plannin	g and Budget Office	(854-9106)		~0	SE SE
		Additional funding for a	ny department or for	any purpose		2.40	(AC
		Transfer of existing fund			get	(Ņ	9
		Grant		any mio reom o de	500	(၂) ထ	G G
			Resources Departmen	t (854-9165)			97
		A change in your departs			.)		
			rchasing Office (854-	,	<i>/•)</i>		
		Bid, Purchase Contract, 1					
			y Attorney's Office (034-9413]			
		Contract, Agreement, Po	ncy & Procedure				

AGENDA REQUEST DE ADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.

TRANSPORTATION AND NATURAL RESOURCES



JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street Executive Office Building PO Box 1748 Austin, Texas 78767 (512) 854-9383

BACK-UP MEMORANDUM

April 10, 2009

TO:

Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM:

KAnna Bowlin, Director, Development Services

SUBJECT: Revised Plat of Lots 38 & 40, Block D, Belvedere Phase 1 Subdivision,

Precinct Three

PROPOSED MOTION:

Consider and take appropriate action on:

A. Approve setting a public hearing date for June 2, 2009, to receive comments regarding a plat for recording in Precinct Three: Revised Plat of Lots 38 & 40, Block D, Belvedere Phase 1 Subdivision. (Revised Plat – 2 Lots – 2.538 acres – Carlton Ridge Cove – No fiscal required – Sewage service to be provided by on-site septic facilities – No ETJ).

SUMMARY AND STAFF RECOMMENDATION:

The property owner of lots 38 and 40 wishes to amend the common lot line of the existing plat to better accommodate yards for both lots, which are platted from Carlton Ridge Cove. There are no new public or private streets proposed with this revised plat. Parkland dedication or fees in lieu of dedication are not required with this revised plat.

As this plat application meets all Travis County standards, TNR staff recommends approval of the motion.

ISSUES AND OPPORTUNITIES:

As part of the requirements for a plat revision, a notice of public hearing sign will be placed on the subject property to announce the date, time, and location of the public hearing. Should staff receive any inquiries from adjacent property owners as a result of the sign placement, an addendum to this back up memorandum will be provided to the Court prior to the public hearing.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

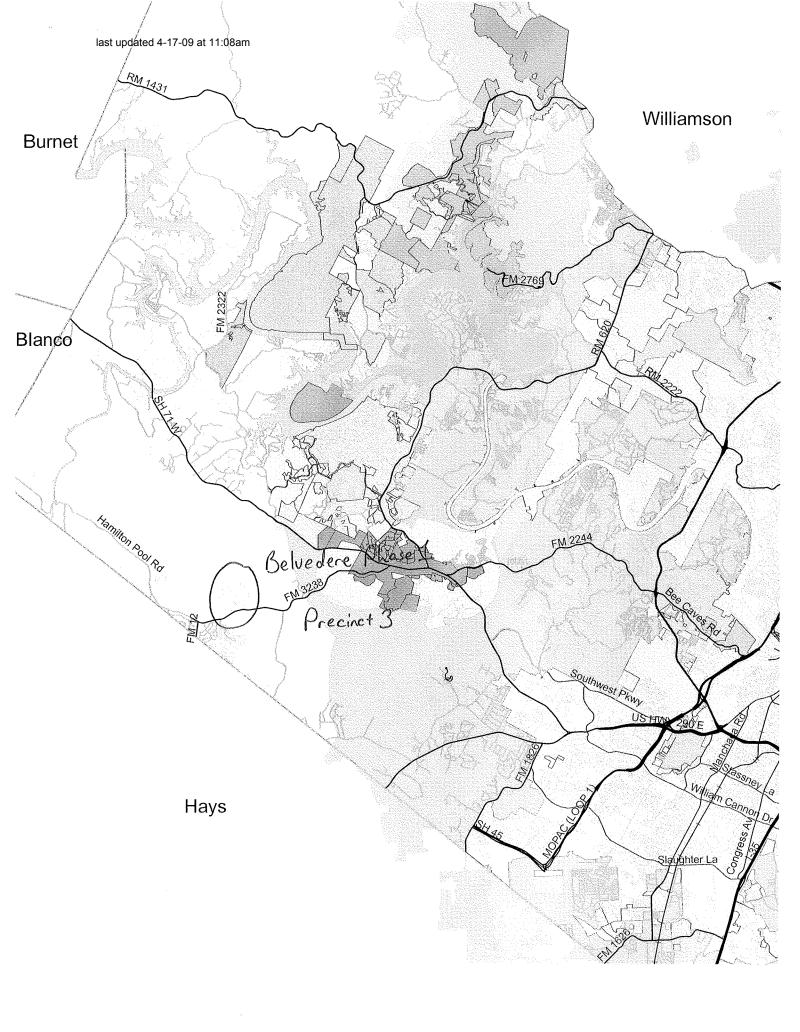
None.

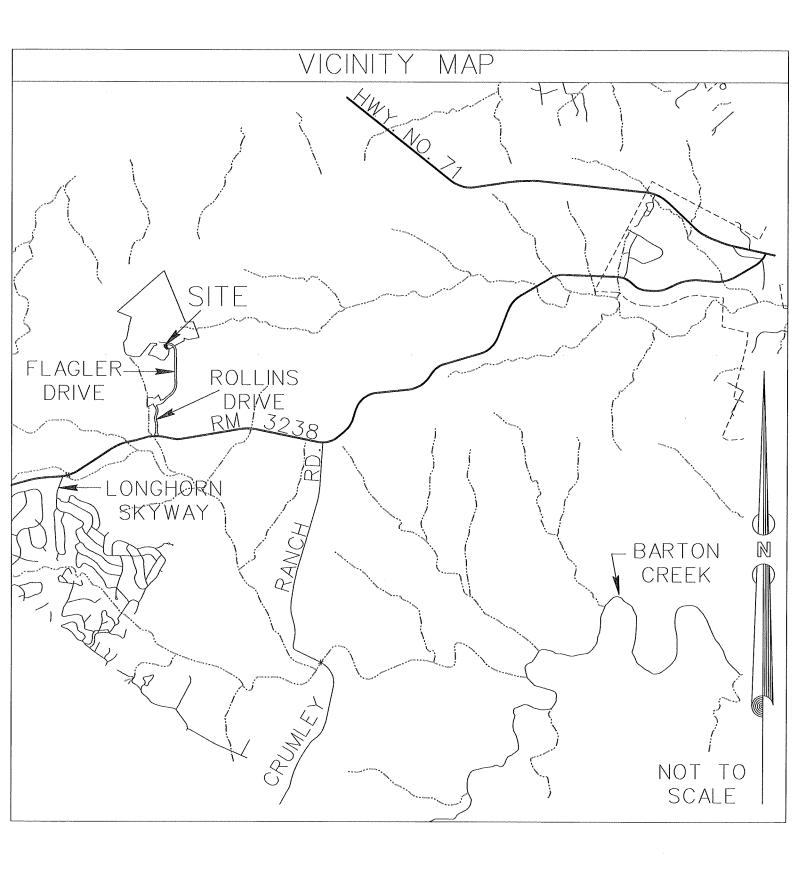
EXHIBITS:

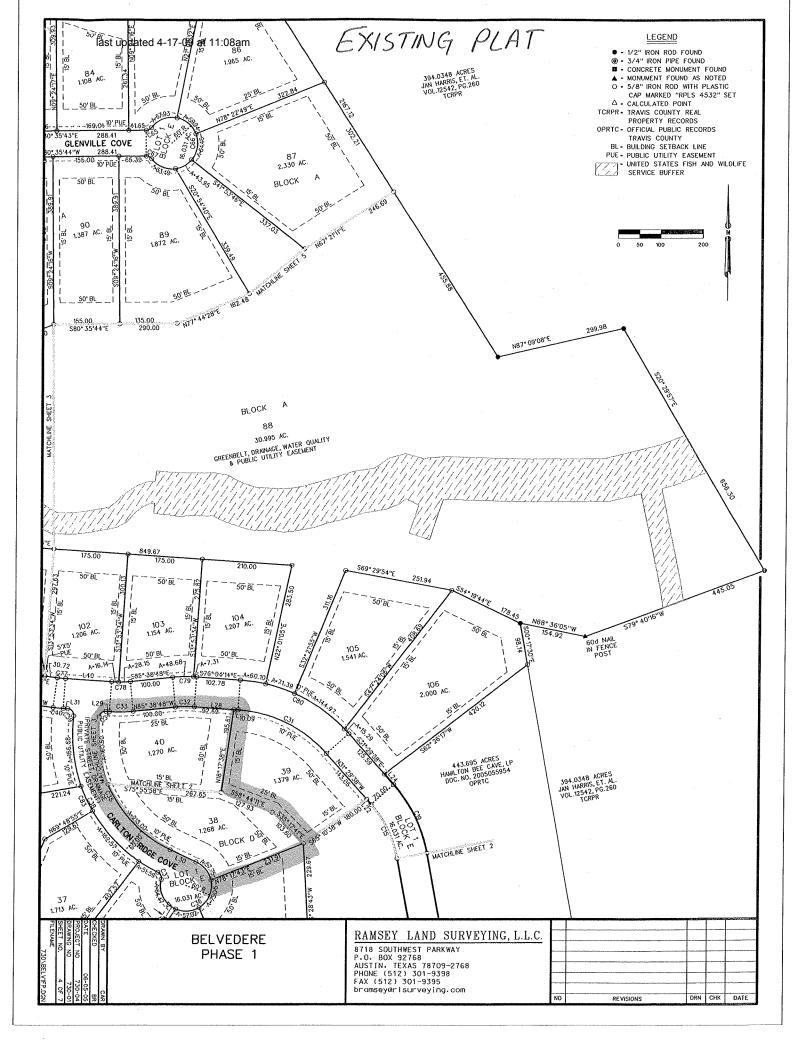
Existing Plat

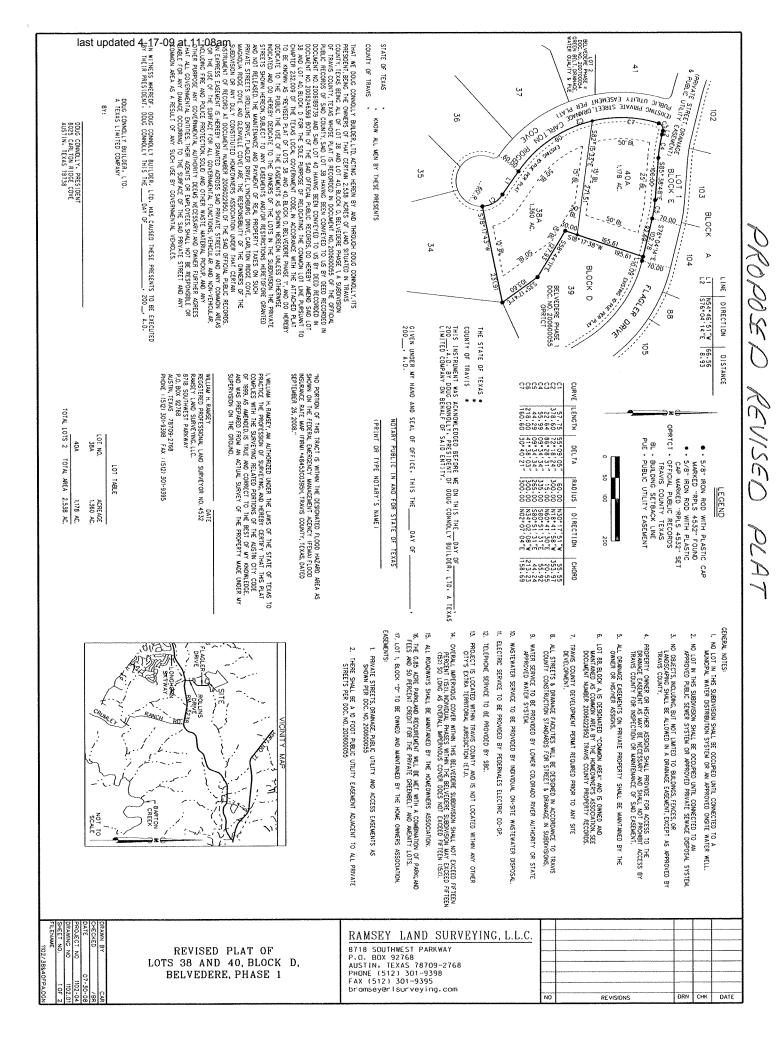
Proposed Plat Precinct map Location map

AMB: mph 1105









$\frac{\textbf{TRAVIS COUNTY HOUSING FINANCE CORPORATION}}{\textbf{AGENDA REQUEST}}$

	Work	Session	Votin	g Session	April 21, 2009	9_Executive Ses	ssion
			Date		Date		Date
I.	A.	Reques	t made by:		<u>Biscoe, Presid</u> d Official	ent	
	В.	Reques Board o	ted Text: Con of Director me	sider and tal etings of Ma	ke appropriate rch 10, and M	e action on reque larch 24, 2009.	est to approve minutes of
	Appro	ved by:	Signat	ure of Samue	al T Riscoa F	Pracidant	
			Bigilat	are or Samu	ci 1. Discoc, 1	resident	
II.	A.	Any bac Reques	ckup material t (Original and	to be present l eight copies	ted to the cour s of agenda re	t must be submitt quest and backup	ted with this Agenda).
	В.	affected	list all of the by or involve to them:	agencies or ved with thi	officials' nam s request. So	nes and telephone end a copy of the	e numbers that might be nis Agenda Request and
III.	Requi	red Autho	orizations: Ple	ase check if	applicable.		
			Planning and l	Budget Offic	e (473-9106)		
						r for any purpose	;
						veen any line item	
			Human Resou	rces Departn	nent (473-916	5)	
						(reclassifications	s, etc.)
			Purchasing Of Bid, Purchase			posal, Procureme	nt
			County Attorn Contract, Agre			·e	

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

last updated 4-17-09 at 11:08am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY HOUSING FINANCE CORPORATION HELD ON TUESDAY, MARCH 10, 2009

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, March 10, 2009, at 1:50 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE AN AMENDED RESOLUTION FOR FUNDING FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFARIS FOR A 2009/2011 HOME TENANT BASED RENTAL ASSISTANCE PROGRAM.

The Board heard from:

Harvey Davis, Manager

Motion:

Director Eckhardt moved to approve the request.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe

ves

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

Staff Note:

Increases the administrative fee request to \$36,000

2. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from: Harvey Davis, Manager

Motion:

Director Gomez moved to approve the request.

Director Davis seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

last	upo	dat	ed	4	-17	7-0	9	at	1	1:08a	ım

ADJOURN

The meeting was adjourned at 1:53 p.m.

Margaret Gomez, Secretary

last updated 4-17-09 at 11:08am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY HOUSING FINANCE CORPORATION HELD ON TUESDAY, MARCH 24, 2009

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, March 24, 2009, at 1:41 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE PAYMENT FOR FORECLOSURE DATA FROM FORECLOSURE LISTING SERVICE, INC.

The Board heard from:

Miguel Gonzalez, Sr. Financial Analyst

Motion:

Director Biscoe moved to approve the request.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe yes

Director Eckhardt yes
Director Huber ves

yes yes

Director Gomez
Director Davis

yes

Staff Note:

Cost of the service is \$500

2. CONSIDER AND TAKE APPROPRIATE ACTION ON THE PREPARATION AND SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT PROPOSAL APPLICATION TO TRAVIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT OFFICE TO FUND HOMEOWNER ASSISTANCE PROGRAM.

The Board heard from: Miguel Gonzalez, Sr. Financial Analyst and Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the request.

Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

ves

last updated 4-17-09 at 11:08am

3. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO PROVIDE HOMEBUYER EDUCATION TO FAMILITES PARTICIPATING IN VARIOUS AFFORDABLE HOUSING PROGRAMS.

The Board heard from: Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the request.

Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

yes

4. CONSIDER AND TAKE APPROPRIATE ACTION ON A \$50,000 GRANT REQUEST BY FRAMEWORKS CDC TO PROVIDE FORECLOSURE PREVENTION COUNSELING SERVICES DURING A 12-MONTH PERIOD TO 112 FAMILITES IN TRAVIS COUNTY.

The Board heard from: Miguel Gonzalez, Sr. Financial Analyst and Harvey

Davis, Manager

Motion:

Director Biscoe moved to approve the request.

Director Davis seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

yes

Staff Note:

Staff was instructed to prepare an agreement that includes

performance measures.

5. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO EXECUTE PARTIAL RELEASE OF LIEN ON ONE LOT OWNED BY AUSTIN HABITAT FOR HUMANITY, INC., AT 4500 ACERS LANE.

The Board heard from: Harvey Davis, Manager

Motion:

Director Gomez moved to approve the request.

Director Davis seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

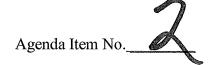
Director Davis

yes

Δ	n	T	O	T	R	N

The meeting was adjourned at 1:58 p.m.

Margaret Gomez, Secretary



TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION. TRAVIS COUNTY HOUSING FINANCE CORPORATION CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION AGENDA REQUEST

	Work	c Session	1Voti	ng Session <u>Apr</u>	<u>il 21, 2009 </u>	Executive Session	
			Date		Date		Date
I.	A.	Reque	est made by: _	Samuel T. Bi Elected Offi		<u>nt</u>	
	В.					action on request t nit corporations.	o approve payment to
	Appr	oved by:	Signs	nture of Samuel	T Riscoe Pr	esident	
			Sign	ituic of Samuci	1. Discoc, 11	CSIGCIII	
II.	A.	-	•	•		must be submitted uest and backup).	with this Agenda
	B.	affecte					umbers that might be Agenda Request and
ш.	Requ	ired Aut	horizations: P	lease check if ap	plicable.		
			Planning and	Budget Office	(473-9106)		
						for any purpose	
					-	een any line item	
			Human Reso	ources Departme	ent (473-9165)	
		******				(reclassifications, e	etc.)
				Office (473-9700 e Contract, Req		osal, Procurement	
		***************************************		rney's Office (47 reement, Policy		;	

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

last updated 4-17-09 at 11:08am

TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION TRAVIS COUNTY HOUSING FINANCE CORPORATION CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION

DATE:

April 21, 2009

TO:

Board of Directors

FROM:

Harvey L. Davis, Manager

SUBJECT:

Invoice from Deloitte & Touche LLP

Proposed Motion:

To approve payment (as allocated in Attachment A) of invoice from Deloitte & Touche LLP for \$7,965 for audit services rendered of the component unit corporations for the year ended September 30, 2008.

Summary and Background Information:

The contract between Deloitte & Touche and the county corporations states that the audit fee for FY-08 will be \$7,965. The County Auditor's office has notified me that Deloitte & Touche has satisfactorily completed the audit.

The fees are allocated among four of the corporations based on the fund balances at September 30, 2008, as shown in Attachment A.

Budgetary and Fiscal Impact:

The fee is provided for in the Corporations' budgets.

cc:

Rodney Rhoades, Executive Manager, Planning and Budget

Leroy Nellis, Budget Manager Mary Mayes, Assistant Manager

Mike Gonzalez, Financial Analyst Sr.

ATTACHMENT A

ALLOCATION OF AUDIT FEE BETWEEN THE CORPORATIONS FOR THE INVOICE FROM DELOITTE & TOUCHE LLP DATED APRIL 1, 2009

INVOICE FROM DELOITTE & TOUCHE LLP DATED APRIL 1, 2009	APR	L 1, 2009				
Allocation per Actual Fund Balances		9/30/2008 BALANCE	PERCENT	AUDIT FEE COST	ADM FEE COST	
TRAVIS CO. HOUSING FINANCE CORP.	↔	522,037.29		\$ 3,478.52	43.67% \$3,478.52 \$ 56,837.14	
TRAVIS CO. HEALTH FACILITIES DEV. CORP.	↔	655,954.41	54.88%	\$4,370.85	54.88% \$4,370.85 \$ 71,417.46	
CAPITAL INDUSTRIAL DEV. CORP.	↔	8,226.18	0.69%	0.69% \$ 54.81 \$	\$ 895.63	
TC Cultural Education Fac. Finance Corp	↔	9,127.55		0.76% \$ 60.82 \$	\$ 993.77	
	s	\$ 1,195,345.43 100.00% \$7,965.00 \$130,144.00	100.00%	\$ 7,965.00	\$ 130,144.00	



Deloitte & Touche LLP
Taxpayer ID No. 133891517
Billing Office:
Austin
400 West 15th Street Suite 1700
AUSTIN TX 78701-1648

Billing Address:

ATTN: SUSAN SPATARO TRAVIS, COUNTY OF 314 W 11TH ST AUSTIN TX 78701-2112

INVOICE

Date: April 01, 2009

Invoice Number: 8000927745

Payment instructions:

Please reference all 10 digits of the invoice number with your check or wire transfer. You may also include a copy of our invoice along with the payment.

Electronic payment submission information:

Bank Name:

CITIBANK

ABA#:

031100209

Account Name:

Deloitte & Touche LLP

Account #:

3874-0688

Check payment mailing address: Deloitte & Touche LLP PO Box 7247-6446 PHILADELPHIA PA 19170-6446 USA

Payment Terms: Due and Payable Upon Receipt

For Professional Services Rendered.

Our Ref#: TRA10682-01 Travis County 2008

Billing after final issuance of report for Corporations

Expense billing after final issuance of report for Corporations

Amount Due

\$ 7,965.00

All amounts represent USD

RECEIVED COUNTY JUDGE'S DEFICE TRAVIS COUNTY HOUSING FINANCE CORPORATION OF APR 16 PM 3: 26 AGENDA REQUEST

	Wor	Date Date Date Date				
I.	A.	Request made by: Samuel T. Biscoe, President Elected Official				
	В.	Requested Text: Consider and take appropriate action on request to approve an application to the Texas Department of Housing and Community Affairs for Neighborhood Stabilization Program Funding.				
	Appı	roved by: Signature of Samuel T. Biscoe, President				
п.	A.	Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).				
	В.	Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:				
III.	Required Authorizations: Please check if applicable.					
		Planning and Budget Office (473-9106) Additional funding for any department or for any purpose Transfer of existing funds within or between any line item Grant				
		Human Resources Department (473-9165) A change in your department's personnel (reclassifications, etc.)				
		Purchasing Office (473-9700) Bid, Purchase Contract, Request for Proposal, Procurement				
		County Attorney's Office (473-9415) Contract, Agreement, Policy & Procedure				
Low	m (mm					

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

Agenda Item Memo

To:

Board of Directors

From:

Harvey Davis, Manager

Miguel Gonzalez, Sr. Financial Analyst

Date:

04/14/2009

Re:

Application for Funding of the Travis County Housing Finance Corporation NSP Program

SUMMARY AND BACKGROUND

The purpose of this agenda item is to request Board approval to submit an application to the Texas Department of Housing and Community Affairs ("TDHCA") for Neighborhood Stabilization Program ("NSP") funds.

APPLICATION DEADLINE IS APRIL 27, 2009.

On January 21, 2009, the Board authorized staff to proceed with the preparation of an application to TDHCA for NSP funding.

On April 14, 2009, the Travis County Commissioner's Court approved a resolution authorizing the Corporation to apply for and administer NSP funds. Additionally, on April 15, 2009, the Manor city council approved a similar resolution allowing the Corporation to conduct NSP activities within their jurisdiction.

Based on foreclosure activity analysis, the City of Austin will apply for \$1,210,771 and Travis County for the remaining \$807,181. The Travis County NSP program will stabilize targeted neighborhoods by making funding available through financing mechanisms to homebuyers in the city of Manor, and unincorporated areas in Travis County.

The application packet (included as agenda item back-up) includes:

- 1. "Exhibit 1" Completed Texas NSP Application Form
- 2. "Exhibit 2" Detailed Description of Funding Request

TCHFC NSP PROGRAM OBJECTIVES

The TCHFC NSP program will accomplish two key objectives within HUD/Program eligible target areas:

- 1. Improve and/or preserve home equity values for current residents that are not direct Program beneficiaries by restoring the neighborhood's housing market;
- 2. Return to productive use foreclosed properties and make them affordable to moderate and low income families. (Teachers, Police Officers, Fire Fighters, and similar "workforce" occupations are ideal candidates for the TCHFC NSP)

Additionally the TCHFC NSP will meet the following miscellaneous NSP and Texas NSP criteria:

- TCHFC NSP will not be used for foreclosure prevention
- TCHFC NSP will follow applicable HOME and CDBG regulations
- TCHFC NSP will consider this a one-time, emergency, additional allocation of Community Development Block Grant funding
- TCHFC NSP will have all committed / expended by December 2009
- All TCHFC NSP funds must go to households below 120% Area Median Income ("AMI"), 35% of funds will go to households below 50% AMI

TCHFC NSP PROGRAM DETAILS

The objective of the TCHFC NSP is to help stabilize neighborhoods by addressing foreclosed properties that have not been naturally absorbed by the housing market and potentially becoming a source of neighborhood blight. To address

lasthpsated defpagatifing for eclosed properties and restore neighborhood housing markets, the TCHFC NSP will offer financing mechanisms to qualified households. Financing mechanisms include: homebuyer assistance and 100% financing. For this program both the property and household must qualify by:

The property qualifies by being:

- Legally foreclosed or abandoned
- Located in a HUD targeted census tract
- Discounted by foreclosing lender 15% below appraised value

The household qualifies by having:

- Household income below 120% AMI or 50% AMI
- Completing a HUD-approved homebuyer counseling class
- Met TDHCA program underwriting requirements

The Travis County NSP is anticipating assisting approximately 44 households through this program in our service area.

Program Budget:

	NSP GRANT FUNDING	Households Assisted
Home Buyer Assistance (HBA)	\$487,434	
100% Financing (<50% AMI)	268,388	
Homebuyer Education	11,000	
Administrative	40,359	
Total Grant	\$807,181	44

Program Criteria:

Households under 120% AMI:

• **HBA.** Qualify for up to \$30,000 (dependant on actual family need) in assistance to cover: down-payment, closing costs, principal reduction.

Households under 50% AMI:

- <u>100% Financing.</u> May qualify for 100% financing. Loan is 0%-interest, 30-year note. TDHCA services the loan and TCHFC has no involvement after closing.
- **HBA.** May also qualify for up to \$30,000 (dependant on actual family need) in assistance to cover: down-payment, closing costs, principal reduction.

EXAMPLE: 50% AMI Household

A family of 4 has a yearly income of \$35,550 and is interested in purchasing a foreclosed property with a sales price of \$135,000 (discounted 15% from appraised value).

Using conventional/FHA mortgage financing; the largest mortgage this family could afford is \$75,000 with a monthly PITI payment of \$800.

Using the 100%, 0%-interest financing from TCHFC NSP, the family can now afford a mortgage of \$125,000 with a monthly PITI payment of \$781. Additionally, the family would qualify for \$10,000 in HBA to make up the affordability gap between the \$125,000 mortgage and the \$135,000 sales price.

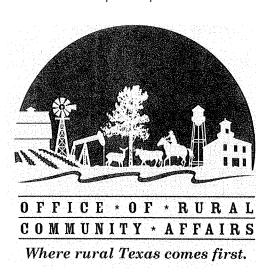
cc: Rodney Rhoads, Executive Manager Leroy Nellis, Budget Manager

"EXHIBIT 11



TEXAS NEIGHBORHOOD STABILIZATION PROGRAM 2009 APPLICATION

in partnership with



GENERAL DESCRIPTION

7 5 - 2 2 5 1 7 5 7

1. Type of a UBIAISSOON t 11:0	2. DATE SUBMITTED APPLICANT IDENTIFIER					
✓ Single Entity Applicat	ion					
Multiple Entities (Joir	nt) Application					
Total Numb	er of Entities	3. DATE RECEIVED B	Y STATE	STATE APPLICATION IDENTIFIER		
Nonprofit Entities App	olication					
Total Numb	er of Entities					
4. LEAD APPLICANT INFORMA	TION					
Legal Name	Department					
Travis County Housing F	inance Corporation					
Organizational DUNS		Division				
088208256						
Address	Address			Application Contact		
Street		Prefix First Nam	e	Middle Initial		
314 W. 11th Street, Room	314 W. 11th Street, Room 540					
City	County	Last Name	9	Suffix		
Austin	Travis	Gonzalez				
State	Zip Code	Phone	Fa	x		
Texas	78701	512.854.4399	51	2.854.4210		
5. EMPLOYER IDENTIFICATION	Email					
7 5 - 2 2	5 1 7 5 7	miguel.gonzalez@co.travis.tx.us				
6. TYPE OF LEAD APPLICANT	7. TAX LEVYING AUTHORITY					
B. County	✓ Local Property (Ad Valorem) Tax					
Other: (Specify)	Local Sales Tax Option					
8. LEAD APPLICANT FISCAL YEA	AR			W BY STATE EXECUTIVE ORDER		
Start Date	End Date	12372 PROCESS?		9.11		
October 1	Yes, the application was made available to the State Executive Order 12372 process on					
9. LEAD APPLICANT'S FINANCI	Date:	·				
a. Audited Financial State	✓ No,					
Date: 09/30/2007						
b. Single Audit						
Date: 09/30/2008	for review					

has Potale y QGFT BY a F 4 o	FINAT ACTIVITY					
	Texas NSP			_		
	Dii	rect Allocation	As Available	Land Bank	Other Funds	TOTAL
a. Financing Mechanis	sms	\$766,822				\$766,82
i. Permanent Fi	nancing	\$268,388				
ii. Homebuyer A	ssistance	\$487,434				
iii. Homebuyer C	Counseling	\$11,000				
b. Purchase and Reha	bilitation		***************************************	**************************************		2044 - Language (1921 - 1932 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 19
i. Acquisition/D	isposition					
ii. Rehabilitation	n/Reconstruction					
iii. Relocation						
iv. Homebuyer C	Counseling					
c. Land Bank			addi.pm.nijyd yidydd, gad pod anlwai'd addii gygd wyddyygdyyd			andreas and the state of the section
d. Demolition			3	,		
e. Redevelopment		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		·		
i. Acquisition/D	isposition					
ii. New Constru	ction					
iii. Public Faciliti	es					
iv. Relocation						
v. Homebuyer C	Counseling					
f. Administrative	***************************************	\$40,359	***************************************		***************************************	\$40,35
g. Other:			***************************************			
(Specify)						
(Specify)						
(Specify)						
(Specify)						
(Specify)						
(Specify)						
h. TOTAL		\$807,181	***************************************	********************************	**************************************	\$807,18
NADDATIVE DESCRIPTI	ON OF FUNIDNG REQUEST					· · · · · · · · · · · · · · · · · · ·
		ruget attached?			[7] Vos	
	n of Texas NSP funding rec		4: - u - 44 d d 7		✓ Yes	☐ No
	native gap financing or pro	Ject reconligura	tion attached?		Yes	✓ No
S. POPULATIONS SERVED	•	~~	NCO		Ni santana af	
		Texas Dollar A		of Total	Number of Households	% of Total
a. Low-Income	(≤50% of AMI)	\$336		44%	2	5%
b. Moderate-Income	(51% of AMI to 80% of AM	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	***************************************	28%	21	48%
c. Middle-Income	(81% of AMI to 120% of A			28%	21	48%
d. TOTAL		\$766		100%	44	100%

ACTIVITY

7 5 - 2 2 5 1 7 5 7

24. Ib@iCA)til@A til 4-17-09	at 11:08am							
a. Boundary Descri								
	ounty Boundaries, outs	ide city of Austin ci	ity limits					
b. Areas Affected	,	,	,	c Politic	cal Districts			
Census Tract(s)	c. Political Districts 24.18, 24.17, 24.16, 22.06, 22.05, 18.37, 18.42, 10, 25 Congress							
Census Truck(s)	18.36, 17.67, 17.66	<i></i>	, 10.72,	10, 2.	a congress			
Census Block(s)				14	State Senate			
City/Township	Manor			48, 50	State Representative			
County	Travis	*			-			
d. Is the Location Participating in the National Flood Insurance Program? Yes No								
		If Yes, indicate	e zone(s):	A	V			
25. RELOCATION	***************************************							
Is temporary or pe	rmanent relocation of	current tenants, fa	rms or businesse	s anticipa	ated? ☐ Yes 🗸 No			
26. MAXIMUM REVITA	LIZATION & IMPACT ST	RATEGY						
a. Community Revi	talization Plan is attac	hed? Yes	5 ✓ No					
If Yes, published	by			as of				
b. Link to Neighbor	hood Stabilization Str	ategy						
27. ACTIVITY IDENTIFIC	ATION & PLAN		·····					
a. Activity		b. Texas NSP Dollar Amount	c. Number of Households		centage of Texas NSP serving			
Financing Mech	anisms (Housing)	\$766,822	44		44%			
e. Acquisition Dis	e. Acquisition Discount Strategy							
Will actively engage foreclosing lender and their asset management company to achieve 15% discount.								
f. Neighborhood	f. Neighborhood Stabilization Strategy							
Will identify specific neighborhoods within targeted census tract where normal market activities have not return to productive use foreclosed properties.								
· · · · · · · · · · · · · · · · · · ·								

28a PREVIOUS PARTICULATION IN

a. Entity Legal Name

b. Employer Identification Number

Travis County Housing Finance Corporation

7 5 - 2 2 5 1 7 5 7

c. Contact

Prefix First Name

Middle Initial Last Name

Suffix

Mr.

Miguel

Gonzalez

Title

Sr. Financial Analyst

Phone

Fax

Email

512.854.4399

512.854.4210

miguel.gonzalez@co.travis.tx.us

		f. TDHCA	Program	g. Contr	act Term
d. TDHCA ID	e. Project Name	Housing	Service Activity	Start	End
534287	Home Buyer DPA Program	НОМЕ	НОМЕ	09/95	08/97
530176	Home Buyer DPA Program	НОМЕ	НОМЕ	09/00	08/01
542042	Home Buyer DPA Program		НОМЕ	01/04	12/05
1000533	Home Buyer DPA Program	НОМЕ	НОМЕ	10/05	09/07
1000744	Home Buyer DPA Program	НОМЕ	НОМЕ	11/06	10/08
1000938	Home Buyer DPA Program	HOME	НОМЕ	08/08	08/10

29. | SERTIFICATION7-09 at 11:08am

I HEREBY APPLY TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR APPROVAL TO PARTICIPATE IN THE APPLICATION ACTIVITY AS THE APPLICANT. I CERTIFY THAT:

- THE "PREVIOUS PARTICIPATION" CONTAINS A LISTING OF EVERY DEVELOPMENT ACTIVITY THAT RECEIVED TDHCA FUNDING, IN WHICH THE LEAD APPLICANT HAS PARTICIPATED.
- NO PRINCIPAL OF THE APPLICANT TEAM IS CURRENTLY OR HAS BEEN BARRED, SUSPENDED, OR TERMINATED FROM PROCUREMENT IN A STATE OR FEDERAL PROGRAM OR LISTED IN THE LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NON-PROCUREMENT PROGRAMS.
- NO PRINCIPAL OF THE APPLICANT TEAM HAS BEEN CONVICTED OF A STATE OR FEDERAL FELONY CRIME INVOLVING FRAUD, BRIBERY, THEFT, MISREPRESENTATION OF MATERIAL FACT, MISAPPROPRIATION OF FUNDS, OR OTHER SIMILAR CRIMINAL OFFENSES WITHIN FIFTEEN YEARS PRECEDING THE APPLICATION DEADLINE.
- AT THE TIME OF APPLICATION, NO PRINCIPAL OF THE APPLICANT TEAM IS CURRENTLY OR HAS BEEN SUSPENDED, DEBARRED, OR SUBJECT TO AN ENFORCEMENT OR DISCIPLINARY ACTION UNDER STATE OR FEDERAL SECURITIES LAW OR BY THE NASD; SUBJECT TO A FEDERAL TAX LIEN; THE SUBJECT OF AN ENFORCEMENT PROCEEDING WITH ANY GOVERNMENTAL ENTITY; OR OTHERWISE RESTRICTED BY ANY DEPARTMENT OR AGENCY OF FEDERAL OR STATE GOVERNMENT FROM DOING BUSINESS WITH SUCH DEPARTMENT OR AGENCY.
- ANY PRIVATE ACTIVITY BOND FINANCING OF THE DEVELOPMENT DESCRIBED BY THE APPLICATION WILL NOT BE REPLACE IN LESS THAN 15 YEARS, UNLESS THE DEVELOPMENT WILL MAINTAIN FOR A PERIOD OF 30 YEARS OR MORE 100% OF THE DEVELOPMENT UNITS SUPPORTED BY HOUSING TAX CREDITS AS RENT-RESTRICTED AND EXCLUSIVELY FOR OCCUPANCY BY INDIVIDUALS AND FAMILIES EARNING NOT MORE THAN 50% OF THE AREA MEDIAN GROSS INCOME, ADJUSTED FOR FAMILY SIZE; AND AT LEAST ONE-THIRD OF ALL THE UNITS IN THE DEVELOPMENT ARE PUBLIC HOUSING UNITS OR SECTION 8 DEVELOPMENT-BASED UNITS.
- THE PRINCIPALS OF THE APPLICANT TEAM HAVE NO PREVIOUS FUNDING CONTRACTS OR COMMITMENTS THAT HAVE BEEN PARTIALLY OR FULLY DEOBLIGATED DUE TO A FAILURE TO MEET CONTRACTUAL OBLIGATIONS DURING THE 12 MONTHS PRIOR TO THE SUBMISSION OF THE APPLICATION; AN EXCEPTION MAY BE MADE AT THE DISCRETION OF THE DEPARTMENT IF THE DEOBLIGATION WAS VOLUNTARY, PART OF PROJECT CLOSE-OUT OR THE REMAINDER WAS COMPLETED ON A SUBSEQUENT CONTRACT.
- THE PRINCIPALS OF THE APPLICANT TEAM HAVE NOT BEEN, DURING THE FIVE-YEAR PERIOD PRECEDING THE DATE OF THE SUBMISSION OF THE APPLICATION, CONVICTED OF VIOLATING A FEDERAL LAW IN CONNECTION WITH A CONTRACT AWARDED BY THE FEDERAL GOVERNMENT FOR RELIEF, RECOVERY, OR RECONSTRUCTION EFFORTS AS A RESULT OF HURRICANE RITA, AS DEFINED BY SECTION 39.459, UTILITIES CODE, HURRICANE KATRINA, OR ANY OTHER DISASTER OCCURRING AFTER SEPTEMBER 24, 2005; OR BEEN ASSESSED A PENALTY IN A FEDERAL CIVIL OR ADMINISTRATIVE ENFORCEMENT ACTION IN CONNECTION WITH A CONTRACT AWARDED BY THE FEDERAL GOVERNMENT FOR RELIEF, RECOVERY, OR RECONSTRUCTION EFFORTS AS A RESULT OF HURRICANE RITA, AS DEFINED BY SECTION 39.459, UTILITIES CODE, HURRICANE KATRINA, OR ANY OTHER DISASTER OCCURRING AFTER SEPTEMBER 24, 2005.
- FOR THE PERIOD BEGINNING TEN YEARS PRIOR TO THE DATE OF THIS CERTIFICATION:
 THE PRINCIPALS OF THE APPLICANT TEAM HAVE NOT BEEN ARRESTED, INDICTED, CONVICTED, OR IMPRISONED FOR A FELONY DURING THE LAST TEN YEARS, AND AM NOT PRESENTLY THE SUBJECT OF A COMPLAINT OR INDICTMENT CHARGING FOR A CRIME OF MORAL TURPITUDE.
 - THE PRINCIPALS OF THE APPLICANT TEAM HAVE NOT DEFAULTED ON AN OBLIGATION COVERED BY A SURETY OR PERFORMANCE BOND AND HAVE NOT BEEN THE SUBJECT OF A CLAIM UNDER AN EMPLOYEE FIDELITY BOND.
- FOR THE PERIOD BEGINNING TEN YEARS PRIOR TO THE DATE OF THIS CERTIFICATION, DURING PARTICIPATION IN THE DEVELOPMENTS IN THE "PREVIOUS PARTICIPATION," THERE HAS NOT BEEN:
 - A MORTGAGE IN DEFAULT, ASSIGNED OR FORECLOSED, NOR HAS MORTGAGE RELIEF BY THE LENDER BEEN GIVEN; TO THE BEST OF MY KNOWLEDGE, UNRESOLVED FINDINGS RAISED AS A RESULT OF DEPARTMENTAL OR HUD AUDITS, MANAGEMENT REVIEWS OR OTHER GOVERNMENTAL INVESTIGATION CONCERNING ME OR MY DEVELOPMENTS, OR CONTRACT;
 - ANY BREACH BY THE OWNER OF ANY AGREEMENTS RELATING TO THE CONSTRUCTION OR REHABILITATION, USE, OPERATION, MANAGEMENT, OR DISPOSITION; OR
 - A SUSPENSION OR TERMINATION OF PAYMENTS UNDER ANY STATE OR FEDERAL ASSISTANCE CONTRACT.

TO THE BEST OF MY KNOWLEDGE, THE APPLICANT'S PRINCIPALS HAVE DEMONSTRATED FISCAL, PROGRAMMATIC, AND CONTRACTUAL COMPLIANCE ON PREVIOUSLY AWARDED DEPARTMENT CONTRACTS OR LOAN AGREEMENTS AND last upresed 生行例 创产体的Perevious Audit findings and outstanding monetary obligation with the department PER 10 TAC SECTION 53052 (C) (2) AND (3). AS REQUIRED BY SECTION 2306.257 OF THE TEXAS GOVERNMENT CODE, AS ADDED BY SB 322, 77TH SESSION OF THE TEXAS LEGISLATURE, AN APPLICANT MAY NOT RECEIVE FUNDS OR OTHER ASSISTANCE FROM THE DEPARTMENT UNLESS THE APPLICANT CERTIFIES THAT IT IS IN COMPLIANCE WITH THE HOUSING LAWS DESCRIBED BELOW. TO SATISFY THAT REQUIREMENT, I HEREBY CERTIFY THAT THE DEVELOPMENTS LISTED IN THE "PREVIOUS PARTICIPATION" ARE IN **COMPLIANCE WITH:** STATE AND FEDERAL FAIR HOUSING LAWS, INCLUDING CHAPTER 301, PROPERTY CODE, THE TEXAS FAIR HOUSING ACT; TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968 (42 U.S.C. SECTION 3601 ET SEQ.); AND THE FAIR HOUSING AMENDMENTS ACT OF 1988 (42 U.S.C. SECTION 3601 ET SEQ.), THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. SECTION 2000A ET SEQ.), THE AMERICANS WITH DISABILITIES ACT OF 1990 (42 U.S.C. SECTION 12101 ET SEQ.), AND THE REHABILITATION ACT OF 1973 (29 U.S.C. SECTION 701 ET SEQ.). FINANCIAL RECORDS FOR THE PROPOSED PROJECT WILL BE KEPT AT AN OFFICIALLY DESIGNATED CITY/COUNTY SITE. ACCESSIBLE BY THE PUBLIC, AND WILL BE ADEQUATELY MANAGED ON A TIMELY BASIS USING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. TITLE III, SEC. 2301 OF THE HOUSING AND ECONOMIC RECOVERY ACT, TITLE 24 OF THE CODE OF FEDERAL REGULATIONS (CFR), TITLE 49 OF THE CODE OF FEDERAL REGULATIONS (CFR), TITLE 92 OF THE CODE OF FEDERAL REGULATIONS (CFR), TITLE 42 OF THE UNITED STATES CODE (USC), TITLE 10, CHAPTER 2306 OF THE TEXAS GOVERNMENT CODE, THE SUBSTANTIAL AMENDMENT TO THE STATE OF TEXAS CDBG ACTION PLAN FOR THE NEIGHBORHOOD STABILIZATION PROGRAM, THE NOTICE OF FUNDING AVAILABILITY FOR THE TEXAS NEIGHBORHOOD STABILIZATION PROGRAM, AND THE APPLICATION INSTRUCTIONS FOR THE TEXAS NEIGHBORHOOD STABILIZATION PROGRAM. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION IS TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED. BY SIGNING THIS DOCUMENT, APPLICANT IS AFFIRMING THAT ALL STATEMENTS MADE IN THIS GOVERNMENT DOCUMENT ARE TRUE AND CORRECT UNDER PENALTY OF CHAPTER 37 OF THE TEXAS PENAL CODE TITLED PERJURY AND OTHER FALSIFICATION AND SUBJECT TO CRIMINAL PENALTIES AS DEFINED BY THE STATE OF TEXAS. TEX. PENAL CODE ANN. §§37.01 ET SEQ. (VERNON 2003 & SUPP. 2007). a. Authorized Representative Prefix First Name Middle Initial Last Name Suffix Mr. Samuel T. Biscoe Title **Board President** Phone Fax **Email** 512.854.4399 512.854.4210 miguel.gonzalez@co.travis.tx.us b. Signature of Authorized Representative c. Date Signed

30.lasreatesetheed (90:points)am			·	
a. State-published Needs Score				
e.	. 11.			
b. Additional Local Needs Data (maximun	n of 5 sources)			
Source	Contact Name	Contact Direct Phone	OR Email	
i.				
ii.				
iii.				
iv.				
v.				
31. NEIGHBORHOOD STABILIZATION (20 points)			
a. Narrative presented in Item 26 and Ite	m 27 will be considered.			
b. List of Specific Foreclosed Properties A	ttached? Yes	☐ No		
If Yes, number of Specific Foreclosed Pi	roperties Identified:			
c. List of Income-Qualified Potential Clien	ts Attached? Yes	☐ No		
If Yes, number of Income-Qualified Pot	ential Clients with incomes	at:		
	≤50% of AMI			
	51% of AMI to 80% of AMI			
	81% of AMI to 120% of AM	11		
d. List of Pre-Qualified Homebuyers Attac	ched?	☐ No		
If Yes, number of Pre-Qualified Homeb	uyers with incomes at:			
	≤50% of AMI			
	51% of AMI to 80% of AMI			
	81% of AMI to 120% of AM	11		
32. ASSISTANCE TO HOUSEHOLDS WITH INCOM	IES ≤50% of AMI (20 points)			**************************************
a. Percentage of Households with income	es ≤50% of AMI to be served	1?		
35% of Funding to serve House	holds with incomes ≤50% o	f AMI (0 points)		
45% of Funding to serve House	holds with incomes ≤50% o	f AMI (10 points)		
55% of Funding to serve House	holds with incomes ≤50% o	f AMI (20 points)		
b. Marketing Plan attached?	Yes	No		
33. PARTNERSHIPS & COORDINATION (10 point	s)			
a. Information presented in Item 16, Iten	n 24, and Item 27 will be co	nsidered.		
b. Executed Partnership Agreement betw	een Lead Applicant and Joir	nt Applicant(s) attached?	Yes	☐ No
c. List of Potential Mortgage Lenders and	associated term sheets atta	ached?	Yes	☐ No
If Yes, number of Mortgage Lenders ide	entified:			
d. HUD-approved Housing Counseling Age	ency Identified?		Yes	☐ No
If Yes, executed agreement attached?	Yes No			

last updated 4-17-09 at 11:08am APPLICATION FORM
Completed TX NSP Application Checklist
Completed Texas NSP Application Form
☐ Item 23.a. At least 35% of Texas NSP Funding Request will benefit households with incomes at or below 50% AMI
Item 29. All 14 Certification Items have been acknowledged with a checked box.
Item 29.b. Certification is signed by an authorized representative of the Lead Applicant.
ATTACHMENTS
☐ Item 1. Letter of Consent or Letter of Intent for Nonprofit Applicant
Item 9.a. Lead Applicant's Audited Financial Statements
☐ Item 9.b. Lead Applicant's Single Audit
☐ Item 15.a. Joint Applicant's Audited Financial Statements
☐ Item 15.b. Joint Applicant's Single Audit
☐ Item 18.a. Nonprofit's IRS Determination Letter
Item 20.e. Explanation of Nonprofit Board Member Affiliation
Item 22.a. Detailed Description of Funding Request
Item 22.b. Description of Alternative Gap Financing or Project Reconfiguration
☐ Item 25. Relocation Plan
☐ Item 26. Community Revitalization Plan
☐ Item 29. Original Resolution from the Lead Applicant's direct governing body
SCORING CRITERIA FOR OVER-SUBSCRIPTION ATTACHMENTS
Item 30.b. Additional Local Needs Data (maximum of 5 sources)
☐ Item 31.b. List of Specific Foreclosed Properties
Item 31.c. List of Income-Qualified Potential Clients
Item 31.d. List of Pre-Qualified Homebuyers
☐ Item 32.b. Marketing Plan
Item 33.b. Executed Partnership Agreement between Lead Applicant and Joint Applicant(s)
Item 33.c. List of Potential Mortgage Lenders and associated term sheets
Item 33.d. HUD-approved Housing Counseling Agency
Partnership agreement with HUD-approved Housing Counseling Agency

TRAVIS COUNTY HOUSING FINANCE CORPORATION



22.a NARRATIVE DESCRIPTION OF TEXAS NSP FUNDING REQUEST EIN: 75-2251757

BACKGROUND

Texas Department of Housing and Community Affairs has awarded the Travis County area a direct allocation of \$2,017,952 of newly authorized Neighborhood Stabilization Program ("NSP") funding. The city of Austin and the Travis County Housing Finance Corporation ("TCHFC") have been working to design complimentary NSP programs for the Travis County Area. **Based on foreclosure activity analysis, the City of Austin will apply for \$1,210,771 and Travis County for the remaining \$807,181**. The Travis County NSP program will make funding available through financing mechanisms to homebuyers in the city of Manor and unincorporated areas in Travis County.

A well-designed TCHFC NSP program will accomplish two key objectives within HUD/Program eligible target areas:

- 1) Improve and/or preserve home equity values for current residents that are not direct Program beneficiaries by restoring the neighborhood's housing market;
- 2) Return to productive use foreclosed properties and make them affordable to moderate and low income families.

Additionally the TCHFC NSP will meet the following miscellaneous NSP and Texas NSP criteria:

- TCHFC NSP will not be used for foreclosure prevention
- TCHFC NSP will follow applicable HOME and CDBG regulations
- TCHFC NSP will consider this a one-time, emergency, additional allocation of Community Development Block Grant funding
- TCHFC NSP will have all committed / expended by December 2009
- All TCHFC NSP funds must go to households below 120% Area Median Income ("AMI"), 35% of funds will go to households below 50% AMI

AREAS OF GREATEST NEED

The TCHFC NSP will utilize a two step system for identifying the "Areas of Greatest Need" throughout the county. First, TCHFC will utilize the HUD-developed "Foreclosure and Abandonment Risk Score" data as our primary system for identifying areas of greatest need. TCHFC has already analyzed and aggregated the high risk score block groups and Census Tracts for the entire county. The attached map, "Neighborhood Stabilization Program Target Areas — Travis County, Texas, 2009" depicts Travis County's areas of greatest need based upon the HUD Foreclosure and Abandonment Risk Score data. Thus, TCHFC will utilize the HUD data and the Travis County Priority Areas map to assist in targeting TCHFC NSP grant funds.

Second, TCHFC has been obtaining detailed foreclosure information from other sources. The attached chart entitled "Foreclosure Activity by Neighborhood within Targeted Area Sample", depicts specific location of actual home foreclosures in TCHFC NSP Program Area. As additional information is

last updated 4-17-09 at 11:08am obtained, the map will be updated and a much larger list of specific addresses where foreclosures have occurred will be available to TCHFC to better pinpoint targeted areas of greatest need.

Based upon HUD's risk score and TCHFC's local data, the areas of greatest need for TCHFC NSP include: 1) Eastern Travis Triangle Area, 2) Manor Area, and 4) other priority areas as they are identified.

Eastern Travis Triangle Area: The triangular area bounded by Hwy 290 on the north, Hwy. 183 on the west and southwest and the Travis County line on the east and southeast. Only includes areas located outside the city limits of Austin.

Manor Area: All areas within the Manor city limits. A portion of this area is also included in the Eastern Travis Triangle Area.

DISTRIBUTION AND USES OF FUNDS

As referenced in the "Areas of Greatest Need" section, the TCHFC NSP will utilize two target "screens" to ensure that the requirement so f Section 2301 (c)(2) of HERA are met

TCHFC will meet the NSP requirements by making available financial mechanisms such as down payment assistance, gap financing, 100% financing and HUD approved housing counseling services to families at pr below 120% AMI. To meet the specific requirements of the Texas NSP, at least 35% of all program funds will assist families below 50% AMI.

Financial Mechanisms

In an effort to stabilize neighborhoods by increasing the demand for foreclosed properties that are not naturally absorbed by the market, and in an effort to make properties more available to families and individuals whose annual household income is under 120 percent AMI, the TCHFC NSP will make financing mechanisms available.

These subsidies are considered the direct investment to the qualified purchaser. The HUD Home Investment Partnership Program (HOME) guidelines will govern all gap financing and Down Payment Assistance Funds as is stated in HUD 24 CFT 92.254.

The HOME-assisted household must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that trigger repayment or completion of the affordability period are describe below:

Homeownership Assistance HOME amount per unit	Minimum period of affordability in years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

Households under 120% AMI:

• **HBA.** Qualify for up to \$30,000 (dependant on actual family need) in assistance to cover: down-payment, closing costs, principal reduction.

Households under 50% AMI:

- 100% Financing. May qualify for 100% financing. Loan is 0%-interest, 30-year note. TDHCA services the loan and TCHFC has no involvement after closing.
- **HBA.** May also qualify for up to \$30,000 (dependant on actual family need) in assistance to cover: down-payment, closing costs, principal reduction.

EXAMPLE: 50% AMI Household

A family of 4 has a yearly income of \$35,550 and is interested in purchasing a foreclosed property with a sales price of \$135,000 (discounted 15% from appraised value).

Using conventional/FHA mortgage financing; the largest mortgage this family could afford is \$75,000 with a monthly PITI payment of \$800.

Using the 100%, 0%-interest financing from TCHFC NSP, the family can now afford a mortgage of \$125,000 with a monthly PITI payment of \$781. Additionally, the family would qualify for \$10,000 in HBA to make up the affordability gap between the \$125,000 mortgage and the \$135,000 sales price.

	Not Using NSP	<u>Using NSP</u>
Max. Affordable Monthly Payment	\$830	\$830
Home Sales Price	135,000	135,000
Mortgaged Amount	135,000	125,000
Mortgage P&I	809	347
Monthly Property Tax	225	208
Private Mortgage Ins.	125	125
Hazard Insurance	<u>100</u>	<u>100</u>
Total Monthly PITI	\$1,259	\$781

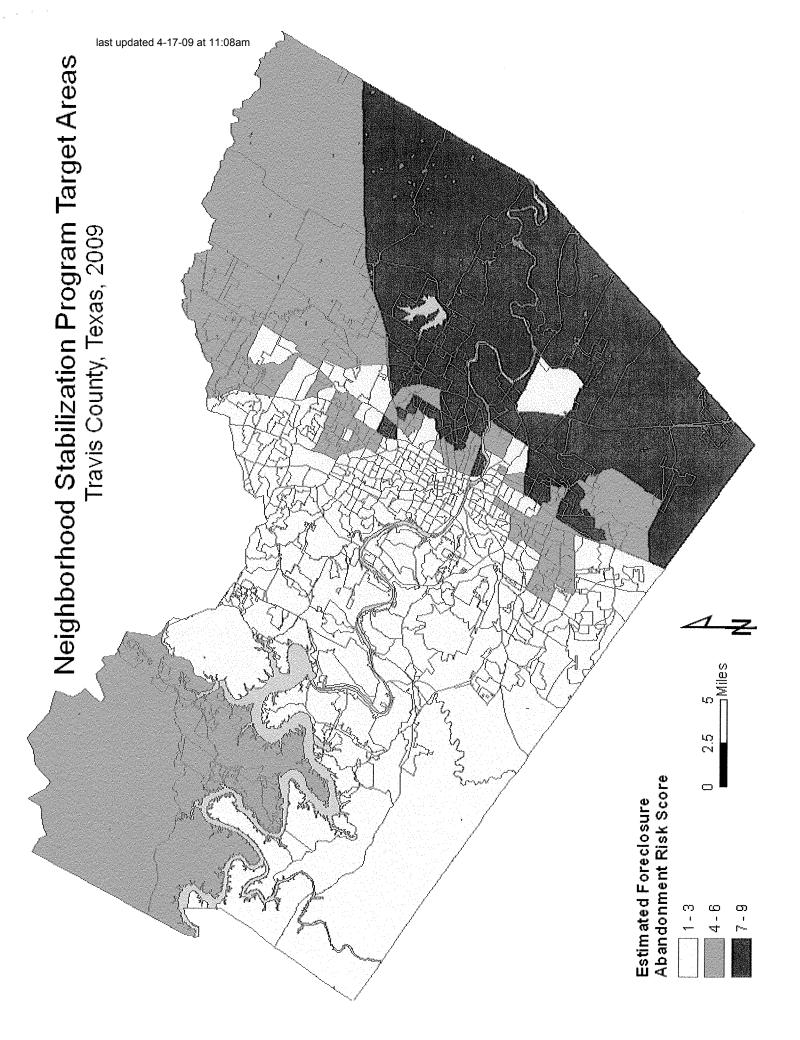
Program Budget:

	NSP GRANT	Households
	FUNDING	<u>Assisted</u>
Home Buyer Assistance (HBA)	\$487,434	
100% Financing (<50% AMI)	268,388	
Homebuyer Education	11,000	
Administrative	40,359	
Total Grant	\$807,181	44

TCHFC NSP

last update Barredosume Mantivity by Neighborhood within Targeted Area Sample June 2008 - December 2008

	Julie 2008 - December 2008
Subdivision	No. of Foreclosures
BRIAR CREEK	43
GASTON SHELDON	28
VILLAGES OF HIDDEN LAKE	28
WILDHORSE CREEK	27
HIGHLAN PARK	25
MEADOWS OF BLACKHAWK	21
PRESIDENTIAL MEDOWS	20
BELL FARMS	18
STONEY RIDGE	17
BERDOLL FARMS	16
HEATHERWILDE	16
LOS CIELOS	16
WINDERMERE	16
SPRINGBOOK ENCLAVE	15
STEEDS	15
NORTH TOWN PARK	14
FALCON POINT	12
SHADOWGLEN	12
BROOKFIELD ESTATES	
	10
GREENBURY	10
HAMILTON POINT	8
MEADOW AT BERDOLL	8
WILDFLOWER	8
GATLINGBURG .	7
SARAH'S CREEK	6
EDINBURGH GARDENS	5
KUEMPEL TRACT	5
STONE WATER	4
BOHLS PLACE	3
ESTATES AT WILBARGER	3
GREEN RIDGE	3
MOORES CROSSING	3
MOUNTAIN CREEK	3
BROOK HOLLOW	2
CARSON CREEK	2
KIMBO CREEK ESTATES	2
ESTATES OF ROWE	2
PICADILLY RIDGE	2
SWENSON FARM	2
BELLA VISTA	1
RIO VISTA RANCH	1
SHALLOW CREEK	1
TIMBER CREEK	1
NORTH OAKS HILLSIDE	1
BARKER ACRES	1
PFLUGERVILLE HEIGHT	1
ROYAL POINTE	
WATSON PARK	1
WELLS POINT	1
NORTH PARK	1
Various Subdivisions	50
Grand Total	518
	THE REPORT OF THE PROPERTY OF



Agenda Item No.

TRAVIS COUNTY HOUSING FINANCE CORPORATION AGENDA REQUEST

	Worl	k Session	n Voting	Session April	21, 2009 Ex	ecutive Sessio	n	_
			Date		Date		Date	
I.	A.	Reque	est made by: <u>Sam</u> (Electe			/Executive Ma	nager/County A	ttorney)
	В.	applic	ested Text: Con cation for fundin 2009/2010 HOM	g from the Tex	as Departmer	nt of Housing	nest to approve and Community	a grant Affairs
	Appr	oved by	·					
			Signatu	re of Commissi	oner(s) or Jud	lge		
II.	A.		eackup material to est (Original and					ıda
	B.	Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:						
III.	Dogu	inad Aust	harizationa Plac	ogo ahaala ifaa ul				
LAK.	Requ	iiicu Aui	thorizations: Plea					
			Additional fund	dudget Office (4 ding for any dep sting funds with	artment or fo			
		of the state of th		ces Department ur department's		classifications	, etc)	
		*************	Purchasing Off Bid, Purchase O	ice (473-9700) Contract, Reque	st for Proposa	al, Procuremen	t	
		P*************************************	-	ey's Office (473- ement, Policy &				

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Mondays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

TRAVIS COUNTY HOUSING FINANCE CORPORATION

DATE:

April 21, 2009

TO:

Board of Directors

FROM:

Harvey L. Davis, Manager

Miguel Gonzalez, Senior Financial Analyst -

SUBJECT:

2009/2010 Travis County Homebuyer Assistance Program

Amy Ho

Summary and Background Information:

The purpose of this agenda item is to request Board approval of the grant application.

On February 17, 2009, the Board authorized staff to proceed with the preparation of a grant application for the 2009/2010 Travis County Homebuyer Assistance Program.

Included as part of the application is a Resolution that commits the Corporation's \$15,000 match and \$60,000 cash reserve funding. The Resolution also authorizes President Biscoe to execute the HOME agreement with the Texas Department of Housing and Community Affairs for the Homebuyer Assistance Program.

The following are the major features of the program design that we request the Board approve:

	T.P. T. T. T.	
163	Home Activity Funds (grant)	\$300,000
類	4% Administrative Fee (grant)	\$ 12,000
	Total Requested Grant	\$312,000
15	Application fees (30 @ \$50/each)	\$ 1,500
85	Program fee reimbursements (pd by homebuyers at closing)	\$ 15,000
鵩	Amount of Match funds	\$ 15,000
	TOTAL	\$343,500
The P	rogram Funds would be used as follows:	
•	30 Loans @ 80% AMFI (\$10,000 each)	\$300,000
•	Administrative fee to be paid to TCHFC	\$ 12,000
•	Application fees to be paid to TCHFC	\$ 1,500
•	Consultant's fees	\$ 15,000
6	Homebuyer education	\$ 6,000
0	Grants to Homebuyers (\$300 x 30)	\$ 9,000

TOTAL

\$343,500

Designated from general fund as revolving cash reserve

\$ 60,000

The application is due April 30th.

A complete copy of the application is in my office. We will be please to review the application with individual Directors or their staff if desired.

cc: Rodney Rhoades, Executive Manager, Planning and Budget Leroy Nellis, Budget Manager Cliff Blount, Esq. Mary Mayes, Assistant Manager

RESOLUTION

A RESOLUTION DESIGNATING THE DOLLAR AMOUNT OF:

- 1. HOME funds being requested;
- 2. Match funds being provided by Travis County Housing Finance Corporation;
- 3. Cash reserve funds
 FOR THE PROPOSED AWARD FROM THE TEXAS
 DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR
 A 2009/2011 HOMEBUYER ASSISTANCE PROGRAM

WHEREAS, the Travis County Housing Finance Corporation is intending to apply to the Texas Department of Housing and Community Affairs for a \$312,000 grant to provide homebuyer assistance for low and moderate income families who desire to purchase a home and live within Travis County (but not within the City of Austin);

THEREFORE, BE IT RESOLVED BY THE TRAVIS COUNTY HOUSING FINANCE CORPORATION, THAT:

RESOLVE, that the Travis County Housing Finance Corporation does hereby designate that \$9,000 from its general fund to provide Match funding in the form of thirty \$300 grants for each home-buyer to be used for down-payment and closing costs;

RESOLVE FURTHER, that the Travis County Housing Finance Corporation does hereby designate \$6,000 from its general fund to be used to provide homebuyer education classes for thirty homebuyers (\$200 each homebuyer);

RESOLVE FURTHER, that the Travis County Housing Finance Corporation does hereby designate \$60,000 from its general fund to be used as a revolving cash reserve account to provide advance financing for the homebuyer loan closings, with the understanding that reimbursements from TDHCA will be used to replenish the account until such time as the entire project is complete.

RESOLVE FURTHER, that the Board of the Travis County Housing Finance Corporation does hereby approve the HOME Investment Partnership Program, Homebuyer Assistance, 2009/2011 Program Design, as amended, for inclusion in the grant application to TDHCA for their approval and acceptance and to serve as the basis for the Program if said Program is funded by TDHCA; and

RESOLVE FURTHER that the Travis County Housing Finance Corporation does hereby authorize Samuel T. Biscoe, President, to execute the HOME grant application to, and if awarded, the HOME agreement with, the Texas Department of Housing and Community Affairs for the 2009/2011 HOME Homebuyer Assistance Program.

RESOLVE FURTHER that should the TDHCA approved amount of the grant award be less than \$312,000 requested, that the Match Funding designated for the proposed HOME award be adjusted to be no more than 10% of the amount of the approved award.

SIGNED this <u>21ST</u> day of April 2009

JUDGE SAMUEI	JT. BISCOE
PRESII	DENT
KAREN HUBER	SARAH ECKHARDT
TREASURER	VICE PRESIDENT
RON DAVIS	MARGARET GOMEZ
ASSISTANT SECRETARY	SECRETARY

CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION

AGENDA REQUEST

	Work Session V			oting Session <u>April 21, 2009</u> Executive Session			ssion	
		Ε	ate		Date		Date	
I.	A.	Request	made by:	Samuel T. E Elected Of	Biscoe, Presiden Ticial	<u>t</u>		
	В.				te appropriate at March 10, and I		est to approval c	of minutes
	Appr	oved by:						
		•	Signat	ture of Samue	el T. Biscoe, Pre	sident		
II.	A.				ed to the court not of agenda requi		itted with this Ag p).	genda
	В.		by or invol				ne numbers that this Agenda Re	
m.	Requ	ired Author	rizations: Ple	ease check if	applicable.			
		A	dditional fu		e (473-9106) department or f within or betwee			
					<u>nent (473-9165)</u> ent's personnel (1		ons, etc.)	
				ffice (473-970 Contract, Re	00) equest for Propos	sal, Procurem	nent	
				ney's Office (4 reement, Polic	473-9415) cy & Procedure			
					_			

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

last updated 4-17-09 at 11:08am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION HELD ON TUESDAY, MARCH 10, 2009

A regular meeting of the CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 10, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from:

Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the invoices.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret Gomez, Secretary

last updated 4-17-09 at 11:08am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION HELD ON TUESDAY, MARCH 24, 2009

A regular meeting of the CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 24, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO GIVE PERMISSION TO DRU LANDRUM TO USE THE BUSINESS NAME CAPITAL HEALTHSTAFF, LLC.

The Board heard from:

Harvey Davis, Manager

Motion:

Director Gomez moved to approve the request.

Director Huber seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

yes

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret	Gomez,	Secretary	

TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION AGENDA REQUEST

	Work	Session	Voti	ng Session April	21, 2009	_Executive Sess	sion			
			Date	_	Date		Date			
I.	A.	Reque	est made by: _	Samuel T. Bisc Elected Of		ent				
	В.	Requested Text: Consider and take appropriate action on request to approve minutes of Board of Director meetings of March 10, and April 7, 2009.								
	Appro	ved by:	Siona	ture of Samuel T.	Riscoe P	President	·			
			Signe	iture of Samuel 1.	. Discoc, 1	resident				
П.	A.	Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).								
	В.	Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:								
III.	Requi	red Autl	horizations: Pl	ease check if app	licable.					
				Budget Office (4		C				
				inding for any dep xisting funds with						
				urces Department your department's			ns, etc.)			
				office (473-9700) e Contract, Reque	est for Prop	osal, Procurem	ent			
		www.manachanachan		ney's Office (473 reement, Policy &		e				

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION HELD ON TUESDAY, MARCH 10, 2009

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 10, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from: Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the invoices.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret Gomez, Secretary	

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION HELD ON TUESDAY, APRIL 7, 2009

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, April 7, 2009, at 1:40 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Karen Huber, Treasurer; Margaret Gomez, and Secretary Ron Davis, Assistant Secretary. Sarah Eckhardt, Vice President was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE MEMBERSHIP FEE FOR THE NATIONAL ASSOCIATION OF HEALTH AND EDUCATIONAL FACILITIES FINANCE AUTHORITIES.

The Board heard from: Harvey Davis, Manager

Motion:

Director Gomez moved to approve the invoices.

Director Huber seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

absent

Director Huber

yes

Director Gomez

yes

Director Davis

yes

Staff Note:

The membership fee is \$1,500

2. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE AN INVOICE FROM THE WELLNESS BUDGET.

The Board heard from: Harvey Davis, Manager

Motion:

Director Gomez moved to approve the invoices.

Director Huber seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

absent

Director Huber
Director Gomez

yes yes

Director Davis

yes

Staff Note:

The invoice is for \$395.84

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_					-

The meeting was adjourned at 1:45 p.m.

Margaret Gomez, Secretary

Agenda Item	No.	
0		

CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION TRAVIS COUNTY DEVELOPMENT AUTHORITY

	Worl	Session _	ession Voting Session April 21, 2009 Executive Session						
			Date	Date	Date				
I.	A.	Request	made by: Sa	amuel T. Biscoe, President Elected Official					
	В.			ler and take appropriate action ng of March 10, 2009.	on request to approve minutes of				
	Appr	oved by: _		e of Samuel T. Biscoe, President					
			Signature	e of Samuel T. Biscoe, President					
II.	A.	Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).							
	В.	Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:							
III.	Requ	ired Autho	rizations: Please	e check if applicable.					
		<u>P</u>	Planning and Buc	dget Office (473-9106)					
				ng for any department or for any					
			Transfer of existi Grant	ing funds within or between any	line item				
	٠			es Department (473-9165) department's personnel (reclass	rifications etc.)				
					offications, etc.)				
			Purchasing Office Bid, Purchase Co	e (473-9700) ontract, Request for Proposal, Pr	rocurement				
				's Office (473-9415) nent, Policy & Procedure					

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION **HELD ON TUESDAY, MARCH 10, 2009**

A regular meeting of the TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, March 10, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from: Harvey Davis, Manager

Motion: Director Biscoe moved to approve the invoices.

Director Gomez seconded the motion.

Motion carried: Director Biscoe yes Director Eckhardt

yes Director Huber yes **Director Gomez** yes

Director Davis absent

ADJOURN

The meeting was adjourned at 1:55 p.m.

Ma	rgaret (Gomez,	Secretary	

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION HELD ON TUESDAY, MARCH 10, 2009

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 10, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from:

Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the invoices.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret Gomez, Secretary	

last updated 4-17-09 at 11:08am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY DEVELOPMENT AUTHORITY HELD ON TUESDAY, MARCH 10, 2009

A regular meeting of the TRAVIS COUNTY DEVELOPMENT AUTHORITY Board of Directors was held on Tuesday, March 10, 2009, at 1:54 p.m. at Travis County Commissioners' Court Room, 314 W. 11th St., Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Karen Huber, Treasurer; and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary was absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO REQUEST TO APPROVE REPRESENTATION LETTER TO BE PROVIDED TO DELOITTE & TOUCHE, LLP REGARDING FISCAL YEAR 2008 ANNUAL FINANCIAL AUDIT.

The Board heard from:

Harvey Davis, Manager

Motion:

Director Biscoe moved to approve the invoices.

Director Gomez seconded the motion.

Motion carried:

Director Biscoe

yes

Director Eckhardt

yes

Director Huber

yes

Director Gomez

yes

Director Davis

absent

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret Gomez, Secretary