

Back Up for Budget Hearings
August 13, 2008

RECEIVED
COUNTY JUDGE'S OFFICE
08 AUG 11 AM 9:55

District Attorney 1:30 pm – 2:00 pm
Child/Parent Public Defender 2:00 pm – 2:30 pm
Criminal Justice Planning 2:30 pm – 3:00 pm
Capital Budget 3:00 pm – 5:00 pm

DISTRICT ATTORNEY

AUGUST 13, 2008

1:30 PM – 2:00 PM



**TRAVIS COUNTY DISTRICT ATTORNEY'S OFFICE
FY09 BUDGET HEARING
AUGUST 13, 2008**

Budget Request: Felony Mental Health Prosecution Team

- Attorney (salary and fringe benefits internally funded: \$113,227)
- Paralegal (salary and fringe benefits: \$53,446)
- Legal Secretary (salary and fringe benefits: \$47,657)
- One-time costs and operating expenses: \$25,871)

Original Request Total: \$130,369

Revised Request Total: \$104,498 (assumes all one-time cost items would be purchased during FY08 with salary savings)

By implication, the Legislature's enactment of Article 16.22 and Chapter 46B of the Code of Criminal Procedure imposes duties on the prosecution in relation to inmates with mental illness. Chronic under-funding of Texas' mental health system shifts unfunded mandates to local government, especially in criminal justice, because the budgetary cuts have resulted in an increased jail population of persons with mental-health disorders. The purpose of this request is to address that increase in felony inmates with mental illness.

Correctional facilities are inadequate to effectively serve persons with severe mental disorders. The lack of adequate mental health resources exacerbates existing serious mental conditions of inmates, resulting in decompensation in their mental and physical health, inmate suicides, and related complications in inmate management for correctional officials. Additionally, inmates with mental health concerns spend more time in jail because their treatment needs and the stigma of mental illness delay the adjudicatory process and their eventual release. Prolonged incarceration in correctional settings typically aggravates the inmate's mental and physical health.

The District Attorney's Office has interrelated goals in these types of cases:

- To better serve felony inmates with mental health issues while continuing to protect the community from violent offenders
- To reduce the number of days the prosecution currently needs to formulate a suitable recommendation, plan, and disposition, thereby shortening the mental-health felon's average jail stay.
- To find community services and support for mental-health inmates who need it but who do not automatically meet an agency or provider's criteria.
- To more aggressively pursue alternative dispositions for mental-health felons provided in the Code of Criminal Procedure when warranted.

This request is for the same staffing currently in the successful model created and funded in FY06 in the County Attorney's Office. The District Attorney's Office is internally funding the salary and fringe benefits for the team attorney but requires funding for support staff in order to effectively operate.

Prompt intervention by a specialized team to divert the mental-health inmate from jail to appropriate community support, rehabilitation programs and mental health facilities is expected to benefit both the individual inmate and the general public. Jail personnel report that the Travis County jail houses approximately 490 mental-health felons on any given day. These mental-health inmates currently strain County resources in a facility not meant for their long-term placement.

The work of this team will enhance the overall performance of the District Attorney's Office in reducing the time from arrest to disposition of all cases. Further, properly dealing with mental-health felons the first time they enter the criminal justice system will decrease the likelihood that they will quickly recidivate and be rearrested

Felony Mental Health Prosecution Team Performance Measures

Measure Name	Actual FY 07 Measure	Revised FY 08 Measure	Projected FY 09 Measure at Target Level	Projected FY 09 Measure with Added Funding
1 st Degree mental-health felon Average # days in jail	223	223	223	161
2 nd Degree mental-health felon Average # days in jail	102	102	102	92
3 rd Degree mental-health felon Average # days in jail	79	79	79	70
State Jail mental-health felon Average # days in jail	67	67	67	47
Undetermined mental-health felon Average # days in jail	61	61	61	51
All mental-health felons Average # days in jail	106	106	106	86
Average # of days in jail for a mental-health felon compared to a general population felon	+23	+23	+23	+0
# of mental-health felon cases handled by team	N/A	N/A	N/A	140
% of mental-health felons released to appropriate placement	unknown	unknown	unknown	60%



**TRAVIS COUNTY DISTRICT ATTORNEY'S OFFICE
FY09 BUDGET HEARING
AUGUST 13, 2008**

Budget Request: Civil Attorney

Original Request Total: \$111,917

Revised Request Total: \$105,974 (assumes all one-time cost items would be purchased during FY08 with salary savings)

This request is for funding for one full-time Assistant District Attorney to be assigned to the Civil Unit of the District Attorney's Office. The attorney would represent the Texas Department of Family and Protective Services in civil cases involving the protection of abused and neglected children. This request is based on needs arising from three general areas: ongoing need to address inappropriately high caseload per attorney, recently added responsibilities and dockets, and potential increase in workload based on newly created public defender offices.

CASELOAD

The District Attorney's Office civil section is currently carrying a per attorney caseload that far exceeds that recommended by the American Bar Association. In its Standards of Practice for Lawyers Representing Child Welfare Agencies, August 2004, the American Bar Association stated in part:

Commentary: High caseload is considered one of the major barriers to quality representation and a source of high attorney turnover. It is essential to decide what a reasonable caseload is in your jurisdiction. How attorneys define cases and attorney obligations vary from place-to-place, but having a manageable caseload is crucial. One study found that a caseload of 40-50 active cases is reasonable, and a caseload of over 60 cases is unmanageable. The standards drafting committee recommend a caseload of no more than 60.

July 31, 2008	July 31, 2008	ABA Attorney Caseload
Active CPS Cases	Active Cases per Attorney	Recommendation
610	122	60

ADDITIONAL DOCKETS

Within the last fiscal year the District Attorney's civil unit has added two additional dockets to its court responsibilities. Both of these efforts have improved the services to children and families in this community.

Family Drug Treatment Court: This new effort facilitates the reunification of families. Families participating in the program have a tremendous opportunity to avail themselves of resources intended to address their addiction. This program has led to remarkable success but has required the dedication of additional resources on the part of the DA's office. The drug court requires a full half-day of attorney time each week in addition to regular meetings to develop and improve the program.

Placement Review Docket: The District Courts in Travis County have worked to insure that CPS cases meet or exceed the statutory time requirements. While cases meet permanency within one year of the filing of the case, there is still work to be done on behalf of these children. The courts hold regular hearings to review the Department's plans for these children. The courts have dedicated additional resources to these hearings. The District Attorney civil section lawyers have begun providing legal representation of the Department at all of these hearings. This additional docket has facilitated the accomplishment of the Court's directives but has added another day of hearings for the DA's office civil section.

PUBLIC DEFENDER'S OFFICES

The District Attorney's Office is excited about the possible creation of Public Defender's Offices for parents and children involved in the Child Protection system. Currently parents' attorneys are appointed by the district judges from a pool of private attorneys who have attended specialized training in the area of Child Abuse. Other parents retain their own attorneys. The creation of public offices to provide legal services to all indigent parents and to children will undoubtedly have significant positive ramifications for families in this community. The proposed Office of Parental Representation may lead to more litigation in child abuse and neglect cases.

FY 2009 PRELIMINARY BUDGET SUMMARY

Department: District Attorney (23)
 Fund: General Fund (001)

TARGET BUDGET WITH PBO RECOMMENDED REQUESTS AND OTHER CHANGES

	Operating Budget			Capital	Total with Capital	FTE	Notes
	On-going	One-time	Total				
FY 09 Target Budget Submission	14,500,970		14,500,970		14,500,970	161.875	Department submitted budget at Target level. PBO recommends as submitted
Internally funded FTE	Included above		0		0	1.750	Internally funded .25 Bailiff, .5 Court Reporter and 1 Attorney VI.
Salary Savings Adjustment	(29,591)		(29,591)		(29,591)		
Center for Child Protection Contract	0	30,836	30,836		30,836		General Fund picks up the portion of the CCP contract that Fund 058 cannot fund
Downtown DA & Workers Compensation Interlocal			0		0		Pending revenue certification
Organized Crime Interlocal			0		0	(1.000)	Per department- interlocal will not continue in FY09. Funds removed in target budget.
Total FY 09 Preliminary Budget	14,471,379	30,836	14,502,215	0	14,502,215	162.625	
PBO Recommended Increase/Decrease	(29,591)	30,836	1,245	0	1,245	0.750	

BUDGET REQUESTS NOT RECOMMENDED FOR FUNDING

Request Name	Operating Budget			Capital	Total with Capital	FTE	PBO Comments
	On-going	One-time	Total				
Felony Mental Health Prosecution Team	106,573		106,573	23,796	130,369	2.00	Sufficient funding not available in Preliminary Budget
Family Violence Protection Team Attorney	105,974	1,475	107,449	4,468	111,917	1.00	Sufficient funding not available in Preliminary Budget
White Collar Crime Unit Attorney & .375 Office Specialist	117,959	1,475	119,434	4,468	123,902	1.375	Sufficient funding not available in Preliminary Budget
Civil Attorney	105,974	1,475	107,449	4,468	111,917	1.00	Not "extraordinary & compelling"
Investigations Sr. Office Specialist	40,638	300	40,938	4,618	45,556	1.00	Not "extraordinary & compelling"
Neighborhood Asst. DA	105,974	1,475	107,449	4,468	111,917	1.00	Not "extraordinary & compelling"
Replacement Equipment	1,560	6,556	8,116	24,000	32,116	0.00	Department may internally fund
Grand Jury Room		7,200	7,200	10,610	17,810	0.00	Department may internally fund
Total Unfunded Requests	584,652	19,956	604,608	80,896	685,504	7.375	

FY 2009 BUDGET REQUEST ANALYSIS

Department: District Attorney
Division: 11
Source of Funding: General Fund
Request Name: Felony Mental Health Prosecution Team

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	3*	1	0
Personnel	\$101,103	\$0	\$0
Operating	\$5,470	\$0	\$0
Subtotal	\$106,573	\$0	\$0
Capital	\$23,796	\$0	\$0
Total Request	\$130,369	\$0	\$0

*Attorney VI internally funded in target budget

Summary of Request:

This is a request for a prosecutor specializing in mental health, a paralegal and a legal secretary to provide specialized legal assistance in the prosecution of the criminal cases of the mentally ill or mentally retarded felony inmates.

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none"> • <i>May facilitate greater understanding of mental health offenders and get them proper treatment</i> 	<ul style="list-style-type: none"> • <i>There is not sufficient funding to be included in the Preliminary Budget</i>
<ul style="list-style-type: none"> • <i>May reduce jail population</i> 	<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • <i>Mental Health is a Commissioners Court approved program priority area</i> 	<ul style="list-style-type: none"> •

PBO Recommendation:

PBO would recommend this request because it could reduce the jail population and add to the County's investment in assisting people with Mental Health issues. However there are not enough additional resources for this package to be included in the Preliminary budget.

Budget Request Performance Measures:

Description	Actual FY 07 Measure	Revised FY 08 Projected Measure	Projected FY 09 Measure at Target Budget Level	Revised FY 09 Measure with Additional Resources
1 st Degree mental-health felon Avg length of stay in jail	223	223	223	161
2 nd Degree mental-health felon Avg length of stay in jail	102	102	102	92
3 rd Degree mental-health felon Avg length of stay in jail	79	79	79	70
State Jail mental-health felon Avg length of stay in jail	67	67	67	47
Undetermined mental-health felon Avg length of stay in jail	61	61	61	51
All mental-health felon Avg length of stay in jail	106	106	106	86
Avg number of days in jail of mental-health felon compared to general population felon	+23	+23	+23	+0
Number of mental-health felon cases handled by team	N/A	N/A	N/A	140
Percentage of mental-health felons released to appropriate placement	unknown	unknown	unknown	60%

If this program became successful it could lead to significant reduction in days spent in jail. The department reports that a mental health felon spends 106 days in jail, which is 23 days more than the general population felons. A mental health felon tends to remain in jail longer because "their treatment needs and the stigma of mental health concerns complicate and delay the adjudicatory process through which release eventually is secured. Prolonged incarceration in correctional

settings typically aggravates the inmate's mental and physical health." If fully implemented, the mental health team could devote more time and attention on these defendants to adjudicate their cases in a faster manner.

Analysis/Comments:

Travis County has invested thousands of dollars in the last few years on mental health. This ranges from the establishment of a Mental Health Public Defender, a Mobile Crisis team, and a Mental Health Prosecution team in the County Attorney's Office. While still new, these programs have begun to help mental health patients find better treatment options than jail. The District Attorney is proposing a felony mental health team that is modeled on the County Attorney's misdemeanor team. The County Attorney's team has been successful in reducing jail bed days from the average of 35 days in 2006 to 16 days in 2008. They have also diverted 23% of defendants from the criminal justice system. The department explains their need below:

These cases almost always warrant more time and attention than is currently available to spend on them. A typical mental health felon case presents a challenge factually and demands special knowledge of treatment, sentencing and legal alternatives. Assistant District Attorneys focusing on a general docket with a large volume of cases do not have time to develop this knowledge and apply it in the necessary cases. The expectation is that concentrating the efforts in the hands of a few individuals will result in greater efficiency, a more sustained focus, and, ultimately, a more just result for the inmate, including a shorter average jail stay.

There is a potential for future savings to Travis County if the department's projections on jail reduction are true. The DA's Office had decided to internally fund an Attorney VI to lead the team. This request is for a paralegal and legal secretary for prosecution support. PBO would recommend this request for the Preliminary Budget however there are not sufficient resources for program expansion at this time. In the meantime, PBO recommends that department could choose to reallocate resources or reassign duties to create the team.

FY 2009 BUDGET REQUEST ANALYSIS

Department: District Attorney
Division: 12
Source of Funding: General Fund
Request Name: Civil Attorney

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	1	0	0
Personnel	\$104,119	\$0	\$0
Operating	\$3,330	\$0	\$0
Subtotal	\$107,449	\$0	\$0
Capital	\$4,468	\$0	\$0
Total Request	\$111,917	\$0	\$0

Summary of Request:

Request for one full time Assistant District Attorney for the Civil Unit of the District Attorney's Office

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none"> • Marginal increase in Title IV-E funds 	<ul style="list-style-type: none"> • Lack of resources in Preliminary Budget
<ul style="list-style-type: none"> • Handle increase in workload 	<ul style="list-style-type: none"> • Not "extraordinary & compelling"
<ul style="list-style-type: none"> • Handle increase in workload due to possible Child/Parent Public Defender office 	<ul style="list-style-type: none"> •

PBO Recommendation:

Given the limited availability of General Fund resources and current approved budget rules requiring extraordinary and compelling needs for new FTE, PBO will not likely be able to support funding for the request in the Preliminary Budget.

Budget Request Performance Measures:

Description	Actual FY 07 Measure	Revised FY 08 Projected Measure	Projected FY 09 Measure at Target Budget Level	Revised FY 09 Measure with Additional Resources
Number of Petitions Filed	320	300	300	300
Number of hearings	3,207	3,055	3,100	3,100

held				
Number of Requests for Discovery	98	88	100	100

The DA's Office reports that there is a significant increase in caseload that is taxing the existing staff. They report, "The number of children needing protection through legal intervention continues to rise. In October of 2003 there were 1201 children involved in the Travis County CPS court system. In October of 2007 the number of children had increased 19% to 1430." An additional Assistant District Attorney would help the department maintain standards while handling a larger caseload.

Analysis/Comments:

The Civil Unit of the District Attorney's Office represents the Texas Department of Family and Protective Services in civil cases relating to the protection of abused children. In the last few year the number of cases have increased which has challenged the division.

In addition to the added number of litigants involved in the system there are additional factors that impact the workload of the civil prosecutors. We have experienced a large increase in the number of hearings set by the court. Recently the courts have begun setting cases for review more frequently in order to exercise greater judicial oversight. Cases that are required by law to be reviewed every six months are now being reviewed every four months, if not sooner. These additional hearings result in a greater workload per attorney. As a result of new standing orders requiring hearings on any placement changes, the state must attend additional hearings to respond to requests to changes in the children's placements. Each hearing can represent hours of pre-hearing preparation in addition to the time actually spent in court responding to opposing counsel.

Additional litigants have resulted in an increase in the requests for discovery. Each request for discovery represents many hours in collecting, organizing, recording and reviewing information before it is provided to defense counsel. From FY06 to FY07 there was a 10% increase in the number of discovery requests. If this trend were to continue we could see as many as 108 unique requests for discovery in FY09.

PBO does not believe that this position is "extraordinary and compelling" enough for inclusion in the FY09 budget. PBO notes that the rules for new FTE approved by Court are that they must: (a) be covered by new revenue, (b) be internally funded, (c) part of a prior Court-approved program, (d) a statutory mandate or (e) meeting extraordinary and compelling needs. PBO was instructed unanimously by the Commissioners Court to "only consider those (extraordinary and compelling) needs where: (a) the health and safety of the public or county employees would be measurably and demonstrably endangered; (b) the need is of an emergency

nature; (c) the need cannot be feasibly deferred for a year; and/or (d) a significant workload increase can be measured or demonstrated involving a substantial public requirement that would result in unacceptable service failures or degradations if not funded." As a workload request, an additional civil unit attorney would be beneficial to the department, however there is yet no enough evidence that there are service degradations to point that a new FTE is required.

However, the Civil Courts' budget request of adding an Office of Parental Representation could affect the department with added hearings.

It is anticipated that the judges will quickly avail themselves of the ready access to the attorneys in the Office of Parental Responsibility and will be making appointments in cases sooner in the process. While this will undoubtedly add to the quality of representation, it will also add to the number of hearings on each case. Currently the Domestic Relations Office, which tracks CPS court settings, reports 3,207 separate hearings were held in FY 2007. It has been confirmed that this number does not include all of the hearings held in CPS cases. It is not uncommon for hearings to be set and held without notice to docket management personnel. In one projection, the district courts anticipated an increase of 8% in cases requiring court appointments from FY2008 to FY2009. If each new appointment resulted in only one new hearing we would anticipate an increase of 257 contested hearings.

Since the Office of Parental Representation/ Office of Child Representation is not included in the Preliminary budget, any support position will not be included as well. PBO is still waiting whether a grant proposal will be accepted to support this office. In addition space costs and where this office would fit into Travis County's organizational structure has yet to be determined by Commissioners Court. The addition of another Civil Unit Attorney should be a part of the discussion of adding these Public Defender Offices should this go to a budget hearing in August.

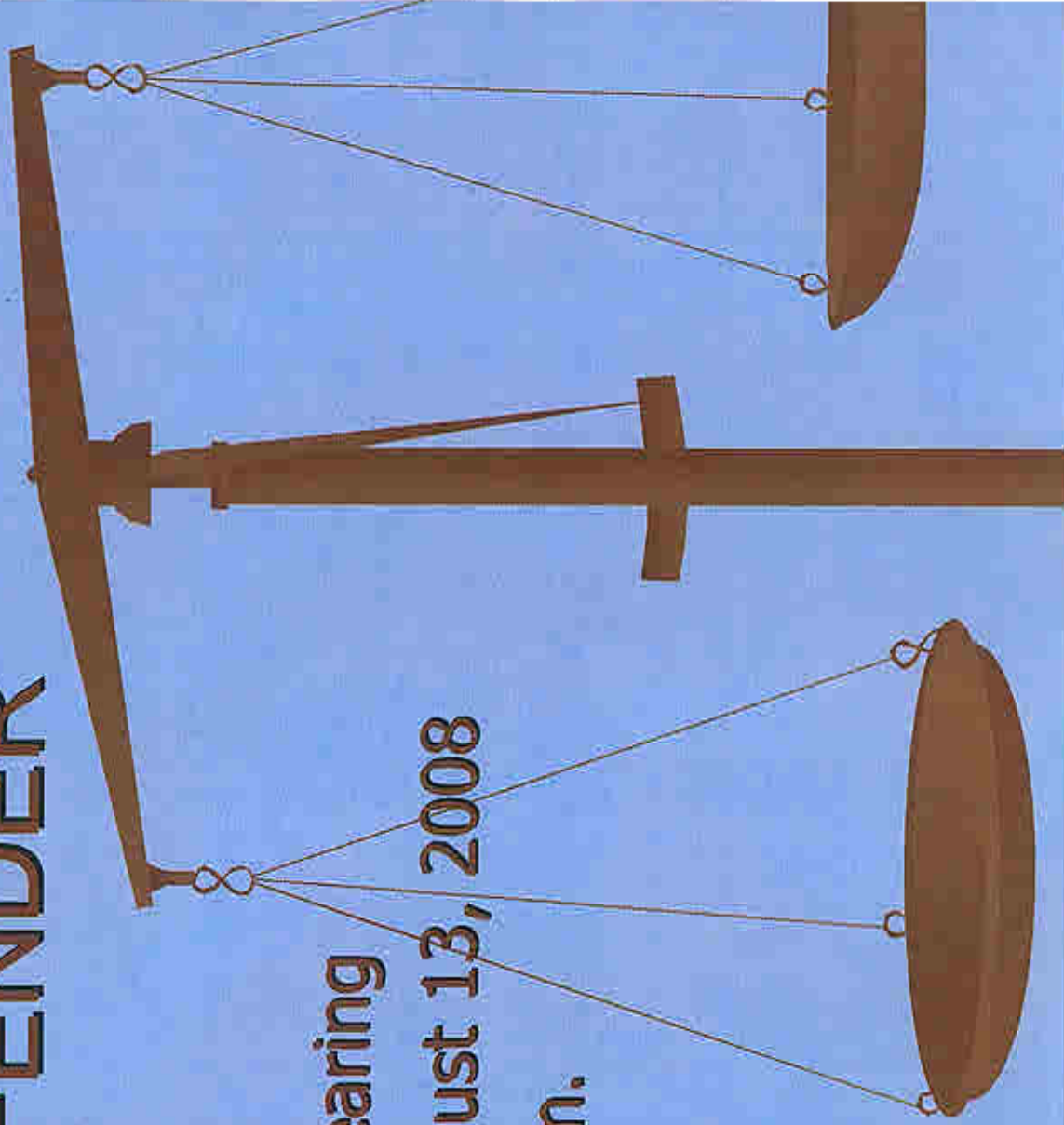
CHILD/PARENT PUBLIC DEFENDER

AUGUST 13, 2008

2:00 PM – 2:30 PM

CHILD/PARENT PUBLIC DEFENDER

Budget Hearing
Wednesday, August 13, 2008
2:00 p.m.



PROPOSED

Office of Parental Representation

- The Civil District Judges request that Commissioners' Court consider establishing a public defender's office for parental representation in child protective services (CPS) cases ----- called the Office of Parental Representation.
- This office could be funded using funds allocated to court appointed attorneys in the Civil Court's indigent attorney fees line-item.
- In compliance with Section 107.013 of the Texas Family Code, we believe this proposal would provide quality, efficient legal representation for primary parents in child abuse and neglect cases pending in Travis County by providing early, consistent legal representation to indigent parents.

Pros: Arguments in Favor of an Office of Parental Representation

- Improved quality and consistency of representation due to smaller number of more qualified attorneys with a supervising attorney.

- Office will develop institutional resources and subject-area expertise.

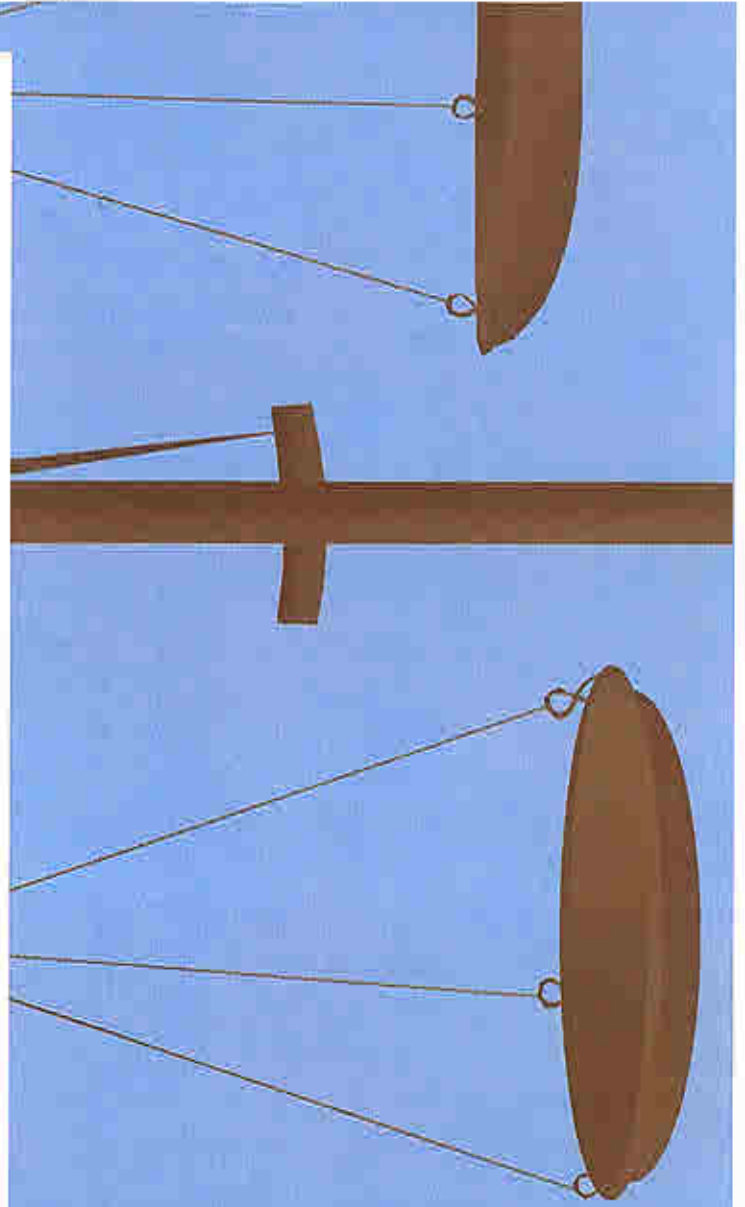
- Office can hire trained support professionals.

- Grant for start-up costs may be available through the Court Improvement Project.

- The process for closely scrutinizing invoices and continually striving to stay within budget requires significant resources to review and process by the Civil Courts and the County Auditor's Office. This new office would eliminate the burdensome invoice processing for attorney *ad litem*s who represent the interest of primary parents.

**Attorney Fee Representation Summary by Client Type
FY 2003 - 2007**

<u>Client Type</u>	<u>FY 2007</u>		<u>FY 2006</u>		<u>FY 2005</u>		<u>FY 2004</u>		<u>FY 2003</u>	
	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>
CRC	94	\$ 90,443.00	88	\$ 79,944.00	36	\$ 22,158.00	90	\$ 67,338.00	69	\$ 68,890.00
Child	487	\$ 779,729.85	551	\$ 810,328.01	492	\$ 689,367.49	483	\$ 723,837.04	456	\$ 670,582.64
Mother	327	\$ 479,279.01	283	\$ 427,914.12	245	\$ 395,773.94	231	\$ 375,334.30	244	\$ 412,457.02
Father	230	\$ 275,290.29	178	\$ 172,097.86	205	\$ 205,907.07	171	\$ 208,731.42	166	\$ 204,065.96
Mediation	141	\$ 127,173.90	141	\$ 128,478.47	129	\$ 112,770.20	105	\$ 90,599.34	106	\$ 85,420.71



Projections for Office of Parental Representation

FY 2009 thru FY 2013

	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
<u>\$60 per Hour</u>					
Fees @ \$60 per hour without Office of Parental Representation	\$598,999	\$646,606	\$697,996	\$753,470	\$813,354
Office of Parental Representation	\$756,968	\$670,489	\$687,174	\$704,359	\$722,060
- Projected Cases	320	329	337	347	359
- Caseload Ability	400	400	400	400	400
- Total Employees	8	8	8	8	8

<u>\$75 per Hour</u>					
Fees @ \$75 per hour without Office of Parental Representation	\$748,749	\$808,258	\$872,495	\$941,838	\$1,016,693
Office of Parental Representation	\$756,968	\$670,489	\$687,174	\$704,359	\$722,060
- Projected Cases	320	329	337	347	359
- Caseload Ability	400	400	400	400	400
- Total Employees	8	8	8	8	8

<u>\$100 per Hour</u>					
Fees @ \$100 per hour without Office of Parental Representation	\$1,000,328	\$1,079,832	\$1,165,653	\$1,258,295	\$1,358,301
Office of Parental Representation	\$756,968	\$670,489	\$687,174	\$704,359	\$722,060
- Projected Cases	320	329	337	347	359
- Caseload Ability	400	400	400	400	400
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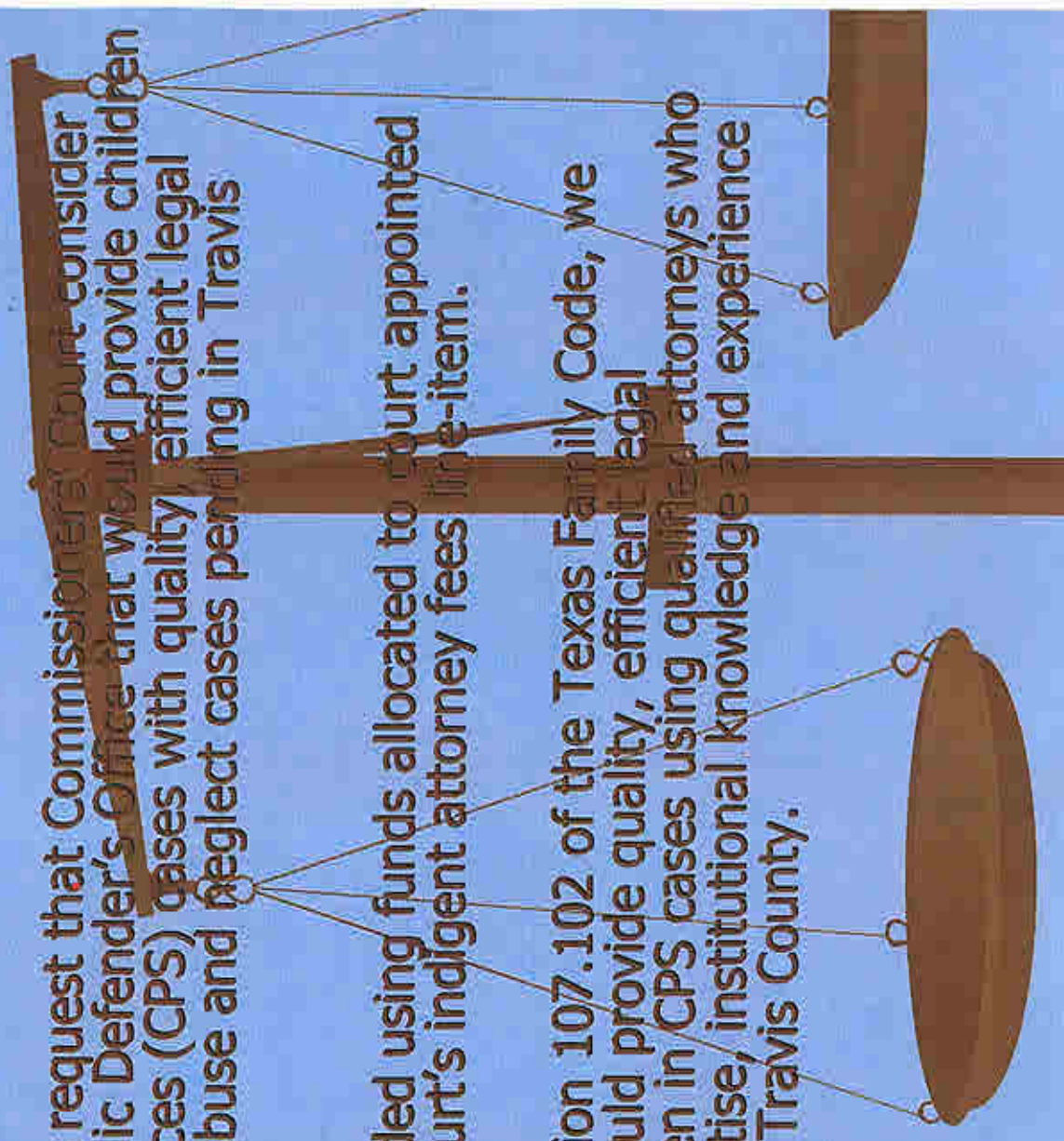
PROPOSED

Child Public Defender's Office

The Civil District Judges request that Commissioners' Court consider establishing a Child Public Defender's Office that would provide children in Child Protective Services (CPS) cases with quality, efficient legal representation in child abuse and neglect cases pending in Travis County.

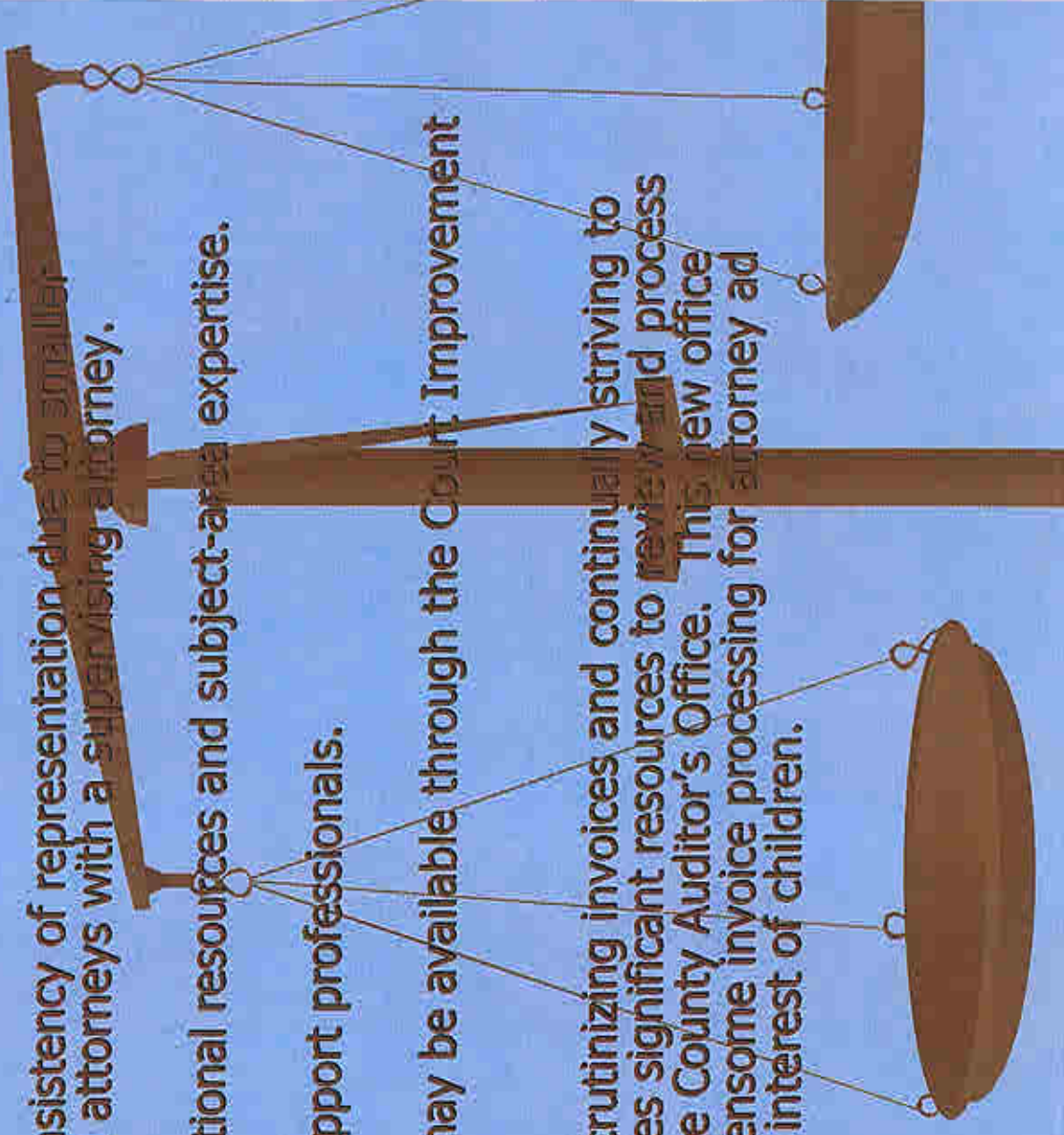
This office could be funded using funds allocated to court appointed attorneys in the Civil Court's indigent attorney fees line-item.

In compliance with Section 107.102 of the Texas Family Code, we believe this proposal would provide quality, efficient legal representation to children in CPS cases using qualified attorneys who have subject area expertise, institutional knowledge and experience with the CPS dockets in Travis County.



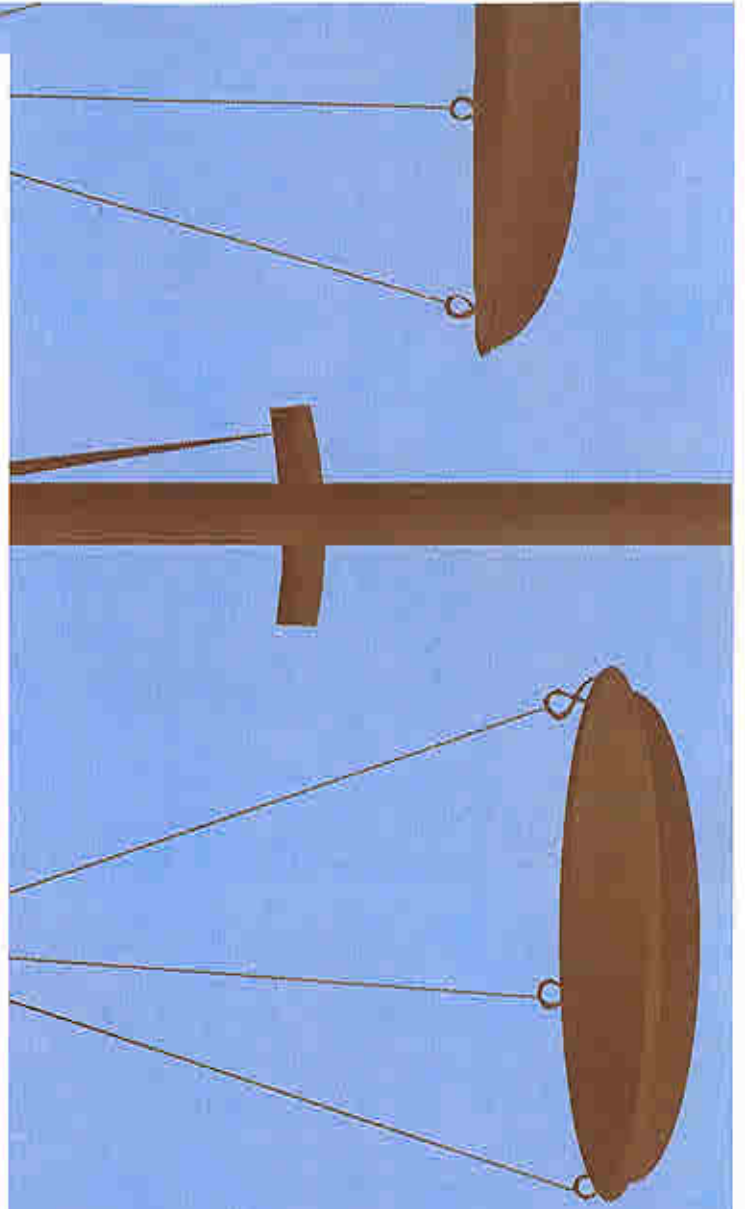
Pros: Arguments in Favor of a Child Public Defender's Office

- Improved quality and consistency of representation due to smaller number of more qualified attorneys with a supervising attorney.
- Office will develop institutional resources and subject-area expertise.
- Office can hire trained support professionals.
- Grant for start-up costs may be available through the Court Improvement Project.
- The process for closely scrutinizing invoices and continually striving to stay within budget requires significant resources to review and process by the Civil Courts and the County Auditor's Office. This new office would eliminate the burdensome invoice processing for attorney ad litem who represent the interest of children.



**Attorney Fee Representation Summary by Client Type
FY 2003 - 2007**

<u>Client Type</u>	<u>FY 2007</u>		<u>FY 2006</u>		<u>FY 2005</u>		<u>FY 2004</u>		<u>FY 2003</u>	
	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>	<u>Cases</u>	<u>Fees</u>
CRC	94	\$ 90,443.00	88	\$ 79,944.00	36	\$ 22,158.00	90	\$ 67,338.00	69	\$ 68,890.00
Child	487	\$ 779,729.85	551	\$ 810,328.01	492	\$ 689,367.49	483	\$ 723,837.04	456	\$ 670,582.64
Mother	327	\$ 479,279.01	283	\$ 427,914.12	245	\$ 395,773.94	231	\$ 375,334.30	244	\$ 412,457.02
Father	230	\$ 275,290.29	178	\$ 172,097.86	205	\$ 205,907.07	171	\$ 208,731.42	166	\$ 204,065.96
Mediation	141	\$ 127,173.90	141	\$ 128,478.47	129	\$ 112,770.20	105	\$ 90,599.34	106	\$ 85,420.71



**Projections for Child Public Defender Office
FY 2009 thru FY 2013**

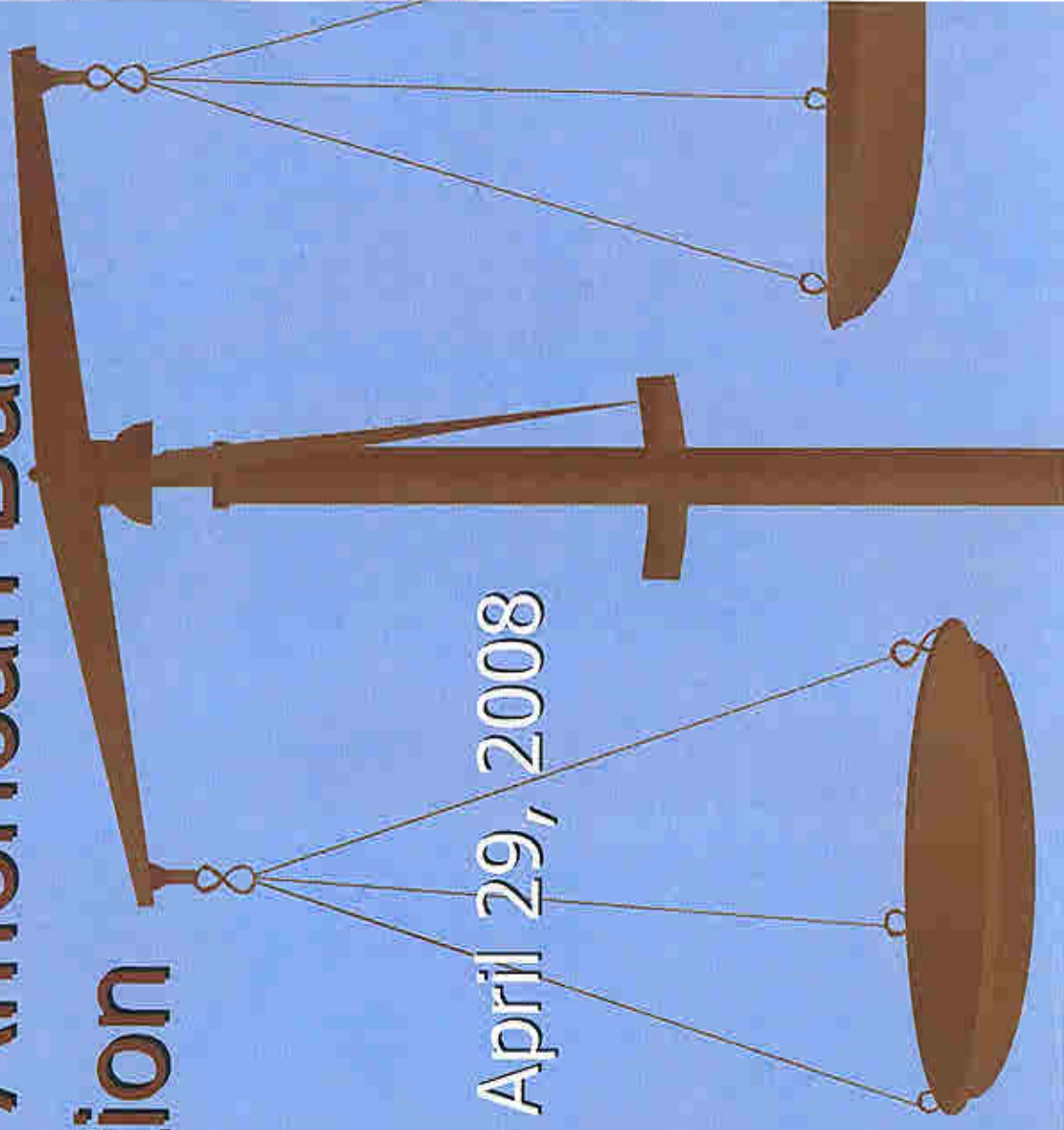
	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
<u>\$60 per Hour</u>					
Fees @ \$60 per hour without Child Public Defender Office	\$754,522	\$769,916	\$785,624	\$801,653	\$818,009
Child Public Defender Office	\$754,930	\$668,058	\$685,708	\$703,888	\$722,613
- Projected Cases	352	361	370	381	394
- Caseload Ability	400	400	400	400	400
- Total Employees	8	8	8	8	8

<u>\$75 per Hour</u>					
Fees @ \$75 per hour without Child Public Defender Office	\$943,153	\$962,395	\$982,030	\$1,002,066	\$1,022,511
Child Public Defender Office	\$754,930	\$668,058	\$685,708	\$703,888	\$722,613
- Projected Cases	352	361	370	381	394
- Caseload Ability	400	400	400	400	400
- Total Employees	8	8	8	8	8

<u>\$100 per Hour</u>					
Fees @ \$100 per hour without Child Public Defender Office	\$1,260,052	\$1,283,450	\$1,311,992	\$1,338,761	\$1,366,075
Child Public Defender Office	\$754,930	\$668,058	\$685,708	\$703,888	\$722,613
- Projected Cases	352	361	370	381	394
- Caseload Ability	400	400	400	400	400
- Total Employees	8	8	8	8	8

Letter of Support from the American Bar Association

Date April 29, 2008



ABA Letter

Apr-30-08 04:00pm From:ABA Center on Children and the Law 2026621755 T-804 P.002/003 F-238

AMERICAN BAR ASSOCIATION
 500 Maryland Drive
 Washington, DC 20005-1022

T-804 P.002/003 F-238



Center on Children
 and the Law
 740 15th Street, NW, 5th Floor
 Washington, DC 20005-1022
 (202) 682-1720 Fax (202) 682-1725
 info@centeronchildrenandthelaw.org
 http://www.abanet.org/child

AMERICAN BAR ASSOCIATION

April 29, 2008

From:ABA Center on Children and the Law 2026621755

Apr-30-08 04:00pm

To Travis County Commissioner's Court:

I am pleased to write this letter in support of your plan to open law offices charged with the representation of parents and children in your child abuse and neglect system. Such a centralized approach is one that we at the ABA Center on Children and the Law highly recommend. It is also the model recommended by the committee who helped draft the Standards of Practice for Attorneys Representing Parents in Abuse and Neglect Cases (http://www.abanet.org/child/parents/parent_standards_passed.doc).

The qualities of a centralized office that tend to improve representation, and therefore outcomes for children and families, include:

- A mission focused on forming relationships with clients and spending time on the client's case to provide the best possible representation
- Attorneys with reasonable caseloads which allows time for preparing cases, not just being in court
- Supervision for attorneys handling cases
- Training, both before an attorney starts taking cases and throughout the attorney's tenure at the office
- Support staff including administrative support, paralegals, parent advocates, investigators and social workers
- Ability to cover more meetings with clients such as case planning meetings or school meetings
- Managers who can be involved in systemic reform in a jurisdiction
- Attorneys benefit from the support of colleagues, for example they can discuss case strategy in preparing a difficult case
- Clients believe they have someone "on their side"

There is no doubt that children and families involved in the child welfare system have greater success with their cases when they are assigned attorneys early in their cases, when the same attorney represents them throughout the life of their cases, and when the attorneys are well-trained and have the time to be involved in all aspects of the cases, not just in court. Centralized law offices generally provide these features to clients, children reach permanency sooner and all parties report greater satisfaction with the system.

In addition to the attorney standards referenced above, please also refer to Standards of Practice for Lawyers Who Represent Children in Child Abuse and Neglect Cases <http://www.abanet.org/child/parents/parentstandwhole.pdf>.
 If you have any questions or need further information, please don't hesitate to contact me.

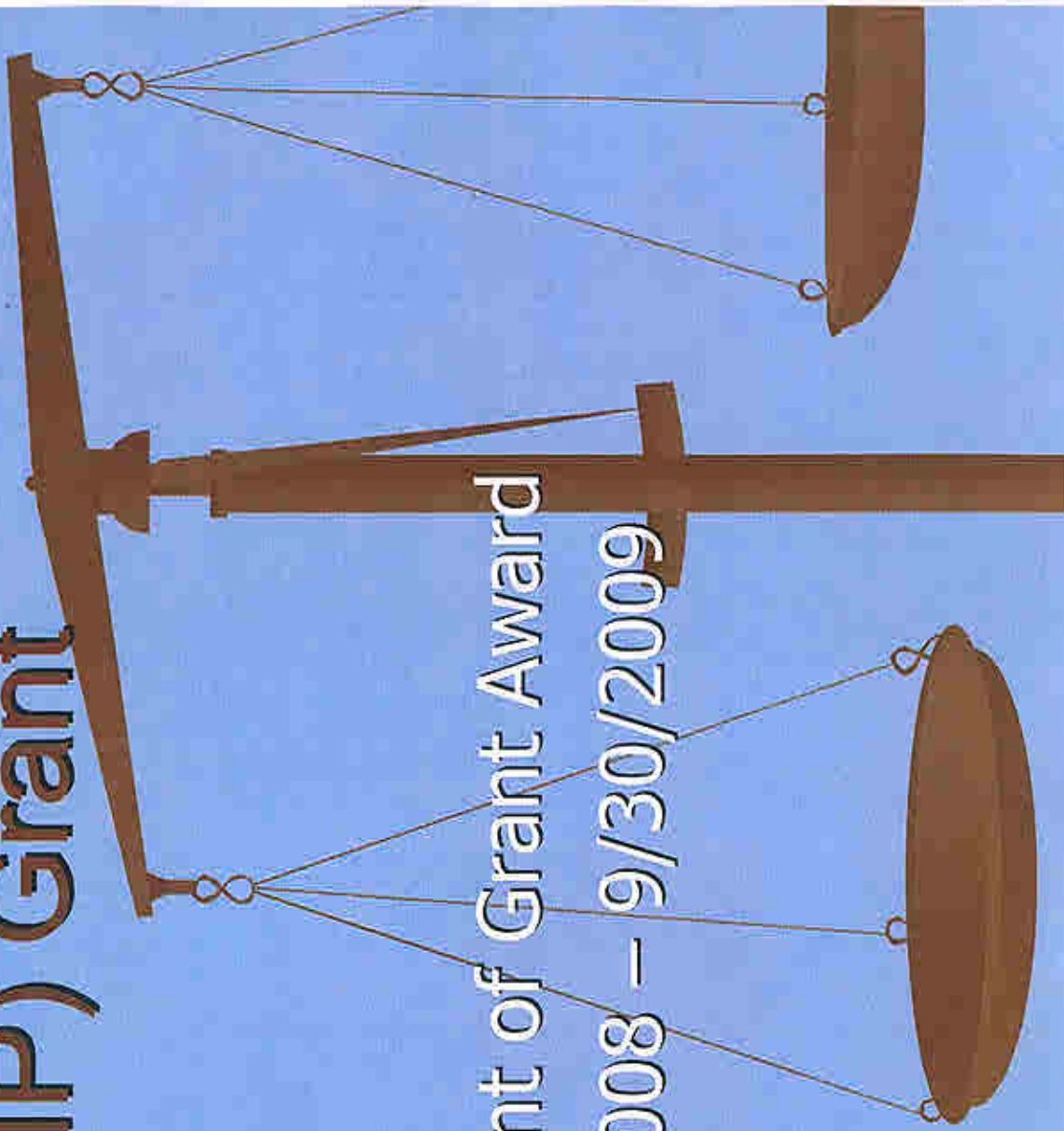
Sincerely,

Mimi Laver
 Director, Legal Education and
 Director of the National Project to Improve Representation for Parents Involved
 in the Child Welfare System
 ABA Center on Children and the Law
 202-682-1736
mlaver@centeronchildrenandthelaw.org

Court Improvement Program (CIP) Grant

Statement of Grant Award

10/1/2008 – 9/30/2009



STATEMENT OF GRANT AWARD



THE SUPREME COURT OF TEXAS
PERMANENT JUDICIAL COMMISSION FOR CHILDREN, YOUTH AND FAMILIES

CHAIR
MARK O'NEILL
1502 CALLE
MCN JOHN SPECIA

241 West 1st Street, Room 104 - P. O. Box 12248 - Austin, Texas 78711-2046
Telephone: (512) 463-9852 - Facsimile: (512) 463-8864

EXECUTIVE DIRECTOR
TINA UNDERDOTT

STATEMENT OF GRANT AWARD
COURT IMPROVEMENT PROGRAM
FY 2009

Grant Number: 201-09-0014
Grantee Name: Travis County
Program Title: Office of Child Representation
Grant Period: 10/1/2008-9/30/2009
Grant Award Amount: \$300,000

The Supreme Court Permanent Judicial Commission for Children Youth and Families (Children's Commission) has awarded the above-referenced grant from the Texas Court Improvement Program (CIP). The individual authorized to apply for and accept grant funds (subgrantee) must sign this Statement of Grant Award and return it to the CIP Grant Administrator. The signed Statement of Grant award must be on file with the CIP Grant Administrator in order for the subgrantee to receive reimbursements for authorized expenditures. Funding is provided as listed below:

Texas CIP Grant	Total Program	Amount of CIP Funds Awarded	Cash Match	In-Kind Match
a Personnel	\$481,809	\$191,465	\$290,344	
b Fringe Benefits	\$151,048	\$60,024	\$91,022	
c Travel	\$8,800	\$2,702	\$4,098	
d Equipment	\$93,375	\$37,106	\$56,269	
e Supplies	\$11,400	\$4,530	\$6,870	
f Contractual	\$10,500	\$4,173	\$6,327	
g Construction	\$0	\$0	\$0	
h Other	\$0	\$0	\$0	
Total Direct Charges (sum a-h)	\$754,930	\$300,000	\$454,930	
i Indirect Charges	\$0			
k Totals	\$754,930	\$300,000	\$454,930	



THE SUPREME COURT OF TEXAS
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STATEMENT OF GRANT AWARD
COURT IMPROVEMENT PROGRAM
FY 2009

Grant Number: 201-09-0015
Grantee Name: Travis County
Program Title: Office of Parent Representation
Grant Period: 10/1/2008-9/30/2009
Grant Award Amount: \$300,000

The Supreme Court Permanent Judicial Commission for Children Youth and Families (Children's Commission) has awarded the above-referenced grant from the Texas Court Improvement Program (CIP). The individual authorized to apply for and accept grant funds (subgrantee) must sign this Statement of Grant Award and return it to the CIP Grant Administrator. The signed Statement of Grant award must be on file with the CIP Grant Administrator in order for the subgrantee to receive reimbursements for authorized expenditures. Funding is provided as listed below:

Texas CIP Grant	Total Program	Amount of CIP Funds Awarded	Cash Match	In-Kind Match
a Personnel	\$455,457	\$180,506	\$274,951	
b Fringe Benefits	\$145,526	\$57,675	\$87,851	
c Travel	\$8,700	\$3,448	\$5,252	
d Equipment	\$92,675	\$36,729	\$55,946	
e Supplies	\$14,110	\$5,592	\$8,518	
f Contractual	\$40,500	\$16,050	\$24,450	
g Construction	\$0	\$0	\$0	
h Other	\$0	\$0	\$0	
Total Direct Charges (sum a-h)	\$0	\$0	\$0	
i Indirect Charges	\$0			
k Totals	\$756,968	\$300,000	\$456,968	

FY 2009 PRELIMINARY BUDGET SUMMARY

Department: Civil Courts (22)
Fund: General Fund (001)

TARGET BUDGET WITH PBO RECOMMENDED REQUESTS AND OTHER CHANGES

	Operating Budget			Capital	Total with Capital	FTE	Notes
	On-going	One-time	Total				
FY 09 Target Budget Submission	\$5,301,469		\$5,301,469		\$5,301,469	70.17	
PBO Change							PBO has internally reallocated funding within the department's personnel budget to ensure that all salaries are appropriately budgeted.
Recommended Requests:							
Family Drug Treatment Court (Earmark)			Earmark for \$100,000				Requested earmark amount was \$182,574.
Court Operations Officer Plan	\$28,263		\$28,263	\$500	\$28,763	0	Funding for transition of remaining Bailiff positions to Court Operations Officer positions.
Web Development Services		\$56,498	\$56,498		\$56,498	0	Request to automate settings requests and hearing announcements.
Fiscal Year 2009 Technology Strategy				\$36,750			
Civil Courts Capital				7,800	7,800		
Total FY 09 Preliminary Budget	\$5,329,732	\$56,498	\$5,386,230	\$45,500	\$5,394,530	70.17	
PBO Recommended Increase/Decrease	\$28,263	\$56,498	\$84,761	\$45,050	\$93,061	0	

BUDGET REQUESTS NOT RECOMMENDED FOR FUNDING

Request Name	Operating Budget		Capital	Total with Capital	FTE	PBO Comments
	On-going	One-time				
Courts Technology Team	\$91,281	\$1,325	\$4,100	\$96,706	1	Request for additional Systems Engineer II at higher than entry salary.
Family Drug Treatment Court		\$82,574		\$82,574	2	Requested Amount was for \$182,574 at higher than entry salary. PBO recommendation was \$100,000 earmark for current program.
Total Unfunded Requests	\$91,281	\$83,899	\$4,100	\$179,280	3	

FY 2009 PRELIMINARY BUDGET SUMMARY

Department: Legally Mandated Fees (93)
Fund: General Fund (001)

TARGET BUDGET WITH PBO RECOMMENDED REQUESTS AND OTHER CHANGES

General Fund	Operating Budget			Capital	Total with Capital	FTE	Notes
	On-going	One-time	Total				
Dept. 93							
FY 09 Target Budget Submission	\$2,140,252		\$2,140,252		\$2,140,252		
Recommended Requests:							
Court Appointed Attorney Fees	\$200,000 Reserve		\$200,000 Reserve		\$200,000 Reserve		PBO recommends \$200,000 Reserve related to increased expenditures at current \$60 per hour rate.
Legally Mandated Court Costs	\$4,603		\$4,603		\$4,603		Increased costs related to the Third Administrative District Assessment.
Total FY 09 Preliminary Budget	\$2,144,855		\$2,144,855		\$2,144,855		
PBO Recommended Increase/Decrease	\$4,603		\$4,603		\$4,603		Plus \$200,000 earmark related to increased indigent attorney fees.

BUDGET REQUESTS NOT RECOMMENDED FOR FUNDING

Request Name	Operating Budget	Capital	Total with Capital	FTE	PBO Comments
	Total				
Office of Parental Representation	\$519,148	\$78,575	\$597,723	8	These amounts include space costs related to the request. In addition, it is expected that a grant will be available to offset \$300,000 of this request in FY 09.
Office of Child Representation	\$524,379	\$78,575	\$602,954	8	These amounts include space costs related to the request. In addition, it is expected that a grant will be available to offset \$300,000 of this request in FY 09.
Total Unfunded Requests	\$1,043,527	\$157,150	\$1,200,677	16	

FY 2009 BUDGET REQUEST ANALYSIS

Department: Legally Mandated Fees (93)
Source of Funding: General Fund (001)
Request Name: Office of Parental Representation

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	8	0	0
Personnel	\$326,603*	\$0	\$0
Operating	\$68,525	\$0	\$0
Subtotal	\$395,128	\$0	\$0
Capital	\$78,575	\$0	\$0
Total Request	\$473,703**	\$0	\$0
Dept 93 FY 09 Cases	\$390,031	\$0	\$0
Dept 93 Accrual	\$227,505	\$0	\$0
Dept 93 Reduction	(\$598,999)	\$0	\$0
Related Dept. 93 Costs	\$18,537	\$0	\$0

*Personnel costs are shown here given the department's proposed implementation schedule.

** Request includes \$55,287 in on-going expenses related to this request plus a half of the lease expenditures (rest is one-time, including \$5,000 request for an earmark on Allocated Reserves). Please note that costing is based on current fee schedule (\$60 an hour).

In addition, PBO has received estimated costs related to a proposal to house the Public Defender Offices for the both child representation and parental representation in lease space at the corner of 9th Street and Lavaca Street. These costs do not include any enhanced security requirements that might be necessary. If the grants are approved and these offices are created, this proposal and the layout of the actual space will need to be assessed by the Security Committee to determine any enhanced security that may be needed. It is however, likely that these offices will need to be treated in a manner consistent with the Juvenile Public Defender and the Mental Health Public Defender currently housed at the county's Post Road facility. These costs total \$210,965 as shown on the following chart:

ITS Cabling Costs	ITS Equip. Costs	Subtotal Capital	Lease costs	ITS One Time Costs	Move	Subtotal Operating	TOTAL
\$ 31,050	\$110,140	\$141,190	\$68,425	\$ 1,350	\$ -	\$ 69,775	\$ 210,965

Summary of Request:

Request to establish a public defender's office for parental representation in Child Protective Services (CPS) cases to provide quality, efficient legal representation for primary parents in child abuse and neglect cases pending in Travis County.

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none">• <i>Increased control and monitoring of expenses related to indigent representation.</i>	<ul style="list-style-type: none">• <i>First year includes a parallel process that will translate into a double expenditure related to Civil indigent representation.</i>
<ul style="list-style-type: none">• <i>Improved quality and consistency of representation due to smaller number of attorneys specializing in these cases with a development of institutional expertise.</i>	<ul style="list-style-type: none">• <i>Lessens ability to draw from a larger pool of attorneys with varying backgrounds to handle cases.</i>
<ul style="list-style-type: none">• <i>Grant resources may be available to partially support the request for up to three years.</i>	
<ul style="list-style-type: none">• <i>Eliminates some work-load for Civil Courts and County Auditor's Office who currently scrutinize and process current invoices from private attorneys.</i>	

PBO Recommendation:

PBO is supportive of continuing to study this proposal for inclusion in the FY 09 budget. There are several factors that the Commissioners Court should consider when deciding whether to establish a Parental Public Defender's Office as discussed in the Analysis/Comments section below. In addition, Travis County is awaiting a response to the grant application submitted to create such an office.

There are overarching organizational issues that would need to be addressed in order to better understand the impact of this request. Those issues include where this Office and the proposed Office of Child Representation would be located within the Travis County organization. The Civil District Judges are requesting that these Offices not be under their control in order to maintain independence. However, the Offices will require administrative support in order to function as proposed. PBO has alerted Criminal Justice Planning of this proposal so that they may discuss their recommendations on organizational placement with the Commissioners Court at the Budget Hearing.

Budget Request Performance Measures:

Description	Actual FY 07 Measure	Revised FY 08 Projected Measure	Projected FY 09 Measure at Target Budget Level	Revised FY 09 Measure with Additional Resources
Number of clients served per attorney	N.A.	N.A.	N.A.	N.A.
Number of incarcerated parents serviced with notice.	N.A.	N.A.	N.A.	N.A.
Reduction in time to resolve cases.	N.A.	N.A.	N.A.	N.A.
Reduction in time to serve incarcerated parents.	N.A.	N.A.	N.A.	N.A.

The department states that the program will establish baselines for its identified performance measures and will identify quantitative and qualitative benchmarks for achievement. As an example, the department states that their goal of earlier representation would be evaluated by establishing the current average appointment time after case initiation and comparing to the assignments of public defenders to establish the reduction of appointment time toward the identified goal.

The department has also included a request for \$10,000 to contract with an independent, outside agency (such as a law professor at the University of Texas) to conduct an evaluation of this proposal at the end of FY 09.

Analysis/Comments:

On May 13, 2008, the Commissioners Court approved a request from the Civil District Judges to submit two grant applications to the Supreme Court of Texas, Task Force on Foster Care. The applications included establishing two new offices within Travis County to handle cases related to Child Protective Services. One of the grant applications would support the establishment of an Office of Parental Representation as described in this budget request.

The Civil Courts' request for parental representation is intended to improve compliance with Section 107.013 of the Texas Family Code by providing early, consistent legal representation to indigent primary parents by attorneys who have subject area expertise, institutional knowledge and experience with the CPS docket in Travis County.

This proposal has been discussed with a variety of departments and individuals. The department's researched the proposal and is using the American Bar Association's suggested caseload of 50 to 100 cases per attorney. The

department also looked at the District Attorney's Family Justice unit to ensure that representation of primary parents was comparable to that of the DA's. The District Attorney's Office reports that there are a total of 650 active cases within their Family Justice Division handled by 5 Attorneys. The District Attorney's FY 09 budget submission includes a request for an additional Attorney based on workload increases.

The following table provides historic case billings as well as the department's projections for primary parent cases:

<i>Fiscal Year</i>	<i>03</i>	<i>04</i>	<i>05</i>	<i>06</i>	<i>07</i>	<i>08</i>	<i>09</i>	<i>10</i>	<i>11</i>	<i>12</i>
Cases Billed	244	231	245	283	327	353	381	411	444	479

The department has also provided caseload projections for the new Office that appear to indicate 1) a current backlog of bills exists that is expected to be paid through the requested accrual and 2) efficiencies will be created with the Office that will reduce the time an Attorney spends on a case.

<i>Fiscal Year</i>	<i>09</i>	<i>10</i>	<i>11</i>	<i>12</i>
Cases	320	329	337	347

Caseload projections will continue to be an important consideration in the establishment of such an Office since it directly impacts the staffing levels assumed with this Office as well as touches on the balance between efficiencies gained and quality of representation.

FY 09 Proposal:

The department's proposal includes a new office that would run much like a small law office and includes staff to execute the responsibilities associated with these cases. Such work would consist of tasks such as:

- conduct thorough and independent investigations of their client's cases
- conduct discovery and respond to discovery
- file pleadings and respond to pleadings
- prepare for all court hearings
- develop a theory of their client's case
- attend all hearings and trials
- prepare cases for appeal and draft all documents necessary for an appeal
- counsel their clients throughout the pendency of their client's case

The following table summarizes the department's direct costs associated with this new office as well as the proposed implementation in FY 09:

Position	Full Cost (including benefits)	Proposed Hire Date	Prorated Cost (FY 09)
Attorney VII	\$110,875	December 2008	\$92,397
Attorney V	97,794	March 2009	57,047
Attorney V	97,794	June 2009	32,598
Attorney V	97,794	September 2009	8,150
Paralegal Sr.	56,647	March 2009	33,045
Legal Secretary Sr.	50,450	December 2008	42,043
Office Specialist	36,175	December 2008	30,146
Social Worker	53,447	March 2009	31,177
Personnel Sub-Total	\$600,976		\$326,603
On-Going Operating	\$53,310	December 2008	\$44,425
Personnel & Op.	\$654,286		\$371,028
One time FY 09 Operating & Capital detailed below	\$102,675		\$102,675
Grand Total	\$756,961		\$473,703

The one time operating and capital include:

- \$9,100 in one-time operating expenditures (with an assumption that half will be spent in December and the rest in March of 2009);
- An earmark on the General Fund Allocated Reserves totaling \$5,000 for miscellaneous expenses in the event that the operating expenses were underestimated for costs such as investigations, training, or other court related expenditures;
- \$10,000, as stated under the performance measure discussion, to conduct an evaluation of this proposal at the end of FY 09
- \$40,000 for modular system workstations for 8 staff
- \$38,575 for computer and telecommunications equipment

Generally, PBO would only look at annualized costs for requested staffing and operating in order to avoid a budget ratchet in the following fiscal year. This has been done with the use of an annualization reserve for phased implementations of staffing. However, it is important to look at the FY 09 projected implementation for the Public Defender requests because of the need to run parallel systems and continue the appointment of private attorneys through the FY 09 implementation. The difference between the full cost of the proposal (assuming an October 1, 2008 start date) and the FY 09 planned implementation proposal is \$283,258. This difference is important because it could be used for the one-time costs associated with running the necessary parallel systems, which are currently estimated to cost \$390,031 and are discussed in the next section.

FY 09 Attorney Fees:

Discussions of this request must also include the proposed Office's impact on FY 09 indigent attorney fees. There are three parts to the attorney fee impact on the proposal:

- \$390,031 – this is the estimated cost associated with FY 09 cases handled by private attorneys, based on the new Parental Public Defender's Office proposed phased implementation in FY 09.
- \$227,505 – this amount is estimated by the department to be the bills that will arrive for work done prior to the opening of the new Office. It is assumed that bill submittals may increase for a time as private attorneys become aware of the establishment of the Office. PBO notes that these costs, while discussed here, would be paid by Travis County regardless of this proposal. PBO has discussed this figure with the department and believes that the FY 09 impact of these bills may be overstated. PBO calculated the impact closer to \$100,000 by taking the differential in FY 09 projected cases billed and projected Parental Office caseload and assumed it all to be outstanding bills that would require payment at the department's estimated average fee per case. However, PBO notes that there could be an impact of these outstanding bills into FY 10. It is difficult to estimate the impact given the information presented.
- (\$598,999) – the Civil Courts have estimated that this amount could be reduced from its central attorney fee budget as cases are transferred over to the proposed Office. PBO's estimate is a little lower at \$564,219.

Summary Table of Budget Costs for FY 09 to FY 12:

PBO has summarized all budget implications related to this request, assuming a grant is received from the Supreme Court of Texas, Task Force on Foster Care at \$300,000 in FY 09; \$100,000 in FY 10 and \$50,000 in FY 11. This table also includes a static assumption of avoided attorney fees at the budget submission level of \$598,999 for simplicity.

Parental Representation				
	FY 09	FY 10	FY 11	FY 12
On-going				
Personnel	\$ 326,603	\$ 600,976	\$ 600,976	\$ 600,976
Operating	\$ 44,425	\$ 53,310	\$ 53,310	\$ 53,310
Dept 93 reduction	\$(598,999)	\$(598,999)	\$(598,999)	\$(598,999)
Half of Lease	\$ 34,213	\$ 34,888	\$ 34,888	\$ 34,888
One Time				
Operating	\$ 24,100	\$ -	\$ -	\$ -
Capital	\$ 78,575	\$ -	\$ -	\$ -
Dept 93 Accrual	\$ 227,505	\$ -	\$ -	\$ -
Dept 93 FY 09 Cases	\$ 390,031	\$ -	\$ -	\$ -
Half ITS Cabling	\$ 15,525	\$ -	\$ -	\$ -
Half ITS Equip	\$ 55,070	\$ -	\$ -	\$ -
Half ITS One Time	\$ 675	\$ -	\$ -	\$ -
Grant	\$(300,000)	\$(100,000)	\$ (50,000)	\$ -
	\$ 297,723	\$ (9,826)	\$ 40,175	\$ 90,175

Attorney Fee Increase Proposals:

PBO has reviewed the request for a new Parental Representation Public Defender's Office in the context of its impact on the current Civil indigent attorney fees budget. This discussion will assume the current \$60 per hour rate. There is a proposal from the Civil Courts to increase the rate paid to either \$75 per hour or \$100 per hour to increase quality representation in Travis County. While the discussion on increasing the per hour rates is not formally presented here, the impact of such increases are shown in the following table comparing the office costs to those of increased attorney fees. The assumptions used for the table include a 3.9% increase in personnel and operating expenses (in line with the last CPI figures) and 8.5% increase (average over last three years) in bills involving the primary parent.

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Office	\$654,286	\$679,803	\$706,315	\$733,862	\$762,482	\$792,219	\$823,116
@ \$60	\$564,219	\$612,178	\$664,213	\$720,671	\$781,928	\$848,392	\$920,505
@ \$75	\$705,274	\$765,223	\$830,267	\$900,839	\$977,411	\$1,060,490	\$1,150,632
@ \$100	\$940,365	\$1,020,296	\$1,107,021	\$1,201,118	\$1,303,213	\$1,413,986	\$1,534,175

FY 2009 BUDGET REQUEST ANALYSIS

Department: Legally Mandated Fees (93)
Source of Funding: General Fund (001)
Request Name: Office of Child Representation

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	8	0	0
Personnel	\$348,814*	\$0	\$0
Operating	\$40,385	\$0	\$0
Subtotal	\$389,199	\$0	\$0
Capital	\$78,575	\$0	\$0
Total Request	\$467,774**	\$0	\$0
Dept 93 FY 09 Cases	\$556,714	\$0	\$0
Dept 93 Accrual	\$227,505	\$0	\$0
Dept 93 Reduction	(\$754,522)	\$0	\$0
Related Dept. 93 Costs	\$29,697	\$0	\$0

*Personnel costs are shown here given the department's proposed implementation schedule.

** Request produces a negative on-going cost with the assumptions presented in this budget proposal (including half of the lease costs). Also, please note that costing is based on current fee schedule (\$60 an hour).

In addition, PBO has received estimated costs related to a proposal to house the Public Defender Offices for the both child representation and parental representation in lease space at the corner of 9th Street and Lavaca Street. These costs do not include any enhanced security requirements that might be necessary. If the grants are approved and these offices are created, this proposal and the layout of the actual space will need to be assessed by the Security Committee to determine any enhanced security that may be needed. It is however, likely that these offices will need to be treated in a manner consistent with the Juvenile Public Defender and the Mental Health Public Defender currently housed at the county's Post Road facility. These costs total \$210,965 as shown on the following chart:

ITS Cabling Costs	ITS Equip. Costs	Subtotal Capital	Lease costs	ITS One Time Costs	Move	Subtotal Operating	TOTAL
\$ 31,050	\$110,140	\$141,190	\$68,425	\$ 1,350	\$ -	\$ 69,775	\$ 210,965

Summary of Request:

Jessica Abril Rio, Travis County Planning and Budget Office
 7/25/2008
 FY 2009 Preliminary Budget Process
 Civil Courts

Request to establish a public defender's office for child representation in Child Protective Services (CPS) cases to provide quality, efficient legal representation for primary parents in child abuse and neglect cases pending in Travis County.

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none"> Increased control and monitoring of expenses related to indigent representation. 	<ul style="list-style-type: none"> First year includes a parallel process that will translate into a double expenditure related to Civil indigent representation.
<ul style="list-style-type: none"> Improved quality and consistency of representation due to smaller number of attorneys specializing in these cases with a development of institutional expertise. 	<ul style="list-style-type: none"> Lessens ability to draw from a larger pool of attorneys with varying backgrounds to handle cases.
<ul style="list-style-type: none"> Grant resources may be available to partially support the request for up to three years. 	
<ul style="list-style-type: none"> Eliminates some work-load for Civil Courts and County Auditor's Office who currently scrutinize and process current invoices from private attorneys. 	

PBO Recommendation:

PBO recommends that this request be discussed at a departmental budget hearing along with the proposed Office of Parental Representation. The creation of such a proposed office, like the parental office, will require further discussions on its placement within the organization as well as practical considerations such as space.

Budget Request Performance Measures:

Description	Actual FY 07 Measure	Revised FY 08 Projected Measure	Projected FY 09 Measure at Target Budget Level	Revised FY 09 Measure with Additional Resources
Number of children in permanent managing conservatorship participating in the program.	N.A.	N.A.	N.A.	N.A.

Reduction in time to final order.	N.A.	N.A.	N.A.	N.A.
Reduction in the number of cases requesting to extend the statutory deadline.	N.A.	N.A.	N.A.	N.A.

Much like the Office for Parental Representation, the department is projecting to establish baselines for its identified performance measures and will identify quantitative and qualitative benchmarks for achievement

The department has also included a request for \$10,000 to contract with an independent, outside agency to conduct an evaluation of this proposal at the end of FY 09.

Analysis/Comments:

On May 13, 2008, the Commissioners Court approved a request from the Civil District Judges to submit two grant applications to the Supreme Court of Texas, Task Force on Foster Care. The applications included establishing two new offices within Travis County to handle cases related to Child Protective Services. One of the grant applications would support the establishment of an Office of Child Representation as described in this budget request.

The Civil Courts' request for child representation is intended to improve compliance with Section 107.102 of the Texas Family Code, which requires the appointment of an attorney ad litem to represent the interests of children in Child Protective Services (CPS) suits.

Much like the Office of Parental Representation budget request, this proposal has been discussed with a variety of departments and individuals. The department's researched the proposal and is using the American Bar Association's suggested caseload of 50 to 100 cases per attorney as well as looking at Travis County's Juvenile Public Defender's Office. The Juvenile Public Defender's Office handled 3,164 cases and 2,284 clients in FY 07 with 8 Attorneys (including the Juvenile Public Defender).

The following table provides historic case billings as well as the department's projections for child representation cases. The department is estimating a 2% average increase (based on past billings):

<i>Fiscal Year</i>	<i>03</i>	<i>04</i>	<i>05</i>	<i>06</i>	<i>07</i>	<i>08</i>	<i>09</i>	<i>10</i>	<i>11</i>	<i>12</i>
Cases Billed	456	483	492	551	487	497	507	517	528	539

The department has also provided caseload projections for the new Office that appear to indicate 1) a current backlog of bills exists that is expected to be paid through the requested accrual and 2) efficiencies will be created with the Office that will reduce the time an Attorney spends on a case.

<i>Fiscal Year</i>	<i>09</i>	<i>10</i>	<i>11</i>	<i>12</i>
Cases	352	361	370	381

As stated under the analysis related to the Parental Public Defender's Office, caseload projections will continue to be an important consideration in the establishment of such an Office since it directly impacts the staffing levels assumed with this Office as well as touches on the balance between efficiencies gained and quality of representation.

FY 09 Proposal:

The department's proposal includes a new office that would run much like a small law office and includes staff execute the responsibilities associated with these cases. Such work would consist of tasks such as:

- investigate their cases on behalf of their clients
- conduct all court hearings
- develop a theory of their client's case
- attend all hearings and trials
- prepare their cases for appeal and draft all documents necessary for the appeal
- counsel their clients throughout the pendency of their client's case

The following table summarizes the department's direct costs associated with this new office as well as the proposed implementation in FY 09:

Position	Full Cost (including benefits)	Proposed Hire Date	Prorated Cost (FY 09)
Attorney VII	\$110,875	December 2008	\$92,397
Attorney VI	104,119	March 2009	60,736
Attorney V	97,794	June 2009	32,598
Attorney V	97,794	September 2009	8,150
Investigator	73,510	March 2009	42,881
Paralegal	53,447	December 2008	44,538
Legal Secretary	47,656	December 2008	39,714
Legal Secretary	47,656	March 2009	27,800
Personnel Sub-Total	\$632,851		\$348,814
On-Going Operating	\$18,700	December 2008	\$15,583
Personnel & Op.	\$651,548		\$362,272
One time FY 09 Operating & Capital detailed below	\$103,376		\$103,377
Grand Total	\$754,924		\$467,774

The one time operating and capital include:

- \$9,802 in one-time operating expenditures (with an assumption that half will be spent in December and the rest in March of 2009);
- An earmark on the General Fund Allocated Reserves totaling \$5,000 for miscellaneous expenses in the event that the operating expenses were underestimated for costs such as investigations, training, or other court related expenditures;
- \$10,000, as stated under the performance measure discussion, to conduct an evaluation of this proposal at the end of FY 09
- \$40,000 for modular system workstations for 8 staff
- \$38,575 for computer and telecommunications equipment

Generally, PBO would only look at annualized costs for requested staffing and operating in order to avoid a budget ratchet in the following fiscal year. This has been done with the use of an annualization reserve for phased implementations of staffing. However, it is important to look at the FY 09 projected implementation for the Public Defender requests because of the need to run parallel systems and continue the appointment of private attorneys through the FY 09 implementation. The difference between the full cost of the proposal (assuming an October 1, 2008 start date) and the FY 09 planned implementation proposal is \$289,276. This difference is important because it could be used for the one-time costs associated with running the necessary parallel systems, which are currently estimated to cost \$556,714 and are discussed next.

FY 09 Attorney Fees:

Discussions of this request must also include the proposed Office's impact on FY 09 indigent attorney fees. There are three parts to the attorney fee impact on the proposal:

- \$556,714 – this is the estimated cost associated with FY 09 cases handled by private attorneys, based on the new Child Public Defender's Office proposed phased implementation in FY 09.
- \$227,505 – this amount is estimated by the department to be the bills that will arrive for work done prior to the opening of the new Office. It is assumed that bill submittals may increase for a time as private attorneys become aware of the establishment of the Office. PBO notes that these costs, while discussed here, would be paid by Travis County regardless of this proposal. PBO's estimate is \$230,672 by taking the differential in FY 09 projected cases billed and projected Child Office caseload and assumed it all to be outstanding bills that would require payment at the department's estimated average fee per case.
- (\$754,522) – the Civil Courts have estimated that this amount could be reduced from its central attorney fee budget as cases are transferred over to the proposed Office.

Summary Table of Budget Costs for FY 09 to FY 12:

PBO has summarized all budget implications related to this request, assuming a grant is received from the Supreme Court of Texas, Task Force on Foster Care at \$300,000 in FY 09; \$100,000 in FY 10 and \$50,000 in FY 11. This table also includes a static assumption of avoided attorney fees at the budget submission level of \$754,522 for simplicity.

Child Representation				
	FY 09	FY 10	FY 11	FY 12
On-going				
Personnel	\$ 348,814	\$ 632,848	\$ 632,848	\$ 632,848
Operating	\$ 15,583	\$ 18,700	\$ 18,700	\$ 18,700
Dept 93 reduction	\$(754,522)	\$(754,522)	\$(754,522)	\$(754,522)
Half of Lease	\$ 34,213	\$ 34,888	\$ 34,888	\$ 34,888
One Time				
Operating	\$ 24,802	\$ -	\$ -	\$ -
Capital	\$ 78,575	\$ -	\$ -	\$ -
Dept 93 Accrual	\$ 227,505	\$ -	\$ -	\$ -
Dept 93 FY 09 cases	\$ 556,714	\$ -	\$ -	\$ -
Half ITS Cabling	\$ 15,525	\$ -	\$ -	\$ -
Half ITS Equip	\$ 55,070	\$ -	\$ -	\$ -
Half ITS One Time	\$ 675	\$ -	\$ -	\$ -
Grant	\$(300,000)	\$(100,000)	\$ (50,000)	\$ -
	\$ 302,954	\$(168,087)	\$(118,087)	\$ (68,087)

Attorney Fee Increase Proposals:

PBO has reviewed the request for a new Child Representation Public Defender's Office in the context of its impact on the current Civil indigent attorney fees budget. This discussion will assume the current \$60 per hour rate. There is a proposal from the Civil Courts to increase the rate paid to either \$75 per hour or \$100 per hour to increase quality representation in Travis County. While the discussion on increasing the per hour rates is not formally presented here, the impact of such increases are shown in the following table comparing the office costs to those of increased attorney fees. The assumptions used for the table include a 3.9% increase in personnel and operating expenses (in line with the last CPI figures) and 3% increase (average over last three years) in bills involving the child.

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Office	\$651,551	\$676,961	\$703,363	\$730,794	\$759,295	\$788,908	\$819,675
@ \$60	\$827,216	\$852,032	\$877,593	\$903,921	\$931,038	\$958,970	\$987,739
@ \$75	\$1,034,020	\$1,065,041	\$1,096,992	\$1,129,902	\$1,163,799	\$1,198,713	\$1,234,674
@ 100	\$1,378,693	\$1,420,053	\$1,462,655	\$1,506,535	\$1,551,731	\$1,598,283	\$1,646,231

FY 2009 BUDGET REQUEST ANALYSIS

Department: Legally Mandated Fees (93)
Source of Funding: General Fund (001)
Request Name: Court Appointed Attorney Fees @ \$60, \$75, and \$100 Per Hour

	FY 09 Request	PBO Recommendation	FY 10 Cost
Request at \$60/hour	\$200,000	\$0	0
Request at \$75/hour	\$520,000	\$0	\$0
Request at \$100/hour	\$1,367,2990	\$0	\$0
		\$4,603; \$200,000 Reserve	\$0

*In addition, earmarks are requested as follows:

- At \$60/hour – requested earmark totals \$100,000
- At \$75/hour – requested earmark totals \$125,000
- At \$100/hour – requested earmark totals \$166,700

Summary of Request:

The Civil Courts have submitted three options related to their FY 09 indigent attorney fee maintenance of current effort request. Assuming the current \$60 per hour rate paid to private attorneys, the Courts projects that an additional \$200,000 will be required for FY 09 for Civil Indigent Attorney Fees in department 93 (Civil Courts Legally Mandated Fees), along with an earmark on the General Fund Allocated Reserve totaling \$100,000. The request increases, as shown in the above summary table, if the Commissioners Court approves funding for a greater per hour rate.

In addition, a request has been submitted related to increased costs for the Third Administrative District Assessment.

Budget Request Pros & Cons:

Pros	Cons
<i>Maintenance of Current Effort:</i>	
<ul style="list-style-type: none"> • Funding for mandated fees would reflect real projected expenditures. 	<ul style="list-style-type: none"> • Attorney fees continue to increase.
<i>Fee Schedule Increase:</i>	
<ul style="list-style-type: none"> • Could attract and keep attorneys with greater experience therefore improving quality representation. 	<ul style="list-style-type: none"> • Greatly impacts the already increasing trend of attorney fees above budget.
<ul style="list-style-type: none"> • Fees have not been increased in several years and have not kept up with inflation. 	

PBO Recommendation:

Maintenance of Current Effort:

PBO recommends \$200,000 set aside in a reserve for Civil indigent attorney fees to handle increasing expenditures related to currently projected expenditure shortfalls at the current fee schedule. This Reserve will allow the department to discuss associated budget requests (fee increases and proposed Public Defender's Office) with the Commissioners Court. Once the fee is determined and the Court has voted on whether or not to create two Public Defender Units, these funds will be available towards projected FY 09 expenditures.

Fee Schedule Increase:

PBO recommends that the Commissioners Court consider any fee increase for indigent representation in the context of 1) other requested fee schedule increases countywide and 2) the impact of the proposed Public Defender's Offices. It may be appropriate, if such offices are created, to consider simultaneously increasing the hourly rate of private attorneys taking the remaining cases. However, given current financial constraints, PBO would urge the Court to consider that any such increases be phased in over more than one fiscal year.

PBO is supportive of paying a fair hourly rate for services rendered. However, it has been brought to our attention that other counties may do a more thorough examination of defendants' requests for indigent representation. Such procedures include a review of defendants' credit reports, federal tax returns and other financial information to determine indigence. It is strongly recommended that such a pilot program be considered and implemented through the County Court at Law Central Collections unit to help mitigate escalating indigent attorney fees.

Legally Mandated Costs related to assessment from Third Administrative District:

PBO recommends \$4,603 for additional costs related other mandated court costs.

Analysis/Comments:

The FY 09 request for increased Court Appointed Attorney Fees (at the current \$60 per hour) totals \$200,000, in addition to a \$100,000 request for an earmark on the Allocated Reserve. The current budget for Civil Indigent Attorney Fees is \$1,867,499.

Background Information on Civil Indigent Attorney Fees:

These expenses occur when the Civil Courts appoint an indigent attorney, when eligible, for termination of parental right cases, juvenile cases, mediation contempt cases, which are cases where child or medical support has not been paid. The passage of the Texas Fair Defense Act (FDA) has only increased the attention on and importance of providing indigent defense. A large focus of the FDA has been on Criminal Courts. However, the FDA also applies to Civil Courts' court appointed attorney process for juvenile defendant representation. These

proceedings are considered civil cases since the defendants are under the legal age of an adult. Travis County submitted its plan to handle juvenile court appointed representation in December 2002. Both the Civil and Criminal Courts are in compliance with the act.

PBO is projecting that the department will require additional resources for FY 08 beyond the current budget. The FY 08 Adopted Budget has a \$75,000 earmark against the Allocated Reserve for Civil Indigent Attorneys' Fees. PBO will continue to monitor this line item and work with the department later in the summer if additional resources are required to complete the fiscal year.

Travis County currently pays \$60 per hour plus allowable expenses for indigent representation in the Civil Courts. These reimbursable expenses include:

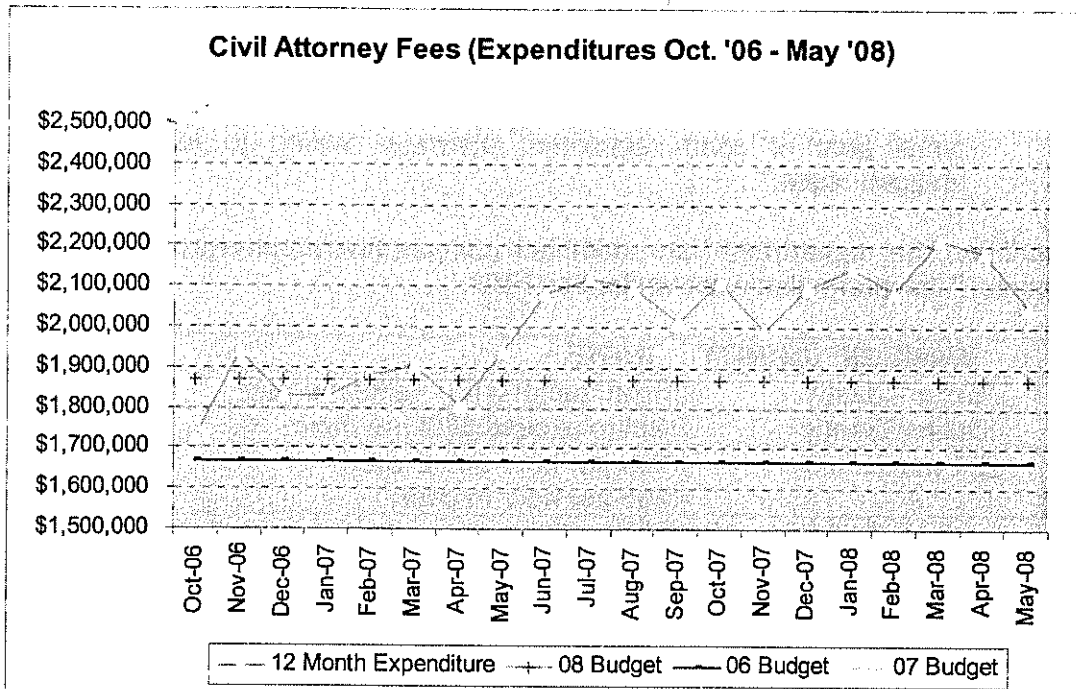
- Paralegal or legal assistant fees calculated at \$30 per hour
- Texas eFiling fee
- Mileage at 50.5 cents per mile for travel outside of Travis County (or as adjusted by the State of Texas mileage rate.)
- Photocopies at \$.05 per page
- Postage
- Long-distance calls
- Service of citation charges

The table below illustrates the recent expenditure patterns for the Civil Courts Indigent Attorneys' Fees:

Table I: Civil Courts' Indigent Attorney Expenditures (Oct 06 to May 08)					
Date	Current Expenditure	12 Month Avg.	Rolling 12 Months of Expenditures	Current FY Budget	Difference (Budget less past 12 Month of Expenditures)
Oct-06	\$ 85,178	\$ 143,524	\$ 1,722,290	\$ 1,742,499	\$ 20,209
Nov-06	\$ 302,801	\$ 161,507	\$ 1,938,086	\$ 1,742,499	\$ (195,587)
Dec-06	\$ 91,123	\$ 152,404	\$ 1,828,853	\$ 1,742,499	\$ (86,354)
Jan-07	\$ 104,127	\$ 152,450	\$ 1,829,400	\$ 1,742,499	\$ (86,901)
Feb-07	\$ 177,452	\$ 156,968	\$ 1,883,615	\$ 1,742,499	\$ (141,116)
Mar-07	\$ 118,907	\$ 158,760	\$ 1,905,119	\$ 1,742,499	\$ (162,620)
Apr-07	\$ 159,566	\$ 150,628	\$ 1,807,542	\$ 1,742,499	\$ (65,043)
May-07	\$ 261,844	\$ 161,511	\$ 1,938,136	\$ 1,742,499	\$ (195,637)
Jun-07	\$ 263,116	\$ 173,726	\$ 2,084,710	\$ 1,867,499	\$ (217,211)
Jul-07	\$ 115,632	\$ 176,696	\$ 2,120,355	\$ 1,867,499	\$ (252,856)
Aug-07	\$ 258,000	\$ 174,530	\$ 2,094,365	\$ 1,867,499	\$ (226,866)
Sep-07	\$ 77,254	\$ 167,917	\$ 2,015,000	\$ 1,867,499	\$ (147,501)
Oct-07	\$ 181,786	\$ 175,967	\$ 2,111,608	\$ 1,867,499	\$ (244,109)
Nov-07	\$ 180,257	\$ 165,755	\$ 1,989,063	\$ 1,867,499	\$ (121,564)
Dec-07	\$ 197,378	\$ 174,610	\$ 2,095,318	\$ 1,867,499	\$ (227,819)
Jan-08	\$ 153,997	\$ 178,766	\$ 2,145,189	\$ 1,867,499	\$ (277,690)
Feb-08	\$ 118,727	\$ 173,872	\$ 2,086,464	\$ 1,867,499	\$ (218,965)
Mar-08	\$ 247,348	\$ 184,575	\$ 2,214,905	\$ 1,867,499	\$ (347,406)
Apr-08	\$ 128,774	\$ 182,009	\$ 2,184,113	\$ 1,867,499	\$ (316,614)
May-08	\$ 127,447	\$ 170,810	\$ 2,049,716	\$ 1,867,499	\$ (182,217)

At the close of May 2008, the rolling twelve-month average was \$170,810. The total expenditure during this period was \$2,049,716, which is \$182,217 more than the current budget of \$1,867,499. During FY 08, the rolling twelve-month expenditure periods have all projected that additional resources will be needed to complete the fiscal year.

The chart below uses the same data in the table and shows that the rolling twelve-month average has exceeded the budget all but October of 2006. This trend will more than likely continue into FY 09 without additional resources. However, PBO notes that the department has submitted two proposals for Public Defender's Offices (one for parental representation and one for child representation) that would impact the trend presented in this analysis since, under those proposals, cases would be shifted onto a County office through salaried attorneys and staff versus current private attorney time.



Increased Fee Request:

The Civil District Judges are requesting a rate increase above the currently approved \$60 per hour amount paid to private attorneys for indigent representation in Civil cases. These cases involve the following types:

- Contempt – this category includes Domestic Relations Office (DRO) cases as well Attorney General cases (AG) and the Department of Protective and Regulatory Services (DPRS) related to child support.
- Juvenile – Juvenile cases not represented by the Juvenile Public Defender.
- Parent Termination – Representation for indigent parents in Child Protective Services (CPS) cases.
- Child Termination – Representation for children in CPS cases.
- Mediation – this category could include a variety of different case types referred to mediation, although the majority are related to CPS cases.

The department states that this request is presented in order to improve the quality of representation and to expand the small pool of court appointed attorneys willing to take civil indigent cases in Travis County. The department further states,

“If you factor in an attorney’s overhead to run a law office, the \$60 hourly rate makes it financially counterproductive for an attorney to take civil indigent cases in Travis County and most probably results in a negative cash flow to run a law office. The result is that only attorneys who are so dedicated to this issue that they are willing to donate their time take

these cases or only attorneys that perhaps should not be handling cases. Basement prices invite poor quality. The Civil Judges are requesting an increase in the hourly rate to improve the quality of representation and to expand the small pool of court appointed attorneys willing to take indigent case.”

In addition, the department has submitted comparative hourly rates from other counties. This information was verified by PBO.

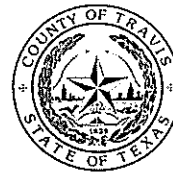
NAME OF COUNTY	RATE
Bexar County	Fixed fee of \$100 - \$200 per day
Dallas County	Not to exceed \$100 per hour
El Paso County	\$50 per hour out of court; \$65 per hour in court
Lubbock County	\$75 per hour
Tarrant County	\$100 per hour plus limited reimbursable expenses
Travis County	\$60 per hour plus reimbursable expenses

The proposals submitted for consideration include two options. The first would increase the per hour rate from \$60 per hour to \$75 per hour. The second option increases the rate to \$100 per hour. These options and their costs (isolated from any discussions of a proposed Public Defender’s Office) are presented in the following table:

Proposed Rate	Requested Ongoing Budget Augmentation	Requested Earmark on Allocated	Total FY 09 Request
\$75 per hour	\$520,000	\$125,000	\$645,000
\$100 per hour	\$1,367,299	\$166,700	\$1,533,999

CRIMINAL JUSTICE PLANNING DEPARTMENT



P.O. Box 1748, Austin, TX 78767, (512) 854-4415, FAX (512) 854-4417



MEMORANDUM

Date: August 6, 2008

To: Sam Biscoe, Travis County Judge
Ron Davis, Commissioner, Precinct 1
Sarah-Eckhardt, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

From: Roger Jefferies, Executive Manager, Justice and Public Safety 
Kimberly Pierce, Manager, Criminal Justice Planning 

SUBJECT: ORGANIZATIONAL RECOMMENDATION FOR THE OFFICE OF
PARENTAL REPRESENTATION AND THE CHILD PUBLIC DEFENDERS
OFFICE

Travis County Civil District Courts recently applied for a state grant through the Texas Supreme Court, Court Improvement Programs (CIP) for the creation of two Public Defender Offices; one, representing children in child protective custody cases, and the other representing indigent parents in child abuse and neglect cases. Travis County was tentatively awarded the grant(s) in June 2008. It is projected each of the offices annual budgets will be \$754,930 and \$756,968, respectively. The grant is for three years with CIP funds for each office accounting for \$300,000 in year one, \$100,000 in year two, and \$50,000 in the final third year.

Criminal Justice Planning (CJP), which is under the Justice and Public Safety Division, has offered to provide oversight and administrative support for the state grant for the two proposed Public Defender Offices. CJP has experience administering a state grant for a similar program, the Mental Health Public Defender Office (MHPDO), which has been operational since FY 07. CJP staff was heavily involved in the initial application process, as well as the development and implementation of the MHPDO and the hiring of staff. CJP has maintained an excellent relationship with the Texas Task Force on Indigent Defense (TFID), the state agency which funds a portion of the four year, \$625,000 program. The Justice and Public Safety Division also includes the Juvenile Public Defender Office, an office established in the early 1970's to provide legal representation to juveniles in criminal cases.

CJP staff have been in contact with Judge Meurer, Judge Byrne and staff from the Planning and Budget Office (PBO) who are all supportive of CJP administering the two new offices. With

CJP's involvement, staff can assist with the administration of the grant, oversee daily operations, assist with the hiring of staff and begin planning for an external evaluation similar to that required of the MHPDO. CJP is committed to the success of these two new offices and looks forward to working with Civil District Courts to provide this service to Travis County.

c: Rodney Rhoades, PBO
Jessica Rio, PBO
Katie Peterson, PBO
Judge Meurer
Judge Byrne
Peg Liedtke, Civil Court Administration
Christine Lego, Emergency Services

CRIMINAL JUSTICE PLANNING

AUGUST 13, 2008

2:30 PM – 3:00 PM



JUSTICE & PUBLIC SAFETY DIVISION

Roger W. Jefferies, Executive Manager

P.O. Box 1748 Austin, Texas 78767 Phone (512) 854-4415 Fax (512) 854-4417

Date: August 5, 2008

To: Sam Biscoe, Travis County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

From: Roger Jefferies, Executive Manager, Justice and Public Safety
Danny Hobby, Executive Manager, Emergency Services

Criminal Justice
Planning
Roger W. Jefferies
(512) 854-4415

Counseling &
Education Services
Caryl Colburn
(512) 854-9540

Juvenile Public
Defender
Kameron D. Johnson
(512) 854-4128

SUBJECT: REQUEST TO CONSIDER INCLUSION OF ONE (1) NEW
FINANCIAL ANALYST FOR JUSTICE AND PUBLIC SAFETY IN FY
09 BUDGET

We are respectfully requesting consideration from the Commissioners Court for the addition of one (1) Financial Analyst for FY 09 who will work jointly with Justice and Public Safety, and Emergency Services.

Justice and Public Safety, for which a new Executive Manager was hired in February, includes Criminal Justice Planning, Counseling and Education Services, Dispute Resolution and both the Mental Health and Juvenile Public Defender which collectively has an annual budget of \$6,398,141. Currently, Justice and Public Safety does not have a Financial Analyst and is sharing one with the Executive Manager of Emergency Services. Emergency Services, which includes Technology and Communications, Emergency Management, Fire Marshal, STAR Flight, Emergency Medical Services and the Medical Examiner, has a complex, combined annual budget of \$21,782,400. Total combined budgets for both of these Divisions \$28,180,541.

Our current Financial Analyst is responsible for preparation of revenue, expenditure, and slot projection reports for all of the department divisions above, along with financial transactions and reporting for grants, purchasing, contracts, payables, receivables, payroll/human resource issues and preparation of budget submissions as requested. To accommodate both current and anticipated growth in the financial administration workload in both of these sections, we are proposing that one (1) additional Financial Analyst (FA) be added to assist our existing FA. This new position would be housed in Emergency Services to create a Finance Office who will serve both Divisions. It should be noted that both Justice and Public Safety and Emergency Services are co-located on the second floor at 5501 Airport Boulevard.

The growth in current workload has come about primarily due to the growth in Criminal Justice Planning, which has added almost \$1 million to its budget for additional programs and services

over the last two years. These additional programs include the Mental Health Public Defenders Office, the aftercare component for Project Recovery, an Offender Workforce Development Program, and the Austin Police Department Drug Lab initiative to manage the jail population. In particular, the new, grant funded \$625,000/year Mental Health Public Defender Office has required significant attention by the current Financial Analyst who serves both Divisions. And, depending on the outcome of the FY 09 budget process, Criminal Justice Planning may be taking on the administration of the \$1.5 million Office of Parental/Child Representation, increasing the overall budget for Justice and Public Safety to nearly \$7.9 million in total. As we have learned with the Mental Health Public Defender Office, the start-up of a new program requires a significant financial administration effort, including an ongoing monitoring of program expenditures and the work associated with modifications to the initial budget to align the needs and realities of program as it unfolds.

In addition, it is anticipated that the Emergency Services Division budget will expand by \$3 million in the future to accommodate growth in the STAR Flight program. Emergency Services will be responsible for managing the upcoming project to build a new \$25 million Medical Examiners Office. Emergency Services has facilitated the new formation of the Emergency Services District Commissioners Council, which will now involve multiple emergency services issues.

To manage the financial administration for both of these large Divisions, it is also being proposed that the current Financial Analyst be reclassified as a Lead Financial Analyst who will provide leadership, guidance, and transfer of institutional knowledge to the new Financial Analyst. The new Financial Analyst will report to the Lead Financial Analyst. Given that the Emergency Services budget is larger and more complex than Justice and Public Safety, it is anticipated that the new Financial Analyst will absorb the JPS workload from the Lead Financial Analyst, as well as help the Lead Financial Analyst with Emergency Services financial work when necessary. As noted above, JPS and ES share office space on Airport Blvd., so the two analysts would be co-located to support the two Divisions. The Emergency Service Division will be providing the work space and the new Financial Analyst position would be funded from the Criminal Justice Planning budget.

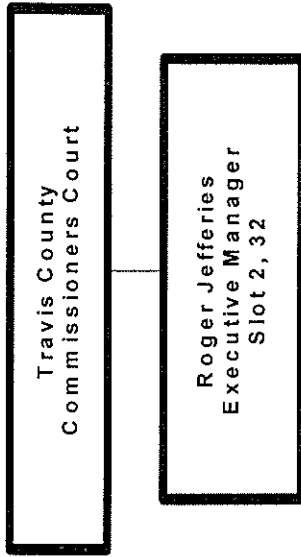
In summary, the primary benefits from this new position would be to give support and to help manage the significant growth in the financial administration workload of both Justice and Public Safety and Emergency Services. As mentioned above, this has resulted from the expansion of services and the addition of several large grants in both Divisions. In addition, the new Executive Manager of Justice and Public Safety will have a single point of contact and complete coverage for the Division's financial administration needs.

This request will result in the addition of 1 FTE to the County's headcount at an annual value of \$56,106 including salary and benefits. It is expected that upon approval a job vacancy notice will be posted and an appropriate candidate selected within 4 months.

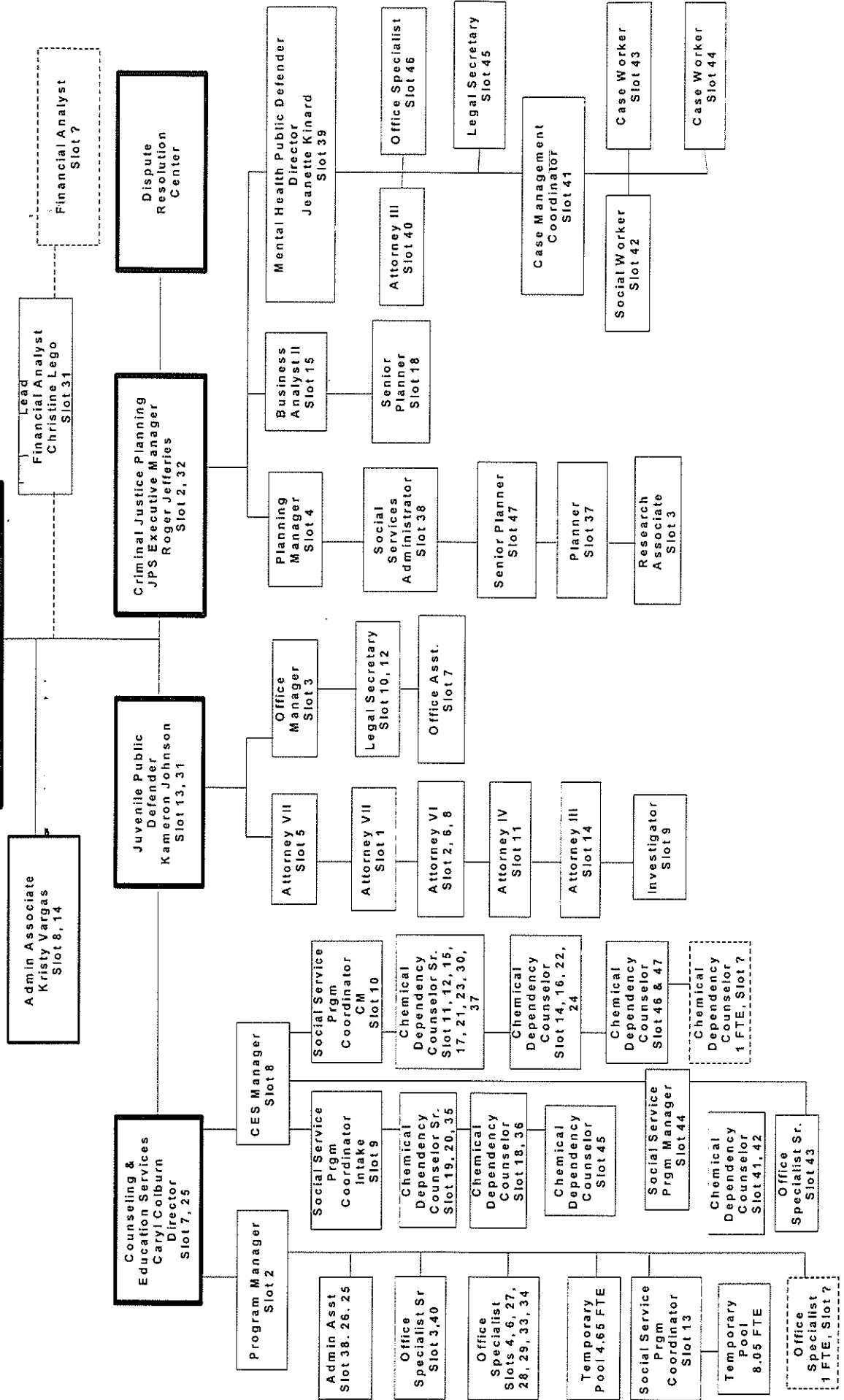
c: Rodney Rhoades, Executive Manager, PBO
Katie Petersen, Budget Analyst

Attachment

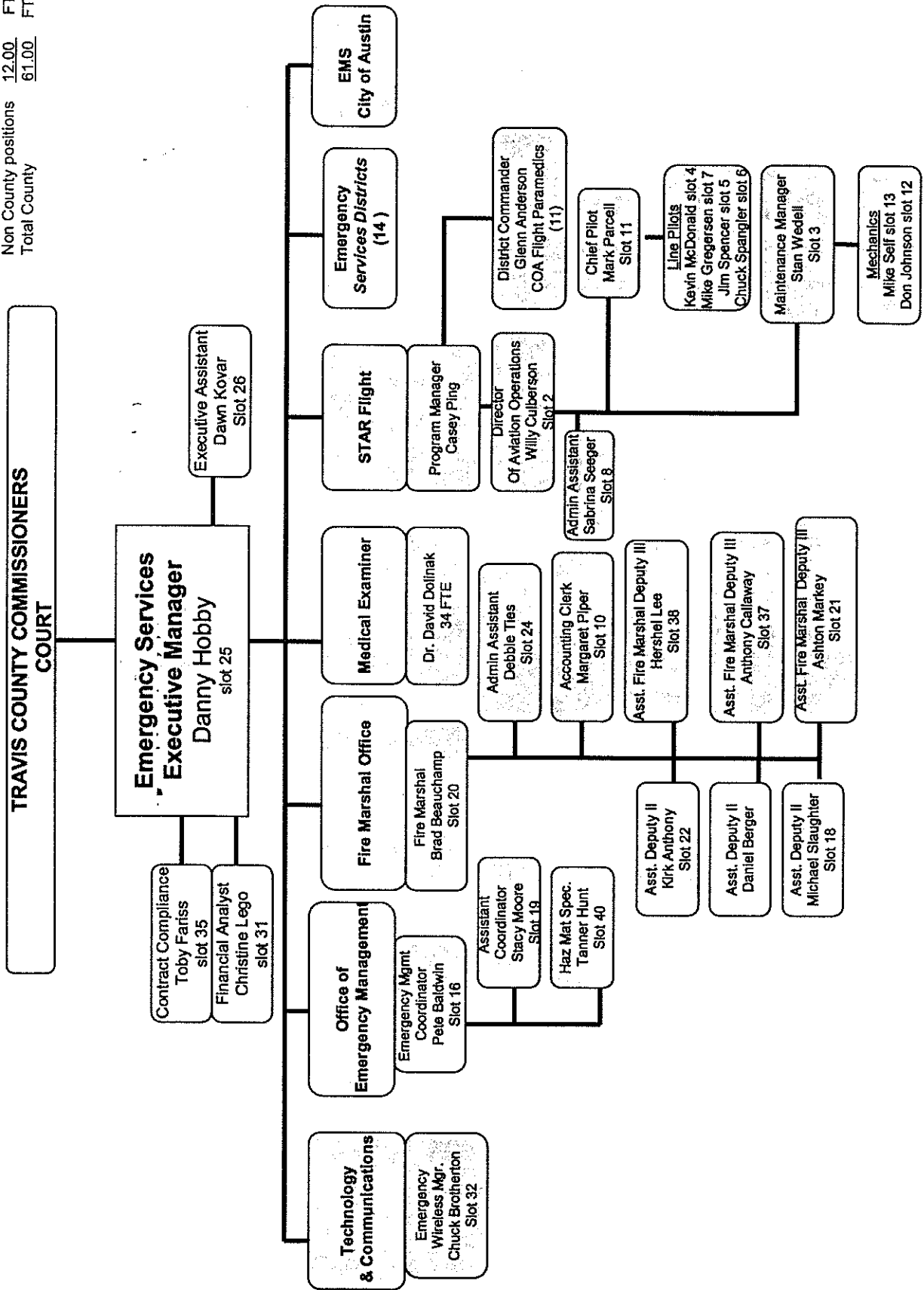
Justice & Public Safety Organization Chart (PROPOSED)



Justice and Public Safety Division Staffing		
Permanent General Fund	68 FTE	68 Positions
Temporary General Fund	12.7 FTE	47 Positions
Grant Fund	8 FTE	8 Positions
Total	88.7 FTE	123 Positions



Total Staffing
 Permanent General fund 61.00 FTE
 Non County positions 12.00 FTE
 Total County 61.00 FTE



FY 2009 PRELIMINARY BUDGET SUMMARY

Department: Criminal Justice Planning (55)
 Fund: General Fund (001)

TARGET BUDGET WITH PBO RECOMMENDED REQUESTS AND OTHER CHANGES

	Operating Budget		Capital	Total with Capital	FTE	Notes
	On-going	One-time				
FY 09 Target Budget Submission	1,186,017		1,186,017	1,186,017	9.00	Budget submitted at Target level. PBO recommends as submitted
PBO Change			0	0		No changes
Recommended Requests:						
APD Drug Lab		69,600		69,600		Continue funding for chemist in APD Drug lab
Total FY 09 Preliminary Budget	1,186,017	69,600	1,255,617	1,255,617	9.00	
PBO Recommended Increase/Decrease	0	69,600	69,600	69,600	0.00	

BUDGET REQUESTS NOT RECOMMENDED FOR FUNDING

Request Name	Operating Budget			Capital	Total with Capital	FTE	PBO Comments
	On-going	One-time	Total				
Financial analyst	53,446		53,446	2,660	56,106	1.00	Funds not available for this position
MHPD Basic Needs	35,820	0	35,820		35,820	0.00	Grantor may cover expense
Re-Entry Roundtable	0	35,000	35,000		35,000	0.00	Need more information on FY09 goals
Total Unfunded Requests	89,266	35,000	124,266	2,660	126,926	1.00	

FY 2009 BUDGET REQUEST ANALYSIS

Department: Criminal Justice Planning (55)
Division: 00
Source of Funding: General Fund
Request Name: Financial Analyst

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	1	0	0
Personnel	\$53,446	\$0	\$0
Operating	\$0	\$0	\$0
Subtotal	\$53,446	\$0	\$0
Capital	\$2,660	\$0	\$0
Total Request	\$56,106	\$0	\$0

Summary of Request:

This is a request for a Financial Analyst for Justice & Public Safety departments

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none"> • <i>Provide financial advice to only Exec Mgr w/o a FA</i> 	<ul style="list-style-type: none"> • <i>May be deferred a year</i>
<ul style="list-style-type: none"> • <i>Relieve the FA for Emergency Services</i> 	<ul style="list-style-type: none"> • <i>Other CJP staff could be cross trained to help with financial duties</i>
<ul style="list-style-type: none"> • <i>Help with grant compliance</i> 	<ul style="list-style-type: none"> •

PBO Recommendation:

PBO would recommend this position in order to make all Executive Manager level departments equitable and because of the growing needs of the Criminal Justice Planning departments. However due to budgetary constraints this fiscal year this request is not included in the Preliminary Budget.

Budget Request Performance Measures:

Description	Actual FY 07 Measure	Revised FY 08 Projected Measure	Projected FY 09 Measure at Target Budget Level	Revised FY 09 Measure with Additional Resources

No performance measures were provided however this position would free the financial analyst for Emergency Services who has been responsible for these tasks.

Analysis/Comments:

This request is to add a Financial Analyst to the Justice & Public Safety departments (which include Criminal Justice Planning, Counseling & Educations Services, Juvenile Public Defender, Mental Health Public Defender and Dispute Resolution Center). These JPS departments are the only ones under an Executive Manager that do not have a financial analyst to help with budgets, revenues, expenditures and grant compliance. Criminal Justice Planning has experienced significant growth and has several programs to monitor. It also has the large MHPD grant to oversee. In addition, if the new Offices of Child/Parental Representation are approved by Commissioners Court, this would add to the staff's budget and grant compliance tasks. Dealing with grant compliance issues can be a time consuming process.

As of now this work is being done by the Financial Analyst for Emergency Services. The plan presented by Criminal Justice Planning would be for a new JPS financial analyst to sit with the ES Financial analyst and work under her direction. The ES financial analyst would be reclassified to a lead financial analyst. The JPS analyst would also be available to help with ES matters. The analyst would also be housed with ES because a.) there is available space and b.) it would facilitate both analysts ability to work in conjunction with each other.

According to the department, "The additional Financial Analyst will assist the existing Financial Analyst manage the significant growth in the financial administration workload of both Emergency Services and Justice and Public Safety that has resulted from the expansion of services and the addition of several large grants in both Divisions. In addition, the new Executive Manager of Justice and Public Safety, who is currently relying on the Financial Analyst from ES to provide part-time financial support, will have a single position that is dedicated to the financial administration of the Division. This additional Financial Analyst will provide a single point of contact and complete coverage for the Division's financial administration needs."

The rules for new FTE approved by Court are that they must: (a) covered by new revenue, (b) internally funded, (c) part of a prior Court-approved program, (d) a statutory mandate or (e) meeting extraordinary and compelling needs. PBO was instructed unanimously by the Commissioners Court to "only consider those (extraordinary and compelling) needs where: (a) the health and safety of the public or county employees would be measurably and demonstrably endangered; (b) the need is of an emergency nature; (c) the need cannot be feasibly deferred for a year; and/or (d) a significant workload increase can be measured or demonstrated involving a substantial public requirement that would result in unacceptable service

failures or degradations if not funded.” PBO agrees that a financial analyst position is warranted and could fall under “extraordinary and compelling” needs due to the large workload volume for the current Emergency Services Financial Analyst. This would also solve an equity issue because JPS is the only Executive Manager led department without a full time financial analyst.

Unfortunately there are fiscal constraints throughout the county that prevent this request from being included in the FY09 Preliminary budget. In the meantime PBO recommends that other CJP staff become cross trained to relieve the financial analyst in Emergency Services of some of these extra duties. In addition, this position may be discussed at Commissioners Court in conjunction with the Office of Child Representation/Office of Parental Representation should there be a budget hearing in August.

CAPITAL BUDGET

AUGUST 13, 2008

3:00 PM – 5:00 PM

Fiscal Year 2009 Capital Budget Hearing

Wednesday, August 13, 2008

3:00 p.m. to 5:00 p.m.

- 1. Planning & Budget Introduction – 40 minutes**
 - a. Overview of the annual capital process**
 - Changes for the FY 09 process
 - Capital Budget Hearing
 - Markup process
 - b. Review of the Debt Model**
 - Current assumptions
 - Evaluation of Debt model assumptions during FY 09
 - Current capacity estimates for FY 09 and FY 10
 - Capacity looking ahead to an FY 11 bond election
 - c. Overview of the PBO Capital Improvement Program)**
 - Goals of a CIP document
 - FY 09 goals for the CIP document/process
 - d. FY 09 Capital included in the Preliminary Budget**
 - Capital Acquisition Resources account (CAR)
 - Certificates of Obligation
 - Voter Approved Bond issuance for FY 09
- 2. Transportation and Natural Resources FY 09 Capital Requests – 30 minutes**
- 3. Information Telecommunication Services FY 09 Capital Requests – 15 minutes**
- 4. Exposition Center FY 09 Capital Requests – 30 minutes**
- 5. PBO Wrap-up questions and directions - 5 minutes**

Debt Model Assumptions

County Population: FY 07 and prior years from the Comprehensive Annual Financial Report (CAFR). FY 08 through 2012 based on City Demographer, Department of Planning, City of Austin. Thereafter assume an increase of 2.75% per year based on recent average annual increase projections from City Demographer.

Total Taxable Value: FY 07 and prior years from the CAFR. FY 08 and FY 09 from the Travis Central Appraisal District (TCAD) Certified Roll. FY 10 and beyond assumes a conservative 6% increase in taxable value for existing accounts. FY10 through FY 12 assumes new construction appraised value of \$1.5 billion. FY 13 assumes \$1.75 billion in new construction value with FY 14 and beyond including an assumption of \$2 billion in new construction value.

General Fund Expenditures: FY 08 and prior years from the Adopted Budget. FY 09 figure is from the Preliminary Budget. Future years assume a conservative 3% growth of the base plus new revenue from new construction. The figures include the Road & Bridge Fund expenditures and exclude the Allocated Reserve in the General Fund and Road & Bridge Fund.

Debt Service Expenditures: This figure is a sum of the Long Term Debt Service and the Short Term Debt Service (Total Debt Service) listed several lines below. Expenditures are based on actual debt service schedules for FY 08 and prior years and on projects from FY 09 and beyond.

Travis County Gross Bonded Debt: FY 07 and prior years from the CAFR. The FY 08 figure is the FY 07 figure plus the new debt issued in FY 08 minus the debt to be paid off in FY 08. This pattern continues for future years.

Debt Service Reserve Balance: FY 07 and prior years from the CAFR. The FY 08 figure is from the Recapitulation of the budget in the FY 08 Adopted Budget. FY 09 and beyond assumes a 2% increase per year.

Travis County Net Bonded Debt: The difference between Gross Bonded Debt and the Debt Service Reserve Balance.

Total Overlapping Debt: The FY 07 figure is from the CAFR. FY 08 and beyond includes new debt issued or expected to be issued by Travis County and assumes a 6.8% annual increase for other jurisdictions based on a ten-year history.

Interest Rates: For short term debt assumes 3.75% for FY 09-FY 10, then 25 basis point increase each year until FY 17. FY 17 and thereafter assumes stable at 5.5%. For long term debt assumes an increase of 25 basis points from 4.75% in FY 09 to 6.75% in FY 16 and stable through FY 20.

**Travis County Debt Issuance Summary
FY 09 Budget Process**

Previous Bonds Per TNR Cash Flow (All Long-Term)

**Future Long Term Debt assumed at \$0. This will change over the next year in preparation for next voter approved bond program.
COs assumed at \$14mm/yr (all Short-Term). CAR assumed at \$10mm/yr.**

	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Ratios
County Pop - Lagged one Year	874,065	893,295	920,544	948,160	978,976	1,009,324	1,042,127	1,073,391	1,102,909	1,133,239	1,164,403	1,196,424	1,229,326	
Total Taxable Value	60,278,747,116	64,074,817,858	74,744,918,069	84,887,005,469	95,269,235,051	102,485,389,154	110,134,512,503	118,242,583,254	127,087,138,249	136,712,366,544	146,915,108,536	157,730,015,048	169,193,815,951	
General Fund Expenditures*	316,097,643	337,493,726	374,432,864	407,544,734	406,266,785	422,699,635	439,498,124	456,677,044	474,897,204	494,154,696	513,839,595	533,969,234	554,561,328	
Debt Service Expenditures	61,001,349	63,503,409	64,399,898	68,834,869	69,424,098	69,124,386	67,772,134	67,036,164	65,375,399	64,762,519	63,949,260	63,389,210	63,119,521	
Tot Gen Fund & D.S.	377,098,992	400,997,135	438,832,762	476,379,603	475,690,883	491,824,021	507,270,259	523,713,208	540,272,603	558,917,215	577,788,856	597,358,443	617,680,849	
CO Issue	12,400,000	23,925,000	51,205,000	23,175,000	16,885,000	14,000,000	14,000,000	14,000,000	14,000,000	14,000,000	14,000,000	14,000,000	14,000,000	
2000 Voter Approved Bonds	0	0	0	0	0	2,000,000	0	0	0	0	0	0	0	
2001 Voter Approved Bonds	5,090,000	6,380,000	19,900,000	950,000	0	0	0	0	0	0	0	0	0	
2005 Voter Approved Bonds	0	53,740,000	36,830,000	26,075,000	13,685,000	9,795,000	10,750,000	0	0	0	0	0	0	
Future Long Term Debt					0	0	0	0	0	0	0	0	0	
Travis County Gross Bonded Debt	430,316,881	470,250,004	535,569,525	541,662,030	533,801,463	514,144,005	490,108,754	456,522,006	420,034,406	382,420,649	344,872,070	307,220,830	273,101,092	
Debt Service Reserve Balance	7,197,456	8,795,401	11,300,206	11,866,327	12,103,654	12,345,727	12,592,641	12,844,494	13,101,384	13,363,412	13,630,680	13,903,293	14,181,359	
Travis County Net Bonded Debt	423,119,425	461,454,603	524,269,319	529,795,703	521,697,809	501,798,279	477,516,113	443,677,512	406,933,022	369,057,238	331,241,390	293,317,537	258,919,733	
Total Overlapping Debt	3,442,417,938	3,510,975,745	3,180,186,575	3,446,639,262	3,711,580,732	3,989,763,222	4,285,817,121	4,591,252,685	4,917,457,868	5,265,845,003	5,637,922,463	6,035,301,190	6,459,701,671	
Long Term Debt Service	48,918,007	49,271,279	52,742,237	58,641,344	57,854,083	50,794,029	48,998,139	47,675,136	45,569,404	44,766,283	47,813,819	47,135,408	50,269,889	
Short Term Debt Service	12,083,342	14,232,130	11,657,661	10,193,525	11,570,014	18,330,357	18,773,995	19,361,028	19,805,994	19,996,236	16,135,442	16,253,802	12,849,631	
Total Debt Service	61,001,349	63,503,409	64,399,898	68,834,869	69,424,098	69,124,386	67,772,134	67,036,164	65,375,399	64,762,519	63,949,260	63,389,210	63,119,521	
Key Debt Ratios														
Primary														
Net Bonded Debt/Taxable Value 1.0%-1.5%	0.70%	0.72%	0.70%	0.62%	0.55%	0.49%	0.43%	0.38%	0.32%	0.27%	0.23%	0.19%	0.15%	1.0-1.5%
Net Bonded Debt/Per Capita < \$800/capita	\$484.08	\$516.58	\$569.52	\$558.76	\$532.90	\$497.16	\$458.21	\$413.34	\$368.96	\$325.67	\$284.47	\$245.16	\$210.62	\$800 or <
Debt Svc./Tot Gen Fund & Debt Svc. < 20%	16.18%	15.84%	14.68%	14.45%	14.59%	14.05%	13.36%	12.80%	12.10%	11.59%	11.07%	10.61%	10.22%	< 20%
Short-term Debt Svc./Total Debt Svc. < 25%	19.81%	22.41%	18.10%	14.81%	16.67%	26.52%	27.70%	28.88%	30.30%	30.88%	25.23%	25.64%	20.36%	< 25%
Secondary														
Overlapping Debt/Taxable Value	5.71%	5.48%	4.25%	4.06%	3.90%	3.89%	3.89%	3.88%	3.87%	3.85%	3.84%	3.83%	3.82%	5.0%
Overlapping Debt/Per Capita	\$3,938.40	\$3,930.37	\$3,454.68	\$3,635.08	\$3,791.29	\$3,952.91	\$4,112.57	\$4,277.33	\$4,458.62	\$4,646.72	\$4,841.90	\$5,044.45	\$5,254.67	
Debt Service Rate (I & S)	0.1022	0.0999	0.0876	0.0811	0.0729	0.0674	0.0615	0.0567	0.0514	0.0474	0.0435	0.0402	0.0373	

* Includes the Road and Bridge Fund and excludes the Unallocated Reserves in the two funds (updated from FY 09 Preliminary Budget).

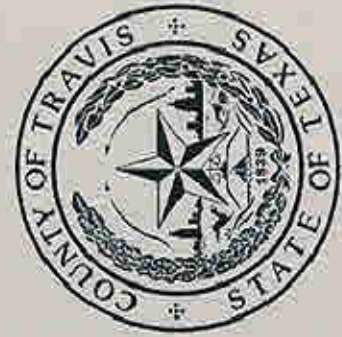
FISCAL YEAR 2009 CAPITAL IMPROVEMENT PROGRAM



Samuel T. Biscoe
County Judge

Sarah Eckhardt
County Commissioner, Pct. 2

Margaret J. Gómez
County Commissioner, Pct. 4



Ron Davis
County Commissioner, Pct. 1

Gerald Daugherty
County Commissioner, Pct. 3

V O L U M E

III

TRAVIS COUNTY, TEXAS

Draft Travis County FY 09 Capital Improvement Program

Summary of the FY 09 Capital Acquisitions Resources Account (CAR)					Projected FY 10 CAR		
Department Name	Project Category/Description	New	Replace.	Total	New	Replace.	Total
Information Telecommunication Systems	Equipment Purchase and Installation	\$656,035	\$1,860,517	\$2,516,552			
	Maintenance Projects	\$58,000	\$826,275	\$884,275			
	Renovation	\$8,000	\$525,936	\$533,936			
Facilities Management Department		\$66,000	\$1,352,211	\$1,418,211			
Civil Courts	Equipment Purchase and Installation	\$69,050	\$1,500	\$70,550			
Criminal Courts	Equipment Purchase and Installation	\$113,260	\$86,175	\$199,435			
Constable Precinct 5	Equipment Purchase and Installation	\$5,066	\$0	\$5,066			
	Equipment Purchase and Installation	\$608,499	\$63,500	\$671,999	\$6,584		\$6,584
	Health and Safety Projects	\$23,200	\$274,600	\$297,800			
	Maintenance Projects	\$577,900	\$1,266,621	\$1,844,521	\$250,400		\$250,400
Travis County Sheriff's Office	Equipment Purchase and Installation	\$1,209,599	\$1,604,721	\$2,814,320	\$6,584	\$250,400	\$256,984
Medical Examiner	Equipment Purchase and Installation	\$0	\$56,786	\$56,786			
	Equipment Purchase and Installation	\$21,000	\$0	\$21,000			
	Maintenance Projects	\$0	\$642,000	\$642,000			
Juvenile Probation	Equipment Purchase and Installation	\$21,000	\$642,000	\$663,000			
Emergency Services	Equipment Purchase and Installation	\$139,033	\$0	\$139,033			
	Equipment Purchase and Installation	\$5,795	\$0	\$5,795			
	Traffic Signals & Guardrails & Bridge Repair/Replacement	\$240,000	\$0	\$240,000			
	Fleet Equipment and Vehicles	\$200,000	\$0	\$200,000			
		\$10,500	\$0	\$10,500	\$739,250		\$739,250
Transportation and Natural Resources	Equipment Purchase and Installation	\$456,295	\$0	\$456,295			
Records Management	Equipment Purchase and Installation	\$92,995	\$80,000	\$172,995			
Communication Resources	Equipment Purchase and Installation	\$209,144	\$0	\$209,144			
	Aircraft Enhancements						
	Equipment Purchase and Installation	\$52,088	\$0	\$52,088			
		\$261,232	\$0	\$261,232			
Emergency Medical Services		\$3,089,565	\$5,683,910	\$8,773,475	\$6,584	\$989,650	\$996,234
Total							
	CAR RESERVE			\$ 614,006			
	GRAND TOTAL			\$9,387,481			

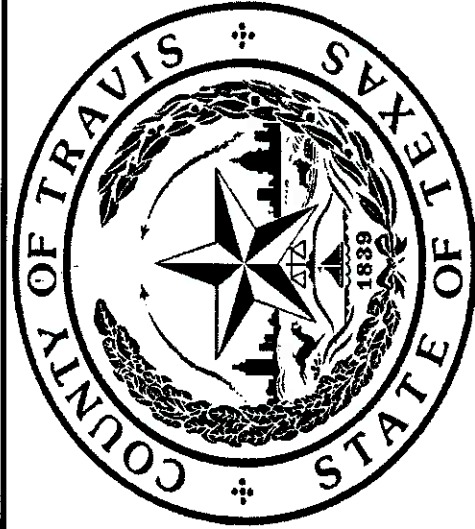
Summary of the FY 09 Capital Acquisitions Resources Account (CAR) by Project Category								
Project Category	Department Name	FY 09 New	FY 09 Replace.	FY 09 Total	FY 10 Projected New	FY 10 Projected Replace.	FY 10 Projected Total	
Equipment Purchase and Installation	Information Telecommunication Systems	\$656,035	\$1,860,517	\$2,516,552				
	Civil Courts	\$69,050	\$1,500	\$70,550				
	Criminal Courts	\$113,260	\$86,175	\$199,435				
	Constable Precinct 5	\$5,066	\$0	\$5,066				
	Travis County Sheriff's Office	\$608,499	\$63,500	\$671,999				
	Medical Examiner	\$0	\$56,786	\$56,786				
	Juvenile Probation	\$21,000	\$0	\$21,000				
	Emergency Services	\$139,033	\$0	\$139,033				
	Transportation and Natural	\$5,795	\$0	\$5,795				
	Records Management	\$92,995	\$80,000	\$172,995				
	Emergency Medical Services	\$52,088	\$0	\$52,088				
	Equipment Purchase and Installation		\$1,762,821	\$2,148,478	\$3,911,299			
	Maintenance Projects	Facilities Management Department	\$58,000	\$826,275	\$884,275			
Travis County Sheriff's Office		\$577,900	\$1,266,621	\$1,844,521				
Juvenile Probation		\$0	\$642,000	\$642,000				
Maintenance Projects		\$635,900	\$2,734,896	\$3,370,796				
Renovation	Facilities Management Department	\$8,000	\$525,936	\$533,936				
Renovation		\$8,000	\$525,936	\$533,936				
Health and Safety Projects	Travis County Sheriff's Office	\$23,200	\$274,600	\$297,800				
Health and safety projects		\$23,200	\$274,600	\$297,800				
Traffic Signals, Guardrails & Sidewalks Resources	Transportation and Natural	\$240,000	\$0	\$240,000				
Traffic Signals, Guardrails & Sidewalks		\$240,000	\$0	\$240,000				
Bridge Repair/Replacement	Transportation and Natural	\$200,000	\$0	\$200,000				
Bridge Repair/ Replacement		\$200,000	\$0	\$200,000				
Fleet Equipment and Vehicles	Transportation and Natural	\$10,500	\$0	\$10,500				
Fleet Equipment and Vehicles		\$10,500	\$0	\$10,500				
Aircraft Enhancements	Emergency Medical Services	\$209,144	\$0	\$209,144				
Aircraft Enhancements		\$209,144	\$0	\$209,144				
Summary of Rebudgeted CAR Project Category								
Project Category	Department Name	Project Description		Original Allocation	Rebudgeted for FY 09	FY 09 Total		

Summary of the FY 09 Capital Acquisitions Resources Account (CAR) by Project Category

Project Category	Department Name	FY 09 New	FY 09 Replace.	FY 09 Total	FY 10 Projected New	FY 10 Projected Replace.	FY 10 Projected Total
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Draft Travis County FY 09 Capital Improvement Program

Funding Type	General Fund Capital Acquisition Resources (CAR) Account			
Department Name	CAR Reserve			
Project Category	Various	Issuance Year	FY 09	Authorized To Date
Project Name		Original Allocation	\$ 614,066.00	Remaining Allocation



The General Fund Capital Acquisition Resources (CAR) Account is used to fund capital equipment and facilities. The size of this account varies from year to year, driven by economic circumstances, capital needs, and other sources and constraints on debt financing. The FY 09 Budget establishes the CAR account at \$9,387,481. This amount includes a Reserve of \$614,066. Some of this reserve is expected to be spent during the year to fund the following projects that are currently earmarked for further development during FY 09: (Insert earmarks when they are developed).

Project Cash flow	FY 09	FY 09	FY 10	FY 10	FY 11	FY 11	FY 12	FY 12	FY 13	FY 13	FY 14	FY 14
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Planning & Specifications												
Right of way / Land Acquisition												
Building Acquisition												
Design												
Construction / Implementation												
Equipment Purchases												
Rebudgeted From												
Previous Fiscal Year												
Annual Total	614,066											
Deviation												

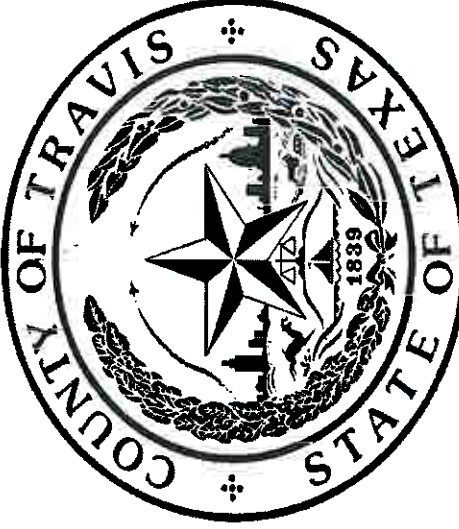
Draft Travis County FY 09 Capital Improvement Program

Status Update					
FY 09	2nd QRT	4th QRT	Commissioners Court Approval date	Project Name	Line Item
Transfers to projects					
Remaining Earmarks					
% Complete					
General Comments					

Draft Travis County FY 09 Capital Improvement Program

Funding Type:	General Fund Capital Acquisition Resources (CAR)	Issuance Year:	FY 09	Authorized To Date:	
Department Name:	Information Telecommunication Systems	Original Allocation \$:	1,531,145	Remaining Allocation:	
Project Category:	Equipment Purchase New & Replacement Equipment				
Project Name:					

Project Description
 The Travis County Telecommunication Systems Department replaces the basic desk top equipment for employees on a 4 to 5 year cycle, subject to funding availability. In FY 09 funding has been established at \$1,215,895 for replacement equipment and \$315,250 has been set aside for new equipment needs.

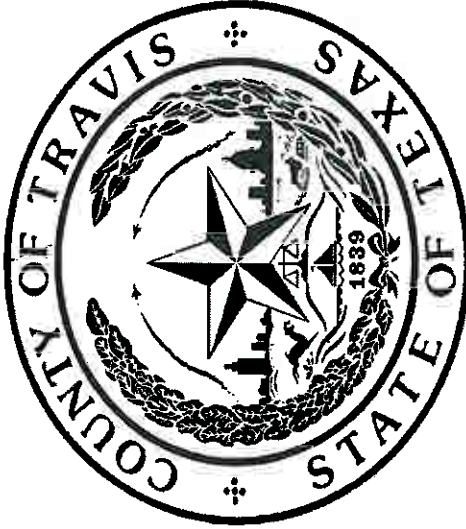


Project Cash flow	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 09 Status Update	2nd Qrt.	4th Qrt.	Line Item
Planning & Specifications								
Right of way / Land Acquisition								
Building Acquisition								
Design								
Construction / Implementation								
Equipment Acquisition	1,531,145				Pre-encumbrances			
Rebudgeted from Previous Fiscal Year					Encumbrances			
Annual Total	1,531,145				Expenditures			
Deviation					% Complete			

General Comments

Draft Travis County FY 09 Capital Improvement Program

Funding Type:	General Fund Capital Acquisition Resources (CAR)	Issuance Year:	FY 09	Authorized To Date:	
Department Name:	Facilities Management Department	Original Allocation \$:	330,000	Remaining Allocation:	
Project Category:	Equipment Purchase & Installation Blackwell-Thurman Criminal Justice Center Roof Restoration				
Project Name:					

Project Description:	 <p>While the roof is only 10 years old, a roofing consultant's report indicates that the flashings are in poor condition and in dire need of repair. The mineral surface on the roof is reported in fair condition but is experiencing mineral loss. This restoration will replace the flashings and resurface the roof with gravel instead of minerals, which deteriorate in the sun.</p>
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Project Cash flow	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 09 Status Update	2nd Qrt.	4th Qrt.	Line Item
Planning & Specifications								
Right of way / Land Acquisition								
Building Acquisition								
Design								
Construction / Implementation	330,000							
Equipment Acquisition	0				Pre-encumbrances			
Rebudgeted from Previous Fiscal Year					Encumbrances			
Annual Total	330,000				Expenditures			

Draft Travis County FY 09 Capital Improvement Program

Deviation					% Complete					
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General Comments

Draft Travis County, FY 09 Capital Improvement Program

Summary of FY 2009
Projects Funded Through New Certificates of Obligation

Department Name	Project Name	Project Category / Description	Project ID #	New	Replace	FY 09 Total	Projected FY		Previous Year(s)	TOTAL
							10	FY 11		
Facilities Management / TCSO	Final funding for Travis County Correctional Complex - Building 12			\$1,089,265	\$0	\$1,089,265				\$ 1,089,265
										\$ 1,089,265
Long Term Total										\$ 1,089,265

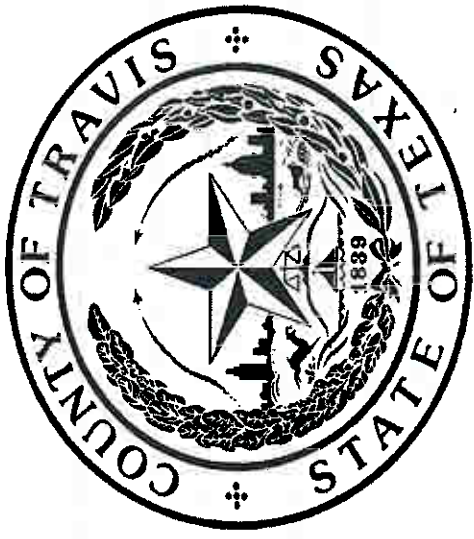
Department Name	Project Name	Project Category / Description	Project ID #	New	Replace	FY 09 Total	Projected FY		Previous Year(s)	TOTAL
							10	FY 11		
FY 09 Capital to be Funded from Five-Year COs										
Information Telecommunication Systems	Data Network Equipment End of Life	Equipment Purchase and Installation		\$0	\$300,000	\$300,000				
	Replace End of Life SAN Switches	Equipment Purchase and Installation		\$0	\$610,000	\$610,000				
	Server Replacement	Equipment Purchase and Installation		\$0	\$380,000	\$380,000				
	Storage Increase for Growth	Equipment Purchase and Installation		\$295,000	\$0	\$70,000				
	Chassis Replacement	Equipment Purchase and Installation		\$0	\$190,000	\$295,000				
	Power Growth in the Data Center	Equipment Purchase and Installation		\$150,000	\$0	\$150,000				
	Tiburon Version 7.5.1 Upgrade Phase 2	Equipment Purchase and Installation		\$0	\$684,335	\$190,000				
	Unisys Replacement	Equipment Purchase and Installation		\$0	\$404,730	\$684,335				
	Unisys Replacement	Equipment Purchase and Installation		\$0	\$72,000	\$404,730				
						\$72,000				
FY 09 Capital to be Funded from Twenty-Year COs										
Facilities Management	Precinct 1 Office Bldg Design/Construction	New Construction		\$445,000	\$2,711,065	\$3,156,065				
	Precinct 2 Office Bldg 1st floor Renovation	Renovation		\$0	\$947,604	\$3,029,645				\$ 3,029,645
	CSCD SMART Facility--Add'l Costs	New Construction		\$618,792	\$0	\$947,604				\$ 947,604
	Continuation of Cooled Rack Project, Gault	Equipment Purchase and Installation		\$250,000	\$0	\$618,792				\$ 618,792
						\$250,000				\$ 250,000
						\$947,604				\$ 947,604
						\$3,000,000				\$ 3,000,000
						\$3,400,000				\$ 3,400,000
						\$250,000				\$ 250,000
						\$41,500				\$ 41,500
Short-Term Total						\$15,708,186				
Issuance Costs						\$7,549				
Grand Total Certificates of Obligation						\$16,885,000	\$ 1,090,000	\$ 980,000	\$ 1,200,000	\$ 6,849,645

**Summary by Project Category of FY 2009
Projects Funded Through New Certificates of Obligation**

Department Name		Project Category / Description	Project Name	Project ID #	New	Replace.	FY 09 Total	Projected FY 10	Projected FY 11	Previous Year(s)	TOTAL	
FY 09 Capital to be Funded from Five-Year COs												
Telecommunications Systems	Data Network Equipment End of Life	Equipment Purchase and Installation			\$0	\$300,000	\$300,000					
	Replace End of Life SAN Switches	Equipment Purchase and Installation			\$0	\$610,000	\$610,000					
	Server Replacement	Equipment Purchase and Installation			\$0	\$380,000	\$380,000					
	Server Replacement	Equipment Purchase and Installation			\$0	\$70,000	\$70,000					
	Storage Increase for Growth	Equipment Purchase and Installation			\$295,000	\$0	\$295,000					
	Chassis Replacement	Equipment Purchase and Installation			\$0	\$190,000	\$190,000					
	Power Growth in the Data Center	Equipment Purchase and Installation			\$150,000	\$0	\$150,000					
	Tiburton Version 7.5.1 Upgrade Phase 2	Equipment Purchase and Installation			\$0	\$684,335	\$684,335					
	Unisys Replacement	Equipment Purchase and Installation			\$0	\$404,730	\$404,730					
	Unisys Replacement	Equipment Purchase and Installation			\$0	\$72,000	\$72,000					
	Continuation of Cooled Rack Project, Gault	Equipment Purchase and Installation			\$250,000	\$0	\$250,000					
	TOTAL	Installation	Equipment Purchase and Installation			\$695,000	\$2,711,065	\$3,406,065				
	Facilities Management	Precinct 1 Office Bldg Design/Construction	New Construction			\$3,029,645	\$0	\$3,029,645				
CSCD SMART Facility--Add'l Costs		New Construction			618,792	\$0	618,792					
TOTAL		New Construction			\$3,648,437	\$0	\$3,648,437					
Facilities Management	Precinct 2 Office Bldg 1st floor Renovation	Renovation			\$0	\$947,604	\$947,604					
	TOTAL	Renovation			\$0	\$947,604	\$947,604					
Transportation Natural Resources	Frate Barker - Phase I (Match)	Road Improvements			\$300,000	\$0	\$300,000					
	HMAC & Alternative Paving Projects	Road Improvements			\$3,400,000	\$0	\$3,400,000					
	TOTAL	Road Improvements			\$3,700,000	\$0	\$3,700,000					
Transportation Natural Resources	Bridge Replacement	Bridge Replacement			\$250,000	\$0	\$250,000					
	TOTAL	Bridge Replacement			\$250,000	\$0	\$250,000					
Transportation Natural Resources	Countywide Replacement & New Vehicles	Fleet Equipment & Vehicles			\$41,500	\$3,714,580	\$3,756,080					
	TOTAL	Fleet Equipment & Vehicles			\$41,500	\$3,714,580	\$3,756,080					

Draft Travis County FY 09 Capital Improvement Program

Funding Type	Certificate of Obligation (CO)			
Department	Information Telecommunications Systems			
Name	Equipment Purchase and Installation	Issuance Year	FY 09	Authorized To Date Remaining
Project Category	Unisys Hardware and Software Replacement	Original Allocation	\$ 476,730	Allocation



Project Description
 This project will purchase and install a Unisys Server and Software to replace the current system that supports the JPs and is no longer supported by any maintenance agreements and has no remaining spare parts. Implementation of the project will allow for a \$270,973 decrease in the ongoing Maintenance Agreement requirements for ITS. Upon final conversion of the Justice of the Peace Courts data from the Unisys System to FACTS, estimated to take another 18 months, the ITS expects to be able to sell this equipment on the used market for approximately \$100,000.

Project	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Actual	FY 12 Budget	FY 12 Actual	FY 13 Budget	FY 13 Actual
Cashflow										
Planning										
Right of way / Land /Building Acquisition										
Design										
Construction / Implementation										
Equipment Acquisition /	\$ 476,730									

Draft Travis County FY 09 Capital Improvement Program

from Prior Fiscal Year															
Annual Total															
Deviation															

\$ 476,730

Status Update

General Comments

FY 09

1st & 2nd QRT.

3rd & 4th QRT.

FY 010

1st & 2nd QRT.

3rd & 4th QRT.

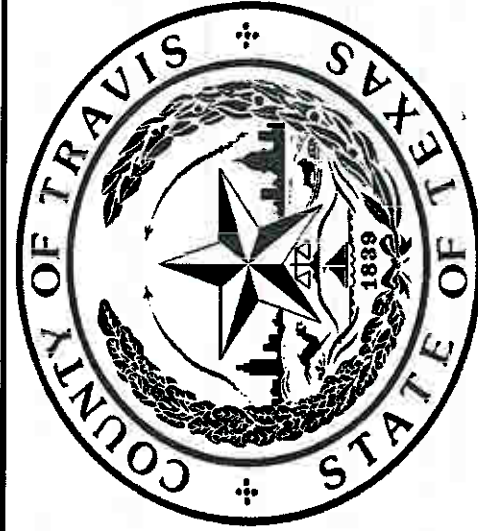
FY 11

1st & 2nd QRT.

3rd & 4th QRT.

Draft Travis County FY 09 Capital Improvement Program

Funding Type Certificate of Obligation (CO)
Department Name Transportation and Natural Resources
Project Category Road Improvements **Issuance Year** FY 09 **Authorized To Date Remaining**
Project Name Frate Barker - Phase I **Original Allocation** \$ 300,000 **Allocation**



Project Description
 In 2006 this project received CAMPO funds to design and build a three-lane upgrade to Frate-Barker Road between Manchaca Road and Brodie Lane. This request will complete the local sponsor funding requirement for the CAMPO grant. Travis County's total match requirement is \$2,070,000. The Commissioners Court approved \$700K in FY 07 CO's and another \$500K in FY 08 CO's. The FY09 funding is \$300,000 and the difference of \$870,000 will be funded in FY 10 and FY 11 as needed. The ultimate CAMPO plan roadway section for Frate-Barker is four lanes. In October 2007 the Court approved submitting a request to CAMPO for additional funds needed to complete the ultimate roadway section. If approved on May 12 by the CAMPO Policy Board there will be additional matching fund requirements, which are discussed in the Frate-Barker Phase II CO request included with TNR's FY 09 budget request.

Project Cashflow	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Actual	FY 12 Budget	FY 12 Actual	FY 13 Budget	FY 13 Actual
Right of way / Land /Building Acquisition										
Design	\$ 300,000		\$ 340,000		\$ 230,000					
Construction / Implementation										
Equipment Acquisition /										

Draft Travis County FY 09 Capital Improvement Program

Rebudgeted From Prior Fiscal Year																					
Annual Total	\$ 300,000																				\$ 230,000
Deviation																					

Status Update
General Comments

The Project is currently under design and going through alternatives analysis required by the National Environmental Policy Act, a requirement of the federal grant. It is anticipated we will receive federal authorization to proceed with final design in 2009 followed by up to 18 months of final design, regulatory permitting, and right-of-way acquisition after which construction will begin. Construction is expected to take between 18 months and 24 months. These funds will be used to continue design work and investigations required to obtain federal authorization to proceed with final design, right-of-way acquisition, and construction and to complete those tasks.

FY 09	
1st & 2nd QRT.	
3rd & 4th QRT.	
FY 010	
1st & 2nd QRT.	
3rd & 4th QRT.	
FY 11	
1st & 2nd QRT.	
3rd & 4th QRT.	

Draft Travis County FY 09 Capital Improvement Program

**Summary of FY 2009
Projects Funded Through Voter Approved Bonds**

FY 09 Capital to Funded from 2005 Voter Approved Bonds

Department Name	Prop #	Project Category / Description	Authorization	# Issue	FY 09 Total	Projected FY 10	Projected FY 11	Projected FY 12	Previous Year(s)	TOTAL	Projected Savings
Transportation and Natural Resources	1	Roads, Bridges and Sidewalks	\$65,225,000	3	\$6,980,000	\$ 3,555,000	\$ 3,820,000	\$ -	\$ 50,870,000	\$ 65,225,000	\$ -
Transportation and Natural Resources	2	Parks and Open Space	\$62,150,000	3	\$8,305,000	\$ 4,640,000	\$ 6,930,000	\$ -	\$ 42,275,000	\$ 62,150,000	\$ -
TOTAL			\$127,375,000		\$15,285,000	\$8,195,000	\$10,750,000	\$ -	\$ 93,145,000	\$ 127,375,000	\$ -

FY 09 Capital to Funded from 2001 Voter Approved Bonds

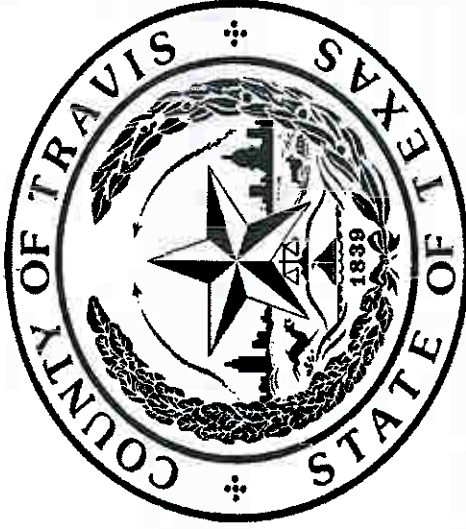
Department Name	Prop #	Project Category / Description	Authorization	# Issue	FY 09 Total	Projected FY 10	Projected FY 11	Projected FY 12	Previous Year(s)	TOTAL	Projected Savings
Transportation and Natural Resources	1	Roads, Bridges and Sidewalks	\$57,430,000	8	\$0	\$ -	\$ -	\$ -	\$ 55,240,000	\$55,240,000	\$2,190,000
Transportation and Natural Resources	2	Parks	\$28,600,000	5	\$0	\$ -	\$ -	\$ -	\$ 28,400,000	\$28,400,000	\$200,000
Transportation and Natural Resources	3	FM 1826 & SH 45	\$32,725,000	2	\$0	\$ -	\$ -	\$ -	\$ 32,000,000	\$32,000,000	\$725,000
Transportation and Natural Resources	4	SH 130	\$66,200,000	1	\$0	\$ -	\$ -	\$ -	\$ 66,200,000	\$66,200,000	\$0
TOTAL			\$184,955,000		\$0	\$ -	\$ -	\$ -	\$ 181,840,000	\$181,840,000	\$3,115,000

FY 09 Capital to Funded from 2000 Voter Approved Bonds

Department Name	Prop #	Project Category / Description	Authorization	# Issue	FY 09 Total	Projected FY 10	Projected FY 11	Projected FY 12	Previous Year(s)	TOTAL	Projected Savings
Transportation and Natural Resources		SH 130	\$20,000,000	2	\$0	\$ -	\$ -	\$ -	\$ 20,000,000	\$20,000,000	\$0
Transportation and Natural Resources		SH 45	\$2,000,000	2	\$0	\$ -	\$ -	\$ -	\$ 2,000,000	\$2,000,000	\$0
Transportation and Natural Resources		Loop 1 North	\$4,000,000	1	\$0	\$ -	\$ -	\$ -	\$ 4,000,000	\$4,000,000	\$0
Transportation and Natural Resources		US HWY 290 W	\$2,000,000	-	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
TOTAL			\$28,000,000		\$0	\$ -	\$ -	\$ -	\$ 26,000,000	\$26,000,000	\$ 2,000,000

Draft Travis County Fy 09 Capital Improvement Program

Funding Type	Voter Approved Bonds - 2005	Proposition Number	2
Department Name	Transportation and Natural Resources		
Original Allocation	\$4,144,789		
Project Category	Parks and Open Space	Issuance Year	FY 09
		Authorized To Date	\$1,412,334
Project Name	Northeast Metro Park Phase III Amount		
	\$ 2,732,455	Remaining Allocation	\$ 0



Project Description

The expansion of Northeast Metropolitan Park includes the addition of the following amenities and facilities: One skate park, One BMX track, Two playgrounds, Two restrooms, Two picnic shelters, Additional picnic sites with grills.

To date, the park construction has undergone two phases. Phase I and II included fourteen soccer fields, four multi-use fields, eight baseball fields, multi-use trails, three parking areas, six restrooms, four shelters, three concession areas, a basketball court, a tennis court and three playgrounds. The Phase III Improvements, which include the skate park and BMX track, is scheduled to be completed in 2009.

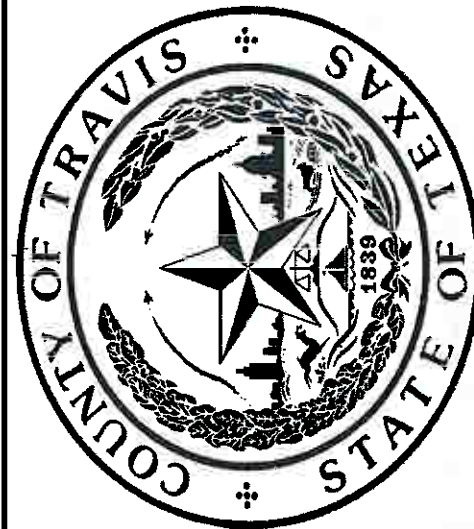
Project Cashflow	FY 08 Budget	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Actual	FY 12 Budget	FY 12 Actual
Planning									
Right of way / Land /Building Acquisition									
Design	\$ 442,560								
Construction / Implementation	\$ 721,209	\$ 2,524,232							
Equipment Acquisition									
Admin costs	\$ 235,482	\$ 198,792							
Issuance cost	\$ 13,083	\$ 9,431							
Annual Total	\$ 1,412,334	\$ 2,732,455							
Deviation									

Draft Travis County FY 09 Capital Improvement Program

Status Update	
General Comments	
FY 09	
	1st & 2nd QRT.
	3rd & 4th QRT.
FY 10	
	1st & 2nd QRT.
	3rd & 4th QRT.
FY 11	
	1st & 2nd QRT.
	3rd & 4th QRT.

Draft Travis County FY 09 Capital Improvement Program

Funding Type	Voter Approved Bonds - 2005	Proposition Number	1
Department Name	Transportation and Natural Resources	Authorized To Date	\$ -
Original Allocation	\$ 1,822,312	Remaining Allocation	\$ 1,585,846
Project Category	Roads, Bridges and Sidewalks	Issuance Year	FY 09
Project Name	Jessie Bohls Bridge # 231	FY 09 Amount	\$ 236,466



This project will replace an existing bridge (#231) on Jessie Bohls Road in Precinct 2, and realign the roadway. This bridge, #231 crosses Wilbarger Creek.

Project Cashflow	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Actual	TOTAL
Planning							
Right of way / Land / Building Acquisition			\$ 79,500				\$ 79,500
Design	\$ 218,445		\$ 27,306				\$ 245,751
Construction / Implementation			\$ 303,396		\$ 1,061,884		\$ 1,365,280
Equipment Acquisition							
Admin costs	\$ 17,206		\$ 29,150		\$ 79,073		\$ 125,429
Issuance cost	\$ 815		\$ 1,521		\$ 4,016		\$ 6,352
Annual Total	\$ 236,466		\$ 440,873		\$ 1,144,973		\$ 1,822,312
Deviation							

Draft Travis County Fy 09 Capital Improvement Program

Status Update	
General Comments	
FY 09	
	1st & 2nd QRT.
	3rd & 4th QRT.
FY 10	
	1st & 2nd QRT.
	3rd & 4th QRT.
FY 11	
	1st & 2nd QRT.
	3rd & 4th QRT.

Table 6
FY 2009 PRELIMINARY BUDGET
CAPITAL ACQUISITION RESOURCES (CAR) ACCOUNT

Dept	Description	Unit Cost	Qty	New	Replace	Total
12	Centrally Budgeted IT Equipment			\$315,250	\$1,215,895	\$1,531,145
12	Blade Server	131,250	1	\$0	\$131,250	\$131,250
12	Blade Chassis	34,000	2	\$68,000	\$0	\$68,000
12	UPS Equipment	5,708	9	\$0	\$51,372	\$51,372
	Various size UPS for selected IDF and MDF					
12	across county facilities	7,500	40	\$0	\$300,000	\$300,000
12	TSM Server	56,000	2	\$0	\$112,000	\$112,000
12	Server Window	12,000	1	\$0	\$12,000	\$12,000
12	TSM Software	38,000	1	\$0	\$38,000	\$38,000
12	MDF & IDF Equipment and Server	175,090	1	\$175,090	\$0	\$175,090
12	Server	7,695	1	\$7,695	\$0	\$7,695
12	Monitoring Equipment	2,000	45	\$90,000	\$0	\$90,000
12	Total			\$656,035	\$1,860,517	\$2,516,552
14	Renovation and FF&E	8,000	1	\$8,000	\$0	\$8,000
14	Roof-top air conditioning units	15,000	2	\$0	\$30,000	\$30,000
14	Roof-top air conditioning units	115,000	1	\$0	\$115,000	\$115,000
14	Roof repairs at Criminal Justice Center	330,000	1	\$0	\$330,000	\$330,000
14	Refurbish elevator at USB	156,000	1	\$0	\$156,000	\$156,000
14	Refurbish elevator at Gault Bldg.	160,000	1	\$0	\$160,000	\$160,000
14	Portable air conditioning units	3,800	5	\$19,000	\$0	\$19,000
14	Replace existing fire alarm system at EOB	365,275	1	\$0	\$365,275	\$365,275
14	Lower roof restoration at USB	100,000	1	\$0	\$100,000	\$100,000
14	Software to monitor/control building HVAC	39,000	1	\$39,000	\$0	\$39,000
	Renovation of County Attorney suites on 3rd					
14	and 4th floor of Granger	38,319	1	\$0	\$38,319	\$38,319
	Expansion of restroom facilities at Smith					
14	Road for Texas Coop Extension	57,617	1	\$0	\$57,617	\$57,617
14	Total			\$66,000	\$1,352,211	\$1,418,211
22	Telephone Equipment	250	2	\$500	\$0	\$500
22	Replacement Computers	1,550	23	\$35,650	\$0	\$35,650
22	Printers	550	2	\$1,100	\$0	\$1,100
22	Audio System Upgrades	25,500	1	\$25,500	\$0	\$25,500
	Desk for newly elected 98th District Judge in					
22	chambers	1,000	1	\$1,000	\$0	\$1,000
	Credenza for newly elected 98th District					
22	Judge in chambers	500	1	\$500	\$0	\$500
	Bookcases for newly elected 98th District					
22	Judge in chambers	500	1	\$500	\$0	\$500
	Lateral file cabinet for newly elected 98th					
22	District Judge	500	1	\$500	\$0	\$500
	Desk with file capability for 200th Court					
22	Operations Officer	500	1	\$0	\$500	\$500
	Ergonomic chair for 200th Court Reporter in					
22	Courtroom	500	1	\$0	\$500	\$500
22	Replacement witness stand chair	500	1	\$0	\$500	\$500

Table 6
FY 2009 PRELIMINARY BUDGET
CAPITAL ACQUISITION RESOURCES (CAR) ACCOUNT

Dept	Description	Unit Cost	Qty	New	Replace	Total
22	Credenza in Judge's chambers	500	1	\$500	\$0	\$500
22	Lateral file cabinet for 419th Staff Attorney	500	2	\$1,000	\$0	\$1,000
22	and Court Reporter					
22	Lateral file cabine for Financial Analyst's	500	1	\$500	\$0	\$500
22	Office					
22	Ergonomic desk chair for Civil Courts	500	1	\$500	\$0	\$500
22	Director	800	1	\$800	\$0	\$800
22	Shredder	500	1	\$500	\$0	\$500
22	Podium for courtroom					
22 Total				\$69,050	\$1,500	\$70,550
24	Furniture	15,000	1	\$15,000	\$0	\$15,000
24	Printers	250	4	\$1,000	\$0	\$1,000
24	Printers	400	4	\$1,600	\$0	\$1,600
24	Fax Machines	1,000	1	\$1,000	\$0	\$1,000
24	Courtroom Sound System	17,250	1	\$17,250	\$0	\$17,250
24	Courtroom Technology	49,875	1	\$49,875	\$0	\$49,875
24	Computers and other technology equipment	27,535	1	\$27,535	\$0	\$27,535
24	Assisted Listening	36,000	1	\$0	\$36,000	\$36,000
24	Replacement Computers	1,550	22	\$0	\$34,100	\$34,100
24	Replacement Laptops	2,400	3	\$0	\$7,200	\$7,200
24	Software	311	25	\$0	\$7,775	\$7,775
24	Replacement Printers	550	2	\$0	\$1,100	\$1,100
24 Total				\$113,260	\$86,175	\$199,435
35	Hand held radios	2,533	2	\$5,066	\$0	\$5,066
35 Total				\$5,066	\$0	\$5,066
37	Handheld Radios - Maintenance Staff	2,757	2	\$5,514	\$0	\$5,514
37	Handheld Radio for Sergeant	2,757	1	\$2,757	\$0	\$2,757
37	Handheld Radios - Transportation Staff	2,757	2	\$5,514	\$0	\$5,514
37	Handheld Radios - Courthouse Security	2,757	2	\$5,514	\$0	\$5,514
37	Fire Department Connection for HSB	23,200	1	\$23,200	\$0	\$23,200
37	Fire detectors for Buildings 1 & 3	199,400	1	\$0	\$199,400	\$199,400
37	Infectious disease cell exhaust at TCJ	75,200	1	\$0	\$75,200	\$75,200
37	TCJ Roof	924,500	1	\$0	\$924,500	\$924,500
37	Window Caulking Buildings 1 & 3	43,350	1	\$0	\$43,350	\$43,350
37	Sewer Machine for TCCC	17,400	1	\$17,400	\$0	\$17,400
37	Clean, Seal, & Paint CCB & CCC	26,050	1	\$0	\$26,050	\$26,050
37	Rebuild Generator Bldg 2	23,200	1	\$0	\$23,200	\$23,200
37	TCJ water valve replacement	28,900	1	\$0	\$28,900	\$28,900
37	Bldg 10 sink replacement	4,700	1	\$0	\$4,700	\$4,700
37	Shower & Sink replacement Bldg 9	19,100	1	\$0	\$19,100	\$19,100
37	Remove/Refurbish old TCJ emergency generator w/trailer	25,500	1	\$0	\$25,500	\$25,500
37	Tactical Headsets	450	30	\$0	\$13,500	\$13,500
37	Interview Room Equipment	6,585	1	\$6,585	\$0	\$6,585
37	Automated External Defibrillators (AED)	1,768	25	\$44,200	\$0	\$44,200
37	Refinish holding Cell Floors CBF	48,600	1	\$0	\$48,600	\$48,600

Table 6
FY 2009 PRELIMINARY BUDGET
CAPITAL ACQUISITION RESOURCES (CAR) ACCOUNT

Dept	Description	Unit Cost	Qty	New	Replace	Total
37	Refinish holding Cell Floors Trans	88,021	1	\$0	\$88,021	\$88,021
37	CBF Main Control UPS upgrade	34,700	1	\$0	\$34,700	\$34,700
37	Inmate property/processing building	577,900	1	\$577,900	\$0	\$577,900
37	Supplies and Equipment for Bldg 12	475,000	1	\$475,000	\$0	\$475,000
37	Live Scan System for Bonding	38,615	1	\$38,615	\$0	\$38,615
37	Vehicle Radios - for Complex Security Vans	3,700	2	\$7,400	\$0	\$7,400
37	Walkthrough Metal Detector	5,000	1	\$0	\$5,000	\$5,000
37	X-ray Machine	45,000	1	\$0	\$45,000	\$45,000
37 Total				\$1,209,599	\$1,604,721	\$2,814,320
38	Histology Tissue Processor	56,786	1	\$0	\$56,786	\$56,786
38 Total				\$0	\$56,786	\$56,786
45	Hand-held Radios	21,000	1	\$21,000	\$0	\$21,000
45	Roof Replacement	642,000	1	\$0	\$642,000	\$642,000
45 Total				\$21,000	\$642,000	\$663,000
47	Capital Equipment	139,033	1	\$139,033	\$0	\$139,033
47 Total				\$139,033	\$0	\$139,033
49	GPS Handheld Units	3,865	1	\$3,865	\$0	\$3,865
49	GPS Terrasync software for handheld units	1,165	1	\$1,165	\$0	\$1,165
49	GPS Pathfinder software for handheld units	765	1	\$765	\$0	\$765
49	Traffic Signals - New Installations	120,000	0	\$0	\$0	\$0
49	Guardrail - New Installaations	90,000	1	\$90,000	\$0	\$90,000
49	Slaughter Lane Bridge over Onion Creek					
49	Scour Repair	200,000	1	\$200,000	\$0	\$200,000
49	Sidewalk - ADA Upgrades	150,000	1	\$150,000	\$0	\$150,000
49	EMS MDC Vehicle Mounting Hardware	1,200	3	\$3,600	\$0	\$3,600
49	EMS MDC Vehicle Mounting Install	300	3	\$900	\$0	\$900
49	CN2 MDC Vehicle Mounting Hardware	1,200	2	\$2,400	\$0	\$2,400
49	CN2 MDC Vehicle Mounting Install	300	2	\$600	\$0	\$600
49	CN5 MDC Vehicle Mounting Hardware	1,200	2	\$2,400	\$0	\$2,400
49	CN5 MDC Vehicle Mounting Install	300	2	\$600	\$0	\$600
49 Total				\$456,295	\$0	\$456,295
57	Machine to produce archival microfilm from digital images	54,995	1	\$54,995	\$0	\$54,995
57	Camera movement controller in the Commissioners courtroom	80,000	1	\$0	\$80,000	\$80,000
57	Hamada 600 Printing Press	30,000	1	\$30,000	\$0	\$30,000
57	Universal Envelope Feeder	8,000	1	\$8,000	\$0	\$8,000
57 Total				\$92,995	\$80,000	\$172,995
59	VEMD Mast Moment Kit / Oil Filter Kits / Metro Kits Installation	35,741	2	\$71,482	\$0	\$71,482
59	Outerlink Hardware & Installation	25,000	2	\$50,000	\$0	\$50,000
59	Cargo Hooks Spare	6,331	2	\$12,662	\$0	\$12,662
59	Tail & Intermediate Gearbox Overhauls	75,000	1	\$75,000	\$0	\$75,000
59	Hoseline A/C Unit	5,000	1	\$5,000	\$0	\$5,000
59	Glidescope Ranger	10,000	1	\$10,000	\$0	\$10,000

Table 6
FY 2009 PRELIMINARY BUDGET
CAPITAL ACQUISITION RESOURCES (CAR) ACCOUNT

Dept	Description	Unit Cost	Qty	New	Replace	Total
59	Radios	4,636	8	\$37,088	\$0	\$37,088
59 Total				\$261,232	\$0	\$261,232
Grand Total				\$3,089,565	\$5,683,910	\$8,773,475
				CAR RESERVE		614,006
				GRAND TOTAL		\$9,387,481

Table 9
FY 2009 PRELIMINARY BUDGET
PROJECTS FUNDED THROUGH NEW CERTIFICATES OF OBLIGATION

FY 09 Capital to be Funded from Twenty-Year COs

Dept.	Description	Cost	Qty.	New	Replace.	Total
97	Final funding for Travis County Correctional Complex - Building 12	\$1,089,265	1	\$1,089,265	\$0	\$1,089,265
						\$1,089,265

FY 09 Capital to be Funded from Five-Year COs

Dept.	Description	Cost	Qty.	New	Replace.	Total
12	Network Switches	\$300,000	1	\$0	\$300,000	\$300,000
12	SAN Fiber Switches	\$610,000	1	\$0	\$610,000	\$610,000
12	2xXeon 54610 Quad Core Processor, 16GB RAM, 6X400GB Drive	\$380,000	1	\$0	\$380,000	\$380,000
12	Disc Array, Dell MD1000 PowerVault, 15X1TB SATA Drives	\$17,500	4	\$0	\$70,000	\$70,000
12	Disk Drive TB, Software, Installation Chassis Replacement Racking System)	295,000	1	\$295,000	\$0	\$295,000
12	FDC (Telecomm Closet) and Installation	19,000	10	\$0	\$190,000	\$190,000
12	Tiburon Version 7.5.1 Upgrade Phase	150,000	1	\$150,000	\$0	\$150,000
12	2 Implementatin (FY 09 Portion)	\$684,335	1	\$0	\$684,335	\$684,335
12	Unisys to Dorado HW	\$404,730	1	\$0	\$404,730	\$404,730
12	Unisys to Dorado Sfw	\$72,000	1	\$0	\$72,000	\$72,000
12 (ITS) Total				\$445,000	\$2,711,065	\$3,156,065
14	Construction of new office building for Precinct 1	\$3,029,645	1	\$3,029,645	\$0	\$3,029,645
14	Renovation of 1st Floor of Precinct 2 Office Building	\$947,604	1	\$0	\$947,604	\$947,604
14	Add'l costs - project delay re public notice reqs. etc.	\$618,792	1	\$618,792	\$0	\$618,792
14	Cooling system for computer equipment in Data Center	\$250,000	1	\$250,000	\$0	\$250,000
14 (Facilities Management) Total				\$3,898,437	\$947,604	\$4,846,041
49	Frate Barker - Phase I (Match)	300,000	1	\$300,000	\$0	\$300,000
49	HMAC & Alternative Paving Projects	3,400,000	1	\$3,400,000	\$0	\$3,400,000
49	TxDOT Off-System Bridge (Match) Countywide Replacement & New Vehicles	250,000	1	\$250,000	\$0	\$250,000
49 (TNR) Total				\$41,500	\$3,714,580	\$3,756,080
						\$15,708,186

Issuance Costs 87,549

Grand Total Certificates of Obligation \$16,885,000

Table 10
PROJECTS FUNDED THROUGH VOTER APPROVED BONDS
FY 2009 ISSUANCE

2005 Voter Approved Authorization

Proposition		FY 09 Issuance
1	Roads, Road-Related Drainage, Right-of-Way	\$6,980,000
2	Parks and Open Space Parkland	6,705,000
3	Jail Facility Replacement Beds & Renovations	0
	Total	\$13,685,000

TNR'S PROPOSED 2009 CO & 2011 BOND REFERENDUM PROJECT LIST (8-6-08)

Priority	Project Name	Scope	Eng Cost	est level	Acreage	R/W Cost	est level	Const Cost	*	Total
Priority A: 2009 Certificates of Obligation										
A	Frate Barker Phase I AFA	Widen 1.3m 2 to 3 Ins, Brodie to Manchaca	\$ 105,000	C	9	\$ 290,000	C	\$ 475,000	C	\$ 870,000
A	TxDot Off-System Bridge AFAs	Obtain ROW and relocate utilities for 7 bridges	\$ -	N/A	6	\$ 750,000	D	\$ -	N/A	\$ 750,000
A	Howard Lane II (\$6M TxDot)	New 0.6m 4-In from City limits to SH 130	\$ 225,000	C	8	\$ -	N/A	\$ 1,500,000	C	\$ 1,725,000
A	HMAC Alternative Paving	Resurface 40 m with 1.5" Type C HMAC	\$ -	N/A	0	\$ -	N/A	\$ 4,552,000	B	\$ 4,552,000
A	Slaughter Ln Onion Ck Bridge	Correct bridge foundation scour problem	\$ -	N/A	0	\$ -	N/A	\$ 200,000	B	\$ 200,000
A	Slaughter Ln Goodnight P/P	Add'l funds for imprvmnts outside limits of P/P agrmnt	\$ 25,000	B	0.5	\$ 100,000	A	\$ 375,000	B	\$ 500,000
A	Traffic Signals	Funding for warranted installation	\$ 20,000	C	0	\$ -	N/A	\$ 100,000	C	\$ 120,000
A	Guardrail	Upgrade end sections at 3 high-speed locations	\$ -	N/A	0	\$ -	N/A	\$ 90,000	A	\$ 90,000
A	Sidewalk ADA Upgrades	Reconstruct non-compliant sidewalks	\$ -	N/A	0	\$ -	N/A	\$ 150,000	C	\$ 150,000
A	McNeil Rd Drainage Impvnts	Remove McNeil Rd from new floodplain limits	\$ 360,000	C	14	\$ 610,000	D	\$ -	C	\$ 970,000
A	Bee Creek Road	Widen 1.25m 2 to 4 Ins from SH 71 to Highland Blvd	\$ 825,000	D	10	\$ -	D	\$ -	D	\$ 825,000
A	Sidewalk Safety Projects	PS&E for unanticipated sidewalk safety projects	\$ 100,000	D	0	\$ -	N/A	\$ -	N/A	\$ 100,000
A	Substandard Roads	Funding for indefinite # of cost-share agreements	\$ 250,000					0		\$ 250,000
A	Arterial A	New 1.75m 4-In from US 290 E to Cameron Rd	\$ 750,000	D	24	\$ -				\$ 750,000
		Priority A Roads Subtotal	\$ 2,660,000			\$ 1,750,000		\$ 7,442,000		\$ 11,852,000
A	County Park parking lots and roads	Continued maintenance of park roads and parking	\$ -	N/A	0	\$ -	N/A	\$ 207,000	N/A	\$ 207,000
A	LCRA Park parking lots and roads	Continued maintenance of park roads and parking	\$ -	N/A	0	\$ -	N/A	\$ 193,000	N/A	\$ 193,000
A	Park Residence-NE Metro	Provide on-site Ranger residence for security	\$ -	N/A	0	\$ -	N/A	\$ 225,000	C	\$ 225,000
		Priority A Parks Subtotal	\$ -			\$ -		\$ 625,000		\$ 625,000
Priority B: 2011 Bond Funds										
B	Hogeye Road Culvert	Replace functionally obsolete culvert	\$ 50,000	D	0.5	\$ 50,000	D	\$ 200,000	D	\$ 300,000
B	Frate Barker Phase II AFA	Widen 1.3m 3 to 4 Ins, Brodie to Manchaca	\$ -	N/A	0	\$ -	N/A	\$ 575,000	C	\$ 575,000
B	TxDot Off-System Bridge AFAs	Obtain ROW and relocate utilities for 7 bridges	\$ -	N/A	11	\$ 1,000,000	D	\$ -	N/A	\$ 1,000,000
B	Slaughter Lane	New 1.45m 4-In from Goodnight Rnch to Thaxton	\$ -	N/A	25	\$ -	N/A	\$ 10,000,000	B	\$ 10,000,000
B	Tuscany South	New 0.5m 4-In from US 290 to Springdale	\$ -	N/A	5	\$ 600,000	C	\$ 5,000,000	B	\$ 5,600,000
B	Blake-Manor H&B Trail	New 2.5m trail from Cutback Dr to East Metro Park	\$ -	C	2.5	\$ -	D	\$ 1,500,000	C	\$ 1,500,000
B	Reimers-Peacock	New 3.5m 2-In from Ham Pool Rd to SH 71	\$ -	N/A	68	\$ 2,956,800	D	\$ 6,000,000	A	\$ 8,956,800
B	Bob Wire Realignment	New 0.25m 2 In from SH 71 to Bob Wire	\$ 120,000	D	2.5	\$ 435,600	D	\$ 1,440,000	D	\$ 1,995,600
B	Jesse Bohls Realign	Widen-Realign 2.5m 2 to 4 Ins, Weiss Ln to Cameron	\$ 967,500	D	34	\$ 1,470,000	D	\$ 12,900,000	D	\$ 15,337,500

TNR'S PROPOSED 2009 CO & 2011 BOND REFERENDUM PROJECT LIST (8-6-08)

Priority	Project Name	Scope	Eng Cost	est level	Acreage	R/W Cost	est level	Const Cost	*	Total
B	Kimbros-Parsons Realign	Widen-Realign 4.0m 2 to 4 Ins, US 290 to Blake Manor	\$ 1,540,000	D	54	\$ 2,340,000	D	\$ 20,520,000	D	\$ 24,400,000
B	Hamilton Pool Road	Safety Imprvmnts 6.5m, RR12 to Pedernales Rvr	\$ -	D	32	\$ 2,745,600	D	\$ 11,620,000	D	\$ 14,365,600
B	McKinney Falls Pkwy (Ph2)	Widen 0.7m from 2 to 4Ins from Colton Bluff to Thaxton	\$ -	N/A	0	\$ -	N/A	\$ 2,500,000	A	\$ 2,500,000
B	McNeil Rd Drainage Impvnts	Remove McNeil Rd from new floodplain limits	\$ -	C	14	\$ -	D	\$ 1,800,000	C	\$ 1,800,000
B	Wells Branch Pkwy	New 3.5m 4-In from Immanuel to SH 130	\$ 2,200,000	D	35	\$ 1,504,800	D	\$ 22,000,000	D	\$ 25,704,800
B	Flint Rock Rd (30% Lakeway)	Widen 2m 2 to 3 Ins from RM 620 to Serene Hills Dr	\$ -	N/A	0	\$ -	N/A	\$ 2,000,000	D	\$ 2,000,000
B	Dessau Road (widen in median)	Widen 2.9m 4 to 6 Ins, Parmer to Wells Branch Pkwy	\$ 500,000	D	0	\$ -	D	\$ 6,000,000	D	\$ 6,500,000
B	Bee Creek Road	Widen 1.25m 2 to 4 Ins from SH 71 to Highland Blvd	\$ -	D	10	\$ 871,200	D	\$ 7,920,000	D	\$ 8,791,200
B	Arterial A	New 1.75m 4-In from US 290 E to Cameron Rd	\$ 425,000	D	24	\$ 1,100,000	D	\$ 13,500,000	D	\$ 15,025,000
B	Ross Road	Widen 0.9m 2 to 4 In from Pearce to Heine Farm Rd	\$ 356,000	D	6	\$ 257,000	D	\$ 3,325,000	D	\$ 3,938,000
B	Thaxton Road	Widen 0.4m 2 to 4 Ins, Mckny Falls Pky to Slaughter	\$ 158,000	D	3	\$ 130,700	D	\$ 1,480,000	D	\$ 1,768,700
B	TxDot ROW Requests	Anticipated TxDot requests for 10% cost share	\$ -	N/A	320	\$ 5,000,000	D	\$ -	N/A	\$ 5,000,000
B	Cameron Rd (W of SH 130)	Widen-Realign 2.3m 2 to 4 Ins, Howard Ln to SH 130	\$ 1,275,000	C	28	\$ 1,220,000	D	\$ 13,100,000	C	\$ 15,595,000
B	Cameron Rd (E of SH 130)	Widen-Realign 4.0m 2 to 4 Ins, Weiss Ln to FM 973	\$ 2,100,000	D	48	\$ 2,100,000	D	\$ 20,160,000	D	\$ 24,360,000
B	Substandard Roads	Funding for indefinite # of cost-share agreements	\$ 250,000	D	N/A	\$ -	N/A	\$ 1,000,000	N/A	\$ 1,250,000
B	RM1826 at Slaughter Lane	Reconstruct 1500' of RM1826 to allow for traffic signal	\$ -	N/A	0	\$ -	N/A	\$ 750,000	D	\$ 750,000
B	Elroy Road Pub-Priv (50%)	Widen 1.1m 2 to 4 Ins from McAngus to Kellam	\$ 322,800	D	15	\$ -	N/A	\$ 3,100,000	D	\$ 3,422,800
B	Rundberg Ln Ext	New 1.2m 2-In from Sprinkle Rd to Art A	\$ 1,315,000	D	17	\$ 740,500	D	\$ 11,525,000	D	\$ 13,580,500
B	Braker Ln E Pub-Priv (50%)	New 1.1m 4-In from Taylor to Burleson Manor	\$ 290,000	D	15	\$ -	N/A	\$ 2,905,000	D	\$ 3,195,000
B	Slaughter Lane Pub-Priv (50%)	New 3.0m 4-In from Thaxton to FM 973	\$ 1,232,000	D	51	\$ -	N/A	\$ 12,320,000	D	\$ 13,552,000
B	William-Cannon Pub-Priv (50%)	New 3.5m 4-In, McKinney Falls Pky to FM 812	\$ 2,348,000	D	59	\$ -	N/A	\$ 23,480,000	D	\$ 25,828,000
B	Braker Ln S Pub-Priv (50%)	New 2.5m 4-In from Parmer to FM 973 (50% in COA)	\$ 660,000	D	35	\$ -	N/A	\$ 6,600,000	D	\$ 7,260,000
B	Blake-Manor H&B Trail	New 2.5m trail from Cutback Dr to East Metro Park	\$ 200,000	C	2.5	\$ 108,900	D	\$ -	C	\$ 308,900
B	McKinney Falls H&B Trail	New 1.4m trial from Mckny Falls SP to Wm Cannon	\$ -	N/A	0	\$ -	N/A	\$ 760,000	B	\$ 760,000
		Priority B Roads Subtotal	\$ 16,309,300			\$ 24,631,100		\$ 225,980,000		\$ 266,920,400
B	Park Residence-SE Metro	Provide on-site Ranger residence for security	\$ -	N/A	0	\$ -	N/A	\$ 225,000	C	\$ 225,000
B	Park Residence-East Metro	Provide on-site Ranger residence for security	\$ -	N/A	0	\$ -	N/A	\$ 225,000	C	\$ 225,000
B	Pedernales River Open Space	Acquire 870 Acres				\$ 17,400,000				\$ 17,400,000
B	Milton Reimers Ranch II	Phase II improvements	\$ 300,000			\$ -		\$ 2,700,000		\$ 3,000,000
B	Arkansas Bend Master Plan	Finish master plan & Phase I Improvements	\$ 7,500,000							\$ 7,500,000
B	Northeast Metro Park Phase MMVIX	Veloway, roadway, and restroom improvements	\$ 1,000,000					\$ 9,500,000		\$ 10,500,000
B	Southeast Metro Park Phase MMVIX	Construction of a swimming pool and concession stand	\$ 150,000					\$ 13,850,000		\$ 14,000,000

TNR'S PROPOSED 2009 CO & 2011 BOND REFERENDUM PROJECT LIST (8-6-08)

Priority	Project Name	Scope	Eng Cost	est level	Acreage	R/W Cost	est level	Const Cost	*	Total
	* Estimate Level of Accuracy									
	Level A	Based upon 100% complete design (engineer's estimate for bid purposes); +/-10%								
	Level B	Based upon approximately 50% complete design; +/-15%								
	Level C	Based upon comparable project costs, site visits, topo maps, schematic alignments, typical sections; +/-20%								
	Level D	Based upon cost trends for similar types of projects; +/-25%								

TNR'S PROPOSED 2009 CO & 2011 BOND REFERENDUM PROJECT LIST (8-6-08)			PBO ADDITIONAL INFORMATION	
			PRELIMINARY BUDGET	
Priority	Project Name	Total	Preliminary Budget	Difference
Priority A: 2009 Certificates of Obligation				
A	Frate Barker Phase I AFA	\$ 870,000	\$ 300,000	\$ 570,000
A	TxDot Off-System Bridge AFAs	\$ 750,000	\$ 250,000	\$ 500,000
A	Howard Lane II (\$6M TxDot)	\$ 1,725,000	\$ -	\$ 1,725,000
A	HMAC Alternative Paving	\$ 4,552,000	\$ 3,400,000	\$ 1,152,000
A	Slaughter Ln Onion Ck Bridge	\$ 200,000	\$ 200,000	\$ -
A	Slaughter Ln Goodnight P/P	\$ 500,000	\$ -	\$ 500,000
A	Traffic Signals	\$ 120,000	\$ -	\$ 120,000
A	Guardrail	\$ 90,000	\$ 90,000	\$ -
A	Sidewalk ADA Upgrades	\$ 150,000	\$ 150,000	\$ -
A	McNeil Rd Drainage Impvnts	\$ 970,000	\$ -	\$ 970,000
A	Bee Creek Road	\$ 825,000	\$ -	\$ 825,000
A	Sidewalk Safety Projects	\$ 100,000	\$ -	\$ 100,000
A	Substandard Roads	\$ 250,000	\$ -	\$ 250,000
A	Arterial A	\$ 750,000	\$ -	\$ 750,000
		\$ 11,852,000	\$ 4,390,000	\$ 7,462,000
A	County Park parking lots and roads	\$ 207,000	\$ -	\$ 207,000
A	LCRA Park parking lots and roads	\$ 193,000	\$ 192,771	\$ 229
A	Park Residence-NE Metro	\$ 225,000	\$ -	\$ 225,000
		\$ 625,000	\$ 192,771	\$ 432,229
Priority B: 2011 Bond Funds				
B	Hogeye Road Culvert	\$ 300,000	\$ -	\$ 300,000
B	Frate Barker Phase II AFA	\$ 575,000	\$ -	\$ 575,000
B	TxDot Off-System Bridge AFAs	\$ 1,000,000	\$ -	\$ 1,000,000
B	Slaughter Lane	\$ 10,000,000	\$ -	\$ 10,000,000
B	Tuscany South	\$ 5,600,000	\$ -	\$ 5,600,000
B	Blake-Manor H&B Trail	\$ 1,500,000	\$ -	\$ 1,500,000
B	Reimers-Peacock	\$ 8,956,800	\$ -	\$ 8,956,800
B	Bob Wire Realignment	\$ 1,995,600	\$ -	\$ 1,995,600
B	Jesse Bohls Realign	\$ 15,337,500	\$ -	\$ 15,337,500
B	Kimbro-Parsons Realign	\$ 24,400,000	\$ -	\$ 24,400,000
B	Hamilton Pool Road	\$ 14,365,600	\$ -	\$ 14,365,600
B	McKinney Falls Pkwy (Ph2)	\$ 2,500,000	\$ -	\$ 2,500,000
B	McNeil Rd Drainage Impvnts	\$ 1,800,000	\$ -	\$ 1,800,000
B	Wells Branch Pkwy	\$ 25,704,800	\$ -	\$ 25,704,800
B	Flint Rock Rd (30% Lakeway)	\$ 2,000,000	\$ -	\$ 2,000,000
B	Dessau Road (widen in median)	\$ 6,500,000	\$ -	\$ 6,500,000
B	Bee Creek Road	\$ 8,791,200	\$ -	\$ 8,791,200
B	Arterial A	\$ 15,025,000	\$ -	\$ 15,025,000
B	Ross Road	\$ 3,938,000	\$ -	\$ 3,938,000
B	Thaxton Road	\$ 1,768,700	\$ -	\$ 1,768,700
B	TxDot ROW Requests	\$ 5,000,000	\$ -	\$ 5,000,000
B	Cameron Rd (W of SH 130)	\$ 15,595,000	\$ -	\$ 15,595,000
B	Cameron Rd (E of SH 130)	\$ 24,360,000	\$ -	\$ 24,360,000
B	Substandard Roads	\$ 1,250,000	\$ -	\$ 1,250,000
B	RM1826 at Slaughter Lane	\$ 750,000	\$ -	\$ 750,000

TNR'S PROPOSED 2009 CO & 2011 BOND REFERENDUM PROJECT LIST (8-6-08)			PBO ADDITIONAL INFORMATION PRELIMINARY BUDGET	
Priority	Project Name	Total	Preliminary Budget	Difference
B	Eiroy Road Pub-Priv (50%)	\$ 3,422,800	\$ -	\$ 3,422,800
B	Rundberg Ln Ext	\$ 13,580,500	\$ -	\$ 13,580,500
B	Braker Ln E Pub-Priv (50%)	\$ 3,195,000	\$ -	\$ 3,195,000
B	Slaughter Lane Pub-Priv (50%)	\$ 13,552,000	\$ -	\$ 13,552,000
B	William-Cannon Pub-Priv (50%)	\$ 25,828,000	\$ -	\$ 25,828,000
B	Braker Ln S Pub-Priv (50%)	\$ 7,260,000	\$ -	\$ 7,260,000
B	Blake-Manor H&B Trail	\$ 308,900	\$ -	\$ 308,900
B	McKinney Falls H&B Trail	\$ 760,000	\$ -	\$ 760,000
		\$ 266,920,400	\$ -	\$ 266,920,400
B	Park Residence-SE Metro	\$ 225,000	\$ -	\$ 225,000
B	Park Residence-East Metro	\$ 225,000	\$ -	\$ 225,000
B	Pedernales River Open Space	\$ 17,400,000	\$ -	\$ 17,400,000
B	Milton Reimers Ranch II	\$ 3,000,000	\$ -	\$ 3,000,000
B	Arkansas Bend Master Plan	\$ 7,500,000	\$ -	\$ 7,500,000
B	Northeast Metro Park Phase MMVIX	\$ 10,500,000	\$ -	\$ 10,500,000
B	Southeast Metro Park Phase MMVIX	\$ 14,000,000	\$ -	\$ 14,000,000
B	Onion Creek Greenbelt Trail	\$ 4,500,000	\$ -	\$ 4,500,000
B	Greenspace - Countywide	\$ 20,000,000	\$ -	\$ 20,000,000
B	Greenspace - Graveyard Point	\$ 10,000,000	\$ -	\$ 10,000,000
		\$ 87,350,000	\$ -	\$ 87,350,000
B	Big Sandy Drive @ Long Hollow Cree	\$900,000	\$ -	\$ 900,000
B	Jacobson Rd @ Maha Creek	\$600,000	\$ -	\$ 600,000
B	Pedernales Canyon Trail @ Lick Cree	\$700,000	\$ -	\$ 700,000
B	Slaughter Cr Dr @ Trib to Slaughter	\$1,000,000	\$ -	\$ 1,000,000
B	Tumbleweed Trail @ Trib to Lake Au	\$200,000	\$ -	\$ 200,000
B	Crystal Bend Drive @ Harris Branch	\$350,000	\$ -	\$ 350,000
B	Springdale Road @ Trib 5 to Walnut	\$400,000	\$ -	\$ 400,000
B	Gregg Lane @ Wilbarger	\$400,000	\$ -	\$ 400,000
B	Nameless Road @ Trib to Big Sandy	\$1,200,000	\$ -	\$ 1,200,000
B	Bee Creek Road @ Bee Creek	\$1,180,000	\$ -	\$ 1,180,000
B	Felder Lane @ Cottonwood Creek	\$270,000	\$ -	\$ 270,000
B	Southwest Territories subdivision	\$1,000,000	\$ -	\$ 1,000,000
		\$ 8,200,000	\$ -	\$ 8,200,000
C	SH 45 SW	\$ 16,935,000	\$ -	\$ 16,935,000
C	East Metro Park Land	\$ 3,500,000	\$ -	\$ 3,500,000
C	Onion Creek Greenbelt Trail	\$ 500,000	\$ -	\$ 500,000
		\$ 20,935,000	\$ -	\$ 20,935,000
		\$ 395,882,400	\$ 4,582,771	\$ 391,299,629
	PRIORITY			
	A = Recommended for FY 09 CO's			
	B = Recommended for FY 11 Bond			
	C = Undetermined			

NO	P. B. Page	Request Name	One Time Fund	On-Going Fund	Total Requested Budget	Comments
1	2 & 5	Exposition Center Arena Roof Replacement	\$ 1,158,300	\$ -	\$ 1,158,300	Replace metal roof of the Travis County Exposition Center Arena Building. Replacement roof would be warranted for 30 years and have projected service life of 40 years.
2	1 & 6	Procurement of 100' Boom Lift	\$ 165,000	\$ -	\$ 165,000	One hundred foot boom lift for primary usage at the Expo Center, while also available for use throughout the County. PBO recommends funding from Expo Center one-time resources.
3	1 & 6	Replace Rotted Wood Siding at Banquet Hall	\$ 30,000	\$ -	\$ 30,000	Replace rotted wood siding on the Travis County Banquet Hall, located at the Exposition Center. PBO recommends funding from Expo Center one-time resources.
Total Projects			\$ 1,353,300	\$ -	\$ 1,353,300	

FY 2009 PRELIMINARY BUDGET SUMMARY

Department: Exposition & Heritage Center (14)
 Fund: Exposition & Heritage Center Fund 501

TARGET BUDGET WITH PBO RECOMMENDED REQUESTS AND OTHER CHANGES

	Operating Budget			Capital	Total with Capital	FTE	Notes
	On-going	One-time	Total				
FY 09 Target Budget Submission	\$967,108	\$0	\$967,108	\$0	\$967,108	7	Submitted under target assuming a transfer of 3 FTE to General Fund.
Midyear change for \$2/hour maintenance worker increase	\$34,959	\$0	\$34,959	\$0	\$34,959	0	All maintenance-related workers were given a \$2/hour salary increase by Commissioners Court midyear FY 08.
Midyear change for split funding of Expo Center staff	\$111,843	\$0	\$111,843	\$0	\$111,843	2.4	After Commissioners Court approval of split funding staff between Expo Center Fund and General Fund, PBO is restoring funding and the 2.4 FTE.
Procurement of 100' Boom Lift	\$0	\$165,000	\$165,000	\$0	\$165,000	0	
Replace Rotted Wood Siding Banquet Hall	\$0	\$30,000	\$30,000	\$0	\$30,000	0	
Balance to 3RE	\$0	\$181,709	\$181,709		\$181,709	0	Funding budgeted in Allocated and Unallocated Reserve of Fund 501 to balance to the Third Revenue Estimate.
Total FY 09 Preliminary Budget	\$1,113,910	\$376,709	\$1,490,619	\$0	\$1,490,619	9.4	
PBO Recommended Increase/Decrease	\$146,802	\$0	\$376,709	\$0	\$523,511	2.4	

BUDGET REQUESTS NOT RECOMMENDED FOR FUNDING

Request Name	Operating Budget			Capital	Total with Capital	FTE	PBO Comments
	On-going	One-time	Total				
Arena Roof Replacement	\$0	\$0	\$0	\$1,158,300	\$1,158,300	0	
Procurement of Pipe, Drape and Skirting	\$0	\$25,000	\$25,000	\$0	\$25,000	0	
Total Unfunded Requests	\$0	\$25,000	\$25,000	\$1,158,300	\$1,183,300	0	

FY 2009 BUDGET REQUEST ANALYSIS

Department: Expo Center (Fund 501)
Division: Non-divisional
Source of Funding: General Fund
Request Name: #1 Arena Roof Replacement
 #2 Procurement of 100' Boom Lift
 #3 Replace Rotted Wood Siding Banquet Hall
 #4 Procurement of Pipe, Drape and Skirting

	FY 09 Request	PBO Recommendation	FY 10 Cost
FTEs	0	0	0
Personnel	\$0	\$0	\$0
Operating	\$25,000	\$0	\$0
Subtotal	\$25,000	\$0	\$0
Capital	\$1,353,300	\$195,000	\$0
Total Request	\$1,378,300	\$195,000	\$0

Summary of Request:

#1 Arena Roof Replacement, \$1,158,300: Replace metal roof of the Arena Building.

#2 Procurement of 100' Boom Lift, \$165,000: 100' Boom Lift for primary usage at the Expo Center while also available for use throughout the county.

#3 Replace Rotted Wood Siding Banquet Hall, \$30,000: Replace rotted wood siding.

#4 Procurement of Pipe, Drape and Skirting, \$25,000: Skirting, pipe and drape materials for varied uses at the Expo Center and other county agencies.

Budget Request Pros & Cons:

Pros	Cons
<ul style="list-style-type: none"> Roof Replacement is needed as the roof leaks during heavy and sustained rain events. 	<ul style="list-style-type: none"> The cost will fall to the General Fund and taxpayer rather than the facility patrons.
<ul style="list-style-type: none"> Funding a boom lift will avoid having to rent a lift for \$700/day or \$2,500/week for facility repairs. 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Replacing the wood siding will keep rain water from penetrating the wall under certain windy rain conditions. 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> With the pipe, drape and skirting, the Expo Center can offer their rental at competitive prices. 	<ul style="list-style-type: none"> Private vendors can offer this service.

PBO Recommendation:

PBO recommends funding for the wood siding replacement and for the purchase of the boom lift from Expo Center one-time resources. PBO does not recommend funding for the roof replacement and the pipe, drape and skirting requests. PBO recommends that FMD take the Roof Replacement request to Commissioners Court for discussion as it would have to be funded by the county taxpayer rather than the Expo Center users.

Budget Request Performance Measures:

None submitted.

Analysis/Comments:

#1 Arena Roof Replacement: FMD reports that the existing roof (original from the 1980s) cannot be fixed and must be replaced. Leaks are destroying the insulation installed in 2001. A cheaper alternative (\$800,000) will only last three years while the roof replacement will achieve 40 years of expected service including a 20 year warranty. FMD states that the replacement roof will be a R-Mer Lite Insulated Steel roofing Assembly that provides insulation, is lightweight and Energy Star rated.

PBO toured the facility with FMD and concurs that the roof needs to be replaced. However, PBO is not comfortable recommending funding for a capital project that will impact the General Fund and the county taxpayer for the benefit of the limited facility users.

#2 Procurement of 100' Boom Lift: FMD is requesting funding to purchase a 100' boom lift to be used at the Expo Center and throughout the county. This piece of equipment will allow FMD staff to reach high areas to repair and replace equipment such as lights, HVAC, insulation, etc. It will also allow the Expo Center to rent the boom lift for use by promoters for hanging signs, video screens and concert production from the ceiling.

FMD is estimating that revenue from the rental of the boom would equal \$18,000 for FY 09. This level of revenue would result in a payback of the cost in 9 years. It would also be of use to FMD in other county facilities.

#3 Replace Rotted Wood Siding Banquet Hall: FMD reports that the siding in the banquet hall is aged and rotted and in dire need of replacement. PBO toured the facility with FMD and concurs that the siding is in need of replacement.

#4 Procurement of Pipe, Drape and Skirting: FMD is requesting \$25,000 for the purchase of pipe, drape and skirting for decorating tables, sectioning off areas of a room and or covering walls and windows. Currently, any and all of these applications are being outsourced to vendors. FMD estimates that rental revenue will equal \$4,800. This would result in a payback of just over 5 years. However,

there is no information provided in the request as to the maintenance of this equipment, especially the skirting and drape, which will need laundering at certain points. It is unclear if the Expo Center budget can accommodate this expense. Because the service is provided by private vendors, PBO does not recommend funding for the request.