

WS # _____

VS # 25

#1

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Work Session _____

Voting Session ~~06/17/08~~ 7/8/08

I. A. Request made by: Joseph P. Gieselman, Executive Manager Phone # 854-9383

B. Requested Text:

Approve setting a Public Hearing on July 8, 2008 to receive comments regarding a request to authorize the filing of an instrument to vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One – a subdivision in Travis County, Precinct 3.

C. Approved by: _____

Commissioner Gerald Dougherty, Precinct Three

II. A. Is backup material attached*: Yes X No _____

*Any backup material to be presented to the court must be submitted with this Agenda Request – 1 original and 8 copies

B. Have the agencies affected by this request been invited to attend?

Yes X No _____ Please list those contacted and their phone number

John Hille : 854-9415
Anna Bowlin - 854-9383
Don Grigsby - 854-9383

Austin American-Statesman
Joe Arriaga - 854-9383

III. PERSONNEL

____ A change in your department's personnel (reclassifications, etc.)

IV. BUDGET REQUESTS

If your request involves any of the following please check appropriately:

- ____ Additional funding for your department
- ____ Transfer of funds within your department budget
- ____ A change in your department's personnel

The County Personnel (473-9165) and/or the Budget and Research Office (473-9171) must be notified prior to submission of this agenda request.

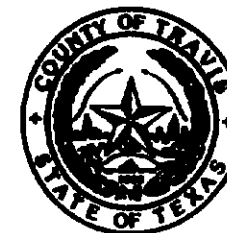
AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials must be submitted to the County Judge's Office in writing by 5:00 p.m. on Tuesdays for the next week's meeting.

08 JUN 20 AM 11:59
RECEIVED
COUNTY JUDGE'S OFFICE

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER



411 West 13th Street
Executive Office Building, 11th Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

MEMORANDUM

DATE: June 4, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: *AB* Anna Bowlin, Division Director - Development Services

SUBJECT: Approve setting a Public Hearing on July 8, 2008 to receive comments regarding a request to authorize the filing of an instrument to vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One - a subdivision in Travis County, Precinct 3.

Summary and Staff Recommendation:

TNR has received a request from the property owner to vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One. Lots 10 and 11 both front on White Rim Trail, a street maintained by Travis County. The purpose for this vacation is so that the lot owners can construct a single family residence which will be situated across both lots.

In regards to the drainage easements, Registered Professional Engineer, Robert C. Thompson, has inspected the subject property. Based on his investigation, he states, "...it does not seem that the DE between Lots 10 and 11 is needed and that vacating the easement should not present any problem to the public in the future."

In regards to the public utility easements, utility companies known to be serving the area have signed off on the vacation of the public utility easements. TNR recommends the vacation of the public utility and drainage easements as described in the attached Order of Vacation and as shown on the attached field notes and sketch.

Budgetary and Fiscal Impact:

None.

Issues and Opportunities:

Travis County has no need for these easements and would not benefit from vacating or not vacating them. Travis County has relied on the utility companies and the reviewing Engineer to decide if the public utility and drainage easements need to be retained for the surrounding property owners.

Page 2

June 4, 2008

Required Authorizations:

All known utility companies operating in the area have approved the vacation of the public utility easements. A Registered Professional Engineer has stated that the vacation of the drainage easements will not present any problem to the public in the future.

Exhibits:

Order of Vacation

Letter of Request

Field Notes and Sketch

Engineer's letter

Utility sign-off letters

Location Maps

PS;AB:ps

1105 White Rim Trail

08-DE/PUE-01

ORDER OF VACATION

STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the property owner requests the vacation of two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and of White Rim Mountain, Section One, as recorded in Book 82, Pages 5-9, of the Plat Records of Travis County, Texas, so that they can construct a single family residence situated across both lots; and

WHEREAS, the utility companies serving the area have indicated that they have no need for the 7.5' public utility easements requested to be vacated as described in the attached field notes and sketch; and

WHEREAS, a Professional Engineer, in his judgment, has recommended the vacation of the two 7.5' drainage easements; and

WHEREAS, the Travis County Transportation and Natural Resources Department recommends the vacation of the two public utility & drainage easements as described in the attached field notes and sketch; and

WHEREAS, the required public notice was posted and the Travis County Commissioners Court held a public hearing on July 8, 2008 to consider the proposed action; and

NOW, THEREFORE, by unanimous vote, the Commissioners Court of Travis County, Texas, orders that the two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One, as shown on the attached sketch and described in the attached field notes, are hereby vacated.

ORDERED THIS THE _____ DAY OF _____ 2008.

SAMUEL T. BISCOE, COUNTY JUDGE

COMMISSIONER RON DAVIS
PRECINCT ONE

COMMISSIONER SARAH ECKHARDT
PRECINCT TWO

COMMISSIONER GERALD DAUGHERTY
PRECINCT THREE

COMMISSIONER MARGARET GOMEZ
PRECINCT FOUR

10110 Hidden Meadow Drive
Austin, TX 78750

May 14, 2008

RE:On Site Swage Facility (OSSF) 18600 White Rim Trail

Mr. James Fulton, Jr.
Planning and Engineering
Transportation and Natural Resources
Onsite Wastewater Program
411 West 13th Street
Executive Office Building
P O Box 1748
Austin, TX 78767

Item 1

RECEIVED
MAY 16 2008
TNR

Dear Mr. Fulton:

We respectfully request that Travis County vacate the Drainage Easement on the captioned property. We are the owners of both lots and desire to construct a single family residence situated across both lots.

The legal description of both lots is:

Lots 10 and 11, White Rim Mountain, Section One, a subdivision of record in book 82, pages 5-9 of the plat records of Travis County, Texas.

My daytime phone number is 512-531-1712.

Mr. Fulton, we appreciate your assistance.

Sincerely,

Bart Koch

Bart and Cindi Koch
Owner Of Record
Enclosures

**FIELD NOTES TO ACCOMPANY MAP OF SURVEY
PART LOTS 10 & 11
WHITE RIM MOUNTAIN SECTION ONE
TRAVIS COUNTY, TEXAS**

FIELD NOTE DESCRIPTION OF 0.28 ACRE OF LAND, BEING A STRIP OF LAND FIFTEEN (15) FEET WIDE ALONG THE COMMON LOT LINE BETWEEN LOTS 10 AND 11, WHITE RIM MOUNTAIN, SECTION ONE, A SUBDIVISION OF RECORD IN BOOK 82, PAGES 5-9 OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS, THE SAID FIFTEEN (15) FOOT WIDE STRIP OF LAND BEING THOSE CERTAIN 7.5 FOOT WIDE PUBLIC UTILITY AND DRAINAGE EASEMENTS DEDICATED ALONG THE COMMON LINE BETWEEN LOTS 10 AND 11 BY THE SAID PLAT OF WHITE RIM MOUNTAIN, SECTION ONE. THE SAID 0.28 ACRE OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a ½ inch diameter steel pin found on the curving easterly line of White Rim Trail at the common front corner of the said Lots 10 and 11;

THENCE, with a curve to the left, along the easterly line of White Rim Trail and west line of the said Lot 10, having a central angle of 09°01'08", a radius of 50.00 feet, an arc of 7.87 feet and a chord bearing and distance of N 41°22'34" W, 7.86 feet to a point, from which a ½ inch diameter steel pin found at the westerly most corner of the said Lot 10 bears a chord bearing and distance of N 71°21'58" W, 43.02 feet;

THENCE, N 66°05'01" E, a distance of 831.73 feet, crossing the said Lot 10, along the north line of the said 7.5 foot wide public utility and drainage easement, to a point on the west line of that certain 7.5 foot wide public utility and drainage easement located along the rear of Lots 10 and 11, as dedicated by the said plat of White Rim Mountain, Section One;

THENCE, along the west line of the said 7.5 foot wide public utility and drainage easement, the following two (2) courses and distances:

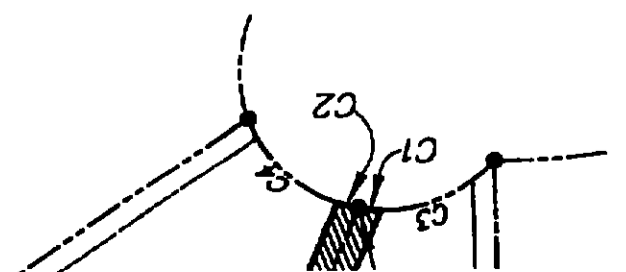
- 1) S 13°50'53" E, 4.84 feet to a point;
- 2) S 07°54'45" W, 12.04 feet to a point in the interior of the said Lot 11;

THENCE, S 66°05'01" W, a distance of 821.04 feet, crossing the said Lot 11, along the south line of the said 7.5 foot wide public utility and drainage easement, to a point on the curving easterly line of White Rim Trail from which a ½ inch diameter steel pin found at the southwest corner of

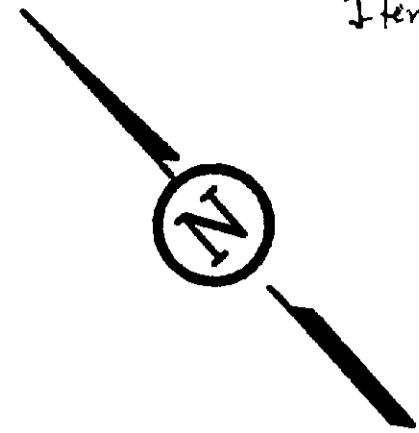
PREPARED BY:
LENZ & ASSOCIATES, INC.
1714 FORT NEW ROAD, SUITE 200
AUSTIN, TEXAS 78704
(512) 443-11774
S:\land Projects 2007\White Rim Mountain Sec 1 - Lots 10 and 11\dwg\field Notes Easement Vacation 2007-0060.dwg, 5/14/2008 4:08:39 PM, mferguson

**WHITE RIM
TRAIL**

CURVE TABLE		CHORD	DELTA	RADIUS	BEARING
C1	50.00	7.87	9°01'08"	50.00	N41°22'34"W
C2	50.00	7.59	8°42'02"	50.00	N32°31'00"W
C3	50.00	44.47	50°57'39"	50.57	N71°21'58"W
C4	50.00	44.74	51°55'55"	51.55	S02°32'01"E



Item 3



SCALE: 1"=100'

LEGEND

- 1/2" DIA. STEEL PIN FOUND
- ▨ P.U.E. & D.E. TO BE RELEASED
- P.O.B. POINT OF BEGINNING

LOT 10

WHITE RIM SECTION MOUNTAIN ONE
 B k. 82, P g. 5 - 9

LOT 11

LOT 9
 BASIS OF BEARINGS/PLAT
 (N41°38'19"E ~ 1042.50')
 N41°58'19"E ~ 1042.83'

7.5' P.U.E. & D.E. / PLAT

P.O.B.

N66°05'01"E ~ 831.73'

S66°05'01"W ~ 821.04'

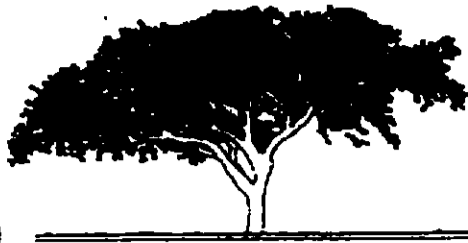
0.28 AC.

15'

7.5' P.U.E. & D.E. / PLAT

LOT 12

LINE TABLE		
LINE	BEARING	LENGTH
L1	S13°50'53"E	4.84



THOMPSON LAND ENGINEERING, LLC

Land Planning, Site Design, Subdivision Engineering

April 10, 2008

Mr. Joseph P. Gieselman, Executive Manager
Travis County TNR
PO Box 1748
Austin, Texas 78767

**RE: Drainage Easement Vacation
Lot 10 and 11, White Rim Mountain Section 1 (book 82, pages 5-9)**

Dear Mr. Gieselman:

The subject lots apparently have a platted 7.5 foot drainage easement (D.E.) along all of the side and rear lot lines. The owner of the subject lots would like to have the D.E.s along the common line between Lots 10 and 11 vacated.

I've visited the subject site, reviewed the topography, and considered the usefulness of these drainage easements. It doesn't appear that the subject D.E. is particularly useful. Rather, it appears to me that the D.E.s on the plat were dedicated along all the property lines for reservation, but without regard to their usefulness. In the case of the subject lots, the cul-de-sac on which these lots front is at the top of White Rim Mountain (see the attached topographic map). No significant roadside swale was observed to exist but rather all the run-off appears to sheet flow from the roadway across the lots. Additionally, all of the lots appear to discharge from front to back; discharge from none of the lots appears to significantly discharge to the road.

While not quite reflected on the attached topographic map, the apparent low point in the cul-de-sac is near the common pin between Lots 11 and 12. Therefore, if the roadway were improved with roadside swales at some point in the future, it would seem that the most logical discharge point would be between Lots 11 and 12. If the entire right-of-way were discharged to this point, it would appear that the peak discharge would only be on the order of one or two cubic feet per second (1 or 2 cfs).

Based on the forgoing, it does not seem that the DE between Lots 10 and 11 is needed and that vacating the easement should not present any problem to the public in the future.

We hope that you find this information complete and sufficient. Please contact me at 512-328-0002 if you have any questions.

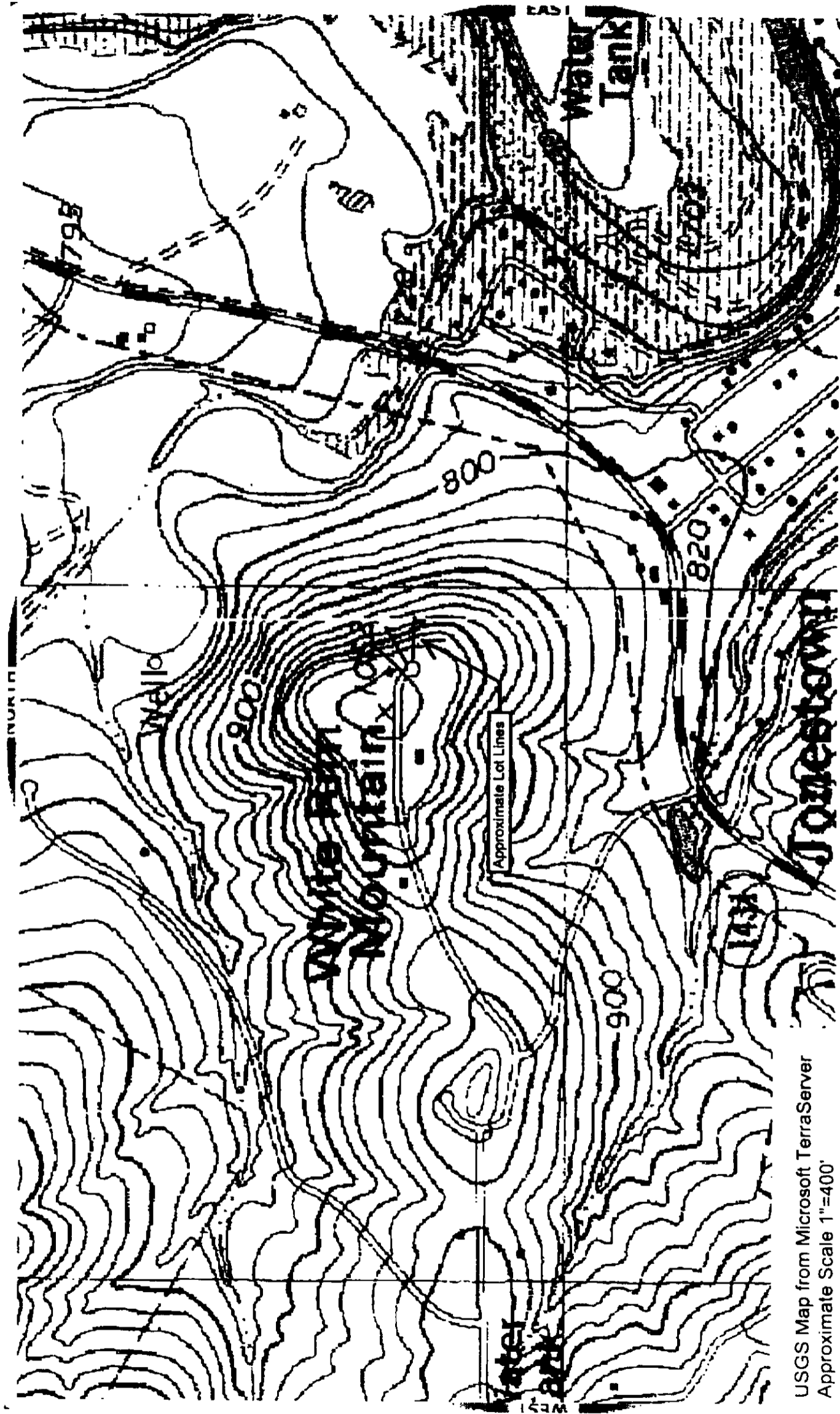
Sincerely,

THOMPSON LAND ENGINEERING, LLC

Robert C. (Ric) Thompson, M.S., P.E., C.F.M.

Attachments





USGS Map from Microsoft TerraServer
Approximate Scale 1"=400'

RELEASE OF EASEMENT

STATE OF TEXAS X
COUNTY OF TRAVIS X

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, Barton P. and Cynthia N. Koch, or the previous owner of lots 10 and 11, located within that tract of land known as White Rim Mountain Section One, a subdivision in Travis County, Texas according to the map or plat thereof, heretofore granted certain easements, as evidenced by the Plat Records of Travis County, Texas, to Jonestown Water Supply Corporation, a Corporation for public utility purposes covering property situated within White Rim Mountain Section One, said easements being set recorded in Volume 82, Pages 5-9, of the Plat Records of Travis County, Texas; and

WHEREAS, said dedicated easements referred to hereinabove include and are comprised in part by a strip of land seven and one-half (7.5) feet in width along the side lot lines of all lots in White Rim Mountain Section One in Travis County, Texas; and

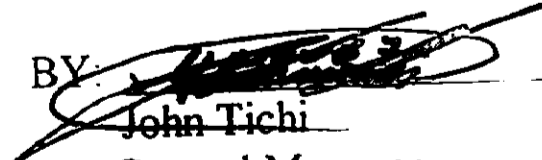
WHEREAS, Barton P. and Cynthia N. Koch, as current owner of lots 10 and 11, of White Rim Mountain Section One, desires that the said seven and one-half (7.5) foot public utility easements along the common lot line of lots 10 and 11, of White Rim Mountain Section One, as described in the survey field notes for said property, be released in full; and

WHEREAS, Jonestown Water Supply Corporation provides water service to the aforementioned area and will continue to have an adequate easement to said property;

NOW THEREFORE, be it known that JONESTOWN WATER SUPPLY CORPORATION, a corporation whose post office address is P.O. Box 5096, Jonestown, Texas 78645, for and in consideration of Fifty Dollars (\$50.00) does hereby release said seven and one-half (7.5) foot public utility easements along the common lot line of lots 10 and 11, of White Rim Mountain Section One, as described in the survey field notes for said properties, in Travis County, Texas as referred to hereinabove.

EXECUTED THIS 11TH DAY OF NOVEMBER, A.D., 2007


JONESTOWN WATER SUPPLY CORPORATION

BY: 
John Tichi
General Manager

THE STATE OF TEXAS X
 X
COUNTY OF TRAVIS X

BEFORE ME, the undersigned authority, on this day personally appeared John Tichi, General Manager of the Jonestown Water Supply Corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said Corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 11th DAY
OF NOVEMBER, A.D. 2007.


Susan Barnett

NOTARY PUBLIC IN AND FOR THE
STATE OF TEXAS.



STATE OF TEXAS
COUNTY OF TRAVIS


RELEASE OF EASEMENT

WHEREAS, the plat of White Rim Mountain, Section 1, Jonestown, Texas, a subdivision in the County of Travis, of record in Volume 82, Page 5 of the Plat Records of Travis County, Texas, and said record reflects a 7.5 foot PUE on the common property lines of Lots 10 and 11, of said subdivision, of record in Document 2005080362, Property Records of Travis County, Texas, and as applicant requests the release of said easements on said property, said property located at 18600 White Rim Trail, AND:

WHEREAS, all utilities are in place within other dedicated easements, and no further need exists for the above easements as reflected on said plat:

NOW, THEREFORE, in consideration of the premises and in order to adjust because of proposed encroachment upon these easements, the undersigned do hereby abandon all right, title and interest in and to these easements, as described, in the above addressed lots in said subdivision.

EXECUTED this 20 day of December, 2007

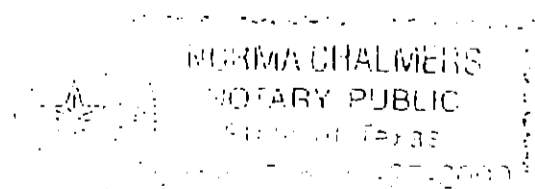

MGR.-ENG. DESIGN

SOUTHWESTERN BELL TELEPHONE, L.P., a Texas limited partnership,
d/b/a AT&T Texas

By: SBC TEXAS, L.L.C.,
a Delaware limited liability company,
its general partner

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Michetich, Manager-Engineering Design, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration there expressed, as the act and deed of **SOUTHWESTERN BELL TELEPHONE COMPANY** and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 21st day of December, 2007




Notary Public, State of Texas

My commission expires 10-27-2009

RELEASE OF EASEMENT

STATE OF TEXAS §
COUNTY OF TRAVIS § KNOW ALL MEN BY THESE PRESENTS:
§

WHEREAS, E.A. Jones and Warren Jones as previous owners of all lots in White Rim Mountain, Section 1, a subdivision in Travis County, Texas according to the map or plat thereof, heretofore granted certain easements to Pedernales Electric Cooperative, Inc., a corporation for public utility purposes covering property situated within White Rim Mountain, Section 1 Subdivision, said easement being recorded in Volume 82, Pages 5 - 9 of the Plat Records of Travis County, Texas, and;

WHEREAS, said dedicated easements referred to herein above include and are comprised in part by a strip of land seven and a half (7.5') feet in width along the side lot line of all lots within White Rim Mountain, Section 1 Subdivision, in Travis County, Texas; and,

WHEREAS, Barton Koch and Cynthia Koch, as current owners of Lots 10 and 11 in White Rim Mountain, Section 1 Subdivision, desire that the said seven and a half foot public utility easement along the common boundary line of Lots 10 and 11 in White Rim Mountain, Section 1 Subdivision, be abandoned and released in full; and

WHEREAS, Pedernales Electric Cooperative, Inc. provides electric service to the aforementioned area and will continue to have an adequate easement to said property;

NOW, THEREFORE, be it known that Pedernales Electric Cooperative, Inc., a corporation whose post office address is Johnson City, Texas, for and in consideration of One Dollar (\$1.00), does hereby release the said seven and a half foot public utility easement along the common boundary line of Lots 10 and 11 in White Rim Mountain, Section 1 Subdivision, in Travis County, Texas, and referred to hereinabove.

EXECUTED: December 18, 2007

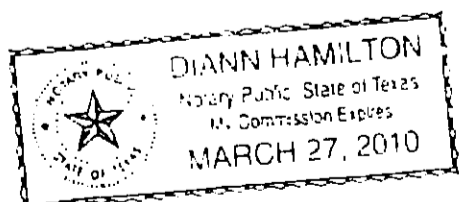
PEDERNALES ELECTRIC COOPERATIVE, INC.

BY: *Pete Brooks*
Pete Brooks
District Service Coordinator

THE STATE OF TEXAS §
COUNTY OF WILLIAMSON §

BEFORE ME, the undersigned authority, on this day personally appeared Pete Brooks, District Service Coordinator of Pedernales Electric Cooperative, Inc., a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE December 18, 2007



Diann Hamilton
Notary Public in and for
The State of Texas



EASEMENT RELEASE STATEMENT FOR VACATION OF PROPERTY

A request for release of the P.U.E. easement(s) has been made on the property legally described as:

Subdivision or Section: White Rim Mountain, Sec 1
Lot and Block No.: Lot 10 & 11
Street Address: White Rim Trail, Jonestown, TX 78645
Property Owner: Barton & Cynthia Koch

STATEMENT

We do not have a need for an easement on the property as described in the accompanying document.

We do have a need for an easement on the property as described in the accompanying document.

Time Warner Cable

Laurie Schumpert
Signature

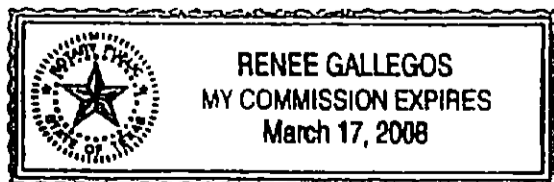
Designer
Title

State of Texas
County of Travis

This instrument was acknowledged before me on November 15, 2007 by

Laurie Schumpert

Renee Gallegos
Notary Public



THE GRADE IN THE FRONT YARD DRAINFIELD AREA SHALL BE CUT TO THE INDICATED CONTOUR ELEVATION.

NORTH 66° 51' 24" WEST
L = 49.98 FEET
A = 52.34 FEET
R = 50.00 FEET

GUY WIRE TO BE RELOCATED

18,600 WHITE RIM TRAIL

NORTH 06° 53' 02" WEST
L = 49.97 FEET
A = 52.33 FEET
R = 50.00 FEET

ADJACENT RESIDENCE

WOOD ARBOR

7.5 FOOT P.U.E. AND 10 FOOT BUILDING LINE

PVC SLEEVE UNDER DRIVEWAY

30 FOOT BL.

PROPOSED FIVE-BEDROOM SINGLE-FAMILY RESIDENCE WITH APPROXIMATELY 5,001 SQUARE OF CONDITIONED LIVING SPACE

CUT GRADE TO 95.5 ELEVATION

5' MIN.

WATER METER

PROPOSED WATER LINE ROUTE

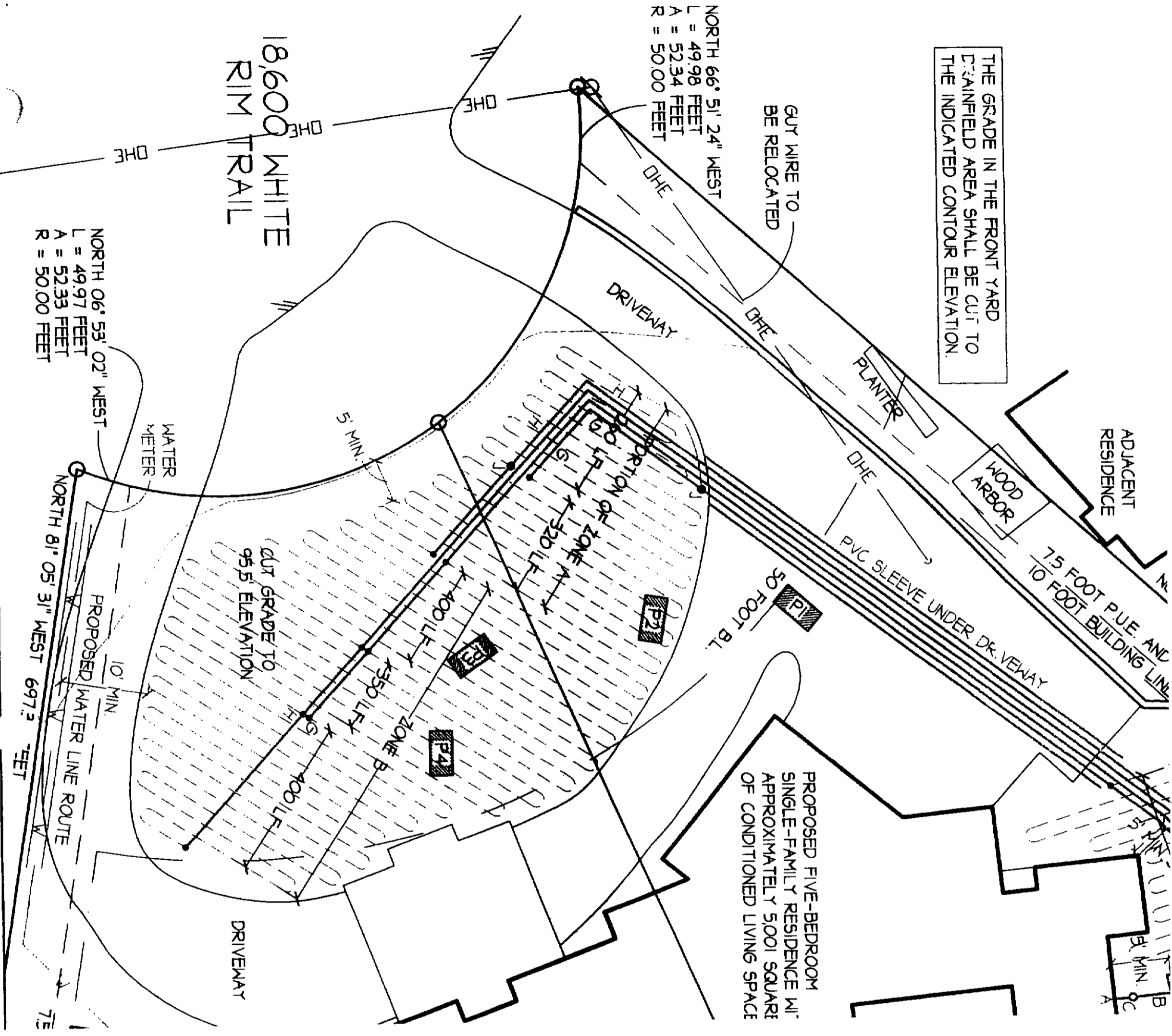
DRIVEWAY

DRIVEWAY

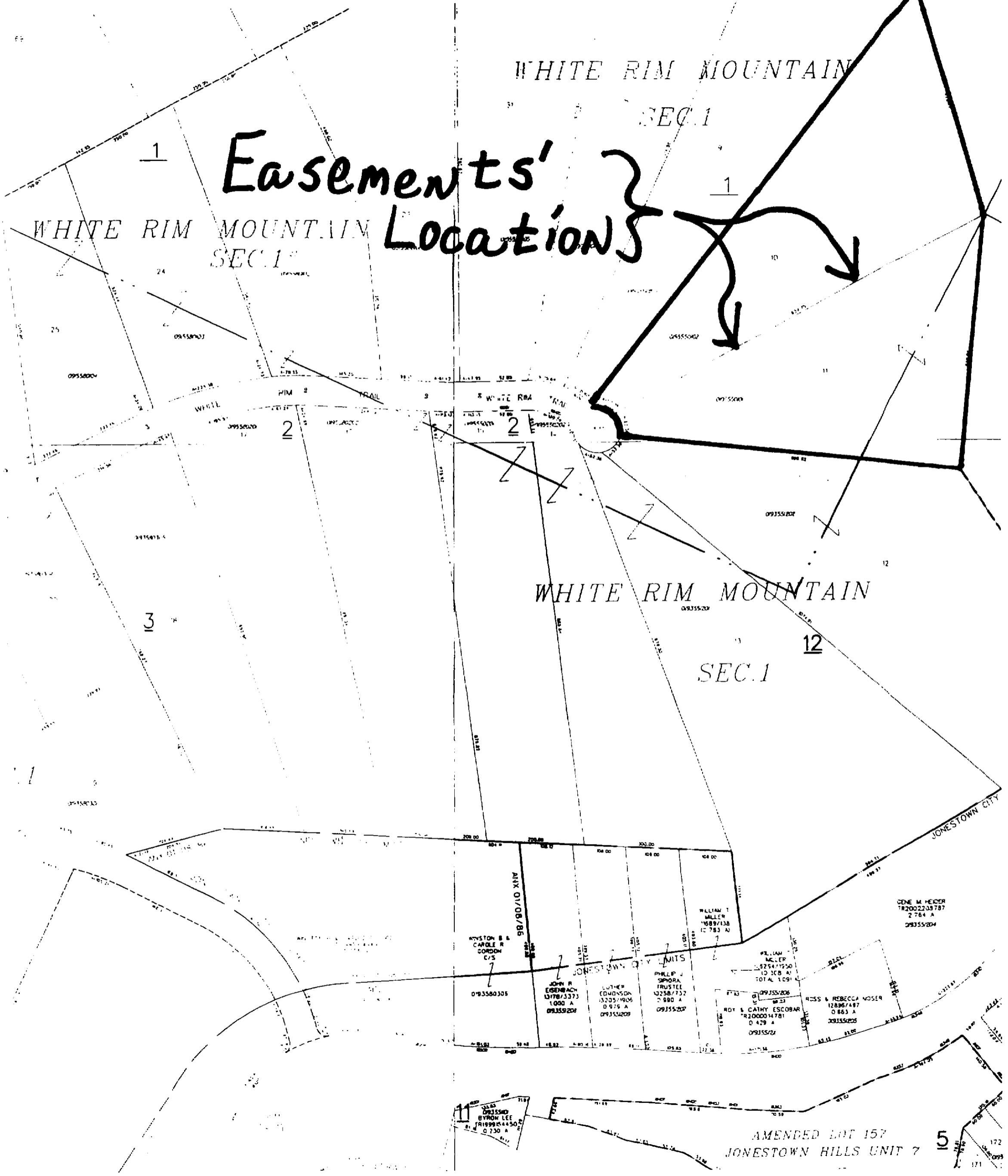
PLANTER

7E

5' MIN.



Vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One



Easements' Locations

WHITE RIM MOUNTAIN SEC. 1

WHITE RIM MOUNTAIN SEC. 1

WHITE RIM MOUNTAIN SEC. 1

ALIX 01/08/86

WYSTON B & CAROLE R GORDON C/S 093560305

JOHN R ESENBACH 13787/3373 1.000 A 09355200

LUTHER EDMONSON 3205/1906 0.975 A 09355209

PHILIP J SIMORA TRUSTEE 0258/7327 0.980 A 09355207

WILLIAM T MILLER 1589/138 0.783 A 09355204

ROY & CATHY ESCOBAR 20000/14781 0.429 A 09355201

ROSS & REBECCA MOSEY 12886/487 0.863 A 20355205

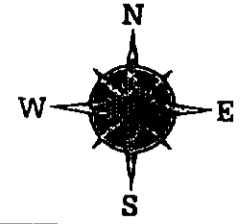
GENE M HEICER 20002/38787 2.764 A 09355204

AMENDED LOT 157 JONESTOWN HILLS UNIT 7

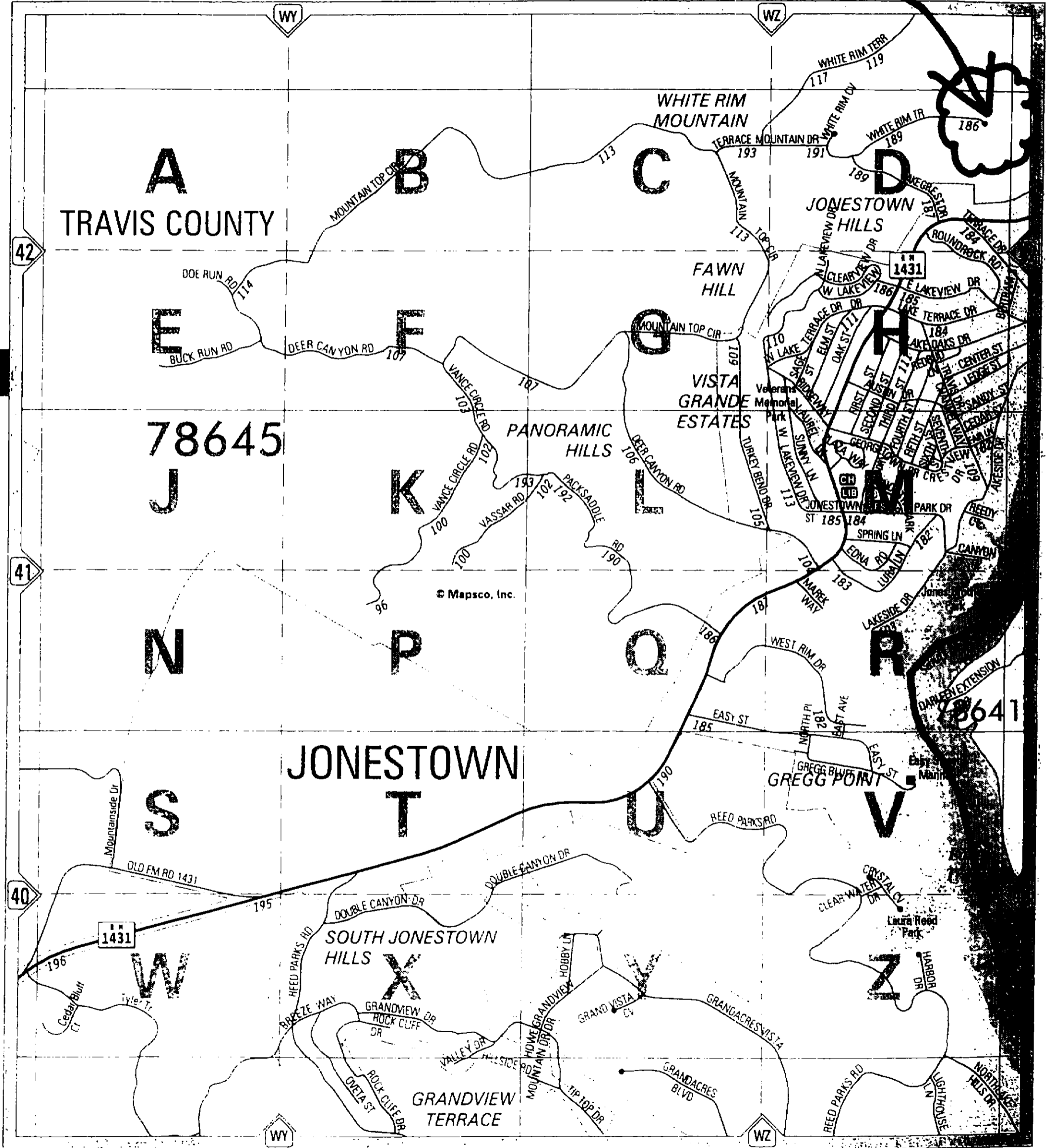
5

Vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One

Site



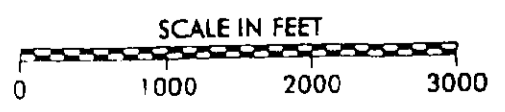
CONTINUED ON MAP 370



CONTINUED ON MAP 399

CONTINUED ON MAP 430

CONTINUED ON MAP 401



COPYRIGHT 1993, 2006 by MAPSCO INC - ALL RIGHTS RESERVED

Vacate two 7.5' public utility & drainage easements located along either side of the common lot line of Lots 10 and 11 of White Rim Mountain, Section One

County Judge

Samuel T Biscoe
314 W 11th St. #520
Austin, TX 78701
Phone (512) 854-9555
Fax (512) 854-9535

Ron Davis
314 W 11th St. #510
Austin, TX 78701
Phone (512) 854-9111
Fax (512) 854-4897

Sarah Eckardt
314 W 11th St. #530
Austin, TX 78701
Phone (512) 854-9222
Fax (512) 854-9515

Gerald Daugherty
314 W 11th St. #500
Austin, TX 78701
Phone (512) 854-9333
Fax (512) 854-9376

Margaret Gómez
314 W 11th St. #525
Austin, TX 78701
Phone (512) 854-9444
Fax (512) 854-9535

Site

Precinct 2

Precinct 1

Precinct 3

Precinct 4

Legend

Commissioner Precinct

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Railroad

Water Body

Center

City of Austin

Full Purpose Jurisdiction

Municipal Jurisdiction

Bon Cave Village of

Boracup Village of

Cedar Park City of

Creedmoor Village of

Egin City of

Jonestown City of

Lake Austin City of

Lakeview City of

Leander City of

Manor City of

Martinez Village of

Millington City of

Plant Venture Village of

Hollingsworth City of

Round Rock City of

San Antonio Village of

Spicewood City of

Travis County

Unincorporated

Travis County Maintenance

Tal Maintenance

Private

Reprints of Database

Unincorporated Private

Summary

This map shows the four Travis County Commissioner Precinct boundaries current as of January 2006. Full purpose jurisdiction boundaries are also shown in varying colors. The County has been rotated by 26 degrees to fit on 14"x17" paper at a scale of 1:200,000.

Disclaimer: Map for general reference only, provided "as is" with no warranties of any kind. Please contact the Travis County GIS Coordinator for questions or corrections at (512) 854-7641.



Miles
Texas State Plane Central Zone 4203

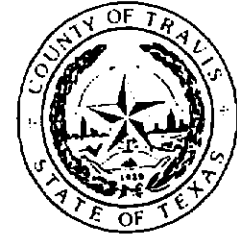
EDITION # 2 - TNR

Data Source(s): Roads E911 March '06, SH130-Linear Infrastructure Dec. '05, Jurisdictions - Travis County March '06, Commissioner Precincts - Travis County Voter Registrar Oct. 2002.

Travis County Commissioner Precincts



Travis County
Transportation &
Natural Resources
January 12, 2007
www.co.travis.tx.us/mrp



2

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

ADDENDUM TO BACK-UP MEMORANDUM

July 3, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Division Director of Development Services

SUBJECT: Vacation of the Replat of Lot 2, Block A, North Park, Section Two
Subdivision, Precinct Two

SUMMARY AND STAFF RECOMMENDATION:

The property owner of Lot 2 of the Replat of Lot 2, Block A, North Park, Section Two Subdivision wishes to vacate this plat in order to remove a plat note restricting Lot 2 to a maximum of two driveways. The associated replat of this lot has been reviewed by Single Office subdivision and transportation staff and staff has no objection to allowing more than two driveways for this lot. Parkland dedication or fees in lieu of dedication are not required for this vacation. The replat of the lot will be approved administratively based on Title 30-2-84(B)(2).

This vacation was approved on June 17, 2008, by the City of Austin Zoning and Platting Commission. As this application for plat vacation meets all City of Austin/Travis County standards, TNR staff recommends approval of the motion.

ISSUES AND OPPORTUNITIES:

As part of the process for revised plats, on June 5, 2008, a notice of public hearing sign was placed on the subject property, announcing the public hearing date, time, and location. At this time, staff has not received any inquiries from adjacent property owners regarding the plat vacation.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Original Vacation Document
Affidavit of Public Notice Sign Posting
Photograph of Public Notice Sign

AMB: mph
1105



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESSELMAN, EXECUTIVE MANAGER

411 West 13th Street

Executive Office Building

P.O. Box 1748

Austin, Texas 78767

tel 512-854-9383

fax 512-854-4649

AFFIDAVIT OF POSTING

**TO: County Judge
County Commissioners
Travis County, Texas**

Public notice of public hearing to receive comments on vacation of replat of Lot 2, Block A, North Park – Section Two Plat Precinct 2 posted on June 5, 2008, at a point as near as practical, and was also posted at the Travis County courthouse.

CERTIFIED THIS THE 5th DAY OF June, 2008.

SIGNATURE: Jaime Garcia
NAME (PRINT): Jaime Garcia
TITLE: Supervisor

**NOTICE OF
PUBLIC HEARING**

**ON JULY 8, 2008, AT 9:00 AM
VACATION OF REPLAT**

**VACATION OF REPLAT OF LOT 2, BLOCK
A, NORTH PARK—SECTION TWO PLAT
PRECINCT 2**

**AT THE TRAVIS COUNTY
COMMISSIONERS' COURTROOM
314 WEST 11th STREET
(FIRST FLOOR), AUSTIN
FOR MORE INFORMATION CALL 854-9383**

**VACATION OF REPLAT OF LOT 2, BLOCK A
NORTH PARK SEC TWO**

THE STATE OF TEXAS

COUNTY OF TRAVIS

WHEREAS Bert Pence, President of North Park 13.5 Partners, Inc., owner of Lot 2 Block A North Park Sec Two, did heretofore subdivide the same into the subdivision designated Replat of Lot 2, Block A North Park Section Two subdivision, the plat of which is recorded in **Document #200000268** of the Plat Records of Travis County, Texas; and

WHEREAS, the following lots is said subdivision are now owned by the parties indicated to wit:

<u>LOT</u>	<u>OWNER</u>
Replat of Lot 2, Block A North Park Sec Two	Grand Avenue Center III, L.L.C.

WHEREAS, Grand Avenue Center III, L.L.C. who collectively constitute the owners of the original, intact lots in Replat of Lot 2, Block A North Park Sec Two are desirous of vacating said subdivision plat so as to destroy the force and effect of the recording of such subdivision plat insofar as the same pertains to Replat of Lot 2 Block A North Park Sec Two.


NOW, THEREFORE KNOW ALL MEN BY THESE PRESENTS:
That Grand Avenue Center III, L.L.C. for and in consideration of these premises and pursuant to the provisions of Chapter 212.013 of the Local Government Code, does hereby vacate Replat of Lot 2 Block A North Park Sec Two subdivision.

EXECUTED this 30th day of June, 2008.

PROPRIETOR:

Grand Avenue III L.L.C

By: *BCH Group Inc.*
Managing member of Grand Avenue III L.L.C

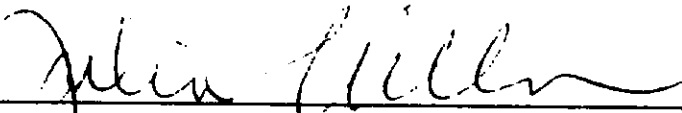
By: 
Dan Clark, Vice President
1615 Grand Avenue Suite 210
Austin, Texas 78660
512-990-9300

THE STATE OF TEXAS

COUNTY OF TRAVIS

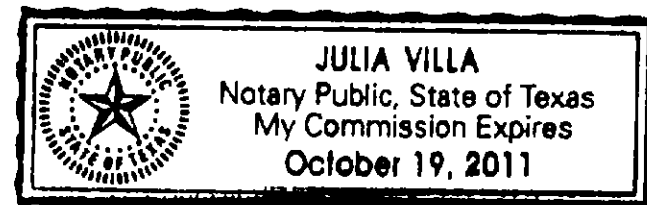
Before me, the undersigned authority, a Notary Public for the State of Texas, on this day personally appeared **Dan Clark**, known to me to be the person whose name is subscribed to in the foregoing instrument of writing, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in capacity therein stated.

Given under my hand and seal of office, this the 30th day of June, 2008.



Notary Public in and for the State of Texas

My Commission Expires: 10/19/2011



APPROVAL OF PLAT VACATION

BE IT KNOWN, that on the 1 day of July, 2008, the Zoning and Platting Commission of the City of Austin, at its regular meeting, did approve the vacation of the subdivision known as **Replat of Lot 2, Block A North Park Section Two**, as recorded in Document Number **200000268**, Travis County Plat Records, upon application therefore by all of the owners of all of the lots in said subdivision.

EXECUTED, this 1 day of July, 2008.

Betty Baker
Betty Baker, Chairperson
Zoning and Platting Commission
City of Austin
Travis County, Texas

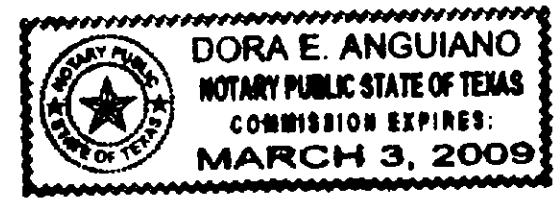
ATTEST:

Victoria Li F-2
Victoria Li, P.E., Director
Watershed Protection & Development Review Department

THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Betty Baker known to be the person whose name is subscribed to the foregoing instrument as Chairperson of the Zoning and Platting Commission of the City of Austin, Texas, a municipal corporation, and she acknowledged to me that she executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS 1 DAY OF July, 2008.



SEAL

Dora E. Anguiano
Printed name: Dora E. Anguiano
Notary Public in and for the State of Texas

STATE OF TEXAS

COUNTY OF TRAVIS

On _____, 20 _____, the Travis County Commissioners' Court approved the cancellation of the subdivision known as **Replat of Lot 2, Block A North Park Section Two**, as described above.

EXECUTED, this _____ day of _____, 20 _____.

Dana Debeauvoir, County Clerk
Travis County, Texas

By: _____
Deputy

Return to:
Travis County TNR
Attention: Dennis Wilson
P.O. Box 1748
Austin, TX 78767

**VACATION OF REPLAT OF LOT 2, BLOCK A
NORTH PARK SEC TWO**

THE STATE OF TEXAS

COUNTY OF TRAVIS

WHEREAS Bert Pence, President of North Park 13.5 Partners, Inc., owner of Lot 2 Block A North Park Sec Two, did heretofore subdivide the same into the subdivision designated Replat of Lot 2, Block A North Park Section Two subdivision, the plat of which is recorded in **Document #200000268** of the Plat Records of Travis County, Texas; and

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<u>LOT</u>	<u>OWNER</u>
Replat of Lot 2, Block A North Park Sec Two	Grand Avenue Center III, L.L.C.

WHEREAS, Grand Avenue Center III, L.L.C. who collectively constitute the owners of the original, intact lots in Replat of Lot 2, Block A North Park Sec Two are desirous of vacating said subdivision plat so as to destroy the force and effect of the recording of such subdivision plat insofar as the same pertains to Replat of Lot 2 Block A North Park Sec Two.


NOW, THEREFORE KNOW ALL MEN BY THESE PRESENTS:
That Grand Avenue Center III, L.L.C. for and in consideration of these premises and pursuant to the provisions of Chapter 212.013 of the Local Government Code, does hereby vacate Replat of Lot 2 Block A North Park Sec Two subdivision.

EXECUTED this 30th day of June, 2008.

PROPRIETOR:

Grand Avenue III L.L.C

By: *BCH Group Inc.*
Managing member of Grand Avenue III L.L.C


By: 
Dan Clark, Vice President
1615 Grand Avenue Suite 210
Austin, Texas 78660
512-990-9300

THE STATE OF TEXAS

COUNTY OF TRAVIS

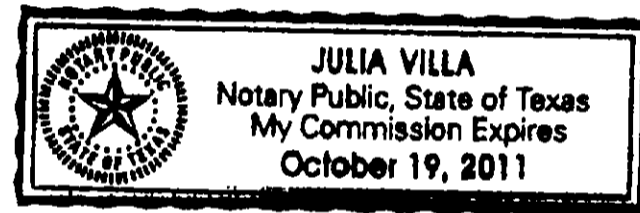
Before me, the undersigned authority, a Notary Public for the State of Texas, on this day personally appeared **Dan Clark**, known to me to be the person whose name is subscribed to in the foregoing instrument of writing, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in capacity therein stated.

Given under my hand and seal of office, this the 30th day of June, 2008.



Notary Public in and for the State of Texas

My Commission Expires: 10/19/2011



APPROVAL OF PLAT VACATION

BE IT KNOWN, that on the 1 day of July, 2008, the Zoning and Platting Commission of the City of Austin, at its regular meeting, did approve the vacation of the subdivision known as **Replat of Lot 2, Block A North Park Section Two**, as recorded in Document Number **200000268**, Travis County Plat Records, upon application therefore by all of the owners of all of the lots in said subdivision.

EXECUTED, this 1 day of July, 2008.

Betty Baker
Betty Baker, Chairperson
Zoning and Platting Commission
City of Austin
Travis County, Texas

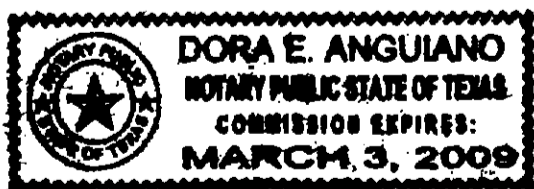
ATTEST:

Victoria Li *FL*
Victoria Li, P.E. Director
Watershed Protection & Development Review Department

THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Betty Baker known to be the person whose name is subscribed to the foregoing instrument as Chairperson of the Zoning and Platting Commission of the City of Austin, Texas, a municipal corporation, and she acknowledged to me that she executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS 1 DAY OF July, 2008.



SEAL

Dora E. Anguiano
Printed name: Dora E. Anguiano
Notary Public in and for the State of Texas

STATE OF TEXAS

COUNTY OF TRAVIS

On _____, 20 _____, the Travis County Commissioners' Court approved the cancellation of the subdivision known as **Replat of Lot 2, Block A North Park Section Two**, as described above.

EXECUTED, this _____ day of _____, 20 _____.

Dana Debeauvoir, County Clerk
Travis County, Texas

By: _____
Deputy

Return to:
Travis County TNR
Attention: Dennis Wilson
P.O. Box 1748
Austin, TX 78767

AGENDA REQUEST INFORMATION:

- **Session/Date:** Voting Session: July 8, 2008
- **Requested Action:** Consider and Take Appropriate Action on Approving an Order Prohibiting Outdoor Burning in the Unincorporated Areas of Travis County

PROGRAMMATIC INFORMATION:

- **Points of Contact for additional information:** Pete Baldwin, Emergency Management Coordinator 974-0472; Brad Beauchamp, Fire Marshal, 854-4642
- **Summary of Program Objective/Staff Recommendation:** Travis County has not received any significant rainfall in the past 30 days. The KBDI in Travis County has rapidly climbed to over 600 over the past week. No Fire Chief has requested the ban be lifted. The current drought monitors indicate that Travis County is in a moderate drought category. The long range forecasts do not indicate any significant moisture over the next several weeks which will only make the fire conditions get worse. Historically there are an increased number of fires around the 4th of July season. The Office of Emergency Management and the Fire Marshal's Office recommend approval of the Order Prohibiting Outdoor Burning in the Unincorporated Areas of Travis County.
- **Additional programmatic issues/concerns:**

COUNTY OF TRAVIS §
§
STATE OF TEXAS §

**ORDER PROHIBITING
OUTDOOR BURNING**

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county by order may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, the Travis County Commissioners Court does hereby find that circumstances present in all of the unincorporated area of Travis County create a public safety hazard that would be exacerbated by outdoor burning;

NOW, THEREFORE, it is ORDERED that outdoor burning is prohibited in all of the unincorporated areas of Travis County as follows:

- (1) Actions prohibited:
 - (a) A person violates this order if he/she burns any combustible material outside of an enclosure which serves to contain all flames and/or sparks, or orders such burning by others.
 - (b) A person violates this order if he/she engages in any activity outdoors which could allow flames or sparks that could result in a fire unless done in an enclosure designed to protect the spread of fire, or orders such activities by others.
- (2) Enforcement:
 - (a) Upon notification of suspected outdoor burning, the fire department with jurisdiction for the location of the fire shall respond to the scene and take immediate measures to contain and/or extinguish the fire.
 - (b) As soon as possible, a duly commissioned peace officer shall be sent to the scene to investigate the nature of the fire.
 - (c) If, in the opinion of the officer on the scene, the goal of this order can be attained by informing the responsible party about the prohibitions established by this order, the officer may, at his or her discretion, request compliance with it. In such instances, an entry of this notification containing the date, time and place of the warning, along with the name of the party receiving the warning, shall be forwarded to the office of County Judge.
 - (d) In accordance with Section 352.081 of the Local Government Code, a person who knowingly or intentionally violates this order commits a Class C Misdemeanor, punishable by a fine up to \$500.
- (3) This order does not apply to outdoor burning activities:

(a) related to public health and safety that are authorized by the Texas Commission on Environmental Quality for:

- (A) firefighter training;
- (B) public utility, natural gas pipeline, or mining operations; or
- (C) planting or harvesting of agriculture crops.

(b) that are conducted by a prescribed burn manager certified under Section 153.048, Natural Resources Code, and meet the standards of Section 153.047, Natural Resources Code.

(c) that involve the performance of **outdoor** combustible operations, including but not limited to, outdoor welding, cutting or grinding operations and outdoor hot works operations, by any person (i) if the Travis County Fire Marshal has issued a permit for the welding or hot works operations in compliance with the Fire Code or (ii) if the operations are performed in compliance with the following requirements creating a controlled environment and safeguards on each day when operations are performed:

(A) Areas where welding, cutting or grinding operations or hot works operations are being performed are free of vegetation for at least twenty-five feet in all directions;

(B) Surfaces around welding or hot works area are wetted down;

(C) Each location where welding, cutting or grinding operations or hot works operations are being performed must have cellular telephone communications for emergency response;

(D) Before beginning any operations, the person performing the welding, cutting or grinding operations or hot works operations must notify the local fire department or Emergency Services District which serves the location where the welding, cutting or grinding operations or hot works operations are planned.

(E) A dedicated fire watch person attends each welder, cutter, grinder, or worker performing hot works operations or any activity that causes a spark;

(F) At least one (1) water pressure fire extinguisher per fire watch person is located within 10 feet of the location where welding, cutting or grinding operations or hot works operations are being performed;

(G) No welding, cutting or grinding operations or hot works operations is allowed on days designated as red flag warning days by the National Weather Service;

(H) If all welding, cutting and grinding operations or hot works operations are performed only in a total welding or hot works enclosure, or "welding box" or "hot works box", that is sufficiently high to control sparks, including a fire retardant cover over the top, the operations must comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate, and;

(I) If all welding, cutting and grinding operations or hot works operations are performed only in sub-surface, or "bell hole", welding and grinding operations or hot works operations within approved excavations, the operations must

comply with requirements E, F, and G in this list and is encouraged to comply with requirements A-D inclusive, if feasible and appropriate.

Be it also ORDERED that the purpose of this order is the mitigation of the public safety hazard posed by wild fires during the current dry weather by curtailing the practice of outdoor burning, which purpose is to be taken into account in any enforcement action based upon this order.

This order prohibiting outdoor burning shall expire on August 7, 2008 or upon such date as the Travis County Commissioners Court by order determines that the circumstances present in the unincorporated areas of Travis County no longer create a public safety hazard that would be exacerbated by outdoor burning, whichever occurs earlier.

ORDERED THIS 8TH DAY OF JULY 2008.

TRAVIS COUNTY COMMISSIONERS COURT

By: _____
Samuel T. Biscoe, County Judge



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400, Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

Approved by: _____

Cyd V. Grimes 7/2/08

Voting Session: Tuesday, July 8, 2008

REQUESTED ACTION: DECLARE LISTING OF EQUIPMENT AS SURPLUS AND SELL AT PUBLIC AUCTION PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE. (FIXED ASSETS)

Points of Contact:

Purchasing: Ron Dube, Fixed Assets Mgr., Dan Rollie, Fixed Assets Warehouse Mgr., and Patricia Estrada, Administration

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: N/A

- **Purchasing Recommendation and Comments:** Purchasing recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.
- The court will note that some of the listed items do not have an acquisition date or purchase cost. These items are not tracked in our Fixed Asset module.
- Pursuant to Section 263.151, declare the attached list of equipment as Surplus Property.

APPROVED () DISAPPROVED ()

BY COMMISSIONERS COURT ON

DATE

COUNTY JUDGE

LOT	AQ	TYPE	YEAR	TAG	IMP	DESCRIPTION	SERIAL	COST	INS	DEPT	DIV	PO	ASSET	LOC	STA	FUND
LOT#003	PO	LEF	1992	104200	0	MACHINE, X-RAY COMPACT HEIMANN HI-SCAN 2416	10961	\$21,975.00	\$0.00	15	10	28085	9075	TCAUC3	A	8055
LOT#004	OJ	OGH	1988	138062	0	TILLER, ROTARY MODEL 624	50229	\$0.00	\$623.00	15	10		20970	TCAUC3	A	8015
LOT#005	N/A	N/A	N/A	N/A	N/A	LARGE AMOUNT (RED) SCRAP METAL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#006	PO	YGA	1992	141138	0	POST HOLE DIGGER, FORD	N/A	\$0.00	\$695.00	37	35	19533	4494	TCAUC3	A	8043
LOT#007	N/A	N/A	N/A	N/A	N/A	20 LIGHT BARS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#008	N/A	N/A	N/A	N/A	N/A	14 LIGHT BARS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#009	N/A	N/A	N/A	N/A	N/A	(1) 13 FT STAINLESS STEEL COUNTER W/3 BASINS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#010	N/A	N/A	N/A	N/A	N/A	(1) 10 FT STAINLESS STEEL COUNTER W/3 BASINS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#011	N/A	N/A	N/A	N/A	N/A	10X12 STORAGE BUILDING NEEDING REPAIRS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A
LOT#012	N/A	N/A	N/A	N/A	N/A	AMERICAN MARSH PUMP & MOTOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TCAUC3	N/A	N/A



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

5

Approved by: _____

Cyd V. Grimes 6/30/08

Voting Session: Tuesday, July 8, 2008

REQUESTED ACTION: APPROVE TERMINATION OF CONTRACT NO. 07T00238-NB WITH VRM SECURITY PROTECTION AGENCY FOR ON-SITE SECURITY GUARD SERVICE. (DOMESTIC RELATIONS)(TCCES)

Points of Contact:

Purchasing: Nancy Barchus 854-9764

Department: Juvenile Probation Dept., Estela P. Medina, Chief Juvenile Probation Officer, 854-7069, Domestic Relations, Cecelia Burke, Director, 854-9696, CES, Caryl Colburn, Director, 854-854-9540

County Attorney (when applicable): John Hille, 854-9415

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action to terminate the contract providing on-site security guard services for the Domestic Relations and Counseling and Education Services Departments.

On June 19, 2008, Domestic Relations and Counseling and Education Services Departments received email letters from VRM Security Protection Agency President, Vivian R. Martin, stating that they were closing their doors effective immediately.

Purchasing will solicit bids for a new On-Site Security Guard Services contract without delay.

On May 14, 2008, modification No. 1 was approved by the Purchasing Agent to extend the contract for an additional one (1) year period per the request of Domestic Relations and CES departments. The extension would have been from July 3, 2008 to July 2, 2009.

- **Contract Expenditures:** Within the past 12 months \$40,196.88 has been spent against this contract.

- **Contract-Related Information:**

Award Amount: Estimated requirements, as needed basis

Contract Type: Annual

Contract Period: July 3, 2007 through July 2, 2008

➤ **Solicitation-Related Information:**

Solicitations Viewed: NA

Responses Received: NA

HUB Information: NA

% HUB Subcontractor: N/A

➤ **Funding Information:**

Purchase Requisition in H.T.E.:

Funding Account:

Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified _____ Not Verified _____ by Auditor.

APPROVED ()

DISAPPROVED ()

BY COMMISSIONERS COURT ON:

DATE

COUNTY JUDGE

Note: Approval by Commissioners Court authorizes the Travis County Purchasing Agent to sign Purchase Orders.

ESTELA P. MEDINA
Chief Juvenile Probation Officer
CECELIA BURKE
Director of Domestic Relations



1010 Lavaca Street
P.O. Box 1495
Austin, TX 78767-1495
512-854-9696
www.traviscountydro.com

**TRAVIS COUNTY JUVENILE PROBATION
DOMESTIC RELATIONS OFFICE**

MEMO

DATE: June 23, 2008

TO: Nancy Barchus, Travis County Purchasing Office

FROM: Cecelia Burke, Travis County Domestic Relations Office *cb*

SUBJECT: On Site Security Guard Contract

As per email letter dated 6/20/08 from VRM that they are no longer in existence, it is necessary that we terminate their existing contract, 07T00238NB, for On Site Security Guard Services.

Please re-bid this service as soon as possible as Domestic Relations needs on-site security guards during the work week and at night and on weekends for our Cooperative Parenting Classes.

As always, thank you for your assistance.

VRM Security & Protection Agency

N. Sam Houston Parkway E.
Suite 419
Houston, Texas 77060
Email: Vvrmprotection@aol.com

June 19, 2008

Thank you for giving VRM Security & Protection Agency the opportunity of servicing your organization. At this time we will have to inform you that due to negligence on behalf of our bookkeeper we are forced to close our doors. We do apologize for the inconvenience.

In closing if you have any questions and/ or concerns please do not hesitate to give us a call or simply email us at your convenience.

Sincerely,
Vivian R. Martin
President



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

6

Approved by: _____

Cyd V. Grimes 7/1/08

Voting Session: Tuesday, July 8, 2008

REQUESTED ACTION: REJECT ALL BIDS RECEIVED FOR IFB NO. B080192-NB, SAFETY SUPPLIES AND EQUIPMENT AND REBID. (TNR)

Points of Contact:

Purchasing: Nancy Barchus 854-9764

Department: TNR; Joseph P. Giesleman, 854-9384, Christina Jensen, 854-7670

County Attorney (when applicable): John Hille, 854-9415

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This contract was to require the vendor to supply safety supplies and equipment to Travis County Transportation and Natural Resources.

On May 5, 2008, IFB # B080192-NB, Safety Supplies and Equipment, was issued through RFP Depot. Eleven (11) bids were received on May 27, 2008. The Purchasing Office concurs with Transportation and Natural Resources' recommendation to reject all bids. The bidding requirements and method of award were not clearly stated in the solicitation.

Transportation and Natural Resources will re-solicit for Safety Supplies and Equipment and include catalog discount bidding and method of award requirements.

- **Contract Expenditures:**

- **Contract-Related Information:**

Award Amount:

Contract Type:

Contract Period:

- **Solicitation-Related Information:**

Solicitations Viewed: 143

Responses Received: 11

HUB Information: 0

% HUB Subcontractor: N/A

➤ **Funding Information:**

- Purchase Requisition in H.T.E.:
- Funding Account:
- Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

APPROVED ()

DISAPPROVED ()

BY COMMISSIONERS COURT ON:

DATE

COUNTY JUDGE

Note: Approval by Commissioners Court authorizes the Travis County Purchasing Agent to sign Purchase Orders.



**TRANSPORTATION AND NATURAL RESOURCES
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER**

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

June 19, 2008

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
Cyd Grimes
FROM: Joseph P. Gieselman, Executive Manager
Joseph P. Gieselman

SUBJECT: Rejection of Bid for Safety Supplies and Equipment – B080192-NB

TNR recommends that the bid for Safety Supplies and Equipment be rejected due to incorrect bidding requirements. This bid is for a catalog discount contract based on groups of items TNR purchases for safety needs. The method of award was not clearly stated in the solicitation. The wording will be corrected and the solicitation will be reissued.

If you need additional information, please contact Christina Jensen at (512) 854-7670.

CJ CJ:JPG:cj
Contract File



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

7

Approved by: _____

Cyd V. Grimes 6/30/08

Voting Session: Tuesday, July 8, 2008

REQUESTED ACTION: APPROVE MODIFICATION NO. 1 TO CONTRACT NO. 07AE0021JW, ALAN PLUMMER ASSOCIATES, INC., PROFESSIONAL ENGINEERING SERVICES, NORTH RIDGE ACRES WATER SYSTEM

Points of Contact:

- Purchasing:** Jason G. Walker
- Department:** (COUNTY JUDGE'S OFFICE), Judge Biscoe
- County Attorney (when applicable):** Julie Joe
- County Planning and Budget Office:** Leroy Nellis
- County Auditor's Office:** Susan Spataro, Jose Palacios
- Other:** Joe Gieselman, Executive Director; Steve Manilla

➤ **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This modification will add Additional Design Phase Services to provide professional design services for the North Ridge Acres Water System in the amount \$40,168.00. This amount is an aggregate increase of 26% of the original contract amount, \$153,895.00.

On October 31, 2006 the Commissioners Court approved contract no. 07AE0021JW with Alan Plummer Associates, Inc. These services had previously been exempted on October 17, 2006. The source of revenue for this award is part of the Texas Water Development Board Small Community Hardship Program (SCHP) Grant.

➤ **Contract Expenditures:** Within the last 12 months \$21,354.54 has been spent against this contract.

Not applicable

➤ **Contract-Related Information:**

- Award Amount: \$153,895.00 (Not-to-Exceed)
- Contract Type: Architect/Engineer
- Contract Period: 11/06/06 through project completion

➤ **Contract Modification Information:**

Modification Amount: \$40,168.00 (See Additional Procurement Comments)

Modification Type: N/A

Modification Period: 11/06/06 through project completion

➤ **Solicitation-Related Information:**

Solicitations Sent: N/A Responses Received: N/A

HUB Information: Vendor is not a HUB % HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments: Standard Purchasing procedures of double sided printing of contracts were not followed, as the consultant printed documentation to complete and submit.

➤ **Funding Information:**

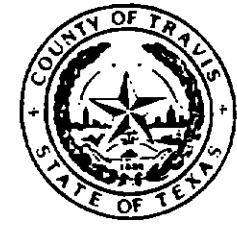
Purchase Requisition in H.T.E.: 443285

Funding Account(s): 624-4911-621-4007

Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ___ Not Verified X by Auditor.



SAMUEL T. BISCOE
COUNTY JUDGE

TRAVIS COUNTY ADMINISTRATION BUILDING
P.O. BOX 1748 ROOM 520
AUSTIN, TEXAS 78767
(512) 854-9555

MEMORANDUM

TO: Jason Walker, Assistant Purchasing Agent

FROM: Samuel T. Biscoe, County Judge
Samuel T. Biscoe

DATE: June 18, 2008

RE: Contract Amendment-Northridge Acres Water
Improvement Project/Design Phase

Attached is a request from Alan Plummer Associates, Inc. (APAI) to amend its engineering and design contract for the Northridge Acres Water Improvement Project.

As a result of the complexity of the project and the number of partners involved, APAI incurred cost beyond the original design scope. APAI agreed to perform these additional services and wait to see whether sufficient funds would be available once the construction contract was awarded before formally submitting a contract amendment. The County awarded the construction contract in February and the contract came in significantly under budget. The additional services are described in Exhibit A1 (Additional Scope of Services) along with a summary describing justification for the request. The requested amount for these additional services is \$40,168. Funds have been identified in Texas Water Development Board SCHP Grant's contingency line item to cover the cost of these services.

After reviewing this request and verifying that the fees are consistent with the original contract, I recommend that the Purchasing Office approve this amendment.

If you should have questions or need additional information please contact me at 854-9555. Thank you for your assistance with this request.

PURCHASE REQUISITION NBR: 0000443285

REQUISITION BY: DONNA WILLIAMS 854-7677

SHIP TO LOCATION: TNR ADMIN - 11TH FLR

STATUS: INSUFFICIENT FUNDS
REASON: MODIFY PO#391809 CONTRACT 07AE0021JW

DATE: 6/20/08

SUGGESTED VENDOR: 123559 ALAN PLUMMER ASSOCIATES, INC. DELIVER BY DATE: 6/20/08

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	DESIGN PHASE MODIFICATION FOR ADDITIONAL DESIGN SERVICES. WILL INCREASE CONTRACT FROM \$153,895 TO \$194,063	40168.00	DOL	1.0000	40168.00	

REQUISITION TOTAL: 40168.00

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	AMOUNT
1	62449116214007	M07624	40168.00
	PROFESSIONAL SERVICES		
	CONSULTING		
	SMALL COMM. HARDSHIP PGRM	100.00 %	
			40168.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

20080620 RT TRF

Fiscal Year 2008

Account Balance Inquiry

Account number . . . : 624-4911-621.40-07
Fund : 624 SMALL COMM. HARDSHIP PRG
Department : 49 TNR (TRANS & NATRL RESRC)
Division : 11 LAND DEVELOPMENT SERVICES
Activity basic : 62 INFRA-ENV SCVS (TRNS&RDS)
Sub activity : 1 TNR (TRANS & NATRL RESRC)
Element : 40 PROFESSIONAL SERVICES
Object : 07 CONSULTING

Original budget : 0
Revised budget : 0 02/25/2008
Actual expenditures - current . . . : .00
Actual expenditures - ytd : 15,606.79-
Unposted expenditures : .00
Encumbered amount : 15,606.79
Unposted encumbrances : .00
Pre-encumbrance amount : .00
Total expenditures & encumbrances: .00 0.0%
Unencumbered balance : .00 0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

MODIFICATION OF CONTRACT NUMBER: 07AE0021JW, Engineering Services for **PAGE 1 OF 4 PAGES**
North Ridge Acres Water Line

ISSUED BY: PURCHASING OFFICE 314 W. 11TH ST., RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: Jason G. Walker TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: June 19, 2008
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ISSUED TO: Alan Plummer Associates, Inc. 6300 La Calma, Suite 400 Austin, TX 78752	MODIFICATION NO.: 1	EXECUTED DATE OF ORIGINAL CONTRACT: October 31, 2006
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ORIGINAL CONTRACT TERM DATES: 1/17/07 - through project completion CURRENT CONTRACT TERM DATES: 1/17/07 - through project completion

FOR TRAVIS COUNTY INTERNAL USE ONLY:
 Original Contract Amount: \$153,895.00 Current Modified Amount \$194,063.00.

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

- A. The Additional Design Phase Services, as outlined in Contractor's March 13, 2008 letter proposal, are hereby added to the contract. As a result of these Additional Design Phase Services, contract Basic Services pricing is adjusted as follows:
1. Reference Exhibit I, Section 1:
 - a. Paragraph 1.1: The Basic Services sum is changed from \$111,220.00 to \$138,780.00, an increase of \$27,560.00.
 - b. Paragraph 1.1.1: (i) Design Phase is changed from \$71,290.00 to \$98,850.00, an increase of \$27,560.00.
 - B. Reference Exhibit I, Section 4. The REIMBURSABLES TOTAL NOT TO EXCEED is changed from \$42,675.00 to \$55,283.00, an increase of \$12,608.00.
 - B. Reference Exhibit I, Section 5. The Total Agreement Sum is changed from an NTE amount of \$153,895.00 (\$111,220.00 Basic Services and NTE amount of \$42,675.00 Reimbursable Expenses) to an NTE amount of \$194,063.00 (\$138,780.00 Basic Services, and NTE amount of \$55,283.00 Reimbursable Expenses) an increase of \$40,168.00.
 - C. All other terms and conditions remain unchanged.

Note to Vendor:
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Alan Plummer Associates, Inc.</u>	<input type="checkbox"/> DBA
BY: <u>Robert F. Adams</u> SIGNATURE	<input checked="" type="checkbox"/> CORPORATION
BY: <u>Robert F. Adams</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>Sr. Project Manager</u> ITS DULY AUTHORIZED AGENT	DATE: <u>6/24/2008</u>

TRAVIS COUNTY, TEXAS BY: <u>Cyd V. Grimes</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE: <u>7/1/08</u>
---	------------------------

TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:
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RECEIVED
TRAVIS COUNTY
Celebrating 30 Years of Service
2008 MAR 17 AM 11:19:58 - 2008

PURCHASING
OFFICE

JAMES L. ALTSTAETTER, PE
STEPHEN J. COONAN, PE
PEGGY W. GLASS, PhD
DAVID A. GUDAL, PE
BETTY L. JORDAN, PE
TIMOTHY J. NOACK, PE
ALAN H. PLUMMER, JR., PE, BCEE
RICHARD H. SMITH, PE
ALAN R. TUCKER, PE

0900-002-01

March 13, 2008

Mr. Jason Walker
Purchasing Agent
Travis County Administration Building
P.O. Box 1748
Austin, Texas 78767

Re: Travis County Transportation and Natural Resources
Northridge Acres Water Improvements

Dear Mr. Walker:

As you are aware, the County recently awarded the construction contract for the above referenced project, designed by Alan Plummer Associates, Inc. (APAI). This project is being funded through a series of grants obtained by the County and has multiple entities involved in the project. As a result of the complexity of the project and the number of entities involved, APAI incurred costs beyond our original design scope.

Mr. Dan Smith was made aware of the situation as it was happening. At the time, APAI was concerned about the construction budget and its affect on the overall budget. APAI agreed to proceed with the additional services and wait to see whether sufficient funds would be available once the construction contract was awarded before submitting a request for additional funds.

As the construction contract came in under budget, APAI is now requesting that additional funds be made available to cover the additional costs incurred by APAI. Attached with this letter is a description of the additional costs incurred and a justification of the additional funds requested.

Please contact me at (512) 452-5905 if you should have any questions regarding this request. We look forward to working with you through the construction phase of this project.

Sincerely,

ALAN PLUMMER ASSOCIATES, INC.

Stephen J. Coonan, P.E.
Principal

SJC/jal

cc: Mr. Dan Smith, Travis County



**EXHIBIT A1
ADDITIONAL SCOPE OF SERVICES**

This Exhibit is made a part of the Agreement between Alan Plummer Associates, Inc. (ENGINEER), and Travis County (OWNER) for a PROJECT generally described as:

NORTHRIDGE ACRES WATER SYSTEM

**Article I
Project Background**

The ENGINEER and the OWNER entered into a contract dated November 1, 2006 for the design and construction phase services for the above referenced project. During the design phase of the project, services above and beyond those identified in the Basic Services were required to complete the design and receive approvals from the appropriate entities. The following changes in Scope have been identified.

**Article II
OWNER's Responsibilities**

NO CHANGES

**Article III
Additional Scope of Services**

The ENGINEER agrees to furnish the OWNER the following additional services:

DESIGN PHASE SERVICES

A. Participate In Project Meetings.

The ENGINEER shall participate in additional meetings with the OWNER and other project participants, including the local residents, City of Austin, TxDOT and TWDB, as necessary to update the OWNER concerning the progress and coordinate any issues with the OWNER and other project participants. A total of eighteen (18) meetings will be required.

B. Obtain Geotechnical Evaluation

The ENGINEER shall obtain geotechnical borings and recommendations for the line along F.M. 1325 to support the design and construction of the line utilizing horizontal directional drilling.

C. Prepare Detailed Design Drawings

ENGINEER re-designed the portion of the project within F.M. 1325 two additional times to resolve conflicts between the City of Austin and Texas Department of Transportation concerning acceptable designs and construction methods. Provide an alternate design for the construction of the line in F.M. 1325, resulting in a total number of sheets in

the bid set of 34 instead of the 21 included in the original Scope of Services.

D. Pay Permit Fees

ENGINEER shall pay permit processing fees at the City of Austin to facilitate the quick submittal of the project.

E. Make Multiple Permit Submittals

ENGINEER shall make multiple submittals to both the City of Austin and TxDOT due to submittals being lost by the reviewing agencies.

BIDDING PHASE SERVICES

NO CHANGES

CONSTRUCTION PHASE SERVICES

NO CHANGES

**Article IV
Additional Services**

NO CHANGES

Travis County
 Northridge Area
 Additional Scope
 000-0291

Level 2 (Phase) No. and Description Level 3 (Task) No. and Description	Principal (Days)	Sr. Proj Mgr (Days)	Proj Mgr (Days)	Proj Mgr II (Days)	Proj Mgr III (Days)	EIT (Days)	Sr. Tech. (Days)	Tech. (Days)	Total Labor		Percent of Total Fee
									Hours	Fee (\$000)	
Additional Scope	20	0	0	67	0	72	112	0	200	\$ 27,000	100.0%
A Design Phase	20	0	0	67	0	72	112	0	200	\$ 27,000	100.0%
1 Additional/Revision									10	\$ 1,350	5.0%
2 Check/Construction Services									10	\$ 1,350	5.0%
3 Additional Design/Construction									180	\$ 24,300	90.0%
4 Proj. Period Fee									1	\$ 135	0.5%
5 Additional Submittals									10	\$ 1,350	5.0%
B Level 2 (Phase) Name	0	0	0	0	0	0	0	0	0	\$ -	0.0%
1 Level 3 (Task) Name									0	\$ -	0.0%
2 Level 3 (Task) Name									0	\$ -	0.0%
3 Level 3 (Task) Name									0	\$ -	0.0%
4 Level 3 (Task) Name									0	\$ -	0.0%
5 Level 3 (Task) Name									0	\$ -	0.0%
C Level 2 (Phase) Name	0	0	0	0	0	0	0	0	0	\$ -	0.0%
1 Level 3 (Task) Name									0	\$ -	0.0%
2 Level 3 (Task) Name									0	\$ -	0.0%
3 Level 3 (Task) Name									0	\$ -	0.0%
4 Level 3 (Task) Name									0	\$ -	0.0%
5 Level 3 (Task) Name									0	\$ -	0.0%
D Level 2 (Phase) Name	0	0	0	0	0	0	0	0	0	\$ -	0.0%
1 Level 3 (Task) Name									0	\$ -	0.0%
2 Level 3 (Task) Name									0	\$ -	0.0%
3 Level 3 (Task) Name									0	\$ -	0.0%
4 Level 3 (Task) Name									0	\$ -	0.0%
5 Level 3 (Task) Name									0	\$ -	0.0%
E Level 2 (Phase) Name	0	0	0	0	0	0	0	0	0	\$ -	0.0%
1 Level 3 (Task) Name									0	\$ -	0.0%
2 Level 3 (Task) Name									0	\$ -	0.0%
3 Level 3 (Task) Name									0	\$ -	0.0%
4 Level 3 (Task) Name									0	\$ -	0.0%
5 Level 3 (Task) Name									0	\$ -	0.0%
PM ADMINISTRATIVE TASKS	0	0	0	0	0	0	0	0	0	\$ -	0.0%
1 Quality Control									0	\$ -	0.0%
2 Project Management									0	\$ -	0.0%
TOTAL LABOR	20	0	0	67	0	72	112	0	200	\$ 27,000	100.0%
Total Labor Hours	20	0	0	67	0	72	112	0	200	\$ 27,000	100.0%
Total Labor Amount										\$ 27,000	100.0%
Total Amounts by Labor Category	\$ 6,400	\$ -	\$ -	\$ 2,700	\$ -	\$ 2,700	\$ 10,600	\$ -		\$ 27,000	100.0%
Labor Category Percent of Total Labor	10.0%	0.0%	0.0%	20.0%	0.0%	20.0%	39.0%	0.0%			
TOTAL EXPENSES (See Instructions Inset)										\$ 7,044	
Total Subconsultants										\$ 7,044	
Total Reimbursables										\$ 4,000	
Total Expenses										\$ 11,044	
GRAND TOTAL - Additional Scope										\$ 44,100	

SUBCONSULTANT EXPENSES

Code	Description	Budget (\$)	Markup	Fee (\$000)
CA	Architect Consultant	\$ 6,400	1.10	\$ -
CC	Civil Engr. Consultant	\$ 1,100	1.10	\$ -
CE	Electrical Consultant	\$ 1,100	1.10	\$ -
CG	Geotechnical Consultant	\$ 7,044	1.10	\$ 7,044
CM	Mechanical Consultant	\$ 1,100	1.10	\$ -
CO	Other Consultant	\$ 1,100	1.10	\$ -
CS	Structural Consultant	\$ 1,100	1.10	\$ -
CY	Surveying Consultant	\$ 1,100	1.10	\$ -
C1	Professional Services	\$ 1,100	1.10	\$ -
C2	Professional Services	\$ 1,100	1.10	\$ -
C3	Professional Services	\$ 1,100	1.10	\$ -
C4	Professional Services	\$ 1,100	1.10	\$ -
C5	Professional Services	\$ 1,100	1.10	\$ -
C6	Professional Services	\$ 1,100	1.10	\$ -
TOTAL SUBCONSULTANT EXPENSES		\$ 7,044		\$ 7,044

REIMBURSABLE EXPENSES

Code	Description	Budget (\$)	Markup	Fee (\$000)
RA	Laboratory Analysis	\$ 1,100	1.10	\$ -
RC	Computer	\$ 1,100	1.10	\$ -
RD	Printing	\$ 1,100	1.10	\$ -
RE	Reproduction	\$ 1,100	1.10	\$ -
RF	Land Distance Telephone	\$ 1,100	1.10	\$ -
RG	Employee Allowance	\$ 1,100	1.10	\$ -
RH	Other Expenses	\$ 1,100	1.10	\$ -
RI	Purchased Services	\$ 1,100	1.10	\$ -
RJ	Reproduction	\$ 1,100	1.10	\$ 600
RK	Stationery, Envelope, Postage	\$ 1,100	1.10	\$ -
RL	Travel, Meals, Lodging	\$ 1,100	1.10	\$ -
RM	Telephone	\$ 1,100	1.10	\$ -
RN	City of Austin Fee	\$ 1,100	1.10	\$ 414
TOTAL REIMBURSABLE EXPENSES		\$ 4,000		\$ 4,000

RECEIVED
COUNTY JUDGE'S OFFICE

10

✓

Travis County Commissioners Court Agenda Request

08 MAY 28 AM 9:29

Voting Session 7/8
6/3/08
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Consider and take appropriate action on:

A. Approve setting a public hearing date for July 8, 2008, to receive comments regarding a plat vacation in Precinct Two: Replat of Lot 2, Block A, North Park, Section Two Subdivision (Short form plat – 1 Lot – 5.19 Acres – Grand Avenue Parkway - No Fiscal required – Sewage service to be provided by Windermere Utility Company – City of Austin ETJ).

B. Approved by:

Commissioner Sarah Eckhardt, Precinct Two

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

ADP Michael Hettenhausen: 854-7563 Gayla Dembkowski: 854-7642
Anna Bowlin: 854-7561 Dennis Wilson: 854-4217

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ____ Additional funding for any department or for any purpose
- ____ Transfer of existing funds within or between any line item budget
- ____ Grant

Human Resources Department (854-9165)

- ____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits **MUST** be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

May 21, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM:  Anna Bowlin, Director, Development Services

SUBJECT: Vacation of the Replat of Lot 2, Block A, North Park, Section Two
Subdivision, Precinct Two

PROPOSED MOTION:

Consider and take appropriate action on:

- A. Approve setting a public hearing date for July 8, 2008, to receive comments regarding a plat vacation in Precinct Two: Replat of Lot 2, Block A, North Park, Section Two Subdivision (Short form plat – 1 Lot – 5.19 Acres – Grand Avenue Parkway - No Fiscal required – Sewage service to be provided by Windermere Utility Company – City of Austin ETJ).**

SUMMARY AND STAFF RECOMMENDATION:

The property owner of Lot 2 of Block A, North Park, Section Two Subdivision wishes to vacate this plat in order to remove a plat note restricting Lot 2 to a maximum of two driveways. The replat of this lot has been reviewed by Single Office subdivision and transportation staff and staff has no objection to allowing more than two driveways for this lot. Parkland dedication or fees in lieu of dedication are not required for this vacation. The replat of the lot will be approved administratively based on Title 30-2-84(B)(2).

As this application for plat vacation meets all City of Austin/Travis County standards, TNR staff recommends approval of the motion. Prior to the Commissioners' Court public hearing, this vacation will be heard by the City of Austin Zoning and Platting Commission.

ISSUES AND OPPORTUNITIES:

At this time, staff has not received any inquiries from adjacent property owners. As part of the process for revised plats, a notice of public hearing sign will be placed on the subject property. Should the case manager receive any inquiries once the sign is posted, an addendum to this memorandum will be presented to the Court prior to the public hearing.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Location map

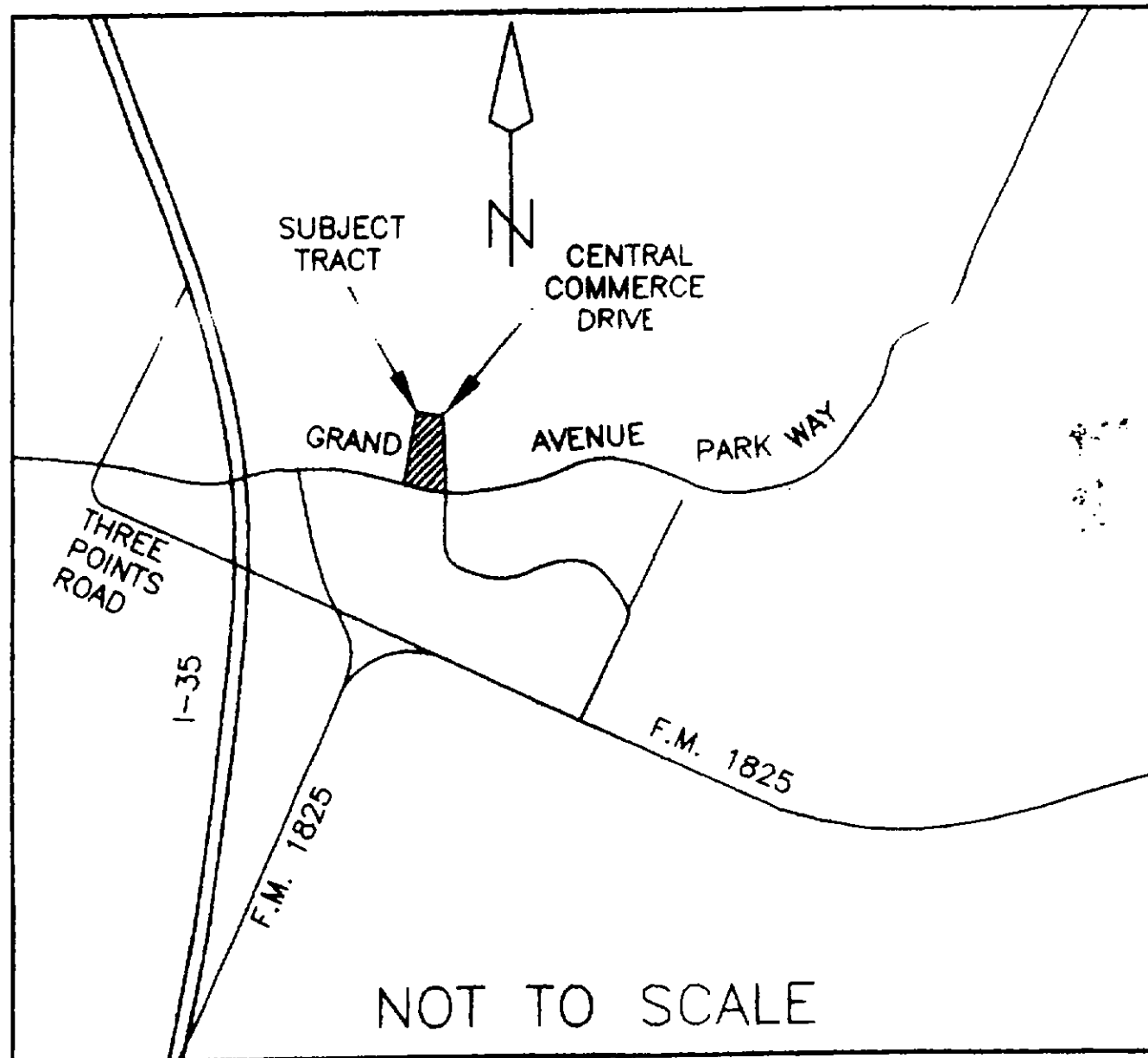
Precinct map

Existing Plat

AMB: mph

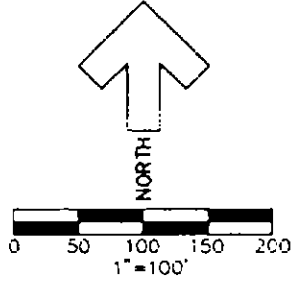
1105

SITE MAP



2000 00268

REPLAT OF LOT 2, BLOCK "A" NORTH PARK, SECTION TWO



LEGEND

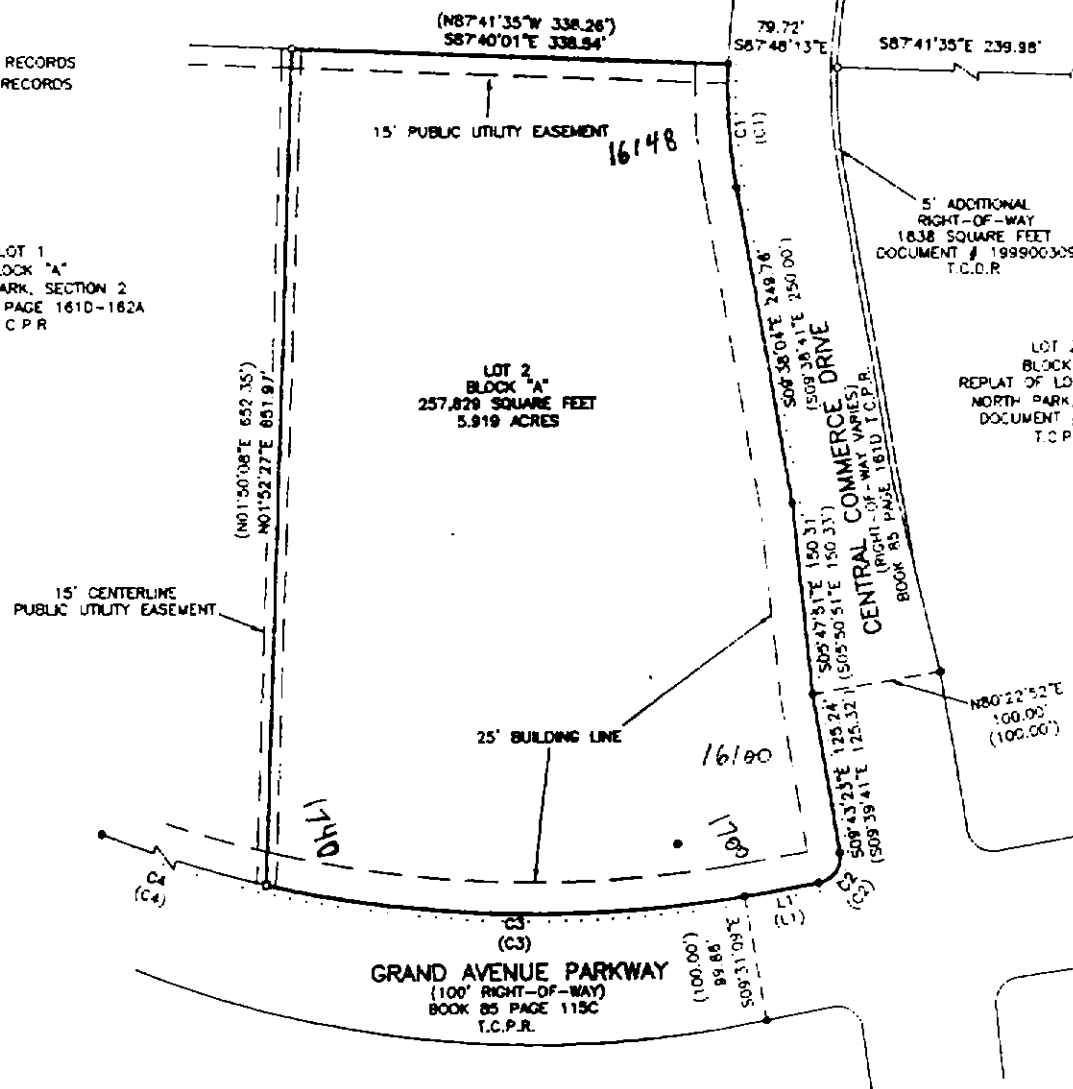
- ⊙ 1" IRON PIPE FOUND
- 1/2" IRON ROD FOUND
- IRON ROD SET
- CONCRETE MONUMENT SET
- () RECORD INFORMATION
- 6' SIDEWALK
- T.C.D.R. TRAVIS COUNTY DEED RECORDS
- T.C.P.R. TRAVIS COUNTY PLAT RECORDS

LOT 1
BLOCK "A"
NORTH PARK, SECTION 2
BOOK 35, PAGE 161D-162A
T.C.P.R.

LOT 4
BLOCK "B"
REPLAT OF BLOCKS A, B, & C
CENTRAL COMMERCE PARK
BOOK 101, PAGES 178-178
T.C.P.F. (162.90)

LOT 2,
BLOCK "A"
257,828 SQUARE FEET
5.919 ACRES

LOT 25
BLOCK "J"
REPLAT OF LOT 25, BLOCK "J"
NORTH PARK, SECTION TWO
DOCUMENT # 199900309
T.C.P.R. (162.90)



BEARINGS BASED UPON THE NORTH LINE OF
LOT 25, BLOCK "J", NORTH PARK SECTION TWO
BOOK 35, PAGE 161D-162A, T.C.P.R.

BENCHMARKS:
1. RAILROAD SPIKE SET IN WEST SIDE AT BASE OF
19" HACKBERRY, TAG NO. 80, 1040± EAST OF
NORTHWEST PROPERTY CORNER AND 100± SOUTH
PROPERTY LINE.
ELEVATION = 820.65'
2. SQUARE CUT ON TOP OF SOUTH END OF HEADWALL
200± EAST OF OVERPASS AND 330± WEST OF THE
WEST PROPERTY LINE.
ELEVATION = 824.55'

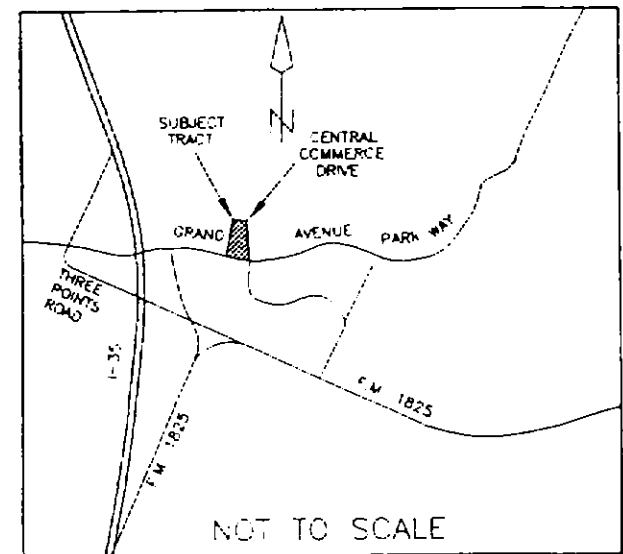
LINE TABLE

No.	Bearing	Distance
L1	S80°12'40"W	58.40'
(L1)	S80°20'18"W	58.42'

CURVE TABLE

No.	Delta	Radius	Arc Length	Chord Length	Chord Bearing
C1		484.08	96.93	96.76	S03°32'17"E
(C1)	11°58'06"	484.08	96.94	96.76	S03°40'38"E
C2		20.00	31.71	28.49	S35°48'23"W
(C2)	90°00'00"	20.00	31.42	28.28	S35°20'18"W
C3		942.81	372.05	369.84	N88°17'48"W
(C3)	22°36'35"	942.81	372.00	369.59	N88°21'29"W
C4		942.81	146.38	146.21	S72°32'40"E
(C4)	08°53'35"	942.81	146.33	146.19	S72°38'29"E

SITE MAP

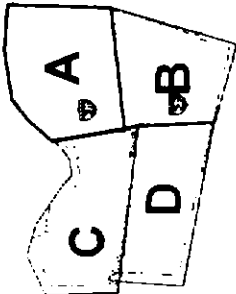


CASE#C8-00-2108.OA

Scale 1" = 100'	Block 31 Pg. 63
Date 3-14-00	
Drawn by G.L.S.	
File 1191800.DWG	
Project No. 119-18-00	

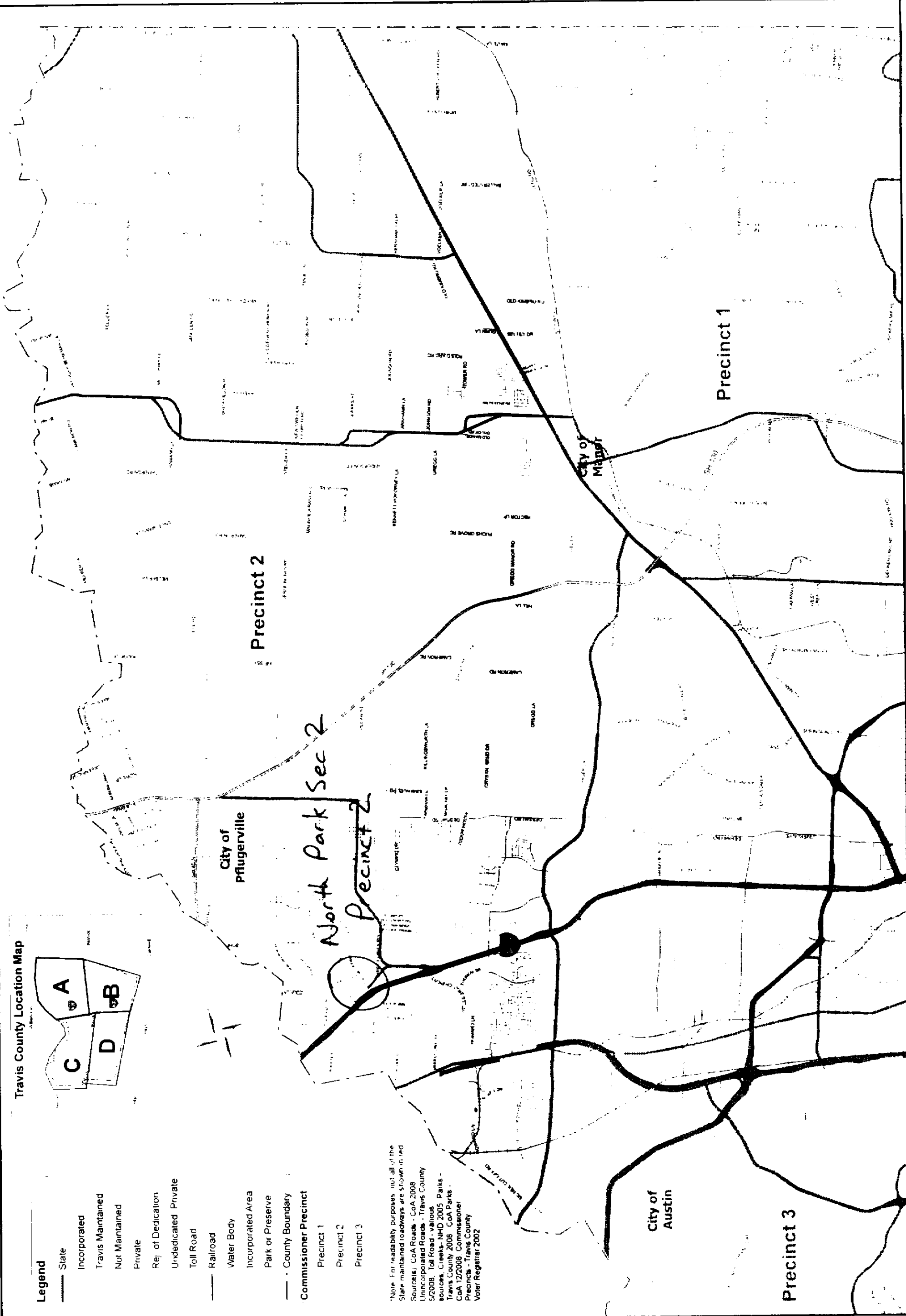
LIVE OAK SURVEYING
12421 WYCLIFF LANE
AUSTIN, TX 78727
(512) 857-1018

Travis County Location Map



- Legend**
- State
 - Incorporated
 - Travis Maintained
 - Not Maintained
 - Private
 - Rej. of Dedication
 - Undedicated Private
 - Toll Road
 - Railroad
 - Water Body
 - Incorporated Area
 - Park or Preserve
 - County Boundary
 - Commissioner Precinct
 - Precinct 1
 - Precinct 2
 - Precinct 3

Note: For readability purposes, not all of the State maintained roadways are shown in red.
 Sources: CoA Roads - CoA 2008
 Unincorporated Roads - Travis County 5/2008, Toll Road - various sources, Creeks - NHD 2005 Parks - Travis County 2008, CoA Parks - CoA 12/2008, Commissioner Precincts - Travis County Voter Registrar 2002



Map Disclaimer: This map was created for the Travis County Sign Crew for identifying Travis County's maintained roadways. The data is provided as is with no warranties of any kind. For questions, contact the Travis County GIS Coordinator at 512.834.4343.

Text Scale
 1 inch equals 1.002 miles
 1 inch equals 5,292 feet

Map prepared by Travis County
 Dept. of Transportation & Natural Resources
 Date: 10/2008
<http://www.co.travis.tx.us/mgis>

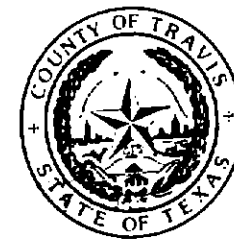
Travis County Roadways, Map A

TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

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CITY CLERK



JUL 3 PM 3:40

MEMORANDUM

Addendum Agenda item: 11

July 1, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Anna Bowlin, Division Director, Development Services Division

SUBJECT: Addendum to Backup Memorandum: Wandering Creek Preliminary Plan, Precinct Four

PROPOSED MOTION:

Consider and take appropriate action on:

A. Wandering Creek Preliminary Plan in Precinct Four (Preliminary Plan – 1,794 Lots – 647.89 Acres – Elroy Road – Fiscal is not required with the preliminary plan – Sewage service to be provided by the City of Austin – City of Austin ETJ).

B. Approve a Phasing Agreement for the Wandering Creek Preliminary Plan

SUMMARY UPDATE AND STAFF RECOMMENDATION:

This memorandum is to provide additional information regarding the drainage review of the application, as well as provide additional information regarding the hazardous pipelines traversing the proposed project area.

Drainage:

There have been a number of drainage concerns raised by neighboring property owners related to the proposed project. As you know, the Wandering Creek Preliminary Plan is subject to the Title 30 Austin/Travis County Subdivision Regulations, which require that a final plat or construction plan may not be approved unless the proposed development will not result in additional identifiable adverse flooding on offsite properties. In this case, in addition to the construction of water quality ponds to address water quality requirements, the applicant has made plans to provide a number of stormwater detention ponds for the purpose of maintaining stormwater peak flows at or below pre-development levels where stormwater leaves the subdivision boundary. This demonstration is required for the overall project, as well as for each section as it is final platted. Accordingly, offsite property owners should not see any increase in

peak stormwater flows from the development area throughout the buildout period and after the development is completed.

Alternately, we have heard concerns that the project will prevent stormwater from flowing down existing tributaries, and will not be available to fill existing stockponds. The preliminary plan includes a design that maintains stormwater discharges in natural channels where stormwater currently leaves the property boundary, after the stormwater is treated in water quality ponds and is detained in detention ponds. Although peak stormwater flows are modulated by detention ponds so that the flow rate does not increase, the natural channels downstream from this development, and the stock tanks located on them, should not see a decrease in stormwater volumes. Stormwater will not be prevented from flowing down the channels and tributaries as it currently does.

Pipelines:

There have been a number of concerns raised about the hazardous pipelines that traverse the propose Wandering Creek subdivision. A TNR staff member has spoken with Mr. David Ferguson, Texas Railroad Commission, regarding the accuracy of pipeline information posted on their website, and he has confirmed that the information provided on the website is current and reflects their records regarding the pipelines and the commodities carried by each. Additionally, the Railroad Commission has made a request for updated digital mapping files to confirm the most current mapping location of each pipeline within the defined easements.

For lots within 200 feet of hazardous pipelines, the applicant has voluntarily agreed that construction will comply with the City of Austin pipeline ordinance requirements. Regarding notice to buyers of these properties, in addition to the notation included on the Preliminary Plan, notes will be included on the Final Plats indicating the lots that are in proximity to the pipelines and the requirement that construction comply with COA pipeline ordinance requirements. Also, deed restrictions that apply to these lots in perpetuity will be required that identify the proximity to the pipeline and refer to the pipeline ordinance construction requirements.

Staff continues to find that the Wandering Creek Preliminary Plan application meets the standards of Title 30 Austin/Travis County Subdivision Regulations, and recommends approval of the preliminary plan.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Location map

Precinct map

Phasing Agreement

AMB: tc

1105

08 JUN 20 PM 3:13

TRAVIS COUNTY COMMISSIONERS' COURT AGENDA REQUEST

Voting Session: July 1, 2008

Work Session: _____

I. A. Request made by: Joseph P. Gieselman, TNR Phone # 854-9383

B. Requested Text:

Revision of the County Code § 10.0535 - On-Site Residence For Park Staff and the Ranger Residence Policy

C. Approved by: _____
Gerald Daugherty, Precinct 3 Commissioner

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all the agencies or officials' names and telephone numbers that might be affected or involved with the request. Send a copy of this Agenda Request and backup to them:

- | | |
|---|----------|
| John Hille, County Attorney | 854-9415 |
| Roger El-Khoury, Facilities Management | 854-9226 |
| Donna Holt, TNR Administrative Services | 854-9383 |
| Charles Bergh, TNR Parks | 854-9437 |
| Robert Armistead, TNR Parks | 854-9437 |
| Dan Chapman, TNR Parks | 263-9114 |

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any item budget
- _____ Grant

Human Resources Department (854-9165)

- _____ A change in your department's personnel (reclassifications, etc.)

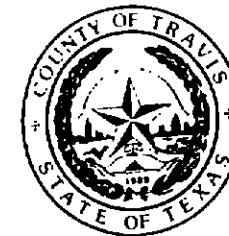
Purchasing Office (854-9700)

- _____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- _____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

205 W. 9th Street, Suite 220
PO Box 1748
Austin, Texas 78767
(512) 854-9437
FAX (512) 854-6474

June 19, 2008

MEMORANDUM

TO: Members of the Commissioners' Court

FROM: Joseph P. Gieselman, Executive Manager

SUBJECT: Revision of the County Code § 10.0535 - On-Site Residence For Park Staff and the Ranger Residence Policy

Proposed Motion:

Discuss and take appropriate action on revision of the County Code § 10.0535 - On-Site Residence For Park Staff and the Ranger Residence Policy.

Summary and Staff Recommendation:

The purpose of this policy is to establish rules, regulations and procedures regarding Travis County Park residences. The goals and objectives of the park residences are to:

1. Provide 24-hour emergency response for law enforcement, search and rescue operations, medical emergencies, vehicle lock-ins and severe weather notification.
2. Provide 24-hour protection of the park infrastructure and cultural and natural resources.

Many of our parks represent multi-million dollar investments by the County. (See Attachment – "March 2008 Metropolitan Park Financial Summary")

Monitoring and protection of these assets and infrastructure, some of which require 24-hour attention, is critical. When water well pumps, septic pumps and irrigation systems go out of service and alarms are activated, resident rangers play a vital role in securing threatened or unsafe areas until such time as repairs can be made. The resident park ranger also plays a key role in the event of evacuation of a park for any reason, especially during severe weather and/or flooding events. The resident park ranger also provides management support to staff and responders during an emergency event.

Rangers in residence deter illegal activities and vandalism in the park, prevent park resource losses, and add to the overall security of park visitors.

Because the need for information and response does not cease after park closing, the presence of a park ranger residence provides for after hour informational needs to be met, response to emergencies, and park asset protection.

Locations of residences play a vital role in meeting the goals and objectives of this policy. Due to the expansive nature and location of parks and preserves throughout Travis County it is critical to place residences strategically in order to cover the entire park system. Residences are to be located at Southeast Metropolitan Park, Northeast Metropolitan Park, East Metropolitan Park, Bob Wentz Park, and Pace Bend Park. As infrastructure improvements are developed at Arkansas Bend Park and Milton Reimers Ranch Park, residences will be required. Each park within the system does not need a residence; however, the residence should be located to enable a park ranger to respond to a situation in a geographic area. (See Attachment – “Resident Ranger Response Area Map”)

Rangers now occupy residences in three parks. The current residents are:

Bob Wentz Park	Dan Chapman (Chief Park Ranger)
Pace Bend Park	Peter Burke (Park Ranger Supervisor)
Northeast Metropolitan Park	Jim Corrigan (Park Ranger)

An employee, upon meeting the qualifications residence occupation, would be required to sign a Lease Agreement. The Agreement is typical of a residential lease contract. Employees that are assigned to a park residence will periodically go through an evaluation process to determine if the resident maintains the residence as required and provides proper response to after-hours situations. Resident assignments may change from year to year, requiring residents to move to another park location.

TNR Recommends the approval of this revised Ranger Residence Policy and Travis County Code § 10.0535 - On-Site Residence For Park Staff.

Budgetary Impact:

Maintenance costs will vary, depending on Facilities Management preventive maintenance schedule; it is estimated at a cost of \$5,000 per residence every three years.

Issues and Opportunities:

Travis County benefits directly from having strategically placed Ranger Residences, thus insuring the parks system has capable and knowledgeable staff available 24 hours a day for emergencies and for protection of resources and significant investments. In addition to providing protection, the residence provides a positive image for parks and preserves, the Transportation and Natural Resources Department, and Travis County as a whole. Park Rangers provide 24-hour emergency response for law enforcement, search and rescue operations, medical emergencies, vehicle lock-ins, and severe weather notification. In addition, residents provide general information and assistance to visitors and to the neighboring communities.

By implementing a policy for residences, the County can insure that it remains consistent in the selection of residence location, provides for protection of its assets, and establishes rules and guidelines that the resident must follow.

Background:

Travis County has had a Ranger Residence since the late 1960's, with the acceptance of Pace Bend Park as a Travis County Park, and a ranger is still in residence in the park. Residences are also currently occupied at Bob Wentz Park (residence occupied since 1994), and Northeast Metropolitan Park (residence occupied since 1998).

Richard Moya Park had a residence that was occupied from the early 1980's until 2001. However, recurring flooding irreparably damaged the structure and it was removed. (Should this policy be adopted, the resident ranger at Southeast Metropolitan Park will respond to Richard Moya Park.)

Webberville Park had a residence that was occupied from the 1980's until 2002. However, the structure was determined to be substandard for residential occupation and is now used as an office. (Should this policy be adopted, the resident ranger at East Metropolitan Park will respond to Webberville Park.)

The expansion of, and significant improvements in, (e.g.: Mansfield Dam Park) the Travis County Park system in recent years has resulted in a significant investment by the County.

Required Authorizations:

Commissioners Court

Exhibits:

Revised - Ranger Residence Policy
March 2008 Metropolitan Park Financial Summary
Resident Ranger Response Area Map

xc: John Hille, County Attorney
Roger El-Khoury, Facilities Management
Charles Bergh, TNR
Robert Armistead, TNR
Donna Holt, TNR
Dan Chapman, TNR
Peter Burke, TNR
Jim Corrigan, TNR

Subject: Park Ranger Residences

Contact: Parks Division **Phone:** 512.854.9383

Effective Date/Revision Date:

Policy/Description:

The purpose of this policy is to establish rules, regulations and procedures regarding Travis County Park Ranger residences.

Goals and Objectives:

The goals and objectives of established park residences are to:

1. Provide 24-hour emergency response for law enforcement incidents, search and rescue operations, medical emergencies, vehicle lock-ins, and severe weather notification.
2. Provide 24-hour protection of park assets and infrastructure, and cultural and natural resources.

Residence Location Criteria:

The location of the residence will play a key role in meeting the goals and objectives of this policy. Residences are to be located at Southeast Metropolitan Park (existing residence is vacant, awaiting repairs), Northeast Metropolitan Park, East Metropolitan Park (currently no residence) Bob Wentz Park, and Pace Bend Park. As Arkansas Bend and Milton Reimers Ranch Park are developed, residences will be constructed. Each park within the system does not need a residence; however, the residence should be located to enable a park ranger to respond to a situation in a geographic area. As the county continues to expand its park system, the following criteria were used to determine where residences were needed:

1. Threshold of risk to the County's investment; i.e., multi-million dollar investment of County funds in metropolitan parks require on-site protection in order to limit vandalism, unauthorized use of park after hours, and provide for asset and resource protection.
2. Geographic area to respond to situations within a district, i.e., Bob Wentz Park resident can respond to Mansfield Dam, Hippie Hollow, Balcones Canyonlands Preserve tracts, etc.
3. Parks with significant overnight park activities, such as camping, that have a resulting impact on the health and safety of visitors and employees.

(See attachment - "Ranger District Response Map")

Structural Criteria for Residences:

Residences must meet certain criteria to be approved as a **Ranger Residence** for Travis County. Any existing residences or new residences being considered for inclusion in the list of Ranger Residences should meet the following criteria:

1. The County shall equip kitchens with a stove, dishwasher, and refrigerator that meet “energy star” requirements.
2. A residence with 3 bedrooms and 2 full bathrooms is desirable, and required if a new residence is constructed.
3. Any new residence shall consist of a minimum of 1500 square feet of livable space.
4. Residences shall include pre-wired telephone and data lines.
5. Residences shall be separated from park proper with a 6-foot privacy fence.

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Minimum Resident Qualifications

Resident selection will be based on the following criteria:

1. Employee must be a Park Ranger, Park Ranger Supervisor or Chief Park Ranger.
2. Employee performance “Meets” current job expectations as determined by the employee’s rating during the annual Performance Appraisal; any time the employee job performance falls below “Meets Expectations” as a result of the annual Performance Appraisal, the Executive Manager, subject to terms of the Lease Agreement, may require the resident and all other occupants to vacate the residence.
3. Employee must be a certified Emergency Medical Technician – Basic, or higher certification level, and maintain A/TCEMS system credentials.

When a new residence becomes available, or when a current residence becomes vacant, the following method, in addition to the above listed Qualifications, will be employed to select a new resident:

1. A request to occupy a residence will be submitted by the interested ranger to a selection committee, which will, according to procedure, select a candidate.

Resident assignments may change from year to year, requiring residents to move to another park location.

Persons qualified to occupy a residence are the qualified ranger and his/her “immediate family” as defined in Chapter 10.076, subsection (7), of the Travis County Code.

Responsibilities of Resident Rangers:

1. Respond to emergency situations after operating hours.
2. Provide surveillance and protection in the parks and preserves.
3. Provide mutual aid assistance as needed or requested, i.e. TCSO, LCRA, EMS, Fire, etc.
4. Provide 24-hour emergency response for law enforcement, search and rescue operations, medical emergencies, vehicle lock-ins, and severe weather notification.
5. Provide 24-hour protection of the park infrastructure, and cultural and natural resources.
6. Open and close the parks and preserves as scheduled, or as necessary.
7. Perform unscheduled or emergency maintenance for park facilities, as needed.
8. Act as liaison to special groups who routinely utilize the parks and preserves or who live in the immediate vicinity, such as athletic organizations, volunteer response organizations, neighborhood associations, concessionaires, or special user groups.
9. Assist staff, visitors, or those persons with park-related business, as necessary.

While job related work could occur at the residence, the intent of the residence policy is that the residence serves as the domicile for the park ranger and family. The resident ranger should not use the residence as a location to perform routine job duties unless pre-approved by the Parks Division Manager.

Residents are required to complete a "Resident Ranger Response Log" weekly and submit to their supervisor. The Log will be factored into the resident's annual Performance Appraisal in order to determine if the resident is meeting the expectations outlined in this policy.

See attachment: "Resident Ranger Response Log".

Criteria for Determining Rent

All residents receive a taxable benefit equal to the Factored Rent of the property, based on an inspection of the housing, and the application of the formula shown in the table below.

Rent for each residence is determined by the formula and method of assigning points to the specific residence as shown in the table. Factors to determine the rent include the total square footage of the residence, HVAC and appliances of the residence, condition and age of the structure, degree or amount of privacy, and the current fair market rental value of the residence.

The fair market rental value (“Gross Rental” in the table) of the house equals the total square footage of the house multiplied by the average rate per square foot for rental houses in the Austin area. Total is rounded to the nearest \$100. Then the fair market rental value (“Gross Rental”) is multiplied by the Factor Points assigned, and then by 0.01 to arrive at the Factored Rent.

(Square Feet x Austin Rental Rate x Total Factor Points Assigned x 0.01 = Factored Rent)

Each fiscal year the TNR Finance Division determines factored rent utilizing the latest information available.

See **Table** on next page.

Table of Factor Points and Formula For Determining Rent:

A. Square footage of residence (select one category)	Possible Factor Points
1. < 1500 square feet.	5 points
2. > 1500 square feet	10 points
B. Heating / A/C system and appliances (combined)	
1. Central Heat	10 points
2. Central A/C	10 points
3. Major Appliances (stove, dishwasher)	10 points
C. Structural / Age (select one)	
1. Requires substantial upgrading / repair	0 points
2. Requires minimal upgrading / repair	10 points
3. Good condition throughout	20 points
4. Superior condition	30 points
D. Degree of Privacy (select one)	
1. Residence located within a Metropolitan park, or attached to maintenance area, headquarters, etc	0 points
2. Residence located in camping park (24 hour visitation)	10 points
3. Residence located in day use only park	20 points
4. Residence located within, or attached to maintenance area, headquarters, etc. AND residence located in day use only park.	10 points
	Total Factor Points

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E. Current market value of residence (as rental property) is total square footage times local market rate. Total rounded to the nearest \$100.
 Total square feet X local market rate = Gross Rental

F. Calculation of Rate
 Factor points (total) x .01 x gross rental amount

Points x .01 x \$\$\$\$ = **Factored Rent**
**Residence data provided by Facilities Management and market rates are provided by TNR Right-of-Way.*
***Square footage was measured by TNR Inspectors.*

Lease Agreement

A Park Ranger, upon meeting the qualifications for residence occupation, will be required to sign a lease agreement. The agreement is typical of a residential lease contract.

The lease agreement will be between the resident and Travis County. Pursuant to the terms of the agreement, occupants of the residence will include those listed, adults and minors, at the time of the signing, and a list of authorized occupants approved by the Executive Director is required prior to occupation. Replacements or change of co-residents may be allowed upon Travis County's written consent, pursuant to the terms of the lease agreement.

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OK, I'm still indecisive, should the following be a part of the Policy or the Lease Agreement? I can see it both ways.

Obligations of Residents

Residents and occupants who violate any of the following may be asked to vacate their residence and may face possible disciplinary action, up to and including termination:

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- When responding from the residence, the resident park ranger must carry proper identification.
- At no time should a resident approach a member of the public in an official capacity when under the influence of alcohol or any drug, or impaired by the use of prescription and non-prescription medications.

Obligations of the County

1. Pursuant to the established preventive maintenance schedule, the County (Facilities Management) will perform, or have performed, annual mechanical, structural, and operational checkups, and will perform general repairs, including flooring replacement, and interior and exterior painting.
2. The County will provide gas hookups or propane storage tank where needed.
3. The County (Facilities Management) will maintain, repair or replace septic tanks and drain fields, and will maintain on-site sewage disposal systems, including rodding of lines, septic pumping, and wastewater fees.
4. The County will provide water and/or a water system that conforms to State health standards.

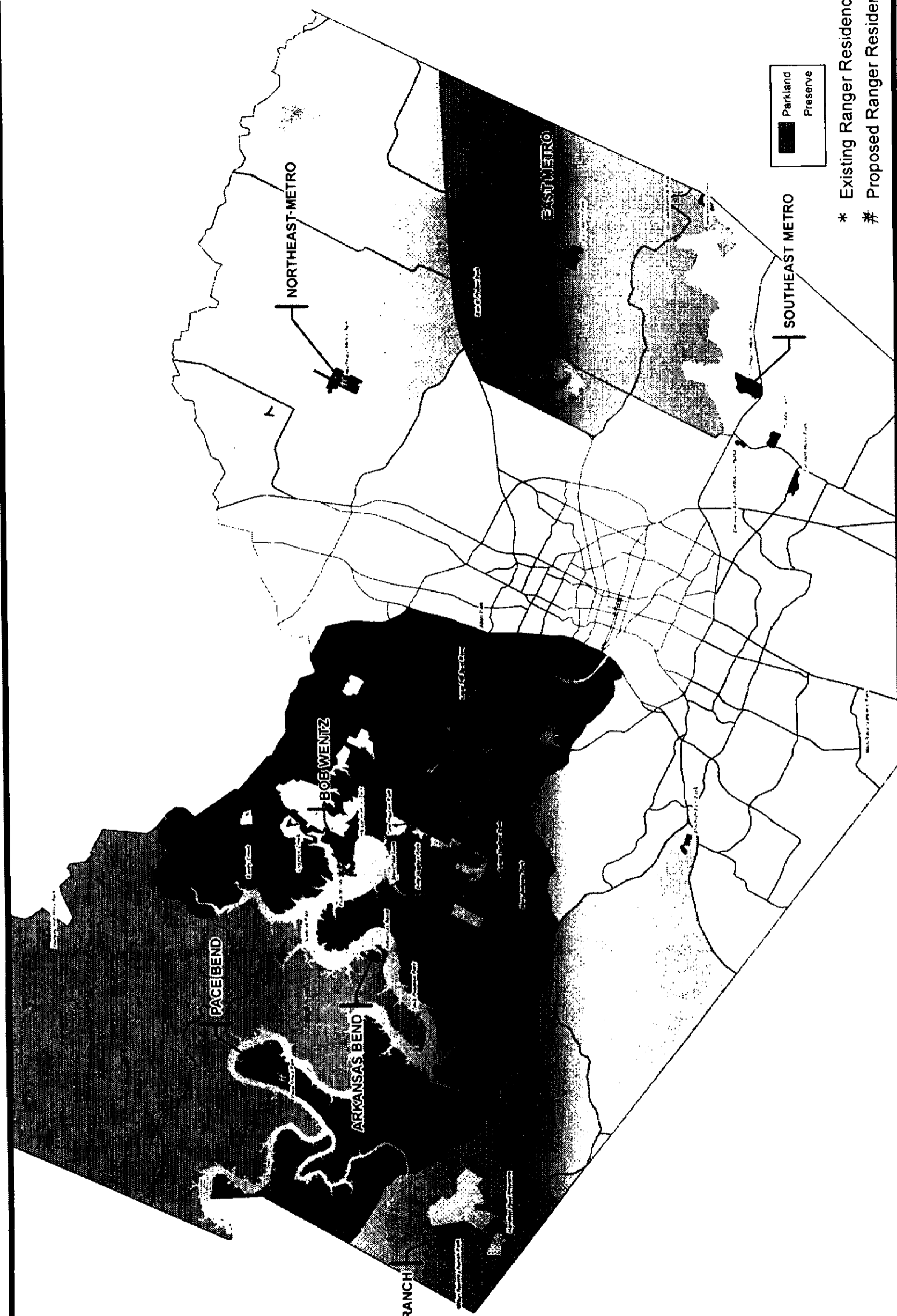
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**TRAVIS COUNTY - TNR
METROPOLITAN PARK FINANCIAL SUMMARY as of Mar 2008**

C:\DOCUME~1\SmithN\LOCALS~1\Temp\GWViewer\Mach 2008 Metropolitan Park Financial Summary.xls\summary

Project Name	Bond Year	Bond Authorization Amount	Total Spent as of Mar 08	Notes
East Metro Park Phase I	2001	\$ 9,400,000	\$ 10,057,566	Under Construction
East Metro Park Phase II	2005	\$ 6,531,000	\$ 7,490,224	Under Construction
		\$ 15,931,000	\$ 17,547,790	
NE Park Phase I	1997	\$ 6,780,000	\$ 8,840,681	Complete
NE Park Phase II	2001	\$ 6,000,000	\$ 7,264,407	Complete
NE Park Phase III	2005	\$ 3,690,000	\$ -	No Activity Yet
		\$ 16,470,000	\$ 16,105,088	
SE Park Confluence	2005	\$ 3,054,000	\$ 173,930	Under Design
SE Park Phase I & II	1997	\$ 8,515,000	\$ 9,163,734	Complete
SE Phase III	2001	\$ 3,800,000	\$ 3,335,662	Complete
				Bldg Complete, 2 houses under renovation
SE Park Maint. Bldg.	COs	\$ 278,428	\$ 224,686	
SE Park Water Lines	COs	\$ 1,041,162	\$ 210,592	Under Design
		\$ 16,688,590	\$ 13,108,604	
SW Metro Park Phase I	2001	\$ 7,180,000	\$ 5,062,220	Under Design
SW Metro Park Phase II	2005	\$ 7,285,000	\$ 4,864,000	Under Design
		\$ 14,465,000	\$ 9,926,220	
		\$ 63,554,590	\$ 56,687,702	

*Includes all costs for project including grant, developer and any other funding contributions



Travis County
 Transportation &
 Natural Resources
 March 11, 2008

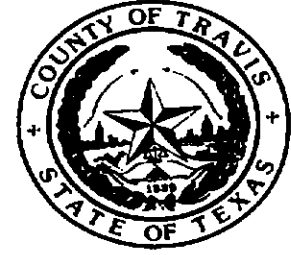
Travis County
 Resident Ranger Response Areas



**PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS**

RECEIVED
COUNTY JUDGES OFFICE


08 JUL -3 PM 2:37



314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

ADDITIONAL BACKUP TO AGENDA ITEM # 12

MEMORANDUM

TO: Commissioners Court
FROM: Jessica Rio, Assistant Budget Manager 
DATE: July 3, 2008
SUBJECT: Ranger Residence Policy

The Commissioners Court will consider revisions to the Residence for Park Staff and Ranger Residence Policy on July 8, 2008. As stated in TNR's backup, Travis County currently has residences at Bob Wentz, Pace Bend, and Northeast Metro Parks. The department is proposing additional residences at East Metro and Southeast Metro Parks. TNR's recommendation for ranger residences is based on a variety of factors including protecting the County's investment in these voter-approved parks. PBO notes that incident information at the two new proposed parks is not included in the agenda backup.

PBO has received FY 09 budget requests from Facilities Management and TNR related to the construction of additional Park Ranger Residences. TNR's request, totaling \$675,000, includes three Park Ranger houses at East Metro and Southeast Metro Parks as well as the replacement of the residence at Northeast Metro Park. TNR's request indicates that the residences should be at least 1,500 square feet of livable space with three bedrooms and two baths. In addition, Facilities Management submitted requests for these same houses. The Facilities Management requests for the three houses total \$724,965 (\$241,655 each). However, the request from Facilities Management states that the projects will result in houses that are 1,350 square feet. PBO has not recommended funding for these residences in the FY 09 Preliminary Budget. In addition to the capital costs, it is expected that there will be monthly utility and maintenance costs associated with the residences.

cc: Charles Bergh (TNR)
Roger El-Khoury (Facilities Management)
Joe Gieselman (TNR)
Carol Joseph (TNR)
Leroy Nellis (PBO)
Diana Ramirez (PBO)
Rodney Rhoades (PBO)



13

RECEIVED
COUNTY CLERK'S OFFICE

Travis County Commissioners Court Agenda Request

Voting Session 07-08-08
(Date)

08 JUL -1 PM 3:43
Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:
Consider and take appropriate action on a Preliminary Plan in Precinct Three: McCormick Mountain Preliminary Plan (72 Lots – 45.43 acres – McCormick Mountain Dr.– Water service will be provided by Travis County Water Control and Improvement District #17, wastewater service will be provided by on-site septic systems– City of Austin ETJ).

C. Approved by:

Commissioner Gerald Daugherty, Precinct Three

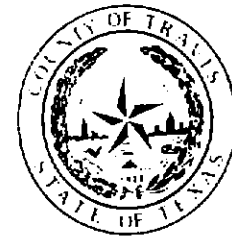
II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

Sarah Sumner: 854-7687 Dennis Wilson: 854-4217
Anna Bowlin: 854-7561
Don Perryman: 974-2786

- III. Required Authorizations: Please check if applicable:
- Planning and Budget Office (854-9106)
 - Additional funding for any department or for any purpose
 - Transfer of existing funds within or between any line item budget
 - Grant
 - Human Resources Department (854-9165)
 - A change in your department's personnel (reclassifications, etc.)
 - Purchasing Office (854-9700)
 - Bid, Purchase Contract, Request for Proposal, Procurement
 - County Attorney's Office (854-9415)
 - Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This **Agenda Request** complete with backup memorandum and exhibits **MUST** be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

June 19, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: *AB* Anna Bowlin, Division Director, Development Services

SUBJECT: McCormick Mountain Preliminary Plan, Precinct Three

PROPOSED MOTION:

Consider and take appropriate action on:

- A. **McCormick Mountain Preliminary Plan (72 Lots – 45.43 acres – McCormick Mountain Dr.– Water service will be provided by Travis County Water Control and Improvement District #17, wastewater service will be provided by on-site septic– City of Austin ETJ)**

SUMMARY AND STAFF RECOMMENDATION:

This preliminary subdivision plan consists of 72 total lots for residential use, (71 single-family lots, 1 private street lot). There are no additional linear feet of public streets proposed with this plat, however, 2.37 acres of private street right-of-way is proposed. No fiscal is required at this time.

This preliminary plan and the associated private street variance was approved by the City of Austin Zoning and Platting Commission on June 17, 2008. As this preliminary plan meets all Single Office Title 30 Land Development Code standards, TNR staff recommends approval of the plat.

ISSUES:

This project is split by septic jurisdiction with a portion under Travis County and a portion under LCRA. While Travis County would normally require 1 acre minimum lot sizes for the portion under our jurisdiction, this project was grandfathered by a preliminary plan that was filed in 1985 and pre-dates the 1 acre minimum lot size requirement. The plan must still comply with all septic regulations that were in place at that time.

Staff has received inquiries from adjacent property owners regarding this project and their primary concerns were the impact of additional traffic and drainage concerns, (see attached written correspondence from Armono Stoneman and Kelli Weaver). In addition, Mr. Bruce Crompton attended the Zoning and Platting Commission hearing and expressed concerns about traffic, driveways and drainage. The applicant has offered to provide additional information to Mr. Crompton.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Location map

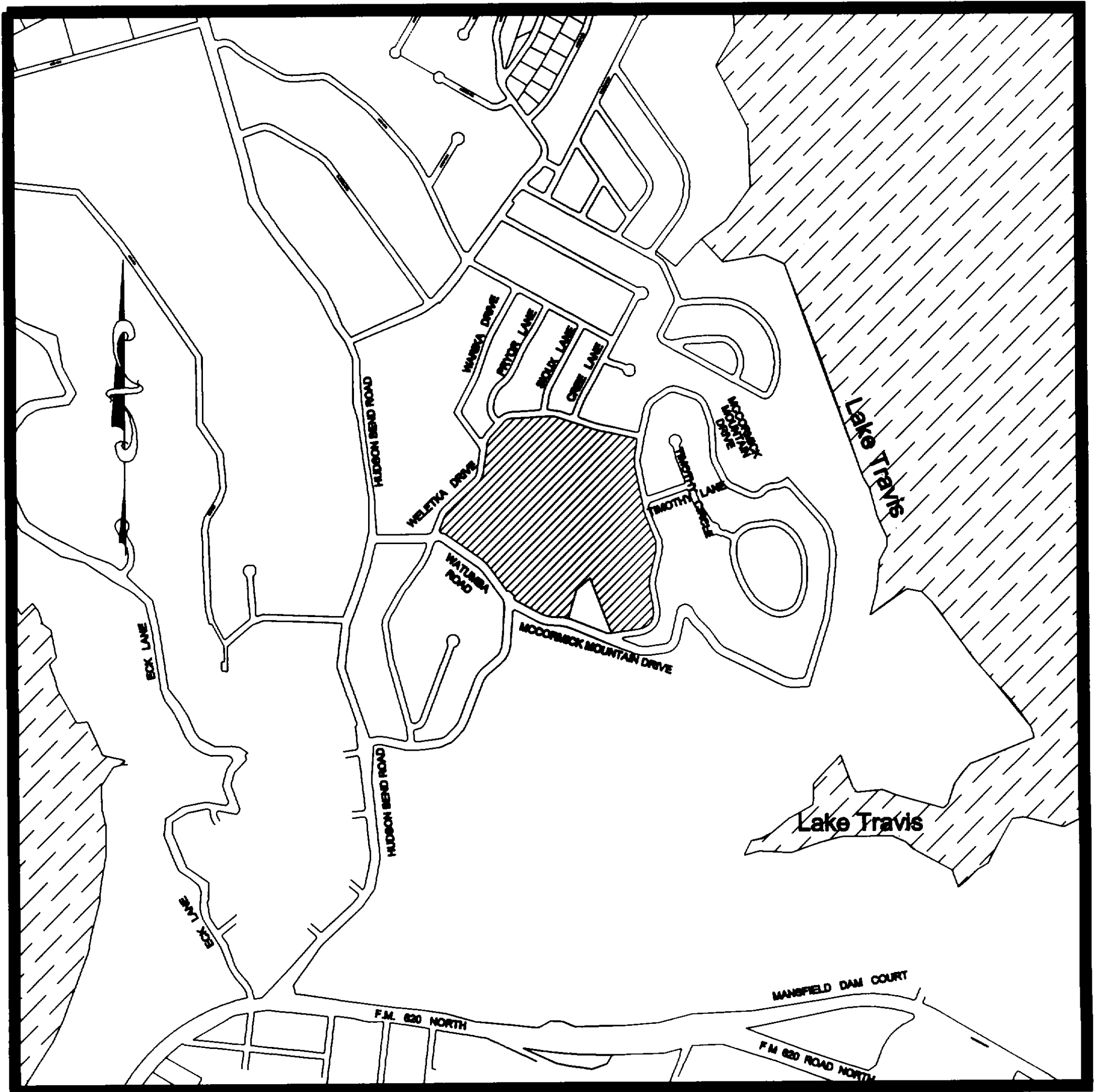
Proposed plat

Returned notice

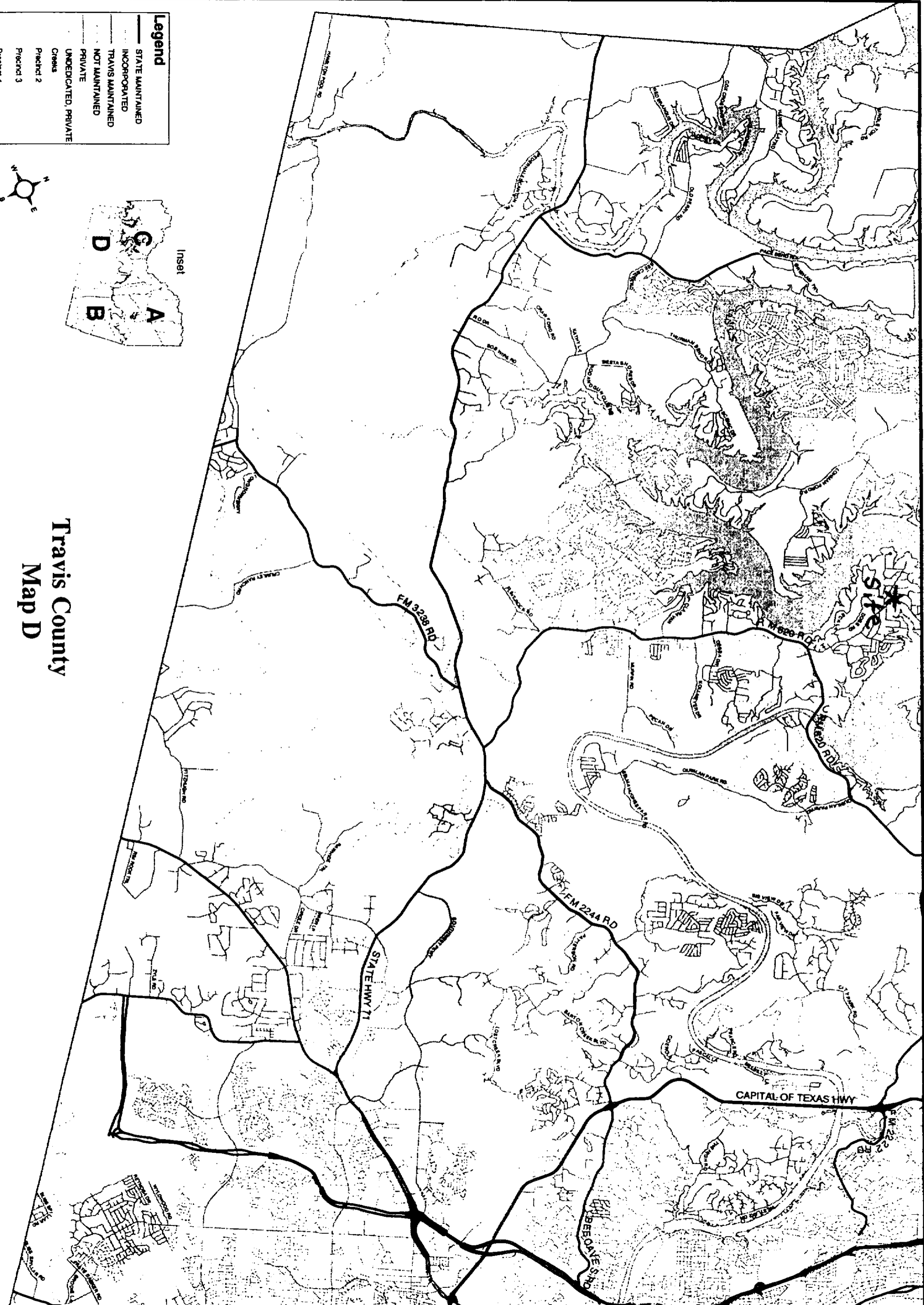
AMB: dp

1105

McCormick Mountain Subdivision

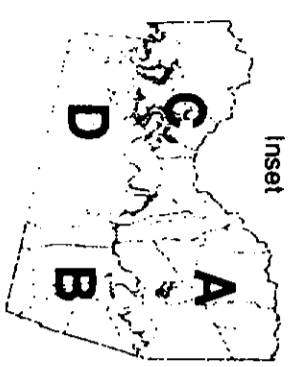


Project Location Map
N.T.S.



Legend

—	STATE MAINTAINED
—	INCORPORATED
—	TRAVIS MAINTAINED
—	NOT MAINTAINED
—	PRIVATE
—	UNDEDICATED, PRIVATE
—	Creeks
—	Precinct 2
—	Precinct 3
—	Precinct 4

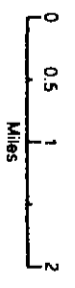


Travis County Map D

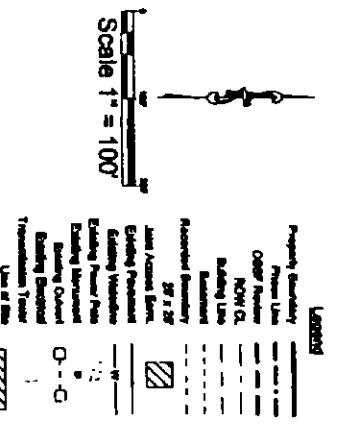
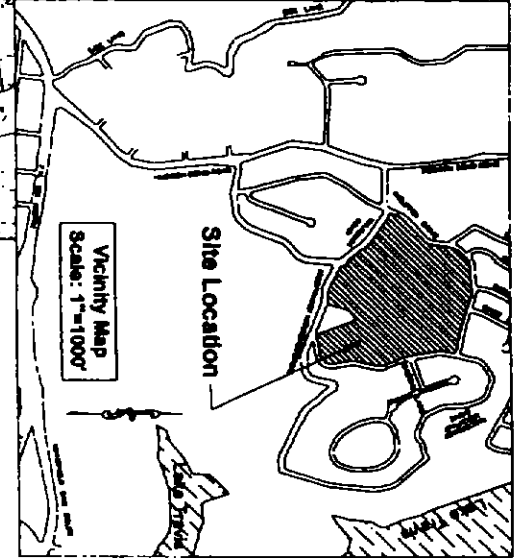
Map Disclaimer: This map data was created for general reference only. The data is provided "as is" with no warranties of any kind. If errors are found, please contact the GIS Coordinator at travis@co.travis.tx.us so that corrections can be made.

Date Source(s): Precinct Boundaries 2002
 Roads: File maintained by Travis County, updated December 2004. Water Bodies: City of Austin databases

Text Scale:
 1 inch equals 1.04 miles
 1 inch equals 5.474 feet



Map Prepared by: Travis County, Dept of Transportation & Natural Resources
 Date: 12/27/2004. Author: Heidi Drees
 Website: <http://www.co.travis.tx.us>



Land Use Summary

Block	Number of Lots	Description	Total Acreage
A	71	0.5-1.0 acre lots	4.27
ROW	144	Public Street	2.38
ROW	72	ROW Deductions	0.36
McCormick Vistas Drive			42.03
BY ROW			1,353.3 U.F.

Lot No.	Area	Owner	Remarks
1	0.50	Garrett-Ihnen	Phase I
2	0.50	Garrett-Ihnen	Phase I
3	0.50	Garrett-Ihnen	Phase I
4	0.50	Garrett-Ihnen	Phase I
5	0.50	Garrett-Ihnen	Phase I
6	0.50	Garrett-Ihnen	Phase I
7	0.50	Garrett-Ihnen	Phase I
8	0.50	Garrett-Ihnen	Phase I
9	0.50	Garrett-Ihnen	Phase I
10	0.50	Garrett-Ihnen	Phase I
11	0.50	Garrett-Ihnen	Phase I
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98	0.50	Garrett-Ihnen	Phase I
99	0.50	Garrett-Ihnen	Phase I
100	0.50	Garrett-Ihnen	Phase I

COA CASE NUMBER: CA-1007-0078

1 of 2
SHEET NUMBER

GARRETT-IHNEN
CIVIL ENGINEERS

3600 WEST PARKER LANE
SUITE 212
AUSTIN, TEXAS 78727
TELEPHONE: (512) 454-2400
FACSIMILE: (512) 454-2420



MCCORMICK MOUNTAIN
AUSTIN, TEXAS

PRELIMINARY PLAN

DATE: FEB 2009
DESIGNED: RSB
DRAWN: MLC
CHECKED: RSB
JOB NO.: QTR 0613

City of Austin, Texas

Environmental Review... The City of Austin... The City of Austin... The City of Austin... The City of Austin...

General Notes

- 1. The City of Austin... 2. The City of Austin... 3. The City of Austin... 4. The City of Austin...

Special Notes... The City of Austin... The City of Austin... The City of Austin...

Special Notes... The City of Austin... The City of Austin... The City of Austin...

- 1. THE TRAVIS COUNTY... 2. THE TRAVIS COUNTY... 3. THE TRAVIS COUNTY... 4. THE TRAVIS COUNTY...

General Notes... The City of Austin... The City of Austin... The City of Austin...

General Notes... The City of Austin... The City of Austin... The City of Austin...

On-site Hydrologic System Plan Note... The City of Austin... The City of Austin... The City of Austin...

Site Information table with columns for Project, Location, Date, etc.

Professional Engineer Seal and Signature... The City of Austin... The City of Austin... The City of Austin...

General Notes... The City of Austin... The City of Austin... The City of Austin...

COA CASE NUMBER: CA-2007-0078

PUBLIC HEARING INFORMATION

Although applicants and/or their agent(s) are expected to attend a public hearing, you are not required to attend. However, if you do attend, you have the opportunity to speak FOR or AGAINST the proposed development or change. You may also contact a neighborhood or environmental organization that has expressed an interest in an application affecting your neighborhood.

During a public hearing, the board or commission may postpone or continue an application's hearing to a later date, or recommend approval or denial of the application. If the board or commission announces a specific date and time for a postponement or continuation that is not later than 60 days from the announcement, no further notice is required.

A board or commission's decision may be appealed by a person with standing to appeal, or an interested party that is identified as a person who can appeal the decision. The body holding a public hearing on an appeal will determine whether a person has standing to appeal the decision.

An interested party is defined as a person who is the applicant or record owner of the subject property, or who communicates an interest to a board or commission by:

- delivering a written statement to the board or commission before or during the public hearing that generally identifies the issues of concern (it may be delivered to the contact person listed on a notice); or
- appearing and speaking for the record at the public hearing; and:
- occupies a primary residence that is within 500 feet of the subject property or proposed development;
- is the record owner of property within 500 feet of the subject property or proposed development; or
- is an officer of an environmental or neighborhood organization that has an interest in or whose declared boundaries are within 500 feet of the subject property or proposed development.

A notice of appeal must be filed with the director of the responsible department no later than 14 days after the decision. An appeal form may be available from the responsible department.

For additional information on the City of Austin's land development process, visit our web site: www.ci.austin.tx.us/development.

Written comments must be submitted to the board or commission (or the contact person listed on the notice) before or at a public hearing. Your comments should include the board or commission's name, the scheduled date of the public hearing, and the Case Number and the contact person listed on the notice.

Case Number: C8J-2007-0078
Contact: Don Perryman, (512) 974-2786
Public Hearing:
 June 3, 2008 Zoning and Platting Commission
 June 17, 2008 Commissioners Court

I am in favor
 Object

Belli Lynn Weaver
 Your Name (please print)

Lot 104 Timothy Culp Travisland #1
 Your address(es) affected by this application

Kallis Moore 6/1/08
 Signature Date

Comments: I object due to the fact that
the number of lots is too many
given the existing roads out of the area.
Currently, only Mesquite Mountain Road and
possibly one other road leads out of the
neighborhood to Hudson Bend Rd. Traffic
will be too congested for the numbers.
trying to leave + return home during
commute hours.

If you use this form to comment, it may be returned to:
 City of Austin
 Watershed Protection and Development Review Department
 Don Perryman
 P. O. Box 1088
 Austin, TX 78767-8810

PUBLIC HEARING INFORMATION

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Case Number: C8J-2007-0078

Contact: Don Perryman, (512) 974-2786

Public Hearing:

June 3, 2008 Zoning and Platting Commission

June 17, 2008 Commissioners Court

ARMOND F. STONEMAN

Your Name (please print)

15101 WYATCOMB RD.

Your address(es) affected by this application

Armond F. Stoneman 28/Myia

Signature

Date

Comments:

Provides all the noise and dust created by your equipment. The additional 1500 sq ft on back that we see small, you'll be disturbing our adjacent neighbors back and the animals will like - deer, rabbits and coyote maybe a few snakes!

If you use this form to comment, it may be returned to:

City of Austin

Watershed Protection and Development Review Department

Don Perryman

P. O. Box 1088

Austin, TX 78767-8810

I am in favor
 I object

PUBLIC HEARING INFORMATION

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Case Number: C8J-2007-0078

Contact: Don Perryman, (512) 974-2786

Public Hearing:

May 20, 2008 Zoning and Platting Commission

ARMONDD F. STONEMAN

Your Name (please print)

I am in favor
 I object

15421 WATKIN BAR RD. AUSTIN, TX 78734

Your address(es) affected by this application

Signature: *Armond F. Stoneman* Date: 14 MAY '08

Comments: *I object — not only because of the noise and dust from equipment, but also because of the additional traffic of approximately 150 vehicles on our rural roads. The additional will be directly across the street and obstruct my view of the lake.*

If you use this form to comment, it may be returned to:

City of Austin
Watershed Protection and Development Review Department
Don Perryman
P. O. Box 1088
Austin, TX 78767-8810

✓

14

RECEIVED #
COUNTY JUDGE'S OFFICE

Travis County Commissioners Court Agenda Request

08 JUL - 1 PM 3:42

Voting Session 7/08/08
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Consider and take appropriate action on:

A. Consider and take appropriate action on a variance to Chapter 82, Section 82.202(I)(B) (Block length not to exceed 1,200 feet in length in suburban subdivisions) for Sola Vista Preliminary Plan.

B. Consider and take appropriate action on a variance to Chapter 82, Section 82.202(e)(2) Dual Access (A new subdivision must have at least two access streets and connect to a different external street) for Sola Vista Preliminary Plan.

C. Consider and take appropriate action on a Preliminary Plan in Precinct Three: Sola Vista Preliminary Plan (91 total lots – 114.06 acres – No fiscal is required for this preliminary plan – Cypress Ranch Boulevard - Sewage service to be provided by on-site septic facilities - No ETJ).

D. Approved by:

Commissioner Gerald Daugherty, Precinct Three

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

AB Michael Hettenhausen: 854-7563 Chris Gilmore: 854-9455
Anna Bowlin: 854-7561 Dennis Wilson: 854-4217

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant

Human Resources Department (854-9165)

_____ A change in your department's personnel (reclassifications, etc.)

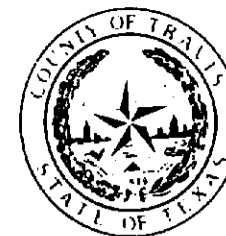
Purchasing Office (854-9700)

_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

June 30, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: *AB* Anna Bowlin, Division Director, Development Services Division

SUBJECT: Sola Vista Preliminary Plan, Precinct Three

PROPOSED MOTION:

Consider and take appropriate action on:

- A. Consider and take appropriate action on a variance to Chapter 82, Section 82.202(l)(B) (Block length not to exceed 1,200 feet in length in suburban subdivisions) for Sola Vista Preliminary Plan.**
- B. Consider and take appropriate action on a variance to Chapter 82, Section 82.202(e)(2) Dual Access (A new subdivision must have at least two access streets and connect to a different external street) for Sola Vista Preliminary Plan.**
- C. Consider and take appropriate action on a Preliminary Plan in Precinct Three: Sola Vista Preliminary Plan (91 total lots – 114.06 acres – No fiscal is required for this preliminary plan – Cypress Ranch Boulevard - Sewage service to be provided by on-site septic facilities - No ETJ).**

SUMMARY AND STAFF RECOMMENDATION:

This preliminary plan subdivision consists of 91 total single family residential lots on 114.06 acres. Fiscal is not required with this preliminary plan. There are 8,469 linear feet of public streets proposed with this plan. Parkland dedication or fees in lieu of dedication is not required with the preliminary plan and will be satisfied with the final plat.

Upon approval of the requested variances, this preliminary plan will meet the requirements of Chapter 82, TNR staff recommends approval of the preliminary plan and the two variances.

ISSUES AND OPPORTUNITIES:

This project was originally named "Creek at West Cypress Hills Preliminary Plan," and was submitted for review on September 12, 2003. At the time of first submittal, the proposed project included 258 total lots yet was never completed nor presented to Commissioners' Court for approval. The Sola Vista Preliminary Plan, submitted on September 26, 2007, proposes 91 total lots, and is considered a revision to the previously proposed project. The subject property is located on Cypress Ranch Boulevard just south State Highway 71 West, adjacent to the West Cypress Hills subdivision.

As the original submittal was under review prior to the adoption of Travis County's Interim Rules on July 25, 2005, the proposed update to the Creek at West Cypress Hills preliminary plan does not trigger compliance with Travis County Subdivision Interim Rules. However, the proposed preliminary plan does comply with several facets of the County's Interim Rules, such as: 82.209(c)(3)(A)(i) and 82.209(c)(3)(E) where the proposal complies with permitted exceptions of uses of property within buffer zones (e.g., perpendicular crossings by residential streets and water lines of minor waterways); also, the buffer zones meet LCRA requirements, and where different from Travis County, the more stringent regulations have been applied; 82.209(e & f) water quality controls (82.209(f)(5)) the proposed preliminary plan consists of one acre residential lots, streets without curbs and gutters, and overland flows, thus complying with the control requirements of 82.209(f)(1-4) (i.e., pollutant removal and stream bank erosion), and ; additional requirements are specific to construction plans and will be addressed when each section is final platted and construction plans are submitted. Also, the project has less than 20% impervious cover, thus exempting it from detention under County Regulations 64.057(a)(1). Finally, the proposed preliminary plan is providing additional controls for both detention and water quality controls through the West Cypress Hills Regional pond.

Staff has not received any inquiries from adjacent property owners regarding this preliminary plan. Should staff receive any inquiries prior to the Commissioners' Court hearing, staff will submit an addendum to this back up memorandum to the Court.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Location map

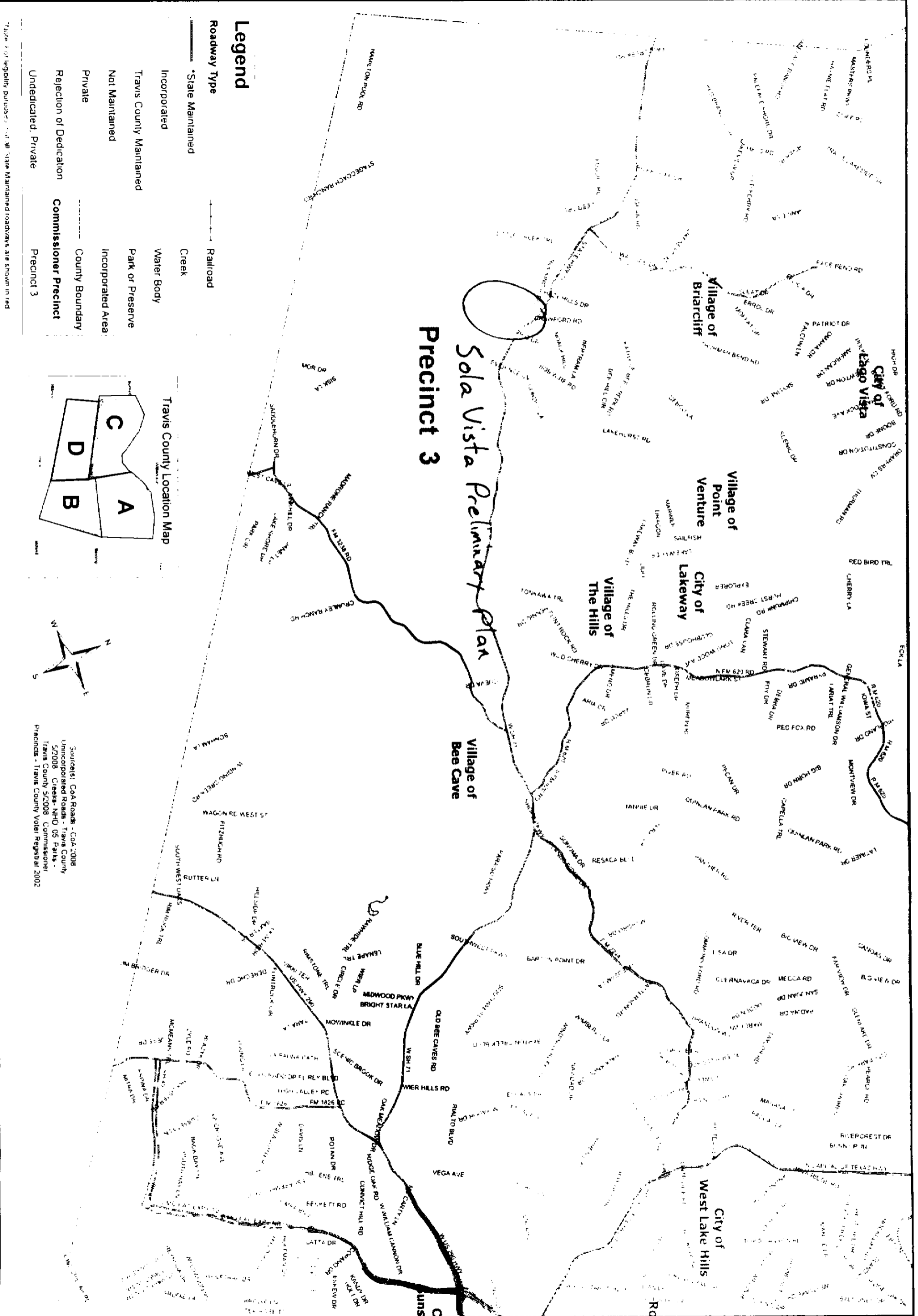
Precinct map

Block Length Variance Request

Dual Access Variance Request

AMB: mph

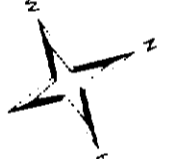
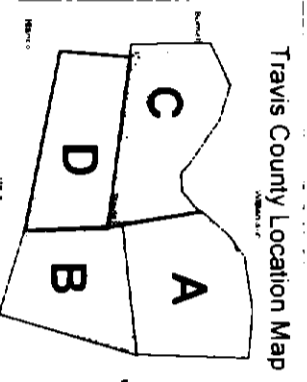
1105



Legend

Roadway Type	
	* State Maintained
	Incorporated
	Travis County Maintained
	Not Maintained
	Private
	Rejection of Dedication
	Commissioner Precinct
	Undedicated, Private
	Precinct 3

Symbol	
	Railroad
	Creek
	Water Body
	Park or Preserve
	Incorporated Area
	County Boundary



Source(s): CoA Roads - CoA, 2008
 Unincorporated Roads - Travis County
 5/2/08 - Creeks - NHD 05 Parks -
 Travis County 5/2/08 - Commissioner
 Precincts - Travis County Voter Register, 2002

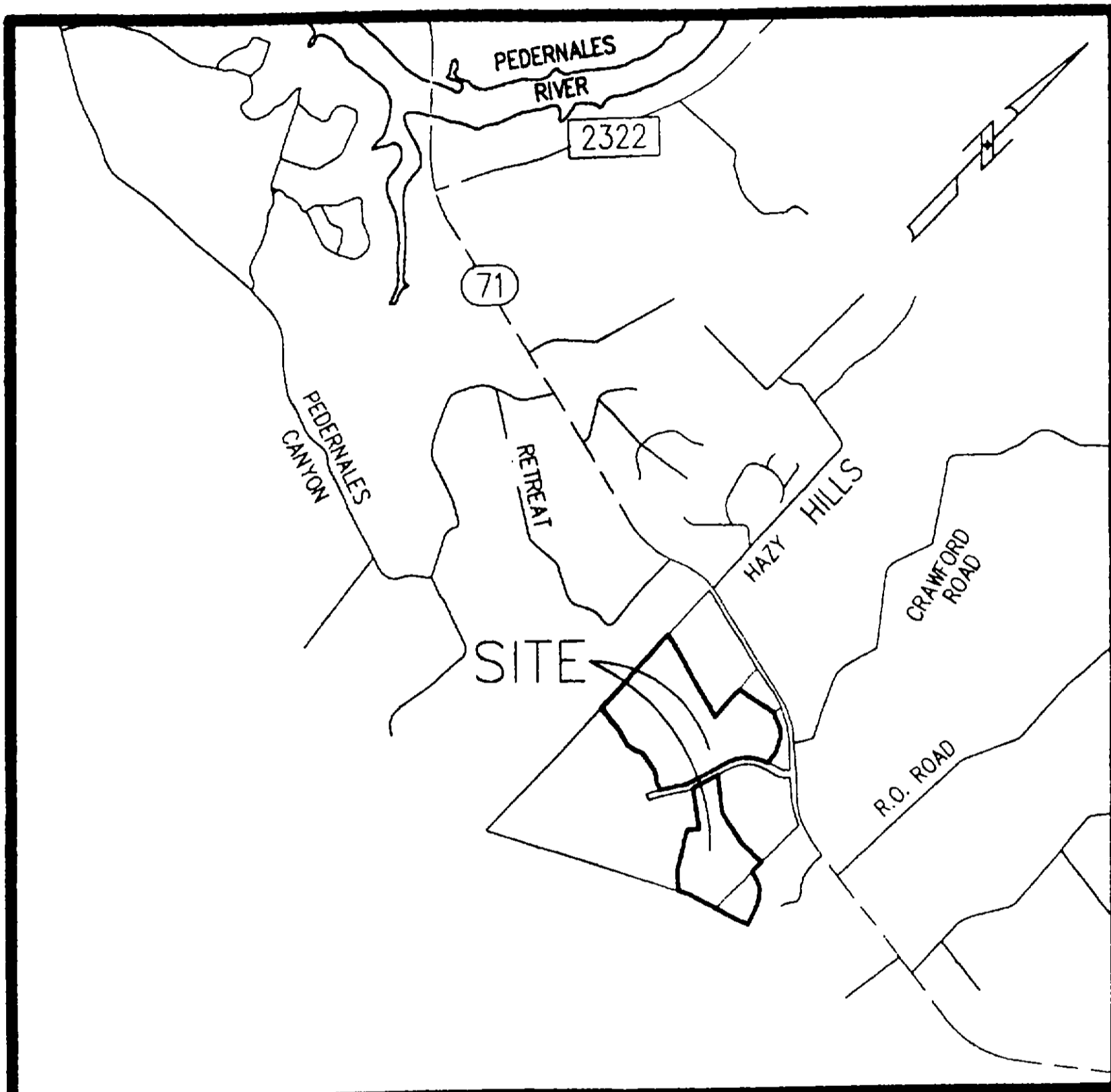
Travis County Roadways, Map D

Map D (Shaded) - This map was created for the Travis County voter registration process. It is not intended to be used for any other purpose. The map is provided as a reference only. The map is not intended to be used for any other purpose. The map is provided as a reference only.

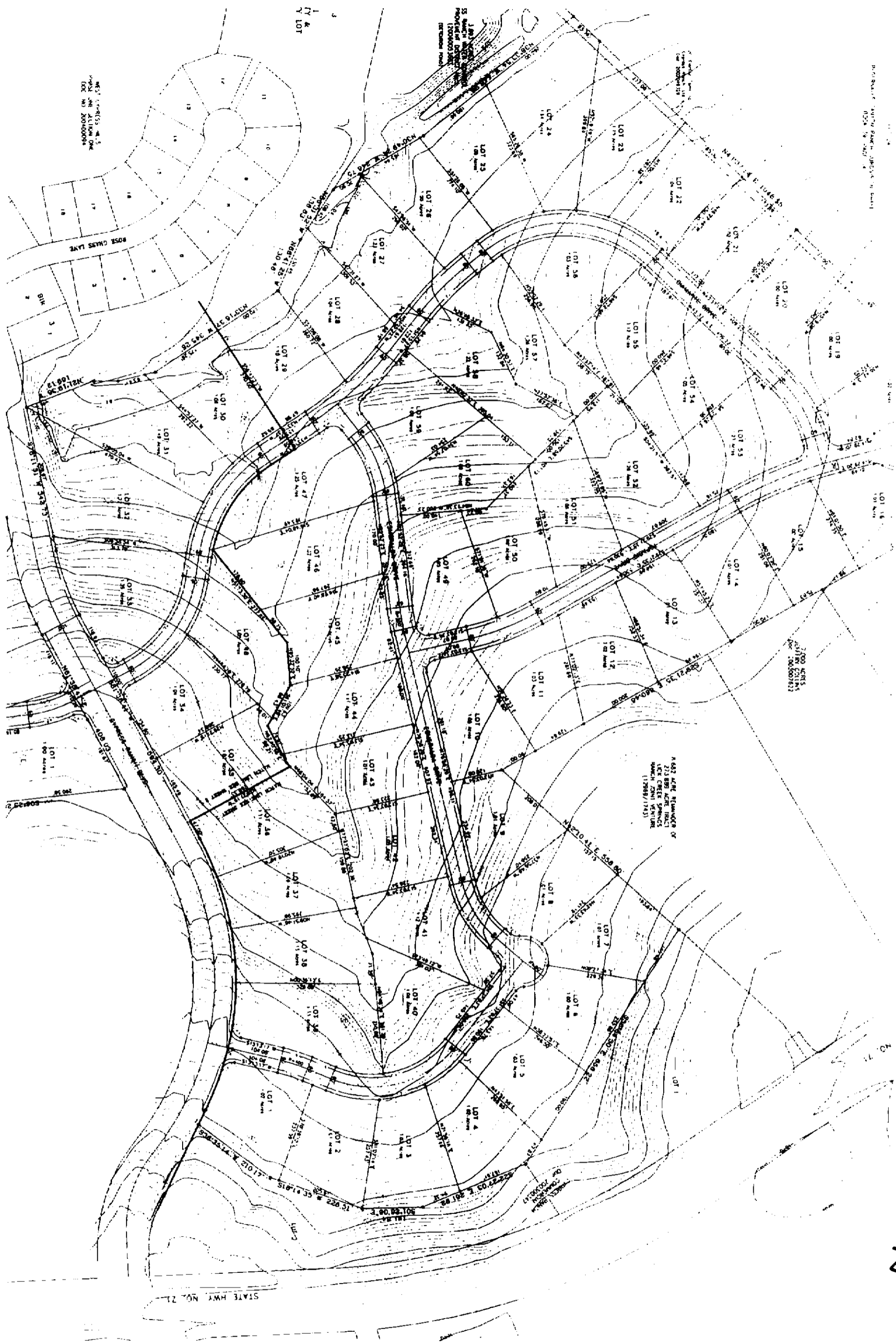
Scale:
 1 inch equals 1,000 miles
 1 inch equals 292 feet

0 1 2 Miles

Map prepared by: Travis County
 Department of Transportation
 500 West 10th Street
 Austin, Texas 78701



VICINITY MAP Scale: 1" = 3000'



SOLA VISTA PRELIMINARY PLAN

BUDGET AMENDMENTS AND TRANSFERS FY 2008

COUNTY JUDICIAL OFFICE

08 JUL -3 AM 11:11 7/8/2008

TRANSFERS

BA #	Project Code	FUND	DEPT/DIV	ACT	ELM/OBI	Dept.	Line Item	Increase	Decrease	Pg #
T1		001	3735	583	0712	Sheriff	POPS Salaries		\$ 1,515,535	1
		001	3735	583	3011	Sheriff	Building Maint Equip/Supp	\$ 20,000		
		001	3735	583	3015	Sheriff	Other General Hardware	\$ 4,557		
		001	3735	583	3033	Sheriff	Food & Grocery Supplies	\$ 381,091		
		001	3735	583	4801	Sheriff	Utilities	\$ 523,887		
		001	3735	583	5004	Sheriff	Reprs-Bldg Struct & Equip	\$ 24,000		
		001	3735	583	5007	Sheriff	Repairs - Other Equip	\$ 37,000		
		001	3749	581	3052	Sheriff	Drug & Pharmaceuticl Supp	\$ 525,000		

OTHER


Notification of Arbitrage Rebate Payment, totaling \$38,000,
from Fund 465 Allocated Reserves



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of the Commissioners Court
FROM: Bill Derryberry, Senior Planning and Budget Analyst 
DATE: July 2, 2008
SUBJECT: Sheriff's Corrections Bureau Operating Line-Items Transfer Request

The Travis County Sheriff's Office (TCSO) is requesting a transfer of \$1,515,535 from savings in the POPS Salaries line-item (001-3735-583-0712) to the following operating line-items in the Corrections Bureau to meet current and remaining spending for the balance of FY 08. The savings and the spending related to this request has been included in the PBO End-of-Year projections for the past 6 months and will have no impact on the planning for the FY 09 Budget. Both PBO and the Sheriff's Office are projecting to finish the year within their FY 08 Budget. The largest line items in this request are for as follows.

- Food & Groceries (001-3735-583-3033) which has a current budget of \$1,757,898 and a current unencumbered balance of \$19,856. The Sheriff's request for this item is \$381,091 for FY 08 estimated spending, including the year-end accrual, totaling \$2,138,989.
- Utilities (001-3735-583-4801) which has a current budget of \$2,326,113 and a current unencumbered balance of \$767,230 and estimated spending, including the year-end accrual, totals \$2,850,000 or approximately \$258,000 per month. The Sheriff's request for this item is \$523,887 for FY 08 for estimated spending totaling the \$2,850,000.
- Pharmaceuticals (001-3749-581-3052) which has a current budget of \$1,323,000 and a current unencumbered balance of \$200. The Sheriff's request for this item is \$525,000 for FY 08 estimated spending, including the year-end accrual, totaling \$1,848,000.
- Various Corrections Maintenance line-items used to respond to immediate Jail Standards requirements costing \$85,557 that require restoration for ongoing costs for the balance of FY 08.

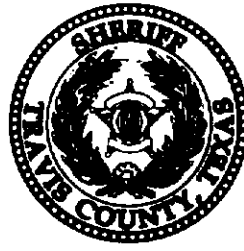
Please see the attached memorandum from the Sheriff's Office for further information on these requests

A large portion of the POPS salary line-item savings, estimated at \$978,700, is from one-time savings from the three (3) pay period implementation period for the new Peace Officer Pay Scale (POPS) for the Sheriff's Office that did not begin until December 1, 2007. The balance is related to more typical savings from ongoing personnel activities.

PBO notes that actual FY 07 spending for the three large line items for Food & Groceries, Utilities, and Pharmaceuticals was \$5,993,414 as compared to the current estimated spending in FY 08 of \$6,786,919. This is a year-to-year increase of \$793,575 or 13.2%. The inmate ADP for FY 08 for is currently expected to be about the same as it was last year. However, the summer of FY 07 was the coolest and rainiest summer in this area for at least 30 years, and these particular line-items, in varying degrees, have been impacted by general rise in fuel costs. As an example, on January 1st the fuel portion of Austin Energy's utility bills increased 20% for calendar 2008.

PBO recommends approval of these internal budget transfers. Again, both PBO and the Sheriff's Office project that the Sheriff will end FY 08 within their budget. If you have any questions, please call me at 4-4741.

Cc: Sheriff Greg Hamilton
Jim Sylvester, Chief Deputy Sheriff, TCSO
Darren Long, Major-Corrections, TCSO
Mark Sawa, Major-Administration, TCSO
Bill Campbell, Finance Manager, TCSO
Michael Hemby, Planning Manager, TCSO
Rodney Rhoades, Executive Manager, PBO
Leroy Nellis, Budget Manager, PBO



GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

JAMES SYLVESTER
Chief Deputy

DARREN LONG
Major - Corrections

SCOTT BURROUGHS
Major - Law Enforcement

MARK SAWA
Major - Administration & Support

July 2, 2008

MEMORANDUM

TO: Bill Derryberry, PBO
FROM: Bill Campbell, TCSO Finance Director *Bill Campbell*
SUBJECT: Request to Transfer Salary Savings to Operating Lines

This request follows the meeting that you, I, and Mr. Nellis had yesterday in which we reviewed the current state of the Sheriff's FY 2008 budget. As you have projected, we continue to believe that TCSO will finish the year within our budget. However, we need to transfer available salary savings in the POPS Salary and Benefit line items (particularly in Corrections) into operating line items that are going over budget.

Specifically the line items needing funds are:

	Current Budget	New Budget	Transfer Amount
Utilities	\$2,326,113	\$2,850,000	\$523,887
Food	\$1,818,909	\$2,200,000	\$381,091
Drugs	\$1,323,000	\$1,848,000	\$525,000
Maintenance (multiple lines)			\$85,557
Total	\$5,468,022	\$6,898,000	\$1,515,535

Utility costs are projected to be over budget due to increasing energy costs and the number of very hot days already encountered. Food costs are expected to increase because of delivery fuel costs and other production costs. New Food bids will open in mid-July and we should know exactly how large this increase will be. However, we feel this is a good estimate and we are out of funds in Food. The Drugs and Pharmaceuticals line item is over budget due to the extended time taken to get contracts in place and open the pharmacy. We budgeted for this year anticipating opening the pharmacy early in the fiscal year and minimizing our drug costs as a result. The opening did not happen quickly enough to keep us from going over budget.

Finally, we request transfers into several Corrections Maintenance line items because of the costs of Jail Standards issues that have already been expended. In promptly eliminating these issues, we have depleted the maintenance line items and cannot finish the fiscal year with the balances remaining. We have attached a list of the specific Jail Standards related costs and ask for the amounts actually expended in this transfer.

If you have any questions please feel free to contact our offices at 854-9770.

cc. Sheriff Hamilton
Major Sawa
Major Long
M Hemby

Jail Standards Expense FY08

PO#	Date	Amount	Justification
392946	5/8/2008	\$ 635.92	Replacement of 2 Vistation phones per Jail Standards
390570	4/7/2008	\$ 1,973.00	Additon of Barometer Damper to Water Heater Exhaust Stack
390866	4/9/2008	\$ 1,520.00	Repair of Intercom System in building 110-Kitchen
393594	5/19/2008	\$ 1,695.00	Completion of Building 110-Kitchen repairs
391841	4/23/2008	\$ 6,870.50	Remove heat exchange,replace coils with new gaskets @TCJ
389811	3/25/2008	\$ 27,350.00	Repairs to correct deficiencies,found during annual inspections
389438	3/19/2008	\$ 348.00	Pump for Building 160
389440	3/19/2008	\$ 2,222.68	Parts for Hot Water Circulation return line in Building 160
391877	4/23/2008	\$ 326.19	Reprogram Vesda Laser Plus fire annunciation device Building 160
391441	4/17/2008	\$ 1,562.22	Repair Fire pump check valve
394950	6/6/2008	\$ 10,700.00	Replace door&frame to shower plumbing area per Jail Standards
394144	5/27/2008	\$ 1,990.00	Absetos replacement B210 Mechanical room
392484	5/2/2008	\$ 190.00	Repair door alarms contacts building 210
440703Req	5/20/2008	\$ 70,000.00	Replacement and install Hot water heater building 110 Kitchen
391250	4/15/2008	\$ 2,160.00	Replacement of Fire alarm panels building 250
393530	5/16/2008	\$ 1,950.00	Replacement Smoke detectors in Central Booking
389394	3/19/2008	\$ 13,600.00	Replacement of Sprinkler system Travis County Jail
389187	3/17/2008	\$ 207.50	Repair emergency intercom
393722	5/20/2008	\$ 5,998.40	Clean Heat exchanger at Travis County Jail per Jail Standards
389312	3/18/2008	\$ 4,257.00	Repair intercom system in Transporation area of TCJ

~~\$ 155,556.41~~
85,556.41 WFL

Budget Adjustment: 11263

Fyr_ Budget Type: 2008-Reg
PBO Category: Transfer
Just: CommCodeRq

Author: 37 - WEDHORN, MARIA
Court Date: Tuesday, Jul 8 2008
Pops Salary Savings as per agreement between PBO & B. Campbell

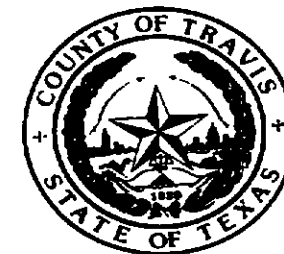
Created: 7/2/2008 11:01:24 AM
Dept: SHERIFF

From Account	Acct Desc	Project	Proj Desc	Amount
001-3735-583-0712	POPS SALARIES			1,515,535
				1,515,535
To Account		Project		Amount
001-3735-583-3011	BUILDING MAINT EQUIP/SUPP			20,000
001-3735-583-3015	OTHER GENERAL HARDWARE			4,557
001-3735-583-3033	FOOD & GROCERY SUPPLIES			381,091
001-3735-583-4801	UTILITIES			523,887
001-3735-583-5004	REPRS-BLDG STRUCT & EQUIP			24,000
001-3735-583-5007	REPAIRS - OTHER EQUIPMENT			37,000
001-3749-581-3052	DRUG & PHARMACEUTICL SUPP			525,000
				1,515,535

Approvals	Dept	Approved By	Date Approved
Originator	37	MARIA WEDHORN	7/2/2008 11:01:49 AM
DepOffice	37	MARIA WEDHORN	7/2/2008 11:01:50 AM

Page 1

M. Strangberg for July 8, 2008
Alvarez Nellis 7/3/08




PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Jessica Rio, Assistant Budget Manager 

DATE: July 1, 2008

SUBJECT: Budget Adjustment Related Arbitrage Rebate Payment

PBO has processed an automatic budget adjustment from Fund 465 (2003 Road Bonds) Allocated Reserve totaling \$38,000 at the request of the Auditor's Office to make an arbitrage rebate payment. This transfer was in accordance with the exception to Budget Rule #6 that indicates that an automatic transfer may be made for the purposes of arbitrage rebate disbursements to the IRS. PBO is then required to notify the Commissioners Court at the next regularly scheduled meeting.

cc: Leroy Nellis (PBO)
Sean O'Neal (County Auditor's Office)
Rodney Rhoades (PBO)
Susan Spataro, County Auditor
Donna Williams (TNR)

Budget Adjustment: 11234

Fyr _ Budget Type: 2008-Bonds

Author: 6 - O'NEAL, SEAN

Created: 6/30/2008 11:11:52 AM

PBO Category: Automatic

Court Date: None

Dept: RESERVES

Just: Other

Rule #6 Transfer necessary for arbitrage rebate yld reduction payment.

From Account	Acct Desc	Project	Proj Desc	Amount
465-9800-981-9892	ALLOCATED RESERVES			38,000
				38,000
To Account		Project		Amount
465-1000-801-7519	ARBITRAGE REBATE PAYMENT			38,000
				38,000

Approvals	Dept	Approved By	Date Approved
Originator	6	SEAN O'NEAL	6/30/2008 11:12:04 AM
DepOffice	6	SEAN O'NEAL	6/30/2008 11:12:06 AM
DepOfficeTo	6	SEAN O'NEAL	6/30/2008 11:12:07 AM
AudBonds	6	SEAN O'NEAL	6/30/2008 11:12:09 AM
PBOAnalyst	9	JESSICA RIO	6/30/2008 02:42:31 PM
PBOManager	9	LEROY NELLIS	6/30/2008 02:44:05 PM

Allocated Reserve Status (001-9800-981-9892)

Amount	Dept Transferred Into	Date	Explanation
\$4,254,933			Beginning Balance
(\$9,414)	Facilities	10/2/07	Lease Contracts, Drug Court and Parking
(\$350,000)	TNR	10/10/07	Eastside Service Center
(\$20,000)	Records Management	10/16/07	Partial Use of Secure Shredding Earmark
(\$10,000)	Records Management	10/16/07	Partial Use of Internet Live Streaming Earmark
(\$32,879)	Constable Pct. 2	11/6/07	IT & Office Equipment & Furniture
(\$5,400)	Medical Examiner	11/8/07	Parking Leases
(\$36,000)	County Attorney	11/13/07	Legal Services - Hamilton Pool
(\$35,000)	Facilities	11/27/07	Earnest money for Building Purchase
(\$160,000)	TNR	11/30/07	Park Rangers Mobile Data Computers
(\$19,900)	EMS	12/11/07	Line Item Correction
(\$1,796)	Constable Pct. 1	1/15/08	POPS Promotion
(\$25,000)	TNR	2/12/08	Envision Central Texas
(\$802,500)	Facilities	2/19/08	Purchase Bldg 5335 Airport Blvd.
(\$5,520)	PBO	3/11/08	Executive Manager Recruitment
(\$2,000)	Records Management	4/8/08	Partial Use of Internet Live Streaming Earmark
(\$34,620)	General Admin	4/15/08	Travis Central Appriaisal Dist. 3rd Qtr. Fees
(\$74,452)	PBO	4/22/08	Establ Temp Slot, Exec Mgr. PBO Succession
\$802,500	Facilities	5/12/08	Reimbursement 910 Rusk Bldg Purchase
(\$5,000)	Medical Examiner	5/13/08	Medical Examiners Accreditation Expense
(\$46,000)	Facilities	5/27/08	CJC 3rd Floor Moves
(\$110,000)	Emergency Services	6/10/08	Fuel STAR Flight
(\$450,000)	TNR	6/10/08	Centralized Fuel
\$2,821,952	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$23,050)	Cadaver Transport Increase
(\$8,000)	Accreditation & Equipment Expenses
(\$15,000)	Secure Shredding
(\$23,000)	Channel 17 Webstream
(\$20,000)	Hazmat contracted disposal services
(\$30,000)	ISM Software Licenses for phone
(\$75,000)	Indigent Attorney Fees
(\$250,000)	Indigent Attorney Fees
(\$40,000)	Offsite Storage
(\$182,875)	County Court at Law #8
(\$112,000)	CSCD Day Treatment Center Lease
(\$100,000)	Civil Courthouse Planning/Programming
(\$500,000)	Capital Murder Case Costs
(\$250,000)	Additional Indigent Attorney Fees (markup)
(\$80,000)	FACTS Data Mgmt
(\$100,000)	Inmate Psychiatric Services
(\$1,808,925)	Total Possible Future Expenses (Earmarks)

\$1,013,027 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (001-9800-981-9891)

Amount	Dept Transferred Into	Date	Explanation
\$4,206,937			Beginning Balance
(\$1,942,798)	ITS	10/2/07	Tiburon Ver. 7 Upgrade
(\$4,519)	Constable Pct. 2	11/6/07	IT & Office Equipment & Furniture
\$230,840	TNR	11/13/07	HMAC Project funded from existing CO's
(\$9,900)	Facilities	11/27/07	Remodeling @ 5501 Airport Blvd.
\$26,500	TNR	11/27/07	Vehicle not needed
(\$250,000)	TNR	11/30/07	Blake-Manor Rd Hike & Bike
\$19,900	EMS	12/11/07	Line Item Correction
(\$33,057)	Tax	12/18/07	Remittance Processing Device (RPD) replacement
(\$40,530)	Facilities	1/15/08	Post Road - Elevator Emergency Repairs
(\$87,166)	Facilities	2/12/08	Gault/CJC Complex Chiller Emergency Repair
(\$2,000,000)	Facilities	2/19/08	Purchase Bldg 5335 Airport Blvd
(\$1,106)	Constable Pct. 3	4/8/08	Technical Correction
(\$38,660)	Facilities	4/15/08	Security Fencing @ 5335 Airport Blvd.
\$1,140,298	ITS	4/9/08	Reimbursement Resolution-Tiburon Ver. 7
(\$10,078)	Facilities	5/13/08	Security Fencing @ 5335 Airport Blvd.
(\$190,619)	TNR	5/16/08	Replacement Vehicles
(\$27,000)	Tax	5/27/08	FACTS Software Upgrade
(\$550,000)	Facilities	5/27/08	Pct. 2 Office Building
(\$275,000)	Facilities	6/10/08	ITS Disaster Recovery Center
(\$25,000)	Facilities	6/24/08	Eastside Service Center Security Items
(\$84,375)	Criminal Courts	6/24/08	County Court at Law #8 Sound System
\$54,667	Current Reserve Balance		

Possible Future Expenses Against CAR Identified During the FY07 Budget Process:

Amount	Explanation
(\$53,000)	TNR - Failing Vehicles Contingency
(\$12,000)	Constable Pct. 2 - Vehicle Furnishings
(\$13,620)	District Clerk - Records Tracking - Printers
(\$78,620)	Total Possible Future Expenses (Earmarks)

(\$23,953) Remaining CAR Balance After Possible Future Expenditures

Compensation Reserve Status (001-9800-981-9803)

Amount	Dept Transferred Into	Date	Explanation
\$83,430			Beginning Balance - Green Circles
\$83,430 Current Reserve Balance			

Jail Overcrowding Reserve Status (001-9800-981-9813)

Amount	Dept Transferred Into	Date	Explanation
\$453,040 (\$103,400)	Sheriff	11/27/07	Beginning Balance Out-of-County Inmate Housing
\$349,640 Current Reserve Balance			

Juvenile Justice TYC (001-9800-981-9829)

Amount	Dept Transferred Into	Date	Explanation
\$750,000			Beginning Balance
\$750,000 Current Reserve Balance			

Psychiatric Services Sheriff Status (001-9800-981-9835)

Amount	Dept Transferred Into	Date	Explanation
\$100,000 (\$100,000)	Sheriff	1/29/08	Beginning Balance Inmate Psychiatric Services
\$0 Current Reserve Balance			

Annualization Reserve Status (001-9800-981-9890)

Amount	Dept Transferred Into	Date	Explanation
\$653,176			Beginning Balance
\$653,176 Current Reserve Balance			

Unallocated Reserve Status (001-9800-981-9898)

Amount	Dept Transferred Into	Date	Explanation
\$40,355,884			Beginning Balance
(\$2,325,000)	Facilities	10/2/07	Property at 910 Lavaca
(\$3,483,000)	Facilities	12/4/07	Reimbursement Resolution for Eastside Serv Ctr, CJC/Gault and SMART Treatment Fac.
\$673,000	Facilities	4/2/08	Reversal of Reimbursement Resolu.
\$2,325,000	Facilities	4/21/08	Reimbursement Resolution for property at 910 Lavaca
\$1,810,000	Facilities	5/28/08	Reimbursement Resolution for CJC 3rd Floor Renovations
\$1,000,000	Facilities	6/9/08	Reimbursement Resolution for , CJC/Gault
\$40,355,884	Current Reserve Balance		

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TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

RECEIVED
COUNTY CLERK

Please consider the following item for:
7-8-08

08 JUL -1 PM 1:51

I. A. Request made by: Planning & Budget Office

Review and approve requests regarding grant proposals, applications, contracts, and permissions to continue, and take other appropriate actions:

- a) Approve grant application to the Texas Department on Aging (through the Corporation for National and Community Service) for Health and Human Services Department for the RSVP program to be used to support the general operating expenses of the program.

Approved by:

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (854-9106)**
- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any line item budget
- _____ Grant
- Human Resources Department (854-9165)**
- _____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (854-9700)**
- _____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)**
- _____ Contract, Agreement, Policy & Procedure

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
 FY 2008

*The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs.
 This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.*

Dept	Grant Title	Grant Period	Grant Amount	County Match	Indirect Costs	FTEs	Notes	Page #
Applications								
a 58	RSVP	9/1/2008 - 8/31/2009	\$23,800	\$23,800		1		10

Notes:

- 1 PBO recommends approval.
- 2 PBO does not recommend approval
- 3 Please see PBO recommendation for more information

FY 2008 Grants Summary Report

Outstanding Grant Applications

The following is a list of grants for which application has been made and notification of award has not yet been received.

Dept	Name of Grant	Grant Amount	County Match	Local Funds (Donation)	FTEs	Cm. Ct. Approval Date
24	Formula Grant - Indigent Defense Grants Program	\$ 424,700				10/2/2007
49	Hazard Mitigation Grant for DR-1709	\$588,307	\$196,102			11/6/2007
58	Emergency Food and Shelter program (EFSP) Phase 26	\$ 104,342				12/11/2007
59	Emergency Management Performance Grant	\$ 60,215	\$ 60,215			12/21/2007
49	CAPCOG FY08 Solid Waste Enforcement Grant	\$ 31,356				1/2/2008
45	Juvenile Accountability Block Grant (JABG)-Discretionary Funds Drug Court/In-Home Family Services Grant	\$ 177,686	\$ 19,743		0.25	1/29/2008
45	Juvenile Accountability Block Grant (JABG)-Local Funds-Juvenile Assessment Center Grant	\$ 80,889	\$ 8,988		1.5	1/29/2008
45	Victims of Crime Act (VOCA)	\$ 24,906	\$ 6,227		0.5	1/29/2008
40	Supervised Visitation and Safe Exchange Grant	\$ 133,333				2/12/2008
19	Underage Drinking Prevention Program	\$ 177,976	\$ 107,282		3	2/12/2008
23	Project Safe Neighborhoods	\$ 2,500				2/12/2008
24	Drug Diversion Court	\$ 188,474				2/19/2008
19	Family Violence Accelerated Prosecution Program	\$ 90,000	\$48,462		2	2/26/2008
37	TXDOT Selective Traffic Enforcement Program - FY 2009 STEP Wave	\$ 19,997	\$3,816			3/4/2008

49	Commute Solutions Innovative Grant - Rideshare Incentives					\$4,500			3/4/2008
49	Commute Solutions Innovative Grant - Rideshare Website Portal					\$4,500			3/4/2008
45	Juvenile Justice and Delinquency Prevention (JJDP)- Intensive In-Home Family Services Grant						28,000		3/11/2008
45	Juvenile Drug Court Grant						400,000		3/11/2008
58	Parenting in Recovery Project					\$91,203	489,937		3/25/2008
47	2007 Law Enforcement Terrorism Planning Program Grant						106,905		3/25/2008
49	Milton Reimers Ranch Park - TPWD Urban Outdoor Recreation Grant					\$950,000	1,000,000		4/1/2008
45	Access and Visitation					\$2,770	27,527		4/1/2008
47	Emergency Management Performance Grant					\$60,215	60,215		4/1/2008
55	Travis County Mental Health Public Defenders Office					\$250,000	375,000		4/8/2008
37	SCATTF - Sheriff's Combined Auto Theft Task Force					\$315,608	655,094		4/15/2008
45	USDA School Commodities Program						11,665		4/15/2008
58	AmeriCorps						230,020		4/15/2008
20	Help America Vote Act Making Polling Places Accessible						7,500		4/15/2008
20	Help America Vote Act Provide the Same Opportunity for Access and Participation to Individuals with Disabilities						2,000		4/15/2008
20	Help America Vote Act Grant Texas Election Administration Management "TEAM" Compatibility Grant Award Agreement						15,000		4/15/2008
37	State Criminal Alien Assistance Program - SCAAP 08						\$ 49,894,309		4/29/2008

45	Mental Health Court Expansion- Collaborative Opportunities for Positive Experiences (COPE)	\$	200,000	\$50,434	1.5	4/29/2008
49	TCEQ LIRAP Local Initiative Projects	\$	373,217	\$373,217		5/6/2008
58	2008 Phase XXVI Emergency Food and Shelter Program #08104	\$	101,533			5/6/2008
58	SVCI (Seniors and Volunteers for Childhood Immunization)			\$4,000	0.25	5/6/2008
58	RSVP	\$	61,281		0.5	5/6/2008
45	Residential Substance Abuse Treatment	\$	109,356	\$36,452	2	5/13/2008
22	Office of Parental Representation	\$	150,000	\$53,446	3	5/13/2008
22	Office of Child Representation	\$	150,000	\$53,446	3	5/13/2008
37	Target - Law Enforcement Grant			\$2,000		6/10/2008
49	Del Valle Composting Grant FY09 Regional Solid Waste Grants Program	\$	28,653			6/10/2008
55	Offender Workforce Development Specialist Training Program	\$	25,000			6/17/2008
17	A Cultural Resources Survey of Rural Properties in Northeast Travis County	\$	5,000	\$5,000		6/17/2008
45	Strengthening Youth Mentoring Through Community Partnerships					
37	COPS FY 2008 Technology Program - Firing Range Phase II		500,000		1	6/17/2008
23	Project Safe Neighborhoods		350,738			6/24/2008
37	2008 Byrne Justice Assistance Grant (JAG)		117,582		1	7/1/2008
			70,002			7/1/2008
Total Outstanding		\$	57,650,215	\$ 2,923,512		\$65,000 54.25

FY 2008 Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2007

Dept	Name of Grant	Grant Amount	County Match	Local Funds (Donation)	Indirect Costs	FTEs	Approval Date	Cm. Ct.
58	AmeriCorps	\$ 230,020	\$223,358			16	10/2/2007	
37	2007 Byrne Justice Assistance Grant (JAG)	\$ 203,846					10/9/2007	
55	Travis County Mental Health Public Defenders Office	\$ 500,000	\$125,000			8	10/16/2007	
49	FY 07 HCP Land Acquisition Assistance	\$ 5,742,500	\$1,914,167				10/16/2007	
19	Family Violence Accelerated Prosecution Program	\$ 90,837	\$63,260			2	11/13/2007	
23	Project Safe Neighborhoods	\$ 95,000				1	11/13/2007	
24	Drug Diversion Court	\$ 160,041				1	11/13/2007	
45	Juvenile Assessment Center [Juvenile Accountability Block Grant (JABG)-Local Funds]	\$ 80,943	\$8,994			1	11/20/2007	
45	Drug Court/In-Home Family Services Grant [Juvenile Accountability Block Grant (JABG)-Discretionary Funds]	\$ 117,500	\$13,056				11/20/2007	
45	Juvenile Justice and Delinquency Prevention (JJDP)-Intensive In-Home Family Services Grant	\$ 41,818					11/20/2007	
22	Drug Court (State) Program	\$ 100,000				1	11/20/2007	
37	2007 State Criminal Alien Assistance Program (SCAAP)	\$1,224,221					12/4/2007	
58	DOE Weatherization Assistance Program Amendment 1	\$145,942					12/11/2007	
58	LJHEAP Weatherization Assistance program	\$201,192			\$ 14,837		1/2/2008	
24	Formula Grant-Indigent Defense Grants Program	\$427,700					1/15/2008	
45	Residential Substance Abuse Treatment	\$109,356	\$36,452			2	1/29/2008	
58	Parenting in Recovery Project	\$500,000	\$88,000			1	1/29/2008	
45	Court Order Parent Education Project (COPE)	\$41,800				0.5	2/19/2008	
45	Access and Visitation	\$56,958	\$5,696					

49	Travis Co. East Metropolitan Park, TPWD Project #50 00338-Amendment	\$500,000	\$500,000		2/26/2008
49	Northridge Acres Non-Border Colonia Fund Application Non-Border Colonia Fund, Texas Community Development Program, Office of Rural Community Affairs	\$250,000	\$139,980		3/4/2008
58	SVCI (Seniors and Volunteers for Childhood Immunization)	\$8,424		0.25	4/8/2008
17	Manor Historic Resources Survey	\$6,000	\$3,000		4/8/2008
45	National School Lunch Program/School Breakfast Program	\$240,000			4/15/2008
45	Global Youth Services Day Mini Grant	\$400			4/15/2008
58	Retired and Seniors Volunteer Program (RSVP)	\$23,800	\$23,800		4/22/2008
45	USDA School Commodities Program	\$11,665			5/20/2008
12	SAVNS Statewide Automated Victim Notification Service	\$25,817			5/20/2008

FY 2008 Grants Summary Report

Amended Grant Applications

Dept	Name of Grant	Original Grant Amount	Amendment Amount	Total Revised	Total FTEs Associated	Cm. Ct. Approval Date
* 58	2007 Comprehensive Energy Assistance Program (CEAP)	\$ 1,145,321	\$ 17,672			10/2/2007
23	Project Safe Neighborhoods (Grant Number 07- 02148)	\$ 74,251	\$ 20,000		1	2/5/2008
49	TCEQ LIRAP Grant Contract Amendment 3		\$ 2,088,021			5/6/2008
Total Outstanding		\$ 1,219,572	\$ 2,125,693	\$ -	1.00	

* Original Grant Column shows Beginning FY'08 Amount

FY 2008 Grants Summary Report

Permission to Continue

Name of Dept Grant	Original Grant Amount	Original County Match	Continuation Amount	Total FTEs	Cm. Ct. Original Approval Date	Cm. Ct. Approval Date for Continuation
24 Drug Diversion Court	\$160,041	1	\$160,041	1	FY 2002	10/9/2007
24 Drug Diversion Court			\$160,041	1	FY 2002	10/30/2007
55 Travis County Mental Health Public Defenders Office			\$ 88,748	8	10/16/2007	10/30/2007

19	Underage Drinking Prevention Program	\$ 171,443	\$ 107,282	\$ 278,726	3	9/4/2007	1/15/2008
22	Drug Court (State) Program	\$ 187,470			2		2/19/2008
45	Juvenile Accountability Block Grant (JABG)-Local Funds-Juvenile Assessment Center Grant	\$ 80,943	\$ 8,994		1		6/24/2008

Total Outstanding \$ 439,856 \$ 116,276 \$ 687,556 16.00

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>

Department/Division:	58/65
Contact Person:	John Bradshaw
Title:	Contract Specialist
Phone Number:	854-4277

Grant Title:	RSVP		
Grant Period:	From:	9/1/2008	To: 8/31/2009
Grantor:	Texas Dept. on Aging (through Corp. for National and Community Service)		

Check One:	New: <input type="checkbox"/>	Continuation: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input type="checkbox"/>	Ongoing Award: <input checked="" type="checkbox"/>	
Type of Payment:	Advance: <input type="checkbox"/>	Reimbursement: <input checked="" type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	TOTAL
Personnel:						0
Operating:	23,800			23,800		47,600
Capital Equipment:						0
Indirect Costs:						0
Total:	23,800	0	0	23,800	0	47,600
FTEs:						0.00

Performance Measures	Projected FY 08 Measure	Progress To Date:				Projected FY 09 Measure
		12/31/07	3/31/08	6/30/08	9/30/08	
Applicable Dept. Measures						
Number of Volunteers	1,100	866	939	N/A	N/A	1,100
Number of Volunteer Hours	225,000	62,459	127,270	N/A	N/A	225,000
Estimated Savings to Taxpayers	\$3,462,750	\$961,244	\$1,958,685	N/A	N/A	\$3,462,750
Measures For Grant						
Number of Volunteers	1,100	N/A for grant period	N/A for grant period	N/A for grant period	750	1,100
Number of Volunteer Hours	225,000	N/A for grant period	N/A for grant period	N/A for grant period	22,000	225,000

Estimated Savings to Taxpayers	\$3,462,750	N/A for grant period	N/A for grant period	N/A for grant period	\$338,580	\$3,462,750

Auditor's Office Approval: <input checked="" type="checkbox"/>	Staff Initials: <u>EH</u>
Auditor's Office Comments:	

PBO Recommendation:

Health and Human Services requests Commissioners Court approval to submit a grant application for the RSVP program to the Texas Department on Aging and Disability Services. RSVP has received funds from this grant since 1978. These funds will be used to support the general operating expenses of the program.

The grant requires a dollar for dollar match for this grant. The County's general fund budget for the RSVP program is eligible to be counted as match so no additional funds are required.

PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The RSVP Program uses this grant from the Texas Department on Aging to help pay for recruiting and training volunteers, community outreach, staff development and volunteer recognition. RSVP provides valuable volunteer services to the residents of Travis County in such areas as health and nutrition, education, public safety and human needs. Current level of service includes recruiting 1,100 volunteers who donate 225,000 hours for an approximate savings of \$3,462,750 to County taxpayers.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This grant will provide approximately 7% of the RSVP budget. The grant requires a dollar for dollar cash match from the General Fund. The General Fund budget for RSVP more than covers the match requirement.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The grant requires a dollar for dollar cash match. This is more than covered by the RSVP General Fund budget. No additional funds are required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

At the department's current indirect cost rate of 45.48%, the cost for grant administration would be \$10,824. There is not enough funding elsewhere in the RSVP budget to cover the shortfall that would result if this amount of money were dedicated to indirect costs.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

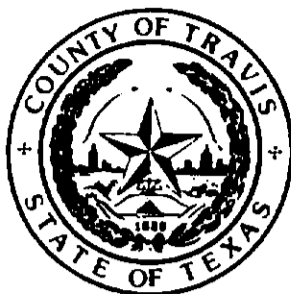
RSVP is federally mandated through the Older Americans Act. The RSVP program would have to seek funding from other sources, including the General Fund, if the Texas Department on Aging discontinued this grant.

6. If this is a new program, please provide information why the County should expand into this area.

N/A

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Texas Department on Aging grant provides funding to help RSVP achieve the performance measures described on page 1. The grant measures are the same as the department measures.



RECEIVED
08 JUN 20 AM 7:56
TRAVIS COUNTY
PLANNING & BUDGET OFFICE

**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE**
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115

Date: June 19, 2008

TO: MEMBERS OF THE COMMISSIONERS COURT

FROM: *Sherri E. Fleming*
Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veterans Service

SUBJECT: Acceptance of 2008 – 09 RSVP Grant Application

Proposed Motion: Consider and take appropriate action to authorize the Retired Senior Volunteer Program (RSVP) in the Travis County Health and Human Services and Veterans Service department to submit an electronic grant application to continue grant funding from the Texas Department on Aging for FY09.

Summary and Staff Recommendation: Grant funds from the Texas Department on Aging help pay for recruiting and training volunteers, community outreach, staff development and volunteer recognition. Grant funds from the Texas Department on Aging and other sources make up approximately 25% of the RSVP budget. The remaining 75% come from the General Fund.

The Texas Department on Aging uses an electronic grant system. The application included with this memo is due to the State on June 30, 2008. The application does not require a signature.

TCHHSVS staff recommends approving this application.

Budgetary and Fiscal Impact: The FY09 grant application is for \$23,800. Travis County is required to provide a dollar for dollar cash match. This is more than covered by the current RSVP budget (001-5865-611). No additional funds or staff is required.

Issues and Opportunities: Grant funds from the Texas Department on Aging help RSVP recruit and train volunteers who provide valuable services to the residents of Travis County in such areas as health and nutrition, education, public safety and economic development. These funds will help RSVP maintain its current level of service in FY09. Current level of service includes recruiting 1,100 volunteers who will donate 225,000 hours for a savings of approximately \$3,462,750 to County taxpayers.

Background: The RSVP Program is mandated by the Older Americans Act as a way to provide volunteer opportunities for adults 55 years old and older. The Texas Department of Aging has funded RSVP since 1975.

cc: ✓ Rodney Rhoades, Executive Manager, Planning and Budget Office
Travis Gatlin, Analyst III, Planning and Budget Office
Susan A. Spataro, CPA, CMA, Travis County Auditor
Jose Palacios, Chief Assistant County Auditor
Ellen Heath, Financial Analyst III, Travis County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Cyd Grimes C.P.M., Travis County Purchasing Agent
Rebecca Gardner, Assistant Purchasing Agent, Travis County Purchasing Office
Deborah Britton, Social Services Director, Community Services, HHSVS
Fred Lugo, Social Services Program Admin., RSVP, HHSVS

PART I - FACE SHEET

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev. 02/07 to conform to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):

3. DATE RECEIVED BY STATE:

STATE APPLICATION IDENTIFIER:

2b. APPLICATION ID:
08SR090809

4. DATE RECEIVED BY FEDERAL AGENCY:

FEDERAL IDENTIFIER:
07RZWTX013

5. APPLICATION INFORMATION

LEGAL NAME: **TRAVIS COUNTY Through the** Travis County Department of Human Services

DUNS NUMBER: 030908842

ADDRESS (give street address, city, state, zip code and county):
PO Box 1748
Austin TX 78767 - 1748
County:

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):

NAME: Fred Lugo
TELEPHONE NUMBER: (512) 854-4105
FAX NUMBER: (512) 854-4131
INTERNET E-MAIL ADDRESS: fred.lugo@co.travis.tx.us

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
746000192

7. TYPE OF APPLICANT:

- 7a. Local Government - County
 7b. Local Government, Municipal

8. TYPE OF APPLICATION (Check appropriate box).

- NEW NEW/PREVIOUS GRANTEE
 CONTINUATION AMENDMENT

If Amendment, enter appropriate letter(s) in box(es):

- A. AUGMENTATION B. BUDGET REVISION
C. NO COST EXTENSION D. OTHER (specify below):

9. NAME OF FEDERAL AGENCY:

Corporation for National and Community Service

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.002

10b. TITLE: Retired and Senior Volunteer Program

11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Travis County RSVP

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc):
Travis County

11.b. CNCS PROGRAM INITIATIVE (IF ANY):

13. PROPOSED PROJECT: START DATE: 09/01/08 END DATE: 08/31/09

14. CONGRESSIONAL DISTRICT OF: a.Applicant TX 21 b.Program TX 21

15. ESTIMATED FUNDING: Year #: 1 2

a. FEDERAL	\$ 23,800.00
b. APPLICANT	\$ 0.00
c. STATE	\$ 0.00
d. LOCAL	\$ 0.00
e. OTHER	\$ 0.00
f. PROGRAM INCOME	\$ 0.00
g. TOTAL	\$ 23,800.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE:

NO. PROGRAM IS NOT COVERED BY E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

YES if "Yes," attach an explanation. NO

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:
Fred Lugo

b. TITLE:
Project Director

c. TELEPHONE NUMBER:
(512) 854-4105

AUTHORIZED SIGNATORY:

By:

e. DATE SIGNED:

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Narratives

Strengthening Communities

Travis County, established in 1938, covers an area of 989 square miles and can be divided into three sections: the hill country to the west, the flatlands to the east, and the highly populated section in between. The most recent demographic data indicates that the overall population increase between 2002 and 2005 was 4.2%, or 35,700 additional residents. In 2005, the total number of Travis County residents was 866,349.

90% of the population is 59 and younger. Children 18 and under, make up the largest age group in the county (25% of the total population). Persons 45 -- 64 years old increased by almost 12% from a 2002 population of 167,258 to 187,241 in 2005. This age group makes up 22% of the population. The smallest portion is the elderly, those greater than 65, who make up 7% of the population.

The number of Hispanic residents in Travis County continues growing at a faster rate than other ethnicities. In 2005, 32% of the total population of 866,349 identified themselves as Hispanic or Latino, compared with 30% of the total population of 830,649 in 2002.

While the number of residents identifying "White-alone" or African-American as their racial background have both grown slightly in the period from 2002-05 (by 3,776 and 1,635 respectively), these two groups represent smaller percentages of the total population: "White-alone" has declined from 58% to 53%, the Black or African American population has remained relatively unchanged, slipping only from 7.8% (65,449 residents) in 2002 to 7.7% (67,084) in 2005.

In 2005, the annual income of an estimated 135,240 Travis County residents fell below the poverty level (\$9,570 for an individual and \$19,350 for a family of four).

Narratives

- Travis County's poverty rate (15.7%) is higher than the national percentage of individuals living below the poverty line (13.3%) but significantly lower than the Texas estimate (17.6%).

- Of the estimated 211,768 children in Travis County, 44,463 (21.0%) were living at or below the Federal Poverty Line in 2005.

- The percentage of families with children under 18 years of age living in poverty increased 7% over the last four years.

While the number and percent of children in poverty followed a downward trend from 19.5% (39,498) in 2002 to 12.7% (27,594) in 2004, 2005 data reveals a significant increase to 21.0% (44,463 children). While this increase does not follow American Community Survey trends, it is consistent with school data on children eligible for free or reduced lunch programs. During the four-year period of 2002-2005, Texas Education Agency data show a 26% increase in the number of economically disadvantaged students in Travis County.

- Latinos continue to have the highest number of people living in poverty followed by Whites, Blacks and Asians. This trend remained consistent from 2002 to 2005 regardless of sampling size.

- ACS indicates a significant increase from 2004 to 2005 in the number of Asian and Black people (3832 and 9078, respectively) living in poverty.

Travis County RSVP will provide volunteer support to public, non-profit, and proprietary health-care organizations located in Travis County. RSVP, in partnership with volunteer stations and volunteer

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Narratives

connector organizations, will leverage its existing capacity as the county's leader in older adult volunteer service to implement strategies that will have a positive impact in desired areas of service. Locally, desired community impact service areas are identified through a community partnership of community service providers, funders, business leaders, and community representatives collectively known as the Community Action Network. These issue areas and community needs are also identified through the categorical service model established by the Corporation for National and Community Service, and the Corporation's strategic plan. The primary issue areas that RSVP proposes to address include health and human services, education, environment, public safety, and community and economic development. These issue areas were selected for two reasons. First, there is documented need in Travis County within these areas. Second, program resources, including volunteers, can be most effective in addressing specific needs to service gaps in the areas identified within. Two strategies of primary importance that RSVP proposes to address include: engaging more baby boomers in volunteer service and leveraging volunteers to build the capacity of nonprofit organizations. These two areas were selected because of documented need and the Corporation's focus in these areas. RSVP will implement plans focused on fundraising, volunteer recruitment, and systems or process development and management to make an even more profound difference.

Ensuring community-wide awareness of RSVP will focus on repositioning RSVP as more meaningful to volunteers, particularly baby boomers, and increasing visibility and improving public awareness of the project. To accomplish this, RSVP will implement branding communication strategies; capitalize on community events; and draw public awareness to RSVP, volunteers and their service, as well as to specific projects. Public outreach methods will include the dissemination of information about project successes through press releases, soliciting interviews and coverage of the project. Print media outreach will be maintained in area news publications and the RSVP newsletter. PSAs and brief local

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Narratives

coverage will be aired on local networks and stations. Speaking engagements to civic organizations, retiree groups, faith-based groups, and corporate employee volunteer programs will be scheduled. Additionally, a web site will be maintained that provides information about the program and project successes.

Community groups in which older adult service is represented and is integrated in planning initiatives or potential plans include the Community Action Network and the Area Agency on Aging. The Community Action Network reports and makes recommendations on strategies to address various community needs. RSVP staff will participate in planning initiatives and collaborate with agencies that work with the Community Action Network (City, County, United Way, foundations, business sector) to integrate older adult volunteer service into their plans for meeting community needs. The AAA is responsible for developing an area-wide plan for addressing specific issues pertaining to aging. RSVP will partner with agencies that address issues in the AAA plan to integrate RSVP volunteers in their agency plan for meeting community needs. RSVP will also serve in an advisory capacity for councils, organizations, or committees that promote older adult service as a means to more effectively address community needs, e.g. Austin Groups for the Elderly, the Texas Senior Advocacy Coalition, and the Aging Services Council.

Recruitment and Development

According to a Corporation for National and Community Service study released in 2007, Austin, Texas came in third on the list of cities that lead the country in volunteerism. The study attributes high volunteerism to shorter commutes and a high concentration of nonprofits. Researchers also said that higher education levels increase civic involvement. Given this research, RSVP aims to increase volunteering in Travis County and attract baby boomers by:

- providing a greater variety of opportunities that appeal to a wide range of volunteers age 55 and

Narratives

older through its internal programs and volunteer stations;

- developing volunteer opportunities that are based on location, i.e. geographically based;
- developing volunteer opportunities that require specific skills and education;
- developing volunteer opportunities that develop additional skills;
- providing educational opportunities in partnership with community institutions, organizations, and agencies;
- providing more appealing recruitment incentives; and
- partnering with volunteer connector organizations to strengthen the culture of responsibility and service, and to develop and implement specific projects that address community needs.

RSVP's internal processes to ensure a high quality volunteer experience will also include developing service descriptions that specify the duties of the volunteers, providing orientation, offering training and skill development, and supervising volunteers.

Stations will be asked to describe how the volunteer's service affects the station's ability to accomplish their goals. Understanding the role between volunteer, service delivery, and achieving program outcomes enables stations to more effectively communicate the importance of volunteer service to funders, service recipients, program advocates, and the volunteer. Having a clear understanding of

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Narratives

one's functions and impact will enable the volunteer to reflect on the importance of their service and the effect it has in their own life. Also, RSVP will highlight the meaning of service by mentioning program accomplishments and success stories in the program's newsletter and website.

RSVP will facilitate leadership development and address member's needs by soliciting periodic feedback from volunteers about their service, concerns, and ideas on how to strengthen their volunteer experience. RSVP staff will seek feedback on an ongoing basis every time personal contact is made with a volunteer. Formally, this will be accomplished by issuing an annual survey to volunteers.

Staff considers four primary factors that help target program recruitment efforts: the type of volunteer activity, the level of experience needed, the skills required, and physical requirements. Recruitment vehicles will include presentations, fairs and expos, broadcast and written media, online recruitment, recruitment incentives, and collaborations with other volunteer connector organizations as follows: 1) RSVP will conduct four recruitment presentations/quarter through corporate volunteer programs, corporate retirement meetings and preretirement workshop, faith-based organizations, civic organizations, senior centers, and community-based agencies, 2) RSVP will participate in 1 fair/qtr, 3) RSVP will advertise the need for volunteers and opportunities in the RSVP newsletter, 4) RSVP will write 1 article/quarter for newspaper publication, 5) RSVP will make 2 broadcast media appeals for volunteers/year, 6) RSVP will annually solicit input from other volunteers and Advisory Council members for recruitment plans, 7) RSVP will sponsor an annual membership drive for RSVP volunteers, 8) RSVP will utilize an online volunteer application, as well as volunteer opportunity search engine, 9) RSVP will promote member benefits through volunteer connector organizations.

Narratives

Strategies for retention include: 1) providing orientation to all new members, 2) sending welcome cards to new members, 3) conducting follow-up with volunteers one month after recruitment, 4) conducting follow-up with volunteers one month after placement to ensure satisfaction with their assignment, 5) reviewing hours reported monthly to identify volunteers that are not reporting, 6) making personal contact with those volunteers who are not reporting, 7) contacting volunteers once every six months to stimulate interest in upcoming events, programs, and volunteer opportunities, and 7) developing educational, social, and cultural activities for members.

Formal recognition will occur at an annual banquet. Volunteers will be honored for their service to the community, recognized for the length and amount of service. Also, RSVP will print one volunteer spotlight/month in the RSVP newsletter, submit volunteer spotlights to local newspapers quarterly, and nominate volunteers for community service awards.

Training and technical assistance will be provided as follows. Project staff: 2 staff development opportunities/year. Volunteers: orientation and training by project or station staff. Station supervisor: orientation to clarify roles and responsibilities, training as needed. Community groups: training on partnership and collaboration development, program development, and orientation to RSVP.

Program Management

Critical community needs have been identified in Travis County through a partnership of community service providers, funders, business leaders, and community representatives collectively known as the Community Action Network (CAN). RSVP will identify agencies that address community needs by referencing CAN documents. RSVP will also rely on agencies to make known their role in providing services that address community needs. Agencies will utilize volunteers to implement strategies that have a positive impact in achieving their program goals or address their needs. RSVP will collaborate with eligible service providers to develop plans and service opportunities that address specific

Narratives

community needs. The management of volunteer stations will be based on agreements maintained in a Memorandum of Understanding and in documents that describe relationships between partner agencies in community need areas. Other applicable management issues, such as training and supervision will be provided by the volunteer station.

Assessment will be conducted through qualitative and quantitative measurement. Qualitative measurement: surveys will be distributed annually to volunteers to determine program satisfaction. Quantitative measurement: PFI programs will track units of service or other specific measures monthly. RSVP staff will work in collaboration with partner agencies to collect relevant data. Assessment and evaluation of information will be conducted bi-annually by an Advisory Council committee or review team. The achievement of other program goals will be reviewed and evaluated by an Advisory Council committee or review team.

RSVP will maintain a volunteer management database and/or tracking systems for all volunteer service activities. Data entered into a database will include the number of volunteers participating in a project, the number of hours served, and the types of activities in which volunteers served. The management and collection of other information, activities, service outputs, and outcomes will be outlined in specific PFI statements. Data will be collected and reported monthly. Data will be reviewed on a quarterly basis by an Advisory Council committee or review team. If programmatic issues or concerns are identified, the volunteer coordinator, project director, and a partner agency representative will work together to develop corrective action plans.

Travis County, the project's sponsor, provides RSVP with the necessary support to ensure accountability and efficient and effective use of available resources. This includes administrative

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Narratives

support, inventory maintenance, record keeping, facilities support and financial management.

Additionally, general purpose financial statements are audited annually in accordance with auditing standards applicable to financial audits contained in "Government Auditing Standards."

RSVP utilizes the expertise of program staff, sponsor staff, and Advisory Council members to secure additional cash and in-kind support to enhance or expand the project. The fundraising committee of the Advisory Council will be responsible for identifying project areas that need support and areas where expansion could affect the project's ability to address priority community needs. The fundraising committee will secure support primarily through the business sector and projects raising from \$15,000 to \$25,000 annually, depending on the scope of need. Funds will support staff development, recognition, marketing and outreach, personnel, and volunteer mileage reimbursement. Program and sponsor staff will research grant opportunities. RSVP will also convey specific budget requests to the project sponsor during the annual budget process. Requests will be made on an as needed basis.

Organizational Capacity

Sponsorship of RSVP is vital to the continued existence of RSVP in Travis County and contributes toward the accomplishment of meeting community needs through the recruitment and placement of older adults in appropriate volunteer assignments. Travis County, RSVP's local sponsor, recognizes the importance of RSVP volunteers in meeting growing community challenges. RSVP volunteers are viewed as critical elements of the community's service delivery infrastructure and are part of the formula that helps community-based programs achieve their goals. Additionally, in recognition of the value of volunteer service by RSVP volunteers and the successful management of this federal program, Travis County will provide approximately 77% of the financial support needed to meet projected costs. Providing this level of support enables the project to implement strategies and accomplish its goals, e.g. developing recruitment and marketing materials, providing appropriate

Narratives

recognition of volunteers, providing staff development, upgrading technological systems, maintaining a safe work environment, and eliminating barriers to volunteer service.

RSVP of Travis County began in July of 1972 and has maintained sponsorship through Travis County since 1975. In 2006, 1128 RSVP volunteers donated 247,000 hours of service to 163 non-profit and public agencies in Travis County. In recognizing the importance of RSVP volunteer service toward contributing to the overall health of the community, Travis County provides the necessary support to continue the program's purpose. Organizationally, RSVP benefits from the resources of Travis County for critical support including administrative support, record keeping, financial management, facilities management, equipment, supplies, purchasing procedures, and personnel management. RSVP relies on one community outreach coordinator, one membership development coordinator, two program development coordinators, one administrative secretary, one director, and the varied expertise of 20-25 Advisory Council members to enhance the program's capacity. The staff collectively bring over 40 years of experience in volunteerism or older adult issues. The project director brings 20 years of experience in volunteer management and human services planning in senior issues.

Project performance is reported quarterly to the Travis County Planning & Budget Office.

Performance measures and accomplishments addressed in this report are reviewed by the Planning & Budget Office to ensure compliance with projected performance goals and objectives. Additionally, project staff review performance on a quarterly basis to discuss areas of concern, successes, and strategies for improvement.

Other

Not applicable.

PNS Amendment (if applicable)

Not applicable.

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Work Plan/Performance Measures
Total Number of Unduplicated Volunteers: 1100

Part 1: Need

Community Need

COMMUNITY NEED: Texas has the fourth-largest population of older adults (3.1 million over age 60 or 13 percent of the population). It is estimated that 4.45 % of Texans require some form of assistance to maintain their independent living status. The Texas Department of Aging and Disability Services (DADS) is the state agency which oversees services for the aging and disabled populations in Texas. In 2004, DADS commissioned The Aging Texas Well Indicator Survey (conducted in the spring of 2004). The Aging Texas Well Indicator Survey is an analysis of the well-being of older Texans. The Aging Texas Well Indicator Survey found that poor physical health kept 29 percent of older Texans from performing their daily activities, work or recreation for one day or more in the past month and 12 percent reported difficulty performing one or more activity of daily living (e.g., driving, walking, bathing, eating, dressing, and getting around inside the home) due to a chronic conditions. The Survey also found that 10.2 percent of Texans age 60 and older have difficulty organizing and preparing their bills. Older adults use almost 36 percent of all prescribed drugs placing many at risk of misuse and possibly overdose. The US Census 2004 American Community Survey indicates that 13 percent of Texans (noninstitutionalized, 5 years or older) have a disability. Children with chronic disabilities are equally at risk of losing their independence simply due to the demands that attentive care places on the family support systems.

In order for nonprofits to provide the services for Independent Living, their capacity to recruit and manage community volunteers must be enhanced. According to the Urban Institute's Volunteer Management Capacity Study published in 2004, most nonprofits find that volunteers increase the

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Work Plan/Performance Measures

quality and scope of their services, reduce costs, and increase public support for their organization.

Part 2: Action Plan

Service Activities

PLANNED SERVICE ACTIVITIES: Three RSVP members will be assigned to three nonprofit organizations (volunteer stations) to develop in-house Volunteer Management Systems which will enable the organization to recruit and manage community volunteers who will provide direct and supportive services designed to foster independent living among Texas' aging and disabled populations. These Volunteer Management System activities may include volunteer management activities such as planning, publicity and outreach for recruiting, database management, volunteer training, recognition, presentations, developing brochures, staffing exhibit booths and others.

Anticipated Input

ANTICIPATED INPUT: The RSVP program sponsors will help recruit and screen at least three RSVP members. RSVP program sponsors will maintain required insurance coverage for members, and will coordinate an annual recognition for the volunteers. RSVP Program Sponsors will provide specialized skill-based training in volunteer management. Volunteer stations will provide additional training and orientation to the RSVP member/s and the community volunteers they will recruit and manage.

Anticipated Accomplishments/Outputs

**Period of 1st-4th quarters
Accomplishment:**

Performance Measure:

Summary

ANTICIPATED OUTPUT: RSVP members will be assigned to nonprofit volunteer stations to recruit and manage community volunteers to support independent living services in their communities.

INDICATOR: Number of RSVP members assigned to develop volunteer management system capacity at volunteer stations.

TARGET: Three RSVP members assigned to three volunteer stations

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Work Plan/Performance Measures

HOW MEASURED: RSVP member placement logs

Indicator:
participants

Target: 3#

How Measured: Volunteer Record/Log

Description:

Volunteer will complete volunteer log and submit. Station will verify volunteer activity.

Anticipated Intermediate Impact/Outcome	Period of Accomplishment: 1st-4th quarters	Performance Measure: <input checked="" type="checkbox"/>
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Summary

ANTICIPATED INTERMEDIATE OUTCOME: Nonprofit volunteer stations will report an increase in the number of community volunteers recruited at the nonprofit organization since RSVP members were assigned to help with this capacity area.

INDICATOR: Percent increase in the number of community volunteers recruited for the participating volunteer stations where RSVP members serve as community volunteer managers.

TARGET: 2% increase in the number of community volunteers recruited for the participating volunteer stations.

HOW MEASURED: Pre- and Post- surveys of nonprofit volunteer stations.

Indicator:

INDICATOR: Percent increase in the number of community volunteers recruited for the

participating volunteer stations where RSVP members serve as community volunteer managers.

Target: 2%

How Measured: Survey

Description:

Surveys will be administered to stations to determine % increase over 12 month period.

Anticipated End Impact/Outcome	Period of Accomplishment: 1st-4th quarters	Performance Measure: <input checked="" type="checkbox"/>
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Summary

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Work Plan/Performance Measures

ANTICIPATED END OUTCOME: By the end of the program year, nonprofit volunteer stations using RSVP members will report they have been able to enhance their capacity to manage and/or develop a community volunteer program due to adoption of and or increased utilization of volunteer management practices and systems.

INDICATOR: Percent of participating volunteer stations who report they were able to develop a recruitment plan and/or recruiting community volunteers to enhance their services.

TARGET: At least 80% of participating nonprofit volunteer stations report they have been able to enhance their capacity to manage and/or develop a community volunteer program due to RSVP volunteer involvement.

HOW MEASURED: Annual survey of volunteer stations.

Indicator:

INDICATOR: Percent of participating volunteer stations who report they were able to develop a recruitment plan and/or recruiting community volunteers to enhance their services.

Target: 80%

How Measured Survey

Description:

Data collected and measured via annual survey.

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Required Documents

Document Name

Status

Aggregate Dollar Amounts of funding

Already on File at CNCS

Articles of Incorporation

Already on File at CNCS

Board of Directors

Not Applicable

CPA Certification

Already on File at CNCS

Community Advisory Group names and addresses

Already on File at CNCS

List of the names of any Funding Organizations/Sources

Already on File at CNCS

Negotiated Indirect Cost Agreement

Not Applicable

Organizational Chart

Already on File at CNCS

Project Director's Job Description

Already on File at CNCS

Roster of Volunteer Stations

Already on File at CNCS

Statement of date of last A133 audit

Already on File at CNCS

Statement of whether applicant is subject to A133 audit

Already on File at CNCS

Travis County RSVP Travis County Department of Human Services

Application ID: 08SR090609

	Total Amt	Budget Dates:		Excess Amount
		CNCS Share	Grantee Share	
Section I. Volunteer Support Expenses				
A. Project Personnel Expenses				
B. Personnel Fringe Benefits				
FICA	0	0	0	0
Health Insurance	0	0	0	0
Retirement	0	0	0	0
Life Insurance	0	0	0	0
Total	\$0	\$0	\$0	\$0
C. Project Staff Travel				
Local Travel				
Long Distance Travel	1,541	1,541	0	0
Total	\$1,541	\$1,541	\$0	\$0
D. Equipment				
E. Supplies				
F. Contractual and Consultant Services	250	250	0	0
I. Other Volunteer Support Costs	2,120	2,120	0	0
J. Indirect Costs				
Section I. Subtotal	\$3,911	\$3,911	\$0	\$0
Section II. Volunteer Expenses				
A. Other Volunteer Costs				
Meals	0	0	0	0
Uniforms	0	0	0	0
Insurance	1,815	1,815	0	0
Recognition	4,513	4,513	0	0
Volunteer Travel	13,561	13,561	0	0
Total	\$19,889	\$19,889	\$0	\$0
Section II. Subtotal	\$19,889	\$19,889	\$0	\$0
Budget Totals	\$23,800	\$23,800	\$0	\$0
Funding Percentages		100%	%	
Required Match		n/a		
# of years Receiving CNCS Funds		n/a		

Budget Narrative: Travis County RSVP for Travis County Department of Human Services

Section I. Volunteer Support Expenses

A. Project Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount	Excess Amount
CATEGORY Totals	0	0	0	0

B. Personnel Fringe Benefits

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
FICA:	0	0	0	0
Health Insurance:	0	0	0	0
Retirement:	0	0	0	0
Life Insurance:	0	0	0	0
CATEGORY Totals	0	0	0	0

C. Project Staff Travel

Local Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
CATEGORY Totals	0	0	0	0

Long Distance Travel

Purpose -Destination -Trans. Amount -Meals/ Lodging -Other Travel	CNCS Share	Grantee Share	Total Amount	Excess Amount
Long Distance Travel to meetings/conference on volunteerism, national service, older adult issues: National Senior Corps Conf (Atlanta); Governor's Volunteer Leadership Conf (TBD); National Conf on Volunteering and Service (Atlanta); Texas Senior Corps Conferences (TBD)- Meals 1,541 Lodging/Trans 0 Other 0	1,541	0	1,541	0
CATEGORY Totals	1,541	0	1,541	0

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount	Excess Amount
CATEGORY Totals	0	0	0	0

E. Supplies

Item/ Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
CATEGORY Totals	0	0	0	0

F. Contractual and Consultant Services

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Software Maintenance Agreement: \$250/year for Volunteer Reporter maintenance agreement	250	0	250	0
CATEGORY Totals	250	0	250	0

I. Other Volunteer Support Costs

Item	CNCS Share	Grantee Share	Total Amount	Excess Amount
Training & Seminars Registration (see conferences listed under Long Distance Travel):	500	0	500	0
Other Purchased Services. Printing, development and update of outreach and orientation materials.:	1,620	0	1,620	0
CATEGORY Totals	2,120	0	2,120	0

J. Indirect Costs

Calculation -Rate Type -Claimed -Cost Basis -Rate	CNCS Share	Grantee Share	Total Amount	Excess Amount
CATEGORY Totals	0	0	0	0
SECTION Totals	3,911	0	3,911	0
PERCENTAGE	100%	0%		

Section II. Volunteer Expenses

A. Other Volunteer Costs

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
Meals:	0	0	0	0
Uniforms:	0	0	0	0
Insurance: (most recent months active # of vols x \$1.40) + (most recent months active # of volunteers x \$0.85) + (25% most recent months active # of volunteers x \$3.75)	1,815	0	1,815	0

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Recognition: -\$25/person for recognition costs	4,513	0	4,513	0
Volunteer Travel: Mileage reimbursement @ \$0.20/mile up to 100 miles/month	13,561	0	13,561	0
CATEGORY Totals	19,889	0	19,889	0
SECTION Totals	19,889	0	19,889	0
PERCENTAGE	100%	0%		
BUDGET Totals	23,800	0	23,800	0
PERCENTAGE	100%	0%		

Source of Funds

Section	Description
Section I. Volunteer Support Expenses	Travis County
Section II. Volunteer Expenses	Travis County

08 JUL 11 AM 11:21
Travis County Commissioners Court Agenda Request

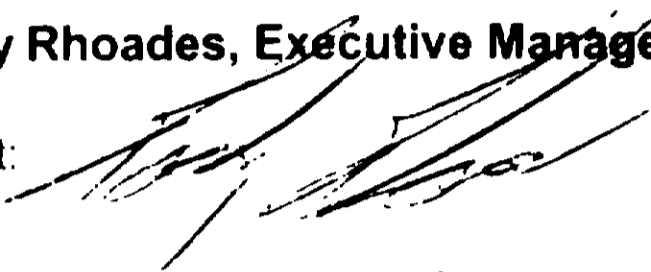
Please consider the following item for:

Voting Session: July 8, 2008

I. A. Request made by:

Rodney Rhoades, Executive Manager, Planning & Budget Phone 854-8679

Requested Text:



Receive briefing, discuss and take appropriate action on the proposed draft advertisement and schedule for advertising the public hearing to set elected officials' salaries for FY 09 and the calendar for actions for the remainder of the salary setting process.

C. Approved by:

Signature of Commissioner or County Judge

II. A. All backup material needs to be attached to the Agenda and submitted with this Agenda Request (Original and eight copies).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request and send a copy of this Agenda Request and backup to them:

- Leroy Nellis, Budget Manager, Planning & Budget 854-9106
- Belinda Powell, Capital Planning Coordinator, Planning & Budget 854-9106
- Chris Broussard, Business Analyst III, Planning & Budget 854-9106
- Susan Spataro, County Auditor, 854-9125
- John Hille, Assistant County Attorney, 854-9415
- Barbara Wilson, Assistant County Attorney, 854-9415
- The Honorable Dana DeBeauvoir, County Clerk, 854-9188
- Gillian Porter, Commissioner Court Specialist, County Clerk's Office 854-4722
- Brenda Torrez, Administrative Associate, County Clerk's Office 854-9188
- Josie Zavaia, Administrative Aide, County Judge's Office, 854-9555
- Melissa Velasquez, Executive Assistant, County Judge's Office 854-9555
- Linda Moore-Smith, Director of Human Resources Management, 854-9167
- Luane Shull, Compensation Manager, Human Resource Management 854-9167
- Carlotta Valdez Leavy, Human Resource Management Specialist 854-9167
- All Elected Officials

III. BUDGET OR PERSONNEL REQUESTS. Please check if applicable:

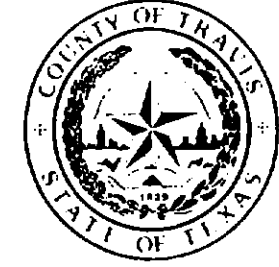
- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any budget
- _____ A change in your department's personnel (reclassifications, etc.)

Please coordinate through the County Planning and Budget Office (473-9106) or the Human Resources Department BEFORE submitting any agenda item that involves any budget or personnel issue.

AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials **MUST** be submitted to the County Judge's Office in writing by 5:00 PM on Monday for the next week's meeting. Agenda Requests missing this deadline will be considered for the next subsequent Commissioners Court meeting, as will Agenda Items without appropriate back-up material, including a signed budget transfer form.

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

TO: Members of the Commissioners Court

FROM: Belinda Powell, Capital Planning Coordinator
Chris Broussard, Business Systems Consultant

Handwritten signatures of Belinda Powell and Chris Broussard in black ink.

DATE: July 1, 2008

RE: Elected Officials' Salary setting process and calendar of actions

On June 3, 2008 the Commissioners Court received a report from Rodney Rhoades, Executive Manager of Planning & Budget and Leroy Nellis, Budget Manager on the status of the Preliminary Budget. During the briefing, the parameters developed to finalize the Preliminary Budget were discussed and the level for a proposed rank and file employee compensation increase outlined. On June 17, 2008, the Commissioners Court again discussed its intention to attempt to align Elected Officials' Salary increases for FY '09 with that proposed for rank and file employees to the extent possible. Therefore, PBO has included draft advertisements reflecting Elected Officials' Salary increase at 3.0%, 3.5% and 4.0% for those Elected Officials not on the judicial pay scale. A 3.0% pay increase for the elected officials not on the judicial pay scale would be a \$54,811 increase over last years budgeted salaries with benefits, a 3.5% increase would be an increase of \$63,924 and a 4.0% increase would be an increase of \$73,049 including benefits. The Budget Parameters discussed on June 3rd included sufficient additional funding for elected official salary increases to cover each of the increase options. PBO is seeking direction from the Commissioners Court on the increase level to use in the preparation of the advertisement for the Public Hearing on the proposed salaries for elected officials. Draft advertisements reflecting the increases outlined above are attached for your consideration.

Additionally, as discussed on Tuesday, June 17, 2008, PBO recommends the Commissioners Court take action to approve advertising the proposed salaries no later than July 8, 2008. As the attached calendar reflects the advertisement is scheduled to appear in the Austin Chronicle on July 18th for a public hearing on the salaries on Tuesday, July 29, 2008. Commissioners Court action on the salaries is also scheduled for July 29th during the regular voting session of the Commissioners Court.

Cc:

Rodney Rhoades, Leroy Nellis, PBO
Linda Moore-Smith, Carlotta Valdez Leavy, HRMD
Barbara Wilson, John Hille, County Attorney's Office
Dana DeBeauvoir, Gillian Porter, Brenda Torrez, County Clerk's Office
Elected Officials

Revised Elected Officials' Salary Setting Calendar Fiscal Year 2009 Salaries

CCt receives budget Parameter recommendations.	June 3
CCt discusses of Elected Officials' Salaries	June 10 – 24
CCt votes to advertise proposed salaries for elected officials and approves ad for Public Hearing.	July 8
Ad appears in Austin Chronicle.	July 18
CCt holds public hearing on proposed salaries for elected officials. CCt sets the salaries for elected officials. County Judge's Office provides written notice of same to each elected county and precinct officer.	July 29
Deadline for elected official to file a grievance with the County Judge's Office. (5 business days from Court action and notice).	Aug 5, 5:00pm
If a grievance is received, the Grievance Committee must be convened within 10 days after the grievance is received to hear the grievance and develop a recommendation. Date ranges are the earliest and latest date a grievance can be reviewed by the Committee, based on the dates of receipt.	Aug 6 – Aug 15
Commissioners Court considers Committee's decision in regular meeting.	Aug 19
FY 09 Budget Adopted.	Sep 23

DRAFT AD for TRAVIS COUNTY, TEXAS

This notice of proposed salaries and allowances for Travis County elected officials during Fiscal Year 2009 is pursuant to section 152.013 of the Texas Local Government Code. A Public Hearing on the FY 2009 elected officials' salaries and allowances will be held on July 29, 2008, at 9:00 a.m. in the Travis County Commissioners Courtroom, 111 West 11th Street, Austin Texas. This ad reflects the budgeted salaries for the elected officials. All elected officials have the right to decline the salaries set for their office. All persons are invited and may participate in the hearing. Commissioners Court will then set the elected officials' salaries and allowances.

Elected Official ¹	FY 08 Budgeted Salary	Proposed % Change	Proposed \$ Change	Proposed FY 09 Salary
District Judge (State Salary) ^{2,3}	\$125,000.00	0%	\$0.00	\$125,000.00
District Judge (County)	<u>15,000.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>15,000.00</u>
District Judge	\$140,000.00	0.00%	\$0.00	\$140,000.00
Court-at-Law Judge (County Salary) ⁴	\$140,026.86	0.00%	\$0.00	\$140,026.86
Probate Judge (County Salary) ⁴	\$141,026.86	0.00%	\$0.00	\$141,026.86
Probate Judge (Administrative) ⁵	<u>33,000.00</u>	<u>0.0%</u>	<u>0.00</u>	<u>33,000.00</u>
Probate Judge	\$174,026.86	0.00%	\$0.00	\$174,026.86
Justice of the Peace 1-5 (County Salary) ⁶	\$105,000.00	0.0%	\$0.00	\$105,000.00
District Attorney (State Salary) ²	\$125,000.00	0.0%	\$0.00	\$125,000.00
District Attorney (County)	<u>32,302.00</u>	<u>3.50%</u>	<u>1,131.00</u>	<u>33,433.00</u>
District Attorney	\$157,302.00	.71%	\$1,131.00	\$158,433.00
County Attorney	\$146,366.00	3.50%	\$5,123.00	\$151,489.00
County Judge ⁷	\$105,173.00	3.50%	\$3,682.00	\$108,855.00
County Commissioner 1,2 ⁸ ,3 ⁹ ,4	\$87,484.00	3.50%	\$3,062.00	\$90,546.00
Constable 1-4	\$82,017.00	3.50%	\$2,871.00	\$84,888.00
Constable 5	\$85,376.00	3.50%	\$2,989.00	\$88,365.00
Sheriff	\$120,749.00	3.50%	\$4,227.00	\$124,976.00
District Clerk	\$106,389.00	3.50%	\$3,724.00	\$110,113.00
County Clerk	\$106,389.00	3.50%	\$3,724.00	\$110,113.00
Tax Assessor-Collector	\$106,389.00	3.50%	\$3,724.00	\$110,113.00
County Treasurer	\$84,626.00	3.50%	\$2,962.00	\$87,588.00

- Travis County pays for health insurance for every county employee and elected official. If a county employee or elected official had and continues to have other health coverage and has continuously declined this county coverage since September 30, 2003, that person may receive an additional \$184.86 per month. This amount may, at that person's option, be added to their total annual FY 08 salary or placed in an IRS approved flexible spending account for the reimbursement of health care or dependent care expenses.
- The State Salary is the least state compensation received by any of these officials. If these officials have been employed by the state continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. The Legislature specifically said that this supplement is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials.
- Effective September 1, 2007, if these officials have been an active judge and a member of the Judicial Retirement System of Texas Plan One or Two for at least 16 years, they also receive \$3,840.00 as "judicial longevity pay." The Legislature specifically said that this pay is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials.
- The County Salary is the least compensation received by any of these officials. A supplement of \$3,840.00 based on judicial longevity is added to and part of the salary of an official if the official has been an active county court or probate judge and held an elected judicial position in Travis County for at least 16 years.
- As of January 1, 2006, the Probate Judge was elected Presiding Judge of the Statutory Probate Judges of Texas for four years. For the additional duties as Presiding Judge he is paid \$33,000 per year.
- The County Salary is the least compensation received by any of these officials. A supplement of \$2,880.00 is added to the salary of an official if the official has been an active Justice of the Peace and held an elected judicial position in Travis County for at least 16 years.
- This includes \$4,800 paid for service on the Travis County Juvenile Board.
- Pursuant to Texas Local Gov't Code § 152.052, the Commissioner Precinct 2 has requested that her compensation for FY 2009 be the annualized amount of her FY 2008 salary plus 3.5%, \$86,646.00
- Pursuant to Texas Local Gov't Code § 152.052, the Commissioner Precinct 3 has requested that his compensation for FY 2009 be 10% less than the annualized amount set for the position for 2009, \$81,491.

DRAFT AD for TRAVIS COUNTY, TEXAS

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District Judge	\$140,000.00	0.00%	\$0.00	\$140,000.00
Court-at-Law Judge (County Salary) ⁴	\$140,026.86	0.00%	\$0.00	\$140,026.86
Probate Judge (County Salary) ⁴	\$141,026.86	0.00%	\$0.00	\$141,026.86
Probate Judge (Administrative) ⁵	<u>33,000.00</u>	<u>0.0%</u>	<u>0.00</u>	<u>33,000.00</u>
Probate Judge	\$174,026.86	0.00%	\$0.00	\$174,026.86
Justice of the Peace 1-5 (County Salary) ⁶	\$105,000.00	0.0%	\$0.00	\$105,000.00
District Attorney (State Salary) ²	\$125,000.00	0.0%	\$0.00	\$125,000.00
District Attorney (County)	<u>32,302.00</u>	<u>4.00%</u>	<u>1,293.00</u>	<u>33,595.00</u>
District Attorney	\$157,302.00	.82%	\$1,293.00	\$158,595.00
County Attorney	\$146,366.00	4.00%	\$5,855.00	\$152,221.00
County Judge ⁷	\$105,173.00	4.00%	\$4,207.00	\$109,380.00
County Commissioner 1,2 ⁸ ,3 ⁹ ,4	\$87,484.00	4.00%	\$3,500.00	\$90,984.00
Constable 1-4	\$82,017.00	4.00%	\$3,281.00	\$85,281.00
Constable 5	\$85,376.00	4.00%	\$3,416.00	\$88,792.00
Sheriff	\$120,749.00	4.00%	\$4,830.00	\$125,579.00
District Clerk	\$106,389.00	4.00%	\$4,256.00	\$110,645.00
County Clerk	\$106,389.00	4.00%	\$4,256.00	\$110,645.00
Tax Assessor-Collector	\$106,389.00	4.00%	\$4,256.00	\$110,645.00
County Treasurer	\$84,626.00	4.00%	\$3,386.00	\$88,012.00

1. Travis County pays for health insurance for every county employee and elected official. If a county employee or elected official had and continues to have other health coverage and has continuously declined this county coverage since September 30, 2003, that person may receive an additional \$184.86 per month. This amount may, at that person's option, be added to their total annual FY 08 salary or placed in an IRS approved flexible spending account for the reimbursement of health care or dependent care expenses.
2. The State Salary is the least state compensation received by any of these officials. If these officials have been employed by the state continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. The Legislature specifically said that this supplement is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials.
3. Effective September 1, 2007, if these officials have been an active judge and a member of the Judicial Retirement System of Texas Plan One or Two for at least 16 years, they also receive \$3,840.00 as "judicial longevity pay." The Legislature specifically said that this pay is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials.
4. The County Salary is the least compensation received by any of these officials. A supplement of \$3,840.00 based on judicial longevity is added to and part of the salary of an official if the official has been an active county court or probate judge and held an elected judicial position in Travis County for at least 16 years.
5. As of January 1, 2006, the Probate Judge was elected Presiding Judge of the Statutory Probate Judges of Texas for four years. For the additional duties as Presiding Judge he is paid \$33,000 per year.
6. The County Salary is the least compensation received by any of these officials. A supplement of \$2,880.00 is added to the salary of an official if the official has been an active Justice of the Peace and held an elected judicial position in Travis County for at least 16 years.
7. This includes \$4,800 paid for service on the Travis County Juvenile Board.
8. Pursuant to Texas Local Gov't Code § 152.052, the Commissioner Precinct 2 has requested that her compensation for FY 2009 be the annualized amount of her FY 2008 salary plus 4.0%, \$87,065.00
9. Pursuant to Texas Local Gov't Code § 152.052, the Commissioner Precinct 3 has requested that his compensation for FY 2009 be 10% less than the annualized amount set for the position for 2009, \$81,886.

TRAVIS COUNTY COMMISSIONERS COURT
AGENDA REQUEST

Work Session _____ Voting Session July 8, 2008 Executive Session _____
Date Date Date

- I. A. Request made by: Mary E. Mayes
(Elected Official/Appointed Official/Executive Manager/County Attorney)
- B. Requested Text: Allow Chase Bank to provide a case study to its customers explaining Travis County's use of Chase's DocManager services to convert paper records to digital images.

Approved by: _____
Signature of Commissioner(s) or Judge

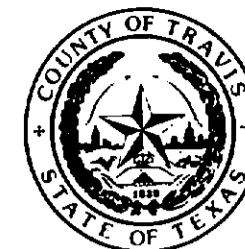
- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:
Barbara Wilson, Assist. County Attorney, 854-9567
Rodney Rhoades, Executive Manager, PBO, 854-8679
Amalia Rodriguez-Mendoza, District Clerk, 854-9737
Steven Broberg, Director, Records Management, 854-9064

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (854-9106)
- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item
- Grant
- Human Resources Department (854-9165)
- A change in your department's personnel (reclassifications, etc)
- Purchasing Office (854-9700)
- Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)
- X Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

CASH/INVESTMENT MANAGEMENT DEPARTMENT
TRAVIS COUNTY, TEXAS



Travis County Administration Building
314 W. 11th Street, Suite 540 78701
P.O. Box 1748
Austin, Texas 78767

Phone: (512) 854-9085
Fax: (512) 854-4210
Email: mary.mayes@co.travis.tx.us

MEMORANDUM

DATE: July 8, 2008

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret J. Gomez, Commissioner, Precinct 4

FROM: Mary E. Mayes, Investment Manager

RE: Request from JPMorgan Chase

A handwritten signature in cursive script that reads "Mary E. Mayes".

Proposed Motion:

Allow Chase Bank to provide a case study to its customers explaining Travis County's use of Chase's DocManager services to convert paper records to digital images.

Rationale: The Commissioners Court recently approved the use of Chase's imaging services to convert court case documents of the District Clerk to digital images. Chase has upgraded its imaging capabilities and would like to offer its new capabilities to other customers. Other banks are not doing this, and so its clients are not familiar with the service. Chase would like to explain a real world situation so that they would understand better what the service can do. Chase would like to use Travis County's name in describing our usage.

Case Study: The case study is attached. Assistant County Attorney Barbara Wilson has reviewed the document and approved this wording.

Cost: There will be no cost for the County.

Attachment: Case Study

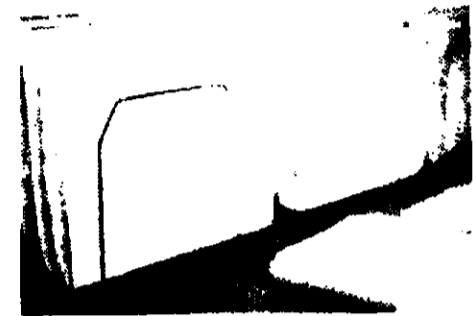
COMMERCIAL BANKING



CASE STUDY

COUNTY OFFICE TRANSFORMS THE WAY THEY ARCHIVE COURT DOCUMENTS

Travis County, located in Central Texas, and home to the state's capital, Austin, recently transformed the way they archive their court case documents. It came in the form of a Chase solution known as DocManager SolutionsSM and will play an integral role in completing the conversion of 20 years and 16,000 boxes of court case documents to digital images. With DocManager Solutions, Travis County will accomplish their goal faster while simultaneously improving their service levels.



OBJECTIVE: FIND ANOTHER WAY TO ARCHIVE RECORDS

Travis County was using an in-house document imaging software package that required 10 employees to scan and index records. Converting the 16,000 boxes of records stored at Iron MountainSM this way would take five to six years. Plus, the conversion project could not be started for another two years because of other departmental priorities. The County wanted to complete the project sooner and began looking for alternatives.

SOLUTION: CHASE'S DOCMANAGER SOLUTIONS

The Chase team introduced DocManager Solutions as an optional treasury service in a client relationship meeting with Travis County. For convenience, fees for the service were passed to the County's monthly account analysis statement.

Because of the Web-enabled image retrieval capability and overall flexibility, the County implemented this solution. DocManager Solutions's adaptability was the key to making this work – the County could use their existing browser to view and administer the documents while a Chase team seamlessly handled the back-end processing.

RESULT: INCREASE IN SPEED AND EFFICIENCY

With the implementation of DocManager Solutions, Travis County will be able to complete their document conversion project in 16 months instead of the projected five to six years. This time-savings and elimination of physical storage will translate to an overall reduction in expenses. When the project is complete, Chase will have scanned and indexed about 29 million pages.

Because of its adaptability and range of capabilities, other County offices may use DocManager Solutions. There are another 25 potential applications identified for the County.

CLIENT

Travis County, Texas

ISSUE

The County needed to digitally convert and archive approximately 29 million pages of court case documents but was concerned about timing and costs to get the project done.

RESOLUTION

Chase's DocManager Solutions will help them complete their project up to 75% quicker and save money in the long run.

"What you all have done with your imaging operation is extraordinary. Growing up in this business, I've had an opportunity to observe and evaluate many conversion operations, both public and private. [Yours] is the best I've ever seen."

**- Travis County Director,
Records Management**

For more information, contact a Chase representative or visit chase.com/docmanagersolutions

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Travis County Commissioners Court Agenda Request

Voting Session July 8, 2008
(Date)

Work Session _____
(Date)

I. Request:

Request made by: Alicia Perez, Executive Manager Phone # 854-9343
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney.

Requested text:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$637,414.29, for the period of June 20, 2008 to June 26, 2008.

Approved by: _____
Signature of Commissioner or County Judge

II. Additional Information:

- A. Backup memorandum is attached.
- B. Affected agencies and officials.

Linda Moore-Smith	854-9170
Dan Mansour	854-9499
Susan Spataro	854-9125
Christian Smith	854-9465

III. Required Authorizations: Checked if applicable:

- _____ Planning and Budget Office (854-9106)
- _____ Human Resources Management Department (854-9165)
- _____ Purchasing Office (854-9700)
- _____ County Attorney's Office (854-9415)
- _____ County Auditor's Office (854-9125)

08 JUN 30 PM 1:01
RECEIVED
COUNTY JUDGES

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: July 8, 2008

TO: Members of the Travis County Commissioners Court

FROM: Dan Mansour, Risk Manager

COUNTY DEPT.: Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: June 20, 2008 to June 26, 2008

REIMBURSEMENT REQUESTED FOR THIS PERIOD: \$637,414.29

HRMD RECOMMENDATION: The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$637,414.29.

Please see the attached reports for supporting detail information.

**TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
JUNE 20, 2008 TO JUNE 26, 2008**

-

- Page 1.** Detailed Recommendation to Travis County Auditor for transfer of funds.
- Page 1a.** Unavailable to Sign Document
- Page 2.** Notification of amount of request from United Health Care (UHC).
- Page 3.** Last page of the UHC Check Register for the Week.
- Page 4.** List of payments deemed not reimbursable.
- Page 5.** Journal Entry for the reimbursement.

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: July 8, 2008
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT. Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: June 20, 2008
 TO: June 26, 2008

REIMBURSEMENT REQUESTED: \$ 637,414.29

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$ 1,067,507.49
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: July 1, 2008	\$ (430,093.37)
Adjust to balance per UHC	\$ -
TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ 637,414.29
PAYMENTS DEEMED NOT REIMBURSABLE	\$ -
TRANSFER OF FUNDS REQUESTED:	<u>\$ 637,414.29</u>

The claims have been audited for eligibility and all were eligible in the period covered by the claim.

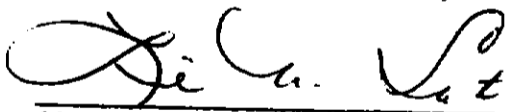
All claims over \$25,000 (0 this week totaling \$0.00) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

Fifteen percent (15%) of all claims under \$25,000 (\$97,954.11) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$175,000 stop loss limit. For claims that have exceeded the limit, it has been verified that UHC has complied with the contract. This week credits for stop loss and other reimbursements totaled \$88,376.29.

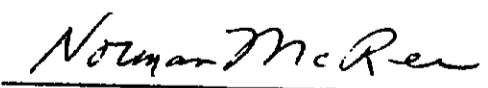
All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

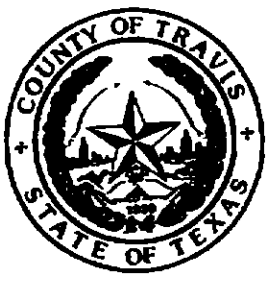

 Linda Moore Smith, Director Date 6/27/08

unavailable to sign
 Dan Mansour, Risk Manager Date


 Cindy Purinton, Benefit Contract Administrator Date 6/27/08


 Norman McRee, Financial Analyst Date 6/27/08

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.



Human Resources Management Department

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

Date: July 8, 2008

To: Susan Spataro, County Auditor

From: Linda Moore Smith, Director
Human Resources Management Department

Subject: Risk Manager Unavailable to Sign Recommendation for Transfer of Funds
For Period June 20, 2008 – June 26, 2008

Dan Mansour, Risk Manager, is out of the office and unavailable to sign the Recommendation for Transfer of Funds document for the period June 20, 2008 - June 26, 2008.

All appropriate reviews and audits have been performed on claims for the above period.

TO: NORMAN MCREE
 FAX NUMBER: (512) 854-3128
 PHONE: (512) 854-3828

FROM: UNITED HEALTH GROUP
 AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2008-06-27 REQUEST AMOUNT: \$1,067,507.49

CUSTOMER ID: 00000701254
 CONTRACT NUMBER: 00701254 00709445
 BANK ACCOUNT NUMBER: 0475012038

ABA NUMBER: 02 000021
 ADVICE FREQUENCY: DAILY
 METHOD: ACH BASIS: BALANCE

FUNDING FREQUENCY: FRIDAY INITIATOR: CUST

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2008-06-26	\$17,268.58
- REQUIRED BALANCE TO BE MAINTAINED:	\$1,838,718.00
+ PRIOR DAY REQUEST:	\$00.00
- UNDER DEPOSIT:	\$1,021,449.42
+ CURRENT DAY NET CHARGE:	\$46,058.07
+ FUNDING ADJUSTMENTS:	\$00.00

REQUEST AMOUNT: \$1,067,507.49

ACTIVITY FOR WORK DAY: 2008-06-20

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$339,381.21	\$00.00	\$339,381.21
TOTAL:	\$339,381.21	\$00.00	\$339,381.21

ACTIVITY FOR WORK DAY: 2008-06-23

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$68,300.36	\$00.00	\$68,300.36

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2008_06_26

CONTR_NBR	PLN_ID	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	632	-582.00	UU	38797505	AI	16	6/20/2008	50	6/26/2008	6/26/2008
701254	632	632	-607.29		26	95588	AE	6	50	6/23/2008	6/26/2008
701254	632	632	-721.24	UT	79988282	A	11	6/20/2008	50	6/26/2008	6/26/2008
701254	632	632	-877.72	UU	20203821	AE	7	6/19/2008	50	6/25/2008	6/26/2008
701254	632	632	-1047.37	NN	SSN0000C	AL	0	6/17/2008	600	6/23/2008	6/26/2008
701254	632	632	-1315.07	UT	80232671	AH	1	2/5/2008	50	6/24/2008	6/26/2008
701254	632	632	-1658.00	NN	1695137	AE	7	6/26/2008	200	6/23/2008	6/26/2008
701254	632	632	-1791.00	UU	29860962	AA	1	6/20/2008	50	6/26/2008	6/26/2008
701254	632	632	-1857.16	NN	1688184	AA	8	6/26/2008	200	6/23/2008	6/26/2008
701254	632	632	-2260.80	UT	4842142	AH	1	6/20/2008	50	6/26/2008	6/26/2008
701254	632	632	-2305.58	Q2	36291711	AH	1	6/17/2008	50	6/23/2008	6/26/2008
701254	632	632	-2922.00		25	116849	AA	5	50	6/27/2008	6/26/2008
701254	632	632	-3135.16	NN	SSN0000C	AL	0	6/20/2008	600	6/26/2008	6/26/2008
701254	632	632	-3354.19		26	95586	AE	8	50	6/23/2008	6/26/2008
701254	632	632	-5175.45	NN	SSN0000C	AL	0	6/20/2008	600	6/26/2008	6/26/2008
701254	632	632	-6887.81		26	95732	AH	1	50	6/23/2008	6/26/2008
701254	632	632	-11064.85	UT	88572241	AA	5	6/17/2008	50	6/23/2008	6/26/2008
701254	632	632	-13535.14		26	95863	AA	1	50	6/23/2008	6/26/2008
701254	632	632	-20000.00		26	95819	AA	6	50	6/23/2008	6/26/2008

637,414.29

**Travis County Hospital and Insurance Fund - County Employees
UHC Payments Deemed Not Reimbursable**

For the payment week ending: 06/26/2008

CONTR_#	TRANS_AMT	SRS	CHK_#	GRP	ACCT#	ISS_DATE	TRANS_CODE	TRANS_DATE
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Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 6/26/2008

TYPE	MEMBER TYPE	TRANS_AMT
CEPO		
	EE	
	526-1145-522.45-28	63,190.27
	RD	
	526-1145-522.45-29	41.94
	RR	
	526-1145-522.45-29	11,032.99
Total CEPO		\$74,265.20
EPO		
	EE	
	526-1145-522.45-20	102,694.44
	RR	
	526-1145-522.45-21	26,286.57
Total EPO		\$128,981.01
PPO		
	EE	
	526-1145-522.45-25	380,778.32
	RR	
	526-1145-522.45-26	53,389.76
Total PPO		\$434,168.08
Grand Total		\$637,414.29

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Travis County Commissioners Court Agenda Request

Voting Session 7/8/08
(Date)

Work Session _____
(Date)

I. Request made by:

(Signature)
Alicia Perez, Executive Manager, Administrative Operations Phone # 854-9343
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

Routine Personnel Actions

Approved by: _____
Signature of Commissioner(s) or County Judge

II. Additional Information

- A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight copies of request and backup).
- B. List all of the agencies or official names and telephone numbers that might be affected or be involved with the request. Send a copy of request and backup to each party listed.

III. Required Authorizations: Please check if applicable:

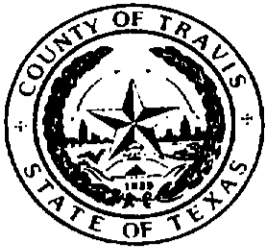
_____ Planning and Budget Office (854-9106)

_____ Human Resources Management Department (854-9165)

_____ Purchasing Office (854-9700)

_____ County Attorney's Office (854-9415)

_____ County Auditor's Office (854-9125)



Human Resources Management Department

1010 Lavaca Street, 2nd Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX(512) 854-4203

July 8, 2008

ITEM # :

DATE: June 27, 2008

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Alicia Perez, Executive Manager, Administrative Operations

FROM: Linda Moore Smith, Director, HRMD *LS*

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 5.

FY 08 Temporary Slot Conversions

Approval requested to **convert** temporary slots - temporary employees (less than 6 months) to **Project Workers** (more than 6 months, includes Retirement Benefits), end dates, and employee status codes through September 30, 2008. HRMD has reviewed appropriate documentation; PBO has confirmed FY 08 funding.

If you have any questions or comments, please contact me.

LMS/LAS/clr

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS -- ROUTINE

NEW HIRES				
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
County Clerk	30	Court Clerk I	13 / Level 3 / \$32,156.80	13 / Level 3 / \$32,156.80
District Clerk	30	Court Clerk I*	13 / Level 1 / \$30,388.80	13 / Level 1 / \$30,388.80
District Clerk	45	Court Clerk I	13 / Minimum / \$29,501.26	13 / Minimum / \$29,501.26
District Clerk	61	Court Clerk I	13 / Minimum / \$29,501.26	13 / Minimum / \$29,501.26
Juvenile Court	196	Juvenile Probation Ofcr III	15 / Level 5 / \$38,833.60	15 / Level 5 / \$38,833.60
Juvenile Court	384	Chem Dependency Counselor Sr	16 / Level 3 / \$39,374.40	16 / Level 3 / \$39,374.40
Juvenile Court	453	Chem Dependency Counselor (Part-time)	15 / \$20,228.00	15 / \$20,228.00
Juvenile Court	469	Food Svcs Supv	12 / Level 4 / \$30,888.00	12 / Level 4 / \$30,888.00
Medical Examiner	20	Deputy Medical Examiner I	98 / \$165,000.00	98 / \$165,000.00
Sheriff	1066	Cadet**	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	1130	Cadet**	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	1496	Cadet**	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	1694	Deputy Sheriff Law Enforcement	72 / Step 3 / \$47,322.91	72 / Step 3 / \$47,322.91
TNR	378	Parks Div Mgr	24 / Midpoint / \$80,712.32	24 / Midpoint / \$80,712.32
* Temporary to Regular			** Actual vs Authorized	

TEMPORARY APPOINTMENTS					
Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
District Atty	20019	Office Specialist	10 / \$11.58	10 / \$11.58	02
HHS	20022 (2 nd Job)	Education Instructional Spec	11 / \$13.26	11 / \$13.26	02
HHS	20023 (2 nd Job)	Education Instructional Spec	11 / \$13.26	11 / \$13.26	02
Probate Court	20017	Office Asst	8 / \$10.10	8 / \$10.10	02
Tax Office	50053	Office Asst*	8 / \$10.10	8 / \$10.10	05
Tax Office	50054	Office Asst*	8 / \$10.10	8 / \$10.10	05
TNR	20075	Park Tech I	6 / \$10.00	6 / \$10.00	02
TNR	20076	Park Tech I	6 / \$10.00	6 / \$10.00	02
TNR	20089	Park Tech I	6 / \$10.00	6 / \$10.00	02
* Actual vs Authorized		** Temporary Status Type Codes: (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).			

CAREER LADDERS – POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Sheriff	1611	Deputy Sheriff Law Enforcement* / Grd 72 / \$47,322.91	Deputy Sheriff Sr Law Enfrmnt / Grd 74 / \$51,307.98	\$47,322.91	\$51,307.98	Career Ladder. Peace Officer Pay Scale (POPS).
* Actual vs Authorized						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS

Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
District Atty	Slot 41 / Court Reporter / Grd 22 / Part-time \$37,583.94	District Atty	Slot 41 / Court Reporter / Grd 22 / Full-time \$75,167.88	Status change from part-time to full-time (20 hrs to 40 hrs).
District Clerk	Slot 38 / Court Clerk I / Grd 13 / \$32,081.46	District Clerk	Slot 23 / Court Clerk II / Grd 15 / \$35,289.46	Promotion. Pay is between min and midpoint of pay grade.
District Clerk	Slot 49 / Court Clerk II Sr / Grd 16 / \$43,191.33	District Clerk	Slot 51 / Court Svcs Mgmt Admin Crd / Grd 17 / \$45,351.75	Promotion. Pay is between min and midpoint of pay grade.
Sheriff	Slot 258 / Corrections Officer Sr / Grd 83 / \$46,475.10	Sheriff	Slot 1143 / Corrections Officer Sr / Grd 83 / \$46,475.10	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 276 / Corrections Officer* / Grd 81 / \$38,737.92	Sheriff	Slot 1523 / Corrections Officer* / Grd 81 / \$38,737.92	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 423 / Corrections Officer / Grd 81 / \$39,723.01	Sheriff	Slot 915 / Security Coord / Grd 12 / \$33,777.95	Demotion. Transition from Peace Officer Pay Scale (POPS) to Classified Pay Scale.
Sheriff	Slot 475 / Corrections Officer Sr / Grd 83 / Part-time \$23,237.55	Sheriff	Slot 1764 / Corrections Officer Sr / Grd 83 / Part-time \$23,237.55	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 626 / Telecomm 9-1-1 Spec* / Grd 14 / \$40,074.76	TCCES	Slot 43 / Office Specialist Sr / Grd 12 / \$33,777.95	Voluntary job change. Pay is at midpoint of pay grade.
Sheriff	Slot 1143 / Corrections Officer Sr / Grd 83 / \$43,177.06	Sheriff	Slot 258 / Corrections Officer Sr / Grd 83 / \$43,177.06	POPS lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.

*** Actual vs Authorized**

**FY 08 TEMPORARY SLOT STATUS CODE CONVERSION FROM TEMPORARY EMPLOYEES
"02" TO PROJECT WORKERS "05" - STATUS EFFECTIVE THROUGH SEPTEMBER 30, 2008.**

Dept.	Slot	Actual Position Title	EE Status Code
JP Pct 3	50002	Office Asst	05
JP Pct 4	50005	Court Clerk Asst	05
Probate Court	50015	Social Svcs Asst	05

**BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL
AMENDMENTS ARE APPROVED.**

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Gerald Daugherty, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4

Travis County Commissioners Court Agenda Request

Voting Session July 8, 2008 Work Session _____
(Date)

A. Request made by Alicia Perez Executive Manager . Phone 854-9343
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text

A. Discuss and take appropriate action on recommendation for FY09 Dental Insurance Plan.

C. Approved by: _____
Signature of Commissioner(s) or County Judge

I. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

II. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

Human Resources Department (854-9165)

Purchasing Office (854-9700)

County Attorney's Office (854-9415)

County Auditors Office (854-9125)

08 JUL - 3 PM 1-23
RECEIVED
COUNTY JUDGES OFFICE



Human Resources Management

1010 Lavaca Street, Suite 200 • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-3128

Backup Memorandum

DATE: July 8, 2008
TO: Members of the Commissioners Court
FROM: Employee Benefits Committee
Subject: Review of County Group Benefits Dental Plan Recommendation

Proposed Motion

Discuss and take appropriate action on recommendation for FY09 Dental Insurance Plan.

Summary

Travis County released an RFP for group dental benefits earlier in the year. The responses have been reviewed, with the top 3 responders interviewed. The best and final quotes have been received and reviewed, with the decision committee making a recommendation to contract with Metlife. Metlife recently purchased Safeguard Dental, which will allow them to offer access to the Safeguard DHMO which Metlife did not previously have available. The committee decided the best quote was a triple option, very similar in structure to the current Travis County Dental Plan. This plan will take advantage of the Safeguard DHMO, and a Metlife Indemnity and PDP plan.

The County employees will notice very little disruption with this recommendation. The majority of County employees are on the DHMO and it will not change. The Metlife Indemnity and PDP plans are exactly the same as the current plan but will use a Metlife network which is more extensive than the current PDP network. The plan has been expanded to cover dental implants as many employees requested. If an employee has work in progress under the current plan, that will not be a problem with this change to Metlife, as they have agreed to handle orthodontic and all other work in progress, coordinating what has already been paid by Safeguard, and what needs to be paid by Metlife.

The premium rates on the DHMO will remain unchanged, while the premium rates on the Indemnity and PDP plans will reduce for all tiers.

There is a performance guarantee as part of this proposal to help insure the level of service that the County expects on a contract of this type.

Staff Recommendations

**Staff recommends approval of this dental plan proposal, to allow for preparation for open enrollment and information to be distributed to employees and retirees.
Purchasing will return to Court when the contract is ready for approval.**

Budgetary and Fiscal Impact

Dental is 100% employee paid, with no County funding.

Background

We have had Safeguard Dental since FY03. We have not been unhappy with this vendor and are pleased to be able to continue the partnership while reducing premium costs to the employees and expanding the benefits and network available on the PDP and Indemnity plans under Metlife.

Authorizations

<u> X </u>	Planning and Budget Office (854-9106)
<u> X </u>	Human Resources Management Department (854-9165)
<u> X </u>	Purchasing Office (854-9700)
<u> X </u>	County Attorney's Office (854-9415)
<u> X </u>	County Auditor's Office (854-9125)

Attachments:

- Attachment 1.....Dental Plan overview with rates
- Attachment 2.....Performance guarantee

TRAVIS COUNTY PROPOSED FY09 DENTAL PLANS

COST PER MONTH	DHMO SC4-a	INDEMNITY- UCR Plan	PDP- Mac Plan
	Safeguard	Met Life	Met Life
Employee only	12.14	27.10	18.25
Employee + 1 adult	21.24	54.21	36.49
Employee + 1 child	20.02	48.76	32.83
Employee + 2 or more children	32.76	94.85	63.84
Employee + 1 adult + 1 child	31.56	75.89	51.07
Employee + family	40.64	111.66	75.16

Dental coverage is optional, and 100% employee paid, with no County Contributions

PLAN COMPARISONS

TYPE OF SERVICE	DHMO SC4-a	INDEMNITY- UCR Plan	PDP- Mac Plan
	Provider based on fee schedule	Provider pd based on 90% of UCR	Provider pd based on Mac fee schedule
Calendar Year Deductible per person	\$0	\$50	\$50
Calendar Year Deductible per Family	\$0	\$150	\$150
Calendar Year Maximum	No Max	\$1500.00	\$1500.00
Preventive Services Routine oral exams, cleaning, xrays, flouride, etc.	100% no copay 1 st and 2 nd cleanings note: additional 3 rd & 4 th cleanings have a copay.	100% no deductible	100% no deductible
Restorative Services Fillings, general anesthetic	Various copay amounts based on what service is preformed	80% after deductible	80% after deductible
Major Services Crowns, bridgework, dentures, oral surgery, extractions, endodontics (root canals, etc.), periodontics (treatment of gums) Implants	Various copay amounts based on what service is preformed <i>Implants are not covered on DHMO</i>	50% after deductible after	50% after deductible
Orthodontic Services Braces	Employee co-pay amounts \$350 set up \$1600 child \$1800 adult	50% after deductible	50% after deductible
Orthodontic maximum	No Max	\$1000	\$1000

DHMO	INDEMNITY-UCR Plan	PDP-MAC Plan
Traditional DHMO – there is a network of providers and each participant <u>must</u> select from the network providers and access care at that provider.	You may use <u>ANY</u> dentist, however there is a Met Life dental network. If you use a network provider, there is no "balance billing" so your out of pocket expense is limited.	You may use <u>ANY</u> dentist, however there is a Met Life dental network. There is an established fee schedule for each service. If you use a network provider, there is no "balance billing" and the dentist is paid according to the fee schedule. Your out of pocket expense is limited.
Employee pays the stated co-pay amount for each service and should not be balance billed for eligible charges.	If you choose to go out of network, the plan will pay 90% of UCR, and the Dentist may balance bill you for the balance of the charge.	If you choose to go out of network, the plan will pay the dentist according to the fee schedule, and the Dentist may balance bill you for the balance of the charge.
Service must be listed on schedule in order to be covered. Implants not covered.	Your out of pocket expense is greater if you go out of network. Implants are covered	Your out of pocket expense will be greatest on this plan if you go out of network. Implants are covered.

ATTACHMENT 1

Performance Guarantees	
<p>Following are general descriptions of the performance guarantees that MetLife is willing to make available if the business is awarded to MetLife. Please note that in order for these performance guarantees to be effective, each guarantee: (i) will contain specific contractual provisions determined by MetLife that further define the terms of each guarantee; and (ii) needs to be contained in a written agreement executed by MetLife and the customer.</p>	
Payment Accuracy	MetLife ensures the customer that 99.5% of MetLife's benefit determinations are made accurately. The penalty if this guarantee is not met is 0.33% of the premium paid during the guarantee period. This penalty amount is subject to the Maximum Aggregate Penalty described below.
Claims Disposition Turnaround Time	MetLife ensures the customer that an Explanation of Benefits statement will be generated for 85% of all claims submitted to MetLife no later than 5 business days following the date that MetLife receives the claim. The penalty if this guarantee is not met is 0.33% of the premium paid during the guarantee period. This penalty amount is subject to the Maximum Aggregate Penalty described below.
Telephone Service	MetLife ensures the customer that 80% of all calls received by MetLife's customer Service telephone lines are answered within 30 seconds, and 95% of all incoming calls received by MetLife's customer service telephone lines are answered without the caller hanging up. The penalty if this guarantee is not met is 0.34% of the premium paid during the guarantee period. This penalty amount is subject to the Maximum Aggregate Penalty described below.
Maximum Aggregate Penalty	The maximum penalty payable in the aggregate by MetLife to the customer as a consequence of failing to meet any or all of the foregoing Performance Guarantees is an amount not to exceed 1.00% of the premium paid during the guarantee period.

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Work Session _____

Voting Session: July 8, 2008

- I. A. Request made by: **Dana DeBeauvoir, County Clerk**
(Elected Official/Appointed Official/Executive Manager/County Attorney)
- B. Requested Text:

B for DD

Discuss and approve the issuance of Request for Proposals for the purchase of a Commissioners Court Meetings System for the County Clerk and an Electronic Agenda System for the Commissioners Court.

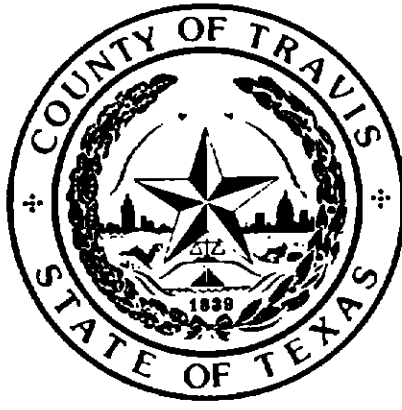
Approved by: _____
Signature of Commissioner or Judge

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).
SEE ATTACHED
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

Commissioners Court Members
ITS
Purchasing

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COUNTY JUDGE'S OFFICE
08 JUL -1 PM 4:26

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00 on Tuesday for the next week's meeting.



DANA DeBEAUVOIR
Travis County Clerk

(512) 854-9188
P. O. Box 149325, Austin, TX 78714-9325
5501 Airport Boulevard, Austin, Texas 78751-1410
(Recording, Elections, Computer Resources, Accounting, and Administration Divisions)
1000 Guadalupe, Austin, Texas 78701-2328
(Misdemeanor Records, Civil/Probate, and Records Management Divisions)
www.co.travis.tx.us

July 1, 2008

TO: Members of the Commissioners Court
Joe Harlow, Director
Cyd Grimes, Purchasing Agent
Rodney Rhoades, Executive Manager

FROM: Dana DeBeauvoir

RE: RFPs for the Purchase of a Commissioners Court Meetings System for the Clerk
and Electronic Agenda System for the Commissioners Court

We are requesting the Court's permission to move forward with two RFPs that relate to the management of Commissioners Court minutes and documents and the improvement of customer access to this information. We are also recommending that the Court consider taking advantage of this opportunity to determine the costs of purchasing an automated agenda system separately or in conjunction with the County Clerk.

Background

In 1999, the Clerk's Office purchased an imaging system to manage the real property documents filed with our Recording Division. As part of this purchase, we also obtained a separate system that indexed, imaged, stored, and retrieved the minutes and documents associated with Commissioners Court meetings. This module did an admirable job nine years ago, but it is now at a point where it needs to be replaced because of its age, it cannot handle the size of the current library of documents, and it lacks the ability to efficiently handle customer research and retrieval needs.

What Our Research Uncovered

Our research has found that the best solution for replacing this old system is with two separate components, which is why we are requesting two RFPs. We need to purchase a new document management system (DMS) that captures, stores, and retrieves the images of the documents and a separate module for minutes and customer access to this information from both the intranet and internet.

Two other interesting items became clear during our review of this technology. First, we found that it is now common for automated minutes packages to work in tandem with the video of the Court. With updated technology, the person taking the minutes during Court clicks a button when discussion begins on an item and the system automatically marks the video with an identifier. As a result, when someone goes back to review the minutes on the intranet or internet, they can click on an agenda item and the video automatically begins playing at the point where that item is being discussed. The current procedure in place to provide this service involves an employee in ITS listening to each meeting after it has occurred and manually recording the time each item starts and finishes. ITS informs us that this person spends six to eight hours each week on this task. A requirement for this new software will be that it allows the Minutes Clerk to take over this duty and perform it in a fraction of the time.

The second thing we learned is that companies offering this type of software commonly have associated modules designed to manage the processes required for the preparation of a government's agenda. This makes sense because the integration of these two activities allows for a much more efficient transfer of agenda language and back up documents directly to the Clerk. From what we have seen, a cost savings could occur if this added function is purchased at the same time as the system we are considering.

Our Recommendation Regarding an Automated Agenda System

We are suggesting that the Court allow us to include the requirements for the automated agenda with our requirements for the minutes and customer retrieval portion of the system. We will ask vendors to provide three prices – the cost of the system with the agenda function, the cost of the system without the agenda function, and the cost of the agenda system if it were purchased as a stand-alone. We know the Court has been considering the purchase of an electronic agenda. We believe this action will provide data regarding the efficiencies and costs of such a system so that the Court can determine whether or not this purchase is something they want to pursue.

Please note that requirements in the RFP will address security needs for maintaining a segregation of duties and include a method for splitting system administration access and responsibilities between the Court and the County Clerk. In other words, the system will be required to prevent administrative access by the Clerk into Court's information, and the Commissioners Court will not be able to access the administrative functions of the Clerk's side of the system.

Cost Estimates and Budgetary Information

The Clerk is recommending the use of the Records Management Fund to purchase the DMS and the minutes and customer service system. The funds required for ongoing costs (such as maintenance, warranty, and possible hosting) will be placed in the ITS budget. Our initial cost estimates for these projects are as follows:

County Clerk Estimated Costs

County Clerk DMS System for Commissioners Court Records (including conversion of existing library of 1.2 million pages to new system)	\$60,000
County Clerk Automated Minutes and Customer Internet Component and Hardware Costs	\$110,000
TOTAL	\$170,000

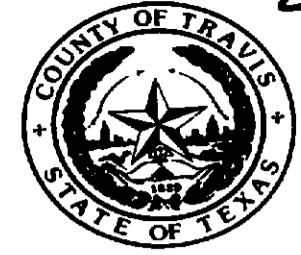
ITS Ongoing Maintenance/Warranty/Hosting Cost Estimates **\$15,000**

We had originally budgeted \$50,000 from the County Clerk's Records Management Fund (028-2060-532-6099) for this purchase. The estimate of \$50,000 was incomplete and therefore below what we now believe to be the cost. If the purchase is \$170,000 we have sufficient funds in allocated reserves to make up the difference.

Our initial cost estimate for a Commissioners Court Automated Agenda Component and hardware is \$70,000.

Please contact us if you have any questions.

23



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COUNTY CLERK'S OFFICE
08 JUL -3 PM 3:02

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court
Joe Harlow, ITS
Cyd Grimes, Purchasing Agent

FROM: Randy Lott, Planning and Budget Analyst

DATE: July 3, 2008

RE: RFPs relating to Commissioners Court Automated Meeting Minutes and Automated Agenda Systems

The County Clerk is requesting Commissioners Court approval to move forward with a Request for Proposal (RFP) relating to the County Clerk's acquisition of a management system for Commissioners Court minutes and the purchasing of an updated Document Management System.

Based on their preliminary research, the County Clerk's Office estimates the project could cost as much as \$170,000. The department had originally budgeted \$50,000 in the Records Management Fund (Fund 028) for the project (028-2060-532-6099). They state that they would make up any difference with Fund 208 Allocated Reserves (028-2060-981-9892). PBO can confirm that the original funding is in place and that the Fund 028 reserve unencumbered balance is \$295,706 and available for use by the office.

cc: The Honorable Dana DeBeauvoir, County Clerk
Susan Bell, County Clerk's Office
Leroy Nellis, Rodney Rhoades, PBO
Cyd Grimes, Lori Clyde, Purchasing Office

AGENDA REQUEST

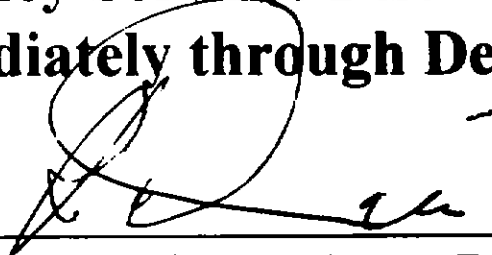
VS # 24

Please consider the following item for voting session 07/8/2008

I. A. Request made by: Commissioner Ron Davis
Phone No. 854-9111

B. Requested Text:

Appoint Dr. Carla Emery-Culberson as Fire Commissioner to the Emergency Services District #4 Board to replace Flo Soliz effective immediately through December 31, 2009.

C. Approved by: 
Signature of Commissioner (Ron Davis, Commissioner, Pct. 1)

II. A. Is backup material attached*: YES X NO

*Any backup material to be presented to the court must be submitted with this Agenda Request (Original and Eight copies).

B. Have the agencies affected by this request been invited to attend the Voting Session? YES X NO

Please list those contacted and their phone numbers:
Don Smith – Fire Chief, TCFC/ESD #4 – 836-7566

III. PERSONNEL

A change in your department's personnel. (reclass., etc.)

IV. BUDGET REQUEST:

If your request involves any of the following please check:

- Additional funding for your department
- Transfer of funds within your department budget
- A change in your department's personnel

The County Personnel (854-9165) and/or Budget and Research Office (854-9106) must be notified prior to submission of this agenda request.

AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials must be submitted to the County Judge's Office in writing by 5:00 p.m. on Monday for the next week's meeting.

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COUNTY JUDGE'S OFFICE
08 JUN 26 PM 1:39



Travis County Emergency Services District #4 Travis County Fire Control

11800 North Lamar Blvd., #4B
Austin, Texas 78753

Office (512) 836-7566
Fax (512) 832-8389

Date: May 28, 2008

**To: Commissioner Ron Davis
P.O. Box 1748
Austin, Texas 78767**

Dear Commissioner,

Please find attached the resume for Dr. Carla Emery-Culberson, DPM. Our board has reviewed it, and are pleased to submit her name for appointment as a commissioner for Emergency Services District #4, to replace Commissioner Flo Soliz, who recently resigned.

In fact, Dr. Emery's resume is so impressive she makes the rest of us look shoddy, but we'd like to bring her on board as soon as possible anyway!

Sincerely yours,

**Kevin MacDonnell
President, TC ESD #4**

**cc: Judge Sam Biscoe
Commissioner Gerald Daugherty
Commissioner Sarah Eckhardt
Commissioner Margaret Gomez**

CARLA EMERY-CULBERSON, DPM

1600 West 38th Street, Suite 300, Austin, TX 78731-6406
O: 512-420-0808 H: 512-716-1433 F: 512-420-0969 E: emerytx@earthlink.net

EDUCATION

Masters in Public Health 2004
Rollins School of Public Health, Emory University, Atlanta, GA

Doctor of Podiatric Medicine 1981
California College of Podiatric Medicine, San Francisco, CA

Biological Sciences 1973
Oklahoma State University, Stillwater, OK

POST DOCTORAL TRAINING

Podiatric Residency, Surgical and General Podiatric Medicine 1981-1982
VA Medical Center, Waco, TX

LICENSURE AND CERTIFICATION

Diplomat, American Council of Certified Podiatric Physicians and Surgeons 2000
Diplomat, American Board of Quality Assurance and Utilization Review for Physicians 1995
Podiatric License, State of Texas 1981
Teaching Certification, State of Oklahoma 1973

PROFESSIONAL EXPERIENCE

Private Podiatric Practice in Podiatric Medicine and Surgery, Austin, TX 1983-Present
Sole proprietor and manager of a highly successful clinical practice. Office staff consists of two full-time employees, with an annual average of 5,000 patients and an average budget of \$500,000.

Jarman Junior High School, Midwest City, OK 1973-1977
Teacher of Biology, Chemistry and Physical Science

CARLA EMERY-CULBERSON, DPM

PAGE TWO

SELECTED ACCOMPLISHMENTS

- Served as President of the County Podiatric Medical Society for five consecutive years.
- Organized a major national medical educational conference with the Texas Podiatric Medical Association in conjunction with the Doctors Hospital Surgical Symposium from Atlanta, Georgia, held in Austin, Texas, 1988-1989.
- Spearheaded fundraisers for several medical awareness issues, such as the Bone Marrow Transplant Drive.
- Researched and designed an original project, the Foot Healthcare Workbook for Elementary Students.
- Participated in various national and regional continuing medical education conferences.

PROFESSIONAL INVOLVEMENT

Pedorthic Footwear Association
 Texas Podiatric Medical Association
 American Podiatric Medical Association
 Insurance Committee, Texas Podiatric Medical Association
 Travis County Podiatric Society (President, Secretary, Treasurer)
 Medical Advisory Council, Texas Department of Human Services

CIVIC INVOLVEMENT

Leadership Texas Alumnae
 Leadership Austin Alumnae
 Violinist, Austin Civic Orchestra
 Board of Directors, Ballet Austin
 Commissioner, Austin Arts Commission
 Member, Executive Women International
 Board of Directors, Big Brothers, Big Sisters
 Delta Sigma Theta Sorority, Austin Alumnae Chapter
 Board of Directors, Capitol City Chamber of Commerce
 Board of Directors, Greater Austin Chamber of Commerce

HONORS

Young Practitioner of the Year, Texas Podiatric Medical Association, 1988
 Small Business Person of the Year, Greater Austin Chamber of Commerce, 1987
 Outstanding Woman of the Year, 1981
 Academic Scholarship, Oakland Chapter of the Medical, Dental & Pharmaceutical Assoc., 1974



Travis County Emergency Services District #4 Travis County Fire Control

11800 North Lamar Blvd., #4B
Austin, Texas 78753

Office (512) 836-7566
Fax (512) 832-8389

March 31, 2008

**Honorable Ron Davis
Travis County Commissioner
Precinct 1**

Commissioner Davis,

It is with sadness that I share with you my intentions to resign as Fire Commissioner for the Travis County Fire Control/ESD #4 board, effective on the date of this letter. My service to the district over the previous years has been one of my most satisfying professional learning experiences, ever. However, I find that I have come to a crossroad in my firefighting career and I am choosing to proceed with opportunities in other capacities that are available at this time.

I want you to know that it has been a pleasure to represent your precinct with the professionalism, enthusiasm and integrity that I know you expect of all Fire Commissioners. So, please accept my gratitude for allowing me the opportunity to have served Travis County.

Sincerely,

**Florencio d. Soliz, III
Fire Commissioner
Travis County Fire Control/ESD 4**

Chief Smith
dsmith@ed4.org

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for:

DATE OF VOTING SESSION: July 8, 2008

**A. REQUEST MADE BY: Commissioner Sarah Eckhardt, Precinct 2
(Elected/Appointed Official/Executive Mgr/County Attorney)**

B. REQUESTED TEXT:

CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPOINT EFREN BRITO TO SERVE AS FIRE COMMISSIONER TO EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO REPLACE BRIAN THOMPSON EFFECTIVE IMMEDIATELY THROUGH DECEMBER 2008.
(COMMISSIONER ECKHARDT)



COUNTY JUDGE OR COMMISSIONER

- A. Any backup material to be presented to the Court must be submitted with this Agenda Request (Original(s) & 8 copies).**
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. The originating department should send a copy of this Agenda Request and backup to them:**

REQUIRED AUTHORIZATIONS: PLEASE CHECK IF APPLICABLE:

- Additional funding for any department or for any purpose**
- Transfer of existing funds within or between any line item budget**
- Grant**

PURCHASING OFFICE (854-9700)

Bid, Purchase Contract, Request for Proposals

COUNTY ATTORNEY'S OFFICE (854-9415)

Contract, Agreement, Policy & Procedure

RECEIVED
COUNTY JUDGE'S OFFICE
08 JUL -2 PM 5:02

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

Efren Brito
2409 Spring Wagon Lane
Austin, TX 78728
(512) 762-5546
efrenbrito@hotmail.com

OBJECTIVE: A client focused engineering Sales/Field-Applications role requiring professional and technology experience gained from extensive circuit layout and design experience. Ideal position will be with a progressive company that values the demonstrated ability to understand the business factors impacting technology purchasing decisions.

EDUCATION

- **MSEE**, Texas Tech University, 09/99 - 05/01; GPA: 3.5/4.0
- **MSEE**, Universidad de las Americas-Puebla, Mexico, 12/98 - 09/99; GPA: 3.8/4.0
- **BSEE**, Texas Tech University, 09/95 - 12/98; GPA: 3.22/4.0

EXPERIENCE

IBM, Austin, TX

06/01 - Present

PowerPC / Game Console Application Engineer

- Currently managing technical aspects of customer relations, coordinating with department heads, technical leads, manufacturing teams, product engineering, sales teams and field application engineers to maximize adoption success at customer site.
- Function as point person with non-IBM business partners to converge on documentation specs such that they met end client requirements.
- Integrate customer feedback to assist with long-term product development and market positioning.

VLSI Custom Circuit / Array Designer, STI (Sony, Toshiba, IBM) Cell Design Center

- Designed 6T CAM/SRAM domino type memory arrays including:
 - Layout design and formal verification of all related tools such as power, DRC, LVS, METH, noise, and timing
 - Exhaustive spice simulation ensuring array will function with process and technology variations
- Provided testsight / testchip data such as:
 - Verification vectors, layouts, duty cycle correction, and bit fail maps for assigned arrays and one dynamic carry look ahead adder
- Responsible for the design of low power, high performance, custom static/domino circuits
- Center of Competency for the RLM (Random Logic Macro) methodology:
 - Responsible for the logic synthesis and analysis, from technology based netlists to layout, of approximately 125 RLMs
 - Main driving force behind the automation of RLM synthesis and build methodologies.
- Worked closely with unit level integration and timing team to converge on placement, sizing, and timing.

Texas Tech University, Lubbock, TX

09/99 - 06/01

Research Assistant

- Performed failure analysis of pulsed powered thyristors for military applications (rail guns)

Cryovac, Sealed Air Division, Wichita Falls, TX

01/97 - 05/97; 08/97 - 01/98; 05/98 - 08/98

Co-op Intern

- Laminator SOC Upload/Download (Estimated Annual Savings: \$262,000)
- High Voltage (52KV DC) Deck Tester, Performed Failure Analysis of Radiation Equipment including High Voltage Power Supplies (500KV DC) and Electron Beam Accelerators

ACHIEVEMENTS

- Featured on the cover of *Technica* magazine for the article, "CELLing the Future"
- Annual HENAAC Conference speaker

LANGUAGES: Spanish

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for: (fill in date of meeting)

DATE OF VOTING SESSION: Tuesday, July 8, 2008

A. REQUEST MADE BY: Commissioner Sarah Eckhardt
(Elected/Appointed Official/Executive Mgr/County Attorney)

B. REQUESTED TEXT:

CONSIDER AND TAKE APPROPRIATE ACTION ON THE CREATION OF AN INTERGOVERNMENTAL RELATIONS POSITION/DIVISION AND:

- A. DIRECT PBO TO INCLUDE FUNDING FOR THE POSITION(S) IN THE FY 2009 PRELIMINARY BUDGET; AND
- B. DIRECT HRMD TO CREATE SLOT(S) FOR THE POSITION(S)



 COUNTY JUDGE OR COMMISSIONER

- A. Any backup material to be presented to the Court must be submitted with this Agenda Request (Original(s) & 8 copies).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. The originating department should send a copy of this Agenda Request and backup to them:

REQUIRED AUTHORIZATIONS: PLEASE CHECK IF APPLICABLE:

- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant

PURCHASING OFFICE (854-9700)

Bid, Purchase Contract, Request for Proposals

COUNTY ATTORNEY'S OFFICE (854-9415)

Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

RECEIVED
 COUNTY JUDGE'S COURT
 08 JUL - 1 PM 3:06

26

From: Carlotta Leavy
To: Sarah Eckhardt
Date: 7/2/2008 10:51 AM
Subject: Intergovernmental Relations Coordinator
Attachments: INTERGOV RELATIONS COORD DRAFT JD 7 2 08.doc

CC: Carlotta Leavy; Cynthia Lam-Roldan; Joe Hon; Linda M. Smith; Luane S...
Commissioner Eckhardt,

Per your request, please see attached draft job description for the above proposed position. I will also provide a hard copy for your use. HRMD recommends a pay grade 26 for this job based on market and internal equity considerations. You had originally discussed pay grade 24 based on comparison with the Assistant Budget Manager job and HRMD is recommending PG 26 for this job as part of our FY 08 Job Analysis Project.

If you would like HRMD to complete any edits prior to your distributing to the Court, please let me know.

If you have any questions, feel free to contact me.

Thank you,

Carlotta Valdez Leavy, MBA, PHR, CCP
Senior Human Resources Analyst
Compensation Division
Travis County Human Resources Management Department

carlotta.leavy@co.travis.tx.us

1010 Lavaca Street, 2nd Floor
Austin, Texas 78701
P.O. Box 1748
Austin, Texas 78767

Telephone: (512) 854-9167
Fax: (512) 854-9757

Travis County Human Resources Management Department
Job Description DRAFT

Job Title: Intergovernmental Relations Job Code: XXXXX Pay Grade: 26 Effective Date: XX/XX/XX
Coordinator

SUMMARY OF FUNCTION:

Under the general direction of the County Judge, serves as the primary point of contact for a variety of governmental and intergovernmental organizations with which the County conducts business. Responsible for creating, cultivating and executing Travis County's State and Federal legislative agenda in a timely and proactive manner. Serves as a conduit and coordinator for the Commissioners Court and County departments and works closely with County staff, legislative relations consultants and legislators to ensure that the County's legislative agenda is communicated in an accurate, effective and professional manner.

DISTINGUISHING CHARACTERISTICS:

This job classification is in a Public Information series of job classifications and serves as a primary liaison between the County and other governmental organizations and officials. This classification may require a flexible work schedule to meet the needs of the County.

EXAMPLES OF WORK PERFORMED:

- Collaborates with cities, counties, legislatures and other governmental and quasi-governmental organizations with which the Travis County engages on issues important to build and enhance those relationships to achieve the County's future goals. Provides leadership for strong collaborative planning processes.
- Analyzes, develops and initiates strategies for tracking and communicating issues which impact the County. Writes memoranda, action alerts, policy summaries and other communications based on issue progress.
- Develops appropriate materials and strategy to promote and advance the County's positions and interests. Works with various departments to draft communication and testimony.
- Provides written and verbal updates, presentations, and briefings to the Commissioners Court and departments as appropriate.
- Researches, drafts and tracks legislation on behalf of the County and the Commissioners Court. Monitors legislation and legislative hearings. Interprets information and identifies key policy and program issues.
- Advises the Commissioners Court of issues in the community and communications within related entities. Informs the Court on strategies and action plans and executes the directives of the Court. Ensures internal organizational understanding of issues that may affect efforts to meet business goals and strategies.
- Assists in promoting Travis County's mission, policies, program and initiatives before various officials and organizations. Builds and maintains relationships with Federal, State and Local elected officials, legislators, key staff, governmental agencies and associations, and other key stakeholders through regular and issue-specific contact.
- Works with internal County elected and appointed officials, management and staff to develop strategies and goals to promote the interests of the County. Facilitates policy development among interested parties.
- Performs other job-related duties as assigned.

QUALIFICATION REQUIREMENTS:

Education and experience equivalent to:

Bachelor's degree in Business Administration, Public Administration or a directly related field and six (6) years of increasingly responsible experience in working with governmental entities and policy-makers at the Local, State and Federal levels or other directly related experience.

Preferred:

Master's degree in Business Administration, Public Administration or directly related field may be preferred.

License:

Possession of a valid Texas Driver's License may be required.

**Travis County Human Resources Management Department
Job Description DRAFT**

Job Title: Intergovernmental Relations Coordinator Job Code: XXXXX Pay Grade: 26 Effective Date: XX/XX/XX

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- Travis County's mission, organization, policies, programs and initiatives.
- Legislative and other Federal, State and Local governmental processes and interrelationships.
- Federal, State, and Local laws, statutes, regulations and program requirements relating to the assigned function.
- Basic and highly complex policies, practices, procedures and terminology of assigned function.
- Business English and letter writing, grammar and punctuation, report preparation, bill drafting and speech preparation.
- Office procedures, computer equipment, databases, and related software applications.

Skill in:

- Researching and analyzing issues and developing solutions.
- Working with elected and appointed officials, management and staff.
- Analyzing problems, evaluating alternatives and recommending a course of action.
- Negotiating acceptable solutions among differing viewpoints and interests.
- Advanced problem solving and decision-making.
- Both verbal and written communication, including presentations.
- Using automated systems and computer software including word processing, spreadsheets, databases, presentation and related software applications.

Ability to:

- Articulate complex, sensitive issues, processes and projects clearly and concisely.
- Communicate goals to a wide and diverse audience.
- Research public issues, analyze information, identify pertinent facts and present to officials.
- Solve conflicts and resolve issues.
- Work both independently and collaboratively with others.
- Plan and manage time well, perform multiple tasks, and organize diverse activities.
- Establish and maintain effective working relationships with departmental clientele, outside agencies and providers, other County staff and officials, and the public.

PHYSICAL/ENVIRONMENTAL FACTORS:

Physical requirements include lifting/carrying up to 10-15 pounds occasionally, visual acuity, speech and hearing, hand and eye coordination and manual dexterity necessary to operate a computer and office equipment, standing, sitting, walking, climbing, crawling, bending, stooping, crouching, kneeling, pushing, pulling, reaching, twisting, balancing, repetitive motion, squatting to perform the essential functions.

WWC: 8810

EEO Function: 01

EEO Category: 02

FLSA Code: E

This description is intended to be generic in nature. It is not necessarily an exhaustive list of all duties performed and responsibilities required. It does not imply that all positions within the classification perform all of the duties listed, nor does it necessarily list all possible job-related duties that may be assigned.

VS # 27



TRAVIS COUNTY COMMISSIONERS' COURT

AGENDA REQUEST

Please consider the following item for: July 8, 2008

VOTING SESSION X EXECUTIVE SESSION

I. A. Request made by _____
Phone Number _____

B. Requested Text:
A. Receive FY '04, '05 and FY '06 audit reports for Emergency Services District (ESD) #8; FY '06 audit reports for ESDs #10 and #14 and FY '07 audit reports for ESDs #3, #4, #6, #9 and #11.

County Judge or Commissioner

II. A. Is backup material attached: Yes x No
Any backup material to be presented to the Court must be submitted with this Agenda Request (original and 8 copies). See attached memo.

B. Have the agencies affected by this request been invited to attend the Voting Session. Yes No x

Please list those contacted and their phone numbers:

RECEIVED
COUNTY JUDGE'S OFFICE
08 JUN 30 AM 9:05

III. PERSONNEL

_____ A change in your department's personnel

IV. BUDGET REQUESTS

If your request involves any of the following please check appropriately:

- _____ Additional funding for your department
- _____ Transfer of funds within your department budget
- _____ A change in your department's personnel

All agenda requests and backup materials must be submitted to County Judge's office by Mondays, 5:00 p.m. for next week's meeting.

TRAVIS COUNTY
AUDITOR'S OFFICE

SUSAN A. SPATARO, CPA, CMA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To : Sam Biscoe, County Judge

From : Kimberly Walton, Chief Assistant County Auditor-Financial Reports

Kimberly Walton

Date : June 27, 2008

Re: Audit Reports from ESDs

The following ESDs have submitted their audited financial reports to the County Auditor's Office. We do not believe these have been placed on any previous Court agenda for acceptance. Please place the reports on the agenda to record their receipt in the minutes.

<u>ESD#</u>	<u>Fiscal Year(s)</u>
# 3	FY 2007
# 4	FY 2007
# 6	FY 2007
# 8	FY 2004, 2005 and 2006*
# 9	FY 2007
# 10	FY 2006*
# 11	FY 2007
# 14	FY 2006

*Lacking required supplementary information, see below.

Please note that the financial statements for ESD # 8 for the years ended December 31, 2004, 2005 and 2006 and for ESD # 10 year ended December 31, 2006 do not include a budgetary comparison. A budgetary comparison is not a required part of the financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. When contacted, the CPA firm said there was no budgetary comparison because the ESDs had not adopted for the years presented. The ESDs expressed that they were unaware of the requirement to adopt a budget and will do so in future years.

We have reviewed the reports for the standards that have been set. I have included a copy of the audited financial statements for the Commissioners' Court. For fiscal years 2006 and prior the Texas Health and Safety Code Chapter 775.082 requires all Emergency Services Districts to submit an audit report to the Commissioners' Court by June 1 of each year. The law also requires the County Auditor to prescribe the rules relating to the format of the audit and the report. The County Auditor has prescribed (1) generally accepted accounting principles (GAAP) as the rules, procedures and conventions for recording and reporting accounting transactions for the Travis County Emergency Services Districts, and (2) generally accepted auditing standards (GAAS & GAS) as the standards to be followed for auditing the financial records of the district. The Commissioners Court also adopted these rules into Travis County Code Title V, Subtitle B, Chapter 69.

For fiscal years 2007 and on, Texas Health and Safety Code Chapter 775.082, as amended, requires all Emergency Service Districts to submit an audit report to the Commissioners' Court by June 1 of each year. The law also requires the County Auditor to prescribe the rules relating to the format of the audit and the report. (1) generally accepted accounting principles (GAAP) to the extent that it does not conflict with state laws and the state constitution, as the rules, procedures and conventions for recording and reporting accounting transactions for the Travis County Emergency Services Districts, and (2) generally accepted auditing standards (GAAS & GAS) as the standards to be followed for auditing the financial records of the district.

We have included an agenda request for the reports listed above. Please don't hesitate to call if you have any questions.

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT # 8
REPORT ON EXAMINATION
DECEMBER 31, 2004

TILSON LYNCH & COMPANY

3445 Executive Center Dr., Suite 250, Austin, Texas 78731
Phone 512.346.4499 • Fax 512.346.4554 • accountant@tilsonlynch.com

INDEPENDENT AUDITORS' REPORT

Commissioners
Travis County Emergency Services District # 8
Austin, Texas

We have audited the Statement of Net Assets and Governmental Fund Balance Sheet of Travis County Emergency Services District # 8 (TCESD # 8) as of December 31, 2004 and the Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Net Assets for the year then ended. All information included in these financial statements is the responsibility of TCESD # 8's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of TCESD # 8 as of December 31, 2004, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on page three is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and representation of the required supplementary information. However we did not audit the information and express no opinion on it.

TCESD # 8 has not presented a budgetary comparison schedule that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not be a required part of, the basic financial statements. The absence of a budgetary comparison does not affect our conclusion on the fair presentation of the basic financial statements.

Stephen M. Tilson, CPA
Tilson Lynch & Company LLP

September 8, 2005

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8

Management's Discussion and Analysis

Our discussion and analysis of TCESD # 8's financial performance provides an overview of the district's financial activities for the fiscal year ended December 31, 2004. Please review this discussion and analysis in conjunction with the district's basic financial statements which begin on page 4.

Property tax revenue in 2004 totaled approximately \$662,100 an increase of \$60,500, or 10% over 2003 property tax revenue of approximately \$601,600. The tax rate was \$.079 per \$100 valuation in 2004 as compared to \$.08 per \$100 valuation in 2003.

Pedernales Emergency Services total expenses in 2004 funded by TCESD # 8 were \$613,100 as compared to expenses funded in 2003 of \$489,200 for an increase of 25%.

TCESD # 8's excess of revenues over expenditures for 2004 was \$58,000 as compared to 2003 when revenues exceeded expenditures by \$112,000 for a 48% decrease from 2003 to 2004.

TCESD # 8 does not own any fixed assets as of December 31, 2004. All fire fighting equipment including trucks and other apparatus is owned by Pedernales Emergency Services. However TCESD # 8 is considering the construction of a new fire station in order to better serve its jurisdiction in western Travis County.

The unrestricted net assets of TCESD # 8 at December 31, 2004 totaled \$724,900 as compared to \$666,900 at December 31, 2003. This resulted in an increase in unrestricted net assets of \$58,000 during 2004. As of December 31, 2004 TCESD # 8 does not have any *restricted* net assets.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF NET ASSETS and
GOVERNMENTAL FUNDS BALANCE SHEET
December 31, 2004

	General Fund	Total	Adjustments	Statement of Net Assets
ASSETS				
Current Assets				
Cash - Wells Fargo	\$ 323,704.03	\$ 323,704.03	-	\$ 323,704.03
Property taxes receivable	401,208.88	\$ 401,208.88	-	401,208.88
Total Assets	\$ 724,912.91	\$ 724,912.91	\$ -	\$ 724,912.91
LIABILITIES				
Total Liabilities	\$ -	\$ -	\$ -	\$ -
NET ASSETS				
Unrestricted net assets	\$ 666,869.67	\$ 666,869.67	-	\$ 666,869.67
Increase / (decrease) in net assets	58,043.24	58,043.24	-	58,043.24
Total Net Assets	\$ 724,912.91	\$ 724,912.91	\$ -	\$ 724,912.91
Total Liabilities & Net Assets	\$ 724,912.91	\$ 724,912.91	\$ -	\$ 724,912.91

The accompanying are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
AND CHANGES IN NET ASSETS
December 31, 2004

	General Fund	Total	Adjustments	Statement of Net Assets
REVENUES				
Property taxes	\$ 662,116.60	\$ 662,116.60		\$ 662,116.60
Investment earnings	2,097.42	2,097.42		2,097.42
Penalties & interest	7,389.96	7,389.96		7,389.96
Total revenues	<u>\$ 671,603.98</u>	<u>\$ 671,603.98</u>	<u>\$ -</u>	<u>\$ 671,603.98</u>
EXPENDITURES				
Contract funding - PES VFD	\$ 613,110.00	\$ 613,110.00		\$ 613,110.00
Legal	450.74	450.74		450.74
Total expenditures	<u>\$ 613,560.74</u>	<u>\$ 613,560.74</u>	<u>\$ -</u>	<u>\$ 613,560.74</u>
Excess of revenues over expenditures	\$ 58,043.24	\$ 58,043.24	\$ -	\$ 58,043.24
NET ASSETS				
Beginning of year	666,869.67	666,869.67		666,869.67
End of year	<u>\$ 724,912.91</u>	<u>\$ 724,912.91</u>	<u>\$ -</u>	<u>\$ 724,912.91</u>

The accompanying notes are an integral part of these financial statements

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Travis County Emergency Services District #8 (TCESD #8) is a governmental unit that collects property taxes from the citizens of Travis County and disburses funds to Pedernales Emergency Services (a non-profit corporation).

Creation and Purpose of TCESD # 8

TCESD # 8 was created to provide fire fighting services as well as emergency medical response services to a particular geographic portion of western Travis County. Funding for TCESD # 8 is through the collection of property taxes billed annually in October. Collected taxes are remitted to TCESD # 8 by Nelda Wells Spears, Travis County Tax Assessor Collector. The property tax rate for TCESD # 8 in 2004 was \$.079 per \$100 valuation of property.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by revenues. Direct expenses are those that are clearly identifiable with a specific function. Revenues include tax distributions from the Travis County Appraisal District and interest earned on cash held in Tex Pool. Tex Pool is a local government investment pool created on behalf of Texas government entities whose investment objectives are consistent with the Public Funds Investment Act and include preservation and safety of principal, liquidity and yield. TCESD # 8 has one fund, the general fund, to account for the acquisition, use and balances of the government's expendable financial resources and the related current liabilities.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers

Travis County Assessor Collector

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred under the accrual basis accounting.

Interest associated with the current fiscal period is considered susceptible to accrual and so has been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the District receives cash.

Fund Accounting

TCESD # 8 only utilizes governmental funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as net assets.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of TCESD # 8, all activities of the district and the balance is available to TCESD # 8 for any purpose provided it is expended or transferred according to the general laws of Texas and the bylaws of TCESD # 8. This fund accounts for all activities of the district.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting

TCESD # 8 uses one fund type to account for its operations. The governmental fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). The term available means that the revenues will be collected during the year or soon enough thereafter to pay liabilities arising from operations during the year just ended. Expenditures, if measurable, are generally recognized on the accrual basis of accounting when the related liability is incurred.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

Cash and Cash Equivalents

The District considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Allowance for Doubtful Accounts

No allowance for doubtful accounts is recorded because all property tax receivables will ultimately be collected. Based on taxpayer protests and appraisal district adjustments, the date of collection as well as the ultimate amount to be collected is indefinite.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Income Taxes

According to Revenue Procedure 95-48, TCESD # 8 is not required to file annual information returns due to its governmental unit status that derives its support principally from the collection of property taxes.

2. TAX ASSESSMENT

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable on or before January 31 of the following year. All unpaid taxes become delinquent February 1 of the following year. Property taxes are recognized as revenue when they are measurable and available. Taxes are billed by the Travis County Central Appraisal District and are collected by the Travis County Tax Office.

3. RELATED PARTIES

TCESD #8 executed a Services Agreement with Pedernales Emergency Service that was effective January 1, 2004 for a period of one year. TCESD #8 agreed to fund the operations of Pedernales Emergency Services quarterly, as funds are available, based on a budget for Pedernales Emergency Services that is approved by TCESD #8. In exchange for the funding provided by TCESD #8, Pedernales Emergency Services agreed to provide emergency services including fire fighting and first responder assistance to the geographic area served by TCESD #8. TCESD # 8 funded Pedernales Emergency Services \$613,000 for the fiscal year ended December 31, 2004.

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT # 8
REPORT ON EXAMINATION
DECEMBER 31, 2005

TILSON LYNCH & COMPANY

3445 Executive Center Dr., Suite 250, Austin, Texas 78731
Phone 512.346.4499 • Fax 512.346.4554 • accountant@tilsonlynch.com

INDEPENDENT AUDITORS' REPORT

Commissioners
Travis County Emergency Services District # 8
Austin, Texas

We have audited the Statement of Net Assets and Governmental Fund Balance Sheet of Travis County Emergency Services District # 8 (TCESD # 8) as of December 31, 2005 and the Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Net Assets for the year then ended. All information included in these financial statements is the responsibility of TCESD # 8's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of TCESD # 8 as of December 31, 2005, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on page three is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and representation of the required supplementary information. However we did not audit the information and express no opinion on it.

TCESD # 8 has not presented a budgetary comparison schedule that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not be a required part of, the basic financial statements. The absence of a budgetary comparison does not affect our conclusion on the fair presentation of the basic financial statements.

Tilson Lynch & Company LLP
Tilson Lynch & Company LLP

August 1, 2007

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8

Management's Discussion and Analysis

Our discussion and analysis of TCESD # 8's financial performance provides an overview of the district's financial activities for the fiscal year ended December 31, 2005. Please review this discussion and analysis in conjunction with the district's basic financial statements which begin on page 4.

Property tax revenue in 2005 totaled approximately \$756,400 an increase of \$94,300, or 14% over 2004 property tax revenue of approximately \$662,100. The tax rate was \$.09 per \$100 valuation in 2005 as compared to \$.079 per \$100 valuation in 2004, for a 14% increase.

Pedernales Emergency Services total expenses in 2005 funded by TCESD # 8 were \$640,000 as compared to expenses funded in 2004 of \$613,000 for an increase of 4%.

TCESD # 8's excess of revenues over expenditures for 2005 was \$112,700 as compared to 2004 when revenues exceeded expenditures by \$58,000 for a 94% increase from 2004 to 2005.

TCESD # 8 does not own any fixed assets as of December 31, 2005. All fire fighting equipment including trucks and other apparatus is owned by Pedernales Emergency Services. However TCESD # 8 is considering the construction of a new fire station in order to better serve its jurisdiction in western Travis County.

During October 2005 TCESD # 8 decided to invest in TexPool, an investment pool for local governmental entities located in Texas. Property taxes collected by the Travis County Tax Assessor Collector are deposited directly into the TexPool account. Checks can not be written out of the TexPool account so transfers are made periodically out of the TexPool account to the operating account located at Wells Fargo Bank so TCESD # 8 can fund Pedernales Emergency Services quarterly and pay other bills of the district as needed.

The unrestricted net assets of TCESD # 8 at December 31, 2005 totaled \$837,600 as compared to \$724,900 at December 31, 2004. This resulted in an increase in unrestricted net assets of \$112,700 during 2005. As of December 31, 2005 TCESD # 8 does not have any *restricted* net assets.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF NET ASSETS and
GOVERNMENTAL FUNDS BALANCE SHEET
December 31, 2005

	General Fund	Total	Adjustments	Statement of Net Assets
ASSETS				
Current Assets				
Cash - TexPool	\$ 327,236.43	\$ 327,236.43	\$ -	\$ 327,236.43
Cash - Wells Fargo	22,516.94	22,516.94	-	22,516.94
Property taxes receivable	488,593.49	488,593.49	-	488,593.49
Total Assets	<u>\$ 838,346.86</u>	<u>\$ 838,346.86</u>	<u>\$ -</u>	<u>\$ 838,346.86</u>
LIABILITIES				
Current Liabilities				
Accounts payable	\$ 705.37	\$ 705.37	\$ -	\$ 705.37
Total Liabilities	<u>\$ 705.37</u>	<u>\$ 705.37</u>	<u>\$ -</u>	<u>\$ 705.37</u>
NET ASSETS				
Unrestricted net assets	\$ 724,912.91	\$ 724,912.91	\$ -	\$ 724,912.91
Increase / (decrease) in net assets	112,728.58	112,728.58	-	112,728.58
Total Net Assets	<u>\$ 837,641.49</u>	<u>\$ 837,641.49</u>	<u>\$ -</u>	<u>\$ 837,641.49</u>
Total Liabilities & Net Assets	<u>\$ 838,346.86</u>	<u>\$ 838,346.86</u>	<u>\$ -</u>	<u>\$ 838,346.86</u>

The accompanying are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
AND CHANGES IN NET ASSETS
December 31, 2005

	General Fund	Total	Adjustments	Statement of Net Assets
REVENUES				
Property taxes	\$ 756,384.86	\$ 756,384.86	\$ -	\$ 756,384.86
Investment earnings	3,235.13	3,235.13	-	3,235.13
Penalties & interest	1,652.87	1,652.87	-	1,652.87
Other income	15.60	15.60	-	15.60
Total revenues	<u>\$ 761,288.46</u>	<u>\$ 761,288.46</u>	<u>\$ -</u>	<u>\$ 761,288.46</u>
EXPENDITURES				
Contract funding - PES VFD	\$ 640,000.00	\$ 640,000.00	\$ -	\$ 640,000.00
Other professional services	2859.5	2,859.50	-	2,859.50
Appraisal district fees	3204.64	3,204.64	-	3,204.64
Legal	1650.74	1,650.74	-	1,650.74
Accounting	800	800.00	-	800.00
Bank charges	45	45.00	-	45.00
Total expenditures	<u>\$ 648,559.88</u>	<u>\$ 648,559.88</u>	<u>\$ -</u>	<u>\$ 648,559.88</u>
Excess of revenues over expenditures	\$ 112,728.58	\$ 112,728.58	\$ -	\$ 112,728.58
NET ASSETS				
Beginning of year	724,912.91	724,912.91	-	724,912.91
End of year	<u>\$ 837,641.49</u>	<u>\$ 837,641.49</u>	<u>\$ -</u>	<u>\$ 837,641.49</u>

The accompanying notes are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Travis County Emergency Services District #8 (TCESD #8) is a governmental unit that collects property taxes from the citizens of Travis County and disburses funds to Pedernales Emergency Services (a non-profit corporation).

Creation and Purpose of TCESD # 8

TCESD # 8 was created to provide fire fighting services as well as emergency medical response services to a particular geographic portion of western Travis County. Funding for TCESD # 8 is through the collection of property taxes billed annually in October. Collected taxes are remitted to TCESD # 8 by Nelda Wells Spears, Travis County Tax Assessor Collector. The property tax rate for TCESD # 8 in 2005 was \$.09 per \$100 valuation of property.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by revenues. Direct expenses are those that are clearly identifiable with a specific function. Revenues include tax distributions from the Travis County Appraisal District and interest earned on cash held in Tex Pool. Tex Pool is a local government investment pool created on behalf of Texas government entities whose investment objectives are consistent with the Public Funds Investment Act and include preservation and safety of principal, liquidity and yield. TCESD # 8 has one fund, the general fund, to account for the acquisition, use and balances of the government's expendable financial resources and the related current liabilities.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred under the accrual basis accounting.

Interest associated with the current fiscal period is considered susceptible to accrual and so has been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the District receives cash.

Fund Accounting

TCESD # 8 only utilizes governmental funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as net assets.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of TCESD # 8, all activities of the district and the balance is available to TCESD # 8 for any purpose provided it is expended or transferred according to the general laws of Texas and the bylaws of TCESD # 8. This fund accounts for all activities of the district.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting

TCESD # 8 uses one fund type to account for its operations. The governmental fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). The term available means that the revenues will be collected during the year or soon enough thereafter to pay liabilities arising from operations during the year just ended. Expenditures, if measurable, are generally recognized on the accrual basis of accounting when the related liability is incurred.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

Cash and Cash Equivalents

The District considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Allowance for Doubtful Accounts

No allowance for doubtful accounts is recorded because all property tax receivables will ultimately be collected. Based on taxpayer protests and appraisal district adjustments, the date of collection as well as the ultimate amount to be collected is indefinite.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Income Taxes

According to Revenue Procedure 95-48, TCESD # 8 is not required to file annual information returns due to its governmental unit status that derives its support principally from the collection of property taxes.

2. TAX ASSESSMENT

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable on or before January 31 of the following year. All unpaid taxes become delinquent February 1 of the following year. Property taxes are recognized as revenue when they are measurable and available. Taxes are billed by the Travis County Central Appraisal District and are collected by the Travis County Tax Office.

3. RELATED PARTIES

TCESD #8 executed a Services Agreement with Pedernales Emergency Service that was effective January 1, 2005 for a period of one year. TCESD #8 agreed to fund the operations of Pedernales Emergency Services quarterly, as funds are available, based on a budget for Pedernales Emergency Services that is approved by TCESD #8. In exchange for the funding provided by TCESD #8, Pedernales Emergency Services agreed to provide emergency services including fire fighting and first responder assistance to the geographic area served by TCESD #8. TCESD # 8 funded Pedernales Emergency Services \$640,000 for the fiscal year ended December 31, 2005.

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TRAVIS COUNTY
AUDITORS OFFICE

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT # 8
REPORT ON EXAMINATION
SEPTEMBER 30, 2006

TILSON LYNCH & COMPANY

3445 Executive Center Dr., Suite 250, Austin, Texas 78731
Phone 512.346.4499 • Fax 512.346.4554 • accountant@tilsonlynch.com

INDEPENDENT AUDITORS' REPORT

Commissioners
Travis County Emergency Services District # 8
Austin, Texas

We have audited the Statement of Net Assets and Governmental Fund Balance Sheet of Travis County Emergency Services District # 8 (TCESD # 8) as of September 30, 2006 and the Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Net Assets for the year then ended. All information included in these financial statements is the responsibility of TCESD # 8's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of TCESD # 8 as of September 30, 2006, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on page three is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and representation of the required supplementary information. However we did not audit the information and express no opinion on it.

TCESD # 8 has not presented a budgetary comparison schedule that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not be a required part of, the basic financial statements. The absence of a budgetary comparison does not affect our conclusion on the fair presentation of the basic financial statements.

TILSON LYNCH & COMPANY LLP

November 5, 2007

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8

Management's Discussion and Analysis

Our discussion and analysis of TCESD # 8's financial performance provides an overview of the district's financial activities for the fiscal year ended September 30, 2006. Please review this discussion and analysis in conjunction with the district's basic financial statements which begin on page 4.

TCESD # 8 decided to change its fiscal year from December 31st to September 30th to more closely coincide with entities related to TCESD # 8. This transition became effective for the period ended September 30, 2006. Therefore this audit covers the period January 1, 2006 through September 30, 2006 which is a short year and only covers nine months of operations and expenses. TCESD # 8 had no property tax revenue for the year ended September 30, 2006 because property tax bills are rendered on or about October 1st of each year. As a consequence TCESD # 8 did not have any property tax revenue for the year ended September 30, 2006. It is not possible to compare property tax revenues from 2005 with property tax revenues for the short year ended September 30, 2006.

Pedernales Emergency Services total expenses funded by TCESD # 8 for the period January 1, 2006 through September 30, 2006 were \$537,048 as compared to expenses funded in 2005 for the entire year of \$640,000.

TCESD # 8's excess of expenditures over revenues for the short fiscal year ended September 30, 2006 was \$510,796 as compared to 2005 when revenues exceeded expenditures by \$112,700. Again TCESD # 8 had no property tax revenue during the short year because of the timing of the change in fiscal years and when property tax bills are rendered.

TCESD # 8 does not own any fixed assets as of September 30, 2006. All fire fighting equipment including trucks and other apparatus is owned by Pedernales Emergency Services. However TCESD # 8 is considering the construction of a new fire station in order to better serve its jurisdiction in western Travis County.

During October 2005 TCESD # 8 decided to invest in TexPool, an investment pool for local governmental entities located in Texas. Property taxes collected by the Travis County Tax Assessor Collector are deposited directly into the TexPool account. Checks can not be written out of the TexPool account so transfers are made periodically out of the TexPool account to the operating account located at Wells Fargo Bank so TCESD # 8 can fund Pedernales Emergency Services quarterly and pay other bills of the district as needed.

The unrestricted net assets of TCESD # 8 at September 30, 2006 totaled \$308,742 as compared to \$819,538 at December 31, 2005. This resulted in an decrease in unrestricted net assets of \$510,796 through September 30, 2006. As of September 30, 2006 TCESD # 8 does not have any *restricted* net assets.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF NET ASSETS and
GOVERNMENTAL FUNDS BALANCE SHEET
September 30, 2006

	General Fund	Total	Adjustments	Statement of Net Assets
ASSETS				
Current Assets				
Cash - TexPool	\$ 285,276.40	\$ 285,276.40	\$ -	\$ 285,276.40
Cash - Wells Fargo	4,435.54	4,435.54	-	4,435.54
Property taxes receivable	19,029.80	19,029.80	-	19,029.80
Total Assets	<u>\$ 308,741.74</u>	<u>\$ 308,741.74</u>	<u>\$ -</u>	<u>\$ 308,741.74</u>
LIABILITIES				
Current Liabilities				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET ASSETS				
Unrestricted net assets	\$ 819,537.52	\$ 819,537.52	\$ -	\$ 819,537.52
Increase / (decrease) in net assets	(510,795.78)	(510,795.78)	-	(510,795.78)
Total Net Assets	<u>\$ 308,741.74</u>	<u>\$ 308,741.74</u>	<u>\$ -</u>	<u>\$ 308,741.74</u>
Total Liabilities & Net Assets	<u>\$ 308,741.74</u>	<u>\$ 308,741.74</u>	<u>\$ -</u>	<u>\$ 308,741.74</u>

The accompanying are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 8
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
AND CHANGES IN NET ASSETS
September 30, 2006

	General Fund	Total	Adjustments	Statement of Net Assets
REVENUES				
Property taxes	\$ 9,701.58	\$ 9,701.58	\$ -	\$ 9,701.58
Investment earnings	14,107.67	14,107.67	-	14,107.67
Penalties & interest	6,031.87	6,031.87	-	6,031.87
Other income	393.53	393.53	-	393.53
Total revenues	<u>\$ 30,234.65</u>	<u>\$ 30,234.65</u>	<u>\$ -</u>	<u>\$ 30,234.65</u>
EXPENDITURES				
Contract funding - PES VFD	\$ 537,048.47	\$ 537,048.47	\$ -	\$ 537,048.47
E lection fees	824.82	824.82	-	824.82
Appraisal district fees	2706.75	2,706.75	-	2,706.75
Legal	435.39	435.39	-	435.39
Accounting	-	-	-	-
Bank charges	15.00	15.00	-	15.00
Total expenditures	<u>\$ 541,030.43</u>	<u>\$ 541,030.43</u>	<u>\$ -</u>	<u>\$ 541,030.43</u>
Excess of revenues over expenditures	\$ (510,795.78)	\$ (510,795.78)	\$ -	\$ (510,795.78)
NET ASSETS				
Beginning of year	819,537.52	819,537.52	-	819,537.52
End of year	<u>\$ 308,741.74</u>	<u>\$ 308,741.74</u>	<u>\$ -</u>	<u>\$ 308,741.74</u>

The accompanying notes are an integral part of these financial statements

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Travis County Emergency Services District #8 (TCESD #8) is a governmental unit that collects property taxes from the citizens of Travis County and disburses funds to Pedernales Emergency Services (a non-profit corporation).

Creation and Purpose of TCESD # 8

TCESD # 8 was created to provide fire fighting services as well as emergency medical response services to a particular geographic portion of western Travis County. Funding for TCESD # 8 is through the collection of property taxes billed annually in October. Collected taxes are remitted to TCESD # 8 by Nelda Wells Spears, Travis County Tax Assessor Collector. The property tax rate for TCESD # 8 in 2006 was \$.09 per \$100 valuation of property.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by revenues. Direct expenses are those that are clearly identifiable with a specific function. Revenues include tax distributions from the Travis County Appraisal District and interest earned on cash held in Tex Pool. Tex Pool is a local government investment pool created on behalf of Texas government entities whose investment objectives are consistent with the Public Funds Investment Act and include preservation and safety of principal, liquidity and yield. TCESD # 8 has one fund, the general fund, to account for the acquisition, use and balances of the government's expendable financial resources and the related current liabilities.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred under the accrual basis accounting.

Interest associated with the current fiscal period is considered susceptible to accrual and so has been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the District receives cash.

Fund Accounting

TCESD # 8 only utilizes governmental funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as net assets.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of TCESD # 8, all activities of the district and the balance is available to TCESD # 8 for any purpose provided it is expended or transferred according to the general laws of Texas and the bylaws of TCESD # 8. This fund accounts for all activities of the district.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting

TCESD # 8 uses one fund type to account for its operations. The governmental fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). The term available means that the revenues will be collected during the year or soon enough thereafter to pay liabilities arising from operations during the year just ended. Expenditures, if measurable, are generally recognized on the accrual basis of accounting when the related liability is incurred.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #8
NOTES TO FINANCIAL STATEMENTS
(continued)

Cash and Cash Equivalents

The District considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Allowance for Doubtful Accounts

No allowance for doubtful accounts is recorded because all property tax receivables will ultimately be collected. Based on taxpayer protests and appraisal district adjustments, the date of collection as well as the ultimate amount to be collected is indefinite.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Income Taxes

According to Revenue Procedure 95-48, TCESD # 8 is not required to file annual information returns due to its governmental unit status that derives its support principally from the collection of property taxes.

2. TAX ASSESSMENT

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable on or before January 31 of the following year. All unpaid taxes become delinquent February 1 of the following year. Property taxes are recognized as revenue when they are measurable and available. Taxes are billed by the Travis County Central Appraisal District and are collected by the Travis County Tax Office.

3. RELATED PARTIES

TCESD #8 executed a Services Agreement with Pedernales Emergency Service that was effective January 1, 2006 for a period of one year. TCESD #8 agreed to fund the operations of Pedernales Emergency Services quarterly, as funds are available, based on a budget for Pedernales Emergency Services that is approved by TCESD #8. In exchange for the funding provided by TCESD #8, Pedernales Emergency Services agreed to provide emergency services including fire fighting and first responder assistance to the geographic area served by TCESD #8. TCESD # 8 funded Pedernales Emergency Services \$537,048 for the fiscal year ended September 30, 2006.

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT # 10
REPORT ON EXAMINATION
DECEMBER 31, 2006

TILSON LYNCH & COMPANY

3445 Executive Center Dr., Suite 250, Austin, Texas 78731
Phone 512.346.4499 • Fax 512.346.4554 • accountant@tilsonlynch.com

INDEPENDENT AUDITORS' REPORT

Commissioners
Travis County Emergency Services District # 10
Austin, Texas

We have audited the Statement of Net Assets and Governmental Fund Balance Sheet of Travis County Emergency Services District # 10 (TCESD # 10) as of December 31, 2006 and the Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Net Assets for the year then ended. All information included in these financial statements is the responsibility of TCESD # 10's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of TCESD # 10 as of December 31, 2006, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on page three is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and representation of the required supplementary information. However we did not audit the information and express no opinion on it.

TCESD # 10 has not presented a budgetary comparison schedule that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not be a required part of, the basic financial statements. The absence of a budgetary comparison does not affect our conclusion on the fair presentation of the basic financial statements.

Tilson Lynch & Company LLP

December 7, 2007

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10

Management's Discussion and Analysis

Our discussion and analysis of TCESD # 10's financial performance provides an overview of the district's financial activities for the fiscal year ended December 31, 2006. Please review this discussion and analysis in conjunction with the district's basic financial statements which begin on page 4.

Property tax revenue in 2006 totaled approximately \$916,000 an increase of \$107,000, or 13% over 2005 property tax revenue of approximately \$809,000. The tax rate was \$.10 per \$100 valuation in both 2006 and 2005. There was an increase in net taxable property from 2005 to 2006 of approximately 13%.

CE-BAR Volunteer Fire Department total expenses in 2006 funded by TCESD # 10 were \$596,000 as compared to expenses funded in 2005 of \$608,000 for a decrease of 2%.

TCESD # 10's excess of revenues over expenditures for 2006 was \$162,000 as compared to 2005 when revenues and expenditures were the same.

TCESD # 10 acquired all of the fire apparatus owned by CE-BAR Volunteer Fire Department in June 2005. The net book value of the equipment when acquired was \$1,230,550. The equipment financing was assumed by TCESD # 10. Please see the accompanying footnotes for more information on the equipment financing.

The unrestricted net assets of TCESD # 10 at December 31, 2006 totaled \$1,269,000 as compared to \$1,107,000 at December 31, 2005. This resulted in an increase in unrestricted net assets of \$162,000 during 2006.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #10
STATEMENT OF NET ASSETS and
GOVERNMENTAL FUNDS BALANCE SHEET
December 31, 2006

	General Fund	Total	Adjustments	Statement of Net Assets
ASSETS				
Current Assets				
Cash - Compass	\$ 622,146.22	\$ 622,146.22	\$ -	\$ 622,146.22
Property taxes receivable	478,044.01	478,044.01	-	478,044.01
Accounts receivable - truck	3,667.00	3,667.00		3,667.00
Capital assets - net of accumulated depreciation	-	-	1,850,209.43	1,850,209.43
Total Assets	\$ 1,103,857.23	\$ 1,103,857.23	\$ 1,850,209.43	\$ 2,954,066.66
LIABILITIES				
Accounts payable	\$ 1,100.00	\$ 1,100.00	\$ -	\$ 1,100.00
Deferred revenue - ESD # 9	35,000.00	35,000.00		35,000.00
Lease payable - fire station	-	-	1,017,746.45	1,017,746.45
Lease payable - engine # 1	-	-	263,398.95	263,398.95
Lease payable - engine # 2	-	-	248,040.85	248,040.85
Lease payable - tanker	-	-	119,258.36	119,258.36
Total Liabilities	\$ 36,100.00	\$ 36,100.00	\$ 1,648,444.61	\$ 1,684,544.61
NET ASSETS				
Unrestricted net assets	\$ (580,687.38)	\$ (580,687.38)	\$ -	\$ (580,687.38)
Invested in capital assets, net of debt	-	-	1,850,209.43	1,850,209.43
Total Net Assets	(580,687.38)	(580,687.38)	1,850,209.43	1,269,522.05
Total Liabilities & Net Assets	\$ (544,587.38)	\$ (544,587.38)	\$ 3,498,654.04	\$ 2,954,066.66

The accompanying are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
EXPENDITURES AND CHANGES IN NET ASSETS
December 31, 2006

	General Fund	Total	Adjustments	Statement of Net Assets
REVENUES				
Property taxes	\$ 915,974.87	\$ 915,974.87	\$ -	\$ 915,974.87
Investment earnings	10,928.00	10,928.00	-	10,928.00
ESD # 9 agreement	35,000.00	35,000.00	-	35,000.00
Gain on sale of assets	5,500.00	5,500.00	-	5,500.00
Other income	1,197.00	1,197.00	-	1,197.00
Total revenues	<u>\$ 968,599.87</u>	<u>\$ 968,599.87</u>	<u>\$ -</u>	<u>\$ 968,599.87</u>
EXPENDITURES				
Contract funding - CE-BAR VFD	\$ 596,000.00	\$ 596,000.00	\$ -	\$ 596,000.00
Depreciation	-	-	127,638.00	127,638.00
Interest	72,699.43	72,699.43	-	72,699.43
Appraisal district fees	3,903.76	3,903.76	-	3,903.76
Tax collection fees	3,353.76	3,353.76	-	3,353.76
Accounting	1,100.00	1,100.00	-	1,100.00
Membership dues	1,000.00	1,000.00	-	1,000.00
Public notices	1,129.80	1,129.80	-	1,129.80
Total expenditures	<u>\$ 679,186.75</u>	<u>\$ 679,186.75</u>	<u>\$ 127,638.00</u>	<u>\$ 806,824.75</u>
Excess of revenues over expenditures	\$ 289,413.12	\$ 289,413.12	\$ (127,638.00)	\$ 161,775.12
Change in net assets				\$ 161,775.12
NET ASSETS				
Beginning of year	(742,462.50)	(742,462.50)	-	(742,462.50)
End of year	<u>\$ (453,049.38)</u>	<u>\$ (453,049.38)</u>	<u>\$ (127,638.00)</u>	<u>\$ (580,687.38)</u>

The accompanying notes are an integral part of these financial statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Travis County Emergency Services District #8 (TCESD # 10) is a governmental unit that collects property taxes from the citizens of Travis County and disburses funds to CE-BAR Volunteer Fire Department (a non-profit corporation).

Creation and Purpose of TCESD # 10

TCESD # 10 was created to provide fire fighting services as well as emergency medical response services to a particular geographic portion of western Travis County. Funding for TCESD # 10 is through the collection of property taxes billed annually in October. Collected taxes are remitted to TCESD # 10 by Nelda Wells Spears, Travis County Tax Assessor Collector. The property tax rate for TCESD # 10 in 2006 was \$.10 per \$100 valuation of property.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by revenues. Direct expenses are those that are clearly identifiable with a specific function. Revenues include tax distributions from the Travis County Appraisal District and interest earned on cash held in an account at Compass Bank. TCESD # 10 has one fund, the general fund, to account for the acquisition, use and balances of the government's expendable financial resources and the related current liabilities.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred under the accrual basis accounting.

Interest associated with the current fiscal period is considered susceptible to accrual and so has been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the District receives cash.

Fund Accounting

TCESD # 10 only utilizes governmental funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as net assets.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of TCESD # 10, all activities of the district and the balance is available to TCESD # 10 for any purpose provided it is expended or transferred according to the general laws of Texas and the bylaws of TCESD # 10. This fund accounts for all activities of the district.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting

TCESD # 10 uses one fund type to account for its operations. The governmental fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). The term available means that the revenues will be collected during the year or soon enough thereafter to pay liabilities arising from operations during the year just ended. Expenditures, if measurable, are generally recognized on the accrual basis of accounting when the related liability is incurred.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

Cash and Cash Equivalents

The District considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Allowance for Doubtful Accounts

No allowance for doubtful accounts is recorded because all property tax receivables will ultimately be collected. Based on taxpayer protests and appraisal district adjustments, the date of collection as well as the ultimate amount to be collected is indefinite.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Income Taxes

According to Revenue Procedure 95-48, TCESD # 10 is not required to file annual information returns due to its governmental unit status that derives its support principally from the collection of property taxes.

2. TAX ASSESSMENT

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable on or before January 31 of the following year. All unpaid taxes become delinquent February 1 of the following year. Property taxes are recognized as revenue when they are measurable and available. Taxes are billed by the Travis County Central Appraisal District and are collected by the Travis County Tax Office.

3. RELATED PARTIES

TCESD # 10 executed a Services Agreement with CE-BAR Volunteer Fire Department in July 2000. The agreement is effective for a period of ten years. TCESD # 10 agreed to fund the operations of CE-BAR Volunteer Fire Department quarterly, as funds are available, based on a budget for CE-BAR Volunteer Fire Department that is approved by TCESD # 10. In exchange for the funding provided by TCESD # 10, CE-BAR Volunteer Fire Department agreed to provide emergency services including fire fighting and first responder assistance to the geographic area served by TCESD # 10. TCESD # 10 funded CE-BAR Volunteer Fire Department \$596,000 for the fiscal year ended December 31, 2006.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

4. FIXED ASSETS

Fixed assets are reported net of accumulated depreciation on the financial statements. These assets are reported at cost or fair market value at the date of acquisition and are depreciated using the straight line method of depreciation over the estimated useful lives of the assets. Assets reported on the financial statements at December 31, 2006 are as follows:

	December 31, 2006	Estimated Useful Lives
Land	\$144,024	
Fire Station	1,200,000	40 years
Communications	37,313	7 years
Station Equipment	17,155	7 years
Firefighting Equipment	231,780	7 years
Furniture & Fixtures	60,167	7 years
Vehicles & Engines	1,250,611	10 years
Accumulated Depreciation	<u>(1,090,841)</u>	
	<u>\$1,850,209</u>	

5. FIRE STATION LEASE

TCESD #10 entered into a lease-purchase agreement in the original amount of \$1,344,024 with Government Capital Corporation to finance the construction of a fire station located on 3.3 acres of land at 353 Commons Ford Road in Austin, Texas. TCESD #10 refinanced the original lease in the first quarter of 2004. The new lease agreement carries an interest rate of approximately 4.90% and contains a purchase option. Title to the fire station passes to WCESD #10 upon the exercise of the purchase option and the district bears the risk of loss, theft, damage or destruction of any of the property under the lease.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

The following is a schedule of future minimum lease payments required under the lease-purchase agreement:

Year ended December 31, 2007	\$ 61,616
Year ended December 31, 2008	64,694
Year ended December 31, 2009	67,921
Year ended December 31, 2010	71,312
Year ended December 31, 2011	74,875
Thereafter	<u>677,328</u>
	<u>\$1,017,746</u>

6. ENGINE 1 LEASE

TCESD #10 acquired a new 1250 custom pumper from Ferrara Fire Apparatus, Inc. for \$334,206 through the Houston Area Council Co-operative and financed the purchase price with a lease through Frost Bank. The lease agreement carries an interest rate of approximately 4.25% and contains a purchase option. Title to Engine 1 passes to WCESD #10 upon the exercise of the purchase option and the district bears the risk of loss, theft, damage or destruction of Engine 1.

The following is a schedule of future minimum lease payments required under the lease-purchase agreement for Engine 1:

Year ended December 31, 2007	\$ 30,486
Year ended December 31, 2008	31,802
Year ended December 31, 2009	33,175
Year ended December 31, 2010	34,608
Year ended December 31, 2011	36,103
Thereafter	<u>97,225</u>
	<u>\$263,399</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

7. ENGINE 2 LEASE

TCESD #10 refinanced Engine 2 (2001 Ferrara H-1001 truck) through Frost Bank during the first quarter of 2004. The lease agreement carries an interest rate of approximately 3.93% and contains a purchase option. Title to Engine 2 passes to WCESD #10 upon the exercise of the purchase option and the district bears the risk of loss, theft, damage or destruction of Engine 2.

The following is a schedule of future minimum lease payments required under the lease-purchase agreement for Engine 2:

Year ended December 31, 2007	\$ 30,175
Year ended December 31, 2008	31,379
Year ended December 31, 2009	32,631
Year ended December 31, 2010	33,934
Year ended December 31, 2011	35,288
Thereafter	<u>84,634</u>
	<u>\$248,041</u>

8. TANKER LEASE

TCESD #10 acquired a new tanker in January 2005 and financed the acquisition with a lease through Frost National Bank. The lease agreement carries an interest rate of approximately 3.93% and contains a purchase option. Title to the new tanker passes to WCESD #10 upon the exercise of the purchase option and the district bears the risk of loss, theft, damage or destruction of the tanker.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT # 10
NOTES TO FINANCIAL STATEMENTS
(continued)

The following is a schedule of future minimum lease payments required under the lease-purchase agreement for the new tanker:

Year ended December 31, 2007	\$ 13,339
Year ended December 31, 2008	13,999
Year ended December 31, 2009	14,693
Year ended December 31, 2010	15,420
Year ended December 31, 2011	16,183
Thereafter	<u>45,624</u>
	<u>\$119,258</u>

TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 14

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED
DECEMBER 31, 2006

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ADMINISTRATIVE

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

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BLAKESLEE, MONZINGO & CO.
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Travis County Emergency Services District No. 14
Volente, Texas

We have audited the financial statements of Travis County Emergency Services District No. 14, as of and for the year ended December 31, 2006, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Travis County Emergency Services District No. 14's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Travis County Emergency Services District No. 14, as of December 31, 2006, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison on pages 2 through 7 and 13, are not a required part of the financial statements, but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of supplementary information. However, we did not audit the information and express no opinion on it.



Blakeslee, Monzingo & Co.
January 2, 2008

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

Management's Discussion and Analysis

December 31, 2006

As management of Travis County Emergency Services District No. 14 (the "District"), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2006.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$564,533 (net assets).
- The District's total net assets (government-wide) increased by \$128,710. This is due in part to the increase in property tax base in the District's area.
- As of the close of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$317,044 an increase of \$125,786 in comparison with the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements which have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to these basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or declining.

The *statement of activities* presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, the accrual basis of accounting is used, which is similar to the accounting used by most private-sector companies.

The government-wide financial statements are on pages 8-9 of this report.

Management's Discussion and Analysis

December 31, 2006

Reporting the District's Most Significant Fund

The fund financial statements begin on page 10 and provide detailed information about the most significant funds. A fund is a **grouping** of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District are included in one category: governmental funds.

- **Governmental funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which requires the recognition of revenue when earned, only so long as the funds are collectible within the period or soon enough afterwards to be sued to pay liabilities of the current period.

The governmental fund financial statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine the amount of financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a reconciliation at the end of the fund financial statements on page 12.

Each year the District adopts a budget for its General Fund. A budgetary comparison schedule has been provided for the General fund to demonstrate compliance with this budget.

Notes to the financial statements. The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 14-20 of this report.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

Management's Discussion and Analysis

December 31, 2006

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Travis County Emergency Services District No. 14 assets exceeded liabilities by \$564,533 at the close of the most recent fiscal year.

The largest portion of the District's assets (63%) represents the unrestricted financial resources available for future operations.

The remaining balance of the District's assets (37%) represents its investment in capital assets (e.g. fire trucks, equipment, and building improvements).

**Travis County Emergency Services District No. 14
Summary Statement of Net Assets**

	<u>2006</u>	<u>2005</u>
<u>Assets:</u>		
Current and Other Assets	\$ 649,544	\$ 486,911
Capital Assets	387,376	415,452
Total Assets	<u>\$1,036,920</u>	<u>\$ 902,363</u>
<u>Liabilities:</u>		
Current and other Liabilities	\$ 365,013	\$ 326,653
Long-term Debt Outstanding	107,374	139,887
Total Liabilities	<u>472,387</u>	<u>466,540</u>
<u>Net Assets:</u>		
Unrestricted	564,533	435,823
Total Net Assets	<u>\$1,036,920</u>	<u>\$ 902,363</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

Management's Discussion and Analysis

December 31, 2006

GOVERNMENTAL ACTIVITIES

Revenues for the District's governmental activities were \$569,668 while total expenses were \$440,958. The change in net assets was an increase of \$128,710.

**Travis County Emergency Services District No. 14
Summary Statement of Changes in Net Assets**

	<u>2006</u>	<u>2005</u>
<u>General Revenue</u>		
Property Taxes	\$ 555,813	\$ 420,179
Other Income	13,855	4,071
Total Revenues	<u>569,668</u>	<u>424,250</u>
<u>Expenses</u>		
Public Safety	<u>440,958</u>	<u>317,456</u>
Total Expenses	<u>440,958</u>	<u>317,456</u>
Increase in Net Assets	<u>128,710</u>	<u>106,794</u>
Net Assets - Beginning	<u>435,823</u>	<u>329,029</u>
Net Assets - Ending	<u><u>\$ 564,533</u></u>	<u><u>\$ 435,823</u></u>

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of resources available for spending. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the District. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$317,044. As a measure of the General Fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 100% of total General Fund expenditures.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

Management's Discussion and Analysis

December 31, 2006

An Analysis of Significant Balances:

- Property tax revenue increased by \$135,634 due to increased assessments on property in the growing area which the District provides services.
- Expenditures for contract services increased by \$123,502 due to the increasing area being serviced by the District.

GENERAL FUND BUDGETARY HIGHLIGHTS

Significant differences between the original budget and the final budget were relatively few and can be briefly described as follows:

- The Public Safety final budget increased for salary benefits and a new part-time fire chief. The contracts and agreements amount within public safety were also increased.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. Travis County Emergency Services District No. 14 investment in capital assets for its governmental activities as of December 31, 2006 is \$387,376 (net of accumulated depreciation). This investment in capital assets includes fire trucks, building improvements, and equipment. There were no capital asset additions for the current fiscal year.

**Travis County Emergency Services District No. 14
Capital Assets**

	<u>2006</u>	<u>2005</u>
Fire Trucks	\$407,354	\$407,354
Equipment	68,945	68,945
Total	476,299	476,299
Less accumulated depreciation	<u>(88,923)</u>	<u>(60,847)</u>
Total Assets	<u>\$387,376</u>	<u>\$415,452</u>

Long-term debt. At the end of the current fiscal year, the District had capital leases payable of \$139,887.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

Management's Discussion and Analysis

December 31, 2006

Economic Factors and Next Year's Budgets and Rates

The District's commissioners approved a resolution to adopt the ad valorem tax rate to \$.10 per \$100.00 valuation of the appraised property within the boundaries of the District for the next year.

Request for Information

This financial report is designed to provide a general overview of the Travis County Emergency Services District No. 14's finances and the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact TCESD #14, Attn: Treasurer, 15406 FM 2769, Volente, Texas 78641.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

STATEMENT OF NET ASSETS

DECEMBER 31, 2006

	<u>Governmental Activities</u>
ASSETS	
Current Assets	
Cash and Cash equivalents	\$ 494,277
Investments	59,474
Receivables -	
Property Taxes (net of uncollectible taxes)	<u>95,793</u>
Total current assets	<u>649,544</u>
Noncurrent Assets	
Capital Assets (net of accumulated depreciation)	<u>387,376</u>
Total Noncurrent Assets	<u>387,376</u>
 TOTAL ASSETS	 <u><u>\$ 1,036,920</u></u>
 LIABILITIES	
Current Liabilities	
Accounts Payable	\$ 27,597
Capital Leases Payable	32,514
Deferred Revenue	<u>304,903</u>
Total Current Liabilities	<u>365,014</u>
Noncurrent Liabilities	
Capital Leases Payable	<u>107,373</u>
Total Noncurrent Liabilities	<u>107,373</u>
 TOTAL LIABILITIES	 <u>472,387</u>
 NET ASSETS	
Unrestricted	<u>564,533</u>
 TOTAL NET ASSETS	 <u>564,533</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u><u>\$ 1,036,920</u></u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2006

Functions/Programs	Expenses			Net(Expenses) Revenue and Changes in Net Assets
	Expenses	Administration Allocation	Expenses after Allocation of Administration	
Governmental Activities				
Public Safety	427,532	13,426	440,958	(440,958)
Administration	13,426	(13,426)	-	-
Total Governmental Activities	\$ 440,958	\$ -	\$ 440,958	\$ (440,958)
			General Revenue	
			Property taxes	\$ 555,813
			Other income	13,855
			Total General Revenue	569,668
			Change in net assets	128,710
			Net Assets - Beginning	435,823
			Net Assets - Ending	\$ 564,533

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

BALANCE SHEET
GOVERNMENTAL FUNDS

DECEMBER 31, 2006

	<u>GENERAL</u>
ASSETS	
Cash and Cash Equivalents	\$ 494,277
Investments	59,474
Receivables -	
Property Taxes	7,098
Deferred Property Taxes	<u>91,849</u>
TOTAL ASSETS	<u>\$ 652,698</u>
LIABILITIES	
Accounts Payable	\$ 27,597
Deferred Revenue	<u>308,057</u>
TOTAL LIABILITIES	<u>335,654</u>
FUND BALANCE	
Fund Balance	<u>317,044</u>
TOTAL FUND BALANCE	<u>317,044</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 652,698</u>
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE TO NET ASSETS OF GOVERNMENTAL ACTIVITIES	
Total Governmental Fund Balances	\$ 317,044
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	387,376
Capital leases used in governmental activities are not financial resources and therefore are not reported in the funds.	<u>(139,887)</u>
Net Assets of Governmental Activities	<u>\$ 564,533</u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

STATEMENTS OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2006

	<u>GENERAL</u>	<u>TOTAL</u> <u>(Memorandum)</u>
REVENUES		
Property taxes, including penalties and interest	\$ 555,813	\$ 555,813
Miscellaneous income	<u>615</u>	<u>615</u>
TOTAL REVENUES	<u>556,428</u>	<u>556,428</u>
EXPENDITURES		
General and administrative	13,426	13,426
Public Safety	391,116	391,116
Capital leases		
Principal	31,000	31,000
Interest	<u>8,340</u>	<u>8,340</u>
TOTAL EXPENDITURES	<u>443,882</u>	<u>443,882</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>112,546</u>	<u>112,546</u>
OTHER FINANCING SOURCES (USES)		
Interest Income	<u>13,240</u>	<u>13,240</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>13,240</u>	<u>13,240</u>
NET CHANGE IN FUND BALANCE	125,786	125,786
FUND BALANCE, BEGINNING OF YEAR	<u>191,258</u>	<u>191,258</u>
FUND BALANCE, END OF YEAR	<u>\$ 317,044</u>	<u>\$ 317,044</u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2006

Net Change in Fund Balances - Total Governmental Funds	\$ 125,786
Amounts reported for governmental activities in the Statement of Activities are different because	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.	(28,076)
Repayment of capital lease payable is an expenditure in the governmental funds, but the repayment reduces the capital lease payable in the statement of net assets.	<u>31,000</u>
Change in Net Assets of Governmental Activities	<u><u>\$ 128,710</u></u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2006

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Property Taxes, including penalties and interest	\$ 547,000	\$ 547,000	\$ 555,813	\$ 8,813
Miscellaneous	-	-	615	615
Interest Income	-	-	13,240	13,240
TOTAL REVENUES	<u>547,000</u>	<u>547,000</u>	<u>569,668</u>	<u>22,668</u>
EXPENDITURES				
General and administrative	13,225	13,225	13,426	(201)
Public Safety	399,000	430,500	391,116	39,384
Capital outlays	95,000	95,000	-	95,000
Capital leases				
Principal	31,000	31,000	31,000	-
Interest	8,340	8,340	8,340	-
TOTAL EXPENDITURES	<u>546,565</u>	<u>578,065</u>	<u>443,882</u>	<u>134,183</u>
Excess (deficiency) of revenues over (under) expenditures and other sources (uses)	435	(31,065)	125,786	156,851
FUND BALANCE, beginning of year	<u>191,258</u>	<u>191,258</u>	<u>191,258</u>	<u>-</u>
FUND BALANCE, end of year	<u><u>\$ 191,693</u></u>	<u><u>\$ 160,193</u></u>	<u><u>\$ 317,044</u></u>	<u><u>\$ 156,851</u></u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Travis County Emergency Services District No. 14 (hereafter referred to as the District) is presented to assist in understanding the District's basic financial statements. The basic financial statements and notes are representations of the District's management who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles applicable to governments promulgated by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

A. Reporting Entity

The District was approved by voters of the district in a general election on November 5, 1985 as Travis County Fire Control District No.11. Pursuant to Texas Health and Safety Code 794.100, the District was legally converted to a district operating under Chapter 775, Health and Safety Code, by an election of the voters of the District held on November 2, 1999. As a result, the name of the District changed to Travis County Emergency Services District No. 14, effective December 2, 1999. The converted District automatically assumed all rights and obligations of the former District.

The District is a legally constituted subdivision of the State of Texas and is authorized under Section 48-d of Article III of the Texas Constitution. Article 2351a-6 V.A.T.S. is the enabling act for the District.

The purpose of the District is to provide protection of life and property from fire and for the conservation of natural resources. The District is exempt from federal income taxes. The District is an emergency service district that is located in Travis County and derives the majority of its income from tax revenue.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the District as a whole. The primary government unit is presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarized more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenue to be available when it is collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Private-sector standards of accounting and financial reporting issued prior to November 30, 1989, generally are followed in both the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Major revenue sources susceptible to accrual include: property taxes. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for us, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

D. Assets, Liabilities and Net Assets or Equity

1. Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of the acquisition.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

D. Assets, Liabilities and Net Assets or Equity (continued)

1. Deposits and Investments (continued)

The Commissioners of the District have established an investment policy stating that operating and investment accounts are not designed as speculative, trading accounts, but rather as consistent long-term growth of assets accounts. These assets will be invested with emphasis on long-term growth of total market value. All interest income will either be used or allowed to accumulate on a monthly basis to cover various operating expenses.

The District's operating account is a simple business interest-bearing checking account. Additional monetary amounts are distributed in simple interest-bearing savings accounts at various banking institutions in order to assure that all monetary amounts, including the business interest-bearing checking account, are protected by the FDIC \$100,000 insurance account limit per banking institution.

2. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
New Fire Trucks	20
Equipment/Used Fire Trucks	10
Building Improvements	40

3. Long-term Obligations

In the government-wide financial statements, long-term debt obligations are reported as liabilities in the applicable governmental activities fund type statement of net assets.

4. Property Taxes

Ad valorem taxes, penalties and interest are reported as revenue in the fiscal year in which they become available to finance expenditures of the District.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 2 - CASH AND INVESTMENTS

At December 31, 2006, the carrying amount of the District's deposits (cash and certificates of deposit) was \$494,277 and the bank balance was \$ 494,277. Of the bank balance, \$246,925 was covered by federal depository insurance and collateral held by the District's depository agent in the District's name.

The District has investments of \$59,474 in the Texas Local Government Investment Pool (TexPool). TexPool is a public funds investment pool created by the Treasurer of the State of Texas pursuant to the Interlocal Cooperation Act of the State of Texas. The District has delegated the authority to hold legal title to TexPool as custodian and to make investment purchases with the District's funds. The District does not own specific, identifiable investment securities of the pool; consequently, no disclosure of categories of credit risk is made. The market value of the TexPool investments at December 31, 2006 is \$59,474. The market value is determined by the number of pool shares owned on that day. Each share is valued at \$1.00

NOTE 3 - PROPERTY TAXES

The District's property tax is levied each October 1, on the assessed value of property listed as of the prior January 1, for all real and taxable personal property located in the District. The assessed value of the property rolls as of January 1, 2005, upon which the 2005 levy was based, was in the amount of \$552,740,210.

Taxes are due by January 31, following the October 1, levy date. The tax rate was \$.1 per \$100 assessed valuation. As an emergency services district, state law allows the District to levy up to a maximum of \$.10 per \$100 assessed valuation.

Property taxes not collected in the current period are not expected to be collected in time to pay liabilities of the current year. Such taxes are considered not to be available, and as such, are not accrued as revenue in the current year. The uncollected property taxes are offset by an equal amount of deferred revenue. Total property taxes receivable, net of allowance for doubtful accounts, is \$95,793 of which \$3,943 is for prior year taxes. The net \$91,850 is property tax levied in the period between October 1, 2006 and December 31, 2006 but not yet received.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 4 - CAPITAL ASSETS

A summary of changes in Capital Assets is as follows:

	Balance 12/31/2005	Additions	Deletions	Balance 12/31/2006
Fire trucks and Vehicles	\$ 407,354	\$ -	\$ -	\$ 407,354
Equipment	68,945	-	-	68,945
Total	476,299	-	-	476,299
Less accumulated depreciation	(60,847)	(28,076)	-	(88,923)
Total Capital Assets	<u>\$ 415,452</u>	<u>\$ 28,076</u>	<u>\$ -</u>	<u>\$ 387,376</u>

Depreciation expense for the year ended December 31, 2006, total \$28,076 and was charged to the public safety/programs of the government-wide statement of activities.

NOTE 5 - CONTRACTED SERVICES

The District entered into an agreement with the Volente Volunteer Fire Department, Inc.(VVFD) for fire protection and limited emergency medical services on January 1,2006. The contract expires on December 31, 2006 or if parties have not renegotiated another contract the parties agree that this contract shall be automatically extended on a month-to-month basis as it has in past contracts for said services. The full and complete compensation and consideration to be paid by the District to VVFD is the amount of the VVFD's actual out-of-pocket operating expenses incurred in the provision of fire fighting and prevention services. The District commissioners will approve the compensation on a monthly basis.

The District entered into an agreement with the City of Cedar Park, Texas, a home rule municipality (the "City") for fire protection and limited emergency medical services on December 31, 2004. The contract expires December 31, 2005. This agreement shall then automatically renew for one-year terms and continue thereafter on a yearly basis until such time as this agreement is terminated by either party. The full and complete compensation and consideration to be paid by the District to the City is the amount equal to the Service Rate from each privately improved and occupied property with in the boundaries of the Fire Service Area paid on a quarterly basis. For the period beginning January 1, 2006, and ending December 31, 2006, the Service Rate equals \$12.85.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 6 - LONG-TERM DEBT

The District is obligated under certain leases accounted for as capital leases. Assets under capital leases totaled \$236,799 of which there is \$31,575 in accumulated depreciation at December 31, 2006.

The following is a summarization of capital lease transactions for the year ended December 31, 2006:

	<u>Balance</u> 12/31/2005	<u>Additions</u>	<u>Payments</u>	<u>Balance</u> 12/31/2006
Old National Leasing	\$ 170,887	\$ -	\$ 31,000	\$ 139,887
	<u>\$ 170,887</u>	<u>\$ -</u>	<u>\$ 31,000</u>	<u>\$ 139,887</u>

The following is a schedule of future minimum lease payments under capital leases as of December 31, 2006:

<u>Year Ended</u> <u>December</u> <u>31</u>	<u>Amount</u>
2007	\$ 32,514
2008	34,100
2009	35,764
2010	37,509
Thereafter	<u>-</u>
Total	<u>\$ 139,887</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 14

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2006

NOTE 7 - BUDGET

The budget as adopted by the Board is presented in the accompanying financial statements on the same basis of accounting as actual amounts. The budget is not legally binding.

No supplemental appropriations were made during the year. Appropriations lapse at the end of the year.

NOTE 8 - DEFERRED REVENUE

Due to the December 31, 2006 year end, property tax revenue collected between October 1, 2006 and December 31, 2006 has been recorded as deferred revenue property tax collected. The District must apply generally accepted accounting principles (GAAP) for state and local governments appropriately in reporting property tax revenue. GAAP states revenue produced from any property tax assessment should be recognized in the fiscal period for which it is levied. The deferred property tax is \$304,903, of this amount \$95,793 is property tax receivable and \$209,110 is property tax already collected for the period.

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AUDITORS OFFICE

TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 3

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED
SEPTEMBER 30, 2007

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

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BLAKESLEE, MONZINGO & CO.
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Travis County Commissioners
Travis County Emergency Service District No. 3
4111 Barton Creek Boulevard
Austin, Texas 78735

We have audited the accompanying basic financial statements of the governmental activities, the aggregate discretely presented component units, and each major fund of Travis County Emergency Services District No. 3 as of and for the year ended, September 30, 2007, as listed in the table of contents. These basic financial statements are the responsibility of Travis County Emergency Services District No. 3's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the aggregate discretely presented component units, and each major fund of Travis County Emergency Services District No. 3 as of September 30, 2007, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2 through 8 and 14 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of supplementary information. However, we did not audit the information and express no opinion on it.



Blakeslee, Monzingo & Co.
March 17, 2008

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

As management of Travis County Emergency Services District No. 3 (the "District"), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended September 30, 2007.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$4,601,116 (net assets).
- The District's total net assets (government-wide) increased by \$870,630. This is due in part to the increase in property tax collection and the prior period adjustment to capitalize a prior year purchase of vehicles and vehicle repairs.
- As of the close of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$2,815,029 a decrease of \$1,174,074 in comparison with the prior year. This decrease resulted partially from the expensing of capital improvements.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements which have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to these basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or declining.

The *statement of activities* presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, the accrual basis of accounting is used, which is similar to the accounting used by most private-sector companies.

The government-wide financial statements are on pages 9-10 of this report.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Reporting the District's Most Significant Fund

The fund financial statements begin on page 11 and provide detailed information about the most significant funds. A fund is a **grouping** of related accounts that are used to maintain control over resources that have **been** segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with **finance-related** legal requirements. All of the funds of the District are included in one category: governmental funds.

- **Governmental funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, **unlike** the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of those funds and the balances left at **year-end** that are available for spending. These funds are reported using an **accounting** method called modified accrual accounting, which requires the **recognition** of revenue when earned, only so long as the funds are collectible within the **period** or soon enough afterwards to be used to pay liabilities of the current period.

The governmental fund financial statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information **helps** you determine the amount of financial resources that can be spent in the **near future** to finance the District's programs. We describe the relationship (or **differences**) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a **reconciliation** at the end of the fund financial statements on page 13.

Each year the District adopts a **budget** for its Governmental funds. A budgetary comparison schedule has **been provided** for the Governmental funds to demonstrate compliance with this budget.

Notes to the financial statements. The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 15-25 of this report.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a district's financial position. Travis County Emergency Services District No. 3 assets exceeded liabilities by \$4,601,116 at the close of the most recent fiscal year.

The largest portion of the District's assets (72%) represents the investment in capital assets (e.g. fire trucks, equipment and land).

The remaining balance of the District's assets (28%) represents its unrestricted financial resources available for future operations.

**Travis County Emergency Services District No. 3
Summary Statement of Net Assets**

	<u>2007</u>	<u>2006</u>
<u>Assets:</u>		
Current and Other Assets	\$ 2,867,141	\$ 2,535,588
Intangible Assets	78,914	83,556
Capital Assets	<u>7,358,978</u>	<u>6,772,294</u>
Total Assets	<u>\$ 10,305,033</u>	<u>\$ 9,391,438</u>
<u>Liabilities:</u>		
Current and other Liabilities	\$ 449,971	\$ 662,292
Long-term Debt Outstanding	<u>5,253,946</u>	<u>4,998,660</u>
Total Liabilities	<u>5,703,917</u>	<u>5,660,952</u>
<u>Net Assets:</u>		
Restricted	395,883	-
Unrestricted	<u>4,205,233</u>	<u>3,730,486</u>
Total Net Assets	<u>4,601,116</u>	<u>3,730,486</u>
Total Net Assets & Liabilities	<u>\$ 10,305,033</u>	<u>\$ 9,391,438</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Governmental Activities

Revenues for the District's governmental activities were \$3,151,584 and program revenues were \$512,165 while total expenses were \$3,246,893. The change in net assets was an increase of \$416,856.

**Travis County Emergency Services District No. 3
Summary Statement of Changes in Net Assets**

	<u>2007</u>	<u>2006</u>
Program Revenue	\$ 512,165	\$ 75,559
General Revenue		
Property Taxes	1,615,455	1,386,348
Sales Taxes	1,330,401	1,303,044
Other Income	<u>205,728</u>	<u>244,056</u>
Total General Revenues	<u>3,151,584</u>	<u>2,933,448</u>
Total Revenues	3,663,749	3,009,007
Expenses		
Fire Fighting	<u>3,246,893</u>	<u>2,878,648</u>
Total Expenses	3,246,893	2,878,648
Increase in Net Assets	<u>416,856</u>	<u>130,359</u>
Net Assets - Beginning		
As previously reported	3,730,486	2,308,669
Prior period adjustment	<u>453,774</u>	<u>1,291,458</u>
Balance at beginning of year, restated	4,184,260	3,600,127
Net Assets - Ending	<u>\$ 4,601,116</u>	<u>\$ 3,730,486</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Financial Analysis of the District's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of resources available for spending. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the District. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$1,880,918. As a measure of the General Fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 66% of total General Fund expenditures.

An Analysis of Significant Balances:

- Property tax revenue increased by \$218,234 and sales tax increased by \$27,357. Grants and Contributions increased by \$403,057 due primarily to a large donation from a local volunteer fire department.
- Expenditures for fire fighting services increased by \$696,258 due to the increased scope by the District.

General Fund Budgetary Highlights

Significant differences between the original budget and the final budget were relatively few and can be briefly described as follows:

- The District's property and sales tax revenue was larger than budgeted due to increase in sales tax and property tax receipts during the year.
- The District's interest income was higher than budgeted due to investing the new note payable money.
- The District's public safety actual expenditures decreased by \$73,366 from the budgeted amount.
- The District's capital outlays were higher than budgeted due to the new construction of training facilities and the completion of construction on a new station.
- The District's expenditures for general and administrative were \$123 over budgeted amounts.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Capital Assets and Debt Administration

Capital Assets. Travis County Emergency Services District No. 3 investment in capital assets for its governmental activities as of September 30, 2007 is \$7,358,978 (net of accumulated depreciation). This investment in capital assets includes fire trucks, building improvements, equipment and land. The total increase in the District's investment in capital assets for the current fiscal year was \$586,684.

Major capital asset additions during the current fiscal year included the following:

- The purchase of a vehicle.
- The completed construction of a new station on Circle Drive.
- The partially completed construction of a new training facility at Mackey Field.

**Travis County Emergency Services District No. 3
Capital Assets**

	BALANCE 9/30/2006	ADDITIONS	DELETIONS	BALANCE 9/30/2007
Land	1,350,661	-	-	1,350,661
Fire Trucks & Vehicles	1,602,540	485,147	-	2,087,687
Buildings	2,710,150	1,913,740	(29,280)	4,594,610
Equipment	87,265	172,656	-	259,921
Construction in Progress	1,709,110	40,213	(1,709,110)	40,213
	7,459,726	2,611,756	(1,738,390)	8,333,092
Less accumulated depreciation	687,431	292,622	(5,939)	974,114
	<u>\$ 6,772,295</u>	<u>\$ 2,319,134</u>	<u>\$(1,744,329)</u>	<u>\$7,358,978</u>

Long-term debt. At the end of the current fiscal year, the District had capital leases payable of \$656,891, general obligation bonds of \$4,375,000, long term debt payable of \$29,000, and note payable of \$500,000.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Management's Discussion and Analysis

September 30, 2007

Intangible Assets. Travis County Emergency Services District No. 3 has intangible assets for its governmental activities as of September 30, 2007 of \$78,914 (net of accumulated amortization). This is a result of bond issuance costs for the 2005 bond. Due to GASB 34 reporting requirements this issuance costs must be reported as an intangible assets and amortized over the life of the bond only for GASB 34 reporting.

**Travis County Emergency Services District No. 3
Intangible Assets**

	BALANCE 9/30/2006	ADDITIONS	DELETIONS	BALANCE 9/30/2007
Bond issuance costs	92,840	-	-	92,840
	92,840	-	-	92,840
Less accumulated amortization	9,284	4,642	-	13,926
	<u>\$ 83,556</u>	<u>\$ (4,642)</u>	<u>\$ -</u>	<u>\$ 78,914</u>

Economic Factors and Next Year's Budgets and Rates

The District's commissioners approved a resolution for approval of the ad valorem tax rate to \$.10 per \$100.00 valuation of the appraised property within the boundaries of the District for the next year. This tax will be split \$.0717 per 100.00 valuation of the appraised property for maintenance and operations of the District and \$.0283 per \$100.00 valuation of the appraised property for interest and sinking (debt) fund.

Request for Information

This financial report is designed to provide a general overview of the Travis County Emergency Services District No. 3's finances and the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact TCESD #3, Attn: Treasurer, 4111 Barton Creek Boulevard, Austin, TX 78735.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

STATEMENT OF NET ASSETS

SEPTEMBER 30, 2007

	<u>Governmental Activities</u>	<u>Component Units</u>
ASSETS		
Current assets		
Cash and cash equivalents	\$ 104,382	\$ 6,808
Escrow cash and cash equivalents	895,883	-
Investment	1,855,853	-
Receivables -		
Property Taxes (net of uncollectible taxes)	10,873	-
Receivables - Other	150	-
Total current assets	<u>2,867,141</u>	<u>6,808</u>
Noncurrent assets		
Capital assets (net of accumulated depreciation)	6,008,317	-
Land	1,350,661	-
Intangible assets (net of accumulated depreciation)	78,914	-
Total noncurrent assets	<u>7,437,892</u>	<u>-</u>
TOTAL ASSETS	<u><u>\$ 10,305,033</u></u>	<u><u>\$ 6,808</u></u>
LIABILITIES		
Current liabilities		
Accounts payable	\$ 41,240	\$ -
Compensated absences payable	101,786	-
Payable to other governments	6,000	-
Leases payable	90,983	-
Notes payable	14,962	-
Bonds payable	195,000	-
Total current liabilities	<u>449,971</u>	<u>-</u>
Noncurrent liabilities		
Payable to other governments	23,000	-
Leases payable	565,908	-
Notes payable	485,038	-
Bonds payable	4,180,000	-
Total noncurrent liabilities	<u>5,253,946</u>	<u>-</u>
TOTAL LIABILITIES	<u>5,703,917</u>	<u>-</u>
NET ASSETS		
Restricted	395,883	-
Unrestricted	4,205,233	6,808
TOTAL NET ASSETS	<u>4,601,116</u>	<u>6,808</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 10,305,033</u></u>	<u><u>\$ 6,808</u></u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2007

Functions/Programs Governmental Activities	Expenses		Program Revenues			Net(Expenses) Revenue and Changes in Net Assets		
	Expenses	Administration Allocation	Expenses after Allocation of Administration	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions	Governmental Activities
Fire Fighting	\$ 3,214,429	\$ 32,464	\$ 3,246,893	\$ 90,333	\$ 31,832	\$ 390,000	\$ (2,734,728)	\$ -
Administration	32,464	(32,464)	-	-	-	-	-	-
Total Governmental Activities	\$ 3,246,893	\$ -	\$ 3,246,893	\$ 90,333	\$ 31,832	\$ 390,000	(2,734,728)	-
Component Units								
Oak Hill Regional Emergency Response Training Foundation	\$ 392,007	-	\$ 392,007	\$ -	\$ 394,315	\$ -	\$ -	\$ 2,308
General Revenue								
Property taxes							\$ 1,615,455	\$ -
Sales taxes							1,330,401	-
Interest income							129,549	4,500
Other income							76,179	-
Total General Revenue							3,151,584	4,500
Change in net assets							416,856	6,808
Net Assets - Beginning							3,730,486	-
Prior period adjustment (Note 11)							453,774	-
Net Assets - Ending							\$ 4,601,116	\$ 6,808

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

BALANCE SHEET
GOVERNMENTAL FUNDS

SEPTEMBER 30, 2007

ASSETS	GENERAL	DEBT SERVICE	GRANT AND CONTRACT FUNDS	CAPITAL IMPROVEMENT	(Memorandum) TOTAL
Cash and Cash equivalents	\$ 66,155	\$ 38,228	\$ -	\$ -	\$ 104,383
Escrow cash and cash equivalents	-	-	895,883	-	895,883
Investments	1,855,853	-	-	-	1,855,853
Receivables - Property Taxes (net of uncollectible taxes)	10,873	-	-	-	10,873
Receivables - Other	150	-	-	-	150
TOTAL ASSETS	\$ 1,933,031	\$ 38,228	\$ 895,883	\$ -	\$ 2,867,142
LIABILITIES					
Accounts Payable	\$ 41,240	\$ -	\$ -	\$ -	\$ 41,240
Deferred Revenue	10,873	-	-	-	10,873
TOTAL LIABILITIES	52,113	-	-	-	52,113
FUND BALANCES					
Restricted	-	-	895,883	-	895,883
Unrestricted	1,880,918	38,228	-	-	1,919,146
TOTAL FUND BALANCES	1,880,918	38,228	895,883	-	2,815,029
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,933,031	\$ 38,228	\$ 895,883	\$ -	\$ 2,867,142
Total governmental fund balance					\$ 2,815,029
Amounts reported for governmental activities in the statement of net assets are different because:					
Capital and intangible assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.					7,437,892
Capital leases and bonds are not due and payable in the current period and therefore are not reported in the governmental funds.					(5,662,678)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.					10,873
Net Assets of Governmental Activities					\$ 4,601,116

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2007

REVENUES	GENERAL	DEBT SERVICE	GRANT AND CONTRACT FUNDS	CAPTIAL IMPROVEMENT	(Memorandum) TOTAL
Property taxes, including penalties and interest	\$ 1,604,582	\$ -	\$ -	\$ -	\$ 1,604,582
Sales tax	1,330,401	-	-	-	1,330,401
Grants	31,832	-	390,000	-	421,832
Capital lease proceeds	-	-	500,000	-	500,000
Miscellaneous income	134,012	41	-	32,500	166,553
Interest income	115,748	6,487	5,883	1,431	129,549
TOTAL REVENUES	\$ 3,216,575	\$ 6,528	\$ 895,883	\$ 33,931	\$ 4,152,917
EXPENDITURES					
Current					
General and administrative	\$ 17,623	\$ -	\$ -	\$ -	\$ 17,623
Public safety	2,689,212	-	-	-	2,689,212
Non-current Liabilities					
Principal retirement	63,795	190,000	-	-	253,795
Interest and fees	33,231	183,648	-	-	216,879
Capital outlay	31,373	-	40,213	2,086,396	2,157,982
TOTAL EXPENDITURES	\$ 2,835,234	\$ 373,648	\$ 40,213	\$ 2,086,396	\$ 5,335,491
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$ 381,341	\$ (367,120)	\$ 855,670	\$ (2,052,465)	\$ (1,182,574)
OTHER FINANCING SOURCES(USES)					
Transfers in	37,894	380,757	40,213	377,286	836,150
Transfers out	(802,218)	-	-	(33,932)	(836,150)
TOTAL OTHER FINANCING SOURCES (USES)	(764,324)	380,757	40,213	343,354	-
SPECIAL ITEMS					
Proceeds from sale of assets	8,500	-	-	-	8,500
NET CHANGE IN FUND BALANCE	(374,483)	13,637	895,883	(1,709,111)	(1,174,074)
FUND BALANCE, BEGINNING OF YEAR	2,255,401	24,591	-	1,709,111	3,989,103
FUND BALANCE, END OF YEAR	\$ 1,880,918	\$ 38,228	\$ 895,883	\$ -	\$ 2,815,029

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2007

Net Change in Fund Balances - Total Governmental Funds	\$ (1,174,074)
Amounts reported for governmental activities in the Statement of Activities are different because	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	1,860,718
Repayment of capital lease payable is an expenditure in the governmental funds, but the repayment reduces the capital lease payable in the statement of net assets.	253,795
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	10,873
Revenues in the Governmental funds not reported as revenue in the statement of activities	(508,500)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditure in the governmental funds.	<u>(25,956)</u>
Change in Net Assets of Governmental Activities	<u>\$ 416,856</u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL-GOVERNMENTAL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2007

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Property and Sales Taxes	\$ 2,881,000	\$ 2,918,086	\$ 2,934,983	\$ 16,897
Grants	16,500	397,356	421,832	24,476
Capital lease proceeds	-	500,000	500,000	-
Miscellaneous income	303,555	139,697	175,053	35,356
Interest Income	70,805	123,000	129,549	6,549
TOTAL REVENUES	<u>3,271,860</u>	<u>4,078,139</u>	<u>4,161,417</u>	<u>83,278</u>
EXPENDITURES				
Public Safety	2,780,607	2,762,578	2,689,212	73,366
General and administrative	17,025	17,500	17,623	(123)
Non-current liabilities	868,957	496,004	470,674	25,330
Capital outlays	400,000	630,415	2,157,982	(1,527,567)
TOTAL EXPENDITURES	<u>4,066,589</u>	<u>3,906,497</u>	<u>5,335,491</u>	<u>(1,428,994)</u>
Excess (deficiency) of revenues over (under) expenditures and other sources (uses)	(794,729)	171,642	(1,174,074)	(1,345,716)
FUND BALANCE, beginning of year	<u>3,989,103</u>	<u>3,989,103</u>	<u>3,989,103</u>	<u>-</u>
FUND BALANCE, end of year	<u>\$ 3,194,374</u>	<u>\$ 4,160,745</u>	<u>\$ 2,815,029</u>	<u>\$ (1,345,716)</u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Travis County Emergency Services District No. 3 (hereafter referred to as the "District") is presented to assist in understanding the District's general purpose financial statements. The general purpose financial statements and notes are representations of the District's management who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles applicable to governments promulgated by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

A. Reporting Entity

Prior to October 1, 1992, the District operated as a rural fire prevention district (Travis County Rural Fire Prevention District No. 6) under Article III, Section 48-d of the Constitution of Texas. On January 18, 1992, the voters of the District approved the formation of an emergency services district under Article III, Section 48-e of the Texas Constitution. On January 18, 1992, the County Commissioners Court of Travis County, State of Texas approved the order to form the Travis County Emergency Services District No. 3. The District was formed on October 1, 1992, and operates under a Board of Directors appointed by the Commissioners Court of Travis County. The District is exempt from federal income taxes.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the District as a whole. The primary government unit is presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenue to be available when it is collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those otherwise required to be accounted for in a separate fund.

Private-sector standards of accounting and financial reporting issued prior to November 30, 1989, generally are followed in both the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Major revenue sources subject to accrual include property taxes and sales tax. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

D. Budget

The budget as adopted by the Board is presented in the accompanying financial statements on the same basis of accounting as actual amounts. The budget is not legally binding.

No supplemental appropriations were made during the year. Appropriations lapse at the end of the year. The District exceeded budgeted expenditures on general and administrative expenses. The capital outlays appear over budget due to the expensing of construction-in-progress.

E. Property Taxes

Ad valorem taxes, penalties and interest are reported as revenue in the fiscal year in which they become available to finance expenditures of the District.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
New Fire Trucks	20
Equipment/Used Fire Trucks	10
Building Improvements	40

NOTE 2 - CASH AND INVESTMENTS

Deposits

The District maintains cash in financial institutions that are insured by the FDIC (Federal Depository Insurance Corporation) for balances up to \$100,000. Amounts held at financial institutions exceeding \$100,000 are collateralized with securities held by the pledging financial institution's agent in the District's name. The amount of deposits collateralized as of September 30, 2007 was approximately \$589,189.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 2 - CASH AND INVESTMENTS (continued)

Custodial credit risk-deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The government's investment policy requires that the District's deposits be fully insured by FDIC insurance or collateralized with Obligations of the United States or its agencies and instrumentalities.

As of September 30, 2007, the District's total bank deposits of \$1,094,164 were covered by federal depository insurance or by collateral held by the District's agent in the District's name.

Investments

The District has investments in the Texas Local Government Investment Pool (TexPool). TexPool is a public funds investment pool created by the Treasurer of the State of Texas pursuant to the Interlocal Cooperation Act of the State of Texas. The District has delegated the authority to hold legal title to TexPool as custodian and to make investment purchases with the District's funds. The District owns specific, identifiable investment securities of the pool; consequently, no disclosure of categories of credit risk is made. The market value is determined by the number of pool shares owned on that day. Each share is valued at \$1.00. The market value of the TexPool investments at September 30, 2007 is \$1,855,853.

NOTE 3 - PROPERTY TAXES

The District's property tax is levied each October 1, on the assessed value of property listed as of the prior January 1, for all real and taxable personal property located in the District. The assessed value of the property rolls as of January 1, 2006, upon which the 2007 levy was based, was in the amount of \$1,589,827,024.

Taxes are due by January 31, following the October 1, levy date, and the tax rate was \$.10, respectively split \$.076 for maintenance and operations and \$.024 for debt service, per \$100 assessed valuation. As an emergency services district, State law allows the District to levy up to a maximum of \$.10 per \$100 assessed valuation.

Property taxes not collected in the current period are not expected to be collected in time to pay liabilities of the current year. Such taxes are considered not to be available, and as such, are not accrued as revenue in the current year. The uncollected property taxes are offset by an equal amount of deferred revenue. The property taxes receivable, net of allowance for doubtful accounts, is \$10,873.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2007, was as follows:

	BALANCE 9/30/2006	ADDITIONS	DELETIONS	BALANCE 9/30/2007
Land	1,350,661	-	-	1,350,661
Fire Trucks & Vehicles	1,602,540	485,147	-	2,087,687
Buildings	2,710,150	1,913,740	(29,280)	4,594,610
Equipment	87,265	172,656	-	259,921
Construction in Progress	1,709,110	40,213	(1,709,110)	40,213
	<u>7,459,726</u>	<u>2,611,756</u>	<u>(1,738,390)</u>	<u>8,333,092</u>
Less accumulated depreciation	<u>687,431</u>	<u>292,622</u>	<u>(5,939)</u>	<u>974,114</u>
	<u>\$ 6,772,295</u>	<u>\$ 2,319,134</u>	<u>\$ (1,744,329)</u>	<u>\$ 7,358,978</u>

A total of \$292,622 was charged to general government activities for depreciation expense in the government wide financial statements. Construction in Progress will begin being depreciated at the completion of construction. Assets totaling \$1,185,100 are currently under capital lease.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 5 – COMMITMENTS UNDER NOTES PAYABLE

During the year, the District entered into a loan agreement with Wells Fargo Brokerage Services, LLC. The note payable is for the construction of an emergency services training facility by the District. The note payable is secured by a ground lease agreement between the District and Wells Fargo Brokerage Services, LLC. The ground lease commenced July 17, 2007 and is for the term of 30 years ending July 17, 2037. Wells Fargo Brokerage Services, LLC agrees to pay the District \$1 per year due on the date of commencement for the use and occupancy of the real property.

Long-term debt at September 30, 2007 consisted of the following:

Notes payable to Wells Fargo Brokerage Services, LLC 5.1% secured by a ground lease agreement relative to a 1.00 (more or less) acre parcel of real property, due in annual installments through July 2027	\$ 500,000
	<u>500,000</u>
Less current portion	14,962
	<u><u>\$ 485,038</u></u>

NOTE 6 – LONG-TERM DEBT

The district received an overpayment of sales tax revenue in the year ended September 30, 2007 from the Texas State Comptroller's office. In order to reimburse the Comptroller's office the District makes payments of \$500 per month until the amount has been paid in full. There is no interest involved in the prepayment plan.

Year Ending September 30,	Amount
2008	\$ 6,000
2009	6,000
2010	6,000
2011	6,000
2012	5,000
Amount to be paid	<u><u>\$ 29,000</u></u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 7 - COMMITMENTS UNDER CAPITAL LEASES

The District entered into a capital lease agreement on March 2, 2006 for additional equipment and is now obligated under this lease agreement to make annual payments. Capital lease obligations totaled \$656,891 at September 30, 2007.

The following is a schedule of future minimum lease payments under capital leases, together with the net present value of the minimum lease payments as of September 30, 2007:

Year ending September 30,	Amount
2008	90,983
2009	90,983
2010	90,983
2011	90,983
2012	90,983
Thereafter	<u>363,932</u>
Minimum capital lease payments	818,847
Less: Interest	<u>161,956</u>
Present value of minimum lease payments	<u><u>\$656,891</u></u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 8 - GENERAL OBLIGATION BONDS

Future payments are as follows for the 2003 Bond:

<u>Year Ended</u> <u>September 30,</u>	<u>Principal</u>	<u>September</u> <u>Interest</u>	<u>Total</u>
2008	140,000	120,658	260,658
2009	150,000	115,688	265,688
2010	145,000	110,363	255,363
2011	155,000	105,215	260,215
2012	160,000	99,712	259,712
2013	165,000	94,032	259,032
2014	170,000	88,010	258,010
2015	180,000	81,720	261,720
2016	185,000	74,790	259,790
2017	190,000	67,390	257,390
2018	200,000	59,505	259,505
2019	210,000	51,005	261,005
2020	220,000	41,870	261,870
2021	225,000	32,080	257,080
2022	235,000	22,067	257,067
2023	250,000	11,375	261,375
	<u>\$ 2,980,000</u>	<u>\$ 1,175,480</u>	<u>\$ 4,155,480</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 8 - GENERAL OBLIGATION BONDS (continued)

Future payments are as follows for the 2005 Bond:

<u>Year Ended September 30,</u>	<u>Principal</u>	<u>September Interest</u>	<u>Total</u>
2008	55,000	56,547	111,547
2009	55,000	54,898	109,898
2010	60,000	53,247	113,247
2011	60,000	51,448	111,448
2012	65,000	45,047	110,047
2013	65,000	46,448	111,448
2014	70,000	43,848	113,848
2015	70,000	41,047	111,047
2016	75,000	38,248	113,248
2017	75,000	35,060	110,060
2018	80,000	31,873	111,873
2019	85,000	28,472	113,472
2020	85,000	24,860	109,860
2021	90,000	21,248	111,248
2022	95,000	17,422	112,422
2023	100,000	13,385	113,385
2024	105,000	9,135	114,135
2025	105,000	4,561	109,561
	<u>\$ 1,395,000</u>	<u>\$ 616,794</u>	<u>\$ 2,011,794</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 9 - INTANGIBLE ASSETS

A summary of the intangible assets is listed below:

	BALANCE 9/30/2006	ADDITIONS	DELETIONS	BALANCE 9/30/2007
Bond issuance costs	92,840	-	-	92,840
	92,840	-	-	92,840
Less accumulated amortization	9,284	4,642	-	13,926
	<u>\$ 83,556</u>	<u>\$ (4,642)</u>	<u>\$ -</u>	<u>\$ 78,914</u>

NOTE 10 – PENSION PLAN

The District provides a 457 Deferred Compensation Plan to its employees in which they match up to 6% of employee contributions. On August 27, 2007, the District approved an amendment in which the District will match up to 8% of each participant’s deferral, up to 8% of compensation to be effective October 1, 2007.

NOTE 11 – PRIOR PERIOD ADJUSTMENT

The prior period adjustment is to adjust the government-wide financial statements to capitalize two assets that were previously expensed. These include:

Vehicle – E301	\$ 420,653
Vehicle equipment – Q302	33,121
Total	<u>\$ 453,774</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 12 – RESTRICTED FUND BALANCE

The restricted fund balance is due to the receipt of contributions and loan proceeds which are restricted for the use in the Mackey Field training facility construction.

NOTE 13 – COMPONENT UNIT

Oak Hill Regional Emergency Response Training Foundation (the Foundation) is a component unit of the District. The Foundation is a non profit corporation dedicated to providing emergency service training. During the year, the Foundation received and donated to the District \$390,000 worth of assets including cash, and property which are to be used exclusively for the Mackey Field training facility construction.

The Foundation is a legally separate entity determined to be a component unit of the District due to the District's voting majority in the governing body of the Foundation. The Foundation is reported on the accrual basis of accounting following accounting principles generally accepted in the United States.

Travis County Emergency
Services District No. 4
Financial Statements
December 31, 2007

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TRAVIS COUNTY
AUDITORS OFFICE

Travis County Emergency Services District No. 4
For the year ending December 31, 2007

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James E. Medack, P.C.

CERTIFIED PUBLIC ACCOUNTANT

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MEMBER
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Independent Auditor's Report

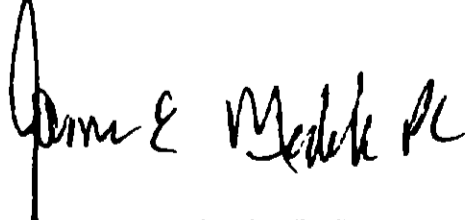
Board of Commissioners
Travis County Emergency Services District Four
11800 N. Lamar #4B
Austin, TX 78753

We have audited the accompanying financial statements of the governmental activities of Travis County Emergency Services District No. Four as of and for the year ended December 31, 2007, which comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Travis County Emergency Services District No. Four as of December 31, 2007, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2 through 10 and page 25, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



James E. Medack, P.C.
March 10, 2008



Travis County Emergency Services District #4 Management's Discussion and Analysis

Travis County ESD #4's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the districts financial activity, (c) identify changes in the districts financial position (it's ability to address the next and subsequent year challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify any general fund issues or concerns for the fiscal year ended December 31, 2007

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current years activities, resulting changes and currently known facts, please read it in conjunction with the districts financial statements, which follow this section

Financial Highlights

Travis County ESD 4 (as of December 31, 2007)

- Total Net Assets equaled \$6,453,233.
 - Invested in Capital Assets, Net of related debt equaled \$ 1,119,050
 - Unrestricted Net Assets equaled \$ 5,334,183
- Total Unrestricted Net Assets of the district exceeded Liabilities by \$ 5,118,486.
- The General Fund Actual Expenditures were \$ 707,942 less than final actual revenues.
 1. Revenue was \$ 631,702 greater than expected due to Property & Sales Tax.
 2. Overall Expenditures were \$ 219,299 less than expected after adjustments.
- On a government-wide basis for government activities, the District had expenses net of General revenue totaling \$ 3,169,387 resulting in an increase of net assets of \$ 701,121.
 - A Net Assets increase over year ending 2006 of 12.18%.

Entity Wide

It should be noted, the District continues to struggle with the complexities of providing services throughout Travis County while experiencing a shrinking tax base due to annexations of some but not all of the districts service area. The financial challenges of the future will likely involve very difficult decisions of balancing the districts assets against area wide emergency service requirements. Response time and locations of stations along with adequate staffing will likely be subjects of intense consideration.

Travis County ESD 4 Management's Discussion and Analysis

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) Government-wide financial statements; 2) Fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements report information about the District as a whole, using accounting methods similar to those used by private-sector companies. The statement of net assets includes all the government's assets and liabilities, reported using the full accrual basis of accounting. The statement of activities accounts for all of the current year's revenues and expenses, regardless of when cash is received or paid.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's general fund. Travis County ESD 4 has only one fund, the general fund.

Using this Annual Report

As mentioned previously, this annual report consists of a series of financial statements. GASB Statement No. 34 provides that for governments engaged in a single government program, the fund financial statements and the government-wide statements may be combined.

The District presents the governmental funds in the first column. The next column is an adjustment column which reconciles the amounts reported in the first column to indicate how each line item would change when reported on the full-accrual basis of accounting. The last column of these combination statements shows the amounts that normally would appear in the government-wide statements. For governmental activities, this last column tells us how these services were financed in the short term as well as what remains for future spending.

Reporting the District as a Whole

The District and a simple financial question, "is the District better off or worse off as a result of the year's activities"?

The 1) Statement of Net Assets and 2) Statement of Activities present information about the District as a whole and its activities in a way that helps to answer this question. These statements (as reported in the last column of each of the statements) include all of the District's assets and liabilities, utilizing the accrual basis of accounting.

The two Combined Fund and Government-wide statements report the District's net assets and how they have changed. Net assets; the difference between the District's assets and liabilities, is one way to measure the financial health of the District. Over time, increases or decreases in the District's net assets are an indicator of whether its financial health is improving or deteriorating. To assess the overall health of the District, one needs to consider other non-financial factors such as changes in the District's property tax base, sales tax base and condition of facilities and equipment.

The statement of activities presents information showing how the District's net assets changed during the most recent twelve-month period. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Travis County ESD 4 Management's Discussion and Analysis

Both of these reports identify functions of the District that are principally supported by grants and government revenues. The principal government activities of Travis County ESD 4 are:

- ❖ Fire Suppression and Rescue activities
- ❖ Emergency Medical Services
- ❖ Code Enforcement and Public Education
- ❖ Fire Academy – Training and Certification of future first responders

The District currently has no business-type activities.

Reporting the District's Governmental Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District (ESD #4), like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The District only has one fund, the general fund.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows and outflows of spend-able resources available at the end of the fiscal year. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare that information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements.

All of the District's basic services are reported in governmental funds which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called Modified Accrual Accounting which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is described in the adjustments column of the financial statements and in Note 12 to the financial statements.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Travis County ESD 4
 Management's Discussion and Analysis

The District as a Whole

Governmental activities increased the District's net assets by \$ 701,121. Our analysis below focuses on the net assets (Table 1) and the changes in net assets (Table 2) of the District's governmental activities:

**Table 1
 Governmental Activities
 Net Assets**

Assets	12/31/2006	12/31/2007
Current Assets	4,672,445	5,393,210
Other Assets	250	250
Capital Assets	1,335,898	1,275,470
Total Assets	6,008,593	6,668,930
 Liabilities		
Current Liabilities	\$ 100,061	95,584
Long-Term Liabilities	156,420	120,113
Total Liabilities	\$ 256,481	\$ 215,697
 Net Assets		
Invested in capital assets, net of related debt	\$ 1,144,889	1,119,050
Restricted	-	
Unrestricted	4,607,223	5,334,183
Total Net Assets	\$ 5,752,112	\$ 6,453,233

Overall this represents a year to year percentage increase of 12.19% of Net Assets.

Travis County ESD 4
Management's Discussion and Analysis

Table 2
Changes in Net Assets

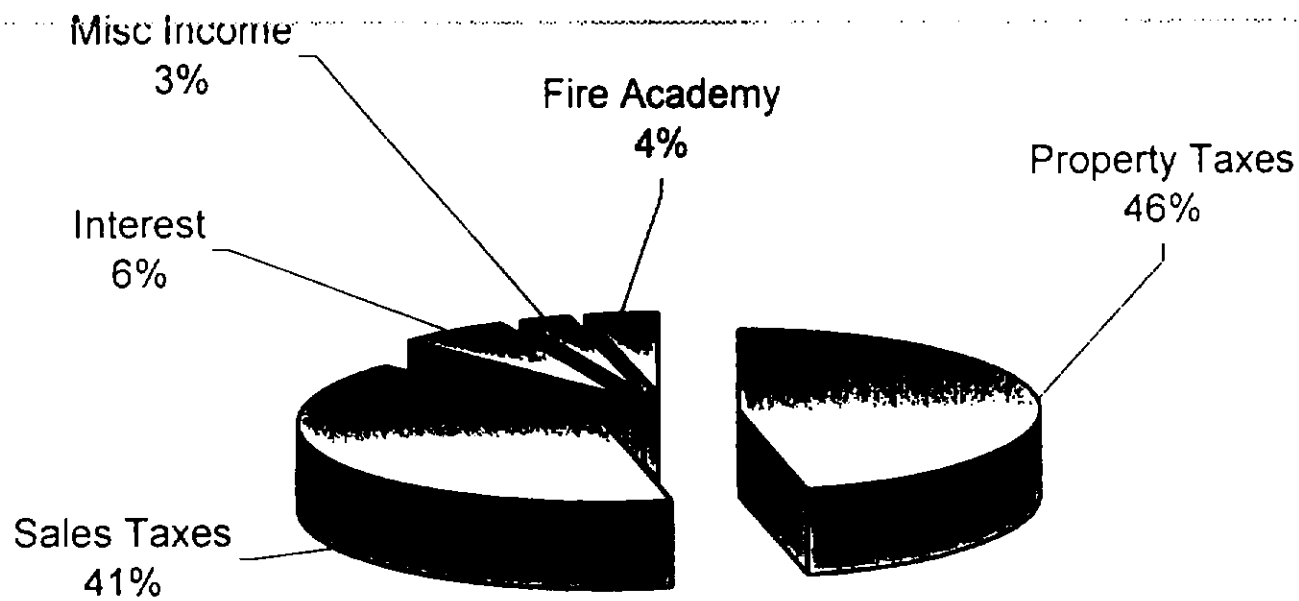
Expenditures/Expenses	Year end 2006	Year end 2007
Apparatus	71,759	78,620
Equipment	114,726	70,639
Communications	27,008	50,688
EMS	8,736	23,795
Insurance	150,474	179,807
Training	42,413	28,028
Stations	117,853	104,111
District Office	14,454	21,822
Personnel	1,582,264	1,777,707
Administrative	100,308	104,549
Awards Banquet	4,506	6,869
Capital Outlay	-	-
Depreciation Expense	124,344	142,770
Debt Service:	-	-
Principle	-	-
Interest	7,074	8,490
Total Expenditures/Expenses	\$ 2,365,919	\$ 2,597,895
Program Revenues		
Fire Academy	130,486	129,629
Insurance Claims Processing	0	
Sub Total	\$ 130,486	\$ 129,629
Net Program expense (Income)	\$ 2,235,433	\$ 2,468,266
General Revenues		
Property Taxes	1,294,734	1,540,929
Sales Taxes	1,157,315	1,359,440
Interest	113,982	190,036
Miscellaneous Income	2,769	78,982
Gain from Sale of Assets	-	-
Grant US Government FEMA	-	-
Total General Revenues	\$ 2,568,800	\$ 3,169,387
Change in Net Assets	\$ 333,367	\$ 701,121
Fund Balance/Net Assets Beginning of year	5,418,745	5,752,112
Fund Balance/Net Assets End of year	5,752,112	6,453,233
	Change in \$	Change in %
Expenses Year to Year	\$ 231,976	9.80%
Program Revenue Year to Year	(857)	-0.65%
General Revenue Year to Year	600,587	23.38%
Net Assets Year to Year	701,121	12.19%

Financial Analysis of the Government's Funds

As noted earlier the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. For the year ending 12/31/2007, the District's total combined fund balance was \$ 6,453,233 which reflects a net combined increase of \$ 701,121.

As the graph illustrates, approximately 87% of the District's FY 2007 income is derived from ad valorem property taxes and sales taxes, while the remainder is primarily grants from Travis County, the City of Austin and Others for the Fire Academy. Interest rates improved over last year and the District received an overall increase of \$76,054 in interest income on its Money Market and CD investments, this is a significant improvement over 2006.

Actual Revenue	2007	% of Rev	+/- Yr-Yr	2006
Property Taxes	1,522,913	46%	228,179	1,294,734
Sales Taxes	1,359,440	41%	202,125	1,157,315
Interest	190,036	6%	76,054	113,982
Misc Income	87,022	2.6%	84,253	2,769
Fire Academy	129,629	4%	(857)	130,486
Total	\$ 3,289,040	100%		2,699,286



For year ending 2007 the ESD 4 Board of Commissioners and the District Fire Chief purposely decided to trust historical data for Sales Tax revenue. This approach has proven to be sound and the income from Sales Tax continues to be a much needed and reliable source of revenue for our District. Without these funds, we would have to cut back on badly needed Personnel and Equipment. We continue to closely monitor not only this item but all income to ensure the services we provide are adequately funded.

- ❖ Budgeted amount of Sales Tax = \$ 1,124,905
- ❖ Actual amount of Sales Tax = \$ 1,359,440
- ❖ Budget to Actual for this item is \$ 234,535 or almost 21% above our expectations.

Budgetary Highlights

The District's annual budget process includes a very thorough estimate of projected annual revenues (income) and expenditures (expenses). The Board of Commissioners, Fire Chief and Officers of the District conduct meetings in the month of August, to prepare the annual budget. The following items are reviewed and published only after very careful consideration of the estimated projections:

- ❖ Estimates of Ad Valorem tax (property taxes) income are provided by the Travis County Tax Appraiser's office. That estimate, combined with an estimate of historical collection rates for the District is used with the proposed tax rate to estimate the amount of revenue that can be realistically collected and used for the District's operations.
- ❖ Estimates of Sales Tax income are provided by the State of Texas Comptrollers office. That estimate combined with a historical collection rate for the District is used to realistically determine an amount that can be collected and fund the District's operations.
- ❖ Grant income, provided by Travis County, City of Austin and others to fund the Travis County ESD 4 Fire Academy are based on proposed commitments by these donors and are planned accordingly.
- ❖ Interest income from available unrestricted cash reserves are estimated based on input from banking representatives from Merrill Lynch on the amount of interest that can be reasonably expected through the District's investment policy.
- ❖ The liquidation (sale) of used assets such as vehicles or other higher value assets may or may not be noted as part of the annual income. This depends in large part on the value of the asset and the amount of income that can be reasonably expected based on the market value of the asset at the time of sale. Historically, the District has not relied on this item as a reliable source of income for budgetary planning.

In each budget process, the District's proposed expenses and revenues are projected by line item. Critical to this estimate is the growth or loss in assessed valuation of the District's service area, and the resulting growth or loss of revenue from Ad Valorem property and Sales Tax. The estimates of the growth or loss of revenue producing property in the District's service area has historically been very accurate due to the hard work and diligence of the District's Fire Chief and the Board of Commissioners.

Personnel costs (wages, taxes and insurance) represent approximately 79% of overall expenditures and constitute the single greatest management challenge to the District considering the legislative cap on the tax rate an Emergency Services District can levy (10 cents on the \$100 dollar valuation). The need for expanded services, equipment or desire to pay competitive wages must be tempered by the tax cap in the current and future budget planning periods.

Throughout the year the District's Board of Commissioners vote on and approve minor changes to the planned budget through: budget amendments. Historically, the District's board does not make numerous line item changes to the planned budget, instead they monitor the expenditures very closely and make budgetary amendment decisions based on overall impact to the budget plan and amend only as necessary. Overall, this approach results in a more stable annual budget to actual expenditures picture. Budget to actual expenditures, both income and expense are reviewed monthly in planned public meetings.

The District's 2007 Planned Budget

- Revenue = \$2,657,338
- Expenditures = \$2,800,397

The District's 2007 budget resulted in actual revenue of \$3,289,040

The District's 2007 budget resulted in actual expenditures of \$2,581,089.

Total District Excess (Deficiency) of Revenues over Expenditures was \$707,942.

Capital Asset and Debt Administration

Capital Assets:

At the end of the fiscal year 12/31/2007, capital assets are as follows:

**Table 3
 Capital Assets at Year-End**

	<u>12/31/2006</u>	<u>12/31/2007</u>
Capital Assets - Please see Note 5		
Governmental Activities:		
Capital assets not being depreciated:		
Land	\$ 84,611	\$ 84,611
Total capital assets not being depreciated:	<u>84,611</u>	<u>84,611</u>
Capital assets being depreciated:		
Vehicles	1,590,775	1,502,404
Equipment	97,281	147,077
Buildings and Structures	517,009	542,594
Total Capital Assets being depreciated:	<u>2,205,065</u>	<u>2,192,075</u>
Less accumulated depreciation for:		
Vehicles	752,521	767,927
Equipment	48,349	64,376
Buildings and Structures	152,904	168,913
Total accumulated depreciation	<u>953,774</u>	<u>1,001,216</u>
Total capital assets, being depreciated, net	<u>1,251,291</u>	<u>1,190,859</u>
Government activities capital assets, net	<u>1,335,902</u>	<u>1,275,470</u>
Depreciation was charged to the general fund	\$ 124,344	\$ 142,770
Long-Term Debt - Please see Note 6	2006	2007
Governmental Activities	<u>Due within 1 yr</u>	<u>Due within 1 yr</u>
Capital Lease Obligations	\$ 34,589	\$ 36,308
Total Governmental Activities	<u>\$ 34,589</u>	<u>\$ 36,308</u>
Capital Lease Obligations		
Minimum Lease Payments Years = 2007 to 2011	220,410	\$ 176,328
Less amount representing Interest	(29,401)	(19,906)
Present value of net minimum Capital lease pmnts	<u>\$ 191,009</u>	<u>\$ 156,422</u>

Capital Lease/purchase obligations for FY 2006 in the amount of \$ 191,000 Long Term Debt is for the acquisition of a 2006 Pierce Contender firefighting apparatus. This truck is classified as a Class A pumper and brings our fleet of this type apparatus up to a total of five (5). We have three (3) in frontline service and two (2) in reserve. Minimum annual lease payments amount to \$ 44,082 (principle and interest).

Economic Factors and Next Year's Budgets and Rates

The projected Assessed Valuation for the area served by the District is only expected to grow by approximately 4.0% to 4.5% percent for the fiscal year 2007-2008.

Annexation of the District's property tax base by the City of Austin continues to be an issue concerning funding for the District. Historically, the city has annexed the major revenue producing properties while leaving parcels or islands of low value to be serviced by the District. This results in the District having to service these non-revenue producing areas with little or no viable level of funding. The District Fire Chief and Board of Commissioners continue to work with the city to alleviate this problem. The operations of the District has a relatively rate or fixed cost per call and without adequate funding the District has to expend precious resources of other revenue producing areas to cover these costs.

There were few additional annexations during 2007. The proposed 2008 annexations are to take place in December 2008. At this time the City of Austin has plans to annex the area south of Braker Ln. in 2008. This would represent the annexation of the remaining majority of the area that was annexed in 2005. The estimated value (loss) to our district will be in the range of \$350,000. Our current plan calls for a relocation of the Co. 4 Fire Station to a location farther east as a result of this pending annexation.

The District is currently looking into the prospect of purchasing property for a District office and Fire Academy classroom space. Several properties have been reviewed but no decision has yet been made. The 2008 Budget will include \$500,000 for this purpose.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Travis County ESD 4

Attn: Fire Chief – Don A. Smith
11800 N. Lamar Blvd. - #4B

Austin, TX 78753

ESD #4 District Office 512-836-7566

ESD #4 District Office e-mail: tcfcesd4@austinrr.com

Travis County ESD 4

Attn: Accounting – Robert N. Grady
11800 N. Lamar Blvd. - #4B

Austin, TX 78753

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
GOVERNMENTAL FUNDS BALANCE SHEET AND
STATEMENT OF NET ASSETS
YEAR ENDED DECEMBER 31, 2007

	General Fund	Adjustments (Note 11)	Statement of Net Assets
ASSETS			
Cash	\$ 23,702	\$ -	\$ 23,702
Investments	4,049,887	-	4,049,887
Property Taxes Receivable	923,255	-	923,255
Accounts Receivable-ICP	2,617	-	2,617
Due from Other Governments	316,064	-	316,064
Prepaid Expenses	77,685	-	77,685
Security Deposits	250	-	250
Capital Assets (net of accumulated depreciation)	-	1,275,470	1,275,470
TOTAL ASSETS	\$ 5,393,460	\$ 1,275,470	6,668,930
LIABILITIES			
Payroll Liabilities Payable	\$ 41,916	\$ -	41,916
Accounts Payable	12,825	-	12,825
Accrued Interest Payable	-	4,535	4,535
Deferred Revenues	130,890	(130,890)	-
Long-term liabilities			-
Due within one year	-	36,308	36,308
Due after one year	-	120,113	120,113
TOTAL LIABILITIES	185,631	30,066	215,697
FUND BALANCES/NET ASSETS			
Fund balances:			
Unreserved	5,207,829	(5,207,829)	-
Total fund balances	5,207,829	(5,207,829)	-
Total liabilities and fund balances	\$ 5,393,460	\$	
Net assets:			
Invested in capital assets, net of related debt		1,119,049	1,119,049
Restricted		-	-
Unrestricted		5,334,184	5,334,184
Total net assets		6,453,233	\$ 6,453,233

See Accompanying Notes to the Financial Statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES AND STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2007

EXPENDITURES/EXPENSES	<u>General Fund</u>	<u>Adjustments (Note 11)</u>	<u>Statement of Activities</u>
Apparatus	\$ 78,620	\$ -	\$ 78,620
Equipment	70,639	-	70,639
Communications	50,688	-	50,688
EMS	23,795	-	23,795
Insurance	179,807	-	179,807
Training	28,028	-	28,028
Stations	104,111	-	104,111
District Office	21,822	-	21,822
Personnel	1,777,707	-	1,777,707
Administrative	104,549	-	104,549
Awards Banquet	6,869	-	6,869
Capital Outlay	90,381	(90,381)	-
Depreciation Expense	-	142,770	142,770
Debt Service:			
Principal	34,589	(34,589)	-
Interest	9,493	(1,003)	6,490
Total expenditures/expenses	<u>2,581,098</u>	<u>16,797</u>	<u>2,597,895</u>
PROGRAM REVENUES			
Charges for services:			
Fire Academy	<u>129,629</u>	<u>-</u>	<u>129,629</u>
Net program expense (income)			<u>2,468,266</u>
GENERAL REVENUES			
Property Taxes	1,522,913	18,016	1,540,929
Sales Taxes	1,359,440	-	1,359,440
Interest	190,036	-	190,036
Miscellaneous Income	87,022	(8,040)	78,982
Total general revenues	<u>3,159,411</u>	<u>9,976</u>	<u>3,169,387</u>
Excess (Deficiency) of revenues over expenditures	707,942	(707,942)	-
Change in net assets	-	701,121	701,121
Fund Balance/Net Assets			
Beginning of the year	<u>4,499,887</u>	<u>1,252,225</u>	<u>5,752,112</u>
End of the year	<u>\$ 5,207,829</u>	<u>\$ 1,245,404</u>	<u>\$ 6,453,233</u>

See Accompanying Notes to the Financial Statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements for the District have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. More significant of these accounting policies are described below.

REPORTING ENTITY

The Travis County Emergency Services District No. 4 (the District) was created by Article III, Section 48-d of the Constitution of Texas to protect life and property from fire and to conserve natural and human resources.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic - but not the only - criterion for including a potential component unit with the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, no potential component units appear to exist.

BASIS OF PRESENTATION

Basic Financial Statements

The issuance of GASB Statement 34, "Basic Financial Statements and Management Discussion and Analysis for State and Local Governments" sets forth minimum criteria for the determination of major funds based on a percentage of the assets, liabilities, revenues or expenditures/expenses or either fund category or governmental and enterprise combined. Due to the fund structure of the District, all funds have been classified as major funds. As a part of this Statement, there is a new reporting requirement regarding the local government's infrastructure (road, bridges, etc.). The District does not own any infrastructure assets and therefore is unaffected by this requirement.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

The basic financial statements include both government-wide (based on the District as a whole) and fund financial statements. The new reporting model focus is on either the District as a whole or major individual funds (within the fund financial statements). In the government-wide Statement of New Assets, both the governmental and business-type activities columns are presented on a consolidated basis by column, and are reflected on a full accrual, economic resources basis, which incorporated long-term assets and receivables as well as long-term debt and obligations. The District does not have any business-type activities.

The government-wide Statement of Activities reflects both the gross and net cost per functional category which are otherwise being supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. The program revenues must be directly associated with the function.

The net cost by function is normally covered by general revenues (intergovernmental revenues, interest income, etc). Historically, the previous model did not summarize or present net cost by function or activity. The District does not currently employ indirect cost allocation systems.

The government-wide focus is more on the sustainability of the District as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The fund financial statements are similar to the financial statements presented in the previous accounting model.

The governmental fund statements are presented on a current financial resource and modified accrual basis of accounting. This presentation is deemed appropriate to (a) demonstrate legal compliance, (b) demonstrate the source and use of liquid resources, and (c) demonstrate how the District's actual experience conforms to the budget or fiscal plan.

GASB Statement No. 34 provides that for governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined. The District presents the general fund in the first column. The next column is an adjustments column. It reconciles the amounts reported in the governmental funds to show how each would change when reported on the full-accrual basis of accounting. The last column of these combination statements shows the amounts that normally would appear in the government-wide statements.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are presented on an accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers all revenues as available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred.

In applying the "susceptible to accrual" concept to intergovernmental revenues pursuant to GASB Statement #33, the provider should recognize liabilities and expenses and the recipient should recognize receivables and revenues when the applicable eligibility requirements including time requirements, are met. Resources transmitted before the eligibility requirements are met, under most circumstances, should be reported as advances by the provider and deferred revenue by the recipient.

BUDGETS

The District follows these procedures in establishing the budget reflected in the financial statements:

1. Prior to the beginning of each fiscal year, the District prepares a budget. The operating budget includes proposed expenditures and the means of financing those expenditures and is prepared in accordance with the basis of accounting utilized by that fund.
2. Public meetings are conducted at which all interested persons' comments concerning the budget are heard. After such meetings, the Board of Commissioners formally adopts the budget through passage of an ordinance.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

3. The District amends the budget throughout the year approving such additional expenses. The amended budget is used in presenting the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual.
4. During the current year, it was noted that some funds had expenditures in excess of revenues. These differences were compensated for with an accumulation of prior years' surpluses.
5. All annual appropriations lapse at fiscal year end.

CAPITAL ASSETS

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. Property, plant and equipment purchased or acquired is carried at historical cost or estimated historical cost. Contributed assets are recorded at the fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The capitalization policy, i.e. the dollar value above which asset acquisitions are added to the capital accounts, is \$ 5,000.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives with no salvage value. The range of estimated useful lives by type of asset is as follows:

Buildings and Structures	40 years
Vehicles	7-20 years
Other Equipment	10-20 years

The Department does not own any infrastructure assets.

Fund Financial Statements

In the fund financial statements, capital assets are accounted for as capital outlay expenditures of the governmental fund upon acquisitions.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

EQUITY CLASSIFICATIONS

Government-wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulation of other government; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets – All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

COMPENSATED ABSENCES

The District's policies regarding vacation time permit employees to accumulate earned but unused vacation leave. As of the year end, there was no liability for accrued vacation since all vacation leave must be used by year-end.

RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District purchases its insurance from regular commercial companies. As of December 31, 2007, no claims or losses have been incurred that were not covered by insurance. There is no liability due to any claim or suit having ever been filed.

PROGRAM REVENUES

The District considers program revenues as revenues that (1) originate from the program or from parties other than the government's taxpayers or citizens as a whole and (2) reduce the expenses of the function that has to be financed by general revenues. Revenues of this type can originate

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

from a governmental source, but the proceeds are a charge for services or products produced by a government agency, where that agency is considered a vendor within the market place. Additionally, program revenues are fees charged by the government agency that are used to support a specific operation of that governmental unit. The District reports revenues from its fire academy as program revenues.

USE OF ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the financial statements and the reported amounts of income and expenses during the period. Operating results in the future could vary from the amounts derived from management's estimates.

NOTE 2: CASH

Deposits for the District are being held by Wells Fargo Bank and Merrill Lynch in interest-bearing accounts. As of year end, deposits with Wells Fargo did not exceed FDIC coverage. Therefore, the depository bank did not have any pledged collateral. At December 31, 2007, the carrying amount of the District's deposits was \$23,702, and the bank balance was \$49,991.

The collateral pledged is represented by specific identifiable investment securities and classified as to credit risk by the three categories described below:

Category 1 -Insured or collateralized with securities held by the District or its agent in the District's name.

Category 2 -Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.

Category 3 -Uncollateralized, including any bank balance that is collateralized or by its trust department or agent but not in the District's name.

In addition, the District also has an account at Merrill Lynch consisting of a money market account and a Governmental Securities Fund. These are reported as investments on the balance sheet and statement of net assets at cost, with the market value being approximately the same. These securities are not collateralized. At December 31, 2007, the carrying amount and the fair market value of these funds was \$4,049,887.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2007

NOTE 3: ACCOUNTS RECEIVABLE

The District has contracted with ICP as a collection agency for its billing of medical and emergency services rendered to parties who do not reside within District boundaries. Amounts reported as accounts receivable as of December 31, 2007, consist of:

Governmental Activities:

ICP	\$ 2,617
-----	----------

Business-type Activities	\$ -0-
--------------------------	--------

NOTE 4: DUE FROM OTHER GOVERNMENTS/ENTITIES

This consists of ad valorem taxes collected by Travis County but not yet remitted to the district, fees owed for November and December fire academy, and for sales tax collected but not yet remitted.

Travis County – Taxes	\$ 162,951
Travis County – Fire Academy	41,143
State Comptroller – Sales Tax	100,970
City of Austin – Fire Academy	<u>11,000</u>
Total	\$ 316,064

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

NOTE 5: CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2007, was as follows:

	Balance 1/1/2007	Additions/ Completions	Retirements/ Adjustments	Balance 12/31/2007
Governmental Activities:				
Capital assets not being depreciated:				
Land	84,611	-	-	84,611
Total capital assets not being depreciated	84,611	-	-	84,611
Capital assets, being depreciated				
Vehicles	1,590,772	15,000	(103,368)	1,502,404
Equipment	97,281	49,796	-	147,077
Buildings and Structures	517,009	25,585	-	542,594
Total capital assets being depreciated	2,205,065	90,381	(103,368)	2,192,075
Less accumulated depreciation for:				
Vehicles	752,521	110,734	(95,328)	767,927
Equipment	48,349	16,027	-	64,376
Buildings and Structures	152,904	16,009	-	168,913
Total accumulated depreciation	953,774	142,770	(95,328)	1,001,216
Total capital assets, being depreciated, net	1,251,291	(52,389)	(8,040)	1,190,859
Governmental activities capital assets, net	1,335,902	(52,389)	(8,040)	1,275,470

Depreciation was charged to the governmental activities of \$ 142,770.

NOTE 6: LONG-TERM DEBT

Transactions for the year ended December 31, 2007 are summarized as follows:

	Balance January 1	Additions	Reductions	Balance December 31	Due within one year
<u>Governmental Activities</u>					
Capital Lease Obligations	\$ 191,009		\$ 34,588	\$ 156,421	\$ 36,308
Total Governmental Activities	\$ 191,009		\$ 34,588	\$ 156,421	36,308

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2007

Capital Lease Obligations –

The District has entered into a lease agreement to finance the acquisition of a fire engine at a total cost of \$235,091. The future minimum lease payments are as follows:

<u>Year ending</u>	
2008	\$ 44,082
2009	44,082
2010	44,082
2011	<u>44,082</u>
Minimum Lease Payments	\$ 176,328
Less amount representing interest	<u>\$ 19,906</u>
Present value of net minimum capital lease payments	<u>\$ 156,421</u>

NOTE 7: PROPERTY TAXES

The District has contracted with the Travis County Tax Assessor Collector to bill and collect its property tax. The District's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the District. The assessed value of the roll as of January 1, 2007, upon which the 2007 levy was based, was \$1,559,880,490 as certified by the Travis Central Appraisal District.

Taxes are due by January 31 following the October 1 levy date. On February 1 of each year, a tax lien attaches to the property. The total 2007 levy was \$ 1,559,880 and the tax rate was \$ 0.10 per \$100 assessed valuation.

NOTE 8: OPERATING LEASES

In addition to the capital lease, the District also has entered into certain operating lease agreements. Such lease agreements are for storage of fire fighting equipment, stations, and tower rentals. These leases are generally fixed and are not subject to increase without renegotiating agreements. The amount expended for these leases for 2007 was \$37,715.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007

NOTE 9: COMMITMENTS

The District has entered into an agreement with the City of Austin for its dispatching services with the fee structure based upon projected calls. For the year ending December 31, 2007, the District's fee for these services was \$ 25,769.

The District has also entered into a contract with the City of Austin and Travis County to train and improve fire response by increasing the number of trained volunteers. It is also designed to create a career path opportunity for individuals, particularly low income and minorities. Terms of these contracts are:

City of Austin	October 16, 2007 through April 27, 2008	\$ 33,000
Travis County	October 1, 2007 through September 30, 2008	\$ 96,000

The District has also entered into an agreement with the Jollyville Volunteer Fire Department to provide fire fighting and EMS services. Fees paid for 2007 totaled \$ 27,178.

NOTE 10: ANNEXATION OF DISTRICT LAND BY THE CITY OF AUSTIN

The City of Austin has the right to annex property within the District which could in the future result in a reduction of the total value of property within the district and therefore a reduction in the total tax revenue to be collected. For the year ending December 31, 2007, no significant annexation of property occurred. However, the District feels that major annexation will occur in 2008, the anticipated loss in tax revenue is estimated to be \$175,000.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2007

NOTE 11: EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND
 AND GOVERNMENT-WIDE STATEMENTS

Differences between the Governmental Fund Balance Sheet and the Statement of Net Assets:

The differences (as reflected in the adjustments column) primarily result from the long-term economic resources focus of the statement of net assets versus the current financial resources focus of the governmental fund balance sheet.

When capital assets (land, buildings, equipment) that are to be used in governmental activities are purchased or constructed, the costs of those assets are reported as expenditures in governmental funds. However, the statement of net assets includes those capital assets among the assets of the District as a whole.

Cost of capital assets	\$ 2,276,686
Accumulated Depreciation	<u>(1,001,216)</u>
	<u>\$ 1,275,470</u>

Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due.

Accrued interest payable	\$ 4,535
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Taxes receivable are offset by deferred revenues in the governmental funds and thus are not included in fund balance.

Deferred revenue	\$ (130,890)
------------------	--------------

Long-term liabilities applicable to the district's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities – both current and long-term—are reported in the statement of net assets.

Due within one year	\$ 36,308
Due after one year	120,113

Differences between the Governmental Fund Operating Statement and the Statement of Net Activities:

The differences (as reflected in the adjustments column) arise primarily from the long-term economic resources focus of the statement of activities versus the current financial resources focus of the governmental funds.

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ (90,381)
Depreciation Expense	142,770

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2007

Repayment of capital lease obligations is reported as an expenditure in governmental funds. For the district as a whole, however, the principal payments reduce the liabilities in the statement of net assets and do not result in an expense in the statement of activities.

Payment of Principal	\$ (34,589)
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Interest expense in the statement of activities differs from the amount reported in governmental funds because additional accrued interest was calculated for capital lease obligations.

Accrued Interest	\$ (1,003)
------------------	------------

Because some property taxes will not be collected for several months after the district's year end, they are not considered as "available" revenues in the governmental funds.

Adjustment for property taxes collected after year-end	\$ 18,016
--	-----------

In the statement of activities, only the gain and/or loss on the sale of equipment are reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the equipment less any accumulated depreciation and the proceeds from the sale.

Book value of asset	51,960	
Proceeds from sale (reported as income on Fund Statement)	<u>(60,000)</u>	\$ (8,040)

Required Supplemental Information

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT FOUR
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2007

	BUDGETED AMOUNTS		ACTUAL AMOUNTS
	ORIGINAL	FINAL	
REVENUES			
Property Taxes	\$ 1,261,183	\$ 1,261,183	\$ 1,522,913
Sales Taxes	1,124,905	1,124,905	1,359,440
Interest	105,000	105,000	190,036
Miscellaneous Income	41,750	41,750	87,022
Fire Academy	124,500	124,500	129,629
TOTAL REVENUES	\$ 2,657,338	\$ 2,657,338	\$ 3,289,040
EXPENDITURES:			
Apparatus	\$ 95,859	\$ 95,859	\$ 78,620
Equipment	84,345	84,345	70,639
Communications	71,610	71,610	50,688
EMS	50,200	50,200	23,795
Insurance	170,500	170,500	179,807
Training	34,800	34,800	28,028
Stations	153,550	153,550	104,111
District Office	23,700	23,700	21,822
Personnel	1,869,032	1,869,032	1,777,707
Administrative	128,220	128,220	104,549
Awards Banquet	6,500	6,500	6,869
Contract Labor	3,000	3,000	-
Capital Outlay	65,000	65,000	90,381
Debt Service:			
Principal	34,588	34,588	34,589
Interest	9,493	9,493	9,493
TOTAL EXPENDITURES	\$ 2,800,397	\$ 2,800,397	\$ 2,581,098
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (143,059)	\$ (143,059)	\$ 707,942
FUND BALANCE:			
Beginning of year			4,499,887
End of year			<u>\$ 5,207,829</u>

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TRAVIS COUNTY
AUDITORS OFFICE

**TRAVIS COUNTY
EMERGENCY SERVICES
DISTRICT NO. 6**

**Financial Statements for the Year
Ended September 30, 2007 and
Independent Auditors' Report**

MAXWELL
& LOCKE
RITTER

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners of
Travis County Emergency Services District No. 6:

We have audited the accompanying financial statements of the governmental activities and each major fund of Travis County Emergency Services District No. 6 (the "District") as of and for the year ended September 30, 2007, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the District. Our responsibility is to express opinions on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2007, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 3 through 9 is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Affiliated Companies
ML&R PERSONNEL SOLUTIONS LLC
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ML&R WEALTH MANAGEMENT LLC

"A Registered Investment Advisor"
This firm is not a CPA firm

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The budgetary comparison schedule for the Debt Service Fund is presented for purposes of additional analysis and is not a required part of the basic financial statements. The budgetary comparison schedule for the Debt Service Fund has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Maxwell Locke + Ritter LLP
March 20, 2008

Travis County Emergency Services District No. 6 Management's Discussion & Analysis September 30, 2007

Travis County Emergency Services District No. 6 (the "District") is a political subdivision of the State of Texas, created under the Texas Health and Safety Code, Chapter 775. This code empowers the District Commissioners to provide emergency services to the geographical area within the District. Chapter 775 also provides the District with the authority to levy an ad valorem tax not to exceed \$0.10 per \$100 assessed valuation. The District provides fire suppression, emergency medical and rescue first response, hazardous materials incident response, marine incident response and other emergency incident response that may arise within its boundaries. The District is also responsible for fire prevention and the enforcement of fire codes.

History

The District was originally created in 1985 as Travis County Rural Fire Prevention District No. 5. A Board of Commissioners operated the Rural Fire Prevention District and provided emergency services through an interlocal agreement with the Hudson Bend Volunteer Fire Department.

Beginning in September of 1995, paid career firefighters were hired to begin working at two of the fire stations. The volunteers met the apparatus at the scene during the day and responded to the fire stations after the career staff finished their shifts during the week and entirely on weekends. By the end of December 1995, the number of paid career firefighters had grown enough to begin 24-hour shift rotations at two fire stations.

By February of 1996, the District had grown to 8 paid career firefighters and 35 volunteer personnel providing emergency services coverage for 135 square miles with an estimated population of 19,000.

In 1997, the District established staffing for four fire stations with two personnel per fire station. During this period, part-time personnel were utilized to work Fire Stations #3 and #4, with the full-time staff operating Fire Stations #1 and #2. This allowed the District some flexibility to purchase new apparatus and still maintain coverage. The District experienced rapid growth and development after 1997, which led the District to ask the voters to approve a limited tax bond package. During this same period, the District purchased two new engines, a used ladder truck and additional administrative vehicles. The District also adopted a District Fire Code and established the office of District Fire Marshal.

In September 2002, the voters approved \$10,000,000 of bonded indebtedness, and the District sold its first \$3,500,000 bond package in May 2003, obtaining a Moody's Aaa rating. These bond funds provided the District the ability to construct Fire Station #5, to purchase a new Sutphen 110' Aerial/Platform ladder truck and two new Sutphen 1250 gpm engines. The District Commissioners approved funding to provide for the additional personnel needed to staff Fire Station #5 upon its completion in January 5, 2005. With the annexation of approximately 65 square miles of land from Travis County Emergency Services District No. 8 on January 1, 2005, the District's coverage area increased to approximately 200 square miles.

In May 2006, the District voters approved collective bargaining rights for the firefighters employed by the District and the District Commissioners accepted Professional Firefighters Local # 4117 as the firefighters sole bargaining agent.

Also during 2006, the District Commissioners employed an outside consultant, Management Advisory Group, Inc., to conduct a Management and Operational Evaluation of the entire District. The overall purpose of the evaluation was to evaluate the efficiency and effectiveness of the District's administrative and operational functions. As a result, a Financial and Administrative Manager was added to the staff and a new Fire Chief was employed starting October 1, 2006.

The District has had a long and proud history of providing emergency services to the community. The District has evolved from an all-volunteer organization, the Hudson Bend Volunteer Fire Department in the late 60's, to the present-day emergency services district with five fire stations operating 24/7, 365 days a year. The District's current staffing level includes 68 career staff, 15 volunteers and support services personnel. The District's current vehicle fleet includes two ladder trucks, five first line engines, two reserve engines, four tankers, five brush trucks, one support services unit, one fire boat, two trailers (communications and fire safety house) and seven administrative vehicles. The District efficiently serves an estimated population of over 73,000 people.

Throughout its history, the District has maintained prudent and conservative financial management, and has been able to set aside financial reserves, which are judged sufficient to meet any unexpected deterioration of economic conditions in the foreseeable future. The District Commissioners continue to promote the best possible service and to maintain a balanced budget within the limits of the District's tax revenue. As you can see, the District Commissioners have been very successful.

Mission Statement

- The District's mission is to provide safe, efficient and effective service through professional response to fire, rescue, medical and hazardous material emergencies.
- The District is dedicated to minimizing loss of life and property through education, code enforcement, investigation and community involvement.

Financial Performance

Management's discussion and analysis of the District's financial performance provides an overview of the District's financial activities for fiscal year ended September 30, 2007. Please read the management's discussion and analysis in conjunction with the District's basic financial statements beginning on page 9.

Using this Annual Report

This annual report consists of a series of financial statements. Government Accounting Standards Board ("GASB") Statement No. 34 provides that for governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined. The District presents the governmental funds in the first three columns and a total in the fourth column. The next column is an adjustments column, reconciling the amounts reported in the governmental

funds to show how each would change when reported on the full-accrual basis of accounting. The last column of these combination statements shows the amounts that normally would appear in the government-wide statements. For governmental activities, this last column tells how these services were financed in the short term as well as what remains for future spending. Fund financial statements report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds.

Reporting the District as a Whole

The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities that include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net assets and changes in them. The District's net assets—the difference between assets and liabilities—is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are an indicator of whether its financial health is improving or deteriorating. Other non-financial factors should be considered, however, to assess the overall health of the District such as changes in the District's property tax base and the condition of the District's capitalized items.

In the Statement of Net Assets and the Statement of Activities, District activities are considered government activities. These activities include fire suppression (structural, grass / wildland urban interface and aircraft), advanced life support Emergency Medical Services ("EMS") care, land and water rescue, hazardous material responses in the District and part of a Travis County response team, fire/ medical special event standby services, adopted District and municipal fire code enforcement and prevention, fire and EMS public education and training and general administration. The District and its staff are involved with legislative issues affecting emergency services districts through the State Association of Fire and Emergency Services Districts ("SAFE-D"), Capital Area Fire Chief's Association ("CAFCA"), Counter-Terrorism Task Force, Travis County Combined Clinical Council, Travis County Fire Chief's Liaison Committee and the Precinct Three Commissioners liaison committee, to name a few. The District and its staff work closely with the general administrations of the City of Bee Cave, City of Lakeway, Village of the Hills, City of Austin and Travis County. These activities are financed primarily by property taxes.

Reporting the District's Governmental Funds

The columns reporting the fund activity (as explained in more detail in the first section of this report) provide detailed information about the significant funds, not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, the District's Board of Commissioners may establish other funds to help it control and manage money for particular purposes (for example, the purchase of additional apparatus and the construction of new fire stations) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (i.e. a grant received from the U.S. Department of Homeland Security, Federal Emergency Management Agency, Fire Act Grant).

Government Funds

The District's services are reported in government funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in the adjustments column of the basic financial statements and in the Notes to the Basic Financial Statements.

The District as a Whole

The District's combined net assets for the years ending September 30, 2007 and 2006 are shown in Table 1. The changes in net assets for those respective years are also shown in Table 2. Our analysis below focuses on the net assets and changes in the net assets of the District's governmental activities as reported on in the accrual basis accounting.

Table 1
STATEMENT OF NET ASSETS

	<u>9/30/2007</u>	<u>9/30/2006</u>
Assets		
Current assets	\$ 3,231,565	\$ 2,870,260
Capital assets (net of accumulated depreciation)	<u>6,272,758</u>	<u>6,361,253</u>
TOTAL ASSETS	<u>\$ 9,504,323</u>	<u>\$ 9,231,513</u>
Liabilities		
Current liabilities	\$ 600,888	\$ 406,708
Long-term liabilities	<u>2,870,000</u>	<u>3,010,000</u>
TOTAL LIABILITIES	<u>3,470,888</u>	<u>3,416,708</u>
Net Assets		
Invested in capital assets, net of related debt	3,263,019	3,227,512
Restricted	37,481	3,603
Unrestricted	<u>2,732,935</u>	<u>2,583,690</u>
TOTAL NET ASSETS	<u>\$ 6,033,435</u>	<u>\$ 5,814,805</u>

Table 2
STATEMENT OF ACTIVITIES

	9/30/2007	9/30/2006
Expenses		
Service operations	\$ 5,761,704	\$ 4,621,411
Depreciation	449,575	437,908
Debt service	116,195	120,572
TOTAL EXPENSES	6,327,474	5,179,891
 Revenues		
Program revenues	202,474	186,369
General revenues	6,343,630	5,123,572
TOTAL REVENUES	6,546,104	5,309,941
 Change in net assets	\$ 218,630	\$ 130,050

In the fiscal year ended September 30, 2007, the District experienced an increase in general revenues of approximately \$1,220,000 due to increased property appraisals, additional homes and new commercial development. The cost for governmental activities this year increased by approximately \$1,148,000 due to an increase in personnel costs, consulting and legal fees.

The District Governmental Funds

At the end of the fiscal year September 30, 2007, the District's completed the fiscal year, its governmental funds reported a combined fund balance of \$2,764,150, which is an increase of \$162,120 from last year (6% increase).

General Fund Budgetary Highlights

Over the course of the fiscal year, the District revised its General Fund budget several times. These budget amendments include supplemental appropriations throughout the fiscal year to prevent budget line item overruns. Total budgeted expenditures in the final amended General Fund budget were \$349,368 greater than the original budget. The increased appropriations were made primarily to cover capital outlay, additional personnel costs and consulting and legal fees.

With these budget adjustments, the actual expenditures in the General Fund were \$101,742 below the final budget amounts. Resources available for appropriation were \$62,692 above the final budgeted amount. Primary reason being an increase in interest earned and fees for inspections, which were more than originally forecast.

Capital Asset and Debt Administration

Capital Assets

At the end of the fiscal year September 30, 2007, the District had five fire stations in operation.

Table 3
CAPITAL ASSETS AT YEAR-END

	<u>9/30/2007</u>	<u>9/30/2006</u>
Land	\$ 890,134	\$ 890,134
Construction in progress	-	9,864
Vehicles	3,690,232	3,441,763
Equipment	804,164	683,610
Buildings	<u>3,432,464</u>	<u>3,430,543</u>
TOTAL CAPITAL ASSETS	8,816,994	8,455,914
Accumulated depreciation	<u>(2,544,236)</u>	<u>(2,094,661)</u>
TOTAL NET CAPITAL ASSETS	<u>\$ 6,272,758</u>	<u>\$ 6,361,253</u>

For the year ended September 30, 2007, the District's capital outlay totaled \$361,080, consisting of vehicle purchases of approximately \$248,000, computers of approximately \$32,000, eight portable radios of approximately \$41,000 and the remainder consisting of other equipment and building improvements.

Tax Revenue Bonds

In 2002, the voters of the District voted to authorize the issuance of \$10,000,000 in limited tax bonds. Of the \$10,000,000 of bonds authorized, \$3,500,000 were sold in May 2003. Proceeds were used to purchase new fire apparatus and the construction of Fire Station # 5.

As of September 30, 2007, the District had \$3,010,000 in limited tax revenue bonds outstanding, maturing sequentially through March 1, 2023. These bonds are backed by ad valorem tax revenue, and require an average annual expenditure of approximately \$254,000 to cover repayment of principal and interest.

Compensated Absences

As of September 30, 2007, the District had \$154,273 of compensated absences outstanding which represent the estimated liability for employees accrued vacation for which employees are entitled to be paid upon termination.

Economic Factors, Next Year's Budgets and Rates

The District Commissioners considered various factors when setting the fiscal year budget and the ad valorem tax rate that will be charged for the governmental activities. Considerations included the economy of the area within the District boundaries. In recent years, the District has experienced extensive new construction growth.

To a large extent, the District is unable to influence potential future revenue streams. Tax revenues are currently limited by the mandatory \$0.10 per \$100 of assessed valuation cap, and inspection revenue is dependent on the continued growth of new construction projects within the District.

The District's anticipated ad valorem tax revenue is dependent upon how various public entities (i.e. Travis County, City of the Bee Cave, the Hills and the City of Lakeway) respond to requests for new development within their own jurisdictions. A strong pro growth attitude would directly impact the District with potentially higher increases of revenue in future years, whereas a strong no growth attitude would have the opposite effect. Currently, the City of Bee Cave and City of Lakeway are experiencing exceptional growth filling in vacant lot areas within their own jurisdictions. Many of the unincorporated areas within the District are experiencing the same exceptional development.

Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Travis County Emergency Services District No. 6, Jim DeWitt, 15516 General Williamson Drive, Austin, Texas 78734, Office: 512-266-2533, Fax: 512-266-7065.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

**STATEMENT OF NET ASSETS AND GOVERNMENTAL FUNDS BALANCE SHEET
SEPTEMBER 30, 2007**

	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>	<u>ADJUSTMENTS (NOTE 2)</u>	<u>STATEMENT OF NET ASSETS</u>
ASSETS						
Cash	\$ 75,859	60	155	76,074	-	76,074
Investments	2,948,036	28,714	106	2,976,856	-	2,976,856
Taxes receivable	163,676	6,640	-	170,316	-	170,316
Accounts receivable	8,319	-	-	8,319	-	8,319
Due from other funds	-	2,067	-	2,067	(2,067)	-
Capital assets (net of accumulated depreciation):						
Land	-	-	-	-	890,134	890,134
Vehicles	-	-	-	-	1,912,538	1,912,538
Equipment	-	-	-	-	552,008	552,008
Buildings	-	-	-	-	2,918,078	2,918,078
Total assets	<u>\$ 3,195,890</u>	<u>37,481</u>	<u>261</u>	<u>3,233,632</u>	<u>6,270,691</u>	<u>9,504,323</u>
LIABILITIES						
Accounts payable	\$ 266,632	-	-	266,632	-	266,632
Payroll liabilities payable	30,467	-	-	30,467	-	30,467
Deferred revenue	163,676	6,640	-	170,316	(170,316)	-
Due to other funds	2,067	-	-	2,067	(2,067)	-
Bond interest payable	-	-	-	-	9,516	9,516
Long-term liabilities:						
Due within one year	-	-	-	-	294,273	294,273
Due after one year	-	-	-	-	2,870,000	2,870,000
Total liabilities	<u>462,842</u>	<u>6,640</u>	<u>-</u>	<u>469,482</u>	<u>3,001,406</u>	<u>3,470,888</u>
FUND BALANCE/NET ASSETS						
Fund balances:						
Reserved for:						
Building	804,993	-	-	804,993	(804,993)	-
Vehicles	417,949	-	-	417,949	(417,949)	-
Debt service	-	30,841	-	30,841	(30,841)	-
Capital projects	-	-	261	261	(261)	-
Unreserved, undesignated	1,510,106	-	-	1,510,106	(1,510,106)	-
Total fund balance	<u>2,733,048</u>	<u>30,841</u>	<u>261</u>	<u>2,764,150</u>	<u>(2,764,150)</u>	<u>-</u>
Total liabilities and fund balances	<u>\$ 3,195,890</u>	<u>37,481</u>	<u>261</u>	<u>3,233,632</u>		
Net assets:						
Investment in capital assets, net of related debt					3,263,019	3,263,019
Restricted for debt service					37,481	37,481
Unrestricted					2,732,935	2,732,935
Total net assets					<u>\$ 6,033,435</u>	<u>6,033,435</u>

The notes to basic financial statements are an integral part of this statement.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

**STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUNDS REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED SEPTEMBER 30, 2007**

	GENERAL FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS	ADJUSTMENTS (NOTE 2)	STATEMENT OF ACTIVITIES
EXPENDITURES/EXPENSES:						
Service operations:						
Administration	\$ 8,822	-	-	8,822	-	8,822
Communication	173,516	-	-	173,516	(59,638)	113,878
ESD management	426,859	21	24	426,904	-	426,904
Fleet	438,356	-	-	438,356	(248,469)	189,887
Human resources	4,349,765	-	-	4,349,765	26,339	4,376,104
Insurance	163,598	-	-	163,598	-	163,598
Logistics	246,548	-	3,323	249,871	(7,840)	242,031
Operations	72,946	-	-	72,946	(16,420)	56,526
Prevention	28,073	-	-	28,073	-	28,073
Public education	13,391	-	-	13,391	-	13,391
Support services	2,338	-	-	2,338	-	2,338
Technology	106,393	-	-	106,393	(13,662)	92,731
Training	47,421	-	-	47,421	-	47,421
Depreciation	-	-	-	-	449,575	449,575
Debt service:						
Principal payments	-	140,000	-	140,000	(140,000)	-
Interest payments	-	116,465	-	116,465	(270)	116,195
Total expenditures/expenses	<u>6,078,026</u>	<u>256,486</u>	<u>3,347</u>	<u>6,337,859</u>	<u>(10,385)</u>	<u>6,327,474</u>
REVENUES:						
Program revenues-						
Inspections	202,474	-	-	202,474	-	202,474
Total program revenues	<u>202,474</u>	<u>-</u>	<u>-</u>	<u>202,474</u>	<u>-</u>	<u>202,474</u>
Net program expense						(6,125,000)
General revenues:						
Property taxes	5,723,706	257,486	-	5,981,192	46,125	6,027,317
Penalties and interest on taxes	45,858	1,753	-	47,611	-	47,611
Interest	229,512	2,043	5	231,560	-	231,560
Miscellaneous	33,042	-	-	33,042	-	33,042
Contributions	4,100	-	-	4,100	-	4,100
Total general revenues	<u>6,036,218</u>	<u>261,282</u>	<u>5</u>	<u>6,297,505</u>	<u>46,125</u>	<u>6,343,630</u>
Total revenues	<u>6,238,692</u>	<u>261,282</u>	<u>5</u>	<u>6,499,979</u>	<u>46,125</u>	<u>6,546,104</u>
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	160,666	4,796	(3,342)	162,120	(162,120)	-
Change in net assets					218,630	218,630
FUND BALANCES/NET ASSETS:						
Beginning of year	<u>2,572,382</u>	<u>26,045</u>	<u>3,603</u>	<u>2,602,030</u>	<u>3,212,775</u>	<u>5,814,805</u>
End of year	<u>\$ 2,733,048</u>	<u>30,841</u>	<u>261</u>	<u>2,764,150</u>	<u>3,269,285</u>	<u>6,033,435</u>

The notes to financial statements are an integral part of this statement.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND YEAR ENDED SEPTEMBER 30, 2007

	BUDGET		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES:				
Property taxes	\$ 5,749,000	5,749,000	5,723,706	(25,294)
Penalties and interest on taxes	35,000	35,000	45,858	10,858
Inspections	165,000	165,000	202,474	37,474
Interest	191,000	191,000	229,512	38,512
Miscellaneous	35,000	35,000	33,042	(1,958)
Contributions	1,000	1,000	4,100	3,100
Total revenues	<u>6,176,000</u>	<u>6,176,000</u>	<u>6,238,692</u>	<u>62,692</u>
EXPENDITURES:				
Service operations:				
Administration	13,000	13,000	8,822	4,178
Communication	188,600	188,600	173,516	15,084
ESD management	217,700	349,126	426,859	(77,733)
Fleet	367,800	440,624	438,356	2,268
Human resources	4,234,000	4,377,820	4,349,765	28,055
Insurance	193,400	193,400	163,598	29,802
Logistics	301,300	301,300	246,548	54,752
Operations	89,000	79,500	72,946	6,554
Prevention	52,100	52,100	28,073	24,027
Public education	14,000	15,298	13,391	1,907
Support services	6,000	6,000	2,338	3,662
Technology	111,200	111,200	106,393	4,807
Training	42,300	51,800	47,421	4,379
Total expenditures	<u>5,830,400</u>	<u>6,179,768</u>	<u>6,078,026</u>	<u>101,742</u>
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	345,600	(3,768)	160,666	164,434
FUND BALANCES:				
Beginning of year	<u>2,572,382</u>	<u>2,572,382</u>	<u>2,572,382</u>	<u>-</u>
End of year	<u>\$ 2,917,982</u>	<u>2,568,614</u>	<u>2,733,048</u>	<u>164,434</u>

The notes to financial statements are an integral part of this statement.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED SEPTEMBER 30, 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Travis County Emergency Services District No. 6 (the "District") was created under the Texas Health and Safety Code, Chapter 775. The District provides fire suppression, emergency medical and rescue first response, hazardous materials incident response, marine incident response and other emergency incident response that may arise within its boundaries. The District is also responsible for fire prevention and the enforcement of fire codes.

The reporting entity of the District encompasses those activities and functions over which the District's elected officials exercise significant oversight or control. The District is governed by a five member Board of Commissioners which has been elected by District residents or appointed by the Board of Commissioners. The District is not included in any other governmental "reporting entity" as defined by the Governmental Accounting Standards Board ("GASB") Statement No. 14 since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

Government-Wide and Fund Financial Statements - For purposes of GASB Statement No. 34, the District is considered a special purpose government. This allows the District to present the required fund and government-wide statements in a single schedule. The requirement for fund financial statements that are prepared on the modified accrual basis of accounting is met with the "Governmental Funds Total" column. An adjustment column includes those entries needed to convert to the full accrual basis government-wide statements. Government-wide statements are comprised of the statement of net assets and the statement of activities.

The government-wide financial statements report information on all of the activities of the District. The effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the expenses are offset by program revenues. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by the District. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Amounts reported as program revenues include charges to customers or applicants for goods, services, or privileges provided. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Major revenue sources considered susceptible to accrual include inspection fees, insurance claims processing and interest income. No accrual for property taxes collected within sixty days of year end has been made as such amounts are deemed immaterial; delinquent property taxes at year end are reported as deferred revenue.

The District reports the following major governmental funds:

The General Fund includes financial resources used for general operations. It is a budgeted fund, and any fund balances are considered resources available for current operations.

The Debt Service Fund includes debt service taxes and other revenues collected to retire bond principal and to pay interest due.

The Capital Projects Funds is used to account for financial resources designated to be used for authorized construction and other capital asset acquisitions.

Budgets and Budgetary Accounting

Formal budgetary integration is employed as a management control device for the General Fund and Debt Service Fund. Prior to the beginning of each fiscal year, the District prepares a budget. The operating budget includes proposed expenditures and the means of financing those expenditures and is adopted on the modified accrual basis, which is consistent with generally accepted accounting principles.

Public meetings are conducted at which all interested persons' comments concerning the budget are heard. After such meetings, the Board of Commissioners formally adopts the budget through passage of an ordinance. The District may amend the budget throughout the year, approving such additional expenditures as may be required. All annual appropriations for the General Fund lapse at the fiscal year-end.

Assets, Liabilities, and Net Assets or Equity

Investments - The District is entitled to invest any and all of its funds in obligations of the United States of America or its agencies, direct obligations of the State of Texas, obligations of states, agencies, counties, cities and other political subdivisions of any statement having a rating of not less than A or its equivalent, certificates of deposit, fully collateralized repurchase agreements, and public fund investment pools. The District's investment policies and types of investments are governed by Section 2256 of the Government Code ("Public Funds Investment Act"). The District's management believes that it complied with the requirements of the District's investment policy and the Public Funds Investment Act. The District accrues interest on temporary investments based on the terms and effective interest rates of the specific investments.

Capital Assets - Capital assets, which include land, buildings, vehicles and equipment are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of at least \$5,000. Such assets are recorded at historical cost if purchased or estimated fair value at the date of donation if donated. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Capital assets (other than land) are depreciated using the straight-line method over the following estimated useful lives:

Asset	Years
Buildings	15-40
Vehicles	8-25
Equipment	3-25

Ad Valorem Property Taxes - Delinquent taxes are prorated between maintenance and debt service based on rates adopted for the year of the levy. Allowances for uncollectibles within the General and Debt Service Funds are based upon historical experience in collecting property taxes. Uncollectible personal property taxes are periodically reviewed and written off, but the District is prohibited from writing off real property taxes without specific statutory authority from the Texas Legislature.

2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Amounts reported for governmental activities in the statement of net assets are different because:

Governmental funds total fund balance	\$ 2,764,150
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	
Capital assets, net of accumulated depreciation	6,272,758
Deferred tax revenue is not available to pay for current-period expenditures and, therefore, is deferred in the funds.	170,316
The following liabilities are not due and payable in the current period and therefore are not reported in the funds:	
Bonds payable	(3,010,000)
Compensated absences	(154,273)
Bond interest payable	(9,516)
	\$ 6,033,435
Total net assets	\$ 6,033,435

Amounts reported for governmental activities in the statement of activities are different because:

Excess of revenues over expenditures	\$ 162,120
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.	
Capital outlay	361,080
Depreciation expense	(449,575)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	
Change in deferred tax revenue	46,125
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
Repayment of bond principal	140,000
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Change in interest payable	270
Change in compensated absences	(41,390)
Change in net assets	<u>\$ 218,630</u>

3. CASH AND TEMPORARY INVESTMENTS

The District's deposits are required to be secured in the manner provided by law for the security of the funds. At September 30, 2007, such deposits were entirely covered by Federal Deposit Insurance Corporation ("FDIC") insurance or secured by collateral pledged by the depository.

The Public Funds Investment Act authorizes the District to invest in funds under a written investment policy. The District's deposits and investments are invested pursuant to the investment policy, which is approved annually by the Board of Directors. The primary objectives of the District's investment strategy, in order of priority, are safety, liquidity, and yield.

The District had investments of \$2,976,856 in an external local governmental investment pool, Texas Local Governmental Investment Pool ("TexPool"), at September 30, 2007. The investments had a weighted average maturity of one day and TexPool has a Standard and Poor's rating of AAAm.

TexPool is an external investment pool offered to local governments. Although TexPool is not registered with the SEC as an investment company, it operates in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. TexPool is overseen by the Texas State Comptroller of Public Accounts, who is the sole officer, director and shareholder of the Texas Treasury Safekeeping Trust Company which is authorized to operate TexPool. TexPool also has an advisory board to advise on TexPool's investment policy, this board is made up equally of participants and nonparticipants who do not have a business relationship with TexPool. Lehman

Brothers and Federated Investors manage daily operations of TexPool under a contract with the Comptroller. Federated Investors is the investment manager for the pool. TexPool uses amortized cost rather than market value to report net assets to compute share prices. Accordingly, the fair value of the position in TexPool is the same as the value of the TexPool shares. TexPool's investment policy stipulates that it must invest in accordance with the Public Funds Investment Act.

Credit Risk - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized agencies are designed to give an indication of credit risk. At September 30, 2007, investments were included in local governmental investment pools with ratings from Standard and Poor's in compliance with the District's investment policy.

Concentration of Credit Risk - Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investments in a single issuer. At September 30, 2007, all of the District's investments were with TexPool.

Interest Rate Risk - The District considers the holdings in the local governmental investment pool to have a one day weighted average maturity due to the fact that the share position can usually be redeemed each day at the discretion of the shareholders, unless there has been a significant change in value.

4. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds." The composition of interfund balances as of September 30, 2007 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Debt Service	General	<u>\$ 2,067</u>

5. CAPITAL ASSETS

Capital assets activity for the year ended September 30, 2007 was as follows:

	Balance September 30, 2006	Additions	Retirements and Transfers	Balance September 30, 2007
Capital assets not being depreciated:				
Land	\$ 890,134	-	-	890,134
Construction in progress	9,864	-	(9,864)	-
Total capital assets not being depreciated	<u>899,998</u>	<u>-</u>	<u>(9,864)</u>	<u>890,134</u>
Capital assets being depreciated:				
Vehicles	3,441,763	248,469	-	3,690,232
Equipment	683,610	104,771	15,783	804,164
Buildings	3,430,543	7,840	(5,919)	3,432,464
Total capital assets being depreciated	<u>7,555,916</u>	<u>361,080</u>	<u>9,864</u>	<u>7,926,860</u>
Less accumulated depreciation for:				
Vehicles	(1,489,293)	(288,400)	-	(1,777,693)
Equipment	(179,060)	(73,097)	-	(252,157)
Buildings	(426,308)	(88,078)	-	(514,386)
Total accumulated depreciation	<u>(2,094,661)</u>	<u>(449,575)</u>	<u>-</u>	<u>(2,544,236)</u>
Total capital assets, being depreciated, net	<u>5,461,255</u>	<u>(88,495)</u>	<u>9,864</u>	<u>5,382,624</u>
Capital assets, net	<u>\$ 6,361,253</u>	<u>(88,495)</u>	<u>-</u>	<u>6,272,758</u>

6. LONG-TERM LIABILITIES

Long-term liabilities transactions for the year ended September 30, 2007, are summarized as follows:

	Balance September 30, 2006	Additions	Retirements	Balance September 30, 2007	Due within one year
Tax revenue bonds	\$ 3,150,000	-	140,000	3,010,000	140,000
Compensated absences	112,883	41,390	-	154,273	154,273
Total governmental activities	<u>\$ 3,262,883</u>	<u>41,390</u>	<u>140,000</u>	<u>3,164,273</u>	<u>294,273</u>

Tax Revenue Bonds - At September 30, 2007, bonds payable consisted of Limited Tax Bonds, Series 2003, payable serially through the year 2023 at interest rates which range from 2.0% to 4.3%. Proceeds from the sale of the bonds were used for the purposes of acquiring, constructing and equipping fire stations and fire training facilities, including the purchase of the necessary sites therefore, and paying the costs of issuance relating to the bonds.

Bonds payable are payable from and secured by the proceeds of ad valorem taxes within the legal limitation of \$0.10 per \$100 of taxable assessed valuation, on all taxable property within the District. At September 30, 2007, limited tax bonds of approximately \$6,500,000 were authorized by the voters of the District, but unissued.

Debt service requirements to maturity for District's bonds are summarized as follows:

Fiscal Year	Principal	Interest	Total Requirement
2008	\$ 140,000	111,915	251,915
2009	145,000	107,284	252,284
2010	150,000	102,490	252,490
2011	155,000	97,417	252,417
2012	165,000	91,977	256,977
2013-2017	905,000	368,097	1,273,097
2018-2022	1,100,000	172,925	1,272,925
2023	250,000	5,375	255,375
Total	\$ 3,010,000	1,057,480	4,067,480

Compensated Absences - Compensated absences represent the estimated liability for employees accrued vacation for which employees are entitled to be paid upon termination. The retirement of this liability is paid from the General Fund.

7. PROPERTY TAXES

The District is authorized to levy a tax each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located within its boundaries. Assessed values are established annually by the Travis Central Appraisal District. District property tax revenues are recognized when levied to the extent that they are collected in the current year. The uncollected balance is reported as deferred revenue. Taxes receivable are due January 1 and are delinquent if received after January 31 and are subject to penalty and interest charges.

In September 2006, the District levied a combined tax rate of \$0.10 per \$100 of assessed valuation to finance operating expenditures and debt service requirements. The maintenance tax rate and the debt service tax rate were \$0.0957 and \$0.0043, respectively. The total 2006 tax levy was \$6,015,072 based on a taxable valuation of \$6,059,142,439.

8. PENSION PLAN

Volunteers

The District makes semi-annual contributions, on behalf of the volunteer firefighters of the Hudson Bend Fire Department, to a retirement system administered by the State Fire Fighters Pension Commission. This entity was created by the Texas Legislature and administers contributions made to it from various statewide emergency and fire-fighting organizations (primary volunteer groups) and is considered a multiple-employee pension plan. The plan is a combination defined benefit and defined contribution plan. The Fire Chief of the District reviews volunteer's participation in the department to ensure eligibility for receiving pension benefits.

The District makes 100% of all contributions currently at \$84 per volunteer per month. All obligations are fully funded semi-annually. Benefits are calculated on a basis of six times contribution and participants are vested as follows:

<u>Years of service</u>	<u>Vesting Percentage</u>
After 5 years	25%
6 to 10 years	Increased 5% each year to 50% in year 10
11 to 15 years	Increased 10% each year to 100% in year 15
15 years	100%

Withdrawal may begin at age 55. Financial statements for the pension plan may be obtained from the Fire Fighter's Pension Commission, P.O. Box 12577, Austin, TX 78711.

Employees

The District offers its full time employees a deferred compensation plan that permits them to defer a portion of their current salary until future years. Any contributions made to the deferred compensation plan, in compliance with Section 457 of Internal Revenue Code ("IRC"), are not available to employees until termination of employment, retirement, death or an unforeseen emergency. The plan is administered by Security Administrators, Inc. In compliance with the provision of IRC Section 457(g), the plan assets are in custodial accounts for the exclusive benefit of the plans participants and beneficiaries.

An additional feature of this plan is that the employer will match 100% of employee contributions up to 10% of that employee's compensation. However, employer contributions are not fully vested to employees until after seven years of service. Any employer contributions forfeited due to employee separation prior to seven years of service will be redistributed to remaining active employees of the plan. For the year ending September 30, 2007, sixty-seven employees participated in the plan with contributions totaling \$468,313 for both the employer and employees, and there are no unfunded obligations.

9. OPERATING LEASE

The District has entered into an operating lease agreement with the City of Bee Cave. This lease agreement is for land on which one of its fire stations is located. This lease is fixed and long term and not subject to increase without renegotiating. The amount expended for this lease and the future minimum payments under the lease are minimal.

10. COMMITMENTS

In 2006, firefighters employed by the District sought collective bargaining rights which became effective January 1, 2007. Among other provisions were increases in pay rates, changes to operating procedures of the firefighters, sick and vacation accrual rates, and application of sick or vacation leave taken in relation to over time calculations.

11. RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District purchases its insurance from regular commercial companies. As of September 30, 2007, no claims or losses have been incurred that were not covered by insurance. There is no liability due to any claim or suit having been filed within the last three years.

12. ANNEXATION OF DISTRICT LAND BY THE CITY OF AUSTIN

The City of Austin has the right to annex property within the District which could in the future result in a reduction of the total value of property within the District and therefore a reduction in the total tax revenue to be collected. For the year ending September 30, 2007, the City of Austin had no plans for any annexation. The District may also, in the future, enter into agreements for the exchange of particular properties with other emergency services districts.

OTHER SUPPLEMENTAL INFORMATION

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE FUND YEAR ENDED SEPTEMBER 30, 2007

	BUDGET		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES:				
Property taxes	\$ 252,000	252,000	257,486	5,486
Penalties and interest on taxes	4,000	4,000	1,753	(2,247)
Interest	2,500	2,500	2,043	(457)
Total revenues	<u>258,500</u>	<u>258,500</u>	<u>261,282</u>	<u>2,782</u>
EXPENDITURES:				
ESD management	-	-	21	(21)
Debt service:				
Principal payments	140,000	140,000	140,000	-
Interest payments	116,000	116,000	116,465	(465)
Total expenditures	<u>256,000</u>	<u>256,000</u>	<u>256,486</u>	<u>(486)</u>
EXCESS OF REVENUES OVER EXPENDITURES	2,500	2,500	4,796	2,296
FUND BALANCES:				
Beginning of year	<u>26,045</u>	<u>26,045</u>	<u>26,045</u>	-
End of year	<u>\$ 28,545</u>	<u>28,545</u>	<u>30,841</u>	<u>2,296</u>

Travis County Emergency
Services District No. 9
Financial Statements
September 30, 2007

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TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 9

Travis County Emergency Services District No. 9
For the year ending September 30, 2007

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James E. Medack, P. C.

CERTIFIED PUBLIC ACCOUNTANT

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MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

TEXAS SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

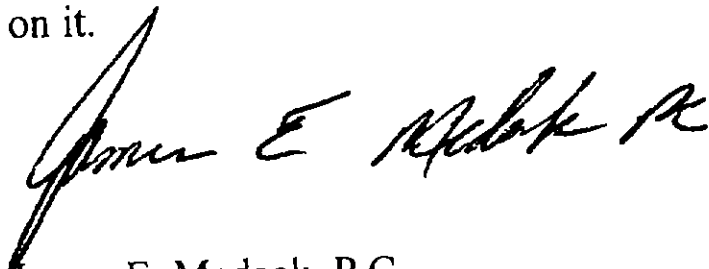
Board of Commissioners
Travis County Emergency Services District Nine
P.O. Box 162170
Austin, TX 78716-2170

We have audited the accompanying financial statements of the governmental activities of Travis County Emergency Services District No. Nine as of and for the year ended September 30, 2007, which comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Travis County Emergency Services District No. Nine as of September 30, 2007, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2 through 10 and page 28, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



James E. Medack, P.C.
January 9, 2008





WESTLAKE FIRE DEPARTMENT

Travis County Emergency Service District #9
1011 Westlake Dr.
Austin, TX 78746

Headquarters 512-327-9405
Facsimile 512-327-2780
P O Box 162170 Austin, TX 78716-2170

This section of the Travis County ESD # 9 (Westlake Fire Department) annual financial report presents our discussion and analysis of the Department's overall financial performance during the twelve-month period ended September 30, 2007. Please read this overview in conjunction with the Department's financial statements, which follow this section.

Financial Highlights

- Assets of the Department exceeded its liabilities at the close of the most recent period by \$2,061,228 (net assets).
- The Department paid Debt Service in the amount of \$140,549.
- During the year, the General Funds Total Expenses were \$319,715 less than the \$3,511,089 generated in revenues from taxes, contract revenues, and fees.
- A new management service agreement with Travis County ESD #3.
- Renewal of a service agreement with Travis County ESD #10 for response in the western area of the District.
- Offering employees the option of Copay or Health Savings Account (H S A) Medical Insurance Plans.

Using This Annual Report:

This annual report consists of a series of financial statements. GASB Statement No. 34 provides that for governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined. The District presents the governmental funds in the first three columns and a total in the fourth column. The next column is an adjustments column, reconciling the amounts reported in the governmental funds to show how each would change when reported on the full-accrual basis of accounting. The last column of these combination statements shows the amounts that normally would appear in the government-wide statements. For governmental activities, this last column tells how these services were financed in the short term as well as what remains for future spending. Fund financial statements report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds.

Reporting the Department as a Whole

One of the questions that can be asked about the Department's finances is, "Is the Department better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities present information about the Department as a whole and its activities in a way that helps answer this question. These statements (as reported in the last column of each of the statements) include all of the Department's assets and liabilities, utilizing the accrual basis of accounting which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two columns report the Department's net assets and changes in them. The difference between assets and liabilities, net assets, are one way to measure the Department's financial health. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Department is improving or deteriorating. However, other non-financial factors such as changes in the Department's property tax base and the condition of the Department's equipment and facilities must also be considered in an assessment of the overall financial health of the Department.

The statement of activities presents information showing how the Department's net assets changed during the most recent twelve-month period. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Department that are principally supported by grants and government revenues. The government activities of the Department include Fire Suppression, Rescue Activities, Emergency Medical Services, Code Enforcement, and Public Education. The Department currently has no business-type activities.

Reporting the District's Governmental Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Department, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare that information presented for governmental

funds with similar information presented for governmental activities in the government-wide financial statements.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Reporting the Department's Most Significant Funds.

The columns reporting the fund activity (as explained in more detail in the first section of this report) provide detailed information about the most significant funds, not the Department as a whole. Some funds are required to be established by State law and by bond covenants, however, the Department establishes many other funds to help in control and manage money for particular purposes or to show that it is meeting its legal responsibilities for using certain taxes, grants, and other money.

Most of the Department's basic services are reported in governmental funds which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called Modified Accrual accounting which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short term view of the Department's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Department's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is described in the adjustments column of the financial statements and in Note 13 to the financial statements.

The District as a Whole

Governmental activities increased the Department's net assets by \$103,877. Our analysis below focuses on the net assets (Table 1) and the changes in net assets (Table 2) of the Department's governmental activities:

Table 1
Governmental Activities
Net Assets

Assets	<u>9/30/06</u>	<u>9/30/07</u>
Current Assets	\$1,275,576	\$1,597,162
Other Assets	93,808	88,497
Capital Assets	<u>2,522,363</u>	<u>2,245,930</u>
Total Assets	<u>\$3,891,747</u>	<u>\$3,931,589</u>
Liabilities		
Current Liabilities	79,628	68,266
Long-Term Liabilities	<u>1,854,768</u>	<u>1,802,095</u>
Total Liabilities	<u>1,934,396</u>	<u>1,870,361</u>
Net Assets:		
Invested in Capital Assets, net of related debt	822,363	610,930
Restricted	1,255	
Unrestricted	<u>1,133,733</u>	<u>1,450,298</u>
Total Net Assets	<u>\$1,957,351</u>	<u>\$2,061,228</u>

Table 2
Changes in Net Assets

Revenues:

	<u>9/30/06</u>	<u>9/30/07</u>
Ad Valorem Taxes	\$2,950,362	\$3,409,459
Penalties & Interest on Taxes	11,053	13,173
Interest	78,351	105,101
Contract Revenues	66,064	71,576
Miscellaneous Income	26,370	(9,681)
Total revenues	<u>3,132,200</u>	<u>3,589,628</u>

Expenses:

Board of Commissioner Expenditures	121,603	275,752
Personnel Costs	2,217,224	2,376,466
Station Facilities & Fixtures	67,180	73,917
Vehicles	52,081	94,594
Support Equipment	36,397	131,274
Training & Travel	38,152	30,531
Clothing	31,569	37,789
Recruiting & Retention	24,447	27,433
Administrative Expenditures	57,014	51,166
Communications	33,574	47,545
Programs	6,011	10,132
Dues & Subscriptions	5,505	3,018
Capital Outlay	0	0
Depreciation Expense	246,856	245,684
Debt Service Interest	78,071	75,207
Amortization of Bond Issue Costs	<u>5,243</u>	<u>5,243</u>
Total expenses	<u>3,020,927</u>	<u>3,485,751</u>

Change in Net Assets:

Change in Net Assets	111,273	103,877
Net Assets – Beginning	1,846,078	1,957,351
Net Assets – Ending	<u>\$1,957,351</u>	<u>\$2,061,228</u>

Financial Analysis of the Government's Funds

As noted earlier, the Department uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. For the year ending September 30, 2007, the District's total combined fund balance was \$1,480,626, which reflects a net combined fund balance increase of \$322,761. However, this increase is primarily the result of the increase in assessed valuation.

The General Fund (which is used to report the District's overall operations) reported an increase of \$321,013. The increase can be attributed to the sound financial management of the District's expenditures during the fiscal year.

95% of all Department funds comes from Ad Valorem taxes. The remaining minor revenues come from sources such as interest on deposited funds and a service contract to provide first-in engine response to areas of the City of Austin.

Budgetary Highlights

The Department's annual budget includes estimated revenues and expenditures. The annual budget is a nine-page, line-item document that allows the Board of Commissioners a high degree of control over Department expenditures. The budget is prepared over a several-month period in which the capital and personnel recommendations of the Officers are blended with estimates of "fixed" operating expenses such as utilities to form a recommendation to the Board of Commissioners for their beginning "first draft" of the budget. The Board of Commissioners meets with the Chief Officers as often as necessary in the month of August to complete the budget planning process.

Estimates of taxable value for the forthcoming year are provided by the Travis County Tax Appraiser's office. That estimate, combined with an estimate of historical tax collection rates for the Department is used with the proposed tax rate to estimate the revenue required to support the Department's operations.

In each budget process, the projected expenses and revenues for the Department are projected out for a five-year period. Critical to this estimate is the growth in assessed valuation that can be expected from the Department's service area. The Board of Commissioners, constituted by business leaders in the community, are critical to this estimate of future growth in the taxable value. Their estimates of the growth of the area have been extremely accurate over the years and have prevented the Department from over-estimating potential revenues based on historic trends.

Personnel costs represent 68% of overall expenditures and constitute the single greatest management challenge to the Department considering the legislative cap on the tax rate an Emergency Services District can levy (\$0.10/\$100). Any need for expanded service or desire to pay competitive wages must be tempered by the tax cap in the current year and out through the five-year budget planning period.

In the fiscal year ending September 30, 2007, the Net Taxable (Assessed) Valuation of the District increased by 15.6%. In the three years immediately prior, the AV increased (decreased) 6.01%, 1.26%, and (1.79%) respectively. The Board of Commissioners, looking at the economic indicators of the area, predicted that growth would be 5% and directed the staff to plan the moderate AV increase in the Department revenue projections. Their direction resulted in a conservative estimate of revenues for the year.

Over the course of the year, the Board of Commissioners revised the Department budget five times. These budget amendments adjusted revenues to approximate actual tax collections and made minor adjustments in line-item operating accounts to reflect actual expenditures during the year. In the final budget adjustment (September 25, 2007) each fiscal year is designed to purge all excess funds from each line item in order to increase the accuracy of the Ending Cash Carry Over estimate. This cash carry over number is an extremely important beginning data point to the August budget process.

It should be noted that in following the final budget adjustment, there is minimal flexibility remaining in every single budget category and thus it can be expected that the slightest change in operating conditions will result in minor overages or under utilization of individual line items. From a management standpoint, however, the major budget category total actual expenditure/revenue estimates become very accurate and the beginning cash estimate for the upcoming budget process is very reliable.

The Department's adjusted 2006-2007 budget resulted in actual expenditures of \$151,886 under the final budget amounts.

Total revenues were \$9,445 over the final budgeted amount.

Capital Asset and Debt Administration

Capital Assets:

At the end of the fiscal year September 30, 2007, capital assets are as follows:

Table 3
Capital Assets at Year-end

	<u>9/30/06</u>	<u>9/30/07</u>
Land	\$ 4,200	\$ 4,200
Construction in progress	54,427	
Vehicles	1,391,734	1,421,674
Equipment	526,878	454,898
Buildings	<u>1,764,601</u>	<u>1,764,601</u>
Total capital assets	\$3,741,840	\$3,645,373

This year's major additions included:

- Command Vehicle for \$29,940
- Thermal Imaging Camera for \$10,565
- Inflatable Rescue Boat for \$3,580
- More detailed information about the District's Capital Assets is presented in Note 5 of the financial statements.

Debt:

At September 30, 2007, bonds payable consisted of the following:

\$1,635,000 in 2004 Limited Tax Improvement and Refunding Bonds outstanding, dated June 1, 2004, due annually September 1, 2005, through September 1, 2024, having approximate yields of 2% to 4.85 % paid March 1 and September 1 commencing March 1, 2005.

No additional bonds were sold during the fiscal year ending September 30, 2007.

Economic Factors and Next Year's Budgets and Rates

The projected assessed valuation (AV) for the area served by the Department is expected to grow by 13.20% for the Fiscal Year 2007-2008, according to the estimate provided by the Travis County Central Appraisal District. Historically, the assessed valuation of the District averages out to be 9.41% per year over the last sixteen years.

The Board of Commissioners adopted a total tax rate for the forthcoming fiscal year that was no greater than the FY 05-06 tax rate of \$0.080 per \$100 of Assessed Valuation. During the FY 03-04 fiscal year, bonds were sold to refinance existing debt. The bond sale required a dedicated rate to retire the bonds of \$0.0029 per \$100 A.V. To keep the total tax rate the same as in the previous year, the Board of Commissioners adopted an Operations and Maintenance budget tax rate of \$0.0771/\$100 A.V. (\$0.080 - \$0.0029).

Requests for Information

This financial report is designed to provide a general overview of the Department's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Gary Warren, Chief
Travis County ESD # 9
P.O. Box 162170
Austin, TX 78716-2170
512-327-9405

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
GOVERNMENTAL FUNDS BALANCE SHEET AND
STATEMENT OF NET ASSETS
YEAR ENDED SEPTEMBER 30, 2007

	General Fund	Debt Service Fund	Capital Projects Fund	Total	Adjustments (Note 13)	Statement of Net Assets
ASSETS						
Cash	\$ 20,221	\$ 963	10 \$	21,194	\$	21,194
Investments - Texpool	1,497,403	8,055	15	1,505,473		1,505,473
Taxes Receivable	52,921	1,388		54,309		54,309
Accounts Receivable	-			-		-
Prepaid Expenses	16,186			16,186	(588)	16,186
Due from Other Funds	546	42		588		588
Unamortized Bond Issue Costs						
Unamortized Bond Discount						
Capital Assets (net of accumulated depreciation)					2,245,930	2,245,930
TOTAL ASSETS	\$ 1,587,277	\$ 10,448	25 \$	1,597,750	2,333,839	3,931,589
LIABILITIES						
Payroll Liabilities Payable	\$ 36,480	\$	\$	36,480		36,480
Accounts Payable	25,747			25,747		25,747
Due to Other Funds	42	521	25	588	(588)	-
Accrued Interest Payable					6,039	6,039
Deferred Revenues	52,921	1,388		54,309	(54,309)	-
Long-term liabilities						
Due within one year					230,487	230,487
Due after one year					1,571,608	1,571,608
TOTAL LIABILITIES	115,190	1,909	25	117,124	1,753,237	1,870,361
FUND BALANCES/NET ASSETS						
Fund balances:	1,472,087			1,472,087	(1,472,087)	-
Unreserved						
Unreserved, reported in:						
Debt service funds		8,539		8,539	(8,539)	-
Capital projects funds						
Total fund balances	1,472,087	8,539		1,480,626	(1,480,626)	-
Total liabilities and fund balances	1,587,277	10,448	25	1,597,750		
Net assets:						
Invested in capital assets, net of related debt					610,930	610,930
Restricted						
Unrestricted					1,450,298	1,450,298
Total net assets					\$ 2,061,228	\$ 2,061,228

See Accompanying Notes to the Financial Statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
 GOVERNMENTAL FUNDS BALANCE SHEET AND
 STATEMENT OF NET ASSETS
 YEAR ENDED SEPTEMBER 30, 2007

	Debt			Total	Adjustments (Note 13)	Statement of Activities
	General Fund	Service Fund	Capital Projects Fund			
EXPENDITURES/EXPENSES						
Board of Commissioners Expenditures:						
Insurance	\$ 27,653	\$	\$	\$ 27,653	\$	\$ 27,653
Financial consultant	19,707			19,707		19,707
Legal fees	9,707			9,707		9,707
Appraisal/assessor costs	25,189			25,189		25,189
Audit	6,900			6,900		6,900
Leases	41,212			41,212		41,212
Miscellaneous	5,384			5,384		5,384
Service Agreement	140,000			140,000		140,000
Personnel Costs	2,364,138			2,364,138	12,328	2,376,466
Station facilities and fixtures	73,917			73,917		73,917
Vehicles	94,594			94,594		94,594
Support equipment	131,274			131,274		131,274
Training and travel	30,531			30,531		30,531
Clothing	37,789			37,789		37,789
Recruiting and retention	27,433			27,433		27,433
Administrative expenditures	51,166			51,166		51,166
Communications	47,545			47,545		47,545
Programs	10,132			10,132		10,132
Dues and subscriptions	3,018			3,018		3,018
Capital Outlay	44,085			44,085	(44,085)	-
Depreciation Expense					245,684	245,684
Debt Service:						
Principal		65,000		65,000	(65,000)	-
Interest		75,549		75,549	(342)	75,207
Amortization of Bond Issue Costs					5,243	5,243
Total expenditures/expenses	<u>3,191,374</u>	<u>140,549</u>	<u>-</u>	<u>3,331,923</u>	<u>153,828</u>	<u>3,485,751</u>
GENERAL REVENUES						
Ad valorem taxes	3,259,428	140,252		3,399,680	9,779	3,409,459
Penalties & Interest on Taxes	12,656	517		13,173		13,173
Interest	102,275	2,782	44	105,101		105,101
Contract Revenues	71,576			71,576		71,576
Miscellaneous Income	65,154			65,154	(74,835)	(9,681)
Total general revenues	<u>3,511,089</u>	<u>143,551</u>	<u>44</u>	<u>3,654,684</u>	<u>(65,056)</u>	<u>3,589,628</u>
Transfer In/(Out)	1,298		(1,298)			
Net Change in Fund Balances	321,013	3,002	(1,254)	322,761	(322,761)	-
Change in Net Assets					103,877	103,877
Fund Balance/Net Assets						
Beginning of the year	1,151,074	5,537	1,254	1,157,865	799,486	1,957,351
End of the year	<u>\$ 1,472,087</u>	<u>\$ 8,539</u>	<u>\$ -</u>	<u>\$ 1,480,626</u>	<u>\$ 580,602</u>	<u>\$ 2,061,228</u>

See Accompanying Notes to the Financial Statements

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements for the District have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. More significant of these accounting policies are described below.

REPORTING ENTITY

Travis County Rural Fire Prevention District No. 1 (the District) was created by an election of the District's voters on November 25, 1961, as provided by the laws of the State of Texas, and was authorized by the Travis County Commissioners on April 1, 1962. On September 9, 1995, the District held an election to convert from a rural fire prevention district operating under Texas Health and Safety Code Chapter 794 to an emergency services district operating under Texas Health and Safety Code Chapter 775. The District changed its name to Travis County Emergency Services District No. 9 effective October 12, 1995. The District is exempt from federal income taxes.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic - but not the only - criterion for including a potential component unit with the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, no potential component units appear to exist.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

BASIS OF PRESENTATION

Basic Financial Statements

The issuance of GASB Statement 34, "Basic Financial Statements and Management Discussion and Analysis for State and Local Governments" sets forth minimum criteria for the determination of major funds based on a percentage of the assets, liabilities, revenues or expenditures/expenses or either fund category or governmental and enterprise combined. Due to the fund structure of the District, all funds have been classified as major funds. As a part of this Statement, there is a new reporting requirement regarding the local government's infrastructure (road, bridges, etc.) The District does not own any infrastructure assets and therefore is unaffected by this requirement.

The basic financial statements include both government-wide (based on the District as a whole) and fund financial statements. The new reporting model focus is on either the District as a whole or major individual funds (within the fund financial statements). In the government-wide Statement of Net Assets, both the governmental and business-type activities columns are presented on a consolidated basis by column, and are reflected on a full accrual, economic resources basis, which incorporated long-term assets and receivables as well as long-term debt and obligations. The District does not have any business-type activities.

The Government-wide Statement of Activities reflects both the gross and net cost per functional category which are otherwise being supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. The program revenues must be directly associated with the function.

The net cost by function is normally covered by general revenues (intergovernmental revenues, interest income, etc). Historically, the previous model did not summarize or present net cost by function or activity. The District does not currently employ indirect cost allocation systems.

The government-wide focus is more on the sustainability of the District as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The fund financial statements are similar to the financial statements presented in the previous accounting model.

The governmental fund statements are presented on a current financial resource and modified accrual basis of accounting. This presentation is deemed appropriate to (a) demonstrate legal compliance, (b) demonstrate the source and use of liquid resources, and (c) demonstrate how the District's actual experience conforms to the budget or fiscal plan.

GASB Statement No. 34 provides that for governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined. The District presents the governmental funds in the first three columns and a total in the fourth column. The next column is an adjustments column, reconciling the amounts reported in the governmental funds to show how each would change when reported on the full-accrual basis of

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

accounting. The last column of these combination statements shows the amounts that normally would appear in the government-wide statements.

Fund Accounting

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund are at least 5 percent of the corresponding total for all governmental funds combined.

Since the District maintains only three funds, all are considered major and reported in separate columns in the fund financial statements. These governmental funds are described below:

General Fund

The General Fund is the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of financial resources for the payment of principal, interest and related costs on general long-term debt paid primarily from taxes levied by the District.

Capital Projects Fund

The Capital Projects Fund is used to account for resources restricted for the acquisition or construction of specific capital projects or items. It is financed from tax revenue bonds or transfers from other funds.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are presented on an accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers all revenues as available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred.

In applying the "susceptible to accrual" concept to intergovernmental revenues pursuant to GASB Statement #33, the provider should recognize liabilities and expenses and the recipient should recognize receivables and revenues when the applicable eligibility requirements including time requirements, are met. Resources transmitted before the eligibility requirements are met, under most circumstances, should be reported as advances by the provider and deferred revenue by the recipient.

BUDGETS

The District follows these procedures in establishing the budget reflected in the financial statements:

1. Prior to the beginning of each fiscal year, the District prepares a budget. The operating budget includes proposed expenditures and the means of financing those expenditures and is prepared in accordance with the basis of accounting utilized by that fund.
2. Public meetings are conducted at which all interested persons' comments concerning the budget are heard. After such meetings, the Board of Commissioners formally adopts the budget through passage of an ordinance.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

3. The District amends the budget throughout the year approving such additional expenses. The amended budget is used in presenting the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual.
4. All annual appropriations lapse at fiscal year end.

During the fiscal year, the General Fund had appropriations in excess of expenditures.

CAPITAL ASSETS

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. Property, plant and equipment purchased or acquired is carried at historical cost or estimated historical cost. Contributed assets are recorded at the fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expenses as incurred. The capitalization policy, i.e. the dollar value above which asset acquisitions are added to the capital accounts, is \$ 2,500.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives with no salvage value. The range of estimated useful lives by type of asset is as follows:

Buildings and Structures	10-26 years
Vehicles	03-16 years
Other Equipment	04-27 years
Infrastructure	20 years

The Department does not own any infrastructure assets.

Fund Financial Statements

In the fund financial statements, capital assets are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

EQUITY CLASSIFICATIONS

Government-wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulation of other government; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets – All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

INTERFUND TRANSACTIONS

Interfund transfers are used by the District to record transactions between the various governmental funds. These asset and liability balances on the fund statements are generally cleared within one year.

Interfund balances are eliminated as part of the conversion from fund statements to government-wide statements.

COMPENSATED ABSENCES

The District's policies regarding sick and vacation time permit employees to accumulate earned but unused sick and vacation leave. The District's policy manual details the accrual and “buy-back” procedures for compensated leave time. The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends.

RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

District purchases its insurance from regular commercial companies. As of September 30, 2007, no claims or losses have been incurred that were not covered by insurance. There is no liability due to any claim or suit having ever been filed.

USE OF ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the financial statements and the reported amounts of income and expenses during the period. Operating results in the future could vary from the amounts derived from management's estimates.

NOTE 2: CASH

Deposits did not exceed FDIC coverage at the end of the fiscal year. However, during the year there were occasions when deposits did exceed FDIC coverage. Therefore, in accordance with the depository contract, the bank has pledged additional collateral. This collateral consisted of U.S. Government Securities, having a market value of \$120,866 (Category 2). At September 30, 2007, the carrying amount of the District's deposits was \$ 21,194 and the bank balance was \$57,332.

The collateral pledged is represented by specific identifiable investment securities and classified as to credit risk by the three categories described below:

- Category 1 - Insured by FDIC or collateralized with securities held by the District or by its agent in its name.
- Category 2 - Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- Category 3 - Uncollateralized.

NOTE 3: INVESTMENTS

Travis County Emergency Services District Nine currently invests excess funds with the Texas Local Government Investment Pool, also known as TexPool, which operates as a "2a7 - like pool." Lehman Brothers, Inc. and Federated Investors, Inc. provide administrative and investment services for TexPool under contract with the Texas State Comptroller. TexPool uses amortized cost rather than market value to report net assets to compute share prices. Accordingly, the fair value of the position in TexPool is the same as the value of TexPool shares. Financial statements for TexPool can be obtained from TexPool, 1111 Bagby, Suite 2350, Houston, Texas, 77002.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

The District's investments are categorized to give an indication of the level of risk assumed by the District at fiscal year-end. The categories are described as follows:

- Category 1 - Insured, registered, or securities held by the District or its agent in the District's name.
- Category 2 - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the District's name.
- Category 3 - Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the District's name.

Investments, categorized by level of risk, are:

Types of Investments	Category			Fair Value	Cost
	1	2	3		
Tex Pool-General	\$ 1,497,403	\$-0-	\$-0-	\$ 1,497,403	\$ 1,497,403
Tex Pool-Debt Service	8,055	-0-	-0-	8,055	8,055
Tex Pool-Capital Projects	15	-0-	-0-	15	15
Tex Pool-Total	<u>\$ 1,505,473</u>	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$ 1,505,473</u>	<u>\$ 1,505,473</u>

The investment in TexPool is carried at fair value which also approximates actual cost. The TexPool portfolio includes government securities that have the full faith and credit of the U.S. government, mutual fund investments, and repurchase agreements. The nonparticipating interest-earning investment contract is carried at cost plus accrued interest because the redemption terms do not consider market rates and the principal balance is fully collateralized by U.S. government securities.

NOTE 4: ACCOUNTS RECEIVABLE

There were no Accounts Receivable at September 30, 2007.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

NOTE 5: CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2007, was as follows:

	Balance 10/1/2006	Additions/ Completions	Retirements/ Adjustments	Balance 9/30/2007
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$ 4,200	\$ -0-	\$ -0-	\$ 4,200
Construction in progress	54,427	-0-	(54,427)	-0-
Total capital assets not being depreciated	58,627	-0-	(54,427)	4,200
Capital assets, being depreciated				
Vehicles	1,391,734	29,940	-0-	1,421,674
Equipment	526,878	14,145	(86,125)	454,898
Buildings	1,764,601	-0-	-0-	1,764,601
Total capital assets being depreciated	3,683,213	44,085	(86,125)	3,641,173
Less accumulated depreciation for:				
Vehicles	(664,833)	(109,657)	-0-	(774,490)
Equipment	(263,086)	(50,208)	65,718	(247,576)
Buildings	(291,558)	(85,819)	-0-	(377,377)
Total accumulated depreciation	(1,219,477)	(245,684)	65,718	(1,399,443)
Total capital assets, being depreciated, net	2,463,736	(201,599)	(20,407)	2,241,730
Governmental activities capital assets, net	\$ 2,522,363	\$ (201,599)	\$ (74,834)	\$ 2,245,930

Depreciation was charged to the general fund of \$ 245,684.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
 NOTES TO THE FINANCIAL STATEMENTS
 SEPTEMBER 30, 2007

NOTE 6: LONG-TERM DEBT

At September 30, 2007, bonds payable consisted of the following:

2004, Limited Tax Improvement and Refunding Bonds, dated June 1, 2004, due annually September 1, 2005, through September 1, 2024, having approximate yields of 2% to 4.85 % paid March 1 and September 1 commencing March 1, 2005.

<u>Balance</u> <u>October 1, 2006</u>	<u>Issues or</u> <u>Additions</u>	<u>Payments or</u> <u>Expenditures</u>	<u>Balance</u> <u>September 30, 2007</u>
\$ 1,700,000	-0-	\$ 65,000	\$ 1,635,000

The annual aggregate maturities for the bonds for the years subsequent to September 30, 2007, are as follows:

Limited Tax Improvement and Refunding Bonds, Series 2004

<u>Year Ending</u> <u>September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	65,000	72,868	137,868
2009	70,000	70,105	140,105
2010	75,000	67,130	142,130
2011	75,000	63,943	138,943
2012	80,000	60,755	140,755
2013-2017	455,000	249,800	704,800
2018-2022	550,000	141,838	691,838
2023-2024	<u>265,000</u>	<u>19,000</u>	<u>284,000</u>
Total	<u>\$1,635,000</u>	<u>\$ 745,439</u>	<u>\$ 2,380,439</u>

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007**

Changes in Outstanding Debt

Transactions for the year ended September 30, 2007, are summarized as follows:

	Balance October 1	Additions	Reductions	Balance September 30	Due within one year
<u>Governmental Activities</u>					
Tax Revenue Bonds	\$ 1,700,000	\$ -0-	\$ 65,000	\$ 1,635,000	\$ 65,000
Compensated Absences	154,767	12,328	-0-	167,095	165,487
Total Governmental Activities	\$ 1,854,767	\$ 12,328	\$ 65,000	\$ 1,802,095	\$ 230,487

Limited Tax Improvement and Refunding Bonds --

On May 3, 2003, the voters of Travis County Emergency Services District No. 9 voted to authorize the issuance of \$5,000,000 in limited tax bonds. Of the \$5,000,000 of bonds authorized, \$1,800,000 were sold in June 2004.

Bonds are payable from and secured by the proceeds of a continuing, direct annual ad valorem tax levied, within the legal limitation of \$0.10 per \$100 of taxable assessed valuation, on all taxable property within the Travis County Emergency Services District No. 9. Proceeds from the sale of the bonds were used for the purposes of refunding certain outstanding debt obligation; the acquisition, construction, renovation, and equipment of fire station and training facilities in the District and the purchase of necessary sites therefore, and the acquisition of emergency service vehicles; and paying the costs of issuance relating to the bonds.

Compensated Absences --

Compensated absences represent the estimate liability for employees' accrued vacation for which employees are entitled to be paid upon termination. The retirement of this liability is paid from the General Fund.

NOTE 7: PROPERTY TAXES

The District has contracted with the Travis County Tax Assessor Collector to bill and collect its property tax. The District's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the District. The assessed value of the roll as of January 1, 2006, upon which the 2006 levy was based, was \$4,267,630,971, as certified by the Travis Central Appraisal District.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

Taxes are due by January 31 following the October 1 levy date. On February 1 of each year, a tax lien attaches to the property. The total 2006 levy was \$ 3,414,105, and the tax rate was \$ 0.08 per \$100 assessed valuation. Tax collections for the year ended September 30, 2007, were 99.4% of the 2006 tax levy.

NOTE 8: PENSION PLAN

The District offers its full time employees a deferred compensation plan, named the "Travis County Emergency Services District No. Nine 457 plan", which permits them to defer a portion of their current salary until future years. Any contributions made to the deferred compensation plan, in compliance with Section 457 of the Internal Revenue Code, are not available to employees until termination of employment, retirement, or death. Contributions to the plan are administered by a private corporation under a contract with the District. In compliance with the provisions of the IRC Section 457(g), the plan assets are in custodial accounts for the exclusive benefit of the plans' participants and beneficiaries.

An additional feature of this plan is that the employer will match 100% of employee contributions up to 10% of that employee's compensation. Employer contributions are fully vested immediately to the employees' accounts. For the year ending September 30, 2007, contributions totaled \$327,752 for both the employer and employees, and there are no unfunded obligations.

NOTE 9: LEASES

Operating Leases

The District leases a half-acre site for one of its fire stations from Eanes Independent School District under the terms of a 50-year operating lease at a cost of \$1.00 per year.

The District entered into a property lease on June 15, 1994, with the Travis County Water Control and Improvement District No. 10 for the purpose of housing a portable building under the terms of a ten year operating lease at a cost of \$10.00.

The District renewed its lease for administrative offices through July 31, 2009. The monthly rent increased \$250/month effective August 1, 2007, to \$3,650/month with an additional increase of \$250/month effective August 1, 2008.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2007

NOTE 10: COMMITMENTS

The District has an agreement with the City of Austin to provide dispatch services in exchange for first responder service to certain areas under the City of Austin's jurisdiction. The fair market value of the dispatching services is valued at \$23,562. This amount is not included in these financial statements.

The District has a separate agreement with the City of Austin where the district provides first responder services to certain areas under the City of Austin's jurisdiction. The City of Austin pays the District's assessed valuation tax rate (\$0.08 per \$100) for each of these areas. For the fiscal year ending September 30, 2007, this amount was \$ 71,575.

The District renewed its agreement with another ESD to provide fire, EMS and other responder services within its jurisdiction effective October 1, 2006, for \$35,000/quarter.

The District entered into a management service agreement with ESD # 3, a neighboring department in December of 2006. ESD #9 provides Emergency Prevention, Operations and Administrative Management in exchange for shared emergency resources. The agreement renews automatically unless either party desires to end the agreement.

NOTE 11: EMPLOYEE BENEFITS

The District provides its employees with a variety of benefits including a health insurance plan. The District provides 100% of the employees' and 50% of the family's medical & dental insurance premium. In order to decrease the monthly premium for this policy, the District increased the annual deductible and reimburses the employees for a specified amount of their deductible, as well as any family members on the plan. The cost of these reimbursements is included in personnel costs and totaled \$6,882 for the fiscal year ending in 2007.

To further contain insurance costs, in August 2007, the District offered the employees a choice between traditional medical insurance and a high deductible plan partnered with a Health Savings Account (HSA). The District contributed \$24,880 to the employees' HSAs.

In 2007 the District established a Section 125 Plan, for insurance and H S A deductions that gives the employees the opportunity to pay for these benefits on a pretax basis. Pretax benefits lower payroll-related taxes for both the employer and employees.

NOTE 12: ANNEXATION OF DISTRICT LAND BY THE CITY OF AUSTIN

The City of Austin has the right to annex property within the District which could in the future result in a reduction of the total value of property within the district and therefore a reduction in the total tax revenue to be collected. For the year ending September 30, 2007, no significant annexation of property occurred.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
 NOTES TO THE FINANCIAL STATEMENTS
 SEPTEMBER 30, 2007

NOTE 13: EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND
 AND GOVERNMENT-WIDE STATEMENTS

Differences between the Governmental Fund Balance Sheet and the Statement of Net Assets:

The differences (as reflected in the adjustments column) primarily result from the long-term economic resources focus of the statement of net assets versus the current financial resources focus of the governmental fund balance sheet.

Bond issue costs and bond discounts are amortized over the life of the bonds.

Unamortized bond issue costs	\$ 87,378
Unamortized bond discount	\$ 1,119

When capital assets (land, buildings, equipment) that are to be used in governmental activities are purchased or constructed, the costs of those assets are reported as expenditures in governmental funds. However, the statement of net assets includes those capital assets among the assets of the District as a whole.

Cost of capital assets	\$ 3,645,373
Accumulated Depreciation	<u>(1,399,443)</u>
	<u>\$ 2,245,930</u>

Accrued interest payable is not due and payable in the current period, and, therefore, is not reported in the funds.

\$ 6,039

Taxes receivable are offset by deferred revenues in the governmental funds and thus are not included in fund balance.

Deferred revenue
\$ (54,309)

Long-term liabilities applicable to the district's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities – both current and long-term—are reported in the statement of net assets.

Due within one year	\$ 230,487
Due after one year	\$ 1,571,608

Differences between the Governmental Fund Operating Statement and the Statement of Net Activities:

The differences (as reflected in the adjustments column) arise primarily from the long-term economic resources focus of the statement of activities versus the current financial resources focus of the governmental funds.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
 NOTES TO THE FINANCIAL STATEMENTS
 SEPTEMBER 30, 2007

Some expenses reporting in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Adjustment for Compensated Leave	\$ 12,328
----------------------------------	-----------

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ (44,085)
----------------	--------------

Depreciation Expense	\$ 245,684
----------------------	------------

Repayment of notes payable is reported as an expenditure in governmental funds. For the district as a whole, however, the principal payments reduce the liabilities in the statement of net assets and do not result in an expense in the statement of activities.

Payment of Bond Principal	\$(65,000)
---------------------------	-------------

Interest expense and bond discounts are recognized as expenditures in the governmental funds. The statement of activities includes only the interest expense for the current period and the amortized portion of bond discounts.

Change in Accrued Interest Payable	\$ (427)
Amortized portion of bond discount	\$ 85
Total adjustment	\$ (342)

Bond issue costs are recognized as expenditures in the governmental funds. The statement of activities includes only the amortized portion of bond issue costs.

Amortization of bond issue costs	\$ 5,243
----------------------------------	----------

Because some property taxes will not be collected for several months after the district's fiscal year ends, they are not considered as "available" revenues in the governmental funds.

Adjustment for property taxes collected after year-end	\$ 9,779
--	----------

In the statement of activities, only the loss on the sale of equipment is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the equipment less any accumulated depreciation.

Loss from disposal of equipment	\$ (74,835)
---------------------------------	--------------

Required Supplemental Information

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NINE
GOVERNMENTAL FUNDS BALANCE SHEET AND
STATEMENT OF NET ASSETS
YEAR ENDED SEPTEMBER 30, 2007

	BUDGETED AMOUNTS		ACTUAL AMOUNTS
	ORIGINAL	FINAL	
REVENUES:			
Ad valorem taxes	\$ 3,200,231	\$ 3,257,415	\$ 3,259,428
Penalties & Interest on Taxes	10,100	12,353	12,656
Interest	54,404	95,447	102,275
Contract Revenues	70,000	71,576	71,576
Miscellaneous Income	5,000	64,853	65,154
TOTAL REVENUES	\$ 3,339,735	\$ 3,501,644	\$ 3,511,089
EXPENDITURES:			
Board of Commissioners Expenditures:			
Insurance	\$ 38,394	\$ 31,113	\$ 27,653
Financial consultant	15,000	20,000	19,707
Legal fees	10,000	10,000	9,707
Appraisal/assessor costs	24,000	25,189	25,189
Audit	7,000	6,900	6,900
Leases	41,013	41,225	41,212
Service Agreements	140,000	140,000	140,000
Miscellaneous	5,225	5,225	5,384
Personnel Costs	2,556,023	2,475,997	2,364,138
Station facilities and fixtures	98,000	76,360	73,917
Vehicles	86,000	95,854	94,594
Support equipment	46,800	86,987	131,274
Training and travel	49,500	32,055	30,531
Clothing	51,150	38,870	37,789
Recruiting and retention	38,100	32,403	27,433
Administrative expenditures	89,150	56,535	51,166
Communications	38,150	48,505	47,545
Programs	8,400	9,363	10,132
Dues and subscriptions	6,900	3,700	3,018
Disaster Funds	2,400	-	-
Capital Outlay	220,170	106,979	44,085
TOTAL EXPENDITURES	\$ 3,571,375	\$ 3,343,260	\$ 3,191,374
Transfer In/(Out)	-	-	1,298
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (231,640)	\$ 158,384	\$ 321,013
FUND BALANCE:			
Beginning of year			1,151,074
End of year			<u>1,472,087</u>

See Accompanying Notes to the Financial Statements

**TRAVIS COUNTY EMERGENCY
SERVICES DISTRICT NO. 11**

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED SEPTEMBER 30, 2007

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**TRAVIS COUNTY
AUDITORS OFFICE**

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

ANNUAL FINANCIAL REPORT

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BLAKESLEE, MONZINGO & CO.
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

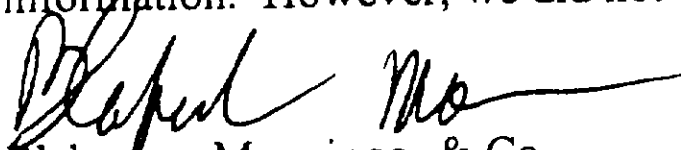
To the Board of Commissioners
Travis County Emergency Services District No. 11
Del Valle, Texas

We have audited the financial statements of Travis County Emergency Services District No. 11, as of and for the year ended September 30, 2007, as listed in the table of contents. These financial statements are the responsibility of Travis County Emergency Services District No. 11's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Travis County Emergency Services District No. 11 as of September 30, 2007, and the respective changes in financial position, there of for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and budgetary comparison information on pages 2 through 8 and 14, are not a required part of the financial statements, but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of supplementary information. However, we did not audit the information and express no opinion on it.


Blakeslee, Monzingo, & Co.
January 28, 2008

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

As management of Travis County Emergency Services District No. 11 (the "District"), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended September 30, 2007.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$2,275,486 (net assets).
- The District's total net assets (government-wide) increased by \$674,754.
- As of the close of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$1,943,745 an increase of \$480,227.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements which have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to these basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or declining.

The *statement of activities* presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, the accrual basis of accounting is used, which is similar to the accounting used by most private-sector companies.

The government-wide financial statements are on pages 9-10 of this report.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Fund Financial Statements

The fund financial statements begin on page 11 and provide detailed information about the most significant funds. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District are included in one category: governmental funds.

- **Governmental funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which requires the recognition of revenue when earned, only so long as the funds are collectible within the period or soon enough afterwards to be sued to pay liabilities of the current period.

The governmental fund financial statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine the amount of financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in reconciliation on page 13.

Each year the District adopts a budget for its General fund. A budgetary comparison schedule has been provided for the General fund to demonstrate compliance with this budget.

Notes to the financial statements. The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 15-20 of this report.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a district's financial position. Travis County Emergency Services District No. 11 assets exceeded liabilities by \$2,275,486 at the close of the most recent fiscal year.

The largest portion of the District's assets (52%) represents its investment in capital assets (e.g. fire trucks, equipment and land).

The remaining balance of the District's assets (48%) represents the unrestricted financial resources available for future operations.

Travis County Emergency Services District No. 11 Summary Statement of Net Assets

	<u>9/30/2007</u>	<u>9/30/2006</u>
<u>Assets:</u>		
Current and Other Assets	\$ 2,106,740	\$ 1,556,546
Capital Assets	2,301,390	351,785
Total Assets	<u>\$ 4,408,130</u>	<u>\$ 1,908,331</u>
<u>Liabilities:</u>		
Current and other Liabilities	\$ 259,033	\$ 136,842
Long-term Debt Outstanding	1,873,611	170,757
Total Liabilities	<u>2,132,644</u>	<u>307,599</u>
<u>Net Assets:</u>		
Unrestricted	<u>2,275,486</u>	<u>1,600,732</u>
Total Net Assets and Liabilities	<u>\$ 4,408,130</u>	<u>\$ 1,908,331</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Governmental Activities

Revenues for the District's governmental activities were \$2,078,757 and program revenues were \$75,502 while total expenses were \$1,481,984. The change in net assets was an increase of \$674,754.

Travis County Emergency Services District No. 11 Summary Statement of Changes in Net Assets

	<u>9/30/2007</u>	<u>9/30/2006</u>
Program Revenue	\$ 77,981	\$ 135,982
General Revenue		
Property Taxes	665,026	571,517
Sales Taxes	1,318,028	952,895
Interest Income	95,663	58,896
Other Income	40	25,860
Total General Revenues	<u>2,078,757</u>	<u>1,609,168</u>
Total Revenues	2,156,738	1,745,150
Expenses		
Public Safety	<u>1,481,984</u>	<u>1,503,035</u>
Total Expenses	1,481,984	1,503,035
Increase in Net Assets	<u>674,754</u>	<u>242,115</u>
Net Assets - Beginning	<u>1,600,732</u>	<u>1,358,617</u>
Net Assets - Ending	<u>\$ 2,275,486</u>	<u>\$ 1,600,732</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Financial Analysis of the District's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of resources available for spending. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the District. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$1,943,745. As a measure of the General Fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 56% of total General Fund expenditures.

An Analysis of Significant Balances:

- Property tax revenue increased by \$42,699 and sales tax increased by \$365,133.

General Fund Budgetary Highlights

There were no significant differences between the original budget and the final budget. Significant differences between final budget and actual can be briefly described as follows:

- Property taxes and sales taxes were budgeted to be \$1,454,883, but actual was 32% over budgeted income for a total of \$1,932,244.
- Fees for services were \$85,498 below budgeted income primarily due to the district discontinuing its billing for services during the year.
- Capital lease proceeds were \$1,825,000 while budgeted amount was zero. This was due to the purchase under capital lease of two new vehicles and land.
- Public safety, general and administrative expenditures were budgeted at \$1,531,956 and actual expenditures were \$1,342,573. This was \$189,383 under the budgeted amount.
- Capital outlays were \$1,966,739 over the budgeted \$115,595 amount. This was primarily due to the purchase of two new vehicles and land.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Capital Assets and Debt Administration

Capital Assets: Travis County Emergency Services District No. 11 investment in capital assets for its governmental activities as of September 30, 2007 is \$2,301,390 (net of accumulated depreciation). This investment in capital assets includes fire trucks, building improvements, equipment and land. The total increase in the District's investment in capital assets for the current fiscal year was \$2,082,334 primarily due to the purchase of land.

Major capital asset additions/deletions during the current fiscal year included the following:

- Purchase of two new vehicles.
- Purchase of various equipment
- Improvements to building at Station 1.
- Purchase of land.

**Travis County Emergency Services District No. 11
Capital Assets**

	BALANCE 9/30/2006	ADDITIONS	DELETIONS	BALANCE 9/30/2007
Vehicles	\$ 401,970	\$ 700,000	\$ -	\$1,101,970
Equipment	78,299	105,598	-	183,897
Furniture & Fixtures	28,475	-	-	28,475
Buildings	166,376	51,736	-	218,112
Land	-	1,225,000	-	1,225,000
	<u>675,120</u>	<u>2,082,334</u>	-	<u>2,757,454</u>
Less Accumulated Depreciation	<u>(323,335)</u>	<u>(132,729)</u>	-	<u>(456,064)</u>
	<u><u>\$ 351,785</u></u>	<u><u>\$ 1,949,605</u></u>	<u><u>\$ -</u></u>	<u><u>\$2,301,390</u></u>

Long-term debt: At the end of the current fiscal year, the District had capital leases payable of \$770,757 and notes payable of \$1,225,000. The District entered into a new lease agreement on July 12, 2007 for \$600,000 for the acquisition of two new vehicles. The District also entered into two new notes payable agreements in the amounts of \$825,000 and \$400,000 for the purchase of land.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Management's Discussion and Analysis

September 30, 2007

Economic Factors and Next Year's Budgets and Rates

The District's commissioners approved a resolution for approval of the ad valorem tax rate to \$.09 per \$100.00 valuation of the appraised property within the boundaries of the District for the next year. This tax will be used at \$.09 per 100.00 valuation of the appraised property for maintenance and operations of the District.

Request for Information

This financial report is designed to provide a general overview of the Travis County Emergency Services District No. 11's finances and the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact TCESD #11, Attn: Treasurer, PO Box 1043, Del Valle, TX, 78671.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

STATEMENT OF NET ASSETS

SEPTEMBER 30, 2007

	<u>Governmental Activities</u>
ASSETS	
Current assets	
Cash and cash equivalents	\$ 95,836
Investments	1,950,588
Receivables -	
Property Taxes (net of uncollectible taxes)	50,810
Prepaid Insurance	9,506
Total current assets	<u>2,106,740</u>
Noncurrent assets	
Capital assets (net of accumulated depreciation)	1,076,390
Land	1,225,000
Total noncurrent assets	<u>2,301,390</u>
TOTAL ASSETS	<u><u>\$ 4,408,130</u></u>
LIABILITIES	
Current liabilities	
Accounts payable	\$ 112,185
Compensated Absences Payable	24,702
Capital leases payable	98,021
Notes payable	24,125
Total current liabilities	<u>259,033</u>
Noncurrent liabilities	
Capital leases payable	672,736
Notes payable	1,200,875
Total noncurrent liabilities	<u>1,873,611</u>
TOTAL LIABILITIES	<u>2,132,644</u>
NET ASSETS	
Unrestricted	<u>2,275,486</u>
TOTAL NET ASSETS	<u>2,275,486</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 4,408,130</u></u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2007

Functions/Programs	Expenses		Program Revenues			Net(Expenses) Revenue and Changes in Net Assets
	Expenses	Administration Allocation	Expenses after Allocation of Administration	Charges for Services	Operating Grants and Contributions	
Governmental Activities						
Public Safety	1,434,589	47,395	1,481,984	14,502	63,479	(1,404,003)
Administration	47,395	(47,395)	-	-	-	-
Total Governmental Activities	\$1,481,984	\$ -	\$ 1,481,984	\$ 14,502	\$ 63,479	\$ (1,404,003)
			General Revenue			\$
			Property taxes			665,026
			Sales taxes			1,318,028
			Interest income			95,663
			Other income			40
			Total General Revenue			2,078,757
			Change in net assets			674,754
			Net Assets-Beginning			1,600,732
			Net Assets - Ending			\$ 2,275,486

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11
BALANCE SHEET
GOVERNMENTAL FUNDS

September 30, 2007

	General Fund	(Memorandum) Total
ASSETS		
Cash	\$ 95,836	\$ 95,836
Investments	1,950,588	1,950,588
Receivables		
Property taxes	105,168	105,168
Prepaid insurance	9,506	9,506
Total Assets	\$ 2,161,098	\$ 2,161,098
LIABILITIES AND FUND EQUITY		
Liabilities		
Accounts payable	\$ 112,185	\$ 112,185
Deferred revenue		
Property taxes	105,168	105,168
Total Liabilities	217,353	217,353
Fund Equity		
Fund balance - Unreserved	1,943,745	1,943,745
Total Fund Equity	1,943,745	1,943,745
Total Liabilities and Fund Equity	\$ 2,161,098	\$ 2,161,098
Total Governmental Fund Balance		1,943,745
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		2,301,390
Capital leases used in governmental activities are not financial resources and therefore are not reported in the funds.		(2,020,459)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		50,810
Net Assets of Governmental Activities		\$ 2,275,486

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS

For the Year Ended September 30, 2007

	General Fund	Total (Memorandum)
REVENUES		
Property taxes, including penalties and interest	\$ 614,216	\$ 614,216
Sales tax receipts	1,318,028	1,318,028
Service fees	14,502	14,502
Grants & Contributions	63,479	63,479
Capital lease proceeds	1,825,000	1,825,000
Miscellaneous income	40	40
Interest income	95,663	95,663
	3,930,928	3,930,928
EXPENDITURES		
Current		
General and administrative	47,395	47,395
Public safety	1,295,178	1,295,178
Capital outlay	2,082,334	2,082,334
Capital leases		
Principal	17,491	17,491
Interest	8,303	8,303
	3,450,701	3,450,701
Total Revenues	3,930,928	3,930,928
Total Expenditures	3,450,701	3,450,701
Excess (Deficiency) of Revenues Over (Under) Expenditures	480,227	480,227
NET CHANGE IN FUND BALANCE	480,227	480,227
FUND BALANCE, beginning of year	1,463,518	1,463,518
FUND BALANCE, end of year	\$ 1,943,745	\$ 1,943,745

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED SEPTEMBER 30, 2007

Net Change in Fund Balances - Total Governmental Funds	\$ 480,227
Amounts reported for governmental activities in the Statement of Activities are different because	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	1,949,605
Repayment of capital lease payable is an expenditure in the governmental funds, but the repayment reduces the capital lease payable in the statement of net assets.	43,814
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	50,810
Revenues in the Governmental funds not reported as revenue in the statement of activities	(1,825,000)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditure in the governmental funds.	<u>(24,702)</u>
Change in Net Assets of Governmental Activities	<u>\$ 674,754</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL: GENERAL FUND

FOR THE YEAR ENDED SEPTEMBER 30, 2007

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Property and Sales Taxes	\$ 1,454,883	\$ 1,454,883	\$ 1,932,244	\$ 477,361
Fee for service	100,000	100,000	14,502	(85,498)
Interest income	50,000	50,000	95,663	45,663
Capital lease proceeds	-	-	1,825,000	1,825,000
Other income	83,462	83,462	63,519	(19,943)
TOTAL REVENUES	<u>1,688,345</u>	<u>1,688,345</u>	<u>3,930,928</u>	<u>2,242,583</u>
EXPENDITURES				
Public Safety	1,446,454	1,446,454	1,295,178	151,276
General and administrative	85,502	85,502	47,395	38,107
Capital lease payment	40,794	40,794	25,794	15,000
Capital outlays	115,595	115,595	2,082,334	(1,966,739)
TOTAL EXPENDITURES	<u>1,688,345</u>	<u>1,688,345</u>	<u>3,450,701</u>	<u>(1,762,356)</u>
Excess (deficiency) of revenues over (under) expenditures and other sources (uses)	-	-	480,227	480,227
FUND BALANCE, beginning of year	<u>1,463,518</u>	<u>1,463,518</u>	<u>1,463,518</u>	<u>-</u>
FUND BALANCE, end of year	<u>\$ 1,463,518</u>	<u>\$ 1,463,518</u>	<u>\$ 1,943,745</u>	<u>\$ 480,227</u>

See accompanying notes and independent auditor's report

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Travis County Emergency Services District No. 11 (hereafter referred to as the District) is presented to assist in understanding the District's basis financial statements. The basic financial statements and notes are representations of the District's management who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles applicable to governments promulgated by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

A. Reporting Entity

The Travis County Emergency Services District No. 11 was created by Article III, Section 48-d of the Constitution of Texas to protect life and property from fire and to conserve natural and human resources.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the District as a whole. The primary government unit is presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarized more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenue to be available when it is collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Private-sector standards of accounting and financial reporting issued prior to November 30, 1989, generally are followed in both the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Major revenue sources susceptible to accrual include: property taxes and sales tax. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for us, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

D. Budget

The budget as adopted by the Board is presented in the accompanying financial statements on the same basis of accounting as actual amounts. The budget is not legally binding.

No supplemental appropriations were made during the year. Appropriations lapse at the end of the year.

E. Property Taxes

Ad valorem taxes, penalties and interest are reported as revenue in the fiscal year in which they become available to finance expenditures of the District.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The District's capitalization policy is any asset over \$2,500.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
New Fire Trucks	20
Equipment/Used Fire Trucks	10
Building Improvements	40

NOTE 2 - CASH AND INVESTMENTS

At September 30, 2007, the carrying amount of the District's deposits was \$46,423 and the bank balance was \$57,278. The bank balance throughout the year was covered by federal depository insurance or by collateral held by the District's agent in the District's name.

The District has investments of \$1,950,588 in the Texas Local Government Investment Pool (TexPool). TexPool is a public funds investment pool created by the Treasurer of the State of Texas pursuant to the Interlocal Cooperation Act of the State of Texas. The District has delegated the authority to hold legal title to TexPool as custodian and to make investment purchases with the District's funds. The District owns specific, identifiable investment securities of the pool; consequently, no disclosure of categories of credit risk is made. The market value of the TexPool investments at September 30, 2007 is \$1,950,588. The market value is determined by the number of pool shares owned on that day. Each share is valued at \$1.00.

NOTE 3 - PROPERTY TAXES

The District's property tax is levied each October 1, on the assessed value of property listed as of the prior January 1, for all real and taxable personal property located in the District. The assessed value of the property rolls as of January 1, 2005, upon which the 2006 levy was based, was in the amount of \$678,477,422.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 3 - PROPERTY TAXES (continued)

Taxes are due by January 31, following the October 1, levy date, and the tax rate was \$.09, per \$100 assessed valuation. As an emergency services district, State law allows the District to levy up to a maximum of \$.10 per \$100 assessed valuation.

Property taxes not collected in the current period are not expected to be collected in time to pay liabilities of the current year. Such taxes are considered not to be available, and as such, are not accrued as revenue in the current year. The uncollected property taxes are offset by an equal amount of deferred revenue. The property taxes receivable, net of allowance for doubtful accounts, is \$50,810.

NOTE 4 - FIXED ASSETS

During 2007, the District had fixed asset additions totaling \$2,082,334 as described below. A summary of changes in General Fixed Assets is as follows:

	BALANCE <u>9/30/2006</u>	ADDITIONS	DELETIONS	BALANCE <u>9/30/2007</u>
Vehicles	\$ 401,970	\$ 700,000	\$ -	\$ 1,101,970
Equipment	78,299	105,598	-	183,897
Furniture & Fixtures	28,475	-	-	28,475
Buildings	166,376	51,736	-	218,112
Land	-	1,225,000	-	1,225,000
	<u>675,120</u>	<u>2,082,334</u>	-	<u>2,757,454</u>
Less Accumulated Depreciation	(323,335)	(132,729)	-	(456,064)
	<u>\$ 351,785</u>	<u>\$ 1,949,605</u>	<u>\$ -</u>	<u>\$ 2,301,390</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 5 – LONG-TERM DEBT

During the year, the District entered into two loan agreements with Governmental Capital Corporation. The two note payables were for land purchased by the District in the amount of \$1,225,000.

Long-term debt at September 30, 2007 consisted of the following:

Notes payable to Governmental Capital Corporation at 5.751% secured by land, due in annual installments through June 2027	\$ 825,000
Notes payable to Governmental Capital Corporation at 5.64%, secured by land, due in annual installments through December 2012	400,000
	<u>1,225,000</u>
Less current portion	24,125
	<u>\$ 1,200,875</u>

Maturities of long-term debt for the fiscal years subsequent to September 30, 2007 are as follows:

	<u>Amount</u>
2008	\$ 24,125
2009	87,150
2010	103,214
2011	109,063
2012	115,245
Thereafter	786,203
	<u>\$1,225,000</u>

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

NOTES TO FINANCIAL STATEMENTS

September 30, 2007

NOTE 6 - COMMITMENTS UNDER CAPITAL LEASE

The District is obligated under certain leases accounted for as capital leases. The leased assets and related obligations are accounted for in the General Fixed Assets Account Group and the General Long-Term Debt Account Group, respectively. Assets under capital leases totaled \$975,000 at September 30, 2007.

The General Long-Term Debt Account Group includes the District's obligations under capital leases which are not due in the current period. Following is a summarization of capital lease transactions for the year ended September 30, 2007:

Balance, September 30, 2006	\$ 188,248
Acquisition of new debt	600,000
Retirement of debt	<u>(17,491)</u>
Balance, September 30, 2007	<u>\$ 770,757</u>

Lease commitments are as follows:

Year Ending September 30,	Amount
2008	\$ 98,021
2009	98,021
2010	98,021
2011	98,021
2012	98,021
Thereafter	<u>510,742</u>
Minimum Capital lease payments	1,000,847
Less: Amount representing interest incremental borrowing rate of interest	<u>(230,090)</u>
Present Value of minimum lease payments	<u>\$ 770,757</u>

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST RECEIVED COUNTY CLERK'S OFFICE

Please consider the following item for: (fill in date of meeting) | AM 11:02

VOTING SESSION: July 8, 2008

A. REQUEST MADE BY: Commissioner Gerald Daugherty, 854-9333
(Elected/Appointed Official/Executive Mgr/County Attorney)

B. REQUESTED TEXT:

Consider and take appropriate action on appraisal method for Parke Properties I and II, L.P. and GDF Realty Investments Ltd. for the acquisition of land in connection with the Balcones Canyonlands Conservation Plan.

Gerald Daugherty
COUNTY JUDGE OR COMMISSIONER

A. Any backup material to be presented to the Court must be submitted with this Agenda Request (Original(s) & 8 copies).

B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. The originating department should send a copy of this Agenda Request and backup to them:

REQUIRED AUTHORIZATIONS: PLEASE CHECK IF APPLICABLE:

- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant

PURCHASING OFFICE (473-9700)

Bid, Purchase Contract, Request for Proposals

COUNTY ATTORNEY'S OFFICE (473-9513)

Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 noon for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

PROBLEM

How to arrive at an agreement on the sales price of 21.6 acres at FM2222/FM620/Bullock Hollow Road which is mutually acceptable to both parties?

REASON TO BUY

The USF&W Regional 10(a) BCP Permit requires Travis County to buy the land and Sellers' USF&W 10(a) Permit requires Sellers to sell the land to Travis County.

GOAL

Allow Travis County to pay fair market value and obtain part of the money from a Department of Interior, USF&W Grant.

WIDE VARIATION IN APPRAISAL OF PROPERTY AND NEARBY PROPERTY

Paul Hornsby has provided two different appraisals of the subject property. His value per square foot of allowable impervious cover has ranged between \$11.00 to \$17.25 per square foot of impervious cover (s.f.i.c.); he has also appraised the nearby Lucas property and determined portions of its value to be \$50 per s.f.i.c. and the Theriot property and determined its value to be \$68 per s.f.i.c. Rudy Robinson and Jeff Kauttu appraised the subject property for \$22 per s.f.i.c. Mr. Hornsby's estimate of the value of the subject property is \$5,600,000 and Robinson and Kauttu's estimate is \$12,485,000.

WAY TO RESOLVE THE DIFFERENCE

1. A small portion of this 300% difference can be explained by a difference in what the land planners advised the appraiser was the amount of allowable impervious cover. Hornsby used 50% and Robinson and Kauttu used 65%. The review appraiser Kim Frome recommended that the dispute be resolved by a compromise by splitting the difference and base a new appraisal assuming 57.5% or 12.42 acres of impervious coverage. The landowners are inclined to agree with that compromise.

2. New Appraisal – The balance of the difference in the appraisers' estimates of value results from their choices of comparable transactions and their judgment as to how those comparable transactions should be compared or adjusted to arrive at an estimate of value of the subject property. The landowners suggest that the best way to compromise these differences is to obtain a new appraisal of the property to be done by a completely independent appraiser. That appraiser would be selected by lot. Travis County and the landowners would select up to 10 qualified appraisers who live and work in Texas. Their names would be put into a hat. The first appraiser whose name is drawn would do the appraisal. The second appraiser whose name is drawn would do any review of the first appraiser's work that is required by USF&W or either party. The parties would agree in advance to the assumptions of the appraisal and accept the results of this process and complete the sale within 60 days of the finish of that process.

RECEIVED

29 ✓

Travis County Commissioners Court Agenda Request

Voting Session 7/08/08
(Date)

Work Session: 8:30
(Date)

1. A. Request made by: County Attorney (Tamara Armstrong) Phone #
854-9513
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text: Approve and take appropriate action on assignment of oil and gas lease covering Tracts 46, 47 and 58 of the Travis County School Land from Estacado Energy, LLC to Veneto Exploration, LLC.

C. Approved by:
Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Tamara Armstrong, Asst. Co. Atty., TCAO 854-9513

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant

Human Resources Department (854-9165)

- A change in your department's personnel (reclassification, etc.)

Purchasing Office (854-9700)

- Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

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COUNTY JUDGE'S OFFICE
08/06/08 9:30 AM

DAVID A. ESCAMILLA
COUNTY ATTORNEY

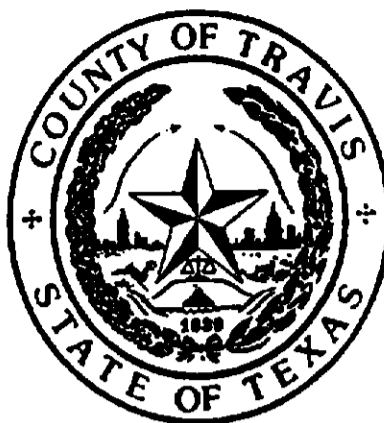
RANDY T. LEAVITT
FIRST ASSISTANT

JAMES W. COLLINS
EXECUTIVE ASSISTANT

314 W. 11TH. STREET
GRANGER BLDG., SUITE 420
AUSTIN, TEXAS 78701

P. O. BOX 1748
AUSTIN, TEXAS 78767

(512) 854-9513
FAX: (512) 854-4808



TRANSACTIONS DIVISION

JOHN C. HILLE, JR., DIRECTOR †

BARBARA J. WILSON

MARY ETTA GERHARDT

STACY WILSON

TAMARA ARMSTRONG

JAMES M. CONNOLLY

TENLEY A. ALDREDGE

JULIE JOE

DANIEL BRADFORD

*CHRISTOPHER GILMORE

† Member of the College
of the State Bar of Texas
*Board Certified

Commercial Real Estate Law
Texas Board of Legal Specialization

CONFIDENTIAL COMMUNICATION
ATTORNEY CLIENT PRIVILEGE

June 25, 2008

Honorable Samuel T. Biscoe, County Judge
Honorable Members of the Commissioners Court
314 W. 11th Street
Austin, Texas 78701

Re: Assignment of Lease Covering Tracts, 46, 47 and 58 of the
Travis County School Land; File 188.213

Dear Judge Biscoe and Commissioners:

This letter concerns the attached oil and gas lease covering Tracts 46, 47 and 58 of the Travis County School Land in Throckmorton County, Texas. The Lessee, Estacado Energy, LLC, assigned all of Tracts 46, 47 and 58 comprising 960 acres to an affiliate company, Veneto Exploration, LLC, on July 8, 2006. Enclosed please find a certified copy of this Assignment.

Please note that Section 15 of the Lease requires the Lessee to file a certified copy of the Assignment with the Commissioners Court accompanied by a transfer fee of Ten Cents (\$.10) per acre assigned, within 100 days after the first acknowledgement date of the assignment. This was not done in this case. Section 15 of the Lease provides that if the Assignment is not filed and the transfer fee paid within the prescribed 100 day period, the County, in its sole discretion, may consider the Assignment void with respect to the County, although the Lease itself would remain in effect. This means the Commissioners Court may decide whether or not to accept the assignment.

To my knowledge, there is a not problem with accepting the Assignment and the transfer fee. Once I became aware of the Assignment and brought the requirements of Section 15 to the attention of Estacado's and Veneto's representative, Mr. Dennis Eubanks, he promptly sent a certified copy of the Assignment and the required transfer fee of Ninety Six Dollars (\$96.00) (\$.10 x 960 acres). To date, oil royalties from the

Lease total One Hundred Twenty One Thousand Three Hundred Twenty Three Dollars and Forty Seven Cents (\$121,323.47). At this time, all payments under the Lease have been made and there are no outstanding problems or issues.

Please place this item on the Commissioners Court agenda for consideration, and if the Assignment is approved, I will forward Veneto Exploration's check covering the transfer fee to the County Treasurer. If you have any questions, please feel free to contact me at 854-9513.

Sincerely yours,

Tamara Armstrong
Tamara Armstrong *(by Chadstead)*
Assistant County Attorney

Ch
Attachments

RECEIVED
TRAVIS COUNTY

2006 MAY 15 AM 9:17

LA060172JW

STATE OF TEXAS

PURCHASING
OFFICE §
§
§

COUNTY OF THROCKMORTON

OIL AND GAS LEASE

This Lease Agreement is made and entered into in duplicate on this the 9th day of May, 2006, by and between Travis County, Texas, hereby designated as the Lessor, acting by and through its Commissioners Court, under authority and by virtue of the provisions of TEX. CONST. ART. VII, Sec. 6, pursuant to the award made on the 9th day of May, 2006, and ESTACADO ENERGY, LLC [Name of Company] by and through DEMI'S EUBANKS [Name] PRESIDENT, [Title] ("Lessee"), of P.O. Box 831282 [Address], RICHARDSON [City], TX [State], 75083 [Zip Code] DALLAS, [Name of County of Lessee], Texas, said corporation hereby designated as Lessee.

As used in this Lease, the term "oil and gas" is hereby defined to include oil, gas, condensate, distillate, casinghead gas, and other liquid or gaseous hydrocarbons. This lease does not cover any other substances or minerals of any type which shall be produced from the leased premises separate and apart from, or independently of, oil, gas or other liquid and gaseous hydrocarbons.

1. PRIMARY TERM

The Lessor, in consideration of the payment by Lessee of FORTY-EIGHT THOUSAND DOLLARS (\$48,000)(\$50.00 per acre), the receipt of which is hereby acknowledged, and in consideration of the royalties, annual rentals, other payments, covenants, stipulations, and conditions contained herein and hereby agreed to be paid, observed, and performed by the Lessee, does hereby demise, grant, lease, and let unto the Lessee, the land described herein, for three (3) years from the date hereof, said period being the primary term of this lease, and as long thereafter as oil and gas is produced in paying quantities thereunder, subject to such conditions as hereinafter set out, for the sole and only purpose of prospecting and drilling for and producing oil, gas, or oil and gas, that may be found and produced from said land, comprising a part of the Travis County School Land, to wit:

Tracts 46, 47, and 58 of the Travis County School Land, Survey, Abstract No. 254, as recorded in the Plat Records of Throckmorton County, Texas, at volume 2, page 16, and the Deed Records of Throckmorton County, Texas, at Book 60, page 73, consisting of Nine Hundred Sixty (960) acres of land more or less.

This lease is subject to any valid and recorded oil and gas lease or leases, if any, as were in force

and effect prior to May 9th, 2006, by virtue of any of the terms thereof, in respect to the leased premises.

2. TERMINATION

If, at the expiration of the primary term, oil or gas in paying quantities is not being produced from the premises, this Lease shall immediately terminate; provided, however, the term or life of this Lease may be extended under one or more of the following conditions:

(a) **Drilling or Reworking Operations.** In the event production of oil or gas on the leased premises, after once obtained, shall cease for any cause within sixty (60) days before the expiration of the primary term of this Lease or at any time or times thereafter, this Lease shall not terminate if the Lessee commences additional drilling or reworking operations within sixty (60) days after such cessation and this Lease shall remain in full force and effect so long as such operations continue in good faith and in a workmanlike manner, without interruptions totaling more than sixty (60) days during any one such operation; and, if such drilling or reworking operations result in the production of oil or gas, this Lease shall remain in full force and effect so long as oil or gas is produced in paying quantities or payment of shut-in gas well royalties or compensatory royalties is made as herein provided, subject to other terms and provisions of this lease.

(b) **Shut-In Royalty and Compensatory Royalty.** If, at the expiration of the primary term or at anytime thereafter, there is located on the leased premises a well or wells capable of producing gas and/or condensate or distillate in paying quantities and such hydrocarbons are not produced for lack of a suitable market and this Lease is not being otherwise maintained in force and effect, Lessee may pay as royalty TWELVE HUNDRED AND NO/100 DOLLARS (\$1,200.00) per annum for each well on this Lease capable of producing gas and/or condensate or distillate in paying quantities, such payment to be made to Travis County, Texas, prior to the expiration of the primary term of the Lease or if the primary term has expired, within sixty (60) days after the Lessee ceases to produce gas from such well or wells, and, if such payment is made, this Lease shall be considered to be a producing lease and such shut-in gas well royalty payment shall extend the term of this Lease for a period of one (1) year from the end of the primary term or from the first day of the month next succeeding the month in which production ceased, and, thereafter, if no suitable market for such gas exists, the Lessee may extend this Lease for two (2) additional and successive periods of one (1) year each by payment of a like sum of money each year on or before the expiration of the extended term. Provided, however, that if, while this Lease is being maintained in full force and effect by payment of such shut-in gas well royalty, gas and/or condensate or distillate should be sold and delivered in paying quantities from a well situated within one thousand (1,000) feet of the leased premises and completed in the same producing reservoir or in any case where drainage is occurring in respect to the leased premises and any purchaser of gas is willing to purchase the gas from said shut-in gas well at the value of the gross production as defined herein and the Lessee declines to sell to said purchaser after a written request to do so from the Lessor, the right to further extend this Lease by such shut-in gas well royalty payments shall cease; provided,

however, under such circumstances, this Lease shall remain in full force and effect for the remainder of the current one (1) year period for which the shut-in gas well royalty has been paid and shall remain in full force and effect for an additional period not to exceed a combined total of three (3) years from the expiration of the primary term or from the first day of the month next succeeding the month in which production ceased only by payment by the Lessee of compensatory royalties at the royalty rate provided for in this Lease as would be due on an equivalent amount of like quality gas produced and delivered from the well completed in the same producing reservoir from which gas is being sold and delivered and which is situated within one thousand (1,000) feet of or draining the leased premises on which a shut-in gas well is situated, such compensatory royalty to be paid monthly to Travis County, Texas, beginning on or before the twentieth (20th) day of the month next succeeding the month in which such gas is sold and delivered from the well situated within one thousand (1,000) feet of or draining the leased premises and completed in the same producing reservoir; provided, further, that, in the event such compensatory royalties paid in any twelve (12) month period are in a sum less than the annual shut-in gas well royalties provided for in this section, the Lessee shall pay an additional sum of money equal to the difference within thirty (30) days from the end of such twelve (12) month period; provided, further, that nothing herein shall relieve the Lessee of the obligation to drill offset wells as required by Statute or other applicable law or as required by this Lease.

(c) Current Operations. If, at the expiration of the primary term, production of oil and gas has not been obtained in paying quantities on the leased premises, but drilling operations are being conducted thereon in good faith and in a good and workmanlike manner, the Lessee may, on or before the expiration of the primary term, file a written application to the Commissioners Court of Travis County, Texas, for a thirty (30) day extension of this Lease, such application to be accompanied by a payment of SEVEN AND 50/100 DOLLARS (\$7.50) per acre for each acre in the Lease, and the Commissioners Court of Travis County, Texas, shall in writing extend this Lease for a thirty (30) day period from and after the expiration of the primary term and so long thereafter as oil and gas is produced in paying quantities from the premises; provided that the Lessee may, so long as such drilling operations are being conducted in good faith and in a workmanlike manner, make like application and payment during any thirty (30) day extended period for an additional extension of thirty (30) days, such extensions not to exceed a combined total of one hundred and eighty (180) days; provided, however, that the Lessee may, so long as such drilling operations are being conducted in good faith and in a workmanlike manner, make written application to the Commissioners Court of Travis County, Texas, on or before the expiration of the initial extended period of one hundred and eighty (180) days and for so long thereafter as oil or gas is produced in paying quantities from the premises, for an additional extension of one hundred and eighty (180) days, such application to be accompanied by a payment of FIFTY AND NO/100 DOLLARS (\$50.00) per acre; provided further, that this Lease shall not be extended for more than a total of three hundred sixty (360) days from and after the expiration of the primary term, unless production in paying quantities has been obtained.

3. ROYALTY

The Lessee agrees to pay or cause to be paid during the term of this Lease:

(a) Oil. As a royalty on any and all oil, which is defined as including all hydrocarbons produced in a liquid form at the mouth of the well and also all condensate, distillate, and other liquid hydrocarbons recovered from oil or gas run through a separator or other equipment, as hereinafter provided, one-sixth (1/6th) part of the value of the gross production. Said value shall be based on the highest posted price, plus premium, if any, offered or paid for oil, condensate, distillate, or other liquid hydrocarbons, respectively, of a like type and gravity in the general area, the prevailing market price thereof in the general area, or the proceeds of the sale thereof, whichever is greatest. The Lessee agrees that, before any gas produced from the land hereby leased containing liquid hydrocarbons recoverable in commercial quantities by separator on the lease is sold, used, or processed in a plant, it will be run through an adequate oil and gas separator of conventional type or other equipment at least as efficient to the end that all liquid hydrocarbons recoverable from the gas by such means will be recovered. Upon written consent of the Lessor, the requirement that such gas be run through such a separator or other equipment may be waived upon such terms and conditions as prescribed by the Lessor.

(b) Gas. As royalty on any and all gas, which is defined as all hydrocarbons and gaseous substances not defined as oil in subparagraph (a) above, produced from any well and sold by the Lessee or used by the Lessee, one-fifth (1/5th) of the value of the gross production, such value to be determined on the basis of the highest contract price and escalations thereof which could reasonably be obtained by the Lessee in good faith from a non-affiliated third party at the time of contracting there for or the gross amount accruing to the producer from all hydrocarbons or other products produced from said gas, whichever is greater. A non-affiliated third party shall mean an entity which is neither owned nor managed, in whole or in part, directly or indirectly, by a person who participates in either the ownership or management, in whole or in part, directly or indirectly, of the Lessee. Where gas is run through a separator or other equipment as provided in subparagraph (a) above, its value after having been run through such separator or other equipment shall be determined as specified herein.

(c) No Deductions. Royalties payable under this Lease shall be made without deduction for the cost of producing, gathering, storing, separating, treating, dehydrating, compressing, transporting, or otherwise making the oil, gas, and other products produced hereunder ready for sale or use.

(d) Injection of Gas. Upon obtaining the consent in writing of the Commissioners Court of Travis County, Texas, the Lessee may inject gas into any oil or gas producing formation underlying the leased premises after the liquid hydrocarbons contained in the gas have been removed and no royalties shall be payable on the gas so injected until such time as the same may thereafter be produced and sold or used by the Lessee in such manner so as to entitle the Lessor to a royalty thereon under the royalty provisions of this Lease.

(e) **Waste.** The Lessee agrees to use reasonable diligence to prevent the underground or above ground waste of oil or gas and to avoid the physical waste of gas produced from the leased premises. The Lessee shall pay the Lessor a royalty of one-fifth (1/5th) of the market value on any gas so wasted, but in no event shall such value be less than Sixty Cents (\$.60) per M.C.F. for any gas so wasted, provided that no such royalty shall be due or payable upon gas vented or flared in accordance with the rules and regulations of the Railroad Commission of Texas.

(f) **Payment in Kind.** The Lessor shall have the option to require that payment of any royalty as stipulated in this Lease be made in kind, which option shall be exercisable at the discretion of the Commissioners Court of Travis County, Texas, from time to time, upon giving the Lessee six (6) months written notice. Any royalty interest taken in kind by Lessor shall be without deductions for the cost of producing, gathering, storing, separating, treating, dehydrating, compressing, transporting, or otherwise making the oil, gas, and other products produced hereunder ready for sale or use.

4. ANNUAL RENTAL

One (1) year from the date of this Lease and on the same date of each of the following years during the life of this Lease, the Lessee shall pay to Travis County, Texas, an annual rental of ONE AND NO/100 DOLLAR (\$1.00) per acre, payable at the beginning of the second and third years of this Lease, payable each year in advance. The annual rental beginning at the end of any year in which production is established, whether during the primary term or later, shall be TWO AND NO/100 DOLLARS (\$2.00) per acre unless:

(a) The royalties paid to and received in the Commissioners Court of Travis County, Texas, from this Lease during the preceding year shall equal or exceed such TWO DOLLARS AND NO/100 (\$2.00) per acre annual rental, in which event, no annual rental will be due on the rental date immediately following such royalty payments; or,

(b) The royalties paid to and received in the Commissioners Court of Travis County, Texas, from this Lease during the preceding year are less than such TWO AND NO/100 DOLLARS (\$2.00) per acre annual rental, in which event, an annual rental equaling the difference between TWO AND NO/100 DOLLARS (\$2.00) per acre and said royalties paid will be due on the rental date immediately following said royalty payments.

5. PAYMENT OF ROYALTIES

All royalties not taken in kind shall be paid to Travis County, Texas, as follows: Royalty on oil shall be due and payable on or before the fifth (5th) day of the second (2nd) month succeeding the month Division Orders are executed and returned by Lessors who shall be entitled to delete unacceptable or inapplicable provisions and make other appropriate corrections; and royalty on gas

shall be due and payable on or before the fifteenth (15th) day of the second (2nd) month succeeding the month Division Orders are executed and returned by Lessor; who shall be entitled to delete unacceptable or inapplicable provisions and make appropriate corrections; and, thereafter, all royalty payments shall be paid on or before the same day of each succeeding month; and provided, further, where such deletions or corrections are not acceptable to the Lessee or other person(s), Lessor shall be entitled to payment of all royalties in a timely manner, provided Lessor submits documentation verifying its royalty interest in oil or royalty interest in gas, as applicable, under this Lease. Royalty payments shall be accompanied by an affidavit of the owner, manager, or other authorized agent, completed in the form and manner prescribed in writing by the Commissioners Court of Travis County, Texas, and showing the gross amount and disposition of all oil and gas produced and the value of the gross production of oil and gas, together with a copy of any other reports or records which the Commissioners Court of Travis County, Texas, may reasonably require to verify the gross production, disposition of all oil and gas produced, and the value of the gross production of oil and gas. In all cases, the authority of a manager or agent to act for the Lessee herein must be filed at the Commissioners Court of Travis County, Texas, or with the Travis County Auditor's Office. Each royalty payment shall be accompanied by a check stub, schedule, summary, or other remittance information showing by the tract number the amount of royalty being paid on each tract. Any Division Orders not issued to Owners/Lessors within ninety (90) days after the date the well is completed as a commercially producing well or any royalty not paid or affidavits and supporting documents not filed when due shall become delinquent and shall, at the option of Commissioners Court, have added to the sum owing a delinquency penalty of one percent (1%) of such sum for each thirty (30) day period of delinquency or a fractional period thereof; provided, however, that each such penalty shall never be less than FIVE AND NO/100 DOLLARS (\$5.00). In the event that a royalty payment is not paid when due, Lessor shall give Lessee notice thereof upon discovery of such overdue payment and in the event such payment is not made for any reason within thirty (30) days from the date of such notice, Lessor may declare Lessee to be in default according to the terms of this Lease. Subject to the preceding sentence, a payment of the delinquency penalty shall in no way operate to prohibit Lessor's right of forfeiture as provided by law nor act to postpone the date on which royalties were originally due.

6. EXAMINATION OF RECORDS

The books and accounts, receipts, and discharges of all wells, tanks, pools, meters, pipelines, and all contracts and other records pertaining to the production, transportation, sale, and marketing of the oil and gas produced on said premises shall at all times be subject to inspection, examination and copying by the Commissioners Court of Travis County, Texas, or any representative of County, at no charge to County.

7. DEVELOPMENT OBLIGATIONS

(a) During the primary term of this Lease and any extension(s) thereof authorized by paragraph 2(c) of this Lease, Lessee shall drill and complete on the leased premises one (1) well

producing or capable of producing oil or gas in paying quantities.

(b) The three (3) year primary term of this Lease shall commence on the 9th day of May, 2006, and shall expire on the 8th day of May, 2009. Any extension(s) authorized by paragraph 2(c) of this Lease shall begin and end only in accordance with the terms and conditions set out in paragraph 2(c) of this Lease.

(c) Drilling operations on the development well commenced, drilled and completed during the primary term and any extension(s) thereof authorized by paragraph 2(c) of this Lease shall be conducted in good faith and in a workmanlike manner without interruptions totaling more than sixty (60) days on the development well until completion of the well. If the Lessee should fail to drill and complete the development well during the primary term or during any extension(s) thereof authorized by paragraph 2(c) of this Lease, or have interruptions in the operations on the development well not permitted by this Lease, this Lease shall immediately terminate in its entirety.

(d) Provided this Lease is not terminated at the expiration of the primary term, within one (1) year from the end of the three year (3) primary term, notwithstanding any extension(s) thereof pursuant to paragraph 2(c) of this Lease, the Lessee shall continuously develop the land covered by this Lease by drilling and completing on the leased premises an additional well, [in addition to the development well drilled and completed pursuant to paragraph 7(a) hereof], producing or capable of producing oil or gas in paying quantities. During said one (1) year period, once Lessee drills and completes the additional well specified in this paragraph, the Lessee shall exercise the diligence of a reasonably prudent operator in drilling such additional well or wells as may be reasonably necessary for the proper development of the leased premises and in marketing the production therefrom.

(e) Drilling operations on the additional well drilled and completed during the one (1) year period, beginning at the end of the three year (3) primary term, shall be conducted in good faith and in a workmanlike manner without interruptions totaling more than sixty (60) days on the additional well until completion of said additional well. If Lessee should fail to drill and complete the additional well within the one (1) year period specified in paragraph 7(d), this Lease shall terminate as to all lands covered hereby, save and except each well producing or capable of producing oil or gas in paying quantities together with forty (40) contiguous acres of land surrounding each said oil well or gas well, as applicable, or the proration unit allocated to the well by the Railroad Commission of Texas as of the date of such termination.

(f) A well shall be deemed to be drilled and completed as required by Section 7 hereof when the well has been drilled to a depth necessary to find oil or gas in paying quantities. A well will not be deemed to be drilled and completed as required by Section 7 hereof if drilled to a depth too shallow for the production of oil or gas in paying quantities.

(g) In the case of partial termination as provided by paragraph 7(e) hereof, each of the producing oil or gas wells, as applicable, shall be surrounded by forty (40) contiguous acres of land

or the proration unit allocated to the well by the Railroad Commission of Texas with said acres or allocated proration unit in the shape of a square with each said oil well or gas well, as applicable, placed in the center of its square as near as is practicable considering the land covered by this Lease.

(h) If Lessee fails to drill and complete one (1) additional well within the one (1) year period beginning at the end of the three (3) year primary term and there is partial termination of this Lease as provided for in paragraph 7(e) of this section, within thirty (30) days after said partial termination of this Lease as provided for in paragraph 7(e) of this section, Lessee shall execute and deliver to Lessor a recordable release containing a satisfactory legal description of all lands covered by this Lease, save and except the acreage retained pursuant to paragraphs 7(e) and 7(g) of this section. If Lessee fails or refuses to execute and record such release, within ninety (90) days after being requested to do so by Travis County, then the Commissioners Court may declare a forfeiture of this Lease pursuant to paragraph 14 hereof.

(i) In the event of partial termination of this Lease as provided for in paragraphs 7(e) and 7(g) of this section, the acreage retained and assigned to each producing oil well or gas well in accordance with paragraphs 7(e) and 7(g) of this section shall be considered as covered by a separate Lease containing the same terms and provisions of this Lease, and thereafter, each separate Lease shall be kept in force and effect only by actual or constructive production from or operations upon the particular tract retained by the particular well in question as authorized under this Lease, without regard to production from or drilling operations upon the other tracts retained by lessee under the terms of paragraphs 7(e) and 7(g) of this Lease or under the terms of other Leases.

(j) If this Lease continues beyond the three (3) year primary term, and if this Lease continues beyond the one (1) year period specified in paragraph 7(d) of this section, the Lessee shall exercise due diligence of a reasonably prudent operator in drilling such additional well or wells as may be reasonably necessary for the proper development of the leased premises and in marketing the production therefrom.

(k) Notwithstanding the partial termination of this Lease as provided for in paragraphs 7(e) and 7(g) of this section, Lessee shall continue to have the right of ingress to and egress from the land still subject to this Lease only for the purpose of producing oil and gas under this Lease, together with easements and rights-of-way for roads, pipelines, and other facilities on, over and across the land covered by this Lease for access to and from the land still subject to this Lease for the gathering and transportation of oil and gas produced from the retained land still subject to this Lease; provided, however, the right of ingress and egress as described in this paragraph is subject to the provisions of Section 12 of this Lease regarding protection of the surface.

8. OFFSET WELLS

The Lessee shall adequately protect the oil and gas under the described land from drainage from adjacent lands or leases, including non-Travis County School Land or Travis County School

Land leased at a lesser royalty. The Lessee shall drill as many wells as the facts justify and to the depth or depths necessary for effective protection against drainage from such adjacent lands or leases. Neither the bonus, annual rentals, nor royalties paid or to be paid hereunder shall relieve the Lessee from the obligations herein expressed.

9. REMOVAL OF EQUIPMENT

If this Lease shall be forfeited or terminated for any cause, the Lessee shall not, in any event, be permitted to remove the casing or any part of the equipment from any producing, dry, or abandoned well or wells without the written consent of the Commissioners Court of Travis County, Texas; nor shall the Lessee, without the written consent of the Commissioners Court of Travis County, Texas, remove from the leased premises the casing or any other equipment, material, machinery, appliances, or property owned by the Lessee and used by the Lessee in the development and production of oil or gas therefrom, until all dry or abandoned wells have been plugged to the satisfaction of the Railroad Commission of Texas and until all slush or refuse pits have been properly filled and leveled and all broken or discarded lumber, machinery, or debris shall have been removed from the premises to the satisfaction of the Commissioners Court of Travis County, Texas. Lessor shall not unreasonably withhold consent from Lessee.

10. REPORTING REQUIREMENTS

Whenever the Lessee commences the drilling of any well or wells upon the described premises, upon request by any County representative, Lessee shall file written notice thereof at the Commissioners Court of Travis County, Texas, or to such other office as Commissioners Court may designate, accompanied by a plat of said premises showing the location of such well or wells. Upon request by any County representative, the Lessee shall file at the Commissioners Court of Travis County, Texas, or with such other office as the Commissioners Court may designate, the logs of all wells drilled upon the described premises within thirty (30) days after their completion or after their abandonment in the case of dry holes. To the extent permitted by law, including but not limited to the Texas Public Information Act ("TPIA"), the Lessor shall protect the confidentiality of any information furnished pursuant to this paragraph.

10A. RAILROAD COMMISSION FORMS

(a) Upon request by any County representative, the Lessee shall file at the Commissioners Court of Travis County, Texas, or such other office as the Commissioners Court of Travis County, Texas, may designate, photocopies of all forms and other information filed with the Texas Railroad Commission which pertain to the operations of this Lease, within five (5) days after said filing with the Commission.

(b) The Lessee shall have an electric or radioactivity survey made of the bore-hole section, from the base of the surface casing to the total depth of the well, of all wells drilled on the

described premises, and upon written request by any County representative, shall transmit a true copy of the log of each survey along with copies of logs of all other bore-hole surveys to the Commissioners Court of Travis County, Texas, or such other office as the Commissioners Court of Travis County, Texas, may designate, within fifteen (15) days after the making of said survey. At the option of the Lessor upon failure of the Lessee to furnish the Lessor a true copy of any log run on any well drilled on the described premises, the Lessee shall be required to re-enter any well and run the required logging survey and furnish a true copy thereof to the Commissioners Court of Travis County, Texas or such other office as the Commissioners Court may designate, or the Lessee shall be required to pay the Lessor a sum of FIVE THOUSAND AND NO/100 DOLLARS (\$5,000) which shall be considered liquidated damages for the Lessee's failure to furnish said log to the Lessor as required hereunder.

(c) The Lessee herein agrees, insofar as possible, to supply the Commissioners Court of Travis County, Texas, or such other officer as the Commissioners Court may designate, with any records, memoranda, accounts, reports, cuttings, and cores or other information relative to the operation on the described premises, that the Lessor may reasonably request in addition to those records herein expressly provided for.

11. WATER WELLS

In drilling wells, all water-bearing strata shall be noted by the Lessee in the log, and the Lessor reserves the right to require that all or any part of the casing shall be left in any non-productive well when the Lessor deems it necessary to preserve or maintain said well or wells for water. Lessor hereby agrees to pay Lessee reasonable salvage value for any casing left on the leased premises as provided in this paragraph.

12. USE OF SURFACE AND PROTECTION OF SURFACE AND INDEMNITY

It is expressly understood that: (1) the land described as the leased premises in Section 1 of this Lease and (2) all of the other 320 acre tracts of land located in the Travis County School Land Survey, Abstract 254, as recorded in the Plat Records of Throckmorton County, Texas, at volume 2, page 16, and Deed Records of Throckmorton County, Texas, at book 60, page 73, comprises land which is being leased for grazing purposes, and for hunting and camping purposes; and, it is essential to Lessor that no operations performed under this Lease or rights asserted by Lessee under this Lease unreasonably interfere with or jeopardize present or future grazing operations or present or future hunting and camping operations. Consequently, the parties to this Lease agree as follows:

I. (a) The conduct of operations carried out pursuant to this Lease shall include, but shall not be limited to: any physical operations, exploration, development and production operations, whether such operations are characterized as primary recovery operations or secondary recovery operations. The Lessee shall compensate the Lessor for and indemnify and hold the

Lessor harmless against any and all actual damage to the value of the surface estate for the purpose of grazing livestock or for any and all actual damage to structures and improvements on the property, including but not limited to: houses, buildings, outbuildings, fences and roads, or for any and all actual damage to the value of any and all personal property of any person or entity on the premises, where any of the actual damages referenced above arise directly or indirectly from the conduct of any and all operations carried out pursuant to this Lease, by the Lessee, by any Subcontractor of the Lessee, or by an Independent Contractor doing business with the Lessee, whether the conduct of the Lessee, the Subcontractor, or the Independent Contractor constitutes negligence in whole or in part or whether the conduct of the Lessee, the Subcontractor, or the Independent Contractor constitutes intentional acts or omissions in whole or in part. As used in the preceding sentence, the terms "Lessee", "Subcontractor", and "Independent Contractor" include the officers, agents, employees, representatives, invitees, and licensees of the Lessee, Subcontractor and Independent Contractor, respectively.

(b) Lessee shall pay surface damages in an amount or amounts set forth in any existing and applicable General Land Office fee schedule which is in effect on the date the activity requiring the payment of surface damages occurs. If there is no existing and applicable General Land Office fee schedule, or if the General Land Office fee schedule does not contain an applicable figure, the County may consider other sources of information or may employ other methods to determine the amount or amounts of surface damages to be paid by the Lessee for the surface damage in question.

II. (a) 1. To meet its obligations under this Agreement, the Lessee shall provide satisfactory certificate(s) of insurance giving evidence of having purchased insurance policies providing the following minimum insurance coverage:

COVERAGE LIMITS

Commercial General Liability	\$1,000,000.00 per occurrence
Including	\$3,000,000.00 aggregate
Contractual Liability	
Independent Contractors Contingent Liability	
Fire Legal Liability	
Personal Injury Liability	
Pollution Liability	
Completed Operations Liability	
XCU Liability	
Broad Form Property Damage Liability	
Waiver of Governmental Immunity Defense	
Commercial Automobile Liability	\$1,000,000.00 per person
Including	\$3,000,000.00 per occurrence
Hired, and Non-Owned Automobiles, and any owned automobiles used in operations	

conducted under this lease.

Workers Compensation			Statutory
Coverage B-Employers Liability			
	Each Accident:	\$500,000	
Disease-Policy Limit:	\$500,000		
	Disease-Each Employee:	\$500,000	

The insurance purchased pursuant to this paragraph (a) shall protect the Lessee from the types of claims described in this section which may arise out of or result from directly or indirectly the Lessee's operations under this Lease whether such operations are those of the Lessee, a Subcontractor of Lessee, or an independent contractor doing business with the Lessee, or anyone for whose acts or omissions the Lessee, Subcontractor, or Independent Contractor may be liable.

2. The insurance coverage purchased pursuant to paragraph 1 above shall be maintained by the Lessee throughout the entire term of this Lease Agreement, including the primary term as well as the secondary term. It is the responsibility of the Lessee to determine the Lessee's actual insurance needs to meet the obligations and requirements set forth in this Lease Agreement.

3. Each certificate of insurance shall provide an affirmative statement that the County shall be provided not less than thirty (30) days prior written notice of cancellation.

4. Each certificate of insurance shall include an original signature of an authorized signer and an affirmation that the signer has Professional Liability Insurance limits of not less than one million dollars (\$1,000,000.00).

5. Each insurance certificate shall be endorsed to acknowledge this Lease Agreement between Travis County, Texas, and the insured Lessee.

6. At Lessor's option, certificate(s) of insurance and/or insurance policies obtained pursuant to paragraph 1 above shall be subject to inspection by the Lessor. The Lessee shall submit said certificate(s) and/or policies to the Lessor upon written request made by the Lessor. Failure by the Lessee to provide said certificate(s) of insurance and/or said insurance policies or failure by the Lessee to obtain and maintain the insurance coverage required in Paragraph 1 of this Subsection (a) under the terms and conditions set forth in Paragraphs 1, 2, 3, 4, 5 and 6 of this Subsection (a) shall constitute a breach of this Lease Agreement; and in the event of such breach, the Lessor, at its option, may terminate this Lease as provided in Section 14 of this Lease, by giving notice to the Lessee as prescribed in Section 17 of this Lease.

7. Each and every assignee of this Lease Agreement shall purchase and maintain the insurance coverage required in paragraph 1 of this Subsection (a) under the terms and

conditions set forth in Paragraphs 1, 2, 3, 4, 5 and 6 of this subsection.

8. The insurance coverage required in this subsection shall not be the exclusive remedy for Travis County to recover for damages pursuant to subsection I, Section 12 hereof. In the event the insurance policies purchased pursuant to paragraph 1 of this Subsection (a) do not cover the damage in question, or, are not in effect for any reason at the time of said damage, the Lessor shall be entitled to any and all rights and remedies allowed under Texas Law (statutory law, case law, rules, regulations or ordinances), including, but not limited to, any and all rights and remedies provided by other insurance policies covering Lessee heretofore or hereafter in effect, as well as; any and all assets of Lessee.

9. In the event the Lessee cancels or fails to renew the insurance policies containing the insurance coverage set forth in Paragraph 1 of this Subsection (a), or in the event there is a material change in coverage, including impairment of the aggregate limits to less than one million dollars (\$1,000,000.00), the Lessee shall give the Lessor not less than thirty (30) days prior written notice of such cancellation, non-renewal, and/or material change in coverage. If Lessee cancels or fails to renew said insurance policies, the Lessee shall immediately obtain new policies of insurance containing the insurance coverage prescribed in Paragraph 1 of this Subsection (a) under the same terms and conditions set forth in Paragraphs 1, 2, 3, 4, 5 and 6 of this Subsection (a) and submit certificate(s) thereof to Lessor. If the Lessee fails to obtain the insurance coverage required in Paragraph 1 of this Subsection (a) under the same terms and conditions as set forth in Paragraphs 1, 2, 3, 4, 5 and 6 of this Subsection (a), the Lessor may, at its option, terminate this lease as provided in Section 14 of this Lease, by giving notice to the Lessee as prescribed in Section 17 of this lease. The Lessee may not amend or modify policies of insurance purchased pursuant to this Lease Agreement to contain insurance coverage less than that prescribed in Paragraph 1 of this Subsection (a) or to contain terms and conditions contrary to those specified in Paragraphs 1, 2, 3, 4, 5, and 6, of this Subsection (a), except with the express written consent of the Travis County Commissioners Court. As used herein, "Lessee" refers to the Lessee or any assignee of the Lessee.

(b) Travis County, Texas, shall not be liable for or responsible for any damage or damages of any type or character arising directly or indirectly out of personal injury, death, or property damage or loss suffered by any person or legal entity while on the leased premises for any reason in connection with this Lease or for any other reason, whether such person or legal entity is an officer, agent, representative, employee, invitee, Licensee, or any other person or legal entity on the leased premises. Lessee shall indemnify and hold the Lessor harmless for damage or damages of any type or character arising directly or indirectly out of personal injury, death, or property damage or loss suffered by any person or legal entity while on the leased premises for any reason connected with this lease or for any other reason, whether such person or legal entity is an officer, agent, representative, employee, invitee, or licensee of the Lessee or any other person or legal entity.

(c) Subject to the provisions contained in Subsection I, Paragraphs (a) and (b),

and Subsection II, Paragraphs (a) and (b), Lessor and Lessee agree as follows:

(1) **Use of Surface.** Subject to its obligations to pay surface damages as prescribed in Subsection I, Paragraphs (a) and (b) and Subsection II, Paragraphs (a) and (b) above, the Lessee shall have the right to use as much of the surface of the land as shall be reasonably necessary for the full exercise and enjoyment of the oil and gas rights and interest hereby granted in said land, including the right to use free of cost water found and produced or impounded by the Lessee on said land for its own operations thereon, except water from wells or tanks of the Lessor or its surface Lessee. The Lessee shall not use or contaminate any water from wells or tanks of the Landowner/Lessor or the Surface Tenant/Grazing Lessee. Lessee shall also have the right to lay and maintain gathering lines, and erect and maintain telephone and telegraph lines on the leased premises, pull rods, and other appliances and equipment necessary for the operation of wells thereon. In addition, the Lessee shall have the right of ingress and egress and the right-of-way to any point of operations under conditions of least injury and inconvenience to the occupant of the surface. The surface must not be damaged if there are usual, customary and reasonable methods available to develop the minerals which would cause less interference with the Surface Tenant's or Surface Owner's use of the land.

(2) **Maintenance of Surface.** Lessee shall build and maintain fences around its slush, sump, and drainage pits and tank batteries so as to protect livestock against loss, damage, or injury; and, upon completion or abandonment of any well or wells, Lessee shall fill and level all slush pits and cellars and completely clean up the drilling site of all rubbish thereon. The Lessee shall erect, at a distance not to exceed twenty-five (25) feet from each well on the premises covered by this Lease, a legible sign on which shall be stated the name of the operator, the lease designation, and the well number. Where two or more wells are on the same lease or where wells on two or more leases are connected to the same tank battery, whether by individual flow line connections direct to the tank or tanks or by use of the multiple header system, each line between each well and such tank or header shall be legibly identified at all times, either by a firmly attached tag or plate or an identification properly painted on such line at a distance not to exceed three (3) feet from such tank or header connection. Said signs, tags, plates, or other identification markers shall be maintained in a legible condition throughout the term of this Lease.

(3) **Roads.** The Mineral Lessee shall at its expense repair and maintain each road used or constructed by it with such maintenance and repair made in accordance with the usual and customary practices of the oil and gas industry, as long as such road is used by the Mineral Lessee in its operations conducted on the leased premises pursuant to this Lease.

(4) The Mineral Lessee agrees to notify the Surface Lessee or the Owner, as the case may be, so far in advance as reasonably feasible, of the Mineral Lessee's intention to conduct its various operations on the subject land and to work with the Surface Lessee or the Owner, as the case may be, to minimize the damage to and interference with the Surface Lessee's activities or the Landowner's activities.

13. LIEN

Subject to Title One, Chapter Nine, Texas Business and Commerce Code, Travis County, Texas, shall have a first lien upon all oil and gas produced from the area covered by the Lease to secure payment of any and all unpaid royalties and other sums of money that become due to Travis County, Texas, hereunder. By acceptance of this Lease, Lessee grants Travis County, Texas, in addition to the lien referenced above, any other applicable statutory lien, and expressed contractual lien on and security interest in all oil and gas production from the Leased Premises, and, the identifiable proceeds of that production owned by, received by or due to Lessee in accordance with Title I, Chapter Nine, Texas Business and Commerce Code, in order to secure the payment of all royalties or other amounts due or to become due under this Lease, and to secure payment of any damages or loss that Lessor may suffer by reason of Lessee's breach of any covenant or condition of this Lease whether expressed or implied. This lien and security interest may be foreclosed with or without court proceedings in the manner provided in Title One, Chapter Nine, of the Texas Business and Commerce Code. Lessee agrees that Travis County may require Lessee to execute and record such instruments as may be reasonably necessary to acknowledge, attach or perfect this lien, in the event any such instrument is necessary. Lessee hereby represents that there are no prior or superior liens arising from and related to Lessee's activities upon the above-described property or from Lessee's acquisition of this Lease. Should Travis County at any time determine that this representation is not true, then Travis County may declare this Lease forfeited as provided herein. This Section 13 shall not be construed as an exclusive remedy to Lessor for the non-payment of royalties and shall not preclude Lessor's exercise of other rights and remedies allowed by law.

14. DEFAULT/TERMINATION

(a) If the Lessee shall fail or refuse to make the payment of any sum due under the provisions of this Lease; within thirty (30) days after same shall become due, or if the Lessee or his authorized agent should knowingly or intentionally make any false report or false return concerning production, royalty, or drilling, if the Lessee shall fail or refuse to drill any offset well or wells in good faith; as required herein, if the Lessee shall fail or refuse to obtain the insurance coverage required under Section 12, Part II of this Lease, if the Lessee or his agent shall refuse the proper authority access to the records and other data pertaining to the operations under this Lease within thirty (30) days of request by any County representative, if the Lessee or his agent shall or intentionally fail or refuse to give correction information to the proper authorities or fail or refuse to furnish the cuttings or cores of any well within thirty (30) days of request by any County representative, or intentionally fail or refuse to furnish the log of any well within thirty (30) days of request by any County representative or within thirty (30) days after production is found in paying quantities therein, as applicable, or if Lessee or his agent shall fail or refuse to timely file with Lessor any other report required herein, and if such failures or refusals are not cured within thirty (30) days of demand to cure, or if any of the other terms of this Lease shall be violated, this Lease shall be subject to forfeiture by the Commissioners Court of Travis County, Texas, by an Order

entered in the Minutes of the Commissioners Court of Travis County, Texas, and mailed to the Lessee in accordance with the provisions of Section 17 hereof, reciting the facts constituting the default and declaring the forfeiture. Upon proper showing by the Lessee, within thirty (30) days after the mailing to the Lessee of the Order declaring the forfeiture, this Lease shall, at the discretion of the Commissioners Court of Travis County, Texas, and upon such terms existing at the time the Lease was placed in default, be reinstated. In case of violations by the Lessee of the provisions of this Lease, the remedy of Travis County, Texas, by forfeiture shall not be the exclusive remedy, but, in addition, a suit for damages, specific performance, or both may be instituted.

(b) If this Lease terminates under the provisions of Section 1, Section 2, or Section 7, the Commissioners Court of Travis County, Texas, may immediately declare the termination of this Lease by an Order entered in the Minutes of the Commissioners Court of Travis County, Texas, and mailed to the Lessee in accordance with the provisions of Section 17 hereof, reciting the facts relevant to the termination, reciting the provisions under which this Lease terminated, and declaring the termination of this Lease. The Lessee may present to the Commissioners Court of Travis County, Texas, relevant facts showing why this Lease has not terminated. If, by the presentation of such facts, the Travis County Commissioners Court determines that this Lease has not terminated, then the Commissioners Court may rescind its Order of termination; in which case, this Lease shall continue in full force and effect under such terms and provisions existing at the time the Lease was declared terminated. In the case of noncompliance with the provisions of Sections 1, 2, or 7 hereof, the remedy of Travis County, Texas, by terminating the Lease, shall not be the exclusive remedy but, in addition, a suit for damages, specific performance, or both may be instituted.

15. ASSIGNMENT

The rights acquired under this Lease may be sold, transferred, assigned or conveyed in whole or in part provided that all rights acquired may be assigned in quantities of not less than forty (40) acres, unless there be less than forty (40) acres remaining in any survey, in which case, such lesser area may be assigned. All assignments shall be filed for record in the County Clerk's office of Throckmorton County, Texas, and a certified copy of the assignment shall be filed in the Commissioners Court of Travis County, Texas, within one hundred (100) days after the date of the first acknowledgement thereof, accompanied by a transfer fee in the amount of Ten Cents (\$.10) per acre for the gross acres assigned. If not so filed and payments so made, the assignment shall be void as against Travis County, Texas, at County's sole discretion. Every assignee shall succeed to all rights and be subject to all obligations, liabilities, and penalties owed to Travis County, Texas, by the original Lessee or any prior transferee of the Lease, including any liabilities to the county for unpaid royalties.

16. RELINQUISHMENT

All rights to any whole lease and to any assigned portion thereof may be relinquished to

Travis County, Texas, at any time by having an instrument of relinquishment recorded in the County Clerk's Office of Throckmorton County, Texas, and a certified copy of the relinquishment filed in the Commissioners Court of Travis County, Texas, accompanied by a ONE DOLLAR (\$1.00) relinquishment fee for each Three Hundred Twenty (320) acre tract of land or assigned portion thereof relinquished. A relinquishment made pursuant to this section shall not relieve the Lease Owner of any past due obligations theretofore accrued thereon or impair the Lessor's lien herein provided for.

17. NOTICE

Any notice to be given hereunder by either party to the other shall be in writing, and may be effected by hand delivery, with notice deemed received immediately upon delivery, or by registered or certified mail, postage prepaid, return receipt requested, with notice deemed effective upon the third day following the date of its mailing in accordance with the terms of this Section. Notice to Lessor shall be made or addressed to Honorable Samuel T. Biscoe, Travis County Judge, 314 W. 11th Street, Suite 520, Austin, Texas, 78701. To be effective, notice to Lessor must also be mailed by registered or certified mail, postage prepaid, return receipt requested, to Honorable David Escamilla, Travis County Attorney, Travis County Attorney's Office, 314 W. 11th Street, Suite 300, Austin, Texas 78701. Notice to the Lessee shall be made or addressed to: Estacado Energy L.L.C., Attn: Dennis Eubanks, P.O. Box 831282, Richardson, TX 75083. Each party hereto may change the address to it by giving notice of such change in accordance with the provisions of this paragraph.

18. FORCE MAJEURE

When drilling or other operations are delayed or interrupted by storm, flood, or other act of God, fire, war, rebellion, insurrection, riot, strikes, or failure of carriers to transport or furnish facilities for transportation, or as a result of some order, requisition, or necessity of the government, or as a result of any case whatsoever beyond the control of the Lessee, the time of such delay or interruption shall not be counted against the Lessee, anything in this Lease to the contrary notwithstanding; provided, however, Lessee shall immediately notify Lessor of the delay or interruption and the cause of such delay or interruption; and, provided, however, Lessee shall immediately recommence drilling or reworking operations once the cause of —the delay or interruption ceases or no longer poses a problem. All express or implied covenants of this Lease shall be subject to all Federal and State laws, executive orders, rules, or regulations and this Lease shall not be terminated, in whole or in part, nor the Lessee held liable in damages for failure to comply herewith, if compliance is prevented by or if such failure is the result of any such law, order, rule, or regulation; and, if from such cause, the Lessee is prevented from conducting drilling or reworking operations on or producing oil or gas from the leased premises, the time while Lessee is so prevented shall not be counted against the Lessee, and this Lease shall be extended for a period of time equal to that during which the Lessee is so prevented from conducting drilling or reworking operations on or producing oil or gas from the leased premises, notwithstanding any other provision

hereof; provided Lessee immediately informs Lessor of any law, executive order, rule, or regulation preventing Lessee's compliance with this Lease, and provided Lessee continues to perform its obligations under this Lease, insofar as feasible, in a manner consistent with the applicable law, executive order, rule, or regulation. This Section shall not be construed to affect the amount of any payment(s) due under this Lease.

19. BINDING CONTRACT

The covenants, terms, conditions, obligations, and agreements contained herein shall extend to and be binding upon the heirs, executors, administrators, successors, successors in office, or assigns of the Lessee herein.

20. VENUE AND CHOICE OF LAW

(a) Venue and jurisdiction of any suit, right or cause of action arising out of or in connection with this Lease Agreement shall be subject to the venue statutes set forth in Sections 15.011 and 15.015 of the Texas Civil Practice and Remedies Code as currently enacted or as recodified or amended.

(b) This Lease Agreement shall be governed by and construed in accordance with the laws of the United States of America and the laws of the State of Texas.

21. RIGHTS AND REMEDIES CUMULATIVE/NON-WAIVER

(a) Failure by either party to this Lease Agreement to perform its obligations under this Agreement shall constitute a breach of this Agreement; and, in the event of such breach, the other party is entitled to any and all rights and remedies allowed under applicable United States law or Texas law (statutory law, case law, rules or regulations).

(b) The respective rights and remedies of the parties hereto are cumulative. Except as otherwise expressly provided in this Lease Agreement, the exercise of any right or remedy in this Agreement, in whole or in part, shall not preclude the exercise of any other right or remedy under this Agreement or under any law of the United States or the State of Texas.

(c) In the event a party hereto does not enforce any obligation of the other party to this Agreement, or does not pursue any rights or remedies to which the party may be entitled or pursues a right or remedy only in part, such failure(s) shall not be considered a waiver of the other party's breach of this Agreement; and, the party is entitled to pursue any right or remedy, in whole or in part, for such breach as provided in this Agreement or by applicable law.

22. SOVEREIGN IMMUNITY

Nothing in this Lease Agreement shall be construed as a waiver of Travis County's sovereign immunity; and, County hereby retains all of its affirmative defenses.

IN TESTIMONY WHEREOF, witnessed the signature of the County Judge of Travis County, Texas, this 9th day May, 2006.

TRAVIS COUNTY, TEXAS, Lessor

By: Samuel T. Biscoe
Honorable Samuel T. Biscoe
Travis County Judge

Date: 5-9-06

ESTACADO ENERGY, LESSEE

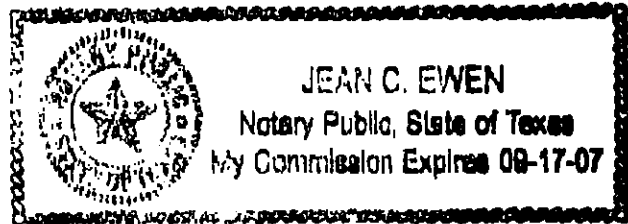
By: [Signature]

Date: 4-12-06

THE STATE OF TEXAS)
COUNTY OF TRAVIS)

BEFORE ME, the undersigned, a Notary Public, in and for said County, Texas, on this day personally appeared DEANIS EUBANKS, [Name] PRES. [Title], ESTACADO ENERGY, LLC [Name of Company] known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same in his capacity as PRESIDENT [Title] of ESTACADO ENERGY, LLC [Name of Company], for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS 12 day of April, 2006.



Jean C Ewen
Notary Public in and for
The State of Texas

Stamped or Printed Name:

JEAN C. EWEN

My Commission Expires:

Date: 9/17/07

**ASSIGNMENT OF OIL AND GAS LEASES
AND BILL OF SALE**

KNOW ALL MEN BY THESE PRESENTS:

THAT ESTACADO ENERGY, L.L.C., whose address is 2600 Avenue K, Suite 235, Plano, Texas 75074, (hereinafter referred to as "Assignor"), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby assign, transfer, convey, and set over unto VENETO EXPLORATION, L.L.C., whose address is 2600 Avenue K, Suite 235, Plano, Texas 75074 (hereinafter referred to as "Assignees"), one hundred percent (100%) of Assignor's working interests, in and to that certain Oil and Gas Lease, dated the 9th day of May, 2006, by and between Travis County, Texas, Lessor, acting by and through its Commissioners Court and Estacado Energy, L.L.C., of 2600 Avenue K, Plano, Texas 75074, Lessee, and being a lease on all that certain tract of land situated in the County of Throckmorton, State of Texas, described as follows, to-wit:

Tracts 46, 47, and 58 of the Travis County School Land, Survey, Abstract No. 254, as recorded in the Plat Records of Throckmorton County, Texas, at volume 2, page 16, and the Deed Records of Throckmorton County, Texas, at book 60, page 73, consisting of nine hundred sixty (960) acres of land more or less.

Assignor hereby reserves to itself a two and one-half percent (2.5%) overriding royalty interest in such leases.

For the same consideration heretofore stated Assignor does hereby sell, assign, transfer and convey unto Assignee all of Assignor's right, title and interest in and to the wells set forth with ALL of ASSIGNOR'S RIGHT, TITLE AND INTEREST in and to all personal property, fixtures, machinery and equipment situated on or in Said Leases and Said Wells or used or obtained in connection therewith, and the oil and gas produced from or allocated to Said Lands pursuant to the terms of Said Leases.

The provisions of this assignment shall be construed as covenants running with the land and shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns. This assignment is made subject to all the terms, conditions, and reservations set forth in the original leases and any and all intervening assignments of Said Leases or interest therein, including but not limited to reservations of overriding royalty and production payments together with any and all reassignment obligations heretofore imposed, and to all the terms and conditions of the agreements and contracts to which the leasehold hereby assigned is presently committed, including but not limited to unitization, communitization and pooling agreements, operating agreements, and gas purchase agreements.

All equipment and other personal property and fixtures included in Said Lands and Said Wells are being transferred on a "AS IS" and "where is" basis and assignor makes no representations or warranties, either express or implied, as to particular use of uses of any such

equipment or other personal property or fixtures, all of such representations or warranties being hereby expressly excluded and denied.

By ACCEPTANCE HEREOF, Assignee hereby covenants and agrees that:

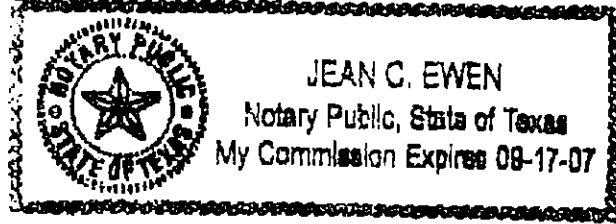
- 1) Assignee has fully inspected or caused to be inspected the above described lands and personal property thereto and used in connection with Said Lands and Assignee is satisfied as to their physical and environmental condition, both surface and subsurface. Assignee takes the above described lands and personal property in an "AS IS" and "WHERE IS" condition and hereby covenants and agrees to hold Assignor harmless from any and all liability whatsoever which might arise due to operations on the above described lands conducted by Assignee, his heirs, or assigns in the future.
- 2) to accept all liability for properly plugging and abandoning Said Wells in compliance with the statutes and regulations of the State of Texas or with any other governmental or regulatory entity having jurisdiction over Said Wells, and to obtain all necessary permits and bonds.
- 3) all operating agreements, gas purchase agreements, farmout agreements and other agreements burdening or relating to the subject properties.
- 4) Assignee expressly assumes all responsibility for, and agrees to comply with all applicable laws and the terms of all Leases Pooling Rights, Contracts and Permits relating to the Subject Properties, including, but not limited to, all wells, casing, leasehold equipment, plugging requirements or exceptions thereto in and on said wells, other personal property used on or in connection therewith, site remediation and restoration of the Subject Properties, surface damage settlements, the Lessor's right of first refusal on production and obligations set forth in or relating to the Contracts and Permits from and after the Effective Date of this Agreement.
- 5) from and after the Effective Date, Assignee agrees to protect, defend, indemnify and hold Assignor, its officers, directors, employees, representatives, heirs, successors and assigns, free and harmless from and against any and all costs, expenses, claims, demands, litigation, attorneys fees, causes of actions, administrative proceedings, suits or judgments arising out of, incident to, or in connection with the Subject Properties, or Assignee's ownership of or operations on the Subject Properties, including claims and causes of action arising under any environmental laws or in any way related to the environmental condition of the Subject Properties.
- 6) for the period of time prior to the Effective Date, Assignor agrees to protect, defend, indemnify and hold Assignee, its officers, directors, employees, representatives, heirs, successors and assigns, free and harmless from and against any and all costs, expenses, claims, demands, litigation, attorneys fees, causes of actions, administrative proceedings, suits, or judgments arising out of, incident to, or in connection with the Subject Properties, or Assignor's ownership of or operations on

This instrument was acknowledged before me on July 8, 2006, by Dennis Eubanks, PRESIDENT of ESTACADO ENERGY, L.L.C.

Jean C. Ewen
NOTARY PUBLIC, STATE OF TEXAS

My commission expires: 9/17/07

JEAN C. EWEN
(Printed Name of Notary)



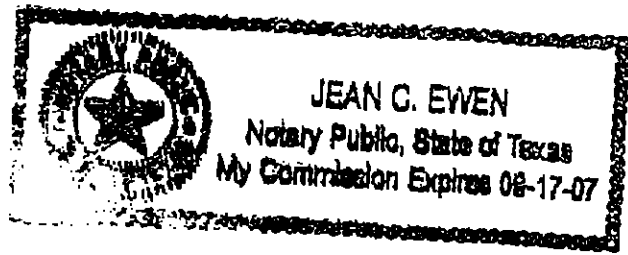
STATE OF TEXAS §
COUNTY OF DALLAS §

This instrument was acknowledged before me on July 8, 2006, by Alberto Walcin, PRESIDENT of VENETO EXPLORATION, L.L.C.

Jean C. Ewen
NOTARY PUBLIC, STATE OF TEXAS

My commission expires: 9/17/07

JEAN C. EWEN
(Printed Name of Notary)



AFTER RECORDING RETURN TO:
Pace & Pace, L.L.P.
5646 Milton, Suite 940
Dallas, Texas 75206

104569

CLERK'S NOTICE: ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE, IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

FILED
AT 8:00 O'CLOCK A M
ON THE 10th DAY OF July
A.D., 2006.
Mary Walraven
COUNTY CLERK, THROCKMORTON CO., TEXAS
BY Kay Cook DEPUTY

STATE OF TEXAS
COUNTY OF THROCKMORTON
I hereby certify that this instrument was FILED on the date and at the time stamped hereon by me and was duly RECORDED in the Volume and Page of the OPR Records of Throckmorton County, Texas.
Mary Walraven
County Clerk, Throckmorton County, Texas
VOL 373 PAGE 141
RECORDED 7-10-06



Item # 30

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for **VOTING SESSION: July 8, 2008**

A. REQUEST MADE BY: Sheriff Greg Hamilton GA
(Elected/Appointed Official/Executive Mgr/County Attorney)

REQUESTED TEXT:

To consider and take action on proposed changes to Sheriff's Office Dispatch Inter-Local Agreement

COUNTY JUDGE OR COMMISSIONER

- A. Any backup material to be presented to the Court must be submitted with this Agenda Request (Original(s) & 8 copies).**
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. The originating department should send a copy of this Agenda Request and backup to them:**

Jon Haenning (IT) 854-6426
Jim Connolly (County Attorney) 854-9415

REQUIRED AUTHORIZATIONS: PLEASE CHECK IF APPLICABLE:

- Additional funding for any department or for any purpose**
- Transfer of existing funds within or between any line item budget**
- Grant**

PURCHASING OFFICE (854-9700)

Bid, Purchase Contract, Request for Proposals

COUNTY ATTORNEY'S OFFICE (854-9415)

Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesday at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

COUNTY RECEIVED
08 JUL 31 AM 8:20



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

SCOTT BURROUGHS
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

Memorandum

Date: June 30, 2008

To: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Precinct One Commissioner
Honorable Sarah Eckhardt, Precinct Two Commissioner
Honorable Gerald Daugherty, Precinct Three Commissioner
Honorable Margaret Gomez, Precinct Four Commissioner

From: Paul Knight, Captain *PK*

Reference: Proposed Changes to Dispatch Contract

Beginning in 2006, the Sheriff's Office entered into agreements with several municipalities for dispatch services. A basic pricing scheme was developed which consisted of the following "fee calculation formula":

current personnel costs x previous years percentage of CAD use

The municipalities started by paying 50% of the cost in the 2007 fiscal year and planned an incremental increase by 25% each year. Last year, the municipalities paid 75% of the formula.

The municipalities have always desired participation in mobile data because of its benefits, but obstacles have prevented the potential for implementation until this year. The Sheriff's Office also benefits greatly from having the municipalities participate in mobile data because of the potential reduction in voice traffic.

The implementation and maintenance of the mobile data is expensive. The costs are cyclical as equipment and technology must be regularly updated or replaced. As an incentive for participation, it is the Sheriff's Office proposal to maintain the current level of payment at 75% of the fee calculation formula. The fee structure proposal has been presented to the municipalities and it has been well received. Each of our participating agencies is currently preparing a budget that includes mobile data implementation.

The municipality cost basis is recalculated every year based on the formula. The current year and upcoming year are represented below. The first chart represents the current billing cycle



Safety, Integrity, Tradition of Service

and the fees at the 75% point already collected from the municipalities for the 2008 fiscal year. The second chart represents the proposed fees for the 2009 fiscal year based on the continuation of the 75% point for implementation of mobile data.

**Current Year
2007 - 2008**

Jonestown	100%	\$21,059	75%	\$15,794
Manor	100%	\$74,998	75%	\$56,248
Mustang				
Ridge	100%	\$11,819	75%	\$8,864
Rollingwood	100%	\$15,257	75%	\$11,442
Sunset				
Valley	100%	\$33,523	75%	\$25,143
		\$156,656		\$117,491

**Proposed
2008 - 2009**

Jonestown	100%	\$22,643	75%	\$16,982
Manor	100%	\$116,912	75%	\$87,684
Mustang				
Ridge	100%	\$11,552	75%	\$8,664
Rollingwood	100%	\$15,711	75%	\$11,783
Sunset				
Valley	100%	\$35,582	75%	\$26,686
		\$202,400		\$151,799

The chart demonstrates that we will see an increase in fees for the next fiscal year at the 75% point. Each municipality will remain at the 75% point as long as they participate in mobile data.

Most municipalities, with the exception of Manor, traditionally have one car deployed at a time. Therefore, a single unit equipped with mobile data would suffice in fulfilling the implementation requirement. Most agencies are expected to deploy 3 to 5 units with Manor being the largest user with eleven units planned.

In addition to the 25% cost consideration for the municipalities to participate in mobile data, Travis County IT has agreed to allow the municipalities to utilize the Help Desk (free of charge) to trouble-shoot connectivity and password issues. Travis County IT will have the ability to approve the software installed on any computer connecting to Travis County's data network. Finally, the municipalities will provide their own computer hardware support but the County will be involved in setting up and maintaining the approved software image. The agreement allows the County to bill the municipalities for image support based on fee structure similar to the City of Austin Radio Shop.

The proposal necessitates changes to the Interlocal Agreement between Travis County and the municipalities. At 4.0, a section was inserted titled Mobile Data Computer. Also, Section 5.0

(Compensation to the County) was changed to include a provision allowing Travis County to charge for alterations to a computers image. The Sheriff's Office Finance Office has agreed to invoice for such service if the occasion arises.

Mobile Data is mutually beneficial to both the County and the municipalities. The proposed changes to the fee structure provide an incentive for municipalities to participate in the program and stay current, avoiding obsolescence and end-of-life issues.

**Interlocal Agreement Between Travis County and City of _____
For Emergency Law Enforcement Dispatch Services**

This Agreement is between the following parties: the City of _____ located in Travis County, hereinafter referred to as "City" and Travis County hereinafter referred to as "County".

WHEREAS, City and County have determined that it is mutually beneficial for County to provide emergency law enforcement dispatch services for City; and,

WHEREAS, City and County agree that these services should be provided through the Travis County Sheriff's Office Emergency Communications Center, hereinafter referred to as Emergency Communications Center; and,

WHEREAS, City and County agree that reliable emergency law enforcement dispatch services assists both City and County; and,

WHEREAS, each party to this agreement desires to ensure the provision of emergency law enforcement dispatch services and to enhance the public safety and welfare of the citizens of Travis County; and,

THEREFORE, City and County agree to the following:

1.0 County Performance

1.1 The Travis County Sheriff's Office will provide emergency law enforcement dispatch services to City law enforcement personnel in accordance with the terms and conditions of this Agreement. Services will be provided twenty-four hours per day, seven days per week during the period of this Agreement

1.2 Not all emergency calls will be dispatched by Travis County Sheriff's Office. Only those calls associated with law enforcement incidents will be directly dispatched by TCSO personnel. Other types of emergency calls, such as fire and emergency medical services, will be routed to other appropriate governmental entities.

1.3 Law enforcement calls will be dispatched in a timely manner once the incident enters the waiting queue in the Computer Aided Dispatch (CAD) system. All calls will be dispatched according to TCSO protocols without regard to jurisdiction.

1.4 TCSO will not dispatch administrative calls, or calls that are requests for services other than law enforcement services. TCSO will refer callers of non-emergency calls to other appropriate numbers as time allows.

1.5 The Travis County Sheriff's Office Emergency Communications Manager is the usual responsible person for handling all complaints and grievances about dispatch performance.

1.6 All non-emergency complaints should be handled during routine business hours of Monday through Friday 8-5. Complaints should be addressed by either the on-duty emergency communications supervisor or the TCSO patrol watch commander.

1.7 The Travis County Sheriff's Office Emergency Communications Manager is responsible for Travis County Sheriff's operations and shall be responsible for overseeing all necessary hardware and software for the operations of the emergency communications center. The Center shall be operated in a manner consistent with TCSO policies and procedures.

1.8 Radio communications protocols have been developed by Travis County Sheriff's Office so that all radio communications occur on a consistent basis. Information concerning these protocols will be made available to qualified personnel from City.

1.9 There will be an initial consultation for configuration of unit identifiers. Thereafter CAD updates will occur only if capacity has been exceeded or if City and the Emergency Communications Manager mutually agree that a change is necessary

1.10 Prioritization of Calls. Procedures for establishing prioritization of calls shall be the responsibility of TCSO. Call priorities shall be equally applied to all governmental jurisdictions or cities.

2.0 **City Performance**

2.1. City shall supply its personnel with all necessary, authorized equipment needed to provide communications that are compatible with emergency center operations. City shall be responsible for maintaining its equipment.

2.2 City shall adhere to all emergency communications protocols developed by the Travis County Sheriff's Office.

2.3 City shall install and maintain any software necessary to view incidents in the CAD system if they wish to have access for statistical or other purposes.

3.0 **Duration of Agreement**

3.1 Term. The term of this Agreement shall begin on October 1, 2008 and shall continue through September 30, 2009, unless sooner terminated by either party as provided herein.

3.2 Termination. Either party may terminate this Agreement by giving the other party written notice of its intent to terminate at least 60 days prior to the effective date of the termination.

4.0 **Mobile Data Computer**

4.1 City participation in Mobile Data is **beneficial** to both the County and the City. Participation in Mobile Data is **voluntary**. In consideration of the benefits that the County will receive as a result of City's participation in Mobile Data, the County will discount the base amount otherwise payable by City to County for dispatch services by 25% in exchange for City's participation in Mobile Data. If City qualifies for this discount, the discount will be reflected in the base amount to be paid by City as shown in section 5.1. The 25% discount will not apply to **billing for parts and/or labor** in connection with maintenance of Mobile Data equipment.

4.2 City will provide its own computer and mounting hardware approved by the County. Software installed onto each computer must be approved by the County. Maintenance, service, and installation of mounting hardware and electronics must be performed by a service provider approved by the County.

4.3 The County agrees to provide network connectivity support beyond the public data carrier by making the County Information Technology Help Desk available during normal business hours free of charge.

4.4 Information Technology support on the computer's hardware is the responsibility of the City. The County will provide support to alterations to the County approved software image. The County shall be reimbursed for any direct cost of labor and parts in performing on-going maintenance or service to the computer's image.

4.5 The County shall not increase the service rate for the duration of the annual contract. If either Party terminates this Agreement, the County has the right to receive payment for all parts, labor, or additional services provided before the effective date of termination.

5.0 **Compensation to County.**

5.1 **Base Payment for Dispatch Services.** City shall pay County a base amount of _____ for dispatch services rendered pursuant to this Agreement. Payment of this base amount shall be made by _____.

5.2 **Costs of IT Support for Mobile Data.** City will pay the County on a timely basis for parts and labor on Mobile Computer Maintenance Services rendered at the following rates:

Hourly labor at \$55.00 per hour for work performed during "normal business times," which are from 7:30 a.m. until 5:00 p.m. on Monday through Friday. Service Call vehicle trip charge of \$25.00 per trip will be applied. Any additional costs associated with Information Technology support will be billed bi-annually.

6.0 Access To Records.

Read only access to emergency communications records shall be made available to the governmental jurisdiction via Visinet for purposes of viewing individual incidents and confirming emergency communications CAD numbers. Access to records is limited to web access only and does not constitute a license to use Travis County's CAD system. Only authorized personnel, as determined by TCSO emergency communications personnel, will be granted Visinet access.

7.0 Release of Information

Any TCSO information generated by CAD that is viewed via the internet may not be released for public information purposes or general distribution. CAD access is granted for purposes of viewing incidents associated with governmental jurisdiction for confirmation of dispatch.

8.0 Amendments

This Agreement may not be amended, except in writing and signed by both parties. No official, agent, employee, or representative of Travis County has any authority to alter, amend, or modify the terms of this Agreement, except in accordance with such express authority as may be granted by the Travis County Commissioner's Court.

9.0 Limitations and Liabilities

9.1 Nothing in this agreement shall constitute a basis for consideration of an ownership position in Travis County's emergency communications. Participation in this agreement is for service only from the County and does not create any entitlement to an ownership position in the fixed assets of emergency communications. Further, participation does not grant the governmental jurisdiction representation on any boards associated with the operations of the emergency communications center.

9.2 County shall not be liable for any claims, damages, and attorneys fees arising from negligent or wrongful acts of employees of City. In no event shall the County be liable to the City for incidental, consequential, indirect, or punitive damages.

9.3 It is expressly understood and agreed that in the execution of this Agreement, no party waives, nor shall be deemed to have waived, any immunity or defense otherwise available to it against any claims arising out of the exercise of governmental powers and functions.

9.4 Nothing in this Agreement, express or implied, is intended to confer upon any person or entity, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.

10.0 **Notifications** All notices under this Agreement shall be in writing and may be either hand-delivered or sent by certified mail, postage prepaid, return receipt requested to the following:

County:

Honorable Sam Biscoe (or his successor)
Travis County Judge's Office
314 W. 11th St.
Austin, TX 78701

City:

10.0 **Interlocal Cooperation Act.**

This Agreement is an Interlocal Agreement authorized and governed by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. Each Party agrees that in the performance of its respective obligations as set forth in this Agreement, it is carrying out a duly authorized governmental function, which it is authorized to perform individually under the applicable statutes of the State of Texas and/or its charter. The Parties agree that the compensation to be made by City to County as set forth in this Agreement is in an amount intended to fairly compensate County for the services that it provides hereunder.

EXECUTED AS OF THE LATER DATE SET FORTH BELOW.

TRAVIS COUNTY

By: Samuel T. Biscoe
Travis County Judge

Date: _____

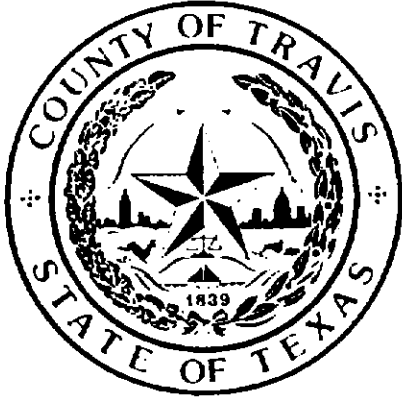
CITY OF

By: _____

Printed Name: _____

Title: _____

Date: _____



DANA DeBEAUVOIR
Travis County Clerk

(512) 854-9188
P. O. Box 149325, Austin, TX 78714-9325
5501 Airport Boulevard, Austin, Texas 78751-1410
(Recording, Elections, Computer Resources, Accounting, and Administration Divisions)
1000 Guadalupe, Austin, Texas 78701-2328
(Misdemeanor Records, Civil/Probate, and Records Management Divisions)
www.co.travis.tx.us

317

June 26, 2008

TO: Commissioners Court
FROM: Dana DeBeauvoir

CC: County Auditor
Planning and Budget Office

RE: Increasing Amount of Money Maintained in Change Funds

We are requesting that the amount of change kept on hand for the County Clerk's Office increase by \$50 (from \$7,460 to \$7,510). An increase is requested due to an additional cashier in the Travis County Probate Division. Adding more change will improve efficiency and reduce the number of change orders placed to the bank.

Please let me know if you have any questions.

Thank you.

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COUNTY JUDGES
08 JUL - 1 PM 4:26

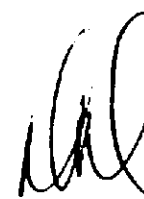
Agenda Item No. _____

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Work Session _____

Voting Session: **July 8, 2008**

- I. A. Request made by: **Dana DeBeauvoir, County Clerk**
(Elected Official/Appointed Official/Executive Manager/County Attorney)



- B. Requested Text:

Approve increasing the amount of money maintained by the County Clerk's Office for use in making change.

Approved by: _____
Signature of Commissioner or Judge

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).

SEE ATTACHED

- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

**Planning and Budget
Auditor**

**49106
49126**

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00 on Tuesday for the next week's meeting.

RECEIVED
COUNTY JUDGE'S OFFICE
08 JUL - 1 PM 4:26

**REQUEST FOR ADJUSTMENT TO
CHANGE FUND OR PETTY CASH FUND**

Office/Department: Travis County Clerk Civil/Probate Division

Request for Adjustment to (1) **Change Fund** (2) **Petty Cash Fund** (Circle one only)

Current Balance: \$ 7,460.00 (a) This should include total funds held for the office/department

Requested Increase: \$ 50.00 (b) Please provide justification for requested increase in the space provided. Also, please provide source of funds to be used to establish increase.

Requested Decrease: \$ () (c) Please provide justification for requested decrease. Also, please provide a copy of deposit warrant issued by County Treasurer's Office.

Revised Balance: \$ 7,510.00 (d) Amount to be presented to Commissioners' Court for approval.

Justification for Adjustment: (attach supporting documentation as necessary)

- Establish new fund (provide details)
- Increase current fund (provide documentation of increased requirements)
- Decrease current fund
- Seasonal increase in collections (provide documentation of increased requirements)
- Seasonal reduction in collections
- Eliminate fund -- no longer needed
- Other

RECEIVED
 MAY 23 AM 9:22

The \$50 increase is to fund an additional cashier for the Travis County Clerk's Probate Division
 It is our recommendation to withhold the \$50 from the Bond Forfeiture Revenue Account 001-2030-351-20-00.

Juan Bell 5/20/08
 Signature: Elected/Appointed Official or Designee Date:

Request Approved <input checked="" type="checkbox"/>	Request Denied <input type="checkbox"/>
Signature: <u><i>Michael</i></u> County Auditor or Designee	Date: <u>6/25/08</u>
Comments:	

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Voting Session of June 10, 2008**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be
affected or be involved with the request. Send a copy of this Agenda Request and
backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING JUNE 10, 2008

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 10th day of June 2008, the Commissioners' Court convened the Voting Session at 9:19 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court retired to Executive Session at 10:33 AM.

The Commissioners Court reconvened the Voting Session at 11:15 AM.

The Commissioners Court recessed the Voting Session at 12:05 PM.

The Commissioners Court, meeting as the Travis County Housing Finance Corporation, convened at 1:43 PM, and adjourned at 1:59 PM.

The Commissioners Court reconvened the Voting Session at 1:59 PM.

The Commissioners Court retired to Executive Session at 3:03 PM.

The Commissioners Court reconvened the Voting Session at 4:58 PM.

The Commissioners Court adjourned the Voting Session at 5:04 PM.

SPECIAL ITEM

- 3. CONSIDER AND TAKE APPROPRIATE ACTION ON AN ORDER PROHIBITING OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY. (9:40 AM)

Members of the Court heard from: Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services; and Brad Beauchamp, Travis County Fire Marshal.

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve Staff's recommendation, to put the order prohibiting outdoor burning in place.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Item 3 to be reposted June 17, 2008.

Clerk's Note: The County Judge noted that if anyone wishes to obtain a copy of the Order, they should contact any member of the Commissioners Court, Brad Beauchamp, Travis County Fire Marshal, or Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services.

ADMINISTRATIVE OPERATIONS ITEMS

- 4. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$775,361.12 FOR THE PERIOD OF MAY 23 TO MAY 29, 2008. (9:36 AM)

Clerk's Note: Item 4 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 5. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:36 AM)

Clerk's Note: Item 5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 6. CONSIDER AND TAKE APPROPRIATE ACTION ON LICENSE AGREEMENT WITH THE REPUBLIC OF TEXAS BIKER RALLY FOR ANNUAL EVENT AT THE EXPOSITION CENTER. (11:23 AM)

Members of the Court heard from: Tenley Aldredge, Assistant County Attorney.

Motion by Commissioner Daugherty **and seconded by** Commissioner Gómez to approve Item 6, and authorize Mr. Michael Norton, Director, EXPO Center to sign the contract on behalf of Travis County.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court noted their gratitude for the addition of wireless Internet access by Mr. Jerry Brag, ROT, and congratulations on a good job by Mr. Michael Norton, Director, EXPO Center in negotiating this five-year contract

- 7. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING LICENSE ISSUES ASSOCIATED WITH PROPERTY AT 1310 FM 1626. (9:36 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

PURCHASING OFFICE ITEMS

- 8. APPROVE CONTRACT AWARD FOR CASE FILE FOLDERS, IFB NO. B080195DR, TO THE LOW BIDDER, DER GRAPHICS, INC. (COUNTY ATTORNEY/COUNTY CLERK) (9:36 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. A. RECEIVE AND CONSIDER BIDS FOR IFB NO. B080149JW, TRAVIS COUNTY SCHOOL LAND OIL AND GAS LEASE; AND
B. AUTHORIZE STAFF TO EVALUATE RECEIVED BIDS. (TEXAS COOPERATIVE EXTENSION OFFICE) (9:36 AM)

Clerk's Note: Items 9.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

Clerk's Note: The Court announced the names of the evaluation committee:

- 1) Jason Walker, Construction and AE Procurement Specialist, Purchasing;
- 2) Tamara Armstrong, Assistant County Attorney; and,
- 3) Skip Richter, Director, Travis County Cooperative Extension, Travis County Health and Human Services (TCHHS)

10. APPROVE CONTRACT AWARD WITH HDR ENGINEERING, INC., RFQ NO. Q080082LP, PROFESSIONAL ENGINEERING SERVICES FOR TRAVIS COUNTY IMPERIAL VALLEY DRAINAGE IMPROVEMENTS. (TRANSPORTATION AND NATURAL RESOURCES) (9:36 AM)

Clerk's Note: Item 10 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

11. APPROVE MODIFICATION NO. 5 TO CONTRACT NO. SL030126LC, BEARINGPOINT, INC., FOR SERVICE LEVEL AGREEMENT WITH E-FILE ATTACHMENT. (COUNTYWIDE) (9:36 AM)

Clerk's Note: Item 11 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

12. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE FOUR FIVE-FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG EITHER SIDE OF THE COMMON LOT LINE OF LOTS 24 AND 25 AND LOTS 25 AND 26 OF TWIN LAKE HILLS, BLOCK PP, A SUBDIVISION IN PRECINCT THREE. (COMMISSIONER DAUGHERTY) (9:36 AM)

Clerk's Note: Item 12 is the action item for the public hearing on Agenda Item 1.

Clerk's Note: Item 12 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

13. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE A 0.117 ACRE PORTION OF AN 8.69 ACRE DRAINAGE EASEMENT AS RECORDED IN VOLUME 12899, PAGE 65 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS - A SEPARATE INSTRUMENT DRAINAGE EASEMENT DEDICATED IN TRAVIS COUNTY, PRECINCT THREE. (COMMISSIONER DAUGHERTY) (9:36 AM)

Clerk's Note: Item 13 is the action item for the public hearing on Agenda Item 2.

Clerk's Note: Item 13 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

14. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST TO GRANT AN EXEMPTION FROM PLATTING REQUIREMENTS FOR TORO CANYON CONDOMINIUM PROJECT AND A CONDOMINIUM CONSTRUCTION AGREEMENT WITH THE BROHN GROUP LTD. (9:36 AM)

Clerk's Note: Item 14 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

15. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST FROM THE CITY OF AUSTIN/AUSTIN ENERGY FOR AN ELECTRIC UTILITY EASEMENT ACROSS COUNTY-OWNED PROPERTY FROM BLUE BLUFF ROAD TO PROVIDE ELECTRICAL UTILITY SERVICE TO THE EAST SERVICE CENTER, LOCATED IN PRECINCT ONE. (9:36 AM)

Clerk's Note: Item 15 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

16. DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED TESTIMONY TO THE TEXAS SENATE COMMITTEE ON INTERNATIONAL RELATIONS AND TRADE ON POLICIES RELATING TO DEVELOPMENT AND GROWTH IN RURAL AND UNINCORPORATED REGIONS OF THE STATE. (2:21 PM)

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR; and Christopher Gilmore, Assistant County Attorney.

Discussion only. No formal action taken.

Clerk's Note: The Court appointed Commissioner Eckhardt to represent Travis County Commissioners Court at the Senate Hearings on June 18, 2008.

HEALTH AND HUMAN SERVICES DEPT. ITEMS

17. **REVISED LANGUAGE:** CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING ITEMS RELATED TO PLANNING FOR AND THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: (2:00 PM)
- A. REQUEST TO APPROVE \$500,000 IN PROGRAM YEAR 2008 FUNDING FOR INFRASTRUCTURE TO SUPPORT AFFORDABLE HOUSING DEVELOPMENT TO AUSTIN HABITAT FOR HUMANITY;
 - B. REQUEST TO APPROVE TARGETING PROGRAM YEAR 2008 HOME REHABILITATION PROJECT TO HOUSEHOLDS AT OR BELOW 50% OF MEDIAN FAMILY INCOME;
 - C. **ADDING A PROVISION TO CHAPTER 84, TRAVIS COUNTY CODE, WHICH ALLOWS FOR FOLLOWING ALL REQUIRED STATE OR FEDERAL REQUIREMENTS IF STATE OF FEDERAL FUNDING IS USED FOR SUBSTANDARD ROAD PROJECTS; AND**
 - D. OTHER RELATED ISSUES.

Clerk's Note: Items 17.A-D are associated with one another and were called for concurrent discussion.

Clerk's Note: The Court heard from Staff concerning details on Item 17.B;

- 1) The project would be managed by a non-profit agency on a referral basis;
- 2) Target income would assessed at or below 50% of median family income;
- 3) The weatherization and home repair programs waiting list would be looked at; and,
- 4) Set a \$5,000 cap per owner-occupied household for repairs to something already existing.

Members of the Court heard from: Christy Moffett, Social Services Manager, TCHHS; Steve Manilla, Director, Public Works, TNR; and Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS).

ITEM 17 CONTINUED

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 17.B as described.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Items 17.C&D discussion only. No formal action taken.

Item 17.A to be reposted June 17, 2008.

Item 17.C to be reposted when ready.

PLANNING AND BUDGET DEPT. ITEMS

18. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:36 AM)

Clerk's Note: Item 18 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

19. APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE: (9:36 AM)
- A. GRANT APPLICATION TO THE TARGET CORPORATION FOR THE SHERIFF'S OFFICE TO ENHANCE THE ACTIVITIES OF THE TRAVIS COUNTY SHERIFF'S OFFICE COMMUNITY SERVICE AND OUTREACH UNIT'S SHATTERED DREAMS PROGRAM;
 - B. GRANT APPLICATION TO THE CAPITAL AREA COUNCIL OF GOVERNMENTS FOR THE TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT TO ESTABLISH A SUSTAINABLE SYSTEM FOR COMPOSTING FOOD WASTE AT THE TRAVIS COUNTY CORRECTIONAL COMPLEX LOCATED IN DEL VALLE;
 - C. GRANT CONTRACT WITH THE DEPARTMENT OF PUBLIC SAFETY, GOVERNOR'S DIVISION OF EMERGENCY MANAGEMENT FOR TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT TO ACQUIRE SIX FLOOD-PRONE PROPERTIES IN THOROUGHbred FARMS SUBDIVISION WITH FUNDS FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY; AND
 - D. GRANT CONTRACT AMENDMENT WITH THE GOVERNOR'S DIVISION OF EMERGENCY MANAGEMENT 2006 LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT, EXTENDING THE ORIGINAL GRANT PERIOD.

Clerk's Note: Items 19.A-D approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROCESS AND SCHEDULE FOR DEVELOPING THE ADVERTISEMENT FOR THE PUBLIC HEARING TO SET ELECTED OFFICIALS' SALARIES FOR FISCAL YEAR 2009 AND THE CALENDAR FOR ACTION FOR THE REMAINDER OF THE SALARY SETTING PROCESS. (11:36 AM) (3:03 PM) (4:58 PM)

Clerk's Note: Judge Biscoe announced that Item 20 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Belinda Powell, Capital Planning Coordinator, Planning and Budget Office (PBO); and Barbara Wilson, Assistant County Attorney.

Discussion only. No formal action taken.

Item 20 to be reposted on June 17, 2008.

21. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE CREATION OF A TRAVIS COUNTY EFFICIENCY COMMITTEE TO REDUCE FUEL, ENERGY AND OTHER COUNTY OPERATING COSTS. (11:43 AM)

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO.

Motion by Commissioner Daugherty **and seconded by** Commissioner Gómez to approve Item 21, with Rodney Rhoades, Executive Manager, PBO chairing the Efficiency Committee.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court noted that they would like to see suggestions from the Efficiency Committee in two to three weeks.

22. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FOR ADDITIONAL FUEL FUNDING FROM GENERAL FUND ALLOCATED RESERVES FOR THE STAR FLIGHT PROGRAM BUDGET. (9:36 AM)

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 23. DISCUSS AND TAKE APPROPRIATE ACTION ON REQUEST FOR A BUDGET TRANSFER OF \$925,024.00 FROM THE GENERAL FUND RESERVES TO TRANSPORTATION AND NATURAL RESOURCES, FLEET SERVICES FOR THE CENTRALIZED FUEL LINE ITEM, AND ON THE IMPLEMENTATION OF FUEL CONSERVATION MEASURES. (11:59 AM)

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR; Rodney Rhoades, Executive Manager, PBO; and Jessica Rio, Assistant Budget Manager, PBO.

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve \$450,000.00, realizing that we may have to take a similar move two months from today, if that amount was intended to get us through the end of the fiscal year. Sometime soon, maybe when you bring us that two-week report, we have a list of specific departments who are the biggest fuel users, and the reason I don't think we ought to just deplete the Allocated Reserve is that we may have other emergency matters to address and if we know exactly who is using the fuel, say six to eight weeks from now, it may be that we may need to tap line items in their department budgets that are projected for surpluses, so that will give us that flexibility. So, two birds with one stone really; one is that we leave more of this Unallocated Reserve for other emergencies that we don't know about at this time; and, two, is that with more information about what departments are using fuel, and how their budgets are looking closer to the end of the fiscal year, it may be that we want to tap some of their line items.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court noted that by approving this Motion they are authorizing PBO to do an automatic transfer of the \$450,000.00 into a central line item.

OTHER ITEMS

- 24. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:36 AM)

Clerk's Note: Item 24 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 25. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPOINT DR. MATTHEW SNAPP TO SERVE AS PRECINCT TWO APPOINTEE TO THE AUSTIN-TRAVIS COUNTY MENTAL HEALTH MENTAL RETARDATION BOARD OF TRUSTEES EFFECTIVE IMMEDIATELY THROUGH JUNE 2010. (COMMISSIONER ECKHARDT) (9:36 AM)

Clerk's Note: Item 25 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 26. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPOINT MELISSA MILLER TO THE TRAVIS COUNTY CHILDREN'S PROTECTIVE SERVICES BOARD EFFECTIVE IMMEDIATELY THROUGH JUNE 2011. (COMMISSIONER DAVIS) (9:36 AM)

Clerk's Note: Item 26 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 27. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING PURCHASE CONTRACTS FOR THE TRAVIS COUNTY HEALTHCARE DISTRICT TO PURCHASE 7.4 ACRES OF REAL ESTATE AT 1210 BRAKER LANE FOR THE LOCATION OF A COMMUNITY HEALTH CENTER. (11:31 AM)

Members of the Court heard from: Gary Martin, Assistant County Attorney; and Larry Wallace, Associate Administrator, Travis County Healthcare District.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 27.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

- 28. CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION APPROVING THE ISSUANCE, SALE AND DELIVERY OF BONDS BY THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6 AND OTHER MATTERS IN CONNECTION THEREWITH. (COMMISSIONER DAUGHERTY) (9:36 AM)

Clerk's Note: Item 28 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

29. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING: (2:47 PM)
- A. CREATING AN INTERGOVERNMENTAL RELATIONS COORDINATOR POSITION FOR TRAVIS COUNTY; AND
 - B. INSTRUCTING THE PLANNING AND BUDGET OFFICE TO INCLUDE THIS POSITION IN THE FY2009 PRELIMINARY BUDGET. (COMMISSIONER ECKHARDT)

Clerk's Note: Items 29.A&B are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Rodney Rhoades, Executive Manager, PBO; and Cyd Grimes, Travis County Purchasing Agent.

Discussion only. No formal action taken.

Items 29.A&B to be reposted June 17, 2008.

31. CONSIDER AND TAKE APPROPRIATE ACTION ON PURCHASE CONTRACT WITH PARKE PROPERTIES I AND II, L.P. AND GDF REALTY INVESTMENTS LTD. FOR THE ACQUISITION OF LAND IN CONNECTION WITH THE BALCONES CANYONLANDS CONSERVATION PLAN. ² (3:03 PM) (5:00 PM)

Clerk's Note: Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Discussion only. No formal action taken.

Item 31 to be reposted June 17, 2008.

32. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN SANDRA LUNA, INDIVIDUALLY, AND A/N/F KASANDRA LUNA V. CITY OF AUSTIN, TRAVIS COUNTY AND MICHAEL HARLEY, ALT. ¹ (9:20 AM)

Clerk's Note: Judge Biscoe announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 32 postponed until June 17, 2008.

33. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING SETTLEMENT OFFER IN ANDRE TYRONE SOUTHALL V. MARGO FRASIER, ET. AL, NO. A-05-CA-342-SS. ¹ (9:20 AM)

Clerk's Note: Judge Biscoe announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 33 postponed until June 17, 2008.

34. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND OUTSIDE COUNSEL, RENE HICKS, ESQ. REGARDING DECISION IN NORTHWEST AUSTIN M.U.D. V. MICHAEL B. MUKASEY IN THE U.S. DISTRICT COURT FOR THE DISTRICT OF COLUMBIA. ¹ (3:03 PM) (5:00 PM)

Clerk's Note: Judge Biscoe announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

- 35. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN TRAVIS COUNTY, ET AL V. JOHN M. DEVEREAUX, JR. AND SHARON JENSEN (CNE REAL PROPERTY, LLC RESALE DEED). ¹
(3:03 PM) (5:01 PM)

Clerk's Note: Judge Biscoe announced that Item 35 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Daugherty that we authorize the County Judge to sign the prepared resale deed to CNE Real Property LLC., which has paid us the sum of \$4,808.46 in cash, and this is lot number 3231 Bar K Ranches, plat 3.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

- 36. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN TRAVIS COUNTY, ET AL V. JACK H. AND MARY H. VAUGHN (CNE REAL PROPERTY, LLC RESALE DEED). ¹ (3:03 PM) (5:01 PM)

Clerk's Note: Judge Biscoe announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Daugherty that we authorize the County Judge to sign the proposed tax resale deed, a second one, to CNE Real Property LLC., which has paid Travis County the sum of \$4,570.29 in cash, this is lot number 3271 Bar K Ranches, plat 3.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

37. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN TRAVIS COUNTY, ET AL V. THE HAMLETS CORPORATION (LINDAURA DASILVA RESALE DEED). ¹ (3:03 PM) (5:02 PM)

Clerk's Note: Judge Biscoe announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Daugherty that we authorize the County Judge to sign the proposed tax resale deed to Lindaura Dasilva, who has paid Travis County the sum of \$6,200.00 in cash.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

38. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE SECURITY COMMITTEE'S RECOMMENDATIONS FOR THE FISCAL YEAR 2009 BUDGET PROCESS. ⁴ (3:03 PM) (5:03 PM)

Clerk's Note: Judge Biscoe announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.076, Security.

Discussion only. No formal action taken.

ADDED ITEMS

- A1. CONSIDER AND TAKE APPROPRIATE ACTION ON 24-HOUR FITNESS CORPORATE AGREEMENT WITH REVISED FEE FOR ADDITIONAL ENROLLEES IN THE SAME HOUSEHOLD. (9:20 AM)

Item A1 postponed until June 17, 2008.

- A2. RECEIVE LEGAL BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING THE CONTESTED CASE HEARING ON THE PENDING APPLICATION FOR THE PROPOSED SOLID WASTE AMENDMENT TO EXPAND WASTE MANAGEMENT OF TEXAS LANDFILL LOCATED ON GILES ROAD NEAR STATE HIGHWAY 290 EAST. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (3:03 PM) (5:03 PM)

Clerk's Note: Judge Biscoe announced that Item A2 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

- A3. APPROVE PROCLAMATION RECOGNIZING MARY J. HIGHTOWER TAYLOR AS SHE CELEBRATES HER 80TH BIRTHDAY. (JUDGE BISCOE) (9:36 AM)

Clerk's Note: Item A3 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- A4. RECEIVE LEGAL BRIEFING FROM COUNTY ATTORNEY ON WHETHER STATE LAW AUTHORIZING THE CREATION OF THE TRAVIS COUNTY HEALTHCARE DISTRICT, OR ANY OTHER LAW, PROHIBITS TRAVIS COUNTY FROM SPENDING PUBLIC FUNDS ON HEALTH OR MENTAL HEALTH ISSUES. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (3:03 PM) (5:04 PM)

Clerk's Note: Judge Biscoe announced that Item A4 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

- A5. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPOINT MR. KEN BECK TO THE BALCONES CANYONLANDS CONSERVATION PLAN (BCCP) CITIZENS ADVISORY COMMITTEE FOR A TWO YEAR TERM. (COMMISSIONER DAUGHERTY) (9:36 AM)

Clerk's Note: Item A5 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADJOURNMENT

Motion by Commissioner Daugherty **and seconded by** Commissioner Davis to adjourn the Voting Session. (5:04 PM)

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

C2

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the**

Voting Session of June 24, 2008

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next meeting.

MINUTES OF MEETING JUNE 24, 2008

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 24th day of June 2008, the Commissioners' Court convened the Voting Session at 9:18 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during this Voting Session.

The Commissioners Court retired to Executive Session at 10:57 AM.

The Commissioners Court reconvened the Voting Session at 11:29 AM.

The Commissioners Court adjourned the Voting Session at 11:29 AM.

The Commissioners Court, meeting as the Northwest Travis County Road District #3 (Golden Triangle); convened at 11:29M and adjourned at 11:30 AM.

The Commissioners Court, meeting as the Travis County Housing Finance Corporation; convened at 11:30 AM and adjourned at 11:32 AM.

The Commissioners Court, meeting as the Travis County Health Facilities Development Corporation; the Capital Health Facilities Development Corporation; the Capital Industrial Development Corporation; the Travis County Development Authority; and the Travis County Cultural Education Facilities Finance Corporation, convened at 11:32 AM and adjourned at 11:33 AM.

PUBLIC HEARINGS

1. RECEIVE COMMENTS REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG EITHER SIDE OF THE COMMON LOT LINE OF LOTS 262 AND 263 OF APACHE SHORES, FIRST INSTALLMENT SUBDIVISION, IN PRECINCT THREE. (COMMISSIONER DAUGHERTY) (ACTION ITEM #16) (9:19 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 16 for a summary of the action item.

Motion by Commissioner Daugherty and seconded by Commissioner Davis to open the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Joe Gieselman, Executive Manager, Transportation and Natural Resources (TNR).

Motion by Commissioner Daugherty and seconded by Commissioner Gómez to close the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- 2. RECEIVE COMMENTS REGARDING REQUESTS TO AUTHORIZE THE FILING OF INSTRUMENTS TO REJECT THE DEDICATION AND QUITCLAIM DEED OF A 0.78 ACRE UNNAMED RIGHT OF WAY DEDICATED BY DOCUMENT NUMBER 2007152762 ACROSS LOT 1 OF THE DESSAU POINT SUBDIVISION, IN PRECINCT TWO. (COMMISSIONER ECKHARDT) (ACTION ITEM #17) (9:20 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 17 for a summary of the action item.

Motion by Commissioner Davis **and seconded by** Commissioner Daugherty to open the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR; and Christopher Gilmore, Assistant County Attorney.

Motion by Commissioner Daugherty **and seconded by** Judge Biscoe to close the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- 3. RECEIVE COMMENTS ON A RESUBDIVISION OF DESSAU POINT LOT 1 SUBDIVISION (4 TOTAL LOTS), IN PRECINCT TWO. (COMMISSIONER ECKHARDT) (ACTION ITEM #18) (9:23 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 18 for a summary of the action item.

Motion by Commissioner Daugherty **and seconded by** Commissioner Davis to open the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR.

Motion by Commissioner Daugherty **and seconded by** Commissioner Davis to close the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

CITIZENS COMMUNICATION

Members of the Court heard from: Richard Halpin, Founder, American Youthworks; Antian Reyes, American Youthworks; Noah Mata, American Youthworks; Joe Gieselman, Executive Manager, TNR; and Gus Peña, Travis County Resident. (9:23 AM)

CONSENT ITEMS

Motion by Commissioner Daugherty and seconded by Commissioner Davis to approve the following Consent Items: C1-C2 and Items 7, 8.A-D, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19, 21, 22, and 23. (9:39 AM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

- C1. RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2. REAPPOINT NANCY BELLOWS TO SERVE AS A PRECINCT FOUR APPOINTEE ON THE BOARD OF THE TRAVIS COUNTY CHILDREN'S PROTECTIVE SERVICES. (COMMISSIONER GÓMEZ)

SPECIAL ITEM

- 4. CONSIDER AND TAKE APPROPRIATE ACTION ON AN ORDER PROHIBITING OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY. (9:40 AM)

Members of the Court heard from: Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services; and Brad Beauchamp, Travis County Fire Marshal.

Discussion Only. No formal action taken.

Item 4 to be reposted on July 1, 2008.

Clerk's Note: Judge Biscoe announced that by taking no action the prohibition against outdoor burning stays in place.

RESOLUTIONS AND PROCLAMATIONS

- 5. APPROVE PROCLAMATION DESIGNATING JUNE 24, 2008 AS "TRAVIS COUNTY HISTORY DAY." (9:46 AM)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; The Honorable David Phillips, Judge, County Court at Law Number One; Margie Alford, Travis County Historical Commission; Amalia Rodriguez-Mendoza, Travis County District Clerk; and Ann Greenberg, Secretary, Austin Bar Association.

Motion by Judge Biscoe **and seconded by** Commissioner Davis to approve the Proclamation in Item 5.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

HEALTH AND HUMAN SERVICES DEPT. ITEMS

- 6. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING THROUGH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: (9:57 AM)
 - A. DRAFT SUBSTANTIAL AMENDMENT TO THE PROGRAM YEAR '06 ACTION PLAN FOR POSTING TO RECEIVE PUBLIC COMMENT FROM JUNE 25, 2008 THROUGH JULY 26, 2008; AND
 - B. DRAFT PROGRAM YEAR '08 ACTION PLAN FOR POSTING TO RECEIVE PUBLIC COMMENT FROM JUNE 25, 2008 THROUGH JULY 26, 2008.

Clerk's Note: Items 6.A&B are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Christy Moffett, Social Services Manager, Travis County Health and Human Services (TCHHS).

Motion by Judge Biscoe and seconded by Commissioner Davis to approve both documents in Items 6.A&B.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

PLANNING AND BUDGET DEPT. ITEMS

- 7. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:39 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

8. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE:
(9:39 AM)

- A. GRANT APPLICATION TO THE US DEPARTMENT OF JUSTICE – COPS OFFICE TO PROVIDE FUNDING FOR THE IMPLEMENTATION OF THE SHERIFF'S OFFICE TO EXPAND PHASE II OF THE TRAVIS COUNTY REGIONAL FIRING RANGE;
- B. GRANT CONTRACT WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HEALTH AND HUMAN SERVICES AND VETERANS SERVICES TO PROVIDE WEATHERIZATION REPAIRS FOR LOW INCOME PERSONS THROUGH THE LOW INCOME HOME ENERGY ASSISTANCE WEATHERIZATION PROGRAM;
- C. GRANT CONTRACT WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HEALTH AND HUMAN SERVICES AND VETERANS SERVICES TO PROVIDE WEATHERIZATION REPAIRS FOR LOW INCOME PERSONS; AND
- D. PROVIDE STATUS REPORT ON THE JUVENILE ACCOUNTABILITY BLOCK GRANT LOCAL FUNDS JUVENILE ASSESSMENT CENTER GRANT BY THE JUVENILE PROBATION DEPARTMENT TO MOVE VACANCY SAVINGS TO INTERNALLY FUND ADDITIONAL SERVICES.

Clerk's Note: Items 8.A-D approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

ADMINISTRATIVE OPERATIONS ITEMS

9. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$689,863.14 FOR THE PERIOD OF JUNE 6 TO JUNE 12, 2008. (9:39 AM)

Clerk's Note: Item 9 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 10. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:39 AM)

Clerk's Note: Item 10 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 11. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING GROUP BENEFITS HEALTH PLAN FY '09 RATES AND ISSUES: (10:40 AM)
 - A. MAINTAINING FY '08 RATES AND SUBSIDY AMOUNTS FOR THE FY '09 PLAN YEAR FOR ALL PLANS;
 - B. CONTINUING LIFE, AD&D AND DISABILITY COVERAGES AT THE CURRENT RATES FOR FY '09; AND
 - C1. INCREASING THE EMERGENCY ROOM CO-PAY FROM \$50 TO \$100 ON ALL THREE PLANS;
 - C2. COVERING COLONOSCOPIES AT 100% ON ALL THREE PLANS; AND
 - C3. COVERING DIABETIC SUPPLIES AT 100% ON ALL THREE PLANS.

Clerk's Note: Items 11.A-C3 are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Dan Mansour, Risk and Benefits Manager HRMD; and Norman McRee, Financial Analyst, Lead, HRMD.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 11.A.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

PURCHASING OFFICE ITEMS

12. APPROVE MODIFICATION NO. 5 TO CONTRACT NO. PS000068DR, PHOENIX HOUSES OF TEXAS, INC., FOR RESIDENTIAL SUBSTANCE ABUSE TREATMENT SERVICES. (JUVENILE PROBATION) (9:39 AM)

Clerk's Note: Item 12 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

13. APPROVE TWELVE-MONTH EXTENSION (MODIFICATION NO. 5) TO INTERLOCAL CONTRACT NO. IL040149ML, LIMESTONE COUNTY, FOR INMATE HOUSING SERVICES. (SHERIFF'S OFFICE) (9:39 AM)

Clerk's Note: Item 13 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

14. APPROVE TWELVE-MONTH EXTENSION (MODIFICATION NO. 1) TO INTERLOCAL AGREEMENT NO. IL070240ML, FALLS COUNTY, FOR INMATE HOUSING SERVICES. (SHERIFF'S OFFICE) (9:39 AM)

Clerk's Note: Item 14 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

15. APPROVE MODIFICATION NO. 3 TO CONTRACT NO. PS070116RE WITH AMERICAN YOUTHWORKS FOR TRAIL AND PARK IMPROVEMENTS. (TRANSPORTATION AND NATURAL RESOURCES) (9:39 AM)

Clerk's Note: Item 15 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

16. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A REQUEST TO AUTHORIZE THE FILING OF AN INSTRUMENT TO VACATE TWO FIVE FOOT PUBLIC UTILITY EASEMENTS LOCATED ALONG EITHER SIDE OF THE COMMON LOT LINE OF LOTS 262 AND 263 OF APACHE SHORES, FIRST INSTALLMENT SUBDIVISION, IN PRECINCT THREE. (COMMISSIONER DAUGHERTY) (9:39 AM)

Clerk's Note: Item 16 is the action item for the public hearing on Agenda Item 1.

Clerk's Note: Item 16 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

17. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REQUESTS TO AUTHORIZE THE FILING OF INSTRUMENTS TO REJECT THE DEDICATION AND QUITCLAIM DEED OF A 0.78 ACRE UNNAMED RIGHT OF WAY DEDICATED BY DOCUMENT NUMBER 2007152762 ACROSS LOT 1 OF THE DESSAU POINT SUBDIVISION, IN PRECINCT TWO. (COMMISSIONER ECKHARDT) (9:39 AM)

Clerk's Note: Item 17 is the action item for the public hearing on Agenda Item 2.

Clerk's Note: Item 17 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

18. CONSIDER AND TAKE APPROPRIATE ACTION ON A PLAT FOR RECORDING IN PRECINCT TWO: RESUBDIVISION OF DESSAU POINT LOT 1 SUBDIVISION (4 TOTAL LOTS), IN PRECINCT TWO. (COMMISSIONER ECKHARDT) (9:39 AM)

Clerk's Note: Item 18 is the action item for the public hearing on Agenda Item 3.

Clerk's Note: Item 18 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

19. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST FOR VARIANCE TO CHAPTER 82, STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS, TO ALLOW THE ACCEPTANCE OF DEDICATION OF A PORTION OF STREET AND DRAINAGE FACILITIES IN CARDINAL HILLS ESTATES UNIT 1, A SUBDIVISION IN PRECINCT THREE. (COMMISSIONER DAUGHERTY)
(9:39 AM)

Clerk's Note: Item 19 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

20. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING REGARDING THE RESERVE AT LAKE TRAVIS PRELIMINARY PLAN, A SUBDIVISION IN PRECINCT THREE: (10:00 AM)
- A. REQUEST FOR VARIANCE FROM CHAPTER 82, SECTION 82.202(E)(2), DUAL ACCESS (REQUIRES A NEW SUBDIVISION MUST HAVE AT LEAST TWO ACCESS STREETS CONNECTING TO A DIFFERENT EXTERNAL STREET);
 - B. REQUEST FOR VARIANCE FROM CHAPTER 82, SECTION 82.209(C)(3)(D), BUFFER ZONES FOR WATERWAYS (REQUIRES A 75 FOOT BUFFER FROM THE 681 FOOT MEAN SEA LEVEL CONTOUR LINE);
 - C. REQUEST FOR VARIANCE FROM CHAPTER 82, SECTION 82.209(C)(D), BUFFER ZONES FOR ENVIRONMENTALLY VALUABLE FEATURES (ESTABLISHES A 50-FOOT BUFFER ZONE BEHIND CANYON RIM ROCK AND BLUFF CREST LINES);
 - D. REQUEST FOR VARIANCE FROM CHAPTER 82, SECTION 82.209(D)(1), CUT AND FILL (REQUIRES ALL CUT AND FILL LAND BALANCING TO BE LIMITED TO A MAXIMUM OF 8 FEET); AND
 - E. REQUEST FOR APPROVAL OF PRELIMINARY PLAN FOR RESERVE AT LAKE TRAVIS SUBDIVISION, IN PRECINCT THREE (129 TOTAL LOTS). (COMMISSIONER DAUGHERTY)

Clerk’s Note: Items 20.A-E are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Anna Bowlin, Program Manager, Planning and Engineering, TNR; Jon White, Environmental Quality Program Manager, TNR; Stacey Scheffel, Flood Plain Manager, TNR; and Clint Jones, Hal Jones Development LLC.

Motion by Commissioner Daugherty **and seconded by** Commissioner Davis to approve Items 20.A-E.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Clerk’s Note: The Court thanked Staff for all their hard work on this Preliminary Plan.

21. CONSIDER AND TAKE APPROPRIATE ACTION ON A FINAL PLAT FOR RECORDING OF MARTIN-COLE SUBDIVISION (5 TOTAL LOTS), IN PRECINCT ONE. (9:39 AM)

Clerk's Note: Item 21 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

22. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:39 AM)

Clerk's Note: Item 22 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

23. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO CONFIRM THE APPOINTMENT OF TWO LICENSED PEACE OFFICERS AS PER TEXAS LOCAL GOVERNMENT CODE, SECTION 86.011. (CONSTABLE PRECINCT TWO) (9:39 AM)

Clerk's Note: Item 23 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

- 24. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN SANDRA LUNA, INDIVIDUALLY, AND A/N/F KASANDRA LUNA V. CITY OF AUSTIN, TRAVIS COUNTY AND MICHAEL HARLEY ALT. ¹
(9:18 AM)

Clerk's Note: Judge Biscoe announced that Item 24 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 24 postponed until July 1, 2008.

- 25. **ADDED ITEM:** RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN RELATION TO NEGOTIATIONS FOR EXTERNAL AUDIT SERVICES. ¹ (10:57 AM) (11:29 AM)

Clerk's Note: Judge Biscoe announced that Item 25 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Daugherty that we authorize the County Attorney to continue to negotiate for audit services, including a binding arbitration provision.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

ADJOURNMENT

Motion by Commissioner Davis and seconded by Commissioner Daugherty to adjourn the Voting Session. (11:29 AM)

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge

02

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Special Voting Session of June 26, 2008**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be
affected or be involved with the request. Send a copy of this Agenda Request and
backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING JUNE 26, 2008

TRAVIS COUNTY COMMISSIONERS' COURT

On Thursday, the 26th day of June 2008, the Commissioners' Court convened the Special Voting Session at 4:11 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court record notes that Precinct Four Commissioner Margaret Gómez was not present during this Voting Session.

The Commissioners Court adjourned the Voting Session at 4:13 PM.

The Commissioners Court, meeting as the Northwest Travis County Road District #3 (Golden Triangle); convened at 4:13 PM and adjourned at 4:14 PM.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPERTY TAX RATE CONSIDERATIONS FOR THE TRAVIS COUNTY HEALTHCARE DISTRICT. (TAX ASSESSOR-COLLECTOR) (4:11 PM)

Members of the Court heard from: Nelda Wells Spears, Travis County Tax Assessor Collector; and Dusty Knight, Chief Operating Officer, Tax Assessor Collector's Office.

Motion by Commissioner Daugherty **and seconded by** Judge Biscoe to approve Item 1.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

2

BOARD OF DIRECTORS
NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

Voting Session Tuesday, July 8, 2008
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Northwest Travis County Road District
No. 3 Minutes for the:**

Voting Session of June 24, 2008

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – JUNE 24, 2008

NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

On Tuesday, the 24th day of June 2008, the Commissioners' Court, meeting as the Northwest Travis County Road District No. 3 (Golden Triangle) Board of Directors, convened the Voting Session at 11:29 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Road District Board of Directors record notes that Precinct Two Commissioner Sarah Eckhardt and Precinct Four Commissioner Margaret Gómez were not present during the Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Northwest Travis County Road District No. 3 (Golden Triangle) at 11:30 AM.

1. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST ROAD DISTRICT FUNDS. (11:29 AM)

Motion by Judge Biscoe **and seconded by** Commissioner Daugherty to pay the claims in Item 1.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

2

BOARD OF DIRECTORS
NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

Voting Session Tuesday, July 8, 2008
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Northwest Travis County Road District
No. 3 Minutes for the:**

Special Voting Session of June 26, 2008

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request
(Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected
or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and
exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the
following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – JUNE 26, 2008

NORTHWEST TRAVIS COUNTY ROAD DISTRICT NO. 3

On Thursday, the 26th day of June 2008, the Commissioners' Court, meeting as the Northwest Travis County Road District No. 3 (Golden Triangle) Board of Directors, convened the Special Voting Session at 4:13 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Road District Board of Directors record notes that Precinct Four Commissioner Margaret Gómez was not present during the Voting Session.

The Road District Board of Directors adjourned the Voting Session of the Northwest Travis County Road District No. 3 (Golden Triangle) at 4:14 PM.

1. **CONSIDER AND TAKE APPROPRIATE ACTION ON PROPERTY TAX RATE CONSIDERATIONS FOR THE NORTHWEST TRAVIS COUNTY ROAD DISTRICT #3. (TAX ASSESSOR-COLLECTOR) (4:13 PM)**

Clerk's Note: The Court discussed the following recommendations from Staff:

- 1) Anticipated collection rate to be 100%; and,
- 2) No debt buy down.

Members of the Court heard from: Dusty Knight, Chief Operating Officer, Tax Assessor Collector's Office

Motion by Commissioner Eckhardt **and seconded by** Commissioner Daugherty to approve the recommendations.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

