

RECEIVED
COUNTY JUDGE'S OFFICE

#1 + #4

CB

08 JUN 25 AM 9: Travis County Commissioners Court Agenda Request

Voting Session 6/17/2008 7/1/08 Work Session _____

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Executive Manager, TNR

B. Requested Text: Approve setting a public hearing July 1, 2008 to receive comments regarding proposed street name assignment for a portion of Old Anderson Mill Road off RM 2769 to be known as "Hudson Circle" in Precinct 3.

C. Approved by: _____
Commissioner Gerald Daugherty, Precinct 3

II. A. Is backup material attached*: Yes X No _____
*Any backup material to be presented to the court must be submitted with this Agenda Request (original and 8 copies).

B. Have the agencies affected by this request been invited to attend the Work Session?
Yes X No _____ Please list those contacted and their phone numbers:

- Gayla Dembkowski - 854-9383 Austin American Statesman
- Howard Herrin- 854-9383 Don Ward 854-9383
- Stephanie Jensen COA- fax 974-6445

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (854-9106)
- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant
- Human Resources Department (854-9165)
- ___ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (854-9700)
- ___ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)
- ___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

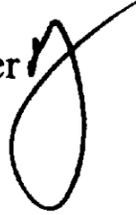
JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 473-9383
FAX (512) 473-9436

May 8, 2008

MEMORANDUM

TO: Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, TNR Executive Manager 

FROM: Carol Joseph, Assistant Director TNR

SUBJECT: Request approval of proposed street name assignment for a portion of Old Anderson Mill Road off RM 2769 to be known as "Hudson Circle" in Precinct 3.

Summary and Staff Recommendation:

The Travis County Address Coordinating Committee has been petitioned by property owners off RM 2769 in northwest Travis County for a street name assignment. When the Texas Department of Transportation built RM 2769 in 1962 these property owners were on a 500' left over piece of the old road and were given addresses off RM 2769. Approval of this action will provide a unique street name for this portion of road.

Five property owners signed the petition and are requesting the name "Hudson Circle".

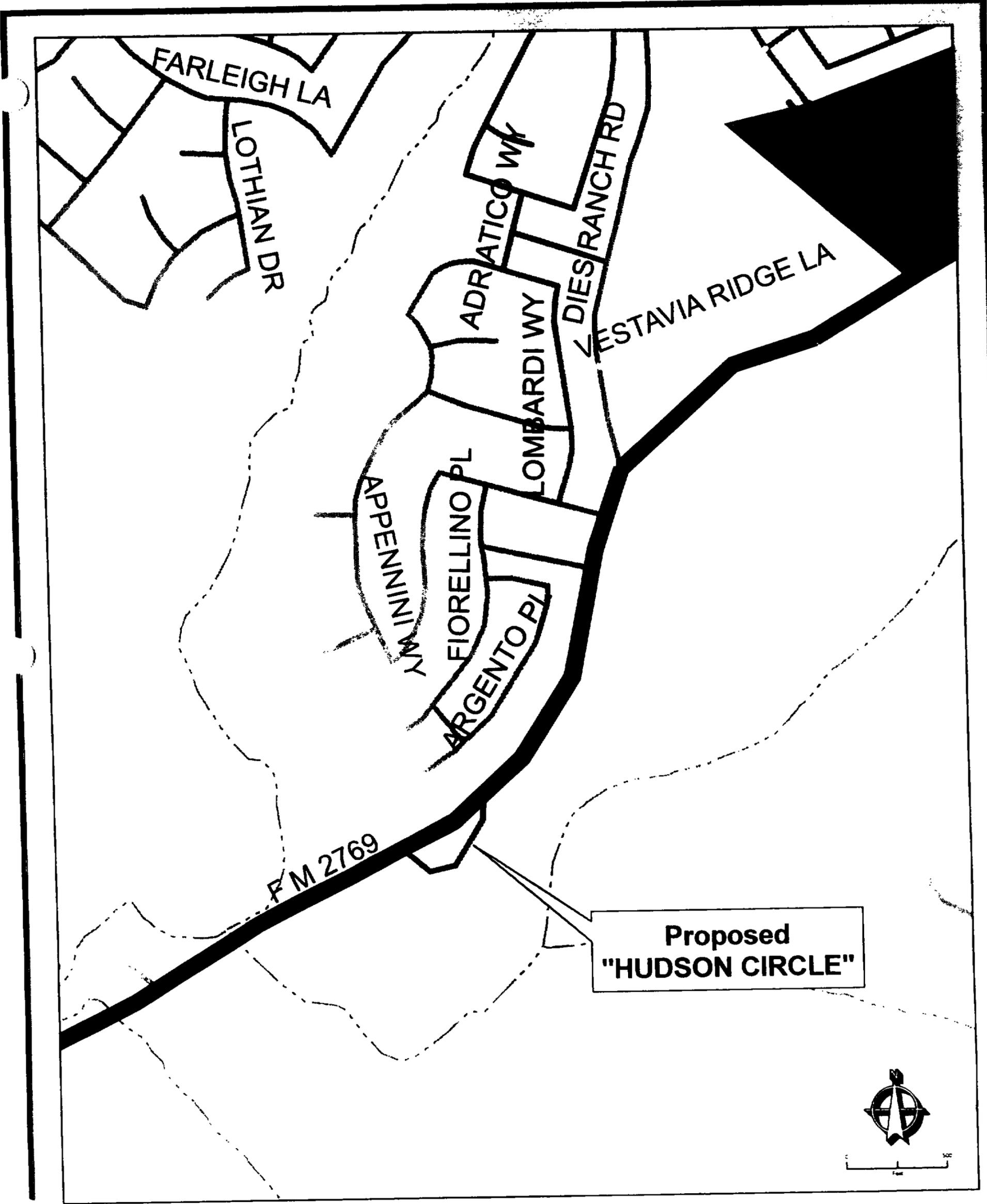
Staff recommends approval of this street name assignment, which has been cleared through 911 Addressing staff. We are requesting a public hearing date of July 1, 2008 pursuant of this street name assignment.

Exhibits:

Map

CJ;gd

4100 Hudson Circle



Data Source(s) Roads - Travis County Files 5/2008, Jurisdiction - Travis County Files 5/2008 Subdivisions - Travis County Files 5/2008.

Proposed Street Name Assignment



Travis County
5/2008

STATE OF TEXAS
COUNTY OF TRAVIS

§
§
§

ORDER NO.

WHEREAS, the Travis County Address Coordinating Committee has received a petition to assign a street name to a portion of Old Anderson Mill Road that was left over from the construction of RM 2769 in 1962; and

WHEREAS, the majority of the property owners are in favor of this street name assignment; and

WHEREAS, a public hearing was held on July 1, 2008 pursuant to the street name assignment; then

BE IT THEREFORE ORDERED by the Commissioners' Court of Travis County, Texas, that the portion of Old Anderson Mill Road be named as follows:

PRECINCT THREE:

A PORTION OF OLD ANDERSON MILL ROAD TO BE KNOWN AS
“HUDSON CIRCLE”

PASSED AND ADOPTED THE _____ DAY OF _____, 2008.

SAMUEL T. BISCOE, COUNTY JUDGE

RON DAVIS,
COMMISSIONER, PCT. ONE

SARAH ECKHARDT
COMMISSIONER, PCT. TWO

GERALD DAUGHERTY,
COMMISSIONER, PCT. THREE

MARGARET GOMEZ
COMMISSIONER, PCT. FOUR

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE COMMISSIONERS' COURT OF TRAVIS COUNTY, TEXAS WILL HOLD A PUBLIC HEARING ON TUESDAY, JULY 1, 2008 AT 9:00 A.M. PURSUANT TO THE REQUEST FOR A STREET NAME ASSIGNMENT.

THE PORTION OF OLD ANDERSON MILL ROAD IS SOUTH ALONG RM 2769 NEAR TWIN CREEKS DEVELOPMENT AND IS TO BE KNOWN AS "HUDSON CIRCLE".

A PUBLIC HEARING WILL BE HELD IN THE COMMISSIONERS' COURTROOM, TRAVIS COUNTY ADMINISTRATION BUILDING, 314 WEST 11TH STREET, FIRST FLOOR, AUSTIN, TEXAS.

FOR FURTHER INFORMATION ON THIS STREET NAME ASSIGNMENT PLEASE CALL 854-9383.

Travis County Commissioners Court Agenda Request

Voting Session: July 1, 2008
(Date)

Work Session: _____
(Date)

I. A. Request made by: Sherri E. Fleming Phone: 854-4100
(Signature of Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested Text:

Receive comments from residents of Travis County regarding the proposed usage of Community Development Block Grant (CDBG) funds for the Program Year 2008 Action Plan and the Substantial Amendment to the Program Year 2006 Action Plan.

C. Approved by: _____
Signature of Commissioner(s) or County Judge

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies)
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Mary Etta Gerhardt, Assistant County Attorney
 Rodney Rhoades, PBO
 Travis Gatlin, PBO
 Susan Spataro, Travis County Auditor
 Kimberly Walton, Chief Assistant County Auditor
 Christy Moffett, HHSVS
 Steven Manilla, TNR
 Andrea Colunga Bussey, HHSVS

Kathleen Haas, HHSVS
 Christopher Gilmore, Assistant County Attorney
 Cyd Grimes, Travis County Purchasing Agent
 DeDe Bell, Auditor's Office
 Jason Walker, Purchasing
 Joe Gieselman, TNR
 Lee Turner, TNR
 Jane Prince Maclean, HHSVS

Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant

Human Resources Department (854-9165)

- A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- Contract, Agreement, Policy & Procedure

RECEIVED
 COUNTY CLERK'S OFFICE
 08 JUN 24 PM 4:57

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
And VETERANS SERVICE**

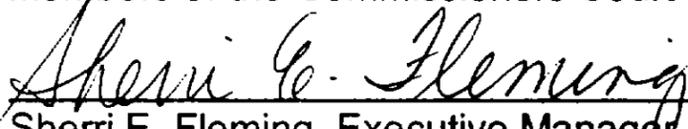
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
Executive Manager
(512) 854-4100
Fax (512) 854-4115

MEMORANDUM

Date: June 23, 2008

To: Members of the Commissioners Court

From: 
Sherri E. Fleming, Executive Manager
Travis County Health and Human Services and Veterans Service

Subject: Community Development Block Grant (CDBG) Public Hearing

Proposed Motion:

Receive comments from residents of Travis County regarding the proposed usage of Community Development Block Grant (CDBG) funds for the Program Year 2008 Action Plan and the Substantial Amendment to the Program Year 2006 Action Plan.

Summary and Staff Recommendations:

Travis County expects to receive an estimated \$833,133 in CDBG funds from the U.S. Department of Housing and Urban Development (HUD) for Program Year 2008. The County develops an Annual Action Plan in response to community needs and priorities identified in the 2006-2010 Consolidated Plan and through a public participation process held annually. The Program Year (PY) 2008 is the third year of funding in a five-year cycle. Additionally, current projects from PY 2006 and PY 2007 were reviewed to determine if changes needed to be made. The Court approved a substantial amendment to the PY 2006 Action Plan to reprogram \$83,659 in CDBG funds.

To comply with the Code of Federal Regulation (CFR) 24 Part 91.105 and the approved Travis County Citizen Participation Plan (CPP) effective 04/11/06, Travis County will hold two public hearings and a 30-day public comment period that will allow the public to comment on the proposed projects for the upcoming year and the changes of projects for the Program Year 2006.

To be compliant with 24 CFR Part 91.105, the public hearings must provide the following information:

- a) Purpose and intent of CDBG funds,
- b) Eligible activities and the range of activities including the estimated amount that will benefit persons of low and moderate income,
- c) Amount of funds expected, and areas of Travis County eligible for CDBG funded activities.

A PowerPoint is attached to provide a concise representation of the required information.

Budgetary and Fiscal Impacts:

N/A

Issues and Opportunities:

Comment may be received in writing beginning June 25, 2008 through 5 pm on July 26, 2008. Two opportunities are available to receive verbal comments via public hearings: Tuesday, July 1st, 2008 at 9 a.m and Tuesday, July 22nd, 2008 at 9 a.m. at the Travis County Granger Building, Commissioners Courtroom , 314 W. 11th St., Austin, TX 78701.

Background:

The public hearings dates were approved by the Commissioners Court on May 27, 2008. During the week of June 9, 2008, advertisements in English and in Spanish appeared in newspapers of general circulation announcing the dates, times, locations and purpose of the public hearings. Four of the proposed projects for PY08 and the changes of projects for the PY 06 were approved by the Commissioners Court on May 27, 2008, and the final PY 08 project was approved on June 17, 2008.

Under the provisions of Title 1 of the Housing and Community Development Act of 1974 (42 USC 5301), the Federal government sponsors a program that provides annual grants to cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities for low and moderate income persons.

The 2006-2010 Consolidated Plan was completed and approved in December 2006 which acts as the application to HUD and outlines strategic direction for five years and the specific allocation of dollars for the first year's funding. An annual action plan is due each August 15th.

**Travis County
Community Development Block
Grant (CDBG) Program**

**Public Hearing:
Draft of the PY08 Action Plan
and Changes to PY06**

**Travis County Commissioners Court
Presentation by the Health & Human Services and Veteran
Services (HHS & VS)
July 1st and 22nd, 2008**



January	February	March	April	May	June	July	August
							Aug. 5 Approval of final PY08 Action Plan
							Aug. 15 Submission of PY08 Action Plan to HUD (<u>Due Date</u>)
						Jun. 25 - Jul. 26 Draft available for public comment 2 Public Hearings	

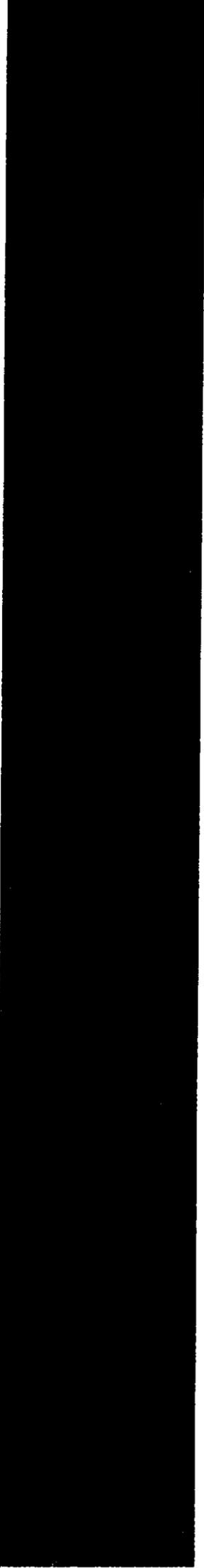
Early Jan.



August 15th



- Program Year 2008 Annual Action Plan
- Substantial Amendment to the Program Year 2006 Annual Action Plan



Purpose

- Improved of affordable housing options
- Improved community facilities and services
- Revitalized neighborhoods

Who Benefits?

- At least 70 % of CDBG funds must benefit low- to moderate- income residents in the unincorporated areas of Travis County

[REDACTED]

CDBG programs carry out a wide range of community development activities including but not limited to:

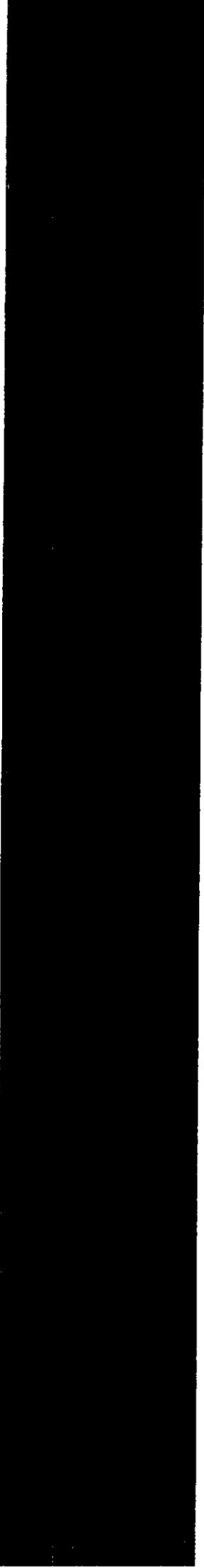
[REDACTED]

[REDACTED]

[REDACTED]

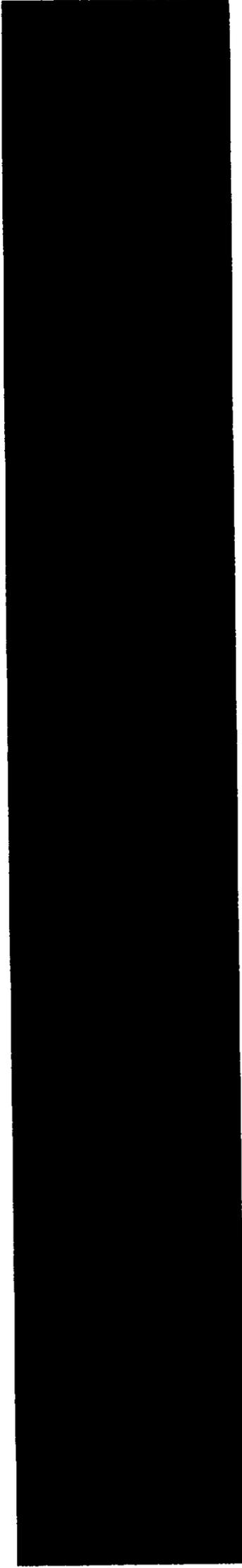
[REDACTED]

[REDACTED]



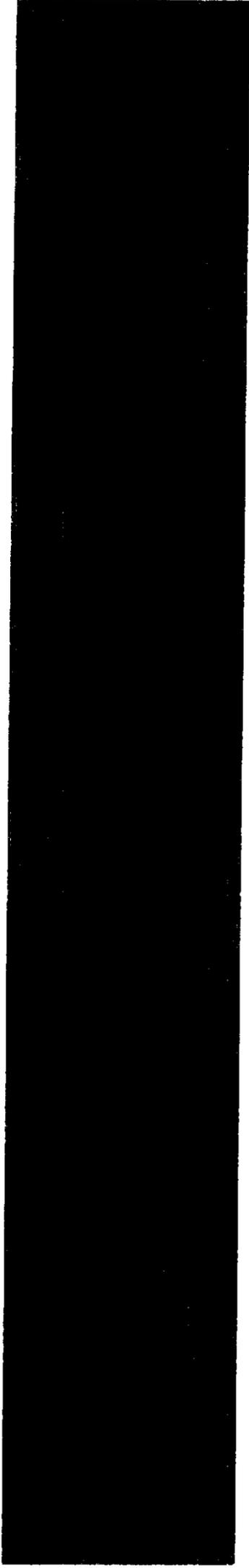
Generally, the following types of activities are ineligible:

- Acquisition, construction, or reconstruction of buildings for the general conduct of government;
- Political activities;
- Certain income payments; and
- Construction of new housing by units of general local government.

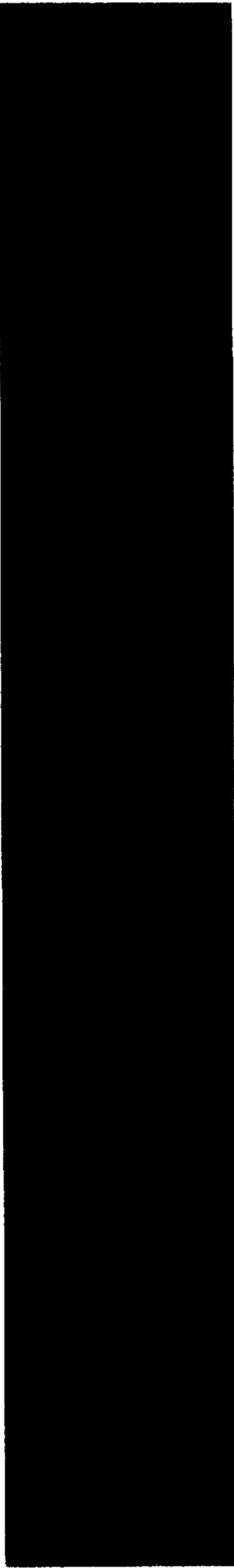


Priorities set during the Consolidated Plan process

- Water/Sewer Improvements
- Street Improvements
- Owner Housing: Production of New Units
- Owner Housing: Rehabilitation of Existing Units
- Infrastructure to Support Affordable Housing Development
- Youth Services
- Public Services, Other

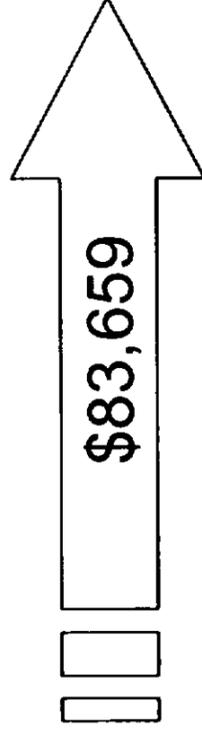


Projects	Activities	Amount
1. Infrastructure for New Housing Development	Installation of public infrastructure in land that will be used for the construction of affordable housing units	\$500,000
2. Homeowner Rehabilitation	Home repair and weatherization services	\$106,136
3. Public Services, Other	Family Support Services Social Work Services Expansion – Travis County HHS/VS Program	\$64,788
4. Planning	Water/Wastewater Improvement Planning	\$108,704
5. Administration	Administrative Operating Expenses	\$53,505
Total award by HUD:		\$833,133



Reprogramming of PY 06 Allocation

FSS Social Work
Service Expansion
(\$83,659)
PY 2006



Design of Lava Lane Road
Improvement Project
(\$83,659)

- 
- After the comment period, public comments will be reviewed and considered in the final preparations of the submissions to HUD
 - Commissioners Court will approve the final draft for submission to HUD in early August, 2008
 - Final versions of the documents will be available to the public by August 15th, 2008
 - HUD will provide a decision on the submissions no later than September 30th, 2008

5

Travis County Commissioners Court Agenda Request

Voting Session 07-01-08
(Date)

08 JUN 2008 11:41
Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text: **Consider and take appropriate action on a Partial Plat Vacation for River Place Section 16, Block M, Lots 49 and 50 in Precinct 3:, (2 Lots – approximately 2 acres, located at the terminus of Big View Drive– City of Austin 2- Mile ETJ)**

D. Approved by:

Commissioner Gerald Daugherty, Precinct 3

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:

AS _____
Anna Bowlin: 854-7561

Don Perryman: 974-2786

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant

Human Resources Department (854-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- ___ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- ___ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 15th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383

MEMORANDUM

June 19, 2008

TO: Members of the Commissioners Court

THROUGH: Joseph P. Gieselman, Executive Manager

FROM: Ana Bowlin, Director of Development Services

SUBJECT: River Place Section 16, Block M, Lots 49 and 50 Partial Vacation

PROPOSED MOTION:

Consider and take appropriate action on a Partial Plat Vacation for River Place Section 16, Block M, Lots 49 and 50 in Precinct 3:, (2 Lots – approximately 2 acres, located at the terminus of Big View Drive– City of Austin 2- Mile ETJ)

SUMMARY AND STAFF RECOMMENDATION:

This subdivision partial vacation consists of lots 2 proposed to be vacated from the original subdivision. The vacated acreage is proposed to be re-platted as a single lot for a single-family use. The partial vacation request was approved by the City of Austin Zoning and Platting Commission on June 17, 2008. The associated replat will be approved administratively.

As this partial vacation of a final plat meets all Single Office, Title 30, Land Development Code requirements and has been approved by the City of Austin, TNR staff recommends approval of partial plat vacation.

ISSUES:

Staff has not received any inquiries from the public regarding this request.

BUDGETARY AND FISCAL IMPACT:

None.

REQUIRED AUTHORIZATIONS:

None.

EXHIBITS:

Location map, Proposed plat to be vacated

AMB: dp

1105

VER PLACCE SECTION 16



Scale 1" = 100'

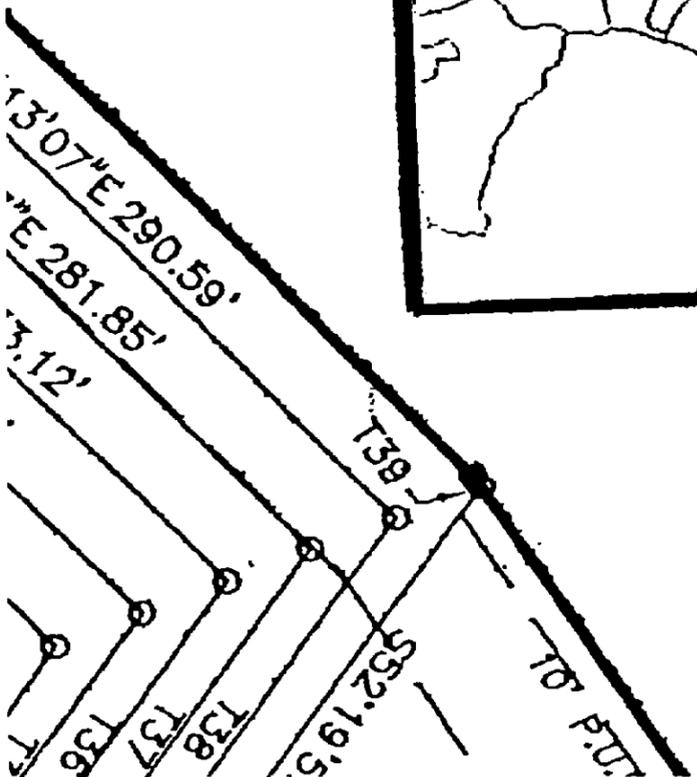
LEGEND

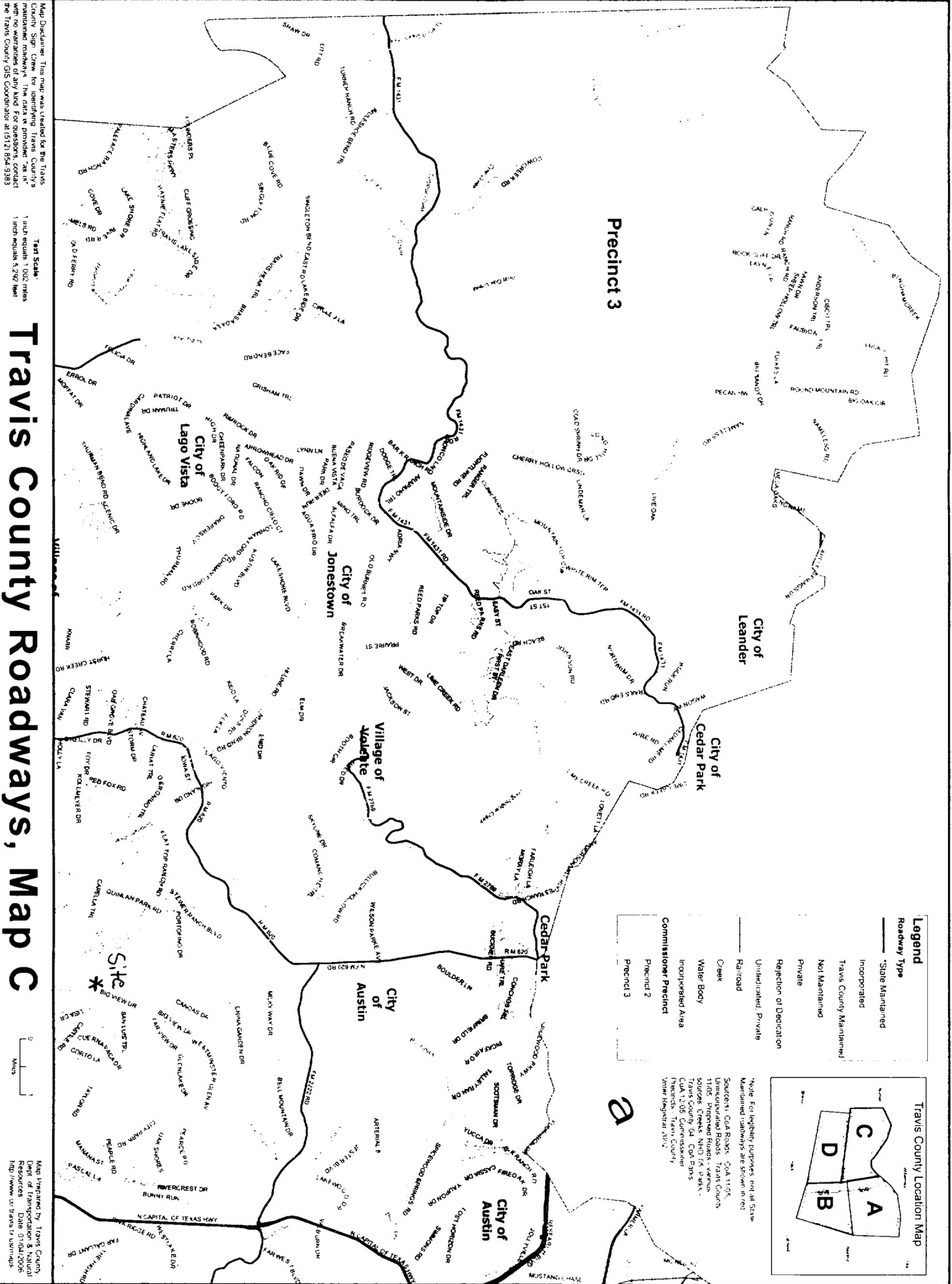
- Iron pin set
- Iron pin found
- Concrete monument set
- Concrete monument found
- Iron pipe found
- Fence post found
- △ Calculated point
- (xx) Record call



LOCATION MAP

.n15





Map Disclaimer: This map was created for the Travis County Sign Crew for identifying Travis County's maintained roadways. The data is provided "as is" with no warranties of any kind. For questions, contact the Travis County GIS Coordinator at (512) 854-9383.

Text Scale:
 1 inch equals 1,000 miles
 1 inch equals 5,292 feet

Travis County Roadways, Map C

Map Prepared by Travis County
 Dept. of Transportation & Natural Resources
 Date: 07/04/2006
<http://www.co.tx.us/nr/tas>

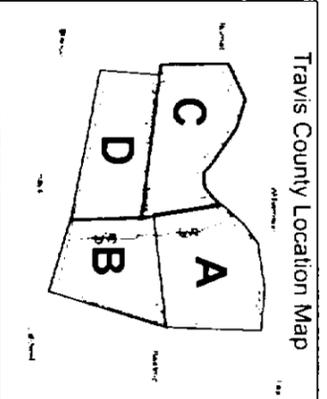
Legend

Roadway Type

- State Maintained
- Incorporated
- Travis County Maintained
- Not Maintained
- Private
- Repeal of Dedication
- Undedicated, Private
- Railroad
- Creek
- Water Body
- Incorporated Area

Commissioner Precinct

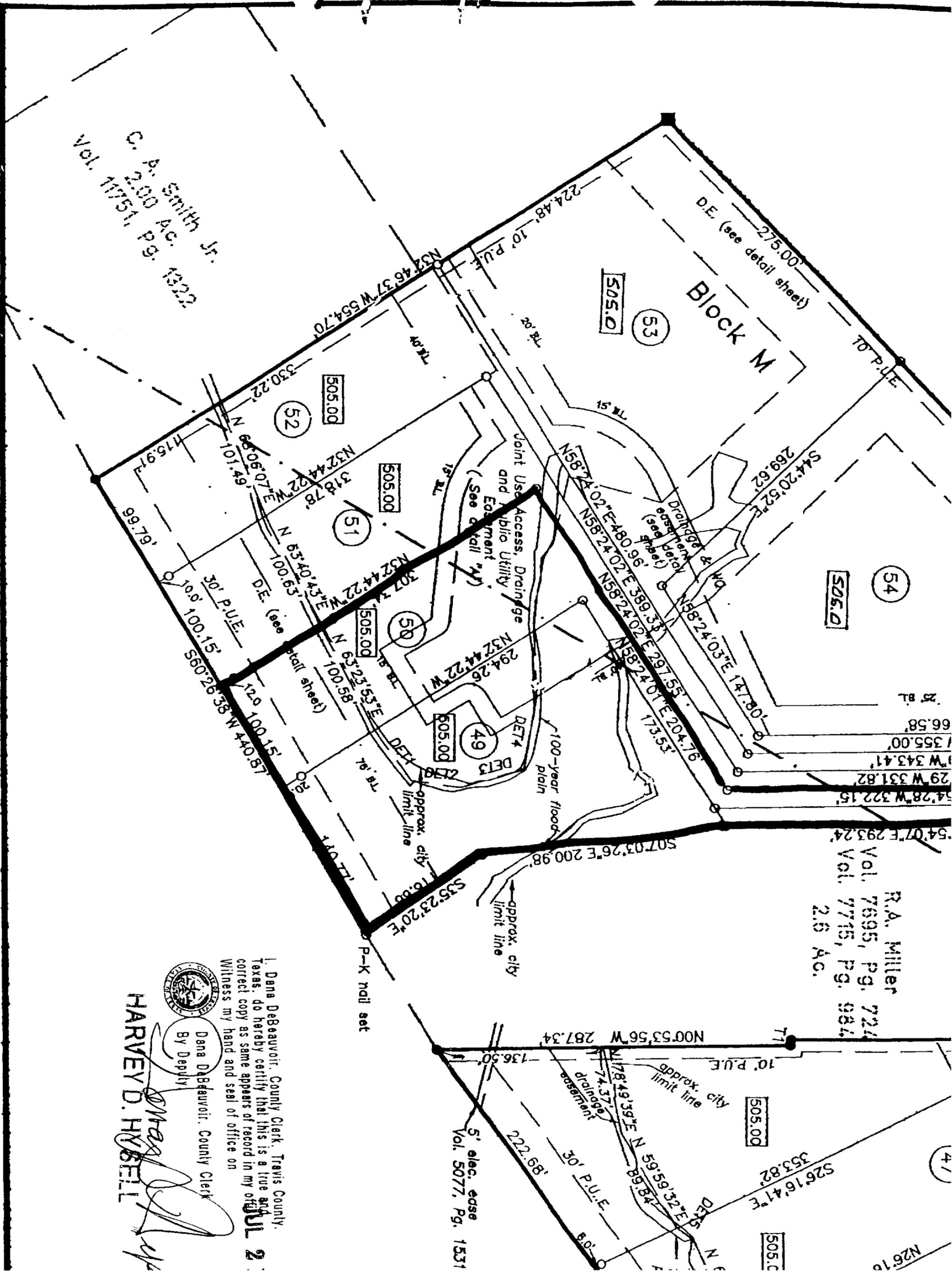
- Precinct 2
- Precinct 3



Note: For legibility purposes, not all State Maintained roadways are shown in red.

Sources: CoA Roads - CoA 11/05, Unincorporated Roads - Travis County 11/05, Proposed Roads - Various sources, Creeks, NHD 05 Parks - Travis County CoA Parks CoA 12/05, Commissioner Precincts - Travis County Voter Registrar 2012

101.00



C. A. Smith Jr.
 2.00 A.C.
 Vol. 77751, Pg. 1322

R.A. Miller
 Vol. 7695, Pg. 722
 Vol. 7775, Pg. 984
 2.5 A.C.



Dana DeBeauvoir, County Clerk
 By Deputy
HARVEY D. HYSELL

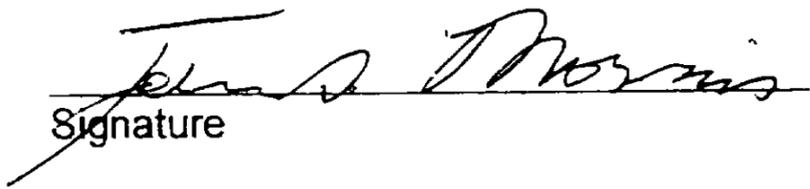
I, Dana DeBeauvoir, County Clerk, Travis County, Texas, do hereby certify that this is a true and correct copy as same appears of record in my office on **JUL 2**.
 Witness my hand and seal of office on

5' elec. easement
 Vol. 5077, Pg. 1531

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, John S. Morris, owner of Lot 52, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 17th day of July, 2006.


Signature

John S. Morris
Printed Name

7913 Big View Drive, Austin, TX Lot 51
Physical Address (Lot Number)

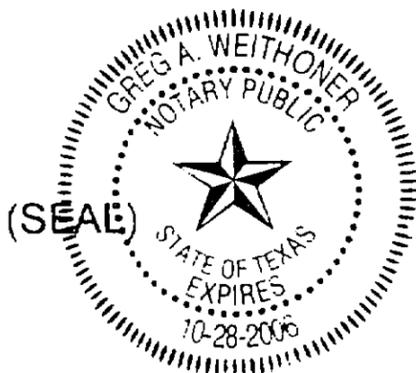
5404 N. Scout Island Circle, Austin, TX 78731
Mailing Address (if different)

512.663.7219
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 17th day of July, 2006
by John S. Morris.

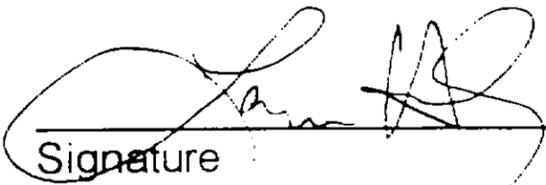



Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Lance Haley, owner of Lots 43, Block M, River Place Section 16, recorded in Volume Doc #, Page 200100017, in Travis County do hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 6th day of July, 2006.



Signature

Lance Haley

Printed Name

8016 Big View Dr. (Lot 43)

Physical Address (Lot Number)

P.O Box 341180 Austin, Texas 78734

Mailing Address (if different)

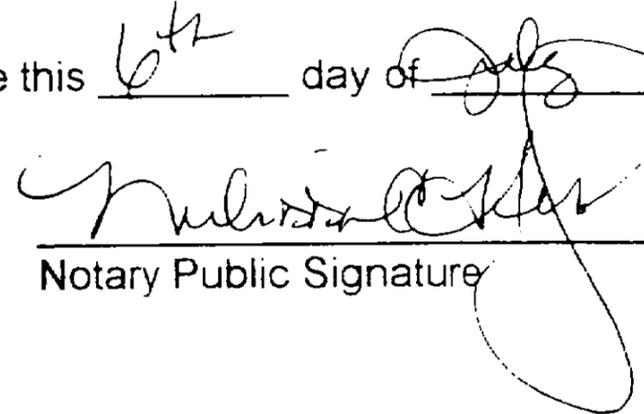
512.637.3160

Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 6th day of July, 2006
by Lance Haley



Notary Public Signature

(SEAL) 

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Chris Hurst, owner of Lot 45⁴⁴, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 13th day of July, 2006.

Chris Hurst
Signature

Chris Hurst
Printed Name

44 / 45
Physical Address (Lot Number)

8501 CYPRIK KNOWLN
Mailing Address (if different)

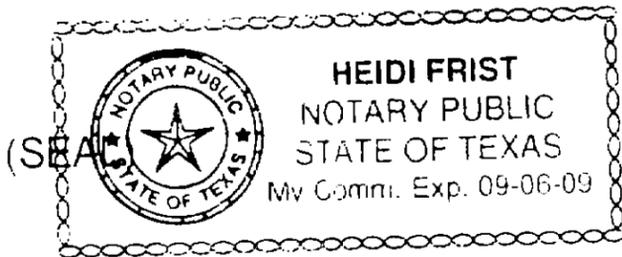
512 / 306 - 1803
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 13th day of July, 2006 by Heidi Frist.

Heidi Frist
Notary Public Signature



**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Sterling Custom Homes, Inc., owner of Lot 46, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 6th day of July, 2006.

Duke McDowell, its President
Signature

Duke McDowell
Printed Name

1213 RR 600 S. Ste 200
Physical Address (Lot Number)

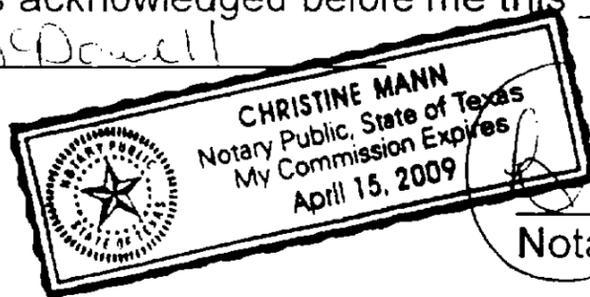
Austin TX 78734
Mailing Address (if different)

512/263-2214
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 6th day of July, 2006 by Duke McDowell



Christine Mann
Notary Public Signature

(SEAL)

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Renee Champion, owner of Lot 47, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 25th day of July, 2006.

Renee Champion
Signature

Renee Champion
Printed Name

7908 BIG VIEW DR. Austin, TX 78730 LOT 47
Physical Address (Lot Number)

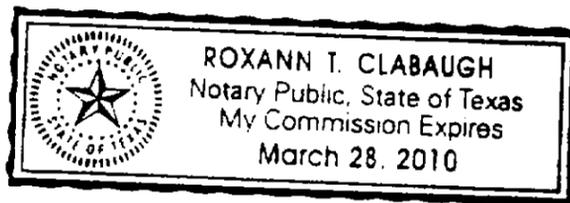
7748 RUNNING FOX WAY, PARKER, CO 80134
Mailing Address (if different)

(512) 431-8319
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 25th day of July, 2006 by Roxann T. Clabaugh.



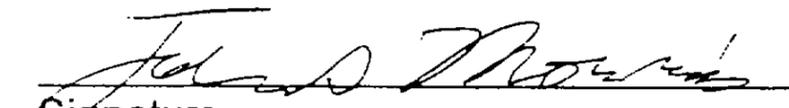
(SEAL)

Roxann T. Clabaugh
Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, John S. Morris, owner of Lot 51, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 17th day of July, 2006.


Signature

John S. Morris
Printed Name

7909 Big View Drive, Austin, TX Lot 51
Physical Address (Lot Number)

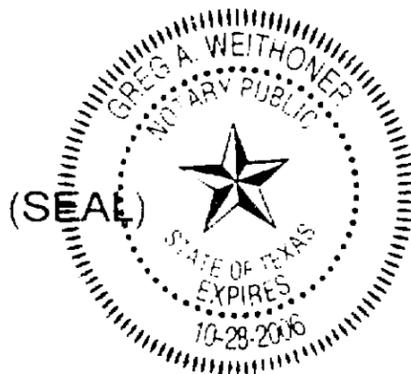
5404 N. Scout Island Circle, Austin, TX 78731
Mailing Address (if different)

512.663.7219
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 17th day of July, 2006 by John S. Morris.




Notary Public Signature

CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16

I, Life Austin Riverplace Ltd, owner of Lot 53, Block M, River Place
Section 16, recorded in Volume Doc #, Page 200100017, in Travis County do
hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River
Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat
the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 21st day of June, 2006.

[Signature]
Signature of Jymt Reddy, the GP of Life Austin Riverplace, Ltd.

Russell S. Parker
Printed Name

LOT 53
Physical Address (Lot Number)

4705 Spicewood Springs Rd. # 200, Austin, TX 78759
Mailing Address (if different)

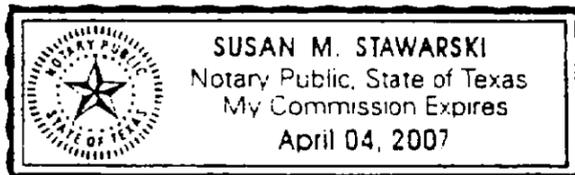
512-342-7818
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 21st day of JUNE, 2006
by RUSSELL S. PARKER.

(SEAL)



[Signature]
Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Gary & Jill Smith, owner of Lot 48, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 11th day of July, 2006.

Gary & Jill Smith
Signature

Gary P. Smith
Printed Name

7904 Big View #48
Physical Address (Lot Number)

4320 Canovas Dr, Austin 78730
Mailing Address (if different)

(512) 241-0781
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

ATTACHED

This instrument was acknowledged before me this _____ day of _____, 2006
by _____.

Notary Public Signature

(SEAL)

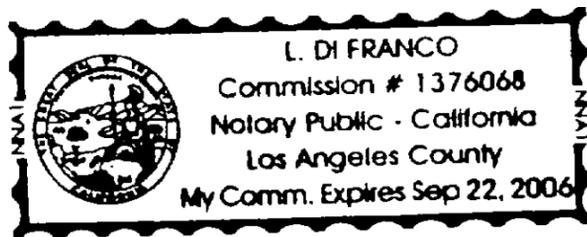
CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California }
County of Los Angeles } ss.

On July 11th, 2006 before me, L. Di Franco, Notary Public
personally appeared GARY P. SMITH AND JILL SMITH

personally known to me
 proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument



WITNESS my hand and official seal.

L. Di Franco
signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document

Description of Attached Document

Title or Type of Document: CONSENT TO VACATION AND REPLAT OF LOTS 49 & 50, RIVER HOLE, SECTION 14
Document Date: JULY 11TH, 2006 Number of Pages: 1
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer

Signer's Name: GARY P. SMITH AND JILL SMITH
 Individual
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Attorney-in-Fact
 Trustee
 Guardian or Conservator
 Other: _____



Signer Is Representing: _____

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Sterling Custom Homes, Inc., owner of Lot 27, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 6th day of July, 2006.

Duke McDowell
Signature

Duke McDowell
Printed Name

8524 Big View Dr., 78730 Lot 27

1213 RR 600 S Ste 200
Physical Address (Lot Number)

Austin TX 78734
Mailing Address (if different)

512/263-2214
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 6th day of July, 2006 by Duke McDowell.



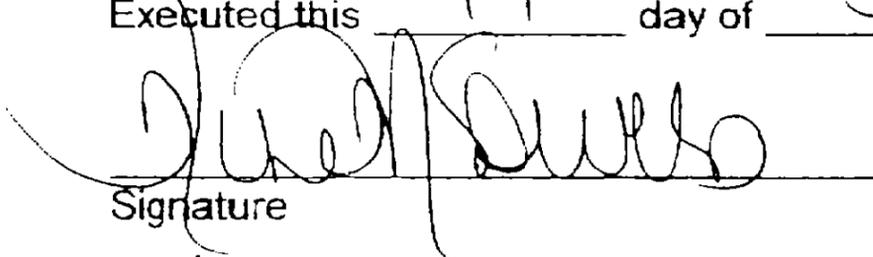
(SEAL)

Christine Mann
Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Tina Sowers, owner of Lot 28, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 14 day of July, 2006.


Signature

TINA SOWERS
Printed Name

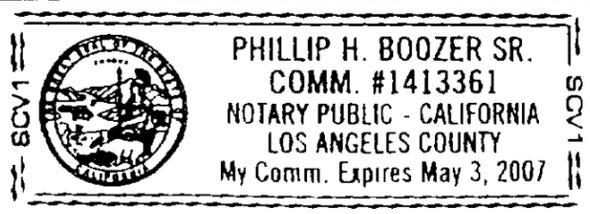
LOT # 28
8508 BIG VIEW DR., AUSTIN, TX
Physical Address (Lot Number) 78730

26515 MISTLETOE CT., VALENCIA, CA
Mailing Address (if different) 91355

(661) 254-0722
Phone Number

THE STATE OF ~~TEXAS~~ §
CALIFORNIA
COUNTY OF ~~TRAVIS~~ §
LOS ANGELES

This instrument was acknowledged before me this 14th day of July, 2006 by TINA SOWERS



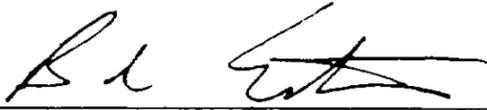

Notary Public Signature

(SEAL)

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, TBBJ Enterprises, L.P., owner of Lots 29 & 30, Block M, River Place Section 16, recorded in ~~Volume Doc #~~, Page 200100017, in Travis County do hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 30th day of June, 2006.



Signature

Bob Estes

Printed Name

8416 & 8500 Big View Dr. (Lots 29 & 30)

Physical Address (Lot Number)

1445 Lawrence Circle, Abilene, Texas 79605

Mailing Address (if different)

512-329-6022

Phone Number

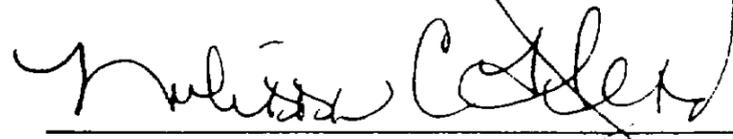
THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 30th day of June, 2006
by Bob Estes President of Estes Wins, LLC the General
Partner of TBBJ Enterprise, L.P.



(SEAL)



Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Jeffrey Sean Sorrell, owner of Lot 31, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 24 day of July, 2006.


Signature

Jeffrey Sean Sorrell
Printed Name

8400 Big View Drive Lot 31
Physical Address (Lot Number)

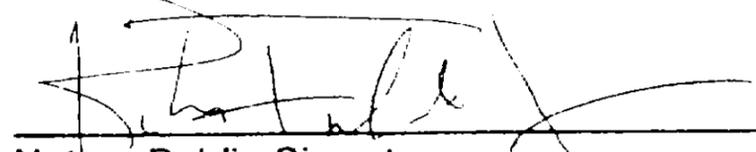
10608 Jenna Mills Austin Tx 78733
Mailing Address (if different)

512. 917. 8869
Phone Number

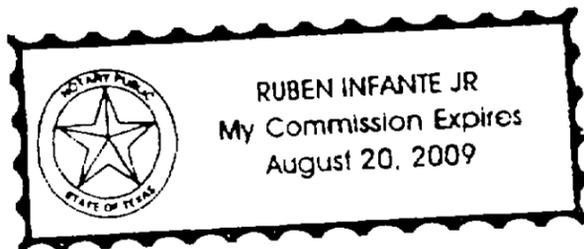
THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 24 day of July, 2006
by Jeffrey Sean Sorrell.


Notary Public Signature

(SEAL)



CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16

I, James M. Schneider, owner of Lot 32, Block M, River Place Section 16, recorded in Volume Doc #, Page 200100017, in Travis County do hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B". also attached.

Executed this 26 day of June, 2006.

James M. Schneider
Signature

James M. Schneider
Printed Name

8308 BIGVIEW DR. AUSTIN, TX 78730 (LOT 32)
Physical Address (Lot Number)

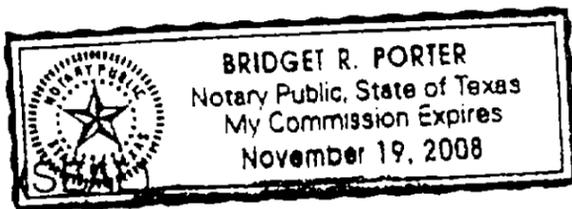
21 Hedge Lane, Austin, TX 78746
Mailing Address (if different)

512-347-7702
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 26th day of June, 2006 by James M. Schneider.

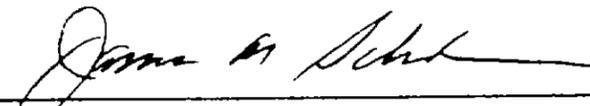


[Signature]
Notary Public Signature

CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16

I, James M. Schneider, owner of Lot 33, Block M, River Place Section 16, recorded in Volume DOC #, Page 200100017, in Travis County do hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 26 day of June, 2006.


Signature

James M. Schneider
Printed Name

8316 Big View Dr., 78730 Lot 33
Physical Address (Lot Number)

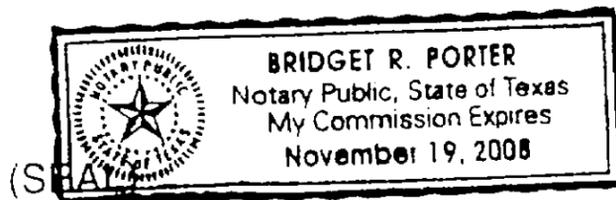
21 Hedge Lane, Austin, TX 78746
Mailing Address (if different)

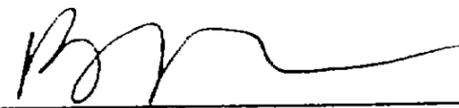
512 347.7702
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 26th day of June, 2006
by James M. Schneider




Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Kevin Smith, owner of Lot 34, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 7th day of July, 2006.

[Handwritten Signature]
Signature

J. Kevin Smith
Printed Name

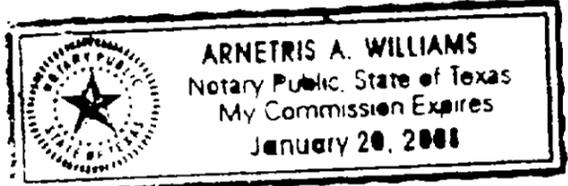
Lot 34, Blk M
Physical Address (Lot Number)

8300 Big View Dr.
Mailing Address (if different)

512-306-6889
Phone Number

THE STATE OF TEXAS §
COUNTY OF TRAVIS §

This instrument was acknowledged before me this 7 day of July, 2006
by Kevin Smith



[Handwritten Signature]
Notary Public Signature

(SEAL)

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Eric Krohn, owner of Lot 35, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 17th day of July, 2006.

[Handwritten Signature]
Signature

Eric Krohn
Printed Name

8216 Big View Drive Lot #35
Physical Address (Lot Number)

2423 Westlake Dr Austin, TX 78746
Mailing Address (if different)

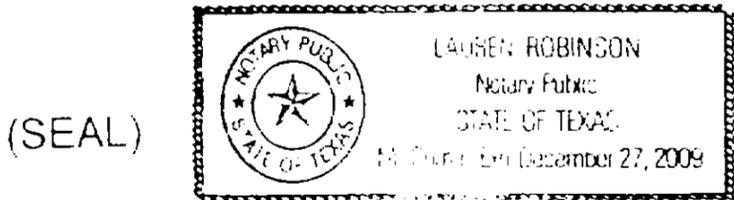
512/656-7787
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 17th day of July, 2006 by Eric Krohn.

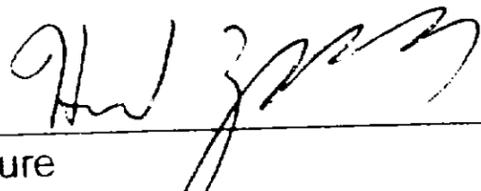
[Handwritten Signature]
Notary Public Signature



**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Howard Zaroff, owner of Lot 36, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 11th day of July, 2006.


Signature

HOWARD ZAROFF
Printed Name

8208 Big View Dr. Austin, TX 78730 (Lot 36)
Physical Address (Lot Number)

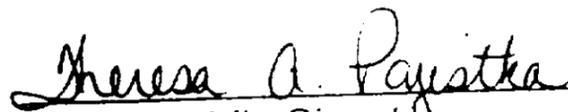
512-342-1956
Mailing Address (if different)
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 11th day of July, 2006
by Theresa Pajestka.




Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Robert Corbin, owner of Lot 37, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 14 day of July, 2006.

Robert M. Corbin
Signature

Robert M. Corbin
Printed Name

8200 Big View Drive
Physical Address (Lot Number)

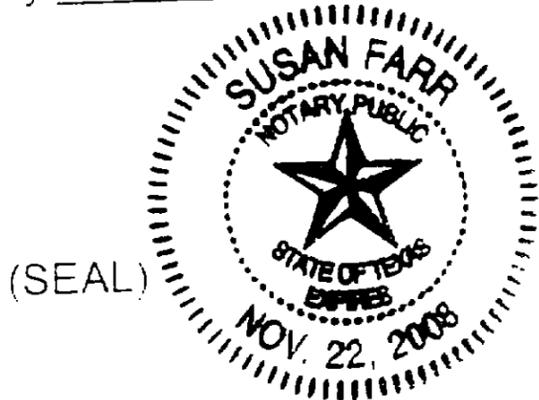
12105 Portobella Dr. Austin, TX 78732
Mailing Address (if different)

512 418-1559
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 14 day of July, 2006
by Robert Corbin



Susan Farr
Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Russell S. Parker, owner of Lot 38, Block M, River Place Section 16, recorded in Volume Doc #, Page 200100017 in Travis County do hereby consent to allow John Morris, owner of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 21st day of June, 2006.

Russell S. Parker
Signature

RUSSELL S. PARKER
Printed Name

LOT 38
Physical Address (Lot Number)

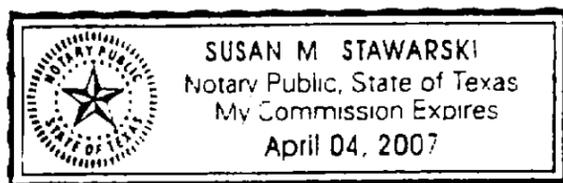
4705 Spicewood Springs Rd. # 200, Austin, TX 78759
Mailing Address (if different)

512-342-7818
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 21st day of JUNE, 2006 by RUSSELL S. PARKER.

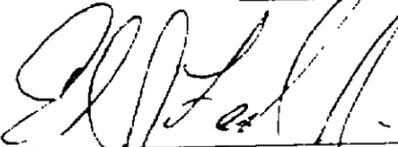


Susan M. Stawarski
Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, EARL J. LEDET JR, owner of Lot 39, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 25 day of July, 2006.



Signature

EARL J. LEDET JR

Printed Name

8116 BIG VIEW DR, Austin, TX 78730 LOT 39
Physical Address (Lot Number)

5817 SEATTLE BREEZE TERR, AUSTIN, TX 78731
Mailing Address (if different)

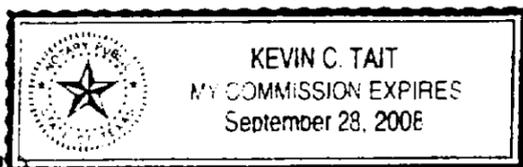
(512) 454-2675

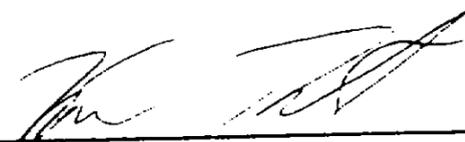
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 25th day of July, 2006
by Earl J. Ledet





Notary Public Signature

**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Daniel Waldron, owner of Lot 40, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 6 day of July, 2006.

Daniel Waldron
Signature

Daniel Waldron
Printed Name

Lot 40, Block M, River Place Section 16
Physical Address (Lot Number)

4001 Wood Lake Dr. Plano, TX 75093
Mailing Address (if different)

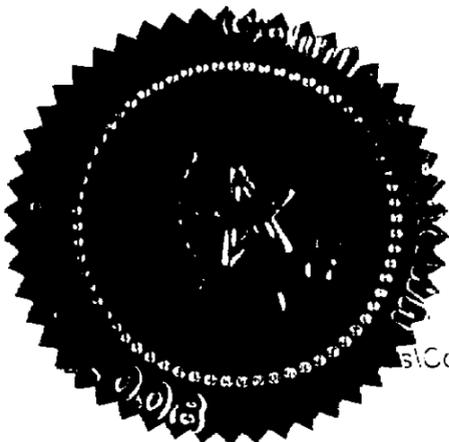
(972) 930-0625
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 6 day of July, 2006
by Daniel Waldron.

Connie S. Plaur
Notary Public Signature
Commission exp. 11/10/08



**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

I, Greg & Rebecca Reyes, owner(s) of Lot 41, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 10th day of July, 2006

Gregg T. Reyes
Signature

Gregg T. Reyes
Printed Name

8100 Big View Lot 41 Austin, Tx
Physical Address (Lot Number)

26 Hedwig Circle Houston, Tx 77024
Mailing Address (if different)

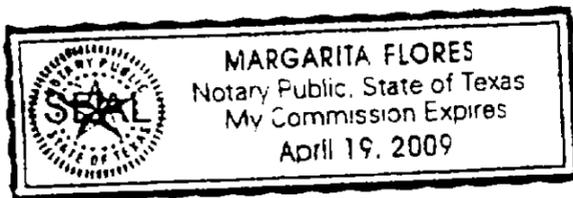
713.973.2206
Phone Number

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 10th day of July, 2006
by Gregg T. Reyes

Margarita Flores
Notary Public Signature



**CONSENT TO
VACATION AND REPLAT OF
LOTS 49 & 50, RIVER PLACE, SECTION 16**

+ Lot 18 *WMS*

I, Eric Simone, owner of Lot 42, Block M, River Place Section 16, recorded in Document No. 200100017 in the Official Public Records of Travis County in Travis County, Texas, do hereby consent to allow John & Ann Morris, owners of Lots 49 & 50, Block M in River Place Section 16, to vacate lots 49 & 50 as shown on Exhibit "A" attached and to re-plat the same into one single-family lot as shown on Exhibit "B", also attached.

Executed this 6th day of July, 2006.

[Signature]
Signature

Eric M. Simone
Printed Name

8824 Big View Dr = Lot #42
8808 Big View Dr = Lot #18
Physical Address (Lot Number)

4221 CANVAS DR, AUSTIN TX 78730
Mailing Address (if different)

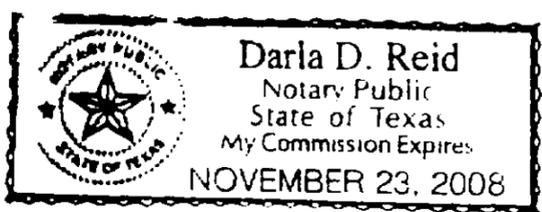
512.923.6101
Phone Number

THE STATE OF TEXAS §
COUNTY OF TRAVIS §

This instrument was acknowledged before me this 6th day of July, 2006
by *[Signature]* (Eric Simone)

[Signature]
Notary Public Signature

(SEAL)



STATE OF TEXAS

COUNTY OF TRAVIS

On _____, 20____, the Travis County Commissioners Court approved the total cancellation of the subdivision known as _____, as described above.

EXECUTED, this _____ day of _____, 20_____.

Dana Debeauvoir, County Clerk
Travis County, Texas

By: _____
Deputy

Return to:
Travis County TNR
Attention: Joe L. Arriaga, Senior Planner

6

CC 2008-07-01 9:42

Travis County Commissioners Court Agenda Request

Voting Session 7/1/08
(Date)

Work Session
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:
CONSIDER AND TAKE APPROPRIATE ACTION ON THE COLORADO RIVER BUFFER AND PUBLIC NOTIFICATION AMENDMENTS TO TITLE 30, TRAVIS COUNTY CODE, JOINT TRAVIS COUNTY/CITY OF AUSTIN SUBDIVISION CODE FOR EXTRATERRITORIAL JURISDICTION

C. Approved by:
County Judge Samuel T. Biscoe

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight (8) copies of agenda request and backup).
B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of the Agenda Request and backup to them:
Chris Gilmore: 854-9544 Matt Hollon: 974-2846
Anna Bowlin: 854-7561

III. Required Authorizations: Please check if applicable:
Planning and Budget Office (854-9106)
 Additional funding for any department or for any purpose
 Transfer of existing funds within or between any line item budget
 Grant
Human Resources Department (854-9165)
 A change in your department's personnel (reclassifications, etc.)
Purchasing Office (854-9700)
 Bid, Purchase Contract, Request for Proposal, Procurement
County Attorney's Office (854-9415)
 Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits MUST be submitted to the County Judge's Office no later than 5:00 p.m. on Tuesday for the following week's meeting. Late or incomplete requests will be deferred.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767

May 26, 2008

MEMORANDUM

TO: Member's of the Commissioners Court

FROM: Joseph P. Gieselman, Executive Manager, TNR 

SUBJECT: Title 30 Amendments

Proposed Motion: CONSIDER AND ADOPT AMENDMENTS TO TITLE 30, TRAVIS COUNTY/CITY OF AUSTIN SUBDIVISION REGULATIONS

Summary and Staff Recommendation

There are two proposed changes to Title 30. The first change is pertains to the Critical Water Quality Zone and the Colorado River Buffer and the second change pertains to public notification.

The proposed amendments are as follows:

Critical Water Quality Zone §30-5-92

This proposed amendment would change the way the Critical Water Quality Zone (CWQZ) is measured and create additional buffer area along the Colorado River. Currently the CWQZ is measured from the centerline of the river. The code amendment proposes that the CWQZ be measured from the ordinary high water mark. The inland boundary of the CWQZ will coincide with the boundary of the 100 year Federal Emergency Management Agency (FEMA) flood plain and be not less than 200 feet and not greater than 400 feet.

The City of Austin initiated this code amendment in an attempt to protect the physical and ecological integrity of the Colorado River and to preserve recreational and economic values of the Colorado River. The stated benefits of the ordinance are to provide water quality protection; to protect river bank integrity; to prevent the loss of property from erosion; to preserve riparian habitat and the historic character of the river; to create potential recreation and trail opportunities.

Staff recommends setting a public hearing on Tuesday August 5 to take public testimony regarding adopting the Colorado River Buffer code amendment. Staff also recommends asking the City of Austin amend Title 30 Section 5 so that public jurisdictions with recreational facilities along the Colorado River can have parking facilities in the CWCZ.

Public Notification

Public notification has been problematic in the City of Austin extra territorial jurisdiction (ETJ). Citizens have raised concerns that they are not receiving notification and, if they did receive notification it does not contain much information about what uses are proposed in the development.

Currently Title 30 calls for public notification if a preliminary plan is filed, variances for final plats, and for site plans. This notice is sent to homeowners within 300 feet of the proposed application, registered Home Owner and Environmental Associations, and people within 500 feet that register as interested parties. This current notice does not detail the proposed uses in the development. If the applicant is requesting a variance for a final plat notification is sent and a notice is placed in the newspaper.

As a result of the Travis County – City of Austin 1445 Interlocal Agreement when a plat requires public notification the Single Office sends one notice detailing meeting dates at both the City of Austin Zoning and Platting board and at the Travis County Commissioners Court. Prior to relying on this joint notification Travis County placed notification in the newspaper and a sign on lots that were being resubdivided and replatted. In some instances, depending on plat vacation elements, the County also sent notification to everyone in the original subdivision

Earlier this year the City of Austin amended the public notification requirement inside their corporate city limits. Inside the corporate city limits notification letters are sent to homeowners and renters (who use Austin utilities) 500 feet from proposed developments.

Staff recommends setting a public hearing to receive testimony regarding public notification. Staff recommends asking the City of Austin to amend the public notification code in Title 30 to make notification requirement in the ETJ mirror the more inclusive notification found inside the corporate city limits. Staff also recommends adding a requirement to the notification letter stating what specific non-residential uses will be on the property and a sign requirement for resubdivisions, replats and plat variances.

Issues and Opportunitites

Critical Water Quality Zone §30-5-92

The City of Austin has stated that there is a minimal overall impact to property. The impact of increasing buffers along the Colorado River would increase the CWCZ from thirteen percent to seventeen percent. Sand and gravel properties would lose about four percent of land available for mining. Existing sand and gravel operations

would be grandfathered from the expanded buffer zone. There would be limited impact to other users due to the existing floodplain. Ninety-one percent of the proposed buffer area is in the existing 100 year FEMA floodplain. Additionally, the City has a variance process for property owners to redress disproportionate impacts from the new buffer.

Expanding the CWQZ could have an adverse impact on Travis County if the County builds new parks along the Colorado River. There are certain uses (such as parking) that are not currently permitted in the CWCZ. Travis County recommends that the environmental code section of Title 30 that allows certain uses in the CWQZ be expanded to include the Colorado River.

It is the responsibility of City of Austin staff to conduct environmental reviews and administering Section Five of Title 30 in the City of Austin extra territorial jurisdiction (ETJ). This division of review authorities was laid out in the Travis County – City of Austin 1445 Interlocal Agreement. City of Austin staff would administrate this proposed code amendment. The City of Austin has already adopted this proposed amendment inside their corporate limits.

Budget and Fiscal Impact:

Colorado River Buffer

None

Public Notification

Travis County will be responsible for making and putting up the public notification signs.

Required Authorizations:

County Attorney's Office - Chris Gilmore

Exhibits:

Proposed Amendments to Chapter 30

JG:ab 1105

7

Travis County Commissioners Court Agenda Request

Voting Session 7/1/08
(Date)

Work Session _____
(Date)

I. A. Request made by: Joseph P. Gieselman Phone # 854-9383
Executive Manager, TNR

- B. Requested Text: **Consider and take appropriate action on three items regarding Meadows of Blackhawk Phase 7A-1, a subdivision in Precinct 2:**
 - A. **Acceptance of dedication of Meadows of Blackhawk Phase 7A-1**
 - B. **License Agreement with Meadows of Blackhawk Homeowners Association, Inc.**
 - C. **Cash Security Agreement for boundary street, Rowe Lane**

C. Approved by: _____
Commissioner Sarah Eckhardt, Precinct Two

II. A. Is backup material attached*: Yes X No _____

*Any backup material to be presented to the court must be submitted with this Agenda Request (original and 8 copies).

B. Have the agencies affected by this request been invited to attend the Work Session?

Yes X No Quw Please list those contacted and their phone numbers:

- | | |
|---------------------------|-----------------------------|
| Donald W. Ward - 854-9383 | Anna Bowlin - 854-9383 |
| David Greear - 854-9383 | Howard Herrin - 854-9383 |
| Scott Lambert - 854-9383 | Lucious Henderson -266-3314 |

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- ___ Additional funding for any department or for any purpose
- ___ Transfer of existing funds within or between any line item budget
- ___ Grant

Human Resources Department (854-9165)

- ___ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 473-9383
FAX (512) 708-4649

MEMORANDUM

DATE: June 20, 2008

TO: Members of the Commissioners' Court

THROUGH: Joseph P. Gieselman, TNR Executive Manager *DPW*

FROM: Donald W. Ward, P.E., Director, Road Maintenance, Bridge and Fleet

SUBJECT: **A. Acceptance of dedication of Meadows of Blackhawk Phase 7A-1**
B. License Agreement with Meadows of Blackhawk Homeowners Association, Inc.
C. Cash Security Agreement for boundary street, Rowe Lane

A. Summary and TNR Staff Recommendation: Acceptance of dedication of Meadows of Blackhawk Phase 7A-1

This subdivision was recorded July 20, 2004. This subdivision has been inspected for conformance with approved plans and specifications as listed. There are no items on the punch lists to be corrected. The stop signs, for this section have been approved under Chapter 251 of the Texas Transportation Code.

This section is accessed from Rowe Lane, accepted for maintenance by Travis County. This action will add 0.10 miles to the Travis County road system. TNR staff recommends approval of the proposed motion.

Budgetary and Fiscal Impacts:

There are no budgetary impacts. All fiscal posted will be released, except for any un-constructed residential sidewalks.

Issues and Opportunities:

The delay in processing was waiting for a License Agreement, from the homeowners association, and for boundary street fiscal from the developer.

Exhibits:

Approval of Construction
List of streets
Requirements
Registered Accessibility letter
Attached maps

B. Summary and Staff Recommendation: License Agreement with the Meadows of Blackhawk Homeowners Association, Inc.

The applicant requests to enter into a license agreement, which will cover improvements in the right-of-way of Treyburn Lane within the Meadows of Blackhawk Phase 7A-1. The covered improvements do not reduce sight distance conditions or place unacceptable hazards in the clear recovery zone. TNR staff recommends approval of the proposed motion.

Budgetary and Fiscal Impacts:

A Letter of Credit in the amount of \$10,040.00 has been submitted as security for the licensed property that is described in the attached License Agreement.

Issues and Opportunities:

In regards to the proposed License Agreement, "...the ASSOCIATION agrees to and shall indemnify, defend and hold harmless the COUNTY and its officers, agents and employees against all claims, suits, demands, judgments, expenses, including attorney's fees, or other liability for personal injury, death, or damage to any person or property, which arises from or is in any manner connected to or caused in whole or in part by the ASSOCIATION's construction, maintenance or use of the Licensed Property." The Steiner Ranch Master Association, Inc. (the "ASSOCIATION") has provided insurance that adds Travis County as an additional insured for the improvements as described in the attached Agreement. We do not foresee any opposition to this action.

Required Authorizations:

The License Agreement is the approved form included in the Appendix of our Standards book Exhibit 82.701A.

Exhibits:

License Agreement & Exhibit

C. Summary and Staff Recommendation: Cash Security Agreement for boundary street Rowe Lane.

Rowe Lane Development, Ltd. proposes to use this Cash Security Agreement (CSA), in the amount of \$700,00, in order to post Boundary Street fiscal for this subdivision's pro-rata share of improvements to Rowe Lane. The posting of this CSA is per Section 4, Acceptance By County, of "The Park VI at Blackhawk Sections One, Two, and Three Phasing Agreement". TNR staff recommends approval of the proposed motion.

Budgetary and Fiscal Impacts:

The fiscal will be used directly for the improvements to Rowe Lane.

June 20, 2008

Page 3

Required Authorizations:

The form of the Cash Security Agreement is the standard approved form as included in the Standards for Construction of Streets and Drainage in Subdivisions , with one exception – the Expiration Date is “None”.

Exhibits:

Cash Security Agreement

DV:DWV:dv

1105 Meadows of Blackhawk Ph 7A-1

1102 Meadows of Blackhawk Ph 7A-1



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

APPROVAL OF CONSTRUCTION

DATE: 9/6/05

DEVELOPER:

Mr. John Moline
Gehan Homes, Ltd.
13915 Burnet Road #204
Austin, TX 78728

ENGINEER:

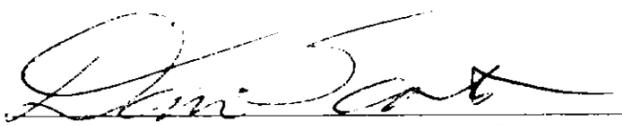
Mr. J. Keith Collins
Randal Jones Engineering, Inc.
1212 E. Braker Lane
Austin, TX 78753

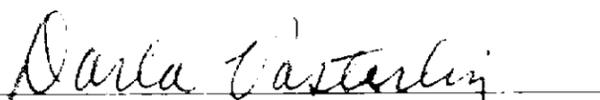
SUBJECT: Meadows at Blackhawk Phase 7A-1

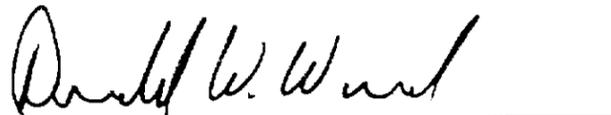
Effective this date, street and drainage construction within this project appears to be in conformance with the approved Construction Documents. This construction has entered into a one (1) year Performance Period. Prior to the end of this Period, Travis County will inspect the streets and/or drainage construction to determine if the subdivision appears to be in a condition substantially equal to that at the beginning of the Performance Period. If not, the developer/owner shall take corrective actions, which are acceptable to the County.

The Developer is required to maintain Performance Period fiscal of 10% of the actual street and drainage cost, until the end of the Performance Period, plus 100% of the un-constructed residential sidewalks until all of the sidewalks are constructed to Travis County Standards.

None noted

BY: 
TNR Construction Inspector Dan Scott


TNR Engineering Specialist Darla Vasterling


TNR Road Maintenance -

1102 Fiscal File

1105 Subdivision File



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building, 11th Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

Meadows of Blackhawk Phase 7A-1

REQUIREMENTS FOR APPROVAL OF CONSTRUCTION PUBLIC STREET SUBDIVISIONS PER STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS - AUGUST 28, 1997

- 4/27/05 1. Professional Engineer's certification of quantities of work completed (Engineer's Concurrence Letter). § 82.401(c)(1)(A) § 82.604(c)(2)
- NA 2. Construction Summary Report, signed by COA inspector. § 82.604(c)(1)
- 4/27/05 3. Contractor's (signed) invoice or receipt of payment for work completed. § 82.401(c)(1)(B)
- 4/27/05 4. Reproducible Plans, certified as "Record Drawings", by the Owner's Consulting Engineer [§ 82.604(c)(3)] including a Signage and Striping Plan [§ 82.303(c)] and accompanying Stop Sign Warrant sheet for each sign.
have
- release 5. Performance Period Fiscal for 10% of the actual construction cost of street and drainage construction plus fiscal for residential sidewalks, if applicable. If bond, it must be in a form acceptable to Travis County and dated near the time of the TNR inspection report. Must be posted by owner/developer. § 82.604(c)(4), § 82.401(8)
- NA 6. If applicable, a copy of the Conditional Letter of Map Amendment or Revision from FEMA to begin Performance Period and the completed Letter of Map Revision (LOMR) to accept streets for maintenance. § 82.604(c)(5)
- 4/27/05 7. A letter from Texas Department of Licensing and Regulation approving subdivision construction (when sidewalks are required per plat and when the total construction costs of sidewalks exceed \$50,000.00 or when a variance is required). Plan approval required at time of Approval of Construction. Substantial compliance (inspection approval), including residential sidewalks, required at time of street acceptance for maintenance. § 82.202(q)(2), § 82.301 (13)
- 10/27/05 8. A TNR inspection report, indicating the completion of that portion of the work represented by the reduction of fiscal (streets and drainage, including detention ponds and common area sidewalks and traffic control devices shown on the approved traffic control plan). § 82.401(c)(1)(C)
- 8/19/05 9. Approval of other agencies - cities, if in their F.T.J. Municipal or other Utility Districts.
- 6/18/08 10. License Agreement



December 6, 2004

William Peckman
Gehan Homes
14205 Burnet Road, Suite 500
Austin, TX 78728

Re: Meadows of Blackhawk Section 7A-1 (formerly Section 7)
Meadows of Blackhawk Subdivision
3719 Rowe Lane
Pflugerville, TX 78660
Inspection performed October 8, 2004

EABPRJA3833044
(RRAS Project No. Ri03028)

Corrective Modifications Approved

Dear Mr. Peckman,

A submittal regarding corrective modifications for the referenced facility was received on December 6, 2004, from your office. I am pleased to inform you that all items cited in the inspection report now appear to be in substantial compliance with the requirements of the Texas Architectural Barriers Act, Chapter 469, Texas Government Code (formerly Article 9102, Texas Civil Statutes). The project is approved.

This information has been forwarded to the Texas Department of Licensing & Regulation and you should receive from them a Certificate of Substantial Compliance and an "Access for All" decal.

Please note, this determination does not address the applicability of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local or federal requirement. For information on the ADA, call the ADA Hotline, (800) 949-4232 or the United States Department of Justice at (202) 514-0301.

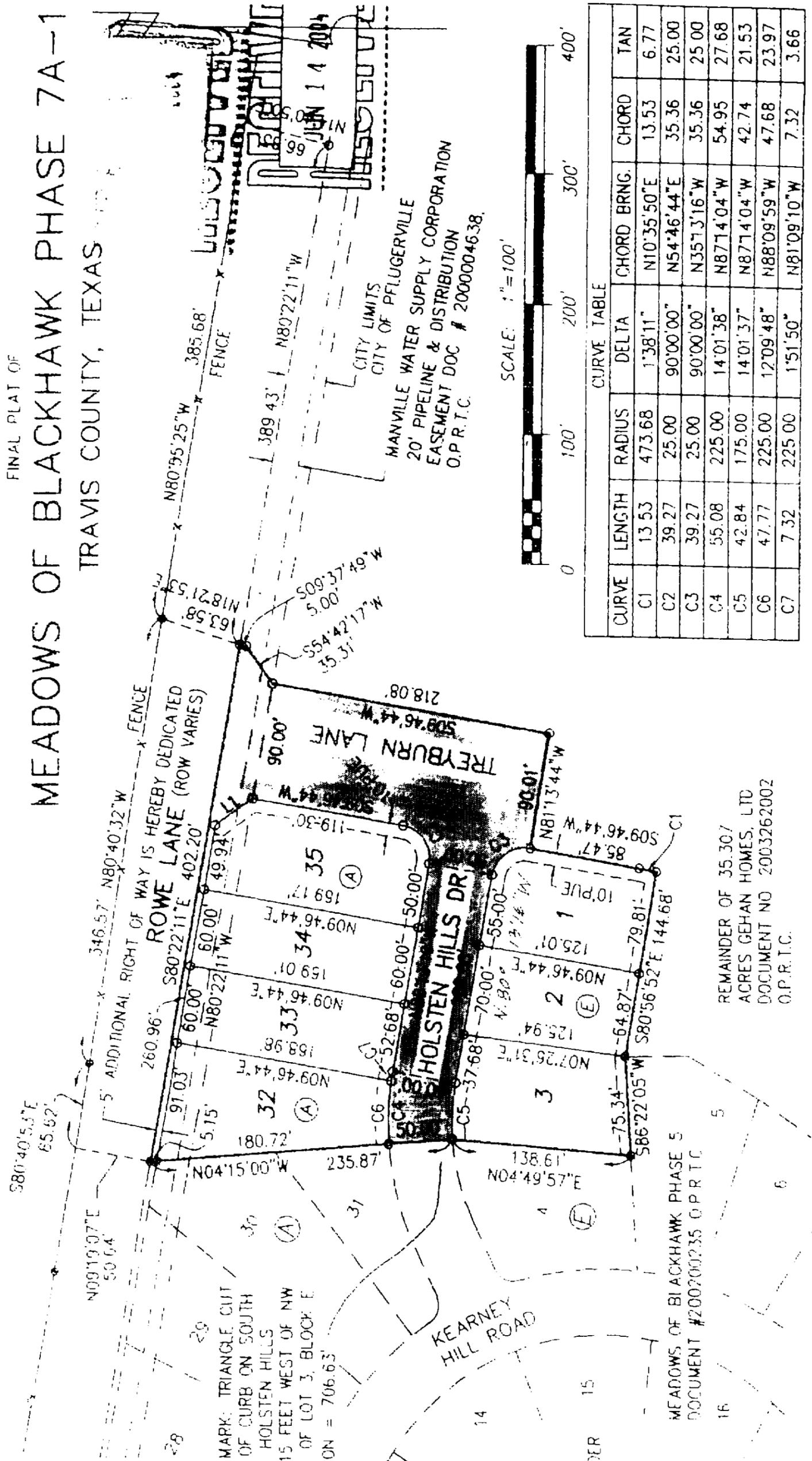
Yours truly,

Robin Roberts
Robin Roberts' Accessibility Services

cc: J. Keith Collins, Randall Jones Engineering
Jenny Pollard, Randall Jones Engineering (via email)

Robin Roberts' Accessibility Services
8505 Kearsarge Cove
Austin, Texas 78745-7630
Email: robinroberts@austin.rr.com
Tel: 512 291 5994
Fax: 512 282 9341

FINAL PLAT OF MEADOWS OF BLACKHAWK PHASE 7A-1 TRAVIS COUNTY, TEXAS



CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	CHORD BRNG.	CHORD	TAN
C1	13.53	473.68	1°38'11"	N10°35'50"E	13.53	6.77
C2	39.27	25.00	90°00'00"	N54°46'44"E	35.36	25.00
C3	39.27	25.00	90°00'00"	N35°13'16"W	35.36	25.00
C4	55.08	225.00	14°01'38"	N87°14'04"W	54.95	27.68
C5	42.84	175.00	14°01'37"	N87°14'04"W	42.74	21.53
C6	47.77	225.00	12°09'48"	N88°09'59"W	47.68	23.97
C7	7.32	225.00	1°51'50"	N81°09'10"W	7.32	3.66

REMAINDER OF 35.307
 ACRES GEHAN HOMES, LTD
 DOCUMENT NO 2003262002
 O.P.R.T.C.

MEADOWS OF BLACKHAWK PHASE 5
 DOCUMENT #200200235 O.P.R.T.C.

2. The agreement by the ASSOCIATION to provide the below-specified insurance and indemnification in favor of the COUNTY.

III. County's Rights to Licensed Property

A. This Agreement is expressly subject and subordinate to the present and future right of the COUNTY, its successors, assigns, lessees, grantees, and licensees, to construct, install, establish, maintain, use, operate, and renew any public utility facilities, franchised public facilities, roadways or streets on, beneath or above the surface of the Licensed Property. The COUNTY shall take reasonable measures to prevent damage to any Improvements on the Licensed Property, however, any damage to or destruction of the ASSOCIATION's property by the COUNTY in the exercise of the above-described rights shall be at no charge, cost, claim or liability to the COUNTY, its agents, contractors, officers or employees. Nothing in this Agreement shall be construed to limit in any way the power of the COUNTY to widen, alter or improve the Licensed Property pursuant to official action by the governing body of the COUNTY or its successors; provided, however, that the COUNTY shall provide the ASSOCIATION with at least thirty (30) days prior written notice of any such contemplated action.

B. NOTWITHSTANDING ANY PROVISIONS IN THIS AGREEMENT TO THE CONTRARY, THE COUNTY RETAINS THE RIGHT TO ENTER UPON THE LICENSED PROPERTY, AT ANY TIME AND WITHOUT NOTICE, ASSUMING NO OBLIGATION TO THE ASSOCIATION, TO REMOVE ANY OF THE IMPROVEMENTS OR ALTERATIONS THEREOF, WHENEVER SUCH REMOVAL IS DEEMED NECESSARY FOR: (A) EXERCISING THE COUNTY'S RIGHTS OR DUTIES WITH RESPECT TO THE LICENSED PROPERTY; (B) PROTECTING PERSONS OR PROPERTY; OR (C) THE PUBLIC HEALTH OR SAFETY WITH RESPECT TO THE LICENSED PROPERTY.

IV. Insurance

A. The ASSOCIATION shall, at its sole expense, provide extended public liability insurance coverage, written by a company acceptable to the County, licensed to do business in Texas, in the amounts of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) per occurrence and ONE MILLION DOLLARS (\$1,000,000.00) in the aggregate for property damage and personal injury and death, which coverage may be provided in the form of a rider and/or endorsement to a previously existing insurance policy. Such insurance coverage shall specifically name the COUNTY OF TRAVIS as co-insured or as an additional insured. This insurance coverage shall cover all perils arising out or connected in any way to the activities of the ASSOCIATION, its officers, employees, agents or contractors, relative to this Agreement. The ASSOCIATION shall be responsible for any deductibles stated in the policy. A true copy of each instrument affecting such additional coverage shall be delivered to the COUNTY'S Executive Manager of Transportation & Natural Resources Department within twenty-one (21) days of the effective date of this Agreement.

B. The ASSOCIATION shall not cause any insurance to be canceled nor permit any insurance to lapse. All insurance certificates shall include a clause to the effect that the policy shall not be canceled, reduced, restricted or otherwise limited until thirty (30) days after the COUNTY has received written notice as evidenced by a return receipt of registered or certified mail.

V. Indemnification

To the extent permitted by Texas law, the ASSOCIATION agrees to and shall indemnify, defend and hold harmless the COUNTY and its officers, agents and employees against all claims, suits, demands, judgments, expenses, including attorney's fees, or other liability for personal injury, death, or damage to any person or property, which arises from or is in any manner connected to or caused in whole or in part by the ASSOCIATION's construction, maintenance or use of the Licensed Property. This indemnification provision, however, shall not apply to any claims, suits, damages, costs, losses or expenses (i) for which the COUNTY shall have been compensated by insurance provided under Paragraph IV, above, or (ii) arising solely from the negligent or willful acts of the COUNTY, provided that for the purposes of the foregoing, the COUNTY'S act of entering into this Agreement shall not be deemed to be a "negligent or willful act".

VI. Conditions

A. Compliance with Regulations. The ASSOCIATION agrees that all construction, maintenance and repair permitted by this Agreement shall be done in compliance with all applicable City, County, State and/or Federal policies, traffic, building, health and safety ordinances, laws and regulations.

B. ASSOCIATION's Responsibilities. The ASSOCIATION will be responsible for any damage to or relocation of existing facilities required by the construction of the improvements. Further, the ASSOCIATION shall reimburse the COUNTY for all reasonable costs incurred by the COUNTY in replacing or repairing any property of the COUNTY or of others which was damaged or destroyed as a result of activities under this Agreement by or on behalf of the ASSOCIATION.

C. Maintenance. The ASSOCIATION shall maintain the Licensed Property by keeping the area free of debris and litter. The removal of dead, or dying, plants shall also be handled by the ASSOCIATION at its expense.

D. Removal or Modification. The ASSOCIATION agrees that removal or modification of any improvements now existing or to be later replaced shall be at the ASSOCIATION's sole discretion, except where otherwise provided by this Agreement. This Agreement, until its expiration or revocation, shall run as a covenant on the land on the above-described real property, and the terms and conditions of this Agreement shall be binding on any successors and assigns in interest to the ASSOCIATION or the COUNTY. A written memorandum of this agreement shall be filed in the Real Property Records of Travis County, Texas.

E. Security Deposit. The ASSOCIATION shall provide the COUNTY with cash in a cashier's check in the amount of \$10,040 AND NO/100 DOLLARS (\$10,040.00). Cash provided to the COUNTY will be deposited with the County Treasurer and interest, on the amount, will be paid to the ASSOCIATION, on an annual basis upon the receipt by the Treasurer of a letter requesting such interest. The only condition to a draft on the cash security shall be a letter from the Travis County Judge indicating that the ASSOCIATION has not fulfilled its obligations under this Agreement and that the COUNTY has incurred or will incur expenses with regard to the Improvements located on, upon or in the Licensed Property.

F. Default. In the event that the ASSOCIATION fails to maintain the Licensed Property, then the COUNTY shall give the ASSOCIATION written notice thereof by registered or certified mail, return receipt requested, to the addresses set forth below. The ASSOCIATION shall have thirty (30) days from the date of receipt of such notice to take action to remedy the failure complained of and, if the ASSOCIATION does not satisfactorily remedy the same within the thirty (30) day period, the COUNTY may, at the COUNTY'S option, perform the work or contract for the completion of the work. In addition, the ASSOCIATION agrees to pay, within thirty (30) days of written demand by the COUNTY, all reasonable costs and expenses incurred by the COUNTY in completing the work.

VII. Commencement; Termination by Abandonment

This Agreement shall begin on the date of full execution and continue thereafter for so long as the Licensed Property shall be used for the purposes set forth herein, unless terminated under other provisions of this Agreement. If the ASSOCIATION abandons the use of all or any part of the Licensed Property for such purposes set forth in this Agreement, then this Agreement, as to such portion or portions abandoned, shall expire and terminate following thirty (30) days written notice by the COUNTY to the ASSOCIATION, if such abandonment has not been remedied by the ASSOCIATION within such period. The COUNTY shall thereafter have the same title to the Licensed Property so abandoned as though this Agreement had never been made and shall have the right to enter on the Licensed Property and terminate the rights of the ASSOCIATION, its successors and assigns hereunder. All installations of the ASSOCIATION not removed shall be deemed property of the COUNTY as of the time abandoned.

VIII. Termination

A. Termination by the ASSOCIATION. The ASSOCIATION may terminate this Agreement by delivering written notice of termination to the COUNTY not later than thirty (30) days before the effective date of termination. If the ASSOCIATION so terminates, then it may remove installations that it made from the Licensed Property within the thirty (30) day notice period. Any installations not removed within said period are agreed to be the property of the COUNTY.

B. Termination by County. The COUNTY may revoke this Agreement at any time, if such revocation is reasonably required by the public interest, after providing at least thirty (30) days prior written notice to the ASSOCIATION. Subject to prior written

notification to the ASSOCIATION or its successors in interest, this Agreement is revocable by the COUNTY if:

1. The Improvements, or a portion of them, interfere with the COUNTY'S use of the Licensed Property;
2. Use of the Licensed Property becomes necessary for a public purpose;
3. The Improvements, or a portion of them, constitute a danger to the public, which the COUNTY deems not to be remediable by alteration or maintenance of such Improvements;
4. Despite thirty (30) days written notice to the ASSOCIATION, maintenance or alteration necessary to alleviate a danger to the public has not been made; or
5. The ASSOCIATION fails to comply with the terms and conditions of this Agreement, including, but not limited to, the insurance requirements specified herein.

If the ASSOCIATION abandons or fails to maintain the Licensed Property, and the COUNTY receives no substantive response within thirty (30) days following written notification to the ASSOCIATION, then this Agreement shall terminate and the COUNTY may remove and/or replace all Improvements or a portion thereof and collect from ASSOCIATION the COUNTY'S actual expenses incurred in connection therewith.

IX. Eminent Domain

If eminent domain is exerted on the Licensed Property by paramount authority, then the COUNTY will, to the extent permitted by law, cooperate with the ASSOCIATION to effect the relocation of the ASSOCIATION's affected installations at the ASSOCIATION's sole expense. The ASSOCIATION shall be entitled to retain all monies paid by the condemning authority for its installations taken, if any.

X. Interpretation

In the event of any dispute over its meaning or application, this Agreement shall be interpreted fairly and reasonably and neither more strongly for or against either party.

XI. Application of Law

This Agreement shall be governed by the laws of the State of Texas. If the final judgment of a court of competent jurisdiction invalidates any part of this Agreement, then the remaining parts shall be enforced, to the extent possible, consistent with the intent of the Parties as evidenced by this Agreement.

XII. Venue

TO THE EXTENT ALLOWED BY TEXAS LAW, IT IS AGREED THAT VENUE FOR ALL LAWSUITS CONCERNING THIS AGREEMENT WILL BE IN TRAVIS COUNTY, TEXAS. THIS AGREEMENT CONCERNS REAL PROPERTY LOCATED IN TRAVIS COUNTY, TEXAS, AND IS WHOLLY PERFORMABLE IN TRAVIS COUNTY.

XIII. Covenant Running with Land

This License Agreement and all of the covenants herein shall run with the land; therefore, the conditions set forth herein shall inure to and bind each party's successors and assigns.

XIV. Assignment

The ASSOCIATION shall not assign, sublet or transfer its interest in this Agreement without the written consent of the COUNTY. If such consent is granted, it shall then be the duty of the ASSOCIATION, its successors and assigns, to give prompt written notice to the COUNTY of any assignment or transfer of any of the ASSOCIATION's rights in this Agreement, giving name, date, address and contact person.

XV. Notice

Any notice and/or statement, required or permitted hereunder, shall be deemed to be given and delivered by depositing same in the United States mail, certified with return receipt requested, postage prepaid, addressed to the appropriate party at the following addresses or at such other addresses specified by written notice delivered in accordance herewith:

ASSOCIATION:

Meadows of Blackhawk Homeowners Association, Inc.
c/o Goodwin Management, Inc.
11149 Research Blvd. Suite 100
Auntin, TX 78759-5227
Phone: 852 - 7998

COUNTY:

Honorable Samuel T. Biscoe (or successor)
Travis County Judge
P.O. Box 1748
Austin, Texas 78767

COPY TO:

**Joseph Gieselman, Executive Manager (or successor)
Travis County Transportation and Natural Resources Dept.
P.O. Box 1748
Austin, Texas 78767**

COPY TO:

**Honorable David A. Escamilla (or successor)
Travis County Attorney
P.O. Box 1748
Austin, Texas 78767
Attn: File No. 83.____**

XVI. Annexation by the City

A. If the total area within the Licensed Property is annexed for full purposes by the City of Austin or other incorporated municipality (the "CITY"), then all references in this Agreement to "the COUNTY" shall be construed to mean "the CITY"; all references to "the Executive Manager of the COUNTY Transportation and Natural Resources Department" shall be construed to mean "the Director of the CITY Department of Public Works & Transportation"; all references to "the Commissioners Court" shall be construed to mean "the CITY Council". Any other references to COUNTY employees shall be construed to mean the analogous CITY employee or officer.

EXECUTED AS OF THE DATES SET FORTH BELOW:

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe, County Judge

Date: _____

ACKNOWLEDGEMENT

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

This instrument was acknowledged before me on this the ____ day of _____, 2008, by Samuel T. Biscoe, County Judge of Travis County, Texas, a duly organized County and political subdivision of the State of Texas, on behalf of said County.

Notary Public in and for the State of Texas

Printed/Typed Name

My commission expires

TERMS AND CONDITIONS ACCEPTED, this the 13 day of June, 2008.

THE ASSOCIATION:

Meadows of Blackhawk HOA

By: [Signature]
signature

Name: PERRIN BUTLER, JR.
printed name

Title: VICE-PRESIDENT
Authorized Representative

ACKNOWLEDGEMENT

THE STATE OF TEXAS

§

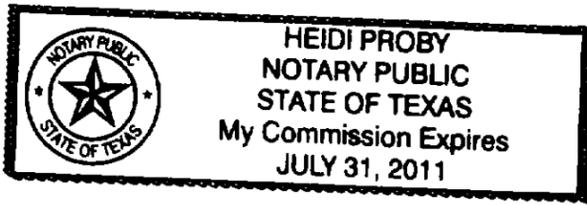
COUNTY OF TRAVIS

§

§

*Derrin
Butler*

This instrument was acknowledged before me on this the 13 day of June, 2008, by as Vice President of the Meadows of Blackhawk HOA, a Texas corporation, on behalf of said corporation.



Heidi Proby
Notary Public in and for the State of Texas

Heidi Proby
Printed/Typed Name

7.31.2011
My commission expires

ADDRESS OF ASSOCIATION:

Austin, Texas

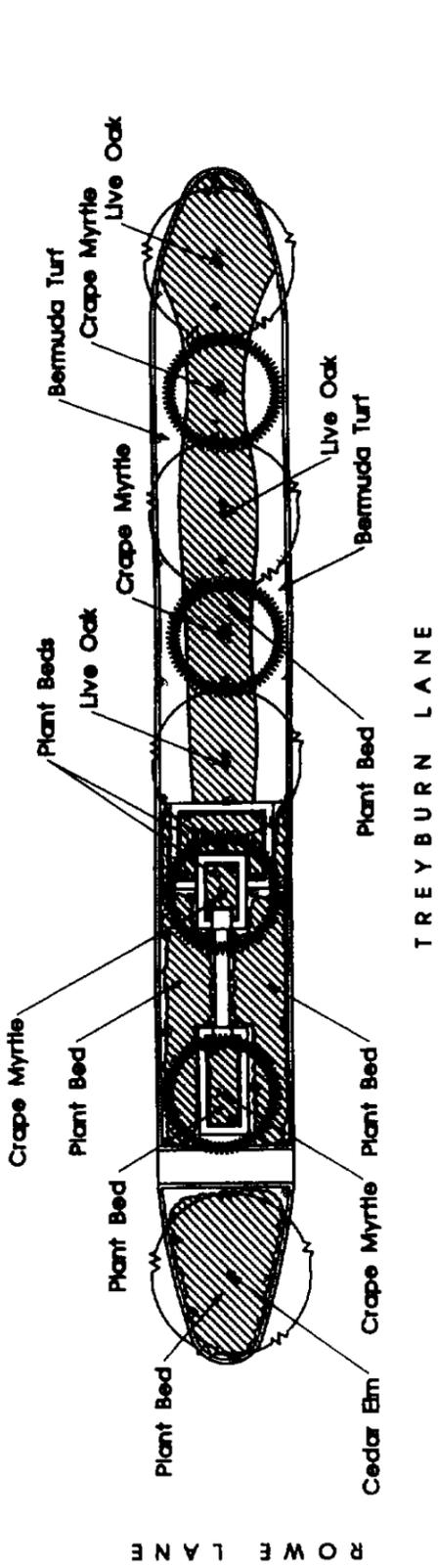
phone

ASSOCIATION'S MANAGEMENT CO.

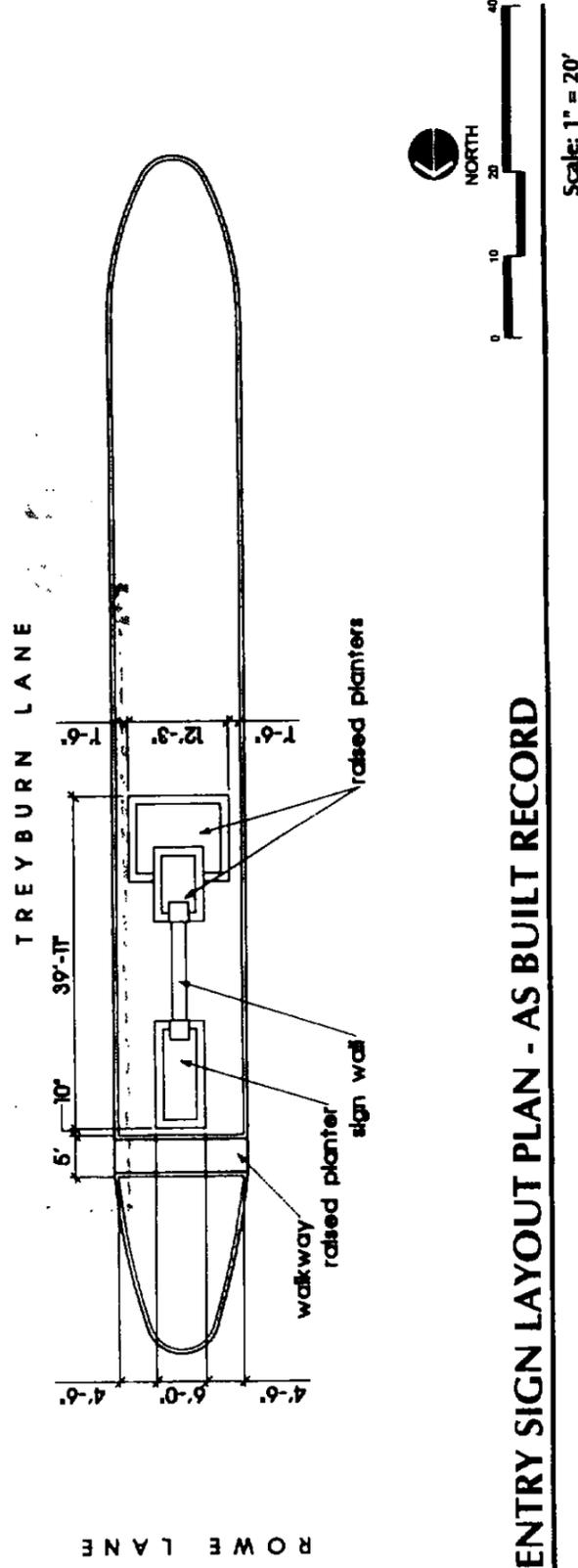
GOODWIN MANAGEMENT, INC
11149 RESEARCH BLVD #100
AUSTIN TX 78759-5227

Attn: KATHY TAYLOR
852-7998

phone



ENTRY SIGN PLANTING PLAN - AS BUILT RECORD



ENTRY SIGN LAYOUT PLAN - AS BUILT RECORD



SEC Planning Consultants

Planning • Landscape Architecture • Community Branding

TDAS • 131246700 • 512-344-7800
www.secplanning.com • info@secplanning.com

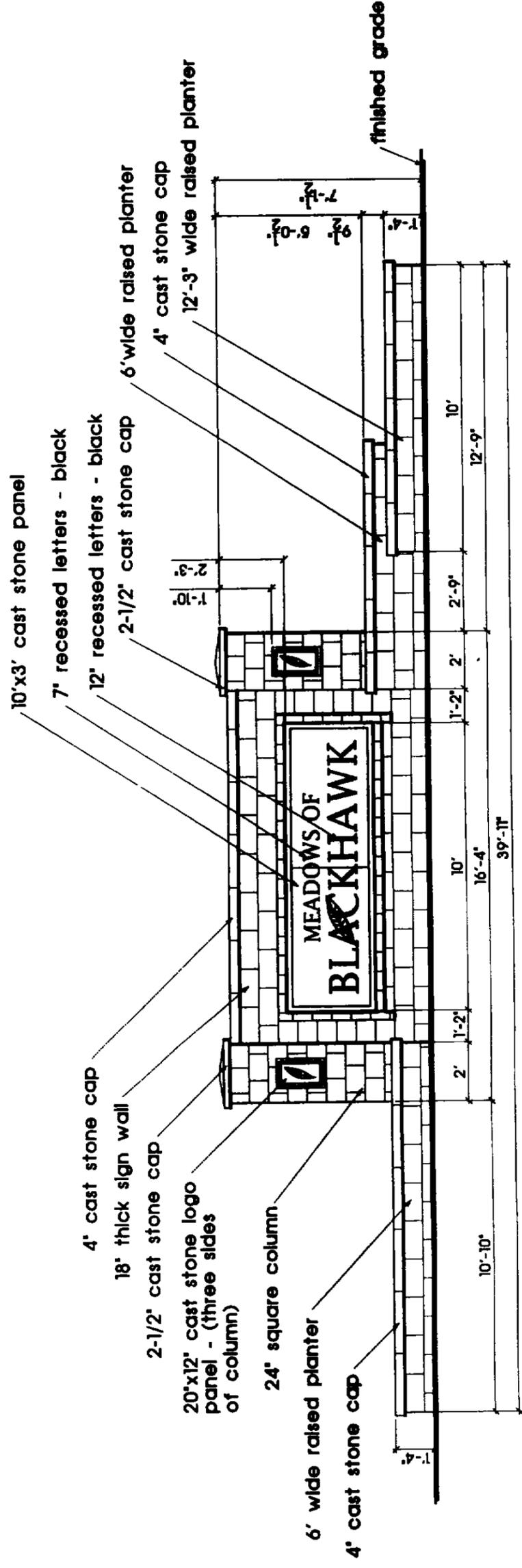
MEADOWS OF BLACKHAWK

GEHAN HOMES

AUSTIN, TEXAS

January 14, 20

This reproduction, copying or other use of this drawing without the consent of SEC Planning Consultants is prohibited.
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SEC Planning Consultants



General Sign Construction:
 4" Austin White limestone veneer over concrete masonry core, set on reinforced concrete footing.



Scale: 1/4" = 1'-0"

ENTRY SIGN ELEVATION - AS BUILT RECORD

MEADOWS OF BLACKHAWK
GEHAN HOMES
 AUSTIN, TEXAS

§ EXHIBIT 82.401 (C-1)

(c-1) CASH SECURITY AGREEMENT – BOUNDARY STREET

TO: Travis County, Texas

DEVELOPER: **Rowe Lane Development, Ltd.**

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: **\$700.00**

SUBDIVISION: Boundary street Improvements for

DATE OF POSTING: 6/18/2008

EXPIRATION DATE: None

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this CASH SECURITY AGREEMENT (this "Agreement"). Travis County (the "County") may draw on the account of the DEVELOPER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The County considers such a drawing on the escrowed funds to be necessary for payment of improvements to be constructed in the right of way of a street bounding the SUBDIVISION shown above. No further substantiation of the necessity of the draw is required by this Agreement.

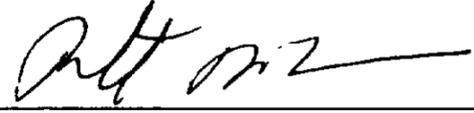
Partial drafts and reductions in the escrowed funds are permitted. Drafts will be honored within five calendar days of presentment. This Agreement may be revoked only by the consent of the DEVELOPER and TRAVIS COUNTY.

The escrowed funds will be invested, with interest earned at the rate Travis County receives for its 90-day accounts, and will be credited to the project to provide for any contingencies and change orders. Any funds remaining in escrow upon the approval of the PROJECT will be returned to the DEVELOPER.

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe
County Judge

Date: _____



DEVELOPER signature

By: Rob Tiemann
President
Rowe Lane Development, Ltd.

address and phone

Date: 6/17/08

08 JUN 20 PM 3:13

8

TRAVIS COUNTY COMMISSIONERS' COURT AGENDA REQUEST

Voting Session: July 1, 2008

Work Session: _____

I. A. Request made by: Joseph P. Gieselman, TNR Phone # 854-9383

B. Requested Text:
Discuss and take appropriate action regarding proposed new park hours and a new park rule prohibiting tobacco products at youth events.

C. Approved by: _____
Gerald Daugherty, Precinct 3 Commissioner

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all the agencies or officials' names and telephone numbers that might be affected or involved with the request. Send a copy of this Agenda Request and backup to them:

Charles Bergh, TNR Parks	854-9437
Robert Armistead, TNR Parks	854-9437
Kurt Nielsen, TNR Parks	854-7275
Dan Perry, TNR Parks	263-9114
Dan Chapman, TNR Parks	263-9114

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any item budget
- _____ Grant

Human Resources Department (854-9165)

- _____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- _____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- _____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-9436

June 19, 2008

MEMORANDUM

TO: Members of the Commissioners' Court

FROM: Joseph P. Gieselman, Executive Manager, TNR

SUBJECT: Discuss and take appropriate action regarding proposed new park hours and a new park rule prohibiting tobacco products at youth events.

Proposed Motion:

- A. Discuss proposed new park hours and take appropriate action.
- B. Discuss a new rule prohibiting tobacco products at youth athletic events and take appropriate action.

Summary and Recommendation:

Park Hours

Our goal is to establish simplified and consistent park hours throughout our system. We understand that some of our facilities require different hours of operation due to special needs, but we would like to minimize system variations.

The majority of our parks currently have four time changes per year for day-use closing. (See attachment 1 for current park hours.) This system of changing hours four times during a year is confusing to the public and is difficult for staff to manage.

This problem has become accentuated with the shift of the beginning of Daylight Savings time to early March and shifting the end of DST to early November. Thus, park staff are trying to close parks when there is still up to an hour of daylight remaining. This is a disservice to those visitors who want to either enjoy the added daylight and/or view the sunset, and often puts our staff in confrontational situations when trying to close the parks at the approved time.

To standardize, as much as practical, system hours and to accommodate our visitors by adjusting for the changes in Daylight Savings times, park staff propose the new park hours outlined in attachment 2. These changes would result in the majority of our parks closing at civil twilight.

For clarification purposes, below are listed some commonly accepted definitions:

Twilight: The time before sunrise and after sunset where it is still light outside, but the sun is not in the sky.

Civil Twilight: The time period when the sun is no more than 6 degrees below the horizon at either sunrise or sunset. The horizon should be clearly defined and the brightest stars should be visible under good atmospheric conditions (i.e. no moonlight, or other lights). One still should be able to carry on ordinary outdoor activities. In the morning before the beginning of civil twilight and in the evening after the end of civil twilight, artificial illumination is normally required to carry on ordinary outdoor activities.

Generally speaking, civil twilight begins approximately 30 minutes after sunset, and ends approximately 30 minutes before sunrise.

We propose changing the Tom Hughes Park off-season closing schedule. Currently, the park is closed on weekdays during October, November, and February, and is closed altogether during December and January. We propose closing the park altogether from November 1st through March 31st. Historically, Tom Hughes experiences extremely low visitation levels during these months, and it is confusing to visitors to have the park open different days during the week.

Currently, sport facility hours are 8:00 AM - 10:30 PM; however, many sports events organizers have requested an earlier start time, and we have determined that events are ending earlier. To accommodate this, staff proposes adjusting sports facilities hours to 7:00AM - 10:00PM.

Also, to better align sport field closure dates with the dormant season, staff propose extending field closure by two weeks. Currently, fields are closed to play from December 15th through February 15th. Staff proposes changing the closure dates to December 1st through February 15th.

New Park Rule

Staff proposes implementing a rule prohibiting the use of tobacco products at youth athletic events. A concerned constituent whose son plays little league baseball at one of our facilities brought the issue to staff's attention. Upon investigation, staff determined that a majority of municipal youth organizations have a rule prohibiting the use of tobacco products at their facilities. The new rule would read "The use of tobacco products are prohibited at this facility during youth events".

Budgetary and Fiscal Impact:

We do not anticipate any financial impact as a result of these changes.

Background:

Park Hours

We currently have four park hours time changes per year at most of our day-use parks with gates. (See attachment 1 for current park hours) Exceptions are below:

Hamilton Pool Preserve, 9:00 AM – 6:00 PM year round.

Tom Hughes Park, Open weekends only in fall and spring; closed in winter season

Milton Reimer's Ranch Park, 7:00 AM - Civil twilight year round.

In our day-use parks without gates, (see attachment 1) the majority of our parks are open from sunrise to sunset. Staff proposes (see attachment 2) changing hours at these parks to Sunrise – Civil twilight.

Exceptions to this are two parks with boat ramps (but no gates): Loop 360 Boat Ramp and Mary Quinlan Park. These parks are currently open until 10:00 PM year round. Staff recommend a new closing time of civil twilight for those visitors recreating in the park and who are not using the boat ramps. This will accommodate boaters who are out late and also discourage unwelcome late-night activity and/or camping in these parks. Opening time would remain at sunrise.

The gated day-use parks would open at 7:00 AM and close at civil twilight. Exceptions are Hamilton Pool Preserve, Hippie Hollow Park, Cypress Creek Park, and Tom Hughes Park. Hamilton Pool Preserve hours would remain the same: 9:00 AM - 6:00 PM daily; these hours are designed to minimize impact on preserve flora and fauna. Hippie Hollow, Cypress Creek Day-Use, and Tom Hughes would open at 9:00 AM year round in order to conserve resources required to open earlier. In addition, historic use patterns indicate that these parks are not normally visited early in the morning.

New Park Rule

In August 1993, Commissioners Court adopted rules that include the prohibition of alcohol at Del Valle Youth Fields. Since then, numerous youth athletic facilities have been added at three Metropolitan Parks and Webberville Park. In addition, staff has determined that most youth organizations and facilities ban the use of tobacco products. However, many Travis County facilities, although designed for youth sports, are used by the general public. Therefore, staff proposes that the rule apply at our sports facilities only during sponsored youth events.

Required Authorization:

Travis County Commissioners' Court

Attachments:

Current Park Hours

Proposed Park Hours

cc: Charles Bergh, TNR – Parks Division Director
Robert Armistead – Parks Program Manager
Dan Chapman, TNR – Chief Park Ranger
Dan Perry, TNR – West District Park Manager
Kurt Nielsen, TNR – East District Park Manager

Attachment 1

TRAVIS COUNTY PARKS HOURS:

Park Name	Spring (Mar 1-Apr 30)	Summer (May 1-Sept 9)	Fall (Sept 10-Oct 31)	Winter (Nov 1-Feb 28)	
Allen Park	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate
Arkansas Bend	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	24 hrs
Ben Fisher	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate
Bob Wentz	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Cypress Creek	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Day-use Gated Boat Ramp open 24 hrs
Dave Reed	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No longer managed by TC
Del Valle	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	No Gate
Dink Pearson	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	No Gate
Fritz Hughes	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate
Hamilton Pool Preserve CLOSED: During Hazardous Trail Conditions	9:00 AM to 6:00 PM	9:00 AM to 6:00 PM	9:00 AM to 6:00 PM	9:00 AM to 6:00 PM	Gated
Hippie Hollow/ Mc Greggor	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Laura Reed	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No longer managed by TC
Little Webberville	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate
Loop 360 Boat Ramp	Sunrise to 10:00 PM	Sunrise to 10:00 PM	Sunrise to 10:00 PM	Sunrise to 10:00 PM	No Gate
Mansfield Dam	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Day use - Gated Boat ramp open 24 hrs
Mary Quinlan	Sunrise to 10:00 PM	Sunrise to 10:00 PM	Sunrise to 10:00 PM	Sunrise to 10:00 PM	No Gate
Northeast Metropolitan Park	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Pace Bend	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	24 hrs
Richard Moya	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Southeast Metropolitan Park	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Sandy Creek	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	Sunrise to 9:00 PM-day use 24 hrs. for camping	24 hrs
Sports Facilities CLOSED: Every Friday & Dec. 15th - Feb. 15th	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	8:00 AM to 10:30 PM	N/A
Selma Hughes	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate
Tom Hughes CLOSED: During Hazardous Trail Conditions	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	Sept 10-Sept 30 9:00AM-7:30PM Oct.1-Nov.30 Weekends only (Sat, Sun, Hol.)	(Dec 1-Jan 31) Closed (Feb 1-Feb 28) Weekends only (Sat, Sun, Hol.)	Gated
Webberville	9:00 AM to 7:30 PM	8:00 AM to 9:00 PM	9:00 AM to 7:30 PM	9:00 AM to 6:00 PM	Gated
Windmill Run	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	Sunrise to Sunset	No Gate

Attachment 2

TRAVIS COUNTY PARKS HOURS:

PROPOSED

Park Name	Park Hours	
Allen Park	Sunrise to Civil Twilight (DARK)	No Gate
Ben Fisher	Sunrise to Civil Twilight (DARK)	No Gate
*Del Valle	Sunrise to Civil Twilight (DARK)	No Gate
Fritz Hughes	Sunrise to Civil Twilight (DARK)	No Gate
Selma Hughes	Sunrise to Civil Twilight (DARK)	No Gate
Windmill Run	Sunrise to Civil Twilight (DARK)	No Gate
Dink Pearson	Sunrise to Civil Twilight (DARK)	No Gate/Boat Ramp
Little Webberville	Sunrise to Civil Twilight (DARK)	No Gate/Boat Ramp
Loop 360 Boat Ramp	Sunrise to Civil Twilight (DARK)	No Gate/Boat Ramp
Mary Quinlan	Sunrise to Civil Twilight (DARK)	No Gate/Boat Ramp
Mansfield Dam Boat Ramp	Sunrise to Civil Twilight (DARK)	No Gate/Boat Ramp
Mansfield Dam Day-Use	8:00 AM to Civil Twilight (DARK)	Gated
Bob Wentz	8:00 AM to Civil Twilight (DARK)	Gated
*East Metropolitan Park	8:00 AM to Civil Twilight (DARK)	Gated
Milton Reimers Ranch	8:00 AM to Civil Twilight (DARK)	Gated
*Northeast Metropolitan Park	8:00 AM to Civil Twilight (DARK)	Gated
*Richard Moya	8:00 AM to Civil Twilight (DARK)	Gated
*Southeast Metropolitan Park	8:00 AM to Civil Twilight (DARK)	Gated
*Webberville	8:00 AM to Civil Twilight (DARK)	Gated
Hamilton Pool Preserve CLOSED: During Hazardous Trail Conditions	9:00 AM to 6:00 PM	Gated
Hippie Hollow/Mc Gregor	9:00 AM to Civil Twilight (DARK)	Gated
Cypress Creek Day-Use	9:00 AM to Civil Twilight (DARK)	Gated
Tom Hughes CLOSED: During Hazardous Trail Conditions	9:00 AM to Civil Twilight (DARK)	Gated/Closed from November 1 st thru March 31 st
Arkansas Bend	Sunrise to Civil Twilight (DARK) 24 hrs. for camping	Camping/24 hrs
Cypress Creek Camping Park	Sunrise to Civil Twilight (DARK) 24 hrs. for camping	Camping/24 hrs
Pace Bend	Sunrise to Civil Twilight (DARK) 24 hrs. for camping	Camping/24 hrs
Sandy Creek	Sunrise to Civil Twilight (DARK) 24 hrs. for camping	Camping/24 hrs
*Sports Facilities CLOSED: Every Friday & Dec. 1st-Feb. 15th	7:00 AM to 10:00 PM	Gated except Del-Valle

#9

**There are no
budget
amendments
and transfers
this week.**

10A+B

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for:
7-1-08

08 JUN 24 AM 10:40

I. A. Request made by: Planning & Budget Office

Review and approve requests regarding grant proposals, applications, contracts, and permissions to continue, and take other appropriate actions:

- a) Approve grant application to the Office of Attorney General to continue Project Safe Neighborhoods Program in the District Attorney's Office.
- b) Approve grant application to the US Department of Justice for the Justice Assistance Grant in the Sheriff's Office to fund on-going technology improvements and personal protection equipment.

Approved by:

Signature of Commissioner(s) or County Judge

- II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any line item budget
- _____ Grant

Human Resources Department (854-9165)

- _____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office (854-9700)

- _____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

- _____ Contract, Agreement, Policy & Procedure

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE
 FY 2008

*The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs.
 This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.*

Dept	Grant Title	Grant Period	Grant Amount	County Match	Indirect Costs	FTEs	Notes	Page #
Applications								
a	23 Project Safe Neighborhoods	10/1/2008 - 9/30/2009	\$117,582			1	1	10
b	37 2008 Byrne Justice Assistance Grant (JAG)	10/1/2008 - 9/30/2010	\$70,002			1	1	21

Notes:

- 1 PBO recommends approval.
- 2 PBO does not recommend approval
- 3 Please see PBO recommendation for more information

FY 2008 Grants Summary Report

Outstanding Grant Applications

The following is a list of grants for which application has been made and notification of award has not yet been received.

Dept	Name of Grant	Grant Amount	County Match	Local Funds (Donation)	FTEs	Date	Cm. Ct. Approval
24	Formula Grant - Indigent Defense Grants Program	\$ 424,700				10/2/2007	
49	Hazard Mitigation Grant for DR-1709	\$588,307	\$196,102			11/6/2007	
58	Emergency Food and Shelter program (EFSP) Phase 26	\$ 104,342				12/11/2007	
59	Emergency Management Performance Grant	\$ 60,215	\$ 60,215			12/21/2007	
49	CAPCOG FY08 Solid Waste Enforcement Grant	\$ 31,356				1/2/2008	
45	Juvenile Accountability Block Grant (JABG)-Discretionary Funds Drug Court/In-Home Family Services Grant	\$ 177,686	\$ 19,743		0.25	1/29/2008	
45	Juvenile Accountability Block Grant (JABG)-Local Funds-Juvenile Assessment Center Grant	\$ 80,889	\$ 8,988		1.5	1/29/2008	
45	Victims of Crime Act (VOCA)	\$ 24,906	\$ 6,227		0.5	1/29/2008	
40	Supervised Visitation and Safe Exchange Grant	\$ 133,333				2/12/2008	
19	Underage Drinking Prevention Program	\$ 177,976	\$ 107,282		3	2/12/2008	
23	Project Safe Neighborhoods	\$ 2,500				2/12/2008	
24	Drug Diversion Court	\$ 188,474			1	2/19/2008	
19	Family Violence Accelerated Prosecution Program	\$ 90,000	\$48,462		2	2/26/2008	
37	TXNDOT Selective Traffic Enforcement Program - FY 2009 STEP Wave	\$ 19,997	\$3,816			3/4/2008	

49	Commute Solutions Innovative Grant - Rideshare Incentives				\$4,500			3/4/2008
49	Commute Solutions Innovative Grant - Rideshare Website Portal				\$4,500			3/4/2008
45	Juvenile Justice and Delinquency Prevention (JJDP)- Intensive In-Home Family Services Grant	\$	28,000					3/11/2008
45	Juvenile Drug Court Grant	\$	400,000				3	3/11/2008
58	Parenting in Recovery Project	\$	489,937	\$91,203			1	3/25/2008
47	2007 Law Enforcement Terrorism Planning Program Grant	\$	106,905					3/25/2008
49	Milton Reimers Ranch Park - TPWD Urban Outdoor Recreation Grant	\$	1,000,000	\$950,000				4/1/2008
45	Access and Visitation	\$	27,527	\$2,770				4/1/2008
47	Emergency Management Performance Grant	\$	60,215	\$60,215				4/1/2008
55	Travis County Mental Health Public Defenders Office	\$	375,000	\$250,000			8	4/8/2008
37	SCATTF - Sheriff's Combined Auto Theft Task Force	\$	655,094	\$315,608			12	4/15/2008
45	USDA School Commodities Program	\$	11,665					4/15/2008
58	AmeriCorps	\$	230,020	\$230,886			15	4/15/2008
20	Help America Vote Act Making Polling Places Accessible	\$	7,500					4/15/2008
20	Help America Vote Act Provide the Same Opportunity for Access and Participation to Individuals with Disabilities	\$	2,000					4/15/2008
20	Help America Vote Act Grant Texas Election Administration Management "TEAM" Compatibility Grant Award Agreement	\$	15,000					4/15/2008
37	State Criminal Alien Assistance Program - SCAAP 08	\$	49,894,309					4/29/2008

45	Mental Health Court Expansion- Collaborative Opportunities for Positive Experiences (COPE)	\$	200,000	\$50,434	1.5	4/29/2008
49	TCEQ LIRAP Local Initiative Projects	\$	373,217	\$373,217		5/6/2008
58	2008 Phase XXVI Emergency Food and Shelter Program #08104	\$	101,533			5/6/2008
58	SVCI (Seniors and Volunteers for Childhood Immunization)			\$4,000	0.25	5/6/2008
58	RSVP	\$	61,281		0.5	5/6/2008
45	Residential Substance Abuse Treatment	\$	109,356	\$36,452	2	5/13/2008
22	Office of Parental Representation	\$	150,000	\$53,446	3	5/13/2008
22	Office of Child Representation	\$	150,000	\$53,446	3	5/13/2008
37	Target - Law Enforcement Grant			\$2,000		6/10/2008
49	Del Valle Composting Grant FY09 Regional Solid Waste Grants Program	\$	28,653			6/10/2008
55	Offender Workforce Development Specialist Training Program	\$	25,000			6/17/2008
17	A Cultural Resources Survey of Rural Properties in Northeast Travis County	\$	5,000	\$5,000		6/17/2008
45	Strengthening Youth Mentoring Through Community Partnerships		500,000		1	6/17/2008
37	COPS FY 2008 Technology Program - Firing Range Phase II		350,738			6/24/2008
Total Outstanding		\$	57,462,631	\$ 2,923,512	\$65,000	53.25

FY 2008 Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2007

Dept	Name of Grant	Grant Amount	County Match	Local Funds (Donation)	Indirect Costs	FTEs	Cm. Ct.	
							Approval Date	Approval Date
58	AmeriCorps	\$ 230,020	\$223,358			16	10/2/2007	
37	2007 Byrne Justice Assistance Grant (JAG)	\$ 203,846					10/9/2007	
55	Travis County Mental Health Public Defenders Office	\$ 500,000	\$125,000			8	10/16/2007	
49	FY 07 HCP Land Acquisition Assistance	\$ 5,742,500	\$1,914,167				10/16/2007	
19	Family Violence Accelerated Prosecution Program	\$ 90,837	\$63,260			2	11/13/2007	
23	Project Safe Neighborhoods	\$ 95,000				1	11/13/2007	
24	Drug Diversion Court	\$ 160,041				1	11/13/2007	
45	Juvenile Assessment Center [Juvenile Accountability Block Grant (JABG)-Local Funds]	\$ 80,943	\$8,994			1	11/20/2007	
45	Drug Court/In-Home Family Services Grant [Juvenile Accountability Block Grant (JABG)-Discretionary Funds]	\$ 117,500	\$13,056				11/20/2007	
45	Juvenile Justice and Delinquency Prevention (JJDP)-Intensive In-Home Family Services Grant	\$ 41,818					11/20/2007	
22	Drug Court (State) Program	\$ 100,000				1	11/20/2007	
37	2007 State Criminal Alien Assistance Program (SCAAP)	\$1,224,221				1	12/4/2007	
58	DOE Weatherization Assistance Program Amendment 1	\$145,942					12/11/2007	
58	LIHEAP Weatherization Assistance program	\$201,192			\$ 14,837		1/2/2008	
24	Formula Grant-Indigent Defense Grants Program	\$427,700					1/15/2008	
45	Residential Substance Abuse Treatment	\$109,356	\$36,452			2	1/29/2008	
58	Parenting in Recovery Project	\$500,000	\$88,000			1	1/29/2008	
45	Court Order Parent Education Project (COPE)	\$41,800				0.5	2/19/2008	
45	Access and Visitation	\$56,958	\$5,696					

49	Travis Co. East Metropolitan Park, TPWD Project #50 00338-Amendment	\$500,000	\$500,000	2/26/2008
49	Northridge Acres Non-Border Colonia Fund Application Non-Border Colonia Fund, Texas Community Development Program, Office of Rural Community Affairs	\$250,000	\$139,980	3/4/2008
58	SVCI (Seniors and Volunteers for Childhood Immunization)	\$8,424		0.25 4/8/2008
17	Manor Historic Resources Survey	\$6,000	\$3,000	4/8/2008
45	National School Lunch Program/School Breakfast Program	\$240,000		4/15/2008
45	Global Youth Services Day Mini Grant	\$400		4/15/2008
58	Retired and Seniors Volunteer Program (RSVP)	\$23,800	\$23,800	4/22/2008
45	USDA School Commodities Program	\$11,665		5/20/2008
12	SAVNS Statewide Automated Victim Notification Service	\$25,817		5/20/2008

FY 2008 Grants Summary Report

Amended Grant Applications

Dept	Name of Grant	Original Grant Amount	Amendment Amount	Total Revised	Total FTEs Associated	Cm. Ct. Approval Date
* 58	2007 Comprehensive Energy Assistance Program (CEAP)	\$ 1,145,321	\$17,672			10/2/2007
23	Project Safe Neighborhoods (Grant Number 07- 02148)	\$ 74,251	\$20,000		1	2/5/2008
49	TCEQ LIRAP Grant Contract Amendment 3		\$ 2,088,021			5/6/2008
Total Outstanding		\$ 1,219,572	\$ 2,125,693	\$ -	1.00	

* Original Grant Column shows Beginning FY'08 Amount

FY 2008 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Original Grant Amount	Original County Match	Continuation Amount	Total FTEs	Cm. Ct. Original Approval Date	Cm. Ct. Approval Date for Continuation
24	Drug Diversion Court			\$160,041	1	FY 2002	10/9/2007
24	Drug Diversion Court			\$160,041	1	FY 2002	10/30/2007
55	Travis County Mental Health Public Defenders Office			\$ 88,748	8	10/16/2007	10/30/2007

19	Underage Drinking Prevention Program	\$ 171,443	\$ 107,282	\$ 278,726	3	9/4/2007	1/15/2008
22	Drug Court (State) Program	\$ 187,470			2		2/19/2008
45	Juvenile Accountability Block Grant (JABG)-Local Funds-Juvenile Assessment Center Grant	\$ 80,943	\$ 8,994		1		6/24/2008

Total Outstanding \$ 439,856 \$ 116,276 \$ 687,556 16.00

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>

Department/Division:	District Attorney's Office
Contact Person:	Vicki Skinner
Title:	Director of Administration
Phone Number:	854-9522

Grant Title:	Project Safe Neighborhoods		
Grant Period:	From:	10/1/2008	To: 9/30/2009
Grantor:	Office of the Attorney General (OAG) from federal funds awarded to the OAG from the Bureau of Justice Assistance		

Check One:	New: <input type="checkbox"/>	Continuation: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input type="checkbox"/>	Ongoing Award: <input checked="" type="checkbox"/>	
Type of Payment:	Advance: <input type="checkbox"/>	Reimbursement: <input checked="" type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	<i>County Match</i>	In-Kind	TOTAL
Personnel:	\$117,582					117,582
Operating:						0
Capital Equipment:						0
Indirect Costs:						0
Total:	117,582	0	0	0	0	117,582
FTEs:	1					1.00

Performance Measures	Projected FY 08 Measure	Progress To Date:				Projected FY 09 Measure
		12/31/07	3/31/08	6/31/08	9/30/08	
Applicable Dept. Measures						
Please see departmental goals and objectives under #7.						
Measures For Grant						
Please see progress information requested from grantor in attached reports.						

Auditor's Office Contract Approval: <input type="checkbox"/>	Staff Initials: _____
Auditor's Office Comments:	

PBO Recommendation:

This grant allows for a full time Assistant District Attorney to work on firearms prosecutions. The grant has no match and no continuing obligations. PBO recommends approval of this grant application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

This application request is to extend the funding through September 30, 2009 for an Assistant District Attorney (ADA) who is cross-designated as a Special Assistant United States Attorney for the United States Federal District Courts for the Western District of Texas. The ADA works solely on the prosecution of crimes involving the unlawful use or possession of firearms in cooperation with local law enforcement agencies and the Office of the United States Attorney for the Western District of Texas. The Travis County District Attorney's Office has participated in this federal initiative since April, 2001. A Texas Exile grant provided the ADA funding until 2004 when it was taken over by the Project Safe Neighborhoods (PSN) Program.

The purpose of the PSN initiative is to bring together federal, state and local agencies to focus community attention and energy on reducing gun violence.

The assignment of an ADA to the program will end when the grant funding is exhausted.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long-term County funding requirements associated with this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No County match is required. However, federal guidelines only allow the grant to pay for leave the Assistant District Attorney (ADA) takes if the time had been accrued while he/she is assigned to the grant program. If the ADA takes leave that was accrued prior to assignment to the grant, the leave will be paid out of the District Attorney's Office General Fund budget. No additional funds are requested.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Only salary and fringe benefits are allowed in the grant.

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no County commitment to funding an Assistant District Attorney assigned solely to firearms cases if grant funding is not available.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program. Please see #1 for a description

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This project is directly tied to the following goals and objectives in the Strategic Plan of the District Attorney's Office:

Goal: Improve the administration of justice.

Objectives: Foster collaboration with all justice-related agencies, volunteer organizations, service providers and organizations.

Employ innovative programs and alternatives to complement traditional prosecution.

Build on the experiences of initiatives in other jurisdictions.

Goal: Improve the quality of case preparation.

Objective: Increase the interaction/communication with law enforcement agencies.



**OFFICE OF THE
DISTRICT ATTORNEY**

P.O. Box 1748 Austin 78767

Telephone 512/854-9400

Telefax 512/854-9695

ROSEMARY LEHMBERG
FIRST ASSISTANT

RONALD EARLE
DISTRICT ATTORNEY

June 22, 2008

Ms. Natalie Brown
Office of the Attorney General
P. O. Box 12548
Austin, TX 78711

sent via email to: Natalie.Brown@oag.state.tx.us

Dear Ms. Brown:

Thank you for notifying us about the availability of new grant funding through the Project Safe Neighborhoods Program. I am submitting this application for \$117,582 to fund the Travis County District Attorney's Office participation in the Project Safe Neighborhoods initiative for the FY09 fiscal year (October 1, 2008 – September 30, 2009).

Funding this request would enable the Travis County District Attorney's Office to continue the dedication of one full-time Assistant District Attorney to work solely on the prosecution of crimes involving the unlawful use or possession of firearms in cooperation with local law enforcement agencies and the Office of the United States Attorney for the Western District of Texas. The Project Safe Neighborhoods Assistant District Attorney (ADA) would continue to be cross-designated as a Special United States Attorney (SAUSA) for the Western District of Texas in accordance with the rules, regulations, policies and programs of the United States Department of Justice. The ADA/SAUSA is authorized to prosecute these firearm cases in either state or federal court consistent with state and federal laws and guidelines.

In order to help measure the effectiveness of the nationwide program in creating safer neighborhoods through the reduction of gun violence and gun crime, the designated ADA/SAUSA will track the following information: (1) number and type of firearm cases reviewed, (2) number and type of firearm cases completed and (3) type of sentence. Each reporting period she will also obtain the number of homicides committed with a firearm as well as the number of combined homicides, aggravated assaults, and robberies committed with a firearm within the jurisdictions of the Austin Police Department and the Travis County Sheriff's Office.

The FY09 total salary and fringe benefit cost estimate for the position is \$117,582: \$91,991 for salary and \$25,591 for fringe benefits.

The Travis County District Attorney's Office has participated in this federal initiative since April, 2001. A Texas Exile grant provided funding for the ADA/SAUSA until 2004 when it was taken over by the Project Safe Neighborhoods Program. I appreciate your consideration of our application for funding to continue collaborative efforts directed at addressing community public safety issues related to gun violence.

If you need any additional information regarding this application, please contact Vicki Skinner, Director of Administration, at 512/854-9522.

Sincerely,

Ronald Earle

RE:VS

PSN STATISTICS					
	JANUARY 2008	FEBRUARY 2008	MARCH 2008	APRIL 2008	MAY 2008
TOTAL # OF CASES REVIEWED	13	6	5	9	9
TYPES OF CASES REVIEWED	*FIP = 12 **TFLP = 1	*FIP = 6	*FIP = 5	*FIP = 9	*FIP = 9
TOTAL # OF CASES ACCEPTED	7	1	2	2	5
TYPES OF CASES ACCEPTED	* FIP = 6 **TFLP = 1	FIP	FIP	FIP	FIP
TOTAL # OF CASES DISPOSED	0	4 PLEAS	4 PLEAS	3 PLEAS	2 PLEAS
TYPES OF CASES DISPOSED	----- -	FIP	FIP	FIP	**TFLP = 1 * FIP = 1
TYPES OF SENTENCE	----- -	*** 18 *** 21 *** 27 *** 41	*** 84 *** 90 *** 235 *** 65	*** 24 *** 37 *** 7 ½	*** 60 *** 36
AVERAGE TIME FROM NON- FEDERAL ARREST TO INDICTMENT	101 days	45 days	140 days	150 days	90 days
AVERAGE TIME FROM INDICTMENT TO DISPOSITION	-----	100 days	62 days	48 days	135 days

PSN STATISTICS					
AVERAGE TIME FROM NON-FEDERAL ARREST TO DISPOSITION	-----	145 days	202 days	198 days	225 days
AVERAGE TIME FROM RECEIPT IN FEDERAL OFFICE TO INDICTMENT	67 days	15 days	130 days	31 days	37 days

* FELON IN POSSESSION = FIP

** THEFT OF FIREARM FROM LICENSED PROVIDER

*** HOW MANY MONTHS RECEIVED AS A SENTENCE

Report submitted by the Travis County District Attorney's Office for the 7/1/07-12/31/07 grant period.

**PROJECT SAFE NEIGHBORHOODS
USAO TEXAS WESTERN DISTRICT
9 Questions**

PERFORMANCE METRICS:

1. What were your accomplishments within this reporting period?

Between July 1, 2007 and December 31, 2007, the PSN Attorney reviewed fifty-three felon in possession of firearm cases and accepted thirty-two for prosecution. She has obtained dispositions on sixteen cases accepted for prosecution (including two federal jury trials). She also made a presentation to all Travis County Assistant District Attorneys on this joint program with the U.S. Attorney's Office.

2. What goals were accomplished, as they relate to your grant application?

The Travis County District Attorney's Office has continued to dedicate one full-time Assistant District Attorney to work solely on the prosecution of crimes involving the unlawful use or possession of firearms in cooperation with law enforcement agencies and the Office of the United States Attorney for the Western District of Texas. The PSN Assistant District Attorney is cross-designated as a Special Assistant United States Attorney for the Western District of Texas in accordance with the rules, regulations, policies and programs of the United States Department of Justice. She is prosecuting these firearm cases in either state or federal court consistent with state and federal laws and guidelines.

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

None

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question #3 above? (YES or NO only)

No

5. Are you on track to fiscally and programmatically to complete your program as outlined in your grant application? (YES or NO; if NO, please explain)

Yes

6. What major activities are planned for the next 6 months?

In addition to continuing to review and take the appropriate action on all firearm cases referred, the PSN Assistant District Attorney is planning to make presentations to outlying counties on this joint program with the U.S. Attorney's Office.

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

The Travis County District Attorney's Office was instrumental in the formation of the Austin/Travis County Reentry Roundtable. It is a successful coalition of multiple governmental and community-based organizations focused on development of reintegration strategies for persons with criminal history barriers. For additional information, please contact Darla Gay, Planning Manager, Travis County District Attorney's Office (Darla.Gay@co.travis.tx.us).

8. Number of homicides with a firearm during the current reporting period within the targeted PSN site? *

Austin Police Department jurisdiction - 6
Travis County Sheriff's Office jurisdiction - 6

9. Number of combined homicides, aggravated assaults, and robberies that are committed with a firearm during the current reporting period within the targeted PSN site? *

Austin Police Department jurisdiction – 327
Travis County Sheriff's Office jurisdiction – 18

* latest data available at time of report submission

Report submitted by the Travis County District Attorney's Office for the first period of the grant year (1/1/07-6/30/07)

**PROJECT SAFE NEIGHBORHOODS
USAO TEXAS WESTERN DISTRICT
9 Questions**

PERFORMANCE METRICS:

1. What were your accomplishments within this reporting period?

Between April 1, 2007 and June 30, 2007, the PSN Attorney reviewed twenty-six cases and accepted nineteen for prosecution. She has disposed of seven of those cases. For additional statistical information regarding the cases, please see the attached chart prepared by the attorney.

2. What goals were accomplished, as they relate to your grant application?

The Travis County District Attorney's Office has continued to dedicate one full-time Assistant District Attorney to work solely on the prosecution of crimes involving the unlawful use or possession of firearms in cooperation with law enforcement agencies and the Office of the United States Attorney for the Western District of Texas. The PSN Assistant District Attorney is cross-designated as a Special Assistant United States Attorney for the Western District of Texas in accordance with the rules, regulations, policies and programs of the United States Department of Justice. She is prosecuting these firearm cases in either state or federal court consistent with state and federal laws and guidelines.

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

The attorney assigned to the previous Project Safe Neighborhoods Grant resigned in early January. Because of the time involved in selecting a new prosecutor for this position and in completing the federal background and security check required for cross-designation as a Special Assistant United States Attorney, a prosecutor did not begin working on the new grant until April 1, 2007.

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question #3 above? (YES or NO only)

No

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (YES or NO; if NO, please explain)

Yes

6. What major activities are planned for the next 6 months?

In addition to continuing to review and take the appropriate action on all firearm cases referred, the PSN Assistant District Attorney is planning a presentation to all Travis County Assistant District Attorneys on this joint program with the U. S. Attorney's Office.

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

The Travis County District Attorney's Office was instrumental in the formation of the Austin/Travis County Reentry Roundtable. It is a successful coalition of multiple governmental and community-based organizations focused on development of reintegration strategies for persons with criminal history barriers. For additional information, please contact Darla Gay, Planning Manager, Travis County District Attorney's Office (Darla.Gay@co.travis.tx.us).

8. Number of homicides with a firearm during the current reporting period within the targeted PSN site?

Austin Police Department jurisdiction - 4
Travis County Sheriff's Office jurisdiction - 1

9. Number of combined homicides, aggravated assaults, and robberies that are committed with a firearm during the current reporting period within the targeted PSN site?

Austin Police Department jurisdiction – 423
Travis County Sheriff's Office jurisdiction – 15 (includes numbers compiled 1/1/07 through 5/31/07)

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
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Department/Division:	Sheriff
Contact Person:	Michael G Hemby 783
Title:	Planning Manager
Phone Number:	854-4924

Grant Title:	2008 Byrne Justice Assistance Grant (JAG)		
Grant Period:	From:	10/1/2008	To: 9/30/2010
Grantor:	US Department of Justice		

Check One:	New: <input checked="" type="checkbox"/>	Continuation: <input type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input checked="" type="checkbox"/>	Ongoing Award: <input type="checkbox"/>	
Type of Payment:	Advance: <input checked="" type="checkbox"/>	Reimbursement: <input type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	TOTAL
Personnel:						0
Operating:						0
Capital Equipment:	70,002					70,002
Indirect Costs:						0
Total:	70,002	0	0	0	0	70,002
FTEs:						0.00

Performance Measures Applicable Depart. Measures	Projected FY 07 Measure	Progress To Date:				Projected FY 08 Measure
		12/31/06	3/31/07	6/31/07	9/30/07	
Measures For Grant						

Auditor's Office Contract Approval: <input type="checkbox"/>	Staff Initials: _____
Auditor's Office Comments:	

PBO Recommendation:

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing program?

The proposal for the use of the 2008 JAG grant is for technology or Personal Protective Equipment for the TCSO.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

None required

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

None required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

NA

5. County Commitment to the Program Upon Discontinuation of Grant by Grantor: Will the program discontinue upon discontinuance of the grant funding? (Yes/No) If No: What is the proposed funding mechanism: (1) Request additional funding (2) Use departmental resources. If (2) is answered, provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The county is not obligated to continue this program in the future.

6. If this is a new program, please provide information why the County should expand into this area.

NA

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

While there are no critical departmental performance measures related to this project.

GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
------------	---	---	---

Department/Division:	Sheriff
Contact Person:	Michael G Hemby 783
Title:	Planning Manager
Phone Number:	854-4924

Grant Title:	2008 Byrne Justice Assistance Grant (JAG)		
Grant Period:	From: 10/1/2008	To: 9/30/2010	
Grantor:	US Department of Justice		

Check One:	New: <input checked="" type="checkbox"/>	Continuation: <input type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	One-Time Award: <input checked="" type="checkbox"/>	Ongoing Award: <input type="checkbox"/>	
Type of Payment:	Advance: <input checked="" type="checkbox"/>	Reimbursement: <input type="checkbox"/>	

Grant Categories/ Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	TOTAL
Personnel						0
Operating						0
Capital Equipment	70,002					70,002
Indirect Costs						0
Total:	70,002	0	0	0	0	70,002
FTEs:						0.00

Performance Measures Applicable Depart. Measures	Projected FY 07 Measure	Progress To Date:				Projected FY 08 Measure
		12/31/06	3/31/07	6/31/07	9/30/07	
Measures For Grant						

Auditor's Office Contract Approval: <input checked="" type="checkbox"/>	Staff Initials:
Auditor's Office Comments:	



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of the Commissioners Court

FROM: Bill Derryberry, Senior Planning and Budget Analyst *Bill Derryberry*

DATE: June 23, 2008

SUBJECT: 2008 Justice Assistance Grant (JAG) Application

The Travis County Sheriff's Office is asking to apply for the 2008 Justice Assistance Grant (JAG), formerly the Local Law Enforcement Block Grant (LLEBG), from the Federal Bureau of Justice Assistance for \$70,002. This grant is based on the Universal Crime Reporting (UCR) Crime Statistics for Travis County and provides funds to the County and the City of Austin (Austin) for a variety of purposes. Commissioners Court accepted the 1999 LLEBG, on March 7, 2000, based on a split between Travis County (40%) and the City of Austin (60%). Since that time, the 2000 through 2005 LLEBG splits between Travis County and Austin were on a 50/50 basis. Both Travis County and Austin have agreed to continue the 50/50 split in 2008. There is no county match for these funds. As in 2007 there is a required Interlocal Agreement between the City of Austin and Travis County for the sharing of these funds. Please see the material from the Sheriff's Office for further information on the LLEBG application.

At the present time, the Sheriff's Office is proposing that these funds be used for their on-going technology improvements or personal protection equipment.

In the past, seven LLEBG block grants and cash matches totaling \$2,309,050 were sufficient to provide Mobile Data Computers for 225 Sheriff's Office patrol cars and to provide the capital for the deployment of the 15 patrol officers approved by Commissioners Court on January 27, 2004.

PBO recommends this grant application at this time.

Cc: Sheriff Greg Hamilton
Jim Sylvester, Chief Deputy Sheriff
Bill Campbell, Financial Manager, TCSO
Michael G. Hemby, Planning Manager, TCSO
Rodney Rhoades, Executive Manager, PBO
Leroy Nellis, Budget Manager, PBO



JIM SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

DAVID BALAGIA
Major - Corrections

SCOTT BURROUGHS
Major - Law Enforcement

DARREN LONG
Major - Administration & Support

June 19, 2008

MEMORANDUM

**TO: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Commissioner, Precinct 1
Honorable Sarah Eckhardt, Commissioner, Precinct 2
Honorable Gerald Daugherty, Commissioner, Precinct 3
Honorable Margaret Gomez, Commissioner, Precinct 4**

FROM: Michael G Hemby 783, Research and Planning

SUBJECT: 2008 Justice Assistance Grant (JAG) MOU

Attached you will find the memorandum of understanding for the **Federal Bureau of Justice Assistance Justice Assistance Grant for 2008**. This grant is the replacement for the Local Law Enforcement Block Grant (LLEBG) that has supplied funding for various law enforcement projects within the Sheriff's Office for several years.

Travis County and the City of Austin are set to receive **\$140,005** combined. In the spirit of the past rulings of the Texas Attorney General we are prepared to split these funds with each party to receive 50% of this amount.

Thus, the internet based application process will be for a total Travis County award of **\$70,002.50**. **There is no required county match to these funds.**

This grant will be used technology or Personal Protective Equipment for the Travis County Sheriff's Office.

Traditionally, the JAG grant, or it's predecessor, has been used to implement such innovative technologies and serves in the spirit of grants which are designed to allow agencies to explore new ideas with minimal impact to the local government. We have been blessed in the past to have received such assistance from the Department of Justice.

You will find the attached Interlocal Agreement between the City of Austin and Travis County for your signature as required for the sharing of these funds. This item has been set for City Council action on July 24th. The award date is not anticipated until approximately October 2008.

If I can be of any assistance in this matter, please feel free to contact me at 854-4924.

Cc: PBO, Co Atty, Co Auditor

GMS APPLICATION NUMBER _____

THE STATE OF TEXAS

COUNTY OF TRAVIS

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF AUSTIN, AND COUNTY OF TRAVIS**

2008 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into by and between the COUNTY of TRAVIS, acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, and the CITY of AUSTIN, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Travis County, State of Texas.

WHEREAS, this Agreement is made under the authority of the Interlocal Cooperation Act, Chapter 791 of the Government Code;

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the CITY, acting as fiscal agent for the grant, agrees to provide the COUNTY \$140,002.50 from the Justice Assistance Grant (JAG) award; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$140,002.50 of JAG funds.

Section 2.

COUNTY agrees to use \$140,002.50 for the JAG Program during the grant period from October 1, 2008 until September 30, 2010 for allowable grant expenses.

GMS APPLICATION NUMBER _____

Section 3.

The interlocal agreement may be extended for up to two (2) additional twelve (12) month periods, subject to available funding, through mutual consent of the City and the County. As joint applicants for JAG funding, the County agrees to provide the financial and programmatic information required by the Bureau of Justice Assistance for the City to meet federal reporting requirements. Upon receipt of an invoice, the City will reimburse the County for JAG project expenses in an amount not to exceed \$140,002.50.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Texas Tort Claims Act.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Texas Tort Claims Act.

Section 6.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 7.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF AUSTIN

COUNTY OF TRAVIS

City Manager

County Judge

Date

Date

Travis County Commissioners Court Agenda Request

11

Voting Session July 1, 2008
(Date)

Work Session _____
(Date)

I. Request:

Request made by: Alicia Perez, Executive Manager Phone # 854-9343
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney.

Requested text:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$430,093.37, for the period of June 13, 2008 to June 19, 2008.

Approved by: _____
Signature of Commissioner or County Judge

II. Additional Information:

- A. Backup memorandum is attached.
- B. Affected agencies and officials.

Linda Moore-Smith	854-9170
Dan Mansour	854-9499
Susan Spataro	854-9125
Christian Smith	854-9465

RECEIVED
COUNTY CLERK'S OFFICE
08 JUN 23 PM 5:03

III. Required Authorizations: Checked if applicable:

- _____ Planning and Budget Office (854-9106)
- _____ Human Resources Management Department (854-9165)
- _____ Purchasing Office (854-9700)
- _____ County Attorney's Office (854-9415)
- _____ County Auditor's Office (854-9125)

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: July 1, 2008

TO: **Members of the Travis County Commissioners Court**

FROM: **Dan Mansour, Risk Manager**

COUNTY DEPT. **Human Resources Management Department (HRMD)**

DESCRIPTION: **United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.**

PERIOD OF PAYMENTS MADE: **June 13, 2008 to June 19, 2008**

REIMBURSEMENT REQUESTED FOR THIS PERIOD: **\$430,093.37**

HRMD RECOMMENDATION: **The Director or Risk Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$430,093.37.**

Please see the attached reports for supporting detail information.

TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
JUNE 13, 2008 TO JUNE 19, 2008

-

- Page 1.** Detailed Recommendation to Travis County Auditor for transfer of funds.
- Page 1a.** Unavailable to Sign Document
- Page 2.** Notification of amount of request from United Health Care (UHC).
- Page 3.** Last page of the UHC Check Register for the Week.
- Page 4.** List of payments deemed not reimbursable.
- Page 5.** Journal Entry for the reimbursement.

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: July 1, 2008
 TO: Susan Spataro, County Auditor
 FROM: Dan Mansour, Risk Manager
 COUNTY DEPT. Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: June 13, 2008
 TO: June 19, 2008

REIMBURSEMENT REQUESTED: \$ 430,093.37

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$	1,119,956.34
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: June 17, 2008	\$	(689,863.14)
Adjust to balance per UHC	\$	0.17
TOTAL REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$	430,093.37
 PAYMENTS DEEMED NOT REIMBURSABLE	 \$	 -
 TRANSFER OF FUNDS REQUESTED:	 \$	 <u>430,093.37</u>

The claims have been audited for eligibility and all were eligible in the period covered by the claim.

All claims over \$25,000 (0 this week totaling \$0.00) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

Fifteen percent (15%) of all claims under \$25,000 (\$67,537.46) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.



Human Resources Management Department

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

Date: July 1, 2008

To: Susan Spataro, County Auditor

From: Dan Mansour, Risk Manager
Human Resources Management Department

Subject: Human Resources Management Director and Benefit Contract Administrator
Unavailable to Sign Recommendation for Transfer of Funds
For Period June 13, 2008 – June 19, 2008

Linda Moore Smith, Human Resources Management Director, and Cindy Purinton, Benefit Contract Administrator, are out of the office and unavailable to sign the Recommendation for Transfer of Funds document for the period June 13, 2008 - June 19, 2008.

All appropriate reviews and audits have been performed on claims for the above period.

TO: NORMAN MCREE
 FAX NUMBER: (512) 854-3128
 PHONE: (512) 854-3828

FROM: UNITED HEALTH GROUP
 AB5

NOTIFICATION OF AMOUNT OF REQUEST FOR: TRAVIS COUNTY

DATE: 2008-06-20

REQUEST AMOUNT: \$1,119,956.34

CUSTOMER ID: 00000701254
 CONTRACT NUMBER: 00701254 00709445
 BANK ACCOUNT NUMBER: 0475012038
 FUNDING
 FREQUENCY: FRIDAY INITIATOR: CUST

ABA NUMBER: 02 000021
 ADVICE FREQUENCY: DAILY
 METHOD: ACH BASIS: BALANCE

CALCULATION OF REQUEST AMOUNT

+ ENDING BANK ACCOUNT BALANCE FROM: 2008-06-19	\$874,618.43
- REQUIRED BALANCE TO BE MAINTAINED:	\$1,938,718.00
+ PRIOR DAY REQUEST:	\$00.00

- UNDER DEPOSIT:	\$1,064,099.57
------------------	----------------

+ CURRENT DAY NET CHARGE:	\$55,856.77
+ FUNDING ADJUSTMENTS:	\$00.00

REQUEST AMOUNT:	\$1,119,956.34
-----------------	----------------

ACTIVITY FOR WORK DAY: 2008-06-13

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$73,082.37	\$00.00	\$73,082.37
5972	\$416.36-	\$00.00	\$416.36-
TOTAL:	\$72,666.01	\$00.00	\$72,666.01

ACTIVITY FOR WORK DAY: 2008-06-16

CUST PLAN	CLAIM	NON CLAIM	NET CHARGE
0632	\$85,014.84	\$00.00	\$85,014.84

UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2008_06_19

CONTR_NBR	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	\$ 1.80	Q3	32371073 A		3	6/13/2008	100	6/17/2008	6/19/2008
701254	632	\$ 1.80	Q3	32371075 A		3	6/13/2008	100	6/17/2008	6/19/2008
701254	632	\$ 1.68	Q3	34372442 AI		2	6/16/2008	100	6/18/2008	6/19/2008
701254	632	\$ 0.01	Q3	34427928 AI		2	6/16/2008	100	6/18/2008	6/19/2008
701254	632	\$ (12.70)	US	59596133 AA		1	8/31/2007	50	6/19/2008	6/19/2008
701254	632	\$ (50.00)	UT	83795874 AH		5	6/10/2008	50	6/16/2008	6/19/2008
709445	5972	\$ (54.00)	UU	27887422 AA		1	3/28/2008	50	6/16/2008	6/19/2008
709445	5972	\$ (54.00)	UU	27887363 AA		1	3/28/2008	50	6/16/2008	6/19/2008
701254	632	\$ (133.00)	US	49090921 AA		1	6/11/2008	50	6/17/2008	6/19/2008
701254	632	\$ (170.00)	NN	SSN0000C AL		0	6/11/2008	600	6/17/2008	6/19/2008
701254	632	\$ (180.00)	UQ	60695462 AH		9	6/14/2008	50	6/20/2008	6/19/2008
709445	5972	\$ (308.36)	UT	35000643 AC		1	6/10/2008	50	6/16/2008	6/19/2008
701254	632	\$ (472.64)	UT	79988322 AI		3	6/16/2008	50	6/20/2008	6/19/2008
701254	632	\$ (476.10)	NN	SSN0000C AL		0	6/12/2008	600	6/18/2008	6/19/2008
701254	632	\$ (511.99)	NN	SSN0000C AL		0	6/13/2008	600	6/19/2008	6/19/2008
701254	632	\$ (765.00)	NN	SSN0000C AL		0	6/16/2008	600	6/20/2008	6/19/2008
701254	632	\$ (776.78)	NN	SSN0000C AL		0	6/10/2008	600	6/16/2008	6/19/2008
701254	632	\$ (3,110.65)	Q2	29310302 AH		7	3/26/2008	50	6/19/2008	6/19/2008
701254	632	\$ (5,137.29)	UT	78896021 AA		1	6/13/2008	50	6/19/2008	6/19/2008

430,093.37

Travis County Hospital and Insurance Fund - County Employees

UHC Payments Deemed Not Reimbursable

For the payment week ending: 06/19/2008

CONTR_#	TRANS_AMT	SRS	CHK_#	GRP	ACCT#	ISS_DATE	TRANS_CODE	TRANS_DATE
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Total: \$0.00

Travis County - Hospital and Self Insurance Fund (526)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 6/19/2008

TYPE	MEMBER TYPE	TRANS_AMT
CEPO		
	EE	
	526-1145-522.45-28	34,617.24
	RR	
	526-1145-522.45-29	1,491.55
Total CEPO		\$36,108.79
EPO		
	EE	
	526-1145-522.45-20	87,263.29
	RR	
	526-1145-522.45-21	15,867.49
Total EPO		\$103,130.78
PPO		
	EE	
	526-1145-522.45-25	279,805.93
	RR	
	526-1145-522.45-26	11,047.87
Total PPO		\$290,853.80
Grand Total		\$430,093.37

12 ✓

Travis County Commissioners Court Agenda Request

Voting Session 7/1/08
(Date)

Work Session _____
(Date)

I. Request made by:

Alicia Perez, Executive Manager, Administrative Operations Phone # 854-9343
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

Routine Personnel Actions

Approved by: _____
Signature of Commissioner(s) or County Judge

II. Additional Information

- A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (original and eight copies of request and backup).
- B. List all of the agencies or official names and telephone numbers that might be affected or be involved with the request. Send a copy of request and backup to each party listed.

III. Required Authorizations: Please check if applicable:

_____ Planning and Budget Office (854-9106)

_____ Human Resources Management Department (854-9165)

_____ Purchasing Office (854-9700)

_____ County Attorney's Office (854-9415)

_____ County Auditor's Office (854-9125)

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COUNTY CLERK'S OFFICE
854-913058



Human Resources Management Department

1010 Lavaca Street, 2nd Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX(512) 854-4203

July 1, 2008

ITEM # :

DATE: June 20, 2008

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Sarah Eckhardt, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Alicia Perez, Executive Manager, Administrative Operations 

FROM: Linda Moore Smith, Director, HRMD 

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 5.

If you have any questions or comments, please contact me.

LMS/LAS/clr

Attachments

cc: Planning and Budget Department
County Auditor
County Auditor-Payroll (Certified copy)
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS --- ROUTINE

NEW HIRES				
Dept.	Slot	Position Title	Dept. Requests Level/Salary	HRMD Recommends Level/Salary
Constable 2	26	Deputy Constable	18 / Minimum / \$41,348.32	18 / Minimum / \$41,348.32
JP Pct 5	60001	Court Clerk I	13 / \$31,144.49	13 / \$31,144.49
Probate Court	8	Attorney I*	21 / Level 2 / \$53,705.60	21 / Level 2 / \$53,705.60
Records Mang & Comm Resrc	27	Office Specialist Sr	12 / Midpoint / \$33,777.95	12 / Midpoint / \$33,777.95
Sheriff	144	Deputy Sheriff Law Enforcement**	72 / Step 3 / \$47,322.91	72 / Step 3 / \$47,322.91
Sheriff	289	Cadet**	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	942	Telecomm 9-1-1 Spec**	14 / Level 2 / \$33,446.40	14 / Level 2 / \$33,446.40
Sheriff	1171	Telecomm 9-1-1 Spec**	14 / Level 3 / \$34,403.20	14 / Level 3 / \$34,403.20
Sheriff	1209	Telecomm 9-1-1 Spec**	14 / Level 2 / \$33,446.40	14 / Level 2 / \$33,446.40
Sheriff	1242	Telecomm 9-1-1 Spec**	14 / Level 3 / \$34,403.20	14 / Level 3 / \$34,403.20
Sheriff	1392	Cadet	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	1395	Cadet**	80 / Step 1 / \$33,750.91	80 / Step 1 / \$33,750.91
Sheriff	1617	Security Coord	12 / Level 1 / \$28,392.00	12 / Level 1 / \$28,392.00
Sheriff	1629	Office Specialist Sr**	12 / Midpoint / \$33,777.95	12 / Midpoint / \$33,777.95
Sheriff	1684	Telecomm 9-1-1 Spec	14 / Level 5 / \$36,296.00	14 / Level 5 / \$36,296.00
Tax Collector	81	Tax Specialist I*	12 / Level 3 / \$30,056.00	12 / Level 3 / \$30,056.00
* Temporary to Regular			** Actual vs Authorized	

TEMPORARY APPOINTMENTS

Dept.	Slot	Position Title	Dept. Requests Grade/Salary	HRMD Recommends Grade/Salary	**Temporary Status Type Code
Fac Mgmt	50051	Building Security Guard	8 / \$10.10	8 / \$10.10	05
JP Pct 2	20026	Office Asst	8 / \$10.10	8 / \$10.10	02
Juvenile Court	50000	Cook	8 / \$10.10	8 / \$10.10	05
TCCES	50067	Office Specialist	10 / \$11.58	10 / \$11.58	05
TNR	20072	Park Tech I	6 / \$10.00	6 / \$10.00	02
TNR	20073	Park Tech I	6 / \$10.00	6 / \$10.00	02

****Temporary Status Type Codes:** (Temporary less than 6 mos. = 02) (Project Worker more than 6 mos. = 05, includes Retirement Benefits).

CAREER LADDERS – POPS

Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Sheriff	1201	Cadet* / Grd 80	Corrections Officer* / Grd 81	\$33,750.91	\$38,737.92	Career Ladder. Peace Officer Pay Scale (POPS).
Sheriff	1399	Corrections Officer* / Grd 81	Corrections Officer Sr* / Grd 83	\$39,723.01	\$42,107.10	Career Ladder. Peace Officer Pay Scale (POPS).

*** Actual vs Authorized**

CAREER LADDERS – NON-POPS

Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
District Atty	156	Attorney IV* / Grd 26	Attorney V / Grd 27	\$75,043.81	\$78,796.01	Career Ladder. Pay is between min and midpoint of pay grade.
District Atty	184	Attorney V* / Grd 27	Attorney VI / Grd 28	\$80,291.48	\$86,278.40	Career Ladder. Pay is between min and midpoint of pay grade.
District Atty	246**	Attorney IV* / Grd 26	Attorney V / Grd 27	\$75,043.82	\$78,796.01	Career Ladder. Pay is between min and midpoint of pay grade.

*** Actual vs Authorized ** Slot removed from green-circled table.**

CAREER LADDERS – NON-POPS						
Dept.	Slot	Current Position Title/Grade	New Position Title/Grade	Current Annual Salary	Proposed Annual Salary	Comments Current HRMD Practice
Juvenile Court	218	Juvenile Detention Ofcr I* / Grd 11	Juvenile Detention Ofcr II* / Grd 12	\$27,590.80	\$28,970.34	Career Ladder. Pay is between min and midpoint of pay grade.
* Actual vs Authorized						

PROMOTIONS / SALARY ADJUSTMENTS / LATERAL TRANSFERS / VOLUNTARY REASSIGNMENTS / TEMPORARY ASSIGNMENTS				
Dept. (From)	Slot – Position Title – Grade – Salary	Dept. (To)	Slot – Position Title – Grade – Salary	Comments
District Atty	Slot 22 / Attorney IV* / Grd 26 / \$75,043.82	District Atty	Slot 250 / Attorney IV* / Grd 26 / \$75,043.82 (Authorized slot is green-circled.)	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
District Atty	Slot 250 / Attorney V* / Grd 27 / \$78,796.01	District Atty	Slot 22 / Attorney V* / Grd 27 / \$78,796.01 (Authorized slot is green-circled.)	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Juvenile Court	Slot 67 / Juvenile Probation Ofcr III / Grd 15 / \$46,720.51	Juvenile Court	Slot 44 / Juvenile Probation Ofcr III / Grd 15 / \$46,720.51	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Pretrial Services	Slot 77 / Pretrial Officer I* / Grd 13 / \$29,501.26	Pretrial Services	Slot 70 / Pretrial Officer I* / Grd 13 / \$29,501.26	Lateral transfer. Employee transferred to different slot, same position, same department, same pay grade, retains current pay.
Sheriff	Slot 887 / Cadet / Grd 80 / \$33,750.91	Sheriff	Slot 887 / Corrections Officer / Grd 81 / \$38,737.92	Promotion. Peace Office Pay Scale (POPS).
* Actual vs Authorized				

AD HOC CLASSIFICATION CHANGE							
		Current			HRMD Recommends		
Dept.	Slot #	Auth Position Title / Position #	FLSA	Pay Grade	Position Title / Position #	FLSA	Pay Grade
Criminal Justice Planning	3	Planner / Mgmt / Res Spec Sr / 18496	E	18	Planner Sr / 20452	E	20
Department requested in order to meet departmental needs. PBO has confirmed funding.							

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Gerald Daugherty, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4

TRAVIS COUNTY COMMISSIONERS COURT
AGENDA REQUEST

13 ✓

Voting Session: Tuesday, July 1, 2008

I. A. Request made by: Alicia Perez, Exec. Mgr. Phone #: 854-9343
(Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested topic: CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO ACCEPT LITERATURE DISPLAY RACK AS A DONATION FROM THE LAWYER REFERRAL SERVICE OF CENTRAL TEXAS TO THE LAW LIBRARY. (LAW LIBRARY)

C. Approved by: _____
Signature of Commissioner or Judge

II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).
B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item
____ Grant

Human Resources Department (854-9165)
____ Change in your department's personnel (reorganization, restructuring etc.)

Purchasing Office (854-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

RECEIVED
JUL 1 2008
COUNTY JUDGE'S OFFICE

TRAVIS COUNTY
RECORDS MANAGEMENT & COMMUNICATION RESOURCES

314 West 11th Street , Suite 110 PO Box 1748 Austin, TX 78767 Tel: (512) 854-9575 Fax: 854-4560

Date: June 23, 2008

MEMORANDUM

TO: Members of the Commissioners Court

VIA: Alicia Perez, Executive Manager

FROM: S. L. Steven Broberg, Director of RMCR

SUBJECT: Donation by Lawyer Referral Service

Proposed Motion:

Consider and take appropriate action on request to accept literature display rack as a donation from the Lawyer Referral Service of Central Texas to the Law Library.

Staff Recommendation:

RMCR recommends accepting the donation.

Budget and Fiscal Implications

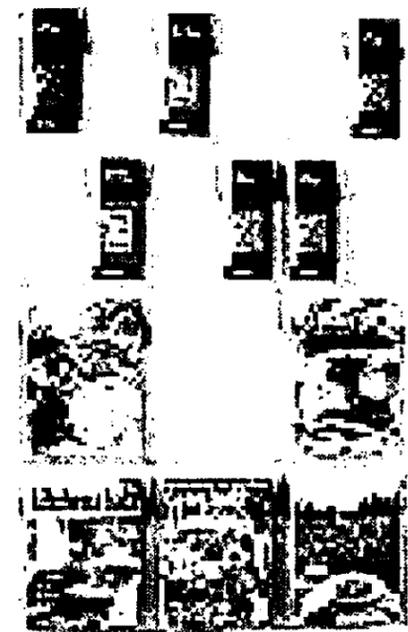
The value of donation is around \$220.

Background:

The Lawyer Referral Service of Central Texas and its executive director, Jeannie Rollo, have offered to donate a literature display rack to the Self-Help Center in the Heman Marion Sweatt Courthouse.

The display rack would be used to distribute information on services such as Lawyer Referral and Legal Aid. The rack would take up less space than the bookcase the Law Library currently uses to hold the literature.

Exhibits: None.



CLEAR LITERATURE
RACK, 6 MAGAZINE
POCKETS, 12 PAMPHLET

TRAVIS COUNTY COMMISSIONERS COURT
AGENDA REQUEST

14 ✓

Voting Session: July 1, 2008

I. A. Request made by: DANNY HOBBY/EXECUTIVE MANAGER EMERGENCY SERVICES
Phone #: 854-4416
(Elected Official/Appointed Official/Executive Manager/County Attorney)

B. Requested topic: CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING INITIATIVES FOR THE FIRST PHASE OF THE STAR FLIGHT BUSINESS PLAN:

- A. Submittal of budget materials to PBO that would provide the personnel and resources needed for staffing the second aircraft and conducting the first phase steps; and
- B. Work with HRMD and advertise new positions now so that the hiring process can be completed by October 1, 2008; and
- C. Work with HRMD to develop job descriptions for new County medical positions that would staff the second aircraft; and
- D. Review with HRMD and the City of Austin an option of transitioning current STAR Flight City of Austin medical employees into County medical employee positions; and
- E. Increase STAR Flight fees for both transport and mileage to go into effect this fiscal year.

C. Approved by: _____
Signature of Commissioner or Judge

II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies).

B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

Planning and Budget Office (854-9106)

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any line item
- _____ Grant

Human Resources Department (854-9165)

- _____ Change in your department's personnel (reorganization, restructuring etc.)

Purchasing Office (854-9700)

- _____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9415)

_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 12:00pm on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.



EMERGENCY SERVICES

DANNY HOBBY, EXECUTIVE MANAGER
P.O. Box 1748, AUSTIN, TEXAS 78767
(512) 854-4416, FAX (512) 854-4786

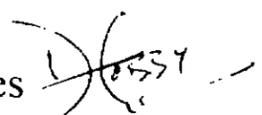
*Emergency Management
Pete Baldwin, Emergency Mgmt.
Coordinator*

*Fire Marshal
Brad Beauchamp, Interim Fire
Marshal*

MEMORANDUM

*Medical Examiner
Dr. David Dolinak*

To: Travis County Commissioners Court

From: Danny Hobby, Executive Manager Emergency Services 

Date: June 24, 2008

Subject: Initiatives for the First Phase of the STAR Flight Business Plan

*STAR Flight
Casey Ping, Program Manager*

In following up with the recommendations presented in the Work Session ("STAR Flight Business Plan Discussion") held on Thursday, May 22nd. I would request Court consideration and action on the following initiatives for the first phase of the STAR Flight Business Plan:

- A. Submittal of budget materials to PBO that would provide the personnel and resources needed for staffing the second aircraft and conducting the first phase steps; and
- B. Work with HRMD and advertise new positions now so that the hiring process can be completed by October 1, 2008; and
- C. Work with HRMD to develop job descriptions for new County medical positions that would staff the second aircraft; and
- D. Review with HRMD and the City of Austin an option of transitioning current STAR Flight City of Austin medical employees into County medical employee positions; and
- E. Increase STAR Flight fees for both transport and mileage to go into effect this fiscal year.

A quick summary of each initiative is provided below for your review and consideration:

A. Submittal of budget materials to PBO

I would like approval to move forward with formally submitting the necessary budget materials to PBO for consideration in the FY09 budget process that would provide for the personnel and resources needed for staffing the second aircraft and conducting the first phase steps of the STAR Flight Business Plan. See Attachment A that will break out this budget request, both in expenses and in revenue.

A reminder that the first phase is to test the financial model that has been developed to see if the staffing of the second aircraft will accommodate the anticipated service demands with increases in number of transports and other emergency service needs (search and rescue, fire and law

enforcement). We will also be able to assess the increased fees in both transport and mileage to see if service demands are impacted in any way.

B. Work with HRMD and advertise new positions

This step is very important in that it allows for the new positions and slots that would necessary staff the second aircraft, to be advertised now so that the hiring process can be completed by October 1, 2008. This staffing would provide the resources necessary for testing the financial model in regards to meeting projected service demands. This test would also provide the basis for decisions developed for the FY10 budget (purchasing a third aircraft, adding staff, or scaling back entirely how STAR Flight delivers services to Travis County and outside counties). Also, being able to hire personnel in October allows the test to start earlier. Having the time saved in the hiring process (we estimate 3 months) will allow staff to get the training and begin operations of the second aircraft sooner. Below are the positions that would be advertised in this step:

- 3 Senior Pilots
- 2 Flight Paramedics
- 2 Flight Nurses
- 1 Mechanic
- 1 Administrative Associate

C. Work with HRMD to develop job descriptions

This step would allow the development of job descriptions for medical positions that would be advertised in B above. Currently we do not have HRMD written job descriptions for Flight Paramedics and Flight Nurses because these type positions have been contracted through the City of Austin. This step creates county medical positions by having written job descriptions so that advertisements can be posted. Below are the medical position titles that would need written job descriptions:

- Flight Paramedic
- Flight Nurse

D. Review with HRMD and the City of Austin the transitioning of City medical staff

This step would allow a review and discussions with HRMD and the City of Austin on an option of transitioning current STAR Flight City of Austin medical employees into County medical employee positions. As stated at the Work Session, Travis County holds the 135 Certificate for the current aircraft and pays 100% of the cost of the program. There are some advantages (medical billing, supplies, and promotion ladders) having the program split between County and City, but there are disadvantages (travel, budget, personnel actions, pay, decision making, and organizational challenges) as well. We feel it is time to move in the direction of having the STAR Flight Program a full County operation (both financially and operationally). Current County positions are the aviation management, pilots, mechanics and an administrative staff. Below are the City of Austin positions that currently are in the STAR Flight Program:

- 1 Program Manager
- 1 District Commander
- 1 Clinical Commander
- 5 Flight Paramedics
- 5 Flight Nurses

E. Increase STAR Flight fees for both transport and mileage

As presented in the Work Session, STAR Flight has historically provided emergency medical air transport services for Travis County residents and non Travis County residents. The current fee for STAR Flight reflects two structures, one for Travis County residents and a second for non Travis County residents. Currently, the fee structure is as follows:

County Residents Life Off:	\$2,500
County Residents Mileage:	\$65.00
Non County Resident Lift Off:	\$5,000
Non County Resident Mileage:	\$65.00

The fees for Travis County residents and for non Travis County residents (both in lift off and mileage) were last revised in September 2006. See Attachment B for a listing of fee revisions since 2001. It is recommended that an increase revision in fees be approved at this time for both lift off and mileage for Travis County residents and non Travis County residents. This increase is established to be competitive with other like air medical flight programs, to support the financial forecast model in projected service demands, to address aggressive price of fuel increases, and to provide Travis County the best opportunity to collect available revenues. Below are the recommended fee structures:

County Residents Life Off:	\$2,700
County Residents Mileage:	\$85.00
Non County Resident Life Off:	\$7,000
Non County Resident Mileage:	\$85.00

Please see Attachment A for a review and breakdown of the estimated revenue for this recommended increase in fees.

This concludes the first phase initiatives of the STAR Flight Business Plan. Thank you for your consideration in reviewing next steps for how Travis County provides air medical transport services to our citizens and to citizens outside of Travis County.

**ATTACHMENT A
DRAFT**

BUDGET REQUESTS FOR FIRST PHASE OF STARFLIGHT BUSINESS PLAN

Request Name	Operating Budget			Capital	Total with Capital	FTE	PBO Comments
	On-going	One-time	Total				
Star Flight Business Plan Trial Period - 5 components (see below)							Recommendation pending revenue certification
1. FTEs/Slots for Star Flight Business Plan	472,722	35,012	507,734	0	507,734	5.00	3 Pilots, 1 Mechanic, 1 Admin Associate
2. FTEs (New Titles/Slots) for SF Business Plan	404,102	35,232	439,334	0	439,334	4.00	2 Flight Nurses and 2 Flight Paramedics
3. Additional Fuel for Star Flight Business Plan	43,031	70,313	113,344	0	113,344	0.00	Additional Fuel for 0.5 Helicopter Crew-supplement to recommended fuel request
4. Admin - Medical - Maint package, SF Bus Plan	5,100	48,541	53,641	15,000	68,641	0.00	Radios and Services related to SF Business Plan
5. Transition IT Equipment package, SF Bus Plan	2,100	0	2,100	101,925	104,025	0.00	Misc IT gear
Pay for Performance	40,426	0	40,426	0	40,426	0.00	Part of overall Compensation Reserve. Will not be required if COA employees transitioned to TC as part of SF Business Plan
Total Requests	967,481	189,098	1,156,579	116,925	1,273,504	9.00	

**COUNTY AUDITOR'S OFFICE
FY 2009 REVENUE ESTIMATE FORM
TARGET BUDGET REVENUES**

Office/Department: Emergency Medical Services-59

Revenue Line Item No.	Line Item Name	Total Revenue	How Was This Number Calculated, and What Is Happening In Your Environment to Affect This Revenue? What Did You Assume? If This Is a New Line Item, What Is the Statutory Authority?
001-5910-336-2010	Patient Fees/ <i>STAR Flight</i>	\$2,789,359	<p>1. Previous year historical data had reflected a gross collection rate of 47% for patient billings. This has remained relatively stable over the last several years but we continue to work to find ways to improve the collection rate.</p> <p>2. The City has calculated that the average patient transport bill for FY07 for Travis County Resident transports was \$4,543 and Non Travis County Resident transports was \$7,542.</p> <p>3. Financial: Non Resident- 650 transports x \$7,542 average invoice for FY07= \$4,902,300. Non resident reimbursement 45.58%. Total \$2,234,468</p> <p>3. Financial Resident- 250 transports x \$4,543 average invoice for FY07= \$1,135,750. resident reimbursement 48.86%. Total \$554,927</p> <p>4. Financial totals \$2,789,359</p>
001-5915-336-2015	EMS Service Fees / Patient Fee - Ground	2,675,000	<p>This estimate is based on an analysis of 06-07 actuals and then conducting four (4) different methodologies for projecting current year 07-08 revenues. In FY 06-07 the total County Ground Patient Fees was \$2,457,277. For 07-08 the estimated collections range from \$2,570,000 to \$2,755,000, with an average of all four methods being \$2,639,000 for FY 07-08. Current year estimates for 07-08 are on pace to be 10% higher than prior year 06-07 actuals, but that is due to recognizing a full-year's worth of fee increases implemented in 06-07 as well as normal call volume increases. It is anticipated that 08-09 would revert back to slower growth, and therefore it is recommended that a more modest increase over 07-08 estimates is proposed. See Worksheet named "Summary" for information on 07-08 estimates.</p>

I. Required

Line Items

Casey Ping
Heather Cooke
John Ralston

Target Estimate Contact Person(s)

Signature-Elected Official or Department Head

4/28/2008
Date

854-6460
972-7086

854-4786

Telephone Number(s) for Contact Person(s)

Fax Number(s)

**COUNTY AUDITOR'S OFFICE
FY 2009 REVENUE ESTIMATE FORM
BUDGET REQUEST REVENUES**

Office/Department: Emergency Medical Services

Name of Budget Request Package: Increase Fees to Non-County/County Residents and first phase implementation of Starflight Business Plan.

III. Please explain the need for this Request and what it will accomplish.

Travis County is now providing the citizen of Travis County and Central Texas a state of the art EC145 equipped with IFR technology, night vision goggles and increased rescue capability. Additionally, partnerships with local specialty transport teams are bringing capability to patients side that was not previously available. This has resulted in increased cost and expense. Travis County tax payers support the infrastructure of the STAR Flight program with the County taxes. This is not true of the non County Resident. It is reasonable and appropriate for non County residents to pay higher user fees as a result. These recommendations remain with the industry standard yet provide a higher level of reimbursement to Travis County for the expense incurred in providing this service, some of which are only available from Travis County / STAR Flight

Recommend increasing the lift-off fee charged to Travis County residence (\$2,500 to \$2,700) and non Travis County residence (\$5,000 to \$7,000).
Recommend increasing the transport mileage fee for patients residence from \$65 per loaded statute mile to \$85 per loaded statute mile.

Title(s)	# of FTE's
Pilots	3
Flight Nurses	2
Flight Paramedics	2
Mechanic	1
Administrative Assoc	1
Total FTE's	9

I. New FTE's in this Request:

II. Total Revenue Generated \$ 2,510,120

by this Budget Request:
IV. Revenue

Revenue Line Item No.	Line Item Name	Revenue Generated by this Request	How Was This Number Calculated? What Did You Assume? If This Is a New Line Item, What Is the Statutory Authority?
001-5910-336-2010	Patient Fees/SF	2,510,120	<p>Lift off fee : FY09 estimated patient transports; non Travis County patient transport-860, Travis County-300. 860 x \$2,000 plus increased transports at 210 x \$5000 = \$2,777,000 x 45.58 non Travis County collection percentage = \$1,262,566. 300 x \$200 plus increased transports at 50 x \$2,500 = \$185,000. x 48.86 Travis County collection percentage= \$90,391. Total \$1,352,957.</p> <p>Transport mileage fee : In FY07 non Travis County resident transport mileage was 28,572. 28,572 x \$20 per load statute mile= \$571,440 x 45.58 non Travis County collection percentage=\$260,462 Travis County resident mileage revenue 6,530. X \$20. per statute transport mile = \$130,060 X 48.86. Travis County collection percentage = \$63,811. \$260,462+ \$63,811= \$324,273.</p> <p>Increased non Travis County resident transports : Non Resident-210 transports x \$7542 average invoice for FY07=\$1,583820. Non Resident reimbursement 45.58%. Total \$721,905</p> <p>Increased Travis County resident transports : Resident-50 transports x \$4,543 average invoice for FY07=\$227,150. Resident reimbursement 48.86%. Total \$110,985</p>
	Total	\$ 2,510,120	

Casey Ping
John Ralston
Budget Request Contact Person

ATTACHMENT B

July 31, 2001

CURRENT RATE STRUCTURE

In County Lift Off:	\$1,600
Out of County Lift Off:	\$2,600
In and Out of County Mileage:	\$50

PROPOSED FY 2002 RATE STRUCTURE

In County Lift Off:	\$1,600
Out of County Lift Off:	\$3,400 (\$800 increase)
In and Out of County Mileage:	\$50

September 16, 2003

CURRENT RATE STRUCTURE

In County Lift Off:	\$1,600
Out of County Lift Off:	\$3,400
In and Out of County Mileage:	\$50

PROPOSED FY 2003 RATE STRUCTURE

In County Lift Off:	\$2,000 (\$400 increase)
Out of County Lift Off:	\$4,000 (\$600 increase)
In and Out of County Mileage:	\$50

June 14, 2005

CURRENT RATE STRUCTURE

In County Lift Off:	\$2,000
Out of County Lift Off:	\$4,000
In and Out of County Mileage:	\$50

PROPOSED FY 2005 RATE STRUCTURE

In County Lift Off:	\$2,000
Out of County Lift Off:	\$4,500 (\$500 increase)
In and Out of County Mileage:	\$55 (\$5 increase)

September 4, 2006

CURRENT RATE STRUCTURE

County Residents Lift Off:	\$2,000
Non County Residents Lift Off:	\$4,500
In and Out of County Mileage:	\$55

PROPOSED FY 2006 RATE STRUCTURE

County Residents Lift Off:	\$2,500	(\$500 increase)
Non County Residents Lift Off:	\$5,000	(\$500 increase)
In and Out of County Mileage:	\$65	(\$10 increase)

July 1, 2008

CURRENT RATE STRUCTURE

County Residents Lift Off:	\$2,500
Non County Residents Lift Off:	\$5,000
In and Out of County Mileage:	\$65

PROPOSED FY 2008 RATE STRUCTURE

County Residents Lift Off:	\$2,700	(\$200 increase)
Non County Residents Lift Off:	\$7,000	(\$2,000 increase)
In and Out of County Mileage:	\$85	(\$20 increase)



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

15

Approved by: _____

Cyd V. Grimes 6/23/08

Voting Session: Tuesday, JULY 1, 2008

REQUESTED ACTION: APPROVE CONTRACT AWARD FOR RECORDS STORAGE BOXES, IFB B080226-DR, TO THE LOW BIDDER, CAPITAL CITY CONTAINER/THARCO. (RMCR)

Points of Contact:

Purchasing: Donald Rollack

Department: Tom Asburn, 854-9575; Steven Broberg, 854-9575, Director, RCMR

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: Alicia Perez, Executive Manager, Administrative Operations

Purchasing Recommendation and Comments: Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This contract will provide records storage boxes used in maintaining Travis County files.

IFB B080226-DR was issued May 22, 2008 on RFP Depot. Purchasing received seven (7) bids. The departments recommend awarding the contract to the low bidder, Capital City Container/Tharco.

Contract Expenditures: Within the last 9 months \$4,176.95 has been spent against this requirement.

Not applicable

➤ **Contract-Related Information:**

Award Amount: Estimated Quantity-as need requirements

Contract Type: Annual

Contract Period: October 1, 2008 through September 30, 2009.

➤ **Solicitation-Related Information:**

Solicitations Sent: 42

Responses Received: 7

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

- Award has been protested; interested parties have been notified.
- Award is not to the lowest bidder; interested parties have been notified.
- Comments:

➤ **Funding Information:**

- *Purchase Requisition in HTE
- *Funding Account(s) 028-5770-536-3001
- Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Fund Forms: Verified _____ Not Verified _____ by Auditor.

* At least one of these must be included

APPROVED ()

DISAPPROVED ()

BY COMMISSIONERS COURT ON:

DATE

COUNTY JUDGE

Note: Approval by Commissioners Court authorizes the Travis County Purchasing Agent to sign Purchase Orders.

CVG:DR:dr



TRAVIS COUNTY

RECORDS MANAGEMENT & COMMUNICATION RESOURCES

314 West 11th Street, Suite 110 PO Box 1748 Austin, TX 78767 Tel: (512) 854-9575 Fax: 854-4560

Broberg

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
Donald Rollack, Assistant Purchasing Agent II

FROM: *S* Steven W. Broberg, RMCR Director

DATE: June 16, 2008

SUBJECT: Award of Bid #B080226-DR, Records Storage Boxes.

We have reviewed the bids and recommend award to the low bidder, Capital City Container/THARCO. The commodity/sub commodity associated with this purchase is 615/037. The line item associated with this purchase is 028-5770-536.30-01. Please contact either Tom Ashburn (X49139), or Cathy Dawkins (X49596) if you require additional information. Thank you for your assistance in this matter.

RECEIVED
TRAVIS COUNTY
7:00 JUN 16 PM 1:30
PURCHASING
OFFICE

cc: Alicia Perez, Executive Manager of Administrative Operations

Bid #B080226-DR - RECORDS STORAGE BOXES

Creation Date **May 19, 2008**

End Date **Jun 16, 2008 10:00:00 AM CDT**

Start Date **May 22, 2008 1:58:04 PM CDT**

Awarded Date **Not Yet Awarded**

B080226-DR-1-01 RECORDS STORAGE BOXES					
Vendor	Unit Price	Qty/Unit	Total Price	Attch.	Docs
Capital City Container / THARCO	First Offer - \$1.14	11000 / each	\$12,540.00		Y
Agency Product Code: Agency Notes:		Supplier Product Code: Vendor Notes:			
Ace Office Supplies	First Offer - \$1.24	11000 / each	\$13,640.00		Y
Agency Product Code: Agency Notes:		Supplier Product Code: FEL0070301 Vendor Notes: This item must be ordered in pallet quantity of 576 each			
Advantage Resources Services, (Map, Inc.	First Offer - \$1.2895	11000 / each	\$14,184.50		Y
Agency Product Code: Agency Notes:		Supplier Product Code: Vendor Notes: Set B080226-DR-1-01 Record Storage Boxes and Lids 15 x 12 x 10, ECT32B Kraft Glued 1 Color. D/C Joined Lids: 15-8/16 x 12-9/16 x 2-1/16", ECT32- kraft, D/C Non Joined. Printing and Assembly mail to the Buyer			
AUTOMATION AIDS INC	First Offer - \$2.49	11000 / each	\$27,390.00		Y
Agency Product Code: Agency Notes:		Supplier Product Code: FEL12775 Vendor Notes: MUST BUY IN QUANTITIES OF 144 BOXES.			
Savannah Supplies Inc	First Offer - \$3.77	11000 / each	\$41,470.00	Y	Y
Agency Product Code: Agency Notes:		Supplier Product Code: FEL12775 Vendor Notes: Shipped 12 boxes/carton. Heavy-duty construction of this storage box is ideal for stacking and archiving files. Allows you to stack the boxes without shelving. Multi-layered construction offers 70% more stacking strength than basic letter/legal size boxes. Easy one step FastFold™ set up. Post-Consumer Recycled Content Percent : 78 % Total Recycled Content Percent : 100 % EPA/CPG Compliant: Y Additional Environmental Information: Biodegradable. Please see attached pdf for picture of box showing hand holes ends. ETA 2-3 weeks.			
American Corporate Services 	First Offer - \$3.97	11000 / each	\$43,670.00		Y
Agency Product Code: Agency Notes:		Supplier Product Code: Vendor Notes:			
ICOM, Inc.	First Offer - \$20.00	11000 / each	\$220,000.00		Y
Agency Product Code: Agency Notes:		Supplier Product Code: Vendor Notes:			

B080226-DR-1-02 LIDS					
Vendor	Unit Price	Qty/Unit	Total Price	Attch.	Docs

AUTOMATION AIDS INC	First Offer - \$0.12	200 / each	\$24.00	Y
Agency Product Code:		Supplier Product Code: FEL07751		
Agency Notes:		Vendor Notes: MUST BUY IN QUANTITIES OF 20 LIDS.		
Capital City Container / THARCO	First Offer - \$0.27	200 / each	\$54.00	Y
Agency Product Code:		Supplier Product Code:		
Agency Notes:		Vendor Notes:		
Ace Office Supplies	First Offer - \$1.14	200 / each	\$228.00	Y
Agency Product Code:		Supplier Product Code: FEL15031		
Agency Notes:		Vendor Notes: This item must be ordered in multiples of 20 each/bx		
Savannah Supplies Inc	First Offer - \$1.98	200 / each	\$396.00	Y
Agency Product Code:		Supplier Product Code: FEL07751		
Agency Notes:		Vendor Notes: Lid for FEL12775. Shipped in batches of 20		
American Corporate Services	First Offer - \$2.09	200 / each	\$418.00	Y
Agency Product Code:		Supplier Product Code:		
Agency Notes:		Vendor Notes:		
Advantage Resources Services, (Map, Inc.	First Offer - \$2.541	200 / each	\$508.20	Y
Agency Product Code:		Supplier Product Code:		
Agency Notes:		Vendor Notes: B080226-DR-01-02-LIDS, D/C Non- Joined,ECT32B Kraft; 15-8/16 x 12-8/16 x 2-1/16. SPEC#32880		
ICOM, Inc.	First Offer - \$20.00	200 / each	\$4,000.00	Y
Agency Product Code:		Supplier Product Code:		
Agency Notes:		Vendor Notes:		

Vendor Totals

Capital City Container / THARCO	\$12,594.00 (2/2 items)
Bid Contact Dean Winger dwinger@tharco.com Ph 512-585-7392	Address 150 Precision Drive Buda, TX 78610
Agency Notes:	Vendor Notes:
Ace Office Supplies	\$13,868.00 (2/2 items)
Bid Contact Bakul R Kamani brkamani@yahoo.com Ph 407-523-6440	Address 631 Triumph Ct 5 Orlando, FL 32805
Qualifications MBE WBE	
Agency Notes:	Vendor Notes:
Advantage Resources Services, (Map, Inc.	\$14,692.70 (2/2 items)
Bid Contact Sam Oladipo mapdallas@msn.com Ph 972-687-9120 Fax 972-447-9442	Address Dallas, TX 75370 14275 Midway Road, Suite 220 Addison, TX 75001
Qualifications DBE HUB MBE NCTRCA SB TX	
Bid Notes Printing and assembly information was mailed to the attention of the Buyer.	
Agency Notes:	Vendor Notes:
AUTOMATION AIDS INC	\$27,414.00 (2/2 items)
Bid Contact MAURY MILLISON MMILLISON@AUTOMATIONAIDSINC.COM	Address 420 BABYLON RD, SUITE B HORSHAM, PA 19044

Ph 800-234-2790

Bid Notes **AUTOMATION AIDS INC. IS BIDDING FELLOWES BRAND BANKERS BOX STORAGE BOXES. SAMPLES ARE AVAILABLE UPON REQUEST.**

Agency Notes:**Vendor Notes:**

Savannah Supplies Inc	\$41,866.00 (2/2 items)
Bid Contact Steve Njenga mgmt@savannah-supplies.com Ph 877-630-4699	Address 2308 Delta Bridge Dr Pearland, TX 77584
Qualifications HUB MBE	
Bid Notes Price includes shipping	

Agency Notes:**Vendor Notes:**

American Corporate Services	\$44,088.00 (2/2 items)
Bid Contact Michael Derrett Ph 800-378-1191 Fax 512-868-0600	Address P.O.Box 5088 Georgetown, TX 78627

Agency Notes:**Vendor Notes:**

ICOM, Inc.	\$224,000.00 (2/2 items)
Bid Contact Brian Chu brianchu@icom1.com Ph 972-241-3218 x11 Fax 972-241-3661	Address 1427 N Loop 12 Irving, TX 75061
Qualifications CISV DBE HUB SB	

Agency Notes:**Vendor Notes:**

* All bids/proposals submitted for the designated project are reflected on this tabulation sheet. However, the listing of the bid/proposal on this tabulation sheet shall not be construed as a comment on the responsiveness of such bid/proposal or as any indication that the agency accepts such bid/proposal as being responsive. The agency will make a determination as to the responsiveness of the vendor responses submitted based upon compliance with all applicable laws, purchasing guidelines and project documents, including but not limited to the project specifications and contract documents. The agency will notify the successful vendor upon award of the contract and, as according to the law, all bid/proposal responses received will be available for inspection at that time.

Fiscal Year 2008

Account Balance Inquiry

Account number . . . : 28-5770-536.30-01
Fund : 028 RECORDS MANAGEMENT FUND
Department : 57 RECORDS MANG & COMM RESRC
Division : 70 RECORDS/CONSULTING
Activity basic : 53 GENERAL GOVERNMENT
Sub activity : 6 RECORDS MANG & COMM RESRC
Element : 30 OPERATG SUPPLIES, RP&E, NC
Object : 01 OFFICE EQUIP, FURN, & SUPP

Original budget : 17,150
Revised budget : 17,675 10/01/2007
Actual expenditures - current . . . : 4,176.95
Actual expenditures - ytd : 21.00-
Unposted expenditures : .00
Encumbered amount : 3,900.00
Unposted encumbrances : .00
Pre-encumbrance amount : .00
Total expenditures & encumbrances: 8,055.95 45.6%
Unencumbered balance : 9,619.05 54.4

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

16

Approved by: _____

4/6

Voting Session: Tuesday, July 1, 2008

REQUESTED ACTION: APPROVE MODIFICATION NO. 6 TO CONTRACT NO. 07K00254RV, STEWART BUILDERS, LTD. FOR CONSTRUCTION OF NEW BUILDINGS FOR THE TNR EASTSIDE SERVICE CENTER. (FACILITIES MANAGEMENT)

Points of Contact:

Purchasing: Richard Villareal

Department: Facilities Management, Roger A. El Khoury, M.S., P.E., Director;
Carolyn O'Hara, R.A.

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: Alicia Perez, Executive Manager, Administrative Operations

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

This contract requires the vendor to provide all labor and materials necessary for the construction of the Fleet Service Building, Warehouse/Sign Shop Building, Administrative/Town Hall Building, Covered Structure A and Covered Structure B at the TNR Eastside Service Center.

Modification No. 4 was issued to add the Administrative/Town Hall Building. This modification exceeded the 25% threshold which ultimately requires each subsequent modification to receive Commissioners Court approval.

Modification No. 5 was issued to provide chain link fencing and steel grating for various locations and included other minor changes to the work.

The proposed modification will provide mechanical and framing changes to support air handler in the Fleet Service Building and includes other minor changes to the Administrative/Town Hall Building. It increases the contract by \$16,612.00, from \$5,166,979.78 to \$5,183,591.78.

- **Contract Expenditures:** Within the last 11 months \$3,238,041.28 has been spent against this contract.

➤ **Contract Modification Information:**

Modification Amount: \$16,612.00 (Firm Amount)

Modification Type: Construction

➤ **Solicitation-Related Information:**

Solicitations Sent: N/A

Responses Received: N/A

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

Purchase Requisition in H.T.E.: Requisition No. 442340

Funding Account(s): 510-1405-801-8105

Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified _____ Not Verified _____ by Auditor.



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca St. Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FMD Project: ESCC-01-06C-1N

FILE: 802

TO: Cyd V. Grimes, CPM, Purchasing Agent

VIA: Roger A. El Khoury, M.S., P.E., Director

FROM: Carolyn O'Hara, R.A., Project Manager

DATE: June 12, 2008

SUBJECT: Eastside Service Center Project
Contract Modification Number Six, Stewart Builders, Ltd
Contract Number 07K00254RV

PROCESSED
TRAVIS COUNTY
2008 JUN 12 PM 5:00
PURCHASING
OFFICE

This Contract Modification Number Six is for changes to the construction work at Eastside Service Center Project as described in the attached documentation.

This Contract Modification will increase the contract by \$16,612 from \$5,166,979.78 to \$5,183,591.78 and will not impact the project schedule. Facilities Management Department (FMD) has reviewed and negotiated the cost and time for this Contract Modification and has determined that the cost and time are fair and reasonable.

Funds for this Contract Modification are in account 510-1405-801-8105 and are encumbered under the requisition number 442340. Facilities Management Department recommends approval.

In accordance with the procedure to secure the approval of this Contract Modification this request is being forwarded along with the supporting documents for Commissioners Court approval on June 24, 2008. If approved, please issue a fully executed Contract Modification Number Six to Stewart Builders, Ltd. Please call Carolyn O'Hara, RA, at extension 44285 if you have any questions.

ATTACHMENTS:

1. Three signed originals of Contract Modification Number Six
2. Supporting documents

COPY TO:

- Alicia Perez, Executive Manager, Administrative Operations
- Amy Draper, CPA, Financial Manager, FMD
- Ben Noack, Architectural Associate, FMD
- Richard Villareal, Purchasing Agent Assistant, Purchasing Office

PURCHASE REQUISITION NBR: 0000442340

REQUISITION BY: AMY DRAPER 854-9040

STATUS: READY FOR BUYER PROCESS
REASON: MOD #6 PO 373866-EASTSIDE SVC CENTER ATTN: VILLARL

DATE: 6/10/08

SHIP TO LOCATION: FACILITIES MANAGEMENT

SUGGESTED VENDOR: 69550 STEWART BUILDERS INC

DELIVER BY DATE: 12/31/08

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
----------	-------------	----------	-----	-----------	-------------	--------------------

1	CONSTRUCTION OF NEW BLDGSTNR EASTSIDE SERVICE CNTR MOD #6 - CP #25-27, 29 COMMODITY: BUILDING CONSTRUCT SVCS SUBCOMMOD: GEN BUILDING CONSTRUCTION INVENTORY BUILDING: FE STOCK NO: 909-049-00089	15781.40	DOL	1.0000	15781.40	
---	--	----------	-----	--------	----------	--

2	RETAINAGE-TNR EASTSIDE SERVICE CENTER MOD #6 - CP #25-27, 29 COMMODITY: BUILDING CONSTRUCT SVCS SUBCOMMOD: RETAINAGE BLDG CONSTRUCT INVENTORY BUILDING: FE STOCK NO: 909-098-00052	830.60	DOL	1.0000	830.60	
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REQUISITION TOTAL: 16612.00

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	51014058018105	Eastside Service Center XESC01	100.00	15781.40
2	51014058018105	Eastside Service Center XESC01	100.00	830.60

16612.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

Fiscal Year 2008

Account Balance Inquiry

Account number . . . : 510-1405-801.81-05
Fund : 510 L/T CERT OF OBLIG, 2008
Department : 14 FACILITIES MANAGEMENT
Division : 05 PROJECT MANAGEMENT SVCS
Activity basic : 80 CAPITAL PROJECTS
Sub activity : 1 GENERAL GOVERNMENT
Element : 81 CAPITAL OUTLAY
Object : 05 BUILDINGS

Original budget : 0
Revised budget : 4,356,284 05/08/2008
Actual expenditures - current . . : 22,155.37
Actual expenditures - ytd . . . : 2,370,404.97
Unposted expenditures : .00
Encumbered amount : 908,770.44
Unposted encumbrances : .00
Pre-encumbrance amount : 509,345.00
Total expenditures & encumbrances: 3,810,675.78 87.5%
Unencumbered balance : 545,608.22 12.5

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

TRAVIS COUNTY CONSTRUCTION CHANGE ORDER

CHANGE ORDER No. 6:

DATE: June 5, 2008

CONTRACTOR:

Stewart Builders, Ltd.
35 County Rd 150
Georgetown, TX 78626

PROJECT:

Eastside Service Center
Bid No. B070254-RV
Contract No. 07K00254RV

ISSUED BY:

Travis County Purchasing Office
314 West 11th Street, Rm. 400
Austin, TX 78701
(512) 854-9700 / Fax (512) 854-9185

PROJECT MANAGER:

Facilities Management
1010 Lavaca St, Suite 400
Austin, TX 78701
(512) 854-9661 / Fax (512) 854-9228

DESCRIPTION OF CHANGES:

1. Pursuant to the Texas Local Government Code Section 262.031, the County and the Contractor hereby modify the Construction Contract (including plans and specifications) in accordance with the changes outlined in the following pages attached to this modification, incorporated herein as if set out at length.
2. The Contractor agrees to provide supervision, labor and material in general compliance with the contract documents and as specifically described in the attachments. This Change to the Work includes:

(As listed on following page)

Except as provided herein, all terms, conditions, and provisions of the above referenced contract as heretofore amended, remain unchanged and in full force and effect. Contractor agrees that by executing this Change Order he has been fully compensated for the Work (cost and schedule impact) that is the subject of this Change Order. Contractor agrees to make no further claim, by any line of remedy, in relation to this Modification.

Cost/Schedule Impact	Increase: \$16,612	Decrease:	Add: 0 Days
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The original Contract Sum was	3,788,000.00
Net change by previously authorized Change Orders	1,375,979.78
The total contract sum prior to this Change Order No. 6	5,163,979.78
The total contract sum will be increased by this Change Order	\$ 16,612.00
The total contract sum including this Change Order No. 6	5,180,591.78
The Contract Time will be: <u>unchanged</u>	0 day
The Substantial Completion Date for the Project as of this Change Order is	August 15, 2008.

AGREED TO: Stewart Builders, Ltd.

Signed: [Signature]
By: John Miles Date: 6/12/08
Contractor Project Manager

RECOMMENDED BY: Facilities Management

Signed: [Signature]
By: Roger A. Ellsbury, M.S., P.E. Date: 6/12/08
Director of Facilities Management

RECOMMENDED BY: Facilities Management

Signed: [Signature]
By: Carolyn O'Hara, R.A. Date: 6/12/08
Travis Co. Project Manager

AUTHORIZED BY: Travis Co. Purchasing Office

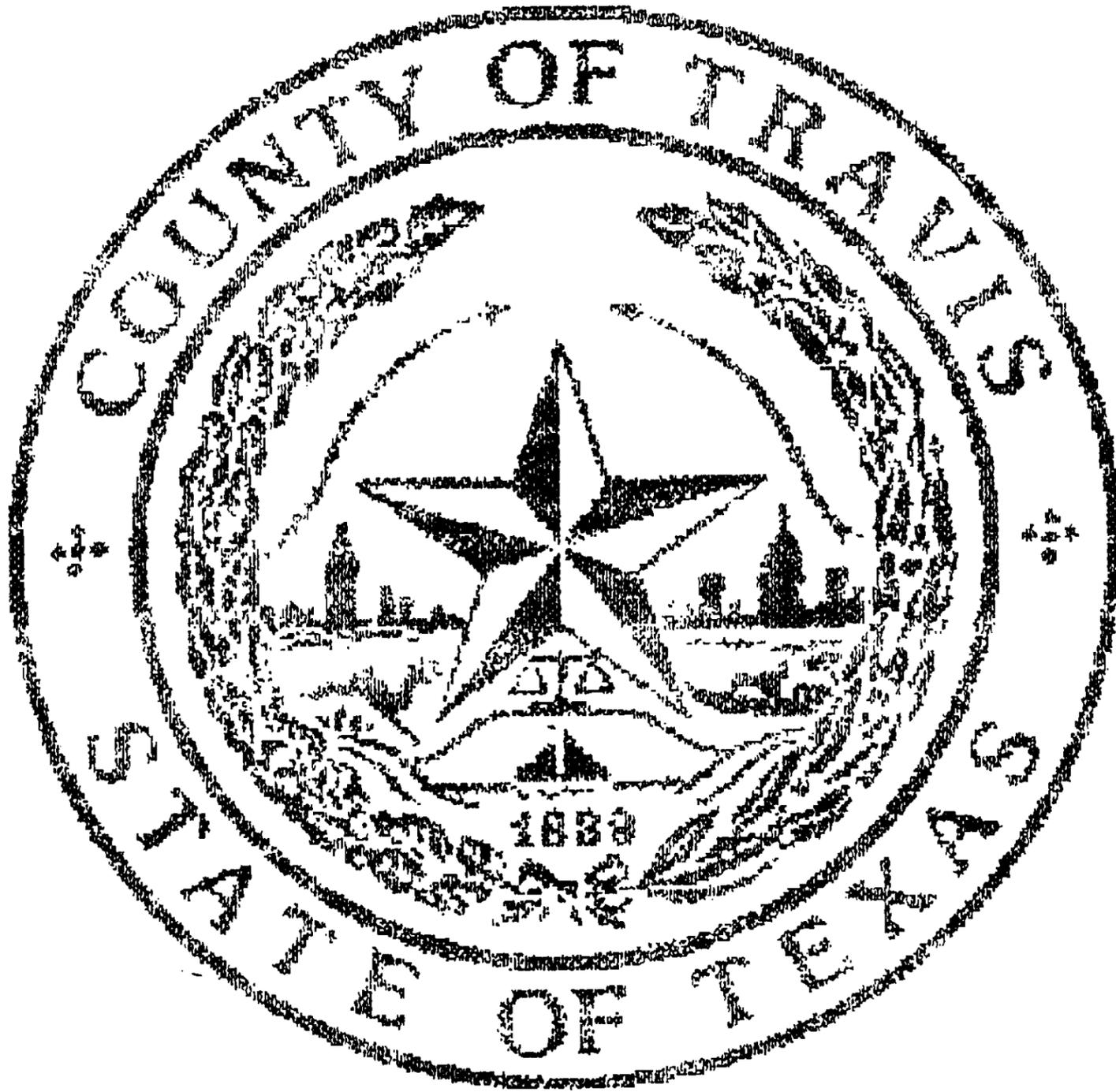
Signed: _____
By: Cyd V. Grimes, C.P.M. Date: _____
Purchasing Agent

APPROVED BY: Travis Co. Commissioners Court

Signed: _____
By: Samuel T. Briscoe Date: _____
County Judge

List of Change Order #6 Items includes:

1. CP#26 – \$908 for concrete flatwork stoops at the Admin and Town Hall buildings
2. CP#27 - \$3296 for Traffic-Rated septic tank lids for Admin. Town Hall and Crew building OSSF #1, as approved by Robert Morriss
3. CP#25 - \$10,216 – for mechanical and framing changes to support air handler in the Fleet Services Building
4. CP# 29 - \$2192 - for Generator Rental. Provision of temporary power by means of a rented Generator for essential construction activities, for May charge



Stewart Builders, Inc.

General Contractor · Construction Managers

COST PROPOSAL #26

Contractor:

Stewart Builders, Inc.
35 County Road 150
Georgetown, Texas 78626

Project:

TNR Eastside Service Center
Bid No. B070254-RV
Contract No. 07K00254RV

To: Carolyn O'Hara, Architect
Travis County Facilities Maintenance

Date: 5/15/2008

Description:

Pour Concrete Flatwork Stoops at Exterior Doors at Administration and Town Hall Buildings
Administration: Door 118 (5'x5'), Door 134C (5'x5')
Town Hall: Door 111C (5'x5'), Door 100 (5'x5'), Door 104 (8'x5')
140 SF total + Fee

Note: A trip charge of \$500 + OH&P will be assessed for mobilization if this CP is not approved by the time the slab is poured.
This price is based on being able to do the work at the time the slab is poured, while the concrete crews are present.
ESTIMATED slab pour date is 5/28/08.

Total This Cost Proposal

\$ 908

Original Contract Sum

N/A

Total Previously Approved Change Orders

N/A

Total Contract Sum Prior To This Cost Proposal

N/A

Revised Contract Sum Including This Cost Proposal

N/A

Additional Time Required

0 days

CONTRACTOR:

Stewart Builders, Inc



John Miles
Project Manager

KEYSTONE

CONCRETE PLACEMENT

FACSIMILE TRANSMITTAL SHEET

TO:
 John Miles
 COMPANY:
 Stewart Builders
 FAX NUMBER:
 512-931-0995
 PHONE NUMBER:
 512-931-3033
 RE:
 TNR Eastside Fleet Stoops

FROM:
 Chase Spence
 DATE:
 5/15/2008
 TOTAL NO. OF PAGES INCLUDING COVER:
 1
 SENDER'S REFERENCE NUMBER:
 YOUR REFERENCE NUMBER:

URGENT FOR REVIEW BIDS DUE PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS

John-

The cost to install the stoops at the administration building is \$770.00. This price is based on:

8' x 5' (1 ea.)

5' x 5' (4 ea.)

Cost \$700.00

Fee \$ 70.00

Total \$770.00

Please don't hesitate to call with any questions.

Thanks,

Chase Spence
Keystone Concrete Placement

COST PROPOSAL DETAIL

DESCRIPTION	QTY	UNIT	UC LAB	LABOR COSTS	UC MAT.	MAT COSTS	UC EQ.	EQ. COST	SUB COSTS
Traffic Rated Lids for OSSF #1	4			\$0	\$716.50	\$2,866		\$0	\$2,866
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
SUBTOTALS				\$0		\$2,866.00		\$0.00	\$2,866

SUBTOTAL SUBCONTRACTORS \$2,866

MARKUP

GC OH & PROFIT 15% on \$ 2,866 \$430
 10% on \$ - \$0
 7.5% on \$ - \$0

TOTAL OH & P \$430 \$3,296

BONDS 2.5% on \$3,296 \$0

TOTAL CHANGE ORDER \$3,296

John Miles

From: Pat Koehler [pat@grubertequipment.com]
Sent: Thursday, May 15, 2008 9:51 AM
To: johnmiles@stewartbuildersltd.com
Subject: Travis County Eastside Service Center OSSF#1

Re: Travis County Eastside Service Center OSSF#1

We are going to have to use Traffic Lids on the Septic Tanks for OSSF#1. Per Quote 4070 dated 2/4/08 the Quote will increase by \$2866.00. ~~Also we have to tie into two additional sewer stubs which means installing an additional 45 ft of 4" Schedule 40 Pipe with Clean Outs and Fittings for a cost of \$516.00. Do you need submittals on the Traffic Lids. Please email us back if this is approved.~~

*Pat Koehler
Grubert Equipment Contractors, Inc.
512 282 1085
512 291 8775 - Fax*

Stewart Builders, Inc.

General Contractor • Construction Managers

COST PROPOSAL #29

Contractor:
Stewart Builders, Inc.
35 County Road 150
Georgetown, Texas 78626

Project:
TNR Eastside Service Center
Bid No. B070254-RV
Contract No. 07K00254RV

To: Carolyn O'Hara, Architect
Travis County Facilities Maintenance

Date: 6/2/2008

Description:

Temp power generator used on project for month of May, 2008
No power on-site. Power provided by rental generator.
Generator rented from Keystone Concrete.

Total This Cost Proposal \$ 2,192

Original Contract Sum	<u>N/A</u>
Total Previously Approved Change Orders	<u>N/A</u>
Total Contract Sum Prior To This Cost Proposal	<u>N/A</u>
Revised Contract Sum Including This Cost Proposal	<u>N/A</u>
Additional Time Required	<u>0</u> days

CONTRACTOR:
Stewart Builders, Inc.



John Miles
Project Manager



INVOICE

Project:

Travis County - TNR Eastside Service Center
 6011 Blue Bluff Rd.
 Austin, TX 78701

Project #: X07010
 Meter Out: 11552.2
 Meter In: 11824.7
 Total Hours: 272.5
 Ordered By: John Miles
 Keystone Rep: Wendy T.

Customer:

Stewart Builders, Inc.
 35 County Road 150
 Georgetown, Texas 78626
 Off: 512-763-8900
 Fax: 512-931-2346
 Mobile: 512-677-8784

Invoice Date: 6/2/08
 Rental Period: 5/1/08 - 5/31/08

Qty	Equipment	Day	Week	Month	Amount
1	Generator - 70 KVA 730-3040	375.00	750.00	2025.00	2025.00
				Sub-Total:	2025.00
				Tax:	167.06
				Total	\$ 2,192.06

NOTE: See previous United Rental Quote for previous rental rates.
 Keystone Concrete is honoring the same rental rate(s) as quoted by United Rentals



LOCATION #536
 609 NORTH BELL
 CEDAR PARK, TX 78613
 512-335-0061 512-335-0124 FAX

RENTAL QUOTE

71658980

800-UR Rents (800-877-3687)



Job Site

TRAVIS COUNTY EASTSIDE SVR CNT
 6011 BLUE BLUFF RD
 AUSTIN, TX 78724

Office: 512-931-3033 Cell: 512-931-3033

Customer Number :	8401808
Quote Date :	2/13/08
Estimated Out :	4/30/08 8 AM
Estimated In :	5/28/08 8 AM
Job Location :	6011 BLUE BLUFF RD, AUSTIN
Job Number :	7
P.O. Number :	QUOTE
Ordered By :	WENDY
Written By :	URS36RM
Salesperson :	7384

Customer

STEWART BUILDERS LTD AUSTIN
 35 COUNTY ROAD 150
 GEORGETOWN, TX 78628

Qty	Equipment #	Min	Day	Week	4 Week	Amount
1	GENERATOR 70-84 KVA 2403186	250.00	250.00	500.00	1350.00	1350.00
Rates calculated with single shift Day: over 8 hrs: rate x 1.5 Week: over 40 hrs: rate x 1.5 Month: over 160 hrs: rate x 1.5 **** 2nd Shifts and over: rate x 2 ****						
1	GENERATOR 70-84 KVA 2403186	375.00	375.00	750.00	2025.00	2025.00
Rates calculated at 1.5 rate						
1	GENERATOR 70-84 KVA 2403186	500.00	500.00	1000.00	2700.00	2700.00
Rates calculated at double shift						
SALES ITEMS:						
Qty	Item number	Stock class	Unit	Price	Amount	
1	TXDSL	MCI	EA	121.500	121.50	
UM: (EA) EACH						
1	ENV	MCI	EA	25.000	25.00	
ENVIRONMENTAL CHARGE UM: (EA) EACH						
						Sub-total: 6221.50
						Tax: 503.25
						Estimated Total: 6724.75

Month 0-160 hours = Rate
 160-320 hours = Rate x 1.5
 320+ hours = Rate x 2.0

Note: This proposal may be withdrawn if not accepted within 30 days.

THIS IS NOT A RENTAL AGREEMENT. THE RENTAL OF EQUIPMENT AND ANY OTHER ITEMS LISTED ABOVE IS SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S RENTAL AGREEMENT, WHICH MUST BE SIGNED PRIOR TO OR UPON DELIVERY OF THE EQUIPMENT AND OTHER ITEMS

Stewart Builders, Inc.

General Contractor • Construction Managers

COST PROPOSAL #25

Contractor:

Stewart Builders, Inc.
35 County Road 150
Georgetown, Texas 78626

Project:

TNR Eastside Service Center
Bid No. B070254-RV
Contract No. 07K00254RV

To: Carolyn O'Hara, Architect
Travis County Facilities Maintenance

Date: 5/15/2008

Description:

Delete Mezzanine above interior office space in Fleet Building.
Frame structural mezzanine above Corridor #126, column lines K to L.
Frame structural mezzanine above Rooms #127, 128, & 129, column lines K to L.
Install purlin clips and longer wire for grid ceiling, full mezzanine no longer available
Relocate AHU-6 to mezzanine above Corridor #126, install ducted return air, relocate CU-6A, CU-6B, and ACCU-2.
Remove and replace electric conduit and boxes already installed at walls to be reframed.
Install handrail at mezzanine with corner guard and chain "gate" at access point.

Total This Cost Proposal

\$ 10,216

Original Contract Sum

N/A

Total Previously Approved Change Orders

N/A

Total Contract Sum Prior To This Cost Proposal

N/A

Revised Contract Sum Including This Cost Proposal

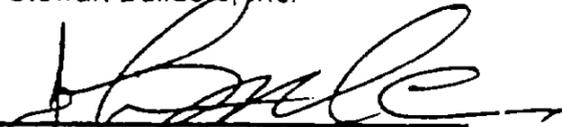
N/A

Additional Time Required

0 days

CONTRACTOR:

Stewart Builders, Inc.



John Miles
Project Manager

COST PROPOSAL DETAIL

DESCRIPTION	QTY	UNIT	UC LAB	LABOR COSTS	UC MAT.	MAT COSTS	UC EQ.	EQ. COST	SUB COSTS
Delete joists @ mezzanine	-1	EA		\$0	\$5,638.00	-\$5,638		\$0	-\$5,638
Delete vinyl insulation upgrade ILO batts	-1	EA		\$0	\$2,606.00	-\$2,606		\$0	-\$2,606
Structural mezzanine above Corridor #126	1	EA		\$0	\$2,941.00	\$2,941		\$0	\$2,941
Structural mezzanine above rooms 127, 128, 129 Corridor #127	1	EA		\$0	\$2,654.00	\$2,654		\$0	\$2,654
Handrails at mezzanine	1	EA		\$0	\$2,000.00	\$2,000		\$0	\$2,000
Add Purlin clips and longer wire for ceiling grid support	1	EA		\$0		\$369		\$0	\$369
Relo AHU-6 and CU-6A/B, ACCU-2, revised ducting	1	EA	\$7,228.00	\$7,228		\$0		\$0	\$7,228
R&R electrical conduit & boxes already installed in walls to be reframed structural	1	EA	\$1,281.88	\$1,282	\$121.29	\$121	\$210	\$210	\$1,614
Corner Guard	1	EA		\$0	\$75.00	\$75		\$0	\$75
Chain "gate" at handrail	1	EA		\$0	\$30.00	\$30		\$0	\$30
				\$0		\$0		\$0	\$0
				\$0		\$0		\$0	\$0
SUBTOTALS				\$8,510		-\$53.71		\$210.48	\$8,667

SUBTOTAL SUBCONTRACTORS\$8,667MARKUP

GC OH & PROFIT	15%	on	\$ 8,667	\$1,300
	10%	on	\$ -	\$0
	7.5%	on	\$ -	\$0

TOTAL OH & P\$1,300\$9,967

BONDS	2.5%	on	\$9,967	\$249
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TOTAL CHANGE ORDER\$10,216

CP# 25

Project: Travis County-Eastside Service Center

LAN Project No.: 160-10049-000

Submittal No.: 05500-003

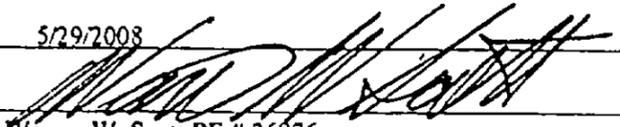
Submittal: Miscellaneous cold-framing for
mechanical unit support

<input checked="" type="checkbox"/>	NO EXCEPTION
<input type="checkbox"/>	EXCEPTION AS NOTED
<input type="checkbox"/>	REJECTED - RESUBMIT

Review is only for general conformance with design concept of project and general compliance with Contract Documents. Contractor is responsible for confirming and correlating dimensions at job site; for information which pertains to fabrication processes or construction techniques; and for coordination of work of all trades. Review of shop drawings shall not relieve Contractor of responsibility for deviation from requirements of Contract Documents nor for errors or omissions in shop drawings.

LOCKWOOD, ANDREWS & NEWNAM, INC.

DATE: 5/29/2008

BY: 
Warren W. Scott PE # 36976

 Lockwood, Andrews & Newnam, Inc.
A LEU A DALY COMPANY

Comments: Vertical studs require lateral bracing at 48" maximum vertical spacing. As a minimum, the four "exterior" walls of the loaded area require diagonal strap bracing (1-strap in each direction per wall) or bracing against drift by other means. The ceiling joist shall align with the wall studs. The ceiling joists shall have a stiffener between each joist over each wall to prevent joist rollover.

Carolyn ohara - Fwd: *POSSIBLE SPAM*** FW: CP #25 HVAC**

From: Carolyn ohara
To: Doran O. McMahon
Date: 5/29/2008 4:32 PM
Subject: Fwd: ***POSSIBLE SPAM*** FW: CP #25 HVAC

Doran, I didn't receive this directly - only from Contractor! Anyway, can I take this as a "Submittal Review - Accepted as noted"?

Thanks,
 Carolyn

>>> "John Miles" <johnmiles@stewartbuildersltd.com> 5/29/2008 4:24 PM >>>

Looks like we have both bases covered now. Just need to get it approved and we can get started working on it.

JOHN MILES
Stewart Builders, Inc.

Off: 512.763.8900
 Fax: 512.931.2346
 Cell: 512.677.8784
 johnmiles@stewartbuildersltd.com

35 CR 150
 Georgetown, TX 78626

From: McMahon, Doran O. [mailto:Doran.McMahon@jacobs.com]
Sent: Thursday, May 29, 2008 2:04 PM
To: Carolyn ohara
Cc: Ben Noack; johnmiles@stewartbuildersltd.com
Subject: RE: CP #25 HVAC

Carolyn,

We have reviewed the sketch and it appears to be fine. The contractor should use a large diameter flex duct (for instance 14" or greater) so that the least amount of static pressure is created which might effect the AHU fan performance. The diffuser noted on the drawings in the parts storage corridor can be eliminated.

From: Carolyn ohara [mailto:Carolyn.ohara@co.travis.tx.us]
Sent: Wednesday, May 28, 2008 3:11 PM
To: McMahon, Doran O.

Cc: Ben Noack; johnmiles@stewartbuildersltd.com
Subject: Fwd: CP #25 HVAC

Doran, please see attached sketch from the mechanical contractor. It appears to respond to your concerns. If you think it's a good idea, could you please treat it as a submittal, and give it a "review stamp"? Electronically is fine, of course.

Please let me know if you see anything that concerns you, or if this process is not appropriate. We are trying hard to keep moving and also to keep safe and well-engineered!

Thanks,
Carolyn

>>> "John Miles" <johnmiles@stewartbuildersltd.com> 5/28/2008 9:56 AM >>>

Carolyn, Ben,

Attached is a sketch by Air Craft on how they intend to solve the return air issues brought up by the MEP. Please forward to the MEP for review and comment. I have also received confirmation of the pricing. They were able to keep the price the same because they offset the additional cost with a credit on duct wrap they failed to give me previously. So far the CP #25 proposal I gave you is still valid. Let me know as soon as you hear back from the MEP. Thanks.

JOHN MILES

Stewart Builders, Inc.

Off: 512.763.8900

Fax: 512.931.2346

Cell: 512.677.8784

johnmiles@stewartbuildersltd.com

Carolyn ohara - *POSSIBLE SPAM*** RE: CP #25**

From: "John Miles" <johnmiles@stewartbuildersltd.com>
To: "Carolyn ohara" <Carolyn.ohara@co.travis.tx.us>
Date: 6/5/2008 9:57 AM
Subject: ***POSSIBLE SPAM*** RE: CP #25
CC: "Ben Noack" <Ben.Noack@co.travis.tx.us>

Good Morning,

Air Craft is OK to proceed based on the comments we have received from the MEP on this. They just need my "go ahead" to get started. That being said, if you can get Roger to approve it, I'll get everyone started. Let me know. Thanks.

JOHN MILES

Stewart Builders, Inc.

Off: 512.763.8900
Fax: 512.931.2346
Cell: 512.677.8784
johnmiles@stewartbuildersltd.com

35 CR 150
Georgetown, TX 78626

From: Carolyn ohara [mailto:Carolyn.ohara@co.travis.tx.us]
Sent: Thursday, June 05, 2008 9:27 AM
To: John Miles
Cc: Ben Noack
Subject: Re: CP #25

John, you've seen all the emails I've seen from Doran/MEP. If Aircraft Mechanical will agree to perform the work with the approvals we have (such as they are!), I can get Roger's OK today. Do they (Aircraft) have the approval they need? Let me know.

Carolyn

>>> "John Miles" <johnmiles@stewartbuildersltd.com> 6/4/2008 11:47 AM >>>

Hi Carolyn,

Any update on CP #25? We are just about to a stopping point with the offices in the Fleet building until this is determined. We have gone as far as we can go on the drywall, painting, plumbing rough-in, cannot start the HVAC rough in yet, and cannot finish plumbing top-out. Let me know if you have any info for me on this. Thanks.

JOHN MILES

Stewart Builders, Inc.

Off: 512.763.8900

Fax: 512.931.2346

Cell: 512.677.8784

johnmiles@stewartbuildersltd.com

35 CR 150

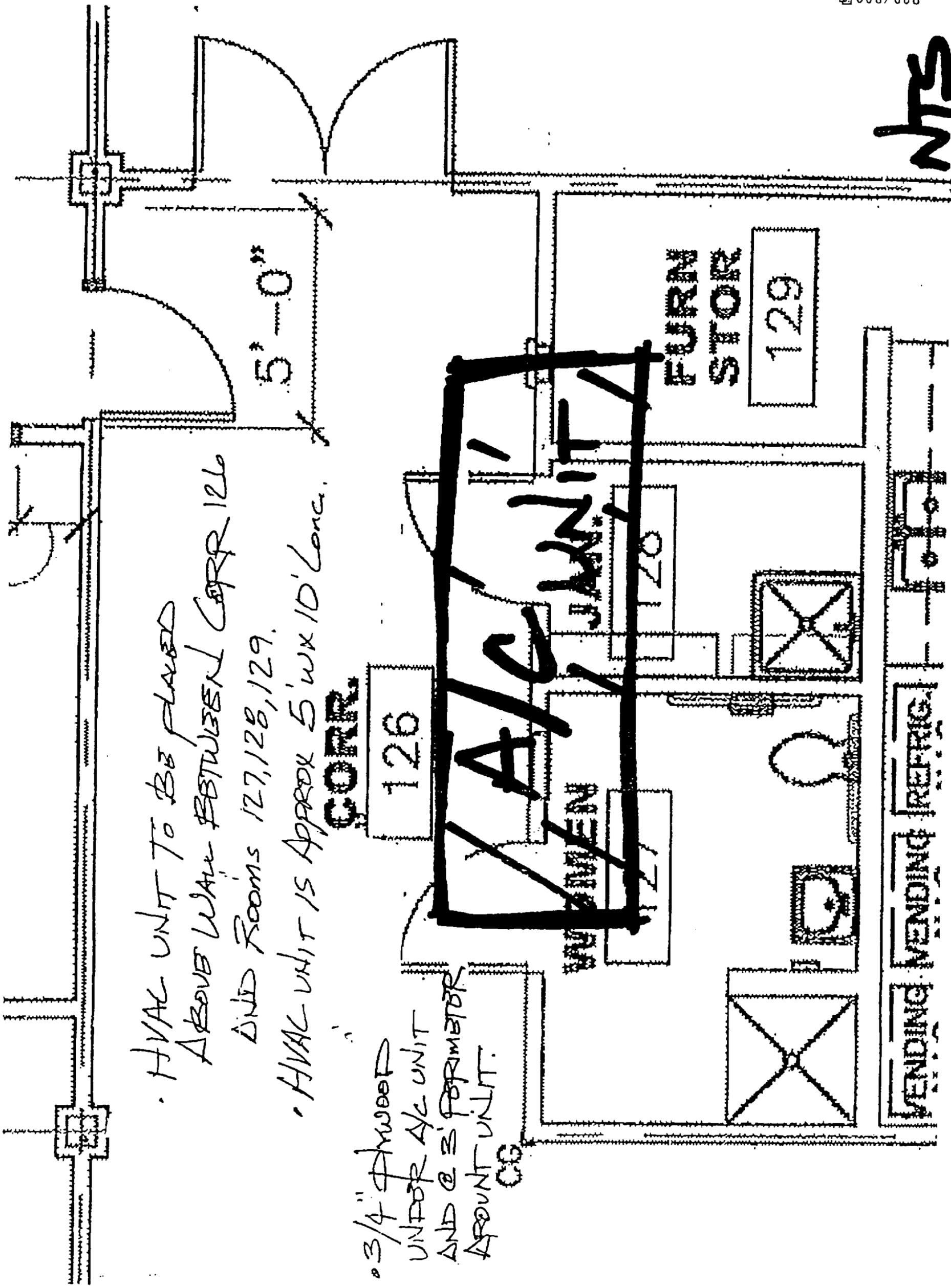
Georgetown, TX 78626

35 CR 150

Georgetown, TX 78626

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NTS



- HVAC UNIT TO BE PLACED ABOVE WAY BETWEEN CORR 126 AND ROOMS 127, 128, 129.
- HVAC UNIT IS APPROX 5' W X 10' LONG.

• 3/4" plywood UNDER HVAC UNIT AND @ 3' PERIMETER ABOUT UNIT.
CG

CORR.

126

HVAC UNIT

MECHANICAL ROOM

127

FURN STOR

129

VENDING ENGINEERING

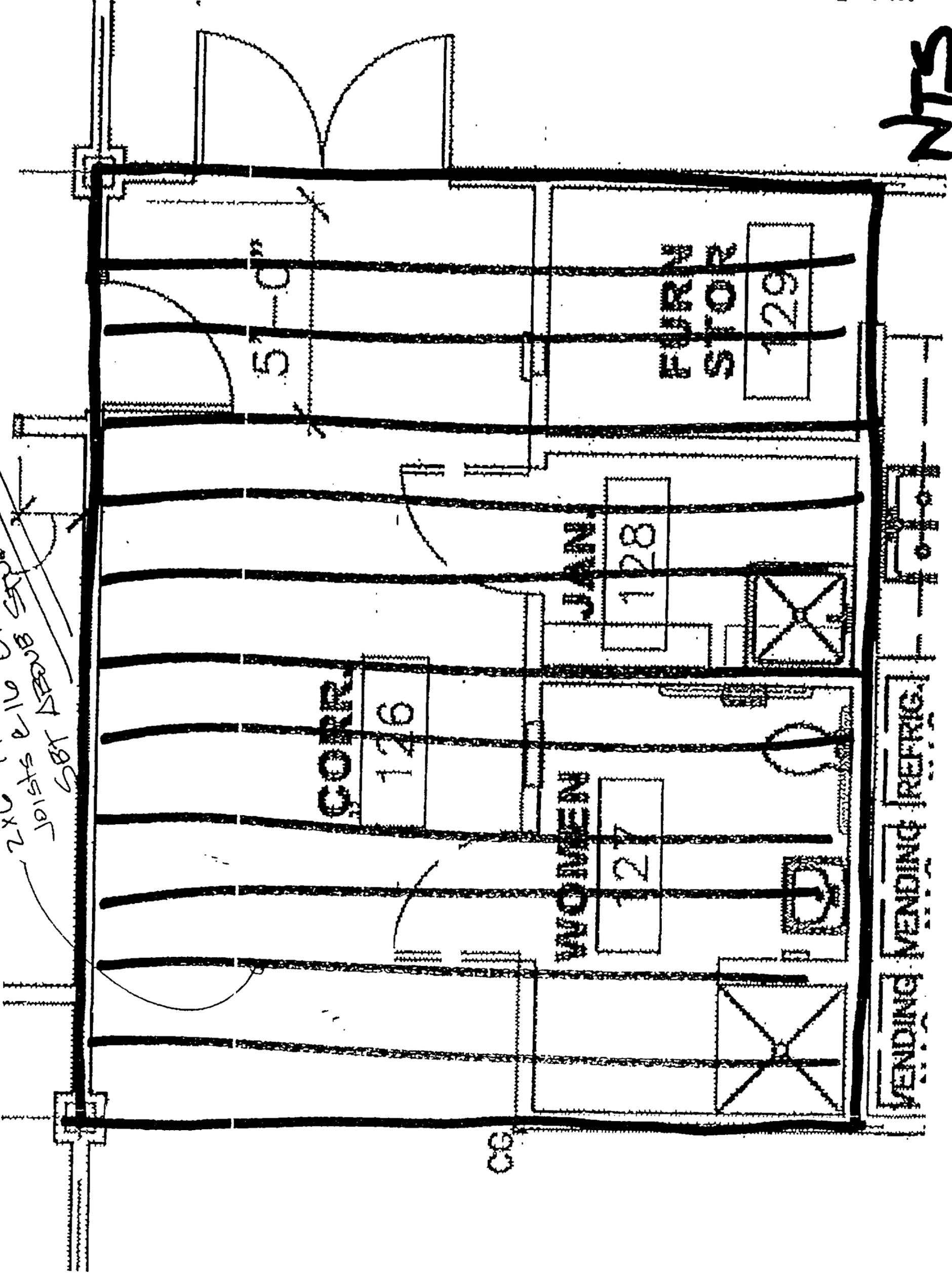
JANIT

127

129

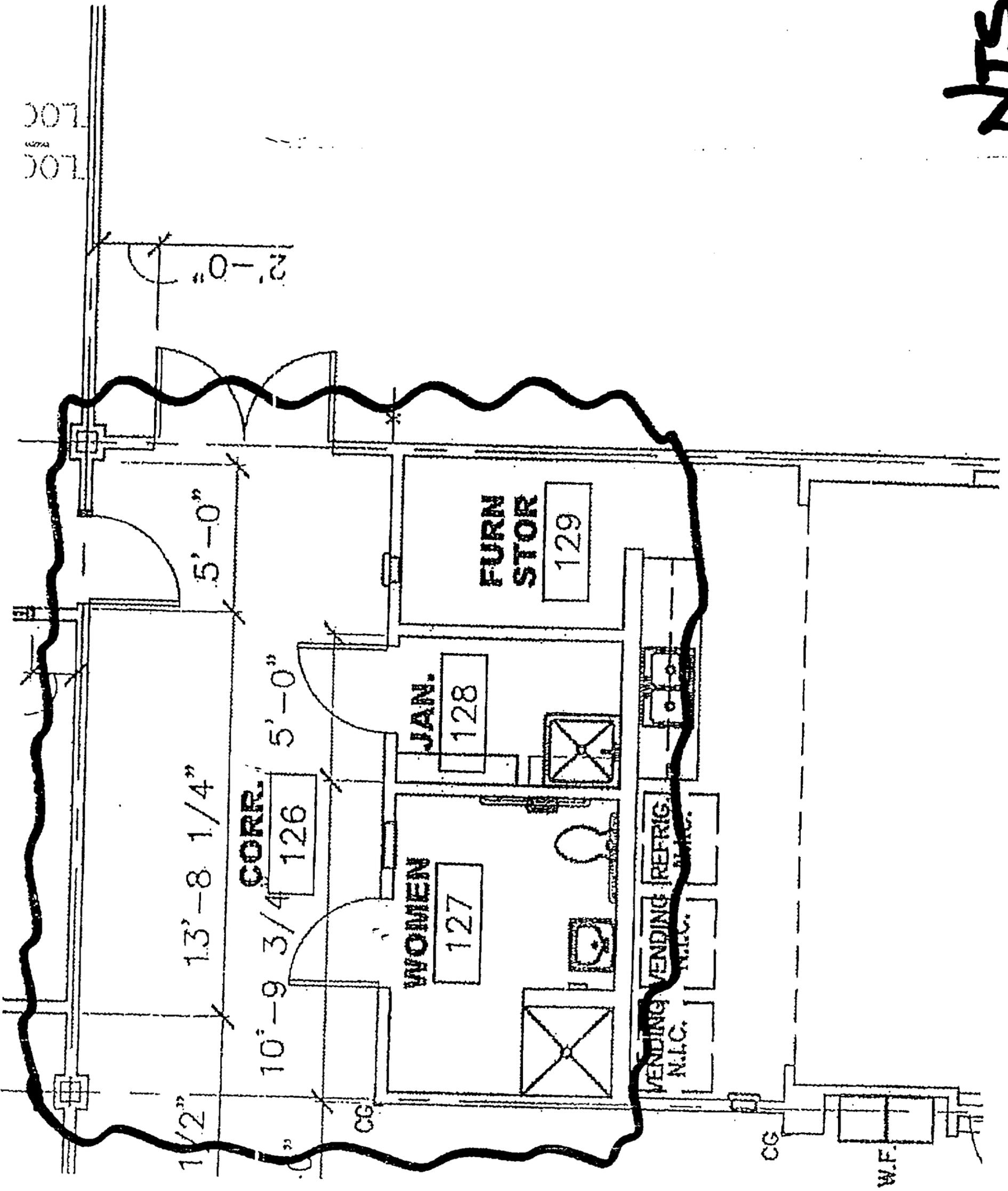
NTS

2x6 14 GA 0.18" O.V. SURF
JOISTS & 1 1/2" SIPS
58T DECK

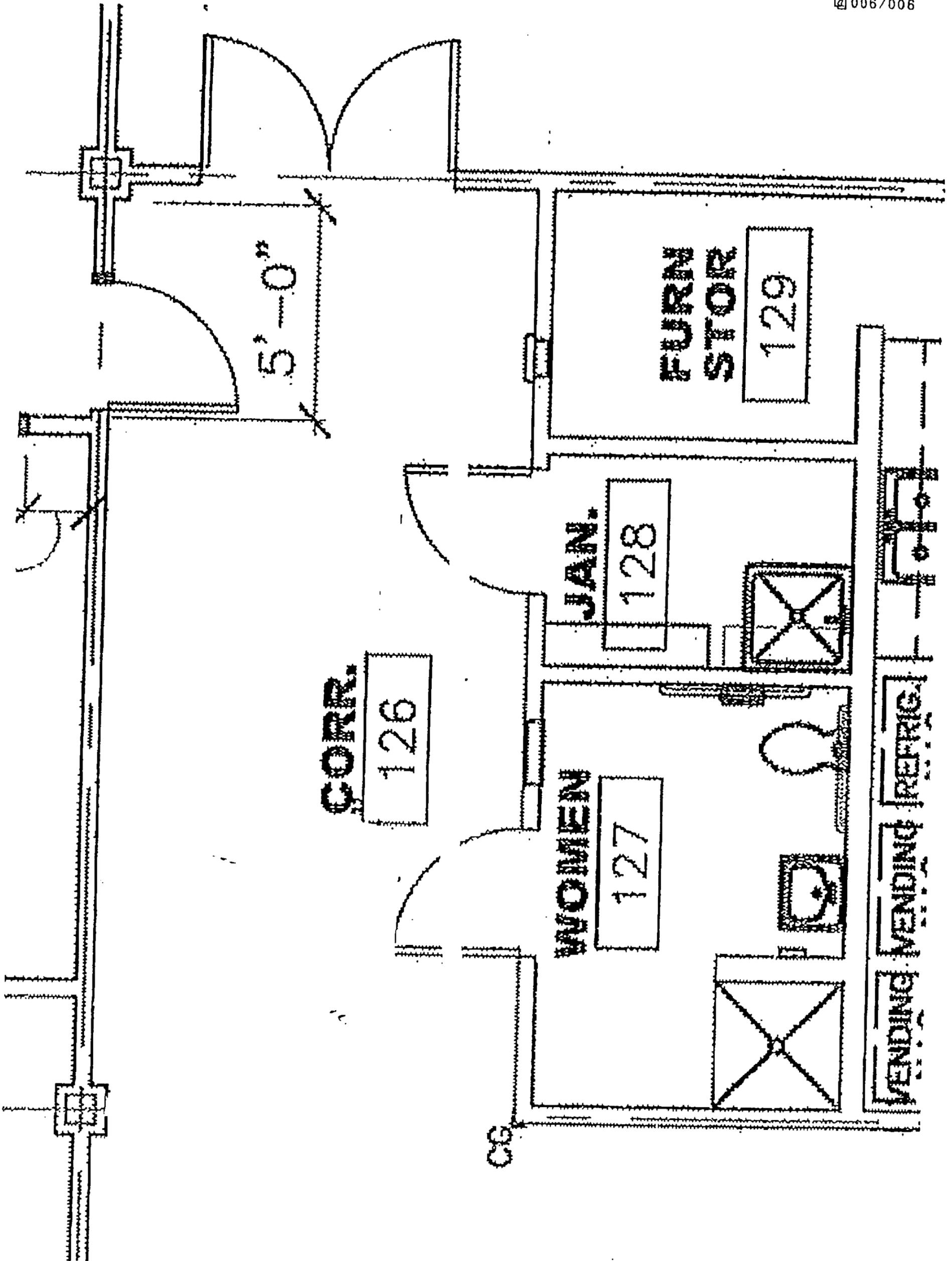


CC

NTS



LOC
LOC



Limitations

These tables provide the span limitations for members under given live and dead load conditions.

6/15/75

Member	Total load deflection L/240											
	10 psf dead load and 40 psf live load					40 psf live load						
	Single Span Spacing (in)		Two Equal Spans Spacing (in)			Single Span Spacing (in)		Two Equal Spans Spacing (in)				
ksi	12"	16"	24"	12"	16"	24"	12"	16"	24"	12"	16"	24"
600S162-33	12' 4"	10' 8"	8' 8"	12' 4"	10' 8"	8' 0"	13' 8"	11' 10"	9' 5"	13' 8"	11' 10"	9' 5"
600S200-33	12' 9"	11' 0"	9' 0"	12' 9"	10' 11"	8' 2"	14' 7"	12' 7"	9' 5"	14' 7"	12' 7"	9' 5"
600S162-43	13' 7"	12' 4"	10' 6"	14' 10"	12' 10"	10' 6"	16' 4"	14' 2"	11' 7"	16' 4"	14' 2"	11' 7"
600S200-43	14' 3"	13' 0"	10' 8"	15' 1"	13' 1"	10' 8"	18' 3"	15' 11"	13' 0"	18' 3"	15' 11"	13' 0"
600S250-43	14' 11"	13' 5"	11' 0"	15' 6"	13' 5"	11' 0"	18' 7"	16' 1"	13' 2"	18' 7"	16' 1"	13' 2"
600S162-54	14' 7"	13' 3"	11' 7"	16' 4"	14' 6"	11' 10"	18' 4"	16' 2"	13' 3"	18' 4"	16' 2"	13' 3"
600S200-54	14' 7"	13' 3"	11' 7"	16' 4"	14' 10"	13' 0"	18' 3"	16' 7"	14' 6"	18' 3"	16' 7"	14' 6"
600S250-54	15' 4"	13' 11"	12' 2"	17' 3"	15' 6"	12' 8"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"
600S162-68	15' 4"	13' 11"	12' 2"	17' 3"	15' 8"	13' 8"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"
600S200-68	16' 1"	14' 7"	12' 4"	17' 5"	15' 1"	12' 4"	20' 1"	18' 3"	15' 0"	20' 1"	18' 3"	15' 0"
600S250-68	16' 0"	14' 6"	12' 8"	17' 11"	16' 4"	14' 3"	20' 0"	18' 2"	15' 10"	20' 0"	18' 2"	15' 10"
600S162-97	15' 8"	14' 2"	12' 5"	17' 7"	15' 11"	13' 4"	19' 9"	17' 11"	15' 5"	19' 9"	17' 11"	15' 5"
600S200-97	16' 5"	14' 11"	13' 1"	18' 6"	16' 9"	14' 2"	20' 8"	18' 9"	16' 5"	20' 8"	18' 9"	16' 5"
600S250-97	16' 5"	14' 11"	13' 1"	18' 6"	16' 9"	14' 8"	20' 8"	18' 9"	16' 5"	20' 8"	18' 9"	16' 5"
600S162-97	17' 3"	15' 8"	13' 8"	19' 4"	17' 7"	15' 4"	21' 7"	19' 7"	17' 2"	21' 7"	19' 7"	17' 2"
600S200-97	17' 3"	15' 8"	13' 8"	19' 4"	17' 7"	15' 4"	21' 7"	19' 7"	17' 2"	21' 7"	19' 7"	17' 2"
600S250-97	19' 2"	17' 5"	15' 3"	21' 6"	19' 7"	17' 1"	24' 1"	21' 10"	19' 1"	24' 1"	21' 10"	19' 1"

Member	Total load deflection L/240												
	10 psf dead load and 40 psf live load					40 psf live load							
	Single Span Spacing (in)		Two Equal Spans Spacing (in)			Single Span Spacing (in)		Two Equal Spans Spacing (in)					
ksi	12"	16"	24"	12"	16"	24"	12"	16"	24"	12"	16"	24"	
1200S162-54	23' 6"	20' 4"	16' 8"	27' 7"	23' 6"	20' 4"	16' 2"	25' 7"	21' 2"	18' 1"	25' 7"	21' 2"	18' 1"
1200S162-54	24' 11"	22' 8"	19' 6"	27' 7"	23' 7"	21' 8"	17' 8"	28' 6"	23' 2"	21' 2"	28' 6"	23' 2"	21' 2"
1200S200-54	25' 3"	23' 8"	20' 4"	28' 9"	25' 3"	23' 8"	18' 1"	27' 0"	22' 1"	19' 5"	27' 0"	22' 1"	19' 5"
1200S250-54	25' 7"	24' 1"	20' 9"	29' 5"	25' 7"	24' 1"	18' 1"	27' 2"	22' 2"	19' 5"	27' 2"	22' 2"	19' 5"
1200S162-68	27' 2"	23' 7"	19' 3"	27' 2"	23' 7"	21' 3"	19' 3"	29' 8"	25' 9"	21' 0"	29' 8"	25' 9"	21' 0"
1200S200-68	27' 2"	24' 8"	21' 6"	30' 6"	27' 8"	25' 11"	19' 3"	30' 7"	26' 10"	24' 4"	30' 7"	26' 10"	24' 4"
1200S250-68	28' 4"	25' 9"	22' 6"	31' 10"	28' 4"	26' 11"	20' 6"	31' 8"	27' 5"	25' 0"	31' 8"	27' 5"	25' 0"
1200S162-97	29' 8"	26' 3"	21' 5"	30' 4"	26' 3"	24' 3"	21' 5"	33' 0"	28' 7"	23' 4"	33' 0"	28' 7"	23' 4"
1200S200-97	29' 6"	26' 9"	23' 5"	33' 1"	33' 1"	30' 0"	24' 6"	33' 2"	30' 2"	26' 4"	33' 2"	30' 2"	26' 4"
1200S250-97	30' 10"	28' 0"	23' 10"	33' 9"	29' 2"	26' 1"	25' 10"	35' 2"	31' 11"	28' 7"	35' 2"	31' 11"	28' 7"
1200S162-97	30' 9"	27' 11"	24' 5"	34' 6"	31' 4"	27' 5"	27' 10"	34' 5"	30' 7"	25' 0"	34' 5"	30' 7"	25' 0"
1200S200-97	32' 1"	29' 2"	25' 4"	35' 11"	31' 1"	28' 4"	28' 10"	36' 6"	33' 2"	27' 11"	36' 6"	33' 2"	27' 11"
1200S250-97	32' 0"	29' 1"	25' 5"	36' 0"	32' 8"	28' 6"	28' 6"	36' 3"	32' 11"	28' 9"	36' 3"	32' 11"	28' 9"
1200S162-97	33' 4"	30' 3"	26' 5"	37' 5"	32' 11"	26' 10"	29' 10"	37' 10"	34' 4"	29' 6"	37' 10"	34' 4"	29' 6"
1200S200-97	33' 3"	30' 3"	26' 5"	37' 4"	33' 11"	29' 8"	29' 10"	37' 7"	34' 1"	29' 10"	37' 7"	34' 1"	29' 10"

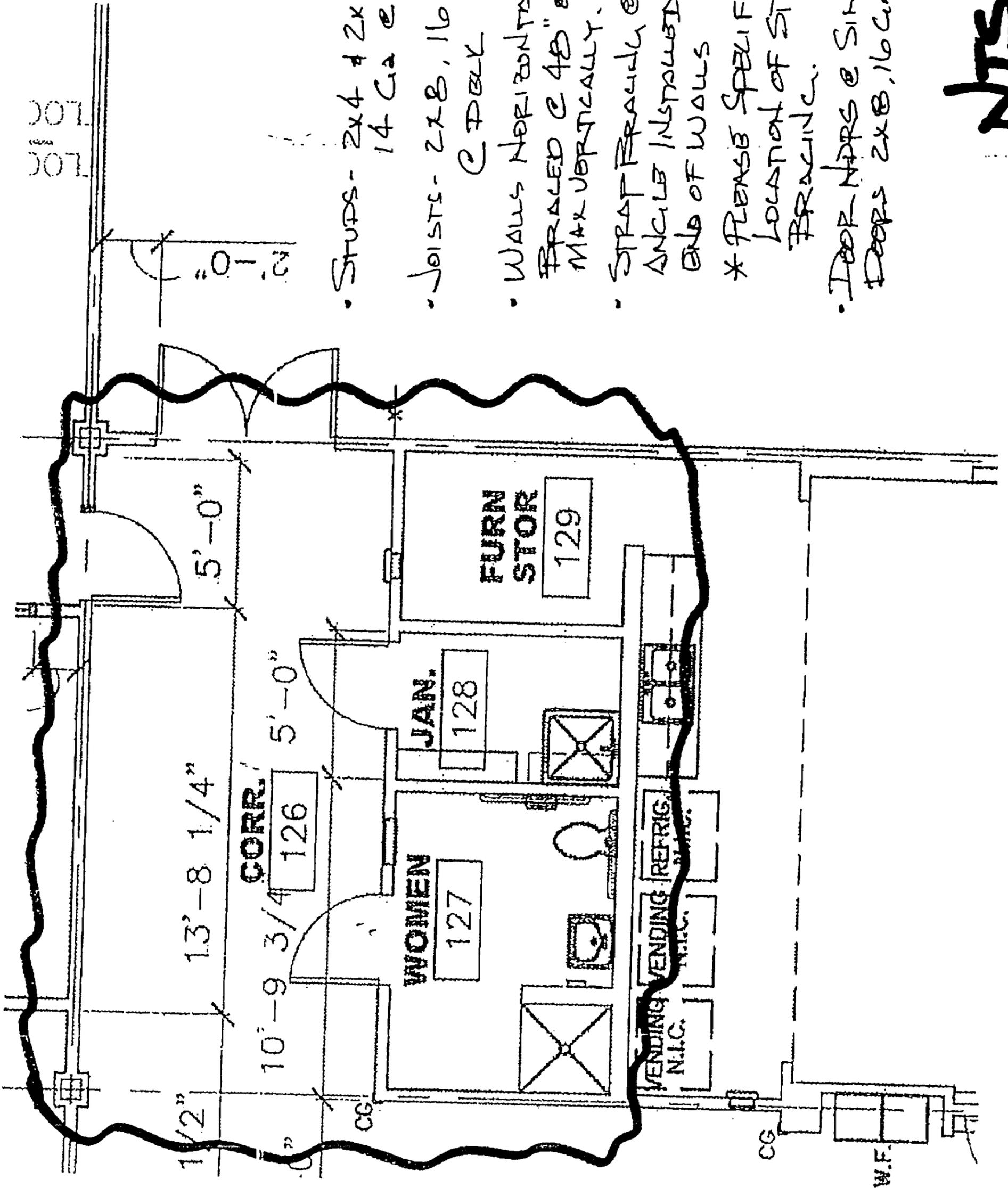
- Joist table notes:
1. Joist deflection limitations are based upon L/240 for the total load (TL) and L/360 for live load (LL).
 2. For two equal, continuous span conditions, alternate span live load has been considered.
 3. For two equal, continuous span conditions, the listed span is the distance from either end support to the center support.
 4. The strength increase due to cold work of forming was incorporated for flexural strength as applicable per the NAS A7.2.

Member	Total load deflection L/240											
	10 psf dead load and 40 psf live load					40 psf live load						
	Single Span Spacing (in)		Two Equal Spans Spacing (in)			Single Span Spacing (in)		Two Equal Spans Spacing (in)				
ksi	12"	16"	24"	12"	16"	24"	12"	16"	24"	12"	16"	24"
800S162-33	13' 8"	11' 10"	9' 5"	13' 8"	11' 10"	9' 5"	17' 3"	14' 7"	12' 3"	17' 3"	14' 7"	12' 3"
800S200-33	14' 7"	12' 7"	9' 5"	14' 7"	12' 9"	10' 3"	18' 5"	15' 11"	12' 6"	18' 5"	15' 11"	12' 6"
800S162-43	16' 4"	14' 2"	11' 7"	16' 4"	14' 2"	11' 7"	18' 5"	16' 1"	12' 7"	18' 5"	16' 1"	12' 7"
800S200-43	17' 11"	15' 11"	13' 0"	18' 5"	16' 1"	13' 2"	18' 7"	16' 1"	12' 7"	18' 7"	16' 1"	12' 7"
800S250-43	18' 7"	16' 1"	13' 2"	18' 7"	16' 1"	13' 2"	18' 7"	16' 1"	12' 7"	18' 7"	16' 1"	12' 7"
800S162-54	18' 4"	16' 2"	13' 3"	18' 4"	16' 2"	13' 3"	18' 8"	16' 2"	13' 3"	18' 8"	16' 2"	13' 3"
800S200-54	18' 3"	16' 7"	14' 6"	18' 3"	16' 7"	14' 6"	18' 7"	16' 7"	14' 6"	18' 7"	16' 7"	14' 6"
800S250-54	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"
800S162-68	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"	19' 3"	17' 6"	15' 3"
800S200-68	20' 8"	18' 9"	16' 5"	20' 8"	18' 9"	16' 5"	20' 8"	18' 9"	16' 5"	20' 8"	18' 9"	16' 5"
800S250-68	21' 7"	19' 7"	17' 2"	21' 7"	19' 7"	17' 2"	21' 7"	19' 7"	17' 2"	21' 7"	19' 7"	17' 2"
800S162-97	21' 11"	19' 11"	17' 5"	21' 11"	19' 11"	17' 5"	21' 11"	19' 11"	17' 5"	21' 11"	19' 11"	17' 5"
800S200-97	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"
800S250-97	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"	23' 0"	20' 11"	18' 3"

Member	Total load deflection L/240											
	10 psf dead load and 40 psf live load					40 psf live load						
	Single Span Spacing (in)		Two Equal Spans Spacing (in)			Single Span Spacing (in)		Two Equal Spans Spacing (in)				
ksi	12"	16"	24"	12"	16"	24"	12"	16"	24"	12"	16"	24"
1400S162-54	25' 7"	22' 2"	18' 1"	25' 7"	22' 2"	18' 1"	25' 7"	22' 2"	18' 1"	25' 7"	22' 2"	18' 1"
1400S162-54	28' 1"	25' 6"	21' 2"	28' 1"	25' 6"	21' 2"	28' 1"	25' 6"	21' 2"	28' 1"	25' 6"	21' 2"
1400S200-54	27' 5"	23' 9"	19' 5"	27' 5"	23' 9"	19' 5"	27' 5"	23' 9"	19' 5"	27' 5"	23' 9"	19' 5"
1400S250-54	29' 1"	26' 8"	22' 0"	29' 1"	26' 8"	22' 0"	29' 1"	26' 8"	22' 0"	29' 1"	26' 8"	22' 0"
1400S162-68	30' 6"	27' 7"	22' 6"	30' 6"	27' 7"	22' 6"	30' 6"	27' 7"	22' 6"	30' 6"	27' 7"	22' 6"
1400S200-68	29' 8"	25' 9"	21' 0"	29' 8"	25' 9"	21' 0"	29' 8"	25' 9"	21' 0"	29' 8"	25' 9"	21' 0"
1400S250-68	30' 7"	27' 10"	24' 4"	30' 7"	27' 10"	24' 4"	30' 7"	27' 10"	24' 4"	30' 7"	27' 10"	24' 4"
1400S162-97	31' 8"	27' 5"	22' 5"	31' 8"	27' 5"	22' 5"	31' 8"	27' 5"	22' 5"	31' 8"	27' 5"	22' 5"
1400S200-97	31' 11"	29' 0"	25' 4"	31' 11"	29' 0"	25' 4"	31' 11"	29' 0"	25' 4"	31' 11"	29' 0"	25' 4"
1400S250-97	33' 0"	28' 7"	23' 4"	33' 0"	28' 7"	23' 4"	33' 0"	28' 7"	23' 4"	33' 0"	28' 7"	23' 4"
1400S162-97	33' 2"	30' 2"	26' 4"	33' 2"	30' 2"	26' 4"	33' 2"	30' 2"	26' 4"	33' 2"	30' 2"	26' 4"
1400S200-97	35' 2"	31' 11"	28' 3"	35' 2"	31' 11"	28' 3"	35' 2"	31' 11"	28' 3"	35' 2"	31' 11"	28' 3"
1400S250-97	36' 10"	34' 10"	29' 8"	36' 10"	34' 10"	29' 8"	36' 10"	34' 10"	29' 8"	36' 10"	34' 10"	29' 8"
1400S162-97	36' 3"	33' 2"	28' 9"	36' 3"	33' 2"	28' 9"	36' 3"	33' 2"	28' 9"	36' 3"	33' 2"	28' 9"
1400S200-97	36' 3"	32' 11"	28' 9"	36' 3"	32' 11"	28' 9"	36' 3"	32' 11"	28' 9"	36' 3"	32' 11"	28' 9"
1400S250-97	37' 10"	34' 4"	29' 6"	37' 10"	34' 4"	29' 6"	37' 10"	34' 4"	29' 6"	37' 10"	34' 4"	29' 6"

5. The yield stress (33 ksi or 50 ksi) used to calculate tabulated values is indicated in each table. For 50 ksi material to be provided, it needs to be indicated at the time of ordering.
6. Spans are based upon continuous support of the compression flange.
7. Spans noted with an "e" require web stiffeners at end supports, an "i" requires web stiffeners at interior supports and an "a" requires web stiffeners at all three supports. A 3.5" bearing length was used at all support locations in the preparation of these tables.
8. Web punchouts were not considered for allowable shear or web crippling considerations.

Member	10 psf dead load and 40 psf live load										Total load deflection L/240			
	ksi	Single Span Spacing (in)			Two Equal Spans Spacing (in)			Two Equal Spans Spacing (in)						
		12"	16"	24"	12"	16"	24"	12"	16"	24"	12"	16"	24"	
1000S162-43	33	18' 6"	16' 0"	13' 1"	18' 6"	16' 0"	13' 1"	18' 6"	16' 0"	13' 1"	18' 6"	16' 0"	13' 1"	
1000S200-43	33	19' 8"	17' 0"	13' 10"	19' 8"	17' 0"	13' 10"	19' 8"	17' 0"	13' 10"	19' 8"	17' 0"	13' 10"	
1000S250-43	33	20' 8"	17' 10"	14' 7"	20' 8"	17' 10"	14' 7"	20' 8"	17' 10"	14' 7"	20' 8"	17' 10"	14' 7"	
1000S162-54	33	21' 3"	18' 5"	15' 0"	21' 3"	18' 5"	15' 0"	21' 3"	18' 5"	15' 0"	21' 3"	18' 5"	15' 0"	
1000S200-54	33	21' 8"	19' 8"	16' 1"	21' 8"	19' 8"	16' 1"	21' 8"	19' 8"	16' 1"	21' 8"	19' 8"	16' 1"	
1000S250-54	33	22' 8"	20' 7"	18' 0"	22' 8"	20' 7"	18' 0"	22' 8"	20' 7"	18' 0"	22' 8"	20' 7"	18' 0"	
1000S162-68	33	23' 11"	21' 9"	19' 0"	23' 11"	21' 9"	19' 0"	23' 11"	21' 9"	19' 0"	23' 11"	21' 9"	19' 0"	
1000S200-68	33	23' 6"	21' 4"	18' 8"	23' 6"	21' 4"	18' 8"	23' 6"	21' 4"	18' 8"	23' 6"	21' 4"	18' 8"	
1000S250-68	33	24' 7"	22' 4"	19' 6"	24' 7"	22' 4"	19' 6"	24' 7"	22' 4"	19' 6"	24' 7"	22' 4"	19' 6"	
1000S														



- STUDS - 2x4 @ 2x6, 14 Ga @ walls

- JOISTS - 2x8, 16 Ga @ DECK

- WALLS HORIZONTALLY BRACED @ 48" O.C. MAX VERTICALLY.

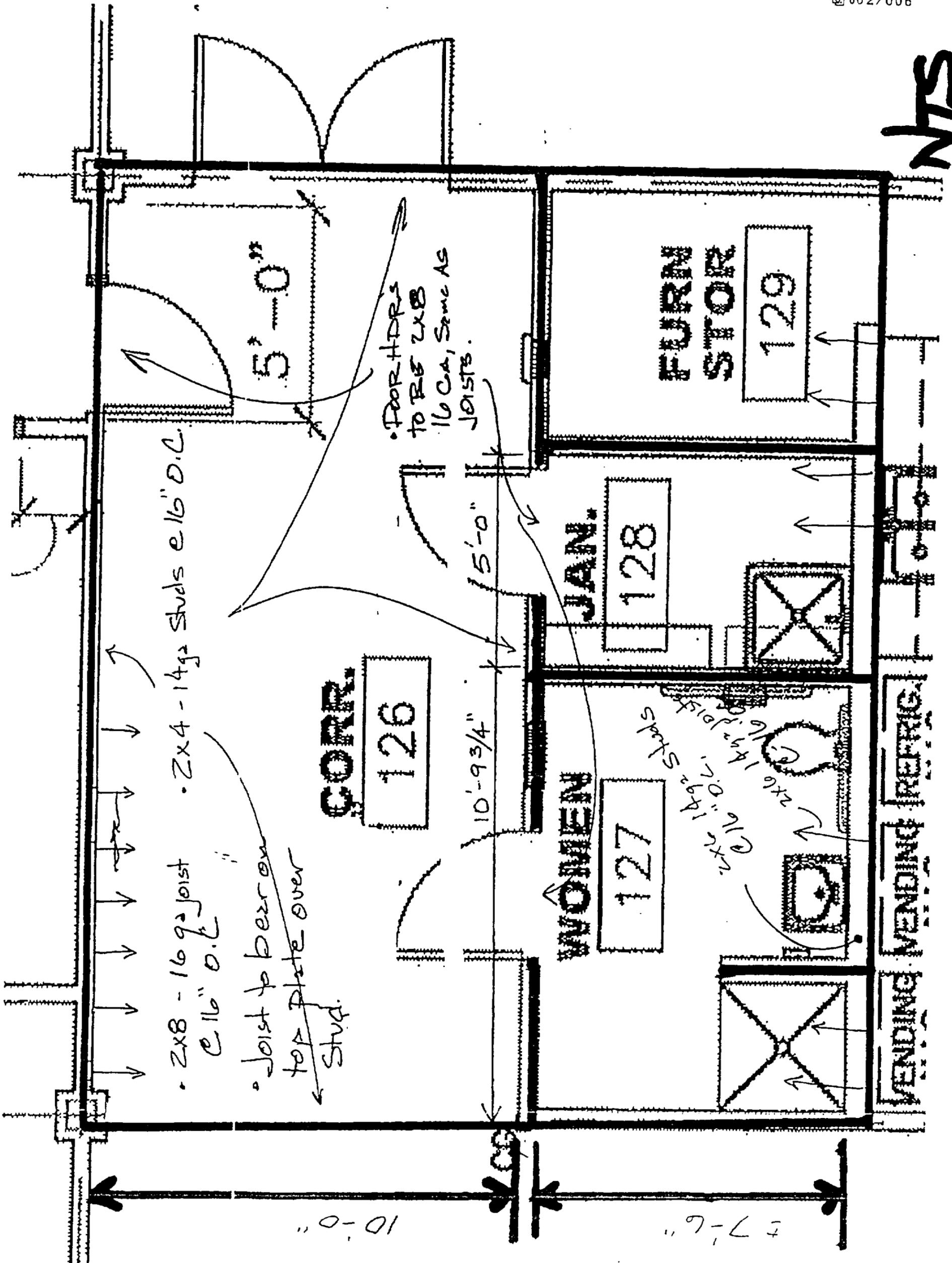
- STRAP BRACING @ 45° ANGLE INSTALLED @ END OF WALLS

* PLEASE SPECIFY LOCATION OF STRAP BRACING.

- DECK NAILS @ SINGLE DECKS 2x8, 16 Ga.

NTS

NTS



Proposal

Select Precision Builders, LLC
111 N. Eskew Ln.
Cedar Creek, Texas 78612
512-581-0182 office
512-581-3182 fax

Date: 4-25-08
To: John Miles
Of (company): _____
City, State, ZIP: _____
Good until: 5-25-08
Project name: TNR

We propose to furnish all material and perform all labor necessary to complete the following:

Stud Joists at Fleet Services Bld.	\$ 5638.00	✓
Urethane insulation at Joists (upgrade)	\$ 2606.00	✓

Note RFI #106 - request to put kraft faced insulation on ceiling & face Joists it is not industry standard to install kraft faced batts also I believe the kraft facing cannot be left exposed, for fire & mold purposes

We propose to furnish material and labor, complete in accordance with above specifications, for the sum of: _____ Dollars \$ _____

Payments to be made as follows: _____

Contractor's signature: Carl Clardy

Acceptance of proposal The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Owner's signature: _____ Date: _____

Change Order

Select Precision Builders, LLC

111 N. Eskew Ln.

Cedar Creek, Texas 78612

512-581-0182 office

512-581-3182 fax

Date: 5-9-08

Owner: _____

Project number: _____

Change order number: _____

Original contract date: _____

Change (add or delete) the following work to the original contract:

Mezzanine at Corridor 126 From Col. Line to L		@ 16" Joists
8" 16gauge Joists, 3/4" 14gauge studs at structural walls		
3/4" Cbx Plywood	\$ 2941.00	
Same as above at Rms 127, 128, 129, Col. Line to L	\$ 2654.00	
Handrail at Corridor 126 Mezz.	\$ 1523.00	
" " 127, 128, 129	\$ 1523.00	
If Rail areas are to be constructed		
Handrail around entire area will cost \$ 2000.00		

Change the original contract amount by: \$ _____

Payment to be made as follows: _____

We agree to furnish labor & materials complete in accordance with the above specifications at the price stated above.	
General Contractor	Date

Above additional work to be performed under the same conditions as specified in the original contract unless otherwise stipulated.	
Owner	Date

Note: This change order becomes part of the original contract.

Change Order

Select Precision Builders, LLC

111 N. Eskew Ln.

Cedar Creek, Texas 78612

512-581-0182 office

512-581-3182 fax

Date: 4-25-08

Owner:

Project number: TNR

Change order number:

Original contract date:

Revised II

Change (add or delete) the following work to the original contract:

Add R-19 at Top of all ceilings (Batt's) *II*
in lieu of vinyl at joints if joists are deleted + \$ 0.00
(included Base Bid)

Add Purlin clips & longer wires for ceiling support if Joists are deleted + \$ 369.00

There is no tile credit as I first thought

Set 5 AM window Frames at Fleet services Bldg

Change the original contract amount by: \$

Payment to be made as follows:

We agree to furnish labor & materials complete in accordance with the above specifications at the price stated above.	
General Contractor	Date

Above additional work to be performed under the same conditions as specified in the original contract unless otherwise stipulated.	
Owner	Date

Note: This change order becomes part of the original contract.

AIR CRAFT INC

Air Conditioning, Refrigeration, Heating

1916 Picadilly
Round Rock, TX. 78664
(512) 836-1690 (phone)
(512) 836-4988 (fax)
TACLA020519C

To: Stewart Builders, Inc.
Attn: John Miles

Date: 5/15/2008

Project: Travis County ESSC

Change Order #2 Option B - Fleet Services Bldg. A/C Changes

We propose to furnish and install the following: HVAC

1. Relocation of AHU-6
2. Shortened refrigerant piping to condenser. (Mounted in either location previously discussed)
3. Externally insulated outside air duct extended to new location of unit.
4. Return air grilles ducted to unit from corridor.
5. Air path to return grilles in corridor provided by undercutting of doors. (by others)
6. Labor and material to install hangers for all duct previously noted to be above mezzanine floor.
7. Rental equipment to install hangers from structure as discussed.
8. Wage Scale.

Price: **\$7,228.00**

EXCLUSIONS:

1. Removal of existing metal wall studs.
2. Taxes.

Approved By _____

Date _____

Greg Jessee

*"Regulated by the Texas Department of Licensing and Regulation P.O. Box 12157 Austin, Texas 78711.
1-800-803-9202 or 512-463-6599
Terms: COD*



TRAVIS COUNTY PURCHASING OFFICE
Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

17

Approved by: _____

Cyd V. Grimes 6/23/08

Voting Session: Tuesday, July 1, 2008

REQUESTED ACTION: APPROVE MODIFICATION NO. 4 TO CONTRACT NO. 05T002910J, GENERAL SECURITY SERVICES CORPORATION, FOR ELECTRONIC MONITORING. (PRETRIAL SERVICES, JUVENILE PROBATION, CSCD)

Points of Contact:

Purchasing: Oralia Jones, 854-4204

Department: Juvenile Probation - Sylvia Mendoza, 854-7008, Britt Canary, 854-7541, Estela P. Medina, Chief Juvenile Probation, Pretrial Services - Irma Guerrero, 854-9381, CSCD - Lila Oshatz, 854-7602, Rosie Ramon-Duran, Asst. Director, 854-4608

County Attorney (when applicable): Jim Connolly

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes. The contract provides Electronic Monitoring for Pretrial Services, Juvenile Probation and CSCD.

The modification will extend the Electronic Monitoring contract with General Security Services Corporation, for an additional twelve (12) months, through July 18, 2009. The modification will also add CSCD to the contract and allow them to utilize the contractor services. CSCD was previously with another contractor, but their contract has expired. Additional services have also been added to the contract. Those services and pricing have been identified in the contract modification.

Modification No. 3 was previously issued to extend the contract for an additional twelve (12) months, from July 19, 2007 through July 18, 2008. It was approved by the Purchasing Agent on May 8, 2007.

Modification No. 2 was previously issued to add the "in-jail" installation using the BI 9000 electronic monitor provided and installed by the contractor. It was approved by the Purchasing Agent on March 27, 2007.

Modification No. 1 was previously issued to extend the contract for an additional twelve (12) months, from July 19, 2006 through July 18, 2007. It was approved by the Purchasing Agent on May 3, 2006.

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JUN 24 PM 1:00

➤ **Contract Expenditures:** Within the last 12 months \$54,905.72 has been spent against this contract.

Not applicable

➤ **Funding Information:**

* Purchase Requisition in HTE:

* Funding Account(s) 001-4200-588-6099 (Pretrial Services), 001-4530-593-6099 (Juvenile Probation) and 288-3950-585-6099 (CSCD).

Comments: A purchase order will be issued monthly for the number of electronic monitor units used.

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified _____ Not Verified _____ by Auditor.

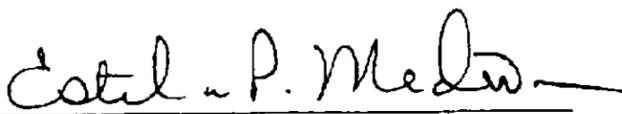
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT



ESTELA P. MEDINA
Chief Juvenile Probation
Officer

ADMINISTRATIVE SERVICES
COURT SERVICES
DETENTION SERVICES
PROBATION SERVICES
RESIDENTIAL SERVICES
SUBSTANCE ABUSE SERVICES
DOMESTIC RELATIONS OFFICE
JUVENILE JUSTICE ALTERNATIVE
EDUCATION PROGRAM

TO: Cyd Grimes
Purchasing Agent

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

RE: General Security Services Corp. (Contract No. 05T00291OJ)

DATE: May 9, 2008

Travis County Juvenile Probation Department is currently contracting with General Security Services Corp. for Electronic Monitoring services for juveniles.

Our department is satisfied with the current vendor and would like to extend the contract for another year; also our department would like to request to add the ProTech device to the extended contract well. The following account number and line item that will be used is 001-4530-593-6099.

If you have questions or need additional information, please do not hesitate to contact me.

Cc: Britt Canary
Emmitt Hayes
Sylvia Mendoza
Mike Williams

EPM: gc



From: Lolly Jones
To: Larry Spacek
Date: 5/9/2008 1:09 PM
Subject: Re: Renewal of EM contract

CC: Irma Guerrero
Thank you, Larry.

>>> Larry Spacek 5/9/2008 1:02 PM >>>
Our account number is 00142005886099.

>>> Lolly Jones 5/9/2008 12:47 PM >>>
I need you to provide me with your department's 14 digit account number for this service. Thank you!

>>> Larry Spacek 5/6/2008 8:17 AM >>>
After review, Pretrial Services has decided to request renewal of contract #05T002910J for another year. We also are approving the additional services at the prices stated by GSCC.

From: Robert Klepac
To: Jones, Lolly
Date: 6/19/2008 10:47 AM
Subject: Re: EM contract

CC: Oshatz, Lila
Lolly,

Funding: 288-3950-585-6099

>>> Lolly Jones 6/19/2008 10:09 AM >>>

Lila,

Please provide me with your department's 14 digit account number from where funds will used to pay for the EM services. I need to include it in the agenda backup for the Court. Thank you.

>>> Lila Oshatz 5/9/2008 1:01 PM >>>

We use state funds/fees, but they do go thru the auditor's office for payment for elm services.

Lila Oshatz, LMSW-AP
Director of Social Services
Travis County Adult Probation
P.O. Box 2245
Austin, TX 78768-2245
Phone: 512-854-7602
Fax: 512-854-4606
Email: Lila.Oshatz@co.travis.tx.us

>>> Lolly Jones 5/9/2008 12:56 PM >>>

Hi Lila,

Are your funds paid out from state funds and therefore, do not go through the Auditor's office for payment? Please advise.

ADULT PROBATION DEPARTMENT

of Travis County

Central Unit
PO Box 2245
Austin, TX 78768
512-854-4600
512-854-4606 Fax

North Unit
10409 Burnet Rd
Austin, TX 78758
512-854-9775
512-854-4533 Fax

South Unit
4011 McKinney Falls Pkwy, Ste. 1300
Austin, TX 78744
512-854-CSCD (2723)
512-854-4612 Fax

SMART
3404 S FM 973
Del Valle, TX 78617
512-854-3150
512-247-5567 Fax



www.co.travis.tx.us/AdultProbation
Voice Response System: 512-495-6563

Dr. Geraldine Nagy, Director
Rosie Ramón-Durán, Assistant Director

MEMORANDUM

TO: Lolly Jones
Travis County Purchasing

FROM: Lila Oshatz
Director, Social Services

DATE: February 19, 2008

SUBJECT: ELM Contract Modification

As we discussed, Travis County Adult Probation is interested in having Travis County Purchasing pursue a contract modification with the County ELM vendor, GSSC, to include Adult Probation as an additional purchaser of ELM services. We are interested in all levels of services that GSSC currently has available in their Travis County contract.

We would further request that, to the extent possible, the contract modification process be expedited. Please let me know what information you will require of our Department for this process.

Thanks in advance.

Xc: Dr. Geraldine Nagy
Rosie Ramon-Duran
Cyd Grimes
Craig Valashek
Donna Farris

RECEIVED
TRAVIS COUNTY
2008 FEB 21 AM 9:31
PURCHASING
OFFICE

Account Balance Inquiry

Account number : 1-4530-593.60-99
Fund : 001 GENERAL FUND
Department : 45 JUVENILE PROBATION
Division : 30 PROBATION SERVICES
Activity basic : 59 JUSTICE SYSTM (JUV SRVCS)
Sub activity : 3 JUVENILE PROBATION
Element : 60 OTHER PURCHASED SERVICES
Object : 99 OTHER PURCHASED SERVICES

Original budget : 5,000
Revised budget : 24,602 04/30/2008
Actual expenditures - current . . . : 3,249.00
Actual expenditures - ytd : 16,024.32-
Unposted expenditures : .00
Encumbered amount : 13,670.91
Unposted encumbrances : .00
Pre-encumbrance amount : .00
Total expenditures & encumbrances: 6,695.59 28.0%
Unencumbered balance : 17,706.41 72.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

TRAVIS COUNTY
Account Balance Inquiry

Account number . . . : 1-4200-588.60-99
Fund : 001 GENERAL FUND
Department : 42 PRETRIAL SERVICES
Division : 00 NON-DIVISIONAL
Activity basic : 58 CORRECTNS & REHABILITATN
Sub activity : 8 PERSONAL BOND
Element : 60 OTHER PURCHASED SERVICES
Object : 99 OTHER PURCHASED SERVICES

Original budget : 84,000
Revised budget : 81,760 05/28/2008
Actual expenditures - current . . . : .00
Actual expenditures - ytd : 26,961.90
Unposted expenditures : .00
Encumbered amount : 9,750.95
Unposted encumbrances : .00
Pre-encumbrance amount : .00
Total expenditures & encumbrances: 36,712.85 44.9%
Unencumbered balance : 45,047.15 55.1

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

Account Balance Inquiry

Account number . . . : 288-3950-585.60-99
Fund : 288 COMMUNITY SUPRVN & CORR
Department : 39 COMMUNITY SUPERV & CORR
Division : 50 DAY RESOURCE CENTER
Activity basic : 58 CORRECTNS & REHABILITATN
Sub activity : 5 COMMUNITY SUPERV & CORR
Element : 60 OTHER PURCHASED SERVICES
Object : 99 OTHER PURCHASED SERVICES

Original budget : 0
Revised budget : 23,100 10/31/2007
Actual expenditures - current . . . : .00
Actual expenditures - ytd : 11,311.44
Unposted expenditures : .00
Encumbered amount : 1,550.67
Unposted encumbrances : .00
Pre-encumbrance amount : .00
Total expenditures & encumbrances: 12,862.11 55.73
Unencumbered balance : 10,237.89 44.3

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

MODIFICATION OF CONTRACT NUMBER: 05T002910J, Electronic Monitoring PAGE 1 OF 38 PAGES

ISSUED BY PURCHASING OFFICE 314 W. 11TH ST. RM 400 AUSTIN, TX 78701	PURCHASING AGENT ASST: <u>Oralia Jones</u> TEL NO (512) 854-9700 FAX NO (512) 854-9185	DATE PREPARED June 18, 2008
ISSUED TO General Security Services Corporation Attn: Mr. Steve Leopold 9110 Meadowview Road Minneapolis, MN 55425	MODIFICATION NO.: 4	EXECUTED DATE OF ORIGINAL CONTRACT July 19, 2005
ORIGINAL CONTRACT TERM DATES: <u>July 19, 2005 through July 18, 2006</u> CURRENT CONTRACT TERM DATES <u>July 19, 2008 through July 18, 2009</u>		

FOR TRAVIS COUNTY INTERNAL USE ONLY

Original Contract Amount \$ N/A Current Modified Amount \$ N/A

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect

The purpose of this modification is to extend the contract term for an additional twelve (12) month period in accordance with Paragraph 2.2. of the contract, entitled "Options to Extend and Extension Terms", and, to incorporate Amendment Number Four to subject contract between Travis County and General Security Services Corporation, as shown in the attached.

1. The contract period is changed from: July 19, 2005 through July 18, 2006, to: July 19, 2005 through July 18, 2009, a twelve (12) month extension.
2. Attachment D and Exhibits B, C, and D, are hereby added and incorporated to the contract.

DRAFT

Note to Vendor:

Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME _____	<input type="checkbox"/> DBA
BY _____ SIGNATURE	<input type="checkbox"/> CORPORATION
BY _____ PRINT NAME	<input type="checkbox"/> OTHER
TITLE _____ ITS DULY AUTHORIZED AGENT	DATE _____

TRAVIS COUNTY, TEXAS	DATE: _____
BY _____ CYD V. GRIMES, C P M, TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

**AMENDMENT NUMBER FOUR TO
CONTRACT BETWEEN TRAVIS COUNTY
AND GENERAL SECURITY SERVICES CORPORATION
FOR ELECTRONIC MONITORING EQUIPMENT AND SERVICES**

This Amendment Number Four (this "Amendment") to Contract Number 05T00291OJ is entered into by the following parties: Travis County, a political subdivision of Texas ("COUNTY") and General Security Services Corporation, a Minnesota corporation ("CONTRACTOR").

WHEREAS, in March of 2005, Travis County advertised and distributed RFP#050059-0J seeking proposals from qualified firms to provide electronic monitoring equipment and services for Travis County Pre-Trial Services, Juvenile Probation Department and Community Supervision and Corrections Department; and,

WHEREAS, in July of 2005, Contract Number 05T00291OJ (the "Contract") was awarded to General Security Services Corporation; and,

WHEREAS, at the time of the initial contract award, the Community Supervision and Corrections Department chose not to utilize the Contract for the provision of electronic monitoring equipment and services for its clients; and,

WHEREAS, the Community Supervision and Corrections Department now desires to utilize the Contract for the provision of electronic monitoring equipment and services for its clients; and,

WHEREAS, CONTRACTOR desires to provide electronic monitoring equipment and services for the clients of the Community Supervision and Corrections Department; and,

WHEREAS, the COUNTY and CONTRACTOR desire to amend the Contract to update the list of equipment and services available, their performance parameters, and associated costs.

NOW, THEREFORE, in consideration of the above premises, the Parties hereby approve this Amendment Number Four to Contract Number 05T00291OJ as follows:

1. The parties agree that the electronic monitoring equipment and services offered by CONTRACTOR pursuant to this Contract (including any amendments thereto) will be made available to the Community Supervision and Corrections Department.
2. Additional Equipment and Services. In addition to the electronic monitoring equipment and services previously offered pursuant to this Contract, CONTRACTOR shall provide the additional electronic monitoring equipment and services described in Attachment D, which is attached hereto and made a part hereof. The performance parameters, costs, and payment for such equipment and services shall be as described in Attachment D.
3. Except for the changes made in this Amendment, all other terms and conditions of the Contract shall remain in full force and effect.

4. The changes made by this Amendment shall be effective upon execution by both parties.

Executed as of the later date set forth.

ATTACHMENT D (4 pages)

1. Reference the Contract, Section 4.0, "CONSIDERATION", sub-paragraph 4.1, the following fees is added as shown:

DEVICE	INSTALLED	INSTALLED /FEE COLLECTION	** INSTALLED/ 24/7 CASEMANAGEMENT /FEE COLLECTION
BI 9000	\$2.84	\$3.84	\$5.84
ProTech RF	\$2.84	\$3.84	\$5.84
MEMS 2000/3000	\$6.00	\$7.00	\$9.00
BI 9000/MEMS	\$7.00	\$8.00	\$10.00
ProTech RF/MEMS	\$7.00	\$8.00	\$10.00
ProTech One Piece GPS	\$7.75	\$8.75	\$10.50
OmniLink GPS	\$7.75*	\$8.75	\$10.50*

** Sliding Scale = 1 X Hourly Wage for RF or MEMS
 = 1.5X Hourly Wage for RF/MEMS or One Piece GPS

* This is for the 5/15/5 or 1/30/240 tracking plan. Other plans are available for an additional fee along with other plans at the same fee. There are ten (10) plans currently available to choose from. The 5/15/5 and 1/30/240 are the best plans for the price listed. NOTE: 5/15/5 means the unit will take a GPS point every 5 minutes. In the event it loses GPS it will take an impaired point (by cell tower proximity) every 15 minutes. The last 5 relates to the information upload time. The unit will upload information every 5 minutes.

2. Reference the Contract, Section 5.0, "INVOICING AND PAYMENTS", the following paragraph and sub-paragraphs is added after 5.5:

5.6 SPECIFIC REQUIREMENTS

5.6.1 Offender Self-Pay Program

- 5.6.1.1 Contractor will provide a 24/7 offender funded operation with no minimum number of clients.
- 5.6.1.2 Payment Options accepted by Contractor from offenders: Money Orders, Cashier Checks, Visa, Master Card, Discover, PayPal-when available. Contractor will not accept personal Checks or Cash.
- 5.6.1.3 Fee Collection - Contractor will receive 2-week advance payment. All clients will prepay.
- 5.6.1.4 Non-Payment - Termination notice. Contractor will not terminate Client from services without at least two (2) business days notice to the county. Contractor will provide a daily list to the County of clients with less than three days remaining in their prepay account. This list will also show the date of service termination if no payment is received or no notification from the County is received authorizing County payment for the client. Prior to termination one last communication will be attempted for collection from the client and the referring agency will be notified of the pending (immediate) termination. Termination will only occur during business hours on business days. "Business hours and business days" means 8:00 A.M. to 5:00 P.M., Monday through Friday, excludes designated Travis County

holidays (See Paragraph 30.0 "DESIGNATED COUNTY HOLIDAYS" under Attachment B, County's RFP #P050059-OJ, which is part of the Contract).

5.6.1.5 Contractor will not charge any fee to change a client status. Contractor will charge either the County or the Client based on the service requested. The level of service can change at any time.

3. Reference Attachment A, Part II, Section A - Specific Requirements, Paragraph 2.0 "PERFORMANCE PARAMETERS", of GSSC's proposal response, which is part of the Contract, add the following sub-paragraph after 2.2.2:

2.2.3 The Contractor shall complete installation of court-ordered device(s) within 24-hours of receiving the user department's notification to install.

4. Reference Attachment A, Part II, Section A - Specific Requirements, Paragraph 2.0 "PERFORMANCE PARAMETERS", of GSSC's proposal response, which is part of the Contract, add paragraphs 2.5, 2.6, 2.7 and 2.8, after 2.4.4:

2.5. Global Positioning System (OmniLink, Pro-Tech One Piece GPS) (See Exhibits B and C, attached and made a part of this modification). These systems shall:

2.5.1 Have the ability to globally track an offender's specific location as required by the referring agency (i.e., **Active** or **Passive** options). Tracking plans are options of 5 minutes/15 minutes/5 minutes or 1 minute/30 minutes/240 as listed in Section 4.0, sub-paragraph 4.1. The systems are technically called active because they communicate information via wireless phone service.

Active option – units ability to communicate violation information via cellular. It allows for immediate notification of unit status if within the communication network.

Passive option – units collect data points all day then download them over a conventional (landline) phone system as the unit is being charge. Other passive units may be cellular based but restrict event communication for extended periods to act passive and save on communication costs. Eg. Omnilink used with the 240 minute upload rate.

2.5.2 Offer the option for web base data look-up.

2.5.3 Allow easy internet access to information through password protection.

2.5.4 Offer capability for referring agency to enter curfew schedules on-line, email or facsimile.

2.6 Mitsubishi MEMS 3000 - available within 30 days. (See Exhibit D, attached and made a part of this modification). It will replace the MEMS 2000, a product which is currently available under the contract. The system shall:

2.6.1 Have the ability to provide positive visual verification that a client is home and sober.

2.6.2 Have the ability to monitor alcohol consumption with the breath analyzer unit.

2.6.3 Automatically transmits a picture of the client with test results to the host computer within a matter of minutes.

2.6.4. Include random monitoring to verify curfew compliance and alcohol consumption.

2.7 24/7 Case Management of Offender Self-Pay Program. The Contractor shall:

- 2.7.1 Report confirmed violations to referring agency (i.e., clients in restricted zones, non-payment of fees, etc.).
- 2.7.1 Set-up rules/guidelines with each agency on how each agency wants contractor to report confirmed violations.
- 2.7.3 Determine “serious” violations, together with the agency, that need appropriate and immediate response by the contractor.
- 2.7.4 Customize program to meet the needs of Travis County.

2.8 Requirement Reports. The Contractor shall:

- 2.8.1 Identify required reports to each referring agency.
- 2.8.2 Set-up rules/guidelines on with each referring agency on how each agency wants contractor to submit required reports
- 2.8.3 Be required to have daily, weekly, monthly report (i.e. Violation reports as identified; Daily activity reports by fax or email; Confirmation on Installation by phone call directly from Technician following by fax or email from Monitoring Center; Confirmation on De-Installations/Terminations by phone call directly from Technician followed by email or fax from Monitoring Center, just to list the most critical and common).
- 2.8.4 Be required to submit the reports for the all the devices whether County Funded, Adult Probation funded or Offender Paid.

2.9 Required Training. The Contractor shall:

- 2.9.1 Provide referring agencies, as needed, full training regarding current devices, interpreting the violation reports, web base services, etc.
- 2.9.2 Provide supplemental training as needed.

5. Reference Attachment A, Part II, Section A - Specific Requirements, Paragraph 3.0 “MAINTENANCE AND REPLACEMENT”, of GSSC’s proposal response, which is part of the Contract, add the number 3.1 to the first paragraph, and, furthermore, add paragraph 3.2:

3.0 MAINTENANCE AND REPLACEMENT

3.2 The Contractor will not charge Travis County for any units that are on the shelf.

6. Reference Attachment B, Part II, Section A - Specific Requirements, Paragraph 4.0 “SERVICE TECHNICIAN”, of County’s RFP #P050059-OJ, which is part of the Contract, add the number 4.1 to the first paragraph, and, furthermore, add paragraph 4.2:

4.0 SERVICE TECHNICIAN

4.2 Contractor will provide a Full Time Employee (FTE) to do the jail installations at the new rate quotes shown in Paragraph 1 of this modification. The FTE will not be expected to handle service calls 24/7/365. Therefore, Contractor will supplement the service with subcontracted labor to fill the service needs. If the monitored population grows to a point where it is more cost effective for

Contractor to use an additional FTE, Contractor will hire the additional FTE. Then start the process all over again filling additional needs with subcontracted labor.

- 4.3 Contractor shall be provided an area for use by the FTE to store electronic monitoring devices and equipment. The work area is being provided by the CSCD-Adult Probation section. The area will be designated at the South unit at 4011 McKinney Falls Parkway



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

18

Approved by: _____

AMB

Voting Session: Tuesday, July 1, 2008

REQUESTED ACTION: APPROVE CONTRACT AWARD FOR TRAVIS COUNTY SCHOOL LAND OIL AND GAS LEASE, IFB NO. B080149-JW, TO THE SOLE BIDDER, EL-MONT PROPERTIES, INC. (TEXAS COOPERATIVE EXTENSION OFFICE).

Points of Contact:

Purchasing: Jason G. Walker

Department: (TEXAS COOPERATIVE EXTENSION OFFICE), Skip Richter

County Attorney (when applicable): Tamara Armstrong

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro, Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.
- On May 20, 2008 the Commissioners Court approved a resolution directing the Purchasing Agent to issue a bid for the lease of oil and gas in tracts 31 and 45 of the Travis County School Land in Throckmorton County. IFB B080149-JW was issued May 23, 2008 with bids due June 9, 2008.
- On June 10, 2008 the Commissioners Court received and considered a single bid, submitted by El-Mont Properties, Inc., and authorized designated staff to review and evaluate received bid in order to bring a recommendation back to Commissioners Court for approval.

The Texas Cooperative Extension Office is recommending approval of LA080149JW. For the three (3) year lease, El-Mont Properties, Inc. has made a payment of \$102,400.00. At the beginning of the second and third years of the lease, annual rental of \$1.00 per acre shall be paid to County. In any year in which production is established, the annual rental shall be \$2.00 per acre, however, should the royalties paid to County during the preceding year equal or exceed such \$2.00 per acre, then no annual rental will be due. Should such royalties paid to County total less than such \$2.00 per acre, an annual rental equaling the difference between \$2.00 per acre and said royalties will be due. Said royalties for any and all oil shall be 1/5th part of the value of the gross production, and for any and all gas shall be 1/5th part of the value of the gross production.

➤ **Contract Expenditures:** Within the last 12 months \$0.00 has been spent against this contract.

Not applicable

➤ **Contract-Related Information:**

Award Amount: \$0.00 (Estimated quantity)

Contract Type: Lease

Contract Period: 7/1/08 - 6/30/11

➤ **Contract Modification Information:**

Modification Amount: \$0.00 (Firm Amount) (Add'l. comments)

Modification Type: N/A

Modification Period:

➤ **Solicitation-Related Information:**

Solicitations Sent: 2

Responses Received: 1

HUB Information: Not Applicable

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments: Standard Purchasing procedures of double sided printing of contracts were not followed, as the lessee printed contracts in order to complete and submit with bonus check for bid opening 6/10/08.

➤ **Funding Information:**

Purchase Requisition in H.T.E.:

Funding Account(s):

Comments: Revenue generating contract

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified Not Verified X by Auditor.

1600-B Smith Road
Austin, Texas 78721

June 17, 2008

Cyd Grimes, C.P.M. Purchasing Agent
P.O. Box 1748
Austin, Texas 78767

Dear Ms. Grimes:

As Independent Monitor for the surface leasing operations on the Travis County school lands in Throckmorton County, I want to express my support of the proposed mineral lease on tracts 31 and 45 of the property. I have been in contact with both Purchasing and the County Attorney's office and am in agreement with the provisions of the lease document.

Should you need more information, please feel free to contact me.

Sincerely,



Robert "Skip" Richter
County Extension Director
Texas AgriLife Extension Service
Travis County

Cc: Marvin Bryce
Assistant Purchasing Agent



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

19

Approved by: _____

YB

Voting Session: Tuesday, July 1, 2008

REQUESTED ACTION: AUTHORIZE STAFF TO COMMENCE NEGOTIATIONS WITH THE MOST HIGHLY QUALIFIED FIRM, KLOTZ ASSOCIATES, INC., RFQ NO. Q080209-LP, SIDEWALK REPAIR AND RECONSTRUCTION CONSULTANT SERVICES. (TNR)

Points of Contact:

Purchasing: Lee Perry

Department: (TNR), Joe Gieselman, Executive Manager;
Steve Manilla, Public Works Director

County Attorney (when applicable): John Hille

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro, Jose Palacios

Other:

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

The above referenced project is for engineering consultant services for the Sidewalk Construction and Reconstruction project, at Wells Branch Parkway and Thermal Drive. The project consists of installing, repairing, or reconstructing sections of sidewalk, crosswalks, and ramps. The proposed design phase includes all work necessary for providing construction documents.

Subject RFQ was issued on May 19, 2008. On June 5, 2008, five (5) proposals were received, in which TNR staff evaluated and rated the qualifications of each firm using a standard rating form, as developed by TNR. As a result, Klotz Associates, Inc. was deemed the highest qualified firm for completing the required work.

TNR and the Purchasing Office request approval, to begin negotiations with the highest rated firm, Klotz Associates, Inc., for this project. Attached is TNR's corroborating memo and evaluation matrix, showing point totals for each firm.

- **Contract Expenditures:** Within the last 12 months \$0.00 has been spent against this contract.

Not applicable

➤ **Contract-Related Information:**

Award Amount: \$0.00 (Estimated quantity)
Contract Type: Architect/Engineer
Contract Period:

➤ **Contract Modification Information:**

Modification Amount: \$0.00 (Firm Amount) (Add'l. comments)
Modification Type: N/A
Modification Period:

➤ **Solicitation-Related Information:**

Solicitations Sent: 70 Responses Received: 5
HUB Information: Vendor is not a HUB % HUB Subcontractor: 37.5%

➤ **Special Contract Considerations:**

- Award has been protested; interested parties have been notified.
- Award is not to the lowest bidder; interested parties have been notified.
- Comments:

➤ **Funding Information:**

- Purchase Requisition in H.T.E.:
- Funding Account(s):
- Comments: Contract negotiations request. No funds involved.

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ___ Not Verified ___ by Auditor.

REQUESTED ACTION:

___ **Approved** ___ **Disapproved**

Samuel T. Biscoe
Travis County Judge

Date



TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 W. 13th St.
Eleventh Floor
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4626

June 18, 2008

RECEIVED
TRAVIS COUNTY
2008 JUN 19 PM 3:18
PURCHASING
OFFICE

MEMORANDUM TO: Marvin Brice, Assistant Purchasing Agent

FROM: Steve Manilla, TNR Public Works Director

Subject: Wells Branch/Thermal Drive Sidewalk Improvements
#Q080209-LP

Consultant Selection for Professional Engineering Services

The following information is for your use in preparing an agenda item for Commissioner's Court action. Please contact me at X49429 if you have any questions or need additional information.

Proposed Motion:

Consider and take appropriate action on TNR's request to approve its recommended consultant for professional engineering services and to begin negotiation of a professional services agreement for the Wells Branch/Thermal Drive Sidewalk Improvements project, in Precinct 2.

Summary and Staff Recommendations:

On April 15, 2008 TNR requested the Purchasing Office to obtain professional consulting services for the Wells Branch/Thermal Drive Sidewalk Improvements project. Purchasing Office, together with TNR Public Works, developed an RFQ for these services and on June 5, 2008 received proposals from five (5) firms. TNR staff members evaluated and rated the qualifications of each firm using a standard rating form. Klotz Associates was rated as the highest qualified firm and TNR recommends negotiating a Professional Services Agreement with them for this project. Upon Commissioners Court's approval, TNR and Purchasing Office will immediately begin negotiations.

Budgetary and Fiscal Impact:

Funding for this project was made available through a Court-approved agreement with Capital Metro using Build Central Texas (BCT) Suburban Communities Program funds. BCT funding in the amounts of \$550,323 and \$195,536 have been approved for sidewalk improvements on Wells Branch Pkwy and Thermal Drive, respectively. Needed sidewalk improvements will be prioritized to best utilize available funding.

Account and requisition numbers will be provided after completion of fee negotiation and TNR submits its recommendation for a Professional Services Agreement to Purchasing.

Issues and Opportunities:

The proposed project includes all work necessary to perform field investigations, complete designs, identify ROW/easement requirements, prepare construction documents, obtain necessary permits, and provide construction administration services for sidewalk improvements along Wells Branch Pkwy from Mopac to IH35 and along Thermal Drive from Wells Branch Pkwy to Howard Lane.

These segments of Wells Branch Pkwy and Thermal Drive are on Capital Metro Bus Service Routes and are in the vicinity of the proposed Capital Metro Rail Station at Howard Lane. The quality of pedestrian mobility will be increased after the completion of the proposed sidewalk improvements.

Wells Branch Pkwy is scheduled to be repaved within the next six months. Public Works staff will coordinate with Road & Bridge staff to avoid reconstructing portions of newly resurfaced roads.

The five (5) firms that responded to the RFQ included CAS Consulting, DA Doucet & Associates, H.R. Gray, Klotz Associates, and LNV Engineering. The highest qualified firm was determined by rating their qualifications and technical plans for completing the project. Higher scores were assigned to consultants that had completed significant projects of similar scope and complexity.

After approval of the highest qualified firm by the Commissioners Court, successful negotiation of a professional services agreement, approval of the professional services agreement by the Commissioners Court, and issuance of notice-to-proceed by the Purchasing Office, the consultant will have up to 180 calendar days to perform the engineering work, prepare construction drawing, and provide bid phase services. This time allotment does not include time required for County approvals of design deliverables at various stages of development. The consultant will provide construction administration services during the construction period which is estimated to be six (6) to eight (8) months.

Sidewalk retrofit projects are historically problematic because it is difficult to meet minimum geometric requirements when existing site conditions are not compatible. To make the most efficient use of engineering on these projects efforts will be shifted from conventional office engineering to field engineering. Rather than attempt to prepare unique designs for each problem area, knowing that adjustments will be needed in the field, the Consultant will prepare a bid package based upon types of work, standard details, and estimated quantities. The Consultant will then work with the contractor during the construction phase to determine what exactly needs to be done to bring the sidewalk into compliance with ADA regulations.

Background:

The Wells Branch Pkwy and Thermal Drive area was developed prior to the Americans with Disabilities Act (ADA) being signed into law in 1990. Sidewalks were constructed along both sides of these two roadways. A preliminary investigation performed by TNR staff determined that numerous locations are non-compliant. This project consists of installing, repairing, or reconstructing sections of sidewalk, crosswalks, and ramps. The

areas in need of work are those that were either not originally constructed in compliance with the requirements of the Americans with Disabilities Act, or have deteriorated to where they are no longer compliant.

Required Authorization:

Cyd Grimes, Purchasing

cc: Don Ward, P.E., Director, TNR of Road & Bridge
Cynthia McDonald, Donna Williams-Jones, Brunilda Cruz, TNR Financial Services
Sean O'Neal, PBO
Steve Sun, P.E., TNR CIP Program Manager
Lee Perry, Purchasing Buyer
David Greear, P.E., TNR Traffic Engineer

**RFQ PROPOSAL EVALUATION PORTION (5)
SIDEWALK REPAIR/RECONSTRUCTION**

REVIEWER	CAS Consulting	DA Doucet & Assoc.	H.R. Gray	Klotz Assoc.	LNV Engineer.
Anon.	91	85	99	99	83
Anon.	40.3	37.2	41.3	60.1	38.6
Anon.	102	101	106	118	87
PROPOSAL EVALUATION TOTAL	233.3	223.2	246.3	277.1	208.6
PROPOSAL AVERAGE SCORES	77.77	74.40	82.10	92.37	69.53
RANK ORDER	3	4	2	1	5

ORAL PRESENTATION EVALUATION (N/A)	
REVIEWER	
REVIEWER 1	
REVIEWER 2	
REVIEWER 3	
ORAL TOTAL	
ORAL AVERAGE	

COMBINED (N/A)	
PROPOSAL	
ORAL	
TOTAL	
AVERAGE	
RANK	



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., Purchasing Agent

314 W. 11th Street, Room 400 Austin, Texas 78701 (512) 854-9700 Fax (512) 854-9185

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Approved by: _____

Voting Session: Tuesday, July 1, 2008

REQUESTED ACTION: APPROVE ORDERS EXEMPTING THE PURCHASE OF MECHANICAL, ELECTRICAL, PLUMBING AND STRUCTURAL ENGINEERING SERVICES FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024 (A)(4) OF THE COUNTY PURCHASING ACT. (FM)

Points of Contact:

Purchasing: Diana Gonzalez

Department: Facilities Management, Roger A. El Khoury, M.S., P.E., Director

County Attorney (when applicable): Tenley Aldredge

County Planning and Budget Office: Leroy Nellis

County Auditor's Office: Susan Spataro and Jose Palacios

Other: Alicia Perez, Executive Manager, Administrative Operations

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action met the compliance requirements as outlined by the statutes.

Exemption orders are requested for the procurement of Professional Mechanical, Electrical, Plumbing (MEP) and Structural Engineering Services (SE) for the new Precinct One Office Building (14,500 square feet). Facilities Management will perform the Architectural and Civil Engineering Design in-house as well as the coordination of Consultants.

Because this is professional services and a small project not expected to exceed \$50K per contract, and in an effort to solicit HUB firms, staff is requesting the exemption. Upon the Court's approval of these Exemption Orders, Facilities Management and Purchasing will attempt to negotiate with two separate HUB firms to perform this work at a fair and reasonable price.

- **Contract Expenditures:** Within the last 12 months \$0.00 has been spent against this contract.

Not applicable

➤ **Contract-Related Information:**

Award Amount: NA
Contract Type: Professional Services
Contract Period: TBD

➤ **Solicitation-Related Information:**

Solicitations Sent: NA Responses Received: NA
HUB Information: NA % HUB Subcontractor: NA

➤ **Special Contract Considerations:**

- Award has been protested; interested parties have been notified.
- Award is not to the lowest bidder; interested parties have been notified.
- Comments:

➤ **Funding Information:**

- Purchase Requisition in H.T.E.: Req. No.
- Funding Account(s):
- Comments:

➤ **Statutory Verification of Funding:**

Contract Verification Form: Funds Verified ____ Not Verified ____ by Auditor.

Diana
6.26.08
MB



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, P.E., Director

1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FM#: PCT1-05-08C-1N

File: 101

TO: Cyd V. Grimes, C.P.M., Purchasing Agent

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: June 19, 2008

SUBJECT: New Precinct One Office Building Project
Request to exempt Mechanical, Electrical, Plumbing, and Structural Engineering Services from Professional Procurement Services

Facilities Management Department (FMD) requests that the Mechanical, Electrical, Plumbing Engineering services (MEP) and the Structural Engineering services (SE) be exempt from the Professional Procurement Services for the New Precinct One Office Building.

The New Precinct One office Building is a small project with 14,500 square feet. FMD will perform the Architectural and Civil engineering design in house as well as the coordination of consultants. FMD would like to procure the services of small firms to assist in the design of the MEP and SE Engineering services.

Please place an agenda item on July 1, 2008, for the Commissioner Court consideration and approval. Your assistance in this exemption request will be greatly appreciated. Call me at 44579 if you need any additional information.

ATTACHMENT:

N/A

COPY TO:

Alicia Perez, Executive Manager, Administrative Operations

Amy Lambert, RA, Project Manager, FMD

Amy Draper, Financial Manager, FMD

**ORDER EXEMPTING PURCHASE OF
PROFESSIONAL MECHANICAL, ELECTRICAL AND PLUMBING SERVICES
FROM COMPETITIVE PROPOSAL REQUIREMENTS OF THE
COUNTY PURCHASING ACT**

WHEREAS, the Commissioners Court of Travis County has the authority to exempt the purchase of personal or professional services from the bidding requirements of the County Purchasing Act, TEX. LOC. GOVT. CODE ANN. sec. 262.024, and

WHEREAS, the County desires to enter into a contract with a professional firm to provide Mechanical, Electrical and Plumbing Services for the new Precinct One Office Building, and

WHEREAS, these services are professional services requiring special training, skills, and experience,

NOW, THEREFORE, the Commissioners Court of Travis County hereby orders that the purchase of Mechanical, Electrical and Plumbing Services for The new Precinct One Office Building is exempted from the requirements of the County Purchasing Act for competitive proposals pursuant to TEX. LOC. GOVT. CODE ANN., section 262.024(a)(4), as this contract is for professional services.

Signed and entered this _____ day of _____, 2008.

Samuel T. Biscoe, County Judge

Ron Davis
Commissioner, Precinct 1

Sara Eckhardt
Commissioner, Precinct 2

Gerald Daugherty
Commissioner, Precinct 3

Margaret Gomez
Commissioner, Precinct 4

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RECEIVED
COUNTY JUDGE'S OFFICE
VS# _____

08 JUN 20 AM 9:25

TRAVIS COUNTY COMMISSIONERS COURT

AGENDA REQUEST

Please consider the following item for: (fill in date of meeting in blank)

VOTING SESSION July 1, 2008 EXEC. SESSION _____

I. A. Request made by 

Susan Spataro, County Auditor PH# 49125

B. Requested Text:

Receive and discuss as necessary the Second Revenue Estimate for the FY 2009 Budget Process

County Judge or Commissioner

II. A. Is backup material attached: Yes X No ___

Any backup material to be presented to the Court must be submitted with this Agenda Request (original and eight copies)

B. Have the agencies affected by this request been invited to attend the Voting Session?
Yes X No ___ Please list those contacted and their phone numbers:

Rodney D. Rhoades, Exec Mgr, PBO X 49465

Leroy Nellis, Budget Manager X 49066

III. PERSONNEL

_____ A change in your department's personnel

IV. BUDGET REQUESTS

If your request involves any of the following please check appropriately:

- _____ Additional funding for your department
- _____ Transfer of funds within your department budget
- _____ A change in your department's personnel

All agenda requests and backup materials must be submitted to County Judge's office by Monday, 5:00 p.m. for next week's meeting.

TRAVIS COUNTY
AUDITOR'S OFFICE

SUSAN A. SPATARO, CPA, CMA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Commissioners Court

From: Susan Spataro 
County Auditor

Subject: Second Revenue Estimate

Date: June 23, 2008

Attached is the Second Revenue Estimate for the FY 2009 budget process. This estimate includes all the Funds except for the Risk Management Fund and the Hospital and Insurance Fund; these will be included in the Third Revenue Estimate, the one on which the Preliminary Budget is based.

At the request of the Planning & Budget Office (PBO), the tax rate remains at 40.69 cents, 2.05% above the Effective Tax Rate. At this time, we are leaving our first-year cash collection estimate at 98.5% of levy.

General Fund

Total revenue for the General Fund is just under \$433.5 million of which \$52.8 million is the beginning balance. This total represents a decrease of \$4.125 million (.9%) from the FY 2008 adjusted budget, and is \$3.67 million less than the First Revenue Estimate. However, this is not quite as dire as it appears. We have discovered that a tax rebate, as in the case of The Domain and Samsung, must be accounted for as a reduction to revenue, not as an expenditure item. In this Second Estimate, we have made the necessary change to reduce General Fund current property tax revenue by almost \$2.7 million. This change will not alter your total available resources because PBO does not now have to budget a reserve for these two items on the expenditure side.

Key items include:

- The M&O portion of the FY 2009 tax rate is 33.33 cents, .82 cents above the M&O Effective Tax Rate.

- Our estimate of pooled cash investment is down. Because of lower interest rates, we have dropped our FY 2008 estimate of \$9.64 million to \$6.0 million. We do intend, however, to revisit this item in the Third Revenue Estimate to see if interest rates have changed.
- As is usual at this time of year, a number of contracts are not included because we have not had verification that they will continue next year; some of these are certified mid-year, others—and we assumed several of these in the First Estimate—will be included in later Estimates as we go through the budget process. Their not being included yet makes Intergovernmental Revenue and Charges for Services (as well as some individual departments' revenues) look unusually low at this early point in the budget process. Expenditures and revenues for these items move in tandem: PBO will add the expense portion at the point that we receive notice that funding is available for FY 2009.

Other Funds

- The Debt Service Fund is set at 7.36 cents; this compares to 8.11 cents for FY 2008. Total new revenue is \$68.88 million, down from the current year's \$69.96 million.
- Based on expenditure information supplied by PBO, we are assuming that the Balcones Canyonland Preservation Fund will spend all its resources in FY 2008 and will have no beginning balance at the start of FY 2009.
- There is one new Fund, the Health Food Permits Fund (Fund 068). In the creation of a new revenue line item, we discovered that Section 437.012 of the Health & Safety Code requires that applicable fees collected be deposited in a Special Revenue Fund. Implementing this required our moving two existing General Fund revenue line items to the new Fund. PBO will need to budget any matching expenditures here.
- As is always the case this early in the process, all the Capital Projects Funds except Fund 475 (the Contractual Capital Projects Fund) are current balances only. True estimates of remaining resources will be made when we are closer to budget adoption.

This is the first revenue estimate that has included almost all the Funds and line items. Let me stress that these numbers will change as we go through the budget process, driven by decisions by the Court and by new information. At this time we are being conservative in our estimating and will increase our estimates when we have sufficient data to justify raising our numbers. Nonetheless, it is our belief that each revenue estimate that comes to you represents a reasonable picture of the resources available to the Commissioners Court for next year's budget.

attachment

TRAVIS COUNTY AUDITOR'S OFFICE
 FY 2009 REVENUE ESTIMATE

	FY 2008 Budget	Second Revenue Estimate	Page
GENERAL FUND	\$437,592,852	\$433,465,205	
BEGINNING BALANCE	\$72,063,810	\$52,808,443	
CURRENT PROPERTY TAXES	285,966,541	304,811,391	
OTHER REVENUES	79,562,501	75,845,371	
LAW LIBRARY FUND	788	1,252,644	3
DISPUTE RESOLUTION CENTER FUND	413,156	442,774	3
VOTER REGISTRATION FUND	760	225,866	3
JUVENILE FEE FUND	345,540	371,931	3
JJAEP FUND	654	15,374	3
CTY CLERK RECORDS MGMNT & PRESERV FUND	1,651,065	1,384,352	4
LCRA-TC PARKS CIP FUND	1,126	2,817,317	4
RECORDS MGMNT & PRESERVATION FUND	506,478	543,648	4
COURTHOUSE SECURITY FUND	262	2,138,651	4
COURT REPORTER FUND	520,981	491,577	4
JUVENILE DEFERRED PROSECUTION FUND	416	79,640	4
BALCONES CANYONLAND PRESERVATION FUND	26,515,358	10,358,409	5
LEOSE COMMISSIONERS COURT FUND	832	1,783	5
JUVENILE DELINQUENCY PREVENTION FUND	99	124	5
PROFESSIONAL PROSECUTORS FUND	416	35,416	5
MARY QUINLAN PARK FUND	277,449	274,467	5
JUDICIARY FEE FUND-PROBATE	1,110	307,029	5
JUSTICE COURT TECHNOLOGY FUND	998,444	982,295	6
TRUANCY COURT FUND	873	14,619	6
DISTRICT CLERK RECORDS MGMT FUND	326,322	418,693	6
ELECTIONS CONTRACT FUND	882	1,517,500	6
COUNTY CLERK ARCHIVAL FUND	1,361,581	1,277,051	6
FAMILY PROTECTION FUND	7857	49,344	6
DRUG COURT PROGRAM FUND	169,762	166,526	7
PROBATE GUARDIANSHIP FUND	6,600	123,769	7
VITAL STATISTIC PRESERVATION FUND	22,150	26,766	7
FIRE CODE FUND	10,718	215,837	7
CHILD ABUSE PREVENTION FUND	222	634	7
JUSTICE CT BUILDING SECURITY FUND	1,450	170,621	7
HEALTH FOOD PERMITS	0	145,243	8
ROAD AND BRIDGE FUND	9,476	22,344,150	8
DEBT SERVICE FUND	80,707,196	81,677,901	8
TX EXPOSITION AND HERITAGE CENTER FUND	8,601	403,201	8
RISK MANAGEMENT FUND	18,491,123	0	8
HOSPITAL AND INSURANCE FUND	3,196	0	9
CAPITAL PROJECT FUNDS	171,096,460	170,002,614	10

Tax Rate=	40.69	cents
M&O	33.33	
Debt Service (I&S)	7.36	

FY 2009 Revenue Estimate - General Fund

		FY 2008 Budget	Second Revenue Estimate	Difference from FY 2008
Beginning Balance Total		\$ 72,063,810	\$52,808,443	\$ (19,255,367)
T	Taxes	\$297,486,541	\$316,844,391	19,357,850
Y	Intergovernmental	1,721,973	1,549,209	(172,764)
P	Charges for Services	48,483,418	48,663,010	179,592
E	Fines	902,948	852,468	(50,480)
	Interest Income	11,339,850	7,366,300	(3,973,550)
	Miscellaneous Revenue	2,223,825	1,975,805	(248,020)
	Other Financing Sources	3,370,487	3,405,579	35,092
	New Revenue	\$ 365,529,042	\$380,656,762	\$ 15,127,720
	Total Resources	\$ 437,592,852	\$433,465,205	\$ (4,127,647)
Beginning Balance Total		\$ 72,063,810	\$52,808,443	\$ (19,255,367)
	County Auditor	\$120,825	\$118,024	(2,801)
	County Treasurer	502,234	512,913	10,679
	Tax Collector	300,055,357	319,519,207	19,463,850
	PBO	9,821,471	6,187,169	(3,634,302)
	Commissioner's Ct Gen Adm	9,766,886	10,310,917	544,031
	Human Resources	5,000	5,000	0
	Info. & Telecomm. Systems	1,628,500	1,628,500	0
D	Facilities Management	110,097	104,097	(6,000)
E	Purchasing	320,000	320,000	0
P	County Attorney	2,715,202	2,357,644	(357,558)
A	County Clerk	7,993,302	7,074,802	(918,500)
R	District Clerk	2,395,110	2,433,500	38,390
T	Civil Courts	270,000	270,000	0
M	District Attorney	944,973	308,563	(636,410)
E	Criminal Courts	604,767	593,525	(11,242)
N	Probate Court	110,565	117,947	7,382
T	Justice of Peace 1	184,023	238,400	54,377
	Justice of Peace 2	506,530	506,069	(461)
	Justice of Peace 3	506,695	420,520	(86,175)
	Justice of Peace 4	167,544	196,578	29,034
	Justice of Peace 5	300,539	309,800	9,261
	Constable 1	454,300	440,500	(13,800)
	Constable 2	862,319	821,877	(40,442)
	Constable 3	755,000	830,517	75,517
	Constable 4	351,920	351,920	0
	Constable 5	2,295,750	2,551,500	255,750
	Sheriff	8,020,498	7,665,945	(354,553)
	Medical Examiner	1,554,008	1,873,040	319,032
	CSCD	4,100	4,500	400
	TCCES	1,510,478	1,452,033	(58,445)
	Pretrial Services	528,000	510,000	(18,000)
	Juvenile Court	571,100	676,095	104,995
	Emergency Services	205,000	427,000	222,000
	Trans. & Natural Resources	3,496,755	3,305,664	(191,091)
	Records Mgmt & Comm Res.	5,449	5,400	(49)
	Health and Human Services	819,125	314,470	(504,655)
	Emergency Medical Services	4,636,853	5,464,359	827,506
	Civil Courts/Legal Mandate	53,767	53,767	0
	Criminal Courts/Legal Mandate	375,000	375,000	0
	New Revenue	\$ 365,529,042	\$380,656,762	\$ 15,127,720
	Total Resources	\$ 437,592,852	\$433,465,205	\$ (4,127,647)

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Law Library Fund	011	Beginning Balance	\$519,788	\$391,644	(128,144)
		Charges for Services	854,000	845,000	(9,000)
		Interest Income	28,000	16,000	(12,000)
		New Revenue	882,000	861,000	(21,000)
		Total Resources	\$1,401,788	\$1,252,644	(149,144)
Dispute Resolution	016	Beginning Balance	\$42,166	\$47,149	4,983
		Charges for Services	322,125	346,404	24,279
		Interest Income	3,800	3,356	(444)
		Miscellaneous Revenue	3,400	4,200	800
		Other Financing Sources	41,665	41,665	0
		New Revenue	370,990	395,625	24,635
Total Resources	\$413,156	\$442,774	29,618		
Voter Registration	018	Beginning Balance	\$0	\$85,698	85,698
		Intergovernmental	96,944	115,352	18,408
		Other Financing Sources	24,816	24,816	0
		New Revenue	121,760	140,168	18,408
		Total Resources	\$121,760	\$225,866	104,106
Juvenile Fee	021	Beginning Balance	\$311,540	\$343,931	32,391
		Charges for Services	21,000	19,000	(2,000)
		Interest Income	13,000	9,000	(4,000)
		New Revenue	34,000	28,000	(6,000)
		Total Resources	\$345,540	\$371,931	26,391
Juvenile Justice Alternative Education Program (JJAEP)	023	Beginning Balance	\$1,863,341	\$1,460,661	(402,680)
		Intergovernmental	50,000	77,000	27,000
		Interest Income	65,000	60,000	(5,000)
		Other Financing Sources	189,313	189,313	0
		New Revenue	304,313	326,313	22,000
Total Resources	\$2,167,654	\$1,786,974	(380,680)		

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
CC. Records Management & Preservation	028	Beginning Balance	\$386,065	\$307,852	(78,213)
		Charges for Services	1,255,000	1,056,500	(198,500)
		Interest Income	10,000	20,000	10,000
		Other Financing Sources	0	0	0
		New Revenue	1,265,000	1,076,500	(188,500)
		Total Resources	\$1,651,065	\$1,384,352	(266,713)
LCRA-TC Parks CIP	029	Beginning Balance	\$2,445,783	\$2,539,428	93,645
		Charges for Services	237,343	237,889	546
		Interest Income	75,000	100,000	25,000
		New Revenue	312,343	337,889	25,546
		Total Resources	\$2,758,126	\$2,877,317	119,191
		Records Management & Preservation	030	Beginning Balance	\$189,978
Charges for Services	309,000			317,000	8,000
Interest Income	7,500			7,500	0
New Revenue	316,500			324,500	8,000
Total Resources	\$506,478			\$543,648	37,170
Courthouse Security	031			Beginning Balance	\$190,013
		Charges for Services	577,538	510,308	(67,230)
		Interest Income	10,000	12,000	2,000
		Other Financing Sources	1,547,711	1,547,711	0
		New Revenue	2,135,249	2,070,019	(65,230)
		Total Resources	\$2,325,262	\$2,184,661	(140,601)
Court Reporter Service	036	Beginning Balance	\$161,981	\$137,077	(24,904)
		Charges for Services	352,000	350,000	(2,000)
		Interest Income	7,000	4,500	(2,500)
		New Revenue	359,000	354,500	(4,500)
		Total Resources	\$520,981	\$491,577	(29,404)
		Juvenile Deferred Prosecution	037	Beginning Balance	\$43,416
Charges for Services	8,000			6,500	(1,500)
Interest Income	1,000			1,000	0
New Revenue	9,000			7,500	(1,500)
Total Resources	\$52,416			\$59,640	7,224

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Balcones Canyonland Preservation	038	Beginning Balance	\$16,974,679	\$0	(16,974,679)
		Intergovernmental	2,499,900	1,736,630	(763,270)
		Interest Income	300,000	100,000	(200,000)
		Miscellaneous Revenue	60,594	341,594	281,000
		Other Financing Sources	6,680,185	8,180,185	1,500,000
		New Revenue	9,540,679	10,358,409	817,730
		Total Resources	\$26,515,358	\$10,358,409	(16,156,949)
<hr/>					
LEOSE Comm. Court	041	Beginning Balance	\$1,302	\$733	(569)
		Intergovernmental	1,030	1,050	20
		New Revenue	1,030	1,050	20
		Total Resources	\$2,332	\$1,783	(549)
<hr/>					
Juvenile Delinquency Prevention	043	Beginning Balance	\$99	\$124	25
		Charges for Services	0	0	0
		Interest Income	0	0	0
		New Revenue	0	0	0
		Total Resources	\$99	\$124	25
<hr/>					
Professional Prosecutors	047	Beginning Balance	\$4	\$4	0
		Other Financing Sources	65,412	65,412	0
		New Revenue	65,412	65,412	0
		Total Resources	\$65,416	\$65,416	0
<hr/>					
Mary Quinlan Park	048	Beginning Balance	\$272,449	\$269,467	(2,982)
		Miscellaneous Revenue	5,000	5,000	0
		New Revenue	5,000	5,000	0
		Total Resources	\$277,449	\$274,467	(2,982)
<hr/>					
Judiciary Fee-Probate	049	Beginning Balance	\$230,110	\$212,029	(18,081)
		Charges for Services	65,000	87,000	22,000
		Interest Income	9,000	8,000	(1,000)
		New Revenue	74,000	95,000	21,000
		Total Resources	\$304,110	\$307,029	2,919

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Justice Court Technology	050	Beginning Balance	\$743,363	\$746,558	3,195
		Charges for Services	240,081	218,737	(21,344)
		Interest Income	15,000	17,000	2,000
		New Revenue	255,081	235,737	(19,344)
		Total Resources	\$998,444	\$982,295	(16,149)
Truancy Court	054	Beginning Balance	\$39,113	\$17,590	(21,523)
		Charges for Services	133,657	136,126	2,469
		Interest Income	700	500	(200)
		Other Financing Sources	40,403	40,403	0
		New Revenue	174,760	177,029	2,269
Total Resources	\$213,873	\$194,619	(19,254)		
District Clerk Records Management	055	Beginning Balance	\$230,522	\$325,493	94,971
		Charges for Services	86,800	83,200	(3,600)
		Interest Income	9,000	10,000	1,000
		New Revenue	95,800	93,200	(2,600)
		Total Resources	\$326,322	\$418,693	92,371
Elections Contract	056	Beginning Balance	\$182,872	\$0	(182,872)
		Charges for Services	1,310,210	1,520,000	209,790
		Interest Income	20,000	7,500	(12,500)
		Miscellaneous Revenue	0	0	0
		New Revenue	1,330,210	1,527,500	197,290
Total Resources	\$1,513,082	\$1,527,500	14,418		
County Clerk Archival	057	Beginning Balance	\$161,581	\$238,051	76,470
		Charges for Services	1,180,000	1,025,000	(155,000)
		Interest Income	20,000	14,000	(6,000)
		New Revenue	1,200,000	1,039,000	(161,000)
		Total Resources	\$1,361,581	\$1,277,051	(84,530)
Family Protection	058	Beginning Balance	\$33,657	\$3,344	(30,313)
		Charges for Services	51,200	52,000	800
		Interest Income	3,000	3,000	0
		New Revenue	54,200	55,000	800
		Total Resources	\$87,857	\$58,344	(29,513)

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Drug Court Program	059	Beginning Balance	\$21,637	\$21,991	354
		Charges for Services	148,125	143,535	(4,590)
		Interest Income	0	1,000	1,000
		New Revenue	148,125	144,535	(3,590)
		Total Resources	\$169,762	\$166,526	(3,236)
Probate Guardianship	060	Beginning Balance	\$4,800	\$63,369	58,569
		Charges for Services	64,000	60,000	(4,000)
		Interest Income	0	400	400
		New Revenue	64,000	60,400	(3,600)
		Total Resources	\$68,800	\$123,769	54,969
Vital Statistic Preservation	063	Beginning Balance	\$16,644	\$20,453	3,809
		Charges for Services	5,106	5,863	757
		Interest Income	400	450	50
		New Revenue	5,506	6,313	807
		Total Resources	\$22,150	\$26,766	4,616
Fire Code	064	Beginning Balance	\$126,718	\$87,837	(38,881)
		Charges for Services	140,000	125,000	(15,000)
		Interest Income	4,000	4,000	0
		New Revenue	144,000	129,000	(15,000)
		Total Resources	\$270,718	\$216,837	(53,881)
Child Abuse Prevention	065	Beginning Balance	\$122	\$384	262
		Charges for Services	100	250	150
		Interest Income	0	0	0
		New Revenue	100	250	150
		Total Resources	\$222	\$634	412
Justice Ct Building Security	066	Beginning Balance	\$72,072	\$122,616	50,544
		Charges for Services	46,878	47,255	377
		Interest Income	500	750	250
		New Revenue	47,378	48,005	627
		Total Resources	\$119,450	\$170,621	51,171

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Health Food Permits	068	Beginning Balance	\$0	\$72,203	72,203
		Charges for Services	0	73,040	73,040
		Interest Income	0	0	0
		New Revenue	0	73,040	73,040
		Total Resources	\$0	\$145,243	145,243
Road and Bridge	099	Beginning Balance	\$4,169,968	\$3,069,650	(1,100,318)
		Intergovernmental	75,300	76,000	700
		Charges for Services	11,881,250	11,918,500	37,250
		Fines	6,936,037	6,965,000	28,963
		Interest Income	471,921	250,000	(221,921)
		Miscellaneous Revenue	55,000	65,000	10,000
		New Revenue	19,419,508	19,274,500	(145,008)
		Total Resources	\$23,589,476	\$22,344,150	(1,245,326)
Debt Service	394	Beginning Balance	\$10,751,197	\$12,800,906	2,049,709
		Current Property Taxes	68,111,267	67,900,315	(210,952)
		Delinquent Property Taxes	480,000	399,000	(81,000)
		Interest Income	1,364,732	577,680	(787,052)
		Other Financing Sources	0	0	0
		New Revenue	69,955,999	68,876,995	(1,079,004)
Total Resources	\$80,707,196	\$81,677,901	970,705		
TX Expo/Heritage Center	501	Beginning Balance	\$227,701	\$352,736	125,035
		Charges for Services	328,800	411,000	82,200
		Interest Income	8,000	12,000	4,000
		Miscellaneous Revenue	437,100	541,680	104,580
		Other Financing Sources	125,000	85,785	(39,215)
		New Revenue	898,900	1,050,465	151,565
Total Resources	\$1,126,601	\$1,403,201	276,600		
Risk Management	525	Beginning Balance	\$13,665,051		(13,665,051)
		Interest Income	1,201,418		(1,201,418)
		Misc. Revenue (Premiums)	3,624,654		(3,624,654)
		New Revenue	4,826,072	0	(4,826,072)
Total Resources	\$18,491,123	\$0	(18,491,123)		

FY 2009 Revenue Estimate - Other Funds/Debt Service

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Type</u>	<u>FY 2008 Budget</u>	<u>Second Revenue Estimate</u>	<u>Difference from FY 2008</u>
Hospital and Insurance	526	Beginning Balance	\$31,000,000		(31,000,000)
		Interest Income	750,000		(750,000)
		Misc. Revenue (Premiums)	38,933,196		(38,933,196)
		Other Financing Sources	0	0	0
		New Revenue	39,683,196	0	(39,683,196)
		Total Resources	\$70,683,196	\$0	(70,683,196)

FY2009 REVENUE ESTIMATE-CAPITAL PROJECTS

Second Revenue Estimate

Fund Number	Beginning Balance*
404	
405	1,685,044
406	6,706
413	29,078
422	3,845
423	0
425	0
427	0
428	0
430	175,712
431	63,431
432	226,513
433	63,746
434	61,367
435	218,710
437	327,813
438	0
439	5,172,127
440	181,656
441	200,983
443	0
444	756,587
446	115,252
449	149,832
450	985,523
451	125,928
452	1,857,859
453	509,201
454	619,122
455	41,299
456	284,363
457	17,253
458	560,978
459	1,250,091
460	3,246,024
461	1,879,964
463	1,403,724
464	1,225,313
465	16,227,024
466	20,527
467	852,536
468	2,382,514
469	345,117
470	283,352
471	858,039

FY2009 REVENUE ESTIMATE-CAPITAL PROJECTS

Second Revenue Estimate

Fund Number	Beginning Balance*
472	6,882,384
473	7,097,972
474	636,162
475	0
506	5,629,037
507	8,181,839
508	27,239,626
509	25,566,752
510	16,802,325
511	3,867,578
512	23,684,786
Total	170,002,614

*Actual balances as of September 30, 2008 will be rolled over and budgeted.

TRAVIS COUNTY COMMISSIONERS COURT AGENDA REQUEST

Please consider the following item for:

DATE OF VOTING SESSION: July 1, 2008

A. REQUEST MADE BY: Commissioner Sarah Eckhardt, Precinct 2
(Elected/Appointed Official/Executive Mgr/County Attorney)

B. REQUESTED TEXT:

CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED POLICY CHANGE REGARDING ADJUSTMENTS OUTSIDE THE ROUTINE HRMD SCHEDULE FOR MARKET REVIEW. (COMMISSIONER ECKHARDT)

COUNTY JUDGE OR COMMISSIONER

- A. Any backup material to be presented to the Court must be submitted with this Agenda Request (Original(s) & 8 copies).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. The originating department should send a copy of this Agenda Request and backup to them:

REQUIRED AUTHORIZATIONS: PLEASE CHECK IF APPLICABLE:

- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant

PURCHASING OFFICE (854-9700)

Bid, Purchase Contract, Request for Proposals

COUNTY ATTORNEY'S OFFICE (854-9415)

Contract, Agreement, Policy & Procedure

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COUNTY JUDGE'S OFFICE
08 JUN 24 PM 1:01

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to County Judge's office, Room 520, in writing by Tuesdays at 12:00 p.m. for the next week's meeting. Late or incomplete requests may be deferred to the following week's meeting.

24 ✓

Travis County Commissioners Court Agenda Request

Please consider the following item for: **Tuesday, July 1, 2008**

Discuss and take appropriate action on compensation and office supplies for the Special Assistant to the Commissioners Court

RECEIVED
COUNTY JUDGE'S OFFICE
08 JUN 19 PM 3:18

I. A. Request made by: Christian Smith Phone 854-9465

C. Approved by: _____
Signature of Commissioner or County Judge

II. A. All backup material needs to be attached to the Agenda and submitted with this Agenda Request (Original and eight copies).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request and send a copy of this Agenda Request and backup to them:

III. BUDGET OR PERSONNEL REQUESTS. Please check if applicable:

- _____ Additional funding for any department or for any purpose
- _____ Transfer of existing funds within or between any budget
- _____ A change in your department's personnel (reclassifications, etc.)

Please coordinate through the County Planning and Budget Office (473-9106) or the Human Resources Department BEFORE submitting any agenda item that involves any budget or personnel issue.

AGENDA REQUEST DEADLINES

All Agenda Requests and supporting materials MUST be submitted to the County Judge's Office in writing by 5:00 PM on Monday for the next week's meeting. Agenda Requests missing this deadline will be considered for the next subsequent Commissioners Court meeting, as will Agenda Items without appropriate back-up material, including a signed budget transfer form.



Special Assistant to the Commissioners Court

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

June 17, 2008

To: Members of the Commissioners Court

Re: Compensation for the Special Assistant to the Commissioners Court

The 2009 Budget Target for the General Administration Budget contains \$49,056 for the compensation for the Special Assistant to the Commissioners Court. This amount represents the amount of retirement income I would receive in 2009 were I not working at all for Travis County. Leroy Nellis and Jessica Rio from the Planning and Budget Office advised that this amount was placed into the Budget Target since it was the only number available when the Court decided that this position would be created. The "Special Employment Agreement" signed on December 11, 2007 is enclosed as background information.

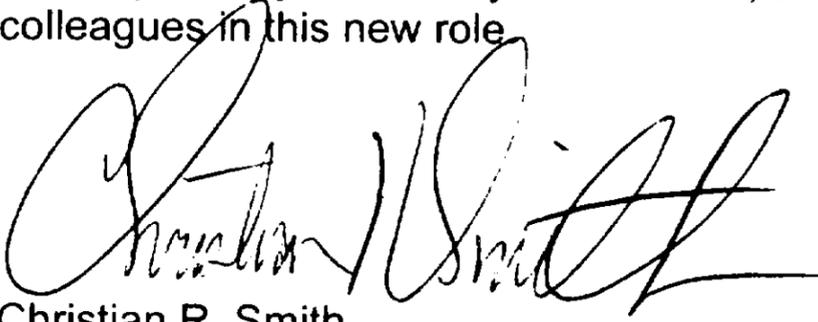
There is a need to decide upon a compensation level that is reasonable for the Special Assistant beginning October 1, 2008 and which is more than would be secured by not working at all. I have given this some thought and consulted with the Judge and others of you on this question. It seems to me that an amount equal to \$10,000 more than what would otherwise be my single retirement income for working as Special Assistant next year is both reasonable and defensible. This would bring my compensation to \$59,056 in FY 09, working on a half time basis through the end of May 2009. This would also provide the Court with an opportunity to decide at that time if my services are worth the resources and for me to decide if working in this capacity is really making a difference.

Your approval of this compensation level is requested so that the funds can be placed within the Preliminary Budget, along with \$2,800 in operating expenses for office supplies, travel and training, telephone, and other office obligations.

It has become relatively clear from my conversations with you and the Executive Managers that the highest priority task for the Special Assistant will be to assist and coordinate the development of the County's central campus downtown master plan. In addition, I believe that we should probably have a discussion in September about other tasks that you wish me to address in FY 09.

In the meantime and after consultation with Judge Biscoe, it seemed best for this item to be placed on the Court's agenda for approval at your July 1 meeting. Specifically, you will be asked to approve the incremental addition of \$10,000 to the \$49,056 in the Budget Target, for a total of \$59,056 plus \$2,800 in miscellaneous operating expenses for the office.

Thank you very much for your attention, and I look forward to working with you and your colleagues in this new role.

A handwritten signature in black ink, appearing to read "Christian R. Smith". The signature is fluid and cursive, with a large initial "C" and "S".

Christian R. Smith
Special Assistant to the Commissioners Court

CC: Barbara Wilson
Jessica Rio

Rodney Rhoades
Katie Peterson

Leroy Nellis

Special Employment Agreement

This agreement is between the following parties: Christian Smith and Travis County, Texas.

Recitals

Pension plans must comply with requirements of the Internal Revenue Code to maintain the tax status that allows contributions to be made to the pension while deferring the individual income taxes payable until the funds are received during retirement. These requirements do not allow employees to retire, collect a retirement annuity, and then continue to work for the employer with whom the pension was earned based on an arrangement that was made prior to retirement. This sort of arrangement could result in the Internal Revenue Service declaring that the employer's pension plan is no longer qualified for the tax deferred status.

Christian Smith intends to resign from the position of Executive Manager, Planning and Budget Office effective September 30, 2008. He is willing to remain an employee, considerably reduce his hours of work and provide his services to the Travis County Commissioners Court after September 30, 2008. The Travis County Commissioners Court is interested in securing his services after September 30, 2008, on a part time basis as Special Assistant to the Commissioners Court with an office to be located near the offices of the court members, a parking space to be allocated, clerical support to be provided through existing staff in the Planning and Budget Office, and specific assignments to be developed later.

Both County and Christian Smith consider it prudent to clarify that it is not his intent to claim any pension from the Texas County and District Retirement System while he continues to work as an employee on a part-time basis for Travis County. The Commissioners Court acknowledges that it has been advised that the most recent annual statement from the Texas County and District Retirement System for Christian Smith indicates that he is eligible for a life-only annuity of \$49,056 if he retires at age 60 on February 29, 2008.

Agreement

Regardless of whether there is a gap in service due to termination of employment or not, Christian Smith shall not apply, or authorize or allow anyone else, to apply on his behalf for the commencement of receipt of any annuity from Texas County and District Retirement System unless he provides thirty (30) days written notice to each member of the Commissioners Court stating his intent to apply and the date of his intended application.

Travis County shall allow Christian Smith to continue as an employee as long as the Commissioners Court is pleased with his services, has *ad hoc* assignments for him to perform, has provided funding for this purpose and has not provided notice in compliance with this agreement.

Either party may terminate this agreement without cause on thirty (30) days written notice in compliance with this agreement.

Any notice required or permitted to be given under this agreement by one party to the other shall be in writing. The notice is deemed to have been given immediately if delivered in person to the party to whom the notice is given. The notice is deemed to have been given on the third day following mailing if placed in the United States Mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the party to whom the notice is to be given at the address in this agreement.

The address of County for all purposes under this agreement is:

Honorable Samuel T. Biscoe (or his successor in office)
County Judge
P.O. Box 1748
Austin, Texas 78767-1748

With copies to the following: (registered or certified mail with return receipt is not required):

Honorable Ron Davis (or his successor in office)
Commissioner, Precinct 1
P.O. Box 1748
Austin, Texas 78767-1748

Honorable Sara Eckhardt (or her successor in office)
Commissioner, Precinct 2
P.O. Box 1748
Austin, Texas 78767-1748

Honorable Gerald Daugherty (or his successor in office)
Commissioner, Precinct 3
P.O. Box 1748
Austin, Texas 78767-1748

Honorable Margaret Gomez (or her successor in office)
Commissioner, Precinct 4
P.O. Box 1748
Austin, Texas 78767-1748

Honorable David A. Escamilla (or his successor in office)
Travis County Attorney
P.O. Box 1748
Austin Texas 78767-1748

The address of Christian Smith for notice is as follows:

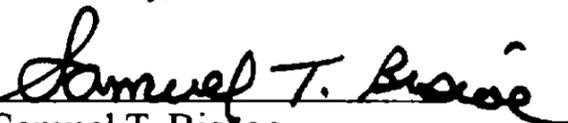
Christian Smith
Rock-C Ranch
1620 FM 535
Smithville, Texas 78957

Each party may change the address for notice to it by giving notice of the change in compliance with this section.

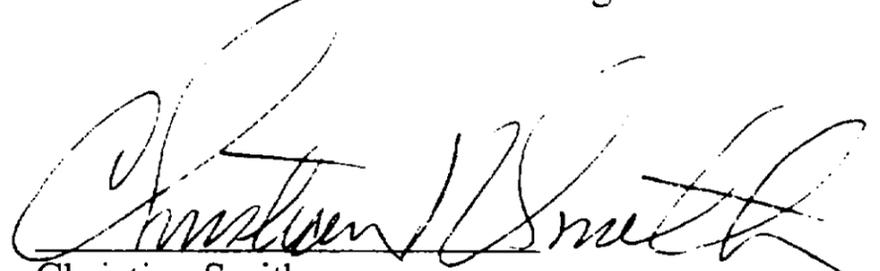
This agreement is governed by the laws of the United States of America and Texas and all obligations under this agreement are performable in Travis County, Texas. Venue for any dispute arising out of this agreement is in Travis County, Texas.

If any portion of this agreement is ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of it shall remain valid and binding.

Travis County, Texas

By: 
Samuel T. Biscoe
County Judge

12-11-07


Christian Smith

25

Travis County Commissioners Court Agenda Request

Voting Session June 30, 2008 Work Session June 30, 2008

A. Request made by **Amalia Rodriguez-Mendoza, Travis County District Clerk**
Phone **854-9737**
Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

REQUEST FOR ADJUSTMENT TO CHANGE FUND

By: _____
Signature of Commissioner(s) or County Judge

- I. A. Backup memorandum and exhibits should be attached and submitted with this
II. Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Susan Spataro, Auditor 854-9125

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (854-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item budget
____ Grant
- Human Resources Department(854-9165)
____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (854-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)
____ Contract, Agreement, Policy & Procedure



Amalia Rodriguez-Mendoza

District Clerk, Travis County
Travis County Courthouse Complex
P. O. Box 679003
Austin, Texas 78767

MEMORANDUM

June 19, 2008

TO: Sam Biscoe, County Judge and Commissioners Court
From: Amalia Rodriguez-Mendoza
COPIES: Susan Spataro, Auditor
RE: Request for Adjustment to Change Fund

This request is to adjust the current change fund by \$50.00. The amount is needed for a separate cash box for clerks who are relieving employees who are assigned their normal duties and either are away from their desks or during lunch hours. The relief clerk will be assigned their own cash box and will be accountable only for receipts and disbursements during that period and for a specific amount.

This change in process will strengthen our internal controls for cash handling.

Thank you.

**REQUEST FOR ADJUSTMENT TO
CHANGE FUND OR PETTY CASH FUND**

Office/Department: DISTRICT CLERK

Request for Adjustment to (1) Change Fund (2) Petty Cash Fund (Circle one only)

Current Balance: \$ 800.00 (a) This should include total funds held for the office/department.

Requested Increase: \$ 50.00 (b) Please provide justification for requested increase in the space provided. Also, please provide source of funds to be used to establish increase.

Requested Decrease: \$ () (c) Please provide justification for requested decrease. Also, please provide a copy of deposit warrant issued by County Treasurer's Office.

Revised Balance: \$ 850.00 (d) Amount to be presented to Commissioners' Court for approval.

Justification for Adjustment: (attach supporting documentation as necessary)

- Establish new fund (provide details)
- Increase current fund (provide documentation of increased requirements)
- Decrease current fund
- Seasonal increase in collections (provide documentation of increased requirements)
- Seasonal reduction in collections
- Eliminate fund -- no longer needed
- Other

RECEIVED
 2008 MAY 23 AM 9:23

This request is to adjust the current change fund by \$50.00. The amount is needed for a separate cash box for clerks who are relieving employees who are assigned their normal duties and either are away from their desks or during lunch hours. The relief clerk will be assigned their own cash box and will be accountable only for the receipts and disbursements during that period and for a specific amount.

This change in process will strengthen our internal controls for cash handling.

Thank you.

Amelia Rodriguez - Kennedy
Signature: Elected/Appointed Official or Designee

Date: 5/17/2008

Request Approved <input checked="" type="checkbox"/>	Request Denied <input type="checkbox"/>
<u>Mil Lind</u> Signature: County Auditor or Designee	<u>6/13/08</u> Date:
Comments:	

27

Travis County Commissioners Court Agenda Request

Voting Session: 07/01/2008

Working Session: 07/01/2008

A. **Request made by:**

County Attorney

Gary Duncan Martin

Gary Duncan Martin
Assistant County Attorney

B. **Requested Text:**

Consultation with and receive advice from the County Attorney regarding commercial structures at 5516 US Hwy 71 East, Cedar Creek, Texas 78712 and non-compliance with Travis County Fire Code and take any necessary action. (Requested by the county attorney)

Executive session pursuant to:

TEX. GOV'T. CODE ANN SECTION 551.071; CONSULTATION WITH ATTORNEY.

C. **Approved by:**

Signature of Commissioner(s) or County Judge

- Backup memoranda and exhibits are attached and submitted with this Agenda Request (Original and eight copies)
- List of all agencies/officials and telephone numbers that are affected or involved with this request.

Send a copy of this Agenda Request and backup to them:

Gary Duncan Martin: 854-9510 Ass't CA
 Brad Beauchamp: 854-4642 Travis County Fire Marshal
 Hershel Lee: 854-4642 Deputy Chief Fire Marshal

08 JUN 23 PM 2:48
 RECEIVED
 COUNTY JUDGE'S OFFICE

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Monday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

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Travis County Commissioners Court Agenda Request

Voting Session 07/1/08
(Date)

Working Session 07/01/08
(Date)

I. A. Request made by: COUNTY ATTORNEY EAC Phone # 854-9513

Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

EAC

RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION AND/OR CONSIDER SETTLEMENT OFFER REGARDING GREGORY EALEY, FILE NUMBER 245.806 (REQUESTED BY PLAINTIFF) (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T. CODE ANN SECTION 551.071 (1) (A) AND 551.071 (1) (B))

C. Approved by: _____
Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies for agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them.

Dan Mansour, Risk Management, 854-9499
Ronnie Earle, District Attorney, 854-9400

III. Required Authorizations: Please check if applicable:

Planning and Budget Office (854-9106)

_____ Additional funding for any department or for any purpose
_____ Transfer of existing funds within or between any line item budget
_____ Grant

Human Resources Department (854-9165)

_____ A change in your department's personnel (reclassifications, etc.)

Purchasing Office

_____ Bid, Purchase Contract, Request for Proposal, Procurement

County Attorney's Office (854-9513)

_____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

08 JUN 23 PM 2:19
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COUNTY JUDGE'S OFFICE

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Voting Session of June 17, 2008**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be
affected or be involved with the request. Send a copy of this Agenda Request and
backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING JUNE 17, 2008

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 17th day of June 2008, the Commissioners' Court convened the Voting Session at 9:16 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court recessed the Voting Session at 12:21 PM.

The Commissioners Court, meeting as the Travis County Housing Finance Corporation; convened at 1:55 PM and adjourned at 2:02 PM.

The Commissioners Court, meeting as the Travis County Bee Caves Road District #1 (Galleria); convened at 2:02 PM and adjourned at 2:05 PM.

The Commissioners Court reconvened the Voting Session at 2:05 PM.

The Commissioners Court retired to Executive Session at 3:58 PM.

The Commissioners Court reconvened the Voting Session at 5:35 PM.

The Commissioners Court adjourned the Voting Session at 5:40 PM.

PUBLIC HEARINGS

- 1. RECEIVE COMMENTS REGARDING A REQUEST FOR A PROPOSED STREET NAME ASSIGNMENT FOR AN UNNAMED PRIVATE ACCESS EASEMENT OFF HAYNIE FLAT ROAD TO "HAYNIE CREEK LANE," IN PRECINCT THREE. (COMMISSIONER DAUGHERTY) (ACTION ITEM #17) (9:17 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 17 for a summary of the action item.

Motion by Commissioner Daugherty and seconded by Commissioner Gómez to open the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Members of the Court heard from: Joe Gieselman, Executive Manager, Transportation and Natural Resources (TNR).

Motion by Commissioner Daugherty and seconded by Commissioner Gómez to close the public hearing.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

CITIZENS COMMUNICATION

Members of the Court heard from: Gus Peña, Travis County Resident; Stuart Thomas Gerstacker, Travis County Resident; and Joe Gieselman, Executive Manager, TNR. (9:20 AM)

SPECIAL ITEM

2. CONSIDER AND TAKE APPROPRIATE ACTION ON AN ORDER PROHIBITING OUTDOOR BURNING IN THE UNINCORPORATED AREAS OF TRAVIS COUNTY. (9:28 AM)

Members of the Court heard from: Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services; and Brad Beauchamp, Travis County Fire Marshal.

Discussion Only. No formal action taken.

Item 2 to be reposted on June 24, 2008.

Clerk's Note: Judge Biscoe announced that by taking no action the prohibition against outdoor burning stays in place.

RESOLUTIONS AND PROCLAMATIONS

3. APPROVE PROCLAMATION RECOGNIZING THE 19TH ANNUAL "JUNETEENTH – EMANCIPATION DAY" CELEBRATION TO BE HELD ON WEDNESDAY, JUNE 18, 2008. (JUDGE BISCOE AND COMMISSIONER DAVIS) (9:38 AM)

Members of the Court heard from: Cheryl Brown, Executive Assistant, County Judge's Office; Belinda Powell, Capital Planning Coordinator, Planning and Budget Office (PBO); Leroy Nellis, Budget Manager, PBO; Donald Rollack, Purchasing Agent Assistant, Purchasing; Feli Chavez-Burleson, Executive Assistant, Travis County Commissioner Precinct 1 Office; Sue Spears, Administrative Assistant, Travis County Commissioner Precinct 1 Office; Diana Villanueva, District Attorney's Office; and Chris Fanuel, Executive Assistant, Commissioner Precinct 1 Office.

Motion by Judge Biscoe **and seconded by** Commissioner Davis to approve the Proclamation in Item 3.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

PLANNING AND BUDGET DEPT. ITEMS

4. CONSIDER AND TAKE APPROPRIATE ACTION ON BUDGET AMENDMENTS, TRANSFERS AND DISCUSSION ITEMS. (9:16 AM)

Item 4 not needed.

5. REVIEW AND APPROVE REQUESTS REGARDING GRANT PROPOSALS, APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE: (9:27 AM)
 - A. GRANT APPLICATION TO THE NATIONAL INSTITUTE OF CORRECTIONS FOR A ONE-TIME AWARD TO FUND OFFENDER WORKFORCE DEVELOPMENT TRAINING PROGRAM IN CRIMINAL JUSTICE PLANNING;
 - B. GRANT APPLICATION TO THE TEXAS HISTORICAL COMMISSION FOR A CULTURAL RESOURCES SURVEY OF RURAL PROPERTIES IN NORTHEAST TRAVIS COUNTY; AND
 - C. GRANT APPLICATION TO THE OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION FOR JUVENILE PROBATION DEPARTMENT AND PARTNERS TO DEVELOP LOCAL AND REGIONAL MENTORING PROGRAMS.

Clerk's Note: Items 5.A-C approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 6. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROCESS AND SCHEDULE FOR DEVELOPING THE ADVERTISEMENT FOR THE PUBLIC HEARING TO SET ELECTED OFFICIALS' SALARIES FOR FISCAL YEAR 2009 AND THE CALENDAR FOR ACTION FOR THE REMAINDER OF THE SALARY SETTING PROCESS. (3:56 PM) (3:58 PM) (5:35 PM)

Clerk's Note: Judge Biscoe announced that Item 6 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Belinda Powell, Capital Planning Coordinator, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Judge Biscoe and seconded by Commissioner Daugherty that we give ourselves additional time to let these matters settle, and that we have it back on the Court's Agenda on July, 8, 2008.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Item 6 to be reposted July 8, 2008.

ADMINISTRATIVE OPERATIONS ITEMS

- 7. REVIEW AND APPROVE THE IMMEDIATE RELEASE OF REIMBURSEMENT PAYMENT TO UNITED HEALTH CARE FOR CLAIMS PAID FOR PARTICIPANTS IN THE TRAVIS COUNTY EMPLOYEE HEALTH CARE FUND FOR PAYMENT OF \$422,479.44 FOR THE PERIOD OF MAY 30 TO JUNE 5, 2008. (9:27 AM)

Clerk's Note: Item 7 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 8. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED ROUTINE PERSONNEL AMENDMENTS. (9:27 AM)

Clerk's Note: Item 8 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

9. CONSIDER AND TAKE APPROPRIATE ACTION ON PROPOSED SALARY ADJUSTMENT PLAN FOR RECRUITMENT AND RETENTION ISSUES WITHIN MAINTENANCE AND SKILLED TRADES. (10:26 AM)

Clerk's Note: The Court discussed the following Staff recommendations:

- 1) Consider a \$1.00 or \$2.00 per hour pay increase; and, maintain current pay grade assignments for all affected titles;
- 2) Grant a one-time exemption to lift the red-line cap on any affected titles;
- 3) Consider exception to Performance Based Pay (PBP) policy to ensure employees receiving one-time per hour pay increase are not prohibited from FY 08 PBP eligibility;
- 4) Authorize a complete analysis of all titles in the General/Road Maintenance and Skilled Trades job families in FY 09;

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Linda Moore Smith, Director, Human Resources Management Department (HRMD); Debbie Rich, Human Resources Coordinator, Travis County Sheriff's Office (TCSO); Luane Schull, Compensation Manager, HRMD; Greg Powell, Business Manager, Local 1624, American Federation of State, County and Municipal Employees (AFSCME); Leroy Nellis, Budget Manager, PBO; and Susan Spataro, Travis County Auditor.

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve recommendations one through four with a \$2.00 per hour pay increase at this time applicable to TNR, effective July 1, 2008.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court noted that the Motion also covers the Section B comparable titles, which are the maintenance and skilled trades, and that the salary adjustment will be funded from FY '08 salary savings from each department affected.

- 10. CONSIDER AND TAKE APPROPRIATE ACTION ON 24-HOUR FITNESS CORPORATE AGREEMENT WITH REVISED FEE FOR ADDITIONAL ENROLLEES IN THE SAME HOUSEHOLD. (10:23 AM)

Members of the Court heard from: Zetta Garnett, Benefits Assistant, HRMD; and Rodney Allison, Corporate Client Service Manager, 24 Hour Fitness.

Motion by Judge Biscoe and seconded by Commissioner Davis to approve Item 10.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

PURCHASING OFFICE ITEMS

- 11. APPROVE CONTRACT AWARD FOR RESIDENTIAL PLUMBING SERVICES, IFB NO. B080163DR, TO THE LOW BIDDER, 5-F MECHANICAL GROUP, INC. (HEALTH AND HUMAN SERVICES AND VETERANS SERVICE) (9:27 AM)

Clerk's Note: Item 11 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 12. APPROVE MODIFICATION NO. 4 TO CONTRACT NO. MA020091LC, VERTIQ SOFTWARE, LLC, FOR MEDICAL EXAMINER'S SOFTWARE SYSTEM. (INFORMATION AND TELECOMMUNICATION SYSTEMS) (9:27 AM)

Clerk's Note: Item 12 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 13. APPROVE CONTRACT AWARD FOR STORMWATER DRAINAGE PRODUCTS, IFB NO. B080223LD, TO THE OVERALL LOW BIDDER, FERGUSON WATERWORKS. (TRANSPORTATION AND NATURAL RESOURCES) (9:27 AM)

Clerk's Note: Item 13 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 14. A. CONSIDER AND TAKE APPROPRIATE ACTION ON ORDER EXEMPTING THE PURCHASE OF ONE HELICOPTER FROM AMERICAN EUROCOPTER, LLC FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024(A)(2) OF THE COUNTY PURCHASING ACT; AND

- B. CONSIDER AND TAKE APPROPRIATE ACTION ON CONTRACT AWARD FOR THE PURCHASE OF ONE HELICOPTER FROM AMERICAN EUROCOPTER, LLC DURING FISCAL YEAR 2010 THAT IS CONTINGENT UPON FUNDING FOR THE PURCHASE IN EITHER THE FISCAL YEAR 2010 BUDGET OR A SPECIAL BUDGET FOR DEBT FUNDING APPROVED BEFORE OCTOBER 31, 2010. (STARFLIGHT/EMERGENCY SERVICES) (9:55 AM)

Clerk's Note: Items 14.A&B are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Danny Hobby, Executive Manager, Travis County Emergency Services; Barbara Wilson, Assistant County Attorney; Willy Culberson, Director of Aviation Operations, STAR Flight; Cyd Grimes, Travis County Purchasing Agent; and Casey Ping, Program Manager, STAR Flight.

Motion by Commissioner Daugherty **and seconded by** Commissioner Gómez to approve Items 14.A&B, contingent on 14.A, with American Eurocopter, LLC., being in agreement with the contract.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court noted that American Eurocopter LLC has already signed the contract.

15. A. **REVISED LANGUAGE: DECLARE TWENTY-FIVE (25) COMPUTER SYSTEMS AS SURPLUS PROPERTY, PURSUANT TO SECTION 263.151 OF THE TEXAS LOCAL GOVERNMENT CODE; AND**
- B. **DONATE PROPERTY TO HUSTON-TILLOTSON UNIVERSITY, PURSUANT TO SECTION 263.152(a)(4)(B) OF THE TEXAS LOCAL GOVERNMENT CODE. (FIXED ASSETS) (9:27 AM)**

Clerk's Note: Items 15.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

16. **APPROVE MODIFICATION NO. 3 TO CONTRACT NO. PS070116RE WITH AMERICAN YOUTHWORKS FOR TRAIL AND PARK IMPROVEMENT. (TRANSPORTATION AND NATURAL RESOURCES) (9:26 AM)**

Item 16 postponed.

TRANSPORTATION AND NATURAL RESOURCES DEPT. ITEMS

17. **RECEIVE COMMENTS REGARDING A REQUEST FOR A PROPOSED STREET NAME ASSIGNMENT FOR AN UNNAMED PRIVATE ACCESS EASEMENT OFF HAYNIE FLAT ROAD TO "HAYNIE CREEK LANE," IN PRECINCT THREE. (COMMISSIONER DAUGHERTY) (9:27 AM)**

Clerk's Note: Item 17 is the action item for the public hearing on Agenda Item 1.

Clerk's Note: Item 17 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 18. DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED PARK FEES FOR THE COMMUNITY PAVILION AT EAST METROPOLITAN PARK AND RESERVATION OF ATHLETIC FIELDS AT ALL COUNTY PARKS. (3:34 PM)

Clerk’s Note: Item 18 is the action item for the public hearing on Agenda Item A2.

Clerk’s Note: The Court discussed Staff recommendations on the following fees:

- 1) Community Pavilion at East Metro Park - \$50.00 per hour with a two-hour minimum, or \$500.00 per day (park hours), with a \$200.00 deposit plus a \$10.00 reservation fee required;
- 2) Athletic Field Usage - \$5.00 per field/per hour with no charge for non-profit youth groups;
- 3) Athletic Field Reservations - \$5.00 non-refundable fee per field/per hour; and,
- 4) Tournaments/Special Events - \$5.00 per field/per hour maintenance surcharge.

Members of the Court heard from: Charles Bergh, Division Director, Parks and Natural Resources, TNR; Kurt Nielsen, Parks Operations Manager, East Side, TNR; and Joe Gieselman, Executive Manager, TNR.

Motion by Judge Biscoe and seconded by Commissioner Davis is that we do \$300.00 per day. I would have it more like \$35.00 per hour with a two-hour minimum. If you have \$300.00 per day cost, I would have a \$100.00 deposit. And that’s a deposit that you lose if you don’t keep your commitment and come use it and deliver the other the \$200.00. Also, if you don’t clean the facility when you leave, you forfeit this.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

Motion by Judge Biscoe and seconded by Commissioner Davis to approve all the other recommendations from Staff.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk’s Note: The Court directed Staff to review the new fees after the summer/fall season for both the Pavilion and the Athletic Fields.

19. CONSIDER AND TAKE APPROPRIATE ACTION ON WANDERING CREEK PRELIMINARY PLAN AND A PHASING AGREEMENT WITH WANDERING CREEK INVESTMENTS L.P., A SUBDIVISION IN PRECINCT FOUR.
(COMMISSIONER GÓMEZ) (11:09 AM) (2:05 PM) (3:58 PM) (5:37 PM)

Clerk's Note: Judge Biscoe announced that Item 19 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Members of the Court heard from: Anna Bowlin, Program Manager, Planning and Engineering, TNR; Stacey Scheffel, Flood Plain Manager, TNR; Benedict Patrick, Project Manager, HDR/WHM; Bill Hilgers, Travis County Resident; Thomas J Lincoln, Travis County Resident; Clem Veters, Travis County Resident; Cathy Olive, President, Elroy Preservation Association; Jud Wellman, Engineer, Jacobs Carter Burgess; Kip Kronenburg, Developer, Wandering Creek Investments L.P.; Henry Gilmore, Attorney representing the developer; and Teresa Calkins, Engineer, TNR.

Discussion only. No formal action taken.

Item 19 to be reposted on either July 1, 2008 or July 8, 2008.

20. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO GRANT AN EXEMPTION FROM PLATTING REQUIREMENTS FOR COMANCHE CANYON CONDOMINIUM PROJECT AND A CONDOMINIUM AGREEMENT WITH COMANCHE CANYON CONDO PARTNER, LIMITED PARTNERSHIP.
(COMMISSIONER DAUGHERTY) (9:27 AM)

Clerk's Note: Item 20 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 24. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING MARTIN-COLE FINAL PLAT, A SUBDIVISION IN PRECINCT ONE: (9:27 AM)
 - A. REQUEST FOR A VARIANCE TO TITLE 30-3-191 TO NOT PROVIDE SIDEWALKS FOR 8817 BURLESON-MANOR ROAD; AND
 - B. REQUEST FOR A VARIANCE TO TITLE 30-2-151, WHICH REQUIRES STREETS OF A NEW SUBDIVISION TO ALIGN TO EXISTING STREETS (TREE TOP DRIVE).

Clerk's Note: Items 24.A&B approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

- 25. DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED TESTIMONY TO THE TEXAS SENATE COMMITTEE ON INTERNATIONAL RELATIONS AND TRADE ON POLICIES RELATING TO DEVELOPMENT AND GROWTH IN RURAL AND UNINCORPORATED REGIONS OF THE STATE. (3:53 PM)

Motion by Judge Biscoe and seconded by Commissioner Eckhardt to approve Item 25.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

- 26. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FROM RESIDENTS OF HAZY HILLS RANCHETTES SUBDIVISIONS FOR ASSISTANCE REGARDING THE SPICEWOOD STONE COMMERCIAL DEVELOPMENT, BILLBOARD ADVERTISING ON STATE HIGHWAY 71, NOISE AND OTHER ALLEGED NUISANCES. (THIS ITEM MAY BE DISCUSSED IN EXECUTIVE SESSION PURSUANT TO GOV'T CODE ANN. 551.071, CONSULTATION WITH ATTORNEY) (3:58 PM) (5:37 PM)

Clerk's Note: Judge Biscoe announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Discussion only. No formal action taken.

Item 26 to be reposted when ready.

HEALTH AND HUMAN SERVICES DEPT. ITEMS

27. CONSIDER AND TAKE APPROPRIATE ACTION ON A REQUEST TO APPROVE \$500,000 IN PROGRAM YEAR 2008 FUNDING FOR INFRASTRUCTURE TO SUPPORT AFFORDABLE HOUSING DEVELOPMENT TO AUSTIN HABITAT FOR HUMANITY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT. (9:27 AM)

Clerk's Note: Item 27 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

OTHER ITEMS

28. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:27 AM)

Clerk's Note: Item 28 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

29. RECEIVE REVENUE AND EXPENDITURE REPORTS FOR THE MONTH OF MAY, 2008. (9:27 AM)

Clerk's Note: Item 29 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

30. CONSIDER AND TAKE APPROPRIATE ACTION ON ASSUMPTIONS REGARDING THE FOLLOWING: (10:17 AM)

A. PROPERTY TAX RATE CONSIDERATIONS; AND

B. 2008 PARCEL RATE FEES. (TAX ASSESSOR COLLECTOR)

Clerk's Note: Items 30.A&B are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Dusty Knight, Chief Operating Officer, Tax Assessor Collector's Office; Tian Dao, Business Analyst, Tax Assessor Collector's Office; Jennifer Krantz, Tax Compliance Officer Lead, Tax Assessor Collector's Office; Cheryl Janysek, Business Analyst, Tax Assessor Collector's Office; Renea Deckard, Tax Assessor Collector Associate Deputy; John Hille, Assistant County Attorney; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Daugherty **and seconded by** Commissioner Gómez to approve Item 30.A.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve Item 30.B.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

31. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FROM SHERIFF'S OFFICE TO RECLASSIFY SLOT 1223 TO CREATE A CRIME ANALYST POSITION. (SHERIFF'S OFFICE) (9:16 AM)

Item 31 postponed.

32. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING: (3:58 PM)
 - A. CREATING AN INTERGOVERNMENTAL RELATIONS COORDINATOR POSITION FOR TRAVIS COUNTY; AND
 - B. INSTRUCTING THE PLANNING AND BUDGET OFFICE TO INCLUDE THIS POSITION IN THE FY2009 PRELIMINARY BUDGET. (COMMISSIONER ECKHARDT)

Items 32.A&B to be reposted.

EXECUTIVE SESSION ITEMS

Note 1 Gov't Code Ann 551.071, Consultation with Attorney

Note 2 Gov't Code Ann 551.072, Real Property

Note 3 Gov't Code Ann 551.074, Personnel Matters

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

- 33. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APPRAISAL AND SURVEY OF APPROXIMATELY 140 ACRES OF LAND OFF FM 969 IN EAST AUSTIN. ^{1 AND 2} (3:58 PM) (5:38 PM)

Clerk's Note: Judge Biscoe announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Motion by Judge Biscoe and seconded by Commissioner Davis that we ask Staff and the County Judge and others who want to work on it, to work with the City of Austin and the interested private party on what we discussed with legal counsel and Staff; and also that we communicate with the state officials at the Travis County Community Justice Center what is in the works so they will know exactly what we have in mind.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

Item 33 to be reposted when ready.

34. CONSIDER AND TAKE APPROPRIATE ACTION ON PURCHASE CONTRACT WITH PARKE PROPERTIES I AND II, L.P. AND GDF REALTY INVESTMENTS LTD. FOR THE ACQUISITION OF LAND IN CONNECTION WITH THE BALCONES CANYONLANDS CONSERVATION PLAN. ² (3:58 PM) (5:39 PM)

Clerk's Note: Judge Biscoe announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Item 34 was not discussed.

Item 34 to be reposted on either July 8, 2008 or July 15, 2008.

35. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION IN SANDRA LUNA, INDIVIDUALLY, AND A/N/F KASANDRA LUNA V. CITY OF AUSTIN, TRAVIS COUNTY AND MICHAEL HARLEY, ALT. ¹ (3:59 PM)

Clerk's Note: Judge Biscoe announced that Item 35 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 35 was postponed.

36. RECEIVE BRIEFING AND TAKE APPROPRIATE ACTION REGARDING SETTLEMENT OFFER IN ANDRE TYRONE SOUTHALL V. MARGO FRASIER, ET. AL, NO. A-05-CA-342-SS. ¹ (9:38 AM)

Clerk's Note: Judge Biscoe announced that Item 36 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Item 36 was postponed.

37. RECEIVE LEGAL BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING THE CONTESTED CASE HEARING ON THE PENDING APPLICATION FOR THE PROPOSED SOLID WASTE AMENDMENT TO EXPAND WASTE MANAGEMENT OF TEXAS LANDFILL LOCATED ON GILES ROAD NEAR STATE HIGHWAY 290 EAST. ¹ (3:58 PM) (5:39 PM)

Clerk's Note: Judge Biscoe announced that Item 37 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we authorize the County Attorney to take any and all steps necessary to represent Travis County in this administrative hearing, in a manner consistent with the position taken by a majority of the Commissioners Court previously.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

38. RECEIVE LEGAL BRIEFING FROM COUNTY ATTORNEY AND TAKE APPROPRIATE ACTION REGARDING THE CONTESTED CASE HEARING ON THE PENDING APPLICATION FOR THE PROPOSED SOLID WASTE AMENDMENT TO EXPAND BFI WASTE SYSTEMS OF NORTH AMERICA, INC. ¹ (3:58 PM) (5:39 PM)

Clerk's Note: Judge Biscoe announced that Item 38 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

Motion by Judge Biscoe and seconded by Commissioner Davis that we authorize the County Attorney to take any and all steps necessary to represent the Travis County Commissioners Court in this administrative hearing, and in this case the expansion application is filed by BFI Waste Systems of North America Inc., in a manner consistent with the position of the Commissioners Court previously.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	absent

39. CONSIDER AND TAKE APPROPRIATE ACTION ON AN AGREEMENT BETWEEN CITY OF BEE CAVE AND TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 CONCERNING BEE CAVE PARKWAY. ^{1 AND 2} (9:17 AM)

Clerk's Note: Judge Biscoe announced that Item 39 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

Item 39 not needed.

ADDED ITEMS

- A1. CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO RATIFY DECISION TO AUTHORIZE THE BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES TEAM TO USE COUNTY OWNED PROPERTY TO CONDUCT ARSON INVESTIGATION. (9:27 AM)

Clerk's Note: Item A1 approved as part of the Consent Motion. Please refer to CONSENT ITEMS for a summary of the Court's Motion and Vote.

A2. **PUBLIC HEARING AT 9:00 A.M.** RECEIVE COMMENTS ON THE PROPOSED PARK FEES FOR THE COMMUNITY PAVILION AT EAST METROPOLITAN PARK AND RESERVATION OF ATHLETIC FIELDS AT ALL COUNTY PARKS. (ACTION ITEM #18) (9:19 AM)

Clerk's Note: This Item is a public hearing to receive comments. Please refer to Agenda Item 18 for a summary of the action item.

Motion by Judge Biscoe and seconded by Commissioner Gómez to open the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR.

Motion by Judge Biscoe and seconded by Commissioner Gómez to close the public hearing.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	absent
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

- A3. DISCUSS AND TAKE APPROPRIATE ACTION ON FISCAL YEAR 2008 JOB ANALYSIS PROJECT RESULTS, RECOMMENDATIONS AND OTHER COMPENSATION RELATED ITEMS: (10:46 AM)
- A. CLASSIFIED JOB TITLES, PAY GRADES, FLSA DESIGNATIONS FOR JOB FAMILIES INCLUDING COURTS; SENIOR AND MIDDLE MANAGEMENT; PROFESSIONAL SUPPORT; TRAINING, EDUCATION AND INSTRUCTION; REPRODUCTION; PUBLIC INFORMATION; HUMAN RESOURCES; INFORMATION TECHNOLOGY; AND SPECIAL PROJECT/ELECTIONS;
 - B. COST TO IMPLEMENT CLASSIFIED JOB ANALYSIS PROJECT RESULTS INCLUDING GREEN-CIRCLED SLOTS AND GENERAL MARKET ADJUSTMENT; AND
 - C. LIVABLE WAGE RATE.

Clerk's Note: Items A3.A-C are associated with one another and were called for concurrent discussion.

Members of the Court heard from: Linda Moore Smith, Director, HRMD; Alicia Perez, Executive Manager, Administrative Operations; Luane Schull, Compensation Manager, HRMD; Greg Powell, Business Manager, Local 1624, AFSCME; Tonya Mills, TCSO; and Debbie Rich, Human Resources Coordinator, TCSO.

Discussion only. No formal action taken.

Items A3.A-C to be reposted on July 8, 2009.

Travis County Commissioners Court Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Commissioners Court Minutes for the
Special Voting Session of June 18, 2008**

C. Approved By: 
Dana DeBeauvoir, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this
Agenda Request (Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be
affected or be involved with the request. Send a copy of this Agenda Request and
backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum
and exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on
Tuesday for the following week's meeting. Late or incomplete requests may be deferred to the
next meeting.

MINUTES OF MEETING JUNE 18, 2008

TRAVIS COUNTY COMMISSIONERS' COURT

On Wednesday, the 18th day of June, 2008, the Commissioners' Court convened the Special Voting Session at 3:39 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Commissioners Court adjourned the Voting Session at 4:05 PM.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON JOINT PROPOSAL FROM THE EXECUTIVE MANAGERS OF ADMINISTRATIVE OPERATIONS AND PLANNING AND BUDGET AND THE SPECIAL ASSISTANT TO THE COMMISSIONERS COURT ON COLLABORATIVE ROLES AND STRATEGIES TO SUCCESSFULLY MANAGE THE VARIOUS CONTRACTUAL PHASES FOR THE TRAVIS COUNTY CENTRAL CAMPUS MASTER PLAN AND TO COORDINATE CONSULTANT EXPERTISE. (3:39 PM)

Members of the Court heard from: Christian Smith, Special Assistant to the Commissioners Court; Rodney Rhoades, Executive Manager, Planning and Budget Office (PBO); Alicia Perez, Executive Manager, Administrative Operations; Cyd Grimes, Travis County Purchasing Agent; and Susan Spataro, Travis County Auditor.

Motion by Judge Biscoe **and seconded by** Commissioner Eckhardt to approve the joint proposal.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Sarah Eckhardt	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Board of Directors
Travis County Bee Caves Road District No. 1 Agenda Request

Voting Session Tuesday, July 8, 2008
(Date)

Work Session _____
(Date)

I. A. Request made by: Gillian Porter Phone: 854-4722
Commissioners Court Specialist
Commissioners Court Minutes/County Clerk's Office

B. Requested Text: **Approve the Travis County Bee Caves Road District
No. 1 Minutes for the Voting Session of
June 17, 2008.**

C. Approved By: 
Dana DeBevoise, Travis County Clerk

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request
(Original and eight copies)

B. Please list all of the agencies or officials' names and telephone numbers that might be affected
or be involved with the request. Send a copy of this Agenda Request and backup to them.

III. Is back-up material attached? YES

AGENDA REQUEST DEADLINE: This Agenda Request, complete with backup memorandum and
exhibits, should be submitted to the County Judge's Office no later than 12:00 PM on Tuesday for the
following week's meeting. Late or incomplete requests may be deferred to the next subsequent meeting.

MINUTES OF MEETING – JUNE 17, 2008

TRAVIS COUNTY BEE CAVES ROAD DISTRICT NO. 1

On Tuesday, the 17th day of June, 2008, the Commissioners' Court, meeting as the Travis County Bee Caves Road District No. 1 (Galleria) Board of Directors, convened the Voting Session at 2:02 PM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

The Road District Board of Directors adjourned the Voting Session of the Travis County Bee Caves Road District No. 1 (Galleria) at 2:05 PM.

1. CONSIDER AND TAKE APPROPRIATE ACTION ON AN AGREEMENT BETWEEN CITY OF BEE CAVE AND TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 CONCERNING BEE CAVE PARKWAY. (2:02 PM)

Members of the Court heard from: John Hille, Assistant County Attorney.

Motion by Commissioner Daugherty **and seconded by** Commissioner Gómez to approve Item 1.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

TRAVIS COUNTY HOUSING FINANCE CORPORATION
AGENDA REQUEST

Work Session _____ Voting Session July 1, 2008 Executive Session _____
Date Date Date

- I. A. Request made by: Samuel T. Biscoe, President
Elected Official
- B. Requested Text: To consider results of compliance examination of Mountain Ranch Apartments Project and take appropriate action.

Approved by: _____
Signature of Samuel T. Biscoe, President

- II. A. Any backup material to be presented to the court must be submitted with this Agenda Request (Original and eight copies of agenda request and backup).
- B. Please list all of the agencies or officials' names and telephone numbers that might be affected by or involved with this request. Send a copy of this Agenda Request and backup to them:

III. Required Authorizations: Please check if applicable.

- Planning and Budget Office (473-9106)
____ Additional funding for any department or for any purpose
____ Transfer of existing funds within or between any line item
____ Grant
- Human Resources Department (473-9165)
____ A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (473-9700)
____ Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (473-9415)
____ Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted to the County Judge's office in writing by 5:00 PM on Tuesdays for the next week's meeting. Late or incomplete requests may be deferred to the next meeting.

**TRAVIS COUNTY HOUSING FINANCE CORPORATION
MOUNTAIN RANCH APARTMENTS
2008 COMPLIANCE EXAMINATION REPORT**

DATE: July 1, 2008

TO: Board of Directors, Travis County Housing Finance Corporation

FROM: Miguel Gonzalez, Sr. Financial Analyst

SUBJECT: Compliance Examination – Mountain Ranch Apartments

SUMMARY AND BACKGROUND INFORMATION

On December 1, 1998, the Travis County Housing Finance Corporation (“Corporation”) issued \$9,128,000 in Revenue Bonds for the construction of a 212-unit multifamily residential development. The development named Mountain Ranch Apartments located on 2425 E. Riverside Drive, Austin, Texas 78741. The owner is Collier Ranch Limited Partnership.

SCOPE

A minimum of 79 units (40% of 196) must be occupied by “Low Income Tenants” with a total family income at or below 60% of Austin Median Family Income. Mountain Ranch received 4% tax credits through the Texas Department of Housing and Community Affairs requiring the development to lease 100% of the units to “Low Income Tenants”.

On June 11, 2008, staff initiated a compliance audit of Mountain Ranch Apartments. The audit focused on performance requirements set forth by the Regulatory Agreement dated December 1, 1998.

The audit specifically reviewed compliance on the following leasing requirements: *(a) 40% of the dwelling units to tenants whose income does not exceed 60% of the Austin Median Income “AMI” (referred as “Low Income Tenants”)* and *(b) 90% of the dwelling units to tenants whose income does not exceed 120% of AMI (referred to as “Eligible Tenants”)*.

AUDIT FINDINGS

Mountain Ranch Apartment is not in compliance with the “Low Income Tenant” leasing requirements. Of the 30 tenant files reviewed, 12 did not have a completed Income Certification or proper verification of income documentation. The results of the sample significantly reduces confidence that the development has the required 40% units leased to qualified “Low Income Tenants”.

It appears the majority of the compliance issues were the result of negligence by the prior management company, America First PM. The current management company, Related

PM, took over management of Mountain Ranch on February 1, 2008. Current management appears to be proactive in resolving compliance deficiencies.

During our visit with management it was discovered that the project has 196 (7 buildings) units not 212 (8 buildings) units as detailed in the Regulatory Agreement.

CONCLUSION AND RECOMENDATIONS

Mountain Ranch Apartments should take immediate action to cure noted deficiencies and return to full compliance with the Agreement. After noted deficiencies are cured, management should restate and forward to the Corporation, their latest quarterly compliance report that accurately state the percentage of units leased to "Low Income Tenants".

Staff recommends a follow-up examination be conducted in 6 months.

Staff request approval to invoice Mountain Ranch Apartments a \$500.00 examination fee.

LIST OF NOTED DEFECENCIES

Tenant File Missing Income Certification (unit number):

1. 115
2. 124 – *(missing income documentation)*
3. 234
4. 321– *(missing income documentation)*
5. 413
6. 421– *(missing income documentation)*
7. 517
8. 601
9. 602– *(missing income documentation)*
10. 611
11. 635
12. 710

ATTACHED:

EXHIBIT A: LETTER FROM CLIFF BLOUNT TO RELATED PM

cc: Leroy Nellis, Budget Manager
Cliff Blount, Esq.
Harvey Davis, Manager
Mary Mayes, Assistant Manager